

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
Council Chambers, Municipal Office
Tuesday, August 6, 2019 7:00 PM**

Page

- 1. CALL TO ORDER**
- 2. O CANADA**
- 3. APPROVAL OF AGENDA**
 - a) Additions, Deletions or Amendments
All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.
- 4. DECLARATION OF PECUNIARY INTEREST**
 - a) [Pecuniary Interest Form](#) 6
- 5. APPROVAL OF MINUTES**
 - a) [Special Meeting Minutes - July 12, 2019](#) 7 - 8
 - b) [Public Meeting Minutes - July 15, 2019](#) 9 - 10
 - c) [Previous Meeting Minutes - July 15, 2019](#) 11 - 14
- 6. PRESENTATIONS AND DELEGATIONS**
 - a) Concerns with Property Standards By-law - Mike Hall
 - b) [Request for a Community Impact Evaluation 5G Proliferation - Kathleen Szirtes](#) 15 - 16
- 7. NEW BUSINESS**

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a)	BE IT RESOLVED THAT Council convene to Closed Session to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001	
	(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,	
	(c) Acquisition or disposition of land	
	-Potential Land Acquisition	
	(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;	
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11. ADJOURNMENT



DECLARATION OF PECUNIARY INTEREST

I, _____, declare a
pecuniary interest on Agenda Item(s) for the meeting of
_____:

Signature

MINUTES

THE SPECIAL MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN COUNCIL CHAMBERS AT 6 OAK STREET, LANCASTER ON JULY 12, 2019.

PRESENT: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, Councillor Sam McDonell.

STAFF PRESENT: Clerk Kelli Campeau, GM Community Services Joanne Haley

OTHERS PRESENT: Solicitor Eldon Horner

1. CALL TO ORDER

Resolution No. 265-2019

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Special Meeting of the Township of South Glengarry now be opened at 9:00 am.

CARRIED

2. APPROVAL OF AGENDA

Resolution No. 239-2019

Moved by Councillor McDonell

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST

(a) I, Lyle Warden, declare a pecuniary interest on an agenda item for the meeting of July 12, 2019 regarding John and Karen Warden discussion, as they are my parents (Closed Session Item: Legal Advice).

4. CLOSED SESSION

Resolution No. 267-2019

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 9:01 am to discuss the following item(s) under Section 239 (2) of the Municipal Act S.O. 2001:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

-Non-Union Staff Workloads

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

-Legal Advice – Solicitor Eldon Horner

-Legal Advice – Solicitor James McDonald

- (e) Litigation or potential litigation
 - Litigation Update – Eldon Horner
- CARRIED

Deputy Mayor Warden exited Council Chambers at 9:02 am for the duration of the discussion for the agenda item “Legal Advice – Eldon Horner”, as he declared a pecuniary interest on this item.

Joanne Haley was only present for the discussion regarding agenda item “Legal Advice – Eldon Horner”

Solicitor Eldon Horner was only present for the discussions regarding agenda items “Legal Advice – Eldon Horner” and “Litigation Update – Eldon Horner”.

Resolution No. 268-2019 Moved by Deputy Warden
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry rise and reconvene at 1:15 pm into Open Session without reporting.
CARRIED

Resolution No. 269-2019 Moved by Councillor McDonell
Seconded by Deputy Warden

BE IT RESOLVED THAT Council direct solicitor Eldon Horner to carry out all actions as specified in the Closed Session Minutes.
CARRIED

Resolution No. 270-2019 Moved by Councillor Jaworski
Seconded by Councillor Lang

BE IT RESOLVED THAT Council direct Administration to advice solicitor James McDonald to proceed as specified in the Closed Session minutes.
CARRIED

5. NEW BUSINESS

- (a) Discussion – CAO Job Description
 - Council provided feedback regarding the draft CAO job description.

6. ADJOURNMENT

Resolution No. 271-2019 Moved by Councillor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 1:50 pm.
CARRIED

Mayor

Clerk

PUBLIC MEETING MINUTES

A PUBLIC MEETING OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON JULY 15, 2019 at 6:00 PM.

PRESENT: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Martin Lang, Councillor Stephanie Jaworski, Councillor Sam McDonell.

STAFF PRESENT: Clerk Kelli Campeau, GM Community Services
Joanne Haley

OPEN PUBLIC MEETING

The meeting was opened at 6:00 pm.

Ms. Haley provided an overview of the public meeting process and advised that any person may attend and make verbal or written submissions.

1. PRESENTATIONS AND DELEGATIONS

a) Gray Zoning By-law Amendment

Ms. Haley advised that the purpose of this zoning amendment is to rezone the subject property, Part of Lot 28, Concession 1 in the former Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, also known as 20842 49th Ave. from Limited Services Residential (LSR) and Floodplain Holding to Limited Services Residential Exception 8 (LSR-8) and Floodplain Holding to permit a second dwelling unit ancillary to the existing primary dwelling unit located on a private road and to reduce the front yard setback from 6 metres to 5.4 metres.

Ms. Haley advised that no formal or written comments have been received to date.

Deputy Mayor Warden inquired whether there was provincial legislation preventing secondary units on private road properties. Ms. Haley advised that municipalities are not encouraged to allow more development on private roads – we need to look at each application on a case-by-case basis.

Councillor Jaworski inquired if there are any risks specific to this property? Ms. Haley advised that she can only speak to the land use planning involved but that other agencies will be consulted.

b) Lajoie/Clement Zoning By-law Amendment

Ms. Haley advised that the purpose of this zoning amendment is to rezone the subject property, Part of Lot 6, Concession 2, SRR in the former Township of Charlottenburgh, now in the Township of South Glengarry, also known as 19518 County Road 19 from Agricultural (AG) & Natural Hazard (NZ) to Agricultural (AG) & Natural Hazard (NZ) exception 22 to reduce the

Natural Hazard Zone and to increase the Agricultural zone on a portion of the subject property to permit a residential detached garage to be constructed.

Ms. Haley advised that no written comments have been received to date from members of the public. She further advised that the United Counties have issued a setback permit and that the RRCA supports the amendment.

2. ADJOURNMENT

The meeting was adjourned at 6:20 PM.

Mayor

Clerk

MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON JULY 15, 2019.

PRESENT: Mayor Frank Prevost, Deputy-Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: Clerk Kelli Campeau, GM Corporate Services Lachlan McDonald, GM Community Services Joanne Haley, Fire Chief Dave Robertson, Economic Development & Tourism Coordinator Shauna Baggs.

1. CALL TO ORDER

Resolution No. 272-2019

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the July 15, 2019 Council Meeting of the Township of South Glengarry now be opened at 7:00 pm.
CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Resolution No. 273-2019

Moved by Deputy Warden
Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

- Additions to the Agenda:

-7.a.iii. Staff Report 92-2019 Sale of Parts 2-4 Glen Walter Park Rd.

-7.d.iv. Glengarry Nor'Westers & Loyalist Museum Funding

-Items moved from Information Only to Other Business:

-7.d.i. Bill 108

-7.d.ii. Minutes – Fraser Road Underpass Replacement

-7.d.iii. CN Resolution Request – Rail Safety Week

-7.d.vii. Resolution – Enforcement of Safety on Family Farms

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

- a) I, Frank Prevost, declare a pecuniary interest on an agenda item for the meeting of July 15, 2019. I declare a conflict of interest on the sale of land in Closed Session as the property is listed with a company that I am part owner of.

5. APPROVAL OF MINUTES

- a) Public Meeting Minutes - July 2, 2019

Resolution No. 274-2019

Moved by Councillor Lang
Seconded by Deputy Warden

BE IT RESOLVED THAT the Minutes of the Public Meeting of the Council

of the Township of South Glengarry held on July 2, 2019 be adopted as circulated.
CARRIED

- b) Previous Meeting Minutes - July 2, 2019

Resolution No. 275-2019

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry held on July 2, 2019 be adopted as circulated.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

- a) Canada Day Thank You - Chris Bourgon & Rizwan Mustafa
b) Enhancing Recruitment and Retention of Volunteer Firefighters - Dave Robertson & Dominique Leonard

7. NEW BUSINESS

- a) Staff Reports

- i) County CIP Agreements - Coopers Marsh and Springfield Farm

Resolution No. 276-2019

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 89-2019 be received and that the Corporation of the Township of South Glengarry enter into Regional Incentives Program financial agreements with Cooper's Marsh and Eleanor McGrath (Springfield Farm) and the United Counties of Stormont, Dundas and Glengarry and furthermore, that the Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

- ii) Pare Zoning Amendment

Resolution No. 277-2019

Moved by Councillor Lang

Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 90-2019 be received and that Council adopt by-law 50-2019, being a by-law to amend by-law 38-09, the Comprehensive Zoning By-law for the Township of South Glengarry for the property legally described as Part of Lot 7, Concession 2 I.L., in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 18317 Tyotown Road to be rezoned from Rural (RU) to Rural Exception Fourteen (RU-14) to permit a personal service establishment to create a holistic wellness centre. The Council of the Township of South Glengarry confirms that no comments from the public were received on this application therefore there was no effect on the decision.

CARRIED

- iii) Finalize Sale of Lots 2-4 on Glen Walter Park Rd.

Resolution No. 277-2019

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 92-2019 be received and that By-law 51-2019 being a by-law to finalize the sale of Parts 2, 3 and 4 on Plan 14R-6380, also known as Glen Walter Park Road, be read a first, second and third time, passed, signed and sealed in Open Council this 15th day of July, 2019 and furthermore, that the Mayor and Clerk be authorized to sign

all relevant documents.

CARRIED

b) Other Business

i) Support Resolution - OGRA and ROMA Combined Conference

Resolution No. 279-2019

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby supports the resolutions passed by the Town of Halton Hills and the Municipality of South Huron advocating for the re-establishment of a combined OGRA and ROMA conference and furthermore that this resolution be sent to ROMA, OGRA, the Town of Halton Hills and the Municipality of South Huron.

CARRIED

ii) Draft Strategic Plan

iii) Connectivity Committee Recommendation

-Administration directed to continue with development of Connectivity Committee.

iv) Bill 108 More Homes More Choice, 2019

v) Meeting Minutes - Fraser Road Underpass Replacement

vi) CN Resolution Request - Rail Safety Week

-Proclamation to come back at September 16, 2019 meeting.

vii) Resolution - Enforcement for Safety on Family Farms (Township of Warwick)

Resolution No. 272-2019

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby supports the resolution passed by the Township of Warwick and requests that the Ontario government work to find a better way forward to ensure stronger enforcement of existing laws – or new legislation – to ensure the safety of Ontario's farm families, employees and animals;

AND FURTHERMORE that this resolution be sent to MPP Jim McDonell, Hon. Doug Ford, Premier of Ontario, Hon. Doug Downey, Attorney General, Hon. Sylvia Jones, Solicitor General and Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs.

CARRIED

Resolution No. 281-2019

Moved by Councillor Jaworski

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry accepts the items presented on the agenda as Information Only.

CARRIED

c) Committee Reports

d) For Information Only

i) Letter - Enbridge Annual Maintenance Program

ii) Resolution - Retail Cannabis Stores (City of Brantford)

iii) Resolution - Traffic Calming and Speed Limit Review (Oakville)

8. UNFINISHED BUSINESS

a) Unfinished Business Listing - July 15, 2019

9. CLOSED SESSION

Resolution No. 282-2019

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 8:46 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

- (2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

-Staff Report 91-2019 – Glen Walter Park Road Lot 1

CARRIED

Mayor Frank Prevost exited Council Chambers for the duration of the Closed Session discussion as he declared a pecuniary interest on this item.

Resolution No. 283-2019

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry now rise and reconvene at 9:08 pm into Open Session without reporting.

CARRIED

Resolution No. 284-2019

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 91-2019 be received and that the Council of the Township of South Glengarry direct Administration to counter offer as per the direction of Council as noted in the Closed Session Minutes.

CARRIED

10. CONFIRMING BY-LAW

Resolution No. 285-2019

Moved by Deputy Warden

Seconded by Councillor Jaworski

BE IT RESOLVED THAT By-law 49-2019 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, passed, signed and sealed in Open Council.

CARRIED

11. ADJOURNMENT

Resolution No. 286-2019

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:09 pm.

CARRIED

Mayor

Clerk

Kathleen Szirtes - Request for a Community Impact Evaluation 5G Proliferation

The issue I would like to bring forward is related to the environmental and economic degradation implicated with the upcoming proliferation of 5G infrastructure in SDG Counties.

I am a Family Therapist and resident of Martintown. I have become concerned about this issue due to the rising number of referrals I am getting for young people with ADHD attention deficit difficulties headache, Skin ruptures, sleep disturbances and the increase in immuno problems with my clients and people in my community in general. What I have observed is a direct link between mental and physical health degradation and the increasing exposure to cell phone and Electromagnetic field radiation technology including cell phones, cell towers and close proximity Hydro lines etc. There are imminent plans for the proliferation of 5G technology in our area. Related rollout has already begun in Cornwall. Electromagnetic field radiation including from 5G technology, and its consequences for long term economic stability and growth in our area, is a topic our local constituents need to be well-versed in for this community to survive long-term with this technology coming on board. For example, there has been no community decision-making or informed consent related to the decision to proliferate this technology in SDG or in surrounding communities.

I do not want my personal property value, or that of my neighbours along the Raisin River area, to diminish. The degradation of land-health, livestock health and population health and consequently property values and re-sale values of land property, has been evidenced in other areas to be exponentially, negatively impacted by the distribution of cell phone technology Hydro lines and 5G installation programs.

There is an international movement to slow down the proliferation of 5G technology because communities are starting to realize that the new short wave signal radiation distributed by this new, and largely un-evaluated technology, although speedy, is dangerous to land, livestock and population health.

In the immediate areas surrounding the city of Ottawa, electro-technology has been allowed to proliferate along with promising developments, at the cost of long term land value planning. Bigger and faster is not always better, and it has been my clinical experience that people are getting more sick as the proliferation of cell phone towers and the 5G technology expands. This does not have to happen in our area. There is time yet to intervene and take steps to make this upcoming technology safer to live and farm with. There is time yet to plan for long-term Agro tourism that is sustainable, even as we use technology for our businesses, but in a planned and evaluated way. There is no evaluation process going along with this 5G proliferation in our area. I am not aware of any plans for evaluation on the impacts to land livestock and population health. The technology is just being accepted, status quo. We are asking for faster Wi-Fi service. More opportunities to promote business. Economically this makes great sense. However what our tech and government groups are supplying as a solution, without informed consent from us, is not a safe technology for natural biology. It also has huge implications for privacy and Surveillance.

I would like my business to thrive in South Glengarry. I have a vested interest in the economic growth of this community and I am asking for time to explain to council, the risks to my business, and to other Afro-business or human service businesses in my community by the planned 5G roll-out.

I am concerned that the promise of economic development and “faster” access to profits and markets, through the proliferation of 5G technology, will come at too high a cost and eventually, it will become unsafe for me to have my business in South Glengarry.

Kathleen Szirtes - Request for a Community Impact Evaluation 5G Proliferation

I understand there are funds ear-marked in the fall for this 5G development. We cannot afford to allow a poverty mindset to rule with regards to the use of our land and resources here. We cannot allow un researched “promising” technology to be widespread in this county without informed consent from constituents. The people in our community don’t know about the total potential of 5G technology installation. I am seeking a delegation to bring this information to town Council in the hopes that we can work together to promote safe-development/safe- use dialogue. There are solutions and I would like to present some of these to Counsel for your consideration.

Please consider allowing me to bring a delegation on August 6 to present these. concerns. I have Several local farmers and business people who would like to come speak to town Council with our delegation on August 6. I also have commitments from Professor Magda Havas from Trent University and Denis Roy who is a local EMF consultant to attend and share their research and work in this area. They are both available August 6. These professionals are absorbing the cost of travel, in order to bring this information to South Glengarry . Please consider having us at that time.

I have attached some websites for your consideration. Thank you for considering our request for a delegation.

The upcoming proliferation of 5G infrastructure has the potential to be devastating for local crops and businesses. I would like to share with town Council some ideas about how to work with tech/ communication companies and government to create safety standards as we increase our use of technology. We deserve real long-term, sustainable opportunities for economic development. The current planning around 5G distribution “for our benefit and economic development” may come at a very high, and very immediate cost.

Thank you for your time,
Kathleen Szirtes

Ontario Doctors warn of Rising healthcare costs with 5G roll out.

<https://m.youtube.com/watch?v=S16QI6-w9I8>

<https://magdahavas.com/microwave-radiation-from-wireless-devices-harms-plants/>

<https://magdahavas.com/>

<https://emfrefuge.com/>

<https://emfconference.com/>

<https://ehtrust.org/key-issues/cell-phoneswireless/autism-adhd-wireless-electromagnetic-fields/>

<https://www.brusselstimes.com/brussels/55052/radiation-concerns-halt-brussels-5g-for-now/>



STAFF REPORT

S.R. No. 93-2019

PREPARED BY: Lachlan McDonald, GM Corporate Services

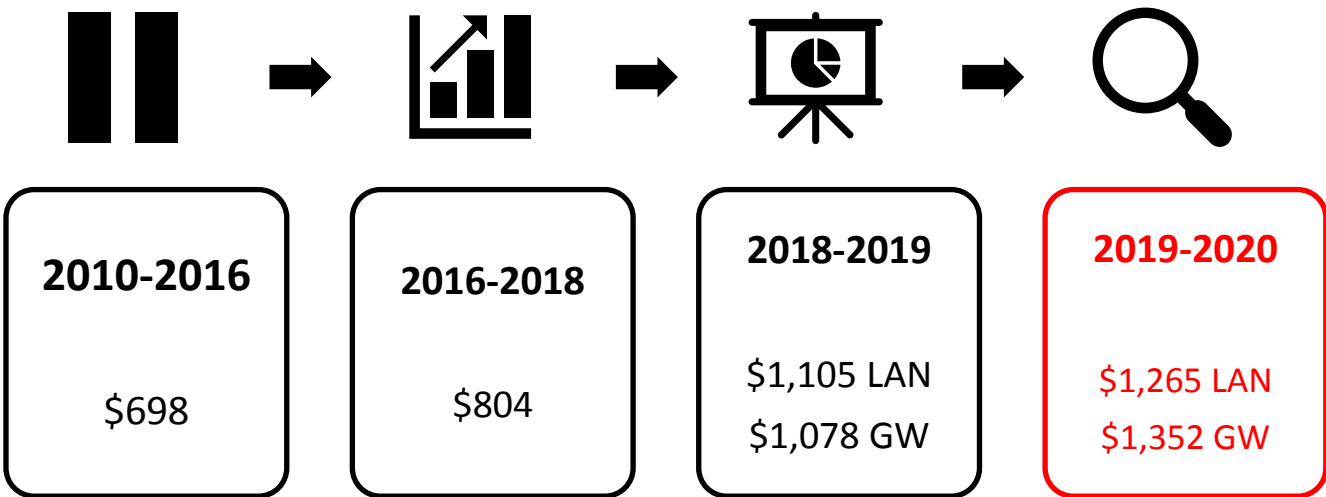
PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 6, 2019

SUBJECT: On Hold - Water Rate Increase

BACKGROUND:

- 1. Council has directed and is in the process of conducting a review of the Glen Walter and Lancaster water and waste water rates.
- 2. The Glen Walter and Lancaster water and waste water (W/WW) system rates and the numbers below are yearly (per year).



- GW = Glen Walter
- LAN = Lancaster

- 3. The illustration above indicates the recent history of water rates. The information in red is the increase scheduled for this September.
- 4. The charts below are financial summaries of Staff Report 67-18 (June 4, 2018 Council Meeting) titled ‘Discussion for Resolution – Water Rates’. Council chose Option 1 (Approved). The yellow highlights are where we are now, and the blue highlights are the next scheduled increase.

Yearly						
Lancaster	2017 Sept	2018 Sept	2019 Sept	2020 Sept	2021 Sept	2022 Sept
Option 1 (Approved)	804	1,105	1,265	TBD -----		
Option 2	804	1,265	TBD -----			
Option 3	804	910	1,017	1,123	1,230	TBD -----
Glen Walter	2017 Sept	2018 Sept	2019 Sept	2020 Sept	2021 Sept	2022 Sept
Option 1 (Approved)	804	1,078	1,352	TBD -----		
Option 2	804	1,265	TBD -----			
Option 3	804	910	1,017	1,123	1,230	TBD -----
TBD - Increases < 5% and would factor inflation +/- future system requirements						



Bi-Monthly						
Lancaster	2017 Sept	2018 Sept	2019 Sept	2020 Sept	2021 Sept	2022 Sept
Option 1 (Approved)	134	184	211	TBD -----		
Option 2	134	211	TBD -----			
Option 3	134	152	170	187	205	TBD -----
Glen Walter	2017 Sept	2018 Sept	2019 Sept	2020 Sept	2021 Sept	2022 Sept
Option 1 (Approved)	134	180	225	TBD -----		
Option 2	134	211	TBD -----			
Option 3	134	152	170	187	205	TBD -----
TBD - Increases < 5% and would factor inflation +/- future system requirements						

Percentage Change						
Lancaster	2017 Sept	2018 Sept	2019 Sept	2020 Sept	2021 Sept	2022 Sept
Option 1 (Approved)	804	37.4%	14.5%	TBD -----		
Option 2	804	57.3%	TBD -----			
Option 3	804	13.2%	11.8%	10.4%	9.5%	TBD -----
Glen Walter	2017 Sept	2018 Sept	2019 Sept	2020 Sept	2021 Sept	2022 Sept
Option 1 (Approved)	804	34.1%	25.4%	TBD -----		
Option 2	804	57.3%	TBD -----			
Option 3	804	13.2%	11.8%	10.4%	9.5%	TBD -----
TBD - Increases < 5% and would factor inflation +/- future system requirements						

5. Council has indicated an interest to hold the next rate increase until further review of the W/WW systems capital and operating needs.

ANALYSIS:

6. There will be financial ramifications to this decision and the previous rate increase has impacted the financial well-being of the W/WW systems in that we are expecting surpluses or near break even results in Glen Walter and Lancaster. The near break-even event is due to large capital works.

IMPACT ON 2019 BUDGET:

7. Our water rate discussions have focused on minimums as the basis for decisions, so we'll continue that logic:

Lancaster	2019 Decision	Users	Yearly Min.	Min. Revenue
	On Hold	474	\$ 1,105	\$ 524,000
	Increase	474	\$ 1,265	\$ 600,000

Glen Walter	2019 Decision	Users	Yearly Min.	Min. Revenue
	On Hold	358	\$ 1,078	\$ 386,000
	Increase	358	\$ 1,352	\$ 484,000

8. In Lancaster it would mean \$76,000 less over a year and in Glen Walter it would result in \$98,000 less over a year.



ALIGNMENT WITH STRATEGIC PLAN:

9. Goal 2, Subsection 3: Develop an internal financing strategy to support infrastructure sustainability (reserves, specifically).

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 93-2019 be received and that the Council of the Corporation of the Township of South Glengarry approve placing a hold on the scheduled 2019 rate increase to the Glen Walter and Lancaster water and waste water systems until a further review of operating and capital requirements has been completed.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK



STAFF REPORT

S.R. No. 94-2019

PREPARED BY: Kelli Campeau

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 6, 2019

SUBJECT: Adoption of Strategic Plan

BACKGROUND:

1. At the July 15, 2019 Council Meeting, Council received an Information Report and draft version of the proposed 2019-2022 Corporate Strategic Plan.
2. At that meeting, members of Council were advised to provide any comments or feedback on the draft plan to the Clerk by Friday, July 26, 2019.

ANALYSIS:

3. No additional comments or suggestions have been received. As a result, there have been no changes to the document.
4. Once the plan has been adopted by Council, Administration will begin working on the development of action plans for each of the strategic goals, which will come back to Council for approval at a later date. These actions plans will identify responsibilities and timeframes for actions.
5. Progress of the plan will be reported to Council on a quarterly basis.

IMPACT ON 2019 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization.

Goal 5: Improve internal and external communications.



RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 94-2019 be received and that By-law 52-2019, being a by-law to adopt a Strategic Plan for the Corporation of the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in Open Council this 6th day of August, 2019.

A handwritten signature in black ink, reading 'Kelli Campeau', written over a horizontal line.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK

SG-I-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 52-2019
FOR THE YEAR 2019**

***BEING A BY-LAW TO ADOPT A STRATEGIC PLAN FOR THE
CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY.***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS the Council of the Township of South Glengarry is desirous of adopting a Strategic Plan to identify strategic goals and guide future actions and decisions.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Strategic Plan, attached hereto as "Schedule A" shall form part of this By-law.
2. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 6TH DAY OF AUGUST, 2019.***

MAYOR:

CLERK:



Township of South Glengarry Strategic Plan 2019-2022

Introduction

On June 22 & 23, 2019 the Council and Management Team of the Township of South Glengarry held a planning workshop to develop a strategic plan for the Township.

OBJECTIVES

The objectives of the strategic planning workshop were to:

- Assess the Township's strategic environment
- Review the vision, mission and values statements to guide the Township's future actions and decisions
- Identify Council's top priority goals for 2019-2022
- Develop key strategic directions that will achieve those priority goals
- Discuss the next steps in the process of developing Council's strategic plan

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Strategic Environment

The following have been identified as the Township's strengths, opportunities, challenges and risks:

Strengths and Opportunities

- Preferred and strategic location for residency, business and visitation
- Attractive waterfront
- Unique history and culture
- Strong community spirit
- Agricultural base
- Transportation infrastructure
- Good financial position
- Strong leadership team
- Clearly identified brand
- Commercial development potential
- Partnership possibilities
- Financial tools

Challenges and Risks

- Ensuring healthy reserves
- Infrastructure deficit
- Limited regional economic base
- Dispersed population
- Unreliable government funding
- Servicing developable land
- Retaining and attracting youth
- Strengthening partner relations
- Increasing legislative demands (i.e. red tape)
- Dealing with private roads
- Managing expectations
- Providing services in French
- Small scale municipal organization

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Vision Statement

A vision statement provides direction to an organization. It creates a picture of the future and provides inspiration, answering the question, “Where do we aim to be?”

Our Vision

“A historically unique and proud community committed to an innovative future”

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Mission Statement

A mission statement describes the purpose and function of an organization. It answers the questions, “What do we do? What makes us different?”

Our Mission

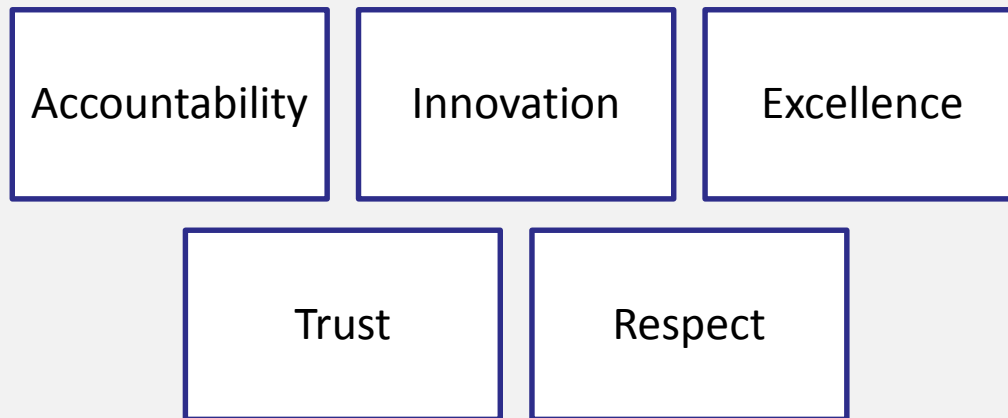
The Corporation of the Township of South Glengarry is committed to excellence in the efficient delivery of municipal services in a fiscally responsible manner that maximizes the quality of life of our unique community and residents.

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Our Values

Our core values underlie the thinking, decisions and actions of our Council and staff. These values reflect and shape the culture of our organization. The Township of South Glengarry's core values include:



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What these values look like in practice:

Accountability

- Complying with legislation
- Communicating openly
- Using facts in decision making
- Making information available
- Setting goals
- Delivering our commitments on time and on budget

Innovation

- Being proactive
- Encouraging creativity
- Seeking out feedback
- Pursuing opportunities to improve
- Leveraging technology
- Applying best practices

Excellence

- Setting and achieving high standards
- Recognizing accomplishments
- Promoting learning and development
- Delivering high quality services on a consistent basis
- Evaluating our performance

Trust

- Building trust by acting ethically and with integrity
- Being fair and consistent
- Following up on our commitments

Respect

- Being honest, empathetic, helpful and professional in our dealings with people

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Strategic Goals

The following are Council's five strategic goals to focus on and accomplish this term.

Goal 1

Enhance economic growth and prosperity

Goal 2

Invest in infrastructure and its sustainability

Goal 3

Strengthen the effectiveness and efficiency of our organization

Goal 4

Improve quality of life in our community

Goal 5

Improve internal and external communication

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Goal 1: Enhance economic growth and prosperity

Strategic Directions:

- 1.1 Establish a branding strategy
- 1.2 Facilitate industrial park-like development
- 1.3 Champion a regional approach to an economic development and tourism strategy
- 1.4 Pursue opportunities to develop a connected community to extend services to grow residential, agricultural and industrial development (ie. Internet, cell coverage, natural gas).
- 1.5 Initiate the development of a business plan for the Cornwall Regional Airport



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Goal 2: Invest in infrastructure and its sustainability

Strategic Directions:

- 2.1** Improve and implement asset management plans based on capital condition assessments
- 2.2** Pursue funding sources and partnerships to maintain our infrastructure
- 2.3** Develop an internal financing strategy to support infrastructure sustainability (development charges, reserves, debt financing)
- 2.4** Review and assess levels of service provided through municipal infrastructure (roads, fire, parks, facilities, etc.)



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Goal 3: Strengthen the effectiveness and efficiency of our organization

Strategic Directions:

- 3.1 Initiate an organizational review
- 3.2 Evaluate the configuration of our office space
- 3.3 Strengthen cross-training among staff positions



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Goal 4: Improve quality of life in our community

Strategic Directions:

- 4.1 Update the Master Recreation Plan
- 4.2 Promote the Active Living Charter
- 4.3 Enhance environmental advocacy and waste diversion strategies
- 4.4 Develop and implement a series of beautification plans for the hamlets/villages
- 4.5 Identify and support the closure of commercial and retail gaps in the community



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Goal 5: Improve internal and external communications

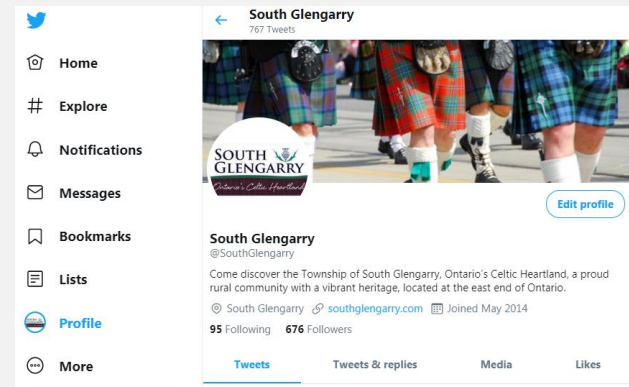
Strategic Directions:

5.1 Develop a strategy for internal and external communication

5.2 Diversify communications methods

5.3 Explore opportunities to enhance and improve the delivery of customer service

5.4 Develop meaningful partnerships with community stakeholders (schools, municipalities, provincial ministries, etc.)



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Implementation

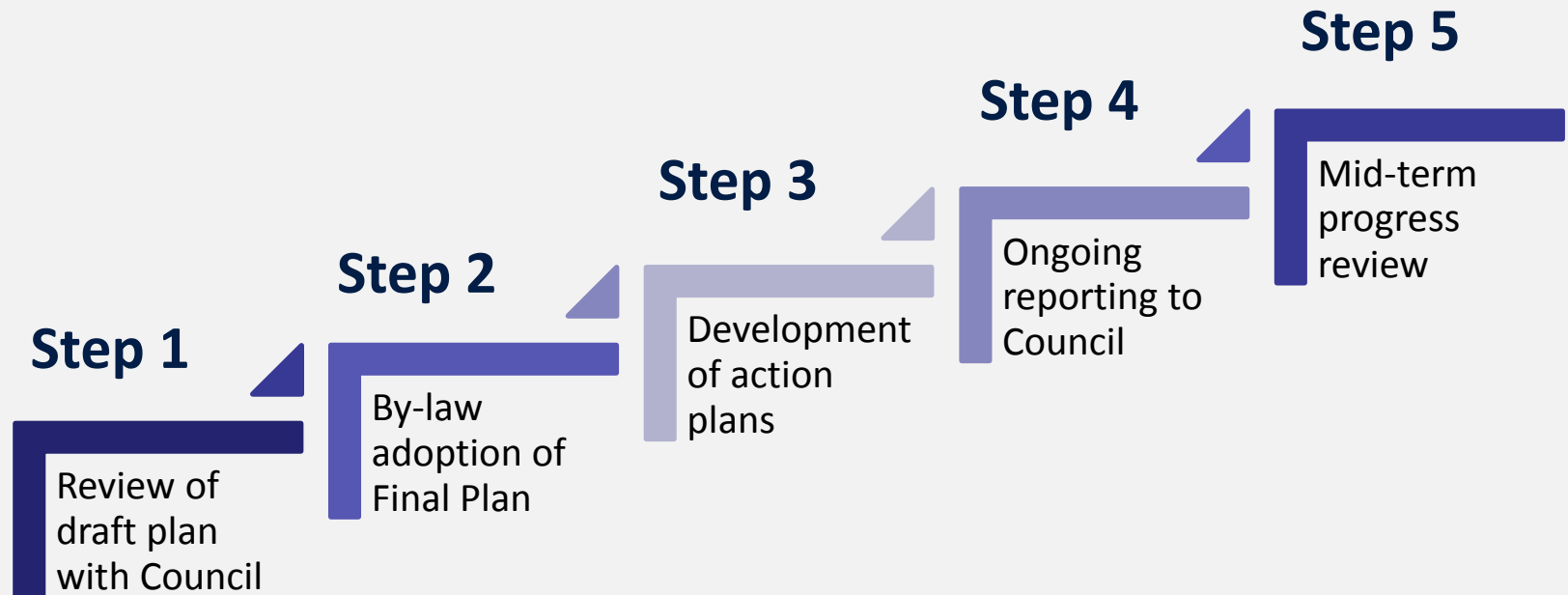
How will the plan be measured?

- Departmental action plans will be developed in order to implement the strategic directions identified in the plan.
- The plans will identify responsibilities and timeframes for actions.
- Staff performance goals will align with the goals of the strategic plan.
- The budget will align with and support the strategic plan's goals and objectives.
- Progress of the plan will be measured by the Chief Administrative Officer and will be reported to Council quarterly.
- Reporting will include the status of the directions and associated actions and whether they are on time and on budget.

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Next Steps



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STAFF REPORT

S.R. No. 95-2019

PREPARED BY: Kelli Campeau, Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 6, 2019

SUBJECT: Communications Coordinator Job Description

BACKGROUND:

1. Corporate Communications for the Township of South Glengarry currently falls within the role of the Clerk.
2. At the Strategic Planning meetings held on June 22 & 23, Council discussed the role of Communications and identified Corporate Communications as a priority moving forward.
3. As a result, Council identified a desire to increase resources for communications and directed Administration to prepare a job description for a Communications Coordinator.

ANALYSIS:

4. The attached job description was developed through reviewing the Township's current and desired communications initiatives. Additionally, job descriptions for similar positions were reviewed and considered in the development of the job description.
5. As per Council's direction, this will be a one-year, non-union contract position. After one year, the position will be reviewed by Administration and Council to determine if there is a need/desire for this to become a permanent position.
6. The Communications Coordinator will report to the Clerk. This position will be responsible for Corporate Communications initiatives including (but not limited to):
 - Management of the Township's website and social media pages;
 - Development of communications content such as press releases, newsletters, advertisements, tax inserts, brochures, etc.



- Working with departments to develop content to promote Township programs, policies and services;
- Media relations;
- Development of strategic communications initiatives and special projects.

IMPACT ON 2019 BUDGET:

7. The HR Advisor has rated the position and has determined that the Communications Coordinator position would fall within Level 1 of the non-union salary grid.
8. The yearly salary range for a Level 1 position is \$50,254 – \$59,122.
9. In addition to the direct salary cost mentioned above, there are indirect costs (benefits, pension, etc.) of approximately \$15,000/year and one-time office set-up costs ranging from \$1,500 to \$5,000.
10. Assuming the position is posted and filled by the end of September, the impact on the 2019 budget would be 3 months of pay (\$16,250 - \$18,500) + set-up costs.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization.

Goal 5: Improve internal and external communications.

RECOMMENDATION:

BE IT RESOLVED THAT be it resolved that Staff Report 95-2019 be received and that the Council of the Township of South Glengarry approves the Communications Coordinator job description.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK

Job Description: Communications Coordinator

The Corporation of The Township of South Glengarry	Job Description
Position Title:	Communications Coordinator
Group:	Non-union Contract
Supervisor:	Clerk
Department:	Corporate Services
Prepared By:	Human Resources Advisor
Approved:	
	Revised:
<u>Job Function:</u> Reporting to the Clerk, the Communications Coordinator is responsible for facilitating the Township's corporate communications initiatives by assisting with the development, delivery and coordination of a full range of communications and marketing strategies, programs, plans and services.	
<u>Skills and Qualifications:</u> 1. Post-secondary education in Communications, Marketing, Public Relations and/or experience working in a related field. 2. Demonstrated experience with the preparation of media releases, newspaper articles, speeches and presentations. 3. Excellent customer service skills. 4. Advanced oral and written communication skills, ability to establish and maintain	

Job Description: Communications Coordinator

	<p>proactive relationships with managers, employees, the public and outside agencies with diplomacy, respect and confidentiality.</p> <p>5. Effective computer skills and practical experience working with website content management systems.</p> <p>6. Thorough knowledge of current communications technology and techniques, including social media platforms.</p> <p>7. Graphic design skills considered an asset.</p>
	<p><u>Direction Received/Independent Action:</u></p> <p>8. Works independently under the direction and supervision of the Clerk, within regulatory and Township policy guidelines.</p> <p>9. Performance is monitored by the Clerk through the Township's Performance Management Program.</p>
	<p><u>Working Relationships:</u></p> <p><u>Routine:</u></p> <p>10. Clerk:</p> <p>Direct reporting relationship.</p> <p>11. Mayor/Council and members of Local Boards:</p> <p>Reports on the progress of Communications initiatives.</p> <p>12. General Public including residents and ratepayers:</p> <p>Provides information and updates to the general public regarding municipal initiatives and issues.</p> <p>13. Management Team:</p> <p>Works with the Management Team in the development of corporate communications initiatives. Maximizes the Township's utilization of modern communication technologies.</p> <p>14. Media:</p> <p>Assists the Clerk in responding to requests for information from the media regarding</p>

Job Description: Communications Coordinator

corporate issues, monitors issues at the local, provincial and national level affecting the Township. Exchanges information or disseminate corporate information via the appropriate media to relevant stakeholders.

Non-Routine Contacts:**15. Other Municipalities:**

Obtains and exchanges information and ideas with other municipalities regarding communications, marketing and promotional strategies.

Duties and Responsibilities:

16. Researches and prepares draft media releases, newspaper articles, speeches and presentations as required, issues approved media releases and fields requests and queries from local media.
17. Assesses nature of media requests and may provide clarification with regard to decisions and policies approved by Council.
18. Coordinates media interviews and monitors and tracks media coverage to ensure that media content and contact information is accurate, current and accessible.
19. Assists the Clerk with the development and maintenance of the Township website and social media pages.
20. Develops content and graphics to be posted on the Township website and social media pages.
21. Writes and edits communications pieces including newsletters, advertisements, tax inserts, brochures, posters, etc.
22. Works closely with departments to develop promotional materials and promote programs, policies and services.
23. Undertakes special projects and performs other duties as assigned by the Clerk, in accordance with Departmental or corporate objectives.

Job Description: Communications Coordinator

Impact of Errors:

24. May cause deterioration in relations affecting the organization's image. Potential for minor to major financial cost to organization. For example, failure in the following areas could happen:
- Errors in analysis, judgement and in rendering advice could lead to actions resulting in embarrassment, unfavourable public reactions that could seriously impair services to the public and residents and possibly result in litigation and legal costs.
 - Not dealing with the public tactfully could result in reduced levels of cooperation with and confidence from the public.

Physical and Sensory Demands:

25. Muscular and sensory strain combined with sensory exertion is required for moderate periods while working at a personal computer station.

Mental Demands:

26. Review of correspondence and preparation of formal documents performed routinely for prolonged periods with regular continuous requirements to complete priority items.
27. Occasional time factors may affect work pace and results in determining priority tasks and duties in meeting tight timelines. (e.g. calls and inquiries and visits cause occasional interruptions or disruptions including exposure to public criticism while providing services to customers.)
28. Regular requirements for presentation of staff reports or other public presentations at both small and large public meetings/events/training.

Working Conditions:**Hours of Work:**

29. Required to work a 7 hour day during normal business hours Monday to Friday.

Overtime:

30. Overtime is compensated as per Township Policy.

Work Environment:

31. Spends 70% to 90% of the average work year in private office within a single office

Job Description: Communications Coordinator

building. Remaining time spent travelling outside of the work area to attend meetings as required.

Hazards:

32. Usual hazards consist of slips, trips and falls or strains. Repetitive motion injuries from keyboard activities are also a hazard. Minor risk of illness or personal injury, not usually requiring medical attention but may require first aid for minor cuts.



STAFF REPORT

S.R. No. 96-2019

PREPARED BY: Joanne Haley, GM Community Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 6, 2019

SUBJECT: Manager of Municipal Law Enforcement Job Description

BACKGROUND:

1. Restructuring has recently occurred in the Township's Building Department. Prior to the restructuring there were four positions titled:
 - Director of Development- Chief Building Official (CBO)
 - Manager of Property Standards and By-Law Enforcement Officer (included Deputy CBO)
 - Building Official 1
 - Building Information Officer
2. As a result of restructuring, Council approved a new job description titled Manager of By-Law Enforcement and Deputy Chief Building Official.
3. Another job description was presented to Council, titled Manager of Property Standards and Building Official; however, this position was not approved and Council directed the General Manager of Community Services to look at options to remove the duties of by-law enforcement, property standards and animal control from the current building staff, allowing them to focus entirely on the duties within the building division.

ANALYSIS:

4. A new job description for a position titled Manager of Municipal Law Enforcement has been prepared and is attached for Council's consideration and adoption.
5. By-law enforcement positions exist in many municipalities as a stand-alone, full-time position.
6. Prior to preparing this new job description, a review of different organizational structures and job descriptions from municipalities such as North Glengarry, North



Dundas, South Stormont, North Stormont, South Dundas, City of Cornwall, Nation Municipality and North Grenville was completed.

7. This review revealed that South Dundas and South Glengarry's By-law enforcement is completed by building department staff and these duties are included in the applicable job description. All other Townships in SDG have stand-alone full time By-law enforcement positions.
8. The attached job description of Manager of Municipal Law Enforcement covers by-law enforcement, property standards and animal control duties and includes the required skills, qualifications, duties and responsibilities to ensure that a qualified and experienced individual is hired to complete all tasks that meet the needs of our municipality.
9. This will be a non-union position and will be responsible for the Dog Catcher, Dog Pound and Dog Tag Salesperson(s) and will report to the Director of Development-CBO.
10. New requirements have been added to this draft job description to ensure that we are hiring the best candidate for the position while meeting the expectations of Council and our residents. For example; the following has been added:
 - Exceptional interpersonal and communication skills with a confident and pleasant disposition to be able to diffuse difficult situations.
 - Proficiency in the French language both oral and written would be an asset.
 - Develop new and update existing applicable municipal by-laws as necessary.
 - Complete written responses to all reported incidents/written complaints related to By-law Enforcement with implementation of corrective action when required, and in accordance with the established procedures and guidelines.
 - Required to work a 7-hour day during normal business hours; however, hours of work are subject to change as per the direction of the Director of Development-CBO. Hours of work may be scheduled outside of normal business hours to complete certain tasks, inspections and property visits.
11. If this position approved and created, the Manager of By-law Enforcement and Deputy Chief Building Official job description will be amended and brought to Council for approval to remove the by-law enforcement duties.
12. If this job description is approved, the Building Department will be comprised of the following positions:
 - Director of Development-Chief Building Official



- Manager and Deputy Chief Building Official
- Manager of Municipal Law Enforcement
- Building Official 1 (this is a union position that will remain vacant, it can only be filled upon Council approval)
- Building Information Officer

13. Managing and processing files and complaints for by-law enforcement, property standards and animal control can be very time consuming, requires clear communication, precise documentation and timely responses. To date, we have received 105 written complaints this year which far exceeds the number of complaints we have ever received in an entire year.

14. A comparison was completed with other municipalities in SDG for the year of 2018. In 2018, South Glengarry processed 89 complaints; please see below the stats that were received at the time of preparing this report:

- North Dundas - 90 (2 employees - includes parking)
- North Glengarry - 90 (1 employee- includes parking)

15. Upon approval of this job description, Administration will proceed with advertising and filling the position.

IMPACT ON 2019 BUDGET:

16. The HR Advisor has rated the position and has determined that the Manager of Municipal Law Enforcement position would fall within Level 2 of the non-union salary grid.

17. The yearly salary range for a Level 2 position is \$54,273 to \$63,851.

18. In addition to the direct salary cost mentioned above, there are indirect costs (benefits, pension, etc.) of approximately \$15,000/year and one-time office set-up costs ranging from \$1,500 to \$5,000.

19. The salary for this position has been budgeted for in the 2019 budget.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3- Strengthen the effectiveness and efficiency of our organization

Goal 4- Improve quality of life in our community



RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 96-2019 be received and that the Council of the Township of South Glengarry approves the Manager of Municipal Law Enforcement job description.

A handwritten signature in black ink, reading "Kelli Campeau". The signature is written in a cursive style and is positioned above a horizontal line.

**Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK**

Job Description: Manager of Municipal Law Enforcement

The Corporation of The Township of South Glengarry	Job Description
Position Title:	Manager of Municipal Law Enforcement
Group:	Non Union
Supervisor:	Director of Development – Chief Building Official (CBO)
Department:	Building
Prepared By:	GM- Community Services
Approved:	
	Revised:
Job Function: Reporting to the Director of Development – Chief Building Official (CBO), the Manager of Municipal Law Enforcement is responsible for the development, administration and enforcement of municipal by-laws and applicable provincial laws. Identify and investigate alleged municipal by-law violations, negotiate and gain compliance through verbal and written communication.	
Skills and Qualifications: 1. Possess postsecondary education in Police Foundations, Law and Security or a related discipline 2. Completion of a by-law Officer training program or equivalent enforcement program and have related enforcement experience; or	

Job Description: Manager of Municipal Law Enforcement

3.	Completion of the Ontario Association of Property Standards Officers Certification Program.
4.	Proficient knowledge of regulatory by-laws legislation, policies, procedures and rules, investigation and evidence gathering techniques, training techniques and methods, court processes and procedures and public education and awareness programs concerning by-law enforcement.
5.	Demonstrated leadership skills; working knowledge of the Occupational Health and Safety Act, effective written communications skills including the ability to prepare reports; effective public relations and public speaking skills, research and program development skills, time and stress management skills, ability to deal effectively with people in difficult situations, decision making and negotiations skills and effective verbal and listening communications skills.
6.	Minimum of five (5) years' combined experience in municipal by-law enforcement in a Municipal environment.
7.	Proficiency in the French language both oral and written would be an asset.
8.	Exceptional interpersonal and communications skills with a confident and pleasant disposition to be able to defuse difficult situations.
9.	Maintain a valid Ontario Class G Drivers' License and clean drivers abstract.
Direction Received/Independent Action:	
10.	Ensures duties are performed with the expressed aim of protecting the Corporation from liability claims.
11.	Performance is monitored by the Director of Development – CBO through the annual performance appraisal process.
Working Relationships:	
Routine:	
12.	Director of Development - CBO: Direct reporting relationship
13.	Dog Pound and Dog Catcher Contract manager
14.	Dog Licence Sales

Job Description: Manager of Municipal Law Enforcement

Contract manager

15. **General Public including residents and ratepayers:**

To respond to general inquiries and provide public education and awareness and promote safety.

16. **Management Team:**

To educate and enforce municipal by-laws in order to ensure a safe environment for community members. Exchanges information with all departments inside the Corporation.

Non-Routine Contacts:

17. **Mayor/Council and members of Local Boards:**

To update and exchange information as requested in the area of municipal by-law enforcement.

18. **Legal Counsel:**

Gathers evidence in an appropriate and legal manner; prepares reports; provides evidence and testimony in court proceedings.

Duties and Responsibilities:

19. Ensure compliance with all applicable Township by-laws and relevant legislation including but not limited to Zoning By-Law, Yard Maintenance, Pool Enclosures, Nuisance/Noise, Mobile Food Premise etc. and enforces the by-laws of the Township.

20. Respond to telephone, counter and written inquiries from the public, elected officials, staff and other enforcement agencies concerning by-law enforcement issues.

21. Issue Notices of Violation and Orders, when necessary conduct follow-up inspections and prepare reports relating to Notices of Violation and Orders.

22. Complete written responses to all reported incidents/written complaints related to By-Law Enforcement with implementation of corrective action when required, and in accordance with the established procedures/guidelines.

23. Determine violations to legislation; gather evidence and obtain statements from

Job Description: Manager of Municipal Law Enforcement

witnesses; prepare prosecution briefs; swear to information, affidavits, subpoenas and summonses; serve subpoenas and summonses; present oral testimony and demonstrative evidence for Property Standards Appeal Tribunal and Ontario Court of Justice.

24. Maintain public relations and liaison concerning by-law awareness and enforcement
25. Responsible for animal control, including preparing and implementing contracts for the Dog Catcher/Animal Control Services and the Dog Tag Salespeople
26. Maintain the dog tag issuance and filing/tracking system. Responsible for ordering tags and placement with all contract dog tag sale locations.
27. Develop new and update existing applicable municipal by-laws as necessary.

Impact of Errors:

28. Many components of this position are subject to Acts, Regulations, by-Laws and municipal and provincial policies. Errors result in deterioration affecting organizational image or community relations.

Physical and Sensory Demands:

29. Muscular and sensory strain, combined with sensory exertion, is required for moderate periods while working at a personal computer station.
30. Daily routine involves physically dangerous and confrontational situations; exposure to a variety of environmental and weather conditions while outside of the office.
31. Environment may be noisy and busy making it difficult for the Officer to concentrate.

Mental Demands:

32. The nature and variety of duties place this position in a high public profile. Stress is a factor due to close interaction with the public regarding conflicts concerning inspections and by-law enforcement.

Job Description: Manager of Municipal Law Enforcement

Working Conditions:

Hours of Work:

- 33. Required to work a 7 hour day during normal business hours however hours of work are subject to change as per the direction of the Director of Development-CBO. Hours of work may be scheduled outside of normal business hours to complete certain tasks, inspections and property visits.
- 34. Overtime is compensated as per Township Policy.

Work Environment:

- 35. Spends 20% to 30% of the average work year in a private office within a single office building; may be interrupted frequently to meet the needs and requests of residents. Remaining work day is spent outside, local travel and on-sites to assess situations related to daily job functions.

Hazards:

- 36. Usual hazards consist of slips, trips and falls or strains, heights and overexertion due to lifting. Repetitive motion injuries from keyboard activities are also a hazard. Risks including illness or personal injury during situations when exposed to the general public.



STAFF REPORT

S.R. No. 97-2019

PREPARED BY: Joanne Haley- GM- Community Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 6, 2019

SUBJECT: Lanthier Site Plan Control Agreement

BACKGROUND:

1. The subject property is legally described as Lot 1, 2 and part of Lot 3, Registered Plan 15 in the geographic Township of Lancaster, now in the Township of South Glengarry also known as 6423 Cairnview Road.
2. The subject property was previously residentially developed. A demolition permit was obtained to demolish the single detached dwelling.
3. This property was subject to two minor variance processes in 2018 in order to permit the development as proposed. A minor variance was granted to permit several reductions to the watercourse setback to the St. Lawrence River, to increase the height and length of the existing boathouse, to reduce the rear yard setback and to increase the height and area of the proposed detached garage.
4. Prior to a building permit being issued, as per our Site Plan Control By-Law 14-18, all development located on the south side of County Road 2/South Service Road along the St. Lawrence River where the properties are less than 1 acre in size are subject to Site Plan Control.
5. The application was received on June 24, 2019; however, the site plan was incomplete. Revised site plans were submitted on June 26, 2019 and again on July 12, 2019.

ANALYSIS:

6. The subject property is 2,020.3 square metres (Approximately 0.61 acres) in area and is fully serviced with municipal services.
7. The property is designated Residential District and is located in the Urban Settlement Area of South Lancaster. It is zoned Residential Two (R-2) and



Floodplain- Holding (FPH). This proposed use conforms to both the Official Plan and the Zoning By-law.

8. The proposed site plan was circulated to, reviewed and approved by the Building Department and the RRCA. The site plan conforms to the Township's Site Plan Control By-law.
9. The attached Site Plan Control Agreement contains the typical clauses to ensure that the development proceeds as per the approved plan. The proposed site plan, including grading and drainage information, can be found in Schedule B within the agreement as attached.
10. The Site Plan Control Agreement and the site plan will be registered on title following the execution of the agreement.
11. A building permit may be issued following the execution of the Site Plan Control Agreement.

IMPACT ON 2019 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 97-2019 be received and that By-law 53-2019, being a by-law to enter into a Site Plan Control Agreement for the property legally described as Lot 1, 2 and part of Lot 3, Registered Plan 15 in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, also known as 6423 Cairnview Road be read a first, second and third time, passed, signed and sealed in Open Council this 6th day of August, 2019 and furthermore, that the Mayor and Clerk be authorized to execute the Site Plan Control Agreement.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK

SG-D-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 53-2019
FOR THE YEAR 2019**

BEING A SITE PLAN AGREEMENT BY-LAW AND A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO A SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY AND MARC LANTHIER.

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the Council of the Township of South Glengarry deems it necessary and in the public interest to enter into a Site Plan Agreement with Marc Lanthier being the owner of the land described as Lot 1, 2 and part of Lot 3, Registered Plan 15 in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, also known as 6423 Cairnview Road;

AND WHEREAS the Council of the Township of South Glengarry passed By-law 14-18, being a by-law to establish a Site Plan Control Area pursuant to Section 41 of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, on the aforementioned subject property.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

- 1. **THAT** the Mayor and Clerk are hereby authorized to sign a Site Plan Agreement with Marc Lanthier, a copy of which is attached hereto as Schedule 'A' and is hereby declared to form part of this by-law.
- 2. **THAT** this by-law shall come into force and take effect on the date of its final passing.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 6TH DAY OF AUGUST, 2019.

MAYOR: **CLERK:**

**THIS AGREEMENT made in quadruplicate this
6th day of August, 2019**

BETWEEN:

MARC LANTHIER

**Hereinafter called the "OWNER"
OF THE FIRST PART**

AND:

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
Hereinafter called the "TOWNSHIP"
OF THE SECOND PART**

WHEREAS the Owner has applied to the Township for approval of a site plan for the Owner's lands, which site plan is annexed hereto as Schedule "B" and the Township has approved the said site plan subject to the Owner entering into this Agreement with the Township.

NOW THEREFORE this Agreement witnesseth that in consideration of the approval by the Township of the site plan for the development on the Owner's lands and the implementation of the conditions in the said approval, the Owner and the Township agree as follows:

1. IN THIS AGREEMENT:

- | | |
|----------------------|--|
| "TOWNSHIP" | means the Corporation of the Township of South Glengarry, and its appointees; |
| "OWNER" | Marc Lanthier |
| "LANDSCAPING" | means any rock, brick, poured concrete or treated wood retaining walls intended to withhold soils or rock at a higher grade or elevation, trees, hedges, shrubs or other similar vegetation. |
| "RRCA" | means the Raison Region Conservation Authority |

LANDS

2. The Owner hereby agrees and acknowledges that the lands affected by this Agreement are the lands described in Schedule "A" attached hereto and forming part of this Agreement.

PERMITS

3. (a) The Township agrees that upon execution of this Agreement by all parties and upon submission and approval of the plans and specifications in accordance with Township by-laws and regulations, a building permit or permits for the development of the lands as contemplated by this Agreement shall be issued.
- (b) The owner agrees that placement of structures and site services on the property shall be in accordance with the site plan attached to this agreement.
- (c) The owner agrees that upon execution of this Agreement that required studies, if necessary, will be provided to the Municipality that will reflect the various mitigation techniques that will be used to satisfy any land incompatibility issues such as but not limited to traffic, rail, industrial noise, air quality assurance.
- (d) The owner must obtain an RRCA Ontario Regulation 175/06 Permit prior to the issuance of a building permit.

GRADING

4. The Owner shall provide to the Township of South Glengarry a Site Plan containing grading and drainage information that includes the location of the proposed single detached dwelling and the detached garage and conforms to the Township's Site Plan Control By-Law. The Site Plan is included in "Schedule "B" -Approved Site Plan" attached to this document.

LICENSE TO ENTER LAND

5. (a) The Owner hereby grants to the Township, its servants, agents and contractors, the license to enter the Owner's lands for the purpose of inspection of the works and to perform such work as may be required as a result of a default.
- (b) The Owner hereby grants to the Township, its servants, agents and contractors, the license to enter the Owner's lands for access into the mechanical room and to the water meters indefinitely, for maintenance purposes.

DEFAULT

6. (a) In the event of a default by the Owner or it's successors or assignees in the provision and maintenance of all matters and things required to be done by it pursuant to this Agreement, and after thirty (30) days written notice to the Owner, the Township may, at the expense of the Owner, enter upon the Owner's lands and do all such matters and things as are in default. "Cost" and "Expense of the Owner" in this clause shall be the actual cost incurred

by the Township plus 25% of such cost as a charge for overhead. Any costs incurred by the Township pursuant to this Agreement shall be paid by the Owner to the Township within thirty (30) days of the mailing of an invoice by the Township addressed to the Owner and costs referred to in this clause may be recovered by the Township in like manner as municipal taxes pursuant to the provisions of the *Municipal Act*, as amended.

- (b) The Owner further agrees that the entry and performance of works or procedures by the Township as herein provided shall not constitute a trespass.

AGREEMENT BINDING ON SUCCESSOR ON TITLE

- 7. (a) The Owner covenants and agrees that each and every covenant herein contained shall be binding upon the Owner of the Owner's lands and upon each and every successor on title.
- (b) The Owner covenants and agrees with the Township that if it subsequently sells or conveys the Owner's lands or any part thereof, each transfer or grant shall contain a covenant on the part of the grantee therein binding it, its successors and assigns, to the terms of this Agreement, and any further amendments thereto, and a further covenant on the part of the grantee or its successors and assigns to include a similar covenant in all subsequent transfers or grants of the Owner's lands, until the duties and obligations of the Owner under this Agreement have been fully performed. This Agreement does not relieve the Owner from complying with any other building and/or zoning requirements under the provisions of the *Ontario Building Code Act* and *Planning Act*.

SCHEDULES

- 8. The following Schedules are attached hereto and form part of this Agreement:

SCHEDULE "A"	Legal Description of the Owner's Property;
SCHEDULE "B"	Approved Site Plan
SCHEDULE "C"	Securities

IN WITNESS WHEREOF the said OWNER and THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY have hereunto affixed their Hand and Corporate Seal duly attested by the hands of their respective proper signing officers.

WITNESS

MARC LANTHIER

DATE

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY

PER:_____

MAYOR FRANK PREVOST

DATE

PER:_____

CLERK KELLI CAMPEAU

DATE

SCHEDULE "A"

LEGAL DESCRIPTION
OF THE OWNER'S LANDS

THOSE LANDS AND PREMISES located in the Township of South Glengarry, in the County of Glengarry and Province of Ontario AND BEING COMPRISED OF: Lot 1, 2 and part of Lot 3, Registered Plan 15.in the geographic Township of Lancaster also known as 6423 Cairnview Road.

SCHEDULE "B"

APPROVED SITE PLAN

The said Site Plan dated June 26, 2019; Revised July 12, 2019, prepared by Ron Jason Surveying, identifies the location of the proposed dwelling and the proposed detached garage; as well as existing and proposed grading and drainage information.

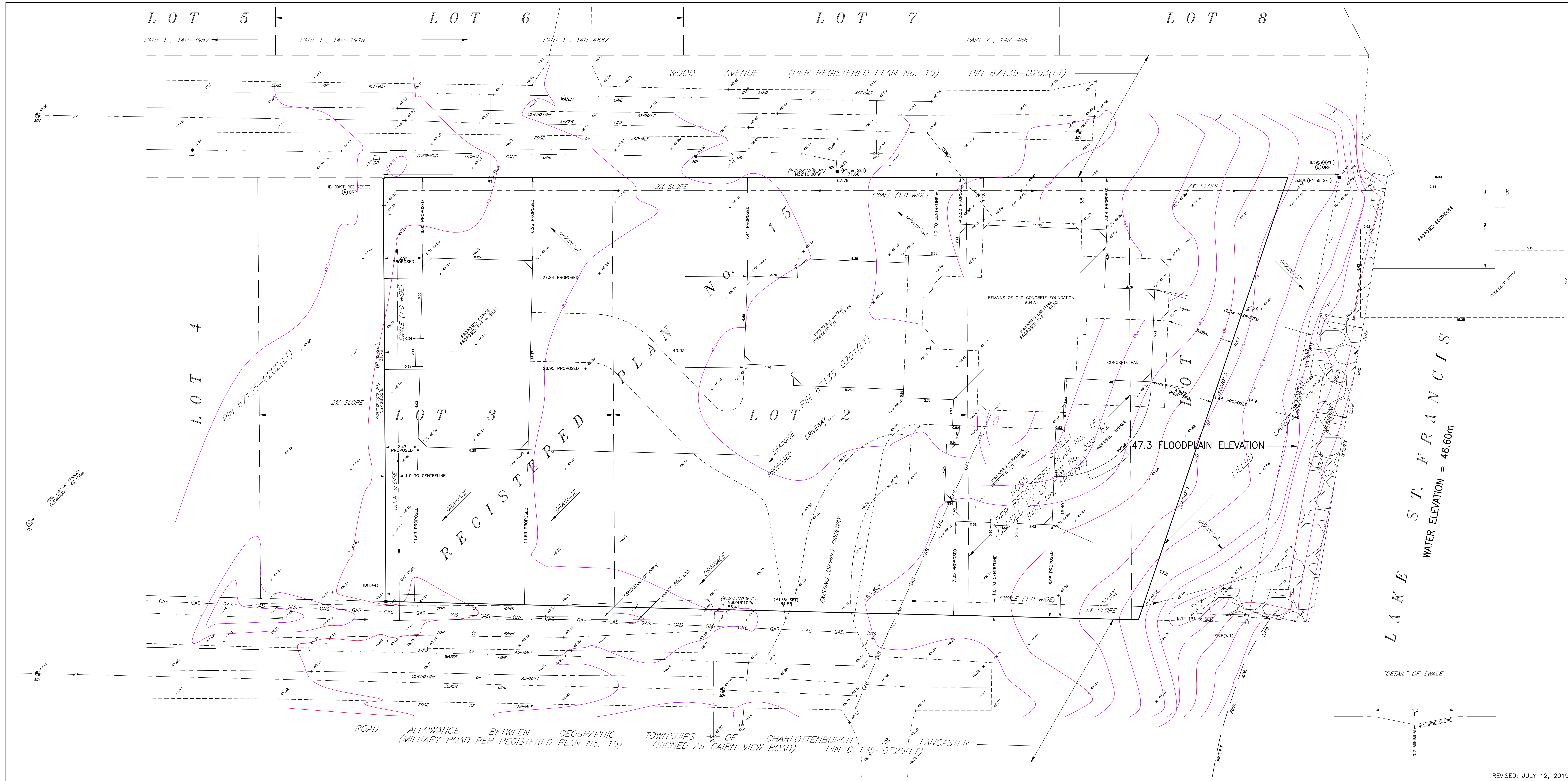
SCHEDULE "C"

SECURITIES

Securities in the amount of \$1,000.00 shall be provided to the municipality.

Securities in the form of irrevocable letters of credit automatically renewed annually, cash or negotiable bonds written in the name of the municipality shall be provided to cover the period of time for which the development of the property is to be completed.

The security deposit will be released upon the completion of construction and the approval of a final inspection as well as the submission and approval of an “as- built” site plan.



PROPOSED DWELLING, GARAGE,
VERANDHA & TERRACE = 421 sqm
PROPOSED GARAGE = 117.6 sqm

TOTAL = 538.6 sqm
AREA OF LOT 2020.3 sqm
PROPOSED LOT COVERAGE = 26.7%

PLAN OF SURVEY OF
LOT 1
SOUTH SIDE OF ROSS OR WATER STREET
LOT 2 & PART OF LOT 3
WEST OF WOOD STREET &
SOUTH OF WATER STREET
ROSS STREET
REGISTERED PLAN No. 15
FORMERLY THE VILLAGE OF KIRKTON
TOWNSHIP OF SOUTH GLENGARRY
COUNTY OF GLENGARRY
RON M. JASON O.L.S.
SCALE: 1:100
0 1 2 3 4 5 10m

METRIC
DISTANCES, ELEVATIONS AND COORDINATES SHOWN
ON THIS PLAN ARE IN METRES AND CAN BE
CONVERTED TO FEET BY DIVIDING BY 0.3048.

NOTES
DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY
MULTIPLYING THE DISTANCES BY A COMBINED SCALE FACTOR OF 0.9996161.
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH
CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.
COORDINATE VALUES ARE TO A URBAN ACCURACY IN ACCORDANCE WITH
SECTION 14 (2) OF O. REG. 216/10.
BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS
A AND B, SHOWN HEREON, BY REAL TIME NETWORK (RTN) OBSERVATIONS
AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 18, (75W)
NAD83 (CSRS) (2010).
BEARING COMPARISONS SHOWN ARE WITH UNDERLYING PLANS.
ELEVATIONS ARE GEODETIC, DERIVED FROM GPS OBSERVATIONS.

COORDINATES WERE DERIVED FROM REAL-TIME NETWORK OBSERVATIONS USING THE CAN-NET NETWORK UTM, ZONE 18, NAD83 (CSRS) (2010).			
STATION		NORTHING	EASTING
A		4997258.811	540202.359
B		4997198.149	540240.510

- LEGEND
- DENOTES PLANTED MONUMENT
 - DENOTES FOUND MONUMENT
 - IB DENOTES STANDARD IRON BAR
 - SSIB DENOTES SHORT STANDARD IRON BAR
 - IB DENOTES IRON BAR
 - CM DENOTES CONCRETE MONUMENT
 - IC DENOTES CUT CROSS
 - IP DENOTES IRON PIPE
 - AC DENOTES ACCEPSED
 - WT DENOTES WITNESS
 - AD DENOTES ADJUSTED
 - MEAS DENOTES MEASURED
 - INST DENOTES INSTRUMENT
 - FENCE DENOTES FENCE
 - HYPO DENOTES HYDRO POLE
 - GW DENOTES GUYWIRE
 - BP DENOTES BELL PEDESTAL
 - MAN DENOTES MANHOLE
 - WV DENOTES WATER VALVE
 - FI DENOTES FIRE HYDRANT
 - F/F DENOTES FINISHED FLOOR
 - B/S DENOTES BOTTOM OF SWALE
 - P1 DENOTES PLAN OF SURVEY BY (959) DATED 2016

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH
THE SURVEYS ACT, THE SURVEYORS ACT AND THE REGULATIONS
MADE UNDER THEM.
2. THE SURVEY WAS COMPLETED ON THE 11th DAY OF JUNE, 2019.
JUNE 26, 2019
RON M. JASON
ONARIO LAND SURVEYOR

Ron M. Jason Surveying Ltd.
ONARIO & CANADA LAND SURVEYORS
PRESOTT ALEXANDRIA
REF: 19-15-1039



STAFF REPORT

S.R. No. 98-2019

PREPARED BY: Joanne Haley, GM Community Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 6, 2019

SUBJECT: Ger Mor Investments Inc. Zoning By-Law Amendment

BACKGROUND:

Site Location:

1. Part of Lot 8, Concession 1, in the former Township of Lancaster, now in the Township of South Glengarry, County of Glengarry also known as 21895 Old Highway 2.

Owner/Applicant:

2. Ger Mor Investments Inc.

Description of Site and Surroundings:

3. The subject property is located on the north side of Old Highway 2, the south side of the Highway 401 and east of the corner of what is known as the Curry Hill interchange.
4. It is approximately 13.6 acres (5.5 hectares) in size and is privately serviced. The site is currently developed and contains a single detached dwelling and several outbuildings. These structures are proposed to be demolished during the redevelopment of the site if this zoning amendment request is approved.
5. The surrounding lands are characterized as single family homes on the south side and directly across from the south east side of the subject property, commercial directly across from the south west side of the subject property, commercial directly to the east of the subject property, vacant commercial lands to the west that were formerly known as and used as Husky Truck Stop and the Highway 401 on the entire north boundary of the subject property.



Summary of Requested Zoning Proposal:

6. On April 30, 2019, the Township accepted the zoning amendment application; said application was deemed complete on May 16, 2019. The purpose of this Amendment is to rezone the subject property from Rural (RU) and Floodplain - Holding (FP-H) to Rural Exception Thirteen (RU-13) and Floodplain- Holding (FP-H) to permit a Warehouse/Distribution Centre to accommodate food products.

ANALYSIS:

Planning Rationale:

Provincial Policy Statement

7. The Planning Act requires that all Township planning decisions be consistent with the Provincial Policy Statement (PPS), 2014, a document that provides further policies on matters of Provincial interest related to land use development.
8. This recommended Zoning By-law amendment is consistent with the matters of Provincial interest as outlined in the Planning Act and is in keeping with the PPS, 2014, specifically section 1.0 Building Strong and Healthy Communities, subsection 1.1.4. Rural Areas in Municipalities.
9. The PPS encourages the diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management of use of resources.

Official Plan Designation

10. The subject property is designated Rural District. Section 3.3 Rural Lands and Table 3.5 of the Official Plan permits Commercial use, Highway Commercial uses on major roads. The subject property fronts onto a County Road and the rear of the property backs on to Highway 401.
11. Section 3.5.1.1. requires all existing, proposed or potential land uses have an adequate lot size to meet all required setbacks, parking, loading facilities, infrastructure, safe access and egress etc. Section 3.5.1.3 - Frontage and Access, requires all uses to front on an open and maintained public road. All new development must satisfy the applicable transportation authority.



12. The United Counties of SDG support this zoning amendment and will provide specific access approval during the site plan control stage. The requested zoning amendment conforms to the Official Plan.

Zoning By-Law:

13. The subject property is currently zoned Rural in the Township's Zoning By-Law 38-09. The proposed development conforms to Section 3 - General Provisions section, Section 4 - Parking and Part 10.2 as there is adequate lot area to meet all required setbacks.
14. The Township's Zoning By-Law 38-09 conforms to the United Counties Official Plan and is consistent with the Provincial Policy Statement (PPS), 2014.

Public Consultation:

15. The proposed amendment was circulated to the neighbouring property owners within 120 metres of the proposed site. It was also advertised in the Glengarry News.
16. A public meeting was held on June 17, 2019. There were several members of the public in attendance at the meeting which resulted in several comments against the proposed amendment. The minutes of the public meeting are attached to this Staff Report.
17. Two written letters were received in opposition to this requested amendment. These written letters were received from adjacent property owners (across the road) opposing the requested amendment as one property owner feels it will negatively impact the value of her home, the other property owner is concerned with the potential increase in traffic and feels that there is insufficient road infrastructure to handle the traffic. A petition was attached to this letter containing 23 names representing 15 different properties from the immediate area. There were no reasons stated in the petition for each name as this petition was supporting the author of the letter. A letter was received from the owner of the subject property that disputed some of the concerns that were voiced by the nearby residents.
18. The proposed amendment was also circulated to the Ministry of Transportation of the Province of Ontario, the United Counties of SDG and the Raisin Region Conservation Authority (RRCA). The Ministry of Transportation has no concerns



with the proposed zoning amendment and offered some preliminary comments for the required site plan control process if this development is approved. The United Counties of SDG noted that the proposed development conforms to the Official Plan and they are therefore supportive of the proposed amendment. The County does have concerns with the traffic and the drainage; however, they will resolve these issues during the required site plan control process. Overall, they are supportive of this type of development due to the proximity of the Highway 401. The RRCA has no objections to the proposed Zoning By-law amendment and will provide specific comments and approvals at the site plan control stage. They will require floodproofing measures, stormwater management objectives, proper erosion and sediment control and fill permits (all public comments received are attached to this staff report).

19. The Ontario Planning Act requires all complete zoning Amendment applications to be processed and a decision to be made within 150 days of receipt of a complete application. This process will be completed within the prescribed timeframe as a decision will be made on day 98.
20. This proposed Zoning By-law amendment is being recommended to be approved by Council as it is consistent with the PPS, 2014 and it conforms to the United Counties Official Plan.
21. Council also has the option to defer the application. Applications may be deferred if Council requires additional information, further staff review, or for other reasons. Should Council wish to defer the application, reasons for the deferral and direction to Staff will be required so that Staff can prepare an updated Staff Report for future consideration.
22. Council also has the option to refuse the application. Should Council wish to refuse the applications, reasons for the refusal are required including a written explanation of the refusal. If the decision of Council is appealed, the Local Planning Appeal Tribunal (LPAT) must have consideration to the decision of Council.

IMPACT ON 2019 BUDGET:

N/A



ALIGNMENT WITH STRATEGIC PLAN:

Goal 1: Enhance economic growth and prosperity

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 98-2019 be received and that Council adopt By-law 54-2019, being by-law to amend By-law 38-09, the Comprehensive Zoning By-Law for the Township of South Glengarry for the property legally described as Part of Lot 8, Concession 1, in the former Township of Lancaster, now in the Township of South Glengarry, County of Glengarry also known as 21895 Old Highway 2, to be rezoned from Rural (RU) and Floodplain-Holding to Rural Exception Thirteen (RU-13) and Floodplain-Holding to permit a Warehouse/Distribution Centre to accommodate food products be read a first, second and third time, passed, signed and sealed in Open Council this 6th day of August, 2019. The Council of the Township of South Glengarry confirms that all comments received from the public were carefully and respectfully considered, however they had no effect on the decision to approve this zoning amendment.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK

SG-G-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 54-2019
FOR THE YEAR 2019**

***BEING A BY-LAW TO AMEND BY-LAW 38-09, THE COMPREHENSIVE
ZONING BY-LAW FOR THE TOWNSHIP OF SOUTH GLENGARRY***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

WHEREAS pursuant to the provisions of Section 34 of the *Planning Act*, R.S.O. 1990, as amended, Council of the Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon;

AND WHEREAS the Council of the Township of South Glengarry deems it advisable to amend by-law 38-09, a by-law that regulates the use of land and the use and erection of buildings and structures, as thereafter set forth;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the area affected by this by-law is legally described as Part of Lot 8, Concession 1, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, also known as 21895 Old Highway 2 as indicated in Schedule “A” attached hereto a forming part of this by-law.
2. **THAT** the property located at Part of Lot 8, Concession 1, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, be rezoned from Rural (RU) and Flood Plain Holding to Rural – Exception Thirteen (RU-13) and Flood Plain to permit a Warehouse/Distribution Centre to accommodate food products.
3. **THAT** all other applicable provisions of by-law 38-09, as amended, shall continue to apply.
4. **THAT** this by-law shall come into force and effect and take effect pursuant to the provisions of the *Planning Act*, R.S.O. 1990, as amended.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 6TH DAY OF AUGUST, 2019.***

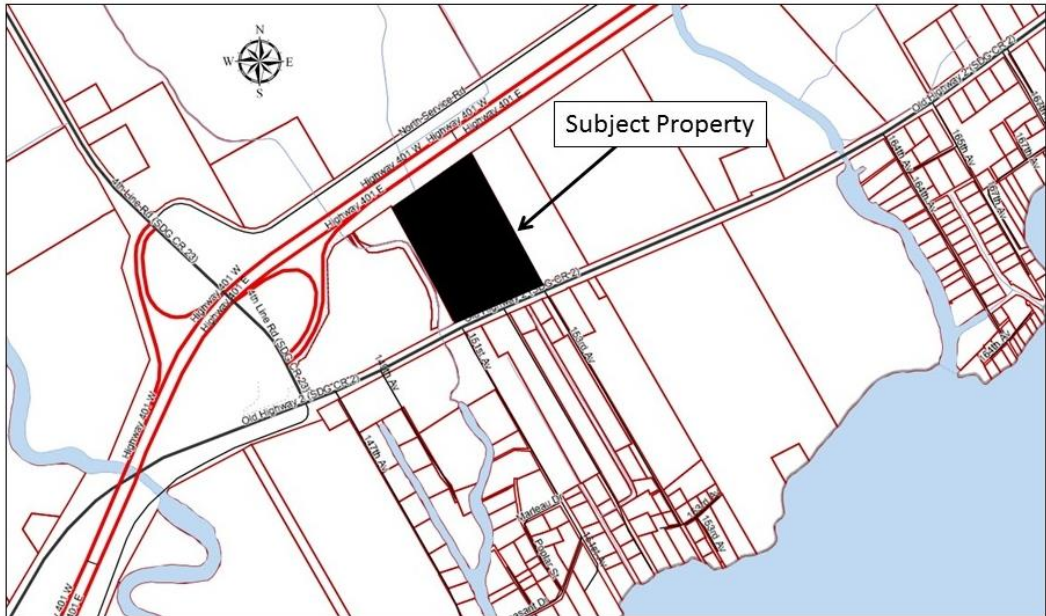
MAYOR: _____ ***CLERK:*** _____

BY-LAW 54-2019

EXPLANATORY NOTE

This is an amendment to zoning By-law 38-09, which is the zoning by-law of the Township of South Glengarry. The purpose of this Amendment is to rezone the subject property from Rural (RU) & Flood Plain – Holding (FP-H) to Rural Exception Thirteen (RU-13) & Flood Plain to permit a Warehouse/Distribution Centre to accommodate food products.

Schedule “A”



Lands to be zoned to Rural -
Exception Thirteen (RU-13 &
Flood Plain)

**This is Schedule “A” to By-law 54-2019
Adopted this 6th day of August, 2019**

**Township of
South Glengarry**

Mayor

Clerk



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 Fax: 613-938-3221 www.rrca.on.ca

July 5, 2019

Joanne Haley
Secretary-Treasurer,
Committee of Adjustment
Township of South Glengarry
6 Oak Street, P.O. Box 220
Lancaster, ON K0C 1N0

**SUBJECT: ZBA & Floodplain Review
Ger-Mor Investments Inc.
C/O Naoufel Echaoui
21895 Old Highway 2
Pt Lot 8, Concession 1
Township of South Glengarry
(Formerly Charlottenburgh)
RRCA File No. ZBLW-05-2019**

Dear Ms. Haley,

The Raisin Region Conservation Authority (RRCA) has reviewed the above noted planning circulation to accommodate a proposed warehouse/distribution centre in light of natural hazard and natural heritage concerns.

In particular, our natural hazard comments are based on our "*Memorandum of Understanding (MOU) of Conservation Authority Delegated Responsibilities*" as signed by Conservation Ontario, the Ministry of Natural Resources and Forestry (MNRF), and the Ministry of Municipal Affairs (MMA).

The above agreement ensures that Conservation Authorities like the RRCA can provide the provincial stance on hazardous lands through the Planning Act process. As a local agency, the derived benefit is that we have local knowledge and expertise to address such hazards. Although we are tasked with this role, the technical guidelines are derived by the Ministry of Natural Resources and Forestry (MNRF) and the Province of Ontario.



Natural heritage and natural hazard comments are also provided as:

- A watershed based natural resource agency; and
- A local regulatory agency under the Conservation Authorities Act.

The following information was provided with the submission:

- Planning Rationale/Zoning Amendment Application dated April 26, 2019 by ZanderPlan;
- Application for A Zoning By-law Amendment submitted to the Township of South Glengarry stamped April 30, 2019;
- Notice of Public Meeting Concerning a Proposed Amendment to the Zoning-By-law of the Township of South Glengarry dated May 27, 2019;
- Ger-Mor Investments Inc. Zoning By-law Amendment Sketch, 21895 Old Highway 2, Pt. Lot 8, Concession 1, Geographic Township of Lancaster, Township of South Glengarry, SDG Counties by ZanderPlan dated April 25, 2019; and
- Sketch Showing 47.2 m Contour Line, Geographic Township of Lancaster, Township of South Glengarry, County of Glengarry by Ron M. Jason O.L.S. from Ron M. Jason Surveying Ltd. dated July 4, 2018.

Based on the submitted information, only a portion of the subject property is located within the 1:100-year flood risk area. This portion shall remain Floodplain-Holding (FP-H).

Although the RRCA does not have any objections to the proposed Zoning by-law Amendment to rezone the subject property from Rural (RU) and Floodplain-Holding (FP-H), to Rural Exception Thirteen (RU-13) and Floodplain-Holding, please be advised that the RRCA will only approve grading, drainage, building and structures at the detailed site plan control stage.

For example, the ditch relocation mentioned within the ZanderPlan material **has not** yet been approved by the RRCA Regulations Officer, Ms. Lissa Deslandes. The applicant is still working with Lissa and the MTO for that component of the project (i.e. satisfactory engineering report).

For the applicant's intents and purposes, please advise Ger-Mor Investments Inc. that flood-prone adjacent lands should incorporate floodproofing measures at the site plan control stage. For example, if a slab on grade or building supported by piers or columns is proposed, the bottom of the slab or the underside of the floor should be 47.5 m or higher, meaning 0.3 m or more above the flood risk elevation of 47.2 m.

The applicant may refer to the floodproofing chart below:



**Raisin Region
Conservation Authority**

Minimum Elevations

Opening into the structure –	Regulatory Flood plus 0.3 m
Fill placed around buildings and structures –	Regulatory Flood
Electrical and heating equipment –	Regulatory Flood plus 0.3 m
First floor (main) on raised buildings and structures –	Regulatory Flood plus 0.3 m
Access Roads, Walkways –	Regulatory Flood
Parking Areas -	Regulatory Flood minus 0.5 m

The RRCA will also want to ensure:

- Adjacent landowners are not adversely impacted.
- Any imported fill will be free of organic materials, refuse, garbage, animal waste, chemicals, toxic materials, hazardous substances, or any other substance which may be considered harmful to water quality or aquatic habitat, etc.
- Proper sediment and erosion control measures are proposed (pre, during, and post construction, and until the site has been re-established to pre-conditions or better).
- Stormwater quality and water quantity objectives can be achieved
 - Enhanced water quality (i.e. 80% TSS removal);
 - Pre and post quantities relatively equivalent (1:5-year and 1:100-year); and
 - The natural hydrologic cycle is maintained.

In conclusion, the RRCA does not object to the Zoning By-law Amendment application and we look forward to reviewing the forthcoming plans and details.

Should you have any question, please feel free to contact the undersigned.

Sincerely,

RAISIN REGION CONSERVATION AUTHORITY

A handwritten signature in black ink, appearing to read 'Kimberley MacDonald', written over a horizontal line.

Kimberley MacDonald
Watershed Planner

Ministry of Transportation

Corridor Management Section
1355 John Counter Boulevard
Postal Bag 4000
Kingston, Ontario K7L 5A3
Tel.: 613 545-4834
Fax: 613-540-5106
Stephen.Kapusta@ontario.ca

Ministère des Transports

Section de gestion des couloirs routiers
1355, boulevard John Counter
CP/Service de sacs 4000
Kingston (Ontario) K7L 5A3
Tél.: 613 544-2220
Télééc. 613 540-5106



Joanne Haley
General Manager – Community Services
Township of South Glengarry
6 Oak Street, P.O. Box 220
Lancaster, ON K0C 1N0

July 4th 2019

Attention: Joanne Haley

RE: 21895 Old Highway 2 – Iron Fort rezoning application

The Ministry has reviewed the rezoning application and has no concerns with the proposed change in land use. The Ministry is currently reviewing the developer's reports regarding the realignment of the drain.

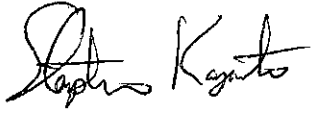
When this development moves forward to the Site Plan stage of development, the Ministry will require a number of things to be address as part of the standard development review process:

- 1) Stormwater Management Report: The Ministry requires that the report be done to our standards which can be found at the following website:
<http://www.mto.gov.on.ca/english/publications/drainage/stormwater/index.shtml>
- 2) Illumination Plan: Please provide a photometric plan as part of the site plan submission that meets the Ministry's requirement of having no light spill over from the development into our right of ways. Ensure that submission meets the following requirements:
 - a. Scaled plan showing the site location, Roger Stevens Drive and Highway 416 right of ways.
 - b. Lighting layout showing pole/luminaire locations and orientation.
 - c. Luminaire installation info such as mounting height, orientation angle, shielding info, etc.
 - d. Luminaire material info including catalog info and photometric data file.
 - e. Lighting calculation plan showing horizontal illuminance levels at and beyond the MTO right-of-way in metric units of lux to 1 decimal place minimum.
- 3) Sign permits: For any sign that is visible from the Ministry's right of way, including from the highway and the ramps, permits are required.

The proponent should be made aware that the subject property is within the Ministry's permit control area as defined by the Public Transportation and Highway Improvement Act R.S.O. 1990. Therefore, Ministry approvals and permits are required prior to the construction and/or demolition of any building and/or structures and/or alteration of the grade of any property within the permit control area and prior to the issuance of any municipal building permits or approvals as per section 8. (2) or section 8. (3) of the Building Code Act. This development is not yet eligible for permits due to the concerns noted above.

If you have any questions, please do not hesitate to contact me at (613)545-4834.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen Kapusta". The signature is fluid and cursive, with the first name "Stephen" and last name "Kapusta" clearly distinguishable.

Stephen Kapusta MCIP, RPP
Corridor Management Planner

cc Ottawa Area Office
Corridor Management

Joanne Haley

From: Benjamin De Haan <b_dehaan@sdgcounties.ca>
Sent: July-08-19 1:19 PM
To: Joanne Haley
Subject: RE: Scanned fro Toshiba Copier @ Township of South Glengarry 05/27/2019 14:56

Perfect - thanks. South Glen is a hotbed of activity lately, it's hard for me to keep up (must be crazy for you)!

Because there isn't anything of concern here, I'll respond via email. Let me know if you prefer via letter.

SDG Comments:

SDG has reviewed the rezoning from a Planning and Transportation perspective. In review the planning rationale provided by Zanderplan, it was noted that there are policies within the OP that are supportive of the proposed rezoning, namely: the policies that recognize the lands south of the 401 as being important for development / transportation purposes (Section 3.2); and Section 3.4.6, which specifically contemplates permitting industrial uses through a rezoning of Rural District lands. From a general land use perspective, staff support the rationale to permit a warehouse / distribution centre at this 401 interchange.

From the transportation side of things - the County does have concerns with traffic and impact to roadside infrastructure (drainage impacts). That being said, these issues would be considered and ultimately resolved during site plan control process; therefore there is nothing from that end which should hinder the proposed rezoning. Transportation is certainly in favor of seeing this type of development located in proximity to the Provincial Highway network.

Thanks

Benjamin de Haan P.Eng.
Director of Transportation and Planning

United Counties of Stormont, Dundas and Glengarry
26 Pitt Street Cornwall, ON K6J 3P2
P: (613) 932-1515 x 208
F: (613) 936-2913
E: bdehaan@sdgcounties.ca
W: www.sdgcounties.ca

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John Tiltins

6256 Spruce St.

Bainsville, Ontario

Dear Council Members,

Six years ago I purchased a home at 6256 Spruce St.

Three years later I thought that it would be a good idea to invest in our community. I was informed that if certain criteria were met, this property could be eligible for rezoning.

This property is currently bordered on three sides by commercial zoning, the fourth side fronts on the 401.

Some residents voiced concerns about increased traffic and lack of infrastructure. The estimated loads per day would translate to approximately one load every 1.6 hours. Another resident's stated concerns were that "storage facilities are designed to be visible attention grabbing structures that are brightly lit to attract customers and deter criminal activity". This is far from the case.

1. Our facilities are not open to the public
2. The property would be gated and secured
3. Access for both shipping and receiving would be strictly by appointment only
4. The structure itself would serve as a sound barrier, reducing the 401 road noise
5. The company does not advertise or have any sales force. The only signage would be a directional sign at the entrance

Currently this property generates \$700 annually in taxes. This number would increase dramatically without any increase to the municipality for infrastructure, while also providing high-paying skilled jobs and benefitting the local economy. I think these factors would actually appreciate property values.

If you have any questions or concerns, please contact me on my cell at (514)235-3463.

Best regards,

John Tiltins



Zoning Amendment Public Meeting

Ger Mor Investments Inc.

June 17, 2019

NAME	ADDRESS	Telephone #/E-Mail
Sheri Couchman	6206 151st Ave	613 347-7379
Michael Laframboise	21894 Old Highway 2	450-288-2401
Valene McRae	21890 Old Hwy 2	613-861-0686
MARE MEZAN	21902 Old Hwy 2	514-814-2922
William Ehrenfeld	6256 Spruce St	514-942-4598
Joe	6256 " "	514 235-3463
Nelly Guethinge	21912 Old Hwy 2	613-662-0120
Rae Larocin	20815 old Hwy 2	514-434-9353
A SARRASIN	20815 old Hwy 2	514-947-2074
PAUL ST PIERRE	20093 WENTWORTH	MAD PAT @ HOTMAIL.CA

Valerie McRae
21890 Old Hwy 2
Bainsville



21 June 2019

Re: Zonage Change ...

I spoke at the 17 June 2019 public meeting. As I am directly affected here are my statements in writing. I am proud to have purchased my home in the rural community of Bainsville.

"You" as my Township representatives can take that away from me.

Under the current rural zonage our community will thrive & prosper. If changed our community will struggle every day.

When I sell I will lose value in my sale price I say this having spent 24 years as a real estate agent.

Why does every agency have their rights protected? Obviously the new owner's rights will benefit hugely.

I/we as the community most affected daily are a very distant voice of strenuous objection.

I/we ask that we acquire some basic adjustments if you force this upon us.

Can you please sustain a balance of interests.

Valerie McRae

Sheri Couchman & Steven Gravel

June 8th, 2019

6206 151st Avenue

Bainsville, Ontario

K0C 1E0

Dear Council Members;

We, as the closest and most immediately impacted by the proposed zoning amendment of Lot 8, Concession 1, (as per the notice sent June 5, 2019), We are strongly opposed to the proposed rezoning of the property up for Committee hearing on June 17th, 2019, from Rural (RU) & flood plain holding to Rural Exception Thirteen (RU-13) and flood plain holding, to permit a Warehouse/Distribution Center to accommodate food products.

We respectfully ask for no zoning change on this parcel, for the following reasons:

- Insufficient road infrastructure – Nearby intersections simply cannot handle the dramatic increase in traffic that will occur if the rezoning is permitted. Streets are narrow and do not allow for turn lanes, notably limiting traffic flow.
- Local children, wait and board school buses directly in front of the above-mentioned property. We feel that the additional traffic and absence of sidewalks will make the area unsafe and high risk for accidents.
- If this rezoning is approved and the planned development completed, the residential neighborhoods surrounding the property will witness a dramatic increase in traffic which will lead to more accidents, injuries, and fatalities and will also increase the noise pollution.
- I believe that the building itself will cause substantial detriment to the public good and to the neighboring residential community. Storage facilities are designed to be visible, attention-grabbing structures that are brightly lit to attract customers and deter criminal activity. This type of proposed development is not sympathetic to the surrounding neighborhood and will devalue residential property values in the area.

As you can see from the signatures at the end of this letter, most of our neighbors support our appeal.

Kind regards;

Sheri Couchman & Steven Gravel

Name	Address	Signature
Joan Dubeau	6274 PLEASANT DRIVE	Joan Dubeau
Carole MASSIA	6224 151 AVE	Carole Massia
MICHAEL GREGOIRE	6286 PLEASANT DR.	Michael Gregoir
Rox'ELIZ COUCHMAN	6272 PLEASANT DR.	Ry Lu
DERRIL Turcotte	6236 151 AVE	DLT
Manon Green	6280 Pleasant Dr	Manon Green
BRUCE GREEN	6280 Pleasant Dr	Bruce Green
SUSAN MOFFAT	6275 151 AVE	S Moffat
Cherphne Mines	6263 151 AVE	Cherphne Mines
Bob + Deb Bowles	6278 151 st	Bob + Deb
Josée Tremblay	6284 Spruce	Josée Tremblay
LEONARD SCOTT	6284 SPRUCE	Leonard Scott
DANIEL LAFRAMBOISE	6255 151 AVE	Daniel Laframboise
Leonel Robinson		Leonel Robinson
Nelly Gueltinger	21912 Old Hwy 2 W	Nelly Gueltinger
DEBBI CONEY	21961 OLD HWY #2	Debbi Coney
JOHN CONEY	21961 OLD HWY #2	John Coney
Valerie M Rae	21890 Old HWY 2	Valerie M Rae
Rae Lanarin	20815 old hwy 2	R. Lanarin

[illegible]

PUBLIC MEETING MINUTES

A PUBLIC MEETING OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON JUNE 17, 2019 at 6:00 PM.

PRESENT: Mayor Frank Prevost, Councillor Martin Lang, Councillor Sam McDonell

STAFF PRESENT: Clerk Kelli Campeau, GM Community Services Joanne Haley

MEMBERS OF THE PUBLIC PRESENT: Sheri Couchman, Michael Laframboise, Valerie McRae, Marie Nezan, Silvana Ehrenfeld, John Tilton, Nelly Guettinger, Rae Sarrasin, Andrew Sarrasin, Chris Clark, Naoufel Echaouni

OPEN PUBLIC MEETING

The meeting was opened at 6:00 pm.

Ms. Haley provided an overview of the public meeting process and advised that any person may attend and make verbal or written submissions by 12:00 pm on Friday, April 5, 2019.

1. PRESENTATIONS AND DELEGATIONS

a) Proposed Ger Mor Investments Ltd. Zoning Amendment

Ms. Haley advised that the purpose of this zoning amendment is to rezone the subject property, Part of Lot 8, Concession 1 in the former Township of Lancaster, now in the Township of Glengarry, County of Glengarry (also known as 21895 Old Highway 2) from Rural (RU) & Flood Plain-Holding (FP-H) to Rural Exception Thirteen (RU-13) & Flood Plain (FP) to permit a Warehouse/Distribution Centre to accommodate food products .

Ms. Haley advised that no written comments have been received to date.

Chris Clarke, Planner for the Applicant, spoke to the application. Mr. Clarke advised there is work to be done through the RRCA and DFO regarding a creek on the property. He further stated that the site layout has not yet been developed. He stated that the proposed use of the building will create traffic of approximately 15 trucks per day.

Valerie McRae (21890 Old Highway 2) requested clarification regarding the types of trucks. She further stated that she bought into a rural community and feels that permitting this application will take that away, decreasing the value of her home. Ms. McRae further urged Council to consider how this affects the homeowners who have invested in the community.

John Tilton (6256 Spruce Street) stated that the homeowners are overestimating the impact this will have on their properties. He stated that the homes are already adjacent to a commercial property.

Naoufel Echaouni (6231 Purcell Road) stated that he is a general contractor, he believes the value of the houses will go up. He stated that he does not see any issue with the trucks as they are inspected and do not generate a lot of noise.

Sheri Couchman (6206 151st Ave.) expressed safety concerns regarding the increased traffic, particularly for children waiting for buses. She also expressed concern for the noise pollution and environment. She submitted a letter and petition outlining these concerns to Ms. Haley.

Michael Laframboise (21894 Old Highway 2) inquired how the applicant can say where the building will be if they haven't created a site plan? Ms. Haley clarified that the reason for the proposed amendment is to see if a new use can be established. Prior to building permit being issued it is subject to site plan control.

Nelly Guettinger (21912 Old Highway 2) expressed concern for the increased traffic and noise. She stated that she believes it will decrease the value of her home.

Michael Laframboise expressed concern that the area will become an industrial area and that he would not have bought in this area if he knew that were the case. Ms. Haley responded that the Ontario Planning Act gives opportunity to any owner of land to apply for zoning. Everyone has the right to go through the process.

John Tilton expressed what he believes are positives to developing the site, stating that the building will generate no waste or air pollution. He stated that the proposed building will be worth \$12-15 million. He stated that the property is too small to farm economically and that it will be beneficial as it will create employment.

Councillor McDonell inquired as to how much of the road is zoned agricultural. Ms. Haley replied that there is no agricultural zoning south of the Highway 401.

Michael Laframboise inquired who determines the location of the entrance. Ms. Haley advised that the County Engineer determines the safest place for entrance.

Ms. Haley stated that the commenting period will end on July 2, 2019.

2. ADJOURNMENT

The meeting was adjourned at 6:38 PM.

Mayor

Clerk



STAFF REPORT

S.R. No. 99-2019

PREPARED BY: Joanne Haley, GM Community Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 6, 2019

SUBJECT: Gray Zoning By-law Amendment

BACKGROUND:

Site Location:

1. Part of Lot 28, Concession 1, in the former Township of Lancaster, now in the Township of South Glengarry, County of Glengarry also known as 20842 49th Ave.

Owner/Applicant:

2. Robert & Carolyn Gray, agent is Tory and Lauren Milne.

Description of Site and Surroundings:

3. The subject property is located on the south side of the South Service Road off a private road known as 49th Ave. It is approximately 0.71 acres in size and is privately serviced. The site is currently developed and contains a single detached dwelling and a detached garage. The surrounding lands are characterized as single family homes on the west and east sides of the subject property, vacant lands and the South Service Road to the north and the St. Lawrence River to the south.

Summary of Requested Zoning Proposal:

4. On June 24, 2019, the Township accepted the zoning amendment application; said application was deemed complete on the same day. The purpose of this amendment is to re-zone the subject property from Limited Services Residential (LSR) and Floodplain - Holding to Limited Services Residential Exception 8 (LSR-8) and Floodplain - Holding (FP-H) to permit a second dwelling unit ancillary to the existing primary dwelling unit located on a private road known as 49^h Avenue and to reduce the front yard setback from 6 meters to 5.4 meters.



ANALYSIS:

Planning Rationale:

Provincial Policy Statement

5. The Planning Act requires that all Township planning decisions be consistent with the Provincial Policy Statement (PPS), 2014, a document that provides further policies on matters of Provincial interest related to land use development.
6. This recommended Zoning By-law amendment is considered to be consistent with the matters of Provincial interest as outlined in the Planning Act and is in keeping with the PPS, 2014 specifically section 1.0 Building Strong and Healthy Communities, subsection 1.4. Housing. The PPS requires municipalities to provide for an appropriate range and mix of housing types and densities.

Official Plan Designation

7. The subject property is designated Residential District. Secondary Units are a permitted specialized house type within this designation. Table 3.5 of the Official Plan identifies the permitted uses in difference designation. The Residential District permits a full range of low, medium and high-density housing and specialized housing types including secondary units.

Zoning By-law:

8. The subject property is currently zoned Limited Services Residential and Floodplain-Holding in the Township's Zoning By-law 38-09.
9. The Township's Zoning By-law 38-09 conforms to the United Counties Official Plan and is consistent with the Provincial Policy Statement (PPS), 2014.

Public Consultation:

10. The proposed amendment was circulated to the neighbouring property owners within 120 metres of the proposed site. It was also advertised in the Glengarry News.



11. A public meeting was held on July 15, 2019. There were no members of the public in attendance at the public meeting and no written comments were received from the public.
12. The proposed amendment was also circulated to the Raisin Region Conservation Authority (RRCA). The RRCA has no objections to the proposed zoning by-law amendment. An Ontario Regulation permit will be required to be applied for by the applicant for both the proposed septic system and the conversion of the garage. This permit must be issued before a building permit can be issued.
13. The proposed amendment was also reviewed by the Township's Fire Chief, Dave Robertson and the General Manager of Infrastructure services, Ewen MacDonald. The Fire Chief has no concerns with access to the subject property or with the increased residential density. The General Manager of Infrastructure has no concerns.
14. The Ontario Planning Act requires all complete zoning amendment applications to be processed and a decision to be made within 150 days of receipt of a complete application. This process will be completed within the prescribed timeframe as a decision will be made on day 43.
15. If approved, the existing detached garage will be converted into the secondary dwelling with an addition to the north to be used as a residential garage. A new septic system will be required to be installed to accommodate the new residential space.
16. This proposed Zoning By-law amendment is being recommended to be approved by Council as it is consistent with the PPS, 2014 and it conforms to the United Counties Official Plan.
17. Council also has the option to defer the application. Applications may be deferred if Council requires additional information, further staff review, or other reasons. Should Council wish to defer the applications, reasons for the deferral and direction to Staff will be required so that Staff can prepare an updated Staff Report for future consideration.
18. Council also has the option to refuse the applications. Should Council wish to refuse the applications, reasons for the refusal are required including a written explanation of the refusal. If the decision of Council is appealed, the Local Planning Appeal Tribunal (LPAT) must have consideration to the decision of Council.



IMPACT ON 2019 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 99-2019 be received and that Council adopt By-law 55-2019, being by-law to amend by-law 38-09, the comprehensive Zoning By-Law for the Township of South Glengarry for the property legally described as Part of Lot 28, Concession 1, in the former Township of Lancaster, now in the Township of South Glengarry, County of Glengarry also known as 20842 49th Ave to be rezoned from Limited Services Residential (LSR) and Floodplain-Holding to Limited Services Residential Exception 8 (LSR-8) and Floodplain-Holding (FP-H) to permit a second dwelling unit ancillary to the existing primary dwelling unit located on a private road known as 49th Avenue and to reduce the front yard setback from 6 meters to 5.4 meters. The Council of the Township of South Glengarry confirms that no comments from the public were received on this application therefore there was no effect on the decision.

**Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK**

SG-G-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 55-2019
FOR THE YEAR 2019**

***BEING A BY-LAW TO AMEND BY-LAW 38-09, THE COMPREHENSIVE
ZONING BY-LAW FOR THE TOWNSHIP OF SOUTH GLENGARRY***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS pursuant to the provisions of Section 34 of the *Planning Act*, R.S.O. 1990, as amended, Council of the Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon;

AND WHEREAS the Council of the Township of South Glengarry deems it advisable to amend by-law 38-09, a by-law that regulates the use of land and the use and erection of buildings and structures, as thereafter set forth;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the area affected by this by-law is legally described as Part of Lot 28, Concession 1 in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry also known as 20842 49th Ave as indicated in Schedule "A" attached hereto and forming part of this by-law.
2. **THAT** the property located at Part of Lot 28, Concession 1, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, be rezoned from Limited Services Residential (LSR) and Floodplain-Holding to Limited Services Residential Exception 8 (LSR-8) and Floodplain-Holding (FP-H) to permit a second dwelling unit ancillary to the existing primary dwelling unit located on a private road known as 49th Avenue and to reduce the front yard setback from 6 metres to 5.4 metres.
3. **THAT** all other applicable provisions of by-law 38-09, as amended, shall continue to apply.
4. **THAT** this by-law shall come into force and effect and take effect pursuant to the provisions of the *Planning Act*, R.S.O. 1990, as amended.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 6TH DAY OF AUGUST, 2019.***

MAYOR:

CLERK:

BY-LAW 55-2019

EXPLANATORY NOTE

This is an amendment to Zoning By-law 38-09, which is the zoning by-law of the Township of South Glengarry. The purpose of this Amendment is to rezone the subject property from Limited Services Residential (LSR) and Floodplain-Holding to Limited Services Residential Exception 8 (LSR-8) and Floodplain-Holding (FP-H) to permit a second dwelling unit ancillary to the existing primary dwelling unit located on a private road known as 49th Avenue and to reduce the front yard setback from 6 meters to 5.4 meters.

.

Schedule “A”



Lands to be zoned to
Limited Services
Residential Exception 8
(LSR-8) and Floodplain-
Holding (FP-H)

**This is Schedule “A” to By-law 55-2019
Adopted this 6th day of August, 2019**

**Township of
South Glengarry**

Mayor

Clerk



STAFF REPORT

S.R. No. 100-2019

PREPARED BY: Joanne Haley, GM Community Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 6, 2019

SUBJECT: Lajoie-Clement Zoning Amendment

BACKGROUND:

Site Location:

1. Part of Lot 6, Concession 2, SRR in the former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 19518 County Road 19.

Owner/Applicant:

2. Denis Lajoie & Julie Clement

Description of Site and Surroundings:

3. The subject property is located on the south side of County Road 19. It is approximately 1.87 acres in size. It is currently developed and contains a single detached dwelling and sheds and is privately serviced.
4. The surrounding lands are characterized as single-family homes on the west and east sides of the subject property, single family home and farmland to the north and the Raisin River to the south.

Summary of Requested Zoning Proposal:

5. On June 18, 2019, the Township accepted the zoning amendment application. Said application was deemed complete on June 24, 2019.
6. The purpose of this amendment is to rezone the subject property from Agricultural (AG) & Natural Hazard (NZ) to Agricultural (AG) & Natural Hazard (NZ) - Exception 22 to reduce the Natural Hazard Zone and to increase the



Agricultural zone on a portion of the subject property to permit the construction of a residential detached garage.

ANALYSIS:

Planning Rationale:

Provincial Policy Statement

7. The Planning Act requires that all Township planning decisions be consistent with the Provincial Policy Statement (PPS), 2014, a document that provides further policies on matters of Provincial interest related to land use development.
8. This recommended Zoning By-law amendment is considered to be consistent with the matters of Provincial interest as outlined in the Planning Act and is in keeping with the PPS, 2014, specifically section 1.0 Building Strong and Healthy Communities.

Official Plan Designation

9. The subject property is designated Agricultural Resource. Residential uses are permitted within this designation. Table 5.2 of the Official Plan identifies the permitted uses in the Agricultural Resource use which includes existing dwellings.

Zoning By-law:

10. The subject property is currently zoned Agricultural (AG) and Natural Hazard in the Township's Zoning By-law 38-09.
11. The Township's Zoning By-law 38-09 conforms to the United Counties Official Plan and is consistent with the Provincial Policy Statement (PPS), 2014.

Public Consultation:

12. The proposed amendment was circulated to the neighbouring property owners within 120 metres of the proposed site. It was also advertised in the Glengarry News.



13. A public meeting was held on July 15, 2019. There were no members of the public in attendance at the public meeting and no written comments were received from the public.
14. The proposed amendment was circulated to the United Counties of SDG. They support this amendment and issued a County Road Setback permit to support the construction of the proposed residential detached garage.
15. This amendment was also circulated to the Raisin Region Conservation Authority (RRCA). The RRCA has no objections to the proposed zoning by-law amendment and supports the reduction of the Natural Hazard zone following the review of a topographical survey.
16. The Ontario Planning Act requires all complete zoning Amendment applications to be processed and a decision to be made within 150 days of receipt of a complete application. This process will be completed within the prescribed timeframe as a decision will be made on day 49.
17. This proposed zoning by-law amendment is being recommended to be approved by Council as it is consistent with the PPS, 2014 and it conforms to the United Counties Official Plan.
18. Council also has the option to defer the application. Applications may be deferred if Council requires additional information, further staff review, or other reasons. Should Council wish to defer the applications, reasons for the deferral and direction to Staff will be required so that Staff can prepare an updated Staff Report for future consideration.
19. Council also has the option to refuse the applications. Should Council wish to refuse the applications, reasons for the refusal are required including a written explanation of the refusal. If the decision of Council is appealed, the Local Planning Appeal Tribunal (LPAT) must have consideration to the decision of Council.

IMPACT ON 2019 BUDGET:

N/A



ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 100-2019 be received and that Council adopt by-law 56-2019, being by-law to amend By-law 38-09, the Comprehensive Zoning By-Law for the Township of South Glengarry for the property legally described as Part of Lot 6, Concession 2, SRR in the former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 19518 County Road 19 to be rezoned from Agricultural (AG) & Natural Hazard (NZ) to Agricultural (AG) & Natural Hazard (NZ) - Exception 22 to reduce the Natural Hazard Zone and to increase the Agricultural zone on a portion of the subject property to permit the construction of a residential detached garage. The Council of the Township of South Glengarry confirms that no comments from the public were received on this application therefore there was no effect on the decision.

**Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK**

SG-G-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 56-2019
FOR THE YEAR 2019**

***BEING A BY-LAW TO AMEND BY-LAW 38-09, THE COMPREHENSIVE
ZONING BY-LAW FOR THE TOWNSHIP OF SOUTH GLENGARRY***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS pursuant to the provisions of Section 34 of the *Planning Act*, R.S.O. 1990, as amended, Council of the Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon;

AND WHEREAS the Council of the Township of South Glengarry deems it advisable to amend by-law 38-09, a by-law that regulates the use of land and the use and erection of buildings and structures, as thereafter set forth;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the area affected by this by-law is legally described as Part of Lot 6, Concession 2, SSR in the former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 19518 County Road 19 as indicated on Schedule “A” attached hereto and forming part of this by-law.
2. **THAT** the property located at Part of Lot 6, Concession 2, SSR in the former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, be rezoned from Agricultural (AG) & Natural Hazard (NZ) to Agricultural (AG) & Natural Hazard (NZ) – Exception 22 to reduce the Natural Hazard Zone and to increase the Agricultural Zone on a portion of the subject property to permit the construction of a residential detached garage.
3. **THAT** all other applicable provisions of By-law 38-09, as amended, shall continue to apply.
4. **THAT** this by-law shall come into force and effect and take effect pursuant to the provisions of the *Planning Act*, R.S.O. 1990, as amended.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 6TH DAY OF AUGUST, 2019.***

MAYOR: CLERK:

BY-LAW 56-2019
EXPLANATORY NOTE

This is an amendment to zoning By-law 38-09, which is the zoning by-law of the Township of South Glengarry. The purpose of this Amendment is to rezone the subject property from Agricultural (AG) & Natural Hazard (NZ) to Agricultural (AG) & Natural Hazard (NZ) - Exception 22 to reduce the Natural Hazard Zone and to increase the Agricultural zone on a portion of the subject property to permit the construction of a residential detached garage.

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STAFF REPORT

S.R. No. 101-2019

PREPARED BY: Ewen MacDonald – GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: August 6, 2019

SUBJECT: Water/Waste Water Allocation Transfer

BACKGROUND:

1. In March 2016, the Township of South Glengarry entered into an agreement with 167580 Ontario Inc. for the allocation of 42 Waste Water Connections and 48 Water Connections for the property legally described as Part of Lot 37, Registered Plan 101, informally known as the Purcell Subdivision.
2. By-Law 26-16 (attached) for the Allocation of Capacity for 10 years was approved by Council subject to the conditions of the Township's Water & Waste Water Capacity Allocation By-Law 24-11, Section 9.0, Subsection 9.2.b.
3. The agreement is subject to review after 5 years and the capacity allocation may be reassessed. If no infrastructure for Phase 1 has been installed by July 1, 2021 the agreement will be null and void.
4. There has been no progress on this development, and it is unlikely that the owner will meet the 5-year expiry date for installation of infrastructure.
5. In September 2017, EVB Engineering presented to Council on the future development plans for the Place St. Laurent Subdivision and requested capacity allocation for 42 lots for Phase 4 and 5 of the development.
6. In March 2019, Council approved 18 connections for the Annual Development Allocation for waste water in Glen Walter. Pursuant to Article 6.6 of the Water & Waste Water Capacity Allocation By-Law 24-11, the capacity is not available to approve the request for the Place St. Laurent subdivision as it would exceed 40% of the available connections.
7. The Township has identified a priority to develop additional capacity for the Glen Walter Waste Water System and is awaiting the completion of the Glen Walter



Master Servicing Plan Environmental Assessment to determine the preferred alternative to secure additional waste water capacity for the greater Glen Walter Area.

ANALYSIS:

8. There are 20 lots in Phase 4 and 22 lots in Phase 5 of the Place St. Laurent subdivision development.
9. The developer has requested approval for the 20 connections for Phase 4, as they would like to move forward with Phase 4 in the near future.
10. The request for approval of connections for Phase 5 will be pushed off until additional capacity is available.
11. The General Manager Infrastructure Services has met with the owner of the Purcell Subdivision to discuss the status of the project. The owner has agreed to relinquish 20 approved connections in return for a 5-year extension of the review date for the remaining 22 connections.
12. Administration is recommending that the Township authorize the transfer of the 20 pre-approved connections from the Purcell Subdivision to Place St. Laurent Phase 4.

IMPACT ON 2019 BUDGET:

13. The transfer of the approved connections will not impact on the 2019 budget.

ALIGNMENT WITH STRATEGIC PLAN:

- Goal 1: Enhance economic growth and prosperity
 Goal 2: Invest in infrastructure and its sustainability

RECOMMENDATION:

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the transfer of 20 Water and Waste Water Connections from 167580 Ontario Inc. to Place St. Laurent Phase 4 and that Administration draft a By-law to enter into an agreement with 167580 Ontario Inc. for 22 Waste Water Connections and 28 Water Connections with a March 2026 expiry date that will rescind By-Law 42-16.



A handwritten signature in black ink, which appears to read "Kelli Campeau", is written over a solid black horizontal line.

**Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK**

SG-I-16

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 26-16
FOR THE YEAR 2016**

**BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER
INTO A WATER & WASTEWATER CAPACITY ALLOCATION AGREEMENT
BETWEEN THE TOWNSHIP OF SOUTH GLENGARRY AND 1675805
ONTARIO INC.**

WHEREAS the Council of the Township of South Glengarry deems it necessary and in the public interest to enter into a Water & Wastewater Capacity Allocation Agreement with 1675805 Ontario Inc. being the owner of the land described as Part of Lot 37, Concession 1 I.L., Registered Plan #101, in the former Township of Charlottenburgh, now in the Township of South Glengarry also known as the "Purcell Subdivision"

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Mayor and Clerk are hereby authorized to sign a Water & Wastewater Capacity Allocation Agreement with 1675805 Ontario Inc. a copy of which is attached hereto as Schedule "A", and is hereby declared to form part of this by-law.
2. **THAT** this by-law shall come into force and take effect on the date of its final passing.

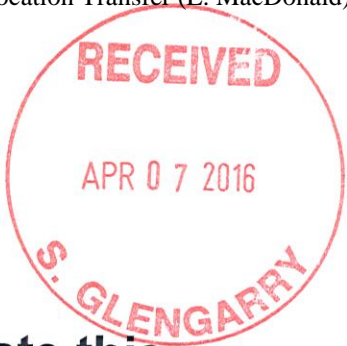
**READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 28TH DAY OF MARCH, 2016.**

MAYOR:



CLERK:





**THIS AGREEMENT made in quadruplicate this
28th day of March, 2016**

BETWEEN

**Hereinafter called the "OWNER"
OF THE FIRST PART**

AND:

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
Hereinafter called the "TOWNSHIP"
OF THE SECOND PART**

WHEREAS the Owner has requested to enter into a Water and Wastewater Capacity Allocation Agreement with the Township for the Owner's lands legally described as Part of Lot 37, Registered Plan #101, geographic Township of Charlottenburgh, now in the Township of South Glengarry, also known as the proposed "Purcell Subdivision"

NOW THEREFORE this Agreement witnesseth that in consideration of the approved Draft Plan of Subdivision, the Township covenants and agrees to allocate 47 water connections and 42 wastewater connections for a period of 10 years being from March 28th 2016 to March 28th 2026.

IN THIS AGREEMENT:

"TOWNSHIP"	Means the Corporation of the Township of South Glengarry, and its appointees;
"OWNER"	1675805 Ontario Inc.
"DRAFT PLAN"	Means the Draft Plan of Subdivision approved by the United Counties of Stormont, Dundas & Glengarry Manager of Planning approved on October 5 th , 2015

ALLOCATION

1. The Allocation of Capacity for 10 years is approved subject to the conditions of the Township's Water & Waste Water Capacity Allocation By-Law 24-11; Section 9.0; Subsection 9.2.b.

EXPIRATION

2. This agreement is subject to review after 5 years and the Capacity Allocation may be reassessed, if no infrastructure for Phase 1 has been installed by July 1, 2021 this agreement will be null and void.

AGREEMENT BINDING ON SUCCESSOR ON TITLE

3. The Owner covenants and agrees that each and every covenant herein contained shall be binding upon the Owner of the Lands and upon each and every successor on title.
4. The Owner covenants and agrees with the Township that if it subsequently sells or conveys the Owner's lands or any part thereof, each transfer or grant shall contain a covenant on the part of the grantee therein binding it, its successors and assigns, to the terms of this Agreement, and any further amendments thereto, and a further covenant on the part of the grantee or its successors and assigns to include a similar covenant in all subsequent transfers or grants of the Owner's lands, until the duties and obligations of the Owner under this Agreement have been fully performed.

SCHEDULES

5. The following Schedules are attached hereto and form part of this Agreement:

SCHEDULE "A" Description of the Lands

SCHEDULE "B" Draft Plan of Subdivision

Three handwritten signatures in blue ink are located at the bottom right of the page. The first signature is a stylized 'JH'. The second signature is 'MK'. The third signature is '22' with a flourish underneath.

IN WITNESS WHEREOF the said OWNER and THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY have hereunto affixed their Hand and Corporate Seal duly attested by the hands of their respective proper signing officers.

APRIL 6 / 2016

DATE

ROSS MINVINE
GARY TAPP

1675805 ONTARIO INC.

(I HAVE THE AUTHORITY TO BIND THE CORPORATION)

April 11, 2016

DATE

) THE CORPORATION OF THE
) TOWNSHIP OF SOUTH GLENGARRY

) PER:

MAYOR IAN MCLEOD

) PER:

CLERK, MARILYN LEBRUN

SCHEDULE "A"

LEGAL DESCRIPTION OF THE OWNER'S LANDS

THOSE LANDS AND PREMISES located in the Township of South Glengarry, in the County of Glengarry and Province of Ontario AND BEING DESCRIBED AS:

Part of Lot 37, Registered Plan #101, geographic Township of Charlottenburgh, now in the Township of South Glengarry

Two blue ink signatures are present. The one on the left is a stylized, cursive signature. The one on the right is also cursive and appears to be a signature with a date or number written below it. Below the signature on the right, the number '4' is written, and further below, the number '17' is written.

SCHEDULE "B"

DRAFT PLAN OF SUBDIVISION

Bylaw
26-16

**THIS AGREEMENT made in quadruplicate this
28th day of March, 2016**

BETWEEN

**Hereinafter called the "OWNER"
OF THE FIRST PART**

AND:

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
Hereinafter called the "TOWNSHIP"
OF THE SECOND PART**

WHEREAS the Owner has requested to enter into a Water and Wastewater Capacity Allocation Agreement with the Township for the Owner's lands legally described as Part of Lot 37, Registered Plan #101, geographic Township of Charlottenburgh, now in the Township of South Glengarry, also known as the proposed "Purcell Subdivision"

NOW THEREFORE this Agreement witnesseth that in consideration of the approved Draft Plan of Subdivision, the Township covenants and agrees to allocate 47 water connections and 42 wastewater connections for a period of 10 years being from March 28th 2016 to March 28th 2026.

IN THIS AGREEMENT:

"TOWNSHIP"	Means the Corporation of the Township of South Glengarry, and its appointees;
"OWNER"	1675805 Ontario Inc.
"DRAFT PLAN"	Means the Draft Plan of Subdivision approved by the United Counties of Stormont, Dundas & Glengarry Manager of Planning approved on October 5 th , 2015

Sh *MR* *1* *27*

ALLOCATION

1. The Allocation of Capacity for 10 years is approved subject to the conditions of the Township's Water & Waste Water Capacity Allocation By-Law 24-11; Section 9.0; Subsection 9.2.b.

EXPIRATION

2. This agreement is subject to review after 5 years and the Capacity Allocation may be reassessed, if no infrastructure for Phase 1 has been installed by July 1, 2021 this agreement will be null and void.

AGREEMENT BINDING ON SUCCESSOR ON TITLE

3. The Owner covenants and agrees that each and every covenant herein contained shall be binding upon the Owner of the Lands and upon each and every successor on title.
4. The Owner covenants and agrees with the Township that if it subsequently sells or conveys the Owner's lands or any part thereof, each transfer or grant shall contain a covenant on the part of the grantee therein binding it, its successors and assigns, to the terms of this Agreement, and any further amendments thereto, and a further covenant on the part of the grantee or its successors and assigns to include a similar covenant in all subsequent transfers or grants of the Owner's lands, until the duties and obligations of the Owner under this Agreement have been fully performed.

SCHEDULES

5. The following Schedules are attached hereto and form part of this Agreement:

SCHEDULE "A" Description of the Lands

SCHEDULE "B" Draft Plan of Subdivision

The block contains several handwritten signatures in blue ink. There are three distinct signatures: one on the left, one in the upper right, and one in the lower right. The signature in the lower right appears to have a small number '2' written next to it.

IN WITNESS WHEREOF the said OWNER and THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY have hereunto affixed their Hand and Corporate Seal duly attested by the hands of their respective proper signing officers.

APRIL 6/2016

DATE

ROSS MILORINE
GARY TAPP

1675805 ONTARIO INC.

(I HAVE THE AUTHORITY TO BIND THE CORPORATION)

April 11, 2016

DATE

) THE CORPORATION OF THE
) TOWNSHIP OF SOUTH GLENGARRY

) PER: 
) MAYOR IAN MCLEOD

) PER: 
) CLERK, MARILYN LEBRUN

SCHEDULE "A"

LEGAL DESCRIPTION OF THE OWNER'S LANDS

THOSE LANDS AND PREMISES located in the Township of South Glengarry, in the County of Glengarry and Province of Ontario AND BEING DESCRIBED AS:

Part of Lot 37, Registered Plan #101, geographic Township of Charlottenburgh, now in the Township of South Glengarry

Three handwritten signatures in blue ink are located in the bottom right corner of the page. The signatures are stylized and appear to be in cursive or a similar informal script.

SCHEDULE "B"

DRAFT PLAN OF SUBDIVISION

SG-I-11

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 24-11
FOR THE YEAR 2011

BEING A BY-LAW TO ESTABLISH A GROWTH MANAGEMENT AND
DEVELOPMENT ALLOCATION SYSTEM FOR THE WATER AND WASTE
WATERTREATMENT SYSTEMS OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY

WHEREAS section 11 of the *Municipal Act, 2001*, S.O. 2001, c.25 (hereinafter referred to as the "Act") authorizes the Corporation of the Township of South Glengarry (hereinafter the "Municipality") to pass by-laws respecting the collection and treatment of waste water and the production, treatment, storage and distribution of water throughout the Municipality;

AND WHEREAS the Municipality desires to establish a Growth Management Development Allocation System in the Municipality to direct the allocation of water capacity and waste water capacity in accordance with the purpose and intent of the Official Plan of the United Counties of Stormont, Dundas and Glengarry;

AND WHEREAS the availability of water capacity and waste water capacity may vary from year to year, it is in the best interests of the residents of the Municipality that water capacity and waste water capacity be allocated in a manner which is consistent with the Municipality's development priorities as set out herein;

AND WHEREAS the Municipality deems it appropriate that the issuance of all building permits throughout the Municipality shall be subject to the provisions of this By-law;

NOW THEREFORE, the Council of the Municipality enacts as follows:

1.0 Short Title

- 1.1 That this By-law shall be known as the "Water and Waste Water Capacity Allocation By-law".

2.0 Definitions

For the purposes of this By-law, the following definitions shall apply:

- 2.1 **ACT** means the *Municipal Act, 2001*, S.O. 2001, c.25.
- 2.2 **ANNUAL DEVELOPMENT ALLOCATION** shall mean the total number of units of Water Capacity and Waste Water Capacity which may be allocated for development in a given year.
- 2.3 **APPLICANT** means the Owner of Land or the authorized agent of the Owner;
- 2.4 **CAPACITY ALLOCATION** means the granting of Water Capacity and Waste Water Capacity in a given year.
- 2.5 **COUNCIL** means the Municipal Council of the Corporation of the Township of South Glengarry;

2.6 **DEVELOPMENT APPLICATION** means an application for the development of land or building(s) which shall include but not be limited to:

- a) an application for a connection to the Waste Water Treatment System or Water Distribution System for an existing building or structure;
- b) the approval of a condominium under Section 50 of the *Condominium Act* or draft approval of a plan of subdivision or a consent under Section 50 of the *Planning Act*;
- c) any change in use that requires an occupancy permit under Section 34(6) of the *Planning Act* and which increases the demand for water capacity or waste water capacity;
- d) approval of a Site Plan Agreement under Section 41(7) of the *Planning Act* which increases the demand for water capacity or waste water capacity;
- e) any other development of a property which requires connection to the Waste Water Treatment System or Water Distribution System or an increase in the demand for water capacity or waste water capacity which has not already been provided for in this By-law.

2.7 **GENERAL DEVELOPMENT** means general purpose development (residential, including redevelopment of existing residential lots, commercial, industrial and institutional) which is not otherwise defined in this by-law.

2.8 **INFILL DEVELOPMENT** means development on vacant land (either existing or created by severance) where such vacant land is located in an established area. Infill Development shall not include land developed by approval of a condominium under Section 50 of the *Condominium Act* or a plan of subdivision under Section 50 of the *Planning Act*;

2.9 **LAND** shall mean any existing lot of record and any new lot of record created by Transfer/Deed of land, Plan of Subdivision or Condominium Plan;

2.10 **MUNICIPALITY** shall mean the Corporation of the Township of South Glengarry;

2.11 **OWNER OR OWNERS** means the person(s) who is/are the current registered owner(s) of Land;

2.12 **PROJECT** means a development project which requires water capacity and waste water capacity.

2.13 **WASTE WATER CAPACITY** means a unit of capacity within the Waste Water Treatment System as calculated in accordance with Provincial Guidelines; or from historical flow data.

2.14 **WASTE WATER TREATMENT SYSTEM** means the waste water collection and treatment system of the Municipality;

- 2.15 **WATER CAPACITY** means a unit of capacity within the Water Distribution System as calculated in accordance with Provincial Guidelines; or from historical flow data.
- 2.16 **WATER DISTRIBUTION SYSTEM** means the water treatment and distribution system of the Municipality;
- 2.17 **ZONING BY-LAW** means the comprehensive zoning by-law of the Municipality as amended from time to time;

3.0 Background Statements

- 3.1 It is the intent of this by-law that the Municipality attains a rate of development and associated population growth in the Municipality which will not cause deterioration in the level and quality of public services and infrastructure.
- 3.2 All future development located in the Municipally Serviced Area shall be required to satisfy the requirements of this by-law
- 3.3 The Municipality shall encourage development that can provide the necessary infrastructure and services to accommodate new residential development and attract new non-residential development. The Municipality shall make use of available infrastructure and minimize the need for public funds to assist with new development whenever possible.

4.0 Water Distribution System and Waste Water Treatment System Capacity

- 4.1 The Municipality shall, at least annually, determine the available units of Water Capacity and Waste Water Capacity. From the available Water Capacity and Waste Water Capacity, Council shall determine the Annual Development Allocation.
- 4.2 After the effective date of this By-law, no application for a building permit which requires Water Capacity or Waste Water Capacity shall be accepted by the Municipality until such Applicant receives a Capacity Allocation in accordance with the provisions of this By-law.
- 4.3 After the effective date of this By-law, no approval or draft approval (as applicable) for a Development Application which requires Water Capacity or Waste Water Capacity shall be granted by the Municipality until such Applicant receives a Capacity Allocation in accordance with the provisions of this By-law.

5.0 Determination of the Development Allocation

- 5.1 The Infrastructure Services Division shall present a report to Council prior to January 31st of each calendar year which provides recommendations to Council as to the Annual Development Allocation to be available for the given year. Council's approval of the Annual Development Allocation shall be based upon a recommendation from the Infrastructure Services Division.
- 5.2 Council shall not, in any year, allocate Water Capacity and Waste Water Capacity which exceeds the available capacity set

out in the Annual Development Allocation,

6.0 Apportionment of the Development Allocation

- 6.1 The Annual Development Allocation shall be approved by Council. The Infrastructure Services and the Community Services Divisions shall be jointly responsible for approving the water and wastewater allocations to all development applications received on a first come first serve basis. At no time will staff be permitted to allocate more capacity than has been approved by Council in any given year.
- 6.2 Eighty percent (80%) of the Annual Development Allocation shall be made available for General Development.
- 6.3 If the number of Capacity Allocations sought for General Development exceeds the portion of the Annual Development Allocation available for General Development, Council may receive a joint report from the Community Services and Infrastructure Services Divisions which recommends a percentage of allocation designated for Infill Development be transferred to General Development in order to accommodate the proposed development. Council's decision on the apportionment of Capacity Allocations for General Development shall be final.
- 6.4 Twenty percent (20%) of the Annual Development Allocation will be allocated for Infill Development.
- 6.5 If the number of Capacity Allocations sought for Infill Development exceeds the portion of the Annual Development Allocation available for Infill Development, Council may receive a joint report from the Community Services and Infrastructure Services Divisions which recommends a percentage of allocation designated for General Development be transferred to Infill Development in order to accommodate the proposed development. Council's decision on the apportionment of Capacity Allocations for Infill Development shall be final.
- 6.6 Administration shall not allocate to one development a Capacity Allocation which is in excess of forty percent (40%) of the capacity available for General Development for Water Capacity and Waste Water Capacity in any one year.

7.0 Application Procedures

- 7.1 The request for Capacity Allocation shall be completed by the property owner in writing by providing a letter to the municipality. The letter of request must describe the proposed development, it must state the number of connections required and must include a conceptual drawing.
- 7.2 The Building Department shall review for completeness all requests for Capacity Allocation. Should the request be deemed incomplete, the Building Department shall indicate on the notice what additional information is required to properly evaluate the request. Failure to submit the requested additional information could disqualify the application.
- 7.3 If any question arises as to the nature of any ownership interest for any property, the Applicant shall provide all requested information to determine the nature of such ownership interest.

- 7.4 Each Capacity Allocation application shall be accompanied by a processing fee of Five Hundred Dollars (\$500.00) or Two Hundred and Fifty Dollars (\$250.00) if only unit of water and waste water capacity is requested. Infill Developments applications are exempt from this processing fee. Fifty Per Cent (50%) of the processing fee for non-successful applications shall be refunded. The application fee shall be in addition to all other municipal development processing and permit fees.

7.4.1 The General Manager – Community Services and General Manager – Corporate Services shall jointly be authorized to raise these amounts by the rate of inflation on January 1 of each year and may round the amounts to the nearest dollar.

7.5 Capacity Allocations Recommendations and Decision

7.5.1 The Community Services and Infrastructure Services Divisions shall jointly approve/refuse the apportionment of the Annual Development Allocation.

7.5.2 All Applicants for a Capacity Allocation shall be sent a copy of the decision in writing from the Infrastructure Services Division.

7.5.3 If the Community Services and Infrastructure Services Division refuse a development allocation request, the applicant can appeal the decision to Council. Such appeal must be filed with the Clerk's office within 30 days of the decision being sent to the applicant. The applicant will be entitled to make a public delegation to Council to request Council to consider the appeal, as per the Municipality's procedural by-law.

7.5.4 Council may, by resolution, allocate water and wastewater capacity to the applicant. Any such decision by Council is final and cannot be appealed. If Council chooses not to act then the decision by the Community Services and Infrastructure Services Division is final.

7.5.5 All Applicants for a Capacity Allocation shall be sent a copy of the decision of Council.

7.6 An Applicant may elect to withdraw an application for Capacity Allocation at any time prior to a decision on the Capacity Allocation and 50% of the application fee paid by the Applicant shall be refunded. Where an application is withdrawn after the Capacity Allocation has been made, such allocation will also be withdrawn and the application fee shall not be refunded.

7.7 As of the date of adoption of this By-law, a Capacity Allocation can only be allocated to the Land and the specific Project which is the subject of the application and not to an Applicant or to another Project on the same Land. A Capacity Allocation is not allocated to the Owner of Land and as such is not transferable.

8.0 Evaluation of Applications for Capacity Allocations

8.1 When evaluating the Projects which should receive Capacity Allocation, the Community Services and Infrastructure Services

Divisions shall evaluate the applications for Capacity Allocation taking into consideration the following factors which are set out in no particular order:

- a) priorities as set out in the Official Plan of the United Counties of Stormont, Dundas and Glengarry;
- b) the availability of existing infrastructure;
- c) the availability of services (schools, churches, emergency services etc...);
- d) the availability of existing commercial development;
- e) projects which do not require any financial contribution from the Municipality;
- f) the reduction of the Municipality's financial obligations in Projects;
- g) the Municipality's economic priorities;
- h) any other factor which is deemed relevant by Council.

9.0 Expiration of Capacity Allocation

9.1 All Capacity Allocations granted pursuant to this By-law shall expire two (2) years after the date it is awarded and Capacity Allocations granted prior to this By-law shall expire at the end of the day January 31, 2013 (two years after the passing of By-law 03-11), unless:

- a) a building permit has been issued in relation to such Capacity Allocation; or,
- b) an agreement has been entered into with the Township with respect to the particular Development Application that grants an extension to the expiration of the allocation.
- c) the owner(s) have prepaid the Impose Fee in accordance with the Township's by-laws. Prepayment of the connections for the proposed development will allow capacity to be secured; however, Council reserves the right to reallocate the capacity if part of or all of the proposed development has not commenced. The owner will be provided 90 days written notice of Council's intentions and will be refunded the impose fees in full in the equal amount it was paid without interest, if Council chooses to reallocate the capacity. The refund will be provided to the owner of the land at the time of the refund, which may not necessarily be the owner of the land at the time the Impose Fee was paid.

The expiration of the Capacity Allocation shall apply to all Water Capacity and Wastewater Capacity allocated to a Project.

9.2 Where a building permit has been issued, the Capacity Allocation shall expire in conjunction with the expiration of the building permit.

9.3 Council may, in its sole discretion, grant a temporary exemption to the provisions of sections 9.1 and 9.2 of this By-law where a Development Application has been appealed to the Ontario Municipal Board or to a court of competent jurisdiction.

10.0 Review and monitoring

11.1 This By-law will be reviewed one year after its approval or as required by any major changes in the availability of services.

11.0 Exemptions

11.1 This By-law shall not apply to:

11.1.1 The construction of accessory buildings which may include but not be limited to detached garages, barns, garden sheds and similar buildings provided that there is no increase in the demand for water or waste water capacity from the amount existing at the time of the application for a building permit.

11.1.2 Any change in use or renovation, alteration, addition, intensification or enlargement of a building where there is no increase in the demand for water or waste water capacity from the amount existing at the time of the application for a building permit.

11.1.3 An Owner or Applicant who has secured the necessary approvals and demolishes and replaces an existing building or restores, reconstructs or replaces an established structure in accordance with applicable by-laws and resolutions, provided that upon redevelopment of the said building there shall be no increase in the demand for water or waste water capacity; the exemption shall only be available for a period not exceeding two (2) years from the date of issuance of a demolition permit failing which it shall be deemed to be a new construction and a new Capacity Allocation shall be required in order for such redevelopment to proceed.

11.2 Where a redevelopment or change in use results in unused capacity from that which was used prior to the redevelopment or change in use, the unused capacity shall remain available to the Land for a period of two (2) years only.

11.3 Any dispute as to whether a use or building is entitled to an exemption or part-exemption shall be determined by Council in its sole discretion.

12.0 Other By-laws and Regulations

12.1 Nothing in the By-law shall exempt any person from complying with the requirements of any other applicable By-law, agreement or legislation.

13.0 Application

13.1 This By-law shall be applicable to all serviced areas or communities within the Township of South Glengarry.

13.2 The Chief Administrative Officer may approve procedures and processes to implement this By-law or may delegate such authority.

13.3 By-Law 03-11 of the Corporation of the Township of South Glengarry is hereby repealed.

13.4 Where any section of this By-law is determined to be invalid by a court of competent jurisdiction, the balance of the By-law shall remain in effect.

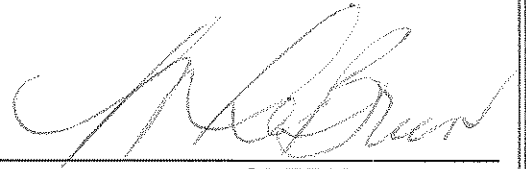
14.0 Effective Date

14.1 This By-law shall come into force and effect on the 25th day of April, 2011.

**READ A FIRST AND SECOND TIME AND PASSED IN OPEN COUNCIL
THIS 25th DAY OF APRIL, 2011.**

A stylized, handwritten signature in black ink, consisting of a large loop followed by several smaller, overlapping strokes.

MAYOR

A handwritten signature in black ink, appearing to read 'M. Labrecque' in a cursive script.

CLERK

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



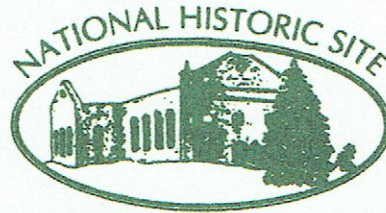
MEETING DATE: August 6, 2019

SUBJECT: Donation Request - St. Raphael's Ruins Hole Sponsor

PREPARED BY: Lachlan McDonald, GM Corporate Services

In lieu of a team in the St. Raphael's Ruins golf tournament, they asked for \$100 to sponsor a hole. The tournament has occurred, there was a South Glengarry sponsored hole sign on the course, and there is money in the grants and donation budget.

Please see attached the request from the Ruins.



**FRIENDS OF THE RUINS
ST. RAPHAELS INC.**

Box 190, Williamstown, Ontario

K0C 2J0

www.saintraphaelsruins.com

June 2019

Township of South Glengarry

Re: Msgr D B McDougald Annual Tartan Golf Tournament - Thurs, 1 Aug 2019

The Friends of the Ruins St. Raphaels presents our 24th annual golf tournament,
Thursday, 1 Aug 2019 at the Glengarry Golf Club in Alexandria.

Our ongoing mission is:

To provide fiscally responsible management of the Ruins.

To enhance the site for the safety and comfort of visitors.

To raise funds to ensure the future of the Ruins.

To coordinate the delivery of artistic & cultural events.

Your board of directors has succeeded in raising over \$1,500,000 for conservation and stabilization of this, our *National Historical Site of Canada*.

This year we ask you to **sponsor a hole**. The cost of \$100 includes tax receipt and company name or a sign in memory of a loved one supplied by us.)

In addition, please take this as your invitation to attend a convivial event in celebration of our 25 years of success. In appreciation of donors such as yourselves, we are holding a **wine & cheese reception** in the Ruins, **Sunday, 23 June 2019**, from 2 to 4 PM.

Sincerely, *Bernie MacCulloch*

on behalf of *The Friends of the Ruins of St Raphaels, Inc.*

Bernie MacCulloch (528-4470)
Hubert McDonell (347-3949)
Wanda MacDonell (Ottawa)
Kenny MacDonald (347-2581)
Msgr D B McDougald
Diana Sturkenboom (347-2352)

Krista Mrzena (747-5742)
Andrea Lauzon (525-5566)
Evans Cameron (936-0683)
David G Anderson (347-7192)
Ed Allinott (525-9961)
Glenda McDonell (347-2293)

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: August 6, 2019



SUBJECT: Consideration - Cornwall Golf and Country Club

PREPARED BY: Lachlan McDonald, GM Corporate Services

There are a few outstanding items from conversations with the Cornwall Golf and Country Club (CGCC).

They are:

- Retroactive application of 2 minimum units vs. 7
- Interest in fixed assessment for the golf course (per Assessment Act)

Request 1 – Retroactive application of 2 minimum units vs. 7

In conversations with Mr. Eamon (President of the Board for the CGCC), the minimum units charged was discussed. Seven minimums were set in 2010 and without a directly comparable facility, a visit was undertaken to see if a comparable came to mind. The Flying J was an option because they are both large facilities, have commercial kitchens, and have several showering units.

As this was not part of the 2016 review, I thought that Cornwall Golf and Country Club should be charged for 2 minimums to maintain fairness across the water systems.

In reviewing the Glen Walter system, it was discovered that the following properties were treated differently than in Lancaster.

Therefore, it is recommended that the following changes should also take place:

- Blue Anchor to 1 formerly 5 (Lancaster restaurants are charged 1)
- Gilles Barber to 1 formerly 2 (Lancaster hairstylists are charged 1)
- Fred Can (Stinson) to 1 formerly 2 (Lancaster gas stations are charged 1)

In addition to the request to review the minimum charge, I brought up retroactivity. I thought that the will of former Council was to treat both systems fairly in application of minimums. Therefore, I thought it fair to set this retroactively to the 2016 review.

The financial implications to this decision would be:

- CGCC (\$5,573.63)
- Blue Anchor (\$4,852.74)
- Gilles Barber (\$384.10)
- Fred Can (Stinson) (\$1,921.61)

Mr. Eamon indicated that CGCC feels it more appropriate to go to January 2012, when the Flying J was established, and has attached a letter (further below) with this additional request.

I feel that June 2016 is fair because it reflects a point in time when South Glengarry decided to treat multi-units the same in Glen Walter and Lancaster. Before this date, the systems had legacy difference deriving from 'old Charlottenburgh' and 'old Lancaster'.

The cost of going back to January 2012 would be:

- CGCC (\$13,686.05)
- Blue Anchor (\$11,073.32)
- Gilles Barber (\$384.10)
- Fred Can (Stinson) (\$4,950.35)

Request 2 – Fixed assessment for the golf course (per Assessment Act)

Mr. Eamon contacted MPAC to determine the possibility of a more favourable tax situation and discovered that the municipality can set a fixed assessment.

The following literature was provided by MPAC and comes from the Assessment Act under Fixed Assessment (Sec 23):

Agreement for fixed assessment for golf course

23 (1) Any local municipality may enter into an agreement with the owner of a golf course for providing a fixed assessment for the land occupied as a golf course, but not including the part of the land actually occupied by any building or structure or the building or structure, to apply to taxation for general, school and special purposes, but not to apply to taxation for local improvements. R.S.O. 1990, c. A.31, s. 23 (1).

Duties of municipal officials:

(2) Where a golf course has a fixed assessment under an agreement under subsection (1),

assessment

(a) the golf course shall be assessed each year as if it did not have a fixed assessment;

taxes

(b) the treasurer shall calculate each year what the taxes would have been on the golf course if it did not have a fixed assessment;

record

(c) the treasurer shall keep a record of the difference between the taxes paid each year and the taxes that would have been paid if the golf course did not have a fixed assessment and shall debit the golf course with this amount each year during the term of the agreement and shall add to the debit on the 1st day of January in each year the interest that may be agreed upon on the aggregate amount of the debit on that date; and

distribution of taxes

(d) the taxes paid on the fixed assessment shall be distributed among the bodies for which the municipality is required to levy in the proportion that the levy for each body bears to the total levy. R.S.O. 1990, c. A.31, s. 23 (2).

Agreement to be registered

(3) Every agreement shall be registered in the proper land registry office for the registry division or land titles division in which the golf course or any part of the golf course is located. 2002, c. 17, Sched. F, Table.

Termination of agreement, as to all of lands

(4) When an agreement is for any reason terminated as to the whole of the lands in respect of which the fixed assessment is given, the owner shall,

(a) pay to the municipality the amount debited against the golf course, including the amounts of interest debited in accordance with clause (2) (c); or

(b) require the municipality to purchase the golf course for an amount equal to the fixed assessment. R.S.O. 1990, c. A.31, s. 23 (4).

as to part of lands

(5) When an agreement is for any reason terminated as to a part of the land in respect of which the fixed assessment is given, the owner shall,

(a) pay to the municipality that portion of the amount debited against the golf course, including the amounts of interest debited in accordance with clause (2) (c), that is attributable to the portion of the golf course in respect of which the agreement is terminated; or

(b) require the municipality to purchase the part of the golf course in respect of which the agreement is terminated for an amount equal to the fixed assessment that is attributable to the part. R.S.O. 1990, c. A.31, s. 23 (5).

Agreement terminated when land ceases to be used as golf course

(6) Where a golf course has a fixed assessment under an agreement under subsection (1), the agreement shall terminate as to the whole or any part of the land in respect of which the fixed assessment is given when the whole or any such part thereof ceases to be occupied for the purposes of a golf course. R.S.O. 1990, c. A.31, s. 23 (6).

Termination of agreement

(7) Any agreement may be terminated on the 31st day of December in any year upon the owner of the golf course giving six months notice of the termination in writing to the municipality. R.S.O. 1990, c. A.31, s. 23 (7).

Dispute

(8) Any dispute between the municipality and the owner of the golf course in relation to an agreement or this section shall be settled

by the Ontario Municipal Board, and the decision of the Board is final. R.S.O. 1990, c. A.31, s. 23 (8).

Update of old fixed assessment

(9) A fixed assessment is changed each year after the year with respect to which it first applies in accordance with the following:

$$\begin{array}{rcccl} \text{Fixed Assessment} & = & \text{Previous year's taxes} & \times & \text{Tax Charge} \\ \text{(current year)} & & \text{Current year's tax rate} & & \text{(class)} \end{array}$$

where,

“Previous year’s taxes” means the taxes levied for municipal and school purposes in the previous year on the land to which the fixed assessment relates;

“Current year’s tax rate” means the total tax rate, for municipal and school purposes for the current year, for property in the residential property class in the local municipality;

“Tax change (class)” means an amount determined in accordance with the following:

1. Determine the total taxes levied for municipal and school purposes in the previous year on the property described in paragraph 4.
2. Determine the total taxes levied for municipal and school purposes in the current year on the property described in paragraph 4.
3. The Tax change (class) is the amount determined under paragraph 2 divided by the amount determined under paragraph 1.
4. The property referred to in paragraphs 1 and 2 is the property in the local municipality that, for both the previous year and the current year, is in the residential property class. For 1998, the property referred to in paragraphs 1 and 2 is the property in the local municipality that, for 1998, is in the residential property class.

1998, c. 3, s. 4; 2002, c. 22, s. 5.

Application of subsection (9)

(10) For greater certainty,

(a) subsection (9) applies with respect to an agreement entered into before or after subsection (9) came into force; and

(b) subsection (9) applies with respect to 1998 and subsequent years but not with respect to years before 1998. 1998, c. 3, s. 4.

Ultimately, Council can enter into this arrangement and staff will implement it should it be the will of Council. From a Corporate perspective, it is not recommended to enter into this agreement because it seems we are acting as a bank - forfeiting current taxation for interest revenue.

If Council would like to support either option, Administration can proceed with preparing a Staff Report for Council's consideration.



Mr. Lachlan McDonald
GM of Corporate Services/Treasurer
Township of South Glengarry
6 Oak Street, Box 220,
Lancaster, Ontario, K0C 1N0

June 18, 2019

Re: Water Rate Adjustment

Dear Mr. McDonald:

First of all I would like to thank you for your review of the water rate for the Cornwall Golf & Country Club and for your generous assistance in reviewing partnership opportunities between the Township and the CGCC.

It is greatly appreciated that your review of the water rates has determined that, based on like facilities, the Cornwall Golf and Country Club (CGCC) should have 2 strata units (minimums) vs. the current 7. Furthermore, we appreciate that you have acknowledged that the water rate at the CGCC should have been based on two (2) strata units effective to the date of the township's change in the policy that determined the number of strata units (June 2016). The rebate to the CGCC associated with this change is \$5,572.32.

As we discussed at our recent meeting, it is our opinion that the rebate should be based on the date that the township effectively applied the change in policy to the Flying J Service Center (January 2012) rather than the date that the Township formalized this change in policy within the township (June 2016). The CGCC should not have been paying a disproportionate rate for water after January 2012 once the Township changed its policy determination for the minimum number of strata units for the Flying J Service Center.

It would be appreciated if you would present this request to Council for its review and consideration.

Sincerely,


Rick Eamon

President, CGCC



Township of South Glengarry

6 Oak Street, P.O. Box 220, Lancaster, ON, K0C 1N0

T: (613) 347-1166 | F: (613) 347-3411

www.southglengarry.com

July 30, 2019

Attention: The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs

Re: Request for Authorization of Emergency Work under Section 124 of the Drainage Act

Dear Minister Hardeman:

The Township of South Glengarry hereby requests permission for the emergency replacement of a failing culvert under Section 124 of the Drainage Act, while going through the process with Council of appointing an Engineer to address the incorporation of the culverts as part of the municipal drain, as well as developing a fair cost sharing schedule and possible improvements to culverts on the Filion Municipal Drain.

History:

The failing culvert is part of the Filion Municipal Drain Report which was initiated by a petition prior to April 1, 1976 under the 1970 Drainage Act. Under the 1970 Drainage Act, each owner is to maintain his/her own crossing.

Stidwill Engineering prepared three reports on the Filion Drain as a result of the petition request. The original report was dated in 1977. Due to the deletion of culverts, as well as some realignment and assessment changes, a revised report and an amendment to the revised report were prepared in 1978. Because of the dates on the reports, most owners are under the impression the crossings are a municipal obligation to maintain.

Another concern is that the failing culvert is what might be considered an access crossing, as it is the only means of connecting the owners' farm lane to his farm house and the County Road on the other side of the drain (aerial photo attached). This crossing was designated as a farm crossing in the engineers' report. Had it been designated as an access crossing in the report it would have then become a municipal obligation to maintain/replace, and assess to the landowners. However, at this time if the Township were to treat it as an access crossing, this could be challenged by the landowners.

Current situation:

During late spring/early summer of 2019 it became obvious that the culvert was failing; it was visually apparent that the westerly side of the lane was approximately 1.5 feet lower than the east side. An inspection on the inside bottom of the culvert (which should be almost flat), indicated that the culvert had 'peaked' in the centre by over two feet (see attached photos).

This culvert is located in Ken McDonell's driveway, at Civic 21000 County Road 18, North Lancaster, Ontario. It is at station 64 + 50 on the Filion Drain in the W ½ Lot 26 Concession 5 former Township of Lancaster, now Township of South Glengarry (the most southeasterly township in Ontario).

The current report calls for a 12' 9" span, an 8' 10" rise and 30 feet in length and the replacement would be like for like.

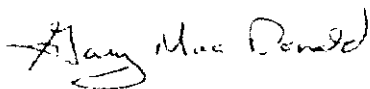
Reasons for Emergency Replacement:

- This is the only means of access to the farm home, as there is only one laneway to the owners' home (see attached aerial photo)
- The owner cannot block the laneway to traffic as it is the only means of access to his farm buildings for fuel, seed, fertilizer, emergency vehicles if needed, etc
- The owner is a cash crop farmer; the laneway will soon be needed to harvest and sell his crops
- This is a large drain; ideally installation would take place during the month of August when water levels tend to be low leaving a small window of opportunity for installation
- In addition to the issues noted above, the *primary* concern is for the safety of all those crossing the culvert.

The culvert is almost nine feet high, with three feet of cover, thus creating a 12 foot drop from the top of the lane to the ditch bottom. In a recent conversation with Doug Leitch, a senior engineer with Armttec (culvert manufacturer), I described the condition of the culvert. Mr. Leitch commented that he has been in the business for over thirty years and has never heard of a culvert peaking to that extent at the bottom. He believed that the next movement of the culvert will be total failure with the top collapsing.

It is for the above reasons, and in particular for the safety of all those who cross the culvert, that circumstances warrant the immediate replacement of the crossing and the Township of South Glengarry respectfully requests that the Ministry grant approval for said replacement under Section 124 of the Drainage Act.

Respectfully yours,



Gary MacDonald
Drainage Superintendent, Township of South Glengarry

Pictures of failing culvert on the Filion Municipal Drain at McDonell property July 30, 2019

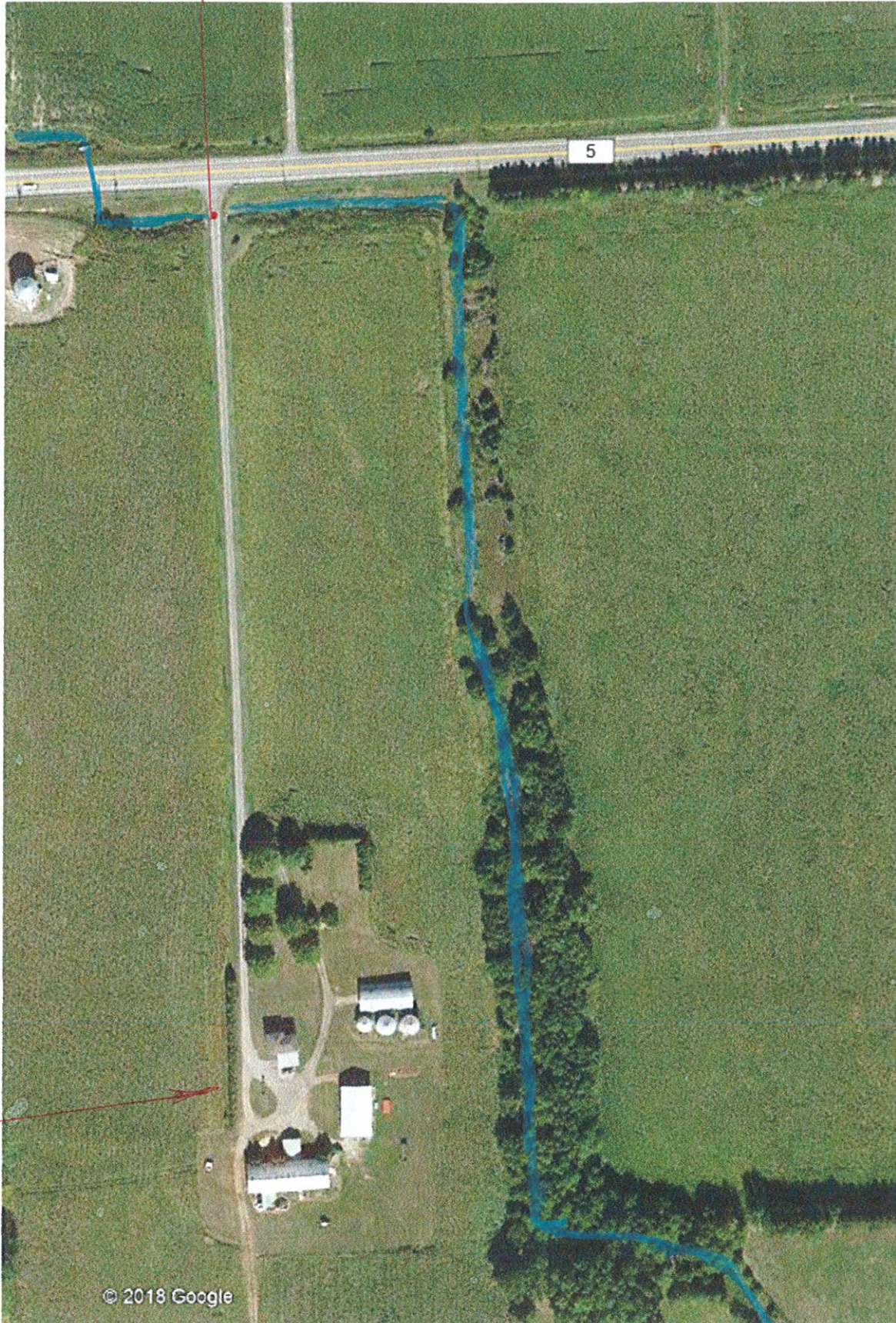


From the above photo, you can see the distance from the bottom of the culvert where it has peaked towards the top of the culvert. It is 5.5 feet when it should be 8'10" per the report.



Failing Crossing on
Jillion Drain

CTY RD. #18



Ken
Mc Donnell
Farm

MINUTES OF MEETING

CORNWALL REGIONAL AIRPORT COMMISSION CIVIC COMPLEX

May 13, 2019 – 1:30 P.M.

Present: Frank Prevost, Chair
Eric Bergeron
Lyle Warden
Martin Lang
Justin Towndale
Steve Small, Manager

Ewen MacDonald, Resource Person
Bob Peters, Resource Person

Regrets Dean Hollingsworth

1. WELCOME

The Chair opened the meeting at 1:30 p.m.

2. ADOPTION OF THE AGENDA AS AMENDED

It was:

MOVED BY: Lyle
SECONDED BY: Justin

That the Agenda be adopted as amended

Carried

3. AUDITORS REPORT – ROSS MARKELL MNP

The 2018 Financial Statements were presented by the Auditor

Ewen will follow up on a question on the fuel sales and expenses discrepancy between the Operating Budget and the Financial Statements.

The acceptance of the Financial Report will be included on the June 5th Agenda.

4. APPROVAL OF MINUTES

It was:

MOVED BY: Martin
SECONDED BY: Lyle

That the Minutes of the April 3rd Meeting be approved

Carried

It was:

MOVED BY: Martin
SECONDED BY: Lyle

That the Minutes of the April 11th Meeting be approved

Carried

5. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes

6. CORRESPONDENCE

There was no Correspondence

7. AIRPORT MANAGERS UPDATE

The Airport Manager provided a report on activities and issues since the April Meeting.

The Commission would like to see improved statistics on movements at the Airport

8. COMMERCIAL HANGAR LEASE UPDATE

Ewen advised that OAS was still in arrears. The Commission has directed that the account be referred to a collection agency and that a legal opinion on the locking of the hangar be obtained.

Bob is to forward the contact information for John MacDonald who has provided legal assistance to the Commission in the past.

9. FINANCIAL REPORT

Ewen presented the revised 2019 Draft Budget and the budget was approved on a motion:

MOVED BY: Justin
SECONDED BY: Lyle

Carried

The current balance in the Operating Account is \$34,963.07 and the current balance in the Fuel Account is \$49,963.90

10. MARKETING

Ewen will circulate the proposal from John Rattray and this item will be included on the June 5th Agenda.

11. New Business

There was no new business

12. NEXT MEETING

The next meeting will be June 5th at 3:00 PM at the Airport Commission Trailer

13. ADJOURNMENT

Managers Report

MAY 13 /2019

APRIL/11/19 EVACUATIONS, ASC MNRF APPROVED RENTAL OF FUEL TRUCK FOR EVACUEES FLIGHTS

APRIL/13/19 JET FUEL TANKER TRUCK ARRIVED.

MAY/03/19 REPAIRED GATE AND MAILBOX AT COMMISSION HANGAR ENTRANCE. REPAIRED DAMAGED RUNWAY LIGHTS.

MAY/05/19 MET WITH CAMERON GRANT FOR HANGAR CONSTRUCTION. CONCERNS OVER SIZE OF AIRCRAFT CAPABLE OF NAVIGATING TAXIWAY.

MAY/06/19 CANCELLED OAS FUEL DISCOUNT CARD. INSTALLED NEW ACRYLIC COVERS ON AVGAS PUMP. (OLD ONES WERE HARD TO READ DISPLAY)

MAY 8/9 2019 ATTENDED FUEL SYSTEM MAINTENANCE TRAINING COURSE AND MANAGERS CONFERENCE IN STRATFORD, ONT.

UPDATES

OAS

AIRCRAFT LEFT AND INSTRUCTOR LET GO AROUND APRIL/17. OPERATIONS STARTED AGAIN MAY/6

I SUGGEST A LETTER FROM OUR LAWYER ADVISING OF LEASE TERMINATION DUE TO NONPAYMENT. MAY GET SOME ACTION ON PAYMENT

ROGERS TOWER

SOUTH GLENGARRY IS SEEKING LEGAL ADVICE ON LEGALITY OF LEASING LAND
PURCHASED BY THE COMMISSION.

COPA CONVENTION

GOING AHEAD ON AUG 9-11TH 2019. CORNWALL FLYING CLUB WILL ASK TO MAKE A
PRESENTATION AT A FUTURE MEETING.

INTERPROVINCIAL AIR TOUR

ARRIVING IN CORNWALL JUNE 6. OVERNIGHT STAY AT THE NAV CENTRE
[HTTP://INTERPROVINCIALAIRTOUR.ORG/INDEX.PHP?FZ=I1](http://interprovincialairtour.org/index.php?fz=i1)

NEW HANGAR CONSTRUCTION

PAT ELLIOT IS GETTING READY TO START CONSTRUCTION

RODGER & CAMERON GRANT ARE HAVING THE DESIGN WORK COMPLETED

PROJECTS BEING CONTINUED

STORAGE OF DRAWINGS AND FILES

DEVELOPING LIST OF REPLACEMENT LIFE AND COSTS OF EQUIPMENT

TAXIWAY B CULVERTS

HANGAR 13/14 DRAINAGE

PREPARATION FOR 2020 RNAV APPROACH RENEWAL/ CORNWALL AVIATION LPV

APPROACH JOINT AGREEMENT.

INSURANCE FOR CRAC ASSETS.

2019 PROJECTS FOR CONSIDERATION

REPAIR/REPLACE FENCING

MODIFY TERMINAL TRAILER WATER LINES TO PREVENT FREEZING

PLAN AND SEEK FUNDING FOR DEVELOPMENT OF COMMERCIAL & PRIVATE HANGARS.

PARALLEL TAXIWAY TO EASE TRAFFIC CONGESTION.

PREPARE BUSINESS PLAN IN PREPARATION FOR FUNDING APPLICATION.

FUEL PRICING	COST	SELLING	MARK UP
JET A	1.18	1.68	0.50
AVGAS	1.68	1.93	0.25

GLENGARRY, NOR'WESTERS and LOYALIST MUSEUM

Meeting Minutes

Monday, July 8th 2019 @ 7pm

Present: Joyce Lewis, Linda Sinfield, Jim Lewis, Ken MacDonald, Ian McDonald, Connie Newman-Gerdis, Peter McLeod, Pierre Roy, and Sylvie Linhares.

Regrets: Linda Roy, Roy MacDonell

1. Welcome: Joyce calls meeting to order.

2. Minutes and Approval: Pierre moves approval of minutes seconded by Ian, all in favor.

3. Agenda and Approval: Jim moves approval of agenda seconded by Peter, all in favor.

4. Treasurer's Report: (please refer to hard copy provided by Jim) Jim reports that presently the Museum has 21,012.36\$ in the bank. The YCW grant was received: 4718\$. Jim moves approval of Treasurer's Report, seconded by Ken, all in favor.

5. President's Report: Joyce provides a summary:

The students hired by the Museum, Emma and Guy, are doing well.

Williamstown Public School (Grade 3) visited the Museum on June 17, 2019 - it went well.

Tea Talks are going well - approximately 15 to 30 people in attendance for each. Discussion about the cost of each Tea Talk - considering for next year that members pay 5\$ and non-members 10\$.

Bus Trip has sold out and 2 people are on the waiting list.

St Andrews Society of Ottawa visited the Museum on June 22, 2019 - 52 people in attendance, in addition to, 10 other visitors already at the Museum. It was a busy day. The St Andrews Society donated 132.50\$ to the Museum.

The Museum is being well used by different communities/organizations and by visitors.

6. Sponsorships:

Letters have been sent out to former sponsors but Ken says that sponsors need to be approached face to face. Discussion regarding whether or not to remove sponsors names off the Sponsors board and newsletter if they do not contribute. Ian and Roy are heading the Sponsorship Committee. It is asked if there is a list of sponsors - it is believed that Keleigh had created one. The Board needs to look into who is and is not a sponsor.

7. Ticket Distribution for W&C & 50/50 Raffle & Fair Volunteer List:

Wine & Cheese tickets were distributed for the BOD to sell - Jim took note of the numbers. The 50/50 Raffle tickets were also distributed for the BOD to sell - Jim took note of the numbers. 2500 were printed. Cost: 1 for 5\$ or 3 for 10\$. The BOD went through the Fair volunteer sheet

and tried to fill in the gaps - a revised list will be sent out.

8. Volunteers for the Fair:

Linda will ask Marilyn Lebrun; Ken suggested contacting Hubert and Susan and Connie suggested Tina Fitzpatrick and Shelly Mcpherson.

9. Millstone Plaque Update:

Pierre informs the BOD that the company that did the signange for the LAV III monument is no longer in business (moving to the States). Pierre will approach Peter Watson on Wednesday. If that doesn't work out the other option would be the Merrickville Foundry.

10. Wine & Cheese Preparations & Duties:

It will take place on Wednesday August 21, 2019.

- Liquor License: Keleigh
- Raffle Basket: items brought in by directors (tickets perhaps sold by Gail Wells); Ken will talk to Colleen to see if she can donate a basket
- Servers; Jim to organize
- Cheese Preparations: Joyce to organize
- Wine: Jim & Joyce
- Cheese: Places to buy/approach Farm Boy, St. Albert's & Glengarry Fine Cheese.
- Crackers: Costco Keleigh

The students need to create the Wine & Cheese poster so that we can start posting it.

11. Floor of Pavilion:

Discussion regrading the Pavilion floor - something needs to be done as someone can get seriously hurt on the uneven flooring. Pierre will speak to Ewen MacDonald to see if the Township will provide stonedust for the flooring of the Pavilion.

12: Other Business: Jim reports that there will be 21 days in which the Museum is scheduled to be opened but that the students will no longer be employed. It was suggested that the Museum be closed after the Labor Day weekend. After Labor Day until Thanksgiving the Museum will be available by appointment only. It was also suggested that the work begin after Ribfest September 7th, 2019.

NEXT MEETING: August 12/2019 @ 7pm. Invitation to Shauna Baggs

Pierre moves that the meeting be adjourned at 8:20 pm.

Submitted by,

Sylvie Linhares,

Secretary, GNLM



July 15, 2019

MINUTES OF
COMMITTEE OF ADJUSTMENT

Township of South Glengarry

A meeting of the Committee of Adjustment was held at 5:00 pm on July 15, 2019 in the Council Chambers at the municipal building in Lancaster, Ontario.

Committee Members present were: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Sam McDonell, Councillor Martin Lang and Secretary- Treasurer Joanne Haley.

MOVED BY: Frank Prevost

SECONDED BY: Sam McDonell

BE IT RESOLVED THAT the Committee of Adjustment meeting of July 15, 2019 is hereby called to order.

CARRIED

Meeting was called to order at 5:00 pm

Approval of Agenda

MOVED BY: Frank Prevost

SECONDED BY: Sam McDonell

BE IT RESOLVED THAT the Agenda be approved as presented.

CARRIED

Approval of Minutes

MOVED BY: Sam McDonell

SECONDED BY: Stephanie Jaworski

BE IT RESOLVED THAT the Minutes of the May 27, 2019 be approved as presented.



CARRIED

Members of the public at this meeting were as follows:

Sarah Seale & Michael Schreck- Applicant- A-13-19
Robert and M. Graham- Neighbour -A-13-19
David Secord- Neighbour- A-13-19
Courtney & Toni Wheeler- Applicant- A-14-19
Robert Mackey- Neighbour- A-14-19
Hilda McDonell- A-14-19

Martin Lang Arrived at 5:03pm

Review of Application:

Application A-13-19 Seale/Schreck

J Haley provided to the Committee the following information:

- Subject Property:
 - Part of Lot 7, on Registered Subdivision Plan 14M10 in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 6866 Craig Road
- Proposed Minor Variance:
 - The applicant is constructing a single detached dwelling. During the construction it was determined that the dwelling was not constructed in the approved location therefore the following minor variances are being requested:
 - Part 6.2- to reduce the interior side yard setback on the south east side of the dwelling from 1.2 meters to 0.88 meters on the south east corner and to 1.09 meters on the north east corner.
 - Part 3.39 (7) (c) - to reduce the Watercourse Setback from 30 meters to 26.4 meters from the top of bank of the St. Lawrence River to the newly constructed deck including the steps.
 - Part 3.45 (10) – to reduce the retaining wall setback from 1m to 0.15m.
 - Part 3.45 (1) – to permit the eaves to project 0.78 meters into the required yard setback
- The property is designated Rural District in the County Official Plan. This application conforms to the general intent of the Official Plan
- The property is zoned Limited Services Residential



- This application conforms to the general intent of the Township's zoning By-Law
- This application was circulated to applicable municipal staff; Planning and Building have no concerns with this application
- The RRCA has no adverse comments
- I have received no formal comments from the public to date

Discussion:

Member Stephanie Jaworski questioned the house was constructed in the incorrect location. The property owner Ms. Seale explained that it was an error of their contractor and it was not revealed until a survey was produced. J Haley explained how the subject area became a plan of subdivision, the sizes of the lots, the required new building envelopes and setbacks. Ms. Jaworski also asked how the proposed reduced side yard setback will impact the abutting property. J Haley explained that it will impact the abutting property owner in terms of the design of their new dwelling if and when they develop due to the required spatial separation distances as required in the Ontario Building Code. The abutting property owner was in attendance at the meeting; Mr. Graham spoke about the issue and explained that his main concern is in regard to drainage and grading. J Haley explained that the property owner of the subject property was required to produce a revised grading and drainage plan, this plan has been peer reviewed by the Township's engineer.

Chair Lyle Warden asked how all of this happened. J Haley explained that it is the practice of the municipality to request a building location survey following the construction of a foundation in an area where there is higher density development. Unfortunately, the contractors or builders do not always cooperate and construction continues. Staff use the tools that are available to them under the Ontario Building Code to gain compliance.

MOVED BY: Sam McDonell

SECONDED BY: Frank Prevost

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

CARRIED

Application A-14-19 Wheeler

J Haley provided to the Committee the following information:

- Subject Property:



- Part of Lot 8, Concession 1, Front, also known as 6882 Mainville Road, Summerstown, in the former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry
- Proposed Minor Variance:
 - The applicant is constructing a single detached dwelling. During the construction it was determined that the dwelling was not constructed in the approved location therefore the following minor variances are being requested:
 - Part 6.2 - to reduce the Rear Yard Setback from 6 meters to 1 meter and to reduce the interior side yard with a garage setback from 3 meters to 2.6 meters.
- The property is designated Residential District in the County Official Plan. This application conforms to the general intent of the Official Plan
- The property is zoned Limited Services Residential. This application conforms to the general intent of the Township's zoning By-Law
- This application conforms to the general intent of the Township's zoning By-Law
- This application was circulated to applicable municipal staff, Planning and Building have no concerns with this application
- The RRCA supports this application; an amendment to the Ontario Regulation permit may is required
- We received a letter in writing on Friday requesting the application to be deferred due to possible impact to the abutting property owner's septic system

Discussion:

Member Stephanie Jaworski asked how the error occurred during construction. Mr. Wheeler explained how the contractor located the proposed foundation using professional equipment. J Haley explained that it is the practice of the Building Department to request building location surveys to ensure that the structure conforms to the Township's Zoning By-law. The survey was completed and submitted by the property owner which revealed the error in locating the foundation.

J Haley explained to the Committee that on Friday July 12, 2019 a letter was received by a solicitor representing the abutting property owner to the north requesting that the decision be deferred due to possible impact to his septic system. A copy of the survey and the approved site plan was provided to the lawyer. On Monday July 15th, 2019, J Haley spoke with the Township's septic inspector Mike Madden; Mr. Madden confirmed that there is no legislated responsibility to review the septic systems on adjacent properties to determine if proposed construction would impact the systems as it is the property owner's responsibility to ensure that their system conforms to the Ontario Building Code. J Haley also spoke with the Solicitor and the solicitor verbally informed her that his request to defer the matter is no longer



required. The abutting property owner Mr. MacKey was in attendance. Both Mr. Mackey and Ms. Hilda McDonell spoke about a fence and a disputed land issued. Chair Warden and J Haley explained that this matter does not fall within the jurisdiction of the Committee of Adjustment.

MOVED BY: Frank Prevost

SECONDED BY: Martin Lang

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. Public comments were received however the comments did not result in the need to refuse the application; therefore, the committee **approves** the application.

CARRIED

A-01-19- Mitchel

J Haley provided a verbal update to the Committee of Adjustment and explained that the matter is still on hold. The applicant Mr. Mitchel and the RRCA met to review the file, the RRCA requested an additional three to four weeks to review this issue. A legal opinion regarding the property's legal description was provided to the Committee for review. J Haley committed to keep the Committee up to date.

Application A-15-19 Lavigne/Fournier

J Haley provided to the Committee the following information:

- Subject Property:
 - Part of Lot 8, Concession 1 in the Geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry also known as 6278 B 152nd Avenue
- Proposed Minor Variance:
 - The applicant is demolishing an existing garage and proposing to construct an addition to the existing single detached dwelling with a main floor and second floor deck as well as an attached garage:
 - Part 6.2- to reduce the exterior side yard setback on the east side of the dwelling from 6 meters to 3 meters and to increase the lot coverage from 20% to 25.3%
 - Part 3.39 (7) (c) - to reduce the Watercourse Setback from 30 meters to 15.9 meters from the top of bank of the St. Lawrence River to the proposed column of



the second story deck and from 30 meters to 20.7 meters to the south east corner and to 21 meters to the south west corner of the proposed steps attached to the proposed deck.

- The property is designated Residential District in the County Official Plan. This application conforms to the general intent of the Official Plan
- The property is zoned Limited Services Residential One & Flood Plain- Holding. This application conforms to the general intent of the Township's zoning By-Law
- This application was circulated to applicable municipal staff, Planning and Building have no concerns with this application;
- The RRCA does not object to this application; an Ont. Regulation permit will be required prior to a building permit being issued
- I have received no formal comments from the public to date

Discussion:

J Haley explained that the property owner/applicant lives in Belleville therefore it is difficult for them to attend the meeting. The Committee members had no concerns and therefore decided to advance the application despite the applicant not being in attendance.

MOVED BY: Martin Lang

SECONDED BY: Sam McDonell

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

Next Meeting date: To be Determined

Adjournment

BE IT RESOLVED THAT the meeting of July 15, 2019 be adjourned to the call of the Chair @ 5:41 p.m.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: August 6, 2019

SUBJECT: Lancaster Station Standby Generator and Heater

PREPARED BY: Dave Robertson, Fire Chief



BACKGROUND

Discussions were held during the 2018 budget deliberations to install a backup standby generator fueled by natural gas at the Lancaster Fire Station. This station is the last of our fire facilities to be fitted with a generator.

During the evaluation, it was discovered that the Paramedic's quarters is heated solely on electricity. As a result, a much larger generator was required to handle the possible electrical loads of both the Fire Station and Paramedic's quarters during times of power outage.

After re-evaluating the project, it was decided that if the heating needs of the Paramedic's quarters were changed from electric to natural gas, those electrical needs would be lessened considerably.

The purchases listed in this report were both budgeted for and fall within the purchasing limit of the General Manager – Fire Chief. The Procurement By-law was followed in awarding the two items. As such, the purpose of this report is to keep Council informed about the progress of this initiative.

ANALYSIS:

1) Paramedic's heater:

In the fall of 2018, three contractors were asked to submit pricing on a wall mounted, natural gas heater. Two submitted pricing on a Rinnai EX22CTN model heater that included the supply of the appliance, all connections and start up.

Baker Heating and Air Conditioning submission:

\$3,254.28 net HST

Casey Mechanical submission:

\$3,917.76 net HST

A third contractor examined the project and advised that they would be submitting a price but did not do so in the fall of 2018. When all three contractors were asked if they needed to adjust their quotes in July of 2019, this same contractor advised they would submit once again, but no submission was received from July 9th through the 16th.

2) Standby Generator:

Two contractors with whom the Township has supply and maintenance contracts for our current standby generators were contacted to submit pricing on an appliance for the Lancaster Station. Both supplied quotes for the same model and brand, a Generac RG025, 25 KW liquid cooled generator. The size of the generator will adequately handle the needs of the building during times of power outage. This brand and model are similar to many of our existing units.

Both quotes include supply, site installation and start up.

Casey Mechanical submission:

\$18,622.08 net HST

Note: Does not include electrical connection to building, panel conversion and switching to isolate the SCBA fill station compressor. Includes 100' of natural gas piping and connection.

KMAC Electric submission:

\$18,520.32 net HST

Note: Does not include approximately 100' of new natural gas piping from building meter. Includes electrical connection to building, panel conversion, Load Shed transfer switch and switching to isolate the SCBA fill station compressor.

With the included costs of the electrical connection being significantly higher than the 100' of natural gas line, it is felt that the quote from KMAC Electric has more value.

IMPACT ON 2019 BUDGET:**1) Paramedic's heater:**

- \$3000.00 was approved in the 2019 Budget for this heating unit replacement.
- The quote from Baker Heating in the amount of **\$3254.28 net HST** is **\$254.28** over the price given in the fall of 2018, which was carried to the 2019 Budget.

- The added cost will be shared with the purchase of the Standby Generator which is under budget.

2) Standby Generator:

- **\$24,000.00** was budgeted towards the purchase of the standby generator.
- The quote from KMAC Electric in the amount of **\$18,520.32 net HST** is within budget.

SUPPLIERS AND AWARD:

KMAC Electric has been chosen to supply and install the standby generator with all electrical connections.

Baker Heating has been chosen to supply and install the heating unit in the Paramedic's quarters. Baker will also complete the natural gas piping and connection to the standby generator.

INFORMATION REPORT**REPORT TO:** Council of the Township of South Glengarry**MEETING DATE:** August 6, 2019**SUBJECT:** Infrastructure Services Capital Projects Update**PREPARED BY:** Ewen MacDonald, GM Infrastructure Services

Capital Projects	Details	Expected Completion
	Road Projects	
Asphalt Resurfacing	Pad & Resurface <ul style="list-style-type: none"> Purcell Road from SDG 2 to 700 metres north of SDG 2 Joint Tender with SDG Pulverize & Resurface <ul style="list-style-type: none"> Marlin Orchard Road from SDG 2 to Turning Basin Drainage Work Completed 	<ul style="list-style-type: none"> August August
Surface Treatment	<ul style="list-style-type: none"> Beaupre Road from SDG 34 to Dead End Frog Hollow Road from SDG 18 to SDG 25 Kraft Road from Glen to Loyalist Awarded to Smith's Construction Pulverizing on Kraft Road Completed Asphalt Aprons at Intersections and Bridge Approaches completed Liquidated Damages to be applied starting on August 30 	<ul style="list-style-type: none"> August
William Street	<ul style="list-style-type: none"> EVb Completing Design to be Completed for Reconstruction with Storm Sewer. Tender in the fall for Spring Construction. 	<ul style="list-style-type: none"> October

2 nd Line Bridge SN 30051	<ul style="list-style-type: none"> • McIntosh Perry to Complete Design for Rehabilitation • Schedule for 2020 Capital Program Pending Approval 	<ul style="list-style-type: none"> • October
Parks & Facilities		
Glengarry Nor Wester's Museum	<ul style="list-style-type: none"> • Renovations to Construct Barrier Free Washroom. • Design Completed by EFI • Tender in August • Project will be offset with \$16,510 Grant from the Enabling Accessibility Fund. 	<ul style="list-style-type: none"> • November
Smithfield Park	<ul style="list-style-type: none"> • Redevelop with Multi Purpose Pad • Design for Building and Site Plan Completed. • Tender for Building issued in July with August 22nd Closing Date • Working with Community Group 	<ul style="list-style-type: none"> • November
Other Projects		
Glen Walter Master Servicing Plan EA	<ul style="list-style-type: none"> • Completion of EA Awarded to EVB • Funding Approved through CWWF Grant 	<ul style="list-style-type: none"> • December
Boundary Road Servicing Agreement	<ul style="list-style-type: none"> • Draft Servicing Agreement Completed • Preliminary Design Completed • Negotiations with the City of Cornwall are Ongoing 	<ul style="list-style-type: none"> • October
Fairview Road	<ul style="list-style-type: none"> • By-Law to extend Open Public Road Allowance for September Council Agenda. 	<ul style="list-style-type: none"> • September
Public Works Garage	<ul style="list-style-type: none"> • Design Completed • Township will Request Approval of Site Location from Airport Commission. • Project on Hold 	<ul style="list-style-type: none"> • 2020
Williamstown Fire Hall	<ul style="list-style-type: none"> • Tender to be Issued Concurrent with Public Works Garage Project. 	<ul style="list-style-type: none"> • 2020

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry
MEETING DATE: August 6, 2019
SUBJECT: Update – Format of Water Bills
PREPARED BY: Lachlan McDonald, GM Corporate Services

Council directed Administration to look into ways that we could potentially alter the format of our water bills to increase the readability of the bills.

Presently, the Township's water bills are generated through a program called Vadim. I contacted the Counties to do some research and Serge Martin was given this answer from the software provider:

CentralSquare Case #01280756 has the following update:

Hi Serge,

There aren't really different templates available. This is something that is has been done for municipalities before but it's been on a case-by-case basis when the municipality has an idea of exactly what they want displayed on the bill (what to remove, what to display and where, etc).

If there is a particular layout that the council has in mind to improve readability, then we can consider proceeding with an enhancement request to modify the template for the desired municipalities.

If it's a more general enquiry about the flexibility of the templates, then I'd suggest using our community portal to "Create an Idea" and propose the ability to make the templates more customizable. You can follow this link (community.centralsquare.com) and go through Public Administration > Vadim-iCity > iCity Revenue Management, then access the Utility Billing folder on the right-hand side. On the next page there should be an option to 'Create an idea', it will then walk you through any details you should provide.

We're always reviewing the ideas submitted by users to the community portal and will be gathering the most popular ideas and compiling them into a roadmap that will be presented at the user conference this year. If you submit your idea and other users agree and support it, there's a good chance for this feature finding its way into UB.

Aaron Croft
200 - Customer Support

From the response it appears there is little ability to select a different template, so our options are either:

- 1) Superficial (highlight, bold differently)
- 2) Costly (\$200 - \$300 per hour) to build a custom template

I've attached two South Glengarry bills and one North Glengarry bill for perspective

- 1) South Glengarry (Lancaster) above the minimum
- 2) South Glengarry (Glen Walter) below the minimum
- 3) North Glengarry (Alexandria) below the minimum

A few items offhand that can improve:

- 1) Greater highlighting of actual consumption

We are investigating if we can **highlight**, **bold**, or **enlarge** the font for 'consumption' on the bill (located on the right side at mid-height of the paper)

- 2) Explanation of the bill

South Glengarry bills have a section called "Important Notes" that presently mention our interest rate on arrears, a warning that we could shut off water after 6 months, and that our website contains more info.

Perhaps our initial efforts should focus on improving the "Important Notes" section (i.e. how to find consumption, how to read your bill when you use less than the minimum and more than the minimum in addition to the current three lines.

Example:

Important Notes

If you live in Glen Walter your basic fee is \$95.33, if you live in Lancaster your basic fee is \$100.00.

If your consumption (found on the right-hand side, half way down your bill beside "CU METRS") is less than 19.3m^3 then your water component is the basic fee + $19.3\text{m}^3 \times \$2.49 = \143.39 (Glen Walter) or $\$148.06$ (Lancaster).

The sewer component is $19.3\text{m}^3 \times \$1.87 = \36.09 (both systems).

If your consumption is greater than 19.3m^3 the bill reads as it is outlined with basic fee + consumption = water component and the sewer component reading similarly.

Additionally, arrears are charged at 1.25% monthly, after six months of arrears your water may be disconnected (per by-law 49-16), and please visit southglengarry.com for direct payment and e-billing information.

TOWNSHIP OF SOUTH GLENGARRY
PO BOX 220 6 OAK ST
LANCASTER, ON, K0C 1N0

Phone: (613) 347-1166

Fax: (613) 347-3411

BI-MONTHLY WATER/SEWER INVOICE



Account #: 102 002791 002
 Service Address: 6 OAK ST

Billing Date: 22-Apr-2019 Bill From: 25-Feb-2019
 Batch #: 2019042201 Bill To: 24-Apr-2019

Due Date : 15-May-2019

TOWNSHIP OF SOUTH GLENGARRY
BOX 220
6 OAK ST
LANCASTER ON K0C 1N0

Make Cheque Payable to
 TOWNSHIP OF SOUTH GLENGARRY

Enter Amount Enclosed

Account Balance Due By 15-May-2019 \$ 230.80

Account Balance Due After 15-May-2019 \$ 233.69

Please detach and return top portion with payment. Retain bottom portion for your records.

Account #: 102 002791 002
 Service Address: 6 OAK ST

Billing Date: 22-Apr-2019 Bill From: 25-Feb-2019
 Batch #: 2019042201 Bill To: 24-Apr-2019

Account Details From: 22-Apr-2019

Code	Description	Date	Units	Amount
Last Payment Made on: 25-Feb-2019				-184.17
AB W00	LANCASTER/SOUTH LANCASTER WATER	22/04/19	1.00	174.70 (1)+(2)
1831240991	18/04/19 Current Reading: 1735.77	19/02/19 Prev. Reading: 1705.83		
(1) Basic Fee @ 100.00	→	100.00		
(2) Consumption 30.00 @ 2.49000000	→	74.70		
		174.70		
AB S00	LANCASTER/SOUTH LANCASTER SEWER	22/04/19	1.00	56.10 (3)
(3) Consumption 30.00 @ 1.87000000	→	56.10		
Current Levy				= 230.80

IMPORTANT NOTES

ARREARS ACCOUNTS ARE CHARGED 1.25% MONTHLY
 ACCOUNTS IN ARREARS FOR SIX MONTHS MAY BE DISCONNECTED PER BY-LAW 49-16
 VISIT WWW.SOUTHGLENGARRY.COM FOR DIRECT PAYMENT AND E-BILLING INFORMATION.

↙ straight forward
 It is easier to explain when usage is greater than the minimum (> 19.3m³).

Account Balance Due By 15-May-2019 \$ 230.80

Account Balance Due After 15-May-2019 \$ 233.69

Account #: 102 002791 002

TOWNSHIP OF SOUTH GLENGARRY
 PO BOX 220 6 OAK ST
 LANCASTER, ON, K0C 1N0
 Phone: (613) 347-1166
 Fax: (613) 347-3411

TOWNSHIP OF SOUTH GLENGARRY
 BOX 220
 6 OAK ST
 LANCASTER ON K0C 1N0

TOWNSHIP OF SOUTH GLENGARRY

PO BOX 220 6 OAK ST
LANCASTER, ON, K0C 1N0

Phone: (613) 347-1166

Fax: (613) 347-3411

BI-MONTHLY WATER/SEWER INVOICE

Account #: 312 008244 001
Service Address: 18352 COUNTY RD 2

Billing Date: 22-Apr-2019 Bill From: 25-Feb-2019
Batch #: 2019042201 Bill To: 24-Apr-2019

Due Date : 15-May-2019

TOWNSHIP OF SOUTH GLENGARRY
BOX 220
6 OAK ST
LANCASTER ON K0C 1N0

Make Cheque Payable to
TOWNSHIP OF SOUTH GLENGARRY

Enter Amount Enclosed

Account Balance Due By 15-May-2019 \$ 179.48

Account Balance Due After 15-May-2019 \$ 181.72

Please detach and return top portion with payment. Retain bottom portion for your records.

Account #: 312 008244 001
Service Address: 18352 COUNTY RD 2

Billing Date: 22-Apr-2019 Bill From: 25-Feb-2019
Batch #: 2019042201 Bill To: 24-Apr-2019

Account Details From: 22-Apr-2019

Code	Description	Date	Units	Amount
Last Payment Made on: 25-Feb-2019				-179.48
C W01	GLEN WALTER WATER	22/04/19	1.00	143.39
1831246487	18/04/19 Current Reading: 339.73	20/02/19 Prev. Reading: 335.94	Consumption: 4.00 CU MTRS	
	Minimum @ 143.39	143.39		
C S01	GLEN WALTER SEWER	22/04/19	1.00	36.09
	Minimum @ 36.09	36.09		
Current Levy				179.48

IMPORTANT NOTES

ARREARS ACCOUNTS ARE CHARGED 1.25% MONTHLY
ACCOUNTS IN ARREARS FOR SIX MONTHS MAY BE DISCONNECTED PER BY-LAW 49-16
VISIT WWW.SOUTHGLENGARRY.COM FOR DIRECT PAYMENT AND E-BILLING INFORMATION.

It is less straight forward when the bill is below the minimum (<19.3m³).

143.39 is an aggregate of 95.33 (basic fee)
+ 2.49m³ x 19.3m³ (min) = ~ 143.39

36.09 is 1.87m³ x 19.3m³ (min) = ~ 36.09
↑ cost per m³ of water

cost per m³ of sewer Account Balance Due By 15-May-2019 \$ 179.48

Account Balance Due After 15-May-2019 \$ 181.72

Account #: 312 008244 001

TOWNSHIP OF SOUTH GLENGARRY
PO BOX 220 6 OAK ST
LANCASTER, ON, K0C 1N0
Phone: (613) 347-1166
Fax: (613) 347-3411

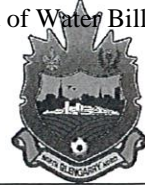
TOWNSHIP OF SOUTH GLENGARRY
BOX 220
6 OAK ST
LANCASTER ON K0C 1N0

TOWNSHIP OF NORTH GLENGARRY**P O BOX 700 90 MAIN ST SOUTH
ALEXANDRIA ONTARIO K0C1A0**

Phone / Tél.: (613) 525-3863

Fax: (613) 525-1649

Update – Format of Water Bills (L. McDonald)

**WATER SEWER / EAU EGOUT**Account # / Compte: **004 050280 001**

Billing Date / Date De Facturation: 17-Jul-2019 Bill From / De: 28-Jun-2019

Service Address / Adresse de service: 28 KENYON ST E

Batch #: 2019071704

Bill To / À: 17-Jul-2019

Due Date / Échéance : 10-Aug-2019

Make Cheque Payable to / Libellez votre chèque à

TOWNSHIP OF NORTH GLENGARRY

Enter Amount Enclosed /
Montant Versé**GLENGARRY COUNTY ARCHIVES
28 KENYON ST E
ALEXANDRIA ON K0C 1A0**

Payable at Most Financial Institutions / Payable dans la plupart des Institutions Financières

Account Balance Due By / Payable avant Échéance 10-Aug-2019 \$ 63.20**Account Balance Due After / Payable après Échéance 10-Aug-2019 \$ 66.36**Account # / Compte: **004 050280 001**

Billing Date / Date De Facturation: 17-Jul-2019 Bill From / De: 28-Jun-2019

Service Address / Adresse de service: 28 KENYON ST E

Batch #: 2019071704

Bill To / À: 17-Jul-2019

Account Details From / Détails du compte au: 17-Jul-2019

Code	Description	Date	Units / Unités	Amount / Montant
01 SB300	SEWER / EGOUT	17/07/19	1.00	22.31
01 MW300	WATER / EAU	17/07/19	1.00	40.89
1542335754	Current Reading /	Prev. Reading /	Consommation /	
15/07/19	Lecture Actuelle: 52.90	28/06/19 Lecture Précédente: 52.90	Consumption: 0.00 CUBIC METERS	
	Basic Fee @ 61.33	40.89		

Current Levy / Imposition Courante 63.20**Account Balance Due By / Payable avant Échéance 10-Aug-2019 \$ 63.20****Account Balance Due After / Payable après Échéance 10-Aug-2019 \$ 66.36****TOWNSHIP OF NORTH GLENGARRY
P O BOX 700 90 MAIN ST SOUTH
ALEXANDRIA ONTARIO K0C1A0
Phone / Tél.: (613) 525-3863
Fax: (613) 525-1649****GLENGARRY COUNTY ARCHIVES
28 KENYON ST E
ALEXANDRIA ON K0C 1A0**

Page : 1

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: August 6, 2019

SUBJECT: Connectivity Committee - Terms of Reference

PREPARED BY: Shauna Baggs, Economic Development and Tourism Coordinator

As per Council direction, Administration has prepared a draft Terms of Reference for an AdHoc Connectivity Committee, which will address Internet, broadband and natural gas availability in South Glengarry. The draft Terms of Reference are attached to this Information Report for your review.

Please provide your feedback or suggested changes on the Terms of Reference for the Connectivity Committee by August 22, 2019. Administration will then finalize the Terms of Reference for Council approval and will proceed with Council's direction.

Connectivity Committee Terms of Reference

Purpose

The purpose of the Township of South Glengarry's Connectivity Committee is to develop a work plan to encourage high speed internet and natural gas opportunities for underserved locations in South Glengarry.

Authority

Authority of the Connectivity Committee is limited to the range of matters described in this Terms of Reference.

1. The Connectivity Committee reports to the Council of the Township of South Glengarry through motions and minutes of the meetings.

Composition

1. Membership:

The Connectivity Committee shall consist of the following members:

- 1.1 Community Experts:

- a. Two (2) members of Council of the Township of South Glengarry
- b. Three (3) industry professionals that have a through understanding of the current internet and natural gas networks.
- c. Two (2) members of the public that reside in or do business in South Glengarry.

- 1.2 Absence:

Any member who is absent from three (3) consecutive regular meetings without leave of absence or without a satisfactory reason shall forthwith cease to be a member and the Recording Secretary shall advise the Clerk.

- 1.3 Resignation of Members:

Any member wishing to resign shall provide their resignation in writing to the Chair with a copy to the Clerk.

1.4 Filling Vacancies:

Vacancies shall be filled per the Council as soon as possible with another suitable representative.

1.5 Term:

After a work plan is completed, this Committee shall be disbanded, unless Council decides to extend its work.

Structure

The Connectivity Committee shall appoint a Chair which may be a member of Council; all members of the Committee are eligible to be Chair. The Chair will be a voting member. All meetings shall be called through the Chair and the Chair will be responsible for chairing the meeting. In the absence of the Chair, an acting Chair may be appointed by the Committee as needed.

Advisors

The Staff Resource person shall be the Secretary of the Connectivity Committee, without voting authority and shall prepare agendas and packages for the Committee meetings.

Procedures

1. The Connectivity Committee shall meet quarterly at the call of the Chair.
2. A quorum of members must be present at all times to conduct business.
3. The Recording Secretary will provide a digital copy of the agenda to members a minimum of 5 (5) days prior to a meeting. Minutes will be taken and circulated to the members within thirty (30) days of a meeting.
4. The Connectivity Committee will prepare a work plan to present to Council. The plan will include options and/or next steps regarding high speed internet and natural gas connections in the Township, specifically to areas that are currently underserved.

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: August 6, 2019

SUBJECT: 2020 Business and Community Awards Gala

PREPARED BY: Joanne Haley- GM- Community Services

The 2020 Business and Community Awards Gala has been tentatively scheduled for May 9, 2020 at the Char Lan Community Centre, Tartan Hall. Effort was made to schedule this event in April as per previous years but availability of the decorator, products and the hall made this impossible. Therefore, May 9, 2020 is being proposed.

I look forward to Council's feedback on this proposed date; if there is no opposition to this date Administration will proceed with planning for the event.

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: August 6, 2019

SUBJECT: Consent Application B-48-19

PREPARED BY: Joanne Haley, GM Community Services

RE: B-48-19
Part of Lot 5, Concession 1
Morin/Guay

Type of Consent: To sever and transfer the ownership of an existing a right-of-way

Subject:

The subject property, which is a residential lot and an existing right-of-way, is located on Part of Lot 5, Concession 1 off of St, Louise Point Road. The purpose of this application is to transfer the ownership of the existing right-of-way from one parcel to another abutting parcel owned by a family member of the owner/applicant.

Official Plan Designations:

The subject property is designated Residential District in the County Official Plan. The proposed consent conforms to the Official Plan.

Zoning By-law:

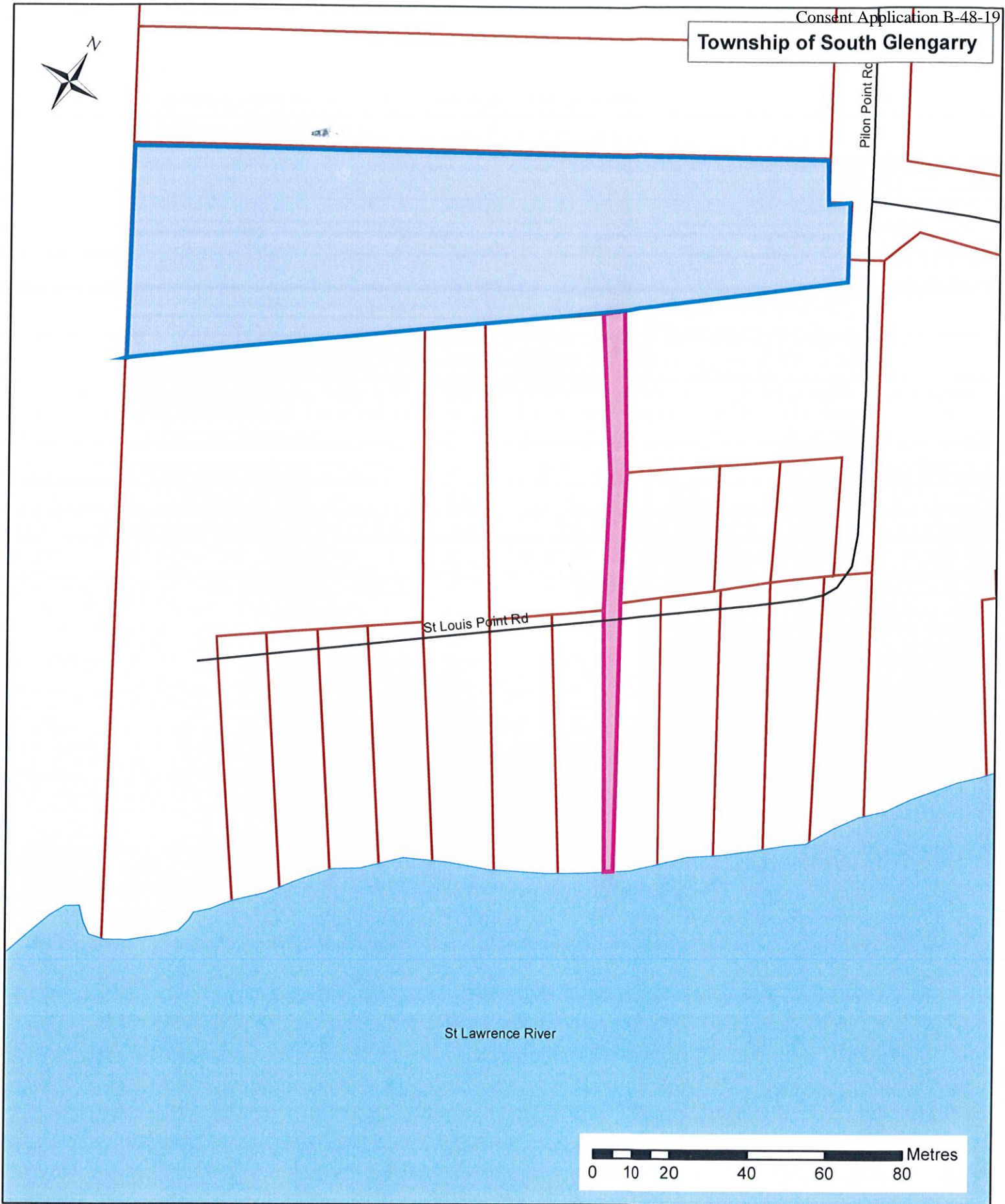
The subject property is zoned Limited Services Residential (LSR) in the Township of South Glengarry's Zoning By-law. This proposed consent conforms to the zoning by-law.

Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Official Plan and the PPS. This consent will be subject to the following conditions:

1. A \$200.00 review fee must be paid to the Township of South Glengarry prior to final approval.

Township of South Glengarry

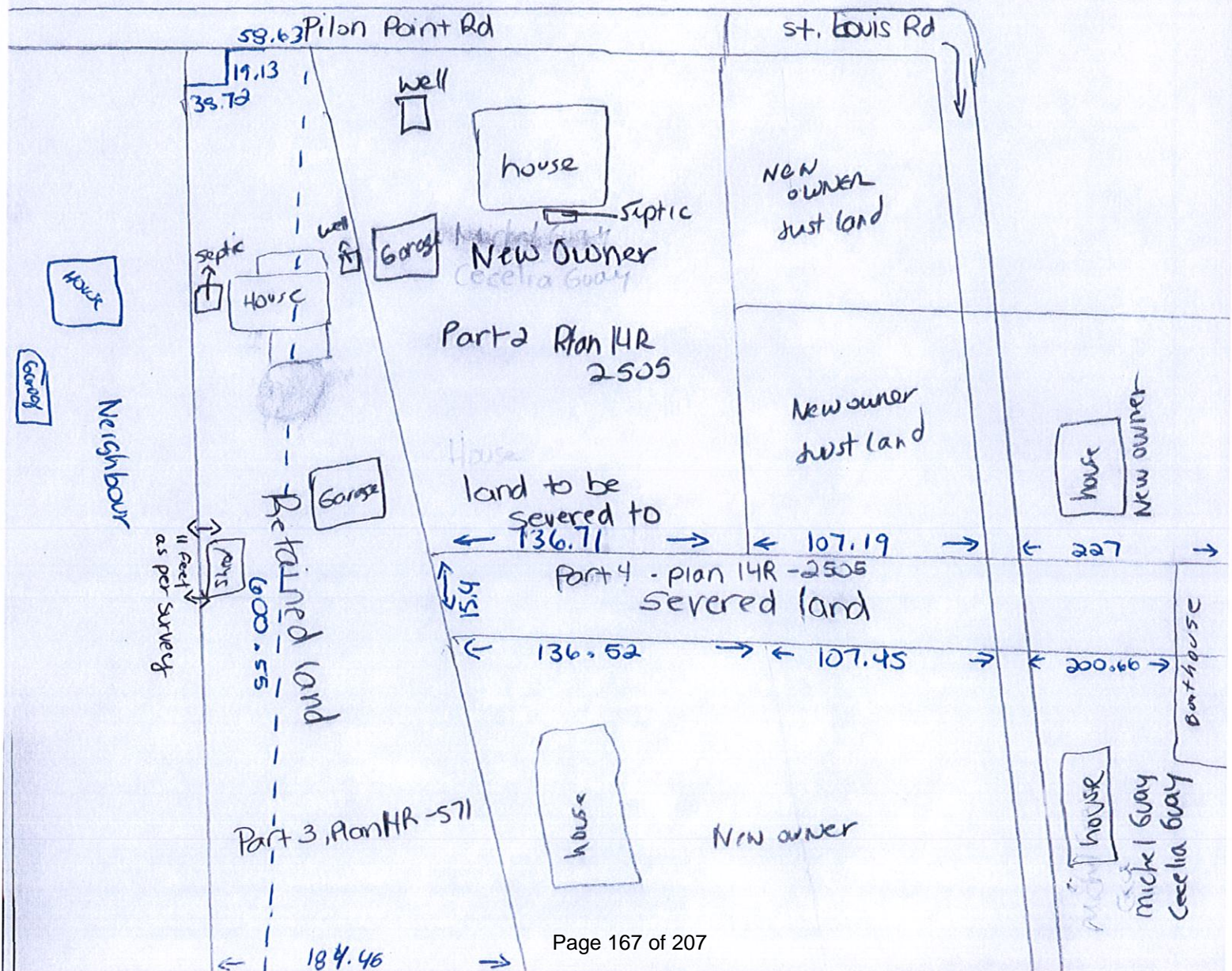


- Retained ~ 1.34 acres
- Severed ~ 0.15 acres

Application Number: B-48-19

sample sketch

Michelle Guay, Nicolas Morin
 RR1 Summerstown, ON
 6774 Pilon Point Rd
 K0C 2E0



INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: August 6, 2019

SUBJECT: Notice of Consent Decisions

PREPARED BY: Joanne Haley, GM Community Services

RE: Notice of Consent Decisions

Please find attached two “Notice of Decision” letters from the United Counties of Stormont, Dundas, and Glengarry. The recommendations and conditions requested have been included in the decisions as requested.



**DEPARTMENT OF TRANSPORTATION
AND PLANNING SERVICES**

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

STORMONT • DUNDAS • GLENGARRY

Tel: 613-932-1515 • Fax: 613-936-2913 • Email info@sdgcounties.ca • www.sdgcounties.ca



NOTICE OF DECISION

APPLICATION NO. B-76-18

NAME: Mike Auger & Lori Auger

MUNICIPALITY: Township of South Glengarry (Geographic Charlottenburgh Twp.)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Local Planning Appeal Tribunal:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Local Planning Appeal Tribunal must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$300.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant-Planning, United Counties of S. D. & G. who will forward all documents to the Local Planning Appeal Tribunal.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 218**.

LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS: August 5, 2019

Date of giving of this notice is: July 16, 2019

Katie Coristine
Administrative Assistant-Planning
Email: kcoristine@sdgcounties.ca



UNITED COUNTIES OF STORMONT, DUNDAS AND GLENGARRY ***DECISION***

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry did, on **Tuesday, July 16, 2019**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

APPLICATION NO. B-76-18

OWNER: Mike Auger & Lori Auger

MUNICIPALITY: South Glengarry

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. A \$200.00 review fee must be paid to the Township of South Glengarry prior to final approval. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. A \$1,000 parkland fee must be paid to the Township of South Glengarry prior to final approval. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
3. The applicant must acknowledge that there are no water and wastewater services available at this time. It is the intent of South Glengarry Township to have services available as soon as possible. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
4. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$225.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:

Benjamin de Haan, P.Eng
Approval Authority

I, Katie Coristine, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.

Katie Coristine, Administrative Assistant

NOTE: The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Administrative Assistant-Planning **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED IS:**

July 16, 2020

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: **AUGUST 05, 2019**



**DEPARTMENT OF TRANSPORTATION
AND PLANNING SERVICES**

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

Tel: 613-932-1515 • Fax: 613-936-2913 • Email info@sdgcounties.ca

www.sdgcounties.ca



NOTICE OF DECISION

APPLICATION NO. B-37-19

NAME: Real Charlebois

MUNICIPALITY: Township of South Glengarry (Geographic Lancaster Twp.)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Local Planning Appeal Tribunal:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Local Planning Appeal Tribunal must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$300.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant-Planning, United Counties of S. D. & G. who will forward all documents to the Local Planning Appeal Tribunal.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 218**.

LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS: August 5, 2019

Date of giving of this notice is: July 16, 2019

Katie Coristine
Administrative Assistant-Planning
Email: kcoristine@sdgcounties.ca



UNITED COUNTIES OF STORMONT, DUNDAS AND GLENGARRY ***DECISION***

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry did, on **Tuesday, July 16, 2019**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

APPLICATION NO. B-37-19

OWNER: Real Charlebois

MUNICIPALITY: South Glengarry

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. A review fee of \$200.00 must be paid to the Township. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. A zoning amendment must be applied for and approved to reduce the minimum lot area for the proposed retained parcel as the Zoning By-law requires 20 hectares. The prohibition of residential construction will also be included in this amendment. The Zoning Amendment Application Fee is \$1,200.00. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
4. Road Widening must be deeded on the severed and retained parcels to the Township of South Glengarry. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
5. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$225.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:

Benjamin de Haan, P.Eng
Approval Authority

I, Katie Coristine, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.

Katie Coristine, Administrative Assistant

NOTE: The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Administrative Assistant-Planning **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED IS:**

July 16, 2020

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: AUGUST 05, 2019

INFORMATION REPORT**REPORT TO:** Council of the Township of South Glengarry**MEETING DATE:** August 6, 2019**SUBJECT:** Consent Summary**PREPARED BY:** Joanne Haley, GM Community Services**CONSENT APPLICATIONS SUMMARY- 2015**

Application #	Recommendation	Decision
B-121-15	Recommended	

CONSENT APPLICATIONS SUMMARY- 2018

# of Applications	Application #	Recommendation	Decision
14	B-76-18	Recommended	Approved

CONSENT APPLICATIONS SUMMARY- 2019

# of Applications	Application #	Recommendation	Decision
1	B-14-19	Recommended	Approved
2	B-23-19	Recommended	Approved
3	B-28-19	Recommended	Approved
4	B-29-19	Recommended	Approved
5	B-37-19	Recommended	Approved
6	B-48-19	Recommended	



July, 2019

County Strategic Priorities:

- Preserve & enhance historical, cultural, tourism & recreational features to maintain quality of life
- Plan for economic development
- Inventory of infrastructure
- Greater local government coordination in delivery of services

Upcoming Events:

**Council Meeting -
August 22, 2019**

**Council Meeting
Sept. 16, 2019**

United Counties of SDG
26 Pitt Street
Cornwall, ON K6J 3P2
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F: 613.936.2913
W: www.sdgcounties.ca

Disclaimer

This newsletter is provided for information only and is not considered an official Council document. For complete motions and reports please contact the County Clerk.

Helen Thomson
County Clerk
613-932-1515 x 203
hthomson@SDGcounties.ca



Council News

United Counties of Stormont, Dundas and Glengarry

By-laws

By-law No. 5203 - Adopt Amendment No. 2 to the County Official Plan (North Stormont).

By-law No. 5204 - Authorize the issuance of permits to allow the movement of over-dimensional vehicles and designate reduced load periods on County Roads.

By-law No. 5205 - To adopt, confirm and ratify matters dealt with by resolution.

Tenders/Quotations

Windows, County Administration Building - Dwyer Glass - \$74,752.

Natural Heritage Study - South Nation Conservation - \$61,019.

Coarse Rock Salt - Compass Minerals Canada Corp. - \$105.00/tonne

Culvert Lining - Edgewater Sewer Services Inc. - \$314,925.

Key Information

A SDG Strategic Planning Session has been scheduled for Tuesday, September 10th, 2019 at a location to be determined.

The August Council meeting has been rescheduled to Thursday, August 22nd to accommodate members of Council attending the AMO conference.

Staff from Transportation and Planning provided report on winter maintenance revisions, with various options for Council's consideration.

Updates were provided on the exterior jail project, official Plan pre-hearing No. 2, and County Forests.



KEY INFORMATION REPORT

TRANSPORTATION AND PLANNING

July 15, 2019

SUBJECT: Regional Waste Management Update

BACKGROUND:

In SDG, waste management (roadside collection, recycling and landfilling) is individually managed by the six local municipalities. Each municipality in SDG faces both unique and common challenges associated with managing solid waste. High recycling contamination rates, varying levels of service, use of in-house versus contracted services, management of facilities and limited remaining life of operating landfills continue to present challenges to staff tasked with delivering these essential services.

COMMENTS/OBSERVATIONS:

The impending changes associated with the *Waste Free Ontario Act* and the current challenges faced by each Municipality present an opportunity to better understand the varying practices in each municipality, identify possible ways to improve efficiencies and consider cross-jurisdictional collaboration. Over the past two years, preliminary discussions have taken place between SDG senior staff and local municipal stakeholders on how to take the “next step” and address the opportunities identified above.

To that end, the County, in partnership with local municipalities, is looking to move forward with a regional waste management review. County staff have recently submitted a proposal to the Continuous Improvement Fund (CIF) with the aim to receiving funding to offset the cost of undertaking such a review. Currently, the proposal indicates that the County and each local municipality will have a modest financial commitment to the project subject to a major financial commitment from CIF.

Frontenac County recently completed a similar study with their local municipalities. The report examined waste management programs, practices, policies, and costs, as well as reviewed waste generated in Frontenac and the impacts of the *Waste Free Ontario Act*. The report outlined 33 options/opportunities that tackled one or more of the following objectives: reducing costs, increasing diversion, and reducing environmental impact. It then laid out a ‘Made in Frontenac’ path forward that broke down each option as short term, medium term, or long-term objectives.

County staff will update Council as discussions progress with stakeholders and partners and when more information is received regarding the CIF application.

Respectfully submitted.

July 2019

**Darrin Pruner/Martin Lariviere Award
Township of South Glengarry**

Dear Mr. Prevost:

**Thank you very much for your donation to the
Char-Lan D.H.S. Bursary Fund. Our students
benefit so much because of the generosity of
individuals and organizations in this community.**

**Once again, sincere thanks for your support of our
students and our school.**

The Char-Lan Graduation Committee





JIM MCDONELL, MPP/DÉPUTÉ
Stormont–Dundas–South Glengarry

Queen's Park Office:	Constituency Office:
777 Bay Street	120 Second Street West
23rd Floor Room 2302	Cornwall, ON K6J 1G5
Toronto, ON M5G 2E5	Tel: 613-933-6513
Tel: 416-585-7000	Fax: 613-933-6449
Email: jim.mcdonellco@pc.ola.org	

July 18, 2019

Dear Municipal Partners,

I am writing to elicit your expertise to aid the government's initiative to reduce red tape and regulatory burden within the municipal sector.

One of the government's most important priorities is to lower the cost of doing business in the province by streamlining and modernizing regulations that impact economic performance. Our Goal is a 25% reduction of regulatory requirements that negatively impede our businesses and our communities. Red tape is overregulation – including legislation, processes and forms that are inflexible, inefficient, duplicative, out-of-date, or misaligned within other jurisdictions.

We are pleased to report to you that Association of Municipalities Ontario (AMO) is receptive to our message of reducing the burdensome and duplicative red tape that is stopping our province from being open for business and open for jobs.

My focus is on the Municipal level burdens that are under Provincial jurisdiction, specific in nature, and of course - actionable. For any non-municipal issues that you are made aware of, I would be pleased to forward them on to the appropriate red tape team.

I have attached a copy of our red tape intake form and encourage you to take a moment to help us identify needless and expensive regulations that are negatively impacting your organization. Should you need any information on this initiative, do not hesitate to contact Charles MacDonald in my Toronto office at charles.macdonald@ontario.ca. Please return your completed forms (and any supporting documentation) to Charles at the above email address or to our office.

It is important for us to hear about your experiences with Ontario's regulations and your ideas on how we can do things better. I hope to hear from you soon.

Respectfully,

A blue ink signature of Jim McDonell, consisting of a stylized 'J' and 'M'.

Jim McDonell, MPP
Stormont-Dundas-South Glengarry
JM/mm
Encls;

Intake form - Red tape affecting Ontario Businesses



Please complete these questions to assist the team to make an initial assessment of your issue.

Red Tape includes rules that are duplicative, outdated, unclear, overly prescriptive, poorly designed and generate unnecessary burdens or costs.

Required criteria:

1. Meets definition of red tape (above)
2. Within Provincial jurisdiction
3. Specific and actionable

ISSUES

What red tape or regulatory burden are you facing? (regulatory/process/delay/legal)

Has the issue been raised with any ministries or government entities? If yes, which one(s)?

If yes, when? (DD/MM/YY)

What is your ideal solution? (policy change, amend/repeal regulation, faster approval process, etc.)

How would this solution support your organization? (job creation / investment opportunity / growth)

Is the issue related to a ticket, order, prosecution, or legal decision?

☐ Yes

☐ No

If yes, explain:

Intake form - Red tape affecting Ontario Businesses



BUSINESS INFORMATION

Business/organization name:

Date business/organization established:

Is this business/organization a subsidiary?

☐ Yes

☐ No

If yes, provide the name of the parent company.

How many employees do you have in Ontario? Outside Ontario?

In which sector(s) of the economy does your business operate? (select all that apply)

☐ Agriculture/AgriFood

☐ Energy

☐ Manufacturing (Auto and other)

☐ Alcohol

☐ Film, Television, Digital media

☐ Mining

☐ Alternative energy

☐ Financial

☐ New technology (ICT and other)

☐ Aerospace

☐ Forestry

☐ Pharmaceutical

☐ Beauty products

☐ Home renovation

☐ Real estate

☐ Biomedical

☐ Hospitality

☐ Tourism

☐ Construction

☐ Life sciences/Medical technology

☐ Other

Do you primarily export your products or services to:

☐ Other Canadian provinces

☐ Other countries (please specify)

☐ United States

☐ We do not export

STAKEHOLDER CONTACT

Name

Phone

Job title

Email

Send completed form to your MPP.

Submitted by

Date

Your privacy matters. Your personal information is being collected in order to help us serve you better. Your responses will be shared with the ministries responsible for your issue. This feedback will help us to address legislation or regulation and mandatory processes deemed to be inefficient, inflexible or out of date, or duplicate federal or municipal regulations. We may use your personal information, like your email address, to contact you to clarify your answers or ask for further information. Some of the non-identifying information shared may be used by the government and their service providers to measure website analytics, performance and to improve our services. Your information will not be placed on mailing lists or released to any third party, except as may be authorized by law. For questions on how personal information collected on this page will be used, please see our [Privacy Statement](#).

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000



July 22, 2019

Dear Head of Council:

RE: Provincial Policy Statement Review – Draft Policies

I am writing today to announce that my ministry is launching a consultation on proposed policy changes to the **Provincial Policy Statement (PPS)**. The PPS is an important part of Ontario's land use planning system, setting out the provincial land use policy direction.

Municipalities play a key role in implementing these policies through local official plans, zoning by-laws and other planning decisions. The Planning Act requires that decisions on land use planning matters be "consistent with" the Provincial Policy Statement policies.

The government is consulting on draft policy changes to:

- Encourage the development of an increased mix and supply of housing
- Protect the environment and public safety
- Reduce barriers and costs for development and provide greater predictability
- Support rural, northern and Indigenous communities
- Support the economy and job creation

The proposed PPS policy changes support the implementation of [More Homes, More Choice: Ontario's Housing Supply Action Plan](#). The Action Plan includes a series of distinct but coordinated initiatives to address housing supply, including a review of the Provincial Policy Statement. The proposed PPS changes work together with other recent changes to the land use planning system – including to the Planning Act through [Bill 108, More Homes, More Choice Act, 2019](#) (once proclaimed) and [A Place to Grow: Growth Plan for the Greater Golden Horseshoe](#).

For more information about the consultation, please visit <http://www.mah.gov.on.ca/Page215.aspx> where you will find:

- A link to the posting on the Environment Registry of Ontario (ERO #019-0279), including the proposed Provincial Policy Statement and questions to consider
- Information on how to provide comments

The consultation is open for 90 days and closes on October 21, 2019.

I look forward to hearing your ideas on the proposed changes to the Provincial Policy Statement.

If you have any questions about the consultation, please contact the ministry at planningconsultation@ontario.ca or by calling 1-877-711-8208.

Sincerely,



Steve Clark
Minister

c: Planning Head and/or Clerks

Attorney General
 McMurtry-Scott Building
 720 Bay Street
 11th Floor
 Toronto ON M7A 2S9
 Tel: 416-326-4000
 Fax: 416-326-4007

Procureur général
 Édifice McMurtry-Scott
 720, rue Bay
 11^e étage
 Toronto ON M7A 2S9
 Tél.: 416-326-4000
 Téléc.: 416-326-4007



Ontario

Our Reference #: M-2019-3638

JUL 12 2019

Dear Head of Council,

Further to the Premier's announcement at the 2019 ROMA conference, I am writing to invite you to participate in the government's consultations regarding joint and several liability, insurance costs, and the 'liability chill' affecting the delivery of everyday public services.

In order to make this consultation process as effective as possible, the government needs to hear directly from you about your municipality's experiences. It is impossible to canvass possible solutions without understanding the actual problems faced by municipalities.

This will be an evidence-led consultation and policy development process. The first phase of the process will involve collecting background technical information. I therefore ask that you have your municipal officials respond in writing to the general questions noted below. We will also be establishing a Technical Table of provincial and municipal elected officials, building on AMO's existing Working Group, to make sure that we are all on the same page around the issues and evidence that need to be addressed.

Given the importance of hearing your experiences, there is no predetermined format or questionnaire for this consultation. We don't want to inadvertently limit you. We would ask, though, that your officials consider and address three broad questions so that there is some comparability among the responses.

First, please describe the nature of the problem as you see it. What are the problems that you need addressed to benefit your municipality. Is it increasing premiums? Rising deductibles? Being unfairly named in lawsuits? Being held to unreasonably strict standards (e.g., regarding road design or maintenance)? Feeling that you cannot offer certain services because of the liability risk? A general sense of unfairness that municipal taxpayers pay more than their fair share (e.g., because individuals are under-insured or were behaving irresponsibly)? Please have your officials describe all the specific problems that are directly affecting your municipality.

Second, please indicate what evidence leads you to your view of the problem. Without limiting the types of evidence you may wish to discuss, I have attached to this letter a list of potentially relevant facts and evidence that your officials may wish to address.

Finally, given your view of the problem and the supporting evidence, what solutions do you propose? In formulating your proposals, please keep in mind the need to ensure that catastrophically injured persons are fairly compensated and that costs are not simply transferred to the publicly funded health care system.

.../2

-2-

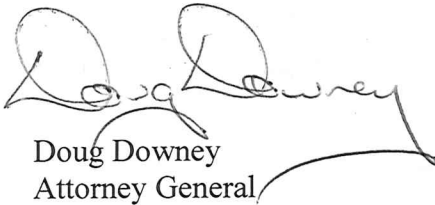
I will provide an update on the consultation process at AMO in August. I will also meet with interested delegations.

The second phase of the municipal consultation process will involve formal discussions in early Fall among elected officials about the evidence and the potential policy solutions. Once there is a provincial and municipal understanding on the key issues, the government will engage with other interested stakeholders.

The Ministry of the Attorney General has established a dedicated email address to receive the background technical information from your officials. Please have your officials respond by Friday, September 27, 2019 to magpolicy@ontario.ca. For further information, please have your officials reach out to MAG at the email address noted above.

Our goal must be meaningful and lasting reform. I encourage you to share your experiences on this important subject.

Sincerely,



Doug Downey
Attorney General

Attachment

Potentially Relevant Facts and Evidence

Nature of Insurance Coverage

- Does your municipality purchase liability insurance? If so, from what company?
- Do you use an insurance broker? If so, which company?
- Does your municipality self-insure against some or all liability risks? If so, please describe the program.

Premiums

- Municipal insurance premiums over time (both absolute dollars and percentage increases)
- Insurance premiums in other business lines over the same time period
- Typical ratio of premiums to claims payouts
- What triggers premium increases? Being named in a claim? Incurring defence costs? Paying on the claim?
- The secondary literature speaks of 'insurance cycles' or the market 'tightening' periodically such that premiums increase markedly in a relatively short period of time. Do you have any views on this topic?

Deductibles

- Amount
- Trigger for payment by municipality (being named, filing a defence?)
- Changes over time
- Comparison to changes in other business lines over time

Litigation Costs

- Amount
- Does joint and several liability ("JSL") impact costs?
- Changes over time
- Are municipal liability cases any more expensive to defend than other types of claims?
- Have any steps been taken, or are planned, to reduce defence costs?

Types of Claims

- Data regarding types of claims including road/auto, building inspections, other personal injury (e.g., tobogganing) – both volume and cost
- Number/ portion of cases that involve two or more defendants and thus raise JSL issues
- Changes over time

Settlement of Claims

- Data regarding JSL cases – and ideally the specific cases – where municipalities have settled for amounts disproportionate to their fault.
- Non-JSL cases where the municipality has paid amounts viewed as disproportionate to their level of fault (e.g., in the past some stakeholders have identified single vehicle collisions involving impaired drivers).

Adjudication of Claims

- Data regarding JSL cases – and ideally the specific cases – where municipalities have been required to pay amounts disproportionate to their degree of fault as determined by the court.
- Non-JSL cases where the municipality has been found liable and required to pay amounts viewed as disproportionate to their level of fault (e.g., in the past some stakeholders have identified single vehicle collisions involving impaired drivers).

Claim Costs

- Is the cost of individual claims raising, e.g. claims related to injuries in automobile accidents? If so, why?
- In 2016, the previous government reduced the cap for no fault catastrophic injury payments in automobile cases from \$2M to \$1M. Did that have any impact on municipal costs? If so, what savings are expected from the government's plan to increase the cap back to \$2M? Would a further increase to no fault benefits result in savings to municipalities?
- Are settlements ever for a sum less than or equal to the deductible?

Other

- How does JSL positively impact catastrophically injured plaintiffs? How would associated costs be distributed if JSL is abolished?
- What if any impact have road maintenance standards had on claims against municipalities?
- What types of everyday activities have been impacted by insurance costs and other liability risks? To what extent is JSL a factor in these situations? What steps have municipalities taken to mitigate these costs and risks?



THE
COLLEGE
OF
PHYSICIANS
AND
SURGEONS
OF
ONTARIO

July 8, 2019

TO MAYOR, CITY CLERK AND COUNCILLORS:

**Nominate an Outstanding Ontario Physician in Your Community
The College of Physicians and Surgeons of Ontario Council Award**



The College of Physicians and Surgeons (CPSO) is now accepting nominations for the **2020 Council Award**. The Council Award honours outstanding Ontario physicians who have demonstrated excellence and embody a vision of the “ideal physician”.

The criteria for selecting a physician for the Council Award are outlined in the enclosed nomination form. The criteria are based upon eight “physician roles” that reflect society’s expectations of what is needed to practise modern medicine.

Through the award, the College honours Ontario physicians whose performance in each of these roles is outstanding, recognizing that individual physicians will demonstrate more extensive expertise in some roles than in others.

If you know of a physician who meets the selection criteria, please nominate him or her for the Council Award.

The deadline for receipt of nominations is September 30, 2019 at 5:00 p.m.

For further information, please contact the Council Awards Program at 416-967-2600 or 1-800-268-7096 extension 257 or cpsoaward@cpso.on.ca.



The Council Award honours outstanding Ontario physicians who have demonstrated excellence and come closest to meeting society's vision of an "ideal physician."

Four awards are presented each year, in the following categories: Academic Specialty, Community Specialty, Academic Family Practice and Community Family Practice.

CRITERIA

The criteria for selecting a physician for the Council Award is based on the eight physician roles identified as the essential qualities needed to practise modern medicine:

- medical expert/clinical decision maker
- health advocate
- communicator
- learner
- collaborator
- scientist/scholar
- gatekeeper/resource manager
- person & professional

The Council Award recognizes physicians whose performance in these roles is outstanding, recognizing that they may demonstrate more extensive expertise in some roles than in others. Details on the elements of each role are outlined on the CPSO's award webpage.

ELIGIBILITY FOR NOMINATION

Anyone may nominate a physician for the Council Award. To be eligible for nomination, a physician must be licensed in Ontario and be in good standing with the College. Previous nominees who were unsuccessful are eligible. Former recipients of the Council Award or the Excellence in Quality Management of Medical Care Award are not eligible for nomination. Council Members and staff of the College and members of their immediate families are also not eligible.

NOMINATION INSTRUCTIONS

1. Complete the **nomination form**.
2. Provide a **detailed nominator's statement** describing how the nominee has demonstrated overall excellence and contributed to the profession. *You are encouraged to include pertinent supporting materials such as testimonials, reports, media articles, CVs, etc.*
3. Find a **seconder** for the nomination who will provide a written testimonial about the nominee's accomplishments.
4. The completed Council Award nomination package (including nominator's statement, supporting material and seconder's statement) can be emailed to cpsoaward@cpso.on.ca or mailed to the following address:

The Council Award,
c/o Communications Department
College of Physicians and Surgeons of Ontario
80 College Street, Toronto, Ontario, M5G 2E2

For more information, please contact:

Call: 416-967-2600 or 1-800-268-7096, ext. 257

E-mail: cpsoaward@cpso.on.ca

Additional information and nomination forms are available at:

www.cpso.on.ca/council-award

CHECKLIST:

- ☐ NOMINATION FORM
- ☐ NOMINATOR'S STATEMENT
- ☐ SECONDER'S STATEMENT
- ☐ SUPPORTING DOCUMENTS (OPTIONAL)
- ☐ NOMINEE'S CV (OPTIONAL)

The deadline for the nominations is Monday, September 30, 2019 at 5:00 p.m.

NOMINATION FORM

Please provide Nominator and Secunder
Statements and any additional information
in support of your nomination



NOMINEE

FIRST NAME: _____ LAST NAME: _____

NOMINEE'S ADDRESS: _____

EMAIL ADDRESS: _____ TELEPHONE: _____

DATE AND PLACE OF BIRTH: _____

DEGREES EARNED (DEGREE, SCHOOL, YEAR): _____

SPECIALTY, IF ANY: _____

TYPE OF PRACTICE: _____

FACULTY APPOINTMENTS, IF ANY: _____

PREVIOUS HONOURS AND AWARDS: _____

If you need more space, please attach additional pages.

NOMINATOR

FIRST NAME: _____ LAST NAME: _____

ADDRESS: _____

E-MAIL ADDRESS: _____ TELEPHONE NUMBER: _____

PLEASE INDICATE YOUR RELATIONSHIP TO THE NOMINEE: _____

SECONDER (must be provided)

FIRST NAME: _____ LAST NAME: _____

ADDRESS: _____

E-MAIL ADDRESS: _____ TELEPHONE NUMBER: _____

Risk Management Regional Seminars

Are you prepared to defend a claim?

A Seminar for Council and Staff

Seminar Content

- The purpose and intent of Ontario Regulation 239/02 Minimum Maintenance Standards for Municipal Highways
- Complying with the MMS and Best Practices you may wish to consider
- How plaintiff lawyers argue their client's position in court
- Record keeping best practices

Seminar Objectives

This seminar offers practical experience in using Ontario Regulation 239/02 Minimum Maintenance Standards for Municipal Highways. Participants will learn, through visual learning and participation in group activities, how meeting the requirements of the regulation and proper documentation of the work completed minimizes risk and provides a defence in court. Participants will contribute to the learning process by bringing their issues, processes and practices to the table and have your questions regarding the MMS answered by our panel of experts.

Who should attend

This seminar is designed to be of interest to members of council and staff who make decisions about maintenance operations and those staff members who are responsible for the delivery of services in the field on your road network.

Seminar Agenda

8:30 a.m. to 9:00 a.m.	Registration & Networking
9:00 a.m. to 9:40 a.m.	MMS and Best Practices
9:40 a.m. to 10:00 a.m.	Exercise 1 – closing a sidewalk in winter using MMS Section 16.8
10:00 a.m. to 10:15 a.m.	Refreshment Break
10:15 a.m. to 11:15 a.m.	Exercise 2 – breaking down a trial decision, what could have been done differently
11:15 a.m. to 11:40 a.m.	Improving your record keeping
11:40 a.m. to 12:00 p.m.	Q&A

All seminars will run from 9:00 a.m. to 12:00 p.m.

Date:	Location:	RSVP By:
Wednesday, September 18, 2019	Davedi Club 313 Airport Road, North Bay ON	Monday, September 9, 2019
Wednesday, October 9, 2019	Township of South Stormont Offices 2 Mille Roches Road, Long Sault ON	Monday, September 30, 2019
Thursday, October 10, 2019	Ramada Hotel and Conference 33 Benson Street, Kingston ON	Tuesday, October 1, 2019
Thursday, October 17, 2019	Monte Carlo Inn 81 Hart Drive, Barrie ON	Tuesday, October 8, 2019
Thursday, October 24, 2019	Best Western Stoneridge Inn 6675 Burtwistle Lane, London ON	Tuesday, October 15, 2019

How to Register

There is no cost to attend this seminar, however space is limited. Please RSVP to Deborah McCracken at deborah.mccracken@frankcowan.com with your name, title, email address, and seminar date you will be attending, provided above to secure a seat.



The Corporation of the Municipality of
Central Elgin

450 Sunset Drive, 1st Floor, St. Thomas, Ontario N5R 5V1 P: 519.631.4860 F: 519.631.4036



July 24, 2019

Mayor Frank Prevost
Township of South Glengarry
6 Oak Street, P.O. Box 220
Lancaster, ON
K0C 1N0

Dear Mayor Prevost:

Re: Library Services

Further to your resolution dated July 2th respecting the above noted matter, please be advised that Central Elgin Council discussed your correspondence at their Regular/Planning meeting dated Monday, July 22nd, 2019 and the following resolution was passed:

THAT: Correspondence received from the Township of South Glengarry respecting Library Services be endorsed. CARRIED.

Please feel free to contact me at the municipal office should you have any questions regarding this information.

Kind Regards,

Dianne Wilson
Deputy Clerk/Records Management Coordinator





Support Resolutions - Library Services
Corporate Services Department
Clerk's Office
CITY of STRATFORD
City Hall, P.O. Box 818
Stratford ON N5A 6W1

519-271-0250 Ext. 237
Fax: 519-273-5041
TTY: 519-271-5241
www.stratford.ca

July 19, 2019

Via e-mail: kcampeau@southglengarry.com

Township of South Glengarry
c/o Kelli Campeau, Clerk
6 Oak Street, Box 220
Lancaster, ON K0C 1N0

Dear Ms. Campeau:

Re: Resolution – Library Funding

We acknowledge receipt of your resolution dated July 2, 2019 regarding the above-mentioned matter.

The said correspondence was provided to Stratford City Council for their information as part of the July 15, 2019 Council meeting Consent Agenda (CA-2019-095). Council adopted a resolution as follows:

THAT CA-2019-095, being a resolution from the Township of South Glengarry regarding interlibrary loan services, be endorsed.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joan Thomson".

Joan Thomson
Clerk

/ja

cc: Randy Pettapiece, MPP
cc: John Nater, MP



Township of La Vallee

OFFICE OF
CLERK AND TREASURER
P.O. BOX 99, DEVLIN, ONTARIO POW 1C0
TELEPHONE 807-486-3452 FAX 807-486-3863
email: lavalley@nwonet.net

July 11, 2019

Township of South Glengarry
6 Oak Street
Box 220
Lancaster, Ontario K0C 1N0

Dear Council:

At the open regular Council Meeting of the Township of La Vallee held on Wednesday, July 10, 2019 the following resolution was passed:

"BE IT RESOLVED that the Township of La Vallee supports the Township of South Glengarry's resolution strongly urging the Ontario government to continue to work proactively and consultatively with the Ontario Library Service North and Southern Ontario Library Service and libraries across Ontario to ensure that smaller communities continue to have equitable access to material and information."

If you should have any further questions or concerns please feel free to contact me at the above number.

Yours truly,

A handwritten signature in cursive script, reading "Patti McDowall".

Patti McDowall
Clerk/Treasurer

RESOLUTION NO.: 2019- 86DATE: July 17, 2019CARRIED: ✓

DEFEATED: _____

MOVED BY:
DIVISION LIST**FOR****AGAINST**

Councillor Constable

Councillor Dixon

Councillor Gregory

Councillor Ryman

Mayor Robinson

SECONDED BY:

THAT the Council for the Corporation of the Municipality of McDougall supports the attached resolution of the Township of Warwick regarding enforcement for safety on family farms.



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

July 25, 2019

The Honourable Doug Downey, Attorney General of Ontario
Ministry of the Attorney General
720 Bay Street
11th Floor
Toronto, ON M7A 2S9

Dear Honourable Sir:

The following resolution was passed by the Council of the Corporation of the Municipality of South Huron at the Regular Council meeting on July 15, 2019;

Motion: 382-2019

Moved: J. Dietrich

Seconded: T. Oke

That South Huron Council support the Township of Warwick resolution regarding Enforcement for Safety on Family Farms as follows:

Whereas agriculture is the second largest industry in Ontario, contributing \$13.7 billion annually to Ontario's GDP and is essential for putting food on the tables of millions of people here and around the world; and

Whereas in recent months there has been a steady increase in harassment of farmers and livestock transporters by activists opposed to animal agriculture and the consumption of animals; and

Whereas the protests have become blatantly illegal in nature with extremist groups trespassing onto private property, unlawfully entering into buildings and removing animals without fear of prosecution and even promoting and publishing their crimes on social media; and

Where maintaining proper biosecurity is essential to ensure the health and well-being of the animals cared for on these agricultural operations; and

Whereas the recent attacks on farmers homes and businesses have resulted in no criminal charges laid, leaving farmers feeling unprotected by the Ontario legal system and afraid for the welfare of themselves, their families, their employees and the animals they care for;

Now therefore be it resolved that the Council for the Corporation of the Municipality of South Huron requests that Hon. Doug Downey work with his fellow MPP's and agricultural leaders to find a better way forward to ensure stronger enforcement of existing laws - or new legislation- to ensure the safety of Ontario's farm families, employees and animals; and

Be it further resolved that this motion be circulated to Hon. Doug Downey, Ministry of the Attorney General, Hon. Doug Ford, Premier of Ontario, Hon. Sylvia Jones, Solicitor General and Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs and all municipalities in the Province of Ontario, AMO and ROMA.

Disposition: Carried

Yours truly,



Rebekah Msuya-Collison
Director of Legislative Services/Clerk
Municipality of South Huron

CC. The Honourable Doug Ford, Premier of Ontario
The Honourable Sylvia Jones, Solicitor General
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
All Ontario Municipalities
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)



TOWNSHIP OF WARWICK

"A Community in Action"

6332 Nauvoo Road, R.R. #8, Watford, ON N0M 2S0

Township Office: (519) 849-3926 / 1-877-849-3926
Watford Arena: (519) 876-2808
Website: www.warwicktownship.ca

Works Department: (519) 849-3923
Fax: (519) 849-6136
E-mail: info@warwicktownship.ca

June 26, 2019

The Honourable Doug Downey, Attorney General of Ontario
Ministry of the Attorney General
720 Bay Street
11th Floor
Toronto, ON M7A 2S9

Dear Honourable Sir:

Re: Resolution Regarding Enforcement for Safety on Family Farms

Please be advised that Warwick Township Council adopted the following resolution at their regular meeting on June 17, 2019:

WHEREAS agriculture is the second largest industry in Ontario, contributing \$13.7 billion annually to Ontario's GDP and is essential for putting food on the tables of millions of people here and around the world;

AND WHEREAS in recent months there has been a steady increase in harassment of farmers and livestock transporters by activists opposed to animal agriculture and the consumption of animals;

AND WHEREAS the protests have become blatantly illegal in nature with extremist groups trespassing onto private property, unlawfully entering into buildings and removing animals without fear of prosecution and even promoting and publishing their crimes on social media;

AND WHEREAS maintaining proper biosecurity is essential to ensure the health and well-being of the animals cared for on these agricultural operations;

AND WHEREAS the recent attacks on farmers homes and businesses have resulted in no criminal charges laid, leaving farmers feeling unprotected by the Ontario legal system and afraid for the welfare of themselves, their families, their employees and the animals they care for;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Township of Warwick requests that Hon. Doug Downey work with his fellow MPP's and agricultural leaders to find a better way forward to ensure stronger enforcement of existing laws - or new legislation - to ensure the safety of Ontario's farm families, employees and animals;

AND BE IT FURTHER RESOLVED THAT this motion be circulated to Hon. Doug Downey, Ministry of the Attorney General, Hon. Doug Ford, Premier of Ontario, Hon. Sylvia Jones, Solicitor General and Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs and all Municipalities in the Province of Ontario, AMO, and ROMA.

- Carried.

Yours truly,



Amanda Gubbels
Administrator/Clerk
Township of Warwick

cc: The Honourable Doug Ford, Premier of Ontario
The Honourable Sylvia Jones, Solicitor General
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
All Ontario Municipalities
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)

**The Corporation of the Township of Prince
COUNCIL RESOLUTION**

Resolution 2019-	
Moved by: Councillor	Seconded by: Councillor
Signature <i>M. Matthews</i>	Signature <i>E. Palumbo</i>

Date: July 9, 2019

AGENDA ITEM**Resolution 2019- 188****Moved by: Councillor M. Matthews****Seconded by: Councillor E. Palumbo**

Whereas the Ontario Good Roads Association, at their annual Conference in 2019 passed a Resolution supporting the re-establishment of a joint OGRA / ROMA Conference

Whereas several municipalities have passed Resolutions also in support of the OGRA Resolution

Whereas the establishment of a stand alone ROMA Conference has been extremely successful providing unique opportunities for municipal politicians and staff to benefit from a progressive agenda on a host of municipal issues

Whereas ROMA continues to advance municipal priorities through its advocacy work and close affiliation and collaboration with other Municipal Associations such as AMO and OGRA

Whereas a dedicated annual ROMA Conference is in the best interest of all municipalities in Ontario

Therefore Be It Resolved that the Township of Prince continues to support ROMA in its efforts for a dedicated annual conference that continues to bring benefits to all municipalities through a progressive, diversified and interesting agenda.

Further that this Resolution be circulated to OGRA, AMO, NOMA, FONOM and other municipalities in the Province of Ontario

RESOLUTION RESULT			
<input checked="" type="checkbox"/> CARRIED	Mayor & Council	YES	NO
<input type="checkbox"/> DEFEATED	Ken Lamming		
<input type="checkbox"/> DEFERRED	David Amadio		
<input type="checkbox"/> REFERRED	Ian Chambers		
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Michael Matthews		
<input type="checkbox"/> RECORDED VOTE (SEE RIGHT)	Enzo Palumbo		
<input type="checkbox"/> WITHDRAWN			
MAYOR - Ken Lamming			

The above is a certified to be true copy of resolution number 2018 -

Peggy Greco
CAO/CLERK-TREASURER



THE CORPORATION OF THE

Municipality of Neebing

Rosalie Evans,
Solicitor-Clerk
Erika Kromm,
Treasurer, Deputy Clerk

4766 Highway 61
Neebing, Ontario P7L 0B5
TELEPHONE (807) 474-5331
FAX (807) 474-5332
E mail – neebing@neebing.org

Councillors
Curtis Coulson
Gordon Cuthbertson
Gary Gardner
Brian Kurikka
Mark Thibert
Brian Wright
Mayor Erwin Butikofer

July 18, 2019

The Corporation of the Township of Lake of Bays
1012 Dwight Beach Road
Dwight, Ontario P0A 1H0

COPY
*Ontario Municipalities
(via email only)*

Attention: Michelle Percival, CAO

**Re: Lake of Bays' Resolution 7(b)/05/21/19
Ontario Municipal Partnership Fund**

Dear Ms. Percival:

The above-noted resolution was considered by Neebing Council at its regular meeting held on June 5th, 2019. Neebing Council resolved as follows:

BE IT RESOLVED THAT the Province of Ontario be requested to maintain OMPF funding at no less than 2016 levels;

AND FURTHER, THAT this resolution be circulated to the Town of Lake of Bays, our local MPPs, those circulated on the Town of Lake of Bays' correspondence, apart from the Ministry of the Solicitor-General and their local MPPs.

This differs somewhat from your municipality's resolution, which was to maintain current OMPF levels.

Neebing Council thanks the Lake of Bays Council for bringing this matter to our attention.

Yours truly,

Rosalie A. Evans
Solicitor-Clerk
Resolution 2019-06-132

cc. Hon. Rod Phillips, Minister of Finance; All Ontario Municipalities; Fred Simpson, Deputy Clerk, Town of Mono; Tom Gefucia, Director of Finance/Treasurer, Township of Lake of Bays; Judith Monteith, MPP Thunder Bay Atikokan; and Michael Gravelle, MPP Thunder Bay Superior North.



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

July 16, 2019

Hon. Doug Ford, Premier
Legislative Building Rm 281, Queen's Park
Toronto, Ontario
M7A 1A1

Dear Premier Ford,

Re: MUNICIPAL AMALGAMATION

Please be advised that at its regular meeting held, Monday July 15, 2019 the Council of the Township of McKellar passed the following resolution:

- 19-355 **WHEREAS** there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;
- AND WHEREAS** in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the provincial deficit;
- AND WHEREAS** there has never been a valid evidence-based study that supported these outcomes;
- AND WHEREAS** forced amalgamation actually accomplished just the opposite: ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in the provincial deficit;
- AND WHEREAS** there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and provincial interference;
- AND WHEREAS** the Provincial Government has a large deficit due to their own decision-making;
- AND WHEREAS** recently the same Conservative Government recently reduced one large regional municipal government by 50%, without "consultation";
- AND WHEREAS** this same Conservative Government is presently reviewing other provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

AND WHEREAS the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

AND WHEREAS the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

NOW THEREFORE BE IT RESOLVED that before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting “consultation” and “demand” that the Provincial Government do the following:

- 1) Hold a local referendum letting the citizens decide to amalgamate or not
- 2) Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit
- 3) Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so on their own time line and volition
- 4) To ensure that there is absolutely no conflict of interest in this consultative process
- 5) To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario

AND FURTHER that a copy of this resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and all MPPs in the Province of Ontario;

AND FURTHER that a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario municipalities for their consideration.

Carried

Sincerely,


Tammy Wylle, AMCT
Clerk Administrator

Cc:

Deputy Premier of Ontario;

Minister of Municipal Affairs and Housing;

Leader of the New Democratic Party;

All Ontario MPP's;

Association of Municipalities of Ontario (AMO);

Northwestern Ontario Municipal Association (NOMA);

Rural Ontario Municipalities Association (ROMA);

Federation of Northern Ontario Municipalities (FONOM);

District of Parry Sound Municipal Association (DPSMA);

all Ontario municipalities

O:\Council mtg letters\July 15 2019\Municipal Amalgamation



THE CORPORATION OF THE CITY OF STRATFORD

Resolution: Opposition to Changes in 2019 Provincial Budget and Planning Act

WHEREAS on April 11, 2019, the Provincial government tabled a new budget, some of which represents a significant shift in priorities, with direct implications to the City of Stratford and municipalities across Ontario;

AND WHEREAS this shift in priorities will put disproportionate pressure on municipal governments to either fully fund Provincially discontinued programs or partially supplement programs and services at current service levels;

AND WHEREAS the City of Stratford recognizes that the Government of Ontario announced in May 2019 that it will reverse mid-year cuts to critical services of public health, childcare and ambulance services and requests an opportunity to work collaboratively to find solutions that will work for all partners and protect services prior to drafting 2020 budgets;

AND WHEREAS previous legislation that abolished the OMB and replaced it with LPAT received unanimous – all party support as all parties recognized that local governments should have the authority to uphold their provincially approved Official Plans and community driven planning;

AND WHEREAS in the spirit of working together for the benefit of all Ontario residents, Stratford City Council opposes the upcoming changes to the Planning Act as municipalities were not consulted and afforded an opportunity to provide feedback;

AND REQUESTS a meeting with MPP Pettapiece, the Minister of Municipal Affairs and other related ministries on the effects of downloading onto municipal governments;

AND THAT this resolution be forwarded to all municipalities in Ontario and to AMO.

The Corporation of the City of Stratford, P.O. Box 818, Stratford ON N5A 6W1
Attention: City Clerk, 519-271-0250 ext 235, clerks@stratford.ca

UNFINISHED BUSINESS REPORT
Presented to Council August 6, 2019

INFRASTRUCTURE SERVICES					
No.	Item	Date Added	Expected Completion	Status	Update
1.	Fairview Rd Extension	JAN 2016	September 2019	Ongoing	-By-law to extend Pubic Right of Way will be included on September 16 th Agenda.
2.	Docks on Township Property	JAN 2016	Fall 2019	Ongoing	-No update
3.	Fire Protection Ponds	MAY 2016	Fall 2019	Ongoing	-No update
4.	Municipal Servicing from City of Cornwall	MAY 2016	Fall 2019	Ongoing	-City is to schedule meeting with their consultant to review draft Servicing Agreement.
5.	Private Roads (development of document)	FEB 2017	Fall 2019	Ongoing	-No update
6.	Williamstown Garage & Fire Hall	MAY 2018	OCT 2019	On Hold	-Design completed. The Township will provide a letter to the Commission to advise of the plans to build the Public Works Facility and to request permission to construct the facility on this property and to also consider a severance of the north end of the property.
7.	LED Streetlights (Glen Walter)	MAR 2019	Fall 2019	Ongoing	-No update
8.	Andrea Ave. Traffic Concerns	APR 2019	September 2019	Ongoing	-Staff Report to be included on September 3 rd Agenda.

9.	Review of Procurement By-law	JULY 2019	FALL 2019	Ongoing	-No update
COMMUNITY SERVICES					
10.	Natural Gas/Internet Survey/Connectivity Committee	DEC 2018	TBD	Ongoing	-Draft Terms of Reference for Committee on August 6 th Agenda.
11.	Hamlet Signage Policy	JUNE 2019	TBD	Ongoing	-Designer for signs has been selected – draft policy will come forward once designs have been completed.
CORPORATE SERVICES					
12.	Review of Water Rates	APR 2019	FALL 2019	Ongoing	- Continued data collection (i.e. exports from our software, review of assets)
13.	Strategic Plan	JUNE 2019	FALL 2019	Ongoing	-Final Plan on August 6 th Agenda for Council Approval.
FIRE SERVICES					
14.	Lancaster Fire Hall Generator Purchase	DEC 2018	AUG 2019	Ongoing	-Report on August 6 th Agenda.
15.	Farm 911/Emily Project	JUNE 2019	Fall 2019	Ongoing	-Updates to be provide on an ongoing basis.

