TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
AGENDA

Monday, May 1, 2023, 7:00 PM

Tartan Hall - Char-Lan Recreation Centre

19740 John Street, Williamstown

Pages

1. CALL TO ORDER
2. O CANADA
3. DISCLOSURE OF PECUNIARY INTEREST
4. APPROVAL OF AGENDA

   Additions, Deletions or Amendments

   All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.
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TOWNSHIP OF SOUTH GLENGARRY

SPECIAL MEETING MINUTES

April 3, 2023, 5:00 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang, Councillor Stephanie Jaworski, Councillor Sam McDonell and Councillor Trevor Bougie.

STAFF PRESENT: CAO Tim Mills, GM Corporate Services/Clerk Kelli Campeau, GM Infrastructure Services Sarah McDonald, Infrastructure Coordinator Belinda Dixon and Executive Assistant/Communications Coordinator Michelle O'Shaughnessy.

1. CALL TO ORDER

Resolution No. 101-2023

Moved by Councillor Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT the April 3, 2023 Special Council Meeting of the Township of South Glengarry now be opened at 5:00 pm.

CARRIED

2. APPROVAL OF AGENDA

Resolution No. 102-2023

Moved by Counrillor Bougie
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST

4. APPROVAL OF MINUTES

5. PRESENTATIONS AND DELEGATIONS

5.1 Filion Drain Engineer's Report - McIntosh Perry

Robbie Pickard of McIntosh Perry provided an overview of the Filion Drain Engineer's Report.

Paul Springer - commented that an estimated amount should have been provided to property owners and inquired what the ongoing costs may be or if it is a one time fee.

Alain Faubert - Sought clarification of what each individual would be paying and which culverts the report relates to.

Sophie Comber - Is it just maintenance or extending? No extension is proposed, maintenance is as requested. Biggest concern is lack of transparency, people don't understand the lingo - could have done a better job communicating. Environmental assessment in 2008, will it be updated and what are mitigation factors? Staff will follow up.

6. ACTION REQUESTS

7. BY-LAWS

7.1 Filion Drain Engineer's Report – Meeting to Consider (S. McDonald)

Resolution No. 103-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 55-2023 be received and that By-law 24-2023, being a by-law to provide for amendments to the Filion Drain be read a first and second time and provisionally adopted this 3rd day of April 2023.

CARRIED

8. ITEMS FOR CONSIDERATION

9. CONSENT

10. CLOSED SESSION

11. CONFIRMING BY-LAW

12. ADJOURNMENT

Resolution No. 104-2023

Moved by Councillor Jaworski
Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 5:45 pm.

CARRIED

Mayor

Clerk

TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES

April 3, 2023, 7:00 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown

PRESENT:	Mayor Lachlan McDonald, Deputy Mayor Martin Lang, Councillor Stephanie Jaworski, Councillor Sam McDonell and Councillor Trevor Bougie
STAFF PRESENT:	CAO Tim Mills, GM Corporate Services/Clerk Kelli Campeau, GM Infrastructure Services Sarah McDonald, GM Planning, Building & Enforcement Joanne Haley, GM Finance/Treasurer Suday Jain, GM Parks, Recreation & Culture Sherry-Lynn Servage, Fire Chief Dave Robertson, Director of Water & Waste Water Dillen Seguin, Deputy Treasurer Kaylyn MacDonald, Economic Development Officer Jennifer Treverton and Executive Assistant/Communications Coordinator Michelle O'Shaughnessy.

1. CALL TO ORDER

Resolution No. 105-2023

Moved by Councillor Bougie
Seconded by Councillor McDonell

BE IT RESOLVED THAT the April 3, 2023 Council Meeting of the Township of South Glengarry now be opened at 7:00 pm

CARRIED

2. O CANADA

3. DISCLOSURE OF PECUNIARY INTEREST

4. APPROVAL OF AGENDA

Added to the agenda:

-Items for Consideration - Summary of Warren Street Info Session

-Closed Session - Personal Information about an Identifiable Individual

Moved from Consent:

-10.a. AORS Letter - Enbridge Gas Resolution

Resolution No. 106-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

CARRIED

5. APPROVAL OF MINUTES

Resolution No. 107-2023

Moved by Councillor Jaworski
Seconded by Deputy Lang

BE IT RESOLVED THAT the minutes of the following meetings, including Closed Session minutes, be adopted as circulated:

- March 20, 2023 Special Meeting
- March 20, 2023 Regular Meeting

CARRIED

5.1 Special Meeting Minutes - March 20, 2023

5.2 Previous Meeting Minutes - March 20, 2023

6. PRESENTATIONS AND DELEGATIONS

6.1 Canada Day Celebration - Optimist Club of Lancaster

Administration was directed to bring a Staff Report forward at the next meeting addressing the delegation request.

7. ACTION REQUESTS

7.1 2023 Grants and Donations Allocations (K. MacDonald)

Resolution No. 108-2023

Moved by Deputy Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 43-2023 be received and that Council approves the Grants and Donations allocations as amended.

CARRIED

7.2 Flood Plain Mapping (J. Haley)

Resolution No. 109-2023

Moved by Councillor Bougie
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 44-2023 be received and filed for information purposes.

CARRIED

7.3 Award RFQ - Sewage Cleaning and CCTV (D. Seguin)

Resolution No. 110-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 45-2023 be received and that Council authorizes the Director of Water and Wastewater to award the Sewage Line Cleaning and CCTV work to Veolia ES in accordance with their submission in the amount of $113,716.00, excluding HST.

CARRIED

7.4 Award RFP 06-2023 - Lagoon Dredging (D. Seguin)

Resolution No. 111-2023

Moved by Councillor Jaworski
Seconded by Deputy Lang

BE IT RESOLVED THAT Staff Report 46-2023 be received and that Council authorizes the Director of Water and Wastewater to award RFP 06-2023 to Wessuc Inc. Contractor in accordance with their submission in the amount of $31,904.88 excluding HST.

CARRIED

7.5 Award Procurement 02-2023 - Granular Tender (S. McDonald)

Resolution No. 112-2023

Moved by Deputy Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 47-2023 be received and that the Council of the Township of South Glengarry award Procurement 02-2023 for the Supply and Placement of Granular Materials to Green Infrastructure Paving in accordance with their submission for Granular 'M' at the unit cost of $13.85 per tonne with applied quantities to not exceed the approved budget of $350,000; and furthermore, that the Mayor and Clerk be authorized to sign all appropriate documents.

CARRIED

7.6 Award RFP 05-2023 - Enhanced Hamlet Signage (S. McDonald)

Resolution No. 113-2023

Moved by Councillor Bougie
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 48-2023 be received and that the Council of the Township of South Glengarry not award Procurement 05-2023 for the Installation of Enhanced Hamlet Signage.

CARRIED

7.7 CLRC Advertisement Agreement Renewal (S. Servage)

Resolution No. 114-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 49-2023 be received and that the Council of the Township of South Glengarry enter into the 2023/2024

advertisement agreements with the Junior B Rebels, Char-Lan Minor Hockey and the Char-Lan Skating Club and furthermore that the Mayor and Clerk be authorized to sign all applicable documents.

CARRIED

7.8 RFP 03-2023 – Empey-Poirier Park Play Structure (S. Servage)

Resolution No. 115-2023

Moved by Councillor Jaworski
Seconded by Deputy Lang

BE IT RESOLVED THAT Staff Report 50-2023 be received and that RFP 03-2023 for the Empey-Poirier Park Play Structure be awarded to Playground Planners as per their submission of $57,923.74 plus HST and furthermore that the Mayor and Clerk be authorized to sign all applicable documents.

CARRIED

7.9 Award RFP 07-2023 - Canteen Services at CLRC (S. Servage)

Resolution No. 116-2023

Moved by Deputy Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 51-2023 be received and that the Council of the Township of South Glengarry award RFP 07-2023 for canteen services at the Char-Lan Recreation Centre to Snack Shack Canteen as per their submission of $300 per month plus HST and furthermore that the Mayor and Clerk be authorized to sign all relevant documents,

CARRIED

7.10 Award RFP 08-2023 - Peanut Line Trail Options Analysis (S. Servage)

Resolution No. 117-2023

Moved by Councillor Bougie
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 52-2023 be received and that RFP 08-2023 for the Peanut Line Trail Options Analysis be awarded to WSP as per their submission of $38,510.00 plus HST and furthermore that the Mayor and Clerk be authorized to sign all applicable documents.

CARRIED

7.11 Appoint Court of Revision – Filion Drain (K. Campeau)

Resolution No. 118-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 56-2023 be received and that Council appoint the following members of Council to the Court of Revision

for the Filion Drain Engineer's Report: Lachlan McDonald, Martin Lang and Sam McDonell.

CARRIED

8. BY-LAWS

9. ITEMS FOR CONSIDERATION

9.1 Options for Business and Community Awards

9.2 Strategic Planning - Community Survey

9.3 Notice of Motion - Support Resolution - Moratorium End Date

Resolution No. 119-2023

Moved by Councillor Jaworski
Seconded by Deputy Lang

WHEREAS an announcement was recently made by the Ontario Public School Boards' Association asking for the Government of Ontario to lift the moratorium on pupil accommodation reviews (and school closures) prior to the end of the 2022-2023 school year;

AND WHEREAS the Council of the Township of South Glengarry passed a resolution on June 20, 2022 in support of the Community Schools Alliance's Three Point Action Plan designed to improve access to public education in rural and norther communities; namely:

- THAT the Province of Ontario increase the Rural and Northern Education Fund (RNEF) to $50 million;
- THAT should the moratorium be lifted, that the moratorium remain in place for schools that qualify for the RNEF until a thorough review of the education funding formula is completed;
- THAT before templates required by the 2018 Pupil Accommodation Review Guideline are developed, there be consultation with school boards and community groups including the Community Schools Alliance;

AND WHEREAS the Province of Ontario, through the Minister of Education, has acknowledged the negative social and economic impact school closures have on Rural and Northern Ontario communities, and committed to a review of the process to better reflect the needs of Rural and Northern Ontario prior to the lifting of the moratorium,

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby respectfully requests that the Province of Ontario, through the Minister of Education, provide an update on the status of any review of rural education funding, including the RNEF and the 2018 Pupil Accommodation Review guidelines.

AND FURTHERMORE that this resolution be forwarded to the Premier, the Minister of Education, MPP Nolan Quinn, AMO, ROMA, EOWC and all Ontario municipalities.

CARRIED

9.4 Discussion - Warren St. Public Info Session

9.5 AORS Letter - Enbridge Gas Resolution

10. CONSENT AGENDA

Resolution No. 120-2023

Moved by Councillor Jaworski
Seconded by Deputy Lang

BE IT RESOLVED THAT Council accepts the items listed on the Consent agenda.

CARRIED

10.1 Letter - Senior of the Year

10.2 Letter - Update on POA Modernization

10.3 SDG Counties Draft Minutes - March 20, 2023

10.4 Memo - RRCA Board Meeting (March 21, 2023)

10.5 Resolution - School Bus Stop Arm Cameras (Municipality of North Perth)

10.6 Resolution - Short Term Rental Tax (Town of Essex)

11. CLOSED SESSION

Resolution No. 121-2023

Moved by Deputy Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT Council convene to Closed Session at 9:10 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001;

(2) a meeting or part of a meeting may be closed to the public if the subject matter being discussed is;

(b) personal matters about an identifiable individual

Specifically: staffing matter

(e) litigation or potential litigation

Specifically: Staff Reports 53-2023 and 54-2023

(k) plans and instructions for negotiations

Specifically: Information Report - Ongoing Negotiations

CARRIED

Resolution No. 122-2023

Moved by Councillor Bougie
Seconded by Councillor McDonell

BE IT RESOLVED THAT CAO Tim Mills be appointed Acting Clerk for the closed session item related to personal matters about an identifiable individual.

CARRIED

Resolution No. 123-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council rise and reconvene into open session at 11:24 pm without reporting.

CARRIED

Resolution No. 124-2023

Moved by Councillor Bougie
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council extend the meeting curfew past 11:00 pm.

CARRIED

Resolution No. 125-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED that Administration be directed to carry out all actions as specified in the Closed Session minutes.

CARRIED

12. CONFIRMING BY-LAW

12.1 Confirming By-law 25-2023

Resolution No. 126-2023

Moved by Councillor Jaworski
Seconded by Deputy Lang

BE IT RESOLVED THAT By-law 25-2023, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 3rd day of April 2023.

CARRIED

13. ADJOURNMENT

Resolution No. 127-2023

Moved by Deputy Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 11:27 pm.

CARRIED

Mayor	Clerk

STAFF REPORT **S.R. No. 57-2023**

PREPARED BY: Véronique Brunet, Manager of Municipal Law

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 1, 2023

SUBJECT: Canada Day Celebration - Waiving of Fees

BACKGROUND:

1. In 2021 the Council of the Township of South Glengarry passed the Mobile Food Premise By-law, which governs the use and licencing of Mobile Food Premises (MFP) in South Glengarry.

2. Council specifically approved an exemption that any MFP that is operating for less than 4 days, not on municipal property, used in conjunction with a special event, is not required to obtain a licence (Section 2.19).

3. The approved by-law also allows for any not for profit or volunteer organization to request that Council waive the licence fee, subject to any regulations or rules Council deems appropriate (Section 2.20).

ANALYSIS:

4. At the April 3rd, 2023 Council Meeting, members of Council received a presentation from the Optimist Club of Lancaster for the Canada Day Celebration. The presentation included the request to waive the following fees;
    a. the Mobile Food Vendors for the Canada Day Celebration at Smithfield Park be waived from paying the MFP licence fee ($300.00 per vendor).
    b. Building and Park Rental Fee for July 1, 2023 ($217.95).

5. Section 2.19 of the MFP By-law is not applicable since the event is taking place on municipal property; therefore, they do not qualify for the licence exemption.

6. Section 2.20 of the MFP By-law is applicable since the Optimist Club is a not-for-profit organisation.

7. Administration recommends that Council waive the licence fee but still ensure the following requirements for a licence are met and submitted to the Manager of Municipal Law Enforcement for approval of a licence:

a. Proof of Public Health Unit approval;

b. Proof of compliance with TSSA regulations (where applicable);

c. Certificate from a provincially certified propane contractor attesting to the fact that the equipment used in relation to the consumption of propane or natural gas, conforms to the Ontario Propane Storage, Handling and Utilization Code (where applicable);

d. A copy of the applicants' valid driver's licence (where applicable);

e. A copy of the mobile food premise ownership (where applicable);

f. A copy of automobile insurance (where applicable);

g. A photo of the mobile food premise;

h. Proof of liability insurance (see Section 3.2)*;

i. A plan for the containment and disposal of grey water, grease, and garbage;

j. A site plan depicting the location of the following from the *mobile food premise*;

    i. any buildings on the property;

    ii. distance to neighbouring properties;

    iii. roadways abutting the property;

    iv. all access to property from roadway;

    v. available parking areas; and

    vi. garbage receptacles.

8. Following submission of this information, Administration will obtain approval from the Fire Department Chief, and the licences will be granted.

*Section 3.2 of the By-law: Every person applying for a *mobile food premise* licence shall be required to obtain liability insurance of not less than $2,000,000.00.

<u>IMPACT ON 2023 BUDGET:</u>

9. The impact on the 2023 budget will be loss in revenue of $217.95 for the waiving of the facility rental and $300 per mobile food premise licence for this event.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 57-2023 be received and that the Council of the Township of South Glengarry waive the Mobile Food Licence Fee of $300.00 for all vendors during the Canada Day Celebration at Smithfield Park and that each vendor provide items A through J of this report to the Manager of Municipal Law Enforcement for approval of a Mobile Food Premise Licence and furthermore that the facility rental fees of $217.95 be waived.

_____

Recommended to Council for Consideration by:
ACTING CAO – KELLI CAMPEAU

Optimist Club of Lancaster

Club # 47569

19988 Loyalist Road
Williamstown, ON K0C 2J0
T: 613-577-1588
E: Lancasteroptimist@gmail.com

CANADA DAY - SMITHFIELD PARK

The Optimist Club of Lancaster will again be hosting this year's Canada Day Celebration (July 1, 2023) at Smithfield Park (Lancaster). Last year's event was well received by the community. This year's celebration will include but not limited to an Amazing Fireworks Display, Live Music, Bouncy Houses, Dunk Tank, Games, Vendors, and a Beer Tent.

We are asking the council to waive all fees associated with rental of the Smithfield Building on July 1,2023.

All of us at the Optimist Club of Lancaster, recognize and are grateful for the support of the Township in any event that is held. We also understand that asking for the donation and waiving the fee is leaning on the Township for support. The Day has been difficult to attract sponsorship which means that the Club covers a vast majority of the costs involved.

We thank you for all your support and consideration.

If you have any questions surround the event please call: Dave Small 613-662-3392, Shaun St Pierre 613-571-8883 or Shannon Sinnott 613-360-4291

Sincerely,

The Optimist Club of Lancaster

CERTIFIED A TRUE COPY

Kelli Campeau 2021-03-17
Kelli Campeau, Clerk Date

SG-I-21

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 16-2021
FOR THE YEAR 2021

BEING A BY-LAW A BY-LAW TO REGULATE AND GOVERN MOBILE FOOD PREMISES IN THE TOWNSHIP OF SOUTH GLENGARRY.

WHEREAS the *Municipal Act 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001,* c. 25 S 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS Pursuant to the provisions of Part IV of the *Municipal Act,* a municipality may pass by-laws for licensing, regulating and governing businesses;

AND WHEREAS Sections 150 through 153 of the *Municipal Act*, authorizes Council to license, regulate and govern businesses and events and that this authority includes but is not limited to: the power to issue licences, to issue licences on condition, to revoke licences, to suspend licences, to regulate or govern the place used in the carrying on of such businesses, and to prevent the carrying on of such businesses without a licence; and

AND WHEREAS pursuant to Section 425 of the *Municipal Act*, a municipality may pass by-laws providing that a person who contravenes a by-law of the municipality passed under this Act is guilty of an offence; and

AND WHEREAS pursuant to Section 426 of the *Municipal Act*, no person shall hinder or obstruct, or attempt to hinder or obstruct, any person who is exercising a power or performing a duty under this Act or under a by-law passed under this Act;

AND WHEREAS pursuant to Section 446(1) of the *Municipal Act*, a municipality may direct or require a person to do a matter or thing and that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

SHORT TITLE

This by-law may be referred to as the "Mobile Food Premise By-Law".

PART 1 – DEFINITIONS

1.1 In this by-law:

a) "Commercial zones": means all areas as defined by the Township's Comprehensive Zoning By-law.

b) "Council": means the Council of the Corporation of the Township of South Glengarry.

c) "Eating establishment": means a building, or part of a building, where food is offered for sale and/or sold to the public for immediate consumption and includes such uses as a restaurant, dining room, cafe, ice cream parlour, dairy bar, and/or coffee shop.

d) "Fire Department Chief": means the Township's Fire Chief and his or her designate or successor.

e) "Highway": means a common and public highway, street, avenue, parkway, driveway, square, place, bridge, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof

f) "Industrial Zones": means all areas as defined by the Township's Comprehensive Zoning By-law.

g) "Manager": means the Township's Manager of Municipal Law Enforcement and his or her designate or successor.

h) "Mobile food premise": means a motorized vehicle or a unit so constructed that it may be towed or drawn by a motor vehicle equipped for the cartage, storage and preparation of food stuffs, beverages, confections and from which the aforesaid items are offered for sale directly to the public.

i) "Officer": means an officer of the Township responsible for enforcement of by-laws.

j) "Owner": means the registered owner of land, the owner in trust, a mortgagee in possession and includes a person, firm, partnership, corporation, company, association or organization of any kind and its principal(s).

k) "Open Space Zone": means all areas as defined by the Township's Comprehensive Zoning By-law.

l) "Private property": means any land within the Township of South Glengarry including yards and vacant lots that do not belong to the operator.

m) "Sidewalk": means a path for pedestrians at the side of a road.

n) "Sight Triangle": means a triangular space, free of buildings, structures, and obstructions, formed by the street lines abutting a corner lot and a third line drawn from a point on a street line to another point on a street line, each such point being the required sight distance from the point of intersection of the street lines as specified in this by-law.

o) "Special Event": means a one-time or infrequently occurring event outside normal programs or activities of the sponsoring or organizing body.

p) "Township": means the corporation of the Township of South Glengarry.

PART 2- GENERAL PROVISIONS

2.1 No person shall operate a mobile food premise in the Township of South Glengarry without first obtaining a valid licence from the Manager.

2.2 No person shall operate a *Mobile food premises* in any zone except for a *commercial zone*, *industrial zone*, or *open space zone*.

2.3 Notwithstanding section 2.2, no person shall operate a *mobile food premise* on *private property*, except if the following provisions are met:

a) The *private property* is zoned in accordance with section 2.2 of this by-law.

b) The *owner* of the *private property* has provided written consent permitting the operation of the *mobile food premise* on their property.

2.4 No person shall operate a *mobile food premise* within 100m of any *eating establishment*.

2.5 No person shall operate a *mobile food premise* on any *highway*.

2.6 No person shall operate a *mobile food premise* within 1m of a *sidewalk*.

2.7 No person shall operate a *mobile food premise* on a *sidewalk*.

2.8 No person shall operate a *mobile food premise* on a shoulder of any *highway*.

2.9 No portion of the *mobile food premise* shall be located within 3.5m of an entrance or exit from a building.

2.10 No person shall operate a *mobile food premise* on any *Township* owned land without the written consent from the *Manager*.

2.11 No person shall operate a *mobile food premise* within 1.2m of all *property lines* abutting any non-residential use.

2.12 No person operating a *mobile food premise* shall store anything deriving from the *mobile food premise* operation within 1.2m of the property lines abutting any non-residential use.

2.13 No person shall operate a *mobile food premise* within 3m of all *property lines* abutting any residential use.

2.14 No person operating a *mobile food premise* shall store anything deriving from the *mobile food premise* operation within 3m of the property lines abutting any residential use.

2.15 No person shall operate a *mobile food premise* within a *sight triangle*.

2.16 No person shall operate a *mobile food premise* within 3m of a driveway.

2.17 No person shall operate a *mobile food premise* in any location, other than the one permitted by the *mobile food premise* licence.

2.18 No person shall operate a *mobile food premise* outside of the following hours;

a) Monday to Saturday: 7am to 11pm
b) Sunday: 8am to 11pm

Exceptions

2.19 Notwithstanding section 2.1 and 2.2 of this by-law, any *mobile food premise* that is to be erected for a period of less than 4 days, not on municipal property, and used in conjunction with a *special event*, is not subject to obtain a *mobile food premise licence*.

2.20 Notwithstanding subsection 3.1 k) the *Council* may authorize the issuance of a *mobile food premise* licence to non-profit or volunteer organizations subject to any regulations or rules *Council* deems appropriate; and the *mobile food premise* applicant shall be exempt from paying the *mobile food premise licence* fee.

PART 3 - APPLICATION FOR LICENCE

3.1 Every person who applies for a *mobile food premise* licence shall include

the following in the application;

a) Proof of Public Health Unit approval;

b) Proof of compliance with TSSA regulations (where applicable);

c) Certificate from a provincially certified propane contractor attesting to the fact that the equipment used in relation to the consumption of propane or natural gas, conforms to the Ontario Propane Storage, Handling and Utilization Code (where applicable);

d) A copy of the applicants' valid driver's licence (where applicable);

e) A copy of the mobile food premise ownership (where applicable);

f) A copy of automobile insurance (where applicable);

g) A photo of the mobile food premise;

h) Proof of liability insurance (see Section 3.2);

i) A plan for the containment and disposal of grey water, grease, and garbage;

j) Written permission from the *owner* of the private property on which the *Mobile food premise* will be situated;

k) The fee for a *mobile food premise* Licence as per Schedule B.

l) A site plan depicting the location of the following from the *mobile food premise*;

i any buildings on the property;

ii distance to neighbouring properties;

iii roadways abutting the property;

iv all access to property from roadway;

v available parking areas; and

vi garbage receptacles.

3.2 Every person applying for a *mobile food premise* licence shall be required to obtain liability insurance of not less than $2,000,000.00.

3.3 Every person applying for a *mobile food premise* licence shall be required to provide proof of approval from the *Fire Department Chief*.

PART 4 - GARBAGE

4.1 Every person operating a *mobile food premise* shall ensure there is sufficient garbage receptacles to maintain a clean and clear environment.

4.2 Every person operating a *mobile food premise* shall ensure the garbage receptacles are emptied at the end of every day of operation.

4.3 Every person operating a *mobile food premise* shall maintain the area surrounding the mobile food premise in a clean and clear condition of all garbage deriving from the operation of the *mobile food premise*.

PART 5- RENEWAL, REVOCATION, AND TRANSFERS

Renewal

5.1 Every *mobile food premise* licence shall be valid for one calendar year.

5.2 Every person operating a *mobile food premise* shall ensure that their

licence is renewed prior to May 1st every year.

5.3 Every person renewing a *mobile food premise* Licence shall pay the Mobile Food Premise Licence Fee, as per Schedule 'B'.

Revocation

5.4 A *mobile food premise* licence is considered automatically revoked if a complete licence renewal application is not submitted to the *Township* prior to March 1st of that calendar year.

5.5 The *Township*'s *Manager* may, at any point, revoke a person's *mobile food premise* licence where:

a) a contravention of any section of this By-Law occurs; or

b) the licence was issued in error; or

c) continuation of the operation poses an immediate danger to the health or safety of any person or property.

Transfers

5.6 Every person who operates a mobile food premise shall only transfer a *mobile food premise* licence following written approval from the *Manager*.

PART 6 - ADMINISTRATION AND ENFORCEMENT

6.1 This by-law shall be enforced on a basis of written complaints, unless the *Manager* is aware of an obvious unsafe condition warranting correction or if the *Mobile Food Premise* is operating in an unpermitted zone.

6.2 The *Manager* may assign *Officers* to enforce this By-law and *Officers* so assigned or appointed by *Council* to enforce this By-law shall have the authority to:

a) carry out inspections;

b) make orders or other requirements as authorized under this By-law; and

c) give immediate effect to any orders or other requirements made under this By-law.

6.3 The *Manager* may assign duties or delegate tasks under this By-law to be carried out in the *Manager*'s absence or otherwise.

Entry and Inspections

6.4 An *Officer* may enter on land at any reasonable time and in accordance with the conditions set out in sections 435 and 437 of the *Municipal Act*, 2001 for the purpose of carrying out an inspection to determine whether or not the following are being complied with:

a) this By-law;

b) a direction or order made under this By-law;

c) an order made under s. 431 of the *Municipal Act*, 2001.

6.5 An *Officer* may, for the purposes of the inspection under Section 6.4 and in accordance with the conditions set out in section 436 of the *Municipal Act*, 2001:

a) require the production for inspection of documents or things relevant to the inspection;

b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;

c) require information in writing or otherwise as required by the Officer from any person concerning a matter related to the inspection; or

d) alone or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection.

6.6 An *Officer* may undertake an inspection pursuant to an order issued by a provincial judge or justice of the peace under Section 438 of the *Municipal Act*, 2001, in accordance with the conditions set out in that section, where he or she has been prevented or is likely to be prevented from carrying out an inspection under Sections 6.4 and 6.5.

6.7 No Person shall interfere with or obstruct an *Officer* while performing their duties under this by-law.

Orders including Delivery

6.8 If an *Officer* is satisfied that a contravention of this By-law has occurred, he or she may make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the *owner* or occupier of the property on which the contravention occurred to do work to correct the contravention.

6.9 An order under Section 6.8 shall set out:

a) reasonable particulars of the contravention adequate to identify the contravention and the location of property on which the contravention occurred;

b) the work to be completed;

c) the date or dates by which the work must be completed; and

d) notice that if the order is not complied with, then the work may be done at the expense of the *owner*;

e) notice that if the cost of work plus administration fees are not paid in time, they may be recovered by adding the amount to the tax roll for the Property.

6.10 Delivery of an order to discontinue a contravening activity made under Section 6.8 or an order to do work made under Section 6.9 may be given personally or by registered mail to the last known address of;

a) the *owner*; and

b) such other persons affected by the order as an *Officer* determines.

6.11 In addition to delivery in accordance with Section 6.10, an order to discontinue contravening activity made under Section 6.8 or an order to do work made under Section 6.6 may be delivered by an *Officer* placing a placard containing the order in a conspicuous place on the property where the contravention occurred.

6.12 Where a time frame is set out in an order for carrying out any action, an *Officer* may extend the time for compliance beyond the established time frame provided such extension is required and is acceptable to the *Officer*.

Township Carrying Out Work

6.13 Where a person does not comply with a direction or a requirement within an order, under this By-law to do a matter or thing, the *Manager*, in addition to all other remedies, may cause the Property to be brought into compliance with this by-law. For this purpose, the *Manager* with such assistance by others as may be required, may enter onto the Property at

any reasonable time without further notice to the *owner* in order to do such work necessary to achieve compliance with this by-law at the person's expense.

6.14 The Township may recover the costs of doing a matter or thing under this by-law by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes and such costs shall include an administration fee of 30 per cent (30%). The amount of the Township's costs, including interest to the date payment is made in full, constitutes a lien upon the land, upon the registration of a notice of lien upon the land.

Penalties

6.15 Every person who contravenes any provision of this by-law is guilty of an offence and, upon conviction, is liable to:

a) a set fine as set out in Schedule "A"; or

b) a fine as provided for in section 61 of the Provincial Offences Act, R.S.O 1990, c. P.33.

6.16 Where a person is convicted of an offence under this by-law, the Ontario court of Justice or any court of competent jurisdiction thereafter may, in addition to any other penalty imposed on the person convicted, make an order prohibiting the continuation or repetition of the offence by the person convicted.

Validity and Severability

6.17 If a court of competent jurisdiction should declare any section or part of a section of this by- law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced *Council* to pass the remainder of the by-law, and it is hereby declared that the remainder of the by-law shall be valid and shall remain in force.

6.18 Where a provision of this by-law conflicts with the provision of another by-law in force within the *Township*, the provisions that establish the higher standards to protect the health, safety and welfare of the general public shall prevail.

Repeal

6.19 On the date this by-law comes into effect, By-Law 23-11 as amended shall be hereby repealed.

6.20 This By-law shall come into force upon the date of passing by *Council*.

READ A FIRST AND SECOND TIME THIS 1ST DAY OF MARCH, 2021.

READ A THIRD AND FINAL TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 15TH DAY OF MARCH, 2021.

MAYOR: Frank Prevost ***CLERK:*** Karen Sampson

SCHEDULE 'B'
CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY
By-Law No.16-2021: Mobile Food Premise Licence

Service Use and Activity Charges

Item	Service or Activity Fee	Fee
1.	**Mobile Food Premise Licence.** Where an application for a mobile food premise is submitted the fee indicated must be paid in full.	**300.00**
2.	**1st Order.** Where the informal notice has not been complied with, for the first Order issued in respect to any property.	**$ 50.00**
3.	**Subsequent Orders.** Where there has been a previous Order issued, each subsequent Order issued thereafter.	**$ 350.00**
4.	**Township undertakes to complete the work.** Where the Township undertakes to complete the work required to comply with any final order.	**Cost of the work performed plus an administrative fee of 30%**
5.	**Certificate of Compliance.** Where after inspecting a property, an Officer, may on the request of the Owner, issue the Owner a certificate of compliance.	**$25.00**

STAFF REPORT **S.R. No. 58-2023**

PREPARED BY: Sherry-Lynn Servage, GM of Parks, Recreation & Culture

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 1, 2023

SUBJECT: Glengarry Mental Health Initiative Event – Fees Waived Request

BACKGROUND:

1. The Glengarry Mental Health Initiative (GMHI) in a non-profit organization that was created by youth in the Stormont, Dundas and Glengarry region to end the stigma around asking for help when struggling with mental health.

2. The organization provides financial support and resources for therapy, educational initiatives, and other resources to help those in need.

3. On Sunday, June 25, 2023, GMHI will be hosting their second annual soccer tournament at Paul Rozon Memorial Park.

4. The Township provided support for this event in 2022 by waiving fees, additional garbage cans, picnic tables, preparation of fields and set up. The Parks, Recreation and Culture department will plan resources accordingly to ensure support is provided again in 2023.

ANALYSIS:

5. GMHI has provided a letter to Council to request that the fees be waived for this event. Fees include full day field rental costs and the building rental cost.

6. This event provides the community with opportunities to support mental health initiatives as well as raise awareness in South Glengarry and surrounding areas.

IMPACT ON 2023 BUDGET:

7. The sum of $540.86 to be waived:
    a. Full Day Field Rentals X 3 = $428.64 +HST
    b. Paul Rozon Park Building Rental = $50 +HST
    c. Total including HST = $540.86

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 58-2023 be received and that the Council of the Township of South Glengarry approves the request from the Glengarry Mental Health Initiative for to waive fees in the amount of $540.86 to cover the cost of the soccer fields and building rental.

_____

Recommended to Council for Consideration by:
ACTING CAO – KELLI CAMPEAU

Glengarry
MENTAL HEALTH INITIATIVE

Hello,

We are reaching out on behalf of the Glengarry Mental Health Initiative (GMHI). GMHI is an organization created to promote conversation regarding mental health, and combat the stigma around asking for help when struggling with mental health. Since our formation in June 2022, GMHI has raised over $35,000 that has been put back into the community through the donation of resources to local high schools, contributing to the Hunter McPherson Bursary to benefit high school students, and our most current endeavor of subsidizing mental health therapy. On Sunday, June 25th, 2023, GMHI will be hosting our second annual fundraising event in the form of a soccer tournament at the Paul Rozon Memorial Park in Williamstown.

Based on the nature of our event as philanthropic, and its location, we are hoping the Township of South Glengarry and its council would consider waiving the rental fees for the three soccer fields at Paul Rozon Memorial Park, which is a balance of $540.86. We have attached the invoice below.

Thank you and we look forward to hearing from the council.

Kind Regards,

Hannah McDonell
Director of External Affairs
GMHI

Glengarry
MENTAL HEALTH INITIATIVE

SOUTH GLENGARRY

Township of South Glengarrry - Parks and Recreation
19740 John Street
Williamstown, ON K0C 2J0
Phone: (613) 347-1166 x2301
Scheduling Invoice

Creation Date: Fri Mar 10, 2023

Invoice #: 295

PAYEE: **Hannah McDonell**
Mental Health Initiative
21372 Concession 3
Bainsville, Ontario, Canada
K0C1E0

Total Amount Due: $540.86
Amount Paid: $0.00
Balance Due: **$540.86**

Client #: 840 **Email:** hannahmcdonell7@yahoo.ca
Phone 1: (613) 330-3819
Event: Soccer Fundraiser **Status:** Firm

Facility

Facility Name	Description	Date	Time	Price	
Township of South Glengarry - Char-Lan High School - Track Field #7	Soccer Field Seasonal Rental - $142.88 Flat Rate	Sun Jun 25, 2023	07:00AM - 09:00PM	$142.88	H
			Facility Subtotal:	$142.88	
Township of South Glengarry - Char-Lan High School - Barn Field #6	Soccer Field Seasonal Rental - $142.88 Flat Rate	Sun Jun 25, 2023	07:00AM - 09:00PM	$142.88	H
			Facility Subtotal:	$142.88	
Township of South Glengarry - Char-Lan High School - Gym Field #5	Soccer Field Seasonal Rental - $142.88 Flat Rate	Sun Jun 25, 2023	07:00AM - 09:00PM	$142.88	H
			Facility Subtotal:	$142.88	
Township of South Glengarry - Paul Rozon Park - Park Building Rental	Paul Rozon Park Building - $50.00 Daily Rate	Sun Jun 25, 2023	07:00AM - 11:00PM	$50.00	H
			Facility Subtotal:	$50.00	
			Total:	$478.64	

Transactions

There are no transactions to display for this Invoice...

Comments

Thank you for making a booking with the Township of South Glengarry.

Subtotal:	$478.64
13% HST:	$62.22
Total:	$540.86
Amount Paid:	$0.00
Balance Due:	**$540.86**

Powered by Book King

Date Viewed: Fri Mar 10, 2023 @ 09:10AM (EST)

STAFF REPORT **S.R. No. 59-2023**

PREPARED BY: Kaylyn MacDonald, Deputy Treasurer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 1, 2023

SUBJECT: Quilt of Belonging Donation Request

BACKGROUND:

1. On April 12, 2023 Council received a request (attached) from The Quilt of Belonging Board of Directors for a $4,000 donation to support the 2023 exhibition of the Quilt of Belonging at the Williamstown Fair Grounds.

2. The exhibition is scheduled for Friday June 9, 2023 to Sunday June 11, 2023 and will be open to school groups and the public.

ANALYSIS:

3. At the April 3rd, 2023 Council meeting, Council allocated $52,951 of the $62,500 Grants and Donations budget. There is $9,549 remaining in the Grants and Donations fund that can be allocated by Council in 2023.

IMPACT ON 2023 BUDGET:

4. There is no impact, as discretionary funds remain to be allocated in the Grants and Donations account.

ALIGNMENT WITH STRATEGIC PLAN:

5. Improve quality of life in our community

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 59-2023 be received and that (choose one)

____ the Council of the Township of South Glengarry hereby allocates $_____ (up to $4,000) to support the June 9-11, 2023 exhibition of the Quilt of Belonging in Williamstown.

___ the Council of the Township of South Glengarry denies the Grants and Donations request to support the exhibition of the Quilt of Belonging in Williamstown.

_____

Recommended to Council for Consideration by:
CAO – TIM MILLS

From: noreply@esolutionsgroup.ca
To: Kaylyn MacDonald
[redacted]
Subject: New Response Completed for Grants and Donations
Date: April 3, 2023 3:30:59 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

Please note the following response to Grants and Donations has been submitted at Monday April 3rd 2023 3:29 PM with reference number 2023-04-03-001.

- **Organizations Name:**
  Invitation - Quilt of Belonging

- **Organization Address**
  Box 100, Williamstown ,Ontario K0C 2j0

- **Contact Name**
  Malcom Robertson

- **Contact Title**
  Chairman of the Board

- **Telephone number**
  [redacted]

- **Email address**
  quiltofbelongingcanada@gmail.com

- **Please provide a brief description of your Organization**
  Not for Profit Charitable Organization- A collaborative work of art that recognizes the diversity of Canada and the world, while celebrating our common humanity and harmony and compassion. Quilt of Belonging- A place for all. Please attached information.

- **List Board or Committee Members**
  Mackie Robertson, Nancy Warwick Kingdon,Rod Kingdon,Penny Bateman,Anna Chiappa,Jane Reitz, Joanne High - Please see website for credentials of Board of Directors www.quiltofbelonging.ca

- **How does your request align with the Townships Goals**
  Improve quality of life in our community, Other (briefly demonstrate community and organizational benefit)

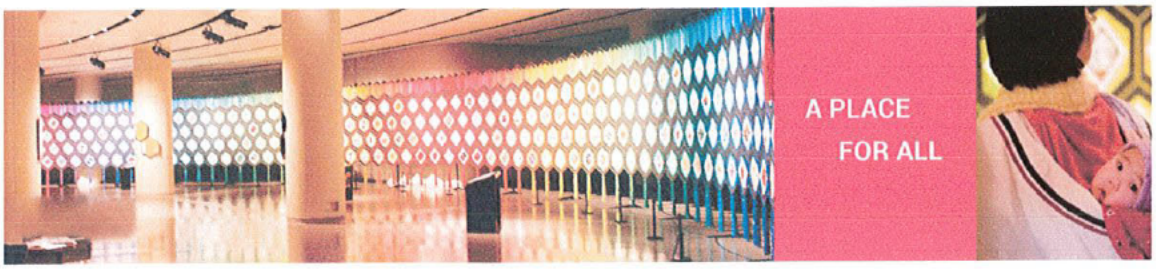
- **Purpose of Application (why are you requesting funds?)**
  To assist with the Exhibition of Quilt of Belonging at the Williamstown Fair Grounds on June 09,10,11. including a reception by invitation for 100 dignitaries and volunteers to celebrate this national treasure. There is no admission charged and the community is very generous with their time. Expenses are still incurred including but not limited to security, insurance and other costs associated to this Exhibition. Advertising and public thank you's are of course imperative As of April we have over 700 staff and students from Iona Acadamy, Charlan and Williamstown Public School attending and this is just the beginning. A true showcase of our wonderful township and the community.

- **Duration and Type of Request (annual, event ,etc. and cash, gifts-in-kind, etc.)**
  One Time request -event- Cash-

- **Will you also be requesting in-kind services? (garbage pick up, assistance with set up etc.)**
  No....this will be done by our Board and Volunteers

- **Total Amount Requested?**
  Four Thousand dollars- $4,000.00

[This is an automated email notification -- please do not respond]



Dear Friends of the Quilt of Belonging;

The Quilt of Belonging Board of Directors are pleased to be in touch with you after several years of challenges with Covid -19 and the tragic loss of Esther Bryan on July 30, 2022 to cancer.

We will treasure Esther forever in our hearts and know you will too.

Now it is time to bring you up to date on a few things.

The Board appointed for 2022 to 2023 is comprised of: Mackie Robertson (Chairman), Nancy Warwick Kingdon (Secretary) Rod Kingdon (Treasurer) Penny Bateman, Anna Chiappa, Jane Reitz and Joanne High. All business needs, strategic planning and administration tasks are currently being handled by the Volunteer Board of Directors

If you wish to contact us please email quiltofbelongingcanada@gmail.com or

telephone Board Chair Mackie Robertson at [redacted],

or mail inquiries to:

Quilt of Belonging **Box 100, Williamstown, Ontario *K0C 2J0, Canada***

We invite you to continue to support this project. To make a donation please send a cheque or money order to the mailing address noted above, or make a donation through Canada Helps. Please include your mailing address.

Now for some some exciting news!

Since its launch, the *Quilt of Belonging* has touched and warmed the

hearts of individuals, diverse cultures and even classrooms of students around the world.

As we strive to find a permanent home for the *Quilt of Belonging* we felt it would be a great thing to have an exhibition right here where the project started some 25 years ago.!!!!

You are all invited to CELEBRATE the *Quilt of Belonging* on display!

When:

Date : Friday June 09 -2023

(reserved for school children & organized groups)

Date : Saturday June 10 -2023 9:00 am / 5:00 pm (open to the public)

Date : Sunday June 11- 2023 9:00 am / 5:00 pm (open to the public)

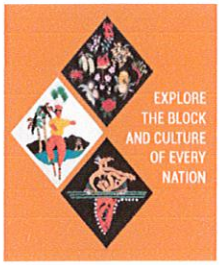
Location : The Meeting Place - Williamstown Fair Grounds
Williamstown, Ontario

No admission but donations are appreciated to help with the cost of the event. (tax receipts will be available)

We adhere to our mission statement which is:

***Quilt of Belonging* is a collaborative work of art whose mission is to recognize Canada's diversity, celebrate our common humanity and promote harmony and compassion among people.**

We look forward to seeing you. *Quilt of Belonging* Board of Directors



STAFF REPORT **S.R. No. 60-2023**

PREPARED BY: Suday Jain, General Manager of Finance & Treasurer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 1, 2023

SUBJECT: 2022 Council Remuneration and Expenses

BACKGROUND:

1. The *Municipal Act* requires that the Treasurer, in each year before March 31st, provide to Council an itemized statement of remuneration and expenses paid to Members of Council in the previous year. The subject statement is attached herein.

ANALYSIS:

1. A Council remuneration and expenses report for 2022 was provided to Council prior to March 31st, 2023.

2. Administration is bringing forward this information as a Staff Report at this meeting as auditors prefer a resolution acknowledging Council's receipt of the information.

3. The total costs for Council, not including RRCA Travel & Per Diems and financial recoveries from County of S.D.G. are as follows:

Year	Remuneration	Mileage	Communications & Supply	Conferences & Per Diems	TOTAL
2022	134,797.96	4,884.42	14,575.29	29,024.74	183,282.41
2021	102,680.22	4,461.36	4,015.92	6,999.79	119,461.39
2020	112,686.60	4,769.05	4,292.90	22,344.00	144,092.55
2019	110,272.64	4,980.55	4,483.30	34,621.62	154,358.11
2018	102,435.36	4,999.80	4,500.00	15,521.69	127,456.85
2017	101,030.76	4,999.80	4,500.00	14,535.42	125,065.98
2016	99,694.68	4,999.80	4,500.00	15,073.17	124,267.65
2015	98,678.28	5,983.86	4,734.30	14,805.48	120,751.92
2014	96,403.16	4,999.96	4,500.00	4,708.35	110,611.47

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

Goal 5: Improve Internal and External Communications

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 60-2023 be received and that the presentation of the Statement of Remuneration and Expenses for 2022 be acknowledged.

_____

Recommended to Council for Consideration by:
CAO – TIM MILLS

2022 Council Renumeration & Expenses

Former Mayor Lyle Warden	
Renumeration (Salaries & Benefits)	31,800.72
Conferences & Per Diems	7,031.30
Mileage - Township	884.58
Communications	796.26
RRCA Travel & Per Diems	514.44
Miscellaneous (Business Cards)	63.07
Total	**41,090.37**
(Less: Contribution from Counties)	*- 3,025.38*
(Less: RRCA Travel & Per Diems)	*- 514.44*
Total Township Supported Expenses	**37,550.55**

Councillor Stephanie Jaworski	
Renumeration (Salaries & Benefits)	28,616.59
Conferences & Per Diems	6,886.95
Mileage - Township	999.96
Communications	900.12
Total	**37,403.62**
(Less: Contribution from Counties)	*- 3,025.38*
Total Township Supported Expenses	**34,378.24**

Deputy Mayor Martin Lang	
Renumeration (Salaries & Benefits)	24,728.39
Conferences & Per Diems	5,647.59
RRCA Honorarium	2,871.60
Mileage - Township	999.96
Communications	900.12
RRCA Travel & Per Diem	764.44
Total	**35,912.10**
(Less: RRCA Honorarium)	*- 2,871.60*
(Less: RRCA Travel & Per Diem)	*- 764.44*
Total Township Supported Expenses	**32,276.06**

Councillor Sam McDonell	
Renumeration (Salaries & Benefits)	24,145.16
Conferences & Per Diems	5,886.06
Mileage - Township	999.96
Communications	900.12
Miscellaneous (Business Cards)	37.35
Total Township Supported Expenses	**31,968.65**

Former Councillor Rebecca Luck	
Renumeration (Salaries & Benefits)	18,573.20
Conferences & Per Diems	3,038.60
Mileage - Township	769.20
Communications	692.40
Total Township Supported Expenses	**23,073.40**

Mayor Lachlan McDonald	
Renumeration (Salaries & Benefits)	4,147.92
AMO Training	534.24
Mileage - Township	115.38
Communications	103.86
Total Township Supported Expenses	**4,901.40**

Councillor Trevor Bougie	
Renumeration (Salaries & Benefits)	2,785.98
Mileage - Township	115.38
Communications	103.86
Total Township Supported Expenses	**3,005.22**

Note:

Conferences & Per Diems includes the following:

Registration Fees
Hotel Accommodations
Mileage Expenses
Meals
Conference Per Diems

2022 Council As A Whole Expenses

Item	2022 Expense
Laptops for New Council Term	2,897.10
Lapel Pins	1,797.08
Public Relations	1,480.47
Legal Fees	1,221.12
Council Orientation & Inauguration	869.39
Floral Arrangements for Council	763.20
Cards for Council	352.70
Communications	307.76
Council Meals	274.04
Miscellaneous	115.27
Total Township Supported Expenses	**10,078.13**

STAFF REPORT S.R. No. 61-2022

PREPARED BY: Kelli Campeau, Acting CAO/Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 1, 2023

SUBJECT: SDG Rural Education Ad Hoc Committee Appointment

BACKGROUND:

1. During the last term of Council, SDG County Council established a Rural Education ad hoc committee to promote and advance educational equity for students throughout SDG and rural Ontario.

2. The ad hoc committee will work with stakeholders to identify opportunities to improve access to quality education for rural students, developing recommendations for the consideration of County Council.

ANALYSIS:

3. Pursuant to the committee's Terms of Reference (attached), each lower tier municipality shall appoint an elected official or lay person to sit as a member of the committee.

4. If an elected official, the appointee may not be a member of County Council. As such, Councillors Jaworski, McDonell and Bougie are eligible to sit as South Glengarry's representative on the committee. Council may also choose to appoint a non-elected lay person.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 61-2023 be received and that the Council of the Township of South Glengarry appoint _____ to the SDG Rural Education Ad Hoc Committee.

_____

Recommended to Council for Consideration by:
ACTING CAO – KELLI CAMPEAU

Terms of Reference - Rural Education Committee
Ad Hoc Committee of County Council

Approved by County Council on October 17th, 2022

Mandate/Authority

The mandate of the Ad hoc Rural Education Committee is to promote and advance educational equity for students throughout SDG and rural Ontario. The Ad Hoc Committee will do this by working with multiple stakeholders to identify opportunities to improve access to quality education for rural students, developing recommendations for the consideration of County Council. The Committee will communicate and advocate for improvements to rural education with various levels of government, school boards, not-for-profit groups, parents, etc.

Composition/Term

The Committee will be composed as follows:

- 1 elected official or lay person from each of the 6 constituent municipalities comprising SDG. If an elected official, they may or may not be a member of County Council. Local appointees, whether an elected official or lay person, shall be nominated by the local Council.
- A Committee Chair shall be appointed by the members of the Committee, and shall serve a two-year term, concurrent with the term of Committee members.
- The Warden shall serve as an ex-officio member of the Committee, per Schedule 'A' of the County's Procedural By-law.
- Committee appointments shall be for a two-year term, as prescribed by the County's Procedure By-law.

Administrative Support

The County Chief Administrative Officer and/or Director of Corporate Services/Clerk shall be responsible for coordinating the activities of the Committee and providing administrative support as required.

Accountability

The Rural Education Committee shall regularly report its activities to County Council, independently or via the established monthly Board/Committee reporting process.

Meetings

The Rural Education Committee will meet 4-6 times per year, meeting dates to be determined by the Committee at the beginning of each calendar year. Dates, times, and format (e.g., in-person, virtual or hybrid) of Committee meetings shall be as determined by the Committee.

As a Committee of Council, the requirements of the County's Procedure By-law and applicable elements of the *Municipal Act* shall be followed (e.g., open meetings, public notice, minutes, etc.).

Budget/Stipends

To ensure that the Committee has funding to accomplish its work, an annual budget of $15,000 shall be allocated by County Council, to be spent on initiatives deemed appropriate by the Committee, including engaging external expertise, policy development, conferences, etc. In expending funds, the Committee shall follow all relevant County financial practices and policies.

Council approval shall be required if the Committee wishes to exceed its annual allocation.

Travel to meetings shall be reimbursed to participants at the County rate in place from time to time. Committee members shall receive the meeting per diem approved by County Council.

Amendment/Review

County Council reserves the right to revoke, suspend, or amend this document at any time.

STAFF REPORT **S.R. No. 62-2023**

PREPARED BY: Kelli Campeau, Acting CAO/Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 1, 2023

SUBJECT: Appoint Deputy Clerk

BACKGROUND:

1. Pursuant to the *Municipal Act*, 2001 s. 228 (2), a municipality may appoint deputy clerks who have all the powers and duties of the clerk.

2. The position of the Deputy Clerk has been vacant since February 2023. The position was posted in March and was subsequently offered to and accepted by Kayce Dixon.

ANALYSIS:

3. The attached by-law appoints Ms. Dixon to the position of Deputy Clerk. This by-law will enable her to carry out the powers and duties of the Clerk's role in the absence of the Clerk.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 62-2023 be received and that By-law 26-2023, being a by-law to appoint a Deputy Clerk for the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open council this 1st day of May 2023.

_____

Recommended to Council for Consideration by:
ACTING CAO – KELLI CAMPEAU

SG-E-23

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 26-2023
FOR THE YEAR 2023

BEING A BY-LAW TO APPOINT A DEPUTY CLERK PURSUANT TO SECTIONS 228 (2) OF THE MUNICIPAL ACT, 2001.

WHEREAS, the *Municipal Act, 2001,* c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Municipal Act, 2001*, S.O. 2001, c. 25, Section 228(2) provides that a municipality may appoint a Deputy Clerk;

AND WHEREAS the Council of the Township of South Glengarry deems it advisable to appoint the following individual as Deputy Clerk.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** Kayce Dixon be appointed as Deputy Clerk of the Corporation of the Township of South Glengarry.

2. **THAT** By-law 35-2021 be hereby repealed.

3. **THAT** this by-law will come into force on the date of its adoption.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 1ST DAY OF MAY 2023.

MAYOR: _____ ***CLERK:*** _____

STAFF REPORT S.R. No. 63-2023

PREPARED BY: Kelli Campeau, Acting CAO/Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 1, 2023

SUBJECT: Appointment of a Lottery Licence Issuer

BACKGROUND:

1. Under the Order in Council 1413-08, municipal councils may, if deemed to be in the best interests of the inhabitants of the municipality, issue lottery licences to charitable organizations.

2. The Township of South Glengarry provides lottery licencing services on behalf of the Alcohol and Gaming Commission of Ontario in accordance with the *Alcohol and Gaming Regulation and Public Protection Act, 1996*.

3. Lottery licences are required for events such as 50/50 draws, raffles, bingos and break-open tickets.

4. Presently the only member of staff who is appointed as a lottery licence issuer for the Township of South Glengarry is the Clerk (Kelli Campeau).

ANALYSIS:

5. It is recommended that the Deputy Clerk (Kayce Dixon) be appointed as a lottery licence issuer as a means of cross-training, to ensure that this service can continue to be provided in the absence of the Clerk.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 63-2023 be received and that By-law 27-2023, being a by-law to appoint lottery licence issuers for the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open Council this 1st day of May 2023.

_____

Recommended to Council for Consideration by:
ACTING CAO – KELLI CAMPEAU

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 27-2023
FOR THE YEAR 2023

BEING A BY-LAW TO PROVIDE FOR THE APPOINTMENT OF A LOTTERY LICENSE OFFICER FOR THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY.

WHEREAS, the *Municipal Act, 2001,* c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS the *Municipal Act 2001,* c. 25 S. 9 provides that the municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS the Order in Council 1413/08 provides that municipal councils may, if deemed to be in the best interest of the inhabitants of the municipality, issue or cause to be issued a license authorizing a charitable organization to conduct and manage the types of lottery schemes as may be specified by the Registrar and approved by the Minister.

AND WHEREAS the Township of South Glengarry provides Lottery Licensing Services for the issuance of Lottery Licenses to charitable organizations within the Township of South Glengarry on behalf of the Alcohol and Gaming Commission of Ontario in accordance with the *Alcohol and Gaming Regulation and Public Protection Act 1996;*

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** Kelli Campeau and Kayce Dixon are hereby appointed as a Lottery Licensing Issuers for the Township of South Glengarry.

2. **THAT** Kelli Campeau and Kayce Dixon shall exercise all the authority, powers and rights and shall perform all the duties and obligations which by statute or by-law are, or may be, conferred or imposed upon the Lottery Licensing Issuer.

3. **THAT** by-law 46-2022 is hereby rescinded.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 1ST DAY OF MAY 2023.

_____ _____

MAYOR: ***CLERK:***

STAFF REPORT **S.R. No. 64-2023**

PREPARED BY: Kelli Campeau, Acting CAO/Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 1, 2023

SUBJECT: Transfer of Ownership – Road Allowance

BACKGROUND:

1. Administration recently received a request from a solicitor related to a sale of land where there is a housekeeping matter concerning a Township road allowance which must be addressed before the sale can be finalized.

2. In 1990, a series of road allowances were stopped up and closed by Lancaster By-law 964-90 (attached) with the intent to transfer the road allowances to the abutting owner at that time.

3. Although the by-law was registered on title, the road allowance lands were never properly conveyed and still remain under the ownership of the Township.

ANALYSIS:

4. The GM of Infrastructure Services was consulted and has no concerns with transferring the road allowance in accordance with the previously passed By-law 964-90.

5. A plan showing the subject property is attached to this report.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 64-2023 be received and that By-law 28-2023, being a by-law to authorize the transfer the unopened road allowance located on Part of

Lot 9, Concession 1, being PINS 671370264 and 671370262 in the former Township of Lancaster, now in the Township of South Glengarry to 2122833 Ontario Inc. be read a first, second and third time, passed signed and sealed in open council this 1st day of May 2023.

_____

Recommended to Council for Consideration by:
ACTING CAO – KELLI CAMPEAU

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY BY-LAW 28-2023 FOR THE YEAR 2023

BEING A BY-LAW TO TRANSFER OWNERSHIP OF AN UNOPENED ROAD ALLOWANCE.

WHEREAS, the *Municipal Act, 2001,* c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Municipal Act, 2001,* c. 25 S 27 (1) provides that a municipality may pass by-laws in respect of a highway if it has jurisdiction over the highway.

AND WHEREAS it is deemed expedient and in the interest of the Corporation of the Township of South Glengarry that the unopened road set out and described below be transferred.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** the unopened road allowance located on the property legally described as Part of Lot 9, Concession 1, being PINS 671370264 and 671370262 in the former Township of Lancaster, now in the Township of South Glengarry be transferred to 2122833 Ontario Inc.

2. **THAT** the Mayor and Clerk be authorized to sign all applicable documents in connection therewith.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 1ST DAY OF MAY 2023.

MAYOR: _____ ***CLERK:*** _____

SURVEY FOR WILLIAM SZIJARTO ESQ.

REFERENCE PLAN OF SURVEY OF

PART OF LOTS 8 and 9, CON. I
AND PART OF THE ALLOWANCE
FOR ROAD BETWEEN LOTS 8 and 9, CON. I
TOWNSHIP OF LANCASTER
COUNTY OF GLENGARRY
SCALE: 1" = 200'
1 9 7 5

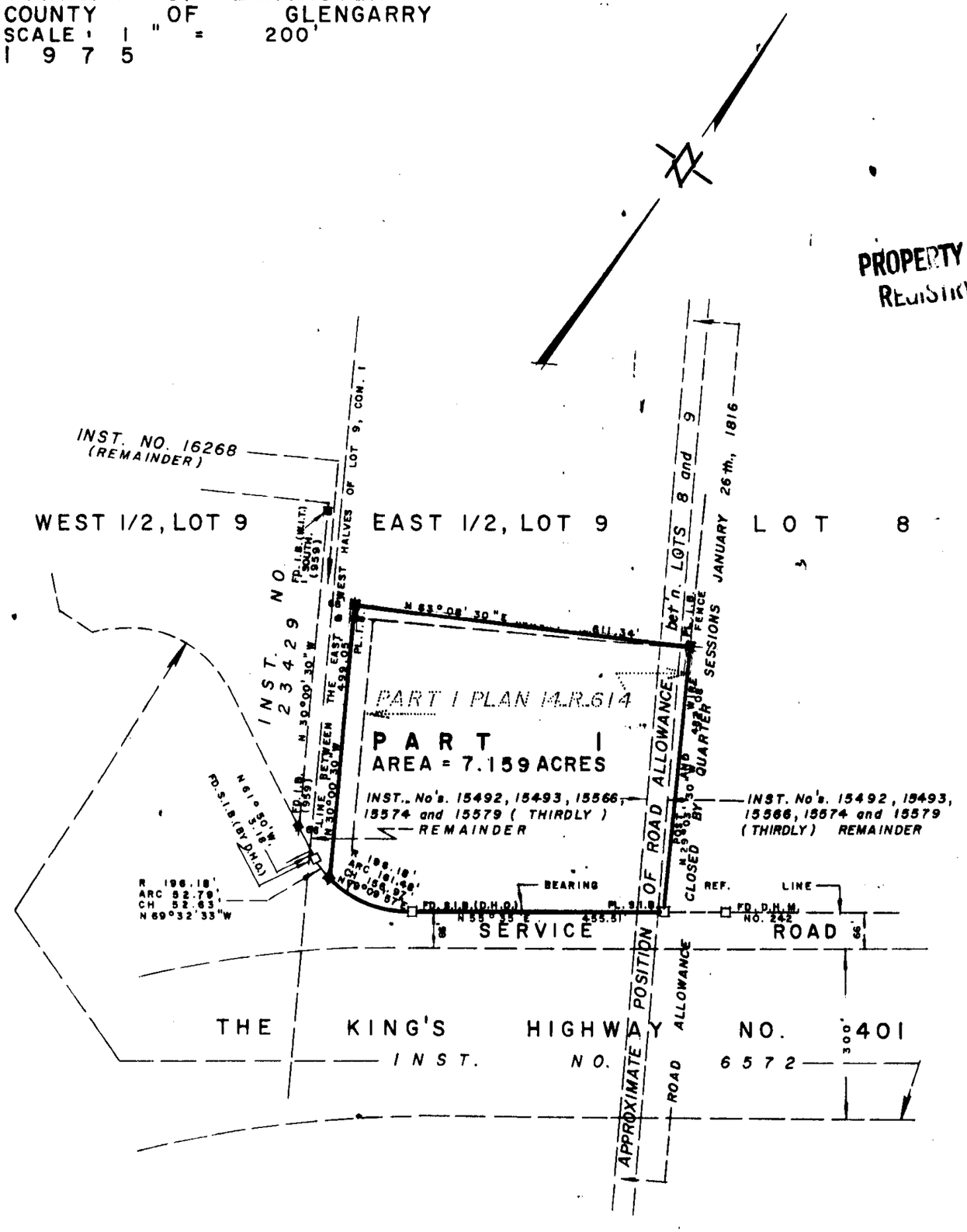
RECEIVED AND DEPOSITED AS

PLAN 14-R-634

Nov. 25, 1975

Dep. LAND REGISTRAR FOR THE REGISTRY DIVISION OF GLENGARRY

PROPERTY OF LAND REGISTRY OFFICE



SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH "THE SURVEYS ACT" AND "THE REGISTRY ACT" AND THE REGULATIONS MADE THEREUNDER.
2. THE SURVEY WAS COMPLETED ON THE 4th DAY OF Nov. 1975

Nov. 4th, 1975 Hazen B. Meldrum

DATED — HAZEN B. MELDRUM O.L.S., ONTARIO LAND SURVEYOR, CORNWALL ONT.

STANDARD IRON BARS 1" x 4' SHOWN — SIB.
IRON BARS ⅝" x 2' + SHOWN — IB.
SUBDIVISION BARS ½" x 2' + SHOWN — SB.
FENCES SHOWN THUS —x— —x—

BEARING REFERENCE:

BEARINGS ARE ASTRONOMIC AND ARE DERIVED FROM THE NORTHERLY LIMIT OF SERVICE ROAD AS SHOWN ON DEPOSITED PLAN NO. 6572, IT BEING N 55° 35' EAST.

CAUTION THIS PLAN IS NOT A PLAN OF SUBDIVISION WITHIN THE MEANING OF SECTION 29, 32 or 33 OF THE PLANNING ACT R.S.O. 1970.

NOTE: ALL HANGING LINES HAVE BEEN VERIFIED.

FROM THE OFFICES OF
HAZEN MELDRUM LIMITED
ONTARIO LAND SURVEYORS
CORNWALL - WINCHESTER

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER PART II OF THE REGISTRY ACT.

November 4th, 1975

Hazen B. Meldrum

HAZEN B. MELDRUM O.L.S., ONTARIO LAND SURVEYOR

STAFF REPORT **S.R. No. 65-2023**

PREPARED BY: Sarah McDonald, P. Eng., GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 1, 2023

SUBJECT: Place St. Laurent – Dedication of 1-Foot Reserve

BACKGROUND:

1. The northern section of Yacht Boulevard in Place St. Laurent became an open public road on October 14, 2022 through By-law 71-2022.

2. Administration has received a request to remove the 1-foot reserve as Block 33, Plan 14M-9 and identified as PIN: 67128-0343.

3. Block 33 is the Block between Phase 3 and Phase 5 of Yacht Boulevard. The 1-foot reserve is used as a means to control development until such a time as conditions are met.

ANALYSIS:

4. Conditions were met to remove the 1-foot reserve when the northern section of Yacht Boulevard was opened.

5. When removing a 1-foot reserve, a by-law must be passed by Council in order to register the removal on title.

6. This is a housekeeping item which is required to register the removal of this 1-foot reserve.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 65-2023 be received and that By-law 29-2023, being a by-law to remove the 1-foot reserve legally described as Block 33 on Plan 14M-9, PIN 67128-0343 be read a first, second and third time, passed, signed and sealed in open council this 1st day of May 2023.

_____

Recommended to Council for Consideration by:
ACTING CAO – KELLI CAMPEAU

SG-F-23

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 29-2023
FOR THE YEAR 2023

BEING A BY-LAW TO REMOVE THE 1-FOOT RESERVE LEGALLY DESCRIBED AS BLOCK 33 ON PLAN 14M-9, PIN 67128-0343.

WHEREAS, the *Municipal Act,* 2001*,* c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the Municipal Act, 2001, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS the *Municipal Act, 2001*, c. 25 S. 31(4) provides that a municipality may by by-law assume a road allowance, highway, street or lane shown on a registered plan of subdivision.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** the 1-foot reserve legally described as Block 33 on Plan 14M-9, PIN 67128-0343 hereby be removed.

READ A FIRST, SECOND, AND THIRD TIME, PASSED, SIGNED, AND SEALED IN OPEN COUNCIL THIS 1ST DAY OF MAY 2023.

MAYOR: _____ ***CLERK:*** _____

-

PLAN of SUBDIVISION
SHOWING
PART OF LOT 3, REGISTERED PLAN No. 101
TOWNSHIP OF SOUTH GLENGARRY
(GEOGRAPHIC TOWNSHIP OF CHARLOTTENBURGH)
COUNTY OF GLENGARRY

SCALE 1 : 500 (0 – 25 METRES)

K. L. STIDWILL
ONTARIO LAND SURVEYOR

PLAN .....14M9....

I CERTIFY THAT THIS PLAN 14M9 IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF GLENGARRY No. 14 AT ..12:34.. O'CLOCK ON THE .....18..... DAY OF October...,2013 AND ENTERED IN THE PARCEL REGISTER FOR PINS ..67128–0294(LT).. AND 67128–0300(LT). AND THE REQUIRED CONSENTS ARE REGISTERED AS PLAN DOCUMENT No. ..GL143.29..

..Lynne Deguire-Menard..
REPRESENTATIVE FOR THE LAND REGISTRAR

THIS FINAL PLAN OF SUBDIVISION IS APPROVED UNDER SECTION 51 (58) OF THE PLANNING ACT 1990 THIS .....17TH DAY OF...OCTOBER..., 2013

MICHAEL OTIS, MCIP, RPP COUNTY PLANNER
UNITED COUNTIES OF STORMONT, DUNDAS AND GLENGARRY

NOTE : THIS PLAN IS COMPRISED OF PART OF THE LAND IN PIN 67128–0294(LT) AND PART OF THE LAND IN PIN 67128–0300(LT)

OWNER'S CERTIFICATE -

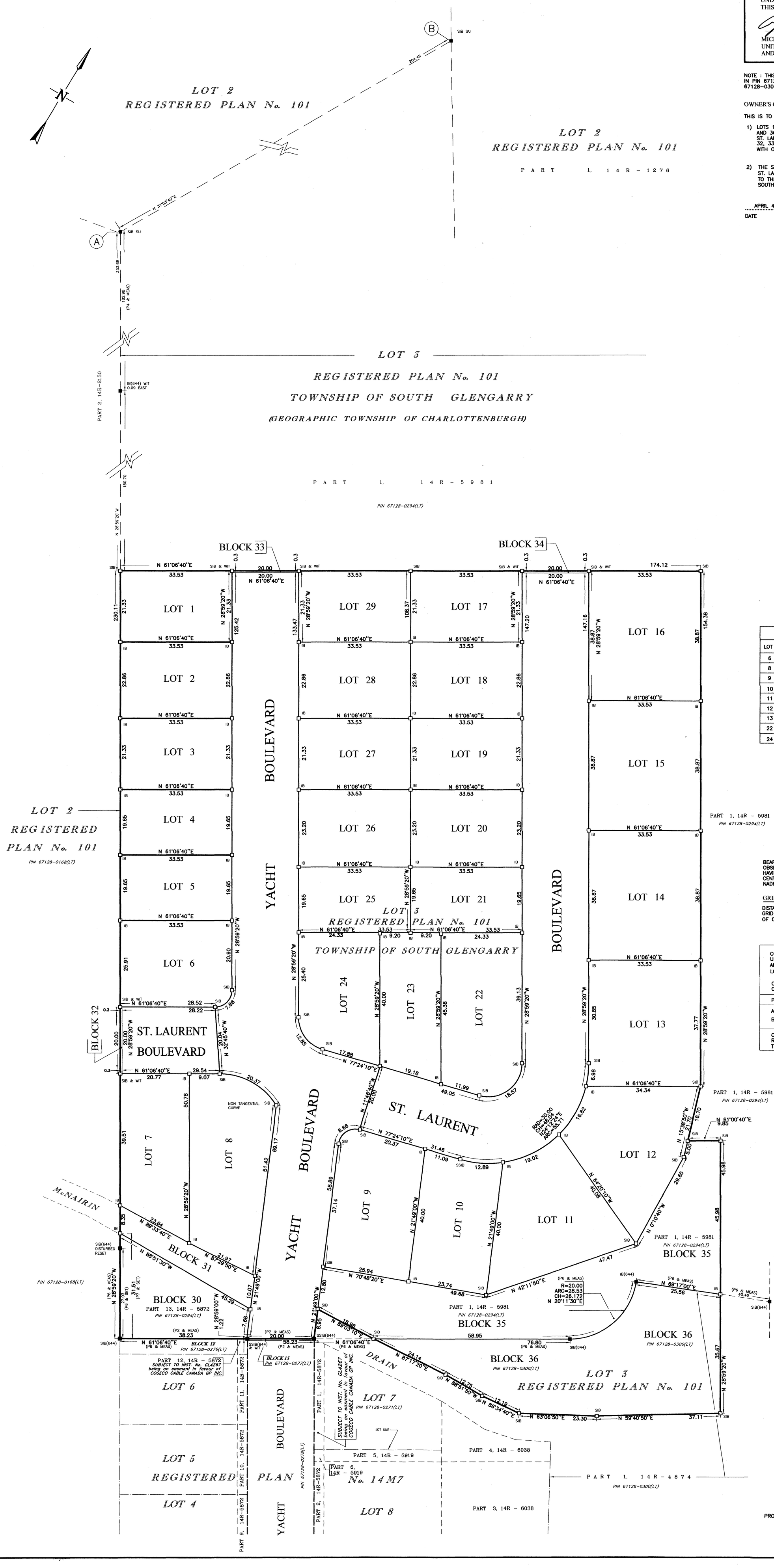
THIS IS TO CERTIFY THAT :

1) LOTS 1 TO 29 BOTH INCLUSIVE, BLOCKS 30, 31, 35 AND 36, THE STREETS NAMELY YACHT BOULEVARD AND ST. LAURENT BOULEVARD AND RESERVES NAMLEY BLOCKS 32, 33 AND 34, HAVE BEEN LAID OUT IN ACCORDANCE WITH OUR INSTRUCTIONS

2) THE STREETS NAMELY YACHT BOULEVARD AND ST. LAURENT BOULEVARD ARE HEREBY DEDICATED TO THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

APRIL 4, 2013
DATE

JEAN–LUC CARDINAL
PRESIDENT
2795264 CANADA INC.
I HAVE AUTHORITY TO BIND THE CORPORATION



CURVE DATA TABLE				
LOT	RADIUS	ARC	CHORD	BEARING
6	5.00	7.86	7.08	N 16°03'41"E
8	20.00	20.37	19.50	N 89°42'18"W
9	5.00	8.66	7.62	N 27°47'30"E
10	30.00	12.89	12.79	N 65°05'33"E
11		19.02	18.70	N 34°37'21"E
12		16.82	16.60	N 00°24'00"E
13		6.98	6.96	N 22°19'30"W
22	10.00	18.57	16.01	N 24°12'24"E
24	10.00	12.85	11.98	N 65°47'36"W

BEARINGS ARE MTM GRID, DERIVED FROM SIMULTANEOUS GPS OBSERVATIONS FROM MONUMENT A TO B, SHOWN HEREON, HAVING A BEARING OF N 31°03'40"E REFERRED TO THE CENTRAL MERIDIAN OF MTM ZONE 8 (73°30'00" WEST LONGITUDE) NAD83 (CSRS97)

GRID

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999994716018

INTEGRATION DATA

COORDINATES ARE DERIVED FROM GPS OBSERVATIONS USING THE PRECISE POINT POSITIONING (PPP) SERVICE AND ARE REFERRED TO MTM ZONE 8 (73°30'00" WEST LONGITUDE) NAD83 (CSRS97)

COORDINATES TO RURAL ACCURACY PER SEC.14(2) OF O.REG. 216/10

POINT ID	NORTHING	EASTING
A	4989408.9	213179.2
B	4989584.0	213284.7

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE–ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

METRIC

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

(P1) DENOTES REGISTERED PLAN No. 180
(P2) DENOTES REGISTERED PLAN No. 14M7
(P3) DENOTES PLAN 14R–4874
(P4) DENOTES PLAN 14R–3805
(P5) DENOTES PLAN 14R–238
(P6) DENOTES PLAN 14R–5981
(P7) DENOTES PLAN 14R–5872
(A) DENOTES ASTRONOMIC BEARINGS MEASURED
(644) DENOTES L.P. STIDWILL O.L.S.
CUT CROSS SHOWN CC
SHORT STANDARD IRON BAR SHOWN . . . . . SSIB
STANDARD IRON BARS SHOWN . . . . . SIB
IRON BARS (SQUARE) SHOWN . . . . . IB
IRON BARS (ROUND) SHOWN . . . . . IBØ
FOUND SURVEY MONUMENTS SHOWN . . . . .
WIT DESIGNATES A WITNESS MONUMENT
NTS DESIGNATES 'NOT TO SCALE'
SU DENOTES SOURCE UNKNOWN

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THE SURVEY WAS COMPLETED ON THE . . .4rd. . . DAY OF . . . .APRIL. 2013

. . APRIL.4, . .2013
DATE

K. L. STIDWILL
ONTARIO LAND SURVEYOR

FROM THE OFFICE OF
K. L. STIDWILL
PROFESSIONAL ENGINEERS AND ONTARIO LAND SURVEYORS
107–109 SYDNEY STREET
CORNWALL, ONTARIO

STAFF REPORT **S.R. No. 66-2023**

PREPARED BY: Sarah McDonald, P. Eng. – Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 1, 2023

SUBJECT: Open Public Roads: Ruby Drive (Sapphire Estates) and Valley View Road Extension

BACKGROUND:

1. The Township has received two requests to open public roads:

    a. Valley View Road Extension – newly constructed section
    b. Ruby Drive (Sapphire Estates Phase 5) – newly construction section (all)

Valley View Road Extension

2. The Valley View Road Extension was allowed by Administration during the summer of 2020. The extension was constructed by homeowners who wished to gain access to their property on the unopened portion of Valley View Road. The construction was overseen by Township staff.

3. Administration has since received a request to severe a lot and build on an existing lot that fronts on the unopened Valley View Road Extension which has precipitated this report to Council.

Ruby Drive

4. Ruby Drive is the northern most road and part of the Sapphire Estates Subdivision Phase 5 which received preliminary acceptance on November 21, 2022. Sapphire Drive through Sapphire Estates Phase 5 was opened as a public road on January 16, 2023.

ANALYSIS:

Valley View Road Extension

5. In terms of assuming the Valley View Road Extension as a public street, there are no operational objections from Administration.

Ruby Drive

6. In terms of assuming Ruby Drive as a public street, there are no operational objections from Administration.

7. In terms of the ability to issue building permits, which is often a developer's impetus for requesting the Township to open a road as public, the Developer will need to satisfy the requirements of the Subdivision Agreement for each permit request.

IMPACT ON 2023 BUDGET:

8. Incremental increase in winter maintenance operations (Valley View and Ruby) and summer road maintenance (Valley View).

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 66-2023 be received and that By-law 30-2023 being a by-law to assume the Valley View Road Extension, identified as Part 1 of 14R-67, and to assume Ruby Drive, identified as PIN 671290757, as public streets be read a first, second and third time, passed, signed and sealed in open council this 1st day of May 2023.

_____

Recommended to Council for Consideration by:
ACTING CAO – KELLI CAMPEAU

SG-F-23

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY BY-LAW 30-2023 FOR THE YEAR 2023

BEING A BY-LAW TO ACCEPT CERTAIN LANDS AS ROAD ALLOWANCE WITHIN THE TOWNSHIP AND TO DEDICATE SAME TO THE PUBLIC USE AS PUBLIC HIGHWAY.

WHEREAS, the *Municipal Act,* 2001*,* c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the Municipal Act, 2001, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS the *Municipal Act, 2001*, c. 25 S. 31(4) provides that a municipality may by by-law assume a road allowance, highway, street or lane shown on a registered plan of subdivision.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** the conveyance of the Valley View Road extension, identified as Part 1 on 14R-67 is hereby accepted as road allowance and dedicated to the public use as Public Highway.

2. **THAT** Ruby Drive, identified as PIN 671290757 is hereby accepted as a road allowance and dedicated to the public use as Public Highway.

READ A FIRST, SECOND, AND THIRD TIME, PASSED, SIGNED, AND SEALED IN OPEN COUNCIL THIS 1ST DAY OF MAY 2023.

MAYOR: ***CLERK:***

SCHEDULE			
PART	LOT	CONCESSION	PIN
1	PART OF THE ROAD ALLOWANCE BETWEEN THE GEOGRAPHIC TOWNSHIPS OF KENYON & CHARLOTTENBURGH PART OF LOT 10, CONCESSION 9, CHARLOTTENBURGH PART OF LOT 10 CONCESSION 1, KENYON		PART OF 67115-0281

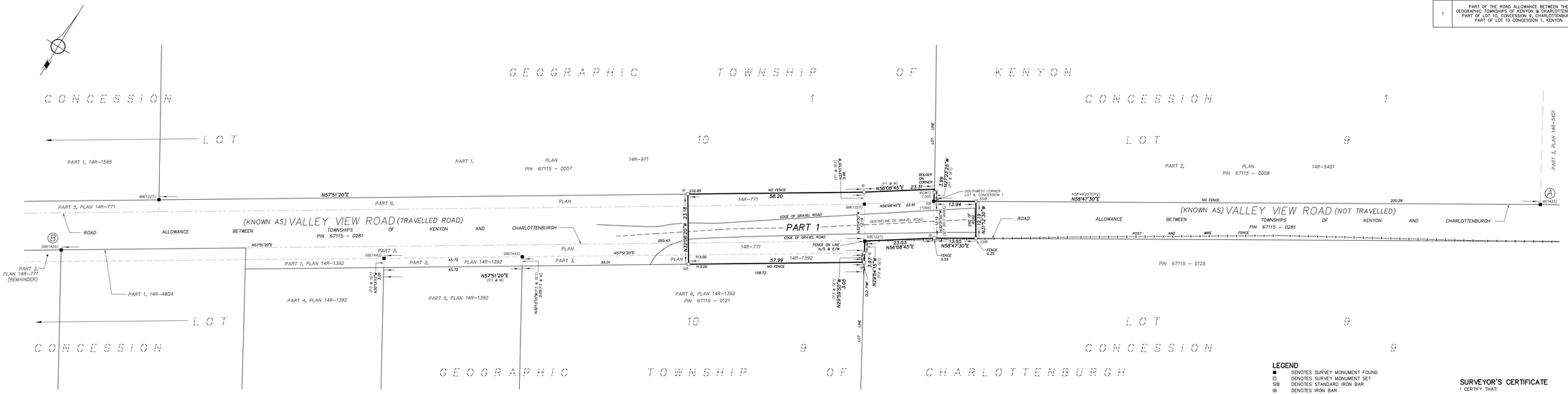
PLAN 14R-6703

Received and deposited

April 4th, 2023

Courtney Boyle

Representative for the Land Registrar for the Land Titles Division of Glengarry (No.14)



PLAN OF SURVEY OF
PART OF THE ROAD ALLOWANCE BETWEEN GEOGRAPHIC TOWNSHIPS OF CHARLOTTENBURGH AND KENYON
AND
PART OF LOT 10, CONCESSION 9
GEOGRAPHIC TOWNSHIP OF CHARLOTTENBURGH
AND
PART OF LOT 10, CONCESSION 1
GEOGRAPHIC TOWNSHIP OF KENYON
TOWNSHIP OF SOUTH GLENGARRY
COUNTY OF GLENGARRY

SCALE 1 : 500 METRES

0 2 4 6 8 10 20 40

THE INTENDED PLOT SIZE OF THIS PLAN IS 1219MM IN WIDTH BY 356MM IN HEIGHT WHEN PLOTTED AT A SCALE OF 1:500

BEARING NOTES
BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B, BY REAL TIME NETWORK OBSERVATIONS, UTM ZONE 18 (75° WEST LONGITUDE), NAD83(CSRS)(2010).

FOR BEARING COMPARISONS, THE FOLLOWING ROTATIONS WERE APPLIED:

P1,P2,P3 – 0°13'55" COUNTER-CLOCKWISE

DISTANCE NOTES – METRIC
DISTANCES AND COORDINATES ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999601.

ALL SET SSIB MONUMENTS WERE USED DUE TO LACK OF OVERBURDEN IN ACCORDANCE WITH SECTION 11(4) OF O.REG. 525/91.

LEGEND

■	DENOTES SURVEY MONUMENT FOUND
□	DENOTES SURVEY MONUMENT SET
SIB	DENOTES STANDARD IRON BAR
IB	DENOTES IRON BAR
ø	DENOTES ROUND
WT	DENOTES WITNESS
M	DENOTES MEASURED
P1	DENOTES PLAN 14R-771
P2	DENOTES PLAN 14R-5401
P3	DENOTES PLAN 14R-1392
1066	DENOTES CHARLES H. DONNELLY, OLS.
1227	DENOTES L.E ROSS., OLS.
1425	DENOTES RON M. JASON SURVEYING LTD., OLS.
1442	DENOTES JOHN H. KENNEDY LTD., OLS.
PWF	DENOTES POST & WIRE FENCE

ALL BEARINGS AND DISTANCES AGREE WITH CITED PLANS UNLESS OTHERWISE NOTED.

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

2. THE SURVEY WAS COMPLETED ON MARCH 24, 2023.

APRIL 3, 2023 — GAVIN R. TYLER, O.L.S.

DATE

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER V-48862

INTEGRATION DATA
OBSERVED REFERENCE POINTS DERIVED FROM GPS OBSERVATIONS USING A REAL TIME NETWORK AND ARE REFERRED TO UTM ZONE 18 (75° WEST LONGITUDE) NAD83(CSRS)(2010).

URBAN ACCURACY PER SEC. 14(2), O.REG. 216/10.

POINT ID	NORTHING	EASTING
A	5011399.55	528178.82
B	5011131.55	527770.45

CAUTION: COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

MELDRUM-JASON SURVEYORS
A division of IBW Surveyors Ltd.
IBWSURVEYORS.COM | 1.800.667.0696

PARTY CHIEF: CB DRAWN BY: PB CHECKED BY: GT PLOT DATE: MAR. 29, 2023
FILE NAME: A-039990_R-PLAN_V8 copies available at ProtectYourBoundaries.ca

ITEMS FOR CONSIDERATION REPORT

REPORT TO:	Council of the Township of South Glengarry
MEETING DATE:	May 1, 2023
SUBJECT:	Council Roads Tour
PREPARED BY:	Sarah McDonald, P. Eng., GM – Infrastructure Services

Council has requested that Administration bring forward a plan for a **2023 Township Roads Tour** for Members of Council. It is anticipated that this tour would be four to six hours in duration and would begin no earlier than 7am and no later than 9am. The 2023 Roads Tour would include stops to review selected:

- 2022 Capital Projects
- 2022 Major Ditching and Brushing Work
- In-progress and planned 2023 Capital Projects
- Candidate 2024 Capital Projects
- Locations with known issues

The Roads Tour would be attended, at a minimum, by the General Manager of Infrastructure Services and the Roads Manager. It was noted that Council has requested a Friday or Saturday tour which could be accommodated by these positions in late May or mid-June.

A Roads Tour was an unbudgeted item and could be provided in one of the following three ways:

1. **Personal Vehicles**. Members of Council drive their personal vehicles and follow Administration on the tour. *Estimated Cost: $800-$900, Estimated Staff Resources: Salaried, Estimated Fleet Resources: One x Township Pick-up Truck*

2. **Township Vehicles**. Members of Council split into two Township pick-up trucks which are driven by Administration. *Estimated Cost: $150-$200, Estimated Staff Resources: Salaried, Estimated Fleet Resources: Two x Township Pick-up Truck*

3. **Small Bus Rental**. Members of Council and Administration travel together in one vehicle. *Estimated Cost: $875-$1,000, Estimated Staff Resources: Salaried, Estimated Fleet Resources: N/A*

Through this Items for Consideration Report, Administration would like to obtain Council's input on the following parameters:Importance of being in one vehicle vs. distributed through a few vehicles (items #1, 2, 3 above)

- Desired length of tour (4-hours vs. 6-hours)
- Preferred start-time (7am, 8am, 9am)
- Date preference, with final date to be identified secretarially post-Council meeting

EMERGENCY PREPAREDNESS WEEK PROCLAMATION

BE IT RESOLVED THAT the Township of South Glengarry does recognize the importance of Emergency Management in Ontario and the goal of Emergency Preparedness Week is to raise community awareness and the need to be prepared within 72 hours for the possibility of an emergency;

AND WHEREAS during Emergency Preparedness Week, Ontario residents will identify and learn about risks in their communities and how they can protect themselves knowing the potential hazards and risks you face, planning ahead and being prepared are the best steps to ensure that you and your family will survive an emergency or disaster;

AND WHEREAS Although focused on personal preparedness, Emergency Preparedness Week also carries messages for business owners, municipal officials and utility operators; ensuring business continuity and updating emergency plans are all just as crucial in assuring community preparedness;

AND WHEREAS all levels of government have an important role to play in emergency preparedness and response, but ultimately, emergency preparedness is the responsibility of each and every one of us;

NOW THEREFORE, I, Mayor Lachlan McDonald, do hereby proclaim the week of May 7- 13, 2023 as **EMERGENCY PREPAREDNESS WEEK** in the Township of South Glengarry and encourage all citizens to begin today and learn how to prepare now for a safer tomorrow.

INFORMATION REPORT

REPORT TO:	Council of the Township of South Glengarry
MEETING DATE:	May 1, 2023
SUBJECT:	Peanut Line Delegation Follow Up
PREPARED BY:	Sherry-Lynn Servage, GM of Parks, Recreation and Culture

At the December 19, 2022, Council Meeting, a member of the community, Christine Lavoie, provided a presentation to Council regarding requests for the Peanut Line, specifically at the section near the Quebec border.

- Ensure planted trees will be protected from mowers
- Waste receptacle
- Ditch clean up
- Picnic table
- Additional signage

The Parks, Recreation and Culture department continues to maintain the Peanut Line including garbage pickup. In addition, the department will be installing a waste receptable and picnic table at this location, this will become part of the park garbage pickup route.

Christine Lavoie has been given permission from the Township to plant trees at this location, ensuring they are on Township property and do not have the potential to outgrow the space onto adjacent properties. Administration will speak with landowners to ensure they are aware of the newly planted trees. Further development and signage of this section of the Peanut Line will be dependent on the outcomes of the Peanut Line Options Analysis project.

INFORMATION REPORT

REPORT TO:	Council of the Township of South Glengarry
MEETING DATE:	May 1, 2023
SUBJECT:	Ice Event Response (April 5 and ongoing)
PREPARED BY:	Sarah McDonald - GM Infrastructure Sherry-Lynn Servage – GM Parks

Event Summary

On Wednesday April 5, 2023, Eastern Ontario experienced a significant icing event that left many residents of South Glengarry without power for days, caused substantial tree damage, flooded basements, and provided significant challenges in providing municipal services.

Township Response Summary

Immediate Response:

- All hands-on deck to keep roadways open for emergency services (Roads, Fire, Parks), to keep municipal services running in Lancaster, Redwood, Green Valley, and Glen Walter (Water), and to provide emergency responses (Fire)
- The five (5) Township Firehalls were opened up as warming centres on the evening of April 7 and the morning of April 8

As of April 25, 2023

- Rural roadside clean-up is ongoing in accordance with the Township's Right-of-Way Policy (By-law 11-00 and amendments)
- Brush drop-off locations were provided (Beaver Brook Landfill, North Lancaster Landfill, and Airport Road Facility) with extended hours through April
- All thirteen (13) park location and nine (9) recreation facility locations have been inspected and addressed for safety concerns.
- Most parks and facilities require further cleanup which will continue into the month of May between Facility Operators and Contractors
- The Peanut Line Trail has been inspected and cleared from Boundary Road to Williamstown. The section between Williamstown and the Quebec border has been partially addressed and cleared, this will also be addressed over the coming weeks.
- Facilities that experienced flooding have been addressed with minimal damage. Generators and battery backups for sump pumps are currently being investigated.
- Burn permits were encouraged for rural properties
- Township staff did not enter private property to attend to damaged or fallen trees.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: May 1, 2023

SUBJECT: 2023 Capital Project Updates (Infrastructure)

PREPARED BY: Sarah McDonald, P. Eng., GM Infrastructure

This summary report provides the status of all Capital Projects being undertaken by Infrastructure Services (Roads, Water, Solid Waste, Fleet) as of April 21, 2023.

Engineering	
Glen Walter Environmental Assessment (WTP AND WPCP Expansions)	Project Initiated May 2022 Project is progressing. Re-exploring possibility to connect to adjacent municipality for service.
Glen Walter Water Tower Design and Construction	Project Initiated August 2022 Project is progressing. Public Information Centre (PIC) scheduled for Tuesday May 16, 2023.
Warren, Middle, Bethune Design and Reconstruction	Project Initiated December 2022. Design work underway with anticipated summer construction. PIC held March 2023.
Chapel Road Bridge Rehabilitation Design and Construction (S30018)	Project Initiated March 2023. Design work underway with anticipated autumn construction.
Second Line Road Expansion Joint Repair (S30044)	Project Initiated March 2023. Design work underway with anticipated autumn construction.
Butternut Lane Bridge (SN 30050) Options Renewal and Financial Analysis	Project Initiated April 2023.
Cashion Bridge (SN30011) Rehabilitation Design	Anticipated autumn design start
Roads Rationalization Study	Project Initiated December 2022 On-hold until summer 2023
Active Transportation Plan	RFP Posted
Water	
Lancaster Lagoon Dredging	Project Awarded April 2023.
CCTV	Project Awarded April 2023
Green Valley Sludge Hauling	Not started.

Roads	
Sabourin and Anderson Resurfacing	Not started. Anticipated summer 2023 construction.
MacDonald Road Extension	Not started. Anticipated summer 2023 construction.
Wood Creek Culvert at Concession 2	Culvert purchased. Anticipated spring / summer 2023 construction.
Fleet	
Valve Trailer	Purchased
Backhoe	Purchased
Tandem	Tender in development

CONCENT AGENDA

REPORT TO:	Council of the Township of South Glengarry
MEETING DATE:	May 1, 2023
SUBJECT:	2022 Landfill Annual Reports
PREPARED BY:	Sarah McDonald, P. Eng. – GM Infrastructure Services

Overview

The Township of South Glengarry currently owns and operates three waste disposal sites:

- Beaver Brook Road Waste Disposal Site
- North Lancaster Waste Disposal Site
- Summerstown Road Landfill (**closed**)

Each of the three landfills operates in accordance with an Environmental Compliance Approval (ECA) that describes the conditions, monitoring, and reporting parameters within which the Waste Disposal Site (WDS) must operate.

The 2022 Annual Reports for the Beaver Brook and North Lancaster WDSs were provided to the Ministry of Environment, Parks, and Culture in advance of the March 31, 2023 deadline. These reports, as submitted are attached for Council's receipt.

Beaver Brook WDS (2021-2022)

The 2021-2022 Annual Monitoring Report for the Beaver Brook WDS included a surface water monitoring program, a ground water monitoring program, and a landfill gas monitoring program. A topographic survey of the waste mound was completed in December 2022 that allows the Township to compare the site and location of the waste mound with the topographic survey completed in 2020. It is the topographic surveys that allow for an accurate and adjusted estimate of the projected WDS lifespan.

The report provided the following key conclusions and recommendations:

1. The annual fill rate between 2020 and 2022 indicates that the estimated remaining lifespan is 18.8 years. **The estimated closure year has been extended to 2040** which is a seven-year improvement from the previous estimate of 2033!

2. The placement of waste has moved west is confirmed by operations.

3. Final capping of Area 10 should be planned as the Area reaches final capacity.

4. Record keeping should continue to be improved.

5. The monitoring program does not need to be adjusted and continue as stipulated in the ECA.

6. Adequacy of monitoring wells should be evaluated annually as the WDS expands west and a blocked monitoring well should be decommissioned.

7. Improvement of training with respect to the risks and precautions associated with landfill gas emissions.

8. Review of the management and placement of interim daily cover is required.

North Lancaster WDS (2022)

The 2022 Annual Monitoring Report for the North Lancaster WDS included a surface water monitoring program, a ground water monitoring program, and a landfill gas monitoring program. The report provided the following key conclusions and recommendations:

1. Assuming the annual fill rate measured during the 2021 topographic survey is maintained, the estimated remaining lifespan is five-six years with **an estimated closure year of 2028**.

2. An *annual* topographic survey of the waste footprint should be conducted – this is an increase from the current frequency of every two years.

3. All perimeter ditches should be inspected to identify potential leachate seeps and erosion of ditch banks.

4. The monitoring program does not need to be adjusted and continue as stipulated in the ECA.

5. Confirmation of the viability of Surface Water Monitoring Station S-2 as a downstream surface water location is required following the clearing works being undertaken nearby.

6. Improvement of training with respect to the risks and precautions associated with landfill gas emissions.

7. Review of the management and placement of interim daily cover is required to increase the waste mound lifespan.

Summerstown Road Landfill

The next formal report for the Summertown Road Landfill will cover the monitoring period of 2021 through 2026. The report will be finalized during March 2027.

INFORMATION REPORT

REPORT TO:	Council of the Township of South Glengarry
MEETING DATE:	May 1, 2023
SUBJECT:	2023 Community and Business Awards Gala Forma
PREPARED BY:	Jennifer Treverton, Economic Development Officer

Following research on event options to recognize award winners and input from Council, we will be proceeding with plans to present annual business and community awards at a gala dinner. The event will be held on the evening of September 9th. Ticket prices will be set at $50.00 per person.

We look forward to working with members of Council to host this important community event.

April 3, 2023

MINUTES OF
COMMITTEE OF ADJUSTMENT

Township of South Glengarry

A meeting of the Committee of Adjustment was held at 6:30pm on April 3, 2023 via a public meeting and zoom webinar.

Committee Members present were: Mayor Lachlan McDonald (Chairperson), Deputy Mayor Martin Lang, Councillor Stephanie Jaworski, Councillor Sam McDonell, Councillor Trevor Bougie, Clerk Kelli Campeau, and Secretary-Treasurer Joanne Haley, Deputy Secretary Treasurer Maxwell Irwin.

MOVED BY: Sam McDonell
SECONDED BY: Trevor Bougie

BE IT RESOLVED THAT the Committee of Adjustment meeting of April 3, 2023 is hereby called to order.

CARRIED

Meeting was called to order at 6:30pm

Chair Mayor Lachlan McDonald confirmed that there were no additions to the agenda.

Approval of Agenda

MOVED BY: Sam McDonell
SECONDED BY: Martin Lang

BE IT RESOLVED THAT the Agenda of the April 3, 2023 meeting be approved as presented.

CARRIED

Declaration of Pecuniary Interest
None

Appoint Deputy Secretary Treasurer

MOVED BY: Trevor Bougie
SECONDED BY: Sam McDonell

BE IT RESOLVED THAT the Committee of Adjustment hereby appoints Maxwell Irwin as the Deputy Secretary Treasurer to the Committee of Adjustment.

CARRIED

Members of the public that participated in this meeting via zoom or in person were as follows:

- Jean-Martin Payeur – A-06-23 – owner (via zoom)

Review of Application:

1. Application A-06-23-Payeur (Payeur)

- **Subject Property:**
  - Concession 1, Part of Lot 2, being Parts 4 and 5 of RP 14R5681, in the Geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 22162 Old Highway 2, Bainsville.
  - The subject property is approximately 2.68 acres in area.
- **Proposed Minor Variance:**
  - The owner is proposing to replace and extend an existing deck attached to the single detached dwelling on the subject property, the following relief from the Zoning By-Law 38-09 is requested:
  - Part 3.39 (7) - To reduce the watercourse setback from 30 meters to 17.5 meters to the proposed stairs and 18.9 meters to the proposed deck.
  - The existing deck is 18.5 meters from the watercourse.
- **Planning:**
  - The property is designated Rural District in the County Official Plan. This application conforms to the general intent of the Official Plan.
  - The property is zoned Residential One (R1) and Flood Plain - Holding (FP-H) and conforms to the general intent of the Zoning By-law.
- **Consultation:**
  - This application was circulated to all abutting property owners within 60 meters and applicable municipal staff; we have not received any written or verbal comments to date.
  - This application has been circulated the Raisin Region Conservation Authority and the following comments have been provided:
    - The RRCA has reviewed the Minor Variance with regard to Natural Hazards (including flooding, erosion, and stable slopes), the Clean Water Act, and Conservation Authority Permitting.
    - From a natural hazard perspective, the regulatory flood elevation at this location is 47.2m GSC/CGVD28. There is a 1% chance the St. Lawrence River could flood to this level in any given year. Our information, and the provided topographic survey, indicates that the ground surface near the location of the proposed deck is well above this elevation (i.e. +/- 48.5m CGVD28) and is not located within a 1 in 100 year floodplain. Furthermore, the deck and steps are located > 17.5m from the top of bank.
    - Under the Clean Water Act, the location of the development is not proposed within a vulnerable area identified in the Source Protection Plan where significant risks could impact municipal drinking water sources and is therefore not subject to regulations under the Clean Water Act.

Conservation Authorities Act
    - The location of the development is just outside the area regulated by the Raisin Region Conservation Authority (St. Lawrence River floodplain plus 15m allowance for other water-related hazards). As such, a permit will not be required from our office.
    - Based on the information available, the RRCA does not object to Minor Variance as proposed.
- This application has been circulated the United Counties of SDG Transportation Department and the following comments have been provided:
    - "No concerns/ comments from Transportation"
- Planning and Building Departments support this application and recommend it to be approved and we can take any questions from the Committee.

Discussion:
None

MOVED BY: Sam McDonell
SECONDED BY: Martin Lang

CARRIED

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

Next Meeting date: April 24 2023

MOVED BY: Sam McDonell
SECONDED BY: Stephanie Jaworski

CARRIED

Adjournment
BE IT RESOLVED THAT the meeting of April 3, 2023 be adjourned to the call of the Chair @ 6:40pm

RPRA
Resource Productivity
& Recovery Authority

2021
Datacall Report

Executive Summary

The 2021 Datacall at a Glance

The Datacall is the source of data for determining the net Blue Box system cost and for allocating funding under the Blue Box Program Plan. The Resource Productivity and Recovery Authority (RPRA) is responsible for the Blue Box Program's oversight and for determining the funding for the program.

Each year, municipalities, recycling associations and First Nation communities in Ontario report on their residential waste diversion programs to RPRA through the Datacall, submitting information on tonnage and financial data associated with operating the Blue Box Program and the impact on diversion achieved through other waste management services. Each Ontario program (municipality, recycling association or First Nation community) providing recycling services must complete the Datacall to be eligible for Blue Box funding.

Under the *Resource Recovery and Circular Economy Act, 2016* (RRCEA), this 2021 Datacall Report is the last year programs transitioning out of the legacy program to the new producer responsibility regulatory framework in 2023 will be reporting data. Participating communities will continue transitioning out of the current legacy program in two additional tranches in 2024 and 2025 and will similarly cease to report into the Datacall as they exit the current legacy program. Under the new framework outlined in the Blue Box Regulation issued under the RRCEA, producers of Blue Box materials will become fully financially responsible and accountable for the Blue Box Program, which will negate the need to determine system costs.

The 2021 Datacall report summarizes information generated by the 246 programs participating in the Blue Box Program. Key highlights include:

- The Blue Box Recovery Rate for 2021 was 53.3%.
- The provincial Residential Diversion Rate for 2021 decreased from the 2020 rate by 0.4% to 49.1%.
- Blue Box marketed tonnes decreased by 2.7% from 2020 to 736,380 tonnes in 2021.
- Organics tonnes for 2021 decreased by 0.6% compared to 2020.
- Other Recyclables tonnes increased by 5.3%.
- Waste Electrical and Electronic Equipment (WEEE) tonnes decreased by 9.5%.
- Municipal Hazardous or Special Waste (MHSW) remained stable with only a 0.1% decrease in tonnes.
- The net cost of the Blue Box Program decreased by 11.7% between 2020 and 2021.

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Definitions

Bottom ash disposed: Ash from the incineration process that is not reused or recycled. These tonnes are included in the Disposed Tonnes calculation.

Bottom ash recycled: Ash recovered from the incineration process that is used in the creation of other materials. These tonnes are included in the Residential Waste Diversion Rate calculation.

By-product material: Material from households that ends up in the garbage, recycling and reuse streams.

Collected Blue Box Tonnes: Blue Box materials that are collected curbside and/or at a depot.

Communities ('Programs'): Includes municipalities, amalgamated municipalities, recycling associations and First Nation communities that submit a Datacall form.

Curbside collection: Households receiving curbside Blue Box service. Includes single-family homes serviced individually and multi-family homes serviced collectively. These homes may also have access to depot service for Blue Box materials in addition to curbside service.

Depot collection: Bringing residential Blue Box material to a specified location within a community.

Disposed Tonnes: Includes garbage and processing residuals from recycling and composting operations disposed at a landfill or Energy-from-Waste incineration facilities.

Diverted Tonnes: Includes recycling activities, municipal organic collection and processing activities, provincial deposit systems for beer, wine and spirits containers, residential on-property management and municipally operated reuse activities.

Energy-from-Waste (EFW): The process of generating energy in the form of electricity and/or heat from the incineration of waste.

Energy-from-Waste non-ash residue: Includes material that was rejected from the EFW incineration process that is not ash. These tonnes are included in the Disposed Tonnes calculation.

Fly ash (also 'EFW ash residue'): Particulate matter emissions from the incineration process. These tonnes are included in the Disposed Tonnes calculation.

Generated Tonnes: Includes recycling, reuse and garbage material produced by Ontario residents. Generated Tonnes is the combination of disposed tonnes and diverted tonnes.

Grasscycling: The process of mulching and leaving grass clippings to decompose on the lawn when mowing.

Hazardous waste disposal: Tonnes of hazardous household products that are sent to landfill.

Households served: The number of households in the jurisdiction that receive Blue Box service (either by curbside or depot). Households serviced by private collection are not included.

Landfilled residential material: Includes garbage tonnes, EFW ash, and MRF and organic processing residues. These tonnes are included in the Disposed Tonnes calculation.

Long-Form Datacall: Standard Datacall, available to all communities, includes sections related to waste management information beyond the Blue Box Program. Information submitted through this form is used to calculate the Residential Waste Diversion Rate.

Marketed Blue Box Tonnes: Blue Box materials sorted and processed by a MRF that is then sold and used in place of virgin materials. This does not include Blue Box materials that are sent for secondary processing.

Material recovery facility (MRF): A plant where recyclable materials are sorted and processed to sell to market as raw materials used to make new products.

Multi-family households: A unit or apartment in a residential complex or building with six units or more.

Municipal Hazardous or Special Waste (MHSW): Hazardous household products, such as single-use batteries, paints, solvents and propane tanks. On July 1, 2020, single-use batteries became subject to the

Batteries Regulation, along with reusable batteries. On October 1, 2021, paints, solvents and propane tanks became subject to the Hazardous and Special Products (HSP) Regulation under the *Resource Recovery and Circular Economy Act, 2016* (RRCEA).

Other Recyclables: Includes textiles, bulky goods, scrap metal, drywall, wood concrete, construction and demolition and other materials recovered from residences.

Organics: Includes yard waste, leaves, holiday trees, oversized yard waste and kitchen organics, grasscycling and backyard composting.

On-property management: Includes backyard composting, grasscycling, open burning, burning in a fireplace and evapotranspiration through the use of aerated carts for organics collection.

Recycling association: Corporation governed by elected representatives from each of its member municipalities and/or communities.

Residential residue ('residue'): Materials that were collected but not marketed (calculated as Collected Tonnes minus Marketed Tonnes).

Residential Energy-from-Waste mass reduction: Any material processed at EFW incineration sites that is not recycled.

Short-Form Datacall (SFD): A shorter and streamlined version of the Standard Datacall introduced in 2016 and available to all programs with a population under 30,000. Programs that reported under the SFD were only required to submit Blue Box data and are therefore not included in all sections of this report. All tables and graphs from previous years have been updated to only include Long-Form submissions standardized to 2016.

Stockpiled: Material that was processed and/or is ready for market but is stored temporarily and will not be marketed before the Datacall reporting deadline. Costs attributed to stockpiled material will be deducted from the Datacall costs for that year and reported in the following year, or whenever the material is marketed.

Waste Electronic and Electrical Equipment (WEEE): End-of-life electronic materials subject to Electrical and Electronic Equipment (EEE) Regulation under the *Resource Recovery and Circular Economy Act, 2016* (RRCEA).

What is the Datacall?

Each year, municipalities, recycling associations and First Nation communities operating Blue Box programs complete the Datacall through which they report to the Resource Productivity and Recovery Authority (RPRA) the amounts of residential materials diverted under each of their waste diversion programs. Information submitted includes tonnage and financial information for Blue Box material and tonnage managed through all waste diversion activities, including Municipal Hazardous or Special Waste (MHSW), Waste Electrical and Electronic Equipment (WEEE), organics, garbage, and other materials.

The Datacall is the source of data for determining the net Blue Box system cost and for allocating funding under the Blue Box Program Plan. Each Ontario program providing recycling services must complete the Datacall to be eligible for Blue Box funding. The Datacall is also used to determine the residential waste diversion rate of individual programs and of the province overall.

Programs submit information through either the Short-Form or the Long-Form Datacall. Through the Long-Form, communities report on all waste diversion activities. Communities with a population of over 30,000, or communities that would like to have their diversion rate calculated, fill out the Long-Form. Other communities only submit data necessary for calculating the Blue Box funding through the Short-Form, which is a streamlined version that collects Blue Box tonnage and financial information.

The 2021 Datacall report summarizes information generated by the 246 programs participating in the Blue Box Program and highlights residential waste management trends.

Between July 1, 2023 and December 31, 2025, the current legacy Blue Box Program transitions to the new extended producer responsibility regulatory framework outlined in the Blue Box Regulation issued under the RRCEA. Under the new regulatory framework, producers will become fully responsible and accountable for funding and operating the system for collection, reuse and recycling of Blue Box materials.

The 2021 Datacall report summarizes information generated by the 246 programs participating in the Blue Box Program and highlights residential waste management trends.

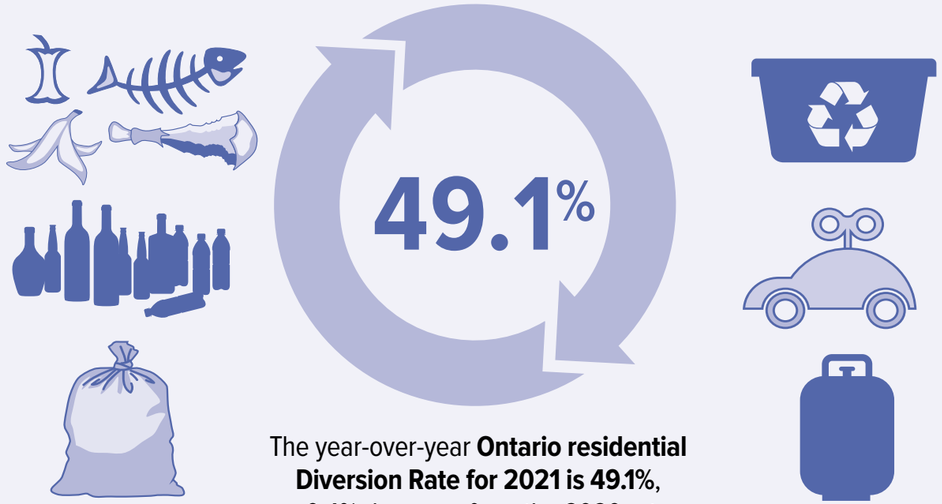
A specific transition date is set for each community, marking the point for when a community is no longer eligible for funding under the current Blue Box Program Plan. View the transition schedule here.

The 2021 Datacall and this report is the last year that data is collected for programs that transition in 2023. As such, the 2021 Datacall Report will be the final written report published. Datacall statistics will continue to be published for the 2022 and 2023 Datacall years for remaining programs.

Data Verification Process

RPRA conducts a data verification process after the Datacall reporting period ends for the purpose of assessing the consistency and accuracy of the reporting. The verification process can include the confirmation of any data variances from the previous year and an assessment of costs and tonnages reported. In collaboration with the Municipal Industry Program Committee (MIPC), RPRA also selects approximately twenty programs for audit by a third party for the Blue Box sections of their Datacall submission.

Ontario Residential Waste Diversion Rate



The year-over-year **Ontario residential Diversion Rate for 2021 is 49.1%**, a 0.4% decrease from the 2020 rate

Blue Box

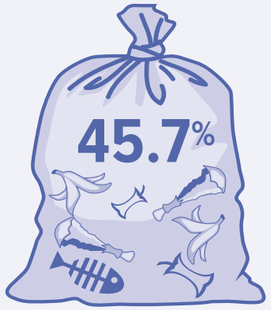
Net **Blue Box Program** costs decreased from **$349.8M** in **2020** to **$309.0M** in **2021**, an **11.7%** decrease

Blue Box marketed tonnes decreased from **756,984 tonnes** in **2020** to **736,380 tonnes** in **2021**, a **2.7%** decrease

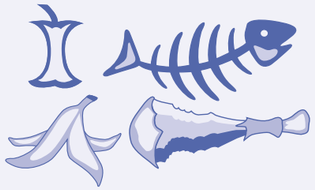
Revenues from the sale of **Blue Box materials** increased by **125.2%** from **$53.2M** in **2020** to **$119.7M** in **2021**

Organics

Organics diversion **decreased by 0.6%** between 2020 and 2021, to **1,226,380 tonnes**



Organics now make up **45.7% of all residential diverted materials**



Kitchen organics represent **54.3%** of **all organic tonnage reported**

Other Recyclables

Other Recyclables decreased **12.9%** between **2020** and **2021** to **137,930 tonnes**

Wood represented **35.8%** of **Other Recyclables** with **49,338 tonnes**, making it the largest portion of materials collected under this category

Residential Recycling Activities

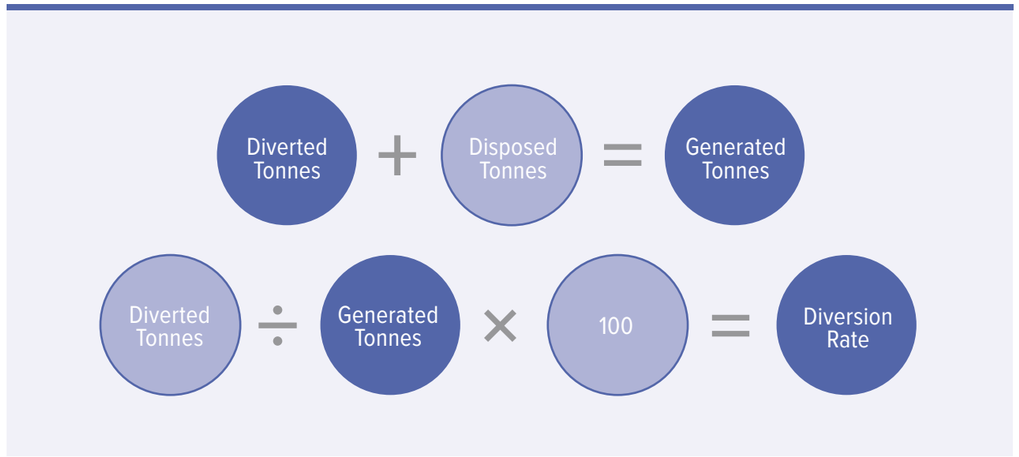
In 2021, 246 communities submitted data through the Datacall, covering a total population of 14,361,054 and a total household count of 5,733,378,[1] which represents 97.0% of the total Ontario population.[2]

Of the 246 participating programs, 96 completed the Long-Form Datacall and are included in the Diversion Rate calculations. These programs have a population of 13,770,284 and a household count of 5,494,682, which represents 95.9% and 94.6% of the respective totals in the Datacall.

97% of the total Ontario population participated in the Blue Box Program in 2021.

Diversion Rate Calculation

The Diversion Rate is calculated using the following formulas:



[1] Statistics Canada. Canada's population estimates, average of 2021 quarters.

[2] Communities are not required to submit a Datacall form. It is possible that communities are operating diversion programs but choose to refrain from submitting a Datacall form.

04 Residential Waste Diversion

The following graphics outline the activities that contribute to Diverted and Disposed Tonnes, which feed into the Diversion Rate.

Activities Contributing to Diverted Tonnes

Residential Recycling Activities
- Blue Box Program for printed paper and packaging
- WEEE
- MHSW
- Other Recyclables (e.g. wood, construction and demolition material, scrap metal)
- Used Tires[3]

Organics Collection and Processing of
- Yard waste
- Leaves
- Christmas trees
- Oversized yard waste
- Household Organics (i.e. kitchen waste)

Provincial Deposit Systems for Beer, Wine and Spirits Containers
- Beer, wine and spirits containers returned from the residential sector[4]

Residential On-Property Management
- Backyard composting and grasscycling
- Open burning

Reuse Activities
- May include textiles, toys, kitchen tools and items for the home

Activities Contributing to Disposed Tonnes

Landfilled Residential Waste
- Garbage
- Residue
- Depot drop-off

Residential EFW Mass Reduction
- Fly ash
- Disposed bottom ash
- Non-ash residue

Municipal Hazardous Waste Disposal
- MHSW collected through municipal depots that is required to be managed

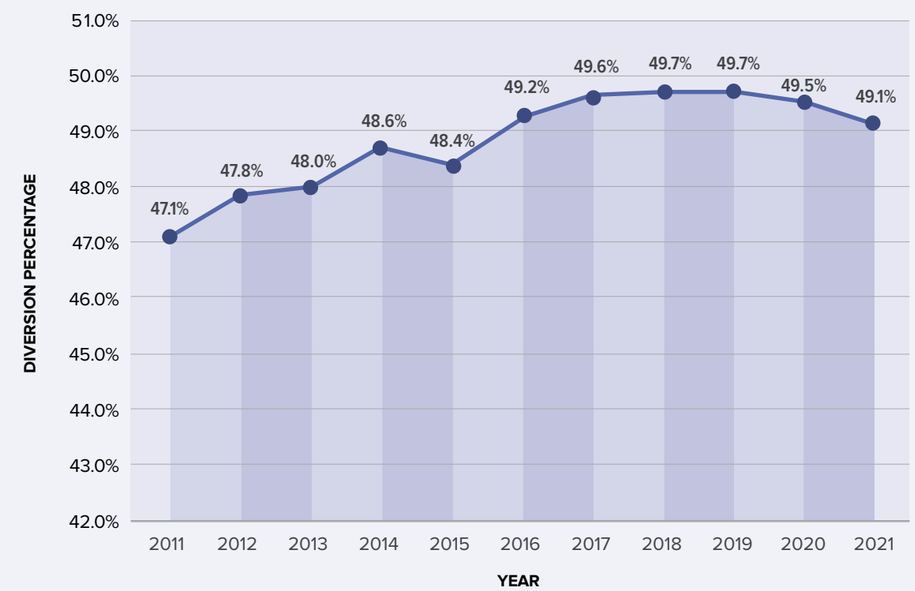
[3] Diversion of passenger and light truck tires is estimated by a credit of 7.1 kg/capita.

[4] A credit of 5.51 kg/capita is included for the return of residential beer, wine, and spirits containers.

04 Residential Waste Diversion

The Provincial Diversion rate continues to remain stable in 2021, decreasing by 0.4% to 49.1% (Figure 1).

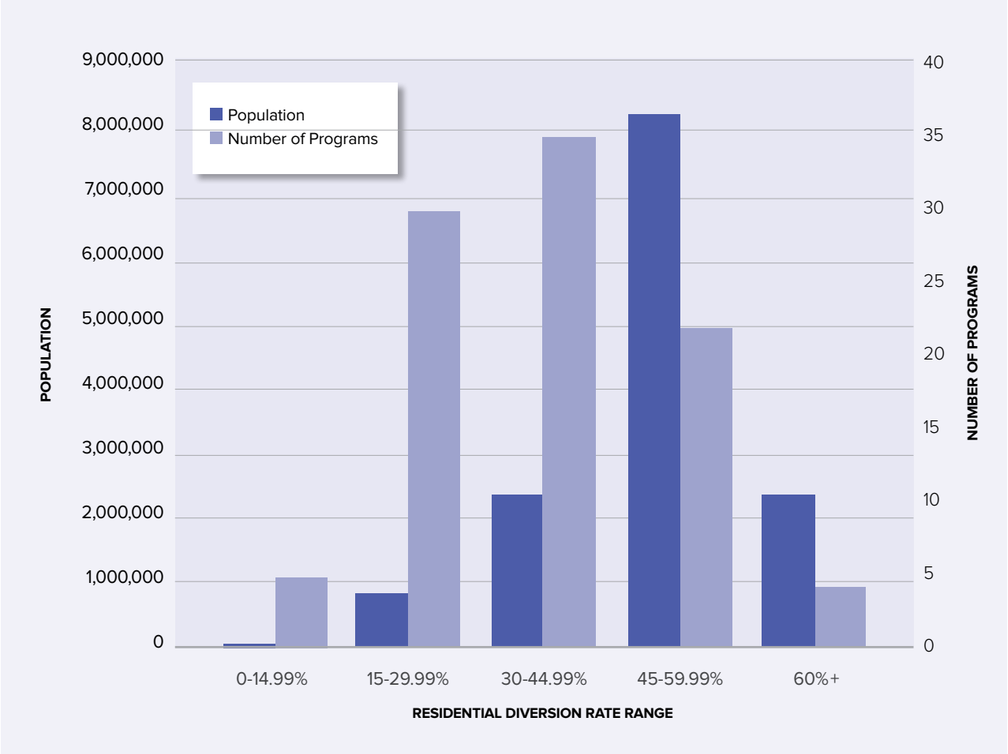
Figure 1: Ontario Residential Waste Diversion Rate, 2011-2021[5]



[5] As part of the 2016 Datacall, RPRA introduced the Short-Form Datacall available to all programs with a population under 30,000. Programs that report under the Short-Form Datacall are only required to submit Blue Box data. The diversion rate is based only on programs reporting in the Long-Form Datacall. All tables and graphs from previous years have been updated to only include Long-Form submissions, standardized to 2016.

There is a high variance in diversion performance among programs. In 2021, only 26 of the 96 programs that reported through the Long-Form achieved a diversion rate above 45.0%. These programs however represent 78.0% of the total population and 81.5% of the diverted tonnage. This distribution is further illustrated below in Figure 2.

Figure 2: Population Represented in Each Diversion Rate Range, 2021



The contribution of each type of diversion activity is shown below in Table 1. Most categories saw small decreases from 2020, with Residential Recyclables (3.9%) being the largest decrease.

Please note that municipalities and First Nation communities do not operate the deposit return systems and data represented in Table 1 is based on an estimate.[6]

Table 1: Diverted Tonnes by Type of Diversion Activity, 2016-2021

Material	2016	2017	2018	2019	2020	2021	2020-2021 % Change
Residential Recyclables	1,076,023	1,103,983	1,047,796	1,027,167	1,055,213	1,013,975	-3.9%
On-Property Management	194,060	198,591	208,489	213,898	216,852	212,171	-2.2%
Organics	907,239	946,291	1,007,289	1,048.546	1,130,823	1,119,764	-1.0%
Deposit Return	71,762	72,718	73,653	74,336	74,806	75,874	1.4%
MHSW	15,518	15,945	15,017	16,147	15,849	15,601	-1.6%
Residential Reuse	12,706	11,847	12,358	11,983	12,521	12,570	0.4%
Total Diverted	**2,277,309**	**2,349,374**	**2,364,603**	**2,392,077**	**2,506,063**	**2,449,956**	**-2.2%**

[6] An estimate of 5.51 kg/capita is used for the weight of returned residential beer, wine and spirits containers. This may be an underestimation of the volumes returned. For more information, please see The Beer Store Responsible Stewardship Report 2021

Ontario's Blue Box Program

Through Ontario's Blue Box Program, designated printed paper and packaging is collected in communities across the province. Under O. Reg. 101/94,[7] communities with a population over 5,000 must provide Blue Box services to its residents and report into the Datacall to be eligible for Blue Box funding. In 2021, 246 municipalities and First Nation communities completed the Datacall.

The financing of the Blue Box Program is split approximately 50/50 between stewards (i.e., the brand owners, first importers or franchisors of printed paper and packaging) and Ontario communities (i.e., municipalities, First Nation communities and recycling associations). Stewardship Ontario is the industry funding organization that administers the Blue Box Program on behalf of stewards.

On August 15, 2019, the Minister of the Environment, Conservation and Parks directed Stewardship Ontario and RPRA to transition Ontario's Blue Box Program to the new extended producer responsibility framework under the RRCEA. Under the RRCEA, producers will become individually responsible and financially accountable for the management, operations, and full costs of collecting and recycling printed paper and packaging. The Government of Ontario finalized the Blue Box Regulation under the RRCEA on June 3, 2021, and the Blue Box Program will transition to the new regulatory framework starting on July 1, 2023, through to its wind up on December 31, 2025.

The Blue Box Program will transition to Ontario's new extended producer regulatory framework starting on July 1, 2023, through to its wind up on December 31, 2025.

[7] O. Reg. 101/94 Recycling and Composting of Municipal Waste states "A local municipality that has a population of at least 5,000 shall establish, operate and maintain a blue box waste management system if the municipality is served by a waste management system owned by or operated by or for the municipality that collects municipal waste or accepts such waste from the public at a waste disposal site."

ACCESSIBILITY

The number of households with access to curbside and/or depot only collection is shown in Table 2 along with a summary of the changes below.

- From 2020 to 2021, an additional 43,514 households began receiving Blue Box service, an increase of 0.8%. From 2016 to 2021, the total number of households receiving Blue Box service has increased by 4.7%.
- In 2021, 170 of the 246 reporting programs, or 71.8%, had utility-based collection systems (e.g., user-pay waste collection, pay as you throw, partial user-pay, full user-pay and/or bag limit program).
- In 2021, 93.1% of Ontario households reporting to RPRA received Blue Box services provided by their community, compared to 93.7% in 2020. It is likely that the majority of the remaining 6.9% of households are receiving services from private contractors. This occurs primarily with populations living in multi-residential buildings, like condominiums or apartments, that can use municipal services but opt for commercial alternatives. Private servicing data is not reported through the Datacall, and households receiving private service are not included in the household accessibility calculation or any subsequent reports of tonnages and cost.

Table 2: Number of Households Receiving Community Blue Box Service, 2016-2021

Type of Service	2016	2017	2018	2019	2020	2021	2016-2021 % Change
Curbside[8]	4,959,657	5,025,226	5,071,600	5,134,303	5,175,266	5,218,780	5.2%
Depot Only	215,273	212,452	205,580	198,858	198,290	200,109	-7.0%
Total	**5,174,930**	**5,237,678**	**5,277,180**	**5,333,161**	**5,373,556**	**5,418,889**	**3.8%**

[8] May also have access to depot service for Blue Box materials in addition to curbside service.

05 Blue Box

MATERIALS

All Blue Box programs[9] must collect, at minimum, the following five basic materials:

1. Aluminum food or beverage cans (including cans made primarily of aluminum)
2. Glass bottles and jars for food or beverages
3. Newsprint
4. Polyethylene terephthalate (PET) bottles for food or beverages
5. Steel food or beverage cans (including cans made primarily of steel)

Programs may expand the scope of materials they collect as seen in Table 3, which illustrates the prevalence of additional material categories. Most communities have opted to include paper-based packaging, while polystyrene and plastic film are adopted by a limited number of large programs.

Table 3: Number of Households with Blue Box Service Beyond the Five Basic Materials, 2021

Blue Box Material	2021 Households Served	Number of Programs	2021 Households Served as % of Total Households Reported
Paper-based Packaging			
Corrugated Containers	5,408,964	240	99.8%
Boxboard	5,416,397	243	100.0%
Polycoat			
Gable Top Containers	5,228,116	211	96.5%
Aseptic Cartons	5,156,809	188	95.2%
Metals			
Aluminum Foil Packaging	4,584,783	150	84.6%
Empty Aerosol Cans	4,999,849	168	92.3%
Empty Paint Cans	5,400,981	236	99.7%
Plastics			
HDPE Containers	5,294,540	212	97.7%
Other Containers (#3,4,5,7)	3,920,738	158	72.5%
HDPE/LDPE Film (#2,4)	3,404,700	105	62.8%
Polystyrene Foam	4,327,802	122	79.9%
Polystyrene Crystal	5,247,047	224	96.8%

[9] O. Reg. 101/94 Recycling and Composting of Municipal Waste states "A local municipality that has a population of at least 5,000 shall establish, operate and maintain a blue box waste management system if the municipality is served by a waste management system owned by or operated by or for the municipality that collects municipal waste or accepts such waste from the public at a waste disposal site."

MARKETED TONNAGE

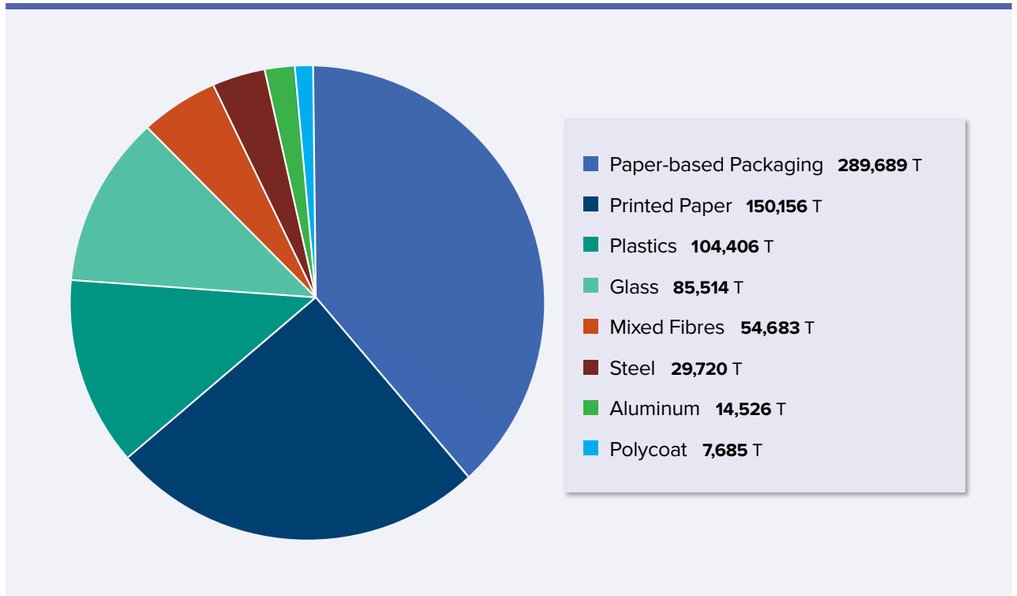
Fluctuations in Blue Box marketed tonnes respond to three key factors:

1. The amount of printed paper and packaging supplied onto the Ontario market
2. The amount of printed paper and packaging collected through the Blue Box system
3. The demand for the related recycled materials on the regional or international commodities markets

Factors 1 and 3 are the major drivers for year-over-year changes in marketed tonnes.

In 2021, 736,380 tonnes of Blue Box materials were marketed, which represents a decrease of 2.7% compared to 2020. Of the marketed materials, paper-based packaging makes up 39.4% of the tonnes (Figure 3). Printed paper, although making up 20.4% of the marketed tonnes, accounts for a persistently reducing portion of the overall Blue Box marketed tonnes. More context is provided on those trends in the following section.

Figure 3: Marketed Blue Box Materials (in tonnes), 2021



Blue Box Highlights and Trends

Marketed Blue Box tonnage, after a steady six-year decline, has somewhat stabilized over the past three reporting years, with tonnages from 2021 remaining 0.9% above the total reported in 2019 (Figure 4).

Printed paper continues to face challenges with a 13.8% decrease when compared to 2020. This is further impacted by decreases of 20.4%, 27.2%, and 27.8% over the prior three years. With new markets being found after the disruption caused by China's Operation National Sword policy introduced in 2017 and implemented in 2018, which, among other things, banned the importation of low grade plastics and unsorted mixed paper, it is possiblethat a majority of the decrease is due to decreases in the amount of material generated and available for collection. With a continued trend towards paperless, it is likely that this downward trend on printed paper continues. Table 4 and Figure 5 further illustrate an increase and then stabilization in the lower grade mixed fibres commodity grades alongside the decline in printed paper.

Paper-based packaging continues its steady growth, increasing 6.7% from 2020 and 72.5% since 2016 (Table 4). With continued demand for online orders and shipping, it is likely that this trend will continue.

Polycoat and plastic have also both seen moderate increases of 6.6% and 2.3% respectively. Shown in Table 4, both have had a positive growth trend and look likely to continue. Finally, aluminum, steel, and glass all saw moderate decreases to more historical levels after each saw a substantial increase in 2020 reporting.

The ten-year trend continues to show a decline in overall tonnage, with an 18.6% decrease in Blue Box marketed tonnage from 2011 to 2021 (Figure 4). The decrease in marketed Blue Box tonnes is due to the continuing decline of supply of printed paper to the Ontario market and the decreasing marketability of recycled printed paper. Printed paper has seen a 70.5% decrease in tonnage over the last decade, with newsprint accounting for 56.2% of the total Blue Box marketed tonnes in 2011, and now only making up 20.4% of the tonnage (Figure 7).

Figure 4: Marketed Blue Box Tonnes, 2011-2021

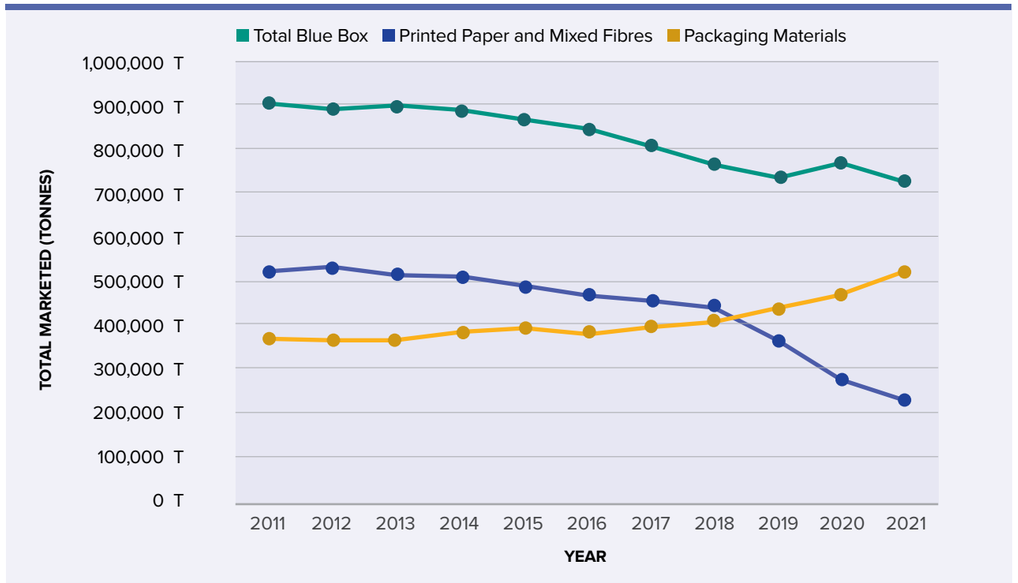


Table 4: Marketed Blue Box Tonnes, 2016-2021

Blue Box Material[10]	2016	2017	2018	2019	2020	2021	2020-2021 Tonnage % Change	5-year Tonnage % Change	% of Total 2021 Blue Box Tonnes
Printed Papers[11]	436,978 T	416,489 T	300,780 T	218,947 T	174,289 T	150,156 T	-13.8%	-65.6%	20.4%
Mixed Fibres[12]	12,616	7,005	43,431	47,448	56,612	54,683	-3.4	333.5	7.4%
Printed Paper and and Mixed Fibres	**449,594 T**	**423,494 T**	**344,212 T**	**266,395 T**	**230,901 T**	**204,839 T**	**-11.3%**	**-54.4%**	**27.8%**
Paper-based Packaging[13]	167,951	180,910	217,982	240,075	271,433	289,689	6.7	72.5	39.3
Polycoat[14]	7,180	6,452	8,162	7,572	7,210	7,685	6.6	7.0	1.0
Aluminum[15]	10,593	10,944	11,159	11,935	14,651	14,526	-0.9	37.1	2.0
Steel[16]	29,138	29,096	27,670	27,760	32,460	29,720	-8.4	2.0	4.0
Glass[17]	80,703	81,857	78,076	80,713	98,285	85,514	-13.0	6.0	11.6
Plastic[18]	91,069	90,226	93,295	95,457	102,044	104,406	2.3	14.6	14.2
Packaging Materials	**386,632 T**	**399,486 T**	**436,344 T**	**463,512 T**	**526,083 T**	**531,541 T**	**1.0%**	**37.5%**	**72.2%**
Total Blue Box Tonnes	**836,227 T**	**822,979 T**	**780,555 T**	**729,906 T**	**756,984 T**	**736,380 T**	**-2.7%**	**-11.9%**	**100.0%**

[10] Stewardship Ontario's material allocation method is subject to change.
[11] Includes newspaper, household fine paper, telephone books, magazines and catalogues.
[12] Includes mixed fibres not included in the Printed Paper and Paper-based Packaging categories.
[13] Includes old, corrugated cardboard, old boxboard and a portion of residential mixed papers and mixed fibres packaging.
[14] Includes gable top cartons and aseptic containers.
[15] Includes aluminum food & beverage containers and other aluminum packaging.
[16] Includes steel food & beverage containers, aerosols, and empty paint cans.
[17] Includes flint glass, coloured glass, and allocations of mixed glass.
[18] Includes PET, HDPE, plastic film, tubs and lids, polystyrene, and other mixed plastic packaging.

Figure 5: Marketed Tonnage Trends for Printed Paper and Mixed Fibres, 2011-2021

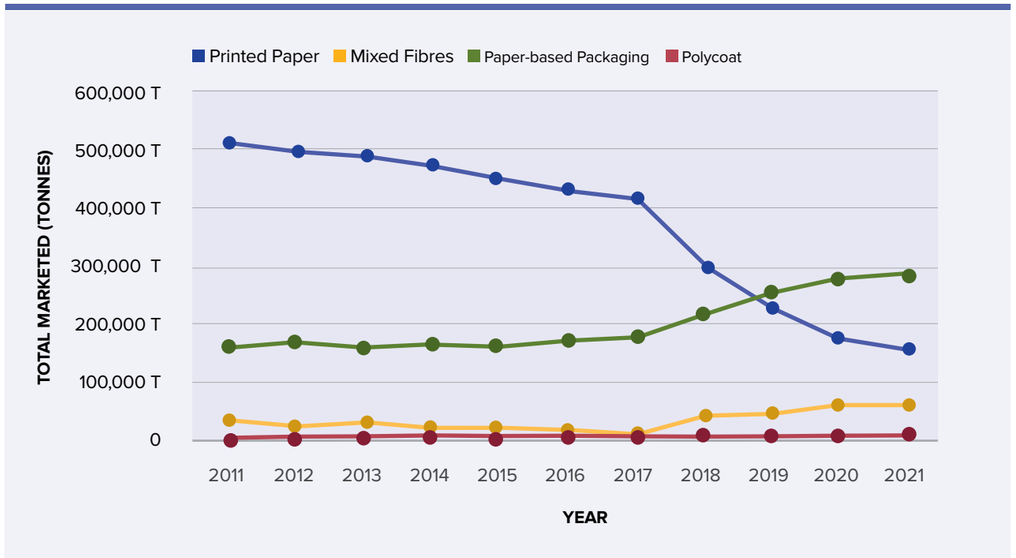


Figure 6: Marketed Tonnage Trends for Non-Paper Based Packaging Materials, 2011-2021

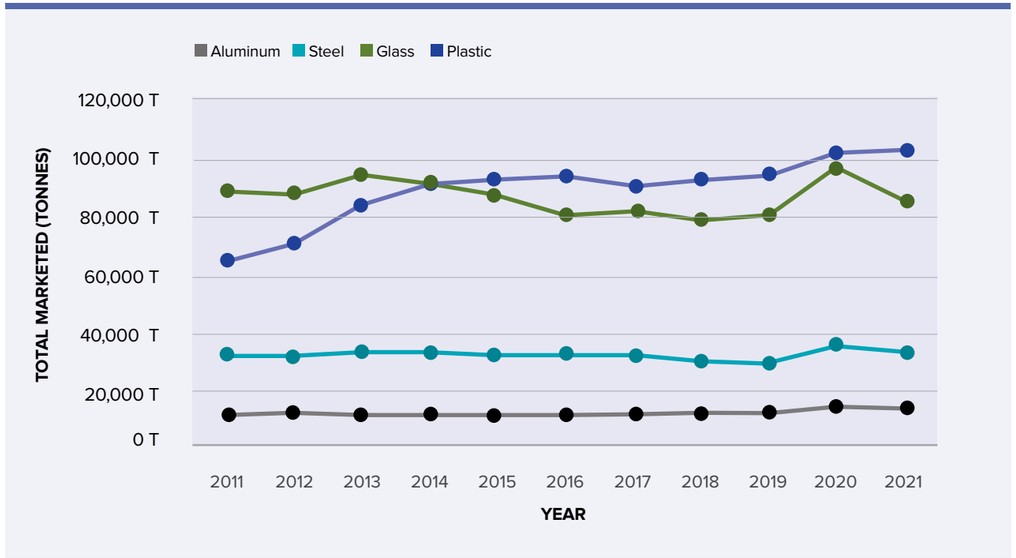
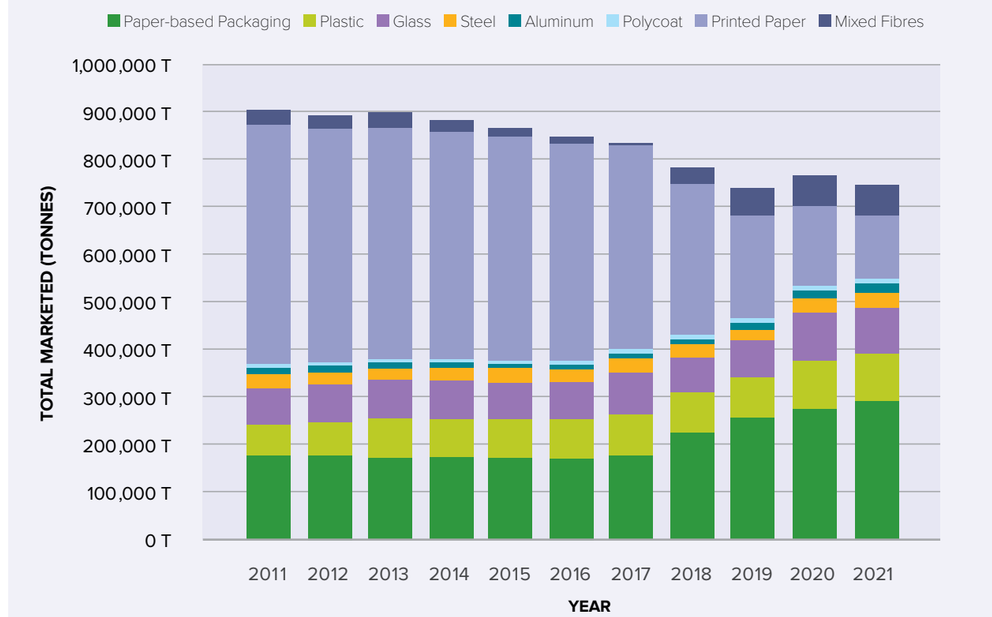


Figure 7: Marketed Tonnes by Material, 2011-2021



Blue Box Recovery Rate

As part of the ongoing wind-up of the Blue Box Program, Stewardship Ontario consulted on updating its reporting requirements for stewards in 2021, followed by RPRA consulting on and approving the proposed updates in 2022. For more information on the consultation, visit our webpage.

The outcomes of the consultation resulted in stewards no longer being required to report sales data to Stewardship Ontario and the development of a new methodology to calculate generated tonnes for the purpose of calculating the Blue Box Program Recovery Rate through to the final wind-up of the program in 2025. This methodology was based on curbside audit data collected in 2021 and only impacts the Blue Box Program recovery rate and not the provincial residential diversion rate.

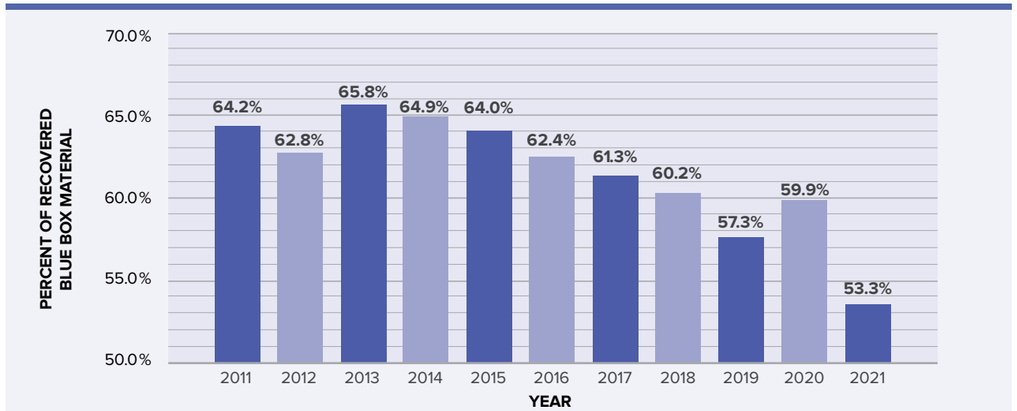
With this new methodology, the Blue Box Recovery Rate was calculated to be 53.3% in 2021. Due to the change, a direct comparison should not be made with recovery rates of prior years, as generated tonnes have not been calibrated to the new methodology. As shown below in Table 5, recovered tonnes, calculated using the previous methodology, has seen a 2.7% decrease when compared to 2020 and remains above the level reported in 2019. Generated tonnes however has seen a substantial increase of 9.3% and is the highest total since 2012. The impacts of these changes are further illustrated in Figure 8.

Moving forward, measurement of year-over-year changes will remain difficult as both generated and recovered tonnage will also see changes as programs begin to exit the Blue Box Program to the new Blue Box Regulation and the percentage of tonnage measured by this metric in Ontario falls. True comparison between years will likely need to wait until data collected by RPRA under the RRCEA begins to develop and mature. Diversion data points will begin in 2023, with that data being collected in 2024 and released on an annual basis.

Table 5: Generated and Recovered Tonnes of Blue Box Materials, 2016-2021

	2016	2017	2018	2019	2020	2021	2016-2021 % Change	5-year % Change
Generated	1,340,947	1,342,018	1,296,207	1,274,310	1,263,401	1,380,911	9.3%	3.0%
Recovered	836,227	822,979	780,555	729,906	756,984	736,380	-2.7%	-11.9%
Recovery %	**62.4%**	**61.3%**	**60.2%**	**57.3%**	**59.9%**	**53.3%**	**-11.0%**	-14.5%

Figure 8: Percent of Recovered Blue Box Materials, 2011-2021



COST AND REVENUE

The Blue Box costs reported in the Datacall account for operating and capital costs spent by each program, including:

- Collection of curbside Blue Box materials
- Processing of Blue Box materials
- Management of material transfer stations and drop-off depots
- Promotion and education activities
- Administrative costs[19] and interest[20] on the amortization of capital equipment

2021 Highlights

Net Blue Box Program costs totaled $309.0M in 2021, an 11.7% decrease from 2020 ($349.8M).

This change was primarily driven by revenue changes, as gross costs for the program increased by 6.4% from $403.0M in 2020 to $428.6M in 2021 from $403.0M in 2020.

Revenue for the Blue Box Program increased by 125.2% from $53.2M in 2020 to $119.7M in 2021, over double its prior year total and the highest total revenue for the program since 2011.

Commodity Pricing Impact

Commodity prices reported by the Continuous Improvement Fund (CIF), detailed in Table 6, show a strong recovery in market pricing with all but one category reporting increases in price, with many being an increase over 100%.

Under paper packaging, revenue for printed paper increased 150% compared to 2020 and was the highest price this material has had since reporting began in 2005 at $145/T. Mixed paper has completely reversed its trend, going from a negative revenue in 2020 to its highest total at $78/T. Finally, increases were reported in corrugated-OCC (71.8%) and hardpack-OBB (243.3%) with corrugated also at its highest point since reporting began and hardpack seeing its second-best year, behind only 2017.

Plastics recovery followed a similar trend with PET increasing 196.2% to $628/T and the highest price since 2011. HDPE (295.8%) and mixed plastic (168.3%) each saw large increases and hit historical highs, almost doubling and tripling those benchmarks respectively. Mixed plastic pricing has increased by 220% and plastic film has recovered to a positive revenue after it fell into negative values in 2020.

[19] Administrative costs are calculated at 3% for services that are contracted out and 5% for services provided by the program.

[20] Interest is calculated as the prime interest rate of the year of capital purchase.

Both metal categories saw substantial increases, with aluminum and steel increasing 52.2% and 100.5% respectively.

Mixed glass and polycoat were the only two decreasing totals, falling 30.0% and 10.8%.

This strong recovery of material pricing is likely due to a combination of factors. With the end of COVID-19 regulations, many economies saw demand for commodities outpace supply in many sectors. This increased demand for recycled content as virgin materials became more expensive. Further, over the past two years there has been a slow stabilization of prices following the implementation of China's Operational National Sword policy in 2018 to reduce the importation of lower quality recyclable waste imports.

Table 6: Dollar per Tonne for each Material Commodity, 2020-2021[21]

Commodity	2016	2017	2018	2019	2020	2021	2020-2021 Price % Change	5-year Price % Change
Newspaper (ONP#8/SRP #56)[22]	103	111	62	44	58	145	150.0%	40.8%
Mixed Paper (#54/ONP#6)[23]	73	73	2	-18	-4	78	–	6.8%
Corrugated (OCC)	152	221	128	84	117	201	71.8%	32.2%
Hardpack (OBB/OCC)	91	121	57	19	30	103	243.3%	13.2%
Boxboard (OBB)	50	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Polycoat Containers	114	64	63	40	20	14	-30.0%	-87.7%
PET (mixed)	295	383	431	377	212	470	121.7%	59.3%
HDPE (mixed)	617	497	483	444	310	1,227	295.8%	98.9%
Mixed Plastics[24]	58	32	47	74	82	220	168.3%	279.3%
Film Plastic	47	24	15	3	-21	4	–	-91.5%
Aluminum Cans	1,548	1,772	1,733	1,354	1,311	1,995	52.2%	28.9%
Steel Cans	200	262	322	253	215	431	-100.5%	115.5%
Glass (mixed)	-30	-42	-41	-38	-37	-41	-10.8%	36.7%

[21] CCIF. (2022). Price sheet- December 2022. Retrieved from https://thecif.ca/wp-content/uploads/2023/01/2022-December-CIF-Price-Sheet.pdf

[22] Paper Stock Industries (PSI) have eliminated the ONP#8 grade specification. For continuity, the new PSI grade specification, Sorted Residential Paper (SRP #56), has been included as it most closely represents the ONP#8 commodity ON programs are producing.

[23] Paper Stock Industries (PSI) have eliminated the ONP#6 grade specification and added a new PSI grade specification, Mixed Paper #54.

[24] The composition for mixed plastics varies from each program based on the range of materials accepted and the specifications from their end markets.

Gross Cost Overview

The primary expense in gross costs for the Blue Box Program is direct Blue Box Operational Service Costs,[25] representing 93.9% of the total. The cost of this category increased by 6.8% from 2020 (Table 7).

A detailed breakdown of the collection, processing, and depot costs, by program, can be found in our 2021 Blue Box Cost and Revenue report.

Table 7: Gross Costs by Category, 2020-2021

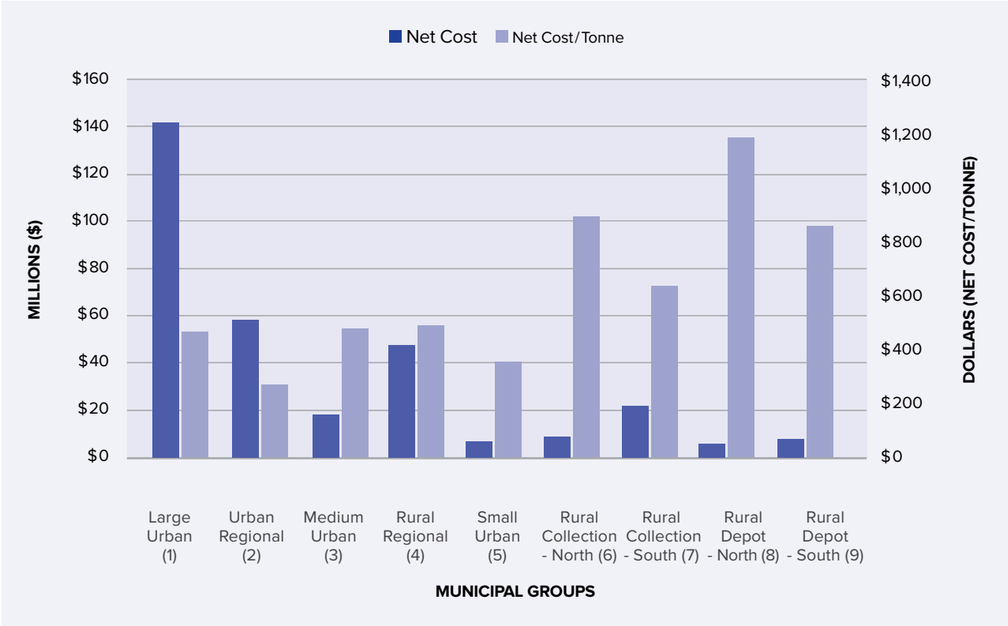
Blue Box Program Category	Gross cost in 2020 ($)	Gross cost in 2021 ($)	% Change between 2020 and 2021
Blue Box Operation Services Costs	$ 377,060,611	$ 402,625,432	6.8%
Administrative Cost and Interest	$ 7,086,074	$ 6,346,154	-10.4%
Promotion and Education	$ 18,857,427	$ 19,694,001	4.4%
Total	**$ 403,004,112**	**$ 428,665,587**	**6.4%**

[25] Some programs choose to hire a single service provider to collect their Blue Box materials, with the service provider taking ownership of the material at that point. This is commonly reported as a single cost under collection, as the program has no insight into the post-collection cost allocation done by the service provider. Other programs, in a similar manner, may report all costs under processing and depot/transfer. To better represent the reporting structure described above, the category "Blue Box Operation Services Costs" encompasses all costs reported as collection, processing, or depot/transfer in the Datacall.

Net Cost Overview

Figure 9 shows the net cost and net cost per tonne by municipal grouping.[26] Programs are sorted into nine groups based on a range of characteristics, such as population density, curbside collection availability and geographic location. Differences in program characteristics can have significant effects on the net costs of operation.

Figure 9: Net Cost and Net Cost per Tonne by Municipal Group, 2021



[26] RPRA. (2021) Description of Municipal Groupings for Datacall. Retrieved from https://rpra.ca/wp-content/uploads/Descriptions-of-Municipal-Groups-for-Datacall.pdf

10-Year Trend

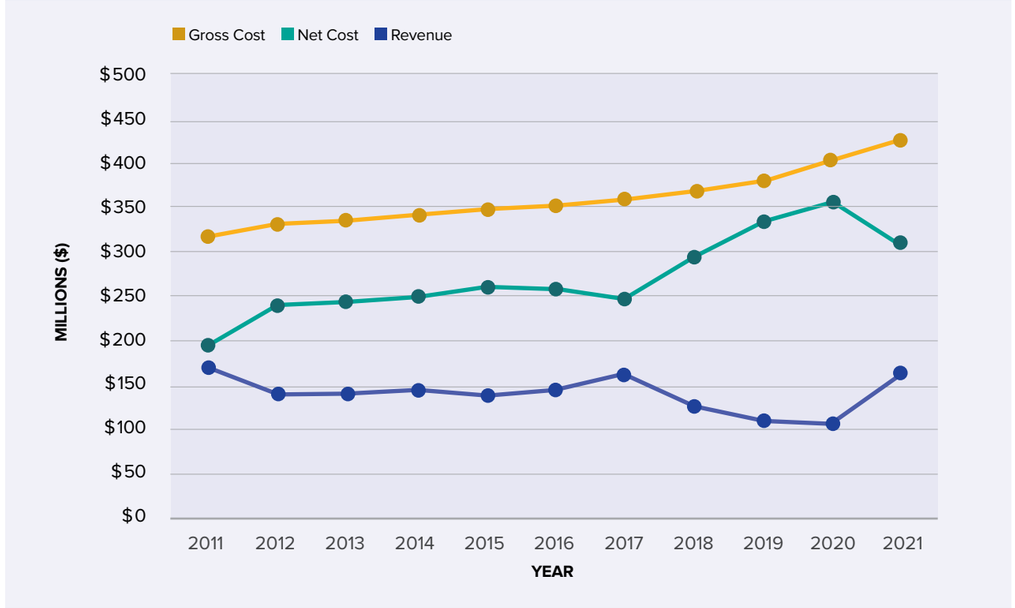
Net Blue Box costs, shown in Figure 10, have increased 62.3% from $190.4 in 2011 to $309.0M in 2021.

Gross costs have continuously increased since 2011, with the 6.4% increase in 2021 being the largest change over the past 10 years. Cumulatively, gross cost has increased by 35.9% since 2011.

Revenue totals for 2021 made a large leap, and as noted above and shown in Figure 10 below, have reached the highest point since 2011. The 10-year trend in revenue has recovered to only a 4.3% decline since 2011, a substantial change when compared to the 10-year decline reported in 2020 of 44.0%.

Combined, net cost saw a substantial decrease, and over the past 10 years has increased by 62.3%, a total that is more in line with increases in gross cost experienced over the same period.

Figure 10: Gross and Net Blue Box Costs, 2011-2021



Diverting Organics from Landfills

As shown in Figure 11, the amount of residential organics has declined for the first time in five years. A total of 1,226,380 tonnes of organics was collected in 2021, a decrease of 0.6% as compared to the previous year. In 2021, 96 programs reported the amount of organics collected through their waste collection services, representing a population of 13,315,168 and a total household count of 4,944,359.

The quantity of organics collected has increased by 41.9% since 2011.

Figure 11: Organic Waste Collected, 2011-2021

Organic material diverted from landfill includes:

- Yard waste (a mixture of leaves, grass clippings, sticks and twigs)
- Leaves
- Christmas trees
- Bulky and oversized yard waste (e.g. large tree branches)
- Household or kitchen organics (e.g. food scraps and food-soiled paper)

Organics diverted from landfills are processed at compost facilities (processing includes oxygen), anaerobic digestion plants (processing without oxygen) or through wood and brush chipping operations.

As shown in Figure 12, despite the decline in overall organic waste collected, household organics collection continues to trend upwards and has increased by 4.4% from 2020 to 2021, making up the majority of total organics diverted at 54.3% (Table 8).

All other categories saw declines in total tonnage collected. Yard waste, the largest remaining category, saw a 4.9% decrease while representing 40.4% of all tonnage. Bulky yard waste and leaves and Christmas trees all saw larger declines, dropping 16.3%, 12.7%, and 25.0% respectively. These latter three categories often see greater volatility in a given year due to how interchangeable reporting can be year-to-year depending on the measuring method. Collectively, non-household organics declined by 6.0% when compared to 2021.

Figure 12: Organics Collected Tonnes by Category, 2011-2021

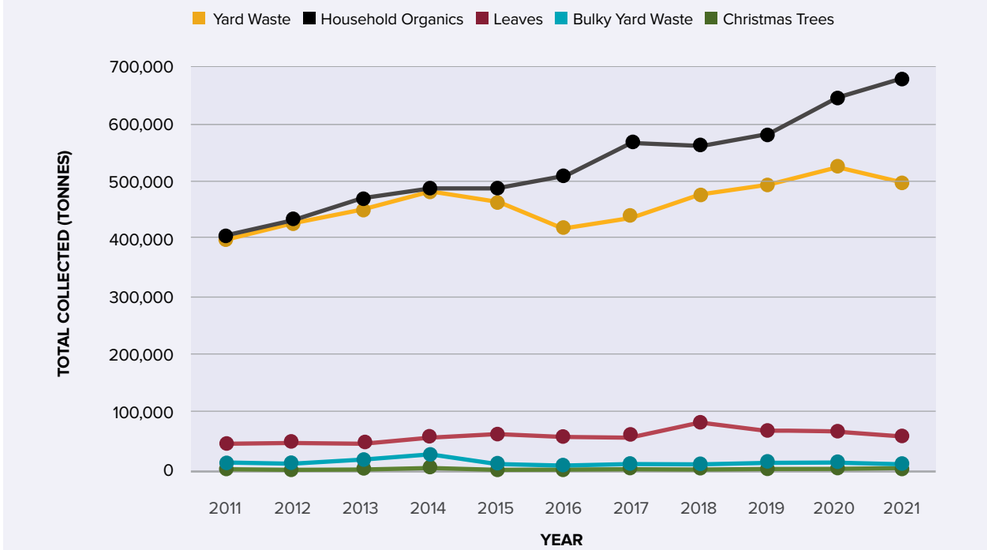


Table 8: Organics Collected Tonnes by Category, 2020-2021

Organic Material	2020	2021	Year Over Year % Change	% of 2021 Tonnes Relative to Total Organics
Yard Waste	521,314	495,658	-4.9%	40.4%
Leaves	59,957	52,366	-12.7%	4.3%
Christmas Trees	3,165	2,374	-25.0%	0.2%
Bulky Yard Waste	12,439	10,417	-16.3%	0.8%
Household Organics	637,399	665,565	4.4%	54.3%
Total Organics	**1,234,274**	**1,266,380**	**-0.6%**	**–**

Collecting Other Recyclables in Ontario

In 2021, a total of 137,930 tonnes of Other Recyclables were collected, representing a 12.9% decrease from 2020. Over the past ten years, the quantity of Other Recyclables diverted has increased by 13.5%, as shown in Figure 13.

Other Recyclables diverted from landfill include:[27]

- Textiles
- Bulky goods
- Scrap metal
- Drywall
- Wood
- Brick and concrete
- Other construction and demolition (C&D) material

Figure 13: Total Other Recyclables Collected, 2011-2021

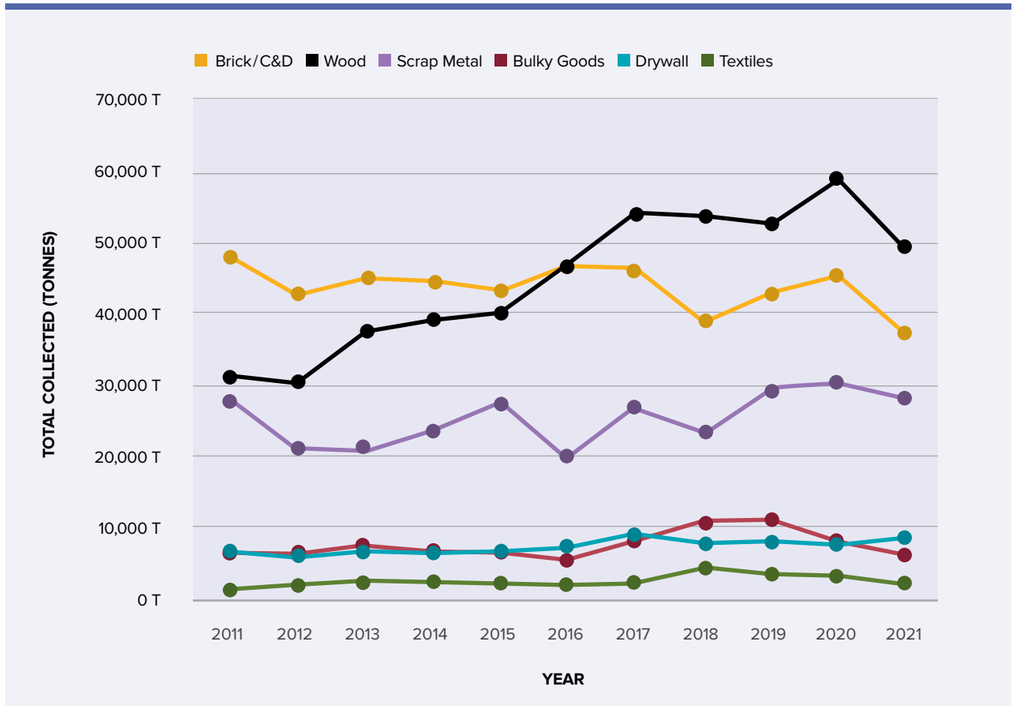
[27] Other Recyclables does not include tonnages for used tires or reusable materials.

Other Recyclables saw decreases in all but one material type, drywall, which saw a 4.5% increase from 2020 and represents 6.1% of the total tonnage reported.

As shown in Figure 14, while making up 82.7% of overall tonnage, brick/C&D materials, wood, and scrap metal collected by Datacall programs declined 19.6%,15.4%, and 6.1% respectively. These activities often vary year-to-year as programs are part of a broader collection network with many of these materials being collected by the private sector.

Bulky goods and textiles both saw sharp declines from 2020 of 35.6% and 39.4%, accounting for 5.5% of the total Other Recyclable tonnage.

Figure 14: Other Recyclables Collected by Material, 2011-2021



Recycling Waste Electronics

In 2009, the WEEE Program operated by Ontario Electronic Stewardship (OES), was created to collect and divert computers, monitors, computer peripherals, printers, fax machines and televisions from landfills. In 2010, the program was expanded to include floor standing printers and copiers, telephones, and other personal communication devices as well as cameras and other audio/visual equipment.

The WEEE Program wound up on December 31, 2020, and on January 1, 2021, producers of information technology, telecommunications, audio-visual (ITT/AV) equipment became individually responsible for the recovery and recycling of waste products designated under the Electrical and Electronic Equipment (EEE) Regulation under the RRCEA.

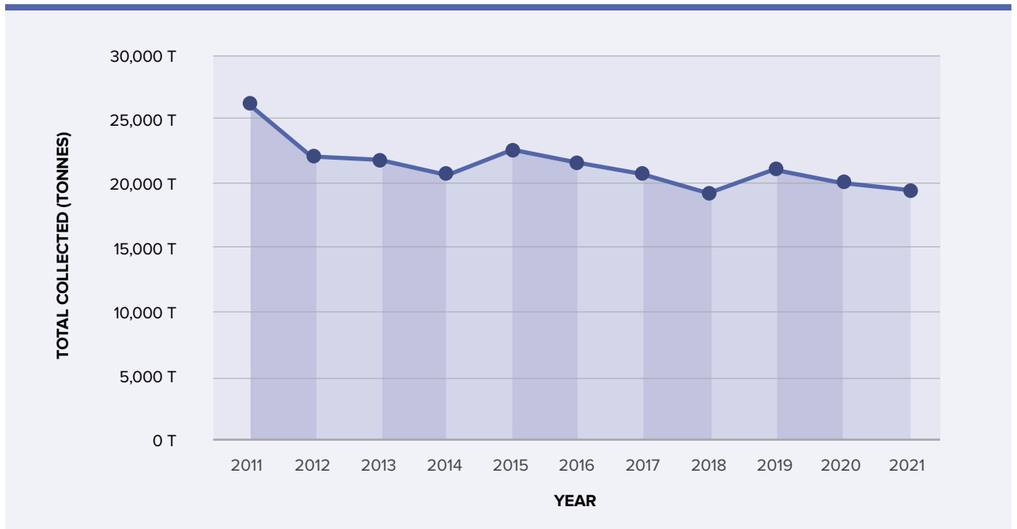
The WEEE category in the Datacall is not limited to the materials specified in the WEEE Program Plan or in the EEE Regulation under the RRCEA. The WEEE material category in the Datacall includes:

- **White Goods:** Large electrical goods used domestically (e.g., refrigerators and washing machines, typically white in colour).
- **Small appliances (or small domestic appliance):** Portable or semi-portable machines, generally used on table-tops, counter-tops, or other platforms, to accomplish a household task (e.g., toasters, blenders, space heaters, electric razors, hair styling equipment, food grinders, hair clippers, food processors, microwave ovens, humidifiers, and coffee makers).

Programs that submitted the Long-Form Datacall in 2021 reported 19,494 tonnes of WEEE, representing a 2.7% decrease from 2020 collected tonnage of 20,025 tonnes (Figure 15). Of the total WEEE tonnage collected in 2021, 7,672 tonnes were collected curbside, while 11,822 tonnes were collected through depot.

It is important to note that municipalities and First Nation communities are not the primary sources of WEEE collection in Ontario and submitting this data through the Datacall is not mandatory. For more details on electronics recycling in Ontario, read the resource recovery reports on the RPRA website.

Figure 15: Total WEEE Collected, 2011-2021



Municipal Hazardous or Special Waste Collection

In 2006, the MHSW Program was created for Ontario residents to safely dispose of household products that require special handling, such as single-use batteries, propane tanks and oil filters. Stewardship Ontario was the industry funding organization that operated the MHSW Program. Industry stewardship organizations (Automotive Materials Stewardship, Product Care Association and Soda Stream) were responsible for recovering additional hazardous waste products, including automotive materials; paints and coatings; pesticides, solvents and fertilizers; and proprietary carbon dioxide cylinders.

On July 1, 2020, batteries was the first material implemented under the RRCEA for the new HSP program. All other materials managed under the prior program transitioned on October 1, 2021.

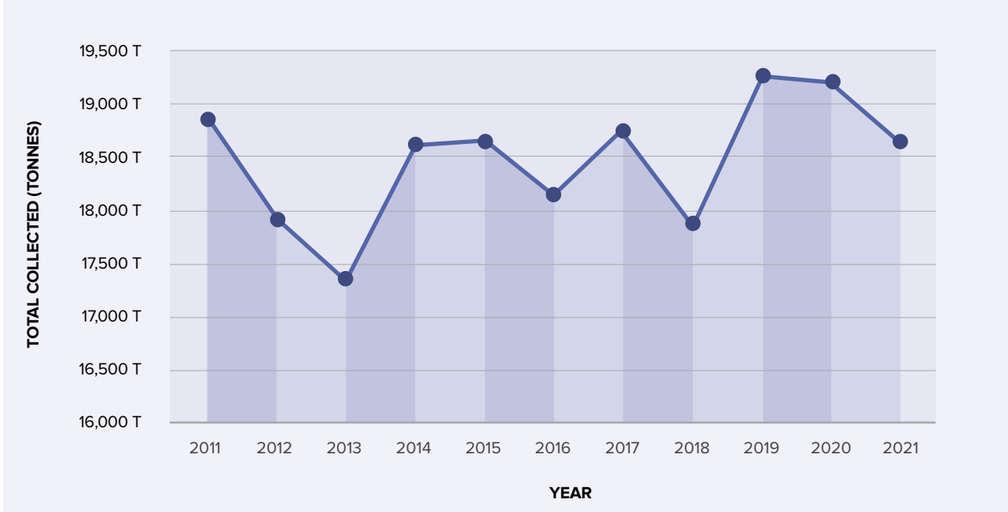
In 2021, programs completing the Long-Form Datacall collected 18,624 tonnes of MHSW material.

This material was collected at either a community event day or at a community depot. As shown in Figure 16, MHSW tonnages reported in the Datacall significantly vary year-to-year but have trended upwards overall. Since 2011, the amount of material collected has decreased by 0.8% and between 2020 and 2021, the material collected by communities has decreased by 2.9%.

Similar to WEEE, there is no requirement to report on collected MHSW materials through the Datacall, and municipalities and First Nation communities are not the primary collectors of this material. For a more detailed picture of MHSW materials diverted in Ontario, see the annual reports from Stewardship Ontario, Automotive Materials Stewardship, Product Care Association and Soda Stream, all of which are found in the appendices of RPRA's 2021 Annual Report. Due to changes in reporting, all reports in the Annual Report will be up to October 1, 2021. Details on tonnage totals thereafter will be reported by RPRA.

09 Municipal Hazardous or Special Waste

Figure 16: Total MHSW Collected, 2011-2021



10 Conclusion

Summary

The 2021 Datacall saw reporting that indicated a strong recovery in commodity markets, which may be due to the end of many COVID-19 restrictions, with record high revenue totals reported by programs and a decline in total net costs. Multiple material categories saw increases that more than doubled their price per tonne when compared to 2020 and the preceding years.

Tonnages totals in all major categories (Blue Box, organics, Other Recyclables, WEEE, MHSW, and garbage) declined, resulting in a decline in the overall provincial diversion rate to 49.1%, along with generated tonnes as a whole. With Stewardship Ontario's new methodology, the Blue Box Program Recovery Rate was calculated to be 53.3%. Going forward, it is likely that direct comparisons year-over-year will remain difficult until all communities transition to the new Blue Box Regulation under the RRCEA.

RPRA
Resource Productivity
& Recovery Authority

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Email: info@rpra.ca
www.rpra.ca

For further information,
please contact datacall@rpra.ca

Luanne Patterson
Senior System Manager
Environmental Assessment

Directrice de l'analyse des systèmes
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H3C 3N4

April 12, 2023

RE: CN RIGHT-OF-WAY VEGETATION CONTROL

Dear Mayor,

CN remains committed to running its railway sustainably, as well as building a level of trust and collaboration with the communities in which we operate.

To that end, we are reaching out to advise you of our vegetation control activities in your area between April and October 2023. A regularly updated schedule is available at: CN.ca/vegetation

If not managed properly, trees, brush or other vegetation can severely compromise rail and public safety. Vegetation can impede the view motorists have of oncoming trains and increase the risk of crossing accidents. Unwanted vegetation can damage the integrity of the railbed, interfere with signals and switches, contribute to track side fires, compromise employee and citizens safety, reduce visibility for train crews at road crossings/train control signals and track side warning devices, to name a few of the potential risks.

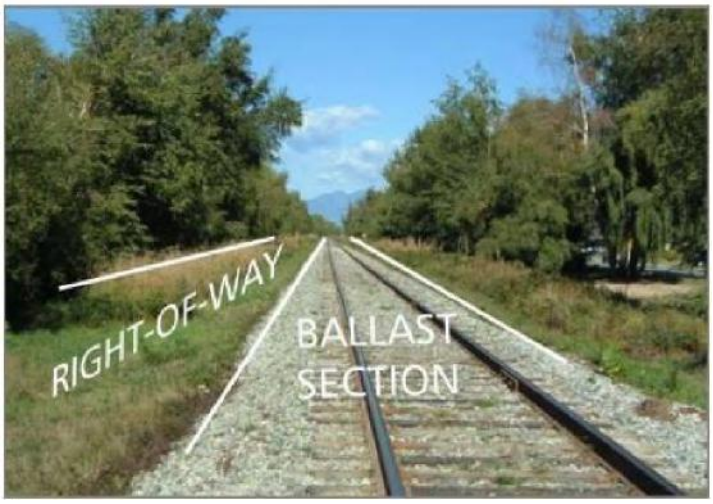
CN's annual vegetation control program is designed to mitigate these risks by managing brush, weeds, and other undesirable vegetation. This program is critical to ensure safe operations and contributes to the overall safety of your community.

Control Measures

CN manages vegetation using both chemical and mechanical methods. We are sensitive to concerns your community may have regarding chemical vegetation control and I would like to assure you that at CN, we strive to safeguard our neighbouring communities and the environment.

The track infrastructure is composed of two main sections, the ballast section typically ranging from 16-24 feet (which is primarily gravel and supports the track structure) and the right of way portion (which is the area outside of the ballast section to the CN property boundary).

The 16–24-foot ballast section and the areas around signals and communications equipment that are critical for safe railway operations will be managed using chemical methods. Application in these safety critical areas is done by spray trucks or spray trains with downcast nozzles that spray a short distance above the ground surface with shrouded booms, specially designed to limit the chemicals from drifting. The right-of-way section is maintained using mechanical control methods such as mowing, or brush cutting and may be chemically treated to control noxious or invasive weeds or brush.



CN will use chemical control techniques on the ballast section and specific locations of the right of way throughout the network for safety reasons. Furthermore, when chemicals are applied via spray train or truck, as outlined in the photo below, additives called surfactants are included to make the chemical work better.

CN has retained professional contractors qualified to undertake this work. They are required to comply with all laws and regulations applicable to CN. In addition, the contractors will ensure that vegetation control is performed with consideration of the environment and in accordance with the highest industry standards.

Inquiries

Should your community have any noxious weed removal requests, we ask that you contact CN's Public Inquiry Line at contact@cn.ca or fill out the form at CN.ca/vegetation before June 1, 2023 with the specific information and location. CN will make every effort to include those locations as part of our 2023 Vegetation Management Program. All notices sent after the above-mentioned date will be included in the 2024 Vegetation Management Plan.

We look forward to working with you and answering any questions you may have regarding our vegetation control activities in your community.

Please find attached the notices CN is publishing in local papers to advise the public. We would kindly ask that you post copies on your community's website and at City Hall or other central locations for a wider distribution.

For any questions or more information, please contact the CN Public Inquiry Line by telephone at 1888-888-5909, or by email at contact@cn.ca.

Please also find attached a list of FAQs regarding the program that may be of further assistance.
Best regards,

Luanne Patterson

Annual Vegetation Management Program
Frequently Asked Questions (FAQs)

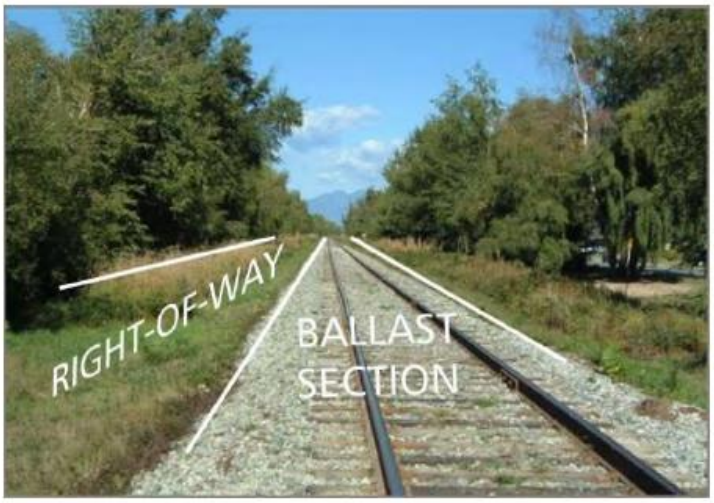
Where can I get more information about CN's Vegetation Management Program?
For more details, please visit our website at **CN.ca/vegetation**

Why does CN need to remove vegetation along its train tracks annually?

At CN, safety is a core value. Part of maintaining and operating a safe railway is ensuring vegetation is managed along our corridors. CN also has an obligation, pursuant to the *Rules Respecting Track Safety*, adopted under the *Railway Safety Act*, to ensure that vegetation on or immediately adjacent to the railway roadbed is controlled. More specifically, the rules require federal railways to ensure the track is free of vegetation that could create fire hazards, affect the track integrity, or obstruct visibility of operations and inspections. Separate regulations also require removal of vegetation to ensure every grade crossing meets sightline requirements.

Where does CN remove vegetation?

For the purposes of vegetation control, CN divides its rail lines into two components: the ballast section and the right-of-way. The ballast section (gravelled area) covers a 16 to 24ft width (4.9 to 7.3m). The right-of-way section covers a 42ft width (13m) on each side of the ballast section.



Vegetation in the right-of-way section needs to be controlled to protect sight lines for train crews to see signal systems and at road crossings, prevent trees from fouling the track during storms, reduce fuel loading to prevent fires, minimize wildlife mortality, ensure good drainage along ditches and culverts, amongst other safety requirements and is primarily controlled mechanically, by mowing and cutting of vegetation. Certain herbicide products are used (excluding glyphosate) to encourage grass rather than shrubs and trees.

The ballast section, on the other hand, is the most critical area as it supports the track infrastructure that supports the movement of freight and passengers and provides an area for train crew to safely inspect their train. Given the crucial role it plays in ensuring the safety and integrity of rail operations, this section must be clear of all vegetation. The only proven way to effectively completely remove vegetation in the ballast section is through chemical application.

How will you manage dry plants that remain once the spraying is completed?

Ensuring vegetation is controlled on an annual basis is the best method to reduce larger volumes of dead and dry plants. This is because it eradicates vegetation before it grows, reducing the amount of dead plant material. CN's program has been developed specifically with this in mind. Most vegetation, once dead, will naturally decay leaving little debris. As for the right-of-way, the herbicides used are selective and the grass cover will remain intact while shrubs or noxious weeds will be controlled.

What herbicides will CN be using?

The choice of chemicals used depends on the specific plants targeted. All pesticides used in Canada are approved for use in Canada and the province in which they are applied. The chemicals for 2023 may include:

Name	Ingredient(s)	PCP #
Aspect	Picloram & 2,4-D	31641
Clearview	Aminopyralid & Metsulfuron-Methyl	29752
Credit Xtreme	Glyphosate	29888
Esplanade	Indaziflam 200g/l	31333
Milestone	Aminopyralid	28517
Navius Flex	Metsulfuron-Methyl & Aminocyclopyrachlor	3092228840 31333 32773 30203 30922 31470 31760 27736
Round Up Weather Pro	Glyphosate	27487
Hasten	Adjuvant	N/A
Gateway	Adjuvant	N/A

Will you be using Glyphosate. If so, is it dangerous for us or my pets?

All pesticides CN uses in Canada are registered by Health Canada's Pest Management Regulatory Agency (PMRA) and have been approved for use in the province in which they are applied. Protection of human health and the environment is Health Canada's primary objective in the regulation of pesticides and all pesticides must undergo rigorous science-based assessments before being approved for sale in Canada. The PMRA also re-evaluates registered pesticides on a cyclical basis to ensure they continue to meet modern health and environmental standards. The PMRA re-evaluated glyphosate in 2017 and reconfirmed that products containing glyphosate do not present risks to human health or the environment when used in accordance with revised label directions. CN's vegetation control contractor uses glyphosate in accordance with label directions.

Has CN tried any non-chemical weed control options in the past, such as weed whacking? Have they worked?

CN has used weed cutting in the past to control vegetation, but this does not remove the roots, and actually encourages more growth. It is not an effective long-term solution for vegetation removal along railway tracks. The application of steam injection has also been investigated; however, it has proven ineffective in killing the roots, which, if left to continue growing, could compromise the integrity of the rail bed, causing unsafe operating conditions.

CN has also explored other options, such as high concentrate vinegar (acetic acid). However, this was deemed not to be a viable option as the acid reacts negatively with steel and the sensitive electronic monitoring equipment used to regulate the safe movement and operation of our trains.

I am an organic farmer adjacent to your tracks, should I be worried?

Most of the vegetation control focuses on the ballast section (gravelled area) which is 16 – 24 feet (4.9 to 7.3 meters) wide, leaving about 42 feet (13 meters) of right-of-way on each side of the ballast. The equipment used for application is a shrouded boom which focuses the spray downward to reduce potential drift. Application must also be done during appropriate weather conditions, including low wind levels.

Many properties back onto the railway. Are Aspect, Clearview, Credit Xtreme, Esplanade, Milestone, Navius Flex, Round Up Weather Pro, Hasten, and Gateway safe to use in close proximity to people and pets?

All pesticides used in Canada must be registered by Health Canada's Pest Management Regulatory Agency (PMRA), which has one of the toughest regulatory requirements in the world for approving products for safe use. CN only uses pesticides that have been approved for use in Canada and the province in which they are applied. When used according to label directions, PMRA has evaluated them to be safe.

Can I request my area not be sprayed?

At CN, safety is a core value. CN is governed by the Railway Safety Act and must comply with the laws and regulations. Vegetation control is a key component of keeping our employees and the communities in which we operate safe. Ensuring vegetation is kept clear of our infrastructure, signals, road crossing sight lines and enabling our teams to inspect and maintain the track is critically important. As a result, all areas of the CN ballast section will be treated to control vegetation.

Ministry of Municipal Affairs and Housing

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

Ministère des Affaires municipales et du Logement

Bureau du ministre

777, rue Bay, 17e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000

Ontario

234-2023-1754

April 6, 2023

Good afternoon,

Today, our government announced further action to tackle the housing supply crisis and reach our goal of 1.5 million homes by 2031. The *Helping Homebuyers, Protecting Tenants Act* is the latest in a series of steps our government is taking to increase housing supply and help more Ontarians find a home they can actually afford.

Despite external economic challenges that are slowing down new home construction, including inflation and soaring interest rates, Ontario's plan to build more homes faster is working – with the highest number of housing starts in more than 30 years in 2021 and 2022, and the highest number of rental housing starts on record last year.

Details about the range of measures in our plan can be found in the news release here.

As part of the plan, our government is introducing a new province-wide planning policy document that would provide municipalities with more flexibility, reduce duplication, create more homes in urban and rural communities, support local economies and create jobs while continuing to protect the environment (including existing Greenbelt protections), and public safety. It would also require coordination between municipalities and school boards to consider school and childcare needs earlier in the planning process, so that families moving to new housing can expect that local schools will be available for their children.

Ontario is undertaking a 60-day consultation on the proposed new Provincial Planning Statement until June 6, 2023 https://ero.ontario.ca/notice/019-6813.

In addition, the plan contains numerous actions to further tackle Ontario's housing crisis, including:

- A $6.5 million investment to appoint an additional 40 adjudicators and hire five staff to improve service standards and continue to reduce active applications and decision timeframes at the Landlord and Tenant Board. This increase more than doubles of the number of full-time adjudicators at the Landlord Tenant Board.

…/2

- Proposed changes to make life easier for renters, with changes that would, if passed, clarify and enhance tenants' rights to install air conditioners. We are proposing to further strengthen protections against evictions due to renovations, demolitions and conversions, as well as those for landlord's own use.
- Proposed changes to the *Planning Act*, *City of Toronto Act*, and *Ministry of Municipal Affairs and Housing Act* to support the proposed new Provincial Planning Statement as well as other housing supply priorities.
- Doing more to protect first-time home buyers and their savings by expanding deposit insurance for First Home Savings Accounts held at Ontario credit unions.
- We are exploring a cooling-off/cancellation period on purchases of new freehold homes, and a requirement that purchasers of all new homes receive legal advice on their purchase agreements when they make one of the biggest purchases of their lives – a new home.

These and other related consultations can be found through the Environmental Registry of Ontario and the Ontario Regulatory Registry.

Our plan was informed by AMO's 2022 A Blueprint for Action and ROMA's 2022 Task Force Report on Attainable Housing and Purpose-Built Rentals. These changes build on our continued work to provide a solid foundation to address Ontario's housing supply crisis over the long term and will be supplemented by continued action in the future.

The housing supply action plan is the latest in a series of steps our government is taking to increase housing supply and help more Ontarians find a home they can afford. We look forward to continued collaboration with our municipal partners to create the homes that Ontarians need today, tomorrow and in the decades to come.

Sincerely,

Steve Clark
Minister

c. Chief Administrative Officer

ONTARIO POWER GENERATION

Shaun C. Hinds
Director, Southeast Plant Operations, Eastern Region

R.H. Saunders Generating Station, 2500 Second St. W. (613)483-5530 shaun.hinds@opg.com
Cornwall, ON K6H 5R6

April 21, 2023

Mayor Lachlan McDonald
Township of South Glengarry
6 Oak Street, P.O. Box 220
Lancaster, ON
K0C 1N0

Re: Ontario Power Generation St. Lawrence River freshet update letter

Dear Mayor McDonald:

As we find ourselves in another spring season, I would like to provide you with a brief update regarding Ontario Power Generation's (OPG) readiness for the annual freshet, or spring melt. I want to assure you that the continued safe and reliable operation of our facilities, remains our top priority.

In addition to our regular and ongoing inspections at our generating stations (GS) and dams, OPG has once again held its pre-freshet readiness exercise for the RH Saunders GS. This annual exercise includes our Southeast Operations Control Centre, work maintenance, dam safety and other support staff, working together to confirm operational readiness ahead of spring.

I would like to take this opportunity to remind you that should flood status messaging be required to communities where we operate, OPG is not responsible for disseminating this information to the public. For OPG's RH Saunders GS and Iroquois control dam located along the St. Lawrence River, water level and flow updates to the public are communicated by The International Lake Ontario-St. Lawrence River Board.

Other localized watershed communications may also come from Ministry of Natural Resources and Forestry, or the local conservation authorities including the Raisin Region Conservation Authority and South Nation Conservation Authority.

From a communication standpoint, OPG performs call tests with our key external Dam Safety Emergency Preparedness Response Plan (EPRP) contacts every fall. The annual exercise is completed to ensure any potential emergency communications to partnering agencies, and local emergency responders would be accurate, and timely, should the unlikely scenario of dam safety emergency occur at any of OPG's facilities.

Finally, in addition to the exercises mentioned above, OPG staff across the province continues to communicate regularly with all necessary government agencies, conservation authorities, and others to forecast and monitor conditions ensuring we are prepared for any event Mother Nature may send our way. To find out more about how OPG works with these organizations, and most importantly, nature, please visit www.opg.com/water.

I would also like to extend an invitation to you, or any of your staff to visit OPG's RH Saunders GS, or Iroquois control dams. We would be happy to arrange a tour of our facilities and provide some additional information about OPG's ongoing operations. We would also welcome the opportunity to provide an update regarding OPG's generator overhaul programs like the one currently underway at RH Saunders GS.

Should you have any questions about OPG's operations, or freshet readiness, for our facilities, please contact myself at shaun.hinds@opg.com, or our OPG Corporate Communications Officer, Matt Mulvihill at matthew.mulvihill@opg.com.

Sincerely,

Shaun C. Hinds,
Director, Southeast Plant Operations | Eastern Region

Cc: Mike Woodcock, Senior Manager, RH Saunders GS

Greg Geisler, Manager, Southeast Operations

法輪大法學會
FALUN DAFA ASSOCIATION
加拿大 CANADA

Celebrating the 31st-Falun Dafa Day
Request for Greeting/Proclamation letter, or Flag Raising/lighting up

Dear Mayor

In commemoration of the 31stFalun Dafa Day celebration on May 13th, 2023, we respectfully request a recognition in the form of a greeting/proclamation or a flag raising/lighting up. This annual occasion pays tribute to the contributions of the Falun Dafa members in Canada—many of whom arrived here as refugees fleeing the persecution in China, and celebrates the values of Truthfulness, Compassion, and Forbearance.

In 2022, we were thrilled to have had 23 Canadian cities do flags-raisings or lighting-up the landmarks to celebrate our Falun Dafa Day. We also received over 110 supporting letters and/or proclamations from Canadian MPs, MPPs, Mayors, and City Councillors.

Originated from the tightly controlled communist China 31 years ago, along with 24 years' unimaginable persecution even with the horrific organ harvesting, the Falun Dafa community has endured, preserved and flourished peacefully. At the same time, Canadian Falun Dafa practitioners are proud to build our communities across the country and call Canada home.

The fight for freedom and integrity continues, as community members courageously fend off intimidation, threat, and mis-information campaign by the long-arm operation of China's communist regime that has infiltrated many aspects of Canadian politics and social life.

Here in Canada, Falun Gong volunteers have taught free meditation exercises that has helped thousands of Canadians improve their mental, moral and physical wellbeing, contributing to a more healthy and harmonious society.

We are genuinely grateful for the freedom, diversity and compassionate support received across the society. Year to year, the Falun Dafa communities have garnered worldwide recognition, including greetings and proclamations. By sending a greeting/proclamation or hosting a flag raising/lighting up to mark the 31st Falun Dafa Day, you help affirm Canada's commitment to the values of Truthfulness, Compassion, and Forbearance, and to the upholding of human rights and freedom of conscience.

For the greeting/proclamation messages, it will be greatly appreciated if you could send it to us by May 10th, 2023. Should you have questions, please don't hesitate to contact the undersigned.

Sincerely,

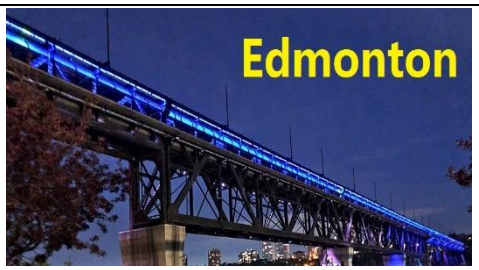
Pixing Zhang on behalf of Falun Dafa Association of Canada

Tel: 4168358337 email: pixingzhang@gmail.com

23 Flag Raising and Light-up Ceremony Hosting Cities in 2022:

ON : Toronto; Kingston; Burlington; Milton; Cornwall; North Bay; Orangeville; St. Catharine; Orillia; Brighton, Brock, Quinte West, Scugog, Amherstburg, Belleville more

AB: Edmonton; Red Deer; SK: Regina; Saskatoon; BC: Port Moody; Nanaimo; New Westminster;



Greetings for Falun Dafa Month Celebration 2022(excerpt from 110 greetings issued by representatives of three levels of government):

"Falun Dafa traditions encourage practitioners to improve their mental and physical well-being, while being rooted in the honourable values of truthfulness, compassion and tolerance; I would like to thank the many Falun Dafa practitioners who took these values to heart during the pandemic. I am grateful for the efforts you made within your communities to encourage and uplift your neighbors during these hard times. " ***–Hon. Candice Bergen, Leader of the Conservative Party, greetings 2022***

"Falun Dafa is the spiritual discipline based on truthfulness, compassion, and forbearance. This week on Parliament Hill I had the pleasure of joining a special group of individuals who celebrated the 30th year Anniversary of Falun Dafa." ***–Hon. Judy Sgro, co-chair of the Falun Gong Parliamentary Friendship Group, twit and Rally speech 2022***

"I would like to thank the Falun Dafa communities for your work to preserving the traditional Chinese culture which continues to enrich Canada's Multicultural landscape, Falun Dafa communities have been integral in bringing Communist party's atrocities to light, practitioners are on the front lines of holding the government to account "
- MP Garnett Genuis, , co-chair of the Falun Gong Parliamentary Friendship Group, Video Greeting 2022

"The universal values of Truthfulness, Compassion and Tolerance, which are at the heart of Falun Dafa, are also ideals for Canada. I appreciate your contribution to bring these values to life in Canada for a more healthy, peaceful, tolerance and compassionate socity." ***– MP Hon. Pierre Poilievre , Greeting Letter 2022 Falun Dafa Day***

As Parliamentary Leader of the Green Party of Canada and Member of Parliament for Saanich-Gulf Islands, I am pleased to extend my warmest congratulations to the Falun Dafa community as you gather to celebrate Falun Dafa Day. I have great respect for the principles of Truth, Benevolence and Forbearance.
– MP Elizabeth May , Parliamentary Leader of the Green Party, greetings for 2022

"May 13th is a very special day as practitioners and supporters around the world will celebrate this year 30th Anniversary. Truthfulness, compassion, and tolerance,…. have "so much meaning" in society today. I want to wish all to have a special celebration on May 13th"
–MP Kevin Lamoureux, Greeting video 2022 Falun Dafa Day

"Communities rooted in spirituality have played an important role in building the social fabric of our province. Many of the values that we cherish today —compassion, generosity, and justice— are anchored in spiritual traditions. Inherent among those who practice is

the courage to continuously seek positive transformation in one's own life and society."***-Ontario Lieutenant Governor Elizabeth Dowdeswell, Letter of Greetings, 2022 Falun Dafa Day***

"We live in a time of much division and conflict, and the values of truthfulness, compassion and tolerance that are espoused by Falun Dafa are timely, indeed. New Canadians who have fled persecution due to their practice of Falon Gong have demonstrated exceptional resilience in the face of great hardship." ***-Lieutenant Governor Russ Mirasty of the Province of Saskatchewan, Letter of Greetings, 2022 Falun Dafa Day***

"I would like to extend a big thank you to the Falun Dafa community in Fredericton, for their dedication to promoting a more harmonious and healthy society. Thank you for your continuous efforts to encouraging tolerance and compassion and building a better world for all of us." ***– Her Worship Kate Rogers, Fredericton, Letter of Greetings, 2022 Falun Dafa Day***

We also received greetings from:

MPs: *Mark Gerretsen, Melissa Lantsman, Ryan Turnbull, James Bezan, Brad Vis, Kerry-Lynne Findley, Mark Dalton, Ted Falk, Luc Berthold, Marilyn Gladu, Ryan Williams, Dan Muys, Colin Carrie, Anna Roberts, John Brassard, Scott Reid, Larry Brock, Eric Duncan, Jamie Schmale, Michael Cooper, Len Webber, Pat Kelly, Rachael Thomas, Greg McLean, Mike Lake, Ziad Aboultaif, Dane Lloyd, Chris Warkentin, Arnold Viersen*

MPPs/MLAs: *Hon. Peter Bethlenfalvy, Hon. Dominic Cardy, Minister Ron Orr, Daisy Wai, Robin Martin, Sam Oosterhoff, Belinda Karahalios, Diljeet Brar*

Mayors' **Proclamation/Greetings***: Ottawa, Calgary, Fredericton, Winnipeg, Victoria, Hamilton, Oshawa, Vaughan, London, Leamington, Westport, Flatrock, Southwest Middlesex, Mississippi Mills, Ramara, Sarnia, Springwater, Sault Ste.Marie, Tecumseh, LaSalle, Muskoka Lakes, New Tecumseth, Napanee, Cold Lake, Banff, Devon, Spruce Grove, Pincher Creek, Maple Ridge, Port Coquitlam, Chiliwack, Duncan, Armstrong, Kelowna, Gibson, New West, Cote SaintLuc*

About Falun Dafa:

Falun Dafa (also known as Falun Gong) is a spiritual practice rooted in the ancient schools of cultivation in China. It consists of meditative exercises, and a moral philosophy aimed at the promotion of virtue. At the core of Falun Dafa's teachings are the tenets of "Truthfulness, Compassion, and Forbearance." Practitioners of Falun Dafa aim to live in accord with these principles, taking them as a guide for daily life and practice.

Since Falun Dafa's public introduction in 1992, hundreds of millions of people from diverse cultural backgrounds in over 100 countries, including Canada, benefit from practicing Falun Gong, where the free teachingshelp people improve their mental, moral, and physical wellbeing and contribute to a more healthy and peaceful society.

On 20 July, 1999, the Chinese Communist Party (CCP) launched a campaign to eradicate Falun Gong. For the past 21 years, major human rights organizations, the United Nations, the U.S. government, and NGOs, etc. have extensively documented the nation-wide campaign of hatred, mass imprisonment, forced slave labours, torture, and killings of people who practice Falun Gong in China.

Millions of Falun Gong practitioners and their families have been torn apart. Countless practitioners have been killed for their vital organs that are being sold by the state. International legal experts say that crimes against humanity, and possibly genocide, have occurred. Practitioners and supporters in Canada continue to experience various kinds of intimidation and harassment and vilification by the CCP.

The Falun Dafa community, both within China and abroad, have endured these two decades of unimaginable adversitywith resolute non-violence and persistence to uphold freedom and the universal values. This has garnered worldwide recognition, including thousands of greetings and proclamations from governments and officials.

法輪大法學會
FALUN DAFA ASSOCIATION
加拿大 CANADA

世界法輪大法日

FALUN DAFA DAY

真 TRUTHFULNESS 善 COMPASSION 忍 TOLERANCE

#THEWOMENOFONTARIOSAYNO

An Overview for Bill 5*: The Stopping Harassment and Abuse by Local Leaders Act

The Issue at Hand

Municipally elected leaders do not have an appropriate accountability structure when it comes to perpetrating violence and harassment in the workplace. In fact, if a claim of egregious (the most severe) harassment is substantiated; the maximum penalty that can be imposed is three months without pay. But the councillor can retain their position, return to the workplace and seek re-election.

This differs from any other workplace in the province, where not only are workplaces mandated to have violence and harassment in the workplace policies (Bill 168), these policies outline consequences for egregious violation which includes termination.

Why this Bill is so important

The Bill was introduced as a private members bill, as a response to a sitting councillor in Ottawa who was able to seek re-election, even with outstanding claims of egregious sexual harassment (investigation by the integrity Commissioner was underway). Other instances of councillors perpetrating harassment include Brampton, Barrie and Mississauga. Since this advocacy effort has started, there are further instances cited in many other municipalities across the province of Ontario.

What will the Bill do?

The Bill has three primary components:

1. Require councillors to comply with the workplace violence and harassment policies of the municipality they represent.
2. Permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat for failing to comply with the municipality's workplace violence and harassment policies.
3. Restrict councillors–whose seat has been vacated–from seeking immediate subsequent re-election.

The Consequences of Doing Nothing

When councillors are able to perpetrate harassment without being held to account, a toxic message is sent to the community.
It means that as an elected official:

1. You are immune to the communal standards of treatment we have come to expect from the population at large, and;
2. You can abuse your power, unchecked, and continue to have the privilege of serving the population that elected you.

A fundamental, underlying principle of broadening diversity, equity and inclusion in politics rests on the assumption that the workplace is SAFE. This is currently not the case. As such, despite the most recent municipal elections in October, 2022, councillors currently can perpetrate the most egregious acts of harassment and keep their jobs.

This has an immeasurably negative impact on communities.

1. Community members and/or municipal staff may not feel safe meeting with their local ward councillor.
2. If a person is harassed, they may not see the point of filing a complaint with the Integrity Commissioner–if suitable action cannot be taken.
3. There is no deterrent for councillors when it comes to perpetrating harassment when they know they can still keep their job.
4. It stifles diversity of voice at the local decision making table–when personal safety is at risk, quality people may be detered from seeking election.
5. When councillors who have perpetrated harassment to staff or fellow councillors can retain their position, no matter how serious, it creates and protects toxic workplaces, which in turn has an adverse effect on mental health in the workplace and throughout the community.

To learn more check out:
thewomenofontariosayno.com

gofundme

** In reference to Bill 5, once passed, it will be applicable to ALL municipalities in Ontario at the same time.*

6. Lack of accountability supports current systems of privilege and immunity of a certain segment of the population, which is not optimal for healthy communities.
7. It sends the message that if you have power, you are different, and superior to the average citizen.

History of the Bill

Private Members' Bills do not often get passed. They usually deal with an issue of public interest. In this instance, the Bill has received all party support. It was introduced as Bill 260, then the legislature was prorogued when the Federal Election was called. It was then reintroduced as Bill 10, but died when the provincial election was called. It has since been introduced as Bill 5 and it is slated for its second reading in May, 2023. This Bill needs support from every avenue to become law.

The Bill will amend:

1. *Municipal Act, 2001*
2. *The City of Toronto Act, 2006*

How you can help:

1. **Share, Like and Follow** on Social Media: @womenofontariosayno.
2. **Deliver a presentation** to a municipal council in Ontario requesting support (materials provided). This is a unique approach to advocacy, but is appropriate to approach local councils, as it is their workplace.
3. **Provide social media content**- send us a video as to why you or your organization/business supports Bill 5. Better yet–capture the reaction of those who are unaware of this gap in legislation and see if they are comfortable providing their reaction on a video or a quote. It is hard to believe we need to advocate for this.
4. **Showcase your organization or community groups' logo** on our website to add credibility and legitimacy to the advocacy effort.
5. **Meet, write, or call your local MPP** and express that this legislation matters to you, your organization, and their constituents in the community.
6. **Share information** with your networks.
7. **Email the Ontario Human Rights Commission** and request a public inquiry into the issue:

   legal@ohrc.on.ca
8. Make a financial contribution to ensure **this never happens to another person in any community in Ontario ever again**. Check out the gofundme page to help support a full-time advocate to speak with all MPPs in the province.

www.gofundme.com/f/basic-human-rights-in-ontario

9. Feel empowered to have the hard conversations. So much of grassroots change occurs at our dinner table, speaking with a neighbour, or your local councillor. Start talking about the issue. Express the change you want to see and never feel ashamed to advocate for basic human rights. We often feel we have to be experts in legislation to advocate for it. We are all experts in how we want to be treated. Let this be your guide.

Be part of the change

Make sure your municipality is in support! Below is a growing list of municipalities since September 2022 that have formally endorsed and communicated public support for Bill 5:

- Town of Collingwood
- Town of Adjala-Tosorontio
- Township of Ramara
- Town of Midland
- Township of Oro- Medonte
- City of Woodstock
- Town of New Tecumseth
- Essa Township
- Township of Clearview
- City of Barrie
- Township of Springwater
- City of Ottawa
- Town of Wasaga Beach
- Township of Tiny
- Town of Bradford West Gwillimbury
- Town of Penetanguishene
- Township of the Archipelogo
- City of Orillia
- Town of Midland
- City of London
- Municipality of Kincardine
- City of Kenora

To learn more check out:

thewomenofontariosayno.com

gofundme

** In reference to Bill 5, once passed, it will be applicable to ALL municipalities in Ontario at the same time.*

CITY COUNCIL RESOLUTION

Regular Council Meeting

Agenda Number: 9.2.

Title: Support for Bill 5 – Stopping Harassment and Abuse by Local Leaders Act

Date: Tuesday, February 21, 2023

Moved by: Councillor A. Caputo

Seconded by: Councillor L. Vezeau-Allen

Whereas municipally elected leaders do not have an appropriate accountability structure when it comes to perpetrating violence and harassment in the workplace; and

Whereas a fundamental, underlying principle of broadening diversity, equity and inclusion in politics rests on the assumption that the workplace is safe; and

Whereas Bill 5, the *Stopping Harassment and Abuse by Local Leaders Act* would require Councillors to comply with the workplace violence and harassment policies of the municipality they represent, permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat for failing to comply with the municipality's workplace violence and harassment policies as well as restrict officials whose seat has been vacated from seeking immediate subsequent re-election; and

Whereas over 20 municipalities have formally endorsed and communicated public support for Bill 5; and

Whereas Bill 5 would both hold accountable and protect all municipal officials;

Now Therefore Be It Resolved that Sault Ste. Marie City Council express its support for Bill 5, S*topping Harassment and Abuse by Local Leaders Act;*

Further that this resolution be circulated to the Hon. Doug Ford, Premier of Ontario, Ross Romano, MPP for Sault Ste. Marie, the Association of Municipalities of Ontario, and MPP Stephen Blais (Orleans).

Carried

Matthew Shoemaker

United Counties of
Stormont, Dundas & Glengarry

RESOLUTION

MOVED BY MacDonald **RESOLUTION NO 2023-** 81

SECONDED BY Lang **DATE** April 24, 2023

THAT the Council of the United Counties of Stormont, Dundas and Glengarry supports the resolution passed by the Township of South Glengarry regarding rural education funding and also respectfully requests that the Province of Ontario, through the Minister of Education, provide an update on the status of any review of rural education funding, including RNEF and the 2018 Pupil Accommodation Review guidelines; and

THAT a copy of this resolution of support be forwarded to the Premier, Minister of Education, MPP Nolan Quinn, AMO, ROMA, EOWC, and local SDG municipalities.

☑ CARRIED ☐ DEFEATED ☐ DEFERRED

WARDEN

REGIONAL MUNICIPALITY OF WATERLOO

OFFICE OF THE REGIONAL CLERK

150 Frederick Street, 2nd Floor
Kitchener ON N2G 4J3 Canada
Telephone: 519-575-4420
TTY: 519-575-4608
Fax: 519-575-4481
www.regionofwaterloo.ca

April 24, 2023

Area Members of Provincial Parliament
Sent via email

Dear Area Members of Provincial Parliament:

Re: Councillor J. Erb Notice of Motion

Please be advised that the Council of the Regional Municipality of Waterloo at their regular meeting held on April 19, 2023, approved the following motion:

> **WHEREAS the Municipal Elections Act requires all individuals wishing to be a candidate in a municipal or school board election to file Nomination Paper - Form 1 with the municipal clerk;**
>
> **AND WHEREAS the Municipal Elections Act requires all candidates who sought election to a municipal council or school board to file Financial Statement – Auditor's Report Candidate – Form 4 with the municipal clerk;**
>
> **AND WHEREAS Form 1 requires candidates to provide their qualifying address;**
>
> **AND WHEREAS Form 4 requires candidates to list the name and home address of any donor contributing over $100.00**
>
> **AND WHEREAS the Municipal Elections Act specifies that these documents are not protected by the Municipal Freedom of Information and Protection of Privacy Act, and requires the municipal clerk to make Form 4 available on a website;**
>
> **AND WHEREAS there has been concern expressed about those who hold public office and those who support them that they have been the subject of unnecessary attention and excessive scrutiny;**
>
> **AND WHEREAS the requirement to publish the personal home address of donors to specific candidates may discourage individuals from**

engaging in the democratic process to elect municipal and school board politicians.

THEREFORE, BE RESOVLED THAT the Regional Municipality of Waterloo calls on the Minister of Municipal Affairs and Housing for the Province of Ontario to protect the privacy of candidates and donors by removing the requirement for their street name, number and postal code to be listed on publicly available forms.

AND FURTHER THAT for verification purposes, the addresses of all candidates and all donors over $100 be submitted to the municipal clerk on separate forms that are protected by the Municipal Freedom of Information and Protection of Privacy Act and will not be published.

AND FINALLY, that this resolution be forwarded to the Area Members of Provincial Parliament, the Association of Municipalities of Ontario, the Association of Municipal Clerks and Treasurers of Ontario, the Ontario Public School Boards' Association, the Ontario Catholic School Trustees' Association, and all Ontario municipalities.

Please accept this letter for information purposes only. If you have any questions or require additional information, please contact Rebekah Harris, Research/Administrative Assistant to Council, at RHarris@regionofwaterloo.ca or 519-575-4581.

Regards,

William Short
Regional Clerk/Director, Council and Administrative Services

WS/hk

cc: Association of Municipalities of Ontario
Association of Municipal Clerks and Treasurers of Ontario
Ontario Public School Boards' Association
Ontario Catholic School Trustees' Association
Ontario municipalities

City of Stratford
Corporate Services Department
Clerk's Office
City Hall, P. O. Box 818
Stratford, Ontario N5A 6W1
Tel: 519-271-0250, extension 5237
Email: clerks@stratford.ca
Website: www.stratford.ca

April 17, 2023

Via email: ltcminister@ontario.ca

Ministry of Long-Term Care
6th Floor, 400 University Avenue
Toronto, ON M5G 1S5

Dear Hon. Paul Calandra:

Re: Resolution – Use of Long-Term Care Funding to Support Community Care Services

At their April 11, 2023 Regular Council meeting, Stratford City Council adopted the following resolution requesting the provincial government to support community driven home care services through the redirect of ministry beds in abeyance funding:

THAT staff be requested to send a letter to the provincial government to endorse the redirect of current ministry beds in abeyance funding towards the support of community care services.

We kindly request your support and endorsement.

Sincerely,

Chris Bantock

Chris Bantock
Deputy Clerk

cc: Premier Doug Ford
Matthew Rae, MPP
Association of Municipalities of Ontario
All Ontario municipalities

The Corporation of The Township of The Archipelago
Council Meeting

Agenda Number: 15.1.
Resolution Number 23-058
Title: Road Management Action on Invasive Phragmites
Date: Friday, April 21, 2023

Moved by: Councillor Barton
Seconded by: Councillor Lundy

WHEREAS *Phragmites* australis (*Phragmites*) is an invasive perennial grass that continues to cause severe damage to wetlands and beaches in areas around the Great Lakes including Georgian Bay; and

WHEREAS *Phragmites* australis grows and spreads rapidly, allowing the plant to invade new areas and grow into large monoculture stands in a short amount of time, and is an allelopathic plant that secretes toxins from its roots into the soil which impede the growth of neighboring plant species; and

WHEREAS *Phragmites* australis results in loss of biodiversity and species richness, loss of habitat, changes in hydrology due to its high metabolic rate, changes in nutrient cycling as it is slow to decompose, an increased fire hazard due to the combustibility of its dead stalks, and can have an adverse impact on agriculture, particularly in drainage ditches; and

WHEREAS invasive *Phragmites* has been identified as Canada's worst invasive plant species by Agriculture and Agrifood Canada; and

WHEREAS the Ontario government has made it illegal to import, deposit, release, breed/grow, buy, sell, lease or trade invasive *Phragmites* under the Invasive Species Act; and

WHEREAS *Phragmites* occupy over 4,800 hectares of land around Lake St. Clair alone, while 212 hectares of *Phragmites* occupy land along the St. Lawrence River. The Georgian Bay Area is particularly affected by *Phragmites* australis, with more than 700 stands along the shorelines and multiple visible stands on the highways and roads that threaten valuable infrastructure and wetland areas; and

WHEREAS volunteers, non-governmental organizations, and various municipalities have invested tens of thousands of dollars in investments and labour annually for more than eight years in executing managements plans to control invasive *Phragmites* on roads, coasts, shorelines and in wetlands; and

WHEREAS roads and highways where *Phragmites* that are left untreated become spread vectors that continually risk new and treated wetlands and coastal shoreline areas; and

WHEREAS according to "Smart Practices for the Control of Invasive *Phragmites* along Ontario's Roads" by the Ontario *Phragmites* Working Group, best road management practices for *Phragmites* australis include early detection, herbicide application, and cutting; and

WHEREAS these best management practices are most effective when used in a multi-pronged approach as opposed to when used as stand-alone control measures; and

WHEREAS Mother Nature does not recognize political boundaries. Therefore, it is imperative that Municipalities, Districts, the Province, and the Federal government work together in collaboration to eradicate Canada's worst invasive plant species *Phragmites* australis.

NOW THEREFORE, BE IT RESOLVED that Council for the Township of The Archipelago directs its staff to implement best management practices to promote early detection of invasive *Phragmites*, and to implement best management practices for invasive *Phragmites*, and to join the Ontario *Phragmites* Working Group to collaborate on the eradication of *Phragmites* in Ontario.

BE IT FURTHER RESOLVED that Council for the Township of The Archipelago directs staff to insert clean equipment protocols into tenders and that there is oversight that the protocols are followed.

BE IT FURTHER RESOLVED that Council for the Township of The Archipelago requests the Ontario Ministry of Transportation to map and treat invasive *Phragmites* annually on all its highways.

BE IT FURTHER RESOLVED that the Ontario Ministry of Transportation (MTO) communicates the strategy on mapping (detecting sites) and controlling invasive *Phragmites* on provincial highways, the specific highway management plans and results by each MTO region and each highway in the region and work in coordination with Township of The Archipelago.

BE IT FURTHER RESOLVED that Council for the Township of The Archipelago directs its staff to send this resolution to all municipalities that are part of the Georgian Bay watershed, to the Minister of Transportation, Christopher Balasa the Manager, Maintenance Management, and MPP (the Municipality's local MPP).

BE IT FINALLY RESOLVED that Council for the Township of The Archipelago requests all levels of government to consider funding support to aid the Township of The Archipelago in managing invasive *Phragmites*; and directs staff to send a copy of this resolution to the Ontario Minister of Environment, Conservation and Parks and the Minister of Environment and Climate Change Canada.

Carried

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653

April 19, 2023

Township of South Glengarry
6 Oak Street
P.O. Box 220
Lancaster, ON
K0C 1N0
Atten: Lachlan McDonald, Mayor

Dear Mr. McDonald

At the April 13, 2023 regular session of Council, the following motion was duly moved and seconded:

RESOLUTION-2023-124
Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston supports the motion from the Township of South Glengarry in regards to the moratorium on pupil accommodation reviews. Deputy Mayor Frank Nemcek seconded the motion.

Carried

If you require further information, please contact me by phone or email at jdenkers@brookealvinston.com.

Kind Regards,

Janet Denkers
Clerk-Administrator

SG-M-23

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY BY-LAW NUMBER 31-2023 FOR THE YEAR 2023

BEING A BY-LAW A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

AND WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** the action of the Council at its regular meeting of May 1, 2023 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;

2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.

3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.

4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 1ST DAY OF MAY 2023.

MAYOR: _____ **CLERK:** _____