

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
Council Chambers, Municipal Office
Monday, September 16, 2019 7:00 PM**

Page

1. CALL TO ORDER

2. O CANADA

3. APPROVAL OF AGENDA

a) Additions, Deletions or Amendments

All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.

4. DECLARATION OF PECUNIARY INTEREST

a) [Pecuniary Interest Form](#)

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5. APPROVAL OF MINUTES

a) [Previous Meeting Minutes - September 3, 2019](#)

5 - 8

6. PRESENTATIONS AND DELEGATIONS

a) OPP Update - Norm Lamontagne

b) [SDG Library Update - Karen Franklin](#)

9 - 20

7. NEW BUSINESS

a) **Staff Reports**

i. [Establish Connectivity Committee \(J. Haley\)](#)

21 - 25

ii. [Site Plan Control Agreement - Warden \(J. Haley\)](#)

26 - 44

iii. [Tender 09-2019 - Smithfield Park Building \(E. MacDonald\)](#)

45 - 50

iv. [Andrea Ave. Median/Tim Horton's Parking \(E. MacDonald\)](#)

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v.	<u>Fairview Road Extension (E. MacDonald)</u>	55 - 58
vi.	<u>Approval of Job Description – Director of Parks & Recreation (E. MacDonald)</u>	59 - 69
vii.	<u>Review - Glengarry Nor 'Westers and Loyalist Museum (L. McDonald)</u>	70 - 73
b) Other Business		
i.	<u>Donation Request - Lancaster Fall Harvest (L. McDonald)</u>	74 - 75
ii.	<u>Proclamation - CN Rail Safety Week</u>	76 - 77
c) Committee Reports		
i.	<u>Cornwall Regional Airport Commission Minutes - July 3, 2019</u>	78 - 84
ii.	<u>Agricultural Advisory Committee Minutes – August 26, 2019</u>	85 - 90
iii.	<u>Landfill Advisory Committee Minutes - August 28, 2019</u>	91 - 120
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i.	<u>Statement of Revenues and Expenses (L. McDonald)</u>	123 - 131
ii.	<u>Fixed Assessment - Cornwall Golf and Country Club (L. McDonald)</u>	132
iii.	<u>OPP Commendations - Fire Staff (D. Robertson)</u>	133 - 134
iv.	<u>Consent Application B-64-19</u>	135 - 137
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vi.	<u>Notice of Consent Decision</u>	139 - 140
vii.	<u>Proclamation Request - Child and Youth Safety and Well-Being Month (Children's Aid Society)</u>	141 - 142
viii.	<u>Alzheimer Society - Dementia Friends Day</u>	143
ix.	<u>Letter - Minister of Municipal Affairs and Housing - More Homes, More Choices Act</u>	144 - 145

x.	<u>Letter - Solicitor General - Public Reports Regulation</u>	146
xi.	<u>Resolution - Provincial Electronic Delegations (Township of Larder Lake)</u>	147
xii.	<u>Resolution - Producer Packaging Requirements (City of Kitchener)</u>	148 - 149
xiii.	<u>Resolution - Single-Use Disposable Wipes (City of Kitchener)</u>	150 - 151
xiv	<u>Support Resolution - Library Services</u>	152 - 153
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xv.	<u>Support Resolution - Farm Safety</u>	154
xvi	<u>Support Resolutions - Amalgamation</u>	155 - 165
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8.	UNFINISHED BUSINESS	
a)	<u>Unfinished Business Listing - September 16, 2019</u>	166 - 167
9.	CLOSED SESSION	
a)	BE IT RESOLVED THAT Council convene to Closed Session to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001	
	(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,	
	(d) labour relations or employee negotiations; -Hiring Employee – Identifiable Individuals	
10.	CONFIRMING BY-LAW	
a)	<u>Confirming By-law 62-2019</u>	168
11.	ADJOURNMENT	



DECLARATION OF PECUNIARY INTEREST

I, _____, declare a
pecuniary interest on Agenda Item(s) for the meeting of
_____:

Signature

MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON SEPTEMBER 3, 2019.

PRESENT: Mayor Frank Prevost, Deputy-Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: Clerk Kelli Campeau, GM Infrastructure Services Ewen MacDonald, GM Corporate Services Lachlan McDonald, GM Community Services Joanne Haley and Fire Chief Dave Robertson.

1. CALL TO ORDER

Resolution No. 306-2019

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT the September 3, 2019 Council Meeting of the Township of South Glengarry now be opened at 7:00 pm.

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Resolution No. 307-2019

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

- Additions to the Agenda:

-Other Business – Landfill Committee Motion (S. Jaworski)

-Closed Session – Litigation or Potential Litigation (LPAT Appeal)

-Moved from Information Only to Other Business:

-Tourism Booth Report

-Farm Safety Resolutions

CARRIED

4. DECLARATION OF PECUNIARY INTEREST - None

5. APPROVAL OF MINUTES

a) Previous Meeting Minutes - August 6, 2019

Resolution No. 308-2019

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry held on August 6, 2019, including the Closed Session Minutes, be adopted as circulated.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

a) Williamstown Fair Thank You - Roy Perkins

-Williamstown Fair Board members thanked the Township for our partnership and support and presented a plaque of the recently developed

Fair Map to Mayor Prevost.

- b) Nor'Westers and Loyalist Museum Funding Request - Joyce Lewis
-The Museum board requested annual funding of \$35,000 (including for 2019) from the Township. Mayor Prevost advised that Council will consider the request during the next budget meeting.

7. NEW BUSINESS

a) Staff Reports

i) Garbage Collection Tender

Resolution No. 309-2019

Moved by Deputy Warden

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 102-2019 be received, and that the current contract with HGC Management for Household Waste Collection be extended to October 31, 2020 and furthermore that the Mayor and Clerk be authorized to sign any relevant documents.

CARRIED

ii) Stop Sign Request - Front and Victoria Street

Resolution No. 310-2019

Moved by Councillor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 103-2019 regarding a request for a stop sign at Front and Victoria Street be received and filed.

CARRIED

iii) Speed Limit Signage Request - Jason Street

Resolution No. 311-2019

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 104-2019 regarding the request for a Speed Limit Sign on Jason Street be received and furthermore that two 50 km speed limit signs be erected.

CARRIED

iv) Fillion Drain - Prepare New Engineers Report

Resolution No. 312-2019

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 105-19 be received and that the Council of the Township of South Glengarry appoint Sid Van der Veen of R.J. Burnside & Associates Limited to prepare a new report under Section 78 of the Drainage Act in order to incorporate culverts as part of the drain and to review the current assessment schedule to ensure it is fair to all parties.

POSTPONED

b) Other Business

i) Landfill Committee Motion

Resolution No. 313-2019

Moved by Councillor Jaworski

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry direct the Landfill/Environment Committee to review the 2012 Township of South Glengarry Waste Recycling Strategy and provide recommendations to Council.

CARRIED

ii) Tourism Booth Report

iii) Support Resolutions – Farm Safety

Resolution No. 314-2019

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry accepts the items presented on the Agenda as Committee Reports and For Information Only.

CARRIED

c) Committee Reports

i) Glengarry Nor'Westers and Loyalist Museum Minutes - August 12, 2019

ii) Committee of Adjustment August 6, 2019 Meeting Minutes

d) For Information Only

i) Connectivity Committee Update

ii) Consent Application B-53-19 - MacDonald

iii) Consent Summary

iv) SDG Counties August Newsletter

v) Letter - Canadian Union of Postal Workers

vi) Letter - Enbridge Gas Annual Maintenance Program

vii) Ontario Energy Board Notice

viii) Resolution - Never Forgotten National Memorial (Bradford West Gwillimbury)

ix) Resolution - Provincial Response Gas Well Issues (Norfolk County)

x) Resolution - Municipal Amalgamation (Hastings Highland)

xi) Support Resolution - Library Services

xii) Support Resolutions - Reducing Waste/Litter

8. UNFINISHED BUSINESS

a) Unfinished Business Listing - September 3, 2019

9. CLOSED SESSION

Resolution No. 315-2019

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 8:37 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual;

-Committee Appointments

(d) labour relations or employee negotiations;

-Staff Roles/Workloads – Specific Employees

(e) litigation or potential litigation;

-LPAT Appeal

CARRIED

Resolution No. 316-2019

Moved by Deputy Warden

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry now rise and reconvene at 9:40 pm into Open Session without reporting.

CARRIED

10. CONFIRMING BY-LAW

Resolution No. 317-2019

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT By-law 58-2019 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, passed, signed and sealed in Open Council this 3rd day of September, 2019.

CARRIED

11. ADJOURNMENT

Resolution No. 318-2019

Moved by Councillor Lang

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:41 pm.

CARRIED

Mayor

Clerk



Connect. Create. Explore.



A Visit
Will Get You
Thinking.



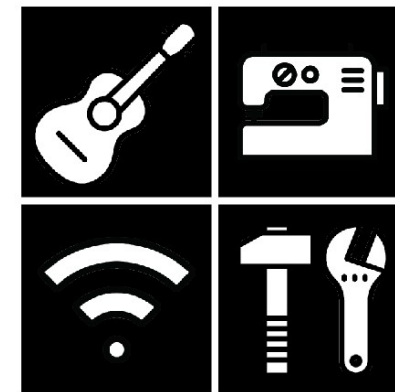
Bibliothèque de
SDG
Library



MAKERLAB



The Library *of* Things



Bibliothèque de
SDG
Library

Summer Activities Wrap Up



Bibliothèque de
**SDG
Library**

Museum Passes



Bibliothèque de
**SDG
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Little Free Library



'SDG Reads' – Community Book Club





Bibliothèque de
**SDG
Library**



New Staff & Branch Renovations



Bibliothèque de
**SDG
Library**

Get on the List!



sdglibrary.ca/navigator-program-guides



Thank you!



facebook.com/sdglibrary



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STAFF REPORT

S.R. No. 106-2019

PREPARED BY: Joanne Haley, GM Community Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: September 16, 2019

SUBJECT: To Create a Connectivity Committee

BACKGROUND:

1. The Council of the Township of South Glengarry recognizes that there are areas of the municipality that are underserved by high speed internet and natural gas and recognizes the benefits to the residents to expand these services.
2. Council directed staff to create a Connectivity Committee. The purpose of this committee is to develop a work plan to encourage high speed internet and natural gas opportunities for underserved locations in South Glengarry and to carefully consider proposed communication tower locations.
3. The Committee will be comprised of 2 members of Council; 3 industry professionals and 2 members of the public.

ANALYSIS:

4. A draft Terms of Reference was prepared for this Committee and provided to Council for review. Council requested the following additions to be added to the terms of reference that are now included in the final draft (attached). The additions are as follows:
 - To include in the committee's "Purpose" to carefully consider proposed communication tower locations;
 - To permit the committee to meet quarterly as a minimum or, as per the call of the chair, to allow the committee to respond to or address any opportunities that may arise; and,
 - To permit council to remove a committee member at any time at the discretion of Council.
5. A call for Committee Members was completed. Six (6) applications were received and reviewed by Council. Council chose to appoint Corey Kalsi and Sylvain Lemire to the Committee, which will fulfill the 2 public positions as per the Terms of Reference.



6. The members of Council that will fulfill the 2 council positions of the Committee will be Councillor McDonell and Councillor Jaworski.
7. At this time, we have received a commitment from the Eastern Ontario Regional Network (EORN) to be a member of the Committee; however, we are still awaiting responses from Enbridge and Bell Canada.
8. It is recommended that the Committee proceeds without specific names to fulfill the 3 industry professional positions. The by-law will simply appoint an un-named representative from committed organizations.
9. At this time, we are still awaiting confirmation for two of the industry professional positions; therefore, they will be appointed at a later date once commitment is received.

IMPACT ON 2019 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

- Goal 1: Enhance economic growth and prosperity
- Goal 2: Invest in infrastructure and its sustainability
- Goal 3: Strengthen the effectiveness and efficiency of our organization
- Goal 4: Improve quality of life in our community

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 106-2019 be received and that By-law 59-2019, being a by-law to establish a Connectivity Committee for the Township of South Glengarry be read a first, second and third time, passed signed and sealed in Open Council this 16th day of September, 2019.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK

SG-I-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 59-2019
FOR THE YEAR 2018**

BEING A BY-LAW TO APPOINT MEMBERS TO THE TOWNSHIP OF SOUTH GLENGARRY CONNECTIVITY COMMITTEE AND TO ADOPT TERMS OF REFERENCE FOR THE COMMITTEE.

WHEREAS the *Municipal Act, 2001*, c. 25, s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, c. 25, s. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the Council of the Township of South Glengarry deems it beneficial to establish a Connectivity Committee and adopt terms of reference for the Committee;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. THAT the following persons are hereby appointed members of the Connectivity Committee for the 2018-2022 term of Council or until such a time that Council disbands the Committee:
 - Corey Kalsi – Community Representative
 - Sylvain Lemire – Community Representative
 - Sam McDonell – Council Representative
 - Stephanie Jaworski – Council Representative
 - A representative from the Eastern Ontario Regional Network
2. THAT the South Glengarry Connectivity Committee Terms of Reference, attached hereto as Schedule “A”, be adopted effective on this date of passing.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 16TH DAY OF SEPTEMBER, 2019.

MAYOR: **CLERK:**

Connectivity Committee Terms of Reference

Purpose

The purpose of the Township of South Glengarry's Connectivity Committee is to develop a work plan to encourage high speed internet and natural gas opportunities for underserved locations in South Glengarry and to carefully consider proposed communication tower locations.

Authority

Authority of the Connectivity Committee is limited to the range of matters described in this Terms of Reference.

1. The Connectivity Committee reports to the Council of the Township of South Glengarry through motions and minutes of the meetings.

Composition

1. Membership:

The Connectivity Committee shall consist of the following members:

1.1 Community Experts:

- a. Two (2) members of Council of the Township of South Glengarry
- b. Three (3) industry professionals that have a through understanding of the current internet and natural gas networks.
- c. Two (2) members of the public that reside in or do business in South Glengarry.

1.2 Absence:

Any member who is absent from three (3) consecutive regular meetings without leave of absence or without a satisfactory reason shall forthwith cease to be a member and the Recording Secretary shall advise the Clerk.

1.3 Resignation of Members:

Any member wishing to resign shall provide their resignation in writing to the Chair with a copy to the Clerk.

1.4 Removal of Members:

Council reserves the right to remove a Committee member at any time from the Committee at the discretion of Council.

1.5 Filling Vacancies:

Vacancies shall be filled per the Council as soon as possible with another suitable representative.

1.6 Term:

After a work plan is completed, this Committee shall be disbanded, unless Council decides to extend its work.

Structure

The Connectivity Committee shall appoint a Chair which may be a member of Council; all members of the Committee are eligible to be Chair. The Chair will be a voting member. All meetings shall be called through the Chair and the Chair will be responsible for chairing the meeting. In the absence of the Chair, an acting Chair may be appointed by the Committee as needed.

Advisors

The Staff Resource person shall be the Secretary of the Connectivity Committee, without voting authority and shall prepare agendas and packages for the Committee meetings.

Procedures

1. The Connectivity Committee shall meet quarterly at a minimum or at the call of the Chair.
2. A quorum of members must be present at all times to conduct business.
3. The Recording Secretary will provide a digital copy of the agenda to members a minimum of 5 (5) days prior to a meeting. Minutes will be taken and circulated to the members within thirty (30) days of a meeting.
4. The Connectivity Committee will prepare a work plan to present to Council. The plan will include options and/or next steps regarding high speed internet and natural gas connections in the Township, specifically to areas that are currently underserved.



STAFF REPORT

S.R. No. 107-2019

PREPARED BY: Joanne Haley, GM Community Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: September 16, 2019

SUBJECT: Site Plan Control Agreement - Karen and John Warden

BACKGROUND:

1. The subject property is legally described as Part Lot 18, Concession 2, I. L. and being Parts 3 and 4 on Reference Plan No. 14R6088, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 6275 Boundary Road.
2. As per our Site Plan Control By-law 14-18, all development located in a Commercial Zone is subject to Site Plan Control.
3. The subject property is currently developed. Some development occurred without building permits that are required by the Ontario Building Code (OBC), therefore the Site Plan and Site Plan Control Agreement addresses what is existing.

ANALYSIS:

4. The subject property is approximately 7.35 acres in area and is privately serviced. The property is designated Employment District in the County Official Plan and is zoned Highway Commercial in the Township's Zoning By-law. The proposed development conforms to both the Official Plan and the Zoning By-law.
5. The attached Site Plan Control Agreement is prepared from a template that is utilized for commercial developments and is not used for residential development. This agreement contains all required conditions requested during the review process.
6. Part 5 addresses the current servicing requirements for the subject property and Part 8 includes special conditions which addresses a requirement from the City of



Cornwall, the need for building permits, the 2 temporary structures and what will occur in the event of municipal services not being available. The approved Plan, as well as security requirements, can be found in Schedules B and C within the agreement as attached.

7. The proposed Site Plan was circulated to and reviewed by the City of Cornwall, the Raisin Region Conservation Authority, applicable Township staff and the Township's solicitor. All required changes have been incorporated into the final Site Plan and included in the Site Plan Control Agreement.
8. Our solicitor has raised concerns that there is insufficient security requested based upon the required special conditions. The \$5,000.00 security requested is based upon a current policy when the value of the site works is \$500,000.00 or less than only \$5,000.00 of security is required. If Council chooses to add additional security requirements to ensure compliance with the special conditions, the agreement can be amended to include this upon direction of Council.
9. The Site Plan Control Agreement and the Site Plan will be registered on title following the execution of the agreement.

IMPACT ON 2019 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 107-2019 be received and that By-law 60-2019, being a by-law to enter into a Site Plan Control Agreement for the property legally described Part Lot 18, Concession 2, I. L. and Being Parts 3 and 4 on Reference Plan No. 14R-6088, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 6275 Boundary Road be read a first, second and third time, passed, signed and sealed in Open Council this 16th day of September and furthermore that the Mayor and Clerk be authorized to execute the Site Plan Control Agreement.



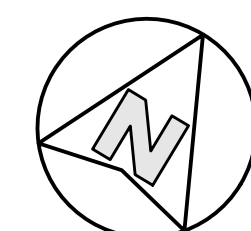
A handwritten signature in black ink, which appears to read "Kelli Campeau", is written over a solid black horizontal line.

**Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK**

1. CONTRACTOR TO VERIFY LOCATION OF ALL BURIED SERVICES PRIOR TO START OF CONSTRUCTION.
2. TOPOGRAPHIC INFORMATION PROVIDED BY .
3. ELEVATIONS SHOWN ON THIS PLAN ARE GEODETIC.
4. ALL DISTURBED AREAS TO BE REINSTITATED WITH TOPSOIL AND SOD UNLESS OTHERWISE NOTED.

	EXISTING PROPERTY LINE
	NEW PROPERTY LINE
	EXISTING EDGE OF ASPHALT
	NEW GRANULAR DRIVEWAY
	EXISTING GRANULAR DRIVEWAY
	EXISTING TOP OF SLOPE
	EXISTING BOTTOM OF SLOPE
	EXISTING WATER SERVICE
	NEW WATER SERVICE
	NEW SANITARY SERVICE
	NEW SWALE
	HIGH POINT
	FLOW DIRECTION ARROW
	FINISHED GROUND ELEVATION
	EXISTING GROUND ELEVATION
	NEW SANITARY MANHOLE
	EXISTING DRILLED WELL
	NEW CURB STOP
	EXISTING UTILITY POLE
	EXISTING OVERHEAD LINE
	EXISTING GAS LINE
	EXISTING SIGNAGE
	EXISTING TREES
	BUILDING ENTRANCE
	NEW ASPHALT DRIVEWAY
	NEW GRANULAR ACCESS
	EXISTING BUILDING OUTLINE
	NEW RIP-RAP c/w GEOTEXTILE PER O.P.S.D 810.010

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CLIENT:

JOHN WARDEN

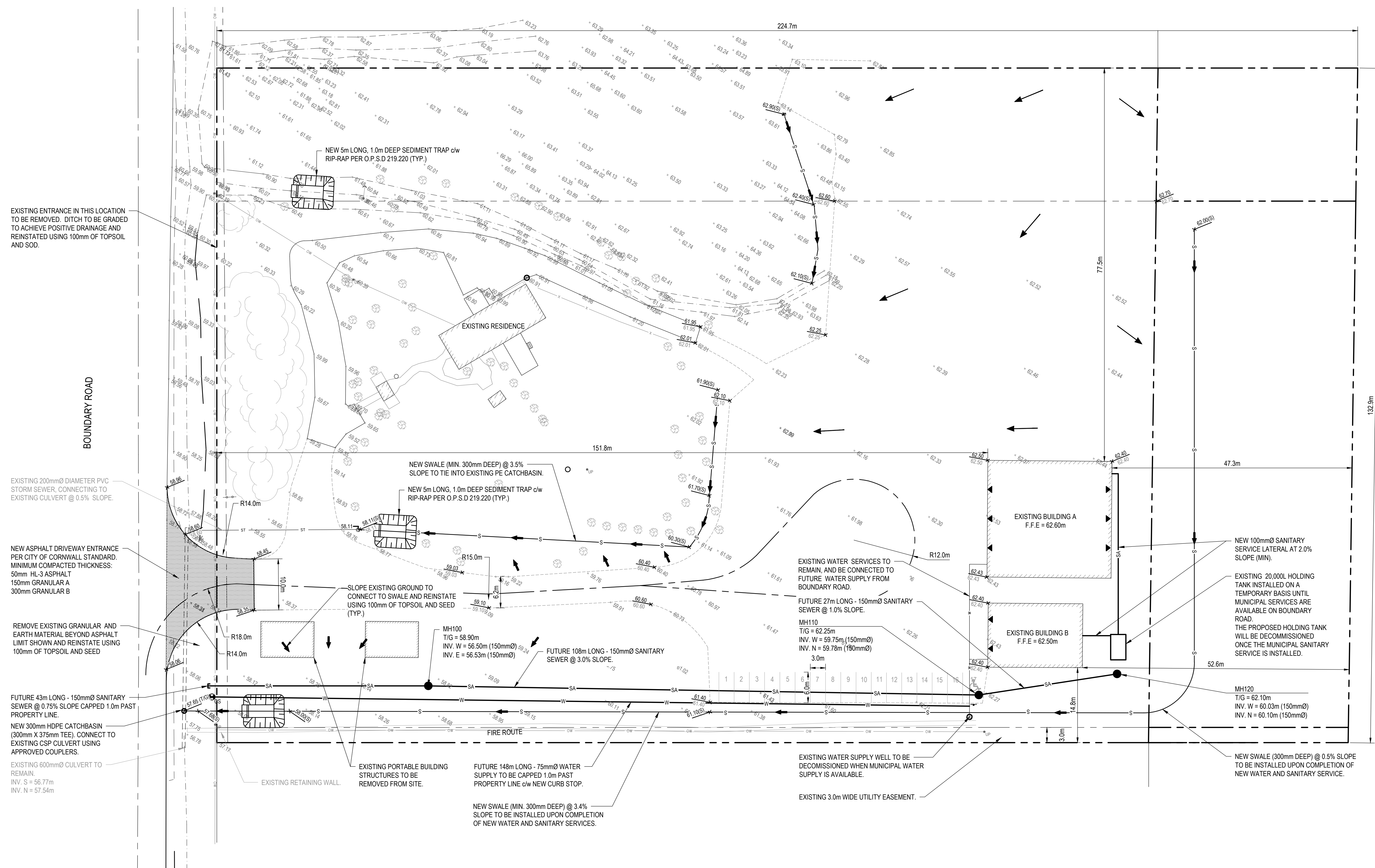
PROJECT:

WARDEN SITE PLAN

TITL

GENERAL SITE PLAN

SCALE: 1:400	JOB NO: 18024
DESIGNED BY: M.M.	DATE: 2018/03/05
DRAWN BY: K.B.W.	DRAWING NO.
CHECKED BY: J.F.	C1.1



SITE AND PARKING INFORMATION		
GENERAL SITE INFO		PARKING CALCULATION
MUNICIPAL ADDRESS: 6275 BOUNDARY ROAD, CORNWALL ON, K6H 5R5 LEGAL DESCRIPTION: PART OF LOT 18, CONVECTION 2 ST. REGIS INDIAN RESERVE, TOWNSHIP OF SOUTH GLENGARRY OBC CLASSIFICATION: GROUP F - DIVISION 2. REPAIR GARAGE. ZONING: HIGHWAY COMMERCIAL FRONTAGE: 132.9m LOT DEPTH: 224.7m		REQUIRE 2 SPACES PER SERVICE BAY AND 1 SPACE PER EMPLOYEE. THERE WILL BE 5 BAYS AND 7 EMPLOYEES; THEREFORE 17 SPACES REQUIRED. PARKING PROVIDED: 17 SPACES
ZONING BY-LAW		BUILDING AREA
ZONING: HIGHWAY COMMERCIAL MIN. FRONTAGE: 25m (132.9 PROVIDED) MAX. LOT COVERAGE: 45 % (2.7% PROVIDED)		BUILDING AREA: 562.63m ² (A), 234.84m ² (B)
MIN. FRONT YARD SETBACK: 15m (151.8m PROVIDED) MIN. SIDE YARD SETBACK: 6m (14.8m AND 77.5m PROVIDED) MIN. REAR YARD SETBACK: 10m (47.3m PROVIDED)		SITE AREA: 29,733m ²
		LANDSCAPING AREA
		51% OF SITE



KEY PLAN
SCALE: N.T.S.

SG-D-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 60-2019
FOR THE YEAR 2019**

***BEING A A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER
INTO A SITE PLAN AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH
GLENGARRY AND JOHN AND KAREN WARDEN***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the Council of the Township of South Glengarry passed By-law 14-18, being a by-law to establish a Site Plan Control Area pursuant to Section 41 of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, on the aforementioned subject property.

AND WHEREAS the Council of the Township of South Glengarry deems it necessary and in the public interest to enter into a Site Plan Agreement with John and Karen Warden, being the owners of the land described as Part Lot 18, Concession 2, I. L. and Being Parts 3 and 4 on Reference Plan No. 14R6088, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 6275 Boundary Road.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Mayor and Clerk are hereby authorized to sign a Site Plan Agreement with John and Karen Warden, a copy of which is attached hereto as Schedule “A” and is hereby declared to form part of this by-law.
2. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 16TH DAY OF SEPTEMBER, 2019***

MAYOR: _____ CLERK: _____

THIS AGREEMENT made in QUADRUPLICATE this 16th day of SEPTEMBER,
2019

BETWEEN: John Brian and Karen Anne Warden

HEREINAFTER CALLED THE "OWNER"
OF THE FIRST PART

AND: THE CORPORATION OF THE TOWNSHIP OF
SOUTH GLENGARRY

HEREINAFTER CALLED THE "TOWNSHIP"
OF THE SECOND PART

WHEREAS the Township of South Glengarry has enacted Site Plan Control Provisions pursuant to the provisions of Section 41 of the *Planning Act* R.S.O. 1990, Chapter P.13, as amended;

AND WHEREAS the Owner is the Owner of the lands, more particularly described in the Schedule hereto annexed and marked "A", and which are hereinafter referred to as the "Site".

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the approval of the plans for the development on the subject parcel of land by the Township and the sum of Two Dollars (\$2.00) of lawful money of Canada paid by the Owner to the Township, the receipt whereof is hereby acknowledged by the Owner, the Owner and the Township agree as follows:

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1. DEFINITIONS, LAND AND SCHEDULES

In this Agreement:

- a) **“AGREEMENT”** shall mean this Agreement and the Schedules which shall be deemed to be covenants as though specifically set out therein;
- b) **“TOWNSHIP”** shall mean the Corporation of the Township of South Glengarry and shall include any employee or agent authorized by the Council of the said Township to act on its behalf;
- c) **“OWNER OR OWNERS”** includes the parties of the First Part, their heirs, executors, administrators, successors and assigns and agents thereof, contractor, or subcontractor carrying out the Work for or on behalf of the Owner or Owners;
- d) **“WORK”** shall mean any work, material, matter or thing required by this Agreement to be supplied or performed, or any part thereof and includes any work referred to in the Schedules attached herein.
- e) **“ACCEPTANCE”** means the date on which the Township accepts all works and obligations which are constructed, installed, supplied or performed by the Owner pursuant to this Agreement and further referred to in this Agreement;
- f) **“APPROVAL”** means the date on which the Township is satisfied that certain works have been constructed, installed or performed to the satisfaction of the Township, and further referred to in this Agreement
- g) **“MAINTAIN”** includes repair, replace, reinstate and/or keep operational;
- h) **“COUNCIL”** shall mean the Council of the Township
- i) **“CORNWALL”** means the City of Cornwall
- j) **“OBC”** means the Ontario Building Code

The lands to which this Agreement applies are those described in Schedule “A” and shown on the plan attached to Schedule “B”.

The following Schedules are attached hereto and form part of this Agreement.

Schedule “A”	- Description of the land to which this Agreement applies
Schedule “B”	- Plans
Schedule “C”	- Financial Requirements
Schedule “D”	- Form of Letter of Credit

2. GENERAL

- a) The Owner hereby agrees that the lands affected by this Agreement are those lands described in Schedule “A” to this Agreement.
- b) It is understood and agreed that development of the lands affected by this Agreement shall be governed by the present Site Plan Agreement and attached Schedules. It is understood and agreed that written approval of the Township, in a form determined solely by the Township, is required prior to any departure from the specifications of the said Schedules being undertaken.

- c) The Owner shall not call into question, directly or indirectly, in any proceeding whatsoever, in law or in equity, or before any administrative tribunal, the right of the Township to enter into this Agreement and to enforce each and every term, covenant and condition herein contained.
- d) The Owner covenants and agrees with the Township that if the Owner sells or conveys the lands herein described as the "Site" or any part thereof that each deed of grant shall contain a covenant on the part of the grantee in such deed binding itself, its heirs, executors, administrators, successors and assigns to the terms of this Agreement and to the carrying out of the Work and obligations of the Owner under this Agreement and a covenant to include a similar covenant in all subsequent deeds of grant of the said lands until the Work and obligations of the Owner under this Agreement have been fully performed. All covenants and agreements herein contained, assumed by, or imposed upon the Owner are deemed to be covenants which run with and bind the lands herein described and every part thereof.
- e) The Owner shall cause this Agreement to be registered on the lands to which this Agreement applies, at the expense of the Owner, immediately after the execution of this Agreement before the registration of any other instrument. The Owner may apply for, but not request nor require the Township to issue building permits for the construction of the Work on the said lands, until this Agreement has been signed and until all of the payments and performance deposits required of the Owner by the terms and conditions of this Agreement have been made.
- f) The Owner shall provide As-built plans, when the project is completed, to the satisfaction of the Township.
- g) The Owner covenants and agrees to satisfy all conditions of approval and abide by all municipal by-laws, statutes and regulations.

