

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
Council Chambers, Municipal Office
Monday, April 11, 2016 7:00 PM**

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1. CALL TO ORDER	
2. O CANADA	
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4. DECLARATION OF PECUNIARY INTEREST	
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8. UNFINISHED BUSINESS

- a) Review Outside Mechanical Services E. MacDonald
- b) Environmental Assessment for Glen Walter Area - Review RFP in April
Parking Issues - Richmond Rd, Kilkenny, Cannon and Municipal
owned parking lots - E. MacDonald - April 25, 2016
Fire Protection Ponds - E. MacDonald - lawyers opinion - April 2016
- c) Cornwall Airport Opportunities Analysis - B. Brown
- d) Waste Management Plan Update - future meeting - report June 16,
2016
- e) Glen Walter Fire Hall - E. MacDonald/Acting Fire Chief-verbal update
- f) Docks on Township Property - B. Brown - nothing to report
Performance Appraisals/Job Descriptions/Non-Union Policy B. Brown
- g) Fairview Rd Extension - GM- Infrastructure

9. CLOSED SESSION

10. CONFIRMING BY-LAW

- a) [Confirming By-law 33-16](#)

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11. ADJOURNMENT

MARCH 28, 2016

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON MARCH 28, 2016.

THERE WERE PRESENT: Mayor Ian McLeod, Deputy-Mayor Frank Prevost
Councillor Trevor Bougie and Councillor Lyle Warden

STAFF PRESENT: CAO Bryan Brown, Clerk Marilyn Lebrun, GM-Infrastructure Services Ewan MacDonald, GM Community Services Joanne Haley, GM Corporate Services Mike Samson, Intern Treasurer Lachlan McDonald and Communications Kelli Campeau

RESOLUTION NO. 76-16

Moved by: Lyle Warden
Seconded by: Trevor Bougie

BE IT RESOLVED THAT the Council Meeting of the Township of South Glengarry of **March 28, 2016** now be opened at **7:00 pm.**
Carried.

RESOLUTION NO. 77-16

Moved by: Trevor Bougie
Seconded by: Lyle Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry **approve** the **Agenda Package** for the Council Meeting of March 28, 2016 as **amended.**
Carried.

DECLARATION OF PECUNIARY INTEREST: None

RESOLUTION NO. 78-16

Moved by: Frank Prevost
Seconded by: Lyle Warden

BE IT RESOLVED THAT the **minutes** of the following Council Meeting be **accepted** as **circulated:**
- Regular Meeting – March 8, 2016
Carried

Presentations and Delegations:

- Sgt. Norm Marion – OPP
- Luc Marion – Grant Marion Construction
- Glendaler's Winter Sport's Club – Kevin O'Connor
- Dane Lanken – Unopened Road Allowance

RESOLUTION NO. 79-16

Moved by: Trevor Bougie
Seconded by: Lyle Warden

BE IT RESOLVED THAT the Staff Report No. 39-16 be received and that the Township of South Glengarry **award** Procurement #16-02 for the Supply and Placement of Granular Material to Cruickshank Construction Ltd. in accordance with their procurement submission in the amount of \$367,500 plus HST for 35,000 tonnes of Granular Material at a cost of \$10.50 per tonne plus applicable taxes; and furthermore that the Mayor and Clerk be authorized to sign all appropriate documents.

RESOLUTION NO. 80-16

Moved by: Frank Prevost
Seconded by: Lyle Warden

BE IT RESOLVED THAT Staff Report No. 40-16 be received and that the Township of South Glengarry **award** the supply and application of liquid dust suppressant to Pollard Products Inc. as per their submission of \$334.50 per tonne and furthermore that the Mayor and Clerk be authorized to sign the Agreement.
Carried

RESOLUTION NO. 81-16

Moved by: Frank Prevost
Seconded by: Trevor Bougie

BE IT RESOLVED THAT Staff Report No. 41-16 be received and that the Council of the Township of South Glengarry **award** Procurement #16-03 for the Supply and Placement of Surface Treatment to Smith's Construction Company in accordance with their procurement submission in the amount of \$5.30 per M2 plus applicable taxes; and furthermore that the Mayor and Clerk be authorized to sign all appropriate documents.
Carried.

RESOLUTION NO. 82-16

Moved by: Frank Prevost
Seconded by: Trevor Bougie

BE IT RESOLVED THAT THAT Staff Report No. 42-16 be received and that the Township of South Glengarry **approve** the Water and Wastewater Capacity Allocation Agreement for the property legally described as Part of Lot 37, Registered Plan No. 101, also informally known as the "Purcell Subdivision" in the former Township of Charlottenburgh, now in the Township of South Glengarry.

AND FURTHERMORE BE IT RESOLVED THAT Staff Report No. 42-16 be received and that the Township of South Glengarry pass by-Law No. 26-16 being a by-law to enter into a **Water and Wastewater Capacity Allocation Agreement** between the Township of South Glengarry and 1675805 ONTARIO LTD., be read a first, second and third time, passed, signed and sealed in Open Council this 28th day of March 2016.
Carried.

RESOLUTION NO. 83-16

Moved by: Trevor Bougie
Seconded by: Frank Prevost

BE IT RESOLVED THAT Staff Report No. 43-16 be received and that By-Law No. 25-16, being a By-Law to appoint **Lachlan McDonald as Deputy-Treasurer** for the Corporation of the Township of South Glengarry, be read a first, second and third time, passed, signed and sealed in Open Council this 28th day of March 2016.

FURTHER BE IT RESOLVED THAT the Council of the Corporation of the Township of South Glengarry authorize that all cheques of the Corporation drawn on its General Parkland, Development Charges and Gas Tax Refunding accounts be signed by Mayor Ian McLeod, General Manager – Corporate Services Michel J. Samson, Deputy-Treasurer Lachlan McDonald and Chief Administrative Officer Bryan Brown and that they also be authorized to sign all other documents required in this matter.
Carried.

RESOLUTION NO. 84-16

Moved by: Lyle Warden

Seconded by: Trevor Bougie

BE IT RESOLVED THAT Staff Report No. 44-16 be received and under Section 262 of the *Municipal Act*, “if the office of a member of council becomes vacant” the Council of the Township of South Glengarry shall declare the office of Councillor as vacant.

Carried.

RESOLUTION NO. 85-16

Moved by: Frank Prevost

Seconded by: Trevor Bougie

BE IT RESOLVED THAT Council provide direction to the Administration for Council’s consideration on how Council would like to fill the vacant seat:

Option 1 – appoint a person to fill the vacancy; or

Option 2 –pass a by-law requiring a by-election to be held to fill the vacancy

BE IT FURTHER RESOLVED THAT Council proceed with Option 1 to fill the vacancy on Council.

Carried.

RESOLUTION NO. 86-16

Moved by: Lyle Warden

Seconded by: Trevor Bougie

BE IT RESOLVED THAT Staff Report No. 46-16 be received and that the Township of South Glengarry supports and approves the request from the “Le Grand Rassemblement” for a special celebration on June 25, 2016 to waive the rental fee in the form of a donation of \$100 for this occasion.

Carried.

RESOLUTION NO. 87-16

Moved by: Trevor Bougie

Seconded by: Lyle Warden

BE IT RESOLVED THAT Staff Report No. 47-16 be received and that the Council of the Township of South Glengarry supports and approves the request from the RRCA regarding the 44th Annual Canoe Races on April 10, 2016 1) donate \$175 to the Raisin Region Conservation Authority for their annual Canoe Races and Awards/Dinner and 2) to have the members of South Glengarry Fire Services (Martintown, Williamstown, Glen Walter and Lancaster Stations) provide shore-based water rescue in the 2016 annual Canoe Races.

Carried.

RESOLUTION NO. 88-16

Moved by: Frank Prevost

Seconded by: Lyle Warden

BE IT RESOLVED THAT the Township of South Glengarry request to SD & G Counties to increase the speed limit on County Road 2 from 60 km to 70 km/hr from Rae Road to Pilon’s Point Road.

Carried.

RESOLUTION NO. 89-16

Moved by: Frank Prevost
Seconded by: Trevor Bougie

BE IT RESOLVED THAT Council will fill the vacant position of Councillor by appointing Bill McKenzie as he received the next highest number of votes in the race for Councillor in the 2014 Election results. Mr. McKenzie has consented to accept the office of Councillor.
Carried.

RESOLUTION NO. 90-16

Moved by: Frank Prevost
Seconded by: Trevor Bougie

BE IT RESOLVED THAT the Corporation of the Township of South Glengarry hereby direct Administration to apply to the Eastern Ontario Development Program (EODP) for grant funding in the amount of \$34,250 (of a total estimated project cost of \$68,500) to assist the Township and the City of Cornwall to collectively develop a Business Plan and Opportunity Analysis.
Carried.

RESOLUTION NO. 91-16

Moved by: Lyle Warden
Seconded by: Trevor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry pass **By-Law No. 27-16**, being a by-law to **adopt, confirm and ratify matters** dealt with by resolution at the meeting of March 28th, 2016 be read a first, second and third time, passed, signed and sealed in Open Council this 28th day of March 2016.
Carried.

RESOLUTION NO. 92-16

Moved by: Trevor Bougie
Seconded by: Frank Prevost

BE IT RESOLVED THAT the Council Meeting of the Corporation of the Township of South Glengarry of March 28, 2016, be **adjourned** to the call of the chair at **9:15 pm.**
Carried.

MAYOR: _____

CLERK: _____



I, Bill McKenzie, do solemnly promise and declare that I will truly, faithfully and impartially, to the best of my knowledge and ability, exercise the office of Council to which I have been appointed to in the Township of South Glengarry; and that I have not received and will not receive any payment or reward, or promise thereof, for the exercise of this office in biased, corrupt or in any other improper manner, and that I will disclose any pecuniary interest, direct or indirect as required by and in accordance with the *Municipal Conflict of Interest Act*, and that I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Sworn (Affirmed) before me at (

The Township of South Glengarry (

In the County of Glengarry (

This 11th day of April 2016. (

Signature of Clerk

Councillor Bill McKenzie

Township of South Glengarry

Attention: Ewen MacDonald, General Manager – Infrastructure Services

March 14th, 2016

Dear Sir:

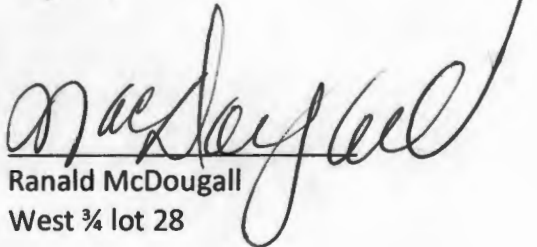
This is a request on behalf of the undersigned to obtain permission from the Township of South Glengarry to clear and open a passage on the green road on Concession 10. We would need this to gain access to the tiled fields on the North side of the Deslile River.

We would clear the brush and small trees that have grown up in the road in a strip of approximately 20-25 feet in width. We would not be going fence -to- fence on the road allowance therefore allowing a natural buffer and level the road allowance roughly with the overburden that is available.

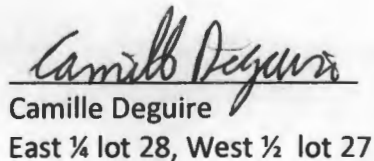
We are anticipating doing this work in the summer of 2017.

Alex Ferguson/Chrissa Enterprises would be overseeing this project as they have a long-term lease agreement with Ranald McDougall, and require access to the fields north of the river to carry out farming operations.

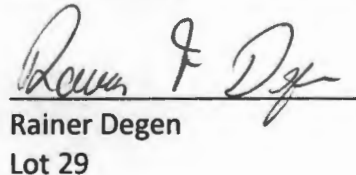
Regards,


Ranald McDougall
West ¾ lot 28

2016-03-15
Date


Camille Deguire
East ¼ lot 28, West ½ lot 27

2016 03 14
Date


Rainer Degen
Lot 29

March 12th / 2016
Date



STAFF REPORT

S.R. No. 48-16

PREPARED BY: Marilyn LeBrun - Clerk

PREPARED FOR: Council of South Glengarry

COUNCIL DATE: April 11, 2016

SUBJECT: Amend Workplace Violence and Harassment
Policy and Procedures

BACKGROUND:

1. The Township of South Glengarry approved a Policy # 104-14 on Workplace Violence and Harassment Policy and Procedures under the Occupational Health and Safety Act (Bill 168) on October 14, 2014.
2. During the Ministry of Labour's investigation into the Fire Apparatus accident incident report No. 16-019, the investigation advised the South Glengarry Fire Service that the frequency of review for the Workplace Violence and Harassment Policy and Procedures must be reviewed on an annual basis as opposed to what our current policy states which is every five (5) years.

ALIGNMENT WITH STRATEGIC PLAN:

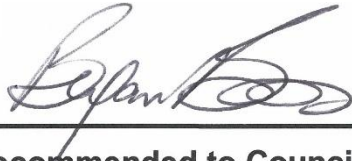
3. Value - "Accountability" complying with Legislation

IMPACT ON 2016 BUDGET:


4. N/A

RECOMMENDATION

BE IT RESOLVED THAT Staff Report No. 48-16 be received and that Administration amend the Policy No. 104-14 to reflect the change to the Workplace Violence and Harassment Policy and Procedures to be reviewed by the Council of the Township of South Glengarry yearly as recommended.

A handwritten signature in black ink, appearing to read "Bryan Brown", is positioned above a horizontal line.

**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**

South Glengarry			POLICY
Policy and Procedural Manual		Page Number:	Yearly
	104-14 revised 51-16	Review Frequency:	Yearly
Approved By:	Bryan Brown - CAO	Date Approved:	October 14, 2014
		Revision Date:	April 11, 2016
Subject:	Workplace Violence and Harassment Policy and Procedures		

OVERVIEW OF POLICY

The Township of South Glengarry is committed to providing a workplace that is free from violence and harassment, is safe and healthy and which respects the rights and dignity of all. The Township of South Glengarry prohibits harassment, threats of violence and actual violence in any Township workplace.

The Township will not tolerate, ignore, or condone any workplace harassment or violence and considers any such incident a serious offence that may result in disciplinary action, up to and including termination.

SCOPE

This policy applies to all the Township of South Glengarry employees, students, volunteers, contractors, sub-contractors, citizen appointees and elected officials.

PURPOSE:

The purpose of this policy is to:

- Foster a respectful workplace through the prevention and prompt resolution of workplace violence and/or harassment.
- Provide a violence and/or harassment free workplace by assessing risk and taking proactive measures to address identified risks.
- Take every reasonable precaution to protect workers from domestic violence in the workplace.

DEFINITIONS

Violence – includes attempting to, or exercising, physical force by a person against an employee in the workplace that causes or could cause physical injury; or a statement or behaviour that is reasonably interpreted as a threat to exercise physical force that could cause physical injury to an employee.

Domestic Violence – includes violence to a person who has a personal relationship with a worker – such as a spouse or former spouse, current or former partner, or family member – who may physically harm, threaten, or attempt to physically harm or threaten that worker while at work.

Harassment – any behaviour that demeans, embarrasses, humiliates, annoys, alarms, or verbally abuses a person and that is known or would be expected to be known that such behaviour would be unwelcome. This includes words, gestures, intimidation, bullying or other inappropriate activities.

Workplace – includes the working environment and any place employment related activities are conducted including business travel, work related social gatherings or any other location that may have a subsequent impact on the workplace. This may include the employee's home when unwelcome telephone calls or visits from other persons, acquainted as a result of work related contact, are received there.

OVERVIEW OF PROCEDURE

1. All reported threats or incidents will be considered serious and will be investigated promptly with appropriate action taken.
2. A review of risks will be conducted as often as necessary to protect workers from workplace violence at least annually. Identified risks will be promptly addressed and measures implemented to mitigate such risks.
3. The Township will take every reasonable precaution to protect employees from domestic violence where it has been made aware, or where it ought reasonably to have known, an employee is at risk.
4. Every person who has filed a complaint may seek assistance from his/her union or legal counsel, as he/she deems appropriate.
5. Frivolous or vexatious complaints will be dealt with seriously and will be subject to disciplinary action that may include termination.

REPORTING INCIDENTS OF VIOLENCE AND/OR HARASSMENT

1. Incidents of violence and/or harassment must be reported immediately so that appropriate corrective action can take place.
2. Incidents must be filed as soon as practically possible after the incident occurred using the *Workplace Violence and Harassment Report* (see attached) detailing the

nature of the incident, dates, times, places, witnesses and names of those involved. A supervisor, employee, or witness may complete the report.

3. All reports of violence and/or harassment must be forwarded to the Human Resources Assistant and Chief Administrative Officer.

INVESTIGATING INCIDENTS OF VIOLENCE

1. Once a *Workplace Violence Incident Report* form is received, it will be kept strictly confidential.
2. Interviews will be conducted separately with the complainant, the alleged perpetrator, the supervisor, and any individuals who may be able to provide relevant information on the matter at hand. The conversation will be documented. The discussion notes will be read and signed by all parties to confirm accuracy. The CAO will decide if an impartial investigation of the incident needs to be conducted. There will be no negative consequences for reports made in good faith.
3. A written report will be prepared summarizing the investigation findings and forwarded to the Human Resources Assistant and CAO so that appropriate corrective measures can be taken.
4. Depending on the severity of the violence and/or harassment, the perpetrator will be subject to a range of corrective actions up to and including termination.
5. The *Workplace Violence and Harassment Report* form will be kept on file in the Human Resources Department.

GENERAL PROVISIONS

- **Criminal Harassment** – Criminal Harassment such as stalking, threats, and sexual or physical assault are covered by the Criminal Code. Employees are encouraged to report any criminal behaviour to the Police. Staff are not to place themselves at risk or jeopardize anyone's safety when dealing with any perceived or real situation of violence.
- **Reprisals** – No employee will be subject to reprisals for filing a complaint under this policy. Anyone experiencing reprisals should report it immediately to their supervisor/manager or the Human Resources Advisor.

RESPONSIBILITIES

CAO/DIRECTORS/MEMBERS OF COUNCIL

- Create, promote and maintain a safe workplace that is free from violence and/or harassment.
- Intervene immediately when threats or incidents occur.
- Provide training and ensure that this policy and procedure is accessible, available to all staff and supported.
- Review and monitor initial Risk Assessments and subsequent reviews.
- Prevent and terminate harassment, violence or threats by:

- a) Communicating and supporting the Township's objective to provide and maintain a workplace free from violence/or workplace harassment,
- b) Not ignoring and/or condoning behaviour that is contrary to this policy and procedure,
- c) Taking all complaints seriously, conducting an initial assessment of the situation and reporting as required by the procedure and
- d) Not engaging in behaviour contrary to this policy and procedure.

Immediate Managers/Supervisors

- Create programs, promote and maintain a safe workplace that is free from violence and/or harassment.
- Intervene immediately when threats of incidents occur.
- Prevent and terminate harassment, violence or threats by:
 - a) Communicating and supporting the Township's objective to provide and maintain a workplace free from violence and/or harassment,
 - b) Not ignoring or condoning behaviour that is contrary to this policy and procedure,
 - c) Taking all complaints seriously, conducting an initial assessment of the situation and reporting as required by the procedure and
 - d) Not engaging in behaviour contrary to this policy and procedure.

Human Resources

- Provide advice to employees, supervisors, management and Members of Council concerned about a threat of or actual violent incident or harassment situation.
- Promote, advance, support and ensure the effective implementation of this policy and procedure.
- Investigate any threats or incidents of violence and/or harassment.
- Initiate the annual review of the Workplace Violence and Harassment Policy and recommend any changes to Council, as applicable.

Employees

- Do not engage in any behaviour that may be considered threats or acts of violence and/or workplace harassment.
- Report acts of harassment, threats of or actual incidents of violence to their supervisor.
- Inform their immediate supervisor or Human Resources Advisor if they believe they are at risk of domestic violence.

REFERENCES AND RELATED DOCUMENTS:

Workplace Discrimination and Harassment Policy
 Occupational Health and Safety Act
 Ontario Human Rights Code
 Criminal Code of Canada

STAFF REPORT

S.R. No. 49-16

PREPARED BY: Ewen MacDonald – General Manager Infrastructure

PREPARED FOR: Council of South Glengarry

COUNCIL DATE: April 11, 2016

SUBJECT: Habitat for Humanity Lot Connection Fees

BACKGROUND:

1. Habitat for Humanity approached the Township of South Glengarry in the spring of 2012 advising that they wished to build a Habitat home in South Glengarry. At that time Habitat for Humanity further requested that the Township consider donating a building lot for the project.
2. A lot at the corner of Victoria Street and North Beach Street was selected over other lots that the Township owned in Lancaster Heights as it was a serviced lot meeting the needs and preference of Habitat for Humanity.
3. The Township declared the lot as surplus and donated it to Habitat for Humanity in June 2012.
4. The Staff Report authorized by the previous CAO Derik Brandt to donate the lot (see copy attached) stating that Habitat for Humanity would be responsible for the connection fee (water/waste water).
5. Habitat accepted the lot and in a letter to the Township dated October 2012 asked that the Township waive the connection fees for water/waste water services.
6. Habitat for Humanity has selected a local family for this project and plans to commence with the construction of the house in 2016. A letter dated January 2016 was received to again ask that the Township waive the connection fees.
7. There is a water and waste water service located on the Township lot to the east of the Habitat lot that was included in the original water/waste water project in the Village of Lancaster.

ANALYSIS:

8. The resolution to donate the lot to Habitat for Humanity does not reference who would be responsible for the payment of connection fees even though this is recommended by administration in the report.
9. There is no record of a formal response to the October 2012 request to waive the connection fee.
10. It was clearly the preference of the Habitat for Humanity that the Habitat lot be located in a serviced area. When Council passed the resolution to donate the lot it did not include any comment on the connection fee. It could therefore be suggested that the spirit of the resolution and the donation of the lot was intended to include the connection fee.
11. The existing service to the Township property located east of the Habitat Lot is not required by the Township as this property will only provide a future road allowance to the lands to the north and is a natural extension of Victoria Street. This service could be used by Habitat for Humanity for the new home and only the curb stop would have to be relocated.
12. Connection fees are not charged to property owners that paid frontage fees when the water/waste water project was constructed. Given that the Township owned this property when the project was constructed and that the lot was donated and not purchased, administration proposes that the connection fees have already been paid and would not be applicable in this case.

ALIGNMENT WITH STRATEGIC PLAN:

13. The donation of the lot inclusive of the connection fees aligns with Strategic Goal #1, "Enhance economic growth and prosperity", and Goal # 4, "Improve quality of life in Community".

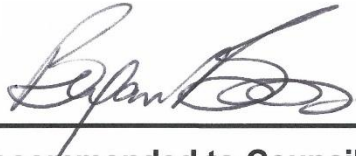
IMPACT ON 2016 BUDGET:

14. The impact on the 2016 Budget would be that the Township would not collect the \$10,506.00 connection fee and Council would need to donate \$10,506.00 to donate to Habitat for Humanity and the payment would be allocated back appropriately.

RECOMMENDATION:

MOVED BY: Trevor Bougie
SECONDED BY: Lyle Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry receive Staff Report No. 49-16 and that the connection fee of \$10,506 for the Habitat for Humanity Lot in the former Village of Lancaster, now in the Township of South Glengarry be donated to Habitat for Humanity, with the understanding that the fee then be paid to the Township of South Glengarry.

A handwritten signature in dark ink, appearing to read 'Bryan Brown', is written over a horizontal line.

**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**

COUNCIL DATE: **STAFF REPORT** **S.R. # 86-12**
June 26, 2012

SUBJECT: Surplus lot North Beech Street Lancaster Village

PURPOSE: To declare a lot Lancaster as surplus to the Township's needs

BACKGROUND:

1. Administration has identified a portion of a lot on North Beech Street that would be suitable to donate to Habitat for Humanity. (Map attached)
2. The Township's By-Law 08-08 for the sale of lands requires that Council declare the property as surplus.
3. If Council declares the property as surplus the Township would then have a survey completed to create the lot that would be donated.

ANALYSIS:

4. The lot created and donated to Habitat for Humanity would have both water and waste water allocation. Habitat for Humanity would be responsible for the connection fee.
5. The block to the east of the lot would be retained by the Township as it could potentially be developed as a future road to access property to the north.

RECOMMENDED ACTION:

That the Property/lot shown on the appended map be declared surplus to the Township's needs.

SUGGESTED RESOLUTION:

BE IT RESOLVED THAT Staff Report 86-12 be received and that the Council of the Township of South Glengarry declare the lot on South Beech Street property as shown on the appended map as surplus to the Township's needs and that this lot be donated to Habitat for Humanity as per the procedure for the sale of lands in By-law 08-08; and furthermore, that the Mayor and Clerk be authorized to sign all appropriate documents.

AUTHOR: _____ **DATE:** _____
GENERAL MANAGER – INFRASTRUCTURE SERVICES

Approved: _____
Chief Administrative Officer – Derik Brandt



RESOLUTION 229-12

- June 26/12

MOVED BY: Trevor Bougie
SECONDED BY: Joyce Gravelle

BE IT RESOLVED THAT Staff Report 86-12 be received and that the Council of the Township of South Glengarry declare the property on North Beech Street property as shown on the appended map as surplus to the Township's needs and that this lot be donated to Habitat for Humanity as per the procedure for the Sale of Lands in By-law 08-08; and furthermore that the Mayor and Clerk be authorized to sign all appropriate documents.
Carried.

SG-I-08

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY BY-LAW 08-08 FOR THE YEAR 2008

1. SHORT TITLE

- 1.1. This by-law may be cited as the "Sale and Purchase of Property By-Law" or "Sale and Purchase of Property Policy".

2. PURPOSE/OBJECTIVES

- 2.1. The objectives of this by-law are:
 - 2.1.1. to purchase and administer property only in support of municipal objectives;
 - 2.1.2. to purchase, maintain, preserve and sell property to the maximum long-term economic advantage of the Township;
 - 2.1.3. to ensure an efficient process for simple property sales and purchases by the Township;
 - 2.1.4. to be transparent in the sale and purchase of property by the Township;
 - 2.1.5. to ensure public accountability.

3. DEFINITIONS

"Agreement" means a binding contract, formal or informal, between two or more parties that creates an obligation to do or not to do a particular thing;

"Appraisal" means a written opinion of value providing information sufficient to satisfy the Treasurer that the opinion is reasonable for that property;

"CAO" means the Chief Administrative Officer of the Township, including his or her successor and designate from time to time;

"Clerk" means the Clerk of the Township, including his or her successor and designate from time to time;

"Council" means the Council of the Township;

"General Manager" means the person responsible for the operation of a Division, including his or her successor and designate from time to time, and includes: General Manager – Infrastructure Services, General Manager – Community Services, and General Manager – Corporate Services;

"Land" means real property or real estate, not including structures or whatever is attached or affixed to the land but including anything that grows on the land;

"Manager" means the person responsible for the operation of a Department, including his or her successor and designate from time to time, and includes: Manager – Roads, Manager – Water & Wastewater, Manager – Development, Manager – Daycare, Clerk/Secretariat Manager, and Fire Chief.

