

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
Council Chambers, Municipal Office
Monday, June 3, 2019 7:00 PM**

Page

1. CALL TO ORDER

2. O CANADA

3. APPROVAL OF AGENDA

a) Additions, Deletions or Amendments

All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.

4. DECLARATION OF PECUNIARY INTEREST

a) [Pecuniary Interest Form](#)

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5. APPROVAL OF MINUTES

a) [Previous Meeting Minutes - May 21, 2019](#)

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6. PRESENTATIONS AND DELEGATIONS

a) [EORN Connectivity in Eastern Ontario \(Lisa Severson & Jim Pine\)](#)

10 - 25

b) [2018 Draft Audited Financial Statement - Ian Murphy](#)

26 - 49

7. NEW BUSINESS

a) **Staff Reports**

i. [Purchase of Property - Glengarry Archives \(K. Campeau\)](#)

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ii. [2018 Year End - Transfers to Reserves \(L. McDonald\)](#)

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iii. [Appointments of CBO, Deputy CBO and By-law Enforcement Officer \(J. Haley\)](#)

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b) Other Business

- i. [Tree Canopy and Natural Vegetation Policy - Public Consultation \(J. Haley\)](#) 68 - 75
- ii. [Notice of Motion for Consideration at This Meeting - OGRA/ROMA Conference](#) 76 - 78

c) Committee Reports

- i. [Committee of Adjustment Minutes - May 6, 2019](#) 79 - 84
- ii. [Committee of Adjustment Minutes - May 21, 2019](#) 85 - 87
- iii. [Committee of Adjustment - Notice of Decision](#) 88 - 91

d) For Information Only

- i. [Asset Management Policy \(L. McDonald\)](#) 92 - 100
- ii. [Update - FCM - Asset Management Funding](#) 101
- iii. [Consent Applications B-28-2019 & B-29-2019](#) 102 - 105
- iv. [SDG Counties May Newsletter](#) 106
- v. [Media Release - Glengarry Memorial Hospital New X-Ray Machine](#) 107 - 108
- vi. [Letter - Ontario Woodlot Association, Tree Canopy Policy](#) 109
- vii. [Letter - Premier Doug Ford](#) 110 - 111
- viii. [Resolution - Changes to Autism Spectrum Disorder Funding \(City of Cornwall\)](#) 112 - 114
- ix. [Resolution - OGRA & ROMA Conferences \(Town of Petrolia\)](#) 115
- x. [Resolution - Issuance of Cannabis Licenses in Residential Zones \(Town of Fort Erie\)](#) 116
- xi. [Resolution - Bill 108 \(Township of The Archipelago\)](#) 117 - 118
- xii. [Resolution - Bill 108 \(Town of Aurora\)](#) 119 - 121
- xiii. [Resolution - Bill 108 \(Town of Grimsby\)](#) 122 - 123

8. UNFINISHED BUSINESS

- a) [Unfinished Business Listing - June 3, 2019](#)

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9. CLOSED SESSION

- a) BE IT RESOLVED THAT Council convene to Closed Session to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

- (d) labour relations or employee negotiations;
-Employee Negotiations: Identifiable Individual

10. CONFIRMING BY-LAW

- a) [Confirming By-law 38-2019](#)

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11. ADJOURNMENT



DECLARATION OF PECUNIARY INTEREST

I, _____, declare a
pecuniary interest on Agenda Item(s) for the meeting of
_____:

Signature

MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON MAY 21, 2019.

PRESENT: Mayor Frank Prevost, Deputy-Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: Clerk Kelli Campeau, GM Community Services Joanne Haley, GM Infrastructure Services Ewen MacDonald, GM Corporate Services Lachlan McDonald, Director of Water & Waste Water Shawn Killoran.

1. CALL TO ORDER

Resolution No. 191-2019

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the May 21, 2019 Council Meeting of the Township of South Glengarry now be opened at 7:01 pm.
CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Resolution No. 192-2019

Moved by Deputy Warden
Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

-Added to Other Business: 7.b.iii. Class Size Consultation Letter

-Moved to Other Business from Information Only:

-7.b.iv. Review – Roads Fleet Costs

-7.b.v. Letter – OGRA Combined Conference Update

CARRIED

4. DECLARATION OF PECUNIARY INTEREST - None

5. APPROVAL OF MINUTES

a) Previous Meeting Minutes May 6 2019

Resolution No. 193-2019

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry held on May 6, 2019 be adopted as circulated.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

a) RRCA Programs and Services - Lisa Van De Ligt -

-Information Received

- b) Glen Walter Master Plan Update - Marco Vincelli and Josh Eamon
-Direction to be provided at a later date.

7. NEW BUSINESS

a) Staff Reports

i) Social Media Policy

Resolution No. 194-2019

Moved by Councillor Lang
Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 65-2019 be received and that By-law 32-2019, being a by-law to adopt a Social Media Policy as amended for the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in Open Council this 21st day of May, 2019.
CARRIED

ii) Tender 04-2019 Waste Collection Haulage and Disposal

Resolution No. 195-2019

Moved by Councillor McDonell
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 66-2019 be received and that Tender 04-2019 for the Collection, Haulage, and Disposal of Household Waste be awarded to E360 Environmental as per their submission of \$467,000 per year for a four year term commencing on June 1 2019 and ending on May 31 2023 and furthermore, that the Mayor and Clerk be authorized to sign all relevant documents.
DEFEATED

iii) Fairview Road Extension

Resolution No. 196-2019

Moved by Councillor Jaworski
Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 67-2019 be received and that Administration be directed to extend the Open Public Right of Way on Fairview Road to the entrance of the Fairgrounds as per the conditions of the 2010 settlement agreement with Mr. Duncan Wightman.
CARRIED

iv) Place St. Laurent Phase 5 Capacity Allocation

Resolution No. 197-2019

Moved by Councillor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 68-2019 be received and that the Council of the Township of South Glengarry hereby approves capacity for 20 lots for Place St. Laurent Phase 5 as per the request of the developer.
POSTPONED

v) Crosswalk Installation on Military Road

Resolution No. 198-2019

Moved by Deputy Warden
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 69-2019 be received and that the Council of the Township of South Glengarry hereby supports the installation of a pedestrian crosswalk at the corner of Military Road (County Road 34) and Oak Street/Duncan Street and furthermore, that this resolution be forwarded to the United Counties of Stormont, Dundas and Glengarry for consideration pursuant to the conditions of the United Counties of SDG Policy No. 2-14.
CARRIED

vi) Caron Site Plan Control Agreement

Resolution No. 199-2019

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 70-2019 be received and that the Council of the Township of South Glengarry approves By-law 33-2019 and the Site Plan Control Agreement for the property legally described as South Part of Lot 1, Concession 1, and Part 1 on Registered Plan 14R 2784 in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry and authorizes the Mayor and Clerk to execute the Site Plan Control Agreement.

CARRIED

vii) Approval of Job Descriptions

Resolution No. 200-2019

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 71-2019 be received and that the Council of the Township of South Glengarry approves the job description of Manager of By-law Enforcement and Deputy Chief Building Official.

CARRIED

b) Other Business

i) Notice of Motion for Consideration at this Meeting - Ontario Municipal Partnership Fund

Resolution No. 201-2019

Moved by Councillor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby supports the resolution of passed by the Town of Minto on April 16, 2019 expressing concern with the potential reduction and/or loss of the Ontario Municipal Partnership Fund in future years and furthermore, that this resolution be sent to the Town of Minto, MPP Jim McDonell, Premier Doug Ford and the Ministers of Finance and Municipal Affairs and Housing.

ii) Notice of Motion for Consideration at this Meeting - Investing in Canada Infrastructure Program

Resolution No. 202-2019

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby supports the resolution passed by the Municipality of Brockton on March 26, 2019 concerning the bi-lateral investing in Canada Infrastructure Program and furthermore, that this resolution be forwarded to the Municipality of Brockton, MP Guy Lauzon and MPP Jim McDonell.

iii) Class Size Consultation Letter

Resolution No. 200-2019

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby supports the submission and comments from the Community Schools Alliance to the Class Size Consultation of March 2019 and furthermore that this resolution be forwarded to the Minister of Education, Premier Doug Ford, MPP Jim McDonell and the consultation e-mail

EDULABFINANCE@ontario.ca.

- iv) Review – Roads Fleet Costs
- v) Letter – OGRA Combined Conference Update
- c) Committee Reports
 - i) Committee of Adjustment Minutes - May 6 2019
- d) For Information Only
 - i) SDG Counties Warden Golf Tournament
 - ii) Smoke Free Ontario Act & Community Recreation Facilities
 - iii) Letter - OPP Communication Update
 - iv) Letter - Office of the Fire Marshal and Emergency Services
 - v) Resolution - Library Services Township of McKellar
 - vi) Resolution - Library Services Town of Hanover
 - vii) Resolution - Library Services Township of Mulmur
 - viii) Resolution - Aggregate Extraction Township of Mulmur
 - ix) Resolution - Bill 108 Town of Aurora
 - x) Resolution - Overview of Health System Transformation Peel Region

Resolution No. 204-2019

Moved by Councillor Jaworski

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry accepts the items presented on the Agenda as Committee Reports and For Information Only.

CARRIED

8. UNFINISHED BUSINESS

- a) Unfinished Business Listing - May 21, 2019

9. CLOSED SESSION

Resolution No. 205-2019

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 10:13 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

-Employee Negotiations: Identifiable Individual

(f) advice that is subject to solicitor-client privilege

-Legal Advice: Information Report

CARRIED

Resolution No. 206-2019

Moved by Deputy Warden

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council now rise and reconvene at 10:53 pm into Open Session without reporting.

CARRIED

Resolution No. 207-2019

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry

direct Administration to terminate the lease agreement with Roger's Communications for the lease of lands at 19480 Airport Road as shown on Rogers Communications Site Plan C6512 based on the legal opinion received.
CARRIED

10.CONFIRMING BY-LAW

Resolution No. 208-2019

Moved by Deputy Warden
Seconded by Councillor Jaworski

BE IT RESOLVED THAT By-law 34-2019 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, passed, signed and sealed in Open Council.
CARRIED

11.ADJOURNMENT

Resolution No. 209-2019

Moved by Councillor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 10:55 pm.
CARRIED

Mayor

Clerk



Connectivity in Eastern Ontario

Presentation to South Glengarry Township
June 3, 2019



Agenda

- EORN Project #1 – Update
- EORN Phase #2 – Update
 - Municipal Fibre
 - Improving Mobile Broadband/Cell Project
 - Addressing CRTC 50/10



EORN Project #1



- \$175m PPP with funding from the three levels of government and private sector led by the EOWC
- Backhaul transport and access networks constructed to bring up to 10 Mbps to majority of region
- Currently over 150,000 subscribers with improved service
- 160 PoPs, over 6000 km of fibre, dedicated satellite capacity for region, over 600 fixed wireless towers upgraded or built, FTTH and 63 business parks upgraded with fibre
- Started September 2010 completed March 2015
- Administration budget < 6%
- Contracts in place until 2024 with private sector





UCSD&G

Investment

- County Contribution = \$522,866
- Project Investments = \$15,683,842*
- Business Parks = \$265,500
- ROI 30 to 1
- *includes business parks

Coverage

- Total HHs in County = 26,804
- 25,716 households covered @ up to 10Mbps
- Represents 95.9% coverage @up to 10 Mbps
- Also satellite coverage @ up to 10 Mbps



EORN Phase #2 Initiatives



- EORN municipal fibre project – over 60 municipalities have participated and receiving 100/100 fibre connection at reduced rates
- Work with municipal IT group – cyber security etc
- Creation of supporting docs for use by municipalities and businesses (e-Municipal Tool Kit, Public Wi-fi whitepaper, etc.)
- Advocacy to CRTC and upper levels of government
- Work on fixing the cell mobility gaps in Eastern Ontario
- Future analysis of what it will take to reach or exceed the CRTC 50:10 mandate in Eastern Ontario



Municipal Fibre

- EORN municipal fibre project – over 60 municipalities have participated and receiving 100/100 fibre connection at reduced rates
- Work with municipal IT group – cyber security etc
- Creation of supporting docs for use by municipalities and businesses (e-Municipal Tool Kit, Public Wi-fi whitepaper, etc.)
- Advocacy to CRTC and upper levels of government
- Work on fixing the cell mobility gaps in Eastern Ontario
- Future analysis of what it will take to reach or exceed the CRTC 50:10 mandate in Eastern Ontario



Why Fibre?

Services and applications that work best with a good connection are:

- High speeds and capacity of both download and upload – important for sharing of files, mapping etc.
- Multi-user office environment
- Could enable VOIP
- Facilitate offsite backups
- Cloud based solutions
- Wifi Hotspot for visitors
- Streaming of council meetings and events
- Point to point connection of other municipal buildings for connectivity



Cell Project

- \$213 million Public Private Partnership
- Close coverage gaps & provide access to 9-1-1 calls
- Enable 5G roll out
- Improve access to broadband both mobile and traditional



Benefits

Creating jobs and private sector business growth:

- Potential jobs: 3,000 full-time job equivalents over 10 years.
- Potential revenues: \$420 million in private sector business revenues

Supporting key priorities of the region's Economic Development Strategy:

- Creating an integrated and intelligent transportation system.
- Supporting technological integration and innovation.
- Participating in 5G economy

Smart Communities Infrastructure:

- Better public services
- Improved social connectivity



Cell Gap

2014 in areas where there are homes, businesses or major roadways:

- 18% did not have cell coverage
- 16% have limited service from one provider
- 40% don't have enough capacity

Today

- 40% of the area does not have HD services
- 20% of the area does not have SD services
- 10% of area has no access to voice calls



Funding the Project



EOWC/EOMC	\$10M ✓
Canada	\$71M
Ontario	\$71M ✓
Mobile Carriers	\$61M (rfp)
<hr/>	
Total	\$213M



EOWC Member Contributions

Municipality	Min Expected Cost \$	Max Expected Cost \$
Haliburton	437,034	566,621
Hastings	504,395	650,390
Kawartha Lakes	705,021	998,750
Northumberland	658,053	955,109
PEC	232,716	328,996
Lennox & Addington	414,899	567,517
Frontenac	385,277	509,014
Leeds & Grenville	625,532	871,563
Lanark	573,561	802,119
SD&G	567,218	790,436
Prescott & Russell	672,061	975,930
Renfrew	895,237	1,194,798
Peterborough	671,477	929,946

Min – assumes all 23 EOWC & EOMC members participate

Max – assumes no separated municipalities participate

EOMC Contributions



Municipality	Min Expected Cost \$	Max Expected Cost \$
Peterborough City	553,311	758,192
Quinte West	288,274	407,043
Belleville	363,101	511,058
Kingston	954,783	1,222,264
Gananoque	34,949	52,452
Prescott	26,232	39,548
Brockville	150,057	220,435
Cornwall	296,464	424,724
Pembroke	76,971	114,500
Smiths Falls	54,565	81,826

Min – assumes all 23 EOWC & EOMC members participate

Max – assumes all EOWC members participate and only your separated municipality participates



Timelines

- Provincial approval Spring 2019
- Federal approval Spring 2019
- Negotiation of Contribution Agreement Summer 2019
- Preparation of Build RFPs Fall 2019
- Issuance of RFPs Winter 2019
- Awards & Construction (begins) Spring 2020

CRTC Targets

The Evolution of Broadband



*Demand for bandwidth & speeds is growing at 50%+
year over year*

- 2010 - Federal target was 1.5Mbps
- 2015 - EORN delivers up to 10 : 1 to 89% of Eastern Ontario
- 2016 - CRTC sets service level target of 50:10 for 90% of Canadians by 2021



CRTC Targets

EOWC authorizes EORN to undertake detailed technical and financial analysis this year

- Updated cell gap analysis
- 5G readiness assessment
- Fixed and wireless assessment to meet the 50/10+Mbps target
- Done on a county by county basis (data available to County, local municipalities and EORN)
- Est. cost \$520,000
- Analysis currently underway





Questions????



DRAFT FOR REVIEW PURPOSES ONLY

TOWNSHIP OF SOUTH GLENGARRY

FINANCIAL STATEMENTS

December 31, 2018

TOWNSHIP OF SOUTH GLENGARRY

December 31, 2018

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INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of
the Township of South Glengarry

Opinion

We have audited the financial statements of the Township of South Glengarry (the "Municipality"), which comprise the statement of financial position as at December 31, 2018, and the statements of financial activities, changes in net financial assets, cash flows and related schedules for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:



- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Cornwall, Ontario
May 24, 2019

Chartered Professional Accountants
Licensed Public Accountants



ACCOUNTING > CONSULTING > TAX
709 COTTON MILL STREET, CORNWALL ON, K6H 7K7
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TOWNSHIP OF SOUTH GLENGARRY

STATEMENT OF FINANCIAL POSITION

As at December 31, 2018

	2018	2017
NET FINANCIAL ASSETS		
ASSETS		
Cash	\$ 5,473,398	\$ 4,041,030
Taxes receivable	3,272,143	3,857,256
Accounts receivable	1,349,938	1,354,976
	10,095,479	9,253,262
LIABILITIES		
Accounts payable	1,798,596	1,652,696
Deferred revenue - obligatory reserve funds (Note 2)	395,836	369,592
Municipal debt (Note 3)	85,653	107,824
Accrued landfill closure and post-closure costs (Note 4)	1,368,310	1,338,310
	3,648,395	3,468,422
NET FINANCIAL ASSETS	6,447,084	5,784,840
NON-FINANCIAL ASSETS		
Tangible capital assets	50,780,263	49,898,073
Inventory	150,739	166,791
	50,931,002	50,064,864
ACCUMULATED SURPLUS	\$ 57,378,086	\$ 55,849,704

See Accompanying Notes

TOWNSHIP OF SOUTH GLENGARRY

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended December 31, 2018

	BUDGET 2018 (Unaudited)	ACTUAL 2018	ACTUAL 2017
REVENUES			
Taxation (Note 1(a)(iii))	\$ 9,107,642	\$ 9,167,278	\$ 9,024,993
Fees and service charges	1,852,255	2,188,990	1,980,198
Grants	1,171,900	1,240,675	1,170,579
Investment income	503,500	602,697	563,563
Other	-	4,363	-
	12,635,297	13,204,003	12,739,333
EXPENSES			
General government	1,216,000	1,390,108	1,644,607
Protection to persons and property	1,729,000	1,532,888	1,616,235
Transportation services	5,022,800	5,124,336	4,833,274
Environmental services	2,944,590	2,767,404	2,623,098
Health services	46,000	39,510	51,256
Recreation and cultural services	962,100	1,291,899	1,155,264
Planning and development	493,679	347,780	248,248
	12,414,169	12,493,925	12,171,982
OTHER REVENUE RELATED TO CAPITAL			
Deferred revenue earned (Note 2)	420,000	420,000	407,000
Grants	729,662	381,894	253,710
Gain (loss) on disposal of tangible capital assets	(25,000)	16,410	-
	1,124,662	818,304	660,710
SURPLUS FOR THE YEAR	1,345,790	1,528,382	1,228,061
ACCUMULATED SURPLUS, beginning of year	55,849,704	55,849,704	54,621,643
ACCUMULATED SURPLUS, end of year	\$ 57,195,494	\$ 57,378,086	\$ 55,849,704

See Accompanying Notes

TOWNSHIP OF SOUTH GLENGARRY

STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

For the year ended December 31, 2018

	BUDGET 2018 (Unaudited)	ACTUAL 2018	ACTUAL 2017
Surplus for the year	\$ 1,345,790	\$ 1,528,382	\$ 1,228,061
Amortization of tangible capital assets	2,321,500	2,394,577	2,355,526
Acquisition of tangible capital assets	(3,624,000)	(3,276,767)	(4,054,345)
Proceeds on disposal of tangible capital assets	-	16,410	-
(Gain) loss on disposal of tangible capital assets	25,000	(16,410)	-
Transfers of capital assets from WIR to tangible capital assets	-	-	1,062,865
Change in inventory	-	16,052	(125,072)
Increase in net financial assets	68,290	662,244	467,035
Net financial assets, beginning of year	5,784,840	5,784,840	5,317,805
Net financial assets, end of year	\$ 5,853,130	\$ 6,447,084	\$ 5,784,840