3. BUILDING AND PLANNING REQUIREMENTS

- a) The Owner agrees to file a complete building permit application(s) for all structures located on the subject property that have been constructed without a permit or where by a change of use of the structure (s) has occurred without a building permit including the existing OBC Class 5 system (septic holding tank) on or before December 20, 2019.
- b) The Owner agrees that no buildings or other work shall be erected on the said lands other than those erected in conformity with Schedule "B".
- c) The Owner understands that nothing in this Agreement shall restrict the Owner from applying at any time in the future for building permits to construct extensions and/or additional buildings as may be permitted from time to time by the By-Laws of the Township, subject to the requirement by the Township of a new Site Plan Agreement.
- d) The Owner understands and agrees that written authority of the Township shall be obtained prior to any alterations being made to the subject property which would in any way represent a departure from the specifications detailed in the said Schedules.
- e) Subject to the provisions of any By-Laws enacted by the Township respecting the repair and maintenance of properties the Owner shall repair and maintain at all times and to the satisfaction of the Township, all buildings located on the subject property together with all parking areas, fire route and accesses.

- f) The Owner shall not dump or permit to be dumped any fill or debris on adjacent lands, except as approved by the Township.
- g) All exterior lighting shall be directed to shine down and away from abutting properties and public highways.

4. LANDSCAPING REQUIREMENTS

- a) All areas not landscaped shall be maintained by regular grass cutting and, shall be graded and seeded to allow for normal grass cutting operations so as to present and maintain a neat, clean, and orderly appearance.

5. SERVICING REQUIREMENTS

- a) It is hereby agreed that a Class 5- Sewage System, as defined by the OBC, is an acceptable form of servicing for the two non-residential structures providing that a written agreement for the disposal of sanitary sewage from the Class 5 Sewage System shall be entered into between the Owner and a hauled swage system operator with a copy of said agreement provided to the Township within 30 days of receipt of the Compliance Certificate issued by the Township for said system.

6. FINANCIAL REQUIREMENTS

- a) The Owner shall pay to the Township, by cash or certified cheque, the charges and fees, as set out in this Agreement and other financial requirements including but not limited to reasonable administrative, legal, and building permit fees that may be required of the Township as established by by-law or resolution of the Council of the Township in effect at the time of application for a building permit. The Owner shall reimburse the Township for all present and future invoices from the Township's solicitor regarding this Site Plan.
- b) It is further agreed that all matters and things required to be provided and maintained in this Agreement shall be provided and maintained by the Owner at its sole risk and expense and to the satisfaction of the Township. In order to ensure that such matters and things are provided and maintained by the Owner, before this Agreement is executed by the Township, the Owner shall deposit with the Township, a sum in cash or irrevocable letter of credit in a form approved by the Township Treasurer (which deposit, however made, may be referred to hereafter as "a deposit"), equal to **\$5,000** based upon a range of the estimated cost of the Work to be done by the Owner, such cost of construction and installation of the Work being shown in Schedule "C" hereto annexed. If the Owner satisfies the provisions of this clause by depositing an irrevocable letter of credit with the Township it must be in the form set out in Schedule "D" annexed hereto.
- c) In the event of a default by the Owner or its assigns in the provision, maintenance and repair of all matters and things required to be done by the Owner pursuant to this Agreement, the Township may at the expense of the Owner, enter upon the lands and do all such matters and things as are in default. The Township may authorize the use of any or all of the cash or letter of credit deposited with the Township pursuant to Clause 6(b), to pay for the cost to the Township of carrying out of such matters or things. "Cost"

and "expense of the Owner" in this Clause shall be actual cost incurred by the Township plus fifteen percent (15 %) of such cost as a charge for overhead. Any costs incurred by the Township pursuant to this clause which are in excess of the amount of a deposit held by the Corporation pursuant to clause 6(b) shall be paid by the Owner to the Township within thirty (30) days of the mailing of an invoice by the Township addressed to the Owner at its last known address for such amount in excess and any costs referred to in this clause may be recovered by the Township in like manner as municipal taxes pursuant to the provisions of Section 398 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended.

- d) If the Owner satisfies the provisions of clause 6(b) by depositing an irrevocable letter of credit or cash with the Township, the following provisions shall apply:
 - i) until the completion of all Work required to be provided and maintained by the Owner pursuant to this Agreement, to the satisfaction of the Township, it will be a condition of the letter of credit that it shall be deemed to be automatically extended without amendment from year to year from the existing or any future expiration date thereof, unless at least 90 days prior to any such future expiration date, the financial institution which issued the letter of credit notifies the Township in writing by registered mail that it elects not to consider the letter of credit to be renewable for any additional period.
 - ii) If the Owner and/or financial institution fails to extend the letter of credit as required under sub-clause (i) hereof as required by the Township, such failure shall be deemed to be a breach of this Agreement by the Owner, and the Township, without notice to the Owner may call upon any part of the whole amount of the existing letter of credit, notwithstanding anything herein otherwise contained. Any amount received by the Township shall be held by the Township in the same manner as if it had originally been cash deposited.
- e) The Owner shall pay all arrears of taxes outstanding against the lands prior to the execution of this Agreement. The Owner shall pay all taxes levied or to be levied on the lands on the basis of and in accordance with assessment and the collector's roll entries until such time as the lands have been reassessed and re-entered on the collector's roll in accordance with the description of the lands contained in Schedule "A" hereto.

7. RELEASE OF DEPOSIT

- a) Upon completion of the Work and receipt by the Township of a written request of the Owner, the Township shall conduct a site inspection to determine the conformity of the completed Work. The request must be accompanied by a written certification from the project engineer confirming that the Work has been completed in accordance with this agreement and in accordance with generally accepted construction standards. The security deposit shall be released when the Work required pursuant to this agreement have, in the opinion of the Township, been substantially completed by the Owner.
- b) The Owner may, from time to time during the construction period, request that the Township reduce the security deposit outlined in Schedule "C" in an amount equal to the cost of any completed Work. Any such request must be accompanied by a written certification from the project engineer confirming that the applicable portion of the Work has been completed in accordance with this agreement and in accordance with generally accepted construction standards.

- c) An inspection will be carried out by the Township Engineer or her or her designate in order to determine the appropriate amount to release for the completed Work. Please note that 15% of the value of any Work performed will be held back for a period of one (1) year from the date of the substantial completion and upon receipt of the As-built plans by the Township.
- d) On completion of all matters and things to be provided and maintained by the Owner pursuant to this Agreement to the satisfaction of the Township, the Owner shall be entitled to have released to it the deposit or the balance of the deposit then held by the Township pursuant to this Agreement, but only after clause 7b) has taken place.

8. SPECIAL CONDITIONS

- a) The Owner agrees to file complete building permit applications for all structures erected/installed without a building permit and/or for a change of use as per the OBC, within 60 days of the execution of this agreement.
- b) The Owner agrees to ensure that all development be constructed as per professional engineering standards.
- c) The Owner shall remove the two structures that have been temporally placed on the subject property on or before June 1, 2020. If these structures are relocated to another property within the Township the Owner shall confirm that the proposed location of structures and use of the structures are in conformity with the Township's Comprehensive Zoning By-Law and a building permit must be applied for and obtained as per the OBC.
- d) The Owner agrees to remove the existing northerly access upon the request of a Right of Way Permit from Cornwall for the proposed new driveway entrance as per the request of Cornwall.
- e) The Owner agrees to connect to Municipal Services within twelve (12) months of them becoming available for use or within the timeframe required by the Township as per the project schedule.
- f) The Owner agrees to install a Class 4 Sewage System as defined by the OBC, with a permit from the Township, to service the non-residential buildings within twelve (12) months of receipt of written notice from the Township, if:
 - i) The Township has not entered into an agreement with Cornwall for municipal services within 5 years from the date of execution of this Agreement;
 - ii) Negotiations for Municipal Services with Cornwall fail, or the project does not receive support from the potential users, or it is determined that municipal services will not become available to the applicant for some other reason not specifically named herein;
- g) The Owner agrees to install a Class 4 Sewage System as defined by the OBC, with a permit from the Township prior to selling the property.
- h) In the event of a default by the Owner of Special Condition 8 e) the Township will, at the expense of the Owner, install a Class 4 Sewage System.

9. GENERAL CONDITIONS

- a) All discharges from the Owner’s property shall comply with the provisions of the Township’s By-laws as amended from time to time.
- b) The Owner acknowledges and agrees that failure to comply with any term or condition herein may result in the Township taking such action to enforce compliance, as deemed appropriate by the Township.
- c) This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, administrators, successors and permitted assigns, and all covenants and agreements herein contained, assumed by, or imposed upon the Owner are deemed to be covenants which run with and bind the lands and every part thereof.
- d) In every clause of this Agreement, unless the contrary intention appears, words importing the singular number or the masculine gender only, include more persons, parties or things of the same kind than one, and females as well as males and the converse, and a word interpreted in the singular number has a corresponding meaning when used in the plural.
- e) Any notice required or permitted by this Agreement to be given by the parties hereto shall be in writing and shall be conclusively deemed to have been delivered on the date of mailing of such notice.
- f) Any such notice required to be given herein shall be in writing and shall be delivered in person or by prepaid registered mail, to the attention of the Owner and/or the Township as follows:

TO THE OWNER: John and Karen Warden
 6275 Boundary Road
 Cornwall, ON
 K6H 7P9

or such other address as the Owner has notified the Township Clerk in writing.

TO THE TOWNSHIP: CORPORATION OF THE TOWNSHIP OF
 SOUTH GLENGARRY
 6 OAK STREET
 LANCASTER, ONTARIO K0C 1N0

- g) The Owner, on behalf of itself, its heirs, executors, administrators and permitted assigns, including his successors in title, covenants and agrees to indemnify and save harmless the Township from all actions, causes of actions, suits, claims or demands whatsoever which arise directly or by reason of the development of the Site and the construction and maintenance or the improper or inadequate construction and/or maintenance of the Work.
- h) All clause headings are for ease of reference only and shall not affect the construction or interpretation of this Agreement.

10. MINOR MODIFICATIONS TO THE SITE PLAN

- a) The Owner shall notify the Township of any proposed change of use or uses on the Site before, during or after the completion of the Work required under this Agreement.

- b) Minor modifications made to this Site Plan Agreement may be approved without an amendment to this Agreement with the authorization of the General Manager of Community Services and the Director of Development/CBO.

IN WITNESS WHEREOF the Owner hereunto set his Hand and Seal or affixed its Seal duly attested to by its proper officers in that behalf.

DATED AT THE _____ THIS ____ DAY OF _____, 2019.

SIGNED, SEALED AND DELIVERED in the presence of:

Per: John Brian Warden

Per: Karen Anne Warden

DATED AT THE TOWNSHIP OF SOUTH GLENGARRY THIS ____ DAY OF _____, 2019.

SIGNED, SEALED AND DELIVERED in the presence of:

**THE CORPORATION OF THE TOWNSHIP
OF SOUTH GLENGARRY**

Frank Prevost, Mayor

Kelli Campeau, Clerk

SCHEDULE “A”

DESCRIPTION OF THE LANDS TO WHICH THIS AGREEMENT APPLIES

Part Lot 18, Concession 2, I. L. and Being Parts 3 and 4 on Reference Plan No. 14R6088, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 6275 Boundary Road.

SCHEDULE "B"

PLANS

The following plan/drawing apply to this Site Plan Agreement, the development of the lands; the construction of all Works will be in accordance with these plan/drawing:

The following approved plan shall be deemed to form part of Schedule “B” of this agreement:

Plan:

Drawing No.	Drawing Description	Prepared by	Current Revision Date DD/MM/YYYY
C1.1	General Site Plan	EVb Engineering	06/26/2019

The original plan can be viewed at the Corporation of the Township of South Glengarry at the following address: 6 Oak Street, Lancaster, Ontario, K0C 1N0

SCHEDULE 'C'

FINANCIAL REQUIREMENTS

The Owner shall deposit with the Township cash, certified cheque or letter of credit in the amount of **\$5,000.00** representing a portion of the cost to develop all exterior works including but not limited to: driveways, parking, grading, drainage; landscaping, exterior lighting and site services for the property in accordance with the approved plans as listed in Schedule "B".

Securities in the form of irrevocable letters of credit automatically renewed annually, cash or negotiable bonds written In the name of the municipality shall be provided to cover the period of time for which the development of the property is to be completed.

The security deposit will be released based upon the following:

- Preliminary acceptance by the municipality 85%
- Completion of maintenance and warranty obligations 15%

The 15% security deposit will be released by the Township of South Glengarry following one year of the completion of the site works subject to a favourable site inspection by the Chief Building Official and the receipt of the "As Built" Drawings to ensure that all exterior site works have been constructed in accordance with the Site Plan and Approved Plans and are functioning accordingly.

- 2) The Owner shall reimburse the Township for all invoices submitted by the Township's consultant that may be required for a Peer Review as well as Legal Fees submitted to the Township from its solicitor in regards to this Site Plan.

SCHEDULE "D"

FORM OF LETTER OF CREDIT

The Corporation of the Township of South Glengarry
6 Oak Street
Lancaster, Ontario
K0C 1N0

RE: Guarantee No.:
Amount \$:
Expiry Date:

Dear Sirs:

At the request of _____ (the "Customer") the Bank of _____ (the "Bank"), for valuable consideration, the receipt whereof is hereby acknowledged, by this letter of guarantee (the "Guarantee") irrevocably and unconditionally guarantees payment to you, the Corporation of the Township of South Glengarry (the "Corporation"), of a total amount of \$_____.

This guarantee is issued in connection with the performance by _____ of all the terms of a Site Plan Agreement (the "Agreement") dated the _____.

A payment under this Guarantee shall be made before the expiry hereof upon your presenting to the Bank at its _____ Branch:

- (a) your written demand for payment in the form described below;
- (b) this Guarantee; and
- (c) either:
 - (i) vouchers paid by the Corporation certified by its Treasurer as having been paid by him on account of the Customer, for work services or materials required to be performed or supplied under the said Agreement, or
 - (ii) a letter from the Corporation certifying that the "Customer" is in default in performing or supplying work, services or materials required to be performed or supplied under the said Agreement whether or not the Corporation has itself already performed or supplied the same.

The said demand shall refer to this Guarantee by the above number, shall state the amount demanded and shall certify:

- (a) that the amount is due and payable to you by the Customer;
- (b) that you have requested payment of the said amount from the Customer and have not received payment; and
- (c) that the amount remains unpaid thirty (30) days after mailing of written demand.

Upon receipt by the Bank at the said Branch of the said demand and the other documents referred to above on or before the Expiry Date, the Bank shall pay to you the amount stated in the said demand to be payable to you by way of the Bank's draft without enquiring whether you have a right to such amount as between yourself and the Customer, provided that such amount, together with other amounts paid to you under this Guarantee, if any, does not exceed in the aggregate the amount of this Guarantee.

The Bank may note on this Guarantee the amount and date of any payment made to you under this Guarantee and shall retain this Guarantee if the aggregate amount of

this Guarantee has not been paid to you if the Expiry Date has occurred.

This letter of Guarantee is irrevocable until _____ but automatically renews from year to year, unless the Bank gives ninety (90) days notice that it does not propose to renew it. This letter of credit may be reduced from time to time if the Corporation certifies to the Bank that part of the work has been complete



STAFF REPORT

S.R. No. 108-2019

PREPARED BY: Ewen MacDonald – GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: September 16, 2019

SUBJECT: Smithfield Park Building Tender 09-2019

BACKGROUND:

1. Tender 09-2019 for the Construction of a Park Building and related infrastructure in Smithfield Park was issued August 1, 2019 with a closing date of August 22, 2019.
2. The Scope of the work for the tender was as follows:
“Construct a new 720 ft² +/- park building for assembly use including associated architectural, structural, mechanical, electrical and municipal works.”
3. There were three (3) submissions received:

Contractor	Item 1 New Building	Item 2 Provisional Items	Contingency	Total Tendered Amount
Bourgon	\$346,582	\$19,740	\$20,000	\$386,322
Grant Marion	\$365,800	\$23,100	\$20,000	\$408,900
CMG Innovation	\$378,740	\$92,807	\$20,000	\$491,547

4. The breakdown of the provisional items is as follows:

Contractor	Placement of asphalt on MacDonald Street	In Floor Heating Building Only	In Floor Heating Building and slab to ice surface	Tender Amount
Bourgon	\$9,975	\$3,150	\$6,615	\$19,740
Grant Marion	\$10,000	\$6,400	\$6,700	\$23,100
CMG	\$10,450	\$37,741	\$44,616	\$92,807



ANALYSIS:

5. A detailed cost breakdown has been reviewed by Administration and the consultant (EVB Engineering) and we met with the low bidder to discuss the project to determine if there were any areas where the scope of work or materials could be changed to lower the cost.
6. The site works are included in the tender and the following table breaks down the cost for the building and the civil works exclusive of the contingency allowance and the Provisional Items.

Description	Details	Cost
Service Site	Water/Waste Water Service from SDG 34 to building. Capacity for future development at park. (Splash pad)	\$101,356
Building	24' By 30' assembly building meeting requirements for OBC and Accessibility \$283.71 Per Square Foot	\$204,276
Site Works (Civil)	Parking Lot/Sidewalks/Site Grading	\$40,950
Total Cost		\$346,582

7. The Water and Waste Water mains that need to be connected to SDG 34 represent 30% of the costs for the project. This, along with other site works such as the granular base for the road and the parking lot, will enhance the park in general and are not specific costs related to the building.
8. The Consultant has provided a letter of recommendation detailing and analyzing the project costs. The Consultant is recommending that the Township award the Tender and that Provisional Item #2 be included.
9. The Township constructed the outdoor pad and related mechanical works and lighting in 2018 at a cost of \$71,000.00.
10. The paving of the pad has been completed and the boards that were purchased last year are to be installed in September.



11. The work included with the tender will complete the scope of the project that was developed in cooperation with the Community Group and will greatly enhance the functionality at Smithfield Park.
12. The total investment will be close to \$500,000 and the project has generated a great deal of excitement in the community.

IMPACT ON 2019 BUDGET:

13. The 2019 Budget for this project is \$240,000.00.
14. Administration is recommending that the project proceed and that it will be over budget. Depending on the year-end status of the entire budget, this will either result in:
 - a. A decrease in year-end surplus, or
 - b. An increase in year-end deficit.

ALIGNMENT WITH STRATEGIC PLAN:

- Goal 1: Invest in infrastructure and its sustainability
Goal 4: Improve quality of life in our community

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 108-2019 be received and that Tender 09-2019 for the Smithfield Park Building be awarded to Bourgon Construction as per their submission of \$346,582.00 Plus HST and that Provisional Item #2 for in floor heating at a cost of \$3,150.00 Plus HST be included with the project; and furthermore that the Mayor & Clerk be authorized to sign any relevant documents.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK



Township of South Glengarry
6 Oak Street
Box 220
Lancaster, On.
K0C 1N0

Sept. 10, 2019

Attn: Ewen MacDonald
General Manager Infrastructure Services

Subject: **Smithfield Park Building**
Township of South Glengarry, Tender 09-2019
Tender Evaluation

Dear Mr. MacDonald,

We have reviewed the tenders submitted for the above noted project. The official tender results are as follows (excluding HST) including provisional items:

Tenderer	Total Tendered Amount	
1. Bourgon Construction	\$386,322.00	(\$346,582.19 w/o prov. items & contingency)
2. Grant Marion Construction	\$408,900.00	
3. CMG Innovation	\$491,547.00	

The tender submitted by Bourgon Construction was the low tender, and after review of the tender submission, we find the tender submission to be complete. This estimate was above the consultant's 2018 Class 'D' estimate of \$284,662. However, it is noted that the contractor's tender amount includes three provisional items and a \$20,000 contingency that were added subsequent to the consultant's estimate. With addition of the provisional items and contingency included with the consultant's estimate, the low bid tendered amount is 18% above the consultant's estimate (\$386,322 versus \$328,637) and falls within the expected 20% degree of accuracy with a Class 'D' type estimate. Refer to attached cost comparison.

Albeit, on the upper end of the expected degree of accuracy in comparison to the consultant's estimate, we find the tender submittal to be competitively priced and reflective of the scope of work. It should be noted that due to the location of the building, a large part of tender cost, upwards of 30% is associated with the necessary extension of the water and sanitary line from Highway 34. As well, based on the results of recently tendered local projects, there has been an increase in construction costs related to escalating labour and materials costs and due to the workload of area contractors.

In summary, it is our recommendation that the Township proceed with the contract as we see no significant savings if any by delaying the project and re-tendering the work next year. It is our recommendation the road surfacing (Provisional Item 1) and exterior in-floor heating (Provisional Item 3) not be completed as part of this contract as cost savings measures, however Provisional Item 2 for interior in-floor heating is reasonably priced (\$3,150.00) should the Township elect to include this work. For example, with deletion of Provisional Items 1 and 3 and inclusion of provisional item 2, the total tendered amount would be \$369,732.00 (including the \$20,000 contingency).



We trust this letter meets your requirements. Please do not hesitate to contact EVB should you have any questions.

Yours Truly,

A handwritten signature in black ink, appearing to read "Greg Esdale". The signature is fluid and cursive, with the first name "Greg" and last name "Esdale" clearly distinguishable.

Greg Esdale, P.Eng.
Structural Engineer

Attachments : Cost ComparisonTable



Smithfield Park Building

Cost Comparison Table

ITEM #	DESCRIPTION	Bourgon Construction	Consultant's Estimate
CONSTRUCTION			
1	General Items	\$18,865.32	\$27,875.00
2	Sitework	\$175,906.50	\$138,512.50
3	Concrete	\$17,036.25	\$14,190.00
4	Framing	\$39,230.71	\$7,426.24
5	Insulation, roofing, siding	\$28,385.91	\$38,885.00
6	Door's and Windows	\$12,005.20	\$13,250.00
7	Finishes	\$1,312.50	\$9,823.00
8	Accessories	\$1,444.80	\$1,500.00
9	Mechanical	\$34,650.00	\$16,100.00
10	Electrical	\$17,745.00	\$14,100.00
11	Provisional Item 1 (McDonald st. asphalt)	\$9,975.00	\$9,975.00
12	Provisional Item 2 (interior infloor heating)	\$3,150.00	\$9,000.00
13	Provisional Item 3 (int. and ext. infloor heating)	\$6,615.00	\$8,000.00
14	Contingency	\$20,000.00	\$20,000.00
TOTAL ESTIMATED PROJECT COST		\$386,322	\$328,637



STAFF REPORT

S.R. No. 109-2019

PREPARED BY: Ewen MacDonald, GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: September 16, 2019

SUBJECT: Andrea Ave. Median/Tim Horton's Parking

BACKGROUND:

1. A concrete median was installed on Andrea Ave., just west of SDG 2, in the Fall of 2018.
2. The purpose of the median was to be a deterrent for transport trucks that have been entering Andrea Ave. and parking on Cannon St. to attend the Tim Horton's restaurant.
3. The section of Andrea Ave. from SDG 2 to Cannon St. is designed to accommodate the passage of trucks, as the abutting properties are zoned Highway Commercial and General Commercial.
4. Concerns with the safety of the residents getting their mail at the community mailbox site on the north side of Andrea have been received.
5. In June 2019 there was a post on the Facebook page, "I love South Lancaster, Ontario, Canada" which encouraged residents to provide comments/input on this topic by e-mail to the GM of Infrastructure Services.
6. Five e-mails were received as a result of the Facebook post, with 3 of them in favour of the median, 1 concerned with the safety at the community mailboxes and 1 in favour of removing the median.

ANALYSIS:

7. The concerns with transports parking on Cannon St. have been an ongoing issue for several years and Highway Traffic Act 170 signs were posted on the north side of Cannon St. as a result.
8. Although the roads were designed for the passage of commercial vehicles, they were not designed for the parking of commercial vehicles.



9. The shoulders of the road were not designed to accommodate the parking of transports and this activity has resulted in a higher and more frequent demand for shoulder maintenance at this location.
10. The Mayor, Roads Manager & General Manager Infrastructure Services met with the Owners and the Manager of Tim Horton's to discuss the issues with transports parking on the road.
11. The owners of Tim Hortons expressed that they would like to find a solution that would allow them to continue to serve their customers that drive transport trucks.
12. One of the options discussed to accommodate the transports would be to build out the shoulder of the road on the north side of Cannon St. This would accommodate the parking of 2 transports. A curb would be also be installed on the south side of Cannon St. to limit the parking to just the north side of the street. Trucks would be entering at Cannon St. and exiting on Andrea Ave. and there should be no issues with the median if the trucks follow this direction (see map attached).
13. Administration has met with Canada Post, who have agreed to relocate the community mailboxes to the west to mitigate the safety concern. There are plans to update the community mailboxes and to assign civic numbers to the post boxes. The current schedule for this work is 2020; however, given the concerns they will consider advancing this schedule to have the work done in 2019.
14. There is an opportunity to enhance and beautify the median with a flower box and subdivision sign that would provide a visual deterrent for transports. A sign directing trucks onto Cannon St. could be placed at the intersection of SDG 34 and Cannon Street.

IMPACT ON 2019 BUDGET:

15. There would be no impact on the 2019 budget; however, the cost to widen and pave the shoulder on the north side and to install curbing on the south side of Cannon Street would be approximately \$15,000.00 and would be included in the 2020 budget.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community.



RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 109-2019 be received and that Council direct Administration include the widening of the shoulder on the north side of Cannon Street and curbing on the south side of Cannon Street to accommodate the parking of 2 transports in the 2020 Budget.

A handwritten signature in black ink, reading "Kelli Campeau". The signature is written in a cursive style and is positioned above a horizontal line.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK

Tim Horton's Parking Option





STAFF REPORT

S.R. No. 110-2019

PREPARED BY: Ewen MacDonald – GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: September 16, 2019

SUBJECT: Fairview Road Extension

BACKGROUND:

1. The Township of South Glengarry entered into an agreement with a property owner on the north side of the Peanut Line in 2010.
2. The Township agreed to extend Fairview Road easterly to the driveway of the Fairgrounds.
3. Fairview Road was previously named Track Road and starts on the east side of SDG 17 and parallels the Peanut Line to a point opposite Lot 49 Concession 1 N.R.R. for 0.3 km as per schedule A of By-law 16-96.
4. By-law 02-03 was passed in 2003 to rename Track Road to Fairview Road.
5. Administration was directed to investigate the opening of Fairview Road from SDG 17 to SDG 19. The distance from SDG 17 to SDG 19 is 0.7km.

ANALYSIS:

6. Fairview Road would need to be extended by 100 metres to satisfy the condition of the agreement. This section of the road does not require any upgrades as the road base and drainage meet our standards for open roadways. A map showing the extent of Fairview Road is appended to this report.
7. There would be ditching and road base improvements to extend Fairview Road to SDG 19 and the cost for this project inclusive of Engineering, Geotechnical Study, Archeological Study and Reconstruction is estimated at \$605,000.00.
8. Administration recommends that Council adopt the appended by-law to declare Fairview Road as an Open Public Highway from the east side of SDG 17 to a point opposite lot 49 Concession 1 N.R.R. for 0.4 km.



IMPACT ON 2019 BUDGET:

9. There would be no impact on the 2019 budget if Fairview Road is extended as per the 2010 Agreement.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 110-2019 be received and that By-law 60-2019, being a by-law to declare Fairview Road as an open public Highway from the east side of SDG 17 to a point opposite lot 49 Concession 1 N.R.R. for 0.4 km be read a first, second, and third time, passed, signed and sealed in Open Council this 16th day of September 2019.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK



SG-F-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 61-2019
FOR THE YEAR 2019**

***BEING A BY-LAW TO DEDICATE CERTAIN LANDS ON FAIRVIEW ROAD
AS OPEN PUBLIC HIGHWAY.***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 27(1) provides that a municipality may pass by-laws in respect of a highway if it has jurisdiction over the highway;

AND WHEREAS the Council of the Township of South Glengarry is desirous of dedicating a portion of Fairview Road from the east side of SDG 17 to a point opposite lot 49 Concession 1 N.R.R. for 0.4 km as open public highway.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Township of South Glengarry dedicate a portion of Fairview Road from the east side of SDG 17 to a point opposite lot 49 Concession 1 N.R.R. for 0.4 km as public highway.
2. **THAT** the Mayor and Clerk be authorized to sign all relevant documents.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 16TH DAY OF SEPTEMBER, 2019.***

MAYOR: _____ **CLERK:** _____



STAFF REPORT

S.R. No. 111-2019

PREPARED BY: Ewen MacDonald – GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: September 16, 2019

SUBJECT: Approval of Job Description – Director of Parks & Recreation

BACKGROUND:

1. Council reviewed the Township's current management structure at the June 22 & 23, 2019 Strategic Planning Sessions and as a result directed Administration to develop a job description to create a Director of Parks & Recreation position.
2. The Director of Parks & Recreation will be responsible for the management and oversight of the Parks & Facilities and Recreation Programs throughout the Township.
3. The responsibility for the management and maintenance of facilities includes all Township-owned buildings.

ANALYSIS:

4. The proposed job description is attached for Council's review and approval. It is recommended that it would be most efficient for the Director of Parks & Recreation to report directly to the Chief Administrative Officer.
5. Due to this direct reporting relationship, when the position was rated for a salary based on the non-union salary grid, the results were skewed/inaccurate. As a result, Administration reviewed and evaluated the job rating based on other similar internal and external comparisons.
6. As a result, Administration is recommending that the Director of Parks and Recreation pay scale be set at Level 5 which is the same as for the Director of Water/Waste Water Operations and the Clerk.



IMPACT ON 2019 BUDGET:

7. The position should be filled by early to mid November and the salary and benefits would be an additional cost to this year's budget.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3 Strengthen the effectiveness and efficiency of our organization

Goal 5 Improve internal and external communication

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 111-2019 be received and that the Council of the Township of South Glengarry approves the job description for the Director of Parks & Recreation.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK

Job Description: Director Parks & Recreation

The Corporation of The Township of South Glengarry	Job Description
Position Title:	Director of Parks & Recreation
Group:	Non-Union - Management
Reports to:	Chief Administrative Officer
Department:	Parks & Recreation
Prepared By:	Human Resources Advisor
Approved:	
Revised:	
Job Function: Reporting to the CAO the Director of Parks & Recreation manages and oversees the activities and operations of the Parks and Recreation Department which includes recreation activities, facility operations, community centers and accessibility compliance so that these operations are carried out with efficiency and economy. The Director of Parks & Recreation coordinates assigned activities with other departments and outside agencies. This position requires the use of computers and software programs knowledge.	
<u>Skills and Qualifications:</u> <ol style="list-style-type: none"> 1. Possesses post secondary education in a Recreation Sports and Leisure Diploma, or a related discipline. A Certified Facilities Management certification would be considered an asset. 2. Five (5) years experience in recreation and/or facility operations with a minimum of two (2) years in a management position with supervisory experience. 3. Ability to interact effectively and courteously with all levels of staff and contacts in a Customer Service focused environment, build cooperative working relationships with internal and external customers. 	

Job Description: Director Parks & Recreation

4. Ability to keep current with new regulations and legislation pertaining to parks and recreation and accessibility standards.
5. Technical skills related in directing facility and equipment inspections to identify and facilitate/conduct repairs.
6. Demonstrated advanced computer skills including Microsoft Office applications.
7. Excellent report writing skills and communicating effectively in English and French would be an asset.
8. Hold and maintain a valid Class G driver's license and clean drivers abstract.
9. Knowledge of health and safety practices including WHMIS, Propane Handling Ticket and current standard First Aid CPR Certificate.

Direction Received/Independent Action:

10. General direction is provided by the Chief Administrative Officer (CAO).
11. Follows municipal administrative policies and contractual agreements respecting working conditions, the purchase of goods and services, federal and provincial statutes, regulations and standards with respect to health and safety, design, construction and material requirements of municipal and utility infrastructure as governed by industry standards of practice and code of ethics.
12. Works independently within policy, regulatory and budgetary guidelines, procedures and priorities.
13. Advice and direction with regard to administrative policies and procedures is available from the Chief Administrative Officer and the Management Team.
14. Performance is monitored by the Chief Administrative Officer through regular reporting requirement and reviews of budget variances and through the Township's Performance Management Program.

Job Description: Director Parks & Recreation

Supervision/Direction of other Employees:

15. Reporting directly to the Director Parks & Recreation:
 - Parks & Facilities Lead Hand and Facility Operators
 - Recreation Coordinator
 - Program Coordinator
16. Has full supervisory authority over direct subordinates at Department level and:
 - Reviews performance and reprimands subordinates within policy guidelines.
 - Administers personnel policies and provisions of relevant collective agreement.
 - Participates in the selection of new employees.
 - Determines new employee suitability within the probationary period.
 - Recommends discharge or disciplinary action, when necessary, for unsatisfactory work performance or safety infractions.
17. Must be competent within the meaning of the Occupational Health and Safety Act and must be capable of issuing clear and comprehensible written and oral instructions. Required to ensure workplace meets the requirements of the Act through adherence to technical standards and provision of adequate training and safety equipment for direct and indirect subordinates.

Working Relationships:**Routine Contacts:**

18. **Chief Administrative Officer** – Direct reporting relationship to discuss issues not covered by policy.
19. **Management Team** – Develop vision for the Township, to confer on policy matters and exchange ideas/information.
20. **Direct Subordinates/Staff** – Discuss and provide advice regarding major structural, equipment planning and maintenance decisions. Coordinate and delegate, as required, the daily operation of all activities associated with the Recreation Department
21. **Managers/Lead Hands** – Coordinate work in progress, mediate disputes and assist in solving problems as they arise.
22. **Other Department Managers** – Plan and coordinate work of Recreation Department with other Departments. Exchange/share information.

Job Description: Director Parks & Recreation

23. **General Public** – Representation of the Department with individual citizens, volunteers, community groups/associations, special interest groups and the written and electronic media; liaison with regulatory officials/agencies at the federal, provincial and municipal levels.
24. **Contractors** – Development and maintenance of a contract network with professionals in the field, counterparts in other municipalities and contractors/suppliers; investigation of the feasibility of shared services and programs with neighboring municipalities.

Non-Routine Contacts:

25. **Technical/ Professional Consultants** – Obtain expert opinion/advice and to interact during construction or equipment installation projects. Arrange for services, discuss agreements, work in progress and completed contracts.
26. **Provincial and Federal Ministry Officials/Inspectors** – Obtain expert opinion/advice, information and clarification on standard, procedures and policies, and regulations. (e.g. Health and Safety Act) Discuss regulatory requirements and availability of grants and approvals.
27. **Council** – Attendance at Council meetings to speak on behalf of Departmental reports and issues.

Direct Financial Dimensions:

28. **Operating Budget** – Responsible for the preparation, implementation and monitoring of the annual operating budget.
29. **Capital Budget** – Responsible for the preparation, implementation and monitoring of the annual capital budget.
30. **Grants** – Responsible for researching, preparing and submitting grant funding applications.

Job Description: Director Parks & Recreation

Duties and Responsibilities:

31. Meets regularly and informally with Department managers to request and exchange information (e.g. to relay policy changes, assign project responsibility, coordinate schedules, discuss and resolve mutual problems, obtain project updates, hear recommendations and approve or direct action).
32. Direct and participate in the development and implementation of goals, objectives, policies and procedures within the Department. Ensures that the Health and Safety policies are developed and implemented by departmental managers.
33. Establishes policies, operating procedures, work methods and standards for contracted services (i.e., program instruction/delivery, Recreation facilities maintenance, park land planning/development etc.); monitoring of performance of outside suppliers/contractors and initiation of corrective action as required.
34. Reviews results of the Recreation program evaluation and Recreation Facility usage including measures to optimize cost recovery from facility rentals and program fees; identification of improvement requirements with recommendations to the CAO.
35. Establishment of operating procedures, work methods and standards covering the delivery of services/programs in the Parks & Recreation Department in the areas of park planning, parks maintenance and operations, trail maintenance, indoor/outdoor ice rink maintenance and operations, sports fields maintenance and operations, community facilities maintenance and operations, and the scheduling/conducting of recreation and arts/culture programs; monitoring of operations against standards with initiation and corrective action as necessary.
36. Identification and tracking of best practices and trends/advances and asset management in the fields of park planning/development, parks maintenance and operations, trail development and maintenance, community facilities maintenance and operations, recreation program design/evaluation, arts/culture programs and special event planning/organization for possible application by the Township.
37. Regularly inspects Department facilities/infrastructure to observe condition and operations.
38. Forecasting the citizens' demands for Recreation and arts/culture programs and services as well as Recreation facilities and park land planning/development; incorporation of the results of studies/analyses in the periodic updating of the Township's Parks & Recreation Master Plan.
39. Act as key spokesperson for the Township on matters related to Recreation Services and the operation/maintenance of the Township's Parks and Recreation facilities;

Job Description: Director Parks & Recreation

provision of technical advice and problem-solving assistance to the Department staff members and the Senior Management Team.

40. Identification and tracking of grants and subsidies available from various federal and provincial agencies/departments and other para-public or private sector sources for the Parks & Recreation Department; on-going in review of feedback with follow-up on user complaints.
41. Confers with CAO and the Clerk regarding correspondence, reports and data for inclusion as agenda items as required.
42. Keeps abreast of community improvement needs and grant programs available through various Provincial Ministries and Federal Departments. Assesses applicability and benefits of grant programs, and makes recommendations to the CAO or Council accordingly.
43. Coordinates and administers day-to-day activities of the Parks & Facilities Lead Hand, Facility Operators, Recreation and Program Co-ordinator.
44. Disseminates information to subordinates to ensure individuals are informed and current. Holds regular meetings with staff to discuss and resolve mutual problems, approve action or provide direction.
45. Required to ensure workplace meets health and safety regulations through adherence to technical stands and provision of adequate training and safety equipment for direct and indirect subordinates.
46. Reviews and authorizes all invoices as per contracts of major material and service contracts.
47. Generates and completes all necessary reports and records as may be required. Attends and participates at Management team meetings, Council and outside agency meetings when requested.
48. Establishes and approves operating procedures, work and vacation schedules.
49. Keeps up-to-date on technical and regulatory developments by attending courses, seminars and conferences as required. Ensures that staff training and development is provided as required for subordinates.
50. Perform other duties as assigned by the CAO.

Job Description: Director Parks & Recreation

Physical and Sensory Demands:

- 51. Major daily demands are for moderate to long sensory and muscular strain required to review and scrutinize figures, prepare and review technical reports, plans and cost/maintenance reports.
- 52. Some daily demand for repeated dexterity and agility inspecting job sites.
- 53. Physical strength required to lift/carry supplies, materials, etc.

Mental Demands:

- 54. A level of continuous concentration is required while reviewing and analyzing statistics, reports or contracts, writing reports, reviewing plans, contracts, invoices and cost maintenance reports, attending meetings etc.
- 55. Calls and visits from subordinates, public, superiors and peers may interrupt attention spans for short periods.

Impact of Errors:

- 56. Ensure direct and indirect subordinates follow procedures/legislation to ensure safety of fellow employees and the public.
- 57. Errors could lead to high costs through insufficient consideration of decisions affecting financial or contractual requirements, potential lawsuits.
- 58. Delays can have significant impact on municipal services as well as outside agencies.
- 59. Errors may lead to charges being laid against the General Manager, CAO, The Corporation or Head of Council resulting in possible fines or imprisonment.

Hours of Work:

- 60. Required to work seven (7) hour days during normal business hours - with after-hours emergency response – and on occasion may have flexibility in after hour situations.
- 61. Must provide leadership in emergency situations and have the flexibility to operate outside of normal working hours.

Overtime:

- 62. Overtime is compensated as per Township Policy

Job Description: Director Parks & Recreation

Work Environment:

- 63. Spends 50% to 60% of the average work year indoors in private office surrounding and operational areas (e.g. arena, parks and community centres)
- 64. Balance of work year is spent outside, in local travel and on-site, to observe infrastructure condition and to assess problems or work in progress.

Hazards:

- 65. Infrequent inspection on work sites can have frequent hazards (e.g. trips, falls, moving equipment, fumes).

2019-2022 Salary Grid				
Level	2019	2020	2021	2022
7.5	137,312	137,312	137,312	137,312
6	107,328	107,328	107,328	107,328
5.5	97,688	97,688	97,688	97,688
5	92,224	92,224	92,224	92,224
4	80,564	80,564	80,564	80,564
3	71,811	71,811	71,811	71,811
2	63,851	63,851	63,851	63,851
1	59,122	59,122	59,122	59,122

Six step grid with 3% increments.

2019-2021 Salary Steps						
Level	Step 1	Step 2	Step 3	Step 4	Step 5	Job Rate
7.5	116715	120835	124954	129074	133193	137,312
6	91228	94448	97668	100888	104108	107,328
5.5	83035	85965	88896	91827	94757	97,688
5	78391	81157	83924	86691	89458	92,224
4	68480	70896	73313	75730	78147	80,564
3	61040	63194	65348	67503	69657	71,811
2	54273	56189	58104	60020	61935	63,851
1	50254	52027	53801	55575	57348	59,122



STAFF REPORT

S.R. No. 112-2019

PREPARED BY: Lachlan McDonald, GM Corporate Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: September 16, 2019

SUBJECT: Review - Glengarry Nor 'Westers and Loyalist Museum

BACKGROUND:

1. The Glengarry Nor'Westers and Loyalist Museum (Museum) made a presentation to Council in 2017 asking for \$65,000 as an annual commitment.
2. Council, through budget deliberations, decided to contribute \$35,000 in the 2018 budget.
3. In addition to financial contributions, in 2016 the Township of South Glengarry took over the costs of heat and hydro for the Museum (\$16,500 in 2018). The Township has always paid for building and ground maintenance.
4. In preparing the 2019 budget, there was some confusion/miscommunication, with some believing the \$35,000 funding commitment was perpetual, while others believed it was a one time contribution in 2018.
5. Relative to population (tax base), South Glengarry has a significant amount of provincially and federally important buildings and history.
6. Supporting Glengarry/Canadian history has been supported by Council with the establishment of the Glengarry County Archives and the past support of the museum and other historical institutions such as the Bishop's House, St. Raphael's Ruins, Glengarry Archives (Manor House), etc.

ANALYSIS:

7. The Museum presented to Council at the September 3, 2019 meeting requesting that Council commit to a \$35,000 annual contribution to the museum, including 2019. The table below consists of local comparisons to assist Council in reaching a decision



Township	Museum	\$ Support	Detail
North Stormont	No	Nil	Nil
North Glengarry	Pioneer Museum	\$17,000	Operating Grant
		\$16,000	Insurance and Taxes
			Museum has a board but is not a committee of Council
			Museum pays for the care of the buildings (8 of them). Including maintenance and grass cutting
			They fundraise for capital items and can ask for the Township for assistance for major capital items
North Glengarry		\$33,000	
North Dundas	Heritage Museum	\$3,030	Operating Grant (covers: heat, hydro, water/sewer, telephone, repairs, and maintenance)
			Committee of Council
North Dundas		\$3,030	
South Stormont		N/A	Unavailable for response
South Glengarry	GNWL Museum	\$15,000	Operating Grant
			Tax Exempt (Township owned)
			Cover Insurance (except Director's Liability)
			Museum has a board but is not a committee of Council
		\$16,500	Township pays for the care of the building (including: heat, hydro, maintenance, and grass cutting). * figure 2018 actual
			Capital as required
South Glengarry		\$31,500	
South Dundas	Carman House	\$25,000	Net operating budget (they pay operating costs)
			Committee of Council
			Capital as required
South Dundas		\$25,000	

8. It appears that most local museums are supported in about the same fashion as the GNLM Museum is presently.



9. Council can choose a few options for 2019 funding:

- a. To support the Museum at the current amount (no change)
- b. To support the Museum at the requested amount (+ \$20,000)
- c. To support the Museum at _____.

10. For ongoing funding (2020 and beyond) the conversation will occur during upcoming 2020 budget deliberations.

IMPACT ON 2019 BUDGET:

11. If Council wishes to increase the support for the GNLM Museum in 2019 there would be a deficit vs. the operating budget that would be reconciled with the rest of the budget at year end.

12. Essentially, this line item will be over budget but, when considering the whole budget, we may have a surplus (or deficit) at year end.

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 112-2019 be received and that the Council of the Township of South Glengarry:

(Select one of the options below):

_____ support the Glengarry Nor'Westers and Loyalist Museum at the current budgeted amount of \$15,000 (no change) for 2019.

_____ provide an additional \$20,000 of funding to the Glengarry Nor'Westers and Loyalist Museum for the 2019 year. Council approves that it will create an overbudget position for this line item and furthermore, that it will be reconciled with the entire budget at year end.

_____ provide an additional \$_____ of funding to the Glengarry Nor'Westers and Loyalist Museum for the 2019 year. Council approves that it will create an overbudget position for this line item and furthermore, that it will be reconciled with the entire budget at year end.



A handwritten signature in black ink that reads "Kelli Campeau". The signature is written in a cursive style and is positioned above a solid horizontal line.

**Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK**

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry
MEETING DATE: September 16, 2019
SUBJECT: Donation Request - Lancaster Fall Harvest
PREPARED BY: Lachlan McDonald, GM Corporate Services

Just below you'll find a request from Donald Longtin of Henderson's Grocery for \$300 to support the 5th Annual Lancaster Fall Harvest.

There is room in the Council Discretion fund to accommodate this request. If Council would like to support the request, you may do so by resolution.

Request submitted by Donald Longtin re: Lancaster Fall Harvest:

This year October 12 marks the fifth annual Lancaster fall harvest.

It's a little festival we do in the village we have vendors at the library and we usually have merchants have something happening in front of our shops this year we have a DJ on our balcony which will be playing music for the kids.

I haven't spoken to Dave yet but I spoke to volunteers about opening the fire hall having an open house so the kids can go and see the trucks and the firemen.

I also spoke to Thomas St Pierre and he is willing to open his parking lot to have antique cars parked there so people can look at them.

We will have Jambel cooking their famous jerk chicken in front of the store and Sheila from our store (About Thyme) Will be sampling her famous hot sauce.

We also are trying to organize a postcard that could be mailed out Which will be paid for by six vendors including us to announce the event and try to get the locals to come down that day and celebrate with us.

This is all happening on the Saturday of the Thanksgiving weekend. I was curious to see if the township has some funds available to pay for the music - \$300.00

I am also looking to have Jim Wightman's products maple syrup and also a local produce farm to be at my store. I spoke to Roy Perkins if he could get the fair book Author to sell and sign the books in the bakery.

This is a very local event it's to bring life in the village we will be decorating with corn husks supplied by a local farmer, if there's anyway the township could help it would be appreciated thank you.

Donald Longtin
Henderson's Grocery



www.cn.ca

Corporate Services

Stephen Covey
Chief of Police
and Chief Security Officer

935 de La Gauchetière Street West
15th Floor
Montreal, Quebec H3B 2M9
Canada

Services corporatifs

**Chef de la Police
et de la sécurité**

935 rue de La Gauchetière Ouest
15^e étage
Montréal (Québec) H3B 2M9
Canada

June 28, 2019

Office of the Clerk
Township of South Glengarry
6 Oak Street
P.O. Box. 220
Lancaster ON K0C 1N0



Dear Sir / Madam:

2019 is a very special year for CN as it marks our 100th anniversary. From the start, on June 6, 1919, safety has always been a core value at CN.

We are on a journey to become the safest railroad in North America. In addition to reinforcing a strong safety culture among our 25,000 employees, we collaborate with communities and local authorities to help prevent accidents and injuries at rail crossings, and ensure everyone's safety on and around railroad infrastructure.

This year, **Rail Safety Week** will be held in Canada from **September 23-29**. Hand in hand with *Operation Lifesaver*, CN Police Service officers and other CN employees will be in communities conducting hundreds of safety initiatives throughout the week. As proud partners, our commitment is to keep communities safe by raising rail safety awareness year-round.

Safety is a shared responsibility

Rail safety is everyone's responsibility. By looking out for each other and working together, we can help keep our communities safe and prevent fatalities and injuries on or near railway property.

Your council can be a powerful ally in this effort to save lives by adopting the enclosed draft resolution. Please send a copy of your resolution by mail or by e-mail to sandra.orsini@cn.ca and let us know how you will be promoting rail safety in your community this year.

For additional information about Rail Safety Week 2019, please consult www.cn.ca/railsafety or www.operationlifesaver.ca.

Yours sincerely,

Stephen Covey

Encl.





(Draft Resolution)

RESOLUTION IN SUPPORT OF RAIL SAFETY WEEK

Whereas *Rail Safety Week* is to be held across Canada from September 23 to 29, 2019;

Whereas it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

Whereas CN has requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is proposed by Councillor _____

seconded by Councillor _____

It is hereby **RESOLVED** to support national *Rail Safety Week* to be held from September 23 to 29, 2019.

MINUTES OF MEETING

CORNWALL REGIONAL AIRPORT COMMISSION COMMISSION TRAILER JULY 3, 2019 – 3:00 P.M.

Present: Frank Prevost, Chair
Eric Bergeron
Lyle Warden
Martin Lang
Justin Towndale
Steve Small, Manager

Ewen MacDonald, Resource Person
Bob Peters, Resource Person

Regrets

1. WELCOME

The Chair opened the meeting at 3:01 p.m.

2. ADOPTION OF THE AGENDA AS AMENDED

It was:

**MOVED BY: Lyle
SECONDED BY: Martin**

That the Agenda be adopted as amended

Carried

3. PRESENTATION/DELEGATION

Cedric Paillard – President/CAO Ottawa Aviation Services

Mr. Paillard provided a presentation on the current status and future plans for OAS. OAS will be ramping up its training program at Cornwall Regional Airport and will be bringing 17 to 20 students from China this fall.

There is a projected 790,000 shortage of pilots globally by 2037 with 206,000 in North America and 15,000 in Canada.

Mr. Paillard acknowledged that the issues with the lease of the hangar has been frustrating for the Commission and advised that these issues will be dealt with.

4. APPROVAL OF MINUTES

The Minutes of the June 5th Meeting were not available.

5. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes

6. CORRESPONDENCE

There was no Correspondence

7. AIRPORT MANAGERS UPDATE

The Airport Manager provided a report on activities and issues since the June Meeting.

The Commission has no issues with the sale and new Lease Agreement for Hangar 15.

It was;

MOVED BY: Justin

SECONDED BY: Martin

That the Commission approves the Transfer of the Lease from Dennis Fortier to Reid as per the conditions of Article 17 of the Lease Agreement

Carried

It was;

MOVED BY: Lyle

SECONDED BY: Dean

That the Commission Authorize a Lease Agreement with Wesley Reid for Hangar 15 and that the new tenant will reimburse the former tenant for the lease payments that were prepaid for the 2019 calendar year.

Carried

The Manager was directed to provide a report on details for property and content insurance for the September meeting.

Steve, Bob & Eric are to prepare an RFP for a Business/Vision Plan for review at the September meeting.

8. COMMERCIAL HANGAR LEASE UPDATE

It was;

MOVED BY: Lyle

SECONDED BY: Martin

That the Commission convene to Closed Session to discuss the OAS Lease for the following reasons;

Trade Secrets

Potential Litigation

Identifiable Individual

Carried

It was;

MOVED BY: Eric

SECONDED BY: Dean

That the Commission re-convene to Open Session.

Carried

The Commission agrees with the Payment Proposal from OAS for the outstanding lease payments.

OAS is to provide a report on what they will need at the Airport for their future plans.

9. FINANCIAL REPORT

Ewen is to follow up with the Ottawa Airport Authority with Regards to OAS.

10. OTHER BUSINESS

Ewen updated the Commission on the Official Plan Amendments and the current appeal process.

It was;

MOVED BY: Lyle
SECONDED BY: Justin

That the Commission retain Tony Fleming from Cunningham Swan to represent the Airport Commission for the OP Appeal.

Carried

11. NEXT MEETING

The next meeting will be September 4thth at 3:00 PM at the Airport Commission Trailer

12. ADJOURNMENT

Managers Report

JULY 03 /2019

JUNE 6/7 INTERPROVINCIAL AIR TOUR STAYED OVER NIGHT AT NAV CENTRE. 57 AIRCRAFT AND 3500 L OF AVGAS SOLD AND 120 ATTENDED BANQUET DINNER. WE RECEIVED A WALL PLAQUE AS ONE OF THE PARTICIPATING AIRPORTS.

JUNE 11 SAR AND OPP HELICOPTERS OPERATED OUT OF AIRPORT IN SUPPORT OF SEARCH FOR MISSING DIVER. 2000L OF JET A

JUNE 12 REPAIR OF RUNWAY LIGHTS AND SIGNS COMPLETED.

JUNE 16 ANNUAL FATHERS DAY BREAKFAST ATTENDED BY ABOUT 30 AIRCRAFT AND APPROXIMATELY 550 BREAKFASTS SOLD. DISPLAYS BY ORNGE HELICOPTER, FIRE DEPARTMENT, OLD CAR CLUB AND CORNWALL AERO MODELLERS CLUB.

JUNE 18 LANDING ACCIDENT ON RUNWAY 28. KEN STEPHENS PILOT AND OWNER OF LUSCOMBE 8A C-FYSH. WAS TAKING OFF WHEN HIS ENGINE QUITE JUST AFTER BECOMING AIRBORNE. HE LANDED HARD AND THE RIGHT GEAR LEG FAILED CAUSING HIM TO LEAVE THE RUNWAY TO THE RIGHT AND STOPPING IN THE DITCH. NO PERSONAL INJURY, BUT AIRCRAFT HEAVILY DAMAGED. ATTENDED BY OPP AND CORNWALL AMBULANCE. REPORTED TO TSB AND CLEARED FOR REMOVAL.

JUNE 26 JET FUEL TRUCK PICKED UP. TOW TRUCK DRIVER CROSSED RUNWAY FROM GENERAL AVIATION PARKING WITHOUT AUTHORIZATION.

UPDATES

HANGAR 15 SALE

DENNIS FORTIER IS REQUESTING PERMISSION FOR THE SALE OF HIS HANGAR TO WESLEY REID AN AIR CANADA PILOT WITH AN AIRCRAFT. HIS DAD IS HARVEY REID OWNER OF HANGAR 5. I SEE NO REASON TO OBJECT TO THE SALE.

COMMERCIAL HANGAR

I HAD AN OFFER TO RENT THE COMMISSION HANGAR AT 1000\$ PER MONTH FROM TOM BELLAZI. HE IS IN PARTNERSHIP ON AN AIRCRAFT PARKED OUTSIDE. POSSIBLY A SHORT TERM MONTHLY LEASE AT 1500\$ WITH NO HEAT, POWER AND NO COMMERCIAL OPERATIONS COULD BE CONSIDERED.

NO VEHICLES SIGN

I SUGGEST WE PUT A NO VEHICLES BEYOND THIS POINT ON THE B TAXIWAY

OAS

NO OPERATIONS SINCE FIRST WEEK OF JUNE

COPA CONVENTION

GOING AHEAD ON AUG 9-11TH 2019. CORNWALL FLYING CLUB WILL ASK TO MAKE A PRESENTATION AT A FUTURE MEETING.

NEW HANGAR CONSTRUCTION

PAT ELLIOT FRAMING COMPLETE. EXCAVATION INSPECTED AND RELEASE DOCUMENT SUPPLIED PRIOR TO CONCRETE

RODGER & CAMERON GRANT ARE HAVING THE DESIGN WORK COMPLETED

PROJECTS BEING CONTINUED

STORAGE OF DRAWINGS AND FILES

DEVELOPING LIST OF REPLACEMENT LIFE AND COSTS OF EQUIPMENT

TAXIWAY B CULVERTS

HANGAR 13/14 DRAINAGE

PREPARATION FOR 2020 RNAV APPROACH RENEWAL/ CORNWALL AVIATION LPV APPROACH JOINT AGREEMENT.

INSURANCE FOR CRAC ASSETS.

SAMANTHA RAFIA PARKING INVOICE IN COLLECTION

2019 PROJECTS FOR CONSIDERATION

REPAIR/REPLACE FENCING

MODIFY TERMINAL TRAILER WATER LINES TO PREVENT FREEZING

PLAN AND SEEK FUNDING FOR DEVELOPMENT OF COMMERCIAL & PRIVATE HANGARS.

PARALLEL TAXIWAY TO EASE TRAFFIC CONGESTION.

PREPARE BUSINESS PLAN IN PREPARATION FOR FUNDING APPLICATION.

FUEL PRICING	COST	SELLING	MARK UP
JET A	1.12	1.62	0.50
AVGAS	1.64	1.89	0.25



August 26, 2019

MINUTES OF
AGRICULTURE COMMITTEE MEETING

Township of South Glengarry

A meeting of the Agriculture Committee Meeting was held at 7:00 pm on August 26, 2019 in the Council Chambers at the municipal building in Lancaster, Ontario.

Committee Members present were: Councillor Martin Lang, Councillor Sam McDonell, Duncan Ferguson, David Grant, Scott Kinloch, Rob McDonald, Jerome McDonell and Tony Vogel, Staff Liaison- Joanne Haley

Guests:

Fire Chief Dave Robertson

Councillor Stephanie Jaworski

Absent:

Ian MacDonald

BE IT RESOLVED THAT the Agriculture Committee meeting of August 26, 2019 is hereby called to order.

CARRIED

Meeting was called to order at 7:06 pm

Approval of Agenda as Amended

MOVED BY: Rob McDonald

SECONDED BY: Sam McDonell

BE IT RESOLVED THAT the Agenda be approved as amended to include the Farm 911 update from Fire Chief Robertson.

CARRIED



Approval of Minutes

MOVED BY: Sam McDonell

SECONDED BY: Rob McDonald

BE IT RESOLVED THAT the Minutes of the April 3, 2019 be approved as presented.

CARRIED

Chair Councillor Lang welcomed everyone and thanked them for Coming. He turned the meeting over to J Haley for her presentation.

Official Plan Appeal Update

- On February 7, 2018, MMAH issued a decision to approve the United Counties Official Plan with modifications.
- In reviewing the decision there were no surprises to the amended text however there were disappointments.
- The proposed changes to the schedules were a big surprise due to many designation changes from Rural to Agriculture and vice versa
- The County and Township staff have worked diligently to review and understand the changes.
- Over 800 parcels of property in South Glengarry were impacted
- Letter were sent to the property owners to inform them that their land use designation will change and to provide to them the information required to file an appeal with the Ontario municipal Board.
- A public open house was held to review properties and to answer questions
- 38 appeals were received in total
- 13 appeals are from South Glengarry (3 have withdrawn)
- 6 have retained solicitors
- (the above numbers may have recently changed)
- Township and County Planning Staff have been meeting regularly to redraft policies
- Reviewed by MMAH
- Goal is to achieve concurrence and request LPAT to approve agreed upon modification

Jerome McDonell arrived at 7:16 pm

- **Agricultural Related issues:**
 - Agricultural consents requiring generally 40 ha (Farm splits)
 - no number in the 2006 OP or the OP adopted by County Council
 - Zoning By-law requires 20 ha as per Ag Committee recommendation in 2009



- Want options for property owners/farmer
- Committee thoughts? Council will be requested for resolutions in the near future directing legal counsel
- Ag to Rural/Rural to Ag designation changes
- Goal is to receive approval for what was submitted
- We may have to negotiate to be successful in other areas; such as Airport
- **Moving Forward:**
 - LPAT Hearing- November
 - Possible several LPAT hearings to be scheduled dealing with specific issues
 - Resolutions of Council
 - Timing

Comments:

Sam McDonell- Not in favour of the 40-ha minimum, thinks that we should address this with the LPAT.

Martin Lang- there are not many 200-acre parcels; Rob McDonald and Martin Lang- there are many 100 acre farms

Duncan Ferguson- does not believe have numbers in Official Plans is supported by the OFA.

Scott Kinloch, Tony Vogel & Jerome MacDonell- why do you think the Province is requiring this? J Haley responded that we are unsure as this number is not in the Provincial Policy Statement however, we are aware that Ministry staff have required this in other Official Plans.

MOVED BY: Rob McDonald

SECONDED BY: Scott Kinloch

The Agricultural Advisory Committee recommends to Council to request that the Official Plan does not require a minimum lot area for severances known as “farms splits/severances”

CARRIED

Duncan Ferguson asked for an update on the draft Tree Canopy By-Law. J Haley explained that the by-law is still under review. Council requested a public meeting to be held to provide for public input and comments. The public meeting will be held on Monday September 9, 2019 at 7pm in the Council Chambers of the Township of South Glengarry.



Fire Chief Dave Robertson- Burn By-Law Part 5

Part 5 of the Burn By-Law is as follows:

PART 5 – AGRICULTURAL AND LAND CLEARING

- 5.1 Agricultural Farming and Operations where the Fire Chief or designate considers it safe to do so, the Fire Chief may issue a permit for burning in the open air for cut and piled brush, grass and other organic materials resulting from the clearing of land and for the destruction of agricultural waste material originating on that property provided that:
- 5.2 Every person who starts a fire under the provisions of this subsection shall cause a watch to be kept on such fire until it is completely extinguished and shall provide sufficient personnel, appliances and equipment to prevent the fire from becoming dangerous to life or property;
- 5.3 Such burning shall not be carried out within 75 metres (246 ft) from any buildings, structures, standing timber or any other flammable or combustible material
- 5.4 No pile of burning material shall exceed 10 metres (32.81 ft) in diameter or 10 metres in height (32.81 ft);
- 5.5 Minimum distances between burn piles shall be 9 metres (29.5 ft)
- 5.6 Windrows are **NOT** permitted for burning purposes;
- 5.7 No substance which produces heavy black smoke when burned, such as rubber tires or petroleum products, shall be burned in connection with such burning and comply with the Environmental Protection Act of Ontario.
- 5.8 No such burning shall be carried out where due to climatic conditions or other hazards such as wind, smog or foggy conditions, as it would be unsafe to do so and,
- 5.9 A fire shall not be started within 200 metres (656. ft) adjacent to any residence not owned by the applicant and not withstanding Section 5.2, unless written permission is obtained from the property owner.



Chief Robertson explained that Part 5 of this by-law focusses more on Agricultural Land Clearing. He informed the Committee that burn permits are now available to be done online which is very beneficial to the Fire Services.

A detailed review of the by-law was provided by Chief Robertson; he requested comments and feedback from the Committee to ensure that all farmers still can burn successfully within the parameters of the by-law.

Discussion

Jerome MacDonell asked if there is a required setback from roads to proposed burning, Chief Robertson informed the committee that it is not permitted to burn on road allowances or on unopened road allowances.

Martin Lang- are most people calling in for permits? Chief Robertson explained that not all farmers are using the burn permit system however they are encouraged to use and to contact him so he can work with the farmers to develop a plan. If permits/burns are not requested stations may not know who's burning; it is very helpful when the fire services are aware of the burns.

Robert McDonald- when a burn permit is requested does the fire chief notify the stations? Chief Robertson explained that our online system shows us where all issued burn permits are located; all firefighters and stations have access to this information electronically.

Sam McDonell- we are fortunate that the Township's Fire Chief has an agricultural background and understand the benefits or needs for burning. Chief Robertson responded that he is always honest with the farmer and the general public to ensure that issues can be addressed.

Jerome MacDonell- when is the perfect time to burn? Chief Robertson explained that there is no perfect time to burn but it is more difficult in the fall months. Atmospheric conditions of high humidity, wind and wet weather lengthen burn events and cause issues.

Farm 911- Emily Project

Fire Chief Robertson introduced this project; he explained that it originated in Hastings County and the goal is to expand the civic address system to permit agricultural parcels to be numbered for safety purposes in an event of a farm accident. The location of the signs will be standardized. A working group has been established for implementation of this project which will look at all of the concerns and constraints if any.



Discussion

Martin Lang- These posts may be very expensive for farmers as farmers have many entrances. Chief Robertson explained that if farmers wish to sign their entrances it is proposed to be voluntary for existing entrances however it will be recommended that it be mandatory for all new entrances. The goal is to keep the cost low so it is affordable in hope there will be great uptake.

Rob McDonald- what is the purpose of this project? Chief Robertson explained that the purpose is to respond to call efficiently and to locate properties easily.

Duncan Ferguson- why is it being recommended to be mandatory for all new entrances? Chief Robertson explained that it will have minimum impact to the farmer and will help the project be successful.

MOVED BY: Duncan Ferguson

SECONDED BY: Tony Vogel

The agricultural advisory committee recommends to council to implement the Farm 911-Emily Project in the Township of South Glengarry.

CARRIED

Next Meeting date: To be determined

Adjournment

BE IT RESOLVED THAT the meeting of August 26, 2019 be adjourned to the call of the Chair @ 9:00 pm.



Township of South Glengarry

6 Oak Street, P.O. Box 220, Lancaster, ON, K0C 1N0

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La ill is ry C mmi ee

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Councillor Stephanie Jaworski

Mike Madden

Angie Parker

Michael Schuler

Resource Members:

Ewen MacDonald – General Manager Infrastructure Services

Laura St. Marseille - WSP

1. Welcome & Introduction

- Ewen welcomed the members of the Advisory Committee and each member introduced themselves.

2. The minutes of the December 2018 Landfill Advisory Committee Meeting were reviewed and accepted.

3. Committee Mandate & 2019 Work Plan

- The Committee reviewed the current mandate and discussion on changes to the current mandate will be deferred to the next meeting.
- The Committee would like to review the 2012 Waste Recycling Strategy and provide recommendations to Council.
- Councillor Jaworski will bring forward a motion at the September 3rd Council Meeting to seek Council approval to have the Landfill Advisory Committee review the 2012 Waste Recycling Strategy
- Angie Parker will research other Landfill/Environment Committee Mandates and report back at the September 16th Meeting.

4. WSP - Landfill Reporting and Monitoring

- Laura St. Marseille from WSP provided a presentation of the Landfill Sites Annual Reports and Monitoring of the Landfill Activities.
- The Committee requested additional information on the statistical comparison of the diversion rates and expressed concern with the Township's low ranking in this area.
- WSP will forward the Statistical Data to Ewen for circulation to the Committee.

5. Beaverbrook Road Landfill MOE Site Inspection

- Ewen advised the Committee that the Township has responded to the Actions Required from the 2017 site inspection.
- A copy of the response letter was provided.

6. North Lancaster Landfill MOE Site Inspection

- Ewen provided the Committee with a copy of the MOE Site Inspection and advised that the Township will be following up on the Action Required from the 2019 site inspection.

7. SDG Regional Waste Manager's Update

- Ewen advised the Committee that the SDG Regional Waste Managers have applied for a \$200,000.00 Community Improvement Fund (CIF) grant to complete a Regional Waste Management Plan.

8. New Business

- Guest Jaqueline Milner advised the Committee that the City of Cornwall was offering Recycling Workshops.

9. Meeting Dates

- The Committee will meet at 12:00 on the 16th of September

10. Adjournment

TOWNSHIP OF SOUTH GLENGARRY

WASTE DISPOSAL SITE MONITORING & REPORTING

August 28, 2019



Presentation Outline

Beaver Brook Road WDS

- Summary of conditions
- Life Analysis
- Environmental Analysis
- WDS performance

North Lancaster WDS

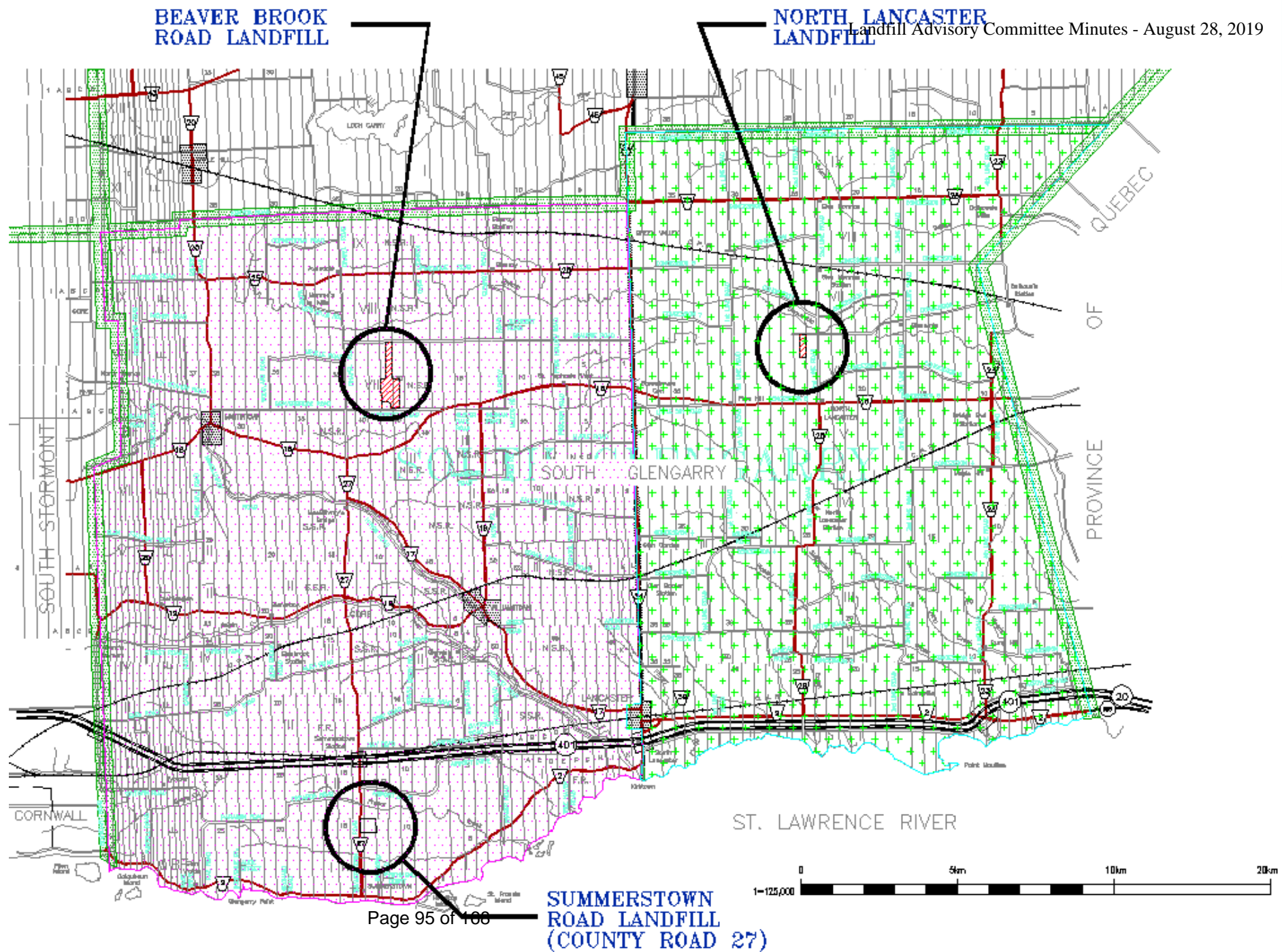
- Summary of conditions
- Life Analysis
- Environmental Analysis
- WDS performance

Summerstown Road WDS

- Summary of conditions
- Environmental Analysis
- MECP Comments

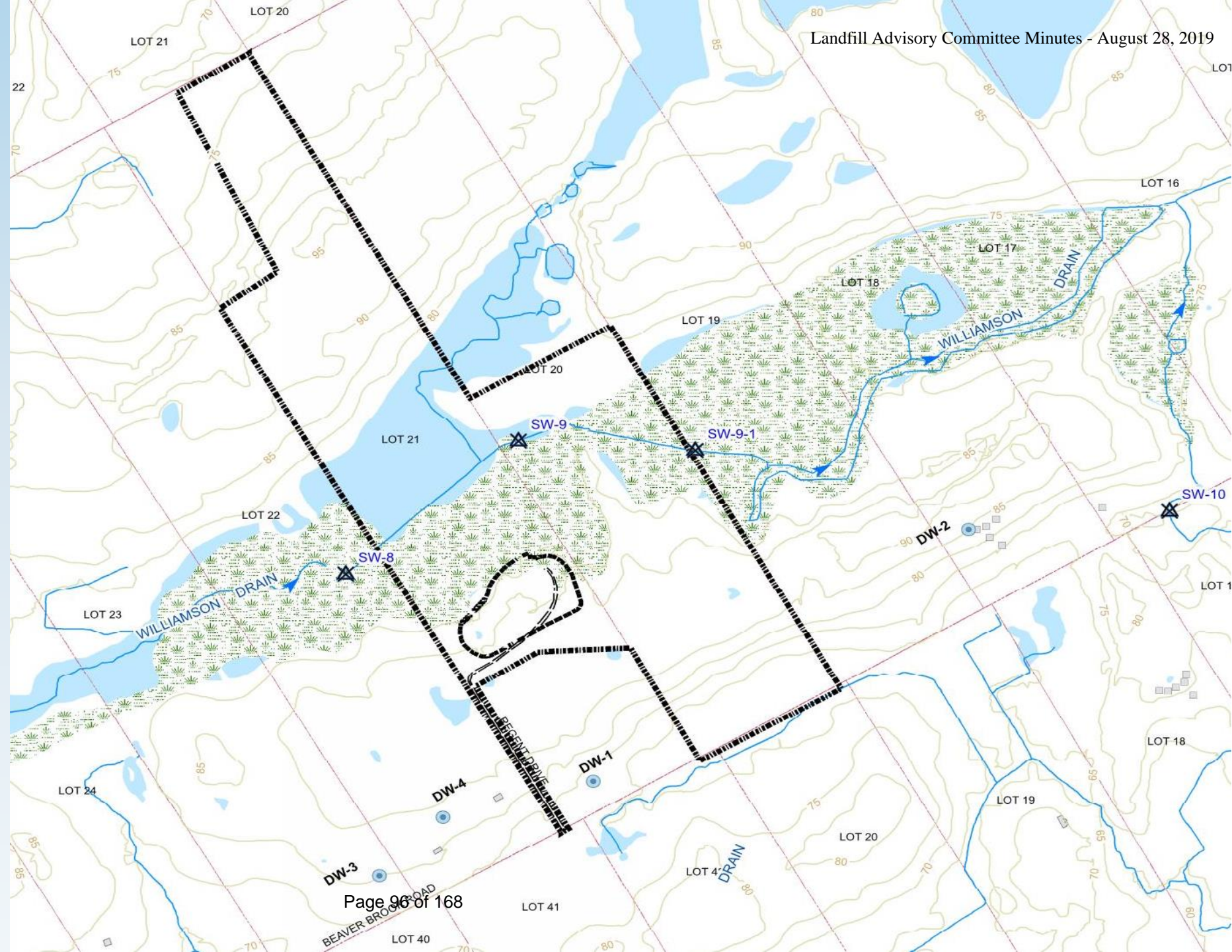
Waste Diversion Initiatives

South Glengarry Waste Disposal Sites



Beaver Brook Road WDS

- Operating since 1977
- Approved waste mound footprint: 4.4 ha
- WDS property: 101.7 ha
- October 1st to May 31st
- 4 surface water stations
- 3 drinking water locations



Beaver Brook Road WDS

Environmental Monitoring

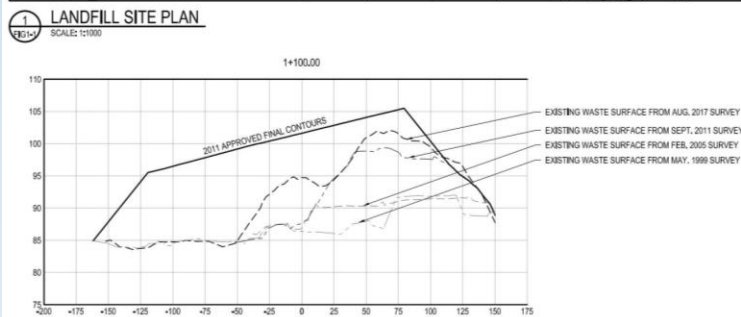
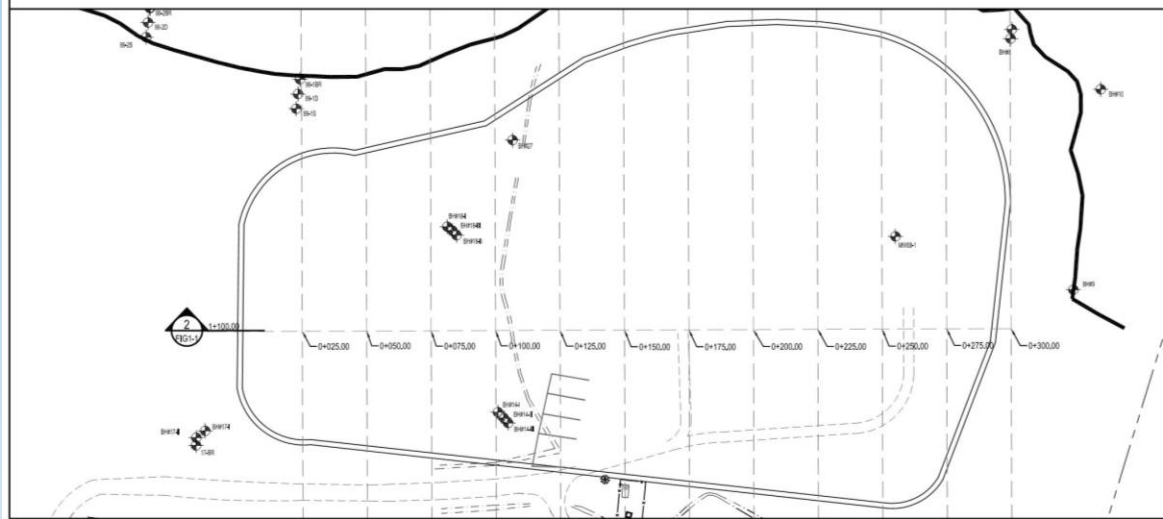
- 65 monitoring wells
- 7 methane gas monitoring locations



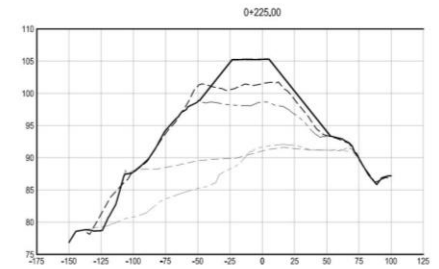
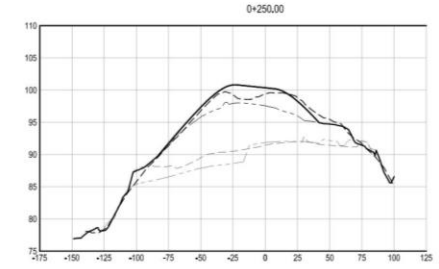
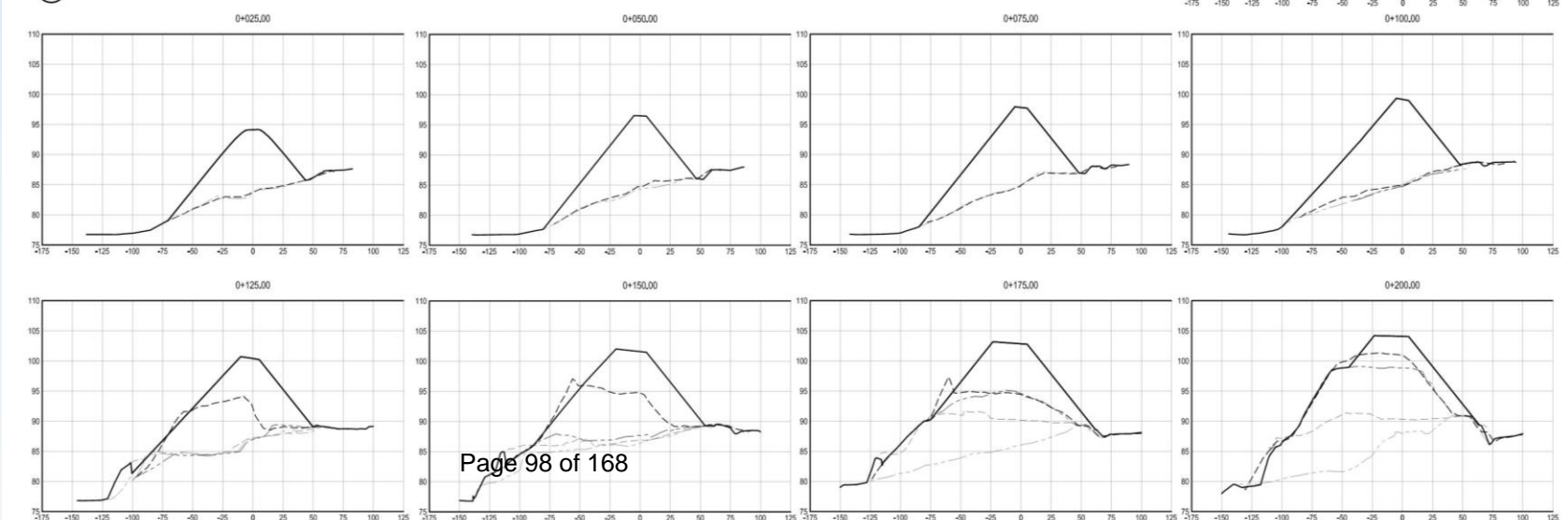
Beaver Brook Road WDS

Life Analysis

- Total volume: 300,000 m³
- Daily/ interim cover: 45,000 m³
- Waste: 255,000 m³
- 2017 WSP Survey:
 - Remaining: 139,432m³
 - Fill rate: 8,407 m³/yr
 - Remaining life: 16.6 yrs (2033)



2 SE-NW CROSS-SECTION
SCALE: 1:1



Beaver Brook Road WDS

Trigger Analysis

- Reasonable Use Policy B-7
 - Boundary monitors
- Groundwater trigger mechanism
 - ECA defines the WDS trigger mechanism as the water quality concentrations which may require remedial actions, including parameters with ODWS/OG limits.
 - Alkalinity, hardness, chloride, sodium, sulphate, total dissolved solids and nitrate
 - Trigger: 4 of 7 parameters exceed criteria
 - No exceedances at most monitoring wells (21-I, 21-II and 24-II)
 - 24-I exceeds alkalinity and hardness limits
 - Not all limits are exceeded - a collective trigger limit did not occur
 - A couple sporadic increases in concentrations
 - Remained below the trigger limits
 - Remained within historical limits
 - Monitor 26-I depicts increasing trends in alkalinity, hardness, chloride and exceeds sodium limits
 - Not all limits are exceeded - a collective trigger limit did not occur
- No surface water trigger mechanism

Beaver Brook Road WDS

Landfill Gas

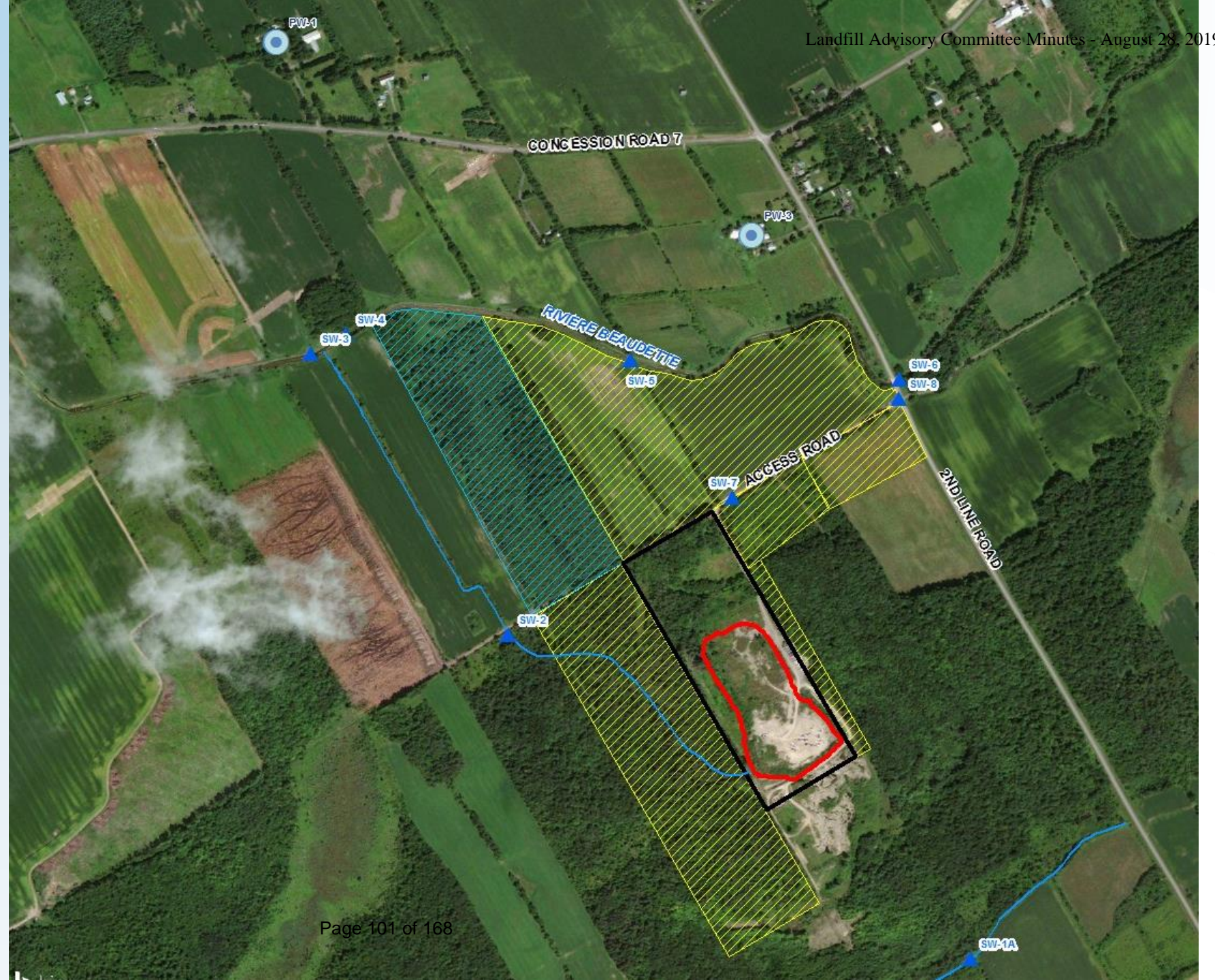


Monitor ID	Upgradient Shallow Overburden						Leachate
	3	14-III	15-III	17-II	18-III	99-3s	08-1
Date							
Apr-93	0	0	0	0	0	---	
Aug-93	0	0	0	0	0	---	
Nov-93	---	0	---	0	0	---	
Jun-94	0	0	0	0	0	---	
Jul-95	---	---	---	---	---	---	
Jun-96	0	0	0	0	0	---	
Jun-97	---	---	---	---	---	---	
Jul-98	---	---	---	---	---	---	
May-99	0	0	0	0	0	0	
Jul-00	0	0	0	0	0	0	
Jun-01	---	0	0	---	0	0	
May-02	0	0	0	0	0	0	
Dec-03	0	0	0	0	0	0	
Jun-04	0	0	0	0	0	0	
Jun-05	0	0	0	0	0	0	
Jun-06	0	0	0	0	---	0	
Apr-07	0	0	0	0	0	0	
Nov-07	0	0	0	0	0	0	
Nov-08	1.26	2.10	2.10	1.68	0	0	> 41.58
Oct-09	0	0	0	0	0	0	> 33
Nov-10	0	0.33	0	0	0	0	> 33
Dec-11	0	0	0	0.33	0	0	> 33
Oct-12	0	0	0	0	0	0	> 33
Nov-13	0	0	0	0	0	0	> 100
May-14	0	0	0	0	0	0	> 100
May-15	0	0	0	1	0	0	>100
May-16	0	0	0	0	0	0.2	>100
Apr-17	6	0	2	0	1	0	>100
Apr-18	1	1	0	0	1	0	> 100
Apr-19	3	0	12	7	6	1	>100

- Measured in % LEL
 - Lower explosive limit
- Elevated % LEL in the leachate monitors
 - Young nature of WDS
- Increase in monitoring wells proximate to waste mound
 - Increase in methane gas within the waste mound

North Lancaster WDS

- Operating since 1977
- Approved waste mound footprint: 3.8 ha
- WDS property: 47.3 ha
- Contaminant attenuation zone (CAZ): 38.5 ha
- Water rights acquisition: 11.1 ha
- June 1st to September 31st
- 8 surface water stations
- 2 drinking water locations



