### TOWNSHIP OF SOUTH GLENGARRY REGULAR MEETING OF COUNCIL REVISED AGENDA

Monday, May 2, 2022, 7:00 PM Tartan Hall - Char-Lan Recreation Centre 19740 John Street, Williamstown

Pages

1.	CALL TO ORDER					
2.	O CA	O CANADA				
3.	APPROVAL OF AGENDA Additions, Deletions or Amendments All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.					
4.	DECLARATION OF PECUNIARY INTEREST					
5.	APPROVAL OF MINUTES					
5.a. Previous Meeting Minutes - April 18, 2022				3		
6.	. PRESENTATIONS AND DELEGATIONS					
	6.a. Camp BGC Williamstown - Deborah Locke		9			
	6.b.	Glengar	ry County Housing Report - Juliette Labossiere	22		
7.	NEW BUSINESS					
7.a. Staff Reports						
		a.	Delegation of Authority - Lame Duck Restrictions (K. Campeau)	72		
		b.	RFP 17-2022 Services Delivery and Processes Review (K. Campeau)	76		
		C.	Roads Fleet – Advance 2023 Tandem Purchase (S. McDonald)	78		
7.b. Other Business			usiness			
		a.	Draft Procedural By-law (K. Campeau)	80		
		b.	Proclamation - Emergency Preparedness Week (K. Campeau)	96		
	7.c.	Commit	tee Reports			
		a.	SDG County Council Draft Minutes - April 19, 2022	97		

### 7.d. For Information Only

a.	OMWA Webinar (The Great Resignation)	110		
b.	North Lancaster Landfill (2021 Annual Report)	112		
С.	Notice - Second Line Road Bridge Rehabilitation	114		
d.	Ministry of the Solicitor General - Fire Certification	117		
e.	Letter - Multi-Municipal Wind Turbine Working Group	119		
f.	Endorsement Resolution - Abandoned Cemeteries (Township of Front of Yonge)	124		
g.	Resolution - Build it Right the First Time (Town of Halton Hills)	125		
h.	Resolution - New Home Tax Rebate Program (Town of South Bruce Peninsula)	129		
CLOSED SESSION BE IT RESOLVED THAT Council convene to Closed Session to discuss the				

132

following items under Section 239(2) of the Municipal Act S.O. 2001,

(2) a meeting or part of a meeting may be closed to the public if the subject matter being discussed is:

(c) a proposed or pending acquisition or disposition of land

Specifically: Potential Acquisition

(d) labour relations or employee negotiations

Specifically: Staff Report 61-2022

(f) advice that is subject to solicitor-client privilege

Specifically: legal advice

### 9. CONFIRMING BY-LAW

9.a. Confirming By-law 32-2022

### 10. ADJOURNMENT

8.

### TOWNSHIP OF SOUTH GLENGARRY

#### **REGULAR MEETING MINUTES**

### April 18, 2022, 7:00 p.m. Electronic Meeting

PRESENT: Mayor Lyle Warden, Deputy Mayor Stephanie Jaworski, Councillor Martin Lang, Councillor Sam McDonell and Councillor Rebecca Luck

STAFF CAO Tim Mills, GM Corporate Services/Clerk Kelli PRESENT: Campeau, Interim Treasurer Michael Hudson, GM Planning, Building & Enforcement Joanne Haley, GM Infrastructure Services Sarah McDonald, GM Parks, Recreation and Culture Sherry-Lynn Servage, Fire Chief Dave Robertson, Manager of Municipal Law Veronique Brunet, Deputy Clerk Crystal LeBrun and Executive Assistant/Communications Coordinator Michelle O'Shaughnessy.

### 1. CALL TO ORDER

### Resolution No. 115-2022

Moved by Councillor Luck Seconded by Councillor McDonell

BE IT RESOLVED THAT the April 18, 2022 Council Meeting of the Township of South Glengarry now be opened at 7:02 pm

CARRIED

- 2. O CANADA
- 3. APPROVAL OF AGENDA

Moved from Information Only to Other Business:

7.d.e. Emergency Water Work Update

### Resolution No. 116-2022

Moved by Councillor McDonell Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

CARRIED

- 4. DECLARATION OF PECUNIARY INTEREST
- 4.1 Councillor Luck Part Lot Control Place St. Laurent Phase 5 (J. Haley)Employed by EVB Engineering
- 5. APPROVAL OF MINUTES

5.1 Previous Meeting Minutes - April 4, 2022

### Resolution No. 117-2022

Moved by Deputy Mayor Jaworski Seconded by Councillor Lang

BE IT RESOLVED THAT the Minutes of the April 4, 2022 Council meeting, including the Closed Session minutes, be adopted as circulated.

CARRIED

### 6. PRESENTATIONS AND DELEGATIONS

6.1 Ontario Trillium Foundation Recognition - MPP Jim McDonell

MPP McDonell addressed Council to recognize the funds that the Township will receive through the Ontario Trillium Foundation towards a play structure at the North Lancaster Optimist Park.

- 7. NEW BUSINESS
- 7.1 Staff Reports
- 7.1.a Review of Policy 06-2021 Vaccination Verification Policy Coronavirus (T. Mills)

### Resolution No. 118-2022

Moved by Councillor Luck Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT Staff Report 49-2022 be received and that Council direct that Policy 06-2021, being the Vaccination Verification Policy – Coronavirus, remain in place until further

review.

Recorded Vote:	Yes	No
	Ň	
Mayor Warden	Х	
Deputy Jaworski	Х	
Councillor Lang	Х	
Councillor McDonell		Х
Councillor Luck	Х	

CARRIED

7.1.b Application for Temporary Exemption Permit - Grant (K. Campeau)

### Resolution No. 119-2022

Moved by Councillor Lang Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 50-2022 be received and that the Council of the Township of South Glengarry hereby grant a Temporary Exemption Permit to Nuisance By-law 2016-20 for activities 1 and 2 of Schedule 2 to Keith Grant for a wedding to be held at 18103 County Road 19 on August 27, 2022 and furthermore that the Clerk be authorized to execute the approved permit.

CARRIED

### 7.1.c Animal Control By-law - 3rd Reading (V. Brunet)

#### Resolution No. 120-2022

Moved by Councillor McDonell Seconded by Councillor Luck

BE IT RESOLVED THAT Staff Report 51-2022 be received and that Bylaw 23-2022, being a by-law to regulate the care, control, and licensing of animals within the Township of South Glengarry be read a third and final time, passed, signed and sealed in Open Council this 18<sup>th</sup>, day of April 2022.

CARRIED

7.1.d Part Lot Control - Place St. Laurent Phase 5 (J. Haley)

Councillor Luck declared a conflict on this item. (Employed by EVB Engineering)

### Resolution No. 121-2022

Moved by Deputy Mayor Jaworski Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 53-22 be received and By-law 28-2022, being a by-law to exempt certain lands from Part Lot Control for the property known as Place St. Laurent Subdivision Phase 5, legally described as Part of lot 3, Registered Plan 101, being Lots 1 through 20 on Registered Plan 14M15, in the Geographic Township of Charlottenburgh, Township of South Glengarry, in the County of Glengarry be read a first, second and third time, passed, signed and sealed in open council this 18<sup>th</sup> day of April, 2022.

CARRIED

7.1.e Fire Services Fleet Purchases - 2022-2023 (D. Robertson)

### Resolution No. 122-2022

Moved by Councillor Luck Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 54-2022 be received and that Council authorize Administration to proceed with a Request for Proposals for the purchase of two Fire Pumper vehicles.

CARRIED

### 7.1.f Tree Canopy and Natural Vegetation Policy

### Resolution No. 123-2022

Moved by Deputy Mayor Jaworski Seconded by Councillor Lang BE IT RESOLVED THAT Staff Report 52-2022 be received and By-law 18-2019, being a by-law to establish a Tree Canopy and Natural Vegetation policy be read a second time this 18<sup>th</sup> day of April, 2022.

#### CARRIED

#### 7.2 Other Business

- 7.2.a 2022 Business and Community Awards Gala (J. Haley)
- 7.2.b Emergency Water Work Update (S. McDonald/D. Seguin)

#### Resolution No. 124-2022

Moved by Councillor Lang Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry accept the items presented on the agenda as Committee Reports and For Information Only.

#### CARRIED

- 7.3 Committee Reports
- 7.4 For Information Only
- 7.4.a 2021 Emergency Management Program Compliance Letter (J. Haley)
- 7.4.b First Quarter 2022 Building Permit Activity (C. Raabe)
- 7.4.c Use of Corporate Resources During an Election Policy (K. Campeau)
- 7.4.d Joint Tender Update (S. McDonald)
- 7.4.e Departmental Update Corporate Services (March 2022)
- 7.4.f Departmental Update Finance (March 2022)
- 7.4.g Departmental Update Planning, Building & Enforcement (March 2022)
- 7.4.h Departmental Update Infrastructure Services (March 2022)
- 7.4.i Departmental Update Parks, Recreation and Culture Department (March 2022)
- 7.4.j Departmental Update Fire Services (March 2022)
- 7.4.k Consent Application B-11-21
- 7.4.I Consent Application B-13-22
- 7.4.m Notice of Consent Decisions B-220-21, B-222-21
- 7.4.n Consent Summary 2022
- 7.4.0 Consent Summary 2021 Completed
- 7.4.p Letter MMAH Orders under the Reopening Ontario Act
- 7.4.q Letter More Homes for Everyone Act, MMAH
- 7.4.r Letter CN Right-of-Way Vegetation Control
- 7.4.s Letter Senior of the Year Award, Ministry for Seniors and Accessibility

- 7.4.t Resolution New Gravel Applications (City of Cambridge)
- 7.4.u Resolution Comprehensive Zoning By-law Review (Municipality of Clarington)
- 7.4.v Resolution More Homes for Everyone Act (Township of Mulmur)
- 7.4.w Resolution HST Rebate on New Homes in Ontario (Municipality of Grey Highlands)
- 8. CLOSED SESSION

#### Resolution No. 125-2022

Moved by Councillor McDonell Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT Council convene to Closed Session at 8:04 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001;

(2) a meeting or part of a meeting may be closed to the public if the subject matter being discussed is:

(d) labour relations or employee negotiations

Specifically: Staffing Matter

(h) information explicitly supplied in confidence to the municipality by Canada, a province or territory or a Crown agency of any of them

Specifically: Staff Report 55-2022

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on by the municipality;

Specifically: Staff Report 56-2022

### CARRIED

### Resolution No. 126-2022

Moved by Deputy Mayor Jaworski Seconded by Councillor Luck

BE IT RESOLVED THAT Council rise and reconvene into open session at 8:28 pm without reporting.

CARRIED

### Resolution No. 127-2022

Moved by Councillor Luck Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Reports 55-2022 and 56-2022 be received and that Administration be directed to carry out all actions as specified in the Closed Session Minutes.

CARRIED

#### 9. CONFIRMING BY-LAW

9.1 Confirming By-law 29-2022

### Resolution No. 128-2022

Moved by Councillor McDonell Seconded by Councillor Lang

BE IT RESOLVED THAT By-law 29-2022, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 18th day of April, 2022.

CARRIED

10. ADJOURNMENT

### Resolution No. 129-2022

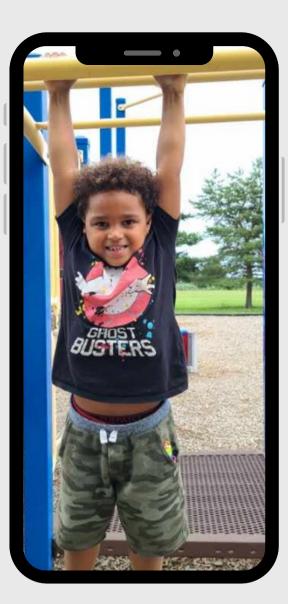
Moved by Councillor Lang Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 8:29 pm.

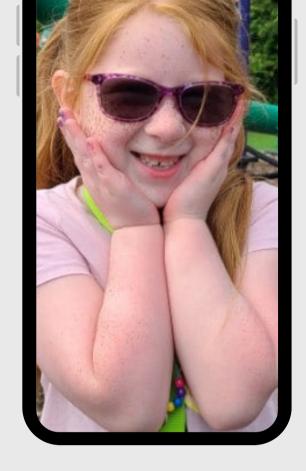
CARRIED

Mayor

Clerk













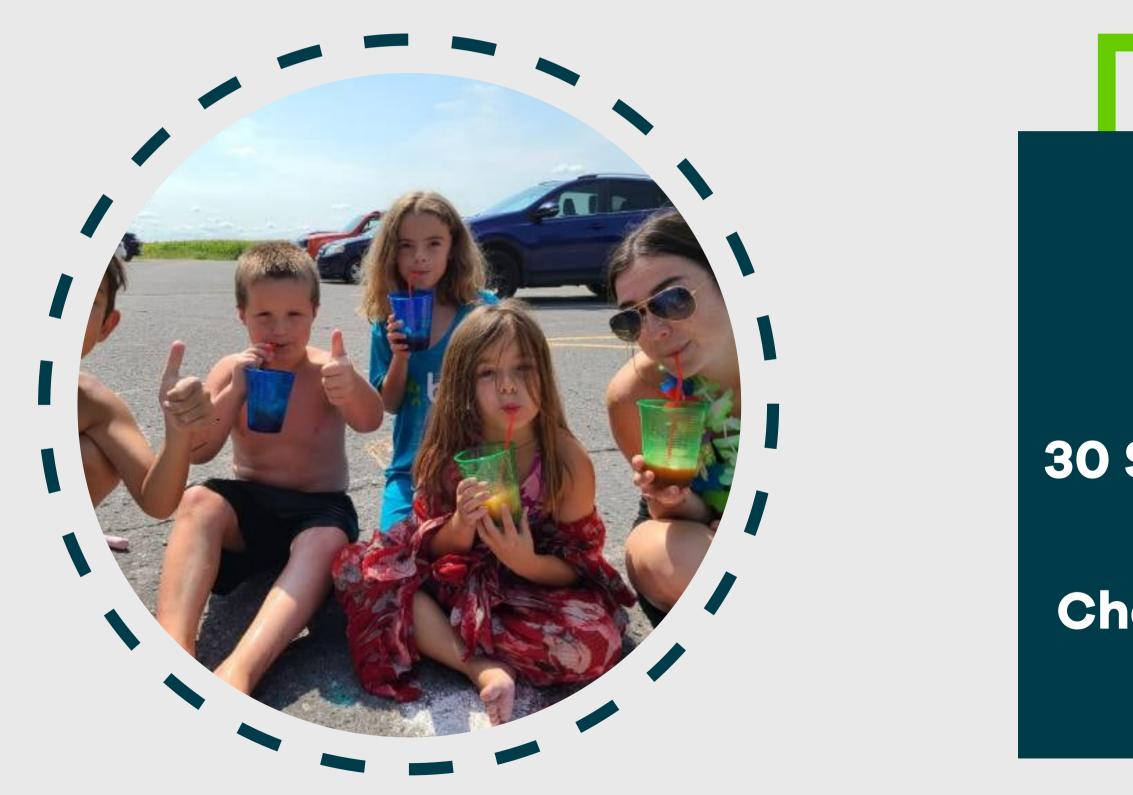
### **2021 RE-CAP & 2022 OVERVIEW**

### Williamstown





## **SUMMER 2021 SNAPSHOT**



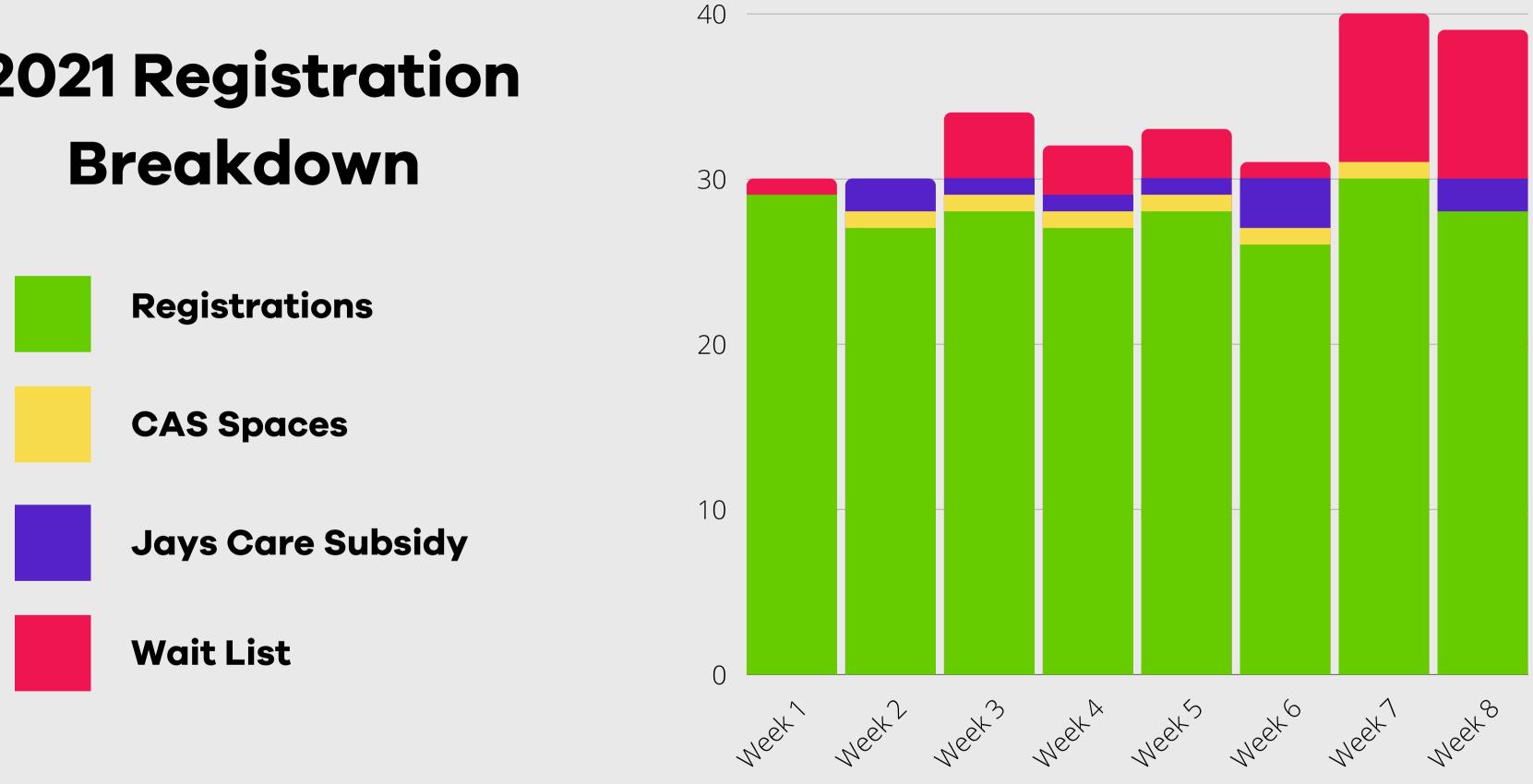
### **Char-Lan Rec Center**

### **30 Spaces each week**

### Ages 6-12

### 8 weeks

# **2021 Registration Breakdown**





With support from the Jays Care Foundation BGC Cornwall/SDG was able to provide 10 local youth with a FREE week of Summer Camp. Through our Partnership with the Children's Aid Society, 6 youth participate in the Williamstown Summer Camp at no charge to the families.

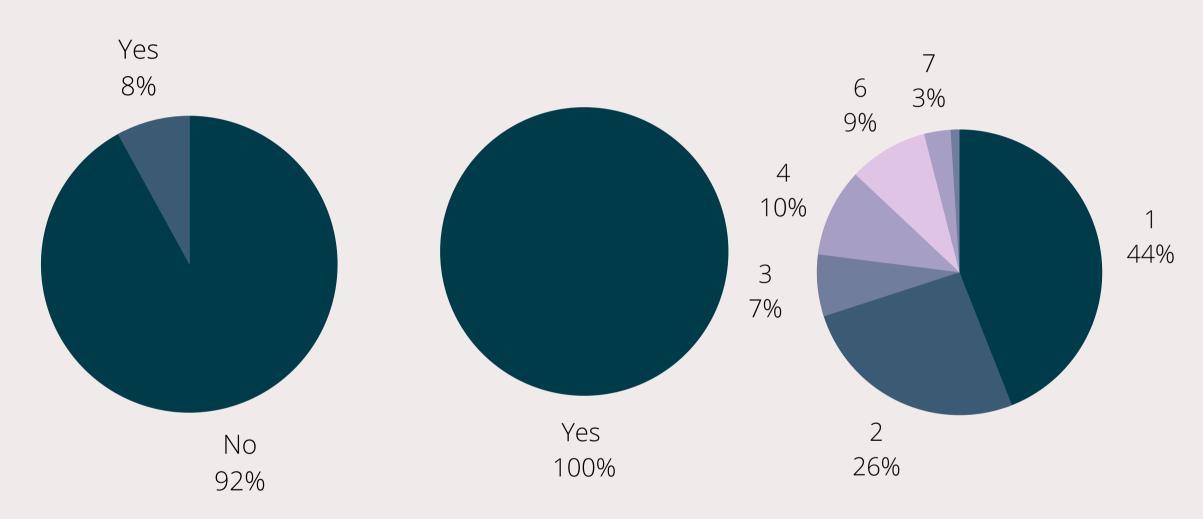


# We had some AMAZING staff 4 were local to South Glengarry

# bgc

## What Did Our Parents Have to Say?

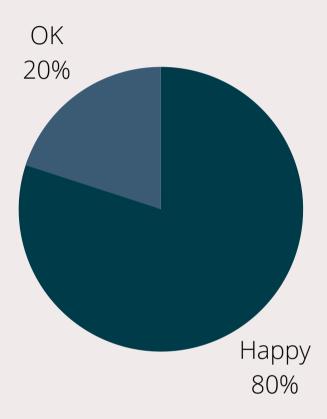
Of the parents surveyed after camp in 2021:



Has your child participated in a BGC Camp in previous years Cost of camp was reasonable & proportional to the value of the program

How many weeks did your child attend camp

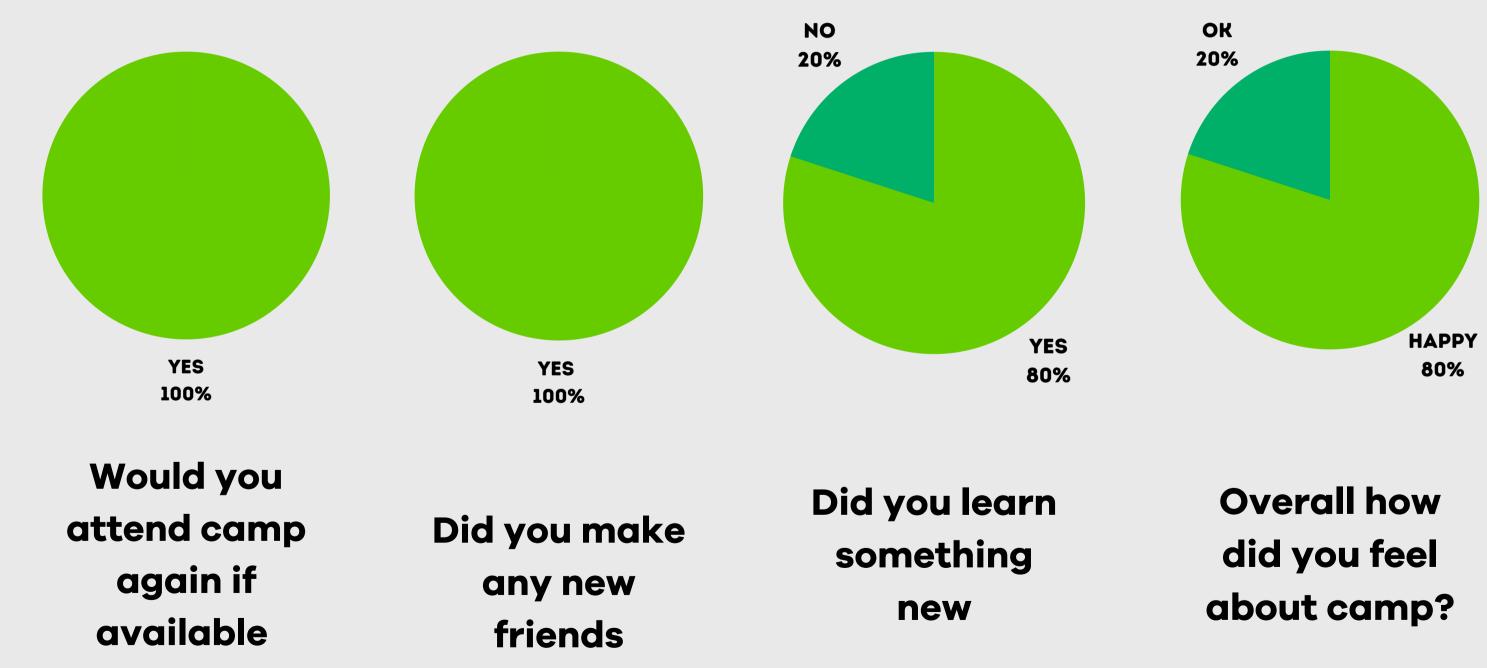
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### The program offered activities my child enjoyed

# What Did our Youth Have to Say?

Of the youth surveyed after camp in 2021:





## March Break 2022

In 2022 BGC Cornwall/SDG offered our first March Break Camp in Williamstown



# MARCH BREAK STATISTICS





### **PROGRAM COST**

8:00 am to 5:00 pm ages 6-12 yrs \$160 for the week REGISTRATION

Registration opened with 20 spaces, and increased to 22 to fit the need of the community



### **4 STAFF**

BGC Cornwall/SDG employed 4 staff during the march break camp. Of theses staff 3 were returning from summer camp.

# Summer Camp 2022

Cost: \$165 Ages: 6-12 8:00am - 5:00pm Spaces: 30 Dates: July 4th-Aug 26th Location: Paul Rozon Park







# **2022 SUMMER CAMP REGISTRATION**

Registration Spaces Remaining

### As of April 25th Williamstown Camp is 86% full

Week 1				
Week 2				
Week 3				
Week 4				
Week 5				
Week 6				
Week 7				
Week 8				
(	) 1	0 P	Page 20 of 132 2	0

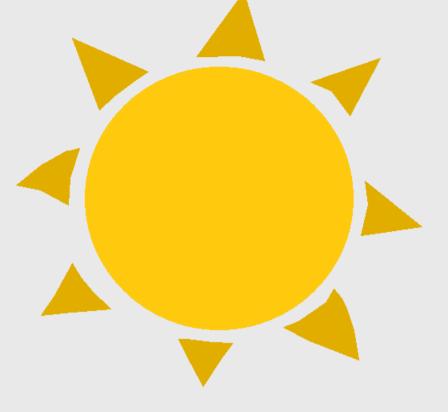
There are currently only 22 spaces remaining for Summer 2022

40

Waitlist



For Summer 2023 we could offer more spaces and camp for 4-6 year olds if we had access to the Char-Lan Rec Center





## **GLENGARRY** COUNTY HOUSING PRESENTATION

Housing and Homelessness Working Group (SDGCA) • April 2022

### Homeless and Housing Working Group Stormont, Dundas, Glengarry, Cornwall, Akwesasne

A sub-committee of the Regional Emergency and Strategic Response Council. Chaired by the UWC SDG and tasked with moving forward ideas and projects directly related to the housing crisis plaguing the entire region of Stormont, Dundas, Glengarry, Cornwall, and Akwesasme.

#### TASK:

Create Housing Reports that mimic the Dundas County Housing Report for the regions of Glengarry and Stormont (excluding Cornwall)

Present the reports, continue the conversation.

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### **MEMBERS**

Akwesasne Healing Centre Agape Baldwin House Centre de Santé Communautaire de l'Estrie Centre 105 EOHU Habitat for Humanity House of Lazarus – Linking Hands Naomi House Roy McMurtry Legal Clinic Social Development Council of Cornwall and Area Social Housing Division – City of Cornwall United Way/Centraide SDG

# WHAT IS AFFORDABLE HOUSING?

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According to the Canadian Mortgage and Housing **Corporation (CMHC) housing** is considered to be affordable when a household spends less than 30% of its pre-tax income on adequate shelter. Households that spend more than 30% of their income on shelter are deemed to be in core housing need.

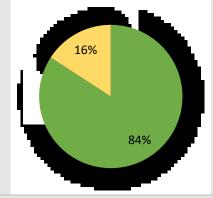
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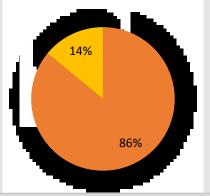
Monthly Housing Costs in North Glengarry should not exceed <u>\$1,917.50</u> to be considered affordable Monthly Housing Costs in South Glengarry should not exceed <u>\$1,486.42</u> to be considered affordable

### AFFORDABLE HOME OWNERSHIP IN GLENGARRY COUNTY

Percentage of Affordable Homes Sold in North Glengarry 2020-2021



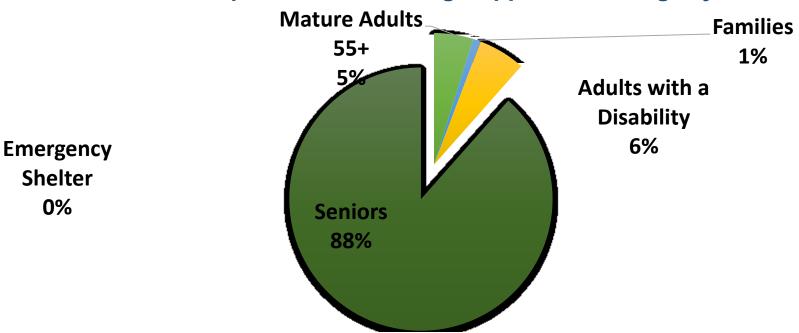
Percentage of Affordable Homes Sold in South Glengarry 2020-2021





### **MEDIAN INDIVIDUAL INCOME**

Location	Median Total Income of Individuals	Affordable Monthly Rent	Percentage of Affordable Homes Sold (2020-2021)
North Glengarry	\$30,792	\$770.00	3%
South Glengarry	<b>\$36,092</b> Page 2	<b>\$902.00</b> 8 of 132	1%

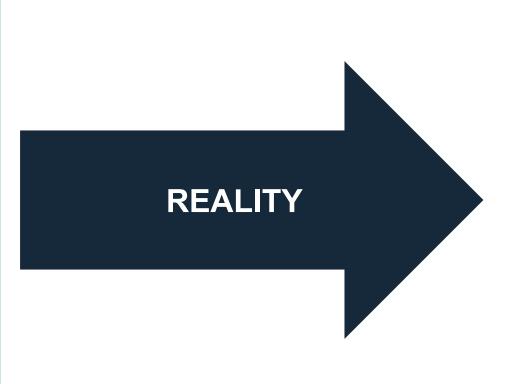


### **Current Population of Housing Supports in Glengarry**

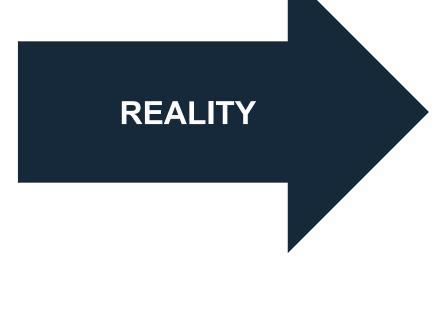
Family Specific Facilities = 0 Community Living Units = 5 Homes Emergency Shelter = 0 Senior Specific Facilities = 4

### Housing Programs Available through Cornwall Social Housing

- Social Housing (rent geared to income) Program
- Rent Supplement Program
- Ontario Renovates
- Canada-Ontario Housing Benefit (COHB)
- Community Hopeless Prevention Initiative (CHPI)
- Crisis Bed



"Despite the fact I have applied for RGI - Rent Geared to Income, Rent Supplement Program, and COHB, the **Canada Ontario Housing Benefit – there hasn't been** anything available, and the waitlist for subsidized housing units through the Cornwall Social Housing Division, is a minimum of five years wait. Being a client and having an intensive case manager through CMHA (Canadian Mental Health Association), I've also tried utilizing their resources to no avail" - Community member



- Canada-Ontario Housing Benefit (COBH) ends in March 2028 or until the funding is exhausted.
- There are only 8 Rent Supplement Agreements between the City of Cornwall and private landlords in North Glengarry, 0 in South Glengarry.
- Ontario Renovates is launched once a year, by the end of the first launch week there are more than enough applicants to exhaust the funding. In 2021 over 100 applications were received, and around 45 were approved.
- CHPI can only be accessed by an individual once every 24 months to a maximum of \$800 for a single person or a couple with no children, or up to \$1,500 for a family with dependent children under the age of 18.

### Vulnerable Populations: Single adults Single-parent households Individuals with mental health issues and/or addictions Individuals with disabilities Adults with children leaving abusive situations Homeless Veterans Individuals experiencing homelessness Seniors Individuals seeking emergency/transitional housing

### **Emerging Themes From The Housing and Homelessness Working Group:**

"Clients are living in unsafe living conditions" "Clients are often in emergency situations" "There is a lack of affordable housing" "The housing crisis has a huge impact on clients mental health" "Support pets are not welcome in most available units" "Clients are being forced to move away from their supports, in order to have a roof over their head"

Figure # 8	Scenario 1	Scenario 2	Scenario 3	Scenario 4
<ul> <li>** includes basic allowance, maximum shelter allowance, GST/HST credit &amp; Ontario Trillium Benefit</li> </ul>	One person household, OW	One person household, ODSP	One person household, OAS/GIS	One person household minimum wage (35 hrs a week)
Total Monthly Income	\$825.00**	\$1272.00**	\$1727.00**	\$2100.00
Average Monthly Rent (may or may not include heat & utilities)	Bachelor/room rental \$550.00	1 bedroom for accessibility \$800.00	1 bedroom \$800.00	1 bedroom \$800.00
Funds remaining For hydro/heat, transportation, clothing, phone, food and everything else	\$275	\$472.00	\$927.00	\$1,300.00
% Of income required for rent	67%	Page <sub>6</sub> ဒ္ဒမာ္တf 132	46%	38%

Figure # 9	Scenario 1	Scenario 2	Scenario 3
*Includes basic allowance, maximum shelter allowance, Canada Child Benefit, GST/HST credit & Ontario Trillium Benefit, if they qualify	Family of Four, O 2 adults ages 31- & 2 children age & 14	50 minimum wage earner	Single parent- household, OW 1 adult age 31-50 & 2 children age 8 & 14
Total Monthly Income	\$2623.00*	\$3773.00*	\$2401.00*
Average Monthly Rent (may or may not include heat & utilities)	3-bedroom \$1998.00	3-bedroom \$1998.00	2-bedroom \$1300.00
Funds remaining for hydro/heat, childcare, transportation, clothing, phone, food and everything else	\$625.00	\$1775.00	\$1101.00
% Of income required for rent	76%	Page 35 of 132 53%	54%

### HOMELESSNESS IN OUR BACKYARD

3

### "The most vulnerable in our community have nowhere to live a safe, healthy life."

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# FINDINGS

- A very low percentage of homes being sold in Glengarry County are deemed affordable. Affordable doesn't mean safe, the houses that are deemed affordable (including mobile homes) are often in need of major repairs and are in poor living condition.
- There is a desperate need for affordable, transitional and emergency housing.
- The most vulnerable in our community have nowhere to live a safe, healthy life.
- All current affordable housing stock in Glengarry County has a significant waitlist.
- Barriers to affordable housing include: the lack of housing stock that can accommodate large families, poor credit affecting rental application, low vacancy rates, etc.
- The current housing supports are mostly for seniors.
- Many individuals in Glengarry County are in dire need of housing and have limited time before ended up homeless or in another precarious housing situation.
- Individuals are leaving the community and their supports, to have a roof over their head - due to this there is a rise in Fagor Mental Health.

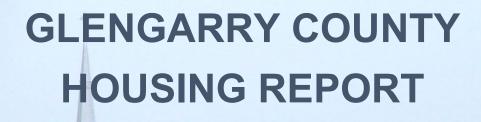
# WE KNOW THERE IS A NEED... WE KNOW WE CANNOT DO THIS ALONE... WE NEED TO START THE CONVERSATION

# WHAT CAN YOU DO TO HELP?

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- Are there incentives that you can provide to help improve the current affordable housing stock and grow the options?
- Can a housing advisory committee be formed from this council, to ensure mechanisms are being put into place to carry out key advocacy roles regarding affordable housing for your region?
- Have we missed anything? Is there any other data you can provide? Page 38 of 132





### Housing and Homeless Working Group (SDGCA)

A sub-committee of the Regional Emergency and Strategic Response Council



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## **ABOUT THE REPORT**

"I know what it's like to be homeless and to live out of my car. In this day and age, in this community, with all of its resources and with all these people on this committee, we MUST find solutions so no one has to live what I have lived through"

- Concerned Citizen and committee member

"I was so stressed and worried when my landlord sold the house that I live in with my two daughters. I was frightened that I wouldn't be able to find a place that I could afford that was close enough to work so that I wouldn't need to quit my job. I was concerned for my kids – they would need to change schools and childcare. I am having a lot of sleepless nights."

Testimonial from T. Mother of 6- and 9-year-olds

# Shelter is one of the most fundamental human rights

Housing is limited, rents are dramatically increasing, and home ownership is not an option for many individuals. The lack of adequate, affordable housing across our region, including North and South Glengarry is a significant problem.

The Housing and Homelessness Working Group for Stormont, Dundas, Glengarry, Cornwall, and Akwesasne (SDGCA) is a subcommittee of the Regional Emergency and Strategic Response Council (RESRC).

This working group is comprised of dedicated community members and a mix of different community organizations who are all concerned by the housing crisis which has gripped our region.

This report is meant to provide insight as to housing in Glengarry County, invoke discussion of housing needs especially for our most vulnerable community members, and to call to action each community member, community agency, and business, as well each level of government, to make choices that give hope to people who do not have a safe affordable place to sleep tonight.

## WHAT IS AFFORDABLE HOUSING

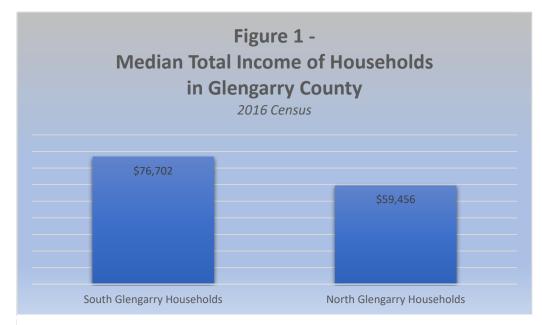
According to the Canadian Mortgage and Housing Corporation (CMHC) housing is considered to be affordable when a household spends less than 30% of its pre-tax income on adequate shelter. Households that spend more than 30% of their income on shelter are deemed to be in core housing need.

30% of the 2015 median total income of households in South Glengarry is \$23,010.00 therefore a monthly housing costs should not exceed \$1,917.50 to be considered affordable

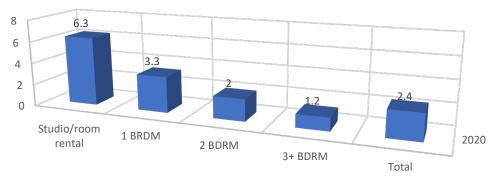


30% of the 2015 median total income of households in North Glengarry is \$17,837 therefore a monthly housing costs should not exceed \$1,486.42 to be considered affordable

For renting or home ownership the 30% of the median income total includes all utilities (such as heat, hydro, mortgage interest, property tax and maintenance).







According to Canadian Mortgage and Housing Corporation the rental vacancy rates, meaning the percentage of all available units, in Rural Ontario is an average 2.4%.

No specific data on Glengarry was available from CMHC, although an April 2022 search for listings in the region would indicate a much lower rate is likely occuring throughout Glengarry.

## AFFORDABLE HOME OWNERSHIP IN GLENGARRY COUNTY

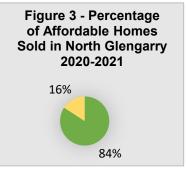
The Provincial Policy Statement of the Provincial Planning Act defines affordable home ownership as "the least expensive of:

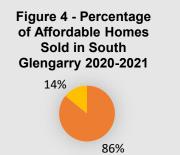
- 1. Housing for which the purchase price is at least 10 percent below the average purchase price of a resale unit in the regional market area; or
- 2. Housing for which the purchase price results in annual accommodation costs which do not exceed 30 percent of gross annual household income for low- and moderate-income households."

Using data from the 2020 Provincial Policy Statement Housing Table, calculating affordable housing based on the second option resulted in the least expensive threshold for affordable housing in North Glengarry and South Glengarry:

Based on the total median income of households for North Glengarry which is \$59,456 and the Provincial Policy Statement Housing Table (2020) North Glengarry total income falls under the 40<sup>th</sup> percentile which deems \$190,000 an affordable house price when not exceeding 30 percent of gross annual household income for low- and moderate-income households. Between January 2021 and December 2021, a total of 29 houses out of 154 were sold without exceeding 30% of gross annual median household income, meaning less than 20% sold were deemed affordable.

Based on the total median income for South Glengarry which is \$76,702 and the Provincial Policy Statement Housing Table (2020) South Glengarry total income falls under the 50<sup>th</sup> percentile which deems \$236,500 an affordable house price when not exceeding 30 percent of gross annual household income for low- and moderate-income households. Between January 2021 and December 2021, a total of 30 houses out of 183 were sold without exceeding 30% of gross annual household income, meaning only 16% of those sold were deemed affordable.





When considering the population as a whole we must also consider that there is a drastic difference in figures when comparing median household income to median individual income in North Glengarry and South Glengarry, resulting in an even lower rate of houses being sold affordably for an individual, as indicated below.

Figure 5			
Location	Median Total Income	Affordable Monthly	Percentage of Affordable Homes Sold
	of Individuals	Housing Costs	(2020-2021)
North Glengarry	\$30,792	\$770.00	3%
South Glengarry	\$36,092	\$902.00	1%

Fiaure 5

Lastly, we must also consider that the most recent data from the Cornwall and District Real Estate Board indicates to us that in March 2022 house prices in all of the SDG region rose by another 18.3% from March 2021. This undoubtedly lowers even more the number of affordable homes on the market and reduces the already alarmingly low rate presented in Figure 5.

## **CURRENT HOUSING SUPPORTS**

#### NORTH GLENGARRY

#### **Cornwall Area Housing Corporation**

Cornwall Area Housing Corporation operates on a non-profit basis offering affordable housing (RGI) for seniors, families and adults in Cornwall and SD&G.

- Senior Specific Housing
- Florence Villa (111 Kenyon, Alexandria)
- Lakeview Residence (113 Lochiel, Alexandria)

#### Private Non-Profit – Affordable Housing Units

- Alexandria Non-Profit Housing Corporation
- The Tower Place (200 Industrial, Alexandria)
- Senior Specific Housing
- Le Foyer (100 George St., Alexandria)

#### **Rent Supplement Apartments**

- St Margaret's Apartments (88 St Paul, Alexandria)
- 8 agreements between City of Cornwall and private landlords for individual units

#### **Community Living**

Community Living Glengarry County provides services and supports to adults with an intellectual disability and their families through education, accommodation support and leadership training.

- Live in group homes: 4 homes in Alexandria These homes accommodate 27 individuals
- > Supported independent living: 17 individuals being assisted in North Glengarry
- > Home Share: 5 individuals being serviced



#### SOUTH GLENGARRY

#### **Cornwall Area Housing Corporation**

Cornwall Area Housing Corporation operates on a non-profit basis offering affordable housing (RGI) for seniors, families and adults in Cornwall and SD&G.

- > Senior Specific Housing:
- None

#### Private Non-Profit – Affordable Housing Units

- Non-Profit Housing Corporation Senior Specific Housing
- Glen Cairn Lodge (14 Victoria, Lancaster)

#### **Rent Supplement Apartments**

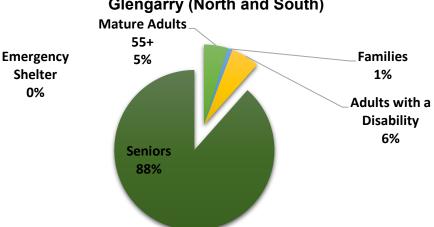
None

#### **Community Living**



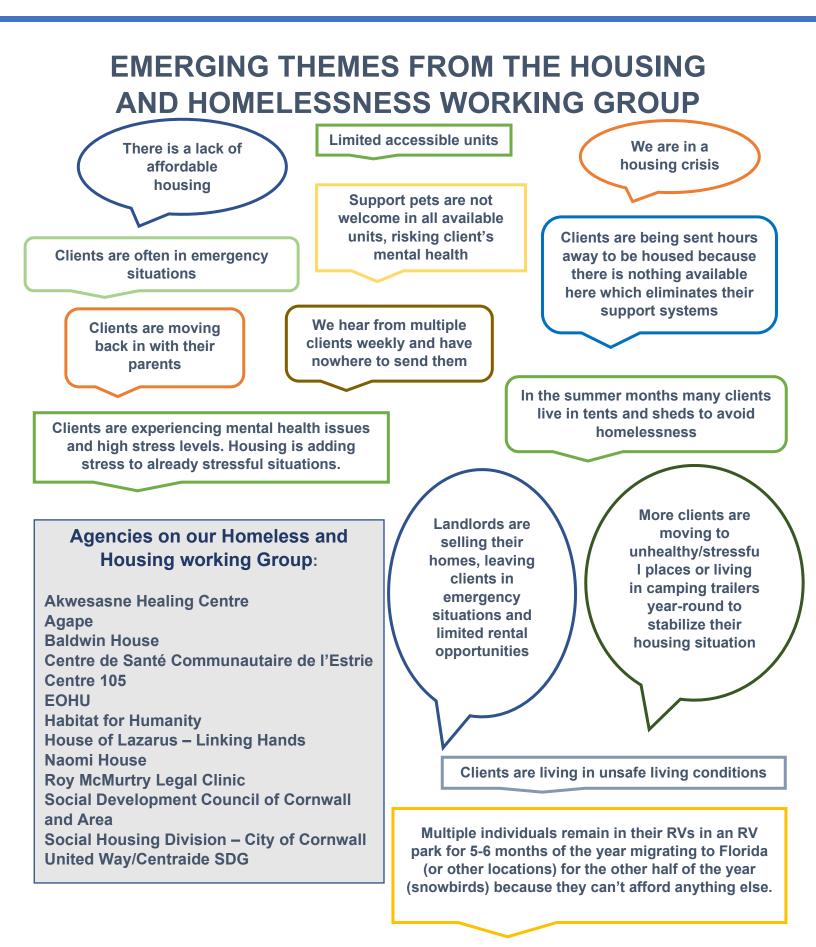
Community Living Glengarry County provides services and supports to adults with an intellectual disability and their families through education, accommodation support and leadership training.

- Live in group homes:
- 1 home in Green Valley: This home accommodates 6 individuals
- > Supported independent living: 1 individual is being assisted in South Glengarry
- > Home Share: 0 individuals being accommodated.



#### Figure 6 - Current Population of Housing Supports in Glengarry (North and South)

All housing supports through Cornwall Area Housing Corporation in Glengarry County currently have a waitlist. Individuals are encouraged to find their own rental housing in the private market while they wait.



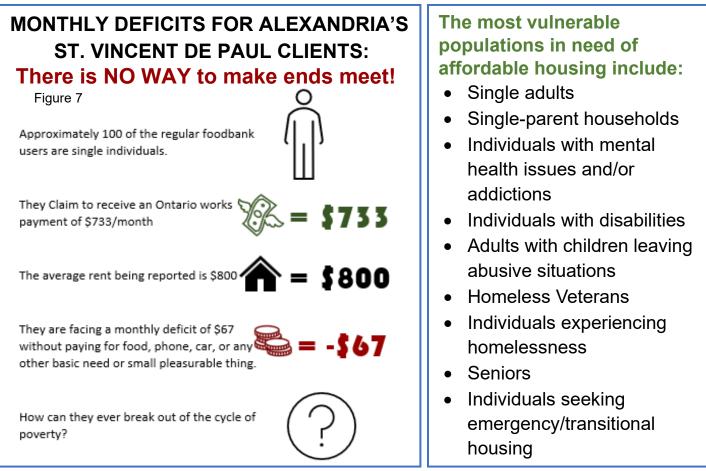
### **VULNERABLE POPULATIONS**

#### Testimony from Alexandria St. Vincent de Paul

Lack of affordable housing is one factor that contributes to the instability of those living in poverty. Add to that the rising cost of food, gas, electricity, and the exploding cost of propane and it is no wonder that more and more individuals are finding it hard to make ends meet. On average this foodbank serves 35 baskets a week, assisting more than 224 families in year, 32 of which are single-parent families.

From their perspective, individuals who live alone seem to suffer the greatest and so they are allowed to access services twice a month, families come only once a month. They attest that there is a transient population that utilizes these services, and they are harder to track, and definitely more vulnerable.

It is without a doubt that users of these services have difficult choices, if any choice at all, to make. They must decide what bills to pay, what they can afford above housing costs, and are stuck in the cycle of poverty. So often their monthly revenue does not cover even the cost of housing. Clients often go without meals and there are no soup kitchen or homeless drop-in centre of any kind in Glengarry. Other foodbanks in rural SDG have statistics that say that 51% of their clients missed meals to pay bills, only 27% were consistently able to pay their rent each month, and only 34% were able to pay their monthly hydro costs. These numbers are bound to grow as data is showing that 26% of Canadians are expected to use or are currently using charitable services to meet their basic needs in 2022, rising from the current amount of 11%.



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### HOUSEHOLDS WITH LOW INCOMES IN GLENGARRY COUNTY

Individuals and families with low incomes often reside in rental housing. Below are multiple scenarios outlining monthly expenses, current rental prices, and income. In most scenarios the percentage of income required for rent greatly exceeds the 30% which is what is deemed affordable.

Figure # 8	Scenario 1	Scenario 2	Scenario 3	Scenario 4
** includes basic allowance, maximum shelter allowance, GST/HST credit & Ontario Trillium Benefit	One person household, OW	One person household, ODSP	One person household, OAS/GIS	One person household minimum wage (35 hrs a week)
Total Monthly Income	\$825.00**	\$1272.00**	\$1727.00**	\$2100.00
Average Monthly Rent (may or may not include heat & utilities)	Bachelor/room rental \$550.00	1 bedroom for accessibility \$800.00	1 bedroom \$800.00	1 bedroom \$800.00
Funds remaining For hydro/heat, transportation, clothing, phone, food and everything else	\$275	\$472.00	\$927.00	\$1,300.00
% Of income required for rent	67%	63%	46%	38%

Figure # 9	Scenario 1	Scenario 2	Scenario 3
*Includes basic allowance, maximum shelter allowance, Canada Child Benefit, GST/HST credit & Ontario Trillium Benefit, if they qualify	Family of Four, OW 2 adults ages 31- 50 & 2 children age 8 & 14	Family of Four, Full time minimum wage earner 2 adults ages 31-50 & 2 children age 8 & 14	Single parent- household, OW 1 adult age 31-50 & 2 children age 8 & 14
Total Monthly Income	\$2623.00*	\$3773.00*	\$2401.00*
Average Monthly Rent	3-bedroom	3-bedroom	2-bedroom
(may or may not include heat & utilities)	\$1998.00	\$1998.00	\$1300.00
Funds remaining for hydro/heat, childcare, transportation, clothing, phone, food and everything else	\$625.00	\$1775.00	\$1101.00
% Of income required for rent	76%	53%	54%

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## **HOMELESS VETERANS**

Homelessness among Veterans is a significant problem. It is common for Veterans to experience traumatic brain injuries, or Post-Traumatic Stress Disorder after providing services in the military, which are two of the most substantial risk factors for homelessness. Like the general homeless population, veterans are at a significantly increased risk of homelessness if they have low socioeconomic status, a mental health disorder, and/or a history of substance abuse.

As a part of Ontario's Poverty Reduction Strategy goal to end homelessness by 2025, a province-wide enumeration of homeless persons was undertaken for the first time in Ontario. The Social & Housing Services Department, as the Service Manager for the City of Cornwall, Stormont, Dundas and Glengarry, conducted an enumeration October 27, 2021. A total of 77 individuals were meeting the provincial criteria for homelessness, an increase from 34 the previous year.



Based on the surveys completed 11% of homeless individuals were reported to be staying outside of the City of Cornwall. This data is based on the surveys that were completed and may not be an accurate representation of all homelessness throughout SDG as crisis supports for homeless are only situated in Cornwall and therefor may not have capture enough of the rural component as rural residents may be currently utilizing services in Cornwall, and therefore identifying their current location to be Cornwall.

5% of the respondents indicated that they have served in the military.

#### The Royal Canadian Legion is committed to making a difference in the lives of Veterans and their families, providing services in communities, and remembering the men and women who fought for our country.

#### There are 2 Royal Canadian Legions in Glengarry County:

- > Royal Canadian Legion Branch 544 Lancaster, Ontario
- > Royal Canadian Legion Branch 423 Alexandria, Ontario

### HOMELESSNESS IN OUR BACKYARD

#### "The most vulnerable in our community have nowhere to live a safe, healthy life." - Cathy Ashby

In rural Glengarry County one may be surprised that homelessness exits and yet the Alexandria foodbank even notes the presence of a transient population in the region. It certainly is not as visible as in large urban cities, however homelessness, especially hidden homelessness occurs at a greater rate in rural areas than in cities. According to the Rural Ontario Institute's 2017 report "Homelessness and Hidden Homelessness in Rural and Northern Ontario" states that people in Ontario living in rural areas were more likely to have experienced hidden homelessness at some point in their lives than were people living in cities (urban 7.5%; rural 9.7%). Hidden homelessness may include staying with family or friends, substandard accommodation, temporary accommodation, squatting, institutionalization leading to homelessness upon release, and outdoor accommodation in forests, encampments, or camps. In the City of Cornwall's 2021 Homelessness Enumeration Report states that of the 77 people surveyed, who met the province's definition of homelessness, 8 came from outside of the City of Cornwall. There are people in Glengarry County living in camping trailers year-round, living fulltime in substandard motel rooms, staying in abusive situations because at least they have a roof



over their heads and even some living in their vehicles. Causes of hidden homelessness include poverty, mental illness, addictions, sickness and illness, inadequate or precarious housing, and domestic violence. In other words, the most vulnerable in our community have no where to live a safe, healthy life. These numbers are bound to grow with the 2016 census already indicating that 925 households in South Glengarry, and 950 in North Glengarry were already dedicating more that 30% of their income on shelter costs.

#### Figure 10 THE HOUSING CONTINUUM AFFORDABLE RENTAL HOUSING AFFORDABLE HOME OWNERSHIP MARKET HOME OWNERSHIP MARKET RENTAL HOUSING TRANSITIONAL SOCIAL EMERGENCY HOMELESS HOUSING The housing continuum is an approach used to visually depict different segments of housing. The model shows the progression from homelessness/housing need to **12** | Page

### THE HOUSING CONTINUUM

Report

2022 Glengarry County Housing

## WHERE WILL WE LIVE?

This story could easily be one of many we hear coming out of Glengarry County, but yet in Glengarry there even less supports in place. There are less community organizations ensuring food security, no one organization is leading the efforts to find adequate housing for vulnerable clients from the area, and there are no tiny house pilot projects or other transitional housing options to help complete the housing continuum. Where would she go?

#### September 3, 2021

I was recently asked to write a short testimony on the difficulties of finding suitable housing in Dundas County, Ontario. As an individual that has been relentlessly searching for my own home since September 2019, I feel experienced on this subject.

I am a single middle-aged woman with no children. Unfortunately, over the last few years I have been unable to work due to several medical issues. This has left me with the shame of having to require government assistance. The fact that I have the independence to move anywhere in the township and the flexibility to adjust size and space of rental accommodations has been of no benefit to finding a place to live.

In two years, I have looked at only three rental properties in Iroquois, Morrisburg, and South Mountain that were barely close to affordable. From Ingleside, Long Sault, and Cornwall (including Martintown and Newington), I saw seven other rentals that were a minimum of \$800 monthly, plus utilities. A few of these units also fell below standard living conditions, not to mention, beyond my financial means.

Another difficulty I have faced in finding a new home is being the owner of an eight-year-old therapy companion canine. Despite the fact that "working dogs" have impeccable social and behavioural demeanors, I have been refused immediately as a prospective tenant.

Despite the fact I have applied for RGI - Rent Geared to Income, Rent Supplement Program, and COHB, the Canada Ontario Housing Benefit – there hasn't been anything available, and the waitlist for subsidized housing units through the Cornwall Social Housing Division, is a minimum of five years wait. Being a client and having an intensive case manager through CMHA (Canadian Mental Health Association), I've also tried utilizing their resources to no avail.

In August of 2020, I developed asthma and mold toxicity from the place I was living in. In my extensive and desperate search for a suitable and healthy home, the "only" organization to come to my aid was the House of Lazarus. A local non-profit organization that immediately provided me with emergency funds and a lovely, healthy place to stay. This tiny home was provided to me for three months free of charge, while I continued my search. Still unable to find a more suitable place to live, I returned to my previous dwelling, where I currently reside.

The demand for affordable housing is increasing by the day and something must be done! If the lack of housing doesn't change in the Dundas County area, the number of homeless people will steadily increase.

Wergerer allo mader obj

Community Member

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## HOUSING: ROLES OF EACH GOVERNMENT

#### All levels of government play a role in housing development and housing supports in Glendarry County.

North Glengarry and South Glengarry are the 6 lower tier municipalities comprising the tier municipality of SDG Counties. The



two of

municipal responsibilities set out under the Municipal Act, Planning Act and other provincial legislation are split between SDG Counties and each respective lower tier government (South Stormont, North Stormont, South Glengarry,

North Glengarry, South Dundas and North Dundas).

#### **Consolidated Municipal Service Manager**

The Provincially designated Consolidated Municipal Service Manager for the City and the United Counties of Stormont, Dundas and Glengarry is the City of Cornwall Housing Division, which is governed by the Housing Services Act, 2011 and its regulations. As required the service manager developed a 10-year housing and homelessness plan, strategy 8 states "to use tools available in both city and county official plans to encourage a broad range of affordable housing options" which can be found reflected in the recommendations. The service manager has the responsibility for the administration of social housing and other social services programs as directed by the province. The Social Housing Division is accountable for the administration of the publicly funded housing providers in Glengarry County.

Community Housing and Homelessness 10-year plan for Cornwall, Stormont, Dundas, and Glengarry, called Vision 2025, was released in 2014. Vision 2025 focuses on 4 community visions.

Figure 11	
Community Vision #1	People experiencing a housing crisis are housed or sheltered
Objective	To ensure a system of services and supports is in place to help those who are homeless or at risk of being homeless to obtain housing.
Community Vision #2	People who are currently housed but at risk of becoming homeless remain housed
Objective	To ensure a system of services and supports is in place to help those who are at risk of becoming homeless to maintain/stabilize their housing.
Community Vision #3	Suitable existing housing stock is maintained
Objective	To support and promote efforts that help maintain and preserve suitable existing housing stock in the community.
Community Vision #4	The supply of appropriate housing is enhanced
Objective	To encourage the development of appropriate and affordable new housing.

#### "The cost of buying a home is becoming out of reach for many and affordable rentals are too hard to find. Plus, the cost of housing is hurting Ontario's economy, making it harder to attract investment and create jobs." Steve Clark, Ministry of Municipal Affairs and Housing

2022 Glengarry County Housing

# Housing Programs Available through Cornwall Social Housing:

#### Social Housing (rent geared to income) Program

Social Housing refers to rental housing developed with the assistance of government and subsidized by government for people with low to moderate incomes, seniors, or people with special needs who can live, with supports, in the community. Subsidies are based on the tenant's ability to pay, with rents calculated at approximately 30% of gross monthly household income up to market rent, also known as Rent Geared to Income. Applicants complete the Social Housing Application, if eligible; they will be place on the waitlist.

#### **Rent Supplement Program**

A Rent Supplement is a nominal subsidy paid to the landlord on behalf of a household in need of rental assistance, depending on the household income it can be either \$100 or \$200 a month. Maximum time frame allowed to be in receipt of rent supplement is dependent on funding availability. The process involves the applicant completing a pre-determination package to determine eligibility, if they qualify, they are added to the waitlist.

#### **Ontario Renovates**

The Ontario Renovates Program is a Ministry of Municipal Affairs and Housing (MMAH) program for low- and modest-income households that provide funding for major repairs and rehabilitation that may be required to make a home safe and modifications to increase accessibility. The city of Cornwall as Service manager, administer the Ontario Renovates funding to eligible property owners within the City of Cornwall and the United Counties of SD&G. Once the program is launched applications are available online and accepted until funds are depleted.

#### Canada-Ontario Housing Benefit (COHB)

The Canada-Ontario Housing Benefit (COHB) is a federal-provincial housing allowance program. The purpose of the COHB program is to increase the affordability of rental housing by providing an income-tested, Portable Housing Benefit (PHB) payment directly to eligible households in housing need that are on, or are eligible to be on, social housing waiting lists and to households in housing need living in community housing.

#### **Community Homelessness Prevention Initiative (CHPI)**

Originally implemented in January 2013, the Community Homelessness Prevention Initiative (CHPI) is a 100 per cent provincially funded outcomes-based program that aims to prevent and end homelessness by improving access to adequate, suitable, and affordable housing and homelessness services for people experiencing homelessness and for people at-risk of homelessness. Canada-Ontario Housing Benefit (COBH) ends in March 2028 or until the funding is exhausted.

There are currently only 8 Rent Supplement Agreements between the City of Cornwall and private landlords in North Glengarry, none in South Glengarry.

Ontario Renovates is launched once a year, by the end of the first launch week there are more than enough applicants to exhaust the funding. In 2021 over 100 applications were received, and around 45 were approved.

CHPI can only be accessed by an individual once every 24 months to a maximum of \$800 for a single person or a couple with no children, or up to \$1,500 for a family with dependent children under the age of 18. CHPI is administered under a service agreement between the Minister of Housing and each Service Manager (SM). The responsibility for delivering CHPI in local community's rests with 47 SMs across Ontario. These SMs are provided with funding and flexibility to offer programs and services to meet the objectives and outcomes of CHPI. CHPI helps with rental arrears, hydro arrears, fuel for heating, moving assistance, repatriation, pest control and minor home repairs.

#### **Crisis Bed**

Individuals reporting to be homeless are sent to a crisis bed at Riverview Manor or a motel. A maximum stay is permitted, and the individual must comply with program requirements to obtain and secure stable housing. The program can be accessed once every 6 months.

#### **SDG Counites**

SDG Counties is an upper tier government comprising 6 lower tier municipalities, including North Glengarry and South Glengarry. SDG Counites is responsible for Economic development, corporate and financial services, court services, SDG libraries, transportation, and planning. SDG Counites play a role in planning for housing across the Counties. The Counites develop an Official Plan which includes housing, employment, and population projections for each municipal government. They work with townships/municipalities to increase infrastructure needs such as water and sewage.



#### Projected Total Population Growth, 2016-2036

Municipality	2016	2021	2026	2031	2036	Net change	Compound Annual Growth
North Glengarry	10,528	10,365	10,391	10,366	10,292	-236	-0.1%
South Glengarry	13,565	13,564	13,723	13,812	13,763	197	+0.1%

#### Projected Housing Unit Growth, 2016-2036

Municipality	2016	2021	2026	2031	2036	Net change	Compound Annual Growth
North Glengarry	4,376	4,411	4,442	4,465	4,478	102	+0.1%
South Glengarry	5,294	5,418	5,503	5,580	5,615	321	+0.3%

#### Projected Employment Growth, 2016-2036

Municipality	2016	2021	2026	2031	2036	Net change	Compound Annual Growth
North Glengarry	3,567	3,488	3,438	3,496	3,475	-92	-0.1%
South Glengarry	4,837	4,704	4,570	4,452	4,432	-405	-0.4%

### Figure 12

Figure 13

Figure 14

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#### The Ontario Government

Introduced by the Ontario Government in the spring of 2019, Bill 108, The More Homes, More Choice Act came into effect on September 3, 2019, and amends 13 statutes across multiple ministries that impact municipalities and reform the land use planning process, including



amendments to the Provincial Planning Act. The Provincial Planning Act sets out the parameters for land use planning and development in Ontario and provides a range of planning tools that municipalities can use to address community housing needs, including affordable housing.

#### **Ontario Priorities Housing Initiative (OPHI)**

OPHI is one of the three provincially delivered and cost-matched initiatives under the federal National Housing Strategy. This initiative aims to provide Service Managers with access to flexible funding to address local housing priorities and improve access to affordable housing options. It is made up of five components:

- (i) Rental Housing Component
- (ii) Homeownership Component
- (iii) Ontario Renovates Component
- (iv) Rental Assistance Component
- (v) Housing Support Services Component



Community Housing 54%		11%	35%	
		1170	70	
Homelessness 23%	69%			
Supportive Housing 99%				

#### The Federal Government

The National Housing Strategy was launched by the Federal Government in November 2017 and is a 10-year, \$40 billion plan to expand and sustain the supply of affordable housing in Canada. The Canada Mortgage and Housing Corporation (CMHC) is the Federal Crown Corporation responsible to undertake the range of initiatives under the strategy.



CMHC initiatives:

- The Seed Funding Program supports affordable housing through interest-free loans and/or non-repayable contributions and is designed to cover the pre-development costs.
- The National Housing Co-Investment Fund provides low-cost loans and capital contributions for the construction, repair and renewal of affordable housing.
- The Rental Construction Financing Initiative (RCF) is a rental housing supply program financing new construction rental projects that are financially viable without requiring ongoing operating subsidies.
- The Federal Lands Initiative is a \$200-million-dollar fund that supports the transfer of surplus federal lands and buildings to eligible applicants for the development of affordable housing.

#### Canada-Ontario Community Housing Initiative (COCHI)

COCHI is one of three provincially delivered and cost-matched initiatives under the federal National Housing Strategy. The goal of COCHI is to protect affordability for households in social housing, to support the repair and renewal of existing social housing supply, and to expand the supply of community housing over time.

#### **Canada's National Housing Strategy**

Canada's National Housing Strategy (NHS) aims to provide Canadians across the country with access to housing that meets their needs and that they can afford. One of the initiatives that will deliver on the NHS is the National Housing Co-Investment Fund (NHCF), which is administered by the Canada Mortgage and Housing Corporation (CMHC). Habitat for Humanity Canada, on behalf of local Habitats, secured a \$35.8 million financial commitment from CMHC over a 3-year period (2019-2021) to build decent and affordable homes.

#### "We have begun to address the issue but need support in solving it."

- Juliette Labossiere, Executive Director of United Way

Chair of the Homelessness and Housing Working Group (SDGCA)

# OTHER ELEMENTS TO CONSIDER

- Community Housing and Homelessness 10-year plan for Cornwall, Stormont, Dundas, and Glengarry, called Vision 2025, was released in 2014. Within that plan the United Counties of SDG outlines five main objectives with respect to housing:
  - Land supply for housing and affordability; Local Municipalities shall maintain a tenyear supply of land available for new residential development and at least a threeyear supply of residential units in serviced areas in draft approved or registered plan of subdivision. Local Municipalities shall make provision for a range of housing types and densities that are appropriate for meeting the housing needs of the small settlement areas and the rural area that characterize the United Counties.
  - Garden Suites; may be permitted as a one-unit detached portable self-contained residential structure that is accessory to and separated from an existing permitted residential dwelling.
  - Apartments-in-houses; Local Municipalities may make provision for accessory apartments in houses, as a secondary use to the principle dwelling, as a means of meeting particular shelter needs for residents.
  - Mobile home development, park model dwellings; local Municipalities may provide (or may prohibit) mobile homes or park model dwellings in a subdivision or in a park setting under single management.
  - Groupe homes; Provisions shall be made by Local Municipalities to permit group homes in all residential districts.
- The Ten-Year Housing Plan for Cornwall SDG states that the trend that has been noticeable over the last few years "in the increase of single-detached dwelling production is consistent with historical patterns in Cornwall SDG. However, the increasing growth in other structural types of dwellings suggests purposeful diversification is underway based on the needs of the population. Given that the number of persons per household is shrinking and many seniors will be looking to downsize, there will be an increasing demand for smaller housing forms such as apartments and row housing. Presently, it seems that there is an oversupply of single-detached dwellings and an anticipated reduced demand in the future due to an aging population."
- All current statistics and data do not account for the influx of New Canadian (Refugees) that Cornwall and SDG are expected to welcome over the coming months. Up to 60 additional families (individuals and families with children) are expected to be welcomed in SDG over this calendar year, and this is without considering any potential Ukrainian refugees. Housing and accommodation for this growing community must be explored beyond the limits of the City of Cornwall.
- SDG Counties play a role in planning for housing across the Counties. The Counites develop an Official Plan which includes housing, employment, and population projections for each municipal government. They work with townships/municipalities to increase infrastructure needs such as water and sewage.

- Canada's inflation rate in March 2022 accelerated to 6.7%, the highest it has been since January 1991, and well above market expectations of 6.1%
- The United Way/Centraide SDG, along with hundreds of Ontario non-profits, penned an Open Letter to the Premier of Ontario, as well as local Mayors and elected officials in January 2022 calling for a collaborative approach to addressing housing affordability in Ontario. This letter detailed the following 10 recommendations:
  - Address Indigenous housing and homelessness
  - Redefine "affordable housing" to mean homes that are truly affordable to Ontarians
  - Coordinate use of provincial and municipal assets and funding to create more deeply affordable rental housing and supportive housing in rural and urban communities
  - Increase levels of investment to develop affordable housing for low-income households
  - Support and partner with the non-profit housing sector in providing subsidized housing
  - Develop actions to address the distinct affordable housing-related issues in rural settings
  - Protect existing affordable housing supply
  - Make renting more affordable
  - Give renters more security in Ontario
  - Promote diverse representation on the provincial Housing Affordability Task Force
- Habitat for Humanity holds interest free mortgages for its homeowners. Since 2000, records show that within Glengarry County, only South Glengarry donated land in 2016.



#### "WE FOLLOW THE LAND"

Habitat for Humanity Cornwall & The Counties is a community-based, non-profit, faith-based organization. Through volunteers, management and tax-deductible donations of money and building materials, Habitat

builds affordable, decent homes with the help of the homeowner and families. The homes are sold to partner families at no profit and financed with affordable, no interest mortgages. The homeowners monthly mortgage payments go into a revolving fund, which is used to build more homes.

"Working with community partners, Habitat for Humanity Cornwall & The Counties has identified the importance of securing suitable, affordable land so we may continue to build affordable housing units in our service area. It's quite simple really - follow donated land and we are able to put more resources into building more homes in our community." – Leigh Taggart, Habitat for Humanity

## **SUMMARY OF FINDINGS**

- Community Housing and Homelessness 10-year plan for Cornwall, Stormont, Dundas, and Glengarry, called Vision 2025, was released in 2014. Vision 2025 focuses on 4 community visions that are directly related to homelessness and housing stock.
- Although much of the data in this report dates from the 2016 Census or 2020 findings, it is important to remember that inflation and cost of living are steeply rising year over year.
- A very low percentage of homes being sold in Glengarry County are deemed affordable. Affordable doesn't mean safe, the houses that are deemed affordable (including mobile homes) are often in need of major repairs and are in poor living condition.
- The housing stock available isn't appropriate for the lower income, nor the aging population present in the Counties.
- > The most vulnerable in our community have nowhere to live a safe and healthy life.
- > All current social housing stock in Glengarry County has a significant waitlist.
- Barriers to affordable housing include: the lack of housing stock that can accommodate large families, poor credit affecting rental application, low vacancy rates, etc.
- > The current housing supports are mostly for seniors.
- Many individuals in Glengarry County are in dire need of housing and have limited time without ended up homeless or entering a different unsecure housing scenario.
- There is an underreported number of transient individuals, and a high rate of hidden homelessness within Glengarry
- Addressing the housing crisis takes multiple solutions, time, and investment by all levels of government and a collaborative approach that includes our community organizations and private companies.
- We cannot do this alone.

### A success story that could be modeled for Glengarry

#### Places for People Dundas County

In 2018, the Linking Hands Housing Committee started to look at affordable housing projects across the province to determine which would work best in Dundas County. The Places for People model from Haliburton County was chosen. This model used private investors to purchase buildings which could be renovated to provide affordable housing units. The Places for People model also partners tenants with mentors who work with them to reach the tenant's personal goals. 5% of rent is placed in a trust fund for the tenant to use when emergencies arise or when they leave the rental unit. In Haliburton County several tenants used the trust fund as a down payment for home ownership. The Linking Hands Housing committee has been dedicated to finding appropriate buildings in Dundas County, finding private investors, and creating forms such as rental agreements. This process has not been easy and has taken years to find private investors and secure our first home. Members of this committee include Community Living Dundas County, Naomi's Family Resource Centre, Roy McMurtry Legal Clinic, City of Cornwall Housing, Habitat for Humanity, House of Lazarus' Linking Hands, and community members. In spite of a Covid-19 delay, in 2021 private investors were found as well as a suitable building. The building will provide two- three-bedroom family units.

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## RECOMMENDATIONS

### **01** Recommendation 1 Affordable Housing Advisory Committee

Establish an affordable housing advisory committee. The committee will work along side the Local Governments within SDG Counties to provide recommendations, data, affordable housing opportunities and what should be prioritized. The advisory committee will:

- Put into place mechanisms to ensure key advocacy roles are being carried out on an ongoing basis.
- Take a leadership role in facilitating community partnerships to meet affordable housing needs.
- Coordinate housing registries.
- Encourage private and public partnerships to develop affordable housing.
- Provide data/stat updates to the local governments to ensure the public are being addressed on current and future housing needs.
- Provide data/updates to the local governments so they can provide and facilitate public education to develop community support.
- Advocate for the vulnerable populations in the community and provide resources (linkage to City of Cornwall services on the Township of North Glengarry and the Township of South Glengarry websites).
- Recommend/inform the local governments on poor living conditions within our community that could benefit from repair.

#### Motive:

• Establishes affordable housing as an ongoing focus within the local governments.

#### Additional Details:

- The Housing and Homelessness Working Group for SDGCA, as well as the City of Cornwall's Mayor's Task Force on Housing have already been created. Although the United Way-led working group is, at this time, the only one considering the needs and specificities of Glengarry County, we will merge with the Mayor's task force, and ensure the rural realities are considered when developing the next steps.
- Select members of the committee are willing to work alongside the local governments and ensure your particular interests and concerns are brought forward.



### **02** Recommendation 2 Annually Examine Housing Needs and Policies

The local governments within SDG Counties and the advisory committee annually identify and report on changing housing needs, land use, permits, new builds and data surrounding these factors. The local governments then bring forth this information to the other levels of the government and the community as a whole. Such as:

- Type and location of residential building permits issued
- Number and average of affordable rental dwelling units and type of dwelling
- Number and average of affordable housing dwelling units and type of dwelling
- Housing and affordable incentives utilized
- Locations of affordable housing and rental housing
- Vacancy Rates for affordable housing and affordable rental units
- New developments of affordable housing and location
- Feedback from agencies on waitlists in need of affordable rentals/housing
- Other applicable information
- Identifiable trends and emerging issues and possible new options and alternative strategies to assist with enhancing affordable housing opportunities

#### Motive:

- Conducting research annually allows the local governments to remain in a head position to meet affordable housing requirements
- Bringing forth information annually keeps the community and government in the forefront
- Provides context for appropriate changes
- Identifies emerging issues and opportunities

### 03 Recommendation 3 Housing First Approach

Taking a 'housing first' approach involves developing a policy directed at meeting affordable housing needs. The local governments within SDG Counties lands would be considered for affordable housing before being put to any other use.

#### Motive:

- Housing first is an effective approach to end homelessness for individuals experiencing a housing crisis within our community.
- Opportunity to provide more affordable and stable housing within our community.

### **04** Recommendation 4 Financial Incentives

The local governments within SDG Counties use financial incentives to offer financial assistance to providers of affordable housing. Such as:

- Waiving development charges under certain conditions.
- Selling or leasing surplus municipal lands for nominal amounts.
- Start-up grants, low interest loans and revolving funds.
- Request provincial approval to create new classes for property tax purposes that reduce annual property taxes on affordable housing and rental apartments.
- Exempt affordable housing projects entirely from property tax.



### 05 Recommendation 5 Regulatory Approach

Regulatory powers and responsibilities can be used strategically as a part of a comprehensive approach to meet affordable housing needs. Such as:

- Official plans
- Zoning by-laws
- Site plan agreements
- Fire and building codes and licensing provisions
- Reach agreements and trade-offs with developers to ensure some forms of affordable housing are provided in return for various planning concessions

### 06 Recommendation 6 Annually Determine Affordable Home Ownership

Requesting staff to adopt the calculation of affordable homeownership proposed by the Homelessness and Housing Working Group SDGCA and to calculate the affordable homeownership threshold on an annual basis.

The 2014 Ontario Provincial Policy Statement definition states that affordable homeownership homes are "the least expensive of:

- Housing with a purchase price which results in annual accommodation costs not exceeding 30% of gross annual household income for low- and moderate-income households (households with incomes in the lowest 60% for the regional market area); or
- Housing for which the purchase price is at least 10% below the average purchase price of a resale unit in the regional market area."

### **07** Recommendation 7 Access to Rental Data

The local governments within SDG Counties request that the Municipal Property Assessment Corporation (MPAC) routinely release to the township/municipalities rental related data, including annual surveys of market rents and other relevant rental information at a municipal level, in a format that addresses any privacy matters so that township/municipalities can more easily calculate accurate market rents to develop affordable housing policies.

#### Motive:

- Limited residential market rent data currently available
- Difficult to calculate residential market rents and comply with senior government affordable housing policy requirements

### **08** Recommendation 8 Annually Determine Affordable Rental Housing

The local governments within SDG Counties adopt the calculation of affordable rental housing (by unit type) as proposed by the Homelessness and Housing Working Group SDGCA in order to determine affordable rentals threshold for North Glengarry and South Glengarry on an annual basis. Calculation steps are detailed below:

1. Utilize the most recent census figure on average shelter cost for rent which is produced every 4 years and includes all rentals in North Glengarry and South Glengarry;

2. Gross this figure up (step 1) using the consumer price index unadjusted "all items" basket for Ontario;

3. Establish a ratio of how much rents by bedroom types differ off the average rents in Eastern Ontario using Canadian Mortgage and Housing Corporation's annual market survey (e.g., in 2018 CMHC determined the average market rent in eastern Ontario was \$1,114; the average market rent for a bachelor was .757 of the average, a one bedroom .929, two bedroom 1.061, three bedroom 1.287 and four bedroom 2.344);

4. Multiply this ratio (step 3) by the 2018 avg. shelter costs for North Glengarry/South Glengarry (step 2) to produce an average market rent for North Glengarry and South Glengarry for various bedroom types; and

5. Apply an 80% affordability threshold (which is what the City of Cornwall uses to establish affordable rents) to the result of step 4 to establish North Glengarry and South Glengarry affordable rents.

A breakdown of this calculation can be found in appendix C.

#### Motive:

- Utilizes a modified calculation using available data.
- Allows annual up-to-date calculations.

# ACKNOWLEDGEMENTS

We would like to acknowledge the members of the Homelessness and Housing Working Group SDGCA, the members of the Regional Emergency and Strategic Response Council, the Dundas County Housing Initiative Committee, The City of Cornwall Housing Department, and the local Glengarry agencies who contributed to the report.



AUTHOR: Juliette Labossière, Executive Director United Way/Centraide SDG

**CONTRIBURTERS:** Dundas County Housing Initiative Committee, specifically the use of the findings within their Dundas County Housing Report, House of Lazarus, the Social Development Council of Cornwall and Area, members of the Regional Emergency and Strategic Response Council, and staff of the United Way/Centraide SDG

# GLOSSARY

**Affordable Housing:** The most basic definition of affordable housing is where a household spends no more than 30% of its gross household income towards shelter. Housing that meets this test and where the shelter costs are below the average market costs in the area is deemed to be affordable housing.

**Community Housing:** Housing which was originally built by the province for social housing programs, and which continues to operate in the community. Residents of this housing have rents that are typically calculated on a rent-geared-to-income basis, making this form of housing inherently affordable.

**Homelessness:** A situation in which an individual or a family lacks appropriate, permanent, or stable housing; lacks the means or ability to acquire appropriate housing; or faces the immediate prospect of losing housing.

**Housing cost burden, owner:** Households who pay more than 30 percent of their income for their mortgage and utilities.

**Incentive Zoning:** Township/Municipal and county planning ordinances that allow a developer to develop in a way that ordinarily would not be permitted in exchange for a public benefit that would otherwise not be required.

**Inclusionary Zoning:** Township/Municipal and county planning ordinances that require a specific share of new construction be affordable by people with low to moderate incomes. This integration of affordable units into market-rate projects creates mixed-income communities, where households of different income levels have access to the same community services and amenities.

**Advocacy:** The definition of advocacy is the act of speaking on the behalf of or in support of another person, place, or thing.

**Poverty:** A state of living characterized by lack, deprivation, and an inability to obtain the basic necessities.

Low Vacancy Rates: Renters looking for affordable rental homes have limited choices.

### APPENDIX A: FORMULA FOR AFFORDABLE RENTAL HOUSING

#### South Glengarry

Most recent census figure (gathered in 2015) on average shelter cost of rent which includes all rentals in South Glengarry - **\$899.00** 

Using the consumer price index for Ontario (for June 16, 2021, the CPI is 1.426) Resulting in an average shelter cost of **\$1,282.00** in South Glengarry.

Ratio of how much rents by bedroom types differ off the average rents in Eastern Ontario using Canadian Mortgage and Housing Corporation's annual market survey (in 2018 CMHC determined the average market rent in Eastern Ontario was \$1114.

Average market rent for a bachelor - .757

Average market rent for a one bedroom - .929

Average market rent for a two bedroom - 1.061

Average market rent for a three bedroom – 1.287

Average market rent for a four bedroom – 2.344

By multiplying these ratios by the 2018 average shelter costs of South Glengarry we have produced an average market rent for South Glengarry:

Bachelor - \$970.00 One bedroom - \$1,191.00 Two bedroom - \$1,360.00 Three bedroom - \$1,650.00 Four bedroom - \$3,005.00

After applying an 80% affordability threshold (which is what City of Cornwall uses to establish affordable rents) we have established affordable rents for South Glengarry are:

Bachelor - \$776.00 One bedroom - \$953.00 Two bedroom - \$1,088.00 Three bedroom - \$1,320.00 Four bedroom - \$2,404.00

#### North Glengarry

Most recent census figure (gathered in 2015) on average shelter cost of rent which includes all rentals in North Glengarry - **\$796.00** 

Using the consumer price index for Ontario (for June 16, 2021, the CPI is 1.426) Resulting in an average shelter cost of **\$1,135.00** in North Glengarry.

Ratio of how much rents by bedroom types differ off the average rents in Eastern Ontario using Canadian Mortgage and Housing Corporation's annual market survey (in 2018 CMHC determined the average market rent in Eastern Ontario was \$1114.

Average market rent for a bachelor - .757 Average market rent for a one bedroom - .929 Average market rent for a two bedroom - 1.061 Average market rent for a three bedroom - 1.287 Average market rent for a four bedroom - 2.344

By multiplying these ratios by the 2018 average shelter costs of North Glengarry we have produced an average market rent for North Glengarry:

Bachelor - \$859.00 One bedroom - \$1,054.00 Two bedroom - \$ 1,204.00 Three bedroom - \$1,461.00 Four bedroom - \$2,660.00

After applying an 80% affordability threshold (which is what City of Cornwall uses to establish affordable rents) we have established affordable rents for North Glengarry are:

Bachelor - \$687.00 One bedroom - \$844.00 Two bedroom - \$963.00 Three bedroom - \$1,169.00 Four bedroom - \$2,128.00

### **APPENDIX B: LIST OF FIGURES**

- Figure 1 Median incomes in Glengarry County
- Figure 2 Vacancy Rates in Glengarry Dundas
- Figure 3 Percentage of Affordable Homes sold in North Glengarry, 2020-2021
- Figure 4 Percentage of Affordable Homes sold in South Glengarry, 2020-2021
- Figure 5 Median Individual Income in North Glengarry Dundas and South Glengarry
- Figure 6 Current Population of Housing Supports in Glengarry

Figure 7 – Monthly Deficits for Alexandria's St. Vincent de Paul Clients: There is NO WAY to make ends meet!

- Figure 8 Single Individual % of income spent on housing
- Figure 9 Families % of income spent on housing
- Figure 10 The Housing Continuum

Figure 11 – Community Housing and Homelessness 10-year plan for Cornwall, Stormont, Dundas and Glengarry, 4 community visions

- Figure 12 SDG Counties, Projected Total Population Growth, 2016-2036
- Figure 13 SDG Counties, Projected Housing Unit Growth, 2016-2036
- Figure 14 SDG Counties, Projected Employment Growth, 2016-2036
- Figure 15 Share of spending by program type

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STAFF REPORT

S.R. No. 57-2022

PREPARED BY:	Kelli Campeau – GM of Corporate Services/Clerk
PREPARED FOR:	Council of the Township of South Glengarry
COUNCIL DATE:	May 2, 2022
SUBJECT:	Delegation of Authority By-law

#### BACKGROUND:

- 1. The nomination period for the 2022 Municipal Election opens on May 2<sup>nd</sup> and closes August 19<sup>th</sup> at 2:00 pm, with the election takin place on October 24<sup>th</sup>.
- 2. Throughout the election period, there are several instances where Council may be in a "lame duck" position.
- 3. There are two periods when Council may be declared as lame duck:
  - First Period: August 19, 2022 (Nomination Day) to October 24th, 2022 (Election Day). Council shall be declared lame duck throughout this period if less than three-quarters of the current Council Members are certified candidates (if less than 4 members of the current council are certified candidates, Council will be lame duck as of August 19<sup>th</sup>).
  - Second Period October 24, 2022 (Election Day) to November 14, 2022 (last day of the current term of Council). If the election results in less than 75% of incumbent Council Members returning to Council (less than 4 returning members), council will be lame duck until the end of the Council term.
- 4. Pursuant to Section 275 of the *Municipal Act,* 2001, Council shall not take on the following actions if declared in a lame duck position:
  - a) The appointment or removal from office of any officer of the municipality;
  - b) The hiring or dismissal of any employee of the municipality;
  - c) The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
  - d) Making any expenditures or incurring any other liability which exceeds \$50,000.
- 5. Exceptions to clauses c) and d) above to not apply if the disposition or liability was included in the most recent budget adopted by the Council before

Nomination Day.

6. The Clerk shall determine is Council is lame duck for each period described above.

#### ANALYSIS:

- 7. Given the timeframes outlined above, it is possible that Council could be lame duck from August 19<sup>th</sup> to November 14<sup>th</sup> and as such, would be restricted from carrying out the actions listed in Section 4.
- 8. It is recommended that authority be delegated to the Chief Administrative Officer concerning the restricted acts in order to ensure continuity of business should Council be declared lame duck.
- 9. Section 275 (6) of the *Municipal Act,* provides that the authority of a municipality can be delegated to a person or body prior to Nomination Day (August 19, 2022).
- 10. The proposed By-law 31-2022 recommends that the authority be delegated to the Chief Administrative Officer (CAO) and that the CAO will report to Council on any actions taken under the by-law.
- 11. At the Inaugural Meeting of the new Council, the by-law delegating authority to the CAO pursuant to Section 275 of the *Municipal Act* will expire and the newly elected Council assume authority of the restricted acts.

## IMPACT ON 2022 BUDGET:

N/A

## ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization

#### **RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 57-2022 be received and that By-law 31-2022, being a by-law to delegate authority for restricted acts after Nomination Day be read a first, second and third time, passed signed a sealed in open council this 2nd day of May 2022.

Recommended to Council for Consideration by: CAO – TIM MILLS

## THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY BY-LAW 31-2022 FOR THE YEAR 2022

## BEING A BY-LAW TO DELEGATE AUTHORITY FOR RESTRICTED ACTS AFTER NOMINATION DAY TO THE CHIEF ADMINISTRATIVE OFFICER.

**WHEREAS,** the *Municipal Act, 2001,* c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

**AND WHEREAS** the *Municipal Act, 2001*, c. 25 S. 275 (1) imposes restricted acts upon Council is said council is declared lame duck;

**AND WHEREAS** the *Municipal Act, 2001*, c. 25 as amended, restricts Council from taking the following actions if Section 275 (1) of the act applies:

- a) The appointment or removal from office of any officer of the municipality;
- b) The hiring or dismissal of any employee of the municipality;
- c) The disposition of any real or personal property of the municipality that is valued at \$50,000 or more when it was acquired by the municipality; and,
- Making any expenditures or incurring any other liability of \$50,000 or more;

**AND WHEREAS** the *Municipal Act, 2001*, c. 25 as amended, states that nothing prevents any person or body exercising authority of a municipality that is delegated to the person or body prior to nomination day for the election of a new Council;

**AND WHEREAS** Council deems it necessary to delegate authority to the Chief Administrative Officer to take action, where necessary, on certain restricted acts;

# NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

 THAT authority is hereby delegated to the Chief Administrative Officer to take action, where necessary, on restrictions listed in Section 275 (3) of the *Municipal Act, 2001,* between Nomination Day and the commencement of the Council term if Council is declared lame duck for either restricted period.

- 2. THAT the Chief Administrative Officer will report to Council on any actions taken under the restrictions listed in Section 275 (3) of the *Municipal Act, 2001*, between Nomination Day and the commencement of the Council term.
- 3. This by-law shall expire upon inauguration of the newly elected Council for the 2022-2026 term.

# READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 2<sup>ND</sup> DAY OF MAY 2022.

MAYOR: \_\_\_\_ CLERK:\_\_\_\_\_



STAFF REPORT

PREPARED BY:	Kelli Campeau, GM Corporate Services/Clerk
PREPARED FOR:	Council of the Township of South Glengarry
COUNCIL DATE:	May 2, 2022
SUBJECT:	RFP 17-2022 Services Delivery and Processes Review

## BACKGROUND:

- On January 25, 2022, Administration was advised that the Township's application to the Municipal Modernization Program – Intake 3 for a Service Delivery and Processes Review was successful. The objective of the project is to complete a comprehensive assessment of the Township's current administrative practices and to identify opportunities for improving efficiency of administrative services.
- On March 15, 2022, Administration issued RFP 17-2022, soliciting consulting services in order to complete a service delivery review. The RFP closed on April 12, 2022, at 11:00 am.

## ANALYSIS:

- 3. Five (5) submissions were received in response to the RFP from the following proponents:
  - Customer Service Professionals Network (CSPN)
  - KPMG LLP
  - MNP LLP
  - NAD Consulting Inc.
  - Transatlantic Business Consulting
- 4. All submissions were reviewed and scored based on the selection criteria/evaluation matrix outlined in the RFP, being:

Understanding of RFP Requirements	20 Points
Proposed Work Plan	20 Points
Proposed Timelines	10 Points
Engagement Process/Timeline	15 Points
Qualifications and Experience	10 Points
Price	25 Points

5. Administration recommends that the RFP be awarded to the highest scoring proponent, being KPMG LLP.

#### IMPACT ON 2022 BUDGET:

- The Township has been approved funding of up to \$152,640 towards the completion of this project through the Municipal Modernization Program – Intake 3.
- 7. KPMG's submission of \$109,943 plus HST is within the approved funding, which will result in no impact on the 2022 budget.

#### ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization Goal 5: Improve internal and external communications

#### **RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 58-2022 be received and that RFP 17-2022 for consulting services related to service delivery and processes review be awarded to KPMG LLP as per their submission of \$109,943 plus HST and furthermore that the Mayor and Clerk be authorized to sign all applicable documents.

Recommended to Council for Consideration by: CAO – TIM MILLS



STAFF REPORT

## S.R. No. 60-2022

PREPARED BY:	Sarah McDonald, P. Eng., GM Infrastructure Services	
PREPARED FOR:	Council of the Township of South Glengarry	
COUNCIL DATE:	May 2, 2022	
SUBJECT:	Roads Fleet – Advance 2023 Tandem Purchase	

## BACKGROUND:

- 1. The 2022 Infrastructure (Roads) Budget does not include the purchase of any large fleet vehicles.
- 2. The worldwide supply chain issues have significantly delayed production and receipt of fleet vehicles. Two examples within the Township's Infrastructure Department are:
  - a. Four x Pick-up trucks (Procurements 01-2021 and 07-2021) ordered January 2021 and April 2021 have not yet been put into production and the future delivery dates continue to be unknown.
  - b. One x Tandem (Procurement 09-2021) ordered July 2021 is anticipated to arrive May 2022.
- 3. To meet the fleet replacement schedule, a tandem will be identified to be replaced during 2023. This tandem would replace a 2004 International Tandem at the "End of Life".

#### ANALYSIS:

- 4. It is not expected that a 2022 order will be received within this calendar year.
- 5. With the expected delay in delivery time, Administration proposes to publish a Request for Procurement (RFP) for a tandem plow truck, complete with box and plow harness to be received in 2023.
- 6. The expected cost can be estimated from Procurement 09-2021, supported by Staff Report 98-2021, which received three submissions for the supply of a tandem plow truck, complete with box and plow harness. The submission values ranged from \$258,520 to \$262,405 excluding HST.

7. The feasibility of this multi-year purchase would require that a transfer to the Roads & Equipment Reserve of \$275,000 be considered in the 2023 budget.

#### IMPACT ON 2022 BUDGET:

8. The Roads & Equipment Reserve contains sufficient funds to purchase one tandem vehicle, in addition to other committed and planned expenditures (current balance at approximately \$1,335,000) as part of the 2023 Budget.

#### ALIGNMENT WITH STRATEGIC PLAN:

Goal 2: Invest in infrastructure and its sustainability.

#### **RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 60-2022 be received and that Council authorize Administration to proceed with a Request for Procurement for the purchase of one tandem truck, complete with box and plow harness.

Recommended to Council for Consideration by: CAO – TIM MILLS

#### **INFORMATION REPORT**

	<b>REPORT TO:</b>	Council of the Township of South Glengarry
SOUTH	MEETING DATE:	May 2, 2022
GLENGARRY Ontario's Celtic Heartland	SUBJECT:	Revised Procedural By-law
	PREPARED BY:	Kelli Campeau, GM Corporate Services/Clerk

#### BACKGROUND

Section 238 of the *Municipal Act*, 2001 provides that every municipality must pass a procedure by-law for governing the calling, place and proceedings of meetings. The Township's current Procedural By-law (By-law 56-16) was adopted in 2016. It is a best practice to review the Procedural By-law at least once per Council term.

Administration reviewed the current Procedural By-law, and a new by-law has been drafted for Council's consideration. The draft by-law proposes a number of significant amendments and additions to the previous by-law as a result of changes to the *Municipal Act* and general observations over the course of this term of Council.

Notable/significant changes proposed are described below.

#### Amendment – General Format and Ordering

- Council will note that the proposed by-law contains much of the same provisions of the current by-law, but it has been re-ordered to improve the flow and ease of reading.
- The format has been updated to reflect our current by-laws.

#### Addition - Recording and Livestreaming of Meetings

- Since the adoption of By-law 56-16, the Township has started recording and livestreaming Council and committee meetings.
- Section 6 of the proposed by-law adds rules and procedures related to the recording and livestreaming of meetings.

#### Addition – Points of Privilege

• Section 12 of the proposed by-law adds "Points of Privilege" in addition to Points of Order, which the current by-law is silent on.

## Amendment – Regular Council Meetings

- Section 13 provides one of the most significant revisions to the by-law.
- This section proposes a new "Order of Business" for Regular Council Meetings, with agenda sections/titles that are more reflective of parliamentary terms and common practice. Notable changes include:
  - a) Action Requests (formerly Staff Reports) this section will include reports where a resolution of Council is required.
  - b) By-laws (new section) this section will include all by-laws being presented to Council for adoption (common practice).
  - c) Consent Agenda (formerly Committee Reports and For Information Only) this section includes items that will be adopted by a single resolution.
  - d) Items for Consideration (formerly Other Business): this section will contain items that are pulled from the Consent Agenda or Information Reports requiring Council discussion but no resolution.

## Addition – Committee of the Whole Meetings

- Section 15 of the proposed by-law includes the addition of provisions for Committee of the Whole meetings.
- A Committee of the Whole meeting provides Council the opportunity to meet and discuss items in a deliberative capacity, allowing for informal debate on matters that may then be adopted by resolution at a Regular or Special meeting.

## Addition – Electronic Participation

- Amendments to the *Municipal Act* have enabled municipalities to amend their procedural by-laws to allow for electronic participation in meetings.
- Section 16 of the proposed by-law includes provisions for electronic participation in meetings.

#### **Deletion – Roles of Mayor, Council Members and Staff**

• The sections of the current by-law related to the roles of the Mayor, members of Council and staff (particularly the CAO and Clerk) have been removed, as these roles are already defined in Sections 224 to 229 of the Municipal Act.

## NEXT STEPS

STEP	DATE
Council to provide feedback or comments	By Monday, May 9 <sup>th</sup>
to the Clerk	
First and Second Reading of By-law	Monday, May 16 <sup>th</sup>
Third and Final Reading of By-law	Monday, June 6 <sup>th</sup>

## THE CORPORATION OF THE TOWNSHIP OF SOUTH GLEGNARRY BY-LAW XX-2022 FOR THE YEAR 2022

## BEING A BY-LAW TO GOVERN THE CALLING, PLACE AND PROCEEDINGS OF COUNCIL.

**WHEREAS,** the *Municipal Act, 2001,* c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

**AND WHEREAS** the *Municipal Act, 2001*, c.25 S. 238 (2) provides that every municipality and local board shall pass a procedure by-law for governing the calling, place and proceedings of meetings.

## NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLEGNARRY ENACTS AS FOLLOWS:

- 1. **THAT** this by-law be known as the "Procedural By-law".
- 2. **THAT** the rules and regulations contained in this by-law as set out in Schedule A attached hereto shall form part of this by-law.
- 3. THAT By-laws 59-16 and 47-2020 are hereby repealed.

READ A FIRST AND SECOND TIME THIS 2<sup>ND</sup> DAY OF MAY 2022.

MAYOR

CLERK

## 1. DEFINITIONS

- 1.1. Act means the Municipal Act, 2001, c.25 as amended or replaced from time to time.
- 1.2. **Acting Mayor** means the Deputy Mayor or another designate who shall act as the presiding officer in the absence of the Mayor.
- 1.3. Ad Hoc Committee means a committee created by Council with a defined objective and dissolved after completion of the task or objective.
- 1.4. **By-law** means an enactment approved by Council, passed for the purpose of exercising a power or to give effect to the decisions or proceedings of Council.
- 1.5. **CAO** means the Chief Administrative Officer of the Township as appointed by Council.
- 1.6. Chair means the presiding officer of a meeting.
- 1.7. **Clerk** means the Clerk of the Township, or their designate, as appointed by Council.
- 1.8. **Closed Meeting** means a meeting or part of a meeting that is closed to the public in accordance with the Municipal Act.
- 1.9. **Committee** means any advisory committee, sub committee, or similar entity composed of members appointed by Council.
- 1.10. **Committee of the Whole** means a meeting of the membership of Council sitting in a deliberative rather than legislative capacity for informal debate and preliminary consideration of matters awaiting legislative action.
- 1.11. **Confirming By-law** means a by-law passed at the conclusion of Council meetings, confirming the actions of Council taken at that meeting in respect of each resolution and other actions taken, so that every decision of Council at that meeting shall have the same force and effect as if each and every one of them had been the subject-matter of a separately enacted by-law.
- 1.12. **Consent Agenda** means a listing of consent items being presented to Council for approval without debate and with no delegation or presentation, formally referred to as items "For Information Only".
- 1.13. **Council** means the Township's elected representatives, comprised of one Mayor, one Deputy Mayor and three Councillors.
- 1.14. **Declared Emergency** means any period of time during which an emergency has been declared in all or part of the Township of South Glengarry under Section 4 or 7.0.1. of the Emergency Management and Civil Protection Act.
- 1.15. **Delegate** means any person, group or persons, firm or organization who is neither a Member of Council or an appointed official of the Township and is speaking to the Council or committee.
- 1.16. **Electronic Device** means computers, cell phones, smartphones, personal digital assistants, smartwatches, tablets, voice recorders, cameras or any other similar device.
- 1.17. **Electronic Participation** means a member of Council or Administration who participates remotely in any open or closed Council or committee meeting via electronic means in accordance with this by-law.

- 1.18. Local Newspaper means any newspaper with circulation at least once per week within the boundaries of the Township of South Glengarry.
- 1.19. **Majority** means, for the purpose of voting, unless otherwise specified, more than half of the members of Council or committee present at the vote and not prohibited by statute from voting.
- 1.20. Mayor means the head of Council.
- 1.21. **Meeting** means any regular or special Council or committee meeting when a quorum is present as defined in the Act and includes meetings where some or all Members are attending via electronic participation.
- 1.22. **Member** means, according to the circumstances, a member of Council, including the Mayor, or a member of a committee, including the Chair.
- 1.23. **Motion** means a proposal, moved by a member and seconded by another member, for the consideration of Council or a committee.
- 1.24. **Notice of Motion** means a written notice, given by a member, advising Council that the motion described therein will be brought forward at a subsequent meeting.
- 1.25. **Open Meeting** means a meeting which is open to the public.
- 1.26. **Pecuniary Interest** means a pecuniary or conflict of interest, direct or indirect, in any matter as prescribed by the Municipal Conflict of Interest Act.
- 1.27. Quorum means a majority of the members.
- 1.28. **Recording Device** means any device used for the purpose of recording whether it be analogue, digital or other means of recording, including but not limited to computers, cell phones, smartphones, tablets, voice recorders, cameras or any other similar device.
- 1.29. **Resolution** means a motion that has carried.
- 1.30. **Rules of Procedure** means the rules and procedures as set out by this bylaw.
- 1.31. **Regular Meeting** means a meeting of Council held at the times and dates specified in this by-law and approved by Council as part of an annual calendar.
- 1.32. **Social Media** means official social media pages created and managed by Township Administration, including but not limited to Facebook, Twitter, Instagram, TikTok, etc.
- 1.33. **Special Meeting** means a separate meeting of Council held at a time different than a regular meeting as approved by Council and which is focused on one or more particular and specific items or subjects.
- 1.34. **Standing Committee** means a committee established by Council for the purpose of providing ongoing advice and/or recommendations on specifically mandated subjects as determined by the Committee Terms of Reference.
- 1.35. **Township** means the Township of South Glengarry.
- 1.36. Website means the Township of South Glengarry Corporate website.

## 2. PURPOSE

- 2.1. The rules and regulations contained in this by-law shall be observed in all proceedings of Council and shall be the rules and regulations for the order and dispatch of business in Council and Committee meetings, provided that the rules and regulations contained herein are not suspended by a simple majority vote of the members of Council or Committee present at the meeting.
- 2.2. This by-law sets out processes that will ensure the Township governs itself in a manner that is open and transparent.
- 2.3. In the event of a conflict between the provisions of this by-law and the Act, or any other legislation, the provisions of the legislation shall prevail.

## 3. SUSPENSION OF RULES

- 3.1. Any procedure required by this by-law may be suspended with the consent of a majority of the members present, except where such suspension would contravene the provisions of any statute law or regulation.
- 3.2. A suspension shall only apply to the procedure(s) or rule(s) which are stated within the motion to suspend and only during the meeting in which such motion was introduced.
- 3.3. The following rules and procedures cannot be suspended:
  - 3.3.1. Restriction to add other business in special meetings; and

3.3.2. Majority of members for quorum

## 4. CONDUCT AT MEETINGS

#### **Council and Committee Members:**

- 4.1. Members of Council shall govern themselves according to the Council Code of Conduct and Staff-Council Relations Policy.
- 4.2. The Mayor or Chair shall preserve order and rule on points of order and privilege.
- 4.3. A member who desires to speak on any motion before Council shall upon recognition, respectfully address the Chair. Discussion shall be confined to the subject matter.
- 4.4. No member shall, without leave of the Council or committee:
  - 4.4.1. Use offensive words or un-parliamentary language in or against Council or against any member, staff or guest;
  - 4.4.2. Speak disrespectfully of the reigning sovereign or of any member of the Royal Family or of the Governor General, the Lieutenant Governor of any Province or any Member of the Senate, the House of Commons of Canada, or the Legislative Assembly of the Province of Ontario.
  - 4.4.3. Disturb another member, staff, or guests by any disorderly conduct disconcerting to the speaker or the assembly.
  - 4.4.4. Speak on any subject other than the subject in debate or criticize any decision of Council, except for the purpose of moving that the motion be reconsidered.

- 4.4.5. Leave his or her seat or make any noise or disturbance while a vote is being taken or until the result is declared.
- 4.4.6. Interrupt the member who has the floor, except to raise a point of order.
- 4.4.7. Persist in any such disobedience after having been called to order by the Chair. If a member persists in such disobedience after having been called to order, the member may be ordered by the Mayor or Chair to leave his or her seat for the meeting. In the event that a member refuses to vacate their seat, the Mayor or Chair may request that the member be removed by the Clerk and/or staff as required. In case of an adequate apology being made by the member, they may, by way of majority vote of the members present, be permitted to take their seat.
- 4.5. Each member shall place any electronic devices on an inaudible setting during any open or closed meeting.
- 4.6. No member shall use an electronic device or recording device to broadcast, record or otherwise publish or distribute audio or video of any open or closed meeting, nor photographs of any closed meeting.

#### Conduct of Staff, Public and Delegations:

- 4.7. Members of staff, the public and delegations in attendance at a meeting shall not:
  - 4.7.1. Address Council or the committee without permission.
  - 4.7.2. Engage in any activity or behaviour or make any audible noises that could affect the Council or committee deliberations, including clapping, shouting or any other form of disorderly conduct.
  - 4.7.3. Hand out any brochures, pamphlets, buttons or literature in the Council Chambers without prior approval of the Chair.
- 4.8. No person shall make detrimental comments, or speak ill of, or malign the integrity of staff, the public, the Mayor, members of Council or members of committees.
- 4.9. If a person persists with inappropriate behaviour after having been called to order by the Mayor or Chair, the person(s) may be ordered by the Mayor or Chair to leave the meeting. In the event that any person refuses to leave when ordered to do so, the Mayor or Chair may request that the person(s) be removed by the Clerk and/or staff as required, and the police may be called for assistance as necessary.

## 5. MEETINGS – LOCATION, TIME AND NOTICE

- 5.1. Meetings of Council shall be held at Council Chambers located in Tartan Hall at 19740 John Street, Williamstown, Ontario or another location at the discretion of the Mayor.
- 5.2. The inaugural meeting of a newly elected Council shall take place on the first Monday of the term of Council as prescribed by the *Municipal Elections Act, 1996* in Council Chambers or at an alternate location as determined by the Clerk.
  - 5.2.1. Each member shall, at the inaugural meeting, make his or her declaration of office and sign Council's Code of Conduct.
  - 5.2.2. Council shall not proceed with any regular business at this meeting.

- 5.3. The next and each succeeding Regular Meeting of Council shall be held on the first and third Monday of each month beginning at 7:00 pm in accordance with the scheduled list of Meetings prepared by the Clerk and approved by resolution of Council, unless Council, by resolution, directs otherwise, in which case public notice of forty-eight (48) hours shall be posted on the Township's website and social media advising of the date, time and location or cancellation of a meeting.
- 5.4. In the event a Regular Meeting date falls on a statutory holiday, the Council or committee shall meet on the next day not being a public holiday at the same time.
- 5.5. Notwithstanding Section 5.3, there will only be one Regular Meeting during the months of January and August.
- 5.6. Notice to the public of all Regular and Special Meetings of Council must be provided by posting the Agenda on the Township website no less than forty-eight hours (48) prior to the commencement of the meeting.
- 5.7. The meeting agenda shall include the date, time, and location of the meeting.
- 5.8. Council or committee meetings may be held electronically, at the discretion of the Mayor or Chair in consultation with the Clerk. If a meeting has been previously scheduled to be held in-person, notice the electronic meeting shall be sent to all members and relevant staff and shall be posted on the Township website as soon as is practicable.
- 5.9. When a meeting is to be held electronically, notice shall be provided advising members of the public as to how they can attend by posting such information to the Township's website.
- 5.10. Sections 5.8 and 5.9 shall not apply to meetings subject to the rules and provisions of the Statutory Powers Procedure Act or any other legislation which prescribes timelines related to meeting notice (such as hearings related to Planning matters).
- 5.11. The CAO or Clerk, in consultation with the Mayor, has the authority to cancel any regular meeting if it is determined there is not sufficient business to be conducted, provided notification has been given at a prior meeting or within forty-eight (48) hours (not including weekends or holidays) of the meeting.
- 5.12. Notice of a meeting cancellation shall be sent to all Council members and members of staff who regularly attend meetings.
- 5.13. The CAO or Clerk, in consultation with the Mayor, also have the authority to cancel any meeting or change the location of any meeting of Council due to inclement weather conditions or for matters related to public health and safety, provided sufficient notice is given.
- 5.14. Section 5.6 shall not apply to emergency meetings called under Section 6.4. The Clerk shall give public notice for emergency meetings called under Section 6.4 by inclusion on the Township's website as soon as possible after the meeting is called.

#### 6. RECORDING AND LIVESTREAMING OF MEETINGS

6.1. All meetings with a quorum of members may be audio and/or visually recorded by the Township, with the exception of meetings closed to the public in accordance with the Act.

- 6.2. Regular and Special meetings of Council may be livestreamed to an online platform (i.e. YouTube) which must be accessible to members of the general public.
- 6.3. In the event of a connection/service interruption, the Chair may recess the meeting for up to 15 minutes.
- 6.4. Technical issues that prevent access of the general public to a meeting lasting longer than 15 minutes shall result in the adjournment and rescheduling of said meeting.

#### 7. QUORUM AND CURFEW

- 7.1. If no quorum is present twenty (20) minutes after the time appointed for a meeting, the Council or committee shall stand adjourned until the next meeting date.
- 7.2. In the absence of the Mayor, the Deputy Mayor shall preside until the arrival of the Mayor.
- 7.3. In the absence of the Mayor and Deputy Mayor, the Clerk shall call the members to order and the Council shall choose a chair from the members present.
- 7.4. For committee meetings, in the absence of the Chair, the staff resource shall call the members to order and the committee shall choose a Chair from the members present.
- 7.5. If at any time during a meeting quorum is lost, the meeting shall automatically be recessed until a quorum is re-established. If the loss of quorum continues for thirty minutes, the meeting shall be adjourned. This clause shall also apply if quorum is lost during an electronic meeting.
- 7.6. Unless otherwise ordered by resolution passed by a majority of members present, Council shall be adjourned at 11:00 pm.

#### 8. CLOSED MEETINGS

- 8.1. All meetings of Council and committees shall be open to the public.
- 8.2. Notwithstanding Section 8.1, a meeting may be closed to the public in accordance with the provisions of the Municipal Act.
- 8.3. A closed meeting may be scheduled within a regular or special meeting of Council.
- 8.4. Prior to holding a closed meeting, Council or the committee shall state by resolution in an open meeting that a closed meeting shall be held, the subject matter and the permitted closed meeting exemption to be applied.
- 8.5. The Clerk or their designate shall attend all closed meetings and record the proceedings, including procedural motions and direction given to staff, without note or comment.
- 8.6. The Mayor or Chair shall report out in an open meeting immediately following the closed meeting.

## 9. MOTIONS

- 9.1. The actions and decisions of Council shall be presented and decided upon by way of motions or resolutions, duly introduced, seconded, debated and voted upon.
- 9.2. All motions must be formally seconded before they can be considered or be recorded in the minutes.
- 9.3. All motions presented to Council in writing or orally shall be stated by the presiding officer before debate.
- 9.4. A resolution, by-law or any question or matter that has previously been adopted by Council may be reconsidered subject to the following:
  - 9.4.1. A notice of motion for reconsideration must be supported by a simple majority vote of the members of council present at the meeting before the matter to be reconsidered can be debated.
  - 9.4.2. A vote to reconsider shall not be considered more than once in any twelvemonth period.
  - 9.4.3. A motion passed or debated at a meeting of Council shall not be reconsidered at the same meeting without consent of the majority of its members.
  - 9.4.4. These rules do not apply when a motion pertains to a decision of a previous council.
- 9.5. A motion to amend the main motion:
  - 9.5.1. Is open to debate;
  - 9.5.2. Shall not propose a direct negative to the main motion;
  - 9.5.3. Shall be relevant to the main motion;
- 9.6. A "Friendly Amendment" may be allowed by the Mayor or Chair as an amendment to a motion under debate that is perceived by all members present as an enhancement to the original motion, often only as a clarification of the motion's intent.
- 9.7. A motion may be deferred by a majority vote of the members present.
- 9.8. Once a motion has been put to a vote, there shall be no further discussion or debate.
- 9.9. A motion may be voted against by the mover and seconder.

## 10.VOTING

- 10.1. The Mayor or Chair, except where said individual is disqualified to vote by reason of pecuniary interest, may vote with the other members on all questions.
- 10.2. Any question on which there is an equality of votes shall be deemed to be negative.
- 10.3. If a member disagrees with the announcement of the results of the vote by the Chair, he/she may object immediately to the declaration and require that the members be polled individually.

- 10.4. Voting shall be done by a show of hands unless there has been a request for a recorded vote or unless a recorded vote is required by the Municipal Act. Where a vote is taken for any purpose, a member may request immediately prior or immediately subsequent to the taking of the vote, that the vote be recorded.
- 10.5. With respect to recorded votes, the Clerk shall ask each member present, except where a member is disqualified to vote by reason of pecuniary interest, to state whether they are in favour or opposed to the motion and shall record each member's vote in the meeting minutes.
- 10.6. On any vote, any member, except for a member who is disqualified from voting under any Act, who does not vote in favour or in opposition, shall be deemed to have voted in the negative.

## 11.RULES OF DEBATE

- 11.1. Every member, prior to speaking, shall be recognized by the presiding officer. Every member present at a meeting when a question is put forth shall vote unless prohibited by statute.
- 11.2. When the presiding officer calls for the vote on a question, each member shall occupy their seat and shall remain in their place until the result of the vote has been declared by the presiding officer. During such time, no member shall speak to any other member or make any noise or disturbance.
- 11.3. When a member is speaking, no other member shall pass between him/her and the presiding officer or interrupt him/her except to raise a point of order.
- 11.4. Any member may require the question or motion under discussion to be read at any time during the debate, but not so as to interrupt a member while speaking.
- 11.5. Unless otherwise authorized by the head of council, all members staff and guests shall address Council through the presiding officer and only when recognized to do so.
- 11.6. When two or more members seek to address Council, the head of Council shall designate the member who may speak first.

#### **12. POINTS OF ORDER OR PRIVILEGE**

- 12.1. A point of order may be raised if the rules appear to have been breached or broken. This may interrupt a member during debate, or anything else if the breach of the rules warrants it. The point must be resolved before business continues.
- 12.2. A member may raise a point of privilege at any time if they consider that their integrity or the integrity of Council as a whole, a committee as a whole, or staff member has been impugned.
- 12.3. Where the Mayor of Chair considers that the integrity of any Township employee has been impugned or questioned, the Mayor or Chair may permit staff to make a statement to Council or the committee.

## 13. REGULAR COUNCIL MEETINGS

- 13.1. The rules and procedures contained in sections 4 to 12 shall apply to all regular meetings of Council.
- 13.2. Regular Council meeting agendas, including all associated reports and supporting materials, shall be prepared and delivered electronically to members

on the Wednesday preceding the meeting. The agenda will be posted to the website on the Friday preceding the scheduled meeting by 12:00 pm.

13.3. The Clerk, in consultation with the Mayor and staff, shall have discretion to prepare for the use of members, an agenda with the following order of business:

Call to Order O Canada Disclosure of Pecuniary Interest Approval of Agenda Approval of Minutes Presentations and Delegations Action Requests By-laws Consent Agenda Items for Consideration Closed Session Confirming By-law Adjournment

#### 13.4. Approval of Minutes

- 13.4.1. The Clerk shall present the minutes, without note or comment, of any previous open meetings to Council for adoption.
- 13.4.2. When the minutes of a Council meeting have been adopted, the Mayor and Clerk shall sign them.
- 13.4.3. The Clerk shall be authorized to make minor corrections to the minutes due to typographical errors, provided the intent is not changed.

#### 13.5. Presentations and Delegations

- 13.5.1. In order to appear before Council as a delegation, a proposed delegate must advise the Clerk in writing no later than 12:00 pm on the Monday before the next scheduled meeting date.
- 13.5.2. Those who request to have an audience with Council must provide a copy of what they intend to present and detail the nature of the matter to be presented and discussed to the Clerk for inclusion on the meeting agenda.
- 13.5.3. Each delegation shall be limited in speaking to not more than ten (10) minutes. Extensions to this limit will be at the discretion of the presiding officer.
- 13.5.4. Upon completion of a presentation by a delegation, any dialogue between the members and the delegate shall be limited to members asking questions for clarification and to obtain additional, relevant information only. Members shall not enter into debate with the delegation respecting the presentation.
- 13.5.5. Council will defer and/or direct a decision or action on information received from a delegation to a subsequent meeting.
- 13.5.6. Delegations who have previously addressed the present Council on a topic shall not be granted a delegation again, unless they can provide that they have new information.
- 13.5.7. The Clerk will review delegation requests with the CAO and Mayor. The Mayor has the discretionary authority to accept or refuse the request.

### 13.6. Action Requests

13.6.1. All action requests presented to Council as part of the agenda will be in a written format (Staff Report) complete with a draft motion and approved by the CAO or designate.

#### 13.7. By-laws

- 13.7.1. A copy of every proposed by-law shall be included in the Council agenda and be available for any person interested in reviewing.
- 13.7.2. The Clerk shall be responsible for the correctness of all by-laws should they be amended at a Council meeting.
- 13.7.3. Every by-law passed by Council shall:
  - 13.7.3.1. Be signed by the Mayor or the presiding officer;
  - 13.7.3.2. Be signed by the Clerk or designate;
  - 13.7.3.3. Be sealed with the Township corporate seal; and
  - 13.7.3.4. Indicate the date of passage
- 13.7.4. The Clerk shall be authorized to make minor corrections to by-laws due to typographical errors, provided the intent is not changed.

#### 13.8. Consent Agenda

- 13.8.1. The Council consent agenda (formerly Committee Reports and For Information Only) may consist of the following items:
  - 13.8.1.1. Information Reports
  - 13.8.1.2. Committee Minutes
  - 13.8.1.3. Departmental Updates
  - 13.8.1.4. Correspondence
- 13.8.2. Members of Council may identify items contained on the consent agenda which they wish to speak to and/or seek action upon. These items shall be extracted from the consent agenda to be dealt with separately under "Items for Consideration".
- 13.8.3. The balance of items on the consent agenda, which have not been extracted, shall be accepted by a single resolution.

#### 13.9. Items for Consideration

13.9.1. Items for consideration shall consist of the items that have been identified from within the consent agenda.

#### 13.10. Confirming By-law

13.10.1. A by-law to confirm the proceedings and resolutions of Council at the meeting shall be presented at the conclusion of each meeting. Such by-law shall confirm any motion, resolution, and other action passed or taken by Council at the meeting.

## 14. SPECIAL MEETINGS OF COUNCIL

14.1. In accordance with Section 240 (a) of the Act, the Mayor may at any time call a Special Meeting of Council. The Special Meeting shall be held on the date, time and location as designated for this purpose by the Mayor.

- 14.2. In accordance with Section 240 (b) of the Act, the Clerk shall call a Special Meeting upon receipt of a petition of the majority of the Members of Council for the purpose and at the time and place mentioned in the petition.
- 14.3. Forty-eight (48) hours notice of all Special Meetings shall be given to each Member by electronic mail to the e-mail address provided by the municipality. Such written notice shall indicate the date, time, place and nature of the business to be considered at the Special Meeting.
- 14.4. The rules and procedures contained in sections 4 to 12 shall apply to all special meetings of Council, with necessary changes.
- 14.5. Notwithstanding the notice requirement set out above, the Mayor may, in the event of a bonafide emergency, call a Special Meeting of Council without giving forty-eight (48) hours notice of the Meeting, provided that the Clerk has diligently attempted to advise all members immediately upon being advised of the intention to hold an emergency meeting. The only business to be dealt with at the meeting shall be respecting that emergency. The Clerk or designate shall make his/her best efforts to provide as much notice as is reasonable under the circumstances.

## 15. COMMITTEE OF THE WHOLE MEETINGS

- 15.1. A committee of the whole meeting may be called at the discretion of the Mayor or upon receipt of a petition of the majority of the members of Council for the purpose and at the time and place mentioned in the petition or designated by the Mayor.
- 15.2. Committee of the whole meetings shall be held in a deliberative rather than legislative capacity for informal debate and preliminary consideration of matters awaiting legislative action.
- 15.3. The Clerk, in consultation with the Mayor and staff, shall have discretion to prepare for the use of members an agenda for the committee of the whole meeting containing the following:

Call to Order Disclosure of Pecuniary Interest Delegations Key Information Reports Adjournment

15.4. The rules and procedures contained in sections 4 to 12 shall apply to all committee of the whole meetings, with necessary changes.

#### **16. ELECTRONIC PARTICIPATION**

- 16.1. Any member of Council may participate in any open or closed meeting electronically and be counted for the purpose of establishing quorum.
- 16.2. Any committee member may participate in any open or closed committee meeting electronically and be counted for the purpose of establishing quorum.
- 16.3. Members are permitted the opportunity to vote when participating electronically unless they have declared a conflict of interest.
- 16.4. Members must provide the Clerk a minimum of 24 hours notice of their intent to participate electronically to ensure the proper technology is enabled, unless extraordinary circumstances, per the Clerk's discretion, apply.

- 16.5. A member who is participating electronically in a meeting who, for any reason, will no longer be attending the meeting prior to adjournment, shall advise the Chair and Clerk of their absence from the meeting.
- 16.6. Members who have declared a pecuniary interest/conflict of interest regarding a matter being discussed shall turn their camera and microphone off and not participate in any way with respect to the matter in question. A member who has declared a pecuniary interest, conflict of interest may not attend a closed session electronically where the subject matter of their declaration is discussed.
- 16.7. Any member participating electronically may not have any other person present with them when in closed session and they may be asked to demonstrate that they are alone.
- 16.8. Sections 16.1 through 16.7 shall apply to members of committees except where prohibited by legislation.
- 16.9. If the public is not permitted to attend a meeting in person and the livestream fails, the meeting will adjourn and be re-scheduled with notice provided pursuant to Section 6.

#### **17.COMMITTEES OF COUNCIL**

- 17.1. Council may appoint Ad Hoc or Standing Committees to consider specific matters and report to Council.
- 17.2. Committees shall be established by by-law and Terms of Reference for a committee shall be presented for approval at the time that the committee is established.
- 17.3. Committees shall report to Council from time to time, as often as the interests of Council may require. All matters connected with the Terms of Reference of the Committee will be considered by the committee and the committee will in turn make recommendations to Council as necessary. All committee recommendations shall be referred to Council for consideration before becoming effective.
- 17.4. Each committee shall, at its first meeting, fix a date and hour for the regular meetings during the year or by call of the Chair and shall elect a Chairperson who shall preside at all meetings of the committee.
- 17.5. Council may, at any time, establish an ad hoc committee to study, evaluate, negotiate, investigate, prepare a special report, or make recommendations for the resolution of a specific matter or issue.
- 17.6. Ad hoc and standing committees shall be established by motion and such motion shall contain the general nature of the issue or issues to be addressed by the committee.
- 17.7. An ad hoc committee shall be automatically dissolved once its work is complete, and recommendations have been reported to Council.
- 17.8. The Mayor shall be an ex officio member of all committees and may attend and participate in committee meetings; however, cannot serve as Chair, does not count towards quorum, and cannot vote when attending a meeting as an ex officio member.
- 17.9. Members of Council shall be appointed by the Mayor, in consultation with Council, to sit on various committees of Council for the term of Council, unless otherwise required by legislation. These appointments will be confirmed at a regular meeting of council.

#### **18. GENERAL RULES**

- 18.1. In relation to the proceedings of Council and committees, and for which rules of procedure have not been provided in this by-law, Robert's Rules of Order shall be referenced where practicable.
- 18.2. No amendment or repeal of this by-law or any part thereof shall be considered at any meeting of Council unless notice of the proposed amendment or repeal has been given at a previous regular meeting of Council. The waiving of the notice of this by-law by Council is prohibited.
- 18.3. The provisions of this by-law are severable. If any provision, section or word is held to be invalid or illegal, such invalidity or illegality shall not affect or impair any of the remaining provision, sections, or words of this by-law.
- 18.4. Where the terms of any by-law passed prior to this by-law conflict with this bylaw, the terms of this by-law shall prevail.
- 18.5. This by-law shall become effective upon the date of its final passing.



## CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

MOVED BY Sam McDonell

#### **RESOLUTION NO 99-2022**

SECONDED BY Martin Lang DATE April 4, 2022

**BE IT RESOLVED THAT** the Township of South Glengarry recognizes the importance of Emergency Management in Ontario and the goal of Emergency Preparedness Week is to raise community awareness and the need to be prepared within 72 hours for the possibility of an emergency;

**AND WHEREAS** during Emergency Preparedness Week, Ontario residents will identify and learn about risks in their communities and how they can protect themselves knowing the potential hazards and risks you face, planning ahead and being prepared are the best steps to ensure that you and your family will survive an emergency or disaster;

**AND WHEREAS** although focused on personal preparedness, Emergency Preparedness Week also carries messages for business owners, municipal officials and utility operators; ensuring business continuity and updating emergency plans are all just as crucial in assuring community preparedness;

**AND WHEREAS** all levels of government have an important role to play in emergency preparedness and response, but ultimately, emergency preparedness is the responsibility of each and every one of us;

**NOW THEREFORE,** I, Mayor Lyle Warden, do hereby proclaim the week of May 1-7, 2022 as **EMERGENCY PREPAREDNESS WEEK** in the Township of South Glengarry and encourage all citizens to begin today and learn how to prepare now for a safer tomorrow.

DEFEATED

□ POSTPONED

Mayor Lyle Warden



## Corporation of the United Counties of Stormont, Dundas and Glengarry

## **REGULAR COUNCIL MINUTES**

## April 19, 2022, 9:00 a.m.

Council Chambers, Suite 321, 26 Pitt Street, Cornwall

- Members Present: Warden C. Williams, Councillors, T. Fraser, K. Gardner, S. Byvelds, S. Jaworski, J. MacDonald, B. McGillis, D. Smith, J. Wert
- Staff Present: CAO Simpson, Clerk Casselman, Director de Haan, Director St-Onge, Director Young, Director Russell, Director Franklin, Manager of Infrastructure Jans, Communications Coordinator Lihou

#### 1. Call Meeting to Order by Resolution

Resolution No. 2022-63 Moved by Councillor Wert Seconded by Councillor MacDonald THAT the meeting of the Council of the United Counties of Stormont, Dundas and Glengarry be hereby called to order. CARRIED

2. Adoption of Agenda

Resolution No. 2022-64 Moved by Councillor Byvelds Seconded by Councillor Wert THAT Council approve the agenda. CARRIED

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

#### 4. Adoption of Minutes

4.1 March 21, 2022

Resolution No. 2022-65 Moved by Councillor McGillis Seconded by Councillor Fraser THAT the minutes of the meeting of the Council of the United Counties of Stormont, Dundas and Glengarry, held March 21, 2022, be adopted as circulated. CARRIED

#### 5. Delegations

## 5.1 Community Safety and Well-Being Plan - Carilyne Hébert, Executive Director, Social Development Council of Cornwall and Area

Carilyne Hébert, Executive Director of the Social Development Council of Cornwall and Area and Juliette Labossiere, Executive Director of the United Way, provided an overview of the Vibrant Communities; Our Safety and Well-being Plan - Action Plan.

#### Resolution No. 2022-66

Moved by Councillor Smith Seconded by Councillor McGillis THAT the Council of the United Counties of Stormont, Dundas and Glengarry adopt the Stormont, Dundas, Glengarry, Cornwall and Akwesasne, Vibrant Communities; Our Safety and Well-being Plan -Action Plan 2022-2027, dated April 2022. CARRIED

#### 6. Action Requests

#### 6.1 Corporate Services

#### a. Non-union Compensation Review

**Resolution No. 2022-67 Moved by** Councillor Wert **Seconded by** Councillor MacDonald THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the proposal from ML Consulting to complete a non-union compensation review, at a price of \$34,200 + HST, and that the Chief Administrative Officer be authorized to sign all necessary documents to give effect to the contract. CARRIED

## b. Economic Development: Approval of the February 2022 Intake of Applications for the Regional Incentives Program

Councillor MacDonald and Councillor Fraser left the meeting. (Time: 9:51 a.m.)

## Resolution No. 2022-68

**Moved by** Councillor McGillis **Seconded by** Councillor Fraser THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve funding under the Stay, Discover, Grow, Regional Incentives Program in the total amount of \$86,730.12 for the following six (6) projects:

- 1. Ault & Ault LLP (522 St. Lawrence Street, PO Box 428, Winchester, ON, Township of North Dundas) - \$5,000
- 9400389 Canada Inc. (Abdelrahman Hassan, location of Iron Forge Restaurant and Bowling, 500 Main Street, Winchester, ON, Township of North Dundas) - \$26,799
- 3. Robert Magee (Former Hardware Store, 27 Main Street, Finch, ON, Township of North Stormont) \$8,900
- 4. Rijke Produce Farm (12163 County Road 2, Morrisburg, ON, Municipality of South Dundas) \$12,777.14
- South Branch Stables (Brian Scott, 4227 Carman Road County Road 1, Brinston, ON, Municipality of South Dundas) -\$1,239.37
- Cornerstone Organics (Matthew Lalonde, 16574 County Road 36, Long Sault, ON, Township of South Stormont) - \$32,014.61

## CARRIED

Council requested that quarterly Economic Development updates be presented to Council. Council also requested an update at the upcoming May 3<sup>rd</sup> Committee of the Whole meeting.

## 6.2 Financial Services

## 6.3 Transportation

a. Design of County Road 22 Rehabilitation

Resolution No. 2022-69 Moved by Councillor Wert Seconded by Councillor Byvelds THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the proposal from BT Engineering Inc. to complete the design of the reconstruction of County Road 22 for a total price of \$102,286.00 plus HST; and THAT the Director of Transportation Services be authorized to sign all necessary documents to give effect to the contract.

CARRIED

#### 6.4 Planning

## a. Request to Initiate an Official Plan Amendment – Cannabis Production Facilities

Resolution No. 2022-70 Moved by Councillor Gardner Seconded by Councillor McGillis THAT the Council of the United Counties of Stormont, Dundas and Glengarry direct staff to initiate an Official Plan Amendment that includes policies addressing cannabis production facilities. CARRIED

#### 6.5 Court Services

#### 6.6 County Library

## a. Computer and Monitor Purchases for Library Branches

Councillor Fraser and Councillor McDonald returned to the meeting. (Time: 10:21 a.m.)

#### Resolution No. 2022-71

**Moved by** Councillor Gardner **Seconded by** Councillor McGillis THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve the purchase, using provincial COVID funding, of forty-five (45) public-use computers and monitors at the price of \$49,976.55 plus HST, eighteen (18) staff-use computers and monitors at the price of \$20,352.96 plus HST, and sixty-three computer cable locking systems at the price of \$3,591.00 plus HST from Dell Technologies. CARRIED

#### 6.7 IT Services

Council took at brief recess at 10:26 a.m. The meeting resumed at 10:40 a.m.

#### 7. Tenders and Quotations

#### 7.1 Guiderail

Resolution No. 2022-72

Moved by Councillor Wert

Seconded by Councillor Byvelds

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the joint tender from Peninsula Construction Inc. for guiderail replacement at their unit prices totaling \$275,554.50 plus H.S.T.; and

THAT Council approve a change order of \$61,390 based on the unit rates as tendered so that the total contract value is \$336,944.50; and THAT the Director of Transportation Services be authorized to sign all necessary documents to give effect to the contract and change order CARRIED

#### 7.2 Skin Patching (Hot Mix Paving)

#### Resolution No. 2022-73

Moved by Councillor Smith

Seconded by Councillor MacDonald

THAT the Council of the United Counties of Stormont Dundas and Glengarry accept the tender from Blair Asphalt Products for hot mix skin patching at their unit prices totaling \$117,730 plus HST; and THAT the Director of Transportation Services be authorized to sign all necessary documents to give effect to the contract CARRIED

#### 7.3 Cracksealing

#### Resolution No. 2022-74

Moved by Councillor MacDonald Seconded by Councillor McGillis

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the joint tender from Neptune Security Services for cracksealing at their unit prices totaling \$179,300.00 plus H.S.T.

The joint tender includes the following:

- United Counties of SDG (\$157,800.00)
- Township of North Glengarry (\$21,500.00)

AND THAT the Director of Transportation be authorized to sign all necessary documents to give effect to the contract. CARRIED

#### 7.4 Now Needs Roads: Cold in Place Rehabilitation and Hot Mix Paving

#### Resolution No. 2022-75

Moved by Councillor Wert Seconded by Councillor Smith

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from Roto Mill Inc. for the Cold in Place Recycling with Expanded Asphalt and other related works on various County roads at their unit prices totaling \$1,725,427.21 plus H.S.T.; AND THAT the Council of the United Counties of Stormont Dundas and Glengarry accept the joint tender from Blair Asphalt Products for hot mix paving and other related works at their unit prices totaling \$4,269,634.60 plus HST

The joint tender includes the following:

- The United Counties (\$2,505,980.00)
- The Township of South Glengarry (\$1,196,804.60)
- The Township of North Glengarry (\$564,350.00)

AND THAT the funds to complete the County's portion of the work be taken from the Now-Needs Reserve and, if necessary, the Road Resurfacing Cost Stabilization Reserve;

AND THAT the Director of Transportation Services be authorized to sign all necessary documents to give effect to the contract CARRIED

#### 7.5 Cardinal MD Culvert Pre-Purchase

#### Resolution No. 2022-76

Moved by Councillor McGillis Seconded by Councillor Fraser

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from Armtec Inc. for the purchase of twin polymer coated CSP's at the total price of \$84,400.35; and THAT the Director of Transportation Services be authorized to sign all necessary documents to give effect to the contract. CARRIED

#### 7.6 Hoasic Bridge Replacement – SDG 18

Resolution No. 2022-77 Moved by Councillor Gardner Seconded by Councillor MacDonald THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from W.H. MacSweyn Inc. for the demolition of the Hoasic Bridge and installation of twin concrete box culverts at their unit prices totaling \$466,900 plus H.S.T.; and THAT the Director of Transportation Services be authorized to sign all documents to give effect to the contract. CARRIED

#### 7.7 Ferguson Bridge Rehabilitation – SDG 18

#### Resolution No. 2022-78

Moved by Councillor MacDonald Seconded by Councillor Smith

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from Dalcon Constructors Ltd. for the comprehensive rehabilitation of the Ferguson Bridge at their unit prices totaling \$1,017,000 plus H.S.T.; and

THAT the Director of Transportation Services be authorized to sign all documents to give effect to the contract. CARRIED

#### 7.8 Black Creek Bridge Rehabilitation – SDG 18

#### Resolution No. 2022-79

Moved by Councillor Fraser Seconded by Councillor McGillis

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from UrbanLink Civil Ltd. for the comprehensive rehabilitation of the Black Creek Bridge and Lefebvre Road Bridge at their unit prices totaling \$1,161,859.00 plus H.S.T.; The joint tender includes the following:

- United Counties of SDG \$782,849.00
- Township of South Stormont \$379,010.00

AND THAT the Director of Transportation Services be authorized to sign all documents to give effect to the contract. CARRIED

#### 7.9 East Castor River Bridge

#### Resolution No. 2022-80

Moved by Councillor Gardner Seconded by Councillor MacDonald

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from Dalcon Constructors Ltd. for the comprehensive rehabilitation of the East Castor Bridge at their unit prices totaling \$977,000 plus H.S.T.; and

THAT the Director of Transportation be authorized to sign all documents to give effect to the contract; and

THAT Council authorize the use of the SDG Bridge Reserve to offset any over expenditure associated with this project. CARRIED

## 7.10 Roadside Weed Spraying

#### Resolution No. 2022-81

Moved by Councillor MacDonald Seconded by Councillor Gardner

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the joint tender from Wagar & Corput Weed Control Inc. for treatment on municipal roadsides at their price of \$21,780.00, plus chemicals and H.S.T.,

The joint tender includes the following: United Counties (\$6,750.00 plus chemicals)

- North Dundas (\$2,925.00 plus chemicals)
- South Dundas (\$2,520.00 plus chemicals)
- North Stormont (\$2,880.00 plus chemicals)
- South Stormont (\$1,980.00 plus chemicals)
- North Glengarry (\$2,790.00 plus chemicals)
- South Glengarry (\$1,935.00 plus chemicals)

AND THAT the Director of Transportation Services be authorized to sign all necessary documents to give effect to the contract. CARRIED

#### 8. By-laws

#### 8.1 Delegation of Authority – Lame Duck Period

Resolution No. 2022-82 Moved by Councillor Smith Seconded by Councillor Fraser THAT By-law No. 5347, being a by-law to delegate to the Chief Administrative Officer Council's authority for restricted acts after Nomination Day, be read and passed in Open Council, signed and sealed. DEFEATED

Staff were directed to bring the by-law back to the Council meeting in July.

#### 8.2 Mutual Assistance Agreement

#### Resolution No. 2022-83

Moved by Councillor Byvelds Seconded by Councillor Fraser

THAT By-law No. 5348, being a by-law authorizing a Mutual Assistance Agreement for the purpose of Emergency Planning, with the City of Cornwall and the six local municipalities of Stormont Dundas and Glengarry, be read and passed in Open Council, signed, and sealed. CARRIED

## 8.3 Renewal of the Osnabruck Forest Memorandum of Understanding with the SDG Ontario Woodlot Association

#### Resolution No. 2022-84

Moved by Councillor Smith

Seconded by Councillor Wert

THAT By-law No. 5349, being a By-law to enter into a five-year, renewable, Memorandum of Understanding with the Stormont, Dundas and Glengarry Chapter of the Ontario Woodlot Association to develop educational and recreational opportunities at the Osnabruck Forest, be read and passed in Open Council, signed and sealed. CARRIED

## 8.4 Xplornet Municipal Access Agreement

#### Resolution No. 2022-85

**Moved by** Councillor MacDonald **Seconded by** Councillor Byvelds THAT By-law No. 5350, being a By-law to enter into a Municipal Access Agreement with Xplornet for the expansion of their broadband network, be read and passed in Open Council, signed and sealed CARRIED

#### 9. Consent Agenda

## Resolution No. 2022-86

**Moved by** Councillor Gardner **Seconded by** Councillor Fraser THAT all items listed under the Consent Agenda section of the agenda be received for information purposes. CARRIED

- 9.1 Monthly Activity Summaries
- 9.2 Monthly Financial Summary
- 9.3 SDG Library Branch Reports
- 9.4 Ministry of Solicitor General letter re: EMCPA Compliance
- 9.5 Ministry of Municipal Affairs and Housing letter re: Reopening Ontario Act
- 9.6 Integrity Commissioner Services Annual Report 2021
- 9.7 River Institute Thank You Letter
- 9.8 Township of North Stormont Resolution re: North Stormont Public School
- 9.9 United Counties of Prescott and Russell re: GFL Proposal
- 9.10 Upper Canada District School Board Letter re: North Stormont Public School

#### 10. Boards and Committees

Council members provided updates on various board and committee activities.

#### 11. Key Information

#### 11.1 Physician Recruitment

CAO Simpson provided a report on physician recruitment and the Glengarry Memorial Hospital's financial request.

Council discussed the complexities of physician recruitment and requested that the matter be brought back at a future meeting for further discussion.

## 11.2 Update on a Potential Automatic School Bus Stop Arm Camera Program

Director of Corporate Services/Clerk Casselman provided a report on a potential automatic school bus stop arm camera program. Staff will stay in regular contact with the program partners and continue to communicate updates to Council.

### 11.3 Asset Management Planning Update

Director of Finance Russell provided an update on the Asset Management Plan timelines. PSD Citywide consulting team has been retained to assist in completing the remaining components. The plan will be presented at the Council meeting in June.

#### 11.4 Roads Rationalization Policy Framework - April Update

Director de Haan reported that in accordance with the Draft Roads Rationalization Policy Framework the working group will commence the review of the Finch Roxborough Road. Councillor Byvelds agreed to participate as the Warden's designate on the working group.

#### 11.5 2023/2024 Snowplow Purchase - Update

Director de Haan provided information on the 2023/2024 snowplow purchase. He stated that staff will continue to investigate alternative procurement methods and report back to Council.

## 12. Motions and Notices of Motions

#### 13. Petitions

#### 14. Miscellaneous Business

#### 14.1 Resolution - Support for Ukraine

Resolution No. 2022-87 Moved by Councillor Jaworski Seconded by Councillor Byvelds

#### WHEREAS Ukraine

is facing an unprecedented and unjustified attack on their sovereignty and way of life; and

**WHEREAS** every day, news stories and photographic and video images describing the tenacity and bravery of the Ukrainian people and President Volodymyr Zelensky are being distributed around the world; and

**WHEREAS** the United Counties of Stormont, Dundas and Glengarry stands with other communities around the world, and all the people of Ukraine to strongly condemn this unprovoked attack;

**THEREFORE BE IT RESOLVED THAT** our thoughts are with the people of Ukraine during this deeply troubling time; and

**THAT** we support the rights of Ukrainian people to live in a peaceful, prosperous, and sovereign country;

**THAT** we will continue to show support to Ukraine and the Ukrainian community by continuing to raise the Ukrainian flag at the County Administration Building; and

**THAT** Council supports the request from Prince Edward County to donate to this cause and authorizes a humanitarian donation of \$5,000 to the Ukraine Humanitarian Crisis Appeal of the Canadian Red Cross, to be funded from the Council Donation Reserve, and encourages other Ontario municipalities to also donate;

**THAT** Council urges the federal and provincial levels of government to cooperate and work with agencies such as the Ukrainian-Canadian Congress to expedite appropriate resettlement and streamline the immigration process for those fleeing Ukraine in this time of urgent need;

**THAT** Council request that its provincial association AMO, and federal association FCM, immediately advocate for strong Canadian support to the International Criminal Court's decision to investigate alleged Russian war crimes against humanity in Ukraine; similar Canadian support and advocacy should also be pursued at the International Court of Justice (The Hague); and

**THAT** this motion be sent to the Ukrainian Embassy, the Russian Embassy, the Federation of Canadian Municipalities (FCM), the Association of Municipalities Ontario (AMO), the Eastern Ontario Wardens' Caucus (EOWC) and MP Eric Duncan. CARRIED

#### 15. Unfinished Business Summary

# 16. Closed Session

Resolution No. 2022-88 Moved by Councillor MacDonald Seconded by Councillor Smith THAT Council proceed in-camera pursuant to Section 239 (2) (b) of the *Municipal Act, 2001* - personal matters about an identifiable individual, including municipal or board employees: Human Resources Matter. CARRIED

Resolution No. 2022-89 Moved by Councillor Fraser Seconded by Councillor Gardner THAT Council rise and reconvene without reporting. CARRIED

### 17. Ratification By-law

### Resolution No. 2022-90

**Moved by** Councillor MacDonald **Seconded by** Councillor Fraser THAT By-Law No. 5351, being a by-law to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed. CARRIED

### 18. Adjournment by Resolution

### Resolution No. 2022-91

**Moved by** Councillor MacDonald **Seconded by** Councillor Smith THAT Council adjourn to the call of the Chair. CARRIED

Warden

Clerk

## **INFORMATION REPORT**

SOUTH Solution of the second s	<b>REPORT TO:</b>	Council of the Township of South Glengarry
	MEETING DATE:	May 2, 2022
	SUBJECT:	Ontario Municipal Water Association – The Great Resignation
	PREPARED BY:	Sarah McDonald, P. Eng., GM Infrastructure Services

The **Ontario Municipal Water Association** (OMWA) represents more than 180 Municipalities and Public Drinking Water Authorities in Ontario, serving more than seven million customers, and includes elected, appointed and management representatives. OMWA is oriented towards action aimed at ensuring the best possible safety, quality, reliability and sustainability of drinking water in Ontario.

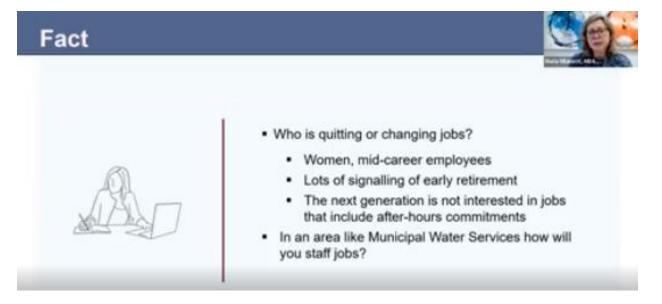
On Wednesday April 13, 2022, OMWA hosted a webinar called **The Great Resignation and the Challenge of Hiring and Retaining Staff**. It was attended by S. McDonald and D. Seguin from the Township of South Glengarry. While the webinar was hosted by the OMWA and focused on the recruitment and retention of Water Operators, the concepts and discussion points apply to Infrastructure as a whole. A few of the key slides are captured below for Township Council's reference and consideration.

The webinar is available to view at <a href="https://omwa.org/wednesday-april-13-2022/">https://omwa.org/wednesday-april-13-2022/</a>



# 1. The Great Disconnect

# 2. After-Hours Commitments vs. Operational Needs



# 3. Getting new People into the Municipal Water Space in Ontario

# What Will This Mean Long-Term?



### Organizational knowledge is disappearing

- · Focus on training and getting new people into the Municipal Water space in Ontario
- · 1 in 4 women are considering downshifting, so they will also need to catch up
- Do whatever you can to retain those you have already

### People have a chance to decide and assert what they really want

- · All industries need good technical people, and the "war for talent" is now real
- Employees don't know what is happening tomorrow so they act for themselves, focusing on their priorities
- · How can you make your workplace an attractive option?

# **INFORMATION REPORT**

SOUTH GLENGARRY Ontaria's Celtic Heartland	<b>REPORT TO:</b>	Council of the Township of South Glengarry
	MEETING DATE:	May 2, 2022
	SUBJECT:	North Lancaster Landfill – Annual Report (Update)
	PREPARED BY:	Sarah McDonald, P. Eng., GM Infrastructure Services

WSP Canada Inc. (WSP) undertakes the annual monitoring and reporting requirements for the North Lancaster Waste Disposal Site (WDS), on behalf of the Township and in accordance with the Environmental Compliance Approval No. A481403. Recently, the 2021 Annual Monitoring Report for the North Lancaster WDS was submitted to the Ontario Ministry of the Environment, Conservation and Parks for review.

The 2021 Annual Monitoring Report is a comprehensive 53-page document (plus appendices) that describes the WDS's physical setting, the monitoring program, the monitoring data, an assessment of the data, conclusions and recommendations. The recommendations from the 2021 Annual Monitoring Report include:

- Monitoring of groundwater should continue semi-annually as per the monitoring program outlined in the ECA. With the concurrence of the homeowners, the domestic wells should continue to be sampled annually. Surface water monitoring should be undertaken in the spring, summer, and fall of each year as per the monitoring program outlined in the ECA.
- 2. All WDS perimeter ditches should be inspected to identify possible leachate seep(s) and erosion of ditch banks.
- 3. Further investigation is needed to confirm the viability of S-2 as a downstream surface water location due to the clearing works taking place proximate to this surface water monitoring station. An alternate location may have to be identified.
- 4. The waste mound <u>lifespan could likely be extended approximately two (2)</u> <u>years</u> (to 2030) with the appropriate use of interim cover material (i.e. ensuring adequate compaction of the waste, improving the waste to cover ratio, removing daily/interim cover before adding the next lift of waste).
- 5. Placement of interim cover should be limited to the required quantity.

- 6. Annual topographic surveys of the waste footprint should be conducted to confirm the fill rate and to ensure filling occurs within the footprint boundary. The waste mound and surrounding area should be surveyed using a suitable method in late fall.
- 7. Record keeping should be improved to include staff visits/purpose, on-site inspections, maintenance and litter clean-up logs, and improved cover placement/quantity logs. Additionally, improved record-keeping should be implemented for materials segregated from landfilling as part of diversion initiatives.
- 8. When the compactor is inoperable, the Township should consider retaining a contractor to complete compaction or acquiring a rental unit.



COCO PAVING INC. 994 Moodie Drive, Building 4 Ottawa, ON, K2R 1H3 Tel: (613) 907-7283 Fax: (613) 721-4097

DATE: April 12, 2022

RE: Road Closure Notification Township of South Glengarry SN40043 Second Line Rd Bridge Rehabilitation

To whom it may concern,

Please be advised that Coco Paving will be working with Mcintosh Perry on rehabilitating the Second Line Rd bridge from April 19, 2022 to Early August 2022. This bridge work will require a full road closure from the intersection of Concession Rd 7 and Greg Norman Rd to the intersection of Concession Rd 6 and Second Line Rd. A detour complete with signage will be in place as of April 19, 2022. See Detour Plan attached below as well as our emergency list for the project.

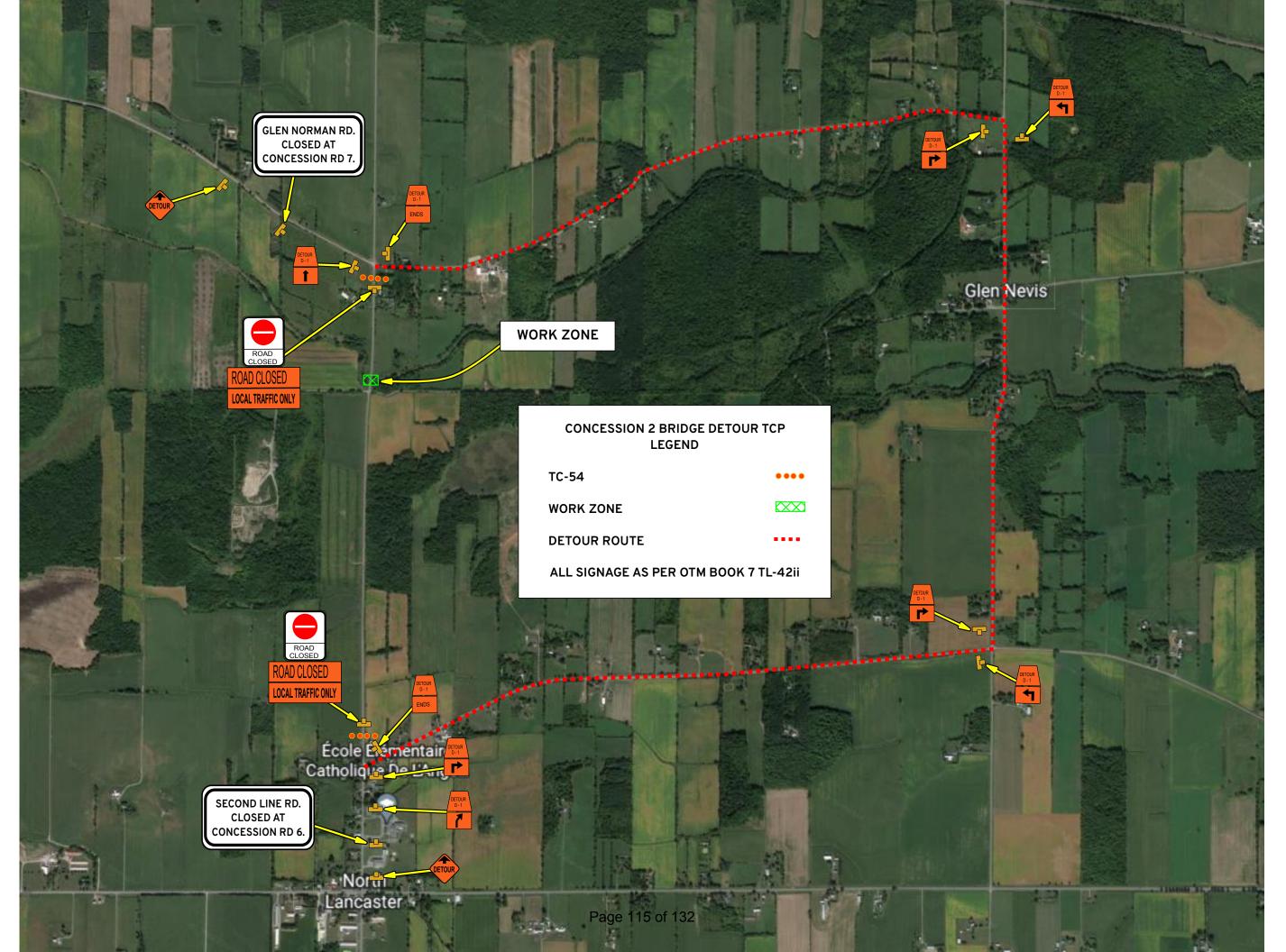
Please feel free to contact us if you have any questons or concerns.

Thank you for your patience,

Regards,

Jordan Fequet

Jordan Fequet Project Coordinator, Coco Paving Inc. (613)-875-4950



www.invarion.com



# EMERGENCY CONTACT LIST – SECOND LINE RD BRIDGE

# PROJECT DETAILS

CONTRACT: Township of South Glengarry - Second Line Rd Bridge Rehabilitation

CONTRACT NO. SN30043

START DATE: April 19, 2022

END DATE: August 15, 2022

# EMERGENCY CONTACTS:

NAME	POSITION	EMAIL	PHONE NUMBER
Luc Choquette	Project Manager Coco Paving Inc.	LChoquette@cocogroup.com	(613) 438-0030
Rob McLaren	Contract Administrator McIntosh Perry	r.mclaren@mcintoshperry.com	(613) 804-0369
Sarah McDonald	General Manager of Infrastructure Township of South Glengarry	smcdonald@southglengarry.con	n (613) 347-1166

**Ministry of the Solicitor General** 

Office of the Fire Marshal

25 Morton Shulman Avenue Toronto ON M3M 0B1 Tel: 647-329-1100 Fax: 647-329-1143 Ministère du Solliciteur général

Bureau du commissaire des incendies

25, avenue Morton Shulman Toronto ON M3M 0B1 Tél.: 647-329-1100 Téléc.: 647-329-1143



MEMORANDUM TO:	Heads of Council / Chief Administrative Officers
FROM:	Tim Beckett Acting Ontario Fire Marshal
DATE:	April 14, 2022
SUBJECT:	O. Reg. 343/22: Firefighter Certification

Dear Heads of Council and Chief Administrative Officers,

I am writing to provide an update on the work that we have been doing on firefighter certification under the *Fire Protection and Prevention Act, 1997*.

I am pleased to let you know that O. Reg. 343/22: Firefighter Certification has been filed under the Act. It is available on e-Laws <u>here</u>.

Throughout the consultation period, we received tremendous feedback and support from municipalities, fire chiefs, and partner associations including the Ontario Association of Fire Chiefs, Ontario Professional Fire Fighters Association and the Fire Fighters Association of Ontario. The Office of the Fire Marshal (OFM) has been working collaboratively with all partners to understand the regulation and how the OFM can best support departments at the local level throughout the implementation period.

The final regulation reflects changes related to exceptions, transition, and certification standards in response to feedback received during the Regulatory Registry posting period and during the municipal technical briefings. This feedback assisted in finalizing the firefighter certification regulation, which provides flexibility for local municipalities, while supporting firefighter and public safety.

With this regulation, we are not asking that firefighters train to higher levels than they already are. Certification is a process of verification, ensuring that a firefighter is trained to the standard they are required to perform, as set out in the level of service determined by a municipal council or territory without municipal organization.

Mandatory certification in Ontario will validate the training that firefighters receive and, in turn, will create safer communities.

Many of the comments received with respect to implementation have also been or will be addressed in the coming months. For instance, to address capacity pressures within the OFM, we are already increasing the staff complement for both the Ontario Fire College (OFC) and our Academic Standards and Evaluation Unit. This will ensure that we can respond to the current and ongoing demand for training and certification across Ontario.

We also continue to refine and enhance both our Adjunct Instructor and Regional Training Centre models to meet provincial demand. Learning Contract accessibility has been expanded allowing fire departments that already train together to continue to do so in order to achieve certification. The OFC will also be working with fire departments to increase their own internal training capacity and will be exploring opportunities to provide additional training for senior officers through upcoming seminars, conferences and webinars.

At the same time, we heard from many departments that purchasing textbooks and other training essentials is challenging. We have therefore explored options with the Fire Marshal's Public Fire Safety Council (FMPFSC) to look at supports that they can provide on the procurement of textbooks and other materials. The FMPFSC is supportive of the certification file and will be finalizing options that will be communicated to fire departments shortly.

I am pleased that we have been able to work so collaboratively with municipalities, fire departments, and other partners to have this regulation finalized. With a long implementation window, we are confident that certification is achievable and look forward to working with firefighters across Ontario as this regulation is operationalized.

Sincerely,

Tim Beckett Acting Fire Marshal

c: Mario Di Tommaso, O.O.M. Deputy Solicitor General, Community Safety MULTI-MUNICIPAL WIND TURBINE WORKING GROUP

TOM ALLWOOD, COUNCILLOR, GREY HIGHLANDS, CHAIR STEVE ADAMS, COUNCILLOR, BROCKTON, VICE-CHAIR 1925 BRUCE ROAD 10, BOX 70, CHESLEY, ON NOG 1L0 <u>519-363-3039</u> FAX: <u>519-363-2203</u> deputyclerk@arran-elderslie.ca

April 22, 2022

Dear Mayor and Members of Council,

The mandate of the Multi Municipal Working Group (MMWTWG) is to share, discuss and advocate best practices and other means to address mutual concerns regarding proposals to locate and install industrial/commercial wind generation facilities to all the relevant Government Ministries and Agencies.

At the April 14, 2022 meeting of the Multi-Municipal Wind Turbine Working Group passed the following resolution:

Agenda Number: 7.2.4 Resolution No. MMWTWG-2022-17 Title: Setback Recommendation Date: Thursday, April 14, 2022

# Moved by: Bill Palmer - Citizen - Municipality of Arran-Elderslie Seconded by: Bob Purcell - Mayor - Municipality of Dutton Dunwich

To address concerns related to noise and the public safety of citizens, the Multi Municipal Wind Turbine Working Group recommends that the following setbacks from wind turbines should be adopted in each municipality:

- 1. 2000 metres from any wind turbine and any noise receptor, including homes, schools, places of worship, and locations where citizens go for relaxation, such as parks and community centres.
- 2. 1200 metres from any wind turbine and the lot line of any nonparticipating citizen, or a place where a citizen can access, such as public roadways, or waterways.

Further, that the Recording Secretary is empowered to prepare a letter to all municipalities in Ontario and the responsible Ministries, (Ministry of the Environment Conservation and Parks, and Ministry of Municipal Affairs) to be signed by the chair of the MMWTWG for immediate release.

# CARRIED

Through changes made to the Planning Act in 2019, the province returned powers to municipalities to ensure that they have the final say on energy projects in their community. Proponents of new projects need to confirm that their project is permitted by the municipalities' zoning bylaws. Now that there are reports that sites are being sought for new wind turbines, it is timely that municipalities review the provisions in their zoning bylaws and update them as appropriate.

Key elements in zoning bylaws are setbacks between activities. While experience with the existing wind turbine projects in Ontario and changes in other jurisdictions indicate that the current provincial setbacks are inadequate to protect health of nearby residents. Municipalities are free to establish their own setbacks used in local bylaws. It is in this context that the MMWTWG is providing these recommendations to your municipality.

Attached is a summary of information related to setbacks. It includes a review of different setbacks based on a review by the Polish Public Institute of Health as well as information on setbacks used in other jurisdictions. The 2000 m setback from noise receptors is designed to provide protection from audible noise as well as low frequency noise and infrasound which travels greater distances that could occur from multiple turbines permitted by the current setback of 550 metres. Similarly, although 1200 metres may be a larger distance than we have observed significant pieces of blades travel from the towers, it provides a buffer to give protection from fire, or shadow flicker, that can cause problems further than blade pieces fall.

The Multi-Municipal Wind Turbine Working Group invites the participation of all municipalities across Ontario. To obtain details regarding the group's mandates, Terms of Reference and how to be come a Member, please reach out to our Recording Secretary, Julie Hamilton at <u>deputyclerk@arran-elderslie.ca</u>. Size in numbers provides a louder voice to be heard!

Warmest Regards, On behalf of the Chair, Tom Allwood

Julistamitten

Julie Hamilton, Recording Secretary Deputy Clerk Municipality of Arran-Elderslie, 1925 Bruce Road 10, PO Box 70 Chesley, ON NOG 1L0 519-363-3039 ext. 105 <u>deputyclerk@arran-elderslie.ca</u> c. Honourable David Piccini, Minister of Environment, Conservation and Parks, <u>minister.mecp@ontario.ca</u>, Honourable Steve Clark, Minister of Municipal Affairs and Housing, <u>minister.mah@ontario.ca</u>

Encl.

# **Setback Information**

# **Current Ontario Rules – Regulation 359/09**

Receptors	550 metres	Audible noise only based on 40 dBA
Property Lines	Blade length plus 10 metres	Typically 60 metres

#### **Polish Public Health Institute Review** Audible Noise .5 to .7 km No adjustments for pulsing/tonal quality Total Noise 1.0 to 3 km Includes low frequency noise & pulsing/tonal adjustments Shadow Flicker 1.2 to 2.1 km Depends on height of turbine Ice Throw .5 to .8 km Fragments of ice thrown from blades **Turbine Failure** .5 to 1.4 km Potential distance for blade fragments

# **Examples of Setbacks**

Jurisdiction	Set-back	Comments
Dutton-Dunwich, ON	2,000 M	To receptors
Mason County, Kentucky	1,600 M	To property line
Caratunk County, Maine	2,414 M	To property line
Wyoming	1,110 M	5.5 X height to property line
Bavaria, Germany	2,073 M	10 X hub height plus blade length
Sachsen, Germany	1,380 M	10 X hub height
Northern Ireland	1,386 M	10 X rotor diameter
Poland	2,073 M	10 X hub height plus blade length



1514 County Road 2, P.O. Box 130, Mallorytown, ON K0E 1R0 T 613.923.2251 F 613.923.2421

www.Mallorytown.ca

April 20, 2022

via email kcampeau@southglengarry.com

Township of South Glengarry 6 Oak Street PO Box 220 Lancaster, ON KOC 1N0

Dear Mayor and Council:

Please be advised, at their regular meeting on the evening of April 19, 2022, the Council of the Township of Front of Yonge passed the following motion:

"Moved by Gail Williams and seconded by Carson Massey that Council endorse the resolution of the Township of South Glengarry regarding municipal requirements for abandoned cemeteries.

Carried- Roger Haley, Mayor"

Sincerely,

Jennifer Ault



April 20, 2022

Honourable Steve Clark, Minister of Municipal Affairs and Housing Via Email

## Re: Build it Right the First Time

Please be advised that Council for the Town of Halton Hills at its meeting of Monday, April 11, 2022, adopted the following Resolution:

### Resolution No. 2022-0077

WHEREAS The Town of Halton Hills made a commitment through its Climate Change Emergency Resolution adopted in May 2019 to reach net-zero GHG emissions by the year 2030, which is consistent with the current scientific data indicating that this is required by all jurisdictions if we are to avoid catastrophic climate-related events;

AND WHEREAS Residential and commercial buildings account for 33% of the GHG emissions in Halton Hills;

AND WHEREAS The Town of Halton Hills is actively implementing its Low Carbon Transition Strategy and has committed millions of dollars in the current budget to upgrade energy efficiency in its corporate building stock;

AND WHEREAS The Town of Halton Hills has adopted its third upgraded iteration of its Green Development Standards to ensure that all new buildings are built above the current Ontario Building Code mandatory requirements;

AND WHEREAS the Ministry of Municipal Affairs and Housing is consulting on changes for the next edition of the Ontario Building Code (ERO #019-4974) that generally aligns with the draft National Model Building Code except it does not propose adopting energy performance tiers, it does not propose timelines for increasing minimum energy performance standards step-by-step to the highest energy performance tier, and according to Efficiency Canada and The Atmospheric Fund, it proposes adopting minimum energy performance standards that do not materially improve on the requirements in the current Ontario Building Code;

AND WHEREAS The greenhouse gas reduction targets set out in municipal climate Change strategies across the province will not be achievable without a commitment by the Provincial government to use this opportunity with respect to updates to Ontario Building Code to upgrade the energy efficiency of all new builds in line with other Provinces and the National Standards;

AND WHEREAS ensuring that all new buildings in the Province of Ontario are built to the highest energy efficiency means that they will not need expensive retrofits in the future and the cost of heating and cooling these buildings will be reduced from the moment they are first occupied;



AND WHEREAS the lack of strong energy efficiency standards in the current and proposed OBC have resulted in the costly development of local green development standards as individual municipalities are forced to negotiate energy upgrades as they strive to meet their GHG reduction goals (Halton Hills, Toronto, Whitby, Pickering, City of Waterloo);

THEREFORE BE IT RESOLVED THAT Council request the Province of Ontario to include energy performance tiers and timelines for increasing minimum energy performance standards step-by-step to the highest energy performance tier in the next edition of the Ontario Building Code, consistent with the intent of the draft National Model Building code and the necessity of bold and immediate provincial action on climate change;

AND FURTHER THAT if the OBC is not upgraded to the National Model Building Code that municipalities be given the authority to adopt a higher level of energy efficiency consistent with the National Building Code;

AND FURTHER THAT this resolution be provided to the Minister of Municipal Affairs and Housing, to Halton MPP's to the leaders of all Provincial political parties and to all Ontario Municipalities.

Attached for your information is a copy of Resolution No. 2022-0077.

If you have any questions, please contact Valerie Petryniak, Town Clerk for the Town of Halton Hills at <u>valeriep@haltonhills.ca</u>.

Sincerely,

Melissa Lawr Deputy Clerk – Legislation

cc. Halton MPP's leaders of all Provincial political parties all Ontario municipalities

# TOWN OF HALTON HILLS

# THE CORPORATION OF THE TOWN OF HALTON HILLS

**Resolution No**.: 2022-0077

Title: Build it Right the First Time

**Date:** April 11, 2022

Moved by: Councillor J. Fogal

Seconded by: Mayor R. Bonnette

Item No. 15.3

WHEREAS The Town of Halton Hills made a commitment through its Climate Change Emergency Resolution adopted in May 2019 to reach net-zero GHG emissions by the year 2030, which is consistent with the current scientific data indicating that this is required by all jurisdictions if we are to avoid catastrophic climate-related events;

AND WHEREAS Residential and commercial buildings account for 33% of the GHG emissions in Halton Hills;

AND WHEREAS The Town of Halton Hills is actively implementing its Low Carbon Transition Strategy and has committed millions of dollars in the current budget to upgrade energy efficiency in its corporate building stock;

AND WHEREAS The Town of Halton Hills has adopted its third upgraded iteration of its Green Development Standards to ensure that all new buildings are built above the current Ontario Building Code mandatory requirements;

AND WHEREAS the Ministry of Municipal Affairs and Housing is consulting on changes for the next edition of the Ontario Building Code (ERO #019-4974) that generally aligns with the draft National Model Building Code except it does not propose adopting energy performance tiers, it does not propose timelines for increasing minimum energy performance standards step-by-step to the highest energy performance tier, and according to Efficiency Canada and The Atmospheric Fund, it proposes adopting minimum energy performance standards that do not materially improve on the requirements in the current Ontario Building Code;

AND WHEREAS The greenhouse gas reduction targets set out in municipal climate Change strategies across the province will not be achievable without a commitment by the Provincial government to use this opportunity with respect to updates to Ontario Building Code to upgrade the energy efficiency of all new builds in line with other Provinces and the National Standards;

AND WHEREAS ensuring that all new buildings in the Province of Ontario are built to the highest energy efficiency means that they will not need expensive retrofits in the future and the cost of heating and cooling these buildings will be reduced from the moment they are first occupied;

AND WHEREAS the lack of strong energy efficiency standards in the current and proposed OBC have resulted in the costly development of local green development standards as individual municipalities are forced to negotiate energy upgrades as they strive to meet their GHG reduction goals (Halton Hills, Toronto, Whitby, Pickering, City of Waterloo);

THEREFORE BE IT RESOLVED THAT Council request the Province of Ontario to include energy performance tiers and timelines for increasing minimum energy performance standards step-by-step to the highest energy performance tier in the next edition of the Ontario Building Code, consistent with the intent of the draft National Model Building code and the necessity of bold and immediate provincial action on climate change;

AND FURTHER THAT if the OBC is not upgraded to the National Model Building Code that municipalities be given the authority to adopt a higher level of energy efficiency consistent with the National Building Code;

AND FURTHER THAT this resolution be provided to the Minister of Municipal Affairs and Housing, to Halton MPP's to the leaders of all Provincial political parties and to all Ontario Municipalities.

Mayor Rick Bonnette



April 21, 2022

Prime Minister Justin Trudeau 80 Wellington Street Ottawa, ON K1A 0A2

Dear Prime Minister Trudeau:

# **Re: New Home Tax Rebate Program**

At the regular Council meeting held on April 19, 2022, the Council for the Corporation of the Town of South Bruce Peninsula discussed the New Home Tax Rebate Program. Our Council is focused on increasing the instances where both attainable and affordable housing are available to more residents of not only South Bruce Peninsula, but all across Canada. Council is pleased that the New Home Tax Rebate Program exists, and they applaud the government's commitment to assisting new home buyers.

Council, in their review of the program, respectfully requests that the Federal Government reconsiders their portion of the program. Council is encouraged by the Province of Ontario's program and would like to see the Federal Government either mirror the rebate program implemented by the Province of Ontario, or alternatively, increase the purchasing threshold to an amount which is greater than the current \$450,000 ceiling. In today's housing market, the instances of new houses being purchased for anything under \$450,000 is extremely rare, making the receipt of Federal rebate money not possible for most new home buyers.

Council adopted resolution R-144-2022 which is attached to this correspondence. We look forward to your consideration of this important issue and receiving a response with regard to same.

Should you have any questions, please do not hesitate to contact our office.

Youns very truly, ackson Janice Jackson

Mavor 519-534-1400 ext 200 janice.jackson@southbrucepeninsula.com

Enclosure

cc: Premier Doug Ford, MP Alex Ruff, MPP Bill Walker, all Ontario municipalities

Page 81/29

Tel: 519-534-1400 1 



Excerpt from Council Meeting Minutes – April 19, 2022

# 28. Notice of Motion – Mayor Jackson, New Home Tax Rebate Program

Discussion included the purchasing of homes and the government programs.

## R-144-2022

It was Moved by J. Jackson, Seconded by K. Durst and Carried

Whereas attainable housing has been a concern for residents across Canada;

And whereas attainable housing is a priority for all levels of government;

And whereas the Government of Canada and the Province of Ontario have implemented HST and GST rebate programs for those purchasing newly constructed and majorly renovated homes;

And whereas the Province of Ontario rebate program applies to the first \$400,000 of the purchase price of the new home and land, as the case may be, with a maximum rebate of \$24,000;

And whereas the Government of Canada rebate program applies only to new home and land purchases, as the case may be, under \$450,000, with an incremental decrease in rebate as the purchase price reaches \$450,000 and the maximum rebate being \$6,000;

And whereas the cost of new home construction has risen exponentially such that the majority of Canadians cannot afford to purchase a newly constructed home;

And whereas the Province of Ontario rebate program goes a long way toward assisting Ontarians purchase newly constructed homes.

**Now therefore** be it resolved that the Corporation of the Town of South Bruce Peninsula requests that the Government of Canada reviews its rebate program and considers implementing their rebate program in the same manner as that of Ontario meaning that there is no incremental decrease applied to the rebate and instead a maximum rebate is established for new home purchases under \$450,000;

And that alternatively, if the Government of Canada does not see fit to mirror the rebate program of the Province of Ontario, that the Government of Canada increases its new home purchasing threshold to an amount significantly higher than \$450,000 which is reflective of today's housing market;

**And further that** Council's position on this matter is circulated to Prime Minister Justin Trudeau, Premier Doug Ford, MP Alex Ruff, MPP Bill Walker and all municipalities in Ontario.

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# THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY BY-LAW NUMBER 32-2021 FOR THE YEAR 2022

# BEING A BY-LAW A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

**WHEREAS** s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

**AND WHEREAS** it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

# NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

- 1. **THAT** the action of the Council at its regular meeting of May 2, 2022 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
- 2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
- THAT if due to the inclusion of a particular resolution or resolutions this Bylaw would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
- 4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other bylaws shall take precedence. Where a "Confirming By-law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

# READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 2<sup>ND</sup> DAY OF MAY 2022.

MAYOR: CLERK: