

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
Council Chambers, Municipal Office
Monday, April 1, 2019 7:00 PM**

Page

1. CALL TO ORDER

2. O CANADA

3. APPROVAL OF AGENDA

- a) Additions, Deletions or Amendments
All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.

4. DECLARATION OF PECUNIARY INTEREST

- a) [Pecuniary Interest Form](#) 4

5. APPROVAL OF MINUTES

- a) [Previous Meeting Minutes - March 18, 2019](#) 5 - 9
- b) [Special Meeting Minutes - March 15, 2019](#) 10 - 11
- c) [Special Meeting Minutes - March 22, 2019](#) 12

6. PRESENTATIONS AND DELEGATIONS

- a) [Daffodil Month Proclamation - Allison St-Jean](#) 13 - 24

7. NEW BUSINESS

- a) **Staff Reports**
 - i. [Tax Abatement - Upper Canada Academy](#) 25 - 28
 - ii. [RFP 01-2019 - NDMP St. Lawrence and Raisin River Floodplain Mapping](#) 29 - 32

iii.	<u>Tender 02-2019 Supply & Placement of Granulars</u>	33 - 34
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i.	<u>Alternate County Council Member (K. Campeau)</u>	43 - 44
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c)	Committee Reports	
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ii.	<u>Infrastructure Tour Date</u>	77
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xii.	<u>Resolution - Investing in Canada Infrastructure Program (Lake of Bays)</u>	110 - 111
xiii.	<u>Resolution - Bottled Water (City of Quinte West)</u>	112 - 113

8. UNFINISHED BUSINESS

- a) [Unfinished Business Listing - April 1, 2019](#)

114 - 115

9. CLOSED SESSION

- a) BE IT RESOLVED THAT Council convene to Closed Session to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

-Chief Building Official

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

-Potential Litigation

10. CONFIRMING BY-LAW

- a) [Confirming By-law 25-2019](#)

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11. ADJOURNMENT



DECLARATION OF PECUNIARY INTEREST

I, _____, declare a
pecuniary interest on Agenda Item(s) for the meeting of
_____:

Signature

MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON MARCH 18, 2019.

PRESENT: Mayor Frank Prevost, Deputy-Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: Clerk Kelli Campeau, GM Community Services Joanne Haley, GM Corporate Services Lachlan McDonald, Fire Chief Dave Robertson.

1. CALL TO ORDER

Resolution No. 108-2019

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT the March 18, 2019 Council Meeting of the Township of South Glengarry now be opened at 7:00 pm.

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Resolution No. 109-2019

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

-Item 7.d.ii. Knights of Columbus Hospice Golf Tournament moved to Other Business for discussion.

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

- a) I, Lyle Warden, declare a pecuniary interest on Agenda Item(s) for the meeting of March 18, 2019 – Staff Report 39-2019 as the subject property owner has her property listed with the Brokerage I'm employed with.

5. APPROVAL OF MINUTES

- a) Previous Meeting Minutes - March 4, 2019

Resolution No. 110-2019

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry held on March 4, 2019 be adopted as circulated.

CARRIED

- b) Public Meeting Minutes - March 4, 2019

Resolution No. 111-2019

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT the Minutes of the Public Meeting of the Council

of the Township of South Glengarry held on March 4, 2019 be adopted as circulated.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

7. NEW BUSINESS

a) Staff Reports

i) 2018 Council Remuneration and Expenses

Resolution No. 112-2019

Moved by Deputy Warden

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 31-2019 be received and that the presentation of the Statement of Remuneration for 2018 be acknowledged.

CARRIED

ii) Licence - Grinley Hill Cemetery

Resolution No. 113-2019

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 32-2019 be received and that the Council of the Township of South Glengarry direct Administration to contact the Bereavement Authority of Ontario requesting transfer of licensed cemetery site # 03923 to Knox United Church and confirm that there are no Care and Maintenance Trust Funds held by the Municipality for this cemetery and furthermore that St. Andrews Knox United Church be advised of this approval for the Church to accept the operating license obligations for Grinley Hill Cemetery.

CARRIED

iii) RRCA Request for Water Rescue Services

Resolution No. 114-2019

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 33-2019 be received and that the Council of the Township of South Glengarry approves the request from the Raisin Region Conservation Authority for a donation in the amount of \$1,500 from the Grants and Donations Council Discretion fund to cover the cost of shore based water rescue services for Raisin River Canoe Race.

CARRIED

iv) Tree Canopy and Natural Vegetation Policy

Resolution No. 115-2019

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 34-2019 be received and that By-law 18-2019, being a by-law to adopt a Tree Canopy and Natural Vegetation Policy for the Township of South Glengarry be read a first time this 18th day of March, 2019.

CARRIED

v) Appointment of Building Inspector

Resolution No. 116-2019

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 35-2019 be received By-law 19-2019, being a by-law to appoint a Building Inspector be read a first, second, and third time, passed, signed, and, sealed in open Council this 18th day of March, 2019.

CARRIED

vi) Wheeler Site Plan Control Agreement

Resolution No. 117-2019

Moved by Deputy Warden
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 36-2019 be received and that the Council of the Township of South Glengarry approves By-law 20-2019 and the Site Plan Control Agreement for the property legally described as Part of Lots 8, Concession 1, Front with R.O.W, W.F. in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry; also known as 6882 Mainville Road, and authorizes the Mayor and Clerk to execute the Site Plan Control Agreement.

CARRIED

vii) 2795264 Canada Inc. Zoning Amendment

Resolution No. 118-2019

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 37-2019 be received and by-law 21-2019 being a by-law to amend By-law 38-09, the comprehensive Zoning By-Law for the Township of South Glengarry for the property legally described as Part of Lot 3, Registered Plan No. 101, in the former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry from Residential One- Holding (R1-H) to Residential One – Exception 15 (R1-15) to permit a residential garage to be the primary use on the subject property. The Council of the Township of South Glengarry confirms that all public comments received on this application were carefully reviewed and considered however there was no effect on the decision.

CARRIED

viii) Quenneville Zoning Amendment

Resolution No. 119-2019

Moved by Councillor Lang
Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 38-2019 be received and By-law 22-2019, being a by-law to amend By-law 38-09, the Comprehensive Zoning By-Law for the Township of South Glengarry for the property legally described as Part of Lot 13, Concession 3 Front, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, also known as 6280 County Road 27 be rezoned from General Commercial (CG) to Residential One – Exception 12 (R1-12) to permit a single detached dwelling with a second storey apartment unit and to reduce the Front Yard Setback from 6 metres to 2.6 meters and to reduce the Exterior Side Yard setback 6 metres to 4 metres to accommodate the existing structure. The Council of the Township of South Glengarry confirms that no comments from the public were received on this application therefore there was no effect on the decision.

CARRIED

ix) Beauchemin-Tieman Zoning Amendment

Resolution No. 120-2019

Moved by Councillor McDonell
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 39-2019 be received and By-law 23-2019, being a by-law to amend By-law 38-09, the Comprehensive Zoning By-Law for the Township of South Glengarry for the property legally

described as Part of Lot 10, Concession 2, NRR in the former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry be rezoned from Agricultural (AG) to Agricultural - Exception Twenty One (AG-21) to reduce the minimum lot area from 20 hectares to 8 hectares and to prohibit residential construction be read a first, second and third time, passed, signed and sealed this 18th day of March, 2019. The Council of the Township of South Glengarry confirms that no public comments were received on this application therefore there was no effect on the decision.

CARRIED

b) Other Business

- i) Development of Asset Management Plan
- ii) Sponsorship – Knights of Columbus Hospice Golf Tournament

Resolution No. 121-2019

Moved by Councillor Jaworski

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry accepts the items presented on the Agenda as Committee Reports and For Information Only.

CARRIED

c) Committee Reports

d) For Information Only

- i) Notice of Public Meeting - April 1, 2019
- ii) Resolution - Investing in Canada Infrastructure Program (Town of Saugeen Shores)
- iii) Resolution - Bill 66 (Newmarket)
- iv) Resolution - Declaration of Office (Town of Kingsville)

8. UNFINISHED BUSINESS

9. CLOSED SESSION

Resolution No. 122-2019

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 8:15 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual – Staff Report 40-2019

CARRIED

Resolution No. 123-2019

Moved by Deputy Warden

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry now rise and reconvene at 8:31 pm into Open Session without reporting.

CARRIED

Resolution No. 124-2019

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 40-2019 be received and that

Council direct the General Manager of Corporate Services to proceed with Option 2 as presented in the Staff Report.
CARRIED

10.CONFIRMING BY-LAW

Resolution No. 125-2019

Moved by Councillor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT By-law 24-2019 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, signed, sealed and passed in Open Council.
CARRIED

11.ADJOURNMENT

Resolution No. 126-2019

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 8:33 pm.
CARRIED

Mayor

Clerk

MINUTES

THE SPECIAL MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE DAYTIME AT THE TOWNSHIP OFFICE, LANCASTER ON MARCH 15, 2019.

PRESENT: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, Councillor Sam McDonell.

STAFF PRESENT: Clerk Kelli Campeau, GM Corporate Services Lachlan McDonald, GM Community Services Joanne Haley, Interim Chief Building Official Gary Poupart.

1. CALL TO ORDER

Resolution No. 99-2019

Moved by Deputy Warden
Seconded by Councillor Lang

BE IT RESOLVED THAT the March 15, 2019 Special Meeting of the Township of South Glengarry now be opened at 9:33 am.
CARRIED

2. APPROVAL OF AGENDA

Resolution No. 100-2019

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as circulated.
CARRIED

Resolution No. 101-2019

Moved by Councillor Lang
Seconded by Deputy Warden

BE IT RESOLVED THAT Lachlan McDonald be appointed Acting Clerk for a portion of the Non-Union Salary Review discussion in Closed Session.
CARRIED

3. DECLARATION OF PECUNIARY INTEREST - None

4. CLOSED SESSION

Resolution No. 102-2019

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 9:34 am to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual

-Identifiable Individual – Permit Process

(d) labour relations or employee negotiations;

-Non-Union Salary Reviews

(e) litigation or potential litigation

-Litigation Review & Update
CARRIED

Clerk Kelli Campeau left the room during the part of the discussion regarding Non-Union Salary Review pertaining to the role of the Clerk. GM of Corporate Services Lachlan McDonald was Acting Clerk during that portion of the meeting.

Councillor Jaworski left the meeting at 1:10 pm.

Resolution No. 103-2019 Moved by Councillor Lang
Seconded by Councillor McDonell
BE IT RESOLVED THAT the Council of the Township of South Glengarry now rise and reconvene at 2:23 pm into Open Session without reporting.
CARRIED

Resolution No. 104-2019 Moved by Councillor McDonell
Seconded by Councillor Lang
BE IT RESOLVED THAT Council direct solicitor James McDonald to carry out all actions as specified in the Closed Session Minutes.
CARRIED

Resolution No. 105-2019 Moved by Councillor Lang
Seconded by Deputy Warden
BE IT RESOLVED THAT Council hereby amend the Non-Union Salary grid as follows:

THAT Step 5.5 be established with a salary range of \$83,924 – \$97,668;

THAT the position of Clerk be moved to Level 5;

THAT the position of General Manager of Corporate Services be moved to Level 6;

AND FURTHERMORE that the position of Chief Building Official/Director of Development be moved to Level 5.5.
CARRIED

Resolution No. 106-2019 Moved by Deputy Warden
Seconded by Councillor McDonell
BE IT RESOLVED THAT Council direct the HR Advisor to make amendments to Non-Union salaries as specified in the Closed Session Minutes.
CARRIED

5. ADJOURNMENT
Resolution No. 107-2019 Moved by Councillor McDonell
Seconded by Deputy Warden
BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 2:26 pm.
CARRIED

Mayor

Clerk

MINUTES

THE SPECIAL MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD AT THE TOWNSHIP OFFICE, LANCASTER ON MARCH 22, 2019.

PRESENT: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, Councillor Sam McDonell.

STAFF PRESENT: Clerk Kelli Campeau, GM Infrastructure Services Ewen MacDonald, GM Corporate Services Lachlan McDonald, GM Community Services Joanne Haley, Roads Manager Chris Leblanc, Director Water/Waste Water Shawn Killoran.

1. CALL TO ORDER

Resolution No. 127-2019

Moved by Councillor McDonell
Seconded by Deputy Warden

BE IT RESOLVED THAT the March 22, 2019 Special Meeting of the Township of South Glengarry now be opened at 9:02 am.

CARRIED
2. APPROVAL OF AGENDA

Resolution No. 128-2019

Moved by Councillor Jaworski
Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as circulated.

CARRIED
3. DECLARATION OF PECUNIARY INTEREST - None
4. NEW BUSINESS

a) Opening Remarks Mayor Prevost

b) 2019 Draft Budget Presentation
5. ADJOURNMENT

Resolution No. 129-2019

Moved by Councillor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 4:16 pm.

CARRIED

Mayor

Clerk

Canadian Cancer Society Daffodil Campaign Municipal Proclamation

**DAFFODIL CAMPAIGN
April 2019**

WHEREAS people in our community have been directly affected by cancer and share a strong bond with others who experience the pain of this disease; and

WHEREAS the Canadian Cancer Society is proud to be a champion and voice for Canadians who care about cancer and is committed to supporting and engaging people in our community; and

WHEREAS, through the Daffodil Campaign, funds are raised to fund ground-breaking research and support services which helps people impacted by cancer live their lives more fully; and,

WHEREAS Canadian Cancer Society volunteers in South Glengarry and local donors are part of a collective of people united by the same goals, helping people live longer and improving the lives and experiences of those affected by cancer; and

WHEREAS the daffodil is the symbol of strength, courage and life for those living with cancer and for local people to rally around by volunteering, donating and wearing a daffodil pin proudly; and

NOW THEREFORE, I, Frank Prevost, Mayor of South Glengarry, do hereby recognize the month of April as the DAFFODIL month in South Glengarry and urge all citizens to support to the Canadian Cancer Society.

Dated at the Township of South Glengarry, this 1st day of April, 2019.

Mayor Frank Prevost
Township of South Glengarry



Daffodil Month

Your best partner in the
fight against cancer.





The Canadian Cancer Society (CCS)

Vision

“Creating a world where no Canadian fears cancer.”

Mission

“To eradicate cancer and enhance the quality of life of people living with cancer.”

- The Canadian Cancer Society was founded in 1938
- CCS has 1 National office and 10 Regions across Canada
- We have over 100 local community offices nationally
- There are approximately 900 staff and 150,000 volunteers



About Us

Cancer in Canada

- Every 3 minutes, another Canadian is faced with fighting cancer
- Nearly 1 in 2 Canadians will be diagnosed with cancer in their lifetime
- Cancer is the #1 fear and health concern of Canadians
- Cancer is now the single largest killer in Canada
- Cancer is not one disease – it is more than 200
- Today, over 60% of Canadians diagnosed will survive compared with about 25% in the 1940s





Canadian Cancer Society
Société canadienne du cancer

Daffodil Month Proclamation - Allison St-Jean

Your donations make a difference

We are here to support Canadians through the emotional and practical challenges a cancer diagnosis brings. Our volunteers have driven 13 million kilometres to bring cancer patients to life-saving treatment.



Information

Our *Cancer Information Service* helps Canadians understand their diagnosis and empowers them to make good decisions about their health.

More than one
MILLION
helped

50%
of cancers
can be prevented.

Our researchers are finding new ways to prevent cancer while we educate Canadians on how to reduce their risk.

Prevention

Research



We fund only the best research, which leads to significant improvements in prevention, early detection, treatments and quality of life for those living with cancer.

Advocacy

We fight for public policies that make healthy living possible and protect Canadians from cancer-causing substances.



Canadian Cancer Society
Société canadienne du cancer



CCS Programs

We offer programs that provide Canadians with advice, information and support to help them cope with cancer.

Our programs fall into 3 categories:

- Prevention – expert advice on cancer risk reduction
- Information – information on a wide range of cancer types, treatment options and more
- Support – services to support those touched by cancer





Programs and Services



Our **Cancer Information Service** provides answers to questions about all types of cancer and many other cancer-related services



Our **Peer Support Service** connects patients and their caregivers to volunteers who've had cancer or cared for a loved one with cancer.



Our online community **CancerConnection.ca** provides support for people living with cancer and their family and friends.



Our **Wheels of Hope** volunteer drivers provide safe rides for people diagnosed with cancer to their life-saving appointments



Prevention & Policy

- We encourage Canadians to be active and to get tested for cancers regularly.
- Trottibus – a “human schoolbus” concept that engages community members and parents to walk their kids to school.
- Sun Sense – teaching Canadians about skin cancer and how to prevent it via various programs.
- Advocacy – we work to bring about healthy public policies.

Together, we stop cancer before it starts and protect the health of all Canadians

Issues we worked on last year included:



Coffee, tea and hot beverages

New research led to an update to our information on the cancer risks from coffee, tea and other hot beverages. There is no conclusive evidence that coffee or tea causes cancer, but drinking beverages at very hot temperatures increases the risk of esophageal cancer.

Stop Marketing to Kids

CCS is a proud supporting member of the Stop Marketing to Kids Coalition, urging governments to restrict the marketing of food and beverages targeted to Canadian children under 16.



Sun safety

We updated our sun safety recommendations, in collaboration with national health partners. Rates of melanoma, the deadliest type of skin cancer, continue to rise in Canada even though it is one of the most preventable cancers.



Colorectal cancer screening

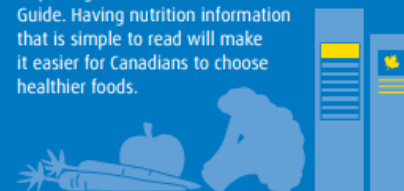
We updated our recommendations on colorectal cancer screening. CCS recommends Canadians aged 50 to 74 and not at high risk for colorectal cancer be tested every 2 years.

50–74
get screened
every 2 years



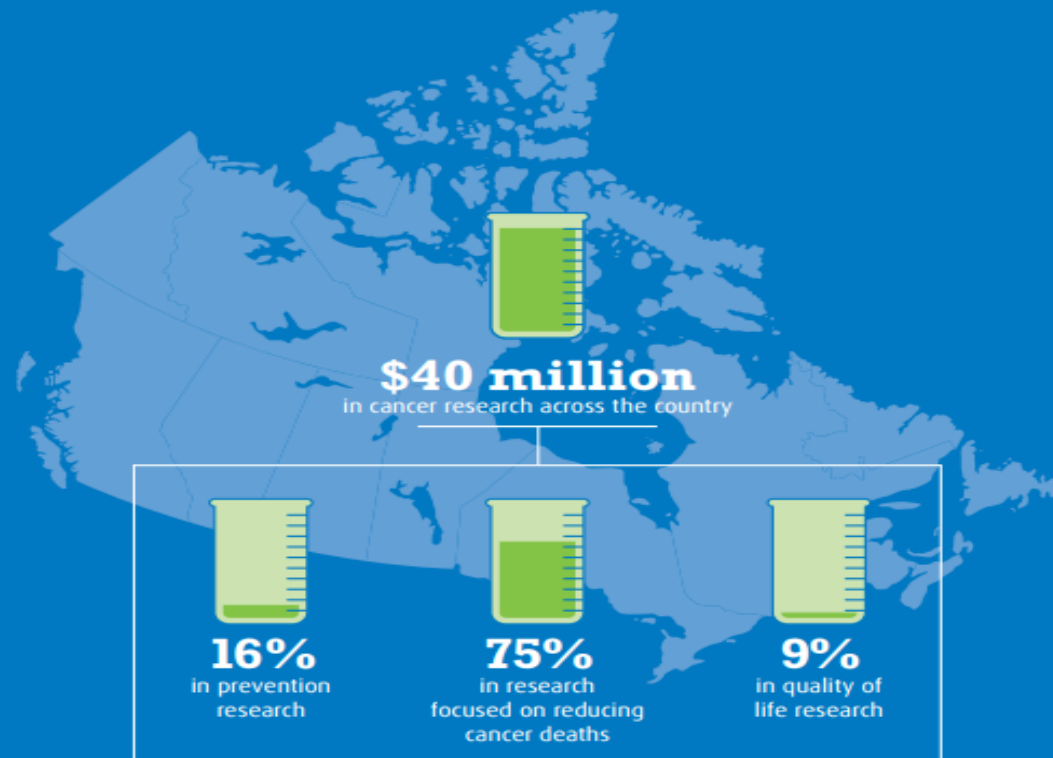
Nutrition

We worked with Health Canada on their improvements to nutrition facts tables, front-of-package labels and Canada's Food Guide. Having nutrition information that is simple to read will make it easier for Canadians to choose healthier foods.





Together, we support the most promising cancer research



Additional highlights:

- We made **342** total investments in **8** provinces across **36** research institutions
- Our researchers produced **994** publications, **2,006** presentations, and **321** consultations and briefings
- **15** research findings changed healthcare practice or influenced programs
- **6** research findings influenced policy

The goals of our research program align with those of our nationwide strategic plan to deter, defeat and defy cancers.

The Society is:

- The **largest charitable funder** of cancer research in Canada
- The only organization to **fund research** into all 200 forms of the disease
- Funding the **full spectrum of research** from causes of cancer and prevention to treatment and palliative care
- The **largest non-governmental funder of pediatric cancer** research and among the largest non-governmental funders of **prostate and breast cancer** research in Canada

We fund leading research to:

- Reduce cancer rates
- Reduce cancer deaths
- Improve the quality of life for those living with cancer



Support

We're committed to supporting Canadians living with cancer. To provide them with support options, we offer the following programs:

- Peer matching and peer support services
- Community services locator
- Cancerconnection.ca
- *Wheels of Hope Volunteer driver program*
- Smokers' helpline

Neighbours
driving
neighbours



Together, we lend a helping hand
to those living with cancer



When your child has cancer

In September (Childhood Cancer Awareness Month) we published *When Your Child Has Cancer*, a new booklet that focuses on supportive care. We also supplemented the booklet with refreshed in-depth online content.



Inuit cancer project

We launched Inuusinni Aqqusaaqtara - My Journey, a new practical guide to help Inuit living with cancer. Produced in partnership with Pauktuutit Inuit Women of Canada with funding from Jaguar Land Rover Canada, the guide has already been translated into 3 dialects of Inuktitut.

Inuusinni
Aqqusaaqtara
- My Journey

There were over
13 million
visitors to cancer.ca.

94% of visitors to
cancer.ca viewed cancer
information resources.

1.3 million
print materials were
distributed.

More than **90,000** people
visited our online community,
CancerConnection.ca — a 48%
increase over the previous year.

Our Cancer Information
Service responded to about
50,000 inquiries about
cancer by phone and email.



Other Ways To Get Involved

Volunteer Opportunities

- There are many ways to volunteer for the Canadian Cancer Society.
- It can be individually or in a group for your company's day of giving.
- We have opportunities ranging from selling daffodil pins at a pre-set or customized locations, volunteering to drive cancer patients to and from their cancer appointments or helping out at one of the many CCS events throughout the year!

Participation in Signature Events

- Encourage employees to create a team and join thousands of Canadians who participate in events like the CIBC Run for the Cure, Relay For Life, Mudmoiselle or other CCS managed events





Canadian Cancer Society
Société canadienne du cancer

Daffodil Month Proclamation - Allison St-Jean

Join us in April 2019!



For more information please contact:

Allison St-Jean

Community Fundraising Specialist
14 Montreal rd. Cornwall, ON K6H
1B1

Allison.stjean@Ontario.cancer.ca

613-932-1283 ext. 3671



STAFF REPORT

S.R. No. 41-2019

PREPARED BY: Lachlan McDonald, GM Corporate Services/Treasurer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: April 1, 2019

SUBJECT: Tax Abatement - Upper Canada Academy

BACKGROUND:

1. On January 21, 2019 Mr. Ning requested a tax abatement capping the tax amount on his property at \$5,000 for seven years (2019 to 2025).
2. The intent is to develop the Upper Canada Academy (UCA) into a full-service residence for students studying at partnering area schools, including:
 - Char-Lan District High School
 - Williamstown Public School
 - Holy Trinity Catholic Secondary School
 - St. Lawrence Secondary School
 - Cornwall Collegiate Vocational School
 - St. Joseph Catholic Secondary School
3. In addition to boarding, UCA would provide full tutorial and after-school programs for all students at partner schools, short-term education programs for international students, and an over-night summer arts program.
4. The initial investment (Phase I) is \$2,800,000 (including: acquisition, renovation, and operating).
5. Phase II would commence in 2022 and require an additional investment of \$5,000,000.
6. The UCA believes Phase I will provide boarding for 70 and create 20 full-time jobs and 12-24 part-time jobs.
7. Phase II is anticipated to bring the boarding capacity to 200.



8. Ultimately, UCA expects to have 120 full-time boards, 180 short-term students, and 600 summer campers while providing 30 full-time jobs and 30-40 part-time positions.
9. The UCA states that beside direct financial benefits, the UCA will greatly enhance the overall diversification and globalization of South Glengarry and the surrounding area.

ANALYSIS:

10. Using a conservative assumption that the assessment will remain at \$710,000 throughout the term of our agreement and applying our current tax rate of 3.126638%.

Year	Assessment	Tax Rate	Taxable	Hard Cap	Lost Taxation
2019	\$710,000	3.126638%	\$22,200	(\$5,000)	\$17,200
2020	\$710,000	3.126638%	\$22,200	(\$5,000)	\$17,200
2021	\$710,000	3.126638%	\$22,200	(\$5,000)	\$17,200
2022	\$710,000	3.126638%	\$22,200	(\$5,000)	\$17,200
2023	\$710,000	3.126638%	\$22,200	(\$5,000)	\$17,200
2024	\$710,000	3.126638%	\$22,200	(\$5,000)	\$17,200
2025	\$710,000	3.126638%	\$22,200	(\$5,000)	\$17,200

11. This would lead to lost taxation of \$120,400 over seven years.
12. It is difficult to peg the value of the UCA once operational, but with Phase 1 valued at \$2,800,000, Phase 2 valued at \$5,000,000, and the current MPAC valuation (\$710,000) based on no use, one could assume the lost taxation could be much higher.
13. Example of increasing assessment (\$1,000,000 of assessment):

Year	Assessment	Tax Rate	Taxable	Hard Cap	Lost Taxation
2019	\$1,000,000	3.126638%	\$31,266	(\$5,000)	\$26,266
2020	\$1,000,000	3.126638%	\$31,266	(\$5,000)	\$26,266
2021	\$1,000,000	3.126638%	\$31,266	(\$5,000)	\$26,266
2022	\$1,000,000	3.126638%	\$31,266	(\$5,000)	\$26,266
2023	\$1,000,000	3.126638%	\$31,266	(\$5,000)	\$26,266
2024	\$1,000,000	3.126638%	\$31,266	(\$5,000)	\$26,266
2025	\$1,000,000	3.126638%	\$31,266	(\$5,000)	\$26,266

14. This scenario would lead to lost taxation of \$183,862 over seven years.



15. The requested tax abatement would be offset by a higher tax rate or decreased services to South Glengarry and would represent a transfer of tax responsibility from a private company to the community.
16. Past Councils and Administration have been reluctant to support education and health care because they are provincial jurisdictions.
17. All this being said, the UCA is certainly an ambitious project that would benefit local schools (200 boarders) and the local employment environment (30 full time and 30-40 part time jobs).
18. The options to consider, as presented are:
 - Option 1 – Accept request of a tax cap of \$5,000 per year for seven years
 - Option 2 – Deny request
 - Option 3 – Defer making a decision, direct staff to prepare a subsequent report with an alternative option based on discussion and direction of Council.
19. A few thoughts, in addition to the options above:
 - Can we offer a 0% loan, in lieu of the abatement payable in 2026?
 - We could administer by setting the tax account to 0% and let the sum collect until we demand it is due.
 - Can we offer \$5,000 (capped) for seven years?
 - This is much more manageable and we know what we are giving up in taxation per year
20. Ultimately, this is a private company and Council has to consider, does the Township of South Glengarry want to get in the business of subsidizing companies with public funds?

IMPACT ON 2019 BUDGET:

21. Option 1 – \$17,200 +/-
22. Option 2 – none
23. Option 3 – TBD

ALIGNMENT WITH STRATEGIC PLAN:

N/A



RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 41-2019 be received and that the Council of the Township of South Glengarry direct Administration to proceed with Option _____ as presented in the Staff Report.

A handwritten signature in black ink, reading 'Kelli Campeau'. The signature is written in a cursive style and is positioned above a horizontal line.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK



STAFF REPORT

S.R. 42-2019

PREPARED BY: Joanne Haley, GM Community Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: April 1, 2019

SUBJECT: RFP 01-2019 - NDMP St. Lawrence and Raisin River Floodplain Mapping

BACKGROUND:

1. In 2014, the federal government earmarked \$200 million dollars to establish the National Disaster Mitigation Program (NDMP) as part of the Government's commitment to build safer and more resilient communities.
2. The NDMP program is intended to reduce the impacts of natural disasters on Canadians with investments focused on:
 - Reducing significant occurring flood risks and costs, and
 - Advancing availability of private residential insurance for overland flooding.
3. With Council's support, Administration filed a funding application with the Province for the September 15, 2017 deadline.
4. On May 1, 2018, Administration was advised that South Glengarry's application was approved and that the Township will receive \$116,000 in funding, the full amount requested.
5. The total project cost is \$249,250.00. This includes the federal funding, \$120,000 that Council budgeted as well as in-kind time from both the Township and the Raisin Region Conservation Authority (RRCA).
6. The project will consist of the following:
 - Acquire LiDAR (light detection and ranging) which is precise topographical remote sensing data for the St. Lawrence River and Raisin River,



- Retain the services of a professional engineering firm to complete modeling of portions of the St. Lawrence River and the Raisin River to determine the flooding potential,
 - The professional engineering firm will produce flood plain mapping that will delineate the 100-year flood extent,
 - The RRCA will peer review the modeling and the final flood plain mapping,
 - Final flood plain maps will be produced, approved by the RRCA & the Province,
 - An emergency response plan will be prepared that will be specific to flooding along the St. Lawrence River in order to ensure that the municipality is prepared to respond to flooding disasters in this location,
 - A communication strategy will be developed to inform the residents located within the flood plain area to educate them on the risks and how to prepare for a flooding disaster and how to mitigate their personal impact, and
 - The Official Plan and the Zoning By-law will be amended to include new policies and the approved flood plain maps which will be used to prevent or redirect development away from the floodplain as required by the 2014 Provincial Policy Statement.
7. This project must be completed by March 31, 2020.
 8. The intention was to start the project in April 2018; however, the funding announcement occurred later than anticipated and therefore the start of the project was delayed.
 9. The first step of this project is to acquire LiDAR (light detection and ranging) which is precise topographical remote sensing data for the St. Lawrence River and Raisin River. This part of the project can only occur in the seasons where there is "leaf off" or very little vegetation to allow for very clear imaging to be taken.
 10. In order to complete this task, an RFQ was issued as per our Procurement Policy. The Township received 2 responses to the RFQ and the project was awarded to Airborne Imaging on November 6, 2018.
 11. Airborne Imaging will collect an aerial LiDAR Survey along the St. Lawrence and Raisin Rivers totalling to 48 square kilometers. The total cost for this part of the



project is \$33,645.75. This is significantly less than what was budgeted for which will assist in the overall project.

Due to an early winter, the LIDAR acquisition did not occur in November 2018; therefore, it needs to occur in spring of 2019 in order for this project to be successful.

ANALYSIS:

12. The next main part of this project is to retain an engineering firm to complete modeling of portions of the St. Lawrence River and the Raisin River to determine the flooding potential, ground truth the findings, produce draft floodplain mapping and then final floodplain mapping.
13. On February 22, 2019, the Township issued a Request for Proposals (RFP) to obtain Floodplain Mapping. The submission deadline was March 15, 2019.
14. Three submissions were received from Dillon Consulting, Hegyi Geomatics International Inc. and JP2G Consultants Inc. The three submissions were reviewed by the RRCA and The Township of South Glengarry.
15. The review criteria consisted of the following:

<u>Criteria</u>	<u>Weighting</u>
Quality and content	5%
Knowledge and understanding	5%
Details of proposed methodology, procedures, schedules and work plan	35%
Time-task matrix	10%
Similar Project Expertise/Experience	15%
Project Staff Expertise	10%
Cost	20%

16. Following the review of each proposal, the scores were as follows:

Firm	Twp. Score	RRCA Score	Price (excludes HST)
Dillon Consulting	89.5%	91%	\$117,600
JP2G	79.5%	83%	\$105,940
Hegyi Geomatics International Inc.	68%	67.5%	\$103,840



17. The review of the three proposals revealed that Dillon Consulting is the preferred engineering firm to retain due to the vast similar project experience, the proposed amount of field work to verify the data and modelling and the proposed end product meeting industry standard.

18. Despite the higher cost to retain Dillon Consulting, it is believed that the end product will be a defensible product that will meet the requirements of the grant.

IMPACT ON 2019 BUDGET:

19. This portion of the NDMP project will have a \$1,600 impact to the 2019 budget, as \$116,000 of grant money has been committed. There will also be a cost of \$33,645.75 to complete the LiDAR acquisition.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 1: Enhance economic growth and prosperity.

Goal 2: Strengthen the effectiveness and efficiency of our organization.

Goal 4: Improve quality of life in our community.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 42-2019 be received and that the Council of the Township of South Glengarry award RFP 01-2019 to Dillon Consulting in the amount of \$117,600 to complete a portion of the National Disaster Mitigation Program- St. Lawrence and Raisin River Floodplain Mapping Project and furthermore that the Mayor and Clerk be authorized the sign all relevant documents.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK



STAFF REPORT

S.R. No. 43-2019

PREPARED BY: Ewen MacDonald, GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: April 1, 2019

SUBJECT: Tender 02-2019 Supply & Placement of Granulars

BACKGROUND:

1. Tenders were called for the supply and placement of granular materials. The tender closed on March 20, 2019.
2. One submissions was received as follows:

Contractor	Granular	Tonnes	Total
COCO Paving Inc.	\$10.75	30,000	\$322,500
2018	\$10.55	35,000	\$369,250

ANALYSIS:

3. Administration has reviewed the tender document from COCO Paving Inc. and all of the submission documents are in order.
4. The tonnage has been reduced this year as a result of the Surface Treatment Overlay Program, which has reduced the kilometres of granular roads in the Township roads system.

IMPACT ON 2019 BUDGET:

5. There are sufficient funds in the Granular Overlay Budget to award this contract. The Granular overlay budget is \$440,000, of which \$350,000 is dedicated to granular materials.



ALIGNMENT WITH STRATEGIC PLAN:

Goal 2: Invest in infrastructure and its sustainability.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 43-2019 be received and that the Council of the Township of South Glengarry award Tender 02-2019 for the Supply and Placement of Granular Materials to COCO Paving in accordance with their procurement submission in the amount of \$322,500 plus HST for 30,000 tonnes of granular at a cost of \$10.75 per tonne plus applicable taxes; and furthermore, that the Mayor and Clerk be authorized to sign all appropriate documents.

A handwritten signature in black ink, reading "Kelli Campeau", is written over a horizontal line.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK



STAFF REPORT

S.R. No. 44-2019

PREPARED BY: Ewen MacDonald, GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: April 1, 2019

SUBJECT: Tender 03-2019 - Parks & Facilities Grass Cutting

BACKGROUND:

1. Tenders were called for Grass Cutting for the 2019 season. The tender closed on March 20, 2019.
2. The Raisin Region Conservation Authority (RRCA) has added sites to the procurement for 2019. The RRCA will review and analyze the submissions for their sites and will award the contract based on a recommendation to their Board.
3. The Method of Work (Scope) is described in the Tender Document as follows:
 - I. The successful bidder is to establish a cutting and trimming program in co-operation with, and acceptable to, the General Manager, Infrastructure Services. A pre-season site meeting will be required to ensure that all specified areas are cut. The cutting program is to include priorities such as special times and certain days for cutting. The height of grass should not exceed 4" at any time. Typically, a cutting frequency of every seven (7) days is required, however, during the fast-growing periods, an accelerated cutting frequency will be necessary. Trimming of grass and weeds is to be completed for all areas of the property including around buildings, parking areas, etc. The Contractor is responsible for pickup of grass clippings caused by excessive grass height due to any delay in cutting, etc. and the disposal thereof off site. The Contractor is responsible for the moving of apparatus (i.e. bleacher) if necessary to trim grass to meet required height.
 - II. The Four (4) cemeteries (location Nos.) are to be cut bi-weekly starting in May and ending in September (approximately 10 cuts).



- III. The Contractor is responsible for the supply of all equipment and labour to complete the work assigned. Contractors submitting prices are required to have a mower(s) capable of performing the work and have suitable means for transporting the mowers and small hand mowers for trimming, and a whipper snipper.
- IV. The contractor must be able to vary his working hours to suit the weather and have sufficient capacity to meet the cutting requirements.
- 4. Four (4) submissions were received. The results of the Tender have been summarized on Schedule "A" attached hereto.

ANALYSIS:

- 5. Administration has reviewed and evaluated the tender documents. The low bidders with the highest score in the evaluation are the recommended contractors.
- 6. The recommended contractors have the equipment to handle the work:

Roger Salmon & Sons	Area C – 3 Sites
Cut by Me	Area A – 6 Sites Area B – 10 Sites Area D – 4 Sites
EC Works	Area H – 2 Sites
No Mow Worries	Area E – 5 Sites Area F – 5 Sites Area G – 3 Sites

IMPACT ON 2019 BUDGET:

- 7. There are sufficient budget amounts in the respective accounts for this procurement.
- 8. The total price for the tender calculated at 20 cuts per site is \$32,810, which is \$1,930 lower than the total price from 2018.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community



RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 44-2019 be received and that the Council of the Township of South Glengarry award Tender 03-2019 for Grass Cutting Facilities and Parks as per Schedule "A" attached hereto and furthermore, that the Mayor and Clerk be authorized to sign all appropriate documents

A handwritten signature in black ink, reading 'Kelli Campeau'. The signature is written in a cursive style and is positioned above a horizontal line.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK

GRASS CUTTING TENDER 03-2019																						
LOCATIONS																						
Bidder	A-1	A-2	A-3	A-4	A-5	A-6	Total Area A	B-1	B-2	B-3	B-4	B-5	B-6	B-7	B-8	B-9	B-10	Total Area B	C-1	C-2	C-3	Total Area C
	Paul Rozon Memorial Park	Char-Lan Rec Centre	Nor'Westers and Loyalist Museum	Cenotaph Williamstown	Municipal Office Williamstown	Williamstown Fire Hall		Smithfield Park	Library Park Lancaster	Lan-Char Medical Centre	Lancaster Pumping Station	Lancaster Sewer Plant Old Montreal Road	Lancaster Sewer Plant Beech Street	Lancaster Water Treatment Plant	Lancaster Old Water Plant	Municipal Office Lancaster	Glen Gordon Park		Martintown Community Park	MCC/Fire Hall	United Church Cemetery	
EC Works	55.00	35.00	25.00	20.00	15.00	15.00	165.00	90.00	15.00	20.00	20.00	15.00	15.00	20.00	15.00	20.00	40.00	270.00	90.00	70.00	15.00	175.00
Roger Salmon & Sons	60.00	35.00	25.00	17.00	16.00	17.00	170.00	90.00	16.00	20.00	19.50	15.00	15.00	20.00	13.00	16.00	40.00	264.50	60.00	55.00	20.00	135.00
No Mow Worries	50.00	36.00	25.00	18.00	18.00	17.00	164.00	85.00	20.00	25.00	25.00	15.00	20.00	28.00	25.00	20.00	55.00	318.00	70.00	50.00	30.00	150.00
Cut By Me	45.00	30.00	30.00	15.00	15.00	15.00	150.00	95.00	15.00	15.00	15.00	15.00	15.00	20.00	15.00	15.00	25.00	245.00	80.00	60.00	30.00	170.00
GL Account	7417-3120	7311-3120	7315-3120	7411-3120	1113-3120	2515-3120		7414-3120	1115-3120	5111-3120	4523-3120	4523-3120	4523-3120	4523-3120	4523-3120	1111-3120	7411-3120		7416-3120	7312-3120		
2018 Prices	55.00	36.00	25.00	17.50	16.50	17.00	167.00	90.00	17.00	21.00	20.00	15.00	15.00	23.00	15.00	18.00	40.00	274.00	80.00	60.00		140.00
2017 Prices	65.00	40.00	32.00	18.00	17.00	17.50	189.50	110.00	17.25	21.00	23.00	15.25	15.00	24.75	15.00	19.00	30.00	290.25	90.00	70.00		160.00

GRASS CUTTING TENDER 03-2019																					
LOCATIONS																					
Bidder	D-1	D-2	D-3	D-4	Total Area D	E-1	E-2	E-3	E-4	E-5	Total Area E	F-1	F-2	F-3	F-4	F-5	Total Area F	G-1	G-2	G-3	Total Area G
	Green Valley Park Charlotte St.	Green Valley Water Plant Conc. 8	Green Valley Water Plant Cty Road 34	Green Valley Community Centre		Glen Walter Regional Park	Glen Walter Fire Hall	Glen Walter Water Plant	Glen Walter Pumping Station	Waterfront Park		North Lancaster Park	Bernie McDonell Park	North Lancaster Fire Hall	Baptist Church Cemetery	Protestant Cemetery		Bainsville Women's Institute	Jack Danaher Park	Waterfront Trail Kiosk	
EC Works	30.00	15.00	10.00	85.00	140.00	375.00	20.00	20.00	20.00	15.00	450.00	175.00	135.00	15.00	15.00	15.00	355.00	25.00	75.00	20.00	120.00
Roger Salmon & Sons	26.00	17.00	17.50	75.50	136.00	450.00	25.00	25.00	20.00	25.00	545.00	158.00	130.00	15.00	18.00	18.00	339.00	23.00	68.00	30.00	121.00
No Mow Worries	25.00	20.00	20.00	70.00	135.00	350.00	23.00	23.00	20.00	30.00	446.00	150.00	125.00	15.00	15.00	15.00	320.00	30.00	69.50	20.00	119.50
Cut By Me	25.00	15.00	15.00	75.00	130.00	360.00	30.00	25.00	25.00	30.00	470.00	175.00	155.00	15.00	20.00	20.00	385.00	20.00	75.00	35.00	130.00
	7411-3120	4524-3120	4524-3120	7313-3120		7418-3120	2511-3120	4522-3120	4522-3120			7413-3120	7411-3120	2514-3120	7411-3120	7411-3120		7411-3120	7412-3120		
2018 Prices	28.50	17.00	17.00	80.00	142.50	380.00	25.00	20.00	20.00		445.00	170.00	140.00	15.00	20.00	20.00	365.00	24.00	79.50		103.50
2017 Prices	33.00	19.00	19.00	85.00	156.00	405.00	23.50	26.50	17.00		472.00	180.00	160.00	16.90	23.00	28.00	407.90	28.00	90.00		118.00

GRASS CUTTING TENDER 03-2019											
LOCATIONS											
Bidder	H-1	H-2	Total Area H	R-1	R-2	R-3	R-4	R-5	R-6	Total Area R	
	Glenore Cemetery	Empey-Poirier Park		Fly Creek	Gray's Creek	Charlottenburgh Park	Cooper Marsh	Loch Gary Dam	Middle Lake Dam		
EC Works	15.00	80.00	95.00	50.00	370.00	185.00	160.00	30.00	35.00	830.00	
Roger Salmon & Sons	25.00	75.00	100.00	85.32	540.00	432.00	223.56	50.00	50.00	1,380.88	
No Mow Worries	30.00	70.00	100.00	80.00	350.00	185.00	150.00	25.00	25.00	815.00	
Cut By Me	20.00	90.00	110.00	50.00	175.00	175.00	30.00	40.00	40.00	510.00	
	7411-3120	7415-3120									
	20.00	79.99	99.99	50.00	375	190	160	35	35	845.00	
	20.00	95.00	115.00								



STAFF REPORT

S.R. No. 45-2019

PREPARED BY: Ewen MacDonald, GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: April 1, 2019

SUBJECT: Rogers Tower Airport Road

BACKGROUND:

1. In July 2018, Rogers Communications entered into a lease with the Township of South Glengarry for a portion of a parcel of land owned by the Township to erect a communications tower.
2. The location of the property is on Airport Road and is approximately 678 square metres.
3. The Lease was conditional on Rogers following the Industry Canada Process for the approval of the tower. Roger's has received approval for a 68 metre tower.
4. The Flying Club and COPA have expressed concerns with the location of the Tower and these concerns were presented to Council at the February 19th Council Meeting.

ANALYSIS:

5. The Airport's aviation consultant was approached very early in this process and indicated reducing the tower height from the originally-proposed 103m down to 68m would not require any changes to approach paths ("The RNAV RWY 10, and Circling options for both approaches would not be affected. The approach to 28 would just be penetrated, but if the antenna was **68m high, the minimums would remain as published.**")
6. NAVCAN has approved the location. Transport Canada has approved the location, with day and night protection required.
7. Pilots using Visual Flight Rules (VFR) follow rules of "see and be seen" and utilize a race-track pattern called a "circuit" around the runway, to conduct safe take-offs and landings. The circuit is flown at 1000 feet above the ground, unless



descending for landing or climbing after takeoff. The Rogers tower would be located under the circuit pattern. While there would be clearance above it, a 68m or 223-foot antenna could be an obstacle of concern for aircraft.

8. Per VFR rules, 1 mile (1609m) visibility is required and flight patterns would take place at a minimum of 1000' AGL (305m, or nearly 4.5 times the height of the 68m tower).
9. It would appear that the concerns with the VFR Rules could be further mitigated through changes to the circuit pattern.
10. Rogers has advised that this location provides the coverage objectives for improved cellular service and that this tower would be available to other service providers as well.
11. The Lease is for 5 years and can be either terminated or extended for 3 additional 5 year terms.
12. Based on this review, Administration recommends that the Township proceed with the lease of the lands as originally directed by Council.

IMPACT ON 2019 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 45-2019 be received and that the Township of South Glengarry proceed with the lease agreement with Rogers Communications on Airport Road.

Recommended to Council for
Consideration by:
KELLI CAMPEAU - CLERK

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: April 1, 2019

SUBJECT: Alternate County Council Member

PREPARED BY: Kelli Campeau, Clerk

Bill 68, being the *Modernizing Ontario's Municipal Legislation Act, 2017* brought forth a change to the *Municipal Act, 2001* which now allows a lower-tier Council to appoint one of its members as an alternate to the upper-tier Council (United Counties of SDG). This alternate would act in place of a person who is a member of the upper-tier Council when they are unable to attend a meeting for any reason.

The benefits to appointing an alternate member include ensuring the Township is equally represented at upper-tier council meetings (ie. do not lose opportunity to vote due to an absence) and also provides the alternate member with additional experience and exposure to the upper-tier level of governance.

As a result, Administration recommends that Council appoint an alternate member to County Council. In researching how other Councils determine which member will act as the alternate, the following process appears to be utilized and recommended:

The Councillor who receives the most votes during the municipal election has the first right of refusal to be appointed as the alternate member. Council members will be offered the appointment in order of highest votes received until a member agrees to the appointment. If no one agrees, no alternate member would be appointed. The appointment would be made for the term of Council and will be adopted by by-law.

Should Council wish to proceed in this manner, the appointment would be offered to Councillors in the following order, based on number of votes received in the 2018 municipal election:

1. Councillor Stephanie Jaworski (2,205 votes)
2. Councillor Martin Lang (2,182 votes)
3. Councillor Sam McDonell (2,031 votes)

Should Council wish to proceed in this manner, I have prepared a draft by-law (attached to this report), which will be brought forward to the next Council Meeting to adopt and finalize the appointment.

SG-I-19

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER XX-2019
FOR THE YEAR 2019**

***BEING A BY-LAW TO APPOINT AN ALTERNATIVE MEMBER TO THE
UNITED COUNITES OF STORMONT, DUNDAS AND GLENGARRY
COUNCIL.***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS Section 268 of the Municipal Act authorizes the council of a local municipality to appoint one of its members as an alternate member of the upper-tier council, to act in place of a person who is a member of the councils of the local municipality and its upper-tier municipality, when the person is unable to attend a meeting of the upper-tier council for any reason;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** Council hereby authorizes the appointment of an alternate member to the United Counties of Stormont, Dundas and Glengarry Council for the current term of Council or until this appointment by-law is rescinded.
2. **THAT** the alternate member be the Councillor receiving the highest votes in the municipal election for that term, unless that member forfeits his/her appointment as an alternate, then it shall be offered to the Councillor with the next highest votes and so on until the position is accepted and the respective by-law is enacted.
3. **THAT** [*name of appointed councillor*] be appointed as an alternative member to the United Counties of Stormont, Dundas and Glengarry Council.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS XX DAY OF APRIL, 2019.***

MAYOR: **CLERK:**

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: April 1, 2019

SUBJECT: Grants & Donation Requests

PREPARED BY: Lachlan McDonald, GM Corporate Services / Treasurer

Donation Requests:

1. Raisin Region Conservation Authority (RRCA)
 - Request: In addition to the request of \$1,500 approved at the last Council Meeting, they would like an additional **\$198** to cover the hall rental for the event.
 - We approved both of these requests last year
2. Knights of Columbus – Golf Tournament
 - Request: Sponsorship of Golf Tournament, with the following sponsorship levels presented:
 - The Masters - \$5,000
 - Ace - \$1,000
 - Eagle - \$500
 - Birdie - \$100
 - We approved \$250 last year
3. Community Living Glengarry of Alexandria Annual All You Can Eat Lobster Fest at the Glengarry Sports Palace
 - Request: sponsoring an item or prize for their auction or a monetary donation (no specific amount requested)
 - We did not donate to this in 2018

There is room in grants and donations to cover these items should Council choose to support one, none, or all of these requests.

That being said, some of our usual applicants (\$13,000) did not submit a request and may do so upon realizing they require funds in 2019.

Council Discretion Grants & Donations Summary:

\$52,000	Budget
\$36,350	Allocated
\$1,500	RRCA Shoreside Rescue
\$14,150	Remaining



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 Fax: 613-938-3221 www.rrca.on.ca

March 14, 2019

Johanne Haley
General Manager, Community Service
Township of South Glengarry
P.O. Box 220, 6 Oak St.
Lancaster, ON
K0C 1N0

SUBJECT: 2019 Raisin River Canoe Race

Dear Ms. Haley:

The RRCA would like to request that the Township waive their hall rental fee at the Charlan Recreation Centre for the Canoe Race dinner portion of the event. The Charlan Recreation Centre is a great location for this popular community event and we would really appreciate the support in waiving the fee.

Please contact me if you have any questions regarding any of the above.

Yours truly,

A handwritten signature in black ink, appearing to read 'Richard Bilon', with a long horizontal line extending to the right.

Richard Bilon,
General Manager

RP:js



KNIGHTS OF COLUMBUS HOSPICE GOLF CLASSIC

On Friday, June 7th, Knights of Columbus Council 5068 will host the 4th Annual Golf Classic in support of CareFor Hospice Cornwall. Participants are invited to join us for a day of golf followed by dinner and a live and silent auction. Further, you can look forward to winning great prizes with contests and giveaways throughout the day. Last year we raised over \$22,000 to purchase needed equipment at CareFor Hospice Cornwall.

We are also offering four key ways for individuals and businesses to get involved via sponsorship, gifts-in-kind, corporate foursomes and donations. By sponsoring the Knights of Columbus Golf not only will you gain brand exposure and positive publicity, it is an opportunity for you or your business to assist clients and their families at CareFor Hospice Cornwall.

This package outlines numerous levels of sponsorship and related benefits and we would be happy to work with you to develop a custom sponsorship package to meet your specific promotional needs.

In you require any further information, please feel to contact me.

Yours in golf,

Lionel Lauzon, Tournament Chair
Llauzon22@cogeco.ca, 613.938.7300

Golf4HospiceCornwall.com





KNIGHTS OF COLUMBUS HOSPICE GOLF CLASSIC

FRIDAY, JUNE 7TH

Cornwall Golf & Country Club

4 person scramble

Breakfast/Registration: 9 am to 10:30 am

Shotgun start at 11 am

\$135 per player includes:

- Golfer's welcome bag
- Green & cart fees
- Breakfast
- Hole & door prizes
- Filet mignon dinner
- 50/50 draw
- Herb's Towing Ball Drop
- Extra meal: \$38.

Registration and Information

Lionel Lauzon
Llauzon22@cogeco.ca
or
613.938.7300

Golf4HospiceCornwall.com

Hospice
CORNWALL
Carefor[®]
HEALTH & COMMUNITY SERVICES & SOINS
SERVICES DE SANTÉ COMMUNAUTAIRES



Knights of Columbus Hospice Golf Classic

Friday, June 7th
Cornwall Golf & Country Club

SPONSORSHIP OPPORTUNITIES

The Masters \$5000

- 1 golf foursome
- Company name of golf carts
- Top billing banner/pull-up sign during dinner
- Top billing on min. 4 roadside billboards
- Category Social media mentions
- Digital signage in rotation in hall

Ace \$1000

- Name & logo place at hole or putting green
- Sponsored supplied display tent with option to interact with golfers
- Billing on min. 4 roadside billboards
- Category Social media mentions
- Digital signage in rotation in hall

Eagle \$500

- Top billing banner/pull-up sign during registration/breakfast
- Category Social media mentions
- Digital signage in rotation in hall

Birdie \$100

- Category Social media mentions
- Digital signage in rotation in hall

We value your contribution and are happy to develop a custom package that suits your needs

Contact: Lionel Lauzon: Llauzon22@cogeco.ca or 613.938.7300

Golf 4HospiceCornwall.com





KNIGHTS OF COLUMBUS HOSPICE GOLF CLASSIC ENTRY FORM

(Single registrants will be assigned to a team)

Captain: _____

Address: _____

Telephone: _____

E-Mail: _____



Extra Meal

Player 2: _____

Address: _____

Telephone: _____

E-Mail: _____



Extra Meal

Player 3: _____

Address: _____

Telephone: _____

E-Mail: _____



Extra Meal

Player 4: _____

Address: _____

Telephone: _____

E-Mail: _____



Extra Meal

Please make cheque payable to:
Knights of Columbus Council 5068 / Hospice Cornwall
604 Augustus St., Cornwall, ON K6J 3X1

Golf4HospiceCornwall.com



Carefor[®]
HEALTH & COMMUNITY SERVICES & SOINS
SERVICES DE SANTÉ COMMUNAUTAIRES



March 15th, 2019

Community Living Glengarry of Alexandria will be hosting their Annual All You Can Eat Lobster Fest at the Glengarry Sports Palace (ice level) on Saturday May 25, 2019. The purpose of this event is to raise money to enhance the lives of the people receiving support from our agency.

The schedule for the event is as follows:

- Cocktails at 6:00pm. Dinner at 7:00pm
- "All you can eat" Lobster, Hip of Beef, Salad bar and assorted desserts served by our local Stormont Dundas & Glengarry OPP officers
- Live auction with Hélène Faubert
- Silent auction

Tickets are only \$100 each and includes complimentary wine at each table. Reserve yours now or reserve a table. Tickets can be purchased at Scotiabank or by calling Maurice Dupelle at 613-577-2740.

The success of this event will greatly depend on the generosity of our community businesses therefore, I am asking for your assistance in sponsoring an item or prize for our auction or you can make a monetary donation which we will issue an official tax receipt in your name and an item will be purchased with your company logo on it.

All donations will be displayed with the appropriate signage and sponsors will be featured in the Lobster Fest Dinner Auction Program.

We need your help to make this event a success and we hope that you will extend your generosity to benefit people receiving support services from our agency. This is an excellent opportunity to raise your community profile and to be a good corporate neighbor.

Sincerely,

Maurice Dupelle
Fundraising Manager
613-525-4357 ext. 340
Cell: 613-577-2740 – maurice@clglen.on.ca

332 MacDonald
Alexandria, ON K0C 1A0

tel/téléphone : 613-525-4357
fax/télécopie : 613-525-4360

www.clglen.on.ca



South Glengarry Council Meetings 2019

<u>Month</u>	<u>First Meeting</u>	<u>Second Meeting</u>	<u>Notes</u>
January		January 21 st	
February	February 4 th	February 19 th **	** Tuesday due to Family Day Holiday
March	March 4 th	March 18 th	
April	April 1 st	April 15 th	
May	May 6 th	May 21 st **	** Tuesday due to Victoria Day Holiday
June	June 3 rd	June 17 th	
July	July 2 nd **		** Tuesday due to Canada Day Holiday
August	August 6 th **		** Tuesday due to Civic Holiday
September	September 3 rd **	September 16 th	** Tuesday due to Labour Day Holiday
October	October 7 th	October 21 st	
November	November 4 th	November 18 th	
December	December 2 nd		



FILE NO. A-03-19

THE TOWNSHIP OF SOUTH GLENGARRY COMMITTEE OF ADJUSTMENT

NOTICE OF DECISION AND THE RIGHT TO APPEAL

APPLICATION: A-03-19

OWNER/APPLICANT: Ronald and Jill Holla/ Agent: Dave Huevel

PROPERTY DESCRIPTION/LOCATION: Lot 41, Registered Plan 104, also known as 6134 Ruth Street, in the former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry

DECISION: Attached

DATE OF DECISION: Monday, March 18, 2019

FINAL DAY FOR APPEAL: Sunday, April 7, 2019

DECISION

Pursuant to Section 45 (10) of the Planning Act, R.S.O. 1990, Chapter P. 13, attached is a certified copy of the Decision of the Township of South Glengarry Committee of Adjustment with respect to the above noted Minor Variance application. See the attached decision.

CERTIFICATION

I, Joanne Haley, Secretary-Treasurer of the Township of South Glengarry Committee of Adjustment, certify that the attached is a true copy of the decision of the Committee with respect to the application recorded therein.

Dated this 19th day of March, 2019


Joanne Haley, Secretary Treasurer

NOTICE OF THE LAST DAY FOR APPEALING TO THE LOCAL PLANNING APPEAL TRIBUNAL (LPAT)

The applicant or any other person or public body who has an interest in the matter may, within 20 days of the making of the decision, appeal to the LPAT against the decision of the Committee, by filing with the Secretary-Treasurer of the Committee a notice of appeal using the required form as available on the Environmental & Land Tribunals Ontario Website at www.elto.gov.on.ca. The notice of appeal must set out the objection to the decision and the reasons in support of the objection, and be accompanied by payment to the Minister of Finance in the amount of \$300.00, as prescribed under the Local Planning Appeal Tribunal Act.

Note: The Planning Act provides for appeals to be filed by "persons", "Groups" or Associations wishing to appeal a decision should do so in the name or names of individual group members, and not in the name of the Group. If a Notice of Appeal has not been received by the required date, the Decision of the Committee becomes final and binding.



Committee of Adjustment

Decision for A-03-19

Owner(s)	Agent	Location of Land
Ronald and Jill Holla	Dave Heuvel	Lot 41, Registered Plan 104, also known as 6134 Ruth Street, in the former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry

This notice is to inform you that the request for variance made under Section 45 (1) of the *Planning Act* has been **Approved** to permit the following variance:

Current zoning by-law requirements-	Variance Request
Part 10.2 requires a 15 meter Front Yard Setback and a 10 meter Interior Yard Setback	Part 10.2 - to reduce the Front Yard Setback from 15 meters to 8.5 meters and to reduce the Interior Side Yard Setback from 10 meters to 7 meter to permit the construction of an attached garage to the existing single detached dwelling.

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application; therefore the committee **approves** the application.

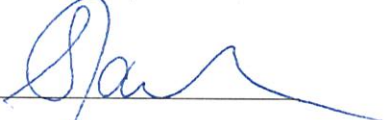
Lyle Warden


Chairperson

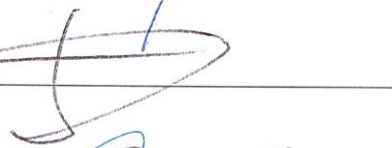
Frank Prevost



Stephanie Jaworski



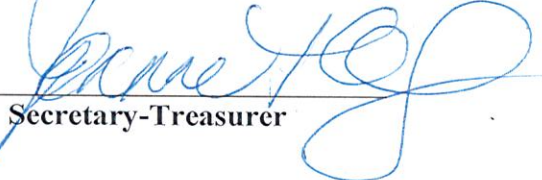
Martin Lang



Sam McDonell



Joanne Haley


Secretary-Treasurer

Dated at the meeting held on: **March 18, 2019**

Last date of appeal of decision is: **April 7, 2019**

This is a certified copy of the Committee of Adjustment final decision whereby no appeals have been filed.

Joanne Haley
Secretary-Treasurer

**THE TOWNSHIP OF SOUTH GLENGARRY
COMMITTEE OF ADJUSTMENT**

NOTICE OF DECISION AND THE RIGHT TO APPEAL

APPLICATION: A-04-19

OWNER/APPLICANT: Alain Proulx and Marie France Beaudoin

PROPERTY DESCRIPTION/LOCATION: Part of Lot 22, Registered Compiled Plan #134, Parts 2-4 of Registered Plan 14R4954, in the Geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 22040 168th Avenue

DECISION: Attached

DATE OF DECISION: Monday, March 18, 2019

FINAL DAY FOR APPEAL: Sunday, April 7, 2019

DECISION

Pursuant to Section 45 (10) of the Planning Act, R.S.O. 1990, Chapter P. 13, attached is a certified copy of the Decision of the Township of South Glengarry Committee of Adjustment with respect to the above noted Minor Variance application. See the attached decision.

CERTIFICATION

I, Joanne Haley, Secretary-Treasurer of the Township of South Glengarry Committee of Adjustment, certify that the attached is a true copy of the decision of the Committee with respect to the application recorded therein.

Dated this 19th day of March, 2019


Joanne Haley, Secretary Treasurer

**NOTICE OF THE LAST DAY FOR APPEALING TO THE LOCAL PLANNING
APPEAL TRIBUNAL (LPAT)**

The applicant or any other person or public body who has an interest in the matter may, within 20 days of the making of the decision, appeal to the LPAT against the decision of the Committee, by filing with the Secretary-Treasurer of the Committee a notice of appeal using the required form as available on the Environmental & Land Tribunals Ontario Website at www.elto.gov.on.ca. The notice of appeal must set out the objection to the decision and the reasons in support of the objection, and be accompanied by payment to the Minister of Finance in the amount of \$300.00, as prescribed under the Local Planning Appeal Tribunal Act.

Note: The Planning Act provides for appeals to be filed by "persons", "Groups" or Associations wishing to appeal a decision should do so in the name or names of individual group members, and not in the name of the Group. If a Notice of Appeal has not been received by the required date, the Decision of the Committee becomes final and binding.



Committee of Adjustment

Decision for A-04-19

Owner(s)	Agent	Location of Land
Alain Proulx and Marie France Beaudoin		Part of Lot 22, Registered Compiled Plan #134, Parts 2-4 of Registered Plan 14R4954, in the Geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 22040 168 th Avenue

This notice is to inform you that the request for variance made under Section 45 (1) of the *Planning Act* has been **Approved** to permit the following variance:

Current zoning by-law requirements-	Variance Request
Part 3.39 (7) (c) requires a 30 meter watercourse setback	Part 3.39 (7) (c) - to reduce the Watercourse Setback from 30 meters to 15.9 meters to the exterior staircase of the proposed deck that will provide access to the single detached dwelling that is proposed to be constructed on the established building line of the existing single detached dwelling.

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application; therefore the committee **approves** the application.

Lyle Warden


Chairperson

Frank Prevost

Stephanie Jaworski

Martin Lang

Sam McDonell

Joanne Haley


Secretary-Treasurer

Dated at the meeting held on: **March 18, 2019**
Last date of appeal of decision is: **April 7, 2019**

This is a certified copy of the Committee of Adjustment final decision whereby no appeals have been filed.

Joanne Haley
Secretary-Treasurer

INFORMATION REPORT**REPORT TO:** Council of the Township of South Glengarry**MEETING DATE:** April 1, 2019**SUBJECT:** Overview - Spending in 2019**PREPARED BY:** Lachlan McDonald, GM Corporate Services

With the budget deliberations just passed there hasn't been an exhaustive review of 2019 expenditures but attached you will see where we are as of March 13, 2019.

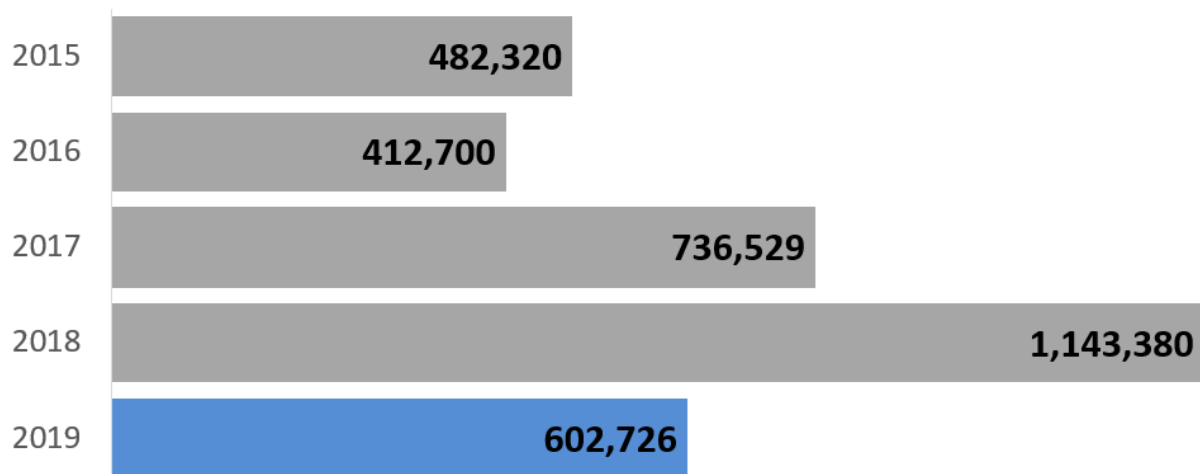
2018

- Still outstanding large item in Actual – Roads Fleet Vehicle at \$275,000
- Still outstanding Year End (YE) Adjustments
 - 2018 will stay open until March 31, 2019
 - YE efforts will begin in earnest following that date

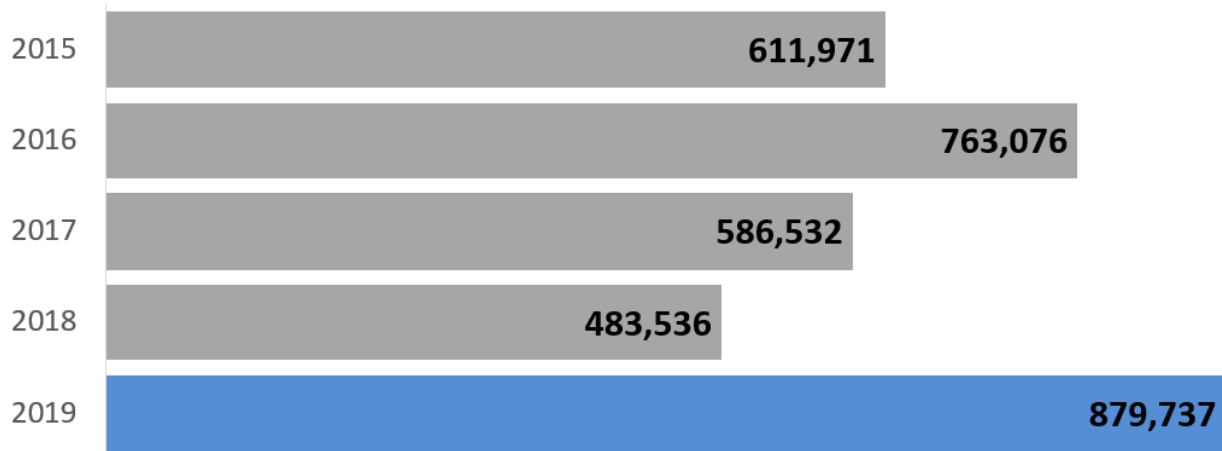
2019

- Fire fleet is a little bit experimental
 - We've removed the fleet from the stations
- It's been a high year for road patrol (60% spent to-date)
 - Winter is a January to March then November to December - low concern
- Winter patrol is the same
- William Street is out of budget but engineering work persists

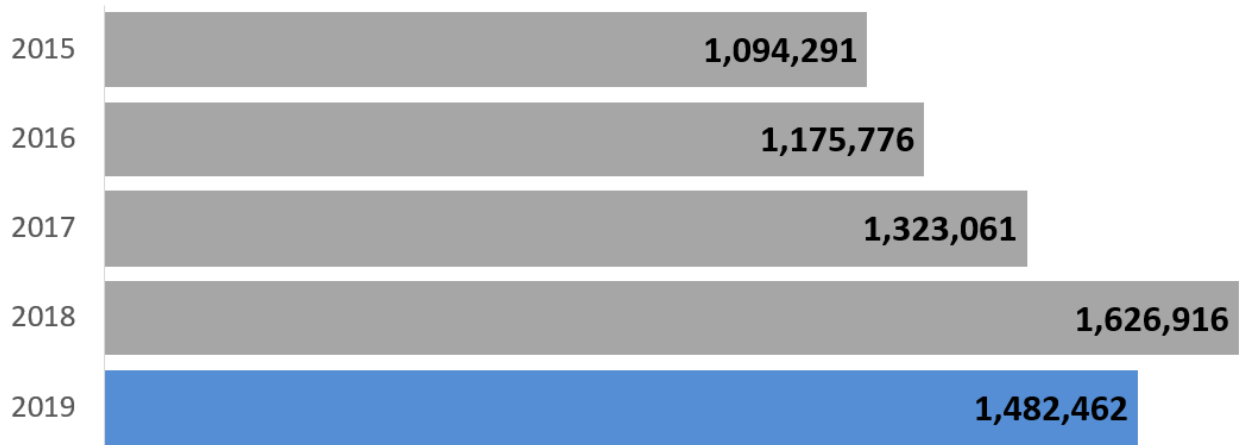
January - Township Expenditures



February - Township Expenditures



Year to Date - Township Expenditures



	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
EXPENSES						
General Government - Legislative	\$148,500	\$141,783	\$164,500	\$41,513	(\$122,987)	25.24%
General Government - Administration	\$1,163,650	\$1,081,585	\$1,290,400	\$157,231	(\$1,133,169)	12.18%
General Government - Legion	\$42,500	\$51,159	\$27,800	\$7,300	(\$20,500)	26.26%
General Government - Celtic Music Hall	\$6,000	\$11,903	\$6,000	\$698	(\$5,302)	11.63%
General Government - Lancaster Library	\$26,100	\$16,007	\$13,600	\$2,543	(\$11,057)	18.70%
General Government - Special Projects	\$66,000	\$40,032	\$14,500	\$900	(\$13,600)	6.21%
General Government - Grants to Others	\$41,750	\$39,073	\$52,000	\$0	(\$52,000)	0.00%
General Government - Glen County Archives	\$21,000	\$20,984	\$21,000	\$5,830	(\$15,170)	27.76%
TOTAL GENERAL GOVERNMENT	\$1,515,500	\$1,402,526	\$1,589,800	\$216,014		
Tax Write Off - Residential & Farm	\$45,000	\$113,758	\$45,000	(\$3)	(\$45,003)	-0.01%
Tax Write Off - Commercial	\$15,000	\$40,342	\$15,000	\$0	(\$15,000)	0.00%
Tax Write Off - Industrial	\$2,000	\$0	\$2,000	\$0	(\$2,000)	0.00%
TOTAL TAX WRITE OFF	\$62,000	\$154,100	\$62,000	(\$3)		
Building Inspection Dept	\$455,700	\$445,239	\$526,950	\$72,679	(\$454,271)	13.79%
Raisin Region Conservation Authority	\$116,000	\$115,884	\$123,000	\$0	(\$123,000)	0.00%
Property Standards & By-Law Enforcement	\$109,100	\$23,255	\$107,830	\$1,429	(\$106,401)	1.33%
Emergency Management Co-ordinator	\$16,450	\$13,118	\$17,550	\$1,238	(\$16,312)	7.06%
TOTAL BUILDING, BY-LAW, RRCA, ER	\$697,250	\$597,496	\$775,330	\$75,346		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Fire - Administration	\$1,637,250	\$1,585,866	\$1,472,300	\$89,772	(\$1,382,528)	6.10%
Fire - Stn 1 - Glen Walter	\$113,500	\$101,146	\$85,800	\$1,146	(\$84,654)	1.34%
Fire - Stn 2 - Martintown	\$110,500	\$95,825	\$69,500	\$4,430	(\$65,070)	6.37%
Fire - Stn 3 - Williamstown	\$79,000	\$71,159	\$61,500	\$3,862	(\$57,638)	6.28%
Fire - Stn 4 - Lancaster	\$88,000	\$66,529	\$71,500	\$4,488	(\$67,012)	6.28%
Fire - Stn 5 - North Lancaster	\$73,000	\$90,249	\$67,500	\$3,053	(\$64,447)	4.52%
Fire - Training Facilities	\$0	\$0	\$1,000	\$0	(\$1,000)	0.00%
2018 (1) Spartan Pumper	\$0	\$0	\$4,750	\$1,258	(\$3,492)	26.49%
1997 (2) GMC Pumper	\$0	\$0	\$4,750	\$290	(\$4,460)	6.11%
1997 (3) GMC Pumper	\$0	\$0	\$4,750	\$217	(\$4,533)	4.56%
1996 (4) Freightliner Pumper	\$0	\$0	\$4,750	\$768	(\$3,982)	16.17%
2001 (5) GMC Pumper	\$0	\$0	\$5,250	\$1,482	(\$3,768)	28.23%
1997 (1) GMC Tanker	\$0	\$0	\$4,250	\$0	(\$4,250)	0.00%
2015 (2) Inter Tanker	\$0	\$0	\$4,250	\$0	(\$4,250)	0.00%
1996 (3) XXX Tanker	\$0	\$0	\$4,250	\$0	(\$4,250)	0.00%
2017 (4) Inter Tanker	\$0	\$0	\$4,250	\$642	(\$3,608)	15.12%
2016 (5) Inter Tanker	\$0	\$0	\$4,250	\$121	(\$4,129)	2.84%
1993 (1) XXX Rescue	\$0	\$0	\$4,750	\$0	(\$4,750)	0.00%
2000 (2) Ford Ambulance	\$0	\$0	\$4,750	\$0	(\$4,750)	0.00%
2014 (4) Spartan Rescue	\$0	\$0	\$5,750	\$0	(\$5,750)	0.00%
2000 (5) Ford Ambulance	\$0	\$0	\$4,750	\$0	(\$4,750)	0.00%
2014 (Chief) GMC Pickup	\$0	\$0	\$7,100	\$1,873	(\$5,227)	26.38%
Auxiliary Vehicles (3)	\$0	\$0	\$1,000	\$0	(\$1,000)	0.00%
TOTAL FIRE	\$2,101,250	\$2,010,774	\$1,902,700	\$113,401		
Street Lights	\$133,000	\$223,677	\$138,000	\$22,738	(\$115,262)	16.48%
TOTAL STREET LIGHTS	\$133,000	\$223,677	\$138,000	\$22,738		
Airport	\$13,000	\$12,192	\$17,220	\$0	(\$17,220)	0.00%
TOTAL AIRPORT	\$13,000	\$12,192	\$17,220	\$0		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Roads - Administration	\$927,000	\$776,055	\$928,000	\$104,508	(\$823,492)	11.26%
Roads - Buildings & Yards	\$703,000	\$784,628	\$1,610,000	\$46,071	(\$1,563,929)	2.86%
Roads - Patrol	\$35,000	\$27,202	\$30,000	\$18,202	(\$11,798)	60.67%
Roadside Maintenance - Mowing	\$130,000	\$146,824	\$154,000	\$1,550	(\$152,450)	1.01%
Roadside Maintenance - Ditching & Drains	\$57,000	\$31,005	\$60,000	\$951	(\$59,049)	1.59%
Roadside Maintenance - Brushing	\$85,000	\$74,849	\$70,000	\$588	(\$69,412)	0.84%
Roadside Maintenance - Debris & Litter	\$35,000	\$28,442	\$30,000	\$2,656	(\$27,344)	8.85%
Roads - Culverts Maintenance & Replacement	\$116,000	\$104,326	\$108,000	\$0	(\$108,000)	0.00%
Roads - Hardtop Patching	\$70,000	\$62,121	\$100,000	\$1,412	(\$98,588)	1.41%
Roads - Hardtop Sweeping	\$20,000	\$20,373	\$20,000	\$0	(\$20,000)	0.00%
Roads - Hardtop Shouldering	\$40,000	\$44,748	\$48,000	\$0	(\$48,000)	0.00%
Roads - Hardtop Crack Sealing	\$20,000	\$21,222	\$0	\$0	\$0	0.00%
Roads - Hardtop Line Painting	\$20,000	\$14,609	\$20,000	\$0	(\$20,000)	0.00%
Roads - Sidewalk Maintenance	\$10,000	\$653	\$10,000	\$0	(\$10,000)	0.00%
Roads - Loosetop Grading	\$125,000	\$126,004	\$130,000	\$0	(\$130,000)	0.00%
Roads - Loosetop Dust Control	\$180,000	\$149,447	\$170,000	\$0	(\$170,000)	0.00%
Roads - Loosetop Resurfacing	\$475,000	\$456,948	\$440,000	\$0	(\$440,000)	0.00%
Roads - Signs & Safety Devices	\$43,000	\$23,230	\$45,000	\$945	(\$44,055)	2.10%
Roads - Guiderails	\$42,000	\$0	\$23,500	\$0	(\$23,500)	0.00%
Roads - Railway Crossings	\$30,000	\$26,886	\$30,000	\$4,464	(\$25,536)	14.88%
Rds & Rec Community Services	\$1,500	\$190	\$1,500	\$0	(\$1,500)	0.00%
Roads - Miscellaneous	\$13,000	\$71,122	\$12,000	\$2,209	(\$9,791)	18.41%
Roads - Winter Control - Plowing & Sanding	\$650,000	\$1,027,489	\$765,000	\$434,003	(\$330,997)	56.73%
Roads - Winter Control - Ice Blading	\$23,000	\$15,475	\$22,000	\$15,413	(\$6,587)	70.06%
Roads - Sidewalks - Snow Removal	\$48,500	\$66,203	\$58,000	\$34,933	(\$23,067)	60.23%
Roads - Winter Control - Flood Control	\$5,000	\$8,667	\$10,000	\$0	(\$10,000)	0.00%

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
TOTAL ROADS	\$3,904,000	\$4,108,715	\$4,895,000	\$667,906		
Conc 3 Bridge	\$575,000	\$616,351	\$0	\$153	\$153	0.00%
Beaupre Rd (2.56km) 2x Surf Treat & Pave	\$0	\$0	\$135,000	\$0	(\$135,000)	0.00%
3rd Line Rd Bridg (SN 30001) - Evaluatn	\$0	\$0	\$0	\$0	\$0	0.00%
2nd Line Bridge (SN 33043) - Design	\$0	\$0	\$35,000	\$0	(\$35,000)	0.00%
Loyalist Road - Surface Treat (2.75km)	\$127,500	\$157,425	\$0	\$0	\$0	0.00%
Fairview Extension	\$100,000	\$4,250	\$0	\$0	\$0	0.00%
Street Rd. - 2xSurface Treat (5.79km)	\$477,000	\$390,101	\$0	\$0	\$0	0.00%
Nine Mile Rd - 2xSurface Treat (X.XXkm)	\$617,000	\$748,366	\$0	\$0	\$0	0.00%
William Street (0.68km) - Reconstruction	\$0	\$0	\$25,000	\$3,123	(\$21,877)	12.49%
Purcell Road (0.70km) - Pad & Overlay	\$0	\$0	\$75,000	\$0	(\$75,000)	0.00%
Kraft Road (0.40km) - Pulverize & Pave	\$0	\$0	\$50,000	\$0	(\$50,000)	0.00%
Cashion Rd - Bridge (SN0011)	\$0	\$0	\$0	\$0	\$0	0.00%
Frog Hollow (3.72km) 2xSurf Treat & Pave	\$0	\$0	\$155,000	\$0	(\$155,000)	0.00%
Roads - Equipment Purchases & Reserves	\$505,000	\$230,814	\$265,000	\$0	(\$265,000)	0.00%
Water Reserve Upgrades - Boundary Rd	\$0	\$0	\$0	\$0	\$0	0.00%
Roads - Miscellaneous Construction	\$55,000	\$25,533	\$25,000	\$0	(\$25,000)	0.00%
TOTAL ROADS CONSTRUCTION	\$2,456,500	\$2,172,839	\$765,000	\$3,275		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Rd Eqp. Maint. - 10 Cat Grader	\$38,500	\$84,247	\$49,000	\$6,392	(\$42,608)	13.05%
Rd Eqp. Maint. - 94 Champion Grader	\$30,500	\$38,648	\$30,500	\$480	(\$30,020)	1.57%
Rd Eqp. Maint. - 09 1T Dodge (NL)	\$24,000	\$9,401	\$21,000	\$1,440	(\$19,560)	6.86%
Rd Eqp. Maint. - 02 FL- 4 Ton (Patch)	\$22,500	\$28,415	\$23,500	\$7,816	(\$15,684)	33.26%
Rec Eqp. Maint. - 06 GMC 1 Ton (Will)	\$14,000	\$13,910	\$14,000	\$409	(\$13,591)	2.92%
Rd Eqp. Maint.- 17 JD Tractor (Lease)	\$29,500	\$30,758	\$27,500	\$1,940	(\$25,560)	7.05%
Rd Eqp. Maint. - 93 - 955 Tractr (Rec)	\$2,100	\$2,710	\$3,200	\$1,344	(\$1,856)	42.00%
Rd Eqp. Maint. - 16 Inter Tandem	\$18,000	\$23,012	\$18,000	\$2,859	(\$15,141)	15.88%
Rd Eqp. Maint. - Truck (Rec)	\$35,000	\$48,228	\$35,000	\$13,016	(\$21,984)	37.19%
Rd Eqp. Maint. - 13 Mack Tndm (R Blade)	\$34,000	\$36,029	\$34,000	\$3,941	(\$30,059)	11.59%
Rd Eqp. Maint. - 08 Ford Tndm (Shoulder)	\$38,000	\$58,759	\$41,000	\$1,701	(\$39,299)	4.15%
Rd Eqp. Maint. - 99 Volvo Tndm (Shouldr)	\$40,000	\$29,759	\$39,000	\$7,540	(\$31,460)	19.33%
Rd Eqp. Maint. - 04 Inter Tndm (R Blade)	\$41,000	\$39,026	\$31,000	\$6,911	(\$24,089)	22.29%
Rd Eqp. Maint. - 11 Inter Tandem	\$26,000	\$35,580	\$26,000	\$6,517	(\$19,483)	25.07%
Rd Eqp. Maint. - 10 Inter Tndm (H20 Tnk)	\$35,000	\$47,906	\$41,000	\$5,085	(\$35,915)	12.40%
Rd Eqp. Maint. - 12 Chev 1T (Rec)	\$8,000	\$8,389	\$8,000	\$0	(\$8,000)	0.00%
Rd Eqp. Maint. - 08 GMC PU (Lead Hand)	\$11,000	\$11,864	\$16,000	\$4,355	(\$11,645)	27.22%
Rd Eqp. Maint. - 2009 GMC PU (Rd Mngr)	\$16,500	\$14,447	\$17,500	\$4,633	(\$12,867)	26.48%
Rd Eqp. Maint. - 2010 Chev Slvrado (Rec)	\$15,500	\$11,295	\$17,500	\$4,005	(\$13,495)	22.89%
Rd Eqp. Maint. - 2003 Cat Backhoe	\$23,000	\$33,870	\$29,500	\$3,771	(\$25,729)	12.78%
Rd Eqp. Maint. - 2013 Silverado	\$5,700	\$1,107	\$1,700	\$0	(\$1,700)	0.00%
Rd Eqp. Maint. - 2018 Inter Tandem	\$0	\$701	\$21,000	\$8,735	(\$12,265)	41.60%
Rds Equip. Maint. - 2016 Tractless	\$21,000	\$21,301	\$22,500	\$8,833	(\$13,667)	39.26%
Rds Equip. Maint. - Misc. Equipment Re	\$70,000	\$76,364	\$66,500	\$8,348	(\$58,152)	12.55%

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Rds Equip. Rental - Cat Grader #1 2010	(\$75,000)	(\$82,230)	(\$75,000)	(\$21,030)	\$53,970	28.04%
Rds Equip. Rental - Champ Grader 1994	(\$50,000)	(\$37,290)	(\$30,000)	(\$690)	\$29,310	2.30%
Rds Equip. Rental - Dodge 1 Ton 2009	(\$35,000)	(\$29,385)	(\$30,000)	(\$675)	\$29,325	2.25%
Rds Equip. Rental - Freightliner 4 Ton	(\$40,000)	(\$26,500)	(\$30,000)	(\$13,100)	\$16,900	43.67%
Rds Equip. Rental - New Holland Tractor	(\$35,000)	(\$31,830)	(\$30,000)	(\$11,190)	\$18,810	37.30%
Rds Equip. Rental - Inter. Single Axle	(\$30,000)	(\$42,360)	(\$35,000)	(\$22,530)	\$12,470	64.37%
Rds Equip. Rental - Inter Tandem 2002	(\$40,000)	(\$47,700)	(\$30,000)	(\$12,180)	\$17,820	40.60%
Rds Equip. Rental - Inter Tandem 1994	(\$40,000)	(\$36,630)	(\$35,000)	(\$19,080)	\$15,920	54.51%
Rds Equip. Rental - Ford Tandem 2008	(\$30,000)	(\$34,770)	(\$30,000)	(\$22,260)	\$7,740	74.20%
Rds Equip. Rental - Volvo Tandem 1999	(\$26,500)	(\$35,610)	(\$25,000)	(\$25,860)	(\$860)	103.44%
Rds Equip. Rental - Inter Tandem 2004	(\$15,000)	(\$28,170)	(\$20,000)	(\$20,910)	(\$910)	104.55%
Rds Equip. Rental - Inter Tandem 2012	(\$25,000)	(\$39,600)	(\$30,000)	(\$20,610)	\$9,390	68.70%
Rds Equip. Rental - Inter Tandem 2010	(\$55,000)	(\$52,098)	(\$50,000)	(\$21,483)	\$28,518	42.97%
Rds Equip. Rental - Cat Backhoe 2003	(\$25,000)	(\$33,420)	(\$25,000)	(\$540)	\$24,460	2.16%
Rds Equip. Rental - Tractless Tractor	(\$60,000)	(\$76,200)	(\$60,000)	(\$22,170)	\$37,830	36.95%
TOTAL ROADS FLEET	\$17,300	\$71,934	\$98,900	(\$124,237)		
Garbage Collection	\$450,000	\$487,534	\$490,000	\$75,777	(\$414,223)	15.46%
Garbage Disposal - Landfill Sites Genera	\$178,800	\$185,905	\$181,800	\$2,440	(\$179,360)	1.34%
Beaverbrook Landfill Site	\$141,500	\$161,148	\$129,500	\$22,984	(\$106,516)	17.75%
North Lancaster Landfill Site	\$138,000	\$133,672	\$138,000	\$105	(\$137,895)	0.08%
Recycling	\$340,500	\$306,353	\$310,000	\$24,472	(\$285,528)	7.89%
County Rd 27 Landfill Site	\$2,000	\$7,927	\$2,500	\$0	(\$2,500)	0.00%
TOTAL GARBAGE AND RECYCLING	\$1,250,800	\$1,282,539	\$1,251,800	\$125,778		
Fire Protection Ponds -M & R	\$1,000	\$3,322	\$3,000	\$0	(\$3,000)	0.00%
Fire Protection Ponds - Dry Con	\$2,500	\$10,310	\$8,000	\$1,557	(\$6,443)	19.46%
TOTAL FIRE PONDS	\$3,500	\$13,632	\$11,000	\$1,557		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Water/Sewer Plants Sharable Operations	\$0	\$0	\$0	\$67,743	\$67,743	0.00%
Glen Walter Water/Sewers	\$396,000	\$561,444	\$1,248,781	\$37,223	(\$1,211,558)	2.98%
Lancaster/South Lancaster Water/Sewers	\$543,500	\$657,360	\$663,500	\$28,949	(\$634,551)	4.36%
Green Valley Sewers	\$85,000	\$93,060	\$95,000	\$3,643	(\$91,357)	3.84%
Kennedy Redwood Subdivision Water	\$32,000	\$33,671	\$34,000	\$6,933	(\$27,067)	20.39%
TOTAL WATER AND WASTE WATER	\$1,056,500	\$1,345,535	\$2,041,281	\$144,491		
Lan-Char Medical Centre	\$60,800	\$54,291	\$51,500	\$6,949	(\$44,551)	13.49%
Ambulance Lancaster Base	\$0	\$0	\$16,800	\$0	(\$16,800)	0.00%
	\$60,800	\$54,291	\$68,300	\$6,949		
Recreation - Administration - General	\$316,600	\$299,055	\$330,190	\$50,988	(\$279,202)	15.44%
Recreation Administration - Management	\$40,000	\$39,582	\$40,000	\$5,366	(\$34,634)	13.42%
Recreation Programs	\$64,200	\$43,639	\$68,100	\$873	(\$67,227)	1.28%
Char-Lan Community Centre	\$474,390	\$547,380	\$738,100	\$77,077	(\$661,023)	10.44%
Martintown Community Centre	\$71,100	\$87,404	\$46,100	\$9,108	(\$36,992)	19.76%
Green Valley Community Centre	\$16,500	\$22,364	\$16,500	\$2,477	(\$14,023)	15.01%
North Lancaster Optimist Comm. Centre	\$11,000	\$22,122	\$10,000	\$1,497	(\$8,503)	14.97%
Nor'westers Museum	\$76,000	\$71,853	\$46,000	\$1,193	(\$44,807)	2.59%
TOTAL RECREATION	\$1,069,790	\$1,133,399	\$1,294,990	\$148,579		
Parks Maintenance - General Admin	\$78,000	\$79,707	\$68,000	\$1,371	(\$66,629)	2.02%
Danaher Park	\$8,900	\$8,588	\$9,000	\$1,991	(\$7,009)	22.13%
North Lancaster Park	\$10,500	\$14,009	\$10,500	\$213	(\$10,287)	2.03%
Smithfield Park	\$20,000	\$79,441	\$261,000	\$707	(\$260,293)	0.27%
Empey Poirier Park	\$4,600	\$3,485	\$4,500	\$252	(\$4,248)	5.59%
Martintown Community Park	\$39,000	\$39,090	\$5,000	\$560	(\$4,440)	11.20%
Paul Rozon Park	\$127,000	\$125,595	\$26,000	\$1,815	(\$24,185)	6.98%
Glen Walter Park	\$21,000	\$19,845	\$21,000	\$0	(\$21,000)	0.00%
South Lancaster Wharf	\$10,000	\$6,905	\$8,000	\$0	(\$8,000)	0.00%
Peanut Line Trail	\$20,500	\$13,186	\$29,500	\$0	(\$29,500)	0.00%
Cairnview Park	\$15,000	\$0	\$10,000	\$0	(\$10,000)	0.00%
TOTAL PARKS	\$354,500	\$389,851	\$452,500	\$6,910		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Planning & Zoning	\$261,800	\$150,400	\$322,300	\$28,094	(\$294,206)	8.72%
Economic Development	\$169,050	\$120,113	\$268,350	\$26,034	(\$242,316)	9.70%
TOTAL PLANNING AND ECONOMIC	\$430,850	\$270,513	\$590,650	\$54,128		
Municipal Drains	\$45,000	\$55,676	\$44,000	\$0	(\$44,000)	0.00%
Tile Drainage	\$40,000	\$28,641	\$32,500	\$19,659	(\$12,841)	60.49%
TOTAL DRAINS	\$85,000	\$84,317	\$76,500	\$19,659		
United Counties Levy	\$10,366,357	\$10,345,658	\$0	\$0	\$0	0.00%
School Board Levy - Upper Canada Distric	\$2,358,518	\$2,351,453	\$0	\$0	\$0	0.00%
School Board Levy - Ecole Pub. Est Ontar	\$257,598	\$257,024	\$0	\$0	\$0	0.00%
School Board Levy - Catholic Bd. East On	\$726,028	\$726,111	\$0	\$0	\$0	0.00%
School Board Levy - Ecole Catholique Est	\$910,400	\$908,409	\$0	\$0	\$0	0.00%
TOTAL LEVY (on behalf of Others)	\$14,618,901	\$14,588,656	\$0	\$0		
TOTAL EXPENSES	\$29,830,441	\$29,916,988	\$16,030,971	\$1,482,492		
TOTAL DEFICIT/(SURPLUS)	\$7,410	(\$534,793)	\$9,239,465	\$999,210		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
REVENUE						
TAXATION						
Taxation - Residential & Farm	(\$19,482,822)	(\$19,482,827)	\$0	\$0	\$0	0.00%
Taxation - Commercial	(\$2,062,893)	(\$2,062,893)	\$0	\$0	\$0	0.00%
Taxation - Industrial	(\$1,878,168)	(\$1,878,413)	\$0	\$0	\$0	0.00%
Taxation - Other Charges - Street Lights	(\$220,000)	(\$223,677)	(\$223,000)	\$0	\$223,000	0.00%
Taxation - Other Charges - Tile Drainage	(\$37,500)	(\$27,160)	(\$32,500)	\$0	\$32,500	0.00%
Taxation - Other Charges - Green Valley	(\$85,000)	(\$93,060)	(\$95,000)	\$0	\$95,000	0.00%
Taxation - Other Charges - Kennedy Water	(\$32,000)	(\$33,671)	(\$34,000)	\$0	\$34,000	0.00%
Taxation - Other Charges - Nesel & Dryco	(\$4,976)	(\$4,976)	(\$4,975)	\$0	\$4,975	0.00%
Taxation - Supplementary - Residential & Farm	\$0	(\$91,301)	(\$35,000)	\$0	\$35,000	0.00%
Taxation - Supplementary - Commercial	\$0	(\$14,391)	\$0	\$0	\$0	0.00%
Taxation - Supplementary - Industrial	\$0	(\$590)	\$0	\$0	\$0	0.00%
TOTAL TAXATION	(\$23,803,359)	(\$23,912,959)	(\$424,475)	\$0		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
FEES AND USER CHARGES						
Fees & User Charges - Administration	(\$535,950)	(\$629,291)	(\$523,700)	(\$110,070)	\$413,630	21.02%
Fees & User Charges - Building Dept	(\$249,700)	(\$250,104)	(\$229,700)	(\$24,136)	\$205,564	10.51%
Fees & User Charges - Prop. Stnd & Bylaw	(\$18,500)	(\$14,242)	(\$19,100)	(\$3,335)	\$15,765	17.46%
Fees & User Charges - Fire Dept	(\$10,000)	(\$19,659)	(\$12,500)	(\$30)	\$12,470	0.24%
Fees & User Charges - Roads Dept	(\$15,000)	(\$28,507)	(\$20,000)	\$0	\$20,000	0.00%
Fees & User Charges - Waste Disposal	(\$15,200)	(\$17,229)	(\$15,300)	(\$592)	\$14,708	3.87%
Fees & User Charges - Beaverbrook Site	(\$40,000)	(\$48,202)	(\$40,000)	(\$13,360)	\$26,640	33.40%
Fees & User Charges - North Lancaster Si	(\$32,150)	(\$41,851)	(\$37,500)	\$0	\$37,500	0.00%
Fees & User Charges - Glen Walter System	(\$396,000)	(\$561,444)	(\$506,500)	(\$94,735)	\$411,765	18.70%
Fees & User Charges - Lancaster System	(\$543,500)	(\$657,360)	(\$663,500)	(\$129,789)	\$533,711	19.56%
Fees & User Charges - Medical Centre	(\$33,000)	(\$33,840)	(\$33,000)	(\$9,678)	\$23,322	29.33%
Fees & User Charges - Ambulance Bay	(\$16,800)	(\$16,800)	(\$16,800)	(\$4,200)	\$12,600	25.00%
Fees & User Charges - Recreation	(\$1,000)	(\$784)	(\$1,000)	\$0	\$1,000	0.00%
Fees & User Charges - Recreation Program	(\$46,500)	(\$51,876)	(\$44,000)	(\$1,518)	\$42,482	3.45%
Fees & User Charges - Char-Lan Rec. Cent	(\$213,000)	(\$195,110)	(\$215,000)	(\$64,834)	\$150,166	30.16%
Fees & User Charges - Martintown Comm. Cent	(\$9,200)	(\$6,417)	(\$6,200)	(\$925)	\$5,275	14.92%
Fees & User Charges - Ball Fields	(\$2,950)	(\$1,818)	(\$3,000)	\$0	\$3,000	0.00%
Fees & User Charges - Planning Dept	(\$30,000)	(\$46,590)	(\$34,000)	(\$8,750)	\$25,250	25.74%
Fees & User Charges - Economic Development	(\$10,000)	(\$4,420)	(\$8,000)	(\$200)	\$7,800	2.50%
TOTAL FEES AND USER CHARGES	(\$2,218,450)	(\$2,625,542)	(\$2,428,800)	(\$466,153)		
OTHER REVENUE						
Payments in Lieu	(\$144,660)	(\$159,826)	(\$145,150)	(\$619)	\$144,531	0.43%
Ontario Grants	(\$1,891,562)	(\$1,382,214)	(\$1,485,900)	\$0	\$1,485,900	0.00%
Canada Grants	(\$10,000)	(\$57,917)	(\$15,000)	(\$16,510)	(\$1,510)	110.07%
Transfers from Reserves	(\$1,755,000)	(\$2,313,323)	(\$2,292,181)	\$0	\$2,292,181	0.00%
TOTAL OTHER REVENUE	(\$3,801,222)	(\$3,913,280)	(\$3,938,231)	(\$17,129)		
TOTAL REVENUE	(\$29,823,031)	(\$30,451,781)	(\$6,791,506)	(\$483,282)		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
EXPENSES						
General Government - Legislative	\$148,500	\$141,783	\$164,500	\$41,513	(\$122,987)	25.24%
General Government - Administration	\$1,163,650	\$1,081,585	\$1,290,400	\$157,231	(\$1,133,169)	12.18%
General Government - Legion	\$42,500	\$51,159	\$27,800	\$7,300	(\$20,500)	26.26%
General Government - Celtic Music Hall	\$6,000	\$11,903	\$6,000	\$698	(\$5,302)	11.63%
General Government - Lancaster Library	\$26,100	\$16,007	\$13,600	\$2,543	(\$11,057)	18.70%
General Government - Special Projects	\$66,000	\$40,032	\$14,500	\$900	(\$13,600)	6.21%
General Government - Grants to Others	\$41,750	\$39,073	\$52,000	\$0	(\$52,000)	0.00%
General Government - Glen County Archives	\$21,000	\$20,984	\$21,000	\$5,830	(\$15,170)	27.76%
TOTAL GENERAL GOVERNMENT	\$1,515,500	\$1,402,526	\$1,589,800	\$216,014		
Tax Write Off - Residential & Farm	\$45,000	\$113,758	\$45,000	(\$3)	(\$45,003)	-0.01%
Tax Write Off - Commercial	\$15,000	\$40,342	\$15,000	\$0	(\$15,000)	0.00%
Tax Write Off - Industrial	\$2,000	\$0	\$2,000	\$0	(\$2,000)	0.00%
TOTAL TAX WRITE OFF	\$62,000	\$154,100	\$62,000	(\$3)		
Building Inspection Dept	\$455,700	\$445,239	\$526,950	\$72,679	(\$454,271)	13.79%
Raisin Region Conservation Authority	\$116,000	\$115,884	\$123,000	\$0	(\$123,000)	0.00%
Property Standards & By-Law Enforcement	\$109,100	\$23,255	\$107,830	\$1,429	(\$106,401)	1.33%
Emergency Management Co-ordinator	\$16,450	\$13,118	\$17,550	\$1,238	(\$16,312)	7.06%
TOTAL BUILDING, BY-LAW, RRCA, ER	\$697,250	\$597,496	\$775,330	\$75,346		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Fire - Administration	\$1,637,250	\$1,585,866	\$1,472,300	\$89,772	(\$1,382,528)	6.10%
Fire - Stn 1 - Glen Walter	\$113,500	\$101,146	\$85,800	\$1,146	(\$84,654)	1.34%
Fire - Stn 2 - Martintown	\$110,500	\$95,825	\$69,500	\$4,430	(\$65,070)	6.37%
Fire - Stn 3 - Williamstown	\$79,000	\$71,159	\$61,500	\$3,862	(\$57,638)	6.28%
Fire - Stn 4 - Lancaster	\$88,000	\$66,529	\$71,500	\$4,488	(\$67,012)	6.28%
Fire - Stn 5 - North Lancaster	\$73,000	\$90,249	\$67,500	\$3,053	(\$64,447)	4.52%
Fire - Training Facilities	\$0	\$0	\$1,000	\$0	(\$1,000)	0.00%
2018 (1) Spartan Pumper	\$0	\$0	\$4,750	\$1,258	(\$3,492)	26.49%
1997 (2) GMC Pumper	\$0	\$0	\$4,750	\$290	(\$4,460)	6.11%
1997 (3) GMC Pumper	\$0	\$0	\$4,750	\$217	(\$4,533)	4.56%
1996 (4) Freightliner Pumper	\$0	\$0	\$4,750	\$768	(\$3,982)	16.17%
2001 (5) GMC Pumper	\$0	\$0	\$5,250	\$1,482	(\$3,768)	28.23%
1997 (1) GMC Tanker	\$0	\$0	\$4,250	\$0	(\$4,250)	0.00%
2015 (2) Inter Tanker	\$0	\$0	\$4,250	\$0	(\$4,250)	0.00%
1996 (3) XXX Tanker	\$0	\$0	\$4,250	\$0	(\$4,250)	0.00%
2017 (4) Inter Tanker	\$0	\$0	\$4,250	\$642	(\$3,608)	15.12%
2016 (5) Inter Tanker	\$0	\$0	\$4,250	\$121	(\$4,129)	2.84%
1993 (1) XXX Rescue	\$0	\$0	\$4,750	\$0	(\$4,750)	0.00%
2000 (2) Ford Ambulance	\$0	\$0	\$4,750	\$0	(\$4,750)	0.00%
2014 (4) Spartan Rescue	\$0	\$0	\$5,750	\$0	(\$5,750)	0.00%
2000 (5) Ford Ambulance	\$0	\$0	\$4,750	\$0	(\$4,750)	0.00%
2014 (Chief) GMC Pickup	\$0	\$0	\$7,100	\$1,873	(\$5,227)	26.38%
Auxiliary Vehicles (3)	\$0	\$0	\$1,000	\$0	(\$1,000)	0.00%
TOTAL FIRE	\$2,101,250	\$2,010,774	\$1,902,700	\$113,401		
Street Lights	\$133,000	\$223,677	\$138,000	\$22,738	(\$115,262)	16.48%
TOTAL STREET LIGHTS	\$133,000	\$223,677	\$138,000	\$22,738		
Airport	\$13,000	\$12,192	\$17,220	\$0	(\$17,220)	0.00%
TOTAL AIRPORT	\$13,000	\$12,192	\$17,220	\$0		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Roads - Administration	\$927,000	\$776,055	\$928,000	\$104,508	(\$823,492)	11.26%
Roads - Buildings & Yards	\$703,000	\$784,628	\$1,610,000	\$46,071	(\$1,563,929)	2.86%
Roads - Patrol	\$35,000	\$27,202	\$30,000	\$18,202	(\$11,798)	60.67%
Roadside Maintenance - Mowing	\$130,000	\$146,824	\$154,000	\$1,550	(\$152,450)	1.01%
Roadside Maintenance - Ditching & Drains	\$57,000	\$31,005	\$60,000	\$951	(\$59,049)	1.59%
Roadside Maintenance - Brushing	\$85,000	\$74,849	\$70,000	\$588	(\$69,412)	0.84%
Roadside Maintenance - Debris & Litter	\$35,000	\$28,442	\$30,000	\$2,656	(\$27,344)	8.85%
Roads - Culverts Maintenance & Replacement	\$116,000	\$104,326	\$108,000	\$0	(\$108,000)	0.00%
Roads - Hardtop Patching	\$70,000	\$62,121	\$100,000	\$1,412	(\$98,588)	1.41%
Roads - Hardtop Sweeping	\$20,000	\$20,373	\$20,000	\$0	(\$20,000)	0.00%
Roads - Hardtop Shouldering	\$40,000	\$44,748	\$48,000	\$0	(\$48,000)	0.00%
Roads - Hardtop Crack Sealing	\$20,000	\$21,222	\$0	\$0	\$0	0.00%
Roads - Hardtop Line Painting	\$20,000	\$14,609	\$20,000	\$0	(\$20,000)	0.00%
Roads - Sidewalk Maintenance	\$10,000	\$653	\$10,000	\$0	(\$10,000)	0.00%
Roads - Loosetop Grading	\$125,000	\$126,004	\$130,000	\$0	(\$130,000)	0.00%
Roads - Loosetop Dust Control	\$180,000	\$149,447	\$170,000	\$0	(\$170,000)	0.00%
Roads - Loosetop Resurfacing	\$475,000	\$456,948	\$440,000	\$0	(\$440,000)	0.00%
Roads - Signs & Safety Devices	\$43,000	\$23,230	\$45,000	\$945	(\$44,055)	2.10%
Roads - Guiderails	\$42,000	\$0	\$23,500	\$0	(\$23,500)	0.00%
Roads - Railway Crossings	\$30,000	\$26,886	\$30,000	\$4,464	(\$25,536)	14.88%
Rds & Rec Community Services	\$1,500	\$190	\$1,500	\$0	(\$1,500)	0.00%
Roads - Miscellaneous	\$13,000	\$71,122	\$12,000	\$2,209	(\$9,791)	18.41%
Roads - Winter Control - Plowing & Sanding	\$650,000	\$1,027,489	\$765,000	\$434,003	(\$330,997)	56.73%
Roads - Winter Control - Ice Blading	\$23,000	\$15,475	\$22,000	\$15,413	(\$6,587)	70.06%
Roads - Sidewalks - Snow Removal	\$48,500	\$66,203	\$58,000	\$34,933	(\$23,067)	60.23%
Roads - Winter Control - Flood Control	\$5,000	\$8,667	\$10,000	\$0	(\$10,000)	0.00%

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
TOTAL ROADS	\$3,904,000	\$4,108,715	\$4,895,000	\$667,906		
Conc 3 Bridge	\$575,000	\$616,351	\$0	\$153	\$153	0.00%
Beaupre Rd (2.56km) 2x Surf Treat & Pave	\$0	\$0	\$135,000	\$0	(\$135,000)	0.00%
3rd Line Rd Bridg (SN 30001) - Evaluatn	\$0	\$0	\$0	\$0	\$0	0.00%
2nd Line Bridge (SN 33043) - Design	\$0	\$0	\$35,000	\$0	(\$35,000)	0.00%
Loyalist Road - Surface Treat (2.75km)	\$127,500	\$157,425	\$0	\$0	\$0	0.00%
Fairview Extension	\$100,000	\$4,250	\$0	\$0	\$0	0.00%
Street Rd. - 2xSurface Treat (5.79km)	\$477,000	\$390,101	\$0	\$0	\$0	0.00%
Nine Mile Rd - 2xSurface Treat (X.XXkm)	\$617,000	\$748,366	\$0	\$0	\$0	0.00%
William Street (0.68km) - Reconstruction	\$0	\$0	\$25,000	\$3,123	(\$21,877)	12.49%
Purcell Road (0.70km) - Pad & Overlay	\$0	\$0	\$75,000	\$0	(\$75,000)	0.00%
Kraft Road (0.40km) - Pulverize & Pave	\$0	\$0	\$50,000	\$0	(\$50,000)	0.00%
Cashion Rd - Bridge (SN0011)	\$0	\$0	\$0	\$0	\$0	0.00%
Frog Hollow (3.72km) 2xSurf Treat & Pave	\$0	\$0	\$155,000	\$0	(\$155,000)	0.00%
Roads - Equipment Purchases & Reserves	\$505,000	\$230,814	\$265,000	\$0	(\$265,000)	0.00%
Water Reserve Upgrades - Boundary Rd	\$0	\$0	\$0	\$0	\$0	0.00%
Roads - Miscellaneous Construction	\$55,000	\$25,533	\$25,000	\$0	(\$25,000)	0.00%
TOTAL ROADS CONSTRUCTION	\$2,456,500	\$2,172,839	\$765,000	\$3,275		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Rd Eqp. Maint. - 10 Cat Grader	\$38,500	\$84,247	\$49,000	\$6,392	(\$42,608)	13.05%
Rd Eqp. Maint. - 94 Champion Grader	\$30,500	\$38,648	\$30,500	\$480	(\$30,020)	1.57%
Rd Eqp. Maint. - 09 1T Dodge (NL)	\$24,000	\$9,401	\$21,000	\$1,440	(\$19,560)	6.86%
Rd Eqp. Maint. - 02 FL- 4 Ton (Patch)	\$22,500	\$28,415	\$23,500	\$7,816	(\$15,684)	33.26%
Rec Eqp. Maint. - 06 GMC 1 Ton (Will)	\$14,000	\$13,910	\$14,000	\$409	(\$13,591)	2.92%
Rd Eqp. Maint.- 17 JD Tractor (Lease)	\$29,500	\$30,758	\$27,500	\$1,940	(\$25,560)	7.05%
Rd Eqp. Maint. - 93 - 955 Tractr (Rec)	\$2,100	\$2,710	\$3,200	\$1,344	(\$1,856)	42.00%
Rd Eqp. Maint. - 16 Inter Tandem	\$18,000	\$23,012	\$18,000	\$2,859	(\$15,141)	15.88%
Rd Eqp. Maint. - Truck (Rec)	\$35,000	\$48,228	\$35,000	\$13,016	(\$21,984)	37.19%
Rd Eqp. Maint. - 13 Mack Tndm (R Blade)	\$34,000	\$36,029	\$34,000	\$3,941	(\$30,059)	11.59%
Rd Eqp. Maint. - 08 Ford Tndm (Shoulder)	\$38,000	\$58,759	\$41,000	\$1,701	(\$39,299)	4.15%
Rd Eqp. Maint. - 99 Volvo Tndm (Shouldr)	\$40,000	\$29,759	\$39,000	\$7,540	(\$31,460)	19.33%
Rd Eqp. Maint. - 04 Inter Tndm (R Blade)	\$41,000	\$39,026	\$31,000	\$6,911	(\$24,089)	22.29%
Rd Eqp. Maint. - 11 Inter Tandem	\$26,000	\$35,580	\$26,000	\$6,517	(\$19,483)	25.07%
Rd Eqp. Maint. - 10 Inter Tndm (H20 Tnk)	\$35,000	\$47,906	\$41,000	\$5,085	(\$35,915)	12.40%
Rd Eqp. Maint. - 12 Chev 1T (Rec)	\$8,000	\$8,389	\$8,000	\$0	(\$8,000)	0.00%
Rd Eqp. Maint. - 08 GMC PU (Lead Hand)	\$11,000	\$11,864	\$16,000	\$4,355	(\$11,645)	27.22%
Rd Eqp. Maint. - 2009 GMC PU (Rd Mngr)	\$16,500	\$14,447	\$17,500	\$4,633	(\$12,867)	26.48%
Rd Eqp. Maint. - 2010 Chev Slvrado (Rec)	\$15,500	\$11,295	\$17,500	\$4,005	(\$13,495)	22.89%
Rd Eqp. Maint. - 2003 Cat Backhoe	\$23,000	\$33,870	\$29,500	\$3,771	(\$25,729)	12.78%
Rd Eqp. Maint. - 2013 Silverado	\$5,700	\$1,107	\$1,700	\$0	(\$1,700)	0.00%
Rd Eqp. Maint. - 2018 Inter Tandem	\$0	\$701	\$21,000	\$8,735	(\$12,265)	41.60%
Rds Equip. Maint. - 2016 Tractless	\$21,000	\$21,301	\$22,500	\$8,833	(\$13,667)	39.26%
Rds Equip. Maint. - Misc. Equipment Re	\$70,000	\$76,364	\$66,500	\$8,348	(\$58,152)	12.55%

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Rds Equip. Rental - Cat Grader #1 2010	(\$75,000)	(\$82,230)	(\$75,000)	(\$21,030)	\$53,970	28.04%
Rds Equip. Rental - Champ Grader 1994	(\$50,000)	(\$37,290)	(\$30,000)	(\$690)	\$29,310	2.30%
Rds Equip. Rental - Dodge 1 Ton 2009	(\$35,000)	(\$29,385)	(\$30,000)	(\$675)	\$29,325	2.25%
Rds Equip. Rental - Freightliner 4 Ton	(\$40,000)	(\$26,500)	(\$30,000)	(\$13,100)	\$16,900	43.67%
Rds Equip. Rental - New Holland Tractor	(\$35,000)	(\$31,830)	(\$30,000)	(\$11,190)	\$18,810	37.30%
Rds Equip. Rental - Inter. Single Axle	(\$30,000)	(\$42,360)	(\$35,000)	(\$22,530)	\$12,470	64.37%
Rds Equip. Rental - Inter Tandem 2002	(\$40,000)	(\$47,700)	(\$30,000)	(\$12,180)	\$17,820	40.60%
Rds Equip. Rental - Inter Tandem 1994	(\$40,000)	(\$36,630)	(\$35,000)	(\$19,080)	\$15,920	54.51%
Rds Equip. Rental - Ford Tandem 2008	(\$30,000)	(\$34,770)	(\$30,000)	(\$22,260)	\$7,740	74.20%
Rds Equip. Rental - Volvo Tandem 1999	(\$26,500)	(\$35,610)	(\$25,000)	(\$25,860)	(\$860)	103.44%
Rds Equip. Rental - Inter Tandem 2004	(\$15,000)	(\$28,170)	(\$20,000)	(\$20,910)	(\$910)	104.55%
Rds Equip. Rental - Inter Tandem 2012	(\$25,000)	(\$39,600)	(\$30,000)	(\$20,610)	\$9,390	68.70%
Rds Equip. Rental - Inter Tandem 2010	(\$55,000)	(\$52,098)	(\$50,000)	(\$21,483)	\$28,518	42.97%
Rds Equip. Rental - Cat Backhoe 2003	(\$25,000)	(\$33,420)	(\$25,000)	(\$540)	\$24,460	2.16%
Rds Equip. Rental - Tractless Tractor	(\$60,000)	(\$76,200)	(\$60,000)	(\$22,170)	\$37,830	36.95%
TOTAL ROADS FLEET	\$17,300	\$71,934	\$98,900	(\$124,237)		
Garbage Collection	\$450,000	\$487,534	\$490,000	\$75,777	(\$414,223)	15.46%
Garbage Disposal - Landfill Sites Genera	\$178,800	\$185,905	\$181,800	\$2,440	(\$179,360)	1.34%
Beaverbrook Landfill Site	\$141,500	\$161,148	\$129,500	\$22,984	(\$106,516)	17.75%
North Lancaster Landfill Site	\$138,000	\$133,672	\$138,000	\$105	(\$137,895)	0.08%
Recycling	\$340,500	\$306,353	\$310,000	\$24,472	(\$285,528)	7.89%
County Rd 27 Landfill Site	\$2,000	\$7,927	\$2,500	\$0	(\$2,500)	0.00%
TOTAL GARBAGE AND RECYCLING	\$1,250,800	\$1,282,539	\$1,251,800	\$125,778		
Fire Protection Ponds -M & R	\$1,000	\$3,322	\$3,000	\$0	(\$3,000)	0.00%
Fire Protection Ponds - Dry Con	\$2,500	\$10,310	\$8,000	\$1,557	(\$6,443)	19.46%
TOTAL FIRE PONDS	\$3,500	\$13,632	\$11,000	\$1,557		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Water/Sewer Plants Sharable Operations	\$0	\$0	\$0	\$67,743	\$67,743	0.00%
Glen Walter Water/Sewers	\$396,000	\$561,444	\$1,248,781	\$37,223	(\$1,211,558)	2.98%
Lancaster/South Lancaster Water/Sewers	\$543,500	\$657,360	\$663,500	\$28,949	(\$634,551)	4.36%
Green Valley Sewers	\$85,000	\$93,060	\$95,000	\$3,643	(\$91,357)	3.84%
Kennedy Redwood Subdivision Water	\$32,000	\$33,671	\$34,000	\$6,933	(\$27,067)	20.39%
TOTAL WATER AND WASTE WATER	\$1,056,500	\$1,345,535	\$2,041,281	\$144,491		
Lan-Char Medical Centre	\$60,800	\$54,291	\$51,500	\$6,949	(\$44,551)	13.49%
Ambulance Lancaster Base	\$0	\$0	\$16,800	\$0	(\$16,800)	0.00%
	\$60,800	\$54,291	\$68,300	\$6,949		
Recreation - Administration - General	\$316,600	\$299,055	\$330,190	\$50,988	(\$279,202)	15.44%
Recreation Administration - Management	\$40,000	\$39,582	\$40,000	\$5,366	(\$34,634)	13.42%
Recreation Programs	\$64,200	\$43,639	\$68,100	\$873	(\$67,227)	1.28%
Char-Lan Community Centre	\$474,390	\$547,380	\$738,100	\$77,077	(\$661,023)	10.44%
Martintown Community Centre	\$71,100	\$87,404	\$46,100	\$9,108	(\$36,992)	19.76%
Green Valley Community Centre	\$16,500	\$22,364	\$16,500	\$2,477	(\$14,023)	15.01%
North Lancaster Optimist Comm. Centre	\$11,000	\$22,122	\$10,000	\$1,497	(\$8,503)	14.97%
Nor'westers Museum	\$76,000	\$71,853	\$46,000	\$1,193	(\$44,807)	2.59%
TOTAL RECREATION	\$1,069,790	\$1,133,399	\$1,294,990	\$148,579		
Parks Maintenance - General Admin	\$78,000	\$79,707	\$68,000	\$1,371	(\$66,629)	2.02%
Danaher Park	\$8,900	\$8,588	\$9,000	\$1,991	(\$7,009)	22.13%
North Lancaster Park	\$10,500	\$14,009	\$10,500	\$213	(\$10,287)	2.03%
Smithfield Park	\$20,000	\$79,441	\$261,000	\$707	(\$260,293)	0.27%
Empey Poirier Park	\$4,600	\$3,485	\$4,500	\$252	(\$4,248)	5.59%
Martintown Community Park	\$39,000	\$39,090	\$5,000	\$560	(\$4,440)	11.20%
Paul Rozon Park	\$127,000	\$125,595	\$26,000	\$1,815	(\$24,185)	6.98%
Glen Walter Park	\$21,000	\$19,845	\$21,000	\$0	(\$21,000)	0.00%
South Lancaster Wharf	\$10,000	\$6,905	\$8,000	\$0	(\$8,000)	0.00%
Peanut Line Trail	\$20,500	\$13,186	\$29,500	\$0	(\$29,500)	0.00%
Cairnview Park	\$15,000	\$0	\$10,000	\$0	(\$10,000)	0.00%
TOTAL PARKS	\$354,500	\$389,851	\$452,500	\$6,910		

	2018 Budget	2018 Actual YE	2019 Budget	2019 Actual	\$ Variance	% Variance
Planning & Zoning	\$261,800	\$150,400	\$322,300	\$28,094	(\$294,206)	8.72%
Economic Development	\$169,050	\$120,113	\$268,350	\$26,034	(\$242,316)	9.70%
TOTAL PLANNING AND ECONOMIC	\$430,850	\$270,513	\$590,650	\$54,128		
Municipal Drains	\$45,000	\$55,676	\$44,000	\$0	(\$44,000)	0.00%
Tile Drainage	\$40,000	\$28,641	\$32,500	\$19,659	(\$12,841)	60.49%
TOTAL DRAINS	\$85,000	\$84,317	\$76,500	\$19,659		
United Counties Levy	\$10,366,357	\$10,345,658	\$0	\$0	\$0	0.00%
School Board Levy - Upper Canada Distric	\$2,358,518	\$2,351,453	\$0	\$0	\$0	0.00%
School Board Levy - Ecole Pub. Est Ontar	\$257,598	\$257,024	\$0	\$0	\$0	0.00%
School Board Levy - Catholic Bd. East On	\$726,028	\$726,111	\$0	\$0	\$0	0.00%
School Board Levy - Ecole Catholique Est	\$910,400	\$908,409	\$0	\$0	\$0	0.00%
TOTAL LEVY (on behalf of Others)	\$14,618,901	\$14,588,656	\$0	\$0		
TOTAL EXPENSES	\$29,830,441	\$29,916,988	\$16,030,971	\$1,482,492		
TOTAL DEFICIT/(SURPLUS)	\$7,410	(\$534,793)	\$9,239,465	\$999,210		

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: April 1, 2019

SUBJECT: Infrastructure Tour Date

PREPARED BY: Ewen MacDonald, GM Infrastructure Services

The annual infrastructure tour for Council is typically scheduled in April.

Staff will set up the Agenda and book the bus for the tour which normally lasts for approximately 4 hours and is scheduled on a Saturday morning.

Administration would like to schedule the tour for Saturday April 13th.

Please advise of any Agenda items you wish to see included for the tour by **Friday April 5th.**

the Township of South Glengarry
Audit Service Plan
Year Ending December 31, 2018
For presentation to the Council

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January 21, 2019

Members of Council

Dear Sirs/Mesdames:

We are pleased to continue as auditors of the Township of South Glengarry (the "Municipality"). This summary Audit Service Plan is for the use of MNP LLP ("MNP"), the Municipality's Council, and members of the Municipality's management and staff, and is designed to document the overall approach and the general arrangements for the conduct of our fiscal year audit.

The plan should assist Council and management in understanding the approach to the year audit.

AUDIT OBJECTIVES AND RESPONSIBILITIES

Our objective and responsibility as auditors of the Municipality is to report to the members of Council, Inhabitants and Ratepayers of the Township of South Glengarry whether the annual financial statements present fairly, in all material respects, the financial position of the Municipality and its results of operations and cash flows, in accordance with Canadian public sector accounting standards.

AUDITORS' RESPONSIBILITIES

Our audit is designed to provide reasonable, but not absolute, assurance. The audit process involves testing only selected data and is subject to the limitation that material misstatements, fraud, or non-compliance with laws and regulations may not be detected. This results from the limitations inherent to internal control, including faulty human judgment in decision-making, human error and the possibility of management override or collusion, especially where fraud is perpetrated by management, where collusion or forgery are employed, or where controls are not effective. In addition, the work performed by auditors requires significant judgment regarding the gathering of evidence and the drawing of conclusions based on the audit evidence acquired; most audit evidence acquired is persuasive rather than conclusive. We will inform you of any such items discovered during our audit; however, our concern is with material misstatements, and thus, we are not responsible for the detection of misstatements that are not material to the financial statements taken as a whole.

We will consider the Municipality's internal control as part of the financial statement audit. This includes obtaining an understanding of the internal control activities and any effect they may have on the audit regardless of whether they are relevant to the audit; evaluating the design of those controls; and determining whether they have been implemented. This understanding is sufficient to allow us to identify and assess the risks of material misstatement of the financial statements and to design and perform audit procedures. We are not, however, required to determine whether relevant controls are operating effectively, and as such, our understanding of internal controls should not be relied upon for any other purposes.

MANAGEMENT'S RESPONSIBILITIES

Management is responsible for the preparation and fair presentation of the financial statements and notes, including the initial selection of and changes to significant estimates and accounting policies, in accordance with Canadian public sector accounting standards. This responsibility includes creating and maintaining policies, financial reporting systems and controls, including those designed to prevent and detect fraud and misstatement, and, ensuring regulatory compliance. Management is required to provide an adequate description of their selected applicable financial reporting framework on which the financial statements are based.

During the course of our audit, management will be required to provide and make available complete information

that is relevant to the preparation and presentation of the financial statements, including financial records and related data, and copies of all minutes of meetings of council. As well, information relating to any known or probable instances of non-compliance with legislative or regulatory requirements (including financial reporting requirements), illegal or possibly illegal acts and all related parties and related party transactions will need to be provided. Management will be required to allow access to those within the entity from whom the auditor determines it necessary to obtain audit evidence.

In accordance with Canadian generally accepted auditing standards, we will request a letter of representation from management at the close of our examination in order to confirm oral representations given to us and reduce the possibility of misunderstanding concerning matters that are the subject of the representations. Specifically, we will request written confirmation of significant representations provided on matters that are directly related to items that are material, either individually or in the aggregate, to the financial statements; not directly related to items that are material to the financial statements, but are significant, either individually or in the aggregate, to the engagement; and matters relevant to judgments or estimates that are material, either individually or in the aggregate, to the financial statements. These representations are used as evidence to assist us in deriving reasonable conclusions upon which our audit opinion is based.

Council RESPONSIBILITIES

Council is responsible for approval of the financial statements and Municipality policies, and for monitoring management's performance. Council should consider the potential for management override of controls or other inappropriate influences, such as earnings management, over the financial reporting process. Council, together with management, is also responsible for the integrity of the accounting and financial reporting systems, including controls to prevent and detect fraud and misstatement, and to monitor compliance with relevant laws and regulations.

Effective discharge of these respective responsibilities is directed toward a common duty to provide appropriate and adequate financial accountability, and quality financial disclosure.

OVERALL AUDIT STRATEGY

Our overall audit strategy is risk-based and controls-oriented. Identification and assessment of risks having a potential impact on the financial accounting systems and consequent financial reporting is performed continuously throughout the audit process.

Our overall audit strategy does not, and is not intended to, involve the authentication of documents, nor are our team members trained or expected to be experts in such authentication. Unless we have reason to believe otherwise, we accept records and documents as genuine. The subsequent discovery of a material misstatement resulting from fraud does not, in and of itself, indicate a failure to comply with Canadian generally accepted auditing standards.

We will identify and assess the risk of material misstatement within the financial statements by updating our understanding of the entity and its environment, including examining and assessing controls and systems, the evidence supporting amounts and disclosures in the statements, and the appropriateness of accounting principles and significant estimates. This will be accomplished through inquiries with management and others within the entity, analytical procedures, and observation and inspection. Further, we will consider whether effective controls have been established to adequately respond to the risks arising from the use of IT or manual systems. Our review of the Municipality's controls will not be sufficient to express an opinion as to their effectiveness or efficiency.

For the year audit, we are planning to place low reliance on the Municipality's accounting systems, which is consistent with the prior year. Our audit work will involve mainly substantive tests of transactions and balances. Substantive work may be reduced if tested controls are effective for some, or all, of the current year.

Based on the preliminary risk assessment procedures performed, we have identified the following significant risks which will be addressed during our audit. We have also outlined the proposed audit response to address those risks. We will update our risk assessment as the audit progresses for additional risks identified and will inform management of any additional significant risks identified.

Areas of Audit Risk	Description of Possible Risk	Proposed Audit Response
Payables	Early recording of expenses based on budget and not when they occur	Reduce our threshold for pre-year end expenses' cut-off testing
Receivables	Delay in recording of receivables based on budget and not when they occur	Reduce our threshold for post-year end revenues' cut-off testing

Materiality, determined according to our professional judgment, will be used to assess the significance of identified misstatements or omissions, and to determine the level of audit testing carried out. Specifically, a misstatement or the aggregate of all misstatements in the financial statements is considered to be material, if it is probable that the decision of the party relying on the financial statements, who has a reasonable understanding of business and economic activities, will be changed or influenced by such a misstatement or the aggregate of all misstatements.

We propose to use \$175,000 as overall materiality for audit planning purposes and a performance materiality of \$125,000.

YOUR NEEDS AND EXPECTATIONS AND THE PLANNED MNP RESPONSE

To fulfill our commitment to provide you with the highest level of professional service, we will:

- Inform you of any new or proposed accounting and auditing pronouncements relevant to your financial reporting, so that we can plan for their effect and assist in their implementation.
- Communicate relevant matters to Council, including our Audit Service Plan and Audit Findings.
- Provide ongoing business, taxation, and accounting and financial reporting advice, and assist management as requested, when transactions or issues arise.
- Opine on the fair presentation of the audited financial statements to be issued.
- Provide our recommendations with regard to controls and administrative efficiencies.

TIMING OF THE AUDIT

Based on the audit planning performed and areas of audit risks identified, the following timelines for key deliverables have been discussed and agreed upon with management:

KEY DELIVERABLE	EXPECTED DATE
Presentation of December 31, 2018 Audit Service Plan to Council	January 21, 2019
Interim procedures	January 21, 2019 to January 22, 2019
Year-end fieldwork procedures	May 8, 2019 to May 10, 2019
Draft year-end financial statements to be discussed with management	May 24, 2019
Presentation of December 31, 2018 Audit Findings Report to the Council	May 31, 2019
Issuance of Independent Auditors' Report	May 31, 2019

AUDIT TEAM

In order to ensure effective communication between Council and MNP, we outline below the key members of our audit team that will be responsible for the audit of the Township of South Glengarry and the role they will play:

NAME	POSITION
Ian Murphy	Engagement Partner
Ross Markell	Concurring Partner
Sam Toka	Senior Manager
James Sendel	Accountant

In order to serve you better and meet our professional responsibilities, we may find it necessary to expand our audit team to include other MNP professionals whose consultation will assist us to evaluate and resolve complex, difficult and/or contentious matters identified during the course of our audit.

Any changes to the audit team will be discussed with you to ensure a seamless process and that all concerned parties' needs are met.

FEES AND ASSUMPTIONS

Our estimated audit fee for the year ended December 31, 2018, exclusive of applicable taxes and disbursements, is \$20,000.

KEY CHANGES AND DEVELOPMENTS

We would like to bring to your attention the following accounting and auditing developments, which may have some impact on your financial reporting.

new and proposed reporting developments

PS 1201 Financial Statement Presentation (New)

In June 2011, as a result of the issuance of PS 3450 *Financial Instruments*, the Public Sector Accounting Board (PSAB) issued new PS 1201 *Financial Statement Presentation*, which revises and replaces PS 1200 *Financial Statement Presentation*. The main features of the new standard are:

- Remeasurement gains and losses are reported in a new statement: the statement of remeasurement gains and losses.
- Other comprehensive income arising when a government includes the results of government business enterprises and government business partnerships in its financial statements, is reported in the statement of remeasurement gains and losses.
- Accumulated surplus or deficit is presented as the total of the accumulated operating surplus or deficit and the accumulated remeasurement gains and losses.

The Section is effective in the same period PS 2601 *Foreign Currency Translation* and PS 3450 are adopted. PS 2601 and PS 3450 are to be adopted together and were to be effective for fiscal years beginning on or after April 1, 2019. In March 2018, the Public Sector Accounting Board (PSAB) approved an extension of the effective date to fiscal years beginning on or after April 1, 2021. Early adoption is permitted.

PS 3280 Asset Retirement Obligations (New)

In August 2018, new PS 3280 *Assets Retirement Obligations* was included in the CPA Canada Public Sector Accounting Handbook (PSA HB). The new PS 3280 establishes standards on how to account for and report a liability for asset retirement obligations (ARO). As asset retirement obligations associated with landfills are included

in the scope of new PS 3280, PS 3270 *Solid Waste Landfill Closure and Post-Closure Liability* will be withdrawn.

The main features of this standard are as follows:

- An ARO represents a legal obligation associated with the retirement of a tangible capital asset.
- Asset retirement costs increase the carrying amount of the related tangible capital asset and are expensed in a rational and systematic matter.
- When an asset is no longer in productive use, the associated asset retirement costs are expensed.
- Measurement of the ARO liability should result in the best estimate of the amount required to retire a tangible capital asset at the financial statement date.
- Subsequent measurement of the ARO liability results in either a change in the carrying amount of the related tangible capital asset or an expense. The accounting treatment depends on the nature of the remeasurement and whether the asset remains in productive use.
- The best method to estimate the liability is often a present value technique.

This standard is effective for fiscal years beginning on or after April 1, 2021. Earlier adoption is permitted.

PS 3430 Restructuring Transactions (New)

In June 2015, new PS 3430 *Restructuring Transactions* was included in the CPA Canada Public Sector Accounting Handbook (PSA HB). The new Section establishes standards for recognizing and measuring assets and liabilities transferred in a restructuring transaction. The main features of this standard are as follows:

- A restructuring transaction is defined separately from an acquisition. The key distinction between the two is the absence of an exchange of consideration in a restructuring transaction.
- A restructuring transaction is defined as a transfer of an integrated set of assets and/or liabilities, together with related program or operating responsibilities that does not involve an exchange of consideration.
- Individual assets and liabilities transferred in a restructuring transaction are derecognized by the transferor at their carrying amount and recognized by the recipient at their carrying amount with applicable adjustments.
- The increase in net assets or net liabilities resulting from recognition and derecognition of individual assets and liabilities received from all transferors, and transferred to all recipients in a restructuring transaction, is recognized as revenue or as an expense.
- Restructuring-related costs are recognized as expenses when incurred.
- Individual assets and liabilities received in a restructuring transaction are initially classified based on the accounting policies and circumstances of the recipient at the restructuring date.
- The financial position and results of operations prior to the restructuring date are not restated.
- Disclosure of information about the transferred assets, liabilities and related operations prior to the restructuring date by the recipient is encouraged but not required.

The Section is effective for new restructuring transactions that occur in fiscal periods beginning on or after April 1, 2018. Earlier application is permitted.

PS 3450 Financial Instruments (New and Amendment)

In June 2011, the Public Sector Accounting Board (PSAB) issued new PS 3450 *Financial Instruments*. The new standard establishes requirements for recognition, measurement, derecognition, presentation and disclosure of financial assets and financial liabilities, including derivatives. The main features of the new standard are:

- Financial instruments are classified into two measurement categories: fair value, or cost or amortized cost.
 - Almost all derivatives, including embedded derivatives not closely related to the host contract, are measured at fair value.
 - Portfolio investments in equity instruments quoted in an active market are measured at fair value.
 - Other financial assets and financial liabilities are generally measured at cost or amortized cost.
 - An entity may elect to measure any group of financial assets or financial liabilities (or both) at fair value when the entity has a risk management or investment strategy to manage those items on a fair value basis.
- Remeasurement gains and losses on financial instruments measured at fair value are reported in the statement of remeasurement gains and losses until the financial instrument is derecognized.
- Budget to actual comparisons are not required within the statement of remeasurement gains and losses;

- Financial liabilities are derecognized when, and only when, they are extinguished.
- Financial assets and financial liabilities are only offset and reported on a net basis if a legally enforceable right to set off the recognized amounts exists, and the entity intends to settle on a net basis or realize/settle the amounts simultaneously.

In May 2012, the transitional provisions for this Section were amended, effective at the time the standard is initially applied, to clarify that the measurement provisions are applied prospectively. Adjustments to previous carrying amounts are recognized in opening accumulated remeasurement gains or losses. Additionally, a new transitional provision has been added that applies to government organizations transitioning from the standards in Part V of the CPA Canada Handbook – Accounting with items classified as available for sale. Accumulated other comprehensive income (OCI) from items classified as available for sale is recognized in accumulated remeasurement gains or losses on transition.

PS 3450 was to be effective for fiscal years beginning on or after April 1, 2019. In March 2018, the Public Sector Accounting Board (PSAB) approved an extension of the effective date to fiscal years beginning on or after April 1, 2021. In the period that a public sector entity applies PS 3450, it also applies PS 1201, PS 2601 and PS 3041. Early adoption is permitted.

new and proposed assurance developments

CAS 250 Consideration of Laws and Regulations in an Audit of Financial Statements (New)

In March 2017, the Auditing and Assurance Standards Board (AASB) issued a revised and replaced version of CAS 250 *Consideration of Laws and Regulations in an Audit of Financial Statements*. The revised CAS 250 incorporates changes to address actual or perceived inconsistencies in the approach to identifying and responding to instances of identified or suspected non-compliance with laws and regulations between the standard and relevant ethical requirements.

This revised CAS:

- Aligns aspects of the standard to the International Ethics Standards Board for Accountants' revised *Code of Ethics for Professional Accountants*, particularly the definition of non-compliance and the examples of laws and regulations within the scope of CAS 250;
- Clarifies the requirement regarding the auditor's determination of whether to report identified or suspected non-compliance with laws and regulations to an appropriate authority outside the entity and the auditor's duty of confidentiality, in order to recognize the different provisions of laws, regulations or relevant ethical requirements;
- Highlights that the auditor may have additional responsibilities under law, regulation or relevant ethical requirements, including possible documentation requirements and communicating to other auditors;
- Enhances the consideration of the implications of non-compliance with laws and regulations on the audit; and,
- Emphasizes the fact that, in certain cases, communication with management or those charged with governance may be restricted or prohibited by law or regulation.

Other standards impacted by the revisions to CAS 250 include:

- CAS 240 *The Auditor's Responsibilities Relating to Fraud in an Audit of Financial Statements*;
- CAS 450 *Evaluation of Misstatements Identified during the Audit*;
- CSRE 2400 *Engagements to Review Historical Financial Statements*; and,
- CSAE 3410 *Assurance Engagement on Greenhouse Gas Statements*.

These standards are amended to more clearly articulate the auditor's responsibilities regarding identified or suspected non-compliance with laws and regulations.

The revised CAS 250 is effective for audits of financial statements for periods ending on or after December 15, 2018. The effective date of CAS 250, and of applicable requirements in CAS 240, CAS 450, and CSAE 3410 differ from those in the corresponding International Standards.

CAS 315 Identifying and Assessing the Risks of Material Misstatement Through Understanding the Entity

and its Environment and CAS 330 The Auditor's Responses to Assessed Risks (Amendment)

In June 2017, the Auditing and Assurance Standards Board (AASB) issued amendments to Canadian Auditing Standard (CAS) 315 and CAS 330. CAS 315 and CAS 330 have been amended to enhance the audit of financial statement disclosures.

Amendments to CAS 315 set out the requirements for the auditor to:

- Obtain an understanding of the information system including related business processes that are relevant to financial reporting; and
- Identify and assess the risks of material misstatement.

Amendments to CAS 330 set out required audit procedures related to:

- The financial statement closing process;
- The presentation of the financial statements; and
- Documentation.

The revised CAS 315 and CAS 330 are effective for audits of financial statements for periods ending on or after December 15, 2018. Earlier application is permitted. The effective date of these amended requirements in CAS 315 and CAS 330 differs from that in the corresponding International Standard on Auditing (ISA) 315 and ISA 330.

CAS 700 Forming an Opinion and Reporting on Financial Statements and CAS 701 Communicating Key Audit Matters in the Independent Auditor's Report (New and Amended)

In June 2017, the Auditing and Assurance Standards Board (AASB) issued amendments to CAS 700, new CAS 701, and several other amendments to Canadian Auditing Standards (CASs) relating to auditor reporting. The new and amended auditor reporting standards are intended to result in an auditor's report that increases confidence in the audit and the financial statements.

The auditor's report in CAS 700 and other related standards has been restructured as follows:

- The Auditor's Opinion section is required to be presented first, followed by the Basis of Opinion section;
- Enhanced disclosure on going concern is required in accordance with CAS 570 *Going Concern*, including:
 - A description of the respective responsibilities of management and the auditor for going concern;
 - A separate section when a material uncertainty exists and is adequately disclosed, under the heading "Material Uncertainty Related to Going Concern";
- Disclosure of Key Audit Matters when required by law or regulation in accordance with CAS 701 *Communicating Key Audit Matters in the Independent Auditor's Report*;
- For listed entities, a statement about the auditor's independence and fulfillment of relevant ethical responsibilities;
- An enhanced description of the auditor's responsibilities and key features of an audit is provided. Certain components of the description of the auditor's responsibilities may be presented in an appendix to the auditor's report or, where law, regulation or national auditing standards expressly permit, by reference in the auditor's report to a website of an appropriate authority.

CAS 701 addresses the auditor's responsibility to communicate key audit matters in the auditor's report including the auditor's judgment as to what to communicate and the form and content of such communication.

As a result of the new auditor reporting requirements outlined in amended CAS 700 and 701, the following standards have been revised and replaced:

- CAS 260 *Communication with Those Charged with Governance*;
- CAS 570 *Going Concern*;
- CAS 705 *Modifications to the Opinion in the Independent Auditor's Report*;
- CAS 706 *Emphasis of Matter Paragraphs and Other Matter Paragraphs in the Independent Auditor's Report*;
- CAS 800 *Special Considerations – Audits of Financial Statements Prepared in Accordance with Special Purpose Frameworks*;
- CAS 805 *Special Considerations – Audits of Single Financial Statements and Specific Elements, Accounts*

- *or Items of a Financial Statement; and*
- CAS 810 *Engagements to Report on Summary Financial Statements.*

Further editorial changes have also been made to other standards as a result of the new and amended auditor reporting standards.

The new and amended auditor reporting standards are effective for audits of financial statements for periods ending on or after December 15, 2018. Earlier application is permitted. The reporting of key audit matters under CAS 701 is only applied in circumstances when the auditor decides to communicate key audit matters in the auditor's report or when required by law or regulation.

The effective dates of CAS 260, CAS 570, CAS 700, CAS 701, CAS 705, CAS 706, CAS 800, CAS 805 and CAS 810 differ from the effective dates of the corresponding International Standards on Auditing (ISAs).

CAS 720 The Auditor's Responsibilities Relating to Other Information (Amendment)

In June 2017, the Auditing and Assurance Standards Board (AASB) issued amendments to CAS 720. The amendments revised the standard to specify the responsibilities of the auditor relating to other information, whether financial or non-financial information (other than financial statements and the auditor's report), included in an entity's annual report. Editorial changes have been made to other standards as a result of issuing the amendments to CAS 720.

CAS 720 is effective for audits of financial statements for periods ending on or after December 15, 2018. Earlier application is permitted. The effective date of CAS 720 differs from the effective date of the corresponding International Standard on Auditing (ISA) 720.

Auditor Independence

In accordance with our firm's policy, and the Rules of Professional Conduct governing our profession, neither MNP nor any of its engagement team, nor any MNP partners, are permitted to have any relationship with the Municipality that would impair independence or give that appearance. As auditors, we are required to annually discuss our independence with Council, to disclose, in writing, all relationships between the auditor and the Municipality that may reasonably be thought to bear on our independence, and to confirm our independence and objectivity.

CONFIRMATION OF INDEPENDENCE

We are not aware of any relationships between our Firm and the Municipality during the year that, in our professional judgment, may reasonably be thought to bear on our independence. We hereby confirm that we are independent auditors with respect to the Municipality.

During the course of the audit, we will communicate any significant new matters that come to our attention that, in our professional judgment, may reasonably be thought to bear on our independence. At the completion of our audit, we will reconfirm our independence.

We look forward to discussing with you the matters addressed above. We will be prepared to answer any questions you may have regarding our independence, as well as any other matters of interest to you.

Sincerely,

MNP LLP

**Chartered Professional Accountants
Licensed Public Accountants**

encls.



March 18, 2019

Township of South Glengarry
Box 220
6 Oak Street
Lancaster, Ontario
K0C 1N0

Dear Council Members:

Re: Audit questions and requests

We are writing this letter in connection with our audit of the financial statements for the year ending December 31, 2018.

Our purpose in writing is to ensure effective two-way communication between us in our role as auditors and yourselves with the role of overseeing the financial reporting process. To help us in identifying and responding to the risks of fraud within the entity, we would appreciate your responses in writing to the following questions before April 30, 2019:

- a) What oversight, if any, do you provide over Administration's processes for identifying and responding to fraud risks? Administration's processes could include policies, procedures, programs or controls that serve to prevent, detect and deter fraud.
- b) Do you have any knowledge of any actual, suspected or alleged fraud, including misappropriation of assets or manipulation of the financial statements, affecting the entity? If so, please provide details and how the fraud or allegations of fraud were addressed.

These questions were previously provided in our audit planning letter but are now presented separately as a reminder to respond, which will assist us greatly in completing our audit engagement of the Township of South Glengarry.

Please contact us if you have any questions or concerns or have any other matters you wish to discuss.

Yours very truly,

Ian P. Murphy, CPA, CA, LPA

Partner responsible for the engagement and its performance, and for the report that is issued on behalf of MNP LLP, and who, where required, has the appropriate authority from professional, legal or regulatory body.

Ministry of Finance
Office of the Minister

Ministère des Finances
Bureau du ministre



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
Facsimile: 416-325-0374

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400
Télécopieur: 416-325-0374

March 14, 2019

Dear Head of Council:

We are writing to announce the release of the 2019 Ontario Municipal Partnership Fund (OMPF) allocations.

As communicated in February, the government is maintaining the current structure of the OMPF for 2019. This means the program is the same as it was in 2018, while allowing for annual data updates and related adjustments.

Consistent with prior years, Transitional Assistance will ensure that the 2019 funding guarantee for municipalities in northern Ontario will be at least 90 per cent of their 2018 OMPF allocation and for municipalities in southern Ontario will be at least 85 per cent of their 2018 OMPF allocation.

Northern and rural municipalities with the most challenging fiscal circumstances will continue to have their guarantee enhanced up to 100 per cent of the prior year's allocation.

As in prior years, Transitional Assistance continues to adjust in 2019 as fewer municipalities require this funding. As a result, the 2019 OMPF will provide a total of \$505 million to 389 municipalities across the province.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2019 OMPF. This information and other supporting materials will be posted online at <http://www.fin.gov.on.ca/en/budget/ompf/2019>.

We look forward to consulting with municipalities to ensure the OMPF program is sustainable and focused on the Northern and rural municipalities that need this funding the most. We are committed to announcing the 2020 allocations well in advance of the municipal budget year so you have appropriate time to plan.

../cont'd

- 2 -

Working together, we can protect the public services that matter most to Ontario families and build a responsible and sustainable path forward for communities across our province.

Sincerely,

Information Copy
Original signed by

Vic Fedeli
Minister of Finance

c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing

Ontario Municipal Partnership Fund (OMPF) 2019 Allocation Notice



Township of South Glengarry
United Counties of Stormont, Dundas and Glengarry

0101

In 2019, the Province is providing the Township of South Glengarry with \$981,500 in funding through the OMPF, which is the equivalent of \$165 per household.

A	Total 2019 OMPF	\$981,500
----------	------------------------	------------------

1. Assessment Equalization Grant	-
2. Northern Communities Grant	-
3. Rural Communities Grant	\$785,200
4. Northern and Rural Fiscal Circumstances Grant	\$196,300
5. Transitional Assistance	-

B Key OMPF Data Inputs

1. Households	5,948
2. Total Weighted Assessment per Household	\$311,894
3. Rural and Small Community Measure	100.0%
4. Farm Area Measure	n/a
5. Northern and Rural Municipal Fiscal Circumstances Index	3.3
6. 2019 Guaranteed Level of Support	86.6%
7. 2018 OMPF (Line A from 2018 Allocation Notice)	\$981,900

Note: See line item descriptions on the following page.

Issued: March 2019

Ontario Municipal Partnership Fund (OMPF)

2019 Allocation Notice

Township of South Glengarry
United Counties of Stormont, Dundas and Glengarry

0101

2019 OMPF Allocation Notice - Line Item Descriptions

- A** The OMPF grants are described in detail in the 2019 OMPF Technical Guide - this document can be found on the Ministry of Finance's website at: <http://www.fin.gov.on.ca/en/budget/ompf/2019>
-
- A5** If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding shifts. See the enclosed Transitional Assistance Calculation Insert for further details.
-
- B1** Measure of households based on the 2018 returned roll from the Municipal Property Assessment Corporation (MPAC).
-
- B2** Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
-
- B3** Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2019 OMPF Technical Guide.
-
- B4** Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2019 OMPF Technical Guide.
-
- B5** Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information, see the enclosed MFCI Insert, and the 2019 OMPF Technical Guide.
-
- B6** Represents the guaranteed level of support the municipality will receive from the Province through the 2019 OMPF. For additional information, see the 2019 OMPF Technical Guide.
-
- B7** 2018 OMPF allocation

Note: Grant components are rounded up to multiples of \$100.

Ontario Municipal Partnership Fund (OMPF)
2019 Transitional Assistance Calculation Insert



Township of South Glengarry
United Counties of Stormont, Dundas and Glengarry

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A 2019 OMPF Transitional Assistance (Line B2 - Line B1, if positive)

n/a

As the municipality's 2019 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.

B Supporting Details

1. Sum of 2019 OMPF Grants, excluding Transitional Assistance **\$981,500**

2. 2019 Guaranteed Support (Line B2a x Line B2b) **\$850,400**

a. 2018 OMPF (Line A from 2018 Allocation Notice) **\$981,900**

b. 2019 Guaranteed Level of Support (Line C) **86.6%**

C 2019 Guaranteed Level of Support (Line C1 + Line C2)

86.6%

1. 2019 OMPF Minimum Guarantee **85.0%**

2. Enhancement Based on Northern and Rural Municipal Fiscal Circumstances Index **1.6%**

Note: See line item descriptions on the following page.

Ontario Municipal Partnership Fund (OMPF) 2019 Transitional Assistance Calculation Insert

Township of South Glengarry
United Counties of Stormont, Dundas and Glengarry

0101

2019 Transitional Assistance Calculation Insert - Line Item Descriptions

A Transitional Assistance ensures that in 2019, southern municipalities will receive a minimum of 85 per cent of the support they received through the OMPF in 2018. The Township of South Glengarry's 2019 OMPF exceeds this level. As a result, Transitional Assistance is not required.

B1 Sum of 2019 Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grants.

B2 Guaranteed amount of funding through the 2019 OMPF

B2a 2018 OMPF allocation

B2b Represents the guaranteed level of support the municipality will receive from the Province through the 2019 OMPF. For additional information, see the 2019 OMPF Technical Guide.

C1 Reflects the minimum level of support for southern municipalities.

C2 Reflects the enhancement to the minimum level of support based on the municipality's Northern and Rural MFCI.

Note: Grant components are rounded up to multiples of \$100.

Ontario Municipal Partnership Fund (OMPF) 2019 Northern and Rural Municipal Fiscal Circumstances Index



Township of South Glengarry
 United Counties of Stormont, Dundas and Glengarry

0101

A Northern and Rural Municipal Fiscal Circumstances Index

3.3

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Township to the median for northern and rural municipalities.

B Northern and Rural MFCI - Indicators

	South Glengarry Tp	Median
Primary Indicators		
1. Weighted Assessment per Household	\$311,894	\$273,000
2. Median Household Income	\$76,702	\$69,000
Secondary Indicators		
3. Average Annual Change in Assessment (New Construction)	1.4%	1.0%
4. Employment Rate	59.3%	56.0%
5. Ratio of Working Age to Dependent Population	175.1%	170.0%
6. Per cent of Population Above Low-Income Threshold	88.3%	86.0%

Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2019 OMPF Technical Guide, as well as in the customized 2019 Northern and Rural MFCI Workbook.

Issued: March 2019

Ontario Municipal Partnership Fund (OMPF)

2019 Northern and Rural Municipal Fiscal Circumstances Index

Township of South Glengarry
United Counties of Stormont, Dundas and Glengarry

0101

2019 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions

- | | |
|-----------|---|
| A | The municipality's 2019 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2019 Northern and Rural MFCI Workbook. |
| B1 | Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households. |
| B2 | Statistics Canada's measure of median income for all private households in 2015. |
| B3 | Measures the five-year (2013 - 2018) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment. |
| B4 | Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over. |
| B5 | Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over). |
| B6 | Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households. |

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: April 1, 2019

SUBJECT: Consent Application B-14-19

PREPARED BY: Joanne Haley, GM Community Services

RE: B-14-19
Part Lot 12, Concession 6 I.L.
Former Township of Charlottenburgh
Kinloch

Type of Consent: To Create a Building Lot

Subject:

The subject property is located on part of lot 12, Concession 6 I.L., on the north side of Glen Falloch Road. The purpose of this application is to sever approximately 1 acre of developed land and to retain 108 acres of farmland.

Official Plan Designations:

The subject property is designated Rural in the County Official Plan. Section 8.14.13.3.D. I of the County Official Plan indicates that “up to two consents for residential purposes may be granted for a legally conveyable lot, excluding the retained lot where the approval authority is satisfied that a plan of subdivision of the land is not necessary for the proper and orderly development of the land; where the lot existed as of January 1, 1980 and where the land is located in the Rural District as shown on the Land Use Plan Schedules. This proposed consent conforms to the Official Plan.

Zoning By-law:

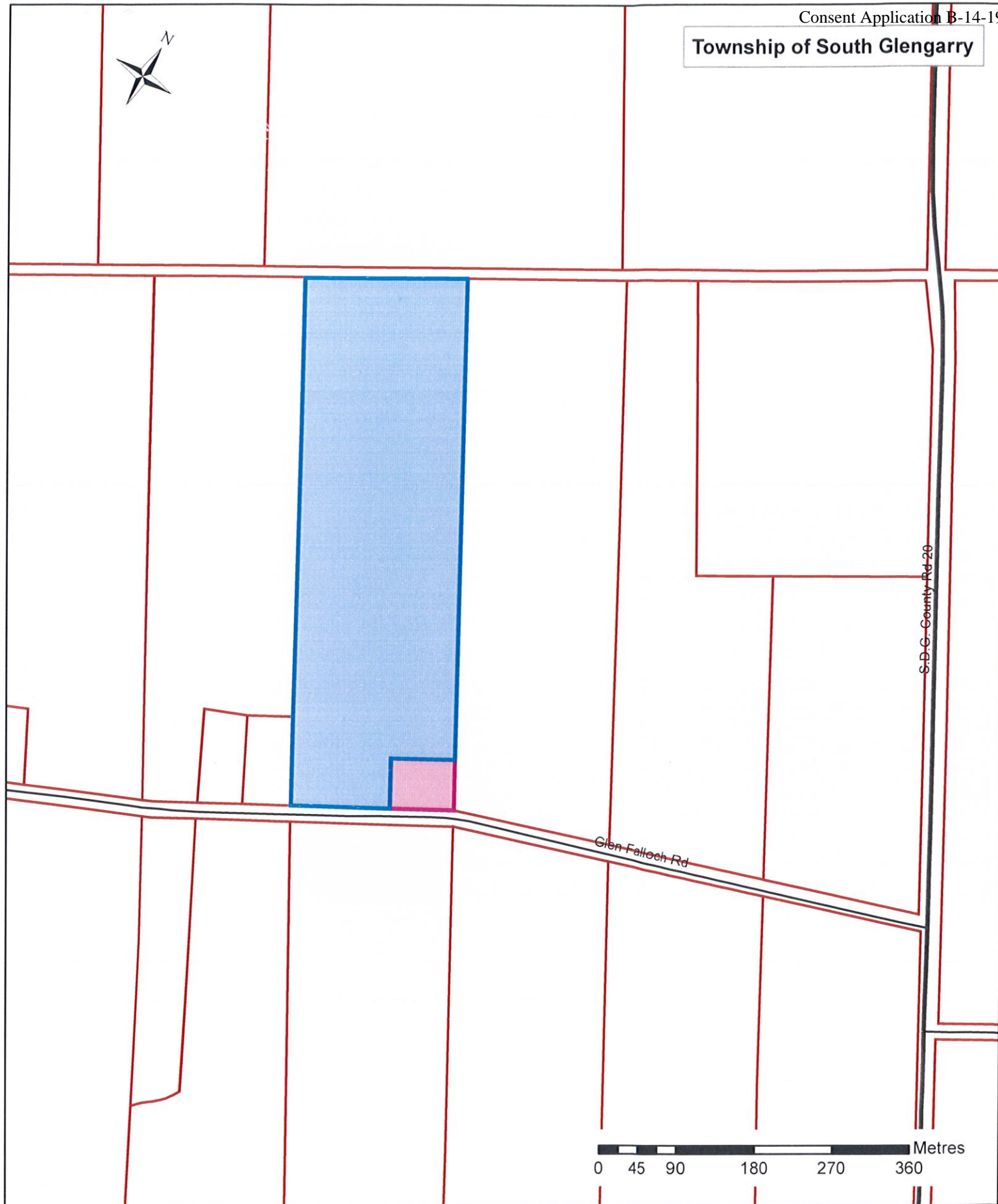
The subject property is zoned Rural in the Township’s Zoning By-law. This proposed consent conforms to the Zoning By-law.



Proposed Recommendation:

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the PPS, the Official Plan and the Zoning By-law. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. A Parkland fee of \$1,000.00 must be paid to the Township.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and to file a fee of \$170.00.
4. Road Widening must be deeded to the Township on both the severed and retained properties to ensure that the road is widened to 20 meters in width.

Township of South Glengarry



-  Retained ~ 26.77 acres
-  Severed ~ 1.04 acres

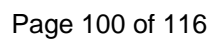
Application Number: B-14-19

Lot ~~113~~ 12 Part

Conc ~~16~~ 6

South glengarry

Rail # 0101 00602943000



INFORMATION REPORT**REPORT TO:** Council of the Township of South Glengarry**MEETING DATE:** April 1, 2019**SUBJECT:** Consent Summary**PREPARED BY:** Joanne Haley, GM Community Services**CONSENT APPLICATIONS SUMMARY- 2015**

Application #	Recommendation	Decision
B-121-15	Recommended	

Application Number	B-121-15
Date Received	November 26, 2015
Name	Casgrain
Legal	Part lot 14, Concession 1 Front
To Council	January 25, 2016
To Counties	February 9, 2016
Recommendation	Recommended providing the applicant owns the land
Decision	
Date of Decision	

CONSENT APPLICATIONS SUMMARY- 2018

# of Applications	Application #	Recommendation	Decision
14	B-76-18	On Hold	

Application Number	B-76-18
Date Accepted by SDG	September 12, 2018
Date Received by TWP	September 17, 2018
Name	Mike and Lori Auger
Legal	Lot 51, Plan 142
To Council	ON HOLD as per Applicant
To Counties	
Recommendation	
Decision	
Date of Decision	

Application Number	B-14-19
Date Accepted by SDG	March 7, 2019
Date Received by TWP	March 11, 2019
Name	Kinloch
Legal	Part Lot 12, Concession 6 IL
To Council	April 1, 2019
To Counties	March 25, 2019
Recommendation	Recommended
Decision	
Date of Decision	



NOTICE OF DECISION OF A ZONING BY-LAW AMENDMENT BY THE TOWNSHIP OF SOUTH GLENGARRY

TAKE NOTICE that the Council of the Corporation of the Township of South Glengarry passed By-law 22-19 on March 18, 2019 under Section 34 of the *Planning Act*, R.S.O. 1990, as amended; to rezone Part of Lot 13, Concession 3 Front, in the former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 6280 County Road 27.

AND TAKE NOTICE any person or agency may appeal to the Local Planning Appeal Tribunal (LPAT) in respect of the By-law by filing with the Clerk of the Township, not later than the **8th day of April, 2019** a Notice of Appeal setting out the objections to the By-law and the reasons in support of the objection and must be accompanied by the fee (\$300.00) required by the LPAT made payable to the Minister of Finance.

Only individuals, corporations and public bodies may appeal a zoning by-law to the LPAT. An unincorporated association or group may not file a Notice of Appeal. However, a Notice of Appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

EXPLANATORY NOTE

This is an amendment to zoning By-law 38-09, which is the zoning by-law of the Township of South Glengarry. The purpose of this Amendment is to rezone the subject property from General Commercial (CG) to Residential One – Exception 12 (R1-12) to permit a single detached dwelling with an apartment unit and to reduce the Front Yard Setback from 6 meters to 2.6 meters and to reduce the Exterior Side Yard setback 6 meters to 4 meters to accommodate the existing structure.

**DATED AT THE TOWNSHIP OF SOUTH GLENGARRY
THIS 19TH DAY OF MARCH, 2019**


Joanne Haley
General Manager-Community Services
Township of South Glengarry
6 Oak Street, P.O. Box 220
Lancaster, Ontario K0C 1N0
Phone: 613-347-1166 ext. 231
Fax: 613-347-3411
e-mail: jhaley@southglengarry.com
Website: www.southglengarry.com



NOTICE OF DECISION OF A ZONING BY-LAW AMENDMENT BY THE TOWNSHIP OF SOUTH GLENGARRY

TAKE NOTICE that the Council of the Corporation of the Township of South Glengarry passed By-law 21-19 on March 18, 2019 under Section 34 of the *Planning Act*, R.S.O. 1990, as amended; to rezone Part of Lot 3, Registered Plan No. 101, in the former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry.

AND TAKE NOTICE any person or agency may appeal to the Local Planning Appeal Tribunal (LPAT) in respect of the By-law by filing with the Clerk of the Township, not later than the **8th day of April, 2019** a Notice of Appeal setting out the objections to the By-law and the reasons in support of the objection and must be accompanied by the fee (\$300.00) required by the LPAT made payable to the Minister of Finance.

Only individuals, corporations and public bodies may appeal a zoning by-law to the LPAT. An unincorporated association or group may not file a Notice of Appeal. However, a Notice of Appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

EXPLANATORY NOTE

This is an amendment to zoning By-law 38-09, which is the zoning by-law of the Township of South Glengarry. The purpose of this Amendment is to rezone the subject property from Residential One- Holding (R1-H) to Residential One – Exception 15 (R1-15) to permit a residential garage to be the primary use on the subject property.

**DATED AT THE TOWNSHIP OF SOUTH GLENGARRY
THIS 19TH DAY OF MARCH, 2019**


Joanne Haley
 General Manager-Community Services
 Township of South Glengarry
 6 Oak Street, P.O. Box 220
 Lancaster, Ontario K0C 1N0
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**NOTICE OF DECISION OF A ZONING BY-LAW AMENDMENT
BY THE TOWNSHIP OF SOUTH GLENGARRY**

TAKE NOTICE that the Council of the Corporation of the Township of South Glengarry passed By-law 23-19 on March 18, 2019 under Section 34 of the *Planning Act*, R.S.O. 1990, as amended; to rezone Part of Lot 10, Concession 2, NRR in the former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry.

AND TAKE NOTICE any person or agency may appeal to the Local Planning Appeal Tribunal (LPAT) in respect of the By-law by filing with the Clerk of the Township, not later than the **8th day of April, 2019** a Notice of Appeal setting out the objections to the By-law and the reasons in support of the objection and must be accompanied by the fee (\$300.00) required by the LPAT made payable to the Minister of Finance.

Only individuals, corporations and public bodies may appeal a zoning by-law to the LPAT. An unincorporated association or group may not file a Notice of Appeal. However, a Notice of Appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

EXPLANATORY NOTE

This is an amendment to zoning By-law 38-09, which is the zoning by-law of the Township of South Glengarry. The purpose of this Amendment is to rezone the subject property from Agriculture (AG) to Agriculture – Exception 21 (AG-21) to reduce the Minimum Lot Area from 20 hectares to 8 hectares and to prohibit residential construction.

**DATED AT THE TOWNSHIP OF SOUTH GLENGARRY
THIS 19TH DAY OF MARCH, 2019**



Joanne Haley
General Manager-Community Services
Township of South Glengarry
6 Oak Street, P.O. Box 220
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Township of South Stormont

P.O. Box 84, 2 Mille Roches Road
Long Sault ON K0C 1P0
Tel: 613-534-8889
Fax: 613-534-2280
Email: info@southstormont.ca



March 7, 2019



Township of South Glengarry Fire Service
6 Oak Street
P.O. Box 220
Lancaster, ON K0C 1N0

Attention: Fire Chief Dave Robertson

On behalf of the Mayor, Council and staff of the Township of South Stormont, we would like to extend our utmost gratitude for providing us with the use of your pumper truck due to the recent temporary loss of our pumper tankers.

Your support in a time of need reinforces the strong cooperative community support and commitment in our region.

Once again, your gesture of good will has not gone unnoticed and is greatly appreciated.

Sincerely,

A handwritten signature in dark ink, appearing to read "Gilles Crepeau", written over a horizontal line.

Gilles Crepeau
Fire Chief



Council News

United Counties of Stormont, Dundas and Glengarry

March, 2019

County Strategic Priorities:

- Preserve & enhance historical, cultural, tourism & recreational features to maintain quality of life
- Plan for economic development
- Inventory of infrastructure
- Greater local government coordination in delivery of services

Upcoming Events:

**Council Meeting -
April 15, 2019**

**Council Meeting -
May 21, 2019**

United Counties of SDG
26 Pitt Street
Cornwall, ON K6J 3P2
P: 613.932.1515
F: 613.936.2913
W: www.sdgcounties.ca

Disclaimer

This newsletter is provided for information only and is not considered an official Council document. For complete motions and reports please contact the County Clerk.

Helen Thomson
County Clerk
613-932-1515 x 203
hthomson@SDGcounties.ca



Delegations

Dorothy Hamilton, Treasurer of the SDG Chapter of the Ontario Woodlot Association provided information on the Association's activities and plans.

Carol Maloney presented information on the Tri-County Literacy Council, and services provided by the organization.

Tenders

By-laws

By-law No. 5186 - to authorize a License Agreement for SDG Court sittings in Alexandria

By-law No. 5187 - to establish property tax ratios for County and municipal purposes

By-law No. 5188 - for the purpose of adopting and raising the General Upper-tier levy for the year 2019

By-law No. 5189 - for establishing an encroachment agreement for property at 19272 County Road 18, South Glengarry

By-law No. 5190 - to adopt Policy No. 2-15, a Tree Canopy and Natural Vegetation Policy

By-law No. 5191 - to adopt, confirm and ratify

Joint Tender - Centreline Pavement Marking - Provincial Road Markings Inc. \$355,568.05:
United Counties - \$323,980.
North Stormont - \$1,457.91
South Stormont - \$6,479.60
North Glengarry - \$4,859.70
South Glengarry - \$12,959.20
South Dundas - \$5,831.64

Three Precast Concrete Structures
Anchor Concrete Products Ltd. - \$269,447.00

Joint Tender - Specialty Pavement Marking - Cross Roads Pavement Markings - \$38,900.00:
United Counties - \$31,627.50
North Stormont - \$360.00
South Glengarry - \$4,437.50
Crosswalks for all Townships - \$2,475.00

2019 - Council Donations

Council confirmed 2019 donations to: St. Lawrence River Institute - \$10,000.; County Fairs - \$9,000.; Habitat for Humanity - \$1,500.; Royal Canadian Legion, Military Recognition Book - \$940.; Miscellaneous - \$1,000. and Community Initiatives of the Police Services Board - \$5,000.

Key Information

CAO Simpson provided update on SDG Internship Program and the hiring of Darby Wheeler for the position. Director of Council Services Thomson provided draft Council-Staff Policy and update on the completion of the exterior of the jail residence. Director of Transportation and Planning deHaan, together with Council's input, determined April 30th, 2019 would be the date for the facilities tour and also provided information on the 2019 weed mapping program.



TOWNSHIP OF SOUTH FRONTENAC

4432 George St, Box 100
Sydenham ON, K0H 2T0
613-376-3027 Ext 2222 or 1-800-559-5862
amaddocks@southfrontenac.net



March 19, 2019

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON
M7A 1A1

Dear Premier:

Re: Review of Ontario Municipal Partnership Funding (OMPF)

Please be advised that the Council of the Township of South Frontenac passed the following resolution at their meeting March 19, 2019:

"That Council of the Township of South Frontenac support the request to endorse the resolution passed by the Township of South Stormont at their February 20, 2019 Council meeting regarding the Provincial Government review of OMPF funding that provides annual funding allotments to municipal governments to help offset operating and capital costs and advise the Premier, Ministers of Finance, Municipal Affairs and Housing and our local MPP of our concerns.
Carried"

We urge the provincial government to complete the review the Ontario Municipal Partnership Fund in a timely manner as reductions to the allocation of this funding will significantly impact future budgets and create further tax burden on our residents.

We look forward to receiving any updates on this matter.

Yours truly

A handwritten signature in blue ink that reads "Angela Maddocks".

Angela Maddocks
Clerk

c.c. Honourable Steve Clark, Minister of Municipal Affairs and Housing
Honourable Vick Fedeli, Minister of Finance
Ashley Sloan, Clerk's Assistant, Township of South Stormont
All Other Ontario Municipalities

www.southfrontenac.net

Our strength is our community.
Page 109 of 116

March 21st, 2019

Via Regular Mail

Mike Myatt, Vice Deputy Mayor
The Town of Saugeen Shores
600 Tomlinson Drive
Port Elgin, ON N0H 2C0

Dear Mr. Myatt,

Re: Request to Governments of Canada and Province of Ontario to Open the Application Process for the Bi-lateral "Investing in Canada Infrastructure Program"

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted Correspondence was presented at the last regularly scheduled meeting on March 19th, 2019 and the following resolution was passed:

"Resolution #6(a)/03/19/19

BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays receives correspondence from The Corporation of the Town of Saugeen Shores re: Request to Governments of Canada and Province of Ontario to Open the Application Process for the Bi-lateral "Investing in Canada Infrastructure Program" that was signed on March 14th, 2017; AND FURTHER THAT Council supports Resolution No. 17-2019 passed February 11, 2019 by the Town of Saugeen Shores requesting the Government of Canada and Province of Ontario move forward with accepting applications for funding agreed to under the "Investing in Canada Infrastructure Program" to help address the Recreation and Culture Infrastructure deficit that currently exists across Canada;

...2

AND FURTHER directs staff to forward this resolution to all Ontario Municipalities, Provincial and Federal Government's, local MP's and MPP's, Parks and Recreation Ontario, and the Association of Municipalities of Ontario.

Carried"

Sincerely,



Carrie Sykes, *Dipl. M.A., CMO*
Director of Corporate Services/Clerk

Cc: all Ontario Municipalities
The Government of Ontario
The Government of Canada
Parry Sound–Muskoka MP, Tony Clement
MPP, Norm Miller
Parks and Recreation Ontario
The Association of Municipalities of Ontario

CS/tm

CITY OF QUINTE WEST

*Office of the Mayor
Jim Harrison*



**P.O. Box 490
Trenton, Ontario, K8V 5R6**

**TEL: (613) 392-2841
FAX: (613) 392-5608**

March 8, 2019

Via Email

RE: Resolution – Bottled Water

Dear: Government Organizations,

Please be advised that the Council for the Corporation of the City of Quinte West passed the following resolution at its meeting held on March 4, 2019:

Motion No. 19-058 – Notice of Motion – Councillor Cassidy

Moved by Cassidy

Seconded by Kuntze

Whereas water is essential for human life to exist on earth, and access to clean drinkable water should be a basic human right, and water has been commodified by the sale of bottled water;

And Whereas Canada is a participant to the Paris Agreement on Climate Change;

And Whereas the United Nations has called on all countries to reduce green house gas emissions;

And Whereas single use plastics are significant items of unnecessary waste that damage our environment;

And Whereas Canada as a country and all of the provinces and territories are not likely to reach our targets to reduce green house gas emissions by 2030;

And Whereas many scientists and environmental advocates are asking us to end the fossil fuel based economy as soon as possible;

And Whereas the City of Quinte West has undertaken initiatives to limit the use of bottled water and promote the use of municipal drinking water in recent years;

Be it resolved that the City of Quinte West will undertake a review/audit in 2019 of the City facilities to identify areas where the use of municipal water can be further optimized and the use of bottled water can be reduced or eliminated wherever possible;

And further that a policy be developed to promote the use of municipal drinking water in the City;

And further be it resolved that the City of Quinte West will encourage our immediate neighbours to do the same;

And further be it resolved that the City of Quinte West will forward this motion as an aspirational objective to the following partners: All municipalities in Ontario, AMO, all other similar provincial and territorial organizations in Canada, all Premiers and the Prime Minister and the leaders of all Provincial and Federal Parties in Canada with the request that they enact legislation to do the same.

Carried

We hope that you will take such actions into consideration within your own organization in an effort to reduce bottled water usage and promote the use of municipal water.

Yours Truly,

CITY OF QUINTE WEST

A handwritten signature in black ink, appearing to read "Jim Harrison", with a large, sweeping flourish at the end.

Jim Harrison,
Mayor

UNFINISHED BUSINESS REPORT
Presented to Council April 1, 2019

No.	Item	Department	Date Added	Current Status <i>(as of March 27, 2019)</i>	Expected Completion
1.	Fairview Rd Extension	Infrastructure (Ewen)	Jan 2016	-Will look at options and report back this spring.	Spring 2019
2.	Docks on Township Property	Infrastructure (Ewen)	Jan 2016	-No Update	TBD
3.	Fire Protection Ponds	Infrastructure (Ewen)	May 2016	-Consultant working on design for well at Richmond Road. -Fire Chief and GMIS will be meeting with new owner of Middle Street Facility to discuss their operations and the requirements for sprinklers.	Spring 2019
4.	Municipal Servicing from City of Cornwall	Infrastructure (Ewen)	May 2016	-Awaiting response from City on comments that we submitted for draft agreement	Spring 2019
5.	Private Roads – Develop a working document for private roads	Infrastructure (Ewen)	Feb 2017	-Will review this item and develop a document this year.	2019
6.	Glen Walter Surplus Lots	Infrastructure (Ewen)	May 2018	-Lot at SDG 2 has been listed.	Winter 2019
7.	Williamstown Garage & Fire Hall	Infrastructure Fire (Ewen/Dave)	May 2018	-Tenders to be issued this spring	2019
8.	Parking Issues - Village of Lancaster	Community Services (Shauna)	May 2018 (updated Sept 2018)	-Options presented to Council will be implemented in the Spring.	Spring 2019
9.	Lancaster Fire Hall Generator Purchase	Fire Services (Dave)	December 2018	-Included in 2019 budget.	Winter/Spring 2019

10.	Fleet Management / Outside Services Review	Infrastructure (Ewen)	March 2019	-Report to Council for 2 nd meeting in April	Spring 2019
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**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 25-2019
FOR THE YEAR 2019**