

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
Electronic Meeting
Monday, April 19, 2021 7:00 PM**

Page

- 1. CALL TO ORDER**
- 2. O CANADA**
- 3. APPROVAL OF AGENDA**
 - a) Additions, Deletions or Amendments
All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.
- 4. DECLARATION OF PECUNIARY INTEREST**
 - a) [Pecuniary Interest Form](#) 4
- 5. APPROVAL OF MINUTES**
 - a) [Previous Meeting Minutes - April 6, 2021](#) 5 - 9
- 6. PRESENTATIONS AND DELEGATIONS**
 - a) [SDG Counties Regional and Capital Works Projects - T.J. Simpson & Ben De Haan](#) 10 - 25
- 7. NEW BUSINESS**
 - a) **Staff Reports**
 - i. [Electronic Signature Policy](#) 26 - 30
 - ii. [Review of Multi Unit Water Rates](#) 31 - 38
 - iii. [Procurement 07-2021 - Purchase of Pickup Truck](#) 39 - 41
 - iv. [Appointment of Chief Building Official](#) 42 - 45

b) Other Business	
i. Agreement Template - Peanut Line	46 - 48
c) Committee Reports	
i. Committee of Adjustment Minutes – April 6, 2021	49 - 58
d) For Information Only	
i. Building Permit Statistics- First Quarter 2021	59
ii. Consent Application B-44-21	60 - 62
iii. Notice of Consent Decision	63 - 67
iv. Consent Summary 2021	68
v. Letter - SDG Library Request	69
vi. Letter - Butterflyway Project	70 - 73
vii. EORN Newsletter	74 - 78
viii. Resolution - SDG Police Services Board	79 - 81
ix. Resolution - Support for 988 Crisis Line (Town of Caledon)	82 - 83
x. Resolution - Support for Fire Departments (Township of Hudson)	84 - 85
xi. Support Resolution - MFIPPA Reform (Township of McNab/Braeside)	86

8. UNFINISHED BUSINESS

a) Unfinished Business - April 19, 2021	87
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9. CLOSED SESSION

a) BE IT RESOLVED THAT Council convene to Closed Session to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(c) a proposed or pending acquisition or disposition of land

10. CONFIRMING BY-LAW

- a) [Confirming By-law 31-2021](#)

88

11. ADJOURNMENT



DECLARATION OF PECUNIARY INTEREST

I, _____, declare a pecuniary interest on Agenda Item(s) for the meeting of _____:

Signature

MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD VIRTUALLY ON APRIL 6, 2021.

PRESENT: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Director of Corporate Services/Clerk Kelli Campeau, GM Finance/Treasurer Lachlan McDonald, GM Planning, Building & Enforcement Joanne Haley, Fire Chief/Acting Director of Recreation Dave Robertson, Acting Director of Roads and Waste Management Chris Leblanc, Director of Water and Waste Water Dillen Seguin, Deputy Clerk Shauna Baggs and Executive Assistant Crystal Lebrun.

1. CALL TO ORDER

Resolution No. 108-2021

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council Meeting of the Township of South Glengarry now be opened at 7:00 pm.

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Resolution No. 109-2021

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

-Items moved from Information Only to Other Business:

-7.d.iv. Letter – Ontario Recreation Facilities Association

-7.d.viii. Resolution – Carbon Tax

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

- a) Mayor Prevost declared a pecuniary interest on Closed Session item Staff Report 53-2021, as it pertains to properties that are listed with a company that he owns.

5. APPROVAL OF MINUTES

- a) Previous Meeting Minutes - March 15, 2021

Resolution No. 110-2021

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry held on March 15, 2021, including the Closed Session Minutes, be adopted as circulated.

CARRIED

- b) Public Meeting Minutes - March 15, 2021

Resolution No. 111-2021

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Minutes of the Public Meeting of the Council

of the Township of South Glengarry held on March 15, 2021 be adopted as circulated.
CARRIED

- c) Special Meeting Minutes - March 30, 2021
Resolution No. 112-2021 Moved by Councillor McDonell
Seconded by Councillor Lang

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry held on March 30, 2021, including the Closed Session Minutes, be adopted as circulated.
CARRIED

6. PRESENTATIONS AND DELEGATIONS

- a) Road Needs Study - Greer Galloway Consulting
Kevin Hawley and Rob Asselstine of Greer Galloway Consulting Engineers presented their findings regarding the Roads Needs Study. Council was advised to submit any additional questions or comments following the presentation to Acting Director of Roads and Waste Management Chris Leblanc.

7. NEW BUSINESS

- a) Staff Reports
i) 2021 Budget and Tax Rates
Resolution No. 113-2021 Moved by Councillor Jaworski
Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 48-2021 be received and that By-law 23-2021, being a by-law to adopt the estimates of all sums required during the year and to adopt the tax rates for the year 2021, be read a first, second, and third time, passed signed, and sealed in Open Council this 6th day of April 2021.
CARRIED

- ii) Ontario Fire Marshal Fire Safety Grant
Resolution No. 114-2021 Moved by Councillor Lang
Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 49-2021 be received and that the Council of the Township of South Glengarry accepts the Fire Safety Grant of \$7,800 with the intent to purchase technology to assist with remote staff training and furthermore that the Fire Chief and Clerk be authorized to sign all relevant documents.
CARRIED

- iii) McCullough Zoning By-law Amendment
Resolution No. 115-2021 Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 50-2021 be received and that By-law 25-2021, being a by-law to amend by-law 38-09, the comprehensive Zoning By-law for the Township of South Glengarry for a portion of the property legally described as Part of Lot 33, Concession 1, NRR, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, also known as 18803 County Road 18, to rezone the southern portion of the subject property from Rural (RU) to Rural- Exception Fifteen (RU-15) to permit the development of a private school that will be operated as an accessory use either within the existing single detached dwelling or within a detached structure be read a first, second and third time, passed, signed and sealed in Open Council this 6th day of April, 2021. The Council of the Township of South Glengarry confirms that all comments received from the public were carefully and

respectfully considered however they had no effect on the decision to approve this zoning amendment.
CARRIED

- iv) XL Wood Products Deferral of Site Plan Control and Exemption of Half Load Restrictions

Resolution No. 116-2021

Moved by Councillor Lang
Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 51-2021 be received and that the Council of the Township of South Glengarry permits the deferral of the Site Plan Control approval process for XL Wood Products located at 20473 Concession Road 8, Green Valley, due to a devastating fire and to permit the issuance of a building permit providing that the Site Plan Control process and agreement is approved by May 1, 2022;

AND FURTHERMORE THAT the Council of the Township of South Glengarry approves an exemption to half load restrictions on Concession Road 8 between County Road 34 and 20473 Concession Road 8 to permit full load truck traffic to support the business known as XL Wood Products for 2021.

CARRIED

- v) Peanut Line Master Plan
Resolution No. 117-2021

Moved by Deputy Warden
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 52-2021 be received and that Council directs Administration to prepare a Request for Proposals for the development of a Peanut Line Master Plan and furthermore that the Treasurer be directed to transfer \$40,000 from general reserves to the 2021 Recreation and Facilities budget.

CARRIED

- b) Other Business

- i) Electronic Signature Platform

-Council was asked to provide feedback or comments on the draft Electronic Signature Policy by April 12, 2021.

- ii) Letter – Ontario Recreation Facilities Association

-Council thanked recreation staff for their efforts through the Covid-19 pandemic.

- iii) Resolution – Carbon Tax

Resolution No. 118-2021

Moved by Councillor McDonell
Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry supports the Norfolk County Agricultural Advisory Board's letter regarding the application of the carbon tax on primary agricultural producers;

THAT the Federal Government be urged to consider the concerns of the agricultural community and move to exempt all primary agriculture producers from current and future carbon taxes;

AND FURTHERMORE that this resolution be sent to Norfolk County Council, MP Eric Duncan, the Hon. Jonathan Wilkinson, Minister of Environment and Climate Change and the Hon. Marie-Claude Bibeau, Minister of Agriculture and Agri-Food.

CARRIED

- c) Committee Reports

- i) Committee of Adjustment - March 15, 2021 Meeting Minutes

- ii) SDG Counties Meeting Draft Minutes - March 15, 2021
- iii) RRCA Board Meeting Highlights - March 18, 2021

d) For Information Only

- i) Update - MPAC Assessment Postponed
- ii) Emergency Management 2020 Program Compliance
- iii) Letter - EORN & EOWC
- iv) Support Resolutions - Provincial Vaccine Rollout
- v) Support Resolutions - Automatic Speed Enforcement
- vi) Resolution - Bill C21 (Town of Kingsville)
- vii) Resolution - Youth Residence Closure (Town of Cochrane)
- viii) Resolution - Planning Act Timelines (City of Kitchener)
- ix) Resolution - Reform of Joint and Several Liability (Municipality of Tweed)
- x) Resolution - Universal Paid Sick Days (Municipality of Calvin)

Resolution No. 119-2021

Moved by Councillor McDonell

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry accepts the items presented on the agenda as Committee Reports and For Information Only.

CARRIED

8. UNFINISHED BUSINESS

- a) Unfinished Business - April 6, 2021

9. CLOSED SESSION

Resolution No. 120-2021

Moved by Councillor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 8:43 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

-Staff Report 53-2021

CARRIED

-Mayor Prevost exited the Closed Session meeting at 8:44 pm.

-Mayor Prevost returned to the meeting at 8:57 pm.

Resolution No. 121-2021

Moved by Deputy Warden

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry now rise and reconvene at 8:57 pm into open session without reporting.

CARRIED

Resolution No. 122-2021

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 53-2021 be received and that By-laws 24-2021, 27-2021, 28-2021 and 29-2021, being by-laws to authorize the sale of surplus lands in accordance with the terms of By-law 21-2021 be read a first, second and third time, passed, signed and sealed in open council this 6th day of April, 2021 and furthermore that the Deputy Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

10. CONFIRMING BY-LAW

Resolution No. 123-2021

Moved by Deputy Warden
Seconded by Councillor McDonell

BE IT RESOLVED THAT By-law 26-2021 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, passed, signed and sealed in Open Council this 6th day of April, 2021.
CARRIED

11. ADJOURNMENT

Resolution No. 124-2021

Moved by Councillor Jaworski
Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:00 pm.
CARRIED

Mayor

Clerk



County-Local Municipal Update Spring 2021

T.J. Simpson
Chief Administrative Officer

Ben de Haan
Director of Transportation and Planning Services



Purpose

- Informal way to provide information to local municipal partners
- Has been several years since this forum has been used
- CAO will provide brief County update applicable to all local municipalities
- Director of TPS will provide 2021 infrastructure information specific to local municipalities



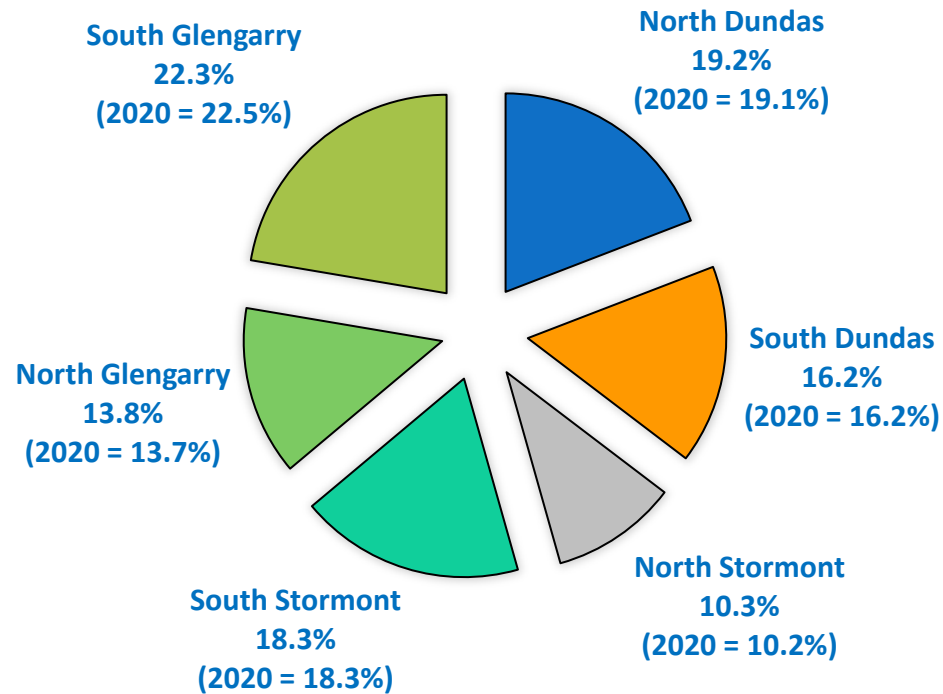
2021 Budget

- Approved by County Council on March 15th, 2021
- Modest tax rate decrease of 0.74%, based on average 2021 residential assessment of \$221,663
- Commitments to Dundas Manor/Maxville Manor (\$6.5M total) now fully funded
- 2021 Budget = \$50.6M - Top 3 expenses:
 1. Transportation Services \$25.3M
 2. Policing \$10.4M
 3. Health/Social Services \$9.8M*

