

**TOWNSHIP OF SOUTH GLENGARRY  
REGULAR MEETING MINUTES**

**November 6, 2023, 7:00 p.m.  
Tartan Hall - Char-Lan Recreation Centre  
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang,  
Councillor Stephanie Jaworski, Councillor Sam McDonell and  
Councillor Trevor Bougie.

STAFF      CAO Doug Robertson, GM Corporate Services/Clerk Kelli  
PRESENT: Campeau, GM Infrastructure Services Sarah McDonald, GM  
Parks, Recreation & Culture Sherry-Lynn Servage, GM  
Planning, Building & Enforcement Joanne Haley, Deputy  
Treasurer Kaylyn MacDonald, Deputy Clerk Kayce Dixon and  
EA/Communications Coordinator Michelle O'Shaughnessy.

1.      CALL TO ORDER

**Resolution No. 318-2023**

Moved by Deputy Lang  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the November 6, 2023 Council Meeting of the  
Township of South Glengarry now be opened at 7:45 pm

CARRIED

2.      O CANADA

3.      DISCLOSURE OF PECUNIARY INTEREST

3.1      Councillor McDonell - Peanut Line Options Analysis Final Report (WSP)  
Abutting Property owner.

3.2      Mayor McDonald - Peanut Line Options Analysis Final Report (WSP)  
Abutting property owner.

4.      APPROVAL OF AGENDA

Deleted from agenda:

- Closed Session

Items pulled from the Consent Agenda for discussion:

- 10.a. 2023 Annual Accessibility Status Report
- 10.c. Postponement of Grants and Donations Policy Review
- 10.e. Proclamation Request - 25th Anniversary of Habitat Cornwall and National Housing Day
- 10.f. Letter - MPP Catherine Fife - Bill 21
- 10.h. Resolution - Call for an Amendment to the Legislation Act

**Resolution No. 319-2023**

Moved by Councillor McDonell  
Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

CARRIED

5. APPROVAL OF MINUTES

**Resolution No. 320-2023**

Moved by Councillor Jaworski  
Seconded by Councillor Bougie

BE IT RESOLVED THAT the minutes of the following meetings be adopted as circulated:

- Previous Meeting Minutes - October 16, 2023
- Public Meeting Minutes - October 16, 2023
- Special Meeting Minutes - October 26, 2023

CARRIED

5.1 Previous Meeting Minutes - October 16, 2023

5.2 Public Meeting Minutes - October 16, 2023

5.3 Special Meeting Minutes - October 26, 2023

6. PRESENTATIONS AND DELEGATIONS

6.1 Cornwall Business Enterprise Centre Updates (Shauna Baggs)

6.2 Peanut Line Options Analysis Final Report (WSP)

Mayor McDonald and Councillor McDonell did not participate in this portion of the meeting as they declared a conflict of interest. Deputy Mayor Lang chaired this portion of the meeting.

7. ACTION REQUESTS

7.1 Declaration of Surplus Property – Former Williamstown Fire Station (D. Robertson)

**Resolution No. 321-2023**

Moved by Councillor McDonell  
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 127-2023 be received and that the Council of the Township of South Glengarry declares the former Williamstown Fire Station, located at 19652 John Street, and legally described as Lot 21 on Registered Plan 19, PIN 671210448, as a surplus to the needs of the Township of South Glengarry.

CARRIED

7.2 Tyotown Heights Subdivision – Final Acceptance (S. McDonald)

**Resolution No. 322-2023**

Moved by Councillor McDonell  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 128-2023 be received and that the Council of the Township of South Glengarry direct the General Manager of Infrastructure Services to issue the Final Acceptance of the Works for the Tyotown Heights Subdivision and release the remaining security.

CARRIED

- 7.3 Request for Donation – Legion Poppy Campaign Br. 544 (K. MacDonald)

**Resolution No. 323-2023**

Moved by Deputy Lang  
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 129-2023 be received and that the Township of South Glengarry authorizes a donation of \$200 to the Royal Canadian Legion Branch 544 Poppy Campaign.

CARRIED

8. BY-LAWS

- 8.1 Appoint Chief Administrative Officer (K. Campeau)

**Resolution No. 324-2023**

Moved by Deputy Lang  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 130-2023 be received and that By-law 74-2023, being a by-law to appoint a Chief Administrative Officer for the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open council this 6<sup>th</sup> day of November 2023.

CARRIED

9. ITEMS FOR CONSIDERATION

- 9.1 Township Road Classification (S. McDonald)

- 9.2 2023 Annual Accessibility Status Report (K. Campeau)

- 9.3 Postponement of Grants and Donations Policy Review (K. MacDonald)

- 9.4 Proclamation Request - 25th Anniversary of Habitat Cornwall and National Housing Day

Staff to bring forward a proclamation at the next meeting.

- 9.5 Letter - MPP Catherine Fife - Support for Bill 21

Staff to prepare a letter of support.

- 9.6 Resolution - Call for an Amendment to the Legislation Act (Township of McKellar)

Staff to bring back a support resolution.

10. CONSENT AGENDA

**Resolution No. 325-2023**

Moved by Councillor Jaworski

Seconded by Deputy Lang

BE IT RESOLVED THAT Council accepts the items listed on the Consent Agenda.

CARRIED

10.1 2023 Annual Accessibility Status Report (K. Campeau)

10.2 Third Quarter 2023 Building Permit Activity (C. Raabe)

10.3 Postponement of Grants and Donations Policy Review (K. MacDonald)

10.4 RRCA Board Meeting Summary - October 19, 2023

10.5 Proclamation Request - 25th Anniversary of Habitat Cornwall and National Housing Day

10.6 Letter - MPP Catherine Fife - Support for Bill 21

10.7 Resolution - Cigarette Producer Responsibility (Township of the Archipelago)

10.8 Resolution - Call for an Amendment to the Legislation Act (Township of McKellar)

10.9 Resolution - Water Treatment Training (Town of Rainy River)

11. CLOSED SESSION

12. CONFIRMING BY-LAW

**Resolution No. 326-2023**

Moved by Deputy Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT By-law 75-2023, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 6th day of November 2023.

CARRIED

12.1 Confirming By-law 75-2023

13. ADJOURNMENT

**Resolution No. 327-2023**

Moved by Deputy Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:08 pm.

CARRIED

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Mayor

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Clerk