

**TOWNSHIP OF SOUTH GLENGARRY  
REGULAR MEETING OF COUNCIL  
Electronic Meeting  
Monday, March 15, 2021 7:00 PM**

Page

- 1. CALL TO ORDER**
- 2. O CANADA**
- 3. APPROVAL OF AGENDA**
  - a) Additions, Deletions or Amendments  
All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.
- 4. DECLARATION OF PECUNIARY INTEREST**
  - a) [Pecuniary Interest Form](#) 4
- 5. APPROVAL OF MINUTES**
  - a) [Previous Meeting Minutes - March 1, 2021](#) 5 - 9
  - b) [Special Meeting Minutes - February 25, 2021](#) 10 - 11
- 6. PRESENTATIONS AND DELEGATIONS**
  - a) [XL Wood Request - Irvin Paskesz](#) 12 - 13
  - b) [Food Cykler for Municipalities - Alexander Hayman](#) 14 - 34
- 7. NEW BUSINESS**
  - a) **Staff Reports**
    - i. [Mobile Food Premise By-law](#) 35 - 45
    - ii. [Letter of Support - Proposed GRID Project](#) 46 - 47
    - iii. [Sale and Purchase of Property By-law & Surplus Properties List](#) 48 - 61

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| vi.       | <a href="#"><u>Review of Multi-Unit Water Rates</u></a>   | 69 - 72   |
| vii.      | <a href="#"><u>Disposal of Used Equipment - Ice Resurfacers</u></a>   | 73 - 74   |
| <b>b)</b> | <b>Other Business</b>   |           |
| i.        | <a href="#"><u>Dog Tags &amp; Animal Control By-law</u></a>   | 75 - 78   |
| <b>c)</b> | <b>Committee Reports</b>  |           |
| i.        | <a href="#"><u>Environment Committee Minutes - February 2, 2021</u></a>                                     | 79 - 80   |
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| <b>d)</b> | <b>For Information Only</b>   |           |
| i.        | <a href="#"><u>Consent Application B-35-21</u></a>  | 82 - 85   |
| ii.       | <a href="#"><u>Notice of Consent Decisions</u></a>  | 86 - 93   |
| iii.      | <a href="#"><u>Consent Summary 2021</u></a>   | 94        |
| iv.       | <a href="#"><u>Report - Integrity Commissioner's Annual Report</u></a>                                      | 95 - 97   |
| v.        | <a href="#"><u>Resolution - Restaurant Capacity Limits (Township of Lake of Bays)</u></a>                   | 98 - 99   |
| vi.       | <a href="#"><u>Resolution - Colour Coded Capacity Limits (City of Sarnia)</u></a>                           | 100 - 101 |
| vii.      | <a href="#"><u>Resolution - COVID-19 Economic Recovery Act (Niagara Region)</u></a>                         | 102 - 103 |
| viii.     | <a href="#"><u>Resolution - Homelessness, Mental Health &amp; Addiction in Niagara (Niagara Region)</u></a> | 104 - 106 |
| ix.       | <a href="#"><u>Resolution - Title Drainage Installation (Township of Adjala-Tosorontio)</u></a>             | 107       |
| x.        | <a href="#"><u>Resolution - Cannabis Licencing &amp; Enforcement (Township of Brock)</u></a>                | 108 - 109 |

## **8. UNFINISHED BUSINESS**

- a) [Unfinished Business - March 15, 2021](#) 110

**9. CLOSED SESSION**

- a) BE IT RESOLVED THAT Council convene to Closed Session to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

- (b) Personal matters about an identifiable individual  
-Identifiable Individuals – Verbal Report (T. Mills)

**10. CONFIRMING BY-LAW**

- a) [Confirming By-law 22-2021](#) 111

**11. ADJOURNMENT**



**DECLARATION OF PECUNIARY INTEREST**

I, \_\_\_\_\_, declare a pecuniary interest on Agenda Item(s) for the meeting of \_\_\_\_\_:

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**Signature**

## MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING VIRTUALLY ON MARCH 1, 2021.

PRESENT: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Director of Corporate Services/Clerk Kelli Campeau, GM Finance/Treasurer Lachlan McDonald, GM Planning, Building and Enforcement Joanne Haley, Fire Chief Dave Robertson, Director of Roads and Waste Management Chris Leblanc, Manager of Municipal Law Enforcement Veronique Brunet, Deputy Clerk Shauna Baggs, Deputy Treasurer Kaylyn MacDonald and Executive Assistant Crystal Lebrun.

1. CALL TO ORDER

**Resolution No. 67-2021**

Moved by Deputy Warden

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the March 1, 2021 Council Meeting of the Township of South Glengarry now be opened at 7:01 pm.

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

**Resolution No. 68-2021**

Moved by Councillor McDonell

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

-Addition of item 7.b.ii. Resolution – Provincial Vaccine Rollout

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

- a) Mayor Prevost declared a pecuniary interest on the Disposition of Land item in Closed Session as the property to be discussed is listed with a real estate company which he is part owner of.

5. APPROVAL OF MINUTES

- a) Previous Meeting Minutes - February 16, 2021

**Resolution No. 69-2021**

Moved by Councillor Jaworski

Seconded by Deputy Warden

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry held on February 16, 2021, including the Closed Session Minutes, be adopted as circulated.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

- a) Boys & Girls Club of Cornwall and SDG - Jacquie Richards

Ms. Richards presented to Council regarding the summer camp programs offered by the Boys and Girls Club of Cornwall and SDG and their ability to

offer these programs in South Glengarry. Acting Director of Recreation Dave Robertson was directed to bring a report on this matter back to Council at a future meeting.

- b) Geo-Registry Integrated Datachain - Irene Cameron  
Ms. Cameron presented to Council about the GRID program. She requested a letter of support from Council. Council directed staff to come back with a report at a future meeting.

7. NEW BUSINESS

a) Staff Reports

- i) Mobile Food Premise Bylaw

**Resolution No. 70-2021**

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 32-2021 be received and that By-law 16-2021, being a by-law to regulate and govern mobile food premises in the Township of South Glengarry be read a first and second time this first day of March, 2021.

CARRIED

- ii) Employment District Lands - South Lancaster

**Resolution No. 71-2021**

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 33-2021 be received and that the Council of the Township of South Glengarry receives the "Proposed Conversion of Employment Lands Report" prepared by Hemson Consulting Ltd. and directs Administration to proceed with an Official Plan Amendment to redesignate the Employment District lands to Commercial District in the South Lancaster area.

CARRIED

- iii) Benjamin Zoning By-law Amendment

**Resolution No. 72-2021**

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 34-2021 be received and by-law 17-2021, being a by-law to amend By-law 38-09, the Comprehensive Zoning By-law for the Township of South Glengarry for the property legally described as Part of Lot 24, Concession 9, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry be rezoned from Agriculture (AG) and Natural Hazard to Agriculture – Exception Twenty-Eight (AG-28) and Natural Hazard (NZ) to reduce the Minimum Lot Area from 20 hectares to 13.35 hectares and to prohibit residential construction, be read a first, second and third time, passed, signed and sealed in Open Council this 1st day of March 2021. The Council of the Township of South Glengarry confirms that no public comments were received on this application therefore there was no effect on the decision.

CARRIED

- iv) Tyotown Heights Development Agreement for Drainage Purposes

**Resolution No. 73-2021**

Moved by Councillor Lang

Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 35-2021 be received and that By-law 18-2021, being a by-law to authorize the Mayor and Clerk to enter into a Development Agreement between the Township of South Glengarry and David Rothwell Grant for the purposes of drainage for the property legally

described as Part of Lots 37-39, Registered Plan No. 101, in the Geographic Township of Charlottenburgh, Township of South Glengarry, County of Glengarry be read a first, second and third time, passed, signed and sealed in Open Council this 1st day of March, 2021.  
CARRIED

- v) Municipal Modernization Program Application  
**Resolution No. 74-2021** Moved by Councillor McDonell  
Seconded by Councillor Jaworski  
 BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby supports the submission of an application to the Municipal Modernization Program Review Stream for a proposed Records Management Current State Assessment project.  
 CARRIED

- b) Other Business
  - i) Municipal Reserves Structure and Policy
  - ii) Resolution – Provincial Vaccine Rollout  
**Resolution No. 75-2021** Moved by Deputy Warden  
Seconded by Councillor McDonell  
 WHEREAS COVID-19, a disease caused by the 2019 novel coronavirus, has resulted in the deaths of almost 7,000 Ontarians;

AND WHEREAS Canada currently lags behind dozens of nations in terms of the proportion that has received doses of COVID-19 vaccines;

AND WHEREAS the federal government has moved too slowly and is failing to foster domestic vaccine-production capacity;

AND WHEREAS the number of administered vaccines in Ontario is not keeping pace with the number of doses that have been received by the provincial government;

AND WHEREAS the provincial COVID-19 booking system is not yet operational;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of South Glengarry urges Premier Doug Ford and the Province of Ontario to procure approved COVID-19 vaccines to be distributed to the residents of the Province of Ontario, increase the Province’s vaccination rate to keep pace with the doses that have been received and accelerate the launch of its COVID-19 vaccine booking system;

AND FURTHERMORE that this resolution be forwarded to Premier Doug Ford, MPP Jim McDonell, Hon. Christine Elliot, Minister of Health, Hon. Peter Bethlenfalvy, Minister of Finance and all Ontario Municipalities.  
CARRIED

- Resolution No. 76-2021** Moved by Councillor McDonell  
Seconded by Councillor Jaworski  
 BE IT RESOLVED THAT the Council of the Council of the Township of South Glengarry accepts the items presented on the agenda as Committee Reports and For Information Only.  
 CARRIED

- c) Committee Reports
  - i) SDG County Council Draft Minutes - February 16, 2021
  
- d) For Information Only
  - i) Disposition of Assets - North Lancaster Optimist Chairs
  - ii) Notice of Consent Decision
  - iii) Consultation - Resource Recovery and Circular Economy Act
  - iv) Letter - AMCTO Open Letter to Municipal Councils
  - v) Letter - Ontario Fire College Closure Township of Tiny
  - vi) Letter - Working Group Concern Township of Perth South
  - vii) Resolution - Cannabis Production Facilities Municipality of St. Charles
  - viii) Resolution - Community Safety & Well Being Plan Extension (Township of Perry)
  - ix) Resolution - Insurance Premiums (Township of Georgian Bay)
  - x) Resolution - Amendment to MA and MEA (Township of Conmee)
  - xi) Resolution - Municipal Elections Act Review (Township of The Archipelago)

8. UNFINISHED BUSINESS

- a) Unfinished Business Listing - March 1, 2021

9. CLOSED SESSION

**Resolution No. 77-2021**

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 8:56 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

- (2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,
  - (b) personal matters about an identifiable individual, including municipal or local board employees;
    - Identifiable Individual - Verbal Update
    - Identifiable Individual - Memo
  - (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
    - Disposition of Land
  - (d) labour relations or employee negotiations;
    - Verbal update
  - (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.
    - Contract Negotiations

CARRIED

**Resolution No. 78-2021**

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry now rise and reconvene at 10:29 pm into Open Session without reporting.

CARRIED

**Resolution No. 79-2021**

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry direct Administration to carry out all actions as specified in the Closed Session minutes.

CARRIED

**Resolution No. 80-2021**

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 37-2021 be received and that By-law 20-2021, being a by-law to approve the sale of land legally described as PT LT 4 CON 9 Lancaster as in AR106088; South Glengarry PT LT 4 CON 9 Lancaster as in AR82236; South Glengarry PT LT 4 CON 9 Lancaster as in AR75635 (Firstly); South Glengarry PT LT 4 CON 9 Lancaster as in AR 10425 (thirdly); South Glengarry PT LT 4 CON 9 Lancaster PT 37, 39-41 14R3037; South Glengarry, Township of South Glengarry, be read a first, second and third time, passed signed and sealed in Open Council this 1st day of March, 2021.

CARRIED

10. CONFIRMING BY-LAW

Resolution No. 81-2021

Moved by Deputy Warden

Seconded by Councillor Lang

BE IT RESOLVED THAT By-law 19-2021 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, passed, signed and sealed in Open Council this 1st day of March, 2021.

CARRIED

11. ADJOURNMENT

**Resolution No. 82-2021**

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 10:31 pm.

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

## MINUTES

THE SPECIAL JOINT MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING VIRTUALLY ON FEBRUARY 25, 2021.

PRESENT: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Martin Lang, Councillor Stephanie Jaworski, and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Director of Corporate Services/Clerk Kelli Campeau, GM Finance/Treasurer Lachlan McDonald, GM Planning, Building & By-law Joanne Haley, GM Infrastructure Services Ewen MacDonald, Fire Chief Dave Robertson, Director of Roads & Waste Management Chris Leblanc, Director of Water/Waste Water Dillen Seguin and Executive Assistant Crystal Lebrun.

OTHERS PRESENT: Township of North Glengarry Council & Staff

1. CALL TO ORDER

**Resolution No. 64-2021**

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT the Special Meeting of the Township of South Glengarry now be opened at 6:32 pm.

CARRIED

2. APPROVAL OF AGENDA

**Resolution No. 65-2021**

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST - None

4. NEW BUSINESS

a) New Business

i) Presentation on Glengarry County Archives - Alan MacDonald - County Archivist

-County Archivist Alan MacDonald provided a presentation updating the Councils on the renovation of the new Glengarry County Archives location and advised what the next steps in the project will be.

ii) Report on the Glengarry Sports Palace - Anne Leduc

-North Glengarry Director of Community Services Anne Leduc presented an update on projects and activities.

iii) Shared Services

-Ewen MacDonald provided the Councils with a background regarding informal agreements between the Townships concerning shared roads.

-Both Councils agreed that formal agreements should be put in place.

iv) Communications/Economic Development

-The Councils discussed opportunities for joint tourism initiatives.

v) Support for Glengarry Organizations

- The Councils discussed a desire to work together to support each Township's organizations with funding.
- CAOs Mills and Huskinson to review and report back to each Council.

5. ADJOURNMENT

**Resolution No. 66-2021**

Moved by Councillor Jaworski

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 7:49 pm.

CARRIED

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Mayor

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Clerk

**XL WOOD PRODUCTS INC.**

20473 Concession Rd. 08  
Green Valley, Ontario K0C 1L0  
Tel: (613)525-4504 Fax: (613)525-2709  
Email: [accounting@xluniquewood.com](mailto:accounting@xluniquewood.com)

To the Honorable Mayor Frank Prevost and his staff at the city office of Green Valley,

First I would like to take this opportunity to convey our utmost appreciation and gratitude for the support we've been shown by the mayor's office of Green Valley. As you are all aware on November 21 2020 our pallet and wooden packaging company XL Wood Products suffered a devastating fire that ripped through a major part of our company, the damages we incurred were huge and we lost most of our production capacity as well. Irvin Paskesz the owner of XL Wood called the mayor's office twice since the fire, to discuss his concerns and he got through both times without any issues and for that we are very grateful. When Irvin requested a meeting with the mayor for this week Monday March 01 2021, the mayor along with his staff agreed and they came even though it was an "outdoor" meeting due to the circumstances. It is with the greatest amount of respect that we would like to thank you for your cooperation and working along with us, to help us out.

When Irvin Paskesz joined XL Wood Products it grew and flourished from a small company that was doing \$600 000.00 in annual sales to over \$7 million annually in the last year alone. Before the fire we had over 40 employees from around the area who were paid respectable salaries, and our annual payroll was \$1.5 million. Our company's goal was always to help the local economy and help support the population of Green Valley, we always tried to be upstanding citizens and have good relationships with the neighbors of Green Valley. At this point in time when we are ready to rebuild, we very much would like to be able to stay in Green Valley to reinvest and grow towards a financially secure future.

Our goal for this project which would cost between 2.5 to 3 million dollars, is to be able to rebuild on the present property of 20473 Concession Rd. 08 and to stay local in Green Valley. During the thaw season there is a restriction on Concession 08 for transport of heavy loads, In order to go ahead with this plan of rebuilding, we have no choice but to make this request to the city of Green Valley regarding the ½ load restriction in the spring. In the most respectable way possible, we are asking the mayor and councilors of Green Valley to take into consideration our location which is less than a kilometer from Highway 34 to our property and provide XL Wood Products with an exemption for the trucks that deliver lumber and ship finished products on this small stretch of the road. This exemption is crucial for us in order to rebuild in our present location because without being able to use the road to access our lumber yard it would technically put a halt to our activities for the duration of the thaw period and close down production in that period of time. In other words our business would technically have to close down for 2-3 months a year and therefore we must have the exemption in order to rebuild in our present location in Green Valley.

At the same time we realize that there are many new bylaws in regard to construction and getting the proper permits for rebuilding can be a drawn out process which can take anywhere from 6 months to a year. We would want to rebuild as per all the city's requirements, therefor we are asking permission from the city of Green Valley to install a temporary Atco type foldaway building which takes a day or two to install, as per the pamphlet Irvin gave you at the meeting. Once we have a structure set up we can begin manufacturing again, rehire some of our employees who are waiting to be able to come back

to work, once again contribute to the local economy and continue our production to be able to serve our customers. After the permanent building is ready this structure can be removed easily.

Thank you for giving us the time and we appreciate if you can consider our request and help us out to be able to go ahead with rebuilding and recovery.

Please stay safe & healthy

Regards,

*Angie Paskesz*

**XL WOOD PRODUCTS INC.**

20473 Concession Rd. 08

Green Valley, Ontario K0C 1L0

Tel: (613)525-4504 Fax: (613)525-2709

# FoodCycler for Municipalities



## About Us: FoodCycler

- Canadian company based out of Ottawa, ON
- Company focused on municipal and commercial food waste recycling solutions
- Direct to consumer business handled through Vitamix, Breville, and other partners

### Residential Food Waste Recycling



**FOODCYCLER** FC-30



**Vitamix**  
**FOODCYCLER** FC-50



**Breville**<sup>®</sup>  
**FOODCYCLER**

### Commercial Food Waste Recycling



**FOODCYCLER** ES Series

# The Problem: Food Waste Stinks

Canadians are among the greatest food waste generators in the world

## FOOD WASTE IN CANADA

THE FACTS



**35.5 MILLION TONNES**  
of food produced in Canada is lost or wasted each year.

**32 %**  
of this, amounting to

**11.2 MILLION TONNES**  
could be **rescued** to support communities across Canada.



This is equivalent to the weight of almost

**95 CN TOWERS**



**58%**  
of food produced in Canada is lost or wasted each year.




Food waste costs Canada's economy more than  
**\$49 BILLION**  
each year.




Each year, food waste in Canada creates about  
**56.6 MILLION TONNES**  
of carbon dioxide-equivalent emissions.

Organics wasted in a landfill produce methane gas which is  
**25 TIMES**  
more damaging to the environment than carbon dioxide.



The average Canadian household spends  
**\$1,766**  
on food that is wasted every year.



**Source:**  
The Avoidable Crisis of Food Waste (2019); Roadmap; Second Harvest and Value Chain Management International

## Municipal Impact

- **Landfill**

- Typically 25-50% of household waste is organic material (Example: In Ottawa it is 45%)
- Landfills are filling up fast, creating cost and environmental issues

- **Environment**

- Landfilled organic waste produces methane which is 25X more harmful than CO<sub>2</sub>
- 1 tonne of food waste is equivalent to 1 car on the road for 1 year

- **Community**

- Food in the garbage necessitates more frequent collection
- Food in the garbage attracts animals and produces unpleasant odours



# Isn't there a solution for this already?

## Green Bins

- Tends to be preferred solution for larger cities where dense housing and large processing facilities generate economies of scale
- However, municipalities are struggling to find uses for compost since it is heavily contaminated with plastics and other materials
- Limited study of lifecycle GHG emissions from curbside collection (includes truck emissions, processing)



## Backyard composters

- Cost-effective but can be labor-intensive also
- May attract pests / animals or create unpleasant odors
- Cannot compost meat, fish, dairy
- Most users do not compost in winter
- Due to the above, adoption rates are relatively low especially in urban / suburban settings



## Landfill (default solution)

- Easiest solution and often perceived as the most cost-effective in the short term
- Waste is typically out of sight and out of mind for consumers
- High levels of GHG emissions, particularly methane
- Long-term environmental hazard requires monitoring and maintenance



# FoodCycler FC-30

## An innovative solution for food waste management

~ 1 kg (2-2.5L) of wet, smelly, food waste



~ 100 g of dry, sterile, natural fertilizer



1

Place food waste in bucket



2

Run FoodCycler when bucket is full

- 4 - 6 hours per cycle
- 0.8 kWh per cycle (8 cents if run off-peak)
- Run in your kitchen, basement, or heated garage



3

Result: Nutrient-rich soil amendment

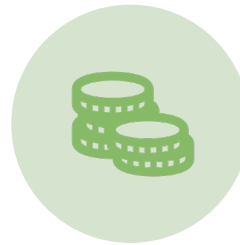
- Add to your plants / gardens
- Even placing into your garbage saves ~95% CO<sub>2</sub>e vs. sending raw food waste to landfill

# FoodCycler Benefits

## How we measure our impact



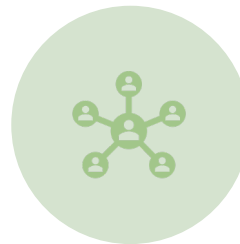
Environmental



Economic



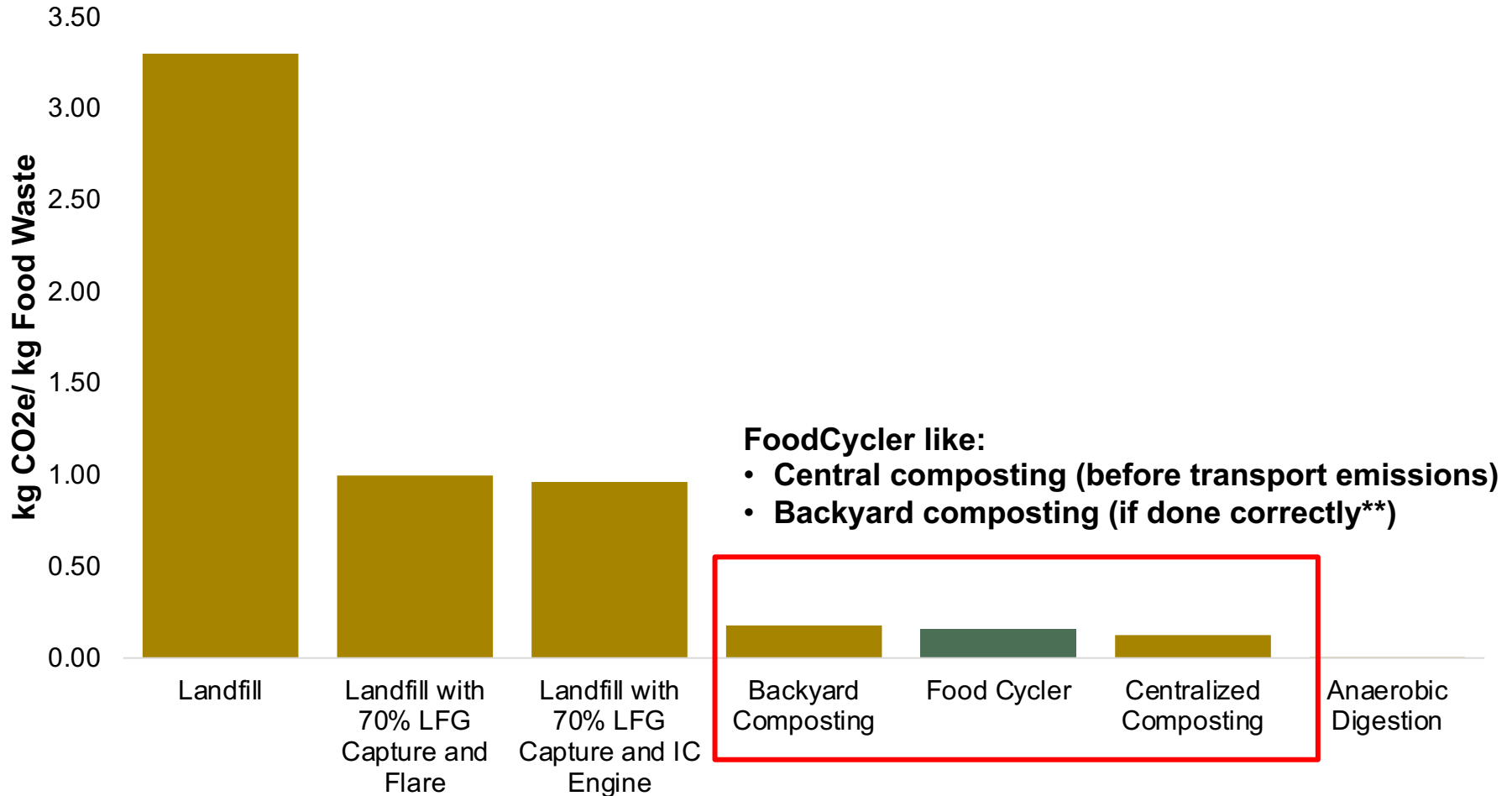
Regulatory



Social

# Benefits: Environmental Impact

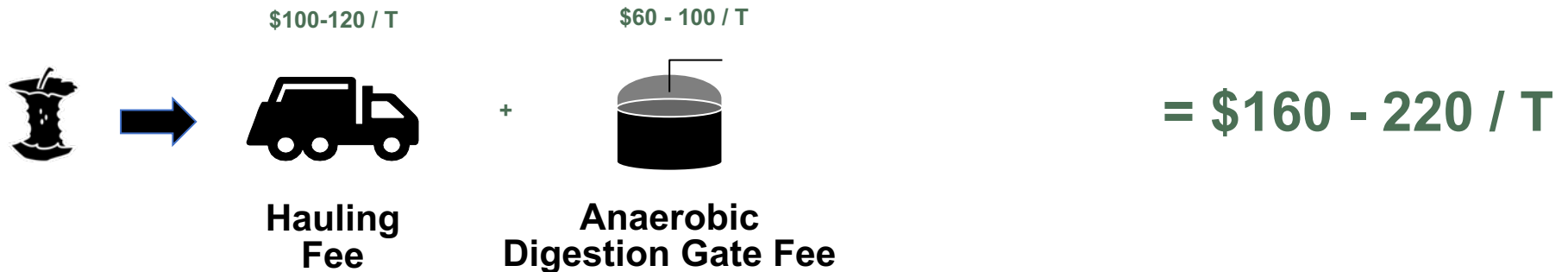
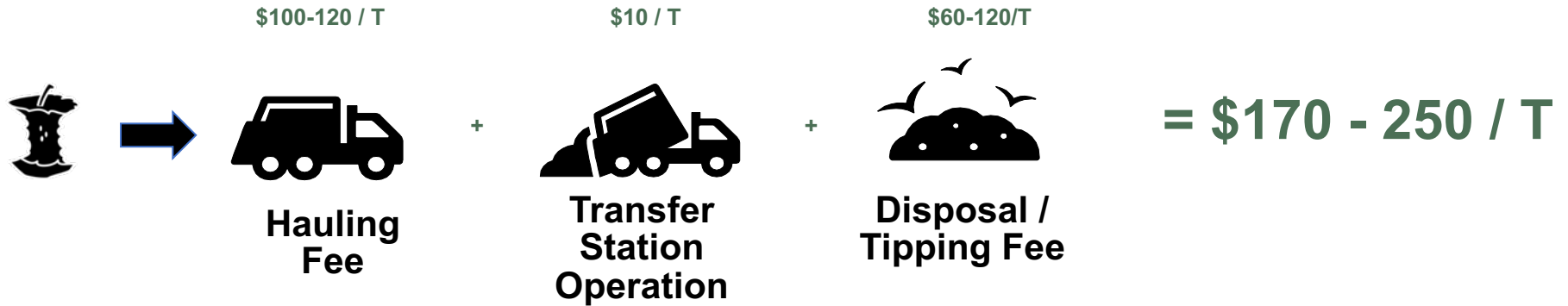
GHG impact in Ontario: >95% reduction in CO<sub>2</sub>e vs. landfill






Source: Based on carbon intensity of power grid = 0.08kg/kWh in Ontario  
 \*\*incorrect backyard composting can lead to methane gases and odours

# Benefits: Economic Impact

## Example of impact on waste management operating costs



$\$100 - 120 / T$ 



 $= < \$100 / T$

Locked in price not subject to wage increases, fuel surcharges, or fee hikes

Source: Based on off-peak operation at 10.1 cents / kWh and municipal rate on filters

# Benefits: Regulatory Impact

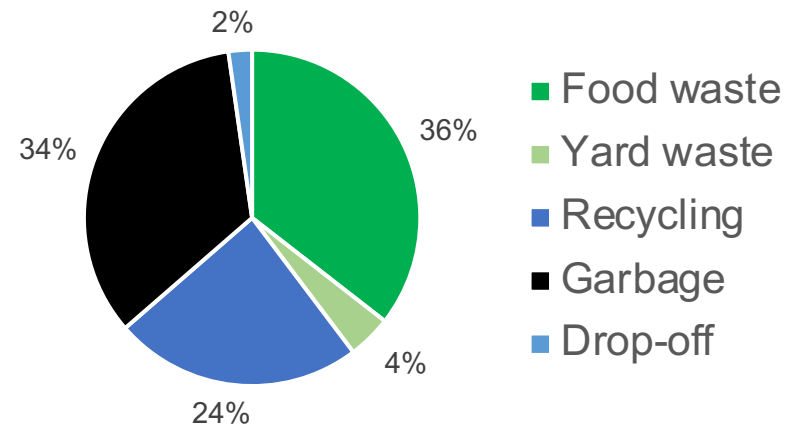
## Provincial organics regulations and diversion targets



### Ontario diversion targets for 2023-2025

| Person or entity   | Target   |
|--|--|
| a) Municipalities subject to policy 4.1                          | 70% waste reduction and resource recovery of food and organic waste generated by single-family dwellings in urban settlement areas by 2023 |
| b) Municipalities in Southern Ontario subject to policy 4.2i     | 70% waste reduction and resource recovery of food and organic waste generated by single-family dwellings in urban settlement areas by 2025 |
| c) Municipalities in Southern Ontario subject to policy 4.2ii    | 50% waste reduction and resource recovery of food and organic waste generated by single-family dwellings in urban settlement areas by 2025 |
| d) Municipalities in Northern Ontario subject to policy 4.3      | 50% waste reduction and resource recovery of food and organic waste generated by single-family dwellings in urban settlement areas by 2025 |
| e) Multi-unit residential buildings subject to policy 4.10       | 50% waste reduction and resource recovery of food and organic waste generated at the building by 2025                                      |
| f) Industrial and commercial facilities subject to policy 4.14   | 70% waste reduction and resource recovery of food and organic waste generated in the facility by 2025                                      |
| g) Industrial and commercial facilities subject to policy 4.15   | 50% waste reduction and resource recovery of food and organic waste generated in the facility by 2025                                      |
| h) Educational institutions and hospitals subject to policy 4.18 | 70% waste reduction and resource recovery of food and organic waste generated in the facility by 2025                                      |

### Ontario Waste Composition



- Food waste is estimated to be largest component of Ontario waste stream according to 2020 data from Statistics Canada<sup>1</sup>
- Based on FoodCycler estimates, total diversion of ~60% is feasible with recycling and food waste diversion programs or ~65% if yard waste collection and drop-off programs are included

## Benefits: Social Impact

### Residents are demanding solutions



- Focus is usually on resident resistance to waste diversion programs, however there are an increasing number of residents who want to try new solutions and even invest their own time and money in new solutions
- Residents may be more receptive to solutions that accomplish goals without municipal tax increases
- Opt-in based programs allow tax dollars to be invested strategically – in households that are willing to use diversion solutions to create net new diversion
- Organics diversion should be accessible to all Canadians at a reasonable cost – including rural and multi-residential

# FoodCycler FC-30

## Impact on animals and collection frequency

### Animals

- Food waste in garbage attracts various animals



- Removing food waste makes garbage much less “interesting” for animals



### Collection Frequency

- Food waste is estimated to be 25-50% of household waste, this food waste makes garbage **smell!**



- Removing food waste reduces volume by up to 50% and reduces need for frequent collection
  - Potential cost savings from reduction in collection frequency to bi-weekly

## FoodCycler FC-30

### Bring the problem back to the source and influence behaviour

- Waste is overwhelmingly perceived as a “government problem” and there are few incentives to reduce waste in the household
  - “Bag tags” and other schemes may reduce garbage volumes, but also encourages dumping
  - Recycling and composting are usually unlimited streams
- In-home processing brings problem back to the user and encourages behaviour change
  - 63% of food waste is considered avoidable (food that could have been eaten)
  - Future enhancements such as IOT will allow tracking and gamification of food waste management



## FoodCycler FC-30

### What do people do with the soil amendment?

- Soil amendment is **fully dry and sterile, weight / volume has been reduced by 90%**
  - Odorless, easy to collect and store until ready for use
  - Most households fill a 5-gallon pail every few months
- Add to plants / gardens – requires thorough mixing with soil at 15:1 ratio of soil to amendment
  - Takes 1-3 weeks to breakdown fully in soil, may attract animals if not properly mixed in
  - High NPK values make soil amendment a natural fertilizer
- Pelletize for eco-friendly home heating (“eco-logs / “eco-pellets”)
- Drop-off and bulk processing
  - Collect and mix with soil in bulk for land application / landfill cover
  - Mix into soil for community gardens, creating a closed loop food recycling process



## Case Study: Nelson, British Columbia

### Community-wide roll-out following 2 pilots

#### Pilot 1: Residents who opted-in

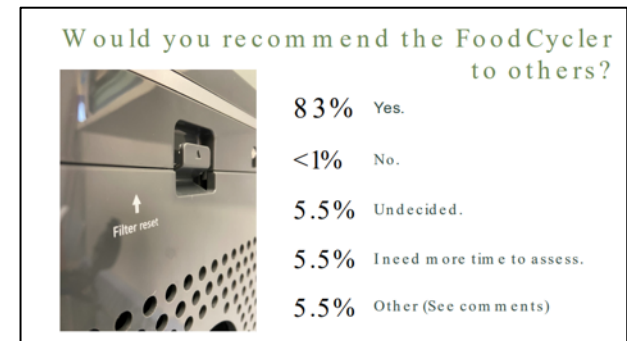
- 4.40/5 global rating
- ~8kg / household / week of food waste diverted on average

#### Pilot 2: Randomly selected residents

- 4.55/5 global rating
- ~7kg / household / week of food waste diverted on average

#### Community-wide plans

- Council adopted resolution on Dec 7 2020 to proceed with CleanBC grant application to fund FoodCycler roll-out under a pre-treatment mode.
- According to staff calculations, pre-treatment with 8X per year curbside would cost \$115/hh/yr vs \$158/hh/yr for a standard weekly curbside.



# Case Study: Nelson, British Columbia

## Cost savings from pre-treatment vs. traditional curbside

### Pretreatment vs. Traditional Curbside

#### ANNUAL COST ANALYSIS

With CleanBC covering 2/3 of the capital costs, the investment in FoodCycler (\$250), the City of Nelson has a payback period of 1 year.

This is well below the minimum expected life of the FoodCycler. The cost of bins can be \$200+ for yard waste and food waste.

#### Pretreatment Curbside

##### Collection

Annual: \$64,000

Per household: \$17

Tipping fees: \$10

##### Bin Cost

57L bin\*: \$1/yr over 5 yrs

##### FoodCycler

FoodCycler\*: \$17

Power: \$26, paid for by household, not annual bill

Filters: \$45, paid for by household, not annual bill

**Total Cost: \$115**

#### Traditional Curbside

##### Collection

Annual: \$416,000

Per household: \$108

Tipping fees: \$47

##### Bin Cost

132L bin and kitchen bin : \$3/yr over 5 years

**Total Cost: \$158**

\*ASSUMING CLEANBC COVERS 2/3 OF UPFRONT COST, REST PAID OVER 5 YRS

ASSUMING 3,854 PARTICIPATING ADDRESSES, RUNNING FOODCYCLER 6 TIMES PER WEEK AND WITH 3 FILTER CHANGES PER YEAR. LOWER-COST FILTER OPTIONS MAY BECOME AVAILABLE.

POWER BILLED AT 0.1051/KWH BASED ON: [HTTPS://WWW.NELSON.CA/231/ELECTRICAL-RATES](https://www.nelson.ca/231/electrical-rates)

## South Glengarry Municipal Office Staff using FoodCycler to divert food waste

- Staff have been using FoodCycler since early September
- Used every day and machine ran 1-2 times per week
- Typical items include coffee grounds, banana peels, apple cores, orange peels
- Soil amendment goes in garden now but once winter sets in, will go in airtight container to be saved for gardens or indoor plants
- Overall feedback has been “Extremely Positive”



**“The soil is odorless and dry when it’s done processing which makes for clean and easy handling”**

# FoodCycler in South Glengarry

## Options to get started

### Municipal Subsidized Purchase

Cost: \$5,000 - \$10,000  
 Complexity: Simple  
 Scale: 100-200 households

Household cost: ~\$150 - \$200

South Glengarry provides \$50-\$100 subsidy on the sale of FoodCycler units to households. Ex: \$10K would allow 100 units to be sold at \$150 or 200 units at \$200.

Subsidy provided in form of rebate cheque following completion of survey.

Pros: Easy to implement, survey results provided, program can be renewed if sufficient interest

Cons: Cost may still be out of reach for many households

#### Impact:

- \$50 subsidy - \$10K diverts 400 tonnes over 5 years at \$25/ton
- \$100 subsidy - \$10K diverts 200 tonnes over 5 years at \$25/ton

### Grant Funded Purchase

Cost: \$5,000 - \$10,000  
 Complexity: Very complex  
 Scale: 100+ households

Household cost: ~\$0

South Glengarry applies to GMF for 80% funding to complete pilot program. Every \$5k invested would allow 100 fully funded FoodCyclers.

Pros: Devices fully funded, data could be used for future GMF applications, accessible to households at all income levels

Cons: Long and complicated application process, household cost of \$0 means no “skin in the game” for participants, complicated to renew if successful

#### Impact:

- \$5K diverts 200 tonnes over 5 years at \$25/ton
- \$10K diverts 400 tonnes over 5 years at \$25/ton

### Leasing

Cost: \$150/household/year  
 Complexity: Simple  
 Scale: Variable

Household cost: Variable (est. \$100/year)

South Glengarry leases units from FoodCycler directly and shares cost with residents.

Pros: Consumables included and unlimited warranty, no up-front cost, easy to implement

Cons: On-going cost to residents and municipality, cost may still be out of reach for many households

#### Impact:

- \$5K/year diverts 40 tonnes per year for duration of lease at \$125/tonne

# FoodCycler in South Glengarry

## Options to get started

### Municipal Subsidized Purchase

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Complexity: Simple

Scale: 100-200 households

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- \$100 subsidy - \$10K diverts 200 tonnes over 5 years at \$25/ton



**FOODCYCLER** recommends a **subsidized municipal purchase** as the quickest, easiest, and most cost-effective way to get started and collect data on program effectiveness.

- This program would allow for easy renewal / expansion if successful or for data to be used in a future grant application.
- If unsuccessful, time / money invested is relatively small.

**A \$10,000 investment would allow 100 households to purchase a FoodCycler for \$150 and divert 200 tonnes of food waste from landfill.** Filters and other accessories to be made available at Municipal Office at preferred rates.

## FoodCycler FC-30

Positive impact on community, environment, and municipal finances



1

### Community

- Reduction in harmful pests / odors
- Cleaner environment and fresher air

2

### Environment

- >95% reduction in CO<sub>2</sub>e
- >95% reduction in air particulates

3

### Municipal finances

- Increased landfill lifespan
- Reduced waste management cost
- Pass savings to residents through lower taxes

FoodCycler is a solution provider looking to build the right solution for YOUR community

## Thank you

### Questions and Next Steps

**Request that council receive the presentation and direct staff to review and make a recommendation on next steps.**

Contact Information:

**Alex Hayman**, Director of Strategic Solutions

Email: [alexh@foodcyclor.com](mailto:alexh@foodcyclor.com)

Phone: 613-979-4167



**STAFF REPORT**

**S.R. 38-2021**

**PREPARED BY:** Veronique Brunet, Manager of Municipal Law Enforcement  
**PREPARED FOR:** Council of the Township of South Glengarry  
**COUNCIL DATE:** March 15, 2021  
**SUBJECT:** Mobile Food Premise By-law

**BACKGROUND:**

1. The Township of South Glengarry’s Mobile Food Premise by-law, also known as the “Chip Stand By-Law” was created in 2011. On March 1<sup>st</sup>, 2021 Council approved a first and second reading of a revised Mobile Food Premise By-law.
2. Based on direction provided during the meeting, Administration has modified the proposed by-law, attached hereto for a third and final reading this evening.
3. The purpose of this by-law is to permit mobile food premises in locations that do not negatively impact existing restaurants and property owners who both pay property taxes.

**ANALYSIS:**

4. Please see the table below for an overview of revisions made to the by-law as per the direction of Council at the March 15, 2021 meeting:

| <b><u>First &amp; Second Reading By-Law</u></b>  | <b><u>Third Reading By-Law</u></b>   |
|--|--|
| <p><b><u>Special Events Definition:</u></b></p> <p>“Special Event”: means a one-time or infrequently occurring event outside normal programs or activities of the sponsoring or organizing body.<br/>                     Special Events include:</p> <ul style="list-style-type: none"> <li>i. Williamstown Fair</li> <li>ii. Raisin River Canoe Race</li> <li>iii. Local July 1<sup>st</sup> Canada Day</li> </ul> | <p><b><u>Special Events Definition:</u></b></p> <p>“Special Event”: means a one-time or infrequently occurring event outside normal programs or activities of the sponsoring or organizing body.</p> |





Events (not including private gatherings)  
iv. Annual Santa Claus Parades”

Enforcement:

Proactive Basis



Enforcement:

Complaint Basis with the exception of location to ensure the Mobile Food Premise is in the permitted zone.

**IMPACT ON 2021 BUDGET:**

N/A

**ALIGNMENT WITH STRATEGIC PLAN:**

**Goal 1:** Enhance economic growth and prosperity

**Goal 3:** Strengthen the effectiveness and efficiency of our organization

**Goal 4:** Improve quality of life in our community

**Values:** Innovation and Excellence

**RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report -2021 be received and that By-law 16-2021, being a by-law to regulate and govern mobile food premises in the Township of South Glengarry be read a third and final time, passed, signed and sealed in Open Council this 15th day of March, 2021.

Recommended to Council for  
Consideration by:  
CAO – TIM MILLS

**SG-I-21**

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW 16-2021  
FOR THE YEAR 2021**

**BEING A BY-LAW A BY-LAW TO REGULATE AND GOVERN MOBILE FOOD  
PREMISES IN THE TOWNSHIP OF SOUTH GLENGARRY.**

**WHEREAS** the *Municipal Act 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** the *Municipal Act 2001*, c. 25 S 5 (3) provides that the powers of every council are to be exercised by by-law;

**AND WHEREAS** Pursuant to the provisions of Part IV of the *Municipal Act*, a municipality may pass by-laws for licensing, regulating and governing businesses;

**AND WHEREAS** Sections 150 through 153 of the *Municipal Act*, authorizes Council to license, regulate and govern businesses and events and that this authority includes but is not limited to: the power to issue licences, to issue licences on condition, to revoke licences, to suspend licences, to regulate or govern the place used in the carrying on of such businesses, and to prevent the carrying on of such businesses without a licence; and

**AND WHEREAS** pursuant to Section 425 of the *Municipal Act*, a municipality may pass by-laws providing that a person who contravenes a by-law of the municipality passed under this Act is guilty of an offence; and

**AND WHEREAS** pursuant to Section 426 of the *Municipal Act*, no person shall hinder or obstruct, or attempt to hinder or obstruct, any person who is exercising a power or performing a duty under this Act or under a by-law passed under this Act;

**AND WHEREAS** pursuant to Section 446(1) of the *Municipal Act*, a municipality may direct or require a person to do a matter or thing and that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

**SHORT TITLE**

This by-law may be referred to as the "Mobile Food Premise By-Law".

**PART 1 – DEFINITIONS**

**1.1** In this by-law:

- a)** "Commercial zones": means all areas as defined by the Township's Comprehensive Zoning By-law.
- b)** "Council": means the Council of the Corporation of the Township of South Glengarry.

- c) “Eating establishment”: means a building, or part of a building, where food is offered for sale and/or sold to the public for immediate consumption and includes such uses as a restaurant, dining room, cafe, ice cream parlour, dairy bar, and/or coffee shop.
- d) “Fire Department Chief”: means the Township’s Fire Chief and his or her designate or successor.
- e) “Highway”: means a common and public highway, street, avenue, parkway, driveway, square, place, bridge, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof
- f) “Industrial Zones”: means all areas as defined by the Township’s Comprehensive Zoning By-law.
- g) “Manager”: means the Township’s Manager of Municipal Law Enforcement and his or her designate or successor.
- h) “Mobile food premise”: means a motorized vehicle or a unit so constructed that it may be towed or drawn by a motor vehicle equipped for the cartage, storage and preparation of food stuffs, beverages, confections and from which the aforesaid items are offered for sale directly to the public.
- i) “Officer”: means an officer of the Township responsible for enforcement of by-laws.
- j) “Owner”: means the registered owner of land, the owner in trust, a mortgagee in possession and includes a person, firm, partnership, corporation, company, association or organization of any kind and its principal(s).
- k) “Open Space Zone”: means all areas as defined by the Township’s Comprehensive Zoning By-law.
- l) “Private property”: means any land within the Township of South Glengarry including yards and vacant lots that do not belong to the owner.
- m) “Sidewalk”: means a path for pedestrians at the side of a road.
- n) “Sight Triangle”: means a triangular space, free of buildings, structures, and obstructions, formed by the street lines abutting a corner lot and a third line drawn from a point on a street line to another point on a street line, each such point being the required sight distance from the point of intersection of the street lines as specified in this by-law.
- o) “Special Event”: means a one-time or infrequently occurring event outside normal programs or activities of the sponsoring or organizing body.
- p) “Township”: means the corporation of the Township of South Glengarry.

## **PART 2- GENERAL PROVISIONS**

- 2.1 No person shall operate a mobile food premise in the Township of South Glengarry without first obtaining a valid licence from the Manager.
- 2.2 No person shall operate a *Mobile food premises* in any zone except for a *commercial zone, industrial zone, or open space zone*.
- 2.3 Notwithstanding section 2.2, no person shall operate a *mobile food premise* on *private property*, except if the following provisions are met:
  - a) The *private property* is zoned in accordance with section 2.2 of this by-law.

- b) The *owner* of the *private property* has provided written consent permitting the operation of the *mobile food premise* on their property.
- 2.4 No person shall operate a *mobile food premise* within 100m of any *eating establishment*.
- 2.5 No person shall operate a *mobile food premise* on any *highway*.
- 2.6 No person shall operate a *mobile food premise* within 1m of a *sidewalk*.
- 2.7 No person shall operate a *mobile food premise* on a *sidewalk*.
- 2.8 No person shall operate a *mobile food premise* on a shoulder of any *highway*.
- 2.9 No portion of the *mobile food premise* shall be located within 3.5m of an entrance or exit from a building.
- 2.10 No person shall operate a *mobile food premise* on any *Township* owned land without the written consent from the *Manager*.
- 2.11 No person shall operate a *mobile food premise* within 1.2m of all *property lines* abutting any non-residential use.
- 2.12 No person operating a *mobile food premise* shall store anything deriving from the *mobile food premise* operation within 1.2m of the property lines abutting any non-residential use.
- 2.13 No person shall operate a *mobile food premise* within 3m of all *property lines* abutting any residential use.
- 2.14 No person operating a *mobile food premise* shall store anything deriving from the *mobile food premise* operation within 3m of the property lines abutting any residential use.
- 2.15 No person shall operate a *mobile food premise* within a *sight triangle*.
- 2.16 No person shall operate a *mobile food premise* within 3m of a driveway.
- 2.17 No person shall operate a *mobile food premise* in any location, other than the one permitted by the *mobile food premise* licence.
- 2.18 No person shall operate a *mobile food premise* outside of the following hours;
- a) Monday to Saturday: 7am to 11pm
  - b) Sunday: 8am to 11pm

### Exceptions

- 2.19 Notwithstanding section 2.1 of this by-law, any *mobile food premise* that is to be erected for a period of less than 4 days, not on municipal property, and used in conjunction with a *special event*, is not subject to obtain a *mobile food premise licence*.
- 2.20 Notwithstanding subsection 3.1 k) the *Council* may authorize the issuance of a *mobile food premise* licence to non-profit or volunteer organizations subject to any regulations or rules *Council* deems appropriate; and the *mobile food premise* applicant shall be exempt from paying the *mobile food premise licence* fee.

### PART 3 - APPLICATION FOR LICENCE

- 3.1 Every person who applies for a *mobile food premise* licence shall include

the following in the application;

- a) Proof of Public Health Unit approval;
  - b) Proof of compliance with TSSA regulations (where applicable);
  - c) Certificate from a provincially certified propane contractor attesting to the fact that the equipment used in relation to the consumption of propane or natural gas, conforms to the Ontario Propane Storage, Handling and Utilization Code (where applicable);
  - d) A copy of the applicants' valid driver's licence (where applicable);
  - e) A copy of the mobile food premise ownership (where applicable);
  - f) A copy of automobile insurance (where applicable);
  - g) A photo of the mobile food premise;
  - h) Proof of liability insurance (see Section 3.2);
  - i) A plan for the containment and disposal of grey water, grease, and garbage;
  - j) Written permission from the *owner* of the private property on which the *Mobile food premise* will be situated;
  - k) The fee for a *mobile food premise* Licence as per Schedule B.
  - l) A site plan depicting the location of the following from the *mobile food premise*;
    - i any buildings on the property;
    - ii distance to neighbouring properties;
    - iii roadways abutting the property;
    - iv all access to property from roadway;
    - v available parking areas; and
    - vi garbage receptacles.
- 3.2 Every person applying for a *mobile food premise* licence shall be required to obtain liability insurance of not less than \$2,000,000.00.
- 3.3 Every person applying for a *mobile food premise* licence shall be required to provide proof of approval from the *Fire Department Chief*.

#### **PART 4 - GARBAGE**

- 4.1 Every person operating a *mobile food premise* shall ensure there is sufficient garbage receptacles to maintain a clean and clear environment.
- 4.2 Every person operating a *mobile food premise* shall ensure the garbage receptacles are emptied at the end of every day of operation.
- 4.3 Every person operating a *mobile food premise* shall maintain the area surrounding the mobile food premise in a clean and clear condition of all garbage deriving from the operation of the *mobile food premise*.

#### **PART 5- RENEWAL, REVOCATION, AND TRANSFERS**

##### **Renewal**

- 5.1 Every *mobile food premise* licence shall be valid for one calendar year.
- 5.2 Every person operating a *mobile food premise* shall ensure that their

licence is renewed prior to May 1<sup>st</sup> every year.

- 5.3 Every person renewing a *mobile food premise* Licence shall pay the Mobile Food Premise Licence Fee, as per Schedule 'B'.

#### Revocation

- 5.4 A *mobile food premise* licence is considered automatically revoked if a complete licence renewal application is not submitted to the *Township* prior to March 1<sup>st</sup> of that calendar year.
- 5.5 The *Township's Manager* may, at any point, revoke a person's *mobile food premise* licence where:
- a) a contravention of any section of this By-Law occurs; or
  - b) the licence was issued in error; or
  - c) continuation of the operation poses an immediate danger to the health or safety of any person or property.

#### Transfers

- 5.6 Every person who operates a mobile food premise shall only transfer a *mobile food premise* licence following written approval from the *Manager*.

### PART 6 - ADMINISTRATION AND ENFORCEMENT

- 6.1 This by-law shall be enforced on a basis of written complaints, unless the *Manager* is aware of an obvious unsafe condition warranting correction or if the *Mobile Food Premise* is operating in an unpermitted zone.
- 6.2 The *Manager* may assign *Officers* to enforce this By-law and *Officers* so assigned or appointed by *Council* to enforce this By-law shall have the authority to:
- a) carry out inspections;
  - b) make orders or other requirements as authorized under this By-law; and
  - c) give immediate effect to any orders or other requirements made under this By-law.
- 6.3 The *Manager* may assign duties or delegate tasks under this By-law to be carried out in the *Manager's* absence or otherwise.

#### Entry and Inspections

- 6.4 An *Officer* may enter on land at any reasonable time and in accordance with the conditions set out in sections 435 and 437 of the *Municipal Act, 2001* for the purpose of carrying out an inspection to determine whether or not the following are being complied with:
- a) this By-law;
  - b) a direction or order made under this By-law;
  - c) an order made under s. 431 of the *Municipal Act, 2001*.
- 6.5 An *Officer* may, for the purposes of the inspection under Section 6.4 and in accordance with the conditions set out in section 436 of the *Municipal Act, 2001*:
- a) require the production for inspection of documents or things relevant to the inspection;
  - b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;

- c) require information in writing or otherwise as required by the Officer from any person concerning a matter related to the inspection; or
  - d) alone or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection.
- 6.6 An *Officer* may undertake an inspection pursuant to an order issued by a provincial judge or justice of the peace under Section 438 of the *Municipal Act, 2001*, in accordance with the conditions set out in that section, where he or she has been prevented or is likely to be prevented from carrying out an inspection under Sections 6.4 and 6.5.
- 6.7 No Person shall interfere with or obstruct an *Officer* while performing their duties under this by-law.

#### **Orders including Delivery**

- 6.8 If an *Officer* is satisfied that a contravention of this By-law has occurred, he or she may make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the *owner* or occupier of the property on which the contravention occurred to do work to correct the contravention.
- 6.9 An order under Section 6.8 shall set out:
- a) reasonable particulars of the contravention adequate to identify the contravention and the location of property on which the contravention occurred;
  - b) the work to be completed;
  - c) the date or dates by which the work must be completed; and
  - d) notice that if the order is not complied with, then the work may be done at the expense of the *owner*;
  - e) notice that if the cost of work plus administration fees are not paid in time, they may be recovered by adding the amount to the tax roll for the Property.
- 6.10 Delivery of an order to discontinue a contravening activity made under Section 6.8 or an order to do work made under Section 6.9 may be given personally or by registered mail to the last known address of:
- a) the *owner*; and
  - b) such other persons affected by the order as an *Officer* determines.
- 6.11 In addition to delivery in accordance with Section 6.10, an order to discontinue contravening activity made under Section 6.8 or an order to do work made under Section 6.6 may be delivered by an *Officer* placing a placard containing the order in a conspicuous place on the property where the contravention occurred.
- 6.12 Where a time frame is set out in an order for carrying out any action, an *Officer* may extend the time for compliance beyond the established time frame provided such extension is required and is acceptable to the *Officer*.

#### **Township Carrying Out Work**

- 6.13 Where a person does not comply with a direction or a requirement within an order, under this By-law to do a matter or thing, the *Manager*, in addition to all other remedies, may cause the Property to be brought into compliance with this by-law. For this purpose, the *Manager* with such assistance by others as may be required, may enter onto the Property at

any reasonable time without further notice to the *owner* in order to do such work necessary to achieve compliance with this by-law at the person's expense.

- 6.14** The Township may recover the costs of doing a matter or thing under this by-law by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes and such costs shall include an administration fee of 30 per cent (30%). The amount of the Township's costs, including interest to the date payment is made in full, constitutes a lien upon the land, upon the registration of a notice of lien upon the land.

### **Penalties**

- 6.15** Every person who contravenes any provision of this by-law is guilty of an offence and, upon conviction, is liable to:
- a) a set fine as set out in Schedule "A"; or
  - b) a fine as provided for in section 61 of the Provincial Offences Act, R.S.O 1990, c. P.33.
- 6.16** Where a person is convicted of an offence under this by-law, the Ontario court of Justice or any court of competent jurisdiction thereafter may, in addition to any other penalty imposed on the person convicted, make an order prohibiting the continuation or repetition of the offence by the person convicted.

### **Validity and Severability**

- 6.17** If a court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced *Council* to pass the remainder of the by-law, and it is hereby declared that the remainder of the by-law shall be valid and shall remain in force.
- 6.18** Where a provision of this by-law conflicts with the provision of another by-law in force within the *Township*, the provisions that establish the higher standards to protect the health, safety and welfare of the general public shall prevail.

### **Repeal**

- 6.19** On the date this by-law comes into effect, By-Law 23-11 as amended shall be hereby repealed.
- 6.20** This By-law shall come into force upon the date of passing by *Council*.

**READ A THIRD AND FINAL TIME THIS 15<sup>TH</sup> DAY OF MARCH, 2021.**

**SCHEDULE 'A'**  
**CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY**  
**Set Fine Schedule**  
**Part 1 Provincial Offences Act**

**By-Law No.16-2021: Mobile Food Premise Licence**

| <b>Item</b> | <b>Short Form Wording</b>   | <b>Provision Creating or Defining of Offence</b> | <b>Set Fine</b> |
|-------------|---|--|-----------------|
| 1           | Fail to obtain a mobile food premise licence.   | 2.1  | \$500.00        |
| 2           | Fail to operate mobile food premise in permitted zone.                                  | 2.2  | \$150.00        |
| 3           | Fail to obtain written consent to operate on private property.                          | 2.3 b)   | \$150.00        |
| 4           | Fail to operate mobile food premise at least 100m of an eating establishment.           | 2.4  | \$150.00        |
| 5           | Operate mobile food premise on a highway.   | 2.5  | \$150.00        |
| 6           | Operate mobile food premise within 1m of a sidewalk.                                    | 2.6  | \$150.00        |
| 7           | Operate mobile food premise on a sidewalk.  | 2.7  | \$150.00        |
| 8           | Operate mobile food premise on a shoulder of highway.                                   | 2.8  | \$150.00        |
| 9           | Fail to operate mobile food premise at least 3.5m of an entrance or exit of building.   | 2.9  | \$150.00        |
| 10          | Operate mobile food premise on municipal land without written consent.                  | 2.10   | \$150.00        |
| 11          | Fail to operate at least 1.2m from all property lines abutting any non-residential use. | 2.11   | \$150.00        |
| 12          | Fail to keep 1.2m of the property line clear of any storage.                            | 2.12   | \$150.00        |
| 13          | Fail to operate at least 3m from all property lines abutting any residential use.       | 2.13   | \$150.00        |
| 14          | Fail to keep 1.2m of the property line clear of any storage.                            | 2.14   | \$150.00        |
| 15          | Fail to operate outside a sight triangle.   | 2.15   | \$150.00        |
| 16          | Fail to operate at least 3m from a driveway.  | 2.16   | \$150.00        |
| 17          | Fail to operate in licences' permitted location.  | 2.17   | \$150.00        |
| 18          | Fail to operate during permitted hours.   | 2.18   | \$150.00        |
| 19          | Fail to empty garbage receptacle.   | 4.2  | \$150.00        |
| 20          | Fail to maintain clean and clear surrounding.   | 4.3  | \$150.00        |
| 21          | Obstructing an Officer.   | 6.7  | 56\$350.00      |

Note: The general penalty provision for the offences listed above is Section 3.16 of By-law no. 11-2020, a certified copy of which has been filed and s. 61 of the Provincial Offences Act, R.S.O. 1990, c.P.33

**SCHEDULE 'B'**  
**CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY**  
**By-Law No.16-2021: Mobile Food Premise Licence**

**Service Use and Activity Charges**

| <b>Item</b> | <b>Service or Activity Fee</b>  | <b>Fee</b>  |
|-------------|---|---|
| 1.          | <b>Mobile Food Premise Licence.</b><br>Where an application for a mobile food premise is submitted the fee indicated must be paid in full.                        | <b>300.00</b>   |
| 2.          | <b>1st Order.</b><br>Where the informal notice has not been complied with, for the first Order issued in respect to any property.                                 | <b>\$ 50.00</b>   |
| 3.          | <b>Subsequent Orders.</b><br>Where there has been a previous Order issued, each subsequent Order issued thereafter.   | <b>\$ 350.00</b>  |
| 4.          | <b>Township undertakes to complete the work.</b><br>Where the Township undertakes to complete the work required to comply with any final order.                   | <b>Cost of the work performed plus an administrative fee of 30%</b> |
| 5.          | <b>Certificate of Compliance.</b><br>Where after inspecting a property, an Officer, may on the request of the Owner, issue the Owner a certificate of compliance. | <b>\$25.00</b>  |



**STAFF REPORT**

**S.R. No. 39-2021**

**PREPARED BY:** Joanne Haley, GM Planning, Building & Enforcement

**PREPARED FOR:** Council of the Township of South Glengarry

**COUNCIL DATE:** March 15, 2021

**SUBJECT:** Letter of Support - Proposed GRID Project

**BACKGROUND:**

1. On March 1, 2021, Council received a presentation from Ms. Irene Cameron, a resident of South Glengarry, introducing a new and inventive project called the Geo-Registry Integrated Datachain (GRID).
2. The purpose of this presentation was to inform Council of a new approach to compiling property data using blockchain technology that will change how real estate is registered and monitored. The data will then be made available to appropriate individuals/parties allowing them to access many documents applicable to a subject property.
3. Ms. Cameron requested a letter of support from the Township of South Glengarry endorsing the concept and the continued exploration of this project. She has also requested permission to use our logo in future presentations and communications when meeting with stakeholders.

**ANALYSIS:**

4. Based on the presentation provided, Administration views this project as very innovative with many benefits to multiple users. The concept of using the blockchain technology is creative and intelligent due to the security that is required for the information that is expected to be made available to the users.
5. Administration has reviewed and considered this request and recommends to Council to provide a letter of support for the concept of this project. We also recommend that the usage of the Township of South Glengarry's logo be granted.



The purpose of the usage will be for demonstrating the Township's support only, as we have not entered into any agreements or contracts for this project.

**IMPACT ON 2021 BUDGET:**

N/A

**ALIGNMENT WITH STRATEGIC PLAN:**

Goal 5: Improve internal and external communications

**RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 39-2021 be received and that the Council of the Township of South Glengarry directs Administration to prepare a letter of support to be signed by the Mayor to support the concept and continued development of the Geo-Registry Integrated Datachain project and furthermore grants permission for the usage of the Township of South Glengarry logo in support of the project.

A handwritten signature in black ink, appearing to read "Tim Mills", is written over a horizontal line.

Recommended to Council for  
Consideration by:  
CAO – TIM MILLS



## **STAFF REPORT**

**S.R. No. 40-2021**

**PREPARED BY:** Joanne Haley, GM Planning, Building and Enforcement  
Kelli Campeau, Director of Corporate Services/Clerk

**PREPARED FOR:** Council of the Township of South Glengarry

**COUNCIL DATE:** March 15, 2021

**SUBJECT:** Sale and Purchase of Property By-law & Surplus  
Properties List

### **BACKGROUND:**

1. The current Sale and Purchase of Property By-law was approved on March 5, 2018 and is attached to this report for Council's reference. The purpose of this by-law is to establish the process for the sale purchase of property and to ensure that the Township is purchasing and disposing of land in a fair and transparent manner.
2. From time to time, by-laws need to be amended to ensure that the terms and requirements of the by-law are meeting the Township's needs. It has been determined that this by-law needs to be updated to reflect the process in which Council wishes to proceed in disposing of land.
3. In 2014, Council declared several properties as surplus to the needs of the Township. During the November 2, 2020 Council meeting, Council reviewed a list of surplus land and indicated that they may not want to sell the property known as the Charlottenburgh Managed Forest. The approved list of land declared surplus is attached to this report.

### **ANALYSIS:**

4. The current by-law does not permit the Township to obtain the services of a real estate agent to sell declared surplus lands. The by-law only permits Administration to prepare a public notice seeking offers through an advertisement in a local newspaper and on the Township's webpage two weeks prior to Council considering a sale in open session. This process is very similar to a tendering process for materials.



5. The proposed by-law has been updated to permit the retention of a real estate agent and to permit the agent to use different selling strategies such as: sell one lot at a time or sell multiple properties simultaneously using a “delayed offer” presentation strategy (Section 6.1.1.3.). This flexibility is important as it allows the sales to meet the real estate market of the day and it ensures that we get the best priced offer.
6. The current by-law is cumbersome; it slows down the purchasing process by requiring direction from Council for a conditional offer and requires Council’s approval to accept the offer and to finalize the sale. This makes the process very lengthy due to Council’s meeting schedule and it could result in a loss of a sale or decreased revenue because we cannot react or respond quickly to an offer.
7. The proposed by-law has been amended to clearly state that the CAO or his/her designate can negotiate a conditional offer that reflects the real estate market of the day (Section 6.1.1.4.). Once the conditions have been fulfilled, Council is required to approve of the sale.
8. The by-law has also been updated to reflect the current titles of Administration as recently approved by Council. All other components of the by-law have remained the same.
9. The attached surplus land list can be reviewed and amended at any time by Council. Administration recommends the removal of the lands listed as # 14- Richmond Road, due to the potential of the creation of an Industrial Park which is currently being explored.
10. Additionally, #16- North Beach Street is the property that contains the Lancaster water tower. If Council wishes for this land to be surplus, then the lands containing the water tower should be severed.
11. Also attached is a map that was prepared to support this list. Administration recognizes that there are errors in this map; however, this may assist Council in understanding the locations. Administration looks forward to receiving further direction from Council regarding this list - new direction will result in the creation of a new map to locate the surplus lands.

### **IMPACT ON 2021 BUDGET:**

12. There is no impact to the budget to update this by-law and to review the declared surplus properties.



13. Making changes to the by-law may result in increased revenues as it will allow for more flexibility when negotiating sales and purchases.

**ALIGNMENT WITH STRATEGIC PLAN:**

Goal 1: Enhance economic growth and prosperity

Goal 3: Strengthen the effectiveness and efficiency of our organization

Goal 5: Improve internal and external communications

**RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 40-2021 be received and that By-law 21-2021, being a by-

A handwritten signature in black ink, appearing to read "Tim Mills", is written over a horizontal line.

Recommended to Council for  
Consideration by:  
CAO – TIM MILLS

## SG-I-21

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW 21-2021  
FOR THE YEAR 2021**

***BEING A BY-LAW TO REGULATE THE SALE AND PURCHASE OF  
PROPERTY.***

**WHEREAS**, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

**AND WHEREAS** the *Municipal Act, 200*, c.25 S270(1)1. provides that a municipality shall adopt and maintain policies with respect to the sale and other disposition of land.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF  
THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS  
FOLLOWS:**

**1. SHORT TITLE**

- 1.1. This by-law may be cited as the "Sale and Purchase of Property By-Law" or "Sale and Purchase of Property Policy".

**2. PURPOSE/OBJECTIVES**

- 2.1. The objectives of this by-law are:

- 2.1.1. to purchase and administer property only in support of municipal objectives;
- 2.1.2. to purchase, maintain, preserve and sell property to the maximum long-term economic advantage of the Township;
- 2.1.3. to ensure an efficient process for simple property sales and purchases by the Township;
- 2.1.4. to be transparent in the sale and purchase of property by the Township;
- 2.1.5. to ensure public accountability.

**3. DEFINITIONS**

"Abutting" means adjoining or bordering property;

"Adjacent" means a nearby property;

"Agreement" means a binding contract, formal or informal, between two or more parties that creates an obligation to do or not to do a particular thing;

"Appraisal" means a written opinion of value providing information sufficient to satisfy the Treasurer that the opinion is reasonable for that property;

“CAO” means the Chief Administrative Officer of the Township, including his or her successor and designate from time to time;

“Clerk” means the Clerk of the Township, including his or her successor and designate from time to time;

“Council” means the Council of the Township;

“General Manager” means the person responsible for the operation of a Division, including his or her successor and designate from time to time, and includes: General Manager – Planning, Building and Enforcement and General Manager – Finance/Treasurer.

“Land” means real property or real estate, not including structures or whatever is attached or affixed to the land but including anything that grows on the land;

“Manager” means the person responsible for the operation of a Department, including his or her successor and designate from time to time, and includes: Director of Roads and Waste Management, Director of Water & Wastewater Operations, Director of Corporate Services/Clerk and Fire Chief.

“Nearest” means the closest property

“Property” means land or real estate, including any improvements, structures and whatever is attached or affixed to the property and whatever grows on the land, that is owned by the Township or that is owned by its agencies, boards or committees and the jurisdiction for the sale of which rests with the Township;

“Township” means The Corporation of the Township of South Glengarry.

#### **4. BY-LAW EXEMPTIONS**

- 4.1. The following are exempt from all provisions of this by-law:
  - 4.1.1. Sale of property under Part XI of the Municipal Act, 2001 (Tax Arrears).
  - 4.1.2. Property purchases under the Township’s Right-of-Way Policy.

#### **5. PECUNIARY INTERESTS**

If a Member of Council has a direct or indirect pecuniary interest, as defined by the Municipal Conflict of Interest Act, R.S.O. 1990, CHAPTER M.50, as amended, in a sale or purchase then in addition to any other process laid out herein the sale or purchase must be approved by Council in open session

#### **6. GENERAL PROVISIONS**

- 6.1.1. Conditions before sale:
  - 6.1.1.1. the property shall be declared surplus by a Council resolution or by-law in open session;
  - 6.1.1.2. an appraisal of the property shall be obtained;
  - 6.1.1.3. public notice seeking offers shall at a minimum be given through an advertisement in a local newspaper and on the Township’s webpage two weeks prior to Council considering a sale in open session or a real estate agent may be retained to sell the surplus properties. The Agent shall be permitted to use various selling strategies such as

selling one lot at a time or sell multiple properties simultaneously using a “delayed offer” presentation strategy;

6.1.1.4. The CAO or his or her designate shall be authorized to negotiate a conditional offer on behalf of the Township when a full price offer has been received and is permitted to negotiate multiple offers.

6.1.1.5. The Mayor and Clerk shall be authorized to sign conditional offers, which shall be subject to the final approval of Council.

6.1.1.6. the sale shall be approved by Council resolution or by-law in open session;

6.1.1.7. once the above conditions have been met, the Mayor and Clerk shall be authorized to sign all applicable documents required to finalize the sale.

6.1.2. Conditions before purchase:

6.1.2.1. Council shall provide direction to Administration;

6.1.2.2. the CAO or his or her designate, based on the direction provided by Council, shall be authorized to negotiate an agreement to purchase which shall be subject to Council’s final approval;

6.1.2.3. the agreement to purchase shall be approved by Council resolution or by-law in open session;

6.1.2.4. subject to the above resolution or by-law, the Mayor and Clerk shall be authorized to sign all applicable documents required to finalize the purchase.

## **7. SPECIAL CLASSES**

7.1. The following shall apply for special classes of property:

7.1.1. Conditions before sale:

7.1.1.1. If it is a closed highway and, is without any structures greater than 10 square metres, is sold to an owner of property abutting and/or adjacent to the closed highway and the sale has been recommended by Council Resolution or By-Law in open session then the Mayor and Clerk shall be authorized to sign all applicable required for the sale.

7.1.1.2. If it is property that does not have direct access or access through a right of way or easement to a highway, is without any structures greater than 10 square metres, is sold to an owner of property abutting and/or adjacent to that property, and the sale has been approved by Council Resolution or By-law in open session then, the Mayor and Clerk shall be authorized to sign all applicable required for the sale.

7.1.1.3. If the purchaser is an incorporated, not-for-profit organization, local board, including a school board or conservation authority, municipality, or crown in right of Ontario or Canada, and their agencies, and the sale has been approved by Council Resolution or By-law in open session then, the Mayor and Clerk shall be authorized to sign all applicable required for the sale.

7.1.1.4. If Council, by resolution, deems that the sale is an important means of promoting economic development, there is an appraisal for the property, and the sale has been approved by Council Resolution or By-Law in open session then the Mayor and Clerk shall be authorized to sign all applicable documents required for the sale.

- 7.1.1.5. If the Township's General Manager of Planning, Building and Enforcement deems that due to lot configuration it would be good planning to merge the property with an existing abutting lot, then if it is to be sold to the owner of the lot and the sale has been approved by Council in open session by Resolution or By-law, then the Mayor and Clerk shall be authorized to sign all applicable required for the sale.
- 7.1.1.6. If the Township's General Manager of Planning, Building and Enforcement deems that due to lot location it would be good planning to sell the property to the nearest adjacent property owner providing the property provides direct access to a body of water, a public road or any infrastructure that will add value to the adjacent property and the sale has been approved by Council in open session by Resolution or By-law then the Mayor and Clerk shall be authorized to sign any documentation required for the sale.

## **8. ROAD ALLOWANCES**

- 8.1. The Township of South Glengarry encourages the preservation of road allowances leading to the water. The Township of South Glengarry requires that such road allowances remain in the Township's ownership to ensure that access to the water is available to the public now and in the future or the proposed purchaser shall offer an alternative means of guaranteeing access to the water that either provides at least the equivalent access to the water that the road allowance could provide or provides access appropriate for the location.
- 8.2. The Township of South Glengarry will not typically consider the stop up and closing of an unopened road allowance where the road allowance might potentially serve future development or movement of traffic.
- 8.3. All cost incurred for the road closing are borne by the applicant (e.g. legal fees, survey costs, advertising costs). Road closing that takes place, are at no expense to the Township.

## **9. OTHER**

- 9.1. If any portion of this by-law is ruled invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, the remainder of the by-law shall remain valid and binding.

## **10. ENACTMENT**

- 10.1. This by-law shall come into force and effect, and By-Law 11-18 shall be repealed, upon final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 15<sup>TH</sup> DAY OF MARCH, 2021.***

**MAYOR:**

**CLERK:**

**SG-I-18**

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW 11-18  
FOR THE YEAR 2018**

**1. SHORT TITLE**

- 1.1. This by-law may be cited as the "Sale and Purchase of Property By-Law" or "Sale and Purchase of Property Policy".

**2. PURPOSE/OBJECTIVES**

- 2.1. The objectives of this by-law are:
- 2.1.1. to purchase and administer property only in support of municipal objectives;
- 2.1.2. to purchase, maintain, preserve and sell property to the maximum long-term economic advantage of the Township;
- 2.1.3. to ensure an efficient process for simple property sales and purchases by the Township;
- 2.1.4. to be transparent in the sale and purchase of property by the Township;
- 2.1.5. to ensure public accountability.

**3. DEFINITIONS**

"Abutting" means adjoining or bordering property

"Adjacent" means a nearby property

"Agreement" means a binding contract, formal or informal, between two or more parties that creates an obligation to do or not to do a particular thing;

"Appraisal" means a written opinion of value providing information sufficient to satisfy the Treasurer that the opinion is reasonable for that property;

"CAO" means the Chief Administrative Officer of the Township, including his or her successor and designate from time to time;

"Clerk" means the Clerk of the Township, including his or her successor and designate from time to time;

"Council" means the Council of the Township;

"General Manager" means the person responsible for the operation of a Division, including his or her successor and designate from time to time, and includes: General Manager – Infrastructure Services, General Manager – Community Services, and General Manager – Corporate Services;

"Land" means real property or real estate, not including structures or whatever is attached or affixed to the land but including anything that grows on the land;

“Manager” means the person responsible for the operation of a Department, including his or her successor and designate from time to time, and includes: Roads Manager, Director of Water & Wastewater Operations , and Fire Chief.

“Nearest” means the closest property

“Property” means land or real estate, including any improvements, structures and whatever is attached or affixed to the property and whatever grows on the land, that is owned by the Township or that is owned by its agencies, boards or committees and the jurisdiction for the sale of which rests with the Township;

“Township” means The Corporation of the Township of South Glengarry.

#### **4. BY-LAW EXEMPTIONS**

- 4.1. The following are exempt from all provisions of this by-law:
  - 4.1.1. Sale of property under Part XI of the Municipal Act, 2001 (Tax Arrears).
  - 4.1.2. Property purchases under the Township’s Right-of-Way Policy.

#### **5. PECUNIARY INTERESTS**

If a Member of Council has a direct or indirect pecuniary interest, as defined by the Municipal Conflict of Interest Act, R.S.O. 1990, CHAPTER M.50, as amended, in a sale or purchase then in addition to any other process laid out herein the sale or purchase must be approved by Council in open session

#### **6. GENERAL PROVISIONS**

##### **6.1.1. Property Sales or Purchases**

##### 6.1.2. Conditions before sale:

- 6.1.2.1. the property shall be declared surplus by a Council resolution or by-law in open session;
- 6.1.2.2. an appraisal of the property shall be obtained;
- 6.1.2.3. public notice seeking offers shall at a minimum be given through an advertisement in a local newspaper and on the Township’s webpage two weeks prior to Council considering a sale in open session;
- 6.1.2.4. the sale shall be approved by Council resolution or by-law in open session;
- 6.1.2.5. once the above conditions have been met; the Mayor and Clerk shall be authorized to sign all applicable required for the sale.

##### 6.1.3. Conditions before purchase:

- 6.1.3.1. Council shall provide direction to Administration;
- 6.1.3.2. the General Manager – Infrastructure Services, based on the direction provided by Council, shall be authorized to negotiate an agreement to purchase which shall be subject to Council’s final approval;
- 6.1.3.3. the agreement to purchase shall be approved by Council resolution or by-law in open session;

- 6.1.3.4. subject to the above resolution or by-law, the Mayor and Clerk shall be authorized to sign all applicable required for the purchase.

## **7. SPECIAL CLASSES**

- 7.1. The following shall apply for special classes of property:

- 7.1.1. Conditions before sale:

7.1.1.1. If it is a closed highway and, is without any structures greater than 10 square metres, is sold to an owner of property abutting and/or adjacent to the closed highway and the sale has been recommended by Council Resolution or By-Law in open session then the Mayor and Clerk shall be authorized to sign all applicable required for the sale.

7.1.1.2. If it is property that does not have direct access or access through a right of way or easement to a highway, is without any structures greater than 10 square metres, is sold to an owner of property abutting and/or adjacent to that property, and the sale has been approved by Council Resolution or By-Law in open session then, the Mayor and Clerk shall be authorized to sign all applicable required for the sale.

7.1.1.3. If the purchaser is an incorporated, not-for-profit organization, local board, including a school board or conservation authority, municipality, or crown in right of Ontario or Canada, and their agencies, and the sale has been approved by Council Resolution or By-Law in open session then, the Mayor and Clerk shall be authorized to sign all applicable required for the sale.

7.1.1.4. If Council, by resolution, deems that the sale is an important means of promoting economic development, there is an appraisal for the property, and the sale has been approved by Council Resolution or By-Law in open session then the Mayor and Clerk shall be authorized to sign all applicable required for the sale.

7.1.1.5. If the Township's Planner deems that due to lot configuration it would be good planning to merge the property with an existing abutting lot, then if it is to be sold to the owner of the lot and the sale has been approved by Council in open session by Resolution or By-Law, then the Mayor and Clerk shall be authorized to sign all applicable required for the sale.

7.1.1.6. If the Township's planner deems that due to lot location it would be good planning to sell the property to the nearest adjacent property owner providing the property provides direct access to a body of water, a public road or any infrastructure that will add value to the adjacent property and the sale has been approved by Council in open session by Resolution or By-law then the Mayor and Clerk shall be authorized to sign any documentation required for the sale.

## **8. ROAD ALLOWANCES**

- 8.1. The Township of South Glengarry encourages the preservation of road allowances leading to the water. The Township of South Glengarry requires that such road allowances remain in the Township's ownership to ensure that access to the water is available to the public now and in the future or the proposed purchaser shall offer an alternative means of guaranteeing access to the water that either provides at least the equivalent access to the water that the road allowance could provide or provides access appropriate for the location.

8.2. The Township of South Glengarry will not typically consider the stop up and closing of an unopened road allowance where the road allowance might potentially serve future development or movement of traffic.

8.3. All cost incurred for the road closing are borne by the applicant (e.g. legal fees, survey costs, advertising costs). Road closing that takes place, are at no expense to the Township.

**9. OTHER**



9.1. Nothing in this by-law prevents the Township from using a higher standard.

9.2. If any portion of this by-law is ruled invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, the remainder of the by-law shall remain valid and binding.



**10. ENACTMENT**

10.1. This by-law shall come into force and effect, and By-Law 08-08 and By-Law 09-09 shall be repealed, upon final passing.

**READ A FIRST AND SECOND TIME, PASSED, SIGNED, AND SEALED IN OPEN COUNCIL THIS 5<sup>TH</sup> DAY OF FEBRUARY 2018.**

**MAYOR:**  **CLERK:** 

**READ A THIRD AND FINAL TIME, PASSED, SIGNED, AND SEALED IN OPEN COUNCIL THIS 5<sup>TH</sup> DAY OF MARCH 2018.**

**MAYOR:**  **CLERK:** 

**TOWNSHIP OF SOUTH GLENGARRY**  
**SURPLUS LANDS SCHEDULE "A" By-law No. 08-14**

| Map               | Parcel # | Roll #     | Location & Legal Description                                 | Front (ft) | Depth (ft) | Area (ac) | Description   |
|-------------------|----------|------------|--|------------|------------|-----------|---|
| Lancaster Heights | 1        | 1-16-988   | Con 9 Pt Lots 4&5<br>RP14R3037 Parts<br>1,2,3,4,8,9,11,12,19 |            |            | 21.23     | Lancaster Heights lands                                   |
|                   | 2        | 1-16-990   | Con 9 Pt Lot 4<br>RP14R3382 Pts 3-8,11-38,41                 |            |            | 25.47     | Lancaster Heights lands                                   |
|                   | 3        | 1-17-007   | Con 9 Pt Lot 5<br>RP14R3037 Part 19                          | 176.07     | 150.0      | 0.56      | Lancaster Heights lands                                   |
|                   | 4        | 1-17-100   | Con 9 Pt Lot 4   | 149.51     | 134.0      | 0.46      | Lancaster Heights lands<br>(no road access)               |
|                   | 5        | 1-17-166   | Con 9 Pt Lot 4<br>RP14R3037 Parts 37 & 41                    |            |            | 33.6      | Lancaster Heights lands                                   |
|                   | 6        | 1-17-190   | Con 9 Pt Lot 5<br>RP14R3037 Part 23                          | 200.0      | 162.62     | 0.80      | Lancaster Heights lands                                   |
|                   | 7        | 1-17-420   | Con 9 Pt Lot 5<br>RP14R3037 Part 21                          | 218.03     | 150.41     | 0.63      | Lancaster Heights lands                                   |
|                   | 8        | 1-17-50206 | Con 9 Pt Lot 6<br>RP14R2974 Part 6                           | 200.0      | 374.9      | 1.72      | Lancaster Heights lands                                   |
|                   | 9        | 1-17-50244 | Con 9 Pt Lot 6<br>RP14R2974 Parts 44 & 45                    | 170.0      | 473.72     | 1.84      | Lancaster Heights lands                                   |
|                   | 10       | 1-17-550   | Con 9 Pt Lot 7   |            |            | 6.37      | Lancaster Heights lands – consolidated with Roll 1-17-620 |
|                   | 11       | 1-17-620   | Con 9 Pt Lot 7   |            |            | 27.92     | Lancaster Heights lands – see consolidation notes         |
|                   | 12       | 1-17-621   | Con 9 pt Lot 7   |            |            | 4.37      | Lancaster Heights lands – consolidated with Roll 1-17-620 |
| Township          | 13       | 6-23-800   | Con 8 W 1/3 Pt Lot 13  |            |            | 99.53     | Glen Roy Rd – MNR Managed Forest                          |
|                   | 14       | 6-6-150    | Con 1 FRT Pt Lot 12  |            |            | 129.14    | Richmond Land   |
|                   | 15       | 6-25-070   | Plan 114 Lot A   | 138.82     | 249.0      | 0.84      | Charlotte Street, Green Valley Park                       |
|                   | 16       | 8-2-17805  | Plan 26 Blk Part C<br>RP14R137 Part 3                        | 95.54      | 205.76     | 0.44      | North Beech Street Lancaster                              |



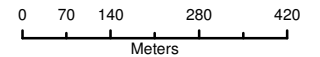
By-Law 08-14  
**Lancaster Heights  
 Surplus Lands**

**Legend**

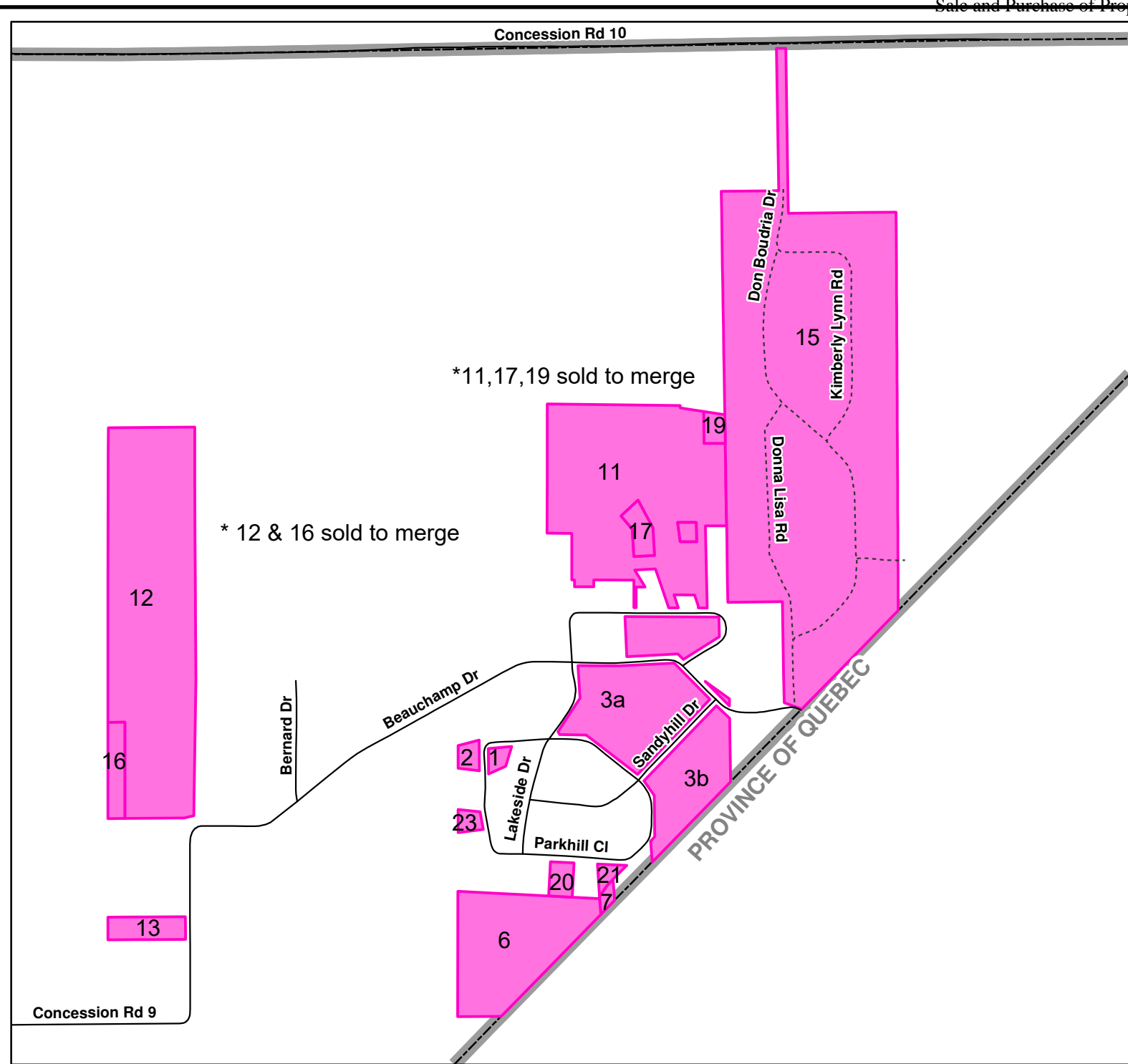
- Surplus Property
- Highway
- County Road
- Township Road
- Private/Other Road
- Road Allowance / Seasonal Road
- Under Construction
- Future Development
- Township Boundary



1:12,000



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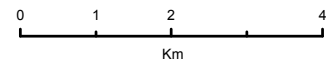


# By-Law 08-14 Township Surplus Lands

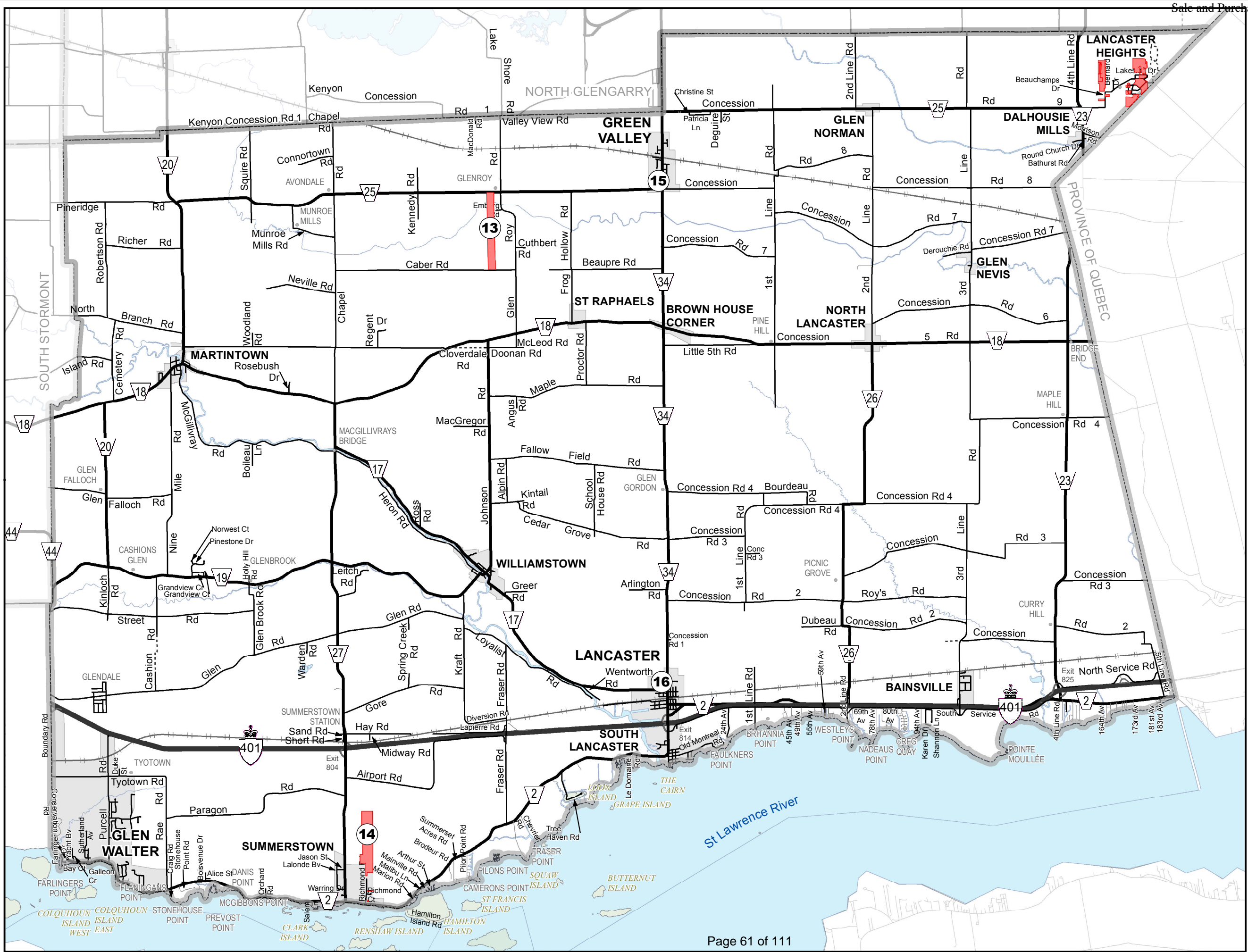
- Legend**
- Township Surplus Land
  - 15 Surplus Land MapID
  - Highway
  - County Road
  - Township Road
  - Private/Other Road
  - Road Allowance / Seasonal Road
  - Under Construction
  - Railroad
  - Settlement Area
  - Township Boundary



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## STAFF REPORT

S.R. No. 41-2021

**PREPARED BY:** Joanne Haley, GM Planning, Building and Enforcement  
 Dave Robertson, Acting Director Recreation and Facilities  
 Council of the Township of South Glengarry

**PREPARED FOR:**

**COUNCIL DATE:** March 15, 2021

**SUBJECT:** Peanut Line Master Plan

### **BACKGROUND:**

1. In 2009 the Township of South Glengarry purchased the Right of Way from the Canadian Pacific Railway commonly known as the “Peanut Line” which is located in South Glengarry bordered by Boundary Road on the west side running north east to the Quebec border.
2. At the time of acquisition, it was the intention of the Township to develop a Master Plan to determine the highest and best use of this space to create multipurpose and compatible recreation opportunities.
3. Although the Peanut Line continues to be used as a recreational trail, it is recognized that some areas of the Peanut Line are no longer accessible as a trail, as it has been modified or altered by the abutting property owners.
4. Administration also recognizes that increased maintenance is required should we continue to permit recreational activities. Before we invest a lot of time, effort and money, it is important to understand the need for this trail.

### **ANALYSIS:**

5. The demand for active transportation and recreation opportunities for a range of uses such as walking, jogging, hiking, cycling, cross country skiing, equestrian, and motorized sports including snowmobiling, ATVing etc. is growing locally and across the Province. The effects of Covid-19 have created a need for more public passive outdoor spaces to be readily available to provide an opportunity for safe and healthy activities.



6. Over the years we have received requests from organizations and groups to utilize this space for events such as the Great Raisin River Foot Race and the Glendalers have entered into an agreement with the Township of South Glengarry to use the trail for year round ATVing; however, we have never formally prepared a master plan to explore all options for this space.
7. Administration feels it is time to move forward with the development of a Peanut Line Master Plan. The purpose of this plan would be to develop goals and objectives for the usage and maintenance of the Peanut Line as well as short, medium and long term plans for the improvement and usage of the Peanut Line.
8. The development of the Master Plan will include the requirement for public consultation as well as consulting with the abutting property owners. It is important to learn and understand the community's expectations and wishes for this space so Council can make an informed decision and provide direction on the future of this trail.
9. The 2021 budget includes \$60,000 for a Recreation Master Plan. The Recreation Master Plan will review the needs for programming and passive space in all our recreation locations. This Master Plan will touch on the importance of the Peanut Line and its linkages to other trails and road networks, but the development and the highest and best use of the Peanut Line will not be focus of this plan. Administration sees the importance of public consultation focussing entirely on the Peanut Line and therefore is seeking Council's input on this matter.
10. It is the intent of Administration to issue a Request for Proposal (RFP) in April, 2021 to create a Recreation Master Plan. Administration wishes to discuss the option with Council about simultaneously issuing an RFP for the development of a Peanut Line Master Plan subject to an increase to the 2021 budget. It is also possible to include a full master plan requirement for the Peanut Line within the RFP for the Recreation Master Plan subject to Council approving a budget increase to ensure that there are sufficient dollars to capture both initiatives.
11. At this point in time, it is unclear exactly how much a Peanut Line Master Plan will cost. Based on research of the costs of other trail master plans and the need for many individual and public meetings due to the number of property owners directly impacted, it is anticipated that this study could cost as much as \$40,000. If Council chooses to proceed in developing a plan for the Peanut Line,



Administration recommends transferring dollars from general reserves into the Recreation and Facilities budget for 2021.

12. To summarize, the following options are before Council:

- a. Direct Administration to prepare an RFP for the development of a Peanut Line Master Plan subject to a budget increase of \$40,000.
- b. Direct Administration to include a Peanut Line Master Plan within the overall Recreation Master Plan and to increase the budget by \$40,000.
- c. Do not prepare a Master Plan for the Peanut line and continue to permit the current usage.

13. Administration recommends Option A - develop a Peanut Line Master Plan. This will result in an independent document focused entirely on the Peanut Line including the goals and objectives of the usage and maintenance of the Peanut Line as well as short, medium and long term plans for the improvement and promotion of the Peanut Line.

#### **IMPACT ON 2021 BUDGET:**

14. It is anticipated that this study will cost \$40,000 and it is recommended that this amount be transferred from general reserves to the Recreation and Facilities budget.

#### **ALIGNMENT WITH STRATEGIC PLAN:**

Goal 2: Invest in infrastructure and its sustainability

Goal 3: Strengthen the effectiveness and efficiency of our organization

Goal 4: Improve quality of life in our community

Goal 5: Improve internal and external communications

#### **RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 41-2021 be received and that Council directs Administration to prepare a Request for Proposals for the development of a Peanut Line Master Plan and furthermore that the Treasurer be directed to transfer \$40,000 from general reserves to the 2021 Recreation and Facilities budget.



A handwritten signature in black ink, appearing to read "T. Mills", is written over a solid black horizontal line.

**Recommended to Council for  
Consideration by:  
CAO – TIM MILLS**



## STAFF REPORT

## S.R. No. 42-2021

**PREPARED BY:** Lachlan McDonald, GM of Finance/Treasurer

**PREPARED FOR:** Council of the Township of South Glengarry

**COUNCIL DATE:** March 15, 2021

**SUBJECT:** 2020 Council Remuneration and Expenses

### **BACKGROUND:**

1. The *Municipal Act* requires that the Treasurer, in each year before March 31<sup>st</sup>, provide to Council an itemized statement of remuneration and expenses paid to Members of Council in the previous year. The subject statement is attached herein.

### **ANALYSIS:**

2. This information is presented as a Staff Report as opposed to an Information Report because the auditors prefer a resolution acknowledging Council's receipt of the information.
3. The costs for Council (not including RRCA | all figures in CAD):

| Year | Total      | Remuneration | Mileage  | Comm. & Supply | Conferences & Per Diem |
|------|------------|--------------|----------|----------------|------------------------|
| 2020 | 144,092.55 | 112,686.60   | 4,769.05 | 4,292.90       | 22,344.00              |
| 2019 | 154,358.11 | 110,272.64   | 4,980.55 | 4,483.30       | 34,621.62              |
| 2018 | 127,456.85 | 102,435.36   | 4,999.80 | 4,500.00       | 15,521.69              |
| 2017 | 125,065.98 | 101,030.76   | 4,999.80 | 4,500.00       | 14,535.42              |
| 2016 | 124,267.65 | 99,694.68    | 4,999.80 | 4,500.00       | 15,073.17              |
| 2015 | 120,751.92 | 98,678.28    | 5,983.86 | 4,734.30       | 14,805.48              |
| 2014 | 110,611.47 | 96,403.16    | 4,999.96 | 4,500.00       | 4,708.35               |
| 2013 | 117,507.61 | 94,681.64    | 5,000.00 | 4,500.00       | 13,325.97              |

4. Reminder: in 2019, 'Remuneration' increased because the government eliminated a tax break and the 2014-2018 Council deliberated to increase the remuneration to ensure the take home pay was similar.



5. Please note that mileage and communications and supply remained constant but a 2019 year end journal entry and 2020 reversal have them appearing slightly differently.

**IMPACT ON 2021 BUDGET:**

N/A

**ALIGNMENT WITH STRATEGIC PLAN:**

Goal 5: Improve Internal and External Communications

**RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 42-2021 be received and that the presentation of the Statement of Remuneration and Expenses for 2020 be acknowledged.

A handwritten signature in black ink, appearing to read "Tim Mills", is written over a horizontal line.

Recommended to Council for  
Consideration by:  
CAO – TIM MILLS

2020 Council Remuneration and Expenses

Statement of Remuneration and Expenses Paid to Council Members in 2020  
as required by Section 284(1) of the Municipal Act, 2001

|                              |                  |
|------------------------------|------------------|
| <u>Frank Prevost - Mayor</u> |                  |
| Remuneration                 | 30,002.96        |
| Mileage - Township           | 953.81           |
| Remuneration - RRCA          | 652.80           |
| Mileage & Exp. - RRCA        | 75.80            |
| Communication & Supplies     | 858.58           |
| Conferences & Per Diem       | 4,664.81         |
|                              | <u>37,208.76</u> |

|                                   |                  |
|-----------------------------------|------------------|
| <u>Lyle Warden - Deputy Mayor</u> |                  |
| Remuneration                      | 24,027.64        |
| Mileage - Township                | 953.81           |
| Communication & Supplies          | 858.58           |
| Conferences & Per Diem            | 2,724.85         |
|                                   | <u>28,564.88</u> |

|  |                  |
|--|------------------|
| <u>Stephanie Jaworski - Councillor</u> |                  |
| Remuneration                           | 19,552.00        |
| Mileage - Township                     | 953.81           |
| Communication & Supplies               | 858.58           |
| Conferences & Per Diem                 | 3,348.04         |
|  | <u>24,712.43</u> |

|                                 |                  |
|---------------------------------|------------------|
| <u>Martin Lang - Councillor</u> |                  |
| Remuneration                    | 19,552.00        |
| Mileage - Township              | 953.81           |
| Remuneration - RRCA             | 652.80           |
| Mileage & Exp. - RRCA           | 117.00           |
| Communication & Supplies        | 858.58           |
| Conferences & Per Diem          | 6,295.92         |
|                                 | <u>28,430.11</u> |

|                                  |                  |
|----------------------------------|------------------|
| <u>Sam McDonell - Councillor</u> |                  |
| Remuneration                     | 19,552.00        |
| Mileage - Township               | 953.81           |
| Communication & Supplies         | 858.58           |
| Conferences & Per Diem           | 5,310.38         |
|                                  | <u>26,674.77</u> |

Total Remuneration & Expenses: **145,590.95**

The foregoing was paid under the authority of resolution 108-01, as adjusted in 2019, by the annual inflation factor per the Bank of Canada, and pursuant to the provisions of Section 283 and 284 of the Municipal Act, S.O. 2001.

L.J.W. McDonald, General Manager of Corporate Services/Treasurer  
Township of South Glengarry

|                        |                   |      |                       |            |
|------------------------|-------------------|------|-----------------------|------------|
| Total Remuneration     | 112,686.60        | TRUE | 1-5-1110-1030         | 112,686.60 |
| Total Mileage          | 4,769.05          | TRUE | 1-5-1110-2220         | 4,769.05   |
| Total Comm. & Supplies | 4,292.90          | TRUE | 1-5-1110-2152         | 4,292.90   |
| Conferences & Per Diem | 22,344.00         | TRUE | 1-5-1110-2010 to 2014 | 22,344.00  |
| Subtotal               | <u>144,092.55</u> |      |                       |            |
| <i>Paid by RRCA</i>    | 1,498.40          | TRUE |                       | 1,498.40   |
| Total                  | <b>145,590.95</b> | TRUE |                       |            |



## STAFF REPORT

## S.R. No. 43-2021

**PREPARED BY:** Lachlan McDonald, GM of Finance/Treasurer

**PREPARED FOR:** Council of the Township of South Glengarry

**COUNCIL DATE:** March 15, 2021

**SUBJECT:** Review of Multi-Unit Water Rates

### **BACKGROUND:**

1. At the February 16, 2021 Council meeting, while discussing Staff Report 21-2021, a question was asked regarding the fairness of the 'unit multiplier' at one-for-one.
2. An example of how an 8-unit apartment would be charged (2019):
  - The first unit (A) is one minimum
  - The subsequent unit (B) are at 60% x 7 units = 4.2 minimums

| Year | 1 <sup>st</sup> Unit (A) | Subsequent Units (B)  | Total fees charged (A) + (B)           |
|------|--------------------------|-----------------------|--|
| 2017 | <b>1</b>                 | 7 @ 40% = <b>2.8</b>  | 1 + 2.8 = <b>3.8</b>                   |
| 2018 | <b>1</b>                 | 7 @ 50% = <b>3.5</b>  | 1 + 3.5 = <b>4.5</b>                   |
| 2019 | <b>1</b>                 | 7 @ 60% = <b>4.2</b>  | 1 + 4.2 = <b>5.2</b>                   |
| 2020 | <b>1</b>                 | 7 @ 70% = <b>4.9</b>  | 1 + 4.9 = <b>5.9</b>                   |
| 2021 | <b>1</b>                 | 7 @ 80% = <b>5.6</b>  | 1 + 5.6 = <b>6.6</b>                   |
| 2022 | <b>1</b>                 | 7 @ 90% = <b>6.3</b>  | 1 + 6.3 = <b>7.3</b>                   |
| 2023 | <b>1</b>                 | 7 @ 100% = <b>7.0</b> | 1 + 7.0 = <b>8.0</b> (which = 1 for 1) |

3. Our multiplier has remained at 2019 rate structure while Council reviews some of the intricacies and assumptions.

### **ANALYSIS:**

4. EVB researched Equivalent Households (EQHH) based on the Ontario Building Code – Section 8 – sizing of septic systems as a proxy for EQHH.
5. Administration reviewed consumption of 20 multi-units (MU) to compare them to the consumption of an average of a single unit (SU).



6. Administration reviewed 10,916 SDU readings and it was determined that:

- The median reading was 109 m<sup>3</sup> per year
- The mean (average) reading was 137.37 m<sup>3</sup> per year

7. We applied the median and mean information to determine if 1-for-1 is fair:

- Building A has 12 units
- Building A used 1,252 m<sup>3</sup> in 2018 and 940 m<sup>3</sup> in 2019

We then developed a range based on 2018, 2019 mean and median information

- 2018 Building A yearly usage (1,252 m<sup>3</sup>) / mean yearly usage (137.37 m<sup>3</sup>)  
= 9.11
- 2019 “ “ (940 m<sup>3</sup>) / (137.37 m<sup>3</sup>)  
= 6.84
- 2018 Building A yearly usage (1,252 m<sup>3</sup>) / median yearly usage (109 m<sup>3</sup>)  
= 11.49
- 2019 “ “ (940 m<sup>3</sup>) / (109 m<sup>3</sup>)  
= 8.62

The range then is 6.84 – 11.49 and represents the usage equivalent of an SDU.

**Building A (12-unit MDU) uses the equivalent of 6.84 to 11.49 SDU.**

8. The chart below is a summary of that review:

| Units | Range<br>(Consumption) | EQHH<br>(Building Code) | Administrative Review |
|-------|------------------------|-------------------------|-----------------------|
| 12    | 6.84 to 11.49          | 7.92                    | 75%                   |
| 6     | 1.94 to 2.99           | 4.05                    | 41%                   |
| 1     | 2.05 to 3.17           | 1.21                    | 65%                   |
| 4     | 2.02 to 2.64           | 2.84                    | 58%                   |
| 8     | 5.48 to 7.32           | 6.58                    | 80%                   |
| 26    | 12.51 to 18.28         | 24.46                   | 59%                   |
| 1     | 38.70 to 54.06         | 1.42                    | 4,611%                |
| 1     | 0.98 to 2.94           | 0.81                    | 188%                  |
| 1     | 0.32 to 0.40           | 0.81                    | 36%                   |
| 28    | 16.42 to 27.37         | 18.32                   | 77%                   |
| 2     | 16.48 to 24.28         | 7.65                    | 1,010%                |
| 2     | 3.09 to 4.37           | 2.69                    | 185%                  |
| 2     | 7.04 to 8.87           | 4.52                    | 394%                  |



|    |                |       |        |
|----|----------------|-------|--------|
| 30 | 33.21 to 47.13 | 34.59 | 133%   |
| 5  | 5.87 to 9.06   | 5.85  | 148%   |
| 4  | 2.15 to 2.71   | 3.95  | 61%    |
| 1  | 0.43 to 1.30   | 0.79  | 83%    |
| 3  | 1.32 to 2.98   | 2.66  | 69%    |
| 1  | 25.65 to 33.58 | 15.67 | 2,955% |

9. There are a wide range of results, but trends emerged.

- Glen Walter multi-units are appropriately priced (units = consumption)
- LTCs could fairly be measured at 70% for subsequent units
- Lancaster multi-units have considerable variability
- Restaurants (big and small) consume more than the minimums applied

10. Administration recommends that:

- The Glen Walter MU rate structure remains as is
- The Lancaster/South Lancaster MU rate structure charges subsequent units at 70% and remain there.

11. The previous recommendation was to go to 80% and then increase 10% per year until 100% (1 for 1).

#### **IMPACT ON 2021 BUDGET:**

12. There is no impact on the 2021 budget - 2021 water revenue was set with subsequent units being charged at 60%.

#### **ALIGNMENT WITH STRATEGIC PLAN:**

N/A

#### **RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 43-2021 is received and that the Council of the Corporation of the Township of South Glengarry support the current Glen Walter rate structure and that the Lancaster/South Lancaster multi-unit structure be amended to charge subsequent unit minimums at 70% and remain there.



A handwritten signature in black ink, appearing to read "T. Mills", is written over a solid black horizontal line.

**Recommended to Council for  
Consideration by:  
CAO – TIM MILLS**



**STAFF REPORT**

**S.R. No. 44-2021**

**PREPARED BY:** Dave Robertson, Acting Director - Recreation & Facilities  
**PREPARED FOR:** Council of the Township of South Glengarry  
**COUNCIL DATE:** March 15, 2021  
**SUBJECT:** Disposal of Used Equipment - Ice Resurfacer

**BACKGROUND:**

1. The South Glengarry Recreation Department has removed from service a 2011 Zamboni Ice Resurfacer.
2. This piece of equipment was replaced with a 2020 model built by Zamboni.

**ANALYSIS:**

3. This vehicle is 10 years old and was authorized for replacement by South Glengarry Council within the 2020 capital budget.
4. A new replacement vehicle was purchased by recommendation of Council and is now in service.
5. The vehicle will be posted for sale on the GovDeals resale website in addition to an announcement on the South Glengarry website.
6. This disposal will follow the direction of Bylaw 36-07, Section 5.1 and 5.2.

**IMPACT ON 2021 BUDGET:**

7. The sale of equipment will result in income to the municipality.

**ALIGNMENT WITH STRATEGIC PLAN:**

Goal 2: Invest in infrastructure and its sustainability.



**RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 44-2021 be received and that the Township's 2011 Zamboni Ice Resurfacer be deemed surplus and sold pursuant to Section 5 of By-law 36-07, being a by-law regulating the disposition of assets.

A handwritten signature in black ink, appearing to read "Tim Mills", is written over a horizontal line.

**Recommended to Council for  
Consideration by:  
CAO – TIM MILLS**

## INFORMATION REPORT



**REPORT TO:** Council of the Township of South Glengarry

**MEETING DATE:** March 15, 2021

**SUBJECT:** Dog Tags

**PREPARED BY:** Veronique Brunet - Manager of Municipal Law Enforcement

Administration has been reviewing the effectiveness of the Dog Licencing, or Dog Tag program.

Currently, the Township's Animal Control By-law 07-11 regulates that all dog owners must register their dog with the Township and purchase a dog tag annually. The Township makes these tags accessible by having them available at three locations throughout the Township, as well as at the Township office.

Administration also advertises the requirement for tags through social media and the newspaper. In addition, a reminder is distributed in the mail annually reminding all current owners to register their dogs.

According to the Canadian Animal Health Institute, 41% of Households have at least one dog. Being a municipality with approximately 5,948 households, this means we could potentially have a minimum of 2,440 dogs within the Township.

In the last five years, the most tags sold in one year is 700. This equates to less than 20% of the potential dogs in South Glengarry. Prior to 2018, The Township hired a third-party salesperson to canvas door to door, resulting in an increase of sales. In the last two years, approximately 300 tags have been sold, this equates to less than 5% of the potential dogs in South Glengarry.

When the Dog Tag program was using a door-to-door salesperson, the Township registered the highest number of dogs in the last 10 years. Although the door-to-door salesperson could register additional dogs, this amount is estimated to not reach half the dogs in South Glengarry. Furthermore, the cost to pay the third-party salesperson increases the cost of the program.

The current cost to the program can be broken down as follows:

**The purchase of 500 Tags (minimum purchase):**

- \$260 (approximately)

**The amount we pay Retail Stores:**

- \$240 (varying)

**Advertising:**

- \$500

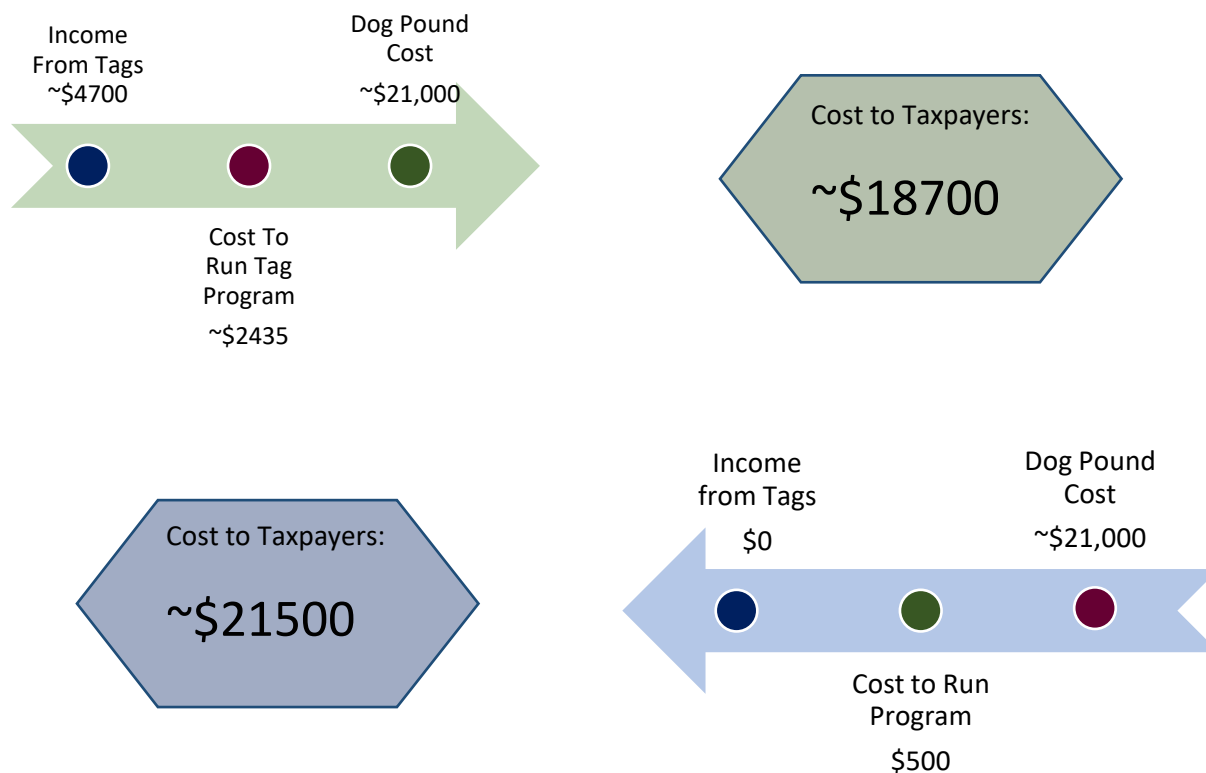
**Personnel (administrative and enforcement):**

- \$1435

The following chart is a comparison between the current cost of the Dog Tag Program and what the cost would be without the Dog Tag Program:



The cost analysis below demonstrates the cost to taxpayers. The section in green is the current cost (year 2019-2020), the section in blue is the cost of animal control without the dog tag program.



While examining the numbers above, it is evident that the cost without a dog tag program would increase for taxpayers. The difference between the current cost to the proposed cost is a difference of \$2,800. This difference would cause a median increase of \$0.30 in taxation per residential property.

In reviewing the numbers with the current system, the program is not effective; in fact, it is failing. The Dog Catcher retrieves 60 dogs per year, of which only 3 had dog tags from the Township (2019 numbers), and approximately 20% of the dogs are returned home using social media. Based on these numbers, it is evident that social media is a more efficient way for dogs to be returned to their owners.

Administration is proposing that Council provide direction to dissolve the Dog Tag program. The Township would add, in a future revised Animal Control By-law, that all dogs must have an identifying tag with contact information or a microchip. In order to continue to provide lost dog services, the Township would also offer a free Registration for all dogs through our website.

If Council wishes to dissolve the program, one of two options would ensue:

1. Taxpayers would receive a tax increase ranging from \$0.30 to \$1.30 depending on their tax rate. This rate would vary depending on the activity of the Dog Pound; or

2. All taxpayers would pay a flat rate (to be approved by Council) which would be included in the taxes to cover the Dog Pound. It is proposed any additional money collected from this fee would be reinvested into the community, by means of compensation for microchipping clinics, spay and neuter clinics, community stoop and scoop locations, or education programs.

The information above would be reflected in a proposed Animal Control By-law that will be brought forward to Council in the future.



**Township of South Glengarry**  
6 Oak Street, P.O. Box 220, Lancaster,  
ON, K0C 1N0T: (613) 347-  
1166 | F: (613) 347-3411  
[www.southglengarry.com](http://www.southglengarry.com)

## Environment Committee Minutes

February 2, 2021

7:06 PM

### Attendance

Stephanie Jaworski, Chair  
Mike Madden  
Angie Parker, Vice Chair  
Colleen Bissonnette  
Aodin MacDonell

### Resource Members:

Ewen MacDonald – GM Infrastructure Services  
Jennifer Brown Hawn- WSP  
Crystal LeBrun- Executive Assistant  
Chris Leblanc- Director of Roads and Waste Management

#### 1. Welcome

The chair opened the meeting and welcomed committee members and anyone watching online.

#### 2. Approval of Agenda

Items added to New Business: Updated Acceptable Materials List  
Items added to Business Arising from Minutes- Bag Limits  
Moved to approve the agenda as Amended

**It was:**

**MOVED BY: Aodin MacDonell**

**SECONDED BY: Colleen Bissonnette**

**CARRIED**

#### 3. Approval of Minutes from December 11, 2020

Committee members reviewed the minutes and moved to approve as circulated.

**It was:**

**MOVED BY: Mike Madden**

**SECONDED BY: Angie Parker**

**CARRIED**

**4. Business Arising from the Minutes**

- a. **FoodCycler Program-** Environment Committee Recommends that Alex Hayman from Food Cycler make a presentation to Council.
- b. **Bag Limits** A. Parker requested an update on Bag limits. No movement from Council
- c. E. MacDonald confirmed that the Waste Composition Study is not complete, and they are on the second week of winter collection. Report should be completed by mid-March

**5. Update on Regional Waste Management Project- Ewen**

- Just received the updated Regional Waste Management Program for all municipalities from SD&G. Environment Committee can take the next month, provide feedback to consultant from EC, and a presentation will go to all respective Council's in SD&G. E. MacDonald recommended that the EC should focus on specific sections such as potential impact to South Glengarry if we were to go to a Regional model. Consider life cycle of landfill sites and the benefits of going to a Regional Model. Deadline to provide feedback at least 1 month, consultant will be taking feedback for 6-8 weeks.

**6. New Business**

- a. Updated Acceptable Materials List
  - City of Cornwall have upgraded their equipment and expanded their list of acceptable materials to include shopping bags, saran wrap, etc. Administration will communicate to residents with the updated list of recycling material.
- b. Environment Committee suggested administration and Council to look into Recycle Coach App or similar communication platforms for residents.

**7. Next Meeting – March 2, 2021 at 5:30PM**

**8. Adjournment 7:58PM.**

**It was:**

**MOVED BY: Mike Madden**  
**SECONDED BY: Angie Parker**

**CARRIED**



## Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 Fax: 613-938-3221 [www.rrca.on.ca](http://www.rrca.on.ca)

### MEMORANDUM

**To:** Township of South Glengarry Council, CAO, and Clerk  
**From:** Lisa Van De Ligt, Communications Specialist  
**Date:** February 26, 2021  
**Subject:** RRCA Board of Directors meeting highlights (February 18, 2021)

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The Raisin Region Conservation Authority (RRCA) Board of Directors consists of 8 representatives from the RRCA's 5 member municipalities: City of Cornwall and Townships of North Glengarry, South Glengarry, South Stormont and North Stormont.

Following every Board meeting, councils, CAOs and clerks of the RRCA's 5 member municipalities are sent meeting highlights and the date of the next meeting. The RRCA Board meets monthly (except for July, August, and December).

#### February 18, 2021 RRCA Board of Directors Meeting Highlights

- Approved minutes from January 21, 2021 Board of Directors meeting can be found at <http://www.rrca.on.ca/page.php?id=15>.
- Board approved the RRCA 2021 Budget.
- Board approved 9 grant submissions to support RRCA programs and services such as: summer contract employment, Cooper Marsh Conservation Area enhancements, water control structure maintenance (e.g. Fly Creek in the City of Cornwall and Loch Garry Dam and Kenyon Dam in the Township of North Glengarry) and habitat restoration.
- The RRCA's Raisin River Canoe Race was cancelled for a second year due to the COVID-19 pandemic. The RRCA looks forward to hosting the Race safely in 2022.

**Next RRCA Board meeting date: March 18, 2021**

## INFORMATION REPORT



**REPORT TO:** Council of the Township of South Glengarry

**MEETING DATE:** March 15, 2021

**SUBJECT:** Consent Application B-35-21

**PREPARED BY:** Joanne Haley - GM Planning, Building and Enforcement

**RE: B-35-21**  
**Part Lot 32, Concession 1**  
**Former Township of Lancaster**  
**Vanderburg**

**Type of Consent: To dispose of a surplus dwelling to a farming operation.**

**Subject:**

The subject property is located on part of lot 32, Concession 1, on the west side of 1<sup>st</sup> Line Road. The purpose of this application is to sever approximately 1.5 acres of developed land that is surplus to the farming operation and to retain approximately 114 acres of agricultural land.

**Official Plan Designations:**

The subject property is designated Agriculture in the County Official Plan. In Section 8.14.13 II of the County Official Plan there are strict policies for consents in an Agricultural Designation. Section 8.14.13.II.1.2 indicates that “a consent may be granted on lands designated as Agricultural Resource Land as shown on the Land Use Plan Schedules for a residence surplus to a farming operation”. This proposed consent conforms to the Official Plan. Section 8.14.13.II.7 indicates that “where a consent is granted for a residence surplus to a farming operation, a local Municipality shall through a Zoning By-law or other municipal approach prohibit further dwellings on the vacant retained lands created by the subject consent.”

**Zoning By-law:**

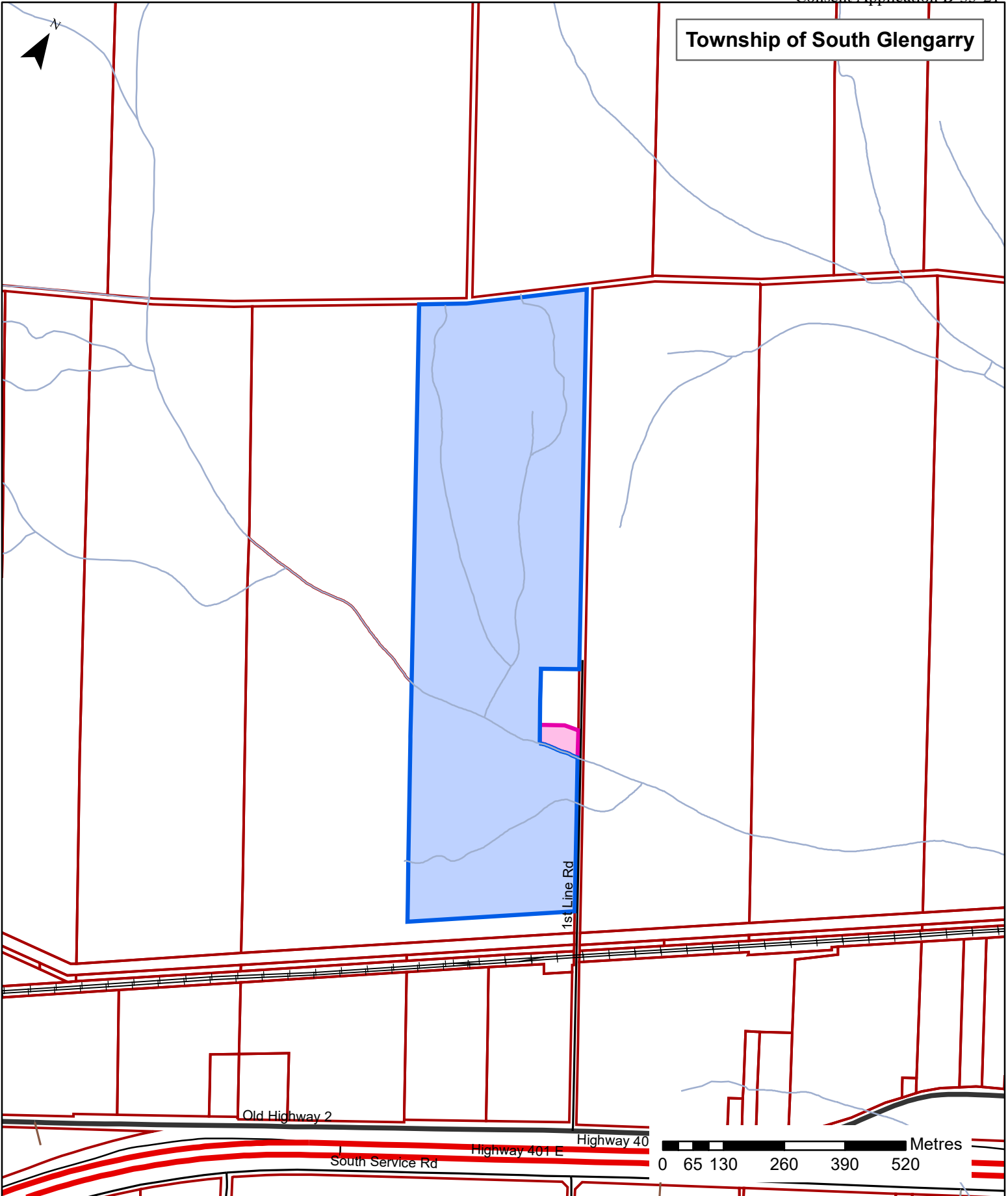
The subject property is zoned Agriculture in the Township of South Glengarry Zoning By-law. This proposed consent conforms to the Township’s Zoning By-law.

**Proposed Recommendation:**

That the United Counties of SDG Director of Transportation and Planning approves this application for consent as it conforms to the Official Plan, the general intent to the Zoning By-law and the PPS. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. An agreement must be entered into with the Township of South Glengarry to prohibit residential construction on the retained lands. This restriction will be included in a housekeeping amendment of the Township's Zoning By-law at a future date. The cost to enter into the agreement is \$1,000.00.
3. Road widening must be deeded to the Township for both the severed and retained parcels.
4. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00.

Township of South Glengarry

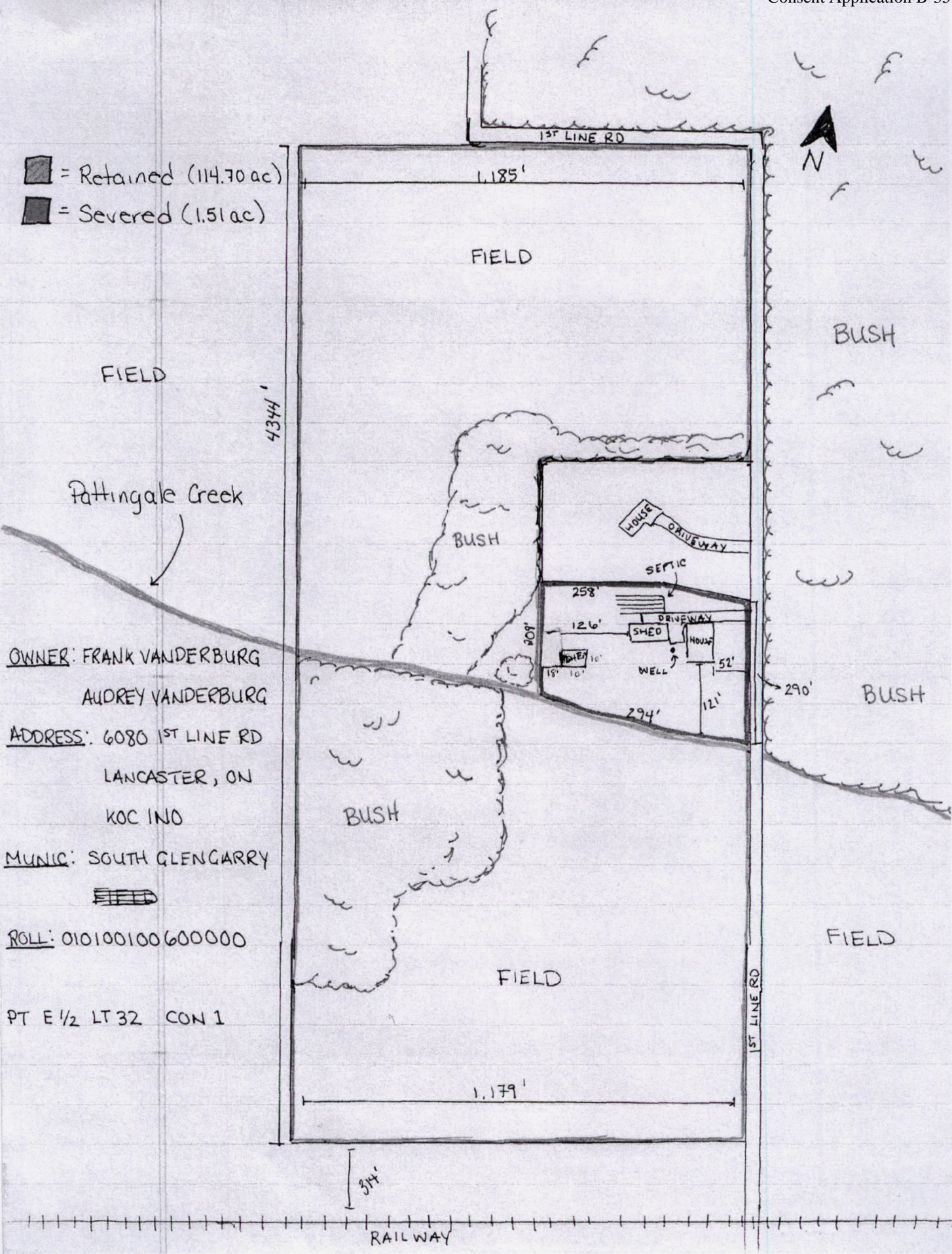


- Retained ~ 114.70 acres
- Severed ~ 1.51 acres

**Application Number: B-35-21**



■ = Retained (114.70 ac)  
■ = Severed (1.51 ac)



FIELD

FIELD

BUSH

Pattingale Creek

BUSH

OWNER: FRANK VANDERBURG

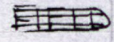
AUDREY VANDERBURG

ADDRESS: 6080 1ST LINE RD

LANCASTER, ON

K0C 1N0

MUNIC: SOUTH GLENGARRY



ROLL: 010100100600000

PT E 1/2 LT 32 CON 1

FIELD

BUSH

FIELD

RAILWAY

**INFORMATION REPORT**



**REPORT TO:** Council of the Township of South Glengarry  
**MEETING DATE:** March 15, 2021  
**SUBJECT:** Notice of Consent Decisions  
**PREPARED BY:** Joanne Haley – GM Planning, Building and Enforcement

**RE: Notice of Consent Decision**

Please find attached two “Notice of Decision” letters from the United Counties of Stormont, Dundas, and Glengarry as well as the memo for the application recommending approval. The recommendations and conditions requested have been included in the decisions as requested.



UNITED COUNTIES OF  
STORMONT, DUNDAS AND GLENGARRY  
***DECISION***

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry did, on **Wednesday, March 3, 2021**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

**APPLICATION NO. B-17-21**

**OWNER: Marie MacDonald**

**MUNICIPALITY: South Glengarry**

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. A review fee of \$200.00 must be paid to the Township of South Glengarry. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. A Parkland fee of \$1,000.00 must be paid to the Township of South Glengarry. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
3. The Township of South Glengarry will complete a site visit of the severed and retained lands to ensure that there are no concerns with the installation of septic systems in the future. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
4. If confirmed that the right-of-way is insufficient, that the owner shall gratuitously convey a road widening equivalent to 13m from the centreline of County Road 18 to the United Counties of SDG. The County Engineer will clear the condition with the Administrative Assistant-Planning.
5. That the applicant complete a scoped Environmental Impact Assessment (EIS) to verify the proposed severed portion prior to site alterations and development. The scoped EIS should verify for sensitive species (tree species, birds, turtles, bats, etc.) and touch upon mitigation measures, timing restrictions (nesting season for example), etc. Please see section 5.5.7 (Environmental Impact Study) within the Stormont, Dundas, and Glengarry Official Plan for guidance. Raisin Region Conservation will clear the condition with the Administrative Assistant-Planning.
6. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$220.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

**OFFICIAL RENDERING THE ABOVE DECISION:**

Benjamin de Haan, P. Eng  
Approval Authority

I, Megan Boudens, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.

**NOTE:** The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Administrative Assistant-Planning **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED IS:**

**March 03, 2022**

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: **MARCH 23, 2021**



**DEPARTMENT OF TRANSPORTATION  
AND PLANNING SERVICES**

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

Tel: 613-932-1515 • Fax: 613-936-2913 • Email [info@sdgcounties.ca](mailto:info@sdgcounties.ca) • [www.sdgcounties.ca](http://www.sdgcounties.ca)

## NOTICE OF DECISION

### APPLICATION NO. B-17-21

**NAME:** Marie MacDonald

**MUNICIPALITY:** Township of South Glengarry (Former Geographic Charlottenburgh Twp.)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Local Planning Appeal Tribunal:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

**Any appeal to the Local Planning Appeal Tribunal must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$400.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant-Planning, United Counties of S. D. & G. who will forward all documents to the Local Planning Appeal Tribunal.**

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 218**.

**LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS:** March 23, 2021

**Date of giving of this notice is:** March 3, 2021

Megan Boudens  
Administrative Assistant-Planning  
Email: [mboudens@sdgcounties.ca](mailto:mboudens@sdgcounties.ca)



UNITED COUNTIES OF  
STORMONT, DUNDAS AND GLENGARRY  
***DECISION***

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry did, on **Wednesday, March 3, 2021**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

**APPLICATION NO. B-18-21**

**OWNER: Marie MacDonald**

**MUNICIPALITY: South Glengarry**

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. A review fee of \$200.00 must be paid to the Township of South Glengarry. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. If confirmed that the right-of-way is insufficient, that the owner shall gratuitously convey a road widening equivalent to 13m from the centreline of County Road 18 to the United Counties of SDG (also requested as part of B-17-21). The County Engineer will clear the condition with the Administrative Assistant-Planning.
3. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$220.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

**OFFICIAL RENDERING THE ABOVE DECISION:**

  
Benjamin de Haan, P. Eng  
Approval Authority

I, Megan Boudens, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.

  
Megan Boudens, Administrative Assistant

**NOTE:** The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Administrative Assistant-Planning **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED IS:**

**March 03, 2022**

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: **MARCH 23, 2021**



**DEPARTMENT OF TRANSPORTATION  
AND PLANNING SERVICES**

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

Tel: 613-932-1515 • Fax: 613-936-2913 • Email [info@sdgcounties.ca](mailto:info@sdgcounties.ca) • [www.sdgcounties.ca](http://www.sdgcounties.ca)

## NOTICE OF DECISION

### APPLICATION NO. B-18-21

**NAME:** Marie MacDonald

**MUNICIPALITY:** Township of South Glengarry (Former Geographic Charlottenburgh Twp.)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Local Planning Appeal Tribunal:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

**Any appeal to the Local Planning Appeal Tribunal must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$400.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant-Planning, United Counties of S. D. & G. who will forward all documents to the Local Planning Appeal Tribunal.**

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 218**.

**LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS:** March 23, 2021

**Date of giving of this notice is:** March 3, 2021

Megan Boudens  
Administrative Assistant-Planning  
Email: [mboudens@sdgcounties.ca](mailto:mboudens@sdgcounties.ca)

## INFORMATION REPORT

**REPORT TO: Council**



**MEETING DATE: February 16, 2021**

**SUBJECT: Consent Application B- 17-21 & B-18-21**

**PREPARED BY: Joanne Haley**

**RE: B- 17-21 & B-18-21**

**Part Lot 7, Concession 7.**

**Former Township of Charlottenburgh**

**Marie MacDonald**

**Type of Consent: To Sever a dwelling, merge the retained land with an abutting property and to create a building lot**

**Subject:**

The subject property is located on part of lot 7, Concession 7, fronting on both County Road 18 and Beaupre Road. The purpose of this application is to sever an existing dwelling with approximately 7.5 acres of land resulting in approximately 51 acres of forested land that will be merged with the property located at 20036 Beaupre Road and the creation of a new building lot fronting on Beaupre Road that will be approximately 2 acres in size.

**Official Plan Designations:** The subject property is designated Rural in the County Official Plan. Section 8.14.13.3. D. I of the County Official Plan indicates that “up to two consents for residential purposes may be granted for a legally conveyable lot, excluding the retained lot where the approval authority is satisfied that a plan of subdivision of the land is not necessary for the proper and orderly development of the land; where the lot existed as of January 1, 1980 and where the land is located in the Rural District as shown on the Land Use Plan Schedules. This proposed consent conforms to the Official Plan.

**Zoning By-law:** The subject property is zoned Rural in the Township’s Zoning By-Law. This proposed consent conforms to the Zoning By-law.

**Proposed Recommendations for B-17-20:**

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the PPS, the Official Plan and the Zoning By-Law. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. A Parkland fee of \$1,000.00 must be paid to the Township.
3. The Township of South Glengarry will complete a site visit of the severed and retained lands to ensure that there are no concerns with the installation of septic systems in the future. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00.
4. Road widening must be deeded to the Township for the severed and retained lands fronting on Beaupre Road.

**Proposed Recommendations for B-18-20:**

1. A review fee of \$200.00 must be paid to the Township.

**Respectfully submitted by: Joanne Haley**

**Date: February 9, 2021**

**INFORMATION REPORT**

**REPORT TO:** Council of the Township of South Glengarry  
**MEETING DATE:** March 15, 2021  
**SUBJECT:** Consent Summary 2021  
**PREPARED BY:** Joanne Haley, GM Planning, Building and Enforcement



**CONSENT APPLICATIONS SUMMARY- 2021**

| # | Application # | Recommendation | Decision |
|---|---------------|----------------|----------|
| 1 | B-5-21        | Recommended    | Approved |
| 2 | B-17-21       | Recommended    | Approved |
| 3 | B-18-21       | Recommended    | Approved |
| 4 | B-35-21       | Recommended    |          |



**Cunningham Swan**

**LAWYERS**

• EST 1894 •

Tony E. Fleming  
Direct Line: 613.546.8096  
E-mail: [tfleming@cswan.com](mailto:tfleming@cswan.com)

March 4, 2021

**BY EMAIL: [kcampeau@southglengarry.com](mailto:kcampeau@southglengarry.com)**

Council – Township of South Glengarry  
c/o Kelli Campeau, Clerk  
34 Ottawa Street  
Morrisburg, ON K0C 1X0

Dear Members of Council:

**Re: Integrity Commissioner Services - Annual Report – 2020  
Township of South Glengarry; Our file No. 27625-22**

Background

In 2018, Tony Fleming of Cunningham Swan in Kingston, Ontario, was appointed as the Integrity Commissioner for the Township of South Glengarry in accordance with section 223.3(1) of the *Municipal Act*, 2001, S.O. 2001, c. 25 (the “Act”).

This report summarizes the services provided by the Integrity Commissioner to the Township of South Glengarry in 2020, in accordance with section 223.6 (1) of the *Act*. The purpose of this report is to highlight the mandate of the Integrity Commissioner and to inform Council and the public about changes to the Act that affect the process of the Integrity Commissioner and subsequently, Councils and Local Boards.

Role of the Integrity Commissioner

The Act mandates that the Integrity Commissioner is responsible for providing the following functions:

1. The application of the code of conduct for members of council and the code of conduct for members of local boards.

00308885.DOCX:

TEL: 613-544-0211  
FAX: 613-542-9814  
EMAIL: [INFO@CSWAN.COM](mailto:info@cswan.com)  
WEB: [WWW.CSWAN.COM](http://WWW.CSWAN.COM)

2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* (“MCIA”) to members of council and of local boards.
4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the MCIA.
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality’s codes of conduct for members of council and members of local boards and about the MCIA.<sup>1</sup>

#### Integrity Commissioner Activity re: Township of South Glengarry

If Council requires ongoing training under the Code of Conduct and the MCIA, Mr. Fleming is available upon request. Individual members may request advice from the Integrity Commissioner at any time. Council or members may contact Mr. Fleming in the following ways:

- 1) Council may pose a question to the Integrity Commissioner in writing regarding the broad obligations of all members (not specific to any one member);
- 2) Individual members may request advice in writing from the Integrity Commissioner in accordance with the Act.

#### Requests for Advice

We received two requests for advice from members of Council in 2020 related to their obligations under the Code of Conduct and the *Municipal Conflict of Interest Act* provisions. These are the most common areas for which we provide advice as Integrity Commissioner.

We encourage members of Council and Local Boards for the Township of South Glengarry to contact us in writing should they find themselves unsure of their obligations under the code or the Municipal Conflict of Interest Act. If a member requests and follows our

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<sup>1</sup> *Municipal Act*, section 223.3(1).

advice, that advice may be relied on should there be a complaint to the Integrity Commissioner on the same facts in the future.

#### Complaints/Applications for Inquiry

There were no complaints submitted to the Integrity Commissioner for the Township of South Glengarry in 2020.

#### Closing Remarks

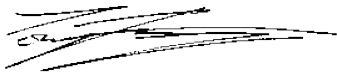
We thank the Township of South Glengarry for the opportunity to act as its Integrity Commissioner. We remind members that the Integrity Commissioner is available to provide advice in accordance with the Act regarding a member's obligations under the Code of Conduct and the MCIA. We note that this service provides members with the proactive ability to avoid potential complaints by requesting and acting on advice which may apply to the circumstances of the member.

Members are held to the highest standards of office in their elected positions and we thank members for their continued attention to the ethical obligations expected of them.

Please contact us with any follow-up questions. In the meantime, please find enclosed a copy of the up-to-date Certificate of Insurance for the Township of South Glengarry.

Sincerely,

**Cunningham, Swan, Carty, Little & Bonham LLP**



Tony E. Fleming, C.S.  
LSO Certified Specialist in Municipal Law  
(Local Government / Land Use Planning)  
Anthony Fleming Professional Corporation  
TEF:am  
Enclosures



T 705-635-2272  
TF 1-877-566-0005  
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS  
1012 Dwight Beach Rd  
Dwight, ON P0A 1H0

March 2, 2021

*Via Email*

Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Ford:

**RE: Capacity Limits for Restaurants in Stage 2 under the Reopening Ontario Act, 2020**

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On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised Council is striving to support their local businesses during this pandemic however, the uncertainty they face day to day as rules change have become overwhelming and onerous to these small businesses and something needs to change. With that said, Council at their last regular meeting on March 2, 2021 had a wholesome discussion regarding the challenges our businesses are facing. The following resolution is a result of those discussions:

**"Resolution #8(b)/03/02/21**

**WHEREAS the Province of Ontario passed O. Reg. 263/20, Rules for Areas in Stage 2 under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020;**

**AND WHEREAS Schedule 2, Subsection 1(7) states that the total number of patrons permitted to be seated indoors in the establishment must be limited to the number that can maintain a physical distance of at least two metres from every other person in the establishment, and in any event cannot exceed 10 patrons;**

**AND WHEREAS restaurants throughout the Province are facing financial hardships due to the COVID-19 pandemic, and the amount of patrons being turned away is impacting the overall experience of the restaurants;**

**AND WHEREAS many restaurants fluctuate in size and would be able to accommodate more than 10 patrons, while maintaining a physical**

... 2



T 705-635-2272  
 TF 1-877-566-0005  
 F 705-635-2132

TOWNSHIP OF LAKE OF BAYS  
 1012 Dwight Beach Rd  
 Dwight, ON P0A 1H0

Page 2

distance of at least two metres from every other person in the establishment;

**AND WHEREAS** the inequity of establishing a capacity limit of no more than 10 patrons for larger restaurants continues to impact the financial viability of the restaurants during this difficult time;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of Township of Lake of Bays hereby requests that the Provincial Government review and reconsider the capacity limits for restaurants across the Province be based on the size of the square footage of the seating area instead of a flat occupancy.

**AND FURTHER THAT** the concept of introducing capacity limits for other businesses listed in Schedule 2 of O.Reg 263/20 being impacted by the constant uncertainty of their operations during this pandemic including restaurants, personal care services, resorts, camps, fitness and recreational amenities, churches, etc. be considered while in lockdown status.

**AND FURTHER THAT** this motion be forwarded to the Premier, Doug Ford, Simcoe Muskoka District Health Unit and all Ontario municipalities.”

Council appreciates and thanks you for all your hard work and dedication during these unprecedented times and is hopeful that the above-noted resolution will assist in amending the restrictions set out in the COVID-19 Response Framework.

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC*,  
 Director of Corporate Services/Clerk.  
 CS/cw

Copy to: Simcoe Muskoka District Health Unit  
 All Ontario Municipalities



**THE CORPORATION OF THE CITY OF SARNIA  
City Clerk's Department**

255 Christina Street N. PO Box 3018  
Sarnia ON Canada N7T 7N2  
519-332-0330 (phone) 519-332-3995 (fax)  
519-332-2664 (TTY)  
[www.sarnia.ca](http://www.sarnia.ca) [clerks@sarnia.ca](mailto:clerks@sarnia.ca)

March 4, 2021

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Ford,

**Re: Colour Coded Capacity Limits**

At its meeting held on March 1, 2021, Sarnia City Council discussed the challenges local businesses are facing with respect to the colour coded system within the Province's COVID-19 Response Framework. The following motion was adopted:

***That Sarnia City Council strongly advocate to the Province of Ontario that they adjust the capacity limits for dining, restaurants, sporting and recreational facilities, places of worship, event centers, and all retail/small businesses as part of the colour coded system.***

The following rationale was provided with the introduction of the motion:

- The red zone currently only allows 10 people indoors at a dining or a sporting / recreational facility (regardless of the size), places of worship are capped at 30% or 50 people, and retail / small business is limited to a 50% capacity.
- These businesses and organizations have heavily invested in facility improvements and expensive upgrades to ensure safe social distancing and have all the appropriate safety and protection measures in place.
- Businesses in particular cannot properly plan under the current uncertainty and that means the loss of jobs and income for both workers and owners as well as mental health challenges.

- Indoor capacity limits for restaurants, dining, sporting / recreational facilities, event centers, retail / small business, and places of worship should not involve arbitrary numbers (regardless of size), but instead be changed to the amount of people per facility which ensures that strict and safe social distancing can be maintained.

Sarnia City Council has requested that all municipalities in Ontario join this advocacy effort.

On behalf of Sarnia City Council, I look forward to your reply.

Sincerely,



Amy Burkhart  
Acting City Clerk

Cc: All Ontario Municipalities  
Ms. Marilyn Gladu, MP Sarnia-Lambton  
Mr. Bob Bailey, MPP Sarnia-Lambton



**Administration**

Office of the Regional Clerk

1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

Telephone: 905-980-6000 Toll-free: 1-800-263-7215 Fax: 905-687-4977

[www.niagararegion.ca](http://www.niagararegion.ca)

March 4, 2021

**CL 4-2021, February 25, 2021**

***DISTRIBUTION LIST***

***SENT ELECTRONICALLY***

**Re: Schedule 6, Bill 197, COVID-19 Economic Recovery Act, 2020**

Regional Council, at its meeting held on February 25, 2021, passed the following resolution:

WHEREAS Schedule 6 of Bill 197, COVID-19 Economic Recovery Act, 2020 considers amendments to the Environmental Assessment Act relating to municipal autonomy and the principle that municipalities can veto a development outside their municipal boundary in an adjacent municipality;

WHEREAS Bill 197 empowers multiple municipalities to 'veto' development of a landfilling site within a 3.5 km zone inside the boundary of an adjacent municipality;

WHEREAS Bill 197 establishes a dangerous precedent that could be expanded to other types of development;

WHEREAS Bill 197 compromises municipal autonomy and the authority of municipal councils to make informed decisions in the best interest of their communities and municipal taxpayers; and

WHEREAS amendments in Schedule 6 could cause conflict in the effective management of landfill sites, put significant pressure on existing landfill capacity, and threaten the economic activity associated with these sites.

**NOW THEREFORE BE IT RESOLVED:**

1. That while the Region of Niagara supports the Act's open-for-business approach, the municipality **CALLS** upon the Government of Ontario (Ministry of the Environment, Conservation & Parks (MOECP) to amend Bill 197, COVID-19 Economic Recovery Act, 2020, to eliminate the development approval requirement provisions from adjacent municipalities and that the 'host'

municipality be empowered to render final approval for landfills within their jurisdiction;

2. That a copy of this motion **BE FORWARDED** to Premier Doug Ford, Jeff Yurek, Minister of Environment, Conservation and Parks, Steve Clark, Minister of Municipal Affairs and Housing, local M.P.Ps., and the Association of Municipalities Ontario (AMO) and;

3. That a copy of this resolution **BE FORWARDED** to all Ontario municipalities with a request for supporting motions to be passed by respective Councils and copies of the supporting motion be forwarded to Premier Doug Ford, Jeff Yurek, Minister of Environment, Conservation and Parks, Steve Clark, Minister of Municipal Affairs and Housing, local Members of Provincial Parliament, and the Association of Municipalities Ontario (AMO).

In accordance with the resolution, it is respectfully requested that your municipality consider passing a supporting resolution to be forwarded to Premier Doug Ford, Jeff Yurek, Minister of Environment, Conservation and Parks, Steve Clark, Minister of Municipal Affairs and Housing, local Members of Provincial Parliament, and the Association of Municipalities Ontario (AMO).

Yours truly,



Ann-Marie Norio  
Regional Clerk

CLK-C 2021-043

Distribution List:

All Municipalities in Ontario



**Administration**

Office of the Regional Clerk

1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

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[www.niagararegion.ca](http://www.niagararegion.ca)

March 4, 2021

**CL 4-2021, February 25, 2021**  
**PHSSC 2-2021, February 16, 2021**  
**Minute Item No. 5.1, February 16, 2021**

***MEMBERS OF THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO (AMO)***

***SENT ELECTRONICALLY***

Motion respecting Homelessness, Mental Health and Addiction in Niagara

Minute Item No. 5.1

Regional Council, at its meeting held on February 25, 2021, approved the following resolution from its Public Health and Social Services Committee:

WHEREAS Niagara Region prides itself as being a caring and compassionate community that continually strives to be a place where people want to live, work and play;

WHEREAS providing access to safe, adequate and affordable housing for everyone is fundamental to achieving that goal;

WHEREAS Niagara Region acknowledges that mental health, mental illness, addiction and homelessness, while important issues, are not homogenous, interchangeable or consistently interconnected, and doing so may over simplify exceptionally complex issues that require targeted policy solutions and intervention;

WHEREAS Niagara Region's 10-year Housing and Homelessness Action Plan (HHAP), A Home For All, outlines the Region's vision, challenges, and the actions required to achieve its goals;

WHEREAS Niagara Region has embarked on an ambitious effort to end chronic homelessness through participation in the national Built for Zero campaign;

WHEREAS Regional Council formally adopted Mental Health and Wellbeing (2.2) and Addressing Affordable Housing Needs (2.3) as strategic priorities for the current term of our Council;

WHEREAS a recent KPMG report commissioned by Niagara Region indicated that Council invests more levy funding than its peers into homelessness, demonstrating a steadfast commitment to addressing the issue;

WHEREAS Niagara Region acknowledges that people living in shelters are part of the crisis and not the solution;

WHEREAS Niagara Region has two planned housing projects that would directly address those in Niagara who experience chronic homelessness;

Motion Respecting Homelessness, Mental Health and Addiction in Niagara

March 4, 2021

Page 2

WHEREAS the implementation plan for Council's strategic objectives states that staff will identify gaps within the mental health system to increase the functionality and collaboration within it;

WHEREAS the same implementation plan directed staff to partner with Ontario Health (formally the LHIN) to review the local landscape to identify opportunities, including new investment;

WHEREAS the treatment and supports for mental illness, addiction, and homelessness are predominantly funded and directed by the Province;

WHEREAS the success of the Region's Housing and Homelessness Action Plan is dependent on a commitment of sustained and increased funding (both operational and capital) from all levels of government to address the issues of housing insecurity and homelessness in Niagara; and

WHEREAS the needs of the community far outweigh Niagara Region's available resources and funding required to effectively address these issues, and the support of both the Provincial and Federal governments are needed to meet these needs.

NOW THEREFORE BE IT RESOLVED THAT:

1. That Niagara Region Council officially **ACKNOWLEDGE** that a significant crisis exists in Niagara in regard to the prevalence of chronic homelessness and the lack of affordable housing that far surpasses the Region's ability to meet the vision dictated in its 10-year Housing and Homelessness Action Plan (HHAP);
2. That the Regional Chair **BE DIRECTED** to send advocacy letters directly to the appropriate Federal and Provincial ministries outlining Niagara's current situation and requesting additional funding be provided to ensure Niagara can meet the vision outlined in its housing action plan;
3. That the Regional Chair **BE DIRECTED** to advocate to the Minister of Municipal Affairs and Housing and the Minister of Families, Children and Social Development for the required operational funding for the planned supportive and bridge housing initiatives;
4. That Regional staff **BE DIRECTED**, in alignment with the planned review of Council's strategic priorities, to produce a report specifically highlighting the progress being made and critical gaps in regard to services related to mental health, addictions and wellbeing;
5. That Regional staff **BE DIRECTED** to continue providing Regional Council updates on the HHAP and Built for Zero initiatives;
6. That Regional staff **BE DIRECTED** to request an update from the Overdose Prevention and Education Network of Niagara (OPENN) regarding the current status of the actions being taken to address addiction related issues in Niagara; and

Motion Respecting Homelessness, Mental Health and Addiction in Niagara

March 4, 2021

Page 3

7. That a copy of this motion be sent to all members of the Association of Municipalities of Ontario (AMO).

Yours truly,



Ann-Marie Norio

Regional Clerk

:kl

CLK-C 2021- 044



7855 Sideroad 30  
Alliston, ON L9R 1V1  
P.: 705-434-5055  
F.: 705-434-5051

February 26, 2021

The Honourable Ernie Hardeman  
Minister of Agriculture, Food and Rural Affairs

By email only: [ernie.hardeman@pc.ola.org](mailto:ernie.hardeman@pc.ola.org)

Dear Mr. Hardeman,

Please be advised that the following resolution was passed at the February 10, 2021 Township of Adjala-Tosorontio Council meeting.

*Moved by: Deputy Mayor Meadows  
Seconded by: Councilor Hall-Chancey*

*Resolved, THAT the Council of the Township of Adjala-Tosorontio request the Ministry of Agriculture, Food and Rural Affairs amend the Tile Drainage Installation Act and/or the regulations under the Act that would require tile drainage contractors file farm tile drainage installation plans with the local municipality; and further,*

*THAT this resolution be forwarded to Minister of Agriculture, Food and Rural Affairs (Minister Ernie Hardeman), Jim Wilson, MPP Simcoe-Grey, Lisa Thompson, MPP Huron Bruce, Randy Pettapiece, MPP Perth Wellington, Rural Ontario Municipal Association, Ontario Federation of Agriculture, Christian Farmers Federation Of Ontario, Land Improvement Contractors of Ontario, Drainage Superintendents of Ontario and all Ontario municipalities.*

If you require further information, please do not hesitate to contact our office.

Sincerely,

*Alice Byl*

Alice Byl  
Deputy Clerk  
Township of Adjala-Tosorontio





The Corporation of  
The Township of Brock  
1 Cameron St. E., P.O. Box 10  
Cannington, ON L0E 1E0  
705-432-2355

March 2, 2021

The Honourable Patty Hajdu  
Minister of Health Canada  
Via email: [Patty.Hajdu@parl.gc.ca](mailto:Patty.Hajdu@parl.gc.ca)

Health Canada  
Ottawa, Ontario  
via email: [hcinfo.infosc@canada.ca](mailto:hcinfo.infosc@canada.ca)

Dear Honourable Madam:

Re: Cannabis Licencing and Enforcement

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Please be advised that the Council of the Township of Brock, at their meeting held on February 22, 2021 adopted the following resolution:

**Resolution Number 22-2**

MOVED by **Michael Jubb** and SECONDED by **Cria Pettingill**

WHEREAS the Government of Canada introduced Bill C-45 (the Cannabis Act) to create the foundation for a comprehensive national framework to provide restricted access to regulated cannabis, and to control its production, distribution, sale, importation, exportation, and possession;

WHEREAS the police have not been given lawful authority to lay charges under the Cannabis Act to appropriately respond to violations of Health Canada Registrations and Licenses;

WHEREAS there is no direct communication or dedicated effort to provide a communication channel between Municipal government staff or Police Agencies for dealing with Health Canada Registrations and Licenses;

WHEREAS the Township of Brock has not been consulted by Health Canada prior to the issuance of licenses for properties not in compliance with municipal zoning by-laws;the future;

BE IT RESOLVED THAT the Township of Brock requests that Health Canada:

1. Require Federal Licenses and Registrations for Designated Growers to conform with local zoning and control by-laws;
2. Ensure local authorities are provided with notification of any licence issuance, amendment, suspension, reinstatement or revocation within their region;

3. Provide dedicated communication with local governments and Police services;
4. Provide lawful authority to Police agencies to lay charges when registered or licences operations grow in excess of their registration or licence through Health Canada; and,
5. Provide enforcement support and guidance to local municipalities for dealing with land use complaints relating to Cannabis.

AND FURTHER BE IT RESOLVED THAT the Township of Brock will forward this motion by email to the following partners: All municipalities in Ontario; the MP and MPP of Haliburton–Kawartha Lakes–Brock; the Minister of Agriculture, Food and Rural Affairs; the Minister of Agriculture and Agri-Food; and the Durham Region Police Services with the request that the Federal government enact legislation to better support local governments with land use management and enforcement issues as they relate to Cannabis Production and Processing.

**MOTION CARRIED**

Thank you for your consideration. Should you have any questions please do not hesitate to contact the undersigned.

Yours truly,

THE TOWNSHIP OF BROCK



Becky Jamieson  
Municipal Clerk

BJ:dh

- cc. The Honourable Christine Elliott, Minister of Health, Ontario –  
christine.elliott@ontario.ca  
The Honourable Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock -  
laurie.scottco@pc.ola.org  
Jamie Schmale, MP, Haliburton-Kawartha Lakes-Brock - Jamie.schmale@parl.gc.ca  
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs –  
minister.omafra@ontario.ca  
The Honourable Marie-Claude Bibeau, Minister of Agriculture and Agri-Food - Marie-  
Claude.Bibeau@parl.gc.ca  
Inspector Ryan Connolly, DRPS - northdivision@drps.ca  
Ontario municipalities

**UNFINISHED BUSINESS REPORT**  
**Presented to Council March 15, 2021**

| <b>CORPORATE SERVICES</b> |   |                   |                            |               |   |
|---------------------------|---|-------------------|----------------------------|---------------|---|
| <b>No.</b>                | <b>Item</b>                               | <b>Date Added</b> | <b>Expected Completion</b> | <b>Status</b> | <b>Update</b>   |
| 1.                        | Docks on Township Property                | JAN 2016          | 2021                       | Ongoing       | CAO Mills to provide verbal update.                                       |
| 2.                        | Municipal Servicing from City of Cornwall | MAY 2016          | 2021                       | Ongoing       | CAO Mills to provide verbal update.                                       |
| <b>COMMUNITY SERVICES</b> |   |                   |                            |               |   |
|                           |   |                   |                            |               |   |
| <b>FINANCE SERVICES</b>   |   |                   |                            |               |   |
| 3.                        | Water Rates                               | OCT 2019          | FEB 2021                   | Ongoing       | Report on March 15 <sup>th</sup> Council Agenda                           |
| 4.                        | Water Bill Design                         | OCT 2019          | FEB 2021                   | Ongoing       | Currently with Vadim, one municipality has expressed interest in design.  |
| 5.                        | LED Streetlights (Glen Walter)            | MAR 2019          | 2021                       | Ongoing       | Reviewed with EARTH, will draft letter in near term to Cornwall Electric. |
| <b>FIRE SERVICES</b>      |   |                   |                            |               |   |
| 6.                        | Fire Protection Ponds                     | MAY 2016          | 2021                       | Ongoing       | No update   |

**SG-M-21**

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW NUMBER 22-2021  
FOR THE YEAR 2021**

***BEING A BY-LAW A BY-LAW TO ADOPT, CONFIRM AND RATIFY  
MATTERS DEALT WITH BY RESOLUTION.***

**WHEREAS** s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

**AND WHEREAS** it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the action of the Council at its regular meeting of March 15<sup>th</sup>, 2021 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND  
SEALED IN OPEN COUNCIL THIS 15<sup>th</sup> DAY OF MARCH, 2021.***

**MAYOR:**

**CLERK:**

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