

**TOWNSHIP OF SOUTH GLENGARRY  
REGULAR MEETING OF COUNCIL  
AGENDA**

Monday, October 16, 2023, 7:00 PM  
Tartan Hall - Char-Lan Recreation Centre  
19740 John Street, Williamstown

	<b>Pages</b>
1. CALL TO ORDER	
2. O CANADA	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. APPROVAL OF AGENDA Additions, Deletions or Amendments All matters listed under the Consent agenda are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.	
5. APPROVAL OF MINUTES	
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10.h	Proclamation - Local Government Week	49
10.i	Memo - Administrative Penalties Regulation under the Building Broadband Faster Act (Ministry of Infrastructure)	50
10.j	Resolution - Illegal Car Rally Provincial Task Force (Town of Wasaga Beach)	52
11.	CLOSED SESSION	
	BE IT RESOLVED THAT Council convene to Closed Session to discuss the following items under Section 239 (2) of the Municipal Act S.O. 2001;	
	(2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is:	
	(b) personal matters about an identifiable individual	
	Specifically: Municipal Employee	
	(e) litigation or potential litigation	
	Specifically: Tribunal Proceeding	
	(k) a position, plan, procedure, criteria or instruction to be applied to negotiations	
	Specifically: Plan for Land Negotiations	
12.	CONFIRMING BY-LAW	
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13.	ADJOURNMENT	

**TOWNSHIP OF SOUTH GLENGARRY  
REGULAR MEETING MINUTES**

**October 2, 2023, 7:00 p.m.  
Tartan Hall - Char-Lan Recreation Centre  
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang,  
Councillor Stephanie Jaworski (virtually), Councillor Sam  
McDonnell, and Councillor Trevor Bougie.

STAFF     Acting CAO/Clerk Kelli Campeau, GM Infrastructure Services  
PRESENT: Sarah McDonald, GM Planning, Building & Enforcement  
Joanne Haley, Deputy Clerk Kayce Dixon, EA/Communications  
Coordinator Michelle O'Shaughnessy.

1.     CALL TO ORDER

**Resolution No. 284-2023**

Moved by Deputy Lang  
Seconded by Councillor Bougie

BE IT RESOLVED THAT the regular meeting of October 2nd, 2023 be  
called to order at 7:04 pm.

CARRIED

2.     O CANADA

3.     DISCLOSURE OF PECUNIARY INTEREST

4.     APPROVAL OF AGENDA

Added to the agenda:

-Closed Session - Ongoing Litigation

Pulled from Consent agenda:

-10.a. Butternut Lane Bridge Update

-10.b. Household Hazardous Waste Day 2023

-10.c. Q3 Update on Tax Arrears

-10.d. Letter - Responding to the Housing Affordability Task Force  
Recommendations (MMAH)

**Resolution No. 285-2023**

Moved by Councillor Jaworski  
Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry  
approve the agenda as amended.

CARRIED

5.     APPROVAL OF MINUTES

5.1 Previous Meeting Minutes - September 18, 2023

**Resolution No. 286-2023**

Moved by Councillor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT the minutes of the following meetings be adopted as circulated:

- Previous Meeting Minutes - September 18, 2023

CARRIED

6. PRESENTATIONS AND DELEGATIONS

6.1 Economic Development Update - Jennifer Treverton

7. ACTION REQUESTS

7.1 Proclamation – Circular Economy Month (S. McDonald)

**Resolution No. 287-2023**

Moved by Councillor McDonell  
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 119-2023 be received and that the Council of the Township of South Glengarry proclaim the month of October 2023, as “Circular Economy Month” in the Township of South Glengarry.

CARRIED

7.2 Solid Waste Management – 2024 Level of Service (S. McDonald)

**Resolution No. 288-2023**

Moved by Councillor Bougie  
Seconded by Deputy Lang

BE IT RESOLVED THAT Staff Report 120-2023 be received and that the Council of the Corporation of Township of South Glengarry approve the 2024 Service Levels for Solid Waste Management Services as outlined in Appendix 2 of Staff Report 120-2023 and that the annual large item collection week continue.

CARRIED

7.3 RFP 15-2023 - Facility Snow Clearing (S. McDonald)

**Resolution No. 289-2023**

Moved by Deputy Lang  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 121-2023 be received and that the Council of the Township of South Glengarry award RFP 15-2023 as follows:

- Zone 1 – Glen Walter to Viau’s (3/5 locations) and Lauzon Trucking (1/5 locations)
- Zone 2 – Lancaster to Jack Pine Equipment Ltd. (11/11 locations)

- Zone 3 – Green Valley to Jack Pine Equipment Ltd. (2/3 locations)
- Zone 4 – Williamstown to Lauzon Trucking (10/10 locations)
- Zone 5 – Bainsville to Jack Pine Equipment Ltd. (4/4 locations)

And furthermore, that the General Manager of Infrastructure Services be authorized to sign all relevant documents.

CARRIED

8. BY-LAWS

8.1 Request to Alter Unopened Road Allowance - Kenyon Concession 1 (S. McDonald)

**Resolution No. 290-2023**

Moved by Councillor McDonell  
 Seconded by Deputy Lang

BE IT RESOLVED THAT Staff Report 122-2023 be received and By-law 67-2023, being a by-law to enter into an agreement with David Archambault to establish the conditions for the use and alteration of the unopened road allowance legally described as Concession 9, Lot 18 in the former Township of Charlottenburgh, now in the Township of South Glengarry, identified as PIN 67114-0074 be read a first, second and third time, passed, signed and sealed in open council this 2<sup>nd</sup> day of October 2023.

CARRIED

8.2 Sale of Township Owned Land - Lot 3 Lakeside Drive, Lancaster Heights (J. Haley)

**Resolution No. 291-2023**

Moved by Councillor Jaworski  
 Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 123-2023 be received and By-law 68-2023, being a by-law to authorize the sale of the property legally described as Part of Lot 4, Concession 9, being Part 3 on Reference Plan 14R 6658 and Part of PIN 671530492 to 1180644 Ontario Inc. be read a first, second and third time, passed signed and sealed in open council this 2<sup>nd</sup> day of October 2023 and furthermore that the Mayor and Clerk be authorized to sign all applicable documents.

CARRIED

9. ITEMS FOR CONSIDERATION

- 9.1 Butternut Lane Bridge Update (S. McDonald)
- 9.2 Household Hazardous Waste Day 2023 (S. McDonald)
- 9.3 Q3 Update on Tax Arrears (K. MacDonald)

- 9.4 Letter - Responding to the Housing Affordability Task Force Recommendations (MMAH)

10. CONSENT AGENDA

**Resolution No. 292-2023**

Moved by Councillor Bougie  
Seconded by Councillor McDonell

BE IT RESOLVED THAT council accepts the items listed on the consent agenda.

CARRIED

- 10.1 Butternut Lane Bridge Update (S. McDonald)  
10.2 Household Hazardous Waste Day 2023 (S. McDonald)  
10.3 Q3 Update on Tax Arrears (K. MacDonald)  
10.4 Letter - Responding to the Housing Affordability Task Force Recommendations (MMAH)  
10.5 Resolution - Support for Establishing a Guaranteed Livable Income (Town of Grimsby)  
10.6 Resolution - Catch and Release Justice (Town of Midland)  
11. CLOSED SESSION

**Resolution No. 293-2023**

Moved by Councillor Bougie  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council convene to Closed Session at 8:32 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001;

(2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality

Specifically: ongoing litigation

CARRIED

**Resolution No. 294-2023**

Moved by Councillor Jaworski  
Seconded by Deputy Lang

BE IT RESOLVED THAT Council rise and reconvene at 8:52pm into open session without reporting.

CARRIED

**Resolution No. 295-2023**

Moved by Councillor McDonell  
Seconded by Councillor Bougie

BE IT RESOLVED THAT Administration be directed to carry out all actions as specified in the Closed Session minutes.

CARRIED

12. CONFIRMING BY-LAW

**Resolution No. 296-2023**

Moved by Councillor Jaworski  
Seconded by Deputy Lang

BE IT RESOLVED THAT By-law 69-2023, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 2nd day of October 2023.

CARRIED

12.1 Confirming By-law 69-2023

13. ADJOURNMENT

**Resolution No. 297-2023**

Moved by Deputy Lang  
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 8:53pm.

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Mayor

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Clerk

**TOWNSHIP OF SOUTH GLENGARRY  
PUBLIC MEETING MINUTES**

**October 2, 2023, 6:30 p.m.  
Tartan Hall - Char-Lan Recreation Centre  
19740 John Street, Williamstown**

**PRESENT:** Mayor Lachlan McDonald, Deputy Mayor Martin Lang, Councillor Stephanie Jaworski (virtually), Councillor Sam McDonell and Councillor Trevor Bougie

**STAFF PRESENT:** Acting CAO/Clerk Kelli Campeau, GM Planning, Building & Enforcement Joanne Haley, Deputy Clerk Kayce Dixon and EA/Communications Coordinator Michelle O'Shaughnessy.

**1. CALL TO ORDER**

Moved by: Councillor McDonell

Seconded by: Councillor Bougie

THAT the meeting be called to order at 6:30 pm.

CARRIED

**2. APPROVAL OF AGENDA**

Moved by: Deputy Lang

Seconded by: Councillor McDonell

THAT the agenda be approved as circulated.

CARRIED

**3. DECLARATION OF PECUNIARY INTEREST**

**4. NEW BUSINESS**

**4.1 ZBLW-11-23 - Struthers**

Ms. Haley advised that the proposed amendment is for the property legally described as Part of lot 8 on Registered Plan 103, being part 1 of 14R4662 in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located on the east side of Arthur St.

Ms. Haley advised that the purpose of the Amendment is to rezone the subject property from Residential One (R1) & Flood Plain Holding (FP-H) to Residential One - Exception Twenty (R1-20) and Flood Plain (FP) to permit a proposed greenhouse as a primary use on the subject property, to reduce the watercourse setback from 30 meters to 15 meters to the canal, to reduce the PSW setback from 30 meters to 15 meters, and to reduce the required front yard setback from 6 meters to 5.01 meters.

The subject property is currently used for open storage and contains one tarp shed (currently has no tarp on it) accessory to the neighbouring Roger's Marina and is largely covered by gravel.



The proposed amendment will permit the proposed greenhouse as a primary use on the subject property with a reduced watercourse and PSW setback. A residence will be permitted to be constructed in the future subject to meeting applicable policies, zoning standards and the OBC.

The applicants (Yves and Nancy Struthers, 19442 County Rd. 2) spoke to their application and advised the structure would be no more than 24 feet high, for the purpose of growing vegetables.

Mike Leroux (19454 County Rd. 2) objected on the basis that he is concerned that the proposed structure would impede the waterfront view from his property. He inquired if the application is approved whether or not the building could grow from what is currently being proposed and become more of an obstruction. Ms. Haley advised that evolving beyond a dwelling for this application would be difficult as this application only approves them for a greenhouse.

Tim Bourgon (19448 County Rd. 2) inquired if the greenhouse could be used for commercial purposes/selling. He also expressed concern about where the trailers would go when the structure is built and if this would result in increased traffic. Ms. Haley advised that the applicants have advised that the purpose of the greenhouse is for personal use. She further advised that anyone who grows produce can have a farmstand. The applicants advised that the trailers would be moved to the west of the property along the fence line.

Deputy Mayor Lang inquired if the greenhouse could be used for boat storage. Ms. Haley advised that it could not - the applicants would be required to apply for a zoning amendment for accessory use.

5. ADJOURNMENT

Moved by: Councillor McDonell

Seconded by: Councillor Bougie

THAT the meeting be adjourned at 6:59 pm.

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**TOWNSHIP OF SOUTH GLENGARRY  
SPECIAL JOINT MEETING MINUTES**

**September 14, 2023, 5:00 p.m.  
North Glengarry Council Chambers  
3720 County Rd 34, Alexandria**

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang, Councillor Stephanie Jaworski, Councillor Sam McDonell and Councillor Trevor Bougie.

STAFF PRESENT: Deputy Clerk Kayce Dixon

1. CALL TO ORDER

**Resolution No. 265-2023**

Moved by Councillor Lang  
Seconded by Trevor Bougie

BE IT RESOLVED THAT the September 14th, 2023 Special Council Meeting of the Township of South Glengarry now be opened at 5:01pm

CARRIED

2. APPROVAL OF AGENDA

**Resolution No. 266-2023**

Moved by Trevor Bougie  
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST

4. APPROVAL OF MINUTES

5. PRESENTATIONS AND DELEGATIONS

6. ACTION REQUESTS

7. BY-LAWS

8. ITEMS FOR CONSIDERATION

9. CONSENT

10. CLOSED SESSION

**Resolution No. 267-2023**

Moved by Councillor McDonell  
Seconded by Trevor Bougie

BE IT RESOLVED THAT Council convene to Closed Session at 5:01 pm to discuss the following item under Section 239 (2) of the Municipal Act S.O. 2001;

(2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is;

(k) plans and instructions for negotiations

CARRIED

**Resolution No. 268-2023**

Moved by Councillor Jaworski  
Seconded by Councillor Lang

BE IT RESOLVED THAT Council rise and reconvene at 5:44pm into open session without reporting.

CARRIED

11. ADJOURNMENT

**Resolution No. 269-2023**

Moved by Councillor Lang  
Seconded by Trevor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 5:44 pm.

CARRIED

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Mayor

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Clerk



## **STAFF REPORT**

**S.R. No. 124-2023**

**PREPARED BY:** Kelli Campeau, Acting CAO/Clerk

**PREPARED FOR:** Council of the Township of South Glengarry

**COUNCIL DATE:** October 16, 2023

**SUBJECT:** 2024 Council Meeting Schedule

### **BACKGROUND:**

1. Pursuant to the Township's Procedural By-law, the Township of South Glengarry shall hold regular meetings on the first and third Monday of each month. If a meeting falls on a holiday Monday, the meeting is held on the Tuesday immediately following the holiday Monday.
2. The schedule of Council meetings is approved by Council resolution. The proposed schedule for 2024 is attached to this report.

### **ANALYSIS:**

3. Council meetings typically take place twice per month. The attached schedule proposes only one Council meeting in the months of January and August for the following reasons:
  - January – one meeting due to office holiday closure, which results in insufficient time for staff to prepare reports and the agenda for the first meeting of the month, which would fall on January 2<sup>nd</sup>.
  - August – the second meeting of the month conflicts with the Association of Municipalities of Ontario conference, which is typically attended by members of Council.
4. Additionally, it is further recommended that summer meetings (July and August) be held virtually, as Tartan Hall is used throughout the summer months for the Boys and Girls Club Summer Program.

### **IMPACT ON 2023 BUDGET:**

N/A

### **ALIGNMENT WITH STRATEGIC PLAN:**

N/A

**RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 124-2023 be received and that the Council of the Township of South Glengarry approves the 2024 Council Meeting schedule attached to the report.

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**Recommended to Council for  
Consideration by:  
ACTING CAO – KELLI CAMPEAU**

## South Glengarry Council Meetings 2024

<u>Month</u>	<u>First Meeting</u>	<u>Second Meeting</u>	<u>Notes</u>
January	January 15		Office Closed Dec 22 <sup>nd</sup> (noon) to Jan 2 <sup>nd</sup> (Christmas Holidays)
February	February 5	February 20*	*Tuesday due to Family Day Holiday
March	March 4	March 18	
April	April 1	April 15	
May	May 6	May 21*	*Tuesday due to Victoria Day Holiday
June	June 3	June 17	
July	July 2*	July 15	**VIRTUAL MEETINGS** *Tuesday due to Canada Day
August	August 6*		**VIRTUAL MEETING** *Tuesday due to Civic Holiday
September	September 3*	September 16	*Tuesday due to Labour Day Holiday
October	October 7	October 21	
November	November 4	November 18	
December	December 2	December 16	

**STAFF REPORT**

**S.R. No. 125-2023**

**PREPARED BY:** Joanne Haley, GM Planning, Building and Enforcement

**PREPARED FOR:** Council of the Township of South Glengarry

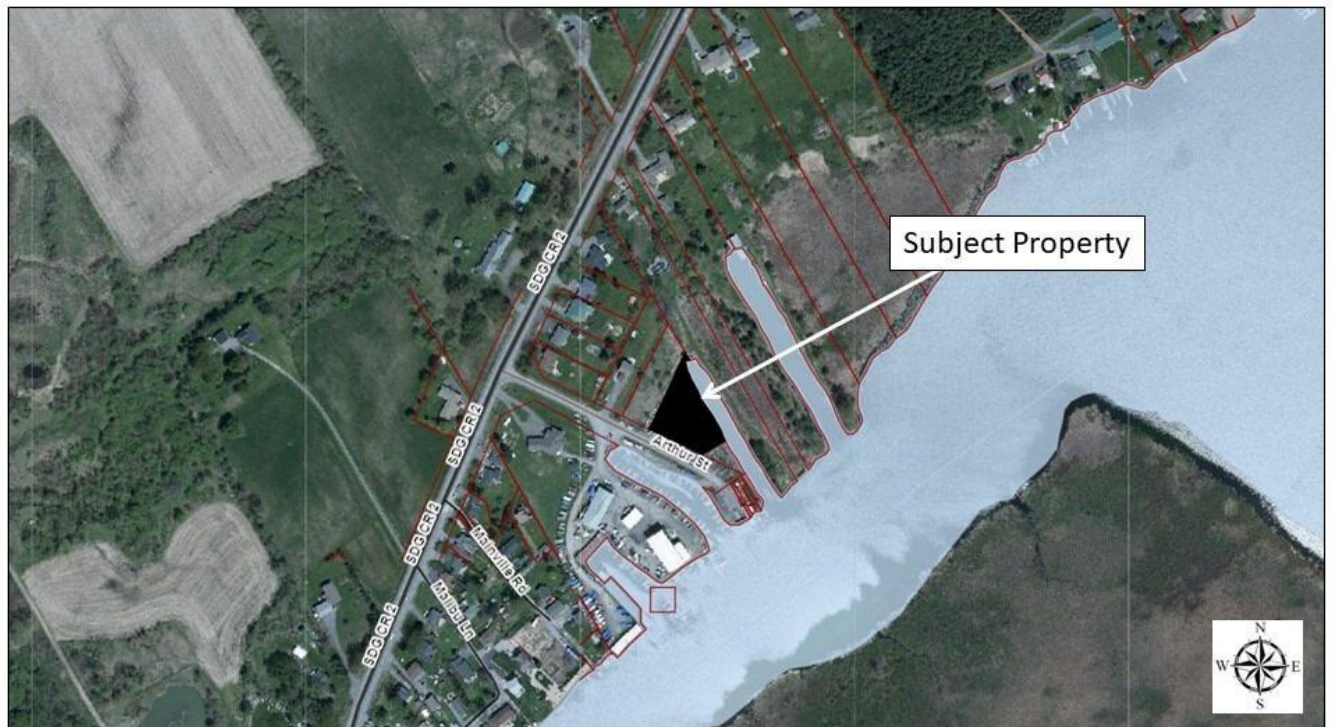
**COUNCIL DATE:** October 16, 2023

**SUBJECT:** Struthers Zoning By-law Amendment

**BACKGROUND:**

**Site Location:**

1. Part of lot 8 on Registered Plan 103 and being part 1 on Reference Plan 14R 4662, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located on the east side of Arthur St.



**Owner/Applicant:**

2. Nancy & Yves Struthers

**Description of Site and Surroundings:**

3. The subject property is located south of County Road 2 on the east side Arthur St. It is approximately 0.54 acres in size and is a lot of record. The subject property is currently used for open storage and contains a tarp shed (currently does not have a tarp) which is used as an accessory structure to the neighbouring business known as Roger's Marina. It is largely covered by gravel and some vegetation; a residential greenhouse is proposed to be built as the primary use on the subject property.
4. The surrounding lands are characterized as vacant land and residential uses to the north, vacant land and a canal to the east, a marina, boat houses and the St. Lawrence River to the south, and residential uses and a marina to the west.



Aerial  
Photo  
2019-2020

**Summary of Requested Zoning Proposal:**

5. On September 8<sup>th</sup>, 2023 the Township accepted the Zoning Amendment application; said application was deemed complete on September 11, 2023. The



purpose of this Amendment is to rezone the subject property from Residential One (R1) & Flood Plain Holding (FP-H) to Residential One - Exception Twenty (R1-20) and Flood Plain (FP) to permit a proposed greenhouse as a primary use on the subject property, to reduce the watercourse setback to the canal to the east of the property from 30 meters to 15 meters, to reduce the Provincially Significant Wetland setback from 30 meters to 15 meters and to reduce the required front yard setback from 6 meters to 5.01 meters. All other applicable provisions of Zoning By-law 38-09, as amended, shall continue to apply.

## **ANALYSIS:**

### **Planning Rationale:**

### **Planning Policy Framework:**

6. This application is subject to the following policy framework:
  - The Provincial Policy Statement (PPS) 2020
  - The United Counties of Stormont, Dundas and Glengarry Official Plan (OP)
  - The Township of South Glengarry's Zoning By-law

### **Provincial Policy Statement**

7. The Provincial Policy Statement (PPS) 2020 provides policy direction on matters of provincial interest relating to land use planning and development. This policy provides for appropriate development, while protecting resources of provincial interest, public health and safety and the quality of the natural and built environment. All land use planning decisions must be consistent with the PPS. The PPS policies that apply to this proposed zoning amendment are as follows:
  - 1.0 Building Strong Communities,
    - i. 1.1 Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns;
  - 2.0 Wise use of Management and Resources,
    - i. 2.1 Natural Heritage and
    - ii. 2.2 Water; and
  - 3.0 Protecting Public Health and Safety
    - i. 3.1 Natural Hazards.

<b>PPS 2020 Section</b>	<b>Compliance ✓ or X</b>	<b>Rationale for adherence</b>
1.1.1	✓	This proposed amendment is consistent with this section of the PPS as the proposed site specific zoning amendment is not eliminating the ability to construct a single detached dwelling. If approved, it will allow the proposed residential

		greenhouse to be the primary use and will still permit a single detached dwelling to be constructed in the future subject to the ability of being able to service the dwelling with an approved septic system while meeting all applicable zoning standards that will still apply. In order to construct a single detached dwelling, the proposed greenhouse may be required to be removed or be reduced in size to allow for an adequate building envelope to accommodate a proposed greenhouse.
1.1.4.1	✓	This proposed amendment is consistent with this section of the PPS as this amendment will permit a single detached dwelling to be constructed in the future subject to the ability of being able to service the dwelling with an approved septic system while meeting all applicable zoning standards that will still apply.
2.1	✓	This proposed amendment is consistent with this section of the PPS as the subject property is primarily gravelled and has been used for outdoor storage for many years. An existing tarp shed has remained on the property for 10 plus years and has been used for storage. The proposed greenhouse will not be located in a significant wetland or coastal wetland.
2.1.8	✓	This proposed amendment is consistent with this section of the PPS as the subject property has been previously altered and actively used. The proposed development will be subject to a 15-meter watercourse setback and a 15-meter PSW setback which is a further setback than existing structures located on adjacent lands.
3.1	✓	This proposed amendment is consistent with this section of the PPS as the proposed greenhouse will be located outside of the floodplain zone. This Zoning Amendment application was reviewed by the RRCA, it was determined that the subject property is located within their regulated area and therefore a permit will be required from the RRCA. The RRCA will ensure that the proposed greenhouse structure will be located 5 meters setback from the flood hazard.

## Official Plan Designation

8. The United Counties of Stormont, Dundas and Glengarry Official Plan (SDG OP) sets out goals and objectives for development in the County for the next 20 years (2017-2037) including regard for the social, economic, and natural environment of the County. This Plan establishes a policy-driven framework for land use planning for the County and its six municipalities. All land use planning decisions must be consistent with the SDG OP. The SDG OP policies that apply to this proposed zoning amendment are as follows:

SDG OP Designation:		
SDG OP Section	Compliance ✓ or X	Rationale for adherence
3.46	✓	The proposed amendment conforms to this section of the Official Plan as residential uses are permitted on existing lots of records. The proposed greenhouse is to be used for residential purposes.
3.5	✓	The proposed amendment is consistent with Table 3.5 of the Official Plan. This table identifies the permitted uses in different designations. The Rural District permits low density housing which would also include accessory uses such as residential greenhouses. This proposed amendment conforms to the Official Plan as this amendment will permit a single detached dwelling to be constructed in the future subject to the ability of being able to service the dwelling with an approved septic system while meeting all applicable zoning standards that will still apply.
3.5.1.1	✓	The proposed amendment conforms to this section of the Official Plan as the subject lot is of an adequate size to accommodate the proposed greenhouse while meeting the required natural hazard setbacks. The subject property is approximately .54 acres in size and is a lot of record. There will be adequate space for parking and for safe access. The proposed zoning will permit residential development in the future providing the proposed dwelling can be serviced with a septic system and a well.

3.5.1.3	✓	The proposed amendment conforms to this section of the Official Plan as the subject property has 45.31 meters of public road frontage fronting onto Arthur Street.
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### **Zoning By-Law:**

9. The subject property is currently zoned Residential One (R1) and Flood Plain Holding (FP-H) in the Township's Zoning By-law 38-09.
10. The Township's Zoning By-law 38-09 conforms to the United Counties Official Plan and is consistent with the Provincial Policy Statement (PPS), 2020.

### **Public Consultation:**

11. The proposed Amendment was circulated to the neighbouring property owners within 120 metres of the proposed site; it was also advertised in the Glengarry News.
12. A public meeting was held on October 2, 2023. Several people attended this public meeting with 9 people signing the attendance sheet, which included the applicant. At this meeting, a presentation was provided to the public explaining the proposed zoning by-law amendment followed by the applicants providing additional information pertaining to the size and style of the proposed greenhouse.
13. Two members of the public spoke in opposition to the proposed amendment. Mr. Mike Leroux located at 19454 County Road 2, expressed concerns with the size of the proposed greenhouse, how his view would be impacted, the proposed height as well as the greenhouse being used for a possible commercial use or more boat trailer storage.
14. Mr. Tim Bourgon located at 19448 County Road 2, expressed concerns for a proposed commercial use in the future, where the existing trailers will go and if it will result in more traffic.
15. Following the public meeting I received 6 written comments all opposed to the proposed zoning by-law amendment. Two out of the six written comments were filed by Mr. Leroux and Mr. Bourgon who spoke at the public meeting. The opposing comments received can be summarized as follows:
  - Impacting water views;
  - Impact to property values;
  - Concerned with future uses;
  - Concerned with current use;
  - Proposed greenhouse is very large;
  - Concerned that the proposed greenhouse will look like a commercial building;
  - Greenhouse is to be located far from the owner/applicant's dwelling.

16. All comments were carefully considered and applicable land use policies were reviewed to determine if the comments confirm or conflict with the applicable policies. The policies referenced above do not consider impacted views or property values. Any future uses proposed at the subject property will be required to conform to the zoning by-law in effect or will be subject to future land use planning processes to gain permissions such as a minor variance or a zoning amendment. The proposed greenhouse (35 feet by 100 feet in size) can be located on the subject property while respecting the 15-meter watercourse setback which is the minimum setback that can be supported, a 1-meter front yard setback is also requested, this is a very minor reduction. The location of the proposed greenhouse in comparison to the applicant's existing dwelling is relative.
17. The proposed Amendment was also circulated to the Raisin Region Conservation Authority (RRCA). The RRCA has no objections to the proposed zoning by-law amendment. The RRCA provided the following comments:

The RRCA does not have any objections to the above-mentioned re-zoning application as the development is not likely to have negative impacts on the natural hazard features provided that the proposed Greenhouse structure is located outside of the 5m setback to the flood hazard 47.1m (CGVD2013) contour as advised through pre-consultation. Through the application for a permit with the RRCA, an updated site plan will be required to be provided which shows the contour setback.

Prior to the issuance of building permits from South Glengarry, the owner shall obtain a separate permit from the RRCA.

18. The Ontario Planning Act requires all complete zoning Amendment applications to be processed and a decision to be made within 90 days of receipt of a complete application. This process will be completed within the prescribed timeframe as a decision will be made on day 35.
19. If approved, the subject property will be rezoned from Residential One (R1) & Flood Plain Holding (FP-H) to Residential One - Exception Twenty (R1-20) and Flood Plain (FP) to permit a proposed greenhouse as a primary use on the subject property, to reduce the watercourse setback to the canal to the east of the property from 30 meters to 15 meters, to reduce the Provincially Significant Wetland Setback from 30 meters to 15 meters and to reduce the required front yard setback from 6 meters to 5.01 meters.
20. This proposed Zoning By-law amendment is being recommended to be approved by Council as it is consistent with the PPS, 2020 and it conforms to the United Counties Official Plan.
21. Council also has the option to defer the application. Applications may be deferred if Council requires additional information, further staff review, or other reasons. Should Council wish to defer the applications, reasons for the deferral and direction to Staff will be required so that Staff can prepare an updated Staff Report for future consideration.

22. Council also has the option to refuse the applications. Should Council wish to refuse the applications, reasons for the refusal are required including a written explanation of the refusal.

**IMPACT ON 2023 BUDGET:**

N/A

**ALIGNMENT WITH STRATEGIC PLAN:**

N/A

**RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 125-2023 be received and that By-law 70-2023, being by-law to amend By-law 38-09 to rezone the property legally described as Part of lot 8 on Registered Plan 103 and being part 1 on Reference Plan 14R 4662 in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located on the east side of Arthur St, identified as PIN 671310369 from Residential One (R1) & Flood Plain Holding (FP-H) to Residential One - Exception Twenty (R1-20) and Flood Plain (FP) to permit a proposed greenhouse as a primary use on the subject property, to reduce the watercourse setback to the canal to the east of the property from 30 meters to 15 meters, to reduce the Provincially Significant Wetland setback from 30 meter to 15 meters and to reduce the required front yard setback from 6 meters to 5.01 meters, be read a first, second and third time, passed, signed and sealed in open Council this 16<sup>th</sup> day of October 2023.

---

**Recommended to Council for  
Consideration by:  
ACTING CAO – KELLI CAMPEAU**

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW 70-2023  
FOR THE YEAR 2023**

***BEING A BY-LAW TO AMEND BY-LAW 38-09, THE COMPREHENSIVE  
ZONING BY-LAW FOR THE TOWNSHIP OF SOUTH GLENGARRY***

**WHEREAS**, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

**AND WHEREAS** pursuant to the provisions of Section 34 of the *Planning Act*, R.S.O. 1990, as amended, Council of the Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon;

**AND WHEREAS** the Council of the Township of South Glengarry deems it advisable to amend by-law 38-09, a by-law that regulates the use of land and the use and erection of buildings and structures, as thereafter set forth;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the area affected by this by-law is legally described as Part of lot 8 in Registered Plan 103 and being part 1 of in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located on the east side of Arthur St, (PIN # 671310369) as indicated on Schedule "A" attached hereto and forming part of this by-law.
2. **THAT** the property located at Part of lot 8 in Registered Plan 103 and being part 1 of in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry (PIN # 671310369) be rezoned from Residential One (R1) & Flood Plain Holding (FP-H) to Residential One - Exception Twenty (R1-20) and Flood Plain (FP) to permit a proposed greenhouse as a primary use on the subject property, to reduce the watercourse setback to the canal to the east of the property from 30 meters to 15 meters, to reduce the Provincially Significant Wetland setback from 30 meter to 15 meters and to reduce the required front yard setback from 6 meters to 5.01 meters.
3. **THAT** all other applicable provisions of by-law 38-09, as amended, shall continue to apply.
4. **THAT** this by-law shall come into force and effect and take effect pursuant to the provisions of the *Planning Act*, R.S.O. 1990, as amended.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED  
IN OPEN COUNCIL THIS 16<sup>TH</sup> DAY OF OCTOBER 2023.***

**MAYOR:**

**CLERK:**

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**BY-LAW 70-2023**  
**EXPLANATORY NOTE**

The purpose of this Amendment is to rezone the subject property from Residential One (R1) & Flood Plain Holding (FP-H) to Residential One - Exception Twenty (R1-20) and Flood Plain (FP) to permit a proposed greenhouse as a primary use on the subject property, to reduce the watercourse setback to the canal to the east of the property from 30 meters to 15 meters, to reduce the Provincially Significant Wetland setback from 30 meter to 15 meters and to reduce the required front yard setback from 6 meters to 5.01 meters. All other applicable provisions of Zoning By-law 38-09, as amended, shall continue to apply.



**Schedule “A”**



Lands to be zoned to  
Residential One - Exception Twenty (R1-  
20) and Flood Plain (FP)

**This is Schedule “A” to By-law 70-2023  
Adopted this 16th day of October 2023**

**Township of  
South Glengarry**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Clerk**



**CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY**

<b>MOVED BY</b>		<b>RESOLUTION NO.</b>	
<b>SECONDED BY</b>		<b>DATE</b>	<b>October 16, 2023</b>

BE IT RESOLVED THAT the Council of the Township of South Glengarry provide a letter of endorsement to Garret Munro to support an application to the New Entrant Program with the Chicken Farmers of Ontario.

☐ CARRIED

☐ DEFEATED

☐ POSTPONED

---

Mayor Lachlan McDonald

Recorded Vote:	Yes	No
Mayor McDonald	___	___
Deputy Lang	___	___
Councillor Jaworski	___	___
Councillor McDonell	___	___
Councillor Bougie	___	___

**From:** [Lachlan McDonald](#)  
**To:** [Kelli Campeau](#); [Kayce Dixon](#)  
**Subject:** FW: Chicken Farmers of Ontario  
**Date:** October 10, 2023 7:50:31 PM

---

Hello Kelli:

Sorry for the late notice. I thought today was Monday (i.e., deadline tomorrow) but obviously the holiday through me off.

Could we put a support motion for this as an info report. I would like to bring it forward for resolution, if it is procedurally possible.

Thank you,  
Lachlan

---

**From:** Garret Munro <garret@wheelermunro.ca>  
**Sent:** Sunday, October 8, 2023 7:32 PM  
**To:** Lachlan McDonald <lmcdonald@southglengarry.com>  
**Subject:** Chicken Farmers of Ontario

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Lachlan!

As discussed here is some information about this program.

In short, I am applying to the "New Entrant Program" with the Chicken Farmers of Ontario to raise broilers (meat birds). Typically they get 8-10 applicants per year and choose 2-3 to move forward with.

What this program does is assist in the cost of quota. Rather than having to purchase the minimum 14,000 quota units to start, a successful applicant will only be responsible for buying 4000 units and the board will loan the other 10,000 with a 15 year plan to buy those 10,000 as you start production.

The largest barrier to entry in this industry, of course, is cost. This is why the New Entrant Program exists. 1 quota unit is approximately \$205 right now which means without the program a new farmer would have to spend \$2,870,000 on quota alone, plus about \$1,000,000 for a barn. This program reduces that up front cost of quota to \$820,000 plus the \$1,000,000 for the barn.

The only way to get into the New Entrant Program is to apply and be selected by a panel of Chicken Farmer of Ontario board members, farmers, bankers, accountants, and lawyers.

As an important note this program has been going for nearly a decade, several applicants have been

chosen each year, and I believe none have ever been east of Toronto.

**What I am asking for is a letter of endorsement from council that highlights the importance of any or all of the following things:**

- Importance of promoting agriculture in Eastern Ontario
- Young people getting into agriculture in Eastern Ontario
- Young people staying in agriculture in Eastern Ontario
- Young people that are willing to be a voice for the agricultural industry
- How important agriculture is to our local economy with reference specifically to job creation and economic stimulation through supporting local businesses.
- Local food production

If allowed or if council is willing, a quick mention of my personal commitment to our local agriculture community and our community at large would be great but if they are not comfortable putting their name behind me like that I totally understand.

If you have any questions just let me know!

Thanks,

Garret

--

**Garret Munro**  
Sales Representative, Wheeler & Munro Real Estate Team

Keller Williams Integrity Realty | (613) 551-5588  
[www.wheelermunro.ca](http://www.wheelermunro.ca) | [garret@wheelermunro.ca](mailto:garret@wheelermunro.ca)



[Create your own email signature](#)



## INFORMATION REPORT

**REPORT TO:** Council of the Township of South Glengarry



**MEETING DATE:** October 16<sup>th</sup>, 2023

**SUBJECT:** Departmental Update – Corporate Services  
(September 2023)

**PREPARED BY:** Kelli Campeau, Acting CAO / GM Corporate  
Services / Clerk

### ADMINISTRATION:

- Prepared agendas and minutes for various Council and committee meetings.
- StoneShare onboarding completed for Infrastructure, Fire, Human Resources, and Economic Development.
- Developed a transition plan with outgoing Treasurer.
- Recruitment for GM Finance/Treasurer position.
- Facilitated management team meetings.
- Attended meeting at SDG Counties re: IT Policies.
- Introductory meeting with SDG Counties Manager of HR.
- Met with Enbridge representative to discuss programs available to the municipality and opportunities for partnership.
- Completed training for Intro to Emergency Management, Basic Incident Management, Note Taking, and Community Emergency Management Coordinator with Emergency Management Ontario.
- Prepared affidavit and met with solicitor to prepare for upcoming litigation trial.
- Prepared standardized Exit Interview form for off-boarding employees.
- Daily preparation of website and social media content.
- Communications campaigns:
  - “Saved by the Beep” – Fire Campaign
  - Fire Prevention Week
  - Preparation for Local Government Week communications (Oct.)
- Publication of the 2023 Fall and Winter Community Guide.
- Processed one Freedom of Information Request.
- Provided administrative support to Finance Department (insurance files and accounts payable).

### TRAINING AND EVENTS:

**CAO/Clerk:**

- September 9<sup>th</sup> – Business & Community Awards Gala
- September 25<sup>th</sup> - Flag raising in honour of the National Day for Truth and Reconciliation
- September 27<sup>th</sup> – AMCTO Mentorship Program Orientation
- September 28<sup>th</sup> – Webinar: Empowering City Clerks: Building Confidence, Cultivating Well-Being and Developing Expertise

#### **Deputy Clerk:**

- Municipal Clerks Institute Level 1
- Basic Incident Management (IMS 200)
- Emergency Management Notetaking (EM 240)
- Community Emergency Management Coordinator Course (EM 300)
- September 25<sup>th</sup> - Flag raising in honour of the National Day for Truth and Reconciliation

#### **Communications Coordinator:**

- September 30<sup>th</sup> – organized and staffed Township booth at Cornwall Regional Airport Commission 50<sup>th</sup> Anniversary Celebration

#### **COMMUNICATIONS STATS:**

- YouTube Stats:
  - +4 Subscribers
  - 381 Video Views
  - Most watched videos:
    - September 18, 2023 Regular Meeting (103 views)
    - September 5, 2023 Regular Meeting (72 views)
    - September 5, 2023 Committee of Adjustment (53 views)
    - RFP 15-2023 Snow Clearing Tender Opening (30 views)
    - September 5, 2023 Public Meeting (17 views)
- Website – Most Popular Searches:
  - Tenders (16)
  - Zoning (3)
  - Pickleball (3)
  - Compost (3)
  - Burn Permit (3)
- Facebook Stats – Posts with Highest Reach
  - Business & Community Awards Winners (7.5K)
  - Recruitment – Treasurer (7.1K)
  - Recruitment – Truck Driver/Labourer (4K)
  - Notice of Line Painting (3.8K)
  - Cornwall Regional Airport 50<sup>th</sup> Anniversary (3.4K)

## INFORMATION REPORT

**REPORT TO:** Council of the Township of South Glengarry



**MEETING DATE:** October 16, 2023

**SUBJECT:** Departmental Update – Planning, Building & Enforcement (September 2023)

**PREPARED BY:** Joanne Haley, GM Planning, Building and Enforcement

### **Planning**

- Received, processed and reviewed consent, minor variance and zoning amendment applications
- Prepared staff reports and information reports for Council meetings
- Conducted pre-consultation meetings with members of the public for planning inquiries
- Reviewed draft staff/info reports
- Prepared staff reports and info reports
- Conducted site visits
- Attended and organized public meetings
- Attended Committee of Adjustment Meetings
- Attended Council meetings
- Worked on land acquisition and disposition
- Worked on site plan control circulations and agreements
- Worked on a subdivision agreement
- Worked on a vacant land condominium file
- Assisted with awards gala preparation
- Conducted interviews for Manager, By-Law Enforcement

### **Building**

- Received and processed building permit applications
- Conducted pre-consultation sessions with members of the public for building permit inquiries
- Attended various walk-in appointments with the public
- Conducted building inspections
- Completed Site Plan Control reviews
- Prepared work order reports for lawyers
- Conducted septic system file searches
- Prepared statistical reports for Tarion, MPAC, CMHC, and Statistics Canada
- Received applications for and assigned civic addresses



- Ordered and distributed civic address signs and posts
- Applied, reviewed, and issued building permits via Cloudpermit
- Assigned civic addresses to new residential dwellings
- Inspected open legacy building permits as a result of work order requests
- Trained Building Official One on inspections and plans review
- Interviewed for Manager of Municipal Law Enforcement position

### **GIS & Planning**

- Performed duties as Building Information Officer (BIO)
- Prepared minor variance mailout, minutes, decisions, and meeting agenda
- Prepared zoning amendment mail out
- Prepared maps for staff as required (Building, Planning)
- Commissioned documents as required
- Coded and uploaded department invoices
- Attended staff meeting
- Troubleshoot GPS antenna unit setup
- Attended virtual DRAPE 2024 meeting
- Attended Health and Safety meeting
- Performed duties as Health and Safety representative

### **By-law Enforcement**

- Responded and investigated By-law complaints
- Arranged and attended meetings with the public
- Responded to inquiries from the public
- Addressed reports of Building without a permit
- Worked with MNRF and CMHA
- Obtained and installed Minor Variance Signs
- Completed a property “clean up”
- Attended Municipal Law Enforcement Officers Annual Training Seminar
- Closed several complaint files
- Investigated Animal Attack Reports
- Issued and inspected Pool Permits

### **Economic Development**

- Planned, promoted, advertised and attended the awards gala
- Followed up with press releases, thank you’s etc. following the awards gala
- Attended the OEMC
- Attended monthly SDG Counties Economic Development Officer Working Group meetings



- Responded to general property inquiries
- Attended virtual and onsite developer meetings
- Communicated new funding and industry updates to local businesses
- Responded to general inquiries from entrepreneurs and existing businesses
- Visited local businesses
- Prepared various advertisements for different productions
- Issued press advisories and media releases related to EDO events
- Prepared presentation for Council

### **Emergency Planning**

- Monitored all EMO situation reports and updates
- Sent out “Save the Date” invites for the annual training and emergency exercise

## INFORMATION REPORT

**REPORT TO:** Council of the Township of South Glengarry



**MEETING DATE:** October 16, 2023

**SUBJECT:** Departmental Update – Fire Services  
(September 2023)

**PREPARED BY:** Dave Robertson, Fire Chief

### OPERATIONS AND RESPONSES: 24

- Motor Vehicle Collisions: 10
- Alarms:2. Medical:1
- Burn Complaint / Unauthorized Burns: 3
- Fire – Structural:, Brush / Grass:1, Vehicle:1, Other: 2
- False:1, Public Hazard:2
- Rescue: 1
- Incidents of note. None

### TRAINING:

- Station Training topics
  - Auto Extrication
    - Thanks to Kenny-U-Pull and Gator's Recycling for open their facilities and
  - Provincial mobile live fire training unit.
    - 36 members met various requirements for provincial certification.
    - Photo at end of report.
- Site works completed at Training Center

### FIRE PREVENTION:

- Property inspections

### HEALTH AND SAFETY:

- Building inspections continue.
- Quarterly meetings for both the Fire and Municipal H&S Committee's.

### ADMINISTRATION:

- Chief Robertson attended the Canadian Association of Fire Chiefs conference.
- Chief Robertson attended and assisted with the Glengarry Bike-a-thon, raising funds for the Children's Treatment Centre.

- Administration attended a meeting with the Canadian Coast Guard speaking on marine environmental response preparedness.
- Fire Services attended the 50<sup>th</sup> anniversary of Cornwall Aviation. 2 vehicles and staff provided information on our rescue services.

Provincial Mobile Live Fire Training Unit.





**REPORT TO:** Council of the Township of South Glengarry

**MEETING DATE:** **October 16, 2023**

**SUBJECT:** Departmental Update – Infrastructure Services  
(September 2023)

**PREPARED BY:** Sarah McDonald, GM Infrastructure Services

## Department Highlights

The Township held another successful household hazardous waste day on Saturday September 23, 2023, in partnership with the Household Hazardous Waste division of GFL. The household hazardous waste day was attended by approximately 340 households. This is an increase from the 2022 attendance (~300 households). A [summary report](#) was provided October 3, 2023.





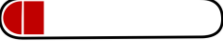
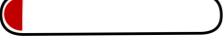
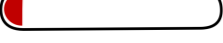
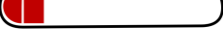
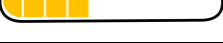


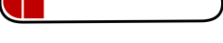





Congratulations to **Brandon McMaster** who achieved his Operator in Training designations in early September!

## Infrastructure Capital Work

The status of Infrastructure Services Capital Projects, as of September 30, 2023, is summarized in the following table. Generally, road capital projects are on-schedule.

Division	Project	Progress	Notes
Bridges	30011, Major Rehabilitation Design		Engineering Deferred August 8, 2023
	30018, Concrete Repairs		Engineering Complete Construction Deferred August 8, 2023
	30044, Expansion Joint Replacement		Engineering Complete Construction Deferred August 8, 2023
	30050, Renewal Options Analysis		Completed

Division	Project	Progress	Notes
Roads	Warren Reconstruction		Completed
	Sabourin / Anderson Resurfacing		Deficiency Work Outstanding
	MacDonald Road Extension		Extension Underway
	Westley Creek @ Concession 2		Completed
Engineering	Streetlight Conversion - Phase 2		Audit Completed and Parts Ordered
	Summerstown Wharf Options		Not Started
	Active Transportation Plan		RFP In Development
	Building Condition Assessments		Project Initiated <i>Led by Recreation</i>
	Road Rationalization Study		In-Progress
	Filion Drain Engineers Report		Complete
Water	GW Expansion EA		On Hold
	GW Water Tower Design and Construction		In-Progress
	Lancaster Lagoon Dredging		Dredging Complete
Fleet	Backhoe Replacement		Purchased March 2023
	Valve Trailer		Purchased March 2023
Waste Mngmnt	-	-	-

## Infrastructure Operations

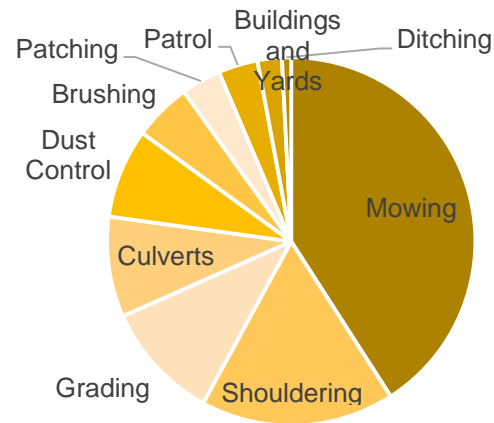
### Road Operations

During the reporting period, Road Operations were primarily focused on routine maintenance, with a focus on:

- Roadside Mowing
- Shouldering
- Loosetop Grading
- Culvert Replacements
- Dust Control

Major in-house projects undertaken by the Roads Division during the reporting period include:

- Work on McDonald Road Extension
- Winter Truck and Equipment Preparation
- Preparation for Heron Road Ditching
- Closing of North Lancaster Landfill for Season



### Water Operations

#### General Operations

- Well Run Sampling – Parks
- Received 70 Ontario One Call Locate Requests
- Valve Turning
- Internal Audit Started (DWQMS)
  - Manager Review Sept 13th
  - Audit Sept 21 Opening of Audit

#### Glen Walter

- Replace Blower Belts on Blower #1
- Hypo Line Replacement
- Bray Street Warranty Meeting
- Haul Sludge Glen Walter
  - Cleaned Aerators in Digester
  - Clean Digester Pit
  - Empty Raw Sewage Pit and Ordered Parts for Repair of Aeration Cell

#### Lancaster

- Replace SC200 Screen
- Hydrant Repairs (two)
- Berm Hauling (Completed by Roads)

#### Green Valley

- WSP Report received for sludge hauling
- EASR received for sludge hauling
- Sludge Hauled to Beaver Brook Landfill (Completed by Contractor)

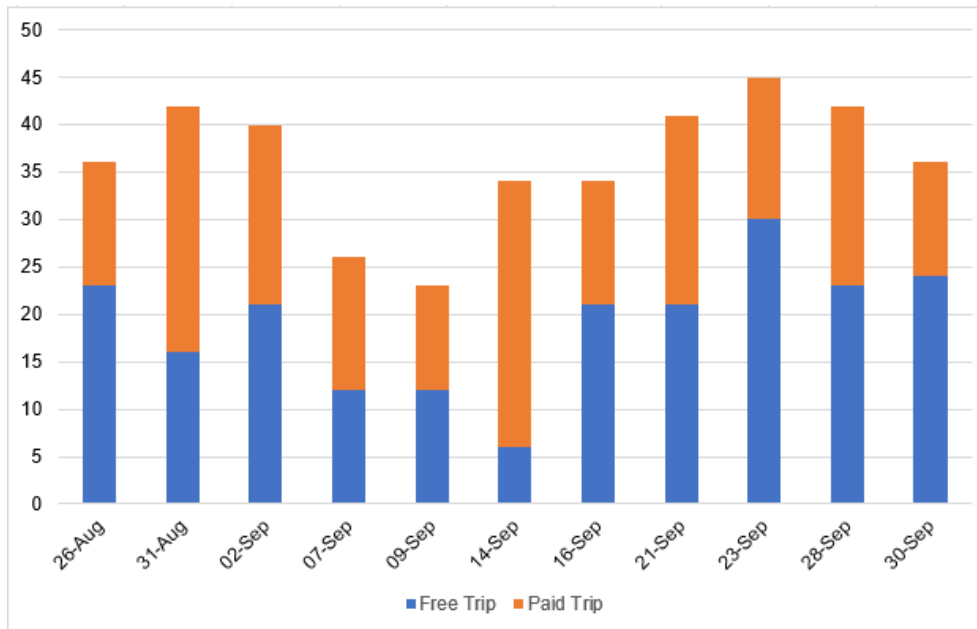
#### Redwood

- Service Dig (one)
- Hydrant Repair (one)

## Waste Management Operations

### Landfill Operating During Reporting Period: North Lancaster

The number of trips to the landfill during the reporting period are summarized in the chart below. The free trips are residents using one of their households two free annual landfill trips that replaced the “free dump days” historically held in May / June.



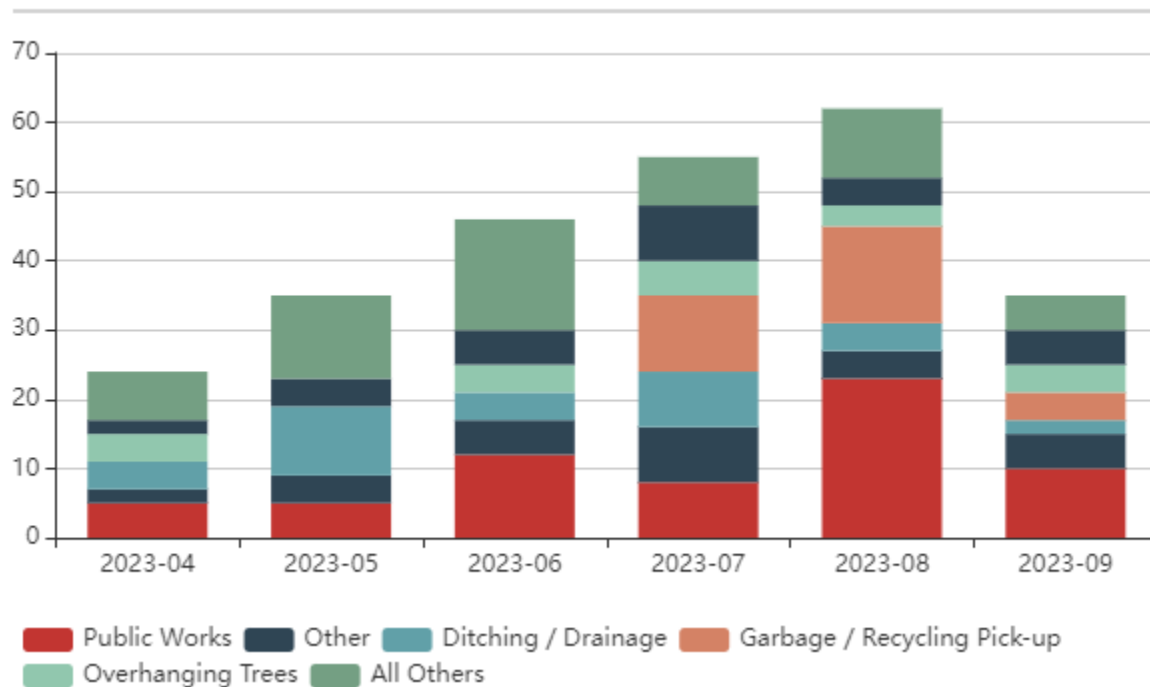
## Infrastructure Administration

### Customer Service

Infrastructure Services logs all written complaints (and many verbal complaints) through the Access E11 platform. The *Public Works* category is a catch-all which the public often uses when submitting through the online platform (<https://form.foreaction.cloud/submit/south-glengarry>). The *All Others* category includes low volume complaints which currently include missing signage, potholes, streetlights, and snow removal.

It is estimated that written submissions through E11 is capturing <30% of complaints and concerns that are handled through the administrative part of Infrastructure Services – with many being received and handled by phone or in-person.

Case Volume by Category (Open/Closed)



### Special Projects

Special projects are activities that took multiple days of administrative staff time during the reporting period.

- StoneShare Migration
- Development of Asset Inventories in GIS
- Lauzon Bridge – Ongoing Monitoring
- Streetlight Upgrade Project
- Facility Snow Clearing RFP
- Housekeeping Contracts (tree removal, stop bars, hamlet signs)
- Household Hazardous Waste Event
- Tandem Equipment Procurement
- Traffic Count Collection and Speed Survey



## Highlights

Health, Safety, Environment	Committees	Training
-	Environment Committee Meeting was held late September.	Roads Division <ul style="list-style-type: none"> <li>Snow School (J. Duval)</li> </ul>

## Requests from Council

ID	Reference	Item	Status
2021-01	Council Mtg Oct 4, 2021	Traffic Calming Policy	In Progress
2022-01	Council Mtg Jun 6, 2022	Berish Purcell Agreement Drain	On Hold
2023-01	Council Mtg Jun 5, 2023	Public Equipment on Private Road	In Progress
2023-02	Council Mtg Aug 8, 2023	30050, Low-level crossing consideration	Closed Oct 2, 2023
2023-03	Council Mtg Oct 2, 2023	30050, Low-level crossing estimate from local contractor	In Progress

## INFORMATION REPORT



**REPORT TO:** Council of the Township of South Glengarry

**MEETING DATE:** October 16, 2023

**SUBJECT:** Departmental Update – Parks, Recreation and Culture (September 2023)

**PREPARED BY:** Sherry-Lynn Servage, GM of Parks, Recreation and Culture

### ADMINISTRATION:

- Facility bookings and coordination
- Grant Funding Reporting – ongoing
- Peanut Line Options Analysis Project – in progress
  - Working towards final draft document with WSP.
- Building Condition Assessment RFP
  - Inputting background information
  - Initial meetings and pilot site visits with Roth IAMS.
- Nor'Westers Museum Kitchen Renovation RFP
  - Initial project site visit with John Gordon Construction and Museum.
- Cairnview Park – Concept Plan Project
  - Initial meeting with thinc Design.
- SDG Historical Plaque Project
  - Meeting #2 with Heritage Committee and SDG Counties discussing location options.
- Cairn Island Interpretation Site
  - Ongoing meetings with Parks Canada and MCA
- Snow clearing tender – review results with GM McDonald and Fire Chief Robertson.
- CLRC – Refrigeration Plant water treatment – researching for 2024.
- Char-Lan Recreation Centre Drainage Project – ongoing
- Hunting policy – research

### OPERATIONS:

- Coordination and installation of new CLRC advertisements
- Tree management – ongoing

- Security cameras installed at Smithfield Park Building
- Sport Field maintenance and operations
- Tennis/pickleball courts – ongoing maintenance
- Splash Pad operations and closure for the season.
- Recreation indoor/outdoor facility prep, cleaning and maintenance
- Schedules – Facility Operators and students
- Implementing items from accessibility plan – ongoing
- Ongoing maintenance requests
  - Lancaster library
  - Lan-Char Medical Centre/Dentist
  - Loyalist and Nor'Westers Museum
- Playground inspections – completed for 2023
- Peanut Line inspections and brushing maintenance
- Tartan Hall bar operations
- Student Orientation and Training – September 6, 2023
- CLRC Refrigeration Plant start up and maintenance. Preparation for upcoming ice season. Opening date – September 7, 2023.
- Installation of Junior B camera system for live streaming.

#### HEALTH AND SAFETY

- Building and site inspections continue



## **MEMORANDUM**

**To:** Township of South Glengarry Council, CAO, and Clerk  
**From:** Lisa Van De Ligt, Team Lead, Communications and Stewardship  
**Date:** September 29, 2023  
**Subject:** RRCA Board of Directors meeting highlights (September 21, 2023)

---

The Raisin Region Conservation Authority (RRCA) Board of Directors consists of 8 representatives from the RRCA's 5 member municipalities: City of Cornwall and Townships of North Glengarry, South Glengarry, South Stormont and North Stormont.

Following every Board meeting, councils, CAOs and clerks of the RRCA's 5 member municipalities are sent meeting highlights and the date of the next meeting. The RRCA Board meets monthly (except for July, August, and December, unless a special meeting is called).

### **September 21, 2023 RRCA Board of Directors Meeting Highlights:**

- Approved minutes from the June 15 regular meeting, July 13 special meeting, and July 26 electronic poll can be found at <http://www.rrca.on.ca/page.php?id=15>
- July 13 special meeting: a property matter was discussed in closed session.
- July 26 electronic poll: The Board approved awarding the Fly Creek Flood Control pumping station roof replacement.
- Board approved the 2024 Charlottenburgh Park and Gray's Creek Marina Fee Schedules.
- Board approved two funding proposals to offset youth summer employment salaries and a St. Lawrence River Area of Concern Remedial Action Plan study.
- Board received an update on the RRCA's three Conservation Areas:
  - 13 summer staff employed
  - Gray's Creek Conservation Area: Marina open from May 1 to September 30, self-guided arboretum tour launched, picnic shelter replacement planned for October, select trails remain closed due to hazard tree management.
  - Charlottenburgh Park: campground open from May 19 to October 9.
  - Cooper Marsh Conservation Area: Visitors Centre open from May 3 to September 1, hazard tree removal in picnic area completed, select European buckthorn removal completed, grassland enhancements underway, select trails remain closed due to earthen dyke repairs, fall community tree planting event is planned.

**Next RRCA Board meeting date: October 19, 2023**

October 2, 2023

**MINUTES OF**  
**COMMITTEE OF ADJUSTMENT**

**Township of South Glengarry**

A meeting of the Committee of Adjustment was held at 6:00pm on October 2, 2023, in the Council Chambers located at the Tartan Hall, Char Lan Recreation Centre, 19740 John Street, Williamstown.

**Committee Members present were:** Lachlan McDonald (Chairperson), Martin Lang, Stephanie Jaworski (via Zoom), Sam McDonell, Trevor Bougie, Clerk Kelli Campeau, Secretary-Treasurer Joanne Haley.

**MOVED BY:** Trevor Bougie

**SECONDED BY:** Sam McDonell

**BE IT RESOLVED THAT** the Committee of Adjustment meeting of October 2, 2023, is hereby called to order.

**CARRIED**

**Meeting was called to order at 6:00pm**

Chair Lachlan McDonald confirmed that there were no additions to the agenda.

**Approval of Agenda**

**MOVED BY:** Martin Lang

**SECONDED BY:** Sam McDonell

**BE IT RESOLVED THAT** the Agenda of the October 2, 2023, meeting be approved as presented.

**CARRIED**

**Approval of Minutes**

**MOVED BY:** Martin Lang

**SECONDED BY:** Trevor Bougie

**BE IT RESOLVED THAT** the Minutes of the September 5, 2023, meeting be approved as presented.

**CARRIED**

## **Declaration of Pecuniary Interest**

None

## **Members of the public that attended this meeting were as follows:**

- Alain Proulx – 22040 168<sup>th</sup> Ave – A-15-23 applicant
- Nicole Lacas(Lacas Drafting & Design Inc.) – 22193 Concession 2 Rd – applicant/agent

## **General Business and Reports:**

### **1. Application A-15-23- Proulx/Beaudoin**

- **Planning Act Preamble**

- Joanne Haley explained that this is a hearing under Section 44 of the Planning Act as well as appeal rights, that members of the committee have reviewed the application, and continued to explain the process/steps for the meeting.

- **Subject Property:**

- Part of lot 12 of Registered Compiled Plan 134, being parts 2-4 on RP 14R4954 in the Geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 22040 168th Avenue.
- The subject property is approximately 1.12 acres in area.

- **Proposed Minor Variance:**

- Joanne Haley explained that the owner is proposing to replace an existing shed with a smaller shed within 30 meters of a watercourse on the subject property. The following relief from the Zoning By-Law 38-09 is requested:
  - Part 3.39 (7) - To reduce the watercourse setback from 30 meters to 6.3 meters to the southeast corner of the proposed shed and 6.7 meters to the southwest corner of the proposed shed.

- **Planning:**

- Joanne Haley explained that the property is designated Rural District in the County Official Plan. This application conforms to the general intent of the Official Plan.
- The property is zoned Limited Service Residential (LSR) & Floodplain-Holding (FP-H) and conforms to the general intent of the Zoning By-law.

- **Consultation:**

- Joanne Haley explained that this application was circulated to all abutting property owners within 60 meters and applicable municipal staff; she had not received any written or verbal comments to date.
- This application was also circulated to and reviewed by the RRCA:
  - “The proposed shed is located outside of the floodplain area but is still located within the 15m hazard allowance. Since the proposed new shed is located further away from the watercourse than the existing shed as shown the notice attachment, the susceptibility of the hazard is not increased, a new hazard is not created. “
  - Recommendation:  
“The RRCA does not object to the minor variance at this time since the new shed location is further from the watercourse than the existing shed location.”

- Prior to the issuance of building permits, the owner shall obtain a permit from the RRCA.
- Planning and Building Departments support this application and recommend it to be approved.
- **Discussion:**
  - Chair Lachlan McDonald asked if the committee had any questions, there were none. He then asked if anyone in attendance had any questions.
  - Alain Proulx explained the brown shed is also coming down however this meeting is only for the tin shed.

**MOVED BY:** Sam McDonell

**SECONDED BY:** Martin Lang

## **CARRIED**

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

## **2. Application A-16-23- Maple Bain Holsteins Inc. (Lefebvre)(Lacas)**

- **Subject Property:**
  - Part of Lots 20 & 21, Concession 2, in the Geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 21193 Concession 2 Road.
  - The subject property is approximately 90.63 acres in area.
- **Proposed Minor Variance:**
  - Joanne Haley explained that the owner is proposing to demolish the existing dwelling and rebuild a new single detached dwelling on a different footprint on the subject property, the following relief from the Zoning By-Law 38-09 is requested:
    - Part 3.24 (1) - To reduce the required MDS I setback from 516 meters to 94 meters from an existing manure pit located at 21190 Concession 2 Road and from 395 meters to 80 meters between the existing livestock facility located at 21190 Concession 2 Road.
- **Planning:**
  - Joanne Haley explained that the property is designated Agricultural Resource Lands in the County Official Plan. This application conforms to the general intent of the Official Plan.
  - The property is zoned Agricultural (AG) and conforms to the general intent of the Zoning By-law.
- **Consultation:**
  - Joanne Haley explained that this application was circulated to all abutting property owners within 60 meters and applicable municipal staff; I have not received any written or verbal comments to date.

- Planning and Building Departments support this application and recommend it to be approved.
- **Discussion:**
  - Chair Lachlan McDonald asked if the committee had any questions, there were none. He then asked if anyone in attendance had any questions.
  - Nicole Lacas explained with supplemental information on why and where they wanted to locate the proposed structure. The owners have an operational dairy farm and if they were to comply with MDS requirements it would locate the new house within the usable farmland which would hinder operations. Secondly, they would like to re-use their well as they have good water from this well. If they relocate the house further, they will have to dig a new well without knowing what kind of water they would hit there. Thirdly the footprint of the house is going slightly bigger, however it is approximately in the same location of the existing house in order to not hinder the operations of the farmland.

**MOVED BY:** Sam McDonell  
**SECONDED BY:** Martin Lang

#### **CARRIED**

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

Chair Lachlan McDonald discussed the next meeting to be October 16, 2023. Joanne Haley stated there were currently 2 applications and maybe a third for the meeting.

Chair Lachlan McDonald called for adjournment.

**MOVED BY:** Trevor Bougie  
**SECONDED BY:** Sam McDonell

#### **CARRIED**

#### **Adjournment**

**BE IT RESOLVED THAT** the meeting of October 2, 2023, be adjourned to the call of the Chair @ 6:17pm



October 15-21, 2023

**“Whereas** October 15 to 21, 2023 is Local Government Week in Ontario, an opportunity to reflect on the vital services delivered by municipal governments; and

**Whereas** municipal governments play a vital role in helping to define the character, priorities, physical make up, and quality of life of communities across Ontario;

**Now Therefore Be It Resolved That** I, Mayor Lachlan McDonald, on behalf of South Glengarry Council, do hereby join with partners such as the Ontario Ministry of Municipal Affairs and Housing and the Association of Municipalities of Ontario in acknowledging and celebrating the work of local municipalities by proclaiming October 15 to 21, 2023 as ‘Local Government Week’ in South Glengarry Township.

**MEMORANDUM TO:** Municipalities

**FROM:** Jill Vienneau  
Assistant Deputy Minister  
Infrastructure Programs and Projects Division

**DATE:** October 6, 2023

**SUBJECT:** Administrative Penalties Regulation under the *Building Broadband Faster Act, 2021* (BBFA)

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As you may know, the [Building Broadband Faster Act, 2021 \(BBFA\)](#) was enacted in April 2021 to help expedite the construction of provincially funded broadband projects. Among other things, the BBFA gives authorities to the Minister of Infrastructure to reduce barriers to the deployment of broadband-related infrastructure. This includes the ability to make orders that impose administrative penalties for non-compliance with prescribed provisions of the BBFA and related regulations.

On March 8, 2022, the Ministry of Infrastructure posted a proposal on Ontario's [Regulatory Registry](#) that sought input on the development of an administrative penalties regulation under the BBFA. I want to thank all organizations that provided their feedback on the proposal.

The [regulation](#) has been filed and is now in effect. It prescribes sections 5, 9, and 20.1 of the BBFA for the purposes of administrative penalties:

- Sections 5 and 9 contain requirements for local distribution companies (LDCs) and proponents of provincially funded broadband projects with respect to Minister's notices and orders.
- Section 20.1 requires certain utility infrastructure owners or operators to share data as requested by the Minister within 15 business days of receiving a request.

The regulation does not apply to municipal service and right of way access applications (section 10.1 of the BBFA).

The regulation prescribes several factors that the Minister may consider when determining the amount of a penalty (which is up to a maximum of \$500,000 as per the BBFA), such as the impact of the contravention and whether actions were taken to remedy the contravention. It specifies that a penalty may only be imposed within one year from when the contravention occurred. The regulation prescribes additional items, including the minimum information that must be included in orders which impose administrative penalties, rules that determine when an order is considered to have been received, and requirements related to the review process.

Administrative penalties are intended to serve as a deterrent to non-compliance with certain provisions of the BBFA to help ensure that provincially funded broadband projects can be completed by the end of 2025. Other measures, such as dispute resolution processes and

Minister's notices and orders, are also available and are described in the recently updated [Building Broadband Faster in Ontario Guideline](#) (version 3.0), which was released on August 14, 2023.

The Guideline includes information on the Technical Assistance Team (TAT), which has been established to provide technical and administrative support to internet service providers (ISPs), LDCs, and municipalities on the implementation of provincially funded broadband projects. The TAT can be reached at [TAT@infrastructureontario.ca](mailto:TAT@infrastructureontario.ca) and is available to facilitate collaborative discussions between stakeholders to help achieve non-binding, mutually agreeable resolutions to disputes. The Guideline recommends that all parties work together in a spirit of cooperation as building broadband infrastructure is a shared responsibility.

The Ministry is committed to continued and ongoing engagement with all stakeholders on the work outlined in the Guideline and the legislative or regulatory requirements for provincially funded broadband projects. We appreciate your continued support as the Government works to reduce barriers and speed up broadband deployment to support our goal of enabling high-speed internet access to all communities across the province by the end of 2025.

Sincerely,

Jill Vienneau

cc. Karen Moore, Assistant Deputy Minister, Strategic Network and Agency Policy Division,  
Ministry of Energy



## TOWN OF WASAGA BEACH

30 Lewis Street, Wasaga Beach  
Ontario, Canada L9Z 1A1

Tel (705) 429-3844  
Fax (705) 429-6732

[mayor@wasagabeach.com](mailto:mayor@wasagabeach.com)

September 28, 2023

Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

BY EMAIL ONLY

Dear Premier Ford,

RE: Illegal Car Rally – Provincial Task Force

Please be advised that the Council of the Town of Wasaga Beach, during their September 14, 2023 Council meeting adopted the following resolution regarding illegal car rallies:

**WHEREAS** the prevalence of unsanctioned car rally events has grown in recent years throughout North America;

**AND WHEREAS** the Town of Wasaga Beach has been the target of unsanctioned car rallies over the past four years resulting in property damage, threats to public order, and significant risk to people's safety and enjoyment of their property;

**AND WHEREAS** the protections afforded by the Canadian Charter of Rights and Freedoms are being violated by unsanctioned car rally organizers and participants, thereby infringing on the rights of others and undermined the response of enforcement personnel;

**AND WHEREAS** unsanctioned car rally activity crosses multiple jurisdictions requiring a province wide coordinated response framework to protect all communities from the same disruption and risk to public safety;

**THEREFORE BE IT RESOLVED THAT** the Town of Wasaga Beach requests that a provincial task force be assembled to create a municipal response framework to protect communities from unsanctioned car rallies with a mandate to include, but not limited to:

- Investigate legislative enhancements and tools to assist municipalities in responding and enforcing unsanctioned car rallies.
- Investigate expanded powers for municipal law enforcement officers.
- Develop a proactive approach to awareness, prevention, enforcement and collaboration across all enforcement personnel, including police, municipal law enforcement officers and other provincial offences officers.
- Investigate harsher penalties and increased fines for unsanctioned car rally organizers and participants.

**AND FURTHER THAT** the Province provide funding to municipalities to assist with the cost in enforcing unsanctioned car rallies;

**AND FURTHER THAT** a copy of this Resolution be sent to the Right Honourable Prime Minister Justin Trudeau, Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General of Ontario, the Honourable Doug Downey, Attorney General of Ontario, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Honourable Prabmeet Sarkaria, Minister of Transportation, MPP Brian Saunderson, Commissioner of the Ontario Provincial Police, County of Simcoe, FCM, and AMO;

**AND FURTHER THAT** a copy of this resolution be sent to all Ontario municipalities requesting a letter of support be sent to senior levels of government.

Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at [mayor@wasagabeach.com](mailto:mayor@wasagabeach.com) or (705) 429-3844.

Respectfully yours,



Brian Smith, Mayor Town of Wasaga Beach

cc: Right Honourable Prime Minister Justin Trudeau  
Hon. Michael Kerzner, Solicitor General of Ontario  
Hon. Doug Downey, Attorney General of Ontario  
Hon. Paul Calandra, Minister of Municipal Affairs and Housing  
Hon. Prabmeet Sarkaria, Minister of Transportation  
Brian Saunderson, MPP – Simcoe-Grey  
Commissioner Thomas Carrique, Ontario Provincial Police  
County of Simcoe Council  
Federation of Canadian Municipalities  
Association of Municipalities of Ontario  
Ontario Municipalities

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW NUMBER 71-2023  
FOR THE YEAR 2023**

***BEING A BY-LAW A BY-LAW TO ADOPT, CONFIRM AND RATIFY  
MATTERS DEALT WITH BY RESOLUTION.***

**WHEREAS** s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

**AND WHEREAS** it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the action of the Council at its regular meeting of October 16<sup>th</sup>, 2023 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND  
SEALED IN OPEN COUNCIL THIS 16<sup>th</sup> DAY OF OCTOBER 2023.***

**MAYOR:** \_\_\_\_\_ **CLERK:** \_\_\_\_\_