

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
Council Chambers, Municipal Office
Monday, June 1, 2020 7:00 PM**

Page

- 1. CALL TO ORDER**
- 2. O CANADA**
- 3. APPROVAL OF AGENDA**
 - a) Additions, Deletions or Amendments
All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.
- 4. DECLARATION OF PECUNIARY INTEREST**
 - a) [Pecuniary Interest Form](#) 4
- 5. APPROVAL OF MINUTES**
 - a) [Previous Meeting Minutes - May 19, 2020](#) 5 - 7
- 6. PRESENTATIONS AND DELEGATIONS**
 - a) [Glengarry County Archives Fundraiser and Glengarry War Memorial Project Update - Robin Flockton](#) 8
 - b) [Water and Wastewater Rate Review - Marco Vincelli](#) 9 - 20
- 7. NEW BUSINESS**
 - a) **Staff Reports**
 - i. [Relocation of Council Chambers to Tartan Hall & Office Safety Improvements](#) 21 - 26
 - ii. [Telecommuting Policy – Addition to Human Resources Policies and Procedure Manual](#) 27 - 36

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11. ADJOURNMENT



DECLARATION OF PECUNIARY INTEREST

I, _____, declare a pecuniary interest on Agenda Item(s) for the meeting of _____:

Signature

MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD AS AN ELECTRONIC MEETING IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON MAY 22, 2020

PRESENT: Mayor Frank Prevost, Deputy-Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Clerk Kaylyn MacDonald, GM Community Services Joanne Haley, GM Infrastructure Services Ewen MacDonald, GM Corporate Services Lachlan McDonald, Fire Chief Dave Robertson.

1. CALL TO ORDER

Resolution No. 153-2020

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council Meeting of the Township of South Glengarry now be opened at 7:04pm.

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Resolution No. 154-2020

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as circulated.

CARRIED

4. DECLARATION OF PECUNIARY INTEREST - None

5. APPROVAL OF MINUTES

a) Previous Meeting Minutes - May 4, 2020

Resolution No. 155-2020

Moved by Councillor Jaworski

Seconded by Deputy Warden

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry held on May 4, 2020 be adopted as circulated.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

a) Backyard Chickens

Ms. Haley provided Council information on how other municipalities have chosen to permit or restrict backyard chickens. Council directed Ms Haley to prepare amendments to the Township Zoning by-law to allow chickens outside urban and rural settlements and subdivisions.

b) Community Improvement Plan Amendments

Ms. Haley gave a presentation on changes that have been suggested by administration, Council and the South Glengarry Community Improvement Plan Advisory Committee. Council advised administration to proceed with the suggested changes.

7. NEW BUSINESS

a) Staff Reports

- i) Removal of Holding Symbol from the Flood Plain Holding Zone Senecal Property

Resolution No. 156-2020

Moved by Councillor McDonell

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 63-2020 be received and by-law 27-2020, being a by-law to amend by-law 38-09, the comprehensive Zoning By-Law for the Township of South Glengarry site specific to South Part of Lot 26, Concession 1, Part 2, on Reference Plan 14R-4332, in the former Township of Lancaster, now in the Township of South Glengarry, County of Glengarry to remove the holding symbol to permit the development of the subject area, be read a first, second, and third time, passed, signed and sealed in Open Council this 19th day of May, 2020.

CARRIED

- ii) Township Signage Policy

Resolution No. 157-2020

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 64-2020 be received and that Council chooses Option _____ of the proposed sign design which will become the approved design for future signage throughout the Township of South Glengarry.

Option #1: "Ontario's Celtic Heartland" is included in the official font of the Township (cursive).

Option #2: "Ontario's Celtic Heartland" is included in a non-cursive font.

POSTPONED

- iii) Request for Funding Glengarry County Archives

Resolution No. 158-2020

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 65-2020 be received and that the Council of the Township of South Glengarry direct administration to fund \$26,000 to the Glengarry County Archives Capital Campaign from General Reserves.

CARRIED

- iv) Civic Addressing Bylaw 24-2020

Resolution No. 159-2020

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report No. 66-2020 be received and that By-law 24- 2020, being a by-law to regulate Civic Addresses in the Township of South Glengarry be read a third time, passed, signed and sealed in Open Council this 19th day of May, 2020 and furthermore that By-law 21-05 as amended, be rescinded.

CARRIED

- v) Waste Collection Contracts

Resolution No. 160-2020

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 67-2020 be received and that Council approves the One-Year extensions for the Household Waste Collection with HGC Management and for the Recycling Collection with COCO Group and furthermore that a request be made for an additional six month extension if needed and that the Mayor and Clerk be authorized to sign any relevant documents.

CARRIED

- vi) Public Works Facility Plans

Resolution No. 161-2020

Moved by Councillor Jaworski
Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 68-2020 be received and that the Council of the Township of South Glengarry file this report.
POSTPONED

- b) Other Business

Resolution No. 162-2020

Moved by Councillor Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry accepts the items presented on the agenda as Committee Reports and For Information Only.

CARRIED

- c) Committee Reports

- d) For Information Only

- i) 2020 Revenue Review - YTD as of April 30
- ii) Fire Department Monthly Update April 2020

- iii) AGCO Temporary Change for Cideries

- iv) Consent Summary 2020

- v) Notice of Consent Decision

- vi) Consent Application B-27-20

- vii) Resolution - Support for Commercial Rent Assistance Program (Town of Grimsby)

- viii) Resolution - Request to Regulate and Enforce Lighting and Odour Nuisance Related to Cannabis Cultivation (City of Hamilton)

- ix) Resolution - Rural Internet (Township of Armour)

- x) Newsletter - Children's Treatment Centre Update

8. UNFINISHED BUSINESS

- a) Unfinished Business Listing - May 19 2020

9. CLOSED SESSION

10. CONFIRMING BY-LAW

Resolution No. 163-2020

Moved by Councillor McDonell
Seconded by Deputy Warden

BE IT RESOLVED THAT By-law No. 28-2020 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, passed, signed and sealed in Open Council.

CARRIED

11. ADJOURNMENT

Resolution No. 164-2020

Moved by Councillor Jaworski
Seconded by Councillor Lang

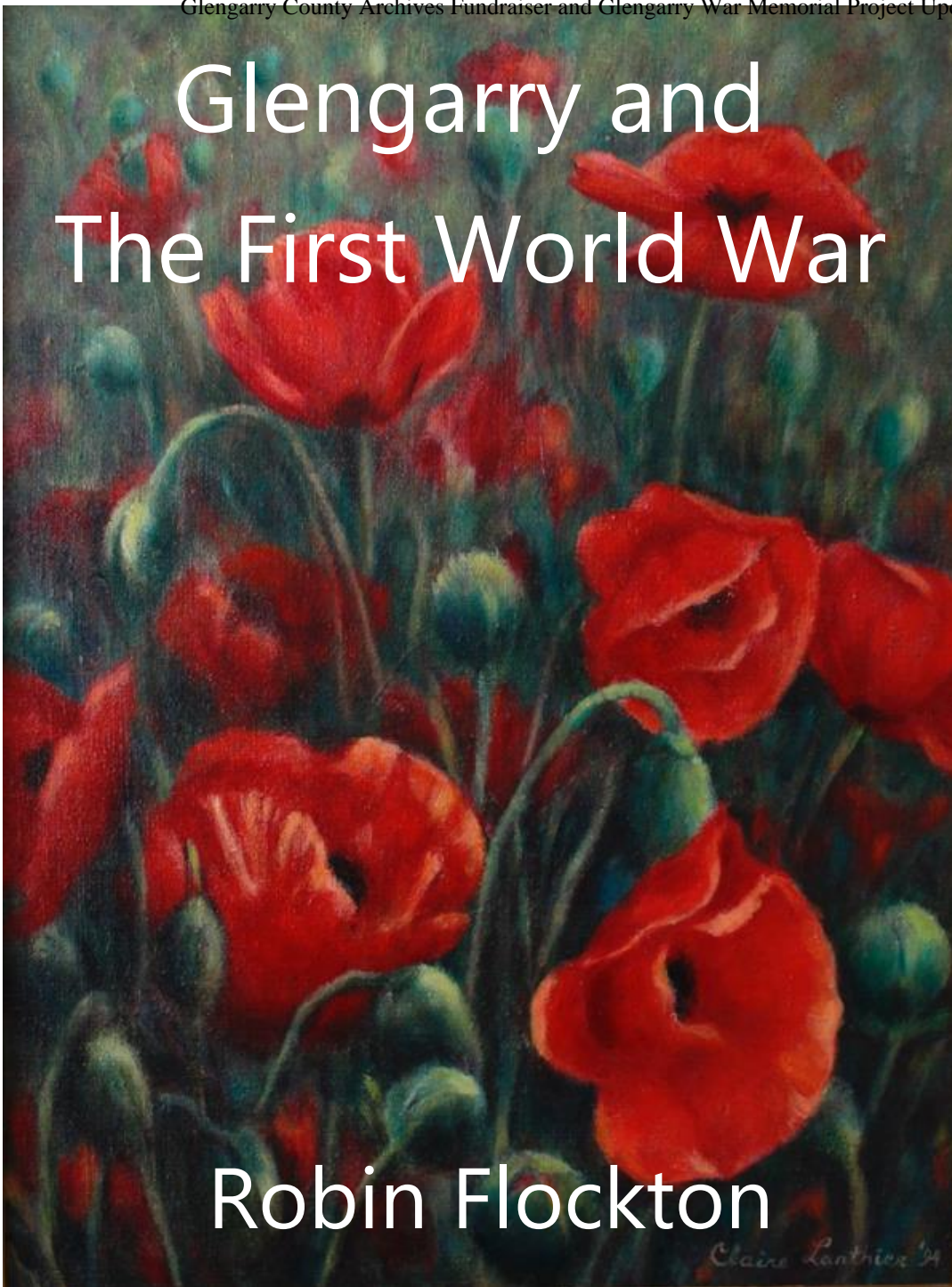
BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:16pm.

CARRIED

Mayor

Clerk

Glengarry and The First World War



Robin Flockton

*" A record of the impact upon, and the attitudes and experiences of, the people of Glengarry
during four years of global conflict"*

Available as a Book or in e-Reader format.

Order directly from <http://amazon.ca>

Net Proceeds from the sale of this book will be donated to

Glengarry County Archives

Information: flockton23@outlook.com



WATER AND WASTEWATER RATE REVIEW

June 1, 2020



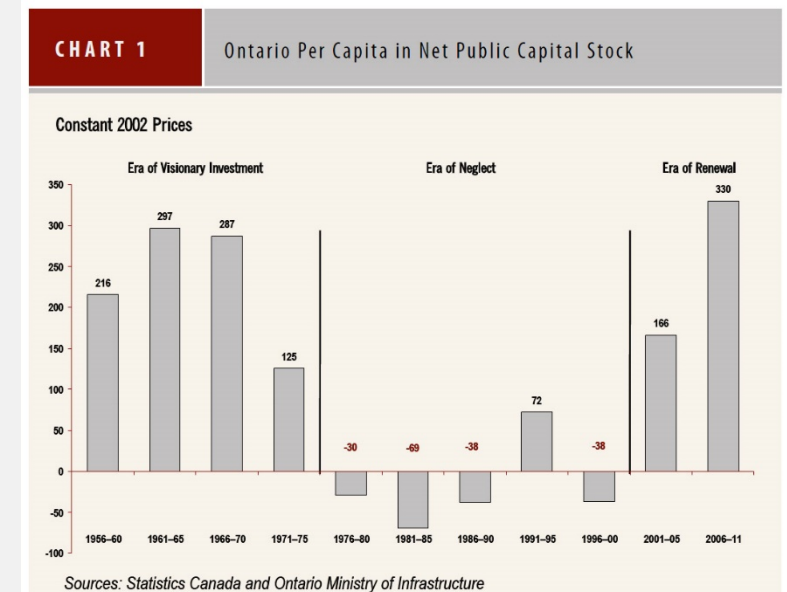
Province's Path to Sustainable Infrastructure

The Commission on the Reform of Ontario's Public Services, in its report on transforming Ontario's public sector, discussed the need for full-cost water pricing:

"... in municipal water and wastewater services...stable investment over the long-term is more efficient and results in greater intergenerational fairness... Moreover, full-cost pricing in water and wastewater services has the added benefit of encouraging conservation – an area in which Canada desperately lags the world's best. The electricity sector already operates on a cost recovery model; so too should water and wastewater services.

Recommendation 12-2: Implement full cost pricing for water and wastewater services."

Source: Public Services for Ontarians: A Path to Sustainability and Excellence, Report of the Commission on the Reform of Ontario's Public Services (2012).



Source: Building together – Guide for Municipal Asset Management Plans, Province Of Ontario (2012)

Basis for Establishing Water and Sewer Rates

In the [American Water Works Association \(AWWA\)](#) publication “Manual of Water Supply Practices – *Principles of Water Rates, Fees, and Charges*”, the following objectives should be considered when determining a rate structure:

- yielding necessary revenue in a predictable manner;
- minimizing unexpected changes to customer bills;
- discouraging wasteful use and promoting justified uses;
- promoting fairness and equity;
- avoiding discrimination;
- maintaining simplicity, certainty, convenience, feasibility, and freedom from controversy; and
- compliance with all applicable laws.