"Property" means land or real estate, including any improvements, structures and whatever is attached or affixed to the property and whatever grows on the land, that is owned by the Township or that is owned by its agencies, boards or committees and the jurisdiction for the sale of which rests with the Township;

"Township" means The Corporation of the Township of South Glengarry.

4. BY-LAW EXEMPTIONS

- 4.1. The following are exempt from all provisions of this by-law:
 - 4.1.1. Sale of property under Part XI of the Municipal Act, 2001 (Tax Arrears).
 - 4.1.2. Property purchases under the Township's Right-of-Way Policy.

5. GENERAL PROVISIONS

- 5.1. **Significant Property Sales or Purchases** require a more stringent policy; therefore, the following shall apply for the sale or purchase of any property, not including special classes, where the land has an area greater than 250 square metres, the property is being sold for or has a tax assessment greater than \$10,000, or the property has a purchase price greater than \$10,000:

- 5.1.1. Conditions before sale:

- 5.1.1.1. the property shall be declared surplus by a Council resolution or by-law in open session;
- 5.1.1.2. an appraisal of the property will be obtained;
- 5.1.1.3. public notice seeking offers shall be given through an advertisement in a local newspaper and on the Township's webpage two weeks prior to Council considering a sale in open session;
- 5.1.1.4. the sale shall be approved by Council resolution or by-law in open session;
- 5.1.1.5. once the above conditions have been met, the Mayor and Clerk shall be authorized to sign any documentation required for the sale.

- 5.1.2. Conditions before purchase:

- 5.1.2.1. Council shall provide direction to Administration;
- 5.1.2.2. the General Manager – Infrastructure Services, based on the direction provided by Council, shall be authorized to negotiate an agreement to purchase which shall be subject to Council's final approval;
- 5.1.2.3. the agreement to purchase shall be approved by Council resolution or by-law in open session;
- 5.1.2.4. subject to the above resolution or by-law, the Mayor and Clerk shall be authorized to sign any documentation required for the purchase.

- 5.2. **Simple Property Sales or Purchases** do not require as strict a policy; therefore, the following shall apply for the sale or purchase of other property, not including special classes:

5.2.1. Conditions before sale:

- 5.2.1.1. the property shall be declared surplus by the General Manager – Infrastructure Services;
- 5.2.1.2. Council shall provide direction to Administration;
- 5.2.1.3. public notice seeking offers shall be given through a notice on the Township's webpage two weeks prior to negotiating a final sale;
- 5.2.1.4. the Mayor and Clerk shall be authorized to sign any documentation required for the sale.

5.2.2. Conditions before purchase:

- 5.2.2.1. Council shall provide direction to Administration;
- 5.2.2.2. the General Manager – Infrastructure Services, based on the direction provided by Council, shall be authorized to negotiate an agreement to purchase;
- 5.2.2.3. the Mayor and Clerk shall be authorized to sign any documentation required for the purchase.

6. SPECIAL CLASSES

6.1. The following shall apply for special classes of property:

6.1.1. Conditions before sale:

- 6.1.1.1. If it is a closed highway and the land is 250 square metres or less, is without any structures greater than 10 square metres, is sold to an owner of property abutting the closed highway and the sale has been approved by the General Manager – Infrastructure Services then the Mayor and Clerk shall be authorized to sign any documentation required for the sale.
- 6.1.1.2. If it is property that does not have direct access or access through a right of way or easement to a highway, is without any structures greater than 10 square metres, is sold to an owner of property abutting that property and the sale has been approved by Council resolution or by-law in open session then the Mayor and Clerk shall be authorized to sign any documentation required for the sale.
- 6.1.1.3. If the purchaser is a not-for-profit organization, local board, including a school board or conservation authority, municipality, or crown in right of Ontario or Canada, and their agencies, and the sale has been approved by Council resolution or by-law in open session then the Mayor and Clerk shall be authorized to sign any documentation required for the sale.
- 6.1.1.4. If Council, by resolution, deems that the sale is an important means of promoting economic development, there is an appraisal for the property, and the sale has been approved by Council resolution or by-law in open session then the Mayor and Clerk shall be authorized to sign any documentation required for the sale.

6.1.2. Conditions before purchase:

- 6.1.2.1. If the purchase price is \$10 or less, the land is 250 square metres or less, there are no structures on the property greater than 10 square metres and the General Manager – Infrastructure Services has approved the purchase then the Mayor and Clerk shall be authorized to sign any documentation required for the purchase.

7. PECUNIARY INTERESTS

- 7.1. If a Member of Council has a direct or indirect pecuniary interest, as defined by the Municipal Conflict of Interest Act, R.S.O. 1990, CHAPTER M.50, as amended, in a sale or purchase then in addition to any other process laid out herein the sale or purchase must be approved by Council in open session.

8. OTHER

- 8.1. Nothing in this by-law prevents the Township from using a higher standard.
- 8.2. If any portion of this by-law is ruled invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, the remainder of the by-law shall remain valid and binding.

9. ENACTMENT

- 9.1. This by-law shall come into force and effect, and By-Law 23-03 shall be repealed, upon final passing.

***READ A FIRST, SECOND, AND THIRD TIME, PASSED, SIGNED, AND SEALED
IN OPEN COUNCIL THIS 28TH DAY OF JANUARY 2008.***

MAYOR:

CLERK:



*Building
houses,
building
hope*

2012 October 4

Mayor Ian McLeod
And Council
6 Oak St., PO Box 220
Lancaster, ON K0C 1N0



Attention: Ms. Marilyn Lebrun
Clerk

Dear Mayor McLeod and Council Members:

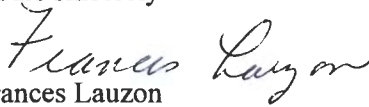
This letter will again express our appreciation for your generous gift of a lot in South Glengarry. We are in the process of selecting a family for our next build on Victoria Street in Lancaster.

This letter will serve as our request for the Township to waive the connection fees for services when we proceed to build. This has been done by the other S. D. & G. Townships in the past who have had such fees.

You have already been so generous to us that I hate to make another request but the cost of our builds is so important. The more economically that we can build our homes, the more families we can serve.

Again thank you for your support in our endeavours.

Yours sincerely


Frances Lauzon
Chair
Habitat Seaway Valley

17335 Myers Rd.
St. Andrews W., ON
K0C 2A0
Phone: 613 938-0413
Fax: 613 938-0446

Charitable
Registration No.
89570 7818 RR0001

ReStore

17335 Myers Rd.
St. Andrews W., ON
K0C 2A0
Phone: 613 938-0413
Fax: 613 938-0446

Charitable
Registration No.
89570 7818 RR0001

STAFF REPORT

S.R. No. 50-16

PREPARED BY: Ewen MacDonald – GM- Infrastructure Services

PREPARED FOR: Council of South Glengarry

COUNCIL DATE: April 11, 2016

SUBJECT: Road Widening and Dedication – Cedar Grove Road

1. The parcel of land in PIN # 67123-0449 (LT) was conveyed to the Township of South Glengarry for road widening purposes on Cedar Grove Road as a condition of consent in B-60-15.
2. The owners' solicitor has registered a deed transferring the land to the Township of South Glengarry on Part of Lot 5, Concession 2 Charlottenburgh, and being Part 1 on 14R6261. They have now requested to dedicate the lands as Public Highway and to register a By-law on title.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

IMPACT ON 2016 BUDGET:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report No. 50-16 be received and that By-law No. 27-16, being a by-law to accept certain land and to dedicate same to the public use as Public Highway (PIN #67123-0449) LT, Part of Lot 5, Concession 2, Part 1 on 14R6261 be read a first, second and third time, passed, signed and sealed in Open Council this 11th day of April 2016.

Approved

SG-F-16

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 28-16
FOR THE YEAR 2016**

***BEING A BY-LAW TO ACCEPT CERTAIN LANDS AS ROAD
ALLOWANCES WITHIN THE TOWNSHIP AND TO DEDICATE
SAME TO THE PUBLIC USE AS PUBLIC HIGHWAY.***

WHEREAS the Corporation of the Township of Charlottenburgh, the Corporation of the Township of Lancaster, and the Corporation of the Village of Lancaster amalgamated to form the Corporation of the Township of South Glengarry;

**THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Corporation of the Township of South Glengarry accepts the conveyance listed on Schedule “A” attached hereto and forming part of this by-law:
2. **THAT** the conveyances referred to on Schedule “A” attached hereto are hereby accepted as road allowances and dedicated to the public use as Public Highway.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED
AND SEALED IN OPEN COUNCIL THIS 11th DAY OF APRIL 2016***

MAYOR: **CLERK:**

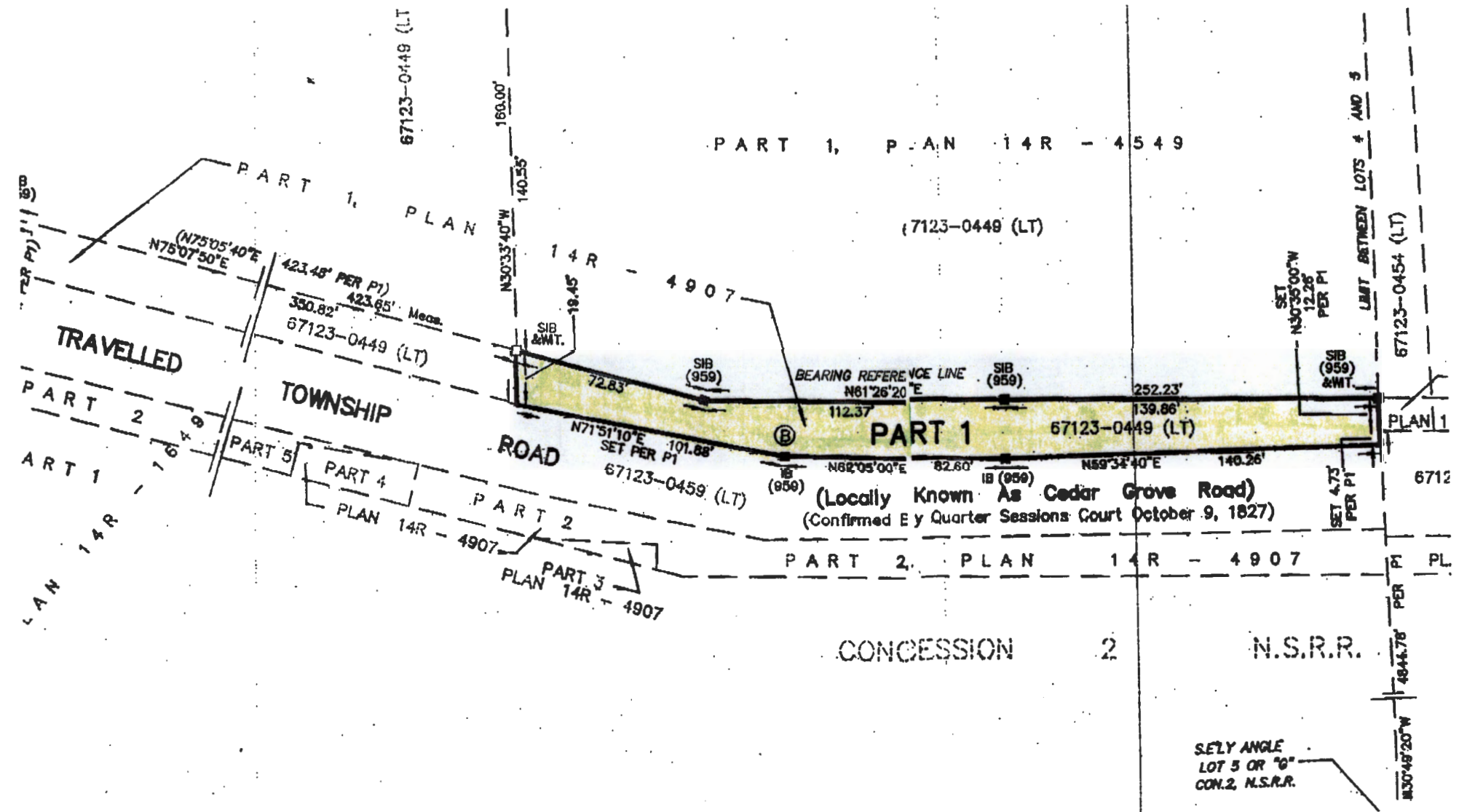
Schedule “A” to By-law 28-16

Description of lands accepted by the Township of South
Glengarry as Road Allowances:

Lot #	Concession	Part	PIN #	Reference Plan	Registry Date
Part of Lot 5	Conc. 2 (C)	1	67123-0449 (LT)	14R-6261	March 7, 2016

- C = Former Township of Charlottenburgh
- L = Former Township of Lancaster

Road Widening



I REQUIRE THIS PLAN TO
BE DEPOSITED UNDER
THE LAND TITLES ACT

PLAN 14R-6261

RECEIVED AND DEPOSITED

MARCH 11, 2016

MARCH 07, 2016

Julia Meldrum Smith

JULIA MELDRUM SMITH
ONTARIO LAND SURVEYOR
CORNWALL, ONTARIO

Brigitte Clermont

REPRESENTATIVE FOR
LAND REGISTRAR FOR
THE LAND TITLES DIVISION OF
GLEN GARRY No. 14

SCHEDULE

PART	LOT	CON.	PIN
1	PT. LOT 5	2 N.S.R.R.	PART OF 67123-0449 (LT)

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH "THE SURVEYS ACT", "THE SURVEYORS ACT", AND "THE LAND TITLES ACT" AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 28th DAY OF JANUARY, 2016.

MARCH 11, 2016

DATED

Julia Meldrum Smith
JULIA MELDRUM SMITH
ONTARIO LAND SURVEYOR
CORNWALL, ONTARIO

NOTES:

STANDARD IRON BARS 1" sq. x 4' SHOWN.....SIB
IRON BARS 5/8" sq. x 2' SHOWN.....IB
ROUND IRON BARS 1" Diam. x 4' SHOWN.....SIB
ROUND IRON BARS 5/8" Diam. x 2' SHOWN.....IB
WIT DENOTES WITNESS
■ DENOTES EVIDENCE FOUND
□ DENOTES PLANTED
FENCES SHOWN THIS _____ x _____
P1 DENOTES REFERENCE PLAN 14R-4907

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING THE DISTANCES BY A COMBINED SCALE FACTOR OF 0.99959

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

COORDINATE VALUES ARE TO A RURAL ACCURACY IN ACCORDANCE WITH SECTION 14 (2) OF O. REG. 219/10.

BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO A PORTION OF THE NORTHERLY LIMIT OF PART 1, REFERENCE PLAN 14R-4907. BETWEEN MONUMENTS FOUND, THE BEARING BEING N01°26'20"E.

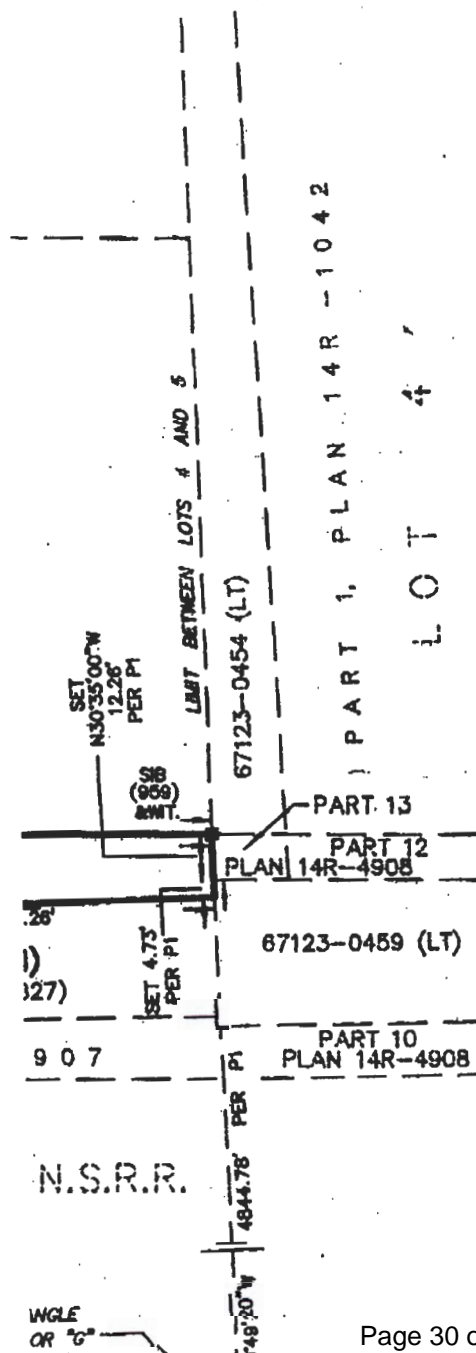
BEARINGS ARE ASTRONOMIC AND CAN BE CONVERTED TO GRID BY ROTATING 0°22'08" COUNTER CLOCKWISE

CO-ORDINATE LIST - NAD83 (CSRS) (1997)

STATION	NORTHING	EASTING
(A)	18410854.844	1757825.537
(B)	18411126.203	1758053.194

IMPERIAL NOTE

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METERS BY MULTIPLYING BY 0.3048



STAFF REPORT

S.R. No. 51-16

PREPARED BY: Ewen MacDonald–General Manager Infrastructure

PREPARED FOR: Council of South Glengarry

COUNCIL DATE: April 11, 2016

SUBJECT: Glendaler's Agreement Concession 9 Unopened Road Allowance

BACKGROUND:

1. The Glendaler's Winter Sports Club has requested permission to alter approximately 2100 feet on the Concession 9 Unopened Road Allowance shown on the attached map.
2. As a result of a miscommunication the Glendaler's have already cleared the brush from the allowance as they thought that permission had already been granted for the alterations to the allowance.
3. The Unopened Road Allowance is located on the Boundary Line between North and South Glengarry.
4. The Township of South Glengarry By-Law 33-14 sets out the conditions for the Use/Alteration of Unopened Road Allowances. (A copy of the By-Law is appended.)

ANALYSIS:

5. By-Law 33-14 sets out the conditions for the Use/Alteration of an Unopened Road Allowance and an agreement would be drafted that would require the Glendaler's Winter Sports Club to meet the specific conditions as follows;
 - a. That a legal survey must be completed on the sections of the road allowance that would be cleared and ditched.
 - b. All work would be completed at the applicant's expense.
 - c. The applicant must provide proof of Insurance.
 - d. All work must be inspected by the Township
6. Further to the conditions as per By-Law 33-14 the following additional conditions would be incorporated into the Agreement to address environmental concerns.

- a. That an RRCA O.Reg 175/06 permit approval (Development, Interference with Wetland and Alterations to Shorelines and Watercourses) must be obtained for any in-water work or water crossings.
 - b. That the applicant must contact the MNR and the RRCA and conduct an environmental screening for compliance with the Endangered Species Act (i.e. butternut trees).
7. Although the clearing of the brush has already been completed the Township should require that the Glendaler's Winter Sports Club enter into an Agreement as per the conditions of By-Law 33-14.
8. The Township of South Glengarry has jurisdiction for the south half (20 feet) of the allowance. Any alterations on the north side of the allowance would have to be approved by the Township of North Glengarry.
9. The RRCA is aware of the work completed to date and have verified that this location is not a Provincially Significant Wetland. They will be following up on the work done to date and will follow up with the Glendaler's should they have contravened any environmental regulations.
10. An Agreement has been drafted and is attached to approve the alterations on the south side of the unopened road allowance.

ALIGNMENT WITH STRATEGIC PLAN:

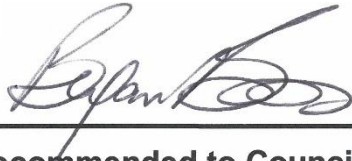
11. The agreement that would allow the Glendaler's to build a recreational trail on the unopened road allowance would align with Strategic Goal #2, Invest in Infrastructure and its Sustainability.

IMPACT ON 2016 BUDGET:

12. There is no impact on the 2016 budget

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report No. 51-16 be accepted and that the Council of the Township of South Glengarry pass By-Law No. 30-19, being a by-Law to enter into an Agreement with the Glendaler's Winter Sports Club, for the alterations (as per the Agreement) on the south half of the Concession 9, Lot 5 Unopened Road Allowance a first and second time this 11th day of April 2016

A handwritten signature in black ink, appearing to read "Bryan Brown", is positioned above a horizontal line.

**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**

AGREEMENT

MADE THIS ____ DAY OF _____, 20__

BETWEEN

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY
(hereinafter called “the Municipality”)

AND

THE GLENDALER’S WINTER SPORTS CLUB
(hereinafter called “the Glendaler’s”)

WHEREAS, the Glendaler’s have requested permission to alter approximately 2100 feet on the south half (20 feet) of the Concession 9, Lot 5 unopened road allowance.

AND WHEREAS By-Law 33-14 Being a By-Law to Establish Policies for the Use/ Alteration of Unopened Road Allowances that sets out the criteria and conditions to be considered.

AND WHEREAS the Glendaler’s Winter Sports Club have received Council’s approval to clear a trail of approximately 15 feet in width generally centered on the 40 foot unopened road allowance.

THEREFORE the Municipality and the Glendaler’s agree to the following conditions:

1. The clearing of brush and trees is limited to the brush and trees that would need to be cleared to establish the 15 foot wide trail generally centered on the unopened road allowance. Furthermore there will be no trees cut that are in excess of 8 inches in diameter.
2. That a survey must be completed by the Glendaler’s on the sections of the road allowance that would be cleared to create the ATV Trail. The survey must be completed by a recognized Ontario Land Surveyor (OLS) Firm and must clearly stake/flag the limits of the unopened road allowance with no more than a 200 metre distance between intervals.
3. All work would be completed at the applicant’s expense including all costs associated with the proposed alterations as well as any costs for approvals from other agencies, legal costs, survey costs etc.
4. The applicant must provide proof of Insurance for the intended use of the allowance.

Commercial General Liability

Commercial General Liability Insurance issued on an occurrence basis for an amount of not less than \$2,000,000 per occurrence/\$2,000,000 annual aggregate for any negligent acts or omissions by the Association and/or groomer relating to their obligations under this Agreement. Such insurance shall include, but is not limited to, bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property and operations; non-owned automobile; medical payments; broad form property damage; owners and contractors protective; occurrence property damage; products and completed operations; employees and volunteers as additional Insured(s); employers liability; cross liability and severability of interest clause.

Agreement

Such insurance shall add the Municipality, its officers, employees and volunteers as Additional Insured with respect to the operations of the Glendaler's. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Municipality.

- 5. The Glendaler's must notify the Township's Infrastructure Services Department at least 48 hours prior to the commencement of any work. All work will be inspected by the Township to ensure compliance with the conditions and approved scope of work.
- 6. The Glendaler's agree that they will not sell any of the wood that is generated from the clearing of the trail. The wood and brush should be neatly piled on the allowance.
- 7. Further to the conditions as per By-Law 33-14 the following additional conditions to address environmental concerns form part of this agreement.
 - a. That an RRCA O.Reg 175/06 permit approval (Development, Interference with Wetland and Alterations to Shorelines and Watercourses) must be obtained for any in-water work or water crossings.
 - b. That the applicant must contact the MNR and the RRCA, and conduct and environmental screening for compliance with the Endangered Species Act (i.e. butternut trees).
- 8. The Glendaler's understands this agreement does not provide for exclusive use of unopened road allowances which form part of the trail network.
- 9. The Glendaler's shall be responsible for all signage including but not limited to speed, stop and quiet zone signs on the allowance, and shall be responsible to enforce its regulations and to take action against any offenders for infractions or damage caused by ATV's thereon. (e.g. trespassing).
- 10. The Glendaler's shall also be responsible to take reasonable measures to ensure that their members comply with the provisions of By-Law 66-07 (appended) which regulates, governs and limits the operation of ATV's within the Municipality.
- 11. Where continued offences/problems/disputes occur, the Municipality reserves the unconditional right to rescind the approval for the clearing of the trail and all work will be stopped.

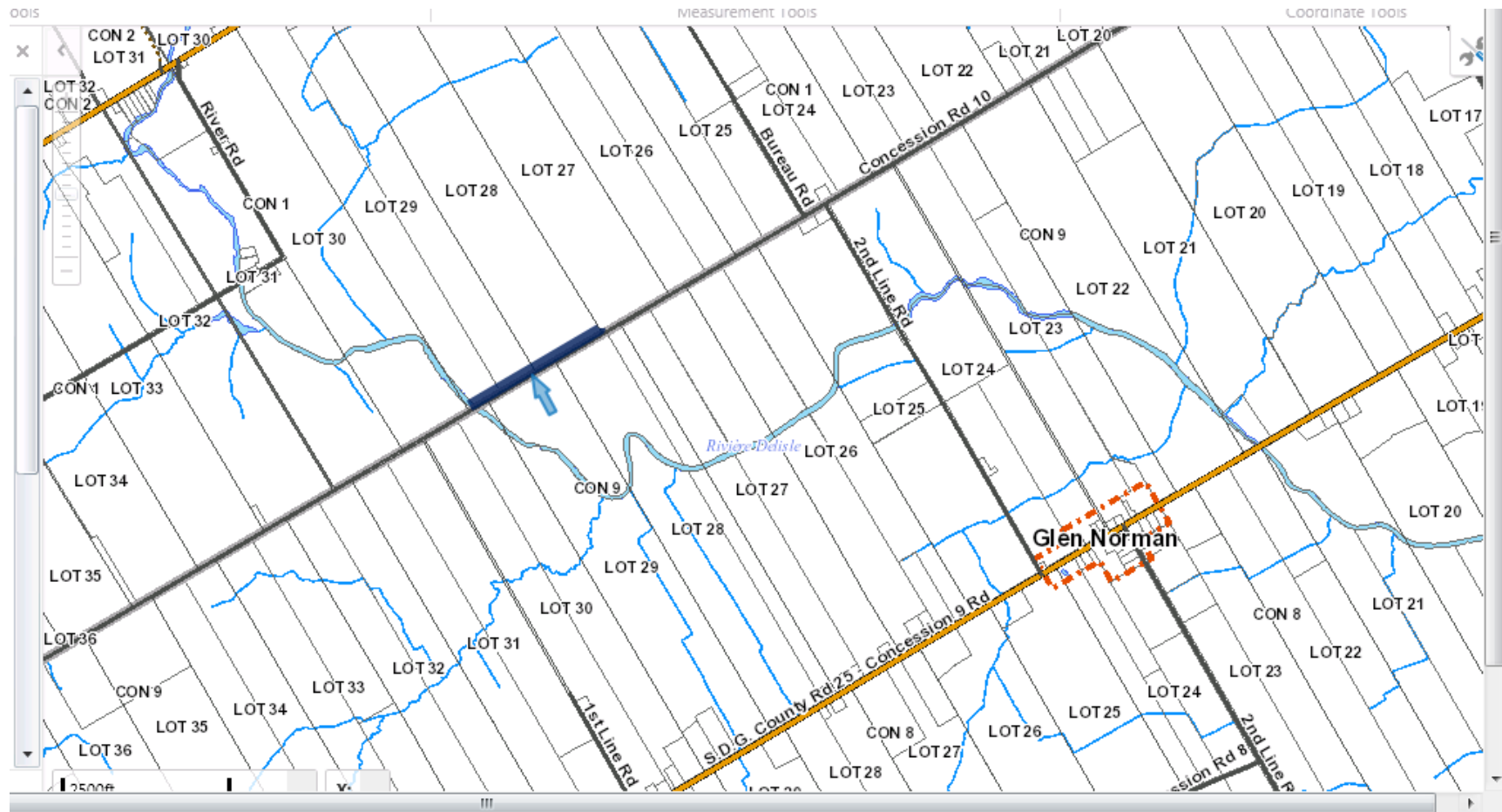
Signed on behalf of the Glendalers:

Signed on behalf of the Municipality:

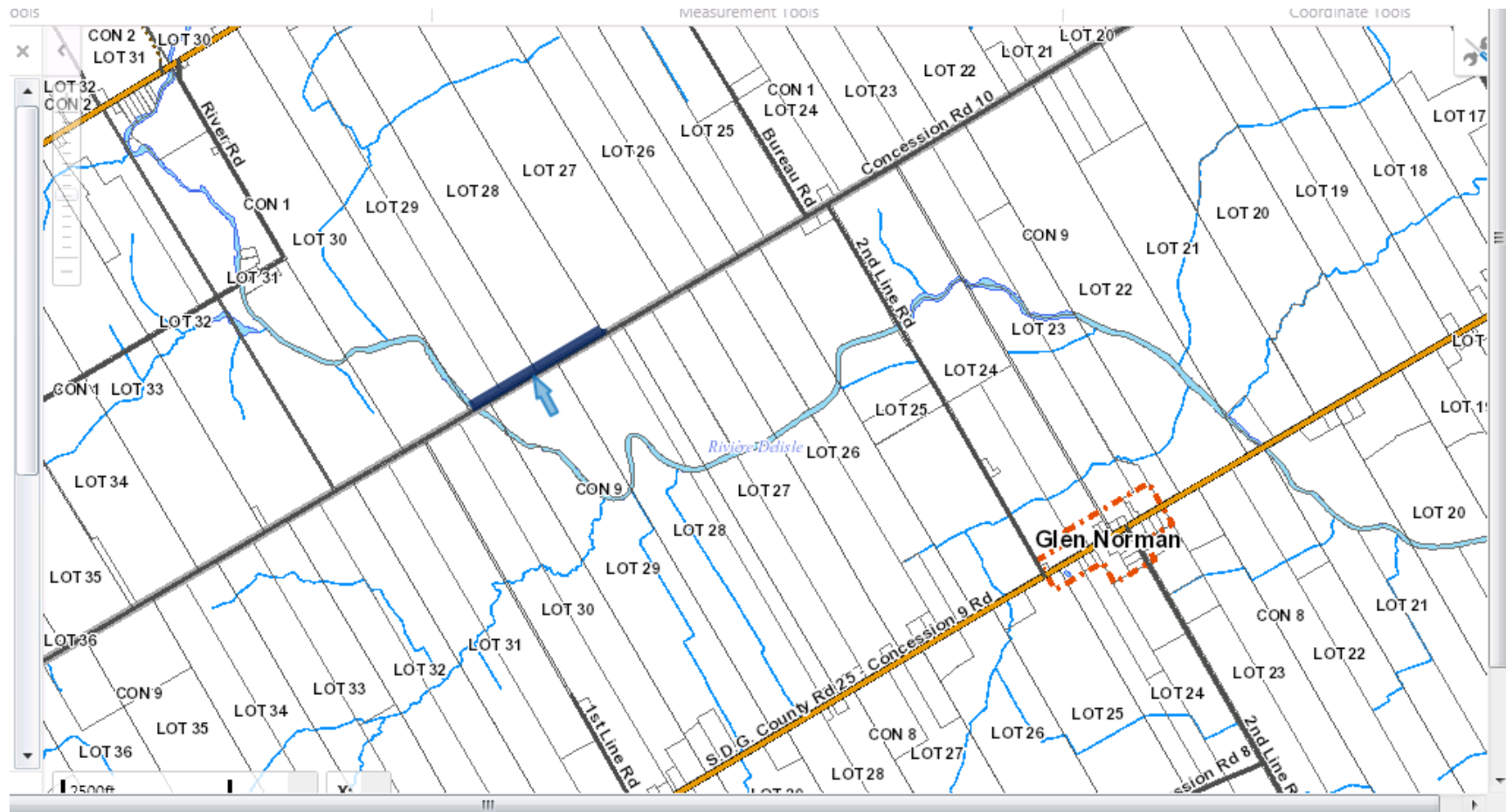
Mayor

Clerk

Concession 10 Unopened Road Allowance



Concession 10 Unopened Road Allowance



AGREEMENT

MADE THIS ____ DAY OF _____, 20__

BETWEEN

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY
(hereinafter called “the Municipality”)

AND

THE GLENDALER’S WINTER SPORTS CLUB
(hereinafter called “the Glendaler’s”)

WHEREAS, the Glendaler’s have requested permission to alter approximately 2100 feet on the south half (20 feet) of the Concession 9, Lot 5 unopened road allowance.

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THEREFORE the Municipality and the Glendaler’s agree to the following conditions:

1. The clearing of brush and trees is limited to the brush and trees that would need to be cleared to establish the 15 foot wide trail generally centered on the unopened road allowance. Furthermore there will be no trees cut that are in excess of 8 inches in diameter.
2. That a survey must be completed by the Glendaler’s on the sections of the road allowance that would be cleared to create the ATV Trail. The survey must be completed by a recognized Ontario Land Surveyor (OLS) Firm and must clearly stake/flag the limits of the unopened road allowance with no more than a 200 metre distance between intervals.
3. All work would be completed at the applicant’s expense including all costs associated with the proposed alterations as well as any costs for approvals from other agencies, legal costs, survey costs etc.
4. The applicant must provide proof of Insurance for the intended use of the allowance.

Commercial General Liability

Commercial General Liability Insurance issued on an occurrence basis for an amount of not less than \$2,000,000 per occurrence/\$2,000,000 annual aggregate for any negligent acts or omissions by the Association and/or groomer relating to their obligations under this Agreement. Such insurance shall include, but is not limited to, bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property and operations; non-owned automobile; medical payments; broad form property damage; owners and contractors protective; occurrence property damage; products and completed operations; employees and volunteers as additional Insured(s); employers liability; cross liability and severability of interest clause.

Agreement

Such insurance shall add the Municipality, its officers, employees and volunteers as Additional Insured with respect to the operations of the Glendaler's. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Municipality.

- 5. The Glendaler's must notify the Township's Infrastructure Services Department at least 48 hours prior to the commencement of any work. All work will be inspected by the Township to ensure compliance with the conditions and approved scope of work.
- 6. The Glendaler's agree that they will not sell any of the wood that is generated from the clearing of the trail. The wood and brush should be neatly piled on the allowance.
- 7. Further to the conditions as per By-Law 33-14 the following additional conditions to address environmental concerns form part of this agreement.
 - a. That an RRCA O.Reg 175/06 permit approval (Development, Interference with Wetland and Alterations to Shorelines and Watercourses) must be obtained for any in-water work or water crossings.
 - b. That the applicant must contact the MNR and the RRCA, and conduct and environmental screening for compliance with the Endangered Species Act (i.e. butternut trees).
- 8. The Glendaler's understands this agreement does not provide for exclusive use of unopened road allowances which form part of the trail network.
- 9. The Glendaler's shall be responsible for all signage including but not limited to speed, stop and quiet zone signs on the allowance, and shall be responsible to enforce its regulations and to take action against any offenders for infractions or damage caused by ATV's thereon. (e.g. trespassing).
- 10. The Glendaler's shall also be responsible to take reasonable measures to ensure that their members comply with the provisions of By-Law 66-07 (appended) which regulates, governs and limits the operation of ATV's within the Municipality.
- 11. Where continued offences/problems/disputes occur, the Municipality reserves the unconditional right to rescind the approval for the clearing of the trail and all work will be stopped.

Signed on behalf of the Glendalers:

Signed on behalf of the Municipality:

Mayor

Clerk

SG-F-14

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NO 33-14
FOR THE YEAR 2014**

**BEING A BY-LAW TO ESTABLISH POLICIES WITH RESPECT TO THE USE OF
UNOPENED MUNICIPAL ROAD ALLOWANCES**

WHEREAS the Municipality has a number of unopened Original road allowances which are owned by, and are under the jurisdiction of, this Municipality.

AND WHEREAS while the public has a right to travel these unopened road allowances, they do not have the authority to alter or change the existing topography without the consent of the Municipality.

AND WHEREAS from time to time the Municipality receives Applications from persons who wish to make use and make changes to an unopened road allowance.

AND WHEREAS such Applications are dealt with on “a case by case” basis having regard to the Policies set out as Schedule “A” attached.

AND WHEREAS the purpose of this By-law is to establish these Policies.

**BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF
SOUTH GLENGARRY AS FOLLOWS:**

1. Short Title
 - 1.1 That this By-Law shall be known as the “Policy for Use/Alteration of Unopened Road Allowances”
2. That the use/alteration of unopened road allowances be subject to the requirements outlined in the Standards for the use of an unopened road allowance attached hereto as Schedule “A” and forming part of this By-Law
3. That any person contravening the requirements of this by-law shall be guilty of an offence and shall be liable to penalties as provided for in the, *Provincial Offenses Act*, R.S.O., 1990. c. P.33.
4. That this by-law shall come into full force and effect upon the final passing thereof.

READ A FIRST AND SECOND TIME IN OPEN COUNCIL DATED JUNE 9th, 2014

MAYOR

CLERK

READ A THIRD AND FINAL TIME IN OPEN COUNCIL DATED JULY 21st, 2014

MAYOR

CLERK

SCHEDULE "A" TO BY-LAW 33-14

1. Policy

Schedule "A" is a policy setting out the criteria to be considered by the Municipality on receipt of an Application to use and make changes to an unopened original road allowance.

2. Definition

"Original road allowance" - means the following:

- 2.1 Those roads laid out in the original Township survey of South Glengarry
- 2.2 Colonization Roads
- 2.3 Roads created by Justices in Quarter Sessions (up to 1841)
- 2.4 Roads created by District Councils on and after 1841 to 1850

3. "Case by Case"

Each Application shall be considered on a "case by case" analysis based on the following criteria.

4. Criteria Re: Use of Unopened Road Allowances

4.1 Structure

No person shall erect a dock or any kind of structure on an unopened Original road allowance owned by the Municipality.

4.2 Storage

No person shall store any vehicle, boat, trailer, etc. on an unopened Original road allowance owned by the Municipality.

4.3 Permission from the Municipality

No person shall perform any work, remove any trees, soil, or other material or erect upon or use any unopened Original road allowance without the specific approval from Council.

4.4 Application

Applicants for permission to use or alter an opened road allowance shall be submitted in writing. The Applicant must state the intended use, the applicant's interest in the allowance, and be accompanied by an accurate location and description plan.

5. Criteria to be Considered:

If Council is in favour of permitting the use of the unopened road allowances, the following policies shall apply, as determined by the Municipality:

6. Survey

Surveys may be required to confirm that the proposed use will not encroach on adjacent privately owned lands

7. Expense

All work to be done and approved by the Municipality shall be at the applicant's expense. A cost estimate of the work to be completed by the applicant shall be approved by the Municipality.

8. Work Permitted

The applicant may be required to prepare an outline of the work proposed to see if it is within the terms approved by Council.

9. Insurance

The applicant may be required to carry liability insurance with respect to their use of the road and the Municipality must be added as an insured on such policies. The insurance company shall give an undertaking to the Municipality that the policy will not be cancelled on less than 30 days notice in writing to the Clerk of the Municipality.

Cancellation of the insurance coverage without the consent of Council shall constitute a breach of the Agreement between the applicant and the Municipality.

10. Letter of Credit

The applicant may be required to file a Letter of Credit (or cash) in connection with the work approved by the Municipality. The amount of the Letter of Credit (which must be from a Chartered Bank) will depend upon the work to be done and the circumstances of the area under consideration.

11. Inspection

The Municipality shall inspect the work only to the extent of confirming that the work performed is in accordance with the Agreement that was signed with the Municipality.

12. Posting of Signs

The applicant may be required to post signs stating

“Road not assumed by the municipality, use at your own risk”.

The applicant is responsible to replace signs which are removed or destroyed. Failure to replace when notified by the Municipality shall constitute a breach of this agreement.

13. Farm Equipment

Application for permission to use an unopened road allowance with farming equipment for farming exercises shall, after investigation and approval by the General Manager of Infrastructure Services, be granted by a permission letter as opposed to a formal Agreement with the Municipality.

14. The Agreement

The applicant shall be required to sign an Agreement with the Municipality which shall:

- i. Outline the work to be required
- ii. Set out the security required by the Municipality
- iii. Set out such additional matters that the Municipality may require

15. Breach of Agreement

Any breach of the Agreement to be signed between the Municipality and the applicant, will entitle the Municipality to cancel the contract and terminate the privileges extended in the Agreement.

SG-I-16

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 30-16
FOR THE YEAR 2016**

***BEING A BY-LAW TO ENTER INTO AN AGREEMENT BETWEEN THE
TOWNSHIP OF SOUTH GLENGARRY AND THE GLENDALER’S WINTER
SPORTS CLUB.***

WHEREAS the Council of the Township of South Glengarry deems it necessary and in the public interest to enter into an Agreement with Glendaler’s Winter Sports Club on the unopened road allowance approximately 2100 feet on the south half (20 feet) legally described as Concession 9, Lot 5 in the former Township of Charlottenburgh, now in the Township of South Glengarry.

AND WHEREAS the Council of the Township of South Glengarry requires a By-law to enter into an Agreement to establish the conditions for the use/alteration of an unopened road allowance as set out in the Agreement between the Township of south Glengarry and Glendaler’s Winter Sports Club as Schedule “A” forming part of this by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Mayor and Clerk are hereby authorized to sign the Agreement with Glendaler’s Winter Sports Club and a copy of which is attached hereto as Schedule “A”, and is hereby declared to form part of this by-law.
2. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 11th DAY OF APRIL 2016.***

MAYOR: _____ CLERK: _____

STAFF REPORT**S.R. No. 52-16**

PREPARED BY: Ewen MacDonald – General Manager Infrastructure

PREPARED FOR: Council of South Glengarry

COUNCIL DATE: April 11, 2016

SUBJECT: Grass Cutting Procurement 16-05

BACKGROUND:

1. Tenders were called for Grass Cutting for the 2016 season. The Procurement closed on March 30, 2016.
2. The Method of Work (Scope) is described in the Tender Document as follows:
 - I. The successful bidder is to establish a cutting and trimming program in co-operation with, and acceptable to, the General Manager, Infrastructure Services. A pre-season site meeting will be required to ensure that all specified areas are cut. The cutting program is to include priorities such as special times and certain days for cutting. The height of grass should not exceed 4" at any time. Typically a cutting frequency of every seven (7) days is required, however, during the fast-growing periods, an accelerated cutting frequency will be necessary. Trimming of grass and weeds is to be completed for all areas of the property including around buildings, parking areas etc. The Contractor is responsible for pickup of grass clippings caused by excessive grass height due to the delay in cutting, etc. and the disposal thereof off site. The Contractor is responsible for the moving of apparatus (i.e. bleacher) if necessary, in order to trim grass to meet desired height.
 - II. The three (3) cemeteries (location Nos. 29-30-33) are to be cut bi-weekly starting in May and ending in September (approximately 10 cuts).
 - III. The contractor is responsible for the supply of all equipment and labour to complete the work assigned. Contractors submitting prices are required to have mower(s) capable of performing the work and have suitable means for transporting the mower and small hand mowers for trimming, and a whipper snipper.
 - IV. The contractor must be able to vary his working hours to suit the weather and have sufficient capacity to meet the cutting requirements.

3. Four (4) Submissions were received as per Schedule “A” attached hereto.

ANALYSIS:

4. Administration has reviewed and evaluated the tender documents. The low bidder is the recommended contractor for all but one of the sites (E-22) Glen Walter Regional Park.
5. Administration contacted the Contractor with the low bid for the Glen Walter Regional Park and was advised that they had not seen the site and that they were not aware of the amount of cutting required. Subsequent to this discussion the Contractor withdrew their bid.
6. Administration contacted contractors that had submitted bids in previous years as we are concerned that we only had one bidder for many of our sites in 2016. One of the contractors had a break down and was unable to submit their tender on time and another advised that they did not have the resources to bid this year.
7. The recommended contractors have the equipment to handle the work

EC Works
Red Robin

31 Sites
4 Sites

ALIGNMENT WITH STRATEGIC PLAN:

8. This Procurement aligns with Strategic Goal #2; Invest in infrastructure and its Sustainability and with Goal #4; Improve Quality of Life in our Community

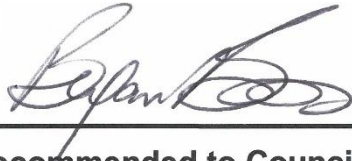
IMPACT ON 2016 BUDGET:

9. There are sufficient Budget amounts in the respective accounts for this procurement.
10. The total cost of the Grass Cutting Program with an estimated 25 cuts for Parks and Facilities and 10 cuts for the Cemetery's would be \$49,040.00.

RECOMMENDATION:

MOVED BY: Frank Prevost
SCONDED BY: Lyle Warden

BE IT RESOLVED THAT Staff Report No. 52-16 be received and that the Council of the Township of South Glengarry award Procurement #16-05 for Grass Cutting Facilities and Parks as per Schedule “A” attached hereto; and furthermore, that the Mayor and Clerk be authorized to sign all appropriate documents.

A handwritten signature in black ink, appearing to read 'Bryan Brown', is positioned above a solid horizontal line.

**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**

GRASS CUTTING TENDER 16-05																		
LOCATIONS																		
Bidder	A-1	A-2	A-3	A-4	A-5	A-6	B-7	B-8	B-9	B-10	B-11	B-12	B-13	B-14	B-15	B-16	C-16	C-17
	Paul Rozon Memorial Park	Char-Lan Rec Centre	Nor'Westers and Loyalist Museum	Cenotaph Williamstown	Municipal Office Williamstown	Williamstown Fire Hall	Smithfield Park	Library Park Lancaster	Lan-Char Medical Centre	Lancaster Pumping Station	Lancaster Sewer Plant Old Montreal Road	Lancaster Sewer Plant Beech Street	Lancaster Water Treatment Plant	Lancaster Old Water Plant	Municipal Office Lancaster	Glen Gordon Park	Martintown Community Park	MCC/Fire Hall
David Enterprise	80.00	70.00	70.00	30.00	25.00	35.00												
David Bancroft																		
EC Works	69.00	42.00	33.00	18.00	18.00	18.00	115.00	18.00	22.00	24.00	16.00	15.00	25.00	15.00	20.00	30.00	100.00	80.00
Red Robin																		
GL Account	7417-3120	7311-3120	7315-3120	7411-3120	1113-3120	2515-3120	7414-3120	1115-3120	5111-3120	4523-3120	4523-3120	4523-3120	4523-3120	4523-3120	1111-3120	7411-3120	7416-3120	7312-3120
2015 Prices	65.00	44.00	34.00	20.00	18.00	18.00	115.00	20.00	19.50	23.00	16.00	15.00	25.00	15.00	18.00		72.00	68.00
2014 Prices	69.00	44.00	34.00	24.00	16.00	20.00	119.00	21.00	20.00	23.00	15.00	15.00	25.00	15.00	20.00		66.60	58.00

GRASS CUTTING TENDER 16-05																	
LOCATIONS																	
Bidder	D-18	D-19	D-20	D-21	E-22	E-23	E-24	E-25	F-26	F-27	F-28	F-29	F-30	G-31	G-32	H-33	H-34
	Green Valley Park Charlotte St.	Green Valley Water Plant Conc. 8	Green Valley Water Plant Cty Road 34	Green Valley Community Centre	Glen Walter Regional Park	Glen Walter Fire Hall	Glen Walter Water Plant	Glen Walter Pumping Station	North Lancaster Park	Bernie McDonell Park	North Lancaster Fire Hall	Baptist Church Cemetery	Protestant Cemetery	Bainsville Women's Institute	Jack Danaher Park	Glenore Cemetery	Empey-Poirier Park
David Enterprise					700.00	40.00	50.00	25.00								25.00	120.00
David Bancroft					180.00												130.00
EC Works	45.00	25.00	20.00	110.00	410.00	25.00	25.00	18.00	197.00	170.00	17.40	24.00	30.00	30.00	100.00	24.00	97.00
Red Robin	35.00	20.00	20.00	88.00													
	7411-3120	4524-3120	4524-3120	7313-3120	7418-3120	2511-3120	4522-3120	4522-3120	7413-3120	7411-3120	2514-3120	7411-3120	7411-3120	7411-3120	7412-3120	7411-3120	7415-3120
2015 Prices	28.00	18.00	18.00	89.00	415.00	18.00	24.00	18.00	193.00	139.00	18.00	23.40	22.00	28.00	75.00	18.00	100.00
2014 Prices	32.00	20.00	20.00	75.00	399.00	25.00	24.00	19.90	179.00	129.00	15.40	18.90	18.90	31.40	53.00	20.00	97.12

STAFF REPORT

S.R. No. 53-16

PREPARED BY: Ewen MacDonald GM-Infrastructure Services

PREPARED FOR: Council of South Glengarry

COUNCIL DATE: April 11, 2016

SUBJECT: Road Widening and Dedication – Frog Hollow Road

BACKGROUND:

1. The parcel of land in PIN #67116-0247 LT was conveyed to the Township of South Glengarry for Road widening purposes on Frog Hollow Road as a condition of Consent on B-92-15.
2. The owners' solicitor has registered a deed transferring the land to the Township of South Glengarry on 14R6268, Part of Lot 7, Concession 7, and being Part 2 on 14R6268. They have now requested to dedicate the lands as Public Highway and to register a By-law on title.

ALIGNMENT WITH STRATEGIC PLAN:

3. N/A

IMPACT ON 2016 BUDGET:

4. N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 53-16 be received and that By-law No. 31-16, being a by-law to accept certain land and to dedicate same to the public use as Public Highway (PIN # 67116-0247(LT), Part of Lot 7, Concession 7, being Part 2 on 14R6261 be read a first, second and third time, passed, signed and sealed in Open Council this 11th day of April 2016.



**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**

1/2 (PLAN 14R-6020)
 WESTERLY CORNER
 7, CONCESSION 7

STATION	NORTHING	EASTING
A	16428946.140	1743786.786
B	16428774.587	1743734.345

DISTANCES AND COORDINATES SHOWN ON THIS
 PLAN ARE IN FEET AND CAN BE CONVERTED
 TO METRES BY MULTIPLYING BY 0.3048.

1	7	7	BEING PART OF PIN 67116-0247(LT)	1.84 Ac.
2				0.086 Ac.

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.	PLAN 14R-60208
	RECEIVED AND DEPOSITED
March 30, 2016	March 30, 2016
Brigitte Clermont	REPRESENTATIVE FOR THE LAND REGISTRATION FOR THE LAND TITLES DIVISION OF GLENGARRY (No. 14)

PLAN OF SURVEY OF
 PART OF LOT 7
 CONCESSION 7
 GEOGRAPHIC TOWNSHIP OF CHARLOTTENBURGH
 TOWNSHIP OF SOUTH GLENGARRY
 COUNTY OF GLENGARRY
 RON M. JASON O.L.S.
 SCALE: 1 INCH=40 FEET

NOTES

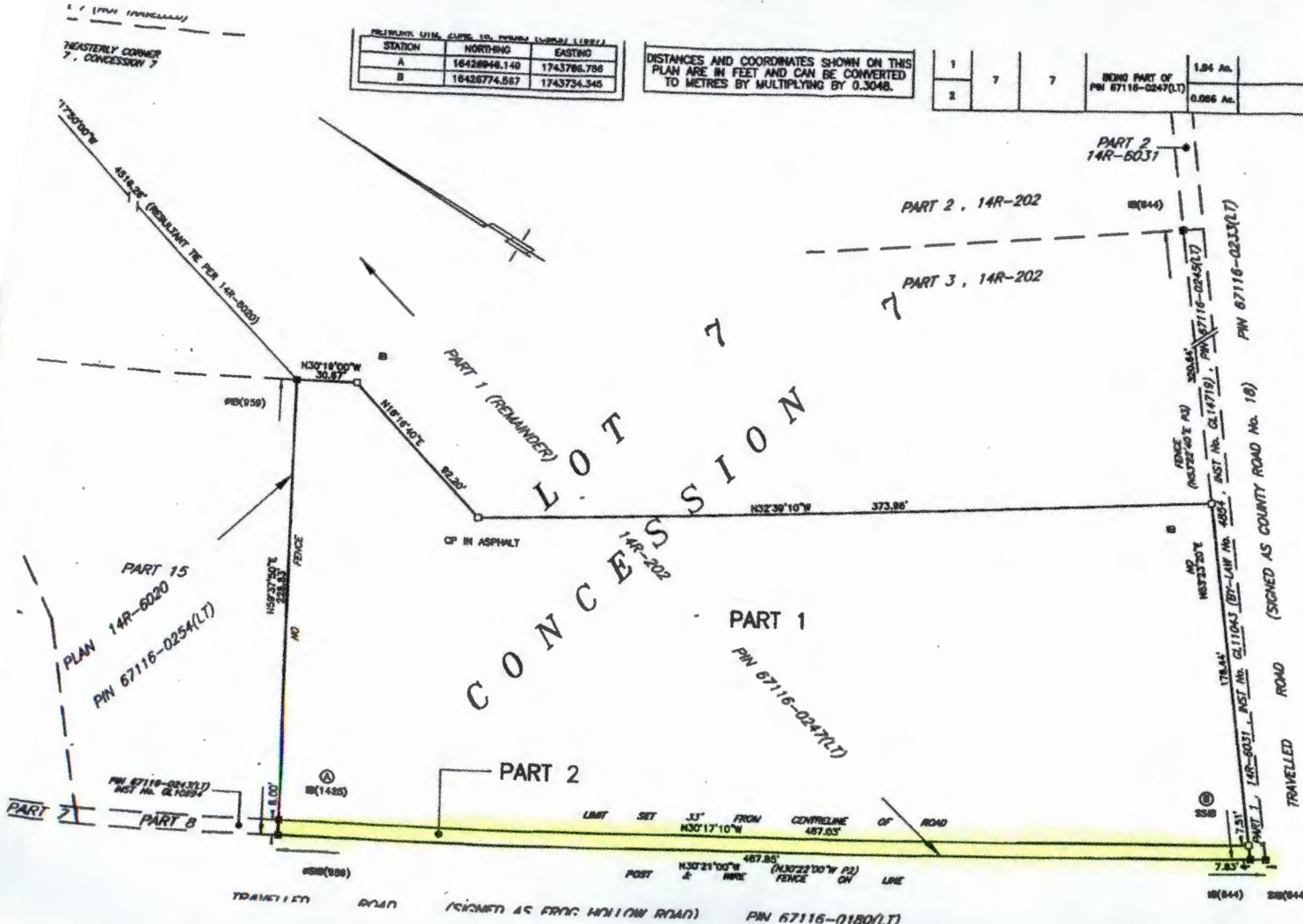
DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY
 MULTIPLYING THE DISTANCES BY A COMBINED SCALE FACTOR OF 0.9998042.
 COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH
 CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.
 COORDINATE VALUES ARE TO A RURAL ACCURACY IN ACCORDANCE WITH
 SECTION 14 (2) OF O. REG. 216/10.
 BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS
 A AND B, SHOWN HEREON, BY REAL TIME NETWORK (RTN) OBSERVATIONS
 AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 18, (75W)
 NAD83 (CSRS) (1997).
 BEARING COMPARISONS SHOWN ARE WITH ASTRONOMIC BEARINGS ON
 UNDERLYING PLANS.

LEGEND

- DENOTES PLANTED MONUMENT
- DENOTES FOUND MONUMENT
- ▬ DENOTES SPRAWLED IRON BAR
- SSB DENOTES SHORT STANDARD IRON BAR
- DENOTES IRON BAR
- CM DENOTES CONCRETE MONUMENT
- CC DENOTES CUT CROSS
- IP DENOTES IRON PIPE
- W DENOTES WITNESS
- ACC DENOTES ACCEPTED
- MEAS DENOTES MEASURED
- INST DENOTES INSTRUMENT
- F DENOTES FENCE
- P1 DENOTES PLAN 14R-202
- P2 DENOTES PLAN 14R-0231

SURVEYOR'S CERTIFICATE

- I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH
 THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT
 AND THE REGULATIONS MADE UNDER THEM.
 - THE SURVEY WAS COMPLETED ON THE 22nd DAY OF JANUARY, 2016.



STAFF REPORT

S.R. No. 54-16

PREPARED BY: Acting Fire Chief – Dave Robertson

PREPARED FOR: Council of South Glengarry

COUNCIL DATE: April 11, 2016

SUBJECT: To authorize and enter into an Automatic Aid - Riviere Beaudette

BACKGROUND:

1. Over the last 18 months, a Fire Service response analysis was conducted by Fire Chief Vic Leroux and the Senior Fire Officers of both Municipalities and Quebec elected Officials from the Municipalities of Riviere Beaudette and St.Telesphore.

ANALYSIS:

2. The Ontario Fire Marshal's Public Fire Safety Guidelines and the Fire Protection and Prevention Act encourages the process of adjacent municipalities engaging in negotiations for the purpose of activating Automatic Aid Agreements in order to provide emergency first response.
3. Through a response analysis it has been determined that Lancaster, Station 4 Fire Service response to the area of Curry Hill exceeds 17 minutes. South Glengarry Fire Service response to other areas of our Township has a time average of 10-12 minutes.
4. In the last two years a total of two (2) emergency incidents responses occurred for the area identified in this Agreement.
5. Securing an Automatic Aid Agreement with the Municipality of Riviere Beaudette, Quebec will ensure that our residents will receive a quicker and consistent level of Fire Service.
6. The protected area identified in this Automatic Aid Agreement described is Schedule "A" Fire Area Section 2.
7. Schedule "B" indicates the readily accessible water source (dry hydrant) for firefighting purposes.
8. Schedule "C" indicates a bridge that will NOT support the weight of a firefighting vehicle.

9. Schedule "D" identifies and lists the Fire Service Fees forming part of this Automatic Aid Agreement.

ALIGNMENT WITH STRATEGIC PLAN:

10. GOAL # 4 "Improve Quality of Life in our Community"

IMPACT ON 2016 BUDGET:

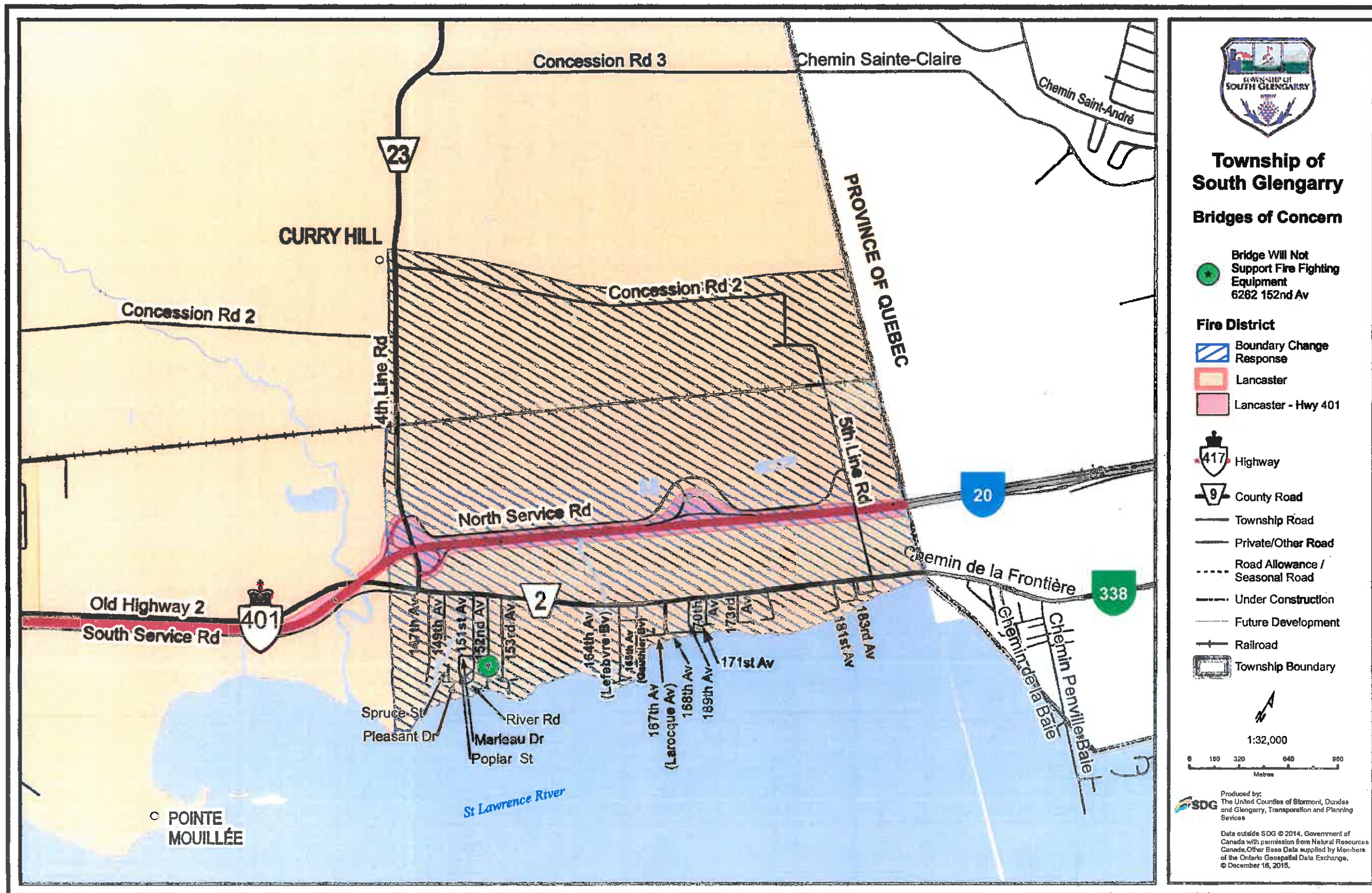
11. Fire Service Fees

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report No. 54-16 be received and the Council of the Township of South Glengarry authorize and support entering into an Automatic Aid Fire Service Agreement with the Municipality of Riviere Beaudette, Quebec.



**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**





Township of South Glengarry Water Supply Locations

Type
● Dry Hydrant

Fire District

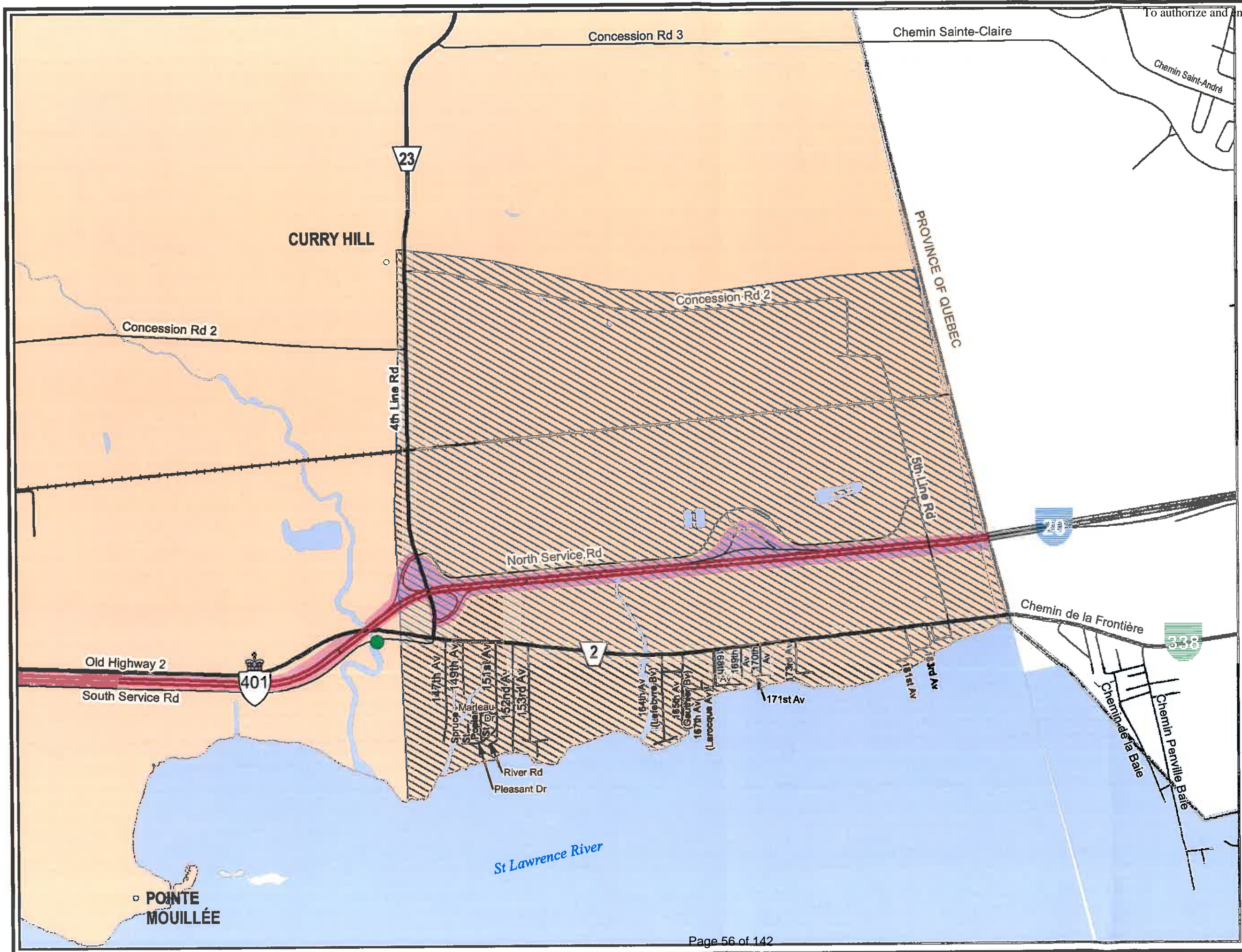
- Boundary Change Response
- Lancaster
- Lancaster - Hwy 401
- Highway
- County Road
- Township Road
- Private/Other Road
- Road Allowance / Seasonal Road
- Under Construction
- Future Development
- Railroad
- Settlement Area
- Township Boundary

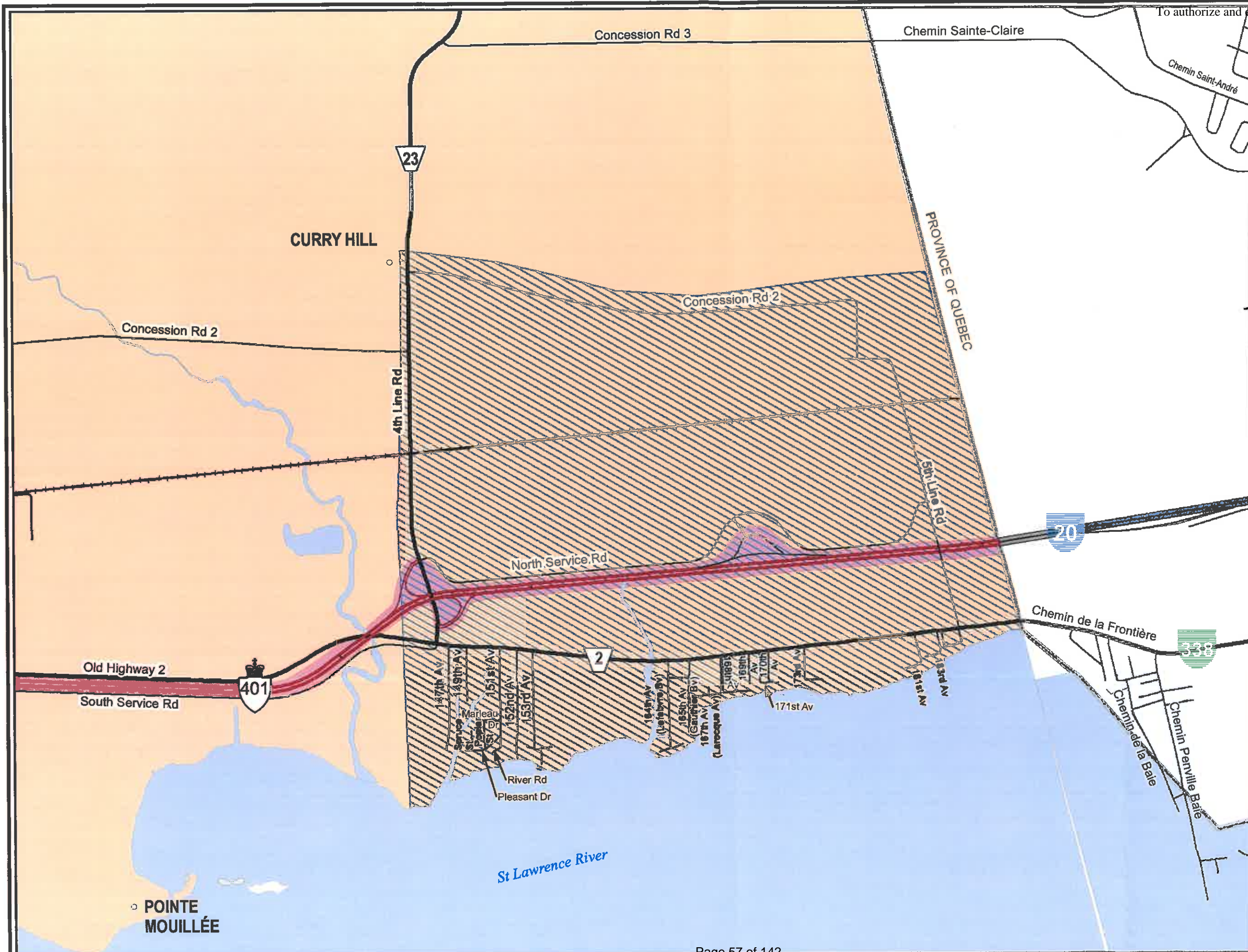


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Produced by The United Counties of Stormont, Dundas and Glengarry, Planning Department
SDG
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Township of South Glengarry

Fire District

-  Boundary Change Response
-  Lancaster
-  Lancaster - Hwy 401

-  Highway
-  County Road
-  Township Road
-  Private/Other Road
-  Road Allowance / Seasonal Road
-  Under Construction
-  Future Development
-  Railroad
-  Settlement Area
-  Township Boundary



1:20,000

0 150 300 600 900M

SDG Produced by The United Counties of Stormont, Dundas and Glengarry, Planning Department

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© November 24, 2014.

THIS AGREEMENT made in duplicate this day of

BETWEEN

THE MUNICIPALITY OF RIVIERE BEAUDETTE

hereinafter called "Riviere Beaudette"

OF THE FIRST PART:

AND

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

hereinafter called "South Glengarry"

OF THE SECOND PART:

WHEREAS the Fire Protection and Prevention Act, Chapter 1997 2 (6), authorizes a municipality to provide and/or receive fire protection services to or from other municipalities;

AND WHEREAS the Municipality of Riviere Beaudette, Quebec, operates fire protection services and assets suitable to meet municipal responsibilities required by the Fire Protection and Prevention Act.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is mutually agreed between the parties hereto, as follows:

1. In this Agreement,
 - (a) **"Designate"** means a person who, in the absence of the Fire Chief, is assigned to be in charge of a particular activity of the Fire Department, and who has the same powers and authority as the Fire Chief.
 - (b) **"Fire Area"** means the fire area(s) of the Municipality as described in Schedule "A" attached to and forming part of this agreement,
 - (c) **"Fire Chief"** means the Chief of the Fire Department,
 - (d) **"Fire Department"** means the "Riviere Beaudette Fire Department"
 - (e) **"Fire Protection Services"** means and includes the following:
 - I. Firefighting; and/or
 - II. Any other responses or incidents to which the Fire Department would normally respond to in Riviere Beaudette.
2. Riviere Beaudette will supply fire protection services to South Glengarry in the fire area as described in Schedule "A" attached to and forming part of this agreement.
3. Fire apparatus and personnel that will respond to occurrences in the fire area of South Glengarry will constitute sufficient apparatus and firefighters to accomplish the specific services identified in the Agreement.
4. In the areas to be protected as per agreement, the Fire Dispatch will notify Riviere Beaudette Fire Service as first (1st) Call Out, the South Glengarry Fire Service will become the Second Call Out, immediately. **Exceptions being: Riviere Beaudette will not be dispatched to any TransCanada Hwy # 401 incidents.**

5. Notwithstanding Section 3 above, the Fire Chief, or designate, may refuse to supply the described response to occurrences if such response personnel, apparatus or equipment are required in Riviere Beaudette, under the provisions of their Mutual Aid Plan. Similarly, the Fire Chief or designate may order the return of such apparatus, equipment or personnel that is responding to or is at the scene of an incident in the fire area. In such cases the Fire Chief or designate, will summon the closest Fire Department within South Glengarry.
6. The Fire Chief, or designate, shall have full authority and control over any and all activities in which the fire department may be engaged in the fire area of the township.
7. The Fire Chief, or designate, shall report to South Glengarry by the tenth (10th) day of each month, all occurrences in the fire area to which the fire department has responded in the prior month.
8. South Glengarry agrees to provide a map of the fire area clearly indicating all ready accessible static sources of water available for firefighting operations as in Schedule "B" forming part of this Agreement.
9. South Glengarry agrees to identify all streets and roads in the fire area by having them clearly marked at all intersections.
10. South Glengarry agrees to identify all bridges under township or other jurisdiction(s) in the fire area as to weight limits and advice of alternate routes for fire apparatus. Bridges identified, as being unable to carry the weight of the fire apparatus, shall be set out in Schedule "C" attached to and forming part of this agreement. Any such bridges, so identified, will either limit or exclude fire protection services where the use of any of these bridges is required by fire apparatus.
11. South Glengarry shall be responsible for establishing and notifying in the manner and to the extent deemed necessary, residents and occupants of the fire area, of the procedures for reporting an emergency and of the services provided by the fire department.
12. South Glengarry warrants that by-law (s) have been enacted authorizing the activities and responsibilities of the Fire Chief under the South Glengarry Emergency Plan as set forth through the Establishing and Regulating By-law.
13. The Fire Chief or his designate from Riviere Beaudette is to be recognized as the Chief of the incident while responding to a fire call until such time he or she is relieved by the South Glengarry Fire Department.
14. In consideration of the fire protection services undertaken by Fire Department to be provided in the fire area of South Glengarry, South Glengarry shall pay fees to Riviere Beaudette as set out in Schedule "D" attached hereto and forming part of this agreement. Annual adjustments maybe added on the Bank of Canada – Inflation Calculator.
15. Notwithstanding anything herein contained, no liability shall attach or accrue to Riviere Beaudette for failing to supply to the said township on any occasion, or occasions, any of the fire protection services provided for in this agreement.
16. No liability shall attach or accrue to the township by reason of any injury or damage sustained by personnel, apparatus, or equipment of the fire department while engaged in the provision of fire protection services in the fire area.
17. The parties agree that this agreement may be amended at any time by the mutual consent of the parties, after the party desiring the amendment(s) gives the other party a minimum of thirty (30) days written notice of the proposed amendment(s)

18. So often as there may be any dispute between the parties to this agreement, including, but not limited to the interpretation of this agreement, the same shall be submitted to arbitration under the provisions of the Municipal Arbitrations Act of Ontario, and the decision rendered in respect of such proceedings shall be final and binding upon the parties to this agreement. If for any reason the said arbitration cannot be conducted pursuant to the provisions of the Municipal Arbitrations Act of Ontario, the parties hereto shall agree to the selection of a single arbitrator, and in the absence of agreement, such arbitrator shall be appointed by a judge of the Supreme Court of Ontario pursuant to the provisions of the Arbitrations Act or any successor legislation.
19. In the event that any covenant, provision or term of this agreement should at any time be held by any competent tribunal to be void or unenforceable, then the agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this agreement which shall remain in full force and effect mutatis mutandis.
20. This agreement shall be in force for a period of five (5) years and thereafter it shall be automatically renewed from year to year unless in any year either party gives notice to the other party, as set out in Section (17) hereof.
21. Notwithstanding Section (20), this agreement may be terminated by either party giving written notice to the other party not less than twelve (12) months prior to the desired termination date. In any case of termination prior to the twelve (12) month date, the fees specified in Section (14) will be applied on a pro rata basis using the same formula as applied previous to the termination date.

IN WITNESS WHEREOF the parties hereto have affixed their Corporate Seals attested by the hands of their proper officers.

SIGNED, SEALED & DELIVERED

The Corporation of the Township of South Glengarry

) Per:

) Mayor

) Clerk

) The Municipality of Riviere Beaudette

) Per:

) Mayor

) Clerk

SCHEDULE "A" FIRE AREA

Attached to and forming part of "South Glengarry Township" and "Riviere Beaudette Township" Fire Protection Agreement

Dated: _____

The following describes the Fire Area within the Township of South Glengarry for the purposes of the fire protection services agreement between the Township of South Glengarry and the Township of Riviere Beaudette.

- 1. All of the properties within the area marked on the attached map being North and South Sides of the South Service Road, North Service Road (Old Highway 2) and Concession Road 2 up to County Road 23 (4th Line Road).
- 2. All the properties located on the East and West Sides of County Road 23 (4th Line Road) and the 5th Line Road up to Concession Road 2.

COPY

SCHEDULE "B" AVAILABLE WATER

Attached to and forming part of "South Glengarry" and "Riviere Beaudette ":

Dated: _____

- 1. The following map indicates the readily accessible static sources of water for fire fighting purposes in the fire area of the township.

COPY

SCHEDULE "C" BRIDGES

Attached to and forming part of "South Glengarry" and "Riviere Beaudette Township"

Dated: _____

- 1. The following list of bridges that will not support the weight of fire apparatus or have not provided an engineering report or similar acceptable document to indicate they will support the weight:

6262 152nd Avenue

COPY

SCHEDULE "D" SERVICE FEES

Attached to and forming part of "South Glengarry “and “Riviere Beaudette” fire protection agreement:

Date: _____

Fully equipped Pumper with (5) Firefighters	\$ 429.52/ 1 st hour	\$ 290.56/ 2 nd hour
Team of (5) Firefighters	\$ 357.82/ 1 st hour	\$ 182.56/ 2 nd hour
Team of (5) Firefighters for MVA	\$ 429.52/ 1 st hour	\$ 290.56/ 2 nd hour
Team of (4) Firefighters Wildland Fires	\$ 429.52/ 1 st hour	\$ 290.56/ 2 nd hour
Team of (2) Firefighters for Medical Incidents	\$ 200.39/ 1 st hour	\$125.33/ 2 nd hour
Fully equipped Tanker with (2) Firefighters	\$ 378.98/ 1 st hour	\$ 252.66/ 2 nd hour

Annual adjustments to the above fee schedule maybe based on the Bank of Canada – Inflation Calculator.



TOWNSHIP OF SOUTH GLENGARRY PLANNING ADVISORY COMMITTEE MINUTES March 30, 2016

A Planning Advisory Committee Meeting was held at the Township office in Lancaster in the evening of March 30, 2016.

In Attendance: Chair, Bill McKenzie, Winston Murray, Rod Grant, Maureen Ryan Stephens, Chris Bignell, Mayor, Ian McLeod and Joanne Haley

Regrets: Deputy Mayor Frank Prevost, Councilor Bougie

Absent: Ernie Szpivak and Irving Rackover

Meeting opened at 7:03pm.

MOVED BY: Rod Grant
SECONDED BY: Maureen Ryan Stephens

BE IT RESOLVED THAT the Agenda be approved as circulated.

Carried

No pecuniary interest was declared.

MOVED BY: Chris Bignell
SECONDED BY: Maureen Ryan Stephens

BE IT RESOLVED THAT the minutes of July 6, 2015, be approved as circulated.

Carried



Presentation on the proposed Plouffe/White Zoning By-Law Amendment

J Haley presented the proposed Plouffe/White Zoning By-Law Amendment. The details of the proposed amendment are as follows:

- This zoning amendment was applied for as a consent application was approved to create the subject property providing that a condition to rezone the subject property to Open Space- Conservation Use only and to reduce the minimum lot frontage could be fulfilled
- Part of Lot 8 & 9, Concession 1, Broken Front I.L. in the former Township of Charlottenburgh
- Located south side of County Road 2
- The subject property was recently the subject of a consent application that was approved on January 20, 2016
- Property is vacant and is approximately 125.8 square meters in size
- The purpose of this Amendment is to rezone the subject property from Residential One (R1) & Floodplain Holding (FP-H) to Open Space-exception One (OS-1) and Floodplain (FP) to permit a conservation use only and to reduce the minimum lot frontage from 30 meters to 12.2 meters
- The subject application has been circulated to the abutting property owners within 120 meters and to the RRCA and the United Counties SDG Roads Department
- The subject application has been circulated to the abutting property owners within 120 meters and to the RRCA and the United Counties SDG Roads Department
- We have received no written comments to date
- A staff report including a recommendation will be brought to Council for a decision in the near future

The PAC members asked the following questions to J Haley:

1. Where is the location of the property?

The legal description was provided and the exact location was described

2. What is the depth and size of the subject property?

The average depth is 33.85 feet and the area is 1,354 sq feet

3. Could a building permit be granted?



The open space zone- conservation use only does not permit structures

4. Can a parking lot or area be created?

Part 4 of Zoning By-law 38-09 does not provide parking provisions for open space zone- conservation use.

5. Could a gazebo be constructed?

Only if it is less than 100 square feet as it would not trigger a building permit.

The agents for the applicant Leon Sabourin and Nick Plouffe informed the committee that they were in support of restricting the property to not permit structures and parking. They also informed the Committee that they sought legal advice and have determined a way to tie the property on the north side of County Road 2 currently owned by Nick Plouffe to the property on the south side of County Road 2 that will be transferred to Nick Plouffe once the consent application has final approval and the property has been transferred.

Mayor McLeod expressed his concerns that the request was to reduce the minimum lot frontage from 30 meters and that parking issues could arise due to the size of the property and that the subject parcel may not always be associated with the property on the north side of County Road 2 and could be sold separately.

J Haley informed the Committee members that the legal advice the applicants received is contrary to what the Township's research revealed. She also explained to the committee to not consider the legal advice as the Township did not require the applicants to consult with their lawyer; the application needs to be reviewed and considered as applied for.

MOVED BY: Rod Grant
SECONDED BY: Chris Bignell

BE IT RESOLVED THAT the PAC recommends to the Council of the Township of South Glengarry to approve the zoning amendment application providing that the subject parcel be legally tied to and not sold separately from the parcel located on the north side of County Road 2 currently owned by Nick Plouffe.

Carried



New Business:

J Haley updated the PAC on the review of the County Official Plan and what they may be required to review in the near future. The 2015 Land Use Planning Activity memo that was presented to Council on January 11, 2016 was distributed to the PAC members for their information.

Next meeting date: To be determined

MOVED BY: Frank Prevost

BE IT RESOLVED THAT the meeting be adjourned at the call of the Chair

Carried

Meeting adjourned at 7:49 pm.

MEMORANDUM

TOWNSHIP OF SOUTH GLENGARRY

P O Box 220, 6 Oak St.
Lancaster, Ont.K0C 1N0



DATE: April 7, 2016

TO: Council

FROM: Michel J. Samson, Treasurer
6 Oak St., Lancaster, Ont.K0C 1N0

Telephone (613) 347-1166 "FAX" (613) 347-3411

RE: RRCA 2016 Levy

We have now received the actual levy for 2016 for the RRCA. Copy of their Budget and Financial Statements is attached.

The draft Township Budget was presented with an assumed levy of \$120,517.

We have now been advised that there is a adjustment for 2015 in the amount of \$32,777 added to the RRCA levy (Please note that the heading on the Municipal Levy Breakdown is wrong and should state 2015 Auditors Year End Adjustments)

I am proposing that the Transfer to the Peanut Line Reserve be reduced to \$8,500 this year in order to accommodate this increase by the RRCA and in order to maintain the 2% Tax Rate increase agreed to earlier.

RAISIN REGION CONSERVATION AUTHORITY

FINANCIAL STATEMENTS

December 31, 2015

RAISIN REGION CONSERVATION AUTHORITY

December 31, 2015

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CHARTERED PROFESSIONAL ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
the Raisin Region Conservation Authority

We have audited the accompanying financial statements of the Raisin Region Conservation Authority, which comprise the statement of financial position as at December 31, 2015, and the statements of financial activities, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Administration's Responsibility for the Financial Statements

Administration is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as administration determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstance, but not for the purpose of expressing an opinion on the effectiveness of the entity's control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by administration, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Raisin Region Conservation Authority as at December 31, 2015, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

A handwritten signature in blue ink that reads 'CKDM LLP'.

Cornwall, Ontario
March 24, 2016

Chartered Professional Accountants
Licensed Public Accountants

RAISIN REGION CONSERVATION AUTHORITY

STATEMENT OF FINANCIAL POSITION

As at December 31, 2015

	2015	2014
NET FINANCIAL ASSETS		
Assets		
Cash	\$ 647,031	\$ 536,297
Cash, restricted	230,800	315,148
Accounts receivable	112,053	192,329
Municipal levies settlement (Note 2)	32,087	-
	1,021,971	1,043,774
Liabilities		
Accounts payable	153,841	201,183
Deferred revenue (Note 3)	386,552	367,645
Employee post-retirement benefits (Note 4)	118,669	104,740
Long-term debt (Note 6)	10,079	16,555
	669,141	690,123
Net Financial Assets	352,830	353,651
NON-FINANCIAL ASSETS		
Tangible capital assets (Schedule 1)	22,641,818	22,857,139
Prepaid expenses	13,004	35,567
Non-Financial Assets	22,654,822	22,892,706
ACCUMULATED SURPLUS		
Accumulated Surplus (Schedule 2)	\$ 23,007,652	\$ 23,246,357

See Accompanying Notes

RAISIN REGION CONSERVATION AUTHORITY

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended December 31, 2015

	(Unaudited) BUDGET 2015	ACTUAL 2015	ACTUAL 2014
REVENUE			
Municipal levies	\$ 776,111	\$ 800,111	\$ 740,740
Government grants	366,736	436,671	467,311
Authority generated contributions and fees	418,321	420,233	478,032
Charlottenburgh park	372,700	344,585	348,456
Marina	84,960	97,073	89,765
Interest income	3,000	5,291	6,270
Rental income	11,161	11,500	11,500
Transfer from reserves (Note 7)	53,772	90,894	32,629
	2,086,761	2,206,358	2,174,703
EXPENDITURES			
Wages and benefits	1,208,465	1,131,505	1,173,976
Long-term debt payments	-	7,160	7,160
Office	218,196	220,293	202,890
Vehicle and equipment	96,926	23,107	29,535
Insurance and financial	22,600	23,461	18,215
Programs	296,537	447,169	426,432
Utilities	155,765	125,808	139,349
Repairs and maintenance	88,272	152,890	138,099
Transfers to reserves (Note 7)	-	74,965	50,693
	2,086,761	2,206,358	2,186,349
SURPLUS (DEFICIT) BEFORE PSAB ADJUSTMENTS	-	-	(11,646)
RECONCILING ITEMS UNDER PSAB			
Expenditures on tangible capital assets	-	76,174	53,093
Amortization	-	(291,496)	(301,496)
Principal payments on long-term debt	-	6,476	6,158
Net reserve transfers	(53,772)	(15,929)	18,064
Employee post-retirement benefits	-	(13,930)	(11,103)
	(53,772)	(238,705)	(235,284)
NET DEFICIT FOR THE YEAR	53,772	(238,705)	(246,930)
ACCUMULATED SURPLUS, beginning of year	23,246,357	23,246,357	23,493,287
ACCUMULATED SURPLUS, end of year	\$ 23,300,129	\$ 23,007,652	\$ 23,246,357

See Accompanying Notes

RAISIN REGION CONSERVATION AUTHORITY

STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

For the year ended December 31, 2015

	(Unaudited) BUDGET 2015	ACTUAL 2015	ACTUAL 2014
Net deficit for the year	\$ 53,772	\$ (238,705)	\$ (246,930)
Amortization of tangible capital assets	-	291,496	301,496
Acquisition of tangible capital assets	-	(76,175)	(53,093)
Change in prepaid expenses	-	22,563	461
(Decrease) increase in net financial assets	53,772	(821)	1,934
Net financial assets, beginning of year	353,651	353,651	351,717
Net financial assets, end of year	\$ 407,423	\$ 352,830	\$ 353,651

See Accompanying Notes

RAISIN REGION CONSERVATION AUTHORITY**STATEMENT OF CASH FLOWS**

For the year ended December 31, 2015

	2015	2014
CASH FROM OPERATING ACTIVITIES		
Net deficit for the year	\$ (238,705)	\$ (246,930)
Item not affecting cash or equivalent		
Amortization expense	291,496	301,496
Changes in non-cash working capital balances		
Accounts receivable	80,276	(20,993)
Municipal levies settlement	(32,087)	-
Accounts payable	(47,342)	5,724
Deferred revenue	18,907	35,260
Employee post-retirement benefits	13,929	11,103
Prepaid expenses	22,563	461
	109,037	86,121
CASH USED IN FINANCING ACTIVITIES		
Repayment of municipal debt	(6,476)	(6,158)
CASH USED IN CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	(76,175)	(53,093)
INCREASE IN CASH AND EQUIVALENT	26,386	26,870
CASH AND EQUIVALENT, beginning of year	851,445	824,575
CASH AND EQUIVALENT, end of year	\$ 877,831	\$ 851,445
REPRESENTED BY :		
Cash	\$ 647,031	\$ 536,297
Cash, restricted	230,800	315,148
	\$ 877,831	\$ 851,445

See Accompanying Notes

RAISIN REGION CONSERVATION AUTHORITY

TANGIBLE CAPITAL ASSETS

Schedule 1

As at December 31, 2015

	Land	Buildings	Flood Control Structures	Office Equipment	Machinery and Equipment	Vehicles	Leasehold Improvements	Total 2015	Total 2014
Cost									
Balance, beginning of year	\$ 6,571,320	\$ 1,966,506	\$ 15,776,403	\$ 185,953	\$ 312,410	\$ 95,863	\$ 2,230,059	\$ 27,138,514	\$ 27,085,421
Additions during the year	-	-	26,403	13,470	9,972	-	26,330	76,175	53,093
Balance, end of year	6,571,320	1,966,506	15,802,806	199,423	322,382	95,863	2,256,389	27,214,689	27,138,514
Accumulated Amortization									
Balance, beginning of year	-	879,166	2,467,060	162,995	278,493	76,242	417,419	4,281,375	3,979,879
Amortization during the year	-	35,560	159,084	22,112	8,870	9,460	56,410	291,496	301,496
Balance, end of year	-	914,726	2,626,144	185,107	287,363	85,702	473,829	4,572,871	4,281,375
Net book value	\$ 6,571,320	\$ 1,051,780	\$ 13,176,662	\$ 14,316	\$ 35,019	\$ 10,161	\$ 1,782,560	\$ 22,641,818	\$ 22,857,139

See Accompanying Notes

RAISIN REGION CONSERVATION AUTHORITY

ACCUMULATED SURPLUS

Schedule 2

For the year ended December 31, 2015

	2015	2014
Surpluses (deficits)		
Operating surplus	\$ -	\$ -
Employee post-retirement benefits	(118,670)	(104,740)
Total surpluses (deficits)	(118,670)	(104,740)
Reserves		
Working capital	125,000	125,424
Equipment purchase	22,361	10,689
General benefiting levy	347,222	374,400
Total reserves	494,583	510,513
Equity in tangible capital assets		
Invested in tangible capital assets	22,641,818	22,857,139
Less: related debt	(10,079)	(16,555)
Equity in tangible capital assets	22,631,739	22,840,584
ACCUMULATED SURPLUS	\$ 23,007,652	\$ 23,246,357

See Accompanying Notes

RAISIN REGION CONSERVATION AUTHORITY

WATERSHED MANAGEMENT AND HEALTH MONITORING

Schedule 3

For the year ended December 31, 2015

	(Unaudited) BUDGET 2015	ACTUAL 2015	ACTUAL 2014
REVENUE			
Municipal levies	\$ 226,794	\$ 233,940	\$ 250,598
Government grants	229,420	258,822	251,147
Authority generated contributions and fees	153,360	135,476	104,373
	609,574	628,238	606,118
EXPENDITURES			
Wages and benefits	402,400	312,498	347,758
Office	4,500	510	-
Vehicle and equipment	49,537	35,948	12,870
Programs	153,137	249,174	196,317
	609,574	598,130	556,945
SURPLUS BEFORE PSAB ADJUSTMENTS	-	30,108	49,173
RECONCILING ITEMS UNDER PSAB			
Expenditures on tangible capital assets	-	26,403	-
Amortization	-	(159,084)	(157,764)
	-	(132,681)	(157,764)
NET DEFICIT FOR THE YEAR	\$ -	\$ (102,573)	\$ (108,591)

See Accompanying Notes

RAISIN REGION CONSERVATION AUTHORITY**ENVIRONMENTAL ADVISORY SERVICES****Schedule 4**

For the year ended December 31, 2015

	(Unaudited) BUDGET 2015	ACTUAL 2015	ACTUAL 2014
REVENUE			
Municipal levies	\$ 106,774	\$ 106,774	\$ 106,578
Government grants	3,984	4,150	4,605
Authority generated contributions and fees	31,000	32,282	32,324
	141,758	143,206	143,507
EXPENDITURES			
Wages and benefits	136,058	138,983	137,490
Programs	5,700	2,989	3,165
	141,758	141,972	140,655
NET SURPLUS FOR THE YEAR	\$ -	\$ 1,234	\$ 2,852

See Accompanying Notes

RAISIN REGION CONSERVATION AUTHORITY

WATERSHED STEWARDSHIP / LAND MANAGEMENT

Schedule 5

For the year ended December 31, 2015

	(Unaudited) BUDGET 2015	ACTUAL 2015	ACTUAL 2014
REVENUE			
Municipal levies	\$ 118,223	\$ 118,223	\$ 229,252
Government grants	92,541	95,948	149,386
Authority generated contributions and fees	200,461	213,406	225,938
Transfer from reserve	5,000	-	-
	416,225	427,577	604,576
EXPENDITURES			
Wages and benefits	274,525	278,661	286,199
Office	4,000	8,276	3,625
Programs	137,700	195,006	226,950
	416,225	481,943	516,774
NET (DEFICIT) SURPLUS FOR THE YEAR	\$ -	\$ (54,366)	\$ 87,802

See Accompanying Notes

RAISIN REGION CONSERVATION AUTHORITY

CONSERVATION AND EDUCATION PROGRAMMING

Schedule 6

For the year ended December 31, 2015

	(Unaudited) BUDGET 2015	ACTUAL 2015	ACTUAL 2014
REVENUE			
Municipal levies	\$ 115,307	\$ 128,438	\$ 82
Government grants	-	21,541	2,897
Authority generated contributions and fees	4,500	14,931	104,734
Charlottenburgh park	372,700	344,585	348,456
Marina	84,960	97,073	89,765
Transfer from reserve	-	-	29,000
	577,467	606,568	574,934
EXPENDITURES			
Wages and benefits	295,032	300,974	314,277
Office	156,596	149,264	156,722
Vehicle and equipment	44,039	38,756	25,766
Insurance and financial	1,850	540	1,598
Utilities	35,450	28,198	58,249
Repairs and maintenance	44,500	48,907	76,968
	577,467	566,639	633,580
SURPLUS (DEFICIT) BEFORE PSAB ADJUSTMENTS	-	39,929	(58,646)
RECONCILING ITEMS UNDER PSAB			
Expenditures on tangible capital assets	-	26,330	53,093
Amortization	-	(56,410)	(55,751)
	-	(30,080)	(2,658)
NET SURPLUS (DEFICIT) FOR THE YEAR	\$ -	\$ 9,849	\$ (61,304)

See Accompanying Notes

RAISIN REGION CONSERVATION AUTHORITY**CORPORATE SERVICES****Schedule 7**

For the year ended December 31, 2015

	(Unaudited) BUDGET 2015	ACTUAL 2015	ACTUAL 2014
REVENUE			
Municipal levies	\$ 209,013	\$ 212,736	\$ 154,230
Government grants	40,791	56,210	59,276
Authority generated contributions and fees	29,000	24,138	10,663
Interest income	3,000	5,291	6,270
Rental income	11,161	11,500	11,500
Transfers from reserve	35,000	80,923	-
	327,965	390,798	241,939
EXPENDITURES			
Wages and benefits	100,450	100,389	88,252
Office	53,100	62,243	42,543
Vehicle and equipment	33,350	16,110	41,957
Insurance and financial	20,750	20,500	11,450
Utilities	120,315	97,610	81,100
Repairs and maintenance	-	57,529	18,771
Transfers to reserve	-	53,322	50,693
	327,965	407,703	334,766
SURPLUS (DEFICIT) BEFORE PSAB ADJUSTMENTS	-	(16,905)	(92,827)
RECONCILING ITEMS UNDER PSAB			
Expenditures on tangible capital assets	-	13,470	-
Amortization	-	(66,542)	(68,808)
Net reserve transfers	-	(27,601)	50,693
Employee post-retirement benefits	-	(13,930)	(11,103)
	-	(94,603)	(29,218)
NET DEFICIT FOR THE YEAR	\$ -	\$ (111,508)	\$ (122,045)

See Accompanying Notes

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RAISIN REGION CONSERVATION AUTHORITY**VEHICLE AND EQUIPMENT USAGE CHARGE****Schedule 8**

For the year ended December 31, 2015

	(Unaudited) BUDGET 2015	ACTUAL 2015	ACTUAL 2014
REVENUE			
Equipment charges	\$ 50,000	\$ 89,344	\$ 56,621
Transfer from reserve	13,772	9,971	3,629
	63,772	99,315	60,250
EXPENDITURES			
Long-term debt payments	-	7,160	7,160
Vehicle and equipment	20,000	21,637	5,563
Insurance and financial	-	2,421	5,167
Repairs and maintenance	43,772	46,454	42,360
Transfer to reserve	-	21,643	-
	63,772	99,315	60,250
SURPLUS BEFORE PSAB ADJUSTMENTS	-	-	-
RECONCILING ITEMS UNDER PSAB			
Expenditures on tangible capital assets	-	9,971	-
Amortization	-	(9,460)	(19,173)
Principal payments on long-term debt	-	6,476	6,158
Net reserve transfer	(13,772)	11,672	(3,629)
	(13,772)	18,659	(16,644)
NET SURPLUS (DEFICIT) FOR THE YEAR	\$ (13,772)	\$ 18,659	\$ (16,644)

See Accompanying Notes

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RAISIN REGION CONSERVATION AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2015

NATURE OF OPERATIONS

Raisin Region Conservation Authority ("the Authority") was established under the Conservation Authorities Act of Ontario to further the conservation, restoration, development and management of natural resources, other than gas, oil, coal and minerals, for its member municipalities within its area of jurisdiction. The Authority's area of jurisdiction includes areas in the City of Cornwall, and the Townships of North Glengarry, South Glengarry, North Stormont and South Stormont. The Authority is a registered charitable organization and is exempt from income tax.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements are prepared in accordance with Canadian public sector accounting standards and include the following significant accounting policies:

(a) Revenue recognition

Revenue is recognized when the related expenditure is incurred. When levies are received in advance of the related expenditure, the appropriate portion of revenue is deferred. If the costs of a project, which are financed by special benefiting levies, exceed the amounts levied, the excess is added to the special benefiting levy of the following year.

(b) Government transfers

Government transfers are recognized as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

(c) Cash and equivalent

The Authority considers deposits in banks, certificates of deposit and short-term investments with original maturities of 90 days or less as cash.

(d) Reserves

Reserves for future expenditures and contingencies are established as required at the discretion of the board of the Authority. Increases or decreases in these reserves are made by appropriations to or from the reserves.

(e) Deferred revenue

Deferred revenue represents levies and grants that have been collected but the related expenditures have not been incurred. These amounts will be recognized as revenues in the period in which the expenditure takes place.

(f) Employee benefits

Employee benefits include vacation entitlement and sick leave benefits. Vacation and sick leave benefits are accrued in accordance with the Authority's personnel policy. The Authority accounts for its participation in the Ontario Municipal Employees Retirement System (OMERS) as a defined benefit plan.

RAISIN REGION CONSERVATION AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Buildings	25 to 50 years
Flood control structures	100 years
Office equipment	5 years
Machinery and equipment	10 years
Vehicles	5 years
Leasehold improvements	40 years

One half of the annual amortization is charged in the year of acquisition and the year of disposal. Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of the transfer.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(h) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the period. Significant estimates include estimated useful life of tangible capital assets and the valuation of allowances for doubtful accounts receivable. Actual results could differ from these estimates.

(i) Contributed services

Volunteers contribute significant time to the governance and delivery of the Authority's programs. Due to the difficulty in determining the fair value of these contributions, contributed services are not recognized in the financial statements.

RAISIN REGION CONSERVATION AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Equipment charges

The Authority charges the programs with the costs of equipment used by the programs, based on standard hourly rates. The amounts charged are recorded as revenue in the schedule of Vehicle and Equipment Usage Charge. The actual equipment expenses are included in the same schedule as equipment operating costs.

2. MUNICIPAL LEVIES SETTLEMENT

Special benefiting area surpluses are refundable and any operating deficits are recovered from the participating municipalities. As at December 31, 2015, the special benefiting areas had the following recoverable (refundable) amounts:

	2015	2014
Charlottenburgh park	\$ 33,170	\$ -
Gray's Creek conservation area	(2,228)	-
Gray's Creek marina	1,310	-
Long Sault diversion	(1,079)	-
St. Andrew's dyke	914	-
	\$ 32,087	\$ -

3. DEFERRED REVENUE

Deferred revenue represents funds received from the Province of Ontario and funds received for specific purposes. The balances and transactions are summarized as follows:

	Provincial Funding	Source Water Protection	Tree Seedling	Charlottenburgh Park	Total 2015	Total 2014
Balance, beginning of year	\$ 99,103	\$ 249,207	\$ -	\$ 19,335	\$ 367,645	\$ 332,383
Grants received	236,635	287,699	-	-	524,334	630,768
Revenue received	-	-	7,950	15,752	23,702	19,335
Interest earned	-	1,780	-	-	1,780	3,343
Transfer to operations	(171,945)	(339,629)	-	(19,335)	(530,909)	(618,184)
Balance, end of year	\$ 163,793	\$ 199,057	\$ 7,950	\$ 15,752	\$ 386,552	\$ 367,645

RAISIN REGION CONSERVATION AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2015

4. EMPLOYEES' POST-RETIREMENT BENEFITS (OTHER THAN PENSIONS)

The Authority's employee benefits plan consists of employer-paid group insurance premiums for extended health care and dental care, as well as life insurance coverage. Benefits commence on retirement and are payable for five years, or until the employee reaches the age of sixty-five, if earlier.

The valuation was based on a number of assumptions about future events such as inflation rates, interest rates, medical and dental inflation rates, wage and salary increases, and employee turnover and mortality.

The accrued benefit obligation as at December 31, 2015 comprises of the following components:

	2015	2014
Accrued benefit obligation, beginning of year	\$ 104,740	\$ 93,637
Current period benefit cost	9,478	6,833
Interest accrued	4,451	4,270
Expected accrued benefit obligation, end of year	\$ 118,669	\$ 104,740

5. PENSION AGREEMENT

The Authority is a member of the Ontario Municipal Employees Retirement System (OMERS) which is a multi-employer retirement plan. The plan is a contributory defined benefit plan that specifies the amount of retirement benefit to be received by the employees based on the length of service and rates of pay. Employers and employees contribute to the plan. Since any surpluses or deficits are a joint responsibility of all Ontario municipalities and their employees, the Authority does not recognize any share of the OMERS pension surplus or deficit in these financial statements.

The employer amount contributed to OMERS for 2015 was \$95,000 (2014 - \$93,492) for current service and is included as an expenditure on the statement of financial activities.

6. LONG-TERM DEBT

	2015	2014
Vehicle loan, 4.99%, repayable in blended bi-weekly payments of \$275, due June 2017, secured by vehicle	\$ 10,079	\$ 16,555
Repayment of long-term debt is as follows:		
2016	\$ 6,785	
2017	3,294	
	\$ 10,079	

RAISIN REGION CONSERVATION AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2015

7. RESERVES

	Working Capital	Equipment	General Benefiting Levy	Total 2015	Total 2014
Balance, beginning of year	\$ 125,424	\$ 10,689	\$ 374,400	\$ 510,513	\$ 492,450
Reserves used for operations	(424)	(9,971)	(80,499)	(90,894)	(32,629)
Transfer from operations	-	21,643	53,321	74,964	50,692
	(424)	11,672	(27,178)	(15,930)	18,063
Balance, end of year	\$ 125,000	\$ 22,361	\$ 347,222	\$ 494,583	\$ 510,513

The year end operating surplus of \$53,321 (2014 - \$39,046) was transferred to the general benefiting levy. The equipment usage surplus of \$21,643 (2014 deficit - \$3,629) was transferred to the equipment reserve.

8. BUDGET FIGURES

Budgets established for operating and reserves are based on a project-oriented basis, the costs of which may be carried out over one or more years. The budget figures are not audited.

9. LEASE COMMITMENT

The Authority leases Charlottenburgh Park from the St. Lawrence Parks Commission ("SLPC") under a 20 year lease that commenced in 2006. Under the terms of the lease, the Authority is required to pay the SLPC ten percent of the park receipts over \$25,000 each year. In the current year, a payment of \$13,947 (2014 - \$26,624) was made to the SLPC.

10. SEGMENTED INFORMATION

Certain allocation methodologies are employed in the preparation of segmented financial information. Government grants, user charges, transfers from other funds, and other revenues are allocated to the specific program or service they relate to. Expense allocations are both internal and external. Activity based costing is used to allocate internal support costs to departments. These costs include the net expenditures for departments, such as human resources, information systems, finance and others, commonly referred to as overhead.

The Authority segments its activities into six main program areas which are reported in the schedules to the financial statements.

Watershed Management and Health Monitoring

Watershed management and health monitoring program costs and revenues are those required to develop the framework and management strategy to provide a rational approach to natural systems protection, restoration and use. The main activities include watershed and sub-watershed studies, resource inventory and environmental monitoring and flood protection services.

RAISIN REGION CONSERVATION AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2015

10. SEGMENTED INFORMATION (Continued)

Environmental Advisory Services

Environmental advisory services include costs and revenues associated with information analysis, recommendations, and/or approvals on various matters related to watershed management including natural hazards, natural heritage resources and water resources. Municipalities, the general public and developers submit these proposals. The main activities include municipal/public plan input and review and development plan input and review.

Watershed Stewardship / Land Management

Watershed stewardship program costs and revenues are those associated with providing service and/or assistance to private and public landowners and community groups on sound environmental practices that will enhance, restore or protect their properties. The main activities include land stewardship and conservation information.

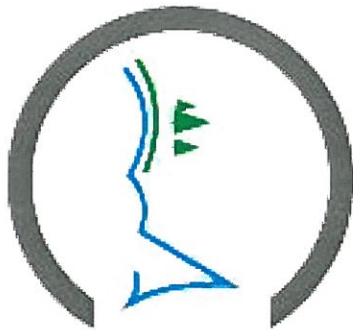
Conservation and Education Programming

Conservation and education programming includes costs and revenues associated with delivering recreational and educational programming. The main activities include conservation land programming and conservation/heritage education programming.

Corporate Services

Corporate services include management and non-program specific costs. These may include internal support services and certain services provided directly to external clients. The main activities include internal support services such as corporate management, office services, financial services, human resources, information technology, corporate communications, fundraising and extraordinary items.

Approved 2016 Budget



Raisin Region
Conservation Authority
Office de protection de la
nature de la region Raisin

Municipal Levy Breakdown

Municipality	2015 Budgeted Levies	2015 Auditors Year End Adjustments	2015 Paid Levies	2016 Budgeted Levies	2016 Auditors Year End Adjustments	2016 Levies to be Invoiced
City of Cornwall	\$468,403	\$8,886	\$477,289	\$472,215	(\$1,171)	\$472,044
Twp of N. Glengarry	\$92,118	(\$1,907)	\$90,211	\$93,087	(\$122)	\$92,965
Twp of S. Glengarry	\$125,023	(\$15,572)	\$109,451	\$120,517	\$32,777	\$153,294
Twp of N. Stormont	\$5,995	\$44	\$6,039	\$6,357	(\$14)	\$6,343
Twp of S. Stormont	\$84,573	\$641	\$85,214	\$85,980	\$616	\$86,596
	\$776,112	(\$7,908)	\$768,204	\$779,156	\$32,086	\$811,242

Budget Summary

Category	Expenses	MNR	Prov	Fed	Auth Generated	Reserve	Levies
Watershed Management	\$531,239	\$121,459	\$61,636		\$73,692		\$274,452
Environmental Services	\$169,492	\$5,508			\$40,000		\$123,984
Watershed Stewardship	\$431,040		\$105,155	\$16,302	\$209,480	\$5,000	\$95,103
Conservation & Education	\$551,067		\$4,700	\$4,660	\$443,412		\$98,296
Corporate Services	\$333,244	\$37,753	\$11,161	\$5,000	\$77,009	\$15,00	\$187,321
Appropriation to/from Reserve	(\$19,039)					(\$19,039)	
Total 2016	\$1,997,043	\$164,721	\$182,651	\$25,962	\$843,593	\$961	\$779,155
Total 2015	\$2,086,760	\$164,721	\$189,334	\$26,201	\$876,621	\$53,772	\$776,111
Change in Budget	\$89,717		\$6,683	\$239	\$33,028	\$52,811	\$3,044

General & Special Benefiting

Category	Total	City of Cornwall	North Glengarry	South Glengarry	North Stormont	South Stormont
General Benefiting						
Watershed Studies	\$15,368	\$8,644	\$1,431	\$2,944	\$166	\$2,183
Flood Protection	\$57,352	\$32,257	\$5,339	\$10,987	\$619	\$8,149
Planning	\$123,984	\$69,733	\$11,543	\$23,751	\$1,340	\$17,617
Environmental Services	\$95,102	\$53,490	\$8,854	\$18,217	\$1,027	\$13,541
Cooper Marsh	\$39,611	\$22,279	\$3,688	\$7,588	\$428	\$5,628
Corporate Services	\$187,321	\$105,357	\$17,439	\$35,884	\$2,023	\$26,616
SUB -TOTAL	\$518,738	\$291,759	\$48,294	\$99,373	\$5,605	\$73,706

General & Special Benefiting

Category	Total	City of Cornwall	North Glengarry	South Glengarry	North Stormont	South Stormont
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Special Benefiting

Flood Control	\$201,732	\$141,190	\$42,523	\$8,723	\$487	\$8,810
Gray's Creek Conservation Area	\$33,895	\$22,755	\$1,283	\$7,750	\$149	\$1,958
Marina	\$26,083	\$17,511	\$987	\$5,964	\$115	\$1507
Charlottenburgh Park	(\$1,294)	\$	(\$1,294)	\$	\$	\$
SUB-TOTAL	\$260,417	\$181,456	\$44,793	\$21,144	\$752	\$12,273
TOTAL	\$779,155	\$473,215	\$93,087	\$120,517	\$6,357	\$85,980

Program Description



A. WATERSHED MANAGEMENT

Watershed management and health monitoring program costs and revenues are those required to develop the framework and management strategy to provide a rational approach to natural protection, restoration and use.

1. Watershed Studies

This category includes the costs and revenues associated with watershed, natural heritage, and sub-watershed studies. Such studies provide the strategic framework for understanding ecosystem form, functions and linkages. These allow for assessment of the impacts of changes in watershed resources and land use. This program supports other plans and programs that promote healthy watersheds.

- Technical Studies
- Watershed Planning – Geographic Information System
- Source Protection Planning

2. Resource Inventory & Environmental Monitoring

This category includes costs and revenues for implementing and maintaining the natural heritage and watershed strategy frameworks. It also identifies priority management areas. This program area determines trends and evaluates improvements or decline in watershed health.

3. Flood Protection Services

The flood protection services program includes costs and revenues associated with providing watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life.

2. Development Plan Input & Review

This category includes costs and revenues associated with development driven review of plans of subdivision and condos, official plan amendments, land division review, site plans and zoning bylaws and variances.

C. WATERSHIP STEWARDSHIP

The watershed stewardship program costs and revenues are those associated with providing service and/or assistance to private and public landowners and community groups on sound environmental practices that will enhance, restore or protect their properties.

1. Land Stewardship

This category includes costs and revenues associated with direct delivery of remediation program such as fisheries rehabilitation, tree planting/reforestation, wildlife habitat, management plans, agricultural best practices and erosion control using bioengineering and traditional methods on municipally or privately owned lands.

2. Conservation Information

This category includes costs and revenues associated with watershed wide technical advice and assistance with respect to land stewardship issues to private and public landowners and community groups. This includes brochures, displays and presentations.

D. CONSERVATION AND EDUCATION

This category includes costs and revenues associated with delivering recreational and educational programming.

1. Conservation Land Programming

This category includes the costs and revenues associated with, cross country skiing, trails, beaches, marina, hunting, campground and any other active programming costs.

4. Human Resources

Human resources include recruitment, compensation program, employee performance management, and also includes health and safety and corporate training.

5. Information Technology

Information technology includes all of the costs associated with providing computer networking, the Internet provider, e-mail and all other office productivity software. Backup and disaster recovery, network security and external support for maintaining the network and computer support systems are also included in this area. Technical staff and computer equipment that are used exclusively for a specific program area can be charged directly to that program either by prorating or direct charge, i.e. flood warning.

6. Corporate Communications

Corporate communication includes community, public relations and media expenses, marketing and information costs. Corporate communications expenses incurred may be prorated to program area where appropriate.

7. Fundraising

Fundraising expenses include those to support an Authority foundation or fund and to solicit donations from corporations or other charitable organization and individuals. Also included are those expenses for the development of information and presentation materials. This category generally excludes the solicitation of government grants.

8. Extraordinary Items

Include prior year adjustments and other unusual items which are not charged directly to a program area.

Status of Reserve



Type of Reserve	Balance Dec 31, 2014	Appropriation to Reserve	Appropriation from Reserve	Balance Dec 31, 2015
Project	\$125,423		(\$424)	\$125,000
Equipment	\$10,689	\$21,643	(\$9,971)	\$22,361
General Benefitting	\$374,400	\$53,321	(\$80,499)	\$347,222
	\$510,512	\$74,964	(90,894)	\$494,583

MEMORANDUM

T O W N S H I P OF SOUTH GLENGARRY

P O Box 220, 6 Oak St.
Lancaster, Ont.K0C 1N0



DATE: April 6, 2016

TO: Council

FROM: Michel J. Samson, Treasurer
6 Oak St., Lancaster, Ont.K0C 1N0

. Telephone (613) 347-1166 "FAX" (613) 347-3411

RE: RRCA 2016 Levy

We have now received the actual levy for 2016 for the RRCA. Copy of their Budget and Financial Statements is attached.

The draft Township Budget was presented with an assumed levy of \$120,517.

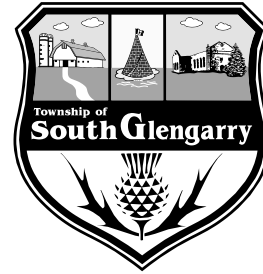
We have now been advised that there is a adjustment for 2015 in the amount of \$32,777 added to the RRCA levy (Please note that the heading on the Municipal Levy Breakdown is wrong and should state 2015 Auditors Year End Adjustments)

This increase will cause a reduction in the budgeted Transfer to Reserves in the Smithfield Park and Cainview Park Budgets. This will not affect the Township's Net Taxation Requirement discussed earlier.

MEMORANDUM

TOWNSHIP OF SOUTH GLENGARRY

P O Box 220, 6 Oak St.
Lancaster, Ont.K0C 1N0



DATE: April 7, 2016

TO: Council

FROM: Michel J. Samson, Treasurer
6 Oak St., Lancaster, Ont.K0C 1N0

Telephone (613) 347-1166 "FAX" (613) 347-3411

RE: RRCA 2016 Levy

We have now received the actual levy for 2016 for the RRCA. Copy of their Budget and Financial Statements is attached.

The draft Township Budget was presented with an assumed levy of \$120,517.

We have now been advised that there is a adjustment for 2015 in the amount of \$32,777 added to the RRCA levy (Please note that the heading on the Municipal Levy Breakdown is wrong and should state 2015 Auditors Year End Adjustments)

I am proposing that the Transfer to the Peanut Line Reserve be reduced to \$8,500 this year in order to accommodate this increase by the RRCA and in order to maintain the 2% Tax Rate increase agreed to earlier.



École Secondaire Régionale
Charlottenburgh-Lancaster
District High School
19743 John Street
Williamstown, Ontario K0C 2J0
Tel: 613-347-2441 Fax: 1-855-358-3357



March, 2016

Ian McLeod
Township of South Glengarry
P.O. Box 220
6 Oak Street
Lancaster, On
K0C 1N0



Dear Mr. McLeod:

Our graduation ceremony this year will be held at 7:00 p.m. on June 29th in our school gymnasium. We are very proud of our community at Char-Lan District High School. The overwhelming support that our graduates receive each year from companies, organizations and individuals is a privilege that benefits our graduates in their post-secondary years.

We appreciate your generosity in providing the Township of South Glengarry and the Darrin Pruner/Martin/ Lariviere Awards and hope that we can count on your donation again this year. If so, please call Sherry MacLachlan at 613-347-2441. We also hope that you will be available to attend the ceremony to present your award. Please let Sherry know whether or not you will be presenting your award personally.

We thank you on behalf of our students.

Yours truly,

A handwritten signature in blue ink that reads 'C. Cooper'.

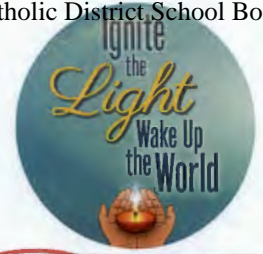
Cathy Cooper
Principal



CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

Catholic District School Board

Box 2222, 2755 Highway 43 - Kemptville, Ontario - K0G 1J0
Phone: 613-258-7757 Toll-Free: 1-800-443-4562 Fax: 613-258-7134
www.cdsbeo.on.ca



March 31, 2016

Mayor Ian McLeod
Mayor of South Glengarry
6 Oak Street
P.O. Box 220
Lancaster, Ontario
K0C 1N0



Dear Mayor McLeod:

Each year, our Board recognizes the efforts and achievements of students whose presence is key in our Catholic school communities. During the month of April, we will be celebrating regional "Bravo Breakfasts" – special ceremonies recognizing students who are significant, positive contributors to the life of their school and community.

On behalf of the Catholic District School Board of Eastern Ontario, I would like to take this opportunity to invite you to attend the annual Bravo Breakfast in your area. On Tuesday, May 10, 2016, we will be holding the regional Bravo Breakfast at St. Joseph's Catholic Secondary School, 1500A Cumberland Street Cornwall, beginning at 7:30 a.m. A buffet breakfast will be provided, followed by the Awards presentation to one student from each of the following schools: Bishop Macdonell Catholic School (Cornwall), Immaculate Conception Catholic School (Cornwall), Holy Trinity Catholic Secondary School (Cornwall), Iona Academy (Williamstown), Our Lady of Good Counsel Catholic School (Ingleside), Sacred Heart Catholic School (Cornwall), St. Andrew's Catholic School (St. Andrews West), St. Anne Catholic School (Cornwall), St. Columban's Catholic School (Cornwall), St. George's Catholic School (Long Sault), St. Finnan's Catholic School (Alexandria), St. Joseph's Catholic Secondary School (Cornwall), St. Mary-St. Cecilia Catholic School (Morrisburg), St. Matthew Catholic Secondary School (Cornwall) and St. Peter Catholic School (Cornwall).

We look forward to having you join us, along with parents/guardians and School Administration, as we honour those students who come to school each day and put forth their best effort, while adding to the positive environment of our schools. If you would like to attend, please RSVP to my Secretary, Ann Marie Spears, at 1-800-443-4562, extension 204, or via email at AnnMarie.Spears@cdsbeo.on.ca before Friday, April 22, 2016.

Yours in Catholic education,

Wm. J. Gartland
Director of Education

INFORMATION REPORT

REPORT TO: Council of South Glengarry

MEETING DATE: April 11, 2016

SUBJECT: Consent Application B-16-16

PREPARED BY: Joanne Haley, GM-CS

RE: B-16-16
Lot 28, Registered Plan No. 26
Township of Lancaster
MacLachlan & Syrduk

Type of Consent: to sever an existing Semi Detached Dwelling

Subject:

The subject property is located on Lot 28, Registered Plan No. 26, civic address 12 Oak Street. The purpose of this consent application is to sever an existing semi detached dwelling to permit each unit to be transferred/sold.

Official Plan Designations: The subject property is designated Residential District and is located in the Urban Settlement Area. The proposed consent conforms to the Official Plan.

Zoning By-law: The subject property is zoned Residential 2 in the Township of South Glengarry's Zoning By-law. The proposed consent does not conform to all provisions of the zoning by-law therefore a minor variance will be a condition of final consent.

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Official Plan and the PPS. This consent will be subject to the following conditions:

1. A \$200.00 review fee must be paid to the Township of South Glengarry prior to final approval.
2. A minor variance must be applied for and approved prior to final consent to reduce the minimum lot frontage from 9 meters to 8.35 meters on the retained portion.
3. A qualified designer under the Ontario Building Code must review the existing semi detached dwelling and report to the Township of South Glengarry as to

Ontario Building Code compliance and separation of units. A building permit will be required for any proposed/required construction/renovations.

4. An additional lateral will be required to be installed for the second dwelling unit which is subject to the approval of the Township of South Glengarry.

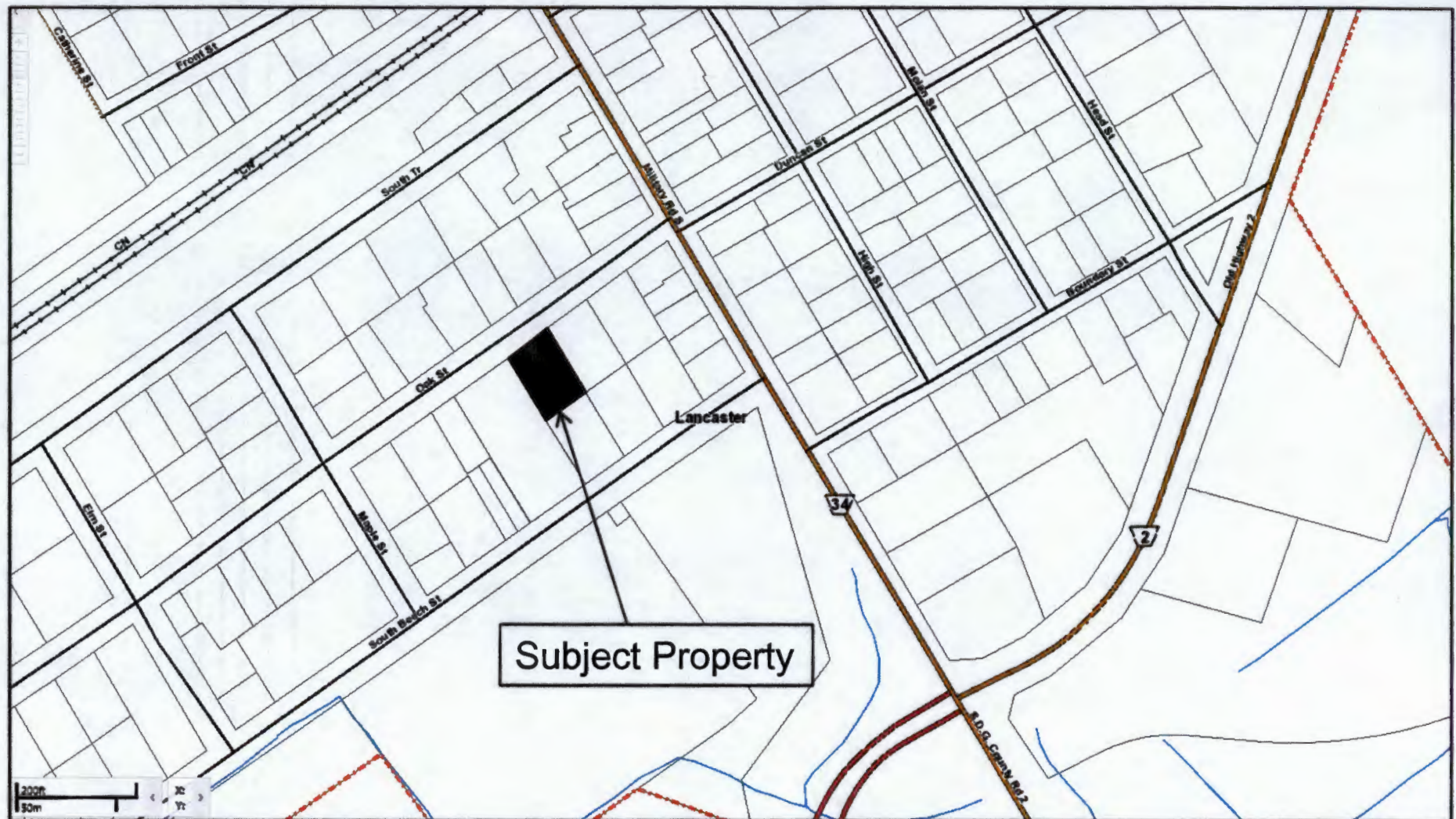
Respectfully submitted by:
Joanne Haley

Date: April 5, 2016

GM-Community Services

TITLE:

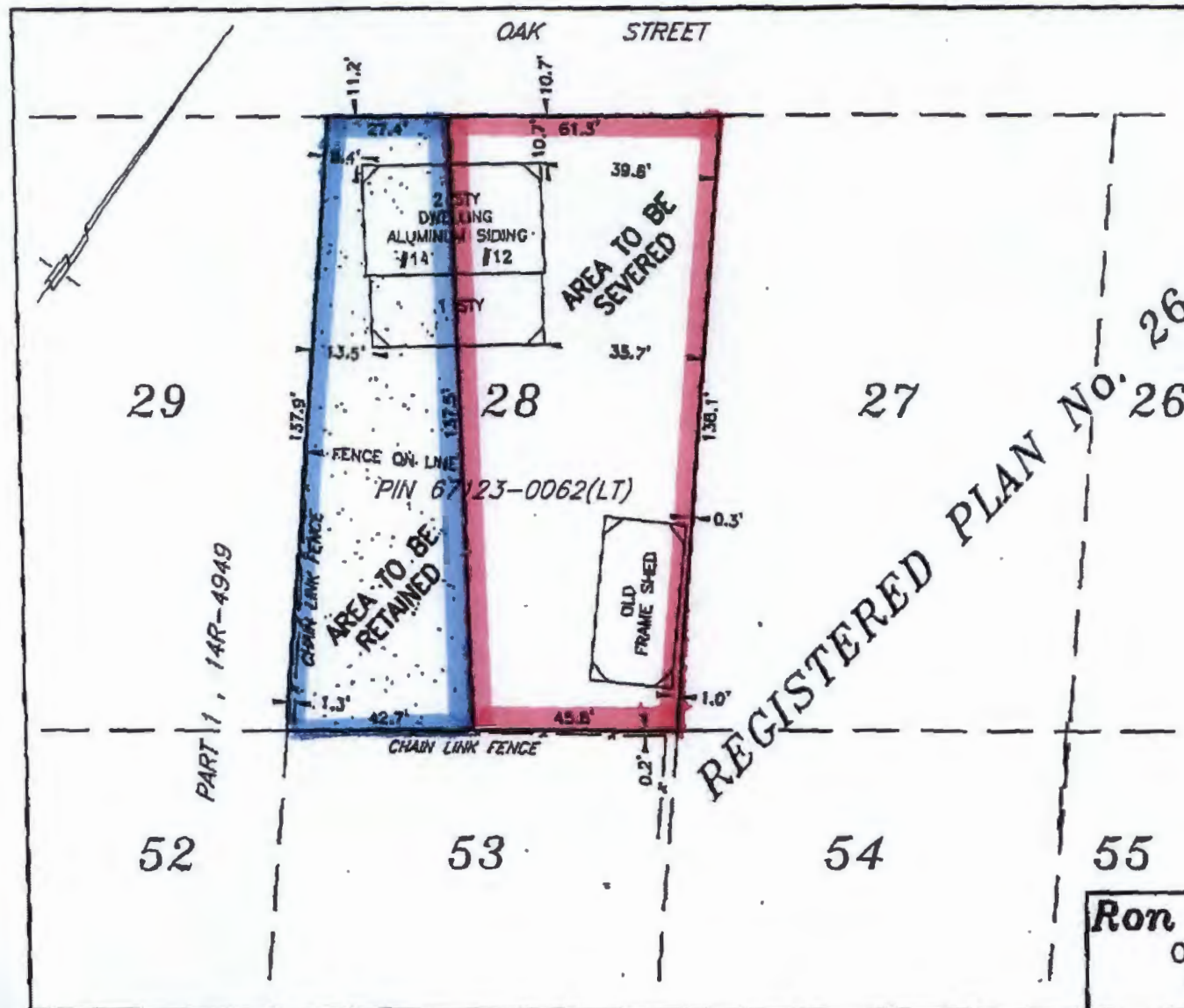
Key Map B-16/16



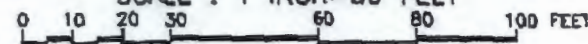
Produced by The Township of South Glengarry with data supplied under license with the Ontario Geospatial Data Exchange © Queens printer April 2016. This map is for illustrative purposes only.



**SOUTH
GLENGARRY**



SKETCH TO ACCOMPANY APPLICATION
FOR SEVERANCE
FORMERLY THE VILLAGE OF LANCASTER
TOWNSHIP OF SOUTH GLENGARRY
COUNTY OF GLENGARRY
RON M. JASON O.L.S.
SCALE : 1 INCH=30 FEET



IMPERIAL

DISTANCES SHOWN ON THIS PLAN
ARE IN FEET AND CAN BE CONVERTED
TO METRES BY MULTIPLYING BY 0.3048.



AREA TO BE SEVERED = 0.169 Ac.



AREA TO BE RETAINED = 0.111 Ac.

NOTE: THIS IS NOT A PLAN OF SURVEY

Ron M. Jason Surveying Ltd

ONTARIO & CANADA LAND SURVEYORS
PRESCOTT - ALEXANDRIA

REF: 16-15-1001-1

INFORMATION REPORT



REPORT TO: Council of South Glengarry

MEETING DATE: April 11, 2016

SUBJECT: Consent Application B-26-16

PREPARED BY: Joanne Haley, GM-CS

RE: B-26-16
Part Lot 22, Concession 1, SRR
Former Township of Charlottenburgh
Kerr & Beauchamp

Type of Consent: To dispose of a surplus dwelling to a farming operation.

Subject:

The subject property is located on part of lot 22, south side of Concession 1, also known as 18708 McGillivray Road. The purpose of this application is to sever approximately 3.3 acres of developed land that is surplus to the farming operation and to retain approximately 89.7 acres of agricultural land.

Official Plan Designations: The subject property is designated Agriculture in the County Official Plan. In Section 8.14.13 II of the County Official Plan there are strict policies for consents in an Agricultural Designation. Section 8.14.13.II.1.2 indicates that “a consent may be granted on lands designated as Agricultural Resource Land as shown on the Land Use Plan Schedules for a residence surplus to a farming operation”. This proposed consent conforms to the Official Plan. Section 8.14.13.II.7 indicates that “where a consent is granted for a residence surplus to a farming operation, a local Municipality shall through a Zoning By-law or other municipal approach prohibit further dwellings on the vacant retained lands created by the subject consent.”

Zoning By-law: The subject property is zoned Agriculture in the Township of South Glengarry’s Zoning By-law. This proposed consent conforms to the Zoning By-law.

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Official Plan and PPS. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. An agreement must be entered into with the Township of South Glengarry to prohibit residential construction on the retained lands. This restriction will be included in a housekeeping amendment of the Township's Zoning By-law at a future date. The cost to enter into the agreement is \$1,000.00.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and a file a fee of \$170.00.
4. Road widening must be deeded to the Township on both the severed and retained portions.

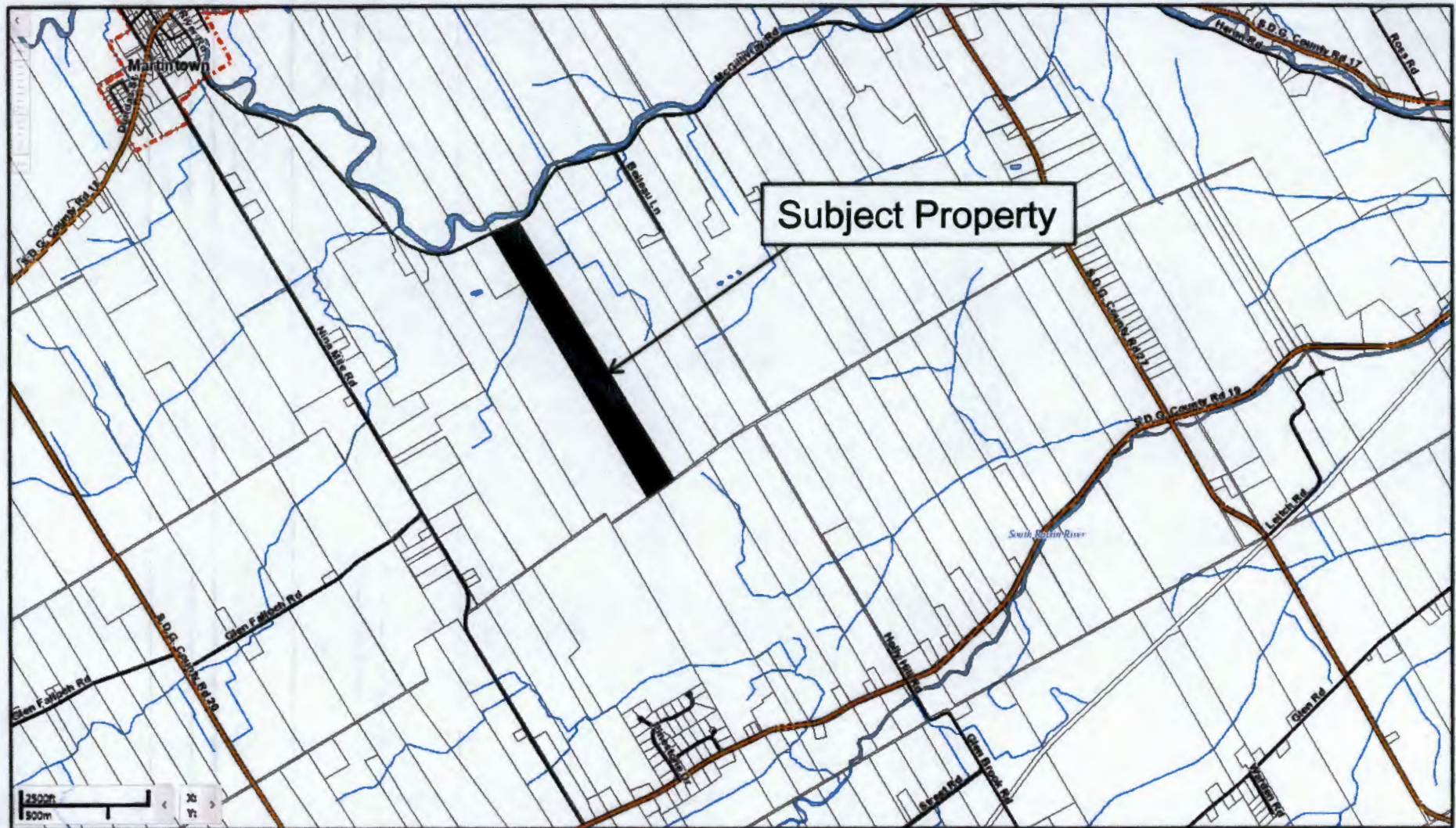
Respectfully submitted by:
Joanne Haley

Date: April 5, 2016

GM-Community Services

TITLE:

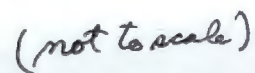
Key Map B-26/16



WOODED AREA

PASTURE AREA

Ian B. Howes (Cash Crop)



INFORMATION REPORT

REPORT TO: Council of South Glengarry

MEETING DATE: April 11, 2016

SUBJECT: Consent Application B-100-15

PREPARED BY: Joanne Haley- GM-CS

RE: B-100-15
Part Lot 38, Concession 1
Township of Lancaster
St. Andrew's Presbyterian Church

Type of Consent: To sever a developed parcel from Glebe lands to gain clear title.

Subject:

The subject property is owned by the Trustees of the St. Andrews Presbyterian Church and is leased to the applicant. The property is located on part lot 38, concession 1, also known as 20393 Church Street. The purpose of this consent application is to sever approximately 0.5 acres of developed land which will allow the lease holder to have clear title to the subject property if the consent is approved.

Official Plan Designations: The subject property is designated Residential District and is located in the Urban Settlement Area. The proposed consent conforms to the Official Plan.

Zoning By-law: The subject property is zoned Residential 2 in the Township of South Glengarry's Zoning By-law. The proposed consent does not conform to all provisions of the zoning by-law therefore a minor variance will be a condition of final consent.

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Official Plan and the PPS. This consent will be subject to the following conditions:

1. A \$200.00 review fee must be paid to the Township of South Glengarry prior to final approval.
2. A minor variance must be applied for and approved prior to final consent to reduce the minimum lot frontage.

3. A Building Location Survey must be submitted to the Township of South Glengarry for review to determine if all zoning provisions can be met for all structures on the subject parcel.

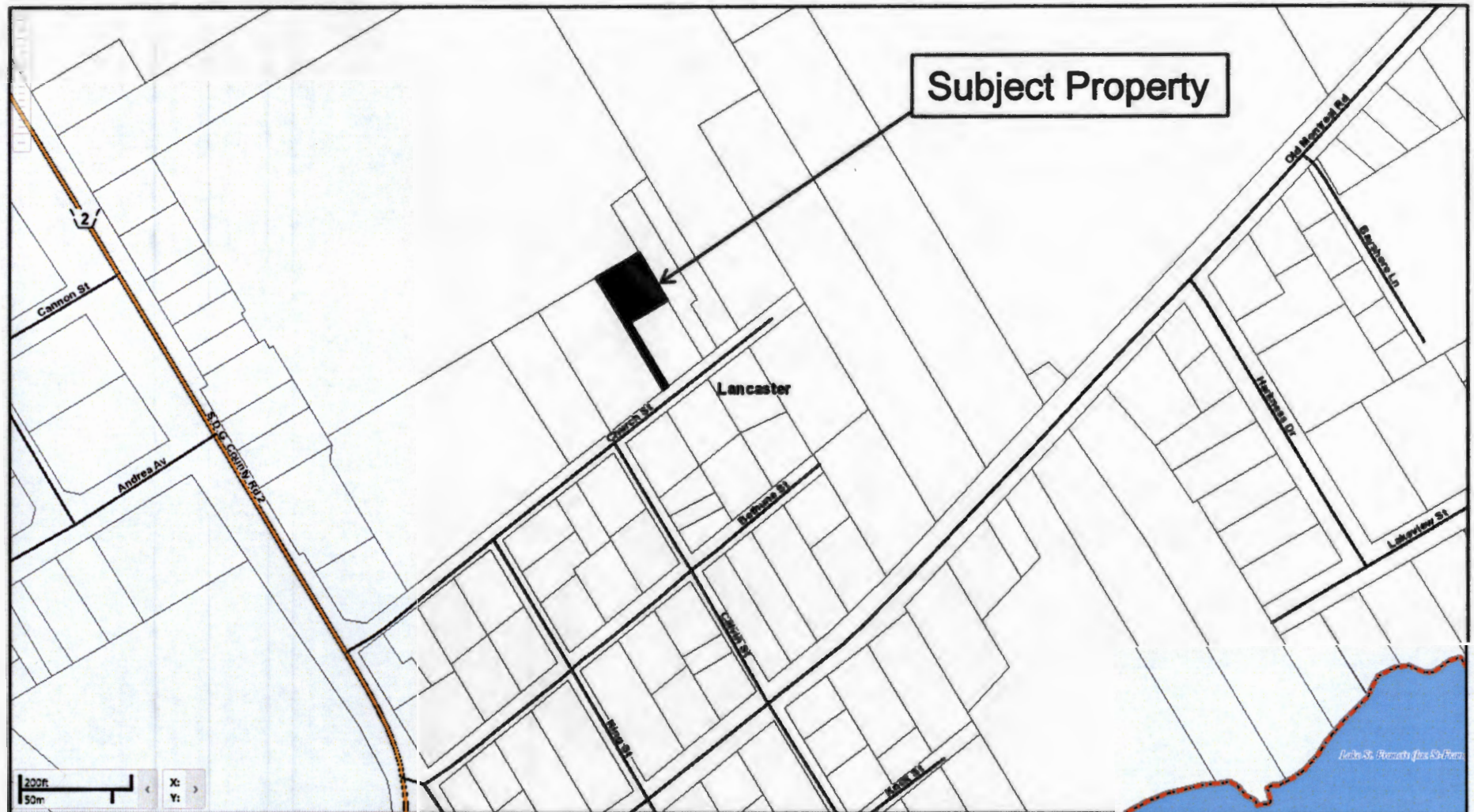
Respectfully submitted by:
Joanne Haley

Date: Aril 5, 2016

GM- Community Services

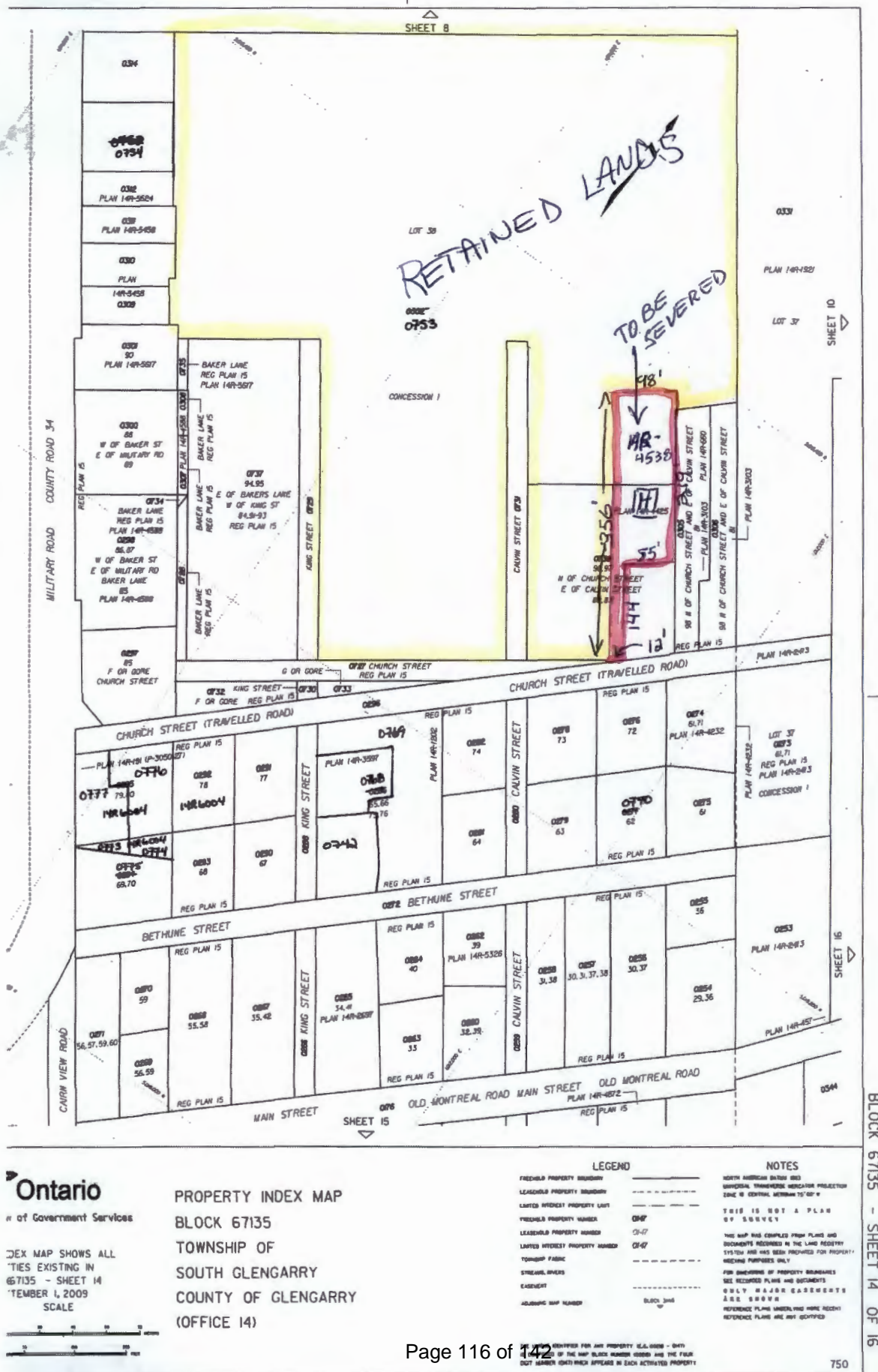
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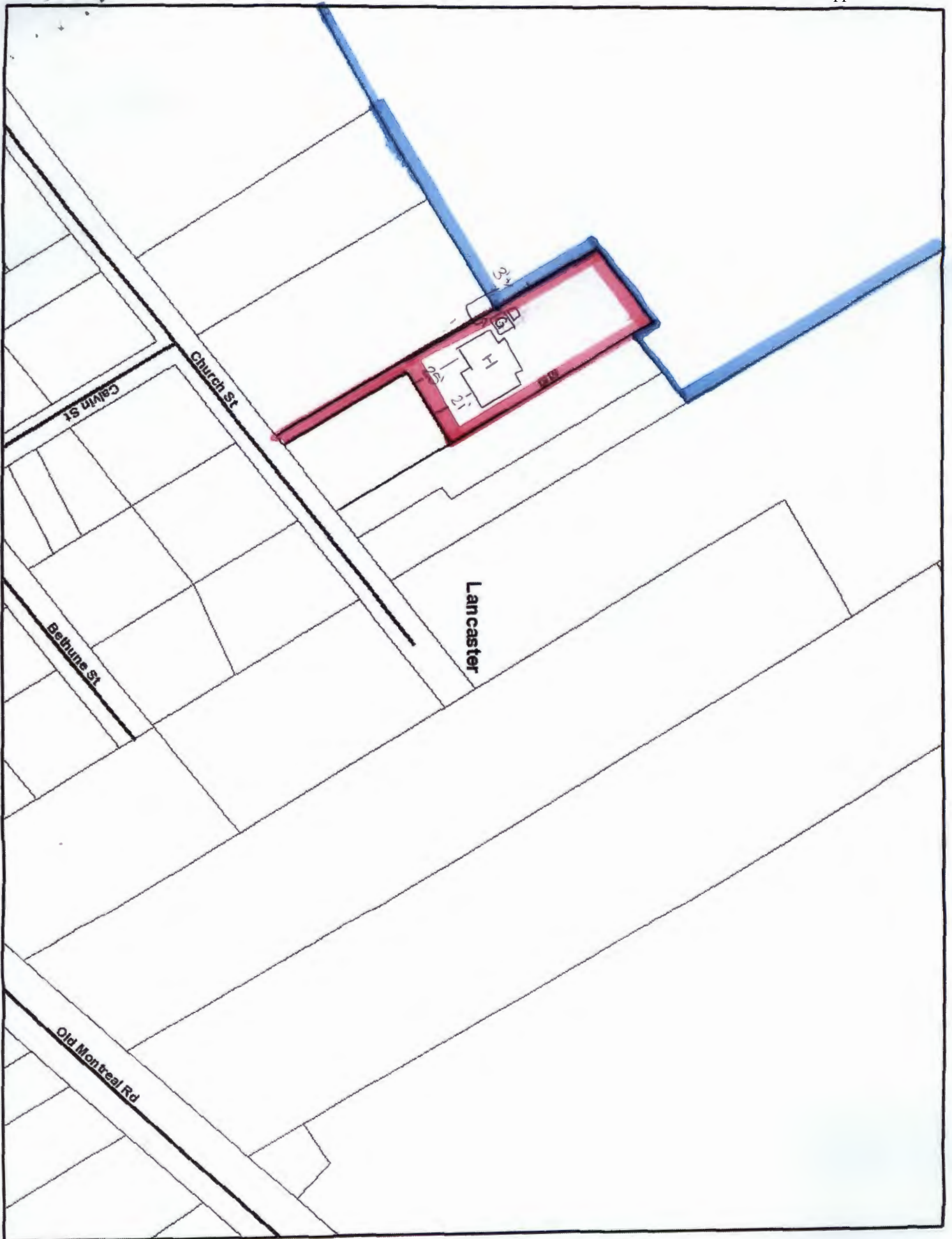
Key Map B-100/15

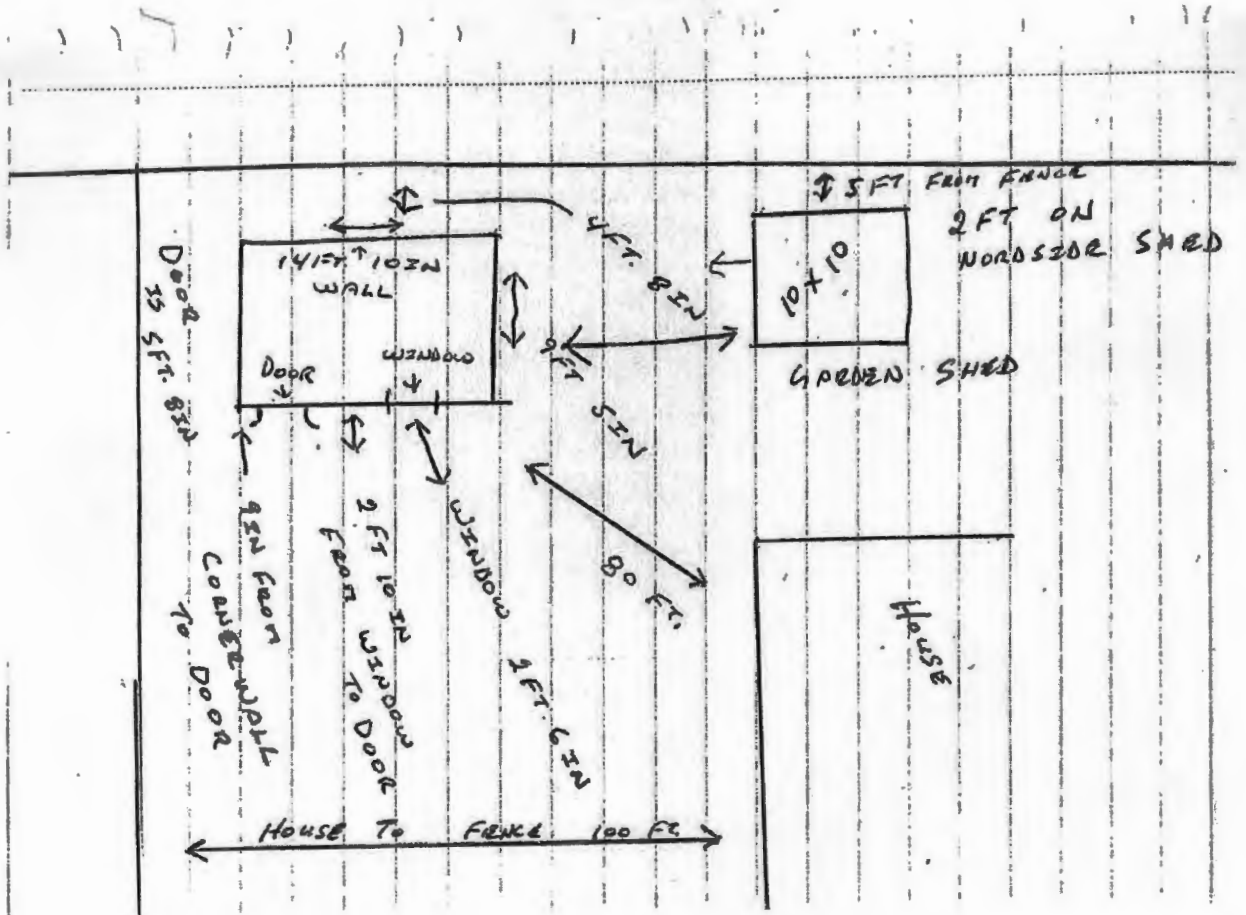
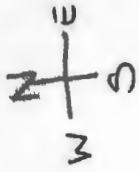


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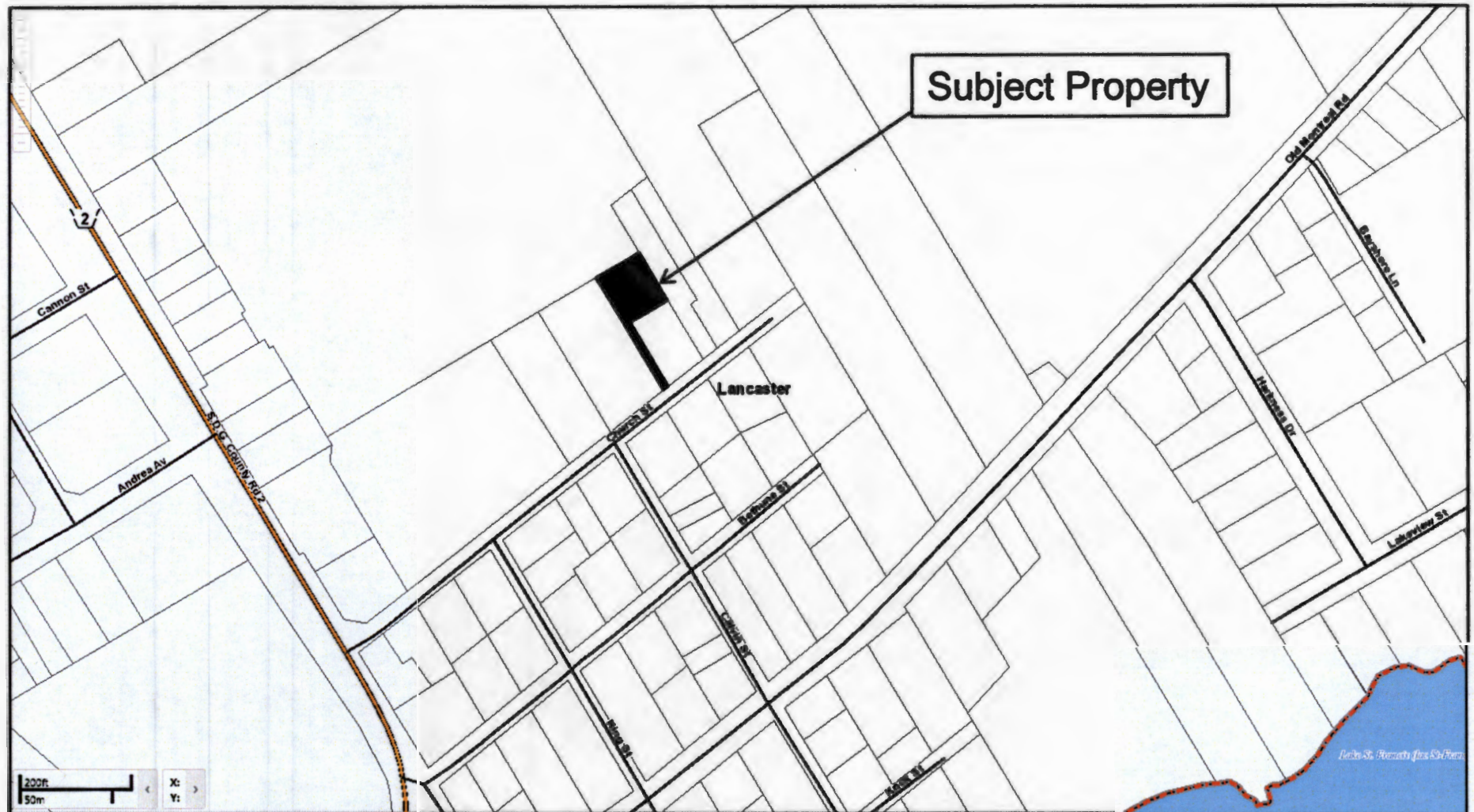






