

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
AGENDA**

Monday, March 6, 2023, 7:00 PM
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown

	Pages
1. CALL TO ORDER	
2. O CANADA	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. APPROVAL OF AGENDA	
Additions, Deletions or Amendments	
All matters listed under Consent are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.	
5. APPROVAL OF MINUTES	
5.a Previous Meeting Minutes - February 21, 2023	3
5.b Special Meeting Minutes - February 22, 2023	9
6. PRESENTATIONS AND DELEGATIONS	
7. ACTION REQUESTS	
7.a 2023 Taxation and Water/Wastewater Budgets (S. Jain)	11
7.b CLRC Refrigeration Plant Condenser (S. Servage)	13
7.c Safety On Wheels Bike Rodeo – Optimist Club of Lancaster (S. Servage)	15
7.d Raisin River Canoe Race – Request for Services (D. Robertson/S. Servage)	18
8. BY-LAWS	
8.a Amended By-law – Committee Appointments (K. Campeau)	22
9. ITEMS FOR CONSIDERATION	
10. CONSENT AGENDA	
10.a Fire Marshal's Certification Training Grant (D. Robertson)	26
10.b Regional Waste Management Working Group Update (S. McDonald)	29

10.c	Committee of Adjustment Minutes - February 21, 2023	32
10.d	RRCA Meeting Highlights - February 14, 2023	39
10.e	Resolution - Accuracy of Voters List (Township of Ashfield-Colborne-Wawanosh)	40
10.f	Resolution - Barriers for Women in Politics (Town of Grimsby)	41
10.g	Resolution - Changes to Municipal Heritage Register (Town of Grimsby)	43
10.h	Resolution - Declarations of Emergency for Homelessness, Mental Health and Opioid Addiction (Niagara Region)	46
10.i	Resolution - Oath of Office (Municipality of Trent Lakes)	50
11.	CLOSED SESSION	
12.	CONFIRMING BY-LAW	
12.a	Confirming By-law 19-2023	52
13.	ADJOURNMENT	

TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES

February 21, 2023, 7:00 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang,
Councillor Stephanie Jaworski, Councillor Sam McDonell and
Councillor Trevor Bougie

STAFF GM Corporate Services/Clerk Kelli Campeau, GM
PRESENT: Finance/Treasurer Suday Jain, GM Planning, Building &
Enforcement Joanne Haley, GM Parks, Recreation & Culture
Sherry-Lynn Servage, GM Infrastructure Services Sarah
McDonald, Fire Chief Dave Robertson, Director of Water &
Wastewater Dillen Seguin and Executive
Assistant/Communications Coordinator Michelle
O'Shaughnessy

1. CALL TO ORDER

Resolution No. 50-2023

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT the February 21, 2023 Council Meeting of the
Township of South Glengarry now be opened at 7:32 pm

CARRIED

2. O CANADA

3. DISCLOSURE OF PECUNIARY INTEREST

3.1 Councillor Jaworski - CLOSED SESSION

Declaration on the identifiable individual item as it involves a member of her
family.

4. APPROVAL OF AGENDA

Addition to the agenda:

- Closed Session - Labour Relations and Employee Negotiations

Resolution No. 51-2023

Moved by Councillor Bougie
Seconded by Deputy Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry
approve the agenda as amended.

CARRIED

5. APPROVAL OF MINUTES

Resolution No. 52-2023

Moved by Deputy Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Minutes of the following meetings, including any Closed Session minutes, be adopted as circulated:

- January 16, 2023 Public Meeting
- February 1, 2023 Committee of the Whole
- February 6, 2023 Regular Council Meeting

CARRIED

5.1 Committee of the Whole Minutes - February 1, 2023

5.2 Previous Meeting Minutes - February 6, 2023

5.3 Public Meeting Minutes - January 16, 2023

6. PRESENTATIONS AND DELEGATIONS

6.1 OPP Update - ASSgt. Norm Lamontagne

ASSgt. Lamontagne provided Council with an update on calls for service and provided statistics related to domestic violence calls as requested previously by Council.

6.2 Raisin River Canoe Race 50th Anniversary - Lissa Deslandes

Council directed Administration to bring forward a resolution in support of the request at the next Regular meeting.

6.3 Ontario Artisan Wineries - Craig MacMillan

Resolution No. 53-2023

Moved by Deputy Lang

Seconded by Councillor Jaworski

WHEREAS Non-Vintner Quality Alliance ("Non-VQA") wineries that sell 100% Ontario wine directly to a licensee (e.g. local restaurant) are subject to a Liquor Control Board of Ontario (LCBO) Mark-up and Wine Levy that are not imposed on a VQA direct delivery wine sale to a licensee

AND WHEREAS this results in significantly increased charges and reduced revenue for non-VQA wineries and effectively bars the direct sale of 100% Ontario Non-VQA wine to local licensees;

AND WHEREAS the resulting impact limits the development of local agri-tourism, rural economic diversification, and local partnerships;

AND WHEREAS the LCBO has the discretion to remove the Mark-up and Wine Levy on the direct delivery of 100% Ontario Non-VQA wine to a licensee and it would not require legislative amendments;

NOW THEREFORE BE IT RESOLVED THAT the Township of South Glengarry supports the elimination of the LCBO Mark-up and Wine Levy imposed on the direct delivery of 100% Ontario Non-VQA wine to a licensee

AND FURTHERMORE that this resolution be circulated to the Minister of Finance, the Minister of Municipal Affairs and Housing, the Minister of

Agriculture, Food and Rural Affairs, the Minister of Economic Development, Job Creation and Trade, the Minister of Red Tape Reduction and the Minister of Tourism, Culture and Sport.

CARRIED

7. ACTION REQUESTS

7.1 Approval of 2022 Water and Wastewater Annual Reports (D. Seguin)

Resolution No. 54-2023

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 25-2023 be received and that the Council of the Township of South Glengarry accept and approve the 2022 Annual Reports for the Redwood Estates, Lancaster and Glen Walter Water Treatment Plants and the Lancaster, Green Valley and Glen Walter Sewage Treatment Plants.

CARRIED

7.2 Drinking Water Quality Management Standard (DWQMS) Endorsement (D. Seguin)

Resolution No. 55-2023

Moved by Councillor Jaworski

Seconded by Councillor Bougie

BE IT RESOLVED THAT 26-2023 be received and that the Council of the Township of South Glengarry receive the Drinking Water Quality Management System Operation Plan Manual (DWQMS) V9 dated February 10, 2023, and that the Mayor and Council reaffirm their commitment to the Operation Plan and furthermore; that the Mayor and Clerk and Operation Authority Representatives be authorized to sign and endorse the document.

CARRIED

7.3 Blue Box Transition Period Decision (S. McDonald)

Resolution No. 56-2023

Moved by Councillor Bougie

Seconded by Deputy Lang

BE IT RESOLVED THAT Staff Report 27-2023 be received and that Council approve the Township's withdrawal from management of the Blue Box program; that delegated authority be provided to the General Manager of Infrastructure Services to enter into agreements needed to continue transfer of this service; and furthermore, that Council confirm the intent to allocate the post-transition blue box program funding to fund landfill closure and post-closure liability.

CARRIED

7.4 Active Transportation Plan Funding Approval (S. McDonald)

Resolution No. 57-2023

Moved by Deputy Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 28-2023 be received and that the Council of the Township of South Glengarry confirms that it meets all the requirements of the Canada-Active Transportation Fund Agreement and that the Mayor and Clerk be authorized to execute the agreement on behalf of the Township of South Glengarry.

CARRIED

8. BY-LAWS

8.1 Emergency Management Program and Emergency Response Plan By-law (J. Haley)

Resolution No. 58-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 29-2023 be received and that By-law - 2023, being a by-law to provide for the establishment and adoption of an Emergency Management Program and an Emergency Response Plan for the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open Council this 21st day of February 2023.

CARRIED

9. ITEMS FOR CONSIDERATION

10. CONSENT AGENDA

Resolution No. 59-2023

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED that the Council of the Township of South Glengarry accepts the Consent Agenda.

CARRIED

- 10.1 Departmental Update - Corporate Services (January 2023)
- 10.2 Departmental Update - Finance (January 2023)
- 10.3 Departmental Update - Infrastructure Services (January 2023)
- 10.4 Departmental Update - Parks, Recreation and Culture (January 2023)
- 10.5 Departmental Update - Fire Services (January 2023)
- 10.6 Departmental Update - Planning, Building & Enforcement (January 2023)
- 10.7 CLRC Canteen Operations (S. Servage)
- 10.8 Update on Water Loss and Sewer Infiltration (D. Seguin)

- 10.9 2023 Waste Collection Calendar
- 10.10 Committee of Adjustment Minutes - February 6, 2023
- 10.11 Resolution - Review of the Cannabis Act (County of Huron)
- 10.12 Resolution - VIA Rail Cancellations (City of Brantford)
- 11. CLOSED SESSION

Councillor Jaworski declared a conflict on this item. (Declaration on the identifiable individual item as it involves a member of her family.)

Resolution No. 60-2023

Moved by Councillor Bougie
Seconded by Councillor McDonell

BE IT RESOLVED THAT Council convene to Closed Session at 8:43 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001;

(2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is:

(b) personal matters about an identifiable individual

Specifically: Committee Applications

(c) a proposed or pending acquisition or disposition of land

Specifically: Potential Acquisition of Land

(d) labour relations or employee negotiations

Specifically: labour relations

CARRIED

Moved by Councillor McDonell
Seconded by Councillor Bougie

BE IT RESOLVED THAT Council extend the meeting beyond the 11:00 pm curfew.

CARRIED

Resolution No. 61-2023

Moved by Councillor McDonell
Seconded by Deputy Lang

BE IT RESOLVED THAT Council rise and reconvene into open session at 11:18 pm without reporting.

CARRIED

Resolution No. 62-2023

Moved by Deputy Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT administration be directed to carry out all actions as specified in the Closed Session minutes.

CARRIED

12. CONFIRMING BY-LAW

12.1 Confirming By-law 17-2023

Resolution No. 63-2023

Moved by Councillor McDonell
Seconded by Councillor Bougie

BE IT RESOLVED THAT By-law 17-2023, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed signed and sealed in open council this 21st day of February 2023.

CARRIED

13. ADJOURNMENT

Resolution No. 64-2023

Moved by Deputy Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 11:19 pm.

CARRIED

Mayor

Clerk

**TOWNSHIP OF SOUTH GLENGARRY
SPECIAL MEETING MINUTES**

**February 22, 2023, 5:30 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang,
Councillor Stephanie Jaworski, Councillor Sam McDonell and
Councillor Trevor Bougie.

STAFF Acting CAO/Clerk Kelli Campeau, GM Finance/Treasurer
PRESENT: Suday Jain, GM Infrastructure Services Sarah McDonald, GM
Planning, Building & Enforcement Joanne Haley, GM Parks,
Recreation & Culture Sherry-Lynn Servage, Fire Chief Dave
Robertson, Deputy Treasurer Kaylyn MacDonald and
Executive Assistant/Communications Coordinator Michelle
O'Shaughnessy.

1. CALL TO ORDER

Resolution No. 66-2023

Moved by Councillor McDonell
Seconded by Councillor Lang

BE IT RESOLVED THAT the February 22, 2023 Council Meeting of the
Township of South Glengarry now be opened at 5:33 pm.

CARRIED

2. APPROVAL OF AGENDA

Resolution No. 67-2023

Moved by Councillor Lang
Seconded by Trevor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry
approve the agenda as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST

4. APPROVAL OF MINUTES

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the
Council of the Township of South Glengarry held on

5. PRESENTATIONS AND DELEGATIONS

5.1 2023 Draft Budget Presentation

Council recessed at 7:36 pm.

Council reconvened at 7:50 pm.

6. ACTION REQUESTS

- 7. BY-LAWS
- 8. ITEMS FOR CONSIDERATION
- 9. CONSENT
- 10. CLOSED SESSION
- 11. ADJOURNMENT

Resolution No. 68-2023

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry
adjourn to the call of the chair at 9:24 pm.

CARRIED

Mayor

Clerk



STAFF REPORT

S.R. No. 30-2023

PREPARED BY: Suday Jain, GM of Finance / Treasurer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: March 6, 2023

SUBJECT: 2023 Taxation and Water/Wastewater Budgets

BACKGROUND:

1. Budget deliberations were held with Council in special meetings on December 2nd, 2022 to discuss 2023 capital projects and on February 22nd, 2023 to present the overall taxation and water/wastewater budgets.
2. During budget deliberations, Council chose to defer the Second Line Road rehabilitation project, planned to be funded through long-term debt, to future budget years and to instead re-direct the estimated debt servicing costs (\$45,000) as follows:
 - a. Reduce the overall taxation levy requirement by \$15,000.
 - b. Allocate \$30,000 to the Roads Bridges & Structures Reserve in the 2023 budget.
3. The United Counties of SDG are currently planning to formalize their budget by-law at their March 20th, 2023 Council meeting. This is when the tax ratios, set by the Counties, will also be formally adopted.
4. As such, Administration has decided to not bring a taxation budget by-law to Council during this meeting (March 6th, 2023) and to wait until the Counties tax ratios have been passed by County Council.
5. However, Administration would like to present this staff report for Council approval to agree in principle to the overall 2023 taxation levy requirement, the 2023 tax rate increase, and the 2023 taxation and water/wastewater budgets.

ANALYSIS:

6. The overall taxation levy requirement for 2023 is \$10,320,509. This represents a taxation levy requirement increase of approximately 7.80% over the levy requirement in 2022.

7. The residential tax rate for 2023 is 0.519775%. This represents an approximately 6.81% increase over the 2022 residential tax rate.
8. The second report that will include the formal taxation by-law schedule will be forthcoming after SDG's budget has been formally adopted by County Council and the tax ratios have been formalized.
9. The Water/Wastewater rates for 2023 have been set in accordance with by-law 105-2021.

IMPACT ON 2023 BUDGET:

10. This will set the 2023 budget for taxation and water/wastewater.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 30-2023 be received and that the Council for the Township of South Glengarry agree in principle to the overall taxation levy requirement of \$10,320,509 and further agree in principle to the taxation and water/wastewater budgets as presented and amended on February 22nd, 2023.

**Recommended to Council for
Consideration by:
CLERK – KELLI CAMPEAU**



STAFF REPORT

S.R. No. 31-2023

PREPARED BY: Sherry-Lynn Servage, GM of Parks, Recreation and Culture

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: March 6, 2023

SUBJECT: CLRC Refrigeration Plant Condenser

BACKGROUND:

1. Staff Report No. 160-2021 ([November 15, 2021 Council Meeting](#)) outlined the utilization of LAS Canoe Procurement Group (Canoe), a Co-Operative Purchasing method.
2. Cooperative Procurement is the process of aggregating purchases for a large group of customers with similar buying needs, securing prices and services due to the increased purchase volume. The program saves time on spec'ing out equipment, obtaining contract pricing, advertising the tender, opening the bids, evaluating the bids, and awarding the tender.
3. Administration moved forward with this method for the condenser, a piece of equipment that is part of the refrigeration plant, at the Char-Lan Recreation Centre.
4. In order to maintain operational efficiency of the ice pad system and to mitigate the potential of future equipment failures that would cause an extended emergency shutdown, this particular piece of equipment is set to be replaced in 2023.

ANALYSIS:

5. CIMCO Refrigeration submitted a quotation for the supply and install of the evaporative condenser for \$118,789.00 +HST. The installation will also ensure it is compliant with TSSA.
6. The scope of work will include isolating and containing the ammonia charge safely inside the existing surge drum, disconnect and disposal of the existing condenser and disposal of original as per environmental regulations, reconnect and reuse of existing supply and return drain lines as well as electrical.

7. CIMCO Refrigeration will open the valves to allow ammonia back into the system and integrate the new unit with existing controls. They will provide a test run of the new condenser to ensure proper operation.
8. Price increases are set to take place as of March 7, 2023. The price submitted reflected these increases. Therefore, there are potential cost savings of \$2,000.00 if the project were to be awarded March 6, 2023.
9. Administration has been made aware that lead times from CIMCO Refrigeration's supplier EVAPCO is approximately 18 weeks.
10. The Condenser will need to be installed between April and July while the refrigeration plant is shut down for the off-season. Therefore, it is crucial this project continues to move forward to ensure the ice surface is ready for the 2023/2024 ice season.
11. The Township's current refrigeration plant maintenance contractor is CIMCO Refrigeration. In order to maintain consistency with the existing equipment and factoring that they provide the maintenance to the plant, the recommendation is to award this project to the current maintenance contractor, CIMCO Refrigeration.
12. Due to the timelines of installation, lead times of the product and cost savings, Administration is recommending that the Township move forward with CIMCO Refrigeration for the supply and install of the Condenser for \$118,789.00 +HST.

IMPACT ON 2023 BUDGET:

13. The proposed 2023 capital budget includes the supply and install of a new condenser.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 2: Invest in infrastructure and its sustainability

Goal 3: Strengthen the effectiveness and efficiency of our organization

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 31-2023 be received and that the Council of the Township of South Glengarry proceed with CIMCO Refrigeration for the supply and install of a condenser for \$118,789 plus HST and furthermore that the Mayor and Clerk be authorized to sign all applicable documents.

**Recommended to Council for
Consideration by:
CLERK – KELLI CAMPEAU**



STAFF REPORT

S.R. No. 32-2023

PREPARED BY: Sherry-Lynn Servage, GM of Parks, Recreation and Culture
PREPARED FOR: Council of the Township of South Glengarry
COUNCIL DATE: March 6, 2023
SUBJECT: Safety On Wheels Bike Rodeo – Optimist Club of Lancaster

BACKGROUND:

1. In previous years the Optimist Club of Lancaster sponsored a Safety on Wheels Bike Rodeo that took place at the Char-Lan Recreation Centre. The event provides bike safety education for grades 3, 4, and 5 students from local schools. The event uses the arena floor space as well as Tartan Hall.
2. Due to the arena floor construction in 2022, the event took place at Williamstown Public School. This year, due to the construction taking place at Williamstown Public School, the Optimist Club is interested in using the Char-Lan Recreation Centre again.

ANALYSIS:

3. The Optimist Club of Lancaster has requested the use of the arena floor for bike storage and bike safety training as well as Tartan Hall for additional educational components. The request letter has been attached to this report. The facility would be required to be open and available during the following times:
 - Arena Floor - May 18th all day until 8:00 p.m. for bike drop off and event preparation.
 - Arena Floor and Tartan Hall - May 19th from 10:00 a.m. to 2:00 p.m. for the event and additional afternoon hours for bike pick up.
4. Administration has no objections or concerns with providing the facility for the event. Appropriate staff will be scheduled to ensure coverage for the requested time slots.

IMPACT ON 2023 BUDGET:

5. The sum of \$413 will be considered as waiving the fee for the following rental:
 - \$150 X 2 days for Arena Floor Rental
 - \$113 Tartan Hall Non-Licensed Rental Fee

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 32-2023 be received and that the Council of the Township of South Glengarry approves the request from the Optimist Club of Lancaster to waive the fee of \$413 to cover the cost of the Char-Lan Recreation Centre rental fees.

**Recommended to Council for
Consideration by:
CLERK – KELLI CAMPEAU**



Optimist Club of Lancaster

Safety on Wheels Bike Rodeo

February 24, 2023

The Optimist Club of Lancaster will be happily sponsoring a Safety on Wheels Bike Rodeo again this year. The goal of course, is to instill in our young cyclists a sense of safety along with an introduction to the "Rules of the road" as it pertains to riding their bikes. This event is open to all our local students in grades 3, 4 and 5.

Last year, post pandemic, we were able to use the school's parking/yard areas for the event. Unfortunately this year, Williamstown Public School is still undergoing construction, and we will be unable to use their yard.

In the past we have held the event at the Char-Lan Arena, and invited local schools to participate. Iona Academy will host their event on their property again this year. The Optimist Club is hoping that due to construction at the school the Township of South Glengarry would donate the use of the Arena and Tartan Hall on May 19th from 10am-2pm, with additional time for drop off, set up times and pick up times(afternoon/evening of May 18th and afternoon of the 19th), for Williamstown Public students to be able to participate in the program. We have spoken to Cathy Macdonnell and Sherry Lynn for date and planning confirmations for this date.

All of us at the Optimist Club of Lancaster, recognize and are grateful for the support of the Township in any event that is held. We also understand that asking for the donation and waiving the rental fee of the Arena and Tartan Hall is leaning on the Township for support. The Bike Rodeo is a non-sponsored event, which means that the Club covers all the costs involved.

This event is a staple of the club, and the program includes a safety video, mechanical bike check, OPP for helmet check and bike rules enforcement, an obstacle course for bike riders, door prizes, a new bike and helmets draw plus snack and drinks for all participants. Please note that all students participating must be wearing a helmet. This rule is enforced for the safety of all.

We thank you for all your support and consideration for the use of the arena May 19th.

If you have any questions surround the event please call: Shaun St Pierre 613-571-8883 or Shannon Sinnott 613-360-4291

Sincerely,

The Optimist Club of Lancaster



STAFF REPORT

S.R. No. 33-2023

PREPARED BY: Dave Robertson, Fire Chief
Sherry-Lynn Servage, GM Parks, Recreation and Culture

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: March 6, 2023

SUBJECT: Raisin River Canoe Race – Request for Services

BACKGROUND:

1. South Glengarry Fire Services typically provides shore-based water rescue for the annual Raisin River Canoe Race.
2. The awards ceremony is held annually at Tartan Hall (Char-Lan Recreation Centre) on the same day following the race.

ANALYSIS:

3. The Raisin Region Conservation Authority (RRCA) has requested these services for the 2023 event, which will be held on Saturday, April 15, 2023. A weather postponement date is set for April 29th. The request is attached to this report.
4. The Raisin River Canoe Race will also hold the event dinner and awards ceremony at the Char-Lan Recreation Centre in Tartan Hall and the RRCA has requested that the hall rental fee be waived for the event in the form of a donation. Of note is that the race has historically been run on a Sunday but this year it will be held on Saturday. This is due to requests from community partners and participants.
5. A new request for 2023 is to have the Recreation Centre open for change/shower rooms prior to the event dinner and awards. This request results in an additional \$109.92 to the overall sum to cover staffing costs.
6. Administration has no objections or concerns with once again providing shore-based rescue services and the booking of Tartan Hall for the 2023 event.
7. Participation in this event is an opportunity for Fire Service training and

readiness for ice and water rescue operations.

8. The commemorate the 50th anniversary of the Canoe Race, the Raisin Region Conservation Authority has graciously donated a mural with a request that it be installed in Tartan Hall. The canvas depicts participants and scenery that represent the race.

IMPACT ON 2022 BUDGET:

9. The sum of \$2,557.42 to be allocated from the Grants and Donations fund:
 - \$2,250 for Fire Staff payroll,
 - \$109.92 for Recreation staff time,
 - \$197.50 for the rental of the hall.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 33-2023 be received and that the Council of the Township of South Glengarry approves the request from the Raisin Region Conservation Authority for a donation in the amount of \$2,557.42 from the Grants and Donations fund to cover the cost of shore-based water rescue services and the Char-Lan Recreation Hall rental fee.

**Recommended to Council for
Consideration by:
CLERK – KELLI CAMPEAU**



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 Fax: 613-938-3221 www.rrca.on.ca

To: Council, Township of South Glengarry
From: Lissa Deslandes, Raisin River Canoe Race Coordinator
Date: February 13, 2023
Subject: 50th Anniversary Raisin River Canoe Race

The Raisin Region Conservation Authority (RRCA) is preparing for its 50th anniversary Raisin River Canoe Race, which is set to take place on **Saturday, April 15, 2023**. The RRCA is requesting the Township for the following:

Waiving of Tartan Hall Rental Fee

Once again, the RRCA is requesting the Township's support through the waiving of its rental fee for the use of the Tartan Hall at the Char-Lan Recreation Centre. In the past, the Tartan Hall has served as an ideal location for the event's post-race banquet and awards ceremony. The dinner offered by the volunteers from St. Mary's Community Centre also serves as the group's top fundraiser of the year.

Canoe Race Painting for Tartan Hall

The RRCA is offering to commission local artist, Katie Lamarche, to paint a canvas depicting a scene from the Raisin River Canoe Race, which would then adorn a vacant wall in the Tartan Hall. Katie has previously created paintings for the Char-Lan Recreation Centre featuring South Glengarry sports and activities and is looking forward to painting another scene that will resonate with the community. The RRCA would like to unveil the new painting during the Race's 50th anniversary awards ceremony. If approved by Council, the RRCA will work with municipal staff and the artist on this project as per the delegation form submitted to the Township February 14, 2023.

Shore-based Water Rescue

The RRCA is also once again requesting the assistance of the South Glengarry Fire Services to provide emergency shore-based water rescue. Throughout the years, South Glengarry's firefighters have been immensely helpful at keeping our paddlers safe at key locations along the race such as the Martintown Dam, McIntyre Rapids, and the finish line in Williamstown. The RRCA will be also requesting the same continual support from South Stormont Fire Services.

About the Raisin River Canoe Race

One of the longest canoe races in eastern Ontario, the Raisin River Canoe Race is an immensely popular annual springtime event that attracts hundreds of participants. Paddling through a 30-kilometre racecourse from St. Andrews West in South Stormont to Williamstown in South Glengarry, the participants are cheered on by enthusiastic shoreline supporters.

The Canoe Race is always held during the spring melt, when water levels on the Raisin River are high and flows are favourable. Contestants get a front-row seat to the natural beauty of the Raisin River and surrounding landscape, as the river's racecourse meanders through agricultural lands, villages, rapids, and forests.

Should you have any questions, contact Lissa Deslandes, RRCA Canoe Race Coordinator, at Lissa.Deslandes@rrca.on.ca or (613) 938-3611 ext. 237.



STAFF REPORT

S.R. No. 34-2023

PREPARED BY: Kelli Campeau, GM Corporate Services/Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: March 6, 2023

SUBJECT: Amended By-law – Committee Appointments

BACKGROUND:

1. At the beginning of each Council term, Council appoints members to its various committees, boards and commissions.
2. Members of the public were invited to submit applications to sit on various committees of Council in November 2022.
3. At the January 16, 2023 Council meeting, Council appointed members to the Accessibility Advisory Committee of SDG, the Agricultural Resource Committee, the Connectivity Committee, the Environment Committee and Township Fence Viewers.
4. An insufficient number of applications were received for the CIP Advisory Committee and the Heritage Advisory Committee. A second call for applications specific to those committees was issued with a closing date of February 10th, 2023.

ANALYSIS:

5. Council reviewed the applications for the CIP Advisory Committee and Heritage Advisory Committee at the February 21, 2023 Council meeting in Closed Session.
6. Based on the direction provided by Council, an amended by-law to add the appointments of these committees is attached hereto for approval this evening.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 34-2023 be received and that By-law 18-2023, being a by-law for the appointment of positions and committees of Council be read a first, second and third time, passed, signed and sealed in open council this 6th day of March 2023.

**Recommended to Council for
Consideration by:
CLERK – KELLI CAMPEAU**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 18-2023
FOR THE YEAR 2023**

***BEING A BY-LAW FOR THE APPOINTMENT OF COUNCIL
COMMITTEES AND POSITIONS.***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS it is necessary for Council to pass a by-law for the appointment of Municipal Officers, Agents and Committees of Council as referenced in the *Municipal Act*.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

- 1. **THAT** Council hereby appoints the Officers, Agents and Committee Members contained in Schedule ‘A’ attached hereto and forming part of this by-law.
- 2. **THAT** the appointments shall remain in effect for the duration of the present Council term.
- 3. **THAT** this by-law shall come into force and take effect upon its final passing.
- 4. **THAT** By-law 03-2023 is hereby rescinded.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 6TH DAY OF MARCH 2023.***

MAYOR: **CLERK:**

SCHEDULE 'A' TO BY-LAW 01-2023

COMMITTEES, OFFICERS AND AGENTS APPOINTED BY COUNCIL

The Mayor shall be an ex officio Member of all Committees.

Committee, Board, Commission or Position	Appointee(s)
Accessibility Advisory Committee of SDG	- Ian MacDonald
Agricultural Resource Committee	- Aodin Macdonell - David Grant - Duncan Ferguson - Jerome MacDonell - Melanie Trottier - Rob McDonald - Scott Kinloch Council Representatives: - Martin Lang - Sam McDonell
Community Improvement Plan Advisory Committee	- Eden Lewis-Cushing - Jennifer Evans - Joseph Pelletier - Ron Brennan Council Representatives: - Trevor Bougie - Sam McDonell
Connectivity Committee	- Corey Kalsi - Ron Brennan Council Representatives: - Trevor Bougie - Sam McDonell
Environment Committee	- Angela Parker - Aodin Macdonell - Michael Madden - Michael Seguin - Rebecca Luck - Shelley MacPherson Council Representatives: - Martin Lang - Stephanie Jaworski
Fence Viewers	- Bernard St, Denis - Blain McMath - Marc Carriere - Steven Smart
Heritage Advisory Committee	- Allan Macdonell - Bonnie Thornbury - Greer Thornbury - Marc Latreille - Randall Breyer Council Representative: - Trevor Bougie

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: March 6, 2023

SUBJECT: Fire Marshal's Certification Training Grant

PREPARED BY: Dave Robertson, Fire Chief

South Glengarry Fire Services is pleased to announce the receipt of a Training Resource Grant provided by the Ontario Fire Marshal and the Fire Marshal's Public Fire Safety Council (FMPFSC).

To assist our Department in our efforts to meet the requirements of O.Reg.343/22 (Firefighter Certification), we have received **\$4,166.58** for the purchase of educational materials.

The resources will assist our staff in achieving the various certification levels in:

- Firefighter I & II
- Fire Officer
- Fire Instructor
- Hazardous Materials Operations
- Pump Operations

These materials have been received and are currently in circulation with students.



Dec 27th, 2022

David Robertson, Fire Chief
South Glengarry Fire Services

Dear Chief Robertson,

On behalf of the Fire Marshal's Public Fire Safety Council (FMPFSC), I am pleased to inform you that your department has been selected to receive funding part of the FMPFSC Certification Grant.

This grant provides select provincial fire departments with funding to support the purchasing of firefighter training and educational materials to assist with the certification requirements as part of O.Reg.343/22 (Firefighter Certification). This is the first year of 3 that the grant will be offered in Ontario.

As a recipient of this year's grant, your department will receive \$ 4166.58 to be used towards the purchase of educational materials offered by both IFSTA and Jones and Bartlett. Attached is an overview of the materials that are available as part of this program which are aligned with the certification levels contained in the regulation. The funds must be used by February 10, 2023 so that the FMPFSC can ensure proper audit of the grant before the end of its fiscal year.

What's Next?

Beginning Jan 5th contact Emily Folco at Emily.folco@firesafetycouncil.com or 1866-379-6668 ext 100 to place your order or for assistance with selecting your training materials. We ask that all orders be placed by Feb 10th 2023.

Supporting the fire service and providing this grant to support certification in Ontario is a priority for the FMPFSC and we are honoured to be able to allocate this funding to your department.

If you have any questions do not hesitate to reach out to me directly.

Sincerely,

Jamie Kovacs
Executive Director

SOUTH GLEN GARRY



INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: March 6, 2023



SUBJECT: Update from the Regional Waste Management Working Group (Feb 2023)

PREPARED BY: Sarah McDonald, P. Eng., GM Infrastructure
(Ben De Haan, P. Eng., SDG Director
Transportation)

BACKGROUND:

Administration is pleased to report that the Regional Waste Management Working Group (RMMWG) held its first meeting on January 18th 2023 at the County Administration Building. All local municipalities were represented, and a wide variety of topics were discussed. Some highlights of the meeting were as follows:

- **Sarah McDonald, General Manager of Infrastructure Services (South Glengarry) was selected as the chair for 2023**
 - The RMMWG *Terms of Reference* (ToR) were approved by the members. A copy of the ToR is attached to this report
 - Several joint tender opportunities were discussed by the group, including but not limited to:
 - Blue boxes
 - Composters
 - Waste Collection and Disposal
- There will be further follow up at the next meeting on these and other joint tenders.
- The group discussed existing 'blue box' inventories and the possibility of selling excess units between municipalities within SDG.
 - There was robust discussion surrounding the reimbursements associated with *Household Hazardous Waste (HHW) products*. The group has committed to compare costs and collectively work on a regional strategy to improve the current process. There was also some discussion about working more collaboratively on HHW collection.
 - Within SDG most local municipalities have either "opted out" or are receiving a staff recommendation to "opt out" of the blue box program once our region transitions to *Extended Producer Responsibility* in 2025. South Glengarry Council had deferred the decision to opt out and North Stormont has not made a commitment either way.

COMMENTS / OBSERVATIONS:

The RMMWG will be meeting in early March. City of Cornwall staff will also be invited to attend the RMMWG meetings/ activities on a go-forward basis.

Terms of Reference

Regional Waste Management Working Group

Approved by Members on Jan. 18, 2023

Mandate/Authority

The mandate of the Regional Waste Management Working Group (RWMWG) is to:

- Review and discuss matters of common interest related to waste management
- Identify, investigate and participate in collaborative waste management activities
- Seek input and work with external waste management partners when and where possible
- Provide up to date financial information about local cost of delivery of local waste management services
- Retain, support and regularly review a regional “benchmark” level of service

Composition/ Term

The Committee will be composed as follows:

- One staff person from each local municipality, as appointed by local Councils (6 total members).
- A Committee Chair shall be appointed by the members of the Committee, serving a one-year term. The Chair shall be selected at the beginning of each calendar year. If the Chair leaves the committee, a temporary chair shall be appointed for the remainder of the year.
- The committee will remain active until a majority vote of committee members decides to end the committee.

Administrative Support

The County’s Director of Transportation and/or designate shall be a non-voting participant in the committee. The Transportation Director will be responsible for coordinating the activities of the Committee and providing administrative support as required.

Accountability

Members of the Regional Waste Management Committee are responsible to regularly report the committee activities to their Councils. The committee will endeavour to use common templates, reports, forms in their reporting to Council.

Meetings/ Procedure

The Committee will meet 4-6 times per year, meeting dates to be determined by the Committee at the beginning of each calendar year. Dates, times, and format (e.g., in-person, virtual or hybrid) of Committee meetings shall be as determined by the Committee.

Quorum shall require 4 committee members. No action items can be approved without quorum.

Committee members must vote affirmatively to be included in collaborative waste management activities.

Budget

The County will be responsible for minor meeting expenses (e.g. refreshments) and the costs associated with the administrative support to be provided to the committee. Committee members are responsible to ensure that their respective budgets have sufficient funding to facilitate the collaborative work/ activities agreed to by participating committee members (e.g. engaging external expertise, joint tenders and contracts, participation in conferences, etc.)

The County may fund regional waste management initiatives if this approach is agreed to by all committee members and the budget is approved by County Council.

February 21, 2023

**MINUTES OF
COMMITTEE OF ADJUSTMENT**

Township of South Glengarry

A meeting of the Committee of Adjustment was held at 6:30pm on February 21, 2023 via a public meeting and zoom webinar.

Committee Members present were: Mayor Lachlan McDonald (Chairperson), Deputy Mayor Martin Lang, Councillor Stephanie Jaworski, Councillor Sam McDonell, Councillor Trevor Bougie, Clerk Kelli Campeau, and Secretary-Treasurer Joanne Haley

MOVED BY: Sam McDonell

SECONDED BY: Trevor Bougie

BE IT RESOLVED THAT the Committee of Adjustment meeting of February 21, 2023 is hereby called to order.

CARRIED

Meeting was called to order at 6:38pm

Chair Mayor Lachlan McDonald confirmed that there were no additions to the agenda.

Approval of Agenda

MOVED BY: Sam McDonell

SECONDED BY: Trevor Bougie

BE IT RESOLVED THAT the Agenda of the February 21, 2023 meeting be approved as presented.

CARRIED

Approval of Minutes

MOVED BY: Sam McDonell

SECONDED BY: Martin Lang

BE IT RESOLVED THAT the Minutes of the February 6, 2023 meeting be approved as presented.

CARRIED

Declaration of Pecuniary Interest

None

Members of the public that participated in this meeting via zoom or in person were as follows:

- Patricia and Yvon Mayer – A-22-22 – owner/applicant (via zoom)
- Mario Nadeau – 25 Jacques St – A-22-22 – previous owner of property
- Dany Ouellette & Christine Lacombe – 21975 Conc 9 Rd - A-22-22 – Neighbour
- Bill Kingston – 1018 Second St – media

Review of Application:

1. Application A-03-23-Liolios

- **Subject Property:**
 - Part Lot 51, on Registered Plan 142, being Part 1 on Reference Plan 14R6538, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6645/6647 Glen Walter Park Road, Glen Walter
 - The subject property is 0.12 acres in area.
- **Proposed Minor Variance:**
 - The owner has nearly completed construction of a semi-detached dwelling that has been discovered to be partially within the required 6 meter rear yard setback, the following relief from the Zoning By-Law 38-09 is requested:
 - Part 6.2 – to reduce the rear yard setback from 6 meters to 5.79 meters for both units of the semi-detached dwelling.
- **Planning:**
 - The property is designated Urban Settlement Area in the County Official Plan. This application conforms to the general intent of the Official Plan.
 - The property is zoned Residential Two (R2) and conforms to the general intent of the Zoning By-law.
- **Consultation:**
 - This application was circulated to all abutting property owners within 60 meters and applicable municipal staff; I have not received any written or verbal comments to date.
 - Planning and Building Departments support this application and recommend it to be approved.

Discussion:

No comments.

MOVED BY: Martin Lang

SECONDED BY: Sam McDonell

CARRIED

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

2. **Application A-22-22-Mayer**

- **Subject Property:**

- Part of Lot 7, Concession 9 in the Geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 21967 Concession 9 Road, North Lancaster
- The subject property is 1.36 acres in area.

- **Proposed Minor Variance:**

- The owner constructed a detached residential garage and a retaining wall in 2015 which did not conform to the required setbacks of the Zoning By-Law, the following relief from Part 3.1 (4) and Part 3.45 (10) the Zoning By-Law 38-09 is requested:
 - To reduce the Interior Side yard setback for an accessory structure (detached garage) from 1.2 meters to 0.79 meters
 - To reduce the Retaining Wall Setback from 1 meter to 0 meters to the east property line.

- **Planning:**

- The property is designated Rural District in the County Official Plan. This application conforms to the general intent of the Official Plan.
- The property is zoned Estate Residential (ER) and conforms to the general intent of the Zoning By-law.

- **Consultation:**

- On October 17, 2022, a Committee of Adjustment Meeting was held and this application was deferred as additional information was required to support the requested minor variance to reduce the retaining wall setback from 1 meter to 0 meters.
- Additional information has been received by the Township being a professional engineer's report prepared by Lascelle Engineering & Associates Ltd.
- This report confirms that the retaining wall may be deconstructed and re-established up to the property line without having a negative impact on the foundation of the garage.
- If this minor variance is approved, a building permit will be required to be applied for and issued to reconstruct the retaining wall, therefore it is recommended that this be a condition of the decision of the Committee of Adjustment that a building permit be applied for within 6 months of the approval.
- This application has been recirculated to all abutting property owners within 60 meters and applicable municipal staff; I have not received any written or verbal comments to date.
- Planning and Building Departments have reviewed this application and the Chief Building Official has reviewed the Engineer's report. Planning and Building Departments support this application and recommend it to be approved with the condition that a building permit be applied for within 6 months of the approval.

Discussion:

Member Stephanie Jaworski asked what the distance was to be able to move the wall back if it went to the property line.

Mrs. Joanne Haley confirmed the engineer report stated it can go back to the property line.

Member Martin Lang concurred with member Jaworski stating that at the previous meeting, the Committee had indicated they wanted some space, at least 6 inches to the property line when the decision was deferred.

Member Sam McDonell mentioned the sketch in the report showing the edge of the wall underground stopping at the property line. He asked if what he was seeing was correct.

Mrs. Joanne Haley described the 3 renderings provided to the Committee. The set back shown underground was at 0 meters. She further explained, there was limited space to develop based on how it was constructed originally. The report shows the current installation of the retaining wall.

Member Sam McDonell states that it was his understanding that the Committee was looking for something else, at least an inch and that there was an issue with drainage.

Patricia Mayer explained the drainage was part of the re-working of the design for the wall. From her understanding, the engineers concern was to protect the slab under the garage and no loss of underside footing and to ensure there is frost protection at a 1:1 slope. This was to prevent from having the structure compromised.

Dany Ouellette asked how far exactly the wall was going to be.

Member Martin Lang showed Dany Ouellette and Christine Lacombe a copy of the revised drawing for the retaining wall. Member Sam McDonell helped translate what they were seeing. From twelve inches at the top of the retaining wall to 0 meters at the bottom of the retaining wall at the property line.

Christine Lacombe explained she attended the meeting in the fall which presented this minor variance. She stated there was not much difference between what was presented then and what was being presented at this meeting. They were asking for a little bit more than just a couple of inches.

Member Stephanie Jaworski translated Mrs. Joanne Haley's comments for the applicants. Based on the drawing from the engineer, the angle of the frost protection determined the distance to the property line. This was to protect the slab and the base of the garage from having any issues in the future. She stated that as Member Lang and her discussed at the previous meeting, a minimum of 6 inches was requested.

Dany Ouellette discussed with his neighbour about them putting up a fence and also about tearing down the back part of the garage and pouring a new footing. This was asked in French with translation back to the Committee by member Stephanie Jaworski.

Mrs. Joanne Haley clarified a few points. The original application was to reduce the retaining wall setback from 1 meter to 0 meters. The public does not dictate what the setback will be as it is based on what was applied for and what was presented. At the October meeting it was deferred and it was requested that it be researched to determine if proof could be provided that the retaining wall could actually be reconstructed within the property line. Discussions were had with the Chief Building Official to satisfy the OBC requirements. These were not shared

with the Committee. Going back to the applicant and the engineer, it was asked that they provide a drawing that would meet the OBC and that could prove that the wall could be deconstructed and reconstructed within the property line. That is what was provided for today's meeting with a small amount above the ground and getting to 0 meters below the ground. The Committee has the right to ask for clarification, if there was an alternative design. Drainage is not something to be handled by the Committee however will be reviewed at the building permit stage. If the Committee feel they require more information then the application can be once again deferred.

Member Martin Lang explained there may be enough information however the answer may be no. He hoped the applicants were aware that the decision may be no as the applicants are the ones that erred and he believed the applicants should do everything they can to fix the issue.

Member Sam McDonell agreed with member Lang and explained it would be difficult to go further in terms of distance from property line. He confirmed the first block does not appear to be below ground.

Patricia Mayer described the expertise of the professionals they hired are the experts and that was why they chose them to determine what was needed, what needs to be done and how can it be done.

Member Stephanie Jaworski questioned about a fence and what could be put up in that location.

Mrs. Joanne Haley explained that in urban settings its common to have fences on property lines and to be shared by owners. On larger lots, its recommended that the fence be located inside your property line for access to maintenance without trespassing. It is accepted to be on the line in the by-law however recommended to be off the line for property maintenance. In this case the fence would have to be located directly on the property line. These properties are 1.3 acres in size and a fence is not required to be directly on the property line in a rural area. Nothing would stop someone from putting a fence up.

Member Stephanie Jaworski asked the neighbour if they had intentions of building a fence.

Dany Ouellette explained he would like the neighbour to build a fence and not he himself put a fence up. He has had to call the police as they have been on his property. He would like them to install a fence the entire length of the property. He has installed a cow fence the entire length of the property to keep the neighbours off his property. This was asked in French with translation back to the Committee by member Stephanie Jaworski.

Member Stephanie Jaworski asked if the Committee could ask that a fence be installed.

Mrs. Joanne Haley explained fences are only required when it is a non residential use abutting a residential use, this would dictate something that is not required under the zoning by-law and would not be a reasonable request from the Committee of Adjustment.

Christine Lacombe expressed her frustration as a property owner. She stated there are laws and because the Municipality made a mistake, she feels penalized because of the neighbour's garage. She further explained the neighbour does not want to move the garage at all and has

hired an engineer. She claimed that the neighbour knew the garage was on her property. Christine Lacombe stated that the garage does not satisfy the laws of the city.

Mrs. Joanne Haley gave details of the property and that the permit for the garage was a 2015 permit. The staff reviewed the 2015 permit to see what had happened. The application showed they could meet the 1.2 meter required setback and there was no reason for staff to be concerned based on information provided in the application. Surveys are not required for every application as it would be too costly especially on larger lots like this one. It is the applicant's responsibility to ensure they meet the requirements of the permit. At that time the inspector would have been satisfied that they met the 1.2 meter setback. She explained the Ontario Planning Act is written for these situations. The public has a right to apply and the Committee can approve it, refuse it. The property owner has followed the process. The Committee had three options for the decision, approve it, defer it and request additional information or refuse it.

Member Sam McDonell asked what the options were moving forward. He explained, if yes its approved and the applicant moves forward with construction and confirm the wall is in the right location. If no, the repercussions would be what moving forward?

Mrs. Joanne Haley explained that if the decision was no then the applicant has the right to appeal that decision at the OLT. If they chose not to appeal then the building department is now aware that the retaining wall is going onto the neighbouring property. The building department has many ways to deal with it and an order to comply would be issued. She expressed that deferring may be a better decision to get confirmation from engineers that all options have been pursued.

Member Sam McDonell asked for confirmation that the decision could go to the OLT and be told that the decision is wrong.

Mrs. Joanne Haley confirmed that was correct.

Member Trevor Bougie stated that if it is not satisfactory of the Committee, to go back to the engineers.

Patricia Mayer reiterated that when they spoke with the engineer if there was a way that it does not have to go right to the line that would be great. The engineer explained that it would only be known when the retaining wall would be disassembled to determine the frost insulation and the burm to be structurally sound if they can move it back or not.

Member Martin Lang asked to go back to the engineer.

Member Sam McDonell asked if they could get something in writing from the engineer that that is all that is possible.

Mrs. Joanne Haley confirmed that the Committee would have to ask for it and a report would be prepared for the Committee to review in a timely fashion.

MOVED BY: Martin Lang

SECONDED BY: Sam McDonell

To defer application A-22-22

Next Meeting date: March 6, 2023 at 6:30pm

Call to adjourn the meeting

MOVED BY: Sam McDonell

SECONDED BY: Stephanie Jaworski

CARRIED

Adjournment

BE IT RESOLVED THAT the meeting of February 21, 2023 be adjourned to the call of the Chair @ 7:25pm



MEMORANDUM

To: Township of South Glengarry Council, CAO, and Clerk
From: Lisa Van De Ligt, Team Lead, Communications and Stewardship
Date: February 24, 2023
Subject: RRCA Board of Directors meeting highlights (February 14, 2023)

The Raisin Region Conservation Authority (RRCA) Board of Directors consists of 8 representatives from the RRCA's 5 member municipalities: City of Cornwall and Townships of North Glengarry, South Glengarry, South Stormont and North Stormont.

Following every Board meeting, councils, CAOs and clerks of the RRCA's 5 member municipalities are sent meeting highlights and the date of the next meeting. The RRCA Board meets monthly (except for July, August, and December).

February 14, 2023 RRCA Board of Directors Meeting Highlights:

- Approved minutes from the January 19, 2023 Board of Directors meetings can be found at <http://www.rrca.on.ca/page.php?id=15>.
- Board adopted the Draft RRCA 2023 Operating and Capital Budgets.
- Board appointed representatives to various committees.
- Board reviewed the RRCA 2023 Flood Contingency Plan.
- Board approved entering into an agreement with Forests Ontario as a Planting Delivery Agent under the 50 Million Tree Program.
- Board approved the submission of 7 funding applications.

Next RRCA Board meeting date: March 16, 2023



82133 Council Line, R.R. #5
Goderich, Ontario N7A 3Y2

PHONE: 519-524-4669

FAX: 519-524-1951

E-MAIL: clerk@acwtownship.ca

The Honourable Steve Clark, Minister of Municipal Affairs and Housing

February 22, 2023

Re: Future Accuracy of the Permanent Register of Electors

Dear Minister,

Please be advised that at the February 21st meeting, the Council of the Township of Ashfield-Colborne-Wawanosh adopted the following resolution,

Moved by Anita Snobelen

Seconded by Evan Hickey

WHEREAS concerns surrounding the accuracy of the Voters' List has been highlighted in elections past and inaccuracies continue to plague municipal elections;

AND WHEREAS the Chief Electoral Officer for the Province of Ontario now has the responsibility to prepare and maintain a Permanent Register of Electors, under the Elections Act, for future municipal elections;

AND WHEREAS an accurate Permanent Register of Electors is paramount in upholding the integrity of democratic government;

AND WHEREAS an accurate Permanent Register of Electors could increase voter turnout statistics and possibly contribute to positive voter apathy;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Ashfield-Colborne-Wawanosh requests that the Province of Ontario, through Elections Ontario and the Chief Electoral Officer utilize any resources available to produce the highest quality Permanent Register of Electors;

AND FURTHER THAT this resolution be circulated to the Minister of Municipal Affairs and Housing, Elections Ontario, MPP Lisa Thompson and Ontario Municipal Councils for their support.

Carried

Sincerely,

A handwritten signature in black ink, appearing to read "Florence Witherspoon", is located below the "Sincerely," text.

Florence Witherspoon
Municipal Clerk

cc. Greg Essensa, Chief Electoral Officer for Ontario, Huron-Bruce MPP Lisa Thompson, and
Ontario Municipal Councils



**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

Email: bdunk@grimsby.ca

February 24, 2023

SENT VIA E-MAIL

Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Attention: Doug Ford, Premier

Dear Mr. Ford

RE: Barriers for Women in Politics

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on February 21, 2023 passed the following resolution:

C-23-055

Moved by: Councillor DiFlavio; Seconded by: Councillor Freake

WHEREAS, the Town of Grimsby values equality and inclusivity in all areas of life, including politics;

WHEREAS, women have historically been underrepresented in politics, and continue to face barriers and discrimination in their pursuit of elected office;

WHEREAS, misogyny and harassment have been identified as significant challenges for women in politics, both in Canada and around the world;

WHEREAS, the Town of Grimsby believes that all individuals have the right to participate in a political environment that is free from discrimination, harassment, and misogyny;

THEREFORE, BE IT RESOLVED, that the Town of Grimsby expresses its support for women in politics and their right to participate in a political environment that is free from misogyny and harassment, and where everyone feels equal.

BE IT FURTHER RESOLVED, that the Town of Grimsby commits to taking steps to ensure that our political environment is inclusive and welcoming to all individuals, regardless of gender, race, ethnicity, religion, sexual orientation, or other identity factors.

BE IT FURTHER RESOLVED, that the Town of Grimsby encourages other municipalities in Ontario and across Canada to join us in supporting women in politics and promoting gender equality in all areas of society.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to all Ontario Municipalities for endorsement, the Premier of Ontario, the Minister of Municipal Affairs and Housing, Grimsby's MP and MPP, and the Association of Municipalities of Ontario to express the Town of Grimsby's commitment to this issue and encourage action at the provincial level to create legislation to ensure equality, safety, and security.

UNANIMOUSLY CARRIED

If you require any additional information, please let me know.

Regards,



Bonnie Nistico-Dunk
Town Clerk

cc.
All Ontario Municipalities
Steve Clark, Minister of Municipal Affairs and Housing
Dean Allison, MP – Niagara West
Sam Oosterhoff, MPP – Niagara West
Association of Municipalities of Ontario



**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

Email: bdunk@grimsby.ca

February 27, 2023

438 University Ave
6th Floor
Toronto, ON
M7A 1N3

SENT VIA E-MAIL

Attention: Hon. Neil Lumsden, Minister of Tourism, Culture and Sport

RE: Changes to the Municipal Heritage Register

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on February 6, 2023 passed the following resolution:

WHEREAS the Municipal Heritage Register is an important tool for the preservation and protection of cultural heritage properties within the Town of Grimsby and throughout the province of Ontario;

WHEREAS cultural heritage properties are those which have potential cultural heritage value or interest but have yet to been formally evaluated as per the process prescribed in the Ontario Heritage Act;

WHEREAS listed properties are labelled as such as they are 'listed' in the Town of Grimsby's Municipal Heritage Register, which identifies all municipally-recognized cultural heritage resources;

WHEREAS the Municipal Heritage Register allows municipalities to regulate demolition on properties protected under section 27 of the Ontario Heritage Act, ensuring that their cultural heritage value is preserved for future generations;

WHEREAS "listing" a property on the municipal heritage register recognizes a property's cultural heritage value, and is generally less complex, time-consuming, and

economically burdensome to local municipalities than pursuing the designation of a property as outlined within the existing process, which requires extensive research and documentation;

WHEREAS the “listing” of properties on the Municipal Heritage Register provides a measure of protection, ensuring that these properties cannot be demolished without the approval of the municipality;

WHEREAS it is important to list properties of cultural heritage value or interest, including those that are not currently designated, in order to ensure their preservation for future generations;

WHEREAS the 60-day demolition provision in the Ontario Heritage Act provides a short time frame for the municipality to consider the heritage value of a property before it may be demolished;

WHEREAS the new requirements of the Ontario Heritage Act mandate the assessment of an unreasonable amount of resources for a local municipality within a 2-year timeline;

WHEREAS the new requirement of removal after the 2-year anniversary leaves resources exposed, and unprotected for up to 5 years;

WHEREAS the new requirements do not allow the municipality to further assess our nationally significant resources, more specifically resources connected to the War of 1812, our indigenous communities and culture, people of colour, LGBTQ+, and impacts our community’s commitment to ensure preservation of our inclusive history.

THEREFORE, BE IT RESOLVED that the Council of the Town of Grimsby addresses this resolution to the government of the Province of Ontario, affirming the importance of the Municipal Heritage Register and its role in preserving the cultural heritage of municipalities throughout the province;

BE IT FURTHER RESOLVED that this Council of the Town of Grimsby encourages the government of the Province of Ontario to make changes to the Ontario Heritage Act which promote the retention and expansion of the Municipal Heritage Register, including

the listing of properties of cultural heritage value or interest that are not currently designated;

BE IT FURTHER RESOLVED that this Council of the Town of Grimsby encourages the government of the Province of Ontario to change the Ontario Heritage Act to protect the 60-day demolition provision indefinitely, rather than for a maximum of 2 years in order to provide adequate time for the municipality to consider the heritage value of properties before they may be demolished;

BE IT FURTHER RESOLVED that this Council of the Town of Grimsby circulate this notice of motion to the municipalities of Ontario for endorsement and circulation to the Province.

If you require any additional information, please let me know.

Regards,

A handwritten signature in cursive script, appearing to read "Bonnie Nistico-Dunk".

Bonnie Nistico-Dunk
Town Clerk

cc. All Ontario Municipalities

February 24, 2023

CL 3-2023, February 23, 2023
PHSSC 2-2023, February 14, 2023
COM-C 14-2023, February 14, 2023

DISTRIBUTION LIST***SENT ELECTRONICALLY***

Motion Respecting Declarations of Emergency for Homelessness, Mental Health and Opioid Addiction

COM-C 14-2023

Regional Council, at its meeting held on February 23, 2023, passed the following recommendation, as amended, of its Public Health and Social Services Committee:

Whereas Niagara Regional Council acknowledges that the challenges of homelessness, mental health and the opioid crisis are exceptionally complex issues that have a measurable and significantly detrimental impact on the residents of the Niagara region, including the loss of life;

Whereas addressing these issues places extreme stress on upper and lower-tier municipal programs and services, the Niagara Regional Police, Niagara Health, Emergency Medical Services and various non-profit service providers across the region;

Whereas the challenges of homelessness, mental health and opioids have seen a trend of becoming more prevalent in recent years and continue to have a significant impact on the Niagara community;

Whereas Niagara Region, through the staff in Community Services and Public Health, has taken many steps to address these issues with the development and provision of best-practice programming designed to mitigate their impact on the community;

Whereas Niagara Regional Council acknowledges that the challenges of homelessness, mental health and the opioid crisis are intrinsically diverse and should not be viewed as a single monolithic problem;

Whereas addressing these challenges will require strategies and tactics that are specifically designed for each of the unique issues;

Whereas Niagara Region accepts that the responsibility to address these challenges rests with multiple stakeholders, including the provincial government and its agencies;

Whereas 26 Niagara agencies within the Region, including Public Health and Emergency Medical Services, have collaboratively developed a Substance Use Prevention Strategy known as the Opioid Prevention and Education Network of Niagara, and are actively implementing it;

Whereas Niagara Region is a “Built for Zero” community that has accurate and timely data regarding its homeless population and delivers programs and services targeted for strategically helping those individuals experiencing homelessness;

Whereas the challenges of homelessness, mental health and opioid addiction are found throughout the entire province of Ontario and are not unique to Niagara;

Whereas Niagara Regional Council recognizes that municipal emergencies in Ontario are declared by the head of council as per the process detailed in the Emergency Management and Civil Protections Act; and

Whereas Niagara Regional Council acknowledges that the declaration of an emergency does not immediately result in a municipality receiving any additional funds or resources from senior levels of government.

NOW THEREFORE BE IT RESOLVED:

1. That the Regional Chair **BE DIRECTED** to formally issue three separate declarations of emergency, in the areas of homelessness, mental health and opioid addiction, as per the procedure outlined in the Emergency Management and Civil Protection Act;
2. That the Regional Chair **BE DIRECTED** to send correspondence to the Provincial Government requesting that action be taken on the eight measures proposed by the Association of Local Public Health Agencies (as previously endorsed by Regional Council on June 23, 2022), including:
 - a. Creation of a multi-sectoral task force to guide the development of a robust provincial opioid response plan that will ensure necessary resourcing, policy change, and health and social system coordination;
 - b. Expanding access to evidence informed harm reduction programs and practices including lifting the provincial cap of 21 Consumption and Treatment Service (CTS) Sites, funding Urgent Public Health Needs Sites (UPHNS) and scaling up safer supply options;
 - c. Revision of the current CTS model to address the growing trends of opioid poisoning amongst those who are using inhalation methods;
 - d. Expanding access to opioid agonist therapy for opioid use disorder through a range of settings (e.g. mobile outreach, primary care, emergency departments, Rapid Access to Addiction Medicine Clinics), and a variety of medication options;

- e. Providing a long-term financial commitment to create more affordable and supportive housing for people in need, including people with substance use disorders;
 - f. Addressing the structural stigma and harms that discriminate against people who use drugs, through provincial support and advocacy to the Federal government to decriminalize personal use and possession of substances and ensure increased investments in health and social services at all levels;
 - g. Increasing investments in evidence-informed substance use prevention and mental health promotion initiatives that provide foundational support for the health, safety and well-being of individuals, families, and neighbourhoods, beginning from early childhood; and
 - h. Funding additional and dedicated positions for public health to support the critical coordination and leadership of local opioid and substance abuse strategies;
- 3. That the Regional Chair **BE DIRECTED** to send correspondence to the Minister of Municipal Affairs and Housing requesting action be taken to correct the funding allocation model for homelessness based on the results of Auditor General's 2021 report which found that provincial funding in this area is incorrect;
 - 4. That the Regional Chair **BE DIRECTED** to send correspondence to the Ministry of Health and the CEO of Ontario Health requesting that the province immediately commit to fully funding gaps in mental health service as have been identified in the Needs Based Planning project by Niagara Ontario Health Team's Mental Health and Addictions Working Group, as well as funding ongoing annual increases as required by inflation and population need;
 - 5. That the Regional Chair **BE DIRECTED** to send correspondence to Federal Minister of Justice and Attorney General, David Lametti, and Federal Minister of Health, Jean-Yves Duclos, reaffirming Regional Council's October 22, 2020 motion urging the Federal government convene a task force to explore the legal regulation and decriminalization of all drugs in Canada;
 - 6. That the Regional Chair **BE DIRECTED** to send correspondence to the Association of Municipalities of Ontario (AMO) requesting that targeted advocacy be conducted in these areas, including the development of a singular motion that can be ratified by municipal councils across Ontario calling on the province to take immediate action;
 - 7. That Niagara Region, through its Public Health and Social Services Committee, **URGE** the federal government to declare homelessness as a humanitarian crisis; and

8. That this motion **BE CIRCULATED** to the local area municipalities, all municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and local MPs and MPPs.

Yours truly,



Ann-Marie Norio
Regional Clerk
:kl

CLK-C 2023-019

Distribution List:

Local Area Municipalities
All Ontario Municipalities
Federation of Canadian Municipalities
Chris Bittle, Member of Parliament, St. Catharines
Vance Badawey, Member of Parliament, Niagara Centre
Tony Baldinelli, Member of Parliament, Niagara Falls
Dean Allison, Member of Parliament, Niagara West
Jennie Stevens, Member of Provincial Parliament, St. Catharines
Jeff Burch, Member of Provincial Parliament, Niagara Centre
Wayne Gates, Member of Provincial Parliament, Niagara Falls
Sam Oosterhoff, Member of Provincial Parliament, Niagara West

February 28, 2023

Via email only

To: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
minister.mah@ontario.ca
The Honourable Doug Ford, Premier of Ontario
doug.fordco@pc.ola.org
The Honourable Dave Smith, MPP Peterborough-Kawartha
dave.smithco@pc.ola.org
The Honourable Michelle Ferreri, MP Peterborough-Kawartha
michelle.ferreri@parl.gc.ca
Curve Lake First Nation
audreyp@curvelake.ca
The Association of Municipalities Ontario
amo@amo.on.ca

Re: Oath of Office

Please be advised that during their Regular Council meeting held February 21, 2023, Council passed the following resolution:

Resolution No. **R2023-119**

Moved by Councillor Franzen
Seconded by Deputy Mayor
Armstrong

Whereas most municipalities in Ontario have a native land acknowledgement in their opening ceremony; and

Whereas a clear reference to the rights of Indigenous people is the aim of advancing Truth and Reconciliation; and

Whereas Call to Action 94 of the Truth and Reconciliation Commission of Canada called upon the Government of Canada to replace the wording of the Oath of Citizenship to include the recognition of the laws of Canada including Treaties with Indigenous Peoples; and

Whereas on June 21, 2021 an Act to amend The Citizenship Act received royal assent to include clear reference to the rights of Indigenous peoples aimed at advancing the Truth and Reconciliation Commission's Calls to Action within the broader reconciliation framework; and

Whereas the Truth and Reconciliation Commission of Canada outlines specific calls to action for municipal governments in Canada to act on, including education and collaboration;

Therefore be it resolved that Council request to the Minister of Municipal Affairs and Housing that the following changes be made to the municipal oath of office: I will be faithful and bear true allegiance to His Majesty King Charles III and that I will faithfully observe the laws of Canada including the Constitution, which recognizes and affirms the Aboriginal and treaty rights of First Nations, Inuit and Metis peoples; and further

That this resolution be forwarded to the Association of Municipalities of Ontario (AMO), all Ontario municipalities, MPP Dave Smith, MP Michelle Ferreri, Premier Doug Ford and Curve Lake First Nation.

Carried.

Sincerely,

Mayor and Council of the Municipality of Trent Lakes

Cc: All Ontario municipalities

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 19-2023
FOR THE YEAR 2023**

***BEING A BY-LAW A BY-LAW TO ADOPT, CONFIRM AND RATIFY
MATTERS DEALT WITH BY RESOLUTION.***

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

AND WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the action of the Council at its regular meeting of March 6, 2023 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 6TH DAY OF MARCH 2023.***

MAYOR: _____ **CLERK:** _____