See Accompanying Notes

TOWNSHIP OF SOUTH GLENGARRY

STATEMENT OF CASH FLOWS

For the year ended December 31, 2018

	2018	2017
CASH FROM OPERATING ACTIVITIES		
Surplus for the year	\$ 1,528,382	\$ 1,228,061
Items not affecting cash		
Amortization of tangible capital assets	2,394,577	2,355,526
Gain on disposal of tangible capital assets	(16,410)	-
Changes in non-cash working capital balances		
Taxes receivable	585,113	(214,853)
Accounts receivable	5,038	(84,911)
Inventory	16,052	(125,072)
Accounts payable	145,900	323,028
Deferred revenue - obligatory reserve funds	26,244	10,641
Accrued landfill closure and post-closure costs	30,000	30,000
	4,714,896	3,522,420
CASH USED IN FINANCING ACTIVITIES		
Repayment of municipal debt	(22,171)	(30,889)
CASH USED IN CAPITAL ACTIVITIES		
Proceeds on disposal of tangible capital assets	16,410	-
Acquisition of tangible capital assets	(3,276,767)	(4,054,345)
Transfer of capital assets from WIP to tangible capital assets	-	1,062,865
	(3,260,357)	(2,991,480)
INCREASE IN CASH	1,432,368	500,051
CASH, beginning of year	4,041,030	3,540,979
CASH, end of year	\$ 5,473,398	\$ 4,041,030
REPRESENTED BY :		
Cash	\$ 5,473,398	\$ 4,041,030

TOWNSHIP OF SOUTH GLENGARRY**SCHEDULE OF TANGIBLE CAPITAL ASSETS**

For the year ended December 31, 2018

	Land	Buildings	Vehicles	Equipment	Plants and Facilities	Roads	Water and Sewer	Bridges	Assets under Construction	2018	2017
Cost											
Balance, beginning of year	\$ 1,724,559	\$ 10,410,845	\$ 4,125,599	\$ 2,537,632	\$ 21,520,543	\$ 41,033,026	\$ 12,564,748	\$ 10,869,115	-	\$ 104,786,067	\$ 101,794,587
Additions during the year	-	24,942	880,610	458,972	-	1,912,243	-	-	-	3,276,767	4,054,345
Disposals during the year	-	-	(116,444)	-	-	-	-	-	-	(116,444)	(1,062,865)
Balance, end of year	1,724,559	10,435,787	4,889,765	2,996,604	21,520,543	42,945,269	12,564,748	10,869,115	-	107,946,390	104,786,067
Accumulated Amortization											
Balance, beginning of year	-	4,111,390	3,008,178	1,362,029	12,069,288	25,740,440	2,988,580	5,608,149	-	54,887,994	52,532,468
Amortization during the year	-	226,283	144,727	132,707	432,061	1,102,987	154,644	201,168	-	2,394,577	2,355,526
Amortization on disposals	-	-	(116,444)	-	-	-	-	-	-	(116,444)	-
Balance, end of year	-	4,337,673	3,036,401	1,494,736	12,501,349	26,843,427	3,143,224	5,809,317	-	57,166,127	54,887,994
Net book value	\$ 1,724,559	\$ 6,098,114	\$ 1,853,364	\$ 1,501,868	\$ 9,019,194	\$ 16,101,842	\$ 9,421,524	\$ 5,059,798	-	\$ 50,780,263	\$ 49,898,073

See Accompanying Notes

TOWNSHIP OF SOUTH GLENGARRY**SCHEDULE OF TANGIBLE CAPITAL ASSETS**

For the year ended December 31, 2018

	General Government	Protection Services	Transportation Services	Environmental Services	Health and Recreation	2018	2017
Cost							
Balance, beginning of year	\$ 2,070,752	\$ 6,415,120	\$ 56,562,938	\$ 34,598,258	\$ 5,138,999	\$104,786,067	\$100,731,722
Additions during the year	24,942	880,610	2,183,798	-	187,417	3,276,767	4,054,345
Disposals during the year	-	(116,444)	-	-	-	(116,444)	-
Balance, end of year	2,095,694	7,179,286	58,746,736	34,598,258	5,326,416	107,946,390	104,786,067
Accumulated Amortization							
Balance, beginning of year	543,384	2,670,878	33,820,908	15,245,714	2,607,110	54,887,994	52,532,468
Amortization during the year	31,090	146,243	1,504,272	587,497	125,475	2,394,577	2,355,526
Amortization on disposals	-	(116,444)	-	-	-	(116,444)	-
Balance, end of year	574,474	2,700,677	35,325,180	15,833,211	2,732,585	57,166,127	54,887,994
Net book value	\$ 1,521,220	\$ 4,478,609	\$ 23,421,556	\$ 18,765,047	\$ 2,593,831	\$ 50,780,263	\$ 49,898,073

See Accompanying Notes

TOWNSHIP OF SOUTH GLENGARRY

SCHEDULE OF ACCUMULATED SURPLUS

For the year ended December 31, 2018

	2018	2017
Surpluses (deficits)		
Operating surplus (Note 8)	\$ 2	\$ -
Water and sewer (deficit) surplus	(53,394)	137,084
Street lights deficit	(49,429)	(126,438)
Unfunded liabilities to be recovered from future revenues		
Accrued landfill closure and post-closure	(1,368,310)	(1,338,310)
Total deficits	(1,471,131)	(1,327,664)
Reserves		
Reserves set aside for specific purposes by Council:		
Working capital	2,551,706	1,955,281
Waste management	660,750	495,750
Capital	25,068	142,981
Fire	538,027	1,141,058
Planning	196,000	147,000
Recreation and health	943,624	822,040
Roads	1,304,748	1,201,647
Sewer and water	1,565,064	1,043,571
Other	283,967	329,967
Total reserves	8,068,954	7,279,295
Equity in tangible capital assets		
Invested in tangible capital assets	50,780,263	49,898,073
ACCUMULATED SURPLUS	\$ 57,378,086	\$ 55,849,704

TOWNSHIP OF SOUTH GLENGARRY**SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS**

For the year ended December 31, 2018

	Surpluses (Deficits)	Reserves	Equity in Tangible Capital Assets	2018	2017
Balance, beginning of year	\$ (1,327,664)	\$ 7,279,295	\$ 49,898,073	\$ 55,849,704	\$ 54,621,643
Surplus (deficit) for the year	3,922,959	-	(2,394,577)	1,528,382	1,228,061
Reserve funds used for operations	2,011,228	(2,011,228)	-	-	-
Funds transferred to reserves	(2,800,887)	2,800,887	-	-	-
Current year funds used for tangible capital assets	(3,276,767)	-	3,276,767	-	-
Change in accumulated surplus	(143,467)	789,659	882,190	1,528,382	1,228,061
Balance, end of year	\$ (1,471,131)	\$ 8,068,954	\$ 50,780,263	\$ 57,378,086	\$ 55,849,704

See Accompanying Notes

TOWNSHIP OF SOUTH GLENGARRY**SCHEDULE OF SEGMENTED DISCLOSURE**

For the year ended December 31, 2018

	General Government	Protection Services	Transportation Services	Environmental Services	Water and Sewer Services	Health Services	Recreation and Cultural Services	Planning and Development	2018	2017
REVENUE										
Taxation	\$ 72,804	\$ 1,664,689	\$ 5,461,960	\$ 868,385	\$ -	\$ 7,115	\$ 1,060,635	\$ 31,690	\$ 9,167,278	\$ 9,024,993
Fees and service charges	67,343	19,959	28,507	107,282	1,344,859	50,640	270,200	300,200	2,188,990	1,980,198
Grants	1,447,456	17,772	(369,865)	145,312	-	-	-	-	1,240,675	1,170,579
Investment income	596,120	-	-	-	6,577	-	-	-	602,697	563,563
Other	1,700	-	-	-	-	-	2,663	-	4,363	-
	2,185,423	1,702,420	5,120,602	1,120,979	1,351,436	57,755	1,333,498	331,890	13,204,003	12,739,333
EXPENSES										
Wages and benefits	801,861	717,794	996,650	20,364	405,611	-	584,372	238,928	3,765,580	3,653,551
Interest on municipal debt	-	-	-	-	-	-	-	6,466	6,466	8,323
Materials and services	500,606	491,518	1,908,246	362,320	592,448	34,432	569,921	97,024	4,556,515	4,573,685
Contracted services	-	21,592	637,081	763,537	8,556	-	-	-	1,430,766	1,226,849
Insurance and financial costs	17,280	39,856	68,086	14,992	12,081	559	16,650	5,362	174,866	177,796
Third party transfers	39,271	115,884	10,000	-	-	-	-	-	165,155	176,252
Amortization	31,090	146,244	1,504,273	790	586,705	4,519	120,956	-	2,394,577	2,355,526
	1,390,108	1,532,888	5,124,336	1,162,003	1,695,401	39,510	1,291,899	347,780	12,493,925	12,171,982
OTHER REVENUE RELATED TO CAPITAL										
Deferred revenue earned	-	-	420,000	-	-	-	-	-	420,000	407,000
Grants	-	-	381,894	-	-	-	-	-	381,894	253,710
Gain on disposal of tangible capital assets	-	16,410	-	-	-	-	-	-	16,410	-
	-	16,410	801,894	-	-	-	-	-	818,304	660,710
SURPLUS (DEFICIT)	\$ 795,315	\$ 185,942	\$ 798,160	\$ (41,024)	\$ (253,965)	\$ 18,245	\$ 41,599	\$ (15,890)	\$ 1,528,382	\$ 1,228,061

See Accompanying Notes

TOWNSHIP OF SOUTH GLENGARRY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements are prepared in accordance with Canadian public sector accounting standards and include the following significant accounting policies:

(a) Basis of consolidation

(i) Consolidated entities

These financial statements reflect the assets, liabilities, sources of financing and expenditures of the revenue fund, capital fund and reserves and include the activities of all committees of Council.

All interfund assets and liabilities and sources of financing and expenditures have been eliminated.

These financial statements reflect the investment in any government business enterprises and are consolidated using the modified equity method. Under the modified equity basis, the enterprises' accounting principles are not adjusted to conform with those of the Municipality and intergovernmental transactions and balances are not eliminated.

There are no government business enterprises.

(ii) Non-consolidated entities

There are no non-consolidated entities.

(iii) Accounting for United Counties and school board transactions

The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards, and the United Counties of Stormont, Dundas and Glengarry are not reflected in the municipal fund balances of these financial statements.

(b) Fund accounting

Funds within the financial statements consists of the operating fund, capital fund and reserve funds. Transfers between funds are recorded as adjustments to the appropriate fund balance.

(c) Taxation and related revenue

Property tax billings are issued by the Municipality based on assessment rolls prepared by the Municipal Property Assessment Corporation ("MPAC") and collects property tax revenue for municipal purposes, county taxes on behalf of the United Counties of Stormont, Dundas and Glengarry, provincial education taxes on behalf of the Province of Ontario, payments in lieu of taxation, local improvements and other charges. The authority to levy and collect property taxes is established under the *Municipal Act 2001*, the *Assessment Act*, the *Education Act* and other legislation.

Taxation revenue consists of non-exchange transactions and is recognized in the period to which the assessment relates and when a reasonable estimate of the amounts can be made. Annual taxation revenue also includes adjustments related to reassessments and appeals to prior years' assessments. The Municipality is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

TOWNSHIP OF SOUTH GLENGARRY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Government grants

Conditional grant revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional grant revenue is recognized when monies are receivable. Grants for the acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made.

(e) Government transfers

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

(f) Fees and service charges

Fees and service charges are recognized when the activity is performed or when the services are rendered. Examples include, but are not limited to, water and waste water charges, solid waste tipping fees, licensing fees, permits, and other fees from various recreation programs and facilities.

(g) Investment income

Investment income earned on surplus funds is reported as revenue in the period earned. Investment income earned on obligatory funds such as parkland allowances and gas tax funds is added to the associated funds and forms part of the respective deferred revenue, obligatory reserve fund balances.

(h) Cash

Cash is defined as cash on hand and cash on deposit.

(i) Reserves and reserve funds

Certain amounts, as approved by Council, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and from reserves and reserve funds are an adjustment to the respective fund when approved.

(j) Deferred revenue

Deferred revenue represents government transfers that have been received for specific purposes, but the respective expenditure has not been incurred to date. These amounts will be recognized as revenues in the year the expenditures are incurred.

(k) Landfill closure costs

The estimated costs to close and maintain solid waste landfill sites are based on estimated future expenses in current dollars, adjusted for estimated inflation, and are charged to expense as the landfill site's capacity is used.

TOWNSHIP OF SOUTH GLENGARRY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Employee benefits

Employee benefits include vacation entitlements. Vacation benefits are accrued in accordance with the Municipality's policy. The Municipality accounts for its participation in the Ontario Municipal Employees Retirement System (OMERS) as a defined benefit plan.

(m) Amounts to be recovered from future revenues

Amounts to be recovered from future revenues represent the outstanding principal portion of unmatured long-term liabilities for expenditures, accrued interest on long-term liabilities and future employment benefits payable that will be financed through future revenues of the Municipality and is reported on the Statement of Financial Position.

(n) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the surplus or deficit, provides the change in net financial assets for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs, less residual values, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements	20 to 40 years
Buildings	20 to 50 years
Vehicles	5 to 20 years
Machinery and equipment	3 to 30 years
Water and waste plants and networks	
Underground networks	50 to 100 years
Sewage treatment plants	50 to 75 years
Water pumping stations and reservoirs	50 to 75 years
Flood stations and other infrastructure	50 to 75 years
Transportation	
Roads	7 to 50 years
Bridges and structures	25 to 75 years

One half of the annual amortization is charged in the year of acquisition and the year of disposal. Assets under construction are not amortized until the assets are available for productive use, at which time they are capitalized.

TOWNSHIP OF SOUTH GLENGARRY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Non-financial assets (Continued)

Active landfills are amortized annually based on the remaining estimated useful life. The estimated costs to close and maintain currently active landfill sites are based on estimated future expenses in current dollars, adjusted for estimated inflation, and are charged to expense as the landfill site's capacity is used.

The Municipality has a capitalization threshold of \$25,000 so that individual tangible capital assets of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operational reasons. Examples of pooled assets are desktop computer systems, vehicles, utility poles and defibrillators.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of the transfer.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iv) Inventory

Inventory held for consumption is recorded at the lower of cost or replacement cost.

(o) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires administration to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the current period. These estimates are reviewed periodically and adjustments are made to income as appropriate in the year they become known. Significant items subject to such estimates and assumptions include the estimated useful lives of tangible capital assets, the valuation of allowances for doubtful taxes and accounts receivable, the valuation of inventories, deferred revenue and the estimated landfill closure and post-closure costs. Actual results could differ from these estimates.

TOWNSHIP OF SOUTH GLENGARRY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Liability for contaminated sites

A liability for contaminated sites arises when contamination is being introduced into the air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds the maximum acceptable concentrations under an environmental standard. A liability for remediation of contaminated sites is recognized when all of the following criteria are met:

- (i) An environmental standard exists;
- (ii) Contamination exceeds the environmental standard;
- (iii) The Municipality is directly responsible, or accepts responsibility to remediate the site;
- (iv) The Municipality expects that future economic benefits will be given up; and
- (v) A reasonable estimate of the amount can be made.

Liabilities are accrued to record the estimated costs related to the management and remediation of contaminated sites. The liability estimate includes costs that are directly attributable to the remediation activities and includes integral post-remediation operation, maintenance and monitoring costs that are a part of the remediation strategy for the contaminated site. The costs that would be included in a liability include:

- Costs directly attributable to remediation activities (for example, payroll and benefits, equipment and facilities, materials, and legal and other professional services); and
- Costs of tangible capital assets acquired as part of remediation activities to the extent they have no other alternative use.

The measurement of a liability is based on estimates and professional judgment. The liability is recorded net of any expected recoveries. The carrying amount of a liability is reviewed at each financial reporting date with any revisions to the amount previously recognized accounted for in the period in which revisions are made.

A contingency is disclosed if all of the above criteria are not met.

2. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

A requirement of Canadian public sector accounting standards is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as provincial legislation restricts how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in the obligatory reserve funds are summarized as follows:

	Federal Gas Tax	Parkland	Development Charges	2018	2017
Balance, beginning of year	\$ 14,050	\$ 47,087	\$ 308,455	\$ 369,592	\$ 358,951
Grants received	419,222	-	-	419,222	407,251
Interest and other	2,501	18,441	6,080	27,022	10,390
Deferred revenue earned	(420,000)	-	-	(420,000)	(407,000)
Balance, end of year	\$ 15,773	\$ 65,528	\$ 314,535	\$ 395,836	\$ 369,592

TOWNSHIP OF SOUTH GLENGARRY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2018

3. MUNICIPAL DEBT

The balance of municipal debt reported on the Statement of Financial Position is comprised of the following:

	2018	2017
Tile drain loans, interest rates ranging from 6% to 8%, repayable over a ten year period in blended payments ranging between \$665 and \$4,171, maturity dates ranging from 2019 to 2026	\$ 85,653	\$ 107,824
Principal payments assuming the loans are renewed under the same terms and conditions are as follows:		
2019	\$ 19,643	
2020	18,104	
2021	10,386	
2022	11,010	
2023	11,670	
2024 - 2026	14,840	
	\$ 85,653	

4. ACCRUED LANDFILL CLOSURE AND POST-CLOSURE COSTS

The Municipality operates two solid waste landfill sites. The North Lancaster landfill site has an estimated remaining life of 22 years as the result of an amended provisional certificate of approval from the Ministry of the Environment dated March 2010. The Beaverbrook landfill site has an estimated remaining life of 22 years as the result of an amended provisional certificate of approval from the Ministry of the Environment dated December 2008. The estimate associated with closure and post-closure include costs such as clay, topsoil, hydro seed, site preparation, equipment, ditching, drainage, fencing and post-closure monitoring estimated for 5 years. Total closure and post-closure costs are estimated to be \$2,000,000 with \$1,368,310 (2017 - \$1,338,310) being accrued at the end of the current fiscal year. These costs are to be recovered from future taxation revenue and reserves.

TOWNSHIP OF SOUTH GLENGARRY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2018

5. AMOUNTS TO BE RECOVERED FROM FUTURE REVENUES

Amounts to be recovered from future taxation, benefiting landowners and reserves are as follows:

	2018	2017
Municipal debt	\$ 85,653	\$ 107,824
Accrued landfill closure and post-closure costs	1,368,310	1,338,310
	\$ 1,453,963	\$ 1,446,134

Amounts are to be recovered from the following sources:

General municipal revenues	\$ 1,368,310	\$ 1,338,310
Benefiting landowners	85,653	107,824
	\$ 1,453,963	\$ 1,446,134

6. OPERATING EXPENDITURES BY OBJECT

	BUDGET 2018 (Unaudited)	ACTUAL 2018	ACTUAL 2017
Wages and benefits	\$ 3,937,000	\$ 3,765,580	\$ 3,653,551
Interest on municipal debt	17,829	6,466	8,323
Materials and services	4,286,290	4,556,515	4,573,685
Contracted services	1,499,500	1,430,766	1,226,849
Insurance and other financial costs	184,300	174,866	177,796
Third party transfers	167,750	165,155	176,252
Amortization	2,321,500	2,394,577	2,355,526
	\$ 12,414,169	\$ 12,493,925	\$ 12,171,982

7. PENSION AGREEMENTS

The Municipality is a member of the Ontario Municipal Employees Retirement System (OMERS) which is a multi-employer retirement plan. The plan is a contributory defined benefit plan that specifies the amount of retirement benefit to be received by the employees based on the length of service and rates of pay. Employers and employees contribute to the plan. Since any surpluses or deficits are the joint responsibility of all Ontario municipalities and their employees, the Municipality does not recognize any share of the OMERS pension surplus or deficit in these financial statements.

The employer amount contributed to OMERS for 2018 was \$203,474 (2017 - \$202,524) for current service and is included as an expenditure on the Statement of Financial Activities.

TOWNSHIP OF SOUTH GLENGARRY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2018

8. OPERATING SURPLUS

	BUDGET 2018 (Unaudited)	ACTUAL 2018	ACTUAL 2017
Surplus for the year	\$ 1,345,790	\$ 1,528,382	\$ 1,228,061
Funds transferred to reserves	(1,628,490)	(2,238,969)	(1,891,506)
Reserves used for operations	1,335,000	2,011,228	1,418,844
Change in accrued landfill closure and post-closure costs	-	30,000	30,000
Acquisition of tangible capital assets	(3,624,000)	(3,276,767)	(4,054,345)
Annual amortization expense	2,321,500	2,394,577	2,355,526
Disposal of tangible capital assets	25,000	-	-
Transfer of WIP to tangible capital assets	-	-	1,062,865
Operating surplus (deficit) for the year	(225,200)	448,451	149,445
Transfer (to) from street lights surplus	-	(77,011)	133,486
Transfer from water and sewer surplus	225,200	190,478	26,456
Transfer to working capital reserves	-	(561,918)	(309,387)
	\$ -	\$ -	\$ -

9. SEGMENTED INFORMATION

The Municipality is responsible for providing a range of services to its citizens. For management reporting purposes the Municipality's operations and activities are organized and reported by department. These departments are reported by functional area in the body of the financial statements similar to reporting reflected in the Ontario Financial Information Return. These functional areas represent segments for the Municipality of South Glengarry and expended disclosure by object has been reflected in the Schedule of Segmented Disclosure.

For each segment separately reported, the segment revenue and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore, certain allocation methodologies are employed in the preparation of segmented financial information.

The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

A brief description of each segment follows:

(a) General government

General government includes corporate services and governance of the Municipality. Administration as a segment includes operating and maintaining municipally-owned buildings, human resource management, legal, communications, information systems and technology, support to Council for policy development, by-law development in compliance with the Municipal Act, tax billing and collection responsibilities, financial management reporting, monitoring and overall budget status as well as frontline reception and customer service.

(b) Protection services

Protection services includes fire protection, conservation authority, protective inspection and control and emergency measures. Fire protection includes inspection, extinguishing and suppression services, emergency medical first response, and prevention education and training programs. Inspection and control includes building inspection, by-law enforcement and dog control services.

TOWNSHIP OF SOUTH GLENGARRY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2018

9. SEGMENTED INFORMATION (Continued)

(c) Transportation services

Transportation services includes administration and operation of traffic and parking services for the Municipality. In addition, services are provided for winter and summer road maintenance along with the repair and construction of the municipal roads system including bridges and culverts, as well as operation and maintenance of a fleet of vehicles and equipment for use in providing services to the Municipality.

(d) Environmental services

Environmental services includes waste collection, disposal and recycling services.

(e) Water and sewer services

Water and sewer services includes the operation of water and waste water facilities and infrastructure for the collection and distribution of both water and sewer services within the Municipality.

(f) Health services

Health services provides funding for local public health organizations.

(g) Recreation and cultural services

Recreation and cultural services provides services that contribute to neighbourhood development and sustainability through the provision of recreation and leisure programs and facilities including community halls, libraries, parks, recreation fields, and arenas.

(h) Planning and development

Planning and development manages development for business interests, environmental concerns, heritage matters, local neighbourhoods and community development. It also facilitates economic development by providing services for the approval of all land development plans and the application and enforcement of the zoning by-law and official plan.

10. BUDGET FIGURES

Budgets established for capital, reserves and reserve funds are based on a project-oriented basis, the costs of which may be carried out over one or more years.

11. CONTINGENCY

As a result of recent changes to the Workplace Safety and Insurance Act, the Municipality would be responsible to reimburse WSIB for disability payments under the revised regulations for work-related disabilities for firefighters. The potential future benefit and administrative costs if claims are made are estimated at \$669,271. As at December 31, 2018 no claims have been filed.

12. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the current year presentation.

TOWNSHIP OF SOUTH GLENGARRY**FIVE YEAR FINANCIAL REVIEW**

For the year ended December 31, 2018

FINANCIAL ACTIVITIES (000's)

	2018	2017	2016	2015	2014
Revenues					
Taxation	\$ 9,167	\$ 9,025	\$ 8,439	\$ 7,861	\$ 7,266
Fees and service charges	2,189	1,980	2,066	1,955	1,534
Grants	1,241	1,171	1,344	1,716	1,198
Investment income	603	564	525	574	611
Other	4	-	13	254	-
	13,204	12,740	12,387	12,360	10,609
Expenses					
General government	1,390	1,645	1,370	1,195	1,537
Protection to persons and property	1,533	1,616	2,076	1,612	1,554
Transportation services	5,124	4,833	4,989	4,509	4,613
Environmental	2,767	2,623	2,735	2,596	2,725
Health services	40	51	108	46	99
Recreation and cultural services	1,292	1,155	1,284	1,404	1,230
Planning and development	348	248	313	265	253
	12,494	12,171	12,875	11,627	12,011
Other revenue related to capital					
Deferred revenue earned	420	407	391	391	395
Grants	382	254	-	-	-
Gain on disposal of tangible capital assets	16	-	236	-	39
Contribution from developers	-	-	-	-	412
	818	661	627	391	846
Surplus (deficit) for the year	\$ 1,528	\$ 1,230	\$ 139	\$ 1,124	\$ (556)

PROPERTY TAXES BILLED (000's)

	2018	2017	2016	2015	2014
Own Purposes	\$ 9,167	\$ 9,025	\$ 8,439	\$ 7,861	\$ 7,266
Upper-Tier Municipality	10,346	9,891	9,344	9,152	8,782
School Boards	4,243	4,236	4,221	4,163	4,064
	\$ 23,756	\$ 23,152	\$ 22,004	\$ 21,176	\$ 20,112

TOWNSHIP OF SOUTH GLENGARRY**FIVE YEAR FINANCIAL REVIEW**

For the year ended December 31, 2018

TAXABLE ASSESSMENT (000's)

	2018	2017	2016	2015	2014
Residential and farm	\$ 1,995,382	\$ 1,825,457	\$ 1,685,298	\$ 1,575,873	\$ 1,467,642
Commercial and industrial	144,540	138,886	133,494	131,071	122,584
	2,139,922	1,964,343	1,818,792	1,706,944	1,590,226
Exempt	44,059	42,691	42,925	42,092	43,388
	\$ 2,183,981	\$ 2,007,034	\$ 1,861,717	\$ 1,749,036	\$ 1,633,614
Commercial and industrial	6.75%	7.07%	7.34%	7.68%	7.71%

FINANCIAL INDICATORS

	2018	2017	2016	2015	2014
Tax arrears					
Percentage of own levy	36 %	43 %	43 %	51 %	54 %
Percentage of total levy	14 %	17 %	17 %	18 %	19 %
Municipal debt	\$ 85,653	\$ 107,824	\$ 138,713	\$ 185,117	\$ 198,952
Municipal debt charges	\$ 6,466	\$ 8,323	\$ 11,227	\$ 11,937	\$ 14,462
Sustainability					
Financial assets to liabilities	2.77	2.67	2.70	2.67	2.87
Financial assets to liabilities excluding municipal debt	2.73	2.65	2.58	2.84	3.07
Municipal debt to tangible capital assets	0.17 %	0.22 %	0.28 %	0.38 %	0.42 %
Flexibility					
Debt charges to total operating revenue	0.05 %	0.07 %	0.09 %	0.10 %	0.13 %
Total operating revenue to taxable assessment	6.05 %	6.35 %	6.65 %	6.92 %	7.01 %
Vulnerability					
Operating grants to operating revenue	9.40 %	9.19 %	10.85 %	13.88 %	11.29 %
Total grants to total revenues	11.57 %	10.63 %	10.33 %	13.46 %	10.46 %
Reserve coverage					
Reserves	\$ 8,068,954	\$ 7,279,295	\$ 6,497,256	\$ 6,834,524	\$ 7,197,366
Reserves to operating expenses	65 %	60 %	50 %	59 %	60 %
Reserves to working capital	1.02	1.01	0.96	0.97	0.97



STAFF REPORT

S.R. No. 72-2019

PREPARED BY: Kelli Campeau, Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 3, 2019

SUBJECT: Purchase of Property - Glengarry Archives

BACKGROUND:

1. On April 15, 2019 Council passed resolution 168-2019 to purchase 28 Kenyon Street East, Alexandria in partnership with the Township of North Glengarry at a total cost of \$140,000 (\$70,000 per Township).
2. The intent of purchasing the building is to establish a new, permanent home for the Glengarry County Archives.

ANALYSIS:

3. Per the Township's Sale and Purchase of Property By-law 11-18, the agreement to purchase a property shall be approved by Council resolution or by-law in open session.
4. The agreement of purchase and sale and a by-law to approve the agreement are attached to this report for Council's consideration.
5. The closing date of the agreement is July 2, 2019.

IMPACT ON 2019 BUDGET:

6. Council authorized \$70,000 from reserves towards the purchase of the building.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 72-2019 be received and that By-law 35-2019, being a by-law to enter into an agreement of purchase and sale with the Alexandria



Columbus Club Incorporated in partnership with the Township of North Glengarry for the property having the municipal address 28 Kenyon Street East, Alexandria be read a first, second and third time, passed, signed and sealed in open Council this 3rd day of June, 2019.

A handwritten signature in black ink, which appears to read "Kelli Campeau". The signature is written in a cursive style and is positioned above a horizontal line.

**Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK**

SG-J-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 35-2019
FOR THE YEAR 2019**

BEING A BY-LAW TO ENTER INTO AN AGREEMENT OF PURCHASE AND SALE WITH THE ALEXANDRIA COLUMBUS CLUB INCORPORATED IN PARTNERSHIP WITH THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY FOR THE PROPERTY HAVING THE MUNICIPAL ADDRESS OF 28 KENYON STREET EAST, ALEXANDRIA IN THE TOWNSHIP OF NORTH GLENGARRY.

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS the Council of the Township of South Glengarry wishes to enter into an Agreement to purchase property having the municipal address of 28 Kenyon Street East, Alexandria, in partnership with the Township of North Glengarry from the Alexandria Columbus Club.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** the Mayor and Clerk are hereby authorized and directed to enter into an Agreement with the Alexandria Columbus Club Incorporated and sign on behalf of the Township of South Glengarry.
2. **THAT** the Offer to Sell Agreement of Purchase and Sale attached hereto as Schedule A forms part of this by-law.
3. **THAT** this by-law shall come into force and effect at it's time of passing.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 3RD DAY OF JUNE, 2019.

MAYOR: **CLERK:**

**OFFER TO SELL
AGREEMENT OF PURCHASE AND SALE**

THE ALEXANDRIA COLUMBUS CLUB INCORPORATED

as **VENDOR**

offers/agrees to sell to

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY and

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY as **PURCHASER**

the following **REAL PROPERTY**:

Part of the property having municipal address 28 Kenyon Street East Alexandria in the Township of North Glengarry, having a frontage of approximately 149.69 feet on Kenyon Street and having a backing of approximately 43.02 feet on Center Street (formerly known as Catherine Street). This irregularly formed property is approximately 286 feet in depth at its west end and approximately 136 feet in depth at its east end; it is understood that there is an exception to the currently owned property as there has been an application for severance of the western portion of the property for a proposed lot addition in favour of the Michael Madden and Christina Peeters' property known as 16 Kenyon Street East. **The excluded portion extends to most of Part 2 on Plan 14R1331, and also extends northerly approximately 58.86 feet and westerly approximately 65.25 feet, and is in line with the width of the lot known as 16 Kenyon Street. See schedule A attached and Schedule B is a copy of plan 14R-1331**

the **PROPERTY**

PURCHASE PRICE: ONE HUNDRED AND FORTY THOUSAND (\$140,000.00) Dollars

DEPOSIT: By May 8, 2019 Purchaser shall submit TWENTY FIVE THOUSAND (\$25,000.00) Dollars by a negotiable cheque payable to the vendor's solicitors Société Professionnelle Lefebvre Professional Corporation to be held in trust pending completion or other termination of this Agreement and to be credited toward the Purchase Price on completion. Purchaser agrees to pay the balance as follows:

Purchaser agrees to pay the balance of the Purchase price subject to usual adjustments, in cash or by certified cheque, to the Vendor's solicitors on completion of this transaction.

The property is being offered for sale in an "AS IS-WHERE IS" condition and the Vendor shall not be required to provide any building location survey nor shall it be required to produce any newer reference plan for the property.

It is a condition precedent of this agreement that this transaction be approved by the Councils of both acquiring municipalities, respectively, by way of resolution by April 30, 2019 in failure of which this agreement shall be null and void and the \$25,000.00 deposit shall be refunded to the Purchaser without deduction or defalcation whatsoever and this agreement shall thereupon be at an end.



1. **IRREVOCABILITY:** This Offer shall be irrevocable by the Purchaser until 11:59 A.M. on the 15th day of February, 2019 after which time, if it is not accepted, this Offer shall be null and void.
2. **COMPLETION DATE:** This Agreement shall be completed by no later than 4:00 p.m. on the 2nd day of July, 2019. Upon completion, vacant possession of the property shall be given to the Purchaser.
3. **HST:** If this transaction is subject to H.S.T., the Purchaser shall be liable, shall self-assess and either claim an input tax credit or remit to the appropriate governmental authority all HST which is payable under the Act in connection with the transfer of property all in accordance with the Act and shall also submit a HST filing form within the time frame specified by the Act following the closing of this transaction; the Purchaser shall indemnify and save harmless the Vendor from and against any and all HST, penalties, costs and/or interest which may become payable by or assessed against the Vendor as a result of any failure by the Purchaser to comply with the provisions of Excise Tax Act. The purchaser acknowledges and agrees that the foregoing indemnity shall survive and not merge upon closing of this transaction.
4. **TITLE SEARCH:** Purchaser shall be allowed until June 3, 2019 to examine the title to the property at their own expense to satisfy themselves that there are no outstanding work orders or deficiency notices affecting the property, that its present use (commercial) may be lawfully continued. Vendor hereby consents to the municipality or other governmental agencies releasing to Purchaser details of all outstanding work orders affecting the property and Vendor agrees to execute and deliver such further authorizations in this regard as Purchaser may reasonably require.
5. **FUTURE USE:** Vendor and Purchaser agree that there is no representation or warranty of any kind that the future intended use of the property by Purchaser is or will be lawful except as may be specifically provided for in this Agreement.
6. **TITLE:** Provided that the title to the property is good and free from all registered restrictions, charges, liens and encumbrances except as otherwise specifically provided in this Agreement and save and except for (a) any registered restrictions or covenants running thereon with the land providing that such are complied with; (b) any registered municipal agreements and registered agreements with publicly regulated utilities providing such have been complied with, or security has been posted to ensure compliance and completion, as evidenced by a letter from the relevant municipality or regulated utility; (c) any minor easements to the supply of domestic utility or telephone services to the property or adjacent properties; and (d) any easements for drainage, storm or sanitary sewers, public utility lines, telephone lines, cable television lines or other services which do not materially affect the present use of the property. If within the specified times any valid objection to title or to any outstanding work order or deficiency notice, or to the fact the said present use may not lawfully be continued or that the principal building may not be insured against risk of fire is made in writing to Vendor and which Vendor is unable or unwilling to remove, remedy or satisfy and which Purchaser will not waive, this Agreement notwithstanding any



intermediate acts or negotiations in respect of such objections, shall be at an end and all monies paid shall be returned without interest or deduction and Vendor shall not be liable for any costs or damages. Save as to any valid objection so made by such day and except for any objection going to the root of the title, Purchaser shall be conclusively deemed to have accepted Vendor's title to the property.

7. **DOCUMENTS AND DISCHARGE:** Purchaser shall not call for the production of any title deed, abstract, survey or other evidence of title to the property except such as are in the possession or control of Vendor. If requested by Purchaser, Vendor will deliver any existing sketch or survey of the property within Vendor's control to Purchaser as soon as possible and prior to the Requisition Date. If a discharge of any Charge/Mortgage held by a corporation incorporated pursuant to the Loan Companies Act (Canada), Chartered Bank, Trust Company, Credit Union, Caisse Populaire or Insurance Company and which is not to be assumed by Purchaser on completion, is not available in registrable form on completion, Purchaser agrees to accept Vendor's lawyer's personal undertaking to obtain, out of the closing funds, a discharge in registrable form and to register same on title within a reasonable period of time after completion, provided that on or before completion, Vendor shall provide to Purchaser a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, together with a direction executed by Vendor directing payment to the mortgagee of the amount required to obtain the discharge out of the balance due on completion.
8. **INSPECTION:** Purchaser acknowledges having had the opportunity to inspect the property prior to submitting this Offer and understands that upon acceptance of this Offer there shall be a binding agreement of purchase and sale between Purchaser and Vendor.
9. **PLANNING ACT:** This Agreement shall be effective to create an interest in the property only if Vendor complies with the subdivision control provisions of the Planning Act by completion and Vendor covenants to proceed diligently at Vendor's expense to obtain consent by completion, if necessary.
10. **DOCUMENT PREPARATION:** The Transfer/Deed shall, save for the Land Transfer Tax Affidavit, be prepared in registrable form at the expense of Vendor, and any Charge/Mortgage to be given back by the Purchaser to Vendor shall be registered at the expense of the Vendor, who shall retain his own solicitor for such and there shall be no expenses payable to the Vendor's solicitor with respect thereto. Registration costs with respect to the mortgage back are the responsibility of the Vendor.
11. **RESIDENCY:** Purchaser shall be credited towards the Purchase Price with the amount, if any, necessary for Purchaser to pay to the Minister of National Revenue to satisfy Purchaser's obligation in respect of tax payable by Vendor under the non-residency provisions of the Income Tax Act by reason of this sale. Purchaser shall not claim such credit if Vendor delivers on completion the prescribed certificate or a statutory declaration that Vendor is not then a non-resident of Canada.

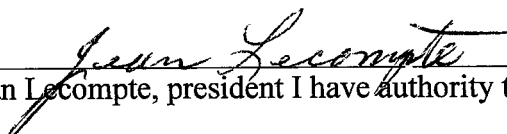


12. **ADJUSTMENTS:** Any rents, mortgage, interest, realty taxes including local improvement rates and unmetered public or private utility charges and unmetered cost of fuel, as applicable, shall be apportioned and allowed to the day of completion, the day of completion itself to be apportioned to Purchaser.
13. **TIME LIMITS:** Time shall in all respects be of the essence hereof provided that the time for doing or completing of any matter provided for herein may be extended or abridged by an agreement in writing signed by Vendor and Purchaser or by their respective lawyers who may be specifically authorized in that regard.
14. **TENDER:** Any tender of documents or money hereunder may be made upon Vendor or Purchaser on the day set for completion. Money may be tendered by bank draft or cheque certified by a Chartered Bank, Trust Company, Province of Ontario Savings Office, Credit Union or Caisse Populaire.
15. **FAMILY LAW ACT:** Vendor warrants that spousal consent is not necessary to this transaction under the provisions of the Family Law Act, R.S.O. 1990 unless Vendor's spouse has executed the consent hereinafter provided.
16. **AGREEMENT IN WRITING:** If there is conflict between any provision written or typed in this Agreement (including any Schedule attached hereto) and any provision in the printed portion hereof, the written or typed provision shall supersede the printed provision to the extent of such conflict. This Agreement including any Schedule attached hereto, shall constitute the entire Agreement between Purchaser and Vendor. There is no representation, warranty, collateral agreement or condition, which affects this Agreement other than as expressed herein. This Agreement shall be read with all changes of gender or number required by the context.
17. **SUCCESSORS AND ASSIGNS:** The heirs, executors, administrators, successors and assigns of the undersigned are bound by the terms herein.
18. All parties of this Agreement agree that the reproduction by way of facsimile telecommunications device (fax) will be treated as though such reproduction were executed originals and each party undertakes to provide the other with a copy of the Agreement of Purchase and Sale bearing original signatures within a reasonable period of time after acceptance of such offer.

DATED at the Township of North Glengarry, this 29th day of January, 2019.

IN WITNESS WHEREOF the Vendor has hereunto set its hand and seal.

THE ALEXANDRIA COLUMBUS CLUB INCORPORATED
Per:


Jean LeCompte, president I have authority to bind the corporation

The undersigned Purchaser hereby accept the above Offer and its terms, and covenant, promise and agree to and with the above-named Vendor to duly carry out the same on the terms and conditions above mentioned.

DATED at the Township of North Glengarry this day of , 2019.

In witness whereof The Corporation of the Township of North Glengarry has hereunto set its hand and seal.

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
Per:

_____ NAME	_____ TITLE
I have authority to bind the Corporation	

_____ NAME	_____ TITLE
I have authority to bind the Corporation	

DATED at the Township of South Glengarry this day of , 2019.

In witness whereof The Corporation of the Township of South Glengarry has hereunto set its hand and seal.

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY
Per:

_____ NAME	_____ TITLE
I have authority to bind the Corporation	

_____ NAME	_____ TITLE
I have authority to bind the Corporation	

The solicitor for the Vendor is Jean Marc Lefebvre telephone 613-525-1358 fax 613-525-1358

The solicitor for the Purchaser is telephone fax

Township of North Glengarry

Kenyon St E

Dominion St N

Dominion St N

Centre St

To be added to H

4

19

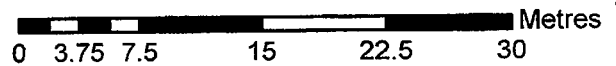
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16

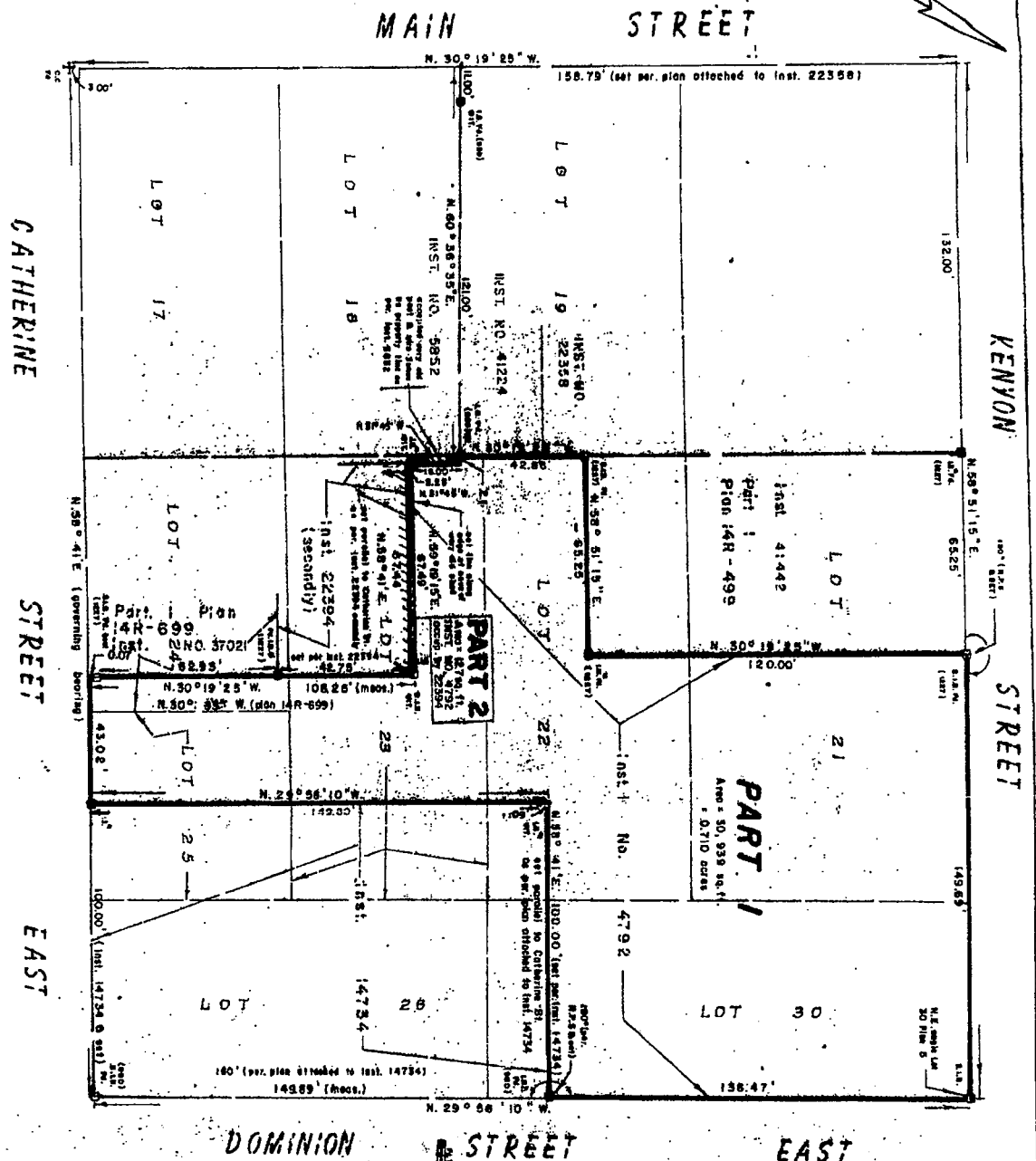
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19



Retained ~ 0.6 acres
Severed ~ 0.08 acres

Application Number: B-80-18



SURVEYOR'S CERTIFICATE

I hereby certify that:

1. This survey and plan are correct and in accordance with the Surveyors Act and the Registry Act and the regulations made thereunder.

2. The survey was completed on Oct. 30, 1978.

1978
Oct. 30., 1978

D. Robinson

14 NOV 1978

Ontario Land Surveyor

LEGEND (more applicable)
 18--DENOTES IRON BAR 1/2" x 1/2"
 24--DENOTES IRON BAR 1/2" x 3/4"
 31A--DENOTES STANDARD IRON BAR
 31B--DENOTES SHORT STANDARD IRON BAR 1'-11" x 8"
 31C--DENOTES ROUND IRON BAR 1/2" x 1'-11" x 24"
 31D--DENOTES CURT DROSS
 38--DENOTES ROCK BAR
 76--DENOTES FOUND
 87--DENOTES REMC
 WHI--DENOTES WHITES

NOTE: ALL HANDED IRONS HAVE BEEN WRITTEN

L. E. ROSS
ONTARIO LAND SURVEYOR
96 WAVERLY ST.
OTTAWA K2P 0V2
SCALE: 1" = 30'
Phone 232-0656 Toll Free 1-800-267-8333

"CAUTION" THIS PLAN IS NOT A PLAN OF SUBDIVISION WITHIN THE MEANING OF SECTION 29.32 or 33 OF THE PLANNING ACT

PROPERTY OF LAND
REGISTRY OFFICE

Measurements were taken at the north limit of Cottrells Street East as shown on plan 447-552 and showing being N. 88° 41' E.

I REQUIRE THIS PLAN TO BE
DEPOSITED UNDER PART II OF
THE REGISTRY ACT.

NOVEMBER 7, 1978

L. E. MOSS
ONTARIO LAND SURVEYOR

RECEIVED AND DEPOSITED AS
PLAN 14R-5

NOVEMBER, 2007, 191

LAND REGISTRAR FOR THE
REGISTRY DIVISION OF
LEINABURY NO. 14

Plan of Survey of
PART OF LOTS 21, 22, 23, 24
25, AND 30
REGISTERED PLAN 5

South of Kenyon Street
North of Catherine Street East
East of Main Street
TOWN OF ALEXANDRIA
COUNTY OF GLENGARRY

978

10

10



STAFF REPORT

S.R. No. 73-2019

PREPARED BY: Lachlan McDonald, GM Corporate Services/Treasurer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 3, 2019

SUBJECT: 2018 Year End - Transfers to Reserves

BACKGROUND:

1. Reserve transfers happen frequently throughout the year and are most often budgeted.
2. Some reserve transactions have historically been done to return accounts to zero; for example, sewer and water or move money for longer ambulance bay revenue to reserves, etc. with no formal Council direction but it has always been the intent.
3. The following recommendations are to formalize that intent.

Account	Transfer In	Transfer Out
Fire Reserve	16,710.43	
Glen Walter Water/Waste Water	191,630.44	
Lancaster Water/Waste Water	325,680.50	
Unexpended Capital Reserve		117,913.33

ANALYSIS:

4. The fire reserve is a transfer of the Ambulance Bay revenue and miscellaneous appointed revenue.
5. The Glen Walter Water/Waste Water reserve transfer sets the surplus/deficit account at \$0 and moves past surpluses to the reserve.
 - a. The intent is that every year surpluses will be transferred to the reserve and deficits will be drawn from the reserve.
6. The Lancaster Water/Waste Water reserve transfer sets the surplus/deficit account at \$0 and moves past surpluses to the reserve.



- a. The intent is that every year surpluses will be transferred to the reserve and deficits will be drawn from the reserve.
7. The unexpended capital reserve transfer moves two items out:
- a. The joint tender for the Martintown sidewalk. In 2017, we had done the work but hadn't yet been billed so we expensed it in 2017 to be taken out in 2018.
 - b. The yard works for the salt dome. In 2017, an outstanding contractual item was yard works (landscaping). It was decided to not do it and thus the money was expensed in 2017 but not required so it become miscellaneous revenue.
 - c. In both instances the costs were under budget and resulted in miscellaneous revenue in 2018.

IMPACT ON 2019 BUDGET:

8. There is no impact on the 2019 budget.
9. There are additional revenues of ~ \$31,000 in 2018 because of the under-budget item.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 73-2019 be received and that the Council of the Township of South Glengarry approve the 2018 transfers to and from reserves as summarized in bullet point three of the report.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK



STAFF REPORT

S.R. No. 74-2019

PREPARED BY: Joanne Haley, GM Community Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 3, 2019

SUBJECT: Appointments of CBO, Deputy CBO and By-law Enforcement Officer

BACKGROUND:

1. The Township of South Glengarry has recently restructured the Building Department and has hired Mr. Gary Poupart as the Director of Development & Chief Building Official and Mr. Chris Raabe as the Manager of By-law Enforcement and Deputy Chief Building Official.
2. In order for the above-mentioned employees to fulfill their new roles, they are required to be appointed as per Section 3(2) of the *Building Code Act*, S.O. 1992, C.23, as amended.

ANALYSIS:

3. Attached are two by-laws. The first by-law appoints Mr. Poupart as the Chief Building Official as well as all necessary positions that are required for the Building Department to function. The by-law includes roles such as By-law Enforcement and Property Standards, which is still required to provide training to current staff and to fulfill the role until a full-time staff person is hired.
4. The second by-law appoints Mr. Raabe as the Deputy Chief Building Official and Manager of By-law Enforcement.

IMPACT ON 2019 BUDGET:

5. The salaries for these positions are included in the 2019 budget.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization.



RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 74-2019 be received and that By-law 36-2019, being a by-law to appoint a Chief Building Official, Property Standards Officer and By-law Enforcement officer be read a first, second and third time, passed, signed and sealed in Open Council this 3rd day of June, 2019;

AND FURTHERMORE that By-law 37-2019, being a by-law to appoint a Deputy Chief Building Official and By-law Enforcement Officer be read a first, second and third time, passed signed and sealed in Open Council this 3rd day of June, 2019.

A handwritten signature in black ink, reading 'Kelli Campeau'. The signature is written in a cursive style and is positioned above a horizontal line.

**Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK**

SG-E-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 36-2019
FOR THE YEAR 2019**

BEING A BY-LAW TO PROVIDE FOR THE APPOINTMENT OF A CHIEF BUILDING OFFICIAL, BUILDING INSPECTOR, PROPERTY STANDARDS OFFICER AND BY-LAW ENFORCEMENT OFFICER FOR THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY.

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS Section 3(2) of the *Building Code Act*, S.O. 1992, c.23, as amended, empowers municipal council to appoint a chief building official and such inspectors as are necessary for the enforcement of the *Building Code Act* in the areas in which the municipality has jurisdiction;

AND WHEREAS Section 227 of the *Municipal Act, 2001*, c.25 authorizes Councils to pass by-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation for carrying into effect the provisions of any by-law of the Council;

AND WHEREAS Section 15 of the *Police Services Act*, R.S.O. 1990, c. P. 15 authorizes Council of any municipality to appoint Municipal Law Enforcement Officers who shall be peace officers for the purposes of enforcing the by-laws of the municipality;

AND WHEREAS subsection 1(3) of the *Provincial Offences Act*, R.S.O. 1990, c. P. 33 as amended provides for the designation by a Minister of the Crown of any person or class of persons as a Provincial Offences Officer for the purposes of all or any class of offences;

AND WHEREAS the Council of the Corporation of the Township of South Glengarry wishes to appoint a Chief Building Official, Building Inspector, Property Standards Officer and By-law Enforcement Officer;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** By-law 16-2019, being a by-law to appoint an Interim Chief Building Official, Building Inspector, Property Standards Officer and By-law Enforcement Officer, be repealed
2. **THAT** Gary Poupart be appointed as the Chief Building Official and a Building Inspector for the purposes of administering and enforcing the *Building Code Act*, S.O. 1992, c.23, as amended.
3. **THAT** Gary Poupart be appointed as a Property Standards Officer and By-law Enforcement Officer.

4. **THAT** this appointment be for the term of employment in this position with the Corporation and terminate upon release as an employee

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 3RD DAY OF JUNE, 2019.

MAYOR: _____ ***CLERK:*** _____

SG-E-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 37-2019
FOR THE YEAR 2019**

BEING A BY-LAW TO PROVIDE FOR THE APPOINTMENT OF A DEPUTY CHIEF BUILDING OFFICIAL, BUILDING INSPECTOR AND BY-LAW ENFORCEMENT OFFICER FOR THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY.

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS Section 3(2) of the *Building Code Act*, S.O. 1992, c.23, as amended, empowers municipal council to appoint a deputy chief building official and such inspectors as are necessary for the enforcement of the *Building Code Act* in the areas in which the municipality has jurisdiction;

AND WHEREAS Section 227 of the *Municipal Act*, 2001, c.25 authorizes Councils to pass by-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation for carrying into effect the provisions of any by-law of the Council;

AND WHEREAS Section 15 of the *Police Services Act*, R.S.O. 1990, c. P. 15 authorizes Council of any municipality to appoint Municipal Law Enforcement Officers who shall be peace officers for the purposes of enforcing the by-laws of the municipality;

AND WHEREAS subsection 1(3) of the *Provincial Offences Act*, R.S.O. 1990, c. P. 33 as amended provides for the designation by a Minister of the Crown of any person or class of persons as a Provincial Offences Officer for the purposes of all or any class of offences;

AND WHEREAS the Council of the Corporation of the Township of South Glengarry wishes to appoint a Deputy Chief Building Official and By-law Enforcement Officer;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** By-law 52-18, being a by-law to appoint an Inspector and By-law Enforcement Officer, be rescinded.
2. **THAT** Chris Raabe be appointed as the Deputy Chief Building Official and a Building Inspector for the purposes of administering and enforcing the *Building Code Act*, S.O. 1992, c.23, as amended.
3. **THAT** Chris Raabe be appointed as a By-law Enforcement Officer.
4. **THAT** this appointment be for the term of employment in this position with the Corporation and terminate upon release as an employee

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 3RD DAY OF JUNE, 2019.

MAYOR: _____ **CLERK:** _____

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: June 3, 2019


SUBJECT: Tree Canopy and Natural Vegetation Policy - Public Consultation

PREPARED BY: Joanne Haley, GM Community Services



Council has approved a first reading of the Draft Tree Canopy and Natural Vegetation Policy. This draft policy has also been reviewed by the Township's Agricultural Committee and recommendations have been made.

In order to advance the draft policy, please provide direction to Administration as to whether additional public consultation is desired and which recommendations from the Agricultural Committee you wish to include. Once the consultation process is complete, a final draft will be written and brought to Council for approval.

South Glengarry				POLICY
Policy Number:	03-2019	Review Frequency:	Every 5 Years	
Approved By:	Council	Date Approved:		
		Revision Date:		
Subject:	Tree Canopy and Natural Vegetation Policy			

Background and Purpose

Section 270(1) (7) of the *Municipal Act, 2001*, S.O. 2001 c. 25, requires municipalities to adopt and maintain policies with respect to the manner in which a municipality will protect and enhance the tree canopy and natural vegetation.

The purpose is to establish a tree canopy and natural vegetation policy and to reduce the loss of tree coverage in South Glengarry and to protect and increase tree coverage.

What is a Tree Canopy?

Tree Canopy includes all areas of coverage by plant material which includes the layer of leaves, branches and stems that cover the ground when viewed from above.

What is Natural Vegetation?

Natural vegetation refers to the plant life that grows naturally in a geographical region. The plants that make up natural vegetation are valuable resources as they provide timber, fruits, medicinal plants, shelter to animals, oxygen and protect soil and store water.

Benefits

There are many benefits to a tree canopy and natural vegetation policy; they include but are not limited to:

- Reduces air pollution
- Provides shelter for wildlife
- Improves the usability of public parks and spaces
- Improves the aesthetics of properties
- Improves water quality

- Assists in stormwater management
- Prevents erosion

Applicability

The policy applies to all properties and development, on public and private lands within the Township of South Glengarry.

Nothing in this policy is intended to conflict with existing standards or policies of the Township and this policy does not take priority over any by-laws, plans, resolutions or agreements passed by Council pursuant to the *Municipal Act, 2001*, S.O. 2001 c. 25 or *Planning Act, R.S.O, 1990, c. P 13*.

Nothing in this policy is intended to restrict normal farm practices as defined by the *Farm Practices Protection Act, R.S.O, 1990 c. F6*

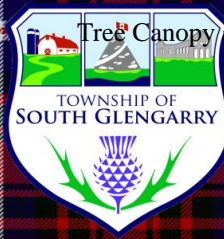
Priority Actions (*In no particular order*)

1. Prevent tree removal within Township open and unopened road allowances.
2. Prevent tree removal on Township-owned land.
3. Increase tree planting on Township-owned land, especially within public parks where possible.
4. Acquire forested land when offered through land donations.
5. Support the United Counties of SDG in forested land acquisitions within the Township of South Glengarry.
6. Support and promote the Raisin Region Conservation Authority Tree Seedling Program.
7. Support residents and others in developing tree planting plans that ensure the long term survival of the tree plantings.
8. Support and participate where possible in tree planting efforts by the Raisin Region Conservation Authority.
9. Develop a municipal commemorative tree program where people can buy and plant trees in municipal parks in honour of their loved ones who have passed or organizations.

10. Require a tree planting schedule as a condition of draft plan approval for new subdivisions that will require one native tree in front of each lot within the front yard.
11. Support the replacement of native trees that are proposed to be removed as part of a development; either in a new location on the subject property or in a mutually agreed upon location elsewhere in the Township.
12. Encourage tree planting as part of the Landscaping Program within the Township's Community Improvement Plan.
13. Implement the existing Official Plan policies related to Significant Woodlands, Provincially Significant Wetlands and Natural Heritage Systems.
14. Encourage residents to obtain an approved managed forest plan and to have their properties classified as a Managed Forest to take advantage of the Managed Forest Tax Incentive Program where you pay 25% of the municipal tax rate set for residential properties.

Monitoring

The General Manager of Community Services shall be responsible for monitoring the implementation of this policy.



April 3, 2019

MINUTES OF
AGRICULTURE COMMITTEE MEETING

Township of South Glengarry

A meeting of the Agriculture Committee Meeting was held at 7:00 pm on April 3, 2019 in the Council Chambers at the municipal building in Lancaster, Ontario.

Committee Members present were: Councillor Martin Lang, Councillor Sam McDonell, Duncan Ferguson, David Grant, Scott Kinloch, Ian MacDonald, Rob McDonald, Jerome McDonell and Tony Vogel, Staff Liaison- Joanne Haley

Guests:

Ross Grant
Dan Stadelmann
Councillor Stephanie Jaworski

Councillor Martin Lang was unanimously declared as the Chair for this Committee

BE IT RESOLVED THAT the Agriculture Committee meeting of April 3, 2019 is hereby called to order.

CARRIED

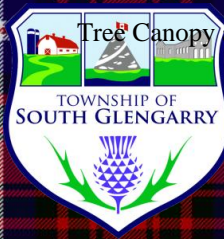
Meeting was called to order at 7:06 pm

Chair Councillor Lang requested Joanne Haley to provide an overview of the draft Tree Canopy and Natural Vegetation policy.

J Haley explained the need and the purpose of the proposed policy and reviewed all draft priority action items which are listed as follows:

Background and Purpose

Section 270(1) (7) of the *Municipal Act, 2001*, S.O. 2001 c. 25, requires municipalities to adopt and maintain policies with respect to the manner in which a municipality will protect and enhance the tree canopy and natural vegetation.

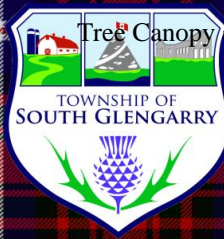


The purpose is to establish a tree canopy and natural vegetation policy and to reduce the loss of tree coverage in South Glengarry and to protect and increase tree coverage.

Nothing in this policy is intended to restrict normal farm practices as defined by the *Farm Practices Protection Act, R.S.O., 1990 c. F6*

Priority Actions (*In no particular order*)

1. Prevent tree removal within Township open and unopened road allowances.
2. Prevent tree removal on Township-owned land.
3. Increase tree planting on Township-owned land, especially within public parks where possible.
4. Acquire forested land when offered through land donations.
5. Support the United Counties of SDG in forested land acquisitions within the Township of South Glengarry.
6. Support and promote the Raisin Region Conservation Authority Tree Seedling Program.
7. Support residents and others in developing tree planting plans that ensure the long term survival of the tree plantings.
8. Support and participate where possible in tree planting efforts by the Raisin Region Conservation Authority.
9. Develop a municipal commemorative tree program where people can buy and plant trees in municipal parks in honour of their loved ones who have passed or organizations.
10. Require a tree planting schedule as a condition of draft plan approval for new subdivisions that will require one native tree in front of each lot within the front yard.
11. Support the replacement of native trees that are proposed to be removed as part of a development; either in a new location on the subject property or in a mutually agreed upon location elsewhere in the Township.
12. Encourage tree planting as part of the Landscaping Program within the Township's Community Improvement Plan.



13. Implement the existing Official Plan policies related to Significant Woodlands, Provincially Significant Wetlands and Natural Heritage Systems.

14. Encourage residents to obtain an approved managed forest plan and to have their properties classified as a Managed Forest to take advantage of the Managed Forest Tax Incentive Program where you pay 25% of the municipal tax rate set for residential properties.

The Committee agreed to review the priority action items one by one and the following recommendations were made:

MOVED BY: Jerome MacDonell

SECONDED BY: Rob McDonald

To remove priority action item #1 from the draft policy: "Prevent tree removal within Township open and unopened road allowances"

CARRIED

MOVED BY: Duncan Ferguson

SECONDED BY: Scott Kinloch

To amend action item #2 to read: "Encourage proper tree canopy maintenance on Township-owned land".

CARRIED

MOVED BY: Sam McDonell

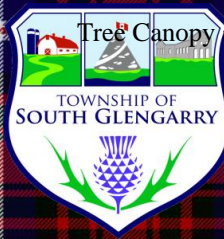
SECONDED BY: Tony Vogel

To amend action item #3 to read: Increase tree planting in municipal parks where possible".

CARRIED

The committee requests Council to carefully consider action item # 10: "require a tree planting schedule as a condition of draft plan approval for new subdivisions that will require one native tree in front of each lot within the front yard."

Scott Kinloch left the meeting at 8:20pm.



The committee requested J Haley to provide an update on the Official Plan appeal. A detailed verbal update was provided. J Haley offered to provide further updates at future scheduled committee meetings.

It was agreed that a meeting will be scheduled sometime this summer at the Call of the Chair to discuss the following topics:

- Official Plan appeal
- Lot sizes for agricultural uses

Next Meeting date: To be determined

Adjournment

BE IT RESOLVED THAT the meeting of April 3, 2019 be adjourned to the call of the Chair @ 8.39 pm.



CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

MOVED BY: Lyle Warden

RESOLUTION NO _____

SECONDED BY _____

DATE June 3, 2019

BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby supports the resolution passed by the United Counties of Stormont, Dundas and Glengarry and urges ROMA and OGRA to reunify their annual conferences as soon as possible;

AND FURTHERMORE that ROMA be advised that the Township shall boycott future conferences until such time as the conferences reunify.

☐ CARRIED

☐ DEFEATED

☐ POSTPONED

Mayor Frank Prevost

Recorded Vote:	Yes	No
Mayor Prevost	_____	_____
Deputy Mayor Warden	_____	_____
Councillor Lang	_____	_____
Councillor Jaworski	_____	_____
Councillor McDonell	_____	_____



United Counties of
Stormont Dundas Glengarry
Corporate Services Department
323 - 26 Pitt Street
Cornwall, Ontario K6J 3P2
T: 613-932-1515
F: 613-936-2913

May 22nd, 2019

Mr. Allan Thompson, Chair
Rural Ontario Municipal Association
200 University Avenue
Toronto, Ontario
M5H 3C6

Reference: Combined ROMA/OGRA conference

On behalf of the United Counties of Stormont, Dundas & Glengarry (SDG), I am writing to you today to ask that the ROMA Board reconsider its position regarding reunifying the annual ROMA and OGRA conferences. Both conferences are important to elected and appointed officials from across rural Ontario. Reunification will save time and money for attendees and ensure the long-term sustainability of both events.

Attached for your information is a copy of the resolution that was adopted by County Council at its May 20th, 2019 session.

On behalf of County Council, I look forward to hearing from you.

Sincerely,

Jamie MacDonald, Warden

- c. Ontario Good Roads Association (OGRA)
Local SDG municipalities

Where Ontario Began



United Counties of
Stormont, Dundas & Glengarry

RESOLUTION

MOVED BY *[Signature]* RESOLUTION NO 2019-87

SECONDED BY *Frank Prevost* DATE May 21, 2019

That Council of the United Counties of Stormont, Dundas and Glengarry authorize the Warden to forward correspondence to ROMA and OGRA urging them to reunify their annual conferences as soon as possible;

And further that ROMA be advised that the County shall boycott future conferences until such time as the conferences reunify;

And that this resolution be forwarded to local municipalities for support.

☒ CARRIED

☐ DEFEATED

☐ DEFERRED

gh
WARDEN

Recorded Vote:

Councillor Armstrong	_____
Councillor Byvelds	_____
Councillor Fraser	_____
Councillor Gardner	_____
Councillor Landry	_____
Councillor MacDonald	_____
Councillor McGillis	_____
Councillor Prevost	_____
Councillor Smith	_____
Councillor Warden	_____
Councillor Wert	_____
Councillor Williams	_____



May 6, 2019

MINUTES OF
COMMITTEE OF ADJUSTMENT

Township of South Glengarry

A meeting of the Committee of Adjustment was held at 6:00 pm on May 6, 2019 in the Council Chambers at the municipal building in Lancaster, Ontario.

Committee Members present were: Mayor Frank Prevost, Councillor Stephanie Jaworski, Councillor Sam McDonell, Councillor Martin Lang and Secretary- Treasurer Joanne Haley.

Regrets: Deputy Mayor- Lyle Warden

In the absence of our Chair- Lyle Warden; a motion was made to appoint Stephanie Jaworski as Chair for this meeting only.

MOVED BY: Stephanie Jaworski

SECONDED BY: Sam McDonell

BE IT RESOLVED THAT the Committee of Adjustment meeting of May 6, 2019 is hereby called to order.

CARRIED

Meeting was called to order at 6:05 pm

Approval of Agenda

MOVED BY: Frank Prevost

SECONDED BY: Sam McDonell

BE IT RESOLVED THAT the Agenda be approved as presented.

CARRIED

Approval of Minutes

MOVED BY: Sam McDonell



SECONDED BY: Martin Lang

BE IT RESOLVED THAT the Minutes of the March 18, 2019 as amended and the Minutes of the April 15, 2019 be approved as presented.

CARRIED

Members of the public at this meeting were as follows:

Paulette Lalonde- Applicant- A-08-19
Jacques & Karen Payette- Abutting property owner-A-08-19
Sebastian and Lucille Verdone- A-08-19
Monique Stevens- Applicant- A-09-19
David Beitz- A-09-19
Joanne and John Villeneuve- Applicant- A-09-19

Mayor Frank Prevost declared pecuniary interest on application A-10-19 Villeneuve as he was the real estate agent that sold the applicants the subject parcel.

Review of Application:

Application A-08-19 Lalonde

J Haley provided to the Committee the following information:

- Subject Property:
 - Part of Lot 5, Concession 1, Part 1 on Registered Plan 14R2834, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry
- Proposed Minor Variance:
 - The applicant proposes to construct a detached garage. In order to obtain a Building Permit, the following relief from the Zoning By-Law 38-09 is requested:
 - Part 3.39 (7) (c) - to reduce the Watercourse Setback from 30 meters to 21.48 meters at the south west corner and 16 meters to the south east corner to the proposed detached garage from the water's edge of the Pilon's Point Canal.
- The property is designated Rural District in the County Official Plan. This application conforms to the general intent of the Official Plan
- The property is zoned Rural and Floodplain -Holding This application conforms to the general intent of the Township's zoning By-Law as the detached garage is proposed to



be located 21.48 meters to the south west corner and 16 meters to the south east corner

- This application was circulated to applicable municipal staff; Planning and Building have no concerns with this application
- The RRCA supports this application; a permit will be required from the RRCA prior to a building permit being issued
- SDG has no concerns with this application
- I have received no formal comments from the public to date

Discussion:

Jacques Payette- abutting property owner of vacant land requested to see a copy of the site plan to understand the proposed location of the detached residential garage and the request for the reduced setback. Mr. Payette expressed his concerns that the proposed garage will impede his view of the water if and when the property becomes developed.

Member Frank Prevost asked the difference in the setback from the house and the proposed garage. A paper copy of the site plan was distributed to members of the public who requested one and to the Committee members as they only had an electronic copy.

Member Sam McDonell asked Mr. Payette to confirm the location of this lot. J Haley provided an aerial image of the property to the Committee and to the members of the public by displaying it on the screen in the meeting room.

Member Martin Lang confirmed that Mr. Payette's property is currently vacant and the he currently does not have a view as he does not reside there and Mr. Payette confirmed this but was concerned for the future.

Member Stephanie Jaworski requested J Haley to explain the difference between the required 30 meter setback and the 15 meters. She also asked the applicant if the proposed garage is for boats and the applicant confirmed that it is for storage and tools etc.

Karen Payette- abutting property owner; can the proposed garage be located on the other side of the house? J Haley explained that it may interfere with the proposed location of the septic system and that the applicants have the right to apply for a variance in the location of their choice for the Committee of Adjustment to consider.

Member Stephanie Jaworski asked if the proposed garage was to be located in a flood plain; it was confirmed that it is not.



MOVED BY: Martin Lang
SECONDED BY: Frank Prevost

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore the committee **approves** the application.

CARRIED

Application A-09-19 Stevens

J Haley provided to the Committee the following information:

- Subject Property:
 - Lot 12, Registered Plan No. 102, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, also known as 6706 Sutherland Avenue
- Proposed Minor Variance:
 - The applicant proposes to construct a detached garage. In order to obtain a Building Permit, the following relief from the Zoning By-Law 38-09 is requested:
 - Part 3.39 (7) (c) - to reduce the Watercourse Setback from 30 meters to 6 meters to the proposed detached garage from the top of the east bank of the McNairn Municipal Drain.
- The property is designated Residential District and is located in the Urban Settlement Area of Glen Walter in the County Official Plan. This application conforms to the general intent of the Official Plan
- This application was circulated to applicable municipal staff, Planning and Building have no concerns with this application; the Drainage superintendent supports this application
- The RRCA supports this application; a an Ontario Regulation permit may be required prior to a building permit being issued
- I have received no formal comments from the public to date

Discussion:

Member Sam McDonell asked for clarification on the location of the municipal drain. The property owners explained and J Haley provided an aerial image on the screen for the public and the committee members to see.



Member Stephanie Jaworski asked if it were possible for development to occur on the west side of the drain. It was explained that there was limited space between the existing water ski lake and the municipal drain therefore development would be difficult. A brief discussion was held in regards to the possibility of the water ski lake being filled in the future. J Haley explained that extensive processes would be triggered before this could occur.

Member Sam McDonell questioned how much water is typically in the municipal drain. The applicants explained that it only has inches therefore minimal water.

MOVED BY: Frank Prevost

SECONDED BY: Sam McDonell

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application; therefore the committee **approves** the application.

CARRIED

Application A-10-19 Villeneuve

J Haley provided to the Committee the following information:

- Subject Property:
- Part of Lot 16, Concession 1, Front, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 19058 County Road 2
- Proposed Minor Variance:
 - The applicant proposes to renovate an existing dwelling and to construct an addition to the existing deck. In order to obtain a Building Permit, the following relief from the Zoning By-Law 38-09 is requested:
 - Part 3.39 (7) (c) - to reduce the Watercourse Setback from 30 meters to 18.99 meters to the south east corner of the proposed deck and to 17.71 meters to the south west corner of the proposed deck from the top of bank of the St. Lawrence River.
- The property is designated Rural District in the County Official Plan. This application conforms to the general intent of the Official Plan
- The property is zoned Rural and Floodplain -Holding This application conforms to the general intent of the Township's zoning By-Law as the detached garage is proposed to



be located 21.48 meters to the south west corner and 16 meters to the south east corner

- This application was circulated to applicable municipal staff; Planning and Building have no concerns with this application
- The RRCA supports this application; a permit will be required from the RRCA prior to a building permit being issued
- SDG has no concerns with this application
- I have received no formal comments from the public to date

Discussion:

Councillor Stephanie Jaworski asked the applicant to describe the location of the deck and the proposed construction. The property owners described their proposal in detail and explained the need for a portion of the deck to protrude into the watercourse setback. She also asked if there was floodplain on the property and if the proposed construction was within the floodplain. J Haley confirmed that it is not.

MOVED BY: Sam McDonell

SECONDED BY: Martin Lang

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore the committee **approves** the application.

CARRIED

Next Meeting date: May 21, 2019 @6:30 pm

Adjournment

BE IT RESOLVED THAT the meeting of May 6, 2019 be adjourned to the call of the Chair @ 6:52 p.m.



May 21, 2019

MINUTES OF
COMMITTEE OF ADJUSTMENT

Township of South Glengarry

A meeting of the Committee of Adjustment was held at 6:30 pm on May 21, 2019 in the Council Chambers at the municipal building in Lancaster, Ontario.

Committee Members present were: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Sam McDonell, Councillor Martin Lang and Secretary- Treasurer Joanne Haley.

MOVED BY: Martin Lang

SECONDED BY: Stephanie Jaworski

BE IT RESOLVED THAT the Committee of Adjustment meeting of May 21, 2019 is hereby called to order.

CARRIED

Meeting was called to order at 6:30 pm

Approval of Agenda

MOVED BY: Sam McDonell

SECONDED BY: Martin Lang

BE IT RESOLVED THAT the Agenda be approved as presented.

CARRIED

Approval of Minutes

MOVED BY: Frank Prevost

SECONDED BY: Martin Lang

BE IT RESOLVED THAT the Minutes of the May 6, 2019 be approved as presented.



CARRIED

Members of the public at this meeting were as follows:

Adreanne Turmel & Jean Francois Lemire- Applicant- A-11-19
Mr. Carlisle- Abutting property owner-A-11-19
Neighbour- 3931 Lakeside Drive

No Declaration of Pecuniary Interest was declared

Review of Application:

Application A-12-19 Lalonde

J Haley provided to the Committee the following information:

- Subject Property:
 - Part of Lots 4 & 5, Concession 9, Parkhill Circle, in the Geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry

Chairman Warden realized that he had a conflict with the application therefore declared a conflict. Stephanie was appointed as chair and the presentation resumed.

MOVED BY: Sam McDonell

SECONDED BY: Martin Lang

BE IT RESOLVED THAT Stephanie Jaworski be appointed as acting chair.

- Proposed Minor Variance:
 - The applicant proposes to construct a detached residential garage; the following relief from the Zoning By-Law 38-09 is requested:
 - Part 3.1 (5) - to increase the maximum gross floor area from 100 square meters (1,076 sq. ft) to 119 square meters (1280 sq. ft)
 - Part 3.1 (9) – to increase the height from 4.5 meters (14.76 ft) to 6.4 meters (21ft)
- The property is designated Rural District in the County Official Plan. This application conforms to the general intent of the Official Plan
- The property is zoned Estate Residential. This application conforms to the general intent of the Township's zoning By-Law



- This application was circulated to applicable municipal staff; Planning and Building have no concerns with this application
- I have received no formal comments from the public to date

Discussion:

Member Frank Prevost asked why the garage is proposed to be so large? The applicant responded that the garage is proposed to be large to accommodate their vehicles such as; a boat, skidoo's cars etc.

Member Stephanie Jaworski asked how the proposed large garage size compares to other garages in the area. The applicant explained that the garage is similar to other neighbour garages.

Mr. Carlisle owns an abutting vacant lot which he has been unsuccessful in selling for several years. He requested clarification as to the location of the proposed detached garage. He feels that the large home and garage will make his property more difficult to sell.

The applicant provided a copy of a petition to J Haley that had three signatures of neighbouring property owners that support the minor variance application.

MOVED BY: Martin Lang

SECONDED BY: Sam McDonell

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

CARRIED

Next Meeting date: May 27, 2019 @ 5:30 pm

Adjournment

BE IT RESOLVED THAT the meeting of May 21, 2019 be adjourned to the call of the Chair @ 6:51 p.m.

**THE TOWNSHIP OF SOUTH GLENGARRY
COMMITTEE OF ADJUSTMENT****NOTICE OF DECISION AND THE RIGHT TO APPEAL****APPLICATION:** A-11-19**OWNER/APPLICANT:** Andreeanne Turmel & Jean-Francois Lemire**PROPERTY DESCRIPTION/LOCATION:** Part of Lots 4 & 5, Concession 9, Parkhill Circle, in the Geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry**DECISION:** Attached**DATE OF DECISION:** Monday, May 21, 2019**FINAL DAY FOR APPEAL:** Monday, June 10, 2019**DECISION**

Pursuant to Section 45 (10) of the Planning Act, R.S.O. 1990, Chapter P. 13, attached is a certified copy of the Decision of the Township of South Glengarry Committee of Adjustment with respect to the above noted Minor Variance application. See the attached decision.

CERTIFICATION

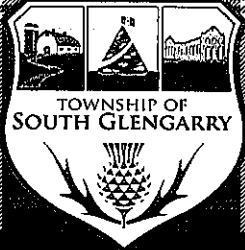
I, Joanne Haley, Secretary-Treasurer of the Township of South Glengarry Committee of Adjustment, certify that the attached is a true copy of the decision of the Committee with respect to the application recorded therein.

Dated this 22nd day of May, 2019


Joanne Haley, Secretary Treasurer**NOTICE OF THE LAST DAY FOR APPEALING TO THE LOCAL PLANNING
APPEAL TRIBUNAL (LPAT)**

The applicant or any other person or public body who has an interest in the matter may, within 20 days of the making of the decision, appeal to the LPAT against the decision of the Committee, by filing with the Secretary-Treasurer of the Committee a notice of appeal using the required form as available on the Environmental & Land Tribunals Ontario Website at www.elto.gov.on.ca. The notice of appeal must set out the objection to the decision and the reasons in support of the objection, and be accompanied by payment to the Minister of Finance in the amount of \$300.00, as prescribed under the Local Planning Appeal Tribunal Act.

Note: The Planning Act provides for appeals to be filed by "persons", "Groups" or Associations wishing to appeal a decision should do so in the name or names of individual group members, and not in the name of the Group. If a Notice of Appeal has not been received by the required date, the Decision of the Committee becomes final and binding.



Committee of Adjustment
Decision for A-11-19

Owner(s)	Agent	Location of Land
Andreanne Turmel & Jean-Francois Lemire		Part of Lots 4 & 5, Concession 9, Parkhill Circle, in the Geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry

This notice is to inform you that the request for variance made under Section 45 (1) of the *Planning Act* has been **Approved** to permit the following variance:

Current zoning by-law requirements-	Variance Request
Part 3.1(5) requires a maximum gross floor area of 100 square meters for a detached residential garage	The applicant proposes to construct a detached residential garage; the following relief from the Zoning By-Law 38-09 is requested:
Part 3.1 (9) requires a maximum height of 4.5 meters for a detached residential garage	Part 3.1 (5) - to increase the maximum gross floor area from 100 square meters (1,076 sq. ft) to 119 square meters (1280 sq. ft)
	Part 3.1 (9) – to increase the height from 4.5 meters (14.76 ft) to 6.4 meters (21ft)

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore the committee **approves** the application.

Lyle Warden _____
Chairperson

Frank Prevost Frank Prevost

Stephanie Jaworski Stephanie Jaworski

Martin Lang Martin Lang

Sam McDonell Sam McDonell

Joanne Haley _____
Secretary-Treasurer

Dated at the meeting held on: **May 21, 2019**
Last date of appeal of decision is: **June 10, 2019**

This is a certified copy of the Committee of Adjustment final decision whereby no appeals have been filed.

Joanne Haley
Secretary-Treasurer

**THE TOWNSHIP OF SOUTH GLENGARRY
COMMITTEE OF ADJUSTMENT**

NOTICE OF DECISION AND THE RIGHT TO APPEAL

APPLICATION: A-12-19

OWNER/APPLICANT: Derek Leroux and Melinda Main/ Agent Daniel Foster

PROPERTY DESCRIPTION/LOCATION: Part of Lot 19, Registered Plan # 26, in the Geographic Village of Lancaster, now in the Township of South Glengarry, County of Glengarry also known as 11 Molan Street

DECISION: Attached

DATE OF DECISION: Monday, May 27, 2019

FINAL DAY FOR APPEAL: Sunday, June 16, 2019

DECISION

Pursuant to Section 45 (10) of the Planning Act, R.S.O. 1990, Chapter P. 13, attached is a certified copy of the Decision of the Township of South Glengarry Committee of Adjustment with respect to the above noted Minor Variance application. See the attached decision.

CERTIFICATION

I, Joanne Haley, Secretary-Treasurer of the Township of South Glengarry Committee of Adjustment, certify that the attached is a true copy of the decision of the Committee with respect to the application recorded therein.

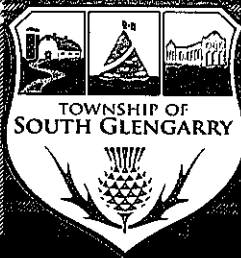
Dated this 28th day of May, 2019


Joanne Haley, Secretary Treasurer

**NOTICE OF THE LAST DAY FOR APPEALING TO THE LOCAL PLANNING
APPEAL TRIBUNAL (LPAT)**

The applicant or any other person or public body who has an interest in the matter may, within 20 days of the making of the decision, appeal to the LPAT against the decision of the Committee, by filing with the Secretary-Treasurer of the Committee a notice of appeal using the required form as available on the Environmental & Land Tribunals Ontario Website at www.eto.gov.on.ca. The notice of appeal must set out the objection to the decision and the reasons in support of the objection, and be accompanied by payment to the Minister of Finance in the amount of \$300.00, as prescribed under the Local Planning Appeal Tribunal Act.

Note: The Planning Act provides for appeals to be filed by "persons", "Groups" or Associations wishing to appeal a decision should do so in the name or names of individual group members, and not in the name of the Group. If a Notice of Appeal has not been received by the required date, the Decision of the Committee becomes final and binding.



**Committee of Adjustment
Decision for A-12-19**

Owner(s)	Agent	Location of Land
Derek Leroux and Melinda Main	Agent Daniel Foster	Part of Lot 19, Registered Plan # 26, in the Geographic Village of Lancaster, now in the Township of South Glengarry, County of Glengarry also known as 11 Molan Street

This notice is to inform you that the request for variance made under Section 45 (1) of the *Planning Act* has been **Approved** to permit the following variance:

Current zoning by-law requirements-	Variance Request
Part 3.17(4) requires that not more than 25% of the gross floor area of the dwelling unit is used for the purpose of a home occupation Part 3.17 (14) a home occupation shall not include a retain store	The applicant proposes to increase the usage of the gross floor area of the dwelling unit to operate a home occupation to conduct retail sales and services; the following relief from the Zoning By-Law 38-09 is requested: Part 3.17 (4) & (14) - to increase the usage of the gross floor area of the dwelling unit for the purposes of a home occupation from 25% to 50% to permit retail sales and services.

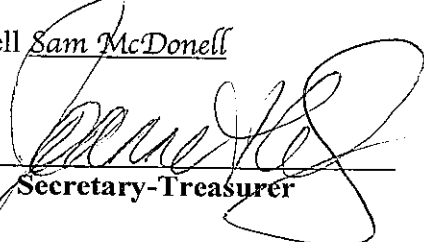
This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

Lyle Warden _____
Chairperson

Frank Prevost Frank Prevost

Stephanie Jaworski Stephanie Jaworski

Martin Lang Martin Lang

Sam McDonell Sam McDonell

Joanne Haley _____
Secretary-Treasurer

Dated at the meeting held on: **May 27, 2019**
Last date of appeal of decision is: **June 16, 2019**

This is a certified copy of the Committee of Adjustment final decision whereby no appeals have been filed.

Joanne Haley
Secretary-Treasurer

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: June 3, 2019

SUBJECT: Asset Management Policy

PREPARED BY: Lachlan McDonald, GM Corporate Services

Please find below a draft version of an Asset Management Policy. It is a near carbon copy of the SDG County Policy to remain consistent with local municipalities.

The policy is legislated per the Municipal Asset Management Planning Regulation (O. Reg. 588/17) and must be in place by July 1, 2019.

If you have any questions/concerns/suggestions, please contact me before June 7, 2019.

POLICY MANUAL	Policy No.
The Corporation of the Township of South Glengarry	Effective Date:
Subject: Strategic Asset Management Policy	Department:

1.0 Purpose

The purpose of this policy is to provide a framework for the development and implementation of the Township's asset management program. It is intended to guide the consistent use of **asset management** across the organization, to facilitate logical and evidence-based decision-making for the management of **municipal infrastructure assets** and to support the delivery of sustainable community services now and in the future.

By using sound asset management practices, the Township will work to ensure that all municipal infrastructure assets meet expected performance levels and continue to provide desired service levels in the most efficient and effective manner. Linking service outcomes to infrastructure investment decisions will assist the Township in focusing on service driven, rather than budget driven, asset management approaches.

This policy demonstrates an organization-wide commitment to the good stewardship of municipal infrastructure assets, and to be accountable and transparent to the community through the adoption of best practices regarding asset management planning.

2.0 Background

The Township is responsible for providing a range of essential services to the community, including transportation networks, water and wastewater, fire protection, landfill and recycling, land use planning, parks and recreation. To provide services, the Township owns and manages a diverse municipal infrastructure and asset portfolio of roads, bridges, culverts, fleet, land & land improvements, water and wastewater network, storm water network, buildings, and equipment. As the social, economic, and environmental wellbeing of the community depends on the reliable performance of these municipal infrastructure assets it is critical to maintain a systemic, sustainable approach to their management.

Asset management is such an approach, and refers to the set of policies, practices and procedures that allow an organization to realize maximum value from its municipal infrastructure assets. Asset management allows organizations to make informed decisions regarding the planning, building, operating, maintaining, renewing, rehabilitation, replacing and disposing of municipal infrastructure assets through a wide range of **lifecycle activities**. Furthermore, it is an organization-wide process that involves the coordination of activities across all Township departments. As such, it is

useful to adopt a structured and coordinated approach to outlining the activities, roles and responsibilities required of organizational factors, as well as the key principles that should guide all asset management decision-making.

A comprehensive and holistic asset management approach will support efficient and effective delivery of **established levels of service** and ensure that due regard and process are applied to the long-term management and stewardship of all municipal infrastructure assets. In addition, it will align the Township with provincial and national standards and regulations such as the Infrastructure for *Jobs and Prosperity Act, 2015* and Ontario Regulation 588/17, enabling the organization to take full advantage of available grant funding opportunities.

The approval of this policy is an important step towards integrating the Township's strategic mission, vision and goals with its asset management program, and ensuring that critical municipal infrastructure assets and vital services are maintained and provided to the community in a reliable, sustainable manner.

3.0 Alignment with the Township's Strategic Direction

This policy aligns with the Township of South Glengarry's Mission Statement and the United Counties of Stormont, Dundas, and Glengarry's Official Plan. The following strategic priorities have been identified to meet the municipality's service goals.

1. Invest in infrastructure and its sustainability
2. Improve and implement asset management plan based on capital and condition assessments
3. Pursue funding sources and partnerships to maintain infrastructure
4. Develop internal financial strategy to support infrastructure sustainability
5. Review and assess levels of service

The Official Plan identifies several objectives within the document, the following closely align with asset management initiatives:

1. To promote development where it can be adequately serviced with existing capacity or planned expansion of public service facilities and infrastructure to ensure development is financially viable.
2. To maintain the well-being of Hamlets and main streets by encouraging development of Township-centered, pedestrian, and active transportation communities that promote well-designed built form that conserves and protects cultural heritage resources
3. To conserve and protect natural heritage features and areas and biodiversity and consider the impacts of a changing climate in the design, development and maintenance of land uses and activities

4. To develop public services and infrastructure that are accessible, available, cost-effective, and efficient at meeting the needs of existing and new development and considers the effects of climate change
5. To provide a level and quality of public service facilities and infrastructure commensurate with planned growth and development of settlement areas and the rural area of the Township
6. To improve and enhance the quality of existing public service facilities and infrastructure

4.0 Policy Statement

To guide the Township, the following policy statements have been developed:

1. The Township will implement an enterprise-wide asset management program through all departments. The program will promote lifecycle and risk management of all municipal infrastructure assets, with the goal of achieving the lowest total cost of ownership while meeting desired levels of service.
2. The Township will implement continuous improvement protocols and adopt best practices regarding asset management planning, including:
 - i. Complete and Accurate Asset Data;
 - ii. Condition Assessment Protocols;
 - iii. Risk and Criticality Models;
 - iv. Whole Lifecycle Management;
 - v. Financial Strategy Development;
 - vi. Level of Service Framework
3. The Township will develop and maintain an asset inventory of all municipal infrastructure assets which includes unique ID, description, location information, value (both historical and replacement), performance characteristics and/or condition, estimated remaining life and estimated repair, rehabilitation or replacement date; and estimated repair, rehabilitation or replacement costs.
4. The Township has developed an **asset management plan** that incorporates all municipal infrastructure assets that meet the **capitalization threshold** for tangible capital assets. The asset management plan will be updated at least every five years in accordance with O. Reg. 588/17 requirements, to promote, document and communicate continuous improvement of the asset management program.

For management purposes, it can be advantageous to inventory, track, and document municipal infrastructure assets that fall below the relevant capitalization threshold. Recognizing that it may be beneficial to include these types of assets in the asset management plan &/or inventory database, the Township will consider incorporating such assets at their own discretion, based on the objective of sustainably managing municipal infrastructure assets.

5. The Township will integrate asset management planning and practices with its long-term financial planning and budgeting strategies. This includes the development of financial plans that determine the level of funding required to achieve short-term operating and maintenance needs, in addition to long-term funding needs to replace and/or renew municipal infrastructure assets based on full lifecycle costing.
6. The Township will explore innovative funding and service delivery opportunities, including but not limited to grant programs, public-private partnerships (P3), alternative financing and procurement (AFP) approaches, and shared provision of services, as appropriate.
7. The Township will consider the risks and vulnerabilities of municipal infrastructure assets to climate change and the actions that may be required including, but not limited to, anticipated costs that could arise from these impacts, adaptation opportunities, mitigation approaches, disaster planning and contingency funding. Impacts may include matters relating to operations, levels of service and lifecycle management.
8. The Township will align where applicable, all asset management planning with the Province of Ontario's land-use planning framework, including any relevant policy statements issued under section 3(1) of the *Planning Act*; shall conform with the provincial plans that are in effect on that date; and, shall be consistent with all municipal official plans.
9. The Township will coordinate planning for asset management, where municipal infrastructure assets connect or are interrelated with those of its neighbouring municipalities or jointly-owned municipal bodies wherever viable and beneficial.
10. The Township will develop processes and provide opportunities for municipal residents and other interested parties to offer input into asset management planning wherever and whenever possible.
11. The Strategic Asset Management Policy will be reviewed and, if necessary, updated at least every five years.

12. Council will conduct an annual review of the Township's asset management progress on or before July 1 in each year, to meet the requirements outlined in O.Reg. 588/17

The annual review must address:

- i. The Township's progress in implementing its asset management plan;
 - ii. Any factors impeding the Township's ability to implement its asset management plan;
 - iii. A strategy to address the factors identified as impeding the Township's ability to implement its asset management plan.
13. The Township will post its asset management policy and asset management plan on a website that is available to the public and will provide a copy of the policy and plan to any person who requests it.

5.0 Roles and Responsibilities

The development and continuous support of the Township's asset management program requires a wide range of duties and responsibilities. The following passages outline the persons or bodies responsible for these tasks:

1. Council

- i. Approve the Asset Management Policy and provide direction;
- ii. Maintain adequate organizational capacity to support the core practices of the asset management plan;
- iii. Prioritize effective stewardship of assets in adoption and ongoing review of policy and budgets;
- iv. Establish and monitor levels of service;
- v. Review & approve the Asset Management Plan by resolution every 5 years;
- vi. Review the Township's asset management progress annually

2. Senior Management Team

- i. Development of policy and policy updates;
- ii. Provide corporate oversight to goals and directions and ensure the asset management program aligns with the Township's mission;
- iii. Ensure that adequate resources are available to implement and maintain core asset management practices;
- iv. Provide departmental staff coordination;
- v. Develop and monitor levels of service and make recommendations to Council;
- vi. Track, analyze and report on asset management program progress and results

3. Executive Lead Treasurer

- i. Manage policy and policy updates;
- ii. Provide organization-wide leadership in asset management practices and concepts;
- iii. Provide corporate wide staff coordination;
- iv. Monitor levels of service;
- v. Coordinate and track asset management program implementation and progress;
- vi. Endorse and champion the Asset Management Plan

4. Township Staff

- i. Utilize any new business processes and technology tools developed as part of the asset management program;
- ii. Participate in implementation task teams to carry-out asset management activities;
- iii. Implement and maintain levels of service;
- iv. Provide support and direction for asset management practices within their department;
- v. Track and analyze asset management program progress and results

6.0 Key Principles

The Township shall consider the following principles as outlined in section 3 of the *Infrastructure for Jobs and Prosperity Act, 2015*, when making decisions regarding asset management:

- 1. Infrastructure planning and investment should take a long-term view, and decision-makers should consider the needs of citizens by being mindful of, among other things, demographic and economic trends.
- 2. Infrastructure planning and investment should consider any applicable budgets or fiscal plans.
- 3. Infrastructure priorities should be clearly identified in order to better inform investment decisions respecting infrastructure.
- 4. Infrastructure planning and investment should ensure the continued provision of core public services.
- 5. Infrastructure planning and investment should promote economic competitiveness, productivity, job creation and training opportunities.

6. Infrastructure planning and investment should ensure that the health and safety of workers involved in the construction and maintenance of infrastructure assets is protected.
7. Infrastructure planning and investment should foster innovation by creating opportunities to make use of innovative technologies, services and practices, particularly where doing so would utilize technology, techniques and practices developed in Ontario.
8. Infrastructure planning and investment should be evidence based and transparent, and, subject to any restrictions or prohibitions under an Act or otherwise by law on the collection, use or disclosure of information,
 - i. investment decisions respecting infrastructure should be made on the basis of information that is either publicly available or is made available to the public, and
 - ii. information with implications for infrastructure planning should be shared between the Township and broader public sector entities and should factor into investment decisions respecting infrastructure.
9. Where provincial or municipal plans or strategies have been established in Ontario, under an Act or otherwise, but do not bind or apply to the Township, as the case may be, the Township should nevertheless be mindful of those plans and strategies and make investment decisions respecting infrastructure that support them, to the extent that they are relevant.
10. Infrastructure planning and investment should promote accessibility for persons with disabilities per Accessibility for Ontarians with Disabilities Act (AODA) requirements
11. Infrastructure planning and investment should minimize the impact of infrastructure on the environment and respect and help maintain ecological and biological diversity, and infrastructure should be designed to be resilient to the effects of climate change as much as practical.
12. Infrastructure planning and investment should endeavour to make use of acceptable recycled aggregates.
13. Infrastructure planning and investment should promote community benefits, being the supplementary social and economic benefits arising from an infrastructure project that are intended to improve the well-being of a community affected by the project

7.0 Definitions

1. **Asset management (AM)** – the coordinated activity of an organization to realize value from assets. It considers all asset types, and includes all activities involved in the asset's life cycle from planning and acquisition/creation; to operational and maintenance activities, rehabilitation, and renewal; to replacement or disposal and any remaining liabilities. Asset management is holistic and normally involves balancing costs, risks, opportunities and performance benefits to achieve the total lowest lifecycle cost for each asset.
2. **Asset management plan (AMP)** – Documented information that specifies the activities, resources, and timescales required for an individual asset, or a grouping of assets, to achieve the organization's asset management objectives.
3. **Capitalization threshold** – the value of a municipal infrastructure asset at or above which municipality will capitalize the value of it and below which it will expense the value of it.
4. **Green infrastructure asset** – an infrastructure asset consisting of natural or human-made elements that provide ecological and hydrological functions and processes and includes natural heritage features and systems, parklands, stormwater management systems, street trees, urban forests, natural channels, permeable surfaces and green roofs.
5. **Level of service** – parameters, or combination of parameters, which reflect social, political, environmental and economic outcomes that the organization delivers. Parameters can include, but are not necessarily limited to, Legislative requirements, Minimum Maintenance Standards, safety, customer satisfaction, quality, quantity, capacity, reliability, responsiveness, environmental acceptability, cost, and availability.
6. **Lifecycle activities** – activities undertaken with respect to a municipal infrastructure asset over its service life, including constructing, maintaining, renewing, operating and decommissioning, and all engineering and design work associated with those activities.
7. **Municipal infrastructure asset** – an infrastructure asset, including a green infrastructure asset, directly owned by a municipality or included on the consolidated financial statements of a municipality, but does not include an infrastructure asset that is managed by a joint municipal water board.

 Reply  Reply All  Forward



Tue 2019-05-07 1:42 PM

David Firkins <dfirkins@fcm.ca>

FCM's Municipal Asset Management Program Application Number 16448

To Lachlan McDonald



You forwarded this message on 2019-05-14 2:45 PM.

[Click here to download pictures.](#) To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Application Number: MAMP- 16448

Project Title: Asset Management Preparation Project

Dear Mr. McDonald:

As part of our last communication with you, we informed you that: "Your application is being held and will proceed through the evaluation process should funding become available between now and April 1, 2019. We will contact you if we are able to move your application forward to the eligibility review and independent peer review phases." Following April 1, 2019, no additional funding is currently available from the initial funding envelope.

As you might have heard, the 2019 federal budget provides for a top-up and an extension to MAMP, allowing us to fund more projects over the next five years. The program director will consult broadly with key asset management stakeholders in the summer of 2019. The goal of these consultations is to inform the next phase of MAMP funding to ensure that it still meets the asset management needs of the municipal sector. We also need to determine how to handle, in the most equitable manner, the applications that we received after having fully allocated the original funding envelope. We will communicate with you as soon as the above activities are completed. We recognize you have submitted your application a long time ago and we appreciate your patience.

We will also be broadly communicating our progress using the FCM Connect e-bulletin. Please [subscribe](#) in order to find out when MAMP will begin accepting applications for the additional funding.

Should you need any additional information please do not hesitate to contact me.

With kind regards,

David Firkins

The Municipal Asset Management Program (MAMP) is undertaken with the financial support of the Government of Canada provided through Infrastructure Canada.

David Firkins

Intern | Municipal Asset Management Program

Stagiaire | Programme de gestion des actifs municipaux

T. 343-925-6483

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: June 3, 2019

SUBJECT: Consent Applications B-28-2019 & B-29-2019

PREPARED BY: Joanne Haley, GM Community Services

RE: B-28 & 29-19
Part Lot 24, Concession 8
Former Township of Charlottenburgh
Meyer

Type of Consent: To Create Two Building Lots

Subject:

The subject property is located on part of lot 24, Concession 8, on the east side of Chapel Road. The purpose of these applications is to create 2 building lots. One is proposed to be 3.44 acres in size and the other is proposed to be 18.15 acres in size. The retained land is vacant which may be developed in the future also.

Official Plan Designations:

The subject property is designated Rural in the County Official Plan. Section 8.14.13.3. D. I of the County Official Plan indicates that “up to two consents for residential purposes may be granted for a legally conveyable lot, excluding the retained lot where the approval authority is satisfied that a plan of subdivision of the land is not necessary for the proper and orderly development of the land; where the lot existed as of January 1, 1980 and where the land is located in the Rural District as shown on the Land Use Plan Schedules. This proposed consent conforms to the Official Plan.

Zoning By-law:

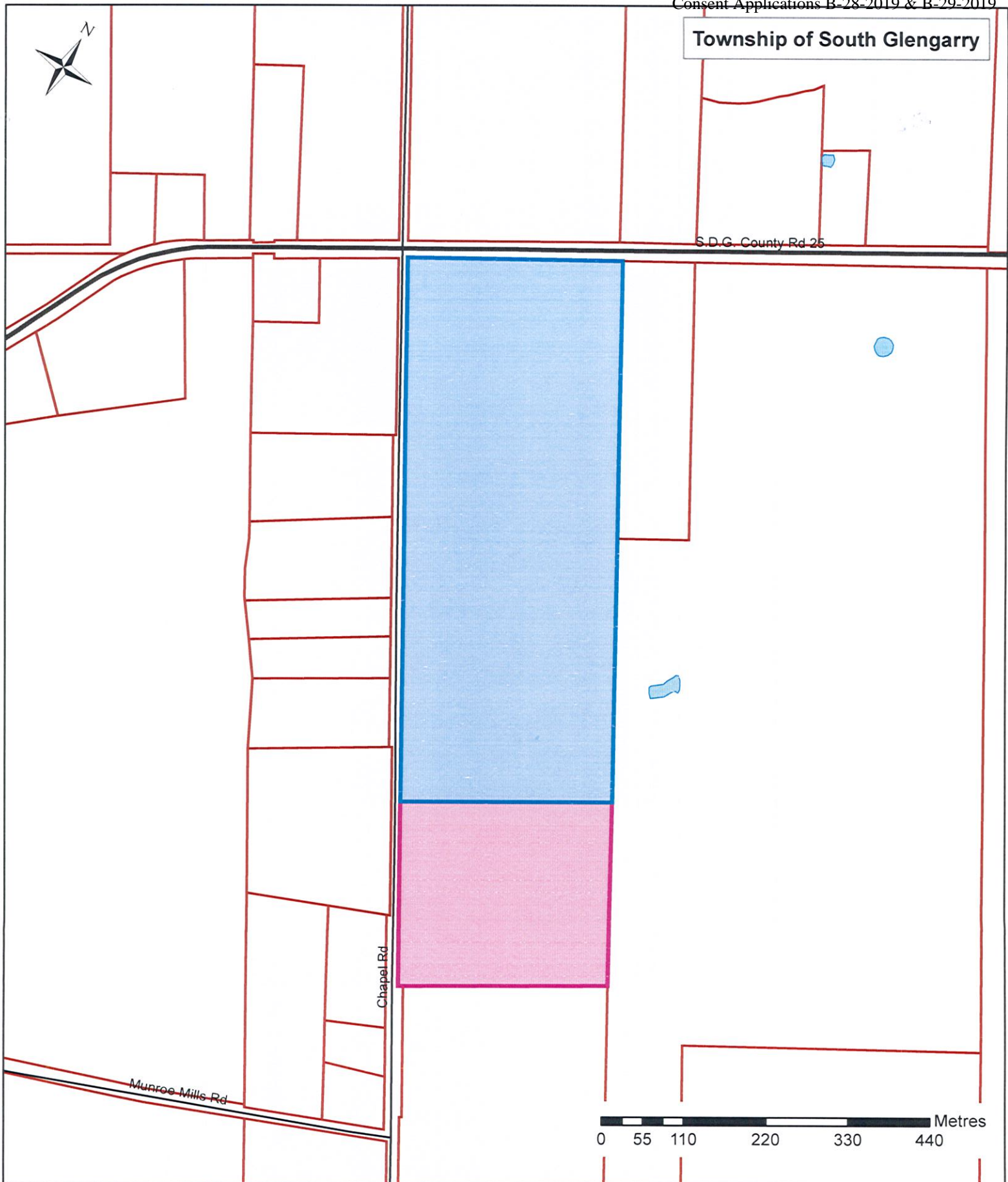
The subject property is zoned Rural in the Township’s Zoning By-Law. This proposed consent conforms to the Zoning By-law.

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the PPS, the Official Plan and the Zoning By-law. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township for each application.
2. A Parkland fee of \$1,000.00 must be paid to the Township for each application.
3. The Township of South Glengarry will complete a site visit of the severed and retained lands to confirm that there are no issues with proposed septic systems. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00.
4. Road Widening must be deeded to the Township on both the severed and retained properties to ensure that the road is widened to 20 meters in width.

Township of South Glengarry

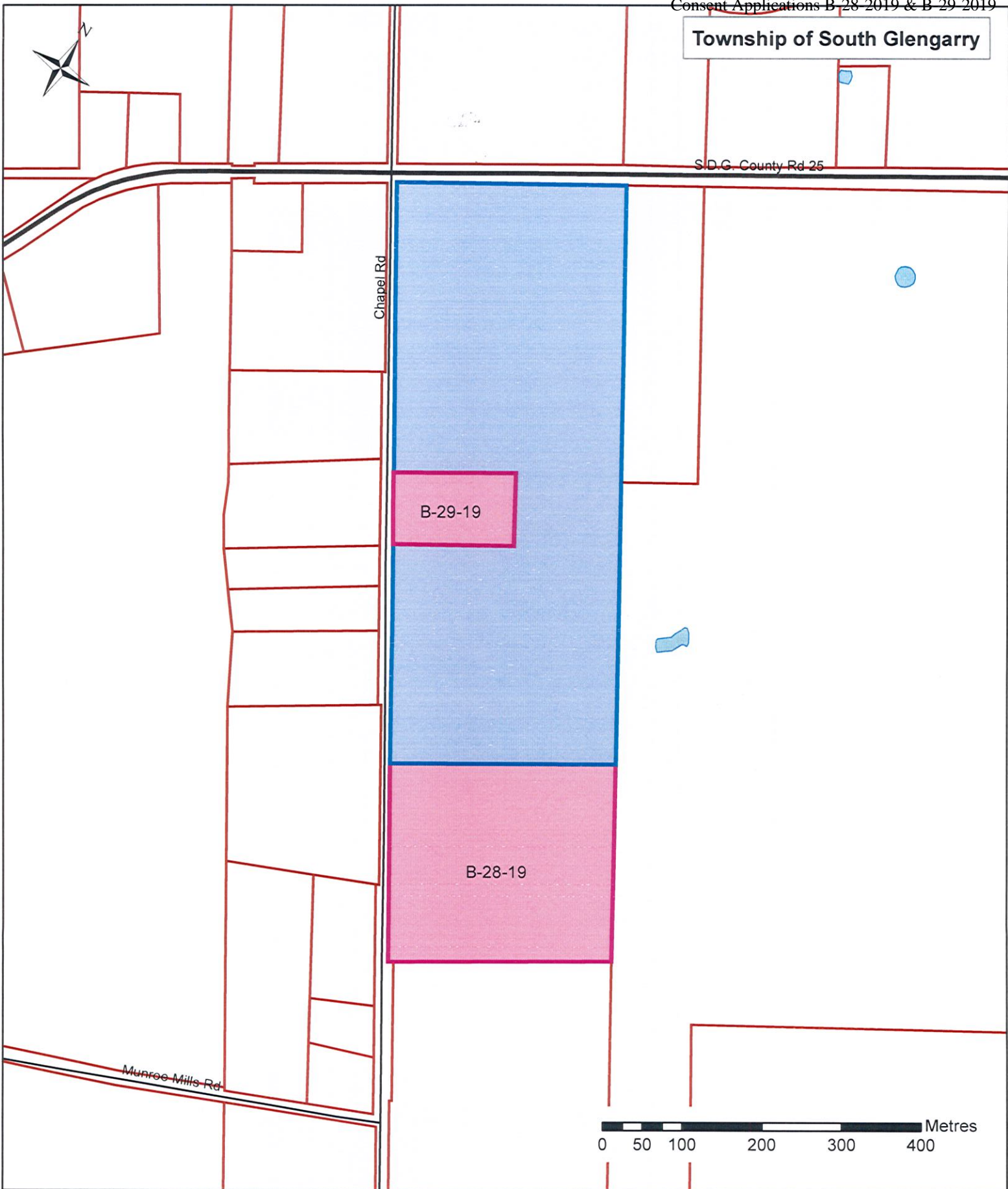


Retained ~ 51 acres
Severed ~ 18.15 acres

Application Number: B-28-19



Township of South Glengarry



Retained ~ 47.12 acres
Severed ~ 3.44 acres

Application Number: B-29-19



May, 2019

County Strategic Priorities:

- Preserve & enhance historical, cultural, tourism & recreational features to maintain quality of life
- Plan for economic development
- Inventory of infrastructure
- Greater local government coordination in delivery of services

Upcoming Events:

Council Meeting -
June 17, 2019

Warden's Golf Tournament
July 19, 2019

United Counties of SDG
26 Pitt Street
Cornwall, ON K6J 3P2
P: 613.932.1515
F: 613.936.2913
W: www.sdgcounties.ca

Disclaimer

This newsletter is provided for information only and is not considered an official Council document. For complete motions and reports please contact the County Clerk.

Helen Thomson
County Clerk
613-932-1515 x 203
hthomson@SDGcounties.ca

Council News

United Counties of Stormont, Dundas and Glengarry

Presentations

Gizelle Cotton (MTO) and Angelo Renon (Stantec) provided information on proposed commuter parking lots for Highway #138.

Resi Walt, Ontario Federation of Agriculture presented information on the Farm 911 project.

Debbie St. John de Wit, Seaway Valley Community Health Centre, provided Council with information on the Centre's programs and services available to residents of Stormont, Dundas and Glengarry.

Representatives from Transition Cornwall and Active Transportation Group presented information on Walk and Roll month.

Certified Road Supervisor



Council recognized Barry Gray on receiving his Certification from the Association of Ontario Road Supervisors as a certified Road Supervisor (CRS) designation.

Digitization Project

Council accepted the proposal from Image Advantage Solutions Inc. to complete the SDG Newspaper Digitization Project.

Key Information

Information was provided on a Strategic Planning session with session to be planned for the fall.

Additional paving for 2019 was discussed with County Road 43 determined as the priority.

Tenders

2019 Biennial Bridge Inspections - Keystone Bridge Management - \$50,750.

Additional Cracksealing—change order for \$100,000 - Northern Contracting at tendered unit price.

Rehabilitation Hoople Creek Bridge - Clearwater Structures Inc.- \$992,928.

Block Gravity Walls - Anchor Concrete Products - \$46,266.26

Replacement of Finney Creek Culvert, Stoney Creek Culvert, and Unnamed Culvert - AL Blair Construction - \$738,307.55

ROMA and OGRA Conferences

Council authorized the Warden to forward correspondence to ROMA and OGRA urging them to reunify their annual conferences, and further advise ROMA that the County shall boycott future conferences until such time as the conferences are reunified.

Class Size Consultation

Council supported the submission from the Community Schools Alliance on Class Size Consultation.

Glengarry Memorial Hospital
Hôpital Glengarry Memorial
20260 County Road 43
Alexandria, ON, K0C 1A0
(613) 525-2222



MEDIA RELEASE

Hôpital Glengarry Memorial Hospital installs new X-ray machine

Alexandria, Ontario, (May 27, 2019) –Hôpital Glengarry Memorial Hospital (HGMH) is thrilled to announce the arrival of a new digital general radiography (x-ray) machine. The purchase is the result of another successful fundraising effort by the hospital's Foundation. This state-of-the-art equipment will provide many new benefits including higher-quality images.

Housing the new machine required a complete renovation of the x-ray room, a project that started in January and was completed in May, a month ahead of schedule. The renovation saw the room enlarged and includes upgraded lead lining to meet current regulations, plus added elements like HVAC, an updated electrical component, and dimmable lights.

HGMH Senior Medical Radiation Technologist Jessica Duperron is training staff on the new equipment and says she's excited about the equipment, a Ysio Max from Siemens, and says she's excited about the new Diagnostic Imaging suite. Besides higher-quality images, the addition of two portable detectors allows for reduced radiation doses and for images to be taken digitally even when a patient is confined to a wheelchair or on a stretcher. With automation, the machine also can move itself into specified positions at the press of a button. Besides being easier for patients, there's a benefit to staff in removing the strain of constantly re-positioning the x-ray equipment manually as they did previously.

Fundraising for the equipment was accomplished ahead of schedule with a boost from a \$100,000 anonymous donation. The Foundation used the donation to initiate a matching campaign in the summer of 2017 that raised another \$150,000 including gifts from The Commonwell Mutual Insurance Group (\$25,000) and the Hospital Auxiliary (\$50,000).

The hospital's annual Jubilee event and plus the efforts of individual donors and community groups were also integral to the campaign's success. "The fact that we raised this money in two-and-a-half years when we thought it would take five speaks volumes for the generosity of the community," says Pierre Vaillancourt, HGMH Foundation Chair.

HGMH CEO Michael Cohen says the upgraded equipment exemplifies HGMH's ongoing commitment to boosting patient care. "The new x-ray machine provides tangible improvements to the quality and safety of our diagnostics through improved technology," says Cohen. He adds that the overall effort from fundraising to implementation shows what's possible when a community comes together.



Glengarry Memorial Hospital
Hôpital Glengarry Memorial
20260 County Road 43
Alexandria, ON, K0C 1A0
(613) 525-2222



"My heartfelt thanks goes to our Foundation, along with Louise Quenneville, Project Manager, our Diagnostic Imaging staff, as well as our community for making this dream a reality," says Corey Kalsi, HGMH Board Chair. "We are very proud of our partnership with the Foundation and know this new addition to our hospital will serve our community for years to come."

ABOUT HÔPITAL GLENGARRY MEMORIAL HOSPITAL

Hôpital Glengarry Memorial Hospital (HGMH) is a patient-centred primary care hospital that has been established in Alexandria, Ontario for over 50 years. HGMH provides acute care, complex continuing care, 24-hour emergency services, and rehabilitation to over 20,000 residents every year. Our team includes over 150 staff, who all take pride in bringing quality health care to our local Eastern Ontario community. www.hgmh.on.ca

For more information and media interviews:

Contact Name: Michael Cohen
Title: President and Chief Executive Officer
Email: info@hgmh.on.ca
Phone number: 613.525.2222 x4104



S. D. & G. Chapter of the OWA

Frank Prevost,
Mayor, South Glengarry Township,
5926 Oak Street,
Lancaster, ON

Dear Mr. Mayor,

At the May 15, 2019 meeting of the SDG Chapter of the Ontario Woodlot Association (OWA), there was a discussion about the Tree Canopy Policy that the Township of South Glengarry is studying.

It came to our attention that the Ontario Ministry of Natural Resources and Forestry has done a Digital Raster Acquisition Project for the East (DRAPE) flyover in Eastern Ontario to bring its map and data up-to-date re forest cover. The last map was prepared in 2014 and we know there has since been significant tree loss in SG since then.

Our Board of Directors requests that South Glengarry postpone its final vote on its Tree Canopy Policy until the results of this flyover are made public in 2020 and the Township can use the latest data to support its decision re this Policy. If this is not possible, we suggest that the 5-year review be shortened to two years so that the DRAPE information may be used to verify or amend the Policy.

At your earliest convenience, we suggest that you solicit comments from folks attached to Cooper's Marsh, Summerstown Forest and our Chapter of the Ontario Woodlot Association as well as interested residents and organizations—especially since Council has already solicited opinion from the Township's agricultural committee.

The SD&G chapter of the OWA is a long-time advocate for the protection of forests in Stormont, Dundas & Glengarry, while promoting their environmental, economic and social benefits. As such we would be our pleasure to answer any questions on this topic.

Yours truly,



Elaine Kennedy, President
SDG Chapter of OWA
613 936 2240
eikennedy@bell.net

cc South Glengarry Councilors

P.O. Box 29, 38 Victoria St., Finch, ON, K0C 1K0, 613-984-2948 Ext. 285, info@sdgcfo.ca
Ontario Woodlot Association (OWA) - <https://www.ontariowoodlot.com/>



Premier of Ontario
Premier ministre
de l'Ontario

Legislative Building
Queen's Park
Toronto, Ontario
M7A 1A1
Édifice de l'Assemblée législative
Queen's Park
Toronto (Ontario)
M7A 1A1

Dear Heads of Council:

Our government was elected to clean up Ontario's financial nightmare that was created by 15 years of mismanagement and irresponsible actions on the part of the Liberals. The \$15 billion annual deficit and \$347 billion long-term debt they left to our children and grandchildren is a direct threat to critical public services the people of Ontario rely on. The interest payments on our debt alone amount to \$1 billion a month, not one cent of which goes to hiring more front line-emergency workers, lowering taxes or paying down the debt.

Getting Ontario back on a path to balance is essential for protecting important government services, long-term prosperity, attracting investment and creating good-paying jobs.

And we also believe that every government needs to step up and do its part; there is only one taxpayer, and the job of finding savings while protecting core services rests with every elected official in Ontario.

Having spent time at the city level I also understand that, with municipal budgets already set for the 2019-20 fiscal year, our partners need to have flexibility to achieve those savings.

After listening to the concerns of our partners and following the advice of my Minister of Municipal Affairs and Housing, Steve Clark, our government has made the decision to maintain the in-year cost sharing adjustments for land ambulance, public health and child care services.

Minister Clark has advised us to take this approach on the understanding that, as partners, Ontario's municipalities will use the additional time to work with the Government of Ontario to transform critical shared public services and find the efficiencies that will ensure their sustainability.

Our commitment to provide \$7.35 million, through the Audit and Accountability Fund, to help large municipalities find four cents on every dollar will support these efforts. And the \$200 million we have committed to small and rural municipalities to modernize services will also play an important part in meeting these objectives.

.../2

- 2 -

Our government was elected to protect public services for future generations, and a big part of that is by balancing the budget in a responsible way – that was our commitment. It is reassuring for me to hear that municipalities understand the fiscal challenges we face, but more importantly they understand that we face these challenges together. I look forward to working collaboratively with you to find savings, strengthen front-line services and protect what matters most to the people of Ontario. Sincerely,

The Hon. Doug Ford
Premier of Ontario



Corporate Services
Clerk's Division
360 Pitt Street, P.O. Box 877
Cornwall, ON K6H 5T9

Services corporatifs
Division du secrétariat
360 rue Pitt, cp 877
Cornwall, ON K6H 5T9

Tel: 613-930-2787 ext 2316
Email: mlevesque@cornwall.ca

Fax: 613-933-1860

May 10, 2019

Township of South Glengarry
Attention: Kelli Campeau
PO Box 220
2 Oak Street
Lancaster, ON
K0C 1N0



Dear Madam:

Kelli

Re: Resolution – Changes to Autism Spectrum Disorder Funding

Please be advised that the Council of The Corporation of the City of Cornwall at its meeting of April 23, 2019 endorsed a Resolution to request the Ontario Government to suspend implementation of its planned changes to the Ontario Autism Program pending meaningful consultation with a broad range of qualified stakeholders and inclusion of necessary revisions to the program to ensure that autistic children and adults receive the support they need to thrive within their communities.

The City of Cornwall is hereby requesting the surrounding S.D. & G. Townships to support the City's Resolution to suspend implementation of the planned changes to the Ontario Autism Program.

Accordingly, please find enclosed an official resolution.

Respectfully,

The Corporation of the City of Cornwall

A handwritten signature in black ink, appearing to read "Manon Levesque".

Manon L. Levesque, CMO
City Clerk

A city with a world of possibilities - Un monde de possibilités

www.Cornwall.ca



RESOLUTION

The Council of the Corporation of the City of Cornwall

Resolution number: 2019-06
Date: Apr 23, 2019 07:00 PM

Changes to Autism Spectrum Disorder Funding

Whereas Autism Spectrum Disorder (ASD) is now recognized as the most common neurological disorder affecting 1 in every 66 children (over 100,000 Ontarians), as well as their friends, family and community; and,

Whereas representatives of the local autism community have been raising awareness of the impacts of the province's changes to autism funding in the Cornwall region including seeking support of community partners; and,

Whereas the Province of Ontario has announced it is altering the intervention funding model for children with ASD which will disregard need, and consider only a child's age and family income; and,

Whereas as ASD affects all people differently, their sensory, behavioural and educational needs must be individually addressed by qualified clinicians in order to facilitate better long-term outcomes; and,

Whereas the new funding model will be insufficient to provide minimal clinically indicated intensity, leaving families requiring IBI with an untenable budget shortfall; and,

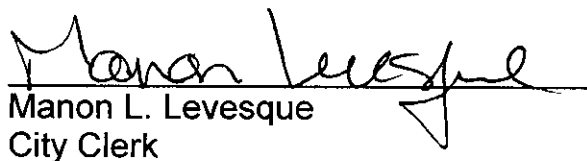
Whereas the province announced 'enhancements' to the new Ontario Autism Program that will extend services for up to six more months only for children currently in service, leaving up to 23,000 Ontario children with insufficient funding for appropriate clinical intervention; and,

Whereas considerable concern has been expressed about these changes by a broad range of stakeholders including Autism Ontario, physicians, psychologists, behaviourists, educators and parents;

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall requests that the Minister of Children, Community and Social Services suspend implementation of its planned changes (including enhancements and) to the Ontario Autism Program pending meaningful consultation with a broad range of qualified stakeholders and inclusion of necessary revisions to the program to ensure that autistic children and adults receive the support they need

to thrive within their communities, and that a copy of this resolution be forwarded to Premier Ford, Minister MacLeod, the Association of Municipalities Ontario, our MPP and all municipalities in SDG.

I, Manon L. Levesque, City Clerk for The Corporation of the City of Cornwall, do hereby certify that the above is a true copy of Resolution Number 2019-006 enacted by Council on Tuesday, April 23, 2019.


Manon L. Levesque
City Clerk



**Petrolia Town Council
Resolution Form**

Date: May 13, 2019

Resolution #: C-32 - 05/13/2019

Moved By: Councillor Field

Seconded by:

WHEREAS on the May 13, 2019 regular council agenda, correspondence item 12 q) was received from the Ontario Good Roads Association;

AND WHEREAS as during the 2019 OGRA conference AGM a resolution was passed regarding the re-establishment of an annual combined conference for both OGRA & ROMA;

AND WHEREAS as a past attendee of the combined conferences, it makes great sense for the OGRA & ROMA conferences to be returned to a combined conference effort each February, not only financially for the municipality but also for availability for participation of members of Council and staff;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Petrolia support the original resolution passed at the OGRA AGM to re-establish a combined OGRA & ROMA conference;

AND FURTHERMORE that a letter be sent to the ROMA Board of Directors, outlining our support for a collaborative OGRA ROMA annual combined conference, and that this letter of support be circulated to the Ontario Municipalities, and the OGRA Board of Directors;

Carried	<input checked="" type="checkbox"/>
Deferred	<input type="checkbox"/>
Defeated	<input type="checkbox"/>

Clerk's Signature:

Recorded Vote if called:

Council	Yea	Nay
Loosley, Brad		
Deighton, Wade		
Field, Joel		
O'Hara, Ross		
Purdy, Grant		
Souch, Marty		
Wellen, Donald		

Declaration of Conflict of Interest

_____ declared their interest, abstained from the discussion and did not vote on the matter.



Community Services

Legislative Services

May 22, 2019

File #120203

Sent via email: Justin.trudeau@parl.gc.ca

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6

Honourable and Dear Sir:

Re: Issuance of Cannabis Licenses in Residentially Zoned Areas

The Municipal Council of the Town of Fort Erie at its meeting of May 21, 2019 passed the following resolution:

That: Council requests the Federal Government to provide information on all cannabis licenses including personal medical licenses to the Town of Fort Erie when licenses are issued, and further

That: A public process take place in connection with granting cannabis licenses and their location, and further

That: This resolution be circulated to the Prime Minister, the Minister of Health, the Niagara Members of Parliament and Provincial Parliament, and all Ontario municipalities.

Thank you for your attention to this very important issue.

Yours very truly,

Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

c.c The Honourable Ginette Petitpas Taylor, Minister of Health Sent via email: Ginette.petitpastalor@parl.gc.ca
The Honourable Rob Nicholson, MP-Niagara, Sent via email: rob.nicholson@parl.gc.ca
Vance Badawey, MP-Niagara Centre Sent via email: vance.badawey@parl.gc.ca
Chris Bittle, MP-St. Catharines Sent via email: chris.bittle@parl.gc.ca
Wayne Gates, MPP-Niagara Falls, Legislative Assembly of Ontario Sent via email: wgates-co@ndp.on.ca
Sam Oosterhoff, MPP-Niagara West-Glanbrook, Legislative Assembly of Ontario Sent via email: sam.oosterhoff@pc.ola.org
Jennifer Stevens, MPP-St. Catharines Sent via email: JStevens-CO@ndp.on.ca
Jeff Burch, MPP-Niagara Centre Sent via email: JBurch-QP@ndp.on.ca
All Ontario Municipalities Sent via email

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca



Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

www.thearchipelago.on.ca

May 17, 2019

19-078

Moved by Councillor Ashley
Seconded by Councillor Frost

RE: Bill 108, the More Homes, More Choice Act, 2019

WHEREAS, the Government of Ontario has introduced Bill 108, The More Homes, More Choice Act, which amends 13 different Acts with the stated objective of stimulating the supply of housing in the Province of Ontario;

AND WHEREAS, Schedule 9 of the proposed legislation would amend the Local Planning Appeal Tribunal Act, reverting many of the practices and procedures of the tribunal to those of the former Ontario Municipal Board, thereby allowing an un-elected, unaccountable body to make important planning decision for our community;

AND WHEREAS, Schedule 12 of the proposed legislation would make multiple amendments to the Planning Act and, specifically, would reduce the timelines for making decision related to official plans, zoning by-laws and plans of subdivision, further impeding a municipalities ability to make important planning decision at the local level and reducing appeals to the Local Planning Appeals Tribunal;

AND WHEREAS, Schedule 5 of the proposed legislation would amend the Endangered Species Act, thereby establishing a Species at Risk Conservation Fund, enabling a charge in lieu of meeting requirements to adequately protect species at risk and their habitat;

AND WHEREAS the government of Ontario has not adequately consulted with the municipalities with respect to this proposed legislation, and;

NOW THEREFORE BE IT RESOLVED that Council for the Township of The Archipelago opposes Schedules 9, 12, and 5 of the proposed legislation highlighted above, as they will have a negative impact on our community and therefore call for their removal from the Bill;

AND NOW THEREFORE FURTHER BE IT RESOLVED that Council for the Township of The Archipelago request the Government of Ontario to halt the legislation and properly engage and consult with Municipalities before further considering the proposed legislation.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, Andrea Horwath, Leader of the New Democratic Party, Norm Miller, Parry Sound Muskoka MPP, Association of Municipalities of Ontario, and all Ontario Municipalities.

Carried.



Legislative Services
Michael de Rond
905-726-4771
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

May 15, 2019

Delivered by email
doug.ford@pc.ola.org

The Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

Re: Town of Aurora Council Resolution of Tuesday, May 14, 2019
Re: Motion (a) Mayor Mrakas; Re: Response to Bill 108, the More Homes,
More Choice Act

Please be advised that this matter was considered by Council at its meeting held on Tuesday, May 14, 2019, and in this regard Council adopted the following resolution:

Whereas the legislation that abolished the Ontario Municipal Board (OMB) and replaced it with the Local Planning Appeal Tribunal (LPAT) received unanimous, all-party support; and

Whereas all parties recognized that local governments should have the authority to uphold their provincially-approved Official Plans, to uphold their community-driven planning; and

Whereas Bill 108 will once again allow an unelected, unaccountable body to make decisions on how our communities evolve and grow; and

Whereas on August 21, 2018, Minister Clark once again signed the Memorandum of Understanding (MOU) with the Association of Municipalities of Ontario and entered into "...a legally binding agreement recognizing Ontario Municipalities as a mature, accountable order of government."; and

Whereas this MOU is "enshrined in law as part of the *Municipal Act*" and recognizes that as "...public policy issues are complex and thus require

coordinated responses...the Province endorses the principle of regular consultation between Ontario and municipalities in relation to matters of mutual interest”; and

Whereas by signing this agreement, the Province made “...a commitment to cooperating with its municipal governments in considering new legislation or regulations that will have a municipal impact”; and

Whereas Bill 108 will impact 15 different Acts: *Cannabis Control Act, 2017; Conservation Authorities Act; Development Charges Act; Education Act; Endangered Species Act, 2007; Environmental Assessment Act; Environmental Protection Act; Labour Relations Act, 1995; Local Planning Appeal Tribunal Act, 2017; Municipal Act, 2001; Occupational Health and Safety Act; Ontario Heritage Act; Ontario Water Resources Act; Planning Act; and Workplace Safety and Insurance Act, 1997;*

- 1. Now Therefore Be it Hereby Resolved That the Town of Aurora oppose Bill 108, which in its current state will have negative consequences on community building and proper planning; and**
- 2. Be It Further Resolved That the Town of Aurora call upon the Government of Ontario to halt the legislative advancement of Bill 108 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision-making for housing growth that meets local needs will be reasonably achieved; and**
- 3. Be It Further Resolved That a copy of this Motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and**
- 4. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.**

The above is for your consideration and any attention deemed necessary.

Re: Town of Aurora Motion (a) Response to Bill 108, the More Homes, More Choice Act
May 15, 2019
Page 3 of 3

Yours sincerely,



Michael de Rond

Town Clerk
The Corporation of the Town of Aurora

MdR/lb

Copy: Hon. Christine Elliott, Deputy Premier
Hon. Steve Clark, Minister of Municipal Affairs and Housing
Andrea Horwath, Leader of the New Democratic Party
All MPPs in the Province of Ontario
Association of Municipalities of Ontario
All Ontario Municipalities



**Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, P.O. Box 159, Grimsby, ON L3M 4G3

Phone: 905-945-9634 Ext. 2015 | **Fax:** 905-945-5010

Email: skim@grimsby.ca

File No: C-19-167

Hon. Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

SENT VIA EMAIL

RE: Opposition to Bill 108

Please be advised the Council of the Corporation of the Town of Grimsby at its regular Council meeting held on May 21, 2019 approved the following resolution:

WHEREAS the legislation that abolished the OMB and replaced it with LPAT received unanimous – all party support; and

WHEREAS All parties recognized that local governments should have the authority to uphold their provincially approved Official Plans; to uphold their community driven planning; and

WHEREAS Bill 108 will once again allow an unelected, unaccountable body make decisions on how our communities evolve and grow; and

WHEREAS On August 21, 2018 Minister Clark once again signed the MOU with the Association of Municipalities of Ontario and entered into "...a legally binding agreement recognizing Ontario Municipalities as a mature, accountable order of government."; and

WHEREAS This MOU is "enshrined in law as part of the Municipal Act". And recognizes that as "...public policy issues are complex and thus require coordinated responses...the Province endorses the principle of regular consultation between Ontario and municipalities in relation to matters of mutual interest"; and

WHEREAS By signing this agreement, the Province made "...a commitment to cooperating with its municipal governments in considering new legislation or regulations that will have a municipal impact"; and

WHEREAS Bill 108 will impact 15 different Acts - Cannabis Control Act, 2017, Conservation Authorities Act, Development Charges Act, Education Act, Endangered Species Act, 2007, Environmental Assessment Act, Environmental Protection Act, Labour Relations Act, 1995, Local Planning Appeal Tribunal Act, 2017, Municipal Act, 2001, Occupational Health and Safety Act,



**Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, P.O. Box 159, Grimsby, ON L3M 4G3

Phone: 905-945-9634 Ext. 2015 | **Fax:** 905-945-5010

Email: skim@grimsby.ca

Ontario Heritage Act, Ontario Water Resources Act, Planning Act, Workplace Safety and Insurance Act, 1997.

Now Therefore Be it Hereby Resolved That Town of Grimsby oppose Bill 108 which in its current state will have negative consequences on community building and proper planning; and

Be it further resolved that Town of Grimsby call upon the Government of Ontario to halt the legislative advancement of Bill 108 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision making for housing growth that meets local needs will be reasonably achieved; and

Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, the Honourable Steve Clark, Minister of Municipal Affairs, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and

Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Yours sincerely,

Sarah Kim
Acting Town Clerk

Cc: Hon. Christine Elliott, Deputy Premier
Hon. Steve Clark, Minister of Municipal Affairs
Hon. Andrea Horwath, Leader of the New Democratic Party
All MPPs in the Province of Ontario
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



May 24, 2019

The Honorable Doug Ford
Premier of Ontario
Room 281, Legislative Building
Queen's Park, Toronto
ON M7A 1A1

RE: BILL 108

Dear Premier;

This will confirm that at a meeting held on May 14, 2019, the Council of the City of Markham adopted the following resolution:

WHEREAS the legislation that abolished the OMB and replaced it with LPAT received unanimous – all party support; and,

WHEREAS All parties recognized that local governments should have the authority to uphold their provincially approved Official Plans; to uphold their community driven planning; and,

WHEREAS Bill 108 will once again allow an unelected, unaccountable body to make decisions on how our communities evolve and grow; and,

WHEREAS the City of Markham requests that the proposed changes to the Planning Act provide greater deference than that previously afforded to local, municipal decisions on development applications, by restoring the test under the Planning Act that appeals must be on the basis that the municipal decision is not consistent with the Provincial Policy Statement, fails to conform with a provincial plan, or fails to conform with the local and regional Official Plan(s);and,

WHEREAS the City of Markham requests that the tribunal framework, restore the previous ability for participants in Local Planning Appeal Tribunal hearings to provide in person evidence in a hearing; and,

WHEREAS, the City of Markham recognizes that proposed grouping together of a variety of community services, including parkland dedication, under community benefits charge framework and subject to a monetary cap will limit a municipality's ability to continue to provide parks, and a range of community services and facilities at a consistent and equitable level of service across the municipality, and requests that the previous Development Charge "soft services" be maintained and separated from the community benefit charge under the proposed Bill 108; and,

WHEREAS On August 21, 2018 Minister Clark once again signed the MOU with the Association of Municipalities of Ontario and entered into "...a legally binding agreement recognizing Ontario Municipalities as a mature, accountable order of government."; and,

WHEREAS this MOU is "enshrined in law as part of the Municipal Act", and recognizes that as "...public policy issues are complex and thus require coordinated responses...the Province endorses the principle of regular consultation between Ontario and municipalities in relation to matters of mutual interest"; and,

WHEREAS by signing this agreement, the Province made "...a commitment to cooperating with its municipal governments in considering new legislation or regulations that will have a municipal impact"; and,

WHEREAS Bill 108 will impact 15 different Acts - Cannabis Control Act, 2017, Conservation Authorities Act, Development Charges Act, Education Act, Endangered Species Act, 2007, Environmental Assessment Act, Environmental Protection Act, Labour Relations Act, 1995, Local Planning Appeal Tribunal Act, 2017, Municipal Act, 2001, Occupational Health and Safety Act, Ontario Heritage Act, Ontario Water Resources Act, Planning Act, Workplace Safety and Insurance Act, 1997.

NOW THEREFORE BE IT RESOLVED:

1. That the City of Markham oppose Bill 108 which in its current state will have negative consequences on community building and proper planning; and
2. That the City of Markham supports the positive changes within Bill 108 such as: 1. removing the requirement for low risk projects to undertake environmental assessments; 2. appointing more Local Planning Appeal Tribunal adjudicators to deal with appeals; 3. streamlining the planning process provided that the planning processes are streamlined at both the provincial and local levels; 4. the removal of the 10% discount for determining development charges for hard services; and,

3. The City of Markham call upon the Government of Ontario to halt the legislative advancement of Bill 108 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision making for housing growth that meets local needs will be reasonably achieved; and,
4. That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, the Honourable Steve Clark, Minister of Municipal Affairs, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and further that a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Kimberley Kitteringham', with a long horizontal stroke extending to the right.

Kimberley Kitteringham
City Clerk

Cc: The Honourable Christine Elliott, Deputy Premier
The Honourable Steve Clark, Minister of Municipal Affairs
The Honourable Andrea Horwath, Leader of the New Democratic Party,
All MPPs in the Province of Ontario
Association of Municipalities of Ontario (AMO) and all Ontario municipalities

UNFINISHED BUSINESS REPORT
Presented to Council June 3, 2019

INFRASTRUCTURE SERVICES					
No.	Item	Date Added	Expected Completion	Status	Update
1.	Fairview Rd Extension	JAN 2016	Summer 2019	Ongoing	-Preparing a by-law to open approximately 80 metre extension to Fairview Road for July/August Council Meeting.
2.	Docks on Township Property	JAN 2016	Summer 2019	Ongoing	-No Update
3.	Fire Protection Ponds	MAY 2016	Summer 2019	Ongoing	-No Update
4.	Municipal Servicing from City of Cornwall	MAY 2016	Summer 2019	Ongoing	-Awaiting response from the City to schedule a meeting with the City Consultant who prepared the Servicing Report that was used for the draft Servicing Agreement.
5.	Private Roads (development of document)	FEB 2017	Fall 2019	Ongoing	-No Update
6.	Williamstown Garage & Fire Hall	MAY 2018	OCT 2019	Ongoing	-Issuing tender in June
7.	LED Streetlights (Glen Walter)	MAR 2019	June 2019	Ongoing	-Meeting with Cornwall Electric on May 29 th , 2019.
8.	Andrea Ave. Traffic Concerns	APR 2019	TBD	Ongoing	-No Update
9.	Bill C-68 Info Update	APR 2019	Summer 2019	Ongoing	-This is an amendment to the Federal Fisheries Act that was passed by the House of Commons in June of 2018. -The RRCA has been contacted to provide input.

					-A review of the implications will be undertaken and a report to Council will be prepared for a summer Council meeting.
COMMUNITY SERVICES					
10.	Parking – Village of Lancaster	MAY 2018	Summer 2019	Ongoing	-Meetings and discussions have been taking place with business owners to brainstorm parking solutions for businesses. - Received legal opinion re: parking on Collin St.
11.	Natural Gas/Internet Survey/Connectivity Committee	DEC 2018	TBD	Ongoing	-EORN attending June 3 rd meeting as delegation -Report to go to Council on June 17 th with recommendations of next steps.
CORPORATE SERVICES					
12.	Strategic Planning Survey	APR 2019	Summer 2019	Ongoing	-All responses received by June 10 th will be included in analysis for Strategic Planning
13.	Review of Water Rates	APR 2019	JUNE 2019	Ongoing	-Report will be on June 17 th Agenda for review
FIRE SERVICES					
14.	Lancaster Fire Hall Generator Purchase	DEC 2018	Spring 2019	Ongoing	-No update

