

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
Council Chambers, Municipal Office
Tuesday, July 2, 2019 7:00 PM**

Page

- 1. CALL TO ORDER**
- 2. O CANADA**
- 3. APPROVAL OF AGENDA**
 - a) Additions, Deletions or Amendments
All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.
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- 7. NEW BUSINESS**
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a)	BE IT RESOLVED THAT Council convene to Closed Session to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001	
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DECLARATION OF PECUNIARY INTEREST

I, _____, declare a
pecuniary interest on Agenda Item(s) for the meeting of
_____:

Signature

PUBLIC MEETING MINUTES

A PUBLIC MEETING OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON JUNE 17, 2019 at 6:00 PM.

PRESENT: Mayor Frank Prevost, Councillor Martin Lang, Councillor Sam McDonell

STAFF PRESENT: Clerk Kelli Campeau, GM Community Services
Joanne Haley

MEMBERS OF THE PUBLIC PRESENT: Sheri Couchman, Michael Laframboise, Valerie McRae, Marie Nezan, Silvana Ehrenfeld, John Tilton, Nelly Guettinger, Rae Sarrasin, Andrew Sarrasin, Chris Clark, Naoufel Echaoui

OPEN PUBLIC MEETING

The meeting was opened at 6:00 pm.

Ms. Haley provided an overview of the public meeting process and advised that any person may attend and make verbal or written submissions by 12:00 pm on Friday, April 5, 2019.

1. PRESENTATIONS AND DELEGATIONS

a) Proposed Ger Mor Investments Ltd. Zoning Amendment

Ms. Haley advised that the purpose of this zoning amendment is to rezone the subject property, Part of Lot 8, Concession 1 in the former Township of Lancaster, now in the Township of Glengarry, County of Glengarry (also known as 21895 Old Highway 2) from Rural (RU) & Flood Plain-Holding (FP-H) to Rural Exception Thirteen (RU-13) & Flood Plain (FP) to permit a Warehouse/Distribution Centre to accommodate food products .

Ms. Haley advised that no written comments have been received to date.

Chris Clarke, Planner for the Applicant, spoke to the application. Mr. Clarke advised there is work to be done through the RRCA and DFO regarding a creek on the property. He further stated that the site layout has not yet been developed. He stated that the proposed use of the building will create traffic of approximately 15 trucks per day.

Valerie McRae (21890 Old Highway 2) requested clarification regarding the types of trucks. She further stated that she bought into a rural community and feels that permitting this application will take that away, decreasing the value of her home. Ms. McRae further urged Council to consider how this affects the homeowners who have invested in the community.

John Tilton (6256 Spruce Street) stated that the homeowners are overestimating the impact this will have on their properties. He stated that the homes are already adjacent to a commercial property.

Naoufel Echaouni (6231 Purcell Road) stated that he is a general contractor, he believes the value of the houses will go up. He stated that he does not see any issue with the trucks as they are inspected and do not generate a lot of noise.

Sheri Couchman (6206 151st Ave.) expressed safety concerns regarding the increased traffic, particularly for children waiting for buses. She also expressed concern for the noise pollution and environment. She submitted a letter and petition outlining these concerns to Ms. Haley.

Michael Laframboise (21894 Old Highway 2) inquired how the applicant can say where the building will be if they haven't created a site plan? Ms. Haley clarified that the reason for the proposed amendment is to see if a new use can be established. Prior to building permit being issued it is subject to site plan control.

Nelly Guettinger (21912 Old Highway 2) expressed concern for the increased traffic and noise. She stated that she believes it will decrease the value of her home.

Michael Laframboise expressed concern that the area will become an industrial area and that he would not have bought in this area if he knew that were the case. Ms. Haley responded that the Ontario Planning Act gives opportunity to any owner of land to apply for zoning. Everyone has the right to go through the process.

John Tilton expressed what he believes are positives to developing the site, stating that the building will generate no waste or air pollution. He stated that the proposed building will be worth \$12-15 million. He stated that the property is too small to farm economically and that it will be beneficial as it will create employment.

Councillor McDonell inquired as to how much of the road is zoned agricultural. Ms. Haley replied that there is no agricultural zoning south of the Highway 401.

Michael Laframboise inquired who determines the location of the entrance. Ms. Haley advised that the County Engineer determines the safest place for entrance.

Ms. Haley stated that the commenting period will end on July 2, 2019.

2. ADJOURNMENT

The meeting was adjourned at 6:38 PM.

Mayor

Clerk

MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON JUNE 17, 2019.

PRESENT: Mayor Frank Prevost, Deputy-Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: Clerk Kelli Campeau, GM Infrastructure Services Ewen MacDonald, GM Corporate Services Lachlan McDonald, GM Community Services Joanne Haley, Fire Chief Dave Robertson and Economic Development & Tourism Coordinator Shauna Baggs.

1. CALL TO ORDER

Resolution No. 225-2019

Moved by Councillor Jaworski
Seconded by Councillor Lang

BE IT RESOLVED THAT the June 17, 2019 Council Meeting of the Township of South Glengarry now be opened at 7:00 pm.
CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Resolution No. 226-2019

Moved by Deputy Warden
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

-Items moved from Information Only to Other Business:

- 7.d.i. – SDG Warden Golf Tournament
- 7.d.iii. – Information – Cornwall Electric Rates
- 7.d.v. – Resolution – Cuts to Library Services
- 7.d.vi. – Resolutions – Bill 108

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

- a) I, Lyle Warden, declare a pecuniary interest on Agenda Item(s) for the meeting of June 17, 2019: Closed Session Item 9.f. as I am related to the individuals. I will leave the meeting for that discussion.

5. APPROVAL OF MINUTES

- a) Previous Meeting Minutes June 3, 2019

Resolution No. 227-2019

Moved by Councillor Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry held on June 3, 2019 be adopted as circulated.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

7. NEW BUSINESS

a) Staff Reports

i) Asset Management Plan Policy

Resolution No. 228-2019

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 75-2019 be received and that By-law 40-2019, being a by-law to adopt a Strategic Asset Management Policy be read a first, second and third time, passed, signed and sealed in Open Council this 17th day of June 2019.

CARRIED

ii) Roads Capital Projects Update

Resolution No. 229-2019

Moved by Councillor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 76-2019 be received and that the Council of the Township of South Glengarry approve the revised Roads Capital Projects as presented.

CARRIED

iii) Cornwall Golf & Country Club Request

Resolution No. 230-2019

Moved by Deputy Warden

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 77-2019 be received and that the Council of the Township of South Glengarry denies the partnership request of the Cornwall Golf & Country Club.

CARRIED

b) Other Business

i) Water Rate Discussions Review

-L. McDonald to bring back at a later date with more detail (Fall 2019)

ii) Discussion Garbage Bag Limits L. Warden

-To be discussed in more detail at Strategic Planning.

iii) SDG Warden Golf Tournament

Resolution No. 231-2019

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry authorizes \$920 from the Council Grants and Donations discretion fund for the SDG Warden Golf tournament.

CARRIED

iv) Information – Cornwall Electric Rates

-No follow up required – clarification only.

v) Resolutions – Cuts to Library Services

-Resolution to come forward at July 2, 2019 Council Meeting.

vi) Resolutions – Bill 108

-J. Haley to provide more information at a later date (add to Unfinished Business).

Resolution No. 232-2019

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry accepts the items presented on the Agenda as Committee Reports and For Information Only.

CARRIED

- c) Committee Reports
- d) For Information Only
 - i) Letter - Green Valley 140
 - ii) Ministry of Infrastructure - Asset Management Plans

8. UNFINISHED BUSINESS

- a) June 17, 2019 Unfinished Business Listing
 - Items to add:
 - Bill 108

9. CLOSED SESSION

Resolution No. 233-2019

Moved by Councillor Lang
Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 8:06 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

- (c) a proposed or pending acquisition or disposition of land
 - Proposed Lease Agreement
- (f) advice that is subject to solicitor-client privilege
 - Legal Opinion

CARRIED

Deputy Mayor Warden left Council Chambers at 8:57 pm and was not present for the Legal Opinion discussion, as he declared a pecuniary interest on that item. He did not return for the remainder of the meeting.

Resolution No. 234-2019

Moved by Councillor Jaworski
Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry now rise and reconvene at 9:31 pm without reporting.

CARRIED

Resolution No. 235-2019

Moved by Councillor McDonell
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 78-2019 be received and that the Council of the Township of South Glengarry direct Administration to take no further action and advise the business owner that Council does not wish to enter into a lease agreement.

CARRIED

10. CONFIRMING BY-LAW

Resolution No. 236-2019

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT By-law 39-2019 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, passed, signed and sealed in Open Council.
CARRIED

11.ADJOURNMENT

Resolution No. 237-2019

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:32 pm.
CARRIED

Mayor

Clerk

MINUTES

THE SPECIAL MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD AT THE MCINTOSH INN, MORRISBURG ON JUNE 22, 2019.

PRESENT: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, Councillor Sam McDonell.

STAFF PRESENT: Clerk Kelli Campeau, GM Corporate Services Lachlan McDonald, GM Infrastructure Services Ewen MacDonald, GM Community Services Joanne Haley and Fire Chief Dave Robertson.

1. CALL TO ORDER

Resolution No. 238-2019

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Special Meeting of the Township of South Glengarry now be opened at 8:36 am.

CARRIED

2. APPROVAL OF AGENDA

Resolution No. 239-2019

Moved by Councillor Lang

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST - None

4. NEW BUSINESS

(a) Opening Remarks – Mayor Prevost

(b) Strategic Planning Session

Staff and Council discussed the current status, future vision and challenges for each of the following departments:

(i) Corporate Services

(ii) Infrastructure Services

RECESS at 1:00 pm.

The meeting resumed at 2:00 pm

(iii) Community Services

Shauna Baggs, Economic Development & Tourism Coordinator, joined the meeting at 2:00 pm and participated in the Community Services presentation.

Resolution No. 239-2019

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South
Glengarry direct Administration to apply to the Canadian
Experiences Fund to create a tourist investment attraction.
CARRIED

Ms. Baggs left the meeting at 4:30 pm.

(iv) Fire Services

5. ADJOURNMENT

Resolution No. 107-2019

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry
adjourn to the call of the chair at 6:15 pm.
CARRIED

Mayor

Clerk

MINUTES

THE SPECIAL MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD AT THE MCINTOSH INN, MORRISBURG ON JUNE 23, 2019.

PRESENT: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, Councillor Sam McDonell.

STAFF PRESENT: Clerk Kelli Campeau, GM Corporate Services Lachlan McDonald, GM Infrastructure Services Ewen MacDonald, GM Community Services Joanne Haley and Fire Chief Dave Robertson.

1. CALL TO ORDER

Resolution No. 242-2019

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Special Meeting of the Township of South Glengarry now be opened at 8:40 am.

CARRIED

2. APPROVAL OF AGENDA

Resolution No. 243-2019

Moved by Councillor Jaworski

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST - None

4. NEW BUSINESS

(a) Strategic Planning Session

(i) Corporate Resources & Gaps Analysis

(ii) Role of the CAO

(iii) Wrap up and review of previous Strategic Plan

5. ADJOURNMENT

Resolution No. 244-2019

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 11:56 am.

CARRIED

Mayor

Clerk



STAFF REPORT

S.R. No. 79-2019

PREPARED BY: Kelli Campeau, Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: July 2, 2019

SUBJECT: Glengarry County Archives Collaboration Agreement

BACKGROUND:

1. At the June 3, 2019 Council Meeting, Council passed by-law 72-2019, being a by-law to purchase 28 Kenyon Street East in partnership with the Township of North Glengarry as a new, permanent home for the Glengarry County Archives.
2. On June 11, 2019 the Township of North Glengarry applied for an Ontario Trillium Foundation (OTF) Grant, with the Township of South Glengarry and Glengarry County Archives named as collaborators on the project.
3. The purpose of the OTF Grant application is to secure funds for the Glengarry County Archives project towards various construction costs such as railings, ramp and renovations of bathrooms.

ANALYSIS:

4. In order for the OTF application to be considered complete, a collaboration agreement between all parties (South Glengarry, North Glengarry and Glengarry County Archives) is required.
5. This agreement has been reviewed by all parties and includes the responsibilities and commitments of each party for the project (ie. financial, personnel, reporting, etc.)

IMPACT ON 2019 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization.



RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 79-2019 be received and that By-law 41-2019, being a by-law to enter into a Collaboration Agreement with the Corporation of the Township of North Glengarry and the Glengarry County Archives be read a first, second and third time, passed, signed and sealed in Open Council this 2nd day of July, 2019.

A handwritten signature in black ink, reading "Kelli Campeau", is written over a horizontal line.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK

SG-I-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 41-2019
FOR THE YEAR 2019**

***BEING A BY-LAW TO ENTER INTO A COLLABORATION AGREEMENT
WITH THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
AND THE GLENGARRY COUNTY ARCHIVES.***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS the Council of the Township of South Glengarry is desirous of entering into an Agreement with the Corporation of the Township of North Glengarry and the Glengarry County Archives.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Mayor and Clerk are hereby authorized the sign the agreement attached hereto as Schedule A and is declared to form part of this by-law.
2. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 2ND DAY OF JULY, 2019***

MAYOR: **CLERK:**

THIS AGREEMENT made in duplicate this 27 day of May, 2019.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

(Hereafter called "NORTH GLENGARRY");

AND:

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

(Hereafter called "SOUTH GLENGARRY");

AND:

THE GLENGARRY COUNTY ARCHIVES

(Hereafter called "THE ARCHIVES");

WHEREAS North Glengarry and South Glengarry value the historical significance of the Glengarry Archives and as such, deem it important to solidify this relationship with a collaborative partnership agreement;

AND WHEREAS North Glengarry owns and has responsibility for Fifty (50%) per cent of the Glengarry County Archives and South Glengarry owns and has responsibility for Fifty (50%) of the Glengarry County Archives;

AND WHEREAS the Glengarry County Archives operates under a Board of Directors made up of representatives of both North Glengarry and South Glengarry;

NOW THIS AGREEMENT WITNESSETH that in consideration of the promises and of the mutual covenants and agreements and payments hereinafter provided to be made, the parties hereto respectively covenant and agree with each other as follows:

1.0 General Provisions

- a) This Agreement shall be effective upon execution and shall continue until December 31, 2020 unless terminated by mutual consent of all parties.
- b) This Agreement sets forth and constitutes this entire agreement and understanding of the parties with respect to the subject matter hereof. This agreement supersedes any and all prior agreements, correspondence, undertakings, promises, arrangements, communications, representations and warranties, whether oral or written, of any party to this agreement.
- c) Neither party shall have the right to assign or subcontract any part of its obligations under this agreement.

[2]

- d) If any provision of this Agreement shall be declared by any court of competent jurisdiction to be illegal, void or unenforceable, the other provisions shall not be affected but shall remain in full force and effect.
- e) This agreement may be amended or modified only by a writing executed by all parties.
- f) This agreement shall be binding and inure to the benefit of the parties hereto and their respective heirs, legal, or personal representatives, successors, and assigns.

2.0 Purpose

North Glengarry, South Glengarry and the Glengarry County Archives have agreed to work together on the Glengarry County Archives Building Project. This agreement describes their understandings and commitments to this collaborative effort.

3.0 Scope

North Glengarry, South Glengarry and The Glengarry County Archives have agreed to work together to restore a recently purchased building to its original exterior and provide additional accessible space for program expansion and accommodation of Glengarry history. This agreement will guide the collaboration for the period beginning May 27, 2019 and ending December 2020. The scope and duration of this agreement may be amended and/or extended through the joint agreement of North Glengarry, South Glengarry and The Glengarry County Archives to amendments to this agreement.

4.0 Key Stakeholders

The Glengarry County Archives Building Project will involve the collaboration of many key stakeholders. Support will be given from many representatives from each group. Specifically, the following committees have been created:

- a) Finance Committee – Glengarry County Archives Secretary/Treasurer, North Glengarry Treasurer, South Glengarry Treasurer
- b) Fundraising Committee – Glengarry County Archives President, Glengarry County Archives Secretary/Treasurer, Three Glengarry County Archives Directors
- c) Renovation Committee – Glengarry County Archives President, Glengarry County Archives Vice President, One Glengarry County Archives Director
- d) Projects, Media and Promotion Committee – One Glengarry County Archives Director

5.0 Resource Commitment to the Project and Collaboration

Each participating organization has agreed to commit resources to the collaboration. Specifically, each organization agrees to provide the resources described below:

- North Glengarry will provide support to the Glengarry County Archives with outside maintenance such as grass cutting and snow removal, building operating maintenance and general office equipment and resources usage at the Township Office. North Glengarry will also be accounting for the renovations to the bathrooms and ramp, associated with the OTF grant.
- South Glengarry will assist the Glengarry County Archives in the financial management the revenues and expenditures for the project, less the cost associated with the Ontario Trillium Fund Grant which will be through North Glengarry. South Glengarry will assist the Glengarry

[3]

County Archives with the issuance of charitable tax receipts and associated reporting, HST recording and returns, general ledger entries, and regular reporting to the Glengarry County Archives Board of Directors and Township Council's of both partner municipalities.

- The Glengarry County Archives will provide project management resources and manage all contractors associated with the project. The Glengarry County Archives will also deposit all donations in the Archives bank account and write all cheques, with back-up for both provided to South Glengarry for recording.

6.0 Financial Management and Reporting

The total project cost is \$462,400. North Glengarry and South Glengarry have each committed and paid \$70,000 toward the purchase of the building. The Glengarry County Archives shall bear financial responsibility for the remaining project cost of \$322,400 through community fundraising and grant applications.

North Glengarry will be responsible for the financial management the \$32,400 OTF grant for renovations to the accessible bathroom and ramp. The remaining \$290,000 of the renovations budget, both revenues and expenditures, will be financially managed by South Glengarry on behalf of the Glengarry County Archives.

Signed and sealed by the Mayor and Clerk of the parties hereto.

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Mayor

Clerk

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

Mayor

Clerk

[4]

THE GLENGARRY COUNTY ARCHIVES

President

Secretary/ Treasurer



STAFF REPORT

S.R. No. 80-2019

PREPARED BY: Ewen MacDonald, GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: July 2, 2019

SUBJECT: Glen Walter Master Servicing Plan EA

BACKGROUND:

1. WSP Submitted their Draft Glen Walter Master Servicing Plan Report as “Final” subsequent to the November 5, 2018 Council meeting and a review of the Scope of Work described in the Request for Proposal.
2. WSP has acknowledged that the Township might be interested in exploring servicing options for existing or new development. The Final Report would be used as the basis for further study of servicing options.
3. Administration recommended that the Final Report be peer reviewed by EVB Engineering.
4. EVB submitted a proposal to review the WSP Report, which included the following for Phase 1:

Phase 1 of the assignment will be a background review and data gathering exercise, as further detailed as follows:

- Gather all data, technical memoranda, drawings and reports previously prepared by WSP;
- Review data and reports;
- Analyze evaluation of alternatives completed by WSP and the preferred solution;
- Meet with Township staff and/or Council to discuss the report, preferred solution, EVB’s comments, and additional alternatives that should be evaluated to satisfy the Township’s goals and the project intent;
- Develop technical memorandum detailing EVB’s recommendations to advance the project file and to complete the Master Plan. Present recommendations to Staff and/or Council if needed.



5. Phase 1 was completed and presented to Council at the April 15th Council meeting.
6. Phase 2 of the assignment will be to implement the accepted recommendations from the first phase of the assignment and complete the Master Plan Update prior to the specified completion date for the funding program.
7. EVB has provided a proposal to complete the EA for a fee of \$49,880. A copy of their proposal showing the scope of work is attached.

ANALYSIS:

8. The Township did not support the findings of WSP and it would therefore be recommended that EVB complete Phase 2 as per their proposal to ensure that the recommended action is supported by Council and the public.
9. The deadline to complete the Glen Walter Master Servicing Plan Environmental Assessment is March 2020. EVB has assured the Township that they can meet this deadline.
10. There is currently a lack capacity for waste water connections in Glen Walter and the EA must be completed to proceed with any work related to addressing this issue.

IMPACT ON 2019 BUDGET:

11. There is no budget in 2019 for the Glen Walter Master Servicing Plan. The budget will be reviewed in the fall to determine if the cost could be re-allocated from another budget item if a surplus exists.
12. If there are no opportunities to re-allocate budget funding, this project would be a deficit that would require a draw from our reserves.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 1: Enhance economic growth and prosperity

Goal 2: Invest in infrastructure and its sustainability

Goal 3: Strengthen the effectiveness and efficiency of our organization

Goal 4: Improve quality of life in our community



RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 80-2019 be received and that the Council of the Township of South Glengarry accept the Proposal from EVB Engineering to complete the Glen Walter Servicing Master Plan for a fee of \$49,880.00.

A handwritten signature in black ink, reading 'Kelli Campeau', written over a horizontal line.

**Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK**



Township of South Glengarry
6 Oak St., Box 220
Lancaster, ON K0C 1N0

June 11th, 2019

By email: ewen@southglengarry.com

Attn: Ewen MacDonald, C.R.S.S
General Manager Infrastructure Services

Re: Glen Walter Area Water & Wastewater Servicing Master Plan
Addendum to WSP Report

Dear Ewen,

Further to the completion of the background review and data gathering exercise described as Phase 1 in our previous proposal dated February 8th, 2019, we are pleased to provide herewith our proposal for Phase 2 of the assignment. In this phase of the assignment, we will be implementing the recommendations of our background review, as discussed in the presentation we made to council.

Given the history of the project we recommend that the Township form a project steering committee, including representation from Council and senior staff, to attend the design meetings and to participate in the project as further described below. The project steering committee would be involved in key discussions and decision-making milestones during the project. It has been our experience that a project steering committee results in better transparency and "buy-in" of the project.

Therefore, based on the findings from the background analysis and our understanding of the project, our scope of work for this phase of the project can be further described as follows:

- Attend a kick-off meeting with the project steering committee to discuss the study area, Township objectives, growth scenarios, etc.;
- Meet with the Township Planning Department and Senior Administration to further discuss potential growth rates in the various developments within the study area;
- Develop and prepare capital cost estimates for the following options:
 - Retain Water and Wastewater Treatment services with the Township;
 - Retain one of the above services with the Township and transfer the other to the City;
 - Transfer both services to the City of Cornwall;
- Attend meetings with the City and Township staff to discuss the feasibility of obtaining water and/or wastewater servicing from Cornwall. Discuss expected connection costs and rates;
- Meet with Township staff and/or Council to discuss the evaluation of the alternative servicing options;
- Provide public consultation, in accordance with the Municipal Class Environmental Assessment process, which includes hosting 1 public information center;
- Prepare a final report documenting study findings, evaluation of alternatives and recommended solution.

Please note that in an effort to avoid repetition of work, it is our intention to use all relevant information in the WSP report (excluding gap analysis and description/evaluation of the alternatives). Their report would be an appendix to our final document.



Also please note that we have assumed that we will be provided with functioning digital versions of the water and wastewater models developed by WSP, as these models are required to complete the analysis of the alternatives.


We proposed to complete the assignment on an hourly to upset limit basis with a recommended budget of \$49,880 including disbursements and excluding taxes. We have attached Table 1 (Work Plan) which contains the tasks and level of effort for each task to complete this assignment. Billing will be monthly and based on actual time and expenses incurred to this upset limit.

Thank you for the opportunity to provide you with this fee proposal and we look forward to the possibility of working with you on this assignment.

Sincerely,
EVB Engineering

A handwritten signature in blue ink, reading "Josh Eamon", is written over the printed name.

