

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
Council Chambers, Municipal Office
Tuesday, August 4, 2020 7:00 PM**

Page

- 1. CALL TO ORDER**
- 2. O CANADA**
- 3. APPROVAL OF AGENDA**
 - a) Additions, Deletions or Amendments
All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.
- 4. DECLARATION OF PECUNIARY INTEREST**
 - a) [Declaration of Pecuniary Interest Form](#) 4
- 5. APPROVAL OF MINUTES**
 - a) [Previous Meeting Minutes - July 20, 2020](#) 5 - 9
 - b) [Public Meeting Minutes - July 20, 2020](#) 10 - 11
- 6. PRESENTATIONS AND DELEGATIONS**
 - a) [Proposed Township Office Renovations \(J. L. Richards & Associates\)](#) 12 - 26
- 7. NEW BUSINESS**
 - a) **Staff Reports**
 - i. [Municipal Office Design Phases 2 and 3](#) 27 - 28
 - ii. [Char-Lan Arena Reopening](#) 29 - 31
 - iii. [Quotes for New Council Audio Equipment](#) 32 - 34
 - iv. [Budget - Set Dates for 2021 Budget Deliberations](#) 35 - 36

v.	Surplus Lands Lancaster Heights	37 - 41
vi.	General Insurance RFP Results	42 - 47
vii.	ICON Program	48 - 56
viii.	Longevity Acrylics Ltd. Site Plan Control Agreement	57 - 66
ix.	Cornwall Roof Truss Inc. Site Plan Control Agreement	67 - 77
b)	Other Business	
c)	Committee Reports	
d)	For Information Only	
i.	2020 - Budget Review (as of July 22, 2020)	78 - 97
ii.	Employee Commendation - Fire	98 - 99
iii.	Letter - Char-Lan High School Bursary Thank You	100
iv.	Resolution - Emancipation Day (Chatham Kent)	101 - 102
v.	Resolution - Investing in Canada Infrastructure Program Grant (Town of Amherstburg)	103 - 105
8.	UNFINISHED BUSINESS	
a)	Unfinished Business Listing - August 4, 2020	106 - 108
9.	CLOSED SESSION	
a)	BE IT RESOLVED THAT Council convene to Closed Session to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001	
	(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,	
	(c) a proposed or pending acquisition or disposition of land by the municipality or local board;	
	i. Staff Report 115-2020 Glen Walter Waterfront Lots (E. MacDonald)	
	(d) labour relations or employee negotiations;	

- ii. Staff Report 116-2020 (L. McDonald & K. MacDonald)
- iii. Staff Report 117-2020 (T. Mills)

10. CONFIRMING BY-LAW

- a) [Confirming By-law 50-2020](#)

109

11. ADJOURNMENT



DECLARATION OF PECUNIARY INTEREST

I, _____, declare a pecuniary interest on Agenda Item(s) for the meeting of _____:

Signature

MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON JULY 20, 2020

PRESENT: Mayor Frank Prevost, Deputy-Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Clerk Kaylyn MacDonald, GM Community Services Joanne Haley, GM Infrastructure Services Ewen MacDonald, GM Corporate Services Lachlan McDonald, Fire Chief Dave Robertson.

1. CALL TO ORDER

Resolution No. 219-2020

Moved by Deputy Warden
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council Meeting of the Township of South Glengarry now be opened at 7:01pm.

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Resolution No. 220-2020

Moved by Councillor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

Items moved to Other Business.

7. d) i. Monthly Departmental Update – June 2020 - CAO

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

- a) Declaration of Pecuniary Interest Form –I, Lyle Warden, declare a pecuniary interest on Agenda Item(s) for the meeting of Monday July 20th, 2020: Staff Report 102-2020 Surplus Lot Sale to Kelly M. Harding. I was the Real Estate Agent who wrote up the deal for Ms. Harding.

5. APPROVAL OF MINUTES

- a) Previous Meeting Minutes - July 6th, 2020

Resolution No. 221-2020

Moved by Councillor Jaworski
Seconded by Deputy Warden

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry held on July 6, 2020 be adopted as circulated.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

7. NEW BUSINESS

- a) Staff Reports

- i) Review Asset Management Plan AMP

Resolution No. 222-2020

Moved by Councillor McDonell
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 98-2020 be received and that the Council of the Township of South Glengarry receive and file this report.
CARRIED

ii) De Saulniers Site Plan Control Agreement

Resolution No. 223-2020

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 99-2020 be received and that the Council of the Township of South Glengarry approves By-Law 42-2020, and the Site Plan Control Agreement for the property legally described as Part of Lot 14, Concession 1 Front, in the geographic Township of Charlottenburgh, also known as 19126 County Road 2 and authorizes the Mayor and Clerk to execute the Site Plan Control Agreement.
CARRIED

iii) Website Upgrades

Resolution No. 224-2020

Moved by Deputy Warden

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 100-2020 be received and that the Council of the Township of South Glengarry approves the upgrades to the website using eSolutions Form Builder.
CARRIED

iv) CIPAC Recommendations to Council Community Improvement Grants

Resolution No. 225-2020

Moved by Councillor McDonell

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 101-2020 be received and that the Council of the Township of South Glengarry approves By-Law 43-2020, through to By-Law 44-2020 and enters into a CIP Agreement with Jack's Pub and Lancaster Massage Therapy and authorizes the Mayor and Clerk to execute the CIP Agreements.
CARRIED

v) Lancaster Heights Surplus Lot Sale Approval

Resolution No. 226-2020

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 102-2020 be received and that the Council of the Township of South Glengarry approve the sale of Part 45 On Reference Plan 14R-2974, PART LOT 7 CONCESSION 9, to Kelly M. Harding as per the offer received and that By-law 45-2020 be read a first, second and third time, passed, signed and sealed in Open Council this 20th day of July 2020; and furthermore, that the Mayor and Clerk be authorized to sign any relevant documents.
CARRIED

vi) Township Office and Jack Danaher Community Centre Roof

Resolution No. 227-2020

Moved by Councillor Lang

Seconded by Deputy Warden

BE IT RESOLVED THAT Council receives Staff Report 103-2020 and that Tender 14-2020 to install a new roof at the Township office building be awarded to Grant Marion at a cost of \$58,900.00 and that the Mayor and Clerk be authorized to sign any documents required.
CARRIED

vii) Arena Reopening

Resolution No. 228-2020

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 104-2020 be received and that

Council of the Township of South Glengarry directs administration to proceed with putting the ice in for the Char-Lan Recreation Centre in accordance with health unit guidelines.

CARRIED

b) Other Business

Notice of Motion Long Term Care Homes

Resolution No. 229-2020

Moved by Councillor Jaworski
Seconded by Deputy Warden

WHEREAS the COVID-19 pandemic has disproportionately affected the vulnerable elderly population in Canada's long-term care (LTC) homes and some of Ontario's LTC homes are among those with the highest fatality rates in the country as the pandemic has exposed deplorable conditions in many LTC homes across Canada; and

WHEREAS it is the mandate of the Ministry of Long-Term Care to inspect long term care homes on an annual basis and these inspections have consistently dropped in number since 2017 with only nine completed out of 626 long term care homes in 2019; and

WHEREAS residents have been endangered by personnel moving between infection zones without adequate equipment; and

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of South Glengarry urges the Ontario government to provide funding to increase full-time positions in place of casual and part-time labour in long term care homes and requests that the Ministry of Long-term Care acts to regularly inspect all long term care homes, and sound infection control measures are put in place at all Ontario long term care homes, and that this resolution be forwarded to Premier Ford, the Minister of Long-term Care Merrilee Fullerton and all Ontario municipalities for consideration.

CARRIED

i) Monthly Departmental Update - June 2020 - CAO

Resolution No. 230-2020

Moved by Deputy Warden
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry accepts the items presented on the agenda as Committee Reports and For Information Only.

CARRIED

c) Committee Reports

i) CIPAC Committee Minutes from July 7, 2020

d) For Information Only

i) Monthly Departmental Update - June 2020 - Corporate Services

ii) Monthly Departmental Update - June 2020 - Infrastructure Services

iii) Monthly Departmental Update - June 2020 - Fire Services

iv) Monthly Departmental Update - June 2020 - Recreation & Facilities

v) Community Services Departmental Activity Update -June 2020

- vi) Provincial Fee Increases
- vii) Consent Summary Form 2020
- viii) Notice of Decisions for Consents
- ix) Resolution - Rent Assistance Program Town of Kingsville

8. UNFINISHED BUSINESS

- a) Unfinished Business Listing - July 20th, 2020

Resolution No. 231-2020

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby appoints CAO Tim Mills as Acting Clerk for the remainder of the July 20th, 2020 regular meeting of the Council of the Township of South Glengarry.

CARRIED

9. CLOSED SESSION

Resolution No. 232-2020

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 8:10pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

i. Information Report (T. Mills)

ii. Performance Review

- identifiable individual

CARRIED

Resolution No. 233-2020

Moved by Councillor Lang

Seconded by Councillor Jaworski

THAT Council now rise and reconvene at 9:24pm into Open Session without reporting.

CARRIED

10. CONFIRMING BY-LAW

Resolution No. 234-2020

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT By-law No. 46-2020 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, passed, signed, and sealed in Open Council.

CARRIED

11. ADJOURNMENT

Resolution No. 235-2020

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:25pm.

CARRIED

Mayor

Clerk

MINUTES

THE PUBLIC MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD AS AN ELECTRONIC MEETING IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON JULY 20, 2020 AT 6:30PM

PRESENT: Mayor Frank Prevost, Deputy-Mayor Lyle Warden, Councillor Martin Lang, Councillor Stephanie Jaworski, and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Deputy Clerk Kaylyn MacDonald, GM Community Services Joanne Haley

PUBLIC PRESENT: Stephanie Slinger

1. OPEN PUBLIC MEETING

Mayor Prevost opened the public meeting.

2. PRESENTATIONS AND DELEGATIONS

a) Community Improvement Plan (CIP) Amendments

Ms. Haley explained that the purpose of the public meeting was to meet the requirement of Section 28 of the Ontario Planning Act and to obtain comments from the public regarding the proposed amendments to the CIP. She presented information on amendments that have been proposed to South Glengarry's CIP following discussions with South Glengarry's CIPAC and feedback received. Ms. Haley presented details on the process to put the amendments in place including forwarding details to the Ministry of Municipal Affairs and Housing. Based on when their comments are received, a first and second reading of the amended CIP will be scheduled. Final reading is hopeful for September 2020. Ms. Haley explained that members of the public can continue to comment until July 24, 2020.

Deputy Mayor Warden thanked Ms. Haley for her work on the presentation and hard work on the amendment process and supported the amendments going to first and final reading at the same meeting to expedite the approval process.

Mayor Prevost agreed that the amendments should go to a first and final reading when the report comes to Council next.

Councillor McDonell agreed with Deputy Mayor Warden and commented that as the chair of the CIPAC committee he also recognized that a lot of hard work had gone into the amendment process and was looking forward to receiving feedback from the public and the new amended CIP being approved.

Ms. Haley explained that timing of the report coming back to Council would depend on when MMAH sent their comments.

A member of the public on the line, Ms. Slinger, had no comment on the amendments. Ms. Haley requested that should there be any additional comments from the public that they be sent by the 24th of July to the Clerk or herself.

3. ADJOURNMENT

Moved by Deputy Warden
Seconded by Councillor Lang

BE IT RESOLVED THAT the Public Meeting of the Township of South
Glengarry adjourn to the call of the chair.
CARRIED

Mayor

Clerk



Summary of Design Intent

Municipal Office – Interior Renovation
The Township of South Glengarry
Presented to Council August 4, 2020

Table of Contents

Part 1 Background and Existing Conditions

Part 2 Architectural Design Intent – Option 1

Part 3 Proposed Layout – Option 1

Part 4 Architectural Design Intent – Option 2

Part 5 Proposed Layout – Option 2

Part 6 Mechanical Design Intent

Part 7 Electrical Design Intent

Part 8 Opinion of Probable Construction Cost Comparison

Part 9 Other Items with Potential Savings

Part 10 Summary and Comparison of Options 1 and 2

Background and Existing Conditions

The scope of the renovation is to alter the existing municipal office space, which consists of:

- Approximately 2,000 square feet of floor area
- A front entrance with an open concept reception area
- An individual office adjacent to the reception area
- A large room adjacent to the front entrance that currently houses the Council Chambers.

Summary of Design Intent

Architectural Design Intent - Option 1

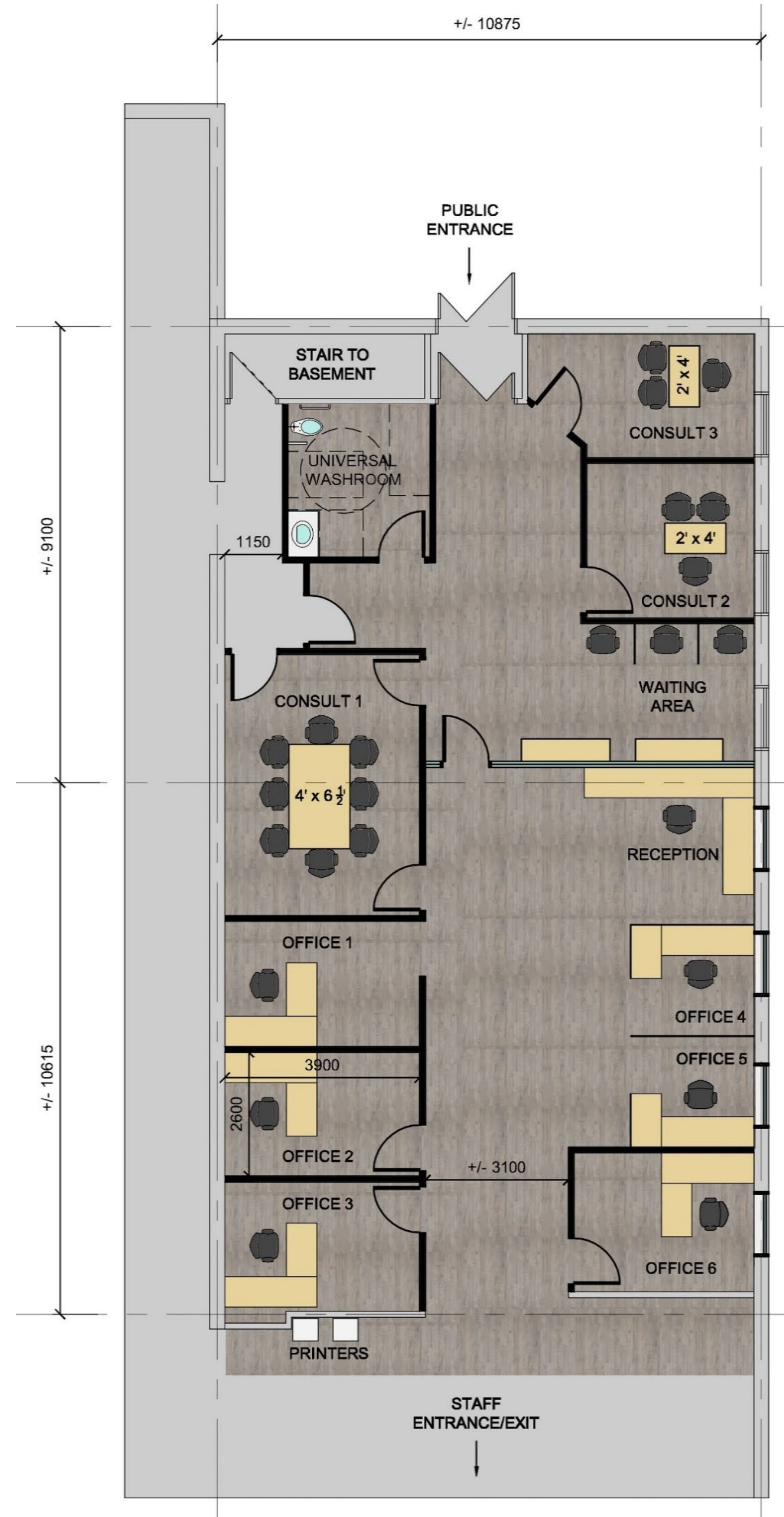
The design concept provides the following:

- Three (3) consult rooms
- A universal washroom
- A waiting area with physical barriers
- A reception area
- Four (4) enclosed offices
- Two (2) open work station offices
- A large central corridor promoting physical distancing

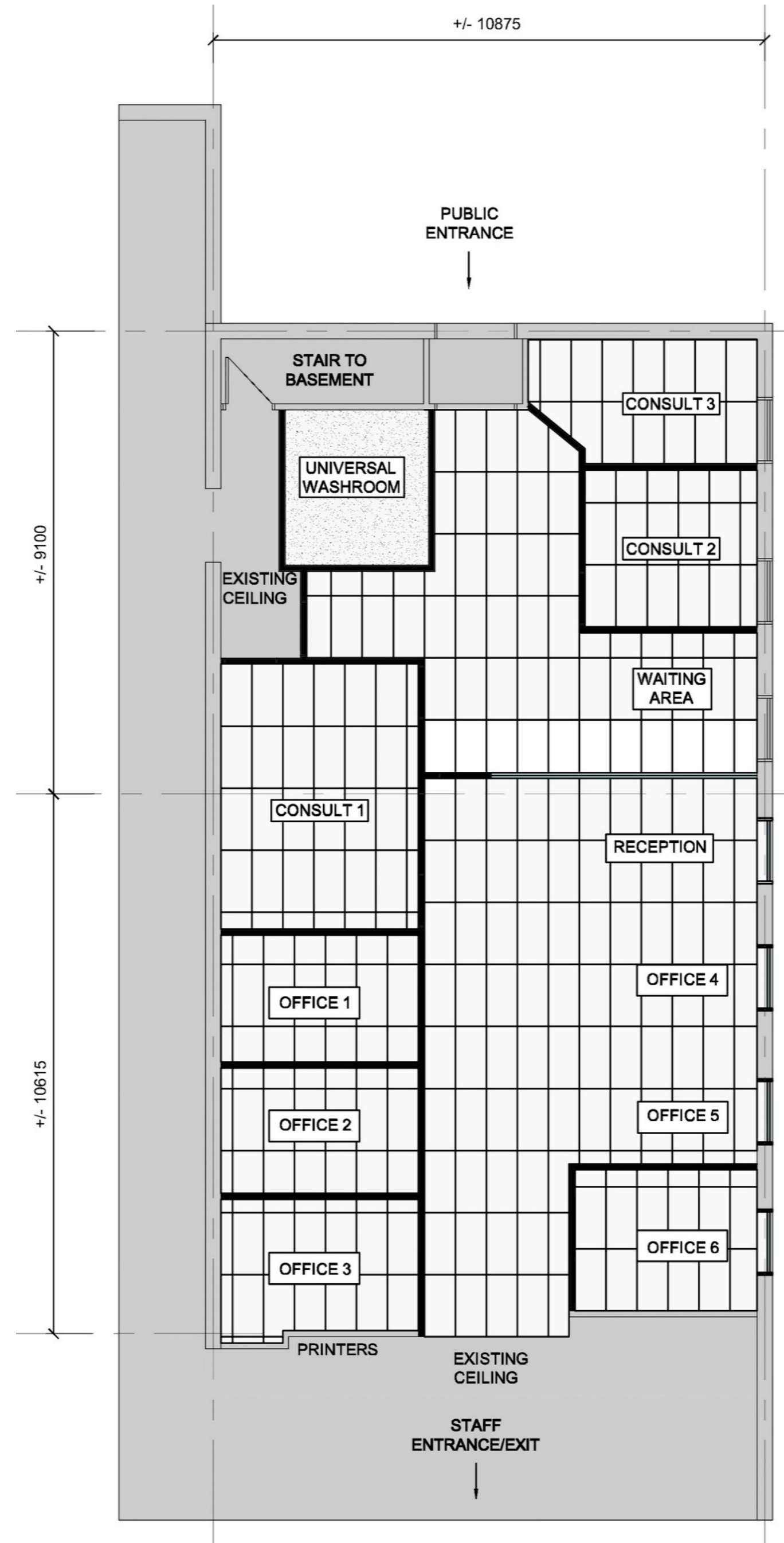
The Architectural design will consist of the following work and design elements:

- Demolition of various interior walls, doors and existing ceiling and lighting
- New acoustic ceiling tile throughout, except for universal washroom (gypsum)
- Universal washroom with adult change table
- Circulation that promotes physical distancing
- Steel stud and gypsum board partition walls
- Vinyl composite tile throughout, except for the universal washroom (ceramic tile)
- Four (4) new exterior windows to provide natural light

Summary of Design Intent



Summary of Design Intent

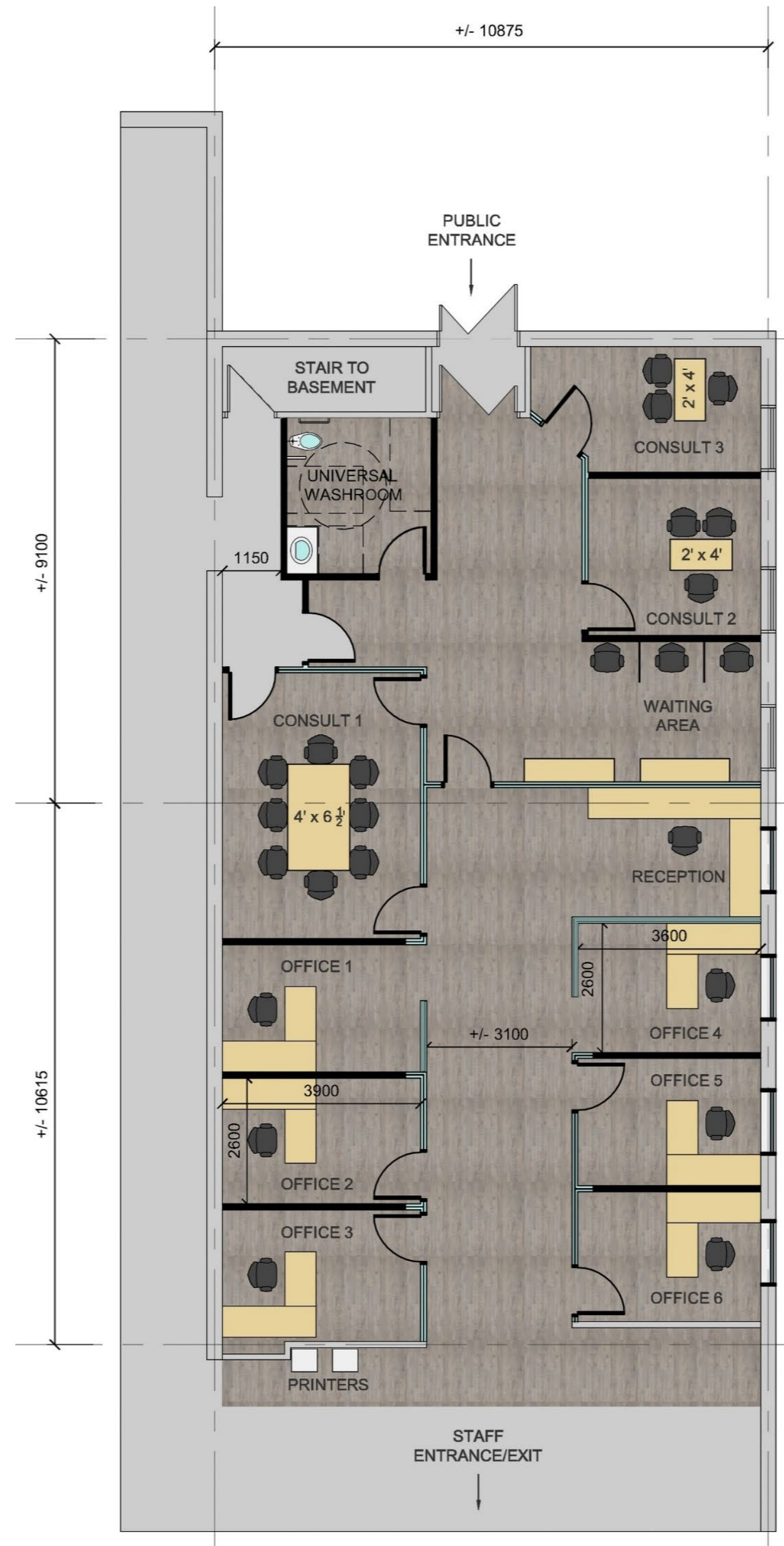


Architectural Design Intent - Option 2

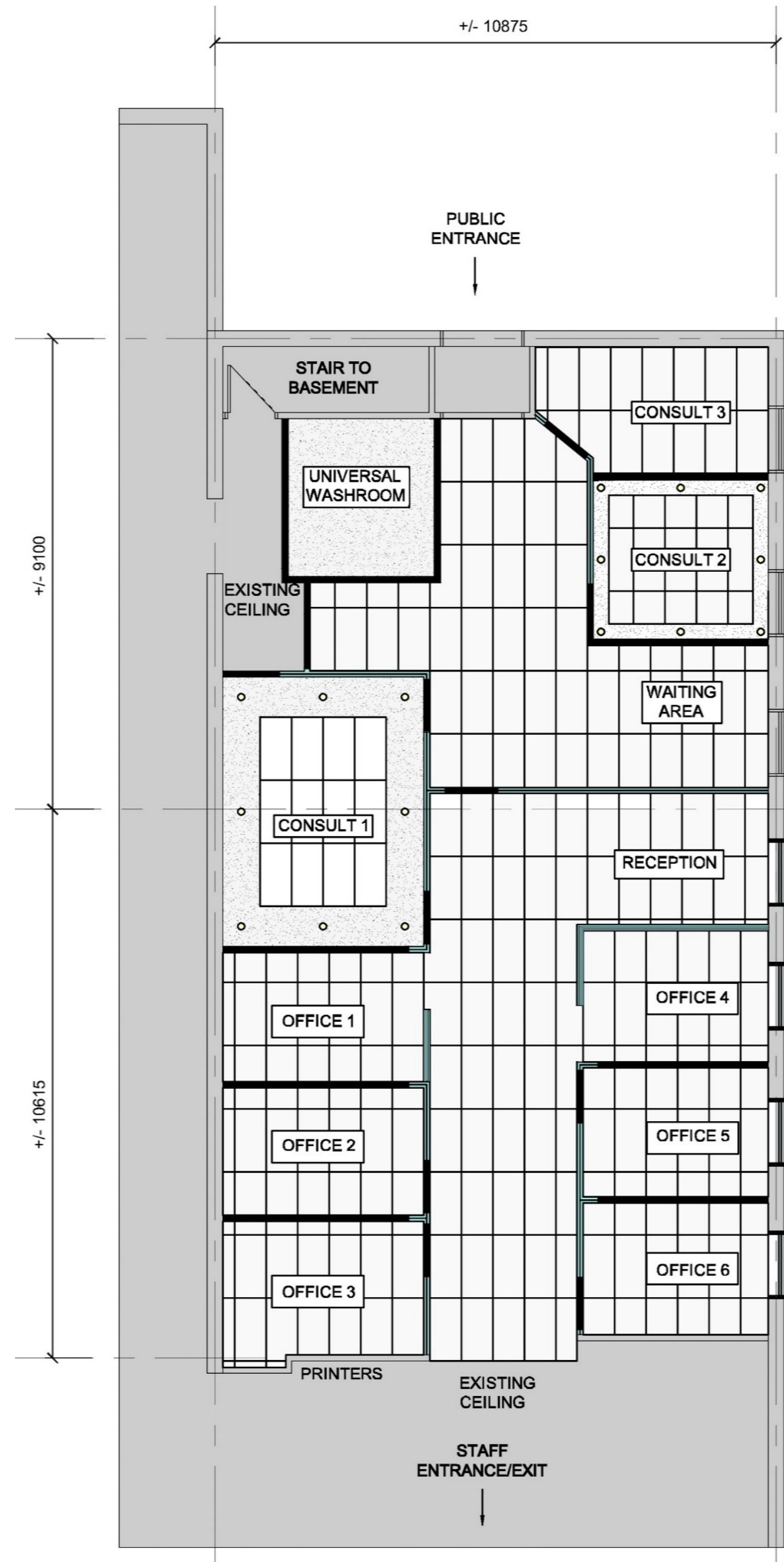
Design Concept Similar in Nature to Option One (1) with additional features. These features are the following:

- Glazed partitions for all consult rooms
- Accent gypsum bulkheads with recessed lighting in two (2) consult rooms
- All offices enclosed by partition walls (full height or low)
- Glazed partitions for all offices

Summary of Design Intent



Summary of Design Intent



Mechanical Design Intent

The Mechanical design will consist of the following work and design elements:

- Replace both condensers associated with the existing gas-fired furnaces
- One (1) Energy recovery ventilator (ERV) for ventilation / fresh air load
- Modification to ductwork distribution
- Offices will get acoustic return air transfers ducts
- Egg crate type ceiling return grilles
- One (1) transfer fan for consult room 1, operated by wall switch
- Floor grille and an exhaust fan for universal washroom
- Cut back and cap any existing ductwork as required

Electrical Design Intent

The Electrical design will consist of the following work and design elements:

- Disconnection and removal of the existing electrical infrastructure and equipment
- Disconnection and removal of the existing communications infrastructure
- Disconnection of the electrical connection on the mechanical equipment
- Disconnection and removal of the existing lighting
- New receptacles to the new working spaces
- New IT / telecommunications conduit infrastructure
- New electrical feed and connection to the new mechanical equipment
- Provide access to control conduit infrastructure for secure doors
- Provide new LED lighting with room controllers and occupancy / vacancy sensors

Summary of Design Intent

Opinion of Probable Construction Cost for Option 1

- Architectural Cost = \$116,576.00
- Mechanical Cost = \$60,000.00
- Electrical Cost = \$26,500.00
- Estimated Cost w/o Contingencies = \$203,076.00

- Design Contingency = \$40,615.00
- Construction Contingency = \$30,461.00
- Covid-19 Contingency = \$10,154.00
- Estimate Cost w/ Contingencies = \$284,306.00

Summary of Design Intent

Opinion of Probable Construction Cost for Option 2

- Architectural Cost = \$154,866.00
- Mechanical Cost = \$60,000.00
- Electrical Cost = \$26,500.00
- Estimated Cost w/o Contingencies = \$241,366.00

- Design Contingency = \$48,273.00
- Construction Contingency = \$36,205.00
- Covid-19 Contingency = \$12,068.00
- Estimate Cost w/ Contingencies = \$337,912.00

Other Items with Potential Savings

- Conserve existing flooring:
 - Estimated potential savings = \$12,000.00

- Conserve existing ceiling tiles and suspension grid:
 - Estimated potential savings = \$8,000.00

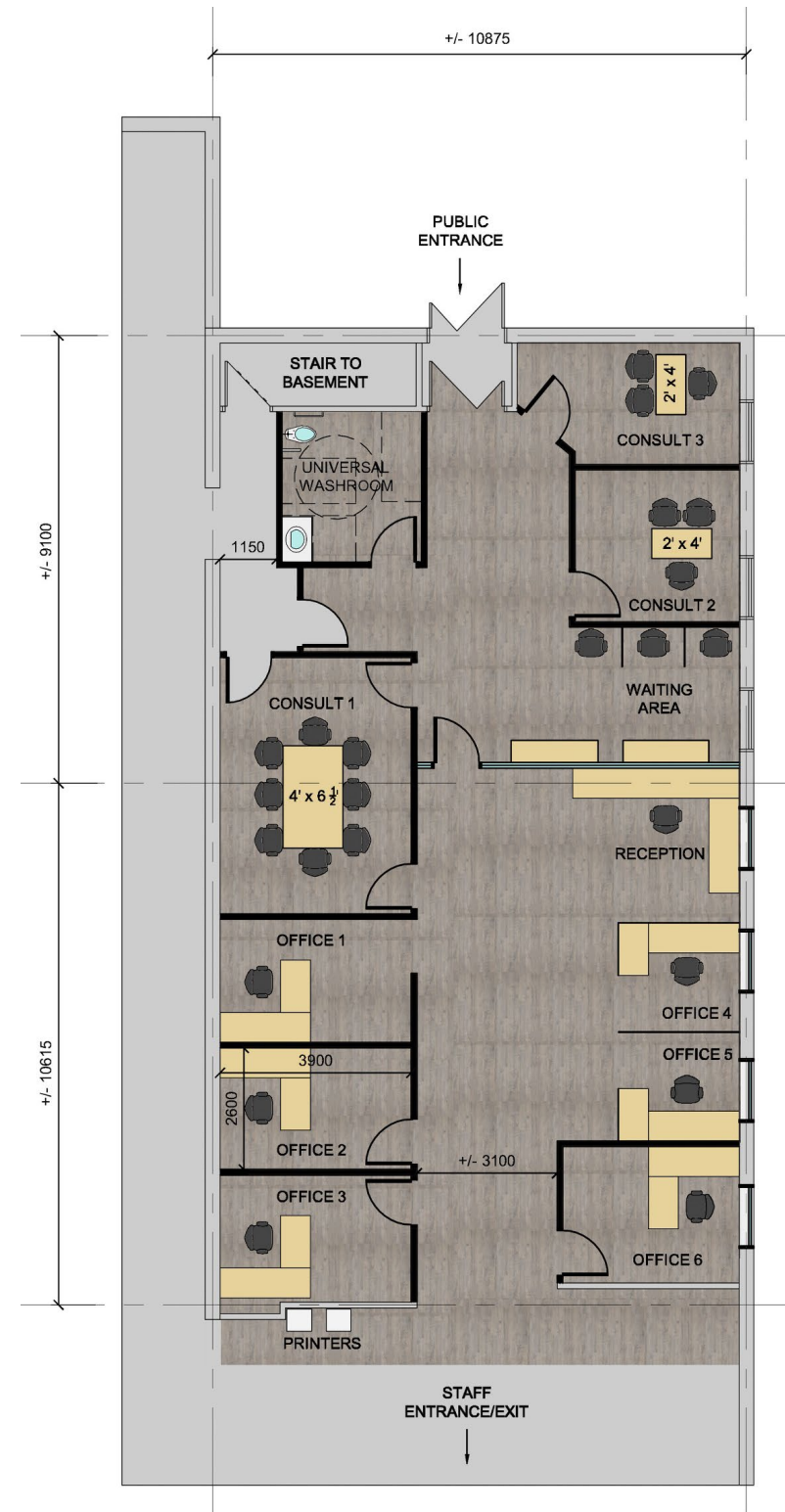
- Conserve existing lighting:
 - Estimated potential savings = \$2,500.00

- Potentially salvage and reuse ductwork:
 - Estimated potential savings = \$10,000.00

- Total estimated potential savings = **\$32,500.00**

Summary of Design Intent

Summary and Comparison of Option 1 and 2

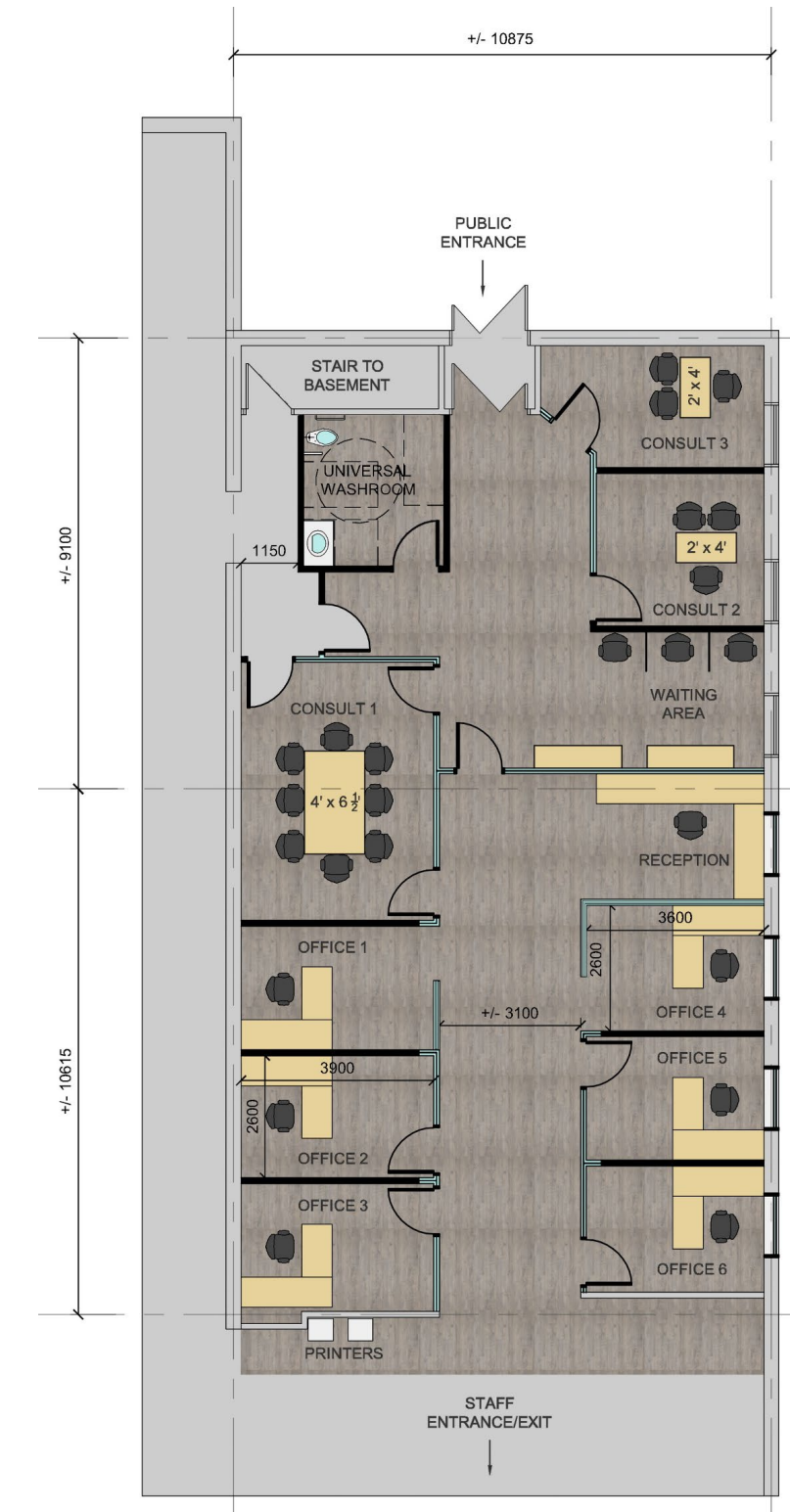


Option 1

- Solid walls throughout
- Universal washroom
- Four (4) enclosed offices
- Two (2) open work station offices
- Large central corridor
- Three (3) consult rooms

Est. Cost w/o Cont. = **\$203,076**

Est. Cost w/o Cont. (Option 1 incl. potential savings) = **\$170,576**



Option 2

- Glazed walls throughout
- Universal washroom
- Six (6) enclosed offices
- Accent gypsum bulkheads with recessed lighting
- Large central corridor
- Three (3) consult rooms

Est. Cost w/o Cont. = **\$241,336**



STAFF REPORT

S.R.106-2020

PREPARED BY: Dave Robertson, Fire Chief

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 4, 2020

SUBJECT: Municipal Office Design Phases 2 and 3

BACKGROUND:

1. The Township of South Glengarry is seeking to renovate the municipal office at 6 Oak St. with a goal of improving staff efficiency and work flow, improving building security and addressing health and safety with specific reference to COVID-19.
2. A Request for Proposal (RFP) was issued, looking for an architectural company with both engineering and design strengths.
3. The RFP described that the project would be broken into 3 phases:
 - a. Phase 1 would include staff consultation and company expertise leading to a preliminary design with a Class D price estimate for the overall project.
 - b. Phase 2 would include detailed design and final drawings that are ready for construction tender and permitting.
 - c. Phase 3 will be for consultative services on a per hour basis as needed during the construction phase.
4. At the July 6th public Council meeting, the firm of JL Richards and Associates was chosen to complete the design services beginning with Phase 1.
5. As per the RFP, the firm submitted pricing details for the subsequent phases.

ANALYSIS:

6. On this August 4th Council meeting agenda, JL Richards has presented their preliminary design and pricing estimates for the project which if accepted by Council, will complete Phase 1.



7. With this acceptance, Council will have authorized that services for Phases 2 and 3 will proceed with the firm of JL Richards as per the recommendation in Staff Report 87-2020 on July 6th which stated:
- BE IT RESOLVED THAT Procurement 12-2020 Phase 1 be awarded to the firm of J.L. Richards and Associates in the amount of \$7,500.00 and that Phase 2 and 3 be awarded to the same firm pending their presentation and Council approval on July 20th, 2020 and further that the Mayor and Clerk be authorized to sign any relevant documents.
 - The presentation by JL Richards was postponed from July 20th to August 4th.
8. It is the desire of administration that the proposed renovation will be completed in late fall of this year. In the meantime, the office will reopen to the public in a safe manner, as of August 4, 2020.

IMPACT ON 2020 BUDGET:

9. JL Richards submitted a price of \$24,220 for Phase 2 and well as contract administration charges for Phase 3 in the amount of \$130 per hour for all team members. \$50,000 was allocated in the 2020 budget for the design of office renovations.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 2: Invest in infrastructure and its sustainability

Goal 3: Strengthen the effectiveness and efficiency of our organization

RECOMMENDATION:

BE IT RESOLVED THAT Procurement 12-2020 Phase 2 be awarded to the firm of J.L. Richards and Associates in the amount of \$24,220, that a contract administration cost of \$130 per hour be accepted for possible use in Phase 3 and further that the Mayor and Clerk be authorized to sign any relevant documents.

Recommended to Council for
Consideration by:
CAO – TIM MILLS



STAFF REPORT

S.R. 107-2020

PREPARED BY: Rick Ladouceur, Director of Recreation & Facilities

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 4, 2020

SUBJECT: Char-Lan Arena Reopening

BACKGROUND:

1. On July 20th, Council directed administration to proceed with installing the arena ice at the Char-Lan Recreation Center in accordance with EOHU guidelines.
2. The Township will begin installation of the ice on September 8th, 2020. Administration is estimating that ice will be available to user groups by September 21, 2020.
3. Once the arena is opened to the public, health and safety protocols, procedures and guidelines will be provided to all user groups. Orientation and training will also be provided to user groups prior to the opening of the arena.
4. When the arena is open for ice times, there will be 3 staff on shift to monitor the front door, cleaning and sanitization between use and ice maintenance.
5. Administration is currently building standard operating procedures (SOP's) that will outline and describe the health and safety protocols implemented for staff and user groups. This will be shared with Council and user groups as soon as they become available.

ANALYSIS:

6. Administration is recommending that the arena be available for ice times on Monday – Friday, 2:00PM – 11:00PM; Saturday and Sunday's from 8:00AM – 11:00PM from September 21 – October 31.
7. On staff report 104-2020 (July 20), administration provided Council with a breakdown of costs based on the following two charts:

Regular Year (estimates based on averages for 2020):

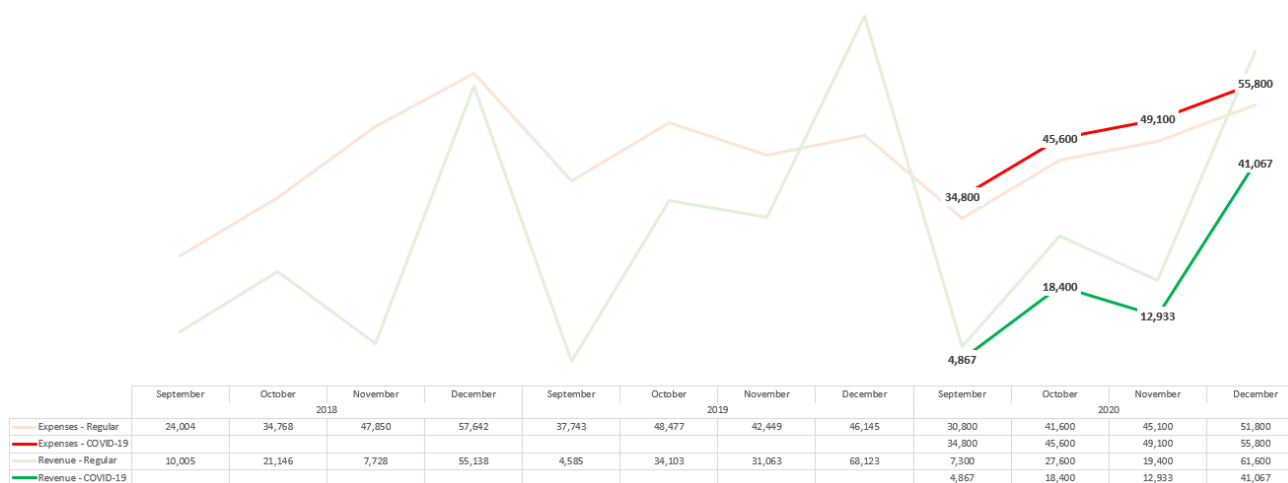


Regular Year
Char-Lan Recreation Centre - 2018,2019 Actual | 2020 Estimate



COVID Year (2020 assumes \$4,000 more in expenses and 1/3 lost revenue)

COVID-19
Char-Lan Recreation Centre - 2018,2019 Actual | 2020 Estimate



8. These estimates were summarized by the following chart:

	September	October	November	December	Sept-Dec
Regular – Expenses	30,800	41,600	45,100	51,800	(169,300)
Regular – Revenue	7,300	27,600	19,400	61,600	115,900
Regular – Net	(23,500)	(14,000)	(25,700)	9,800	(53,400)
COVID – Expenses	34,800	45,600	49,100	55,800	(185,300)
COVID – Revenue	4,867	18,400	12,933	41,067	77,267
COVID – Net	(29,933)	(27,200)	(36,167)	(14,733)	(108,033)



9. Administration will provide another update to Council on September 8th, 2020.
10. We have included for your information links to the guidelines from the Eastern Ontario Health Unit that administration will be following to re-open safely.
 - [Guidance for Reopening Sport and Recreation Facilities](#)
 - [Return to Sport & Recreation - Guidance for Associations, Coaches, and Volunteers](#)
 - [Return to Sport and Recreation – Guidance for Participants](#)
 - [Sport and Activity-specific Considerations for Facility Operators and Organizers](#)

IMPACT ON 2020 BUDGET:

11. The chart above indicated that the cost would be an additional \$54,600 to the budget, which is unbudgeted.
12. On the expense side, the Township may incur further costs if we are open from 8AM to midnight (3 FT staff vs. 2 FT) vs. a 2PM to midnight model (weekdays) to the tune of \$1,000 to \$2,000 per month.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 107-2020 be received and that Council approve the ice installation in preparation for opening, staffing levels that will ensure health & safety and operational procedures as per EOHU guidelines and community user group guidelines.

Recommended to Council for
Consideration by:
CAO – TIM MILLS



STAFF REPORT

S.R. 108-2020

PREPARED BY: K. MacDonald, Deputy Clerk
L. McDonald, GM of Corporate Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 4, 2020

SUBJECT: Quotes for New Council Audio Equipment

BACKGROUND:

1. During the 2020 budget deliberations, Council and administration identified a need to replace the microphone system being used for Council and Committee meetings. \$30,000 was budgeted for this project.
2. As Council and committee meetings may continue to be held as a combination of electronic and in person, administration considered it important to source a microphone system that would allow for quality sound recording and streaming.

ANALYSIS:

3. Administration researched the audio systems in use in some of our neighbouring municipalities and best practices for hybrid electronic and in person meetings.
4. Administration contacted six recommended suppliers to request quotations for wireless conference systems with twelve microphones for staff and Council that would be portable for easy storage when Council and committee is not set up. Administration also requested that microphone systems being quoted utilize the existing speakers at Tartan Hall as audience speakers to lower the system costs. Systems were also expected to easily integrate with streaming software.
5. Administration received three quotations for different wireless microphone conference systems prior to this meeting. Two of the wireless systems use infrared technology and the third UHF. The three brands of systems quoted were Shure, TOA & Taiden. All systems have chairman and delegate units to allow for easy control of microphones during meetings.
6. The three quotes received (net HST) for conference systems were:
 - Bobby Lalonde Music: \$29,983.91
 - Baldwin Presentation Systems: \$19,687.66



- Solotech: \$21,404.30
7. As each system quoted had different unit costs and additional hardware required, administration considered the cost per microphone unit in preparing their recommendation. The cost per microphone unit for the TOA system quoted by Baldwin Presentation Systems came in at the lowest at \$724 and \$661.40 for the Chairman and Delegate Unit respectively. The representative from Baldwin also visited Tartan Hall and included all the equipment necessary to work with the technology currently in place. Installation and training costs were also the lowest of the three quoted.

IMPACT ON 2020 BUDGET:

8. There is enough money dedicated for this project at \$30,000
- Bobby Lalonde Music: \$29,983.91
 - Baldwin Presentation Systems: \$19,687.66
 - Solotech: \$21,404.30
9. In addition to the microphones, administration is researching camera options which would fall under this \$30,000 budget. The estimated price is \$3,500 to \$5,000.
10. As with any retrofit administration believes there may be unforeseen costs, but we are confident we will stay under the budgeted \$30,000.
11. If installation goes over budget, Administration will prepare a staff report outlining the amount over budget and the reasons why this occurred.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 5 – Improve internal and external communications.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 108-2020 be received and that Council of the Township of South Glengarry authorizes administration to purchase new council audio equipment from Baldwin Presentation Systems at an estimated cost of 19,687.66.



A handwritten signature in black ink, appearing to read "T. Mills", is written over a solid black horizontal line.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**



STAFF REPORT

S.R.106-2020

PREPARED BY: L. McDonald, GM Corporate Services

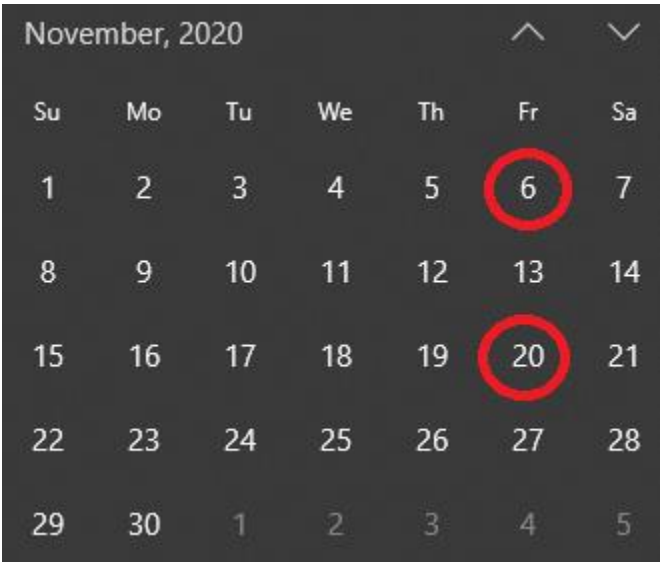
PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 4, 2020

SUBJECT: Budget - Set Dates for 2021 Budget Deliberations

BACKGROUND:

1. On April 20, 2020 an information report was sent to Council to set the budget dates for November 13 and November 27 but those dates did not work.
2. We tentatively set November 6 and November 20 and administration would like to formally set these dates.



3. The meetings will start at 9:00AM and include a lunch.

ANALYSIS:

4. Once this date is set, administration will build the administrative timeline to prepare budget 2021.



IMPACT ON 2020 BUDGET:

Nil.

ALIGNMENT WITH STRATEGIC PLAN:

Nil.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 106-2020 be received and that the Council of the Corporation of the Township of South Glengarry set the dates for the 2021 budget for November 6, 2020 and November 20, 2020.

A handwritten signature in black ink, appearing to read "Tim Mills", is written over a horizontal line.

Recommended to Council for
Consideration by:
CAO – TIM MILLS



STAFF REPORT

S.R.110-2020

PREPARED BY: Ewen MacDonald – GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 4, 2020

SUBJECT: Surplus Lands Lancaster Heights

BACKGROUND:

1. The Township has surplus properties in Lancaster Heights and has been selling building lots on a first come, first served basis through word of mouth.
2. There is also a larger parcel (Roll No. 1-17-166; Con 9 Pt Lot 4, RP14R3037 Part 41; area (ac): 33.6; Lancaster Heights Lands) that was posted for sale in 2015 and was not sold as the offer received was not compliant with the Minimum Bid Requirement.

ANALYSIS:

3. There has been sporadic interest in the building lots and the larger parcel over the past couple of years and 5 of the lots have been sold.
4. There are 26 lots remaining as per the attached map and listing. The price for the lots was adjusted by Council in 2015 and is 10% higher than the prices shown on the list.
5. Pursuant to the Sale & Purchase of Property By-Law 11-18, the Township would post surplus lands for sale on our website and advertise in the local papers.
6. Article 9.1 of the By-Law permits Council to use a higher standard for the sale of property.
7. With the number of building lots available, Administration would recommend that an RFP to secure the services of a Realtor be issued.



8. Administration would also recommend that an RFP to secure the services of a Realtor be issued for the sale of the Part 41 on 14R-3037 (The larger parcel).
9. The Township owns the internal parcels that are not shaded in red on the property map attached and these parcels will merge as part of the sale.

IMPACT ON 2020 BUDGET:

10. The sale of the surplus lots would generate unbudgeted revenue for the Township.
11. The 2014 Appraised Value for Part 41 on 14R-3037 was \$41,000.
12. At the current sale price, the revenue for the 26 building lots would be \$513,260.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization

RECOMMENDATION:

BE IT RESOLVED THAT the Council of the Township of South Glengarry receive Staff Report 110-2020 and that Council direct administration to issue an RFP for Realtor Services for the Building Lots in Lancaster Heights and for Part 41 on 14R-3037.










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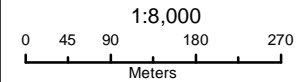
Recommended to Council for
Consideration by:
CAO – TIM MILLS




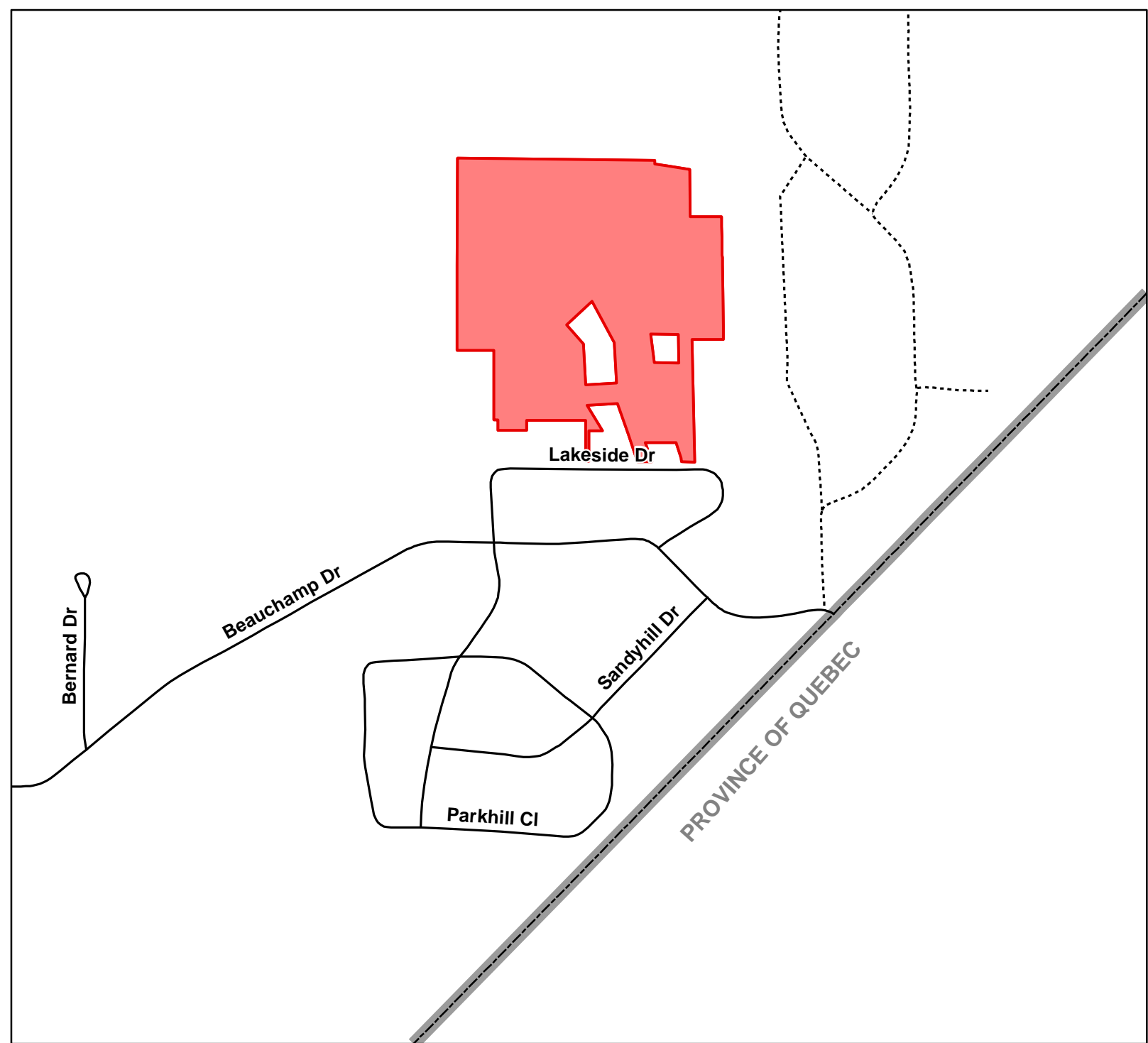
Township of South Gengarry

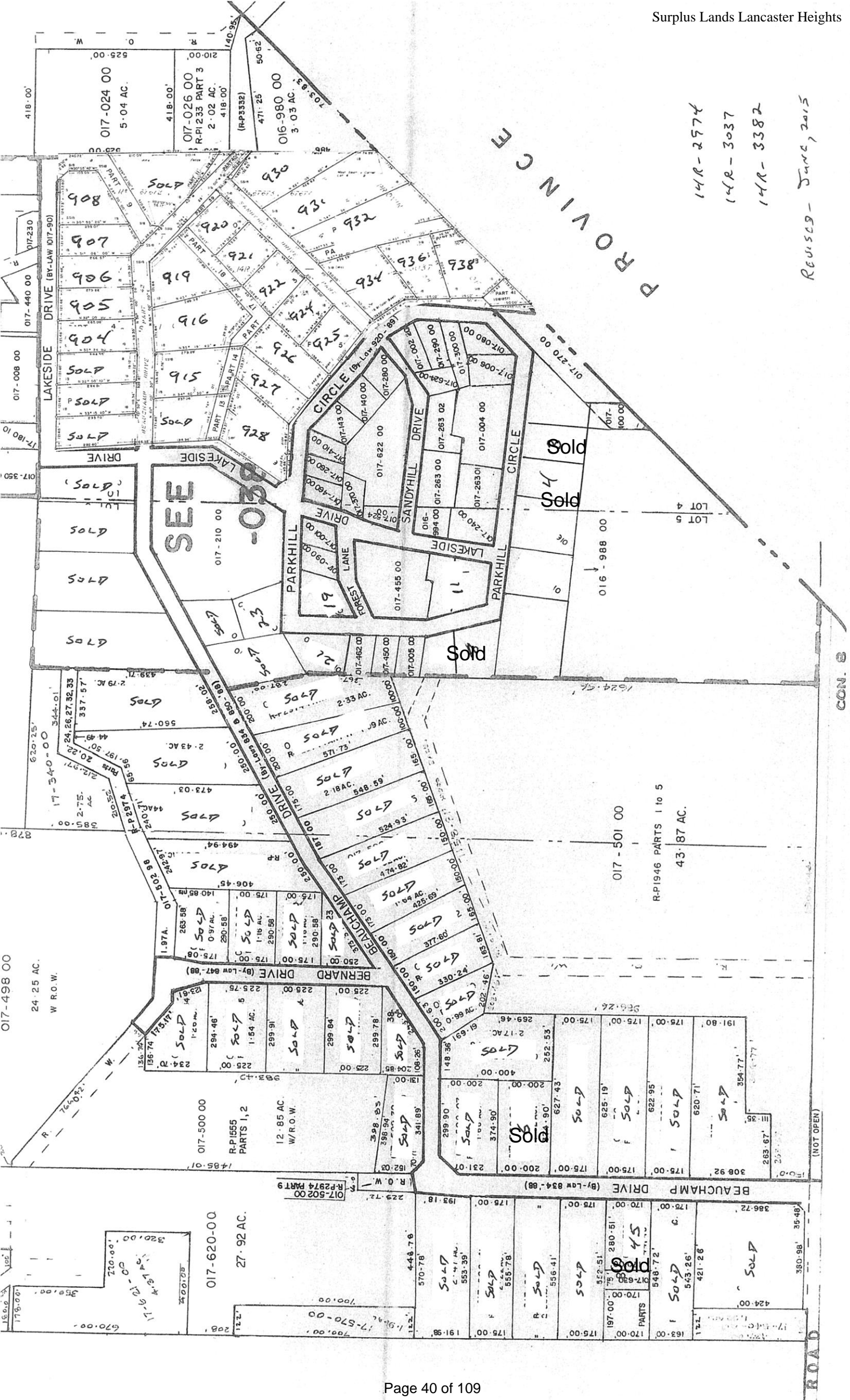
Part 41 on Registered Plan 14R-3037

-  Surplus Property
-  Highway
-  County Road
-  Township Road
-  Private/Other Road
-  Road Allowance / Seasonal Road
-  Under Construction
-  Future Development
-  Township Boundary



Produced by:
 The United Counties of Stormont, Dundas and Glengarry, Transportation and Planning Services with Data supplied under Licence by Members of the Ontario Geospatial Data Exchange
 Parcels © Teranet Enterprises Inc. and its suppliers. All rights reserved.
 NOT A PLAN OF SURVEY.
 © November 30, 2015.





14R-2974
 14R-3037
 14R-3382
 Revised - June, 2015

LANCASTER HEIGHTS - PRICE LISTING - EFFECTIVE 2000

SITE NO.	LEGAL DESCRIPTION	FRONTAGE (FT.)	DEPTH (APPROX.)	AREA IN ACRES	PRICE
6	PT 6 RP14R-2974	200	374	1.72	19,500
45	PT 45 RP14R-2974	170	280	1.08	20,000
3	PT 3 RP14R-3037	172	248	1.05	17,500
4	PT 4 RP14R-3037	172	248	.99	17,500
8	PT 8 RP14R-3037	218	179	.92	15,000
11	PT 11 & 12 RP14R-3037	148	270 IRR	1.22	19,500
19	PT 19 RP14R-3037	176	150	.56	19,500
21	PT 21 RP14R-3037	218	150	.63	19,500
23	PT 23 RP14R-3037	200	162	.80	20,500
904	PT 4 RP14R-3382	121	285	.80	19,000
905	PT 5 RP14R-3382	121	275	.77	19,000
906	PT 6 RP14R-3382	121	266	.75	19,000
907	PT 7 RP14R-3382	121	259	.79	19,000
908	PT 8 RP14R-3382	178	148	.93	19,000
915 (*)	PT 14 & 15 RP14R-3382	172	290	1.23	18,000
916 (*)	PT 16 & 17 RP14R-3382	171	332	1.78	18,000
919 (*)	PT 18 & 19 RP14R-3382	171	346	1.37	18,000
920	PT 20 RP14R-3382	149	175	.62	17,500
921	PT 21 RP14R-3382	149	183	.65	17,500
922 (*)	PT 22 & 23 RP14R-3382	149	191	.68	17,500
924	PT 24 RP14R-3382	150	200	.70	17,500
925	PT 25 RP14R-3382	150	200	.70	17,500
926	PT 26 RP14R-3382	121	310	.97	17,500
927	PT 27 RP14R-3382	121	266	.78	17,500
928	PT 28 & 29 RP14R-3382	212	281	1.37	20,500
930	PT 30 RP14R-3382	159	IRREGULAR	1.25	19,500
931	PT 31 RP14R-3382	150	426	1.95	19,500
932 (*)	PT 32 & 33 RP14R-3382	150	500	2.05	18,500
934	PT 34 & 35 RP14R-3382	300	211	1.20	20,500
936	PT 36 RP14R-3382	125	207	.91	16,000
938 (*)	PT 37 & 38 RP14R-3382	125	207	1.01	16,000

Revised - June, 2015



STAFF REPORT

S.R. 111-2020

PREPARED BY: Crystal LeBrun, Executive Assistant

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 4, 2020

SUBJECT: General Insurance RFP Results

BACKGROUND:

1. The Township advertised an RFP with a closing date of July 10th, 2020 for General Insurance Requirements and Risk Management Services.
2. The successful insurer will provide services for the Township for one year, from August 1, 2020 to August 1, 2021 with an extension of two years based on satisfactory performance and service. An extension may be granted for a further two-year period ending on July 31st, 2025.

ANALYSIS:

3. The current hardening insurance market is putting the industry into a state of instability. Some Municipal Insurers are reducing coverage, increasing rates, and reducing willingness to write business. Several factors can contribute to a hardening insurance market including an increase in severe weather events and catastrophes, higher costs of construction, material and labour, low investment returns, and inflation.
4. After careful assessment of the programs, wordings and deductibles, we believe that while both insurers' provide a broad range of coverage based on their wordings and underwriting guidelines, the proposal from Marsh Canada/JLT provides broader coverage (lower risk to the municipality) at a lower cost.
5. Each proposal provided unique risk transfer mechanisms through insurance-based program coverage and wordings. We are pleased to provide a premium comparison of the two proposals received from Marsh Canada/JLT and Frank Cowan Company.



Frank Cowan Company	Premium	Marsh Canada/JTL	Premium
General Liability	\$74,950	Municipal Liability	\$55,153
Legal Expense	\$1,500	Legal Expense	
Conflict of Interest	\$300	Conflict of Interest	
Errors & Omissions Liability	\$9,146	Errors & Omissions	
Excess Follow Form	\$2,500	Umbrella Liability	\$11,086
Follow Form 2 nd Layer	\$5,000		
Environmental Liability	\$11,618	Environmental Liability	\$2,784
Equipment Breakdown	\$3,985	Property/Equipment Breakdown	\$55,947
Property	\$94,311		
Crime	\$1,076	Crime	\$750
Board Members Accident	\$1,041	Councilor Accident	\$2,190
		Out-of-Province Medical	\$300
Volunteer Accident	\$500	Volunteer Accident	\$750
Owned Automobiles	\$35,485	Automobile	\$30,128
Non-Owned Liability	\$250		
Grand Total	\$241,662 + Tax	Total	\$159,088 + Tax

6. The present coverage is based on \$25,000 as a deductible. Council could consider a deductible increase to \$50,000. The savings would be approximately \$10,500.
7. Council increased the deductible from \$10,000 to \$25,000 in 2015 saving \$17,000.

IMPACT ON 2020 BUDGET:

8. The budget implications for 2020 will range from \$0 to an overbudget position of \$4,900 and be spread across multiple departments. In the 2021 the number will be reflected at the new rate.

2020 – 179,769.44 | 161,887.95
 2019 – 169,950.04 | 153,045.27
 2018 – 161,278.80 | 145,236.55 (dropped rec user facility policy)
 2017 – 158,945.68 | 143,135.51
 2016 – 157,544.04 | 141,873.29
 2015 – 145,392.72 | 130,930.65 (changed premium from 25K to 10K)
 2014 – 162,454.32 | 146,295.15
 2013 – 159,656.48 | 143,775.61
 2012 – 155,251.80 | 139,809.05

* Numbers include taxes at 13% | Net HST (1.76%)



ALIGNMENT WITH STRATEGIC PLAN:

Goal 1- Enhance economic growth and prosperity

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 111-2020 be received and that the Council of the Township of South Glengarry directs administration to renew their insurance with Marsh/JLT for a one-year period and furthermore that the Mayor and Clerk be authorized to sign all relevant documents.

A handwritten signature in black ink, appearing to read "Tim Mills", is written over a horizontal line.

Recommended to Council for
Consideration by:
CAO – TIM MILLS

<p align="center">Frank Cowan Company</p>	<p align="center">Marsh Canada/JLT</p>
<p>Municipal Liability \$50,000,000 No Aggregate *Incl professional services rendered by the Township’s firefighters</p> <ul style="list-style-type: none"> • Voluntary Medical Payments • Voluntary Property Damage • Voluntary Compensation – Employees • Sewer Backup • Wrongful Dismissal • Forest Fire Expenses • Legal Liability for Damage to Hired Autos 	<p>General Liability \$50,000,000 *Incl Sudden and Accidental Pollution</p> <ul style="list-style-type: none"> • Employers Liability • Tenants Legal Liability • Employee Benefit Liability • Incidental Medical Malpractice retro date November 15, 1993 • Voluntary Medical Payments • Forest Fire Fighting Expense • Voluntary Payment for Property Damage • Incidental Garage Operations • Municipal Marina Legal Liability • Wrongful Dismissal (legal Expense) • Conflict of Interest Reimbursement Expense • Legal Liability for Damage to Hired Autos • Wrap Up Liability • Voluntary Compensation • Policy Officer Assault
<p>E&O- \$50,000,000 No Aggregate *exclusion to any known incidents* Claims Made Form</p>	<p>Municipal E&O \$50,000,000 any one claim in the annual aggregate during policy period</p>
<p>Legal Expense (conflict of interest) \$250,000 limit/\$500,000 Aggregate *NO DEDUCTIBLE</p> <p>Conflict of Interest Legal Fees Expenses \$100,000 per claim, no aggregate</p>	<p>Conflict of Interest \$100,000 any one claim Legal Expense Reimbursement Expenses \$100,000 any one claim/\$500,000 Aggregate</p>
<p>Environmental \$3,000,000 any one liability claim/\$5,000,000 Annual Aggregate (Claims Made)</p>	<p>Environmental \$2,500,000 any one claim/\$5,000,000 Aggregate</p>
<p>Property- various limits Blanket Limit POED including Equipment Breakdown Total Insured Values: \$47,635,900</p> <ul style="list-style-type: none"> • Property in Transit • Fire Department Service Charges • Fire Protection Equipment • Unnamed Locations • Consequential Damage • Expediting Expenses • Professional Fees • Debris Removal • First Party Pollution Clean up Included 	<p>Property- various limits Blanket Limit POED including Machinery Breakdown Total Insured Value: \$47,635,900</p> <ul style="list-style-type: none"> • Valuable Papers • Extra Expense • Accounts Receivable • Gross Rental • Computer Media • Fine Arts • Newly Acquired Property • Buildings in the Course of Construction • Property in Transit

<ul style="list-style-type: none"> • Master Key Limit \$25,000 • Gross Revenue replaces Profits coverage \$300,000 limit <p>Equipment Breakdown \$50,000,000 limit per accident</p> <ul style="list-style-type: none"> • Business Interruption -Gross Revenue- Applicable to the arena/Community Centre \$300,000 • Extra Expense • E&O • Ammonia Contamination • Water Escape • Off Premises Service Interruption • Hazardous • Substance and Expediting Expense are included • Spoilage • Expediting Expense • Off Premises 	<ul style="list-style-type: none"> • Unnamed Locations • Expediting Expense • Business Interruption- Profits (\$300,000 subject to max \$25,000/month) • Contingent Business Interruption • Fire Extinguishing Materials and Fire Fighting expense • Professional Fees • Hacking Event or Computer Virus Attack • Land and Water Pollution Clean Up Expense • Stock Spoilage • Consequential Damage • Off Premises Service Interruption • Exhibition Floater • Ammonia Contamination • Water Escape • Hazardous Substances • Property of Councillors; Board Members and Employees
<p>Crime – Various limits</p> <ul style="list-style-type: none"> • Employee Dishonesty • Loss Inside Premises • Loss Outside Premises • Money Orders & Counterfeit Paper Currency • Audit Expense • Forgery & Alteration • Computer & Transfer Frauds 	<p>Comprehensive Crime- various limits</p> <ul style="list-style-type: none"> • Employee Dishonesty • Broad Form Loss of Money (inside premises) • Broad Form Loss of Money (Outside premises) • Money Orders & Counterfeit Paper Currency • Depositors Forgery • Professional Fees/Audit Expenses • Computer Fraud or Funds Transfer Fraud
<p>Councillor’s Accident/Out of Province \$2,500,000 Aggregate limit only applies when more than one Board Member is involved in the same accident Weekly Indemnity – Partial Loss of Time \$300 Accidental Death of a Spouse while travelling on business is included. EXCLUDES out of province medical personal travel insurance for council and spouses</p> <ul style="list-style-type: none"> • Board Members Accidental Death & Dismemberment • Paralysis • Weekly Income- Total Disability • Weekly Income- Partial Disability 	<p>Councillors Accident Coverage- 24 hour Coverage \$250,000 Principal Sum \$2,500,000 Aggregate limit per accident Out of Province Emergency Medical Coverage is 15 days including Spouse’s Coverage</p> <ul style="list-style-type: none"> • Seat Belt Benefits • Heart Attack Benefits • Quadriplegia, Paraplegia or Hemiplegic Paralysis • Day Care Benefits • Special Education Benefits • Occupational Training • Spousal Benefit • Repatriation Benefit

<ul style="list-style-type: none"> • Accidental Death of a Spouse while travelling on business • 24 hour coverage 	<ul style="list-style-type: none"> • Medical Benefit • Dental Benefit • Family Transportation • Eyeglasses, Contact Lenses, & Hearing Aids • Rehabilitation • Home Alteration & Vehicle Modification • Fracture & Dislocation Benefits • Funeral expenses
<p>Volunteer Accident Aggregate only applies when more than one Board Member is involved in the same accident</p> <ul style="list-style-type: none"> • Volunteers Accidental Death & Dismemberment • Paralysis • Weekly Income- Total Disability • Weekly Income- Partial Disability 	<p>Volunteer Accident Coverage – On Duty Only \$1,000,000 Aggregate limit of indemnity per accident \$50,000 Principal Sum</p>
<p>Non Owned Auto \$50,000,000 No Aggregate Owned Automobile - \$50,000,000 Liability Limit \$25,000 Deductible OPCF 20 Loss of Use GCNA 3- Equipment Endorsement GCNA 5- Notice of Cancellation 90 days applied 21B Blanket coverage Replacement Cost Endorsement Applies to vehicles 20 years and newer (However the Municipality must be original purchaser)</p>	<p>Non Owned Auto \$50,000,000 no Aggregate Owned Automobile - \$50,000,000 Liability Limit \$25,000 Deductible OPCF 20 Loss of Use OPCF 21B Blanket Fleet Endorsement OPCF 43R Removing Depreciation OPCF 31- Non Owned Equipment</p> <p>Auto policy includes replacement cost on vehicles 20 years and newer. Other markets have recently made changes to their replacement cost wording and are no longer providing Replacement Cost enforcement on vehicles that are not purchased new by the Municipality. This program wording is not subject to vehicle being purchased new by the Municipality. Fire vehicles over 20 years- up to 25 years are covered on Guaranteed amount subject to purchase price. Over 25 years old settlement will be on Actual Cash Value Basis.</p>



STAFF REPORT

S.R. 112-2020

PREPARED BY: Joanne Haley, GM Community Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 4, 2020

SUBJECT: ICON Program

BACKGROUND:

1. On July 9, 2020, the Province of Ontario released the guidelines for the new program called Improving Connectivity for Ontario Program. (See attached)

2. According to the Canadian Radio-Television and Telecommunications Commission (“CRTC”) approximately 12 per cent of Ontarians lack access to broadband services that meet the CRTC’s minimum service standards. The high cost of infrastructure deployment and low expected revenue in some areas deters private sector investment from providing these services. These communities have fewer choices for service providers, typically at higher costs, and with lower speeds than high density, urban counterparts.

ANALYSIS:

3. The Province of Ontario will support the expansion of broadband and cellular infrastructure in Ontario by investing \$150 million over four years through the **Improving Connectivity for Ontario (“ICON”)** program. The ICON program is part of [Up to Speed: Ontario’s Broadband and Cellular Action Plan](#), which outlines the strategy to expand access to broadband and cellular connectivity in identified areas of need.



4. The ICON program will promote industry partnerships to encourage solutions that leverage investments across sectors in order to meet the connectivity needs of communities that do not have adequate access to connection speeds of at least 50 Megabits per second (“Mbps”) download and 10 Mbps upload (50/10).
5. The ICON program will also support Cellular Projects (e.g. mobile wireless) that provide end-users with the ability to access voice and data applications while being mobile, using the latest generally deployed mobile wireless technology (currently long-term evolution or LTE) in the geographic area that the project proposes to serve.
6. Projects supported by the ICON program will achieve the following objectives:
 - Increase the number of Households and/or businesses connected to broadband and cellular services in areas of need, according to the Provincial Broadband map.
 - Provide broadband connectivity speeds of 50/10 or greater for end users.
 - Provide cellular access at the latest generally deployed mobile wireless technology (currently LTE).
 - Build Scalable infrastructure for future needs of users.
7. The ICON program is a discretionary, application-based funding program. Applications will be evaluated based on their ability to cost-effectively achieve program objectives. Applying for program funding can be a resource-intensive process, particularly for complex, multi-partner infrastructure projects.
8. The ICON program will use a two-stage application process. Stage 1 will determine if a proposed project meets minimum program requirements. If so,



the application proceeds to Stage 2 for a more detailed assessment of the project. See below for the details of the stages:

Stage 1

Applications submitted under the ICON program will be assessed against the following pass/fail criteria (see Section 3 for more details):

- The project is located in an area of need;
- At least one applicant on a proposal has a minimum of three years of experience building, owning, servicing and/or operating broadband or cellular infrastructure;
- The technology meets specified speed and/or capacity targets;
- The percentage of provincial support required does not exceed 25 per cent of total eligible project costs; and
- There is local support for improving connectivity in the project area.

Stage 2

The second stage of the application process will evaluate applications based on:

- Their ability to provide cost-effective access to Households and/or businesses relative to the total amount of ICON funding requested;
- Effectively leveraging other sources of public sector funding, if required;
- The overall project cost in relation to technologies and operational planning;
- How the project design meets community needs and accounts for unique community characteristics;
- Affordability to end-users in relation to nearest large urban centre; and
- Other strategic considerations of the ICON program.



9. The following are the intake periods for the ICON program. At this time, we are unsure if we will be filing an application and if it will be for the first or second intake; this will depend on partnership opportunities with internet service providers. Please see the details of the intake periods below:

Intake Periods

The ICON program will have two intake periods. It is up to applicants to determine in which intake they may wish to participate. For example, applicants who may already have scoped their projects and are ready to proceed may wish to participate in the first intake. Projects that require more time to plan can instead participate in the second intake. However, applicants must meet all application deadlines in order to be considered for funding. If an applicant fails to meet deadlines for the first intake, they may be deferred to the second intake. The tables below show key dates for each of the intake periods. Dates for the second intake will be modified after stage 1 of the first intake is complete.

First Intake

- July 9, 2020 – Intake opens.
- August 21, 2020 – Deadline for Stage 1 applications.
- September 25, 2020 – All Stage 1 assessments complete and applicants notified.
- November 28, 2020 – Deadline to submit Stage 2 application for initial completeness review.
- January 15, 2021 – Deadline to complete Stage 2 application clarifications and updates.
- April 2, 2021 – Stage 2 assessment complete, applicants notified, and funding offers issued to successful applicants.

Second Intake

- Early winter 2020-21 – Deadline for Stage 1 applications.
- Late winter 2020-21 – All Stage 1 assessments complete and applicants notified.



- Late summer 2021 – Deadline to submit Stage 2 application for initial completeness review.
- Mid-fall 2021 – Deadline for completing Stage 2 application clarifications and updates.
- Early spring 2022 – Stage 2 assessment complete, applicants notified, and funding offers issued to successful applicants.

Eligible Projects

10. The types of projects that are eligible for funding under the ICON program are listed below. An application may contain any combination of project types and may span multiple geographic areas. An applicant may submit more than one application, but the project areas in each application cannot overlap. An application cannot depend on the completion of other projects in order to proceed.

Last mile

- The final leg in connecting homes, businesses and other institutions to a high-speed network connection. This involves connecting a community to a Point-of-Presence (“PoP”) by upgrading existing assets or introducing new network infrastructure.
- Last-mile projects must deliver minimum speeds of 50/10 to Households and businesses and include no data usage caps. Projects that propose speeds slower than 50/10 for end users must demonstrate the ability to provide 50/10 within five years of project completion.

Backbone

- A network connection that transports data traffic from one PoP to another or from a PoP to a location that contains the Internet Gateway. These projects enable internet connectivity for fixed infrastructure in areas of need. These projects must identify how they will enable Households and businesses to connect to speeds of 50/10.



- New Backbone infrastructure and upgrades to existing Backbone infrastructure are both eligible.

Cellular

- Provides mobile connectivity to communities and/or along Major Transportation Roads. These projects increase the number of kilometers of road covered and the number of Households and businesses able to access mobile/wireless services. This is achieved by increasing the number of cellular towers in a targeted area or increasing the capacity of existing towers to provide access to increased users within the current line-of-sight.
- Provides access to the latest cellular technology with LTE as the minimum service level.
- Eligible project areas will be based on the latest data provided by Innovation, Science and Economic Development Canada (“ISED”).

Satellite

- Provides or upgrades broadband services in communities that are satellite dependent.
- Satellite projects must deliver minimum speeds of 50/10 to Households and businesses with no data usage caps. Projects that propose speeds slower than 50/10 for end users must demonstrate the ability to provide 50/10 within five years of project completion.
- Eligible project areas will be based on the provincial map using data provided by ISED.

11. In order to determine if South Glengarry will be filing an application, administration has conducted meetings with 3 service providers being Bell, Xplornet and Cogeco. Further research and discussions need to occur to determine if partnership opportunities are possible and to determine where we can improve services in South Glengarry. Administration requests that Council supports our efforts.



12. Prior to making a decision regarding submitting an application, administration will work with the Township’s Connectivity Committee. A letter of support from the Township is required, however, no other commitments are required at this time.

IMPACT ON 2020 BUDGET:

There is no impact on the 2020 South Glengarry budget, however, depending on the type and cost of the project it is possible that Council may want to consider budgeting dollars in 2021 to support a project. The Province will only fund up to 25% of the project costs; we are hopeful the service providers will fund the remaining 75%.

ALIGNMENT WITH STRATEGIC PLAN:

- Goal 1: Enhance economic growth and prosperity
- Goal 2: Invest in infrastructure and its sustainability
- Goal 4: Improve quality of life in our community

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 112-2020 be received and that the Council of the Township of South Glengarry supports Administration in their efforts to determine if a partnership with a service provider is possible in order to improve high speed internet services and authorizes administration to prepare a letter of support on behalf of Council.

Recommended to Council for
 Consideration by:
 CAO – TIM MILLS

Ontario Expanding Access to the Modern Digital Economy

Application intake for broadband and cellular program opens today

July 9, 2020 10:00 A.M.

The Ontario government is expanding access to reliable broadband and cellular service in underserved and unserved parts of the province. The application intake for the \$150 million *Improving Connectivity for Ontario* program (ICON) opens today. This funding will help drive economic investment and job creation across the province, while allowing more people to work from home more efficiently, engage in online learning, and connect with family and friends.

"The outbreak of COVID-19 reinforced the need to improve access to reliable broadband and cellular service as more people work and learn from home in order to practice physical distancing," said Laurie Scott, Minister of Infrastructure. "By making these investments we will help to ensure every region in the province can participate in the modern digital economy, and contribute to Ontario's economic recovery."

Any areas across Ontario that do not meet the national standards for broadband speeds would be eligible for provincial funding. Up to 12 per cent of households in the province - mostly in rural, remote or northern areas - don't have adequate broadband service, according to the Canadian Radio-television and Telecommunications Commission.

Telecommunication service providers, municipalities, Indigenous communities and non-profits are invited to [submit innovative proposals](#) and lend their investment, expertise and experience to improve connectivity in communities across Ontario. The preliminary application deadline for the first intake of the ICON program is August 21, 2020.

The province's investment of \$150 million announced today is part of the \$315 million [Up to Speed: Ontario's Broadband and Cellular Action Plan](#). This action plan has the potential to leverage up to \$1 billion in partner funding for broadband infrastructure investments.

QUICK FACTS

- On June 3, 2020, Ontario [announced the ICON program](#), a multi-year plan which aims to support approved projects as early as 2021.
- National standards for adequate broadband service are defined by speeds known as 50/10 (50 megabits per second download, and 10 megabits for upload).
- Over the past several months, Ontario has partnered with the [Eastern Ontario Regional Network \(EORN\)](#) to leverage \$213 million to improve cellular access in eastern Ontario.

- The Province is investing in the \$190 million Southwestern Integrated Fibre Technology (SWIFT) project to bring high-speed broadband to 50,000 more homes and businesses across Southwestern Ontario.
- Ontario has invested in initiatives to improve connectivity in Northern Ontario, such as a project that will connect [five remote Matawa First Nations](#) communities, [seven broadband projects](#) that will support rural and Indigenous communities, and the [Next Generation Network Program](#).

LEARN MORE

- [Apply for the ICON program](#)
- [Connecting Ontario: Learn how Ontario is helping to improve connectivity across the province](#)
- [Up to Speed: Ontario's Broadband and Cellular Action Plan](#)
- [Ontario Builds map](#)

Sofia Sousa-Dias Communications Branch
 Sofia.Sousa-Dias@ontario.ca
Christine Bujold Minister's Office
 Christine.Bujold@ontario.ca

[Available Online](#)
[Disponible en Français](#)



STAFF REPORT

S.R.113-2020

PREPARED BY: Joanne Haley- GM Community Services
PREPARED FOR: Council of the Township of South Glengarry
COUNCIL DATE: August 4, 2020
SUBJECT: Longevity Acrylics Ltd. Site Plan Control Agreement

BACKGROUND:

1. The subject property is legally described Part of Lot 12, Concession 1 Front, in the geographic Township of Charlottenburgh, also known as 6861 Richmond Road.
2. The property owner is proposing to construct two warehouse structures behind the existing buildings on the subject property that are a combined 1670.03 square meters (17,979.54 square feet).
3. The property owner applied for a minor variance to reduce the interior side yard setbacks and to increase the permitted lot coverage; this application was approved by the Committee of Adjustment.
4. Prior to a building permit being issued, as per our Site Plan Control By-Law 14-18, all development located in an industrial zone is subject to Site Plan Control.

ANALYSIS:

5. The subject property is 10,288 square meters (Approximately 2.5 acres) in area and is required to be serviced by a private septic system and a well. The property is designated Employment District and is zoned Light Industrial (ML). This proposed use conforms to both the Official Plan and the Zoning By-law.



6. The proposed site plan was circulated to, reviewed and approved by the Building Department and Fire Department. The site plan conforms to the Township's Site Plan Control By-Law.
7. The attached Site Plan Control Agreement contains the typical clauses to ensure that the development proceeds as per the approved plan. The proposed Site Plan including grading and drainage information can be found in Schedule B within the agreement as attached.
8. The Site Plan Control Agreement and the Site Plan will be registered on title following the execution of the agreement.
9. A building permit may be issued following the execution of the Site Plan Control Agreement.

IMPACT ON 2020 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 113-2020 be received and that the Council of the Township of South Glengarry approves By-Law 48-2020, and the Site Plan Control Agreement for the property legally described as Part of Lot 12, Concession 1 Front, in the geographic Township of Charlottenburgh, also known as 6861 Richmond Road and authorizes the Mayor and Clerk to execute the Site Plan Control Agreement.



A handwritten signature in black ink, appearing to read "Tim Mills", is written over a solid black horizontal line.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**

SG-D-20

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 48-2020
FOR THE YEAR 2020**

**BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO
A SITE PLAN AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH
GLENGARRY AND LONGEVITY ACRYLICS INC.**

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

WHEREAS the Council of the Township of South Glengarry deems it necessary and in the public interest to enter into a Site Plan Agreement with Longevity Acrylics Inc. being the owners of the land described as Part of Lot 12, Concession 1 Front, in the geographic Township of Charlottenburgh, also known as 6861 Richmond Road.

AND WHEREAS the Council of the Township of South Glengarry passed By-law No. 14-18, being a by-law to establish a Site Plan Control Area pursuant to Section 41 of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, on the aforementioned subject property.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Mayor and Clerk are hereby authorized to sign a Site Plan Agreement with Longevity Acrylics Inc., a copy of which is attached hereto as Schedule "A" and is hereby declared to form part of this by-law.
2. **THAT** this by-law shall come into force and take effect on the date of its final passing.

**READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 4th DAY OF AUGUST, 2020.**

MAYOR: _____ **CLERK:** _____

**THIS AGREEMENT made in quadruplicate this
4th day of August, 2020**

BETWEEN:

LONGEVITY ACRYLICS INC.

**Hereinafter called the "OWNER"
OF THE FIRST PART**

AND:

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
Hereinafter called the "TOWNSHIP"
OF THE SECOND PART**

WHEREAS the Owner has applied to the Township for approval of a site plan for the Owner's lands, which site plan is annexed hereto as Schedule "B" and the Township has approved the said site plan subject to the Owner entering into this Agreement with the Township.

NOW THEREFORE this Agreement witnesseth that in consideration of the approval by the Township of the site plan for the development on the Owner's lands and the implementation of the conditions in the said approval, the Owner and the Township agree as follows:

1. IN THIS AGREEMENT:

"TOWNSHIP"	means the Corporation of the Township of South Glengarry, and its appointees;
"OWNER"	Longevity Acrylics Ltd.
"LANDSCAPING"	means any rock, brick, poured concrete or treated wood retaining walls intended to withhold soils or rock at a higher grade or elevation, trees, hedges, shrubs or other similar vegetation.

LANDS

2. The Owner hereby agrees and acknowledges that the lands affected by this

Agreement are the lands described in Schedule "A" attached hereto and forming part of this Agreement.

PERMITS

3. (a) The Township agrees that upon execution of this Agreement by all parties and upon submission and approval of the plans and specifications in accordance with Township by-laws and regulations, a building permit or permits for the development of the lands as contemplated by this Agreement shall be issued.
- (b) The owner agrees that placement of structures and site services on the property shall be in accordance with the site plan attached to this agreement.

GRADING

4. The Owner shall provide to the Township of South Glengarry a Site Plan containing grading and drainage information that includes the location of the proposed warehouses and conforms to the Township's Site Plan Control By-Law. The Site Plan is included in "Schedule "B" -Approved Site Plan" as attached to this document.

LICENSE TO ENTER LAND

5. (a) The Owner hereby grants to the Township, its servants, agents and contractors, the license to enter the Owner's lands for the purpose of inspection of the works and to perform such work as may be required as a result of a default.

DEFAULT

6. (a) In the event of a default by the Owner or its successors or assignees in the provision and maintenance of all matters and things required to be done by it pursuant to this Agreement, and after thirty (30) days written notice to the Owner, the Township may, at the expense of the Owner, enter upon the Owner's lands and do all such matters and things as are in default. "Cost" and "Expense of the Owner" in this clause shall be the actual cost incurred by the Township plus 25% of such cost as a charge for overhead. Any costs incurred by the Township pursuant to this Agreement shall be paid by the Owner to the Township within thirty (30) days of the mailing of an invoice by the Township addressed to the Owner and costs referred to in this clause may be recovered by the Township in like manner as municipal taxes pursuant to the provisions of the *Municipal Act*, as amended.
- (b) The Owner further agrees that the entry and performance of works or procedures by the Township as herein provided shall not constitute a trespass.

ACKNOWLEDGEMENT

7. The owner hereby acknowledges that an adequate water supply for the

purposes of fire fighting provisions will need to be provided by the owner sometime in the future upon the request of the Township.

AGREEMENT BINDING ON SUCCESSOR ON TITLE

- 8. (a) The Owner covenants and agrees that each and every covenant herein contained shall be binding upon the Owner of the Owner's lands and upon each and every successor on title.
- (b) The Owner covenants and agrees with the Township that if it subsequently sells or conveys the Owner's lands or any part thereof, each transfer or grant shall contain a covenant on the part of the grantee therein binding it, its successors and assigns, to the terms of this Agreement, and any further amendments thereto, and a further covenant on the part of the grantee or its successors and assigns to include a similar covenant in all subsequent transfers or grants of the Owner's lands, until the duties and obligations of the Owner under this Agreement have been fully performed. This Agreement does not relieve the Owner from complying with any other building and/or zoning requirements under the provisions of the *Ontario Building Code Act* and *Planning Act*.

SCHEDULES

- 9. The following Schedules are attached hereto and form part of this Agreement:

SCHEDULE "A"	Legal Description of the Owner's Property;
SCHEDULE "B"	Approved Site Plan

IN WITNESS WHEREOF the said **OWNER** and **THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY** have hereunto affixed their Hand and Corporate Seal duly attested by the hands of their respective proper signing officers.

WITNESS

STEWART CAMPBELL DATE
LONGEVITY ACRYLICS INC.
(I HAVE AUTHORITY TO BIND THE
COOPORTATION)

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY

PER:_____

MAYOR FRANK PREVOST DATE

PER:_____

DEPUTY CLERK KAYLYN MACDONALD DATE

SCHEDULE "A"

LEGAL DESCRIPTION **OF THE OWNER'S LANDS**

THOSE LANDS AND PREMISES located in the Township of South Glengarry, in the County of Glengarry and Province of Ontario AND BEING COMPRISED OF: Part of Lot 12, Concession 1 Front, in the geographic Township of Charlottenburgh, also known as 6861 Richmond Road.

SCHEDULE "B"

APPROVED SITE PLAN

Drawing Name:	Drawing Date:	By:
Site Grading and Drainage Plan	January 15, 2020; issued for construction July 20, 2020	EFI Engineering



STAFF REPORT

S.R.114-2020

PREPARED BY: Joanne Haley, GM- Community Services
PREPARED FOR: Council of the Township of South Glengarry
COUNCIL DATE: August 4, 2020
SUBJECT: Cornwall Roof Truss Inc. Site Plan Control Agreement

BACKGROUND:

1. The subject property is legally described as Part of Lot 18, Concession 2 I.L., in the geographic Township of Charlottenburgh, also known as 900 Boundary Road.
2. The property owner is proposing to construct an addition to an existing structure on the subject property that is proposed to be 279.5 square meters (3,010 square feet).
3. The property owner applied for a minor variance to reduce the interior side yard setback; this application was approved by the Committee of Adjustment.
4. Prior to a building permit being issued, as per our Site Plan Control By-Law 14-18, all development located in an industrial zone is subject to Site Plan Control.

ANALYSIS:

5. The subject property is Approximately 3 acres in area and is required to be serviced by a private septic system and a well. The property is designated Employment District and is zoned Highway Commercial (CH). This proposed use conforms to both the Official Plan and the Zoning By-law.



6. The proposed site plan was circulated to, reviewed and approved by the Building Department and Fire Department. The site plan conforms to the Township's Site Plan Control By-Law.
7. The attached Site Plan Control Agreement contains the typical clauses to ensure that the development proceeds as per the approved plan. The proposed Site Plan including grading and drainage information can be found in Schedule B within the agreement as attached.
8. The Site Plan Control Agreement and the Site Plan will be registered on title following the execution of the agreement.
9. A building permit may be issued following the execution of the Site Plan Control Agreement.

IMPACT ON 2020 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 114-2020 be received and that the Council of the Township of South Glengarry approves By-Law 49-2020 and the Site Plan Control Agreement for the property legally described as Part of Lot 18, Concession 2 I.L., in the geographic Township of Charlottenburgh, also known as 900 Boundary Road and authorizes the Mayor and Clerk to execute the Site Plan Control Agreement.



A handwritten signature in black ink, appearing to read "T. Mills", is written over a horizontal line.

**Recommended to Council for
Consideration by:
CAO – TIM MILLS**

SG-D-20

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 49-2020
FOR THE YEAR 2020**

**BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO
A SITE PLAN AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH
GLENGARRY AND CORNWALL ROOF TRUSS INC.**

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the Council of the Township of South Glengarry deems it necessary and in the public interest to enter into a Site Plan Agreement with Cornwall Roof Truss Inc being the owners of the land described as Part of Lot 18, Concession 2 I.L., in the geographic Township of Charlottenburgh, also known as 900 Boundary Road.

AND WHEREAS the Council of the Township of South Glengarry passed By-law No. 14-18, being a by-law to establish a Site Plan Control Area pursuant to Section 41 of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, on the aforementioned subject property.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Mayor and Clerk are hereby authorized to sign a Site Plan Agreement with Cornwall Roof Truss Inc., a copy of which is attached hereto as Schedule "A" and is hereby declared to form part of this by-law.
2. **THAT** this by-law shall come into force and take effect on the date of its final passing.

**READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 4th DAY OF AUGUST, 2020.**

MAYOR: _____ **CLERK:** _____

**THIS AGREEMENT made in quadruplicate this
4th day of August, 2020**

BETWEEN:

CORNWALL ROOF TRUSS INC.

**Hereinafter called the "OWNER"
OF THE FIRST PART**

AND:

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
Hereinafter called the "TOWNSHIP"
OF THE SECOND PART**

WHEREAS the Owner has applied to the Township for approval of a site plan for the Owner's lands, which site plan is annexed hereto as Schedule "B" and the Township has approved the said site plan subject to the Owner entering into this Agreement with the Township.

NOW THEREFORE this Agreement witnesseth that in consideration of the approval by the Township of the site plan for the development on the Owner's lands and the implementation of the conditions in the said approval, the Owner and the Township agree as follows:

1. IN THIS AGREEMENT:

- "TOWNSHIP" means the Corporation of the Township of South Glengarry, and its appointees;
- "OWNER" Cornwall Roof Truss Inc.
- "LANDSCAPING" means any rock, brick, poured concrete or treated wood retaining walls intended to withhold soils or rock at a higher grade or elevation, trees, hedges, shrubs or other similar vegetation.

LANDS

- 2. The Owner hereby agrees and acknowledges that the lands affected by this

Agreement are the lands described in Schedule "A" attached hereto and forming part of this Agreement.

PERMITS

- 3. (a) The Township agrees that upon execution of this Agreement by all parties and upon submission and approval of the plans and specifications in accordance with Township by-laws and regulations, a building permit or permits for the development of the lands as contemplated by this Agreement shall be issued.
- (b) The owner agrees that placement of structures and site services on the property shall be in accordance with the site plan attached to this agreement.

GRADING

- 4. The Owner shall provide to the Township of South Glengarry a Site Plan containing grading and drainage information that includes the location of the proposed addition to the existing structure and conforms to the Township's Site Plan Control By-Law. The Site Plan is included in "Schedule "B" - Approved Site Plan" as attached to this document.

LICENSE TO ENTER LAND

- 5. (a) The Owner hereby grants to the Township, its servants, agents and contractors, the license to enter the Owner's lands for the purpose of inspection of the works and to perform such work as may be required as a result of a default.

DEFAULT

- 6. (a) In the event of a default by the Owner or it's successors or assignees in the provision and maintenance of all matters and things required to be done by it pursuant to this Agreement, and after thirty (30) days written notice to the Owner, the Township may, at the expense of the Owner, enter upon the Owner's lands and do all such matters and things as are in default. "Cost" and "Expense of the Owner" in this clause shall be the actual cost incurred by the Township plus 25% of such cost as a charge for overhead. Any costs incurred by the Township pursuant to this Agreement shall be paid by the Owner to the Township within thirty (30) days of the mailing of an invoice by the Township addressed to the Owner and costs referred to in this clause may be recovered by the Township in like manner as municipal taxes pursuant to the provisions of the *Municipal Act*, as amended.
- (b) The Owner further agrees that the entry and performance of works or procedures by the Township as herein provided shall not constitute a trespass.

ACKNOWLEDGEMENT

- 7. The owner hereby acknowledges that an adequate water supply as

prescribed by the Ontario Building Code for the purposes of fire fighting provisions will need to be provided by the owner prior to occupying the proposed addition.

AGREEMENT BINDING ON SUCCESSOR ON TITLE

- 8. (a) The Owner covenants and agrees that each and every covenant herein contained shall be binding upon the Owner of the Owner's lands and upon each and every successor on title.
- (b) The Owner covenants and agrees with the Township that if it subsequently sells or conveys the Owner's lands or any part thereof, each transfer or grant shall contain a covenant on the part of the grantee therein binding it, its successors and assigns, to the terms of this Agreement, and any further amendments thereto, and a further covenant on the part of the grantee or its successors and assigns to include a similar covenant in all subsequent transfers or grants of the Owner's lands, until the duties and obligations of the Owner under this Agreement have been fully performed. This Agreement does not relieve the Owner from complying with any other building and/or zoning requirements under the provisions of the *Ontario Building Code Act* and *Planning Act*.

SCHEDULES

- 9. The following Schedules are attached hereto and form part of this Agreement:

SCHEDULE "A" Legal Description of the Owner's Property;
SCHEDULE "B" Approved Site Plan

IN WITNESS WHEREOF the said OWNER and THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY have hereunto affixed their Hand and Corporate Seal duly attested by the hands of their respective proper signing officers.

WITNESS

LUC LEBRUN DATE
CORNWALL ROOF TRUSS INC.
(I HAVE AUTHORITY TO BIND THE
COOPORTATION)

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY

PER: _____

MAYOR FRANK PREVOST DATE

PER: _____

DEPUTY CLERK KAYLYN MACDONALD DATE

SCHEDULE "A"

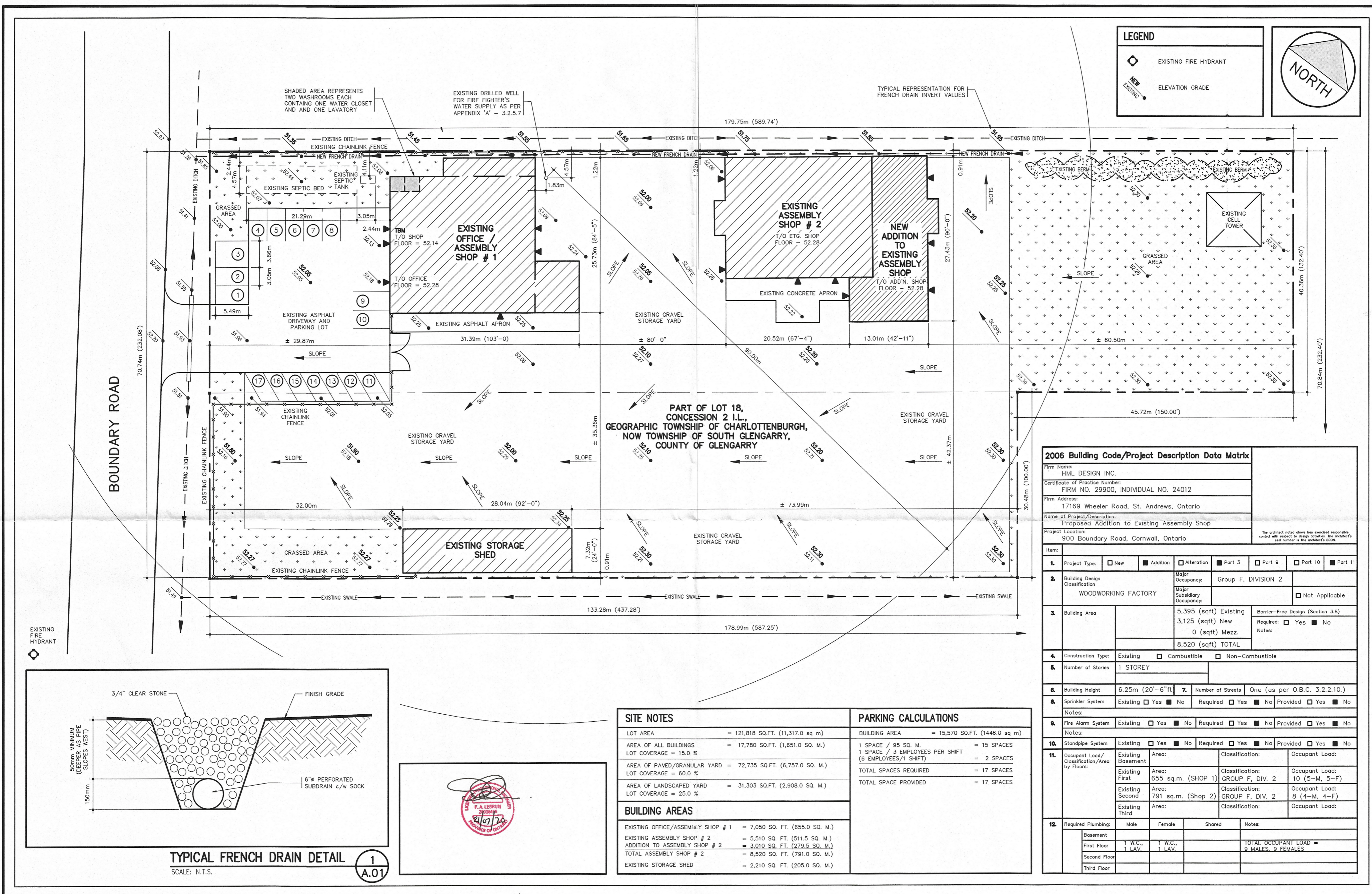
LEGAL DESCRIPTION **OF THE OWNER'S LANDS**

THOSE LANDS AND PREMISES located in the Township of South Glengarry, in the County of Glengarry and Province of Ontario AND BEING COMPRISED OF: Part of Lot 18, Concession 2 I.L. in the geographic Township of Charlottenburgh, also known as 900 Boundary Road.

SCHEDULE "B"

APPROVED SITE PLAN

Drawing Name:	Drawing Date:	By:
Site Plan	May 2020	HML Design Construction; stamped by Fern Lebrun, P.Eng.



2006 Building Code/Project Description Data Matrix			
Firm Name: HML DESIGN INC.			
Certificate of Practice Number: FIRM NO. 29900, INDIVIDUAL NO. 24012			
Firm Address: 17169 Wheeler Road, St. Andrews, Ontario			
Name of Project/Description: Proposed Addition to Existing Assembly Shop			
Project Location: 900 Boundary Road, Cornwall, Ontario			
Item:			
1. Project Type:	<input type="checkbox"/> New	<input checked="" type="checkbox"/> Addition	<input type="checkbox"/> Alteration
2. Building Design Classification:	WOODWORKING FACTORY		Major Occupancy: Group F, DIVISION 2
3. Building Area:	5,395 (sqft) Existing	3,125 (sqft) New	0 (sqft) Mezz.
4. Construction Type:	Existing	<input type="checkbox"/> Combustible	<input type="checkbox"/> Non-Combustible
5. Number of Stories:	1 STOREY		
6. Building Height:	6.25m (20'-6"ft)	7. Number of Streets:	One (as per O.B.C. 3.2.2.10.)
8. Sprinkler System:	Existing <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Required <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Provided <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
9. Fire Alarm System:	Existing <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Required <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Provided <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
10. Standpipe System:	Existing <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Required <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Provided <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
11. Occupant Load/Classification/Area by Floors:	Existing Basement: Area: 655 sq.m. (SHOP 1)	Classification: GROUP F, DIV. 2	Occupant Load: 10 (5-M, 5-F)
	Existing First: Area: 655 sq.m. (SHOP 1)	Classification: GROUP F, DIV. 2	Occupant Load: 8 (4-M, 4-F)
	Existing Second: Area: 791 sq.m. (Shop 2)	Classification: GROUP F, DIV. 2	Occupant Load: 8 (4-M, 4-F)
	Existing Third: Area:	Classification:	Occupant Load:
12. Required Plumbing:	Male	Female	Shared
	Basement		
	First Floor	1 W.C., 1 LAV.	1 W.C., 1 LAV.
	Second Floor		
	Third Floor		
TOTAL OCCUPANT LOAD = 9 MALES, 9 FEMALES			

SITE NOTES		PARKING CALCULATIONS	
LOT AREA	= 121,818 SQ.FT. (11,317.0 sq m)	BUILDING AREA	= 15,570 SQ.FT. (1,446.0 sq m)
AREA OF ALL BUILDINGS	= 17,780 SQ.FT. (1,651.0 SQ. M.)	1 SPACE / 95 SQ. M.	= 15 SPACES
LOT COVERAGE = 15.0 %		1 SPACE / 3 EMPLOYEES PER SHIFT (6 EMPLOYEES/1 SHIFT)	= 2 SPACES
AREA OF PAVED/GRANULAR YARD	= 72,735 SQ.FT. (6,757.0 SQ. M.)	TOTAL SPACES REQUIRED	= 17 SPACES
LOT COVERAGE = 60.0 %		TOTAL SPACE PROVIDED	= 17 SPACES
AREA OF LANDSCAPED YARD	= 31,303 SQ.FT. (2,908.0 SQ. M.)		
LOT COVERAGE = 25.0 %			
BUILDING AREAS			
EXISTING OFFICE/ASSEMBLY SHOP # 1	= 7,050 SQ. FT. (655.0 SQ. M.)		
EXISTING ASSEMBLY SHOP # 2	= 5,510 SQ. FT. (511.5 SQ. M.)		
ADDITION TO ASSEMBLY SHOP # 2	= 3,010 SQ. FT. (279.5 SQ. M.)		
TOTAL ASSEMBLY SHOP # 2	= 8,520 SQ. FT. (791.0 SQ. M.)		
EXISTING STORAGE SHED	= 2,210 SQ. FT. (205.0 SQ. M.)		

B.C.I.N. - BUILDING CODE IDENTIFICATION NUMBER		SIGNATURE	
THE UNDERSIGNED HAS REVIEWED AND TAKES RESPONSIBILITY FOR THIS DESIGN, AND HAS THE QUALIFICATIONS AND MEETS THE REQUIREMENTS AS SET OUT IN THE ONTARIO BUILDING CODE		<i>Dave Heuvel</i>	
QUALIFICATION INFORMATION		REGISTRATION INFORMATION	
REQUIRED UNLESS DESIGN IS EXEMPT UNDER DIVISION C, 3.2.4 OF THE ONTARIO BUILDING CODE		REQUIRED UNLESS DESIGN IS EXEMPT UNDER DIVISION C, 3.2.5 OF THE ONTARIO BUILDING CODE	
INDIVIDUAL NAME: DAVE HEUVEL	FIRM NAME: HML DESIGN		
INDIVIDUAL B.C.I.N.: 24012	FIRM B.C.I.N.: 29900		

DATE	No.	REVISION
05/04/20	1	ISSUED FOR PERMIT
06/09/20	2	REVISED AS PER MUNICIPAL COMMENTS
07/16/20	3	REVISED AS PER MUNICIPAL COMMENTS



PROJECT	TITLE	scale	1:400	drawing no.
PROPOSED ADDITION TO EXISTING ASSEMBLY SHOP CORNWALL ROOF TRUSS 900 BOUNDARY ROAD SOUTH GLENGARRY ONTARIO	SITE PLAN	date	MAY, 2020	A0.1
		drawn by	dch	
		checked by	LL	
		job no.	2009	

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: August 4, 2020

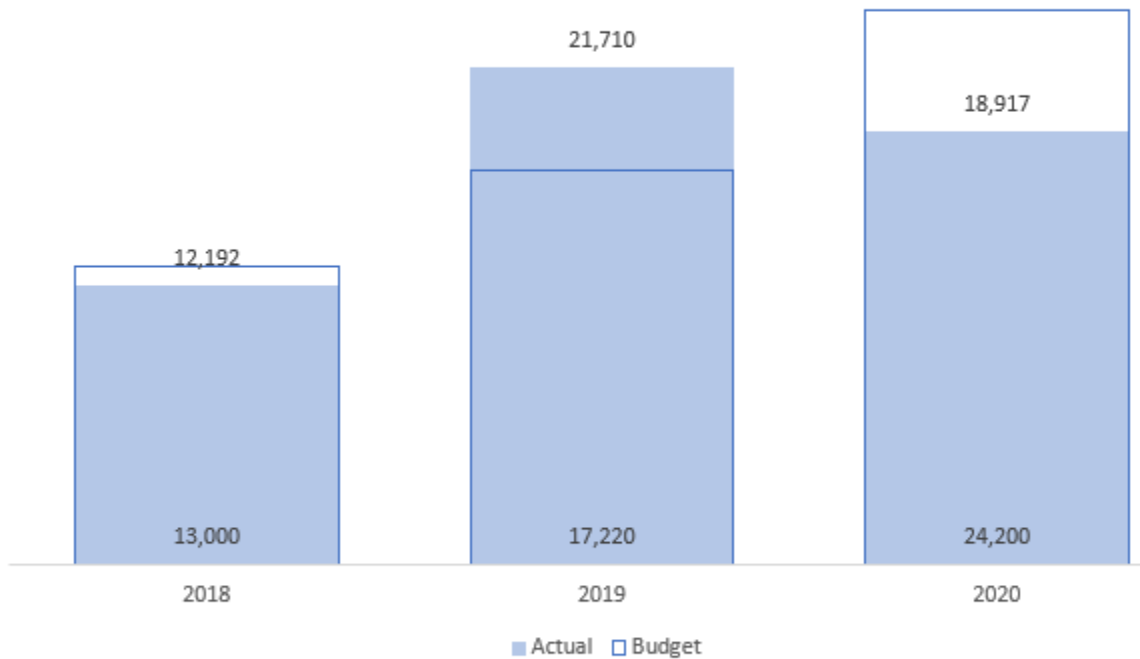
SUBJECT: 2020 - Budget Review (as of July 22, 2020)

PREPARED BY: L. McDonald, GM of Corporate Services

The report below will be updated at the end of August for the second meeting of September and include a more thorough review of expenditures to date.

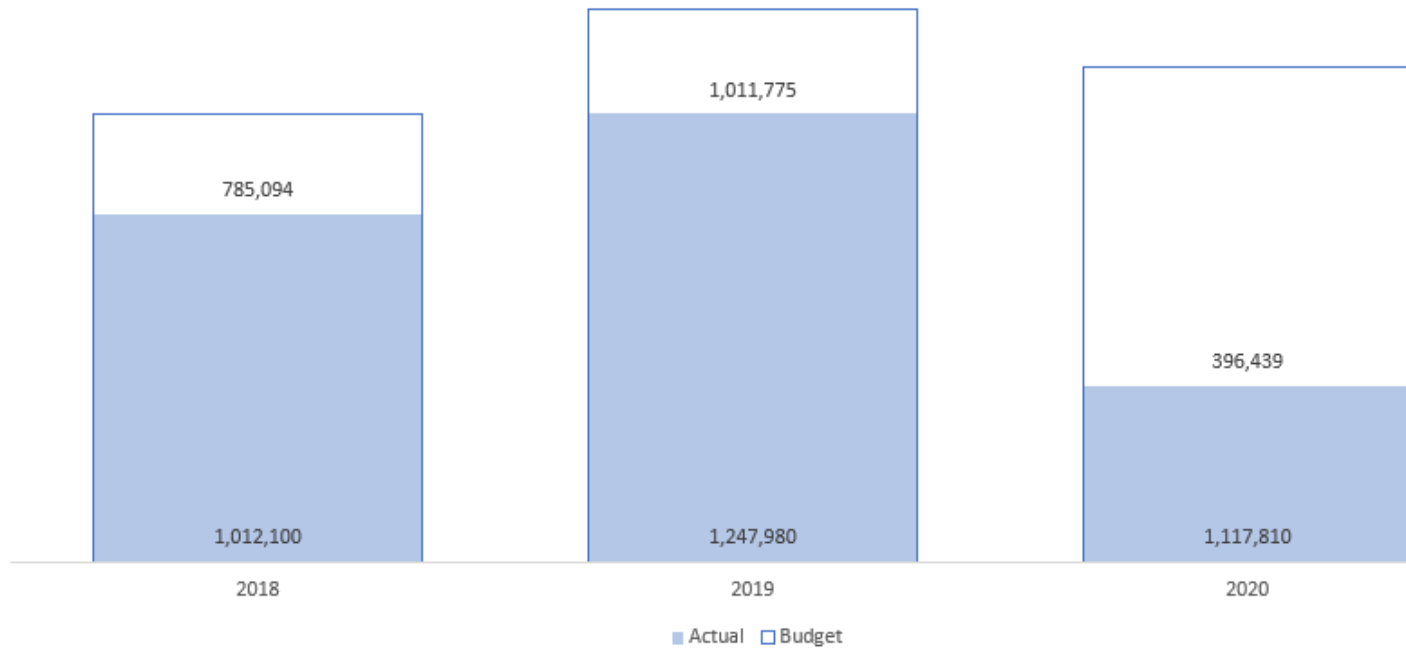
- Visual representations of the Townships current position per service
 - Note: the scaling changes so keep an eye on the numbers
- The typical report (6 pages at the end)

Airport



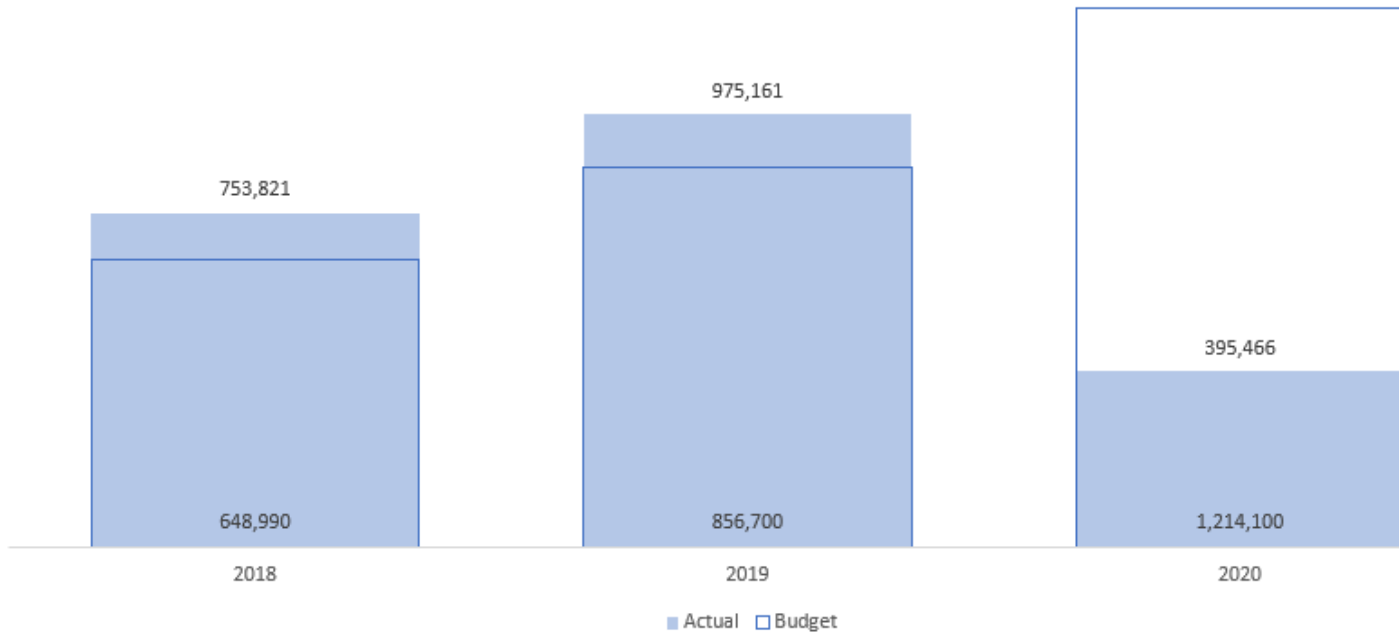
	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
Airport	13,000	12,192	17,220	21,710	24,200	18,917	-5,283
Grand Total	13,000	12,192	17,220	21,710	24,200	18,917	-5,283

Community



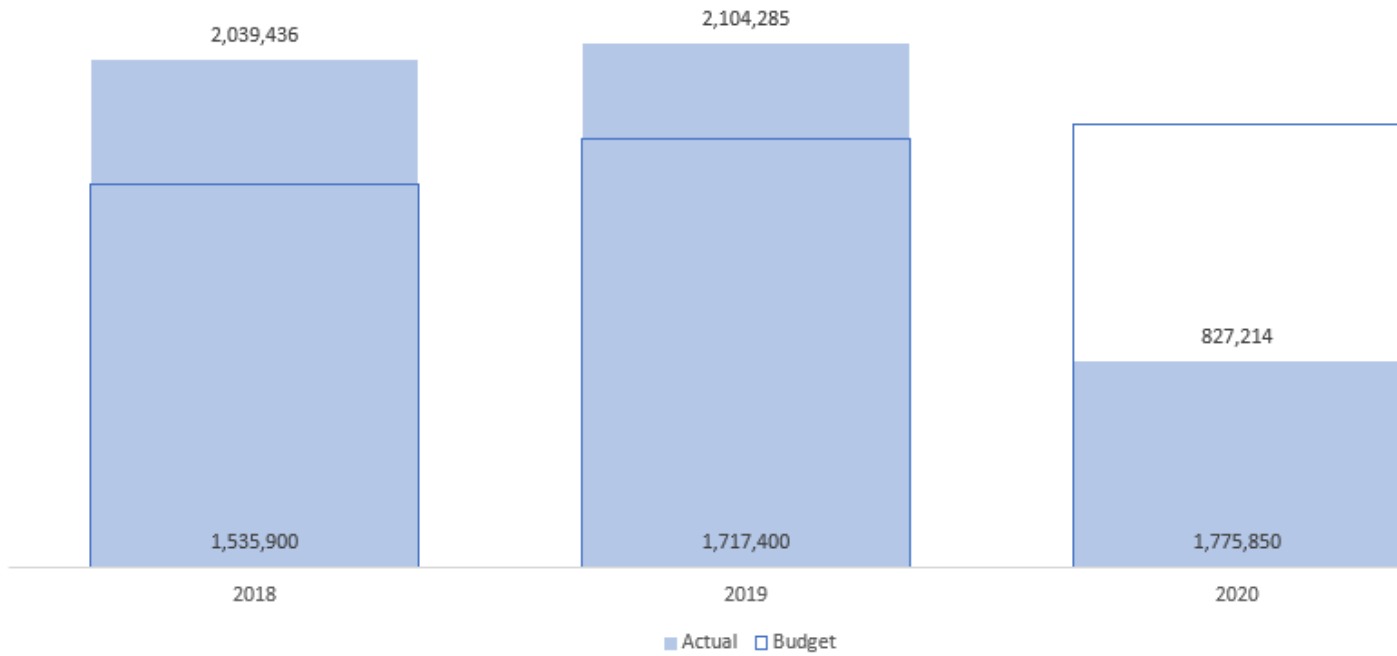
	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
Building Inspection Dept	455,700	467,422	511,950	442,132	436,850	197,935	-238,915
Economic Development	169,050	126,565	288,350	214,158	318,900	59,715	-259,185
Emergency Management Co-ordinator	16,450	13,160	17,550	12,448	17,860	3,364	-14,496
Planning & Zoning	261,800	154,692	322,300	309,909	236,700	111,639	-125,061
Property Standards & By-Law Enforcement	109,100	23,255	107,830	33,128	107,500	23,787	-83,713
Grand Total	1,012,100	785,094	1,247,980	1,011,775	1,117,810	396,439	-721,371

Community Centres



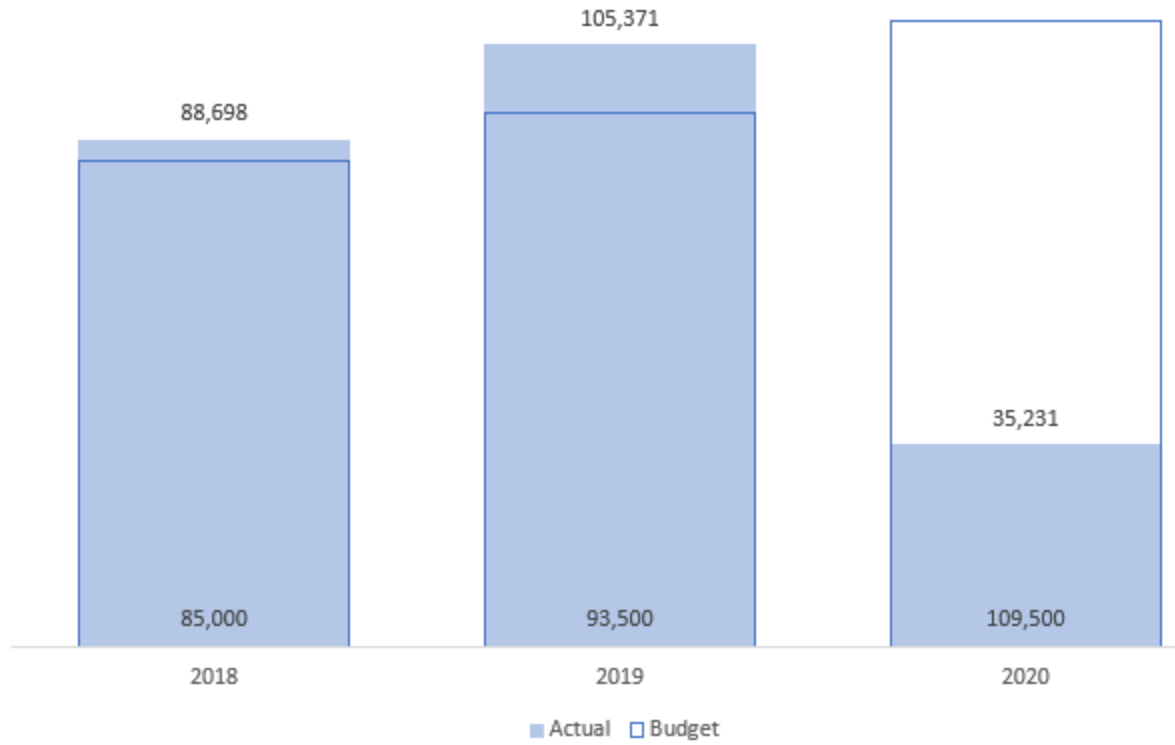
	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
Char-Lan Community Centre	474,390	550,080	738,100	801,267	991,100	272,784	-718,316
Green Valley Community Centre	16,500	22,364	16,500	13,974	20,800	21,281	481
Martintown Community Centre	71,100	87,374	46,100	53,244	83,200	52,814	-30,386
North Lancaster Optimist Comm. Centre	11,000	22,136	10,000	11,816	11,000	6,091	-4,909
Nor'westers Museum	76,000	71,867	46,000	94,860	108,000	42,495	-65,505
Grand Total	648,990	753,821	856,700	975,161	1,214,100	395,466	-818,635

Corporate



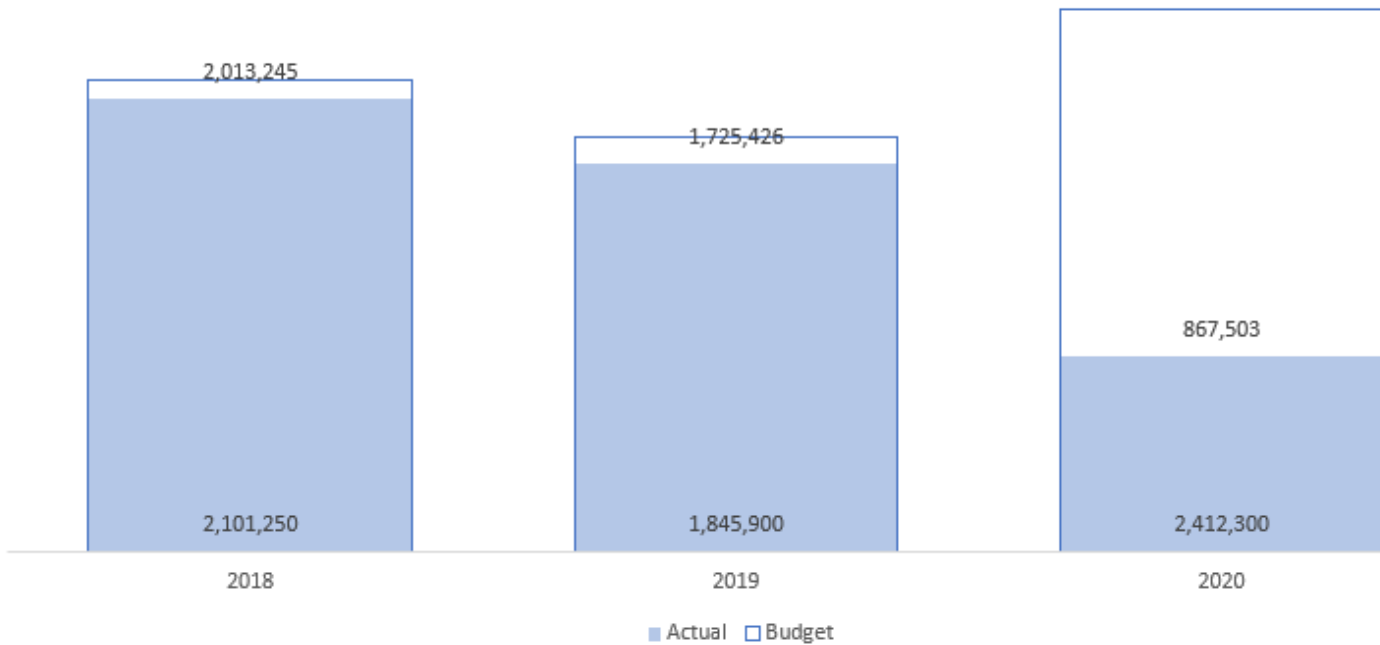
	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
General Government - Administration	1,163,650	1,690,878	1,360,400	1,750,460	1,390,600	660,673	-729,927
General Government - Grants to Others	41,750	39,271	52,000	34,608	75,500	39,181	-36,319
General Government - Legislative	148,500	153,371	167,500	181,692	165,500	84,710	-80,790
General Government - Special Projects	66,000	40,032	14,500	15,400	14,000	0	-14,000
Line Fence Act Expenses	0	0	0	100	250	0	-250
Raisin Region Conservation Authority	116,000	115,884	123,000	122,025	130,000	42,651	-87,349
Grand Total	1,535,900	2,039,436	1,717,400	2,104,285	1,775,850	827,214	-948,636

Drainage



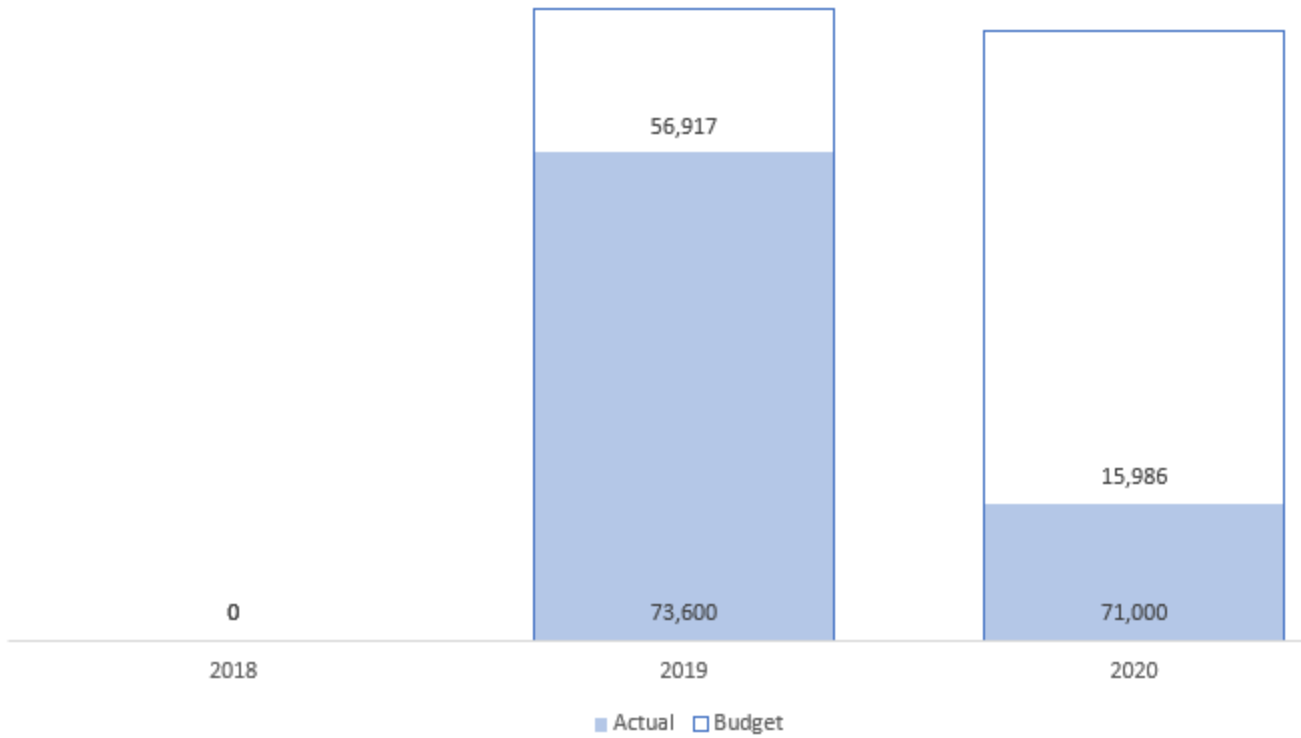
	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
Municipal Drains	45,000	60,057	61,000	60,150	77,000	30,570	-46,430
Tile Drainage	40,000	28,641	32,500	45,221	32,500	4,660	-27,840
Grand Total	85,000	88,698	93,500	105,371	109,500	35,231	-74,269

Fire



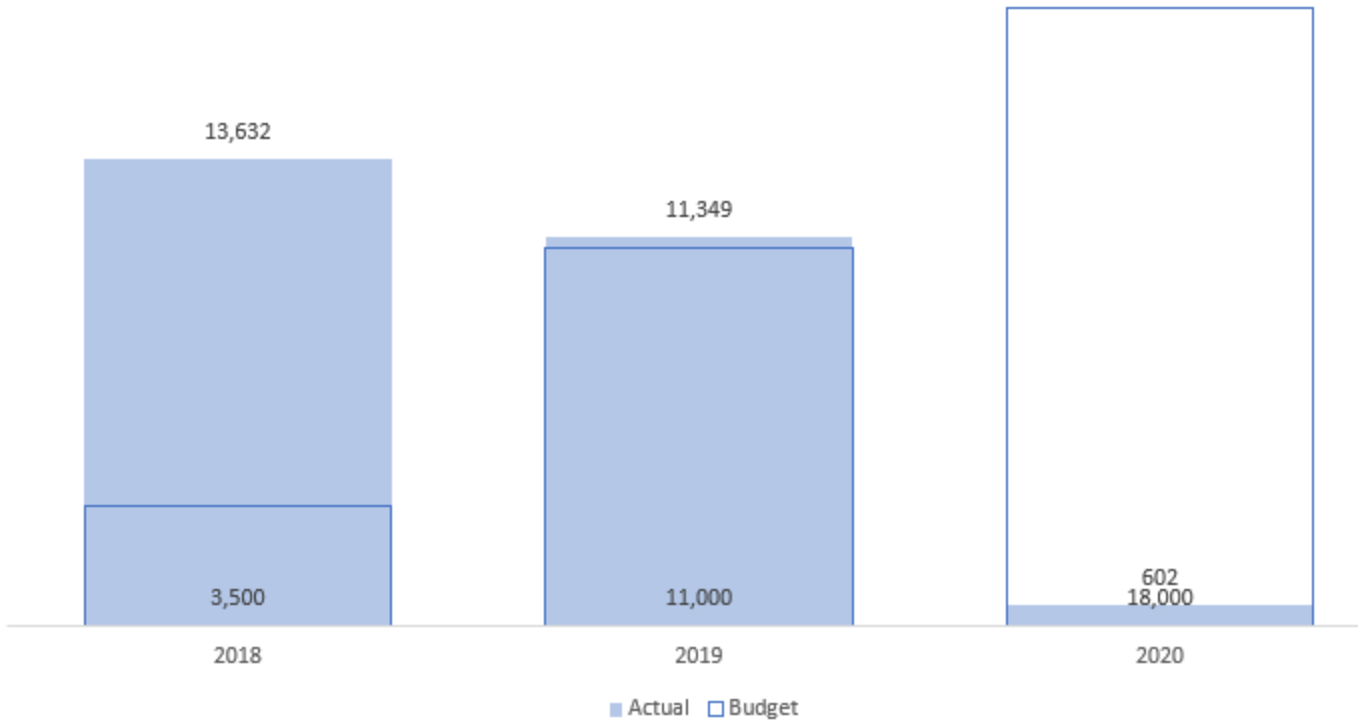
Division	2018		2019		2020		2020 Over/(Under)
	Budget	Actual	Budget	Actual	Budget	Actual	
Ambulance Lancaster Base	0	0	16,800	16,800	16,800	0	-16,800
Fire - Administration	1,652,250	1,596,219	1,472,300	1,433,625	2,058,200	828,946	-1,229,254
Fire - Stn 1 - Glen Walter	110,500	100,992	85,800	60,446	74,300	3,864	-70,436
Fire - Stn 2 - Martintown	107,500	93,762	69,500	51,913	68,000	7,172	-60,828
Fire - Stn 3 - Williamstown	76,000	67,954	61,500	48,828	61,000	3,790	-57,210
Fire - Stn 4 - Lancaster	85,000	66,368	71,500	64,234	66,000	8,994	-57,006
Fire - Stn 5 - North Lancaster	70,000	87,950	67,500	49,579	63,000	14,736	-48,264
Fire - Training Facilities	0	0	1,000	0	5,000	0	-5,000
Grand Total	2,101,250	2,013,245	1,845,900	1,725,426	2,412,300	867,503	-1,544,797

Fire Fleet

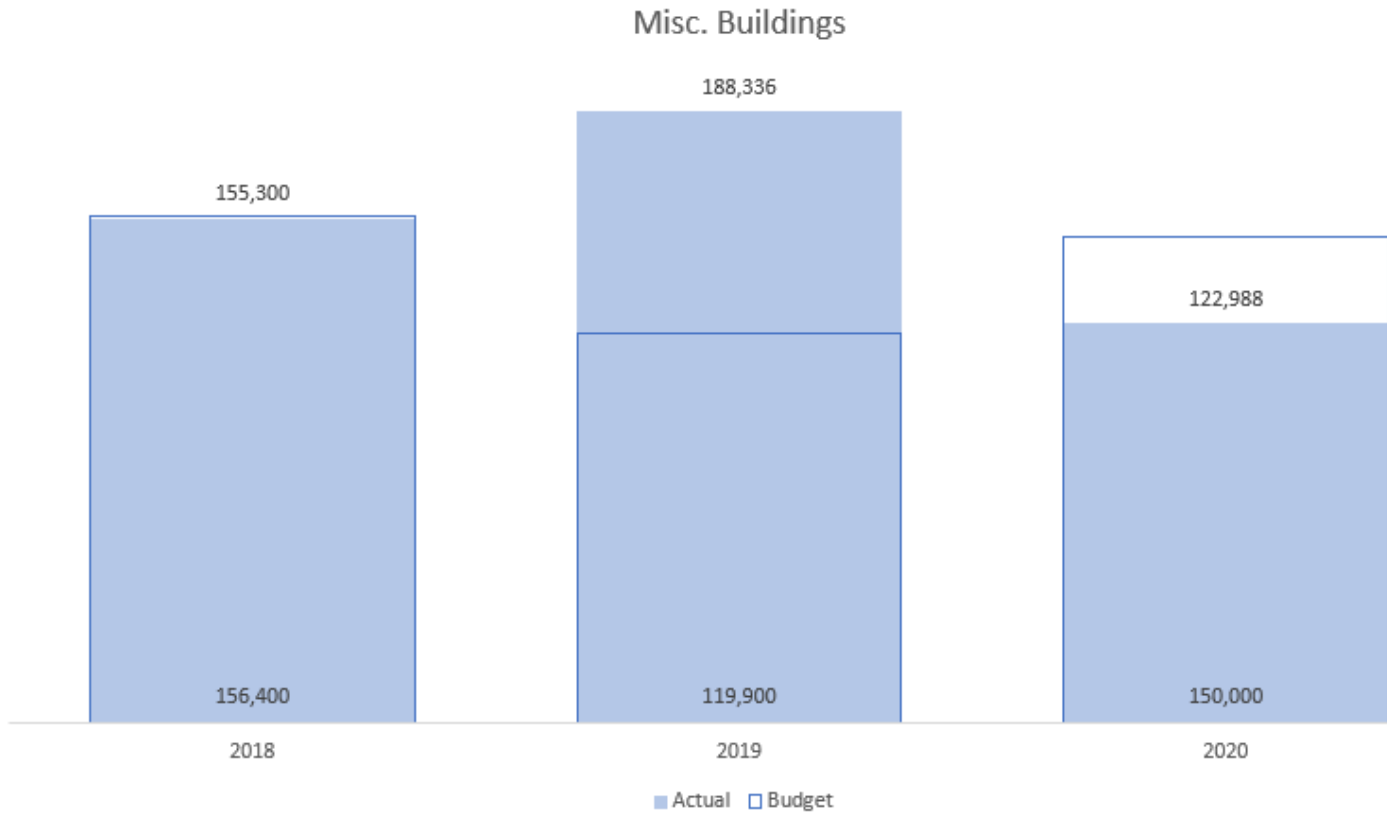


	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
1993 (1) Int. Rescue	0	0	4,750	581	4,500	384	-4,116
1996 (3) GMC Tanker	0	0	4,250	1,435	4,500	617	-3,883
1996 (4) Freightliner Pumper	0	0	4,750	6,654	4,500	3,065	-1,435
1997 (1) GMC Tanker	0	0	4,250	1,460	4,500	1,254	-3,246
1997 (2) GMC Pumper	0	0	4,750	5,032	7,500	244	-7,256
1997 (3) GMC Pumper	0	0	4,750	3,862	4,500	1,525	-2,975
2000 (2) Ford Ambulance	0	0	4,750	1,214	4,500	1,550	-2,950
2000 (5) Ford Ambulance	0	0	4,750	256	4,500	48	-4,452
2001 (5) GMC Pumper	0	0	5,250	5,996	4,500	579	-3,921
2014 (4) Spartan Rescue	0	0	5,750	3,496	4,500	475	-4,025
2014 (Chief) GMC Pickup	0	0	7,100	10,461	6,500	3,013	-3,487
2015 (2) Int. Tanker	0	0	4,250	1,821	3,000	40	-2,960
2016 (5) Int. Tanker	0	0	4,250	3,913	3,000	636	-2,364
2017 (4) Int. Tanker	0	0	4,250	1,709	3,000	1,381	-1,619
2018 (1) Spartan Pumper	0	0	4,750	7,312	3,500	1,173	-2,327
Auxiliary Vehicles (3)	0	0	1,000	1,716	4,000	0	-4,000
Spare (X) Fire Fleet Vehicle	0	0	0	0	0	0	-0
Grand Total	0	0	73,600	56,917	71,000	15,986	-55,014

Fire Ponds

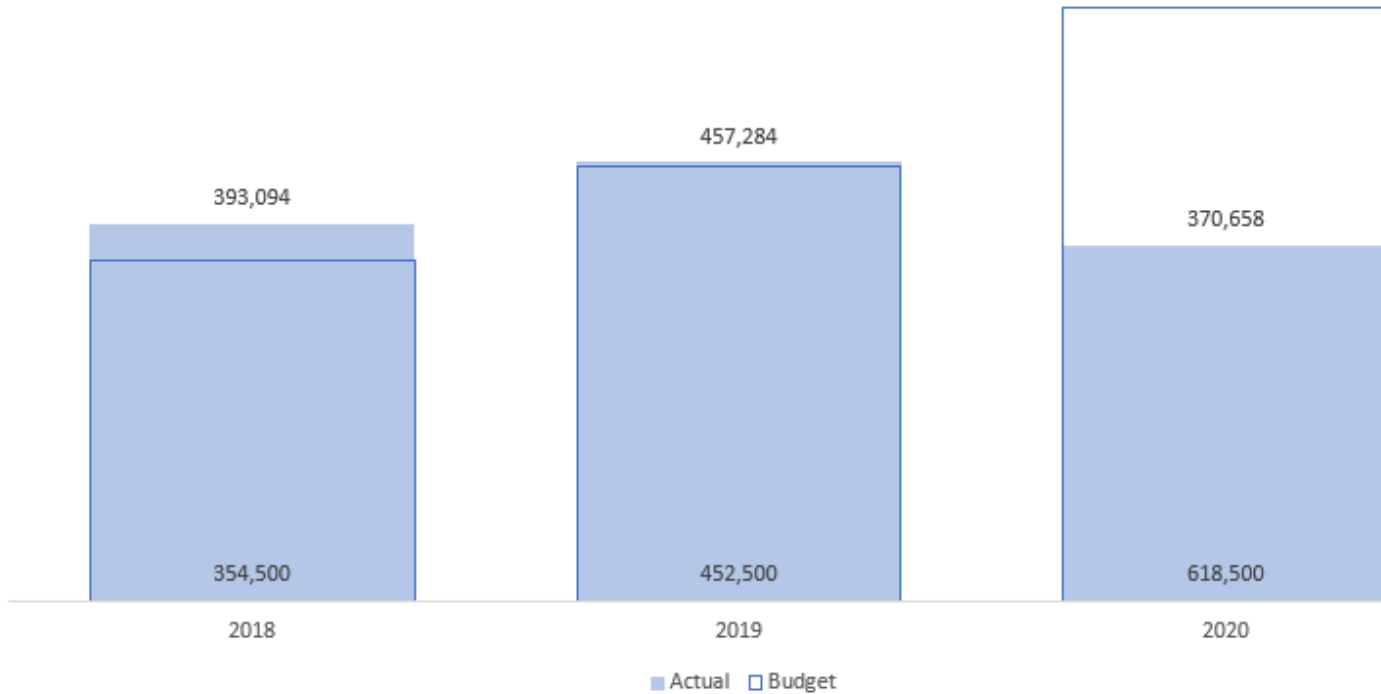


	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
Fire Protection Ponds - Dry Con	2,500	10,310	8,000	11,349	15,000	602	-14,398
Fire Protection Ponds -M & R	1,000	3,322	3,000	0	3,000	0	-3,000
Grand Total	3,500	13,632	11,000	11,349	18,000	602	-17,398



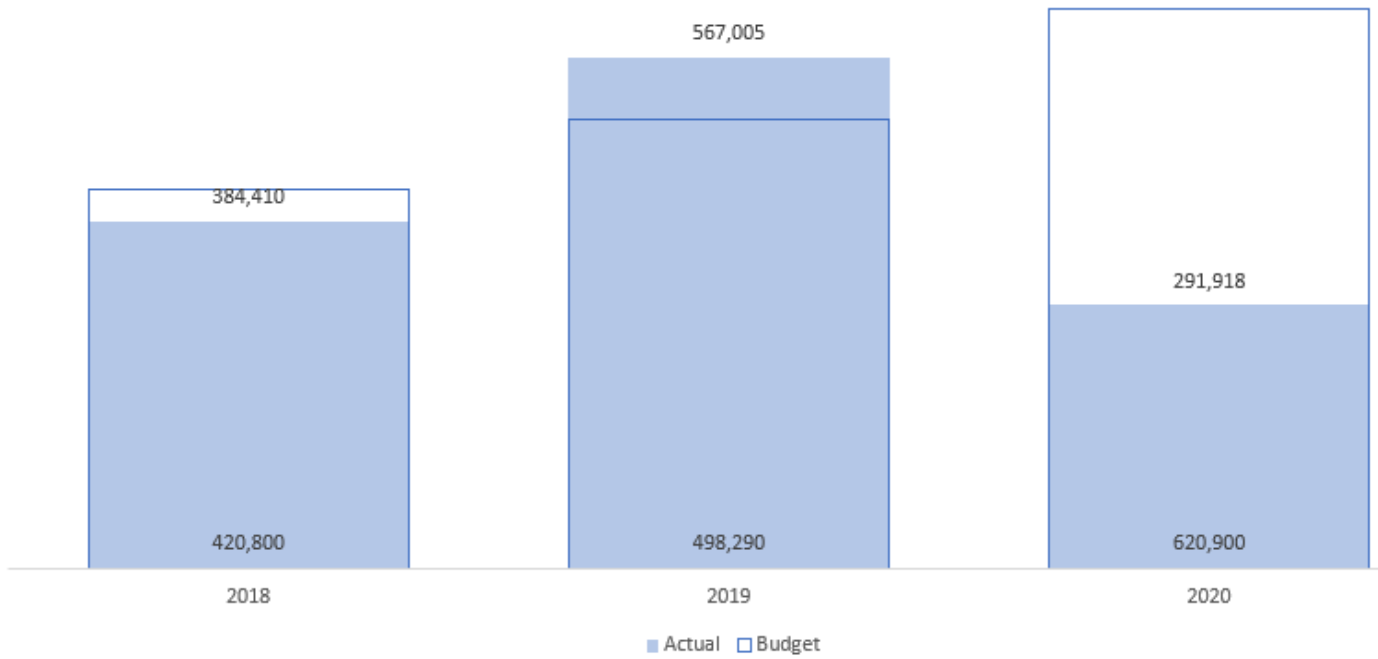
	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
General Government - Celtic Music Hall	6,000	11,917	6,000	7,000	6,500	3,270	-3,230
General Government - Lancaster Library	26,100	16,007	13,600	16,281	13,600	3,847	-9,753
General Government - Legion	42,500	51,159	27,800	21,578	27,900	10,518	-17,382
Glengarry County Archives	21,000	21,926	21,000	93,830	56,000	80,605	24,605
Lan-Char Medical Centre	60,800	54,291	51,500	49,646	46,000	24,748	-21,252
Grand Total	156,400	155,300	119,900	188,336	150,000	122,988	-27,012

Parks



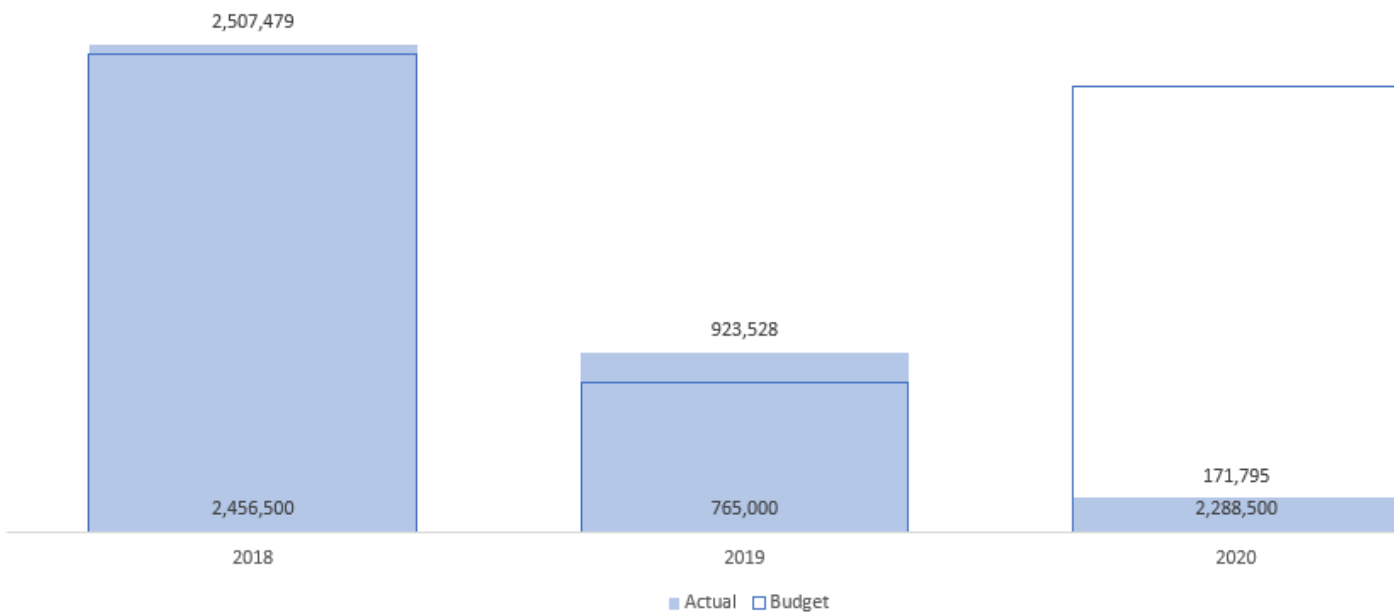
	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
Cairnview Park	15,000	3,275	10,000	0	10,000	0	-10,000
Charlottenburgh Park	0	0	0	0	0	0	-0
Danaher Park	8,900	8,589	9,000	8,954	9,000	6,919	-2,081
Empey Poirier Park	4,600	3,485	4,500	3,305	4,500	2,901	-1,599
Glen Walter Park	21,000	19,845	21,000	19,827	20,000	7,897	-12,103
Martintown Community Park	39,000	39,090	5,000	9,781	4,500	5,543	1,043
North Lancaster Park	10,500	14,009	10,500	9,717	10,500	4,361	-6,139
Parks Maintenance - General Admin	78,000	79,660	68,000	69,285	83,000	63,499	-19,501
Paul Rozon Park	127,000	125,609	26,000	37,775	31,000	11,915	-19,085
Peanut Line Trail	20,500	13,186	29,500	44,278	114,000	19,955	-94,045
Smithfield Park	20,000	79,441	261,000	247,840	324,000	246,447	-77,553
South Lancaster Wharf	10,000	6,905	8,000	6,523	8,000	1,221	-6,779
Grand Total	354,500	393,094	452,500	457,284	618,500	370,658	-247,842

Recreation



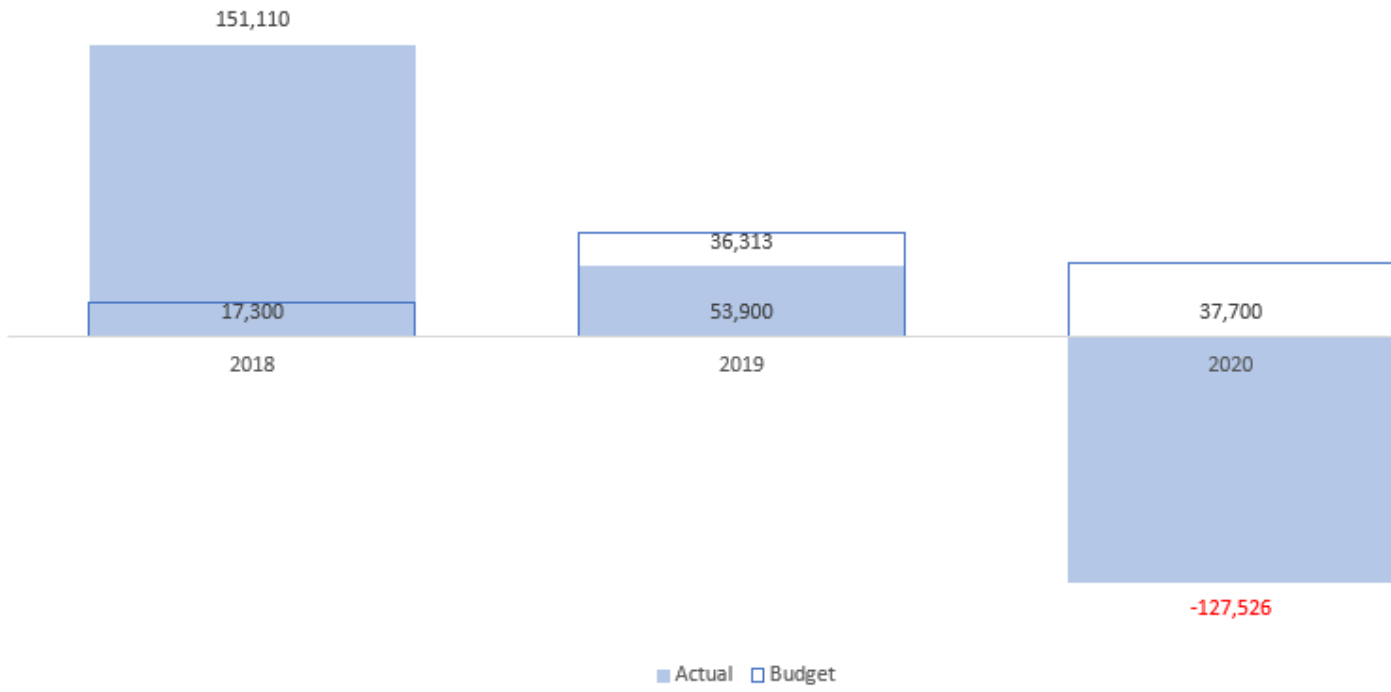
	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
Recreation - Administration - General	316,600	301,024	390,190	418,168	503,800	236,897	-266,903
Recreation Administration - Management	40,000	39,747	40,000	43,206	0	-1,346	-1,346
Recreation Levy to Others	0	0	0	50,000	50,000	50,000	-0
Recreation Programs	64,200	43,639	68,100	55,632	67,100	6,367	-60,733
Grand Total	420,800	384,410	498,290	567,005	620,900	291,918	-328,982

Roads Construction



	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
2nd Line Bridge (SN 33043) - Design	0	0	35,000	26,458	0	4,844	4,844
3rd Line Rd Bridg (SN 30001) - Evaluation	0	0	0	0	100,000	0	-100,000
67th Ave/2nd Line Road	0	0	0	0	0	0	-0
68th Ave/2nd Line Road	0	0	0	0	0	0	-0
69th Ave/2nd Line Road	0	0	0	0	0	0	-0
70th Ave/2nd Line Road	0	0	0	0	27,000	0	-27,000
71st Ave/2nd Line Road	0	0	0	0	0	0	-0
72nd Ave/2nd Line Road	0	0	0	0	0	0	-0
Beaupre Rd (2.56km) 2x Surf Treat & Pavement	0	86,603	135,000	163,366	0	230	230
Cashion Rd - Bridge (SN0011)	0	0	0	0	0	0	-0
Cedar Grove Road	0	0	0	0	250,000	0	-250,000
Conc 3 Bridge	575,000	616,351	0	153	0	0	-0
Frog Hollow (3.72km) 2xSurf Treat & Pave	0	0	155,000	201,154	0	276	276
Kraft Road (0.40km) - Pulverize & Pave	0	0	50,000	14,242	0	31	31
Loyalist Road - Surface Treat (2.75km)	127,500	157,425	0	0	0	0	-0
Nine Mile Rd - 2xSurface Treat (X.XXkm)	617,000	748,366	0	71,082	0	654	654
Purcell Road (0.70km) - Pad & Overlay	0	0	75,000	82,686	0	0	-0
Repository of Past Roads Projects	0	0	0	0	0	0	-0
Roads - Equipment Purchases & Reserves	505,000	478,851	265,000	262,815	480,000	0	-480,000
Roads - Maple Road	0	0	0	0	195,000	0	-195,000
Roads - Miscellaneous Construction	55,000	25,533	25,000	78,426	10,000	2,164	-7,836
St. Mary's Street	100,000	4,250	0	0	26,500	0	-26,500
Street Rd. - 2xSurface Treat (5.79km)	477,000	390,101	0	0	0	0	-0
Water Reserve Upgrades - Boundary Rd	0	0	0	0	0	0	-0
William Street (0.68km) - Reconstruction	0	0	25,000	23,147	1,200,000	163,597	-1,036,403
Grand Total	2,456,500	2,507,479	765,000	923,528	2,288,500	171,795	-2,116,705

Roads Fleet

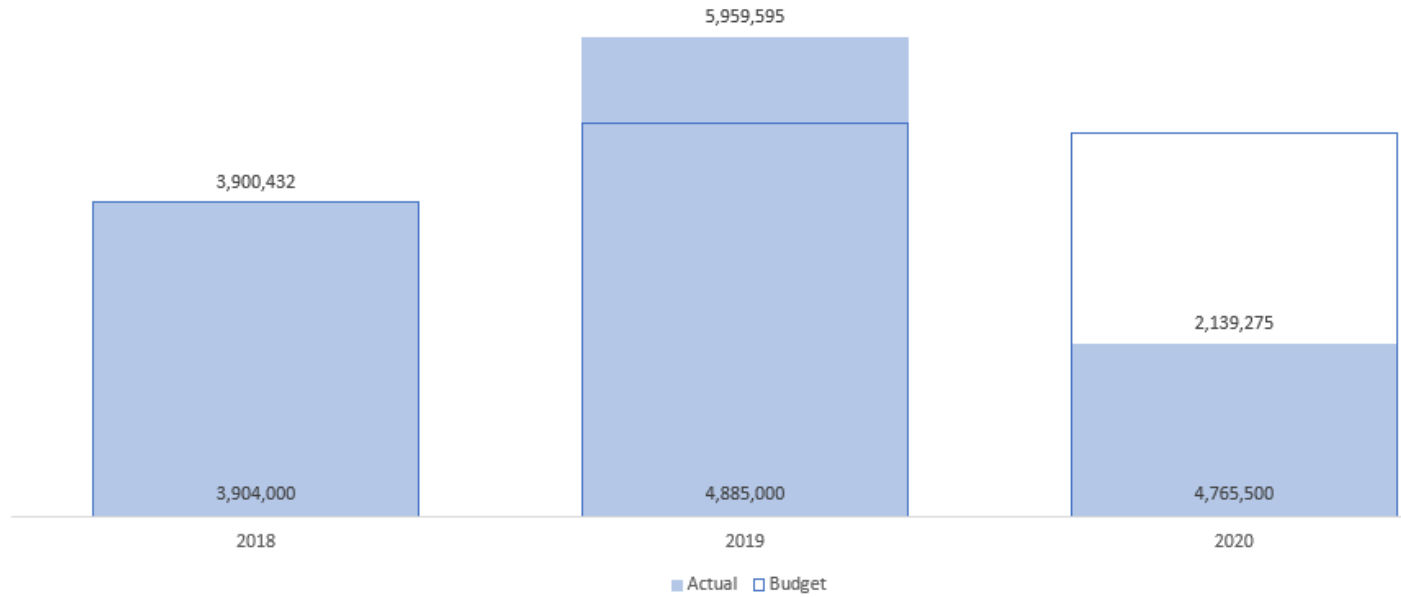


	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
Dump Eq. Maint. - Compactor (Lndfill)	0	0	0	710	6,000	3,855	-2,145
Rd Eq. Maint. - 02 FL- 4 Ton (Patch)	22,500	30,924	23,500	24,884	23,500	8,664	-14,836
Rd Eq. Maint. - 04 Inter Tndm (R Blade)	41,000	40,818	31,000	20,561	29,000	14,544	-14,456
Rd Eq. Maint. - 08 Ford Tndm (Shoulder)	38,000	61,584	41,000	45,029	30,000	19,665	-10,335
Rd Eq. Maint. - 08 GMC PU (Lead Hand)	11,000	11,864	16,000	13,071	16,000	4,975	-11,025
Rd Eq. Maint. - 09 1T Dodge (NL)	24,000	12,331	21,000	8,313	19,000	1,309	-17,691
Rd Eq. Maint. - 10 Cat Grader	38,500	95,514	49,000	95,887	52,000	10,693	-41,307
Rd Eq. Maint. - 10 Inter Tndm (H20 Tnk)	35,000	53,108	41,000	53,019	40,000	11,084	-28,916
Rd Eq. Maint. - 11 Inter Tandem	26,000	37,534	26,000	37,178	28,000	11,435	-16,565
Rd Eq. Maint. - 12 Chev 1T (Rec)	8,000	10,723	8,000	6,891	10,500	1,292	-9,208
Rd Eq. Maint. - 13 Mack Tndm (R Blade)	34,000	37,687	34,000	19,202	32,000	22,237	-9,763
Rd Eq. Maint. - 16 Inter Tandem	18,000	27,286	18,000	23,034	16,000	5,432	-10,568
Rd Eq. Maint. - 19 Chev Slvrado (Rds)	0	0	0	7,845	10,000	2,618	-7,382
Rd Eq. Maint. - 2003 Cat Backhoe	23,000	36,334	29,500	17,530	29,000	9,104	-19,896
Rd Eq. Maint. - 2009 GMC PU (Rd Mngr)	16,500	14,447	17,500	13,318	15,500	2,767	-12,733
Rd Eq. Maint. - 2010 Chev Slvrado (Rec)	15,500	11,476	17,500	11,593	16,500	5,545	-10,955
Rd Eq. Maint. - 2013 Silverado	5,700	1,484	1,700	1,606	3,200	483	-2,717
Rd Eq. Maint. - 2018 Inter Tandem	0	731	21,000	25,606	19,000	1,059	-17,941
Rd Eq. Maint. - 93 - 955 Tractr (Rec)	2,100	3,088	3,200	2,070	0	41	41
Rd Eq. Maint. - 94 Champion Grader	30,500	29,797	30,500	10,859	16,500	1,053	-15,447
Rd Eq. Maint. - 99 Volvo Tndm (Shouldr)	40,000	33,693	39,000	38,932	36,000	6,315	-29,685
Rd Eq. Maint. - Truck (Rec)	35,000	51,964	35,000	45,430	27,000	4,889	-22,111
Rd Eq. Maint.- 17 JD Tractor (Lease)	29,500	42,185	27,500	57,244	27,500	10,919	-16,582
Rds Equip. Maint. - 2016 Tractless	21,000	26,765	22,500	32,573	29,500	7,264	-22,236
Rds Equip. Maint. - Misc. Equipment Re	70,000	58,160	66,500	68,276	57,000	45,716	-11,284

	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)

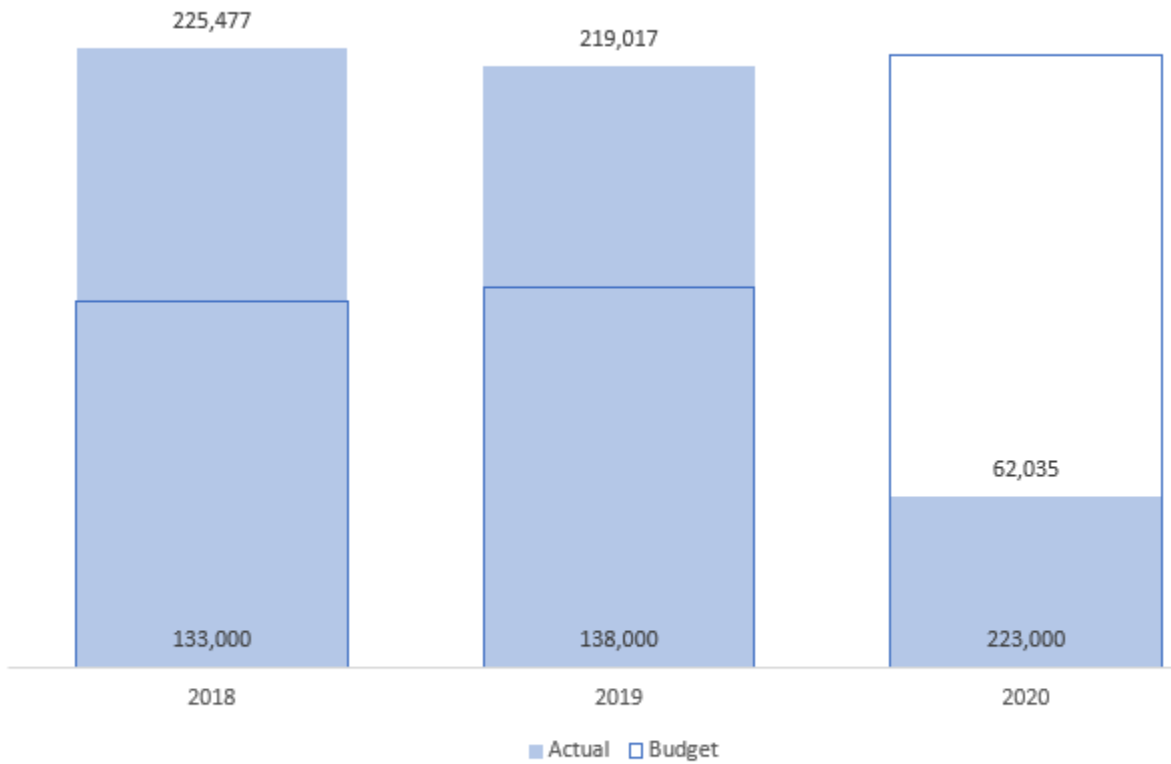
Rds Equip. Rental - 955 Tractor 1993	0	0	0	0	0	0	-0
Rds Equip. Rental - Cat Backhoe 2003	-25,000	-33,294	-25,000	-39,906	-30,000	-30,300	-300
Rds Equip. Rental - Cat Grader #1 2010	-75,000	-81,177	-80,000	-78,813	-80,000	-53,250	26,750
Rds Equip. Rental - Champ Grader 1994	-50,000	-37,764	-40,000	-32,346	-30,000	-960	29,040
Rds Equip. Rental - Dodge 1 Ton 2009	-35,000	-29,430	-30,000	-28,386	-30,000	-19,269	10,731
Rds Equip. Rental - Ford Tandem 2008	-30,000	-31,272	-30,000	-34,926	-30,000	-8,952	21,048
Rds Equip. Rental - Freightliner 4 Ton	-40,000	-23,315	-30,000	-42,735	-30,000	-11,975	18,025
Rds Equip. Rental - Inter Tandem 1994	-40,000	-30,843	-35,000	-32,121	-35,000	-26,016	8,984
Rds Equip. Rental - Inter Tandem 2002	-40,000	-43,383	-45,000	-35,403	-30,000	-22,074	7,926
Rds Equip. Rental - Inter Tandem 2004	-15,000	-24,780	-20,000	-38,406	-25,000	-23,964	1,036
Rds Equip. Rental - Inter Tandem 2010	-55,000	-47,694	-50,000	-46,238	-50,000	-33,664	16,337
Rds Equip. Rental - Inter Tandem 2012	-25,000	-36,462	-35,000	-34,380	-30,000	-15,318	14,682
Rds Equip. Rental - Inter. Single Axle	-30,000	-40,053	-40,000	-49,029	-40,000	-35,328	4,672
Rds Equip. Rental - New Holland Tractor	-35,000	-31,290	-30,000	-44,814	-35,000	-18,336	16,664
Rds Equip. Rental - Tractless Tractor	-60,000	-71,379	-60,000	-79,281	-60,000	-36,930	23,070
Rds Equip. Rental - Volvo Tandem 1999	-26,500	-33,405	-30,000	-38,331	-30,000	-9,414	20,586
Rec Equip. Maint. - 06 GMC 1 Ton (Will)	14,000	17,152	14,000	10,769	14,000	5,264	-8,736
Grand Total	17,300	151,110	53,900	36,313	37,700	-127,526	-165,226

Roads Maintenance

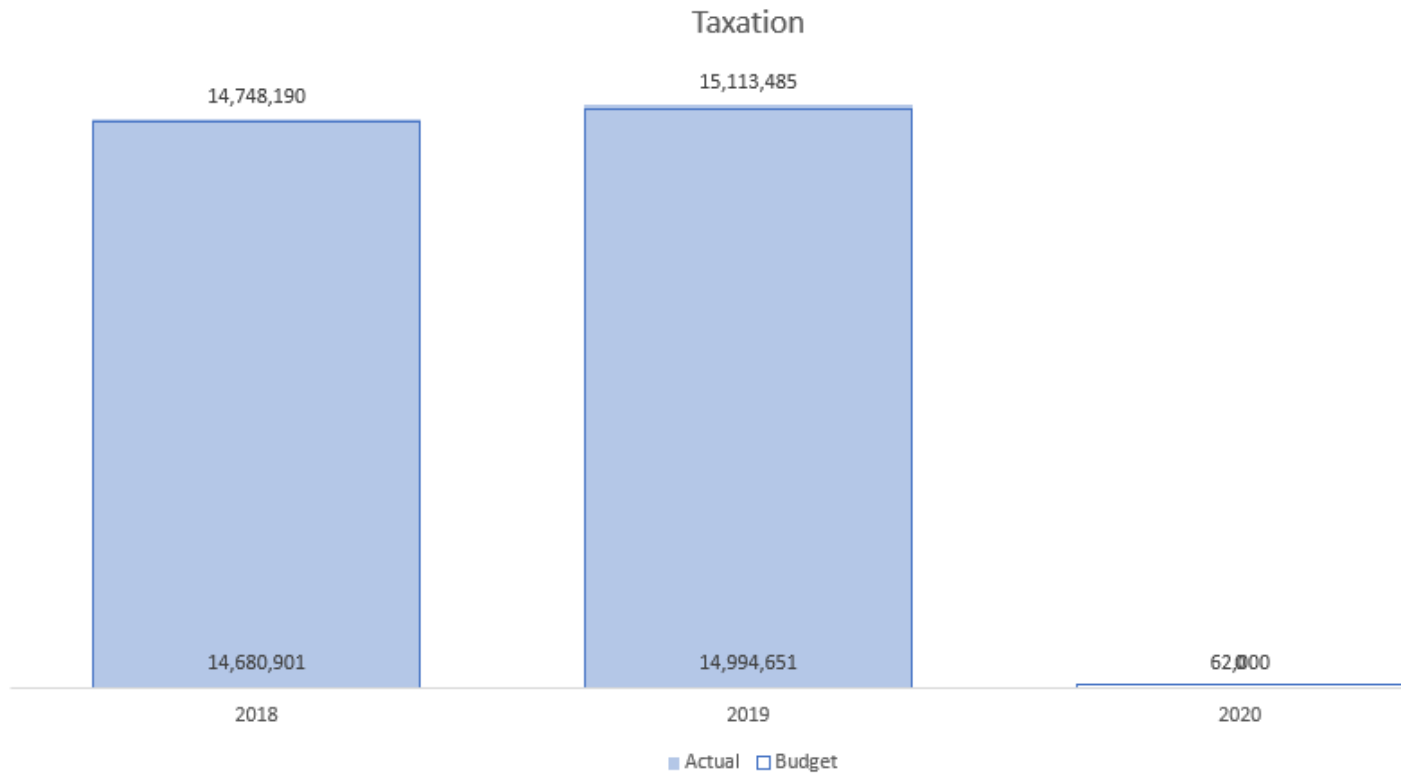


	2018 Budget	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2020 Over/(Under)
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
Rds & Rec Community Services	1,500	190	1,500	2,340	1,500	37	-1,463
Roads - Administration	927,000	732,701	928,000	1,646,845	845,000	342,745	-502,255
Roads - Buildings & Yards	703,000	793,374	1,610,000	1,596,500	1,460,000	106,170	-1,353,830
Roads - Culverts Maintenance & Replacement	116,000	104,326	108,000	164,174	115,000	23,576	-91,424
Roads - Guiderails	42,000	0	23,500	22,896	25,000	0	-25,000
Roads - Hardtop Crack Sealing	20,000	21,222	0	0	20,000	0	-20,000
Roads - Hardtop Line Painting	20,000	14,609	20,000	16,681	20,000	2,073	-17,927
Roads - Hardtop Patching	70,000	62,974	100,000	130,467	105,000	33,907	-71,093
Roads - Hardtop Shouldering	40,000	44,748	48,000	32,856	53,000	17,056	-35,944
Roads - Hardtop Sweeping	20,000	20,373	20,000	22,554	22,000	20,290	-1,710
Roads - Loosetop Dust Control	180,000	149,447	150,000	161,426	165,000	142,161	-22,839
Roads - Loosetop Grading	125,000	126,004	130,000	136,732	130,000	100,718	-29,282
Roads - Loosetop Resurfacing	475,000	456,948	440,000	471,810	395,000	402,417	7,417
Roads - Miscellaneous	13,000	69,759	12,000	29,017	16,000	27,048	11,048
Roads - Patrol	35,000	32,000	30,000	53,832	45,000	13,863	-31,137
Roads - Railway Crossings	30,000	26,886	30,000	27,344	30,000	14,040	-15,961
Roads - Sidewalk Maintenance	10,000	653	10,000	2,020	10,000	0	-10,000
Roads - Sidewalks - Snow Removal	48,500	59,429	58,000	62,012	56,000	29,956	-26,044
Roads - Signs & Safety Devices	43,000	23,491	45,000	55,289	45,000	30,184	-14,816
Roads - Winter Control - Flood Control	5,000	8,667	10,000	19,543	15,000	8,315	-6,685
Roads - Winter Control - Ice Blading	23,000	20,324	22,000	13,270	22,000	11,075	-10,925
Roads - Winter Control - Plowing & Sanding	650,000	843,161	765,000	845,934	820,000	698,968	-121,032
Roadside Maintenance - Brushing	85,000	74,979	90,000	118,395	105,000	52,793	-52,207
Roadside Maintenance - Debris & Litter	35,000	28,892	30,000	23,198	30,000	14,644	-15,356
Roadside Maintenance - Ditching & Drainage	57,000	38,298	50,000	126,239	75,000	2,129	-72,871
Roadside Maintenance - Mowing	130,000	146,979	154,000	178,222	140,000	45,111	-94,889
Grand Total	3,904,000	3,900,432	4,885,000	5,959,595	4,765,500	2,139,275	-2,626,225

Street Lights

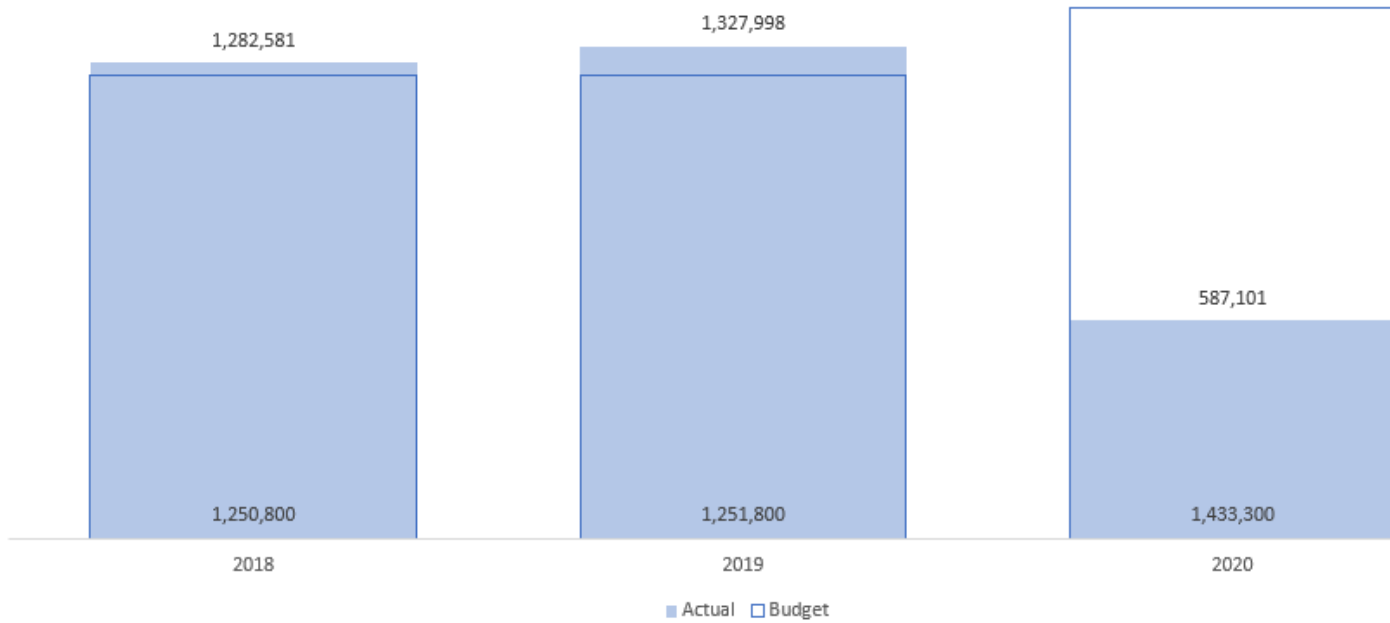


	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
Street Lights	133,000	225,477	138,000	219,017	223,000	62,035	-160,965
Grand Total	133,000	225,477	138,000	219,017	223,000	62,035	-160,965



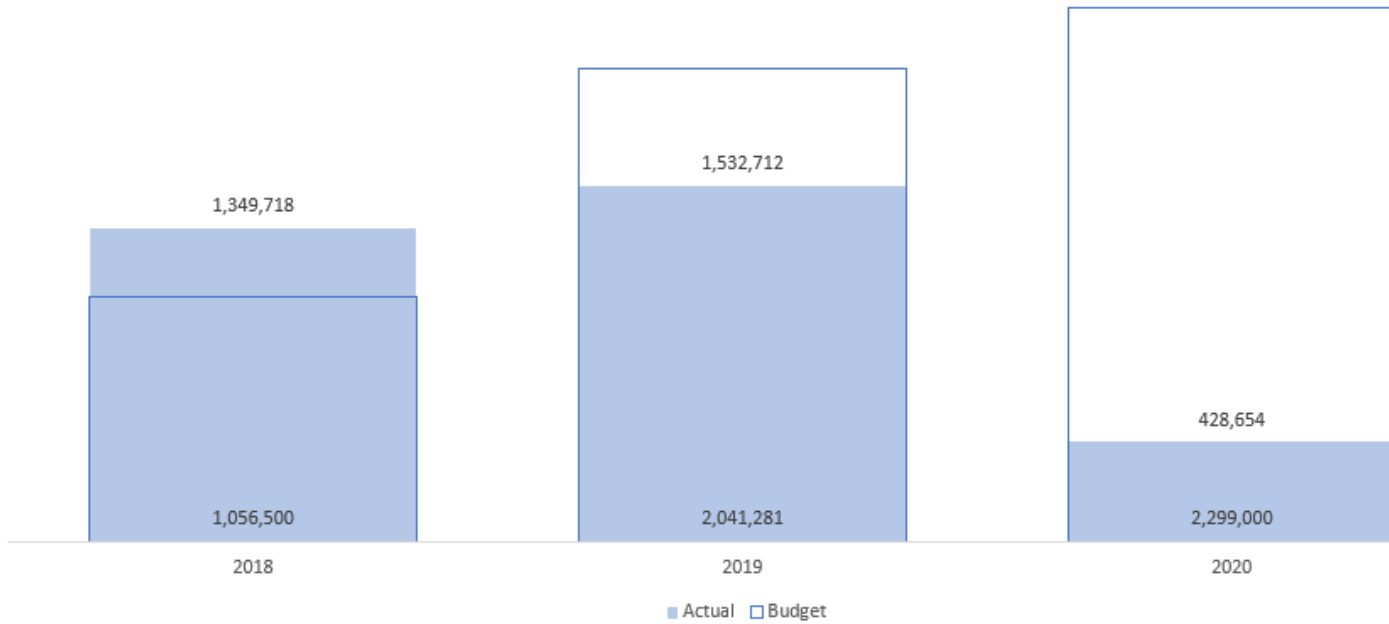
	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
Change in Capital Assets - PSAB	0	0	0	0	0	0	-0
School Board Levy - Catholic Bd. East On	726,028	726,111	740,990	745,270	0	0	-0
School Board Levy - Ecole Catholique Est	910,400	908,409	886,940	893,559	0	0	-0
School Board Levy - Ecole Pub. Est Ontar	257,598	257,024	236,953	238,465	0	0	-0
School Board Levy - Upper Canada Distric	2,358,518	2,351,453	2,387,072	2,390,163	0	0	-0
Tax Write Off - Commercial	15,000	40,342	15,000	30,225	15,000	0	-15,000
Tax Write Off - Industrial	2,000	0	2,000	115	2,000	0	-2,000
Tax Write Off - Residential & Farm	45,000	119,193	45,000	122,618	45,000	0	-45,000
United Counties Levy	10,366,357	10,345,658	10,680,696	10,693,070	0	0	-0
Grand Total	14,680,901	14,748,190	14,994,651	15,113,485	62,000	0	-62,000

Waste Management



	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
Beaverbrook Landfill Site	141,500	161,148	129,500	180,651	132,000	71,552	-60,448
County Rd 27 Landfill Site	2,000	7,927	2,500	0	2,500	4,914	2,414
Environmental Cleanups	0	0	0	0	0	0	-0
Garbage Collection	450,000	487,534	490,000	499,960	490,000	272,609	-217,391
Garbage Disposal - Landfill Sites Genera	178,800	185,946	181,800	179,260	178,800	20,658	-158,142
North Lancaster Landfill Site	138,000	133,672	138,000	155,763	135,000	28,343	-106,657
Recycling	340,500	306,353	310,000	312,364	495,000	189,025	-305,975
Grand Total	1,250,800	1,282,581	1,251,800	1,327,998	1,433,300	587,101	-846,199

Water & Waste Water



	2018		2019		2020		2020
Division	Budget	Actual	Budget	Actual	Budget	Actual	Over/(Under)
Glen Walter Water/Sewers	396,000	561,444	1,248,781	590,670	1,400,500	131,269	-1,269,231
Green Valley Sewers	85,000	93,060	95,000	106,920	105,000	24,979	-80,021
Kennedy Redwood Subdivision Water	32,000	33,671	34,000	35,640	35,000	17,821	-17,179
Lancaster/South Lancaster Water/Sewers	543,500	661,542	663,500	799,481	758,500	84,107	-674,393
Regional Water Project	0	0	0	0	0	0	-0
Water/Sewer Plants Shareable Operations	0	0	0	0	0	170,480	170,480
Grand Total	1,056,500	1,349,718	2,041,281	1,532,712	2,299,000	428,654	-1,870,346

INFORMATION REPORT**REPORT TO:** Council of the Township of South Glengarry**MEETING DATE:** August 4, 2020**SUBJECT:** Employee Commendation - Fire**PREPARED BY:** Dave Robertson, Fire Chief

On October 8th, 2019, the South Glengarry Fire Service attended a structure fire in the Lancaster Station response area. While responding, the Fire Service was advised that a rescue would need to be performed. With the assistance of members of the Ontario Provincial Police (OPP), a team made entry into the home and a single occupant was removed from the heavily smoke-filled building. The individual is alive today due to the actions of South Glengarry Fire Service staff along with partners from the OPP and Cornwall SDG Paramedics.

It is with great joy that I convey notice to members of Council and the public, that firefighters Gary Hicks and Thomas Sangster were nominated and have been approved to receive the Ontario Provincial Police Commissioner's Commendation for Exemplary Performance of Duty. These members are to be given their commendations during a ceremony at a later date.

Residents of South Glengarry can feel a sense of pride in that both these members and your Fire Service as a whole, have the dedication to train for and have the ability to complete, such life saving actions.

It is an honor to work with such individuals.

A handwritten signature in blue ink, appearing to be "DR", is located below the text.

July 2020

Township of South Glengarry Bursaries

Dear Tim:

Thank you very much for your donation to the Char-Lan D.H.S. Bursary Fund. Our students benefit so much because of the generosity of individuals and organizations in this community.

Once again, sincere thanks for your support of our students and our school.

The Char-Lan Graduation Committee



July 21, 2020

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Re: Emancipation Day Resolution

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on July 20, 2020 passed the following resolution:

That Chatham-Kent Council acknowledges and supports the following Private Members Bill put forward by Majid Jowhari; M-36, *Emancipation Day*, 43rd Parliament, 1st Session that reads as follows:

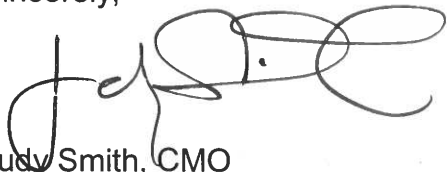
That the House recognizes that:

- a) The British Parliament abolished slavery in the British Empire as of August 1, 1834
- b) Slavery existed in the British North America prior to its abolition in 1834
- c) Abolitionists and others who struggled against slavery, including those who arrived in Upper and Lower Canada by the Underground Railroad, have historically celebrated August 1, as Emancipation Day
- d) The Government of Canada announced on January 30, 2018 that it would officially recognize the United Nations International Decade for People of African Descent to highlight the important contributions that people of African Descent have made to Canadian society, and to provide a platform for confronting anti-black racism; and
- e) The heritage of Canada's people of African descent and the contributions they have made and continue to make to Canada; and that in the opinion of the House, the government should designate August 1 of every year as "Emancipation Day" in Canada

That support for this motion is sent to our Member of Parliament and all House of Commons representatives. And that support for this motion be sent to all Municipalities.”

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,

A handwritten signature in black ink, appearing to read 'Judy Smith', with a stylized flourish extending to the right.

Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C

All House of Commons Representatives
Ottawa, ON K1A 0A6

Majid Jowhari, MP

Hon Wanda Thomas Bernard
Senator- Nova Scotia (East Preston)

Lianne Rood, MP, Lambton-Kent-Middlesex

Dave Epp MP Chatham-Kent –Leamington

C Ontario Municipalities



The Corporation of The Town of Amherstburg

July 28, 2020

VIA EMAIL

To: All Ontario Municipalities

RE: Investing in Canada Infrastructure Program Grant

At its meeting of July 13th, 2020, Council passed the following resolution for your consideration:

That Administration BE DIRECTED to send correspondence in support of the Town of Renfrew's resolution regarding their request to fast track investing in Canada Infrastructure Program (ICIP) Grant Applications.

Enclosed is a copy of the Town of Renfrew's resolution for convenience and reference purposes.

Regards,

Tammy Fowkes
Deputy Clerk, Town of Amherstburg
(519) 736-0012 ext. 2216
tfowkes@amherstburg.ca

cc:

The Right Honourable Justin Trudeau, Prime Minister of Canada
Email: justin.trudeau@parl.gc.ca

Honourable Doug Ford, Premier of Ontario
Email: premier@ontario.ca

Taras Natyshak, MPP
Email: tnayshak-qp@ndp.on.ca

Chris Lewis, MP
Email: chris.lewis@parl.gc.ca

Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk - Town of Essex
Email: rauger@essex.ca

Jennifer Astrologo, Director of Corporate Services/Clerk - Town of Kingsville
Email: jastrologo@kingsville.ca

Agatha Robertson, Director of Council Services/Clerk - Town of LaSalle
Email: arobertson@lasalle.ca

Kristen Newman, Director of Legislative and Legal Services/Clerk - Town of Lakeshore
Email: knewman@lakeshore.ca

Brenda Percy, Municipal Clerk/Manager of Legislative Services - Municipality of Leamington
Email: bpercy@leamington.ca

Laura Moy, Director of Corporate Services/Clerk - Town of Tecumseh
Email: lmoy@tecumseh.ca

Mary Birch, Director of Council and Community Services/Clerk -County of Essex
Email: mbirch@countyofessex.ca

Valerie Critchley, City Clerk – City of Windsor
Email: clerks@citywindsor.ca

Association of Municipalities of Ontario (AMO)
Email: amo@amo.on.ca

Federation of Canadian Municipalities (FCM)
Email: info@fcm.ca

Rural Ontario Municipalities Association
Email: roma@roma.on.ca



CORPORATION OF THE TOWN OF RENFREW

RESOLUTION NO. 2020 - 06 - 44

Moved By: Reeve Emon
 Seconded By: Councillor Jamieson

WHEREAS the COVID-19 pandemic crisis has had a catastrophic affect on employment and small business survival rates, with over 11.3% jobless rate in Ontario in April 2020 alone with only a few signs of a change over the next several fiscal periods;

AND WHEREAS the Renfrew County region is already at a distinct economic disadvantage due to a shorter infrastructure construction season and the lack of essential services, like effective and available broadband across its vast and rural area that would allow for greater flexibility to work from home, or telecommute;

AND WHEREAS the County of Renfrew and the other 19 municipalities and first nations reserves within the geographical borders have an incredible influence on the economy through investments in infrastructure spending, with over \$70million being invested in 2020 in municipal projects, but will now have to evaluate and adjust the way they safely operate and offer community services and modes of transportation;

AND WHEREAS the County of Renfrew and the other 19 municipalities and first nations reserves have submitted over \$73.5 million worth of applications to the *Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream*, with all considered shovel ready and shovel worthy;

AND WHEREAS the County of Renfrew and the other 19 municipalities and first nations reserves have submitted previously over \$25million in *the Investing in Canada Infrastructure Program: Green Stream* and *Investing in Canada Infrastructure Program: Rural & Northern Stream*;

AND WHEREAS both large and small infrastructure projects have the immediate effect on local small and medium businesses in our region with consideration of the multiplier ratio on every \$1million invested having the ability to create 7.6 jobs in the local marketplace, meaning that approval of these projects would create over 1,200 jobs across Renfrew County;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Renfrew calls upon the Governments of Ontario and Canada to fast track the review of current and previous *Investing in Canada Infrastructure Program* grant applications in order to provide much needed employment and investment into rural Ontario to provide sustainable infrastructure that will be safe and suitable in a post-pandemic setting;

AND FURTHER THAT a copy of this resolution be circulated to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; MP Cheryl Gallant, Renfrew-Nipissing-Pembroke; the Honourable John Yakabuski, MPP Renfrew-Nipissing-Pembroke; the Minister of Infrastructure; the Association of Municipalities Ontario; Rural Ontario Municipalities Association and all Municipalities within the Province of Ontario.

- CARRIED -

I, Jennifer Charkavi, Deputy Clerk of the Corporation of the Town of Renfrew, do hereby certify this to be a true and complete copy of Resolution No. 2020 - 06 - 44, passed by the Council of the Corporation of the Town of Renfrew at its meeting held the 23rd day of June 2020.

DATED at Renfrew, Ontario
 this 24th day of June 2020.

Jennifer Charkavi

 Jennifer Charkavi

UNFINISHED BUSINESS REPORT
Presented to Council August 4, 2020

INFRASTRUCTURE SERVICES					
No.	Item	Date Added	Expected Completion	Status	Update
1.	Docks on Township Property	JAN 2016	Summer 2020	Ongoing	Met with Residents on Tuesday March 3 rd . Property was declared surplus at the April 20 th Council Meeting. Survey Plan has been Registered. Offer of Sale being completed by our Lawyer
2.	Fire Protection Ponds	MAY 2016	Summer 2020	Ongoing	Design completed for Richmond Road Pond. Awaiting confirmation from PacTiv for a meeting to discuss project. Further discussion on the options for the Midway Pond to be scheduled in August
3.	Municipal Servicing from City of Cornwall	MAY 2016	Fall 2020	Ongoing	Administration for Township and City met on June 15 th to review draft agreement. Developing cost estimates for the properties on Boundary Road. Will set up meetings with the property owners to review costs in August
4.	Private Roads (development of document)	FEB 2017	Fall 2020	Ongoing	Will collect and review Policy's from other Municipalities over the summer and draft Policy for Council review in the fall.
5.	Williamstown Garage & Fire Hall	MAY 2018	2021	Ongoing	Funding approved in Budget.

					<p>Location approved at the April 6th Council Meeting</p> <p>Staff Report to provide Council will a copy of plans on May 19th Agenda</p> <p>Further amendments and review of design to be completed by the end of June.</p> <p>Route Optimization Study awarded at June 4th Council Meeting.</p> <p>Route Optimization to be completed in September/October</p>
6.	LED Streetlights (Glen Walter)	MAR 2019	Fall 2020	Ongoing	<p>Met with Cornwall Electric on February 20 to review LED Street Light Project. Will follow up with inventory and costs for ongoing discussions.</p> <p>Cornwall Electric to review inventory of lights and provide estimated costs for the LED Conversion.</p>
7.	Glen Walter Looping Project	June 2020	Fall 2020	Ongoing	<p>Met with Cornwall Electric on February 20 to review LED Street Light Project. Will follow up with inventory and costs for ongoing discussions.</p> <p>Cornwall Electric to review inventory of lights and provide estimated costs for the LED Conversion.</p>
COMMUNITY SERVICES					
12.	Hamlet Signage Policy	JUNE 2019	DEC 2019	Ongoing	<p>Waiting on the sign company to complete the designs which has caused a delay in completing the sign policy. Administration is hoping to have the sign policy and by-law completed for first and second reading</p>

					for the September 8, 2020 Council meeting.
12.	Review of Water Rates	APR 2019	SUMMER 2020	Ongoing	Upcoming presentation or report for September. Ideally September 8, latest September 21 and will primarily address Industrial, Commercial and Institutional rates
14.	Water Bill Design	AUG 2019	SUMMER 2020	Ongoing	Awaiting completion of water rate review
FIRE					

SG-M-20

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 50-2020
FOR THE YEAR 2020**

***BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS
DEALT WITH BY RESOLUTION.***

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of South Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of August 4th , 2020 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 4th DAY OF AUGUST 2020.***

MAYOR:

CLERK: