

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
Council Chambers, Municipal Office
Monday, August 8, 2016 7:00 PM**

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1. CALL TO ORDER	
2. O CANADA	
3. APPROVAL OF AGENDA	
a) Additions, Deletions or Amendments All matters listed under For Information Only, are considered to be routine. Should a Council member wish an alternative action, the Council member shall request that this matter be moved to the proprate section at this time.	
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DECLARATION OF PECUNIARY INTEREST

I, _____, declare a
pecuniary interest on Agenda Item(s) for the meeting of
_____:

Signature

JULY 11RD, 2016

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON JULY 11RD, 2016.

THERE WERE PRESENT: Mayor Ian McLeod, Deputy-Mayor Frank Prevost, Councillor Trevor Bougie and Councillor Bill McKenzie

STAFF PRESENT: CAO, **Bryan Brown**, GM-Community Services Joanne Haley, Clerk- Marilyn LeBrun, Acting Fire Chief – Dave Robertson, Deputy-Treasurer - Lachlan McDonald, and Communications Kelli Shaver

REGRETS: Councillor Lyle Warden and GM-Infrastructure Services Ewen MacDonald

RESOLUTION NO. 199-16

Moved by: Frank Prevost
Seconded by: Bill McKenzie

BE IT RESOLVED THAT the Council Meeting of the Township of South Glengarry of July 11rd, 2016 now be **opened** at **7:01 pm.**
Carried.

RESOLUTION NO. 200-16

Moved by: Frank Prevost
Seconded by: Bill McKenzie

BE IT RESOLVED THAT Council of the Township of South Glengarry approve the Agenda Package for the Meeting of July 11rd, 2016 as **amended.**
Carried.

RESOLUTION NO. 201-16

Moved by: Bill McKenzie
Seconded by: Frank Prevost

BE IT RESOLVED THAT the minutes of the following Council meetings be accepted as circulated:

- Special Council Meeting – Minutes June 15, 2016 Water/Wastewater Budget
- Special Council Meeting – Minutes of June 27 – Official Plan Review
- Regular Meeting – Minutes of June 27, 2016

Carried.

PRESENTATIONS:
OPP Sgt. Tony Collard presented his monthly statistics

RESOLUTION NO. 202-16

Moved by: Frank Prevost
Seconded by: Trevor Bougie

BE IT RESOLVED THAT Staff Report No. 95-16 be received and that By-law 59-16, being a by-law to Govern the Calling, Place and proceedings of Meetings for the Corporation of the Township of south Glengarry and rescind by-law 23-15 upon passing, be read a first and second time, this 11th day of July 2019;
NOW THEREFORE the Council Meetings will be held on the first Monday and third Monday of each month (except when a statutory holiday falls on the Monday, the Council Meeting will be held on the following Tuesday) effective September 6, 2016.
Carried.

RESOLUTION NO. 203-16

Moved by: Bill McKenzie
Seconded by: Trevor Bougie

BE IT RESOLVED THAT Staff Report No. 94-16 be received and that By-law No. 49-16, being a by-law to provide regulations for the installation of service connections for the water and sewer for the Township of South Glengarry be read a third and **FINAL** time, passed, signed and sealed in Open Council this 11th day of July 2016.
Carried.

RESOLUTION NO. 204-16

Moved by: Trevor Bougie
Seconded by: Frank Prevost

BE IT RESOLVED THAT Staff Report No. 88-16 be received and that Council of the Township of South Glengarry pass By-law 56-16, being a by-law to authorize the sale of land known as Block 19 on Plan 169 on Lana Drive, to Daniel and Brenda Brunet be read a first, second and third time, passed, signed and sealed in Open Council this 11th day of July 2016.
Carried

RESOLUTION NO. 205-16

Moved by: Bill McKenzie
Seconded by: Frank Prevost

BE IT RESOLVED THAT the Council of the Corporation of South Glengarry approve the reallocation of \$23,000 from the hamlet signage program in order to participate in the Glengarry Heritage Tour project in partnership with the Township of North Glengarry.
Carried.

RESOLUTION NO. 206-16

Moved by: Trevor Bougie
Seconded by: Frank Prevost

BE IT RESOLVED THAT Staff Report No. 90-16 be received and that the Council of the Township of South Glengarry authorizes the Mayor and Clerk to enter into a 2-year lease agreement with Canadian Ponds commencing on August 1, 2016 to July 31, 2018 for the operation of the Canteen at the Char Lan Arena.
Carried.

RESOLUTION NO. 207-16

Moved by: Bill McKenzie
Seconded by: Frank Prevost

BE IT RESOLVED THAT Staff Report No. 92-16 be received and that the Council of the Township of South Glengarry adopts By-law No. 57-16, being a by-law to appoint Nicole Lowey as an Inspection and By-law Enforcement Officer be read a first, second and third time, passed, signed and sealed in Open Session this 11th day of July 2016.
Carried

RESOLUTION NO. 209-16

Moved by: Frank Prevost
Seconded by: Trevor Bougie

BE IT RESOLVED THAT Staff Report No. 93-16 be received and that the Council of the Township of South Glengarry advise the MTO that we will not pursue a new Township Storage Facility at the MTO Patrol Yard in Summerstown; **AND FURTHERMORE** that Council direct administration to commence with a design and approvals process to construct a Winter Material Storage Facility on Township lands on Airport Road for construction in 2017.
Carried.

RESOLUTION No. 210-16

MOVED BY: Trevor Bougie
SECONDED BY: Frank Prevost

BE IT RESOLVED THAT the Council of the Township of South Glengarry accept the minutes of the following Committees:

- 1) SDG United Counties – June 20, 2016
 - 2) Glengarry County Archives – June 21, 2016
- Carried.

RESOLUTION NO. 211-16

Moved by: Trevor Bougie
Seconded by: Frank Prevost

BE IT RESOLVED THAT the Council of the Township of South Glengarry donate the Hall Rental in the amount of \$141.25 for the Martintown Community Centre for the “Martintown Homecoming Day” on July 31, 2016.
Carried.

RESOLUTION NO. 212-16

Moved by: Trevor Bougie
Seconded by: Frank Prevost

BE IT RESOLVED THAT the Council of the Township of South Glengarry donate to the Galarama Silent Auction 2 – 1hour time slots of ice time and the dates to be determined by Administration.
Carried.

NOTICE OF MOTION:

Councillor Bill McKenzie

At the Next Meeting of Council will present a motion that Council put

RESOLUTION NO. 213-16

Moved by: Bill McKenzie
Seconded by: Trevor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry pass By-law 60-16, being a by-law to **adopt, confirm and ratify matters dealt** with by resolution at the meeting of July 11nd, 2016 be read a first, second and third time, passed, signed and sealed in Open Council this 11 the day of July 2016.
Carried.

RESOLUTION NO. 214-16

Moved by: Trevor Bougie
Seconded by: Bill McKenzie

BE IT RESOLVED THAT the Council Meeting of the Corporation of the Township of South Glengarry of July 11th, 2016 be **adjourned** at the call of the chair at **8:44 pm**.
Carried.

MAYOR:	CLERK:
---------------	---------------

August 2, 2016

Attention: Marilyn

We would like to discuss the Multiple Dwelling Unit water and sewage rate increases, and how the formulas are reached, eg. 3-1 for Tan Char Residence, Chartwell Residence, Islamic Inst. etc.

Brian & Susan Reasbeck

Marilyn LeBrun

From: Dean Slaney [deanslaney@bell.net]
Sent: July-22-16 9:41 AM
To: Marilyn LeBrun
Subject: Re: Counsel Meeting

Hey Marilyn,

I reviewed the policy for speaking at counsel meetings. Thank you. I am requesting to speak on behalf of many MDU Owners in South Glengarry for the Monday August 8th meeting. I will be providing input regarding the proposed water tax hike for MDU Owners. As per protocol 5 to 10 minutes will be sufficient. Please let me know if this request is adequate to appear at the counsel meeting.

Thanks and have a great weekend.

Dean

Dean Slaney CMI, CCHI
613-330-4258

Owner

Certified & Insured Master Home Inspector Peace Of Mind Home Inspections

www.peaceofmindhomeinspections.ca -----Original Message-----

From: Marilyn LeBrun
Sent: Thursday, July 21, 2016 12:37 PM
To: 'Dean Slaney'
Subject: RE: Counsel Meeting

Hi Mr. Slaney

Notice of Submission should be into the office for Council's review on or before August 2, 2016. Please provide the main purpose and the requests for action that you are appearing before Council on.

Thanks Marilyn

-----Original Message-----

From: Dean Slaney [<mailto:deanslaney@bell.net>]
Sent: July-21-16 12:05 PM
To: Marilyn LeBrun
Subject: Re: Counsel Meeting

Thanks Marilyn

Sent from my I Phone
Dean Slaney CMI, CCHI
Peace Of Mind Home Inspections

> On Jul 21, 2016, at 11:41 AM, Marilyn LeBrun
> <marilyn@southglengarry.com>
> wrote:
>
> Hi Mr. Slaney
>
> Yes I did and please see attached delegation protocol for the Council
> Meeting.
>
> Thanks



STAFF REPORT

S.R. No. 96-16

PREPARED BY: Marilyn LeBrun - Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 8, 2016

SUBJECT: Road Dedication- MacGillvary Road

BACKGROUND:

1. The parcel of land in PIN # 67120-0149 LT was conveyed to the Township of South Glengarry for road widening purpose as a condition of consent on B-26-16.
2. The owners' solicitor has subsequently on July 6, 2016 registered a deed transferring the land to the Township of South Glengarry. They have now requested that we dedicate this land as public highway. Upon passing the by-law we will forward to the owners' solicitor for registration.

ALIGNMENT WITH STRATEGIC PLAN:

3. **GOAL # 3** – Accountability and strengthen the effectiveness and efficiency of our organization.

IMPACT ON 2016 BUDGET: N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report No. 96-16 be received and that By-law No. 61-16, being a by-law to accept certain lands and to dedicate the same to the public as Public Highway (67120-0149 LT) Part E1/2 Lot 22 Conc. 1, south of the Raisin River Charlottenburgh being Part 2 on Registered Plan 14R-6281, be read a first, second and third time, passed, signed and sealed in Open Council this 8th day of August 2016.

**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**

SG-F-16

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 61-16
FOR THE YEAR 2016**

BEING A BY-LAW TO ACCEPT CERTAIN LANDS AS ROAD ALLOWANCES WITHIN THE TOWNSHIP AND TO DEDICATE SAME TO THE PUBLIC USE AS PUBLIC HIGHWAY.

WHEREAS the Corporation of the Township of Charlottenburgh, the Corporation of the Township of Lancaster, and the Corporation of the Village of Lancaster amalgamated to form the Corporation of the Township of South Glengarry;

**THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS
FOLLOWS:**

1. **THAT** the Corporation of the Township of South Glengarry accepts the conveyance listed on Schedule “A” attached hereto and forming part of this by-law:
2. **THAT** the conveyances referred to on Schedule “A” attached hereto are hereby accepted as road allowances and dedicated to the public use as Public Highway.

***READ A FIRST, SECOND AND THIRD TIME, PASSED,
SIGNED AND SEALED IN OPEN COUNCIL THIS 8th DAY
OF AUGUST 2016***

MAYOR: **CLERK:**

Schedule “A” to By-law 61-16

Description of lands accepted by the Township of South
Glengarry as Road Allowances:

Lot #	Concession	Part	PIN #	Reference Plan	Registry Date
Part of East1/2 Lot 22	Conc. 1 (C)	2	67120-0149	14R-6281	July 6, 2016

- C = Former Township of Charlottenburgh
- L = Former Township of Lancaster

Road Widening McGillivray Road



STAFF REPORT

S.R. No. 97-16

PREPARED BY: Ewen MacDonald – General Manager Infrastructure

PREPARED FOR: Council of South Glengarry

COUNCIL DATE: August 8, 2016

SUBJECT: Fire Protection Ponds

BACKGROUND:

1. The Township of South Glengarry owns two Fire Protection Ponds that provide water for Fire Suppression (sprinkler) Systems for the Kadant and Paramount Pellet plants on Hay Road and Middle Street in Summerstown Station and for the Pactiv Plant on Richmond Road in Summerstown.
2. The Pond on Richmond Road was constructed by the Township in 1996 and the Township and M & R Plastics entered an agreement (appended) to provide a minimum supply of 480,000 gallons of water for the plants fire protection system.
3. Administration has not been able to determine when the pond on Middle Street was constructed, nor have we been able to find any formal agreements with the Johnson/Nestle Plants who were serviced by the pond.
4. The Township receives a yearly payment from the Kadant Plant (formerly Johnson) on Middle Street. The yearly amount of the payment over the past 4 years has been \$4,975.00.
5. There were significant issues with the Middle Street Pump House mechanical system in 2015 and the cost for repairs and maintenance for the system was \$15,517.00. The cost for repairs and maintenance in 2016 to date is \$8,299.73.
6. There is no payment received from the Pactiv Plant (formerly M & R Plastics) on Richmond Road as per the conditions of the agreement.
7. The Fire Protection Pond on Richmond Road is in a low water volume level and has been for some time. The pipe that was used to pump water from the St. Lawrence to the pond has failed and can no longer be used to fill the pond.
8. The M & R Plastics Agreement has been reviewed by a lawyer and an opinion on the Township's Legal obligations has been received for both ponds.

ANALYSIS:

9. The Middle Street Pond mechanical pumping system is now working properly and is providing fire protection water for the Kadant and Paramount Pallet Plants.
10. Administration has been considering options for temporarily recharging the Richmond Road Pond and hope to have the pond filled to its design level by the August 8th Council Meeting.
11. Administration received an Engineering Proposal for the design of a new mechanical system for the Richmond Road Pond. The cost for the design would be close to \$20,000.00 and the total project cost is roughly estimated at around \$100,000.00.
12. The Lawyer that reviewed the agreement with M & R Plastics has advised that the agreement included successor obligations that require the Township to maintain a minimum storage capacity of the pond, to ensure the water is "unfouled" and to ensure that the pond can supply the pumping equipment at the rate of 2000 gallons per minute at 50 pounds of pressure over a period of two hours. The Township is also obliged to maintain, repair, replace, inspect, protect and supervise the pond.
13. The Township cannot unilaterally terminate the agreement and would have to negotiate with Pactiv to remove the obligation for the supply of water for their fire protection system and terminate the agreement.
14. Given that there is no formal agreement with the Kadant/Paramount Plants the Township could either negotiate an agreement for the continued use of the pond for fire protection or notify these Companies that we will no longer be providing the access to the pond.
15. The supply of an onsite water supply for fire protection to these 3 plants represents an inequity in the level of service that we provide to our Commercial Industrial Properties in the Township. An argument could be made that these ponds and respective agreements should never have been entered into and could potentially be viewed as a form of bonusing.

ALIGNMENT WITH STRATEGIC PLAN:N/A**IMPACT ON 2016 BUDGET:**



16. There would be no impact on the 2016 Budget. If the Township was successful with the negotiations the cost for maintenance of the ponds would be reflected in future budgets as a savings.

RECOMMENDATION:

BE IT RESOLVED THAT the Council of the Township of South Glengarry direct Administration to enter into negotiations to terminate the Agreement with M& R Plastics and transfer ownership of the Fire Protection Ponds at Middle Street in Summerstown Station and on Richmond Road in Summerstown to the Companies that use the water storage facilities for their Fire Protection Systems.

**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**

THIS AGREEMENT is made the 16th day of August, 1996.

B E T W E E N:

M. & R. PLASTICS CANADA INC.

(the Company)

- and -

THE CORPORATION OF THE TOWNSHIP OF CHARLOTTENBURGH

(the Township)

WHEREAS:-

1. The Township is the owner in fee simple of the land described in Schedule "A".
2. The Company wishes to enter into an Agreement with the Township for the construction of a storage pond facility for the purpose of fire protection for the Company's plant located on land adjacent to the lands described herein.

IN CONSIDERATION of the mutual covenants herein contained, the parties agree as follows:-

1. The Township shall:-
 - (a) either by it's forces or subcontractors, complete the construction of a water storage facility on the lands described in Schedule "A" on or before November 30, 1996.
 - (b) ensure that the storage facility is able to supply the property of the Company with unfouled water for it's sprinkler requirement.
 - (c) ensure that the water storage facility has a minimum capacity of four hundred and eighty thousand (480,000) gallons of unfouled water, together with an additional capacity to account for at least four (4) feet of ice build up in winter time.
 - (d) ensure that the facility be able to supply the pumping equipment of the Company two thousand (2,000) gallons per minute of unfouled water at fifty (50) pounds of pressure per square inch over a consecutive period of one

hundred and twenty (120) minutes.

(e) maintain, repair, replace, inspect, protect and supervise the storage pond facility.

2. The Company shall, at its own expense, be responsible for the development, construction, design, installation, maintenance, repair and replacement of its equipment necessary to supply water to its plant facility in the quantities contemplated by this Agreement. The pumping equipment of the Company will include such items as intake pipes, pumps, motors and housing, instrumentation and alarms. The Company will be and remain the owner of all such pumping equipment.

3. The Company will have the right to access to the water storage pond for the purposes of inspecting, repairing and replacing its pumping equipment and monitoring the operation of its pumping equipment.

4. The parties shall share the cost of developing the water storage facility as follows:-

- (a) seventy-five per cent (75%) to the Township;
- (b) twenty-five per cent (25%) to the Company.

based on an estimated cost of ONE HUNDRED AND SIXTY-TWO THOUSAND, FOUR HUNDRED AND FORTY-FIVE (\$162,445.00) DOLLARS which is foreseen as an upset limit. The cost sharing shall be on an actual cost basis.

5. The parties agree that the storage pond facility may be used by other neighbouring property as a water supply for sprinkler purposes provided that the minimum levels set out in this Agreement for the property of the Company are not and will not be affected.



6. This Agreement shall be binding on and enure to the benefit to the parties to it and their respective successors and assigns.

7. This Agreement shall commence upon final execution by both parties and shall continue in force until termination by the mutual consent of both parties.

SIGNED, SEALED AND DELIVERED

in the presence of

: M. & R. PLASTICS CANADA INC.
: per: 
: John Babiak, Secretary

: THE CORPORATION OF THE
: TOWNSHIP OF CHARLOTTENBURGH
: per: 
: Reeve
: per: 
: Clerk

SCHEDULE "A"

Part of the West Half of Lot 12 and Part of the East Half of Lot 13,
Concession 1 Front, in the Township of Charlottenburgh, in the County of Glengarry,
designated as Part 2 on Reference Plan 14R-4342

Additional Property Identifier(s) and/or Other Information

6(b) ADDITIONAL PROVISIONS:-

The Transferor grants to the Transferee, its successors and assigns, the free, uninterrupted and unobstructed right and easement in perpetuity:

1. To enter upon the lands described in paragraph 5 of page 1 of this document;
2. To inspect, repair and replace, if necessary, its pumping equipment and to monitor the operation of same;
3. For the servants, agents, contractors and workers of the Transferee to enter with machinery, material, vehicles and equipment necessary for the use of the Easement. Should remedial work be required, then, the Transferee covenants, as far as practicable, to restore the lands to the same condition as prior to the commencement of any work by the Transferee.

0101417 CERTIFICATE OF REGISTRATION LAND TRANSFER ACT / ALEXANDRIA 09 AUG 23 PM 2 55					
(1) Registry <input checked="" type="checkbox"/> Land Titles <input type="checkbox"/> Page 1 of 3 pages					
(3) Property Identifier(s)		Block		Property	
(4) Consideration ONE----- Dollars \$ 1.00					
(5) Description This is a: Property Division <input type="checkbox"/> Property Consolidation <input type="checkbox"/> Part of the West Half of Lot 12 and Part of the East Half of Lot 13, Concession 1 Front, in the Township of Charlottenburgh, in the County of Glengarry, designated as Part 2 on Reference Plan 14R-4342					
Additional: See Schedule <input type="checkbox"/>					
New Property Identifiers					
Executions					
Additional: See Schedule <input type="checkbox"/>					
(6) This Document Contains (a) Redescription New Easement Plan/Sketch <input type="checkbox"/> (b) Schedule for: (c) Interest/Estate Transferred X Fee Simple Y Life Z Other [X] Easement					
(8) Transferor(s) The transferor hereby transfers the land to the transferee and certifies that the transferor is at least eighteen years old and that					
Name(s) THE CORPORATION OF THE TOWNSHIP OF CHARLOTTENBURGH Signature(s) [Signature] Date of Signature Y M D 1996 08 23					
(9) Spouse(s) of Transferor(s) I hereby consent to this transaction Name(s) M. & R. PLASTICS CANADA INC. Signature(s) [Signature] Date of Signature Y M D 1996 08 23					
(10) Transferor(s) Address for Service P.O. Box 40, Williamstown, Ontario K0C 2J0					
(11) Transferee(s) M. & R. PLASTICS CANADA INC. Date of Birth Y M D					
(12) Transferee(s) Address for Service 509 rue Lindbergh, Fabreville, Laval, Quebec H7P 2N8					
(13) Transferor(s) The transferor verifies that to the best of the transferor's knowledge and belief, this transfer does not contravene section 50 of the Planning Act. Date of Signature Y M D Signature [Signature]					
(14) Solicitor for Transferor(s) I have explained the effect of section 50 of the Planning Act to the transferor and I have made inquiries of the transferor to determine that this transfer does not contravene that section and based on the information supplied by the transferor, to the best of my knowledge and belief, this transfer does not contravene that section. I am an Ontario solicitor in good standing. Name and Address of Solicitor Signature [Signature]					
(15) Assessment Roll Number of Property Not Assigned					
(16) Municipal Address of Property Wayne L. McDermid 338 Second Street West Cornwall, Ontario K6J 1G9					
(17) Document Prepared by:					
FOR OFFICE USE ONLY					
Fees and Tax Registration Fee Land Transfer Tax Total					

Part of the West half of Lot 12 and Part of the East Half of Lot 13, Concession 1 Front, in the Township of Charlottenburgh, the County of Glengarry, designated as Part 2 on Reference Plan 14R-4342

M. & R. PLASTICS CANADA INC.

JOHN BABIAK

KE OATH AND SAY THAT:

I am (place a clear mark within the square opposite that one of the following paragraphs that describes the capacity of the deponent(s)): (see instruction 2)

- (a) A person in trust for whom the land conveyed in the above-described conveyance is being conveyed;
- (b) A trustee named in the above-described conveyance to whom the land is being conveyed;
- (c) A transferee named in the above-described conveyance;
- (d) The authorized agent or solicitor acting in this transaction for (insert name(s) of principal(s))

(e) The Secretary, authorized to act for (insert name(s) of corporation(s)) M. & R. PLASTICS CANADA INC.

(f) A transferee described in paragraph () (insert only one of paragraph (a), (b) or (c) above, as applicable) and am making this affidavit on my own behalf and on behalf of (insert name of spouse) who is my spouse described in paragraph () (insert only one of paragraph (a), (b) or (c) above, as applicable) and as such, I have personal knowledge of the facts herein deposed to.

To be completed where the value of the consideration for the conveyance exceeds \$400,000.

I have read and considered the definition of "single family residence" set out in clause 1(1)(ja) of the Act. The land conveyed in the above-described conveyance contains at least one and not more than two single family residences.

does not contain a single family residence.

contains more than two single family residences. (see instruction 3)

I have read and considered the definitions of "non-resident corporation" and "non-resident person" set out respectively in clauses 1(1)(f) and (g) of the Act and each of the following persons to whom or in trust for whom the land is being conveyed, in the above-described conveyance is a "non-resident corporation" or a "non-resident person" as set out in the Act. (see instructions 4 and 5)

None

THE TOTAL CONSIDERATION FOR THIS TRANSACTION IS ALLOCATED AS FOLLOWS:

(a) Monies paid or to be paid in cash	\$ 1.00	All Blanks Must Be Filled in. Insert "Nil" Where Applicable.
(b) Mortgages (i) Assumed (show principal and interest to be credited against purchase price) (ii) Given back to vendor	\$ nil	
(c) Property transferred in exchange (detail below)	\$ nil	
(d) Securities transferred to the value of (detail below)	\$ nil	
(e) Gifts, legacies, annuities and maintenance charges to which transfer is subject	\$ nil	
(f) Other valuable consideration subject to land transfer tax (detail below)	\$ nil	
(g) VALUE OF LAND, BUILDING, FIXTURES AND GOODWILL SUBJECT TO LAND TRANSFER TAX (Total of (a) to (f))	\$ 1.00	
(h) VALUE OF ALL CHATTELS - items of tangible personal property (Retail Sales Tax is payable on the value of all chattels unless exempt under the provisions of the "Retail Sales Tax Act", R.S.O. 1980, c.454, as amended)	\$ nil	
(i) Other consideration for transaction not included in (g) or (h) above	\$ nil	
(j) TOTAL CONSIDERATION	\$ 1.00	

If consideration is nominal, describe relationship between transferor and transferee and state purpose of conveyance. (see instruction 6)

If the consideration is nominal, is the land subject to any encumbrance?

Other remarks and explanations, if necessary.

born before me at the City of Cornwall, the County of Stormont, s 23rd day of August, 19 96

Commissioner for taking Affidavits, etc.

Property Information Record

Describe nature of instrument: Easement	For Land Registry Office Use Only	
	Registration No.	
(i) Address of property being conveyed (if available): Not Assigned		
(ii) Assessment Roll No. (if available): Not Assigned		
Mailing address(es) for future Notices of Assessment under the Assessment Act for property being conveyed (see instruction 7): 509 rue Lindbergh, Fabreville, Laval, Quebec H7P 2N8		
(i) Registration number for last conveyance of property being conveyed (if available)		
(ii) Legal description of property conveyed: Same as in D.(i) above.		
Name(s) and address(es) of each transferee's solicitor	Registration Date	

Wayne L. McDermid

338 Second Street West

Cornwall, Ontario K6J 1G9

Tool Tax Support (Voluntary Election) See reverse for explanation

Are all individual transferees Roman Catholic? Yes No

If Yes, do all individual transferees wish to be Roman Catholic Separate School Supporters? Yes No

Do all individual transferees have French Language Education Rights? Yes No

If Yes, do all individual transferees wish to support the French Language School Board (where established)? Yes No

If Yes to (c) and (d) the land being transferred will be assigned to the French Public School Board as Director unless otherwise directed by the Board.

DATE: August 16, 1996

BETWEEN:

M. & R. PLASTICS CANADA INC.

- and -

**THE CORPORATION OF THE TOWNSHIP
OF CHARLOTTENBURGH**

A G R E E M E N T

**ARTHUR, KOVINICH & McDERMID
Barristers & Solicitors
338 Second Street West
Cornwall, Ontario
K6J 1G9**



STAFF REPORT

S.R. No. 98-16

PREPARED BY: Joanne Haley- GM-Community Services

PREPARED FOR: Council of South Glengarry

COUNCIL DATE: August 8, 2016

SUBJECT: Gray Site Plan Control Approval and Agreement

1. **BACKGROUND:** The subject property is legally described as Part of Lot 23, Concession 1, geographic Township of Lancaster, Parts 1, 2 3, & 5 on Reference Plan 14R 5857, now in the Township of South Glengarry.
2. The Applicant proposes to construct a single detached on the subject property that is approximately 7 acres in size. As per our Site Plan Control By-Law 17-10, all development located along the south side of the South Service Road and County Road 2 is subject to site plan control.
3. On July 5th, the property owner formally filed an application for Site Plan Control and on July 27, 2016 the final site plan was submitted.
4. **ANALYSIS:** This application was circulated to the adjacent property owners within 60 meters of the subject property. This application was also circulated to the Raisin Region Conservation Authority (RRCA); this development will be subject to a regulation permit however formal comments have not been filed as of the time of authoring this staff report.
5. The subject property is zoned Residential One, Provincially Significant Wetland and Flood Plain- Holding in the Township of South Glengarry's Zoning By-Law and is designated Residential District and Provincially Significant Wetland (PSW) in the United Counties Official Plan. Council may recall that a zoning amendment was applied for and approved in 2015 to reduce the PSW area in order to permit residential development. This proposed development conforms to both the Zoning By-Law and the Official Plan.
6. The attached Site Plan Control Agreement contains the typical clauses to ensure that the development proceeds as per the approved plan. The proposed Site Plan can be found in Schedule B as attached. The Site Plan was prepared by Ron M. Jason Surveying Ltd. It was reviewed by our Chief Building Official (CBO) to ensure that the site plan conforms to our Site Plan Control By-Law.

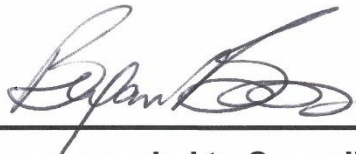
7. The Site Plan Control Agreement and the Site Plan will be registered on title following the execution of the agreement.
8. A building permit may be issued following the execution of the Site Plan Control Agreement.

ALIGNMENT WITH STRATEGIC PLAN: N/A

IMPACT ON 2016 BUDGET: N/A

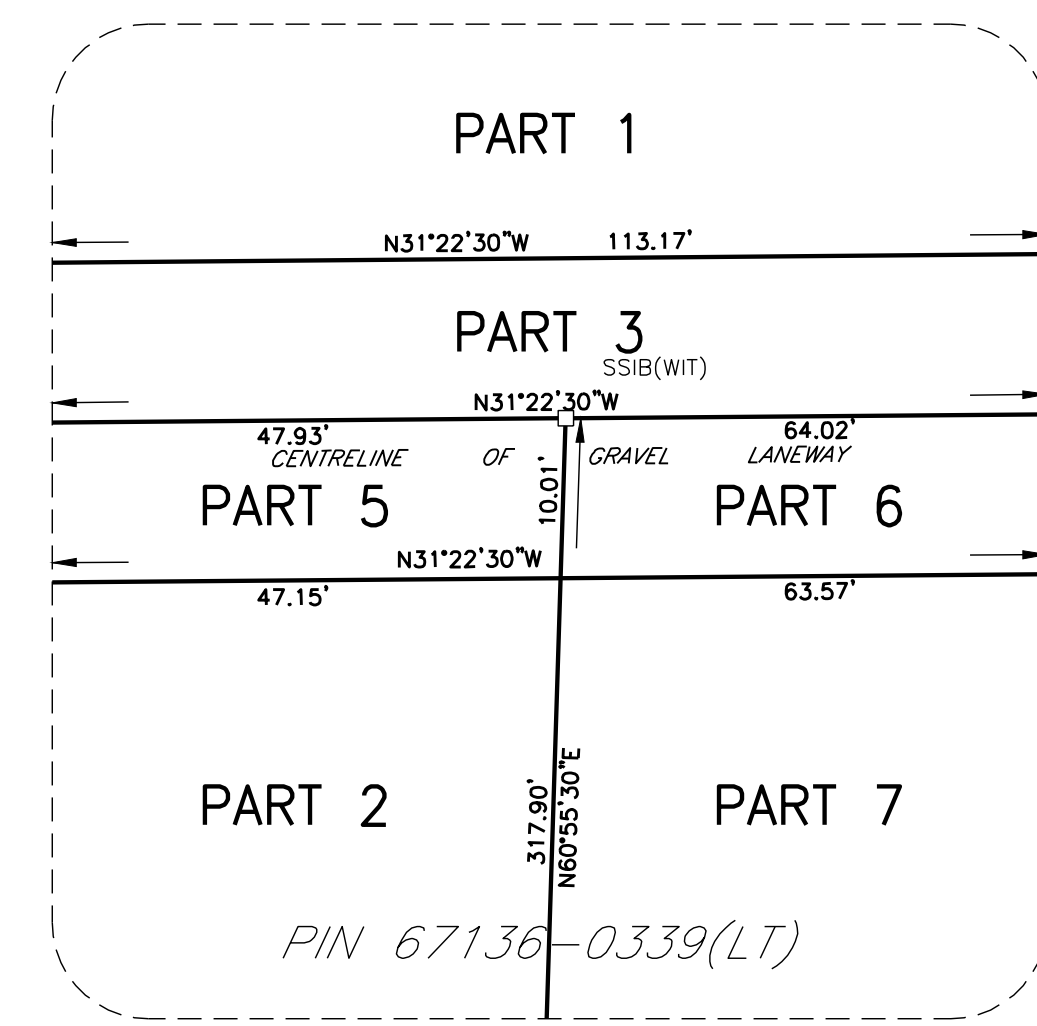
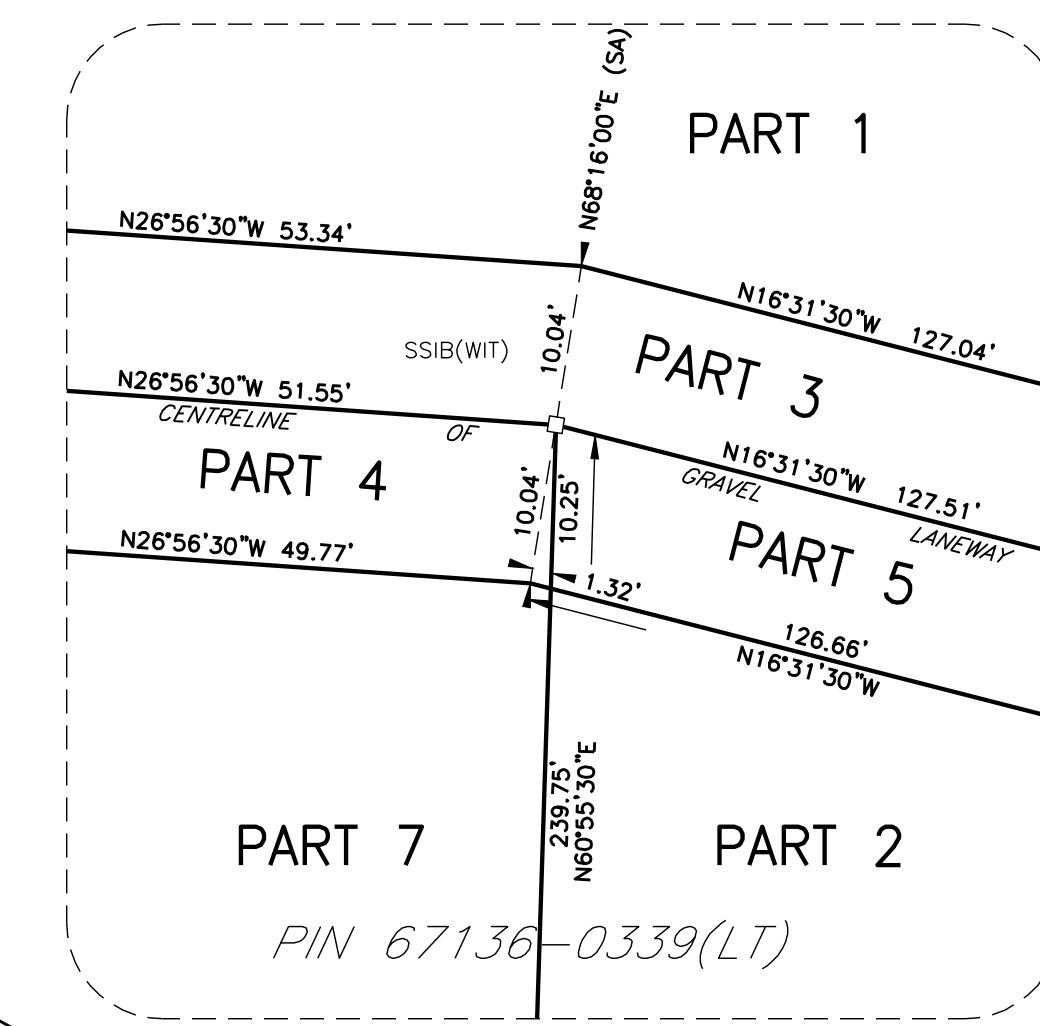
RECOMMENDATION:

BE IT RESOLVED THAT Staff Report No. 98-16 be received and that the Council of the Township of South Glengarry approves By-Law No. 62-16 and the Site Plan Control Agreement for the property legally described as Part of Lot 23, Concession 1, geographic Township of Lancaster, Parts 1, 2 3, & 5 on Reference Plan 14R 5857 now in the Township of South Glengarry, be read a first, second and third time, signed, sealed and passed this 8th day of August 2016.



**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**

TOPOGRAPHIC TIES				TOPOGRAPHIC TIES			
FROM	TO BEARING	DISTANCE	REMARKS	FROM	TO BEARING	DISTANCE	REMARKS
1	N41°44'30" W	627'	WATER'S EDGE	20	S77°03'30" E	628'	WATER'S EDGE
2	N42°38'30" W	521'	WATER'S EDGE	21	S72°20'10" E	262'	WATER'S EDGE
3	N60°24'30" W	402'	WATER'S EDGE	22	S69°13'00" W	238'	WATER'S EDGE
4	N37°52'40" W	321'	WATER'S EDGE	23	S60°26'10" W	249'	WATER'S EDGE
5	N35°57'30" W	275'	WATER'S EDGE	24	S62°46'40" W	209'	WATER'S EDGE
6	N39°08'30" W	261'	WATER'S EDGE	25	S53°09'10" E	217'	WATER'S EDGE
7	N14°52'10" W	143'	WATER'S EDGE	26	S57°38'40" W	201'	WATER'S EDGE
8	N01°14'00" W	88'	WATER'S EDGE	27	S52°56'10" W	165'	WATER'S EDGE
9	N02°12'30" W	64'	WATER'S EDGE	28	S44°19'40" W	113'	WATER'S EDGE
10	N70°41'30" W	25'	WATER'S EDGE	29	S29°33'30" W	53'	WATER'S EDGE
11	S67°50'30" W	62'	WATER'S EDGE	30	S47°02'30" E	58'	WATER'S EDGE
12	S70°55'00" W	135'	WATER'S EDGE	31	S83°44'30" E	140'	WATER'S EDGE
13	S78°07'20" W	185'	WATER'S EDGE	32	N89°20'50" S	145'	WATER'S EDGE
14	S88°10'00" W	266'	WATER'S EDGE	33	S88°42'50" S	260'	WATER'S EDGE
15	N88°22'40" W	313'	WATER'S EDGE	34	S87°14'50" S	359'	WATER'S EDGE
16	S87°26'40" W	355'	WATER'S EDGE	35	S86°57'20" S	503'	WATER'S EDGE
17	S87°58'30" W	362'	WATER'S EDGE	36	S84°04'30" S	507'	WATER'S EDGE
18	S80°49'50" W	340'	WATER'S EDGE	37	S83°29'30" S	515'	WATER'S EDGE
19	S78°12'10" W	361'	WATER'S EDGE				



"DETAIL A" NOT TO SCALE

"DETAIL B" NOT TO SCALE

TOTAL AREA = 19.44± ACRES
PROPOSED DWELLING = 2800 sqft
TOTAL LOT COVERAGE = 0.003 %

NOTE: $47.3\text{m} = 155.2$

I M P E R I A L
DISTANCES & ELEVATIONS SHOWN ON THIS
PLAN ARE IN FEET AND CAN BE CONVERTED
TO METRES BY MULTIPLYING BY 0.3048.

NOTES

BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO THE NORTHERLY LIMB OF PART 1 ON PLAN 14R-772, HAVING A BEARING OF N60°55'30"E.

LEGEND

- | | | |
|-------|---------|-------------------------|
| □ | DENOTES | PLANTED MONUMENT |
| ■ | DENOTES | FOUND MONUMENT |
| SIB | DENOTES | STANDARD IRON BAR |
| SSIB | DENOTES | SHORT STANDARD IRON BAR |
| IB | DENOTES | IRON BAR |
| CM | DENOTES | CONCRETE MONUMENT |
| CC | DENOTES | CUT CROSS |
| IP | DENOTES | IRON PIPE |
| Ø | DENOTES | ROUND |
| | DENOTES | WITNESS |
| ACC | DENOTES | ACCEPTED |
| MEAS | DENOTES | MEASURED |
| INST | DENOTES | INSTRUMENT |
| x = x | DENOTES | FENCE |
| SA | DENOTES | SPLIT ANGLE |
| PI | DENOTES | PLAN 14R 172 |
| F/G | DENOTES | FINISHED GRADE |
| + | DENOTES | SPOT ELEVATIONS |

SURVEYOR'S CERTIFICATE

I CERTIFY THAT THIS SKETCH IS CORRECT.

2016

R. M. JASON
ONTARIO LAND SURVEYOR

Ron M. Jason Surveying Ltd.

ONTARIO & CANADA LAND SURVEYORS
PRESCOTT - ALEXANDRIA
REF: 12-15-1063-3

REF: 12-15-1063-3

**THIS AGREEMENT made in quadruplicate this
8th day of August, 2016**

BETWEEN:

MATTHEW JOHN GRAY

**Hereinafter called the "OWNER"
OF THE FIRST PART**

AND:

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
Hereinafter called the "TOWNSHIP"
OF THE SECOND PART**

WHEREAS the Owner has applied to the Township for approval of a site plan for the Owner's lands, which site plan is annexed hereto as Schedule "B" and the Township has approved the said site plan subject to the Owner entering into this Agreement with the Township.

NOW THEREFORE this Agreement witnesseth that in consideration of the approval by the Township of the site plan for the development on the Owner's lands and the implementation of the conditions in the said approval, the Owner and the Township agree as follows:

1. IN THIS AGREEMENT:

- | | |
|----------------------|--|
| "TOWNSHIP" | means the Corporation of the Township of South Glengarry, and its appointees; |
| "OWNER" | Matthew John Gray |
| "LANDSCAPING" | means any rock, brick, poured concrete or treated wood retaining walls intended to withhold soils or rock at a higher grade or elevation, trees, hedges, shrubs or other similar vegetation. |
| "RRCA" | means the Raison Region Conservation Authority |

LANDS

2. The Owner hereby agrees and acknowledges that the lands affected by this Agreement are the lands described in Schedule "A" attached hereto and forming part of this Agreement.

PERMITS

3. (a) The Township agrees that upon execution of this Agreement by all parties and upon submission and approval of the plans and specifications in accordance with Township by-laws and regulations, a building permit or permits for the development of the lands as contemplated by this Agreement shall be issued.
- (b) The owner agrees that placement of structures and site services on the property shall be in accordance with the site plan attached to this agreement.
- (c) The owner agrees that upon execution of this Agreement that required studies, if necessary, will be provided to the Municipality that will reflect the various mitigation techniques that will be used to satisfy any land incompatibility issues such as but not limited to traffic, rail, industrial noise, air quality assurance.
- (d) The Construction of the Single detached dwelling will be subject to a permit from the RRCA

GRADING

4. (a) The Owner shall provide to the Township of South Glengarry a Site Plan containing grading and drainage information that includes the location of the proposed single detached dwelling. The Site Plan is included in "Schedule "B" -Approved Site Plan" attached to this document.

LICENSE TO ENTER LAND

5. (a) The Owner hereby grants to the Township, its servants, agents and contractors, the license to enter the Owner's lands for the purpose of inspection of the works and to perform such work as may be required as a result of a default.
- (b) The Owner hereby grants to the Township, its servants, agents and contractors, the license to enter the Owner's lands for access into the mechanical room and to the water meters indefinitely, for maintenance purposes.

DEFAULT

6. (a) In the event of a default by the Owner or it's successors or assignees in the provision and maintenance of all matters and things required to be done by it pursuant to this Agreement, and after thirty (30) days written notice to the Owner, the Township may, at the expense of the Owner, enter upon the Owner's lands and do all such matters and things as are in default. "Cost"

and “Expense of the Owner” in this clause shall be the actual cost incurred by the Township plus 25% of such cost as a charge for overhead. Any costs incurred by the Township pursuant to this Agreement shall be paid by the Owner to the Township within thirty (30) days of the mailing of an invoice by the Township addressed to the Owner and costs referred to in this clause may be recovered by the Township in like manner as municipal taxes pursuant to the provisions of the *Municipal Act*, as amended.

- (b) The Owner further agrees that the entry and performance of works or procedures by the Township as herein provided shall not constitute a trespass.

AGREEMENT BINDING ON SUCCESSOR ON TITLE

- 7. (a) The Owner covenants and agrees that each and every covenant herein contained shall be binding upon the Owner of the Owner's lands and upon each and every successor on title.
- (b) The Owner covenants and agrees with the Township that if it subsequently sells or conveys the Owner's lands or any part thereof, each transfer or grant shall contain a covenant on the part of the grantee therein binding it, its successors and assigns, to the terms of this Agreement, and any further amendments thereto, and a further covenant on the part of the grantee or its successors and assigns to include a similar covenant in all subsequent transfers or grants of the Owner's lands, until the duties and obligations of the Owner under this Agreement have been fully performed. This Agreement does not relieve the Owner from complying with any other building and/or zoning requirements under the provisions of the *Ontario Building Code Act* and *Planning Act*.

SCHEDULES

- 8. The following Schedules are attached hereto and form part of this Agreement:

SCHEDULE "A"	Legal Description of the Owner's Property;
SCHEDULE "B"	Approved Site Plan
SCHEDULE "C"	Securities

IN WITNESS WHEREOF the said OWNER and THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY have hereunto affixed their Hand and Corporate Seal duly attested by the hands of their respective proper signing officers.

WITNESS

MATTHEW JOHN GRAY DATE

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY**

PER:_____

MAYOR IAN MCLEOD DATE

PER:_____

CLERK MARILYN LEBRUN DATE

SCHEDULE "A"

LEGAL DESCRIPTION
OF THE OWNER'S LANDS

THOSE LANDS AND PREMISES located in the Township of South Glengarry, in the County of Glengarry and Province of Ontario AND BEING COMPRISED OF: Part of Lot 23, Concession 1, geographic Township of Lancaster, Parts 1, 2 3, & 5 on Reference Plan 14R 5857.

SCHEDULE "B"

APPROVED SITE PLAN

The said Site Plan dated June 27, 2016 prepared by Ron M. Jason Surveying Ltd. identifies the location of the proposed single detached dwelling to be constructed on the subject lands.

SCHEDULE "C"

SECURITIES

Securities in the amount of \$1,000.00 shall be provided to the municipality.

Securities in the form of irrevocable letters of credit automatically renewed annually, cash or negotiable bonds written In the name of the municipality shall be provided to cover the period of time for which the development of the property is to be completed.

The security deposit will be released based upon the following:

- Preliminary acceptance by the municipality 85%
- Completion of maintenance and warranty obligations 15%

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 00-16
FOR THE YEAR 2016**

***BEING A SITE PLAN AGREEMENT BY-LAW AND A BY-LAW TO AUTHORIZE
THE MAYOR AND CLERK TO ENTER INTO A SITE PLAN AGREEMENT
BETWEEN THE TOWNSHIP OF SOUTH GLENGARRY AND MATTHEW JOHN
GRAY***

WHEREAS the Council of the Township of South Glengarry deems it necessary and in the public interest to enter into a Site Plan Agreement with Matthew Gray being the owner of the land described as Part of Lot 23, Concession 1, geographic Township of Lancaster, Parts 1, 2 3, & 5 on Reference Plan 14R 5857, now in the Township of South Glengarry, County of Glengarry.

AND WHEREAS the Council of the Township of South Glengarry passed By-law No. 17-10, being a by-law to establish a Site Plan Control Area pursuant to Section 41 of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, on the aforementioned subject property;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

- 1. **THAT** the Mayor and Clerk are hereby authorized to sign a Site Plan Agreement with Matthew Gray, a copy of which is attached hereto as Schedule “A”, and is hereby declared to form part of this by-law.
- 2. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 8TH DAY OF AUGUST, 2016.***

MAYOR: _____ **CLERK:** _____



STAFF REPORT

S. R. No. 99-16

PREPARED BY: Marilyn LeBrun - Clerk

PREPARED FOR: Council of South Glengarry

COUNCIL DATE: August 8, 2016

SUBJECT: MFIPPA - Routine Disclosure - Requests and Fees Policies

BACKGROUND:

1. The Township of South Glengarry is committed to ensuring the public is provided with access to municipal records, which the information is efficiently and effectively provided and is in accordance the Township's commitment to accountability and transparency within the principles of the Ontario *Municipal Act* and the *Municipal Freedom of Information and Protection of Privacy Act* (MIFPPA).
2. One of the principles of the MIFPPA is that "information should be available to the public." MIFPPA provides for a right of formal access to records through filing an access request. However, MIFPPA also provides that the Township may establish a routine disclosure program, when there is nothing in the Act to prevent the Township from giving access to such information.
3. Routine Disclosure shall mean the process of providing the public with a copy of our records or providing a means in which the public may examine or view records outside the MIFPPA process. Routine disclosure is a cost-effective and customer friendly way of providing information to the public without a formal access request.
4. In order to establish a consistent process in which all formal FOI requests will be processed by the Township of South Glengarry for a fee, the attached policy lists the current fee amounts, based on MIFPPA and Regulation 823 of the MIFPPA.

ANALYSIS:

5. The Policies attached outline the main rules in MFIPPA that allow for the routine disclosure of information, either to the public at large or to individuals whom it directly relates.

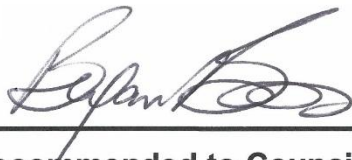
ALIGNMENT WITH STRATEGIC PLAN:

GOAL 5 – Improve external communications


IMPACT ON 2016 BUDGET: N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report No. 99-16 be received by Council and that the 1) Policy for MIFPPA on Routine Disclosures and the 2) Policy on MIFPPA Requests and Fee be adopted by Council as presented at the Council Meeting.

A handwritten signature in black ink, appearing to read 'Bryan Brown', is written over a horizontal line.

**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**

South Glengarry			POLICY
Policy and Procedural Manual		Page Number:	1-3
Policy Number:		Review Frequency:	Every 4 Years
Approved By:	Bryan Brown - CAO	Date Approved:	August 8, 2016
		Revision Date:	
Subject:	Municipal Freedom of Information and Protection of Privacy ROUTINE DISCLOSURE		

PURPOSE

The Township of South Glengarry is committed to ensuring the public is provided access to Township records and information is in accordance with the Township's commitment to accountability and transparency, within the principles of the *Municipal Act 2001* and the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA).

The MFIPPA provides for a process for obtaining access to municipal records through filing a written request through the Municipal Clerk. However, the MFIPPA provides that the Township may establish a Routine Disclosure Policy, when there is nothing in the Act, providing access to information contained within municipal records.

The Township of South Glengarry endorses practices that will facilitate open access to public records while at the same time protecting the privacy of personal information which is within the custody of the Township in accordance with the MFIPPA.

1. DEFINITIONS

“Routine Disclosure” shall mean the process of providing requesters with a copy of records or providing a means in which the requester may examine or view records outside of the *Municipal Freedom of Information and Protection of Privacy Act* process.

“MFIPPA” shall mean the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) provides individuals with a right to access municipal records. It also protects personal privacy by establishing rules on how municipal institutions must manage personal information and provide individuals with a right to access their personal information.

“Municipal Clerk” the Township of South Glengarry Council by by-law, delegated its powers as the Head to the Clerk of the Township of South Glengarry.

2. POLICY

- A. There are a number of records and types of information which are available to the public through routine disclosure. This means that a formal review of information through an FOI Request (Freedom of Information) is not necessarily required in order to obtain or view municipal records or documentation. Accessing Township of South Glengarry information and applicable records will, whenever possible, be made available to the public on the Township's website, orally or through public inspection at each respective municipal department.

The following list outlines possible records and types of records which are available through routine disclosure. The determination of what records should be disclosed needs to be made by the Township and where the request originated after reviewing the records type, MFIPPA exemptions, information content, current practices and the nature of the request but not limited to:

- Township of South Glengarry Policies
 - By-laws
 - Agenda and Minutes of Council and Committees Meetings
 - Staff Reports
 - Resolutions
 - Annual Budgets
 - Audited Financial Statements
 - Summary of total tender results
 - Committee of Adjustment Notices and Decisions
 - Subdivision/Site Plan Agreements
 - Building Services Reports
 - Recreational Programming and Facility Rental Information
 - Fire Incident Reports
 - Official Plans and Amendments
 - Zoning Applications and Notices of Decision
 - Tax Roll
 - Assessment Rolls
 - Election Candidate Information and Financial Reports
 - Goals and Objectives of the Strategic Plan for the Township of South Glengarry
- B. Requests that meet the requirements of this section may be released by all Municipal Employees however, prior to the disclosure of any other records, Municipal Staff should consult with their Department Manager/Supervisor and where uncertain about any disclosure request they should contact the Municipal Clerk for verification.

Any requests for viewing of building, planning or engineered drawings should be reviewed by the Manager/Supervisor, or in consultation with the Municipal Clerk, prior to the disclosure due to copyright protection laws.

Any specific requests for tangible copies of any building, planning or engineering drawings shall be done through the formal FOI process and s.10 of the Act as third party information.

3. PERSONAL INFORMATION

To protect individual privacy, the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) places restrictions on the collection, use, disclosure, retention and disposal of personal information. These privacy protection standards are always in effect and all Township of South Glengarry staff are individually responsible for meeting all privacy requirements about an identifiable individual as set out in s.2 of the Act.

The Township of South Glengarry will not disclose personal information through routine disclosure. All requests for any record that may contain person information must be submitted formally under the MFIPPA process. This is done by submitting a formal FOI Access Request with the applicable forms and fees to the Municipal Clerk.


4. DENIED ROUTINE DISCLOSURE REQUEST

The Township of South Glengarry's Municipal Clerk has the authority to deny a request for routine disclose, as well as edit certain portions of any documents that are being disclosed as indicated by the Act. If a request for routine disclosure is denied, then a request under the Township of South Glengarry's formal process can be made to the Municipal Clerk.

6. FEE WAIVERS

Some or all fees may be waived by the Municipal Clerk, in the following circumstances:

- i. It is in the general public interest to provide the information;
- ii. It is in the Township of South Glengarry's interest to provide the information;
- iii. A waiver is requested because payment could result in a demonstrable financial hardship; or
- iv. If the record for disclosure contains the requestors' personal information, a fee cannot be charged.

South Glengarry			POLICY
Policy and Procedural Manual		Page Number:	1-4
Policy Number:		Review Frequency:	Every 4 years
Approved By:	Bryan Brown- CAO	Date Approved:	August 8, 2016
		Revision Date:	
Subject:	Freedom of Information Requests and Fees		

PURPOSE

To establish a consistent process in which all formal Freedom of Information request(s) will be processed by the Township of South Glengarry and in accordance with the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*.

POLICY

The Township of South Glengarry is committed to the security and privacy of records under its care and control, as well as providing access to information as required under MIFPPA. Under MIFPPA the Municipal Clerk is responsible for responding to all Freedom of Information Requests.

1. FREEDOM OF INFORMATION REQUEST

The MIFPPA provides an individual with the right to access information under the custody and control of an institution, including one's own personal information. There are certain limitations that may exclude records from being accessible; the records may be exempt, confidentiality provisions may apply, or the request may be considered frivolous or vexatious.

2. EXEMPTIONS

The primary focus of the MFIPPA is to facilitate access to government information, but there are limitations to that access. These limitations were enacted to protect personal information as well as sensitive information, in the custody and control of municipal government. Under the MFIPPA, there are two types of exemptions that must be considered when assisting whether information can be disclosed:

- a) Mandatory exemptions-requiring the institution to refuse disclosure of the records. Such records include:
 - Information pertaining to intergovernmental relations; if the information was received in confidence;

- Third party information that reveals a trade secret or scientific, technical, commercial, financial or labour relations information if supplied in confidence, and where disclosure could prejudice the interests of a third party;
 - Personal information about individuals other than the requestor.
- b) Discretionary exemptions-requiring an institution to apply discretion and good judgement when determining whether or not to disclose the record. Such records include:
- Draft by-laws, records of closed meetings where such are authorized by statute;
 - Advice or recommendations within organizations;
 - Law enforcement records;
 - Information which could prejudice the financial or other specified interests of the organization;
 - Solicitor-client privileged information;
 - Information which could endanger the health and safety of an individual;
 - Information already available to the public or soon to be published.

Although the above exemptions provide direction as to what must or may be considered when assessing whether or not to disclose, there are times when the above exemptions do not apply.

3. REQUESTS

Every individual has a right of access to a record that is in the custody and control of the Township of South Glengarry, unless it falls within one of the exemptions. Requests for Freedom of Information should be made to the Municipal Clerk by completing a prescribed FOI form to be delivered to the Municipal Clerk.

4. ACCESS TO ONE'S OWN PERSONAL INFORMATION

MFIPPA provides that individuals have the right to access and correct their own personal information if they believe there is an error or omission. Once access has been granted to their personal information, an individual has the right to:

- Request a correction of their personal information;
- Require that a statement of disagreement be attached to the information reflecting any correction that was requested but not made;
- Require that notification be sent to any person or body to whom the personal information has been disclosed (within the year

before) advising them of the correction or statement of disagreement.

5. FEES

The charging of fees is authorized by Section 45 (1) of the MFIPPA. Any individual who makes a request under FOI; there will a \$5.00 application fee required from the Requestor. The Requestor may also be required to pay fees for:

- a) manually searching for a record;
- b) preparing a record for disclosure;
- c) costs incurred in location, retrieving, processing and copying a record; shipping cost; and
- d) other costs incurred in responding to a request, as under Section 6 of the R.R.O. 1990, Regulation 823 under MIPPPA.

6. FEE SCHEDULE

List of Current Fee Amounts based on MFIPPA and Regulation R.R.O. 1990, Regulation 823, s6.

Request fee	\$5.00 (FOI) request
Record Preparation and search time	\$7.50 for each 15 minutes
Photocopies:	\$0.20 for each page
CDs with records:	\$10.00 PER DISC
Other fees charged (courier costs)	as invoiced
Fees estimated over \$100.00:	50% deposit

7. FEE ESTIMATES, DEPOSITS AND PAYMENTS

Requests for records that require substantial research and staff time and/or photocopying, shall require an estimate of costs to be provided to the requestor prior to any work commencing on the collection of records. No records shall be provided until the required fee has been paid.

Where the total fee is estimated to exceed \$100.00, an estimate must be provided to the requestor before staff begins to process a request. The requestor must agree to pay the estimated cost before staff continues to process the request by signing the fee estimate request form.

The payment of a deposit equal to 50% of the estimated cost may be required before proceeding. If the actual fee is less than the deposit, the balance must be refunded.

If it becomes clear during the processing that the actual cost is likely to exceed the original estimate substantially, a revised estimate must be provided to the requestor.

The full payment of all fees will be required before providing the requested information.



STAFF REPORT

S.R. No. 100-16

PREPARED BY: L. McDonald, Deputy Treasurer

PREPARED FOR: Council of South Glengarry

COUNCIL DATE: August 8, 2016

SUBJECT: Water System - Multi-Dwelling Units

BACKGROUND:

1. Council has recommended by supporting the recommendations made in Staff Report 87-16 that a 1 unit = 1 minimum billing and flat fee (collectively noted as 'minimum') policy is to apply to the Glen Walter and Lancaster/South Lancaster municipal water systems Multi-Dwelling Units (MDU).
2. Council directed staff to amend By-law 38-10 to reflect such changes.
3. In anticipation of this change a mail-out occurred which was delivered to all proponents of the Glen Walter and Lancaster/South Lancaster sewer and water systems.
4. The MDU owners of Lancaster have reservations about the proposed By-law changes, a few of their questions are based on perceived inequities:
 - a. How did we come to 3-1 for Lan-Char Residence, Chartwell Residence, Islamic Institute, etc?

Answer: It was mentioned that the list of MDU would be reviewed prior to 2017 and the MDU owner's suggestion could be incorporated into that review. The 3-1 was a number determined previously and, I believe somewhat arbitrarily in the 2010-11.

- b. How come commercial entities (Rozon Insurance, Flying J, Berrigans Hotel, Henderson's, and Laundry Mat) with more taps are charged one minimum?

Answer: This was not addressed previously and there is validity in their question

- c. How come 1 unit = 1 minimum, based on some MDU having 3 taps (i.e. kitchen, bathroom, toilet) vs. Single Dwelling Units (SDU) having many more (i.e. 2 bathrooms, 2 toilets, kitchen, outdoor hook-up, laundry, etc.)

Answer: In our water use review, it was determined by analyzing various water use studies that 36% of water use occurs outdoors. Council determined that they wanted 1 unit = 1 minimum and staff prepared documentation accordingly.

5. Also, they presented that previous staff did not return to the MDU owners or Council with suggestions for the water system. I originally documented that the MDU owners were delinquent in responding to Council's request for suggestions.

ANALYSIS:

6. The analysis presented previously was prepared reviewing our revenues. The MDU owners are preparing counter points with their revenues in mind, thus balancing the conversation.
7. There are two delegations of MDU previous to this report and I will respect Council's wishes for further action/modification should there be any.

ALIGNMENT WITH STRATEGIC PLAN:

8. **Goal 2:** Invest in infrastructure and its sustainability
 - i. 2.1 Improve and implement asset management plans based on capital condition assessments
 - ii. 2.3 Develop an internal financing strategy to support infrastructure sustainability (development charges, reserves, debt financing).

IMPACT ON 2016 BUDGET:

9. Nil to the budget because the water and sewer operations are self sufficient. By increasing revenues collected from the MDU it strengthens our water and sewer financial position.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report No.100-16 be received and that By-law 38-10 be amended to add schedule "F" as part of the By-law to set rates for Multi-dwelling Units be read a first and second time in Open Council this 8th day of August 2016.



**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**

SG-C-10

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 38-10
FOR THE YEAR 2010**

BEING A BY-LAW TO SET BI-MONTHLY WATER AND SEWER RATES FOR THE GLEN WALTER AREA, LANCASTER/SOUTH LANCASTER AREA AND ANNUAL RATES FOR THE KENNEDY REDWOOD ESTATES AREA, GREEN VALLEY AREA AND TO CONSOLIDATE IMPOSE FEES IN THE TOWNSHIP OF SOUTH GLENGARRY.

WHEREAS Section 11 of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws respecting matters within certain spheres of jurisdiction including public utilities;

AND WHEREAS the Council of the Corporation of the Township of South Glengarry, during 2009, enacted by-laws No. 39-09 and No. 46-09, to amend by-law No. 39-09, to set new rates to cover the costs of operating and maintaining the above noted water and sewer systems;

AND WHEREAS the rates set in 2009 were based on a semi-annual billing for metered accounts;

AND WHEREAS the Council now deems it advisable to change the billing schedule to a bi-monthly billing for metered users;

AND WHEREAS By-laws No. 39-09 and No. 46-09 need to be rescinded;

AND WHEREAS the *Municipal Act* 2001 Section 391(1) permits a Municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other Municipality or any local board; and for the use of its property including property under its control;

AND WHEREAS the Council of the Corporation of the Township of South Glengarry has directed that Impose Fees be charged in serviced areas of the Township for water and sewer connections as per the provisions contained in Schedule E;

THEREFORE the Council of the Corporation of the Township of South Glengarry enacts as follows:

1. **THAT** Schedule "A" to this by-law be hereby adopted as the Schedule of Rates and Fees for the Glen Walter Water and Sewer area.
2. **THAT** Schedule "B" to this by-law be hereby adopted as the Schedule of Rates Fees for the Lancaster/South Lancaster Water and Sewer area.
3. **THAT** Schedule "C" to this by-law be hereby adopted as the Schedule of Rates and Fees for the Green Valley Sewer area.
4. **THAT** Schedule "D" to this by-law be hereby adopted as the Schedule of Rates and Fees for the Kennedy Redwood Estates Water area.

By-law 38-10

- 5. **THAT** Schedule “E” to this by-law be hereby adopted as the Schedule of Impose Fees in the Township of South Glengarry.
- 6. **THAT** Schedule “F” to this by-law be hereby adopted as Schedule of Multi-Dwelling Units and Single Dwelling Units for the Glen Walter and Lancaster/South Lancaster Water and Sewer Area
- 7. **THAT** the Schedule of Rates and Fees for metered services shall apply to all billings issued after the November 2010 regular billing and on January 1, 2011 for billings charged on tax accounts and impose fees.
- 8. **THAT** By-Law No. 39-09 and No. 46-09 are hereby repealed.

READ A FIRST, SECOND, AND THIRD TIME, PASSED, SIGNED, AND SEALED IN OPEN COUNCIL THIS 27TH DAY OF SEPTEMBER 2010.

MAYOR: _____ **CLERK:** _____

Schedule “A”

Glen Walter System

<u>Rate Description</u>	<u>Rate</u> <u>(per two (2) months)</u>	
<u>Base Usage Rates (Water & Sewer)</u>		
Flat Rate Service Fee	\$59.55	per unit – per two months
Rate for water (per cubic metre of water)	\$1.69	
Rate for sewage (per cubic metre of water)	\$1.26	
Minimum consumption billing (19.3 cubic metres per two months and non transferable between periods)	\$57.00	

<u>Base Usage Rates (Water only)</u>		
Flat Rate Service Fee	\$34.00	per unit – per two months
Rate for water (per cubic metre of water)	\$1.69	
Minimum consumption billing (19.3 cubic metres per two months and non transferable between periods)	\$32.62	per two month period

The Treasurer shall add to all overdue accounts, interest at the rate of 1 ¼ % per month, on the first day of each month, for each month or fraction thereof on the principal amount that remain unpaid. The interest added shall not be compounded.

The flat rate service fee shall be reviewed by Council in the second year of each term of Council based on a long and short term capital plan submitted by Administration.

The following shall be reviewed by Council in the second year of each term of Council:

The water rates for the Glen Walter system and Lancaster system shall be equal and the sewage rates shall be 75% of the water rates. The usage rates for water and sewage shall be adjusted each year by the Treasurer. Any excess revenues of each system shall be used for current capital, capital reserves or to pay previous deficits of the system. Council will be notified of the proposed rate adjustments 28 days in advance of it taking affect and users shall be notified through an advertisement in a local newspaper and on each user’s bill for the period preceding the rate adjustments. If the required rate adjustment is more than five percent above the previous rate then approval by Council Resolution in Open Session shall be required.

Schedule “B”

Lancaster System

<u>Rate Description</u>	<u>Rate</u> <u>(per two (2) months)</u>	
<u>Base Usage Rates (Water & Sewer)</u>		
Flat Rate Service Fee	\$59.55	per unit – per two months
Rate for water (per cubic metre of water)	\$1.69	
Rate for sewage (per cubic metre of water)	\$1.26	
Minimum consumption billing (19.3 cubic metres per two months and non transferable between periods)	\$57.00	

The Treasurer shall add to all overdue accounts, interest at the rate of 1 ¼ % per month, on the first day of each month, for each month or fraction thereof on the principal amount that remain unpaid. The interest added shall not be compounded.

The flat rate service fee shall be reviewed by Council in the second year of each term of Council based on a long and short term capital plan submitted by Administration.

The following shall be reviewed by Council in the second year of each term of Council:

The water rates for the Glen Walter system and Lancaster system shall be equal and the sewage rates shall be 75% of the water rates. The usage rates for water and sewage shall be adjusted each year by the Treasurer. Any excess revenues of each system shall be used for current capital, capital reserves or to pay previous deficits of the system. Council will be notified of the proposed rate adjustments 28 days in advance of it taking affect and users shall be notified through an advertisement in a local newspaper and on each user’s bill for the period preceding the rate adjustments. If the required rate adjustment is more than five percent above the previous rate then approval by Council Resolution in Open Session shall be required.

Schedule “C”

Green Valley (Sewers Only)

<u>Rate Description</u>	<u>Rate (per year)</u>	
<u>Base Usage Rates</u>		
Flat Rate Service Fee	\$377.94	per unit – per year

The following shall be reviewed by Council in the second year of each term of Council:

The flat rate service fee shall be adjusted each year by the Treasurer to cover the long run operating and capital costs of the Green Valley system. Council will be notified of the proposed fee adjustment 28 days in advance of it taking affect and users shall be notified through an advertisement in a local newspaper and on each user’s bill for the period preceding the fee adjustment. If the required fee adjustment is more than five percent above the previous fee then approval by Council Resolution in Open Session shall be required.

Schedule “D”

Kennedy Redwood Estates System (Water Only)

<u>Rate Description</u>	<u>Rate</u> <u>(per year)</u>	
<u>Base Usage Rates</u>		
Flat Rate Service Fee (vacant and built-up lots)	\$311.70	per unit – per year
User Flat Rate Fee (built up lots)	\$571.45	per unit – per year

The following shall be reviewed by Council in the second year of each term of Council:

The flat rate service fees and user flat rate fees shall be adjusted each year by the Treasurer to cover the long run operating and capital costs of the Kennedy Redwood Estates system. In these calculations the user flat rate fee shall be increased at the same rate as the flat rate service fee. Council will be notified of the proposed fee adjustments 28 days in advance of it taking affect and users shall be notified through an advertisement in a local newspaper and on each user’s bill for the period preceding the fee adjustments. If the required fee adjustment is more than five percent above the previous fee then approval by Council Resolution in Open Session shall be required.

Schedule “E”

Impose Fees for the Township of South Glengarry

1. **THAT** where lawfully permitted Impose Fees established by this by-law are hereby imposed on the serviced areas as hereinafter set forth.
2.
 - a) **THAT** the Single-Family Residential Impose Fee is established at \$10,506 per hook up for fully serviced areas and \$5,253 per hook up for single service areas.
 - b) **THAT** the Multi-Unit Residential Impose Fee is established at \$62.82 per square meter of finished floor area for the first 167 square meters and \$55.28 per each additional square meter of finished floor area for fully serviced areas and \$31.41 per square meter of finished floor area for the first 167 square meters and \$27.64 per each additional square meter of finished floor area for single serviced areas. Such floor area shall be inclusive of all floors, including the basement, but exclusive of common areas in a multi-unit development that does not have any significant fixtures (significant to be determined by the Township’s Chief Building Official or designate).
 - c) **THAT** the Non-Residential Impose Fee shall be established at an amount as recommended by Administration based on the expected usage.
3. **THAT** notwithstanding the passage of this by-law, all Subdivision Agreements that have been duly executed prior to the passage of this by-law having not addressed Impose Fees shall remain exempt from any Impose Fees. Any Agreement having addressed Impose Fees will be bound by the Agreement.
4. **THAT** the Impose Fee imposed by this by-law shall be calculated and be payable in money on the date that a Building Permit is issued in relation to a building or structure on land to which the Impose Fee applies, or in a manner or at a time otherwise lawfully agreed upon.
5. **THAT** notwithstanding the passage of this by-law, the impose fees in new Subdivisions shall be half the rate established in this by-law unless the Subdivision Agreement specifies a different rate.
6. **THAT** if any portion of this by-law is ruled invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, the remainder of the by-law shall remain valid and binding.

The impose fees shall be adjusted for inflation each year by the Treasurer. Council will be notified of the proposed fee adjustments 28 days in advance of it taking affect and users shall be notified through an advertisement in a local newspaper and on each user’s bill for the period preceding the fee adjustments. If the required fee adjustment is more than five percent above the previous fee then approval by Council Resolution in Open Session shall be required.

Schedule “F”

Multi-Dwelling Units and Single Dwelling Units

Rate Description

1. **THAT** the Multi-Dwelling Units (MDU) be charged at a rate similar to Single Dwelling Units (SDU), meaning that there is one minimum billing and flat fee (collectively known as the ‘minimum’) per livable unit.

In example: a MDU with 8 units was previously charged 1 minimum and subsequently pay for usage greater than 19.3 m³. Now the MDU with 8 units will be charged 8 minimums and pay for usage greater than 154.4m³ (19.3m³ x 8).

2. **THAT** the 1 minimum for 1 unit MDU situation will be phased in over 3 years starting in 2017.

2017

MDU (units)	% Phase In	Minimum Charged	Charge per m ³ over Usage of
2	50%	1	19.30 m ³
4		2	38.60 m ³
6		3	57.90 m ³

2018

MDU (units)	% Phase In	Minimum Charged	Charge per m ³ over Usage of
2	75%	1.5	28.95 m ³
4		3	57.90 m ³
6		4.5	86.85 m ³

2019 and Onward

MDU (units)	% Phase In	Minimum Charged	Charge per m ³ over Usage of
2	100%	2	38.60 m ³
4		4	77.20 m ³
6		6	115.80 m ³

3. **THAT** any MDU discovered on subsequent revisions of the MDU list, will be charged as per the effective date of the schedule.

In example: 2018 a MDU with 4 units is located and not on the list, the MDU will be start at 75% per the above schedule.

The list of MDU be reviewed periodically, but no less than once every two years, by administration and revised accordingly as needed.



STAFF REPORT

S.R. No. 101-16

PREPARED BY: Acting Fire Chief – Dave Robertson

PREPARED FOR: Council of South Glengarry

COUNCIL DATE: August 8, 2016

SUBJECT: Fire Dispatch Services 2017-2021 – REVISED Pricing

BACKGROUND:

1. At the June 27, 2016 Council Meeting, Council approved S.R. 83-16, accepting the proposal for Fire Dispatch Services from the City of Cornwall for a 5-year term at \$218,820.00.
2. After advising the Cornwall Community Police Services Board that the Township was prepared to accept this proposal, they advised that they wished to add a 2% per annum increase to the yearly \$35,000 that was specified.
3. The Cornwall Police Service is also requesting an additional “Implementation Fee” of \$10,000 for added start-up costs.

ANALYSIS:

4. After receiving the Memorandum of Understanding with its revised pricing, I sent a letter to both the Deputy-Chief for the Cornwall Police and the Cornwall Fire Chief. This letter (see attached) stated our displeasure with the revised pricing.
5. The original Memorandum of Understanding is on hold awaiting modifications, as one of our partners, the Township of North Stormont has proposed the addition of some additional non-monetary terms such as dispute mechanisms and other minor clarifications. I have seen and agreed to these terms and if we move forward with the Memorandum, those terms will be added.
6. If South Glengarry agrees to the new added costs, the following would be the pricing over the 5 year contract.
 - a) \$35,000/year Dispatch Fees (which are now proposed to increase 2% annually) and transmission equipment rentals of \$3,840/year.
 - i. Proposed \$213,983 versus \$194,200 originally
 - b) An additional one time added Implementation Fees of now \$18,920 versus \$ 8,920 originally.

- c) Optional Records Management program \$3,500 per year
- d) Total cost of the new proposed 5 year contract is \$238,603 versus \$218,820 originally.

ALIGNMENT WITH STRATEGIC PLAN:

- Goal 1 – Invest in infrastructure and its sustainability
- Goal 2 – Strengthening the effectiveness and efficiency of our organization
- Goal 3 – Improve quality of life in our community
- Goal 4 – Improve internal and external communications

IMPACT ON 2016 BUDGET:

The required \$10,000 for additional implementation fees would be in addition to the \$8,920 fee related to equipment and connection charges that will be charged in late 2016 or early 2017.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report No. 101-16 be received and the South Glengarry Fire Service recommends that Council advise the Cornwall Police Services Board that it expects them to honour the proposal submitted to the Township on May 10, 2016.



**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**



Township of South Glengarry

6 Oak Street, P.O. Box 220, Lancaster, ON, K0C 1N0

T: (613) 347-1166 | F: (613) 347-3411

www.southglengarry.com

July 12, 2016

Mr. Danny Aikman
Deputy Chief of Police
Cornwall Police Department

Mr. Pierre Voisine
Fire Chief
Cornwall Fire Department

Dear Deputy Chief Aikman,

In reviewing the Memorandum of Agreement and the prior documents from both the Cornwall Police Service and Cornwall Fire Dept., we in South Glengarry are having serious concerns regarding the revised pricing.

On June 27th, I went to my council and they had agreed to move forward with The City of Cornwall for Fire Dispatch services using the numbers provided to us by both of your departments. Those figures were as follows (taken from the original documents);

- 5 year agreement at a fixed cost of \$35,000 per year.

1	1	Cornwall Police/Fire Dispatch Services 5 Year fixed cost	--	\$35,000/year	\$35,000
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We would propose an annual fee of \$35,000.00 plus applicable taxes, for *each* of the noted Fire Services. This fee will include the services of an implementation specialist to work with each of the Fire Services, to ensure a smooth transition to our fire dispatch service.

- One time connectivity fees as shown with some being options.

2	1	Connectivity Infrastructure (one time cost) Harris Mux Plus Line Cards	--	\$4800	\$4800
2(a)	1	DS1 One time Setup fee	--	\$1120	\$1120
2(b)	12	DS1 Monthly fee	\$290/mth	\$3480	\$3480
2(c)	12	DSL (back up Line)	\$70/mth	\$840	\$840
2(d)	1	Microwave (back up via airwave)		\$3000	Optional

We have concerns in the agreement as it appears that some of the pre discussed charges have risen and others have been added.

You are now adding a 2% annual increase to the dispatch fee. Also added is an additional \$10,000 implementation fee. Neither of these were ever discussed either verbally or in written.

SCHEDULE “B”

Payment for Fire Dispatch Services will be remitted to the Cornwall Community Police Service under the following schedule:

Implementation fee - \$10,000 due within 30 days of the execution of this Agreement

2017 - \$35,000

2018 - \$35,700

2019 - \$36,414

2020 - \$37,142

2021 - \$37,885

Regarding the Implementation fee, you had stated that the annual \$35,000 would include the implementation fees.

Fire Services. This fee will include the services of an implementation specialist to work with each of the Fire Services, to ensure a smooth transition to our fire dispatch service.

We are also concerned that it appears that only some of the agreed upon figures are being set forward in the current Memorandum. These being only the Dispatch fee of the \$35,000 and the new \$10,000 implementation fee. Are the other fees, DS1 lines, backup lines and connectivity infrastructure going to be billed separately and from another department?

As we have stated in the past, we are looking for a dispatch provider with clear, straight forward pricing and all services at the Pitt St. site and the Augustus tower included.

I am free to further discuss the matter at your convenience.

Dave Robertson, Acting Fire Chief
South Glengarry Fire Service
(613) 577-9663

MINUTES OF A SPECIAL MEETING OF THE
RAISIN REGION CONSERVATION AUTHORITY
HELD JULY 11, 2016 – 12:00 P.M. RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, Chair

Ian McLeod	Claude McIntosh	Alton Blair
Carilyne Hebert	Tammy Hart	David Smith

STAFF:	Roger Houde	Josianne Sabourin	Kim MacDonald
	Matthew Levac	Chris Critoph	

GUESTS: Joanne Haley, Township of South Glengarry

ADDITIONS TO THE AGENDA

None

APPROVAL OF THE AGENDA

MOTION #63/16: Moved by: Claude McIntosh
Seconded by: Alton Blair

Be it resolved that the agenda be approved as presented.

Carried

COOPER MARSH NURSERY AND WILDLIFE GARDEN (Staff Report #17/16)

With support of local community groups such as Cooper Marsh Conservators, Cornwall and Area Birding Club and local horticultural societies, an opportunity arose to develop a nursery at Cooper Marsh to maintain and display collections of native species. This nursery would provide a reliable source of material for restoration projects as well as attracting visitors to the Marsh to view collections and participate in training courses and workshops. The RRCA would like to submit an application to the Canada 150 Fund to help with the startup of this nursery and garden.

MOTION #64/16: Moved by: David Smith
Seconded by: Claude McIntosh

Be it resolved that the Board of Directors of the Raisin Region Conservation Authority authorizes the submission of an application to the Canada 150 Fund and to be represented by the person signing the General Application Form and Project Proposal.

Carried

MR. & MRS. ROSE RETROACTIVE O. REG. 175/06 PERMIT APPLICATION (Staff Report #18/16)

The applicants submitted a retroactive permit application to the RRCA for a new addition at the rear of the main cottage, and a new roofline extending over the deck of the main cottage. Both were constructed in the hazard area of the St. Lawrence River System without any permits or approvals.

In addition to the work already constructed, the applicants now wish to make modifications to a secondary structure located within the floodplain.

RRCA staff is seeking direction from the Board of Directors on this matter.

MOTION #65/16: Moved by: Ian McLeod
Seconded by: Tammy Hart

Be it resolved that the Raisin Region Conservation Authority Board of Directors:

1. Conditionally approve the O. Reg. 175/06 permit application subject to Compromise /Option A:
 1. Keep the new addition at the rear of the main dwelling;
 2. Keep the roofline extended over the deck of the main dwelling; &
 3. Reduce the enclosed portion of Structure No. 2 located and grandfathered within the 1:100 year flood risk area.

This shall be conditional upon the applicants flood-proofing the existing secondary structure (e.g. lowest openings, main level, etc. 0.3 m or more above the 1:100 year flood elevation of 47.2 m) and entering into a development or site plan control agreement.

Mr. Blair requested a recorded vote:

Carilyne Hebert	In favor
Claude McIntosh	Not in favor
David Smith	Not in favor
Tammy Hart	In favor
Ian McLeod	Not in favor

Alton Blair	Not in favor
Frank Prevost	In favor

After counting all the votes, the motion was defeated.

HERON BAY RETROACTIVE O.REG. 175/06 PERMIT APPLICATION (Staff Report #19/16)

At our February Full Authority meeting the RRCA Board concluded that the applicant needed to supply additional and up-to-date information to deem the application complete. Since that meeting, the RRCA has received additional information from qualified professionals and the application is now deemed complete.

According to the information provided by the applicant, and analyzed by RRCA staff, the subject property is located within the 1:100 year flood hazard area of the St. Lawrence River System.

MOTION #66/16: Moved by: Alton Blair
Seconded by: Tammy Hart

Be it resolved that the Raisin Region Conservation Authority Board of Directors deny the retroactive permit application under the Conservation Authorities Act on the grounds that site alterations and development are within the 1:100 year flood hazard area of the St. Lawrence River System (i.e. the control of flooding).

Carried



ADJOURNMENT

MOTION #67/16: Moved by: Carilyne Hebert

Be it resolved that the meeting be adjourned.

DISTRIBUTION: Authority Members
Participating Municipalities

NEXT MEETING: SEPTEMBER 15, 2016
4:00 p.m. – RRCA Administration Office

	
CHAIR	RECORDING SECRETARY



**RAISIN
REGION
CONSERVATION
AUTHORITY**

Agenda

Date: July 11, 2016

Time: **12:00 pm** – RRCA Special Meeting

Location: RRCA Administration Office

1. Call to Order
2. Additions to the Agenda
3. Approval of the Agenda
4. Cooper Marsh Nursery and Wildlife Garden – Chris Critoph (Staff Report #17/16)
5. Mr. & Mrs. Rose Retroactive O. Reg. 175/06 Permit Application – Kim MacDonald (Staff Report #18/.16)
6. Heron Bay Retroactive O. Reg. 175/06 Permit Application – Kim MacDonald (Staff Report #19/16)
7. Adjournment



**RAISIN
REGION
CONSERVATION
AUTHORITY**

Staff Report

Date: July 8, 2016

Report: # 17/16

Subject: Cooper Marsh Nursery and Wildlife Garden

Background

The RRCA has been conducting restoration projects over the years where a portion of the work often includes planting native species of vegetation at the site. Our **Shoreline Restoration Program** has been particularly popular with the local community, where riparian vegetation is restored along the edge of creeks and rivers. With a landscaping approach and utilizing native species of perennials, shrubs and trees, landowners appreciate a layout that has an attractive appearance, doesn't obstruct their view of the waterway and helps minimize erosion as well as having the fish and wildlife benefits.

Discussion

An opportunity exists with the support of local community groups like the Cooper Marsh Conservators, Cornwall and Area Birding Club and local horticultural societies to develop a nursery at Cooper Marsh to maintain and display collections of native species. This could provide a reliable source of material for restoration projects as well as attracting visitors to the Marsh to view collections and participate in training courses and workshops. Based on initial discussions with a project officer at the Department of Canadian Heritage, an application with The Canada 150 Fund to sponsor the startup of this Cooper Marsh Nursery and Wildlife Garden has an excellent chance of success.

Recommendation: The Board of Directors of the Raisin Region Conservation Authority authorizes the submission of an application to the Canada 150 Fund and to be represented by the person signing the General Application Form and Project Proposal.

Chris Critoph, P. Eng.
Manager of Environmental Services



**RAISIN
REGION
CONSERVATION
AUTHORITY**

Staff Report

Date: July 8, 2016

Report: # 18/16

Subject: Mr. & Mrs. Rose Retroactive O.
Reg. 175/06 Permit Application

Background

The landowners sought advice for a proposed development located at 6247 167th Avenue in Bainsville, ON prior to commencing on-site activities. The Township of South Glengarry advised them not to do anything until all the necessary permits and approvals were obtained by the various agencies.

While conducting a site visit concerning another property in the vicinity of the subject property, the Chief Building Official for South Glengarry noticed work being done at 6247 167th Avenue without any permits or approvals.

Work in progress generally consisted of:

1. An addition to the rear of the main cottage and away from water; and
2. A new roof extending over a reconstructed deck adjacent to the St. Lawrence River System (i.e. Lake St. Francis).

Subsequently the RRCA was asked by Township staff to attend a meeting at the Township of South Glengarry on June 22, 2016 in order to weigh in on the work completed to date, as well as the proposed work yet to be completed.

Since that time the applicants have submitted a retroactive permit application on June 23, 2016. The application has been deemed complete by RRCA staff.

Discussion

Information we have on file regarding this property indicates that the subject property is subject to Ontario Regulation 175/06 (Development, Interference with Wetlands, & Alterations to Shorelines & Watercourses) as administered by the Conservation Authority. In particular, portions of the work are located within the Erosion Hazard, as well as the Allowance adjacent to the Shoreline Flood Hazard (i.e. other water related hazards such as wave uprush).

While the addition at the rear of the main cottage is straightforward and adequately flood-proofed, the new roof over the attached deck along the shoreline is contradicting policies and procedures.

In order to alleviate concerns, the applicants are proposing two compromises pertaining to a secondary structure (not attached to the main cottage) currently located in a less than ideal area within the floodplain and erosion hazard.

Staff can issue straightforward permit approvals, but they do not have the authority to grant complex, controversial, incomplete or retroactive permit approvals. In addition, staff cannot refuse permits.

Recommendation

BE IT RESOLVED THAT the Raisin Region Conservation Authority Board of Directors:

1. Conditionally approve the O. Reg. 175/06 permit application subject to Compromise/Option A:
 - 1) Keep the new addition at the rear of the main dwelling;
 - 2) Keep the roofline extended over the deck of the main dwelling; &
 - 3) Reduce the enclosed portion of Structure No. 2 located and grandfathered within the 1:100 year flood risk area.

This shall be conditional upon the applicants flood-proofing the existing secondary structure (e.g. lowest openings, main level, etc. 0.3 m or more above the 1:100 year flood elevation of 47.2 m).

Or

2. Conditionally approve the O. Reg. 175/06 permit application based on Compromise/Option B:
 - 1) Keep the new addition at the rear of the main dwelling;
 - 2) Keep the roofline extended over the deck of the main dwelling; &
 - 3) The existing secondary structure shall be pushed back 4 feet to the west and away from the water.

This shall be conditional upon the applicants successfully obtaining a Minor Variance under the Planning Act with the Township of South Glengarry to move the secondary structure 4 feet to the West and adequately flood-proofing the structure.



Kim MacDonald,
Manager of Planning & Regulations



**RAISIN
REGION
CONSERVATION
AUTHORITY**

Staff Report

Date: July 8, 2016

Report: # 19/16

Subject: Heron Bay Retroactive O. Reg.
175/06 Permit Application

Background

On October 27, 2015 it became apparent that site alterations were commenced on Lot 35, Concession 1 in the Township of South Glengarry (i.e. Old Montreal Road) without a permit approval from the Raisin Region Conservation Authority (RRCA). Upon returning to the subject property on October 28, 2015, and after already having notified the applicant and his contractor of the O. Reg. 175/06 (Development, Interference with Wetlands and Alterations to Shorelines and Watercourses) violation under the Conservation Authorities Act the day before, a second violation for site alterations and drainage work was observed in progress.

Information we have on file regarding this property indicates that the subject property is subject to Ontario Regulation 175/06 (Development, Interference with Wetlands, & Alterations to Shorelines & Watercourses) as administered by the Conservation Authority and below the 1:100 year flood risk area of the St. Lawrence River System. The floodplain extends past the St. Lawrence System and along the banks of Finney Creek.

On October 29, 2015 the applicant submitted an incomplete retroactive permit application to the RRCA which was brought before the RRCA Board of Directors in February 2016. Ordinarily RRCA staff would not bring an incomplete permit application to the board; however the applicant insisted that the incomplete information was sufficient and he refused to submit additional information at that time. The applicant further insisted that the application be reviewed as soon as possible and that he have an opportunity to address the RRCA Board.

In February 2016, the RRCA Board concluded that the applicant needed to supply additional information to deem the application complete. The members could not render a decision on the matter until all the necessary information was submitted to the RRCA.

RRCA staff are pleased to announce that the application is now deemed complete as of June 2016.

Staff can issue straightforward permit approvals, but they do not have the authority to grant complex, controversial, incomplete or retroactive permit approvals. In addition, staff cannot refuse permits.

Discussion

Based on the submitted information, RRCA staff were able to examine the various surveys by the qualified Ontario Land Surveyor. The information indicates that site alterations, grading (i.e. development) took place prior to the 2010/2014 survey. Furthermore, the 2016 survey generally corresponds with the official floodplain mapping at the RRCA after additional site alterations, grading, drainage work, etc.

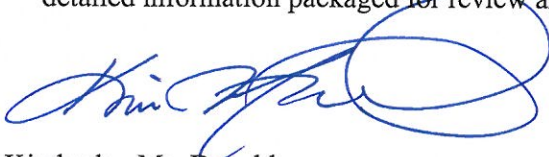
Recommendation

BE IT RESOLVED THAT the Raisin Region Conservation Authority Board of Directors:

1. Deny the retroactive permit application under the Conservation Authorities Act on the grounds of:
 - a. Site alterations and development within the 1:100 year flood hazard area of the St. Lawrence River System (i.e. the control of flooding).
 - b. That the applicant must first successfully obtain approval for the proposed three severances under the Planning Act currently filed with the Untied Counties of SDG (based on up-to-date survey information).

It is important that the applicant and staff have a clear understanding of why the application was refused or approved.

The applicant has an opportunity to appeal the decision by means of a formal RRCA Hearing Process. The Hearing process under the Conservation Authorities Act affords both the applicant and RRCA staff to submit detailed information packaged for review and consideration by the RRCA Hearing Board.



Kimberley MacDonald
Manager of Planning & Regulations



July 5, 2016

MINUTES OF
COMMITTEE OF ADJUSTMENT

Township of South Glengarry

A meeting of the Committee of Adjustment was held at 5:00 pm on July 5, 2016 in the Council Chambers at the municipal building in Lancaster, Ontario.

Committee Members present were: Councillor Bill McKenzie, Chair, Peter Lebrun, Barbara Menard, Chief Building Official, Kevin Lalonde and Secretary- Treasurer Joanne Haley.

Regrets: Linda Alison

Absent: Lyle Warden

The members of the public in attendance at this meeting were as follows:

Tracey MacDonald & Michael Belmore, Applicants

Meeting was called to order at 5:01pm

MOVED BY: Peter LeBrun

SECONDED BY: Barbara

BE IT RESOLVED THAT the Committee of Adjustment meeting of April 26, 2016 is hereby called to order.

CARRIED

Approval of Agenda

MOVED BY: Peter LeBrun

SECONDED BY: Barbara

BE IT RESOLVED THAT the Agenda be approved as circulated.



CARRIED

Approval of Minutes

MOVED BY: Barbara Menard

SECONDED BY: Peter Lebrun

BE IT RESOLVED THAT the minutes of the July 5, 2016 meeting be approved.

CARRIED

Review of Applications

Application A-18-15- Enbridge (was previously deferred)

J Haley provided a presentation to the Committee pertaining to this application; the information presented was as follows:

- 5223 County 34, just north of Lancaster
- The property is designated Agriculture and is zoned Agriculture (A)
- The applicant is requesting relief from the side yard setback from 10 meters (32.8 ft.) to 7.25 meters (23.8 ft) as per section 10.2 of the Zoning By-Law 38-09 to permit the replacement of an existing odourant building with a new, larger odourant building.
- The SDG Transportation and Planning Department has issued a County Road setback permit to support this proposed development
- Administration has no concerns/issues with this minor variance request

MOVED BY: Barbara Menard

SECONDED BY: Peter Lebrun

BE IT RESOLVED THAT Minor Variance Application A-018-15 is approved as the variance is considered minor in nature, desirable for the use of the land and in keeping with the general intent of the Township's Official Plan and Zoning By-Law.

CARRIED

Application A-06-16- MacDonald/Bellmore

J Haley provided a presentation to the Committee pertaining to this application; the information presented was as follows:



- 6355 Purcell Road
- The property is designated Rural Settlement Area and is zoned Residential 1
- The applicant is requesting relief from the maximum area of 100 sq. meters (1,076 sq. ft.) for a residential garage as per section 3.1 (4) of the Zoning By-Law 38-09 to permit a residential garage to be constructed with a maximum area of 104.8 sq. meters (1,128 sq. ft.).
- Administration has no concerns/issues with this minor variance request

MOVED BY: Barbara Menard

SECONDED BY: Peter Lebrun

BE IT RESOLVED THAT Minor Variance Application A-06-16 is approved as the variance is considered minor in nature, desirable for the use of the land and in keeping with the general intent of the Township's Official Plan and Zoning By-Law.

Adjournment

BE IT RESOLVED THAT the meeting of July 5, 2016 be adjourned to the call of the Chair @ 5:18 pm.

CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

MOVED BY: *Bill McKenzie*

No.

SECONDED BY:

Date: *Aug 8, 2016*

BE IT RESOLVED THAT Council directs Administration to investigate an incentive program for Recycling at our South Glengarry Campsites.

Recorded Vote:	Yes	No
Mayor McLeod	___	___
Deputy Mayor Prevost	___	___
Councillor McKenzie	___	___
Councillor Bougie	___	___
Councillor Warden	___	___

Carried

Mayor Ian McLeod

Glengarry Sports Hall of Fame

(613) 527-1044 (/faqetsitib:glengarry)



HOME (/) ABOUT (/ABOUT.HTML) INDUCTEES (/INDUCTEES.HTML)
EVENTS (/EVENTS.HTML) CONTACT (/CONTACT.HTML)

38th Annual Induction Banquet

The Glengarry Sports Hall of Fame

INDUCTION BANQUET

Wednesday, August 17th 2016
Char-Lan Recreation Center

Cocktails begin at 6:30 

Dinner begins at 7:30 

For more information visit
glengarrysports.com/induction-
dinner-2016
OR
Contact us:
glenhalloffame@bellnet.ca
613-527-1044

*Please note that on August 10th
ticket price will be increased to \$50



TICKETS \$40

Ticket Information

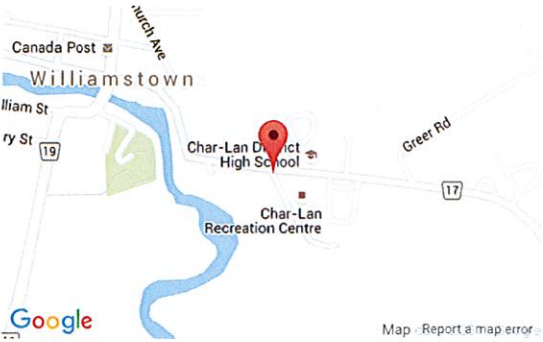
Ticket price is 40 dollars each.

They will now be sold at the Celtic Music Hall of Fame on Saturday, July 23rd and on Thursday, July 28th, from 10AM - 3PM.

Tickets will also be available at the Scotiabank located in Maxville and at the Hall of Fame.

Please note that on August 10th the price will be increased to 50

dollars each.



Location

Char-Lan Recreation Centre
19740 John Street
Williamstown, Ontario K0C2J0
Canada
(613) 347-2411 (tel:(613) 347-2411)
Website (<http://www.southglengarry.com/charlanrec.htm>)

Location



Contact Us

(//facebook.com/GlengarrySportsHallOfFame)

Address

35 Fair Street, Maxville, Ontario, Canada
PO Box 282, K0C 1T0

Open Wed-Sun, 10am-4pm, during the summer.

CITY OF QUINTE WEST

*Office of the Mayor
Jim Harrison*



**P.O. Box 490
Trenton, Ontario, K8V 5R6**

**TEL: (613) 392-2841
FAX: (613) 392-5608**

July 14, 2016

The Honourable Bardish Chagger MP
Minister
Department of Small Business and Tourism
CD Howe Building
235 Queen Street
Ottawa, ON K1A 0H5

Dear Minister Chagger:

RE: Taxation – Impact on Campgrounds

Please be advised that Council for the City of Quinte West, at its meeting on July 11, 2016 passed the following resolution;

Whereas the Canada Revenue Agency (CRA) has decided that some campgrounds are too small to qualify for the small business tax deduction;

And Whereas campgrounds in Ontario have begun receiving calls and letters from CRA warning them of reassessments in part because they are deemed not to qualify for the small business tax deduction since they employ fewer than five people;

And Whereas the camping community provides a source of employment of 15,000 jobs across Ontario and supports economic activity by contributing \$1 billion to Ontario's economy and generating \$294 million in tax revenues;

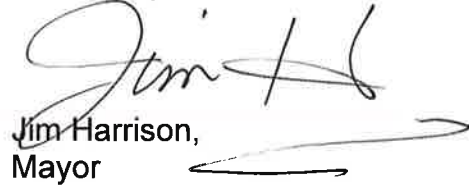
And Whereas Camping In Ontario, which represents 440 privately-owned campgrounds in Ontario, is working with the Canadian Federation of Independent Business to push the Department of Small Business and Tourism, Finance Canada and the Canada Revenue Agency to implement changes that ensure campgrounds are recognized as small businesses and pay the same taxes as other small businesses;

Now Therefore Be It Resolved that the City of Quinte West recognizes the benefit and values all campgrounds throughout Ontario and in Canada and supports Camping In Ontario's initiative that changes be implemented to ensure campgrounds are recognized as small businesses and pay the same taxes as other small businesses;

And further that a copy of this resolution be forwarded to the Minister of Small Business and Tourism, the local Member of Parliament and all Ontario municipalities for their support. **Carried**

The City appreciates your consideration in this matter.

Yours truly,



Jim Harrison,
Mayor

cc: Neil R. Ellis, MP Bay of Quinte
All Ontario Municipalities

Premier Kathleen Wynne

- 2 -

July 19, 2016

AND BE IT FURTHER RESOLVED THAT a copy of this resolution be circulated to the Premier of Ontario, the Minister of Agriculture, Food and Rural Affairs, MPP John Yakabuski, Renfrew-Nipissing-Pembroke, Ontario East Economic Development Commission, Eastern Ontario Wardens' Caucus, Association of Municipalities of Ontario and all municipal and regional councils in Ontario."

Your favourable response to this matter is greatly appreciated.

Respectfully submitted,



W. James Hutton

Chief Administrative Officer/Clerk

jhutton@countyofrenfrew.on.ca

- c. MPP John Yakabuski, Renfrew-Nipissing-Pembroke
Honourable Jeff Leal, Minister of Agriculture, Food and Rural Affairs
Ontario East Economic Development Commission
Eastern Ontario Wardens' Caucus
Association of Municipalities of Ontario
All Municipal and Regional Councils of Ontario

Chief Administrative
Officer/Clerk



RA9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

July 19, 2016

Premier Kathleen Wynne
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Re: Rural Economic Development Program (RED) – Suspension

Dear Premier Wynne:

At a session of the Council of the Corporation of the County of Renfrew on June 29, 2016 the following resolution was passed,

"Resolution No. DP-CC-16-06-43

WHEREAS in the 2016 Ontario Budget, the Government of Ontario has suspended current intake of applications to the Rural Economic Development Program and has indicated that it plans to integrate the program into the Jobs and Prosperity Fund;

AND WHEREAS the Jobs and Prosperity Fund is narrowly focused and is restricted to private sector organizations and industry partners, which prevents access to funding for rural municipalities and others who formerly benefitted from the Rural Economic Development Program;

AND WHEREAS the emphasis on large projects that meet either of minimum \$5 million or \$10 million in eligible project costs thresholds, will significantly restrict benefits from this fund;

AND WHEREAS in contrast, the Rural Economic Development Program supported a number of capacity building projects including but not limited to "Business Retention and Expansion" and "Downtown Revitalization" projects and Economic Development Strategic Planning projects for small rural municipalities who were looking to improve their local economy;

AND WHEREAS the Jobs and Prosperity Fund is not specifically designated for rural areas, that funds from this program will likely favour more urban areas of the Province;

NOW THEREFORE BE IT RESOLVED THAT the Council of the County of Renfrew is requesting the Government of Ontario to reconsider the suspension and the integration of the Rural Economic Development Program into the Jobs and Prosperity Fund with the view to ensuring that the Rural Economic Development Program stays as an integral funding program of the Province that will support capacity building and foster economic growth in rural municipalities in Ontario;

INFORMATION REPORT**REPORT TO:** Council of South Glengarry**MEETING DATE:** August 8, 2016**SUBJECT:** Consent Summary**PREPARED BY:****CONSENT APPLICATIONS SUMMARY- 2015**

Application #	Recommendation	Decision
B-104-15	To be Denied	
B-105-15	To be Denied	
B-106-15	To be Denied	
B-113-15	On Hold- Waiting on Information	
B-121-15	Recommended	

Application Number	B-104-15
Date Received	October 20, 2015
Name	Heron Bay Corp
Legal	Part Lot 35, Concession 1
To Council	August 8, 2016
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-105-15
Date Received	October 20, 2015
Name	Heron Bay Corp
Legal	Part Lot 35, Concession 1
To Council	August 8, 2016
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-106-15
Date Received	October 20, 2015
Name	Heron Bay Corp
Legal	Part Lot 35, Concession 1
To Council	August 8, 2016
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-113-15
Date Received	November 13, 2015
Name	Catherine Lelievre
Legal	Part Lot 24, Concession 1
To Council	January 11, 2016

To Counties	On Hold- Waiting on Information
Recommendation	
Decision	
Date of Decision	

Application Number	B-121-15
Date Received	November 26, 2015
Name	Casgrain
Legal	Part lot 14, Concession 1 Front
To Council	January 25, 2016
To Counties	February 9, 2016
Recommendation	Recommended providing the applicant owns the land
Decision	
Date of Decision	

CONSENT APPLICATIONS SUMMARY- 2016

	Application #	Recommendation	Decision
1	B-07-17	Recommended	Approved
2	B-10-16	Recommended	Approved
3	B-11-16	Recommended	Approved
4	B-14-16	Recommended	Approved
5	B-15-16	Recommended	Approved
6	B-16-16	Recommended	Approved
7	B-19-16	Recommended	Approved
8	B-21-16	Recommended	Approved
9	B-28-16	Recommended	Approved
10	B-29-16	Recommended	Approved
11	B-34-16	Recommended	Approved
12	B-40-17	Recommended	Approved
13	B-47-16	Recommended	
14	B-53-16	Recommended	
15	B-62-16		
16	B-63-16		
17	B-64-16		
18	B-66-16		
22	B-69-16		
23	B-71-16		
24	B-72-16		

Application Number	B-07-16
Date Received	January 21, 2016
Name	Peter & Carol McLeod
Legal	Part Lot 11, Concession 6
To Council	March 8, 2016
To Counties	March 14, 2016
Recommendation	Recommended
Decision	Approved
Date of Decision	April 21, 2016

Application Number	B-10-16
Date Received	February 16, 2016
Name	Pierre & Jean Menard
Legal	Part Lot 23, Concession 1
To Council	March 8, 2016
To Counties	March 14, 2016
Recommendation	Recommended
Decision	Approved
Date of Decision	May 2, 2016

Application Number	B-11-16
Date Received	February 16, 2016
Name	G. Menard, G Menard- Killoran and J.C. Menard
Legal	Part Lot 23, Concession 1
To Council	March 8, 2016

To Counties	March 14, 2016
Recommendation	Recommended
Decision	Approved
Date of Decision	May 2, 2016

Application Number	B-14-16
Date Received	February 23, 2016
Name	Michel & Paulette Lalonde
Legal	Part Lot 36, Concession 1 NRR
To Council	March 28, 2016
To Counties	March 29, 2016
Recommendation	Recommended
Decision	Approved
Date of Decision	June 1, 2016

Application Number	B-15-16
Date Received	February 23, 2016
Name	Michel & Paulette Lalonde
Legal	Part Lot 36, Concession 1 NRR
To Council	March 28, 2016
To Counties	March 29, 2016
Recommendation	Recommended
Decision	Approved
Date of Decision	June 1, 2016

Application Number	B-16-16
Date Accepted by SDG	February 18, 2016
Date Received by TWP	February 23, 2016
Date TWP Received Revised Application	March 31, 2016
Name	Don Mac Lachlan & Paul Syrduk
Legal	Lot 28, Registered Plan # 26
To Council	April 11, 2016
To Counties	April 12, 2016
Recommendation	Recommended
Decision	Approved
Date of Decision	May 12, 2016

Application Number	B-19-16
Date Received	March 01, 2016
Name	Quesnel
Legal	Part Lot 34, Concession 7
To Council	March 28, 2016
To Counties	March 29, 2016
Recommendation	Recommended
Decision	Approved
Date of Decision	May 17, 2016

Application Number	B-21-16
Date Received	March 10, 2016
Name	MacLachlan

Legal	Part Lot 38, Concession 5
To Council	March 28, 2016
To Counties	March 29, 2016
Recommendation	Recommended
Decision	Approved
Date of Decision	June 1, 2016

Application Number	B-26-16
Date Accepted by SDG	March 17, 2016
Date Received by TWP	March 22, 2016
Name	Kerr & Beauchamp
Legal	Part Lot 22, Concession 1
To Council	April 11, 2016
To Counties	April 12, 2016
Recommendation	Recommended
Decision	Approved
Date of Decision	June 1, 2016

Application Number	B-28-16
Date Accepted by SDG	March 31, 2016
Date Received by TWP	April 7, 2016
Name	Bell
Legal	Part Lot 16, Concession 1
To Council	April 25, 2016
To Counties	April 28, 2016

Recommendation	Recommended
Decision	Approved
Date of Decision	June 1, 2016

Application Number	B-29-16
Date Accepted by SDG	March 31, 2016
Date Received by TWP	April 7, 2016
Name	Beaudette
Legal	Part Lot 22, Concession 7 NRR
To Council	April 25, 2016
To Counties	April 28, 2016
Recommendation	Recommended
Decision	Approved
Date of Decision	July 6, 2016

Application Number	B-34-16
Date Accepted by SDG	April 5, 2016
Date Received by TWP	April 8, 2016
Name	McIntee
Legal	Part Lot 37, Concession 8
To Council	April 25, 2016
To Counties	April 28, 2016
Recommendation	Recommended
Decision	Approved
Date of Decision	June 22, 2016

Application Number	B-40-16
Date Accepted by SDG	May 3, 2016
Date Received by TWP	May 10, 2016
Name	Levesque
Legal	Part Lot 21, Concession 2, S.S.R.R.
To Council	June 13, 2016
To Counties	June 15, 2016
Recommendation	Recommended
Decision	Approved
Date of Decision	June 22, 2016

Application Number	B-47-16
Date Accepted by SDG	May 20, 2016
Date Received by TWP	June 1, 2016
Name	Rouleau
Legal	Part Lot 38, Plan 101
To Council	June 27, 2016
To Counties	July 4, 2016
Recommendation	Recommended
Decision	
Date of Decision	

Application Number	B-53-16
Date Accepted by SDG	June 6, 2016
Date Received by TWP	June 10, 2016

Name	Champagne
Legal	Part Lot 60, Plan 107
To Council	June 27, 2016
To Counties	July 4, 2016
Recommendation	Recommended
Decision	
Date of Decision	

Application Number	B-62-16
Date Accepted by SDG	July 6, 2016
Date Received by TWP	July 8, 2016
Name	MacDonald
Legal	Part Lots 28 & 29, Concession 7
To Council	August 8, 2016
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-63-16
Date Accepted by SDG	July 7, 2016
Date Received by TWP	July 11, 2016
Name	O'Shea
Legal	Part Lot 25, Concession 9
To Council	August 8, 2016

To Counties	
Recommendation	
Decision	
Date of Decision	
Application Number	B-64-16
Date Accepted by SDG	July 7, 2016
Date Received by TWP	July 14, 2016
Name	Kannon
Legal	Part Lot 23, Concession 3 SRR
To Council	August 8, 2016
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-66-16
Date Accepted by SDG	July 12, 2016
Date Received by TWP	July 14, 2016
Name	Petrie
Legal	Part Lots 7, 8 & 9, Concession 3 & 4
To Council	August 8, 2016
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-69-16
Date Accepted by SDG	July 15, 2016
Date Received by TWP	July 21, 2016
Name	Keillar
Legal	Part Lot 3, Concession 1
To Council	August 8, 2016
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-71-16
Date Accepted by SDG	July 18, 2016
Date Received by TWP	July 22, 2016
Name	Charlottengro Farms Inc.
Legal	Part Lots 41 & 42, Concession 1 NSRR
To Council	
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-72-16
Date Accepted by SDG	July 18, 2016

Date Received by TWP	July 22, 2016
Name	Michael Dunn & Lorraine Lea
Legal	Part Lot 11, Concession 2 SRR
To Council	
To Counties	
Recommendation	
Decision	
Date of Decision	

Please join us for a

South Glengarry Heritage Tour Framework Workshop



We need your help!

Help us to identify the stories and features that are a part of the Township's history that can be used to build a heritage tour!

Date: Tuesday, August 23rd, 2016

Time: 5:00 pm to 8:30 pm

Location: Township of South Glengarry Municipal Office
6 Oak Street, Lancaster

Please RSVP by **Tuesday, August 16th** to Kelli Campeau at ecdev@southglengarry.com or 613-347-1166 ext. 264.



Marilyn LeBrun

From: Bryan Brown
Sent: August-02-16 11:04 AM
To: Marilyn LeBrun
Subject: FW: Library Board meeting -- July 29, 2016 update

For information at the next Council meeting?

B

From: Karen Franklin [<mailto:kfranklin@sdglibrary.ca>]
Sent: July-29-16 12:18 PM
To: fifeag@plantpioneer.com; mcgimpsey@ontarioeast.net; jbancroft@southstormont.ca; tammy.farms@xplornet.com; Eric Duncan <eduncan2@gmail.com>; Lorna <glboyce@hotmail.com>; 'Evonne Delegarde' <edelegarde@southdundas.com>; jlocke@southdundas.com; chrismcdonell@northglengarry.ca; Jamie MacDonald <jamiemacdonald@northglengarry.ca>; ian.mcleod@wsp.com; Councillor Prevost <prevostfrank@cogeco.ca>
Cc: Timothy Simpson <tsimpson@sdgcounties.ca>; Marc Chenier <mchenier@northstormont.ca>; Betty de Haan <betty@southstormont.ca>; Angela Rutley <arutley@northdundas.com>; sgaraghty@southdundas.com; Daniel Gagnon <danielgagnon@northglengarry.ca>; Bryan Brown <bryan@southglengarry.com>
Subject: [LIKELY_SPAM]Library Board meeting -- July 29, 2016 update

Good afternoon. On May 24, 2016, SDG County Council held a Council of the Whole meeting to discuss Library Services with members of the Library Board. At that meeting, they asked the Library Board to review the current facilities and services offered by the Library and address key concerns raised by Council.

On June 9, at its regular meeting, the Library Board was presented with a number of options to address County Council's concerns. An additional meeting was then held on July 29 to make a decision on possible branch facility closures.

In a vote of 4 to 3, **the Library Board passed a motion at this meeting to close three branches of the SD&G County Library** – Dalkeith, Morewood and St. Andrews West. Changes will take effect on or before Saturday, September 3, 2016. As well, the Board approved to have a book return box for alternative service delivery at the Dalkeith Branch location, and to offer the continuance of Internet connectivity and public computer stations there, provided the Friends of the Dalkeith Library monitor access and schedule hours of operation.

These decisions are in response to Council's directions to offer a more equitable distribution of hours of operation across local municipalities, and limit operations at under-used and/or inappropriate locations. These decisions will also help to meet the Library's strategic goals, and were made to improve Library Services by better aligning resources where they will be more effectively used.

Any questions may be directed to Karen Franklin, Director of Library Services, or Susan Wallwork, Communications & Marketing Librarian.

Thank you.



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

Date: July 12, 2016

To: Heads of Council, Chief Administrative Officers and Chief Financial Officers

From: Carla Y. Nell
Vice-President, Municipal and Stakeholder Relations

Subject: Landfill Assessment Methodology Review Announcement

As you may be aware, the methodology to assess landfills for property tax purposes has been under review in Ontario.

To arrive at a methodology to value landfills for the 2016 province-wide Assessment Update, the Ministry of Finance engaged PricewaterhouseCoopers to undertake a review, which was led by former Cabinet Minister John Wilkinson. This review was recently completed, and the Minister of Finance has accepted the recommendations in the report on the Landfill Assessment Methodology Review.

The report is available at: <http://www.fin.gov.on.ca/en/consultations/par/lamr.html>.

Key recommendations from the report include: applying the historic (cost) approach to value landfills for the 2016 Assessment Update; developing an income approach to value landfills for the 2020 Assessment Update; and creating a separate landfill property class.

Questions about the report can be directed to the Ministry of Finance at landfillsreview@ontario.ca.

MPAC is working to implement the recommendations in the Review for the 2017 tax year, and will provide updates, including preliminary values, to host municipalities as we move through this process.

We appreciate your patience in this matter. If you have any questions about 2016 values please do not hesitate to contact myself or your Regional Manager.

Yours truly,

A handwritten signature in black ink, appearing to read "Carla Y. Nell", is written over a light blue circular stamp.

Carla Y. Nell
Vice-President, Municipal & Stakeholder Relations

Copy: Treasurers and Tax Collectors

INFORMATION REPORT



REPORT TO: Council of South Glengarry

MEETING DATE: August 8, 2016

SUBJECT: Update - EFT vs. Cheque Payments

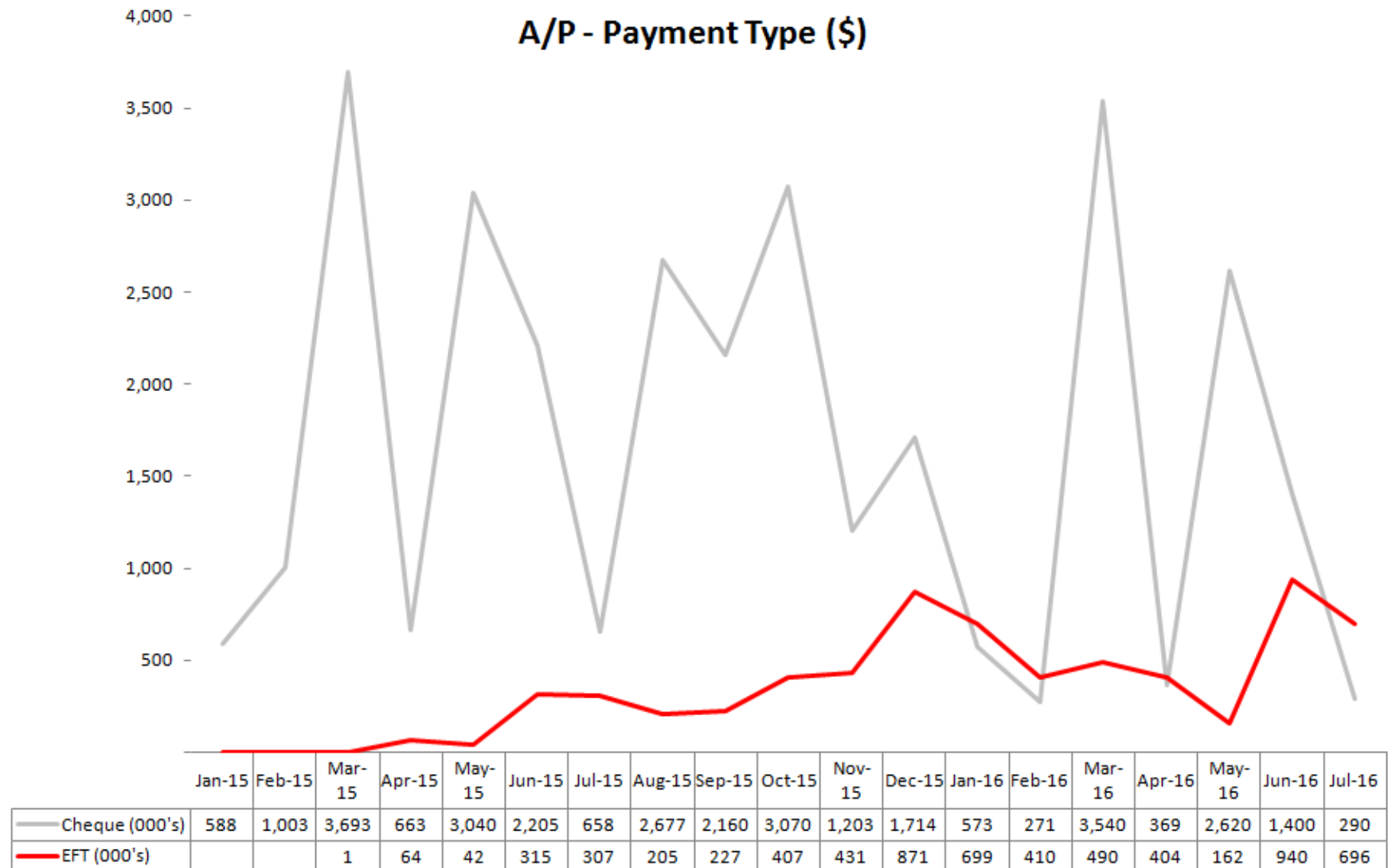
PREPARED BY: L. McDonald, Deputy Treasurer

Good evening Council:

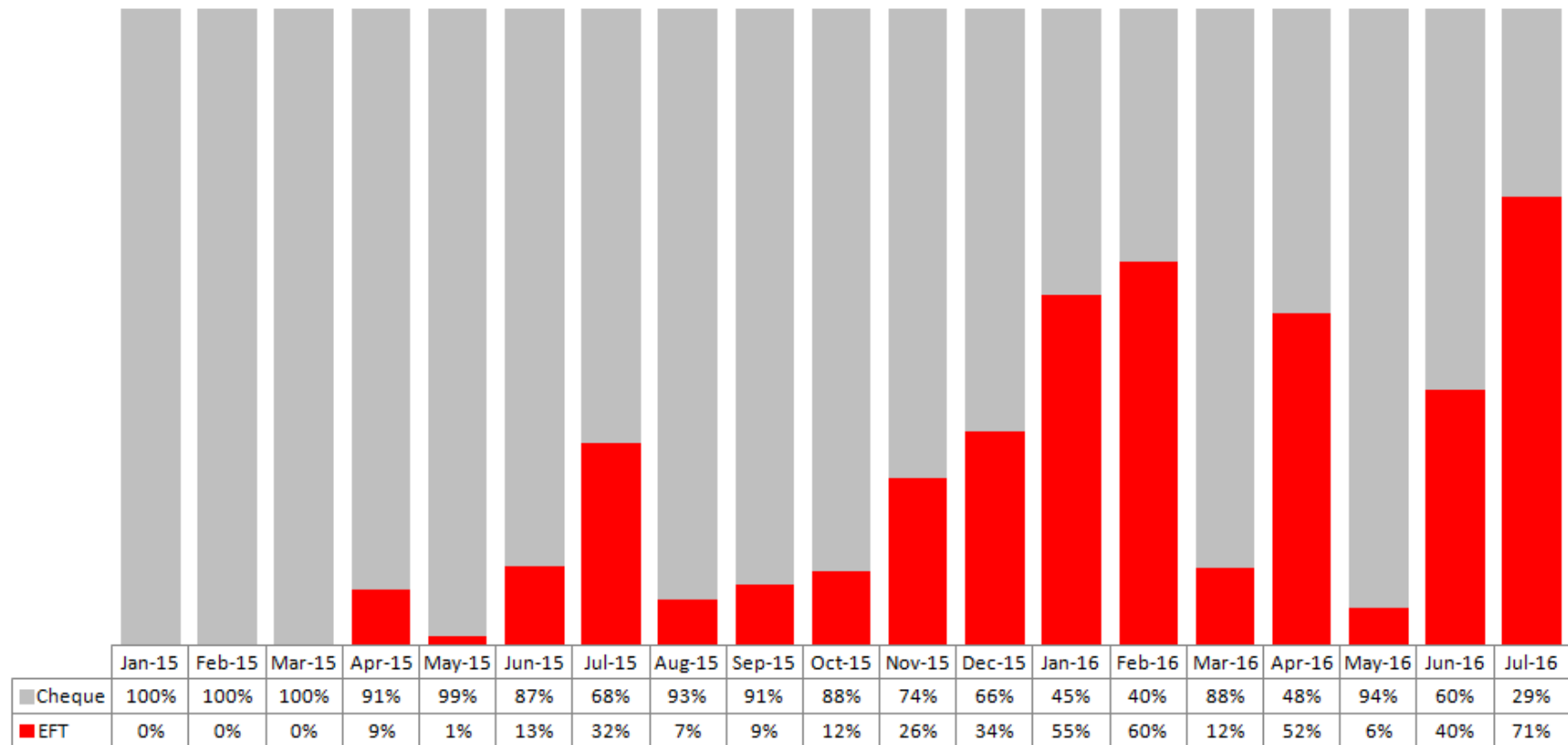
We are moving towards a less-paper office and one of our efforts is in switching from cheques to EFT for payments.

Graphically, please find below our current progress. You'll note big 'blips' four times a year; they are cheque payments to the Counties. We are consistently encouraging vendors to receive payment through EFT and will apprise you of our progress periodically.

Thank you,
Lachlan



A/P - Payment Type (%)



INFORMATION REPORT

REPORT TO: Council of South Glengarry

MEETING DATE: August 8, 2016

SUBJECT: Consent Applications B-104-15, 106-15 and 106-15

PREPARED BY: Joanne Haley, GM- Community Services

RE: B- 104/15, 105/15 & 106/15
Lot 35, Concession 1 E
Former Township of Lancaster
Heron Bay Corporation

Type of Consent: To create three building lots for residential purposes

Subject Property:

The subject property is located on Part Lot 35, Concession 1 E, fronting on Old Montreal Road. The purpose of these consent applications is to create three building lots for residential development.

Official Plan Designations: The subject property is designated Residential District and is located in the Urban Settlement Area with a constraint overlay of Regulatory Floodline.

Zoning By-law: The subject property is zoned Rural, Residential 2 and Floodplain-Holding in the Township of South Glengarry's Zoning By-law. The consent applications are proposed entirely in the Floodplain- Holding Zone

Analysis:

These applications were accepted by the United Counties of Stormont, Dundas and Glengarry (SDG) on October 9, 2015 and were received by South Glengarry on October 20, 2015. The applications were put on hold until the applicant could demonstrate that the subject property's grades were above the floodplain. On July 20, 2016, I received a copy of a letter from the Raisin Region Conservation Authority (RRCA) to the United Counties explaining that the subject property is located in the floodplain and therefore the RRCA is not in support of the applications. (See attached letter)

Section 3.1.2 of the Provincial Policy Statement (PPS) does not permit development and site alteration within defined portions of the flooding hazard along the St. Lawrence River. Section 6- Public Health and Safety, of the United Counties of SDG support the policies within the PPS and therefore these proposed consent applications do not conform to both the PPS and the Official Plan.

As mentioned above, the proposed consent applications are located entirely within the Floodplain-Holding Zone; in order to remove the holding symbol within the Floodplain, the Conservation authority must support the proposed development.

Proposed Recommendation:

That the United Counties of SDG Manager of Planning denies consent applications B-104/15, 105/15 & 106/15 as they do not conform to the 2014 PPS, the United Counties of SDG Official Plan and the Township of South Glengarry's Zoning By-law No. 38-09.

Respectfully submitted by: Joanne Haley

Date: July 27, 2016

TITLE:



RAISIN REGION CONSERVATION AUTHORITY

P.O. Box 429, 18045 County Rd. 2, Cornwall, Ontario K6H 5T2 Tel.: 613 938-3611 Fax: 613 938-3221

July 20, 2016

Planning Secretary
United Counties of Stormont,
Dundas and Glengarry
26 Pitt St.
Cornwall, ON K6J3P2

**SUBJECT: Applications for Consent
Heron Bay Corp. Update
Pt. Lot 35, Con 1
Township of South Glengarry (Lancaster)
File No. B-104, B-105, B106-15**

Dear Ms. Boudens,

The Raisin Region Conservation Authority (RRCA) has received an up-to-date site plan with existing versus proposed geodetic elevations for the subject property. In particular, the following information (although not limited to) has recently been analyzed by the Raisin Region Conservation Authority:

- Proposed Site-Plan of Survey By Kirk Stidwill showing Part of Lot 35, Concession 1, Township of South Glengarry (Geographic Township of Lancaster), County of Glengarry dated June 9, 2016. This information includes:
 - Existing elevations;
 - Proposed elevations;
 - Proposed Lots (i.e. 1, 2 & 3);
 - Proposed dwelling locations;
 - Proposed runoff; and
 - Sediment & Erosion Control
- Soil analysis, South Lancaster Property, Report No. 16C037 by St. Lawrence Testing & Inspection Co. Ltd. dated March 31, 2016 received by the RRCA on April 1, 2016.
- Correspondence/Clarification Re: Site Plan Lot 35, Concession 1, Township of South Glengarry from Kirk Stidwill dated June 9, 2016.

The up-to-date site information was cross-referenced with the Draft Plan of Subdivision showing part of Lot 35, Concession 1, Township of South Glengarry, Geographic Township of Lancaster, County of Glengarry dated June 8, 2010 by K.L. Stidwill, and the Official Flood Risk mapping at the Raisin Region Conservation

Authority (Flood Risk Mapping of the St. Lawrence River System, Sheet 27). Based on the thorough analysis of all the information, the RRCA has determined that the subject property is located below the 1:100 year flood risk area of the St. Lawrence River System.

As indicated in the RRCA's correspondence dated January 5, 2016 to the United Counties of SDG:

"Section 3.1.2 of the 2014 Provincial Policy Statement (PPS) specifically states that development and site alteration shall not be permitted within defined portions of the flooding hazard along the St. Lawrence River System.

- *Development as defined on page 41 of the PPS means **the creation of a new lot, a change in land use, or the construction of buildings and structure requiring approval under the Planning Act.***
- *Site Alteration as defined on page 49 of the PPS means activities such as **grading, excavation and the placement of fill that would change the landform and natural vegetative characteristics of a site.***

The Official Plan for the United Counties of Stormont, Dundas and Glengarry supports the above noted policies in Section 6 of the plan.

- *It is a policy to direct development away from lands or areas which are hazardous or susceptible to hazards including flooding, etc. (Section 6.05);*
- *The boundaries of regulatory floodplains are approximate and reference shall be made to the official floodplain mapping from the applicable Conservation Authority. Updated information or new mapping to show natural hazard limits may be utilized without amendment to this Plan **provided the intent of the Plan is maintained** and the applicable implementing zoning by-law is amended. **Nothing contained herein shall exempt any person from complying with the applicable Conservation Authority regulations. (Section 6.06.1 (1));***
- *Development proposals located in or adjacent to an environmental constraint should be accompanied by a site plan, which in addition to the requirements of Section 8.14.10 should include: the location of any fill imported onto the site; the existing and final contours at 0.5 m (1.64 ft.) intervals; erosion and siltation control procedures; and, the exact location of the engineered floodline and floodline elevations (Section 6.06.10)"*
- *Site alteration such as fill, grading or excavation that causes a significant change to the natural land form or native vegetation of a site or impacts on the flood storage capacity of the adjacent watercourse is prohibited (Table 6.1)."*

The applicant has recently provided an up-to-date Site Plan of Survey to the RRCA. Now that the Plan has been submitted and all of the information examined, the RRCA has determined that the subject property was historically, and is presently, within the defined portions of the flooding hazard of the St. Lawrence River System (i.e. follows the banks of Finney Creek from the St. Lawrence River System).

Please see **RRCA Board Motion No. 66/16** under the Conservation Authorities Act, dated July 11, 2016 attached for your use. Furthermore, the RRCA has determined that development upon the subject property (i.e. proposed elevations and quantity of fill required) shall adversely impact the control of flooding. In turn, this also means that Section 13.2 Flood Plain Zone within the Corporation of the Township of South Glengarry cannot be met:

13.3 ADDITIONAL PROVISIONS (Flood Plain Zone – FP).

(a) Any new building or structure or any expansion of or addition to any buildings or structures, or access thereto, permitted under subsection 3.39(7) the day of the passing of this By-law must incorporate appropriate engineering construction techniques which reduce or eliminate the risk of flood damage or damage from unstable slopes. The specific approval of the appropriate Conservation Authority must be obtained prior to the issuance of a Building Permit.

(b) Site Alterations within the FP Zone through filling, excavation or by other means is prohibited unless otherwise permitted by the appropriate Conservation Authority.

(c) Development in the FP Zone is generally limited to uses which by their nature must locate within the floodplain, including flood and or erosion control works or minor additions or passive non-structural uses which do not affect flood flows.

5.2 HOLDING (H) SYMBOLS

Where a holding Zone applies within a Flood Plain Zone, the “H” symbol may be removed from all or part of a lot to which the “H” symbol applies upon recommendation from the Raisin Region Conservation Authority. This may require studies such as a geotechnical investigation or an environmental impact assessment or study, etc.

There may be some parcels of property within the flood plain holding zone that will be undevelopable.

In Conclusion, the RRCA does not support the above noted Applications for Consent based on the Provincial Policy Statement, the Official Plan, the Township Zoning By-law and the Conservation Authorities Act. Site alterations and development shall not be permitted in such areas. In addition, the RRCA Board of Directors have rejected the retroactive permit application for site alterations and development commenced prior to RRCA approval under O. Reg. 175/06 (Development, Interference with Wetlands and Alterations to Shorelines and Watercourses) of the Conservation Authorities Act.

In the future, the RRCA respectfully requests an up-to-date and detailed Site Plan for development proposed within defined hazard areas prior to circulation (i.e. complete application package) as per Section 6.06.1 Natural Hazards, Subsection 1 Introduction within the of the Official Plan. The premise of development is best determined at the Planning Stage.

Should you have any question or concerns, please feel free to contact the undersigned.

Sincerely,

RAISIN REGION CONSERVATION AUTHORITY



Kimberley MacDonald
Manager of Planning & Regulations

HERON BAY RETROACTIVE O.REG. 175/06 PERMIT APPLICATION (Staff Report #19/16)

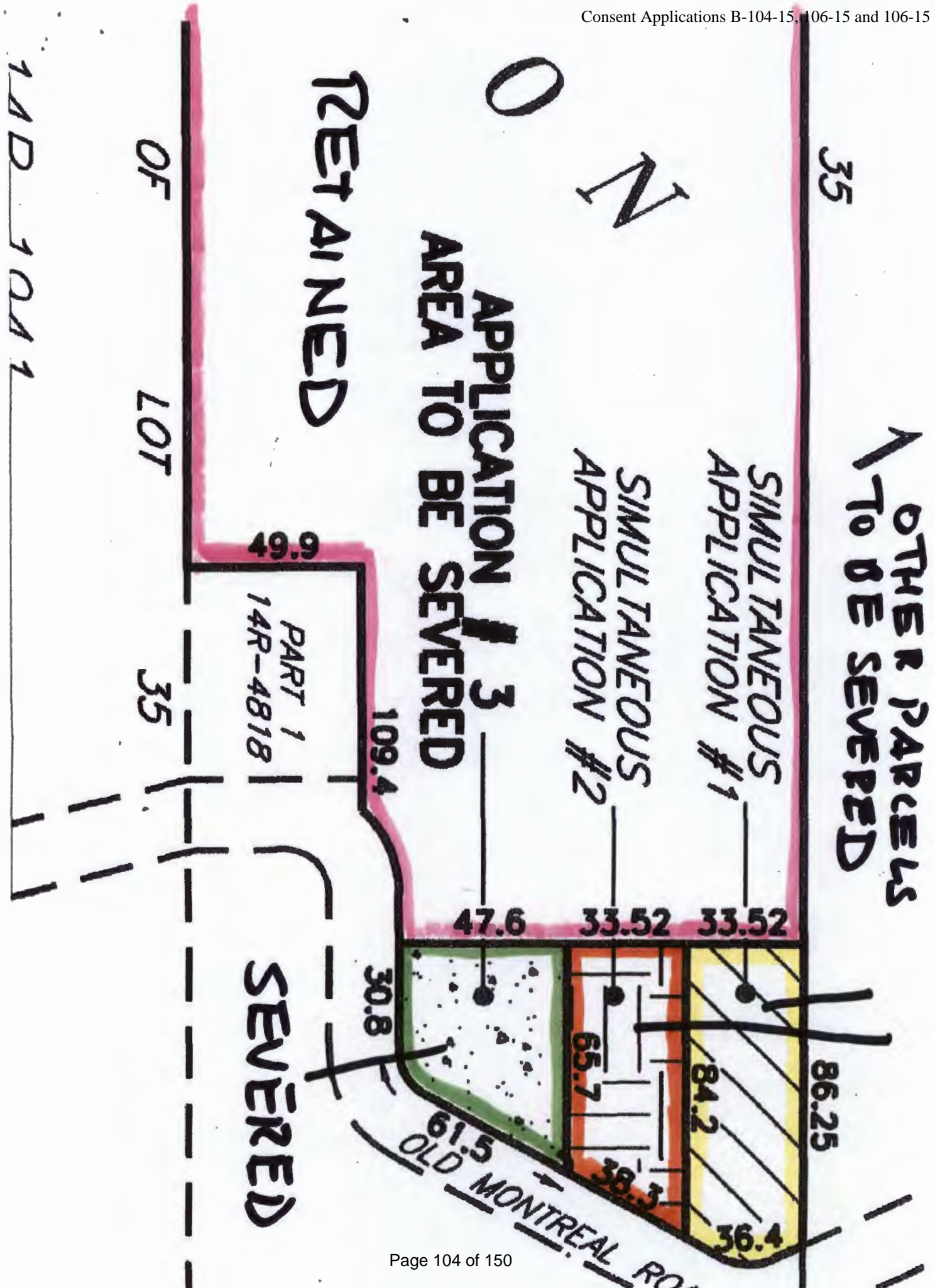
At our February Full Authority meeting the RRCA Board concluded that the applicant needed to supply additional and up-to-date information to deem the application complete. Since that meeting, the RRCA has received additional information from qualified professionals and the application is now deemed complete.

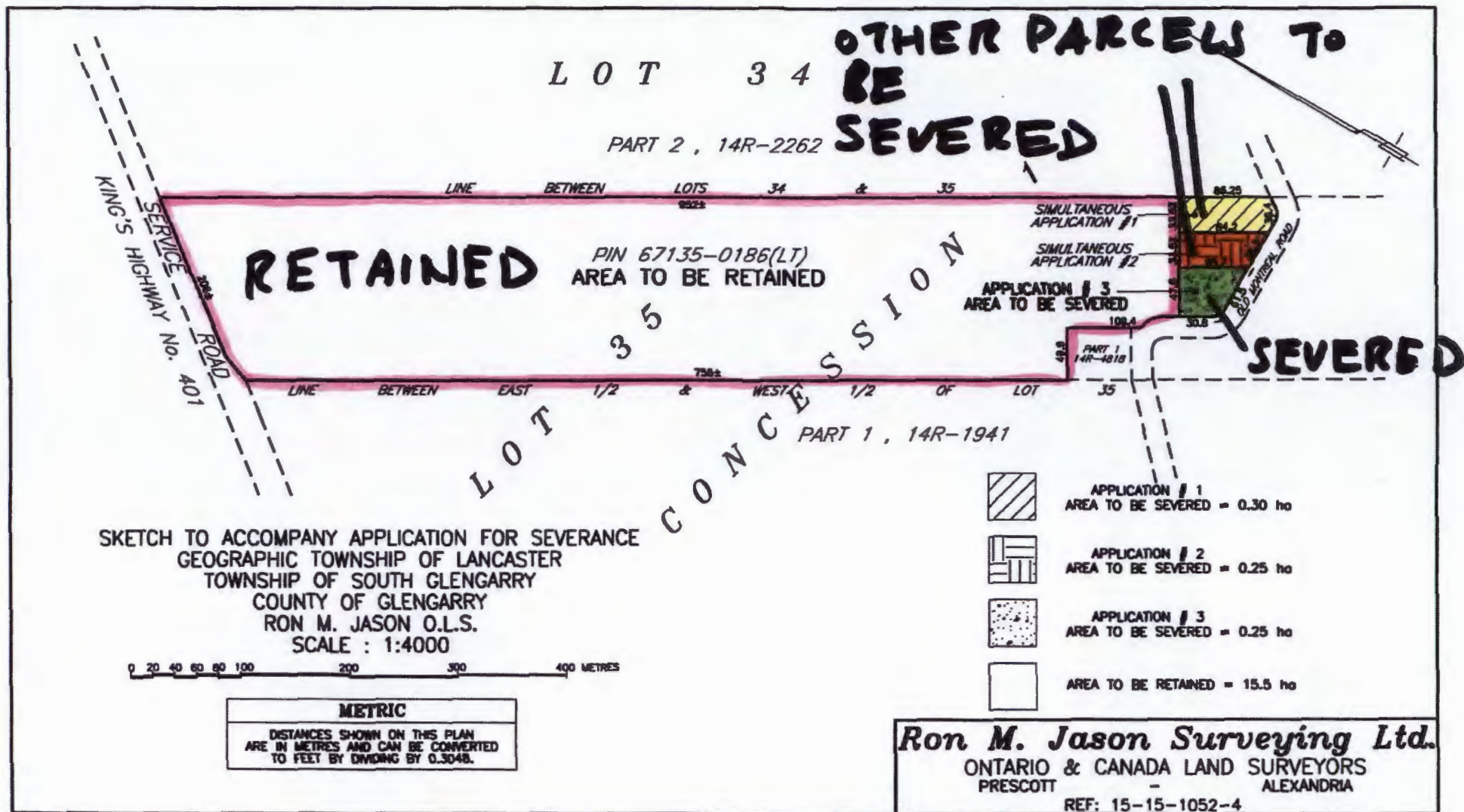
According to the information provided by the applicant, and analyzed by RRCA staff, the subject property is located within the 1:100 year flood hazard area of the St. Lawrence River System.

MOTION #66/16: Moved by: Alton Blair
Seconded by: Tammy Hart

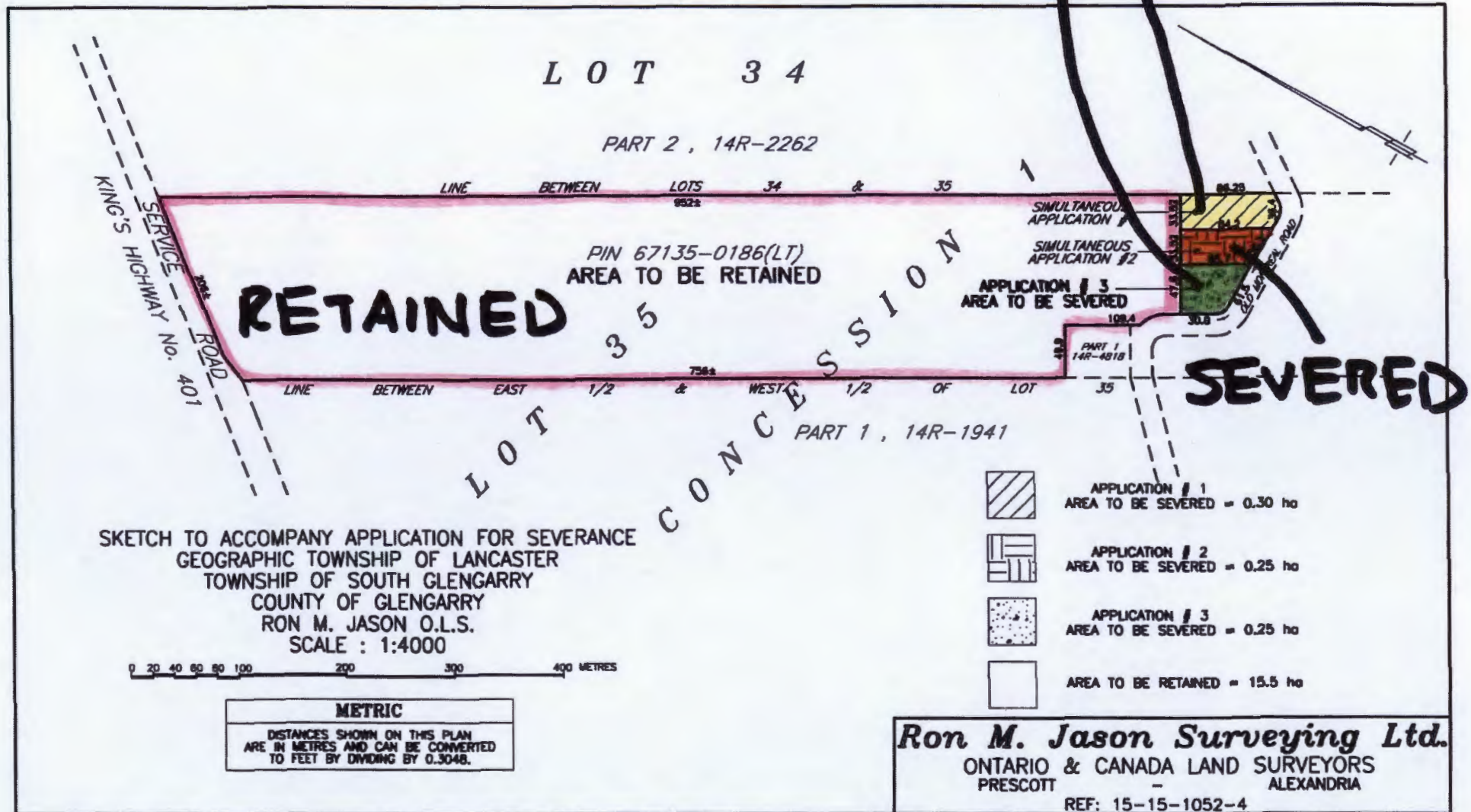
Be it resolved that the Raisin Region Conservation Authority Board of Directors deny the retroactive permit application under the Conservation Authorities Act on the grounds that site alterations and development are within the 1:100 year flood hazard area of the St. Lawrence River System (i.e. the control of flooding).

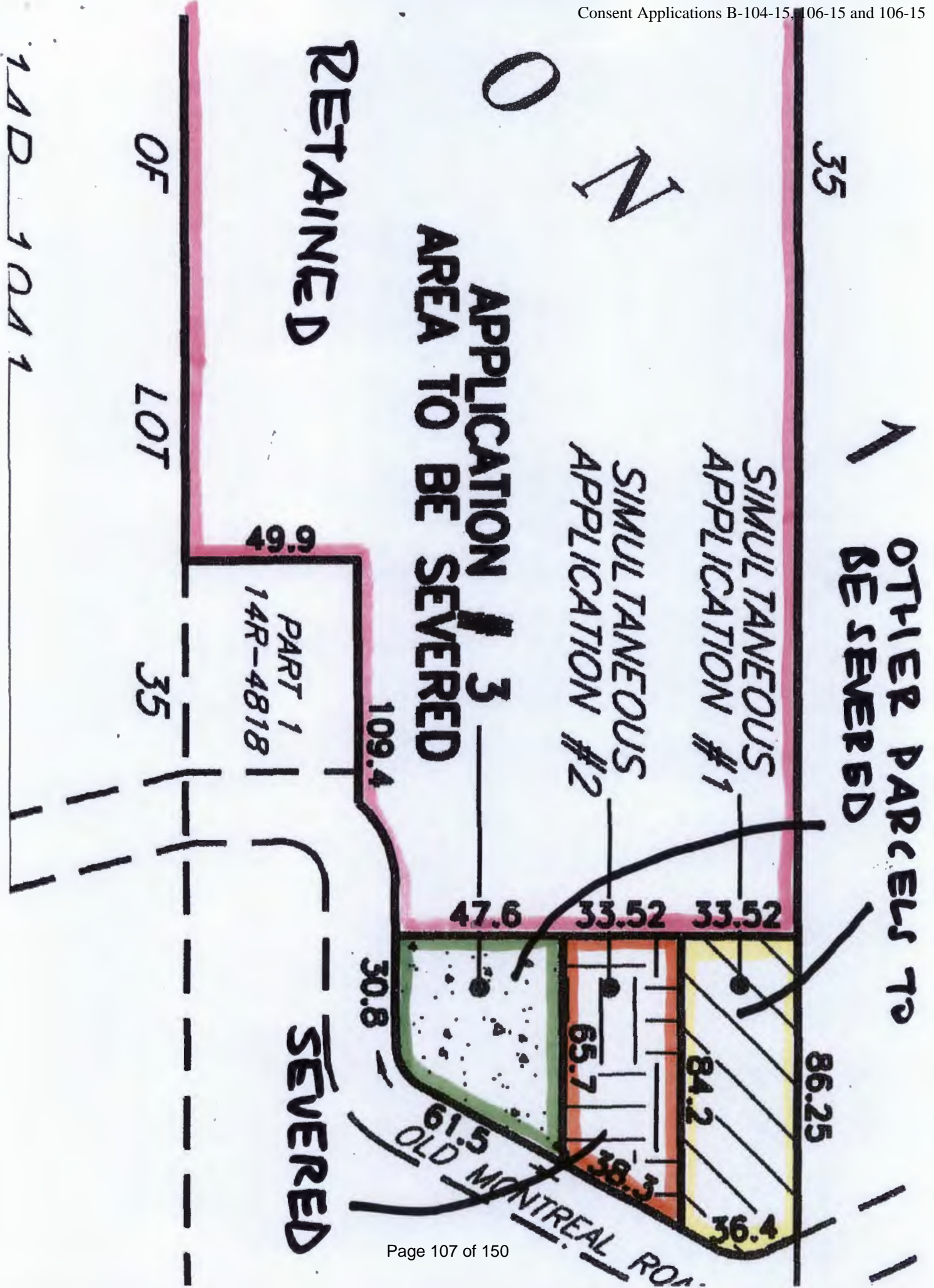
Carried

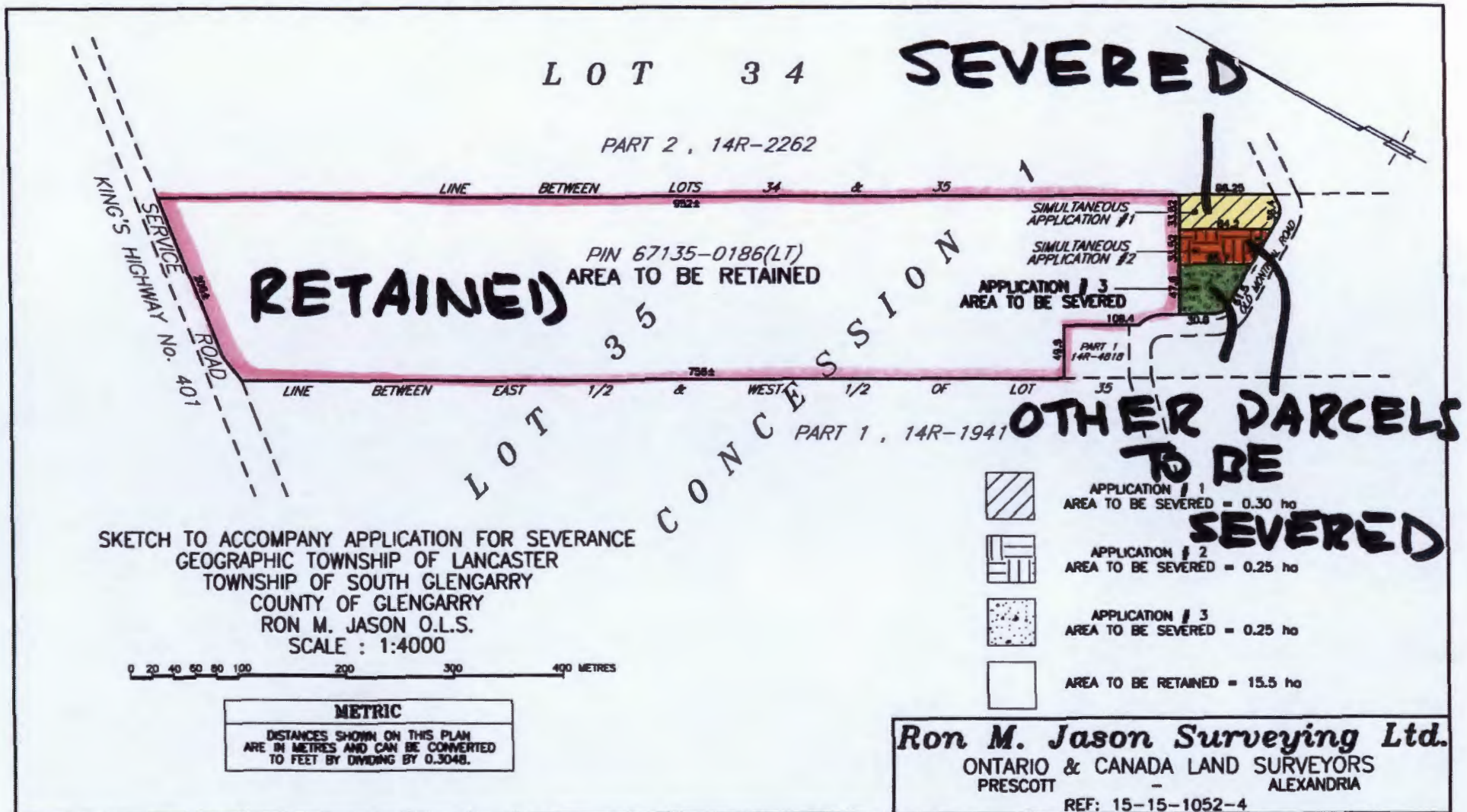




OTHER PARCELS TO BE SEVERED







SEVERED

86.25

33.52

33.52

**APPLICATION 3 —
AREA TO BE SEVERED**

RETAINED

OTHER PARCELS TO BE SEVERED

49.9
PART 1
14R-4818

of

107

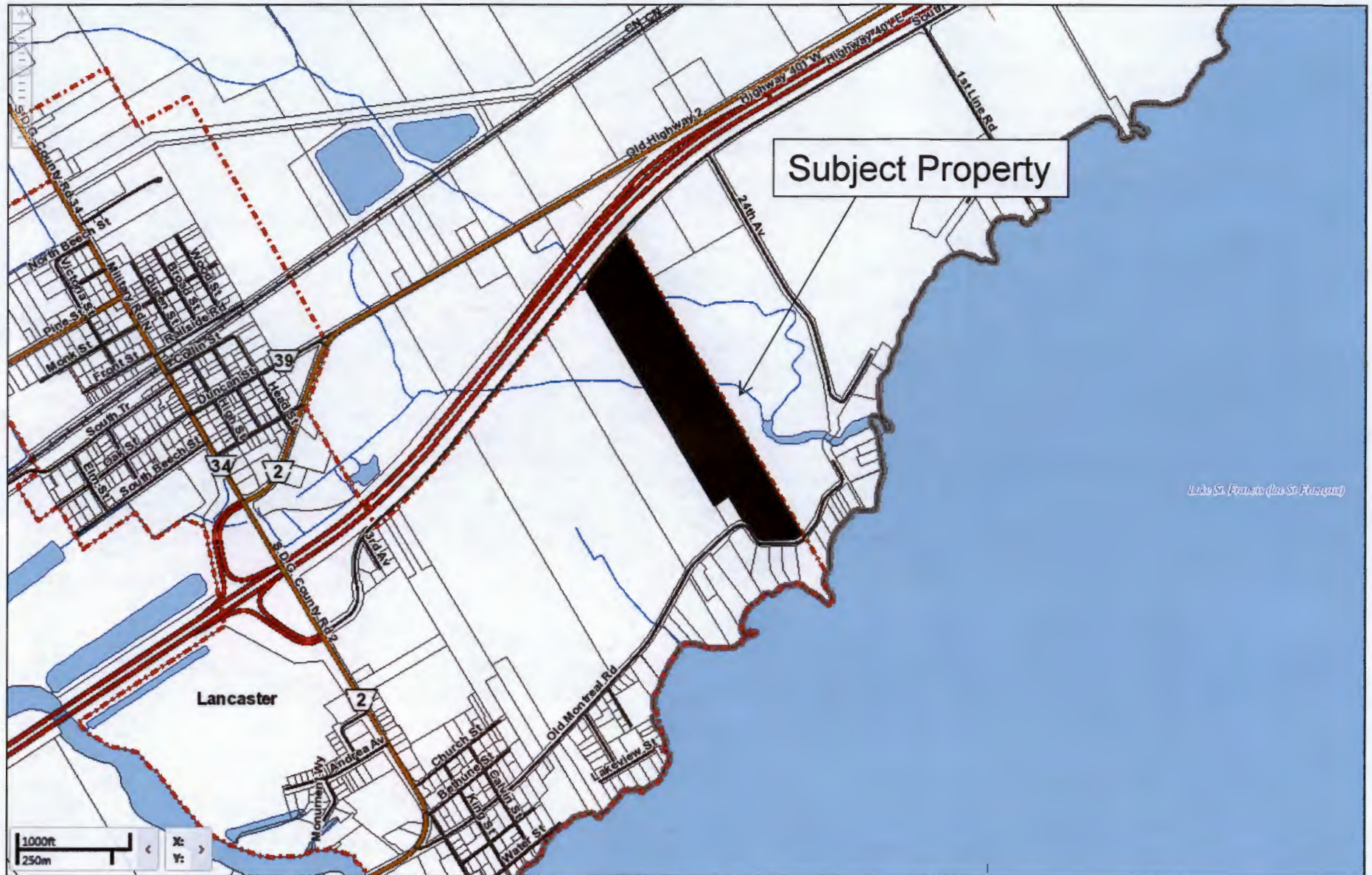
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140 1011

61.5
OLD MONTREAL ROAD
38.3

Page 109 of 150

Key Map B-104/15, B-105/15, B-106/15



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SOUTH GLENGARRY
Discover | Enjoy | Grow

INFORMATION REPORT

REPORT TO: Council of South Glengarry

MEETING DATE: August 8, 2016

SUBJECT: Consent Application B-69-16

PREPARED BY: Joanne Haley, GM- Community Services

RE: B-69-16
Part of Lot 3, Concession 1
Former Township of Lancaster
Keillar

Type of Consent: To create a building lot

Subject:

The subject property is located on Part of Lot 3, Concession 1, on the south side of Old County Road 2 and is over 7 acres in size. The applicant wishes to sever approximately 2.75 acres of vacant land together with a right of way to create a building lot and to retain approximately 4.6 acres of land that contains a residence. The purpose of creating the right of way is to satisfy the United Counties of SDG Transportation and Planning Department's requirement of a shared access.

Official Plan Designations: The subject property is designated Residential District in the County Official Plan. Section 8.14.13.3. D. I of the County Official Plan indicates that "up to two consents for residential purposes may be granted for a legally conveyable lot, excluding the retained lot where the approval authority is satisfied that a plan of subdivision of the land is not necessary for the proper and orderly development of the land; where the lot existed as of January 1, 1980 and where the land is located in the Rural District as shown on the Land Use Plan Schedules. This proposed consent conforms to the Official Plan.

Zoning By-law: The subject property is zoned Residential One and Floodplain Holding (on the very southern boundary along the shoreline only) in the Township of South Glengarry's Zoning By-law. This proposed consent conforms to all of the provisions of this Zoning By-law.

Proposed Recommendation:

That the County Planner approves this application for consent as it conforms to the Official Plan, Zoning By-law and the PPS. This consent will be subject to the following conditions:

1. A Review fee of \$200.00 must be paid to the Township.
2. A \$1,000.00 Parkland Fee must be paid to the Township.
3. The Township of South Glengarry will complete a site visit of the severed and retained lands to confirm that there are no issues with the existing septic system and a proposed septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to contact the Township office to request the site visit and a fee of \$170.00 must be paid prior to the site visit being completed.
4. A final building inspection is required to be completed and issued prior to final consent for building permit file 08B112.

Respectfully submitted by: Joanne Haley

Date: July 28, 2016

TITLE: GM-Community Services

INFORMATION REPORT

REPORT TO: Council of South Glengarry

MEETING DATE: August 8, 2016

SUBJECT: Consent Application B-66-16

PREPARED BY: Joanne Haley, GM- Community Services

RE: B-66-16
Part Lots 7, 8 & 9, Concession 3 & 4
Former Township of Lancaster
Petrie

Type of Consent: Agricultural Consent

Subject:

The subject property is located on part of lots 7, 8 & 9, Concession 3. The purpose of this application is to sever approximately 176 acres of agricultural land that will merge to the abutting property owner and will retain 50 acres of land that contains a residence and agricultural structures that will continue to be farmed.

Official Plan Designations: The subject property is designated Agriculture in the County Official Plan. Lot additions are permitted therefore this consent conforms to the Official Plan.

Zoning By-law: The subject property is zoned Agriculture in the Township of South Glengarry Zoning By-law. This proposed consent conforms to the Township's Zoning By-Law.

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Provincial Policy Statement, the Official Plan and the Township of South Glengarry's Zoning By-Law. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. The Township of South Glengarry will complete a site visit of the retained lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed.

The applicant will be required to attend to the Township office to apply for a site visit and a file a fee of \$170.00.

3. Road widening must be deeded to the Township for the lands fronting on Concession 3.
4. A final building inspection is required to be completed and issued prior to final consent for building permit files 00-180, 01V137, 02B159.

Respectfully submitted by: Joanne Haley

Date: July 28, 2016

TITLE:

Key Map B-16/16

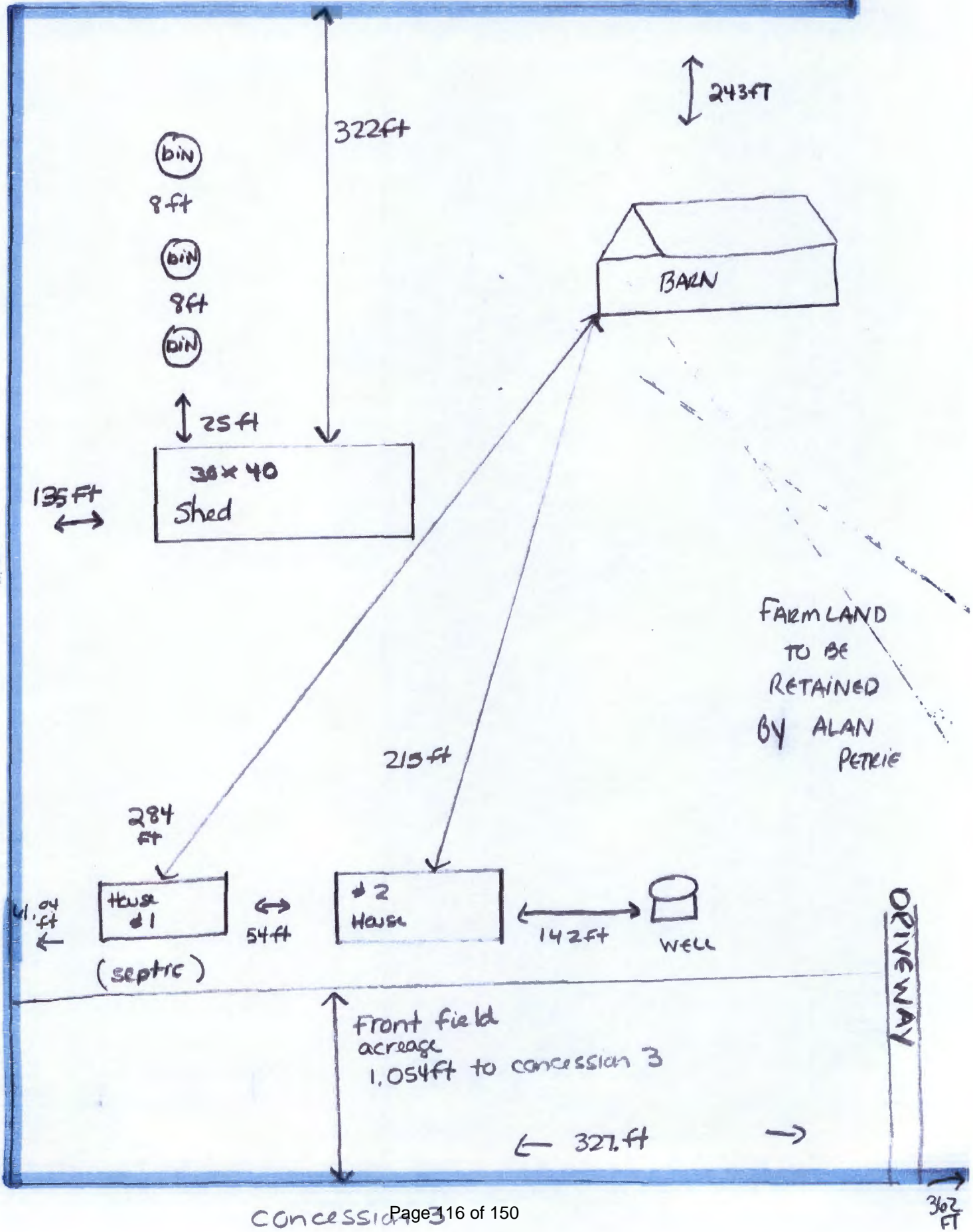


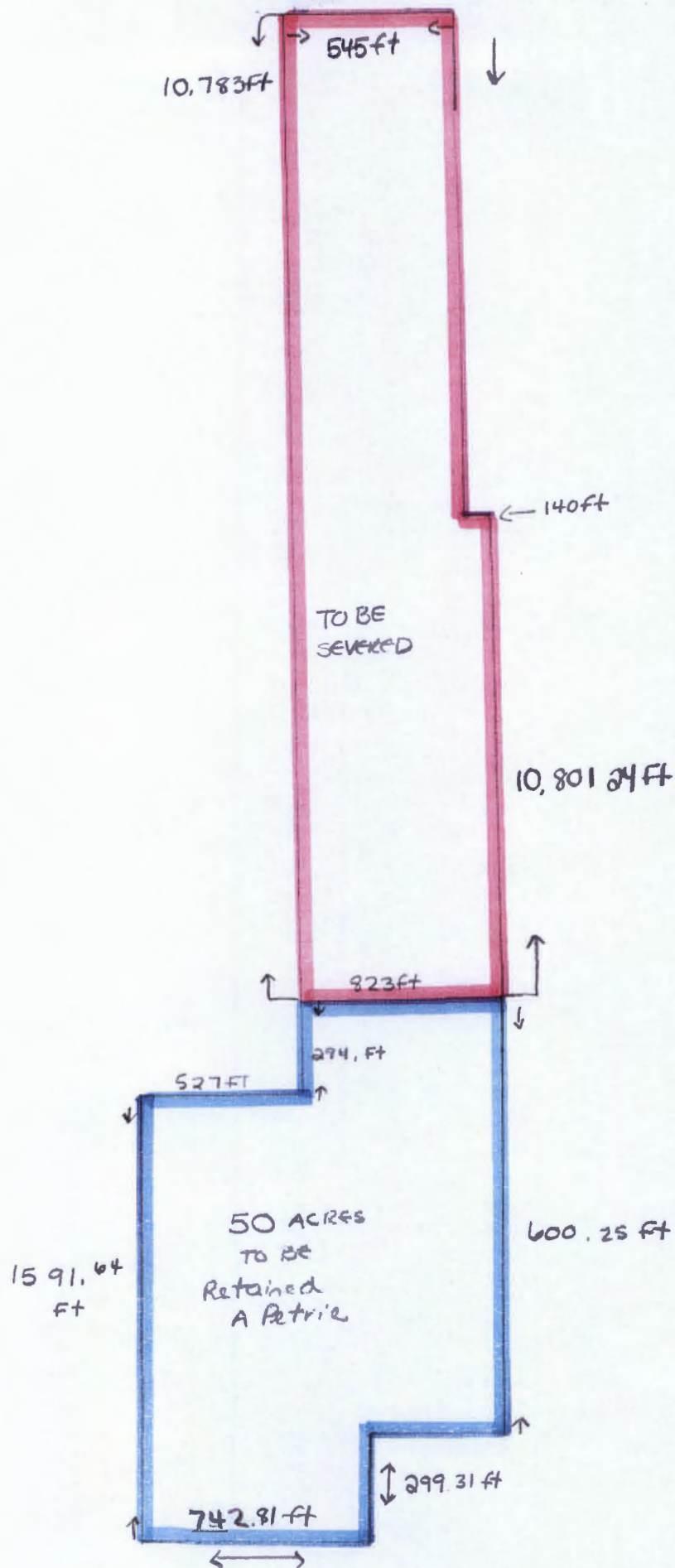
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**SOUTH
GLENGARRY**
Where the Heartland Begins

FARMLAND OWNED BY Peter VAN DER BEEK





INFORMATION REPORT



REPORT TO: Council of South Glengarry

MEETING DATE: August 8, 2016

SUBJECT: Consent Application B- 64-16

PREPARED BY: Joanne Haley, GM- Community Services

RE: B-64-16
Part Lot 23, Concession 3
Former Township of Charlottenburgh
Kannon

Type of Consent: To dispose of a surplus dwelling to a farming operation.

Subject:

The subject property is located on part of lot 23, north side of Street Road. The purpose of this application is to sever approximately 3.09 acres of developed land that is surplus to the farm land and retain approximately 20.8 acres of agricultural land.

Official Plan Designations: The subject property is designated Agriculture in the County Official Plan. In Section 8.14.13 II of the County Official Plan there are strict policies for consents in an Agricultural Designation. Section 8.14.13.II.1.2 indicates that “a consent may be granted on lands designated as Agricultural Resource Land as shown on the Land Use Plan Schedules for a residence surplus to a farming operation”. This proposed consent conforms to the Official Plan. Section 8.14.13.II.7 indicates that “where consent is granted for a residence surplus to a farming operation, a local Municipality shall through a Zoning By-law or other municipal approach prohibit further dwellings on the vacant retained lands created by the subject consent.”

Zoning By-law: The subject property is zoned Agriculture in the Township of South Glengarry Zoning By-law. This proposed consent does not conform to the minimum lot area provision of this Zoning By-law for the retained land therefore a zoning amendment is required.

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Provincial Policy Statement, the Official Plan and the Township of South Glengarry’s Zoning By-Law. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. A zoning amendment must be applied for to reduce the minimum lot area of the retained land as per the Zoning By-Law and to prohibit residential construction as per the PPS.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and a file a fee of \$170.00.
4. Road widening must be deeded to the Township on both the severed and retained portions.
5. The subject property is within the watershed of the Cooper Municipal Drain and an assessment split will be required between the severed and retained portions.

Respectfully submitted by: Joanne Haley

Date: July 27, 2016

TITLE:

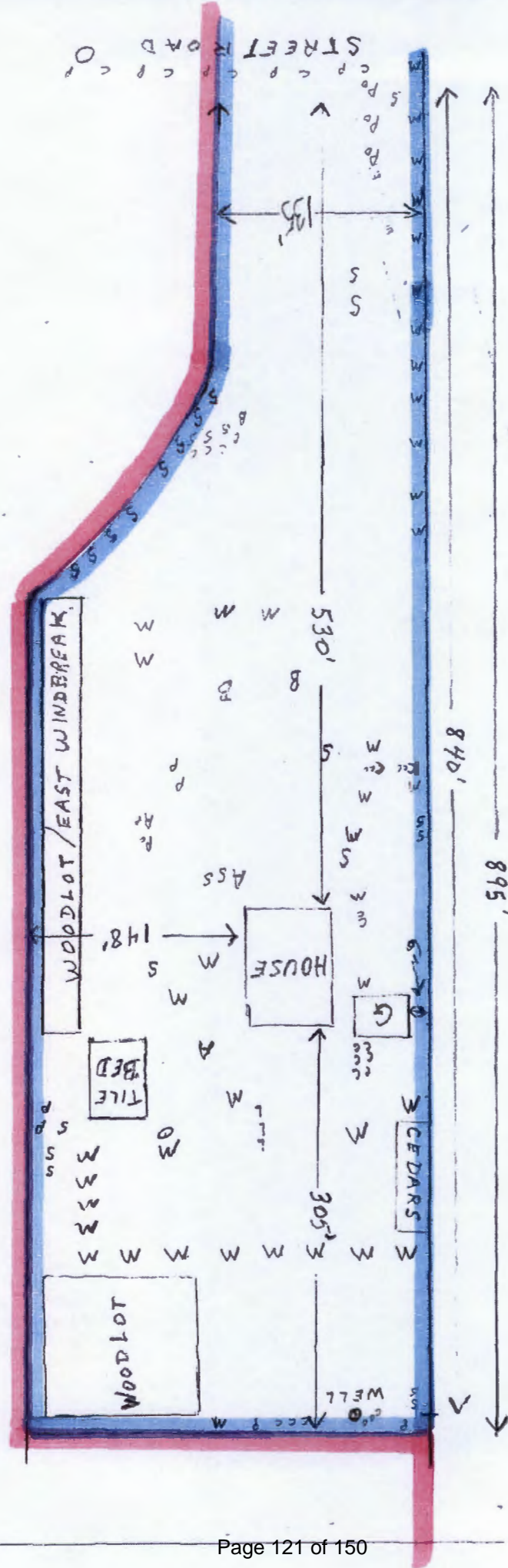
Key Map B-64/16



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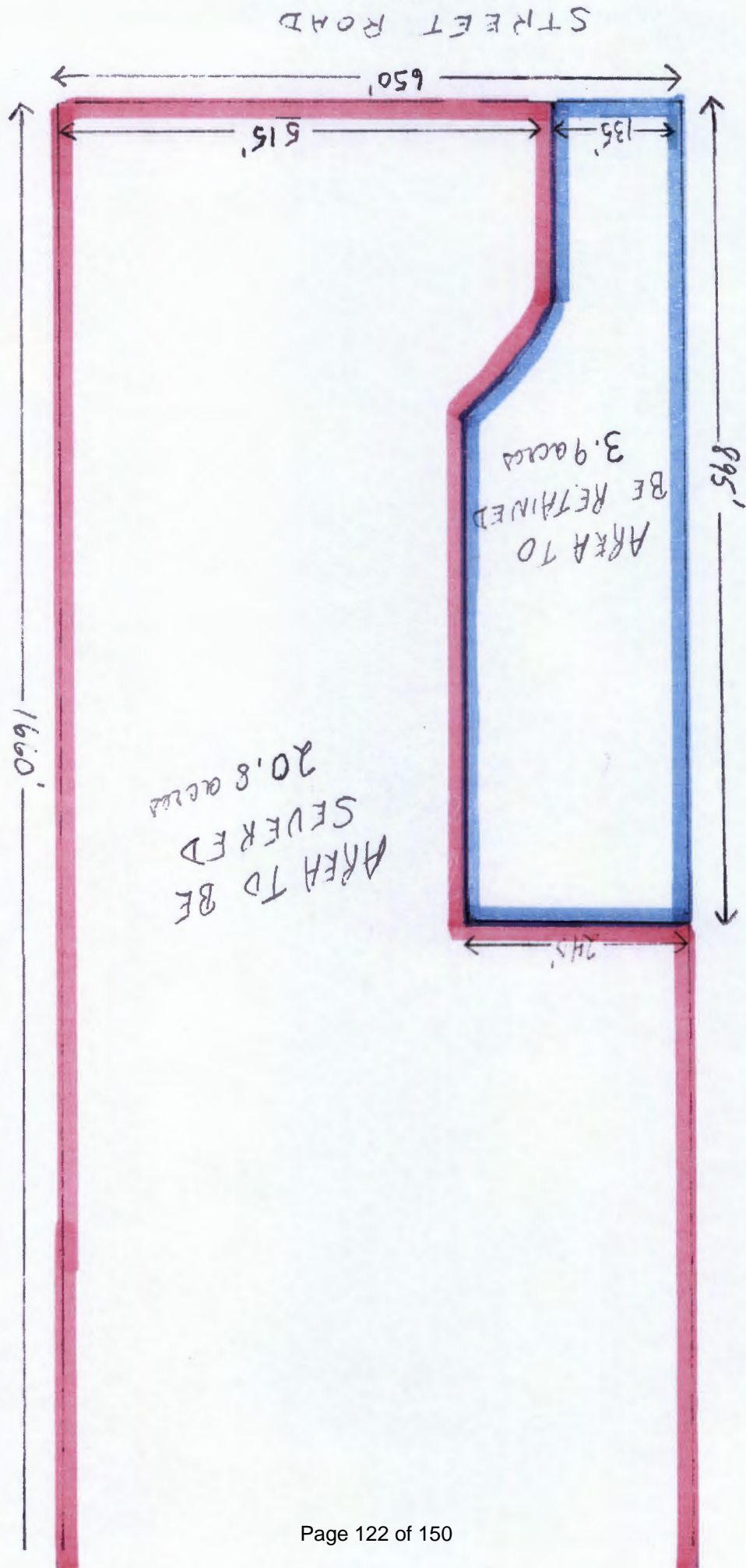


-2-



MATURE TREES

- M - MAPLES
- O - OAK
- A - ASH
- L - LILAC
- C - CEDAR
- S - SPRUCE
- B - BIRCH
- Po - POPLAR
- P - PINE





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INFORMATION REPORT



REPORT TO: Council of South Glengarry

MEETING DATE: August 8, 2016

SUBJECT: Consent Application B-63-16

PREPARED BY: Joanne Haley, GM- Community Services

B-63-16
Part Lot 25, Concession 9
Township of Lancaster
O'Shea

Type of Consent: To dispose of a surplus dwelling to a farming operation.

Subject:

The subject property is located on part of lot 25, north side of County Road 25 and west side of 2nd Line Road. The purpose of this application is to sever approximately 2.16 acres of developed land that is surplus to the farm land and retain approximately 88 acres of agricultural land.

Official Plan Designations: The subject property is designated Agriculture in the County Official Plan. In Section 8.14.13 II of the County Official Plan there are strict policies for consents in an Agricultural Designation. Section 8.14.13.II.1.2 indicates that “a consent may be granted on lands designated as Agricultural Resource Land as shown on the Land Use Plan Schedules for a residence surplus to a farming operation”. This proposed consent conforms to the Official Plan. Section 8.14.13.II.7 indicates that “where consent is granted for a residence surplus to a farming operation, a local Municipality shall through a Zoning By-law or other municipal approach prohibit further dwellings on the vacant retained lands created by the subject consent.”

Zoning By-law: The subject property is zoned Agriculture in the Township of South Glengarry Zoning By-law. This proposed consent conforms to the Township's Zoning By-Law.

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Provincial Policy Statement, the Official Plan and the Township of South Glengarry's Zoning By-Law. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. An agreement must be entered into with the Township of South Glengarry to prohibit residential construction on the retained lands. This restriction will be included in a housekeeping amendment of the Township's Zoning By-law at a future date. The cost to enter into the agreement is \$1,000.00.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and a file a fee of \$170.00.
4. Road widening must be deeded to the Township on both the severed and retained portions.
5. The subject property is within the watershed of the Lundie Municipal Drain and an assessment split will be required between the severed and retained portions.

Respectfully submitted by: Joanne Haley

Date: July 27, 2016

TITLE:

Key Map B-63/16



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SOUTH GLENGARRY
Township of South Glengarry



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KENNETH O'SHEA

3888 ~~3888~~ 2ND LINE RD. ALEXANDRIA REC 1A0

S. PT. LOT 25 CONC 9 S. GLENGARRY

12 ACRES BUSH
OWNER
KORISHA ALI
GABRIEL GARIB

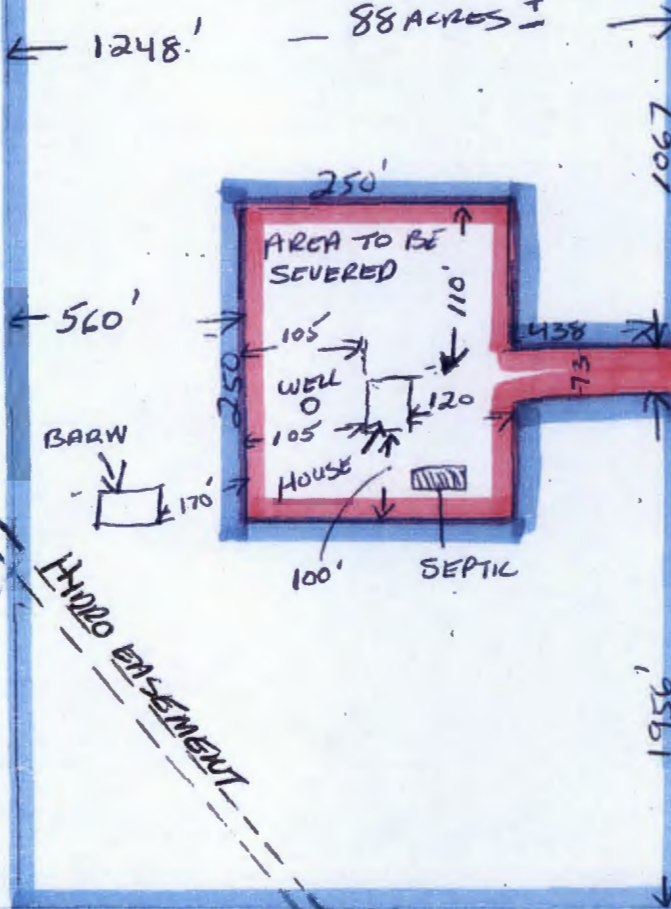
S. PART LOT 25
CONC 9

AREA TO BE RETAINED
88 ACRES ±

LOT 26
OWNER
TERESA O'SHEA
CASH CROP
NO LIVESTOCK
NO BARNS

LOT 24
CONC. 9

House
OWNER
ROSS BURT
SUZANNE DURACHER



House
OWNER
MARY + ANDRE
LACELLE

House
OWNER
ANDRE LAVIGNE

OWNED BY
DANIEL LAROCQUE
STEFANE GAUTHIER
NATHALIE LAROCQUE

OWNED BY
GARY BOOTH

JOSEPH STEC

House

INFORMATION REPORT



REPORT TO:	Council of South Glengarry
MEETING DATE:	August 8, 2016
SUBJECT:	Consent Application B-62-16
PREPARED BY:	Joanne Haley, GM- Community Services

RE: B-62-16
Part of Lots 28 & 29, Concession 7
Township of Charlottenburgh
MacDonald

Type of Consent: To create a building lot

Subject:

The subject property is located on Part of Lots 28 & 29, Concession 7, on the north side of Beaverbrook Road and is approximately 150 acres in size. The applicant wishes to sever approximately 40 acres of vacant land to create a building lot and retain approximately 110 acres of land that contains a residence and agricultural structures and is used for Agricultural purposes.

Official Plan Designations: The subject property is designated Rural and Provincially Significant Wetland in the County Official Plan. Section 8.14.13.3. D. I of the County Official Plan indicates that “up to two consents for residential purposes may be granted for a legally conveyable lot, excluding the retained lot where the approval authority is satisfied that a plan of subdivision of the land is not necessary for the proper and orderly development of the land; where the lot existed as of January 1, 1980 and where the land is located in the Rural District as shown on the Land Use Plan Schedules. This proposed consent conforms to the Official Plan.

Zoning By-law: The subject property is zoned Rural in the Township of South Glengarry Zoning By-law. This proposed consent conforms to all of the provisions of this Zoning By-law.

Proposed Recommendation:

That the County Planner approves this application for consent as it conforms to the Official Plan, Zoning By-law and the PPS. This consent will be subject to the following conditions:

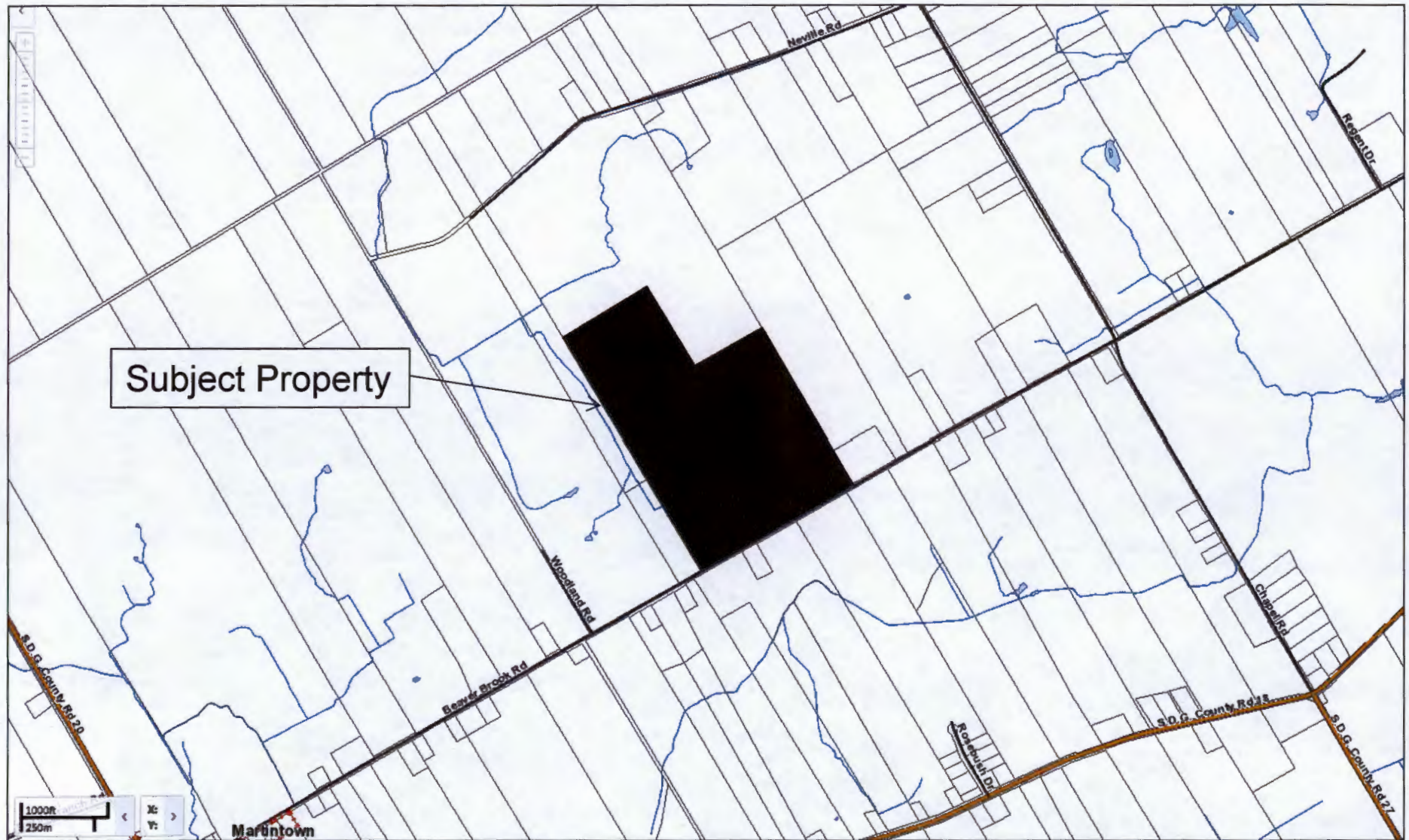
1. A Review fee of \$200.00 must be paid to the Township.
2. A \$1,000.00 Parkland Fee must be paid to the Township.
3. The Township of South Glengarry will complete a site visit of the severed and retained lands to confirm that there are no issues with the existing septic system and a proposed septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to contact the Township office to request the site visit and a fee of \$170.00 must be paid prior to the site visit being completed.
4. Road widening must be deeded to the Township on both the severed and retained lots.
5. Permit 15B020 has been issued, a final building inspection is required to be completed and issued prior to final consent.
6. The subject property is within the watershed of the Cote- Latreille- Ferguson Municipal Drain and an assessment split will be required between the severed and retained portions.

Respectfully submitted by: Joanne Haley

Date: July 27, 2016

TITLE: GM-Community Services

Key Map B-62/16



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INFORMATION REPORT



REPORT TO: Council of South Glengarry
MEETING DATE: August 8, 2016
SUBJECT: Insurance - Renewal and Bordereau
PREPARED BY: L. McDonald, Treasurer

Good evening Council:

Last year we went through a fairly exhaustive insurance review and determined in staff report 77-15 to go with JLT because they were able cover our liability at the Glengarry Sports Palace without increasing the premium.

Inasmuch, JLT was able to provide a quote that satisfied our requirements. During conversations with the other insurance representatives, they mentioned that they would work on the GSP issue after the fact and at increased premiums.

It was the Deputy Treasurer’s opinion that the same outcome would occur this year (i.e. a lot of time spent only to find out that there is one satisfactory quote available) and we have renewed with JLT.

The renewal was allowed for in the previous resolution reading:

BE IT RESOLVED THAT Staff Report 77-15 be received and that the Council of the Township of South Glengarry approves purchasing insurance from JLT for a one-year period, at the \$25,000 deductible level, with the option for renewal and furthermore that the Mayor and Clerk be authorized to sign all appropriate documents.

Due to the Martintown Community Centre back-up, Lancaster/401 accident, and general inflation our premium has increased to \$148,351 + applicable taxes; up from \$137,920 + applicable taxes in 2015.

For your information: in conversations with our Insurance Broker the discussion inevitably turns to our facility rentals and the insurance bordereau (at \$1,500). The insurance bordereau allows us to extend our insurance (no gain) to facility users. Mrs. Ward has a risk matrix which defines the costs and they are significantly discounted compared to what users would pay on market.

If insurance is refused by the user it is our current practise to allow them to use our facility regardless. From a risk management perspective, this invites the opportunity for litigation but Council reserves the right to waive the requirement based on their thoughts on affordability of our facilities, the potentially outward migration of users (to lower cost facilities), etc.

Regards,

Lachlan McDonald

INFORMATION REPORT



REPORT TO: Council of South Glengarry

MEETING DATE: August 8, 2016

SUBJECT: Review - Glen Walter Fire Station

PREPARED BY: L. McDonald, Deputy Treasurer

Good evening Mayor and Council:

In May you directed me to summarize the cost of the new Glen Walter Fire Hall.

As most invoices have now been received and the Hall shifts from a capital item to an operational item, please find on the next several pages various summaries of the costs associated to get the Fire Hall operation ready.

The budget was set at \$1,100,000 and the cost was \$1,249,519.58 (up to and including July 7, 2016).

Appreciatively,
Lachlan

Glen Walter Fire Hall															
		2015						2016						Grand Total	
Row Labels	June	July	August	September	October	November	December	January	February	March	April	May	June		
Construction				\$ 133,621.15	\$ 94,252.32	\$ 149,539.11	\$ 683,064.28							\$ 1,060,476.86	
Engineering	\$ 5,885.19	\$ 25,502.50	\$ 9,155.01	\$ 4,535.28	\$ 4,436.74	\$ 5,545.92	\$ 14,935.15		\$ 4,436.74		\$ 3,327.55	\$ 3,327.55	\$ 1,109.18	\$ 82,196.81	
Exterior					\$ 899.97	\$ 2,671.20	\$ 14,182.34		\$ 1,348.32					\$ 19,101.83	
Interior						\$ 321.49	\$ 11,655.09	\$ 732.65	\$ 32,295.32	\$ 1,220.48			\$ 9,129.10	\$ 55,354.13	
Survey					\$ 1,164.14	\$ 4,465.81								\$ 5,629.95	
Utilities					\$ 6,715.19		\$ 5,791.17			\$ 4,410.14				\$ 16,916.50	
Parking Lot					\$ 3,115.70	\$ 4,439.21	\$ 1,337.04			\$ 951.55				\$ 9,843.50	
Grand Total	\$ 5,885.19	\$ 25,502.50	\$ 9,155.01	\$ 138,156.43	\$ 110,584.06	\$ 166,982.74	\$ 730,965.07	\$ 732.65	\$ 38,080.38	\$ 6,582.17	\$ 3,327.55	\$ 3,327.55	\$ 10,238.28	\$ 1,249,519.58	

Item	Construction
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Glen Walter	Fire Hall				
	2015				Grand Total
Row Labels	September	October	November	December	
Grant Marion	\$ 133,621.15	\$ 94,252.32	\$ 149,539.11	\$ 683,064.28	\$ 1,060,476.86
Grand Total	\$ 133,621.15	\$ 94,252.32	\$ 149,539.11	\$ 683,064.28	\$ 1,060,476.86

Item	Engineering
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Glen Walter	Fire Hall											
2015						2016						Grand Total
Row Labels	June	July	August	September	October	November	December	February	April	May	June	
HSP	\$ 5,885.19	\$ 25,502.50	\$ 9,155.01	\$ 4,535.28	\$ 4,436.74	\$ 5,545.92	\$ 14,935.15	\$ 4,436.74	\$ 3,327.55	\$ 3,327.55	\$ 1,109.18	\$ 82,196.81
Grand Total	\$ 5,885.19	\$ 25,502.50	\$ 9,155.01	\$ 4,535.28	\$ 4,436.74	\$ 5,545.92	\$ 14,935.15	\$ 4,436.74	\$ 3,327.55	\$ 3,327.55	\$ 1,109.18	\$ 82,196.81

Item	Exterior
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Glen Walter	Fire Hall				
	2015			2016 Grand Total	
Row Labels	October	November	December	February	
Christie - Tower			\$ 13,161.14	\$ 1,272.00	\$ 14,433.14
Bernier - Fence		\$ 2,442.24			\$ 2,442.24
A to Z Graphics - Lettering			\$ 1,021.20		\$ 1,021.20
ESL - Water Meters	\$ 899.97				\$ 899.97
Glen Lauzon - Excavation		\$ 228.96			\$ 228.96
Daves Reliable Signs				\$ 76.32	\$ 76.32
Grand Total	\$ 899.97	\$ 2,671.20	\$ 14,182.34	\$ 1,348.32	\$ 19,101.83

Item	Interior
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Glen Walter	Fire Hall						
	2015		2016				Grand Total
Row Labels	November	December	January	February	March	June	
Innovative Office - Furniture & Equipment				\$ 17,389.16			\$ 17,389.16
Glen Laird - Kitchen		\$ 9,849.87		\$ 596.31			\$ 10,446.18
RW Electric - Signs						\$ 9,129.10	\$ 9,129.10
Speedline - Phone & Alarm				\$ 7,574.00			\$ 7,574.00
Kitchen - Fridge and Range		\$ 1,805.22					\$ 1,805.22
Jasmar - Assorted				\$ 1,474.50			\$ 1,474.50
Stormont Stationary - Office				\$ 1,388.84	\$ 64.10		\$ 1,452.94
Perkins - Paint and Cleaning Equipment				\$ 1,263.47			\$ 1,263.47
HPI - Yellow Lines					\$ 1,066.84		\$ 1,066.84
Misc.	\$ 321.49			\$ 468.12			\$ 789.61
Tools			\$ 732.65				\$ 732.65
Offic Equipment				\$ 675.40			\$ 675.40
Hano Centre - Bay				\$ 508.80			\$ 508.80
Perkins - Shop				\$ 492.84			\$ 492.84
Cottage Blue - Colour Choice				\$ 284.93			\$ 284.93
Emards - Paint				\$ 178.95			\$ 178.95
Kims Mobile - Security					\$ 61.06		\$ 61.06
Crites - Office					\$ 28.48		\$ 28.48
Grand Total	\$ 321.49	\$ 11,655.09	\$ 732.65	\$ 32,295.32	\$ 1,220.48	\$ 9,129.10	\$ 55,354.13

Item	Parking Lot
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Glen Walter	Fire Hall				
	2015			2016 Grand Total	
Row Labels	October	November	December	March	
HSP	\$ 3,115.70	\$ 4,439.21	\$ 1,337.04	\$ 951.55	\$ 9,843.50
Grand Total	\$ 3,115.70	\$ 4,439.21	\$ 1,337.04	\$ 951.55	\$ 9,843.50

Item	Survey
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Glen Walter		Fire Hall	
		2015	Grand Total
Row Labels	October	November	
Meldrum	\$ 1,164.14	\$ 4,465.81	\$ 5,629.95
Grand Total	\$ 1,164.14	\$ 4,465.81	\$ 5,629.95

Item	Utilities
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Glen Walter	Fire Hall			
	2015		2016 Grand Total	
Row Labels	October	December	March	
Enbrdge	\$ 6,575.89			\$ 6,575.89
Cornwall Electric	\$ 139.30	\$ 5,791.17		\$ 5,930.47
Bell			\$ 4,410.14	\$ 4,410.14
Grand Total	\$ 6,715.19	\$ 5,791.17	\$ 4,410.14	\$ 16,916.50

INFORMATION REPORT

REPORT TO: Council of South Glengarry

MEETING DATE: August 8, 2016

SUBJECT: Infrastructure Services Monthly Report

PREPARED BY: Ewen MacDonald – General Manager
Infrastructure



Capital Projects	Details	Expected Completion
	Road Projects	
Kraft Bridge SN 30022	<ul style="list-style-type: none"> Rehabilitate Awarded to Willis Kerr Bridge to be closed from May through the end of September 	<ul style="list-style-type: none"> October
2 nd Line Bridger SN 33043	<ul style="list-style-type: none"> Deck Condition Survey Structural Evaluation 	<ul style="list-style-type: none"> October
1 st Line Bridge SN 30062	<ul style="list-style-type: none"> Consultant reviewing repair options for block walls at both ends of structure Repairs either this fall or replacement in 2017 	<ul style="list-style-type: none"> September
Airport Road Section No 4079	<ul style="list-style-type: none"> Pulverize and Pave 2.9 km SDG Joint Tender awarded to Cornwall Gravel 	<ul style="list-style-type: none"> August
Purcell Road Section No 3141	<ul style="list-style-type: none"> Pulverize and Pave 1.1 Km north of Tyotown SDG Joint Tender awarded to Cornwall Gravel 	<ul style="list-style-type: none"> August
Glen Walter	<ul style="list-style-type: none"> Pulverize and Pave Kilkenny, Bray & Lawrence SDG Joint Tender awarded to Cornwall Gravel 	<ul style="list-style-type: none"> August
Williamstown	<ul style="list-style-type: none"> Pulverize and Pave Church & Warren SDG Joint Tender awarded to Cornwall Gravel 	<ul style="list-style-type: none"> August

Summerstown Station	<ul style="list-style-type: none"> • Pave Sand, Short and Hay • SDG Joint Tender awarded to Cornwall Gravel 	<ul style="list-style-type: none"> • August
Surface Treatment	<ul style="list-style-type: none"> • Gore, Diversion & Kraft • 7.1 km • Awarded to Smith's Construction 	<ul style="list-style-type: none"> • July
Surface Treatment	<ul style="list-style-type: none"> • Maple, East end of Little 5th • Added to program post budget 	<ul style="list-style-type: none"> • July
Williamstown Sidewalk	<ul style="list-style-type: none"> • SDG 17 East • 750 Metres 	<ul style="list-style-type: none"> • October
Municipal Tractor	<ul style="list-style-type: none"> • Awarded to Trackless 	<ul style="list-style-type: none"> • August
Water and Waste Water Projects		
Capital Plan	<ul style="list-style-type: none"> • RFP to be issued in August • Bulk of work to be completed in house 	<ul style="list-style-type: none"> • November
Glen Walter Master Servicing Plan EA	<ul style="list-style-type: none"> • RFP to be issued in August 	<ul style="list-style-type: none"> • 2017
Glen Walter Water Plant	<ul style="list-style-type: none"> • Chlorination Conversion 	<ul style="list-style-type: none"> • October
Redwood Estates	<ul style="list-style-type: none"> • Plant Retrofit • Design and approvals in 2016 • RFP to be issued in the fall 	<ul style="list-style-type: none"> • 2017
Parks & Facilities		
Char Lan Recreation Centre	<ul style="list-style-type: none"> • Rink Glass in Lobby • Canada 150 Grant Project • Awarded to De Saulniers Construction 	<ul style="list-style-type: none"> • August
Green Valley Community Centre	<ul style="list-style-type: none"> • New Well 	<ul style="list-style-type: none"> • September
Nor Wester's Museum	<ul style="list-style-type: none"> • Brick Repairs • New Doors 	<ul style="list-style-type: none"> • October
Paul Rozon Park	<ul style="list-style-type: none"> • Play Structure Surface • Rubberized Surface 	<ul style="list-style-type: none"> • Completed

UNFINISHED BUSINESS REPORT**July 11th, 2016**

Number	Title	Department	Date	Outcome
1.	Fairview Rd Extension	Infrastructure	January 2016	<i>Fall 2016</i>
2.	Docks on Township Property	CAO	January 2016	<i>July 2016</i>
3.	Performance Appraisal/Job Descriptions	CAO	January 2016	<i>July 2016</i>
4.	Old Glen Walter Fire Hall	Infrastructure	March 28, 2016	<i>Nothing to Report</i>
5.	Cornwall Airport Opportunity Analysis	CAO	January, 2016	<i>-CFDC Agreement at June 13th Meeting</i> <i>-September 2016</i>
6.	Environmental Assessment for Glen Walter Area	Infrastructure	January, 2016	<i>Nothing to Report</i>
7.	Fire Protection Ponds	Infrastructure Services	March 2016	<i>Aug 8/16 meeting</i>
8.	To Name Street "A"	Infrastructure Services	March 2016	<i>Survey Completed and Registered Plan to be Deposited Process to name Street to be determined?</i>
9.	Change Meeting dates	Clerk	June 13, 2016	<i>July 11, 2016</i>
10.	401 Signs	Kelli Campeau		<i>Tender to close Aug 12/16</i>
11.	Water and Sewage Rating By-law 30-10	Lachlan McDonald	Amend by-law 1 st /2 nd reading	<i>Final By-law October 17/16</i>

SG-M-16

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW No. 63-16
FOR THE YEAR 2016**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of South Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of August 8th, 2016 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 8th DAY OF AUGUST 2016.

MAYOR: **CLERK:**