* Includes EOHU, land ambulance, social/housing services, child-care, Glen Stor Dun Lodge

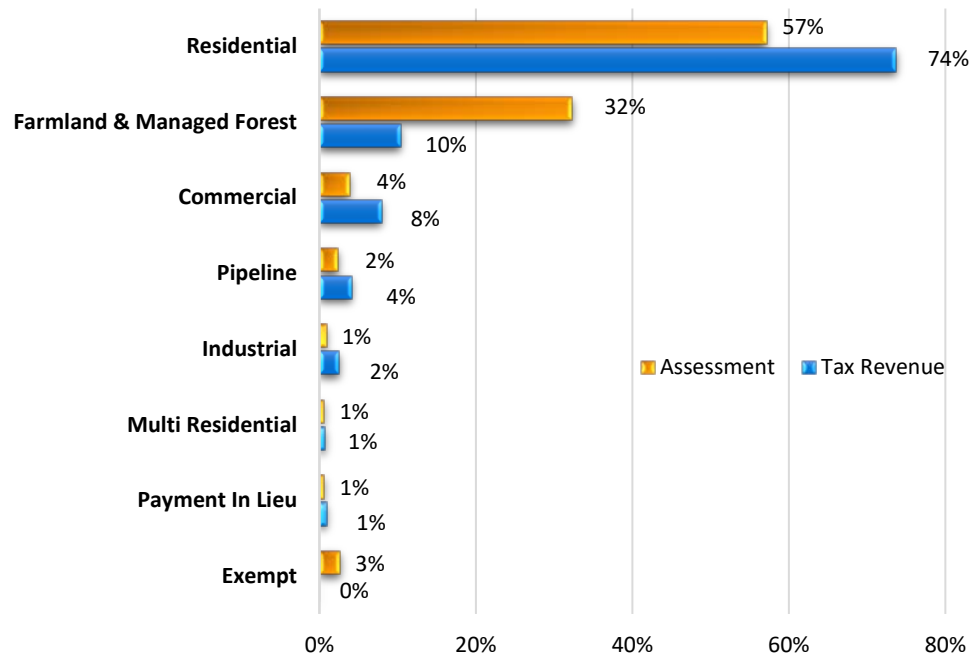
Proportion of Taxable Assessment

PROPORTION OF TAXABLE ASSESSMENT 2021



Assessment/Property Tax Revenue by Tax Class

Assessment & Tax Revenue by Property Class 2021



74% of the Total Tax Revenue is Raised From the Residential Property Class



Economic Dev./Tourism

- Tara Kirkpatrick recently hired as new **Manager of Economic Development**
- **Regional Incentives Program** currently in amendment process
 - Once amendments approved by County Council, local municipalities will amend their CIP's to include new document
 - Amendments based on feedback from users
 - Intake period tentatively scheduled for June 2021
 - \$250K in grant money allocated by County Council for 2021
 - Over \$600K invested in local businesses since 2018



Economic Dev./Tourism

- New Ec. Dev. plan approved by Council in late 2020
 - Roadmap for the next 2-3 years
- 6 Plan Priority Areas:
 1. Continued advocacy (e.g. broadband access, natural gas expansion, etc.)
 2. Enhance available digital tools (e.g. social media, etc.)
 3. Enhance Regional Incentives Program
 4. Regional investment growth (e.g. investment attraction plan)
 5. Strengthen SDG brand (“Where Ontario Began”)
 6. Attract and invest in small business/producers (e.g. remote workers)



SDG County Library

- Vaccination Assistance - EOHU
 - Assisting the public registering for COVID-19 vaccine appointments
 - Winchester, Morrisburg, Ingleside, Lancaster, Alexandria, and Finch Branches
- Due to provincial lockdown, only curbside pickup service being offered in-branch. Other programs offered virtually.
- 50th Anniversary events being planned - hopefully “live” events can take place later this year.



IT Services

- Council authorized 2 staffing changes:
 - Added 1 additional IT Support Technician – recruitment underway
 - Reclassified Business Systems Analyst to Coordinator

These changes will provide increased customer service to the County and its local municipalities

- VoIP Project - Voice over IP
 - Recently implemented at County Administration Building
 - In process of implementing at County patrol garages and replicating at the Township of South Glengarry (Administrative Office, Lancaster firehall, Char-Lan Arena)



Education Review

- 2019 County Strategic Plan
 - Educating children in their own communities identified as 1 of 4 priorities
- Horizon Educational Consultants engaged to complete study
- Work recently commenced
- Draft report to be completed by end of July 2021
- Will use document to advocate for improvements for students within SDG



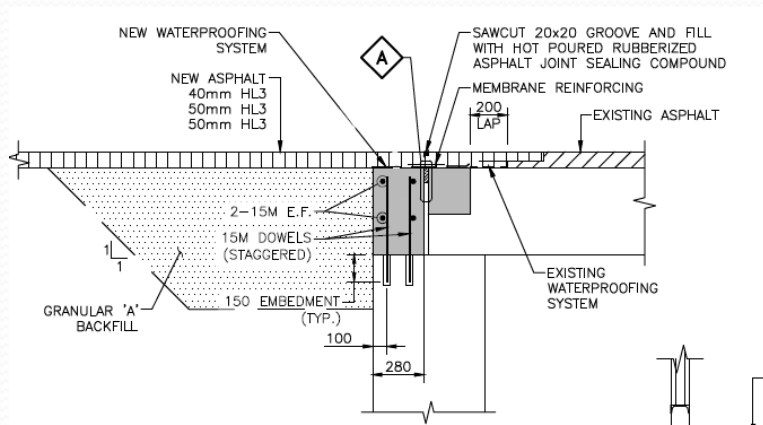
Transportation – South Glengarry

- SDG 34 North of Lancaster (\$2,360,000)



Transportation – South Glengarry

- Boundary Road Bridge Repair



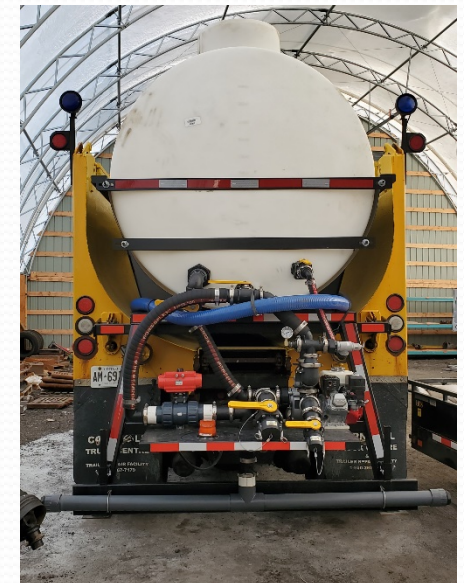
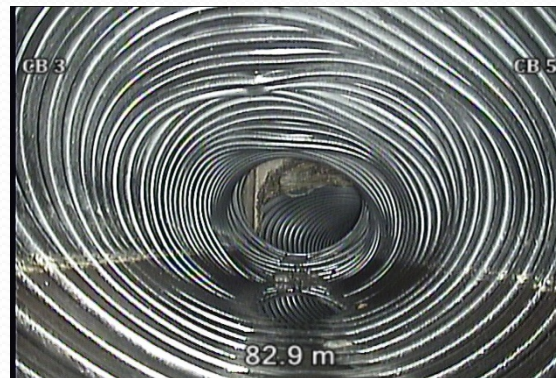
Transportation – South Glengarry

- SDG 18 (\$1,281,000)



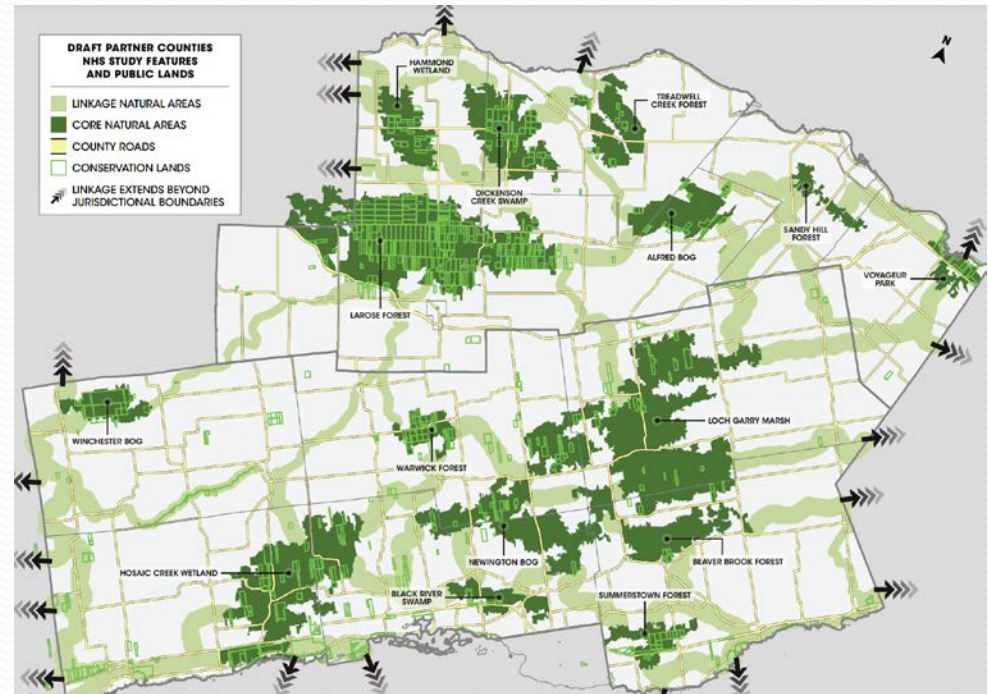
Transportation - General

- Regional Waste Management Plan
- Winter Maintenance Innovations
- Investments in Patrol Yards
- CCTV Program for Storm Sewers
- Repair program for culverts/ bridges
- 2-way Radios



Planning

- Natural Heritage Study
- Official Plan Appeal
- Growth and Population Study
- LiDAR



Forestry

- Purchase of new properties
- Management of existing properties
- Roadside tree planting
- Woodlot Advisory Service
- Noxious Weeds





STAFF REPORT

S.R. No. 54-2021

PREPARED BY: Kelli Campeau, Director of Corporate Services/Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: April 19, 2021

SUBJECT: Electronic Signature Policy

BACKGROUND:

1. On April 6, 2021 Council received a draft Electronic Signature Policy for review and consideration.
2. The purpose of the policy is to identify the types of documents for which electronic signatures will be accepted and the manner in which electronic signatures must be provided.

ANALYSIS:

3. No additional feedback on the draft policy was received following the April 6th meeting. As a result, there have been no revisions or changes made to the draft policy being presented for final approval this evening.

IMPACT ON 2021 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization
Goal 5: Improve internal and external communications

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 54-2021 be received and that By-law 30-2021, being a by-law to adopt an Electronic Signature Policy, be read a first, second and third time, passed, signed and sealed in open Council this 19th day of April, 2021.



A handwritten signature in black ink, appearing to read "T. Mills", is written over a horizontal line.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 30-2021
FOR THE YEAR 2021**

***BEING A BY-LAW TO ADOPT AN ELECTRONIC SIGNATURE POLICY FOR
THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY.***

WHEREAS the *Municipal Act 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the Township of South Glengarry is committed to excellence in the efficient delivery of municipal and customer service;

AND WHEREAS the policy serves to identify documents for which electronic signatures will be acceptable and the manner in which an electronic signature must be provided;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Township of South Glengarry Electronic Signature Policy, attached hereto as Appendix A and forming part of this By-law, be adopted.
2. **THAT** this By-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL, THIS 19TH DAY OF APRIL 2021.***

MAYOR:

CLERK:

South Glengarry				POLICY	
Policy Number:	02-2021	Review Frequency:	4 Years		
Approved By:	Council of the Township of South Glengarry	Date Approved:	April 19, 2021		
		Revision Date:			
Subject:	Electronic Signature Policy (Schedule A to By-law 30-2021)				

1. POLICY STATEMENT

1.1. The Township of South Glengarry is committed to excellence in the efficient delivery of municipal and customer service. This policy will identify types of documents for which electronic signatures will be acceptable and the manner in which an electronic signature must be provided.

2. SCOPE

2.1. This policy shall apply to all municipal departments in the Township of South Glengarry.

2.2. This policy does not apply to commissioned documents, any documents or forms submitted in accordance with the Municipal Elections Act, Township by-laws and meeting minutes or any document where there is a legislated requirement for the intended signer to attend in-person to sign a document.

2.3. All electronic submissions received are subject to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)

3. DEFINITIONS

3.1. **Council:** refers to the Council of the Township of South Glengarry.

3.2. **Electronic Signature:** refers to symbols or other data in digital form included with an electronic submission as verification of the sender's intent to sign.

3.3. **Electronic Submission:** refers to a document submitted through electronic means including but not limited to e-mail, web form, or external device (ie. USB flash drive).

3.4. **Management:** refers to the Chief Administrative Officer, General Managers and/or Director of each Township department or their designate.

4. APPLICATION

- 4.1. No person shall be compelled or required to transact using an electronic signature. Where a traditional signature is requested, the Township shall fulfil the request.
- 4.2. Management may, at their sole discretion, accept the electronic submission of documents bearing electronic signatures.
- 4.3. The manner in which electronic signatures are received must be reliable for the purpose of identifying the person and shall be accepted or declined at the discretion of Management.
- 4.4. Where Management believes that a misrepresentation has occurred through the transmission of an electronic submission bearing an electronic signature, the submission shall not be accepted or processed.
- 4.5. It is the responsibility of the person transmitting an electronic submission to ensure that the submission has been received by the Township.
- 4.6. The assignment of records retention and disposition of electronic submissions shall be managed in accordance with the Township's Records Management and Retention policies at the discretion of the Director of Corporate Services/Clerk or their designate.

5. MONITORING/CONTRAVENTIONS

- 5.1. The Director of Corporate Services/Clerk shall undertake periodic reviews of the Electronic Signatures Policy and make minor administrative amendments as deemed necessary.
- 5.2. Management is responsible for ensuring compliance with the Electronic Signature Policy. Contraventions of this policy shall be investigated by the Chief Administrative Officer.
- 5.3. The policy shall be reviewed by Council a minimum of one time per term of office (every 4 years).
- 5.4. The policy shall become effective immediately upon approval of Council.



STAFF REPORT

S.R. No. 55-2021

PREPARED BY: Lachlan McDonald, GM of Finance/Treasurer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: April 19, 2021

SUBJECT: Review of Multi Unit Water Rates

BACKGROUND:

1. Staff Report 43-2021 (attached) was brought forth on March 15, 2021 and deferred.
2. The purpose of the deferral was to obtain additional information regarding unit sizes and the methodology applied.
3. Note: new multi-units typically have one meter for one unit (essentially 1 for 1) and we are not changing that process. This review is for properties that currently have one meter for multiple properties.

ANALYSIS:

4. Our former direction (2018) intended for us to achieve one unit pays one minimum bill by 2023.
5. We are currently at a point where subsequent dwellings pay 60% (i.e., 8-plex):

Year	1 st Unit (A)	Subsequent Units (B)	Total fees charged (A) + (B)
2017	1	7 @ 40% = 2.8	1 + 2.8 = 3.8
2018	1	7 @ 50% = 3.5	1 + 3.5 = 4.5
2019	1	7 @ 60% = 4.2	1 + 4.2 = 5.2
2020	1	7 @ 70% = 4.9	1 + 4.9 = 5.9
2021	1	7 @ 80% = 5.6	1 + 5.6 = 6.6
2022	1	7 @ 90% = 6.3	1 + 6.3 = 7.3
2023	1	7 @ 100% = 7.0	1 + 7.0 = 8.0 (which = 1 for 1)



6. Changing the review did not change the information. However, it did change the recommendation to be more targeted.
7. We have properties of various sizes; single dwelling (many), properties with 2-8 dwellings, as well as larger ones with 12, 26, 28, 30, and 60.
8. Administration reviewed the following groupings:
 - Single Unit (755 properties)
 - Small Multi-Unit (18 properties)
 - Mid-Sized Multi-Unit (10 properties)
 - Large Multi-Unit (4 properties)
9. Below is the summary of our review:

Unit Size	Consumption	Water Readings	Avg. Consumption		
1	348,973	13,588	26	Single Unit Equivalent	Required Rate
2	9,623	225	43	1.67	67%
3	5,150	99	52	2.03	51%
4	1,708	36	47	1.85	28%
5	3,225	18	179	6.98	149%
6	883	18	49	1.91	18%
7	11,552	54	214	8.33	122%
8	4,616	36	128	4.99	57%
12	3,063	18	170	6.63	51%
26	5,435	18	302	11.76	43%
28	8,000	18	444	17.30	60%
30	15,405	18	856	33.32	111%
48	15,779	19	830	32.34	53%
Total	433,412	14,165			

Unit size = number of units in property

Consumption (Con.) = total con. over 3 years

Water readings = the number of readings taken over the three years

Average Con. = $\text{Con.} \div \text{Water readings}$

Single Unit Equivalent = $\text{Avg. Con. of Unit size X} \div \text{Avg. Con. of Single Unit}$

Required Rate = $(1 - \text{single unit equivalent}) \div (\text{Unit size X} - \text{Unit Size Single Unit (1)})$

Unit Size	Consumption	Water Readings	Average Consumption		Required Rate
1	348,973	13,588	26 Single Unit Equivalent		
2	9,623	225	43	1.67	0.67
3	5,150	99	52	2.03	0.51
4	1,708	36	47	1.85	0.28
5	3,225	18	179	6.98	1.49
6	883	18	49	1.91	0.18
7	11,552	54	214	8.33	1.22
8	4,616	36	128	4.99	$=(1-E11)/(A11-5A4)$
12	3,063	18	170	6.63	0.51
26	5,435	18	302	11.76	0.43
28	8,000	18	444	17.30	0.60
30	15,405	18	856	33.32	1.11
48	15,779	19	830	32.34	0.67

10. Our review concluded that:

- Small Multi-Units (2-3 units) require a rate of 51-67%
- Mid-Sized Multi-Units (4-16 units) require a rate of 18% - 57%
- Large Multi-Units (17+ units) require a rate of 43% - 60%

11. For a simple application based on sound reasoning, Administration is recommending that we remain at 60% for subsequent units.

12. This is a change from the 70% recommendation and the main reasons for the change are:

- Removing a few properties which had a commercial component (high consumption usage leading to a required rate of 149%, 122%)
- Grouping the properties based on size took away the weighted bias of small multi-units (closer to 67%)

IMPACT ON 2021 BUDGET:

13. There is no impact on the 2021 budget – 2021 water revenue was based on 60% for multi-units.

14. Holding the rates at 60% will impact future revenue.

ALIGNMENT WITH STRATEGIC PLAN:

N/A



RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 55-2021 be received and that the Council of the Corporation of the Township of South Glengarry support the current rate structure and hold the subsequent unit charge at 60%.

A handwritten signature in black ink, appearing to read "Tim Mills", is written over a horizontal line.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**



STAFF REPORT

S.R. No. 43-2021

PREPARED BY: Lachlan McDonald, GM of Finance/Treasurer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: March 15, 2021

SUBJECT: Review of Multi-Unit Water Rates

BACKGROUND:

1. At the February 16, 2021 Council meeting, while discussing Staff Report 21-2021, a question was asked regarding the fairness of the 'unit multiplier' at one-for-one.
2. An example of how an 8-unit apartment would be charged (2019):
 - The first unit (A) is one minimum
 - The subsequent unit (B) are at 60% x 7 units = 4.2 minimums

Year	1 st Unit (A)	Subsequent Units (B)	Total fees charged (A) + (B)
2017	1	7 @ 40% = 2.8	1 + 2.8 = 3.8
2018	1	7 @ 50% = 3.5	1 + 3.5 = 4.5
2019	1	7 @ 60% = 4.2	1 + 4.2 = 5.2
2020	1	7 @ 70% = 4.9	1 + 4.9 = 5.9
2021	1	7 @ 80% = 5.6	1 + 5.6 = 6.6
2022	1	7 @ 90% = 6.3	1 + 6.3 = 7.3
2023	1	7 @ 100% = 7.0	1 + 7.0 = 8.0 (which = 1 for 1)

3. Our multiplier has remained at 2019 rate structure while Council reviews some of the intricacies and assumptions.

ANALYSIS:

4. EVB researched Equivalent Households (EQHH) based on the Ontario Building Code – Section 8 – sizing of septic systems as a proxy for EQHH.
5. Administration reviewed consumption of 20 multi-units (MU) to compare them to the consumption of an average of a single unit (SU).

6. Administration reviewed 10,916 SDU readings and it was determined that:

- The median reading was 109 m³ per year
- The mean (average) reading was 137.37 m³ per year

7. We applied the median and mean information to determine if 1-for-1 is fair:

- Building A has 12 units
- Building A used 1,252 m³ in 2018 and 940 m³ in 2019

We then developed a range based on 2018, 2019 mean and median information

- 2018 Building A yearly usage (1,252 m³) / mean yearly usage (137.37 m³)
= 9.11
- 2019 “ “ (940 m³) / (137.37 m³)
= 6.84
- 2018 Building A yearly usage (1,252 m³) / median yearly usage (109 m³)
= 11.49
- 2019 “ “ (940 m³) / (109 m³)
= 8.62

The range then is 6.84 – 11.49 and represents the usage equivalent of an SDU.

Building A (12-unit MDU) uses the equivalent of 6.84 to 11.49 SDU.

8. The chart below is a summary of that review:

Units	Range (Consumption)	EQHH (Building Code)	Administrative Review
12	6.84 to 11.49	7.92	75%
6	1.94 to 2.99	4.05	41%
1	2.05 to 3.17	1.21	65%
4	2.02 to 2.64	2.84	58%
8	5.48 to 7.32	6.58	80%
26	12.51 to 18.28	24.46	59%
1	38.70 to 54.06	1.42	4,611%
1	0.98 to 2.94	0.81	188%
1	0.32 to 0.40	0.81	36%
28	16.42 to 27.37	18.32	77%
2	16.48 to 24.28	7.65	1,010%
2	3.09 to 4.37	2.69	185%
2	7.04 to 8.87	4.52	394%

30	33.21 to 47.13	34.59	133%
5	5.87 to 9.06	5.85	148%
4	2.15 to 2.71	3.95	61%
1	0.43 to 1.30	0.79	83%
3	1.32 to 2.98	2.66	69%
1	25.65 to 33.58	15.67	2,955%

9. There are a wide range of results, but trends emerged.

- Glen Walter multi-units are appropriately priced (units = consumption)
- LTCs could fairly be measured at 70% for subsequent units
- Lancaster multi-units have considerable variability
- Restaurants (big and small) consume more than the minimums applied

10. Administration recommends that:

- The Glen Walter MU rate structure remains as is
- The Lancaster/South Lancaster MU rate structure charges subsequent units at 70% and remain there.

11. The previous recommendation was to go to 80% and then increase 10% per year until 100% (1 for 1).

IMPACT ON 2021 BUDGET:

12. There is no impact on the 2021 budget - 2021 water revenue was set with subsequent units being charged at 60%.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 43-2021 is received and that the Council of the Corporation of the Township of South Glengarry support the current Glen Walter rate structure and that the Lancaster/South Lancaster multi-unit structure be amended to charge subsequent unit minimums at 70% and remain there.



A handwritten signature in black ink, which appears to read "Tim Mills". The signature is written in a cursive style with a horizontal line underneath it.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**



STAFF REPORT

S.R. No. 56-2021

PREPARED BY: Dillen Seguin, Director of Water/Wastewater
PREPARED FOR: Council of the Township of South Glengarry
COUNCIL DATE: April 19, 2021
SUBJECT: Procurement 07-2021 - Purchase of Pickup Truck

BACKGROUND:

1. A tender for the purchase of 3 (three) pickup trucks was issued with a closing date of April 12, 2021.
2. One submission was received from Roy's Pontiac Buick in Green Valley.

Truck	Price Per Truck	Delivery Date
½ Ton Gas	\$33,950.00	Nov./Dec. 2021
¾ Ton Gas	\$43,600.00	Oct. 2021
¾ Ton Diesel	\$54,250.00	Oct. 2021

3. There are 3 pickup trucks currently leased and deployed through the Water Division:

Director/Glen Walter Operator (2018 Colorado)
On-Call Operator (2018 Chevrolet 1500)
Lancaster Operator (2018 Chevrolet 1500)

(Purchase cost of the current leases are \$23,000 Plus HST for each ½ Ton unit (2018 Chevrolet 1500) and 19,000 plus HST for the (2018 Colorado)

4. All 3 (three) currently leased pickup trucks would be returned and replaced with 3 (three) ½ Ton 2022 pickup trucks as per the delivery date of the tender.

ANALYSIS:

5. The submission from the Roy's Pontiac Buick for a 2022 Silverado meets the specifications as per the tender.
6. ¾ Ton Gas vs. Diesel:



Pros of purchasing the diesel ¾ Ton.

- Bulk diesel discount
- Tank on site/after hour night patrol
- Better fuel economy (Standard is 20%)
- Engine is built stronger and produces more torque for snow removal/heavy duty work activities.

Bulk Diesel Discount				
Bulk Discount Assuming \$0.20/L				
Gas Engine		Diesel Engine		Difference in Price
\$43,600.00		\$54,250.00		\$10,650.00
Fill Up	Tank Size (L)	Weeks	Savings	Yearly Savings
2.5	100	52	0.20	2,600.00
Estimated Return on Investment (Years)				4.1

IMPACT ON 2021 BUDGET:

7. The purchase of the pickup trucks will be funded through the Water Reserves.
8. The ¾ Ton pickup will be switched out with the Roads Division for 1 (one) ½ Ton pickup truck from the previous Pickup Truck Tender 01-2021 and any difference in cost will be funded through the Roads Reserve and remaining amount budgeted for the 2021 year.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 56-2021 be received and that the Council of the Township of South Glengarry award Procurement 07-2021 for the purchase of three pickup trucks to Roy’s Pontiac Buick as per their submission of \$33,950.00 plus HST per ½ ton unit and \$54,250.00 plus HST for one ¾ ton unit and furthermore that the Mayor and Clerk be authorized to sign all relevant documents.



A handwritten signature in black ink, appearing to read "T. Mills", is written over a horizontal line.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**



STAFF REPORT

S.R. No. 57-2021

PREPARED BY: Joanne Haley, GM Planning, Building and Enforcement

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: April 19, 2021

SUBJECT: Appointment of Chief Building Official

BACKGROUND:

1. The Township of South Glengarry has recently promoted Chris Raabe, Deputy Chief Building Official to Director of Development and Chief Building Official (CBO) for the Township following the retirement of Gary Poupart on April 1, 2021.
2. In order for the above-mentioned employee to fulfill his new role, he is required to be appointed by by-law as per Section 3(2) of the *Building Code Act*, S.O. 1992, C.23, as amended.

ANALYSIS:

3. The attached By-law repeals By-law 36-2019, which appointed Mr. Poupart as Chief Building Official, as well as By-law 37-2019, which appointed Mr. Chris Raabe as the Deputy Chief Building Official.
4. The attached by-law appoints Mr. Chris Raabe as the Chief Building Official as well as all necessary positions that are required for the Building Department to function. You will see that the by-law appointing Mr. Raabe includes roles such as By-law Enforcement and Property Standards; this is required as the Chief Building Official provides support and back up to the Manager of Municipal Law Enforcement.
5. The by-law also provides authority to the CBO to enter into agreements with the applicants of building permits to issue conditional permits with imposing restrictions or conditions.



IMPACT ON 2021 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 57-2021 be received and By-law 32-2021, being a by-law to appoint a Chief Building Official be read a first, second, and third time, passed, signed, and, sealed in open Council this 19th day of April, 2021.

Recommended to Council for
Consideration by:
CAO – TIM MILLS

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 32-2021
FOR THE YEAR 2021**

BEING A BY-LAW TO PROVIDE FOR THE APPOINTMENT OF A CHIEF BUILDING OFFICIAL, BUILDING INSPECTOR, PROPERTY STANDARDS OFFICER AND BY-LAW ENFORCEMENT OFFICER FOR THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY.

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS Section 3(2) of the *Building Code Act*, S.O. 1992, c.23, as amended, empowers municipal council to appoint a chief building official and such inspectors as are necessary for the enforcement of the *Building Code Act* in the areas in which the municipality has jurisdiction;

AND WHEREAS subsection 8(3.1) of the *Building Code Act*, S.O. 1992, c.23, as amended, empowers a principal authority to, in writing, delegate to the chief building official the power to enter into agreements for the issuance of conditional permits.

AND WHEREAS Section 227 of the *Municipal Act*, 2001, c.25 authorizes Councils to pass by-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation for carrying into effect the provisions of any by-law of the Council;

AND WHEREAS Section 15 of the *Police Services Act*, R.S.O. 1990, c. P. 15 authorizes Council of any municipality to appoint Municipal Law Enforcement Officers who shall be peace officers for the purposes of enforcing the by-laws of the municipality;

AND WHEREAS subsection 1(3) of the *Provincial Offences Act*, R.S.O. 1990, c. P. 33 as amended provides for the designation by a Minister of the Crown of any person or class of persons as a Provincial Offences Officer for the purposes of all or any class of offences;

AND WHEREAS the Council of the Corporation of the Township of South Glengarry wishes to appoint a Chief Building Official, Building Inspector, Property Standards Officer and By-law Enforcement Officer;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** By-law 36-2019 and By-Law 37-2019 being by-laws to appoint a Chief Building Official, Building Inspector, Property Standards Officer and By-law Enforcement Officer and Deputy Chief Building Official be rescinded.
2. **THAT** Chris Raabe be appointed as the Chief Building Official and a Building Inspector for the purposes of administering and enforcing the *Building Code Act*, S.O. 1992, c.23, as amended.

3. **THAT** Chris Raabe be appointed as a Property Standards Officer and By-law Enforcement Officer.

4. **THAT** this appointment be for the term of employment in this position with the Corporation and will terminate upon release as an employee

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 19TH DAY OF APRIL, 2021.

MAYOR: _____

CLERK: _____

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: April 19, 2021

SUBJECT: Agreement Template - Peanut Line

PREPARED BY: Joanne Haley, GM Planning, Building & Enforcement

There are currently some property owners adjacent to the Peanut Line that have been granted permissions by Township Administration to regularly traverse the Peanut Line to access structures. Council wishes to have formal agreements in place between the property owner and the Township to ensure that both the property owner and the Township are protected.

The purpose of this memo is to develop a template that will be used to create agreements in the future if permissions are granted to other property owners.

Below is a list of items that will be included in future agreements. This list is not an exhaustive list as each agreement may have unique requirements or terms tailored to the site, the purpose of the crossing and/or the locations of the crossings:

1. Parties involved.
2. Legal description of the subject lands.
3. Works to be provided by property owner
 - a. Modifications or improvement as approved by the Township.
 - b. Peanut line to be maintained at an acceptable elevation and standard as approved by the Township.
4. Acceptance of works by Township
 - a. Township approves the maintenance and monitors the crossing to ensure an acceptable maintenance standard.
5. Permission to enter the subject lands for inspections
 - a. The Owner will be required to grant to the Township, its servants, agents and contractors, the license to enter the Owner's lands for the purpose of inspection of the works and to perform such work as may be required as a result of a default.
6. Signage
 - a. May be required to be installed and maintained by the property owner to the satisfaction of the Township.
 - b. May be installed by the Township and costs covered by the Township.

7. Setbacks

- a. The Peanut Line must be free of debris, structures, movable structures, vehicles, crops etc. A setback will be required at and adjacent to all approved crossings to ensure the above will not impede upon adequate site lines resulting in the safest crossing as possible.
- b. Setback distances will be determined on a site by site basis to ensure adequate site lines.

8. Services

- a. Any services to be installed across the Peanut Line such as electrical, natural gas etc. shall be approved by the Township, shall be mapped, and shall be clearly marked on site using standard industry signage.

9. Costs

- a. The costs to create a new crossing, maintenance, signage, services etc. shall be the responsibility of the property.

10. Securities

- a. Council may choose to require a security deposit from the subject property owner on a site to site basis to ensure that the works to be provided by the property owner are completed to the satisfaction of the Township.

11. Insurance

- a. The Developer shall insure against all damages or claims for damage with an Insurance Company satisfactory to the Township.
- b. Such insurance policy shall be issued in the joint names of the property owner, the Township and the form and content shall be subject to the approval of the Township.
- c. The policy shall remain in the custody of the Township during the life of this Agreement. The minimum limits of such policies shall be \$5,000,000 all-inclusive.

12. Emergency Repairs

- a. Employees or agents of the Township may enter onto the lands at any time or from time to time for the purpose of making emergency repairs to any of the works. The costs of these repairs will be charged back to the property owner if the owner is the cause of the damages.

13. Agreement may be registered on title

- a. If the agreement is registered on title, the Agreement shall be enforceable by and against the parties hereto, their heirs, executors, administrators, successors, and assigns.

14. Schedules to the Agreement

- a. Schedule to every agreement must contain a site plan for the subject crossing containing the pertinent details.

- b. Securities will be listed if required as well as terms to release the securities
- c. The insurance policy/certificate will be included if required

We look forward to receiving Council's comments on the above. If satisfactory, Administration will develop a policy to be approved by Council by by-law to address Peanut Line crossing.



April 6th, 2021

**MINUTES OF
COMMITTEE OF ADJUSTMENT**

Township of South Glengarry

A meeting of the Committee of Adjustment was held at 6:00 pm on April 6th, 2021 via a public zoom webinar with phone access.

Committee Members present were: Mayor Frank Prevost, Deputy Mayor Lyle Warden (Chairperson), Councillor Sam McDonell, Councillor Martin Lang, Councillor Stephanie Jaworski, Kelli Campeau Clerk, and Secretary-Treasurer Joanne Haley

MOVED BY: Sam McDonell
SECONDED BY: Frank Prevost

BE IT RESOLVED THAT the Committee of Adjustment meeting of April 6th, 2021 is hereby called to order.

CARRIED

Meeting was called to order at 6:00 pm

Approval of Agenda

MOVED BY: Sam McDonell
SECONDED BY: Martin Lang

BE IT RESOLVED THAT the Agenda be approved as presented.

CARRIED

Approval of Minutes

MOVED BY: Martin Lang
SECONDED BY: Sam McDonell

BE IT RESOLVED THAT the Minutes of the March 15th, 2021 meeting be approved as presented.

CARRIED



Declaration of Pecuniary Interest

Deputy Mayor Lyle Warden will be handing the floor to Mayor Frank Prevost for A-08-21 as it involves a family member.

Members of the public that participated in this meeting via zoom or by phone were as follows:

- Kim MacDonald – RRCA comments for A-05-21
- Andre and Carla Cholette – Applicant for A-05-21
- Dr. Natalie Samson and Luc Taillefer – Applicant for A-06-21
- Patrick Binette – Applicant for A-07-21

Review of Application:

1. Application A-05-21- CHOLETTE

Joanne Haley provided to the Committee the following information:

- Received an email this afternoon from the RRCA following the official comments requesting that the application be deferred. Believing that they are requesting more time to review the information provided by the Cholette's and the OP. Does not believe the RRCA is attending the meeting. The Cholette's may request the Committee to move forward.
- Chair Lyle Warden asks Mrs. Haley to clarify if the Cholette's are to talk or if Kim MacDonald is to talk.
- Chair Lyle Warden confirms Kim MacDonald is an attendee at this meeting. Asks Mrs. Haley who is to speak first.
- Mrs. Haley asks Kim MacDonald if they remain with the request to defer or move forward.
- Kim MacDonald is ok to proceed. She provided Mrs. Haley with comments in the AM. Ms. MacDonald had 1 business day to review new information from email March 31st, 2021. Discussions with Mrs. Haley in the morning revealed information that was provided at the preconsultation and not provided in first circulation from Mrs. Haley.
- Mrs. Haley would like to proceed with the presentation.
- Chair Lyle Warden confirms Ms. MacDonald is fine with this application moving forward
- Ms. MacDonald is ok with the hearing A-05-21, she did not support the application even with the new information provided.
- Chair Lyle Warden allowed the Cholette's to speak.
- Andre Cholette excited to be part of the community and move forward. There is new information being presented to us by the hour and they are processing the information.



They were ready to defer, asking the Committee to guide whether they should defer or not. Wanting to move forward as quickly as possible.

- Chair Lyle Warden directs Mrs. Haley to do the presentation.

- **Subject Property:**

Part of Lot K, Concession 1 Front, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 20278 County Road 2.

This property is currently developed along the water's edge containing a boat house with a residence. It is serviced by a private septic tank. The subject property is over 1.5 acres in size.

- **Proposed Minor Variance:**

The applicant proposes to demolish an existing boat house containing residential living space and to construct a single detached dwelling, decks and retaining walls, the following relief from the Zoning By-Law 38-09 is requested:

 - Part 3.39 (7) (c)– to reduce the watercourse setback from 30 meters to 15.5 meters to the proposed single detached structure.
 - Part 3.39 (7) (c)– to reduce the watercourse setback from 30 meters to 15.1 meters to the proposed deck/retaining wall.
 - Part 3.39 (7) (c)– to reduce the watercourse setback from 30 meters to 8.6 meters to the south west portion of the proposed retaining wall/pool and to 13 meters to the south east portion of the proposed retaining wall/pool.

- **Planning:**

The property is designated Rural District in the County Official Plan. Development outside of the hazard and the 15-meter setback conforms to the general intent of Official Plan. The property is zoned Residential One and Floodplain, Development outside of the 15-meter setback conforms to the general intent of the Zoning By-law.

- **Consultation:**
 - This application was circulated to applicable municipal staff; Building Department has no concerns with this application. Because this property is so large, over 1.5 acres, there is ample space to be able to meet the required 30 meter watercourse setback however the Zoning By-law permits watercourse setbacks to be reduced to 15 meters therefore Planning can support the proposed minor variance for the dwelling & the deck. Minor Variances are not required for pools within the watercourse setback as per the Zoning By-law, because the proposed pool will be constructed to achieve an infinity pool look the wall of the pool meets the definition of a retaining wall. A retaining wall is considered to be a structure when it is over 0.3 meters in height (1 foot) therefore a minor variance is required.



Planning has concerns with the location of the proposed pool as it is located within the 15 meter watercourse setback.

- The RRCA was circulated on this application, they do not support the application as presented.
- I have received no public comments to date.
- The United Counties of SD&G had no comments on this application.

- **Recommendation:**

- It is recommended that the minor variance be approved in part to permit the development of the proposed single detached dwelling however it is not recommended to approve the requested variance for the proposed retaining wall to support the pool.
- The Committee has the following options:
 - Approve the application in full
 - Approve the application in part
 - Defer the application

Discussion:

Andre Cholette doing there best and looking to improve the current situation of living in the second storey residence from both the hazard and setback that would fit to the landscape and surrounding area. They would stop using the septic and stop living in the dwelling and move their view and living space back over 30 meters. They thought it was a good compromise until they found out the retaining wall was not to code. As it relates to the pool, it is nothing more than a glorified above ground pool. There was an understanding that there were flexibilities with pools. This is not permanent, it is engineered to be a completely separate construction from the residence, it can be removed and does not disturb the soil as it sits on hard compressed foam. No soil added, not disturbing the soil more environmentally friendly and removable.

Ms. MacDonald stated that this is an unusual application, more information provided by the applicant and there was more involved and a lot of back and forth. The Cholette's were correct, there was discussion on the merits of taking the boat house down which she thought was a win, but planning wise, once you take the boat house down you lose grandfathering rights. They were trying to use that as an advantage to build the new construction. There is enough room to move everything out of the 30 meters to meet all applicable setbacks and requirements. The RRCA was willing to consider that 15 meters to the actual dwelling the reason was because of the boat house. Usually if the boat house was taken down, if there were enough room on the property good planning would dictate that you move it out of the area. Not just for natural hazards but for water quality and natural heritage, species and the aquatic environment. The first version of the letter supported 1 and 2 but not 3 which is the 8.6 meters, in the end with all the information it was best to not support the application because typically if the property is big



enough and they can get outside of that area, that is what is recommended. In this instance by not meeting the 15 meters, it brings in something not discussed at the preconsultation. We were under the impression that they were going to try and meet 15 meters. With the 8.6 meters the technical requirements and environmental impact increases as the work to be done will be closer to the shoreline than 8.6 meters with machinery going in to do the work.

Chair Lyle Warden asked Ms. MacDonald, if it was not better for the property to have the septic system removed and the second storey of the boat house removed, have the proposed retaining wall for the pool approved than allowing it to remain status quo?

Ms. MacDonald responded they are now willing to support 1 and 2 but not 3. This matches up with what the Township supports.

Member Prevost comments in regards, to Mr. Cholette's statement, the retaining wall is a pool and not an attachment to a structure. The setbacks, the 8.6 meters and the 15 meters, we have supported less numbers allowing structures. He does not have an issue supporting the full application.

Member McDonell knows the property, the boat house should be taken down and the house put up. He has no issue with the pool. It's not a retaining wall it is a pool. If it was another pool we would not be discussing it.

Member Jaworski has a question to the applicant, why can they not accommodate the 15 meter setback?

Andre Cholette explained that it is about the million dollar view. The size of the house is secondary to the view. 180 degree view of the bay and Le Domaine. It has an infinity view from the 2nd deck. Every meter back they lose the view. They are moving 30-40 meters from where they are today. The pool is to get the infinity view of the lake.

Member Jaworski stated the 15 meters is there to protect the Township from liability, the situation is being improved and there is lots of space to move it back to meet the setbacks. The pool is a structure. Not in favour of having that in the watercourse setback.

Member Lang understands they have room to move back but they will be behind the houses on both sides. Other neighbour already have a pool and this would make a narrow lot and narrow view. A pool is a pool. He is in favour.

Member McDonell indicated that the existing septic being decommissioned will disrupt as much as the pool will and is closer to the water. The neighbour's pool is closer to the water. Asking Mrs. Haley, if this was an inground or above ground pool would we be having this discussion?



Joanne Haley explained that we would not. The pool would require a permit from the RRCA and a pool enclosure permit from the Township. There would be no minor variance to process. It is because of the definition of the retaining wall.

Member McDonell is ok with the response and willing to move the motion to approve the application in full.

Member Prevost to move the motion forward for the full support of the application he would second that motion.

Joanne Haley asked Ms. MacDonald to formally amend her comments so we could have her most recent comments in writing if we were to receive an appeal, we would then have her comments.

MOVED BY: Sam McDonell

SECONDED BY: Frank Prevost

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

CARRIED

2. Application A-06-21 SAMSON TAILLEFER

Joanne Haley provided to the Committee the following information:

- **Subject Property:**
Part of Lot 5, Concession 3 Broken Front, Indian Lands, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 18344 Glen Road.
- **Proposed Minor Variance:**
 - The applicant proposes to construct an addition to the existing detached dwelling to accommodate a home occupation for a doctor's office, the following relief from the Zoning By-Law 38-09 is requested:
 - Part 3.17 (4) to increase the maximum gross floor area for a home occupation from 25% to 35% to accommodate a doctor's office.
- **Planning:**
The property is designated Agricultural Resource in the County Official Plan. This application conforms to the general intent of the Official Plan. The property is zoned Agricultural and conforms to the general intent of the Zoning By-law.



- **Consultation:**

This application was circulated to applicable municipal staff; Planning and Building have no concerns with this application. I have received no verbal or formal public comments to date.

- **Recommendation:**

Planning and Building have no concerns with this application.

Discussion:

Dr. Natalie Samson, a local chiropractor, states that due to the pandemic her current office only has one door in and out which is difficult to keep social distancing with patients and is reducing the number of patients she is able to see. It affects patients in terms of wait times and also affects her financially. The plan proposes an entrance and an exit to have one way traffic through the office and keep everyone safe with social distancing.

Member Jaworski asks Mrs. Haley to remind her why the 25% in the by-law.

Joanne Haley responds there is a cap on the gross floor area of the home is to make sure the business does not overpower the residence. The house is the primary use in the Rural and Agricultural zone and the business is the accessory use. It is common for zoning by-laws to cap the percentage of the gross floor area that can be used. Historically this is what has been done in South Glengarry. Generally, this works for home businesses, but some may need more space.

MOVED BY: Stephanie Jaworski

SECONDED BY: Sam McDonell

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

CARRIED

3. **Application A-07-21 BINETTE**

Joanne Haley provided to the Committee the following information:

- **Subject Property:**

Part of Lot 5, Concession 2, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 19564 Glen Road.



- **Proposed Minor Variance:**
The applicant proposes to create an equestrian farm on an existing developed property, the following relief from the Zoning By-Law 38-09 is requested:
 - Part 10.2 - to permit an Agricultural Use on an existing lot that is 10.97 Hectares (27.12 acres) in size.
- **Planning:**
The property is designated Agricultural Resource in the County Official Plan. This application conforms to the general intent of the Official Plan. The property is zoned Agricultural and conforms to the general intent of the Zoning By-law.
- **Consultation:**
This application was circulated to applicable municipal staff; Planning and Building have no concerns with this application. I have received no verbal or formal public comments to date.
- **Recommendation:**
Planning and Building have no concerns with this application.

Discussion:

There was no discussion on this application.

MOVED BY: Sam McDonell
SECONDED BY: Martin Lang

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

CARRIED

4. Application A-08-21 ROZON (WARDEN)

Chair Lyle Warden hands over to Member Frank Prevost due to pecuniary interest. Joanne Haley provided to the Committee the following information even though it was requested the application be deferred:

- **Subject Property:**
Part of Lot 5, Registered Plan No. 26. in the Geographic Village of Lancaster, now in the Township of South Glengarry, County of Glengarry also known as 1 Thomas Street. The subject property used to be residentially developed but was destroyed by fire approximately 10 years ago. It is serviced by municipal water and sewer.



- **Proposed Minor Variance:**

The agent of the applicant proposes to construct a single detached dwelling, the following relief from the Zoning By-Law 38-09 is requested:

- Part 6.2:
 - to reduce the front yard setback from 6 meters to 4.57 meters
 - to reduce the exterior side yard setback from 6 meters to 4.57 meters
 - to reduce the rear yard setback from 6 meters to 1.8 meters

- **Planning:**

The property is designated Residential District in the County Official Plan and is located within the Urban Settlement Area of Lancaster. This application conforms to the general intent of the Official Plan. The property is zoned Residential 2 and conforms to the general intent of the Zoning By-law.

- **Consultation:**

This application was circulated to applicable municipal staff; Planning and Building have no concerns with this application. I have received no verbal or formal public comments to date.

The County's Comments are as follows:

- The County has no objection; however it should be noted that the applicant will need to apply for a setback from the United Counties of SDG. During the County's setback review, sightlines at the intersection of SDG 34 and Thomas Street will also be considered. SDG may not be able to grant similar setback as what is being considered by South Glengarry.
- Further discussion with SDG indicated that a setback permit be applied for and reviewed before a decision was made.
- The applicant has already applied for the setback permit and has agreed that the application be deferred until it has been fully reviewed by SDG.
- Once the application is received by SDG and a decision to support the application.
- If SDG cannot support a 4.57 meter setback but can support a 5 meter setback, the amended application would be recirculated at no cost to the applicant.
- If SDG can support the requested setback then the application will move forward as presented.
- It is recommended that this application be deferred to provide time for the applicant to apply for a setback permit. Once a setback permit is received from the United Counties, a decision can be made to support the application.

- **Recommendation:**

Planning and Building have no concerns with this application.

Discussion:



Member Prevost asked if SDG does not support the application but goes back to the Committee and the Committee supports it, where does it go from there?

Joanne Haley responded if the Committee approves it, a County Road setback is not applicable law. If the applicant applies for a building permit and the residence meets the newly approved reduced setbacks by the Committee the Building Department would be obligated to issue the permit because a County Road setback is not applicable law, it is a courtesy that we work with the Counties to reduce the setback.

Member Prevost asked if we defer this would it be back at the next meeting?

Joanne Haley responded saying the next meeting is April 19, 2021. She said she spoke with Ben DeHaan from SDG stating that if the application does not need approval from County Council, yes it would be at the next meeting. If it needs approval from County Council, he is writing his reports today and tomorrow for the next County Council meeting which means he would not have it on the April agenda it would have to go on the May agenda.

Member Prevost states they can ask for an exception to have it added to the agenda on April 19, 2021 for County Council.

MOVED BY: Sam McDonell
SECONDED BY: Martin Lang

This application has been **Deferred** as additional comments are required from the United Counties of SD&G.

DEFERRED

Next Meeting date: April 19, 2021 5:30pm

MOVED BY: Martin Lang
SECONDED BY: Sam McDonell

Adjournment **BE IT RESOLVED THAT** the meeting of April 6, 2021 be adjourned to the call of the Chair @ 6:52 p.m.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: April 19, 2021

SUBJECT: Building Permit Statistics- First Quarter 2021

PREPARED BY: Chris Raabe, Director of Development/CBO

This report is intended to provide an update regarding permit activity for the first quarter of 2021.

The table below shows issued permits from January 1st to March 31st for the current year and a comparison to the previous 3 years for the same time period.

For Period Ending March 31 Construction Class	Issued Permits			
	2018	2019	2020	2021
Institutional	2	1	3	0
Commercial	2	5	0	2
Agricultural	4	0	2	4
Residential				
New Dwelling	3	4	5	19
Addition/Renovation	8	10	6	9
Accessory Buildings & Other	6	1	4	6
Wood Stove	0	1	1	0
Demolition	10	0	6	2
On-Site Sewage Systems	7	4	4	14
Water and Sewer	N/A	N/A	N/A	12
Temporary Buildings / Tents	0	0	0	0
Swimming Pool	0	0	2	1
TOTAL	42	26	33	69
Total Construction Value	\$2,211,000	\$2,520,700	\$3,169,400	\$13,390,800
Total Permit Fees	\$35,412.99	\$32,586.11	\$26,782.57	\$219,936.60
Total Permit Applications	53	37	33	74

Please contact me should you require further information or details regarding the above statistics.

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry
MEETING DATE: April 19, 2021
SUBJECT: Consent Application B-44-21
PREPARED BY: Joanne Haley, GM Planning, Building and By-law

RE: B-44-20
Part Lot 16, Concession 7, I.L.
Former Township of Charlottenburgh
Grant

Type of Consent: To dispose of a surplus dwelling to a farming operation.

Subject:

The subject property is located on part of lot 16, Concession 7, I.L. on the north side of County Road 18. The purpose of this application is to sever approximately 1.85 acres of residentially developed land that is surplus to the farming operation and to retain approximately 16 acres of agricultural land.

Official Plan Designations:

The subject property is designated Agriculture in the County Official Plan. In Section 8.14.13 II of the County Official Plan there are strict policies for consents in an Agricultural Designation. Section 8.14.13.II.1.2 indicates that “a consent may be granted on lands designated as Agricultural Resource Land as shown on the Land Use Plan Schedules for a residence surplus to a farming operation”. This proposed consent conforms to the Official Plan. Section 8.14.13.II.7 indicates that “where a consent is granted for a residence surplus to a farming operation, a local Municipality shall through a Zoning By-law or other municipal approach prohibit further dwellings on the vacant retained lands created by the subject consent.”

Zoning By-law:

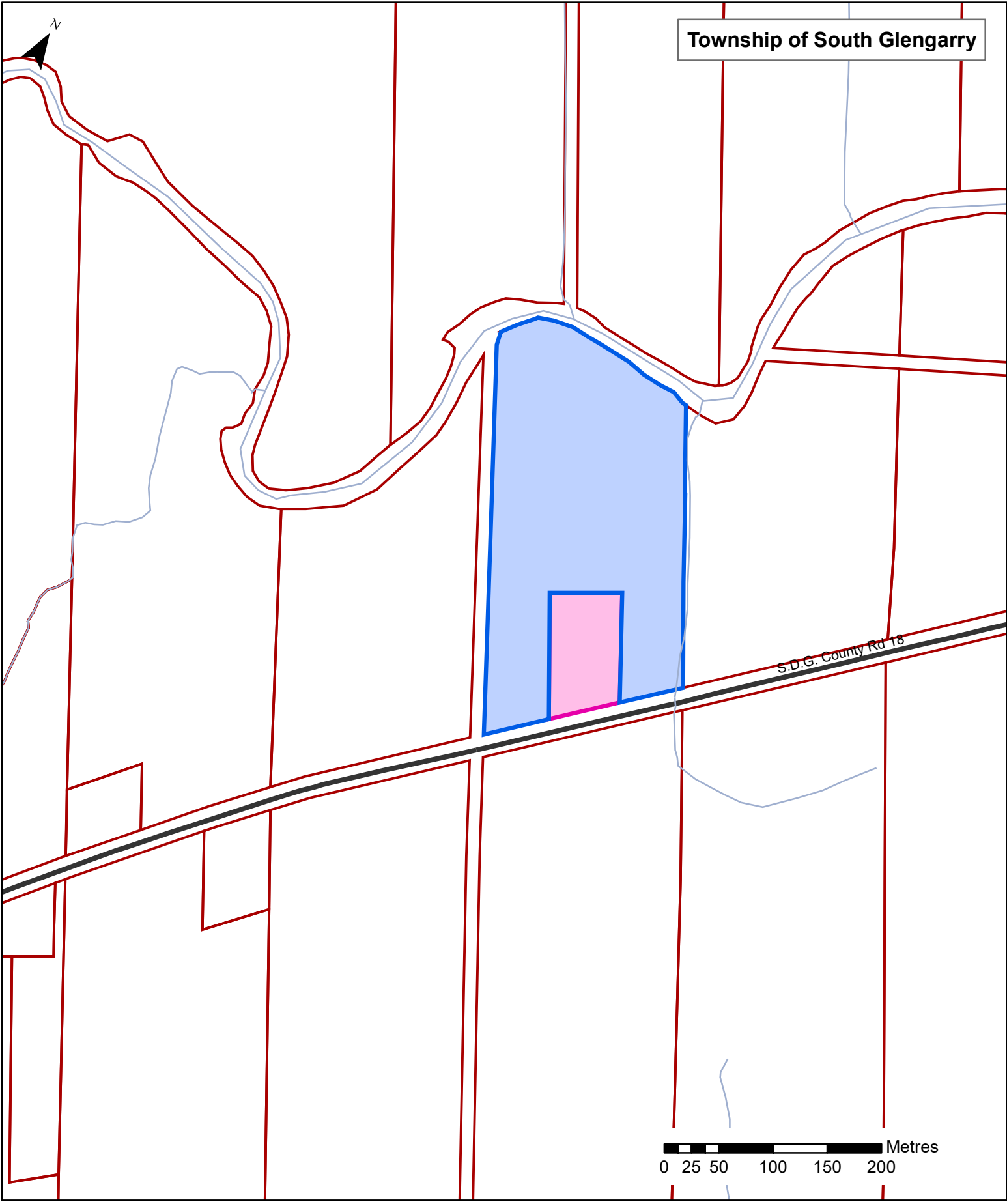
The subject property is zoned Agriculture in the Township of South Glengarry Zoning By-law. This proposed consent does not conform to the Township’s Zoning By-law as the proposed retained land is less than 20 hectares (49.4 acres).



Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Official Plan, the general intent to the Zoning By-law and the PPS. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. The applicant must apply for a zoning amendment to reduce the minimum lot area of the retained lands as well as to prohibit residential construction. The zoning amendment application fee is \$1,200.00.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00.

Township of South Glengarry



-  Retained ~ 16 acres
-  Severed ~ 1.85 acres

Application Number: B-44-21



INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: April 19, 2021

SUBJECT: Notice of Consent Decision

PREPARED BY: Joanne Haley, GM Planning, Building and Enforcement

RE: Notice of Consent Decision

Please find attached one "Notice of Decision" letter from the United Counties of Stormont, Dundas, and Glengarry as well as the memo for the application recommending approval. The recommendations and conditions requested have been included in the decisions as requested.



UNITED COUNTIES OF
STORMONT, DUNDAS AND GLENGARRY
DECISION

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry did, on **Tuesday, April 6, 2021**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

APPLICATION NO. B-35-21

OWNER: Frank & Audrey Vanderburg

MUNICIPALITY: South Glengarry

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. A review fee of \$200.00 must be paid to the Township of South Glengarry. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. An agreement must be entered into with the Township of South Glengarry to prohibit residential construction on the retained lands. This restriction will be included in a housekeeping amendment of the Township's Zoning By-law at a future date. The cost to enter into the agreement is \$1,000.00. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
3. Road widening must be deeded to the Township for both the severed and retained parcels. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
4. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
5. That the application fee be paid to Raisin Region Conservation Authority. Raisin Region Conservation will clear the condition with the Administrative Assistant-Planning.
6. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$220.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:


Benjamin de Haan, P.Eng
Approval Authority

I, Megan Boudens, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.


Megan Boudens, Administrative Assistant

NOTE: The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Administrative Assistant-Planning **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED IS:**

April 06, 2022

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: APRIL 26, 2021



**DEPARTMENT OF TRANSPORTATION
AND PLANNING SERVICES**

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

Tel: 613-932-1515 • Fax: 613-936-2913 • Email info@sdgcounties.ca • www.sdgcounties.ca

NOTICE OF DECISION

APPLICATION NO. B-35-21

NAME: Frank & Audrey Vanderburg

MUNICIPALITY: Township of South Glengarry (Former Geographic Lancaster Twp.)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Local Planning Appeal Tribunal:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Local Planning Appeal Tribunal must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$400.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant-Planning, United Counties of S. D. & G. who will forward all documents to the Local Planning Appeal Tribunal.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 218**.

LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS: April 26, 2021

Date of giving of this notice is: April 6, 2021

Megan Boudens
Administrative Assistant-Planning
Email: mboudens@sdgcounties.ca

INFORMATION REPORT

REPORT TO: Council



MEETING DATE: March 15, 2021

SUBJECT: Consent Application B- 35-21

PREPARED BY: Joanne Haley

RE: B-35-21

Part Lot 32, Concession 1

Former Township of Lancaster

Vanderburg

Type of Consent: To dispose of a surplus dwelling to a farming operation.

Subject:

The subject property is located on part of lot 32, Concession 1, on the west side of 1st Line Road. The purpose of this application is to sever approximately 1.5 acres of developed land that is surplus to the farming operation and to retain approximately 114 acres of agricultural land.

Official Plan Designations: The subject property is designated Agriculture in the County Official Plan. In Section 8.14.13 II of the County Official Plan there are strict policies for consents in an Agricultural Designation. Section 8.14.13.II.1.2 indicates that “a consent may be granted on lands designated as Agricultural Resource Land as shown on the Land Use Plan Schedules for a residence surplus to a farming operation”. This proposed consent conforms to the Official Plan. Section 8.14.13.II.7 indicates that “where a consent is granted for a residence surplus to a farming operation, a local Municipality shall through a Zoning By-law or other municipal approach prohibit further dwellings on the vacant retained lands created by the subject consent.”

Zoning By-law: The subject property is zoned Agriculture in the Township of South Glengarry Zoning By-law. This proposed consent conforms to the Township’s Zoning By-Law.

Proposed Recommendation:

That the United Counties of SDG Director of Transportation and Planning approves this application for consent as it conforms to the Official Plan, the general intent to the Zoning By-Law and the PPS. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. An agreement must be entered into with the Township of South Glengarry to prohibit residential construction on the retained lands. This restriction will be included in a housekeeping amendment of the Township's Zoning By-law at a future date. The cost to enter into the agreement is \$1,000.00.
3. Road widening must be deeded to the Township for both the severed and retained parcels.
4. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00.

Respectfully submitted by: Joanne Haley

Date: March 8, 2021

TITLE:

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: April 19, 2021

SUBJECT: Consent Summary 2021

PREPARED BY: Joanne Haley, GM Planning, Building and Enforcement

CONSENT APPLICATIONS SUMMARY- 2021

#	Application #	Recommendation	Decision
1	B-5-21	Recommended	Approved
2	B-17-21	Recommended	Approved
3	B-18-21	Recommended	Approved
4	B-35-21	Recommended	Approved
5	B-44-21	Recommended	



United Counties of S. D. & G

Suite 106, 26 Pitt Street, Cornwall, Ontario K6J 3P2

Tel: 613-936-8777 Fax: 613-936-2532

generalinfo@sdglibrary.ca · www.sdglibrary.ca

Township of South Glengarry

6 Oak St.

P.O. Box 220

Lancaster, ON K0C 1N0

RE: Establishing a 'Little Free Library' at the Martintown Community Centre

Dear Members of Council,

The SDG Library is looking to expand our 'Little Free Library' service by adding another two book houses in SDG this spring. We would like the Martintown Community Centre to be one of these locations, and we are requesting the support of Council to set up a 'Little Free Library' there.

'Little Free Libraries' are small book houses that provide an alternative access point for reading materials to help encourage literacy in the community. They work on the "borrow a book, leave a book" philosophy. The SDG Library receives a number of donations throughout the year, and these materials can be used to supplement what is provided by the community. We currently have one 'Little Free Library' set up at the Fire Station in Newington, and it has proven to be well used.

In consultation with South Glengarry municipal staff, the SDG Library feels that establishing a 'Little Free Library' in Martintown would result in similar success to what we have seen in Newington. Library staff would look after coordinating the installation of the book house in a mutually agreed upon location, and either Library staff or volunteers would monitor and maintain the book house once set up.

Thank you for your consideration of this project, and we look forward to hearing back from you.

Sincerely,

Karen Franklin

Director of Library Services

SDG Library



Butterflyway Project

April 6, 2021

Mayor Frank Prevost, Township of South Glengarry
Deputy Mayor Lyle Warden
Councillor Stephanie Jaworski
Councillor Martin Lang
Councillor Sam McDonell

Mayor Prevost, Deputy Mayor Warden, and Council Members,

We were recently selected by the David Suzuki Foundation to lead the **2021 Butterflyway Project** in the United Counties of Stormont, Dundas, and Glengarry.

As Ambassadors of this important initiative, our volunteer role involves recruiting individuals, businesses, municipalities, and others to create small “pollinator patches”, thereby building a new pathway for our local pollinators (insects, bees, butterflies, bats, hummingbirds, etc.) and working together to replace vital habitat lost through urban development, clear cutting, roadside cutting, herbicides, and climate change.

We would like to therefore invite you – the leaders of the Township of South Glengarry – to create your very own Township “pollinator patch” in South Glengarry. This task is not as daunting as it sounds!

A pollinator patch can be any size or dimension, unbordered or within a contained object (such as an old canoe, water trough, or a wheel barrow, for example); the only requirement is that it consist of at least 50% native plants.*

**A list of native plants, flowers, shrubs, and trees native to the United Counties of Stormont, Dundas, and Glengarry is attached to this letter.*

We will be making Butterflyway signage available (for a nominal cost-recovery fee) to participants to identify their 2021 Butterflyway pollinator patches. The Butterflyway signage represents a wonderful opportunity to raise awareness about this initiative and your involvement with it.

.../2



In addition to creating a dedicated Township of South Glengarry pollinator patch, we would also like to ask that you:

- **challenge** TEN (10) businesses within your geographic boundaries to create pollinator patches of their own, and
- **communicate** your participation in this initiative within your constituency.

We recently met with **Eric Duncan**, PC, MP and he graciously provided advice and guidance in total support of SD&G's participation in the 2021 Butterflyway Project.

We have also been talking about this initiative with

- **Ben De Haan**, Director, Transportation and Planning for SD&G, and have met with **Stephen Lalonde**, SD&G Transportation Services, to discuss a number of projects to add native plants and flowers ("pollinator patches") to specific county roadside locations where maintenance is difficult;
- **John Mesman** and **Taylor Campbell** of the South Nation Conservation Authority, and we look forward to working together with them this summer; and
- multiple horticultural organizations, area garden centres, orchards, berry farms, and vegetable producers.

Finally, as Butterflyway Ambassadors, we will be preparing a detailed report at the end of the summer to capture for the David Suzuki Foundation

- the number of active Butterflyway Project participants in SD&G in 2021;
- the number and location of pollinator patches added as a result; and
- the number and varieties of plants, flowers, bushes, and trees added.

Our report will also be made available to all participants.

There are so many challenges our local pollinators face — the DS Foundation believes that if we all work together to create little patches of their natural habitat within our own spaces, we can help replace some of what they've lost.

We truly hope that we can count the Township of South Glengarry among our participants.

Sincerely,

Christina Enright

Christina Enright
Williamsburg
christinaenr@gmail.com

Carole Fiddler

Carole Fiddler
Ingleside
farmerfidd@hotmail.com

Don't forget to join our Facebook group! [SD&G Butterflyway Project](#)



Native Plants

Flowers

- Asters, such as Panicked, Calico, New England or Purple-stemmed - *Symphotrichum* (formerly *Aster*) *lanceolatum*, *S. lateriflorum*, *S. novae-angliae* or *S. puniceum*
- Bergamot
- Black-eyed Susan
- Blazing Star
- Blue Flag - *Iris versicolor*
- Canada Anemone - *Anemone canadensis*
- Columbine
- Coneflower
- Coreopsis - lanced-leaved
- Fireweed
- Golden Alexander
- Goldenrods, including Tall, Canada, Zigzag, Early or Rough - *Solidago altissima*, *S. canadensis*, *S. flexicaulis*, *S. juncea* or *S. rugosa*
- Lobelia - *Cardinalis*
- Lobelia - Great Blue
- Lupine - large-leaved
- Milkweeds, such as Common, Swamp, and the increasingly popular Butterfly-weed - *Asclepias syriaca*, *A. incarnata*, and *A. tuberosa*
- Mints, such as Wild Bergamot, Wild Mint, or Northern Bugleweed - *Monarda fistulosa*, *Mentha canadensis*, *Lycopus uniflorus*
- Oxeye - aka false sunflower (*Heliopsis*)
- Spring-beauty - *Claytonia caroliniana*
- Trilliums, including White or Red - *Trillium grandiflorum* or *T. erectum*
- Turtlehead
- Wild Columbine - *Aquilegia canadensis*
- Wild Geranium
- Wild Ginger
- Wild strawberries

Shrubs

- Canada Yew (evergreen) - *Taxus canadensis*
- Chokeberry - *Aronia melanocarpa* (also known as *Photinia melanocarpa*)
- Common Juniper (evergreen) - *Juniperus communis*

- Dogwood, such as Grey (Panicked) or Red-osier - *Cornus racemosa* or *C. sericea*
- Elderberry, either Common or Red - *Sambucus canadensis* or *S. pubens* (also known as *S. racemosa* ssp. *pubens*)
- High bush Cranberry, Maple-leaved Viburnum or Nannyberry - *Viburnum opulus* var. *americanum* (also known as *V. trilobum*), *V. acerifolium*, or *V. lentago*
- Northern Bush-honeysuckle - *Diervilla lonicera*
- Purple-flowered Raspberry (large, showy flowers and leaves) - *Rubus odoratus*
- Staghorn Sumac (large shrub/small tree; spreads by roots) - *Rhus typhina*
- Winterberry (bright red berries in fall and winter) - *Ilex verticillata*

Trees

- Alternate-leaved Dogwood - *Cornus alternifolia*
- Blue-beech - *Carpinus caroliniana*
- Hawthorn - *Crataegus chrysoarpa*, *C. flabellata* or *C. submollis*
- Pin Cherry - *Prunus pensylvanica*
- Maple, either Mountain or Striped - *Acer spicatum* or *A. pensylvanicum*
- Serviceberry - *Amelanchier arborea*
- White Cedar (evergreen) - *Thuja occidentalis*
- American Beech - *Fagus grandifolia*
- Balsam Fir (evergreen) - *Abies balsamea*
- Birch, either White or Yellow - *Betula papyrifera* or *B. alleghaniensis*
- Bitternut Hickory - *Carya cordiformis*
- Black Cherry - *Prunus serotina*
- Maple, either Red, Silver, United (hybrid) or Sugar - *Acer rubrum*, *A. saccharinum*, *A. x freemanii* or *A. saccharum*
- Oak, either Red or Bur - *Quercus rubra* or *Q. macrocarpa*
- Tamarack - *Larix laricina*
- White Pine (evergreen) - *Pinus strobus*
- White Spruce (evergreen) - *Picea glauca*

Source: City of Ottawa



EORN

EASTERN ONTARIO REGIONAL NETWORK

The Eastern Ontario Regional Network (EORN) has signed a contract with Rogers Communications, aiming to dramatically improve cell phone coverage and capacity in the areas of eastern Ontario where people live, work and travel. Please encourage others to [sign up](#) for the newsletter as well.



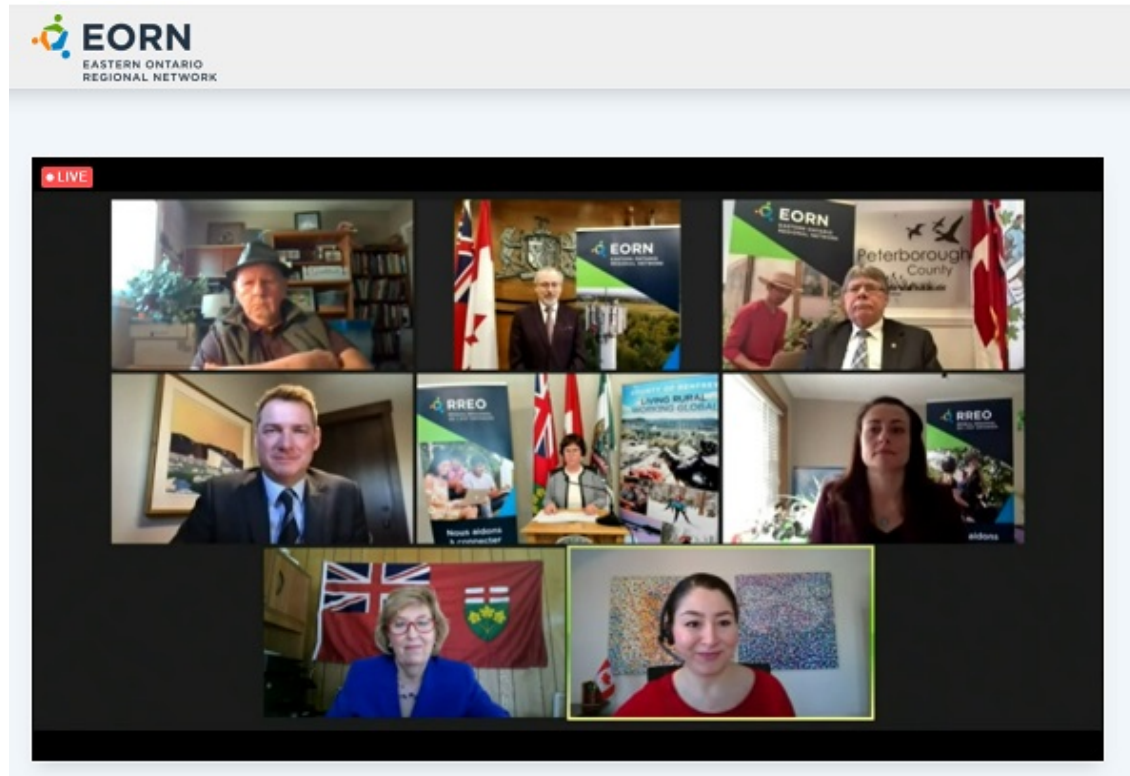
Message from Chair J. Murray Jones

After years of preparation, March 19 marked one of the most exciting days in the history of EORN, certainly in my time on the board. The [Cell Gap Project](#) contract is now formally signed and we are looking forward to improving the quality of life for people across eastern Ontario through an extensive network of new and updated telecommunications infrastructure deployed by our partner Rogers Communications. As with any larger infrastructure project, solving gaps in cell connectivity will take a few years. This is a five-year project but as we begin with improvements to existing towers this spring and later with the construction of more than 300 new sites, communities will begin to see better

service. Meanwhile, we have more good news as we have formally submitted a proposal to bring ultra-high-speed internet to our region to Innovation, Science and Economic Development Canada (ISED) and Infrastructure Ontario.

Yours truly,

J. Murray Jones.



Cell Gap Project

On March 19, EORN [announced](#) that it is partnering with Rogers Communications to improve both the reach and quality of mobile broadband services in eastern Ontario.

Rogers Communications' investment brings the total value of the public-private partnership to more than \$300 million. The federal and provincial governments have committed \$71 million each. All members of the Eastern Ontario Wardens' Caucus and most municipalities within the Eastern Ontario Mayors' Caucus are contributing to the \$10 million municipal share.

The Cell Gap Project is designed to improve cell coverage across the area where people live, work and travel. It aims to provide:

- 99 per cent of the area with voice calling services.
- 95 per cent of the area with standard-definition (SD) level services, such as video-app calls, basic app usage and streaming of SD video.

- 85 per cent of the area with services level that can support streaming high-definition video and more data-intensive apps.



5G (or fifth generation) refers to the next generation of mobile wireless standards and technologies. 5G is a new technology and as such there are questions about it. In an effort to assist municipalities, elected officials and staff in preparing for questions about 5G, EORN has developed this [5G Resource Guide](#) (15 MB/PDF). It is an overview of what the government and some other organizations such as the Federation of Canadian Municipalities, the American Cancer Society and the World Health Organization are saying about 5G.



EORN Gig Project

On March 1, EORN [submitted a proposal for ultra-fast Gig internet](#) to federal Minister Maryam Monsef, who has responsibility for rural economic development, and Ontario's Minister of Infrastructure Laurie Scott, who is tasked with rural broadband matters for the province.

The EORN Gig Project would use a competitive process to choose a

telecommunications partner and maximize coverage across the region. EORN seeks to fund the \$1.2 to \$1.6 billion project through a combination of funding, with \$200 million each from the federal and provincial governments and the remainder from the Canada Infrastructure Bank and the private sector.



Tech corner - augmentation or uplift

At EORN we spend a lot of time analyzing data and developing models that are ultimately meant to improve cell coverage and capacity as well as broadband. It can be challenging to “translate” some of the technicalities of our industry. In this edition of the EORN newsletter we’ll try to unravel the mystery around the technical term “augmentation” also known as "uplift".

Augmentation simply means adding equipment to an existing cellular tower to extend the reach of its coverage. It is easier and less time consuming than building a new tower, so this work will begin sooner.

Installing new antennas (each over two metres tall and weighing one hundred and thirty pounds) will require ensuring that a tower is physically strong enough to take the extra load (re-engineering may be necessary). New radio equipment will be installed at the base of each tower, and the data links to the tower will be upgraded if needed. Once the physical work is complete, each augmentation is commissioned, tested and brought into full service. This work takes considerable coordination of multiple teams and vendors, working concurrently, on sites across the region without interrupting existing services.



Questions and answers

Every day we receive emails from residents in eastern Ontario with questions about cell and broadband issues. In this newsletter we'll highlight and answer some of your questions.

Question: Will the Cell Gap Project help me to get better internet speed for my home computer?

Answer: The Cell Gap Project is focused on improving cellular service. Users will see improvements if they are using their mobile devices (cell phones) for internet activities such as email or online banking, or even streaming video in some locations. In the future, there may be an indirect benefit to broadband in your home, as the new infrastructure being put in place will help with future fixed wireless expansion and service opportunities.

Question: Now that you have launched the Cell Gap Project, when can I expect improved coverage in my area?

Answer: Some residents and businesses will begin to see improvements as soon as this summer as Rogers begins to upgrade existing towers. We are still in the process of finalizing new tower locations, but are hopeful that construction will begin this year as well. Towers will come 'on-line' as they are ready, so there will be steady improvements to the network throughout the project.



**STORMONT, DUNDAS & GLENGARRY POLICE SERVICES BOARD
RESOLUTION**

MOVED BY Jim Wert

DATE April 6, 2021

SECONDED BY Dan Parkinson

THAT the Stormont, Dundas and Glengarry Police Services Board recommends to the province that subsequent to the proclamation of the *Community Safety and Policing Act, 2019*, that the composition of the SDG Police Services Board remain unchanged, and further

THAT this recommendation be forwarded to all local SDG municipalities for their information.

CARRIED

DEFEATED

DEFERRED

Original signed by _____
Dennis Fife, Chair

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau du solliciteur général

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132-2021-404
By email

March 18, 2021

Dear Heads of Council and First Nations Chiefs:

I am writing to provide you with an update on the new Ontario Provincial Police (OPP) detachment boards under the *Community Safety and Policing Act, 2019* (CSPA).

As you may remember, in February 2020, the Ministry of the Solicitor General conducted seven regional roundtable sessions across the province. Discussions at these sessions focused on new OPP-related regulatory requirements under the CSPA. Municipalities and First Nation communities receiving policing services from the OPP were invited to learn more about new OPP-related legislative and regulatory requirements and provide the ministry with feedback to inform the development of related regulatory proposals. In addition, we heard from many of you through various letters and engagement opportunities, including meetings with the Association of Municipalities of Ontario MOU Table and Rural Ontario Municipal Association about what you would like your new OPP detachment board to look like.

In response to your feedback, an OPP detachment board framework has been developed that we hope will provide municipalities and First Nation communities receiving direct and/or supplemental services from the OPP the flexibility to create a board that reflects your community and local needs.

Under this framework, municipalities and First Nation communities receiving direct and/or supplemental services from an OPP detachment are being asked to submit one proposal (per detachment) indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board.

Municipalities and First Nations within a detachment are asked to work together to determine the composition of their board(s) as well as the manner in which they will submit their proposal to the ministry. For example, after determining the composition of the detachment board(s), municipalities and First Nations within a detachment area may select one municipality or First Nation to complete and submit the proposal.

Dear Heads of Council and First Nations Chiefs
Page 2

Proposals must meet base requirements set by the ministry, which include a minimum number of five members per board and a requirement that each board should be composed of 20% community representatives and 20% provincial appointees. To that end, municipalities and First Nations are not required at this time to identify the names of the individuals that will be participating on the detachment board. Rather, you are only asked to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.

To streamline and support the proposal process, the ministry has developed a digital form that can be accessed using the link included [here](#).

The ministry will work with municipalities and First Nations to obtain outstanding information/proposals and support you in submitting a completed proposal. If, however, a proposal still does not meet the minimum requirements, or a proposal is not submitted and/or if no consensus is reached on the composition of the board then the ministry will determine the composition of the detachment board.

Completed proposals are to be submitted to the ministry by **Monday, June 7, 2021**.

We recognize the significant implications that the current COVID-19 emergency has had on municipalities and First Nations across the province. To this end, in addition to the written supporting material attached here, we are also pleased to work with you directly through virtual information sessions.

If you have questions related to OPP detachment boards under the CSPA, please contact Sarah Caldwell, Director of Community Safety and Intergovernmental Policy, at sarah.caldwell@ontario.ca. If you have questions about the proposal process or would be interested in a virtual information session, please contact Joanna Reading, Senior Policy Advisor, at joanna.reading@ontario.ca

Sincerely,



Sylvia Jones
Solicitor General

Enclosures

c: Chief Administrative Officers

Municipal Clerks



Allan Thompson
Mayor

Sent via E-Mail to: Patty.Hajdu@parl.gc.ca

March 31, 2021

The Honourable Patty Hajdu
Federal Minister of Health
House of Commons
Ottawa, ON K1A 0A6

Dear Ms. Hajdu,

RE: SUPPORT FOR 988, A 3-DIGIT SUICIDE AND CRISIS PREVENTION HOTLINE

I am writing to advise that at the Town Council meeting held on March 30, 2021, Council adopted a resolution endorsing the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help.

The resolution reads as follows:

Whereas the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

Whereas the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;

Whereas existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

Whereas in 2022 the United States will have in place a national 988 crisis hotline;

Whereas the Town of Caledon recognized that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

Now therefore be it resolved that the Town of Caledon endorses this 988 crisis line initiative; and

That a letter demonstrating Caledon's support be sent to Kyle Seeback, MP, Dufferin-Caledon, the Honourable Sylvia Jones, MPP, Dufferin-Caledon, the Honourable Patty Hajdu, Federal Minister of Health, the Canadian Radio-television and Telecommunications (CRTC) and all municipalities in Ontario.

THE CORPORATION OF THE TOWN OF CALEDON

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Allan Thompson
Mayor

Thank you for your attention to this very important matter. We look forward to hearing from you.

Sincerely,

Allan Thompson
Mayor

Cc. Kyle Seeback, MP Dufferin-Caledon, Kyle.Seeback@parl.gc.ca
Honourable Sylvia Jones, MPP Dufferin-Caledon, sylvia.jones@pc.ola.org
Ian Scott, Chairperson and Chief Executive Officer, Canadian Radio-Television and
Telecommunications Commission (CRTC), iscott@telesat.com
All Ontario Municipalities

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March 31st, 2021

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Attention: Premier Ford

RE: Support for Fire Departments

At the Township of Hudson's Regular Meeting of Council held on Wednesday March 3rd, 2021, the following resolution 2021-049 was put forward and passed:

WHEREAS the role of Ontario's 441 fire departments and their approximate 30,000 full, part-time, and volunteer firefighters is to protect Ontarians and their property; and

WHEREAS according to the Ontario Fire Marshal and Emergency Management's latest data, in Ontario there was over 11,000 number of loss fires, 9,500 no loss fires, 784 injuries, 91 fatalities, and over \$820 million dollars of estimated loss in 2018; and

WHEREAS fire emergencies only make up a portion of the total calls for help received by fire and emergency service departments as they respond to nearly every public emergency, disaster, or 9-1-1 call; and

WHEREAS Ontario's fire department infrastructure deficit continues to grow annually and is almost entirely borne by the municipality and local taxpayers with the majority having populations under 25,000; and

WHEREAS due to antiquated structures and equipment that do not meet current industry standards the safety of the Ontario public and Ontario firefighters is being jeopardized;

NOW THEREFORE the Council of the Corporation of the Township of Hudson resolves as follows:

1. **THAT** the Federal and Provincial Government includes apparatuses, training, equipment and structures for fire departments as eligible categories to any further infrastructure programs which will not only provide immediate stimulus to the local, provincial and federal economies given current economic uncertainty but also ensure the safety of Canadians and dedicated firefighters; and

2. **THAT** this resolution be forwarded to the Honourable Doug Ford Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Laurie Scott, Minister of Infrastructure, local MPP, local MP, the Ontario Fire Marshal, Jon Pegg, the Ontario Association of Fire Chiefs, and all Ontario Municipalities.

Please accept this for your consideration and any necessary action.

Sincerely,

A handwritten signature in black ink, appearing to read "Jordan Kemp". The signature is stylized with a large initial "J" and a long, sweeping underline.

Jordan Kemp
Clerk-Treasurer
Township of Hudson



Regular Council Meeting Resolution Form

Date: March 2, 2021 No: RESOLUTION - 55-2021
 Moved by Councillor Scott Brum Disposition: CARRIED
 Seconded by Councillor Oliver Jacob Item No: 9.1

Description: Requests for Support #1-6
 4.Township of South Glengarry - MFIPPA Reform

RESOLUTION:

THAT Council supports the Township of South Glengarry with regards to MFIPPA Legislation Reform.



 MAYOR

Recorded Vote Requested by:

Declaration of Pecuniary Interest:

	Yea	Nay
T. Peckett	_____	_____
B. Armsden	_____	_____
H. Lang	_____	_____
S. Brum	_____	_____
O. Jacob	_____	_____

 Disclosed his/her/their interest(s), vacated
 he/her/their seat(s),
 abstained from discussion and did not vote

UNFINISHED BUSINESS REPORT
Presented to Council April 6, 2021

CORPORATE SERVICES					
No.	Item	Date Added	Expected Completion	Status	Update
1.	Docks on Township Property	JAN 2016	2021	Ongoing	CAO Mills to provide a verbal update
2.	Municipal Servicing from City of Cornwall	MAY 2016	2021	Ongoing	CAO Mills to provide a verbal update
COMMUNITY SERVICES					
FINANCE SERVICES					
3.	Water Rates	OCT 2019	2021	Ongoing	Report on Agenda
4.	Water Bill Design	OCT 2019	2021	Ongoing	With VADIM Development team
5.	LED Streetlights (Glen Walter)	MAR 2019	2021	Ongoing	Awaiting response from Cornwall Electric.
FIRE SERVICES					
6.	Fire Protection Ponds	MAY 2016	Summer 2021	Ongoing	No update

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 31-2021
FOR THE YEAR 2021**

***BEING A BY-LAW A BY-LAW TO ADOPT, CONFIRM AND RATIFY
MATTERS DEALT WITH BY RESOLUTION.***

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

AND WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the action of the Council at its regular meeting of April 19, 2021 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 19TH DAY OF APRIL, 2021.***

MAYOR:

CLERK:
