

**TOWNSHIP OF SOUTH GLENGARRY  
REGULAR MEETING MINUTES**

**May 16, 2022, 7:00 p.m.  
Tartan Hall - Char-Lan Recreation Centre  
19740 John Street, Williamstown**

PRESENT: Mayor Lyle Warden, Deputy Mayor Stephanie Jaworski, Councillor Martin Lang, Councillor Sam McDonell, and Councillor Rebecca Luck

STAFF  
PRESENT: CAO Tim Mills, GM Corporate Services/Clerk Kelli Campeau, GM Infrastructure Sarah McDonald, GM Parks, Recreation and Culture Sherry-Lynn Servage, GM Planning, Building and Enforcement Joanne Haley, Fire Chief Dave Robertson, Deputy Clerk Crystal LeBrun

1. CALL TO ORDER

**Resolution No. 143-2022**

Moved by Councillor Lang  
Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT the May 16, 2022 Council Meeting of the Township of South Glengarry now be opened at 7:01 pm

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Addition:

- Closed Session - Potential Litigation

Moved from Information Only to Other Business:

7.d.h. Letter - Williamstown Fair Request

**Resolution No. 144-2022**

Moved by Deputy Mayor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

4.1 Councillor Luck - McNairn Drain – Filing of Engineer's Report (K. Campeau)

Employed by EVB Engineering.

5. APPROVAL OF MINUTES

5.1 Previous Meeting Minutes - May 2, 2022

**Resolution No. 145-2022**

Moved by Deputy Mayor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Minutes of the May 2, 2022 Council Meeting, including the Closed Session Minutes, be adopted as circulated.

CARRIED

5.2 Public Meeting Minutes - May 2, 2022

**Resolution No. 146-2022**

Moved by Councillor McDonell

Seconded by Councillor Luck

BE IT RESOLVED THAT the minutes of the May 2, 2022 Public Meeting be adopted as circulated.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

7. NEW BUSINESS

7.1 Staff Reports

7.1.a Procedural By-law – First and Second Reading (K. Campeau)

**Resolution No. 147-2022**

Moved by Councillor Luck

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 62-2022 be received and that By-law 33-2022, being a by-law to govern the calling, place and proceedings of Council, be read a first and second time this 16<sup>th</sup> day of May.

CARRIED

7.1.b McNairn Drain – Filing of Engineer's Report (K. Campeau)

Councillor Luck declared a conflict on this item. (Employed by EVB Engineering.)

**Resolution No. 148-2022**

Moved by Councillor Lang

Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT Staff Report 63-2022 be received and that the Council of the Township of South Glengarry acknowledges receipt of the McNairn Drain Engineer's Report and furthermore that Council wishes to proceed on the report and directs the Clerk to provide notice to the prescribed persons pursuant to Section 41 (1) of the Drainage Act.

CARRIED

7.1.c Agreement – HGC Management (T. Mills)

**Resolution No. 149-2022**

Moved by Deputy Mayor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 64-2022 be received and that the Council of the Township of South Glengarry hereby confirms authorization for Administration to enter into an agreement with HGC Management and furthermore that the Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

7.1.d Vaccination Verification Policy – May Review (T. Mills)

**Resolution No. 150-2022**

Moved by Councillor McDonell  
Seconded by Councillor Luck

BE IT RESOLVED THAT Staff Report 65-2022 be received and that the Council of the Township of South Glengarry direct that Policy 06-2021, being the Vaccination Verification Policy, remain in place until further review in one month’s time.

Recorded Vote:	Yes	No
Mayor Warden	X	___
Deputy Jaworski	X	___
Councillor Lang	___	X
Councillor McDonell	___	X
Councillor Luck	X	___

CARRIED

7.1.e Regional Incentive Program Agreement- La Ferme Butte a La Bine Farm (J. Haley)

**Resolution No. 151-2022**

Moved by Councillor Luck  
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 66-2022 be received and that the Corporation of the Township of South Glengarry enter into a Regional Incentives Program Financial Agreement with La Ferme Butte a La Bine Farm, located at 5857 Glen Brook Road and furthermore that the Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

7.1.f Tree Canopy and Natural Vegetation Policy – Third Reading (J.Haley)

**Resolution No. 152-2022**

Moved by Councillor Lang  
Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT Staff Report 67-2022 be received and By-law 18-2019, being a by-law to establish a Tree Canopy and Natural Vegetation policy be read a third and final time, passed, signed and sealed in open council this 16<sup>th</sup> day of May 2022.

CARRIED

7.2 Other Business

7.2.a Char-Lan Recreation Centre - Advertisements (S. Servage)

Council is in favor of user groups remaining involved in arena advertisements and directed Administration to work with the user groups to discuss options moving forward.

7.2.b Char-Lan Recreation Centre Floor and Dasher Board Project Update (S. Servage)

Ms. Servage provided an update regarding the Floor and Dasher Board Project and anticipated delays.

7.2.c Letter - Williamstown Fair Request

Council approved the request.

**Resolution No. 153-2022**

Moved by Deputy Mayor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry accept the items presented on the agenda as Committee Reports and For Information Only.

CARRIED

7.3 Committee Reports

7.3.a RRCA Board Meeting Highlights - April 21 2022

7.3.b SDG County Council - Committee of the Whole Minutes - May 3 2022

7.3.c SDG County Council Special Meeting Minutes - May 3, 2022

7.4 For Information Only

7.4.a Departmental Update - Corporate Services (April 2022)

7.4.b Departmental Update – Fire Services (April 2022)

7.4.c Departmental Update - Parks, Recreation and Culture Department (April 2022)

7.4.d Departmental Update- Infrastructure Services (April 2022)

7.4.e Departmental Update- Finance (April 2022)

7.4.f Departmental Update - Planning, Building and Enforcement (April 2022)

7.4.g Roads and Bridges Capital Projects Update (S. McDonald)

7.4.h Letter- Notice to Residents - SDG Hot Mix Contract

8. CLOSED SESSION

**Resolution No. 154-2022**

Moved by Councillor McDonell

Seconded by Councillor Luck

BE IT RESOLVED THAT Council convene to Closed Session at 8:08 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001;

(2) a meeting or party of a meeting may be closed to the public if the subject matter being discussed is:

(d) labour relations or employee negotiations

Specifically: HR Matter and Collective Agreement

(e) litigation or potential litigation

Specifically: Memo - Official Plan Appeal and Potential Litigation

CARRIED

**Resolution No. 155-2022**

Moved by Councillor Luck

Seconded by Councillor Lang

BE IT RESOLVED THAT Council rise and reconvene into open session at 9:00 pm without reporting.

CARRIED

9. CONFIRMING BY-LAW

9.1 34-2022 Confirming By-law

**Resolution No. 156-2022**

Moved by Councillor Lang

Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT By-law 34-2022, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 16th day of May, 2022.

CARRIED

10. ADJOURNMENT

**Resolution No. 157-2022**

Moved by Deputy Mayor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:01 pm.

CARRIED

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Mayor

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Clerk