Redistribution of Shared Costs

Shared Costs can be described as expense items on the Township's budget sheet that are incurred as a result of providing water and wastewater services. Shared costs include staffing, training, certification, vehicles, etc.

Township Council requested administration to review how the costs were recovered from the four systems operated by the Township: Glen Walter Water and Wastewater System, Green Valley Wastewater System, Kennedy Redwood Estates Water System, and Lancaster Water and Wastewater System.

Historic Distribution of Shared Costs

Based on historic practices, the shared costs have been based upon the number of connections (last updated in 2017).

Site (per # of Accts)	Sewers	Water	Total # of Accounts	% Share
Glen Walter	326	354	680	36.21
Lancaster/South Lancaster	505	505	1010	53.78
Green Valley	162	0	162	8.63
Kennedy Redwood	0	26	26	1.38
	993	885	1878	1.00

Redistribution of Shared Costs

In 2019, the Township's Water Operations group was instructed to track their time according to the various systems, resulting in the following breakdown.

Site (per # of Accts)	Tracked	Based on Connections	% Change	
Glen Walter	49.29%	36.21%	136%	36%
Green Valley	6.79%	8.63%	79%	-21%
Kennedy Redwood	6.62%	1.38%	478%	378%
Lancaster/South Lancaster	33.36%	53.78%	62%	-38%
Small Systems	5%			

Current Water Rate Structure

Impact of the redistribution of the shared costs had the following impact on the expenses within each system:

Glen Walter	2019 Revenue	2019 Shared Costs	2019 System Costs	Surplus/ (Shortfall)
Original Formula	\$590,670	\$132,887	\$340,960	\$116,823
New Formula	\$590,670	\$180,894	\$340,960	\$68,816

Green Valley	2019 Revenue	2019 Shared Costs	2019 System Costs	Surplus/ (Shortfall)
Original Formula	\$106,920	\$31,657	\$26,107	\$49,156
New Formula	\$106,920	\$24,919	\$26,107	\$55,894

Current Water Rate Structure

Impact of the redistribution of the shared costs had the following impact on the expenses within each system:

Kennedy Redwood Estates	2019 Revenue	2019 Shared Costs	2019 System Costs	Surplus/ (Shortfall)
Original Formula	\$35,640	\$5,079	\$27,723	\$2,838
New Formula	\$35,640	\$24,295	\$27,723	(\$16,378)

Lancaster	2019 Revenue	2019 Shared Costs	2019 System Costs	Surplus/ (Shortfall)
Original Formula	\$799,481	\$197,376	\$219,194	\$382,911
New Formula	\$799,481	\$122,446	\$219,194	\$457,841

Redistribution of Shared Costs

In reviewing the outcome with the Director of Water/Wastewater, we would like to provide the following comments:

1. Since Glen Walter is the hub for activities, hours related to staff meetings, work in the garage, etc. were charged to this pay code which has resulted in an over estimation of the total pay code.
2. Kennedy Redwood Estates level of effort was reported high due to the travel time required for staff to access the site.

Redistribution of Shared Costs

Administration would recommend making the following adjustments in the distribution of the shared costs.

Site (per # of Accts)	Based on Connections	2019 Tracked Hours	2019 Adjusted Hours
Glen Walter	36.21%	49.29%	43.5%
Green Valley	8.63%	6.79%	6%
Kennedy Redwood	1.38%	6.62%	3%
Lancaster/South Lancaster	53.78%	33.36%	43.5%
Small Systems	N/A	3.94%	4%

Current Water Rate Structure

The redistribution of the shared costs will have a large impact on the water and sewer rates applied in the four systems. Current Water Rates are as follows:

Based on Staff Report (SR 66-18), for 2019-2020, bi-monthly is as follows:

System	Min. Fee	Rate	Includes	Annual Min.
Glen Walter – Water & Sewer	\$179.53	\$4.97	19.3 m ³	\$1,077.18
Glen Walter – Water Only	\$120.56	\$2.84	19.3 m ³	\$723.36
Lancaster – Water & Sewer	\$184.17	\$4.97	19.3 m ³	\$1,105.02

The following systems are billed semi-annually:

System	Flat Rate			Annual Min.
Kennedy Redwood – Water	\$1,107.50			\$1,107.50
Green Valley – Sewer	\$540.00			\$540.00

Changes to Water and Sewer Rates

Changes are required to the Water and Sewer Rates to ensure sufficient revenue to being generated to cover expenses and contribute to capital reserves for future capital projects.

The Next Steps Include:

1. Evaluate Ability for Water Rates to Recover Adjusted Shared Costs
2. Review Potential for Township-Wide Water/Sewer Rates
3. Review Residential, Commercial and Industrial Rates
4. Review Capital Reserve Requirements



STAFF REPORT

S.R. 69-2020

PREPARED BY: Tim Mills, Chief Administrative Officer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 1, 2020

SUBJECT: Relocation of Council Chambers to Tartan Hall & Office Safety Improvements

BACKGROUND:

1. Since the Provincial Emergency Order on March 13th, the Township of South Glengarry has been following provincial guidance related to COVID-19 and as a result, the office and public buildings have been closed to the public. Operations have continued with some staff telecommuting with modified departmental workplans. These restrictions have allowed us to comply with federal and provincial physical distancing requirements.
2. Council amended the Procedural By-law and began holding electronic meetings on April 6th, 2020. All indications from the federal and provincial level are that electronic meetings for government are likely to continue for the foreseeable future as the federal government voted in favour of waiving normal House proceedings for a further four months on May 26, 2020.
3. Throughout the Covid-19 pandemic the Eastern Ontario Health Unit, guided by the province, has released guidelines for how businesses can safely operate. Should Council wish to convene with administration and even a small number of the public, meeting physical distancing requirements in our present Council Chambers would not be possible.
4. The Township office in its current layout cannot safely reopen to the public as physical distancing requirements cannot be met nor would the health and safety of front-line staff be protected. The City of Cornwall has been given funding from the Social Services Relief Fund to disperse to all lower tier municipalities in the county for Covid-19 related expenses. A portion of the necessary renovations would likely qualify for funding through this program.



ANALYSIS:

5. Administration recommends permanently relocating Council Chambers to Tartan Hall. This move would provide a number of benefits beyond the protection of the health and safety of Council and staff.
 - Investing in improvements to the audio-visual equipment at the arena would improve the facility for all users and especially community groups who may now require larger meeting space to also respect social distancing. Funds to improve the technology in Council Chambers was approved in the 2020 budget.
 - The larger accessible assembly space provided by Tartan Hall for Council will afford more opportunities for the public to attend and to set up equipment to continue to record Council meetings when Council and Committee meetings are no longer primarily held on an electronic meeting platform.
 - The board room in Tartan Hall allows for confidential meeting space for Closed Session meetings.

6. As part of the 2020 budget process, Council identified a need to improve the efficiency and layout of our option and allocated funds to consider design changes that would improve the effectiveness and efficiency of our organization by improving security and accessible meeting space for the public. The Covid-19 pandemic has further highlighted the need to renovate the Township's administrative space to address health and safety deficiencies which if left unaddressed would negatively affect the health and safety of staff and visitors to the office. Administration intends to consult with the Eastern Ontario Health Unit to ensure any planned changes would be in accordance with government directives related to the pandemic.

7. Administration has prepared concept plans for how a renovated office may work to serve residents and protect the safety of staff (attached). Administration recommends that Council directs management to engage the necessary professional services of an architect to complete necessary designs to allow for renovations of the Township office that will protect the health and safety of our staff and residents. Administration will bring these designs to a future Council meeting for final approval.



IMPACT ON 2020 BUDGET:

8. To obtain professional services there will be no impact on the 2020 budget because the budget included the following funds:
 - \$50,000 specifically for this project
 - \$30,000 for microphones, Council technologies
 - \$10,000 can be allocated to the project from Administration – Equipment, Furniture, and Software General Ledger Account
9. Administration approached Council for a draw of \$75,000 from modernization funding for 'modern technology projects' and can allocate portions of that to this project (SR 50-2020 on April 20, 2020).
10. Administration could draw a larger sum from modernization funding should Council wish to allocate more funds once we get costing information.
11. Additionally, the City of Cornwall administers the Social Services Relief Fund which offsets COVID-19 related costs. We believe this project would align with the requirements.
12. Once administration gets a professional opinion on the cost, we will report back to Council.

ALIGNMENT WITH STRATEGIC PLAN:

- Goal 2: Invest in infrastructure and its sustainability
- Goal 3: Strengthen the effectiveness and efficiency of our organization

RECOMMENDATION:

BE IT RESOLVED THAT the Council of the Township of South Glengarry approves Administration's recommendation to relocate Council Chambers to Tartan Hall at the Char-Lan Recreation Centre and directs administration to engage the professional services required to prepare designs to renovate the Township office.



A handwritten signature in black ink, appearing to read "T. Mills", is written over a solid black horizontal line.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**

Current Front Office and Council Chambers layout



Proposed Office layout





STAFF REPORT

S.R. 70-2020

PREPARED BY: Tim Mills, Chief Administrative Officer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 1, 2020

SUBJECT: Telecommuting Policy – Addition to Human Resources Policies and Procedure Manual

BACKGROUND:

1. With the unexpected onset of the COVID-19 Pandemic, many workplaces are allowing/requiring their staff to work from home. Human Resources lawyers are recommending that organizations that allow/require their staff to work from home have a Telecommuting Policy that specifically outlines the expectations of all parties.
2. The implementation of this Policy will ensure that the Township employment relationship with its staff is clearly spelled out during the pandemic as well as from time to time should an employee request to temporarily work from home.

ANALYSIS:

3. Staff researched several telecommuting policies of various organizations and are presenting the attached draft policy for Council's review and consideration.

IMPACT ON 2020 BUDGET:

None.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization
Goal 5: Improve internal and external communication

RECOMMENDATION:

Be It Resolved That the Council of the Township of South Glengarry receives Staff Report 70-2020 and that By-Law 30-2020 being a by-law to establish a Human



Resources Policies and Procedures Manual be read a first and second time this 1st day of June, 2020.

A handwritten signature in black ink, appearing to read "Tim Mills", is written over a horizontal line.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**



Policy Type: Human Resources
Policy # HR-200-13
Approved By Council on:

By-law No. 30-2020

(HR-200-13)

Human Resources – Telecommuting Policy

Intent

The intent of the *Telecommuting Policy* is to establish guidelines and provisions for telecommuting arrangements which can be implemented on an occasional basis. The arrangements can be granted during a state of emergency (i.e. during a pandemic) or it can be granted on an interim basis during regular business operations with the approval of the CAO and the employee's reporting manager.

Definition

Telecommuting is the use of technology to change the location of where work is performed other than the conventional office workspace, usually the employee's home. Although not all jobs can be performed satisfactorily from other locations, the Township of South Glengarry recognizes that, in some cases, telecommuting arrangements can provide a mutually beneficial option for both the Township of South Glengarry and the employees.

Guidelines

This procedure applies to full-time permanent non-union and contract non-union employees. It may also apply to union employees, subject to the terms and conditions in their respective collective agreements.

This policy does not alter or replace the terms of an existing employment contract. Employees must comply with all company rules, policies, practices and instructions that would apply if the employee were working at the regular company worksite.

Eligibility

1. Not all jobs or departments are suitable for a telecommuting arrangement due to the nature of the work performed and operational requirements.
2. Employees who would like to be considered for a telecommuting arrangement must first consult with their manager and then the manager must submit a written request to the CAO. The decision to allow an employee to telecommute will be made by the CAO in consultation with the employee's manager.
3. Telecommuting is an employee privilege and not a guarantee or an entitlement. Telecommuting is not to be considered a universal employee benefit and must have the complete support of the manager and the CAO.



Policy Type: Human Resources
Policy # HR-200-13
Approved By Council on:

By-law No. 30-2020

(HR-200-13)

Human Resources – Telecommuting Policy

4. Employees that are considered for telecommuting must be able to work independently, be self-starters, demonstrate attention to work time and be able to continually meet the productivity requirements of their position.
5. The resources that an employee needs to do his/her job must be easily transportable or available electronically.
6. Jobs that entail working alone or working with specialized software or equipment that can be kept as his/her remote workspace are often suitable for telecommuting. Jobs that require physical presence to perform effectively are normally not suitable for telecommuting.
7. Management may establish work rules to support telecommuting to ensure access, safety and timely completion of work.
8. Telecommuting is not an alternate to child or elder care. If applicable, the telecommuter must make appropriate arrangements for dependent care.
9. Employees are not permitted to have more than one flexible work arrangement at the same time. Consideration may be given for exceptional circumstances on a time-limited basis with CAO approval.

Schedules and Hours of Work

1. The normal hours of a telecommuting employee are the standard business hours of the department in which the employee works in, unless otherwise approved by the manager.
2. Changes to the employee's schedule must be approved in advance by the employee's manager. In some instances, telecommuting hours may be different from office hours, however the employee and manager must agree on the designated hours of work.
3. The number of hours an employee works per day and per week will not change due to telecommuting.
4. An employee must be available by telephone or email during the scheduled hours of the telecommuting arrangement, with the exception of their scheduled lunch/break period. Any changes to their remote contact information must be reported to their manager immediately.
5. Overtime hours must be pre-approved by the manager. Any shift differential pay will apply only when the manager requires the employee to work during hours where the *Non-Union Overtime Policy (HR 700-13)* or collective agreement would apply.
6. Absences will be reported accordingly to the employee's manager or supervisor regardless of where the employee would be working that day. Recording and



Policy Type: Human Resources
Policy # HR-200-13
Approved By Council on:

By-law No. 30-2020

(HR-200-13)

Human Resources – Telecommuting Policy

tracking work hours on the employee time sheet is the responsibility of the telecommuter, regardless of the location where the work is performed.

7. Managers may require an employee to return to the Township of South Glengarry work location on a telecommuting day should work situations warrant such an action. If an employee is asked to return to the office during telecommuting days frequently, the manager may re-evaluate the compatibility of the employee's suitability for telecommuting and with appropriate notice to the employee, terminate the telecommuting arrangement.
8. If an employee is required to be in the office on a telecommuting day, mileage is not paid.
9. Telecommuting arrangements will vary among departments and business units, depending on the function and responsibilities of the employee. Each department must maintain some appropriate complement of employees who work on site at the Township of South Glengarry locations in order to function effectively

Workspace

1. Employees who are approved for a telecommuting arrangement must have an appropriate work area in their remote location that considers ergonomics, appropriate equipment, noise and interruption factors. Lighting, internet service, power and temperature control should all be consistent with a typical office environment.
2. The Township of South Glengarry's liability for job-related accidents will continue to exist during the approved work schedule and in the employee's designated work location since the remote location will be considered an extension of the Township of South Glengarry workspace.
3. In the case of an injury while working remotely, the employee must report the injury to his/her manager or human resources immediately (or as soon as circumstances permit). Employee must also submit a written report and file WSIB form through their supervisor and Human Resource Advisor.
4. Any increases to the employee's home utility costs are the responsibility of the employee.

Use of Company Property

Employees must use company-provided devices when working remotely to ensure that the appropriate software and programs are being used while maintaining data security and confidentiality. All completed and working copies of documents must be saved on the Township of South Glengarry's computer server with limited access so that information is



Policy Type: Human Resources
Policy # HR-200-13
Approved By Council on:

By-law No. 30-2020

(HR-200-13)

Human Resources – Telecommuting Policy

available to those who may require its use from the company worksite. Failure to use company-approved devices may leave company data vulnerable to a breach and may result in disciplinary action up to and including termination.

Company-owned resources may only be used for Township purposes. Employees must take reasonable steps to protect any company property from theft, damage, or misuse. Depending on the circumstances, the employee may be responsible for any damage to or loss of company property.

Confidentiality and Security

1. It is the responsibility of the employee to take all precautions necessary to secure all government-related information and to prevent unauthorized access when working outside the Township of South Glengarry's work locations to ensure the integrity and confidentiality of information. Steps to take to secure information include, but are not limited to, use of locked file cabinets or desks; regular password maintenance; and any other steps appropriate for the job and the environment.
2. The employee must agree to allow an authorized Township of South Glengarry representative to access the remote workspace during prearranged times for business purposes, which may include but not limited to: Health and safety inspections, equipment installations and repairs, security assurance and retrieval of Township property.

Health and Safety

The Township of South Glengarry is committed to ensuring that the alternate worksite is safe and ergonomic. The Township may make onsite visits to the employee's work site at a mutually agreed upon time to ensure that the designated work space is safe and free from hazards. If the workspace is unsafe and cannot be made safe, the Township of South Glengarry may refuse or revoke the employee's remote work arrangement.

In the event of a work-related incident or injury in the designated workspace, the employee needs to immediately report the incident to his/her manager. Employees working remotely will be covered by workers' compensation for job-related injuries that occur in the course and scope of employment while working remotely. The employee remains liable for injuries to third parties that occur on the employee's premises.



Policy Type: Human Resources
Policy # HR-200-13
Approved By Council on:

By-law No. 30-2020

(HR-200-13)

Human Resources – Telecommuting Policy

Employee Responsibilities

1. Ensuring the designated workspace meets the standards as outlined in this policy.
2. Maintains communication with manager, colleagues and clients to the standards set corporately.
3. Demonstrated ability to be self-motivated, well-organized and self-disciplined in their approach to work.
4. Ensures service delivery is seamless to all other parties (internal and external).
5. Agrees to work standard hours as set out in this policy or designated hours approved by their manager.
6. If required, the employee agrees to be flexible with their time and adjust their work hours accordingly to meet business and/or operational emergencies, demands and requirements.
7. The employee agrees to use a Township issued laptop and not their personal computer when telecommuting.
8. Continue to perform due diligence to protect the security of the Township's data and information and client records and confidentiality while working remotely.
9. Continues to abide by the Township's *Appropriate Use, Care and Security of Electronic Resources Policy (HR 200-09)*.
10. Records time accordingly on time sheets. No changes will be made to the method of payment or the amount. If an employee is found to have made false reports on their timesheet, they may be subject to discipline up to and including termination.
11. Failure to abide by the *Telecommuting Policy*, or associated work rules determined by the manager may result in discipline up to and including dismissal.

Manager/Supervisor Responsibilities

1. Monitors productivity and maintains communication with the employee regardless of the location of the employee.
2. Ensures the approved schedule for telecommuting is not impacting the job duties and service levels/hours of the department.
3. Ensures other employees are aware of the location and arrangement.
4. Ensures service delivery/service provided is seamless to all other parties (internal and external).
5. Approves/provides common office supplies from the Township.

Chief Administrator Officer Responsibilities

1. Approves or denies the telecommuting agreement and schedule submitted by the manager for telecommuting requests.

- 2. Monitors productivity in consultation with the manager of employees working remotely.

End of Arrangement

At the end of a telecommuting arrangement, employees must promptly return all Township property used for working remotely. An employee, current or former, may receive notices from the Township of South Glengarry to return company property. Failure to do so may result in discipline for current employees or legal action if the employee no longer works for the Township. If an agreement is being revoked, employees will receive reasonable notice to make any arrangements necessary to return the Township’s property to the worksite.

Acknowledgement and Agreement

I, _____, acknowledge that I have read and understand the Township of South Glengarry’s *Telecommuting Policy*. Further, I agree to adhere to this policy and I understand that if I violate the rules or procedures outlined in this policy, I may face disciplinary action up to and including termination of employment.

Name: _____

Signature: _____

Date: -

SG-I-20

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 30-2020
FOR THE YEAR 2020**

BEING A BY-LAW TO ESTABLISH A HUMAN RESOURCES POLICIES AND PROCEDURES MANUAL FOR THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY.

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the Council of the Corporation of the Township of South Glengarry adopted a Human Resources Policies and Procedures Manual on July 3rd, 2018.

AND WHEREAS the Council of the Corporation of the Township of South Glengarry deems it advisable to amend their Human Resources Policies and Procedures Manual.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** the Township of South Glengarry Human Resources Policies and Procedures Manual is hereby attached as Schedule “A” of this by-law.
2. **THAT** where the provisions of any other by-law are inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.
3. **THAT** on the date this by-law comes into effect By-Law 40-18 shall be hereby repealed.
4. **THAT** this by-law shall come into force and effect on the day of its final passing.

READ A FIRST AND SECOND TIME IN OPEN COUNCIL THIS 1ST DAY OF JUNE, 2020.

MAYOR: _____ CLERK: _____

READ A THIRD AND FINAL TIME, PASSED SIGNED AND SEALED IN OPEN COUNCIL THIS 15th DAY OF JUNE, 2020.

MAYOR: _____ CLERK: _____



STAFF REPORT

S.R. 71-2020

PREPARED BY: Lachlan McDonald, GM of Corporate Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 1, 2020

SUBJECT: Application - FCM AMP Funding Request

BACKGROUND:

1. The provincial government has passed Ontario Regulation 588/17, Asset Management Planning for Municipal Infrastructure.
2. This regulation outlines the requirement for all municipalities to have an asset management strategic policy and provides detailed information about the expected process for creating an asset management plan, as well as what information must be included.
3. There is funding available to assist with this process through the Federation of Canadian Municipalities (FCM).

ANALYSIS:

4. In order to satisfy the FCM funding terms, the municipality must commit \$12,500 to receive up to \$50,000. This money has not been budgeted for.
5. An Asset Management Plan (AMP) will create a document that optimizes funding decisions for the municipality.

IMPACT ON 2020 BUDGET:

6. There will be a \$12,500 impact on the 2020 budget.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 2: Invest in infrastructure and its sustainability

RECOMMENDATION:



BE IT RESOLVED THAT Staff Report 69-2020 be received and that the Township of South Glengarry directs Administration to apply for a grant from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Asset Management Preparedness Project and commits \$12,500 from its budget towards the costs of this initiative.

AND FURTHERMORE that the Township of South Glengarry commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Develop Asset Management Foundation for water and waste water infrastructure
- Asset Inventory Evaluation, Enhancement and Import

A handwritten signature in black ink, appearing to read "Tim Mills", is written over a horizontal line.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**



STAFF REPORT

S.R. 72-2020

PREPARED BY: Ewen MacDonald – General Manager Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 1, 2020

SUBJECT: Summerstown Estates Dedication of 1-Foot Reserves

BACKGROUND:

1. Council Approved the Amended Subdivision Agreement for Summerstown Estates Phase 2 at the March 20th ,2017 Council Meeting.
2. The Subdivision will be developed in two parts. The lots that front on Lalonde Blvd are Part A and the lots fronting on James Crescent will be Part B.
3. A condition of the phasing of the Subdivision is that one-foot reserves were required at the two intersections of Lalonde Boulevard and James Crescent to separate the two parts of the Subdivision.
4. The developer's solicitor requested the removal of the one-foot reserves on Lalonde Blvd between Phase 1 and Phase 2 and more specifically Block 15 and 16 on Plan 14M-8 (Attached) and the dedication of the reserves as Public Highway. These Blocks were dedicated as Public Highway as per By-Law 24-17.

ANALYSIS:

5. The Township has received Plan 14R-6339 that dedicated Parts 1 and 2 as one-foot reserves on James Crescent.
6. The Township removed the one-foot reserves on Lalonde Blvd as the developer met the conditions for the removal of the reserves
7. It has recently been brought to our attention that By-Law 24-17 to dedicate Blocks 15 & 16, Plan 14M-8, are PIN nos. 67130-0448 & 67130-0449 respectively, that were transferred to South Glengarry with inst. no. GL4631 was not registered



- 8. We have also been advised that Block 19, Plan 174, is PIN 67130-0126 & was transferred to South Glengarry with inst. No. GL4544 and we are unable to find a By-Law to dedicate this block as Public Highway.
- 9. Administration has reviewed the file and are recommending that By-Law #24-17 be rescinded and that By-Law # 29-2020 to dedicate Block 15 and 16, Plan 14M-8 and Block 19 on Plan 174 as Public Highway be adopted and registered on Title.

IMPACT ON 2020 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 72-2020 be received and that By-law 24-17 being a by-Law to dedicate Block 15 and 16 on Plan 14M-8 as Public Highway be rescinded and that By Law 29-2020 being a By-law to dedicate Block 15 and 16 on Plan 14M-8 and Block 19 on Plan 174 be read a first, second and third time passed sealed and delivered on this 1st day of June 2020.

A handwritten signature in black ink, appearing to read 'Tim Mills', written over a horizontal line.

Recommended to Council for
Consideration by:
CAO – TIM MILLS

SG-F-20

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 29-2020
FOR THE YEAR 2020**

***BEING A BY-LAW TO ACCEPT CERTAIN LANDS AS ROAD ALLOWANCE
WITHIN THE TOWNSHIP AND TO DEDICATE SAME TO THE PUBLIC USE
AS PUBLIC HIGHWAY.***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

**THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH
GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Corporation of the Township of South Glengarry accepts the conveyances listed on Schedule "A" attached hereto and forming part of this by-law:
2. **THAT** the conveyances referred to on Schedule "A" attached hereto are hereby accepted as road allowances and dedicated to the public use as Public Highway.
3. **THAT** By-law 24-17 be hereby rescinded.

