

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
Council Chambers, Municipal Office
Monday, May 4, 2020 7:00 PM**

Page

- 1. CALL TO ORDER**
- 2. O CANADA**
- 3. APPROVAL OF AGENDA**
 - a) Additions, Deletions or Amendments
All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.
- 4. DECLARATION OF PECUNIARY INTEREST**
 - a) [Pecuniary Interest Form](#) 3
- 5. APPROVAL OF MINUTES**
 - a) [Previous Meeting Minutes - April 20, 2020](#) 4 - 9
- 6. PRESENTATIONS AND DELEGATIONS**
- 7. NEW BUSINESS**
 - a) **Staff Reports**
 - i. [Amend - Interim Tax By-Law 02-2020 \(L.McDonald\)](#) 10 - 12
 - ii. [High Water Bill Adjustment Program \(L. McDonald\)](#) 13 - 16
 - iii. [Reserve Transfers - 2019 to 2020 \(L.McDonald\)](#) 17 - 18
 - iv. [Civic Addressing By-law 24-2020 \(G. Poupart\)](#) 19 - 39
 - v. [FARM 911 Signage - Emily Project Funding \(D. Robertson\)](#) 40 - 41
 - b) **Other Business**

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DECLARATION OF PECUNIARY INTEREST

I, _____, declare a pecuniary interest on Agenda Item(s) for the meeting of _____:

Signature

MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD AS AN ELECTRONIC MEETING IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON APRIL 20, 2020

PRESENT: Mayor Frank Prevost, Deputy-Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Clerk Kaylyn MacDonald, GM Community Services Joanne Haley, GM Infrastructure Services Ewen MacDonald, GM Corporate Services Lachlan MacDonald, Fire Chief Dave Robertson, Manager of Municipal Law Enforcement Veronique Brunet, Director of Recreation & Facilities Rick Ladouceur.

1. CALL TO ORDER

Resolution No. 122-2020

Moved by Councillor McDonell

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council Meeting of the Township of South Glengarry now be opened.

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Resolution No. 123-2020

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

Items removed from the Agenda

7a) vi. Pickup Truck Tender 07-2020

Items moved to Other Business

7. d) i. Departmental Update to Council

7. d) ii. Leaf & Yard Waste

7. d)iii. 2021- Budget Dates

7. d)v. Resolution - Support for Electronic Delegations (Grey Highlands)

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

- a) Pecuniary Interest Form – I, Frank Prevost, declare a pecuniary interest on Agenda Item(s) for the meeting of April 20, 2020: Declare under Staff Report #5 as I am living in one of the subject properties.

5. APPROVAL OF MINUTES

- a) Previous Meeting Minutes - April 6, 2020

Resolution No. 124-2020

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry held on April 6, 2020 be adopted as circulated.

CARRIED

- b) Special Meeting Minutes - April 6, 2020

Resolution No. 125-2020

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT the Minutes of the Special Meeting of the Council of the Township of South Glengarry held on April 6, 2020 be adopted as circulated.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

7. NEW BUSINESS

- a) Staff Reports

- i) Amend Interim Tax By-Law 02-2020

Resolution No. 126-2020

Moved by Deputy Warden

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 47-2020 be received and that the Council of Township of South Glengarry approves By-law 22-2020, being a by-law to amend By-law 02-2020, establishing an interim tax levy, be read a first, second, and third time, passed, signed, and sealed in Open Council this 20th day of April, 2020.

CARRIED

- ii) Engineers Report - Clarence Grant Drain

Resolution No. 127-2020

Moved by Councillor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 23-2020 be received and that the Council of the Township of South Glengarry direct administration to request RFPs from drainage engineering firms for the production of a report on the Clarence Grant Municipal Drain under Section 78(1) of the

Drainage Act, R.S.O. 1990 Chapter D. 17.
CARRIED

iii) High Water Bill Adjustment Program

Resolution No. 128-2020

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 49-2020 be received and that the Council of the Township of South Glengarry rescind the 2009 schedule "F" to By-Law 39-09 and that it be replaced by the new 2020 schedule "F" for By-Law 39-09

CARRIED

iv) Modernization Funding Re-Allocation for Budget 2020

Resolution No. 129-2020

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 50-2020 be received and that the Council of the Township of South Glengarry approve: 1) returning \$200,000 from fire reserves to general reserves, 2) the deferment of the Recreation Master Plan and Recreation Expansion Plan until 2021, and 3) the transfer of \$165,000 for projects outlined in this staff report (Route Optimization, Accessibility Plan Projects, and Modern Technology Projects).

CARRIED

v) Glen Walter Waterfront Property

Resolution No. 130-2020

Moved by Councillor McDonell

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry pursuant to By-Law 11-18 for the Purchase and Sale of Land, hereby declare land legally described as CON 1 BF IL PT LOTS 8,9 INCL; RP14R3229 PART 1 as surplus to the Township needs save and except the portion Council wishes to retain for the public use.

CARRIED

vi) Letter of Support to Bell to Increase High Speed Internet Access CRTC Broadband Fund

Resolution No. 131-2020

Moved by Deputy Warden

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 53-2020 be received and that the Council of the Township of South Glengarry directs the Mayor to execute a letter to Bell to support their submission to CRTC RFP for the Broadband Fund in hopes to improve broadband access in South Glengarry.

CARRIED

- vii) Natural Gas Expansion Submission to Enbridge Gas Inc.

Resolution No. 132-2020

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 54-2020 be received and that the Council of the Township of South Glengarry receives and files this Staff Report.

CARRIED

- viii) 112020 Clean Yard By-Law 3rd Reading

Resolution No. 133-2020

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report No. 55-2020 be received and that By-law 11-2020, being a by-law to provide for the maintenance of land in a clean, clear and safe condition in the Township of South Glengarry be read a third time, passed, signed and sealed in Open Council this 20th day of April, 2020 and furthermore that By-law 28-03 as amended, be rescinded.

CARRIED

- ix) 132020 Fence By-Law 3rd Reading

Resolution No. 134-2020

Moved by Councillor McDonell

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report No. 56-2020 be received and that By-law 13-2020, being a by-law to regulate Fences in the Township of South Glengarry be read a third time, passed, signed and sealed in Open Council this 20th day of April, 2020 and furthermore that By-law 28-03 as amended, be rescinded.

CARRIED

- x) Grass Cutting & Road Side Cutting Proposal

Resolution No. 135-2020

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT Council receives Staff Report 57-2020 and approves the recommendation of administration for all grass cutting and roadside mowing to be completed by Township staff.

CARRIED

- b) Other Business

- i) April 15 Rules for Planning Act Applications - Appeal Periods and Notices of Decision

- ii) CIP Update and Request for Direction
Council directed administration to proceed with the Community Improvement Program and maintain a rolling intake for applications.
- iii) Modifications to Current Burn Ban
- iv) Departmental Update to Council
- v) 2021- Budget Dates
- vi) Resolution – Support for Electronic Delegations (Grey Highlands)
Deputy Mayor Warden requested this resolution be considered for support at the next Council meeting.

Resolution No. 136-2020

Moved by Deputy Warden
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry accepts the items presented on the agenda as Committee Reports and For Information Only.

CARRIED

- c) Committee Reports
 - i) Connectivity Committee Minutes - March 19, 2020
 - ii) Committee of Adjustment Meeting Minutes - March 16, 2020
- d) For Information Only
 - i) 2020 Building Permit Activity as of 31-March 2020

8. UNFINISHED BUSINESS

- a) Unfinished Business Listing - April 20, 2020

9. CONFIRMING BY-LAW

Resolution No. 137-2020

Moved by Councillor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT By-law No. 23-2020 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, passed, signed and sealed in Open Council.

CARRIED

10. ADJOURNMENT

Resolution No. 138-2020

Moved by Deputy Warden
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry
adjourn to the call of the chair at 10:00pm.

CARRIED

Mayor

Clerk



STAFF REPORT

S.R. 58-2020

PREPARED BY: L. McDonald, GM Corporate Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 4, 2020

SUBJECT: Amend - Interim Tax By-Law 02-2020 (May)

BACKGROUND:

1. On April 20, 2020, Staff Report 47-2020 formalized the decision of Council to postpone the first of two interim tax payments from March 31, 2020 to April 30, 2020.
2. This practise was consistent with most of SD&G.
3. Staff report 47-2020 mentioned a loss of \$35,000 to \$40,000 per month in penalty for outstanding arrears, and accounted for non-2020 arrears, which was not Councils' intention.
4. This has been rectified and the amount of penalty lost will be approximately \$10,000 per month in April and June.
5. Additional to the March postponement, Council directed Staff to postpone the May instalment, which is consistent with most of SD&G.

ANALYSIS:

6. Passing this amendment will support and encourage residents to stay home and perform social distancing thereby supporting the health and safety of our residents and staff.

IMPACT ON 2020 BUDGET:

7. By postponing the interim tax due date (both March and May), we will lose approximately \$10,000 per month in lost penalty for an approximate total of \$20,000.

ALIGNMENT WITH STRATEGIC PLAN:

8. N/A



RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 58-2020 be received and that the Council of the Township of South Glengarry approves By-Law 25-2020, being a by-law to amend By-Law 02-2020, establishing an interim tax levy, be read a first, second, and third time, passed, signed, and sealed in Open Council this 4th day of May, 2020.

A handwritten signature in black ink, appearing to read "Tim Mills", is written over a horizontal line.

Recommended to Council for
Consideration by:
CAO – TIM MILLS

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 25-2020
FOR THE YEAR 2020**

BEING A BY-LAW TO AMEND BY-LAW 02-2020, INTERIM TAX LEVY

WHEREAS the Municipal Act, 2001, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the Municipal Act, 2001, c. 25 s. 5 (3) provides that the powers of every council shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Council did, on the 13th of January 2020 pass By-law No. 02-2020, being a by-law to establish an interim tax levy;

AND WHEREAS on April 20, 2020 Council of the Township of South Glengarry amended By-Law 02-2020 with By-Law 25-2020 to revise the date of the first installment to April 30th;

AND WHEREAS Council of the Township of South Glengarry deems it necessary to further amend By-law No. 02-2020 approving a revised due date for the second installment.

NOW THEREFORE Council of the Township of South Glengarry hereby enacts as follows:

1. That By-law No. 02-2020, paragraph 2 be amended to accommodate the changed second installment due date to: "2. The said interim tax levy shall become due and payable in two instalments due and payable on the 30th day of April and the 30th day in June and non-payment of the amount on the dates stated in accordance with the section shall constitute default.
2. This by-law shall be deemed to come into force and effect on January 1, 2020 and shall apply to properties on the assessment roll for taxation in the current year as listed on that date or which were added to the roll after that date, including properties added after the date this by-law is passed.

READ A FIRST, SECOND, AND THIRD TIME, PASSED, SIGNED, AND SEALED IN OPEN COUNCIL THIS 4TH DAY OF MAY 2020.

MAYOR:

CLERK:



STAFF REPORT

S.R.59-2020

PREPARED BY: L. McDonald, GM of Corporate Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 4, 2020

SUBJECT: High Water Bill Adjustment Program (Detail)

BACKGROUND:

1. Staff Report 49-2020 (April 20, 2020) discussed the former procedure to allow for adjustments of abnormally high water/sewer invoices that was passed on March 8, 2010.
2. Council approved rescinding the former schedule and replaced it with one that allows for:
 - Ability to write off the entire high usage portion of the bill which will be administrated by the CAO, GM of Corporate Services, and Director of Water/Wastewater
 - An appeals section to Council
3. Council requested that this change be retroactive to their term of Council and that they see the financial ramifications of this decision.
4. Additionally, attached you will find the procedure we will follow to implement the change (Schedule F).

ANALYSIS:

5. In reviewing for the term of Council there would be:
 - 5 qualifying water users
 - \$7,000 would be the approximate cost
6. If a water user was missed during this review, administration will accommodate them as if they were included in this report.



IMPACT ON 2020 BUDGET:

7. The impact will be approximately \$7,000.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 59-2020 be received and that the Council of the Township of South Glengarry direct Staff to implement the amended 2020 schedule "F" for By-Law 39-09, retroactive to December 1, 2018.

Recommended to Council for
Consideration by:
CAO – TIM MILLS

Schedule "F" to By-Law 39-09 (Amended 2020-04-20)

Procedure to allow for the adjustment of abnormally high water/wastewater invoices.

- 1) Only persons which are the actual names on the invoices can make a request for relief of the water and sewer invoice.
- 2) All requests are to be in writing and must state the reason for the request and the circumstances that led to the situation.
- 3) All requests are to be addressed to the Director of Water and Wastewater and shall be considered by a Committee including the Treasurer, CAO and Director of Water and Waste Water.
- 4) The Director of Water and Wastewater will investigate all requests and present a report to the Committee with water use history attached and provide a recommendation regarding any relief of water/sewer invoices.
- 5) The Committee will consider invoice relief under special circumstances only. Preventative maintenance items will not be considered "special circumstance" under this policy.
- 6) All requests for relief are to be dealt with by the Committee for approval.
- 7) Customers will only have one adjustment of abnormally high water/sewer invoice granted (it is one-time relief only; any future charges shall be paid for in full by the property owner).
- 8) If a customer contests the meter and the meter is proven to be correct, the customer is charged the cost to ship, install, uninstall, and test the meter.
- 9) If the Committee refuses the request, it can be appealed to be discussed at Council in Closed Session.
- 10) The person(s) appealing the Committee decision must attend the corresponding Closed Session meeting.

The committee may determine:

- That all or part of the invoice may be waived, however, historical use cannot be waived.

Appendix 1 to Schedule "F" of By-Law 39-09

I, _____ hereby request an adjustment to my water & sewer invoice dated _____ (YYYY/MM/DD) for Account #: _____.

The reason for the request is:

The circumstances that led to my situation is:

Furthermore, I hereby declare and agree to the following:

1. I consider the above invoice to be abnormally high and have not intentionally or knowingly contributed to this high usage.
2. I agree that, upon the sale of the property to which this affidavit applies, this agreement shall become null and void and all outstanding balances at the time of the sale will be paid in full.
3. I also acknowledge the fact that this provision to adjust a water/sewer invoice will be available to me only once in a lifetime at any location.

Dated this ____ day of _____, 20__

Owner/Tenant

Witness



STAFF REPORT

S.R. 60-2020

PREPARED BY: Lachlan McDonald, GM of Corporate Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 4, 2020

SUBJECT: Reserve Transfers - 2019 to 2020

BACKGROUND:

1. The reserve transfers in this report are unrelated to Staff Report 130-2019 (Nov 18, 2019).
2. The reserve transfers are to formalize discussions that occurred during the 2020 budget process to move unspent funds from 2019 into the 2020 budget.
3. Summary of transfers into reserves (2019) and out of reserves (2020)

Account	Transfer In (2019)	Transfer Out (2020)
General Reserve (A)	\$20,000	\$20,000
Planning Reserve (B)	\$25,000	\$25,000
Planning Reserve (C)	\$70,000	\$70,000

- A. IT projects in 2020 (Council Microphones)
 - 2019 Budget = \$35,000 | Actual = \$33,000 (w. transfer underbudget)
- B. Planning Legal in 2020 (OMB Appeal)
 - 2019 Budget = \$40,000 | Actual = \$36,000 (w. transfer underbudget)
- C. Planning Consultants in 2020 (LIDAR)
 - 2019 Budget = \$149,000 | Actual = \$149,000 (w. transfer on budget)

ANALYSIS:

4. The auditors prefer that we have a Staff Report approving all reserve movement.
5. There may be further reserve transfers following the visit from the auditors.



IMPACT ON 2020 BUDGET:

6. These transfers were included in the budget, so no impact.

ALIGNMENT WITH STRATEGIC PLAN:

7. N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 60-2020 be received and that the Council of the Township of South Glengarry approve the 2019 transfers to reserves as presented.

Recommended to Council for
Consideration by:
CAO – TIM MILLS



STAFF REPORT

S.R.61-2020

PREPARED BY: Gary Poupart, Director of Development and CBO
Dave Robertson, Fire Chief

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 4, 2020

SUBJECT: Civic Addressing By-law 24-2020

BACKGROUND:

Farm 911 Project - Inspired by Emily Trudeau:

1. Farm and rural accidents can occur in the most remote locations, making it difficult for first responders to easily locate the situation. A flaw was found in the system – not all rural property entrances have signage. In the event of an emergency, no one should have to wait helplessly for first responders to find them. Time is everything, and a civic address at the entrance to a vacant farm field could make all the difference.
2. In October 2019, SDG council endorsed the Farm 911 project's goals and asked the townships of SDG to implement the Farm 911 project goals of adding civic address signage to rural, non-building properties.
3. At the request from Township council, staff from the Building and Bylaw department along with Fire Chief Dave Robertson have completed a comprehensive review of the current Civic Addressing System By-law which resulted in an opportunity to create a new by-law that includes both Civic Addressing for properties that have buildings on them and for vacant (farm field) properties. As a result, Civic Address System By-law 21-05 will be repealed and replaced by the proposed Civic Addressing By-law 24-2020.

ANALYSIS:

Proposed by-law summary

4. The requirements for properties with buildings generally remain the same. Civic addressing provisions for apartments, multi-tenant commercial and industrial buildings are being proposed to help locate individual units within those properties.

5. A new definition for “Vacant Land” is being proposed to describe land in rural or agricultural zones that is without structures or that are not occupied.
6. New provisions for vacant land have been added which are fundamental to the Farm 911 project. The new provisions speak to the design of the civic blade and post, voluntary requirements for existing vacant properties and when it is mandatory to provide civic addressing for vacant properties (severance process).
7. Existing civic blades that were installed prior to the date this by-law comes into force are deemed to comply.
8. Occasionally we come across a situation where the sequence of civic addresses assigned do not agree with the addressing system. For example, a 5-digit civic address was assigned to a property when it should have been 4-digits. To avoid confusion for first responders those civic addresses need to be corrected. The proposed Civic address by-law provides direction with respect to when and how those corrections are to be made.

Administration and Enforcement

9. Historically, the Civic Addressing by-law saw very little enforcement. The proposed by-law includes some of the enforcement strategies as the existing by-law but has included the provision to allow the Township to install a civic blade and post at the property owner’s expense should it be necessary to do so. Keep in mind that it is the Building and By-law Department’s practice to take the following activities when enforcing a by-law:
 - Education for the purpose of the by-law
 - Conduct inspections to ensure that by-law is being followed
 - Mediate between members of the public
 - Leverage voluntary compliance with the by-law where possible
 - Seek formal consequences for bylaw contraventions where compliance is not forthcoming, or harm has been done to the community

Education

10. An educational opportunity exists once the proposed Civic Addressing By-law comes in to force, where the Fire Service and the Township communication’s officer, will launch the revised Civic Addressing By-law, which will include the Farm 911 project, within the Township.



IMPACT ON 2020 BUDGET:

None

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community

Goal 5: Improve internal and external communications

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report No. 61-2020 be received and that By-law 24-2020, being a by-law to regulate Civic Addresses in the Township of South Glengarry be read a first and second time this 4th day of May 2020.

Recommended to Council for
Consideration by:
CAO – TIM MILLS

**TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 24-2020
FOR THE YEAR 2020**

A BY-LAW TO ESTABLISH THE PLACING AND MAINTAINING OF A CIVIC ADDRESSING SYSTEM FOR BUILDINGS AND LOTS WITHIN THE LIMITS OF THE TOWNSHIP OF SOUTH GLENGARRY.

WHEREAS, the *Municipal Act*, 2001, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act*, 2001, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS Section 8 of the *Municipal Act*, 2001, c.25 (hereinafter referred to as the "*Municipal Act*") provides that the powers of a municipality under the *Municipal Act* or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS pursuant to Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other Act;

AND WHEREAS pursuant to Section 116(1) of the *Municipal Act*, authorizes a municipality to establish, maintain and operate a centralized communication system for emergency response purposes;

AND WHEREAS pursuant to Section 116(2) of the *Municipal Act*, allows municipalities; at any reasonable time, to enter upon land to affix numbers to buildings or erect signs setting out numbers on land;

AND WHEREAS pursuant to Section 425 of the *Municipal Act*, a municipality may pass by-laws providing that a person who contravenes a by-law of the municipality passed under this Act is guilty of an offence;

AND WHEREAS pursuant to Section 426 of the *Municipal Act*, no person shall hinder or obstruct, or attempt to hinder or obstruct, any person who is exercising a power or performing a duty under this Act or under a by-law passed under this Act;

AND WHEREAS pursuant to Section 436 of the *Municipal Act*, a By-Law Enforcement Officer may enter upon any land at any reasonable time for the purpose of carrying out an inspection to determine compliance with this by-law;

AND WHEREAS pursuant to Section 446(1) of the *Municipal Act*, a municipality may direct or require a person to do a matter or thing and that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense;

AND WHEREAS pursuant to Section 446(3) of the *Municipal Act*, a municipality may recover the costs of doing a matter or thing under subsection (1) from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

AND WHEREAS Council desires for the health and safety of the residents of South Glengarry, to establish an organized system and therefore, wishes to ensure accurate and efficient routing of emergency vehicles, other services and to accommodate future growth.

NOW THEREFORE the council of the Corporation of the Township of South Glengarry hereby enacts the following as a by-law;

SHORT TITLE

This by-law may be referred to as the “Civic Addressing By-Law”.

PART 1 - DEFINITIONS

1.1 In this by-law;

- a) “Address Plaque” means a form of signage that displays the address number on a building.
- b) “Building” means a structure occupying an area greater than ten (10) square metres consisting of a wall, roof and floors or a combination thereof or a structural system serving the function thereof including all plumbing works, fixtures and service systems appurtenant thereto.
- c) “Chief Building Official” means the Chief Building Official (CBO) appointed by the Corporation of the Township of South Glengarry and his or her designates or successors.
- d) “Civic Address” means the civic number, including the Unit number where applicable, and Road name assigned to a particular Building or lot.
- e) “Civic Blade” means a sign that is affixed to a support structure adjacent to the Private Road, Road or Highway for the purpose of displaying the Civic Number of the lot to which the sign relates.
- f) “Civic Number” means the number, including the Unit number, where applicable, assigned to a particular lot.
- g) “Council” means the Council for the Corporation of the Township of South Glengarry.
- h) “Highway” means a common and public Highway or a portion thereof, under the jurisdiction of the Township of South Glengarry, United Counties of Stormont Dundas and Glengarry or the Province of Ontario and includes any bridge, trestle, viaduct or other structure forming part of the Highway.
- i) “Officer” means an officer of the Township responsible for enforcement of by-laws.
- j) “Owner” means the registered owner of land, the owner in trust, a mortgagee in possession and includes a person, firm, partnership, corporation, company, association or organization of any kind and its principal(s).
- k) “Private Road” means single or a multi lane path accessible to vehicles that is not under the jurisdiction of the Township of South Glengarry, United Counties of Stormont Dundas and Glengarry or the Province of Ontario.
- l) “Property” means any land within the Township of South Glengarry including yards and vacant lots.
- m) “Road” means a Highway under the jurisdiction of the Township of South Glengarry, United Counties of Stormont Dundas and Glengarry or the Province of Ontario or a Private Road.
- n) “Township” means the Corporation of the Township of South Glengarry.
- o) “Unit” means an independently used space within a property (i.e. a store within a shopping mall, an accessory apartment within a residential complex, or multiple structures on a lot).

- p) "Vacant Land" means an area of land in a rural or agricultural zone, as defined in the Township of South Glengarry Zoning by-law, that is not built on or that is not occupied.

PART 2 - GENERAL PROVISIONS

- 2.1** No person shall install or display any civic number, blade, or post that is not assigned or approved by the Townships' Building Department.
- 2.2** All civic blades and posts assigned by the Township are subject to a cost as indicated in "Schedule A" of this by-law.
- 2.3** Every owner of any property within the Township that contains a building (permanent or otherwise) which has the facilities on site from which to report an emergency and / or to which there is a reasonable expectation that emergency vehicles could be dispatched, including properties with facilities under construction shall be required to obtain and clearly display a Civic blade.
- 2.4** Every owner of a mobile park or a private community, including a campground, containing two or more residences (permanent or otherwise) which has the facilities on site from which to report an emergency and / or two which there is a reasonable expectation that emergency services could be dispatched, including properties with facilities under construction shall be required to obtain and clearly display a Civic blade.
- 2.5** Every owner of vacant land within the Township may post or display a civic blade on the designated property in accordance with the requirements of this by-law.
- 2.6** Every owner of land within the Township that is required to post or display a civic blade in accordance with this by-law, must ensure it is always maintained in good repair, visible from the road, and unobstructed by vegetation, structures, snow accumulation or any other screening.
- 2.7** No person shall display a civic number or blade on the door of a residence or structure, or entrance gate.

Design of Civic Blade and Address Plaque

- 2.8** The Township shall, for every property, assign and provide a civic number, post, and blade in accordance with the following design:
- a) all digits of the property numbers shall be an approximate size of 75mm in height and shall have an appropriate width.
 - b) all numbers shall be fabricated with a reflective white material on a reflective blue backing.
 - c) all numbers shall read from left to right.
 - d) all numbers shall be displayed in numeral form only.
 - e) Civic blades and posts for a property having a building shall be composed of PVC material obtained from the Township.
 - f) Civic blades for vacant land shall be composed of PVC material or aluminum and the posts shall be composed of either metal or PVC material obtained from the Township.
- 2.9** The Township shall, for every property, approve an Address Plaque in accordance with the following design:

- a) all digits of the property numbers shall be an approximate size of 76mm in height and shall have an appropriate width.
- b) all numbers shall be displayed in dark writing with a light background, or light writing with a dark background.
- c) all numbers shall read from left to right.
- d) all numbers shall be displayed in numeral form only.

Placement of Civic Blade or Address Plaque

2.10 All owners of a property containing a building (permanent or otherwise) where the front wall of the residence, garage, or main building on the property is located at a distance of 5 metres or more from the property line abutting the street shall install and maintain:

- a) the civic blade to the post at a height of not less than 1.07m and not more than 1.5m from the effective ground level.
- b) the civic blade on the property at a distance of not more than 1m from the property line abutting the street and a distance of not more than 1m from the main driveway or entrance to the property.
- c) the civic blade so as to be readily visible from the street and must be visible from both directions of road traffic.

Any reduction in front yard setback approved by a Minor Variance or a Zoning Amendment does not exempt the requirements of this section.

2.11 All owners of a property containing a building (permanent or otherwise) where the front wall of the residence, garage, or main building on the property is located at a distance of less than 5 metres from the property line abutting the street shall install and maintain:

- a) the civic blade or address plaque to the front facing, right-hand side of the closest visible building from the road, whether it is a residence, garage, or main building.
- b) the civic blade or address plaque on the building at a height not less than 1.07m and not more than 1.8m above the door threshold.
- c) the civic blade or address plaque so as to be readily visible from the street and must be visible from both directions of road traffic.

2.12 All owners of a property containing multiple units with separate outside entrances shall display and maintain the unit number next to the exterior door, which provides access to such unit, and be clearly visible from the exterior of the building.

2.13 In accordance with section 2.5, where owners of vacant land install a civic blade on the property it shall be placed as follows:

- a) the civic blade is affixed to the post at a height of not less than 1.07m and not more than 1.5m from the effective ground level.
- b) the number sign shall be placed on the property line or fence line within 5 meters of the entrance to the property.

Property Severance

2.14 Where a developed property severs part of the land for residential use, the dwelling shall retain the civic number originally assigned, and the owner of the vacant land shall obtain a new civic number and display a new civic blade at a entrance to the vacant land as a condition of consent.

2.15 Where a vacant property severs part of the land, all owners of all vacant land shall obtain a new civic number and display a new civic blade at an entrance to the vacant as a condition of consent.

Existing Civic Blades

2.16 Despite the provisions of this By-law, a civic blade that was in existence prior to the date this By-law comes into force, and was in compliance with the applicable civic number regulations in force under the Township's applicable by-laws at the time the civic number was installed, shall be deemed to comply with this By-law for so long as such civic number continues to be the same height, length and width, comprised of the same material, structurally sound, easily read, and in good condition.

Reassigning Civic Address

2.17 Any building(s) with an existing assigned civic address number may be reassigned a new number by the CBO where there are potentially confusing number discontinuities or irregularities, there is an inadequate supply of civic numbers for existing and future lot development, there are emergency service requirements or there are other Township initiatives.

2.18 The CBO will provide written notice of the civic address numbering change to the owners of any affected properties. In cases where it is found that the renumbering of a building, unit, or property would pose undue hardship on a number of residents or businesses, the CBO, in consultation with emergency service providers may allow the existing civic address to remain, provided that the existing address follows a clear numbering sequence and complies with the requirements for emergency service. It is the responsibility of the owner to ensure that the new civic address number or signage is installed and visible from the street.

PART 3 - ADMINISTRATION AND ENFORCEMENT

3.1 The CBO is authorized to administer and enforce this By-law.

3.2 The CBO may assign Officers to enforce this By-law and shall have the authority to:

- a) carry out inspections;
- b) make orders or other requirements as authorized under this By-law; and
- c) give immediate effect to any orders or other requirements made under this By-law.

3.3 The CBO may assign duties or delegate tasks under this By-law to be carried out in the CBO's absence or otherwise.

Entry and Inspections

3.4 An Officer may enter on land at any reasonable time and in accordance with the conditions set out in sections 435, 436 and 437 of the *Municipal Act*, 2001 for the purpose of carrying out an inspection to determine whether or not the following are being complied with:

- a) this By-law;

- b) a direction or order made under this By-law;
- c) an order made under s. 431 of the *Municipal Act*, 2001.

3.5 An Officer may undertake an inspection pursuant to an order issued by a provincial judge or justice of the peace under Section 438 of the *Municipal Act*, 2001, in accordance with the conditions set out in that section, where he or she has been prevented or is likely to be prevented from carrying out an inspection under Section 3.4.

3.6 No Person shall interfere with, obstruct, or permit to obstruct an Officer while performing their duties under this by-law.

Orders including Delivery

3.7 If an Officer is satisfied that a contravention of this By-law has occurred, he or she may make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the owner or occupier of the property on which the contravention occurred to do work to correct the contravention.

3.8 An order under Section 3.7 shall set out:

- a) reasonable particulars of the contravention adequate to identify the contravention and the location of property on which the contravention occurred;
- b) the work to be completed;
- c) the date or dates by which the work must be completed; and
- d) notice that if the order is not complied with, then the work may be done at the expense of the owner;
- e) notice that if the cost of work plus administration fees are not paid in time, they may be recovered by adding the amount to the tax roll for the Property.

3.9 Delivery of an order to discontinue a contravening activity made under Section 3.7 or an order to do work made under Section 3.8 may be given personally or by registered mail to the last known address of:

- a) the owner; and
- b) such other persons affected by the order as an Officer determines.

Delivery by registered mail shall be deemed to have taken place on the fifth day after the date of mailing.

3.10 Where a time frame is set out in an order for carrying out any action, an Officer may extend the time for compliance beyond the established time frame provided such extension is required and is acceptable to the Officer.

Township Carrying Out Work

3.11 Where a person does not comply with a direction or a requirement, including an order, under this By-law to do a matter or thing, the CBO, in addition to all other remedies, may cause the Property to be brought into compliance with this by-law. For this purpose, the CBO with such assistance by others as may be required, may enter onto the Property at any reasonable time without further notice to the Owner in order to do such work necessary to achieve compliance with this by-law at the person's expense.

3.12 The Township may recover the costs of doing a matter or thing under Section 3.11 by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes and such costs shall include an administration fee as set in Schedule "B". The amount of the Township's

costs, including interest to the date payment is made in full, constitutes a lien upon the land, upon the registration of a notice of lien upon the land.

Penalties

3.13 Every person who contravenes any provision of this by-law is guilty of an offence and, upon conviction, is liable to:

- a) a fine as provided for in section 61 of the Provincial Offences Act, R.S.O 1990, c. P.33.

3.14 Where a person is convicted of an offence under this by-law, the Ontario court of Justice or any court of competent jurisdiction thereafter may, in addition to any other penalty imposed on the person convicted, make an order prohibiting the continuation or repetition of the offence by the person convicted.

Validity and Severability

3.15 If a court of competent jurisdiction should declare any section or part of a section of this by- law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the by-law, and it is hereby declared that the remainder of the by-law shall be valid and shall remain in force.

3.16 Where a provision of this by-law conflicts with the provision of another by-law in force within the Township, the provisions that establish the higher standards to protect the health, safety and welfare of the general public shall prevail.

Repeal

3.17 On the date this by-law comes into effect, By-Law 21-05 as amended shall be hereby repealed.

3.18 This By-law shall come into force upon the date of passing by Council.

EFFECTIVE DATE

This By-Law shall come into force and effect on May 19, 2020.

READ A FIRST AND SECOND TIME THIS 4th DAY OF MAY 2020

READ A THIRD TIME THIS 19th DAY OF MAY 2020

MAYOR:

CLERK:

SCHEDULE 'A'
CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY
By-Law No 24-2020: Civic Number By-law
Fees

Item	Fee
Civic Blade Property with Building	54.05*
Civic Post c/w Cap - Property with Building	70.15*
Civic Blade- Vacant Land	40.25*
Civic Post- Vacant Land	28.75*

- Includes a 15% administration fee.

SCHEDULE 'B'
CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY
By-Law No 24-2020: Civic Number By-law
Service Use and Activity Charges

Item	Service or Activity Fee	Fee
	1st Order. Where the informal notice has not been complied with, for the first Order issued in respect to any property.	\$ 50.00
	Subsequent Orders. Where there has been a previous Order issued, each subsequent Order issued thereafter	\$ 100.00
	Township undertakes to complete the work. Where the Township undertakes to complete the work required to comply with any final order.	Cost of the work performed plus an administrative fee of 30%
	Certificate of Compliance. Where after inspecting a property, an Officer, may, or on the request of the Owner, issue the Owner a certificate of compliance	\$25.00

**TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 24-2020
FOR THE YEAR 2020**

**A BY-LAW TO ESTABLISH THE PLACING AND MAINTAINING OF A
CIVIC ADDRESSING SYSTEM FOR BUILDINGS AND LOTS WITHIN
THE LIMITS OF THE TOWNSHIP OF SOUTH GLENGARRY.**

WHEREAS, the *Municipal Act*, 2001, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act*, 2001, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS Section 8 of the *Municipal Act*, 2001, c.25 (hereinafter referred to as the "*Municipal Act*") provides that the powers of a municipality under the *Municipal Act* or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS pursuant to Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other Act;

AND WHEREAS pursuant to Section 116(1) of the *Municipal Act*, authorizes a municipality to establish, maintain and operate a centralized communication system for emergency response purposes;

AND WHEREAS pursuant to Section 116(2) of the *Municipal Act*, allows municipalities; at any reasonable time, to enter upon land to affix numbers to buildings or erect signs setting out numbers on land;

AND WHEREAS pursuant to Section 425 of the *Municipal Act*, a municipality may pass by-laws providing that a person who contravenes a by-law of the municipality passed under this Act is guilty of an offence;

AND WHEREAS pursuant to Section 426 of the *Municipal Act*, no person shall hinder or obstruct, or attempt to hinder or obstruct, any person who is exercising a power or performing a duty under this Act or under a by-law passed under this Act;

AND WHEREAS pursuant to Section 436 of the *Municipal Act*, a By-Law Enforcement Officer may enter upon any land at any reasonable time for the purpose of carrying out an inspection to determine compliance with this by-law;

AND WHEREAS pursuant to Section 446(1) of the *Municipal Act*, a municipality may direct or require a person to do a matter or thing and that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense;

AND WHEREAS pursuant to Section 446(3) of the *Municipal Act*, a municipality may recover the costs of doing a matter or thing under subsection (1) from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

AND WHEREAS Council desires for the health and safety of the residents of South Glengarry, to establish an organized system and therefore,

wishes to ensure accurate and efficient routing of emergency vehicles, other services and to accommodate future growth.

NOW THEREFORE the Council of the Corporation of the Township of South Glengarry hereby enacts the following as a by-law;

SHORT TITLE

This by-law may be referred to as the “Civic Addressing By-Law”.

PART 1 - DEFINITIONS

1.1 In this by-law;

- a) “Address Plaque” means a form of signage that displays the address number on a building.
- b) “Building” means a structure occupying an area greater than ten (10) square metres consisting of a wall, roof and floors or a combination thereof or a structural system serving the function thereof including all plumbing works, fixtures and service systems appurtenant thereto.
- c) “Chief Building Official” means the Chief Building Official (CBO) appointed by the Corporation of the Township of South Glengarry and his or her designates or successors.
- d) “Civic Address” means the civic number, including the Unit number where applicable, and Road name assigned to a particular Building or lot.
- e) “Civic Blade” means a sign that is affixed to a support structure adjacent to the Private Road, Road or Highway for the purpose of displaying the Civic Number of the lot to which the sign relates.
- f) “Civic Number” means the number, including the Unit number, where applicable, assigned to a particular lot.
- g) “Council” means the Council for the Corporation of the Township of South Glengarry.
- h) “Highway” means a common and public Highway or a portion thereof, under the jurisdiction of the Township of South Glengarry, United Counties of Stormont Dundas and Glengarry or the Province of Ontario and includes any bridge, trestle, viaduct or other structure forming part of the Highway.
- i) “Officer” means an officer of the Township responsible for enforcement of by-laws.
- j) “Owner” means the registered owner of land, the owner in trust, a mortgagee in possession and includes a person, firm, partnership, corporation, company, association or organization of any kind and its principal(s).
- k) “Private Road” means single or a multi lane path accessible to vehicles that is not under the jurisdiction of the Township of South Glengarry, United Counties of Stormont Dundas and Glengarry or the Province of Ontario.
- l) “Property” means any land within the Township of South Glengarry including yards and vacant lots.
- m) “Road” means a Highway under the jurisdiction of the Township of South Glengarry, United Counties of Stormont Dundas and Glengarry or the

Province of Ontario or a Private Road.

- n) "Township" means the Corporation of the Township of South Glengarry.
- o) "Unit" means an independently used space within a property (i.e. a store within a shopping mall, an accessory apartment within a residential complex, or multiple structures on a lot).
- p) "Vacant Land" means an area of land in a rural or agricultural zone, as defined in the Township of South Glengarry Zoning by-law, that is not built on or that is not occupied.

PART 2 - GENERAL PROVISIONS

- 2.1** No person shall install or display any civic number, blade, or post that is not assigned or approved by the Township's Building Department.
- 2.2** All civic blades and posts assigned by the Township are subject to a cost as indicated in "Schedule A" of this by-law.
- 2.3** Every owner of any property within the Township that contains a building (permanent or otherwise) which has the facilities on site from which to report an emergency and / or to which there is a reasonable expectation that emergency vehicles could be dispatched, including properties with facilities under construction shall be required to obtain and clearly display a Civic blade.
- 2.4** Every owner of a mobile park or a private community, including a campground, containing two or more residences (permanent or otherwise) which has the facilities on site from which to report an emergency and / or two which there is a reasonable expectation that emergency services could be dispatched, including properties with facilities under construction shall be required to obtain and clearly display a Civic blade.
- 2.5** Every owner of vacant land within the Township may post or display a civic blade on the designated property in accordance with the requirements of this by-law.
- 2.6** Every owner of land within the Township that is required to post or display a civic blade in accordance with this by-law, must ensure it is always maintained in good repair, visible from the road, and unobstructed by vegetation, structures, snow accumulation or any other screening.
- 2.7** No person shall display a civic number or blade on the door of a residence or structure, or entrance gate.

Design of Civic Blade and Address Plaque

- 2.8** The Township shall, for every property, assign and provide a civic number, post, and blade in accordance with the following design:
 - a) all digits of the property numbers shall be an approximate size of 75mm in height and shall have an appropriate width.
 - b) all numbers shall be fabricated with a reflective white material on a reflective blue backing.
 - c) all numbers shall read from left to right.
 - d) all numbers shall be displayed in numeral form only.

- e) Civic blades and posts for a property having a building shall be composed of PVC material obtained from the Township.
- f) Civic blades for vacant land shall be composed of PVC material or aluminum and the posts shall be composed of either metal or PVC material obtained from the Township.

2.9 The Township shall, for every property, approve an Address Plaque in accordance with the following design:

- a) all digits of the property numbers shall be an approximate size of 76mm in height and shall have an appropriate width.
- b) all numbers shall be displayed in dark writing with a light background, or light writing with a dark background.
- c) all numbers shall read from left to right.
- d) all numbers shall be displayed in numeral form only.

Placement of Civic Blade or Address Plaque

2.10 All owners of a property containing a building (permanent or otherwise) where the front wall of the residence, garage, or main building on the property is located at a distance of 5 metres or more from the property line abutting the street shall install and maintain:

- a) the civic blade to the post at a height of not less than 1.07m and not more than 1.5m from the effective ground level.
- b) the civic blade on the property at a distance of not more than 1m from the property line abutting the street and a distance of not more than 1m from the main driveway or entrance to the property.
- c) the civic blade so as to be readily visible from the street and must be visible from both directions of road traffic.

Any reduction in front yard setback approved by a Minor Variance or a Zoning Amendment does not exempt the requirements of this section.

2.11 All owners of a property containing a building (permanent or otherwise) where the front wall of the residence, garage, or main building on the property is located at a distance of less than 5 metres from the property line abutting the street shall install and maintain:

- a) the civic blade or address plaque to the front facing, right-hand side of the closest visible building from the road, whether it is a residence, garage, or main building.
- b) the civic blade or address plaque on the building at a height not less than 1.07m and not more than 1.8m above the door threshold.
- c) the civic blade or address plaque so as to be readily visible from the street and must be visible from both directions of road traffic.

2.12 All owners of a property containing multiple units with separate outside entrances shall display and maintain the unit number next to the exterior door, which provides access to such unit, and be clearly visible from the exterior of the building.

2.13 In accordance with section 2.5, where owners of vacant land install a civic blade on the property it shall be placed as follows:

- a) the civic blade is affixed to the post at a height of not less than 1.07m and not more than 1.5m from the effective ground level.
- b) the number sign shall be placed on the property line or fence line within 5 meters of the entrance to the property.

Property Severance

2.14 Where a developed property severs part of the land for residential use, the dwelling shall retain the civic number originally assigned, and the owner of the vacant land shall obtain a new civic number and display a new civic blade at an entrance to the vacant land as a condition of consent.

2.15 Where a vacant property severs part of the land, all owners of all vacant land shall obtain a new civic number and display a new civic blade at an entrance to the vacant property as a condition of consent.

Existing Civic Blades

2.16 Despite the provisions of this By-law, a civic blade that was in existence prior to the date this By-law comes into force, and was in compliance with the applicable civic number regulations in force under the Township's applicable by-laws at the time the civic number was installed, shall be deemed to comply with this By-law for so long as such civic number continues to be the same height, length and width, comprised of the same material, structurally sound, easily read, and in good condition.

Reassigning Civic Address

2.17 Any building(s) with an existing assigned civic address number may be reassigned a new number by the CBO where there are potentially confusing number discontinuities or irregularities, there is an inadequate supply of civic numbers for existing and future lot development, there are emergency service requirements or there are other Township initiatives.

2.18 The CBO will provide written notice of the civic address numbering change to the owners of any affected properties. In cases where it is found that the renumbering of a building, unit, or property would pose undue hardship on a number of residents or businesses, the CBO, in consultation with emergency service providers may allow the existing civic address to remain, provided that the existing address follows a clear numbering sequence and complies with the requirements for emergency service. It is the responsibility of the owner to ensure that the new civic address number or signage is installed and visible from the street.

PART 3 - ADMINISTRATION AND ENFORCEMENT

3.1 The CBO is authorized to administer and enforce this By-law.

3.2 The CBO may assign Officers to enforce this By-law and shall have the authority to:

- a) carry out inspections;
- b) make orders or other requirements as authorized under this By-law; and
- c) give immediate effect to any orders or other requirements made under this By-law.

3.3 The CBO may assign duties or delegate tasks under this By-law to be carried out in the CBO's absence or otherwise.

Entry and Inspections

- 3.4** An Officer may enter on land at any reasonable time and in accordance with the conditions set out in sections 435, 436 and 437 of the *Municipal Act*, 2001 for the purpose of carrying out an inspection to determine whether or not the following are being complied with:
- a) this By-law;
 - b) a direction or order made under this By-law;
 - c) an order made under s. 431 of the *Municipal Act*, 2001.
- 3.5** An Officer may undertake an inspection pursuant to an order issued by a provincial judge or justice of the peace under Section 438 of the *Municipal Act*, 2001, in accordance with the conditions set out in that section, where he or she has been prevented or is likely to be prevented from carrying out an inspection under Section 3.4.
- 3.6** No Person shall interfere with, obstruct, or permit to obstruct an Officer while performing their duties under this by-law.

Orders including Delivery

- 3.7** If an Officer is satisfied that a contravention of this By-law has occurred, he or she may make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the owner or occupier of the property on which the contravention occurred to do work to correct the contravention.
- 3.8** An order under Section 3.7 shall set out:
- a) reasonable particulars of the contravention adequate to identify the contravention and the location of property on which the contravention occurred;
 - b) the work to be completed;
 - c) the date or dates by which the work must be completed; and
 - d) notice that if the order is not complied with, then the work may be done at the expense of the owner;
 - e) notice that if the cost of work plus administration fees are not paid in time, they may be recovered by adding the amount to the tax roll for the Property.
- 3.9** Delivery of an order to discontinue a contravening activity made under Section 3.7 or an order to do work made under Section 3.8 may be given personally or by registered mail to the last known address of:
- a) the owner; and
 - b) such other persons affected by the order as an Officer determines.

Delivery by registered mail shall be deemed to have taken place on the fifth day after the date of mailing.

- 3.10** Where a time frame is set out in an order for carrying out any action, an Officer may extend the time for compliance beyond the established time frame provided such extension is required and is acceptable to the Officer.

Township Carrying Out Work

- 3.11** Where a person does not comply with a direction or a requirement, including an order, under this By-law to do a matter or thing, the CBO, in addition to all other remedies, may cause the Property to be brought into compliance with this by-law. For this purpose, the CBO with such assistance by others as may be required, may enter onto the Property at any reasonable time without further notice to the Owner in order to do such work necessary to achieve compliance with this by-law at the person's expense.

3.12 The Township may recover the costs of doing a matter or thing under Section 3.11 by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes and such costs shall include an administration fee as set in Schedule “B”. The amount of the Township’s costs, including interest to the date payment is made in full, constitutes a lien upon the land, upon the registration of a notice of lien upon the land.

Penalties

3.13 Every person who contravenes any provision of this by-law is guilty of an offence and, upon conviction, is liable to:

- a) a fine as provided for in section 61 of the Provincial Offences Act, R.S.O 1990, c. P.33.

3.14 Where a person is convicted of an offence under this by-law, the Ontario court of Justice or any court of competent jurisdiction thereafter may, in addition to any other penalty imposed on the person convicted, make an order prohibiting the continuation or repetition of the offence by the person convicted.

Validity and Severability

3.15 If a court of competent jurisdiction should declare any section or part of a section of this by- law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the by-law, and it is hereby declared that the remainder of the by-law shall be valid and shall remain in force.

3.16 Where a provision of this by-law conflicts with the provision of another by-law in force within the Township, the provisions that establish the higher standards to protect the health, safety and welfare of the general public shall prevail.

Repeal

3.17 On the date this by-law comes into effect, By-Law 21-05 as amended shall be hereby repealed.

3.18 This By-law shall come into force upon the date of passing by Council.

EFFECTIVE DATE

READ A FIRST AND SECOND TIME THIS 4th DAY OF MAY 2020

MAYOR:

CLERK:

SCHEDULE 'A'
CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY
By-Law No 24-2020: Civic Number By-law
Fees

Item	Fee
Civic Blade Property with Building	54.05*
Civic Post c/w Cap - Property with Building	70.15*
Civic Blade- Vacant Land	40.25*
Civic Post- Vacant Land	28.75*

- Includes a 15% administration fee.

SCHEDULE 'B'

CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

By-Law No 24-2020: Civic Number By-law

Service Use and Activity Charges

Item	Service or Activity Fee	Fee
	1st Order. Where the informal notice has not been complied with, for the first Order issued in respect to any property.	\$ 50.00
	Subsequent Orders. Where there has been a previous Order issued, each subsequent Order issued thereafter	\$ 100.00
	Township undertakes to complete the work. Where the Township undertakes to complete the work required to comply with any final order.	Cost of the work performed plus an administrative fee of 30%
	Certificate of Compliance. Where after inspecting a property, an Officer, may, or on the request of the Owner, issue the Owner a certificate of compliance	\$25.00



STAFF REPORT

S.R. 61-2020

PREPARED BY: Dave Robertson, Fire Chief

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: May 4, 2020

SUBJECT: FARM 911 Signage - Emily Project Funding

BACKGROUND:

The Township of South Glengarry, in addition to the other municipalities within Stormont, Dundas and Glengarry (SDG), are implementing the Emily Project – Farm 911, with an aim to increase civic address signage on rural and vacant properties. These properties have not historically been assigned signage under By-Law 21-05. The proposed By-Law 24-2020 will encompass signage on both building and vacant lands.

SDG County Council has provided \$5000.00 to each lower tier municipality to assist with implementation of the program. Similar to the previous by-law, costs for signage will be fully paid for by the applicants and administrative efforts will follow current processes for the civic address system. The funds provided by the County may be used to offset the signage costs for rural properties.

ANALYSIS:

The pricing of the Farm 911 signage will be \$60.00 which includes \$35.00 for the civic blade and \$25.00 for the metal post.

Administration is looking for the direction of Council and are providing the following options for the use of the provided SDG funds.

1. The first 83 applications for signage will be free.
 - a. \$5000.00 / \$60.00 equals 83 sign sets
2. All applications will be subsidized by 50% until the grant is exhausted.
 - a. Signage for these first applicants will cost \$30.00
 - b. \$5000.00 / \$30.00 equals 166 sign sets
3. Other suggestions of Council.



Any single purchaser will be limited to 10 civic address signs at the subsidized price until such time as the grant is depleted. Any further purchases will be at the regular price.

An information package will be provided to residents and landowners via our regular publication means. It will explain the program, the implementation process and the chosen initial costing until such time as the funding has been exhausted.

IMPACT ON 2020 BUDGET:

There will be no impact on the 2020 budget as the \$5000.00 grant from SDG Counties is reserved for use directly towards the implementation of the project.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community

Goal 5: Improve internal and external communications

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report No. 61-2020 be received and that Council directs administration to allocate the \$5000 grant as outlined in Option _____

A: all applications subsidized by 100% until the grant is exhausted.

B: all applications subsidized by 50% until the grant is exhausted.

Recommended to Council for
Consideration by:
CAO – TIM MILLS



CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

MOVED BY Lyle Warden

RESOLUTION NO _____

SECONDED BY _____

DATE May 4, 2020

BE IT RESOLVED THAT the Council receives the resolution from the Municipality of Grey Highlands related to the support of Electronic Delegations; and

That the Township of South Glengarry sends a letter of support in principle with respect to the Township of Greater Madawaska's Council resolution calling for electronic delegations for small and rural municipalities as this Provincial Government has requested municipalities be respectful of taxpayers' money, and that the technology has improved to a state where this can and should be done; and

That this letter be circulated to local municipalities, to MPP Jim McDonell, MPP Steven Clark, MP Eric Duncan and all Ontario Municipalities.

CARRIED

DEFEATED

POSTPONED

Mayor Frank Prevost

Recorded Vote:	Yes	No
Mayor Prevost	___	___
Deputy Mayor Warden	___	___
Councillor Lang	___	___
Councillor Jaworski	___	___
Councillor McDonell	___	___

April 2, 2020

RE: Support for Ministers to allow for Electronic Delegations

Please be advised that the Council of the Municipality of Grey Highlands, at its meeting held March 4, 2020, passed the following resolution:

2020-192

Moved by Dane Nielsen, Seconded by Cathy Little

That Council receive the resolution from the Township of Puslinch related to support of Electronic Delegations; and

That Grey Highlands sends a letter of support in principle with respect to the Township of Greater Madawaska's Council resolution calling for electronic delegations for small and rural municipalities as this Provincial Government has requested municipalities be respectful of taxpayers' money, and that the technology has improved to a state where this can and should be done; and

**That this letter be circulated to all Ministers of the Provincial and Federal government and all Ontario Municipalities.
CARRIED.**

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,



Jerri-Lynn Levitt
Deputy Clerk
Council and Legislative Services
Municipality of Grey Highlands

Macdonell House Renovation, What Remains – May 1, 2020

Background:

The Townships of South and North Glengarry purchased Macdonell House for the Glengarry County Archives in 2019 for \$140.0k. Since then, \$240.0k has been raised in the community in support of the renovation project. Renovation work began on January 6th of this year. All structural work is completed (under budget) and the stone work is a day or two from completion. It is anticipated that most of the renovation will be completed by the end of next month. The overall projected cost of the renovation is \$410.0k.

Upcoming:

(1) Trillium grant of \$32.4k will address accessibility requirements including a ramp and entrance power door, WC power door, EVB ramp plans and associated costs.

(2) SG and NG have each allocated \$35.0k in this year's budget to the renovation project. The \$70k will cover window, siding, roofing and drywalling costs.

(3) Remaining Costs

Include labour, electrical, remaining stone work, flooring, ceiling tiles, doors, trim, security, and miscellaneous. These costs amount to **\$93.0k** (tax incl) with an offset in the archives' bank account of **\$19.0k**.

(5) Projected Shortfall

	NG	SG
Remaining costs	37k	37k
Contingencies	10k	10k
	47k	47k

Request of Council

(1) The archives is requesting a loan of **\$21k** from each Township which will be repaid before the end of current fiscal year. Repayment will come from the following sources: HST refund; a committed pledge; and UCDSB's current rent forgiveness/upcoming lease cancellation.

(2) The archives is also requesting **\$26k** from each Twp. which together with a \$21k short-term loan will make up the projected shortfall.

Note: renovation work continues with the approval of NG's building inspector.

Allan J. MacDonald
Project Manager

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MINUTES
FEBRUARY 20 – 3:00 pm
RRCA ADMINISTRATION BUILDING

PRESENT: Bryan McGillis, South Stormont, Chair
Martin Lang, South Glengarry, Vice-Chair
Frank Prevost, South Glengarry
David Smith, South Stormont
Robert Lefebvre, North Stormont
Claude McIntosh, City of Cornwall
Carilyne Hebert, City of Cornwall

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Sandy Crites, Manager of Finance
Kim MacDonald, Watershed Planner
Brendan Jacobs, Fish & Wildlife Biologist / ALUS Coordinator
Phil Barnes, Project Manager
Matthew Levac, Resource Technician
Lissa Deslandes, Regulations Officer & Community Liaison
Britney Bourdages, Environmental Technician
Jessica Herrington, Environmental Technician
Lisa Van de Ligt, Communications Specialist

REGRETS: Michel Depratto, North Glengarry

CALL TO ORDER

Bryan McGillis, Chair, called the meeting to order at 3:00 pm

APPROVAL OF AGENDA

RESOLUTION #18/20:

Moved by: David Smith
Seconded by: Martin Lang

THAT the agenda be approved.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF MINUTES

RESOLUTION #19/20:

Moved by: Frank Prevost
Seconded by: Claude McIntosh

THAT the minutes of the January 23, 2020 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Richard provided an update on the Ministry of the Environment, Conservation and Parks multi-stakeholder engagement consultations regarding recent amendments to the Conservation Authorities Act.

NEW BUSINESS

2020 DRAFT BUDGET

RESOLUTION #20/20:

Moved by: Robert Lefebvre
Seconded by: Martin Land

THAT the 2020 Budget of the Raisin Region Conservation Authority and the associated Municipal Levy apportionments be adopted;

AND FURTHER, THAT municipalities be notified of their 2020 levy.

CARRIED

COMMITTEE APPOINTMENTS

RESOLUTION #21/20 :

Moved by: Carilyne Hebert
Seconded by: David Smith

THAT representatives be appointed to various Committees for 2020 as follows:

Source Protection Committee

Bryan McGillis

Source Protection Management Committee

Bryan McGillis

Martin Lang

Claude McIntosh

Richard Pilon

Conservation Ontario Council

Bryan McGillis – Voting Delegate

Martin Lang – Alternate

Richard Pilon – Second Alternate

St. Lawrence River Restoration Council

Richard Pilon

Brendan Jacobs (Alternate)

City of Cornwall Environment & Climate Change Committee

Phil Barnes

CARRIED

SPECIAL ADVISOR'S REPORT ON FLOODING IN ONTARIO

RESOLUTION #22/20:

Moved by: Robert Lefebvre
Seconded by: David Smith

THAT the Board of Directors receive the update on the Special Advisor's Report on Flooding in Ontario, as presented.

CARRIED

WECI FUNDING FOR FLY CREEK PUMPING STATION AND GARRY RIVER DAMS

RESOLUTION #23/20:

Moved by: David Smith
Seconded by: Frank Prevost

THAT the Board of Directors approve the application to WECI for the following three projects:

1. Fly Creek Pumping Station Repairs (on behalf of the City of Cornwall)
2. Garry River Dam Upgrades (on behalf of the Township of North Glengarry)
3. Garry River Dam Assessments (on behalf of the Township of North Glengarry)

CARRIED

GRANT SUBMISSIONS

RESOLUTION #24/20:

Moved by: Carilyne Hebert
Seconded by: Martin Lang

THAT the Board of Directors approve entering into an agreement with the Ministry of Environment, Conservation and Parks to support the Coastal Wetland Evaluations within the St. Lawrence River Area of Concern project for a supplemental \$10,000.

AND FURTHER THAT the Board of Directors approve entering into an agreement with the Ministry of Environment, Conservation and Parks to support the Raisin Region Eutrophication Strategy project for a supplemental \$30,000.

AND FURTHER THAT the Board of Directors approve requesting \$181,712 from the Ministry of Infrastructure for the Restoration and Enhancement of the Fly Creek Stormwater Control System.

AND FURTHER THAT the Board of Directors approve requesting \$56,000 from the Government of Canada for summer student employment.

AND FURTHER THAT the Board of Directors approve requesting \$5,000 from the United Counties of Stormont, Dundas and Glengarry for enhancements at Cooper Marsh Conservation Area.

AND FURTHER THAT the Board of Directors approve requesting \$5,000 from TC Energy to support the 2020 Raisin River Canoe Race.

AND FURTHER THAT the Board of Directors approve requesting \$5,000 from United Counties of Stormont, Dundas and Glengarry to support the 2020 Raisin River Canoe Race.

CARRIED

GRANT APPLICATIONS SUMMARY

RESOLUTION #25/20:

Moved by: Claude McIntosh
Seconded by: David Smith

THAT the Board of Directors receive the Grant Applications Summary report, as presented.

CARRIED

CMC MEETING MINUTES OF JANUARY 16 AND FEBRUARY 6, 2020

RESOLUTION #26/20:

Moved by: Frank Prevost
Seconded by: Robert Lefebvre

THAT the Board of Directors receive the Cooper Marsh Conservators meeting minutes of January 16, 2020 and February 6, 2020, as presented.

CARRIED

MONTHLY ACTIVITY SUMMARY

RESOLUTION #27/20:

Moved by: Carilyne Hebert
Seconded by: Claude McIntosh

THAT the Board of Directors receive the Monthly Activity Summary report, as presented.

CARRIED

FUTURE MEETINGS

RRCA Board of Directors – Mar 19th, Apr 16th, May 21st, June 18th (3:00 p.m. start for all meetings)

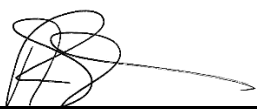
ADJOURNMENT

RESOLUTION #28/20:

Moved by: David Smith
Seconded by: Robert Lefebvre

THAT the Board of Directors meeting of February 20, 2020 be adjourned at 4:10 pm

Bryan McGillis
Chair



Richard Pilon
General Manager / Secretary-Treasurer

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: May 4, 2020

SUBJECT: Savings - Street Lights

PREPARED BY: L. McDonald, GM Corporate Services

This report will summarize the success the Township has had procuring electricity through LAS since 2016.

Prior to 2016, South Glengarry bought power on contract to guarantee costs. When this was reviewed, it was realized that the Township was paying more than the costs at retail with Hydro One. This is not atypical to markets as there is a cost to cost certainty.

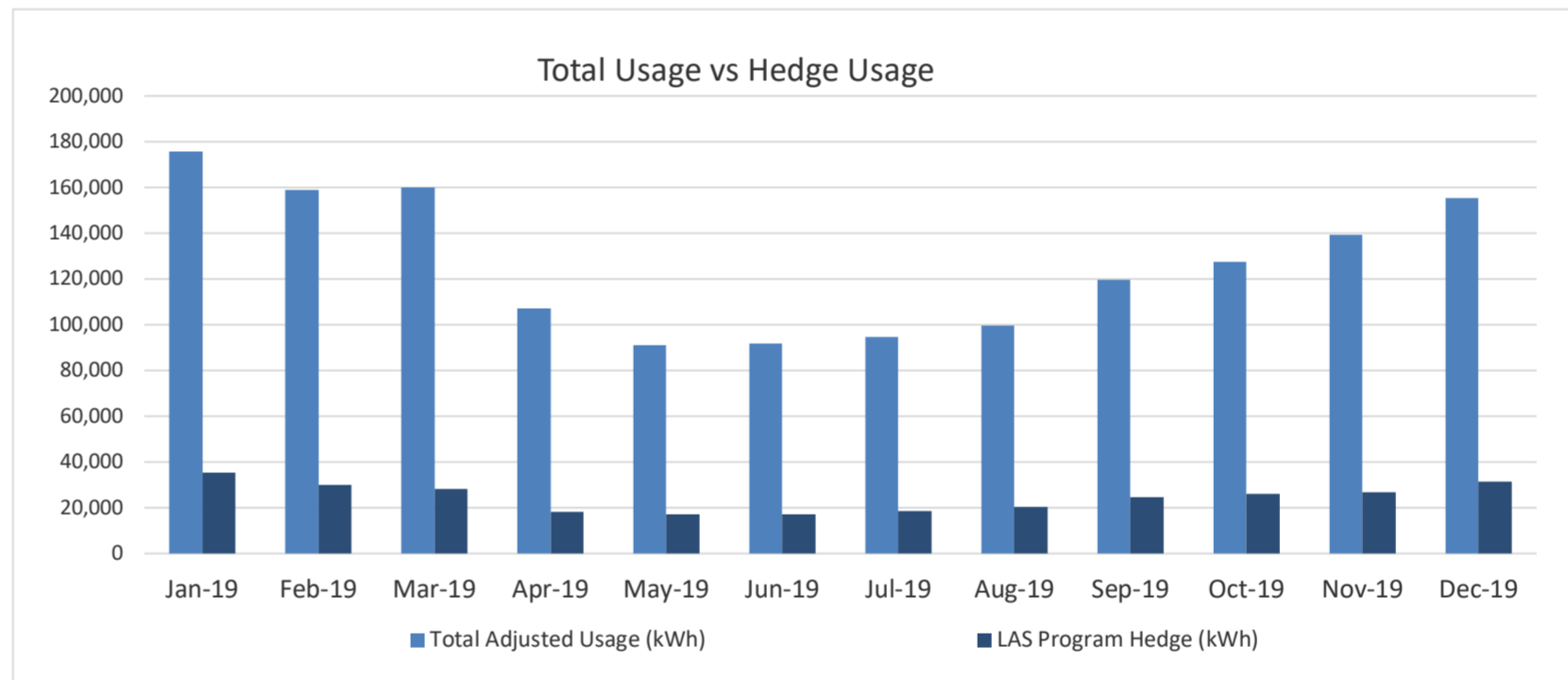
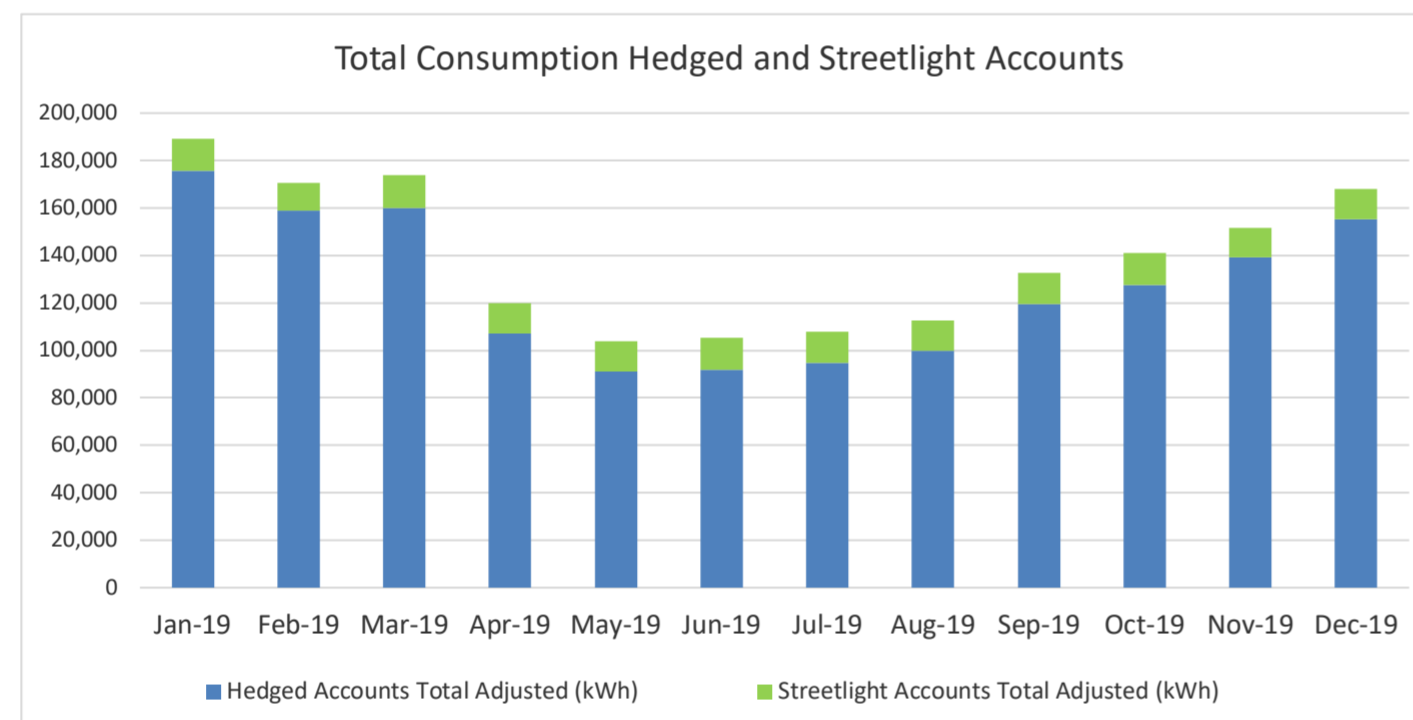
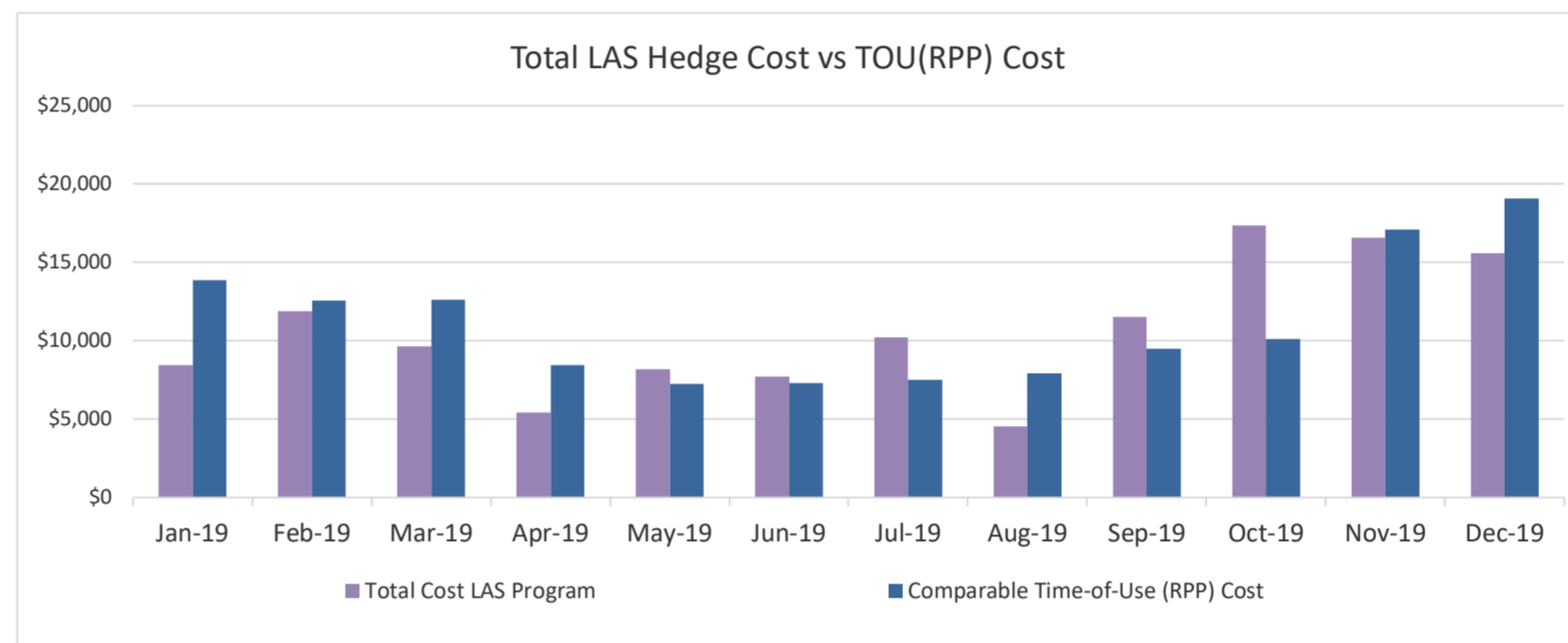
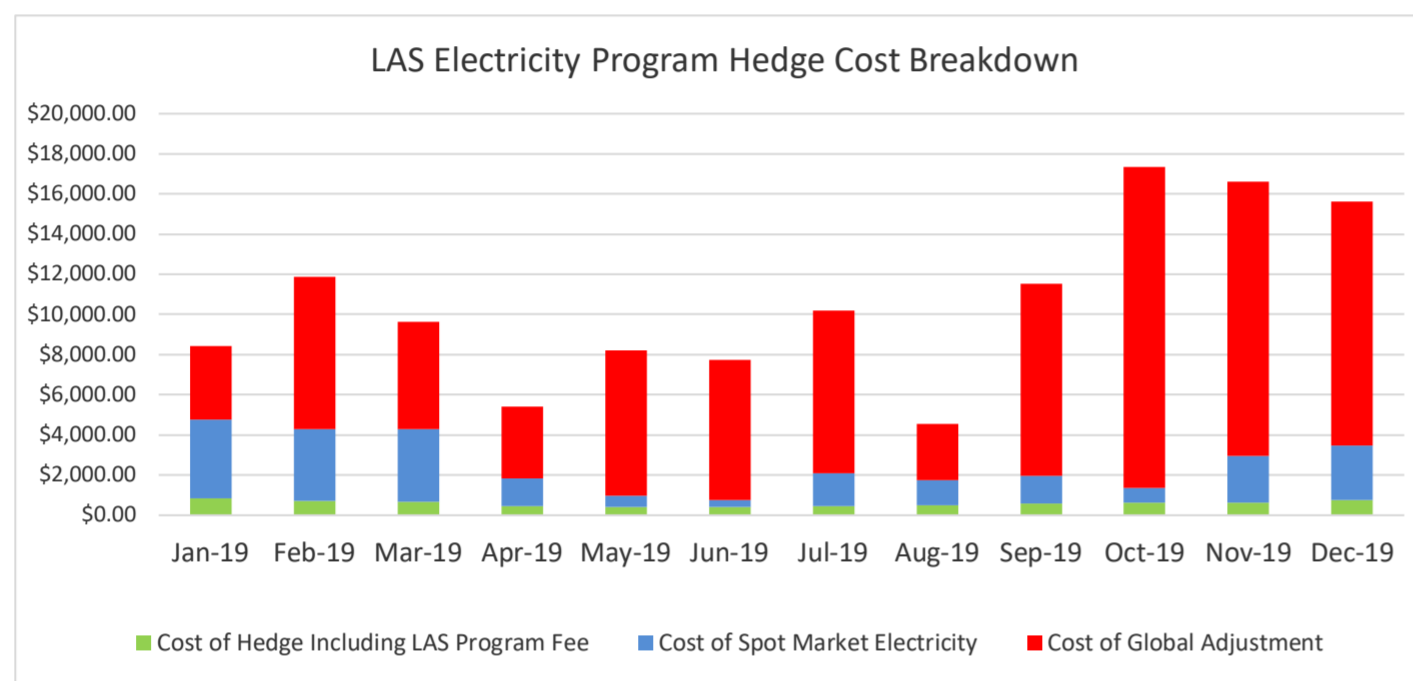
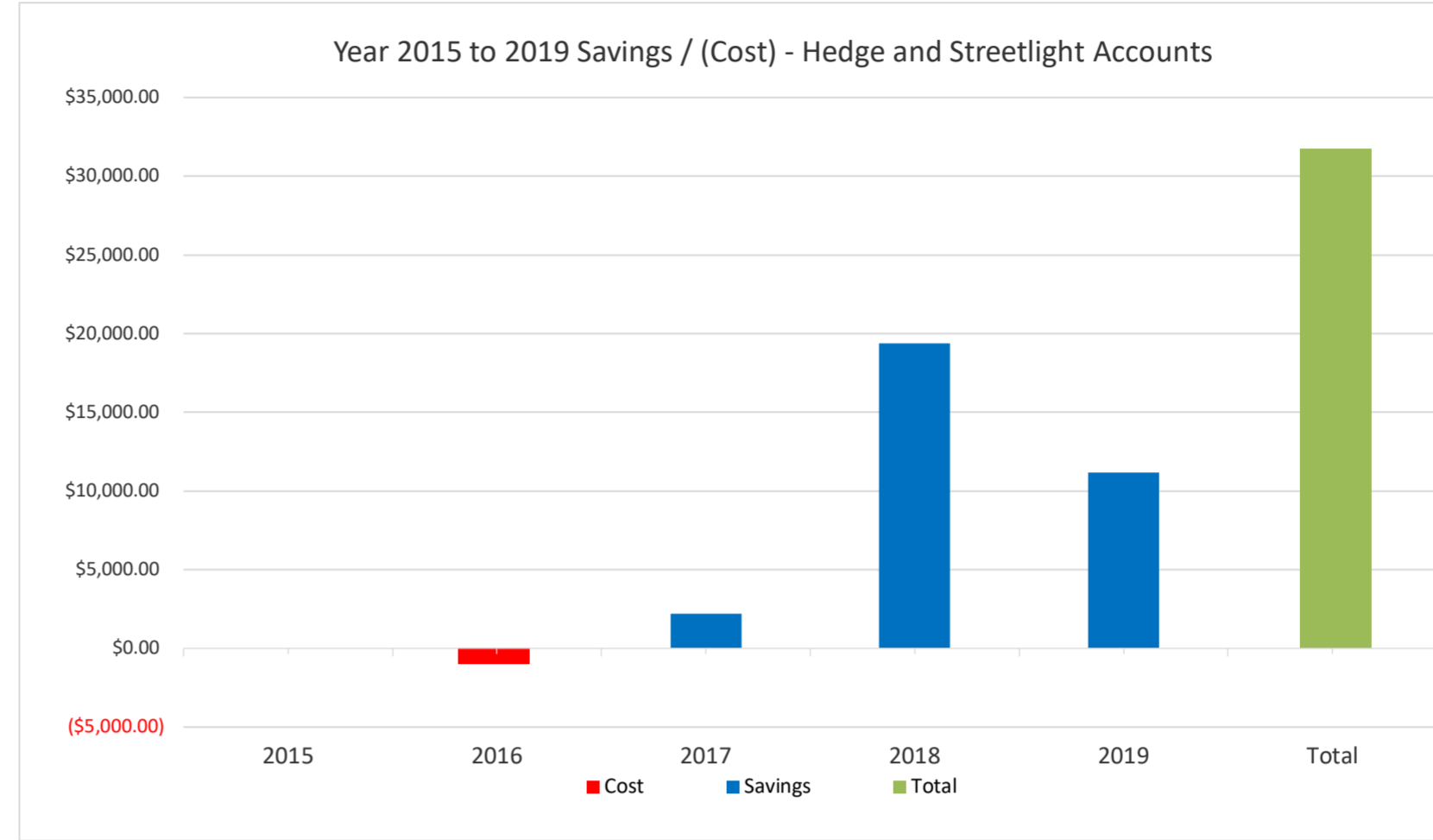
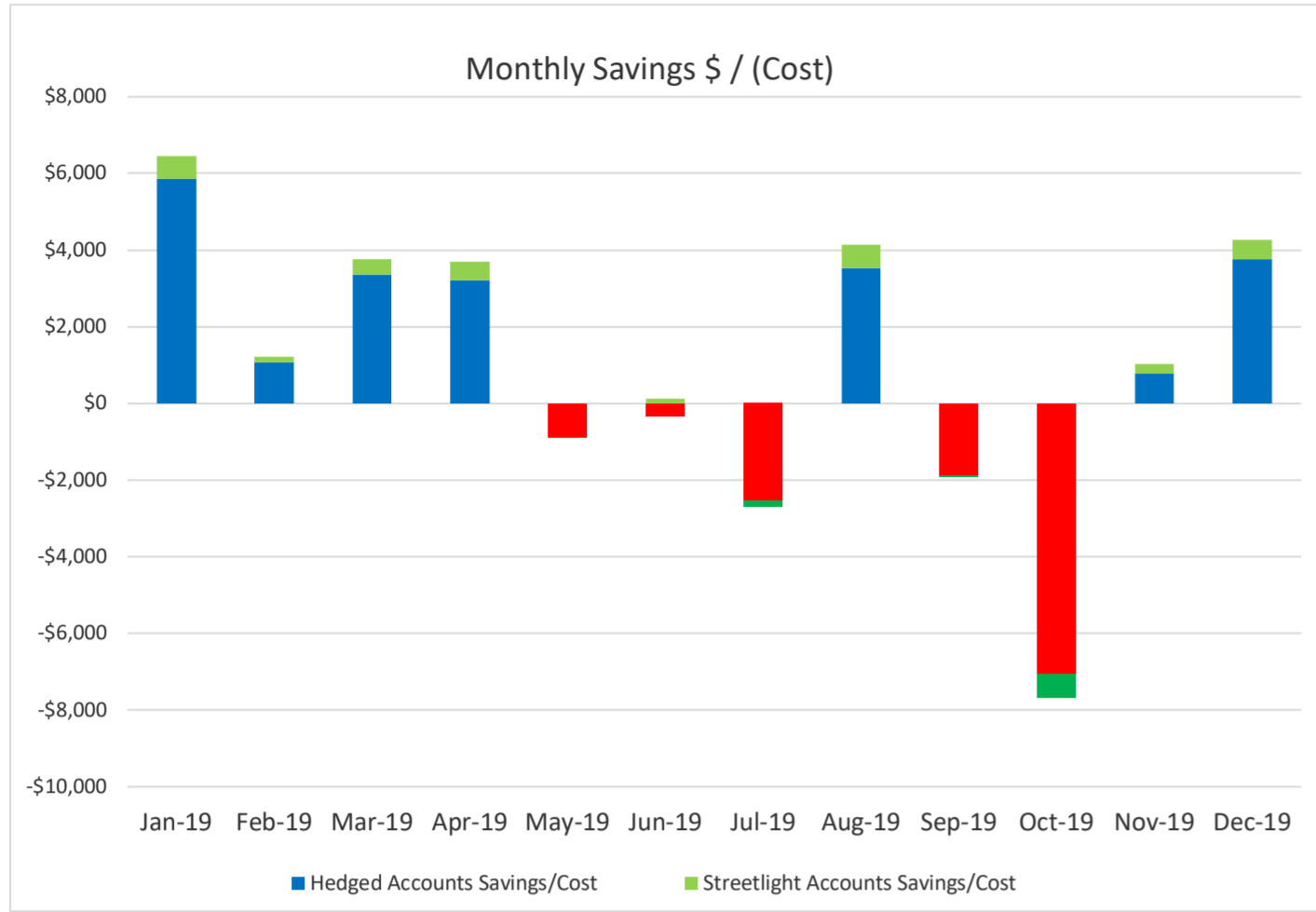
At this point administration reviewed options and determined that purchasing electricity through LAS would provide some cost certainty and savings vs. Hydro One.

Administration is pleased to report that, despite seeing more price movement, the Township saved \$11,000 in 2019. This goes with a savings of \$19,000 in 2018, \$2,000 in 2017, and a cost of \$1,000 in 2016.

Please see the attached report for detail.

South Glengarry

LAS Hedged Accounts Savings Compared to TOU	6.7%
LAS Streetlight Savings Compared to RPP	15.5%
Annual Program Savings / (Cost)	\$11,181



South Glengarry

LAS Electricity Commodity Cost Review - 2019



Mar-20

Hedge Accounts

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
Total Adjusted Usage (kWh) * See Note 1	175,678	158,785	159,864	106,999	91,021	91,848	94,616	99,722	119,680	127,615	139,193	155,307
Unadjusted Usage (kWh)	160,304	144,888	145,872	97,635	83,056	83,808	86,333	90,992	109,202	116,443	127,009	141,714
Enrolled Accounts	35	35	35	35	35	35	35	35	35	35	35	33
Hedge Price Including Program Fees (\$/kWh)	\$0.02400	\$0.02400	\$0.02400	\$0.02400	\$0.02400	\$0.02400	\$0.02400	\$0.02400	\$0.02400	\$0.02400	\$0.02400	\$0.02400
LAS Program Hedge (kWh)	35,509	30,148	28,153	18,217	16,973	17,199	18,663	20,373	24,818	25,991	26,626	31,480
Cost of Hedge Including LAS Program Fee	\$852.23	\$723.55	\$675.66	\$437.20	\$407.35	\$412.77	\$447.91	\$488.96	\$595.64	\$623.78	\$639.02	\$755.51
Weighted Avg. Spot Market Price (\$/kWh)	\$0.02782	\$0.02789	\$0.02734	\$0.01557	\$0.00758	\$0.00483	\$0.02191	\$0.01613	\$0.01434	\$0.00725	\$0.02071	\$0.02191
Cost of Spot Market Electricity	\$3,899.50	\$3,587.68	\$3,600.99	\$1,382.34	\$561.29	\$360.56	\$1,664.14	\$1,279.89	\$1,360.32	\$736.77	\$2,331.27	\$2,713.05
Global Adjustment Market Charge (\$/kWh)	\$0.0230	\$0.0522	\$0.0367	\$0.0369	\$0.0871	\$0.0829	\$0.0938	\$0.0306	\$0.0878	\$0.1373	\$0.1073	\$0.0857
Cost of Global Adjustment	\$3,690.20	\$7,566.05	\$5,356.40	\$3,604.69	\$7,234.99	\$6,948.55	\$8,098.92	\$2,785.26	\$9,589.06	\$15,988.78	\$13,628.11	\$12,144.88
Total Cost LAS Program	\$8,442	\$11,877	\$9,633	\$5,424	\$8,204	\$7,722	\$10,211	\$4,554	\$11,545	\$17,349	\$16,598	\$15,613
Avg LAS Price per kWh (incl. GA)	\$0.0481	\$0.0748	\$0.0603	\$0.0507	\$0.0901	\$0.0841	\$0.1079	\$0.0457	\$0.0965	\$0.1360	\$0.1192	\$0.1005
Comparable Time-of-Use (RPP) Cost * See Note 1	\$13,882	\$12,547	\$12,632	\$8,455	\$7,230	\$7,296	\$7,515	\$7,921	\$9,506	\$10,136	\$17,115	\$19,096
Loss Amount (\$)	\$431.05	\$402.83	\$364.00	\$173.63	\$84.67	\$96.48	\$166.56	\$169.93	\$173.81	\$140.71	\$260.24	\$286.66
Monthly Savings / (Cost)	\$5,871	\$1,073	\$3,363	\$3,205	-\$889	-\$330	-\$2,529	\$3,537	-\$1,865	-\$7,072	\$776	\$3,769

1,520,328 Consumption (kWh)

294,149 Hedge (kWh)
19% Hedge %

\$0.084 Average LAS cost per kWh

\$133,331.84 Total TOU Cost
\$0.00

\$8,909.14 Savings from LAS Enrollment

6.7% LAS Savings Compared to TOU

Streetlight Accounts

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
Total Adjusted Usage (kWh)	13,429	11,899	13,904	12,941	12,837	13,453	13,349	12,805	13,077	13,429	12,589	12,668
Unadjusted Usage (kWh)	12,297	10,896	12,732	11,851	11,756	12,319	12,225	11,726	11,975	12,297	11,529	11,601
Enrolled Accounts	5	5	5	5	5	5	5	5	5	5	5	5
RPP Usage - 1st Tier Price (kWh)	3,206.40	3,182.89	3,213.71	3,198.91	3,197.32	3,206.78	3,205.19	3,196.81	3,201.00	3,206.40	3,193.50	3,194.72
RPP Usage - 2nd Tier Price (kWh)	10,222.13	8,715.87	10,690.00	9,741.88	9,640.13	10,246.00	10,144.25	9,607.75	9,876.00	10,222.13	9,395.75	9,473.63
Average Spot Market Price - (\$/kWh) * See Note 1	0.02455	0.02768	0.02677	0.01482	0.00698	0.00138	0.01405	0.01160	0.01011	0.00656	0.01697	0.01730
Cost of Spot Purchase (Including LAS Program)	\$329.67	\$329.36	\$372.20	\$191.78	\$89.61	\$18.56	\$187.56	\$148.53	\$132.21	\$88.09	\$213.64	\$219.16
Global Adjustment Market Charge (\$/kWh)	\$0.0230	\$0.0522	\$0.0367	\$0.0369	\$0.0871	\$0.0829	\$0.0938	\$0.0306	\$0.0878	\$0.1373	\$0.1073	\$0.0857
Cost of Global Adjustment	\$283.08	\$569.00	\$467.53	\$437.52	\$1,024.06	\$1,021.40	\$1,146.80	\$358.93	\$1,051.55	\$1,688.53	\$1,237.02	\$994.21
Total Cost LAS Program	\$613	\$898	\$840	\$629	\$1,114	\$1,040	\$1,334	\$507	\$1,184	\$1,777	\$1,451	\$1,213
Avg LAS Price per kWh (incl. GA and LAS f	\$0.0456	\$0.0755	\$0.0604	\$0.0486	\$0.0868	\$0.0773	\$0.1000	\$0.0396	\$0.0905	\$0.1323	\$0.1152	\$0.0958
Comparable RPP Cost * See Note 4	\$1,157	\$1,021	\$1,199	\$1,113	\$1,104	\$1,159	\$1,150	\$1,101	\$1,125	\$1,157	\$1,686	\$1,697
Loss Amount (\$)	\$27.16	\$28.65	\$32.66	\$16.47	\$8.55	\$2.31	\$15.30	\$13.43	\$11.35	\$9.17	\$18.45	\$19.46
Monthly Savings / (Cost)	\$571	\$151	\$392	\$501	-\$1	\$121	-\$169	\$607	-\$47	-\$611	\$254	\$503

156,379 Consumption (kWh)

\$0.081 Average LAS cost per kWh

\$14,668.67 Total RPP Cost

\$2,271.63 Savings from LAS Enrollment

15.5% LAS Savings Compared to RPP

LAS - Total Monthly Savings / (Cost)	\$6,443	\$1,224	\$3,755	\$3,705	-\$890	-\$209	-\$2,699	\$4,144	-\$1,912	-\$7,683	\$1,030	\$4,272
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Annual Program Savings / (Cost) \$11,181

Notes

- 1) We have assumed that all accounts are RPP/TOU eligible (i.e. under 250,000kWh/year consumption)
- 2) Time-of-use (TOU) rates used for each month are based on the rates for that month with the following split: 55% off-peak, 22.5% mid-peak., and 22.5% on-peak.
- 3) This price represents the average HOEP for the hours of operation of a typical streetlight account using an approved streetlight profile.
- 4) RPP rates for the period reviewed are: for May 2018 - October 2019 7.7/8.9 cents/kWh, for November 2019 - December 2019 11.9/13.9
- 5)The first estimated GA rate of October 2019 set a jaw-dropping record high of 17.878 ¢/kWh without the modifier reduction (13.73 ¢/kWh with modifier). This is largely due to the expected soft spot pricing of October as well as an under-collected GA payment from previous months, as illustrated by the first estimated GA of September, which was valued at least 3.5 cents lower than the actual rate could be.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: May 4, 2020

SUBJECT: Options for Charitable Lotteries

PREPARED BY: K. MacDonald, Deputy Clerk

As the state of emergency continues and South Glengarry residents adhere to social distancing guidelines, upcoming events that included charitable lottery licences have been postponed or cancelled. On March 20th, 2020 the AGCO forwarded the attached memo to municipalities. Notably, the AGCO has provided guidelines to Lottery Licensing Officers on how to work with licensees to amend licence dates. To date, the Township has been contacted by a few licensees to amend their draw dates. The municipality encourages any affected organization to contact the office to discuss the available options.

From: Municipal
Sent: March-20-20 3:53 PM
To:
Subject: Options for Charitable Lotteries / Options pour les jeux de bienfaisance



AGCO

Alcohol and Gaming
Commission of Ontario

Alcohol and Gaming
Commission of Ontario
90 Sheppard Avenue East
Suite 200
Toronto ON M2N 0A4

March 20, 2020

(La version française suit la version anglaise)

Options for Charitable Lotteries during the COVID-19 pandemic

This message is to help municipalities that license charitable lottery schemes in Ontario understand their options in light of the societal impact of COVID-19. These are truly exceptional times that are affecting all aspects of our lives. We wish to offer as much guidance and support as we can to all those who rely on the AGCO's services.

The AGCO has received a number of inquiries from charities asking about pausing their raffle draws and events. We wanted to share with municipalities the response the AGCO is providing to charities, so that you may use similar language with your licensees if you choose.

Terms and Conditions attached to current lottery licences

Due to uncertainties related to the COVID-19 pandemic, the AGCO Registrar is providing as much flexibility as possible in the application of the *Terms and Conditions* attached to current lottery licences.

For example:

1. For **licences where the event has not yet started**, licensees may choose to not begin sales until the pandemic concerns have passed.
2. For **current raffle licensees that have started ticket sales**, each situation will need to be considered on its own merits. You will need to consider whether it is appropriate under the circumstances to extend the sale of tickets, even though it would have the effect of reducing the odds of winning for anyone who has already purchased a ticket. You will also need to consider whether it is appropriate under these exceptional circumstances to postpone the raffle draw date altogether. Both options are available to you.
3. For **Break Open Ticket licensees who have started ticket sales**, you may consider extending the term of ticket sales.

4. For **bingo licensees who are unable to conduct their events**, you may consider extending the term of your event.

In all cases, you should communicate changes to your participants.

Although the Premier of Ontario announced a state of emergency for the province, he was also clear that this is not a lock-down of the province. Certain sectors regulated by the AGCO continue to operate and as long as they do, we will continue supporting them and conducting our regulatory activities to make sure they continue to operate with honesty, integrity and in the public interest.

We share everyone's concerns about the toll the outbreak of this virus is taking on our communities and the charities, businesses, individuals and families that are affected by it. We appreciate the difficult times we are all facing and we're here to support you as we all continue working through these challenges together.

Please feel free to reach out to us at municipal@agco.ca. If you have a question about charitable gaming licences, please contact lotterylicensing@agco.ca.

Thank you. We wish you all the best as you keep taking care of your staff, yourselves and your loved ones.



CAJO

Commission des alcools
et des jeux de l'Ontario

20 mars 2020

Options pour les jeux de bienfaisance pendant la pandémie de la COVID-19

Ce message vise à aider les municipalités qui octroient des licences aux jeux de bienfaisance en Ontario à comprendre leurs options à la lumière de l'impact sociétal de la COVID-19. Nous vivons une période vraiment exceptionnelle qui touche tous les aspects de notre vie. Nous souhaitons offrir autant de conseils et de soutien que possible à tous ceux qui comptent sur les services de la CAJO.

La CAJO a reçu un certain nombre de demandes de la part d'organismes de bienfaisance qui souhaitent interrompre leurs tombolas et leurs événements. Nous souhaitons vous faire part des réponses que la CAJO fournit aux organismes de bienfaisance afin que vous puissiez utiliser un langage similaire avec vos titulaires de licence si vous le souhaitez.

Conditions rattachées aux licences de loterie actuelles

En raison des incertitudes liées à la pandémie de la COVID-19, le registraire de la CAJO offre autant de souplesse que possible dans l'application des *conditions générales* rattachées aux licences de loterie actuelles.

Par exemple :

1. Pour **les licences où l'événement n'a pas encore commencé**, les titulaires de licence peuvent choisir de ne pas commencer les ventes avant que les inquiétudes liées à la pandémie ne soient dissipées.

2. Pour les détenteurs actuels de licences de tombola qui ont commencé à vendre des billets, chaque situation devra être examinée selon ses propres mérites. Vous devrez examiner s'il est approprié dans les circonstances d'étendre la vente de billets, même si cela aurait pour effet de réduire les chances de gagner pour toute personne ayant déjà acheté un billet. Vous devrez également examiner s'il est approprié, dans ces circonstances exceptionnelles, de reporter la date du tirage au sort.
3. Pour les détenteurs de licences de ventes de billets à fenêtres qui ont commencé à vendre des billets, vous pouvez envisager de prolonger la durée de la vente des billets.
4. Pour les titulaires de licence de bingo qui ne sont pas en mesure d'organiser leurs événements, vous pouvez envisager de prolonger la durée de votre événement.

Dans tous les cas, toute modification apportée doit être communiquée à vos participants.

Bien que le premier ministre de l'Ontario ait annoncé l'état d'urgence sanitaire pour la province, il a également précisé qu'il ne s'agissait pas d'un confinement de la province. Certains secteurs réglementés par la CAJO continuent de fonctionner et tant qu'ils le feront, nous continuerons à les soutenir et à mener nos activités de réglementation pour nous assurer qu'ils continuent de fonctionner avec honnêteté, intégrité et dans l'intérêt du public.

Nous sommes très conscients et compatissants face aux conséquences de l'épidémie de ce virus sur votre communauté et sur les organismes de bienfaisance, les entreprises, les individus et les familles qui en sont affectés. Nous sommes conscients des difficultés auxquelles nous sommes tous confrontés et nous sommes là pour vous soutenir alors que nous continuons tous ensemble à relever ces défis.

N'hésitez pas à nous contacter à l'adresse municipal@agco.ca. Si vous avez une question sur les licences de jeux de bienfaisance, veuillez contacter lotterylicensing@agco.ca.

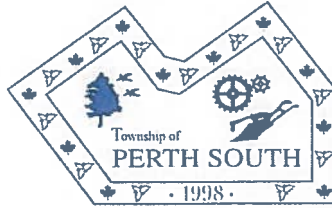
Merci, portez-vous bien et continuez à prendre soin de votre personnel, de vous-même et de vos proches.

AGCO |
Alcohol and Gaming
Commission of Ontario

CAJO |
Commission des alcools
et des jeux de l'Ontario

[View online - www.agco.ca](http://www.agco.ca) - Unsubscribe





Corporation of the Township of Perth South

3191 Road 122
St. Pauls, ON N0K 1V0
Telephone 519-271-0619
Fax 519-271-0647
lscott@perthsouth.ca

April 16, 2020

Sent by Email

Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7Z 1A1

Honourable Premier Ford;

Re: Provincially Significant Wetlands Designation

At the regular meeting of Perth South Council held on March 17, 2020 correspondence was received from the Municipality of West Nipissing, the Village of Merrickville-Wolford and Norfolk County (attached hereto) regarding the above noted issue. As a rural municipality, we share the same concerns raised and thoroughly support the resolutions passed and information provided by these municipalities.

Thank you for your consideration of this matter and please contact our office if you require any further information.

Regards,

Lizet Scott
Clerk

Attachments



West Nipissing Ovest

Joie de vivre

The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ovest
101-225, rue Holditch Street, Sturgeon Falls, ON P2B 1T1

P/T (705) 753-2250 (1-800-263-5359)
F/TC (705) 753-3950

March 3, 2020

SENT VIA E-MAIL

Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Honourable Premier Ford:

SUBJECT: PROVINCIALY SIGNIFICANT WETLANDS DESIGNATION

At its regular meeting held on February 25, 2020, Council for the Municipality of West Nipissing passed resolution **2020/080**, attached hereto. The resolution supports a request circulated by the Village of Merrickville-Wolford, asking the Ministry of Natural Resources and Forestry to respectfully review its practices and procedures to include a requirement to provide supporting evidence, to impacted municipalities, when designating Provincially Significant Wetlands within their boundaries.

We trust the enclosed is self-explanatory.

Respectfully,

Deputy Clerk / Assistant to the
Chief Administrative Officer

\Encl.

cc: Minister of Natural Resources and Forestry
Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)
Ontario Municipalities



The Corporation of the Municipality of West Nipissing / La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 / 0 8 0

FEBRUARY 25, 2020

Moved by / Proposé par : [Signature]

Seconded by / Appuyé par : [Signature]

WHEREAS the Municipality of West Nipissing received resolution no. R-029-20 from the Village of Merrickville-Wolford, attached hereto; pertaining to the Ministry of Natural Resources and Forestry's practices and procedures when designating of Provincially Significant Wetlands;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Village of Merrickville-Wolford requesting that the Ministry of Natural Resources and Forestry to respectfully provide supporting evidence with respect to the expansion of wetlands designations within their boundaries;

BE IT FURTHER RESOLVED THAT Council for the Municipality of West Nipissing calls upon the Ministry of Natural Resources and Forestry to respectfully review its practices and procedures to include a requirement to provide supporting evidence, to impacted municipalities, when designating Provincially Significant Wetlands within their boundaries;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and all Ontario municipalities.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: [Signature]
DEFEATED:
DEFERRED OR TABLED:

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

February 5, 2020

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON, M7A 1A1

Dear Premier Ford:

Re: Provincially Significant Wetlands Designation

Please find attached the Council of the Corporation of the Village of Merrickville-Wolford's Resolution No. R-029-20, with respect to the Village's concerns surrounding the Ministry of Natural Resources and Forestry's practices and procedures while implementing designations of Provincially Significant Wetlands.

While the attached resolution is tailored to a Village-specific issue, it is Council's position that the concerns expressed therein are being experienced by municipalities Province-wide.

Thank you in advance for the consideration that you give this matter.

Yours truly,

Doug Robertson
CAO/Clerk/Director, Economic Development

c. Honourable John Yakabuski, Minister of Natural Resources and Forestry
Honourable Steve Clark, Minister of Municipal Affairs and Housing
Andy Brown, CAO of the United Counties of Leeds and Grenville
Association of Municipalities of Ontario
Rural Ontario Municipal Association
All Ontario municipalities



VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - 029 - 20

Date: January 27, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

WHEREAS the Village of Merrickville-Wolford is endeavouring to adopt a new Official Plan as required per Section 17 of the *Planning Act* and the Village is required to incorporate the Provincial Policy Statements of the Act;

AND WHEREAS the Provincial Policy Statements require the Village to provide in its Official Plan the updated provisions of new and expanded Provincially Significant Wetlands designations;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that the expansion of these wetlands is detrimentally affecting certain landowners and the Village's assessment base;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that designations of Provincially Significant Wetlands have occurred throughout the Province of Ontario without the provision of supporting evidence;



VILLAGE OF MERRICKVILLE-WOLFORD

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned about the expansion of the Provincially Significant Wetlands in the Northeast quadrant of the Village;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that these wetlands designations have been expanded without the Ministry of Natural Resources and Forestry having provided to the Village supporting evidence to justify said expansion;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby respectfully request that the Ministry of Natural Resources and Forestry provide the Village with supporting evidence with respect to the expansion of these wetlands designations;

AND THAT the Ministry of Natural Resources and Forestry re-evaluate the subject properties without delay;

AND THAT a copy of this resolution be sent to the Honourable Premier Doug Ford, Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the United Counties of Leeds and Grenville, the Association of Municipalities of Ontario and the Rural Ontario Municipal Association and all Ontario municipalities.

Carried / Defeated


J. Douglas Struthers, Mayor



Norfolk County Office of the Mayor

March 1, 2020

Ontario Municipalities

Dear Heads of Council and Councillors:

Re: Issues regarding the mapping of Provincially Significant Wetlands (PSWs)

Norfolk County Council is working to address significant issues that have come to our attention regarding the mapping of Provincially Significant Wetlands (PSWs).

Following the Ministry's updated mapping related to PSWs, the County updated its Official Plan to bring its policies in line with the new mapping. Following that, the County planning staff introduced a Zoning By-Law amendment to update the zoning to reflect the new mapping and to provide consistency between the Zoning By-Law and the Official Plan. Though the mapping is wholly outside the County's process and control, the zoning by-law amendment was not approved by Council, flowing from significant public concern about the updated mapping affecting people's properties. In some cases, some of these changes were very significant.

The County submitted comments to the province as part of the review of the Provincial Policy statement requesting that the process for PSW mapping be significantly improved to allow for transparency and better land owner engagement, including, for example, a right of appeal or formal dispute resolution process. This will allow for land owners to be properly informed and engaged where land use designations that affect their property may result. The current process appears to be severely underfunded and without any meaningful way for affected residents to engage.

The County is seeking support from other rural municipalities who may be affected by this to address this issue with the province.

Thank you for your consideration of this matter.

Yours Truly,

A handwritten signature in cursive script that reads "Kristal Chopp".

Mayor Kristal Chopp
Norfolk County

cc. The Honourable Steve Clark,
Minister of Municipal Affairs and Housing

Transmitted via Email

April 22, 2020

RE: TOWN OF GRAVENHURST RESOLUTION – Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services during the COVID-19 Pandemic

At the Town of Gravenhurst Committee of the Whole meeting held on April 21, 2020, the following resolution was passed:

Moved by Councillor Cairns
Seconded by Councillor Morphy

WHEREAS the Town of Gravenhurst Council fully understands, upon the direction of the Provincial Government, that only businesses and services deemed to be essential are to remain open during the COVID-19 Pandemic;

AND WHEREAS our Not for Profit Community Partners rely on Community Gardens for the ability to grow vegetables that assist in meeting the food related needs as well as providing physical and mental health benefits for our most vulnerable citizens;

AND WHEREAS physical distancing measures would still be needed for those working in Community Gardens;

AND WHEREAS Garden Centres and Nurseries could be required to provide curb-side car drop off service to reduce the risk;

AND WHEREAS the Medical Officer of Health for the Simcoe Muskoka District Health Unit, supports the continuation of Community Gardens throughout the COVID-19 Pandemic;

NOW THEREFORE BE IT RESOLVED THAT the Town of Gravenhurst Council requests that the Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services;

AND FINALLY THAT this resolution be circulated to Scott Aitchison, MP for Parry Sound-Muskoka, Norm Miller, MPP for Parry Sound-Muskoka, Premier Ford and all Ontario Municipalities requesting their support.

CARRIED

We trust the above to be satisfactory.

Sincerely,

Melanie Hakl

Melanie Hakl
Administrative Clerk 2, Legislative Services

**District Council – Electronic Meeting
April 20, 2020**

The District Municipality of Muskoka

Moved By: S. Cairns

Seconded By: K. Terziano

WHEREAS Muskoka District Council fully understands, upon the direction of the Provincial Government, that only businesses and services deemed to be essential are to remain open during the COVID-19 Pandemic;

AND WHEREAS our Not for Profit Community Partners rely on Community Gardens for the ability to grow vegetables that assist in meeting the food related needs as well as providing physical and mental health benefits for our most vulnerable citizens;

AND WHEREAS physical distancing measures would still be needed for those working in Community Gardens;

AND WHEREAS Garden Centres and Nurseries could be required to provide curb-side car drop off service only to reduce the risk;

AND WHEREAS the Medical Officer of Health for the Simcoe Muskoka District Health Unit, supports the continuation of Community Gardens throughout the COVID-19 Pandemic;

NOW THEREFORE BE IT RESOLVED THAT Muskoka District Council requests that the Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services;

AND THAT this resolution be circulated to Scott Aitchison, MP for Parry Sound-Muskoka, Norm Miller, MPP for Parry Sound-Muskoka, and all Ontario Municipalities requesting their support.

Carried ✓

Defeated _____



District Clerk

UNFINISHED BUSINESS REPORT
Presented to Council May 4, 2020

INFRASTRUCTURE SERVICES					
No.	Item	Date Added	Expected Completion	Status	Update
1.	Docks on Township Property	JAN 2016	Summer 2020	Ongoing	Met with Residents on Tuesday March 3 rd . Will pursue option of selling lands to adjacent property owners. Letter sent to property owners to follow up and acknowledge acceptance of conditions. Responses have been received Property was declared surplus at the April 20 th Council Meeting. Survey and Legal Agreements to be completed over next few months.
2.	Fire Protection Ponds	MAY 2016	Summer 2020	Ongoing	Design completed for Richmond Road Pond. Awaiting confirmation from PacTiv for a meeting to discuss project. Further discussion on the options for the Midway Pond to be scheduled in May/June.
3.	Municipal Servicing from City of Cornwall	MAY 2016	Fall 2020	Ongoing	Township to present a report to an upcoming City of Cornwall Council Meeting. Consultant to complete review of Watson and EVB Reports by end of April. Will provide report on their findings for the May 19 th Council Meeting.

4.	Private Roads (development of document)	FEB 2017	Fall 2020	Ongoing	Will collect and review Policy's from other Municipalities over the summer and draft Policy for Council review in the fall.
5.	Williamstown Garage & Fire Hall	MAY 2018	Spring 2020	Ongoing	Funding approved in Budget. Location approved at the April 6 th Council Meeting Design of Building to be completed and provided to Council in May prior to the issue of the Tender
6.	LED Streetlights (Glen Walter)	MAR 2019	Fall 2020	Ongoing	Met with Cornwall Electric on February 20 to review LED Street Light Project. Will follow up with inventory and costs for ongoing discussions.
7.	Review of Waste Management Program	Dec 2019	Fall 2020	Ongoing	Landfill/Environment Committee to review tender documents in 2020. Have requested one-year extensions on current contracts for waste and recycling collection SDG County Waste Management Strategy RFP closing on April 15 th . Report to Council on Scope of Project for the May 19 th Meeting
COMMUNITY SERVICES					
8.	Hamlet Signage Policy	JUNE 2019	DEC 2019	Ongoing	Waiting on final draft signage from artist
CORPORATE SERVICES					
9.	Review of Water Rates	APR 2019	SPRING 2020	Ongoing	Report will be going to Council on May 19, 2020
10.	Water Bill Design	AUG 2019	SPRING 2020	Ongoing	Report will be going to Council on May 19, 2020

11.	Civic Addressing By-law (Farm 911/Emily Project)	JUNE 2019	Spring 2020	Ongoing	On this agenda.
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**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 26-2020
FOR THE YEAR 2020**

***BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS
DEALT WITH BY RESOLUTION.***

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of South Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of May 4th, 2020 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 4th DAY OF MAY 2020.***

MAYOR:

CLERK: