THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

COUNCIL MEETING FEBRUARY 8, 2016 – 7:00 pm



Mission Statement:

The Corporation of the Township of South Glengarry is committed to excellence in the efficient delivery of municipal services in a fiscally responsible manner that maximizes the quality of life of our unique community and residents.

Our Strategic Goals:

- 1. Enhance Economic Growth and Prosperity
- 2. Invest in Infrastructure and its Sustainability
- 3. Strengthen the Effectiveness and Efficiency of our Organization
- 4. Improve Quality of Life in our Community
- 5. Improve Internal and External Communications

TOWNSHIP OF SOUTH GLENGARRY

REGULAR MEETING OF COUNCIL

Date: FEBRUARY 8, 2016

Time: 7:00 pm

Council Chambers, Municipal Office

AMENDED AGENDA

1.	CALL TO ORDER	
2.	O CANADA	
3.	APPROVAL OF AGENDA	
4.	DECLARATION OF PECUNIARY INTEREST	
5.	APPROVAL OF MINUTES Minutes of Previous Meeting January 25, 2016	P1
6.	PRESENTATIONS AND DELEGATIONS a) Prevost Point Road – Bill Knight	P5
7.	NEW BUSINESS	
	1) Staff Report No. 16-16 – Appointment of Drainage Superintendent 2) Staff Report No. 17-16 – Rules of Procedures for Hearing 3) Staff Report No. 18-16 – Borrowing By-law 4) Staff Report No. 19-16 – Interim Taxation By-law 5) Staff Report No. 21-16 – Lancaster Heights Surplus Lands 6) Staff Report No. 22-16 – Nuisance By-law 7) Staff Report No. 23-16 – Site Plan Control By-law - Lang 8) Staff Report No. 24-16 – Site Plan Control By-law - Plouffe 9) Staff Report No. 25-16 – Char-Lan Rental Fee Request Donation 10)Staff Report No. 26-16 – Transfer land By-law a) Committees of Council Reports Heritage Committee Agricultural Committee Committee of Adjustment Cornwall Regional Airport Glengarry Sports Palace RRCA Nor'Westers Museum	P15 P19 P23 P27 P31 P43 P57 P71 P73
	☐ Glengarry Archives b) Other Business	
	 * MMM Group Limited – EA Bainsville/Westley Rd Underpass * Risk Management for Elected Officials February 18, 2016 * Notice of Decision – Chateau Gardens * Support Resolution for Rural Health Care – City of Cornwall 	P75 P79 P81 P83
Townsh	nip of South Glengarry COLINCIL AGENDA	4

) For Information Only
	* Lachlan McDonald - Statement of Revenue and Expenditures P85
	As at February 2, 2016
	* Consent Applications – B-122-15 and B-128-15 P93
	* Consent Decisions B-98-15 & B-107-15 P101
	* Consent Summary P107
	* Salary Survey Non-Union P111
	 * Cemetery Update – Joanne Haley – slide presentation
8. U	INISHED BUSINESS
	* Staff Report No. 20-16 – Kraft Bridge Rehabilitation Tender P119
	 Fairview Road Extension - E. MacDonald – nothing to report
	Docks on Township Property - B. Brown - nothing to report
	 Performance Appraisals/Job Descriptions/Non-Union Policy (B. Brown)
	 Promotion of Regional Economic Development - I. Mcleod and/or F. Prevost- nothing to update
	 Glen Walter Fire Hall - V. Leroux/E. MacDonald – verbal update
	 Waste Management Plan Update-E. MacDonald- nothing to report
	 Cornwall Airport Opportunities Analysis-B. Brown – verbal update
	 Environmental Assessment for Glen Walter Area - E. MacDonald – nothing to report
	 Request for Access to Municipal Water from Cornwall- I. McLeod – verbal up-date
9. CI	SED SESSION
	h Assulation on Dismostition of L. L. 1990(0)(1)

* Acquisition or Disposition of land – s.239(2)(c): Future Glengarry Sports Palace – B. Brown – update Former Edgewater Property - J. Haley – verbal update

* Security of Property s. 239(2)(a)
Insurance Claim – Military Road – verbal update

10. CONFIRMING BY-LAW

* By-law No. 16-16

P119

11. ADJOURNMENT

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON JANUARY 25TH, 2016.

THERE WERE PRESENT: Mayor Ian McLeod, Deputy-Mayor Frank Prevost, Councillor Joyce Gravelle and Councillor Lyle Warden

REGRETS: Councillor Trevor Bougie

STAFF PRESENT: CAO Bryan Brown, Clerk Marilyn LeBrun, GM-Infrastructure Services Ewen MacDonald, Treasury Intern Lachlan McDonald, W & S Plant Manager Shawn Killoran, Fire Chief Vic Leroux, Communications Kelli Campeau

RESOLUTION NO. 16-16

Moved by: Frank Prevost Seconded by: Lyle Warden

BE IT RESOLVED THAT The Council Meeting of the Township of South Glengarry of <u>February 8th, 2016</u> now be <u>opened</u>.

Carried

RESOLUTION NO.17-16

Moved by: Frank Prevost Seconded by: Joyce Gravelle

BE IT RESOLVED THAT the Council **of the Township of South** Glengarry **approve** the **Agenda Package** for the Council Meeting of January 25, 2016 as **amended**. Carried

RESOLUTION NO. 18-16

Moved by: Joyce Gravelle Seconded by: Lyle Warden

BE IT RESOLVED THAT the minutes of the following Council meeting be accepted as <u>circulated</u>:

 Regular Meeting – January 11, 2016 Carried.

Presentations:

Sgt. Norm Marion - OPP

RESOLUTION NO. 19-16

Moved by: Lyle Warden Seconded by: Joyce Gravelle

BE IT RESOLVED THAT Staff Report No. 08-16 be received and that the Council of the Township of South Glengarry Receive and File the Staff Report for the Available Capacity Allocation of Water and Waste Water Services and furthermore; THAT the capacity available be approved as the Annual Development Allocation for 2016.

RESOLUTION NO. 20-16

Moved by: Frank Prevost Seconded by: Joyce Gravelle BE IT RESOLVED THAT Staff Report No. 09-16 be received and that By-law No. 07-16, being a by-law to amend By-law 60-15 Schedule "B" to Establish and Regulate the Fire Department of South Glengarry and Schedule "B" to increase the hourly rate for the fire fighters to \$16.83 effective January 1, 2016, be read a first, second and third time, passed, signed and sealed in Open Council this 25th day of January 2016.

RESOLUTION NO. 21-16

Moved by: Lyle Warden Seconded by: Frank Prevost

BE IT RESOLVED THAT Staff Report No.10-16 be received and that the Council of the Township of South Glengarry <u>acknowledge receipt of the 2015 Annual Reports</u> for, Redwood Estates, Lancaster and Glen Walter Water Treatment and the Lancaster, Green Valley and Glen Walter Sewage Treatment facilities.

Carried.

RESOLUTION NO. 22-16

Moved by: Joyce Gravelle Seconded by: Frank Prevost

BE IT RESOLVED THAT Staff Report No. 11-16 be received and filed. Carried.

RESOLUTION NO. 23-16

Moved by: Joyce Gravelle Seconded by: Frank Prevost

BE IT RESOLVED THAT Staff Report No.12-16 be received and that By-law 08-16 being a by-law to dedicate Parts 6 and 7 on Plan 14R-6101 as an Open Public Highway, be read a first, second and third time, passed, signed and sealed this 25th day of January 2016.

Carried.

RESOLUTION NO. 23-16

Moved by: Frank Prevost Seconded by: Lyle Warden

BE IT RESOLVED THAT Staff Report No.13-16 be received and that the Council of the Township of South Glengarry pursuant to By-Law 08-08 for the Sale, Purchasing, and renting of Property the Township of South Glengarry authorizes the sale of Parts 1-5 on Registered Plan 14R-4879 to the abutting property owners with compensation set at \$2.00 per part. Carried.

RESOLUTION NO.25-16

Moved by: Frank Prevost Seconded by: Joyce Gravelle

BE IT RESOLVED THAT Staff Report No. 14-16 be received and that By-law 23-15, being a by-law governing the <u>cailing</u>, <u>place and proceedings of meetings</u> of the Corporation of the Township of South Glengarry be read a third and final time, passed, signed and sealed in Open Council this 25th day of January 2016.

Carried.

RESOLUTION NO. 26-16

Moved by Joyce Gravelle Seconded by: Lyle Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry move into the <u>Committee of the Whole</u> (Open Session). Carried.

RESOLUTION NO. 27-16

Moved by: Lyle Warden Seconded by: Joyce Gravelle

BE IT RESOLVED THAT the Council of the Township of South Glengarry <u>rise</u> for the Committee of the Whole <u>without reporting</u>.

Carried.

RESOLUTION NO. 28-16

Moved by: Lyle Warden Seconded by: Frank Prevost

BE IT RESOLVED THAT the minutes of the following Committee be received:

 Committee of Adjustment Minutes – January 18, 2016 Carried.

RESOLUTION NO. 29-16

Moved by: Joyce Gravelle Seconded by: Lyle Warden

BE IT RESOLVED THAT the Council of South Glengarry <u>re-schedule</u> the Regular Council Meeting of March 7, 2016 to March 8th, 2016. Carried.

RESOLUTION NO. 30-16

Moved by: Lyle Warden Seconded by: Frank Prevost

BE IT RESOLVED THAT the Council of South Glengarry schedule a Special Meeting of Council on <u>March 2, 2016 at 7:00 pm</u> to proceed with a Statutory Powers Procedure for an appeal received under the Animal Control Act.

RESOLUTION NO. 31-16

Moved by: Frank Prevost Seconded by: Lyle Warden

BE IT RESOLVED THAT the Council of the Corporation of the Township of South Glengarry move into <u>Closed Session</u> at 8:22 p.m. and the items to be discussed are as per the *Municipal Act* s. 239:

- S. 239 (2) (e) Litigation/Potential Litigation
 - Szabo verbal update
 - Glengarry Sports Palace Verbal update
- S.239 (2) (b) Personal matters about an identifiable individual
 - Fire Chief Vic Leroux

Carried.

RESOLUTION NO. 32-16

Moved by: Frank Prevost Seconded by: Lyle Warden

BE IT RESOLVED THAT the <u>Closed Session</u> Council Meeting of the Corporation of the Township of South Glengarry of January 25, 2016, be <u>adjourned</u> at <u>8:39 p.m.</u> and Council reconvened into Open Session.

Carried.

RESOLUTION NO. 33-16

Moved by: Frank Prevost Seconded by: Lyle Warden

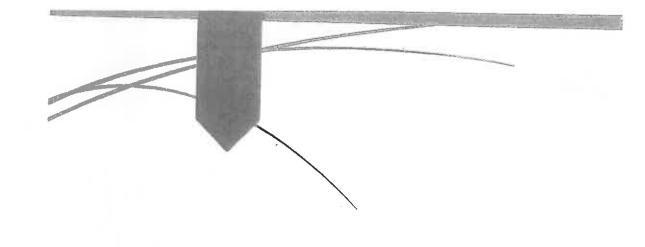
BE IT RESOLVED THAT the Council of the Township of South Glengarry pass By-law 16-16, being a by-law to adopt, confirm and ratify matters dealt with by resolution at the meeting of January 25, 2016 be read a first, second and third time, passed, signed and sealed in Open Council this 25th day of January 2016. Carried.

RESOLUTION NO. 34-16

Moved by: Joyce Gravelle Seconded by: Frank Prevost

BE IT RESOLVED THAT the Council Meeting of the Corporation of the Township of South Glengarry of February 8th, 2016, be <u>adjourned</u> to the call of the chair at <u>8:46 p.m.</u> Carried.

MAVAD.	CLERK:
MAYOR:	- OLDINA



South Glengarry Council Regarding Prevost Point Road Presentation to

Submitted by: Frank Aroz, Reynald Brunet, Luc Bedard, Bill Knight





P7

Facts

- Prevost Point Road is a private road maintained by the residents
- The Township owns and maintains the first ~60 m and provides garbage collection
- Prevost Point Road was originally constructed around the 1940s to provide waterfront access for cottagers
- 10 years ago there were 14 year-round dwellings and 8 seasonal dwellings
- Today there are 19 year-round dwellings and 3 seasonal dwellings
- Property assessments (and consequently property taxes) are significant since many homes are new/renovated and all properties have river access
- SD&G Manager of Planning) There is potential for perhaps 2 – 3 more infill lots which would provide more taxes (An application for one severance is presently being considered by

Prevost Point Road

Our Request

l. That the Township develop new policies and standards for converting private roads to public roads

2. That the Township request that SD&G defer the suitable road allowance for a future public road on will allow time to undertake some planning to protect a **Prevost Point** application for severance on Prevost Point Road. This

Prevost Point Roac

Request #1 – Policies and Standards

- There are many private roads in South Glengarry historically developed as a means of providing seasonal access to the St. Lawrence River
- Most of the private roads are below current Township standards in terms of width and construction standards which were developed in the 1970s when the province dictated the standards for subsidy purposes (subsidies are gone)
- For a private road to be assumed by the Township, the existing policy requires the property owners to rebuild the road to Township standards at their expense on a 20 m road allowance for virtually all existing private roads that is not possible financially or physically
- road allowance. Many of these roads and streets have been upgraded through general taxation at little or no direct cost to the abutting residents. Perhaps the only difference between these streets and other private roads is the timing of the There are many Township roads and streets in villages like Williamstown, Martintown and Lancaster that are also below current Township standards in terms of road width and assumption (dedication)
- Council clearly is concerned with the safety and security of all of the Township residents as evidenced by the Fire Services Master Plan, a new Glen Walter Fire Station, an active role in improving EMS response times in SG, etc.
- Developing new policies that could lead to the conversion of some of the private roads to Township roads will improve access and the safety and security of the residents

est Point Road

Request #1 – Policies and Standards

- We request that the Township reduce the standards for road standards should not be reduced at the expense of life expectancy private road conversions (perhaps 10m and 5m). Construction allowances and roadway widths to values that are practical for
- We request that the Township establish a program for assuming the private roads private roads gradually over time and fund the cost of upgrading
- The Township presently upgrades and maintains Township roads at no direct cost to abutting properties by converting private roads there will be a fairer treatment
- Where infill severances are achievable, additional taxes will accrue to the Township
- Safety and security of residents will be improved with better access for fire, police and EMS vehicles

revost Point Road

Request #2 – Protecting for the Future

- There is an application for severance on Prevost Point Road which is before the SD&G Manager of Planning upon which the Township is commenting.
- We requested from SD&G that, as a condition of severance:
- the applicant convey to the Township, an allowance for a public road extension along the entire north and east side of the lot to be severed (consequently it may be possible to create 2 lots),
- the applicant upgrade the road consistent with Township the public road follow the alignment of the existing right-of-way,

requirements

Since these proposed conditions are Township issues, we ask the Township to request a deferral by SD&G of the application until the Township has reviewed policies relating to private roads and is in a position to protect a future public road on Prevosi Point.

2. evost Point Reac

Conclusion

- We are hopeful that by engaging all parties, a suitable solution may be found.
- The Township will develop new policies that support private road conversions,
- The applicant is able to achieve the desired severance.
- Prevost Point Road (public portion) is extended as a condition of the severance.

Prevost Point Road



STAFF REPORT

S.R. No. 16-16

PREPARED BY:

Michel J Samson

PREPARED FOR:

Council of South Glengarry

COUNCIL DATE:

February 8, 2016

SUBJECT:

Appointment of Drainage Superintendent

BACKGROUND:

 Gary MacDonald has been acting as Drainage Superintendent for the Township of South Glengarry since 1998.

- 2. Mr. MacDonald was previously Drainage Superintendent for the Township of Lancaster since 1984.
- The appointment of a Drainage Superintended is required under Section 93 of the Drainage Act in order to ensure the proper maintenance of Municipal Drains and in order to ensure the collection of available grants under the Act.

4. ANALYSIS:

- Mr. MacDonald has been performing these duties with the full satisfaction of the Township and has established a very good working relationship with staff of the Ministry of Agriculture, Food and Rural Affairs.
- 6. Mr. MacDonald has now formed a partnership with his son Sean and formed a company named MacDonald Technical Services Inc. This will permit the continuation of compliance with the requirement of the Ministry in order to qualify for the available drainage grants for both the Drain Superintended services and the performance of maintenance work on Municipal Drains.

ALIGNMENT WITH STRATEGIC PLAN:

Efficient delivery of Municipal Services

IMPACT ON 2016 BUDGET:

N/A

RECOMMENDATION:

MOVED BY:

Trevor Bougie

SECONDED BY:

Frank Prevost

BE IT RESOLVED THAT Staff Report No.16-16 be received and that By-law No.10-16 being a by-law to <u>appoint a Drainage Superintendent – MacDonald Technical Services Inc.</u> for the Corporation of the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in Open Council this 8th day of February 2016.

DATE: Feb 1,20/6

Recommended to Council for

Consideration by: BRYAN BROWN, CAO

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY BY-LAW 10-16 FOR THE YEAR 2016

A BY-LAW TO APPOINT A DRAINAGE SUPERINTENDENT PURSUANT TO THE DRAINAGE ACT, R.S.O. 1990

WHEREAS Section 93 of The Drainage Act, R.S.O. 1990 authorizes the council of a local municipality to appoint a drainage superintendent and provide for his/her remuneration for the purposes and in the manner set out therein;

AND WHEREAS Section 227 of the Municipal Act, 2001 identifies that it is the role of officers and employees of the municipality to implement and carry out council's decisions, to establish administrative practices and procedures, to provide advice to council on municipal policies and programs, and to carry out duties required by legislation;

THEREFORE, pursuant to The Drainage Act, R.S.O. 1990, and The Municipal Act, the council of the Township of South Glengarry enacts as follows:

- MacDonald Technical Services Inc. is hereby appointed Drainage Superintendent for the Corporation of the Township of South Glengarry.
- 2. The Drainage Superintendent appointed hereunder shall receive such remuneration as shall be mutually agreed upon by the company and Council and shall hold office until such time as the company withdraws its services or their services are terminated by resolution of Council.
- 3. The Drainage Superintendent shall carry out the duties as imposed by The Drainage Act, 1990 and shall submit such reports and carry out such other duties as may be required from time to time by Council.
- 4. By-law 20-98 is hereby rescinded.

5.	This By-law comes into force on the passing thereof and shall be retroactive to January 1, 2016.
REAI	O A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED PEN COUNCIL THIS 8 th DAY OF FEBRUARY 2016.
MAY	OR: CLERK:



STAFF REPORT

S.R. No. 17-16

PREPARED BY:

Marilyn LeBrun - Clerk

PREPARED FOR:

Council of the Township of South Glengarry

COUNCIL DATE:

February 8, 2016

SUBJECT:

Rules of Procedure Policy to govern hearings of appeals

under the Animal Control By-law No. 17-11

BACKGROUND:

1. The purpose of this report is to obtain Council approval for establishing the Rules of Procedure Policy in order to hear appeals of decisions made in accordance with the Animal Control By-law No.17-11 of the Township of South Glengarry.

- 2. The Rules of Procedure Policy for Hearing Tribunals (Township of South Glengarry Council) requires its own rules of procedural policy.
- 3. The draft Procedural Policy will ensure that the Hearings under the Animal Control By-law will provide for an effective, efficient, transparent and fair process in accordance with the Statutory Powers Procedure Act, R.S.O. Chapter s.22.
- 4. The Township of South Glengarry Clerk had the Rules of Procedure review by lawyer Paul Syrduk and noted changes were made. Mr. Syrduk felt that the Rules of Procedure for Hearing of the Appeals process under the Statutory Procedure Powers Act would flow smoothly.

ALIGNMENT WITH STRATEGIC PLAN:

4. GOAL 3 – Strengthen the effectiveness and efficiency of our organization

IMPACT ON 2016 BUDGET:

5. No effect on the 2016 Budget

RECOMMENDATION:

MOVED BY: SECONDED BY: Lyle Warden Joyce Gravelle

BE IT RESOLVED THAT Staff Report No. 17-16 be received by the Council of South Glengarry and adopt Policy No. 17-16 for Rules of Procedure for Hearing Appeals under the Animal Control By-law No. 17-11.

Recommended to Council

Consideration by: BRYAN BROWN, CAO DATE:

South Glengarry		SARITH GEINGARN	POLICY	
Policy and Proce	edural Manual	Page Number:		
Policy Number:	No. 17-16	Review Frequency:	10 years	
Approved Du	Bryan Brown - CAO	Date Approved:	February 8, 2016	
Approved By:		Revision Date:		
	Rules of Procedure the Animal Control E	Policy to govern Hear By-law No. 17-11	ings of Appeals under	

RULES OF PROCEDURE TO GOVERN HEARINGS OF APPEALS UNDER THE TOWNSHIP OF SOUTH GLENGARRY ANIMAL CONTROL BY-LAW No. 07-11

DEFINITIONS

- In these Rules:
 - a) "Appeal" means an appeal brought before the Township of South Glengarry Council under the provisions of the Township of South Glengarry Animal Control By-law No. 07-11;
 - b) "Appellant" means an Applicant that has filed a Notice of Appeal requesting a Hearing before the Township of South Glengarry in accordance with the Animal Control By-law 07-11;
 - c) "Chair" means the Mayor of the Township of South Glengarry Council;
 - d) "Clerk" means the staff member who acts as Secretary for the purposes of recording the minutes, orders and decisions of the Tribunal issued pursuant to the Animal Control By-law No. 07-11;
 - e) "Manager" means the Property Standards & Enforcement Manager of the Township of South Glengarry;
 - f) "Oral Hearing" means a hearing at which the parties or their representatives attend before the tribunal in person.

- g) "Statutory Powers Procedure Act", R.S.O. 1990, CHAPTER S. 22, as amended, and applies in the absence of any rules herein;
- h) "Tribunal" means the Township of South Glengarry Council to hear the appeal.

INTERPRETATION

 Rules apply to all Hearings before the Tribunal on the Animal Control By-law.

APPLICATION

- 2. a) These Rules apply to all proceedings of the Tribunal in the exercise of its Statutory Power, as defined in the Statutory Powers Procedure Act, R.S.O. 1990, s. 22, as amended.
 - b) These Rules do not apply if a Statute or By-law provides for a different procedure to govern proceedings of a Tribunal in the exercise of its statutory powers of decision.

REQUEST FOR HEARING

- 3. Where the owner/appellant requests a hearing before the Tribunal, the request for hearing shall be signed and in writing and shall include:
 - a) An identification of the owner/appellant and any other party;
 - b) The addresses, telephone numbers and where available, email addresses for each person identified in clause (a) and their agents, if any; and
 - c) The name, address, telephone number and email address of any agent, representative or lawyer representing the applicant.

VOTING

4. All actions taken by the Tribunal shall be voted on and the decision made by majority vote.

Members, including the Chair, may vote on all questions submitted at a hearing. In the case of a tie vote, the questions shall be deemed to have been lost.

QUORUM

5. A majority of the Tribunal must be present to achieve quorum for a Hearing.

NOTICE REQUESTING AN APPEAL

6. An appeal is commenced by the filing of a Notice of Appeal approved by the Clerk in accordance with the provisions of the Animal Control By-law Section 4.5.8 with an Order to Muzzle.

The Notice of Appeal shall include:

- a) A copy of the Decision or Order giving rise to the appeal;
- b) A statement setting out the grounds for the appeal;
- The name, telephone number, email address and address of the Appellant or Agent;
- d) Original signature of the Appellant or Agent.

NOTICE OF HEARING

- 7. The Notice of Hearing shall contain:
 - a) the time, place and purpose of the Hearing;
 - b) a reference to the statutory authority under which the hearing will be held; and
 - a statement that if the Appellant or Agent does not attend at the Hearing, the Tribunal may proceed in the Appellant's absence and the Appellant will not be entitled to any further notice in the proceeding.

The Tribunal may at any stage in an appeal, make such Orders as it considers just and necessary for:

- a) the exchange of documents
- b) the exchange of witness statements
- c) the provision of particulars; and
- d) any other form of disclosure.

CONDUCT OF PROCEEDINGS

8. The Chair of the Tribunal has power to administer oaths and affirmations for the purpose of any of its proceedings and the Tribunal may require evidence before it to be given under oath or affirmation.

A hearing shall be conducted in the following order of presentation, unless the Committee directs otherwise:

- a) The Chair shall make an opening address;
- b) The Manager of Property Standards and Enforcement will make his/her opening address and shall then present his evidence;
- When the evidence of the Manager of Property Standards and Enforcement is concluded, the appellant may make an opening address and shall present his/her evidence;
- d) When the presentation of the evidence of the appellant is concluded, the Manager of Property Standards and Enforcement will have the opportunity for rebuttal;
- e) After all the evidence has been presented by all parties to the proceeding, the Manager of Property Standards and Enforcement may make a closing address, followed by the closing address of the applicant/appellant, if he or she decides to do so.

EVIDENCE BY WITNESSES

9.

a) Unless these Rules provide otherwise, witnesses at a hearing shall be examined orally and the examination may consist of direct examination, cross-examination and re-examination.

- b) The Tribunal shall ensure that there is no undue harassment or embarrassment of the witness as he or she is giving evidence and may disallow a question put to the witness that is vexatious or irrelevant to any matter that may be properly inquired into at the hearing.
- c) The Tribunal may at any time during a proceeding direct that a witness be recalled for further examination.
- d) Where a witness appears unwilling or unable to give answers to the questions being posed, the Tribunal may permit the party calling the witness to examine him or her by means of leading questions.

CONSIDERATIONS

- 10. In exercising its powers to make an Order, the Tribunal may take into consideration the following:
 - a) The dogs' past and present temperament and behaviour;
 - b) The seriousness of the injuries caused by the subject dog;
 - Unusual contributing circumstances tending to justify the dogs' action;
 - d) The improbability that a similar attack will be repeated;
 - e) Precautions taken by the owner to preclude similar attacks in the future; and
 - f) Any other circumstances the Tribunal considers to be relevant.

FINAL ORDER

- 11. Following the hearing and before adjourning, the Committee shall determine whether the initial **ORDER TO MUZZLE** will stand, be altered by the Tribunal or revoked.
- 12. The Tribunal's decision is final.
- 13. The Clerk shall provide the Tribunal's decision in writing to all parties.



STAFF REPORT

S.R. No. 18-16

PREPARED BY:

Mike Samson, Treasurer

Lachlan McDonald, Treasury Intern

PREPARED FOR:

The Council of South Glengarry

COUNCIL DATE:

February 8th, 2016

SUBJECT:

Borrowing By-Law

To authorize by By-law the borrowing, from time-to-time, of money against the revenue of the current year to an aggregate

sum of \$3,000,000.

BACKGROUND:

1. The Municipality's cash flow is such that borrowing may be required from time-to-time to meet the current payables. The \$3,000,000 borrowing By-law permits the Treasurer to borrow a sum and repay the loan as soon as permitted by cash inflows. Under the *Municipal Act*, the Township is limited to a percentage of its current estimate revenues, while operating on a descending line of credit.

2. There has been no requirement to borrow since 1998.

ANALYSIS:

- 3. There are two (2) alternatives within this Staff Report:
 - to pass the By-law authorizing borrowing to a total of \$3,000,000;
 - to pass the By-law authorizing borrowing at a lower maximum;
- 4. A borrowing By-law of less than \$3,000,000 may necessitate borrowing for a longer period of time with higher borrowing costs. The flexibility of the recommended borrowing amount will permit greater and better cash management.

ALIGNMENT WITH STRATEGIC PLAN:

5. N/A

IMPACT ON 2016 BUDGET:

6. N/A

RECOMMENDATION:

MOVED BY:

Joyce Gravelle

SECONDED BY:

Lyle Warden

BE IT RESOLVED THAT Staff Report No. 18-16 be received and that By-law No. 11-16, being a By-law to authorize the Treasurer to borrow a maximum of \$3,000,000 in 2016 as necessary to meet operating payable, be read a first, second, and third time, passed, signed, and sealed in Open Council this 8th day of February 2014.

DATE: 105 1,2016

Recommended to Council for

Consideration by: BRYAN BROWN, CAO THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY BY-LAW 11-16 FOR THE YEAR 2016

BEING A BY-LAW TO PROVIDE FOR BORROWING TO MEET, UNTIL THE TAXES ARE COLLECTED, THE CURRENT EXPENDITURES OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY FOR THE YEAR.

WHEREAS the Council of the Corporation deems that it may be necessary to borrow the sum of three million dollars to meet, until the taxes are collected, the current expenditures of the Corporation for the year;

AND WHEREAS the total of amounts previously borrowed under Section 407 of the *Municipal Act*, 2001 as amended from time to time, (the "Act"), that have not been repaid are **nil** dollars;

AND WHEREAS the amount of the estimated revenues (as defined and interpreted in the Act) of the Corporation as set out in the estimates adopted for the current year and not yet collected (or, if the same have not yet been adopted, the amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year) is 15.136 million dollars;

AND WHEREAS the amount to be borrowed under this By-law and the amounts of borrowings that have not been repaid does not in the aggregate exceed from January 1st to September 30th of the year, 50% of the total, and from October 1st to December 31st, 25% of the total of the estimated revenues of the Corporation as set out above;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

 THAT the Mayor and Treasurer of the Corporation are hereby authorized on behalf of the Corporation to borrow from time to time, by way of promissory note or banker's acceptance, from Bank of Montreal, a sum or sums not exceeding in the aggregate three million dollars to meet, until the taxes are collected, the current expenditures of the Corporation for the year, including the amounts required for the purposes mentioned in subsection (1) of the said Section 407, as amended, from time to time, and to give, on behalf of the Corporation, to the Bank a promissory note or notes, sealed with the corporate seal and signed by them for the moneys so borrowed, and such other documentation as may be requested by the Bank therefore, with interest at a rate not exceeding prime per cent per annum, which may be paid in advance or otherwise.

- 2. THAT all sums borrowed from the said Bank, for any or all of the purposes mentioned in the said Section 407, as amended from time to time, shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are received.
- 3. THAT the Treasurer is hereby authorized and directed to apply in payment of all sums borrowed pursuant to the authority of this By-law, as well as all the other sums borrowed in this year and any previous years, from the said Bank for any or all of the purposes mentioned in the said Section 407, as amended from time to time, together with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and preceding years and all of the moneys collected or received from any other source, which may lawfully be applied for such purpose.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 8TH DAY OF FEBRUARY 2016.

MAYOR:	CLERK:
MIN I OIK.	



STAFF REPORT

S.R. No. 19-16

PREPARED BY:

Mike Samson, Treasurer

Lachlan McDonald, Treasury Intern

PREPARED FOR:

The Council of South Glengarry

COUNCIL DATE:

February 8th, 2016

SUBJECT:

Taxation By-Law for the levying and collection of a portion of taxes for the year 2016 and for giving three (3) readings and

enacting the By-law.

BACKGROUND:

1. Section 317 of the Ontario Municipal Act provides that the Council of a local municipality may pass a by-law, prior to the adoption of estimates for the year, levying amounts on the assessment of property in the local municipality that all rateable for local municipality purposes.

- 2. The levying and collection of interim taxes at this time will permit the municipality to maintain an adequate cash flow and will greatly reduce the potential of having to borrow funds to maintain ongoing operations.
- 3. It is proposed that Interim due dates for the collection of property taxes be March 31, 2016 and the due date for the final billing of taxes be May 31, 2016.

ANALYSIS:

4. The Township of South Glengarry requires funding for its operations and therefore it is imperative to pass the by-law authorizing the levying and collection of the interim taxes.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

IMPACT ON 2016 BUDGET:

5. Allows for the funding of the 2016 Budget.

RECOMMENDATION:

MOVED BY: SECONDED BY: Frank Prevost Trevor Bougie

BE IT RESOLVED THAT Staff Report No.19-16 be received and that By-law 12-16, being a By-law <u>authorizing</u> the levying of interim taxes be read a first, second, and third time, passed, signed, and sealed in Open Council this 8th day of February, 2016.

DATE: Feb 1,2018

Recommended to Council for

Consideration by: BRYAN BROWN, CAO

P24

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY BY-LAW 12-16 FOR THE YEAR 2016

BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY AND TO PROVIDE FOR THE PAYMENT OF INTERIM TAXES FOR THE YEAR 2016.

WHEREAS Section 317 of *The Municipal Act* provides that the Council of a local Municipality may pass a By-law to impose an interim levy on the assessment roll for taxation in the current year for properties in the Municipality rateable for local Municipality purposes;

AND WHEREAS Section 317 of *The Municipal Act*, provides a set of rules for determining the interim tax payable, which are also subject to the Municipality's discretion under Section 317 (9) of the *Municipal Act* to decrease or increase the interim tax payable, where it is felt that the interim amount would otherwise be too high or too low in relation to the total taxes that are anticipated to be levied on the property in the year;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

- 1. THAT interim tax levies are hereby imposed on the whole of the assessment for real property for all property classes according to the assessment roll for taxation in the current year, and shall be in the amount equal to approximately fifty per cent (50%) of the final 2015 taxes on the property taking into account that certain assessments have been lowered or increased since 2015 and that capping amounts may apply to certain tax classes.
- 2. The said interim tax levy shall become due and payable in two instalments due and payable on the 31st day of March 2016 and the 31st day of May 2016 and non-payment of the amount on the dates stated in accordance with this section shall constitute default.

- 3. The Treasurer of the Township of South Glengarry shall add to the amount of all taxes due and unpaid, interest at the rate of 1.25 percent per month or fraction thereof, being fifteen (15) percent per annum, and all by-laws and parts of by-laws inconsistent with this paragraph are hereby superseded.
- 4. Interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
- 5. The Treasurer shall cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a notice specifying the amount of taxes payable.
- 6. A failure to receive the aforesaid notice in advance of the date for payment of the interim levy or any instalment does not affect the timing of default or the date from which interest shall be imposed.
- 7. The Treasurer of the Township of South Glengarry may accept part payment on account of any taxes due, but such acceptance shall not affect interest under Section 3 of this By-law.
- 8. This by-law shall be deemed to come into force and effect on January 1, 2016 and shall apply to properties on the assessment roll for taxation in the current year as listed on that date or which were added to the roll after that date, including properties added after the date this by-law is passed.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 8TH DAY OF FEBRUARY, 2016.

MAYOR:	CLERK:	



STAFF REPORT

S.R. No. 21-16

PREPARED BY:

Ewen MacDonald General Manager Infrastructure Services

PREPARED FOR:

Council of South Glengarry

COUNCIL DATE:

February 8, 2016

SUBJECT:

Lancaster Heights Surplus Lands

BACKGROUND:

 Tenders were invited for the purchase of the land described below and declared surplus by Council as per the Property Sales and Purchases By-Law 08-08.

DESCRIPTION OF LANDS:

Roll No. 1-17-166; Con 9 Pt Lot 4, RP14R3037 Part 41; area (ac): 33.6; Lancaster Heights Lands

- 2. There was a \$40,000.00 minimum tender amount for the parcel as per the appraisal of the land
- 3. The Tender closed on January 21, 2016. One submission was received.

ANALYSIS:

4. The submission received was lower than the minimum tender amount and has been deemed non compliant.

IMPACT ON 2016 BUDGET:

5. There is no urgency to sell these lands and no revenue has been budgeted in 2016 and therefore there is no impact for the 2016 budget.

RECOMMENDATION:

MOVED BY: SECONDED BY: Lyle Warden Trevor Bougie

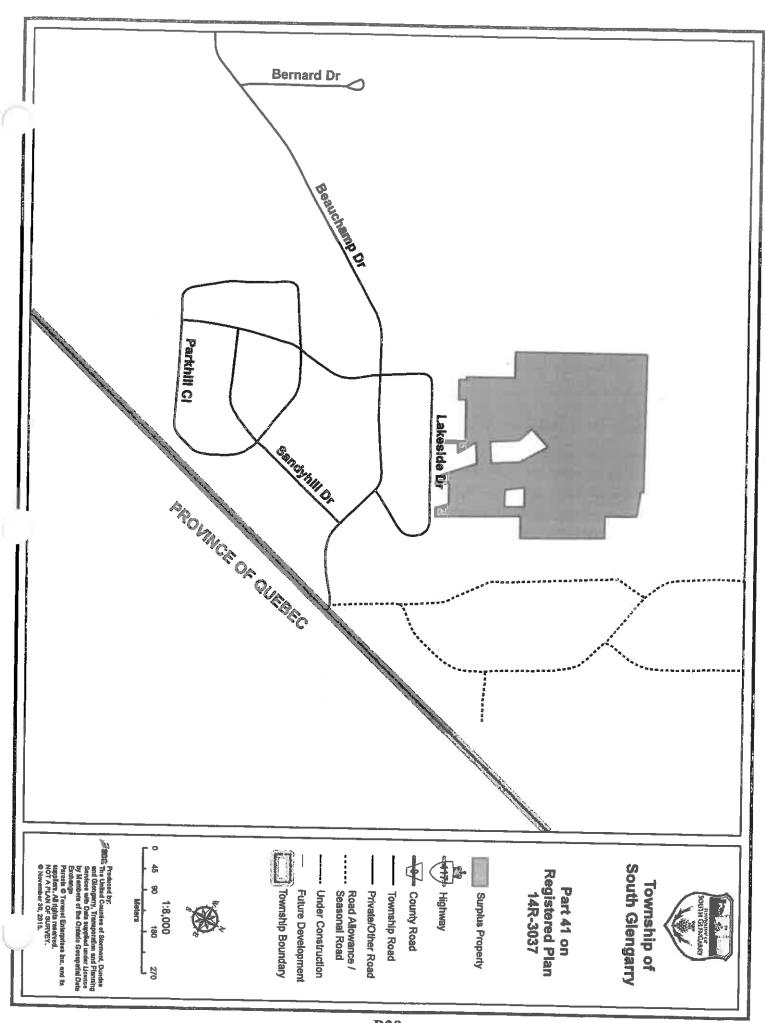
BE IT RESOLVED THAT the Council of the Township of South Glengarry received Staff Report No. 21-16 and not accept the tender submission for Con 9 Pt Lot 4, RP14R3037 Part 41; area (ac): 33.6; in Lancaster Heights Lands.

DATE: Feb 1, 2016

Recommended to Council for

Consideration by: BRYAN BROWN, CAO

P28





STAFF REPORT

S.R. No. 22-16

PREPARED BY:

Gary Poupart C.S.P.O.,

Manager of Property Standards and Enforcement.

PREPARED FOR:

Council of South Glengarry

COUNCIL DATE:

February 8, 2016

SUBJECT:

Proposed By-law 2016-20 being a

Nuisance By-law common to all SD&G municipalities

BACKGROUND:

1. This By-law is a response to a growing concern that noise and nuisance complaints need to be addressed quickly and sometimes outside of normal business hours of the municipalities. Discussions with the OPP and the other municipalities in SD&G identified some weaknesses in enforcement tools available to By-law Officers and Police Officers. The By-law enforcement staffs have collaborated to construct a uniform by-law that would provide enhanced enforcement tools for both the municipalities and the OPP. The OPP has agreed that this will assist them in effectively responding to noise complaints. The goal is to send the by-laws together with a short form wording application to the Ministry of the Attorney General by the beginning of March.

2. Attached is a proposed by-law that will require adoption by all SD&G municipalities with a common by-law identification and number. It includes various nuisances whether it be noise related or otherwise that are common to many municipalities in Ontario. The by-law was drafted combining the comments received through contacts with other court jurisdictions and municipalities in Ontario. We have also incorporated several amendments suggested by the law firm of Horner & Pietersma of Morrisburg.

ANALYSIS:

- 3. There are essentially two options here; either pass the By-law or do not. The implications of not passing this By-law or by adopting a different By-law uncommon to the other six municipalities, means that the OPP will be limited to their current tools designed to accommodate serious domestic disturbances, and many complaints will be directed to the municipality. The municipality will be in its usual position of being informed days after an event with no tangible evidence on which to assist the complainant.
- All by-law enforcement departments of the municipalities in SD&G and the court administration office of the Counties of SD&G have been meeting since June 2015. We have had discussions with our Ontario Provincial Police contact, Inspector, B.J.

MacDonald, Municipal Prosecutor, Lynn Riviere, Crown Counsel for the Ministry of the Attorney General and Lawyer Eldon Horner. As well, the Clerks and Chief Administrative Officers for each of the six municipalities have been kept informed of our progress.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4 of our Strategic Plan "Improve quality of life in our community".

IMPACT ON 2016 BUDGET:

It has been determined with the OPP that as long as this By-law remains a tool available to the OPP to use at their discretion and not an administrative responsibility of the OPP, then no cost implications need be addressed between the County and the OPP. As these are all issues we currently deal with, there is no expected financial impact on the municipality.

RECOMMENDATION:

MOVED BY:

Frank Prevost

SECONDED BY:

Joyce Gravelle

BE IT RESOLVED THAT Staff Report No. 22-16 be received and that By-law No. 20-16 being a bylaw to **prohibit or regulate public nuisances** within the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in Open Council this 8th day of February 2016.

DATE: Feb 2, 2016

Recommended to Council for

Consideration by:

BRYAN BROWN, CAO

TOWNSHIP OF SOUTH GLENGARRY BY-LAW No. 20-2016 FOR THE YEAR 2016

A BYLAW TO PROHIBIT OR REGULATE PUBLIC NUISANCES WITHIN THE TOWNSHIP OF SOUTH GLENGARRY

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, S.129 provides that a municipality may pass by-laws prohibiting and regulating noise within the municipality;

AND WHEREAS the people have a right to and should be ensured an environment free from unusual, unnecessary or excessive sound or noise which may degrade the quality of life or cause nuisance;

AND WHEREAS Sections 120, 121, 127, 128, and 129 provide for a municipality to pass bylaws to regulate fireworks, explosives, littering, nuisances, and noise;

AND WHEREAS Council has, in good faith, determined that certain activities should be regulated and/or prohibited within the Municipality;

NOW THEREFORE the Council of The Township of South Glengarry in partnership with the member municipalities within the United Counties of Stormont, Dundas and Glengarry, enacts as follows.

DEFINTIONS

1.Short Title

This bylaw may be cited as the "Nuisance Bylaw."

2.Interpretation

- For the purposes of this bylaw, the following terms shall have the corresponding meaning;
 - (a) "Construction" includes erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose, and in any form or for any purpose, and includes any work in connection therewith;
 - (b) "Disorderly conduct" refers to petty misdemeanors, breaches of the peace, loitering, unruly behavior, yelling obscenities, or any other action deemed to be against public order and decency;
 - (c) "Graffiti" shall mean markings of any kind placed on property that does not belong to the person or artist making such marks;
 - (d) "Motorized vehicle" includes an automobile, motorcycle, and any other vehicle propelled or driven otherwise than by muscular power; does not include motor vehicles running only upon rails, or a motorized snow machine, traction engine, farm tractor, self-propelled implement of husbandry or road-building machine within the meaning of the Highway Traffic Act;
 - (e) "Municipality" means the land within the geographic limit of the enacting municipality of this bylaw;
 - (f) "Noise" means sound that is of such a volume or nature that it is likely to disturb the inhabitants of the municipality;

- (g) "Nuisance" means a noise or an activity listed in Schedule 1 or Schedule 2 of this bylaw;
- (h) "Officer" means an officer of the municipality responsible for enforcement of bylaws or a police officer or a peace officer appointed under the Police Services Act;
- (i) "Person" means an individual, firm, corporation, partnership, association or organization, including a charitable organization;
- (j) "Point of reception" means any point on the premises of a person where noise or vibration originating from other than those premises is plainly audible, which means the sound in question can be easily detected, without undue effort, by a disinterested person with no hearing disability;
- (k) "Public" means a place outdoors to which the public is ordinarily invited or permitted access and, for greater certainty, shall include sidewalks, streets, any portion of a road allowance, parking lots, swimming pools, conservation area, parks, and playgrounds; school grounds; land premises or buildings owned, managed or maintained by the Municipality;
- (I) "Villages and Hamlets" means those areas falling within the boundaries identified by the SD&G Official Plan for Rural and Urban Settlement Areas

GENERAL PROVISIONS

3. General Prohibitions

No person shall cause or permit to exist any unusual noise, or noise likely to disturb the inhabitants of the Municipality.

4. Prohibition by Activity

No person shall emit or cause or permit the emission of noise or a nuisance, resulting from any activity listed in <u>Schedule 1 – General Prohibitions</u>.

5. Prohibitions by Time

No person shall emit or cause or permit the emission of noise or a nuisance, resulting from any activity listed in <u>Schedule 2 – Prohibitions by Time</u> and which has a sound clearly audible at a point of reception anywhere within the municipality.

6. Exemption

Notwithstanding any other provision of this bylaw, it shall be lawful to emit or cause or permit the emission of sound or vibration in connection with emergency measures undertaken;

7. Exemption of Activities

This bylaw shall not apply to a person who emits or causes or permits the emission of noise or vibration in connection with any of the activities listed on Schedule 3 – Exemption of Activities.

8. Exemption of Normal Farm Practices

This bylaw shall not apply to a person who emits or causes or permits the emission of noise or vibration in connection with normal farming practices within the meaning of the Farming and Food Protection Act, 1998, S.O. 1998, c.1 as amended.

9. Exemption by Permit

This bylaw shall not apply to a person who has in their possession, at the time of producing the noise or nuisance, a Temporary Exemption Permit issued under

<u>Schedule 4</u> and which explicitly exempts the activity producing the noise or nuisance within a specified time period.

ADMINISTRATION

10. Grant of Exemption by Council

- (1) Notwithstanding anything contained in this bylaw, any person may make application to Council to be granted an exemption from any of the provisions of this law with respect to any nuisance for which he might be prosecuted and Council, by resolution, may refuse to grant any exemption or may grant the exemption applied for or any exemption of lesser effect, and any exemption granted shall be in the form established in Schedule 4.
- (2) A breach of any of the terms or conditions of any exemption granted by Council shall render the exemption null and void.

11. Severability

If a court of competent Jurisdiction should declare any section or part of a section of this bylaw to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the bylaw and it is hereby declared that the remainder of the bylaw shall be valid and shall remain in force.

12. Enforcement Authority

This bylaw shall be enforced by an officer of the municipality responsible for enforcement of bylaws or a police officer or a peace officer appointed under the Police Services Act.

13. Officer Right of Entry

An officer shall have the right of entry on any property for the purpose of carrying out an inspection to determine whether this bylaw is being complied with and for the enforcement of this bylaw, provided that any such entry shall be in accordance with ss. 435-439 of the Municipal Act, 2001.

14. Order to Discontinue Activity

- (1) An officer may order a person to cease creating a nuisance and/or that all persons not residing on the premises shall leave the premises where the nuisance was occurring.
- (2) An order under this section may be given verbally or may be served personally to the person to whom it is directed.
- (3) No person shall fail to leave the premises after having been directed to leave the premises pursuant to an order to discontinue an activity under this bylaw.

15. Obstruction of Officer

(1) No person shall obstruct, hinder or interfere with an Officer of this By-law in the performance of their duties.

16. Offence and Penalties

- (1) Any person who contravenes any of the provisions of this bylaw is guilty of an offence and upon conviction is liable to a fine as provided for in the Provincial Offences Act or as set out in the Provincial Offences Act or any successor,
- (2) In addition to any penalty imposed and any other remedy, a court in which the conviction has been entered and any court of competent jurisdiction thereafter may make an order,

- a) Prohibiting the continuation or repetition of the violation by the person convicted; and
- b) Require the person convicted to correct the contravention in the manner and within the period that the court considers appropriate.

17. Enactment

This by-law shall come into force and take effect upon final reading thereof.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 8th DAY OF FEBRUARY 2016.

Mayor	Clerk

Schedule 1 - General Prohibitions

- No person shall conduct the following activities so as to constitute a public nulsance whether occurring on public or private property,
 - a. Disorderly conduct:
 - b. Public drunkenness or public intoxication;
 - c. The deposit of refuse on public or private property;
 - d. Damage to or destruction of public or private property including the production of graffiti;
 - e. Pedestrian traffic, vehicular traffic, or illegal parking that obstructs the free flow of traffic or could interfere with the ability to provide emergency services;
 - f. Public disturbances, including public brawls or public fights;
 - g. Racing of any motor vehicle other than in a lawful racing event approved by the Municipality.
 - h. The operation of a motor vehicle in such a way that creates unnecessary noise such as the sounding of the horn, revving of engine and the squealing of tires.
 - The operation of a motor vehicle or a motor vehicle with a trailer resulting in banging, clanking, squealing or other like sounds due to an improperly secured load or equipment, or inadequate maintenance.
 - j. The operation of an air conditioner, water pump, heat pump or any equipment that is not in proper working order.
 - k. The detonation of fireworks or explosive devices in an unsafe manner or in a manner that would have an undesirable outcome at a point of reception.
- 2. No person shall urinate or defecate in a public place.
- 3. No person shall knock over or attempt to knock over a Canada Post mailbox, Canada Post relay box, newspaper box, blue box, bench, fence, and picnic table or garbage container. This section shall not apply to Municipal employees, or any other person under contract with the Municipality while exercising their authorized duties on behalf of the Municipality.
- 4. No person shall discharge firearms within villages or hamlets.
- 5. No person shall operate any auditory signaling device, including but not limited to the ringing of bells or gongs and the blowing of horns or sirens or whistles, or the production, reproduction or amplification of any similar sounds by electronic means, except where required or authorized by law or in accordance with good safety practices.

Schedule 2 – Prohibitions by Time

Activity	Prohibited Period of Time
The sounds from or created by	11:00 pm one day to 7:00 am the
any radio, phonograph, tape	next day (9:00 am on Sundays)
player, television, public	
address system, sound	
equipment, loud speaker, or	
any musical or sound producing	
instrument of whatever kind	İ
when the same is played or	
operated in such manner or	
with such volume as to disturb	
the peace, quiet, comfort or	
repose of any individual in any	
office, dwelling house,	
apartment, hotel, hospital, or	
any other point of reception.	44:00 pm one doute 7:00 cm the
2. Yelling, shouting, hooting,	11:00 pm one day to 7:00 am the
whistling or singing.	next day (9:00 am on Sundays)
Detonation of fireworks or	11:00 pm one day to 7:00 am the
explosive devices.	next day (9:00 am on Sundays)
Operation of any construction	11:00 pm one day to 7:00 am the
equipment or construction	next day (9:00 am on Sundays)
activities	
Operation or use of powered	11:00 pm one day to 7:00 am the
equipment for domestic	next day (9:00 am on Sundays)
purposes (i.e. lawn mower, leaf	
blowers, chain saw, power tools	
or other similar devices) other	
than powered equipment	
related to snow removal	
6. The operation of any motorized	11:00 pm one day to 7:00 am the
vehicle for personal use and	next day (9:00 am on Sundays)
enjoyment, including	
snowmobiles, all-terrain	
vehicles and off-road	
motorcycles on one's property	
7. The operation of a combustion	11:00 pm one day to 7:00 am the
engine which is, is used in, or is	next day (9:00 am on Sundays)
intended for use in, a toy, or a	
model or replica of any device,	
which model or replica has no	
function other than amusement.	
8. Loading, unloading, delivering,	11:00 pm one day to 7:00 am the
	next day (9:00 am on Sundays)
packing, unpacking, or	HEAL day (5.00 am on Sundays)
otherwise handling any	
containers, products, materials,	
or refuse, whatsoever, unless	
necessary for the operation of	
essential services or the moving	
of private household effects.	<u> </u>

Schedule 3 - Exemption of Activities

The following is a list of activities and sources of noise of which Council considers to be exempt from the provisions of this bylaw.

- 1. Road and bicycle races authorized by the municipality;
- 2. Regimental salutes;
- 3. Parades authorized by the municipality;
- 4. Midways and circuses authorized by the municipality;
- 5. Sporting, recreational and entertainment events in public parks, buildings or grounds authorized by the municipality;
- 6. Musical and other performances in public parks, buildings or grounds authorized by the municipality;
- Special neighbourhood social activities on streets or other public land authorized by the municipality;
- 8. Transformers and diesel operated pumps owned by the municipality and necessary preventive maintenance work undertaken by the municipality;
- Necessary municipal operations, including but not limited to snow clearing, street cleaning and garbage collection, undertaken by or on behalf of the municipality;
- 10. Snow removal that is essential for the normal operation of a business;
- 11. The operation of emergency vehicles;
- 12. Educational and political events authorized by the municipality;
- 13. Church and school bells ringing.

Schedule 4 – Application to Council

Application for Temporary Exemption Permit To Nuisance Bylaw 2016-20

Applicant Name	Last	First
Applicant Address	Street	Postal Code
Applicant's Phone Number		
Group or Organization		
	·	
Event Title		
Date of Event	Time of Event	
(If event is being held over mon	e than one day, specify times for ea	ch day)
	<u></u>	
Description of Event – include t	he source of sound or vibration in r	espect of which the exemption is being sought:
- · · · · · · · · · · · · · · · · · · ·		
State the particular provision of	provisions of the bylaw from which	th the exemption is being sought
* *		
Authorization:		
Date		Signature
Daie		- Surana
		Clerk

Schedule 5 - Set Fines

PART I - PROVINCIAL OFFENCES ACT

Township of South Glengarry

By-law 2016-20, "Nuisance By-law"

	COLUMN 1	COLUMN 2	COLUMI 3
ltem	Short Form Wording	Provision Creating or Defining the	Set Fine
-		Offence Section 4	
1.	Disorderly conduct	Schedule 1-1(a)	\$350.00
2.	Public drunkenness or public intoxication	Section 4	\$350,00
		Schedule 1-1(b) Section 4	
3.	The deposit of refuse on public or private property	Section 4 Schedule 1-1(c)	\$350.00
4.	Damage/Graffiti of public or private property	Section 4 Schedule 1-1(d)	\$350.00
5.	Obstructing/Interfering the free flow of traffic	Section 4 Schedule 1-1(e)	\$350.00
6.	Public disturbances / fighting	Section 4 Schedule 1-1(f)	\$350.00
7.	Unfawfully racing a motor vehicle	Section 4 Schedule 1-1(g)	\$350.00
8.	Operation of a motor vehicle so as to squeal tires, etc.	Section 4 Schedule 1-1(h)	\$350.00
9.	Operation of a motor vehicle/trailer causing noise from improper load or maintenance	Section 4 Schedule 1-1(i)	\$350.00
10.	Causing or permitting noise from mechanical equipment that is not properly maintained.	Section 4 Schedule 1-1(j)	\$350.00
11.	Improper or unsafe use of Fireworks	Section 4 Schedule 1-1(k)	\$350.00
12.	urinating or defecating in a public place	Section 4 Schedule 1-2	\$350.00
13.	Knock over or attempt to knock over a mail box, picnic table, garbage container, etc.	Section 4 Schedule 1-3	\$350.00
14.	Discharging firearms within Villages and Hamlets	Section 4 Schedule 1-4	\$350.00

Schedule 5 - Set Fines

PART I - PROVINCIAL OFFENCES ACT

Township of South Glengarry

By-law 2016-20, "Nuisance By-law"

	COLUMN 1	COLUMN 2	COLUMN 3
Item	Short Form Wording	Provision Creating or Defining the Offence	Set Fine
15.	Causing or permitting noise from a vehicle horn or other warning device, sirens etc.	Section 4 Schedule 1-5	\$350.00
16.	Causing or permitting noise from any radio, television, loud speaker, etc. during prohibited times	Section 5 Schedule 2-1	\$350.00
17.	Yelling, shouting, hooting, whistling or singing during prohibited times	Section 5 Schedule 2-2	\$350.00
18.	Detonation of Fire Works or Explosives during prohibited times	Section 5 Schedule 2-3	\$350.00
19.	Operation of any construction equipment / activity during prohibited times	Section 5 Schedule 2-4	\$350.00
20.	Operation of domestic equipment, lawnmower, chainsaw, etc. during prohibited times	Section 5 Schedule 2-5	\$350.00
21.	Operation of personal motorized vehicle on ones property during prohibited times	Section 5 Schedule 2-6	\$350.00
22.	Operation for amusement a combustion engine during prohibited times	Section 5 Schedule 2-7	\$350.00
23.	Loading, unloading and material handling during prohibited times	Section 5 Schedule 2-8	\$350.00
24.	Failing to leave the premises after having been directed to do so.	Section 14(3)	\$350.00
24.	Obstructing or interfering with an officer in the performance of their duty	Section 15	\$350.00

NOTE: the general penalty provisions for the offences listed above is section 16 of Bylaw 2016-20 a copy of which has been filed.



STAFF REPORT

S.R. No. 23-16

PREPARED BY:

Joanne Haley, GM-CS

PREPARED FOR:

Council of South Glengarry

COUNCIL DATE:

February 8, 2016

SUBJECT:

Site Plan Control Agreement between Lang/Melisa and the

Township of South Glengarry

BACKGROUND: The subject property is currently developed and contains a single detached dwelling. The Applicant proposes to construct an addition to the existing single detached dwelling that is approximately 62.8 square meters in size. As per our Site Plan Control By-Law 17-10, all development located along the south side of the South Service Road and County Road 2 is subject to site plan control.

In December, 2015 the property owner began working with the Township in order to obtain the necessary approvals to erect the addition. On January 7, 2016, the property owner formally filed the application for Site Plan Control.

ANALYSIS: The subject property is located at 6276 153rd Avenue. The subject property is 2,471.14 sq. Meters (0.61 acres) in size.

This application was circulated to the adjacent property owners within 60 meters of the subject property. No comments were received as of the date of authoring this staff report. This application was also circulated to the RRCA; this development is subject to an Ontario Regulation 175/06 permit.

The subject property is zoned Limited Services Residential (LSR) and Flood Plain- Holding (FP-H) in the Township of South Glengarry Zoning By-Law and is designated Residential District in the United Counties Official Plan. This proposed use conforms to both the Zoning By-Law and the Official Plan.

The attached Site Plan Control Agreement contains the typical clauses to ensure that the development proceeds as per the approved plan. The proposed Site Plan can be found in Schedule B as attached. The Site Plan was prepared by Ron M. Jason Surveying. This site plan was reviewed by our Chief Building Official (CBO) to ensure that the site plan conforms to our Site Plan Control By-Law.

The Site Plan Control Agreement and the Site Plan will be registered on title following the execution of the agreement.

A building permit may be issued following the execution of the Site Plan Control Agreement.

ALIGNMENT WITH STRATEGIC PLAN: N/A

IMPACT ON 2016 BUDGET: N/A

RECOMMENDATION:

MOVED BY: Frank Prevost SECONDED BY: Joyce Gravelle

BE IT RESOLVED THAT Staff Report No. 23-16 be received and that the Council of the Township of South Glengarry approves By-Law No.13-16, being a by-law to enter into a Site Plan Control Agreement for the property legally described as Part of Lot 8, Concession 1, in the former Township of Lancaster, now in the Township of South Glengarry also known as <u>6276 153rd Avenue</u>, be read a first, second and third time, passed, signed and sealed in Open Council this 8th day of February 2016.

DATE: Feb 1, 2016

Recommended to Council for

Consideration by: BRYAN BROWN, CAO THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY BY-LAW 13-16
FOR THE YEAR 2016

BEING A SITE PLAN AGREEMENT BY-LAW AND A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO A SITE PLAN AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH GLENGARRY AND PETER LANG & BRYGIDA MELISA.

WHEREAS the Council of the Township of South Glengarry deems it necessary and in the public interest to enter into a Site Plan Agreement with Peter Lang and Brygida Melisa being the owner of the land described as Part of Lot 8, Concession 1, in the former Township of Lancaster, now in the Township of South Glengarry also known as 6276 153rd Avenue.

AND WHEREAS the Council of the Township of South Glengarry passed By-law No. 17-10, being a by-law to establish a Site Plan Control Area pursuant to Section 41 of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, on the aforementioned subject property;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

- THAT the Mayor and Clerk are hereby authorized to sign a Site Plan Agreement with Peter Lang and Brygida Melisa, a copy of which is attached hereto as Schedule "A", and is hereby declared to form part of this by-law.
- THAT this by-law shall come into force and take effect on the date of its final passing.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 8^{TH} DAY OF FEBRUARY, 2016.

MAYOR:	CI EDV.	
MATOIL.	CLERK:	

THIS AGREEMENT made in quadruplicate this 8th day of February, 2016

BETWEEN:

PETER LANG & BRYGIDA MELISA

Hereinafter called the "OWNER"

OF THE FIRST PART

AND:

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
Hereinafter called the "TOWNSHIP"
OF THE SECOND PART

WHEREAS the Owner has applied to the Township for approval of a site plan for the Owner's lands, which site plan is annexed hereto as Schedule "B" and the Township has approved the said site plan subject to the Owner entering into this Agreement with the Township.

NOW THEREFORE this Agreement witnesseth that in consideration of the approval by the Township of the site plan for the development on the Owner's lands and the implementation of the conditions in the said approval, the Owner and the Township agree as follows:

1. IN THIS AGREEMENT:

"TOWNSHIP"

means the Corporation of the Township of South Glengarry,

and its appointees;

"OWNER"

Sergine Lacelle

"LANDSCAPING"

means any rock, brick, poured concrete or treated wood retaining walls intended to withhold soils or rock at a higher grade or elevation, trees, hedges, shrubs or other similar

vegetation.

"RRCA"

means the Raison Region Conservation Authority

"SDG"

means the United Counties of Stormont, Dundas and

Glengarry

LANDS

The Owner hereby agrees and acknowledges that the lands affected by this
 Agreement are the lands described in Schedule "A" attached hereto and
 forming part of this Agreement.

PERMITS

- 3. (a) The Township agrees that upon execution of this Agreement by all parties and upon submission and approval of the plans and specifications in accordance with Township by-laws and regulations, a building permit or permits for the development of the lands as contemplated by this Agreement shall be issued.
 - (b) The owner agrees that placement of structures and site services on the property shall be in accordance with the site plan attached to this agreement.
 - (c) The owner ensures sufficient clearance between the existing on-site sewage system and the proposed construction:
 - minimum 1.5 meters from septic tank to structure
 - minimum 5 meters from distribution piping to structure
 - (d) The owner agrees that upon execution of this Agreement that required studies, if necessary, will be provided to the Municipality that will reflect the various mitigation techniques that will be used to satisfy any land incompatibility issues such as but not limited to traffic, rail, industrial noise,

air quality assurance.

(e) An RRCA Ontario Regulation 175/06 permit is required.

GRADING

4. The Owner shall provide to the Township of South Glengarry a Site Plan containing grading and drainage information that includes the location of the proposed addition to the single detached dwelling. The Site Plan is included in "Schedule "B" -Approved Site Plan" attached to this document.

LICENSE TO ENTER LAND

- 5. (a) The Owner hereby grants to the Township, its servants, agents and contractors, the license to enter the Owner's lands for the purpose of inspection of the works and to perform such work as may be required as a result of a default.
- (b) The Owner hereby grants to the Township, its servants, agents and contractors, the license to enter the Owner's lands for access into the mechanical room and to the water meters indefinitely, for maintenance purposes.

DEFAULT

- In the event of a default by the Owner or it's successors or assignees in the provision and maintenance of all matters and things required to be done by it pursuant to this Agreement, and after thirty (30) days written notice to the Owner, the Township may, at the expense of the Owner, enter upon the Owner's lands and do all such matters and things as are in default. "Cost" and "Expense of the Owner" in this clause shall be the actual cost incurred by the Township plus 25% of such cost as a charge for overhead. Any costs incurred by the Township pursuant to this Agreement shall be paid by the Owner to the Township within thirty (30) days of the mailing of an invoice by the Township addressed to the Owner and costs referred to in this clause may be recovered by the Township in like manner as municipal taxes pursuant to the provisions of the *Municipal Act*, as amended.
- (b) The Owner further agrees that the entry and performance of works or procedures by the Township as herein provided shall not constitute a

AGREEMENT BINDING ON SUCCESSOR ON TITLE

- 7. (a) The Owner covenants and agrees that each and every covenant herein contained shall be binding upon the Owner of the Owner's lands and upon each and every successor on title.
 - (b) The Owner covenants and agrees with the Township that if it subsequently sells or conveys the Owner's lands or any part thereof, each transfer or grant shall contain a covenant on the part of the grantee therein binding it, its successors and assigns, to the terms of this Agreement, and any further amendments thereto, and a further covenant on the part of the grantee or its successors and assigns to include a similar covenant in all subsequent transfers or grants of the Owner's lands, until the duties and obligations of the Owner under this Agreement have been fully performed. This Agreement does not relieve the Owner from complying with any other building and/or zoning requirements under the provisions of the Ontario Building Code Act and Planning Act.

SCHEDULES

8.	The following Agreement:	ng Schedules	are attached	hereto	and forn	n part	of	this
SCHEDULE SCHEDULE		Legal Descri Approved Si	ption of the Ov te Plan	wner's P	roperty;			
TOWNSHIP (OF SOUTH GL	ENGARRY ha	WNER and T ave hereunto at ir respective p	fixed the	ir Hand a	nd Co		
WITNE	ESS	I	PETER LANG		<u></u> _		_	
WITNE	SS	ī	BRYGIDA MEL	ISA		. <u>.</u>	_	
			THE CORPOR			ARRY		
			PER:					
			MAYOR			DATE		
			PER:					_
			CLERK			DATE		

SCHEDULE "A"

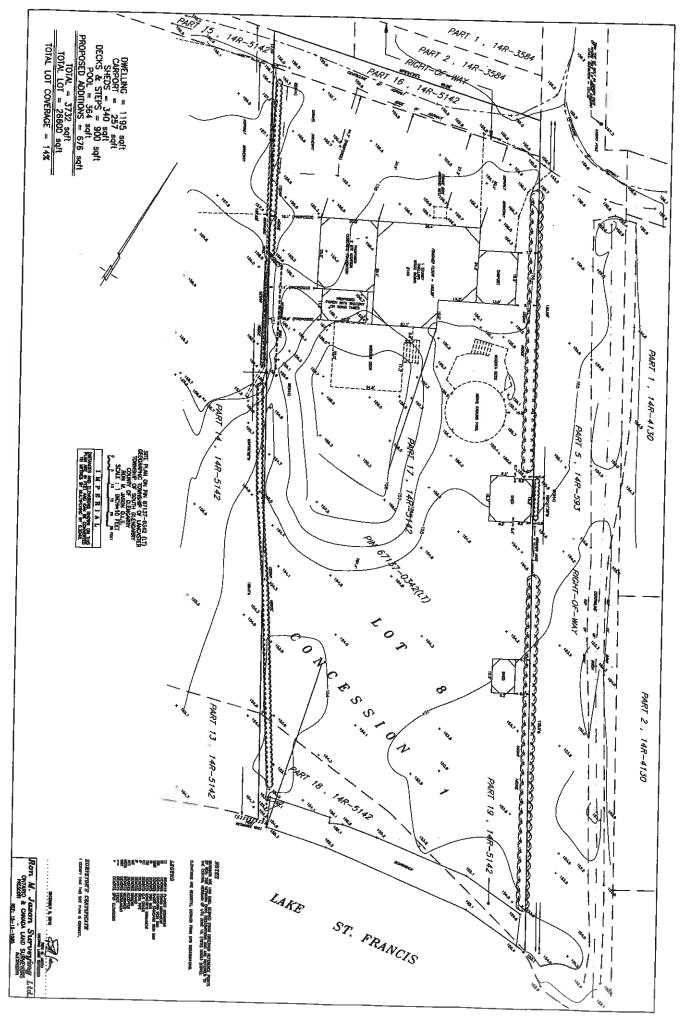
LEGAL DESCRIPTION OF THE OWNER'S LANDS

THOSE LANDS AND PREMISES located in the Township of South Glengarry, in the County of Glengarry and Province of Ontario AND BEING COMPRISED OF: Part of Lot 8, Concession 1, in the former Township of Lancaster, now in the Township of South Glengarry also known as 6276 153rd Avenue.

SCHEDULE "B"

APPROVED SITE PLAN

The said Site Plan dated December 9, 2015 prepared by Ron M. Jason Surveying Ltd. identifies the location of the proposed residential addition to be constructed on the subject lands.





STAFF REPORT

S.R. No. 24-16

PREPARED BY:

Joanne Haley, GM-Community Services

PREPARED FOR:

Council of South Glengarry

COUNCIL DATE:

February 8, 2016

SUBJECT:

Site Plan Control Agreement between Roch and Christine

Plouffe and the Township of South Glengarry

BACKGROUND:

The subject property is currently developed and contains a single detached dwelling and a Bunkie. The Applicant proposes to demolish and to reconstruct the Bunkie and the Single Detached Dwelling totalling 207.92 square meters. As per our Site Plan Control By-Law 17-10, all development located along the south side of the South Service Road and County Road 2 is subject to site plan control.

In December, 2015 the property owner began working with the Township in order to obtain the necessary approvals to erect the addition. On January 7, 2016, the property owner formally filed the application for Site Plan Control.

ANALYSIS:

The subject property is located at 18308 County Road 2. The subject property is 2,994.67 sq. Meters (0.74 acres) in size.

This application was circulated to the adjacent property owners within 60 meters of the subject property. No comments were received as of the date of authoring this staff report. This application was also circulated to the United Counties Transportation Department and the RRCA; this development is subject to a County Road setback permit and an Ontario Regulation 175/06 permit.

The subject property is zoned Residential One and Flood Plain- Holding (FP-H) in the Township of South Glengarry Zoning By-Law and is designated Residential District and is located in the Urban Settlement Area in the United Counties Official Plan. This proposed use conforms to both the Zoning By-Law and the Official Plan.

The attached Site Plan Control Agreement contains the typical clauses to ensure that the development proceeds as per the approved plan. The proposed Site Plan can be found in Schedule B as attached. The Site Plan was prepared by K.L. Stidwill. This site plan was reviewed by our Chief Building Official (CBO) and the Infrastructure Department to ensure that the site plan conforms to our Site Plan Control By-Law and to review the municipal services.

The Site Plan Control Agreement and the Site Plan will be registered on title following the execution of the agreement.

A building permit may be issued following the execution of the Site Plan Control Agreement.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

IMPACT ON 2016 BUDGET:

N/A

RECOMMENDATION:

MOVED BY:

Trevor Bougie

SECONDED BY:

Joyce Gravelle

BE IT RESOLVED THAT Staff Report No. 24-16-16 be received and that the Council of the Township of South Glengarry approves By-Law No.14-16 being a by-law to enter into a Site Plan Control Agreement for the property legally described as Part of Lot 8, Concession 1, Broken Front, Part 1 on Reference Plan 14R 1619, less Part 1 on Reference Plan 14R-6215, in the former Township of Charlottenburgh, now in the Township of South Glengarry, also known as 18308 County Road 2; be read a first, second and third time, passed, signed and sealed in Open Council this 8th day of February 2016.

DATE: Feb 2, 2016

Recommended to Council for

Consideration by:

BRYAN BROWN, CAO

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY BY-LAW 14-16 FOR THE YEAR 2016

BEING A SITE PLAN AGREEMENT BY-LAW AND A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO A SITE PLAN AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH GLENGARRY AND ROCH AND CHRISTINE PLOUFFE.

WHEREAS the Council of the Township of South Glengarry deems it necessary and in the public interest to enter into a Site Plan Agreement with Roch and Christine Plouffe being the owner of the land described as Part of Lot 8, Concession 1, Broken Front, Part 1 on Reference Plan 14R 1619, less Part 1 on Reference Plan 14R-6215, in the former Township of Charlottenburgh, now in the Township of South Glengarry also known as 18308 County Road 2.

AND WHEREAS the Council of the Township of South Glengarry passed By-law No. 17-10, being a by-law to establish a Site Plan Control Area pursuant to Section 41 of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, on the aforementioned subject property;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

- THAT the Mayor and Clerk are hereby authorized to sign a Site Plan Agreement with Roch and Christine Plouffe, a copy of which is attached hereto as Schedule "A", and is hereby declared to form part of this by-law.
- THAT this by-law shall come into force and take effect on the date of its final passing.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 8^{TH} DAY OF FEBRUARY, 2016.

MAYOR:	CLERK:	

THIS AGREEMENT made in quadruplicate this 8th day of February, 2016

BETWEEN:

ROCH & CHRISTINE PLOUFFE

Hereinafter called the "OWNER"

OF THE FIRST PART

AND:

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
Hereinafter called the "TOWNSHIP"
OF THE SECOND PART

WHEREAS the Owner has applied to the Township for approval of a site plan for the Owner's lands, which site plan is annexed hereto as Schedule "B" and the Township has approved the said site plan subject to the Owner entering into this Agreement with the Township.

NOW THEREFORE this Agreement witnesseth that in consideration of the approval by the Township of the site plan for the development on the Owner's lands and the implementation of the conditions in the said approval, the Owner and the Township agree as follows:

1. IN THIS AGREEMENT:

"TOWNSHIP"

means the Corporation of the Township of South Glengarry,

and its appointees;

"OWNER"

Sergine Lacelle

"LANDSCAPING"

means any rock, brick, poured concrete or treated wood

retaining walls intended to withhold soils or rock at a higher grade or elevation, trees, hedges, shrubs or other similar

vegetation.

"RRCA"

means the Raison Region Conservation Authority

"SDG"

means the United Counties of Stormont, Dundas and

Glengarry

LANDS

The Owner hereby agrees and acknowledges that the lands affected by this
 Agreement are the lands described in Schedule "A" attached hereto and
 forming part of this Agreement.

PERMITS

- The Township agrees that upon execution of this Agreement by all parties and upon submission and approval of the plans and specifications in accordance with Township by-laws and regulations, a building permit or permits for the development of the lands as contemplated by this Agreement shall be issued.
 - (b) The owner agrees that placement of structures and site services on the property shall be in accordance with the site plan attached to this agreement.
 - The owner agrees that upon execution of this Agreement that required studies, if necessary, will be provided to the Municipality that will reflect the various mitigation techniques that will be used to satisfy any land incompatibility issues such as but not limited to traffic, rail, industrial noise, air quality assurance.
 - (d) An RRCA Ontario Regulation 175/06 permit is required.
 - (e) A County Road Setback Permit is required.

GRADING

4. The Owner shall provide to the Township of South Glengarry a Site Plan containing grading and drainage information that includes the location of the proposed single detached dwelling and bunkle. The Site Plan is included in "Schedule "B" -Approved Site Plan" attached to this document.

LICENSE TO ENTER LAND

- 5. (a) The Owner hereby grants to the Township, its servants, agents and contractors, the license to enter the Owner's lands for the purpose of inspection of the works and to perform such work as may be required as a result of a default.
- (b) The Owner hereby grants to the Township, its servants, agents and contractors, the license to enter the Owner's lands for access into the mechanical room and to the water meters indefinitely, for maintenance purposes.

DEFAULT

- In the event of a default by the Owner or it's successors or assignees in the provision and maintenance of all matters and things required to be done by it pursuant to this Agreement, and after thirty (30) days written notice to the Owner, the Township may, at the expense of the Owner, enter upon the Owner's lands and do all such matters and things as are in default. "Cost" and "Expense of the Owner" in this clause shall be the actual cost incurred by the Township plus 25% of such cost as a charge for overhead. Any costs incurred by the Township pursuant to this Agreement shall be paid by the Owner to the Township within thirty (30) days of the mailing of an invoice by the Township addressed to the Owner and costs referred to in this clause may be recovered by the Township in like manner as municipal taxes pursuant to the provisions of the *Municipal Act*, as amended.
- (b) The Owner further agrees that the entry and performance of works or procedures by the Township as herein provided shall not constitute a trespass.

AGREEMENT BINDING ON SUCCESSOR ON TITLE

- 7. (a) The Owner covenants and agrees that each and every covenant herein contained shall be binding upon the Owner of the Owner's lands and upon each and every successor on title.
 - (b) The Owner covenants and agrees with the Township that if it subsequently sells or conveys the Owner's lands or any part thereof, each transfer or grant shall contain a covenant on the part of the grantee therein binding it, its successors and assigns, to the terms of this Agreement, and any further amendments thereto, and a further covenant on the part of the grantee or its successors and assigns to include a similar covenant in all subsequent transfers or grants of the Owner's lands, until the duties and obligations of the Owner under this Agreement have been fully performed. This Agreement does not relieve the Owner from complying with any other building and/or zoning requirements under the provisions of the Ontario Building Code Act and Planning Act.

SCHEDULES

8.	The following Agreement:	g Schedules	are	attached	hereto	and	form	part	of	this
SCHEDULE SCHEDULE SCHEDULE	"B"	Legal Descri Approved Sit Securities			wner's F	Prope	erty;			
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SCHEDULE "A"

LEGAL DESCRIPTION OF THE OWNER'S LANDS

THOSE LANDS AND PREMISES located in the Township of South Glengarry, in the County of Glengarry and Province of Ontario AND BEING COMPRISED OF: Part of Lot 8, Concession 1, Broken Front, Part 1 on Reference Plan 14R 1619, less Part 1 on Reference Plan 14R-6215, in the former Township of Charlottenburgh, now in the Township of South Glengarry also known as 18308 County Road 2.

SCHEDULE "B"

APPROVED SITE PLAN

The said Site Plan dated December 31, 2015 and amended on February 1, 2016, prepared by K.L. Stidwill identifies the location of the proposed singe detached dwelling to be constructed on the subject lands.

SCHEDULE "C"

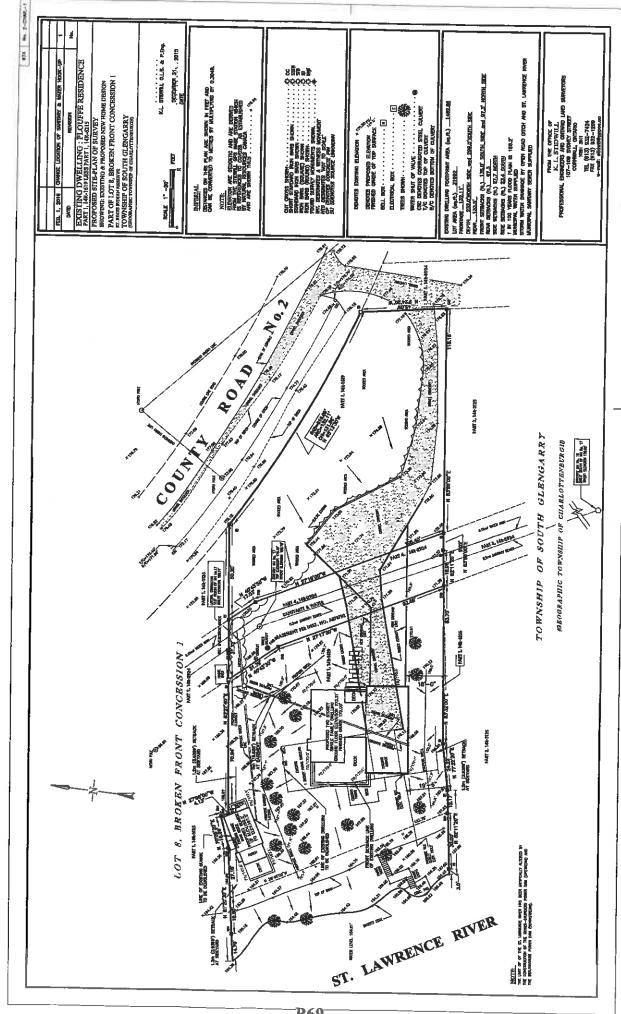
SECURITIES

Securities in the amount of \$1,000.00 shall be provided to the municipality.

Securities in the form of irrevocable letters of credit automatically renewed annually, cash or negotiable bonds written in the name of the municipality shall be provided to cover the period of time for which the development of the property is to be completed.

The security deposit will be released based upon the following:

- Preliminary acceptance by the municipality 85%
- Completion of maintenance and warranty obligations 15%



P69



STAFF REPORT

S.R. No. 25-16

PREPARED BY:

Marilyn Lebrun - Clerk

PREPARED FOR:

Council of South Glengarry

COUNCIL DATE:

February 8, 2016

SUBJECT:

Char-Lan Rental Fee Request Donation

BACKGROUND:

- Members of the Glengarry Fencibles Trust are holding a special fundraising dinner for the Bishop's House and have booked the Char-Lan Banquet Room on April 16, 2016.
- The Glengarry Fencibles have requested that the rental fee in the amount of \$197.75 be donated back to the Glengarry Fencibles for the rental of the Hall.
- 3. The letter to Council is appended to the Staff Report.

ALIGNMENT WITH STRATEGIC PLAN:

4. Our Vision – "A historically unique and proud community committed to an innovative future"

IMPACT ON 2016 BUDGET:

5. Recreation Revenue

RECOMMENDATION:

MOVED BY: SECONDED BY:

Lyle Warden Trevor Bougie

BE IT RESOLVED THAT the Township of South Glengarry supports and approves the request from the Glengarry Fencibles for the Special Bishop's House fundraiser on April 16, 2016 to donate the rental fee in the amount of \$197.75 for this occasion.

Recommended to Council for

Consideration by: BRYAN BROWN, CAO DATE: 10/2, 2016

THE BISHOP'S HOUSE ST RAPHAEL'S ONTARIO

GLENGARRY FENCIBLES TRUST, 4147 MILITARY ROAD, PO BOX 230, GREEN VALLEY, ON KOC 1LO

February 1, 2016

South Glengarry Township Council PO Box 220, 6 Oak Street Lancaster, ON KOC 1NO

REQUEST FOR A FEE WAIVER

Dear Mr. Mayor and Councillors,

Our charitable organization is hosting a special fundraising dinner for the Bishop's House and we have booked the Char Lan Recreation Banquet Room on April 16, 2016 (permit no. 877, 21-01-16). David Anderson will be the guest speaker. Flora Dumouchel will hold a special auction to benefit the house.

If it is possible for Council to have the rental fee waived, it would be greatly appreciated. We hope that you Mr. Mayor and Councillors will be able to attend this event. It will take place shortly after the sale of the house is completed.

Thank you for your consideration.

Sincerely,

Allan Macdonell, President

Allan Macdonal

613-525-5410



STAFF REPORT

S.R. No. 26-16

PREPARED BY:

Marilyn LeBrun - Clerk

PREPARED FOR:

Ewen MacDonald GM-Infrastructure Services

COUNCIL DATE:

Council of South Glengarry

SUBJECT:

February 8, 2016

A By-law for excess land to abutting owners

BACKGROUND:

 The Township of South Glengarry at the last Council Meeting held on January 25, 2016 authorized the sale of township property to abutting property owners with compensation set at \$2.00 per part known as the Riverview Cul-de-Sac.

- In order for the Township to move forward with this request we need to pass a by-law to Transfer the Deed of Land to the abutting property owners.
- 3. The property No. 1 Pt of Riverview Dr PL 172; Being Part 4 14R6101; being part of the PIN 67129-0485 LT, No. 2 PT of Riverview Dr PL 172; Being Part 3 14R6101; Being part of PIN 67129-0485 LT, No. 3 PT of Riverview Dr PL 172; Being Part 2 on 14R6101; being Part of PIN 67129-0485 LT.

RECOMMENDATION:

MOVED BY: SECONDED BY:

Lyle Warden Trevor Bougie

BE IT RESOLVED THAT Staff Report No. 26-16 be received and that By-law No.15-16 being a by-law to transfer the sale of land to the abutting landowners on the Riverview Cul-de-Sac, Parts 1-5 on Registered Plan 14R6101, be read a first, second and third time, passed, signed and sealed in Open Council this 8th day of February 2016.

Recommended to Council for

Consideration by: BRYAN BROWN, CAO DATE: Feb 2, 2016

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY BY-LAW 15-16 FOR THE YEAR 2016

BEING A BY-LAW TO TRANSFER CERTAIN LANDS AND TO AUTHORIZE THERE DISPOSAL IN ACCORDANCE WITH THE ABUTTING LANDOWNERS ON RIVERVIEW DRIVE CUL-DE-SAC.

AND WHEREAS the property was originally design for the Riverview Subdivision included a Cul-de-Sac at the southern end of Riverview Drive as shown on Registered Plan 14R-4096.

AND WHEREAS the design was subsequently revised in 2000 with Riverview Drive extending southerly to intersect with County Road 2 and the abutting property owners land was not transferred back into the land owners' names.

AND WHEREAS the Corporation of the Township of South Glengarry will transfer the land to the abutting land owners who claim legal possessory title to this land;

AND WHEREAS the Corporation of the Township of Lancaster amalgamated with the Township of Charlottenburgh and the Village of Lancaster, effective January 1, 1998 and is now the Corporation of the Township of South Glengarry;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

- THAT The property No. 1 Pt of Riverview Dr PL 172; Being Part 4
 14R6101; being part of the PIN 67129-0485 LT, No. 2 PT of Riverview
 Dr PL 172; Being Part 3 14R6101; Being part of PIN 67129-0485 LT,
 No. 3 PT of Riverview Dr PL 172; Being Part 2 on 14R6101; being Part
 of PIN 67129-0485 LT.
- THAT the said lands be sold to the abutting land owners' for the sum \$2.00;
- 3. THAT the Mayor and Clerk be authorized to sign all necessary documents to complete this transaction.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 8th DAY OF FEBRUARY 2016.

MAYOR:	CLERK



MMM Group Limited 1145 Hunt Club Road, Suite 300 Ottawa, ON Canada K1V 0Y3 t: 613.736.7200 | f: 613.736.8710

www.mmmgrouplimited.com

January 26, 2016

Township of South Glengarry 6 Oak Street, PO Box 220 Lancaster, Ontario **K0C 1N0**

Attention:

Mr. Bryan Brown

CAO

COMMENCEMENT OF ENVIRONMENTAL ASSESSMENT STUDY RE:

RECEIVED

HIGHWAY 401 BAINSVILLE ROAD AND WESTLEY ROAD UNDERPASS REPLACEMENTS

(WP 4088-13-01 AND WP 351-01-01)

The Ministry of Transportation (MTO) has retained MMM Group Limited to complete Preliminary / Detail Design and Environmental Assessment Studies for the replacement of the Bainsville Road and Westley Road underpasses along Highway 401 in the Township of South Glengarry, as shown on the enclosed key map. Road closures may be required during the replacement of the bridges. Temporary detour routes will be established in the event that road closures are required.

The purpose of this letter is to inform you of the projects and provide you with an opportunity to offer comments and/or information that may pertain to either study.

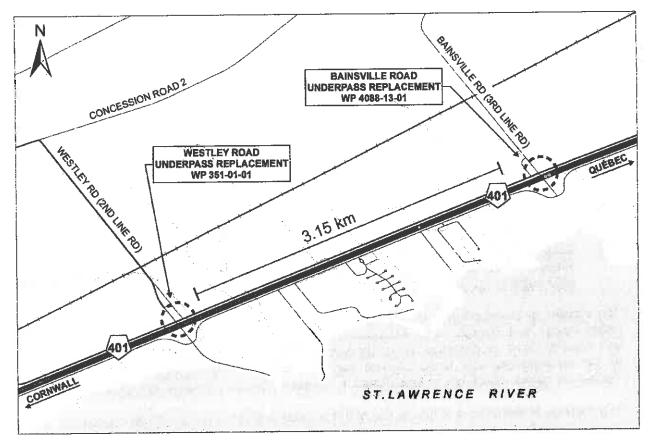
These projects are following the approved environmental planning process for Group 'B' projects under the Class Environmental Assessment (Class EA) for Provincial Transportation Facilities (2000), with the opportunity for public input throughout.

A public website has been launched to provide information about the proposed works. It can be accessed at www.401bridgeimprovements.com.

Upon completion of the studies, separate Transportation Environmental Study Reports (TESRs) will be prepared, and filed with the Ministry of the Environment for a 30-day public review period. At that time, newspaper notices will be published, letters will be sent to the project mailing list, and the website will be updated to explain the review process and identify locations where the TESR can be

Please provide any information, comments or questions that you may have regarding these projects by Friday, February 26, 2016 on the attached comment form, in a separate letter, or by visiting the project website and submitting a comment online.

UNDERPASS REPLACEMENT: Bainsville Road and Westley Road (WP 4088-13-01 and WP 351-01-1)



STUDY AREA - KEY MAP

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COMMENT			,	-,	orpado (*** 001 01-01) [
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Agency Name & Branch:	Division or				
COMMENTS:					
1. Does your or	rganization wish to	o participa	te in this projec	t?	
			. []	YES	□ NO
2. If yes to the	above, please pro	vide the c	ontact name, te	lephone # address	and e-mail for future
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4. Please provid	de any information	, question		concerns your age	<u> </u>
1. Please provide	de any information ation regarding th	is project,	please contact	the Consultant Envi	ironmental Planner, Mr. Tim
for further informolickinson, MCIP,	ation regarding th	is project,	please contact	concerns your age	ironmental Planner, Mr. Tim
For further inform Dickinson, MCIP, PLEASE FAX OF	ation regarding the RPP, PMP	is project,	please contact	the Consultant Envi	ironmental Planner, Mr. Tim
For further inform Dickinson, MCIP, PLEASE FAX OR FAX#: (613) 736-6 EMAIL: dickinson	ation regarding th RPP, PMP R EMAIL THIS FO	is project,	please contact	the Consultant Envi	ironmental Planner, Mr. Tim
For further informolickinson, MCIP, FAX#: (613) 736-FAX#: (613) Tim Dickinson	ation regarding th RPP, PMP R EMAIL THIS FO 8710 t@mmm.ca	is project,	please contact	the Consultant Envi	ironmental Planner, Mr. Tim



Risk Management for Elected Officials

Thursday, February 18th, 5:00 – 8:00 pm 6 Oak Street, Lancaster, ON

Who Should Attend?

This workshop provides excellent information for:

- Elected Officials

Like it or not, small town elected officials are in the risk management business. Community leaders have always had a clear responsibility for safeguarding their families, friends and fellow community members.

With the cost of risk being one of the fastest growing municipal expenditures in Canada, it becomes imperative that elected officials receive the necessary guidance to help them best fulfill their duties. All local government challenges are accompanied by risks and these risks cost money—money that small communities can't afford to lose.

The Risk Management for Elected Officials program has been developed to provide municipal leaders with the necessary tools to effectively deal with these challenges. We are very pleased to be able to bring the workshop to South Glengarry on Thursday Feb.18.

Presenter - Doug Wyseman

Doug Wyseman has been involved in Risk Management since 1973. He has worked in the public sector as risk manager for a large Canadian municipality and in the private sector for insurers of public entities. Doug has presented developed and presented training across North America for the Public Risk Management Association and groups such as the Federation of Canadian Municipalities.

Seating is limited! Please e-mail completed registration forms to tracy@southglengarry.com to reserve your seat.

Environment and Land Tribunals Ontario

Assessment Review Board

655 Bay Street, Suite 1500, Toronto, Ontario M5G 1E5

Telephone: (416) 212-6349 Toll Free: 1-866-448-2248 Fax: (416) 314-3717 Toll Free Fax: 1-877-849-2066

Veb Site: www.elto.gov.on.ca

Tribunaux de l'environnement et de l'aménagement du territoire Ontario

Commission de révision de l'évaluation foncière

655 rue Bay, Suite 1500, Toronto, Ontario M5G 1E5

Téléphone: (416) 212-6349 Sans Frais: 1-866-448-2248 Télécopieur: (416) 314-3717 Sans Frais: 1-877-849-2066

Site Web: www.elto.gov.on.ca



NOTICE OF DECISION

CSH CHATEAU GARDENS LANCASTE C/O CHATEAU GARDENS 105 MILITARY RD N PO BOX 429 LANCASTER ON K0C 1N0



Decision No.: 2695611

Region No.: 01

ROLL NO: 0101-008-000-85500-0000

APPEAL NO.:

3056252

105 MILITARY RD NPLAN 26 PT BLK D RP14R773

SOUTH GLENGARRY TOWNSHIP

SECTION: 357.(8)

Assessment made in 2012 for taxation commencing January 01, 2013

THE ASSESSMENT REVIEW BOARD HAS MADE THE FOLLOWING DECISION:

APPEAL WITHDRAWN

OTHER DISPOSITION:

ASSESSED PERSON(S):

CSH CHATEAU GARDENS LANCASTE

APPELLANT:

CSH CHATEAU GARDENS LANCASTER INC

REPRESENTATIVE:

ALTUS GROUP

If the decision has changed the assessed value on the property, questions regarding tax refunds or adjustments should be made to the municipality.

A copy of this Decision has been mailed to the following parties or their representatives: the Appellant(s), the Assessed Person(s), the Municipal Clerk

Registrar

Decision released on: January 22, 2016

(Municipality's Copy)



The Council of the Corporation of the City of Cornwall

Resolution number:

2016-01-11

Date:

January 11, 2016

Subject: Support for Rural Health Care

Whereas Ontario's growing and aging population is putting an increasing strain on our publicly-funded health care system; and

Whereas since February 2015, the Ontario government has made an almost 7 percent unilateral cut to physician services expenditures which cover all the care doctors provide to patients – including cuts to programs which are specifically designed to act as incentives for physicians to practice in rural areas; and

Whereas the decisions Ontario makes today will impact patients' access to quality care in the years to come and these cuts will threaten access to the quality, patient-focused care Ontarians need and expect; and

Whereas Ontario is experiencing a growing rural population as retirees move to the countryside; and

Whereas many rural municipalities in Ontario have formed physician recruitment and retention committees and strategies to deal with the reality of physician retirements and shortages; and

Whereas rural areas in Ontario are already at a distinct disadvantage in recruiting family physicians due to a number of factors.

Now therefore be it resolved that, in an effort to retain and attract family physicians to our Ontario municipality, the City of Cornwall herby requests that; the Minister of Health and Long term Care reinstate incentives for physicians to practice in small cities and rural areas of Ontario; and that the Minister return to the table with Ontario's doctors and wok together through mediation-arbitration to reach a fair deal that protects the quality, patient-focused care Ontario's families deserve.

Be it further resolved that copies of this Resolution be sent to the Premier of Ontario, the County of Stormont, Dundas and Glengarry and all local municipalities, MPP Jim McDonell, Federal Minister of Health, Ontario College of Physicians and Surgeons.

I, Helen Finn, City Clerk for The Corporation of the City of Cornwall, do hereby certify that the above is a true copy of resolution number 2016-01-11 enacted by Council on Monday, January 11, 2016.

Helen Finn

City Clerk

Township of South Glengarry Statement of Revenue and Expenditures as of 02/02/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To
REVENUES					
Taxation - Regular Roll					
Interim Billing Clearing Account					
Township	7,483,025	7 483 025			
Tax Cap Reduction (Twsp & County)	(1,000)	- 1,100,020	1,000		
County	9,078,062	9,078,062			
Schools	4,134,491	4,134,491	0_		
Other Charges, St. Lts, W/S, etc.	367,575	364,411			
SUB TOTAL	21,062,153	21,059,989	(3,164)		
Supplementary Taxation					<u> </u>
Township (SHARED)		117,231			
County & Schools		202.718	117,231 _		
SUB TOTAL	-		202,718		
Municipal Fees & User Charges		319,949	310,940		_
Administration	531,400	828,884	_		
Building Permit Fees incl. Permits, etc	214,300	257,992	297,484		43,338
Dog Tags & Kennel Fees	13,500		43,602		9,130
Fire Services	10,000	19,055	3,555		2,500
Road Services (including sale of equipment)	10,000	21,497	V.37		1,453
Sarbage, Recycling & Landfill services	226,371	36,476	20,476		
Glen Walter Sewer & Water	347,500	189,259	(37,112)		834
ancaster Sewer & Water	488,500	363,829	15,329		3,870
fledical Centre Leases	22,000	495,335			463
mbulance Bay Lease	16,000	21,900	(106)		1,825
ecreation & C. C. (0721 - 0741)	290,200	16,800	200767328		1,400
lanning Services	30,000	408,592			9,141
conomic Development Misc. Fees	10,000	32,710	2,710		2,500
gricultural Services - TD Paid-Off	10,000	10,160	160		1,750
SUB TOTAL	2,209,771	100	100		
Payments in Lieu of Taxes	-10,111	2,702,589			78,204
ed., Ont., Hydro, Railway, etc (SHARED)	142,070	440.045			
SUB TOTAL	142,070	143,945	1,875		
	172,010	143,945			

Township of South Glengarry Statement of Revenue and Expenditures as of 02/02/2016

	2015 Budget	Year 2015 To Date	Budget to 2016 Actual Budge	
REVENUES				
Ontario Grants				
Ontario Municipal Partnership Fund (OMPF)	968,000	968,000		
Ontario Livestock Damage Reimbursement	4,000	5,965	1,965	•
M.T.O. 401 Fires	20,000	46,535	26,535	-
Quarries Grant	20,000	11,241	(8,759)	-
Recycling Grant	100,000	92,557	(7,443)	-
Drainage Super Grant	12,000	11,833	(167)	-
Tile Drainage Loans		25,600	25,600	-
Ontario Community Infrastructure Fund (OCIF)	81,992	81,992		-
Broadband Project Grant	-	-		
Small Waterworks Assist. Program		-		
Ontario Trillium Funding		-		_
Kraft Bridge Funding		-	= ;;	
Misc. Grants (Federal & provincial) (Trails)	68,616	78,022	9,408	-
SUB TOTAL	1,274,608	1,321,744		•
Federal Grants				
Summer Career Placement Prog.	8,200	6,221	(1,979)	
Gas Tax Funding		-		-
SUB TOTAL	8,200	6,221		•
Transfers from Reserves				
Transfer from General Reserve		-		-
Transfer from Election Reserve				
Transfer from Fire Reserve	1,450,000	1,377,983	(72,017)	-
Transfer from Fire Training Reserve		-		-
Transfer from Airport Reserve	17,250	-	(17,250)	•
Transfer from Roads Buildings Reserve		-		-
Transfer from Peanut Line Reserve		-		-
Transfer from Roads Equipment Reserve	230,000	230,612	612	-
Transfer from Gas Tax Reserve Fund	391,000	391,000		_
Transfer from Waste Management Res		12		-
Transfer from Bridge Reserve	1,100,000	-	(1,100,000)	-
Transfer from P Rozon Park Reserve		-	4.4	-
Transfer from Charlottenburgh Park Reserve		92		-
Transfer from Museum Reserve	11,000		(11,000)	-
Transfer from Parkland Reserve	25,000	25,000		-
Transfer from Planning Reserve	-	<u> </u>		-
Misc Transfer from Reserve		-		_
SUB TOTAL	3,224,250	2,024,595	6 6 5 8	-
Transfer from WIP Reserve - PSAB			AT 1188	
TOTAL REVENUES	27,921,052	27,579,032.53	(342,019)	78,204.13

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To
EXPENDITURES					
General Government					
Legislative Covernment					
Administration & Office Bldg	148,950	149,304	354		13,47
Transfer to Reserve at Year End	1,034,660	983,037	(51,623)		64,35
Smithfield Hall (Legion)		-			07,00
Williamstown (old offices)	94,850	321,848	226,998		
	3,300	10,195	6.895		366
Lancaster Library	10,100	8,899	·		
Trsf to Sumerstown Trail Reserve					
LACAC, Special Projects	4,500	110	(4,390)		
Abandoned Cemetary Maintenance		_			
Transfer to Gas Tax Reserve		-			-
Transfer to Election Reserve/Election Expense Grants & Donations	15,000	15,000			
	58,350	45,226	A TANK A TOTAL OF THE PARTY OF		
Glengarry Archives Fax Write-Off & Adj Township	18,420	18,403	(17)		4 848
Fax Write-Off & Adj Township	33,750	54,566			4,848
Tax Write-Off charge to Others		102,587	102.587		3,198
SUBTOTAL	1,421,880	1,709,175			10,362
Protection to Persons & Property					96,818
Protective Inspection & Control (Building Dept)	357,800	329,542	FEREN FRANCIS		
Conservation Authority	166,887				15,539
Animal Control	35,300	152,679	(14,208)		
ine Fence Act Expenses	30,300	32,502	(2,798)		434
mergency Management Co-ordinator	12,350	3			
ire Departments - General Operations	303,700	10,689	(1,861)		373
Fire Departments - Transfer to Reserve	300,000	295,967	(7,733)		17,125
Sien Walter Fire Station		300,200	200		
Glen Walter Station - Capital	117,400	150,054	(8,364)		2,138
ancaster Fire Station	1,120,000	1,006,897	(113,108)		733
Lancaster Station - Capital	133,880	139,343	5,463		425
lartintown Fire Station	100 100				-
Martintown Station - Capital	100,180 350,000	109,046	* * * * * * * * * * * * * * * * * * *		2,479
orth Lancaster Fire Station	114,480	277,983	(72,017)		
/illiamstown Fire Station		128,158	13,678		2,886
SUBTOTAL	118,640	99,799	(18,841)		934
ODBIVIAL	3,230,617	3,032,862			43,065

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
EXPENDITURES					
Transportation Services			_		
Street Lighting	175,000	181,084	6,084		6,777
Cornwall Regional Airport	29,250	12,092	(17,158)		-
Road Administration	703,500	781,841	78,341		37,360
Road Buildings & Yard	223,325	146,934	(76,391)		5,576
Roads Maintenance					
Road Patrol	21,000	21,354	354		2,364
Mowing	66,420	75,836	9,416	E	
Ditching	28,720	50,255	_		4,218
Brushing	22,400	66,076	The second secon		1,272
Debris & Litter	21,160	15,982	(5,178)		1,747
Culvert Maint. & Replacement	74,440	82.217	7.777		
Hardtop Patching	70,600	62,706	(7,834)		1,163
Hardtop Sweeping	17,730	17,309	(421)		-
Hardtop Shouldering	41,040	8,307	_		
Hardtop Crack Sealing	20,000	11,930		10	-
Hardtop Line Painting	15,000	20,440	- 100 (20) 200 (20)		-
Sidewalk Maintenance	-	14,478	THE RESERVE OF THE PARTY OF THE		
Loosetop Grading	122,700	116,079	_		668
Loosetop Dust Control	143,000	170,068			
Loosetop Resurfacing	437,280	447,919	_	· ·	·· -
Signs & Safety Devices	37.780	50,691		1	485
Guiderails	15,000	8,639	The second secon		-
Railway Crossings	31,000	31,641	641	-	-
Rds & Rec Community Services	4.560	3,047	(1,513)	- 9	800
Sundry & Miscellaneous	2,000	2,075			
Winter Plowing & Sanding	675,800	624,000	-	1 3	60,570
Winter Ice Blading	18,420	16,341	_		7,703
Winter Sidewalks - Snow Removal	52,900	38,744			9,566
Winter Flood Control	9,000	1,356	(7,644)		-

EVOCALDIANCE	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To
EXPENDITURES					Date
Roads Construction & Equipment 1st Line Culvert					
			-		
Bridge & Culvert Improvements Resurface - Glen Road		RAR			
		- 010			
Kraft Bridge Reconstruction	1,200,000				
Little 5th Culvert		12 670	(1,196,269)		
Vivian Street - Pulverize & Pave		12,070	12,678		
Failowfield Road - Surface Treatment					
Kinloch Road - Surface Treatment					
ancaster Heights - Surface Treatment			_		
Martintown Sidewalks		4004			~
Pilon's Point Rd - Pulvarize & Pave	40,000		4,854		-
Glen Roy Rd	470,000	96,207	38,207		
Brd Line Rd - Pad & Pave	400,000	369,078	(100,922)		
Beaverbrook Rd - Surface Treatment	222,000	526,025	126,025		
ittle 5th Road - Surface Treatment		221,400	(600)		
Sien Roy Bridge - Structural Evaluation & Repairs	17,000	14,155	(2,845)		
villiamstown Sidewalks	120,000	14,718	(105,282)		
lutternut Lane Bridge - Structural Evaluation	70,000	1,786	(68,214)		
lisc. Const., Rd All. Costs	20,000	20,250			
quipment Purchase	3,900	5,421	1,521		-
ransfer to Equipment Reserve	246,000	261,904	19.904		
Vater Reserve Upgrade - Boundary Rd ?????	230,000	230,000			
Fleet Maintenance & Rental					
oad Fleet Maintenance	E47.005		940. [™] 1. 3 ¥114.		
wsp Equip. Rental (Internal)	547,900	554,800	6,900		20,997
SUBTOTAL	(566,586)	(362,145)	204,441		(20,868)
GOBIOTAL	6,099,239	5,055,153	Con Toler		140,399

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
EXPENDITURES					
Environmental Services					
Garbage Collection	492,000	482,476	(9,524)		
Landfill Sites General & Waste Man. Plan	183,221	249,332	66,111		560
Beaverbrook Landfill Site	147,550	130,297	(17,253)		6,889
North Lancaster Landfill Site	135,000	93,152	(41,848)		
Recycling, Etc.	299,000	264,170	(34,830)		-
Cty Rd 27 - Closed Site	3,250	2,063	(1,187)		
Environmental Cleanups			<i>m</i> .		<u>'</u>
Pumping Stations	4.600	16,062	11,482		
	4,000	459,977	469.977		21,022
Sewer/Water Oper. (SHAREABLE)	347,500	236,553	(110,947)		2,957
Glen Walter Water & Sewage	522,000	199,370	(822.830)		867
Lancaster Water & Sewage	76,000	34,346	(41,854)		423
Green Valley Sewage	26,700	16,378	(10.322)	***	_
Kennedy Water Plant	20,700	10,576	(10,022)		_
Regional Water Project SUBTOTAL	2.236.821	2,184,176			32,717
Health Services	2,230,021	2,104,110			
Lan-Char Medical Centre	43.925	46,651	2.728		763
Ambulance Lease Transfer to Reserve	16,000	16,000			-
	10,000	10,000			-
Nursery School (Pay Equity settlement) SUBTOTAL	59,925	62,651			763
SUBIOTAL	33,320	02,001			
Recreation & Cultural Services					
Administration	287,320	295,524	The Charles Council and Administration of the Council and the		15,739
Recreation Administration - Management	40,400	38,611	LACOR TILLS GOVERN		1,494
G.S.P. Levy	84,132	84,135	AND DESCRIPTION OF THE PERSON NAMED IN		34,366
Programs	65,220	51,694	CARLESCO CONTRACTOR		-
Char-Lan Community Centre	427,050	491,426			19,754
Martintown Community Centre	27,720	89,672			1,712
Green Valley Comm Centre	13,000	15,457	- /		535
North Lancaster Optimist Comm Centre	9,300	16,360	-		90
N'or Westers Museum	30,525	31,281	- The state of the		-
Parks Maintenance & Capital	285,150	432,644	147,494		4,296
Charlottenburgh Park	-	*			-
Wharf Maint - South Lancaster	1,000	15,482	14,482		P
Peanut Line Trail	48,750	45,158	(3,592)		
Caimview Park	15,000	15,000			-
SUBTOTAL	1,334,567	1,622,443			77,985

Planning & Development	2015 Budget	Year 2015 To Date	Difference Budget to Assuel	2016 Budget	Year 2016 To Date
Planning & Zoning					
Economic Development	112,350	114,533	2,183		8.933
Municipal Drains	137,700	133,197			7,19
Tile Drainage	24,000	27,147			
	51,400	76,972	25,572		4.00
SUBTOTAL	325,450	351,848			4,823 20,95 2
TOTAL EXPENDITURE	14,708,499	14,018,309	(881,688)		412,700.11
Requisitions					
County (Tax levy portion only)					
School Boards (Tax levy portion only)	9,078,062	9,152,304	74,242		
SUBTOTAL	4,134,491	4,182,777			
SOBIOTAL	13,212,553	13,315,081	102,526		
TOTAL EXPENDITURE	27,921,052	27,333,390	(587,682)		412,700
Surplus)/Deficit		(245 840)			412,700
		(245,642)			334,496
SAB Transactions					
acquisition of Capital Assets	4 540 000				
dditions in Work in Process	4,549,000				
isposals & Deletions	(100,000)				
mortization Expense	2,465,250	 .^			

INFORMATION REPORT

REPORT TO:

Mayor and Council

SOUTH GLENGARRY

MEETING DATE:

January 25, 2016

SUBJECT:

Consent Applications B-122-15

PREPARED BY:

Joanne Haley

RE: B-122- 15

Part of Lot 14, Concession 1 Front Former Township of Charlottenburgh

Casgrain

Type of Consent: New Lot for Waterfront Access

<u>Subject:</u> The subject property is located on the south side of County Road 2, and is approximately 7,300 square feet in size or 0.16 of an acre. The applicant wishes to sever approximately 4,250 square feet of vacant land which will be used for the sole purpose of waterfront access. The subject parcel is not a buildable lot due to size nor is it large enough to sever to create a building lot however it is sufficiently large to provide waterfront access. If this application were to be approved, the subject parcel must be rezoned to Open Space as Open Space does not permit residential development.

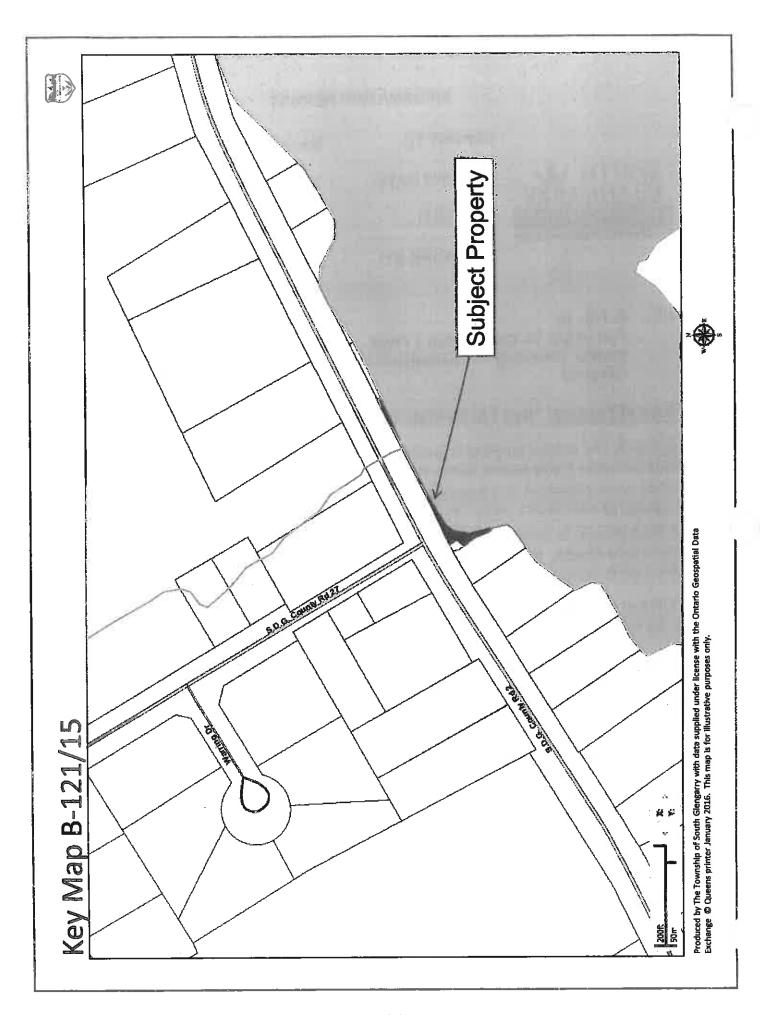
Official Plan Designations: The subject property is designated Rural Settlement Area in the County Official Plan. This proposed consent conforms to the Official Plan.

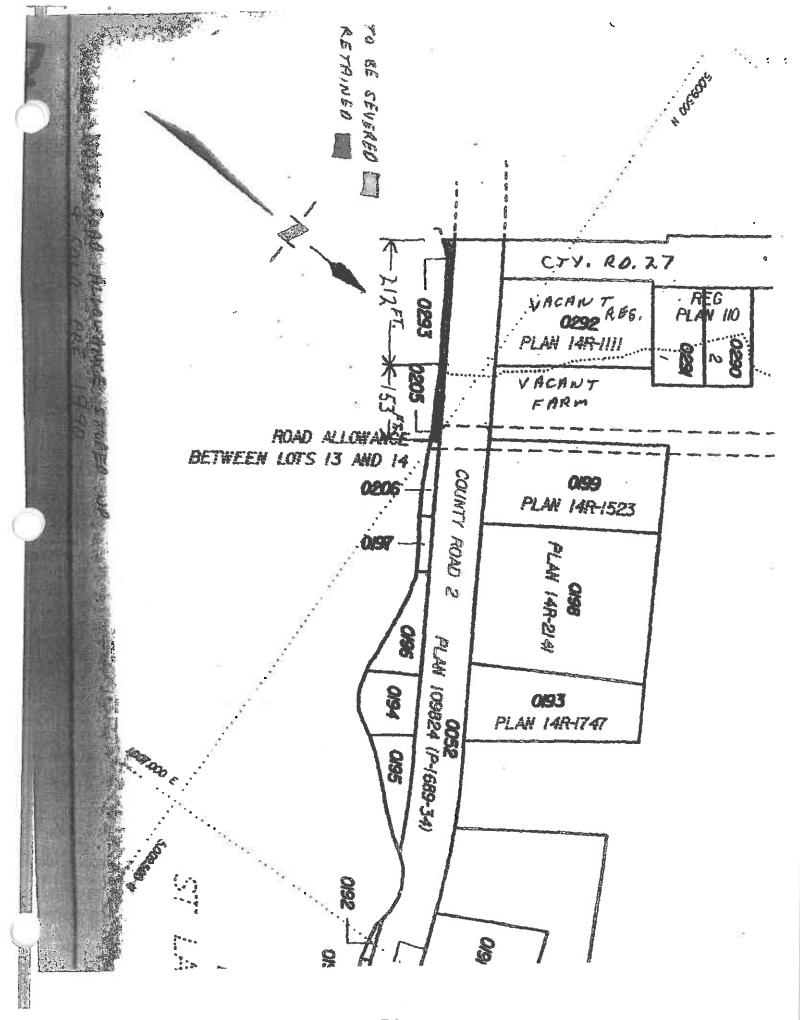
Zoning By-law: The subject property is zoned Residential One and Flood Plain-Hoiding in the Township of South Glengarry Zoning By-law. The severed portion must be rezoned to Open Space and Flood Plain to permit the use of conservation (waterfront access only).

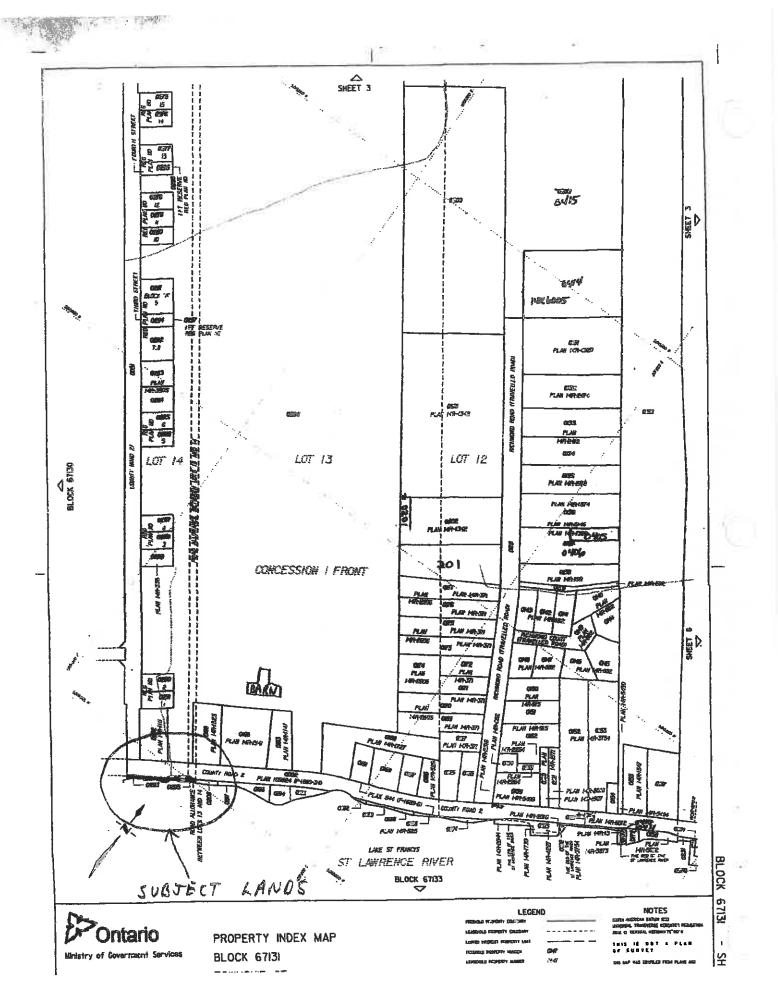
Proposed Recommendation:

That the County Planner approves this application for consent as it conforms to the Official Plan, Zoning By-law and PPS. This consent will be subject to the following conditions:

- 1. A Review fee of \$200.00 must be paid to the Township.
 - The applicant must apply for and receive a zoning amendment to rezone the subject property (both the severed and retained lands) from Residential One (R-1) & Flood Plain- Holding (FP-H) to Open space (OS) and Flood Plain.







INFORMATION REPORT

REPORT TO: Council

MEETING DATE: February 8, 2016

SUBJECT: Consent Application B- 128-15

PREPARED BY: Joanne Haley

RE: B-128-15

SOUTH W

GLENGARRY

Part Lots 32 & 39, Registered Plan No. 15

Township of Lancaster

St. Andrew's Presbyterian Church

Type of Consent: To sever a developed parcel from Glebe lands to gain clear title.

Subject:

The subject property is owned by the Trustees of the St. Andrews Presbyterian Church and is leased to the applicant. The property is located on part lot 32 & 39, Registered Plan No. 15 also known as 6384 Calvin Street. The purpose of this consent application is to sever approximately 0.10 acres of developed land which will allow the lease holder to have clear title to the subject property if the consent is approved.

Official Plan Designations: The subject property is designated Residential District and is located in the Urban Settlement Area. The proposed consent conforms to the Official Plan.

Zoning By-law: The subject property is zoned Residential 2 in the Township of South Glengarry's Zoning By-law. The proposed consent does not conform to all provisions of the zoning by-law therefore a minor variance will be a condition of final consent.

Proposed Recommendation:

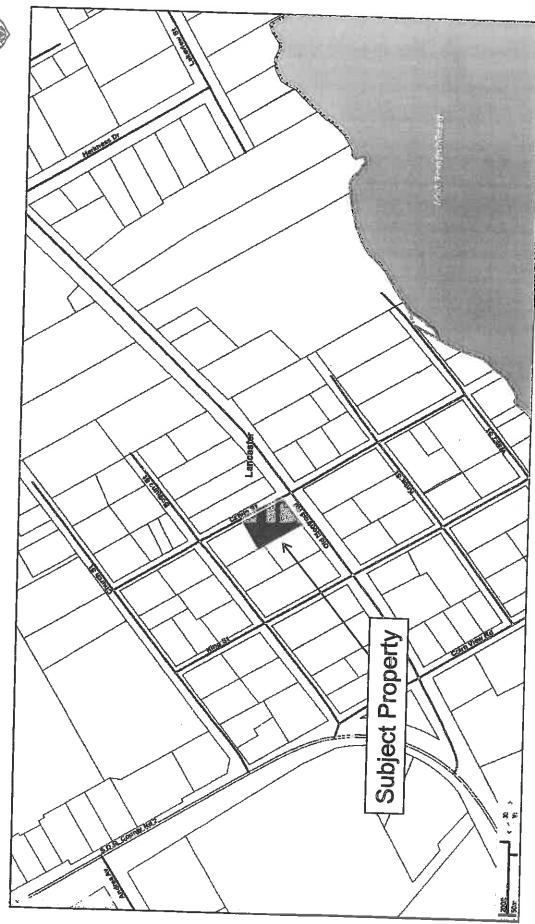
That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Official Plan and the PPS. This consent will be subject to the following conditions:

 A \$200.00 review fee must be paid to the Township of South Glengarry prior to final approval.

- 2. A minor variance must be applied for and approved prior to final consent to reduce the minimum lot area and the side yard and rear yard setbacks for the shed on the severed portion.
- 3. Building Permit file 01B145 must be completed and closed.

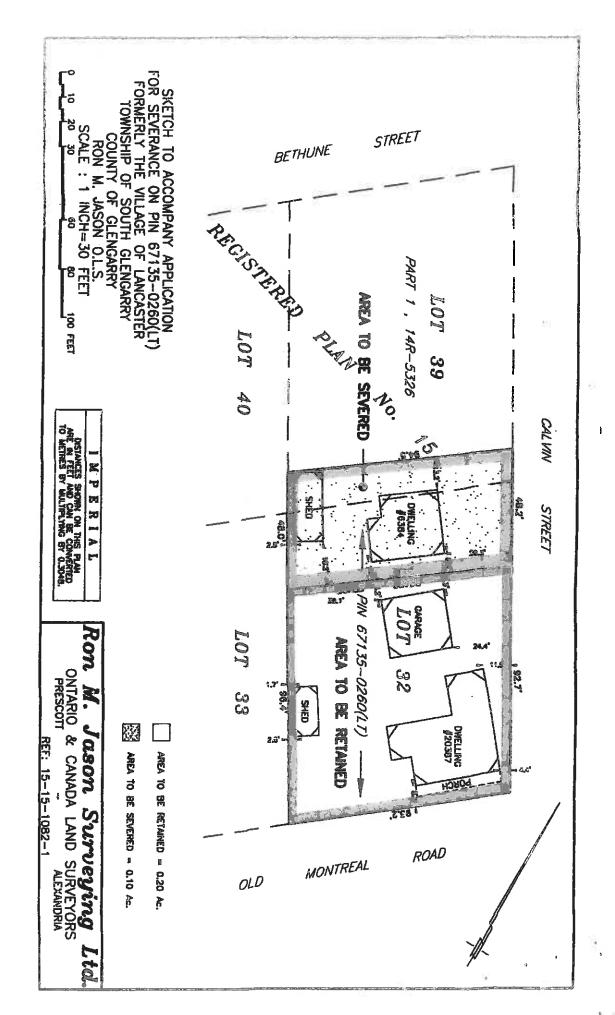


Key Map B-128/15





Produced by The Township of South Glengarry with data supplied under license with the Ontario Geospatial Data Exchange © Queens printer January 2016. This map is for lilustrative purposes only.



INFORMATION REPORT



REPORT TO: Council

MEETING DATE: February 8, 2016

SUBJECT: Notice of Decisions for Consents

PREPARED BY: Joanne Haley

RE: Notice of Decision

Please find attached two "Notice of Decision" letters from the United Counties of Stormont, Dundas, and Glengarry.

The recommendations and conditions requested have been included.

If you have any questions regarding the attached please do not hesitate to contact me at your convenience.



TRANSPORTATION & PLANNING DEPARTMENT

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2
Tel: 613-932-1515 • Fax: 613-936-2913 • Email info@sdgcounties.c



NOTICE OF DECISION

ARREIGNATER TO MOST OF THE
NAME: Rock & Christine Plouffe
MUNICIPALITY: Township of South Glengarly (Geographic Twp. of Charlottenburgh)
The state of the s

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within twenty (20) days of the date of giving the Notice of Decision, appeal to the Ontario Municipal Board against:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Ontario Municipal Board must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$125.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant - Planning, United Counties of S. D. & G. who will forward all documents to the Ontario Municipal Board.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at 932-1515, Extension 218.

LAST DATE TO SUBMIT AN APPEAL ON	THIS DECISION IS: February 9th, 2016
Date of giving of this notice is:	January 20th, 2016
	Magan Davids

Megan Boudens
Administrative Assistant - Planning
Email: mboudens@sdgcounties.ca



UNITED COUNTIES OF STORMONT, DUNDAS AND GLENGARRY DECISION

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry, did on Wednesday, January 20, 2016, decide that PROVISIONAL CONSENT WILL BE GIVEN to:

APPLICATION NO. B-98/15

OWNER: Rock & Christine Plouffe

MUNICIPALITY: South Glengarry

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

- 1. That the review fee of \$200.00 be paid to the Township. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
- 2. The applicant must apply for and receive a zoning amendment to rezone the severed portion from Residential One (R-1) to Open Space (OS) to reduce the minimum lot frontage and to prevent vehicular parking on the subject property. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
- 3. That the County be provided with documentation confirming that the property has been or is scheduled to be rezoned to open space to prohibit residential development. The County Engineer will clear the condition with the Administrative Assistant-Planning.
- 4. The landowner shall provide written acknowledgment indicating that they have been advised that the County will not permit a vehicular entrance into the newly severed lot (i.e. new severance will have pedestrian access only). The County Engineer will clear the condition with the Administrative Assistant-Planning.
- 5. That the landowner provide a conservation easement in favour of the Raisin Region Conservation Authority to protect the natural heritage and hazard features on-site and that proof of this easement be provided to the Administrative Assistant-Planning.
- 6. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$205.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF, TIF or DWG format must also be submitted.

DFFICIAL RENDERING THE ABOVE DECISION:

Alison McDonald, MSc Manager of Planning

I, Megan Boudens, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the Decision of the Approval Authority witP104pect to the application recorded herein



TRANSPORTATION & PLANNING DEPARTMENT

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2
Tel: 613-932-1515 • Fax: 613-936-2913 • Email Info@sdgcoutties.ca

JAN 2 6 20 hills.ca

NOTICE OF DECISION

APPLICATION NO. BEHOVIAS

NAME:

Rory A. MeDonald

MUNICIPALITY: Township of South Glengarry (Geographic Twp. of Charlottenburgh)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

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The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Ontario Municipal Board against:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Ontario Municipal Board must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$125.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant - Planning, United Counties of S. D. & G. who will forward all documents to the Ontario Municipal Board.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at <u>932-1515</u>, Extension <u>218</u>.

LAST DATE TO SUBMIT AN APPEAL ON TH	S DECISION IS:	February 9th, 2016
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Date of giving of this notice is: _______ January 20th, 2016

Megan Boudens
Administrative Assistant - Planning
Email: mboudens@sdgcounties.ca



UNITED COUNTIES OF STORMONT, DUNDAS AND GLENGARRY DECISION

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry, did on Wednesday, January 20, 2016, decide that PROVISIONAL CONSENT WILL BE GIVEN to:

APPLICATION NO. B-107/15

OWNER: Rory A. McDonald

MUNICIPALITY: South Glengarry

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

- 1. That the review fee of \$200.00 be paid to the Township. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
- 2. That the Parkland fee of \$1,000.00 be paid to the Township. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
- 3. The Township of South Glengarry will complete a site visit of the severed and retained lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to contact the Township office to request the site visit and a fee of \$170.00 must be paid prior to the site visit being completed. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
- 4. Road widening will be required to be deeded on both the severed and retained parcels if not already granted. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
- 5. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$205.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF, TIF or DWG format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:

Alison McDonald, MSc Manager of Planning

I, Megan Boudens, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.



CONSENT APPLICATIONS SUMMARY- 2015

B-98-15	Recommended	
B-100-15		Approved
D-100-13	On Hold-	
	Waiting on	
	Information	
B-104-15	On Hold-	
	Waiting on	
	Information	
B-105-15	On Hold-	, , , , , , , , , , , , , , , , , , , ,
	Waiting on	
	Information	
B-106-15	On Hold-	
1	Waiting on	
	Information	
B-107-15	Recommended	Approved
B-112-15	Recommended	
B-113-15	Not	
	Recommended	
B-114-15	Recommended	
B-115-15	Recommended	
B-121-15	Recommended	
B-128-15		

CONSENT APPLICATIONS SUMMARY- 2016

Application Number	B-98-15	
Date Received	October 6, 2015	
Name	Plouffe	
Legal	Part Lots 8 & 9, Concession 1 B.F. I.L.	
To Council	November 9, 2015	
To Counties	November 24, 2015	
Recommendation	Recommended	
Decision	Approved	
Date of Decision	January 20, 2016	



Application Number	B-100-15
Date Received	October 13, 2015
Name	St. Andrew's Presbyterian Church
Legal	Part Lot 38, Concession 1
To Council	Incomplete- to be amended
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-104-15
Date Received	October 20, 2015
Name	Heron Bay Corp
Legal	Part Lot 35, Concession 1
To Council	On Hold- Waiting for Information
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-105-15			
Date Received	October 20, 2015			
Name	Heron Bay Corp			
Legal	Part Lot 35, Concession 1			
To Council	On Hold- Waiting for Information			
To Counties				
Recommendation				
Decision				
Date of Decision				

Application Number	B-106-15
Date Received	October 20, 2015
Name	Heron Bay Corp
Legal	Part Lot 35, Concession 1
To Council	On Hold- Waiting for Information
To Counties	
Recommendation	
Decision	
Date of Decision	

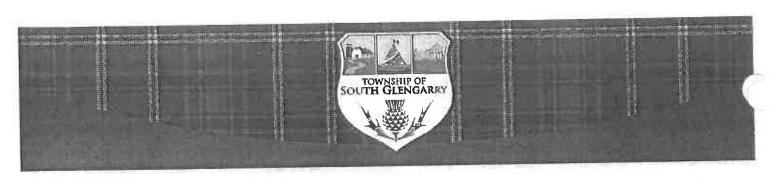


Application Number	B-107-15
Date Received	November 9, 2015
Name	Rory McDonald
Legal	Part Lots 14 & 15, Concession 8
To Council	December 16, 2015
To Counties	December 16, 2015
Recommendation	Recommended
Decision	Approved
Date of Decision	January 20, 2016

Application Number	B-112-15
Date Received	November 16, 2015
Name	Michel & Roxanne Morin
Legal	Part Lot 24, Concession 1
To Council	January 11, 2016
To Counties	January 12, 2016
Recommendation	Recommended
Decision	
Date of Decision	

Application Number	B-113-15
Date Received	November 13, 2015
Name	Catherine Lelievre
Legal	Part Lot 24, Concession 1
To Council	January 11, 2016
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-114-15
Date Received	November 16, 2015
Name	Catherine Lelievre
Legal	Part Lot 24, Concession 1
To Council	January 11, 2016
To Counties	January 12, 2016
Recommendation	Recommended
Decision	
Date of Decision	



Application Number	B-115-15
Date Received	November 16, 2015
Name	Catherine Lelievre
Legal	Part Lot 24, Concession 1
To Council	January 11, 2016
To Counties	January 12, 2016
Recommendation	Recommended
Decision	
Date of Decision	

Application Number	B-121-15	
Date Received	November 26, 2015	
Name	Casgrain	
Legal	Part lot 14, Concession 1 Front	
To Council	January 25, 2016	
To Counties		
Recommendation		
Decision		
Date of Decision		

Application Number	B-128-15
Date Received	December 8, 2015
Name	Trustees of St. Andrew's Presbyterian Church
Legal	Plan 15, Part Lots 32 & 39
To Council	February 1, 2016
To Counties	
Recommendation	
Decision	
Date of Decision	

<u></u>		
Application Number	B-07-16	
Date Received	January 21, 2016	
Name	Peter & Carol McLeod	
Legal	Part Lot 11, Concession 6	
To Council		
To Counties		
Recommendation		

INFORMATION REPORT

REPORT TO:

Council of South Glengarry

MEETING DATE:

February 8, 2016

SUBJECT:

Salary Survey Non-Union

PREPARED BY:

Cyndi DeVries - HR Advisor

- The following information is provided for consideration in order to determine and maintain a competitive salary structure of the Township of South Glengarry Non-Union positions.
- 2. Included in this report are salary comparisons for the Township's twelve (12) Non-Union positions.
 - Chief Administrative Officer
 - General Manager of Corporate Services
 - General Manager of Infrastructure Services
 - General Manager of Community Services
 - Fire Chief
 - Clerk
 - Director of Development & Chief Building Official
 - Manager Property Standards
 - Director of Water Wastewater
 - Roads Manager
 - Human Resources Advisor
 - Development & Communications Co-ordinator
- 3. A copy of the attached survey was emailed to 21 Eastern Ontario Municipalities. The purpose of the survey was to determine how municipalities of similar population, budget and staffing compared to the Township of South Glengarry. Fifteen (15) Municipalities responded. During the analysis of this information 2 forms of comparison were made; (i) a comparison versus the other 5 SD&G Townships and (ii) a comparison versus similarly-sized Eastern Ontario municipalities that are not located within SD&G.

Job Tille	Comparable Job Title	Minimum Salary	Moximum Salary	Effective Year	Reports to which positon
Crief Administrative Officer					
General Manager				-	
Corporate					
Services/Treasurer					
General Manager					
Infrastructure Services					
General Manager					
Community Services					
Clerk					
Human Resources Advisor					
Fire Chief					
Manager - Roads					<u> </u>
Director Water and					
Wastewater					
Director of Development	-				
- Chief Building Official			<u> </u>		
Property Standards and					
Enforcement/ Building					
Inspector					
Development and					
Communications					
Coordinator					

Each Municipality was provided with a benchmark description for each position and asked to report on similar positions that meet at least 80% of the benchmark profile descriptions.

(see example below)

Example:

Please read Benchmark descriptions attentively. Match your positions to the benchmark profiles based on job content rather than position title. Your position should be at least 80% similar to the benchmark profile in order to be considered 'Equal to'. The benchmark profile descriptions are industry specific; therefore, in order to assist you in the job matching process, a more generic title and responsibility focus has been added in 'red Italic' where applicable.

Profiles:

General Manager of Corporate Services, or Treasurer

The General Manager of Corporate Services/Treasurer is often (but not necessarily) the second highest position within the organization.

Reporting to the CAO, the General Manager of Corporate Services, plans, organizes, directs, controls and evaluates the financial operations of the Municipality. This entails such portfolios as general financial management and accounting (payroll, accounts receivable and payable), financial analysis and planning, operating and capital budgets, investment, banking, taxation, auditing, purchasing and preparation of financial statements and reporting. Develops, revises and implements policies, plans and administrative directives for these portfolios. Attends Council meetings and reports on state of financial affairs. Communicates with government officials, other municipality officials, the public, suppliers, associations,

and represents the organization with stakeholders and on issues pertaining to his/her areas of responsibility.

Current Salary Grid - Township of South Glengarry

2013-2015

	85%	26%	91%	9496	97%	100%
leve)	Step 1	Step 2	2015 Salary Steps Step 3		West of Street	Alexander II
7.5	104573	108264		The state of the s		Job Rate
6	79951	82773		88416	119336	12302
5	68662	71086			91238 78356	94060
4	60056	62176	64296		68535	80775 70655
3	53517	55406	57295		61073	62962
- 4	48603	50318	52034	53749	55464	57180
	45003	46592	481.80	49768	51357	52945

The responses received were used to compile and generate salary comparisons for each of the Non-Union positions. The yellow highlighted participants represent the Township's neighboring SD & G Municipalities who have an average population of 10,332 (which is approximately 27% less than the Township of South Glengarry). The green highlighted participants are other Eastern Ontario Municipalities that are comparable in population, budget and staffing requirements. These Municipalities have an average population of 13,457 (which is virtually the same as the Township of South Glengarry). You will note the Township of South Glengarry's population is 13,162.

<u>Neighbours</u>	Population	Other	Population
North Glengarry South Dundas North Dundas North Stormont	10251 10794 11225 6775	Carleton Place Leeds & 1000 Islands Rideau Lakes	10000 10000 10207
South Stormont Average	12617 10,332	Mississippi Milis Amprior	12385 8114
7.1.2.08	10,332	Township of Russell Napanee North Grenville	15247 15511
*SOUTH GLENGARRY 13,16	2	Pembroke Brockville	15085 16147 21870
		Average	13,457

The following pages denote the results of the salary survey. Each Non-Union position has been reported individually and separated into two categories for simple comparative purposes; "SD&G Townships" and "Other Similarly-sized Eastern Ontario Municipalities". Each position displays the results of the survey using both a percentage (%) and dollar value (\$).

CAO

SD&G Townships	muestatM	Maximum
Difference (%)	0.48%	5.28%
Difference (\$)	\$ 495	\$ 6,171

-	Other East ONT	Minimum	Mastensias
	Difference (%)	(9.31%)	(3.32%)
	Difference (\$)	(\$ 10,730)	(\$ 4,223)

	Minimura	Maximum
South Glengarry	\$ 104,573	\$123,027
	\$104,078	\$116,256
Other Similarly-sized East ONT Municipalities	\$115,303	\$127,250

GM Corporate Services

1	SD&G Townships	Minimum	
	Difference (%)	5.06%	8.59%
	Difference (\$)	\$3,851	\$7,438

Other East ONT	Minimum	Manheran
Difference (%)	(8.88%)	(9.19%)
Difference (\$)	(\$7,790)	(\$ 9,522)

	Г	Minimum	Massum
South Glengarry	\$	79,951	\$ 94,060
SD&G Townships	\$	76,100	\$ 86,622
Other Similarly-sized East ONT Municipalities	\$	87,741	\$ 103,582

Ghi Infrastructure Services

SD&6 Townships	Minimum	Madagan
Difference (%)	(2.68%)	1.07%
Difference (\$)	(\$ 2,202)	\$ 998

ſ	Other East ONT	Minimum	(Alaciment
	Difference (%)	(7.09%)	(7.12%)
	Difference (\$)	(\$ 5,104)	(\$ 7,205)

	Ministrat		ligately at
South Glengarry	\$ 79,951	\$	94,060
SD&G Townships	\$ 82,158	\$	93,062
Other Similarly-sized East ONT Municipalities	\$ 86,055	\$:	101,265

GM Community Services

SD&G Townships	Minimum	Maximum
Difference (%)	7.52%	7.98%
Difference (\$)	\$ 5,594	\$ 6,949

Other East ONT	Minimum	Maximum
Difference (%)	0.97%	(0.10%)
Olfference (\$)	\$ 769	(\$ 90)

	Π	Minimum	1	Marimum .
South Glengarry	\$	79,951	\$	94,060
SD&G Townships	\$	74,357	\$	87,111
Other Similarly-sized East ONT Municipalities	\$	79,182	\$	94,150

fire Chief .

SD&G Townships	Minimum	Maximum
Difference (%)	17.20%	1.18%
Difference (\$)	\$ 13,501	\$ 1,076

Other East ONT	Minimum	Maximum
Difference (%)	4.91%	(9.42%)
Difference (\$)	\$4,309	(\$ 9,566)

	Minimum		Maximum
South Glengarry	\$ 92,000	S	92,000
SD&G Townships	78,499		
Other Similarly-sized East ONT Municipalities	87,691		

Clerk

SD&G Townships	Minimum	Maximum
Difference (%)	(3.92%)	
Difference (\$)	(\$ 2,451)	(\$ 1,101)

Other East ONT	Minimum	Maximum
Difference (%)	(19.33%)	(19.41%)
Difference (\$)	(\$ 14,394)	(\$ 17,012)

	_		_	
	L	Minimum	Г	Marianaga
South Glengarry	S	60.056	-	70,655
SD&G Townships				71,756
Other Cleations, stand or a second				
	15	/4,450	5	87,667

Chief Building Official

SD&G Townships	Minimum	Maximum
Difference (%)	(7.45%)	(1.55%)
Difference (\$)	(\$ 4,831)	(\$ 1,113)

Other East ONT	Minkowy	Mindmean
Difference (%)	(8.02%)	(11,47%)
Difference (\$)		(\$ 9,153)

	Minimum	Macintum
South Glengarry	\$ 60,056	\$ 70,655
SD&G Townships	\$ 64,887	\$ 71,768
Other Similarly-sized East ONT Municipalities		79,808

Property Standards

SD&G Townships	Minimum	Maximum
Difference (%)	(0.78%)	6.17%
Difference (\$)	[\$ 421)	\$ 3,657

Other East ONT	Minimum	Maximum
Difference (%)	0.14%	
Difference (\$)	\$76	(\$ 3,216)

	Minimum	Marintano
South Glengarry	\$ 53,317	\$ 62,962
SD&G Townships		\$ 59,305
Other Similarly-sized East ONT Municipalities	\$ 53,241	

Offector of Water

SD&G Townships	Minimum	Maximum
Difference (%)	(4.45%)	(3.15%)
Difference (\$)	(\$ 3,201)	(\$ 2,627)

Other East ONT	Minimum	Madmun
Difference (%)	(8.10%)	(6.43%)
Difference (\$)	(\$ 6,049)	(\$ 5,555)

	Minamuna	Maxishush
South Glengarry	\$ 68,662	\$ 80,779
SD&G Townships	\$ 71,863	\$ 83,406
Other Similarly-sized East ONT Municipalities	\$ 74,711	\$ 86,334

Roads Manager

SD&G Townships	Minimum	Mademan
Difference (%)	(12.54%)	(7.72%)
Difference (\$)	(\$ 7,672)	(\$ 5,270)

Other East ONT	il-filminous	Manhaum
Difference (%)	(16,26%)	(19.34%)
Difference (\$)	(\$ 10,392)	(\$ 15,097)

	Minimum	Manhoos
South Glengarry	\$ 53,517	\$ 62,962
SD&G Townships	\$ 61,189	\$ 68,232
Other Similarly-sized East ONT Municipalities	\$ 63,909	\$ 78,059

HRAdvisor

SD&6 Townships	Minimum	Mandanian
Difference (%)	(2.23%)	(2.15%)
Difference (\$)	(\$ 1,220)	(\$ 1,385)

i	Other East ONT	Minimum	Pilosylmous -
,	Officence (%)	(6.70%)	(8.02%)
	Difference (\$)	(\$ 3,844)	(\$ 5,490)

		Minimum	
South Glengerry	\$	53,517	\$ 62,962
SDAG Townships	\$	54,797	\$ 64,347
Other Similarly-sized East ONT Municipalities	Ś	57.361	\$ 68,452

Concesso Development

SD&G Townships	Minimum	Maximum
Difference (%)	(1.10%)	2,88%
Difference (\$)	(\$ 593)	\$ 1,763

Other East ONT	Minimum	Meadmum
Difference (%)	1.00%	(2.53%)
Difference (\$)	\$ 592	(\$ 1,631)

·	Sidiminnum	Referencements
South Glengarry	\$ 53,517	\$ 62,962
SD&G Townships	\$ 54,110	\$ 61,199
Other Similarly-sized East ONT Municipalities	\$ 52,985	\$ 64,593

In summary, it appears from the information provided and subsequently used for comparative purposes, the following conclusions can be made:

- When compared to the other Townships located within the geographic boundaries of the United Counties of SD&G most Township of South Glengarry Non-Union positions have salary scales that are generally within 5% (+ or -) of their muncipal counterparts, however there are a couple of exceptions; (i) the G.M. Corporate Services, G.M. Community Services are respectively 8.59% and 7.98% higher than their neighbouring counterparts and (ii) the Roads Manager is 7.72% lower than his neighbouring counterparts.
- When compared to other similarly-sized Eastern Ontario municipalities Non-Union positions have salary scales that are consistently below the average, with two-thirds being (8 of 12) are between 6.43% and 19.34% below their Eastern Ontario counterparts.
- With the Cost of Living Adjustment averaging 1.39% annually over the past 3 years and collectively 4.17% over the same period, it would be safe to suggest that, in general, the Non-Union positions at the Township of South Glengarry are several years behind their Eastern Ontario counterparts.



STAFF REPORT

S.R. No. 20-16

PREPARED BY:

Ewen MacDonald - GM- Infrastructure Services

PREPARED FOR:

Council of South Glengarry

COUNCIL DATE:

February 8, 2016

SUBJECT:

Kraft Bridge Rehabilitation Procurement # 15-04

BACKGROUND:

 Kraft Bridge SN 30022 has been identified as the number one infrastructure priority project for the Township.

- As recommended in HP Engineering's rehabilitation/reconstruction study from 2012, and the December 2015 Structural Memorandum the Kraft Bridge should be rehabilitated to maintain the bridge open and safe to public use.
- The Tender for the Rehabilitation of the Kraft Bridge was initially issued in 2015. The tender was not awarded as there was an Infrastructure Grant Program that the Township was going to submit and application for.
- 4. The Township was unsuccessful in efforts to secure upper level government funding for the project due to our financial capacity.
- The Township re-issued Tender #15-04 for the Rehabilitation of the Kraft Bridge Structure No. 3022 in December 2015.
- 6. The Tender closed on January 21, 2016.
- 7. Seven submissions were received as follows

Contractor	Price
Willis Kerr	\$1,238,394.00 Plus HST
Clearwater Structures	#1,230,394.00 Plus HS1
Lois Bray	\$1,327,942.50 Plus HST
	\$1,407,672.00 Plus HST
Carlington	\$1,431,890.00 Plus HST
Grey Leitch	\$1,658,062.40 Plus HST
Horse Shoe Hill	\$1,731,888.00 Plus HST
Eiffage	\$1,811,688.00 Plus HST
2015 Clearwater Structures	Ψ1,0 11,000.00 Plus HS1
Engineers Estimate	\$1,222,002.00 Plus HST
	\$1,387,276.00 Plus HST

ANALYSIS:

- 8. The Tender submissions have been reviewed and evaluated. The consultant has recommended that the Tender be awarded to the low bidder.
- 9. The low bidder has worked for the Township in the past and the quality of their work and performance was satisfactory.

ALIGNMENT WITH STRATEGIC PLAN:

- 10. The Rehabilitation of the Kraft Bridge aligns with Goal #2 of the Strategic Plan, To Invest in Infrastructure and its Sustainability and in particular;
 - 2.2 Pursue funding sources and partnerships to maintain our infrastructure
 - 2.3 Develop an internal financing strategy to support infrastructure sustainability (development charges, reserves, debt financing)

IMPACT ON 2016 BUDGET:

- 11. The 2016 Draft Capital Budget for the project is \$1,200,000.00. The Engineers estimate includes a 10% Contingency that is not included as an item in the Tender Item List.
- 12. There will also be additional costs for the Supervision of the project and the Capital Budget should be increased to \$1,300,000.00.

RECOMMENDATION:

MOVED BY: SECONDED BY:

BE IT RESOLVED THAT Staff Report No. 20-16 be received and that the Council of the Township of South Glengarry <u>award Procurement #15-04</u> for the Rehabilitation of the Kraft Bridge Structure Number 30022 be awarded to Willis Kerr Construction Ltd as per their submission of \$1,238,394.00 plus HST and furthermore that the Mayor and Clerk be authorized to sign the Agreement.

Recommended to Council for

Consideration by: BRYAN BROWN, CAO

DATE: Feb 1, 2016

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY BY-LAW No. 16-16 FOR THE YEAR 2016

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s.5 (3) of the *Municipal Act*, 2001, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of South Glengarry enacts as follows:

- THAT the action of the Council at its regular meeting of February 8, 2016 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
- 2. THAT the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
- 3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.

4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 8th DAY OF FEBRUARY 2016.

MAYOR:	CLERK:
INIT I VILL	