



REQUEST FOR APPLICATIONS AMPS HEARING OFFICER

The Township of South Glengarry is seeking applications for the appointment of Hearing Officer under the newly adopted Administrative Monetary Penalty System (AMPS) By-law. This system supports the fair and efficient enforcement of designated municipal by-laws.

The Hearing Officer provides independent and impartial reviews of Screening Decisions made through the Township's AMPS process on an as-needed basis.

Eligibility:

Members of Council, Township employees, and their relatives are not eligible for appointment.

Preferred Qualifications:

- Knowledge and/or experience enforcing administrative or municipal law
- Strong communication and interpersonal skills

Hearing Officers are called upon when a request for review is received and must be available to complete the review within 45 days of the request. Remuneration will be provided at the rate established by Council. Hearing Officers are appointed for the term of Council.

If you are interested in municipal law and contributing to your community, please submit a letter of interest outlining your qualifications and relevant experience by **November 26, 2025** to clerk@southglengarry.com or call (613) 347-1166 ext. 2102 for more information.