***READ A FIRST, SECOND, AND THIRD TIME, PASSED, SIGNED, AND
SEALED IN OPEN COUNCIL THIS 1st DAY OF JUNE 2020***

MAYOR:

CLERK:

Schedule "A" to By-law 29-2020

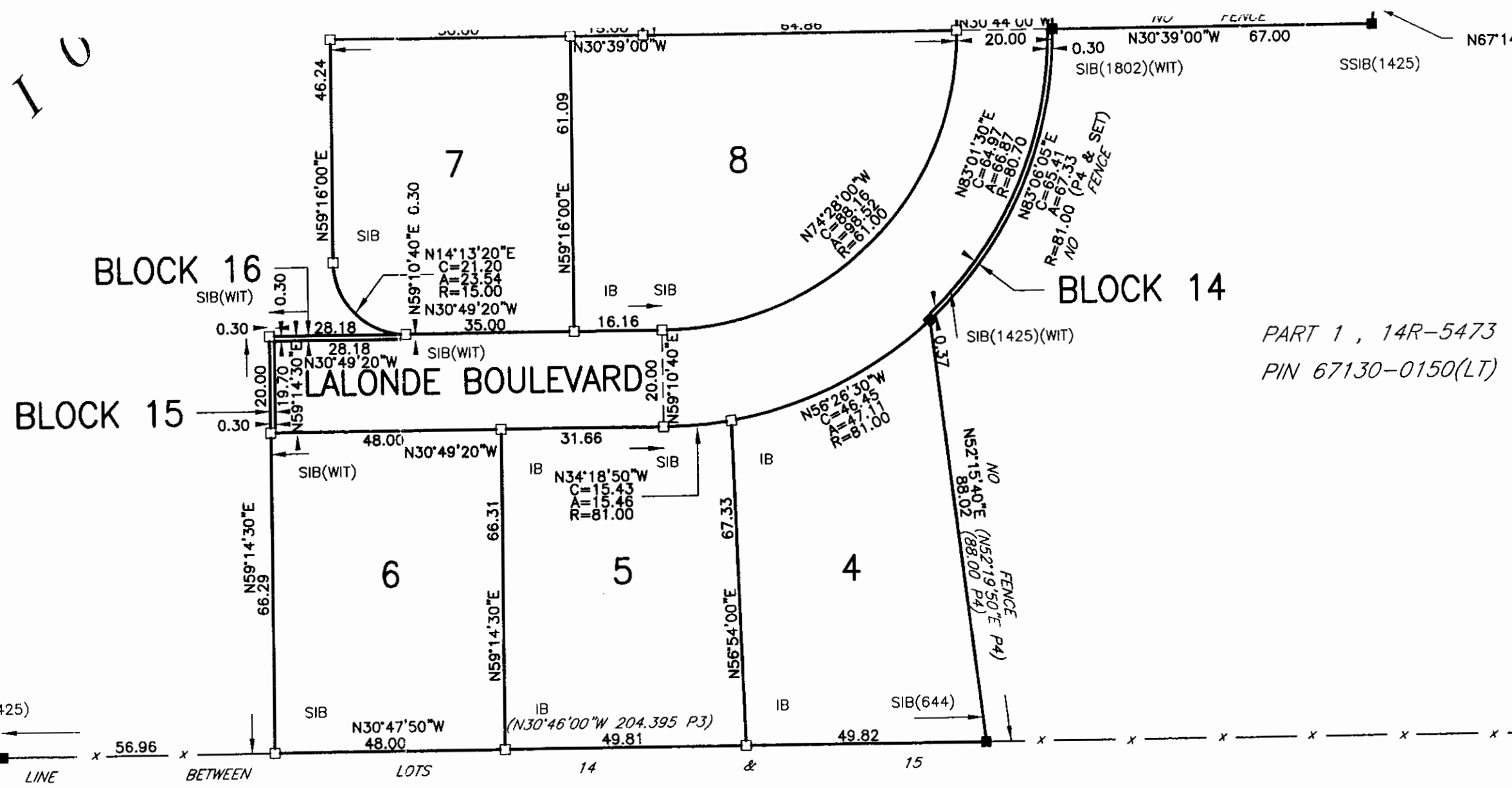
Description of lands accepted by the Township of South Glengarry as
Open Road Allowances:

Lot #	Concession	Part(s)	Reference Plan	Registered Plan Document	Registry Date
PT West 3/4 of Lot 14	1 (C)	Blocks 15 & 16	14M-8	GL3164	August 17, 2010
Pt West 3/4 Of Lot 14	1(C)	Block 19	Plan 174	GL4544	January 11, 2011

- C = Former Township of Charlottenburgh
- L = Former Township of Lancaster

Plan 14M-8

PART 1
CONCRESSIO



PART 1, 14R-5473
PIN 67130-0150(LT)

PIN 67130-0150(LT)

LOT 15

Summerstown Estates Dedication of 1-Foot Reserves

PLAN OF SUBDIVISION
SHOWING
PART OF W 3/4 LOT 14, CONCESSION 1 FRONT
TOWNSHIP OF CHARLOTTENBURGH
COUNTY OF GLENGARRY

SCALE 1" = 60.0'

1994

STOWALL and SMITH
CATALOG LAND SURVEYORS

PLAN 174

I CERTIFY THAT THIS PLAN IS REGISTERED
IN THE LAND REGISTRY OFFICE AS BEING THE
TRUE AND CORRECT PLAN OF THE LAND
HEREIN DESCRIBED AND REGISTERED IN
PLAN DOCUMENT NO. 174.

LAND REGISTRAR

CERTIFICATE OF TITLE REGISTERED AS DIST. 85128

BEARING ARE ASCENDING AND ARE REFERRED TO THE WEST
LIMIT OF ROAD 100 METRES TO THE EAST OF THE ROAD
HAVING A BEARING OF N 80° 15' 30" W

NOTE: THE LINES SHOWN HEREIN ARE SHOWN ON A PLAN
REGISTERED UNDER THE CERTIFICATE OF TITLE ACT,
REGISTERED AS PLAN N-1528

OWNER'S CERTIFICATE

THIS IS TO CERTIFY THAT:

1. LOTS 1 TO 13, BOTH INCLUDING, BLOCKS 19, 15, 14, 17, 16 AND 18
AND THE STREETS JASON STREET AND JALONDE BOULEVARD WERE
ALREADY REGISTERED BUT IN ACCORDANCE WITH AN
INDEFINITE PERIOD.
2. THE STREETS WERE HEREBY DEDICATED AS
PUBLIC HIGHWAYS.

DATED / DAY OF Dec 1994

OWNER'S AUTHORITY
TO SIGN THIS
CERTIFICATE
STOWALL and SMITH
CATALOG LAND SURVEYORS INC.

LPA NUMBER: A STOWALL 23.1
L.P.A. NUMBER: STOWALL 15.1, 15.2, 15.3
L.P.A. NUMBER: STOWALL 17.1, 17.2, 17.3
L.P.A. NUMBER: STOWALL 16.1, 16.2, 16.3
L.P.A. NUMBER: STOWALL 19.1, 19.2, 19.3
L.P.A. NUMBER: STOWALL 14.1, 14.2, 14.3
L.P.A. NUMBER: STOWALL 18.1, 18.2, 18.3

METRIC

DIMENSIONS ON THIS PLAN ARE GIVEN IN METRES AND
CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

SUBDIVISION CERTIFICATE

HEREBY CERTIFY THAT:

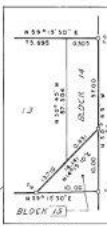
1. THIS PLAN AND PLAN ARE CORRECT AND IN
ACCORDANCE WITH THE SURVEY ACT AND
THE REGULATIONS AND THE REGULATIONS
AND THE REGULATIONS.
2. THE SURVEY WAS COMPLETED ON THE 25TH
DAY OF NOVEMBER 1994.

NOVEMBER 26TH 1994 J.K. Sedwell
L.S. 1011
CATALOG LAND SURVEYORS

APPROVED AND GRANTED BY THE PLANNING
COMMISSION ON THE 12TH DAY OF
NOVEMBER 1994

FOR THE PLANNING COMMISSION
STOWALL and SMITH
CATALOG LAND SURVEYORS

FROM THE OFFICE OF
STOWALL and SMITH
CATALOG LAND SURVEYORS
121-220 STREET STREET
CATALOG, ONTARIO



W. 3/4 LOT 14
CONCESSION 1 FRONT
CHARLOTTENBURGH
GLENGARRY COUNTY



STAFF REPORT

S.R. 73-2020

PREPARED BY: Ewen MacDonald – General Manager Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 1, 2020

SUBJECT: Boundary Road Servicing Agreement

BACKGROUND:

1. The Township of South Glengarry and City of Cornwall Administration have been negotiating for the provision of Water and Wastewater Services for Boundary Road from Tyotown Road to the 401.
2. These discussions have been ongoing for 8 years and a draft Agreement was provided to the Township for review in 2017. Further discussions on the draft Agreement took place and the agreement was revised in 2018
3. There are several concerns with the draft Agreement that were summarized in the report completed by EVB Consulting and presented to Council in 2018.
4. The Draft Agreement was based on a Report from Watson & Associates that was completed for the City of Cornwall in 2013.
5. A third-party review of the draft Agreement was completed by McIntosh Perry that also included a review of the EVB and Watson Reports.
6. The McIntosh Perry review is attached.

ANALYSIS:

7. The McIntosh Perry review validates the concerns that were identified in the EVB Report and provides recommendations in section 4 for consideration should the Township wish to proceed with the Agreement with the City of Cornwall.
8. Administration is recommending that South Glengarry Council request a delegation to a City of Cornwall Council Meeting to provide an overview of the



concerns with the draft Agreement and request that further discussions and revisions to the Agreement be considered.

IMPACT ON 2020 BUDGET:

9. N/A

ALIGNMENT WITH STRATEGIC PLAN:

Goal 1: Enhance economic growth and prosperity

Goal 2: Invest in infrastructure and its sustainability

Goal 3: Strengthen the effectiveness and efficiency of our organization

RECOMMENDATION:

BE IT RESOLVED THAT the Council of the Township of South Glengarry receive Staff Report 73-2020 and furthermore; that South Glengarry request a delegation at an upcoming City of Cornwall Council Meeting to provide an overview of the concerns with the Boundary Road Draft Servicing Agreement.

A handwritten signature in black ink, appearing to read "T. Mills", is written over a horizontal line.

Recommended to Council for
Consideration by:
CAO – TIM MILLS

McINTOSH PERRY

May 8, 2020

Ewen MacDonald, C.R.S.R. C.R.F.P.
General Manager
Infrastructure Services
Township of South Glengarry
6 Oak Street, Box 220, Lancaster,
Ontario
K0C 1N0

Re: Boundary Road Servicing Study and Servicing Agreement Review

1. BACKGROUND

The Township of South Glengarry (Township) has requested McIntosh Perry (MP) provide a third-party review of various background studies, reports and draft servicing agreement related to the proposed servicing of Boundary Road lands adjacent to the City of Cornwall.

MP has received the following documents to be reviewed under this scope of work:

1. Capital Charge Study re Boundary Road Lands – Watson & Associates, August 8, 2013
2. Financing Arrangements for Servicing the Boundary Road Lands – Watson & Associates, Dec. 21, 2017
3. Boundary Road Servicing Agreement – City of Cornwall, July 13, 2018
4. Boundary Road Council Presentation – EVB Engineering, October 2018
5. Agreement Response Letter – Township of South Glengarry, January 30, 2019
6. Boundary Road Servicing Agreement – City of Cornwall, October 30, 2019

2. UNDERSTANDING

MP staff have thoroughly reviewed the above noted documents to gain an understanding of the project lifecycle, studies, agreements, and revisions that have been made to date. It is understood that the overall purpose of engagement with the City of Cornwall was to provide water and sewer services to the Township lands on the east side of Boundary road located between Highway 401 and Tyotown Road consisting of approximately 60 hectares of land fronting 1.8km of Boundary Road.

The City of Cornwall was approached to review possible servicing agreements to supply sewer and water services via adjacent City of Cornwall Infrastructure. The City of Cornwall retained Watson & Associates to

provide a Capital Charge Study, draft servicing agreement and subsequent revisions based on comments provided by the Township and previous studies completed by EVB Engineering.

The key details that form the basis of the agreement are the Servicing Requirements, Capital Charges and Connection Charges which are further discussed in the subsequent sections.

2.1 SERVICING REQUIREMENTS

The servicing requirements outlined in the Watson & Associates Capital charge study are based on the City of Cornwall Subdivision manual design guidelines and are calculated using the 60-hectare land area. The calculated demands include an average day demand of 1,200 m³/day (20m³/ha/day) and maximum day demand of 2,400 m³/day (40m³/ha/day). The calculated values are reasonable assumptions for the land use when compared to both MECP standards as well as adjacent municipalities. For example, the City of Ottawa calculated flows would include an average day demand of 1680 m³/day (28m³/ha/day) and maximum day demand of 2520 m³/day (42m³/ha/day) based on the 60 hectare commercially zoned area and 1.5 commercial peaking factor.

Although the calculated values do align with design best practices the actual quantity of water and wastewater required could be significantly different. Considering this demand forms the basis for multiple calculation charges confirmation of the actual anticipated demand should be considered.

It was noted in the EVB Servicing presentation that the current City of Cornwall Industrial Park was operating at an approximate generation of 10m³/ha/day which would equate to approximately half of the anticipated average day calculation of 20m³/ha/day used for the Boundary Road properties.

2.2 CAPITAL CHARGES

The Capital Charges considered in the servicing agreement are proposed to accomplish two things;

1. Provide reserve funds for subsequent replacement cost of the proposed sewer and water infrastructure, and
2. Provide reserve funds for Boundary Road upgrades cost shared at 50%.

The reserve funds for the infrastructure portion (1) were revised and removed in agreement that the infrastructure would remain under the operation and ownership of the Township and not be transferred to the City of Cornwall following construction and acceptance. In the revised fees the charges related to the Boundary Road upgrades were not removed from the capital charges despite the Township request to separate the charges from the Sewer and Water servicing agreement.

The estimated replacement value of the Boundary Road segment was calculated at \$2.0 million (2013 value) and then cost shared at 50% to determine the capital cost requirement for development. MP completed a cursory review of the roadway granular and asphalt costs associated with replacement of the 1.8km section fronting the Township lands and determined that the estimate would be reasonable considering a 2020 construction value of approximately \$2.2 to \$2.5 million. The 50% cost sharing agreement for Boundary Road should be reviewed further with the consideration for a Traffic study, forecasting traffic volumes that would be

generated from commercial development. This could be compared with current traffic volumes to determine an appropriate percentage of roadway benefits based on the development.

2.3 CONNECTION CHARGES

The Connection Charges considered in the servicing agreement are directly related to the overall replacement value of the City of Cornwall's Water and Wastewater infrastructure. As part of this assignment MP did not confirm the replacement values specified (Water \$153 million and Wastewater \$114 million) for determining the connection charges but would recommend an audit to verify the replacement costs as they form the basis for the connection charges. In addition to confirmation of the values the current asset value should also be considered based on depreciation. It is assumed that funds have been retained in the past via development charges and other rate-based revenue to contribute to the replacement value of the infrastructure. Therefore the Townships portion should not be calculated based on full replacement value as indicated.

The rationale behind the connection charge requirement considers that the current City of Cornwall sewer and water rates do not include provisions for replacement capital costs. This should be confirmed with the City of Cornwall, as a cursory review of the 2015 City of Cornwall Water and Wastewater financial plan does indicate that revenue generated from rate-based sources would be applied for capital costs. In this case as stated by the Township in the January 30, 2019 letter to the City of Cornwall, the charges could result in a double payment for infrastructure capital costs as both Connection Charges as well as usage rates would be paid for by the Township and ultimately the property owners.

As noted in section 2.1 the calculation for the Connection Charges is based on a percentage of capacity required to service the properties. If the actual measured volume used by the properties could be taken into consideration, this could substantially reduce the cost of the imposed Connection charges. As stated by the Township consideration should also be given for possible funding (provincial and federal) that may be obtained to upgrade City infrastructure in the future.

2.4 SERVICING AGREEMENT

The servicing agreement outlines the details associated with imposing the various charges and requirements discussed herein. Upon review of the Draft Servicing Agreement, MP concurs with previous comments provided by both EVB and the Township on the following clauses that limit the rights of the Township following a significant financial investment.

- The City reserves the right at its sole and complete discretion to determine when and where water and/or sewer connections/laterals are to take place along Boundary Road and to limit the size of service connections thereto and the quantity of water to be withdrawn therefrom or discharge into;
- The City may, in its sole and absolute discretion conduct Future Boundary Road Works, from time to time. For clarity, Future Boundary Road Works may be conducted under separate projects at different times, as determined by the City.

- The Township agrees that the City Water/Sanitary System shall not be used for Industrial and farm uses save and except farm homes. *Note: It is understood that based on previous correspondence with the City this clause may be modified pending council approval.*
- Annual Charge For Reserve for City Supporting Infrastructure. The Township shall pay the Capital Payments, annually, in advance, beginning on the commencement of the Term and annually on each anniversary of the Term. The rate set out as item 1 on Schedule “A” shall be subject to review on the following basis:
 - relative to the lifecycle requirements of the City infrastructure and fluctuations in recovery amounts, as determined in the City’s sole and absolute discretion;
 - in accordance with the methodologies utilized in the Connection Charge Study; and
 - on the basis that the Boundary Road Lands receive service at rates substantially similar to other similar properties in the City every five (5) years following the date of this Agreement.
- Payment for Future Boundary Road Works. The Township shall pay to the City the Future Road Payments, prior to the date specified by the City for the commencement of Future Boundary Road Works, from time to time, on the basis of reasonable estimates for the construction of the Future Boundary Road Works. Following completion of construction of any Future Boundary Road Works, the parties shall adjust the payment made to the actual cost of said Future Boundary Road Works;

3. DEVELOPMENT CONSIDERATIONS

It is understood that the Township has received requests from potential developers and property owners that would benefit from the addition of water and sewer servicing on Boundary Road. From a development perspective the ability to service the lands with full water and sewer services would result in an increase in property value and potential for future development. Given the conditions associated with the current draft servicing agreement it is possible that the financial implications could offset the benefits of the added servicing. An example of the impact associated with the servicing costs is illustrated in Table 3 of the Watson & Associates report comparing the ownership costs of Township lands versus City of Cornwall lands for a comparable commercial development. Although the removal of capital charge related to sewer and water infrastructure would reduce the fee the combination of charges indicates a developer would pay over \$500,000 in the first year more than a comparable development in the City of Cornwall. The overall costs become more comparable at the 10-year horizon but the significant additional investment at the onset may deter potential investment on Township lands.

4. RECOMMENDATIONS

Following review of the document's MP has highlighted the following considerations if the Township wished to proceed with the servicing agreement.

- Confirm if Servicing clauses support the fee structure being adjusted by actual measured volumes of sewer and water use once developments are operational (as part of the 5-year review).
- Complete an audit of total City asset value totals being used for the connection charge calculations. Consideration should be given for depreciated asset values and past contributions from other sources.
- In the event that the Boundary Road portion of the agreement cannot be removed into a separate agreement, consider completing traffic analysis with projected traffic volumes so the cost sharing agreement can be appropriately divided based on use.
- Confirm the distribution of current City water and sewer usage rates to ensure capital costs are excluded.
- Provide legal review and further negotiation to remove wording that limits the Townships rights regarding usage and development of the Township owned infrastructure
- Remove language that includes open ended Township commitment to Boundary Road improvement funding requirements.

If you have any further questions or require additional information regarding the content of this report, please do no hesitate to contact the undersigned.

Yours truly,



Dylan Bennett, P.Eng.
Municipal Project Lead



Lisa Marshall, P.Eng.
Senior Engineer



CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

MOVED BY Lyle Warden

RESOLUTION NO _____

SECONDED BY _____

DATE June 1, 2020

WHEREAS the Township of South Glengarry received correspondence from the Corporation of the Township of Perth South supporting resolutions passed by the Municipality of West Nipissing, the Village of Merrickville-Wolford and Norfolk County; and

BE IT RESOLVED THAT the Township of South Glengarry shares the concerns of these municipalities and supports the request of the Village of Merrickville-Wolford requesting that the Ministry of Natural Resources and Forestry to respectfully provide supporting evidence with respect to the expansion of wetlands designations within their boundaries; and

BE IT FURTHER RESOLVED THAT Council for the Township of South Glengarry calls upon the Ministry of Natural Resources and Forestry to respectfully review its practices and procedures to include a requirement to provide supporting evidence to impacted municipalities when designating Provincially Significant Wetlands within their boundaries;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Natural Resources and Forestry, and the Minister of Municipal Affairs and Housing, ROMA and all Ontario municipalities.

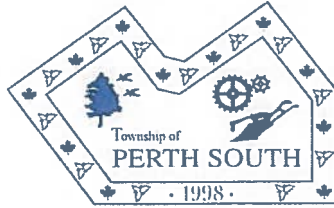
CARRIED

DEFEATED

POSTPONED

Mayor Frank Prevost

Recorded Vote:	Yes	No
Mayor Prevost	___	___
Deputy Mayor Warden	___	___
Councillor Lang	___	___
Councillor Jaworski	___	___
Councillor McDonell	___	___



Corporation of the Township of Perth South

3191 Road 122
St. Pauls, ON N0K 1V0
Telephone 519-271-0619
Fax 519-271-0647
lscott@perthsouth.ca

April 16, 2020

Sent by Email

Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7Z 1A1

Honourable Premier Ford;

Re: Provincially Significant Wetlands Designation

At the regular meeting of Perth South Council held on March 17, 2020 correspondence was received from the Municipality of West Nipissing, the Village of Merrickville-Wolford and Norfolk County (attached hereto) regarding the above noted issue. As a rural municipality, we share the same concerns raised and thoroughly support the resolutions passed and information provided by these municipalities.

Thank you for your consideration of this matter and please contact our office if you require any further information.

Regards,

A handwritten signature in black ink, appearing to read 'Lizet Scott', is written over a horizontal line.

Lizet Scott
Clerk

Attachments



West Nipissing Ovest

Joie de vivre

The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ovest
101-225, rue Holditch Street, Sturgeon Falls, ON P2B 1T1

P/T (705) 753-2250 (1-800-263-5359)
F/TC (705) 753-3950

March 3, 2020

SENT VIA E-MAIL

Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Honourable Premier Ford:

SUBJECT: PROVINCIALY SIGNIFICANT WETLANDS DESIGNATION

At its regular meeting held on February 25, 2020, Council for the Municipality of West Nipissing passed resolution **2020/080**, attached hereto. The resolution supports a request circulated by the Village of Merrickville-Wolford, asking the Ministry of Natural Resources and Forestry to respectfully review its practices and procedures to include a requirement to provide supporting evidence, to impacted municipalities, when designating Provincially Significant Wetlands within their boundaries.

We trust the enclosed is self-explanatory.

Respectfully,

Deputy Clerk / Assistant to the
Chief Administrative Officer

\Encl.

cc: Minister of Natural Resources and Forestry
Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)
Ontario Municipalities



The Corporation of the Municipality of West Nipissing / La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 / 0 8 0

FEBRUARY 25, 2020

Moved by / Proposé par : [Signature]

Seconded by / Appuyé par : [Signature]

WHEREAS the Municipality of West Nipissing received resolution no. R-029-20 from the Village of Merrickville-Wolford, attached hereto; pertaining to the Ministry of Natural Resources and Forestry's practices and procedures when designating of Provincially Significant Wetlands;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Village of Merrickville-Wolford requesting that the Ministry of Natural Resources and Forestry to respectfully provide supporting evidence with respect to the expansion of wetlands designations within their boundaries;

BE IT FURTHER RESOLVED THAT Council for the Municipality of West Nipissing calls upon the Ministry of Natural Resources and Forestry to respectfully review its practices and procedures to include a requirement to provide supporting evidence, to impacted municipalities, when designating Provincially Significant Wetlands within their boundaries;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and all Ontario municipalities.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: [Signature]
DEFEATED:
DEFERRED OR TABLED:

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

February 5, 2020

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON, M7A 1A1

Dear Premier Ford:

Re: Provincially Significant Wetlands Designation

Please find attached the Council of the Corporation of the Village of Merrickville-Wolford's Resolution No. R-029-20, with respect to the Village's concerns surrounding the Ministry of Natural Resources and Forestry's practices and procedures while implementing designations of Provincially Significant Wetlands.

While the attached resolution is tailored to a Village-specific issue, it is Council's position that the concerns expressed therein are being experienced by municipalities Province-wide.

Thank you in advance for the consideration that you give this matter.

Yours truly,

A handwritten signature in black ink, appearing to read "Doug Robertson".

Doug Robertson
CAO/Clerk/Director, Economic Development

c. Honourable John Yakabuski, Minister of Natural Resources and Forestry
Honourable Steve Clark, Minister of Municipal Affairs and Housing
Andy Brown, CAO of the United Counties of Leeds and Grenville
Association of Municipalities of Ontario
Rural Ontario Municipal Association
All Ontario municipalities

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:
**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - 029 - 20

Date: January 27, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

WHEREAS the Village of Merrickville-Wolford is endeavouring to adopt a new Official Plan as required per Section 17 of the *Planning Act* and the Village is required to incorporate the Provincial Policy Statements of the Act;

AND WHEREAS the Provincial Policy Statements require the Village to provide in its Official Plan the updated provisions of new and expanded Provincially Significant Wetlands designations;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that the expansion of these wetlands is detrimentally affecting certain landowners and the Village's assessment base;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that designations of Provincially Significant Wetlands have occurred throughout the Province of Ontario without the provision of supporting evidence;

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VILLAGE OF MERRICKVILLE-WOLFORD

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned about the expansion of the Provincially Significant Wetlands in the Northeast quadrant of the Village;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that these wetlands designations have been expanded without the Ministry of Natural Resources and Forestry having provided to the Village supporting evidence to justify said expansion;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby respectfully request that the Ministry of Natural Resources and Forestry provide the Village with supporting evidence with respect to the expansion of these wetlands designations;

AND THAT the Ministry of Natural Resources and Forestry re-evaluate the subject properties without delay;

AND THAT a copy of this resolution be sent to the Honourable Premier Doug Ford, Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the United Counties of Leeds and Grenville, the Association of Municipalities of Ontario and the Rural Ontario Municipal Association and all Ontario municipalities.

Carried / Defeated


J. Douglas Struthers, Mayor



Norfolk County Office of the Mayor

March 1, 2020

Ontario Municipalities

Dear Heads of Council and Councillors:

Re: Issues regarding the mapping of Provincially Significant Wetlands (PSWs)

Norfolk County Council is working to address significant issues that have come to our attention regarding the mapping of Provincially Significant Wetlands (PSWs).

Following the Ministry's updated mapping related to PSWs, the County updated its Official Plan to bring its policies in line with the new mapping. Following that, the County planning staff introduced a Zoning By-Law amendment to update the zoning to reflect the new mapping and to provide consistency between the Zoning By-Law and the Official Plan. Though the mapping is wholly outside the County's process and control, the zoning by-law amendment was not approved by Council, flowing from significant public concern about the updated mapping affecting people's properties. In some cases, some of these changes were very significant.

The County submitted comments to the province as part of the review of the Provincial Policy statement requesting that the process for PSW mapping be significantly improved to allow for transparency and better land owner engagement, including, for example, a right of appeal or formal dispute resolution process. This will allow for land owners to be properly informed and engaged where land use designations that affect their property may result. The current process appears to be severely underfunded and without any meaningful way for affected residents to engage.

The County is seeking support from other rural municipalities who may be affected by this to address this issue with the province.

Thank you for your consideration of this matter.

Yours Truly,

A handwritten signature in cursive script that reads "Kristal Chopp".

Mayor Kristal Chopp
Norfolk County

cc. The Honourable Steve Clark,
Minister of Municipal Affairs and Housing

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry
MEETING DATE: June 1, 2020
SUBJECT: Fire Department Monthly Update April 2020
PREPARED BY: Dave Robertson, Fire Chief

OPERATIONS and RESPONSES:

- Motor Vehicle Collisions: 4
- Alarms: 1
- Medical: 0
- Burn Complaint / Unauthorized Burns: 3
- Fire – Structural: 1
- Fire – Brush / Grass: 5
- False – 0
- Notes of interest
 - o One large property fire with one barn loss. Estimated insured value of \$1.25 million. Damage loss at \$75,000 to 100,000. Residence and outbuilding protected.
 - o Burn complaints handled by Chief, Deputy Chief and Station Chiefs. This is a modified policy due to COVID-19 restrictions.
 - o Operations during COVID-19 have seen a temporary halt of tiered response medical calls.
 - o Burn ban was lifted for limited agricultural burn requirements on Apr. 22nd to allow for vegetation waste piles to be removed from cropping and livestock areas.
 - o Complete lifting of the Burn ban on Apr. 29 as Fire Services enacted processes to limit Station activations for non-emergency responses.

TRAINING:

- DC / Training Officer is assessing all Fire and Township staff training histories.
- Individual department training needs being assessed.
- Legislated employee training proceeding.
- Design of training program with COVID-19 restraints.
- All in station training events cancelled due to COVID-19.
- Members are completing on-line learning assignments.

BUDGETED CAPITAL ITEMS:

- Replacement pumper truck was ordered and is being assembled for mid-May delivery.
- Fire helmet replacements have been received and are being prepped for dispersal.

HEALTH and SAFETY:

- COVID-19 assessment and operations reviews.
- Design of new Health and Safety message and information boards for all Township facilities.

PROJECTS OF NOTE:

- Emily Project / Farm 911
 - o Implementing the Farm 911 signage requirements into a revised Civic Addressing By-Law. Scheduled completion in May

MINUTES

A meeting of the Council of the Corporation of the United Counties of Stormont, Dundas and Glengarry was held virtually at 9:00 a.m., April 30, 2020 with Warden Prevost in the Chair.

Present: Warden: Prevost

Councillors: Armstrong, Byvelds, Fraser, Gardner, Landry,
MacDonald, McGillis, Smith, Warden, Williams

CAO: Simpson

Clerk: Thomson

1. Call Meeting to Order by Resolution
Resolution No. 2020-60

Moved by Councillor Williams
Seconded by Councillor Fraser

THAT the meeting of the Council of the United Counties of Stormont, Dundas and Glengarry be hereby called to order.
CARRIED

2. Adoption of Agenda
Resolution No. 2020-61

Moved by Councillor Gardner
Seconded by Councillor Landry

THAT Council approve the agenda.
CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Adoption of Minutes
Resolution No. 2020-62

Moved by Councillor MacDonald
Seconded by Councillor Fraser

THAT the minutes of the meeting, including the In Camera minutes, of the Council of the United Counties of Stormont, Dundas and Glengarry, held April 20,2020, be adopted as circulated.
CARRIED

5. Delegations

6. Action Requests
 - a) Corporate Services

- b) Financial Services
- c) Transportation
- d) Planning
- e) Court Services
- f) County Library
- g) IT Services

7. Tenders and Quotations

Resolution No. 2020-63

Moved by Councillor McGillis

Seconded by Councillor Smith

THAT Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from Dalcon Constructors Ltd. for the comprehensive rehabilitation of the South Branch Bridge at their unit prices totaling \$1,023,000 plus H.S.T.

AND THAT Council authorizes the deletion of Provisional items 27, 28, 29 and 34 (costs for partial recoating), which will result in a savings of \$124,890.00 plus H.S.T.

AND THAT the Director of Transportation and Planning Services is authorized to sign all necessary documents to give effect to the contract

CARRIED

Resolution No. 2020-64

Moved by Councillor Warden

Seconded by Councillor MacDonald

THAT Council of the United Counties of Stormont, Dundas and Glengarry accept the proposal from DFA Infrastructure International Inc to complete a detailed analysis of solid waste management practices within SDG for a total price of \$124,530. plus HST.

AND THAT the Director of Transportation and Planning Services be authorized to sign all necessary documents to give effect to the contract

CARRIED

Resolution No. 2020-65

Moved by Councillor Williams
Seconded by Councillor Warden

THAT Council of the United Counties of Stormont, Dundas and Glengarry accept a two-year tender for the supply of winter highway coarse rock salt from Compass Minerals Canada Corp. with an option to renew for an additional two years for a unit price of \$97.50 per tonne delivered for 2020/ 2021 and \$94.92 per tonne plus delivery for 2021/2022 and authorize the Director of Transportation and Planning to sign all necessary documents to give effect to the contract.

CARRIED

8. By-laws

9. Consent Agenda

10. Boards and Committees

11. Key Information

12. Motions and Notices of Motions

13. Petitions

14. Miscellaneous Business

15. Unfinished Business Summary

16. Closed Session

17. Ratification By-law

Resolution No. 2020-66

Moved by Councillor Gardner
Seconded by Councillor Armstrong

THAT By-law No. 5241, being a by-law to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed.

CARRIED

18. Adjournment by Resolution
Resolution No. 2020-67

Moved by Councillor MacDonald
Seconded by Councillor McGillis

THAT Council adjourn to the call of the chair.
CARRIED

Warden

Clerk



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 Fax: 613-938-3221 www.rrca.on.ca

MEMORANDUM

To: Township of South Glengarry Council, CAO, and Clerk
From: Lisa Van De Ligt, Communications Specialist
Date: May 22, 2020
Subject: RRCA Board of Directors Meeting Highlights (May 21, 2020)

The Raisin Region Conservation Authority (RRCA) Board of Directors consists of 8 representatives from the RRCA's 5 member municipalities: City of Cornwall and Townships of North Glengarry, South Glengarry, South Stormont and North Stormont.

Following each Board meeting, municipal councils, CAOs and clerks of the RRCA's 5 member municipalities are sent meeting highlights and the date of the next meeting. The RRCA Board meets monthly (with the exception of July, August, and December).

May 21, 2020 Meeting Highlights

Below are the highlights of the virtual May 21, 2020 RRCA Board of Directors meeting:

- Board approved minutes from the April 16, 2020 meeting (<http://www.rrca.on.ca/page.php?id=15>)
- Board received a verbal update on the RRCA's operations and business continuity in response to COVID-19:
 - RRCA office remains closed to the public and most staff are working from home.
 - Staff continue to provide environmental planning services to municipalities and approvals under the *Conservation Authorities Act*, monitor water levels and weather forecasts as part of the Flood Forecasting and Warning & Low Water Response programs, operate water control structures, deliver watershed stewardship projects and programs (e.g. tree planting), etc.
 - The Gray's Creek Marina was re-opened on May 16.
 - The nature trails at the RRCA's 3 Conservation Areas remain open.
 - Charlottenburgh Park Camping and Beach remain closed until further notice.
- Board approved the RRCA's 2019 Financial Statements.
- Board received an update on the operations and maintenance manual for the Fly Creek Flood Pumping Station in Cornwall. The Board directed staff to follow the maintenance plan and prepare an asset management policy for the facility.

Next RRCA Board meeting date: June 18, 2020



Lisa Van De Ligt,
 Communications Specialist

INFORMATION REPORT**REPORT TO:** Council of the Township of South Glengarry**MEETING DATE:** June 1, 2020**SUBJECT:** Consent Summary 2020**PREPARED BY:** Joanne Haley- GM- Community Services**CONSENT APPLICATIONS SUMMARY- 2020**

#	Application #	Recommendation	Decision
1	B-3-20	Recommended	Approved
2	B-9-20	Recommended	Approved
3	B-23-20	Recommended	Approved
4	B-27-20	Recommended	
5	B-31-20	Recommended	

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: June 1, 2020

SUBJECT: Consent Application B-31-20

PREPARED BY: Joanne Haley- GM- Community Services

RE: B-31-20
Part Lot 37, Concession 7
Former Township of Lancaster
MacDonald
Type of Consent: To Create a Building Lot

Subject:

The subject property is located on part of lot 37, Concession 7, on the south side of Concession Road 7. The purpose of this application is to create a parcel approximately 2.6 acres in size and retaining 2.8 acres.

Official Plan Designations:

The subject property is designated Rural in the County Official Plan. Section 8.14.13.3. D. 1 of the County Official Plan indicates that “up to two consents for residential purposes may be granted for a legally conveyable lot, excluding the retained lot where the approval authority is satisfied that a plan of subdivision of the land is not necessary for the proper and orderly development of the land; where the lot existed as of January 1, 1980 and where the land is located in the Rural District as shown on the Land Use Plan Schedules. This proposed consent conforms to the Official Plan.

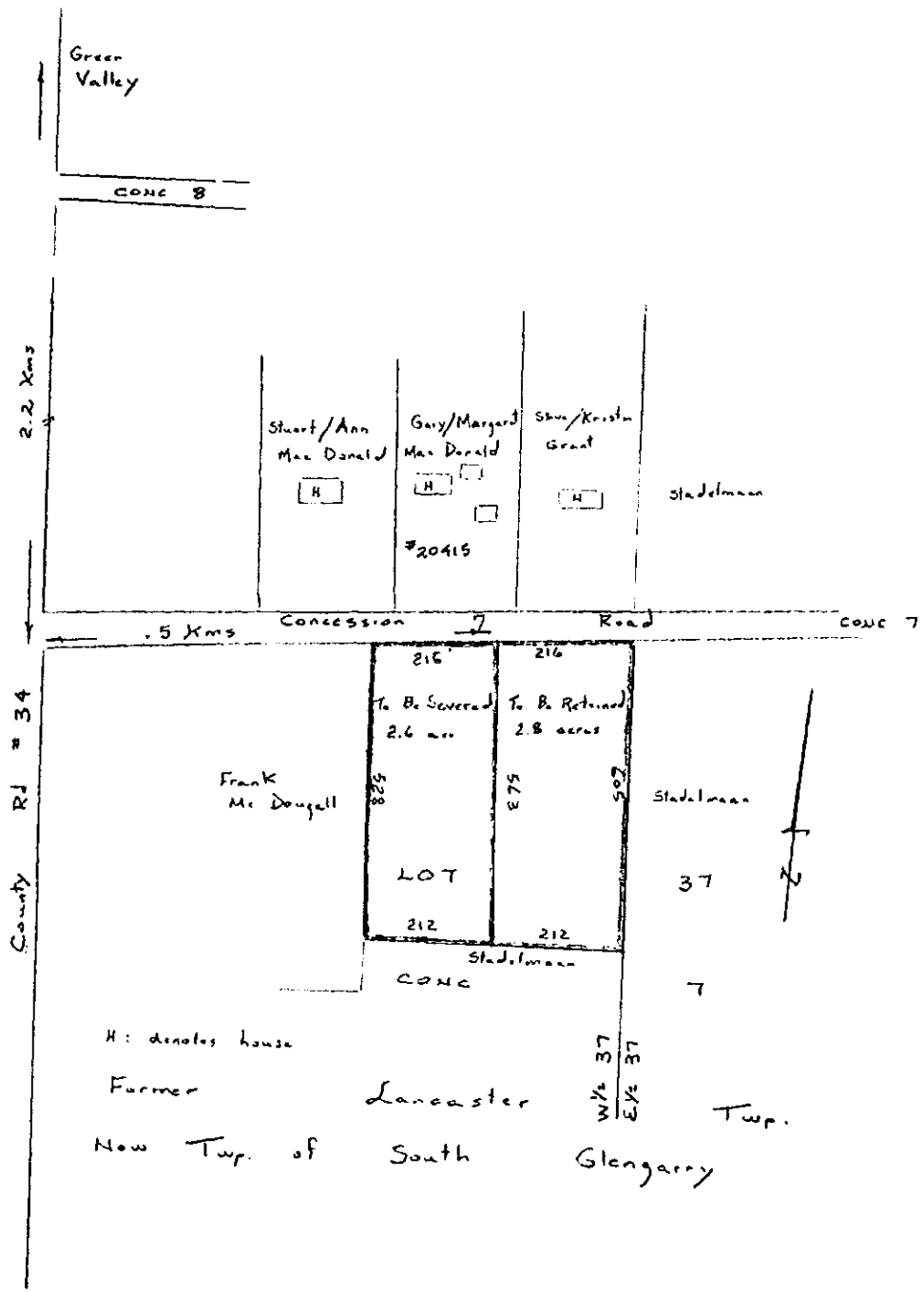
Zoning By-law:

The subject property is zoned Rural in the Township’s Zoning By-Law. This proposed consent conforms to the Zoning By-law.

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the PPS, the Official Plan and the Zoning By-Law. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. A Parkland fee of \$1,000.00 must be paid to the Township.
3. The Township of South Glengarry will complete a site visit of the severed and retained lands to ensure that there are no concerns with the installation of septic systems in the future. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00.
4. That Road widening must be deeded to the Township on both the severed and retained parcels.



INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: June 1, 2020

SUBJECT: Letter - Explaining Water Billing

PREPARED BY: L. McDonald, GM Corporate Services

The attached documents are examples of what an insert to the water/wastewater bills may look like. The document is an effort to provide a more detailed explanation to allow users to better understand their bills.

Some constraints:

- Want to be thorough yet succinct
- Effort to make one page (1st attachment)
- Describing two systems with one example (page constraints)

Council requested a graphic and we have provided that for both minimum bills and bills over the minimum. Additionally, we were able to fit an image of a bill for minimums and over minimum accounts.

Consider the attached documents as a draft for discussion and improvement.

- 1-page example
- 2-page example – we could print double-sided



Township of South Glengarry

6 Oak Street, P.O. Box 220, Lancaster, ON, K0C 1N0

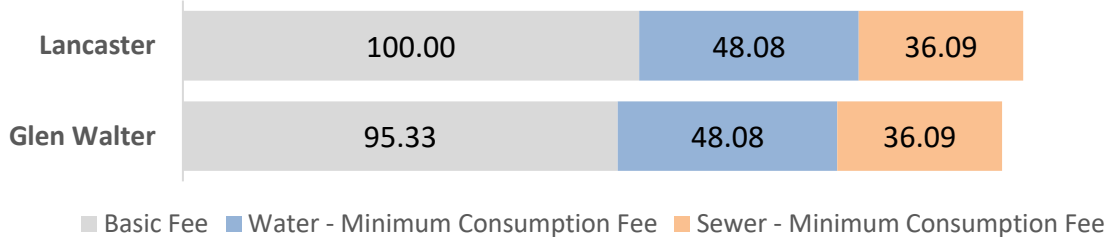
T: (613) 347-1166 | F: (613) 347-3411

www.southglengarry.com

Understanding Your Water Bill

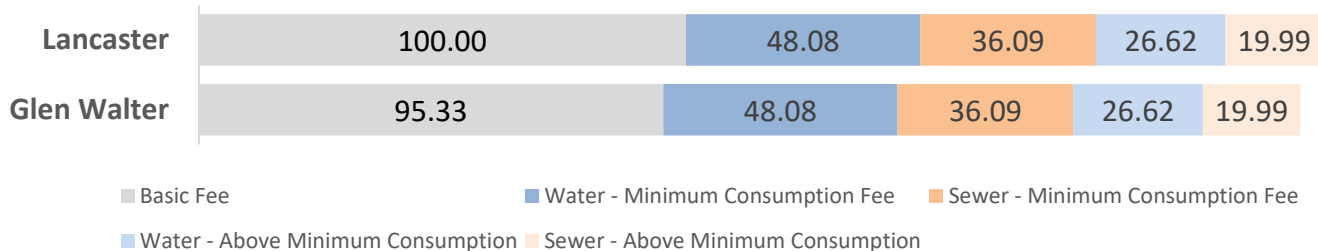
Your current minimum bill is \$184.17 (Lancaster) and \$179.48 (Glen Walter) and includes 19.31 m³ of water and consists of a basic fee and a minimum consumption fee for both water and sewer. You can find your consumption [here](#):

Account Details From: 24-Jun-2019				
Code	Description	Date	Units	Amount
Last Payment Made on: 15-May-2019				-184.17
AB W00	LANCASTER/SOUTH LANCASTER WATER	24/06/19	1.00	148.08
1831241959	21/06/19 Current Reading: 900.20	18/04/19 Prev. Reading: 883.21	Consumption:	17.00 CU MTRS
	Minimum @ 148.08			148.08
AB S00	LANCASTER/SOUTH LANCASTER SEWER	24/06/19	1.00	36.09
	Minimum @ 36.09 = 19.31m ³ x \$1.87/m ³			36.09
	\$100.00 = minimum fee		Current Levy	184.17
	\$48.08 = minimum consumption fee (19.31m ³ x \$2.49/m ³)			



In the event that you use more than 19.31 m³, the cost is \$4.36/m³ for additional consumption (\$2.49 for water and \$1.87 for sewer). If you were to use 30 m³, your bill would be \$230.80 (Lancaster) and \$226.11 (Glen Walter) and would consist of a basic fee, minimum consumption fees for both water and sewer, and usage fees above 19.3m³.

Account Details From: 23-Apr-2020				
Code	Description	Date	Units	Amount
Last Payment Made on: 19-Mar-2020				-222.08
AB W00	LANCASTER/SOUTH LANCASTER WATER	23/04/20	1.00	174.70
1831192576	21/04/20 Current Reading: 1551.04	20/02/20 Prev. Reading: 1521.16	Consumption	30.00 CU MTRS
	Basic Fee @ 100.00			100.00
	Consumption 30.00 @ 2.49000000			74.70
				174.70
AB S00	LANCASTER/SOUTH LANCASTER SEWER	23/04/20	1.00	56.10
	Consumption 30.00 @ 1.87000000			56.10
			Current Levy	230.80



In the bill above:

- \$100.00 is the basic fee
- \$74.70 is the minimum water bill | \$48.08 (19.31m³) + usage fees | \$26.62 (10.69m³)
- \$56.10 is the minimum sewer bill | \$36.09 (19.31m³) + usage fees | \$19.99 (10.69m³)



Township of South Glengarry

6 Oak Street, P.O. Box 220, Lancaster, ON, K0C 1N0

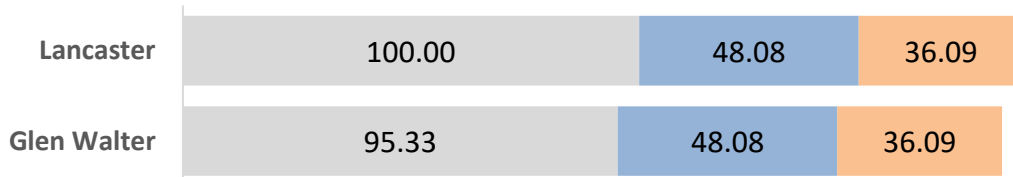
T: (613) 347-1166 | F: (613) 347-3411

www.southglengarry.com

Understanding Your Water Bill – Minimum Bill (Under 19.31m³)

Your current minimum bill is \$184.17 (Lancaster) and \$179.48 (Glen Walter) and includes 19.31 m³ of water and consists of a basic fee and a minimum consumption fee for both water and sewer. You can find your consumption [here](#):

Account Details From: 24-Jun-2019					
Code	Description	Date	Units	Amount	
				Last Payment Made on: 15-May-2019	-184.17
AB W00	LANCASTER/SOUTH LANCASTER WATER	24/06/19	1.00	148.08	
1831241959	21/06/19 Current Reading: 900.20	18/04/19 Prev. Reading: 883.21	Consumption:	17.00 CU MTRS	
	Minimum @ 148.08	148.08			
AB S00	LANCASTER/SOUTH LANCASTER SEWER	24/06/19	1.00	36.09	
	Minimum @ 36.09 = 19.31m ³ x \$1.87/m ³	36.09			
	\$100.00 = minimum fee		Current Levy	184.17	
	\$48.08 = minimum consumption fee (19.31m ³ x \$2.49/m ³)				



■ Basic Fee ■ Water - Minimum Consumption Fee ■ Sewer - Minimum Consumption Fee

In the bill above (if Lancaster):

- \$148.08 = basic fee at \$100.00 + the minimum water consumption fee at \$48.08
- \$36.09 = the minimum sewer fee

In the bill above (if Glen Walter):

- \$143.41 = would have been the basic fee at \$95.33 + the minimum water consumption fee at \$48.08
- \$36.09 = the minimum sewer fee

Note: the basic fee is different in Lancaster and Glen Walter but all other fees are the same



Township of South Glengarry

6 Oak Street, P.O. Box 220, Lancaster, ON, K0C 1N0

T: (613) 347-1166 | F: (613) 347-3411

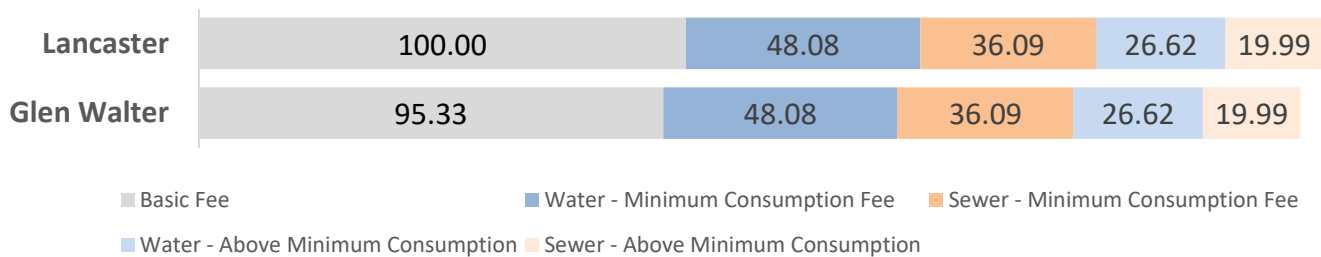
www.southglengarry.com

Understanding Your Water Bill – Over Minimum Consumption (Over 19.3m³)

In the event that you use more than 19.31 m³, the cost is \$4.36/m³ for additional consumption (\$2.49 for water and \$1.87 for sewer).

If you were to use 30 m³, your bill would be \$230.80 (Lancaster) and \$226.11 (Glen Walter) and would consist of a basic fee, minimum consumption fees for both water and sewer, and usage fees above 19.3m³.

Account Details From: 23-Apr-2020				
Code	Description	Date	Units	Amount
Last Payment Made on: 19-Mar-2020				-222.08
AB W00	LANCASTER/SOUTH LANCASTER WATER	23/04/20	1.00	174.70
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	Basic Fee @ 100.00			100.00
	Consumption 30.00 @ 2.49000000			74.70
				174.70
AB S00	LANCASTER/SOUTH LANCASTER SEWER	23/04/20	1.00	56.10
	Consumption 30.00 @ 1.87000000			56.10
Current Levy				230.80



In the bill above (if Lancaster):

- \$100.00 is the basic fee
- \$74.70 is the minimum water bill | \$48.08 (19.31m³) + usage fees | \$26.62 (10.69m³)
- \$56.10 is the minimum sewer bill | \$36.09 (19.31m³) + usage fees | \$19.99 (10.69m³)

In the bill above (if Glen Walter)

- \$95.33 would have been the basic fee
- \$74.70 is the minimum water bill | \$48.08 (19.31m³) + usage fees | \$26.62 (10.69m³)
- \$56.10 is the minimum sewer bill | \$36.09 (19.31m³) + usage fees | \$19.99 (10.69m³)

Note: the basic fee is different in Lancaster and Glen Walter but all other fees are the same.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: June 1, 2020

SUBJECT: Programs and Facilities Update

PREPARED BY: Rick Ladouceur – Director of Recreation & Facilities



Background:

Throughout the COVID-19 pandemic, the Township has continued to follow the direction of the Eastern Ontario Health Unit (EOHU) to ensure it is meeting or exceeding the orders issued by the Province of Ontario. The following describes some of the impacts of these orders on Township operated programs and facilities:

1. All Township facilities have been closed since March 14.
2. Minor sports have been postponed since March 14.
3. All parks and play structures have been closed since March 20.
4. Ball Hockey was cancelled as of May 1. All registrants were informed and issued a refund.
5. Staff continue to serve the public by responding to registrations, refunds, facility rentals and program opportunities accordingly.

Discussion:

1. There would be a significant amount of time to properly organize leagues, programs and events.
 - Williamstown Soccer program has over (200) two hundred participants and putting players on teams with the uncertainty of their participation could be an onerous task to reorganize teams to form proper teams.
 - The Province may put restrictions such as only leagues of 3 on 3 which would be difficult to restructure.
 - Social distancing during the recreation activities would be difficult to manage with parents, siblings and family.
2. Township Day Camp programs are supervised by summer students. The Township has determined that we would require adding additional seasonal staff given the responsibility for social distancing with proper sanitizing and cleaning.

3. We continue to monitor the direction from the EOHU and Province of Ontario and the Williamstown Splash Pad will not open before June 30th. We may be required to supervise and allow only a certain number of people if the decision is to allow the splash pad to open.
4. The tennis and pickleball courts opened as of May 20th, as per the lifting of restrictions by the Province of Ontario. Playing rules, one-hour time limits and priority to residents on a first come, first served posters have been clearly posted at each location.
5. Township facilities will require supervision to ensure social distancing and proper sanitization after every booking.
6. The Township will need to keep a record of names, phone numbers and ensure users are completing the COVID-19 self-screening assessment prior to entering any of our facilities. In the event someone identified as positive, we would have a tracking document to provide to the Health Unit in order to advise other users of any potential exposure to COVID-19.
7. Due in part to the closure of facilities, the uncertainty of distancing orders surrounding recreation programming, and the amount of time it would take to properly organize these activities, administration has made the difficult decision to cancel Township minor sport programs and summer day camps for Spring/Summer 2020.
8. Staff is researching all options to offer drop-in activities once it is deemed safe to continue with in-person programming.

Enbridge Gas Inc. has applied for approval of a System Expansion Surcharge, a Temporary Connection Surcharge and an Hourly Allocation Factor. The surcharges are used to recover the costs of natural gas expansion projects and the allocation factor is used to assess feasibility of projects.

Learn more. Have your say.

Enbridge Gas Inc. has applied to the Ontario Energy Board for the following approvals:

- **A System Expansion Surcharge of \$0.23 per m³, for all future “Community Expansion Projects” – i.e. projects that expand the natural gas system to provide gas service to a minimum of 50 first-time users. If approved, the surcharge would primarily apply to first-time small volume customers in the project area and for a period of up to 40 years. Larger volume customers would have the option to pay the surcharge or negotiate another method of contribution to the capital costs for the project.**
- **A Temporary Connection Surcharge of \$0.23 per m³ for all future smaller expansion projects – i.e. projects involving the extension of mains and related service attachments to fewer than 50 first-time users, as well as service lines to individual customers installed on pre-existing mains. If approved, the surcharge would apply to first-time small volume customers for a period of up to 20 years instead of paying up front for the capital costs of the connection. Larger volume customers would have the option to pay the surcharge or negotiate another method of contribution to the capital costs for the project.**
- **An Hourly Allocation Factor to allocate capital costs of future development projects to customers for the purposes of conducting economic feasibility analysis.**

Enbridge Gas Inc. is also proposing to make related changes to rate schedules and feasibility policies, necessary to harmonize the surcharges and provide consistency between the former Enbridge Gas Distribution Inc. and former Union Gas Limited rate zones.

THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider the application filed by Enbridge Gas. During the hearing, we will question Enbridge Gas and we will also hear questions and arguments from individuals that have registered to participate (called intervenors) in the OEB’s hearing. At the end of this hearing, the OEB will decide whether to approve the application.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review Enbridge Gas’ application on the OEB’s website now
- You can file a letter with your comments, which will be considered during the hearing
- You can become an intervenor. As an intervenor you can ask questions about Enbridge Gas’ application and make arguments on whether the OEB should approve Enbridge Gas’ request. Apply by **June 9, 2020** or the hearing will go ahead without you and you will not receive any further notice of the proceeding
- At the end of the process, you can review the OEB’s decision and its reasons on our website

LEARN MORE

Our file number for this case is **EB-2020-0094**. To learn more about this hearing, find instructions on how to file a letter with your comments or become an intervenor, or to access any document related to this case, please enter the file number **EB-2020-0094** on the OEB website: www.oeb.ca/participate. You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. Enbridge Gas has applied for a written hearing. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **June 9, 2020**.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This rate hearing will be held under section 36 of the Ontario Energy Board Act, 1998, S.O. 1998, c.15 Schedule B.



Ontario

Ontario Energy Commission de l'énergie
Board Commission



The Corporation of the City of Cambridge

Corporate Services Department, Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
Fax: (519) 740-3011
www.cambridge.ca
mantond@cambridge.ca

May 13, 2020

Hon. Doug Ford
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

To Premier Ford,

RE: Provincial Funding for Rehabilitation Facilities

Please be advised that Cambridge City Council, at its meeting held on the 16th day of April, 2020, approved motion 20-060 regarding Provincial Funding for Rehabilitation Facilities:

Moved by: Councillor Liggett

Seconded by: Councillor Mann

WHEREAS there is a failure of our overall drug and addictions policies and strategies to provide for adequate, timely and sustainable detox and addiction rehabilitation programs in a safe, supportive environment; and,

WHEREAS methods of harm reduction are a stopgap until those struggling with addiction are able to have immediate access to adequate detox and rehabilitation programs; and

WHEREAS the community of Cambridge has shown their concern and compassion for the lack of access and availability for their fellow residents who are asking for such assistance; and

WHEREAS there is an inadequate quantity of rehabilitation facilities throughout the province providing the required number of beds and programs for those struggling with substance abuse requesting assistance; and

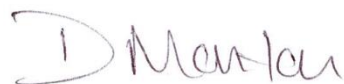
WHEREAS publically funded services for detox and rehabilitation programs would ensure that all persons receive such help equitably and in a sustainable way; and

WHEREAS some persons struggling with substance abuse may need such programs more than once;

THEREFORE BE IT RESOLVED that the City of Cambridge asks the Province of Ontario for the much needed funding to provide for such relief for the City of Cambridge as well as throughout the province.

If you require any additional information, please do not hesitate to contact me.

Sincerely,



Danielle Manton

City Clerk

DM/jh

- cc. Office of the Mayor – City of Cambridge
- Belinda Karahalios, MPP – Cambridge
- Amy Fee, MPP – Kitchener South-Hespeler
- Region of Waterloo
- City of Kitchener
- City of Waterloo
- Township of Wilmot
- Township of Wellesley
- Township of Woolwich
- Township of North Dumfries
- Association of Municipalities of Ontario



6648 Road 506
Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.ca

May 13, 2020

Honourable Doug Ford
Premier of Ontario
Room 281
Legislative Building – Queen's Park
Toronto ON M7A 1A1

Via Email: doug.fordco@pc.ola.org

Dear Premier Ford,

Re: Framework for Reopening our Province - Residential Construction in Rural Areas

Please be advised the Council of the Township of North Frontenac passed the following Resolution at the May 8, 2020 Meeting:

Moved by Councillor Hermer, Seconded by Councillor Perry #191-20

Whereas on March 17, 2020 the government of Ontario announced that it was declaring a state of emergency under s 7.0.1 (1) of the *Emergency Management and Civil Protection Act* so that the Province could use every power possible to protect the health and safety of all individuals and families during the COVID-19 pandemic;

And Whereas on Friday, April 3, 2020, the government of Ontario gave notice of changes to Ontario Regulation 82/20 being the Order for the temporary closure of places of non-essential business made under subsection 7.0.2 (4) of the *Emergency Management and Civil Protection Act*, which reduced the list of essential businesses permitted to continue operation during the provincial state of emergency;

And Whereas Section 30 of the new Schedule 2 of Ontario Regulation 82/20 has been generally interpreted to prohibit residential construction where a building permit had not been issued prior to April 4, 2020;

And Whereas residential construction represents a significant number of jobs in rural Ontario and forms an integral part of the rural Ontario economy through considerable direct, indirect and induced impacts;

And Whereas on Monday, April 27, 2020 the government of Ontario released A *Framework for Reopening our Province*, which outlines the criteria Ontario's Chief Medical Officer of Health and health experts will use to advise the government on the loosening of emergency measures, as well as guiding principles for the safe, gradual reopening of businesses, services and public spaces;

And Whereas Stage 1 of the *Framework* will consider the opening of workplaces that can immediately meet or modify operations to meet public health guidance and occupational health and safety requirements;

And Whereas residential construction in rural areas is characterized by single-family dwelling types situated on large lots, which are attended by a very limited number of

tradespersons and contractors at any given time, and are being constructed for specific clientele with planned occupancy dates;

Now Therefore Be It Resolved That the Council of the Township of North Frontenac requests that the government of Ontario consider lifting the prohibition on residential construction where no building permit had been issued prior to April 4, 2020, in all instances where such construction can take place in accordance with the principles outlined in the government's *Framework for Reopening our Province* at its earliest opportunity in order to alleviate the economic hardships being experienced by rural Ontario's construction sector and the residents and families which it serves; **And That** this Resolution be forwarded to the Office of the Honourable Doug Ford, Premier of Ontario and the Honourable Steve Clark, Minister of Municipal Affairs and Housing;

And Further That a copy of this Resolution be sent to the Association of Municipalities of Ontario (AMO), the Eastern Ontario Warden's Caucus (EOWC), and to all rural Ontario municipalities, requesting their support.

If you have any questions or concerns, please do not hesitate to contact me.

Yours truly,



Tara Mieske
Clerk/Planning Manager
TM/bd

c.c. Steve Clark, Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario (AMO)
Eastern Ontario Wardens Caucus (EOWC)
Rural Ontario Municipalities



JEFF BUNN
Manager, Council & Committee Services & Deputy City Clerk
Finance & Corporate Services Department
Kitchener City Hall, 2nd Floor
200 King Street West, P.O. Box 1118
Kitchener, ON N2G 4G7
Phone: 519.741.2200 x 7278 Fax: 519.741.2705
jeff.bunn@kitchener.ca
TTY: 519-741-2385

May 15, 2020

The Right Honourable Justin Trudeau, Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Dear Prime Minister Trudeau:

This is to advise that City Council, at a special electronic meeting held on May 11, 2020, passed the following resolution regarding universal basic income:

“WHEREAS The World Health Organization (WHO) on March 11, 2020 declared COVID-19 a pandemic, pointing to the growing number of cases of the coronavirus illness around the world and the sustained risk of further global spread; and,

WHEREAS in response to the COVID-19 pandemic, the Province of Ontario and the City of Kitchener have declared a state of emergency under the Emergency Management and Civil Protection Act; and,

WHEREAS the City of Kitchener has approved the Early Economic Support Plan, which provides financial and economic support measures to help reduce the financial strain on citizens and businesses during the COVID-19 pandemic; and,

WHEREAS Statistics Canada has reported that the unemployment rate has risen to 7.8 per cent, with 1,011,000 jobs lost in March 2020, and that the COVID-19 pandemic has impacted the employment of 3.1 million Canadians; and,

WHEREAS the Federal government has announced \$82 billion in relief funding for the COVID-19 Economic Response Plan, utilizing tax deferrals, subsidies, loans, and credits to support citizens, businesses, and industries; and,

WHEREAS according to a 2018 Parliamentary Budget Office report, a Canada-wide basic income of the type previously piloted in Ontario would have an annual net cost of \$44 billion; and,

WHEREAS a universal basic income would likely have many positive effects, including reducing poverty, reducing strain on health care and social assistance systems, supporting businesses and the economy, reducing crime, as well as reducing administrative complexity and creating efficiencies for those in need of financial and economic support measures;

THEREFORE BE IT RESOLVED that the Council of the City of Kitchener urges the Ontario Provincial government to pursue a partnership with the Federal government for the establishment of a universal basic income;

BE IT FINALLY RESOLVED that this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; the Minister of Children, Community and Social Services; the Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario; the Local Members of Provincial Parliament; the Region of Waterloo; all Municipalities within the Province of Ontario; and, the Federation of Canadian Municipalities.”

Yours truly,



J. Bunn
Manager, Council & Committee Services/
Deputy City Clerk

- c. Honourable, Doug Ford, Premier
Honourable Amy Fee, M.P.P.
Honourable Belinda Karahalios, M.P.P.
Honourable Catherine Fife, M.P.P.
Honourable Laura Mae Lindo, M.P.P.
Honourable Mike Harris, M.P.P.
Honourable Todd Smith, Minister of Children, Community & Social Services
Honourable Steve Clark, Minister of Municipal Affairs and Housing
Monika Turner, Association of Municipalities of Ontario
Kris Fletcher, Regional Clerk, Region of Waterloo
Bill Karsten, Federation of Canadian Municipalities
Ashley Sage, Clerk, Township of North Dumfries
Danielle Manton, City Clerk, City of Cambridge
Dawn Mittelholtz, Director of Information and Legislative Services / Municipal Clerk, Township of Wilmot
Grace Kosch, Clerk, Township of Wellesley
Olga Smith, City Clerk, City of Waterloo
Val Hummel, Director of Corporate Services/Clerk, Township of Woolwich
All Ontario Municipalities

UNFINISHED BUSINESS REPORT
Presented to Council June 1, 2020

INFRASTRUCTURE SERVICES					
No.	Item	Date Added	Expected Completion	Status	Update
1.	Docks on Township Property	JAN 2016	Summer 2020	Ongoing	Met with Residents on Tuesday March 3 rd . Will pursue option of selling lands to adjacent property owners. Property was declared surplus at the April 20 th Council Meeting. Survey and Legal Agreements to be completed over next few months. Met with Surveyor to review Parcels. Will forward file to Lawyer for preparation of documents once Registered Plan has been Completed
2.	Fire Protection Ponds	MAY 2016	Summer 2020	Ongoing	Design completed for Richmond Road Pond. Awaiting confirmation from PacTiv for a meeting to discuss project. Further discussion on the options for the Midway Pond to be scheduled in May/June.
3.	Municipal Servicing from City of Cornwall	MAY 2016	Fall 2020	Ongoing	Township to present a report to an upcoming City of Cornwall Council Meeting. Consultant has completed review of Watson and EVB Reports Will provide report on their findings for the June 1st Council Meeting.

4.	Private Roads (development of document)	FEB 2017	Fall 2020	Ongoing	Will collect and review Policy's from other Municipalities over the summer and draft Policy for Council review in the fall.
5.	Williamstown Garage & Fire Hall	MAY 2018	Spring 2020	Ongoing	Funding approved in Budget. Location approved at the April 6 th Council Meeting Staff Report to provide Council will a copy of plans on May 19 th Agenda Further amendments and review of design to be completed by the end of June. Issue Tender in early July
6.	LED Streetlights (Glen Walter)	MAR 2019	Fall 2020	Ongoing	Met with Cornwall Electric on February 20 to review LED Street Light Project. Will follow up with inventory and costs for ongoing discussions. Have contacted Cornwall Electric to follow up on progress of review.
11.	Review of Waste Management Program	Dec 2019	Fall 2020	Ongoing	Landfill/Environment Committee to review tender documents in 2020. Have requested one-year extensions on current contracts for waste and recycling collection SDG County Waste Management Strategy RFP closed on April 15 th . Study has been awarded by SDG Report to Council on Scope of Project for the May 19 th Meeting
COMMUNITY SERVICES					
12.	Hamlet Signage Policy	JUNE 2019	DEC 2019	Ongoing	Working with designer to include Council's latest request in the design.
CORPORATE SERVICES					

12.	Review of Water Rates	APR 2019	FALL 2019	On Hold	Report on this agenda
14.	Water Bill Design	AUG 2019	DEC 2019	Ongoing	Report on this agenda
FIRE					

SG-M-20

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 31-2020
FOR THE YEAR 2020**

***BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS
DEALT WITH BY RESOLUTION.***

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of South Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of June 1, 2020 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 1st DAY OF JUNE 2020.***

MAYOR:

CLERK: