

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES**

**May 15, 2023, 7:00 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang,
Councillor Stephanie Jaworski, Councillor Sam McDonell and
Councillor Trevor Bougie

STAFF Acting CAO/Clerk Kelli Campeau, GM Finance/Treasurer

PRESENT: Suday Jain, GM Planning, Building & Enforcement Joanne
Haley, GM Infrastructure Services Sarah McDonald, GM
Parks, Recreation and Culture Sherry-Lynn Servage, Fire
Chief Dave Robertson, Deputy Clerk Kayce Dixon and Deputy
Treasurer Kaylyn MacDonald.

1. CALL TO ORDER

Resolution No. Resolution 150-2023

Moved by Deputy Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the May 15, 2023 Council Meeting of the
Township of South Glengarry now be opened at 7:07 pm.

CARRIED

2. O CANADA

3. DISCLOSURE OF PECUNIARY INTEREST

3.1 Councillor McDonell - Glengarry Mental Health Initiative – Grants and
Donations Request (K. MacDonald)

Family member is a part of the organizing committee.

4. APPROVAL OF AGENDA

Added to the agenda:

-Items for Consideration - Proclamation for Public Hospital Appreciation
Week

Items pulled from the Consent Agenda

-10.d. Departmental Update - Finance Services

Resolution No. Resolution 151-2023

Moved by Councillor McDonell

Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry
approve the agenda as amended.

CARRIED

5. APPROVAL OF MINUTES

Resolution No. Resolution 152-2023

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT the minutes of the following meetings be adopted as amended:

- April 24, 2023 Special Meeting Minutes
- April 24, 2023 Public Meeting Minutes
- May 1, 2023 Previous Meeting Minutes

CARRIED

5.1 Special Meeting Minutes - April 24, 2023

5.2 Public Meeting Minutes - April 24, 2023

5.3 Previous Meeting Minutes - May 1, 2023

6. PRESENTATIONS AND DELEGATIONS

7. ACTION REQUESTS

7.1 Glengarry Mental Health Initiative – Grants and Donations Request (K. MacDonald)

Councillor McDonell declared a conflict on this item. (Family member is a part of the organizing committee.)

Resolution No. Resolution 153-2023

Moved by Deputy Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 67-2023 be received and that (choose one the Council of the Township of South Glengarry hereby allocates \$2,500 to the Glengarry Mental Health Initiative.

CARRIED

7.2 Generator Request – Lancaster Legion (S. Servage)

Resolution No. Resolution 154-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 68-2023 be received and that Council direct staff to move forward with researching generator options for the facility and return with a staff report regarding cost options.

CARRIED

7.3 Davenco Canada Official Plan Amendment (J. Haley)

Resolution No. Resolution 155-2023

Moved by Councillor McDonell
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 69-2023 be received and that the Council of the Township of South Glengarry recommends to the United Counties of Stormont, Dundas and Glengarry to approve the proposed Official Plan Amendment #17.

CARRIED

7.4 Request to Alter Green Road - Gore / Spring Creek (S. McDonald)

Resolution No. Resolution 156-2023

Moved by Councillor Bougie
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 70-2023 be received and that, with respect to the request to alter the Unopened Road Allowance at PIN 67124-0281 and PIN 67124-0083, the Council of the Township of South Glengarry direct Administration to authorize the alteration of the unopened road allowance identified as PIN 67124-0083 for a distance up to 200 metres in each direction from Spring Creek Road, with constraints on both the allowed width and the expectation for future maintenance; and to provide no authorization for alteration of the unopened road allowance identified as PIN 67124-0281.

CARRIED

7.5 Award of RFP 09-2023 - Reconstruction of Warren, Middle and Bethune Streets in Williamstown (S. McDonald)

Resolution No. Resolution 157-2023

Moved by Deputy Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 71-2023 be received and that Tender #09-2023 for the Reconstruction of Warren Street, Middle Street, and Bethune Street be awarded to Clarence McDonald Exc. Ltd. per their submission of \$970,566.80, plus HST and furthermore that the Mayor and Clerk be authorized to sign any relevant documents.

CARRIED

8. BY-LAWS

8.1 Sapphire Estates Phase 5 – Dedication of 1-Foot Reserve (S. McDonald)

Resolution No. Resolution 158-2023

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT BE IT RESOLVED THAT Staff Report 72-2023 be received and that By-law 32-2023, being a by-law to remove the 1-foot reserves legally described as Parts 2, 3, and 4 of Block 14 on Plan 14M-5 in the Sapphire Estates Subdivision be read a first, second and third time, passed signed and sealed in open council this 15th day of May 2023.

CARRIED

8.2 Rayna Holding Group Ltd. Zoning By-law Amendment (J. Haley)

Resolution No. Resolution 159-2023

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 73-2023 be received and that By-law 33-2023, being by-law to amend By-law 38-09 to rezone the property described as Part of Lot 18, Concession 2 IL, being Part 1 of registered plan 14R-1697 and Part 1 of registered plan 14R-5302, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6227 Boundary Road from Highway Commercial (CH) to Highway Commercial (CH) Exception - Eight (CH-8) to permit a Retail Store as a permitted use on the subject property be read a first, second and third time, passed, signed and sealed in open Council this 15th day of May 2023. The Council of the Township of South Glengarry confirms that no comments from the public were received on this application therefore there was no effect on the decision.

CARRIED

8.3 Trottier Zoning By-law Amendment (J. Haley)

Resolution No. Resolution 160-2023

Moved by Deputy Lang

Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 74-2023 be received and that By-law 34-2023, being by-law to amend By-law 38-09 to rezone the property described as Part of Lot 26, Concession 1, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 6235 58th Avenue, Lancaster from Limited Service Residential (LSR) & Flood Plain Holding (FP-H) to Limited Services Residential Exception – Fourteen (LSR-14) and Flood Plain - Holding (FP-H) to permit a secondary dwelling unit on the property and to reduce the watercourse setback to the canal from 30 meters to 15 meters to the proposed secondary dwelling unit be read a first, second and third time, passed, signed and sealed in open council this 15th day of May 2023. The Council of the Township of South Glengarry confirms that no comments from the public were received on this application therefore there was no effect on the decision.

CARRIED

8.4 Appointment of Marriage Solemnization and Marriage Licence Services (K. Campeau)

Resolution No. Resolution 161-2023

Moved by Deputy Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 75-2023 be received and that By-law 35-2023, being a by-law to authorize the civil marriage solemnization and issuance of marriage licences in the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open council this 15th day of May 2023.

CARRIED

9. ITEMS FOR CONSIDERATION

9.1 Proclamation - Public Hospital Appreciation Week

9.2 Departmental Update - Finance Services (April 2023)

10. CONSENT AGENDA

Resolution No. Resolution 162-2023

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council accepts the items listed on the Consent Agenda.

CARRIED

10.1 2022 Emergency Planning Annual Compliance (J. Haley)

10.2 First Quarter 2023 Building Permit Activity (C. Raabe)

10.3 Departmental Update - Corporate Services (April 2023)

10.4 Departmental Update - Infrastructure Services (Feb-April 2023)

10.5 Departmental Update - Planning, Building & Enforcement (March and April 2023)

10.6 Departmental Update - Parks, Recreation and Culture (April 2023)

10.7 Committee of Adjustment Minutes - April 24, 2023

10.8 RRCA Board Meeting Highlights - April 20, 2023

10.9 SDG County Council Draft Minutes - April 24, 2023

10.10 Public Information Centre Notice - Glen Walter Water Tower

10.11 Integrity Commissioner Annual Report - 2022

10.12 MPAC 2022 Annual Report

10.13 Letter - Enbridge - Locate Charges

10.14 Support Resolution - Bonfield Township

10.15 Support Resolution - Township of Armour

11. CLOSED SESSION

Resolution No. Resolution 163-2023

Moved by Councillor Jaworski

Seconded by Deputy Lang

BE IT RESOLVED THAT Council convene to Closed Session at 8:08 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001;

(d) labour relations or employee negotiations

Specifically: Information Report - Staffing Matter

(k) a position, plan, procedure, criteria, or instruction to be applied to any negotiations

Specifically: instructions to be applied to negotiations

CARRIED

Resolution No. Resolution 164-2023

Moved by Councillor Bougie

Seconded by Deputy Lang

BE IT RESOLVED THAT Council rise and reconvene at 9:36 pm without reporting.

CARRIED

Resolution No. Resolution 165-2023

Moved by Councillor McDonell

Seconded by Deputy Lang

BE IT RESOLVED THAT Administration be directed to carry out all actions as specified in the Closed Session minutes.

CARRIED

12. CONFIRMING BY-LAW

12.1 Confirming By-law 36-2023

Resolution No. Resolution 166-2023

Moved by Councillor McDonell

Seconded by Deputy Lang

BE IT RESOLVED THAT By-law 36-2023, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a

13. ADJOURNMENT

Resolution No. Resolution 167-2023

Moved by Deputy Lang

Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:39 pm.

Mayor

Clerk