

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
AGENDA**

**Monday, March 7, 2022, 7:00 PM
Electronic Meeting**

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| 1. CALL TO ORDER | |
| 2. O CANADA | |
| 3. APPROVAL OF AGENDA | |
| Additions, Deletions or Amendments | |
| All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time. | |
| 4. DECLARATION OF PECUNIARY INTEREST | |
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| | (2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is; | |
| | (e) litigation or potential litigation | |
| | Specifically: claim against municipality | |
| | (f) advice subject to solicitor-client privilege: | |
| | Specifically: legal advice | |
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TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES

February 22, 2022, 7:00 p.m.
Electronic Meeting

PRESENT: Mayor Lyle Warden, Deputy Mayor Stephanie Jaworski,
Councillor Martin Lang, Councillor Sam McDonell, and
Councillor Rebecca Luck.

STAFF CAO Tim Mills, GM Corporate Services/Clerk Kelli Campeau,
PRESENT: GM Infrastructure Sarah McDonald, GM Planning, Building &
Enforcement Joanne Haley, Interim Treasurer Michael
Hudson, Fire Chief Dave Robertson, Director of Parks,
Recreation & Culture Sherry-Lynn Servage, Director of
Water/Waste Water Dillen Seguin, Director of
Development/CBO Chris Raabe, Deputy Clerk Crystal LeBrun,
and Executive Assistant/Communications Coordinator Michelle
O'Shaughnessy.

1. CALL TO ORDER

Resolution No. 45-2022

Moved by Councillor Luck
Seconded by Councillor McDonell

BE IT RESOLVED THAT the February 22, 2022 Council Meeting of the
Township of South Glengarry now be opened at 7:01 pm

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Moved from Information Only to Other Business;

7.d.e. - Fire Services Provincial Certification

Resolution No. 46-2022

Moved by Councillor McDonell
Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry
approve the agenda as amended.

4. DECLARATION OF PECUNIARY INTEREST

4.1 Councillor McDonell - Netsolid Request – Redwood Estates (K. Campeau)

The company involved in the request is in a partnership with his family
farm and provides financial compensation.

4.2 Councillor Luck - 2851853 Ontario Inc. Site Plan Control Agreement (J.
Haley)

Employed by EVB engineering.

- 4.3 Councillor Luck - TFG Development - Proposed South Beech Street Draft Plan of Subdivision (J. Haley)
Employed by EVB engineering.
- 4.4 Councillor Luck - TFG Developments Zoning By-law Amendment (J.Haley)
Employed by EVB engineering.
- 4.5 Councillor Luck - Tender 07-2022 – General Contractor - Char-Lan Recreation Centre Ice Pad (S. Servage)
Employed by EVB engineering.

5. APPROVAL OF MINUTES

- 5.1 Previous Meeting Minutes - February 7, 2022

Resolution No. 47-2022

Moved by Deputy Mayor Jaworski
Seconded by Councillor Lang

BE IT RESOLVED THAT the Minutes of the February 7, 2022 Regular Council Meeting, including the Closed Session Minutes, be adopted as circulated.

CARRIED

- 5.2 Public Meeting Minutes - February 7, 2022

Resolution No. 48-2022

Moved by Councillor Lang
Seconded by Councillor Luck

BE IT RESOLVED THAT the Minutes of the February 7, 2022 Public Meeting be adopted as circulated.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

- 6.1 Physician Recruitment Presentation (F. Wetering)

Dr. Kucherepa from the Glengarry Memorial Hospital requested funding of \$5,000 for physician recruitment. Council directed Administration to bring a report forward supporting this initiative at a future meeting.

7. NEW BUSINESS

- 7.1 Staff Reports

- 7.1.a 2022 Interim Taxation By-law (M. Hudson)

Resolution No. 49-2022

Moved by Councillor McDonell
Seconded by Councillor Luck

BE IT RESOLVED THAT Staff Report 16-2022 be received and that By-law 11-2022, being a by-law authorizing the levying of interim taxes be read a first, second and third time, passed, signed and sealed in open council this 22nd day of February 2022.

CARRIED

7.1.b 2022 Borrowing By-law (M. Hudson)

Resolution No. 50-2022

Moved by Councillor Luck
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 17-2022 be received and that By-law 12-2022, being a by-law to establish borrowing to an upset limit of \$3,000,000 in 2022 be read a first, second and third time, passed, signed and sealed in open council this 22nd day of February 2022.

CARRIED

7.1.c Netsolid Request – Redwood Estates (K. Campeau)

Councillor McDonell declared a conflict on this item. (The company involved in the request is in a partnership with his family farm and provides financial compensation.)

Resolution No. 51-2022

Moved by Councillor Lang
Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT Staff Report 18-2022 be received and that by-law 13-2022, being a by-law to enter into a Point-of-Presence agreement with Netsolid Internet Solutions Inc. be read a first, second and third time, passed, signed and sealed in open council this 22nd day of February 2022.

CARRIED

7.1.d 2022 Water and Sewage Plants Annual Reports (D. Seguin)

Resolution No. 52-2022

Moved by Deputy Mayor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 19-2022 be received and that the Council of the Township of South Glengarry receive the 2021 Annual Reports for the Redwood Estates, Lancaster and Glen Walter Water Treatment Plants and the Lancaster, Green Valley and Glen Walter Sewage Treatment Plants and furthermore, that a Staff Report to approve the reports be prepared for the March 7, 2022 Council Meeting.

CARRIED

7.1.e 2851853 Ontario Inc. Site Plan Control Agreement (J. Haley)

Councillor Luck declared a conflict on this item. (Councillor Luck works for EVB engineering.)

Resolution No. 53-2022

Moved by Councillor McDonell
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 20-2022 be received and that By-law 14-2022, being a by-law to enter into a Site Plan Control Agreement for the property legally described as the east Part of Lot 5, Concession 3, SSRR, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry addressed as 19590 Glen Road, also known as Williamstown Mini Storage be read a first, second and third time, passed, signed and sealed in open council this 22nd day of February 2022 and furthermore that the Mayor and Clerk be authorized to execute the Site Plan Control Agreement.

CARRIED

7.1.f Fournery Zoning By-law Amendment (J. Haley)

Resolution No. 54-2022

Moved by Councillor Lang
Seconded by Councillor Luck

BE IT RESOLVED THAT Staff Report 21-2022 be received and that By-law 15-2022, being a by-law to amend By-law 38-09, the Comprehensive Zoning By-law for the Township of South Glengarry to rezone the property legally described as part of Lot 26, Concession 7, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry from Agricultural (AG) to Agricultural – Exception Thirty One (AG-31) to reduce the Minimum Lot Area from 20 hectares to 18.7 hectares and to prohibit residential construction be read a first, second and third time, passed, signed and sealed in open council this 22nd day of February, 2022. The Council of the Township of South Glengarry confirms that no public comments were received on this application therefore there was no effect on the decision.

CARRIED

7.1.g TFG Development - Proposed South Beech Street Draft Plan of Subdivision (J. Haley)

Councillor Luck declared a conflict on this item. (Councillor Luck works for EVB engineering.)

Resolution No. 55-2022

Moved by Councillor McDonell
Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT Staff Report 22-2022 be received and that the Council of the Township of South Glengarry recommends to the United Counties of Stormont, Dundas and Glengarry Director of Planning Services to issue draft plan approval of the South Beech Street Subdivision subject to the conditions as requested by the Township, located in Lancaster and legally described as Part of Lot L, Concession 1 Front, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry.

CARRIED

7.1.h TFG Developments Zoning By-law Amendment (J.Haley)

Councillor Luck declared a conflict on this item. (Councillor Luck works for EVB engineering.)

Resolution No. 56-2022

Moved by Deputy Mayor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 23-2022 be received and that By-law 16-2022, being by-law to amend by-law 38-09, the Comprehensive Zoning By-law for the Township of South Glengarry to rezone the property legally described as Part of Lot L, Concession 1 Front, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry (PIN 671230264) from Flood Plain-Holding (FP-H) to Residential Two (R2), Residential Two- Exception Three (R2-3), Residential Two-Holding (R2-H) Residential Four-Exception Three (R4-3) & Flood Plain- Holding (FP-H) be read a first, second and third time, passed, signed and sealed in open council this 22nd day of February, 2022. The Council of the Township of South Glengarry confirms that that the public comments received on this application were considered and there was no effect on the decision.

CARRIED

7.1.i RFP 01-2022 – North Lancaster Play Structure (S. Servage)

Resolution No. 57-2022

Moved by Councillor McDonell
Seconded by Councillor Luck

BE IT RESOLVED THAT Staff Report 24-2022 be received and that RFP 01-2022 for the North Lancaster Optimist Park be awarded to Playground Planners as per their submission of \$59,936.25 plus HST and furthermore that the Mayor and Clerk be authorized to sign all applicable documents.

CARRIED

7.1.j Tender 07-2022 – General Contractor - Char-Lan Recreation Centre Ice Pad (S. Servage)

Councillor Luck declared a conflict on this item. (Employed by EVB Engineering.)

Resolution No. 58-2022

Moved by Councillor McDonell
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 25-2022 be received and that Tender 07-2022 for the Char-Lan Recreation Centre Ice Pad be awarded to Bradley Contracting as per their submission of 1,255,024.07 plus HST and furthermore that the Mayor and Clerk be authorized to sign all applicable documents.

CARRIED

7.2 Other Business

7.2.a Building By-law Review (C. Raabe)

7.2.b Proclamation - Year of the Garden

Resolution No. 59-2022

Moved by Mayor Warden

Seconded by Councillor Lang

WHEREAS Communities in Bloom and “Fleurons du Québec” in collaboration with the Canadian Garden Council, invite all municipalities to celebrate the Year of the Garden 2022;

AND WHEREAS the Year of the Garden celebrates the Centennial of Canada’s horticulture sector;

AND WHEREAS gardens and gardening contribute to the quality of life of our municipality, our climate action goals and create safe and healthy places where people can come together in the spirit of inclusivity and reconciliation;

AND WHEREAS the Year of the Garden will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to the garden culture and experience of our municipality;

AND WHEREAS gardens and gardening have helped us face the challenges of the COVID-19 pandemic;

NOW THEREFORE BE IT RESOLVED THAT the Township of South Glengarry hereby proclaims 2022 as the Year of the Garden in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges;

THAT June 18, 2022, being National Garden Day, be recognized as Garden Day in the Township of South Glengarry as a legacy of Canada’s Year of the Garden;

THAT the Township of South Glengarry is committed to be a Garden Friendly Municipality, supporting the development of its garden culture;

AND THAT a copy of this resolution be provided to the Federation of Canadian Municipalities.

CARRIED

7.2.c Support Resolution - GFL Environmental

Resolution No. 60-2022

Moved by Mayor Warden

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby endorses the resolution passed by the United Counties of Stormont, Dundas and Glengarry at their meeting held on January 24,

2022 supporting GFL Environmental Inc.’s comprehensive proposal to extend the existing natural gas infrastructure to the Eastern Ontario Waste Handling Facility in Moose Creek, as part of a project to convert the existing landfill gas into a fuel source to produce renewable natural gas;

THAT the provincial and federal governments be urged to fully support this innovative proposal;

AND FURTHERMORE THAT this resolution be sent to the Ontario Minister of Finance, the Ontario Minister of Environment, Conservation and Parks, the Ontario Minister of Energy, the Ontario Minister of Economic Development, Job Creation and Trade, the Ontario Minister of Agriculture, Food and Rural Affairs, MP Eric Duncan, MPP Jim McDonell and all local SDG municipalities.

CARRIED

7.2.d Support Resolution - National Childcare Program

Resolution No. 61-2022

Moved by Deputy Mayor Jaworski

Seconded by Councillor Luck

BE IT RESOLVED THAT the Council of the Township of South Glengarry endorses the resolution passed by the City of St. Catharines and hereby requests that the provincial government take the necessary steps to work with the federal government on a bilateral agreement to ensure the new national child care program be made available to Ontarians and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response;

AND FURTHERMORE THAT this resolution be forwarded to Premier Doug Ford, MPP Jim McDonell, the Ontario Municipal Social Services Association, the Association of Municipalities of Ontario and to all Ontario municipalities.

CARRIED

7.2.e Fire Services - Provincial Certification

Resolution No. 62-2022

Moved by Councillor McDonell

Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry accept the items presented on the agenda as Committee Reports and For Information Only.

CARRIED

7.3 Committee Reports

7.3.a Committee of Adjustment Minutes - February 7 2022

7.4 For Information Only

7.4.a Departmental Update - Corporate Services (Dec 2021 and Jan 2022)

- 7.4.b Departmental Update - Finance Services (Dec 2021 and Jan 2022)
- 7.4.c Departmental Update - Infrastructure Services (Dec 2021 and Jan 2022)
- 7.4.d Departmental Update -Fire Services (Dec 2021 and Jan2022)
- 7.4.e Departmental Update - Parks, Recreation and Culture Department (Dec 2021 and Jan 2022)
- 7.4.f Department Update - Planning, Building and Enforcement (Dec 2021 and Jan 2022)
- 7.4.g Resolution - Dissolve Ontario Land Tribunal (Town of Halton Hills)
- 7.4.h Resolution - Expansion of NOSM (Municipality of Shuniah)
- 7.4.i Resolution - Revolving Door of Justice (City of Brantford)
- 7.4.j Resolution -Gypsy Moths (Township of Limerick)
- 7.4.k Letter - Multi-Municipal Wind Turbine Working Group

8. CLOSED SESSION

Resolution No. 63-2022

Moved by Deputy Mayor Jaworski
 Seconded by Councillor Lang

BE IT RESOLVED THAT Council convene to Closed Session at 8:52 pm to discuss the following item under Section 239(2) of the Municipal Act;

(2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is;

(f) Advice subject to solicitor-client privilege;

Specifically: legal opinion

CARRIED

Resolution No. 64-2022

Moved by Councillor Lang
 Seconded by Councillor Luck

BE IT RESOLVED THAT Council rise and reconvene into open session at 9:18 pm without reporting.

CARRIED

9. CONFIRMING BY-LAW

9.1 Confirming By-law 17-2022

Resolution No. 65-2022

Moved by Councillor Luck
 Seconded by Councillor McDonell

BE IT RESOLVED THAT By-law 17-2022, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 22nd day of February, 2022.

CARRIED

10. ADJOURNMENT

Resolution No. 66-2022

Moved by Councillor McDonell
Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry
adjourn to the call of the chair at 9:18 pm.

CARRIED

Mayor

Clerk

TOWNSHIP OF SOUTH GLENGARRY
PUBLIC MEETING MINUTES

February 22, 2022, 6:30 p.m.
Electronic Meeting

PRESENT: Mayor Lyle Warden, Deputy Mayor Stephanie Jaworski,
Councillor Martin Lang, Councillor Sam McDonell and
Councillor Rebecca Luck

STAFF CAO Tim Mills, GM Corporate Services/Clerk Kelli Campeau
PRESENT: and GM Planning, Building & Enforcement Joanne Haley

1. CALL TO ORDER

Moved by Councillor McDonell

Seconded By Deputy Mayor Jaworski

That the meeting be called to order.

2. APPROVAL OF AGENDA

Moved by Councillor McDonell

Seconded by Councillor Lang

That the agenda be adopted as circulated.

3. DECLARATION OF PECUNIARY INTEREST

4. NEW BUSINESS

4.1 Proposed Amendment to Zoning By-law - Truelove

Ms. Haley provided an overview of the rules of engagement for the Public Meeting. She advised that the purpose of the public meeting is regarding a proposed amendment to the Zoning By-law, to rezone the property legally described as part of lot 2, Concession 9 in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, also known as 20263 County Road 25 from Rural (RU) to Rural Exception 18 (RU-18) to permit a campground, including cabins for alternative accommodations.

The applicant, Chris Truelove (20263 County Road 25), spoke to the application and plans for the future should the application be approved. He spoke about utilizing the proposed campground to provide outdoor education for children and include walking trails.

Allan Mcdonell (20132 County Road 25), spoke in opposition of the proposed amendment. He stated that his property abuts the proposed site, which includes managed forest along the boundary of the proposed campground, which shelters and feeds wildlife in the area. He referenced a 2018 report prepared by Hendry Forestry which references hunting that takes place in the proposed area. Mr. Macdonell noted concerns about a campground being located in an active hunting zone. He expressed concern about the scale and intensity of the proposed development and concerns about drainage onto his property and how it will affect the natural heritage system and wildlife habitat. He noted that Green Valley is

identified as an urban settlement area and expressed the need to consider community planning in this area strategically. He stated that the proposed development is not sensitive to current surrounding land uses and it is not an appropriate location for a campground.

Deputy Mayor Jaworski inquired about a County Forest parcel to the west of the subject property. Ms. Haley advised that the RRCA will provide comment and consider any significant woodland.

5. ADJOURNMENT

Moved by Councillor McDonell

Seconded by Councillor Luck

That the meeting be adjourned at 6:47 pm.

Mayor

Clerk



STAFF REPORT

S.R. No. 26-2022

PREPARED BY: Kelli Campeau, GM Corporate Services/Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: March 7, 2022

SUBJECT: Appointment of County Council Alternate

BACKGROUND:

1. Pursuant to Bill 68, *Modernizing Ontario's Municipal Legislation Act*, 2017, a lower-tier Council may appoint one of its members as an alternate to its upper-tier Council.
2. This alternate would act in place of a person who is a member of the upper-tier Council when they are unable to attend a meeting for any reason.
3. The Township of South Glengarry's County Council alternate, Stephanie Jaworski, has recently been appointed to the office of Deputy Mayor and is now an appointed member of the upper-tier Council, resulting in a vacancy for an alternate County Council member for South Glengarry.

ANALYSIS:

4. Pursuant to Township By-law 26-2019, the alternate County Councillor member shall be the Councillor receiving the highest votes in the municipal election for that term, unless that member forfeits his/her appointment as an alternate, then it shall be offered to the Councillor with the next highest votes and so on.
5. Therefore, based on the number of votes received in the 2018 municipal election, Councillor Martin Lang would receive the appointment.

IMPACT ON 2022 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 26-2022 be received and that By-law 18-2022, being a by-law to appoint Councillor Martin Lang as an alternate member to the United Counties of Stormont, Dundas and Glengarry Council be read a first, second and third time, passed, signed and sealed in open council this 7th day of March, 2022.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 18-2022
FOR THE YEAR 2022**

***BEING A BY-LAW TO APPOINT AN ALTERNATIVE MEMBER TO THE
UNITED COUNITES OF STORMONT, DUNDAS AND GLENGARRY
COUNCIL.***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS Section 268 of the Municipal Act authorizes the council of a local municipality to appoint one of its members as an alternate member of the upper-tier council, to act in place of a person who is a member of the councils of the local municipality and its upper-tier municipality, when the person is unable to attend a meeting of the upper-tier council for any reason;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** Council hereby authorizes the appointment of an alternate member to the United Counties of Stormont, Dundas and Glengarry Council for the current term of Council or until this appointment by-law is rescinded.
2. **THAT** the alternate member be the Councillor receiving the highest votes in the municipal election for that term, unless that member forfeits his/her appointment as an alternate, then it shall be offered to the Councillor with the next highest votes and so on until the position is accepted and the respective by-law is enacted.
3. **THAT** Councillor Martin Lang be appointed as an alternate member to the United Counties of Stormont, Dundas and Glengarry Council.
4. **THAT** By-law 26-2019 hereby be repealed.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2022.***

MAYOR: **CLERK:**



STAFF REPORT

S.R. No. 27-2022

PREPARED BY: Kelli Campeau, GM Corporate Services/Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: March 7, 2022

SUBJECT: Amended Alternative Voting Methods By-law

BACKGROUND:

1. On November 15, 2021, Council adopted By-law 95-2021 to authorize the alternative voting methods of internet and telephone voting for the 2022 municipal and school board elections.
2. This by-law is required when a municipality utilizes a voting method that does not require electors to attend at a voting place to vote.

ANALYSIS:

3. It has recently come to Administration's attention that Section 42 (5) of the *Municipal Elections Act* states that when a by-law authorizing the use of alternative voting methods is in effect, advanced voting applies only if the by-law so specifies.
4. The Township of South Glengarry typically offers 5 days of advanced voting prior to voting day. Therefore, the Alternative Voting Methods By-law must specify that alternative voting methods are authorized for advanced voting.
5. The attached amended by-law authorizes internet and telephone voting for advanced voting and voting day.

IMPACT ON 2022 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 27-2022 be received and that By-law 19-2022, being a by-law to authorize alternative voting methods for the 2022 municipal and school board elections be read a first, second and third time, passed, signed and sealed in open council this 7th day of March, 2022.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLEGNARRY
BY-LAW 19-2022
FOR THE YEAR 2022**

***BEING A BY-LAW TO AUTHORIZE ALTERNATIVE VOTING METHODS FOR
THE 2022 MUNICIPAL AND SCHOOL BOARD ELECTIONS.***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS Section 42 (1) (b) of the *Municipal Elections Act*, S.O.1996 as amended authorizes electors to use an alternative voting method, such as voting by mail or by telephone, that does not require electors to attend at a voting place in order to vote.

AND WHEREAS Section 42 (5) of the *Municipal Elections Act*, S.O. 1996 as amended states when a by-law authorizing the use of an alternative voting method is in effect, sections 43 (advance votes) and 44 (voting proxies) apply only if the by-law so specifies;

AND WHEREAS the Council of the Township of South Glengarry now deems it necessary and appropriate to authorize voting by telephone and internet to ensure greater accessibility of all voters to exercise their individual and democratic right to vote for the 2022 Municipal Election;

**NOW THERESFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLEGNARRY ENACTS AS FOLLOWS:**

1. **THAT** the alternative voting methods known as voting by internet and telephone will be utilized by the Corporation of the Township of South Glengarry for the 2022 Municipal and School Board Election.
2. **THAT** this by-law shall authorize the use of the alternative voting methods known as voting by internet and telephone for advanced voting established by the Clerk pursuant to Section 43 of the *Municipal Elections Act*.
3. **THAT** By-law 95-2021 hereby be rescinded.
4. **THAT** this By-law shall take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2022.***

MAYOR

CLERK



STAFF REPORT

S.R. No. 28-2022

PREPARED BY: Dillen Seguin, Director of Water/Wastewater

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: March 7, 2022

SUBJECT: Approval of 2021 Water & Wastewater Annual Reports

BACKGROUND:

1. Under the Safe Drinking Water Act, 2002, Ontario Regulation 170/03, the Ministry of the Environment requires that a written report for our Water Plants and Sewage Plants be completed annually.
2. The six (6) reports showing compliance/non-compliance for the Glen Walter, Lancaster and Redwood Estates Water Treatment Plants for the year 2021 and the Glen Walter, Lancaster and Green Valley Sewage Treatment Plants for the year 2021 were received for review by Council at the February 22, 2022 Regular Council Meeting.

ANALYSIS:

3. The reports will be submitted to the Ministry of Environment, Conservation & Parks and posted on our website as per the requirements of the Regulation

IMPACT ON 2022 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

Values: Accountability & Trust

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 28-2022 be received and that the Council of the Township of South Glengarry acknowledge receipt of the 2021 Annual Reports for the the Redwood Estates, Lancaster and Glen Walter Water Treatment Plants and the Lancaster, Green Valley and Glen Walter Sewage Treatment Plants

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**



GLEN WALTER WATER TREATMENT Annual Report 2021

(as per O. Reg. 170/03 – Section 11)

and

2021 Summary Report for Municipalities

(as per O. Reg. 170/03 – Schedule 22)

Reporting Period of January 1st – December 31st, 2021

**Prepared by Dillen Seguin
Director of Water/Wastewater Operations**

Date Prepared/Submitted: February 22, 2022

Contents of Report

Required Information

Flows

- Raw Water
- Treated Water

Compliance

- Reporting

System Description

- Overview
- Equipment
- Process
- Distribution

Operation Summary

- Operational Data
- Upgrades
- Operational Issues
- Major Maintenance

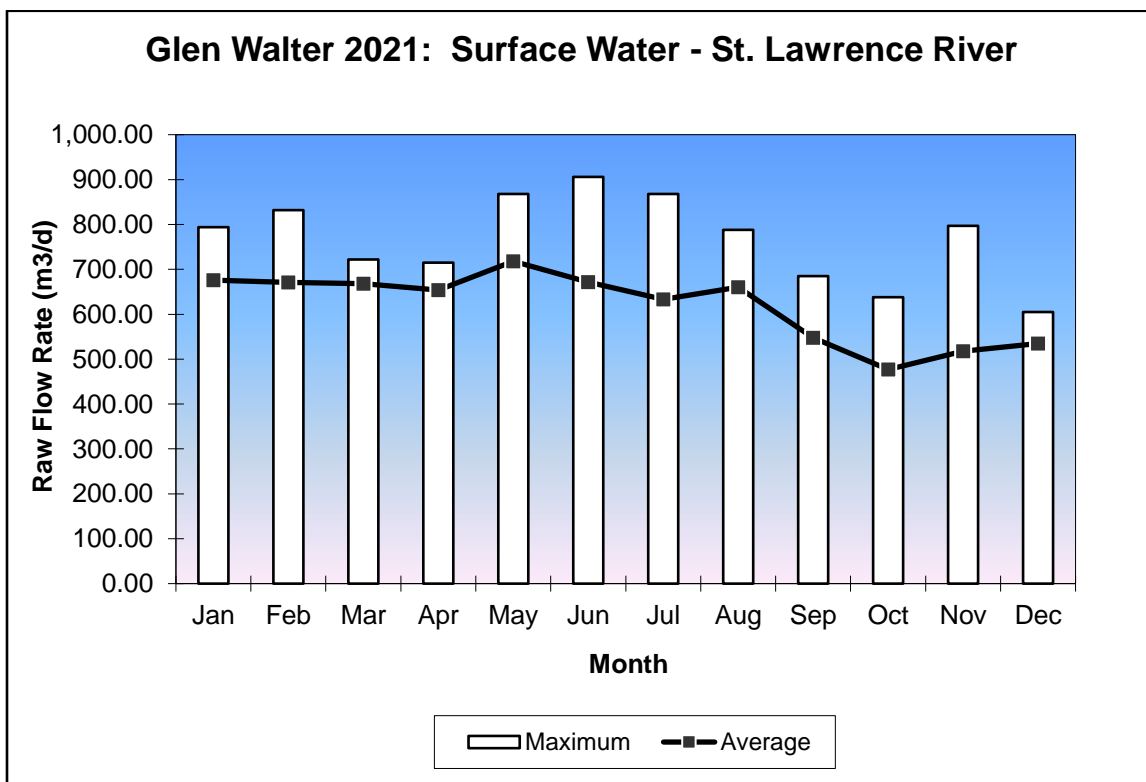
Non-Compliance

- Adverse Water Quality Incidents
- Non-Compliance
- Non-Compliance Ministry Inspection

Regulatory Sample Results

- Microbiological Testing
- Inorganic Parameters
- Organic Parameter

Comparison of Daily Average and Maximum Raw Daily Flows for 2021

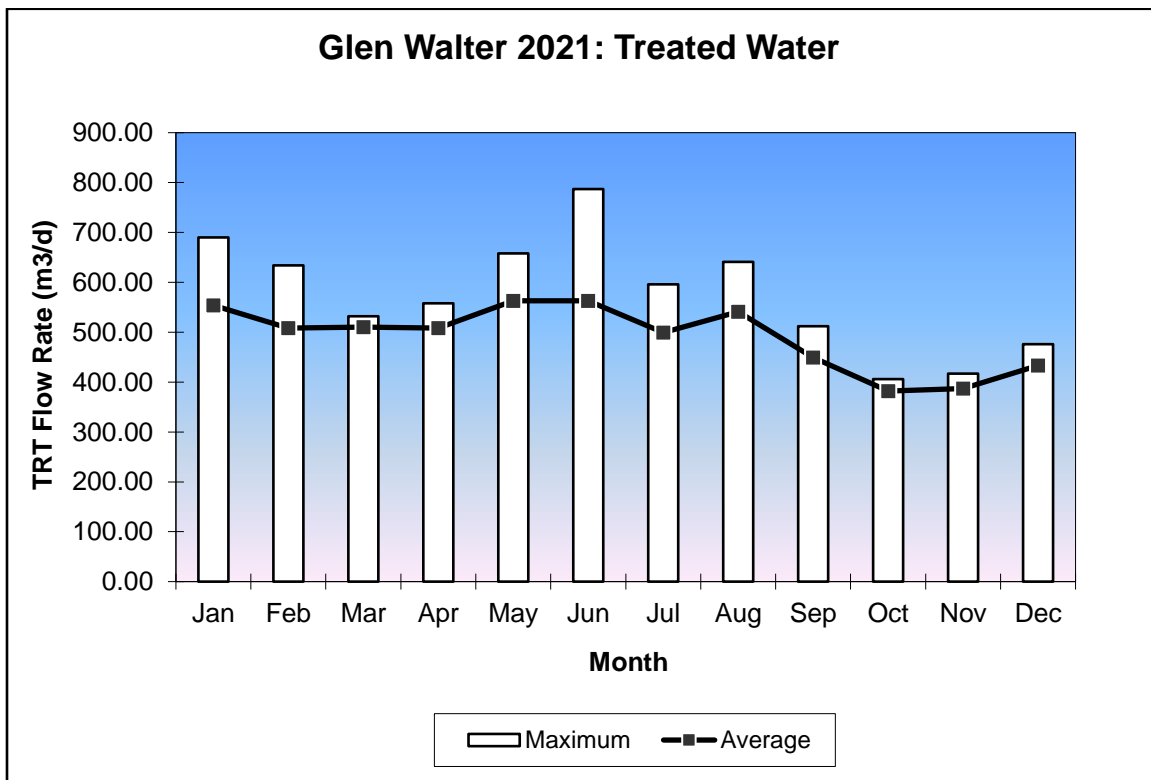


Permit To Take Water (3285-9TMQM2)

Max Allowable Raw Water Flow: 995m3/d

Year Max: 906 m3/day

Comparison of Daily Average and Maximum Treated Daily Flows for 2021



Municipal Drinking Water License Rated Capacity (185-102)

Rated Capacity: 995m3/d

Year Max flow: 787m3/d

The Corporation of the Township of South Glengarry Glen Walter Water Treatment Plant 2021 Annual Performance Report

Reporting

A written report is prepared annually. This report is available for viewing at the Township Of South Glengarry Municipal office, 6 Oak Street Lancaster or at the Glen Walter Water Treatment Plant located at 18352 County Road 2 in Glen Walter. A copy of the report is also available on the Townships web site. A copy of the report is available free of charge to any resident requesting a copy. For more information on your Municipal water supply contact the Township Of South Glengarry Water/Wastewater Division at 613-931-3036 or fax 613-931-3340.

The Township of South Glengarry commitment policy is to: Provide a safe and reliable supply of drinking water to all its customers, meet or exceed the requirements of all legislation and regulations applicable to drinking water and maintain and continually improve its quality management system.

Overview

The Township Of South Glengarry Glen Walter Water Treatment Plant is located approximately two kilometers east of Cornwall along County Road 2. The water plant is a surface water treatment facility serving the community of Glen Walter. The water treatment plant has a rated capacity of 995 cubic meters of water per day for a design population of 1,080 people.

The Township Of South Glengarry utilizes the following accredited laboratory to ensure safe and potable water to meet or exceed Ministry standards. Caduceon Laboratory Ottawa. We are also a participant in the Ministry Drinking Water Surveillance Program.

The Township Of South Glengarry Operators are all certified under the Ministry of Environment regulation 128/04 for Utility Operators Licensing Program.

The Township Of South Glengarry water system uses sodium hypochlorite chlorine for disinfection and Aluminum Sulphate for a coagulant.

Equipment

Raw water is consumed through a 300 millimeter intake pipe and intake crib approximately 390 meters off shore into the St. Lawrence River at a depth of approximately 12 meters. The water plant consists of two low lift pumps rated at 11.52 litres per second, one flocculation tank, two rapid sand filters, two carbon contactors, three compartment clear well reservoir, two high lift pumps rated at 16.44 litres per second and one backwash pump together with all associated piping, electrical and mechanical equipment, control and alarm systems all housed in a common building.

Process

Raw water is pumped from the low lift pumping chamber, which is pre-chlorinated. A liquid coagulant is introduced into an in line flash mixer, then flows under pressure into a flocculation tank. When the coagulation flocculation process is complete the water flows through rapid sand filters in parallel, then through the carbon contactor series, which removes any taste and odour in the drinking water. Chlorine is added after the carbon contactors for post disinfection. The chlorinated (potable) water enters the three compartment storage reservoir, which is pumped to the distribution via high lift pumps. To allow for safe and potable water sampling and testing to be completed on a regular basis.

Distribution

The distribution system is comprised of varying sized water pipes, valves, and fire hydrants all supplied from the two high lift pumps situated at the Glen Walter Water Plant. Fire flow cannot be utilized within the Glen Walter system.

Upgrades

Distribution Chlorine analyzer was connected to SCADA system through the upgrade on the Bray Street Pumping Station.

No upgrades at the plant were noted for the reporting year.

Operational Issues

Blocked water intake, during the winter season of 2021, the water intake was observed to be blocked for approximately 4 hours.

Incident Date: February 17th, 2021

Divers were hired to camera/ inspect and clean the line; no blockages were noted from the inspection. Both intake structure and low lift pump revisor cleaned.

Intake continues to work as designed.

Completion Date: May 11th, 2021

Major Maintenance

| Month | Details |
|-------|---|
| Jan. | New solenoids installed on low lift 1 |
| Mar. | New LED lights generator room |
| May. | Dive inspection/cleaning |
| May. | Generator maintenance/tests |
| Jun. | Analytical calibrations |
| Jun. | Hydrant flushing |
| Jun. | Filter media addition |
| Sep. | ISI on site for Scada upgrades for turbidity requirements |
| Oct. | Flow meter calibrations |
| Oct. | Low lift 2 out for rebuild |
| Oct. | Generator over heating/ new water valves installed |
| Oct. | Winterize hydrants |
| Dec. | Generator maintenance/load test |
| Dec. | High lift 4 repaired/new solenoid and gaskets installed |

Ontario Drinking Water License #185-102

The Township of South Glengarry Water Treatment Department operated the Glen Walter Water Treatment Plant for the year 2021.

Adverse Water Quality Incidents

There were no adverse water quality incidents reported during the reporting period.

Non-Compliance

During the reporting year, there was 2 non-compliance in regard to a regulatory requirement.

Incident Date: November 17th, 2021

Parameter: Low Pressure

Result: <20 psi

Corrective Action: Return pressure back to normal range, preventative boil water was issued until water samples could be tested.

Corrective Action Date: November 19th, 2021

Incident Date: December 17th, 2021

Parameter: Low Pressure

Result: <20 psi

Corrective Action: Return pressure back to normal range, no additional requirements

Non-Compliance Ministry Inspection

During the year 2021 non-compliance from a ministry inspection was noted within the Glen Walter Drinking Water System.

Legislation:

- Performance Criterion for Filtered Water Turbidity less than 0.3 NTU in 95% of measurements each month

Updates to SCADA to calculate filtered water turbidity was programmed to calculate the Filtered water turbidity on daily basis and monthly readings to comply with O. Reg 170/03

Status: Completed

Legislation:

- Failure to meet recording frequency due to data loss on Scada

Procedure created to meet minimum sampling, testing and recoding frequencies

Status: Completed

Legislation: O. Reg. 170/03

- Continuous monitoring equipment was not recording data with a prescribed format

Updates to the SCADA to record measurements with the prescribed format in the historian were completed to comply with O. Reg 170/03

Status: Completed

Legislation: O. Reg. 170/03

- Required Trends and Scaling

Updates to the SCADA included addition of filter run time trends and adjustments to the turbidity scaling.

Status: Completed

Legislation: SDWA

- Harmful algal bloom monitoring plan not in place

Harmful algal bloom plan posted, and training provided to comply with O. Reg 170/03

Status: Completed

Legislation: DWWP

- Form 1 Documents

Training Provided to confirm all Form 1 requirements are met prior to a watermain addition, modification or extension being placed into service.

Status: Completed

Statistics for Flow and Chemicals 2021

A total of 226,105m³ of raw water had been treated for the year 2021 with a monthly average of 619m³ per day and a maximum flow of 906m³/day for the year. Maximum flow is equivalent to 91% plant capacity.

The Glen Walter Water Treatment Plant uses sodium hypochlorite for disinfection. A total of 592.2kg of sodium hypochlorite had been utilized for the year at an average dosage rate of 2.6mg/litre.

The Glen Walter Water Treatment Plant also uses aluminum sulphate as a coagulant in the treatment process. A total of 2.78m³ of aluminum sulphate was used.

Attached is the data spread sheet, which identifies flows, laboratory results, number of samples taken and chemical use on a monthly basis.

Description: Pressure Filter System - Carbon Contactors - Alum Coagulation - Sodium Hypochlorite Disinfection

| | Raw Water Flow | | | Treated Water Flow | | | Chemical Usage | | Treated Water | | | | | | | | Distribution Water | | | | | | | |
|------------|--------------------|----------------------|-------------------------------|--------------------|----------------------|-------------------------------|----------------------|----------------------|--|------|------|-----------------------------|--------------------------|-----------------------------|---------------------|---------------------|--|------|------|----------|-----------|-----------|----|--|
| | Total X 1000 m3 | Average X 1000 m3 | Maximum Daily X 1000 m3 | Total X 1000 m3 | Average X 1000 m3 | Maximum Daily X 1000 m3 | Cl2 Total Kg Used | Alum Total L Used | Free Cl2 Residual mg/L Min. Max. Avg. | | | Average Turbidity NTU | Average Colour TCU | Average Aluminum mg/L | Nitrate NO3 mg/L | Nitrite NO2 mg/L | Free Cl2 Residual mg/L Min. Max. Avg. | | | THM ug/L | Lead µg/L | Lead µg/L | | |
| January | 20.966 | 0.676 | 0.794 | 17.202 | 0.554 | 0.690 | 50.36 | 327.600 | 0.85 | 3.00 | 1.65 | 0.11 | | 0 | 0.051 | 0.3 | 0.1 | 0.92 | 1.22 | 1.10 | 31 | | | |
| February | 18.789 | 0.671 | 0.832 | 14.232 | 0.508 | 0.634 | 45.39 | 303.180 | 0.85 | 1.78 | 1.45 | 0.10 | | 0 | 0.048 | | | 1.06 | 1.28 | 1.17 | | | | |
| March | 20.672 | 0.668 | 0.722 | 15.817 | 0.510 | 0.532 | 49.23 | 332.760 | 1.23 | 1.62 | 1.36 | 0.10 | | 0 | 0.070 | | | 0.98 | 1.20 | 1.08 | | | | |
| April | 19.646 | 0.654 | 0.715 | 15.244 | 0.508 | 0.558 | 47.46 | 322.800 | 1.19 | 1.46 | 1.27 | 0.10 | | 0 | 0.039 | 0.1 | 0.3 | 0.88 | 1.06 | 0.97 | 33 | | | |
| May | 22.272 | 0.718 | 0.868 | 17.417 | 0.563 | 0.658 | 56.19 | 343.870 | 0.85 | 1.57 | 1.23 | 0.11 | | 0 | 0.061 | | | 0.81 | 1.12 | 0.92 | | | | |
| June | 20.181 | 0.672 | 0.906 | 16.907 | 0.563 | 0.787 | 61.26 | 272.570 | 0.85 | 3.00 | 1.46 | 0.11 | | 0 | 0.119 | | | 0.76 | 1.22 | 1.00 | | | | |
| July | 19.651 | 0.633 | 0.868 | 15.487 | 0.499 | 0.596 | 56.02 | 247.200 | 0.85 | 3.00 | 1.49 | 0.11 | | 0 | 0.112 | 0.1 | 0.2 | 0.88 | 1.22 | 1.06 | 40 | | | |
| August | 20.486 | 0.660 | 0.788 | 16.777 | 0.541 | 0.641 | 59.11 | 246.240 | 0.44 | 1.62 | 1.39 | 0.09 | | 0 | 0.141 | | | 1.04 | 1.36 | 1.20 | | | | |
| September | 16.468 | 0.548 | 0.685 | 13.482 | 0.449 | 0.512 | 47.09 | 235.320 | 1.22 | 2.29 | 1.46 | 0.10 | | 0.5 | 0.131 | | | 1.02 | 1.60 | 1.21 | | | | |
| October | 14.799 | 0.477 | 0.638 | 11.872 | 0.382 | 0.406 | 37.16 | 212.200 | 1.33 | 1.67 | 1.57 | 0.08 | | 0.5 | 0.067 | 0.1 | 0.1 | 0.90 | 1.36 | 1.22 | 55.0 | | | |
| November | 15.568 | 0.518 | 0.797 | 11.610 | 0.387 | 0.417 | 41.11 | 253.980 | 1.37 | 1.71 | 1.57 | 0.08 | | 0.4 | 0.038 | | | 0.98 | 1.38 | 1.24 | | | | |
| December | 16.607 | 0.535 | 0.605 | 13.423 | 0.433 | 0.476 | 41.82 | 238.800 | 1.16 | 1.54 | 1.32 | 0.09 | | 0 | 0.026 | | | 0.86 | 1.26 | 1.07 | | | | |
| Total | 226.105 | | | 179.47 | | | 592.2 | 3336.52 | | | | | | | | | | | | | | | | |
| Average | 18.842 | 0.619 | 0.768 | 14.956 | 0.491 | 0.576 | 49.350 | 278.043 | 1.02 | 2.02 | 1.44 | 0.10 | 0.12 | 0.075 | 0.15 | 0.175 | 0.92 | 1.27 | 1.10 | 39.75 | #DIV/0! | #DIV/0! | | |
| Criteria | | | 0.995 | | | 0.995 | | | 0.2 | | | | | 5 | | 10 | 1 | 0.05 | | | 100 | 10 | 10 | |
| Maximum | | | 0.906 | | | 0.787 | | | 0.44 | | | | | 0.5 | | | | 0.76 | | | | | | |
| Compliance | | | Yes | | | Yes | | | Yes | | | | | Yes | | | Yes | Yes | Yes | | | Yes | | |

| | Total # of Raw Samples | Raw Water Escherichia Coliform (cfu/100mL) | | | Raw Water Total Coliform (cfu/100mL) | | | Total # of Treated Samples | Treated Water Escherichia Coliform (cfu/100mL) | | Treated Water Total Coliform (cfu/100mL) | | Treated Water Heterotrophic Plate Count (cfu/100mL) | | Total # of Dist. Samples | Distribution Water Escherichia Coliform (cfu/100mL) | | Distribution Water Total Coliform (cfu/100mL) | | Distribution Water Heterotrophic Plate Count (cfu/100mL) | |
|-----------|------------------------------|---|---------|---------|---|---------|---------|----------------------------------|---|--------|---|--------|--|--------|--------------------------------|--|--------|--|--------|---|--------|
| | | Minimum | Maximum | Average | Minimum | Maximum | Average | | Safe | Unsafe | Safe | Unsafe | Safe | Unsafe | | Safe | Unsafe | Safe | Unsafe | Safe | Unsafe |
| January | 4 | 0.0 | 4.0 | 1.5 | 2.0 | 10.0 | 5.5 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| February | 4 | 0.0 | 0.0 | 0.0 | 1.0 | 3.0 | 2.0 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| March | 5 | 0.0 | 5.0 | 1.6 | 5.0 | 47.0 | 17.2 | 5 | 5 | 0 | 5 | 0 | 5 | 0 | 15 | 15 | 0 | 15 | 0 | 15 | 0 |
| April | 4 | 2.0 | 6.0 | 4.3 | 9.0 | 13.0 | 11.0 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| May | 5 | 0.0 | 2.0 | 0.8 | 0.0 | 10.0 | 4.8 | 5 | 5 | 0 | 5 | 0 | 5 | 0 | 15 | 15 | 0 | 15 | 0 | 15 | 0 |
| June | 4 | 0.0 | 1.0 | 0.3 | 0.0 | 26.0 | 6.5 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| July | 4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| August | 5 | 0.0 | 17.0 | 3.4 | 0.0 | 76.0 | 15.2 | 5 | 5 | 0 | 5 | 0 | 5 | 0 | 15 | 15 | 0 | 15 | 0 | 15 | 0 |
| September | 4 | 0.0 | 4.0 | 1.0 | 0.0 | 10.0 | 2.5 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| October | 4 | 3.0 | 10.0 | 6.5 | 9.0 | 26.0 | 18.5 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| November | 5 | 0.0 | 15.0 | 6.0 | 0.0 | 41.0 | 19.8 | 5 | 5 | 0 | 5 | 0 | 5 | 0 | 18 | 18 | 0 | 18 | 0 | 18 | 0 |
| December | 4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| Total | 52 | | | | | | | 52 | | | | | | | 159 | | | | | | |

Inorganic Parameters

GLEN WALTER WATER TREATMENT PLANT

| INORGANIC PARAMETERS | | | | | |
|----------------------|-------------|--------------|-------|-----------------|------------|
| PARAMETER | SAMPLE DATE | RESULT VALUE | MAC | UNIT OF MEASURE | EXCEEDANCE |
| ANTIMONY | Jan-04-21 | 0.0001 | 0.006 | mg/L | No |
| ARSENIC | Jan-04-21 | 0.0003 | 0.025 | mg/L | No |
| BARIUM | Jan-04-21 | 0.0170 | 1.0 | mg/L | No |
| BORON | Jan-04-21 | 0.0220 | 5.0 | mg/L | No |
| CADMIUM | Jan-04-21 | 0.000015 | 0.005 | mg/L | No |
| CHROMIUM | Jan-04-21 | 0.0020 | 0.050 | mg/L | No |
| LEAD | Year 2020 | 0.6400 | 10.0 | ug/L | No |
| MERCURY | Jan-04-21 | 0.00002 | 0.001 | mg/L | No |
| SELENIUM | Jan-04-21 | 0.0010 | 0.010 | mg/L | No |
| SODIUM | Aug-8-17 | 19.20 | 200.0 | mg/L | No |
| URANIUM | Jan-04-21 | 0.00019 | 0.020 | mg/L | No |
| FLUORIDE | Aug-8-17 | 0.1000 | 1.5 | mg/L | No |
| NITRITE | Year 2021 | 0.1500 | 1.0 | mg/L | No |
| NITRATE | Year 2021 | 0.1750 | 10.0 | mg/L | No |

| Eastern Ontario Health Unit MAC | | | | | |
|---------------------------------|----------|------|----|------|----|
| Sodium | Aug-8-17 | 19.2 | 20 | mg/L | No |

Organic Parameters

| GLEN WALTER WATER TREATMENT PLANT | | | | | |
|--|-------------|--------------|------|-----------------|------------|
| ORGANIC PARAMETERS | | | | | |
| PARAMETER | SAMPLE DATE | RESULT VALUE | MAC | UNIT OF MEASURE | EXCEEDANCE |
| ALACHLOR | Jan-04-21 | 0.3 | 5 | ug/L | No |
| ATRAZINE + N-DEALKYLATED METOBOLITES | Jan-04-21 | 0.5 | 5 | ug/L | No |
| AZINPHOS-METHYL | Jan-04-21 | 1 | 20 | ug/L | No |
| BENZO(A)PYRENE | Jan-04-21 | 0.006 | 0.01 | ug/L | No |
| BENZENE | Jan-04-21 | 0.5 | 5 | ug/L | No |
| BROMOXYNIL | Jan-04-21 | 0.5 | 5 | ug/L | No |
| CARBON TETRACHLORIDE | Jan-04-21 | 0.2 | 5 | ug/L | No |
| CARBARYL | Jan-04-21 | 3 | 90 | ug/L | No |
| CARBOFURAN | Jan-04-21 | 1 | 90 | ug/L | No |
| CHLORPYRIFOS | Jan-04-21 | 0.5 | 90 | ug/L | No |
| 1,2-DICHLOROBENZENE | Jan-04-21 | 0.5 | 200 | ug/L | No |
| 1,4-DICHLOROBENZENE | Jan-04-21 | 0.5 | 5 | ug/L | No |
| 1,2-DICHLOROETHANE | Jan-04-21 | 0.5 | 5 | ug/L | No |
| 1,1-DICHOEOETHENE | Jan-04-21 | 0.5 | 1.4 | ug/L | No |
| DICHLOROMETHANE | Jan-04-21 | 5 | 50 | ug/L | No |
| DIAZINON | Jan-04-21 | 1 | 20 | ug/L | No |
| DICAMBA | Jan-04-21 | 10 | 120 | ug/L | No |
| 2-4 DICHLOROPHENOL | Jan-04-21 | 0.2 | 900 | ug/L | No |
| 2,4-DICHLOROPHENOXY ACETIC ACID(2,4-D) | Jan-04-21 | 10 | 100 | ug/L | No |
| DICLOFOP-METHYL | Jan-04-21 | 0.9 | 9 | ug/L | No |
| DIMETHOATE | Jan-04-21 | 1 | 20 | ug/L | No |
| DIQUAT | Jan-04-21 | 5 | 70 | ug/L | No |
| DIURON | Jan-04-21 | 5 | 150 | ug/L | No |
| GLYPHOSATE | Jan-04-21 | 25 | 280 | ug/L | No |
| MONOCHLOROBENZENE | Jan-04-21 | 0.5 | 80 | ug/L | No |
| MALATHION | Jan-04-21 | 5 | 190 | ug/L | No |
| METOLACHLOR | Jan-04-21 | 3 | 50 | ug/L | No |
| METRIBUZIN | Jan-04-21 | 3 | 80 | ug/L | No |
| PARAQUAT | Jan-04-21 | 1 | 10 | ug/L | No |
| PENTACHLOROPHENOL | Jan-04-21 | 0.2 | 60 | ug/L | No |
| PHORATE | Jan-04-21 | 0.3 | 2 | ug/L | No |
| PICLORAM | Jan-04-21 | 15 | 190 | ug/L | No |
| POLYCHLORINATED BIPHENYLS(PCB) | Jan-04-21 | 0.05 | 3 | ug/L | No |
| PROMETRYNE | Jan-04-21 | 0.1 | 1 | ug/L | No |
| SIMAZINE | Jan-04-21 | 0.5 | 10 | ug/L | No |
| TETRACHLOROETHYLENE | Jan-04-21 | 0.5 | 30 | ug/L | No |
| TRICHLOROETHYLENE | Jan-04-21 | 0.5 | 5 | ug/L | No |
| TERBUFOS | Jan-04-21 | 0.5 | 1 | ug/L | No |
| 2,3,4,6-TETRACHOLOPHENOL | Jan-04-21 | 0.2 | 5 | ug/L | No |
| TRIALATE | Jan-04-21 | 10 | 230 | ug/L | No |
| 2,4,6-TRICHLOROPHENOL | Jan-04-21 | 0.2 | 5 | ug/L | No |
| TRIFLURALIN | Jan-04-21 | 0.5 | 45 | ug/L | No |
| Vinyl Chloride | Jan-04-21 | 0.2 | 2 | ug/L | No |
| THM (NOTE: SHOW LATEST ANNUAL AVERAGE) | Year 2021 | 39.7 | 100 | ug/L | No |
| MCPA | Year 2021 | 10 | 100 | ug/L | No |
| HAA | Year 2021 | 15.2 | 80 | ug/L | No |



LANCASTER WATER TREATMENT Annual Report 2021

(as per O. Reg. 170/03 – Section 11)

and

2021 Summary Report for Municipalities

(as per O. Reg. 170/03 – Schedule 22)

Reporting Period of January 1st – December 31st, 2021

**Prepared by Dillen Seguin
Director of Water/Wastewater Operations**

Date Prepared/Submitted: February 22, 2022

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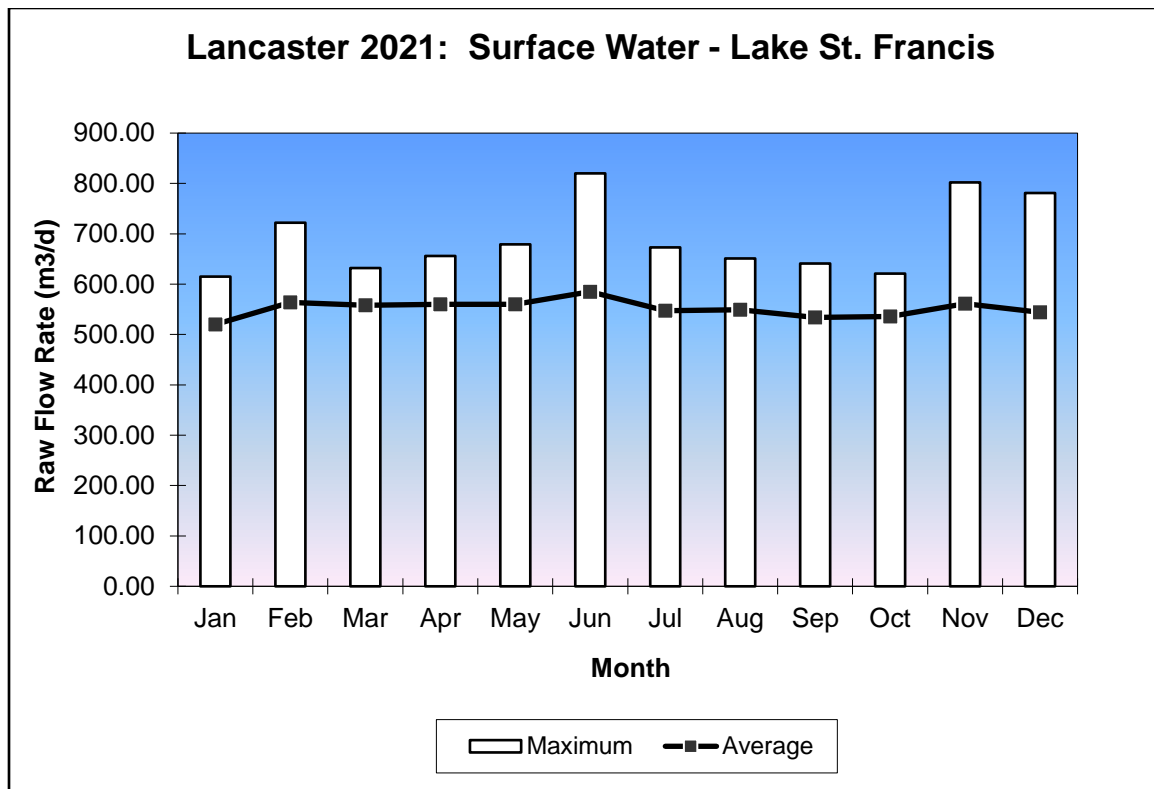
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- Adverse Water Quality Incidents
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- Microbiological Testing
- Inorganic Parameters
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Comparison of Daily Average and Maximum Raw Daily Flows for 2021

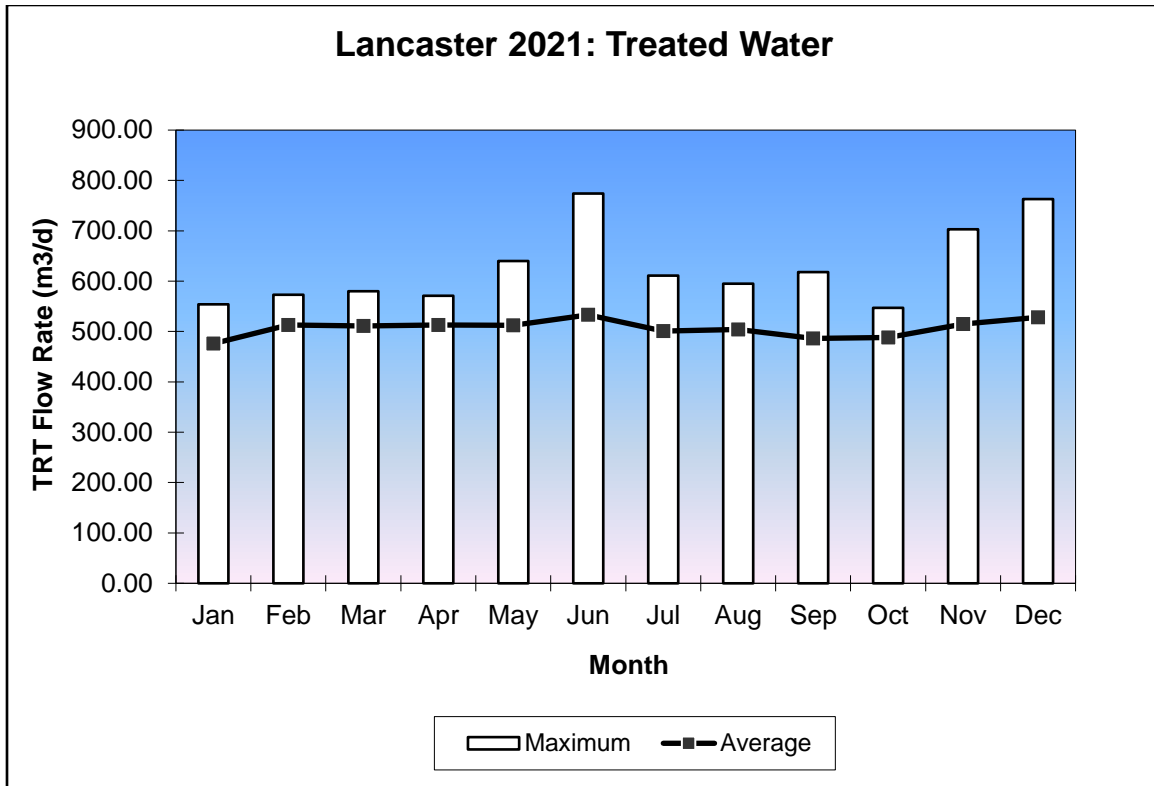


Permit To Take Water (6653-AP9H6L)

Max Allowable Raw Water Flow: 1,440m³/d

Year Max: 820m³/day

Comparison of Daily Average and Maximum Treated Daily Flows for 2021



Municipal Drinking Water License Rated Capacity (185-101)

Rated Capacity: 1,440m³/d

Year Max flow: 763m³/d

The Corporation of the Township of South Glengarry Lancaster Water Treatment Plant 2021 Annual Performance Report

Reporting

A written report is prepared annually. This report is available for viewing at the Township Of South Glengarry Municipal office, 6 Oak Street Lancaster or at the Glen Walter Water Treatment Plant located at 18352 County Road 2 in Glen Walter. A copy of the report is also available on the Townships web site. A copy of the report is available free of charge to any resident requesting a copy. For more information on your Municipal water supply contact the Township Of South Glengarry Water/Wastewater Division at 613-931-3036 or fax 613-931-3340.

The Township of South Glengarry commitment policy is to: Provide a safe and reliable supply of drinking water to all its customers, meet or exceed the requirements of all legislation and regulations applicable to drinking water and maintain and continually improve its quality management system.

Overview

The Township Of South Glengarry, Lancaster Water Treatment Plant is located at 20523 Old Montreal Road in South Lancaster. The water treatment plant is a surface water treatment facility serving the village of Lancaster and the Hamlet of South Lancaster. The water plant has a rated capacity of 1,440 cubic meters of water per day for a design population of 1,218 people.

The Township Of South Glengarry utilizes the following accredited laboratory to ensure safe and potable water to meet or exceed Ministry standards. Caduceon Laboratory Ottawa.

The Township Of South Glengarry operators are all certified under the Ministry of the Environment regulation 128/04 for utility Operator Licensing Program.

The Township Of South Glengarry water system uses Sodium Hypochlorite for disinfection and Aluminum Sulphate for a coagulant.

Equipment

Raw water is consumed through a 450 millimeter intake pipe and wooden intake crib off the shore of Lake St. Francis at a depth of approximately 12 meters. The plant consists of three low lift pumps rated at 8.33 liters per second one dual media anthracite sand gravity filter, one gravity granular activated carbon filter, three high lift pumps two rated at 15.9 liters per second and the third at 6.3 liters per second and two backwash pumps together with all associated piping, electrical equipment, controls and alarm systems all housed in a common building.

Process

Raw water is pumped from the low lift chamber, which is pre chlorinated. A liquid coagulant is introduced into an in line flash mixer, and then flows to two set of coagulant/flocculators; clarifiers and filters each rated at 720 cubic meters per day. The filtered water is then post chlorinated before it enters the twin celled reservoir. The treated (potable) water is then pumped to the distribution system and also feeds an elevated storage tank located on North Beech Street.

Distribution

The distribution system is comprised of varying sized water pipes, valves, and fire hydrants all supplied from the three high lift pumps situated at the Lancaster Water Plant. Fire flow can be achieved for the Lancaster Water system.

Upgrades

No upgrades were noted in the reporting year.

Operational Issues

No issues were noted in the reporting year.

Major Maintenance

| Month | Details |
|-------|--|
| Apr. | Gas heating units in water plant worked on |
| May. | Flocculation arms worked on |
| May. | Generator maintenance/tests |
| Jun. | Analytical calibrations |
| Jun. | Hydrant flushing |
| Aug. | New furnace and A/C installed |
| Sep. | ISI on site for Scada upgrades for turbidity requirements/trends |
| Sep. | Backwash pump failure/ electrical fixed |
| Oct. | Flow meter calibrations |
| Oct. | Winterize hydrants |
| Dec. | Generator maintenance/load test |

Ontario Drinking Water License #185-101

The Township of South Glengarry Water Treatment Department operated the Glen Walter Water Treatment Plant for the year 2021.

Adverse Water Quality Incidents

There were no adverse water quality incidents reported during the reporting period.

Non-Compliance

There were no non-compliance incidents reported during the reporting year.

Non-Compliance Ministry Inspection

During the year 2021 non-compliance from a ministry inspection was noted within the Lancaster Drinking Water System.

Legislation:

- Performance Criterion for Filtered Water Turbidity less than 0.3 NTU in 95% of measurements each month

Updates to SCADA to calculate filtered water turbidity was programmed to calculate the Filtered water turbidity on daily basis and monthly readings to comply with O. Reg 170/03

Status: Completed

Legislation: O. Reg. 170/03

- Continuous monitoring equipment was not recording data with a prescribed format

Updates to the SCADA to record measurements with the prescribed format in the historian were completed to comply with O. Reg 170/03

Status: Completed

Legislation: O. Reg. 170/03

- Required Trends

Updates to the SCADA included addition of filter run time trends.

Status: Completed

Legislation: SDWA

- Harmful algal bloom monitoring plan not in place

Harmful algal bloom plan posted, and training provided to comply with O. Reg 170/03

Status: Completed

Legislation: SDWA

- Backwash sampling, testing and monitoring

Sample schedule updated to meet the requirements of the MDWL

Status: Completed

Statistics for Flow and Chemicals 2021

A total of 201,353m³ of raw water had been treated for the year 2021 with a monthly average of 552m³ per day and a maximum flow of 820m³ /day for the year. Maximum flow is equivalent to 57% of plant capacity.

The Lancaster Water Treatment Plant uses sodium hypochlorite for disinfection. A total of 825.0kg of sodium hypochlorite has been utilized for the year at an average dosage rate of 4.09mg/litre.

The Lancaster Water Treatment Plant also uses aluminum sulphate as a coagulant in the treatment process. A total of 4.07m³ of aluminum sulphate had been used.

Attached is the data spread sheet, which identifies flows, laboratory results, number of samples collected and chemical use on a monthly basis.

Municipality: Township of South Glengarry
Project: Lancaster W.T.P
DWS # 260006867

Annau Report Data
2021

Water Source: Lake St. Francis
Design Capacity: 1.440 x 1000 m3/D

Description: Conventional Treatment - Chemically Assisted Filtration (Alum) - Sodium Hypochlorite Disinfection

| | Raw Water Flow | | | Treated Water Flow | | | Chemical Usage | | Treated Water | | | | | | | | Distribution Water | | | | | | |
|------------|--------------------|----------------------|-------------------------------|--------------------|----------------------|-------------------------------|----------------------|----------------------|--|------|------|-----------------------------|--------------------------|-----------------------------|---------------------|---------------------|--|------|------|----------|-----------|-----------|---|
| | Total X 1000 m3 | Average X 1000 m3 | Maximum Daily X 1000 m3 | Total X 1000 m3 | Average X 1000 m3 | Maximum Daily X 1000 m3 | Cl2 Total Kg Used | Alum Total L Used | Free Cl2 Residual mg/L Min. Max. Avg. | | | Average Turbidity NTU | Average Colour TCU | Average Aluminum mg/L | Nitrate NO3 mg/L | Nitrite NO2 mg/L | Free Cl2 Residual mg/L Min. Max. Avg. | | | THM ug/L | Lead µg/L | Lead µg/L | |
| January | 16.128 | 0.520 | 0.615 | 14.759 | 0.476 | 0.554 | 62.97 | 288.000 | 1.25 | 1.99 | 1.71 | 0.10 | 0.25 | 0.070 | 0.3 | 0.1 | 1.36 | 1.68 | 1.49 | 21 | | | |
| February | 15.812 | 0.564 | 0.722 | 14.383 | 0.513 | 0.573 | 56.25 | 283.000 | 1.62 | 2.18 | 1.86 | 0.10 | 0.00 | 0.080 | | | 1.56 | 1.82 | 1.69 | | | | |
| March | 17.301 | 0.558 | 0.632 | 15.847 | 0.511 | 0.580 | 63.60 | 338.000 | 0.85 | 2.45 | 1.76 | 0.10 | 0.00 | 0.080 | | | 0.80 | 1.78 | 1.56 | | | | |
| April | 16.808 | 0.560 | 0.656 | 15.412 | 0.513 | 0.571 | 63.35 | 323.000 | 1.23 | 1.77 | 1.54 | 0.10 | 0.00 | 0.090 | 0.3 | 0.1 | 1.34 | 1.58 | 1.46 | 32 | | | |
| May | 17.365 | 0.560 | 0.679 | 15.885 | 0.512 | 0.640 | 65.56 | 351.000 | 0.85 | 2.74 | 1.76 | 0.11 | 0.00 | 0.130 | | | 1.04 | 1.92 | 1.62 | | | | |
| June | 17.571 | 0.585 | 0.820 | 15.990 | 0.533 | 0.774 | 81.05 | 383.000 | 1.43 | 2.58 | 1.81 | 0.09 | 0.60 | 0.170 | | | 1.40 | 1.90 | 1.71 | | | | |
| July | 16.986 | 0.547 | 0.673 | 15.558 | 0.501 | 0.611 | 77.84 | 355.000 | 1.73 | 2.44 | 1.92 | 0.09 | 0.25 | 0.200 | 0.2 | 0.1 | 1.66 | 1.92 | 1.81 | 50 | | | |
| August | 17.021 | 0.549 | 0.651 | 15.650 | 0.504 | 0.595 | 72.63 | 355.000 | 1.54 | 2.23 | 1.85 | 0.08 | 0.00 | 0.290 | | | 1.40 | 1.94 | 1.67 | | | | |
| September | 16.024 | 0.534 | 0.641 | 14.597 | 0.486 | 0.618 | 68.81 | 339.000 | 1.39 | 2.68 | 1.72 | 0.09 | 0.00 | 0.260 | | | 1.28 | 1.70 | 1.53 | | | | |
| October | 16.621 | 0.536 | 0.621 | 15.138 | 0.488 | 0.547 | 69.20 | 340.000 | 1.05 | 2.18 | 1.69 | 0.10 | 0.25 | 0.190 | 0.1 | 0.1 | 1.02 | 1.74 | 1.54 | 46 | | | |
| November | 16.849 | 0.561 | 0.802 | 15.453 | 0.515 | 0.703 | 65.34 | 354.000 | 1.25 | 3.29 | 1.82 | 0.09 | 0.00 | 0.100 | | | 1.22 | 2.00 | 1.60 | | | | |
| December | 16.867 | 0.544 | 0.781 | 16.383 | 0.528 | 0.763 | 78.83 | 356.000 | 1.51 | 2.08 | 1.87 | 0.09 | 0.00 | 0.080 | | | 1.42 | 1.90 | 1.70 | | | | |
| Total | 201.353 | | | 185.055 | | | 825.43 | 4065 | | | | | | | | | | | | | | | |
| Average | 16.779417 | 0.552 | 0.691 | 15.421 | 0.507 | 0.627 | 68.79 | 338.750 | 1.31 | 2.38 | 1.78 | 0.10 | 0.1125 | 0.145 | 0.2 | 0.1 | 1.29 | 1.82 | 1.62 | 37.3 | #DIV/0! | #DIV/0! | |
| Criteria | | | 1.440 | | | | | | 0.2 | | | | 5 | | 10 | 1 | 0.05 | | | 100 | 10 | 10 | |
| Maximum | | | | | | | | | | | | | | | | | | | | | | | |
| Compliance | Yes | | | | | | Yes | | Yes | | | | Yes | | Yes | | Yes | Yes | | | Yes | - | - |

| | Total # of Raw Samples | Raw Water Escherichia Coliform (cfu/100mL) | | | Raw Water Total Coliform (cfu/100mL) | | | Total # of Treated Samples | Treated Water Escherichia Coliform (cfu/100mL) | | Treated Water Total Coliform (cfu/100mL) | | Treated Water Heterotrophic Plate Count (cfu/100mL) | | Total # of Dist. Samples | Distribution Water Escherichia Coliform (cfu/100mL) | | Distribution Water Total Coliform (cfu/100mL) | | Distribution Water Heterotrophic Plate Count (cfu/100mL) | |
|-----------|------------------------------|---|---------|---------|---|---------|---------|----------------------------------|--|--------|---|--------|---|--------|--------------------------------|---|--------|---|--------|--|--------|
| | | Minimum | Maximum | Average | Minimum | Maximum | Average | | Safe | Unsafe | Safe | Unsafe | Safe | Unsafe | | Safe | Unsafe | Safe | Unsafe | Safe | Unsafe |
| January | 4 | 0 | 1 | 0.25 | 0 | 4 | 1.00 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| February | 4 | 0 | 0 | 0.00 | 0 | 2 | 0.50 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| March | 5 | 0 | 0 | 0.00 | 0 | 56 | 15.40 | 5 | 5 | 0 | 5 | 0 | 5 | 0 | 15 | 15 | 0 | 15 | 0 | 15 | 0 |
| April | 4 | 0 | 1 | 0.25 | 0 | 4 | 1.25 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| May | 5 | 0 | 1 | 0.20 | 0 | 21 | 4.80 | 5 | 5 | 0 | 5 | 0 | 5 | 0 | 15 | 15 | 0 | 15 | 0 | 15 | 0 |
| June | 4 | 0 | 2 | 0.50 | 0 | 2 | 0.50 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| July | 4 | 0 | 2 | 0.50 | 0 | 8 | 2.00 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| August | 5 | 0 | 3 | 1.20 | 0 | 14 | 5.60 | 5 | 5 | 0 | 5 | 0 | 5 | 0 | 15 | 15 | 0 | 15 | 0 | 15 | 0 |
| September | 4 | 0 | 4 | 1.50 | 0 | 16 | 7.00 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| October | 4 | 2 | 6 | 4.00 | 6 | 26 | 12.00 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| November | 5 | 0 | 9 | 3.20 | 6 | 26 | 15.60 | 5 | 5 | 0 | 5 | 0 | 5 | 0 | 15 | 15 | 0 | 15 | 0 | 15 | 0 |
| December | 4 | 2 | 4 | 3.00 | 4 | 27 | 18.50 | 4 | 4 | 0 | 4 | 0 | 4 | 0 | 12 | 12 | 0 | 12 | 0 | 12 | 0 |
| Total | 52 | | | | | | | 52 | | | | | | | 156 | | | | | | |

Inorganic Parameters

LANCASTER WATER TREATMENT PLANT

| INORGANIC PARAMETERS | | | | | |
|----------------------|-------------|--------------|-------|-----------------|------------|
| PARAMETER | SAMPLE DATE | RESULT VALUE | MAC | UNIT OF MEASURE | EXCEEDANCE |
| ANTIMONY | Jan-04-21 | 0.0001 | 0.006 | mg/L | No |
| ARSENIC | Jan-04-21 | 0.0004 | 0.025 | mg/L | No |
| BARIUM | Jan-04-21 | 0.0210 | 1 | mg/L | No |
| BORON | Jan-04-21 | 0.0220 | 5 | mg/L | No |
| CADMIUM | Jan-04-21 | 0.000015 | 0.005 | mg/L | No |
| CHROMIUM | Jan-04-21 | 0.0020 | 0.050 | mg/L | No |
| LEAD | Year 2020 | 1.18 | 10 | ug/L | No |
| MERCURY | Jan-04-21 | 0.00002 | 0.001 | mg/L | No |
| SELENIUM | Jan-04-21 | 0.0010 | 0.010 | mg/L | No |
| SODIUM | Aug-8-17 | 17.8 | 200 | mg/L | No |
| URANIUM | Jan-04-21 | 0.00025 | 0.020 | mg/L | No |
| FLUORIDE | Aug-8-17 | 0.10 | 1.5 | mg/L | No |
| NITRITE | Year 2021 | 0.10 | 1 | mg/L | No |
| NITRATE | Year 2021 | 0.20 | 10 | mg/L | No |

| Eastern Ontario Health Unit MAC | | | | | |
|---------------------------------|----------|------|----|------|----|
| Sodium | Aug-8-17 | 17.8 | 20 | mg/L | No |

Organic Parameters

| LANCASTER WATER TREATMENT PLANT | | | | | |
|--|-------------|--------------|------|-----------------|------------|
| ORGANIC PARAMETERS | | | | | |
| PARAMETER | SAMPLE DATE | RESULT VALUE | MAC | UNIT OF MEASURE | EXCEEDANCE |
| ALACHLOR | Jan-04-21 | 0.3 | 5 | ug/L | No |
| ATRAZINE + N-DEALKYLATED METOBOLITES | Jan-04-21 | 0.5 | 5 | ug/L | No |
| AZINPHOS-METHYL | Jan-04-21 | 1 | 20 | ug/L | No |
| BENZO(A)PYRENE | Jan-04-21 | 0.006 | 0.01 | ug/L | No |
| BENZENE | Jan-04-21 | 0.5 | 5 | ug/L | No |
| BROMOXYNIL | Jan-04-21 | 0.5 | 5 | ug/L | No |
| CARBON TETRACHLORIDE | Jan-04-21 | 0.2 | 5 | ug/L | No |
| CARBARYL | Jan-04-21 | 3 | 90 | ug/L | No |
| CARBOFURAN | Jan-04-21 | 1 | 90 | ug/L | No |
| CHLORPYRIFOS | Jan-04-21 | 0.5 | 90 | ug/L | No |
| 1,2-DICHLOROBENZENE | Jan-04-21 | 0.5 | 200 | ug/L | No |
| 1,4-DICHLOROBENZENE | Jan-04-21 | 0.5 | 5 | ug/L | No |
| 1,2-DICHLOROETHANE | Jan-04-21 | 0.5 | 5 | ug/L | No |
| 1,1-DICHOETHENE | Jan-04-21 | 0.5 | 1.4 | ug/L | No |
| DICHLOROMETHANE | Jan-04-21 | 5 | 50 | ug/L | No |
| DIAZINON | Jan-04-21 | 1 | 20 | ug/L | No |
| DICAMBA | Jan-04-21 | 10 | 120 | ug/L | No |
| 2,4-DICHLOROPHENOL | Jan-04-21 | 0.2 | 900 | ug/L | No |
| 2,4-DICHLOROPHENOXY ACETIC ACID(2,4-D) | Jan-04-21 | 10 | 100 | ug/L | No |
| DICLOFOP-METHYL | Jan-04-21 | 0.9 | 9 | ug/L | No |
| DIMETHOATE | Jan-04-21 | 1 | 20 | ug/L | No |
| DIQUAT | Jan-04-21 | 5 | 70 | ug/L | No |
| DIURON | Jan-04-21 | 5 | 150 | ug/L | No |
| GLYPHOSATE | Jan-04-21 | 25 | 280 | ug/L | No |
| MONOCHLOROBENZENE | Jan-04-21 | 0.5 | 80 | ug/L | No |
| MALATHION | Jan-04-21 | 5 | 190 | ug/L | No |
| METOLACHLOR | Jan-04-21 | 3 | 50 | ug/L | No |
| METRIBUZIN | Jan-04-21 | 3 | 80 | ug/L | No |
| PARAQUAT | Jan-04-21 | 1 | 10 | ug/L | No |
| PENTACHLOROPHENOL | Jan-04-21 | 0.2 | 60 | ug/L | No |
| PHORATE | Jan-04-21 | 0.3 | 2 | ug/L | No |
| PICLORAM | Jan-04-21 | 15 | 190 | ug/L | No |
| POLYCHLORINATED BIPHENYLS(PCB) | Jan-04-21 | 0.05 | 3 | ug/L | No |
| PROMETRYNE | Jan-04-21 | 0.1 | 1 | ug/L | No |
| SIMAZINE | Jan-04-21 | 0.5 | 10 | ug/L | No |
| TETRACHLOROETHYLENE | Jan-04-21 | 0.5 | 30 | ug/L | No |
| TRICHLOROETHYLENE | Jan-04-21 | 0.5 | 5 | ug/L | No |
| TERBUFOS | Jan-04-21 | 0.5 | 1 | ug/L | No |
| 2,3,4,6-TRICHLOROPHENOL | Jan-04-21 | 0.2 | 5 | ug/L | No |
| TRIALATE | Jan-04-21 | 10 | 230 | ug/L | No |
| 2,4,6-TRICHLOROPHENOL | Jan-04-21 | 0.2 | 5 | ug/L | No |
| Vinyl Chloride | Jan-04-21 | 0.2 | 2 | ug/L | No |
| TRIFLURALIN | Jan-04-21 | 0.5 | 45 | ug/L | No |
| THM (NOTE: SHOW LATEST ANNUAL AVERAGE) | Year 2021 | 37.3 | 100 | ug/L | No |
| MCPA | Year 2021 | 10 | 100 | ug/L | No |
| HAA | Year 2021 | 18 | 80 | ug/L | No |



REDWOOD WATER TREATMENT Annual Report 2021

(as per O. Reg. 170/03 – Section 11)

and

2021 Summary Report for Municipalities

(as per O. Reg. 170/03 – Schedule 22)

Reporting Period of January 1st – December 31st, 2021

**Prepared by Dillen Seguin
Director of Water/Wastewater Operations**

Date Prepared/Submitted: February 22, 2022

Contents of Report

Required Information

Flows

- Raw Water
- Treated Water

Compliance

- Reporting

System Description

- Overview
- Equipment
- Process
- Distribution

Operation Summary

- Operational Data
- Upgrades
- Operational Issues
- Major Maintenance

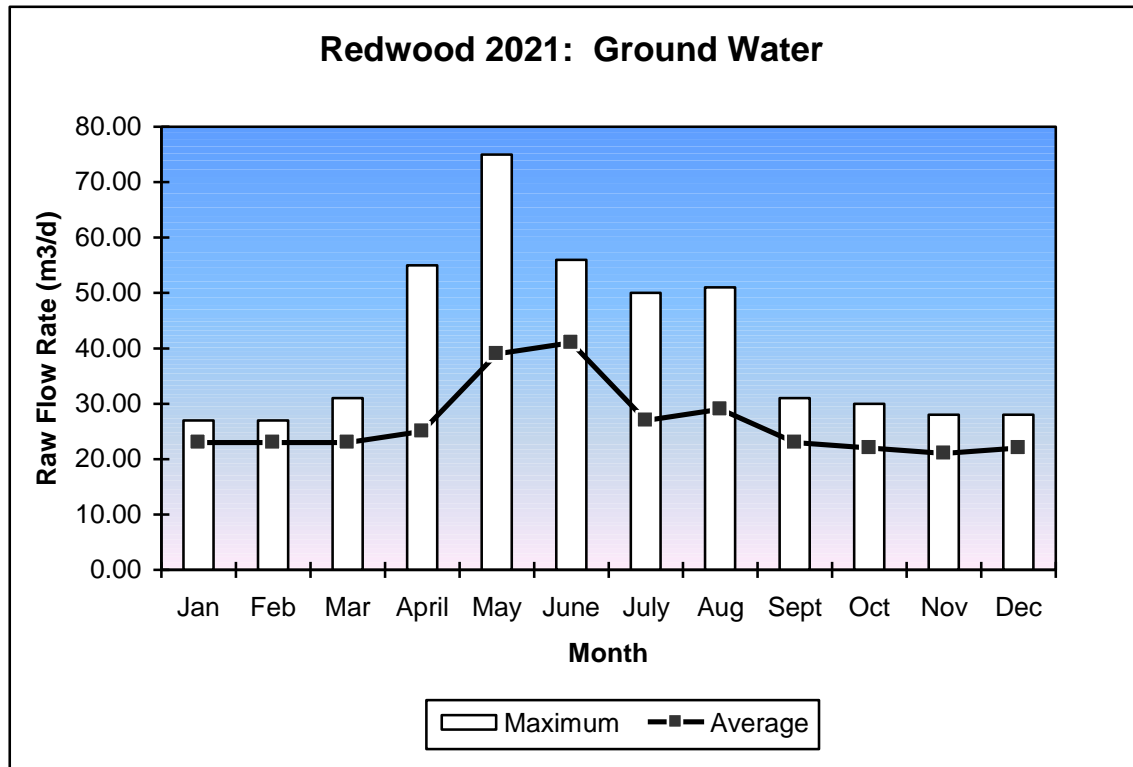
Non-Compliance

- Adverse Water Quality Incidents
- Non-Compliance
- Non-Compliance Ministry Inspection

Regulatory Sample Results

- Microbiological Testing
- Inorganic Parameters
- Organic Parameter

Comparison of Daily Average and Maximum Raw Daily Flows for 2021

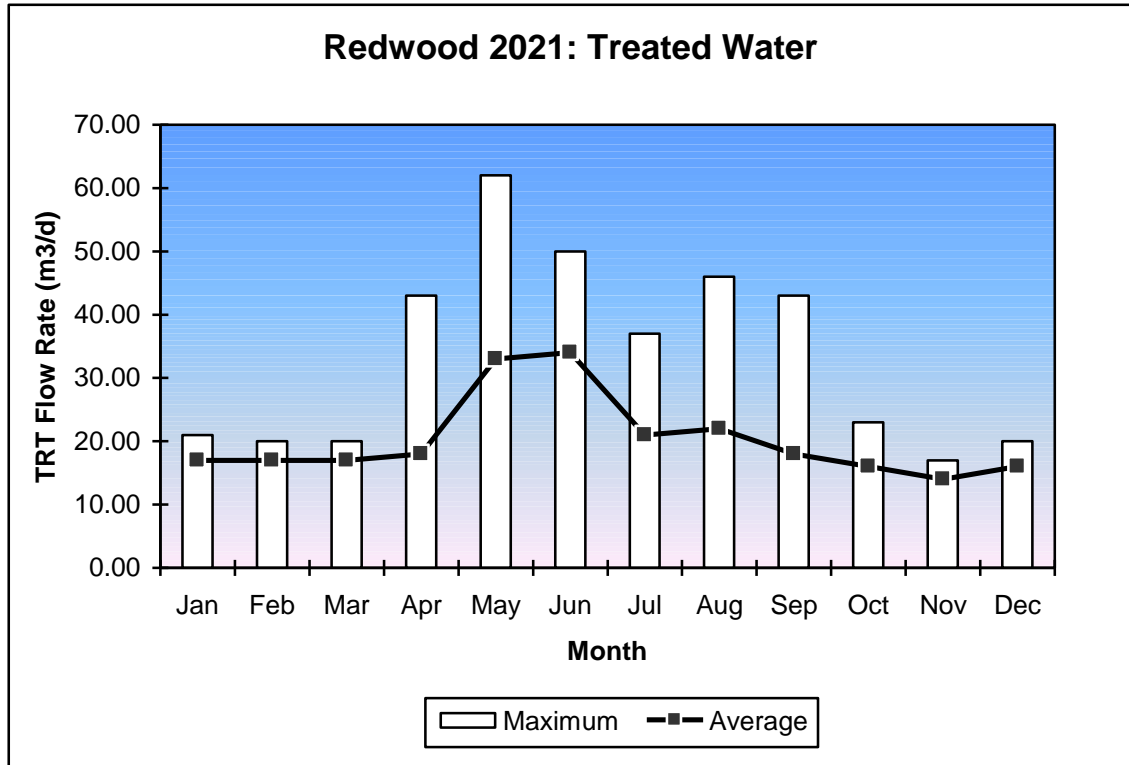


Permit To Take Water (8854-9GQQNL)

Max Allowable Raw Water Flow: 151.2m3/d

Year Max: 75m3/day

Comparison of Daily Average and Maximum Treated Daily Flows for 2021



Municipal Drinking Water License Rated Capacity (185-103)

Rated Capacity: 151.2m3/d

Year Max flow: 62m3/d

The Corporation of the Township of South Glengarry Redwood Estates Water Treatment Plant 2021 Annual Performance Report

Reporting

A written report is prepared annually. This report is available for viewing at the Township Of South Glengarry Municipal office, 6 Oak Street Lancaster or at the Glen Walter Water Treatment Plant located at 18352 County Road 2 in Glen Walter. A copy of the report is also available on the Townships web site. A copy of the report is available free of charge to any resident requesting a copy. For more information on your Municipal water supply contact the Township Of South Glengarry Water/Wastewater Division at 613-931-3036 or fax 613-931-3340.

The Township of South Glengarry commitment policy is to: Provide a safe and reliable supply of drinking water to all its customers, meet or exceed the requirements of all legislation and regulations applicable to drinking water and maintain and continually improve its quality management system.

Overview

The Township Of South Glengarry, Redwood Estates Water Treatment Facility is located approximately 5 kilometers east of the Village of Lancaster. The water treatment plant is a ground water system serving the Redwood Estates subdivision. The water treatment plant has a rated capacity of 151 cubic meters per day for a design population of 140 people.

The Township Of South Glengarry utilizes the following accredited laboratories to ensure safe and potable water to meet or exceed Ministry standards. Caduceon Laboratory Ottawa.

The Township Of South Glengarry operators are all certified under the Ministry of the Environment regulation 128/04 for utility operators Licensing Program.

The Township Of South Glengarry, Redwood water system uses Sodium Hypochlorite for disinfection.

Equipment

Raw water is drawn from a single well located within the pump house with a submersible pump capable of delivering 118 liters per minute. The water treatment plant consists of two Manganese greensand pressure filters, two hydro pneumatic tanks, two high lift pumps, one booster and one backwash pump. All pumps have a rated capacity of 303 liters per minute together with all associated piping, electrical equipment, controls and alarm systems all housed in a common building.

Process

Raw water is drawn from the single well where Sodium Hypochlorite is introduced, and flash mixed for disinfection. Following the disinfection period water then flows through the Greensand filters removing all other impurities. Water then flows to a 25 cubic meter underground storage reservoir to be pumped to the distribution system.

Distribution

The distribution system is comprised of one sized water pipe, valves, and two sample hydrants all supplied from the two high lift pumps that fill two hydro pneumatic tanks situated at the Redwood Water Plant. Fire flow cannot be supplied.

Upgrades

Addition of De-chlorination pucks to the backwash final effluent to meet the requirements under Schedule C of the municipal drinking water license. Director notification provided Nov 10, 2021.

Operational Issues

During the year 2021, the final effluent for backwash did not meet the Maximum discharge limit of 0.02mg/L.

Notification to the ministry was submitted on January 24th, 2022

Major Maintenance

| Month | Details |
|-------|---|
| May. | Generator maintenance/tests |
| Jun. | Analytical calibrations |
| Jun. | Hydrant flushing |
| Sep. | Re-build sodium Hypochlorite system (Pipework and Pump) |
| Oct. | Flow meter calibrations |
| Nov. | Addition of holding tank for de-chlorination pucks |
| Dec. | Generator maintenance/load test |

Ontario Drinking Water License# 185-103

The Township of South Glengarry Water Treatment Department operated the Redwood Estates Water Treatment Plant for the year 2021.

Adverse Water Quality Incidents

There was 1 adverse water quality incident reported during the reporting period.

Incident Date: January 7th, 2021

Parameter: High Sodium

Result: 254mg/L

Corrective Action: Re-Sample and Re-Test

Notices for High Sodium prepared and delivered to residents (Hand Delivered)

Corrective Action Date: January 11th, 2021

Non-Compliance

During the reporting year, there was 1 non-compliance in regard to the Municipal Drinking Water License

Under Schedule C: System-specific Conditions – Residuals Management. The max allowable annual concentration for chlorine is 0.02ppm.

Result: 0.80ppm

Reported: January 24th, 2022

Corrective Action: Addition of De-chlorination pucks to the backwash tank.

Non-Compliance Ministry Inspection

During the year 2021 non-compliance from a ministry inspection was noted within the Redwood Estates Drinking Water System.

Legislation: SDWA

- Backwash sampling, testing and monitoring

Sample schedule updated to meet the requirements of the MDWL

Status: Completed

Legislation: O. Reg. 170/03

- Lead Sampling not met

Updated sampling schedule includes all requirements for lead sampling required for the Redwood Estates Drinking Water System. Training has been provided for all sampling.

Status: Completed

Statistics for Flow and Chemicals 2021

A total of 9,845 cubic meters of water had been treated for the year 2021 with a monthly average of 27m³ per day and a maximum flow of 75m³ /day for the year. Maximum flow is equivalent to 50% of the plant capacity.

The Redwood Estates Water Treatment Plant uses Sodium Hypochlorite for disinfection. A total of 72.2 kg of chlorine had been utilized for the year at an average of 7.3mg/liter.

Attached is the data spread sheet, which identifies flows, laboratory results, number of samples taken and chemical use on a monthly basis.

Municipality: Township of South Glengarry
Project: Redwood Estates W.T.P
DWS # 250002311

Annau Report Data
2021

Water Source: Ground Water (GUDI)
Design Capacity: 0.151 x 1000 m3/D

Description: Greensand Pressure Filtration - Sodium Hypochlorite Disinfection

| | Raw Water Flow | | | Treated Water Flow | | | Chemical | Treated Water | | | | | | | | | | Distribution Water | | | | Backwash Water Flow | | | |
|------------|--------------------|----------------------|-------------------------------|--------------------|----------------------|-------------------------------|----------------------|------------------------|-----------|------|-----------------------------|--------------------------|----------------|---------------------|---------------------|-----------------------|------------------------|--------------------|------|----------|-----------|---------------------|----------|---------------------|------------|
| | Total X 1000 m3 | Average X 1000 m3 | Maximum Daily X 1000 m3 | Total X 1000 m3 | Average X 1000 m3 | Maximum Daily X 1000 m3 | Cl2 Total Kg Used | Free Cl2 Residual mg/L | | | Average Turbidity NTU | Average Colour TCU | Sodium mg/L | Nitrate NO3 mg/L | Nitrite NO2 mg/L | Iron mg/L NO2 mg/L | Free Cl2 Residual mg/L | | | THM ug/L | Lead ug/L | CBOD5 mg/L | TSS mg/L | Iron mg/L NO2 | Mn mg/L |
| | Min. | Max. | Avg. | | | | | Min. | Max. | Avg. | | | | | | | Min. | Max. | Avg. | | | | | | |
| January | 0.734 | 0.023 | 0.027 | 0.538 | 0.017 | 0.021 | 5.30 | 0.35 | 5.04 | 1.69 | 0.17 | 0.0 | 254 | 0.1 | 0.1 | 0.021 | 0.58 | 2.09 | 1.53 | 18 | | 3 | 3 | 1.030 | 0.082 |
| February | 0.664 | 0.023 | 0.027 | 0.479 | 0.017 | 0.020 | 4.45 | 0.70 | 2.43 | 1.66 | 0.14 | 0.0 | | | | | 0.96 | 2.04 | 1.63 | | | | | | |
| March | 0.727 | 0.023 | 0.031 | 0.528 | 0.017 | 0.020 | 4.79 | 0.85 | 2.28 | 1.53 | 0.13 | 0.0 | | | | | 0.90 | 1.92 | 1.46 | | | | | | |
| April | 0.753 | 0.025 | 0.055 | 0.557 | 0.018 | 0.043 | 5.33 | 0.39 | 2.43 | 1.41 | 0.89 | 0.0 | | 0.1 | 0.1 | 0.005 | 0.81 | 2.04 | 1.34 | 23 | | 3 | 3 | 0.604 | 0.072 |
| May | 1.225 | 0.039 | 0.075 | 1.025 | 0.033 | 0.062 | 8.54 | 0.45 | 3.20 | 1.53 | 0.14 | 0.5 | | | | | 0.51 | 1.96 | 1.41 | | | 3 | 104 | 3.120 | 0.293 |
| June | 1.233 | 0.041 | 0.056 | 1.033 | 0.034 | 0.050 | 8.86 | 0.30 | 3.04 | 1.52 | 0.18 | 0.4 | | | | | 0.55 | 1.92 | 1.38 | | | | | | |
| July | 0.863 | 0.027 | 0.050 | 0.669 | 0.021 | 0.037 | 6.10 | 0.95 | 2.27 | 1.36 | 0.14 | 0.3 | | 0.1 | 0.1 | 0.014 | 1.00 | 1.77 | 1.28 | 14 | | 3 | 13 | 4.090 | 0.335 |
| August | 0.908 | 0.029 | 0.051 | 0.707 | 0.022 | 0.046 | 7.14 | 1.21 | 2.18 | 1.70 | 0.16 | 0.0 | | | | | 1.26 | 1.97 | 1.62 | | | | | | |
| September | 0.708 | 0.023 | 0.031 | 0.557 | 0.018 | 0.043 | 5.80 | 1.15 | 2.23 | 1.71 | 0.20 | 0.2 | | | | | 0.85 | 1.99 | 1.59 | | | 3 | 3 | 0.183 | 0.019 |
| October | 0.701 | 0.022 | 0.030 | 0.516 | 0.016 | 0.023 | 5.79 | 0.75 | 2.53 | 1.59 | 0.17 | 0.0 | | 0.1 | 0.1 | 0.018 | 0.84 | 2.05 | 1.45 | 19 | | 3 | 5 | 0.379 | 0.048 |
| November | 0.634 | 0.021 | 0.028 | 0.447 | 0.014 | 0.017 | 4.81 | 0.90 | 2.17 | 1.61 | 0.15 | 0.0 | | | | | 0.98 | 1.81 | 1.47 | | | 5 | 3 | 1.61 | 0.211 |
| December | 0.695 | 0.022 | 0.028 | 0.501 | 0.016 | 0.020 | 5.32 | 0.85 | 2.53 | 1.54 | 0.10 | 0.0 | | | | | 0.52 | 1.97 | 1.40 | | | 3 | 13 | 2.34 | 0.278 |
| Total | 9.845 | | | 7.557 | | | 72.23 | | | | | | | | | | | | | | | | | | |
| Average | 0.820 | 0.027 | 0.041 | 0.630 | 0.020 | 0.034 | 6.019 | 0.74 | 2.6941667 | 1.57 | 0.21 | 0.1125 | | 0.1 | 0.1 | 0.015 | 0.81 | 1.96 | 1.46 | 18.500 | | 3.25 | 18.4 | 1.6695 | 0.167 |
| Criteria | | | 0.151 | | | | | 0.2 | | | | 5 | 20 | 10 | 1 | | 0.05 | | | 100 | 10 | 25 | 25 | | |
| Maximum | | | 0.075 | | | | | 0.3 | | | | | 254 | | | | 0.52 | | | | | | | | |
| Compliance | Yes | | | | | | Yes | | | | | | Yes | NO | Yes | Yes | Yes | | | Yes | | | - | | |

| | Total # of Raw Samples | Raw Water Escherichia Coliform (cfu/100mL) | | | Raw Water Total Coliform (cfu/100mL) | | | Total # of Treated Samples | Treated Water Escherichia Coliform (cfu/100mL) | | Treated Water Total Coliform (cfu/100mL) | | Treated Water Heterotrophic Plate Count (cfu/100mL) | | Total # of Dist. Samples | Distribution Water Escherichia Coliform (cfu/100mL) | | Distribution Water Total Coliform (cfu/100mL) | | Distribution Water Heterotrophic Plate Count (cfu/100mL) | |
|-----------|------------------------------|---|---------|---------|---|---------|---------|----------------------------------|--|--------|---|--------|---|--------|--------------------------------|---|--------|---|--------|--|--------|
| | | Minimum | Maximum | Average | Minimum | Maximum | Average | | Safe | Unsafe | Safe | Unsafe | Safe | Unsafe | | Safe | Unsafe | Safe | Unsafe | Safe | Unsafe |
| January | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 4 | 0 | 4 | 0 | 4 | 0 |
| February | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 4 | 0 | 4 | 0 | 4 | 0 |
| March | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 5 | 0 | 5 | 0 | 5 | 0 |
| April | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 4 | 0 | 4 | 0 | 4 | 0 |
| May | 1 | 0 | 0 | 0 | 0 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 5 | 0 | 5 | 0 | 5 | 0 |
| June | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 4 | 0 | 4 | 0 | 4 | 0 |
| July | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 4 | 0 | 4 | 0 | 4 | 0 |
| August | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 5 | 0 | 5 | 0 | 5 | 0 |
| September | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 4 | 0 | 4 | 0 | 4 | 0 |
| October | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 4 | 0 | 4 | 0 | 4 | 0 |
| November | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 5 | 0 | 5 | 0 | 5 | 0 |
| December | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 4 | 0 | 4 | 0 | 4 | 0 |
| Total | 12 | | | | | | | 0 | | | | | | | 52 | | | | | | |

| REDWOOD WATER TREATMENT PLANT | | | | | |
|---------------------------------|-------------|--------------|-------|-----------------|------------|
| INORGANIC PARAMETERS | | | | | |
| PARAMETER | SAMPLE DATE | RESULT VALUE | MAC | UNIT OF MEASURE | EXCEEDANCE |
| <i>Antimony</i> | Jan-04-21 | 0.0001 | 0.006 | mg/L | No |
| <i>Arsenic</i> | Jan-04-21 | 0.0001 | 0.025 | mg/L | No |
| <i>Barium</i> | Jan-04-21 | 0.2740 | 1 | mg/L | No |
| <i>Boron</i> | Jan-04-21 | 0.1820 | 5 | mg/L | No |
| <i>Cadmium</i> | Jan-04-21 | 0.000015 | 0.005 | mg/L | No |
| <i>Chromium</i> | Jan-04-21 | 0.0020 | 0.05 | mg/L | No |
| <i>Lead</i> | Year 2014 | 0.9450 | 10 | ug/L | No |
| <i>Mercury</i> | Jan-04-21 | 0.00002 | 0.001 | mg/L | No |
| <i>Selenium</i> | Jan-04-21 | 0.0010 | 0.01 | mg/L | No |
| <i>Sodium</i> | Jan-04-21 | 254 | 200 | mg/L | Yes |
| <i>Uranium</i> | Jan-04-21 | 0.00006 | 0.02 | mg/L | No |
| <i>Fluoride</i> | Apr-06-21 | 0.10 | 1.5 | mg/L | No |
| <i>Nitrite</i> | Year 2021 | 0.10 | 1 | mg/L | No |
| <i>Nitrate</i> | Year 2021 | 0.10 | 10 | mg/L | No |
| Eastern Ontario Health Unit MAC | | | | | |
| Sodium | Jan-04-21 | 254 | 20 | mg/L | Yes |

Inorganic Parameters

| REDWOOD WATER TREATMENT PLANT | | | | | |
|--|-------------|--------------|------|-----------------|------------|
| ORGANIC PARAMETERS | | | | | |
| PARAMETER | SAMPLE DATE | RESULT VALUE | MAC | UNIT OF MEASURE | EXCEEDANCE |
| ALACHLOR | Jan-04-21 | 0.3 | 5 | ug/L | No |
| ATRAZINE + N-DEALKYLATED METOBOLITES | Jan-04-21 | 0.5 | 5 | ug/L | No |
| AZINPHOS-METHYL | Jan-04-21 | 1 | 20 | ug/L | No |
| BENZO(A)PYRENE | Jan-04-21 | 0.006 | 0.01 | ug/L | No |
| BENZENE | Jan-04-21 | 0.5 | 5 | ug/L | No |
| BROMOXYNIL | Jan-04-21 | 0.5 | 5 | ug/L | No |
| CARBON TETRACHLORIDE | Jan-04-21 | 0.2 | 5 | ug/L | No |
| CARBARYL | Jan-04-21 | 3 | 90 | ug/L | No |
| CARBOFURAN | Jan-04-21 | 1 | 90 | ug/L | No |
| CHLORPYRIFOS | Jan-04-21 | 0.5 | 90 | ug/L | No |
| 1,2-DICHLOROBENZENE | Jan-04-21 | 0.5 | 200 | ug/L | No |
| 1,4-DICHLOROBENZENE | Jan-04-21 | 0.5 | 5 | ug/L | No |
| 1,2-DICHLOROETHANE | Jan-04-21 | 0.5 | 5 | ug/L | No |
| 1,1-DICHOROETHENE | Jan-04-21 | 0.5 | 1.4 | ug/L | No |
| DICHLOROMETHANE | Jan-04-21 | 5 | 50 | ug/L | No |
| DIAZINON | Jan-04-21 | 1 | 20 | ug/L | No |
| DICAMBA | Jan-04-21 | 10 | 120 | ug/L | No |
| 2-4 DICHLOROPHENOL | Jan-04-21 | 0.2 | 900 | ug/L | No |
| 2,4-DICHLOROPHENOXY ACETIC ACID(2,4-D) | Jan-04-21 | 10 | 100 | ug/L | No |
| DICLOFOP-METHYL | Jan-04-21 | 0.9 | 9 | ug/L | No |
| DIMETHOATE | Jan-04-21 | 1 | 20 | ug/L | No |
| DIQUAT | Jan-04-21 | 5 | 70 | ug/L | No |
| DIURON | Jan-04-21 | 5 | 150 | ug/L | No |
| GLYPHOSATE | Jan-04-21 | 25 | 280 | ug/L | No |
| MONOCHLOROBENZENE | Jan-04-21 | 0.5 | 80 | ug/L | No |
| MALATHION | Jan-04-21 | 5 | 190 | ug/L | No |
| METOLACHLOR | Jan-04-21 | 3 | 50 | ug/L | No |
| METRIBUZIN | Jan-04-21 | 3 | 80 | ug/L | No |
| PARAQUAT | Jan-04-21 | 1 | 10 | ug/L | No |
| PENTACHLOROPHENOL | Jan-04-21 | 0.2 | 60 | ug/L | No |
| PHORATE | Jan-04-21 | 0.3 | 2 | ug/L | No |
| PICLORAM | Jan-04-21 | 15 | 190 | ug/L | No |
| POLYCHLORINATED BIPHENYLS(PCB) | Jan-04-21 | 0.05 | 3 | ug/L | No |
| PROMETRYNE | Jan-04-21 | 0.1 | 1 | ug/L | No |
| SIMAZINE | Jan-04-21 | 0.5 | 10 | ug/L | No |
| TETRACHLOROETHYLENE | Jan-04-21 | 0.5 | 30 | ug/L | No |
| TRICHLOROETHYLENE | Jan-04-21 | 0.5 | 5 | ug/L | No |
| TERBUFOS | Jan-04-21 | 0.5 | 1 | ug/L | No |
| 2,3,4,6-TETRACHOLOPHENOL | Jan-04-21 | 0.2 | 5 | ug/L | No |
| TRIALATE | Jan-04-21 | 10 | 230 | ug/L | No |
| 2,4,6-TRICHLOROPHENOL | Jan-04-21 | 0.2 | 5 | ug/L | No |
| TRIFLURALIN | Jan-04-21 | 0.5 | 45 | ug/L | No |
| Vinyl Chloride | Jan-04-21 | 0.2 | 2 | ug/L | No |
| THM (NOTE: SHOW LATEST ANNUAL AVERAGE) | Year 2021 | 18.5 | 100 | ug/L | No |
| MCPA | Year 2021 | 10 | 100 | ug/L | No |
| HAA | Year 2021 | 6.4 | 80 | ug/L | No |

Organic Parameters



**GLEN WALTER SEWAGE TREATMENT
Annual Report
2021**

**Prepared by Dillen Seguin
Director of Water/Wastewater Operations**

Date Prepared/Submitted: February 22, 2022

**The Corporation of the Township of South Glengarry
Glen Walter Water Pollution Control Plant
(Sewage Plant)
2021 Annual Performance Report**

In accordance with the Amended Certificate of Approval, Number 3-0464-84-889, Notice 3 issue date March 23, 2015, the Water Pollution Control Plant (WPCP) is required to prepare an annual performance report. This document covers the reporting year January 01 to December 31, 2021; the facility performance report summarizes important information regarding the quality of the effluent wastewater, analytical test results, maintenance operations, and relevant activities of the WPCP.

DESCRIPTION OF WORKS

| | |
|--------------------|--|
| Capacity of Works | 787 m ³ /day (average daily flow) |
| Service Area | Purcell subdivision, South Glengarry |
| Service Population | Approximately 875 |
| Effluent Receiver | St. Lawrence River |
| Major Process | Secondary aeration treatment facility complete with a phosphorus removal system; ultra violet disinfection |

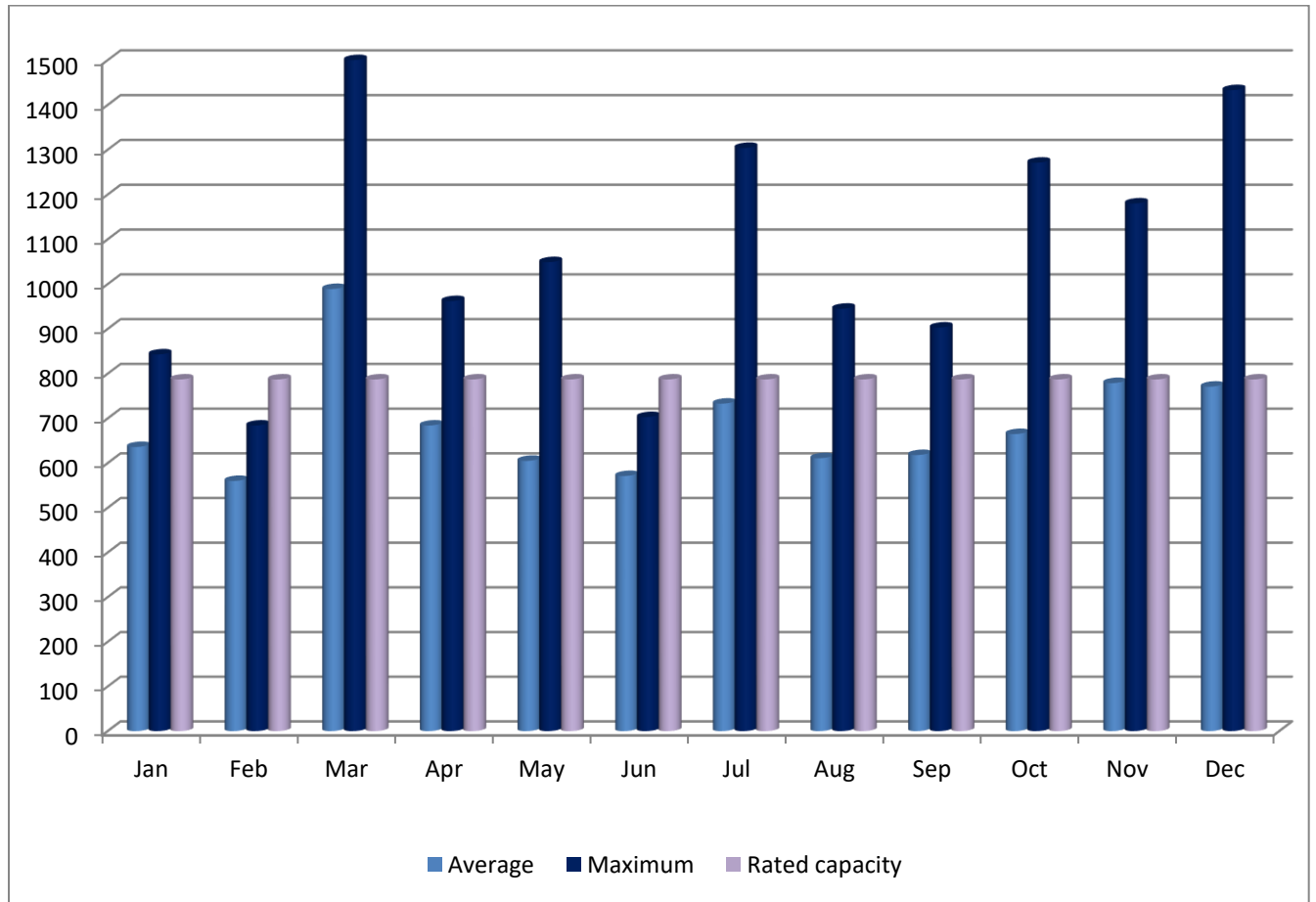
The Glen Walter WPCP received and operates its operation under *Certificates of Approval (now referred to as Environmental Compliance Approval [ECA])* Number 3-0464-84-889, original, Notice #1 and Notice #2 and Notice #3 documents, in accordance with Section 53 of the Ontario Water Resources Act. The Certificate of Approval outlines the terms and conditions, and, the report captures these terms and conditions in the following sections.

Rated Capacity

For the purposes of the ECA and the terms and conditions specified, the following definition applies: “*Rated Capacity*” means the *Average Daily Flow* for which the *Works* are approved to handle.

The rated capacity of the Glen Walter WPCP is 787 cubic meters per day (m³/day); that is raw influent (flow) into the plant for treatment. During the reporting year 2021, the Glen Walter WPCP exceeded the rated capacity of 787 m³/day, seventy-nine (79) days.

Monthly Average and Maximum Daily Flows for 2021
(Rated capacity 787 m³/day)



EFFLUENT OBJECTIVES

The owner and/or operating authority shall use *best efforts* to design, construct and operate the *Works* with the objective that the concentrations and loadings of the materials named below (Table 1) as effluent parameters are not exceeded in the effluent from the *Works*.

Effluent *Best Efforts* Limits as per ECA, condition 3 (1) – Table 1

| Effluent Parameter | Average Concentration (milligrams per litre unless otherwise indicated) | Average Loading Objective (kilograms per day unless otherwise indicated) |
|--|--|---|
| Column 1 | Column 2 | Column 3 |
| <i>CBOD₅</i> | 15 | 9.38 |
| Total Suspended Solids | 15 | 9.38 |
| Total Phosphorus | 0.5 | 0.31 |
| Total Ammonia Nitrogen: | | |
| Summer - 14° C (May 1 to September 30) | 2.0 | 1.25 |
| Winter- 4° C (October 1 – April 30) | 4.0 | 2.50 |
| <i>E. Coli</i> | 100 organisms per 100 millilitres | - |

EFFLUENT LIMITS

The *Owner* shall operate and maintain the *Works* such that the concentrations and waste loadings of the materials named in Table 2 as effluent parameters are not exceeded in the effluent from the *Works*.

Effluent Limits as per C of A, conditions 4 (1) – Table 2

| Effluent Parameter | Average Concentration (milligrams per litre unless otherwise indicated) | Average Loading Objective (kilograms per day unless otherwise indicated) |
|--|--|---|
| Column 1 | Column 2 | Column 3 |
| <i>CBOD₅</i> | 25 | 15.63 |
| Total Suspended Solids | 25 | 15.63 |
| Total Phosphorus | 0.86 | 0.54 |
| Total Ammonia Nitrogen: | | |
| Summer - 14° C (May 1 to September 30) | 4.0 | 2.5 |
| Winter- 4° C (October 1 – April 30) | 8.0 | 5.0 |
| <i>E. Coli</i> | 200 organisms per 100 millilitres | - |

MONITORING AND RECORDING

The *Owner* shall, upon commencement of operation of the *Works*, carry out the following the monitoring program.

Effluent Monitoring - (samples to be collected at the outlet of the disinfection facilities or at the outfall sewer as close as possible at the treatment plant)

Effluent Monitoring

| Parameters | Sample Type | Frequency |
|-------------------------|-----------------|-----------|
| <i>CBOD₅</i> | 24-hr composite | Weekly |
| Total Suspended Solids | 24-hr composite | Weekly |
| Total Phosphorus | 24-hr composite | Weekly |
| Total Ammonia Nitrogen | 24-hr composite | Weekly |
| <i>E. Coli</i> | Grab | Weekly |

LABORATORY

Caduceon Environmental laboratories is contracted to conduct the required analytical tests of the influent (raw) and effluent samples, as per the ECA.

2021 ANNUAL EFFLUENT QUALITY

| Parameters | Average Concentration mg/L | Criteria Concentration mg/L | Average Loading, kg/d | Loading Criteria, kg/d |
|--|----------------------------|-----------------------------------|-----------------------|------------------------|
| <i>CBOD₅</i> | 3.1 | 25 | 2.10 | 15.63 |
| Total Suspended Solids | 5.4 | 25 | 3.64 | 15.63 |
| Total Phosphorus | 0.21 | 0.86 | 0.14 | 0.54 |
| Total Ammonia Nitrogen: | | | | |
| Summer - 14° C (May 1 to September 30) | 0.79 | 4.0 | 0.49 | 2.5 |
| Winter- 4° C (October 1 – April 30) | 1.39 | 8.0 | 0.99 | 5.0 |
| <i>E. Coli</i> (monthly geometric mean density) | 1.6 | 200 organisms per 100 millilitres | - | - |

In the reporting year 2021, the *Works* were operated and maintained such that the concentrations and waste loadings of the materials named in Table 2 as effluent parameters were not exceeded

in the effluent from the *Works*; in compliance with the ECA requirements for the effluent limits parameters.

In addition, *best efforts* were achieved with the objective that the concentrations and loadings of the materials named above in (Table 1) as effluent parameters were not exceeded in the effluent from the *Works*

INVENTORY

| Chemical | Annual Status | Units |
|-----------------|----------------------|--------------|
| Alum | 9.7 | Cubic meters |

MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations in accordance with the preventative maintenance program (report on file at plant). The activities are highlighted as follows:

MONTHLY

- Checked operations and performance of sewage pumps.
- Flushed Alum feed line

TREATMENT PLANT

- Changed oil on blower #1 and #2
- Cleaned air diffusers in digester

PUMP STATIONS

- Cleaned Check Valves at SPS #1
- Greased Check Valves at SPS #2

QUARTERLY

N/A

SEMI-ANNUALLY

- Changed filters on blower #1 and #2.
- Greased comminutor and clarifier drive.
- Cleaned alum sensors

ANNUALLY

- Annual calibration of monitoring equipment
- Annual calibration of flow meters

MAJOR MAINTENANCE

- New heat trace wire installed on sewage plant (Jan)
- Fixed blower #2 required new pulley and belts (Mar)
- Pump station cleaning (May/Jul)
- New pump station PSL installed (May)
- Sewage force main break on County Rd. 2 (Yacht Force main) (Aug)
- New Sewage pump installed (Nov)
- Breaker for sewage pump 1 replaced (Nov)
- Blower #2 sent out for rebuild (Nov)
- Clean and camera gravity fed sewer on County Road 2 (Golf Course to Purcell) (Dec)
- Clean and camera gravity fed sewer on St. Laurent Blvd. (Dec)

OPERATIONAL ISSUES

The facility met all operational requirements for the fiscal year January 01 – December 31, 2021.

BIOSOLID (SLUDGE) SUMMARY

The Glen Walter WPCP has a program in place for the removal of biosolids transferred from the *Works*; volume totaling 360 m³ for the fiscal year 2021. Joseph Romeo René Goulet (Certificate of Approval Hauler # A 920463) is contracted and hauled/transported 360 m³ to the Lancaster Lagoons for disposal.

The *Works* maintains haulage records for biosolids transferred from the Glen Walter WPCP; available upon request.

COMPLAINTS

No complaints were lodged in the fiscal year January 01 – December 31, 2021.

BY-PASS REPORT(S)

By-passing occurrences: (0)

REPORTS

Appendix A – Annual Performance (2021)

Caduceon Environmental Laboratories Analytical Reports (on-file at plant)

Glen Walter Daily/Monthly Report Summary – (on-file at plant)

Bypass Report (on-file at plant as per occurrence)

APPENDIX – A –

Glen Walter Annual Performance Report

2021

Municipality: Township of South Glengarry
Project: Glen Walter W.P.C.P

Annual Report Data
2021

Water Course: St. Lawrence River
Design Capacity: 0.787 x 1000 m3/D

Description: 3 Sewage Pumping Stations - 1 Extended Aeration Plant - UV Effluent Disinfection

| | Influent Flow | | | Effluent Flow | Biochemical Oxygen Demand | | | Suspended Solids - Total | | | Phosphorus | | | Ammonium | Waste Loadings | | | | Alum | Effluent Flow |
|--------------------|--------------------|-------------------------|-------------------------------|---------------|---------------------------|-----------------------------|-----------------------------|--------------------------|-----------------------------|-----------------------------|--------------------|-----------------------------|-----------------------------|--------------------|----------------|-------------|---------|---------------|---------|---------------|
| | Total X 1000 m3 | Average X 1000 m3 | Maximum Daily X 1000 m3 | | Total X 1000 m3/D | Average Influent mg/L | Average Effluent mg/L | Removal Percent | Average Influent mg/L | Average Effluent mg/L | Removal Percent | Average Influent mg/L | Average Effluent mg/L | Removal Percent | BOD Kg/D | TSS Kg/D | TP Kg/D | N-NH3 Kg/D | m3 Used | Average m3/D |
| January | 19.724 | 0.636 | 0.843 | 19.724 | 79 | 3.00 | 96.20 | 130 | 4.50 | 96.54 | 3.44 | 0.12 | 96.51 | 0.05 | 1.91 | 2.86 | 0.08 | 0.03 | 0.669 | 0.636 |
| February | 15.693 | 0.560 | 0.684 | 15.693 | 77 | 3.00 | 96.10 | 145 | 7.75 | 94.66 | 3.91 | 0.28 | 92.84 | 0.06 | 1.68 | 4.34 | 0.16 | 0.03 | 0.633 | 0.560 |
| March | 30.666 | 0.989 | 1.983 | 30.666 | 34 | 3.60 | 89.41 | 72 | 4.00 | 94.44 | 1.61 | 0.15 | 90.68 | 0.23 | 3.56 | 3.96 | 0.15 | 0.23 | 0.892 | 0.989 |
| April | 20.544 | 0.684 | 0.962 | 20.544 | 47 | 3.00 | 93.62 | 78 | 3.50 | 95.51 | 1.75 | 0.10 | 94.29 | 0.13 | 2.05 | 2.39 | 0.07 | 0.09 | 0.864 | 0.684 |
| May | 18.781 | 0.605 | 1.049 | 18.781 | 41 | 3.00 | 92.68 | 72 | 4.00 | 94.44 | 1.66 | 0.16 | 90.36 | 1.08 | 1.82 | 2.42 | 0.10 | 0.65 | 0.892 | 0.605 |
| June | 17.140 | 0.571 | 0.703 | 17.140 | 141 | 3.00 | 97.87 | 128 | 3.50 | 97.27 | 4.50 | 0.20 | 95.56 | 0.16 | 1.71 | 2.00 | 0.11 | 0.09 | 0.648 | 0.571 |
| July | 22.725 | 0.733 | 1.304 | 22.725 | 77 | 3.00 | 96.10 | 103 | 4.00 | 96.12 | 3.04 | 0.26 | 91.45 | 0.16 | 2.20 | 2.93 | 0.19 | 0.12 | 0.669 | 0.733 |
| August | 18.971 | 0.611 | 0.945 | 18.971 | 54 | 3.00 | 94.44 | 96 | 4.60 | 95.21 | 2.57 | 0.35 | 86.38 | 1.94 | 1.83 | 2.81 | 0.21 | 1.19 | 0.669 | 0.611 |
| September | 18.565 | 0.618 | 0.903 | 18.565 | 16 | 3.00 | 81.25 | 114 | 10.50 | 90.79 | 2.89 | 0.33 | 88.58 | 0.65 | 1.85 | 6.49 | 0.20 | 0.40 | 0.888 | 0.618 |
| October | 20.636 | 0.665 | 1.271 | 20.636 | 41 | 3.00 | 92.68 | 76 | 5.00 | 93.42 | 3.21 | 0.31 | 90.34 | 6.11 | 2.00 | 3.33 | 0.21 | 4.06 | 0.944 | 0.665 |
| November | 23.380 | 0.779 | 1.180 | 23.380 | 28 | 3.00 | 89.29 | 42 | 7.80 | 81.43 | 1.97 | 0.17 | 91.37 | 2.03 | 2.34 | 6.08 | 0.13 | 1.58 | 0.950 | 0.779 |
| December | 23.911 | 0.771 | 1.433 | 23.911 | 61 | 3.00 | 95.08 | 108 | 5.25 | 95.14 | 2.60 | 0.13 | 95.00 | 1.18 | 2.31 | 4.05 | 0.10 | 0.91 | 0.982 | 0.771 |
| Total | 250.736 | | | 250.736 | | | | | | | | | | 13.78 | 25.26 | 43.65 | 1.71 | 9.39 | 9.700 | 8.22 |
| Average | | 0.685 | | 20.895 | 58.0 | 3.1 | 92.9 | 97.0 | 5.4 | 93.7 | 2.76 | 0.21 | 91.95 | 1.15 | 2.10 | 3.64 | 0.14 | 0.78 | 0.808 | 0.69 |
| Criteria | | 0.787 | | | | 25 | | | 25 | | | 0.86 | | (S) 4 W (8) | 15.63 | 15.63 | 0.54 | S 2.5 W 5.0 | | |
| Maximum Compliance | | Yes | | | | Yes | | | Yes | | | Yes | | Yes | Yes | Yes | Yes | Yes | | |

| | Effluent E-Coli | | |
|-----------|-----------------|-----|-----------|
| | Min | Max | Geo. Mean |
| January | 1 | 1 | 1.0 |
| February | 1 | 3 | 1.7 |
| March | 1 | 1 | 1.0 |
| April | 1 | 1 | 1.0 |
| May | 1 | 7 | 2.6 |
| June | 1 | 3 | 1.7 |
| July | 1 | 2 | 1.4 |
| August | 1 | 1 | 1.0 |
| September | 1 | 2 | 1.4 |
| October | 1 | 16 | 4.0 |
| November | 1 | 1 | 1.0 |
| December | 1 | 1 | 1.0 |

| | | | |
|--------------------|---|-----|-----|
| Average | 1 | 3 | 1.6 |
| Criteria | | 200 | |
| Maximum Compliance | | 16 | |
| | | Yes | |



**LANCASTER SEWAGE TREATMENT
Annual Report
2021**

**Prepared by Dillen Seguin
Director of Water/Wastewater Operations**

Date Prepared/Submitted: February 22, 2022

**The Corporation of the Township of South Glengarry
Lancaster Sewage Treatment
(Sewage Plant)
2021 Annual Performance Report**

In accordance with the Certificate of Approval, Number 8124-4L9KB9, Issue date July 17, 2000 the Water Pollution Control Plant (WPCP) is required to prepare an annual performance report. This document covers the reporting year January 01 to December 31, 2021; the facility performance report summarizes important information regarding the quality of the effluent wastewater, analytical test results, maintenance operations, and relevant activities of the WPCP.

DESCRIPTION OF WORKS

| | |
|--------------------|---|
| Capacity of Works | 1,490 m ³ /day (average daily flow) |
| Service Area | Village of Lancaster & South Lancaster |
| Service Population | Approximately 1,190 |
| Effluent Receiver | Lake St. Francis |
| Major Process | Facultative Lagoon treatment facility complete with a phosphorus removal system |

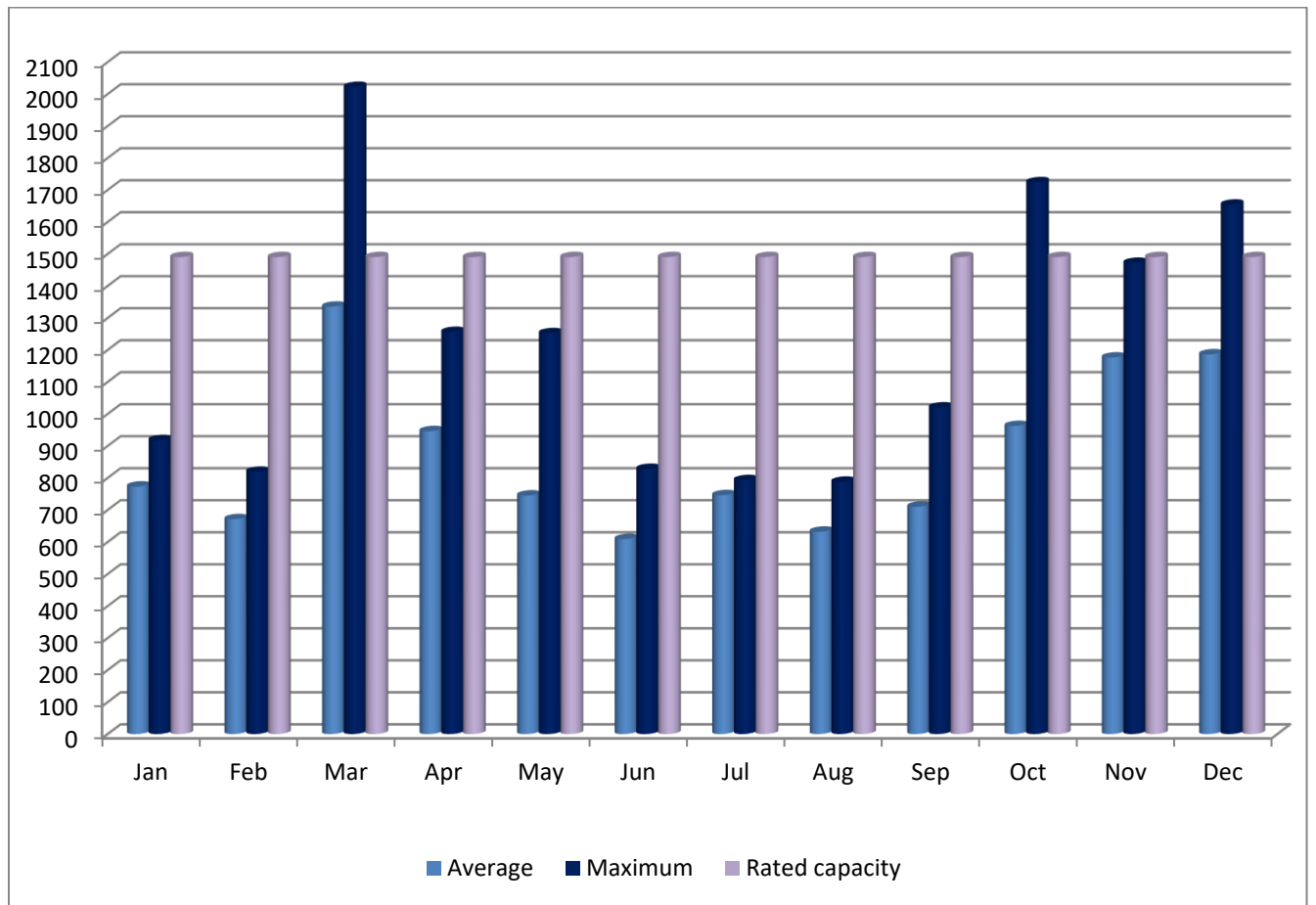
The Lancaster WPCP received and operates its operation under *Certificates of Approval (now referred to as Environmental Compliance Approval [ECA])* Number 8124-4L9KB9, in accordance with Section 53 of the Ontario Water Resources Act. The Certificate of Approval outlines the terms and conditions, and, the report captures these terms and conditions in the following sections.

Rated Capacity

For the purposes of the ECA and the terms and conditions specified, the following definition applies: “*Rated Capacity*” means the *Average Daily Flow* for which the *Works* are approved to handle.

The rated capacity of the Lancaster WPCP is 1,490 cubic meters per day (m³/day); that is raw influent (flow) into the lagoon for treatment. During the reporting year 2021, the Lancaster WPCP exceeded the rated capacity of 1,490 m³/day, Four-teen (14) days.

Monthly Average and Maximum Daily Flows for 2021 **(Rated capacity 1,490 m³/day)**



EFFLUENT OBJECTIVES

The owner and/or operating authority shall use *best efforts* to design, construct and operate the *Works* with the objective that the concentrations and loadings of the materials named below (Table 1) as effluent parameters are not exceeded in the effluent from the *Works*.

Effluent *Best Efforts* Limits as per ECA, condition 3.1 Table 1

| Effluent Parameter | Average Concentration (milligrams per litre unless otherwise indicated) | Average Loading Objective (kilograms per day unless otherwise indicated) |
|--|--|---|
| Column 1 | Column 2 | Column 3 |
| <i>CBOD₅</i> | 25 | 37.3 |
| Total Suspended Solids | 30 | 44.7 |
| Total Phosphorus | | |
| Summer – June 1 to November 30 | 0.4 | 0.60 |
| Winter – December 1 to May 31 | 0.8 | 1.2 |
| Total Ammonia Nitrogen: | | |
| Summer – June 1 to November 30 | 11 | 16.4 |
| Winter- December 1 to May 31 | 18 | 26.8 |
| <i>E. Coli – May 1 to September 31</i> | | - |

EFFLUENT LIMITS

The *Owner* shall operate and maintain the *Works* such that the concentrations and waste loadings of the materials named in Table 2 as effluent parameters are not exceeded in the effluent from the *Works*.

Effluent Limits as per C of A, conditions 1.4 Table 2

| Effluent Parameter | Average Concentration (milligrams per litre unless otherwise indicated) | Average Loading Objective (kilograms per day unless otherwise indicated) |
|--|--|---|
| Column 1 | Column 2 | Column 3 |
| <i>CBOD₅</i> | 30 | 44.7 |
| Total Suspended Solids | 40 | 59.6 |
| Total Phosphorus | | |
| Summer – June 1 to November 30 | 0.5 | 0.75 |
| Winter – December 1 to May 31 | 1.0 | 1.5 |
| Total Ammonia Nitrogen: | | |
| Summer – June 1 to November 30 | 13 | 19.4 |
| Winter- December 1 to May 31 | 20 | 30.0 |
| <i>E. Coli – May 1 to September 31</i> | | - |

MONITORING AND RECORDING

The *Owner* shall, upon commencement of operation of the *Works*, carry out the following the monitoring program.

Effluent Monitoring - (samples to be collected at the outlet of the disinfection facilities or at the outfall sewer as close as possible at the treatment plant)

Effluent Monitoring

| Parameters | Sample Type | Frequency |
|-------------------------|-----------------|------------|
| <i>CBOD₅</i> | 24-hr composite | Bi-monthly |
| Total Suspended Solids | 24-hr composite | Bi-monthly |
| Total Phosphorus | 24-hr composite | Weekly |
| Total Ammonia Nitrogen | 24-hr composite | Weekly |
| <i>E. Coli</i> | Grab | Weekly |

LABORATORY

Caduceon Environmental laboratories is contracted to conduct the required analytical tests of the influent (raw) and effluent samples, as per the ECA.

2021 ANNUAL EFFLUENT QUALITY:

| Parameters | Average Concentration mg/L | Criteria Concentration mg/L | Average Loading, kg/d | Loading Criteria, kg/d |
|--------------------------------|----------------------------|-----------------------------|-----------------------|------------------------|
| <i>CBOD₅</i> | 4.8 | 30 | 3.73 | 44.7 |
| Total Suspended Solids | 6.8 | 40 | 5.43 | 59.6 |
| Total Phosphorus | | | | |
| Summer – June 1 to November 30 | 0.12 | 0.5 | 0.08 | 0.75 |
| Winter – December 1 to May 31 | 0.21 | 1.0 | 0.17 | 1.5 |
| Total Ammonia Nitrogen: | | | | |
| Summer – June 1 to November 30 | 5.59 | 13 | 4.60 | 19.4 |
| Winter- December 1 to May 31 | 9.39 | 20 | 7.81 | 30.0 |
| <i>E. Coli</i> | 21.4 | | - | - |

In the reporting year 2021, the *Works* were operated and maintained such that the concentrations and waste loadings of the materials named in Table 2 as effluent parameters were not exceeded

in the effluent from the *Works*; in compliance with the ECA requirements for the effluent limits parameters.

In addition, *best efforts* were achieved with the objective that the concentrations and loadings of the materials named above in (Table 1) as effluent parameters were not exceeded in the effluent from the *Works*

INVENTORY

| Chemical | Annual Status | Units |
|-----------------|----------------------|--------------|
| Alum | 41.5 | Cubic meters |

MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations in accordance with the preventative maintenance program (report on file at plant). The activities are highlighted as follows:

MONTHLY

- Checked operations and performance of sewage pumps.

TREATMENT PLANT

- Changed Oil - Blower #1, #2 and #3

QUARTERLY

- N/A

SEMI-ANNUALLY

- Cleaned Filters on Blower #1, #2 and #3.

ANNUALLY

- Annual calibration of monitoring equipment
- Annual calibration of flow meters

MAJOR MAINTENANCE

- New pump station sensor installed on South Beech (May)
- Cleaning of pump station (May/Jun)
- Pump #1 Old Montreal pump station sent out for repair (Aug)
- Clean gravity sewer on Victoria due to blockage (Aug)
- Clean gravity sewer on Military Road due to blockage (Aug)
- Sewer force main break South Beech Street (Nov)

OPERATIONAL ISSUES

No operational issues noted within the 2021 fiscal year

BIOSOLID (SLUDGE) SUMMARY

The Glen Walter WPCP has a program in place for the removal of biosolids transferred from the Glen Walter W.P.C.P *Works to the Lancaster lagoons*; volume totaling 360 m³ for the fiscal year 2021. Joseph Romeo René Goulet (Certificate of Approval Hauler # A 920463) is contracted and hauled/transported 360 m³ to the Lancaster Lagoons for disposal.

The *Works* maintains haulage records for biosolids transferred from the Glen Walter WPCP to the Lancaster Lagoons; available upon request.

COMPLAINTS

No complaints reported during the 2021 operational year

BY-PASS REPORT(S)

No By-passes in 2021

REPORTS

Appendix A – Lancaster Sewage Annual Performance Report 2021 (Attached)

Caduceon Environmental Laboratories Analytical Reports - (on-file at plant)

Lancaster Daily/Monthly Report Summary - (on-file at plant)

Lancaster Bypass Incident Report – (on-file at plant)

**APPENDIX – A –
Lancaster Lagoons
2021**

Municipality: Township of South Glengarry
Project: Lancaster Lagoons

Annual Report Data
2021

Water Course: Lake St. Francis
Design Capacity: 1.490 x 1000 m3/D

Description: 2 Sewage Pumping Stations - 1 Aeration Cell - Facultative Treatment - Continuous Discharge

| | Influent Flow | | | Effluent | Biochemical Oxygen Demand | | | Suspended Solids - Total | | | Phosphorus | | | Ammonium | Waste Loadings | | | | Alum | Effluent Flow |
|------------|--------------------|-------------------------|-------------------------------|----------|-----------------------------|-----------------------------|--------------------|-----------------------------|-----------------------------|--------------------|-----------------------------|-----------------------------|--------------------|----------|----------------|-------------|------------|---------------|--------|---------------|
| | Total X 1000 m3 | Average X 1000 m3 | Maximum Daily X 1000 m3 | | Average Influent mg/L | Average Effluent mg/L | Removal Percent | Average Influent mg/L | Average Effluent mg/L | Removal Percent | Average Influent mg/L | Average Effluent mg/L | Removal Percent | | BOD Kg/D | TSS Kg/D | TP Kg/D | N-NH3 Kg/D | | |
| January | 23.969 | 0.773 | 0.918 | 21.512 | 55.75 | 6.75 | 87.89 | 64.25 | 8.25 | 87.16 | 2.38 | 0.26 | 89.08 | 9 | 4.68 | 5.72 | 0.18 | 6.24 | 3.449 | 0.693 |
| February | 18.800 | 0.671 | 0.819 | 16.673 | 113.50 | 5.50 | 95.15 | 152.50 | 8.00 | 94.75 | 3.94 | 0.21 | 94.67 | 12.1 | 3.27 | 4.76 | 0.12 | 7.20 | 3.000 | 0.595 |
| March | 41.407 | 1.335 | 2.022 | 34.774 | 58.80 | 5.00 | 91.50 | 89.60 | 7.20 | 91.96 | 2.53 | 0.27 | 89.33 | 13.32 | 5.61 | 8.07 | 0.30 | 14.93 | 3.496 | 1.121 |
| April | 28.389 | 0.946 | 1.256 | 25.141 | 78.75 | 7.25 | 90.79 | 121.50 | 15.00 | 87.65 | 2.76 | 0.25 | 90.94 | 8.61 | 6.08 | 12.57 | 0.21 | 7.22 | 3.696 | 0.838 |
| May | 23.124 | 0.745 | 1.252 | 19.856 | 147.60 | 6.00 | 95.93 | 216.00 | 6.60 | 96.94 | 4.38 | 0.21 | 95.21 | 7.01 | 3.84 | 4.22 | 0.13 | 4.49 | 3.430 | 0.640 |
| June | 18.277 | 0.609 | 0.828 | 18.277 | 149.00 | 7.00 | 95.30 | 210.75 | 3.00 | 98.58 | 6.22 | 0.11 | 98.23 | 3.99 | 4.26 | 1.83 | 0.07 | 2.43 | 3.678 | 0.609 |
| July | 23.153 | 0.746 | 0.793 | 24.510 | 135.75 | 3.50 | 97.42 | 137.75 | 7.25 | 94.74 | 3.64 | 0.12 | 96.70 | 3.88 | 2.77 | 5.73 | 0.09 | 3.07 | 3.448 | 0.790 |
| August | 19.614 | 0.632 | 0.788 | 17.791 | 157.80 | 3.80 | 97.59 | 177.60 | 8.80 | 95.05 | 4.87 | 0.2 | 95.89 | 4.03 | 2.18 | 5.04 | 0.11 | 2.31 | 3.496 | 0.573 |
| September | 21.313 | 0.710 | 1.020 | 20.360 | 85.00 | 3.25 | 96.18 | 113.00 | 5.25 | 95.35 | 3.85 | 0.13 | 96.62 | 6.94 | 2.20 | 3.56 | 0.09 | 4.71 | 3.696 | 0.678 |
| October | 29.833 | 0.962 | 1.724 | 27.062 | 67.75 | 3.00 | 95.57 | 50.00 | 3.25 | 93.50 | 2.88 | 0.06 | 97.92 | 7.28 | 2.62 | 2.83 | 0.05 | 6.35 | 3.389 | 0.872 |
| November | 35.309 | 1.176 | 1.472 | 23.309 | 39.20 | 3.00 | 92.35 | 72.80 | 4.80 | 93.41 | 2.19 | 0.1 | 95.43 | 7.45 | 3.53 | 5.64 | 0.12 | 8.76 | 3.100 | 1.176 |
| December | 36.773 | 1.186 | 1.654 | 33.540 | 21.50 | 3.50 | 83.72 | 34.50 | 4.75 | 86.23 | 1.89 | 0.10 | 94.71 | 6.3 | 3.78 | 5.13 | 0.11 | 6.81 | 3.700 | 1.081 |
| Total | 319.961 | | | 282.805 | | | | | | | | | | | 44.81 | 65.11 | 1.59 | 74.50 | 41.578 | 9.666 |
| Average | 26.663 | 0.874 | 1.212 | 23.567 | 92.53 | 4.80 | 93.28 | 120.02 | 6.85 | 92.94 | 3.46 | 0.17 | 94.56 | 7.49 | 3.73 | 5.43 | 0.13 | 6.21 | | |
| Criteria | | 1.49 | | | | 30 | | | 40 | | | S 0.5 | | S 13 | 44.7 | 59.6 | S 0.75 | S 19.4 | | |
| | | | | | | | | | | | | W 1.0 | | W 20 | | | W 1.5 | W 30 | | |
| Maximum | | | | | | | | | | | | | | | | | 0.13 | 6.2 | | |
| Compliance | | Yes | | | | Yes | | | Yes | | | Yes | | Yes | Yes | Yes | Yes | Yes | | |



**GREEN VALLEY SEWAGE TREATMENT
Annual Report
2021**

**Prepared by Dillen Seguin
Director of Water/Wastewater Operations**

Date Prepared/Submitted: February 22, 2022

**The Corporation of the Township of South Glengarry
Green Valley Sewage Treatment
(Sewage Plant)
2021 Annual Performance Report**

In accordance with the Certificate of Approval, Number 3-2012-88-896, Issue date August 1, 1989 the Water Pollution Control Plant (WPCP) is required to prepare an annual performance report. This document covers the reporting year January 01 to December 31, 2021; the facility performance report summarizes important information regarding the quality of the effluent wastewater, analytical test results, maintenance operations, and relevant activities of the WPCP.

Description of Works

| | |
|--------------------|--|
| Capacity of Works | 300 m ³ /day (average daily flow) |
| Service Area | Hamlet of Green Valley |
| Service Population | Approximately 475 |
| Effluent Receiver | Beaudette River |
| Major Process | Twin cell waste stabilization pond, with annual alum dosing for phosphorus and solids removal. |

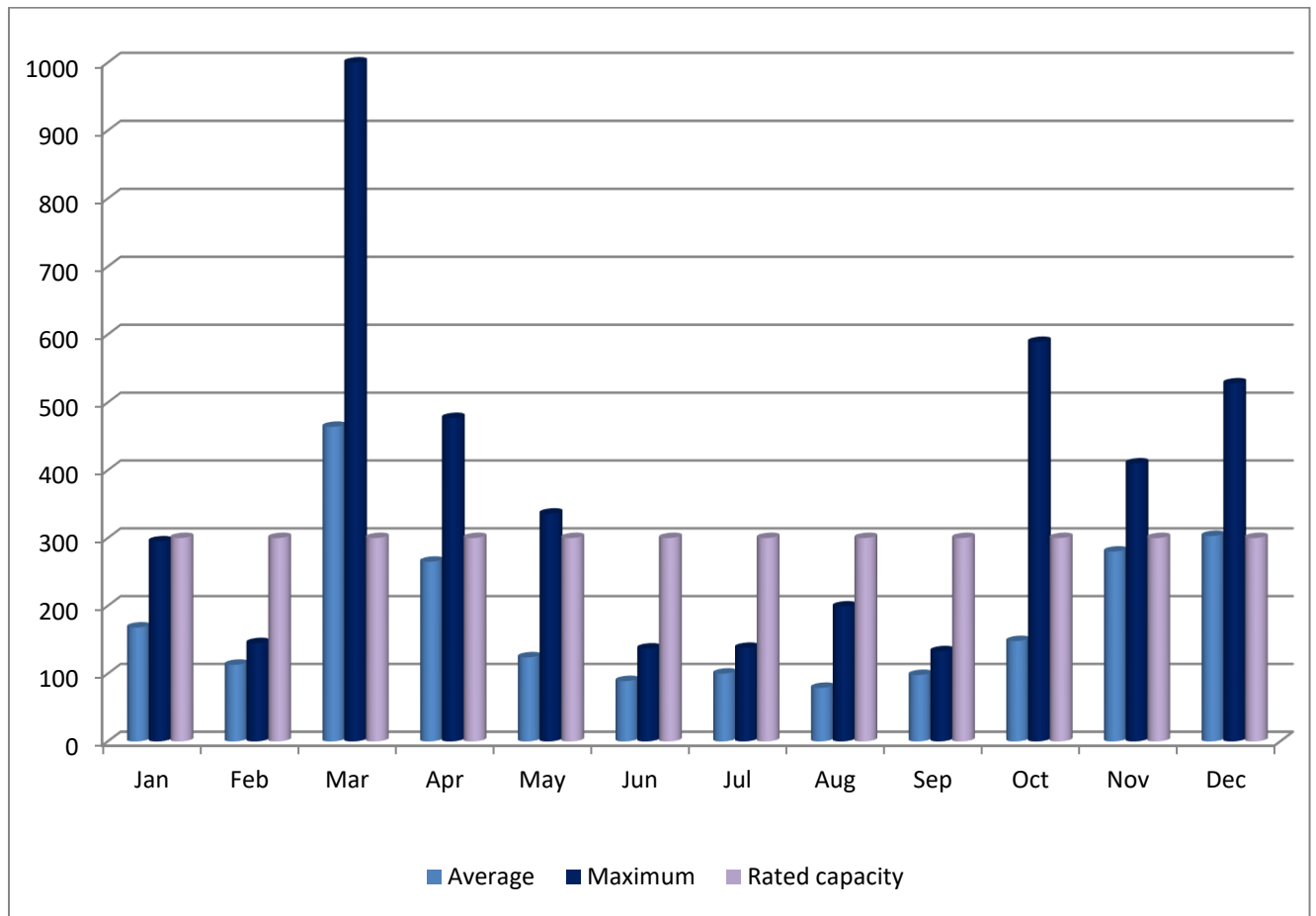
The Green Valley WPCP received and operates its operation under *Certificates of Approval (now referred to as Environmental Compliance Approval [ECA])* Number 3-2012-88-896, in accordance with Section 53 of the Ontario Water Resources Act. The Certificate of Approval outlines the terms and conditions, and, the report captures these terms and conditions in the following sections.

Rated Capacity

For the purposes of the ECA and the terms and conditions specified, the following definition applies: “*Rated Capacity*” means the *Average Daily Flow* for which the *Works* are approved to handle.

The rated capacity of the Green Valley WPCP is 300 cubic meters per day (m³/day); that is raw influent (flow) into the lagoon for treatment. During the reporting year 2021, the Green Valley WPCP exceeded the rated average capacity of 300 m³/day, fifty-eight (58) days.

Monthly Average and Maximum Daily Flows for 2021
(Rated capacity 300 m³/day)



EFFLUENT LIMITS

The *Owner* shall operate and maintain the *Works* such that the concentrations and waste loadings of the materials named in Table 1 as effluent parameters are not exceeded in the effluent from the *Works*.

Effluent Limits as per C of A, conditions 10 (1) Table 1

| Effluent Parameter | Average Concentration (milligrams per litre unless otherwise indicated) | Average Loading Objective (kilograms per day unless otherwise indicated) |
|---------------------------|--|---|
| Column 1 | Column 2 | Column 3 |
| <i>CBOD₅</i> | 30 | 214.3 |
| Total Suspended Solids | 30 | 214.3 |
| Total Phosphorus | 1.0 | 7.1 |

MONITORING AND RECORDING

The *Owner* shall, upon commencement of operation of the *Works*, carry out the following the monitoring program.

Effluent Monitoring - (samples to be collected at the outlet of the disinfection facilities or at the outfall sewer as close as possible at the treatment plant)

Effluent Monitoring

| Parameters | Sample Type | Frequency |
|-------------------------|--------------------|------------------|
| <i>CBOD₅</i> | Grab | Every 0.5 meters |
| Total Suspended Solids | Grab | Every 0.5 meters |
| Total Phosphorus | Grab | Every 0.5 meters |
| | | |

LABORATORY

Caduceon Environmental laboratories is contracted to conduct the required analytical tests of the influent (raw) and effluent samples, as per the ECA.

2021 ANNUAL EFFLUENT QUALITY:

| Parameters | Average Concentration mg/L | Criteria Concentration mg/L | Average Loading, kg/d | Loading Criteria, kg/d |
|--------------------------|-------------------------------|--------------------------------|-----------------------|------------------------|
| CBOD ₅ | 6.80 | 30 | 29.20 | 214.3 |
| **Total Suspended Solids | 8.00 | 30 | 41.82 | 214.3 |
| Total Phosphorus | 0.29 | 1.0 | 1.27 | 7.1 |
| | | | | |

In the reporting year 2021, the *Works* were operated and maintained such that the concentrations and waste loadings for CBOD₅, Total Suspended Solids and Total Phosphorus named in Table 2 as effluent parameters were not exceeded in the effluent from the *Works*; in compliance with the ECA requirements for the effluent limits parameters.

INVENTORY

| Chemical | Annual Status | Units |
|----------|---------------|--------------|
| Alum | 14 | Cubic meters |

MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations in accordance with the preventative maintenance program (report on file at plant). The activities are highlighted as follows:

MONTHLY

- Checked operations and performance of sewage pumps.

QUARTERLY

- N/A

SEMI-ANNUALLY

- N/A

ANNUALLY

- Annual calibration of monitoring equipment
- Annual calibration of flow meters
- Re-grease grey-line unit probes in sewage pump stations

MAJOR MAINTENANCE

- Clean pump stations (May/June)
- New pump station level sensor installed (May)
- Rebuilt sewage pump #1 south station (Dec)

OPERATIONAL ISSUES

- The facility did meet all operational requirements for the fiscal year January 01 – December 31, 2021.

COMPLAINTS

- No complaints were lodged in the fiscal year January 01 – December 31, 2021.

BY-PASS REPORT(S)

- By-pass Records
 - March 11, 2021
 - March 26, 2021
 - December 11, 2021

GREEN VALLEY WASTEWATER TREATMENT LAGOON PERFORMANCE 2021

On April 21st, 2021, the Township of South Glengarry Wastewater Department dosed the twin celled lagoon system with 14,000 litres of Alum for phosphorus removal. Each cell is equipped with a level marker which read 1.3 meters, that is equal to approximately 78,000 cubic meters of raw sewage.

On April 27th, 2021, at approximately 10:00, the lagoon discharge commenced, and the first set of samples were collected. The flow was set at approximately 5,200 cubic meters per day. On May 13th, 2021, the discharge was terminated as per C of A 3-2012-88-896 which states: the sewage works shall be operated on an annual discharge basis with the effluent discharge commencing not earlier than March 15th or terminating not later than May 25th of each year. A total of 72,545 cubic meters have been recorded on the Manta Ray Level Velocity Logger.

Lab Results

Attached you will find the laboratory results of samples collected for the lagoon discharge period. (See Appendix. A)

REPORTS

Appendix A – Green Valley Sewage Annual Performance Report 2021 (Attached)

Caduceon Environmental Laboratories Analytical Reports - (on-file at plant)

Green Valley Daily/Monthly Report Summary - (on-file at plant)

Green Valley Bypass Incident – (on-file at plant)

APPENDIX – A –
Green Valley Lagoons
Sewage Annual Performance Report
2021

| Municipality: Township of South Glengarry Project: Green Valley Lagoons | | | | | | | Annual Report Data 2021 | | | | Water Course: Beaudette River Design Capacity: 0.300 x 1000 m3/D | | | | | |
|--|----------------------|-------------------------------|--------------------------------|---------------------------|-----------------------------|-----|-----------------------------|-----------------------------|--|-----------------------------|---|--|----------------|-------------|---------|---------|
| Description: 2 Sewage Pumping Stations - 2 Faculative Cells - Annual Discharge | | | | | | | | | | | | | | | | |
| Influent Flow | | | Effluent | Biochemical Oxygen Demand | | | Suspended Solids - Total | | | Phosphorus | | | Waste Loadings | | | Alum |
| Total X 1000 m3 | Average X 1000 m3 | Maximum Daily X 1000 m3 | Flow - Total X 1000 m3/D | Average Influent mg/L | Average Effluent mg/L | | Average Influent mg/L | Average Effluent mg/L | | Average Influent mg/L | Average Effluent mg/L | | BOD Kg/D | TSS Kg/D | TP Kg/D | m3 Used |
| January | 5.225 | 0.168 | 0.295 | 0 | 87 | 0 | 140 | 0 | | 4.11 | 0 | | 0.00 | 0.00 | 0.00 | 0 |
| February | 3.189 | 0.113 | 0.145 | 0 | 103 | 0 | 90 | 0 | | 4.62 | 0 | | 0.00 | 0.00 | 0.00 | 0 |
| March | 14.390 | 0.464 | 1.234 | 0 | 128 | 0 | 150 | 0 | | 3.80 | 0 | | 0.00 | 0.00 | 0.00 | 0 |
| April | 7.969 | 0.265 | 0.477 | 19.455 | 69 | 6.0 | 104 | 6.5 | | 2.25 | 0.26 | | 29.18 | 31.61 | 1.26 | 16 |
| May | 3.858 | 0.124 | 0.336 | 52.030 | 90 | 7.3 | 12 | 13.0 | | 4.98 | 0.32 | | 29.21 | 52.03 | 1.28 | 0 |
| June | 2.697 | 0.089 | 0.137 | 0 | 198 | 0 | 206 | 0 | | 5.30 | 0 | | 0.00 | 0.00 | 0.00 | 0 |
| July | 3.111 | 0.100 | 0.138 | 0 | 235 | 0 | 200 | 0 | | 7.68 | 0 | | 0.00 | 0.00 | 0.00 | 0 |
| August | 2.456 | 0.079 | 0.199 | 0 | 175 | 0 | 150 | 0 | | 5.55 | 0 | | 0.00 | 0.00 | 0.00 | 0 |
| September | 2.957 | 0.098 | 0.133 | 0 | 177 | 0 | 170 | 0 | | 4.05 | 0 | | 0.00 | 0.00 | 0.00 | 0 |
| October | 4.593 | 0.148 | 0.589 | 0 | 212 | 0 | 440 | 0 | | 5.93 | 0 | | 0.00 | 0.00 | 0.00 | 0 |
| November | 8.423 | 0.280 | 0.410 | 0 | 36 | 0 | 64 | 0 | | 2.16 | 0 | | 0.00 | 0.00 | 0.00 | 0 |
| December | 9.415 | 0.303 | 0.528 | 0 | 121 | 0 | 195 | 0 | | 5.84 | 0 | | 0.00 | 0.00 | 0.00 | 0 |
| Total | 68.283 | | | 71.485 | | | | | | | | | 58.39 | 83.64 | 2.55 | 0 |
| Average | 5.690 | 0.186 | 0.385 | 5.957 | 135.9 | 6.7 | 160.1 | 10 | | 4.69 | 0.29 | | 29.20 | 41.82 | 1.27 | 0 |
| Criteria | | 0.300 | | | | 30 | | 30 | | | 1.0 | | 214.3 | 214.3 | 7.10 | |
| Maximum | | | | | | 7.3 | | 13 | | | 0.32 | | 29.21 | 52.03 | 1.28 | |
| Compliance | Yes | | | | | Yes | | | | Yes | | | Yes | Yes | Yes | |
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STAFF REPORT

S.R. No. 29-2022

PREPARED BY: Sarah McDonald, P. Eng., General Manager – Infrastructure

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: March 7, 2022

SUBJECT: Procurement 09-2022 Supply and Placement of Surface Treatment

BACKGROUND:

1. Tenders were called for the Supply and Placement of Surface Treatment. The tender closed Tuesday, February 22, 2022.
2. The Scope of Work included the supply of all labour, equipment, and materials to:
 - a. Pulverize the existing surface treatment platform.
 - b. Shape, compact, and fine grade granular material to be supplied and placed by the Township (Granular 'M').
 - c. Double surface treatment of HF 150 emulsion and a fog seal 7.0 metres wide.
3. The 2022 surface treatment program is for Concession Road 4 from 2nd Line Road to 3rd Line Road (see attachment).
4. Two (2) submissions were received as follows:

| Proponent | Total (excl. HST) |
|--|--------------------------|
| Greenwood Paving Ltd. | \$205,217.60 |
| Smiths Construction, Division of Miller Paving | \$200,107.60 |

ANALYSIS:

5. All responses were received in compliance with the procurement requirements.
6. The Surface Treatment is to be completed no later than Friday August 12, 2022. Liquidated Damages of \$500.00 per week will be charged if the work is not completed by the completion date.
7. The low bidder has the experience and resources to complete the work.

IMPACT ON 2022 BUDGET:

8. The Surface Treatment Program budget provided through the Road Working Committee for 2022 is \$220,300.
9. Additional expenditures for this work will include the supply and placement of an estimated 6,100 tonnes of granular material (Procurement 08-2022) and regular salaries & wages associated with Township inspection services. The estimated costs for these items are:
 - a. Granular: \$65,000 - \$70,000
 - b. Regular Salaries & Wages: \$4,000 - \$6,000
10. The estimated total cost for the 2022 Surface Treatment Program is \$275,000.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 2: Invest in infrastructure and its sustainability

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 29-2022 be received and that the Council of the Township of South Glengarry award Procurement 09-2022 for the Supply and Placement of Surface Treatment to Smiths Construction, in accordance with their procurement submission of \$200,107.60 plus HST and furthermore that the Mayor and Clerk be authorized to sign all appropriate documents.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**



STAFF REPORT

S.R. No. 30-2022

PREPARED BY: Dave Robertson, Fire Chief

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: March 7, 2022

SUBJECT: Tiered Response Medical Agreement

BACKGROUND:

1. The South Glengarry Fire Service provides medical response as part of the various services our staff is trained to provide to our residents and visitors.
2. The former Tiered Response Medical Agreement lapsed in December of 2019 and a renewal was put on hold due to the cessation of medical responses by Fire Services in the early stages of COVID-19.

ANALYSIS:

3. South Glengarry Fire Services is authorized to provide first responder medical services pursuant to By-law 60-15, being a by-law to establish and regulate a fire department for the Township of South Glengarry.
4. Tiered Response Agreements are established to provide additional first responders to the scene of specific types of medical emergencies. Fire and Police Services are engaged to respond to assist Paramedics when the request is for these identified medical criteria.
5. In our region, the Ottawa Central Ambulance Communications Centre (OCACC) will promptly notify the Fire Department for the following medical emergencies:
 - Unconsciousness ("not awake", but not in active generalised seizure)
 - Vital Signs Absent (respiratory or cardiac arrest)
 - Airway Compromise (partial or complete obstruction, choking)
 - At the request of the responding paramedic crew or duty officer
 - All code 4 calls within the Fire Department's boundaries with an estimated paramedic response time greater than 20 minutes.
6. Fire Services will not be tiered to Long-Term Care Facilities for medical responses as these locations are staffed with medical personnel.

7. There are certain responsibilities required for our participation in this agreement, all of which we are currently trained to or perform in an administrative capacity.
8. This will be a common agreement between the Cornwall SD&G Paramedic Service and all 6 lower-tier municipalities in Stormont, Dundas & Glengarry.
9. It is important that all parties follow the same agreement and response criteria to best ensure proper dispatching of emergency services. It will also afford the most efficient and highest level of medical response for our residents as chosen by Council.

IMPACT ON 2022 BUDGET:

10. There will be no additional financial requirement to enter into this agreement as it is a service that we currently offer, and operational funds are already allocated within the 2022 budget.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization

Goal 4: Improve the quality of life in our community

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report Staff Report 30-2022 be received and that By-law 20-2022, being a by-law to enter into a Tiered Response Medical Agreement with the Cornwall SD&G Paramedic Service be read a first, second and third time, passed, signed and sealed in open council this 7th day of March, 2022.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 20-2022
FOR THE YEAR 2022**

***BEING A BY-LAW TO ENTER INTO A MEDICAL TIERED RESPONSE
AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF
SOUTH GLENGARRY AND CORNWALL SDG PARAMEDIC SERVICES.***

WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 11 (2) provides that a lower-tier municipality may pass by-laws respecting the health, safety and well-being of persons;

AND WHEREAS Council of the Township of South Glengarry deems it necessary and in the best interest to enter into a medical tiered response agreement.

***NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:***

1. **THAT** the Medical Tiered Response Agreement hereto as Schedule “A” shall form part of this by-law.
2. **THAT** the Mayor and Clerk be authorized to enter into said agreement.
3. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2022.***

MAYOR: **CLERK:**

Medical Tiered Response Agreement

Between

Cornwall SDG Paramedic Services
Hereinafter referred to as "Paramedic Services"
and

The Township of South Glengarry (South Glengarry Fire Services),
Hereinafter referred to as "the Fire Department"
Letter of Agreement dated the 8th day of March 2022

Scope:

This medical tiered response agreement is a voluntary non-contract program which establishes local protocols for multi-agency responses to life threatening medical incidents, incidents requiring specialised skills, or both. This agreement outlines capabilities, expectations, terms, conditions, and defines the criteria for participation.

This agreement will work in addition to the Ottawa Central Ambulance Communications Centre (OCACC) current SOP's in regards to "(..... when fire is dispatched to MVA, HAZMAT, etc.)"

Medical Tiered Response Agreement:

OCACC will promptly notify the Fire Department for the following medical emergencies:

1. Unconsciousness ("not awake", but not in active generalised seizure)
2. Vital Signs Absent (respiratory or cardiac arrest)
3. Airway Compromise (partial or complete obstruction, choking)
4. At the request of the responding paramedic crew or duty officer
5. All code 4 calls within the Fire Department's boundaries with an estimated paramedic response time greater than 20 minutes.

Exclusion

*Fire Services will **NOT** be tiered to Long-Term Care Facilities.

Responsibilities:

Written tiered response agreements provide a framework for cooperation of emergency services on a local level. The purpose of this agreement is to outline the roles and responsibilities of the Paramedic Services and the Fire Services when interacting at a Medical Tiered Response call scene.

Fire Services Shall:

- Ensure all medical equipment, including defibrillators are maintained in accordance with the manufacturer's recommendations. All efforts will be made to ensure that compatibility with Paramedic Services equipment is considered whenever purchases are made by the Fire Department.
- Ensure policies are in place to conform with industry environmental cleaning standards for stations, equipment, and apparel.
- Acknowledge that although Firefighting bunker gear may not always be appropriate attire for providing patient care, it does provide blood born pathogen and puncture protection if properly maintained. Bunker gear that is contaminated is not appropriate to wear for patient care as it exposes the patient, the fire fighter and paramedics unnecessarily to contaminants. Appropriate PPE should be selected according to the situation that is presented. The municipality should have a guideline and training for fire fighters to properly select and wear PPE.
- Ensure that no more than 2 FF's entire an address to assess the scene and patient requirements, unless otherwise directed by on-scene Paramedic Services personnel.
- Develop internal policies to ensure only members with required vaccinations enter the patient environment.
- Ensure that all staff that enter the patient environment:
 - Have been trained and certified by a credible agency to a Standard First Aid & BLS and Cardiopulmonary Resuscitation (CPR) level C with a defibrillation component.
 - Have received additional training regarding communicable disease transmission and protection.

- Be competent in properly donning and doffing of all PPE components (as determined by the Fire Department)
- Possess all required vaccinations and adhere to Communicable Disease prevention standards.
- Have received training regarding PHIPA regulatory requirements.
- Quarterly Reporting of response statistics to Paramedic Services.
 - Medical interventions utilised, unit and action times
 - Provided in accordance with Appendix A

Paramedic Services Shall:

- Provide medical supplies to the Fire Department, at cost recovery rates.
- Provide quarterly reporting of response statistics for incidents involving Fire Services including,
 - Medical interventions utilised, unit response times and action times, patient outcomes as an aggregate of all fire services incidents.
 - Provided in accordance with Appendix B

Terms and Conditions:

Fire emergencies and rescues shall supersede medical tiered response. It is recognized that the Fire Department may not be able to respond upon notification if occupied with another emergency or for any other reason as determined by their senior on duty fire officer.

The Tiered Response Agreement shall be reviewed regularly by Paramedic Services and the Fire Department designates to be affirmed, modified or revoked as required.

Termination:

Written notification must be sent to either party regarding termination of this agreement with 30 days notice.

This agreement will be reviewed upon request of either party.


Authorization:

By authorized signature each partner agency agrees to adhere to the criteria as set out within this agreement within 30 days.

The Corporation of the Township of South Glengarry

Mayor

Clerk

The Corporation of the City of Cornwall FEB 17/2022

Wayne Markell
Deputy Chief of Cornwall SDG
Paramedic Services

Appendix A

Data submission to Paramedic Services

It is predicted that the Ottawa Central Ambulance Communications Centre (OCACC) and the Cornwall SDG Paramedic Services will require the transfer of response statistics at a future date. At such a time, the required statistical information will be stated within Appendix A.

This data will consist of information such as:

- The schedule for data submission
- Incident specific data such as
 - Responding staff
 - Responding units (vehicles)
 - Time of various medical interventions (Automatic External Defibrillator application, etc.)
 - Corresponding agency incident report numbers

Appendix B

Data submission to the Townships and Municipalities of SDG

Quarterly reporting of Paramedic response statistics occurring within the Township of South Glengarry.

The Cornwall SDG Paramedic Service will work with the Fire Departments of Cornwall, Stormont, Dundas and Glengarry to develop a reporting framework to assist with municipal emergency management along with understanding and planning relating to Emergency Service responses. At such a time, the required statistical information will be stated within Appendix B.



STAFF REPORT

S.R. No. 31-2022

PREPARED BY: Dave Robertson, Fire Chief
Sherry-Lynn Servage, Director of Parks, Recreation and Culture

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: March 7, 2022

SUBJECT: Raisin River Canoe Race – Request for Services

BACKGROUND:

1. South Glengarry Fire Services typically provides shore-based water rescue for the annual Raisin River Canoe Race.
2. The awards ceremony is held annually at Tartan Hall (Char-Lan Recreation Centre) on the same day at the following the race.

ANALYSIS:

3. The Raisin Region Conservation Authority (RRCA) has requested these services for the 2022 event, which will be held on April 10, 2022. A weather postponement date is set for April 24. The request is attached to this report.
4. The Raisin River Canoe Race will also hold the event dinner and awards ceremony at the Char-Lan Recreation Centre in Tartan Hall and the RRCA has requested that the hall rental fee be waived for the event in the form of a donation.
5. Administration has no objections or concerns with once again providing shore-based rescue services and the booking of Tartan Hall for the 2022 event.
6. Participation in this event is an opportunity for Fire Service training and readiness for Ice and Water Rescue Operations.

IMPACT ON 2022 BUDGET:

7. The sum of \$2,447.50 to be allocated from the Grants and Donations fund.
 - \$2,250 for Fire Staff payroll and \$197.50 for the rental of the hall.



ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 31-2022 be received and that the Council of the Township of South Glengarry approves the request from the Raisin Region Conservation Authority for a donation in the amount of \$2,447.50 from the Grants and Donations fund to cover the cost of shore-based water rescue services and the Char-Lan Recreation Hall rental fee.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 Fax: 613-938-3221 www.rrca.on.ca

February 28, 2022

Dave Robertson, Fire Chief
Township of South Glengarry
P.O. Box 220, 6 Oak St.
Lancaster, ON
K0C 1N0

SUBJECT: 2022 Raisin River Canoe Race

Dear Mr. Robertson:

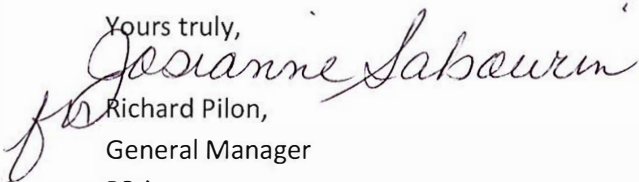
The Raisin Region Conservation Authority has started organizing for the 2022 Raisin River Canoe Race which is scheduled for April 10, 2022. This year's race will see Covid precautionary measures in place as per recommendations from our local health unit.

The RRCA would like to request the Township's assistance in providing emergency shore-based water rescue at our annual Raisin River Canoe Race scheduled for Sunday, April 10, 2022. We would appreciate having both Martintown and Williamstown Fire Departments, and other area Fire Departments such as Glen Walter and Lancaster available to provide these essential emergency services. Please confirm whether the fire departments will be providing the above-noted services on April 10, 2022.

An alternate date of April 24th will be implemented should the race be postponed due to ice in the river.

If you have any questions regarding the Raisin River Canoe Race, please contact Lissa Deslandes, our Regulations Officer and Race Coordinator. Lissa can be reached at 613-938-3611 x 237 or licsa.deslandes@rrca.on.ca

Yours truly,


Richard Pilon,
General Manager

RP:js



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 Fax: 613-938-3221 www.rrca.on.ca

March 1, 2022

Sherry-Lynn Servage
Director of Recreation
Township of South Glengarry
P.O. Box 220, 6 Oak St.
Lancaster, ON
K0C 1N0

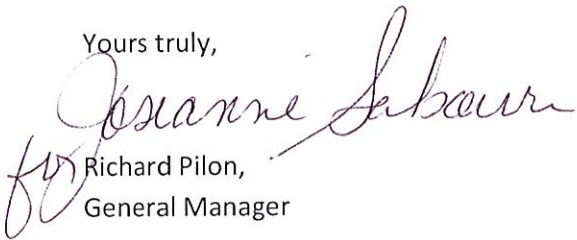
SUBJECT: 2022 Raisin River Canoe Race

Dear Ms. Servage:

The RRCA would like to request that the Township waive their hall rental fee at the Charlan Recreation Centre (Tartan Hall) for the Canoe Race dinner portion of the event. The Charlan Recreation Centre is a great location for this popular community event and we would really appreciate the support in waiving the fee.

Please contact me if you have any questions regarding any of the above.

Yours truly,


for Richard Pilon,
General Manager

RP:js



STAFF REPORT

S.R. No. 32-2022

PREPARED BY: Sherry-Lynn Servage, Director of Parks, Recreation and Culture

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: March 7, 2022

SUBJECT: RFP 03-2022 Kenneth Barton Park Bocce Ball Courts

BACKGROUND:

1. Proponents were invited to provide the design, excavation, supply and installation of two bocce ball courts at Kenneth Barton Park.
2. RFP 03-2022 was published on February 3, 2022 and closed on February 23, 2022.
3. The RFP instructed that all submissions must include the following:
 - a. Site preparations including excavation and drainage
 - b. Supply and installation of two (2) 12' X 60' bocce ball courts
 - c. Top surface includes crushed stone or equivalent to ensure a proper and level playing surface.
 - d. Installation of perimeter walls
4. Proponents were also invited to provide additional surfacing options with pricing which would allow the Township to upgrade the surfacing if the budget permitted.
5. The site location allows for two (2) 12' X 60' bocce ball courts at Kenneth Barton Park, located parallel to the patio at the Martintown Community Centre. Administration has consulted with user groups during the RFP process to ensure the new facility will meet the needs of the users.

ANALYSIS:

6. The 2022 budget included \$25,000.00 for the outdoor bocce ball court facility. The RFP for the installation of the two (2) courts encompasses a portion of the project; additional upgrades, features and seating will be purchased to maximize the funding for this facility and improve the user experience.

7. The Township received two (2) proposals; they are as follows:

| Supplier | Price |
|----------------------------------|------------------|
| DW Building Restoration Services | \$38,998.81 +HST |
| Playground Planners | \$14,500.00 +HST |

8. Both submissions met the requirements of the RFP.
9. It is recommended that the Township award the project to Playground Planners as per their submission of \$14,500 +HST.
10. The RFP stipulated that the project must be completed by July 30, 2022. The timeline of construction will depend on the contractor's availability and surface conditions.

IMPACT ON 2022 BUDGET:

11. The proposal submitted by Playground Planners with a value of \$14,500 +HST is within the 2022 budget. Grant funding has also been secured for this project, details will be officially announced in the coming weeks.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 2: Invest in infrastructure and its sustainability

Goal 4: Improve quality of life in our community

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 32-2022 be received and that RFP 03-2022 for the Kenneth Barton Park Bocce Ball Court be awarded to Playground Planners as per their submission of \$14,500 plus HST and furthermore that the Mayor and Clerk be authorized to sign all applicable documents.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**



STAFF REPORT

S.R. No. 33-2022

PREPARED BY: Joanne Haley, GM Planning, Building and Enforcement

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: March 7, 2022

SUBJECT: Lascelle Site Plan Control Agreement

BACKGROUND:

1. The subject property is legally described as Part of Lot 24, Concession 1, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, being Part 2, on Plan 14R355 (PIN 671360152), also known as 6316 Willow Drive.
2. The subject property is currently developed containing a single detached dwelling and a shed. The dwelling is serviced by a septic system and a well.
3. The developer is proposing to demolish both the dwelling and the shed and to construct a new single detached dwelling that is 239.3 square metres (2575.8 square feet).
4. Prior to a building permit being issued, as per our Site Plan Control By-Law 14-18, all development located on the south side of County Road 2/South Service Road along the St. Lawrence River where the properties are less than 1 acre in size are subject to Site Plan Control.

ANALYSIS:

5. The subject property is 278.61 square metres in size (0.24 acres) in size. The property is designated Residential District in the Official Plan and it is zoned Limited Services Residential & Floodplain- Holding (FPH). This proposed use conforms to both the Official Plan and the Zoning By-law.
6. The proposed site plan was circulated to, reviewed, and approved by the Building and Planning Department and the RRCA. The site plan conforms to the Township's Site Plan Control By-law. The RRCA requires a Regulation Permit to be issued prior to a building permit being issued - their comments and requirements are included in the attached Site Plan Control Agreement.

7. The attached Site Plan Control Agreement contains the typical clauses to ensure that the development proceeds as per the approved plan. The proposed Site Plan including grading and drainage information can be found in Schedule B within the agreement as attached.
8. The Site Plan Control Agreement and the Site Plan will be registered on title following the execution of the agreement.
9. A building permit may be issued following the execution of the Site Plan Control Agreement.

IMPACT ON 2022 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 33-2022 be received and that By-law 21-2022, being a by-law to approve a Site Plan Control Agreement for the property legally described as Part of Lot 24, Concession 1, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, being Part 2, on Plan 14R355 (PIN 671360152), also known as 6316 Willow Drive be read a first, second and third time, passed, signed and sealed in open Council this 7th day of March, 2022 and furthermore, that the Mayor and Clerk be authorized to execute the Site Plan Control Agreement.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**

THIS AGREEMENT made in quadruplicate this
7th day of March, 2022

BETWEEN:

GILES AND KIMBERLY LASCELLE
Hereinafter called the "OWNER"
OF THE FIRST PART

AND:

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
Hereinafter called the "TOWNSHIP"
OF THE SECOND PART

WHEREAS the Owner has applied to the Township for approval of a site plan for the Owner's lands, which site plan is annexed hereto as Schedule "B" and the Township has approved the said site plan subject to the Owner entering into this Agreement with the Township.

NOW THEREFORE this Agreement witnesseth that in consideration of the approval by the Township of the site plan for the development on the Owner's lands and the implementation of the conditions in the said approval, the Owner and the Township agree as follows:

1. IN THIS AGREEMENT:

| | |
|----------------------|--|
| "TOWNSHIP" | means the Corporation of the Township of South Glengarry, and its appointees. |
| "OWNER" | Giles and Kimberly Lascelle |
| "LANDSCAPING" | means any rock, brick, poured concrete or treated wood retaining walls intended to withhold soils or rock at a higher grade or elevation, trees, hedges, shrubs or other similar vegetation. |
| "RRCA" | means the Raisin Region Conservation Authority |

LANDS

2. The Owner hereby agrees and acknowledges that the lands affected by this Agreement are the lands described in Schedule "A" attached hereto and forming part of this Agreement.

PERMITS

3. (a) The Township agrees that upon execution of this Agreement by all parties and upon submission and approval of the plans and specifications in accordance with Township by-laws and regulations, a building permit or permits for the development of the lands as contemplated by this Agreement shall be issued.
- (b) The owner agrees that placement of the dwelling and site services on the property shall be in accordance with the site plan attached to this agreement.
- (c) The owner must obtain an RRCA Ontario Regulation 175/06 Permit prior to the issuance of a building permit.

GRADING

4. (a) The Owner shall provide to the Township of South Glengarry a Site Plan containing grading and drainage information that includes the location of the proposed single detached dwelling and conforms to the Township's Site Plan Control By-Law. The Site Plan and the Grading Plan are included in "Schedule "B" -Approved Plans" as attached to this document.
4. (b) The 0.5-meter perimeter band shall match existing grades of abutting lands. Note the redline modification on the Approved "Grading Plan" contained in Schedule "B".

RRCA

5. (a) The Owner shall secure the necessary permits from the RRCA for any development/site alterations, as per O. Reg. 175/06.
5. (b) The Owner shall provide a plan demonstrating that the proposed dwelling is floodproofed, underside of the slab on grade shall be set at a minimum of 0.3m above the 100-year flood event.
5. (c) The site plan indicates no proposed site grading beyond the installation of the septic system and the removal of the stone patio, and interlocking bricks. The applicant must ensure that runoff continues to be directed towards the St. Lawrence River.

LICENSE TO ENTER LAND

6. (a) The Owner hereby grants to the Township, its servants, agents and contractors, the license to enter the Owner's lands for the purpose of inspection of the works and to perform such work as may be required as a

result of a default.

DEFAULT

7. (a) In the event of a default by the Owner or it’s successors or assignees in the provision and maintenance of all matters and things required to be done by it pursuant to this Agreement, and after thirty (30) days written notice to the Owner, the Township may, at the expense of the Owner, enter upon the Owner’s lands and do all such matters and things as are in default. “Cost” and “Expense of the Owner” in this clause shall be the actual cost incurred by the Township plus 25% of such cost as a charge for overhead. Any costs incurred by the Township pursuant to this Agreement shall be paid by the Owner to the Township within thirty (30) days of the mailing of an invoice by the Township addressed to the Owner and costs referred to in this clause may be recovered by the Township in like manner as municipal taxes pursuant to the provisions of the *Municipal Act*, as amended.
- (b) The Owner further agrees that the entry and performance of works or procedures by the Township as herein provided shall not constitute a trespass.

AGREEMENT BINDING ON SUCCESSOR ON TITLE

8. (a) The Owner covenants and agrees that each and every covenant herein contained shall be binding upon the Owner of the Owner's lands and upon each and every successor on title.
- (b) The Owner covenants and agrees with the Township that if it subsequently sells or conveys the Owner's lands or any part thereof, each transfer or grant shall contain a covenant on the part of the grantee therein binding it, its successors and assigns, to the terms of this Agreement, and any further amendments thereto, and a further covenant on the part of the grantee or its successors and assigns to include a similar covenant in all subsequent transfers or grants of the Owner's lands, until the duties and obligations of the Owner under this Agreement have been fully performed. This Agreement does not relieve the Owner from complying with any other building and/or zoning requirements under the provisions of the *Ontario Building Code Act* and *Planning Act*.

SCHEDULES

9. The following Schedules are attached hereto and form part of this Agreement:

| | |
|--------------|---|
| SCHEDULE "A" | Legal Description of the Owner's Property |
| SCHEDULE "B" | Approved Plans |
| SCHEDULE "C" | SECURITIES |

IN WITNESS WHEREOF the said OWNER and THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY have hereunto affixed their Hand and Corporate Seal duly attested by the hands of their respective proper signing officers.

WITNESS

GILES LASCELLE

DATE _____

WITNESS

KIMBERLY LASCELLE

DATE _____

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY**

PER: _____

MAYOR LYLE WARDEN

DATE

PER: _____

CLERK KELLI CAMPEAU

DATE _____

SCHEDULE "A"

LEGAL DESCRIPTION **OF THE OWNER'S LANDS**

Part of Lot 24, Concession 1, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, being Part 2, on Plan 14R355 (PIN 671360152), also known as 6316 Willow Drive.

SCHEDULE "B"

APPROVED PLANS

| Drawing Name: | Drawing Date: | By: |
|---------------|------------------|--|
| Grading Plan | October 10, 2021 | Dimensional Analyses- Stamped by Luc Marion, P.Eng dated February 4, 2022 |
| Site Plan | December 8, 2021 | Meldrum Jason Surveyors, A Division of Ivan B. Wallace O.L.S. |

SCHEDULE "C"

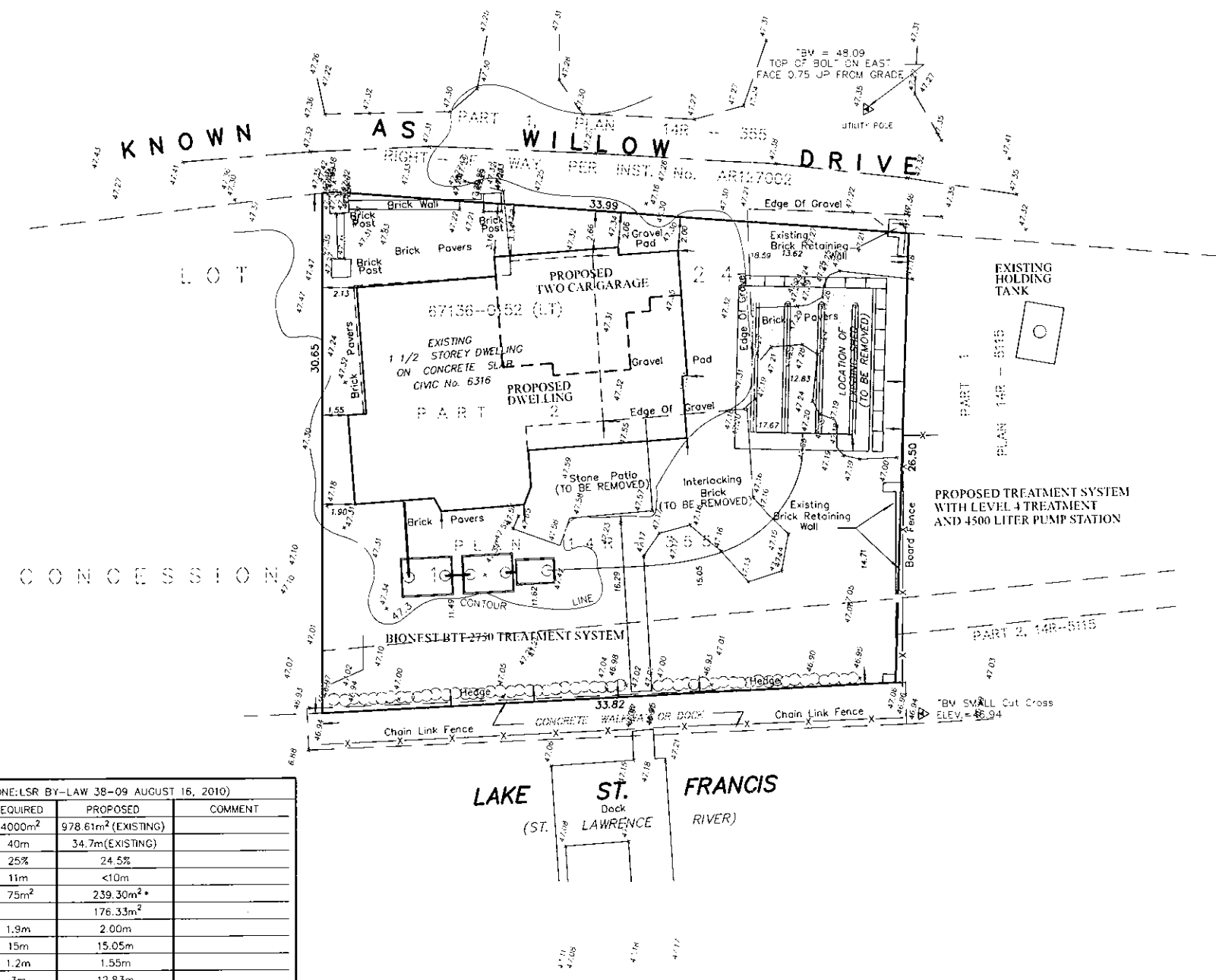
SECURITIES

Securities in the amount of \$1,000.00 shall be provided to the municipality.

Securities in the form of irrevocable letters of credit automatically renewed annually, cash or negotiable bonds written in the name of the municipality shall be provided to cover the period of time for which the development of the property is to be completed.

The security deposit will be released upon the completion of construction and the approval of a final inspection as well as the submission and approval of an "as- built" site plan.

SITE PLAN



| ZONING INFORMATION (ZONE:LSR BY-LAW 38-09 AUGUST 16, 2010) | | | |
|--|--------------------|---------------------------------|---------|
| DESCRIPTION | REQUIRED | PROPOSED | COMMENT |
| MIN. LOT AREA | 4000m ² | 978.61m ² (EXISTING) | |
| MIN. LOT FRONTAGE | 40m | 34.7m(EXISTING) | |
| MAX. LOT COVERAGE | 25% | 24.5% | |
| MAX. HEIGHT | 11m | <10m | |
| MIN. DWELLING FLOOR AREA | 75m ² | 239.30m ² * | |
| EXISTING DWELLING FLOOR AREA | | 176.33m ² | |
| MIN. FRONT YARD | 1.9m | 2.00m | |
| MIN. WATERCOURSE SET BACK | 15m | 15.05m | |
| MIN. INT. SIDE YARD | 1.2m | 1.55m | |
| MIN. INT. SIDE YARD(GARAGE) | 3m | 12.83m | |
| PARKING SPACES REQUIRED | 2 | 2 | |

1 - THE MAIN FLOOR FOOTPRINT AREA INCLUDES THE GARAGE AND STORAGE BUT NOT THE BACK SECOND STOREY CANTILEVERED PATIO AREA OR ROOF CANOPY OVER THE LEFT SIDE ENTRANCE. ONLY OUTSIDE WALLS.

2 - SEPTIC TANK DEPICTED ABOVE IS NOT ACCURATE. SEE ATTACHED SEPTIC/GRADING PLAN BY DIMENSIONAL ANALYSIS.

COPYRIGHT © IVAN B. WALLACE O.L.S. LTD. 2021
SKETCH TO ILLUSTRATE PROPOSED DWELLING
6316 WILLOW DRIVE
TOWNSHIP OF SOUTH GLENGARRY
SCALE 1 : 200 METRES

DISTANCE NOTES - METRIC
DISTANCES ARE IN METRES AND CAN BE CONVERTED TO FEET
BY DIVIDING BY 0.3048.

TOPOGRAPHIC INFORMATION
TOPOGRAPHIC INFORMATION INCLUDING EXISTING HOUSE
LOCATION (IN RED) PROVIDED BY MELDRUM SURVEYING
LIMITED FILE 050-19 (FIELD WORK DATED JULY 7, 2020)

CAUTION
THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED
EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.
THE WORK AND DRAWINGS HEREIN WERE COMPLETED FOR THE
EXCLUSIVE USE OF OUR CLIENT AND NO LIABILITY IS
ASSUMED TO ANY THIRD PARTIES OR SUBSEQUENT OWNERS.

THIS PLAN IS NOT AN ORIGINAL UNLESS EMBOSSED BY A
SURVEYORS SEAL

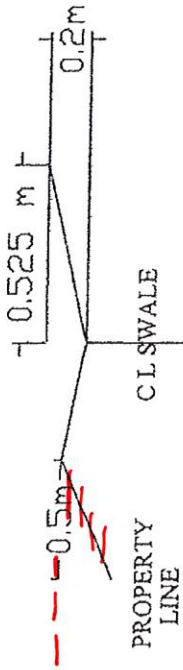
SURVEYORS
A division of Ivan B. Wallace O.L.S.

IBWSURVEYORS.COM | 1.800.667.0696

DRAWN BY: BL | CHECKED BY: MS | PLOT DATE: DECEMBER 8, 2021
FILE NAME: A-028609-SKETCH.vio

Grading Plan

SIDE SLOPES > 4:1



LEGEND

- PROPOSED ELEVATION
- EXISTING ELEVATION
- EXISTING WORKS
- PROPOSED SEWAGE WORKS
- PROPERTY LINE
- TEMPORARY BENCH MARK
(DESCRIPTION: TOP OF BOLT IN HP)
- TEST PIT LOCATION

SEPARATION DISTANCES IN METERS AS BUILT

| |
|-----------|
| D1 = 1.5 |
| D2 = 9.19 |
| D3 = 21.6 |
| D4 = 4.45 |
| D5 = 22.6 |
| D6 = 3.0 |
| D7 = 17.7 |

PROPOSED RETAINING WALL MAXIMUM HEIGHT

TEMPORARY BENCH MARK

WILLOW DRIVE

INTERLOCK LANDING/
STAIRS ASSEMBLY

INTERLOCK RETAINING WALL
FULL PERIMETER OF SEPTIC

EXISTING HOLDING
TANK

EXISTING DWELLING

EXISTING DRILLED
WELL

WATER LEVEL

46.597

AUGUST 9, 2019

ST-LAWRENCE RIVER

DIMENSIONAL ANALYSIS

LOT GRADING PLAN FOR
KIM AND GILES LASCHELLE

CAUTION
THIS IS NOT A PLAN OF SURVEY AND
SHALL NOT BE USED EXCEPT FOR THE
PURPOSE INDICATED IN THE TITLE BLOCK

METRIC
DISTANCES AND ELEVATIONS
SHOWN ON THIS PLAN ARE IN
METERS AND MAY BE CONVERTED
TO FEET BY DIVIDING BY 0.3048

Drawn by: PRS Designed by: PRS Checked by: PRS

Rev. Description Date Approved

Township: Plan# Lot PART Con

South 14R-355 24 2 1 No.: SD/2019/152

Glengarry Civic Address Date: Scale:

6316 WILLOW DRIVE OCT 10, 2021 1:200

BCIN 13527

BCIN 43452

PROVINCE OF ONTARIO

L.I. MASON

2002003

FEB 4, 2022

Page 118 of 178

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 21-2022
FOR THE YEAR 2022**

***BEING A SITE PLAN AGREEMENT BY-LAW AND A BY-LAW TO AUTHORIZE
THE MAYOR AND CLERK TO ENTER INTO A SITE PLAN AGREEMENT
BETWEEN THE CORPORATION OF THE TOWNSHIP OF SOUTH
GLENGARRY AND GILES AND KIMBERLY LASCELLE***

WHEREAS the *Municipal Act 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the Council of the Township of South Glengarry deems it necessary and in the public interest to enter into a Site Plan Agreement with Giles and Kimberly Lascelle being the owners of the land legally described as Part of Lot 24, Concession 1, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, being Part 2, on Plan 14R355 (PIN 671360152), also known as 6316 Willow Drive.

AND WHEREAS the Council of the Township of South Glengarry passed By-law No. 14-18, being a by-law to establish a Site Plan Control Area pursuant to Section 41 of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, on the aforementioned subject property.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Mayor and Clerk are hereby authorized to sign a Site Plan Agreement with Giles and Kimberly Lascelle, a copy of which is attached hereto as Schedule "A" and is hereby declared to form part of this by-law.
2. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2022.***

MAYOR:

CLERK:

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: March 7, 2022

SUBJECT: Return to In-Person Council Meetings

PREPARED BY: Kelli Campeau, GM Corporate Services/Clerk

BACKGROUND:

At the onset of the COVID-19 pandemic, Council and Committee meetings were moved to an electronic format in order to protect the health and safety of both staff and members of the public, as well as to meet the mandates and guidelines established by the Province of Ontario and Eastern Ontario Health Unit. Electronic meetings continued throughout 2021 due to continued restrictions related to COVID-19.

Additionally, throughout 2021 the Township office underwent a significant renovation project, resulting in the former Council Chambers being converted to additional office space. As there is no longer adequate space at the Township office to hold public meetings, Council meetings will now be held at Tartan Hall at the Char-Lan Recreation Centre (upstairs hall).

ANALYSIS:

As of March 1st, 2022, the Province of Ontario has lifted all capacity limits for indoor public settings and the requirement to verify proof of vaccination. Requirements for masks and passive screening of patrons remain in place.

With key public health indicators continuing to improve and the lifting/easing of the above noted measures, it is recommended that Council consider returning to in-person meetings in the near-term future.

RECOMMENDATION:

In order to provide Administration with adequate time to finalize the new Council chamber set-up at Tartan Hall, the suggested return to in-person meetings is **April 4, 2022**.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: March 7, 2022

SUBJECT: 2022 Grants and Donations Requests

PREPARED BY: Michael Hudson, Interim Treasurer

Attached is a summary of the grant and donation requests for the 2022 fiscal year received to date.

This is an opportunity for Council to review the full listing to consider adding or deleting the applications to date in anticipation of the final 2022 Budget approval. As a reminder, November 30, 2021 was the closing date for applications for 2022.

The applications received meet the criteria set out in the Township's Grant and Donation Policy.

There are 3 requests that require specific comment and approval:

- HGMH Doctor Recruitment Program - HGMH made a presentation at the last Council meeting hoping for support from the Township of South Glengarry for a physician recruitment project. Council requested staff to review a suggested amount from the HGMH to ensure there were sufficient funds to meet their proposal. Accordingly, \$5,000 has been included in the preliminary budget attached which would suggest the Township can support the request subject to any other amendments.
- Attached is a request from the Glengarry Historical Driving Tour seeking a grant of \$2,000 towards the production of video to accompany the audio tour. Last year Council supported the initial phase of this project in the amount of \$1,500.
- Williamstown Santa Claus Parade is seeking a donation of \$1,000 after a 2-year hiatus as a result COVID-19 restrictions in 2020 and 2021.

As it indicates now (preliminary) there are additional unallocated funds of \$13,000 for future specific Council approved requests for the remainder of the year.

2022 Grants and Donation Requests

| Item | 2022 | 2021 | 2020 | 2019 | 2018 |
|-----------------------------------|----------|----------|----------|---------|---------|
| Budget (Preliminary) | 60,000 | 57,500 | 57,500 | 55,000 | 55,000 |
| Lancaster Optimist Club | (4,000) | (4,000) | (4,000) | (4,000) | (3,000) |
| South Glengarry Pipes and Drums | | (4,000) | (4,000) | (500) | (1,000) |
| FoT Ruins of St. Raphaels Inc. | | (4,000) | (1,000) | 0 | (2,000) |
| Martintown Horticultural Society | | (4,000) | 0 | 0 | (4,000) |
| Glengarry Fencibles Trust | (4,000) | (4,000) | (4,000) | (4,000) | (4,000) |
| GNW&L Museum | | (904) | 0 | 0 | 0 |
| Glengarry History | | (2,500) | 0 | (2,000) | 0 |
| Glengarry Highland Games | (4,000) | 0 | (3,000) | (2,000) | (2,000) |
| FoT Summerstown Trails | (4,000) | (4,000) | (4,000) | (4,000) | (4,000) |
| Cooper Marsh Conservators Inc. | (4,000) | (4,000) | (4,000) | (2,000) | (2,000) |
| Glengarry Sports Hall of Fame | (4,000) | (4,000) | (4,000) | (2,000) | (2,000) |
| Beyond 21 | (10,000) | (10,000) | (10,000) | 0 | 0 |
| Cornwall Community Hospital | (5,000) | (5,000) | (5,000) | 0 | 0 |
| HGMH Doctor Recruitment Program | (5,000) | 0 | 0 | 0 | 0 |
| Glengarry Historical Driving Tour | (2,000) | | | | |
| 2022 Santa Claus Parade | (1,000) | 0 | 0 | 0 | 0 |
| Under/(Over Budget) | 13,000 | 7,096 | 14,500 | 34,500 | 31,000 |

Other Past Grant Requests Groups:

Glengarry Inter-Agency Group
 KoC - Santa Claus Parade
 Martintown - Canada Day
 Martintown - Santa Claus Parade
 Martintown Mill
 Sir John Johnson Manor House

The Glendaler's
 South Glengarry Fish & Games
 Williamstown Enhancement
 RRCA (Shoreline Support)
 Williamstown - Santa Claus Parade
 Glen Walter Fireworks

The Glendaler's
 South Glengarry Fish & Games
 Williamstown Enhancement
 RRCA (Shoreline Support)
 Williamstown - Santa Claus Parade
 Glen Walter Fireworks

Glengarry Pioneer Museum
1645 County Road 30,
Dunvegan, ON K0C 1J0

Township Council
Township of South Glengarry
6 Oak St
Lancaster, ON
K0C 1N0

25 February 2022

Dear Council,

I am writing on behalf of the Glengarry Historical Driving Tour to ask for your consideration of a grant for this year's tour. You very generously gave us \$1500 in 2021 for our pilot project of a virtual, bilingual audio-guide tour. Participants could download the tour on their own devices and safely visit both South and North Glengarry historical sites with accompanying discussions by local historians about all the sites we had included.

The project was very successful, and we sold twice the tickets we had for our pre-COVID in-person tours. We had upwards of 250 tourists not only from the local region, but also from Quebec and Ottawa area, and some even from Toronto. There was an appetite for staycations in safety during the pandemic and we believe this will continue for at least this summer as well. This project also enhanced the cooperation of the two regional museums and the townships as both museum curators and tourism co-ordinators were extremely helpful in assisting us.

This year we have opted to add a video component to the tour. This should enhance the interest in the historical sites to be visited. As the program will also be available for download in audio format, the tour can be seen both before touring as a video tour and used during the driving tour of the townships in its audio component. At the end of last year's season, we made the audio available to local schools and senior care facilities for their winter activities.

Because we have increased the components involved from audio only to both audio and video, we will be incurring extra costs for this year's version. I would ask that council consider a grant to us of \$2000 to help us defray the costs of the production of this tour.

I would be happy to provide further details if you require them.

Sincerely,

Stuart Robertson
Event Co-ordinator



Township of South Glengarry
6 Oak Street, P.O. Box 220, Lancaster,
ON, K0C 1N0T: (613) 347-
1166 | F: (613) 347-3411
www.southglengarry.com

Environment Committee Minutes

January 18, 2022

5:05 PM

Attendance

Stephanie Jaworski, Chair
Angie Parker
Colleen Bissonnette
Aodin MacDonell

Regrets

Mike Madden, Vice Chair

Resource Members

Chris Leblanc- Director of Roads and Waste Management
Jennifer Brown Hawn- WSP
Crystal LeBrun- Deputy Clerk
Sarah McDonald – GM of Infrastructure

1. Welcome

The chair opened the meeting and welcomed committee members and anyone watching online.

2. Approval of Agenda

Moved to approve the agenda as presented.

It was:

MOVED BY: Aodin MacDonell

SECONDED BY: Angela Parker

CARRIED

3. Approval of Minutes from November 23, 2021 as amended.

It was:

MOVED BY: Colleen Bissonnette

SECONDED BY: Angela Parker

CARRIED

4. Business Arising from the Minutes

- **Committee Discussed a landfill tour – staff confirmed it can be**

scheduled in the spring

5. Presentation

- **None**

6. Ongoing Projects

- Food Cycler Pilot Feedback – Staff presented high level results from the pilot project (attached). Committee members discussed preliminary results and there is more information they would like to receive from Food Cycle Science such as Electricity Usage, lifecycle of machines, landfill impacts and future rollout.
- Waste Composition Study- Staff will be meeting with Stewardship Ontario to discuss data and results of the composition study and detailed results will be presented to the Committee at a future meeting.

7. New Business

- Implementation of Recycling and Garbage Contract
 - Committee would like to see bag tags sold at various locations.
- Landfill Updates
 - Committee Discussed Landfill Tonnage at South Glengarry Landfills and Cornwall Material Recovery Facility.
- 2022 Initiatives
 - Annual Report from WSP to be received by end of March 2022. This report will provide recommendations and initiatives for 2022.

8. Next Meeting – March 1, 2022

Agenda Standing items:

- Foodcycler Feedback
- Garbage/Recycling feedback
- Waste composition study

9. Adjournment 6:00 PM.

It was:

MOVED BY: Colleen Bissonnette

SECONDED BY: Aodin MacDonell

CARRIED



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 Fax: 613-938-3221 www.rrca.on.ca

MEMORANDUM

To: Township of South Glengarry Council, CAO, and Clerk
From: Lisa Van De Ligt, Team Lead, Communications and Stewardship
Date: February 23, 2022
Subject: RRCA Board of Directors meeting highlights (February 17, 2022)

The Raisin Region Conservation Authority (RRCA) Board of Directors consists of 8 representatives from the RRCA's 5 member municipalities: City of Cornwall and Townships of North Glengarry, South Glengarry, South Stormont and North Stormont.

Following every Board meeting, councils, CAOs and clerks of the RRCA's 5 member municipalities are sent meeting highlights and the date of the next meeting. The RRCA Board meets monthly (except for July, August, and December).

February 17, 2022 RRCA Board of Directors Meeting Highlights:

- Approved minutes from the January 20, 2022 Board of Directors meetings can be found at <http://www.rrca.on.ca/page.php?id=15>.
- Board approved the 2022 RRCA budget.
- Board approved the RRCA Programs and Services Inventory as per Ontario Regulation 687/21 under the *Conservation Authorities Act*.
- Board received an update on the Ministry of Environment, Conservation, and Parks' recruitment for an Agricultural Sector Representative on Conservation Authority Board of Directors.
- Board approved appointments to various Committees.
- Board approved the submission of 4 funding applications to the provincial government to support water and erosion control infrastructure projects:
 1. Fly Creek Pumping Station Repairs (City of Cornwall)
 2. Loch Garry Dam berm maintenance (Township of North Glengarry)
 3. Kenyon Dam berm maintenance (Township of North Glengarry)
 4. Mill Pond Dam Inspection and Mitigation report (Township of North Glengarry)
- Board approved a grant submission in partnership with Watersheds Canada to support land stewardship in the RRCA jurisdiction.

Next RRCA Board meeting date: March 17, 2022



REGULAR COUNCIL MINUTES

Corporation of the United Counties of Stormont, Dundas and Glengarry

February 22, 9:00 a.m.

Members Present: Warden C. Williams, Councillors A. Armstrong, S. Byvelds, T. Fraser, K. Gardner, S. Jaworski, F. Landry, J. MacDonald, B. McGillis, D. Smith, J. Wert

Staff Present: CAO Simpson, Clerk Casselman, Director de Haan, Director St-Onge, Director Young, Director Russell, Manager of Infrastructure Jans, Communications Coordinator Lihou, Community Librarian Halstead

1. Call Meeting to Order by Resolution

Resolution No. Resolution No. 2022-15

Moved by Councillor MacDonald

Seconded by Councillor Wert

THAT the meeting of the Council of the United Counties of Stormont, Dundas and Glengarry be hereby called to order.

CARRIED

2. Adoption of Agenda

Resolution No. Resolution No. 2022-16

Moved by Councillor Landry

Seconded by Councillor Fraser

THAT Council approve the agenda as amended.

CARRIED

The agenda was amended by adding a traffic item under Miscellaneous Business, Item 14.1.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Adoption of Minutes

4.1 January 24, 2022

Resolution No. 2022-17

Moved by Councillor Byvelds

Seconded by Councillor Gardner

THAT the minutes of the meeting, including the in-camera minutes, of the Council of the United Counties of Stormont, Dundas and Glengarry, held January 24, 2022, be adopted as circulated.

CARRIED

5. Delegations

6. Action Requests

6.1 Corporate Services

a. Donations

Resolution No. Resolution No. 2022-18

Moved by Councillor McGillis

Seconded by Councillor Armstrong

THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve the following donations for 2022:

| | |
|------------------------------|-----------|
| St. Lawrence River Institute | \$10,000 |
| County Fairs | \$9,000 |
| Royal Canadian Legion | \$940 |
| Mobile Crisis Response Team | \$120,000 |

| | |
|---|----------|
| Eastern Ontario Agri-Food Network | \$25,000 |
| Habitat for Humanity | \$1,000 |
| Ronald McDonald House | \$50,000 |
| Miscellaneous | \$1,000 |
| Police Services Board Community Initiatives | \$5,000 |
| CARRIED | |

6.2 Financial Services

a. 2021 Reserve Transactions

Resolution No. Resolution No. 2022-19

Moved by Councillor Armstrong

Seconded by Councillor Smith

THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve the 2021 reserve transactions up to the following amounts:

- \$250,000 be allocated to the Regional Incentive Program Reserve
- \$1,249,686 be allocated to the Bridge Reserve
- \$45,000 be allocated to the Roads Resurfacing Reserve
- \$85,000 be allocated to the Roads Equipment Reserve
- \$747,346 be allocated to the Roads Projects Reserve
- \$116,190 be allocated to the Roads Building Reserve
- \$2,076,560 be allocated to the Now Needs Roads Reserve
- \$1,104,692 be allocated to the COVID-19 Reserve

Any accumulated General Surplus as at December 31, 2021 will be allocated to the Working Reserve.

CARRIED

6.3 Transportation

a. Contract Extension – Stinson Fuels

Resolution No. Resolution No. 2022-20

Moved by Councillor Landry
Seconded by Councillor Fraser

THAT the Council of the United Counties of Stormont, Dundas and Glengarry authorize a contract extension with W.O. Stinson and Son Ltd. for the supply and delivery of diesel and unleaded gasoline until May 31, 2023, under the terms and conditions of the existing contract.

CARRIED

6.4 Planning

6.5 Court Services

6.6 County Library

6.7 IT Services

7. Tenders and Quotations

7.1 2022 Hot Mix Tender

Resolution No. Resolution No. 2022-21

Moved by Councillor McGillis
Seconded by Councillor Smith

THAT the Council of the United Counties of Stormont Dundas and Glengarry accept the joint tender from Cornwall Gravel Company Ltd. for hot mix paving and other related works at their unit prices totaling \$5,308,465 plus HST

The joint tender includes the following:

- The United Counties (\$4,875,585)
- The Township of South Stormont (\$432,880)

AND THAT the Director of Transportation Services be authorized to sign all necessary documents to give effect to the contract.

CARRIED

7.2 Cold In Place Recycling with Expanded Asphalt

Resolution No. Resolution No. 2022-22

Moved by Councillor Gardner

Seconded by Councillor Wert

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from Roto Mill Inc. for the Cold in Place Recycling with Expanded Asphalt and other related works on various County roads at their unit prices totaling \$3,557,553.14 plus H.S.T.;

AND THAT the Director of Transportation Services be authorized to sign all necessary documents to give effect to the contract.

CARRIED

8. By-laws

8.1 2022 Tax Ratios

Resolution No. Resolution No. 2022-23

Moved by Councillor Byvelds

Seconded by Councillor MacDonald

THAT By-law No. 5334, a by-law to establish property tax ratios for the County and municipal purposes for the year 2022, be read and passed in Open Council, signed and sealed.

CARRIED

8.2 2022 Tax Rates

Resolution No. Resolution No. 2022-24

Moved by Councillor Armstrong

Seconded by Councillor Wert

THAT By-law No. 5335, a by-law for the purpose of adopting and raising the General Upper-tier levy for the year 2022, be read and passed in Open Council, signed and sealed.

CARRIED

8.3 Municipal Modernization Funding – Public Works Permits Integration and Modernization

Resolution No. Resolution No. 2022-25

Moved by Councillor Landry

Seconded by Councillor Gardner

THAT By-law No. 5336, being a by-law to authorize a transfer payment agreement between the United Counties of Stormont, Dundas and Glengarry and Her Majesty the Queen in Right of the Province of Ontario, as represented by the Minister of Municipal Affairs and Housing, be read and passed in Open Council, signed and sealed.

CARRIED

8.4 Municipal Modernization Funding – Joint Zoning By-Law Review

Resolution No. Resolution No. 2022-26

Moved by Councillor Smith

Seconded by Councillor McGillis

THAT By-Law No. 5337, being a by-law to authorize a transfer payment agreement between the United Counties of Stormont, Dundas and Glengarry and Her Majesty the Queen in Right of Ontario, as represented by the Minister of Municipal Affairs and Housing, be read and passed in Open Council, signed and sealed.

CARRIED

8.5 Municipal Modernization Funding – Joint Subdivision and Site-Plan Manual

Resolution No. Resolution No. 2022-27

Moved by Councillor Byvelds

Seconded by Councillor Fraser

THAT By-Law No. 5338, being a by-law to authorize a transfer payment agreement between the United Counties of Stormont, Dundas and Glengarry and the Queen in Right of Ontario, as represented by the Minister of Municipal Affairs and Housing, be read and passed in Open Council, signed and sealed.

CARRIED

9. Consent Agenda

Resolution No. Resolution No. 2022-28

Moved by Councillor Armstrong

Seconded by Councillor Fraser

THAT all items listed under the Consent Agenda section of the agenda be received for information purposes.

CARRIED

9.1 Monthly Activity Summaries

9.2 Monthly Financial Summary

9.3 SDG Library Branch Reports

9.4 Service Manager Joint Liaison Committee Agenda - February 10, 2022

9.5 Town of Halton Hills Resolution re: Dissolve Ontario Land Tribunal

Councillor Jaworski left the meeting. (Time: 9:44 a.m.)

10. Boards and Committees

Council members provided updates on various board and committee activities.

11. Key Information

11.1 Education Symposium

Councillor Gardner provided an update on the Rural Education Symposium. The Rural Education Working Group intends to present a plan to Council at a future meeting.

11.2 SDG Historic Tour Update

Todd Lihou, Corporate communications Coordinator, presented progress on the SDG Historic Tour project.

11.3 Draft Roadside Signage Policy

Director de Haan presented the key highlights of the draft Roadside Signage Policy. Council members provided feedback on the draft policy.

11.4 Mobile Food Offerings - Summerstown Forest

Director de Haan provided an update on the request for mobile food offerings at Summertown Forest. Council directed staff to not pursue the matter any further.

11.5 2022 Road Tour

Director de Haan inquired on whether council would prefer a spring or fall road tour. Council agreed to not schedule a road tour for 2022.

12. Motions and Notices of Motions

12.1 Motion of which notice has been previously given: Councillor Byvelds

Resolution No. Resolution No. 2022-29

Moved by Councillor Byvelds

Seconded by Councillor Gardner

WHEREAS legislation was put in place to allow for the legal and lawful use of stop sign cameras on school buses as of June 22, 2022; and

WHEREAS this valuable tool will serve as means of enforcement of Ontario's Traffic Act, as it applies to illegal passing of stopped school buses; and

WHEREAS the Trustees of the Upper Canada District School Board encourages that these systems be implemented within a timely fashion to enhance the safety of all school children on their journeys to and from school.

NOW THEREFORE BE IT RESOLVED that County staff be directed to report back with information on the process and proposed by-law for the implementation of stop sign cameras on school buses in SDG.

CARRIED

13. Petitions

14. Miscellaneous Business

14.1 Pedestrian Crossing at Tim Hortons, County Road 2, Iroquois

Councillor Gardner brought forward a pedestrian crossing concern on County Road 2 in Iroquois at the Tim Hortons. Staff were directed to investigate and report back to Council.

15. Unfinished Business Summary

16. Closed Session

Resolution No. Resolution No. 2022-30

Moved by Councillor Wert

Seconded by Councillor McGillis

That Council proceed in-camera pursuant to Section 239 (2) (b) of the *Municipal Act, 2001* - personal matters about an identifiable individual, including municipal or local board employees: Human Resources Matter.

CARRIED

Resolution No. Resolution No. 2022-31

Moved by Councillor Gardner

Seconded by Councillor Fraser

THAT Council rise and reconvene without reporting.

CARRIED

17. Ratification By-law

Resolution No. Resolution No. 2022-32

Moved by Councillor Landry

Seconded by Councillor MacDonald

THAT By-Law No. 5339, being a by-law to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed.

CARRIED

18. Adjournment by Resolution

Resolution No. Resolution No. 2022-33

Moved by Councillor McGillis

Seconded by Councillor Byvelds

THAT Council adjourn to the call of the Chair.

CARRIED

Warden

Clerk



February 22, 2022

**MINUTES OF
COMMITTEE OF ADJUSTMENT**

Township of South Glengarry

A meeting of the Committee of Adjustment was held at 6:00 pm on February 22, 2022 via a public zoom webinar with phone access.

Committee Members present were: Mayor Lyle Warden (Chairperson), Councillor Stephanie Jaworski, Councillor Martin Lang, Councillor Sam McDonell, Councillor Rebecca Luck, Kelli Campeau Clerk, and Secretary-Treasurer Joanne Haley

MOVED BY: Sam McDonell

SECONDED BY: Martin Lang

BE IT RESOLVED THAT the Committee of Adjustment meeting of February 22, 2022 is hereby called to order.

CARRIED

Meeting was called to order at 6:00 pm

Approval of Agenda

MOVED BY: Sam McDonell

SECONDED BY: Stephanie Jaworski

BE IT RESOLVED THAT the Agenda be approved as presented.

CARRIED

Approval of Minutes

MOVED BY: Martin Lang

SECONDED BY: Stephanie Jaworski

BE IT RESOLVED THAT the Minutes of the February 7, 2022 meeting be approved as presented.

CARRIED



Declaration of Pecuniary Interest

None.

Members of the public that participated in this meeting via zoom or by phone were as follows:

- Colin Allaire – 5670 Power Dam Dr, Long Sault, ON – agent for A-03-22

Review of Application:

1. Application A-03-22- Allaire

- **Subject Property:**

Part of Lot 9, Concession 1 Front, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 19408 County Road 2.

The subject property is:

- currently used seasonally and contains a grandfathered camping trailer and accessory structures
- almost entirely manicured
- is approximately 0.73 acres in area

- **Proposed Minor Variance:**

- The applicant is proposing to construct a new single detached dwelling unit which will also contain a secondary dwelling unit therefore the following relief from the Zoning By-Law 38-09 is requested:
 - Part 3.39 (7) (c) - to reduce the Watercourse Setback from 30 meters to 15 meters from the canal to the proposed single detached dwelling, from 30 meters to 22.86 meters from the St. Lawrence River to the proposed single detached dwelling including the deck, and;
 - Part 3.39 (12)- to permit development and site alteration within 15 meters of the Provincially Significant Wetland (PSW) Boundary.

- **Planning:**

The property is designated Residential District in the Official Plan. This application conforms to the general intent of the Official Plan. The property is zoned Floodplain- Holding and Residential One and conforms to the general intent of the Zoning By-law.

- An Environmental Impact Study (EIS) was completed by Tillaart Environmental Consulting.



- This study supports the proposed development and the requested reduced setbacks from the watercourse and the PSW

- **Consultation:**

- This application was circulated to applicable municipal staff, Planning and Building have no concerns with this application.
- This application was circulated to the RRCA and SDG, they have no concerns or objections to this application.
- We received one question from a member of the public wondering if the proposed dwelling will impact upon deeded access

Discussion:

Member Stephanie Jaworski asked Ms. Joanne Haley what the standard was in terms of setbacks from a PSW (Provincially Significant Wetland).

Ms. Joanne Haley explained that a PSW is not like a watercourse setback. A biologist can recommend reducing the setback providing the Environmental Impact Study supports a reduced setback. In this case the study completed recommended development no closer than 15 metres and therefore the applicant designed their development accordingly.

Member Stephanie Jaworski asked if the study is peer reviewed by the Raisin Region Conservation Authority (RRCA) on behalf of the Municipality.

Ms. Joanne Haley explained the role of the RRCA is to review these studies when required. As well, in the Official Plan and the Zoning By-law it states any development within 120 meters triggers a study and does not permit development within 30 meters. If the study supports a reduced setback, the developer can apply for a minor variance and administration can recommend approval.

Colin Allaire stated he had no additional comments.

MOVED BY: Sam McDonell

SECONDED BY: Martin Lang

CARRIED

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.



Next Meeting date: March 7, 2022

MOVED BY: Sam McDonell

SECONDED BY: Rebecca Luck

Adjournment

BE IT RESOLVED THAT the meeting of February 22, 2022 be adjourned to the call of the Chair @ 6:16pm

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: March 7, 2022

SUBJECT: Consent Application B-210-21

PREPARED BY: Joanne Haley, GM Planning, Building and Enforcement

RE: B-210-21
Part of Lots 15-17, Concession 2 IL
Former Township of Charlottenburgh
Korsch Investments Ltd.

Type of Consent: Lot addition

Subject:

The subject property is located on part of lots 15-17, Concession 2 IL, on the east side of Boundary Road. The purpose of this application is to add approximately 4.4 acres of land for future development while retaining approximately 49.2 acres of land.

Official Plan Designations:

The subject property is designated Employment District and Rural District in the County Official Plan. This proposed consent conforms to the Official Plan.

Zoning By-law:

The subject property is zoned Highway Commercial and Rural in the Township's Zoning By-law. This proposed consent conforms to the Zoning By-law.

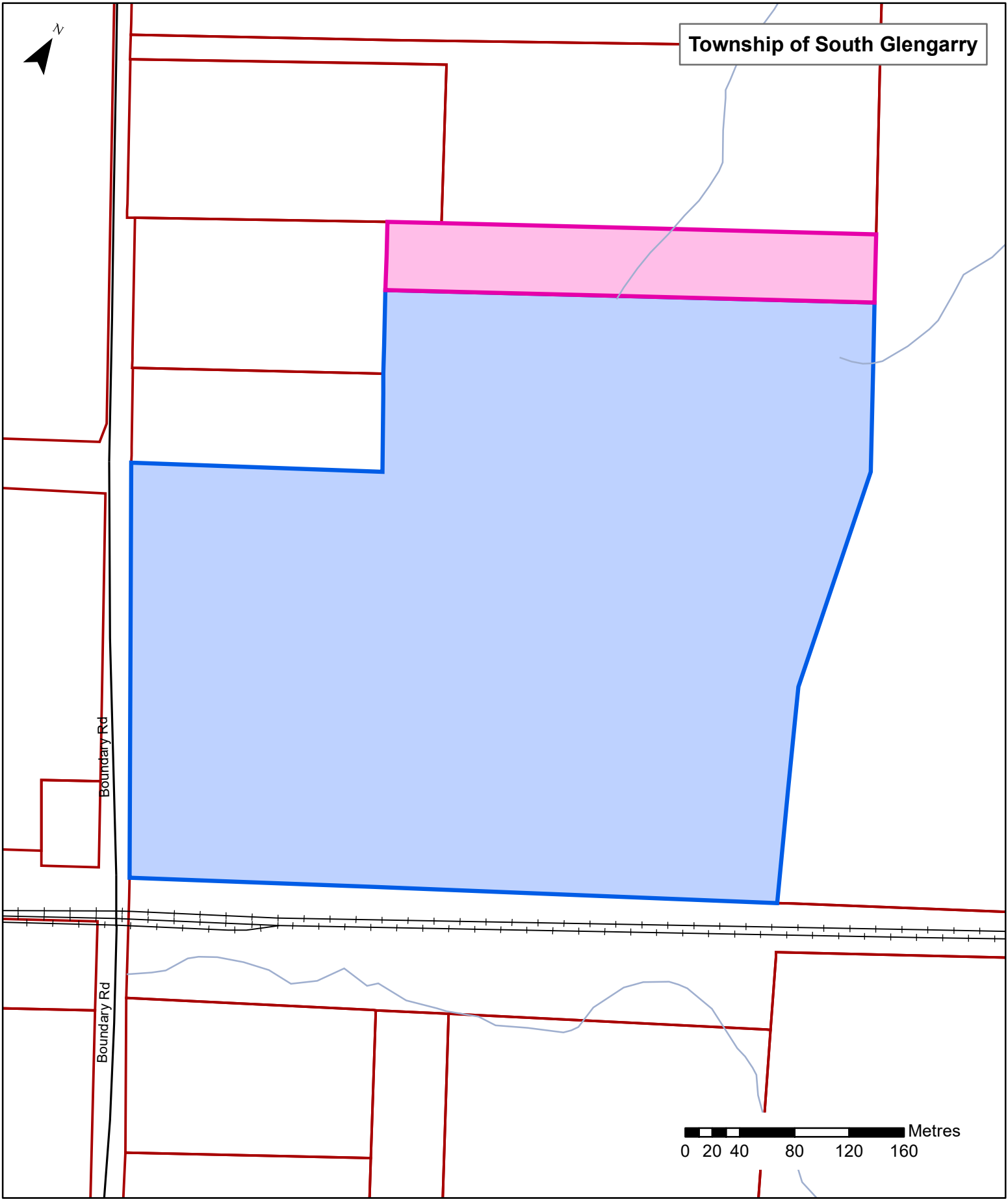
Proposed Recommendation:



That the United Counties of SDG Director of Planning Services approves this application for consent as it conforms to the PPS, the Official Plan, and the Zoning By-law. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. The Township of South Glengarry will complete a site visit of the severed and retained lands to ensure that there are no concerns with proposed septic systems.

Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00.

3. That the property owner and the agent acknowledge that a zoning amendment will be required to be applied for and approved on the severed lands that are zoned Rural to permit a proposed Highway Commercial use.



-  Retained ~ 49.21 acres
-  Severed ~ 4.42 acres

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: March 7, 2022

SUBJECT: Consent Summary 2021

PREPARED BY: Joanne Haley, GM Planning, Building and Enforcement

CONSENT APPLICATIONS SUMMARY- 2021

| # | Application # | Recommendation | Decision |
|----|------------------|----------------|----------|
| 1 | B-5-21 | Recommended | Approved |
| 2 | B-17-21 | Recommended | Approved |
| 3 | B-18-21 | Recommended | Approved |
| 4 | B-35-21 | Recommended | Approved |
| 5 | B-44-21 | Recommended | Approved |
| 6 | B-47-21 | Recommended | Approved |
| 7 | B-51-21 | Recommended | Approved |
| 8 | B-55-21 | Recommended | Approved |
| 9 | B-62-21 | Recommended | Approved |
| 10 | B-63-21 | Recommended | Approved |
| 11 | B-64-21 | Recommended | Approved |
| 12 | B-65-21 | Recommended | Approved |
| 13 | B-84-21 | Recommended | Approved |
| 14 | B-101-21 | Recommended | Approved |
| 15 | B-102-21 | Recommended | Approved |

| | | | |
|----|----------|-------------|----------|
| 16 | B-106-21 | Recommended | Approved |
| 17 | B-115-21 | Recommended | Approved |
| 18 | B-116-21 | Recommended | Approved |
| 19 | B-130-21 | Recommended | Approved |
| 20 | B-135-21 | Recommended | Approved |
| 21 | B-136-21 | Recommended | Approved |
| 22 | B-138-21 | Recommended | Approved |
| 23 | B-140-21 | Recommended | Approved |
| 24 | B-148-21 | Recommended | Approved |
| 25 | B-152-21 | Recommended | Approved |
| 26 | B-156-21 | Recommended | Approved |
| 27 | B-157-21 | Recommended | Approved |
| 28 | B-158-21 | Recommended | Approved |
| 29 | B-161-21 | Recommended | Approved |
| 30 | B-176-21 | Recommended | Approved |
| 31 | B-179-21 | Recommended | Approved |
| 32 | B-180-21 | Recommended | Approved |
| 33 | B-192-21 | Recommended | Approved |
| 34 | B-193-21 | Recommended | Approved |
| 35 | B-194-21 | Recommended | Approved |
| 36 | B-195-21 | Recommended | Approved |
| 37 | B-196-21 | Recommended | Approved |
| 38 | B-210-21 | | |

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: March 7, 2022

SUBJECT: Notices of Consent Decisions

PREPARED BY: Joanne Haley GM- Planning, Building and Enforcement

RE: Notice of Consent Decision

Please find attached five “Notice of Decision” letters from the United Counties of Stormont, Dundas, and Glengarry. Please note that the memo recommending the consent approval is also attached.



UNITED COUNTIES OF STORMONT, DUNDAS AND GLENGARRY ***DECISION***

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry did, on **Thursday, February 3, 2022**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

APPLICATION NO. B-192-21

OWNER: Barbara Dettwiler

MUNICIPALITY: South Glengarry

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.


Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. A review fee of \$200.00 must be paid to the Township. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
2. A Parkland fee of \$1,000.00 must be paid to the Township. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
3. The Township of South Glengarry will complete a site visit of the severed and retained lands to ensure that there are no concerns with the existing septic system and that there is sufficient area for a proposed septic system upon development. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
4. Road widening must be deeded to the Township on both the severed and retained lands. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
5. A review fee of \$460 must be paid to the Raisin Region Conservation Authority. Raisin Region Conservation will clear the conditions with the Administrative Assistant – Planning.
6. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$225.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:


Peter Young, MCIP RPP
Director of Planning Services

I, Shayne Wheeler, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.


Shayne Wheeler, Administrative Assistant

NOTE: The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Administrative Assistant-Planning **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED IS:**

February 03, 2023

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: **FEBRUARY 23, 2022**



DEPARTMENT OF PLANNING SERVICES

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

Tel: 613-932-1515 • Fax: 613-936-2913 • Email info@sdgcounties.ca • www.sdgcounties.ca

NOTICE OF DECISION

APPLICATION NO. B-192-21

NAME: Barbara Dettwiler

MUNICIPALITY: Township of South Glengarry (Former Geographic Lancaster Twp.)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Local Planning Appeal Tribunal:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Ontario Land Tribunal must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$400.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant-Planning, United Counties of S. D. & G. who will forward all documents to the Ontario Land Tribunal.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 1218**.

LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS: February 23, 2022

Date of giving of this notice is: February 3, 2022

Shayne Wheeler
Administrative Assistant-Planning
Email: swheeler@sdgcounties.ca

INFORMATION REPORT

REPORT TO: Council



MEETING DATE: January 17, 2022

SUBJECT: Consent Application B- 192-22

PREPARED BY: Joanne Haley

RE: B- 192-22

Part Lot 3, Concession 9

Former Township of Lancaster

Detwiller

Type of Consent: To Create A Building Lot

Subject:

The subject property is located on part of lot 3, Concession 9, specifically on the south side of Concession Road 10 and north of Lancaster Heights Subdivision. The purpose of this severance is to reduce the size of the retained land that is residentially developed to improve the ability to maintain it by the applicant while creating a building lot that will be approximately 14.77 acres in size.

Official Plan Designations: The subject property is designated Rural in the County Official Plan. Section 8.14.13.3. D. I of the County Official Plan indicates that “up to two consents for residential purposes may be granted for a legally conveyable lot, excluding the retained lot where the approval authority is satisfied that a plan of subdivision of the land is not necessary for the proper and orderly development of the land; where the lot existed as of January 1, 1980 and where the land is located in the Rural District as shown on the Land Use Plan Schedules. This proposed consent conforms to the Official Plan.

Zoning By-law: The subject property is zoned Rural in the Township’s Zoning By-Law. This proposed consent conforms to the Zoning By-law.

Proposed Recommendation:

That the United Counties of SDG Director of Planning Services approves this application for consent as it conforms to the PPS, the Official Plan and the Zoning By-Law. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. A Parkland fee of \$1,000.00 must be paid to the Township.
3. The Township of South Glengarry will complete a site visit of the severed and retained lands to ensure that there are no concerns with the existing septic system and that there is sufficient area for a proposed septic system upon development. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00.
4. Road widening must be deeded to the Township on both the severed and retained lands.

Respectfully submitted by: Joanne Haley

Date: January 10, 2022

INFORMATION REPORT

REPORT TO: Council



MEETING DATE: January 17, 2022

SUBJECT: Consent Application B- 193-21

PREPARED BY: Joanne Haley

RE: B-193-21

Part Lot 26, Concession 4

Former Township of Lancaster

Newbrabant Farms Ltd.

Type of Consent: To dispose of a surplus dwelling to a farming operation.

Subject:

The subject property is located on part of lot 26, Concession 4 on the north side of Concession 4 also known as County Road 25.. The purpose of this application is to sever approximately 2 acres of residentially developed land that is surplus to the farming operation and to retain approximately 25 acres of agricultural land.

Official Plan Designations: The subject property is designated Agriculture in the County Official Plan. In Section 8.14.13 II of the County Official Plan there are strict policies for consents in an Agricultural Designation. Section 8.14.13.II.1.2 indicates that “a consent may be granted on lands designated as Agricultural Resource Land as shown on the Land Use Plan Schedules for a residence surplus to a farming operation”. This proposed consent conforms to the Official Plan. Section 8.14.13.II.7 indicates that “where a consent is granted for a residence surplus to a farming operation, a local Municipality shall through a Zoning By-law or other municipal approach prohibit further dwellings on the vacant retained lands created by the subject consent.”

Zoning By-law: The subject property is zoned Agriculture in the Township of South Glengarry Zoning By-law. This proposed consent does not conform to the Township’s Zoning By-Law as the proposed retained land is less than 20 hectares (49.4 acres).

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Official Plan, the general intent of the Zoning By-Law and the PPS. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. The applicant must apply for a zoning amendment to reduce the minimum lot area of the retained lands as well as to prohibit residential construction. The zoning amendment application fee is \$1,200.00.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00.

Respectfully submitted by: Joanne Haley

Date: January 10, 2022

TITLE:



UNITED COUNTIES OF
STORMONT, DUNDAS AND GLENGARRY
DECISION

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry did, on **Thursday, February 3, 2022**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

APPLICATION NO. B-194-21

OWNER: Robert Tait MacRae

MUNICIPALITY: South Glengarry

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. A review fee of \$200.00 must be paid to the Township for each application. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
2. A parkland fee of \$1,000.00 must be paid to the Township for each application. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
3. Road widening must be deeded to the Township of both the severed and retained lands. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
4. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$225.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:

Peter Young, MCIP RPP
Director of Planning Services

I, Shayne Wheeler, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.

Shayne Wheeler, Administrative Assistant

NOTE: The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Administrative Assistant-Planning **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED IS:**

February 03, 2023

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: **FEBRUARY 23, 2022**



DEPARTMENT OF PLANNING SERVICES

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

Tel: 613-932-1515 • Fax: 613-936-2913 • Email info@sdgcounties.ca • www.sdgcounties.ca

NOTICE OF DECISION

APPLICATION NO. B-194-21

NAME: Robert Tait MacRae

MUNICIPALITY: Township of South Glengarry (Former Geographic Lancaster Twp.)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Local Planning Appeal Tribunal:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Ontario Land Tribunal must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$400.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant-Planning, United Counties of S. D. & G. who will forward all documents to the Ontario Land Tribunal.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 1218**.

LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS: February 23, 2022

Date of giving of this notice is: February 3, 2022

Shayne Wheeler
Administrative Assistant-Planning
Email: swheeler@sdgcounties.ca

INFORMATION REPORT

REPORT TO: Council



MEETING DATE: February 7, 2022

SUBJECT: Consent Application B- 194-21 & 195-21

PREPARED BY: Joanne Haley

RE: B- 194-21 & 195-21

Part of Lot 36, Concession 1

Geographic Township of Lancaster

MacRae

Type of Consent: To Create 2 Building Lots

Subject:

The subject property is located on Part of Lot 36, Concession 1, on the south side of Old Montreal Road along the St. Lawrence River. The purpose of these applications are to create two building lots and to retain a residentially developed lot. The proposed lots can be serviced by municipal water and wastewater.

Official Plan Designations: The subject property is designated Residential District and is located within the Urban Settlement Area of South Lancaster. This proposed consent conforms to the Official Plan.

Zoning By-law: The subject property is zoned Residential One and Floodplain-Holding. The proposed consent conforms to the Zoning By-Law.

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the PPS, the Official Plan and the Zoning By-Law. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township for each application.
2. A parkland fee of \$1,000.00 must be paid to the Township for each application.

3. Road widening must be deeded to the Township of both the severed and retained lands.
4. That the applicant acknowledges that prior to a building permit being issued, a minor variance may be required to be applied for and approved to reduce the watercourse setback located on the east side of the property known as the severed portion for B-195-21.

Respectfully submitted by: Joanne Haley

Date: January 25, 2022



UNITED COUNTIES OF
STORMONT, DUNDAS AND GLENGARRY
DECISION

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry did, on **Thursday, February 3, 2022**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

APPLICATION NO. B-195-21

OWNER: Robert Tait MacRae

MUNICIPALITY: South Glengarry

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. A review fee of \$200.00 must be paid to the Township for each application. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
2. A parkland fee of \$1,000.00 must be paid to the Township for each application. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
3. Road widening must be deeded to the Township of both the severed and retained lands. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
4. That the applicant acknowledges that prior to a building permit being issued, a minor variance may be required to be applied for and approved to reduce the watercourse setback located on the east side of the property known as the severed portion for B-195-21. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
5. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$225.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:

Peter Young, MCIP RPP
Director of Planning Services

I, Shayne Wheeler, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.

Shayne Wheeler, Administrative Assistant

NOTE: The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Administrative Assistant-Planning **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED IS:**

February 03, 2023

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: **FEBRUARY 23, 2022**



DEPARTMENT OF PLANNING SERVICES

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

Tel: 613-932-1515 • Fax: 613-936-2913 • Email info@sdgcounties.ca • www.sdgcounties.ca

NOTICE OF DECISION

APPLICATION NO. B-195-21

NAME: Robert Tait MacRae

MUNICIPALITY: Township of South Glengarry (Former Geographic Lancaster Twp.)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Local Planning Appeal Tribunal:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Ontario Land Tribunal must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$400.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant-Planning, United Counties of S. D. & G. who will forward all documents to the Ontario Land Tribunal.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 1218**.

LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS: February 23, 2022

Date of giving of this notice is: February 3, 2022

Shayne Wheeler
Administrative Assistant-Planning
Email: swheeler@sdgcounties.ca



DEPARTMENT OF PLANNING SERVICES

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NOTICE OF DECISION

APPLICATION NO. B-196-21

NAME: Jeffrey & Kelsey Duval

MUNICIPALITY: Township of South Glengarry (Former Geographic Lancaster Twp.)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Local Planning Appeal Tribunal:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Ontario Land Tribunal must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$400.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant-Planning, United Counties of S. D. & G. who will forward all documents to the Ontario Land Tribunal.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 1218**.

LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS: February 23, 2022

Date of giving of this notice is: February 3, 2022

Shayne Wheeler
Administrative Assistant-Planning
Email: swheeler@sdgcounties.ca



UNITED COUNTIES OF STORMONT, DUNDAS AND GLENGARRY *DECISION*

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry did, on **Thursday, February 3, 2022**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

APPLICATION NO. B-196-21

OWNER: Jeffrey & Kelsey Duval

MUNICIPALITY: South Glengarry

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. A review fee of \$200.00 must be paid to the Township. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
2. The applicant must apply for a zoning amendment to prohibit residential construction on the retained lot(s) and address any other deficiencies. The zoning amendment application fee is \$1,200.00. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00. The Township of South Glengarry will clear the conditions with the Administrative Assistant – Planning.
4. That an undertaking be provided to the United Counties, confirming that both retained lots, the small north/west retained lot and the larger retained lot south/east of the severed parcel, are merged in title with the abutting agricultural land being PIN 671410189. The United Counties of SDG Approval Authority will clear the condition with the Administrative Assistant-Planning.
5. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$220.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:


Peter Young, MCIP RPP
Director of Planning Services

I, Shayne Wheeler, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.


Shayne Wheeler, Administrative Assistant

NOTE: The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Administrative Assistant-Planning **WITHIN TWO YEARS** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED IS:**

February 03, 2024

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: **FEBRUARY 23, 2022**

INFORMATION REPORT

REPORT TO: Council



MEETING DATE: February 7, 2022

SUBJECT: Consent Application B- 196-21

PREPARED BY: Joanne Haley

RE: B-196-21

Part of Lot 27, Concession 5

Former Township of Lancaster

Duval

Type of Consent: To Sever a Surplus Dwelling to a Farming Operation

Subject:

The subject property is located on part of lot 27, Concession 5, on the south side of the road. The purpose of this application is to sever approximately 2.5 acres of residentially developed land that is surplus to the farming operation and to retain 48 acres of agricultural land.

Official Plan Designations: The subject property is designated Agriculture in the County Official Plan. In Section 8.12.13. 2 of the County Official Plan there are strict policies for consents in an Agricultural Designation. Section 8.12.13.3.7.a. i. indicates that a consent may be granted for an “agricultural use if the lot is of a size appropriate for the type of agricultural use common in the area and is sufficiently large to maintain flexibility for future changes in the type or size of the agricultural operation”. This proposed consent conforms to the Official Plan.

Zoning By-law: The subject property is zoned Agriculture in the Township of South Glengarry Zoning By-law. This proposed consent does not conform to the Township’s Zoning By-Law as the proposed retained land is less than 20 hectares (49.4 acres).

Proposed Recommendation:

That the United Counties of SDG Director of Transportation and Planning approves this application for consent as it conforms to the Official Plan, the general intent to the Zoning By-Law and the PPS. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. The applicant must apply for a zoning amendment to reduce the minimum lot area of the retained lands as well as to prohibit residential construction. The zoning amendment application fee is \$1,200.00.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00.

Respectfully submitted by: Joanne Haley

Date: January 25, 2022

TITLE:

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: March 7, 2022

SUBJECT: Roads and Bridges Capital Projects Update

PREPARED BY: Sarah McDonald, P. Eng., GM Infrastructure Services

2022 Capital Roads

The following table summarizes the Road Works presented as part of the **2022 Budget** and their status (current to March 1, 2022). Maps showing the location of the Surface Treatment Tender (RFP 09-2022), the Hot Mix Tender (SDG), and Granular Tender (RFP 08-2022) are attached for reference.

| Road | From | To | Work | Budget | Status |
|-------------------------------|---------------|----------------------|--------------------------------|-----------|--|
| Cemetery | SDG 18 | North Branch | Pulverize Surface Treatment | \$267,946 | Deferred for geotechnical work Intention is to pulverize in 2022 |
| Celtic | South Terrace | End | Pulverize Granular | \$26,220 | Pulverizing included as part of SDG Joint Tender Granular as part of Township Procurement 08-2022 |
| Concession 4 | SDG 26 | 3 rd Line | Pulverize Surface Treatment | \$220,300 | Procurement 09-2022 Anticipated budget upset limit \$275,000 |
| Beaverbrook | Landfill | Chapel | Pulverize Surface Treatment | \$160,888 | Deferred |
| Warren, Middle, Bethune | Williamstown | | Asphalt Existing | \$97,240 | Deferred for geotechnical work |

| Road | From | To | Work | Budget | Status |
|--------------------------|-----------------|---------|------------------|-----------|--|
| Sabourin, Anderson | Glen Walter | | Asphalt Existing | \$78,000 | Included as part of SDG Joint Tender |
| Clifford, Laura, Marlene | Bayview Estates | | Asphalt Existing | \$202,213 | Included as part of SDG Joint Tender |
| Lancaster Northwest | | | Asphalt Existing | \$137,228 | Deferred for geotechnical work |
| Lancaster Northeast | | | Asphalt Existing | \$148,720 | Deferred for geotechnical work and development |
| Green Valley East | | | Asphalt Existing | \$187,387 | Included as part of SDG Joint Tender |
| Green Valley West | | | Asphalt Existing | \$204,693 | Included as part of SDG Joint Tender |
| Purcell | SDG 2 | Tyotown | Second Lift | \$233,490 | Deferred |

The following is Road Work that was **advanced** to 2022 from the Road Working Committee's 2023 Capital Plan to round out the 2022 Capital Program.

| Road | From | To | Work | Budget | Status |
|---------------------|------|----|------------------|-----------|--------------------------------------|
| Lancaster Southwest | | | Asphalt Existing | \$178,432 | Included as part of SDG Joint Tender |
| Lancaster Southwest | | | Asphalt Existing | \$154,669 | Included as part of SDG Joint Tender |

Studies and investigations initiated to support 10-year Capital Roads Program:

- Geotechnical Investigations (72 boreholes across the Township)
- Development of Traffic Count Program (~80 count stations for 2022 anticipated)
- Structural Inspection of the Grey's Creek Extension crossings in the Glendale Subdivision
- Visual Culvert Inspections along MacGillivray and Heron Road (lining vs. replacement)

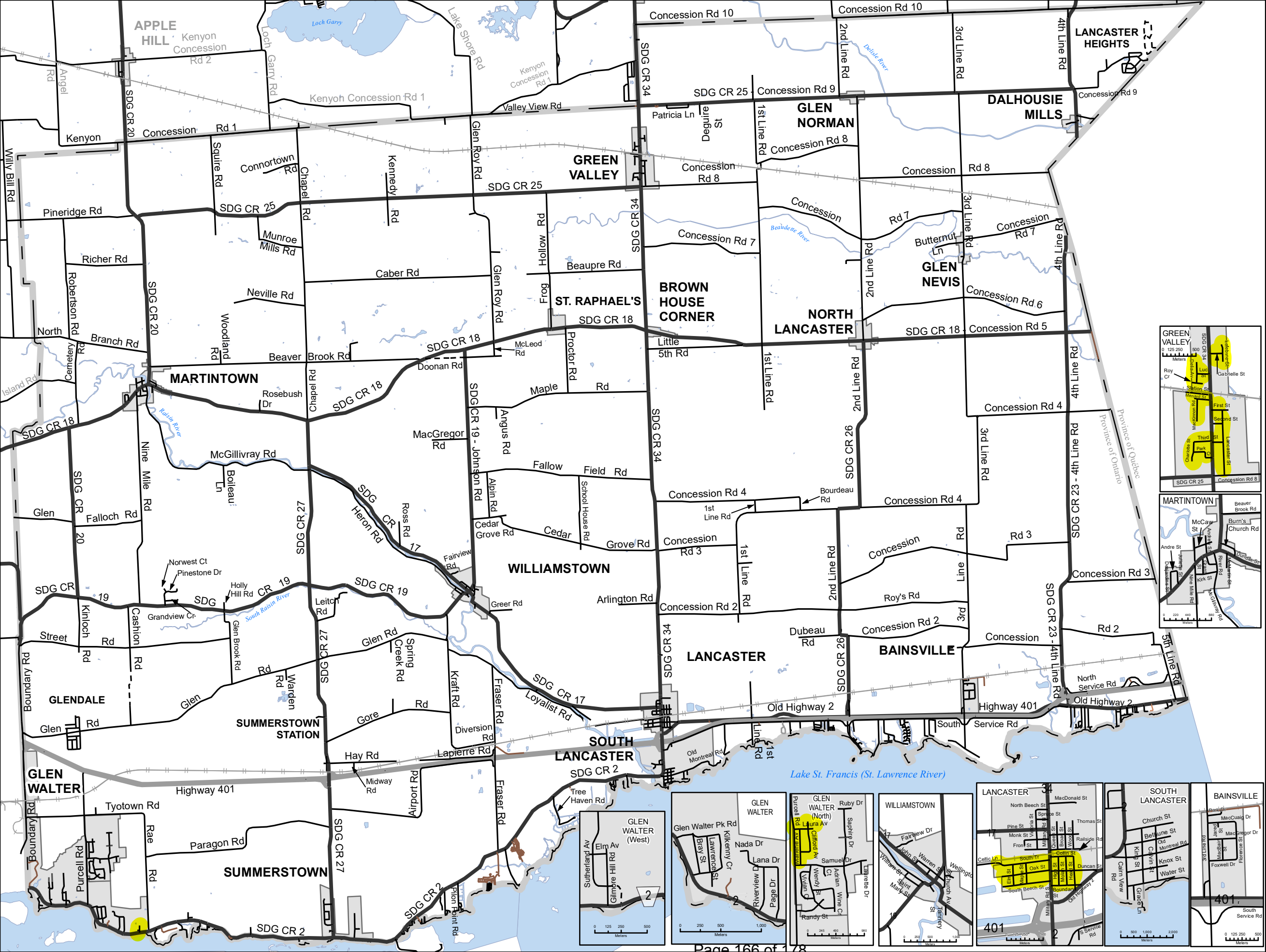
2022 Capital Bridges

| Structure | Approval Date | Status |
|--------------------------------|-------------------------------------|--|
| SN 30043 Second Line Bridge | Carried Forward from 2021 Budget | Procurement 06-2022 Closed Feb 23, 2022 Anticipated Award Mar 21, 2022 |
| SN 30019 Glen Donald Road | 2022 Budget | Consultant currently completing design. The anticipated schedule includes: Tender: May -April 2022 Construction Start: July 2022 |
| SN 30024 Glen Roy Road | 2022 Budget | |
| SN 30035 First Line Road | 2022 Budget | |
| SN 30052 Roy's Road | 2022 Budget | |
| SN 30023 Glen Roy Road | 2022 Budget | |

Roads Working Committee

2022 Meetings to date:

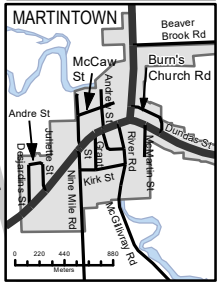
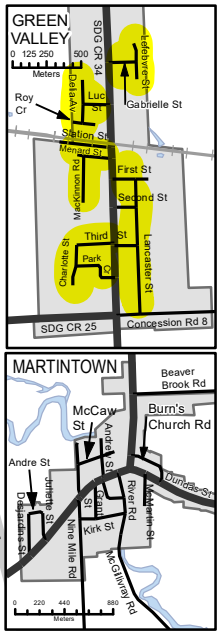
- January 11, 2022
- March 24, 2022 (planned)



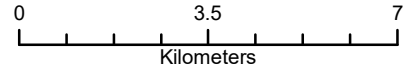
South Glengarry

- Legend**
- Railway
 - South Glengarry Boundary
 - Settlement Boundary

**2022
Hot Mix Locations**



1:140,000



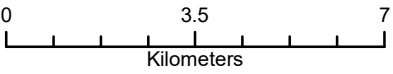


**2022
Surface Treatment
Tender 09-2022**

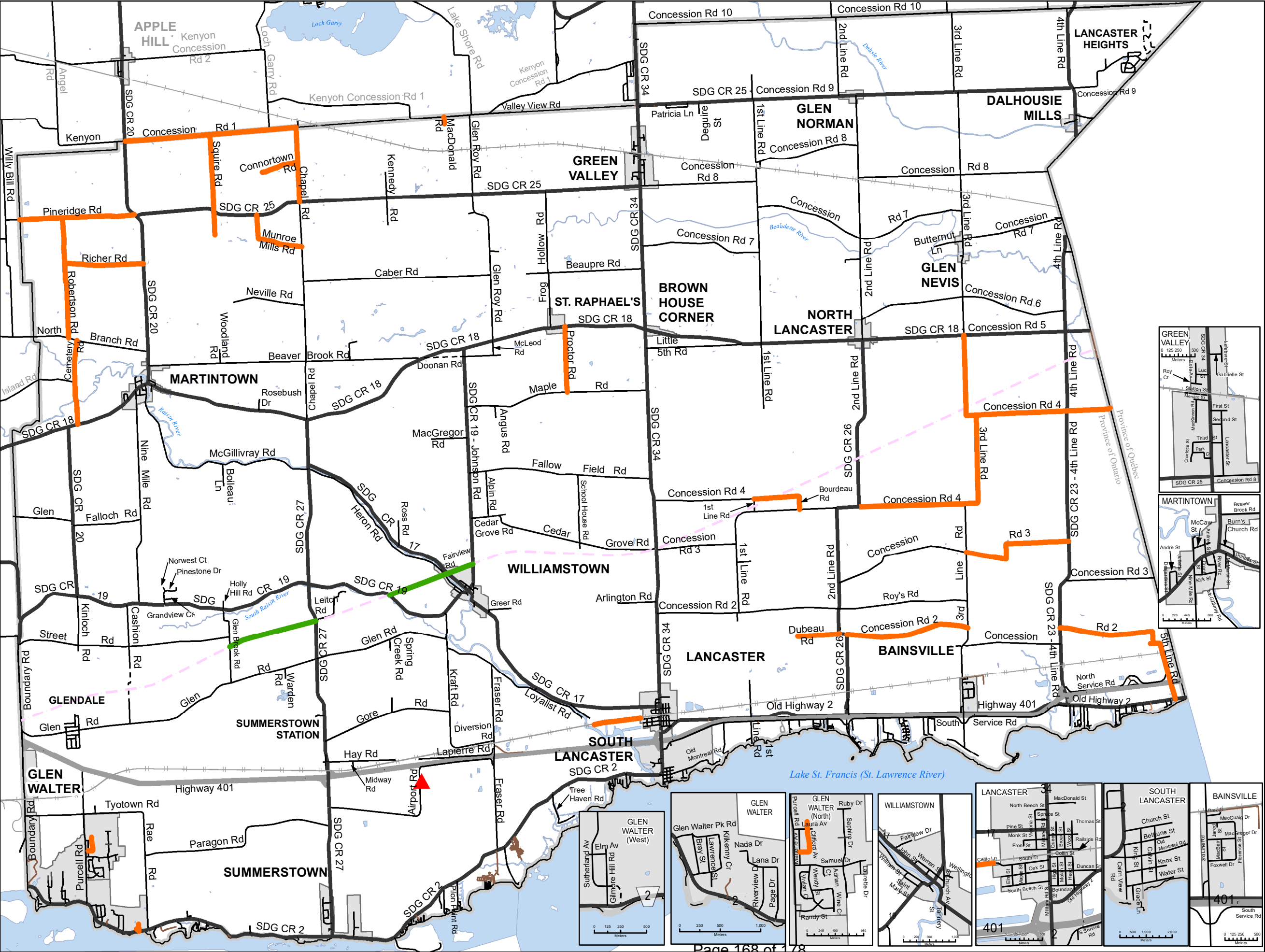
- Legend**
- Surface Treatment
 - South Glengarry Boundary
 - Settlement Boundary



1:140,000



SOUTH GLENGARRY
Produced by The Township of South Glengarry, Planning and Enforcement Department with data supplied under Licence by Members of the Ontario Geospatial Data Exchange.
Copyright February 7, 2022 Surface Treatment SG Map.mxd

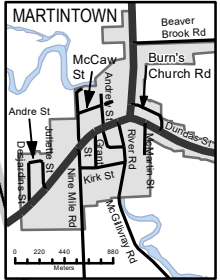
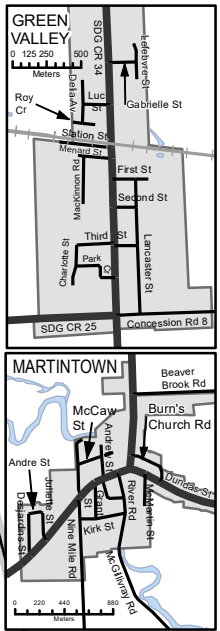


2022 Granulars

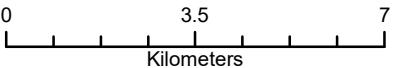
Tender 08-2022

Legend

- Granular M Provisional
- Granular M
- Granular B Provisional
- South Glengarry Boundary
- Settlement Boundary



1:140,000



INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: March 7, 2022

SUBJECT: Farm 911 – Project Update

PREPARED BY: Dave Robertson, Fire Chief

In 2020, the Township of South Glengarry, in addition to the other municipalities within Stormont, Dundas and Glengarry (SDG), implemented the Emily Project – Farm 911, with an aim to increase civic address signage on rural and vacant properties. These properties were not historically assigned signage under By-law 21-05. By-Law 24-2020 allowed for signage on both building and vacant lands.

SDG County Council provided a one-time grant of \$5000 to each lower tier municipality to assist with the implementation of the program.

The following pricing details were provided in Staff Report 62-2020 and presented on May 4, 2020:

- With Council's direction, the Farm 911 signage is \$60.00, which includes both the civic blade and the metal post.
- All applications will be subsidized by 50% until the grant is exhausted.
 - Signage for these first applicants will cost \$30.00
 - \$5000.00 / \$30.00 equals 166 sign sets

To date, 32 signs have been purchased and installed on properties throughout South Glengarry.

In the coming months, Administration will reach out to re-engage landowners to the value of the project to increase participation in the program.



MEMORANDUM

To: Township of South Glengarry Council, CAO, and Clerk
From: Richard Pilon, General Manager
Date: February 23, 2022
Subject: RRCA Inventory of Program and Services

Background:

On October 7, 2021, the Ministry of the Environment, Conservation and Parks (MECP) announced three (3) new regulations under the *Conservation Authorities Act*:

1. Ontario Regulation 686/21: Mandatory Programs and Services. This regulation prescribes the mandatory programs and services conservation authorities would be required to provide.
2. Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services. This regulation requires each authority to have a transition plan that would outline the steps to be taken to develop an inventory of programs and services and to enter into agreements with participating municipalities to fund non-mandatory programs and services through a municipal levy. The prescribed dates and deliverables under this regulation are as follows:
 - December 31, 2021 – Transition Plan
(Completed and circulated to your municipality on December 15, 2021)
 - February 28, 2022 – Inventory of Programs & Services
(Completed and attached)
 - July 1, 2022 to Oct 1, 2023 – Quarterly Progress Reports
 - January 1, 2024 – Completion of MOUs & Agreements
 - January 31, 2024 – Final Report re: final inventory & municipal agreements
3. Ontario Regulation 688/21: Rules of Conduct in Conservation Areas. This regulation consolidates the current individual conservation authority 'Conservation Area' regulations made under Section 29 of the Conservation Authorities Act into one Minister's regulation that regulates the public use of authority owned land. The timeline for this regulation to come into force is to be determined.

Discussion:

The release of O. Reg. 687/21 "Transition Plans and Agreements for the Programs and Services Under Section 21.1.2 of the Act" outlines the requirement for Conservation Authorities to develop and deliver an inventory of programs and services to municipalities under its jurisdiction and to the Ministry of the Environment, Conservation and Parks (MECP) by February 28, 2022. The programs and services are to be categorized as mandatory or non-mandatory as outlined in O. Reg. 686/21 "Mandatory Programs and Services".

On February 17, 2022, the Raisin Region Conservation Authority (RRCA) Board of Directors approved the attached inventory of programs and services. The inventory includes a list of programs and services currently offered by RRCA and the current and/or anticipated funding mechanism for each program and service. The financial component estimates for each program are based on the RRCA's 2022 budget, also approved by the RRCA's Board of Directors on February 17th.

Definitions for the inventory are as follows:

Category 1: Mandatory programs and services prescribed by regulation – funded by municipal levy

Category 2: Non-mandated service delivered to municipality as requested through an agreement or Memorandum of Understanding

Category 3: Services that are either not receiving any municipal funding OR services that are cost-apportioned with municipalities (other than Category 1 or 2 services)

This inventory of programs and services is a starting point and will evolve over time based on conversations and consultation with member municipalities.

Next Steps:

RRCA will consult with its member municipalities over the next 18 months to finalize the Inventory in preparation for the completion of MOUs and agreements for non-mandated programs and services.

Should you have any questions, do not hesitate to contact me.

Sincerely,



Richard Pilon
General Manager

Attachment: RRCA Inventory of Programs and Services

| RAISIN REGION CONSERVATION AUTHORITY - PROGRAMS AND SERVICES INVENTORY - February 2022 | | | | | | | | | |
|--|---------------|--|---|-------------------------------------|---------|------------------------|----------|-----------|---|
| Programs and Services | Category | O.Reg. 686/21 or CA Act Reference | Total Estimated Cost based on 2022 Budget | REVENUE (percent of estimated cost) | | | | | Cost Apportioning or Municipal Services Agreement Required |
| | 1 - Mandatory | | | Provincial | Federal | Authority Generated | Partners | Municipal | |
| | 2 - Municipal | | | | | | | | |
| | 3 - Other | | | | | | | | |
| Watershed Monitoring | | | | | | | | | |
| Flood Forecasting & Low Water Response | Mandatory | Sec 2.1, 3.1 | 64,558 | 25% | | | | 75% | No |
| Surface Water Quality Monitoring | Mandatory | Sec 12.3 | 3,977 | | | | | 100% | No |
| Groundwater Quality Monitoring | Mandatory | Sec 12.1 | 7,118 | | | | | 100% | No |
| | | | 75,654 | | | | | | |
| Watershed Management | | | | | | | | | |
| Fly Creek System | Mandatory | Sec 2.1 | 257,365 | 10% | | | | 90% | No |
| Garry River System | Mandatory | Sec 2.1 | 55,034 | 17% | | | | 83% | No |
| Long Sault Water Diversion | Mandatory | Sec 2.1 | 8,544 | | | | 9% | 91% | No |
| St. Andrews Dyke | Mandatory | Sec 2.1 | 2,772 | 4% | | | | 96% | No |
| | | | 323,716 | | | | | | |
| Watershed Planning & Regulations | | | | | | | | | |
| Plan Input & Review - Natural Hazards | Mandatory | Sec 7 | 163,326 | 1% | | 55% | | 44% | No |
| Plan Input & Review - Natural Heritage | Municipal | CA Act Sec 21.1.1 | | | | | | | Yes |
| Source Water Protection - Risk Management | Municipal | CA Act Sec 21.1.1 | | | | | | | Yes |
| CA Regulations | Mandatory | Sec 8 | 139,665 | 6% | | 50% | | 44% | No |
| Source Water Protection | Mandatory | Sec 13 | 256,644 | 100% | | | | | No |
| | | | 559,635 | | | | | | |
| Watershed Stewardship | | | | | | | | | |
| Forestry Programs | Other | CA Act Sec 21.1.2 | 88,077 | | | 38% | 48% | 14% | Yes |
| ALUS Program | Other | CA Act Sec 21.1.2 | 156,650 | | | | 100% | | No |
| St. Lawrence River Remedial Action Plan | Other | CA Act Sec 21.1.2 | 453,753 | 34% | 66% | | | | No |
| Contracted Services | Other | CA Act Sec 21.1.2 | 4,000 | | | 25% | 75% | | No |
| Special Projects | Other | CA Act Sec 21.1.2 | 49,183 | 100% | | | | | No |
| | | | 751,663 | | | | | | |
| Conservation & Recreation | | | | | | | | | |
| Cooper Marsh Conservation Area | Mandatory | Sec 9 | 162,130 | | 36% | | 32% | 32% | No |
| Gray's Creek Conservation Area | Mandatory | Sec 9 | 55,497 | | | 7% | 15% | 78% | No |
| Gray's Creek Marina | Other | CA Act Sec 21.1.2 | 146,034 | | 5% | 95% | | | No |
| Charlottenburgh Park | Other | CA Act Sec 21.1.2 | 471,412 | | 4% | 96% | | | No |
| Conservation Lands | Mandatory | Sec 9 | 44,898 | | | 3% | 45% | 52% | No |
| | | | 879,971 | | | | | | |
| Corporate Services | | | | | | | | | |
| Administration and Finance | Mandatory | CA Act Sec 20 | 350,175 | 17% | | 15% | 4% | 64% | No |
| Communications | Mandatory | CA Act Sec 20 | 93,320 | | | | 23% | 77% | No |
| Information Management | Mandatory | CA Act Sec 20 | 39,842 | 13% | | | | 87% | No |
| Vehicle & Equipment | Mandatory | CA Act Sec 20 | 63,000 | | | | | 100% | No |
| | | | 546,336 | | | | | | |
| | | Total Estimated Cost | 3,136,974 | 18.8% | 12.2% | 28.2% | 10.0% | 30.8% | |

| Appendix 1 - Raisin Region Conservation Authority Programs and Services Description - February 2022 | |
|---|---|
| Watershed Monitoring | |
| Flood Forecasting & Low Water Response | Daily data collection and monitoring of weather forecasts, provincial and local water level forecasts, watershed conditions, snow course, flood event forecasting, flood warning, communications and response and equipment maintenance. Conditions monitoring and analysis. Technical and administrative support to the Water Response Team representing major water users and decision makers, who recommend drought response actions. |
| Surface Water Quality Monitoring | A long-standing (since 1976) RRCA/MECP partnership for stream water quality monitoring at 9 sites. RRCA staff take monthly water samples and MECP does lab analysis and data management. Information is used for watershed report cards and stewardship project prioritization. |
| Groundwater Quality Monitoring | A long-standing (since 1999) RRCA/MECP partnership for groundwater level and quality monitoring at 9 stations. Costs include equipment, data collection, analysis, data management and reporting. MECP funded network installation and continues to fund equipment replacements. Data collected supports flood forecast and warning, low water response, and water quality monitoring. |
| Watershed Management | |
| Fly Creek System | The Fly Creek flood reduction system is a \$20 Million infrastructure investment within the City of Cornwall to combat annual flood damages due to high rains and spring runoff. This special project was initiated in the 1980s and expanded in the 1990s. It is estimated to save annual flood damages of \$500,000 to \$3 Million. Approximately 25% of the City of Cornwall drains through this system. The system consists of a large box-culvert, a large detention pond, a pumping station, and an outlet channel. |
| Garry River System | The Garry River system is a unique 3-lake watershed within the Township of North Glengarry. Loch Garry, Middle Lake and Mill Pond are all controlled by dams. The water levels and dams are adjusted regularly by the RRCA to ensure a proper water balance within the system (flood control, low water augmentation, water supply, recreation). |
| Long Sault Water Diversion | The Long Sault Water Diversion is operated by the RRCA under special agreement with the International Joint Commission on Boundary Waters, and Ontario Power Generation. The diversion is operated during the drier summer months for low flow augmentation. There is an inlet near the Long Sault marina that diverts a small amount of water from the St. Lawrence River into the South Branch of the Raisin River. |
| St. Andrews Dyke | In 1982 an earthen berm (dyke) was built along the Raisin River behind several houses on Fraser Street in St. Andrews. The berm was built to protect homes in that area from flooding due to frequent inundation from the Raisin River during the spring freshet. The RRCA has easement agreements with the property owners and regularly check the functionality of the berm to ensure it continues to perform as designed. |
| Watershed Planning & Regulations | |
| Plan Input & Review - Natural Hazards | Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Consents, Minor Variances). Input to municipal land-use planning documents (OP, Comprehensive ZB) related to natural hazards, on behalf of Ministry of Northern Development, Mines, Natural Resources and Forestry (MNDMNR) and delegated to CAs in 1983. Input to the review, approval processes under other applicable law, with comments related to natural hazards, wetlands, watercourses, and Sec. 28 permit requirements. |
| Plan Input & Review - Natural Heritage | Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Consents, Minor Variances). |
| Plan Input & Review - Risk Management | Carrying out Part IV duties of the Clean Water Act on behalf of member municipalities through service agreements. |
| CA Regulations | Under Section 28 of the Conservation Authorities Act, the RRCA administers O. Reg. 175/06 Development, Interference with Wetlands & Alterations to Shorelines & Watercourses within its jurisdiction. RRCA staff do site inspections and review permit applications, associated technical reports, communication with applicants, agents, and consultants. RRCA is also responsible for enforcement of Part VI Section 28 permits. |
| Source Water Protection | Coordination of the Raisin-South Nation Source Protection Region. Governance support of the Source Protection Committee including administration and technical support. Activities required by the Clean Water Act including Section 34, 35 and 51 amendments and Section 36 reviews of the Source Protection Plans and Assessment Reports. |

| Appendix 1 - Raisin Region Conservation Authority Programs and Services Description - February 2022 | |
|---|---|
| Watershed Stewardship | |
| Forestry Programs | The RRCA offers a variety of Forestry Services for projects of all sizes in the RRCA Watershed to enhance forest cover in Eastern Ontario. This includes providing services to private and public landowners, and community groups to engage in tree planting activities. |
| ALUS Program | RRCA coordinates the Alternative Land Use Services (ALUS) Program in Eastern Ontario. This community-developed and farmer-delivered program produces, enhances and maintains ecosystem services on agricultural lands. Projects such as retirement of marginal land, wetland restoration and enhancement, riparian buffers, and afforestation provide cleaner water and air, habitat enhancement, carbon sequestration and climate resiliency. |
| St. Lawrence River Remedial Action Plan | The St. Lawrence River at Cornwall was designated an Area of Concern (AOC) in 1987 by the International Joint Commission. A Remedial Action Plan (RAP) was created to restore the ecological impairments that resulted from historic human activity. With the support from the provincial and federal government, the RRCA addresses the environmental challenges described in the Plan through monitoring, development review (i.e. Cornwall Sediment Strategy), land stewardship, and habitat restoration. |
| Contracted Services | The RRCA's land stewardship team consisted of trained specialists in tree planting and butternut health assessments. The RRCA offers tree planting services, butternut health assessments, and butternut compensation services. The RRCA is compensated for these services as per fee schedules approved by the RRCA Board of Directors. |
| Special Projects | To improve watershed health conditions, the RRCA is consistently seeking funding to offer additional stewardship programs and outreach initiatives. Special projects may consist of community tree planting events, land stewardship subsidies, agriculture best management practice outreach, etc. |
| Conservation & Recreation | |
| Cooper Marsh Conservation Area | This cherished wetland is part of the larger Charlottenburgh Marsh, one of the most significant wetlands in all of Ontario. The RRCA actively maintains, protects, enhances and restores this natural area. The RRCA also develops and maintain a nature trail network. |
| Gray's Creek Conservation Area | Gray's Creek Conservation Area is located east of Cornwall, in the Township of South Glengarry. It offers over 43 hectares of natural landscape for the enjoyment of both residents and visitors. This diverse area is protected, enhanced and restored by the RRCA. Gray's Creek includes 6.4 km of meandering trails that are open year round, allowing users to enjoy nature in all its seasonal settings. |
| Gray's Creek Marina | The RRCA owns and operates the the Gray's Creek Marina which includes 128 slips. The Marina offers short-term and seasonal docking, daily and seasonal boat launch, and the sale of fuel and other sundries. |
| Charlottenburgh Park | The RRCA re-opened Charlottenburgh Park in 2003 after many years of closure. The St. Lawrence Parks Commission own the park and entered into a 20-year lease with the RRCA to operate and maintain the local campground which include 207 transient and seasonal sites, 1 cabin, public beach and nature trails. The park is open from the May long weekend to Thanksgiving weekend. |
| Conservation Lands | The RRCA owns and manages 25 conservation land properties. |
| Corporate Services | |
| Administration and Finance | Administrative, human resources, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of the RRCA. Includes overseeing programs and policies, annual budget preparation and monitoring, accounts payable and receivable, payroll, financial analysis, financial audit, administration of reserves and investments, financial reports for funding agencies, preparing and submitting reports to CRA, benefits program administration. Office buildings and workshop used to support staff, programs, and services. Includes utilities, maintenance and property taxes. Governance and administrative policy development, support for RRCA Board of Directors. |
| Communications | Public awareness and delivery of products through communication platforms for natural hazards, flood forecasting and warning, permitting requirements, natural hazard identification and mitigation, and conservation lands. Municipal and public relations and engagement, website creation and maintenance. |
| Information Management | Data management and records retention. Development and use of systems to collect and store data and to provide spatial geographical representations of data. |
| Vehicle & Equipment | Vehicles and equipment to support the work of the RRCA, including, fuel, licenses, repairs, and maintenance. Programs and projects are charged for the use of the vehicles and equipment. |

February 24, 2022

Re: Item for Discussion – Hospital Capital Funding

At its meeting of February 23, 2022, the Council of the Corporation of the Town of Bracebridge ratified motions 22-PD-014, regarding the Item for Discussion – Hospital Capital Funding, as follows:

“WHEREAS healthcare funding is a provincial and federal responsibility;

AND WHEREAS from 2009 to 2020 a total of \$415.4 million has been transferred from municipal operations to fund and build provincial hospitals:

AND WHEREAS remaining long-term commitments to hospitals stand at \$117.5 million (as of 2020), which will also be financed from municipal operations;

AND WHEREAS a hospital is one of many public services that contributes to healthy communities;

AND WHEREAS municipal contributions to provincial hospitals takes away from the resources available for other municipal services that contribute to the health and well-being of residents;

AND WHEREAS a community’s total contribution to local hospitals also includes the donations made by benevolent individuals, groups, and businesses along with municipal contributions;

AND WHEREAS a community’s required local share is to pay 10% of capital construction costs and 100% of the cost of equipment, furniture, and fixtures, which includes medical equipment with big ticket prices: MRI machines, CT scanners, and x-ray machines;

AND WHEREAS this translates to a 70% provincial share and 30% local share (individuals, groups, businesses, and municipalities) of the overall cost of provincial hospital operations and capital projects;

AND WHEREAS the adoption of the “design-build-finance” hospital construction model (also known as alternative financing and procurement or P3 projects), has increased local share amounts because they now include the costs of long-term financing;

AND WHEREAS equipment replacement needs are increasingly frequent and increasingly expensive with average equipment lifespan of just ten years;

AND WHEREAS the Association of Municipalities of Ontario has highlighted the “local share” of hospital capital contributions as a major issue in its 2022 Pre-Budget Submission to the Standing Committee on Finance and Economic Affairs;

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planning & development fax: (705) 645-4209

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Town of Bracebridge calls for a provincial re-examination of the "local share" hospital capital calculation methodology, to better reflect the limited fiscal capacity of municipalities, and the contributions to health care services they already provide to a community;

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Finance, the Minister of Health, the Minister of Municipal Affairs and Housing, the Local Member of Provincial Parliament, the Association of Municipalities of Ontario, and all Ontario municipalities."

In accordance with Council's direction I am forwarding you a copy of the resolution for you reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

A handwritten signature in black ink, appearing to read 'L McDonald', written in a cursive style.

Lori McDonald
Director of Corporate Services/Clerk

February 23, 2023

Please be advised that during the regular Council meeting of February 22, 2022 the following motion regarding request for action related to "Renovictions" and other bad faith evictions was carried:

RESOLUTION NO. CW-41-2022

DATE: February 10, 2022

MOVED BY: Councillor MacNaughton

SECONDED BY: Councillor Hirsch

WHEREAS tenants in Prince Edward County and throughout Ontario need stable homes and predicable rents;

WHEREAS the Covid-19 pandemic has had a profound destabilizing effect on both the job market and the rental housing market;

AND WHEREAS Citizens and communities are hurt by unscrupulous practices such as bad faith "Renovictions" and false "personal use" evictions which can, and do directly impact the affordable housing crisis, as well as inflict damage (both financial and mental) particularly on our most vulnerable citizens;

THEREFORE BE IT RESOLVED THAT the Corporation of the County of Prince Edward requests that the Government of Ontario:

1. take additional and meaningful steps to address the ever-increasing problem of "Renovictions" and other bad-faith evictions;
2. extend rent control to all tenancies including those first occupied after November 2018 which are currently exempt from rent control restrictions; and

THAT this resolution be circulated to Hon. Doug Ford, Premier of Ontario, MPP Todd Smith, and the Hon. Steve Clark, Minister of Municipal Affairs & Housing, all Ontario Municipalities, and AMO.

CARRIED AS AMENDED

Yours truly,

Catalina Blumenberg, **CLERK**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 22-2021
FOR THE YEAR 2022**

***BEING A BY-LAW A BY-LAW TO ADOPT, CONFIRM AND RATIFY
MATTERS DEALT WITH BY RESOLUTION.***

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

AND WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the action of the Council at its regular meeting of March 7, 2022 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 7TH DAY OF MARCH 2022.***

MAYOR: _____ **CLERK:** _____