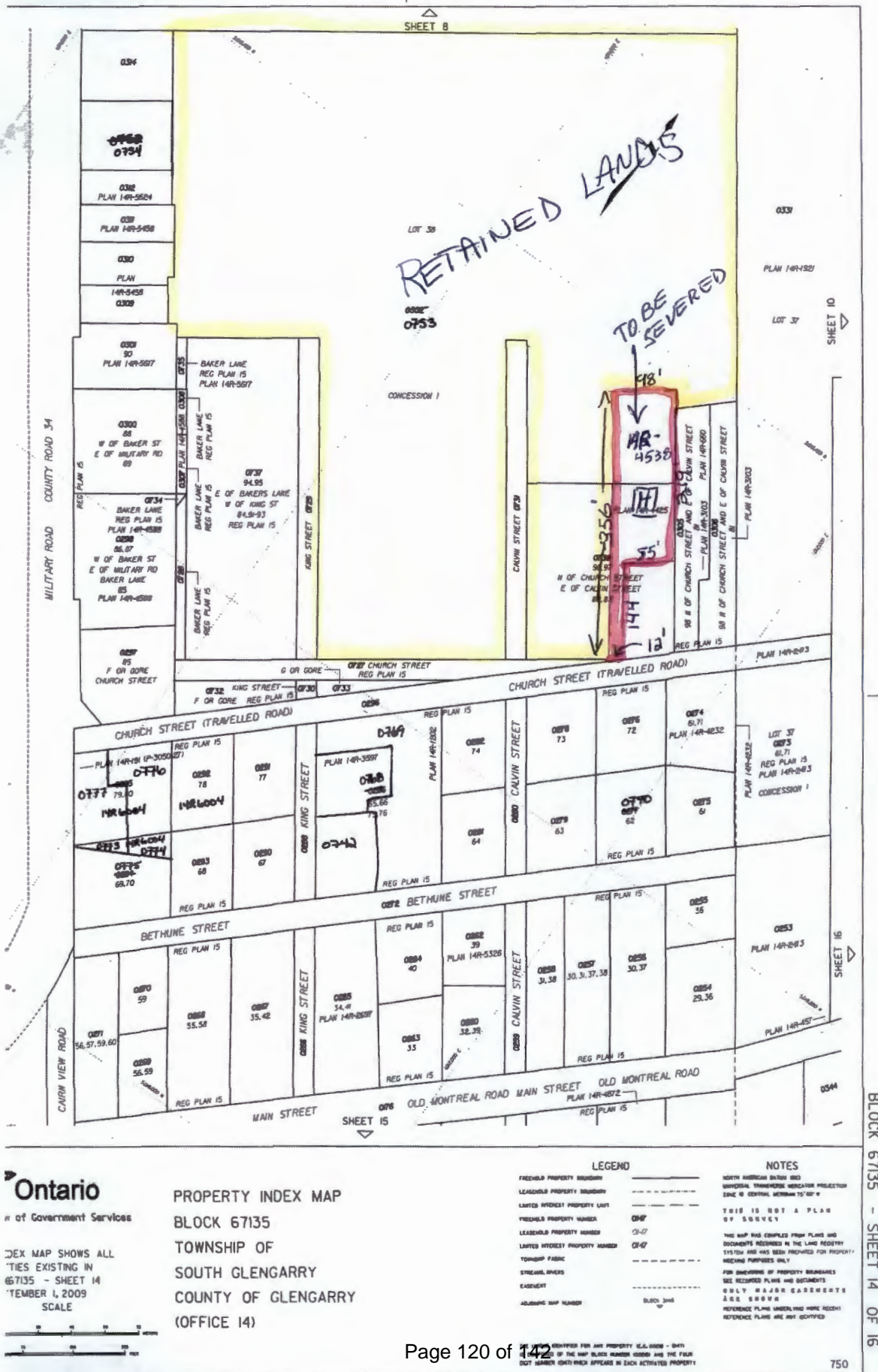


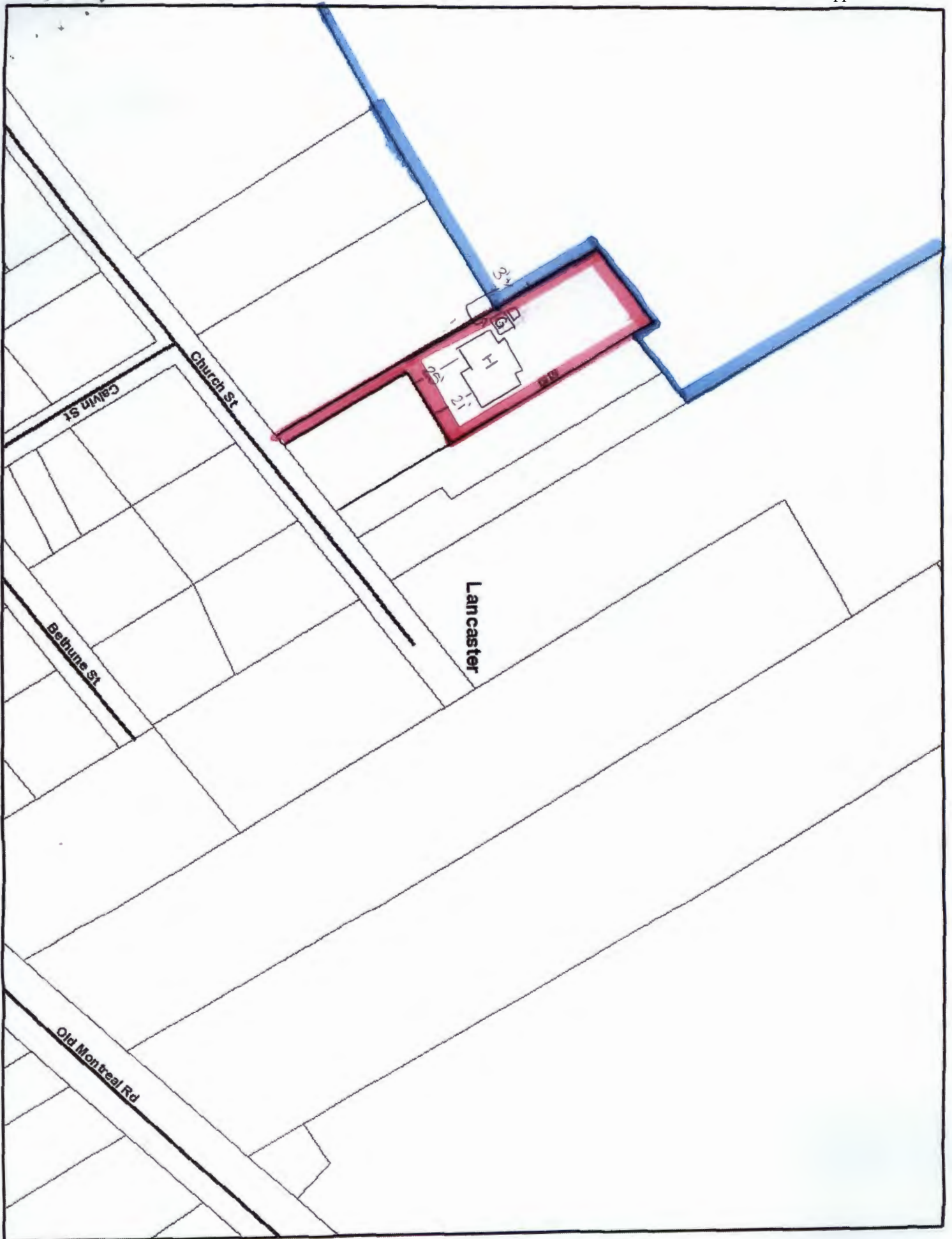
Key Map B-100/15

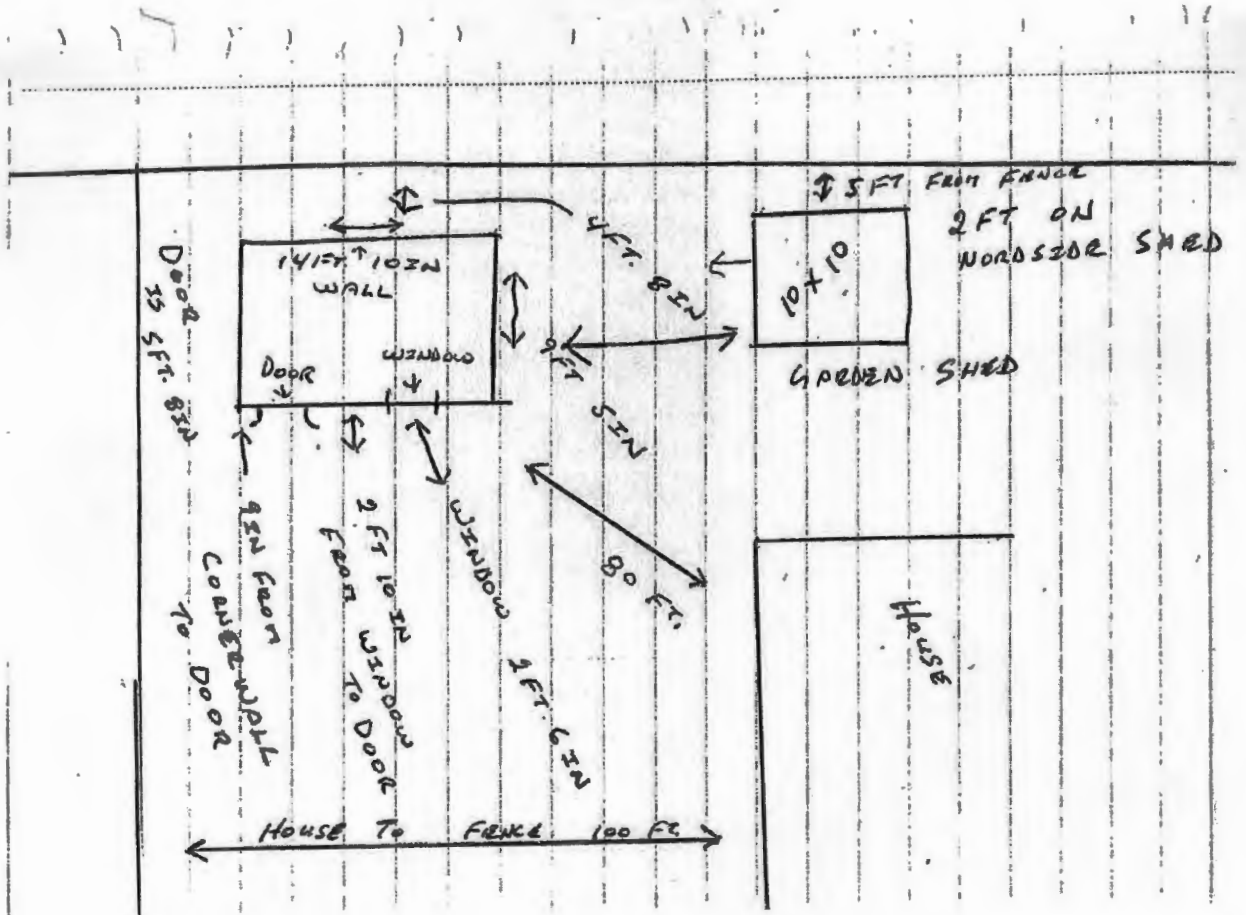
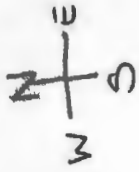


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INFORMATION REPORT**REPORT TO:** Council of South Glengarry**MEETING DATE:** April 11, 2016**SUBJECT:** 2015-2016 Consent Summary**PREPARED BY:** Joanne Haley- GM-CS**CONSENT APPLICATIONS SUMMARY- 2015**

Application #	Recommendation	Decision
B-100-15		
B-104-15	On Hold- Waiting on Information	
B-105-15	On Hold- Waiting on Information	
B-106-15	On Hold- Waiting on Information	
B-113-15	On Hold- Waiting on Information	
B-121-15	Recommended	

Application Number	B-100-15
Date Accepted by SDG	October 7, 2015
Date Received by TWP	October 13, 2015
Date TWP Received Revised Application	March 14, 2016
Name	St. Andrew's Presbyterian Church
Legal	Part Lot 38, Concession 1

To Council	April 11, 2016
To Counties	
Recommendation	
Decision	
Date of Decision	
Application Number	B-104-15
Date Received	October 20, 2015
Name	Heron Bay Corp
Legal	Part Lot 35, Concession 1
To Council	On Hold- Waiting for Information
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-105-15
Date Received	October 20, 2015
Name	Heron Bay Corp
Legal	Part Lot 35, Concession 1
To Council	On Hold- Waiting for Information
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-106-15
Date Received	October 20, 2015
Name	Heron Bay Corp
Legal	Part Lot 35, Concession 1
To Council	On Hold- Waiting for Information
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-113-15
Date Received	November 13, 2015
Name	Catherine Lelievre
Legal	Part Lot 24, Concession 1
To Council	January 11, 2016
To Counties	On Hold- Waiting on Information
Recommendation	
Decision	
Date of Decision	

Application Number	B-121-15
Date Received	November 26, 2015
Name	Casgrain
Legal	Part lot 14, Concession 1 Front
To Council	January 25, 2016
To Counties	February 9, 2016

Recommendation	Recommended providing the applicant owns the land
Decision	
Date of Decision	

CONSENT APPLICATIONS SUMMARY- 2016

Application #	Recommendation	Decision
B-07-17	Recommended	
B-10-16	Recommended	
B-11-16	Recommended	
B-14-16	Recommended	
B-15-16	Recommended	
B-16-16	On Hold- Waiting on Information	
B-19-16	Recommended	
B-21-16	Recommended	

Application Number	B-07-16
Date Received	January 21, 2016
Name	Peter & Carol McLeod
Legal	Part Lot 11, Concession 6
To Council	March 8, 2016
To Counties	March 14, 2016
Recommendation	Recommended
Decision	

Date of Decision	
-------------------------	--

Application Number	B-10-16
Date Received	February 16, 2016
Name	Pierre & Jean Menard
Legal	Part Lot 23, Concession 1
To Council	March 8, 2016
To Counties	March 14, 2016
Recommendation	Recommended
Decision	
Date of Decision	

Application Number	B-11-16
Date Received	February 16, 2016
Name	G. Menard, G Menard- Killoran and J.C. Menard
Legal	Part Lot 23, Concession 1
To Council	March 8, 2016
To Counties	March 14, 2016
Recommendation	Recommended
Decision	
Date of Decision	

Application Number	B-14-16
Date Received	February 23, 2016
Name	Michel & Paulette Lalonde

Legal	Part Lot 36, Concession 1 NRR
To Council	March 28, 2016
To Counties	March 29, 2016
Recommendation	Recommended
Decision	
Date of Decision	

Application Number	B-15-16
Date Received	February 23, 2016
Name	Michel & Paulette Lalonde
Legal	Part Lot 36, Concession 1 NRR
To Council	March 28, 2016
To Counties	March 29, 2016
Recommendation	Recommended
Decision	
Date of Decision	

Application Number	B-16-16
Date Accepted by SDG	February 18, 2016
Date Received by TWP	February 23, 2016
Date TWP Received Revised Application	March 31, 2016
Name	Don Mac Lachlan & Paul Syrduk
Legal	Lot 28, Registered Plan # 26
To Council	April 11, 2016

To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-19-16
Date Received	March 01, 2016
Name	Quesnel
Legal	Part Lot 34, Concession 7
To Council	March 28, 2016
To Counties	March 29, 2016
Recommendation	Recommended
Decision	
Date of Decision	

Application Number	B-21-16
Date Received	March 10, 2016
Name	MacLachlan
Legal	Part Lot 38, Concession 5
To Council	March 28, 2016
To Counties	March 29, 2016
Recommendation	Recommended
Decision	
Date of Decision	

Application Number	B-26-16
Date Accepted by SDG	March 17, 2016
Date Received by TWP	March 22, 2016
Name	Kerr & Beauchamp
Legal	Part Lot 22, Concession 1
To Council	April 11, 2016
To Counties	
Recommendation	
Decision	
Date of Decision	

INFORMATION REPORT



REPORT TO: Council of South Glengarry

MEETING DATE: April 11, 2016

SUBJECT: Statement of Revenues

PREPARED BY: Lachlan McDonald

The statement of revenues has been provided (see attached).

Township of South Glengarry
Statement of Revenue and Expenditures
as of 01/04/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
REVENUES					
Taxation - Regular Roll					
Interim Billing Clearing Account					10,921,928
Township	7,483,025	7,483,025	(0)		-
Tax Cap Reduction (Twsp & County)	(1,000)	-	1,000		-
County	9,078,062	9,078,062	0		-
Schools	4,134,491	4,134,491	0		-
Other Charges, St. Lts, W/S, etc.	367,575	364,411	(3,164)		53,822
SUB TOTAL	21,062,153	21,059,989			10,975,750
Supplementary Taxation					
Township (SHARED)		117,231	117,231		-
County & Schools		202,718	202,718		-
SUB TOTAL	-	319,949	319,949		-
Municipal Fees & User Charges					
Administration	531,400	825,134	293,734		134,712
Building Permit Fees incl. Permits, etc	214,300	257,992	43,692		29,488
Dog Tags & Kennel Fees	13,500	19,055	5,555		10,180
Fire Services	10,000	21,497	11,497		1,630
Road Services (including sale of equipment)	10,000	36,476	26,476		400
Garbage, Recycling & Landfill services	226,371	189,259	(37,112)		13,246
Glen Walter Sewer & Water	347,500	346,176	(1,324)		61,727
Lancaster Sewer & Water	488,500	484,829	(3,672)		75,644
Medical Centre Leases	22,000	21,900	(100)		6,623
Ambulance Bay Lease	16,000	16,800	800		4,200
Recreation & C. C. (0721 - 0741)	290,200	469,279	179,079		78,349
Planning Services	30,000	32,710	2,710		6,850
Economic Development Misc. Fees	10,000	10,160	160		7,200
Agricultural Services - TD Paid-Off	-	100	100		-
SUB TOTAL	2,209,771	2,731,368			430,250
Payments in Lieu of Taxes					
Fed., Ont., Hydro, Railway, etc (SHARED)	142,070	143,945	1,875		619
SUB TOTAL	142,070	143,945			619

Township of South Glengarry
Statement of Revenue and Expenditures
as of 01/04/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
REVENUES					
Ontario Grants					
Ontario Municipal Partnership Fund (OMPF)	968,000	968,000	-		243,725
Ontario Livestock Damage Reimbursement	4,000	6,774	2,774		-
M.T.O. 401 Fires	20,000	68,515	48,515		-
Quarries Grant	20,000	11,241	(8,759)		-
Recycling Grant	100,000	92,557	(7,443)		-
Drainage Super Grant	12,000	11,833	(167)		-
Tile Drainage Loans		25,600	25,600		-
Ontario Community Infrastructure Fund (OCIF)	81,992	81,992	-		81,992
Broadband Project Grant	-	-	-		-
Small Waterworks Assist. Program		-	-		-
Ontario Trillium Funding		-	-		-
Kraft Bridge Funding		-	-		-
Misc. Grants (Federal & provincial) (Trails)	68,616	78,022	9,406		-
SUB TOTAL	1,274,608	1,344,533			325,717
Federal Grants					
Summer Career Placement Prog.	8,200	6,221	(1,979)		535
Gas Tax Funding		-	-		-
SUB TOTAL	8,200	6,221			535
Transfers from Reserves					
Transfer from General Reserve		-	-		-
Transfer from Election Reserve		-	-		-
Transfer from Fire Reserve	1,450,000	1,377,983	(72,017)		-
Transfer from Fire Training Reserve		-	-		-
Transfer from Airport Reserve	17,250	-	(17,250)		-
Transfer from Roads Buildings Reserve		-	-		-
Transfer from Peanut Line Reserve		-	-		-
Transfer from Roads Equipment Reserve	230,000	230,612	612		-
Transfer from Gas Tax Reserve Fund	391,000	391,000	-		-
Transfer from Waste Management Res		-	-		-
Transfer from Bridge Reserve	1,100,000	-	(1,100,000)		-
Transfer from P Rozon Park Reserve		-	-		-
Transfer from Charlottenburgh Park Reserve		-	-		-
Transfer from Museum Reserve	11,000		(11,000)		-
Transfer from Parkland Reserve	25,000	25,000	-		-
Transfer from Planning Reserve		-	-		-
Misc Transfer from Reserve		-	-		-
SUB TOTAL	3,224,250	2,024,595			-
Transfer from WIP Reserve - PSAB					
TOTAL REVENUES	27,921,052	27,630,600.07	(290,452)		11,732,871.38

Township of South Glengarry
Statement of Revenue and Expenditures
as of 01/04/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
EXPENDITURES					
General Government					
Legislative	148,950	149,304	354		42,418
Administration & Office Bldg	1,034,660	981,198	(53,462)		222,099
Transfer to Reserve at Year End		-	-		-
Smithfield Hall (Legion)	94,850	321,848	226,998		6,226
Williamstown (old offices)	3,300	10,195	6,895		2,540
Lancaster Library	10,100	8,899	(1,201)		2,751
Trsf to Sumerstown Trail Reserve		160	160		-
LACAC, Special Projects	4,500	110	(4,390)		-
Abandoned Cemetary Maintenance		-	-		-
Transfer to Gas Tax Reserve		-	-		-
Transfer to Election Reserve/Election Expense	15,000	15,000	-		1,476
Grants & Donations	58,350	53,776	(4,574)		1,297
Glengarry Archives	18,420	18,287	(133)		7,693
Tax Write-Off & Adj. - Township	33,750	54,566	20,816		3,198
Tax Write-Off charge to Others		102,587	102,587		24,422
SUBTOTAL	1,421,880	1,715,930			314,120
Protection to Persons & Property					
Protective Inspection & Control (Building Dept)	357,800	325,896	(31,904)		56,420
Conservation Authority	166,887	152,679	(14,208)		-
Animal Control	35,300	32,502	(2,798)		1,653
Line Fence Act Expenses		3	3		-
Emergency Management Co-ordinator	12,350	10,767	(1,583)		1,867
Fire Departments - General Operations	303,700	298,732	(4,968)		60,049
- Fire Departments - Transfer to Reserve	300,000	300,200	200		-
Glen Walter Fire Station	117,400	150,278	(8,217)		32,004
- Glen Walter Station - Capital	1,120,000	1,187,231	67,231		45,716
Lancaster Fire Station	133,880	139,645	5,765		10,721
- Lancaster Station - Capital		-	-		-
Martintown Fire Station	100,180	109,183	9,003		10,514
- Martintown Station - Capital	350,000	277,983	(72,017)		-
North Lancaster Fire Station	114,480	128,288	13,808		8,410
Williamstown Fire Station	118,640	104,080	(14,560)		14,174
SUBTOTAL	3,230,617	3,217,467			241,528

Township of South Glengarry
Statement of Revenue and Expenditures
as of 01/04/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
EXPENDITURES					
Transportation Services					
Street Lighting	175,000	188,095	13,095		40,012
Cornwall Regional Airport	29,250	12,092	(17,158)		8,031
Road Administration	703,500	787,728	84,228		105,573
Road Buildings & Yard	223,325	147,704	(75,621)		31,635
Roads Maintenance					
Road Patrol	21,000	21,354	354		7,936
Mowing	66,420	75,836	9,416		-
Ditching	28,720	54,714	25,994		5,903
Brushing	22,400	66,076	43,676		13,144
Debris & Litter	21,160	15,982	(5,178)		3,639
Culvert Maint. & Replacement	74,440	82,217	7,777		73
Hardtop Patching	70,600	62,706	(7,894)		6,185
Hardtop Sweeping	17,730	17,309	(421)		-
Hardtop Shouldering	41,040	8,307	(32,733)		-
Hardtop Crack Sealing	20,000	11,930	(8,070)		-
Hardtop Line Painting	15,000	20,440	5,440		-
Sidewalk Maintenance	-	14,478	14,478		-
Loosetop Grading	122,700	116,079	(6,621)		6,178
Loosetop Dust Control	143,000	170,068	27,068		-
Loosetop Resurfacing	437,280	447,919	10,639		-
Signs & Safety Devices	37,780	50,691	12,911		4,354
Guiderails	15,000	8,639	(6,361)		-
Railway Crossings	31,000	31,641	641		5,238
Rds & Rec Community Services	4,560	3,047	(1,513)		1,567
Sundry & Miscellaneous	2,000	2,075	75		1,698
Winter Plowing & Sanding	675,800	567,552	(108,248)		345,844
Winter Ice Blading	18,420	16,341	(2,079)		22,250
Winter Sidewalks - Snow Removal	52,900	38,744	(14,156)		27,401
Winter Flood Control	9,000	1,356	(7,644)		147

Township of South Glengarry
Statement of Revenue and Expenditures
as of 01/04/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
EXPENDITURES					
Roads Construction & Equipment					
1st Line Culvert		-	-		
Bridge & Culvert Improvements		848	848		-
Resurface - Glen Road		-	-		-
Kraft Bridge Reconstruction	1,200,000	3,732	(1,196,268)		-
Little 5th Culvert		12,678	12,678		-
Vivian Street - Pulverize & Pave		-	-		-
Fallowfield Road - Surface Treatment		-	-		-
Kinloch Road - Surface Treatment		-	-		-
Lancaster Heights - Surface Treatment		-	-		-
Martintown Sidewalks		4,854	4,854		-
Pilon's Point Rd - Pulvarize & Pave	40,000	96,207	56,207		-
Glen Roy Rd	470,000	369,078	(100,922)		-
3rd Line Rd - Pad & Pave	400,000	526,025	126,025		-
Beaverbrook Rd - Surface Treatment	222,000	221,400	(600)		-
Little 5th Road - Surface Treatment	17,000	14,155	(2,845)		-
Glen Roy Bridge - Structural Evaluation & Repairs	120,000	14,718	(105,282)		-
Williamstown Sidewalks	70,000	1,786	(68,214)		-
Street "A" Construction	-	133,366	133,366		
Butternut Lane Bridge - Structural Evaluation	20,000	20,250	250		-
Misc. Const., Rd All. Costs	3,900	5,421	1,521		-
Equipment Purchase	246,000	261,904	15,904		-
Transfer to Equipment Reserve	230,000	230,000	-		-
Water Reserve Upgrade - Boundary Rd ?????		-	-		-
Fleet Maintenance & Rental			-		
Road Fleet Maintenance	547,900	555,336	7,436		124,639
Twsp Equip. Rental (Internal)	(566,586)	(362,145)	204,441		(143,630)
SUBTOTAL	6,099,239	5,150,734			617,818

Township of South Glengarry
Statement of Revenue and Expenditures
as of 01/04/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
EXPENDITURES					
Environmental Services					
Garbage Collection	492,000	482,476	(9,524)		77,908
Landfill Sites General & Waste Man. Plan	183,221	249,332	66,111		3,104
Beaverbrook Landfill Site	147,550	130,297	(17,253)		35,901
North Lancaster Landfill Site	135,000	93,152	(41,848)		5,160
Recycling, Etc.	299,000	289,499	(9,501)		6,353
Cty Rd 27 - Closed Site	3,250	2,063	(1,187)		-
Environmental Cleanups		-	-		-
Pumping Stations	4,600	16,062	11,462		1,340
Sewer/Water Oper. (SHAREABLE)		-	-		85,197
Glen Walter Water & Sewage	347,500	346,176	(1,324)		40,117
Lancaster Water & Sewage	522,000	518,288	(3,712)		36,501
Green Valley Sewage	76,000	75,966	(34)		3,234
Kennedy Water Plant	26,700	26,702	2		1,574
Regional Water Project		-	-		-
SUBTOTAL	2,236,821	2,230,012			296,389
Health Services					
Lan-Char Medical Centre	43,925	66,596	22,671		13,029
Ambulance Lease Transfer to Reserve	16,000	16,000	-		-
Nursery School (Pay Equity settlement)		-	-		-
SUBTOTAL	59,925	82,596			13,029
Recreation & Cultural Services					
Administration	287,320	295,489	8,169		51,223
Recreation Administration - Management	40,400	38,611	(1,789)		5,975
G.S.P. Levy	84,132	84,135	3		34,366
Programs	65,220	51,694	(13,526)		126
Char-Lan Community Centre	427,050	521,483	94,433		83,336
Martintown Community Centre	27,720	90,294	62,574		10,126
Green Valley Comm Centre	13,000	15,457	2,457		3,588
North Lancaster Optimist Comm Centre	9,300	16,360	7,060		1,228
N'or Westers Museum	30,525	31,281	756		912
Parks Maintenance & Capital	285,150	433,733	148,583		31,366
Charlottenburgh Park	-	-	-		-
Wharf Maint - South Lancaster	1,000	15,482	14,482		-
Peanut Line Trail	48,750	45,158	(3,592)		3,544
Community Groups Funding 50/50 Program			-		
Cairnview Park	15,000	15,000	-		-
SUBTOTAL	1,334,567	1,654,178			225,790

Township of South Glengarry
Statement of Revenue and Expenditures
as of 01/04/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
Planning & Development					
Planning & Zoning	112,350	114,880	2,530		27,273
Economic Development	137,700	133,170	(4,530)		22,013
Municipal Drains	24,000	27,147	3,147		-
Tile Drainage	51,400	76,972	25,572		6,807
SUBTOTAL	325,450	352,168			56,092
TOTAL EXPENDITURE	14,708,499	14,403,084	(305,415)		1,764,765.57
Requisitions					
County (Tax levy portion only)	9,078,062	9,152,304	74,242		
School Boards (Tax levy portion only)	4,134,491	4,162,777	28,286		
SUBTOTAL	13,212,553	13,315,081	102,528		
TOTAL EXPENDITURE	27,921,052	27,718,166	(202,886)		1,764,766
(Surplus)/Deficit	-	87,565.50	87,566		(9,968,105.81)
PSAB Transactions					
Acquisition of Capital Assets	4,549,000				
Additions in Work in Process					
Disposals & Deletions	(100,000)				
Amortization Expense	2,465,250				

INFORMATION REPORT



REPORT TO: Council of South Glengarry

MEETING DATE: April 11, 2016

SUBJECT: Building & Planning Open House

PREPARED BY: Kevin Lalonde, Director of Development & Chief Building Official

The Building & Planning Departments will be hosting our semi-annual Open House & Information Session on April 20th, 2016.

See attached flyer / invitation that has been sent by email to 48 different contacts that include Designers, Architects, Professional Engineers, Contractors, Real Estate Agents, etc. in addition to staff and council. Information has also been posted on the Township website, in the Township Newsletter and at the Township Office.



Building & Planning Departments Open House & Information Session

- Are you planning a construction or renovation project?
- Would you like information about building permits and the building permit process?
- Would you like information about the Township's Zoning By-law, Site Plan Control process or Minor Variances?

The Township of South Glengarry will be hosting an Open House & Information session. There is no formal agenda however if there are any topics that you would like information on, please let us know prior to April 15th, 2016 so that we can be prepared to answer your questions and have any applicable information available.

Date: Wednesday, April 20th, 2016

Time: 7:00 pm

Location: Township Office (Council Chambers)

6 Oak Street

Lancaster, Ontario

For more information please check the Township website or contact Kevin Lalonde, Director of Development & Chief Building Official at 613-347-1166, ext. #230 or klalonde@southglengarry.com.



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Lancaster, Ontario

For more information please check the Township website or contact Kevin Lalonde, Director of Development & Chief Building Official at 613-347-1166, ext. #230 or klalonde@southglengarry.com.

SG-M-16

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW No. 33-16
FOR THE YEAR 2016**

***BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT
WITH BY RESOLUTION.***

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of South Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of April 11, 2016 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 11th DAY OF APRIL 2016.***

MAYOR: **CLERK:**