Josh Eamon, P. Eng.
President

 Glen Water Area Water and Wastewater Master Plan Update Township of South Glengarry		MARCO VINCELLI, P. Eng. Project Manager	JOSH EAMON, P.Eng. QA/QC	FRANCOIS LAFLEUR, P.Eng. Linear Infrastructure Engineer	KEN WHITE Sr. REVIT/CAD Technician Civil and Process	ADMIN SUPPORT	TOTAL HOURS	Total Task Fees	Expenses	TOTAL TASK COSTS
TASK 1 - PREPARE DESCRIPTION OF ALTERNATIVE SERVICING SOLUTIONS AND EVALUATION										
1.1	Project Kick-off Meeting with Project Steering Committee (define study area and Township's objectives)	4	3				7	\$ 1,365	\$ 68	\$ 1,433
1.1	Meeting with Planning Department and Senior Administration to discuss potential growth rates	3	2				5	\$ 975	\$ 49	\$ 1,024
1.2	Develop servicing options for water and wastewater including construction cost estimates	24	8	48	24		104	\$ 15,000	\$ 750	\$ 15,750
1.3	Meet with Steering Committee to review request to the City of Cornwall	4	3				7	\$ 1,365	\$ 68	\$ 1,433
1.4	Prepare correspondence to City of Cornwall and attend a meeting with City representatives	24	16			3	43	\$ 7,995	\$ 400	\$ 8,395
1.5	Prepare technical memo detailing alternative solutions explored and their evaluation	16	2	12	6	3	39	\$ 5,895	\$ 295	\$ 6,190
1.6	Meet with Steering Committee to review the evaluation of alternatives	4	3			3	10	\$ 1,560	\$ 78	\$ 1,638
		79	37	60	30	9	215			
		\$15,405	\$7,215	\$7,800	\$3,150	\$585		\$ 34,155	\$ 1,708	\$ 35,863
TASK 2 - MASTER SERVICING PLAN PUBLIC CONSULTATION										
2.1	Issue Notice of Study Commencement	1				2	3	\$ 325	\$ 16	\$ 341
2.2	Present findings to Township Council	6	4				10	\$ 1,950	\$ 98	\$ 2,048
2.3	Prepare Public Information Center boards and materials	8	2			3	13	\$ 2,145	\$ 107	\$ 2,252
2.4	Prepare an Addendum to the WSP Master Servicing Plan	16	4	16	12	3	51	\$ 7,435	\$ 372	\$ 7,807
2.5	Attend and document the Public Information Centre	6					6	\$ 1,170	\$ 59	\$ 1,229
2.6	Issue Notice of Study Completion	1				2	3	\$ 325	\$ 16	\$ 341
		38	10	16	12	10	86			
		\$7,410	\$1,950	\$2,080	\$1,260	\$650		\$ 13,350	\$ 668	\$ 14,018
TOTAL PROJECT HOURS		117	47	76	42	19	301			
TOTAL PROJECT FEES (EXCLUDING HST)		\$22,815	\$9,165	\$9,880	\$4,410	\$1,235		\$ 47,505	\$ 2,375	\$ 49,880



STAFF REPORT

S.R. No. 81-2019

PREPARED BY: Ewen MacDonald, GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: July 2, 2019

SUBJECT: Andrea Ave. Median

BACKGROUND:

1. A concrete median was installed on Andrea Ave., just west of SDG 2, in the Fall of 2018.
2. The purpose of the median was to be a deterrent for transport trucks that have been entering Andrea Ave. and parking on Cannon St. to attend the Tim Horton's.
3. The section of Andrea Ave. from SDG 2 to Cannon St. is designed to accommodate the passage of trucks, as the abutting properties are zoned Highway Commercial and General Commercial.
4. Concerns with the safety of the residents getting their mail at the Community Mail Box site on the north side of Andrea have been received.
5. There was recently a post on the Facebook page, "I love South Lancaster, Ontario, Canada" which encouraged residents to provide comments/input on this topic by e-mail to the GM of Infrastructure Services.
6. Five e-mails were received as a result of the Facebook post, with 3 of them in favour of the median, 1 concerned with the safety at the Community Mailboxes and 1 in favour of removing the median.

ANALYSIS:

7. The concerns with transports parking on Cannon St. have been an ongoing issue for a few years and HTA 170 signs were posted as a result.
8. Although the roads were designed for the passage of commercial vehicles, they were not designed for the parking of commercial vehicles.



9. The shoulders of the road were not designed to accommodate the parking of transports and this activity has resulted in a higher and more frequent demand for shoulder maintenance at this location.
10. The Tim Horton's does not have parking for transports, similar to other Tim Horton's locations in hamlets and villages. The 401 ON routes and the Flying J in Lancaster were designed to accommodate transport trucks.
11. Administration has met with Canada Post, who have agreed to relocate the Community Mailboxes to the west to mitigate the safety concern. There are plans to update the Community Mailboxes and to assign civic numbers to the post boxes. The current schedule for this work is 2020; however, given the concerns they will consider advancing this schedule to have the work done in 2019.
12. There is an opportunity to enhance and beautify the median with a flower box and subdivision sign that would provide a better visual deterrent for transports as they currently drive over the sign and median from time to time.

IMPACT ON 2019 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 81-2019 be received and that Council direct Administration to enhance and beautify the median on Andrea Ave. and that Canada Post be advised to relocate the Community Mailboxes to the north side of Andrea Ave. south of the intersection of Cannon Drive.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK



STAFF REPORT

S.R. No. 82-2019

PREPARED BY: Ewen MacDonald, GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: July 2, 2019

SUBJECT: Household Waste Collection Tender

BACKGROUND:

1. Tenders were called for Waste Collection, Haulage and Disposal with a closing date of May 9, 2019.
2. The scope of work for the tender was as follows:

The work to be performed by the Contractor under this Contract consists of once per week collection and transportation to the landfill sites of waste set out for collection in accordance with the Contract, within the boundaries of the Township of South Glengarry.

It also includes a separate pricing for weekly collection on Hamilton Island.

The Contractor is required to provide, at its own expense, all labour, vehicles, tools, equipment, articles, and things necessary for the due execution of the work set out or referred to in the Contract.

3. The Term of the Contract was for four (4) years commencing on June 1, 2019 and ending on May 31, 2023.
4. Two Tender submissions were received as follows:

Company		
E360 Environmental	Township	\$467,000
	Hamilton's Island	\$4,000
HGC Management	Township	\$468,000
	Hamilton's Island	\$5,844
Previous Contract	Township	\$446,796
	Hamilton's Island	\$5,200



3. Staff Report 66-2019 to award the Household Waste Collection Tender was defeated at the May 21st Council Meeting.
4. Council directed Administration to follow up with the Contractors on the impact of a lower bag limit and inquire about other potential changes to the tender or the level of service that would be either cost effective or improve efficiencies.
5. Subsequent to the defeat of the recommendation, the current service provider agreed to extend their contract at their current price for up to for a minimum of 6 months and would also be open to an extension to November 2021 when the Recycling Collection Contract is done.

ANALYSIS:

6. Administration has met with the Contractors and they both advised that there would not be savings if the Township had a lower bag limit. They have reported that there are not often more than 2 bags placed out for collection currently and that they would not see any reduction in the time required for the collection.
7. In the past it was recommended that household waste collection and recycling collection tenders be harmonized. In discussion with the contractors there would be no benefit or cost savings to have both garbage and recycling picked up by the same trucks as they need to bring the waste/recycling to separate locations for processing/landfill.
8. Administration is recommending that the offer to extend the contract should not be considered beyond the 6 months minimum as this would not be compliant with our Procurement Policy By-law 33-18 which states in the objectives:

Section 2.1.3

to ensure purchases are made using a competitive process that is open, transparent and fair to all suppliers.

9. Section 4.1.1 of the Tender document reserves the right of the Township to reject any or all submissions. The Township can certainly reject the submissions but there should be justification and reason to do so. An example where this right would be reasonable would be if all submissions were above the budget.
10. Accepting the offer to extend the contract with the current service provider and rejecting the submissions from the Tender process could undermine the procurement process and could potentially expose the Township to litigation. A



copy of a letter received from the low bidder expressing their concerns is attached.

11. The submissions have been reviewed for completeness and the low bidder has the equipment necessary to provide the service. References from the low bidder have been contacted and no concerns were noted.
12. The cost for Hamilton's Island is charged back to the Mohawk Council of Akwesasne.
13. There is also a provisional item for leaf and yard waste collection that is substantially below the current costs. The contractor with the low bid has advised that they would complete the leaf and yard waste collection with a 2-cell truck and that this allows them to provide this service at a lower cost.

IMPACT ON 2019 BUDGET:

14. The 2019 budget for Waste Collection is \$490,000.
15. The cost for January through June with the current contractor is \$186,165. The cost with the new contractor for June through December is \$272,417. The total cost for the collection is \$458,852. The cost for the Large Item collection is \$31,725 and the cost for the spring leaf and yard waste is \$12,690.
16. The total cost for contract services is \$502,997, which will be \$12,997 over budget for 2019.
17. The monthly cost for the waste collection with the current service provider (HGC Management) is \$37,232.74 plus \$24,000.00 for leaf and yard waste. **The total yearly cost would be \$470,792.29.**
18. The monthly cost from the low bidder is \$38,916.66 plus \$1872.00 for leaf and yard waste. **The total yearly cost would be \$468,872.**

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 82-2019 be received and that Tender 04-2019 for the Collection, Haulage, and Disposal of Household Waste be awarded to E360 Environmental as per their submission of \$467,000 per year commencing on December



1, 2019 and ending on May 3, 2023 and furthermore, that the Mayor and Clerk be authorized to sign all relevant documents

A handwritten signature in black ink that reads 'Kelli Campeau'. The signature is written in a cursive style and is positioned above a horizontal line.

**Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK**



LAFLAMME LEGAL

Reply to: Peter F. Laflamme
Telephone: (416) 918-9765
Email: peter@laflammelegal.com

VIA EMAIL

May 24, 2019

Mr. Ewen MacDonald, General Manager Infrastructure Services
The Corporation of the Township of South Glengarry
6 Oak Street
Lancaster, ON
K0C 1N0

Dear Sir:

Re: The Corporation of the Township of South Glengarry (the “Township”) Tender 04-2019 – Waste Collection, Haulage and Disposal (the “Tender”)

We are counsel to Environmental 360 Solutions Ltd. (“E360”), the proponent who submitted a proposal dated May 8, 2019 (the “**Proposal**”) in respect of the Tender. The Proposal was superior to that of the incumbent contractor and such was noted in Staff Report S.R. No. 66-2019 (the “**Staff Report**”) wherein you recommended that the Tender be awarded to E360 for a four-year term commencing June 1, 2019 and ending May 31, 2023. Based on your recommendation, Township Clerk Ms. Kelli Campeau recommended the Proposal to the Council for the meeting of the Council this past Tuesday, May 21, 2019. Notwithstanding the foregoing recommendations based on the strength of the Proposal by E360, my client was advised by you at noon today that the Council inexplicably defeated the motion to award the Tender and instead elected to extend services with the current contractor for “a minimum of 6 months” and will then issue a tender for the collection of household waste.

With respect, this is an unacceptable development. On the basis of your discussions with Mr. Danny Ardellini of E360 (confirmed in the Staff Report), E360 had immediately contracted for two (2) 2019 Freightliner Labrie side loaders at a combined cost of \$760,000. Unlike the vehicles used by HGC, the incumbent service provider, these vehicles employ the latest technologies, are far more fuel efficient, and provide for a generally far more quiet operation by comparison to the older garbage trucks used by the incumbent. While the Corporation may suggest that E360 should not have taken steps to procure such vehicles prior to officially being awarded the contract at the Council level, we reiterate that the contract was to commence in an unusually abridged timeframe and so E360 reacted appropriately upon hearing from you that the Proposal was the superior option to the Township. My client went to great lengths to produce an attractive Proposal and to acquire the best equipment to fulfill the demands of the Tender and had also taken very recent steps to hire qualified personnel.

7 St. Thomas Street, Suite 402, Toronto, ON M5S 2B7

Corporation of the Township of South Glengarry

May 24, 2019

Page 2

Section 17.5 of By-Law 33-18 of the Township (the “**Procurement By-Law**”) provides that:

“Unless the Township determines that it is not in the public interest to award a contract, the Township must award the contract to the supplier that the Township had determined to be capable of fulfilling the terms of the contract and that, based solely on the evaluation criteria specified in the tender notices and tender documentation has submitted:

a. the most advantageous tender, or

b. if the price is the sole criterion, the lowest price.”

As you well know, the supplier that the Township had determined to be so capable was E360. Its proposal was the most advantageous tender and also maintained the lowest price. E360 is a very highly-regarded enterprise that offers the highest level of service at competitive prices with deployment of state-of-the-art equipment, technology and skilled personnel. Contracting with E360 is a win for the Township.

We note that the Procurement By-Law further provides that “The Township must receive, open, and treat all tenders *under procedures that guarantee the fairness and impartiality of the procurement process, and the confidentiality of tenders.*” Given that the Staff Report is available online, it is unclear how the confidentiality of the tenders was maintained in the circumstance. In addition, we understand that a representative of the incumbent service provider was in attendance at the Council meeting and is therefore fully apprised of the pricing advanced in good faith by E360 to the Township in respect of the Tender – as well as the equipment to be used by E360. Further, we fully expect that the incumbent service provider will be disqualified from submitting any further proposals for service to the Township in accordance with the usual tendering rules which require that each Respondent declare as follows:

“This Tender is made without any [...] comparison of figures [...] or knowledge of any other corporation, firm or person making a Tender for the same work and is in all respects fair and without collusion or fraud.”

Given that the pricing advanced by E360 in its Proposal is widely available online, the sudden extension to HGC’s services for 6 months puts HGC at an undisputable and unfair advantage in any tender process 6 months from now. For this and the aforementioned reasons set out above, we respectfully request that the Council award the contract in respect of the Tender to E360 so that operations can commence on June 1, 2019 as promised.

We look forward to your prompt response.

Yours very truly,

Peter F. Laflamme



STAFF REPORT

S.R. No. 83-2019

PREPARED BY: Ewen MacDonald, GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: July 2, 2019

SUBJECT: Tender 07-2019 North Lancaster Public Works Facility Roof

BACKGROUND:

1. A Tender for the replacement of the flat roof at the North Lancaster Public Works Facility was issued on April 30, 2019.
2. The Tender closed on May 9th and six (6) submissions were received.
3. All of the submissions were above the budget for the project.
4. The consultant revised the scope of work and the 2 low bidders were asked to resubmit their price for the project.
5. The prices submitted for the revised scope were as follows.

Company	North Lancaster Roof
John Gordon Construction	\$109,548 + HST
Simluc	\$123,900 + HST

ANALYSIS:

6. The consultant has reviewed the submissions and recommends awarding to the low bidder.
7. Administration requested an overview of the changes to the project from the consultant that completed the design, to ensure that the quality and expected life cycle of the roof was not compromised to fit the project to the budget.
8. The response from the consultant was as follows:



Changed from 3" down to 2" of Polyisocyanurate Insulation. This change was made as this internal space isn't used all year round, therefore the R Value wasn't the main factor in the decision-making process.

Changed from 1/4" sopraboard to 1/2" fibreboard. This change was made for a cost savings measure. It will not affect the longevity of the roof. We prefer to use the Sopraboard as it is installed as a recovery board and another layer of waterproofing. The fibreboard simply acts as a recovery board but does not provide a waterproofing element.

Changed from a rubberized flood coat to asphalt flood coat. This change was made to lower the overall cost. We find the rubberized asphalt tends to have a longer life expectancy compared to the typical asphalt. Recently, the refining process of oil has become much better in the last twenty years which, in turn, has lowered the quality of typical asphalt which is used for roads and roofs.

Leave door and detail as is on the lower roof section. The removal of the door on the lower roof level was included during the site meeting (never included into the original budget). After calling a few of the contractors, this change added up to \$5,000 to the overall bid. This was removed to lower the overall cost.

Changed the insulation sloped package. Originally, we had a fully tapered system where the insulation is sloped towards each drain. To provide an extra cost savings, we removed the fully sloped insulation and added crickets and saddles which will help promote positive drainage.

Overall, both bids are providing the same warranty, 15 years. The big changes are to the sloped insulation, thickness of insulation and removing the door from the Scope of Work. Both roofs should have a life expectancy of over 20-25 years, the fully sloped roof (first one spec'd), will have a better chance at reaching 30 years if well maintained.

IMPACT ON 2019 BUDGET:

9. There is \$130,000 allocated in the 2019 budget for the replacement of the North Lancaster Public Works Facility roof.
10. The bid from John Gordon Construction is \$20,000 less than the budget for the project.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 2: Invest in infrastructure and its sustainability.



RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 83-2019 be received and that the Council of the Township of South Glengarry Award Tender 07-2019 for the replacement of the roof at the North Lancaster Public Works Facility to John Gordon Construction as per their submission of \$109,548.00 Plus HST and furthermore, that the Mayor and Clerk be authorized to sign any relevant documents.

A handwritten signature in black ink, reading 'Kelli Campeau', written over a horizontal line.

**Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK**



STAFF REPORT

S.R. No. 84-2019

PREPARED BY: Ewen MacDonald, GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: July 2, 2019

SUBJECT: Tender 08-2019 - Pick Up Truck Purchase

BACKGROUND:

1. A Tender for the purchase of a Pick Up Truck was issued with a closing date of June 13, 2019.
2. Two submissions were received as follows:

Dealer	Gas	Diesel	Delivery
Miller Hughes Ford	\$37,946	\$46,713	8 to 10 Weeks
Roy's GMC	\$31,800		October 2019

3. There are 3 Pick Up Trucks currently deployed for Roads and Parks & Facilities:

Road Manager	2009 GMC
Roads Lead Hand	2008 GMC
Patrol/Parks & Facilities	2010 GMC

4. There are 3 Pick Up Trucks that are Leased for the Water/Waste Water Department. The terms of the leases are for 36 Months with 90,000 kms.

ANALYSIS:

5. The submission from Roy's GMC for a 2020 Chevrolet Silverado meets the specifications as per the Tender.
6. Council had also directed Administration to obtain prices to buy out the three vehicles that were leased for Water/Waste Water in 2018.
7. The table below shows the current lease payments and monthly payments for 36 and 60 month financing for the purchase of the vehicles.



Vehicle	Lease Payment	36 Month Purchase	60 Month Purchase
GMC Silverado	\$531.00	\$1,205.15	\$762.28
GMC Colorado	\$531.00	\$985.10	\$623.09

8. Administration recommends that the Township continue with the leases for the next 2 years, and that the purchase of the vehicles be re-evaluated at the end of the lease.

IMPACT ON 2019 BUDGET:

9. The budget for the purchase of a Pick Up Truck is \$35,000.00.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 84-2019 be received and that the Council of the Township of South Glengarry award Procurement 08-2019 for the purchase of a Pick Up Truck to Roys GMC as per their submission of \$31,800.00 plus HST and furthermore, that the Mayor and Clerk be authorized to sign any relevant documents.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK



STAFF REPORT

S.R. No. 85-2019

PREPARED BY: Ewen MacDonald – GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: July 2, 2019

SUBJECT: Parks & Facilities Tractor

BACKGROUND:

1. The Kubota tractor used in the Parks & Facilities division is scheduled to be replaced in 2019.
2. The tractor is used for parks maintenance in the summer and for cleaning the arena parking lot in the winter.
3. Administration has obtained quotes for a new tractor that are similar to the existing unit
4. Administration also obtained quotes for used tractors that were larger than the existing unit but still within the approved budget.

Dealer	Model	Attachments	Cost
Equipment 9355.Com South Glengarry	Used Kubota 60 Horsepower	Snow Blower/Snow Blade Loader Bucket Fork Lift	\$58,900.00
GREENTECH St. Isidore	John Deere 46 Horsepower	Snow Blower Loader Bucket	\$46,519.00
Green Valley Kubota South Glengarry	Kubota 37 Horsepower	Snow Blower Loader Bucket	\$44,311.07

ANALYSIS:

5. The smaller tractors are similar to the current tractor that is being replaced and there are limitations to the work that can be completed.
6. The used tractor is larger with more horsepower, which would provide more versatility, efficiency, and safety for the Parks & Facilities operations. An



example would be for moving bleachers, as the existing tractor does not have the power or the lift height to safely lift and move the bleachers

7. The larger tractor will also be more productive when dragging sports fields or moving and placing playground base materials.
8. The Tractor has a cab and the Parks & Facilities Staff will be able to maintain the arena parking lot and the Paul Rozon Park parking lot in the winter months.
9. The used tractor is a 2017 model with 1005 hours and the warranty will still be in effect.

IMPACT ON 2019 BUDGET:

10. The budget for the purchase of a tractor for Parks & Facilities is \$60,000
11. The existing tractor and an older John Deere tractor will be declared as surplus and sold to help offset the cost of this purchase.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 85-2019 be received and that the Council of the Township of South Glengarry approve the purchase of a used Kubota Tractor and listed attachments from Equipment 9355.com as per their quote of \$58,900.00 plus HST and furthermore that the Mayor and Clerk Be authorized to sign any relevant documents.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK



STAFF REPORT

S.R. No. 86-2019

PREPARED BY: Joanne Haley, GM Community Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: July 2, 2019

SUBJECT: Appointment of a Building Inspector

BACKGROUND:

1. The Township of South Glengarry has recently appointed Mr. Gary Poupart as the Director of Development/Chief Building Official and has appointed Mr. Chris Raabe as the Manager of By-law Enforcement and Deputy Chief Building Official.
2. In order to fulfill and enforce all requirements of the Ontario Building Code (OBC) it is deemed necessary to temporarily employ a Building Inspector to assist with building permit intake, review, plans examination and inspections during busy times and for projects that fall within the Large Building Category of the OBC.

ANALYSIS:

3. Mr. Gerry Murphy has recently accepted the temporary employment of a Building Inspector. In order for Mr. Murphy to fulfill this role, he is required to be appointed as a Building Inspector by Council as per Section 3(2) of the Building Code Act, S.O. 1992, C.23, as amended.
4. The attached by-law appoints Mr. Murphy, as a Building Inspector. Once this position is no longer required the said by-law will be required to be repealed by Council.

IMPACT ON 2019 BUDGET:

5. There is no impact on the budget, as this cost is included in the 2019 Budget (salaries within the Building Department).

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization



RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 86-2019 be received and that By-law 43-2019, being a by-law to appoint an Interim Building Inspector be read a first, second, and third time, passed, signed, and, sealed in open Council this 2nd day of July, 2019.

A handwritten signature in black ink, reading "Kelli Campeau". The signature is written in a cursive style and is positioned above a horizontal line.

**Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK**

SG-E-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 43-2019
FOR THE YEAR 2019**

***BEING A BY-LAW TO PROVIDE FOR THE APPOINTMENT OF AN INTERIM
BUILDING INSPECTOR FOR THE CORPORATION OF THE TOWNSHIP OF
SOUTH GLENGARRY.***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS Section 3(2) of the *Building Code Act*, S.O. 1992, c.23, as amended, empowers municipal council to appoint a chief building official and such inspectors as are necessary for the enforcement of the *Building Code Act* in the areas in which the municipality has jurisdiction;

AND WHEREAS the Corporation of the Township of South Glengarry wishes to appoint an Interim Building Inspector.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** Gerry Murphy be appointed as an Interim Building Inspector for the purpose of administering and enforcing the *Building Code Act*, S.O. 1992, c.23, as amended.
2. **THAT** this appointment be for the term of the contract between Gerry Murphy and the Corporation of the Township of South Glengarry and terminates upon expiration or termination of the employment contract.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 2ND DAY OF JULY, 2019.***

MAYOR:

CLERK:



STAFF REPORT

S.R. No. 87-2019

PREPARED BY: Shauna Baggs, Economic Development & Tourism Coordinator

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: July 2, 2019

SUBJECT: CIPAC Recommendations - Community Improvement Plan Grants

BACKGROUND:

1. The second round of applications for the South Glengarry Community Improvement Plan were received by a deadline of May 31, 2019. There were six (6) applications received.
2. The Community Improvement Plan Advisory Committee (CIPAC) reviewed the applications on June 24, 2019.
3. Five (5) applications are recommended for Council approval, some with additional conditions. One application was deferred pending additional information.

ANALYSIS:

4. In order for the projects to begin, Council must approve the CIPAC recommendations and enter into agreements with each applicant.
5. The following are the recommendations from the Committee:

Application #1 - Creed Canada

Located at 20346 Cannon St. South Lancaster

- Program 4 (Landscaping)
- Grant request: \$2,000.00
- Project Description: The project will enhance landscaping around parking lot.
- Purpose: To add beauty to the entrance in front of the Jewellery Factory as well as security to front of building. Bollards can be disguised as planters.

This application has been recommended to Council for approval for a CIP grant of \$2000.00.



Application #2 - Aberdeen Gift

- Located at 20346 Cannon St., South Lancaster
- Program 3 (Signage)
- Grant request \$1,434.00
- Project Description: Storefront signage
- Purpose: To increase awareness and visibility of Aberdeen Gift and to beautify exterior of building.

This application has been recommended to Council for approval for a CIP grant of \$1,434.00.

In addition, recommend funds be provided from Program 1 (Planning and Design) to offset the cost of the additional design/engineering costs to a max of \$1,500 and to recommend approval to Council.

Application #3 – 2336616 Ontario Inc.

- Located at 20346 Cannon St., South Lancaster
- Program 4 (Landscaping)
- Grant request \$2,000.00
- Project Description: Enhance landscaping in front of building.
- Purpose: To add beauty to the entrance of Lancaster Mall by adding bollard flower planters.

This application has been recommended to Council for approval for a CIP grant of \$2,000.00.

Application #4 - Don Gordon and Marita Bada

- Located at 20373 County Rd 2, PO Box 251, South Lancaster
- Program 2 (Building Improvement) and Program 4 (Landscaping)
- Grant request \$2,865.47
- Project Description: Improve and enhance the façade of the residence and pave driveway.
- Purpose: This grant will improve the façade of the residence in a prominent location in South Lancaster.

This application has been recommended to Council for approval for a CIP grant of \$2,865.47.

Application #5 - Lancaster Pizzeria



- Located at 183 Military Rd. S., Lancaster
- Program 3 (Commercial Signage and Awnings)
- Grant request \$1,615.00
- Project Description: Exterior signage for store front. Improve visual appeal and increase visibility for the business.
- Purpose: Increase visibility and traffic to business. Improve appearance

This application has been recommended to Council for approval for a CIP grant of \$1,615.00.

In addition, recommend funds be provided from Program 1 (Planning and Design) to offset the cost of the additional design/engineering costs to a max of \$1,500 and to recommend approval to Council.

IMPACT ON 2019 BUDGET:

6. There is \$60,000 allocated in the 2019 budget for the Community Improvement Plan. The total grants being recommended for the first round of applications in 2019 is \$12,914.47.
7. Intake for new applications will begin in August 2019.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 1: Enhance economic growth and prosperity.

Goal 3: Improve quality of life in our community.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 87-2019 be received and that the Council of the Township of South Glengarry approves By-laws 44-2019 to 48-2019 and enters into CIP Agreements with 2336616 Ontario Inc. (Archie Allison), Aberdeen Gift (Linda Allison), Creed Canada (Archie Allison), Don Gordan and Marita Bada and Lancaster Pizzeria (Adam Kluver) and furthermore, that the Mayor and Clerk be authorized to sign all relevant documents.

**Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK**

SG-D-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 44-2019
FOR THE YEAR 2019**

BEING A BY-LAW TO ENTER INTO A COMMUNITY IMPROVEMENT PLAN (CIP) AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH GLENGARRY AND 2336616 ONTARIO INC. – ARCHIE ALLISON.

WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Planning Act, R.S.O. 1990*, Section 28 (7) states that the municipality may make grants or loans to registered owners, assessed owners and tenants of lands and buildings within the community improvement project area, and to any person to whom such an owner or tenant has assigned the right to receive a grant or loan, to pay for the whole or any part of the eligible costs of the community improvement plan;

AND WHEREAS Council of the Township of South Glengarry desires to enter into a CIP Agreement for the purpose of carrying out the provisions of the municipality's CIP.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Township of South Glengarry enter into a CIP Agreement for Program 4 - Landscaping with 2336616 Ontario Inc. – Archie Allison for the property described as Block 3, Plan 14M-1, Geographic Township of Charlottenburgh, also known as 20346 Cannon Street.
2. **THAT** the Mayor and Clerk are hereby authorized to execute the Agreement attached hereto as Schedule "A", and is hereby declared to form part of this by-law.
3. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 2ND DAY OF JULY, 2019***

MAYOR: CLERK:



COMMUNITY IMPROVEMENT PLAN AGREEMENT

made in Duplicate this

2nd day of July, 2019

BETWEEN:

233666 Ontario Inc. – ARCHIE ALLISON

**Hereinafter called the "RECIPIENT"
OF THE FIRST PART**

AND

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

**Hereinafter called the "TOWNSHIP"
OF THE SECOND PART**

WHEREAS:

The Recipient(s) is the registered owner of the property located at 20346 Cannon Street, South Lancaster, Ontario, K0C 2C0 ;

The Recipient(s) has applied for and the Township has agreed to provide financial assistance toward the landscaping features under the Program 4-Landscaping Grant of the Township's Community Improvement Plan (CIP);

NOW THEREFORE in consideration of the mutual covenants and agreements contained herein;

1. The Township will provide financial assistance to the Recipient(s) for the work(s) described in 'Schedule A' under the Landscaping Grant as follows:
 - a) An amount of up to \$2,000.00 (two thousand dollars) (such sum not to exceed 50% of the value of the receipts submitted), shall be paid to the Recipient(s) in the form of a Landscaping Grant upon receipt of the paid invoice(s);
 - b) Landscaping Grant funds are released once the work is completed. The Applicant must present receipts and proof of payment of eligible costs for the work as well as before and after photos of the entire project prior to the payment of funds. Funds will be paid within 30 days of receipt of the required items listed above.
2. Works under the Community Improvement Plan shall be completed within eighteen months of the date of this Agreement or the Agreement shall become null and void. Funds advanced shall be repayable within 30 days following the voiding of this agreement.

IN WITNESS WHEREOF the said OWNER and THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY have hereunto affixed their Hand and Corporate Seal duly attested by the hands of their respective proper signing officers.

WITNESS

**ARCHIE ALLSION – 2336616 ONTARIO INC.
(I HAVE AUTHORITY TO BIND THE CORPORATION)**

DATE

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY**

PER:_____

MAYOR FRANK PREVOST

DATE_____

PER:_____

CLERK KELLI CAMPEAU

DATE_____

SCHEDULE "A"

DESCRIPTION OF THE WORKS

Program 4 – Landscaping Grant

Total Cost of Works: \$6,440.00 excluding HST (based on application, not necessarily the lowest quote).

Grant Approved: \$2,000.00

Proposed Works: To install concrete planters to act as bollards in front of the entrance to the Jewellery Factory.

SG-D-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 45-2019
FOR THE YEAR 2019**

BEING A BY-LAW TO ENTER INTO A COMMUNITY IMPROVEMENT PLAN (CIP) AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH GLENGARRY AND ABERDEEN GIFTS – LINDA ALLISON.

WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Planning Act, R.S.O. 1990*, Section 28 (7) states that the municipality may make grants or loans to registered owners, assessed owners and tenants of lands and buildings within the community improvement project area, and to any person to whom such an owner or tenant has assigned the right to receive a grant or loan, to pay for the whole or any part of the eligible costs of the community improvement plan;

AND WHEREAS Council of the Township of South Glengarry desires to enter into a CIP Agreement for the purpose of carrying out the provisions of the municipality's CIP.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Township of South Glengarry enter into a CIP Agreement for Program 3 – Signage with Aberdeen Gift – Linda Allison for the property described as Block 3, Plan 14M-1, Geographic Township of Charlottenburgh, also known as 20346 Cannon Street.
2. **THAT** the Mayor and Clerk are hereby authorized to execute the Agreement attached hereto as Schedule “A”, and is hereby declared to form part of this by-law.
3. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 2ND DAY OF JULY, 2019***

MAYOR: CLERK:



COMMUNITY IMPROVEMENT PLAN AGREEMENT

made in Duplicate this

2nd day of July, 2019

BETWEEN:

ABERDEEN GIFTS – LINDA ALLISON

**Hereinafter called the "RECIPIENT"
OF THE FIRST PART**

AND

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

**Hereinafter called the "TOWNSHIP"
OF THE SECOND PART**

WHEREAS:

The Recipient(s) is the registered owner of the property located at 20346 Cannon Street, South Lancaster, Ontario, K0C 2C0;

The Recipient(s) has applied for and the Township has agreed to provide financial assistance toward the landscaping features under the Program 3-Signage Grant of the Township's Community Improvement Plan (CIP);

NOW THEREFORE in consideration of the mutual covenants and agreements contained herein;

1. The Township will provide financial assistance to the Recipient(s) for the work(s) described in 'Schedule A' under the Signage Grant as follows:
 - a) An amount of up to \$1,434.00 (one thousand, four hundred and thirty four dollars) (such sum not to exceed 50% of the value of the receipts submitted), shall be paid to the Recipient(s) in the form of a Signage Grant upon receipt of the paid invoice(s);
 - b) Up to \$1,500.00 (fifteen hundred dollars), (such sum not to exceed 50% of the value of the receipts submitted) shall be paid to the Recipient (s) in the form of a Planning and Design Grant upon receipt of the paid invoice(s);
 - c) Signage Grant funds are released once the work is completed. The Applicant must present receipts and proof of payment of eligible costs for the work as well as before and after photos of the entire project prior to the payment of funds. Funds will be paid within 30 days of receipt of the required items listed above.
2. Works under the Community Improvement Plan shall be completed within eighteen months of the date of this Agreement or the Agreement shall become null and void. Funds advanced shall be repayable within 30 days following the voiding of this agreement.

IN WITNESS WHEREOF the said OWNER and THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY have hereunto affixed their Hand and Corporate Seal duly attested by the hands of their respective proper signing officers.

WITNESS

**LINDA ALLISON - ABERDEEN GIFT
(I HAVE AUTHORITY TO BIND THE CORPORATION)**

DATE

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY**

PER:_____

MAYOR FRANK PREVOST DATE

PER:_____

CLERK KELLI CAMPEAU

DATE_____

SCHEDULE "A"

DESCRIPTION OF THE WORKS

Program 4 – Landscaping Grant

Total Cost of Works: \$2,868.00 excluding HST (based on application, not necessarily the lowest quote) and maximum \$1,500 excluding HST (design costs).

Grant Approved: $\$1,434.00 + \$1,500 = \$2,934.00$

Proposed Works: To increase awareness and visibility of Aberdeen Gift and to beautify exterior of building.

SG-D-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 45-2019
FOR THE YEAR 2019**

BEING A BY-LAW TO ENTER INTO A COMMUNITY IMPROVEMENT PLAN (CIP) AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH GLENGARRY AND CREED CANADA – ARCHIE ALLISON.

WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Planning Act, R.S.O. 1990*, Section 28 (7) states that the municipality may make grants or loans to registered owners, assessed owners and tenants of lands and buildings within the community improvement project area, and to any person to whom such an owner or tenant has assigned the right to receive a grant or loan, to pay for the whole or any part of the eligible costs of the community improvement plan;

AND WHEREAS Council of the Township of South Glengarry desires to enter into a CIP Agreement for the purpose of carrying out the provisions of the municipality's CIP.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Township of South Glengarry enter into a CIP Agreement for Program 4 – Landscaping with Creed Canada – Archie Allison for the property described as Block 3, Plan 14M-1, Geographic Township of Charlottenburgh, also known as 20346 Cannon Street.
2. **THAT** the Mayor and Clerk are hereby authorized to execute the Agreement attached hereto as Schedule “A”, and is hereby declared to form part of this by-law.
3. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 2ND DAY OF JULY, 2019***

MAYOR: CLERK:



COMMUNITY IMPROVEMENT PLAN AGREEMENT

made in Duplicate this

2nd day of July, 2019

BETWEEN:

CREED CANADA – ARCHIE ALLISON

**Hereinafter called the "RECIPIENT"
OF THE FIRST PART**

AND

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

**Hereinafter called the "TOWNSHIP"
OF THE SECOND PART**

WHEREAS:

The Recipient(s) is the registered owner of the property located at 20346 Cannon Street, South Lancaster, Ontario, K0C 2C0;

The Recipient(s) has applied for and the Township has agreed to provide financial assistance toward the landscaping features under the Program 4-Landscaping Grant of the Township's Community Improvement Plan (CIP);

NOW THEREFORE in consideration of the mutual covenants and agreements contained herein;

1. The Township will provide financial assistance to the Recipient(s) for the work(s) described in 'Schedule A' under the Landscaping Grant as follows:
 - a) An amount of up to \$2,000.00 (two thousand dollars) (such sum not to exceed 50% of the value of the receipts submitted), shall be paid to the Recipient(s) in the form of a Landscaping Grant upon receipt of the paid invoice(s);
 - b) Landscaping Grant funds are released once the work is completed. The Applicant must present receipts and proof of payment of eligible costs for the work as well as before and after photos of the entire project prior to the payment of funds. Funds will be paid within 30 days of receipt of the required items listed above.
2. Works under the Community Improvement Plan shall be completed within eighteen months of the date of this Agreement or the Agreement shall become null and void. Funds advanced shall be repayable within 30 days following the voiding of this agreement.

IN WITNESS WHEREOF the said OWNER and THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY have hereunto affixed their Hand and Corporate Seal duly attested by the hands of their respective proper signing officers.

WITNESS

ARCHIE ALLSION - CREED CANADA
(I HAVE AUTHORITY TO BIND THE CORPORATION)

DATE

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY

PER:_____

MAYOR FRANK PREVOST

DATE_____

PER:_____

CLERK KELLI CAMPEAU

DATE_____

SCHEDULE "A"

DESCRIPTION OF THE WORKS

Program 4 – Landscaping Grant

Total Cost of Works: \$4,230.00 excluding HST (based on application, not necessarily the lowest quote).

Grant Approved: \$2,000.00

Proposed Works: To complete phase three of the paving of the parking lot at the Lancaster Mall.

SG-D-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 47-2019
FOR THE YEAR 2019**

BEING A BY-LAW TO ENTER INTO A COMMUNITY IMPROVEMENT PLAN (CIP) AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH GLENGARRY AND DON GORDON AND MARITA BADA.

WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Planning Act, R.S.O. 1990*, Section 28 (7) states that the municipality may make grants or loans to registered owners, assessed owners and tenants of lands and buildings within the community improvement project area, and to any person to whom such an owner or tenant has assigned the right to receive a grant or loan, to pay for the whole or any part of the eligible costs of the community improvement plan;

AND WHEREAS Council of the Township of South Glengarry desires to enter into a CIP Agreement for the purpose of carrying out the provisions of the municipality's CIP.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Township of South Glengarry enter into a CIP Agreement for Program 2 – Building Improvement and Program 4 – Landscaping with Don Gordon and Marita Bada for the property described as CON 1 PT LOT 38 RP14R-5624, Geographic Township of Lancaster, also known as 20373 County Road 2, South Lancaster.
2. **THAT** the Mayor and Clerk are hereby authorized to execute the Agreement attached hereto as Schedule “A”, and is hereby declared to form part of this by-law.
3. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 2ND DAY OF JULY, 2019***

MAYOR: CLERK:



COMMUNITY IMPROVEMENT PLAN AGREEMENT

made in Duplicate this

2nd day of July, 2019

BETWEEN:

DON GORDON AND MARITA BADA

**Hereinafter called the "RECIPIENT"
OF THE FIRST PART**

AND

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

**Hereinafter called the "TOWNSHIP"
OF THE SECOND PART**

WHEREAS:

The Recipient(s) is the registered owner of the property located at 20373 County Rd 2, PO Box 251, South Lancaster, Ontario K0C 2C0.

The Recipient(s) has applied for and the Township has agreed to provide financial assistance toward the landscaping features under the Program 2 Building Improvement and Program 4 Landscaping of the Township's Community Improvement Plan (CIP);

NOW THEREFORE in consideration of the mutual covenants and agreements contained herein;

1. The Township will provide financial assistance to the Recipient(s) for the work(s) described in 'Schedule A' under the Building Improvement and Lanscaping as follows:
 - a) An amount of up to \$2,865.47 (one thousand, six hundred and fifteen dollars) (such sum not to exceed 50% of the value of the receipts submitted), shall be paid to the Recipient(s) in the form of a Building Improvement and Landscaping Grant upon receipt of the paid invoice(s);
 - b) Grant funds are released once the work is completed. The Applicant must present receipts and proof of payment of eligible costs for the work as well as before and after photos of the entire project prior to the payment of funds. Funds will be paid within 30 days of receipt of the required items listed above.
2. Works under the Community Improvement Plan shall be completed within eighteen months of the date of this Agreement or the Agreement shall become null and void. Funds advanced shall be repayable within 30 days following the voiding of this agreement.

IN WITNESS WHEREOF the said OWNER and THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY have hereunto affixed their Hand and Corporate Seal duly attested by the hands of their respective proper signing officers.

WITNESS

DON GORAD AND MARITA BADA
(I HAVE AUTHORITY TO BIND THE CORPORATION)

DATE

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY

PER: _____

MAYOR FRANK PREVOST

DATE

PER: _____

CLERK KELLI CAMPEAU

DATE

SCHEDULE "A"

DESCRIPTION OF THE WORKS

Program 4 – Landscaping Grant

Total Cost of Works: \$2,865.47 excluding HST (based on application, not necessarily the lowest quote).

Grant Approved: \$865.47 (Building Improvement) + \$2,000 (Landscaping) = \$2,865.47

Proposed Works: This grant will improve the façade of the residence in a prominent location in South Lancaster.

SG-D-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 47-2019
FOR THE YEAR 2019**

BEING A BY-LAW TO ENTER INTO A COMMUNITY IMPROVEMENT PLAN (CIP) AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH GLENGARRY AND LANCASTER PIZZERIA – ADAM KLUVER.

WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Planning Act, R.S.O. 1990*, Section 28 (7) states that the municipality may make grants or loans to registered owners, assessed owners and tenants of lands and buildings within the community improvement project area, and to any person to whom such an owner or tenant has assigned the right to receive a grant or loan, to pay for the whole or any part of the eligible costs of the community improvement plan;

AND WHEREAS Council of the Township of South Glengarry desires to enter into a CIP Agreement for the purpose of carrying out the provisions of the municipality's CIP.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** the Township of South Glengarry enter into a CIP Agreement for Program 1 – Planning and Design and Program 3 – Signage with Lancaster Pizzeria – Adam Kluver for the property described as PLAN 26 PT LOT 2 RP 14R-5376 PART 4 RP 14R-3971 PARTS 1 AND 2, Geographic Township of Lancaster, also known as 183 Military Road, Lancaster.
2. **THAT** the Mayor and Clerk are hereby authorized to execute the Agreement attached hereto as Schedule “A”, and is hereby declared to form part of this by-law.
3. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 2ND DAY OF JULY, 2019***

MAYOR:

CLERK:



COMMUNITY IMPROVEMENT PLAN AGREEMENT

made in Duplicate this

2nd day of July, 2019

BETWEEN:

LANCASTER PIZZERIA – ADAM KLUVER

**Hereinafter called the "RECIPIENT"
OF THE FIRST PART**

AND

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

**Hereinafter called the "TOWNSHIP"
OF THE SECOND PART**

WHEREAS:

The Recipient(s) is the registered owner of the property located at 183 Military Road, Lancaster;

The Recipient(s) has applied for and the Township has agreed to provide financial assistance toward the landscaping features under the Program 3-Signage Grant of the Township's Community Improvement Plan (CIP);

NOW THEREFORE in consideration of the mutual covenants and agreements contained herein;

1. The Township will provide financial assistance to the Recipient(s) for the work(s) described in 'Schedule A' under the Signage Grant as follows:
 - a) An amount of up to \$1,615.00 (one thousand, six hundred and fifteen dollars) (such sum not to exceed 50% of the value of the receipts submitted), shall be paid to the Recipient(s) in the form of a Signage Grant upon receipt of the paid invoice(s);
 - b) Up to \$1,500.00 (fifteen hundred dollars), (such sum not to exceed 50% of the value of the receipts submitted) shall be paid to the Recipient (s) in the form of a Planning and Design Grant upon receipt of the paid invoice(s);
 - c) Signage Grant funds are released once the work is completed. The Applicant must present receipts and proof of payment of eligible costs for the work as well as before and after photos of the entire project prior to the payment of funds. Funds will be paid within 30 days of receipt of the required items listed above.
2. Works under the Community Improvement Plan shall be completed within eighteen months of the date of this Agreement or the Agreement shall become null and void. Funds advanced shall be repayable within 30 days following the voiding of this agreement.

IN WITNESS WHEREOF the said OWNER and THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY have hereunto affixed their Hand and Corporate Seal duly attested by the hands of their respective proper signing officers.

WITNESS

**ADAM KLUVER – LANCASTER PIZZERIA
(I HAVE AUTHORITY TO BIND THE CORPORATION)**

DATE

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY**

PER:_____

MAYOR FRANK PREVOST

DATE

PER:_____

CLERK KELLI CAMPEAU

DATE

SCHEDULE "A"

DESCRIPTION OF THE WORKS

Program 4 – Landscaping Grant

Total Cost of Works: \$3230.00 excluding HST (based on application, not necessarily the lowest quote) and maximum \$1,500 excluding HST (design costs).

Grant Approved: $\$1,615.00 + \$1,500 = \$3,115.00$

Proposed Works: Exterior signage for store front. Improve visual appeal and increase visibility for the business.



CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

MOVED BY: Stephanie Jaworski

RESOLUTION NO _____

SECONDED BY _____

DATE July 2, 2019

WHEREAS the Ontario government has reduced by 50% the funding to Southern Ontario Library Service and Ontario Library Service North;

AND WHEREAS, the users of small libraries will be significantly and negatively impacted by the loss of equitable access to materials and information;

AND WHEREAS these cuts will affect smaller communities whose size and geographic distance create challenges in the delivery of resources and programming;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of South Glengarry strongly urges the Ontario government to restore the funding to Ontario Library Service North and Southern Ontario Library Service at a minimum to the previous 2018 funding level;

AND FURTHERMORE that this resolution be forwarded to the Minister of Culture, Recreation and Sport, Premier Doug Ford, MPP Jim McDonell, the Association of Municipalities of Ontario and all Ontario municipalities.

☐ CARRIED

☐ DEFEATED

☐ POSTPONED

Mayor Frank Prevost

Recorded Vote:	Yes	No
Mayor Prevost	_____	_____
Deputy Mayor Warden	_____	_____
Councillor Lang	_____	_____
Councillor Jaworski	_____	_____
Councillor McDonell	_____	_____



May 27, 2019

MINUTES OF
COMMITTEE OF ADJUSTMENT

Township of South Glengarry

A meeting of the Committee of Adjustment was held at 5:30 pm on May 27, 2019 in the Council Chambers at the municipal building in Lancaster, Ontario.

Committee Members present were: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Sam McDonell, Councillor Martin Lang and Secretary- Treasurer Joanne Haley.

MOVED BY: Sam McDonell

SECONDED BY: Martin Lang

BE IT RESOLVED THAT the Committee of Adjustment meeting of May 27, 2019 is hereby called to order.

CARRIED

Meeting was called to order at 5:31 pm

Approval of Agenda

MOVED BY: Martin Lang

SECONDED BY: Sam McDonell

BE IT RESOLVED THAT the Agenda be approved as presented.

CARRIED

Approval of Minutes

MOVED BY: Sam McDonell

SECONDED BY: Frank Prevost

BE IT RESOLVED THAT the Minutes of the May 21, 2019 be approved as presented.



CARRIED

Members of the public at this meeting were as follows:

Daniel Foster- Agent- A-12-19

Derek Leroux- applicant/owner -A-12-19

Lyle Warden declared a pecuniary interest due to his involvement with the sale of the subject property.

MOVED BY: Sam McDonell

SECONDED BY: Martin Lang

Frank Prevost be appointed as Acting Chair for this meeting.

Review of Application:

Application A-12-19 Leroux/Main

J Haley provided to the Committee the following information:

- Subject Property:
 - Part of Lot 19, Registered Plan # 26, in the Geographic Village of Lancaster, now in the Township of South Glengarry, County of Glengarry also known as 11 Molan Street
- Proposed Minor Variance:
 - The applicant proposes to increase the usage of the gross floor area of the dwelling unit to operate a home occupation to conduct retail sales and services; the following relief from the Zoning By-Law 38-09 is requested:
 - Part 3.17 (4) & (14) - to increase the usage of the gross floor area of the dwelling unit for the purposes of a home occupation from 25% to 50% to permit retail sales and services.
- The property is designated Residential District and is located in the Lancaster Urban Settlement Area in the County Official Plan. This application conforms to the general intent of the Official Plan
- The property is zoned Residential Two. This application conforms to the general intent of the Township's zoning By-Law



- This application was circulated to applicable municipal staff; Planning and Building have no concerns with this application
- I have received no formal comments from the public to date

Discussion:

Member Stephanie Jaworski questioned whether the entire area is zoned residential. J Haley explained the zoning in the surrounding area. She also asked how many were circulated, J Haley explained that all property owners within 60 meters are legislated to be circulated and a sign was posted on the property providing notice of the meeting.

MOVED BY: Sam McDonell

SECONDED BY: Martin Lang

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

CARRIED

Next Meeting date: To be Determined

Adjournment

BE IT RESOLVED THAT the meeting of May 27, 2019 be adjourned to the call of the Chair @ 5:44 p.m.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: July 2, 2019

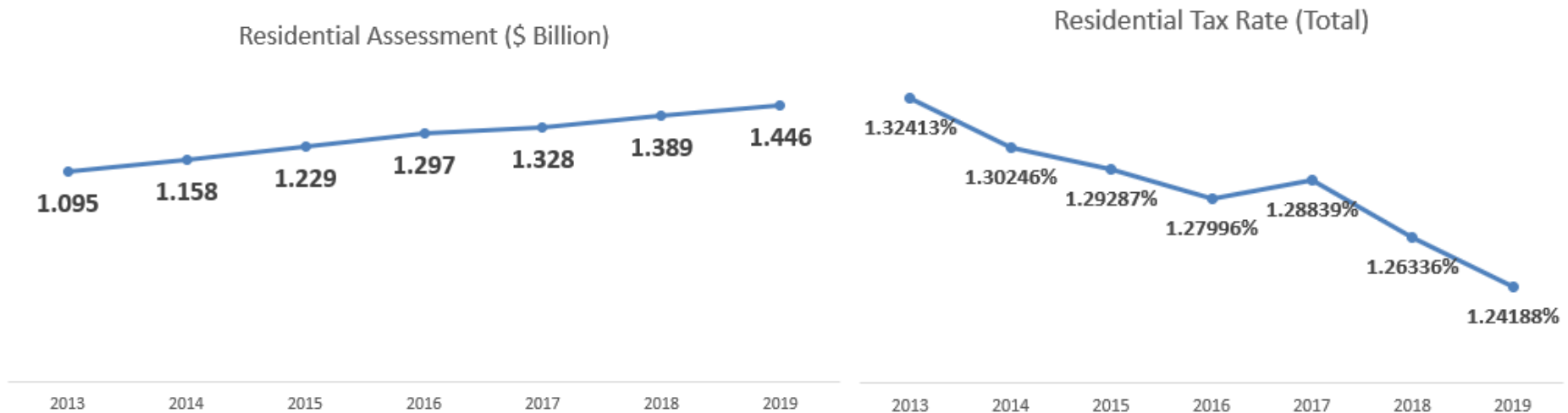
SUBJECT: Overview - Statement of Revenues and Expenses

PREPARED BY: Lachlan McDonald, GM Corporate Services/Treasurer

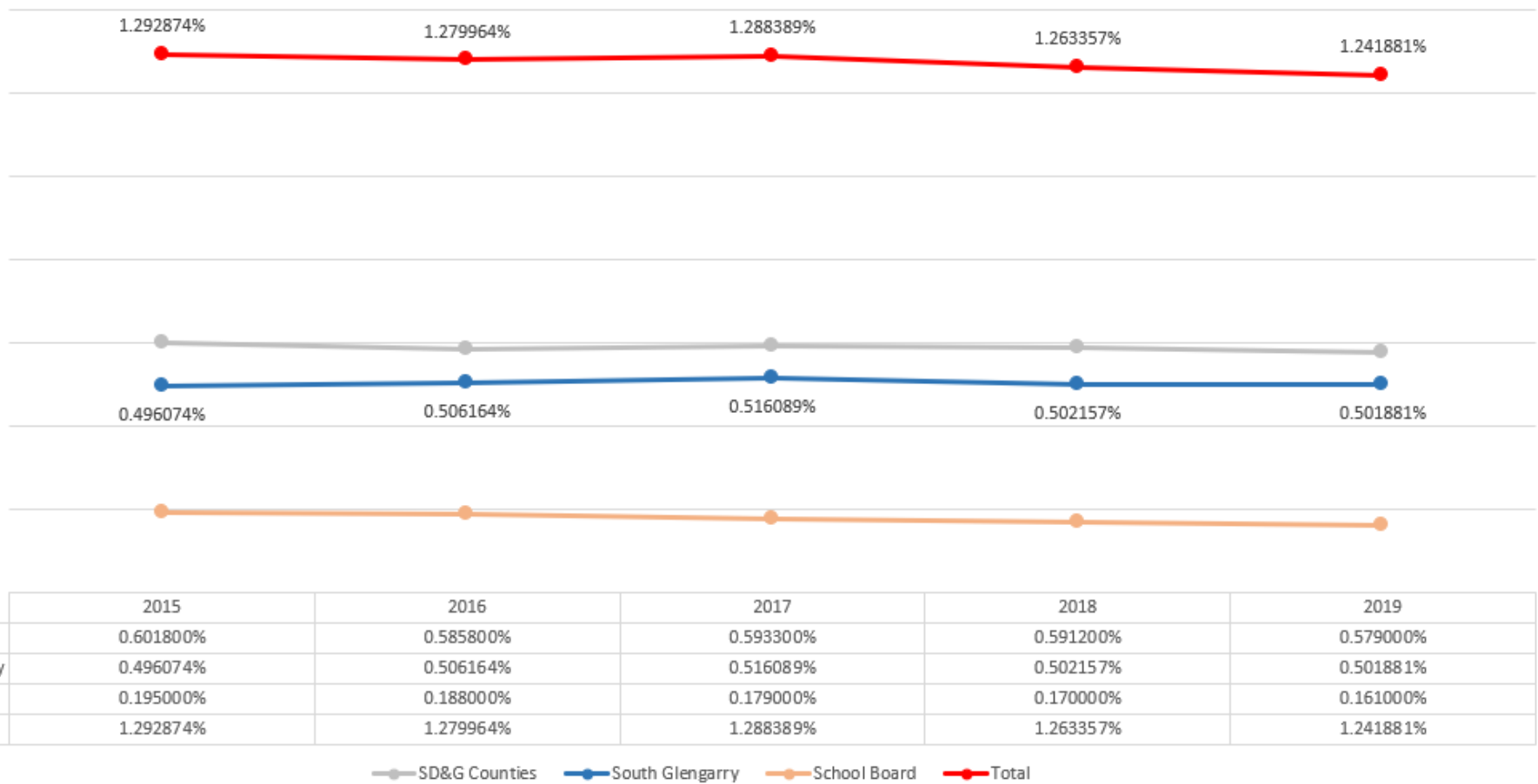


Please find the following as information on assorted financial items.

As you know taxation is set by assessment x tax rate. The following is the residential assessment increases since 2013 followed by the residential tax rates (full – Township, County, Education)

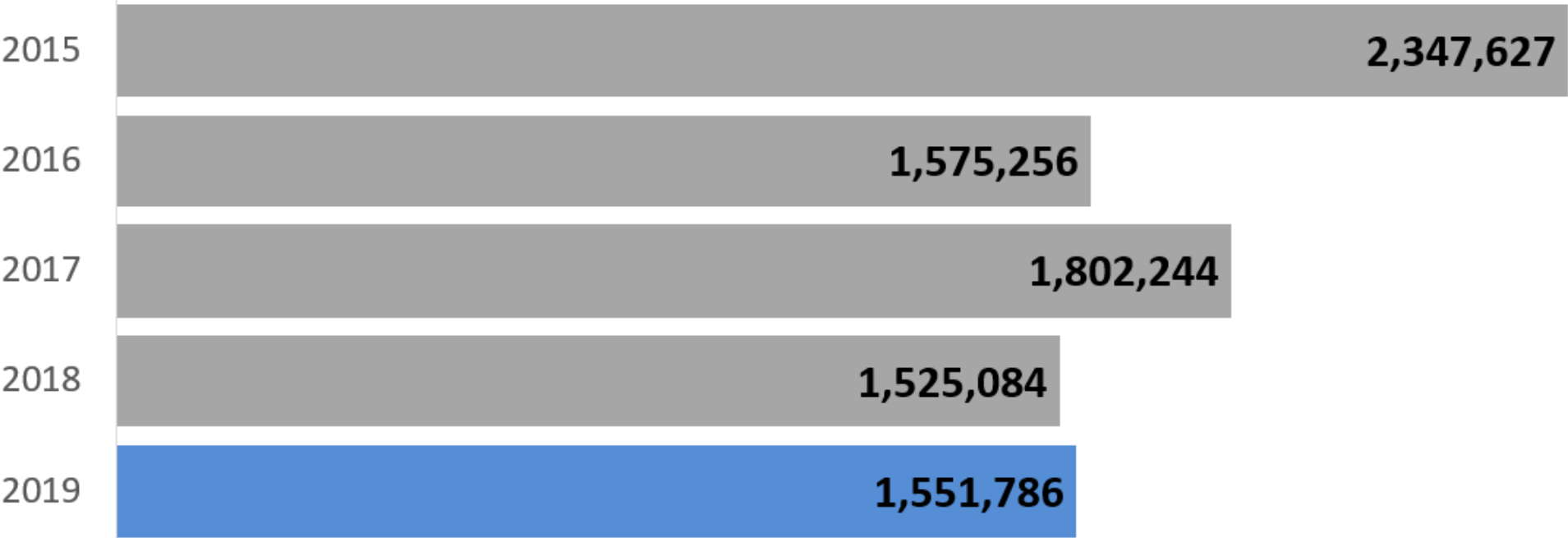


The following chart is the residential tax rate broken down:



Our spending for April and May vs. past years:

April and May - Township Expenditures



Date

Jan

Feb

Mar

Apr

May

Jun

Jul

Aug

Sep

Oct

Nov

Dec

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Our spending YTD (May 31, 2019) vs. past years

YTD (May 31, 2019) - Township Expenditures



Date

Jan

Feb

Mar

Apr

May

Jun

Jul

Aug

Sep

Oct

Nov

Dec

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At present no major spending has been accrued and it appears that expenses are trending low for the early part of the year. This can change quickly due to anticipated capital projects: roads and fleet investments (truck and tractor). It is likely that expenses will be low over the entire year vs. budget because of potential unspent capital building funds. Closer to year end the Treasury Department will assess the financial situation and likely suggest to Council that large transfers to building reserves are warranted.

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
REVENUE						
TAXATION						
Taxation - Residential & Farm	(\$19,482,822)	(\$19,482,827)	\$0	(\$12,315,529)	(\$12,315,529)	0.00%
Taxation - Commercial	(\$2,062,893)	(\$2,062,893)	\$0	\$0	\$0	0.00%
Taxation - Industrial	(\$1,878,168)	(\$1,878,413)	\$0	\$0	\$0	0.00%
Taxation - Other Charges - Street Lights	(\$220,000)	(\$223,677)	(\$223,000)	\$0	\$223,000	0.00%
Taxation - Other Charges - Tile Drainage	(\$37,500)	(\$27,160)	(\$32,500)	\$0	\$32,500	0.00%
Taxation - Other Charges - Green Valley	(\$85,000)	(\$93,060)	(\$95,000)	(\$46,530)	\$48,470	48.98%
Taxation - Other Charges - Kennedy Water	(\$32,000)	(\$33,671)	(\$34,000)	(\$16,836)	\$17,164	49.52%
Taxation - Other Charges - Nesel & Dryco	(\$4,976)	(\$4,976)	(\$4,975)	(\$2,488)	\$2,487	50.01%
Taxation - Supplementary - Residential & Farm	\$0	(\$91,301)	(\$35,000)	\$0	\$35,000	0.00%
Taxation - Supplementary - Commercial	\$0	(\$14,391)	\$0	\$0	\$0	0.00%
Taxation - Supplementary - Industrial	\$0	(\$590)	\$0	\$0	\$0	0.00%
TOTAL TAXATION	(\$23,803,359)	(\$23,912,959)	(\$424,475)	(\$12,381,382)		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
FEES AND USER CHARGES						
Fees & User Charges - Administration	(\$535,950)	(\$629,291)	(\$541,130)	(\$233,142)	\$307,988	43.08%
Fees & User Charges - Building Dept	(\$249,700)	(\$250,104)	(\$229,700)	(\$96,008)	\$133,692	41.80%
Fees & User Charges - Prop. Stnd & Bylaw	(\$18,500)	(\$14,242)	(\$19,100)	(\$5,985)	\$13,115	31.34%
Fees & User Charges - Fire Dept	(\$10,000)	(\$19,659)	(\$12,500)	(\$2,144)	\$10,356	17.15%
Fees & User Charges - Roads Dept	(\$15,000)	(\$28,507)	(\$20,000)	(\$225)	\$19,775	1.13%
Fees & User Charges - Waste Disposal	(\$15,200)	(\$17,229)	(\$15,300)	(\$662)	\$14,638	4.33%
Fees & User Charges - Beaverbrook Site	(\$40,000)	(\$48,202)	(\$40,000)	(\$39,180)	\$820	97.95%
Fees & User Charges - North Lancaster Si	(\$32,150)	(\$41,851)	(\$37,500)	(\$20)	\$37,480	0.05%
Fees & User Charges - Glen Walter System	(\$396,000)	(\$561,444)	(\$506,500)	(\$186,249)	\$320,251	36.77%
Fees & User Charges - Lancaster System	(\$543,500)	(\$657,360)	(\$663,500)	(\$257,035)	\$406,465	38.74%
Fees & User Charges - Medical Centre	(\$33,000)	(\$33,840)	(\$33,000)	(\$14,744)	\$18,256	44.68%
Fees & User Charges - Ambulance Bay	(\$16,800)	(\$16,800)	(\$16,800)	(\$8,400)	\$8,400	50.00%
Fees & User Charges - Recreation	(\$1,000)	(\$784)	(\$1,000)	(\$170)	\$831	16.95%
Fees & User Charges - Recreation Program	(\$46,500)	(\$51,876)	(\$44,000)	(\$31,624)	\$12,376	71.87%
Fees & User Charges - Char-Lan Rec. Cent	(\$213,000)	(\$195,110)	(\$215,000)	(\$89,637)	\$125,363	41.69%
Fees & User Charges - Martintown Comm. Cent	(\$9,200)	(\$6,417)	(\$6,200)	(\$5,295)	\$905	85.41%
Fees & User Charges - Ball Fields	(\$2,950)	(\$1,818)	(\$3,000)	\$0	\$3,000	0.00%
Fees & User Charges - Planning Dept	(\$30,000)	(\$46,590)	(\$34,000)	(\$13,500)	\$20,500	39.71%
Fees & User Charges - Economic Development	(\$10,000)	(\$4,420)	(\$8,000)	(\$2,580)	\$5,420	32.25%
TOTAL FEES AND USER CHARGES	(\$2,218,450)	(\$2,625,542)	(\$2,446,230)	(\$986,601)		
OTHER REVENUE						
Payments in Lieu	(\$144,660)	(\$159,826)	(\$145,150)	(\$619)	\$144,531	0.43%
Ontario Grants	(\$1,891,562)	(\$1,382,214)	(\$1,494,000)	(\$262,338)	\$1,231,662	17.56%
Canada Grants	(\$10,000)	(\$57,917)	(\$15,400)	(\$16,510)	(\$1,110)	107.21%
Transfers from Reserves	(\$1,755,000)	(\$2,313,323)	(\$2,347,181)	\$0	\$2,347,181	0.00%
TOTAL OTHER REVENUE	(\$3,801,222)	(\$3,913,280)	(\$4,001,731)	(\$279,467)		
TOTAL REVENUE	(\$29,823,031)	(\$30,451,781)	(\$6,872,436)	(\$13,647,450)		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
EXPENSES						
General Government - Legislative	\$148,500	\$141,783	\$167,500	\$80,502	(\$86,998)	48.06%
General Government - Administration	\$1,163,650	\$1,081,585	\$1,360,400	\$350,619	(\$1,009,781)	25.77%
General Government - Legion	\$42,500	\$51,159	\$27,800	\$10,456	(\$17,344)	37.61%
General Government - Celtic Music Hall	\$6,000	\$11,903	\$6,000	\$1,974	(\$4,026)	32.90%
General Government - Lancaster Library	\$26,100	\$16,007	\$13,600	\$5,109	(\$8,491)	37.56%
General Government - Special Projects	\$66,000	\$40,032	\$14,500	\$1,200	(\$13,300)	8.28%
General Government - Grants to Others	\$41,750	\$39,073	\$52,000	\$5,032	(\$46,968)	9.68%
General Government - Glen County Archives	\$21,000	\$20,984	\$21,000	\$33,073	\$12,073	157.49%
TOTAL GENERAL GOVERNMENT	\$1,515,500	\$1,402,526	\$1,662,800	\$487,965		
Tax Write Off - Residential & Farm	\$45,000	\$113,758	\$45,000	\$3,703	(\$41,297)	8.23%
Tax Write Off - Commercial	\$15,000	\$40,342	\$15,000	\$988	(\$14,012)	6.59%
Tax Write Off - Industrial	\$2,000	\$0	\$2,000	\$0	(\$2,000)	0.00%
TOTAL TAX WRITE OFF	\$62,000	\$154,100	\$62,000	\$4,691		
Building Inspection Dept	\$455,700	\$445,239	\$511,950	\$177,834	(\$334,116)	34.74%
Raisin Region Conservation Authority	\$116,000	\$115,884	\$123,000	\$40,675	(\$82,325)	33.07%
Property Standards & By-Law Enforcement	\$109,100	\$23,255	\$107,830	\$1,768	(\$106,062)	1.64%
Emergency Management Co-ordinator	\$16,450	\$13,118	\$17,550	\$3,913	(\$13,637)	22.30%
TOTAL BUILDING, BY-LAW, RRCA, ER	\$697,250	\$597,496	\$760,330	\$224,189		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Fire - Administration	\$1,637,250	\$1,585,866	\$1,472,300	\$171,585	(\$1,300,715)	11.65%
Fire - Stn 1 - Glen Walter	\$113,500	\$101,146	\$85,800	\$3,159	(\$82,641)	3.68%
Fire - Stn 2 - Martintown	\$110,500	\$95,825	\$69,500	\$8,559	(\$60,941)	12.32%
Fire - Stn 3 - Williamstown	\$79,000	\$71,159	\$61,500	\$4,522	(\$56,978)	7.35%
Fire - Stn 4 - Lancaster	\$88,000	\$66,529	\$71,500	\$8,857	(\$62,643)	12.39%
Fire - Stn 5 - North Lancaster	\$73,000	\$90,249	\$67,500	\$6,338	(\$61,162)	9.39%
Fire - Training Facilities	\$0	\$0	\$1,000	\$0	(\$1,000)	0.00%
2018 (1) Spartan Pumper	\$0	\$0	\$4,750	\$1,834	(\$2,916)	38.60%
1997 (2) GMC Pumper	\$0	\$0	\$4,750	\$290	(\$4,460)	6.11%
1997 (3) GMC Pumper	\$0	\$0	\$4,750	\$847	(\$3,903)	17.83%
1996 (4) Freightliner Pumper	\$0	\$0	\$4,750	\$1,354	(\$3,396)	28.51%
2001 (5) GMC Pumper	\$0	\$0	\$5,250	\$1,578	(\$3,672)	30.06%
1997 (1) GMC Tanker	\$0	\$0	\$4,250	\$672	(\$3,578)	15.82%
2015 (2) Inter Tanker	\$0	\$0	\$4,250	\$18	(\$4,232)	0.43%
1996 (3) XXX Tanker	\$0	\$0	\$4,250	\$320	(\$3,930)	7.53%
2017 (4) Inter Tanker	\$0	\$0	\$4,250	\$757	(\$3,493)	17.80%
2016 (5) Inter Tanker	\$0	\$0	\$4,250	\$1,897	(\$2,353)	44.63%
1993 (1) XXX Rescue	\$0	\$0	\$4,750	\$265	(\$4,485)	5.58%
2000 (2) Ford Ambulance	\$0	\$0	\$4,750	\$0	(\$4,750)	0.00%
2014 (4) Spartan Rescue	\$0	\$0	\$5,750	\$252	(\$5,498)	4.38%
2000 (5) Ford Ambulance	\$0	\$0	\$4,750	\$0	(\$4,750)	0.00%
2014 (Chief) GMC Pickup	\$0	\$0	\$7,100	\$5,465	(\$1,635)	76.97%
Auxiliary Vehicles (3)	\$0	\$0	\$1,000	\$647	(\$353)	64.71%
TOTAL FIRE	\$2,101,250	\$2,010,774	\$1,902,700	\$219,217		
Street Lights	\$133,000	\$223,677	\$138,000	\$43,009	(\$94,991)	31.17%
TOTAL STREET LIGHTS	\$133,000	\$223,677	\$138,000	\$43,009		
Airport	\$13,000	\$12,192	\$17,220	\$723	(\$16,497)	4.20%
TOTAL AIRPORT	\$13,000	\$12,192	\$17,220	\$723		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Roads - Administration	\$927,000	\$776,055	\$928,000	\$228,552	(\$699,448)	24.63%
Roads - Buildings & Yards	\$703,000	\$784,628	\$1,610,000	\$126,131	(\$1,483,869)	7.83%
Roads - Patrol	\$35,000	\$27,202	\$30,000	\$35,344	\$5,344	117.81%
Roadside Maintenance - Mowing	\$130,000	\$146,824	\$154,000	\$1,599	(\$152,401)	1.04%
Roadside Maintenance - Ditching & Drains	\$57,000	\$31,005	\$50,000	\$966	(\$49,034)	1.93%
Roadside Maintenance - Brushing	\$85,000	\$74,849	\$90,000	\$79,324	(\$10,676)	88.14%
Roadside Maintenance - Debris & Litter	\$35,000	\$28,442	\$30,000	\$6,775	(\$23,225)	22.58%
Roads - Culverts Maintenance & Replacement	\$116,000	\$104,326	\$108,000	\$2,125	(\$105,875)	1.97%
Roads - Hardtop Patching	\$70,000	\$62,121	\$100,000	\$23,722	(\$76,278)	23.72%
Roads - Hardtop Sweeping	\$20,000	\$20,373	\$20,000	\$3,566	(\$16,434)	17.83%
Roads - Hardtop Shouldering	\$40,000	\$44,748	\$48,000	\$0	(\$48,000)	0.00%
Roads - Hardtop Crack Sealing	\$20,000	\$21,222	\$0	\$0	\$0	0.00%
Roads - Hardtop Line Painting	\$20,000	\$14,609	\$20,000	\$0	(\$20,000)	0.00%
Roads - Sidewalk Maintenance	\$10,000	\$653	\$10,000	\$0	(\$10,000)	0.00%
Roads - Loosetop Grading	\$125,000	\$126,004	\$130,000	\$45,704	(\$84,296)	35.16%
Roads - Loosetop Dust Control	\$180,000	\$149,447	\$150,000	\$0	(\$150,000)	0.00%
Roads - Loosetop Resurfacing	\$475,000	\$456,948	\$440,000	\$856	(\$439,144)	0.19%
Roads - Signs & Safety Devices	\$43,000	\$23,230	\$45,000	\$12,107	(\$32,893)	26.91%
Roads - Guiderails	\$42,000	\$0	\$23,500	\$0	(\$23,500)	0.00%
Roads - Railway Crossings	\$30,000	\$26,886	\$30,000	\$8,928	(\$21,072)	29.76%
Rds & Rec Community Services	\$1,500	\$190	\$1,500	\$0	(\$1,500)	0.00%
Roads - Miscellaneous	\$13,000	\$71,122	\$12,000	\$8,899	(\$3,101)	74.16%
Roads - Winter Control - Plowing & Sanding	\$650,000	\$1,027,489	\$765,000	\$659,994	(\$105,006)	86.27%
Roads - Winter Control - Ice Blading	\$23,000	\$15,475	\$22,000	\$17,495	(\$4,505)	79.52%
Roads - Sidewalks - Snow Removal	\$48,500	\$66,203	\$58,000	\$45,663	(\$12,337)	78.73%
Roads - Winter Control - Flood Control	\$5,000	\$8,667	\$10,000	\$19,543	\$9,543	195.43%

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
TOTAL ROADS	\$3,904,000	\$4,108,715	\$4,885,000	\$1,327,294		
Conc 3 Bridge	\$575,000	\$616,351	\$0	\$153	\$153	0.00%
Beaupre Rd (2.56km) 2x Surf Treat & Pave	\$0	\$0	\$135,000	\$0	(\$135,000)	0.00%
3rd Line Rd Bridg (SN 30001) - Evaluatn	\$0	\$0	\$0	\$0	\$0	0.00%
2nd Line Bridge (SN 33043) - Design	\$0	\$0	\$35,000	\$0	(\$35,000)	0.00%
Loyalist Road - Surface Treat (2.75km)	\$127,500	\$157,425	\$0	\$0	\$0	0.00%
Fairview Extension	\$100,000	\$4,250	\$0	\$0	\$0	0.00%
Street Rd. - 2xSurface Treat (5.79km)	\$477,000	\$390,101	\$0	\$0	\$0	0.00%
Nine Mile Rd - 2xSurface Treat (X.XXkm)	\$617,000	\$748,366	\$0	\$0	\$0	0.00%
William Street (0.68km) - Reconstruction	\$0	\$0	\$25,000	\$7,381	(\$17,619)	29.52%
Purcell Road (0.70km) - Pad & Overlay	\$0	\$0	\$75,000	\$0	(\$75,000)	0.00%
Kraft Road (0.40km) - Pulverize & Pave	\$0	\$0	\$50,000	\$0	(\$50,000)	0.00%
Cashion Rd - Bridge (SN0011)	\$0	\$0	\$0	\$0	\$0	0.00%
Frog Hollow (3.72km) 2xSurf Treat & Pave	\$0	\$0	\$155,000	\$0	(\$155,000)	0.00%
Roads - Equipment Purchases & Reserves	\$505,000	\$230,814	\$265,000	\$0	(\$265,000)	0.00%
Water Reserve Upgrades - Boundary Rd	\$0	\$0	\$0	\$0	\$0	0.00%
Roads - Miscellaneous Construction	\$55,000	\$25,533	\$25,000	\$2,824	(\$22,176)	11.30%
TOTAL ROADS CONSTRUCTION	\$2,456,500	\$2,172,839	\$765,000	\$10,358		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Rd Eqp. Maint. - 10 Cat Grader	\$38,500	\$84,247	\$49,000	\$32,303	(\$16,697)	65.92%
Rd Eqp. Maint. - 94 Champion Grader	\$30,500	\$38,648	\$30,500	\$1,865	(\$28,635)	6.11%
Rd Eqp. Maint. - 09 1T Dodge (NL)	\$24,000	\$9,401	\$21,000	\$2,036	(\$18,964)	9.69%
Rd Eqp. Maint. - 02 FL- 4 Ton (Patch)	\$22,500	\$28,415	\$23,500	\$13,772	(\$9,728)	58.60%
Rec Eqp. Maint. - 06 GMC 1 Ton (Will)	\$14,000	\$13,910	\$14,000	\$787	(\$13,213)	5.62%
Rd Eqp. Maint.- 17 JD Tractor (Lease)	\$29,500	\$30,758	\$27,500	\$8,347	(\$19,153)	30.35%
Rd Eqp. Maint. - 93 - 955 Tractr (Rec)	\$2,100	\$2,710	\$3,200	\$1,855	(\$1,345)	57.97%
Rd Eqp. Maint. - 16 Inter Tandem	\$18,000	\$23,012	\$18,000	\$6,429	(\$11,571)	35.72%
Rd Eqp. Maint. - Truck (Rec)	\$35,000	\$48,228	\$35,000	\$19,346	(\$15,654)	55.28%
Rd Eqp. Maint. - 13 Mack Tndm (R Blade)	\$34,000	\$36,029	\$34,000	\$7,321	(\$26,679)	21.53%
Rd Eqp. Maint. - 08 Ford Tndm (Shoulder)	\$38,000	\$58,759	\$41,000	\$5,550	(\$35,450)	13.54%
Rd Eqp. Maint. - 99 Volvo Tndm (Shouldr)	\$40,000	\$29,759	\$39,000	\$14,390	(\$24,610)	36.90%
Rd Eqp. Maint. - 04 Inter Tndm (R Blade)	\$41,000	\$39,026	\$31,000	\$9,165	(\$21,835)	29.56%
Rd Eqp. Maint. - 11 Inter Tandem	\$26,000	\$35,580	\$26,000	\$10,932	(\$15,068)	42.05%
Rd Eqp. Maint. - 10 Inter Tndm (H20 Tnk)	\$35,000	\$47,906	\$41,000	\$11,173	(\$29,827)	27.25%
Rd Eqp. Maint. - 12 Chev 1T (Rec)	\$8,000	\$8,389	\$8,000	\$761	(\$7,239)	9.52%
Rd Eqp. Maint. - 08 GMC PU (Lead Hand)	\$11,000	\$11,864	\$16,000	\$6,374	(\$9,626)	39.84%
Rd Eqp. Maint. - 2009 GMC PU (Rd Mngr)	\$16,500	\$14,447	\$17,500	\$7,545	(\$9,956)	43.11%
Rd Eqp. Maint. - 2010 Chev Slvrado (Rec)	\$15,500	\$11,295	\$17,500	\$7,883	(\$9,617)	45.04%
Rd Eqp. Maint. - 2003 Cat Backhoe	\$23,000	\$33,870	\$29,500	\$4,217	(\$25,283)	14.30%
Rd Eqp. Maint. - 2013 Silverado	\$5,700	\$1,107	\$1,700	\$0	(\$1,700)	0.00%
Rd Eqp. Maint. - 2018 Inter Tandem	\$0	\$701	\$21,000	\$11,716	(\$9,284)	55.79%
Rds Equip. Maint. - 2016 Tractless	\$21,000	\$21,301	\$22,500	\$10,189	(\$12,311)	45.28%
Rds Equip. Maint. - Misc. Equipment Re	\$70,000	\$76,364	\$66,500	\$14,922	(\$51,578)	22.44%

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Rds Equip. Rental - Cat Grader #1 2010	(\$75,000)	(\$82,230)	(\$80,000)	(\$35,040)	\$44,960	43.80%
Rds Equip. Rental - Champ Grader 1994	(\$50,000)	(\$37,290)	(\$40,000)	(\$11,910)	\$28,090	29.78%
Rds Equip. Rental - Dodge 1 Ton 2009	(\$35,000)	(\$29,385)	(\$30,000)	(\$7,583)	\$22,418	25.28%
Rds Equip. Rental - Freightliner 4 Ton	(\$40,000)	(\$26,500)	(\$30,000)	(\$19,325)	\$10,675	64.42%
Rds Equip. Rental - New Holland Tractor	(\$35,000)	(\$31,830)	(\$30,000)	(\$15,990)	\$14,010	53.30%
Rds Equip. Rental - Inter. Single Axle	(\$30,000)	(\$42,360)	(\$40,000)	(\$29,640)	\$10,360	74.10%
Rds Equip. Rental - Inter Tandem 2002	(\$40,000)	(\$47,700)	(\$45,000)	(\$21,330)	\$23,670	47.40%
Rds Equip. Rental - Inter Tandem 1994	(\$40,000)	(\$36,630)	(\$35,000)	(\$26,430)	\$8,570	75.51%
Rds Equip. Rental - Ford Tandem 2008	(\$30,000)	(\$34,770)	(\$30,000)	(\$27,090)	\$2,910	90.30%
Rds Equip. Rental - Volvo Tandem 1999	(\$26,500)	(\$35,610)	(\$30,000)	(\$30,780)	(\$780)	102.60%
Rds Equip. Rental - Inter Tandem 2004	(\$15,000)	(\$28,170)	(\$20,000)	(\$27,300)	(\$7,300)	136.50%
Rds Equip. Rental - Inter Tandem 2012	(\$25,000)	(\$39,600)	(\$35,000)	(\$25,140)	\$9,860	71.83%
Rds Equip. Rental - Inter Tandem 2010	(\$55,000)	(\$52,098)	(\$50,000)	(\$26,098)	\$23,903	52.20%
Rds Equip. Rental - Cat Backhoe 2003	(\$25,000)	(\$33,420)	(\$25,000)	(\$10,170)	\$14,830	40.68%
Rds Equip. Rental - Tractless Tractor	(\$60,000)	(\$76,200)	(\$60,000)	(\$31,230)	\$28,770	52.05%
TOTAL ROADS FLEET	\$17,300	\$71,934	\$53,900	(\$136,179)		
Garbage Collection	\$450,000	\$487,534	\$490,000	\$151,654	(\$338,346)	30.95%
Garbage Disposal - Landfill Sites Genera	\$178,800	\$185,905	\$181,800	\$24,395	(\$157,405)	13.42%
Beaverbrook Landfill Site	\$141,500	\$161,148	\$129,500	\$50,917	(\$78,583)	39.32%
North Lancaster Landfill Site	\$138,000	\$133,672	\$138,000	\$15,809	(\$122,191)	11.46%
Recycling	\$340,500	\$306,353	\$310,000	\$83,245	(\$226,755)	26.85%
County Rd 27 Landfill Site	\$2,000	\$7,927	\$2,500	\$0	(\$2,500)	0.00%
TOTAL GARBAGE AND RECYCLING	\$1,250,800	\$1,282,539	\$1,251,800	\$326,020		
Fire Protection Ponds -M & R	\$1,000	\$3,322	\$3,000	\$0	(\$3,000)	0.00%
Fire Protection Ponds - Dry Con	\$2,500	\$10,310	\$8,000	\$3,147	(\$4,853)	39.34%
TOTAL FIRE PONDS	\$3,500	\$13,632	\$11,000	\$3,147		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Water/Sewer Plants Sharable Operations	\$0	\$0	\$0	\$149,641	\$149,641	0.00%
Glen Walter Water/Sewers	\$396,000	\$561,444	\$1,248,781	\$84,739	(\$1,164,042)	6.79%
Lancaster/South Lancaster Water/Sewers	\$543,500	\$657,360	\$663,500	\$84,062	(\$579,438)	12.67%
Green Valley Sewers	\$85,000	\$93,060	\$95,000	\$16,250	(\$78,750)	17.11%
Kennedy Redwood Subdivision Water	\$32,000	\$33,671	\$34,000	\$11,949	(\$22,051)	35.14%
TOTAL WATER AND WASTE WATER	\$1,056,500	\$1,345,535	\$2,041,281	\$346,642		
Lan-Char Medical Centre	\$60,800	\$54,291	\$51,500	\$16,974	(\$34,526)	32.96%
Ambulance Lancaster Base	\$0	\$0	\$16,800	\$0	(\$16,800)	0.00%
	\$60,800	\$54,291	\$68,300	\$16,974		
Recreation - Administration - General	\$316,600	\$299,055	\$390,190	\$126,110	(\$264,080)	32.32%
Recreation Administration - Management	\$40,000	\$39,582	\$40,000	\$15,273	(\$24,727)	38.18%
Recreation Programs	\$64,200	\$43,639	\$68,100	\$5,573	(\$62,527)	8.18%
Char-Lan Community Centre	\$474,390	\$547,380	\$738,100	\$176,403	(\$561,697)	23.90%
Martintown Community Centre	\$71,100	\$87,404	\$46,100	\$19,057	(\$27,043)	41.34%
Green Valley Community Centre	\$16,500	\$22,364	\$16,500	\$5,830	(\$10,670)	35.33%
North Lancaster Optimist Comm. Centre	\$11,000	\$22,122	\$10,000	\$2,565	(\$7,435)	25.65%
Nor'westers Museum	\$76,000	\$71,853	\$46,000	\$18,903	(\$27,097)	41.09%
TOTAL RECREATION	\$1,069,790	\$1,133,399	\$1,354,990	\$369,712		
Parks Maintenance - General Admin	\$78,000	\$79,707	\$68,000	\$9,600	(\$58,400)	14.12%
Danaher Park	\$8,900	\$8,588	\$9,000	\$3,975	(\$5,025)	44.17%
North Lancaster Park	\$10,500	\$14,009	\$10,500	\$2,224	(\$8,276)	21.18%
Smithfield Park	\$20,000	\$79,441	\$261,000	\$1,590	(\$259,410)	0.61%
Empey Poirier Park	\$4,600	\$3,485	\$4,500	\$391	(\$4,109)	8.69%
Martintown Community Park	\$39,000	\$39,090	\$5,000	\$1,285	(\$3,715)	25.70%
Paul Rozon Park	\$127,000	\$125,595	\$26,000	\$5,563	(\$20,437)	21.40%
Glen Walter Park	\$21,000	\$19,845	\$21,000	\$3,572	(\$17,428)	17.01%
South Lancaster Wharf	\$10,000	\$6,905	\$8,000	\$1,221	(\$6,779)	15.26%
Peanut Line Trail	\$20,500	\$13,186	\$29,500	\$0	(\$29,500)	0.00%
Cairnview Park	\$15,000	\$0	\$10,000	\$0	(\$10,000)	0.00%
TOTAL PARKS	\$354,500	\$389,851	\$452,500	\$29,421		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Planning & Zoning	\$261,800	\$150,400	\$322,300	\$60,489	(\$261,811)	18.77%
Economic Development	\$169,050	\$120,113	\$288,350	\$61,718	(\$226,632)	21.40%
TOTAL PLANNING AND ECONOMIC	\$430,850	\$270,513	\$610,650	\$122,207		
Municipal Drains	\$45,000	\$55,676	\$61,000	\$11,866	(\$49,134)	19.45%
Tile Drainage	\$40,000	\$28,641	\$32,500	\$19,659	(\$12,841)	60.49%
TOTAL DRAINS	\$85,000	\$84,317	\$93,500	\$31,525		
United Counties Levy	\$10,366,357	\$10,345,658	\$0	\$0	\$0	0.00%
School Board Levy - Upper Canada Distric	\$2,358,518	\$2,351,453	\$0	\$0	\$0	0.00%
School Board Levy - Ecole Pub. Est Ontar	\$257,598	\$257,024	\$0	\$0	\$0	0.00%
School Board Levy - Catholic Bd. East On	\$726,028	\$726,111	\$0	\$0	\$0	0.00%
School Board Levy - Ecole Catholique Est	\$910,400	\$908,409	\$0	\$0	\$0	0.00%
TOTAL LEVY (on behalf of Others)	\$14,618,901	\$14,588,656	\$0	\$0		
TOTAL EXPENSES	\$29,830,441	\$29,916,988	\$16,130,971	\$3,426,915		
TOTAL DEFICIT/(SURPLUS)	\$7,410	(\$534,793)	\$9,258,535	(\$10,220,535)		

INFORMATION REPORT**REPORT TO:** Council of the Township of South Glengarry**MEETING DATE:** July 2, 2019**SUBJECT:** Building Permit Activity - January 1 to May 31, 2019**PREPARED BY:** Gary Poupart, CBO/Director of Development

This report is intended to provide an update regarding permit activity in the first quarter of 2019.

The table below shows issued permits from January 1st to May 31st, 2019 and a comparison to the previous 3 years for the same period.

January 1st to May 31st	Issued Permits			
Construction Class	2019	2018	2017	2016
Institutional	2	4	3	3
Commercial	7	4	2	3
Residential				
New Dwelling	7	11	6	12
Addition/Renovation	29	20	32	15
Accessory Buildings & Other	8	16	9	5
Agricultural	10	6	8	6
Demolition	6	13	4	10
Swimming Pool	4	8	12	7
On-Site Sewage Systems	7	16	10	23
Wood Stove	1	1	3	2
Tent	3	0	0	0
Total Permits Issued	84	99	89	86
Total Construction Value	\$5,580,861.14	\$2,211,000.00	\$9,809,195.00	\$4,276,794.00
Total Permit Fees	\$86,538.19	\$35,412.99	\$115,870.85	\$67,657.12

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: July 2, 2019

SUBJECT: By-Law Enforcement Activity from January 1st to May 31, 2019

PREPARED BY: Gary Poupart, CBO/Director of Development

The By-law Enforcement Officer provides a wide array of services, including traditional by-law roles such as dealing with animal control, property standards, yard maintenance, noise complaints and zoning compliance etc.

By-laws are primarily enforced on a reactive basis to complaints made to the department.

KEY HIGHLIGHTS INCLUDE THE FOLLOWING:

Bylaw Enforcement managed 56 complaints:

- 8 were carried over from 2019
- Animal control complaints (not including those received by Kevin Cassleman): 14
- Building complaints: 1
- General complaints: 1
- Property standards complaints: 25
- Zoning complaints: 7

BY-LAW ADMINISTRATION:

- 36 complaints were brought into compliance by the respective property owners
- 14 complaints are waiting for the property owner to gain compliance
- 6 complaints are being investigated

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: July 2, 2019

SUBJECT: UCDSB & CDSBEO Community Planning and Partnership Meeting

PREPARED BY: Joanne Haley, GM Community Services



On June 12, 2019 I attended the annual UCDSB and the CDSBEO Community Planning and Partnership Meeting.

The purpose of the meeting is to continue conversations between school districts and municipalities to identify potential partnership opportunities that account for each Board's facility inventory. According to both school boards, the sharing of information will help to clarify, with the assistance of an ongoing application process, whether surplus school space at open and operating schools can be leased on a cost recoverable basis and in alignment with school and Board educational objectives and operations.

Attached for your information is the presentation from the meeting. Please note within the presentation, for the first time, Iona Academy primary school located in South Glengarry is below 60% capacity and therefore eligible for community partnerships. It is important to have meetings and discussions to determine opportunities as the School Board is looking for unique municipal opportunities to be presented. During this meeting it was encouraged to send the message to our Elected Officials to speak with the elected School Board Trustees.

Joint Community Planning & Partnership (CPP) Meeting

Co-hosted by:
Catholic District School
Board of Eastern Ontario



Upper Canada District
School Board



NORTH GRENVILLE COMMUNITY COMPLEX
JUNE 12, 2019 1PM-3PM

- First Joint Community Planning and Partnership Meeting, co-hosted by the CDSBEO and UCDSB
- 1 meeting replacing a total of 3 offered in previous years.
- 60+ RSVPs
- 44 RSVPs from 22 municipalities / counties
- RSVP's from 5 childcare partners and 9 from other community service organizations





Agenda



1. Introductions and Background
2. Community Planning and Partnerships
 - a) Board Policies
 - b) Facilities that Qualify for Partnership Opportunities
 - c) Application Process
3. Long-term Enrolment Projections/ Utilization
4. Capital Planning, Programs and Community Use Updates
5. Questions/Information to share?



CATHOLIC DISTRICT SCHOOL
BOARD OF EASTERN ONTARIO

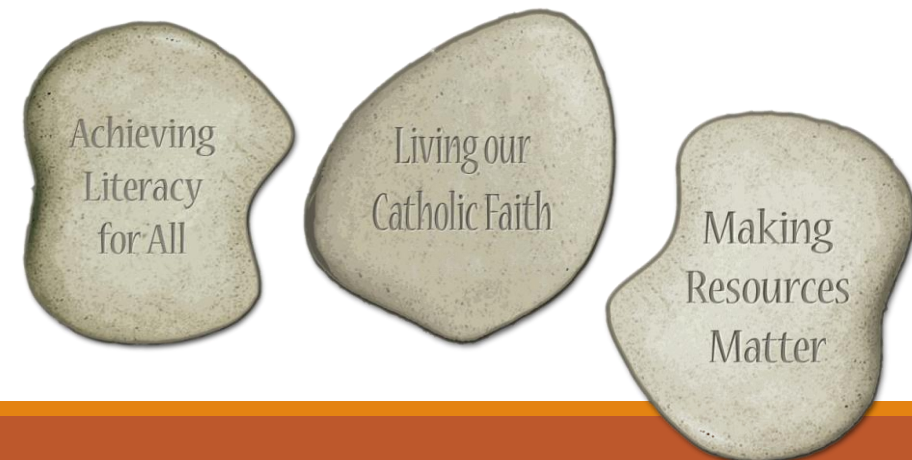
1. Introductions - CDSBEO

The CDSBEO's Strategic Plan focuses on three key areas:

- Achieving Literacy for All
- Living our Catholic Faith
- Making Resources Matter

The Making Resources Matter component allows the CDSBEO to continue to actively pursue joint partnerships and facilitate the optimal use of resources

Bonnie Norton, Associate Director





1. Introductions - UCDSB

Mission: We Prepare All Students for a Successful Life

Strategic Plan:

Engaging with local and learning communities is a key part of the Board's Strategic Plan for 2017 to 2020.



Phil Dawes, Superintendent District Alignment

2. Background on Community Planning and Partnerships

- Previous Liberal Government placed a moratorium on school closures in 2017 and committed to review the Community Planning and Partnership Guideline
- The new Conservative Government promised to uphold the moratorium on school closures until the closure review process was reformed. Further updates to the Community Planning and Partnership Guideline were also placed on hold pending a review.
- Boards are currently awaiting further direction on the Government's plans regarding school closures and changes to the Community Planning and Partnership Guideline



Board Policies – Sharing Common Objectives

- Annual combined meeting to share / receive information between school boards, community partners and the public
- Improve services and supports available to students
- Reduce facility operating costs
- Maximize the use of public infrastructure
- Provide a foundation for improved service delivery for communities

2. a) CDSBEO Policy C6: Community Planning & Partnerships – Key Policy Points

- All community partnerships must be advantageous to the Board
- Partnership arrangements must be consistent with the Board's mandate to provide learning environments in which the Gospel values and the teachings of the Catholic Church are central to its vision and mission
- The Board recognizes that providing space in schools to appropriate partners can strengthen the role of schools in communities and improve access to students and the wider community
- The policy is not intended to prevent the Board from building, renovating or closing schools or from disposing of surplus assets when required



2. a) CDSBEO Policy C6: Community Planning & Partnerships – Facility Qualifying Criteria

- Facilities that have been 60% utilized or less for the past two years and/or have had 200 or more unused pupil places for at least the past two years
- Facilities that are projected to be 60% utilized or less for the next five years
- Facilities have not been designated as surplus space as per Ont. Reg 444/98
- Facilities that have space that is not required for Board programming

2. a) CDSBEO Policy C6: Community Planning & Partnerships – Partner Eligibility

- Be appropriate for the school setting
- Be consistent with the Vision, Mission and Values of the CDSBEO
- Be consistent with the Board's student achievement strategy
- Add value to the education experience of students
- Provide services for children, their families and the broader community
- Comply with all Board policies, procedures and protocols
- Ensure student and staff safety
- Offer programming during regular school hours
- Indicate financial capacity for support of the partnership
- Consider issues related to zoning and site restrictions, facility condition, the configuration of the space and the ability to separate space used by partners from the space used by students

2. b) 2018-19 CDSBEO Schools Meeting Space Availability Criteria

School Name	2018-19 % Utilization	2018-19 Surplus Spaces
Iona Academy, Williamstown	56.8%	131
St. Finnan's, Alexandria	45.6%	149
St. Francis Xavier, Brockville	41.4%	154



2. c) Application Process – CDSBEO

Partnership Project Application Form must be submitted to the Board for consideration

<https://www.cdsbeo.on.ca/wp-content/uploads/2016/09/Partnership-Project-Application-Form.pdf>

Application form must include, at minimum:

- Name of the partner/proposed partner
- Contact information
- The available space of interest
- A description of the services to be provided
- A description of how the service supports the Board's mandate
- A complete financial breakdown for the project's development and ongoing operation
- A concise description of space needs, including size of the space, number of rooms, washrooms, parking, renovations and capital changes, zoning amendments, hours of operation, and number of users/clients/occupants
- Any other information or details required by the Board
- All costs of developing the application are entirely at the expense of the proposed partner

2. a) UCDSB Policy 4002 Facility Collaboration – Key Policy Points

- “In optimizing the use of its land and school facilities, the Upper Canada District School Board is committed to maintaining strong working relationships with its coterminous and contiguous boards, area municipalities, community organizations and local businesses.”
- Facility collaborators will be expected to cover their own construction, capital, operational and administrative costs, property taxes if applicable, and the costs of any necessary renovations associated with ensuring student safety.



2. a) UCDSB Policy 4002 Facility Collaboration – Facility Qualifying Criteria

The Board will consider facility collaboration for buildings that meet one or both of the following criteria:

- “A utilization rate of less than sixty (60) per cent for the last two (2) years, and/or
- Two hundred (200) or more unused pupil places.”

The Board will also consider zoning and site use restrictions, facility conditions, student safety, configuration of space, student achievement and pupil accommodation strategies, the ability to separate the space used by partners from the space used by students, areas of growth and decline, renewal needs, cost recovery, and future educational programming.

2. a) UCDSB Policy 4002 Facility Collaboration – Partner Eligibility

When considering the formation of a collaborative relationship regarding facilities, the Board will give priority to proposals that are:

- beneficial to students and take into consideration the health and safety of students,
- appropriate for the school setting, and support the Board's student achievement strategies.

- The Board may consider additional criteria specific to the site, community and/or student needs.
- This policy does not prevent the Board from building, renovating or closing schools or from disposing of surplus assets when required.
- Collaboration with both for-profit and not-for-profit entities will be considered.
- Entities that provide competing educational services, such as tutoring services or private schools, are not eligible.

2. b) 2018-19 UCDSB Schools Meeting Space Availability Criteria

Family of Schools - School Name	2018-19 % Utilization	2018-19 Surplus Spaces
Almonte - Naismith Memorial Public School	49%	274
Athens - Meadowview Public School	44%	175
Brockville - Thousand Islands Secondary School (7-12)	80%	233
Carleton Place - Caldwell Street Public School	64%	207
Cornwall - Central Public School	70%	204
Cornwall - Cornwall Collegiate & Vocational School (7-12)	54%	614
Gananoque - Gananoque Secondary School (7-12)	57%	338
Gananoque - Linklater Public School	51%	178
Glengarry - Glengarry District High School (7-12)	33%	628

2. b) 2018-19 UCDSB Schools Meeting Space Availability Criteria

Family of Schools - School Name	2018-19 % Utilization	2018-19 Surplus Spaces
North Dundas - North Dundas District High School (7-12)	53%	388
North Grenville - *Oxford-on-Rideau Public School	30%	172
Perth - Drummond Central School	44%	86
Perth - Glen Tay Public School	31%	211
Perth - Maple Grove Elementary School	36%	178
Perth - North Elmsley Elementary School	35%	145
Perth - Perth and District Collegiate Institute	76%	248
Rideau - Sweet's Corners Elementary School	32%	228
Rockland - Rockland District High School (7-12)	64%	209

2. b) 2018-19 UCDSB Schools Meeting Space Availability Criteria

Family of Schools - School Name	2018-19 % Utilization	2018-19 Surplus Spaces
Seaway - Morrisburg Public School	49%	156
Seaway – Seaway District High School (7-12)	59%	280
South Grenville - Maynard Public School	52%	184
South Grenville - South Grenville District High School (7-12)	46%	619
Tagwi - Maxville Public School	32%	237
Tagwi - North Stormont Public School	50%	93
Tagwi - Rothwell-Osnabruck Elementary School	37%	227

2. c) Application Process – UCDSB Expressions of Interest to Use Space

<https://www.surveymonkey.com/r/FacilitiesCollaboration201516>



www.ucdsb.on.ca

UCDSB Facility Collaboration - Expression of Interest

Tell us about your organization and who we can contact

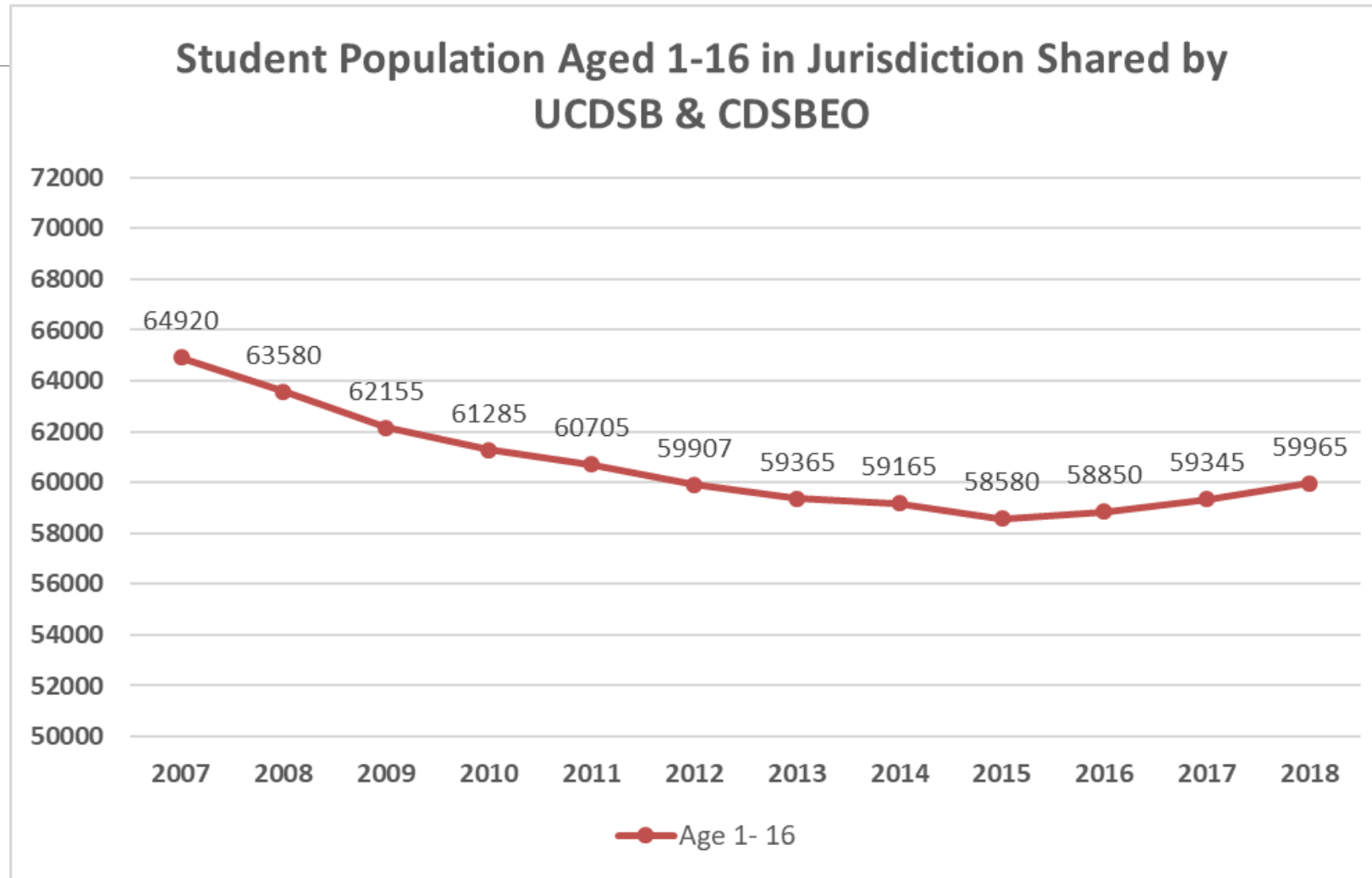
1 / 4 25%

Across the province, school boards have entered into successful collaborative facility arrangements with municipalities and community organizations. The Ministry of Education is encouraging school boards to build on this success using facility partnerships that support student achievement. Our Board is welcoming expressions of interest from potential partners, in order to make fully informed decisions concerning the use of surplus space in our community schools and to widen communication channels with our community partners.

To help prepare you for completing this online form, please know that the following types of information will be requested:

- Key contact information
- Organization structure and background, audited financial statements from the last three years
- Rationale for using UCDSB space - how will it be used?
- What value are you bringing to students? the community?
- Space requirements
- School location

3. Shared Population Trends - Total

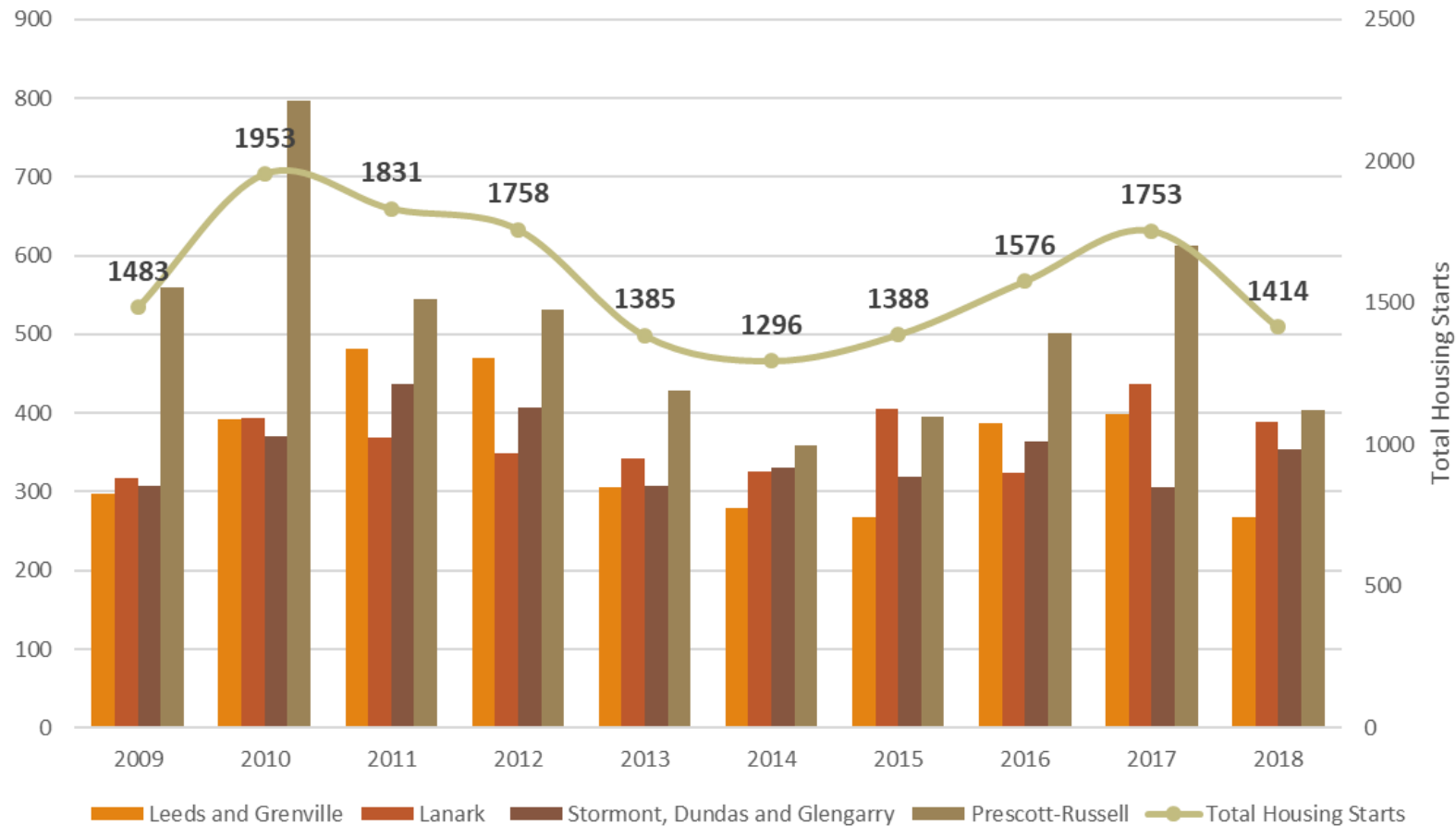


3. Shared Population Trends – By school panel

Age	Year						1 Year Change	1 Year % Change
	2013	2014	2015	2016	2017	2018		
0-3 (Pre-School Aged)	14076	14042	14110	14280	14278	14370	92	0.6%
4-13 (Elementary Aged)	37432	37359	37137	37530	37565	38040	475	1.2%
14-17 (Secondary Aged)	17283	15935	15341	15035	14790	14770	-20	-0.1%
Total 0-17 Aged Population	68791	67336	66588	66845	66633	67180	547	0.8%

3 Shared Housing Trends – by County

History of New Housing Starts (2009-2018), by County



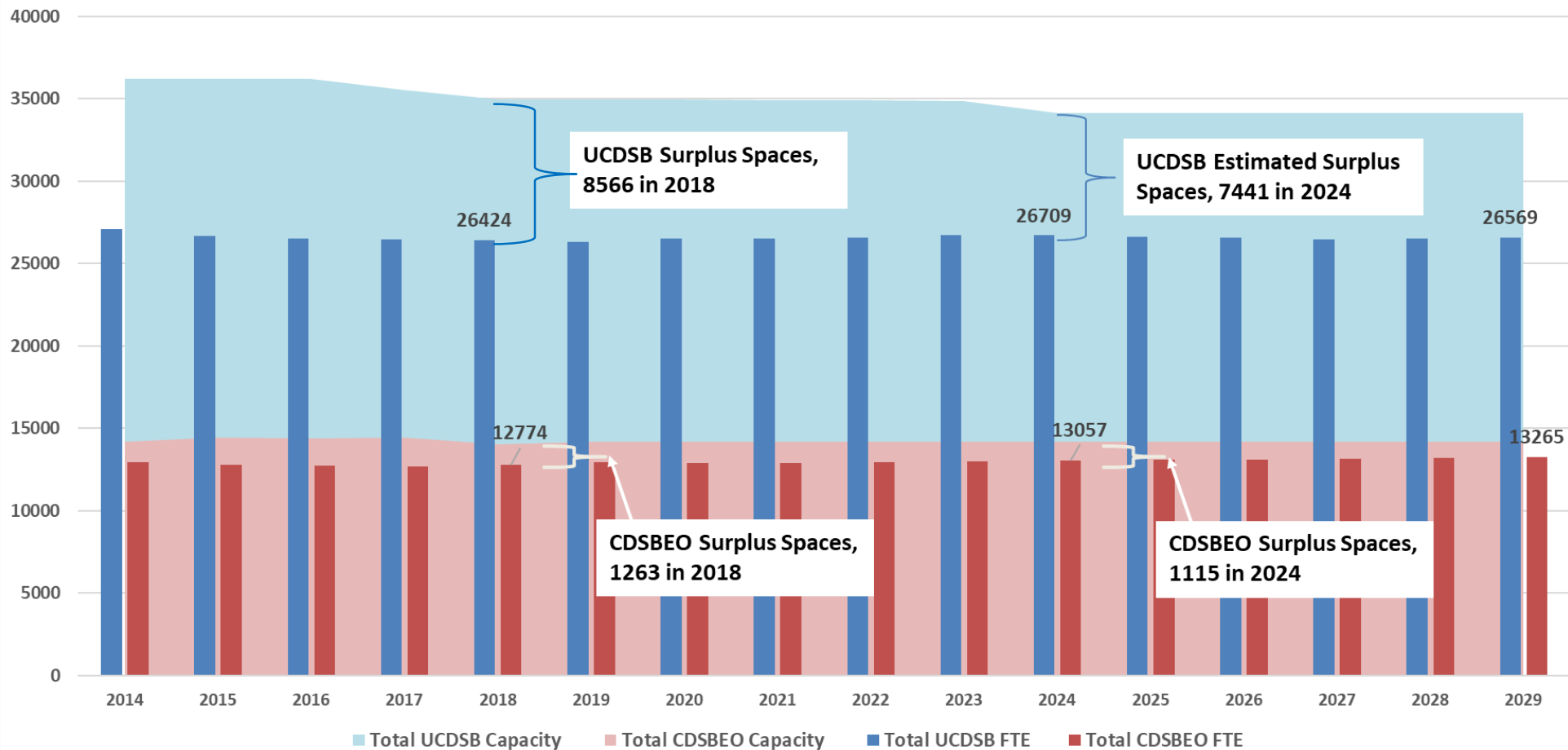
3 Shared Housing Trends – by County

New Housing Starts by County in the UCDSB Jurisdiction

County	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	10-Year Total	10-Year Avg/Year
Leeds and Grenville	298	392	481	470	306	280	267	387	399	268	3548	355
Lanark	317	393	369	349	343	326	406	324	437	388	3652	365
Prescott-Russell	560	797	545	532	429	359	396	501	612	404	5135	514
Stormont, Dundas & Glengarry	308	371	436	407	307	331	319	364	305	354	3502	350
Total New Housing Starts	1483	1953	1831	1758	1385	1296	1388	1576	1753	1414	15837	1584

3. Long Term Total FTE Enrolment Trends and Utilization

UCDSB and CDSBEO FTE Enrolment Compared to Total OTG Capacity, 2014-2029



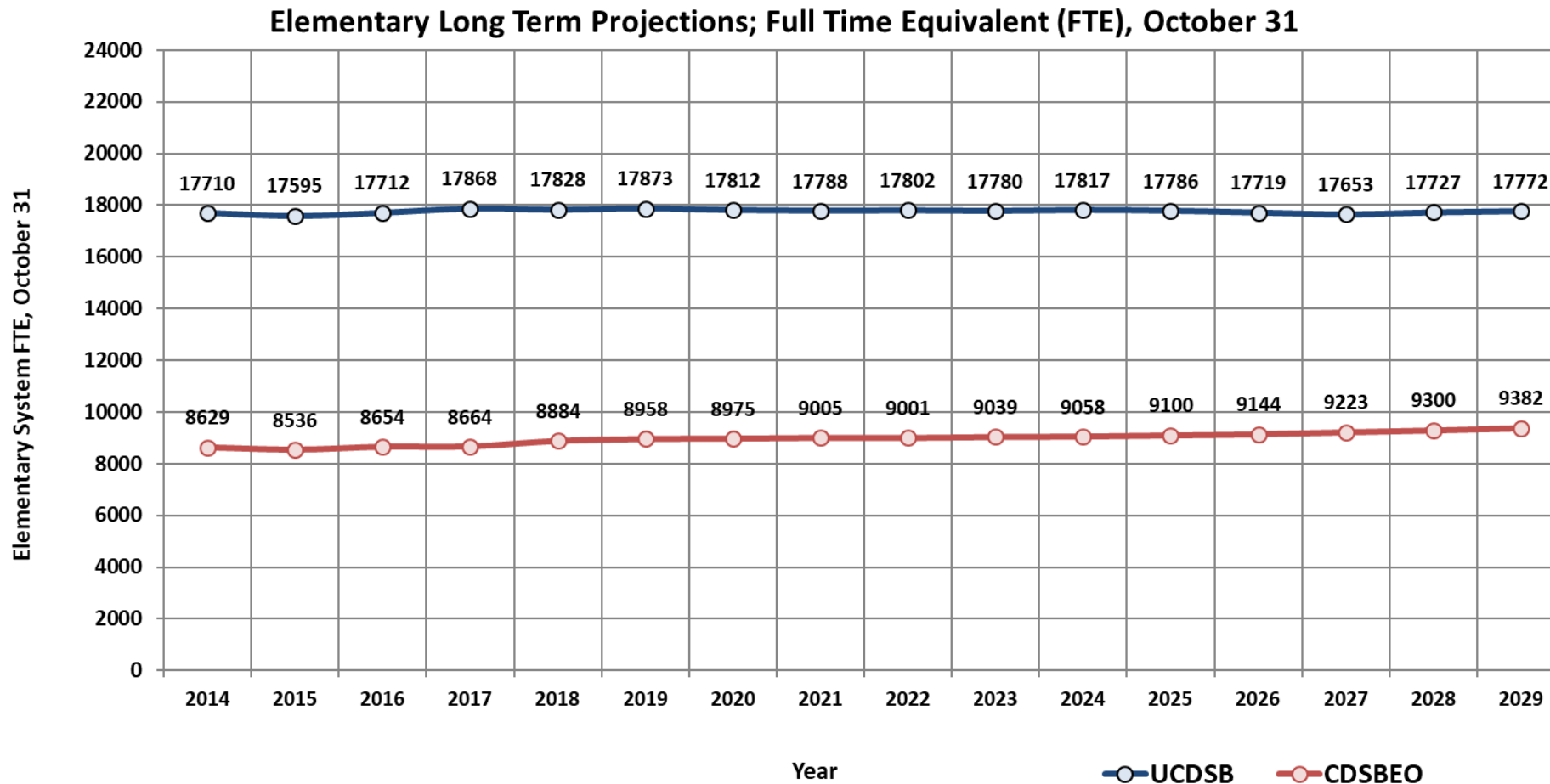
- Decrease in capacity from 36,197 in 2015 to projected 34150 longer term (2024+).



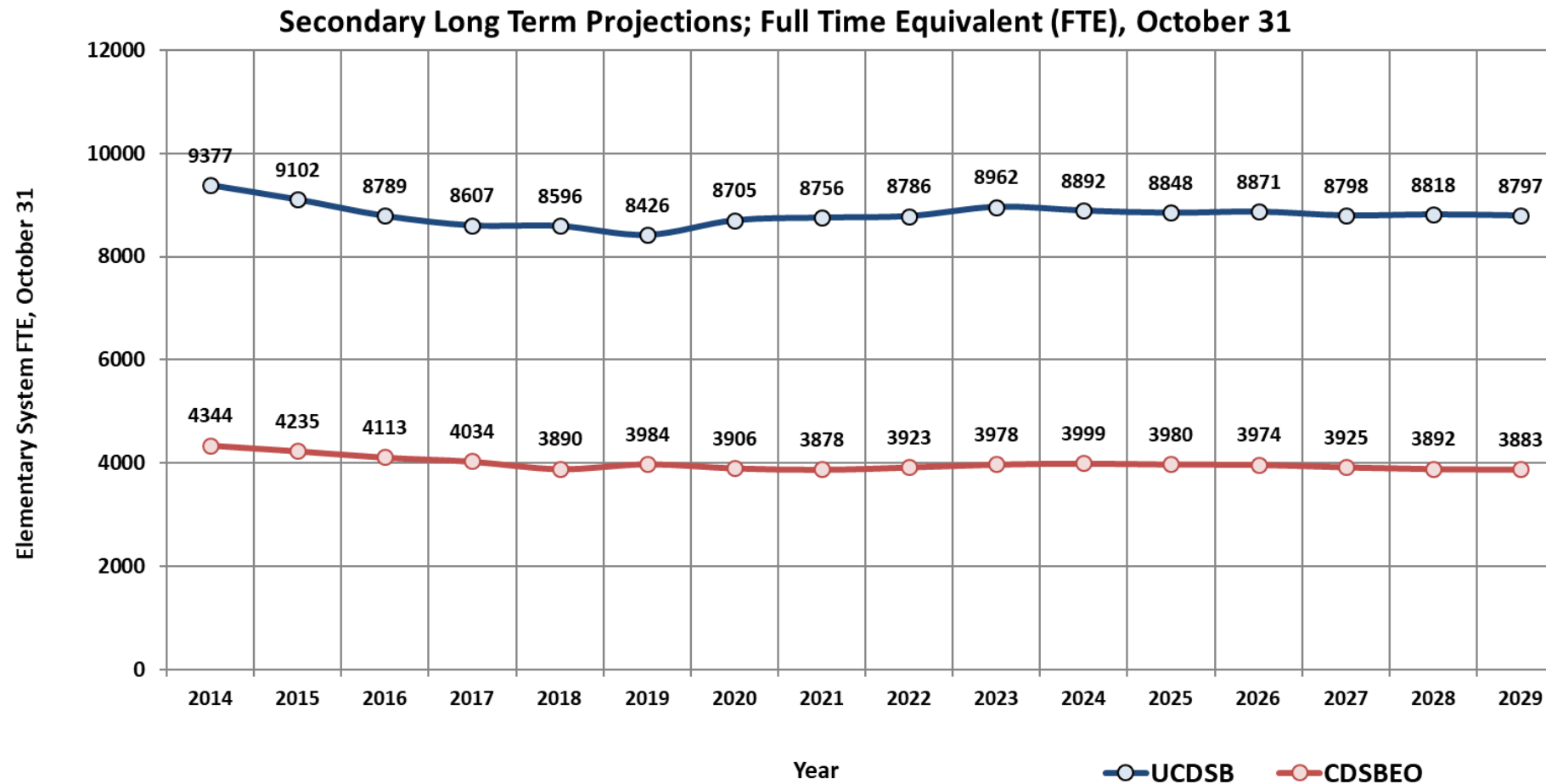
CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

- Decrease in capacity from 14,434 in 2015 to projected 14,172 longer term.

3. Elementary FTE Enrolment History & Projections (2014-2029)



3. Secondary FTE Enrolment History & Projections (2014-2029)



3. CDSBEO 4 Year Enrolment Trends and Utilization

	2016-17	2017-18	2018-19	Proj 2019-20
Number of Schools	41	41	38	38
Total OTG Space	14,319	14,386	14,037	14,172
# Portables / Portapacs on Active School Sites (SFIS)	131	134	123	121
Elementary Enrolment, FTE, October 31	8,654	8,664	8,884	8,958
Secondary Enrolment, FTE, October 31	4,113	4,034	3,890	3,984
Total Elementary and Secondary FTE Enrolment, October 31	12,767	12,698	12,774	12,942
% Utilization of OTG Space – Total	89.2%	88.3%	91.0%	91.3%

3. UCDSB 4 Year Enrolment Trends and Utilization

Item	2016-17	2017-18	2018-19	Proj 2019-20
Number of Schools	86	81	79	79
Total OTG Space (not include Alt. Ed)	36,197	35,552	34,990	34,990
# Portables / Portapacs on Active School Sites (SFIS)	84	60	63	64
Elementary Enrolment, Full Time Enrolment (FTE), October 31	17,712	17,868	17,828	17,873
Secondary Enrolment, FTE, October 31	8,789	8,607	8,596	8,426
Total Elementary and Secondary Enrolment, FTE October 31	26,501	26,475	26,424	26,299
% Utilization of OTG Space – Total (not including Alt. Ed)	73.2%	74.4%	75.5%	75.1%

4. CDSBEO Capital Planning, Programs and Community Use Updates



New Construction

- HNOM - \$4.9M
 - 6 Classroom Addition & Daycare – Completed March/April 2019

Planned Renovations

- \$8.2M in School Renewal and School Condition Improvement projects for 2018-19

Major Program Changes

- N/A

Child Care Additions

- St. Joseph, Gananoque – Childcare & EarlyON Centre - \$2M (In Ministry approval to proceed & joint confirmation process)
 - Confirmed to move forward – June 5, 2019

4. CDSBEO Community Use Update

Community Use Statistics	2014-2015	2015-2016	2016-2017	2017-18	2018-19 (in progress)
Total permits requested	1,627	1,860	2,049	2,073	2,073
Total permits approved	1,568	1,808	2,023	2,046	1,983
Approval rate	96.3%	97.2%	98.7%	98.7%	95.7%
Number of participants	403,272	610,475	629,187	628,263	617,797
Total community use hours	43,326	41,659	40,768	34,236	26,021

4. UCDSB Capital Planning, Programs and Community Use Updates

New Construction

- Brockville K-6 & Childcare / EarlyON Centers \$14.38 M
- Cornwall 7-12 \$ 39.06 M
- North Grenville DHS Addition \$ 6.65 M (In Ministry Approval To Proceed process)
- Roxmore PS Addition \$ 2.61 M (Received Ministry approval to proceed to tender on June 5th, 2019)

Planned Renovations

- \$28.74 M in School Renewal, Community Hub and School Condition Improvements for 2018-2019

Major Program Changes

- N/A



4. UCDSB Capital Planning, Programs and Community Use Updates

Child Care Additions / Renovations

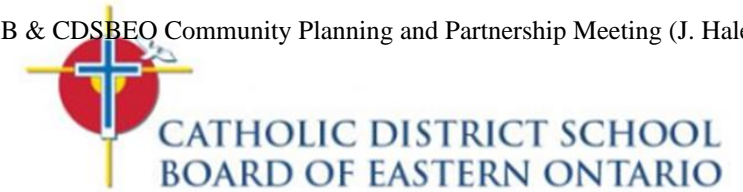
- Kemptville PS – Childcare & EarlyON Centre – Addition \$ 2.67 M (In Ministry Approval To Proceed and Joint Confirmation process)
- Roxmore PS – Childcare – Addition \$.52 M (Received Ministry approval to proceed to tender on June 5th, 2019)
- Rockland PS – Renovation \$.79 M Construction in summer of 2019
- Winchester PS – Addition \$ 1.54 M
- Cambridge PS – Addition \$.52 M (In Ministry Approval To Proceed and Joint Confirmation process)



4. UCDSB Community Use Update

Community Use Statistics	2014-2015	2015-2016	2016-2017	2017-18	2018-19 (in progress)
Total permits requested	4757	5256	5643	5897	4045
Total permits approved	4543	5053	5484	5714	3948
Approval rate	95.50%	96.14%	97.18%	96.94%	97.6%
Number of participants	2,002,398	2, 032,178	1,987,806	2,003,378	1,376,706
Total community use hours	195,335	126,224	109,787	111,494	75,704





Importance of Community Partnerships

"The Catholic District School Board of Eastern Ontario is dedicated to offering comprehensive educational opportunities to all of our students. One significant way the Board accomplishes this is through the development of community partnerships. In order to fully support the needs of young people, it is essential that families, schools, communities, faith-based organizations, government agencies, businesses, municipalities, and other community groups work together.

The aim of such partnerships is to collectively assess the needs of our youth and to develop a coordinated response to those needs. These collaborative responses provide valuable opportunities to share resources, learn from one another, and most importantly provide our learners with an exceptional, diverse, and inclusive educational experience which maximizes their opportunities to learn."

We encourage you to work with us and think outside the box, to explore opportunities that will benefit students and the communities we collectively serve.

A Larger View: Partnership Opportunities

UCDSB Policy 423: Partnerships, Sponsorships and/or Cooperative Ventures

"The Upper Canada District School Board and its agents may seek partnerships, sponsorships and donations with and from individuals, groups, communities and business entities and groups which will benefit the Board's educational objectives, are consistent with the Board's goals and which will not compromise or exploit staff or students."



Director of Education's Work Plan Goal 4:
Connect with Community Stakeholders

Link to Board Resources

Additional Community Planning & Partnerships information is available at:

Catholic District School Board of Eastern Ontario: [Community Planning and Partnerships](#)

Upper Canada District School Board: [http: Community Planning and Partnerships](#)



Discussion/Questions?

Joint Community Planning & Partnership (CPP) Meeting

Co-hosted by:
Catholic District School
Board of Eastern Ontario



Upper Canada District
School Board



NORTH GRENVILLE COMMUNITY COMPLEX
JUNE 12, 2019 1PM-3PM

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: July 2, 2019

SUBJECT: Bill C-68

PREPARED BY: Ewen MacDonald, GM Infrastructure Services

Council requested additional information on Bill C-68, which amends the *Federal Fisheries Act*.

A letter from Renfrew – Nipissing – Pembroke MP Cheryl Gallant was included in the April 15th Council Meeting package that expressed concern with the implications of this Bill for municipal operations.

The Bill has been passed by the House of Commons and the Senate in June 2018.

The following summary describes the implications of the Bill from the Federal Government's website.

SUMMARY

This enactment amends the *Fisheries Act* to, among other things, to:

- (a) require that, when making a decision under that Act, the Minister shall consider any adverse effects that the decision may have on the rights of the Indigenous peoples of Canada recognized and affirmed by section 35 of the *Constitution Act, 1982*, include provisions respecting the consideration and protection of traditional knowledge of the Indigenous peoples of Canada, and authorize the making of agreements with Indigenous governing bodies to further the purpose of the *Fisheries Act*;
- (b) add a purpose clause and considerations for decision-making under that Act;
- (c) empower the Minister to establish advisory panels and to set fees, including for the provision of regulatory processes;
- (d) provide measures for the protection of fish and fish habitat with respect to works, undertakings or activities that may result in the death of fish or the harmful alteration, disruption or destruction of fish habitat, including in ecologically significant areas, as well as measures relating to the modernization of the regulatory framework such as authorization of projects, establishment of standards and codes of practice, creation of fish habitat banks by a proponent of a project and establishment of a public registry;

- (e)** empower the Governor in Council to make new regulations, including regulations respecting the rebuilding of fish stocks and importation of fish;
- (f)** empower the Minister to make regulations for the purposes of the conservation and protection of marine biodiversity;
- (g)** empower the Minister to make fisheries management orders prohibiting or limiting fishing for a period of 45 days to address a threat to the proper management and control of fisheries and the conservation and protection of fish;
- (h)** prohibit the fishing of a cetacean with the intent to take it into captivity, unless authorized by the Minister, including when the cetacean is injured, in distress or in need of care; and
- (i)** update and strengthen enforcement powers, as well as establish an alternative measures agreements regime.

A copy of a letter from Conservation Ontario is attached with their comments in support of the amended act and their concern with amendments to the Fisheries act from 2012 dealing with Securities (Letters of Credit).

In discussion with the RRCA, there has not been any significant changes to how DFO or the CA interact with Municipalities and further information will likely be forthcoming when regulations are developed.



May 10, 2018

Standing committee on Fisheries and Oceans
Sixth Floor, 131 Queen Street
House of Commons
Ottawa, ON K1A 0A6
fopo@parl.gc.ca

Re: Conservation Ontario's Comments on "Bill C-68 An Act to amend the Fisheries Act and other Acts in consequence"

Madam Chairperson:

Thank you for the opportunity to provide feedback on "Bill C-68 An Act to amend the Fisheries Act and other Acts in consequence". Conservation Ontario (CO) is the network of Ontario's 36 Conservation Authorities (CAs), which are community-based watershed management agencies dedicated to conserving, restoring and managing Ontario's natural resources on a watershed basis. CAs have extensive knowledge of the *Fisheries Act* as prior to the amendments to the Act in 2013 all 36 CAs had partnership agreements with Fisheries and Oceans Canada (DFO) to review proposed projects in their watershed under Section 35 on their behalf. Since the amendments to the *Fisheries Act* many CAs continue to have at their disposal extensive fish habitat information and may have prepared fisheries/fish habitat management plans, which continue to benefit fish and fish habitat in their watersheds.

CO and DFO continue to have a MOU which recognizes our respective responsibilities for regulatory reviews and approvals and aquatic resource protection, and we continue to develop a collaborative approach to fisheries and aquatic resource protection in Ontario. Conservation Ontario is highly supportive of effective partnerships which streamline approvals and contribute to better environmental outcomes.

Aquatic systems, including fish and fish habitat, are an important barometer of the overall health of a watershed. As watershed managers, CAs undertake many activities designed to protect and restore aquatic systems. Conservation Ontario is supportive of the proposed changes found within Bill C-68 which aim to better protect fish and fish habitat. It has been our experience that DFO *policy* and human/financial *resources* equally directs how DFO manages fish habitat, as evidenced by the changing thresholds for authorizations under the previous version of the Act and the current reliance on the self-assessment process. Given our strong history as aquatic managers, our previous partnership agreements with DFO and our current MOU, it is Conservation Ontario's expectation that CAs will continue to be engaged in regulatory and policy development discussions directly and through the Canada Gazette process moving forward.

While not directly related to Bill C-68, since the *Fisheries Act* was amended in 2012 letters of credit have been required for offsetting projects as part of an authorization. This change in regulation has had a significant implication on the work conducted by Conservation Authorities and other public agencies,

and may impede opportunities for fisheries habitat restoration in Ontario. For example, the Lakeview Waterfront Connection (LWC) is a joint effort of the Region of Peel and Credit Valley Conservation with Toronto and Region Conservation Authority providing technical expertise. The Environmental Assessment was approved for this project in May, 2015 with construction beginning in November, 2016. The LWC will see the creation of a new 26 hectare conservation area which will provide public access to the waterfront and improve fish and wildlife habitat. This includes the creation of three rocky islands to be built offshore and several coastal wetlands, which will provide much-needed habitat for fish.

Although the identified goal of the LWC Project is “to create a new waterfront park that will establish ecological habitat and public linkages on the eastern Mississauga waterfront”, it nonetheless required an authorization under the *Fisheries Act*. The application includes the required submission of a plan to undertake offsetting measures to counterbalance the unavoidable residual serious harm to fish in addition to a letter of credit. The letter of credit was required to be sufficient to complete the offsetting plan and monitoring program, including administration. The letter of credit associated with LWC was issued for \$8.4 million. Additional bank and administration fees associated with the letter of credit were \$230,000 in 2016, representing a *permanent loss of public funds*.

It is agreed that there is a need for securities in some cases where there is a risk that the work may not be undertaken. For conservation projects undertaken by public agencies; there is no anticipation of insolvency and thus there is an extremely low risk that the projects will not be completed as proposed. Further, where projects are designed to enhance fish habitat then a letter of credit is redundant. The issue of securities for offsetting measures is of serious concern because of its financial and administrative implications for Conservation Authorities and other public agencies undertaking initiatives aimed at restoring degraded fish habitats. Without the support of their Regional partner, Credit Valley Conservation would not have been able to guarantee the letter of credit and the project may have been terminated.

Given that these letters of credit are creating an unacceptable loss of taxpayer money and potentially preventing other organizations from undertaking significant restoration projects, Conservation Ontario respectfully requests that the Standing Committee recommends the removal of the requirement for public agencies undertaking conservation work to get a letter of credit as part of any authorization under the *Fisheries Act*.

Thank you for the opportunity to provide input on “Bill C-68 An Act to amend the Fisheries Act and other Acts in consequence”. Should you have any questions about this letter, or require any additional details, please do not hesitate to contact me at extensive 226.

Sincerely,



Leslie Rich, MES RPP
Policy and Planning Liaison

Conservation Ontario
120 Bayview Parkway, Newmarket ON L3Y 3W3
Tel: 905.895.0716 Email: info@conservationontario.ca
www.conservationontario.ca

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: July 2, 2019

SUBJECT: Consent Application B-37-19

PREPARED BY: Joanne Haley, GM Community Services

RE: B-37-19
Part Lot 24, Concession 8
Former Township of Lancaster
Charlebois

Type of Consent: To dispose of a surplus dwelling to a farming operation

Subject:

The subject property is located on part of lot 24, Concession 8 on the south side of Concession Road 8. The purpose of this application is to sever approximately 3 acres of developed land that is surplus to the farming operation and to retain approximately 33 acres of agricultural land.

Official Plan Designations:

The subject property is designated Agriculture in the County Official Plan. In Section 8.14.13 II of the County Official Plan there are strict policies for consents in an Agricultural Designation.

Section 8.14.13.II.1.2 indicates that, “a consent may be granted on lands designated as Agricultural Resource Land as shown on the Land Use Plan Schedules for a residence surplus to a farming operation”.

This proposed consent conforms to the Official Plan. Section 8.14.13.II.7 indicates that, “where a consent is granted for a residence surplus to a farming operation, a local Municipality shall, through a Zoning By-law or other municipal approach, prohibit further dwellings on the vacant retained lands created by the subject consent.”

Zoning By-law:

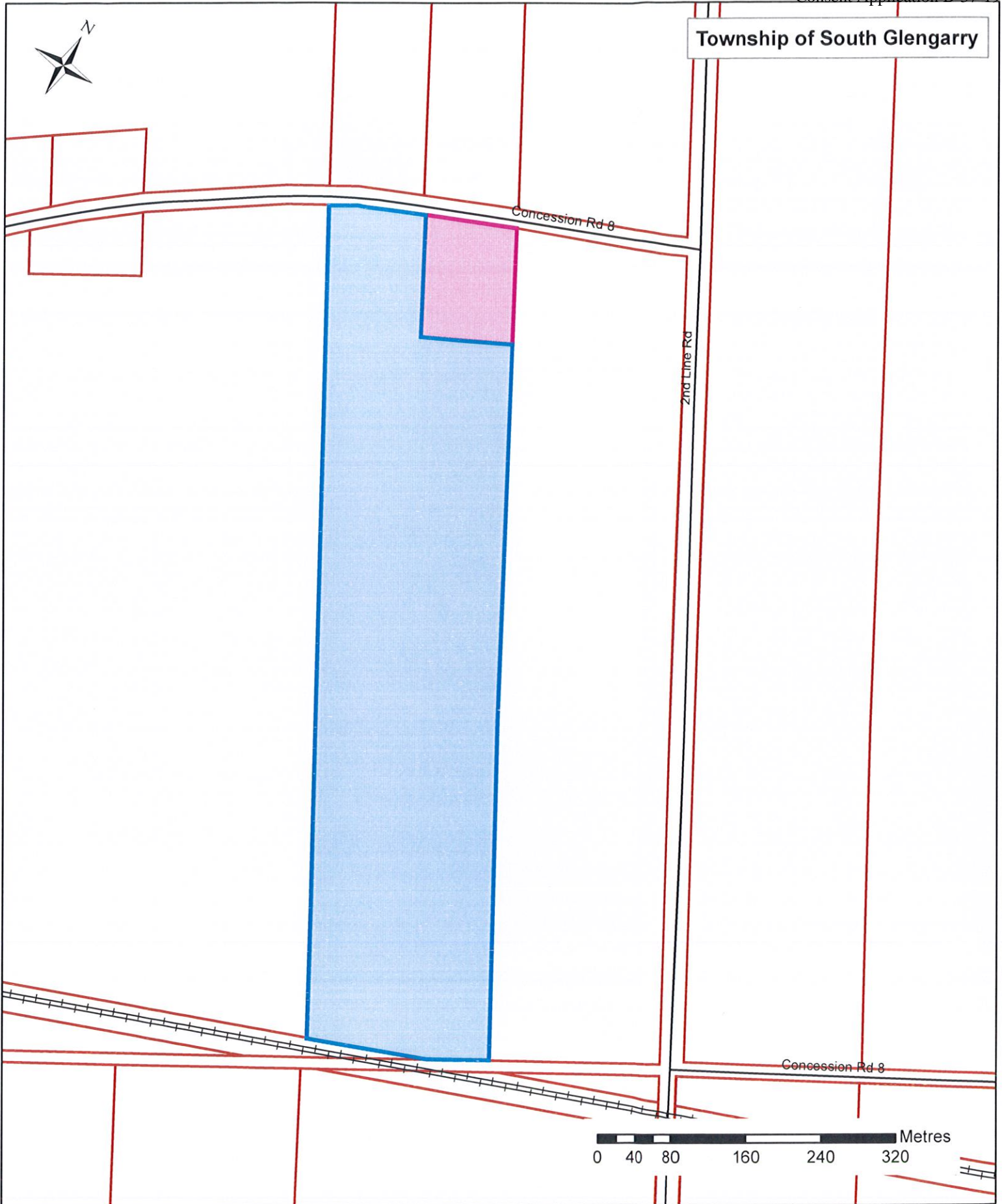
The subject property is zoned Agriculture in the Township of South Glengarry Zoning By-law. This proposed consent does not conform to the Township’s Zoning By-Law as the proposed retained land is less than 20 hectares (49.4 acres).

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Official Plan, the general intent to the Zoning By-Law and the PPS. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. A site specific zoning amendment must be applied for and approved to reduce the minimum lot area for the proposed retained parcel as the Zoning By-law requires 20 hectares. The prohibition of residential construction will also be included in this amendment. The Zoning Amendment Application Fee is \$1,200.00.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00.
4. Road widening must be deeded on the severed and retained parcels to the Township of South Glengarry.

Township of South Glengarry



Retained ~ 39.37 acres

Severed ~ 3.03 acres

Application Number: B-37-19

Page 140 of 167

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: July 2, 2019

SUBJECT: Consent Application B-76-18

PREPARED BY: Joanne Haley, GM Community Services

RE: B-76-18
Part of Lot 51, Registered Plan No. 142
Auger

Type of Consent: To create a new building lot

Subject:

The subject property is located on Part of Lot 51, Registered Plan # 142, north east corner of Bray Street and Glen Walter Park Road, Glen Walter. The purpose of this application is to create a building lot approximately 5,400 square feet.

Official Plan Designations:

The subject property is designated Residential District and is located in the Glen Walter Urban Settlement Area. The proposed consent conforms to the Official Plan.

Zoning By-law:

The subject property is zoned Residential Two (R-2) in the Township of South Glengarry's Zoning By-law. This proposed consent conforms to the Zoning By-law.

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Official Plan and the PPS. This consent will be subject to the following conditions:

1. A \$200.00 review fee must be paid to the Township of South Glengarry prior to final approval.
2. A \$1,000 parkland fee must be paid to the Township of South Glengarry prior to final approval.

3. The applicant must acknowledge that there are no water and wastewater services available at this time. It is the intent of South Glengarry Township to have services available as soon as possible.

Township of South Glengarry



6650

6652

6654

6656

6658

6660

6662

6664

6668

6651

Glen Walter Park Rd

6657

6661

6665

10523

Bray St

0 5 10 20 30 40 Metres



Retained ~ 0.23 acres

Severed ~ 0.12 acre

Application Number: B-76-18



INFORMATION REPORT**REPORT TO:** Council of the Township of South Glengarry**MEETING DATE:** July 2, 2019**SUBJECT:** Consent Summary**PREPARED BY:** Joanne Haley, GM Community Services**CONSENT APPLICATIONS SUMMARY- 2015**

Application #	Recommendation	Decision
B-121-15	Recommended	

CONSENT APPLICATIONS SUMMARY- 2018

# of Applications	Application #	Recommendation	Decision
14	B-76-18	On Hold	

CONSENT APPLICATIONS SUMMARY- 2019

# of Applications	Application #	Recommendation	Decision
1	B-14-19	Recommended	Approved
2	B-23-19	Recommended	Approved
3	B-28-19	Recommended	Approved
4	B-29-19	Recommended	Approved
5	B-37-19	Recommended	

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: July 2, 2019

SUBJECT: Notice of Consent Decisions

PREPARED BY: Joanne Haley, GM Community

RE: Notice of Consent Decisions

Please find attached Three “Notice of Decision” letters from the United Counties of Stormont, Dundas, and Glengarry. The recommendations and conditions requested have been included in the decisions as requested.



**DEPARTMENT OF TRANSPORTATION
AND PLANNING SERVICES**

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

Tel: 613-932-1515 • Fax: 613-936-2913 • Email info@sdgcounties.ca • www.sdgcounties.ca



NOTICE OF DECISION

APPLICATION NO. B-23-19

NAME: 1354083 Ontario Inc.

MUNICIPALITY: Township of South Glengarry (Geographic Charlottenburgh Twp.)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Local Planning Appeal Tribunal:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Local Planning Appeal Tribunal must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$300.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant-Planning, United Counties of S. D. & G. who will forward all documents to the Local Planning Appeal Tribunal.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 218**.

LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS: June 11, 2019

Date of giving of this notice is: May 22, 2019

Megan Boudens
Administrative Assistant-Planning
Email: mboudens@sdgcounties.ca



UNITED COUNTIES OF
STORMONT, DUNDAS AND GLENGARRY
DECISION

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry did, on **Wednesday, May 22, 2019**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

APPLICATION NO. B-23-19

OWNER: 1354083 Ontario Inc.

MUNICIPALITY: South Glengarry

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. That a review fee of \$200.00 must be paid to the Township. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$225.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:

Benjamin de Haan, P. Eng
Approval Authority

I, Megan Boudens, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.

Megan Boudens, Administrative Assistant

NOTE: The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Administrative Assistant-Planning **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED IS:**

May 22, 2020

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: **JUNE 11, 2019**



**DEPARTMENT OF TRANSPORTATION
AND PLANNING SERVICES**

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

Tel: 613-932-1515 • Fax: 613-936-2913 • Email info@sdgcounties.ca



NOTICE OF DECISION

APPLICATION NO. B-28-19

NAME: Wiebe & Carolyn Meyer

MUNICIPALITY: Township of South Glengarry (Geographic Charlottenburgh Twp.)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Local Planning Appeal Tribunal:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Local Planning Appeal Tribunal must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$300.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant-Planning, United Counties of S. D. & G. who will forward all documents to the Local Planning Appeal Tribunal.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 218**.

LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS: June 30, 2019

Date of giving of this notice is: June 10, 2019

Megan Boudens
Administrative Assistant-Planning
Email: mboudens@sdgcounties.ca



UNITED COUNTIES OF STORMONT, DUNDAS AND GLENGARRY ***DECISION***

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry did, on **Monday, June 10, 2019**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

APPLICATION NO. B-28-19

OWNER: Wiebe & Carolyn Meyer

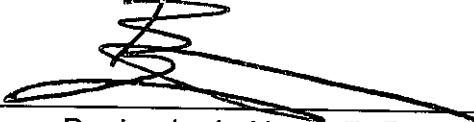
MUNICIPALITY: South Glengarry

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. A review fee of \$200.00 must be paid to the Township. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. A Parkland fee of \$1,000.00 must be paid to the Township. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
3. The Township of South Glengarry will complete a site visit of the severed and retained lands to confirm that there are no issues with proposed septic systems. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
4. Road Widening must be deeded to the Township on both the severed and retained properties to ensure that the road is widened to 20 meters in width. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
5. That an acceptable scoped Environmental Impact Study (EIS) by a qualified professional be provided to Raisin Region Conservation. Raisin Region Conservation will clear the condition with the Administrative Assistant-Planning.
6. That the owner/applicant provide Raisin Region Conservation with a signed acknowledgment that a Geotechnical Study by a qualified professional will need to be provided at the development stage. Raisin Region Conservation will clear the condition with the Administrative Assistant-Planning.
7. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$225.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:


 Benjamin de Haan, P. Eng
 Approval Authority

I, Megan Boudens, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.


 Megan Boudens, Administrative Assistant

NOTE: The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Administrative Assistant-Planning **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED IS:**

June 10, 2020

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: JUNE 30, 2019



**DEPARTMENT OF TRANSPORTATION
AND PLANNING SERVICES**

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

Tel: 613-932-1515 • Fax: 613-936-2913 • Email info@sdgcounties.ca • www.sdgcounties.ca



NOTICE OF DECISION

APPLICATION NO. B-29-19

NAME: Wiebe & Carolyn Meyer

MUNICIPALITY: Township of South Glengarry (Geographic Charlottenburgh Twp.)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Local Planning Appeal Tribunal:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Local Planning Appeal Tribunal must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$300.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant-Planning, United Counties of S. D. & G. who will forward all documents to the Local Planning Appeal Tribunal.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 218**.

LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS: June 30, 2019

Date of giving of this notice is: June 10, 2019

Megan Boudens
Administrative Assistant-Planning
Email: mboudens@sdgcounties.ca



**UNITED COUNTIES OF
STORMONT, DUNDAS AND GLENGARRY
*DECISION***

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry did, on **Monday, June 10, 2019**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

APPLICATION NO. B-29-19

OWNER: Wiebe & Carolyn Meyer

MUNICIPALITY: South Glengarry

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. A review fee of \$200.00 must be paid to the Township of South Glengarry. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. A Parkland fee of \$1,000.00 must be paid to the Township of South Glengarry. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
3. The Township of South Glengarry will complete a site visit of the severed and retained lands to confirm that there are no issues with proposed septic systems. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
4. Road Widening must be deeded to the Township on both the severed and retained properties to ensure that the road is widened to 20 meters in width. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
5. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$225.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:

Benjamin de Haan, P. Eng
Approval Authority

I, Megan Boudens, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.

Megan Boudens, Administrative Assistant

NOTE: The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Administrative Assistant-Planning **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED IS:**

June 10, 2020

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: JUNE 30, 2019



June, 2019

County Strategic Priorities:

- Preserve & enhance historical, cultural, tourism & recreational features to maintain quality of life
- Plan for economic development
- Inventory of infrastructure
- Greater local government coordination in delivery of services

Upcoming Events:

Council Meeting -
July 15, 2019

Warden's Golf
Tournament
July 19, 2019

United Counties of SDG
26 Pitt Street
Cornwall, ON K6J 3P2
P: 613.932.1515
F: 613.936.2913
W: www.sdgcounties.ca

Disclaimer

This newsletter is provided for information only and is not considered an official Council document. For complete motions and reports please contact the County Clerk.

Helen Thomson
County Clerk
613-932-1515 x 203
hthomson@SDGcounties.ca



Council News

United Counties of Stormont, Dundas and Glengarry

Presentations

Ian Murphy, MNP, LLP, Chartered Accountants, presented the 2018 Financial Statements for the United Counties of Stormont, Dundas and Glengarry. The auditor stated the County was in a sound financial position, with healthy reserves.

Leslie Thompson and Martha Wood, presented update to Council on the Innovation Centre with Business Plan to be completed and circulated by June 24th, 2019.

Tenders/ Quotations

Hot Mix Paving - SDG 43

Cornwall Gravel - \$2,560,117.
(includes additional provisional work)

Replacement of Fabric Roof Panels at three salt storage facilities - Fife Agricultural Services Ltd. - \$92,000.

Scoped Review - Transportation and Planning Department - C.P. Wilms Consulting - \$3,750.

Radio Communication & Paging Network Project

Council authorized the issuance of an RFP for the services of an independent consultant to analyze a County wide Radio Communication and Paging Network for SDG at an estimated cost of \$20,000.00.

By-laws

By-law No. 5199 - Adopts revised Policy No. 1-15, an Accountability and Transparency Policy.

By-law No. 5200 - Authorizes rental agreement with Escape Manor for use of jail facilities.

By-law No. 5201 - Authorizes acceptance of Municipal Insurance Program proposal submitted by Jardine Lloyd Thompson Canada Inc. at a premium of \$146,473.

By-law No. 5202 - To adopt, confirm and ratify matters dealt with by resolution.

IT System Specialist

Council approved the job description and salary classification for the position of 'IT Systems Specialist' and eliminated one 'IT Technician' position within the County IT Department.

Key Information

Information was provided on a Strategic Planning session scheduled for the fall; 2020 budget meeting possible dates, options for winter maintenance on County roads; Milton-Hoy Municipal Drain Work; and the introduction of the 'Little Free Library' offered by the County Library.

Council News

SDG Staff Recognition Awards Presented



Front Row: Kathleen Legault, Ben deHaan, Tim Simpson, Warden Jamie MacDonald, Helen Thomson, Colleen Cracknell
Second Row: Denis Massey, Randy Picher, Rose Dekleine, Julie Desormeaux, Stephen Lalonde, Darlene Atkins, Peter Valade
Third Row: Gaetan Seguin, Steve Perkins

Safety Smart Award: Stephen Lalonde **Customer Service Award:** Nikolas Harpur
Innovation, Sustainability, and Leadership Award: Nick Seguin

10 Years of Service: Colleen Cracknell, Rose Dekleine, Ben deHaan, Randy Picher

15 Years of Service: Julie Desormeaux, Steve Perkins, Denis Massey

20 Years of Service: Christine Denis

25 Years of Service: Peter Valade

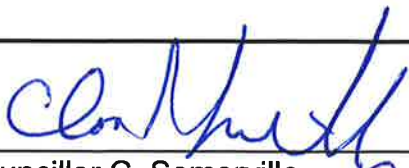
30 Years of Service: Darlene Atkins, Gaetan Seguin

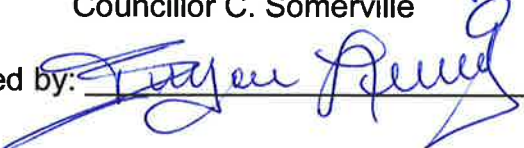
40 Years of Service: Helen Thomson, Beverly Richmire

Retirements: Beverly Richmire, Chris Hudson, Sylvie Legault, Kathleen Legault



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Moved by:  Date: June 17, 2019
Councillor C. Somerville

Seconded by:  Resolution No.: 2019-0121

17

WHEREAS the Province of Ontario has asked municipal governments of all sizes to find efficiencies and savings in their budgets;


AND WHEREAS ROMA (Rural Ontario Municipal Association) and OGRA (Ontario Good Roads Association) until recently had a combined conference that allowed greater learning opportunities on a variety of subjects;

AND WHEREAS the organization having separate conferences means some smaller Municipalities have to choose which one, if either, they may attend

THEREFORE BE IT RESOLVED THAT the Town of Halton Hills supports the Municipality of East Ferris, the Town of Petrolia and others that have requested it be a combined conference again;

AND FURTHER THAT this resolution be sent to all Ontario municipalities for endorsement and support.

AND FURTHER THAT the Mayor write to the Chair of ROMA and President of AMO requesting the issue be put to a vote by the membership.


Mayor Rick Bonnette



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

June 12, 2019

Ontario Good Roads Association
1525 Cornwall Road
Unit 22
Oakville, ON L6J 0B2

Attention: Rick Kester, President

Re: 2019 Ontario Good Roads Association combined conference resolution

At the Municipality of South Huron Council meeting of June 3, 2019, Council passed the following resolution:

Motion: 329-2019

Moved: T. Oke

Seconded: B. Willard

Whereas on the May 21, 2019 Regular Council agenda, correspondence item 11.6 was received from the Ontario Good Roads Association (OGRA); and

Whereas at the 2019 OGRA conference AGM a resolution was passed regarding the re-establishment of an annual combined conference for both OGRA & Rural Ontario Municipalities (ROMA); and

Whereas included in item 11.6 was correspondence from ROMA to OGRA dated March 22, 2019 which responded that the ROMA Board is not prepared to enter into discussions with OGRA for the purpose of combining the respective conferences at this time; and

Whereas South Huron Council discussed this item and noted as a past attendee of the combined conferences, it makes great sense for the OGRA & ROMA conferences to be returned to a combined conference effort each February, not only financially for the municipality but also for availability for participation of members of Council and staff;

Now Therefore Be It Resolved that the Council of the Municipality of South Huron support the original resolution passed at the OGRA AGM to re-establish a combined OGRA & ROMA conference; and

Furthermore that a letter be sent to the ROMA Board of Directors, outlining our support for a collaborative OGRA ROMA annual combined conference, and that this letter of support be circulated to the Ontario Municipalities, and the OGRA Board of Directors. Disposition: Carried

The above is for your consideration and any attention deemed necessary.

Sincerely,



Rebekah Msuya-Collison, Director of Legislative Services/Clerk
Municipality of South Huron
519-235-0310 x227
clerk@southhuron.ca

c. Rural Ontario Municipal Association
c. All Huron County municipalities



The Corporation of the Township of Huron-Kinloss

P.O. Box 130
21 Queen St.
Ripley, Ontario
N0G2R0

Phone: (519) 395-3735

Fax: (519) 395-4107

E-mail: info@huronkinloss.com

Website: <http://www.huronkinloss.com>

June 20, 2019

Sent VIA EMAIL

The Honourable Steve Clark
Minister of Municipal Affairs and Housing
minister.mah@ontario.ca

Dear Mr. Clark,

Re: Copy of Resolution #513

Please find below a copy of the resolution adopted by the Township of Huron-Kinloss Council at its June 17, 2019 session supporting the resolution brought forth by the Township of Archipelago, Town of Aurora, Grey County, Town of Grimsby, Town of Halton Hills, City of Markham and York Region.

Motion No: 513

Moved by: Lillian Abbott

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council hereby support the resolutions from the Township of Archipelago, Town of Aurora, Grey County, Town of Grimsby, Town of Halton Hills, City of Markham and York Region in opposing Bill 108 More Homes, More Choice Act in its current state that will allow for an unelected, unaccountable body to make decisions on how communities can evolve and grow and that Bill 108 will affect 15 different Acts and will have negative consequences on community building and proper planning and call upon the Government of Ontario to halt the advancement of Bill 108 legislation and allow for consultation with Municipalities to ensure sound decision making for housing growth that meets local needs AND FURTHER directs staff to forward a copy of the resolution to the Minister of Municipal Affairs and to the municipalities to distribute as they see fit.

Carried.

Sincerely,

Emily Dance
Clerk

c.c All Ontario Municipalities



The Corporation of the Township of Huron-Kinloss

P.O. Box 130
21 Queen St.
Ripley, Ontario
N0G2R0

Phone: (519) 395-3735

Fax: (519) 395-4107

E-mail: info@huronkinloss.com

Website: <http://www.huronkinloss.com>

The Honourable Lisa MacLeod
Minister of Tourism, Culture and Sport
Hearst Block, 9th Floor
900 Bay Street
Toronto, Ontario M7A 2E1

June 21, 2019

Dear Ms. MacLeod,

Re: Copy of Resolution #512

Please find below a copy of the resolution adopted by the Township of Huron-Kinloss Council at its June 17, 2019 session supporting the resolution brought forth by the Town of Fort Frances, Town of Hanover, Township of Mulmur and the Township of Essa.

Motion No: 512

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Council hereby support the Town of Fort Frances, Town of Hanover, Township of Mulmur, and the Township of Essa in asking the Ontario Government to restore the funding to the Southern Ontario Library Service and Ontario Library Service North to at least the minimum 2018 funding level AND FURTHER directs staff to forward a copy of the resolution to the Minister of Tourism, Culture and Sport and to the municipalities to distribute as they see fit.

Carried.

Sincerely,

Emily Dance
Clerk

Please be advised that on June 5th, Town Council for the Corporation of the Town of Georgina passed the following motion concerning 'Reducing Litter and Waste in our Communities', for your consideration. Thank you.

Moved by Regional Councillor Grossi, Seconded by Councillor Waddington

RESOLUTION NO. C-2019-0370

WHEREAS the Town of Georgina has been a leader when it comes to waste management in the Province of Ontario;

AND WHEREAS the Town of Georgina instituted a user pay garbage program over 20 years ago;

AND WHEREAS the Province of Ontario, through the Ministry of the Environment, has posted a discussion paper entitled 'Reducing Litter and Waste in our Communities' ;

AND WHEREAS producer responsibility has not been adequately addressed by the Province of Ontario and its time has come;

AND WHEREAS a successful deposit/return program for single use plastic, aluminum and metal drink containers has been in existence in other Provinces in Canada including Newfoundland, Nova Scotia and British Columbia;

AND WHEREAS these successful programs have eliminated many of these containers from the natural environment;

BE IT THEREFORE RESOLVED that the Council of the Town of Georgina call upon the Province of Ontario through the discussion paper 'Reducing Litter and Waste in our Communities' to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

BE IT FURTHER RESOLVED that the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

BE IT FURTHER RESOLVED that a copy of this motion be sent to the Minister of the Environment, the Premier, the Minister of Municipal Affairs, the Association of Municipalities of Ontario, the Region of York and all Municipalities in the Province of Ontario.

Carried unanimously.



OFFICE OF THE MAYOR
CITY OF HAMILTON

June 14, 2019

The Honourable Christine Elliott, Deputy Premier and
Minister of Health and Long-Term Care
Hepburn Block, 10th Floor
80 Grosvenor Street
Toronto, ON M7A 1E9

Dear Minister Elliot,

At its May 22, 2019 meeting, Hamilton City Council discussed the changes being proposed for public health in Ontario and their potential effects. Before I convey the recommendations that arose from that discussion, I would like to commend you and your colleagues for your announcement on June 3rd that any changes to the provincial funding of public health will not affect the current fiscal year.

Hamilton's City Council recommends that any restructuring or modernization of local Public Health take into account the following principles:

- That its unique mandate to keep people and our communities healthy, prevent disease and reduce health inequities be maintained;
- That its focus on the core functions of public health, including population health assessment and surveillance, promotion of health and wellness, disease prevention, health protection and emergency management and response be continued;
- That sufficient funding and human resources to fulfill its unique mandate are ensured.
- That the focus for public health services be maintained at the community level to best serve residents and lead strategic community partnerships with municipalities, school boards, health care organizations, community agencies and residents;
- That there be local public health senior and medical leadership to provide advice on public health issues to municipal councils and participate in strategic community partnerships. The importance of this has been highlighted by the recent cluster of HIV among those using intravenous drugs in Hamilton;

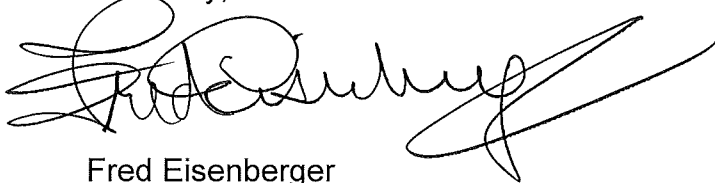
.../2

- That local public health services be responsive and tailored to the health needs and priorities of each local community, including those of vulnerable groups or those with specific needs such as the indigenous community;
- That representation of municipalities on any board of health be proportionate to both their population and to the size of the financial contribution of that municipality to the Regional Public Health Entity;
- That any transition be carried out with attention to good change management, and while ensuring ongoing service delivery.

For decades Hamilton has enjoyed and benefited from the knowledge, skills and implementation of 'preventive maintenance' that our public health staff have provided which we know has resulted in our community avoiding many costly health 'breakdowns' that would have arisen otherwise! As we move forward we also look forward to working directly with you and collaborating with our provincial colleagues through the relevant partnerships, such as the Association of Municipalities of Ontario (AMO), the Association of Local Public Health Agencies (aLPHa).

In closing, we believe consultation directly with local public health agencies, such as ours, is critical to developing the best local public health system as we move forward.

Sincerely,

A handwritten signature in black ink, appearing to read 'Fred Eisenberger', with a long, sweeping horizontal stroke extending to the right.

Fred Eisenberger
Mayor

CC: Dr. Elizabeth Richardson, Medical Officer of Health, City of Hamilton

June 19, 2019

Sent via email

Re: Resolution - Free Menstrual Products at City Facilities

At its meeting held on June 10, 2019, St. Catharines City Council approved the following motion:

WHEREAS people who menstruate need adequate and appropriate access to menstrual products so that they can experience their full health potential, maintain dignity and participate fully in community; and

WHEREAS according to Plan Canada International study, one-third of Canadian women under the age of 25 struggled to afford menstrual products; and

WHEREAS the inability to afford menstrual products is a health equity issue; and

WHEREAS there is a need for low or no cost menstrual products; and

WHEREAS menstruating is a natural bodily function, and access to menstrual products is as necessary as access to toilet paper; and

WHEREAS universal access to menstrual products contributes to the normalization of menstruation and enhanced access in a dignified way; and

WHEREAS other Canadian cities, including London and Sarnia are already piloting and/or assessing the feasibility of menstrual product access programs; and

WHEREAS recreation centres and libraries service a large population, diverse in age and socioeconomic status; and

WHEREAS public-facing City of St. Catharines facilities can be accessed by all members of the community at no cost;

THEREFORE BE IT RESOLVED that the City of St. Catharines work towards providing free menstrual products (pads and tampons) in all public-facing municipally-run facilities in the following ways:

.../2



1. That staff report back to Council outlining options and costs for a pilot project that would offer menstrual products in select recreation centres and library locations;
2. That the evaluation of the pilot project also include qualitative data from people using the products;
3. That the results of the pilot project inform the feasibility of expanding the provision of free menstrual products in all public-facing municipal buildings;
4. That if passed, the Clerk's Office notify all school boards and municipalities in Ontario of the City of St. Catharines' initiative and encourage them to do the same.

This resolution, passed by our Council on June 10, 2019, is being forwarded to you for your consideration and support. Please consider forwarding this to your local school board.

If you have any questions, please contact the Office of the City Clerk at extension 1524.

A handwritten signature in blue ink, appearing to read 'Bonnie Nistico-Dunk'.

Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:em

UNFINISHED BUSINESS REPORT
Presented to Council July 2, 2019

INFRASTRUCTURE SERVICES					
No.	Item	Date Added	Expected Completion	Status	Update
1.	Fairview Rd Extension	JAN 2016	Summer 2019	Ongoing	-By-law to extend open Public Road to be prepared for September Council Meeting.
2.	Docks on Township Property	JAN 2016	Summer 2019	Ongoing	-Will be reviewing file and meeting with abutting property owners.
3.	Fire Protection Ponds	MAY 2016	Summer 2019	Ongoing	-No update
4.	Municipal Servicing from City of Cornwall	MAY 2016	Summer 2019	Ongoing	-Recently met with City of Cornwall CAO -Meeting with the City's consultant to review the draft agreement is to be scheduled in the next month
5.	Private Roads (development of document)	FEB 2017	Fall 2019	Ongoing	-No update
6.	Williamstown Garage & Fire Hall	MAY 2018	OCT 2019	On Hold	-Project on hold
7.	LED Streetlights (Glen Walter)	MAR 2019	June 2019	Ongoing	-No update
8.	Andrea Ave. Traffic Concerns	APR 2019	TBD	Ongoing	-Staff report on July 2 nd agenda
9.	Bill C-68 Info Update	APR 2019	Summer 2019	Ongoing	-No update
COMMUNITY SERVICES					
10.	Parking – Village of Lancaster	MAY 2018	Summer 2019	Ongoing	-Parking spot lines will be painted shortly (requires certain weather conditions/timing) -Signage will be implemented once lines

					have been painted.
11.	Natural Gas/Internet Survey/Connectivity Committee	DEC 2018	TBD	Ongoing	-Report to come forward at an upcoming Council Meeting.
12.	Hamlet Signage Policy	JUNE 2019	TBD	Ongoing	-Finalizing design details before policy is brought forward for Council adoption.
13.	Bill 108 Information	JUNE 2019	Summer 2019	Ongoing	-Preparing report for upcoming Council Meeting.
CORPORATE SERVICES					
14.	Review of Water Rates	APR 2019	FALL 2019	Ongoing	-No progress from last meeting, focus on finalizing strategic planning and monthly, yearly reporting requirements.
FIRE SERVICES					
15.	Lancaster Fire Hall Generator Purchase	DEC 2018	AUG 2019	Ongoing	-Ongoing
16.	Farm 911/Emily Project	JUNE 2019	Fall 2019	Ongoing	-Working group (Fire and Building officials) established to make recommendations.