Environmental Monitoring

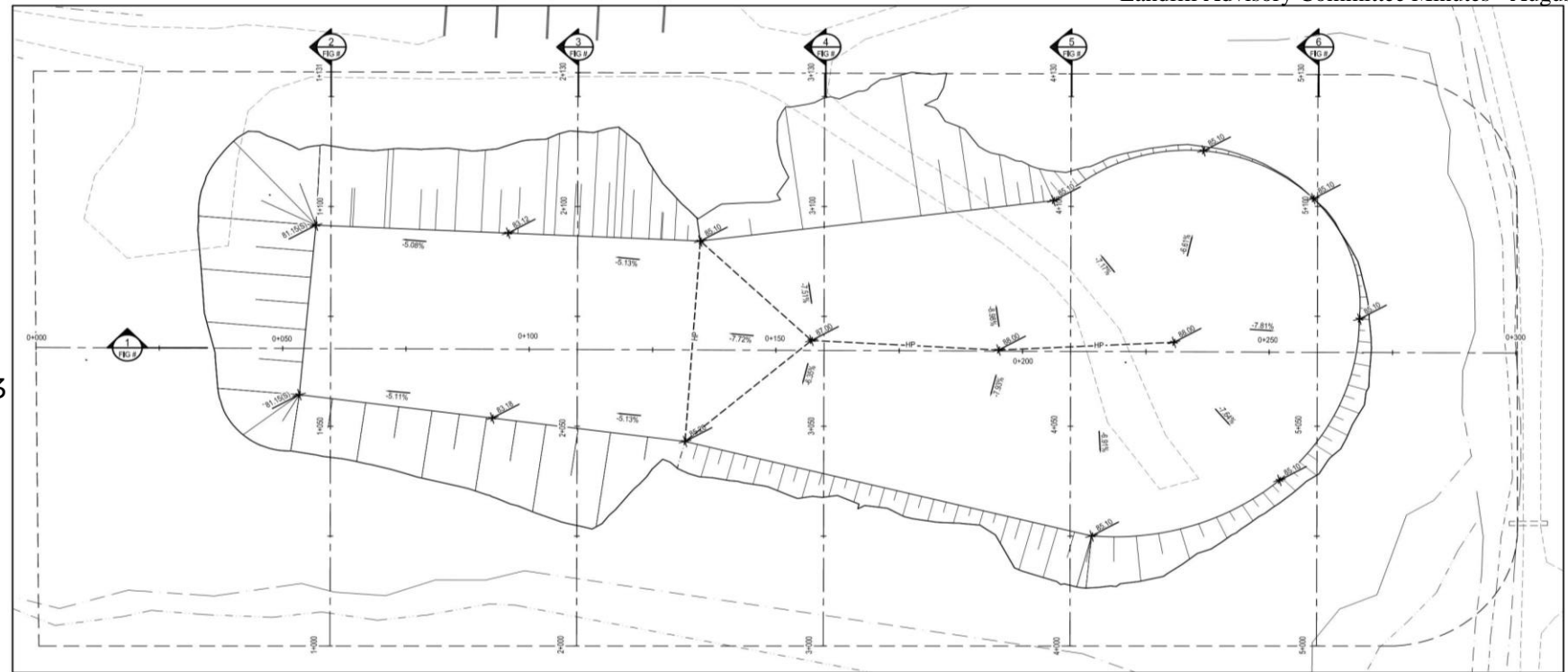
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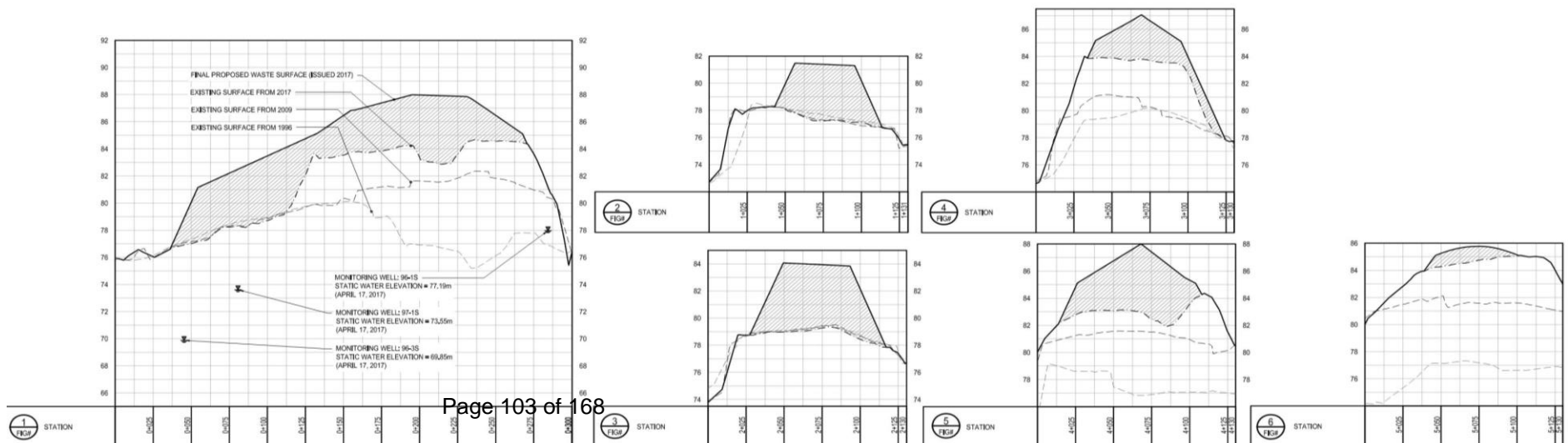
North Lancaster WDS

Life Analysis

- Total volume: 242,000 m³
 - Daily/interim cover: 22,050 m³
 - Waste: 124,950 m³
- 2017 Survey by WSP
 - 45,892m³ remaining
 - Fill rate: 5,390 m³/yr
- Remaining life: 11.5 yrs (2029)



2017 PROPOSED FINAL GRADING
SCALE: 1:500



North Lancaster WDS

Trigger Analysis

- Reasonable Use Policy B-7
 - Boundary monitors
- Policy B-9
 - Monitors 00-2s, 00-2sBR and 00-4sBR
 - Influenced by the historical salt storage area
- Surface water trigger mechanism
 - Leachate indicator parameters
 - Sodium, potassium, calcium, sulphate, chloride, nitrate + nitrite, and ammonia
 - Comparison to historical baseline
 - Trigger: 4 of 7 parameters double in 3 consecutive events
 - No exceedances at surface water stations in May 2018
 - Sporadic exceedances for nitrate + nitrite and sulphate in November 2018
 - No detectable waste disposal site impact on the Beaudette River

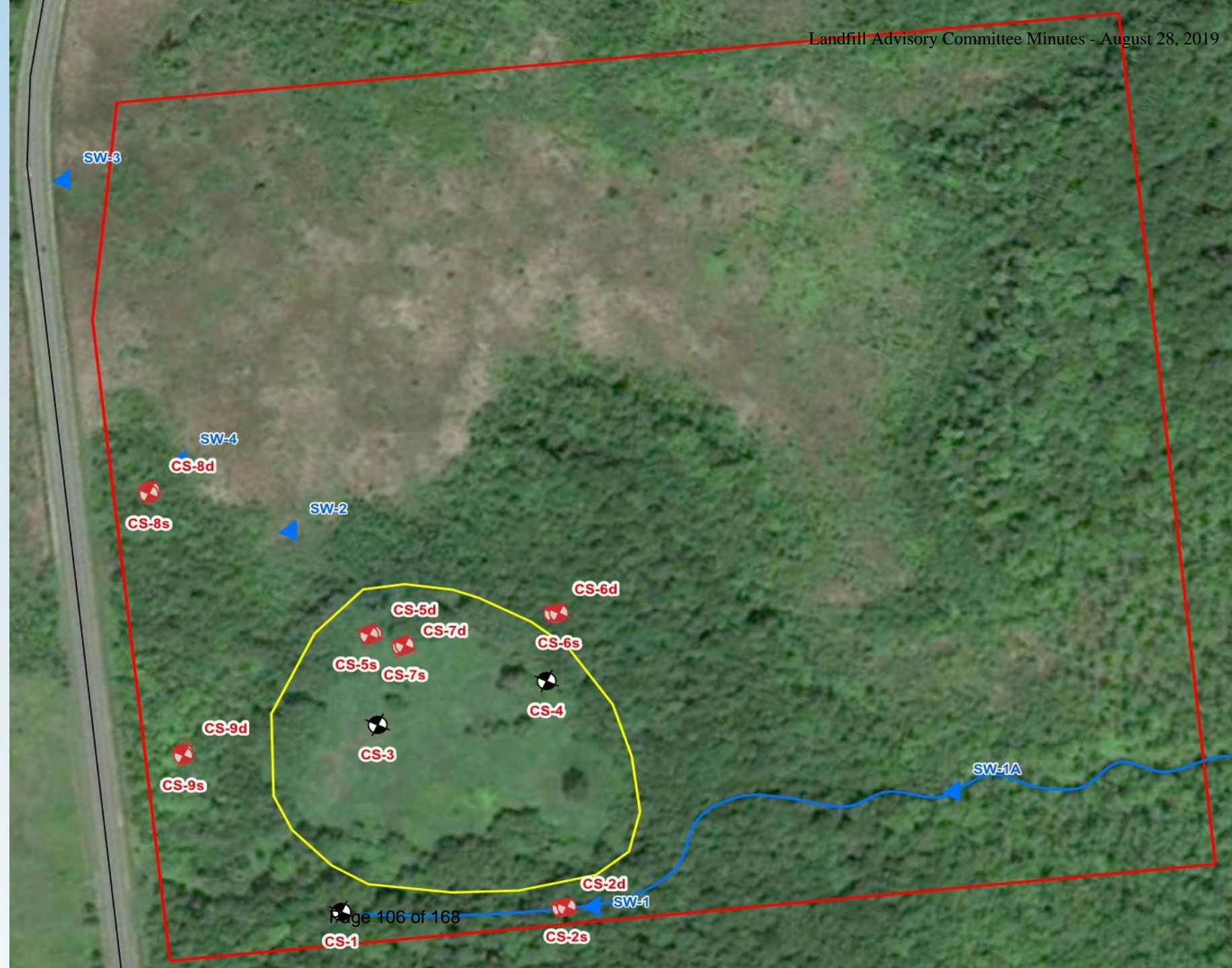
North Lancaster WDS Landfill Gas

Monitor ID Methane Gas Reading (% LEL)													
Location	Nov 25/10	Apr 25/11	Oct 31/11	Dec 7/12	Apr 18/13	Oct 30/13 ¹	Nov 19/13 ²	May 14/14 ²	May 25-15 ²	May 26/16 ²	Apr 28/17 ²	Apr 17/18 ²	Apr 11/19 ²
06-3dBR	1.7	1.7	8.25	16.5	0	27	0	3	23	2	8	3	49
96-3s	0.3	0	0.33	0	0	1	0	0	0	0	0	1	2
96-3d	0	0	0	0	0	1	0	0	0	0	8	2	1
¹ - Data collected using RKI Eagle calibrated to CH ₄ gas													
² - Data collected using GEM2000 calibrated to CH ₄ gas													

- Measured in % LEL
 - Lower Explosive Limit
- Currently not required to implement contingency measures

Summerstown Road WDS

- Operated from 1977 to 1983
- Capped by 1993
- Approved waste mound footprint: 2.3 ha
- WDS property: 20.2 ha



Summerstown Road WDS

Environmental Monitoring

- 12 groundwater monitoring wells
- 4 surface water stations
- Groundwater and surface water samples are collected once every 2 years
- Monitoring Report every 6 years to the Ministry of the Environment, Conservation and Parks (MECP)

Summerstown Road WDS

MECP Comments

- MECP did not approve termination of the monitoring program
 - Still potential impacts at the site.
- MECP approved the following changes to the monitoring program:
 - Water level measurements only at monitoring cluster CS-6.
 - Groundwater parameter list:
 - Reduction: Hardness, alkalinity, chloride, sodium, iron, manganese, conductivity, ammonia, temperature, pH and total dissolved solids
 - Addition: boron and dissolved organic carbon
 - Surface water parameter list:
 - Reduction: Hardness, alkalinity, chloride, iron, manganese, zinc, boron, conductivity, ammonia, temperature, pH and total dissolved solids

Waste Diversion Initiatives

- Resource Productivity and Recovery Authorities (RPRA) reviews and compares waste reduction initiatives to similar municipalities
- 2017 group results:
 - Average = 35.2%
 - Range = 20.4% to 56.0%
 - South Glengarry = 21.4%
- South Glengarry reported similar results in 2014 (20.9%) and 2016 (21.5%)



Type		Weight (Tonnes)						
		2012	2013	2014	2015	2016	2017	2018
ire	shi	h Gle arry						
	Blue Box Materials	753	764	743	733.87	763.84	758.7	740.94
	Brewers Retail ¹	72.48	72.40	72.69	70.66	73.55	72.46	72.37
	Back Yard Composting ¹	0.89	0.96	0.83	0.87	0.91	0.80	0.88
seh l	a ar s as e							
	Vehicles at HHW Day	307	398	433	420	400	410 ²	N/A
	Quantity Collected at HHW Day	19.78 ²	25.64 ²	27.90 ²	24.92	27.81	26.37 ²	18.07
	Quantity Collected at Cornwall HHW Depot	N/A	3.86	2.33	1.44	N/A	N/A	N/A
	Vehicles at Cornwall Depot							80
ea er	r							
	Electronic Waste					1.56	2.02	2.30
	Clean Wood/Brush	N/A	N/A	N/A	2.64	5.46	4.02	3.84
ires	i s							
	Recycled	0	0	200	250	0	0	0
	On-site	150	150	30	0	150	NA	350
r h La	as er							
	Electronic Waste					2.33	1.2	1.7
	Clean Wood/Brush	N/A	N/A	N/A	2.34	3.66	4.74	6.96
ires	i s							
	Recycled	0	325	0	250	0	0	0
	Onsite	375	50	500	275	375	1400	450

¹ Estimated based on average percent recycled in 2012 to 2017 GAP Data Call

² Estimated based on number of vehicles and average tonnes from 2015 to 2016

Contact Information

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Junior Geoscientist – Environment

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Thank You



wsp.com



Ministry of the Environment, Conservation and Parks
Ministère de l'Environnement, de la Protection de la nature et des Parcs

Solid Non-Hazardous Waste Disposal Site Inspection Report

Client:	The Corporation of the Township of South Glengarry Mailing Address: 6 Oak St, Post Office Box, 220, South Glengarry, Ontario, Canada, K0C 1N0 Physical Address: 6 Oak St, South Glengarry, Township, United Counties of Stormont, Dundas and Glengarry, Ontario, Canada, K0C 1N0 Telephone: (613)347-1166, Extension: 228, FAX: (613)347-3411, email: ewen@southglengarry.com info@southglengarry.com Client #: 0708-4FUM6X, Client Type: Municipal Government, NAICS: 913910		
Inspection Site Address:	North Lancaster Landfill Address: Lot: Pt. Lot 25, Concession: 6 and 7, Geographic Township: CHARLOTTENBURGH, South Glengarry, Township, United Counties of Stormont Dundas and Glengarry District Office: Cornwall LIO GeoReference: Zone: , UTM Easting: , UTM Northing: , Latitude: 45.1849, Longitude: -74.6751 Site #: 6439-5PVH99		
Contact Name:	Ewen MacDonald	Title:	General Manager, Infrastructure Services
Contact Telephone:	(613) 347-1166 ext 228	Contact Fax:	(613) 347-3411
Last Inspection Date:	2012/01/12		
Inspection Start Date:	2019/07/17	Inspection Finish Date:	2019/07/24
Region:	Eastern		

1.0 INTRODUCTION

The purpose of the Ministry of the Environment, Conservation and Parks' (MECP or the Ministry) compliance inspection program for solid non-hazardous waste disposal sites is to ensure that these sites are in conformance with MECP legislation, control documents, and waste-related policies and guidelines. This includes, but may not necessarily be limited to, compliance and/or conformance with the following:

- The Environmental Protection Act (the EPA);
- The Ontario Water Resources Act (the OWRA);
- Ontario Regulation 347: General - Waste Management (O. Reg. 347);
- Environmental Compliance Approval No. A481403 (the ECA);
- Provincial Officer Order (P.O.O) and / or Director's Order (as they may apply);
- Ministry Guideline B-7: Incorporation of the Reasonable Use Concept into MOEE Groundwater Management Activities;
- Ministry Guideline C-5 Registration on Title of Certificates of Approval for Waste Disposal Sites; and
- Ministry Guideline F-15: Financial Assurance.

The Ministry also sets operating standards for waste disposal site(s) (i.e. types of waste that can be received, geographical area serviced, monitoring and reporting programs) through legislation and ECAs. The standards are designed by the Ministry to protect human health and the environment, therefore the Ministry is responsible for monitoring compliance and enforcing the standards. The Ministry conducts the monitoring and enforcement functions by responding to pollution incident reports, conducting field inspections of waste disposal sites, and by reviewing

Solid Non-Hazardous Waste Disposal Site Inspection Rep

monitoring reports submitted by each landfill operator.

On July 17, 2019 Senior Environmental Officer Erin Legue completed a Solid Non-Hazardous Waste Disposal Site Inspection at the North Lancaster Waste Disposal Site (the Site and/or Landfill). Ministry staff met with Mr. Chris Leblanc, Roads Supervisor and Ewen MacDonald, General Manager - Infrastructure Services, with the Township of South Glengarry (the Township). The inspection included an interview with Township staff regarding their general knowledge of the operations at the Site as well as a detailed file review prior to the physical inspection. The observations made at the time of the inspection are detailed throughout this report.

The North Lancaster Waste Disposal Site is owned and operated by the Township. The Landfill operates from June - September each year on Thursdays and Saturdays, 9:00AM-5:00PM. The Landfill is open to Township staff to dispose of residential waste.

The following appendices are included with this inspection report:

- Appendix A: Provisional Certificate of Approval No. A481403
- Appendix B: Amendment to Environmental Compliance Approval No. A481403

2.0 INSPECTION OBSERVATIONS

Certificate of Approval Number(s):

Please note that as of 2011, the Ministry term "Certificate of Approval" has been replaced with "Environmental Compliance Approval" or "ECA".

The Landfill originally began operation under Certificate of Approval No. A481402, issued around 1971 and was annually re-issued until 1979. This Certificate of Approval is no longer active.

In June 1980, Certificate of Approval No. A481403 was issued to the Township which allowed for the disposal of domestic, commercial and non-hazardous solid industrial waste at the Site. In 1988, as a result of a Solid Waste Management Project, an Environmental Assessment (EA) was conducted to subsequently receive approval to expand the Site, which was provided to the Ministry February 2003.

In 1995, a Notice amending the Certificate of Approval was issued for roll-off recycling containers and in 1998, by request of the Ministry, the Township provided an updated Design and Operations Report.

In June 2008, the Ministry received an application to amend Certificate of Approval No. A481403, which resulted in the revocation and replacement of the conditions of the Certificate of Approval with new conditions. On March 30, 2010, the revised Certificate of Approval was issued to the Township. Please refer to Appendix A of this report for a copy of this Certificate.

An application to amend this Certificate was received by the Ministry which resulted in the issuance of Notice No. 1 in December 2011. Please refer to Appendix B of this report for a copy of this Notice.

2.1 FINANCIAL ASSURANCE:

Specifics:

Financial Assurance (FA) is authorized under Part XII of the EPA and allows Directors to require, as a condition of an order, approval or by regulation, the provision of financial security by regulated parties. FA can be required either to ensure compliance with environmental objectives, ensure that requirements are achieved by a specified deadline, or to ensure that funds are available for future clean-up and remediation of landfills and other contaminated sites. As the Site is owned and operated by the Township of South Glengarry, FA is not required.

2.2 APPROVED AREA OF THE SITE:

Specifics:

ECA No. A481403 states that the approved total area of the Site is 47.3 hectares and the approved landfilling area (footprint) is 3.8 hectares. At the time of the inspection, Township staff confirmed that flags are not in place, but the footprint is prominent and a topographical survey is scheduled to be completed later this year for accurate measurements. The last topographical survey was completed in 2017. **Please refer to Section 5.0 of this report.**

2.3 APPROVED CAPACITY:**Specifics:**

ECA No. A481403 states that the amount of waste deposited at the existing and expanding Site shall not exceed the Site capacity of the 242,000 cubic meters which includes the existing Site and the proposed expansion. The Landfill's 2018 Annual Monitoring Report states:

"The North Lancaster Landfill Design Brief (TRG, 2008) indicated that there was sufficient capacity at this Site to accommodate landfilling activities until approximately 2040. The total waste mound capacity is 242,000 cubic meters (121,000 tonnes) (including historic fill volume and expansion volume), of which the total volume of the 40 year expansion area including waste and 15% interim cover is 142,000 cubic meters. Accounting for a total of 22,050 cubic meters of daily/interim cover, approximately 124,950 cubic meters was available for waste.

A topographic survey was completed in 2017 of the waste mound which determined that 43,123 cubic meters was deposited at the Site between the 2009 topographical survey and the 2017 topographical survey and that 45,892 cubic meters was remaining at the Site (including interim cover) ... Based on the Township waste logs (appendix H3), approximately 2,509 cubic meters of waste was imported to the WDS and 1500 cubic meters of interim cover was applied. This equates to an estimated remaining capacity of 41,883 cubic meters (waste and cover)."

At the time of the inspection, Township staff confirmed that wastes received by residents are recorded by the landfilling attendant. This record states the date, resident information, and waste information, identical to the procedures carried out at the Beaver Brook Road Landfill, which is also run by the Township. The Annual Monitoring Report details the remaining capacity each year.

2.4 ACCESS CONTROL:**Specifics:**

Condition 34 of the ECA outlines signage requirements for the Site, which includes posting "a warning against unauthorized access". Condition 51 outlines site security measures, which requires the Township to install and maintain a 1.2 meter high post and page wire fence on the northern boundary of the Site. Condition 62 states that, during non-operating hours, the Site entrance and exit gates shall be locked and the Site shall be secured against access by unauthorized persons.

At the time of the inspection, Ministry staff observed two (2) locked gates at the Site and a sign that states "Illegal dumping and unauthorized access may result in prosecution". During operating hours, an attendant is present. The Site is located in a heavily forested area, also surrounded by agriculture.

2.5 COVER MATERIAL:**Specifics:**

Condition 56 of ECA No. A481403 outlines landfill cover requirements:

1. **Daily Cover:** on a weekly basis, the entire working face shall be covered with a minimum thickness of 150 millimetres of soil cover;
2. **Intermediate Cover:** in areas where landfilling has been temporarily discontinued for six (6) months or more, a minimum thickness of 300 millimetres of soil cover shall be placed; and
3. **Final Cover:** in areas where landfilling has been completed to final contours, a minimum of 600 millimetres thick layer of final cover shall be placed having a hydraulic conductivity value of 10^{-7} m/s or less in lifts of 150 millimetres or less. The final cover material shall be compacted to 95% Standard Proctor Density (SPD). A layer of 150 millimetres of topsoil shall be placed above the 600 millimetre thick soil layer. Fill areas shall be progressively completed and rehabilitated as landfill development reach

At the time of the inspection, Township staff confirmed their understanding of landfill cover requirements and stated that cover is applied Friday mornings. Ministry staff did not observe any issues with the current application of cover, however, noted some litter scattered throughout the landfill footprint. Township staff confirmed that litter is managed on a weekly basis.

2.6 WASTE BURNING:

Specifics:

Conditions 46a and 46b state that the burning of municipal waste at the Site is prohibited, and that the burning of clean wood and brush can occur in accordance with the Ministry Guideline "Burning at Landfill Sites", and in a supervised and controlled manner.

At the time of the inspection, Ministry staff observed a large pile of clean wood at the Site. Township staff confirmed that burning does not occur at the Site.

2.7 GROUNDWATER/SURFACEWATER IMPACT:**Specifics:**

There are monitoring and reporting conditions outlined in the ECA pertaining to groundwater and surface water impacts from the operation of the Landfill. Please refer to Appendix A of this report for a copy of the ECA to review these conditions.

Prior to the inspection, the 2018 Annual Monitoring Report was reviewed with regards to groundwater and surface water impact. The Ministry's Technical Support Section has also been assigned to conduct a formal review and provide the Cornwall Area Office with a memorandum detailing the review and any comments they may have. At the time of the inspection, this review had not yet been completed.

2.7.1. GROUNDWATER

The report states that the compliance monitoring wells include 46 groundwater monitors located upgradient, and downgradient of the Site, and within the buffer area. Sampling of the monitors occurs annually (spring) at 12 locations and semi-annually (spring and fall) at 34 locations. The results of the chemical analysis are compared to the Ontario Drinking Water Standards, Objectives and Guidelines as well as the Reasonable Use Policy (MECP Guidelines B-7). The report also notes that the Guideline B-9 criteria have also been included since there are contaminant sources (historical salt storage, agriculture) other than those for which approval has been granted (leachate) for which Policy B-7 does not apply.

There are three (3) private wells within one (1) kilometre radius of the Landfill. Two of the homeowners have agreed to participate in the monitoring program; however, in 2018, only one (1) of the private wells was sampled. The results of this event demonstrated ODWS/OG exceedance for hardness. At the time of the inspection, Township staff confirmed that the Township provides notices and the analysis results in the form of a written letter to the owners of the private wells.

The report tabulates the results of the groundwater monitoring program and indicates the following parameter exceedances under the ODWS/OG: organic nitrogen, total dissolved solids, hardness, iron, chlorine, sodium, manganese and alkalinity. The report also tabulates the results of the groundwater monitoring program with regards to the Provincial Water Quality Objectives, and indicates the following exceedances: pH, iron, phenol and boron.

2.7.2. SURFACE WATER

The report states that surface water samples are collected on a tri-annual basis (spring, summer (heavy rainfall event), and fall) at eight (8) sampling locations as part of the annual surface water monitoring program outlined in the ECA. Samples are analysed for a suite of parameters related to possible leachate impacts and are compared to the Provincial Water Quality Objectives (PWQO). Field measurements (pH, conductivity, temperature, dissolved oxygen) are collected directly in the surface water course at the time of sampling.

The report tabulates the results of the surface water monitoring program and indicates the following parameter exceedances under the PWQO: pH, iron, total phosphorus, phenols, copper and zinc.

The report also states: *"As per MECP Technical Support - Surface Water review, the results from the sampling monitoring wells north of the Site to the Beaudette River and have been compiled and compared to the PWQO. The surface water trigger parameters were selected based on ODWS/OG parameters and leachate indicators. The leachate indicators with prescribed ODWS/OG criteria are sodium, iron, manganese, chloride, sulphate, nitrate, organic nitrogen and total dissolved solids."*

2.8 LEACHATE CONTROL SYSTEM:**Specifics:**

Solid Non-Hazardous Waste Disposal Site Inspection Rep

The ECA does not require a leachate control system for the Site, however, leachate monitoring is conducted annually. One of the means of addressing the issue of contamination was for the Township to acquire additional lands and/or groundwater rights to serve as a Contaminant Attenuation Zone (CAZ).

Notice No. 1 of the ECA amends Condition 14 to the following:

14 (1) The Owner shall maintain the groundwater rights for the property known as Part of West half of Lot 15 in the Township of South Glengarry, County of Glengarry, lying south of the Beaudette River over the entire contaminating lifespan of the site.

14 (2) The 11.1 hectare land referred to in sub-section (1), as shown in Figure 2.3 of Item 29 in Schedule "A", forms part of the Site's Contaminant Attenuation Zone.

At the time of the inspection, Township staff confirmed that they have maintained the groundwater rights for the property known as Part of West half of Lot 15 in the Township of South Glengarry and that it has been registered on title.

The results of the 2018 leachate monitoring were characterized by analysing the geochemistry data from the monitoring wells. Leachate quality is compared to ODWS/OG and is tabulated in the 2018 report. The 2018 leachate data was also compared to typical leachate concentration data from the *MOE Landfill Compliance Manual, 1993*.

The report states: "A comparison of the results show that, with the exception of nitrate at 96-3s, and 97-4d, sulphate at 97-4d, and chloride at 06-3dBR, the leachate quality at the North Lancaster WDS is in the low range of typical leachate concentrations, as would be expected for a small rural WDS. It should be noted that 06-3dBR is located in the former salt storage area which may explain the elevated chloride result. Although other parameters may contribute to the site's leachate signature, apparent leachate indicators were determined to be chloride, sodium, ammonia, potassium, TKN and COD. These parameters were utilized to assess leachate impacts."

The report tabulates the results of the leachate monitoring program and indicates the following parameter exceedances under the ODWS/OG: hardness, organic nitrogen, total dissolved solids, alkalinity, manganese, nitrate, iron, chlorine, sodium and pH.

2.9 METHANE GAS CONTROL SYSTEM:

Specifics:

The ECA does not require a methane gas control system for the Site, however, methane gas is monitored. As part of the closure plan, passive collection trenches and vents will be installed as the Site is progressively covered.

At the time of the inspection, Ministry staff did not observe any break-outs or note any odour emanating from the landfill (other than the waste at the working face of the footprint). Township staff confirmed that they have not received any complaints with regards to odour related to methane gas releases.

The 2018 Annual Monitoring Report states: *"In April 2018, the combustible gas levels in monitors 96-3s, 96-3d and 06-3dBR were measured utilizing a portable Gem2000 gas detector calibrated to methane ... The methane concentration is displayed in percent (0-100%) of the Lower Explosive Limit (LEL)."*

2.10 OTHER WASTES:

Specifics:

The Landfill has a segregation area at the bottom of the footprint for residents to sort their waste for disposal. The waste types include household waste, metal, electronics (e-waste), tires and white goods (appliances).

At the time of the inspection, there was some domestic waste in its designated area. Mr. Leblanc confirmed that residents are encouraged to place waste here to prevent them from driving up the footprint to dispose of their waste. This ensures that the waste is compressed and disposed of in accordance to the ECA.

There were tires, metal and white goods also in their respective areas at the segregation area of the Landfill. Township staff explained that Gator Metal Recycling comes in to collect these materials when the areas are almost full. Gator Metal Recycling performs the tagging of white goods confirming that there are no ozone depleting substances (ODS) prior to final disposal. Mr. MacDonald stated that another company may be considered in the future for the removal of the tires.

Solid Non-Hazardous Waste Disposal Site Inspection Rep

E-waste is stored in a closed trailer and is picked up by GFL Environmental. At the time of the inspection, some electronics were being kept outside of this trailer. Mr. Leblanc confirmed that this waste will be removed and disposed of accordingly.

At the time of the inspection, Township staff confirmed that on occasion, contaminated soil is disposed of at the Landfill. This soil is used for cover and is permitted only at Mr. MacDonald's discretion (i.e, type of soil).

3.0 REVIEW OF PREVIOUS NON-COMPLIANCE ISSUES

An inspection conducted by the Ministry in 2011 noted that the Township was not maintaining inspection logs of the Landfill. At the time of the inspection, Township staff confirmed that this log is now maintained for all operations occurring at the Landfill.

Other comments noted in the 2011 inspection report have been addressed through discussions with the previous Environmental Officer and reviews by the Ministry's Technical Support Section.

4.0 SUMMARY OF INSPECTION FINDINGS (HEALTH/ENVIRONMENTAL IMPACT)

Was there any indication of a known or anticipated human health impact during the inspection and/or review of relevant material, related to this Ministry's mandate?

No

Specifics:

Was there any indication of a known or anticipated environmental impact during the inspection and/or review of relevant material ?

No

Specifics:

Was there any indication of a known or suspected violation of a legal requirement during the inspection and/or review of relevant material which could cause a human health impact or environmental impairment ?

No

Specifics:

Was there any indication of a potential for environmental impairment during the inspection and/or the review of relevant material ?

Yes

Specifics:

The approved footprint of the Landfill has not been flagged to ensure that waste is only deposited in this area. Township staff confirmed that a 2019 topographical survey is scheduled to be completed and the flags will be installed once this survey has been completed.

Was there any indication of minor administrative non-compliance?

No

Specifics:


5.0 ACTION(S) REQUIRED

1. By no later than November 15, 2019, provide written confirmation to the Ministry's Cornwall Area Office that the topographical survey has been completed and the flags/markers indicating the approved footprint of the Landfill have been installed.

6.0 OTHER INSPECTION FINDINGS

There are no other inspection findings at this time.

7.0 INCIDENT REPORT

Applicable
3204-BEDJ8Q 

8.0 ATTACHMENTS

Inspection Report Appendices.pdf

PREPARED BY:

Environmental Officer:

Name:

Erin Legue

District Office:

Ottawa District Office

Date:

2019/07/24

Signature



REVIEWED BY:

District Supervisor:

Name:

Michael Seguin

District Office:

Cornwall Area Office

Date:

2019/07/30

Signature:



File Storage Number:

SI GL SG C6 610

Note:

"This inspection report does not in any way suggest that there is or has been compliance with applicable legislation and regulations as they may apply to this facility. It is, and remains, the responsibility of the owner and/or the operating authority to ensure compliance with all applicable legislative and regulatory requirements"



Township of South Glengarry

6 Oak Street, P.O. Box 220, Lancaster, ON, K0C 1N0

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March 28, 2017

Lisa Gaye Chalmers B.Sc. Hons.
Senior Environmental Officer
Cornwall Area Office
Ontario Ministry of the Environment and Climate Change
113 Amelia Street
Cornwall, ON, K6H 3P1

RE: Solid Non-Hazardous Waste Disposal Site Inspection Report
Beaverbrook landfill Site.

Dear Ms. Chalmers,

I have reviewed the Site Inspection Report and in response to the Actions Required in Section 5.0 of the report the following actions/work plan has been implemented.

1. We will be relocating the leaf and yard waste location within the approved footprint in 2017. Our Consultant WSP is currently developing a site plan that will identify an area to the south east of the Attendants Office for the disposal/stock piling of leaf and yard waste.
2. A litter/clean up collection will take place in the spring of 2017 and we will schedule and document regular litter collections and retain the records of these activities at the site.
3. Our Consultant WSP is currently completing the 2016 Annual Report and will be incorporating the information regarding capacity utilized and capacity remaining in the 2016 report and also in future reports. Additionally, information regarding diversion initiatives will be included.
4. The Landfill Advisory Committee has been re-engaged and met on February 1, 2017 to review the Beaverbrook Site Inspection Report. The Committee will schedule regular meetings in the future. A copy of the Minutes of the February 1st Meeting are appended.
5. The Road Manager will ensure that a log book is maintained that documents site visits and details related to the site visits for landfill activities. This log book will be available as of April 1st, 2017.

6. The access road to the site will be reassessed to determine if additional signage is required to delineate areas and that all waste is inspected, recorded and monitored by the Attendant or the Road Manager. This evaluation will be completed this spring.
7. The Road Manager completed a Small Landfill Site Course some years ago and we have not attended any courses specific to landfill operations in recent years. We are currently reviewing the services provided for by the Security Guard and will be considering replacing the Security Guard with a Township Employee that will be trained in the operations and administrative requirements for the landfill site. The General Manager of Infrastructure participated in an SDG Waste Management Group that discussed a number of waste management issues that included Landfill Operations.
8. The Township will provide a segregated area for ODS containing equipment. The Township is currently seeking a contractor with a licensed ODS Technician to properly dispose of ODS containing equipment since the previous contractor is no longer in business.

In summary we will be reviewing the site operations and addressing the Action Items noted in the Site Report in the coming months to ensure that we have trained staff overseeing the operations of the landfill and that we have on site supervision for the site. Furthermore we will ensure that we document and record the activities at the site in accordance with the requirements of the ECA and other pertinent regulations for the site.

Respectfully Submitted

Ewen MacDonald

Ewen MacDonald
General Manager Infrastructure Services
Township of South Glengarry



September 3, 2019

MINUTES OF
COMMITTEE OF ADJUSTMENT

Township of South Glengarry

A meeting of the Committee of Adjustment was held at 6:30 pm on September 3, 2019 in the Council Chambers at the municipal building in Lancaster, Ontario.

Committee Members present were: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Sam McDonell, Councillor Martin Lang and Secretary- Treasurer Joanne Haley.

MOVED BY: Frank Prevost

SECONDED BY: Sam McDonell

BE IT RESOLVED THAT the Committee of Adjustment meeting of September 3, 2019 is hereby called to order.

CARRIED

Meeting was called to order at 6:31 pm

Approval of Agenda

MOVED BY: Martin Lang

SECONDED BY: Frank Prevost

BE IT RESOLVED THAT the Agenda be approved as presented.

CARRIED

Approval of Minutes

MOVED BY: Stephanie Jaworski

SECONDED BY: Martin Lang

BE IT RESOLVED THAT the Minutes of the August 6, 2019 be approved as presented.



CARRIED

Members of the public at this meeting were as follows:

William and Jennifer MacDonald- Applicant/Agent- A-17-19

Review of Application:

Application A-17-19 Lalonde

J Haley explained to the Committee of adjustment and the applicant that unfortunately, the RRCA was unable to get their formal comments in on time for the meeting. Because they may have concerns and may require further information regarding this application, they requested that the Committee defer the application; J Haley recommended this also.

Discussion:

Members of the Committee of adjustment discussed the process, the timing of the circulation of the application, the time agencies typically take to comment etc. J Haley offered to re-circulate the application so this can be reviewed at the September 16, 2019 Committee of Adjustment meeting providing the RRCA has provided their comments.

MOVED BY: Stephanie Jaworski

SECONDED BY: Frank Prevost

This application has been **Deferred** until RRCA comments have been received by the Committee of Adjustment.

CARRIED

Next Meeting date: September 16, 2019 at 6pm.

Adjournment

BE IT RESOLVED THAT the meeting of September 3, 2019 be adjourned to the call of the Chair @ 6:43 p.m.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: September 16, 2019

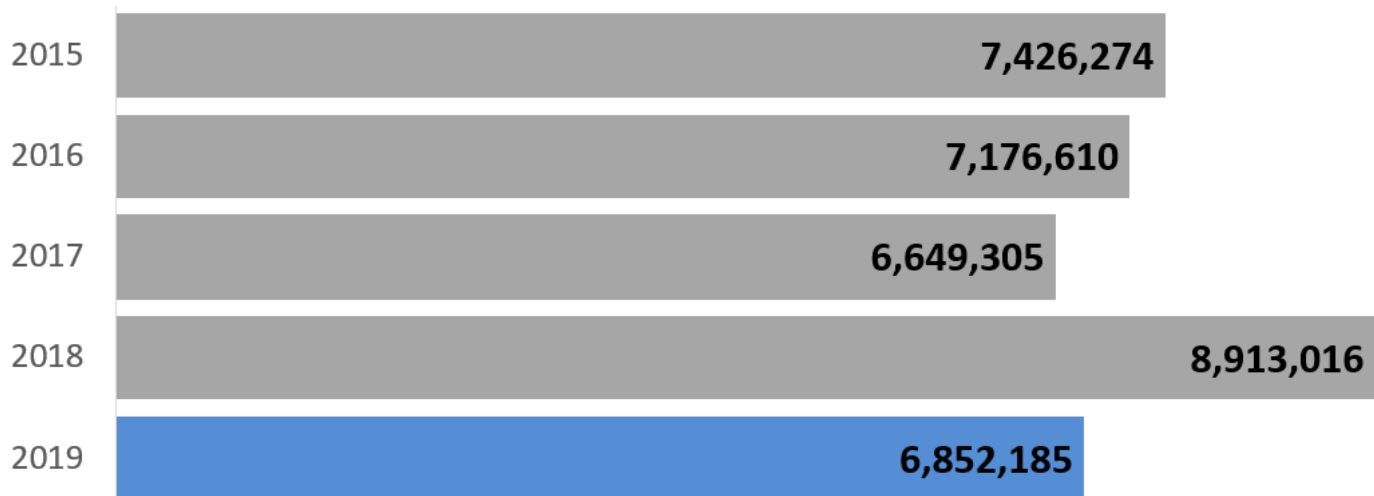
SUBJECT: Statement of Revenues and Expenses

PREPARED BY: Lachlan McDonald, GM Corporate Services



This report will have some graphic representation of where we are to date and month by month expenditure comparators. Following the graphics, there will be notes that correspond with the attachment at the end of this document.

At this point in the year we have spent \$6,852,185. This is comparable to past years. Please note that "ACTUAL" transfers to reserves (expenses) haven't been booked but will be in September. Additionally, we have significant funds set aside for a fire garage and roads garage that are unspent and, likely, will be transferred to reserves at the end of the year while the specific details of the projects are being ironed out.

Year to Date - Township Expenditures

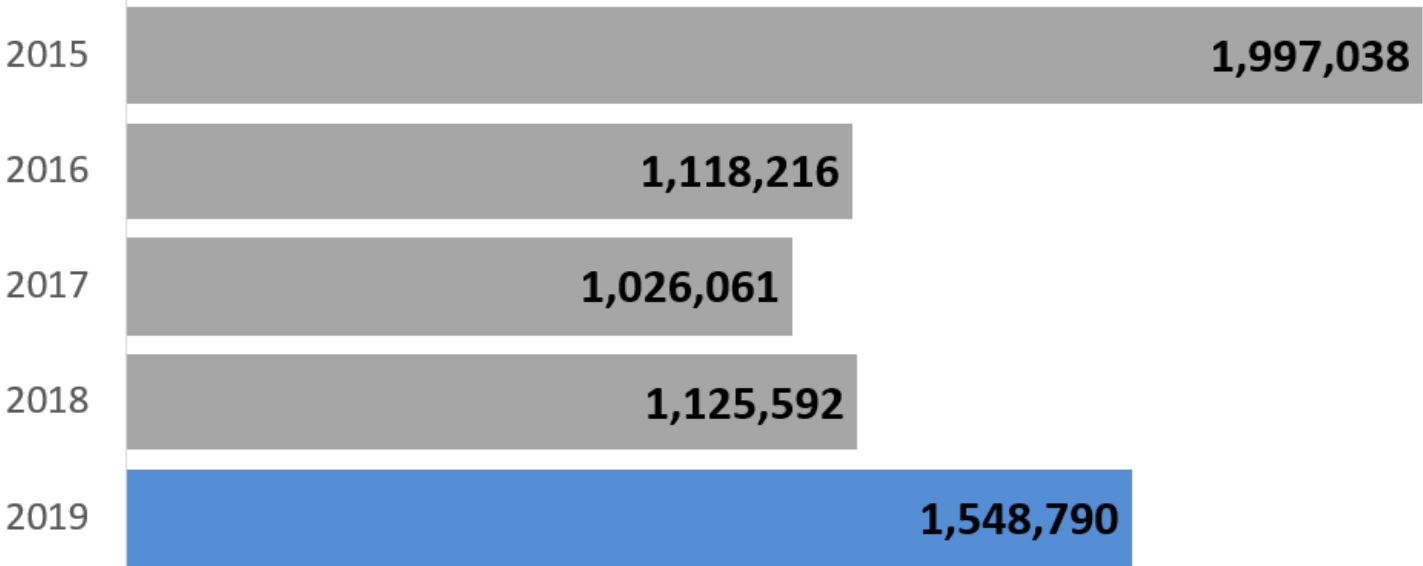
Date



Jan
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Please find the following breakdown of month by month expenditures over the last three months.

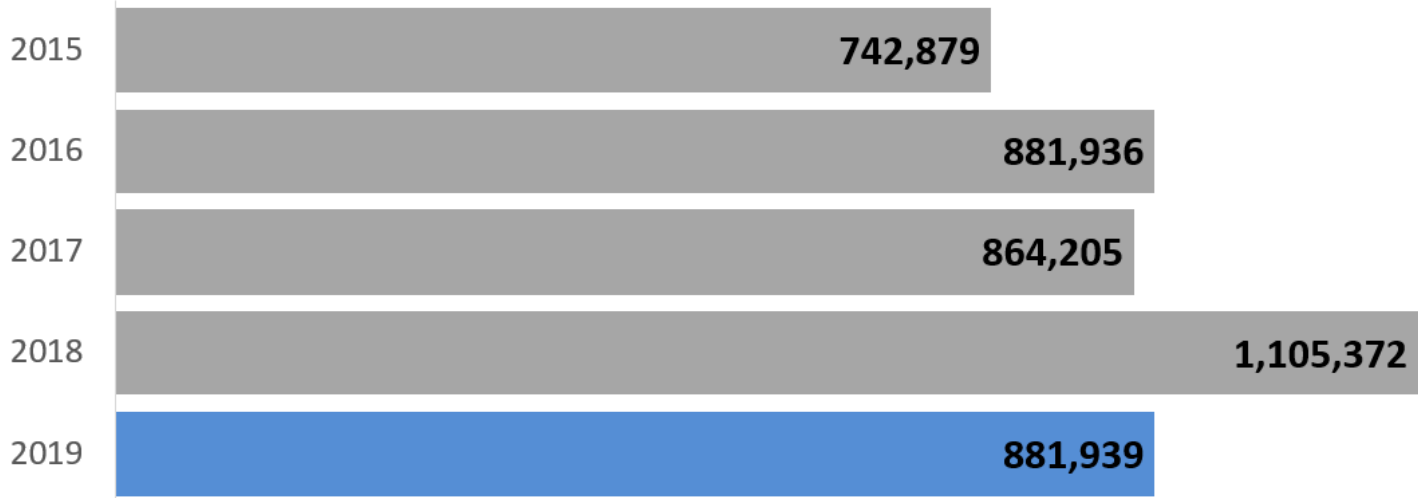
June- Township Expenditures





Date  

Jan	Feb	Mar	Apr	May	Jun	▲
Jul	Aug	Sep	Oct	Nov	Dec	▼

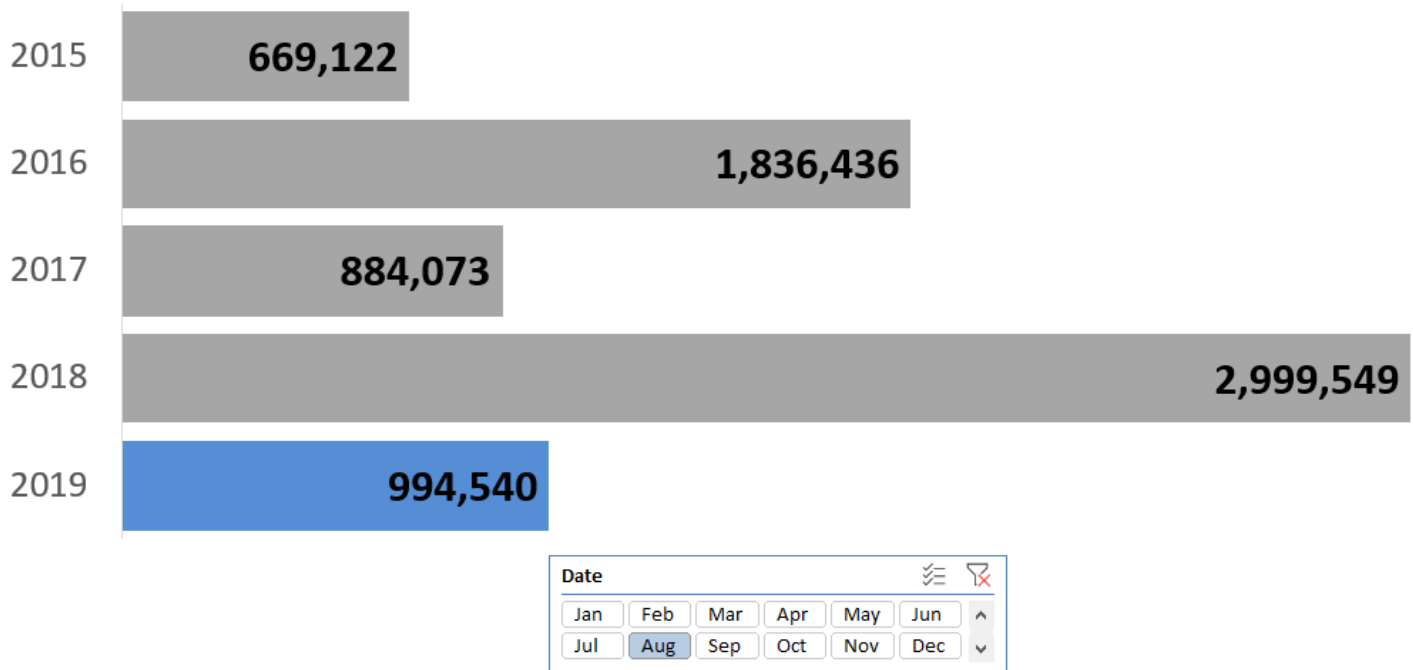
July- Township Expenditures



Date  

Jan	Feb	Mar	Apr	May	Jun	▲
Jul	Aug	Sep	Oct	Nov	Dec	▼

August - Township Expenditures



The following is notes for the subsequent attachment:

REVENUE SIDE

PAGE 1:

- First three lines under “CURRENT BUDGET”, will be filled in September
- Fees & User Charges include \$270,000 in land sales and will be moved to fire reserves (i.e. for budget considerations it is an in/out)
- Tax Penalty revenue has decreased (due to ongoing collection)
 - This is a result of 2018 collection efforts continuing to work their way through
- Interest income has increased due to more money in our bank due to arrears collecting, the Modernization Funding (\$600 K), and Gas Tax Top Up (\$400K).
- Economic Development revenue is high because of County CIP contributions (in/out)
- Payment in Lieu (PIL) is low because the bills have been sent but not paid
- Ontario Grants is trending properly, there are a few grants that have payments upcoming – Stewardship Ontario, Ontario Municipal Partnership Fund (OMPF), and Ontario Community Infrastructure Fund (OCIF)

EXPENSE SIDE

PAGE 2:

- General Government Administration is underbudget at present due to: 1) reserve transaction not yet complete (\$91,200), savings on salary (\$140,000), and expenses being lower.
- Fire administration is significantly underbudget because of deliberations on the fire hall
- Fire stations appear under budget because payroll has not been issued (once a year) and the numbers will be more telling after that happens.
- Fire equipment will be hit/miss as this was the first year that the fire fleet was separated from the stations

- Roads building and yards is significantly underbudget because of deliberations on the roads garage

PAGE 3:

- Roads – Winter Control – Plowing and Sanding will likely be overbudget by year end
- Nine Mile Road – a staff report will be incoming to suggest removing money from general reserves to pay for this. Short story: outstanding 2018 work should have been held in a year end account but instead went to our 2018 surplus which goes to general reserves. Therefore, we will suggest retrieving it from general reserves
- Roads – Equipment Purchase and Reserve has an outstanding reserve transaction of \$265,000 so it will be exactly on budget

PAGE 4:

- Roads Equipment – is up/down based on season (snow), maintenance (unforeseen repairs), etc. and is usually balanced in that if a cab was scheduled to be painted but an unexpected repair is required, the repair takes priority
- Garbage Disposal and landfills, there are outstanding contributions to the reserve that will inflate expenses

PAGE 5:

- Glen Walter Water/Sewers – is underbudget because of projects that will likely occur in earnest in 2020 – Pumping Station and Looping in/around Kilkenny/Bray/Glen Walter Park Road
- Char-Lan Community Centre – underbudget because of an outstanding transfer to reserves (for Arena floor)
- Smithfield Park – underbudget because work has not commenced, likely to be overbudget

Financial Statement

Statement of Revenues and Expenses (L8) McDonald

For Period Ending 31-Dec-2019



	PREVIOUS BUDG	PREVIOUS ACTUAL	CURRENT BUDGET	CURRENT ACTUAL	\$ VARIANCE	% OF BUDGET SPENT
General Fund						
Revenues						
Revenues						
Taxation - Residential & Farm	(19,482,822.00)	(19,482,576.85)	0.00	(20,171,692.48)	(20,171,692.48)	0.00
Taxation - Commercial	(2,062,893.00)	(2,062,892.79)	0.00	(2,112,791.14)	(2,112,791.14)	0.00
Taxation - Industrial	(1,878,168.00)	(1,878,413.44)	0.00	(1,906,703.29)	(1,906,703.29)	0.00
Taxation - Other Charges - Street Ligh	(220,000.00)	(225,477.18)	(223,000.00)	(218,926.08)	4,073.92	98.17
Taxation - Other Charges - Tile Drainage	(37,500.00)	(27,160.00)	(32,500.00)	(19,605.74)	12,894.26	60.33
Taxation - Other Charges - Green Valle	(85,000.00)	(93,060.00)	(95,000.00)	(106,920.00)	(11,920.00)	112.55
Taxation - Other Charges - Kennedy Wat	(32,000.00)	(33,671.30)	(34,000.00)	(35,639.83)	(1,639.83)	104.82
Taxation - Other Charges - Nesel & Dry	(4,976.00)	(4,975.70)	(4,975.00)	(4,975.70)	(0.70)	100.01
Taxation - Supplementary - Residential	0.00	(91,301.17)	(35,000.00)	0.00	35,000.00	0.00
Taxation - Supplementary - Commercial	0.00	(14,390.69)	0.00	0.00	0.00	0.00
Taxation - Supplementary - Industrial	0.00	(590.36)	0.00	0.00	0.00	0.00
Fees & User Charges - Administration	(535,950.00)	(645,944.78)	(541,130.00)	(656,525.95)	(115,395.95)	121.32
Fees & User Charges - Building Dept	(249,700.00)	(250,103.59)	(229,700.00)	(178,562.81)	51,137.19	77.74
Fees & User Charges - Prop. Stnd & Byl	(18,500.00)	(14,241.88)	(19,100.00)	(7,495.00)	11,605.00	39.24
Fees & User Charges - Fire Dept	(10,000.00)	(19,958.78)	(12,500.00)	(4,142.36)	8,357.64	33.14
Fees & User Charges - Roads Dept	(15,000.00)	(28,507.12)	(20,000.00)	(1,050.00)	18,950.00	5.25
Fees & User Charges - Waste Disposal	(15,200.00)	(17,228.83)	(15,300.00)	(774.00)	14,526.00	5.06
Fees & User Charges - Beaverbrook Site	(40,000.00)	(48,202.00)	(40,000.00)	(39,190.00)	810.00	97.98
Fees & User Charges - North Lancaster	(32,150.00)	(41,850.72)	(37,500.00)	(27,445.00)	10,055.00	73.19
Fees & User Charges - Glen Walter Syst	(396,000.00)	(561,444.32)	(506,500.00)	(393,662.43)	112,837.57	77.72
Fees & User Charges - Lancaster System	(543,500.00)	(657,359.85)	(663,500.00)	(528,019.01)	135,480.99	79.58
Fees & User Charges - Medical Centre	(33,000.00)	(33,840.16)	(33,000.00)	(24,876.21)	8,123.79	75.38
Fees & User Charges - Ambulance Bay	(16,800.00)	(16,800.00)	(16,800.00)	(12,600.00)	4,200.00	75.00
Fees & User Charges - Recreation	(1,000.00)	(784.00)	(1,000.00)	(169.50)	830.50	16.95
Fees & User Charges - Recreation Progr	(46,500.00)	(50,790.62)	(44,000.00)	(44,055.88)	(55.88)	100.13
Fees & User Charges - Char-Lan Rec. Ce	(213,000.00)	(210,089.21)	(215,000.00)	(107,643.87)	107,356.13	50.07
Fees & User Charges - Martintown Comm.	(9,200.00)	(6,105.99)	(6,200.00)	(7,245.13)	(1,045.13)	116.86
Fees & User Charges - Ball Fields	(2,950.00)	(5,092.77)	(3,000.00)	(2,568.00)	432.00	85.60
Misc Revenue - Peanut Line	0.00	0.00	0.00	0.00	0.00	0.00
Fees & User Charges - Planning Dept	(30,000.00)	(46,590.48)	(34,000.00)	(22,050.00)	11,950.00	64.85
Fees & User Charges - Economic Develop	(10,000.00)	(4,420.00)	(8,000.00)	(102,338.84)	(94,338.84)	1,279.24
Fees & User Charges - Tile Drainage	0.00	0.00	0.00	0.00	0.00	0.00
Revenue from Other Municipalities	0.00	0.00	0.00	0.00	0.00	0.00
Payments in Lieu	(144,660.00)	(159,825.87)	(145,150.00)	(16,123.01)	129,026.99	11.11
Ontario Grants	(1,891,562.00)	(1,562,557.77)	(1,494,000.00)	(1,140,692.00)	353,308.00	76.35
Canada Grants	(10,000.00)	(60,011.83)	(15,400.00)	(16,510.00)	(1,110.00)	107.21
Transfers from Reserves	(1,755,000.00)	(2,431,236.13)	(2,347,181.00)	0.00	2,347,181.00	0.00
Gains on Sale of Assets - PSAB	0.00	(16,410.43)	0.00	0.00	0.00	0.00
Total Revenues	(29,823,031.00)	(30,803,906.61)	(6,872,436.00)	(27,910,993.26)	(21,038,557.26)	406.13

Expenses**Expenses**

Financial Statement

Statement of Revenue and Expenses (L8 McDonald)

For Period Ending 31-Dec-2019



	PREVIOUS BUDG	PREVIOUS ACTUAL	CURRENT BUDGET	CURRENT ACTUAL	\$ VARIANCE	% OF BUDGET SPENT
General Fund						
General Government - Legislative	148,500.00	153,371.13	167,500.00	126,539.51	(40,960.49)	75.55
General Government - Administration	1,163,650.00	1,711,218.40	1,360,400.00	613,813.72	(746,586.28)	45.12
General Government - Legion	42,500.00	28,322.45	27,800.00	13,508.00	(14,292.00)	48.59
General Government - Celtic Music Hall	6,000.00	11,917.09	6,000.00	3,062.53	(2,937.47)	51.04
General Government - Lancaster Library	26,100.00	19,707.91	13,600.00	7,027.91	(6,572.09)	51.68
General Government - Special Projects	66,000.00	40,031.86	14,500.00	1,400.00	(13,100.00)	9.66
General Government - Grants to Others	41,750.00	39,271.13	52,000.00	28,220.62	(23,779.38)	54.27
Glengarry County Archives	21,000.00	21,925.94	21,000.00	37,271.92	16,271.92	177.49
Tax Write Off - Residential & Farm	45,000.00	119,192.57	45,000.00	3,703.02	(41,296.98)	8.23
Tax Write Off - Commercial	15,000.00	40,341.66	15,000.00	8,413.12	(6,586.88)	56.09
Tax Write Off - Industrial	2,000.00	0.00	2,000.00	0.00	(2,000.00)	0.00
Building Inspection Dept	455,700.00	467,422.21	511,950.00	273,764.43	(238,185.57)	53.47
Raisin Region Conservation Authority	116,000.00	115,883.62	123,000.00	122,025.09	(974.91)	99.21
Property Standards & By-Law Enforcemen	109,100.00	23,254.80	107,830.00	7,770.09	(100,059.91)	7.21
Line Fence Act Expenses	0.00	0.00	0.00	100.12	100.12	0.00
Emergency Management Co-ordinator	16,450.00	13,159.68	17,550.00	6,783.75	(10,766.25)	38.65
Fire - Administration	1,637,250.00	733,664.70	1,472,300.00	280,384.94	(1,191,915.06)	19.04
Fire - Stn 1 - Glen Walter	113,500.00	108,561.90	85,800.00	5,584.07	(80,215.93)	6.51
Fire - Stn 2 - Martintown	110,500.00	162,162.67	69,500.00	10,738.76	(58,761.24)	15.45
Fire - Stn 3 - Williamstown	79,000.00	102,074.75	61,500.00	4,704.28	(56,795.72)	7.65
Fire - Stn 4 - Lancaster	88,000.00	76,442.28	71,500.00	11,893.20	(59,606.80)	16.63
Fire - Stn 5 - North Lancaster	73,000.00	92,370.81	67,500.00	8,570.06	(58,929.94)	12.70
Fire - Training Facilities	0.00	0.00	1,000.00	0.00	(1,000.00)	0.00
2018 (1) Spartan Pumper	0.00	0.00	4,750.00	6,097.57	1,347.57	128.37
1997 (2) GMC Pumper	0.00	0.00	4,750.00	3,098.96	(1,651.04)	65.24
1997 (3) GMC Pumper	0.00	0.00	4,750.00	3,560.84	(1,189.16)	74.97
1996 (4) Freightliner Pumper	0.00	0.00	4,750.00	5,844.63	1,094.63	123.04
2001 (5) GMC Pumper	0.00	0.00	5,250.00	5,421.59	171.59	103.27
1997 (1) GMC Tanker	0.00	0.00	4,250.00	1,077.99	(3,172.01)	25.36
2015 (2) Inter Tanker	0.00	0.00	4,250.00	1,452.52	(2,797.48)	34.18
1996 (3) XXX Tanker	0.00	0.00	4,250.00	464.13	(3,785.87)	10.92
2017 (4) Inter Tanker	0.00	0.00	4,250.00	1,235.28	(3,014.72)	29.07
2016 (5) Inter Tanker	0.00	0.00	4,250.00	2,345.46	(1,904.54)	55.19
1993 (1) XXX Rescue	0.00	0.00	4,750.00	457.58	(4,292.42)	9.63
2000 (2) Ford Ambulance	0.00	0.00	4,750.00	957.54	(3,792.46)	20.16
2014 (4) Spartan Rescue	0.00	0.00	5,750.00	1,032.37	(4,717.63)	17.95
2000 (5) Ford Ambulance	0.00	0.00	4,750.00	64.29	(4,685.71)	1.35
2014 (Chief) GMC Pickup	0.00	0.00	7,100.00	6,430.80	(669.20)	90.57
Auxiliary Vehicles (3)	0.00	0.00	1,000.00	810.94	(189.06)	81.09
Street Lights	133,000.00	225,477.18	138,000.00	85,469.83	(52,530.17)	61.93
Airport	13,000.00	12,641.50	17,220.00	21,709.52	4,489.52	126.07
Roads - Administration	927,000.00	2,190,829.83	928,000.00	414,517.75	(513,482.25)	44.67
Roads - Buildings & Yards	703,000.00	815,550.96	1,610,000.00	142,684.93	(1,467,315.07)	8.86
Roads - Patrol	35,000.00	32,000.28	30,000.00	34,680.95	4,680.95	115.60
Roadside Maintenance - Mowing	130,000.00	146,978.53	154,000.00	117,489.15	(36,510.85)	76.29

Financial Statement

Statement of Revenue and Expenses (L8) (McDonald)

For Period Ending 31-Dec-2019



	PREVIOUS BUDG	PREVIOUS ACTUAL	CURRENT BUDGET	CURRENT ACTUAL	\$ VARIANCE	% OF BUDGET SPENT
General Fund						
Roadside Maintenance - Ditching & Dra	57,000.00	38,297.96	50,000.00	49,928.06	(71.94)	99.86
Roadside Maintenance - Brushing	85,000.00	74,978.55	90,000.00	94,707.75	4,707.75	105.23
Roadside Maintenance - Debris & Litter	35,000.00	28,891.99	30,000.00	12,198.63	(17,801.37)	40.66
Roads - Culverts Maintenance & Replace	116,000.00	104,325.71	108,000.00	52,568.49	(55,431.51)	48.67
Roads - Hardtop Patching	70,000.00	62,974.44	100,000.00	38,382.10	(61,617.90)	38.38
Roads - Hardtop Sweeping	20,000.00	20,372.55	20,000.00	18,792.58	(1,207.42)	93.96
Roads - Hardtop Shouldering	40,000.00	44,747.86	48,000.00	20,388.36	(27,611.64)	42.48
Roads - Hardtop Crack Sealing	20,000.00	21,222.17	0.00	0.00	0.00	0.00
Roads - Hardtop Line Painting	20,000.00	14,608.83	20,000.00	0.00	(20,000.00)	0.00
Roads - Sidewalk Maintenance	10,000.00	653.30	10,000.00	1,587.46	(8,412.54)	15.87
Roads - Loosetop Grading	125,000.00	126,004.28	130,000.00	103,066.33	(26,933.67)	79.28
Roads - Loosetop Dust Control	180,000.00	149,446.50	150,000.00	153,047.19	3,047.19	102.03
Roads - Loosetop Resurfacing	475,000.00	456,947.66	440,000.00	400,151.55	(39,848.45)	90.94
Roads - Signs & Safety Devices	43,000.00	23,490.71	45,000.00	34,402.67	(10,597.33)	76.45
Roads - Guiderails	42,000.00	0.00	23,500.00	0.00	(23,500.00)	0.00
Roads - Railway Crossings	30,000.00	26,885.76	30,000.00	18,362.66	(11,637.34)	61.21
Rds & Rec Community Services	1,500.00	189.84	1,500.00	0.00	(1,500.00)	0.00
Roads - Miscellaneous	13,000.00	69,758.52	12,000.00	24,801.80	12,801.80	206.68
Roads - Winter Control - Plowing & San	650,000.00	843,160.80	765,000.00	658,499.53	(106,500.47)	86.08
Roads - Winter Control - Ice Blading	23,000.00	20,324.07	22,000.00	11,724.19	(10,275.81)	53.29
Roads - Sidewalks - Snow Removal	48,500.00	59,428.80	58,000.00	42,227.35	(15,772.65)	72.81
Roads - Winter Control - Flood Control	5,000.00	8,667.43	10,000.00	19,542.74	9,542.74	195.43
Roads - 1st Line Culvert	0.00	0.00	0.00	0.00	0.00	0.00
Bridge & Culvert Improvements	0.00	0.00	0.00	0.00	0.00	0.00
Kraft Bridge Reconstruction	0.00	0.00	0.00	0.00	0.00	0.00
Repository of Past Roads Projects	0.00	0.00	0.00	0.00	0.00	0.00
Conc 3 Bridge	575,000.00	0.00	0.00	152.64	152.64	0.00
Beaupre Rd (2.56km) 2x Surf Treat & Pa	0.00	86,602.71	135,000.00	15,938.68	(119,061.32)	11.81
3rd Line Rd Bridg (SN 30001) - Evaluat	0.00	0.00	0.00	0.00	0.00	0.00
2nd Line Bridge (SN 33043) - Design	0.00	0.00	35,000.00	23,066.98	(11,933.02)	65.91
Loyalist Road - Surface Treat (2.75km)	127,500.00	0.00	0.00	0.00	0.00	0.00
Fairview Extension	100,000.00	4,249.75	0.00	0.00	0.00	0.00
Street Rd. - 2xSurface Treat (5.79km)	477,000.00	0.00	0.00	0.00	0.00	0.00
Nine Mile Rd - 2xSurface Treat (X.XXkm)	617,000.00	0.00	0.00	54,946.98	54,946.98	0.00
William Street (0.68km) - Reconstructi	0.00	0.00	25,000.00	11,349.79	(13,650.21)	45.40
Purcell Road (0.70km) - Pad & Overlay	0.00	0.00	75,000.00	0.00	(75,000.00)	0.00
Kraft Road (0.40km) - Pulverize & Pave	0.00	0.00	50,000.00	6,019.74	(43,980.26)	12.04
Cashion Rd - Bridge (SN0011)	0.00	0.00	0.00	0.00	0.00	0.00
Frog Hollow (3.72km) 2xSurf Treat & Pa	0.00	0.00	155,000.00	15,894.92	(139,105.08)	10.25
Roads - Equipment Purchases & Reserves	505,000.00	230,814.08	265,000.00	0.00	(265,000.00)	0.00
Water Reserve Upgrades - Boundary Rd	0.00	0.00	0.00	0.00	0.00	0.00
Roads - Miscellaneous Construction	55,000.00	25,532.58	25,000.00	7,406.22	(17,593.78)	29.62
Rd Eqp. Maint. - 10 Cat Grader	38,500.00	95,513.73	49,000.00	58,236.17	9,236.17	118.85
Rd Eqp. Maint. - 94 Champion Grader	30,500.00	29,797.36	30,500.00	4,827.74	(25,672.26)	15.83
Rd Eqp. Maint. - 09 1T Dodge (NL)	24,000.00	12,331.08	21,000.00	4,213.03	(16,786.97)	20.06

Financial Statement

Statement of Revenue and Expenses (L8 McDonald)

For Period Ending 31-Dec-2019



	PREVIOUS BUDG	PREVIOUS ACTUAL	CURRENT BUDGET	CURRENT ACTUAL	\$ VARIANCE	% OF BUDGET SPENT
General Fund						
Rd Eqp. Maint. - 02 FL- 4 Ton (Patch)	22,500.00	30,924.27	23,500.00	14,365.26	(9,134.74)	61.13
Rec Eqp. Maint. - 06 GMC 1 Ton (Will)	14,000.00	17,151.60	14,000.00	5,347.90	(8,652.10)	38.20
Rd Eqp. Maint.- 17 JD Tractor (Lease)	29,500.00	42,185.29	27,500.00	21,894.92	(5,605.08)	79.62
Rd Eqp. Maint. - 93 - 955 Tractr (Rec)	2,100.00	3,087.52	3,200.00	1,895.27	(1,304.73)	59.23
Rd Eqp. Maint. - 16 Inter Tandem	18,000.00	27,286.21	18,000.00	9,195.34	(8,804.66)	51.09
Rd Eqp. Maint. - Truck (Rec)	35,000.00	51,963.87	35,000.00	21,512.91	(13,487.09)	61.47
Rd Eqp. Maint. - 13 Mack Tndm (R Blade	34,000.00	37,686.85	34,000.00	9,913.17	(24,086.83)	29.16
Rd Eqp. Maint. - 08 Ford Tndm (Shoulde	38,000.00	61,584.35	41,000.00	7,700.87	(33,299.13)	18.78
Rd Eqp. Maint. - 99 Volvo Tndm (Should	40,000.00	33,693.20	39,000.00	22,503.95	(16,496.05)	57.70
Rd Eqp. Maint. - 04 Inter Tndm (R Blad	41,000.00	40,817.61	31,000.00	14,015.75	(16,984.25)	45.21
Rd Eqp. Maint. - 11 Inter Tandem	26,000.00	37,533.95	26,000.00	21,224.22	(4,775.78)	81.63
Rd Eqp. Maint. - 10 Inter Tndm (H20 Tn	35,000.00	53,108.35	41,000.00	35,125.99	(5,874.01)	85.67
Rd Eqp. Maint. - 12 Chev 1T (Rec)	8,000.00	10,723.09	8,000.00	1,677.00	(6,323.00)	20.96
Rd Eqp. Maint. - 08 GMC PU (Lead Hand)	11,000.00	11,864.15	16,000.00	8,572.37	(7,427.63)	53.58
Rd Eqp. Maint. - 2009 GMC PU (Rd Mngr)	16,500.00	14,446.82	17,500.00	9,221.83	(8,278.17)	52.70
Rd Eqp. Maint. - 2010 Chev Slvrado (Re	15,500.00	11,476.23	17,500.00	9,242.96	(8,257.04)	52.82
Rd Eqp. Maint. - 2003 Cat Backhoe	23,000.00	36,333.85	29,500.00	11,249.04	(18,250.96)	38.13
Rd Eqp. Maint. - 2013 Silverado	5,700.00	1,484.15	1,700.00	0.00	(1,700.00)	0.00
Rd Eqp. Maint. - 2018 Inter Tandem	0.00	731.31	21,000.00	11,848.77	(9,151.23)	56.42
Rds Equip. Maint. - 2016 Tractless	21,000.00	26,765.39	22,500.00	18,577.28	(3,922.72)	82.57
Rds Equip. Maint. - Misc. Equipment Re	70,000.00	58,160.20	66,500.00	43,721.73	(22,778.27)	65.75
Rds Equip. Rental - Cat Grader #1 2010	(75,000.00)	(81,177.00)	(80,000.00)	(59,793.00)	20,207.00	74.74
Rds Equip. Rental - Champ Grader 1994	(50,000.00)	(37,764.00)	(40,000.00)	(25,206.00)	14,794.00	63.02
Rds Equip. Rental - Dodge 1 Ton 2009	(35,000.00)	(29,430.00)	(30,000.00)	(17,212.50)	12,787.50	57.38
Rds Equip. Rental - Freightliner 4 Ton	(40,000.00)	(23,315.00)	(30,000.00)	(28,135.00)	1,865.00	93.78
Rds Equip. Rental - New Holland Tracto	(35,000.00)	(31,290.00)	(30,000.00)	(39,600.00)	(9,600.00)	132.00
Rds Equip. Rental - 955 Tractor 1993	0.00	0.00	0.00	0.00	0.00	0.00
Rds Equip. Rental - Inter. Single Axle	(30,000.00)	(40,053.00)	(40,000.00)	(32,697.00)	7,303.00	81.74
Rds Equip. Rental - Inter Tandem 2002	(40,000.00)	(43,383.00)	(45,000.00)	(22,737.00)	22,263.00	50.53
Rds Equip. Rental - Inter Tandem 1994	(40,000.00)	(30,843.00)	(35,000.00)	(25,857.00)	9,143.00	73.88
Rds Equip. Rental - Ford Tandem 2008	(30,000.00)	(31,272.00)	(30,000.00)	(26,298.00)	3,702.00	87.66
Rds Equip. Rental - Volvo Tandem 1999	(26,500.00)	(33,405.00)	(30,000.00)	(27,645.00)	2,355.00	92.15
Rds Equip. Rental - Inter Tandem 2004	(15,000.00)	(24,780.00)	(20,000.00)	(25,860.00)	(5,860.00)	129.30
Rds Equip. Rental - Inter Tandem 2012	(25,000.00)	(36,462.00)	(35,000.00)	(24,558.00)	10,442.00	70.17
Rds Equip. Rental - Inter Tandem 2010	(55,000.00)	(47,693.75)	(50,000.00)	(26,243.75)	23,756.25	52.49
Rds Equip. Rental - Cat Backhoe 2003	(25,000.00)	(33,294.00)	(25,000.00)	(26,136.00)	(1,136.00)	104.54
Rds Equip. Rental - Tractless Tractor	(60,000.00)	(71,379.00)	(60,000.00)	(48,141.00)	11,859.00	80.24
Garbage Collection	450,000.00	487,534.12	490,000.00	348,405.71	(141,594.29)	71.10
Garbage Disposal - Landfill Sites Gene	178,800.00	185,946.49	181,800.00	54,519.17	(127,280.83)	29.99
Beaverbrook Landfill Site	141,500.00	161,939.43	129,500.00	91,799.21	(37,700.79)	70.89
North Lancaster Landfill Site	138,000.00	133,672.11	138,000.00	54,643.27	(83,356.73)	39.60
Recycling	340,500.00	306,353.21	310,000.00	162,083.26	(147,916.74)	52.28
County Rd 27 Landfill Site	2,000.00	7,927.11	2,500.00	0.00	(2,500.00)	0.00
Environmental Cleanups	0.00	0.00	0.00	0.00	0.00	0.00
Fire Protection Ponds -M & R	1,000.00	3,322.47	3,000.00	0.00	(3,000.00)	0.00

Financial Statement

Statement of Revenue and Expenses (L8) (McDonald)

For Period Ending 31-Dec-2019



	PREVIOUS BUDG	PREVIOUS ACTUAL	CURRENT BUDGET	CURRENT ACTUAL	\$ VARIANCE	% OF BUDGET SPENT
General Fund						
Fire Protection Ponds - Dry Con	2,500.00	10,975.14	8,000.00	4,041.48	(3,958.52)	50.52
Water/Sewer Plants Sharable Operations	0.00	296.59	0.00	234,409.64	234,409.64	0.00
Glen Walter Water/Sewers	396,000.00	716,544.09	1,248,781.00	219,951.08	(1,028,829.92)	17.61
Lancaster/South Lancaster Water/Sewers	543,500.00	992,994.45	663,500.00	145,213.05	(518,286.95)	21.89
Green Valley Sewers	85,000.00	167,998.42	95,000.00	22,128.58	(72,871.42)	23.29
Kennedy Redwood Subdivision Water	32,000.00	58,588.91	34,000.00	17,778.92	(16,221.08)	52.29
Regional Water Project	0.00	0.00	0.00	0.00	0.00	0.00
Lan-Char Medical Centre	60,800.00	61,745.62	51,500.00	28,900.49	(22,599.51)	56.12
Ambulance Lancaster Base	0.00	0.00	16,800.00	0.00	(16,800.00)	0.00
Recreation - Administration - General	316,600.00	301,023.73	390,190.00	290,832.53	(99,357.47)	74.54
Recreation Administration - Management	40,000.00	39,747.31	40,000.00	26,548.30	(13,451.70)	66.37
Recreation Levy to Others	0.00	0.00	0.00	0.00	0.00	0.00
Recreation Programs	64,200.00	43,639.08	68,100.00	45,223.51	(22,876.49)	66.41
Char-Lan Community Centre	474,390.00	615,467.51	738,100.00	270,776.19	(467,323.81)	36.69
Martintown Community Centre	71,100.00	63,502.53	46,100.00	31,994.87	(14,105.13)	69.40
Green Valley Community Centre	16,500.00	30,748.90	16,500.00	8,757.55	(7,742.45)	53.08
North Lancaster Optimist Comm. Centre	11,000.00	22,136.22	10,000.00	4,932.40	(5,067.60)	49.32
Nor'westers Museum	76,000.00	71,867.27	46,000.00	20,371.38	(25,628.62)	44.29
Parks Maintenance - General Admin	78,000.00	92,261.81	68,000.00	49,364.01	(18,635.99)	72.59
Danaher Park	8,900.00	8,589.47	9,000.00	5,945.40	(3,054.60)	66.06
North Lancaster Park	10,500.00	14,008.75	10,500.00	7,722.99	(2,777.01)	73.55
Smithfield Park	20,000.00	20,068.38	261,000.00	25,073.89	(235,926.11)	9.61
Empey Poirier Park	4,600.00	7,752.60	4,500.00	2,142.60	(2,357.40)	47.61
Martintown Community Park	39,000.00	(36,595.18)	5,000.00	7,687.14	2,687.14	153.74
Paul Rozon Park	127,000.00	129,378.10	26,000.00	24,884.25	(1,115.75)	95.71
Glen Walter Park	21,000.00	22,252.71	21,000.00	13,834.48	(7,165.52)	65.88
Charlottenburgh Park	0.00	0.00	0.00	0.00	0.00	0.00
South Lancaster Wharf	10,000.00	7,496.28	8,000.00	1,930.89	(6,069.11)	24.14
Peanut Line Trail	20,500.00	13,186.42	29,500.00	5,021.03	(24,478.97)	17.02
Cairnview Park	15,000.00	3,275.15	10,000.00	0.00	(10,000.00)	0.00
Planning & Zoning	261,800.00	154,691.91	322,300.00	145,071.98	(177,228.02)	45.01
Economic Development	169,050.00	126,565.35	288,350.00	184,941.58	(103,408.42)	64.14
Municipal Drains	45,000.00	60,056.56	61,000.00	38,639.32	(22,360.68)	63.34
Tile Drainage	40,000.00	28,640.96	32,500.00	25,311.32	(7,188.68)	77.88
United Counties Levy	10,366,357.00	10,345,658.48	0.00	0.00	0.00	0.00
School Board Levy - Upper Canada Distr	2,358,518.00	2,351,453.11	0.00	0.00	0.00	0.00
School Board Levy - Ecole Pub. Est Ont	257,598.00	257,024.05	0.00	0.00	0.00	0.00
School Board Levy - Catholic Bd. East	726,028.00	726,111.17	0.00	0.00	0.00	0.00
School Board Levy - Ecole Catholique E	910,400.00	908,409.18	0.00	0.00	0.00	0.00
Change in Capital Assets - PSAB	0.00	882,188.27	0.00	0.00	0.00	0.00
Total Expenses	29,830,441.00	30,803,906.61	16,130,971.00	6,852,184.84	(9,278,786.16)	42.48
Total General Fund	7,410.00	0.00	9,258,535.00	(21,058,808.42)	(30,317,343.42)	(227.45)

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: September 16, 2019

SUBJECT: Fixed Assessment - Cornwall Golf and Country Club

PREPARED BY: Lachlan McDonald, GM Corporate Services



The Cornwall Golf and Country Club inquired about setting a fixed assessment for the applicable portion of their property under the Assessment Act. Council directed Administration to review the request in further detail.

Upon further review, Administration has determined that there would be no relief to the Cornwall Golf and Country Club by setting a fixed assessment because our tax rate has declined and their MPAC property assessment has remained consistent.

Therefore, this avenue for savings is not recommended and will not be further explored.

Calculations:

2019

RT – \$1,270,100 Applicable Assessment

Tax rate RT – 1.241881%

Taxes RT – \$15,773.13

2018

RT – \$1,270,100 Applicable Assessment

Tax rate RT – 1.263357%

Taxes RT - \$16,045.90

Fixed Assessment (FA) = (previous year's taxes / current year's tax rate) x Tax charge 'class'

FA = (previous year's taxes / current year's tax rate) x (current year taxes levied / previous year taxes levied)

FA = (\$16,045.90 / 0.01241881) x (\$15,773.13 / \$16,045.90)

FA = \$1,292,064.22 x 0.98300

FA = \$1,270,100

The outcome is that the assessment is the same under this formula (**\$1,270,000**) as is returned from the MPAC Tax Roll binder (**\$1,270,000**) and thus there are no savings (taxes paid = tax rate x MPAC assessment).

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: September 16, 2019

SUBJECT: OPP Commendations - Fire Staff

PREPARED BY: Dave Robertson, Fire Chief

On September 25th, 2017, at 22:00 hours, the South Glengarry Fire Service was requested to attend a downed aircraft with the assistance of Cornwall SDG Paramedics and members of the Ontario Provincial Police.

The aircraft was found in a wetland and forested area near Airport Road and County Road 27. The plane had a single occupant with significant injuries due to the crash. Extrication services were needed due to the heavy damage to the plane.

There were considerable hazards and difficulties with the rescue since the plane came to rest in approximately half a metre of water and wetland surrounded by forest. The plane's fuel tanks had ruptured leaving aviation fuel throughout the area.

Due to the excellent teamwork between Fire Service members, the OPP and Paramedics, the pilot was quickly assessed, extricated, packaged and removed from the site to be transported to the Cornwall Community Hospital. The pilot survived the incident and has since recovered.

On September 5th, 2019, I was advised by the OPP that our staff, along with attending Paramedics and the OPP members, are to receive commendations for their service at this incident. Attached to this report is the invitation to our staff.

It is with extreme pleasure that I will be attending the event with the recipients as they are honoured with their awards.

This incident was one of many that our firefighters attend every year to aid both residents and visitors to our township. Their constant professionalism and work effort continue to demonstrate their incredible value and commitment to our community.



ONTARIO PROVINCIAL POLICE

POLICE PROVINCIALE DE L'ONTARIO

You are cordially invited to attend the
Ontario Provincial Police East Region Headquarters Awards Ceremony

Wednesday, October 9, 2019

The Gallipeau Center

361 Queen St, Smith Falls Ontario, K7A 0A6

1:00 p.m. Arrival and Seating

1:30 p.m. Award Presentations

Following presentations **Buffet Dinner included** & Photo Opportunity

Please RSVP by **Wednesday, September 18, 2019 at**

OPP.ER.Awards@opp.ca

Please include any dietary needs

For any question please contact Sgt Cynthia Savard at 613-285-2750

Order of Dress:

No.1 - medals, lanyard, tunic, navy blue belt, (CO's gold belt),
gloves, hat and white shirt. Business attire requested for civilians

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: September 16, 2019

SUBJECT: Consent Application B-64-19

PREPARED BY: Joanne Haley, GM Community Services

RE: B-64-19|
Part Lot 12, Concession 3
Former Township of Charlottenburgh
Wells & Lefebvre

Type of Consent: To dispose of a surplus dwelling to a farming operation.

Subject:

The subject property is located on part of lot 12, Concession 3, on the south side of Glen Road. The purpose of this application is to sever approximately 1.2 acres of developed land that is surplus to the farming operation and to retain approximately 115 acres of agricultural land.

Official Plan Designations:

The subject property is designated Agriculture in the County Official Plan. In Section 8.14.13 II of the County Official Plan there are strict policies for consents in an Agricultural Designation.

Section 8.14.13.II.1.2 indicates that “a consent may be granted on lands designated as Agricultural Resource Land as shown on the Land Use Plan Schedules for a residence surplus to a farming operation”. This proposed consent conforms to the Official Plan.

Section 8.14.13.II.7 indicates that “where a consent is granted for a residence surplus to a farming operation, a local Municipality shall through a Zoning By-law or other municipal approach prohibit further dwellings on the vacant retained lands created by the subject consent.”

Zoning By-law:

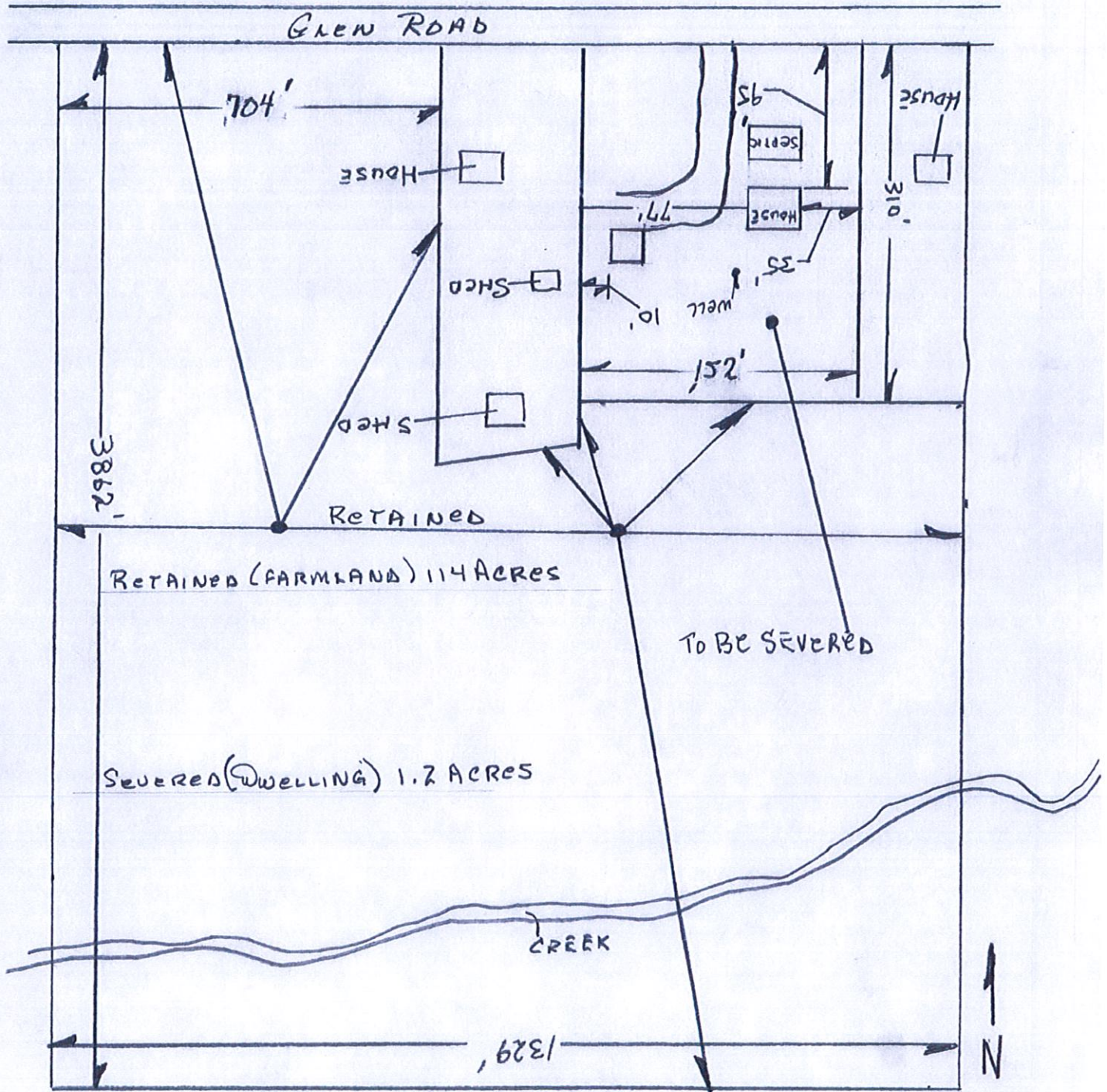
The subject property is zoned Agriculture in the Township of South Glengarry Zoning By-law. This proposed consent conforms to the Township's Zoning By-law.

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Official Plan, Zoning By-law and PPS. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. An agreement must be entered into with the Township of South Glengarry to prohibit residential construction on the retained lands. This restriction will be included in a housekeeping amendment of the Township's Zoning By-law at a future date. The cost to enter into the agreement is \$1,000.00.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00.

KEITH, A WELLS, ROBERT ANDRE AND LISA GAIL WELLS
 LEFEBVRE
 19218 GLEN ROAD WILLIAMSTOWN, ON
 LOT #12 CONCESSION 3-SSRR
 MUNICIPALITY: SOUTH GLENGARRY
 0101006014356000000 PIN 671240060



INFORMATION REPORT**REPORT TO:** Council of the Township of South Glengarry**MEETING DATE:** September 16, 2019**SUBJECT:** Consent Summary 2019**PREPARED BY:** Joanne Haley, GM Community Services**CONSENT APPLICATIONS SUMMARY- 2015**

Application #	Recommendation	Decision
B-121-15	Recommended	

CONSENT APPLICATIONS SUMMARY- 2019

# of Applications	Application #	Recommendation	Decision
1	B-14-19	Recommended	Approved
2	B-23-19	Recommended	Approved
3	B-28-19	Recommended	Approved
4	B-29-19	Recommended	Approved
5	B-37-19	Recommended	Approved
6	B-48-19	Recommended	Approved
7	B-53-19	Recommended	
8	B-64-19		

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: September 16, 2019

SUBJECT: Notice of Consent Decision

PREPARED BY: Joanne Haley, GM Community Services

RE: Notice of Consent Decisions

Please find attached one "Notice of Decision" letter from the United Counties of Stormont, Dundas, and Glengarry. The recommendations and conditions requested have been included in the decisions as requested.



UNITED COUNTIES OF
STORMONT, DUNDAS AND GLENGARRY
DECISION

RECEIVED

AUG 27 2019

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry did, on **Tuesday, August 20, 2019**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

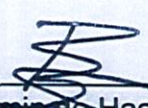
APPLICATION NO. **B-48-19**OWNER: **Nicolas Morin & Michelle Guay**MUNICIPALITY: **South Glengarry**

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. A \$200.00 review fee must be paid to the Township of South Glengarry prior to final approval. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. That the land being severed by this consent shall be conveyed as an addition to abutting property and shall be held in identical ownership as said abutting property and the Administrative Assistant-Planning shall be provided with a copy of the abutting property owner's deed for verification. The provisions of Subsections 3 or 5 of Section 50 of the Planning Act, R.S.O., 1990, as amended, shall apply to any subsequent conveyance relating to the said lot.
3. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$225.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:


Benjamin de Haan, P. Eng
Approval Authority

I, Katie Coristine, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.


Katie Coristine, Administrative Assistant

NOTE: The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Administrative Assistant-Planning **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED IS:**

August 20, 2020

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: **SEPTEMBER 09, 2019**



August 21, 2019

Mr. Frank Prevost
Township of South Glengarry
19740 John Street
Williamstown, ON K0C 2J0

Dear Mr. Prevost:

October is an awareness month and our focus is on promoting safety and well-being for children and youth. This month is more commonly referred to in the community as our "Purple Ribbon campaign". Each year, The Children's Aid Society of the United Counties of Stormont, Dundas & Glengarry runs a public awareness campaign to increase participation in our efforts to provide safety and well-being for our children and youth, thereby strengthening the community in which we live. The Children's Aid Society of S. D. & G. wishes to highlight the month of October in order to bring greater awareness in our communities.

To help paint our town **purple**, we would like to ask the municipal office to light up **purple** for the month of October to show your commitment to this very important campaign. During the month of October, we will also be promoting our **"Dress Purple Day"** on October 24th. We invite you and the staff at the township to **dress purple to unite in keeping kids safe**. You will be in good company with the rest of Ontario as the campaign is now province wide. Please feel free to include any communication regarding this campaign on your internal Info Site, Calendars or Facebook page.

On behalf of the Children's Aid Society of the United Counties of Stormont, Dundas and Glengarry, I would like to request your support for our campaign through an official proclamation recognizing **October as Child and Youth Safety and Well-Being Month**. I have attached a template proclamation for your review.

Thank you in advance for your support and kind attention to this matter.

Sincerely,

Chelsea Lefebvre
Purple Ribbon Campaign Lead
613-937-7422

**We are here to help.
On est ici pour aider.**

CHILD AND YOUTH SAFETY AND WELL-BEING PROCLAMATION

Whereas, The Children's Aid Society of the United Counties of Stormont, Dundas & Glengarry is mandated to protect every child and youth and their right to safety and well-being, the Society invites all citizens to join in a collective effort to help protect our children; and

Whereas, it is a community problem and finding solutions depends on involvement among people throughout the community; and

Whereas, the effects are felt by whole communities, and need to be addressed by the entire community; and

Whereas, effective awareness prevention programs succeed because of partnerships created among social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community; and

Whereas, all citizens should become more aware of the negative effects on our children and youth when safety and well-being is compromised its prevention lies within the community, and become involved in supporting parents to raise their children in a safe, nurturing environment; and

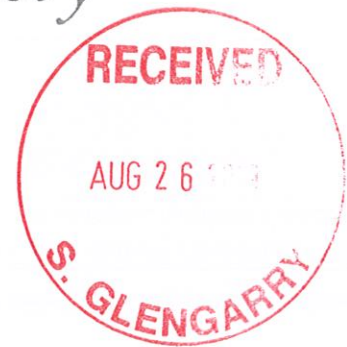
Now Therefore Be It Resolve That, I, Frank Prevost, Mayor of South Glengarry, do hereby proclaim October 2019 as "*Child and Youth Safety and Well-Being Month*" in the township of South Glengarry and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to protect children and youth, thereby strengthening the community in which we live.

Frank Prevost

Société Alzheimer Society
CORNWALL & DISTRICT
CORNWALL ET RÉGION

August 19, 2019

Frank Prevost
Mayor of South Glengarry
6 Oak St
Lancaster, ON K0C 1N0



The Alzheimer Society is asking you to show that you care by hosting a Dementia Friends Day!

A *Dementia Friend* is someone who learns a little about dementia and turns that understanding into simple actions to support people with the disease and their caregivers. During the month of September, we are asking members of our community (family, friends, colleagues, neighbours) to take action by organizing a Dementia Friends Day. Participating is easy:

- Choose a day to wear blue and send us a photo of your group so that we can publish it on our social media channels to reduce the stigma around dementia (#GoBlueForAlz),
- Host a fundraiser for essential dementia programs and services,
- Engage in weekly brain health activities with members of your community to raise awareness.

See the attached brochure for fundraising options, ideas and resources. Please return the registration form on the back of the brochure so that we can support your efforts.

Together, we can create a wave of blue across our region to show local families with dementia that they are not alone and raise vital funds for education, support and research.

A handwritten signature in black ink, reading 'Shelley Vaillancourt', is located in the lower left area of the page.

Shelley Vaillancourt
Executive Director
Alzheimer Society of Cornwall and District

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000



19-4093

Dear Head of Council:

Our government believes everyone deserves a place to call home. Inadequate supply and high housing costs have made housing unattainable for too many people in Ontario. We want to put affordable home ownership in reach of more Ontario families, and provide more people with the opportunity to live closer to where they work.

That is why I am pleased to provide you with an update on the [More Homes, More Choice Act, 2019](#), which was passed by the Legislature on June 6, 2019.

In Effect Date

Schedule 12 of the *More Homes, More Choice Act, 2019* makes changes to the *Planning Act*. All changes, except for those related to community benefits charges, came into force on September 3, 2019, as specified by proclamation. This includes changes to:

- Broaden the Local Planning Appeal Tribunal's jurisdiction over major land use planning matters (i.e., official plans and zoning by-laws) and give the Tribunal the authority to make a final decision on appeals of these matters based on the best planning outcome;
- Reduce timelines for municipalities to make planning decisions;
- Remove certain "third party" appeals;
- Authorize the Minister of Municipal Affairs and Housing to mandate the use of a community planning permit system in or around specific locations to promote intensification around transit;
- Require municipalities to authorize in their official plans and zoning by-laws additional residential units in both a primary dwelling and ancillary building or structure; and
- Promote the development of affordable housing near transit by focusing the use of inclusionary zoning.

Regulations

To help implement the *Planning Act* changes, amendments to existing regulations under the Act also came into force at the same time as the related legislative provisions.

These regulations were filed on August 29, 2019 and include changes to:

- Set out transition rules for planning matters that are in process;
- Remove or update certain redundant or out-dated provisions and references;
- Remove the ability to appeal (except by the province) the implementing by-law when a municipality is required to establish a community planning permit system through a Minister's order; and

-2-

- Clarify that the new community benefits charge by-law will not apply in areas within a municipality where a community planning permit system is in effect.

A new regulation for additional residential units (ARUs) was also filed on August 29, 2019 and helps remove certain zoning barriers to the creation of additional residential units by establishing the following requirements and standards:

- One parking space for each ARU, which may be provided through tandem parking as defined;
- Where a municipal zoning by-law requires no parking spaces for the primary residential unit, no parking space would be required for the ARUs;
- Where a municipal zoning by-law is passed that sets a parking standard lower than a standard of one parking space for each ARU, the municipal zoning by-law parking standard would prevail;
- An ARU, where permitted in a zoning by-law, may be occupied by any person regardless of whether the primary residential unit is occupied by the owner of the property; and
- An ARU, where permitted in a zoning by-law, would be permitted without regard to the date of construction of the primary or ancillary building.

Our proposal for the new and amended regulations was posted on the [Environmental Registry of Ontario](#). All comments received were carefully considered.

You can view copies of the new and amending *Planning Act* regulations on Ontario's e-Laws:

- [New Ontario Regulation 299/19](#) – “Additional Residential Units”
- [Ontario Regulation 296/19](#) – amending Ontario Regulation 174/16 “Transitional Matters - General”
- [Ontario Regulation 297/19](#) – amending Ontario Regulation 543/06 “Official Plans and Plan Amendments”
- [Ontario Regulation 298/19](#) – amending Ontario Regulation 544/06 “Plans of Subdivision”
- [Ontario Regulation 301/19](#) – amending Ontario Regulation 173/16 “Community Planning Permits”
- [Ontario Regulation 300/19](#) – amending Ontario Regulation 232/18 “Inclusionary Zoning”

If you have any questions about the changes to the *Planning Act* and related regulations, please email PlanningConsultation@ontario.ca.

Sincerely,



Steve Clark
Minister

c: Chief Administrative Officer

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau de la sollicitrice générale

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél.: 416 325-0408
MCSCS.Feedback@Ontario.ca



August 26, 2019

As you may be aware, the Public Reports Regulation (O. Reg. 377/18) under the *Fire Protection and Prevention Act, 1997*, was scheduled to come into force on January 1, 2020. The regulation was established to standardize the reporting of fire department response time data and make this information available to the public.

Our government has heard concerns about the Public Reports Regulation, including the system updates that would be required for operationalization and the scope of the reporting requirements. After hearing this feedback, our government has decided to repeal the regulation effective August 26, 2019.

Repealing the regulation will allow the ministry to work with stakeholders on a broader review of how fire service data is collected by the province. After this review is completed, we will develop balanced options and decide about the potential publication of fire service data, to best meet the needs of all our fire safety partners.

We are committed to listening to municipalities and our first responders as we work to create a public safety regime that puts people first and provides our frontline heroes with the tools and resources they need to keep communities safe.

Should you have any questions or comments, please contact SOLGENinput@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sylvia Jones'.

Sylvia Jones
Solicitor General

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

☒ Thomas Armstrong
☒ Patricia Hull
☐ Paul Kelly
☐ Lynne Paquette

SECONDED BY:

☒ Thomas Armstrong
☒ Patricia Hull
☐ Paul Kelly
☐ Lynne Paquette

Motion #: 17

Resolution #: 17

Date: August 27, 2019

WHEREAS Council has discussed lobbying the provincial ministers to be allow for electronic delegation; And

WHEREAS Council feel that it is unjust to have to attend expensive conferences to be able to have a delegation with Ministers or the Premier; And

THEREFORE, Council request that the Ministers and the Premier offer electronic delegations to small and rural Municipalities that do not have sufficient budget to attend conferences; And

FURTHER THAT this resolution be sent to all Ontario Municipalities in order to request their support on the matter; And

FURTHER THAT this resolution be sent to the Premier and all the Ministries for their consideration.

Recorded vote requested: ☐

	For	Against
Tom Armstrong		
Patricia Hull		
Paul Kelly		
Lynne Paquette		
Patty Quinn		

Disclosure of Pecuniary Interest*

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Chair:

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.



CHRISTINE TARLING

Director of Legislated Services & City Clerk

Corporate Services Department

Kitchener City Hall, 2nd Floor

200 King Street West, P.O. Box 1118

Kitchener, ON N2G 4G7

Phone: 519.741.2200 x 7809 Fax: 519.741.2705

christine.tarling@kitchener.ca

TTY: 519-741-2385

September 6, 2019

Dear Municipal Colleagues:

This is to advise that City Council, at a meeting held on August 26, 2019, passed the following resolution regarding producer requirements for packaging in Ontario:

"WHEREAS the Province of Ontario, through the Ministry of the Environment, Conservation and Parks, has posted a discussion paper entitled "Reducing Litter and Waste in our Communities"; and,

WHEREAS producer responsibility has not been adequately addressed by the Province of Ontario; and,

WHEREAS a successful deposit/return program for single use plastic, aluminum and metal drink containers has been in existence in other Provinces in Canada including Newfoundland, Nova Scotia and British Columbia; and,

WHEREAS these successful programs have eliminated many of these containers from the natural environment; and,

WHEREAS the City of Kitchener is committed to climate action and understanding our role as a municipality in a globalized world and the need to be prepared for the effects of climate change; and,

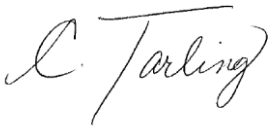
WHEREAS the City of Kitchener has declared a climate emergency with the directive to provide continued support to corporate and community climate action;

THEREFORE BE IT RESOLVED that the City of Kitchener call upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for recycled plastics, aluminum and metal drink containers; and,

BE IT FURTHER RESOLVED that the Province of Ontario be requested to review producer requirements and look for extended producer responsibility for all packaging; and,

BE IT FINALLY RESOLVED that this resolution be forwarded to the Honourable Premier of Ontario; the Minister of the Environment, Conservation and Parks; the Minister of Municipal Affairs and Housing; the Local Members of Provincial Parliament; the Association of Municipalities of Ontario; the Region of Waterloo and all Municipalities within the Province of Ontario.”

Yours truly,

A handwritten signature in cursive script, appearing to read 'C. Tarling'.

C. Tarling
Director of Legislated Services
& City Clerk



CHRISTINE TARLING
Director of Legislated Services & City Clerk
Corporate Services Department
Kitchener City Hall, 2nd Floor
200 King Street West, P.O. Box 1118
Kitchener, ON N2G 4G7
Phone: 519.741.2200 x 7809 Fax: 519.741.2705
christine.tarling@kitchener.ca
TTY: 519-741-2385

September 5, 2019

Dear Municipal Colleagues:

This is to advise that City Council, at a meeting held on August 26, 2019, passed the following resolution regarding single-use disposable wipes:

“WHEREAS in 2018 the City of Kitchener implemented a sustainable funding model Water Infrastructure Project (WIP) for the city’s water, sanitary and stormwater infrastructure to ensure the safe delivery of these valued utilities; and,

WHEREAS in 2018 a multi-year initiative approved through the WIP has already improved several key measures of water quality, and proactive maintenance has reduced the risk of flooding in high-risk areas; and,

WHEREAS in 2018 the City has already seen a number of impacts due to the implementation of the WIP including: 48% decrease in complaints related to discoloured water; Storm main repairs increased by 27 per cent; 300 metric tonnes of sediment removed from catch basins; and, 2,200 properties protected against backflow and cross-connection contamination; and,

WHEREAS Single-use wipes are a \$6-billion industry and growing, and are now being advertised as the clean alternative to toilet paper and are safe to flush; and,

WHEREAS there is no one standard for what the word “flushable” means; and,

WHEREAS Single-use wipes are in fact not safe to flush as they are buoyant; are not biodegradable; and, are unable to break down into small pieces quickly; and,

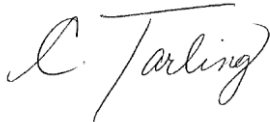
WHEREAS Single-use wipes accumulate in the sewer system and eventually clog the sanitary sewer system costing municipalities hundreds of millions of dollars in additional repairs and maintenance costs each year to municipal sewer systems across the country; and,

WHEREAS there is a lack of public awareness of the impact caused by non-flushable wipes being flushed down toilets and consumer education and outreach could play a large part in reducing the impact;

THEREFORE BE IT RESOLVED that the City of Kitchener lobby the Federal Government, to review regulations related to consumer packaging on single-use wipes to remove the word flushable; and,

BE IT FINALLY RESOLVED that this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; the Minister of the Environment, Conservation and Parks; the Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario; the Local Members of Provincial Parliament; the Region of Waterloo; and, all Municipalities within the Province of Ontario.”

Yours truly,

A handwritten signature in cursive script, appearing to read 'C. Tarling'.

C. Tarling
Director of Legislated Services
& City Clerk



MUNICIPALITY OF SOUTH DUNDAS

34 Ottawa Street, P.O. Box 740
Morrisburg ON K0C 1X0
613.543.2673 | southdundas.com



August 15, 2019

Township of South Glengarry
6 Oak Street, PO Box 220
Lancaster ON K0C 1N0

Attention: Kelli Campeau

Dear: Mrs. Campeau

Re: South Glengarry Resolution No. 258-2019

At the last regular meeting of the Council of the Municipality of South Dundas the following resolution was passed supporting the Township of South Glengarry concerning the Library Service.

"Moved by Councillor Wells
Seconded by Councillor Mellan
THAT the Council of the Municipality of South Dundas support the resolution from the Township of South Glengarry concerning the Library Service.
CARRIED

Mayor Byvelds"

Thank you for leading the way to change this matter!

Yours truly,

Brenda Brunt

Brenda M. Brunt, CMO
Director Corporate Services/Clerk

BB/tfd

**MUNICIPALITY OF SOUTH DUNDAS**

34 Ottawa Street, P.O. Box 740
 Morrisburg ON K0C 1X0
 613.543.2673 | southdundas.com

DATE: August 13, 2019

Resolution: 18-22-283

MOVED BY

Deputy Mayor Gardner ☐
 Councillor Wells ☒
 Councillor Lewis ☐
 Councillor Mellan ☐

SECONDED BY

Deputy Mayor Gardner ☐
 Councillor Wells ☐
 Councillor Lewis ☐
 Councillor Mellan ☒

THAT the Council of the Municipality of South Dundas support the
resolution from the Township of South
Hlangarry concerning the Library Service.

☒ **CARRIED** ☐ **DEFEATED** ☐ **DEFERRED**

MAYOR

RECORDED VOTE

Mayor Byvelds	_____
Deputy Mayor Gardner	_____
Councillor Wells	_____
Councillor Lewis	_____
Councillor Mellan	_____



COUNCIL RESOLUTION

August 27, 2019

Township of Warwick – Request for Support
Re: Ensure Enforcement for Safety on Family Farms

Resolution No. 480-19

Moved by Councillor Ferguson


Seconded by Councillor Holmes

THAT Council support the resolution from the Township of Warwick requesting that the Hon. Doug Downey work with his fellow MPP's and agricultural leaders to find a better way forward to ensure stronger enforcement of existing laws – or new legislation - to ensure the safety of Ontario's farm families, employees and animals for the very reasons cited in the Warwick Motion adopted at its Regular Meeting of June 17, 2019;

AND THAT this motion be circulated to Hon. Doug Downey, Ministry of the Attorney General; Hon. Doug Ford, Premier of Ontario; Hon. Sylvia Jones, Solicitor General; and Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs; and all Municipalities in the Province of Ontario, AMO, and ROMA.

CARRIED

I, Jeanne Harfield, Deputy Clerk for the Corporation of the Municipality of Mississippi Mills, do hereby certify that the above is a true copy of a resolution enacted by Council.


Jeanne Harfield
Deputy Clerk



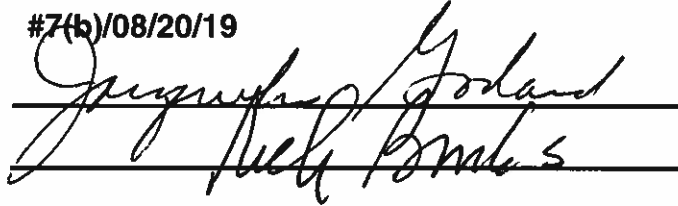
THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS
Council Meeting

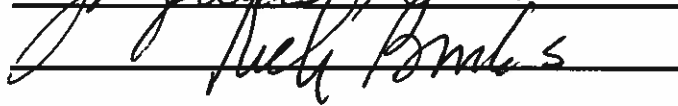
DATE: 20 Aug 2019

RESOLUTION: #7(b)/08/20/19

MOVED BY:

SECONDED BY:





BE IT RESOLVED THAT THE Council of the Corporation of the Township of Lake of Bays supports the Township of McKellar's Resolution No. 19-355 dated July 15, 2019 (attached) with respect to Municipal Amalgamation;

AND FURTHER THAT a copy of this resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and all MPP's in the Province of Ontario;

AND FURTHER THAT a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario Municipalities.

RECORDED VOTE

NAYS

YEAS

Councillor Mike Peppard

Councillor Robert Lacroix

Councillor Nancy Tapley

Councillor Rick Brooks

Councillor Jacqueline Godard

Mayor Terry Glover

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Carried	<input checked="" type="checkbox"/>	Defeated	<input type="checkbox"/>	Postponed	<input type="checkbox"/>	Lost	<input type="checkbox"/>
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MAYOR



TOWNSHIP OF MCKELLAR

DATE: July 15, 2019

RESOLUTION No. 19- 355

Moved by: Marco Ancinelli ☐
Don Carmichael ☐
Morley Haskim ☒
Mike Kekkonen ☐

Seconded by: Marco Ancinelli ☐
Don Carmichael ☐
Morley Haskim ☐
Mike Kekkonen ☒

WHEREAS there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;

AND WHEREAS in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the provincial deficit;

AND WHEREAS there has never been a valid evidence-based study that supported these outcomes;

AND WHEREAS forced amalgamation actually accomplished just the opposite: ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in the provincial deficit;

AND WHEREAS there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and provincial interference;

AND WHEREAS the Provincial Government has a large deficit due to their own decision-making;

AND WHEREAS recently the same Conservative Government recently reduced one large regional municipal government by 50%, without "consultation";

AND WHEREAS this same Conservative Government is presently reviewing other provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

AND WHEREAS the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

substantially increase fines *MD*
MLC

AND WHEREAS the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

NOW THEREFORE BE IT RESOLVED that before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting "consultation" and "demand" that the Provincial Government do the following:

- 1) Hold a local referendum letting the citizens decide to amalgamate or not
- 2) Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit
- 3) Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so on their own time line and volition
- 4) To ensure that there is absolutely no conflict of interest in this consultative process
- 5) To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario

AND FURTHER that a copy of this resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and all MPPs in the Province of Ontario;

AND FURTHER that a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario municipalities for their consideration.

Carried ☒

Defeated ☐

Deferred ☐

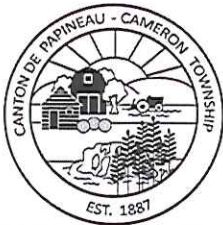
Peter Hopkins
Peter Hopkins, Mayor

DIVISION VOTE

Councillor Marco Ancinelli
Councillor Don Carmichael
Councillor Morley Haskim
Councillor Mike Kekkonen
Mayor Peter Hopkins

YEA

NAY

**THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON**

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
E-mail: clerk@papineaucameron.ca Website: www.papineaucameron.ca

August 15, 2019

The Honourable Doug Ford, Premier
Legislative Building Room 281
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

The Council of the Township of Papineau-Cameron met at their regular meeting on August 13, 2019 and passed the following resolution:

Date:	August 13, 2019	Resolution Number:	2019-160
Moved By:	Councillor Terry Bangs	Seconded By:	Councillor Alvina Neault

WHEREAS there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;

AND WHEREAS in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the Provincial deficit;

AND WHEREAS there has never been a valid evidence-based study that supported these outcomes;

AND WHEREAS forced amalgamation actually accomplished just the opposite; ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in Provincial debt;

AND WHEREAS there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and Provincial interference;

AND WHEREAS the Provincial Government has a large deficit due to their own decision-making;

AND WHEREAS recently the same Conservative Government recently reduced one large regional municipal government by 50%, without "consultation";

AND WHEREAS this same Conservative Government is presently reviewing other Provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

AND WHEREAS the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

AND WHEREAS the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

THAT before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting "consultation" and "demand" that the Provincial Government do the following:

1. Hold a local referendum letting the citizens decide to amalgamate or not.
2. Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit.
3. Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so, on their own time line and volition.
4. To ensure that there is absolutely no conflict of interest in this consultative process.
5. To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario.

AND FURTHER THAT a copy of this resolution be sent to Doug Ford – Premier of Ontario, Christine Elliott – Deputy Premier, Steve Clark – Minister of Municipal Affairs, and all MPPs in the Province of Ontario;

AND FURTHER THAT a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario municipalities for their consideration.

CARRIED

Feel free to contact us if you have any questions.

Sincerely,

Jason McMartin, BA, ADA
CAO/Clerk-Treasurer

c.c. The Council of Papineau-Cameron
Christine Elliott – Deputy Premier
Steve Clark – Minister of Municipal Affairs
All MPP in the Province of Ontario
District of Parry Sound Municipal Association

Association of Municipalities of Ontario
Northwestern Ontario Municipal Association
Rural Ontario Municipalities Association
Federation of Northern Ontario Municipalities
All Ontario Municipalities

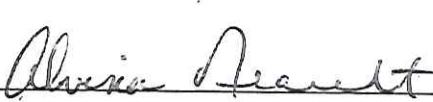
The Corporation of the Township of Papineau-Cameron

P.O. BOX 630, #4861 HIGHWAY 17, MATTAWA, ON POH 1V0

DATE: August 13, 2019

RESOLUTION NUMBER: 2019- 160

MOVED BY: 

SECONDED BY: 

WHEREAS there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;

AND WHEREAS in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the Provincial deficit;

AND WHEREAS there has never been a valid evidence-based study that supported these outcomes;

AND WHEREAS forced amalgamation actually accomplished just the opposite; ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in Provincial debt;

AND WHEREAS there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and Provincial interference;

AND WHEREAS the Provincial Government has a large deficit due to their own decision-making;

AND WHEREAS recently the same Conservative Government recently reduced on^e large regional municipal government by 50%, without "consultation";

AND WHEREAS this same Conservative Government is presently reviewing other Provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

AND WHEREAS the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

AND WHEREAS the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

THAT before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting "consultation" and "demand" that the Provincial Government do the following:

- 1. Hold a local referendum letting the citizens decide to amalgamate or not.
- 2. Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit.
- 3. Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so, on their own time line and volition.
- 4. To ensure that there is absolutely no conflict of interest in this consultative process.
- 5. To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario.

AND FURTHER THAT a copy of this resolution be sent to Doug Ford – Premier of Ontario, Christine Elliott – Deputy Premier, Steve Clark – Minister of Municipal Affairs, and all MPPs in the Province of Ontario;

AND FURTHER THAT a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario municipalities for their consideration.

CARRIED: 
(Mayor)

NOT CARRIED: _____
(Mayor)

Recorded Vote (Upon Request of Councillor _____) Section 246 (1) Municipal Act

RECORDED DIVISION VOTE	YES Signature	NO Signature	ABSTAIN Signature
Mayor Robert Corriveau			
Deputy Mayor Shelley Belanger			
Councillor Terry Bangs			
Councillor Wendy Adams			
Councillor Alvina Neault			



August 28, 2019

Hon Doug Ford
Premier of Ontario
Premier's Office
Room 281
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

BY EMAIL ONLY

Dear Premier:

Re: Resolution from the Township of McKellar – Municipal Amalgamation

Please be advised that the Council of the Town of Wasaga Beach, during their August 27, 2019 Council meeting and at the request of the Township of McKellar, adopted the following resolution:

"Whereas there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;

And whereas in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the provincial deficit;

And whereas there has never been a valid evidence-based study that supported these outcomes;

And whereas forced amalgamation actually accomplished just the opposite: ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in the provincial deficit;

And whereas there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and provincial interference;

And Whereas the Provincial Government has a large deficit due to their own decision-making;

And whereas recently the same Conservative Government recently reduced one large regional municipal government by 50%, without "consultation";

And whereas this same Conservative Government is presently reviewing other provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

And whereas the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

And whereas the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

Now therefore be it resolved that before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting "consultation" and "demand" that the Provincial Government do the following:

- 1) Hold a local referendum letting the citizens decide to amalgamate or not
- 2) Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit
- 3) Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so on their own time line and volition
- 4) To ensure that there is absolutely no conflict of interest in this consultative process
- 5) To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario

And further that a copy of this resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and all MPPs in the Province of Ontario;

And further that a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA), the County of Simcoe and all Ontario municipalities for their consideration."

Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at cao@wasagabecah.com or (705) 429-3844 Ext. 2222.

Sincerely



George Vadeboncoeur
Chief Administrative Officer

Enclosure.

- c. Hon Christine Elliott, Deputy Premier
- Hon. Steve Clark, Minister of Municipal Affairs
- MPP's in the Province of Ontario
- Association of Municipalities of Ontario (AMO)
- Northwestern Ontario Municipal Association (NOMA)
- Rural Ontario Municipalities Association (ROMA)
- Federation of Northern Ontario Municipalities (FONOM)
- District of Parry Sound Municipal Association (DPSMA)
- All Ontario Municipalities



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

July 16, 2019

Hon. Doug Ford, Premier
Legislative Building Rm 281, Queen's Park
Toronto, Ontario
M7A 1A1

Dear Premier Ford,

Re: MUNICIPAL AMALGAMATION

Please be advised that at its regular meeting held, Monday July 15, 2019 the Council of the Township of McKellar passed the following resolution:

19-355 **WHEREAS** there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;

AND WHEREAS in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the provincial deficit;

AND WHEREAS there has never been a valid evidence-based study that supported these outcomes;

AND WHEREAS forced amalgamation actually accomplished just the opposite: ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in the provincial deficit;

AND WHEREAS there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and provincial interference;

AND WHEREAS the Provincial Government has a large deficit due to their own decision-making;

AND WHEREAS recently the same Conservative Government recently reduced one large regional municipal government by 50%, without "consultation";

AND WHEREAS this same Conservative Government is presently reviewing other provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

AND WHEREAS the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

AND WHEREAS the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

NOW THEREFORE BE IT RESOLVED that before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting "consultation" and "demand" that the Provincial Government do the following:

- 1) Hold a local referendum letting the citizens decide to amalgamate or not
- 2) Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit
- 3) Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so on their own time line and volition
- 4) To ensure that there is absolutely no conflict of interest in this consultative process
- 5) To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario

AND FURTHER that a copy of this resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and all MPPs in the Province of Ontario;

AND FURTHER that a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario municipalities for their consideration.

Carried

Sincerely,



Tammy Wylle, AMCT
Clerk Administrator

Cc:

Deputy Premier of Ontario;

Minister of Municipal Affairs and Housing;

Leader of the New Democratic Party;

All Ontario MPP's;

Association of Municipalities of Ontario (AMO);

Northwestern Ontario Municipal Association (NOMA);

Rural Ontario Municipalities Association (ROMA);

Federation of Northern Ontario Municipalities (FONOM);

District of Parry Sound Municipal Association (DPSMA);

all Ontario municipalities

O:\Council mtg letters\July 15 2019\Municipal Amalgamation

UNFINISHED BUSINESS REPORT
Presented to Council September 16, 2019

INFRASTRUCTURE SERVICES					
No.	Item	Date Added	Expected Completion	Status	Update
1.	Fairview Rd Extension	JAN 2016	September 2019	Ongoing	-By-law to extend Public Right of Way on September 16, 2019 agenda.
2.	Docks on Township Property	JAN 2016	Fall 2019	Ongoing	-Scheduling meetings with adjacent property owners in October.
3.	Fire Protection Ponds	MAY 2016	Fall 2019	Ongoing	-Meeting set up to discuss fire supply in September. -Will follow up with PacTiv on progress with the Richmond Road Pond.
4.	Municipal Servicing from City of Cornwall	MAY 2016	Fall 2019	Ongoing	-City is to provide cost estimates for our review by the end of September.
5.	Private Roads (development of document)	FEB 2017	Fall 2019	Ongoing	-Will post request for policies from other municipalities on the OGRA Interchange (website)
6.	Williamstown Garage & Fire Hall	MAY 2018	OCT 2019	On Hold	-Design completed. We will provide a letter to the Commission to advise of the plans to build the Public Works Facility and to request permission to construct the facility on this property and to also consider a severance of the north end of the property. -This item was on the September 4 th Airport Commission Meeting Agenda.
7.	LED Streetlights (Glen Walter)	MAR 2019	Fall 2019	Ongoing	-Cornwall Electric to contact us this fall.
8.	Andrea Ave. Traffic Concerns	APR 2019	September 2019	Ongoing	-Staff Report on the September 16 th Agenda.

9.	Review of Procurement By-law	JULY 2019	FALL 2019	Ongoing	-No update
10.	Peanut Line Bridge	AUG 2019	TBD	Ongoing	-Ongoing evaluation by Township -Engineer to provide Report in September.
COMMUNITY SERVICES					
11.	Natural Gas/Internet Survey/Connectivity Committee	DEC 2018	TBD	Ongoing	-By-law to appoint Committee members and adopt Terms of Reference on September 16 th agenda.
12.	Hamlet Signage Policy	JUNE 2019	TBD	Ongoing	-No update
CORPORATE SERVICES					
13.	Review of Water Rates	APR 2019	FALL 2019	Ongoing	-No progress to report.
14.	Water Service Delivery Review	AUG 2019	FALL 2019	Ongoing	-Engineering firm is working on a comparison between our records, South Stormont (OCWA) and a nearby municipality (CANO).
15.	Water Bill Design	AUG 2019	FALL 2019	Ongoing	-To be included on the next water bill as an insert.
16.	Cornwall Golf & Country Club Request	AUG 2019	FALL 2019	On Hold	-Minimum on hold (for overall review) -Fixed tax addressed in Information Report on September 16 th agenda.
17.	Strategic Plan	JUNE 2019	FALL 2019	Ongoing	-Action Plans for each goal to be developed by staff and brought back to Council for approval.
FIRE SERVICES					
18.	Lancaster Fire Hall Generator Purchase	DEC 2018	AUG 2019	Ongoing	- To be completed in September
19.	Farm 911/Emily Project	JUNE 2019	Fall 2019	Ongoing	-Report going to SDG CAO group this month.

SG-M-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 62-2019
FOR THE YEAR 2019**

***BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS
DEALT WITH BY RESOLUTION.***

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of South Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of September 16, 2019 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 16TH DAY OF SEPTEMBER, 2019.***

MAYOR: CLERK: