

**TOWNSHIP OF SOUTH GLENGARRY  
REGULAR MEETING OF COUNCIL  
Council Chambers, Municipal Office  
Tuesday, April 6, 2021 7:00 PM**

Page

<b>1. CALL TO ORDER</b>	
<b>2. O CANADA</b>	
<b>3. APPROVAL OF AGENDA</b>	
a) Additions, Deletions or Amendments All matters listed under For Information Only, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.	
<b>4. DECLARATION OF PECUNIARY INTEREST</b>	
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<b>8.</b>	<b>UNFINISHED BUSINESS</b>	
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**9. CLOSED SESSION**

a) BE IT RESOLVED THAT Council convene to Closed Session to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

-Staff Report 53-2021

**10. CONFIRMING BY-LAW**

a) [Confirming By-law 26-2021](#)

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**11. ADJOURNMENT**



**DECLARATION OF PECUNIARY INTEREST**

I, \_\_\_\_\_, declare a pecuniary interest on Agenda Item(s) for the meeting of \_\_\_\_\_:

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**Signature**

## MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING VIRTUALLY ON MARCH 15, 2021.

PRESENT: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Director of Corporate Services/Clerk Kelli Campeau, GM Finance/Treasurer Lachlan McDonald, GM Planning, Building & Enforcement Joanne Haley, Fire Chief/Acting Director of Recreation Dave Robertson, Director of Roads & Waste Management Chris Leblanc, Director of Water & Waste Water Dillen Seguin, Manager of Municipal Law Enforcement Veronique Brunet, Deputy Clerk Shauna Baggs, Deputy Treasurer Kaylyn MacDonald and Executive Assistant Crystal Lebrun

1. CALL TO ORDER

Resolution No. 83-2021

Moved by Councillor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT the March 15, 2021 Council Meeting of the Township of South Glengarry now be opened at 7:00 pm.

CARRIED

2. O CANADA

Following the playing of O Canada, Mayor Prevost acknowledged the upcoming retirements of two Township Employees. Mayor Prevost acknowledged Chief Building Official & Director of Development Gary Poupart (12 years of service) and Heavy Equipment Operator Kevin Pelley (28 years of service)

3. APPROVAL OF AGENDA

**Resolution No. 84-2021**

Moved by Deputy Warden

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

-Item 7.c.i. to be moved to Other Business for discussion.

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

- a) Mayor Prevost declared a pecuniary interest during the discussion of item 7.a.iii. as the discussion of surplus properties involved the services of a realty company which he is part owner of.

5. APPROVAL OF MINUTES

- a) Previous Meeting Minutes - March 1, 2021

**Resolution No. 85-2021**

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry held on March 1, 2021, including the Closed Session Minutes, be adopted as circulated.  
CARRIED

- b) Special Meeting Minutes - February 25, 2021

**Resolution No. 86-2021**

Moved by Councillor Lang  
Seconded by Deputy Warden

BE IT RESOLVED THAT the Minutes of the Special Meeting of the Council of the Township of South Glengarry held on February 25, 2021 be adopted as circulated.  
CARRIED

6. PRESENTATIONS AND DELEGATIONS

- a) XL Wood Request - Irvin Paskesz

Mr. Paskesz is the owner of XL Wood Products in Green Valley which had a fire in November and is planning to rebuild. Mr. Paskesz requested to have a temporary building on the property while rebuilding as well as a permanent exemption to half load restrictions. Council directed Administration to prepare a report to be received at a future meeting.

- b) Food Cyler for Municipalities - Alexander Hayman

Mr. Hayman provided Council with information about the Food Cyler product the benefits of using this technology. He presented several options for Council's consideration to potentially subsidize this product for residents. Council directed Administration to prepare a report for a future meeting.

7. NEW BUSINESS

- a) Staff Reports

- i) Mobile Food Premise By-law

**Resolution No. 87-2021**

Moved by Councillor McDonell  
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report -2021 be received and that By-law 16-2021, being a by-law to regulate and govern mobile food premises in the Township of South Glengarry be read a third and final time, passed, signed and sealed in Open Council this 15th day of March, 2021.  
CARRIED

- ii) Letter of Support - Proposed GRID Project

**Resolution No. 88-2021**

Moved by Deputy Warden  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 39-2021 be received and that the Council of the Township of South Glengarry directs Administration to prepare a letter of support to be signed by the Mayor to support the concept and continued development of the Geo-Registry Integrated Datachain project and furthermore grants permission for the usage of the Township of South Glengarry logo in support of the project.  
CARRIED

- iii) Sale and Purchase of Property Bylaw & Surplus Properties List

**Resolution No. 89-2021**

Moved by Councillor Lang  
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 40-2021 be received and that By-

law 21-2021, being a by-law for sale and purchase of property for the Township of South Glengarry be read a first, second and third time, passed signed and sealed this 15th day of March, 2021 and furthermore that the council of the Township of South Glengarry reviews the declared surplus list and provides direction to Administration to update the list as deemed necessary.

CARRIED

iv) Peanut Line Master Plan

**Resolution No. 90-2021**

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 41-2021 be received and that Council directs Administration to prepare a Request for Proposals for the development of a Peanut Line Master Plan and furthermore that the Treasurer be directed to transfer \$40,000 from general reserves to the 2021 Recreation and Facilities budget.

POSTPONED

v) 2020 Council Remuneration and Expenses

**Resolution No. 91-2021**

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 42-2021 be received and that the presentation of the Statement of Remuneration and Expenses for 2020 be acknowledged.

CARRIED

vi) Review of Multi-Unit Water Rates

**Resolution No. 92-2021**

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 43-2021 is received and that the Council of the Corporation of the Township of South Glengarry support the current Glen Walter rate structure and that the Lancaster/South Lancaster multi-unit structure be amended to charge subsequent unit minimums at 70% and remain there.

POSTPONED

vii) Disposal of Used Equipment Ice Resurfacer

**Resolution No. 93-2021**

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 44-2021 be received and that the Township's 2011 Zamboni Ice Resurfacer be deemed surplus and sold pursuant to Section 5 of By-law 36-07, being a by-law regulating the disposition of assets.

CARRIED

b) Other Business

i) Dog Tags & Animal Control By-law

-Council expressed that they would like the dog tag program to be eliminated. Ms. Brunet was directed to come back with a report.

ii) Environment Committee Minutes – February 2, 2021

-Council directed Administration to investigate and provide a report on potential communications initiatives relating to waste management and recycling.

**Resolution No. 94-2021**

Moved by Councillor McDonell  
Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry accepts the items presented on the agenda as Committee Reports and For Information Only.  
CARRIED

- c) Committee Reports
  - i) Memo - RRCA Meeting Updates - February 18, 2021
- d) For Information Only
  - i) Consent Application B-35-21
  - ii) Notice of Consent Decisions
  - iii) Consent Summary 2021
  - iv) Report - Integrity Commissioners Annual Report
  - v) Resolution - Restaurant Capacity Limits (Township of Lake of Bays)
  - vi) Resolution - Colour Coded Capacity Limits (City of Sarnia)
  - vii) Resolution - COVID19 Economic Recovery Act (Niagara Region)
  - viii) Resolution - Homelessness Mental Health & Addiction in Niagara (Niagara Region)
  - ix) Resolution - Title Drainage Installation (Township of Adjala-Tosorontio)
  - x) Resolution - Cannabis Licencing & Enforcement (Township of Brock)

8. UNFINISHED BUSINESS

- a) Unfinished Business - March 15, 2021

9. CLOSED SESSION

**Resolution No. 95-2021**

Moved by Deputy Warden  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 10:26 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

-Identifiable Individuals – Verbal Update

CARRIED

**Resolution No. 96-2021**

Moved by Councillor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry now rise and reconvene at 10:51 pm without reporting.  
CARRIED

10. CONFIRMING BY-LAW

**Resolution No. 97-2021**

Moved by Deputy Warden  
Seconded by Councillor McDonell

BE IT RESOLVED THAT By-law 22-2021 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, passed, signed and sealed in Open Council this 15th day of March, 2021.

CARRIED

11. ADJOURNMENT

**Resolution No. 98-2021**

Moved by Councillor Lang  
Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry  
adjourn to the call of the chair at 10:52 pm.

CARRIED

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Mayor

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Clerk

## MINUTES

THE PUBLIC MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD VIRTUALLY IN THE EVENING ON MARCH 15, 2021.

PRESENT: Mayor Frank Prevost, Deputy-Mayor Lyle Warden, Councillor Martin Lang, Councillor Stephanie Jaworski, and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Director of Corporate Services/Clerk Kelli Campeau and GM Planning, Building & Enforcement Joanne Haley

PUBLIC PRESENT: Sarah McCullough, John Meek and Alain Dumas.

### 1. OPEN PUBLIC MEETING

- Mayor Prevost opened the public meeting at 6:00 pm.

### 2. PRESENTATIONS AND DELEGATIONS

#### a) Proposed Private School Zoning By-law Amendment

- Ms. Haley provided an overview of the rules of engagement for the virtual public meeting.
- Ms. Haley advised that the public meeting is concerning a Zoning By-law amendment for a proposed private school at the property known as Part of Lot 33, Concession 1 NRR, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, also known as 18803 County Road 18.
- The purpose of the amendment is to rezone the southern portion of the property from Rural to Rural Exception Fifteen to permit the development of a private school that will be operated as an accessory use.
- John Meek, planning consultant for the applicant, provided a more in-depth description of the proposed use and planning rationale.
- Councillor Lang inquired if there is any concern regarding the pipeline easement that goes through the property. Mr. Meek advised that the pipeline agreement allows for agricultural uses over the pipeline itself but that other uses would be investigated.
- Councillor McDonell asked Ms. Haley if there has been consideration as to whether the quarry may potentially expand. Ms. Haley advised that the dwelling is surrounded by the quarry lands and that the consultant/applicant has been in contact with Cornwall Gravel and entered into an agreement to mitigate any concerns.

### 3. ADJOURNMENT

Councillor McDonell moved to adjourn the meeting, which was seconded by Deputy Mayor Warden. The meeting adjourned to the call of the Chair at 6:23 pm.

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Mayor

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Clerk

## MINUTES

THE SPECIAL MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD VIRTUALLY ON MARCH 30, 2021.

PRESENT: Mayor Frank Prevost, Deputy Mayor Lyle Warden, Councillor Martin Lang, Councillor Stephanie Jaworski, and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Director of Corporate Services/Clerk Kelli Campeau, GM Finance/Treasurer Lachlan McDonald, GM Planning, Building and Enforcement Joanne Haley, Fire Chief/Acting Director of Recreation Dave Robertson, Acting Director of Roads and Waste Management Chris Leblanc, Director of Water and Waste Water Dillen Seguin, Deputy Clerk Shauna Baggs and Executive Assistant Crystal Lebrun.

1. CALL TO ORDER

**Resolution No. 99-2021**

Moved by Deputy Warden  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Special Meeting of the Township of South Glengarry now be opened at 5:01 pm.  
CARRIED

2. APPROVAL OF AGENDA

**Resolution No. 100-2021**

Moved by Councillor Lang  
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as circulated.  
CARRIED

3. DECLARATION OF PECUNIARY INTEREST

- a) Mayor Prevost declared a pecuniary interest on the Closed Session item regarding legal advice, as the subject matter pertains to lands that may be listed with a company that he is part owner of. Mayor Prevost requested that Deputy Mayor Warden Chair that portion of the Closed Session.

4. PRESENTATIONS AND DELEGATIONS

5. NEW BUSINESS

a) Staff Reports

i) Tender 06-2021 Parks and Facilities Grass Cutting

**Resolution No. 101-2021**

Moved by Councillor McDonell  
Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 45-2021 be received and that the Council of the Township of South Glengarry award Tender 06-2021 for Grass Cutting Facilities and Parks as per Schedule "A" attached hereto and furthermore, that the Mayor and Clerk be authorized to sign all appropriate documents  
CARRIED

ii) Boys and Girls Club Summer Camp Program

**Resolution No. 102-2021**

Moved by Deputy Warden  
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 46-2021 be received and that the Council of the Township of South Glengarry enter into an agreement with the Boys and Girls Club of Cornwall, Stormont, Dundas and Glengarry for the operation of Summer Camp programming within the Township for the 2021 summer season.

CARRIED

b) Committee Reports

c) Other Business

i) Peanut Line Master Plan - Discussion

Administration provided a presentation regarding considerations for a proposed Peanut Line Master Plan. Council directed Administration to bring back the deferred resolution concerning the approval of the project to the April 6, 2021 Regular Meeting.

d) For Information Only

**Resolution No. 103-2021**

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT CAO Tim Mills be appointed Acting Clerk for the discussion of item B in Closed Session.

CARRIED

6. CLOSED SESSION

**Resolution No. 104-2021**

Moved by Councillor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 6:10 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations

-Intergovernmental Agreement

(f) advice that is subject to solicitor-client privilege

-Information Report – Legal Advice

(d) labour relations or employee negotiations

-Staff Report 47-2021

(b) personal matters about an identifiable individual

-Employee Job Performance Evaluation

CARRIED

Mayor Prevost exited the Closed Session at 6:13 pm for the duration of the discussion on Closed Session item (f).

Mayor Prevost returned to the Closed Session at 6:44 pm.

Clerk Campeau exited the Closed Session at 7:58 for the duration of the discussion on Closed Session item (b).

Clerk Campeau returned to the Closed Session at 8:16 pm.

**Resolution No. 105-2021**

Moved by Councillor Lang

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry now rise and reconvene at 8:17 pm without reporting.

CARRIED

**Resolution No. 106-2021**

Moved by Councillor McDonell  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council direct Administration to carry out all actions as specified in the Closed Session Minutes.

CARRIED

7. ADJOURNMENT

**Resolution No. 107-2021**

Moved by Councillor Lang  
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 8:17 pm.

CARRIED

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Mayor

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Clerk



## STAFF REPORT

S.R. No. 48-2021

**PREPARED BY:** Lachlan McDonald, GM Finance Services/Treasurer

**PREPARED FOR:** Council of the Township of South Glengarry

**COUNCIL DATE:** April 6, 2021

**SUBJECT:** 2021 Budget and Tax Rates

### **BACKGROUND:**

1. Council reviewed the 2021 Budget during Special Meetings of Council held November 6<sup>th</sup> and 20<sup>th</sup>, 2020.
2. All the information required to complete our final tax bill is now available (Township, County, and Education).

### **ANALYSIS:**

3. The attached By-law 23-2021 establishes our tax rates and sets the final installment due dates.

### **IMPACT ON 2021 BUDGET:**

4. Approval of By-law 23-2021 will finalize the 2021 budget.

### **ALIGNMENT WITH STRATEGIC PLAN:**

Values – Accountability

### **RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 48-2021 be received and that By-law 23-2021, being a by-law to adopt the estimates of all sums required during the year and to adopt the tax rates for the year 2021, be read a first, second, and third time, passed signed, and sealed in Open Council this 6th day of April 2021.



A handwritten signature in black ink, appearing to read "T. Mills", is written over a horizontal line.

**Recommended to Council for  
Consideration by:  
CAO – TIM MILLS**

**SG-C-21**

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW 23-2021  
FOR THE YEAR 2021**

***BEING A BY-LAW TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED DURING THE YEAR AND TO ADOPT TAX RATES FOR THE YEAR 2021.***

**WHEREAS** Section 290 of the *Municipal Act, R.S.O. 2001*, as amended, provides that the Council of a local Municipality shall, in each year, prepare and adopt estimates of all sums required during the year for the purposes of the local Municipality;

**AND WHEREAS** it is necessary for the Council of the Corporation of the Township of South Glengarry, pursuant to the *Municipal Act, R.S.O. 2001*, as amended to levy certain tax rates on the whole rateable property, according to the last revised assessment roll for the Corporation of the Township of South Glengarry, for the purpose of raising the estimated sums required during the year;

**AND WHEREAS** Section 312 of the *Municipal Act, R.S.O. 2001*, as amended, provides that the Council of a local Municipality shall, after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class;

**AND WHEREAS** Sections 307 and 308 of the *Municipal Act, R.S.O. 2001*, as amended, requires that tax rates be established in the same proportion to tax ratios;

**AND WHEREAS** the United Counties of Stormont, Dundas and Glengarry, under By-law No. 5284, has established the tax ratios for 2021;

**AND WHEREAS** the United Counties of Stormont, Dundas and Glengarry, has, under By-law No. 5285, directed each lower-tier Municipality to levy specified tax rates for the purpose of raising the general upper-tier levy for the year 2021;

**AND WHEREAS** the Province of Ontario has, by regulation, set the tax rates for the purpose of raising the amounts required for education purposes for the year 2021;

**AND WHEREAS** certain activities, such as the water plants, the sewage plants, or streetlight systems, are self-financed by certain areas;

**AND WHEREAS** it is deemed expedient to maintain a reasonable level of reserves;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Council of the Corporation of the Township of South Glengarry has considered the estimates of the Municipality and deems it necessary that the amount of \$9,295,621 be adopted as its net taxation requirement for the year 2021.

2. **THAT** for the year 2021, the tax rates as shown on Schedule "A" to this by-law, shall be levied upon the whole of the assessment in each property class.
3. **THAT** any amounts levied by the interim levy by-law for 2021 shall be deducted from the amounts levied by this by-law.
4. **THAT** for Payments-In-Lieu of taxes and railway right-of-ways due to the Corporation of the Township of South Glengarry, the actual amount due shall be based on the assessment roll and the tax rates for the year 2021 or as per such other method or regulation that may apply.
5. **THAT** every owner of land shall be taxed according to the tax rates shown on Schedule "A" to this by-law and such tax shall become due and payable in two instalments as follows:  
  
50% of the final levy rounded upwards to the next whole dollar shall become due and payable on the 31<sup>st</sup> day of August 2021 and the balance of the final levy shall become due and payable on the 29<sup>th</sup> day of October 2021 and non-payment of the amount, as noted, on the dates stated shall constitute default.
6. **THAT** on all portions of the levy which are in default, a penalty of 1¼% shall be added and thereafter a penalty of 1¼% per month will be added on the 1st day of each and every month as long as the default continues, and until December 31, 2021.
7. **THAT** on all taxes in default on January 1, 2022, interest shall be added, on the 1st day of each month, at the rate of 1¼% per month for each month or fraction thereof in which the default continues.
8. **THAT** penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
9. **THAT** the Collector may mail or cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a notice specifying the amount of taxes payable.
10. **THAT** the current taxes are payable at the Township of South Glengarry municipal office, at most banking institutions and through various internet and telephone banking facilities.
11. **THAT** taxpayers may also arrange for the payment of their taxes through the following methods:

**a) Taxpayers with no arrears**

Electronically through a pre-authorized payment plan, based on 11 payments per year, transferred from their bank account on the 1st

banking day of each month from January to November. Interest will not be charged on these accounts.

**b) Taxpayers with no arrears**

Electronically through a pre-authorized payment plan, based on the due date of installments, transferred from their bank account on the due date of the various installments due throughout the year. Interest will not be charged on these accounts.

**c) Taxpayers with arrears**

Electronically, through a pre-authorized payment plan, based on a fixed amount set by the owner, transferred from their bank account on the 1st banking day of each month from January to December. Interest will be charged on these accounts.

Two instances of return by the bank due to insufficient funds will cause the removal of the account from the pre-authorized payment plan.

12. **THAT** the Collector is empowered to accept part payment on account of any taxes due.
13. **THAT** any general surplus or general deficit in the current Budget at year-end be transferred to or from the General Working Reserve not including any surplus or deficit created by PSAB transactions.
14. **THAT** any revenues received from Court fines designated to be for the benefit of the Fire Department be transferred to the Fire Department Reserve and that any revenues received from the sale of surplus equipment be transferred to the relevant Department Reserve.
15. **THAT** any surplus or deficit, at year end, in self-financing departments and activities be transferred to or from the specific surplus/deficit account dedicated to that activity.
16. **THAT** this by-law shall come into force and effect upon the date of the final reading thereof.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 6<sup>TH</sup> DAY OF APRIL, 2021.***

**MAYOR:**

**CLERK:**

**Schedule 'A' to By-law # 23-2021  
The Corporation of the Township of South Glengarry  
2021 Tax Rates**

Property Class	Tax Class	Current Value Assessment	Lower Tier Tax Rate	Lower Tier Tax Dollars	Upper Tier Tax Rate	Upper Tier Tax Dollars	Education Tax Rate	Education Tax Dollars	Total Tax Rate	Total Tax Dollars
Residential & Farm	RT	1,500,377,424	0.479049%	7,187,543	0.578267%	8,676,188	0.153000%	2,295,577	<b>1.210316%</b>	18,159,308
Residential & Farm (Education Only)	RD	800	0.479049%	0	0.578267%	0	0.153000%	1	<b>1.210316%</b>	10
Multi-Residential	MT	1,892,800	0.479049%	9,067	0.578267%	10,945	0.153000%	2,896	<b>1.210316%</b>	22,909
Commercial (occupied)	CT	52,026,750	0.782779%	407,254	0.944903%	491,602	0.880000%	457,835	<b>2.607682%</b>	1,356,692
Commercial Vacant Units/Excess Land	CU	3,576,199	0.547945%	19,596	0.661432%	23,654	0.880000%	31,471	<b>2.089377%</b>	74,720
Commercial Vacant Land	CX	2,819,900	0.547945%	15,452	0.661432%	18,652	0.880000%	24,815	<b>2.089377%</b>	58,918
Commercial New Const (occupied)	XT	16,811,252	0.782779%	131,595	0.944903%	158,850	0.880000%	147,939	<b>2.607682%</b>	438,384
Commercial New Const/Excess Land	XU	1,307,100	0.547945%	7,162	0.661432%	8,646	0.880000%	11,502	<b>2.089377%</b>	27,310
Small Scale - On Farm Business	C7	50,000	0.195695%	98	0.236226%	118	0.220000%	110	<b>0.651921%</b>	326
Farmland	FT	818,506,484	0.119762%	980,260	0.144567%	1,183,290	0.038250%	313,079	<b>0.302579%</b>	2,476,629
Shopping Centres	ST	281,800	0.782779%	2,206	0.944903%	2,663	0.880000%	2,480	<b>2.607682%</b>	7,348
Industrial (occupied)	IT	9,481,393	0.988485%	93,722	1.193214%	113,133	0.880000%	83,436	<b>3.061699%</b>	290,292
Industrial Vacant Units/Excess Land	IU	243,207	0.691940%	1,683	0.835250%	2,031	0.880000%	2,140	<b>2.407190%</b>	5,854
Industrial Vacant Land	IX	268,900	0.691940%	1,861	0.835250%	2,246	0.880000%	2,366	<b>2.407190%</b>	6,473
Industrial New Construction (occupied)	JT	2,956,300	0.988485%	29,223	1.193214%	35,275	0.880000%	26,015	<b>3.061699%</b>	90,513
Industrial New Construction (excess)	JU	700,000	0.691940%	4,844	0.835250%	5,847	0.880000%	6,160	<b>2.407190%</b>	16,850
Pipelines	PT	60,819,000	0.655275%	398,532	0.790991%	481,073	0.880000%	535,207	<b>2.326266%</b>	1,414,812
Managed Forest	TT	4,613,200	0.119762%	5,525	0.144567%	6,669	0.038250%	1,765	<b>0.302579%</b>	13,959
<b>Totals</b>		<b>2,476,732,509</b>		<b>9,295,621</b>		<b>11,220,882</b>		<b>3,944,796</b>		<b>24,461,307</b>
		<u>2,476,764,809</u>								

Sample Current Value Assessment 2020	\$ 212,500
Sample Current Value Assessment 2021	\$ 212,500

Percentage Share of Total Residential Tax Rate	
	%
Township (Lower Tier)	39.6%
County (Upper Tier)	47.8%
Education (School Boards)	12.6%
	100%

		Twp \$	County \$	Educ. \$	Total \$
Residential	2020	1,052.06	1,238.03	325.13	2,615.22
"RT"	2021	1,017.98	1,228.82	325.13	2,571.92
	% Change	(3.24%)	(0.74%)	(0.00%)	(1.66%)

Commercial	2020	1,719.09	2,023.00	2,656.25	6,398.34
"CT"	2021	1,663.41	2,007.92	1,870.00	5,541.32
	% Change	(3.24%)	(0.75%)	(29.60%)	(13.39%)

Industrial	2020	2,170.85	2,554.46	2,656.25	7,381.56
"IT"	2021	2,100.53	2,535.58	1,870.00	6,506.11
	% Change	(3.24%)	(0.74%)	(29.60%)	(11.86%)

Financial Statement

For Period Ending 31-Dec-2021



	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
<b>General Fund</b>						
<b>Revenues</b>						
<b>Revenues</b>						
Taxation - Residential & Farm	(20,171,681.00)	(20,171,692.48)	(20,961,902.00)	(20,961,782.68)	0.00	0.00
Taxation - Commercial	(2,112,791.00)	(2,112,913.31)	(2,240,250.00)	(2,240,507.23)	0.00	0.00
Taxation - Industrial	(1,906,703.00)	(1,906,703.29)	(1,940,794.00)	(1,940,793.85)	0.00	0.00
Taxation - Other Charges - Street Ligh	(223,000.00)	(219,017.28)	(223,000.00)	(219,843.60)	(220,000.00)	0.00
Taxation - Other Charges - Tile Draina	(32,500.00)	(19,605.74)	(32,500.00)	(18,396.51)	(20,000.00)	0.00
Taxation - Other Charges - Green Valle	(95,000.00)	(106,920.00)	(105,000.00)	(107,460.00)	(105,000.00)	0.00
Taxation - Other Charges - Kennedy Wat	(34,000.00)	(35,639.83)	(35,000.00)	(35,639.83)	(35,000.00)	0.00
Taxation - Other Charges - Nesel & Dry	(4,975.00)	(4,975.70)	(4,975.00)	(4,975.70)	(4,975.00)	0.00
Taxation - Supplementary - Residential	(35,000.00)	(126,734.91)	(35,000.00)	(139,447.70)	(35,000.00)	0.00
Taxation - Supplementary - Commercial	0.00	(64,771.00)	0.00	(13,726.27)	0.00	0.00
Taxation - Supplementary - Industrial	0.00	0.00	0.00	2,103.31	0.00	0.00
Fees & User Charges - Administration	(541,141.00)	(811,802.43)	(515,754.00)	(997,756.28)	(523,300.00)	(232,927.53)
Fees & User Charges - Building Dept	(229,700.00)	(254,674.98)	(226,700.00)	(281,417.85)	(226,500.00)	(88,782.25)
Fees & User Charges - Prop. Stnd & Byl	(19,100.00)	(8,570.00)	(17,100.00)	(8,948.28)	(17,100.00)	(2,892.00)
Fees & User Charges - Fire Dept	(12,500.00)	(9,414.24)	(8,000.00)	(11,144.13)	(5,000.00)	0.00
Fees & User Charges - Roads Dept	(20,000.00)	(3,075.00)	(15,000.00)	(34,332.34)	(15,000.00)	(16,459.02)
Fees & User Charges - Waste Disposal	(15,300.00)	(17,049.33)	(15,300.00)	(47,271.96)	(15,300.00)	(4,354.28)
Fees & User Charges - Beaverbrook Site	(40,000.00)	(63,280.00)	(45,000.00)	(48,182.00)	(45,000.00)	(23,350.00)
Fees & User Charges - North Lancaster	(37,500.00)	(35,478.92)	(37,500.00)	(52,010.72)	(37,500.00)	0.00
Fees & User Charges - Recycling	0.00	0.00	0.00	(11,086.48)	(10,000.00)	0.00
Fees & User Charges - Glen Walter Syst	(506,500.00)	(590,670.32)	(536,500.00)	(593,578.62)	(536,500.00)	(41,592.00)
Fees & User Charges - Lancaster System	(663,500.00)	(799,481.43)	(758,500.00)	(827,283.10)	(758,500.00)	(9,237.45)
Fees & User Charges - Medical Centre	(33,000.00)	(32,475.21)	(33,000.00)	(30,396.00)	(33,000.00)	(7,598.12)
Fees & User Charges - Ambulance Bay	(16,800.00)	(18,200.00)	(16,800.00)	(15,400.00)	(16,800.00)	(4,200.00)
Fees & User Charges - Recreation	(1,000.00)	(1,065.08)	(500.00)	(4,569.43)	(1,000.00)	(5,000.00)
Fees & User Charges - Recreation Progr	(44,000.00)	(47,616.30)	(44,000.00)	1,167.84	(44,000.00)	0.00
Fees & User Charges - Char-Lan Rec. Ce	(215,000.00)	(255,437.05)	(214,000.00)	(141,021.03)	(214,000.00)	744.26
Fees & User Charges - Martintown Comm.	(6,200.00)	(8,449.50)	(6,200.00)	(19,105.55)	(6,200.00)	(4,300.00)
Fees & User Charges - GVCC	0.00	0.00	0.00	19.64	0.00	(19.64)
Fees & User Charges - NLCC	0.00	0.00	0.00	0.00	0.00	0.00
Fees & User Charges - Ball Fields	(3,000.00)	(1,504.24)	(3,000.00)	(282.75)	(1,000.00)	0.00
Misc Revenue - Peanut Line	0.00	0.00	0.00	0.00	0.00	0.00
Fees & User Charges - Planning Dept	(34,000.00)	(35,650.00)	(33,000.00)	(48,750.00)	(33,000.00)	(8,900.00)
Fees & User Charges - Economic Develop	(8,000.00)	(74,503.84)	(58,000.00)	(26,821.60)	(58,000.00)	0.00
Fees & User Charges - Tile Drainage	0.00	0.00	0.00	(18,843.53)	0.00	0.00
Revenue from Other Municipalities	0.00	0.00	0.00	0.00	0.00	0.00
Payments in Lieu	(145,150.00)	(148,997.06)	(145,150.00)	(145,393.26)	(145,150.00)	11,938.96
Ontario Grants	(1,494,000.00)	(2,164,816.79)	(1,503,352.00)	(1,545,107.55)	(1,513,800.00)	(247,575.00)
Canada Grants	(15,400.00)	(48,246.50)	(15,500.00)	(28,280.75)	(20,000.00)	0.00
Transfers from Reserves	(2,347,181.00)	(1,271,286.17)	(4,972,000.00)	(2,286,547.38)	(4,046,000.00)	(51,775.52)
Gains on Sale of Assets - PSAB	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>(31,063,622.00)</b>	<b>(31,470,717.93)</b>	<b>(34,788,277.00)</b>	<b>(32,902,813.17)</b>	<b>(8,741,625.00)</b>	<b>(736,279.59)</b>

Financial Statement



For Period Ending 31-Dec-2021

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
<b>General Fund</b>						
<b>Expenses</b>						
<b>Expenses</b>						
General Government - Legislative	155,500.00	167,958.26	161,000.00	146,972.14	155,000.00	31,329.02
General Government - Administration	1,372,400.00	1,748,908.30	1,395,100.00	1,472,385.51	1,341,600.00	314,698.80
General Government - Legion	27,800.00	21,578.18	27,900.00	18,192.86	27,900.00	6,116.80
General Government - Celtic Music Hall	6,000.00	6,974.32	6,500.00	5,272.42	26,500.00	971.04
General Government - Lancaster Library	13,600.00	16,280.86	13,600.00	8,135.89	13,600.00	1,752.47
General Government - Special Projects	14,500.00	15,400.00	14,000.00	14,000.00	14,000.00	0.00
General Government - Grants to Others	52,000.00	34,608.37	75,500.00	56,744.17	57,500.00	572.09
Glengarry County Archives	21,000.00	93,830.27	56,000.00	81,955.73	21,000.00	21,201.66
Tax Write Off - Residential & Farm	45,000.00	127,200.09	45,000.00	108,396.99	45,000.00	58,625.39
Tax Write Off - Commercial	15,000.00	30,224.73	15,000.00	50,735.03	15,000.00	3,665.39
Tax Write Off - Industrial	2,000.00	114.97	2,000.00	11,239.47	2,000.00	0.00
Building Inspection Dept	511,950.00	439,003.58	436,850.00	379,617.44	433,550.00	86,636.97
Raisin Region Conservation Authority	123,000.00	122,025.09	130,000.00	127,952.00	137,000.00	0.00
Property Standards & By-Law Enforcemen	107,830.00	33,128.06	107,500.00	84,943.78	101,350.00	18,450.65
Line Fence Act Expenses	0.00	100.12	250.00	0.00	0.00	0.00
Emergency Management Co-ordinator	17,550.00	12,027.12	17,860.00	8,844.07	15,500.00	2,535.96
Fire - Administration	1,472,300.00	1,439,199.65	2,058,200.00	1,432,962.24	1,943,000.00	112,159.78
Fire - Stn 1 - Glen Walter	85,800.00	60,337.93	74,300.00	50,038.74	59,500.00	1,176.90
Fire - Stn 2 - Martintown	69,500.00	51,913.01	68,000.00	52,782.92	57,000.00	2,392.54
Fire - Stn 3 - Williamstown	61,500.00	48,828.35	61,000.00	53,838.87	51,800.00	2,033.26
Fire - Stn 4 - Lancaster	71,500.00	64,220.99	66,000.00	59,540.73	64,000.00	4,046.57
Fire - Stn 5 - North Lancaster	67,500.00	45,831.12	63,000.00	56,025.62	60,000.00	957.78
Fire - Training Facilities	1,000.00	0.00	5,000.00	0.00	0.00	0.00
2018 (1) Spartan Pumper	4,750.00	7,311.88	3,500.00	2,725.21	3,500.00	0.00
1997 (2) GMC Pumper	4,750.00	5,032.27	7,500.00	3,077.33	5,000.00	1,081.15
1997 (3) GMC Pumper	4,750.00	3,861.72	4,500.00	2,686.26	4,500.00	108.85
1996 (4) Freightliner Pumper	4,750.00	6,653.84	4,500.00	18,855.01	3,500.00	183.23
2001 (5) GMC Pumper	5,250.00	5,995.86	4,500.00	3,568.24	3,500.00	259.85
1997 (1) GMC Tanker	4,250.00	1,460.11	4,500.00	1,786.27	3,500.00	0.00
2015 (2) Int. Tanker	4,250.00	1,820.59	3,000.00	1,278.29	3,000.00	508.79
1996 (3) GMC Tanker	4,250.00	1,434.94	4,500.00	2,612.22	3,500.00	82.85
2017 (4) Int. Tanker	4,250.00	1,709.35	3,000.00	3,106.16	3,000.00	1,402.45
2016 (5) Int. Tanker	4,250.00	3,912.58	3,000.00	3,456.23	3,000.00	458.48
1993 (1) Int. Rescue	4,750.00	581.40	4,500.00	1,755.41	4,500.00	0.00
2000 (2) Ford Ambulance	4,750.00	1,213.86	4,500.00	2,129.70	3,000.00	0.00
2014 (4) Spartan Rescue	5,750.00	3,495.51	4,500.00	2,362.04	4,000.00	96.35
2000 (5) Ford Ambulance	4,750.00	255.72	4,500.00	351.49	3,000.00	0.00
2014 (Chief) GMC Pickup	7,100.00	10,461.49	6,500.00	5,049.37	7,000.00	757.50
Auxiliary Vehicles (3)	1,000.00	1,715.63	4,000.00	729.95	3,000.00	0.00
Spare (X) Fire Fleet Vehicle	0.00	0.00	0.00	0.00	0.00	0.00
Street Lights	138,000.00	219,017.28	223,000.00	129,024.44	220,000.00	23,410.32
Airport	17,220.00	21,709.52	24,200.00	21,049.10	68,500.00	70,721.13
Roads - Administration	928,000.00	839,091.67	825,000.00	816,906.97	900,500.00	141,373.95

Financial Statement



For Period Ending 31-Dec-2021

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
<b>General Fund</b>						
Roads - Buildings & Yards	1,610,000.00	1,591,844.19	1,460,000.00	231,523.15	1,477,000.00	52,860.02
Roads - Patrol	30,000.00	52,441.99	45,000.00	20,426.96	28,000.00	11,839.99
Roadside Maintenance - Mowing	154,000.00	178,222.41	140,000.00	137,107.60	130,000.00	0.00
Roadside Maintenance - Ditching & Drai	50,000.00	126,239.08	75,000.00	50,816.46	83,000.00	472.35
Roadside Maintenance - Brushing	90,000.00	118,394.79	105,000.00	99,022.95	86,000.00	1,327.24
Roadside Maintenance - Debris & Litter	30,000.00	21,772.08	30,000.00	23,254.03	25,000.00	3,981.36
Roads - Culverts Maintenance & Replace	108,000.00	164,174.33	115,000.00	134,079.05	134,000.00	0.00
Roads - Hardtop Patching	100,000.00	130,467.19	105,000.00	172,185.65	109,000.00	16,480.87
Roads - Hardtop Sweeping	20,000.00	22,554.08	22,000.00	26,635.73	23,500.00	327.73
Roads - Hardtop Shouldering	48,000.00	32,855.71	53,000.00	57,103.55	39,500.00	682.56
Roads - Hardtop Crack Sealing	0.00	0.00	20,000.00	0.00	0.00	0.00
Roads - Hardtop Line Painting	20,000.00	16,680.51	20,000.00	16,345.82	18,000.00	0.00
Roads - Sidewalk Maintenance	10,000.00	2,019.94	10,000.00	0.00	5,000.00	0.00
Roads - Loosetop Grading	130,000.00	136,731.59	130,000.00	138,087.24	122,000.00	3,680.77
Roads - Loosetop Dust Control	150,000.00	161,425.54	165,000.00	157,158.39	154,000.00	0.00
Roads - Loosetop Resurfacing	440,000.00	471,809.70	395,000.00	424,276.15	397,000.00	0.00
Roads - Signs & Safety Devices	45,000.00	55,288.86	45,000.00	64,896.92	55,000.00	1,771.10
Roads - Guiderails	23,500.00	22,896.02	25,000.00	375.79	25,000.00	0.00
Roads - Railway Crossings	30,000.00	27,343.91	30,000.00	33,334.52	29,000.00	5,224.00
Rds & Rec Community Services	1,500.00	2,339.85	1,500.00	37.26	1,500.00	228.81
Roads - Miscellaneous	12,000.00	28,607.37	16,000.00	40,272.53	30,800.00	2,764.66
Roads - Winter Control - Plowing & San	765,000.00	813,899.05	820,000.00	944,238.80	850,000.00	225,562.51
Roads - Winter Control - Ice Blading	22,000.00	13,207.62	22,000.00	13,292.04	22,500.00	2,803.67
Roads - Sidewalks - Snow Removal	58,000.00	58,201.06	56,000.00	33,503.24	46,000.00	28,775.57
Roads - Winter Control - Flood Control	10,000.00	19,542.74	15,000.00	8,315.22	14,000.00	4,593.67
Roads - Maple Road	0.00	0.00	195,000.00	178,051.83	0.00	0.00
Cedar Grove Road	0.00	0.00	250,000.00	266,900.02	0.00	0.00
67th Ave/2nd Line Road	0.00	0.00	27,000.00	12,872.16	0.00	0.00
NE LancVill. (1.3km) - Pad,Overlay,IrnA	0.00	152.64	0.00	0.00	143,000.00	0.00
3rd Line Rd (6.6km) - CldPlceRecyl,Ovr	135,000.00	163,366.07	0.00	229.68	750,000.00	0.00
3rd Line Rd Bridg (SN 30001) - Evaluat	0.00	0.00	100,000.00	87,164.68	0.00	0.00
2nd Line Bridge (SN 33043) - Rehab	35,000.00	26,457.63	0.00	4,843.78	330,000.00	0.00
Loyalist Road - Surface Treat (2.75km)	0.00	0.00	0.00	0.00	0.00	0.00
St. Mary's Street	0.00	0.00	26,500.00	26,482.01	0.00	0.00
Street Rd. - 2xSurface Treat (5.79km)	0.00	0.00	0.00	0.00	0.00	0.00
Nine Mile Rd - 2xSurface Treat (X.XXkm)	0.00	71,082.42	0.00	653.81	0.00	0.00
William Street (0.68km) - Reconstructi	25,000.00	23,146.83	1,200,000.00	887,918.02	0.00	267.12
Tree Haven (0.70km) - Skin Patch	75,000.00	82,686.08	0.00	0.00	35,000.00	0.00
North Glendale (3.1km) - Overlay	50,000.00	14,241.68	0.00	31.19	199,000.00	0.00
South Glendale (1.1km) - Overlay	0.00	0.00	0.00	0.00	75,500.00	0.00
Richmond Crt (0.02km) - Pulvrze&Resrfa	155,000.00	201,153.51	0.00	276.35	40,000.00	0.00
Roads - Equipment Purchases & Reserves	265,000.00	262,814.86	480,000.00	483,476.19	380,000.00	253,476.19
Water Reserve Upgrades - Boundary Rd	0.00	0.00	0.00	0.00	0.00	0.00
Roads - Miscellaneous Construction	25,000.00	78,426.42	10,000.00	6,464.36	10,000.00	0.00
Rd Eqp. Maint. - 10 Cat Grader	49,000.00	95,886.71	52,000.00	25,182.46	44,000.00	3,364.31

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	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
<b>General Fund</b>						
Rd Eqp. Maint. - 94 Champion Grader	30,500.00	10,858.61	16,500.00	1,694.52	10,000.00	0.00
Rd Eqp. Maint. - 09 1T Dodge (NL)	21,000.00	8,312.84	19,000.00	3,780.54	10,500.00	0.00
Rd Eqp. Maint. - REC&RDS - 02 FL- 4 To	23,500.00	24,722.61	23,500.00	15,009.48	34,500.00	3,727.74
Rec Eqp. Maint. - 06 GMC 1 Ton (Will)	14,000.00	10,768.59	14,000.00	10,598.66	13,000.00	591.96
Rd Eqp. Maint.- 17 JD Tractor (Lease)	27,500.00	57,244.01	27,500.00	43,565.64	40,500.00	1,914.62
Rd Eqp. Maint. - 93 - 955 Tractr (Rec)	3,200.00	2,069.64	0.00	40.70	0.00	0.00
Rd Eqp. Maint. - 16 Inter Tandem	18,000.00	22,959.60	16,000.00	13,334.44	16,000.00	9,285.06
Rd Eqp. Maint. - 02 Inter Tandem	35,000.00	44,721.89	27,000.00	10,819.97	20,000.00	4,675.62
Rd Eqp. Maint. - 13 Mack Tndm (R Blade	34,000.00	18,994.93	32,000.00	31,930.57	29,000.00	5,521.25
Rd Eqp. Maint. - 08 Ford Tndm (Shoulde	41,000.00	44,755.52	30,000.00	31,494.86	32,000.00	6,577.23
Rd Eqp. Maint. - 99 Volvo Tndm (Should	39,000.00	38,447.84	36,000.00	12,281.50	16,000.00	3,278.95
Rd Eqp. Maint. - 04 Inter Tndm (R Blad	31,000.00	20,561.21	29,000.00	24,467.04	28,000.00	5,359.86
Rd Eqp. Maint. - 11 Inter Tandem	26,000.00	36,957.76	28,000.00	20,922.85	29,000.00	7,982.73
Rd Eqp. Maint. - 10 Inter Tndm (H20 Tn	41,000.00	52,497.66	40,000.00	38,775.74	40,000.00	13,407.56
Rd Eqp. Maint. - 12 Chev 1T (Rec)	8,000.00	6,891.00	10,500.00	3,169.08	10,500.00	1,511.42
Rd Eqp. Maint. - 19 Chev Slvrado (Rds)	0.00	7,845.01	10,000.00	4,855.88	7,500.00	1,946.53
Rd Eqp. Maint. - 08 GMC PU (Lead Hand)	16,000.00	13,070.85	16,000.00	9,487.63	6,500.00	938.39
Rd Eqp. Maint. - 09 GMC PU (Rec)	17,500.00	13,318.36	15,500.00	3,164.65	12,500.00	0.00
Rd Eqp. Maint. - 2010 Chev Slvrado (Re	17,500.00	11,592.53	16,500.00	8,914.90	12,500.00	1,508.05
Rd Eqp. Maint. - 2021 Inter Tandem	0.00	0.00	0.00	0.00	0.00	8,672.62
Rd Eqp. Maint. - 2003 Cat Backhoe	29,500.00	17,530.46	29,000.00	19,301.67	25,000.00	50.42
Rd Eqp. Maint. - BUIDLING-13 Silverado	1,700.00	1,605.59	3,200.00	1,228.82	3,200.00	842.77
Dump Eqp. Maint. - Compactor (Lndfill)	0.00	709.58	6,000.00	4,450.64	3,000.00	748.52
Rd Eqp. Maint. - 2018 Inter Tandem	21,000.00	25,506.04	19,000.00	2,665.59	15,000.00	744.86
Rds Equip. Maint. - 2016 Tractless	22,500.00	32,312.26	29,500.00	16,593.80	29,500.00	1,982.61
Rds Equip. Maint. - Misc. Equipment Re	66,500.00	68,276.38	57,000.00	80,128.59	67,000.00	15,310.55
Rds Equip. Rental - Cat Grader #1 2010	(80,000.00)	(78,813.00)	(80,000.00)	(72,210.00)	(80,000.00)	(3,600.00)
Rds Equip. Rental - Champ Grader 1994	(40,000.00)	(28,776.00)	(30,000.00)	(2,460.00)	(30,000.00)	(10,500.00)
Rds Equip. Rental - Dodge 1 Ton 2009	(30,000.00)	(28,386.00)	(30,000.00)	(33,151.50)	(35,000.00)	(5,670.00)
Rds Equip. Rental - Freightliner 4 Ton	(30,000.00)	(41,035.00)	(30,000.00)	(12,725.00)	(30,000.00)	(12,075.00)
Rds Equip. Rental - New Holland Tracto	(30,000.00)	(44,814.00)	(35,000.00)	(37,956.00)	(40,000.00)	(210.00)
Rds Equip. Rental - 955 Tractor 1993	0.00	0.00	0.00	0.00	0.00	0.00
Rds Equip. Rental - Inter. Single Axle	(40,000.00)	(46,419.00)	(40,000.00)	(40,908.00)	(46,000.00)	(15,840.00)
Rds Equip. Rental - Inter Tandem 2002	(45,000.00)	(33,453.00)	(30,000.00)	(23,214.00)	(30,000.00)	(11,280.00)
Rds Equip. Rental - Inter Tandem 1994	(35,000.00)	(30,861.00)	(35,000.00)	(29,406.00)	(35,000.00)	(18,540.00)
Rds Equip. Rental - Ford Tandem 2008	(30,000.00)	(32,586.00)	(30,000.00)	(11,382.00)	(30,000.00)	(9,600.00)
Rds Equip. Rental - Volvo Tandem 1999	(30,000.00)	(35,211.00)	(30,000.00)	(13,374.00)	(30,000.00)	(15,330.00)
Rds Equip. Rental - Inter Tandem 2004	(20,000.00)	(35,256.00)	(25,000.00)	(30,084.00)	(30,000.00)	(18,480.00)
Rds Equip. Rental - Inter Tandem 2012	(35,000.00)	(32,610.00)	(30,000.00)	(17,718.00)	(30,000.00)	(11,610.00)
Rds Equip. Rental - Inter Tandem 2010	(50,000.00)	(44,125.25)	(50,000.00)	(47,216.00)	(50,000.00)	(13,097.50)
Rds Equip Rental - GMC Pickup 2008	0.00	0.00	0.00	(4,385.00)	0.00	0.00
Rds Equip Rental - Ford 1 Ton 1994	0.00	0.00	0.00	(5,345.00)	0.00	(1,680.00)
Rds Equip. Rental - Ford Backhoe 1994	0.00	0.00	0.00	0.00	0.00	(2,700.00)
Rds Equip. Rental - Cat Backhoe 2003	(25,000.00)	(39,906.00)	(30,000.00)	(45,180.00)	(45,000.00)	(3,150.00)
Rds Equip. Rental - Tractless Tractor	(60,000.00)	(76,761.00)	(60,000.00)	(64,470.00)	(65,000.00)	(19,110.00)



Financial Statement

For Period Ending 31-Dec-2021

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
<b>General Fund</b>						
Garbage Collection	490,000.00	499,960.35	490,000.00	499,940.65	500,000.00	75,777.32
Garbage Disposal - Landfill Sites Gene	181,800.00	178,839.16	178,800.00	161,959.93	181,400.00	4,312.79
Beaverbrook Landfill Site	129,500.00	180,651.01	132,000.00	382,316.98	130,500.00	25,252.75
North Lancaster Landfill Site	138,000.00	155,763.38	135,000.00	144,212.45	148,000.00	4,965.74
Recycling	310,000.00	312,363.96	495,000.00	539,759.68	490,000.00	66,922.17
County Rd 27 Landfill Site	2,500.00	0.00	2,500.00	7,559.96	2,000.00	2,267.99
Environmental Cleanups	0.00	0.00	0.00	0.00	0.00	0.00
Fire Protection Ponds - Richmond Rd.	3,000.00	0.00	3,000.00	4,473.28	3,000.00	0.00
Fire Protection Ponds - Hay Rd.	8,000.00	11,349.47	15,000.00	4,718.09	15,000.00	635.50
Water/Sewer Plants Sharable Operations	0.00	(6,472.47)	0.00	320,231.31	0.00	80,876.53
Glen Walter Water/Sewers	1,248,781.00	589,092.99	1,400,500.00	934,677.45	1,366,500.00	45,500.29
Lancaster/South Lancaster Water/Sewers	663,500.00	798,491.67	758,500.00	206,293.39	758,500.00	29,403.22
Green Valley Sewers	95,000.00	106,697.44	105,000.00	31,921.86	105,000.00	759.02
Kennedy Redwood Subdivision Water	34,000.00	35,184.05	35,000.00	29,363.30	35,000.00	3,696.61
Regional Water Project	0.00	0.00	0.00	0.00	0.00	0.00
Lan-Char Medical Centre	51,500.00	49,646.19	46,000.00	62,498.84	47,700.00	11,627.61
Ambulance Lancaster Base	16,800.00	16,800.00	16,800.00	20,492.57	16,800.00	0.00
Recreation - Administration - General	430,190.00	450,538.34	503,800.00	430,827.11	588,700.00	75,448.73
Recreation Levy to Others	0.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Recreation Programs	68,100.00	55,631.79	67,100.00	14,178.60	64,600.00	9.00
Char-Lan Community Centre	738,100.00	790,431.73	991,100.00	1,023,376.64	563,700.00	67,261.41
Martintown Community Centre	46,100.00	52,764.23	83,200.00	87,879.17	43,200.00	5,818.38
Green Valley Community Centre	16,500.00	13,973.55	20,800.00	33,935.88	24,800.00	2,657.30
North Lancaster Optimist Comm. Centre	10,000.00	11,790.42	11,000.00	14,037.86	10,000.00	461.66
Nor'westers Museum	46,000.00	94,834.21	108,000.00	87,913.54	102,000.00	1,098.59
Parks Maintenance - General Admin	68,000.00	69,228.67	83,000.00	109,273.86	103,000.00	1,851.56
Danaher Park	9,000.00	8,928.34	9,000.00	14,215.78	11,500.00	2,663.73
North Lancaster Park	10,500.00	9,716.87	10,500.00	9,639.47	11,000.00	284.28
Smithfield Park	261,000.00	247,839.63	324,000.00	401,541.43	26,000.00	1,687.82
Empy Poirier Park	4,500.00	3,304.59	4,500.00	5,071.06	5,000.00	275.46
Martintown Community Park	5,000.00	9,781.04	4,500.00	6,235.13	12,000.00	454.37
Paul Rozon Park	26,000.00	37,748.87	31,000.00	35,371.55	51,700.00	1,368.34
Glen Walter Park	21,000.00	19,826.64	20,000.00	30,424.24	130,500.00	0.00
Charlottenburgh Park	0.00	0.00	0.00	0.00	0.00	0.00
South Lancaster Wharf	8,000.00	6,523.43	8,000.00	5,503.27	8,500.00	0.00
Peanut Line Trail	29,500.00	44,278.45	114,000.00	38,217.21	119,500.00	0.00
Cairnview Park	10,000.00	0.00	10,000.00	0.00	10,500.00	0.00
Planning & Zoning	322,300.00	314,356.82	236,700.00	187,461.01	241,000.00	40,788.38
Economic Development	288,350.00	216,633.31	318,900.00	138,907.04	263,350.00	7,645.80
Municipal Drains	61,000.00	60,149.98	77,000.00	71,188.73	70,000.00	6,615.55
Tile Drainage	32,500.00	45,220.65	32,500.00	36,450.16	20,000.00	2,201.06
United Counties Levy	10,680,696.00	10,693,070.23	11,279,833.00	11,276,302.22	0.00	0.00
School Board Levy - Upper Canada Distr	2,387,072.00	2,390,163.22	2,407,087.00	2,405,705.52	0.00	0.00
School Board Levy - Ecole Pub. Est Ont	236,953.00	238,465.46	245,558.00	244,057.52	0.00	0.00
School Board Levy - Catholic Bd. East	740,990.00	745,269.61	737,688.00	733,379.11	0.00	0.00

Financial Statement

For Period Ending 31-Dec-2021



	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
<b>General Fund</b>						
School Board Levy - Ecole Catholique E	886,940.00	893,559.08	886,951.00	881,558.64	0.00	0.00
Change in Capital Assets - PSAB	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Expenses</b>	<b>31,063,622.00</b>	<b>31,470,717.93</b>	<b>34,798,277.00</b>	<b>31,754,486.65</b>	<b>18,037,250.00</b>	<b>2,074,948.25</b>
<b>Total General Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,148,326.52)</b>	<b>9,295,625.00</b>	<b>1,338,668.66</b>



## STAFF REPORT

S.R. No. 49-2021

**PREPARED BY:** Dave Robertson, Fire Chief

**PREPARED FOR:** Council of the Township of South Glengarry

**COUNCIL DATE:** April 6, 2021

**SUBJECT:** Ontario Fire Marshal Fire Safety Grant

### **BACKGROUND:**

1. On March 11, 2021 the Solicitor General and the Ontario Fire Marshal announced a one-time funding opportunity to address training constraints incurred due to the COVID-19 pandemic.
2. Under the Fire Safety Grant, South Glengarry Fire Services is eligible to receive \$7,800 to support staff training or to acquire tools that would assist with virtual occupancy inspections.

### **ANALYSIS:**

3. Throughout the past year there have been limitations for in-person training resulting in an increase in online and virtual instruction.
4. Some Fire Services staff have encountered challenges due to a lack of personal technology that would allow them to fully participate in the online/virtual training.
5. To address technology limitations, Administration has proposed that the funds be used to purchase eight (8) laptop computers and associated accessories to create a computer lab where members can either attend a Fire Station or temporarily be assigned a device in order to meet training requirements.
6. The proposed computer lab would also be available to employees of all Township departments as needed. Online learning has become an essential method of instruction for all staff.
7. Administration was required to advise the Ontario Fire Marshal of how we intend to allocate the funds by March 19, 2021. The Fire Chief has accepted the grant in principle, subject to Council's final approval this evening.



**IMPACT ON 2021 BUDGET:**

N/A

**ALIGNMENT WITH STRATEGIC PLAN:**

Goal 3: Strengthen the effectiveness and efficiency of our organization.

Goal 5: Improve internal and external communications.

**RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 49-2021 be received and that the Council of the Township of South Glengarry accepts the Fire Safety Grant of \$7,800 with the intent to purchase technology to assist with remote staff training and furthermore that the Fire Chief and Clerk be authorized to sign all relevant documents.

A handwritten signature in black ink, appearing to read "Tim Mills", is written over a horizontal line.

Recommended to Council for  
Consideration by:  
CAO – TIM MILLS

**Ministry of the Solicitor General****Office of the Fire Marshal and  
Emergency Management**

25 Morton Shulman Avenue  
 Toronto ON M3M 0B1  
 Tel: 647-329-1100  
 Fax: 647-329-1143

**Ministère du Solliciteur général****Bureau du commissaire des incendies et  
de la gestion des situations d'urgence**

25, avenue Morton Shulman  
 Toronto ON M3M 0B1  
 Tél. : 647-329-1100  
 Téléc. : 647-329-1143



**MEMORANDUM TO:** CAO Tim Mills  
 Clerk Kelli Campeau  
 Fire Chief David Robertson

**FROM:** Jon Pegg  
 Ontario Fire Marshal

**DATE:** March 11<sup>th</sup>, 2021

**SUBJECT:** Fire Safety Grant Announcement

Earlier today, the Government of Ontario announced a one time \$5M grant to municipal fire services to assist in addressing challenges associated with training and virtual inspections due to the COVID-19 pandemic.

Since the start of the pandemic, Ontario's fire services have faced unprecedented challenges and have voiced those concerns to me as Fire Marshal. The ability to train fire service members in a COVID environment brought with it new restrictions and despite opportunities to train online and through other modes, I know that not all training priorities may have been met over the last year. In addition, my office has heard concerns from fire departments about fire code enforcement and the ability to enter premises to conduct inspections and promote fire safety. It is hoped that this grant will work to support fire services through this period of uncertainty and ongoing challenges.

I am pleased to advise that the Township of South Glengarry is eligible to receive up to **\$7,800.00** as part of this grant program.

The grant is intended to provide fire departments with the flexibility to support two priority areas. First, this grant may be put towards ongoing training needs including registration, administrative programming, technology upgrades and associated costs for attending as well for providing services. In addition, if code compliance and inspections continue to be challenging, addressing opportunities for an inspection program may include technology, capital costs and training to ensure that fire services are able to meet the demand of this need at the local level.

In order to receive funds, the Office of the Fire Marshal (OFM) requires that the attached application be submitted by a representative of the municipality. As decisions regarding

the grant may not have time to proceed to municipal council for approval within the timeframes identified below, my office would be comfortable with the fire chief accepting the grant in principle on behalf of the municipality, pending formal approval from the council. To help facilitate this process, once the grant applications are approved, I will send the respective fire chief a letter of intent that will be contingent upon council's deliberations. In order to allocate funds before March 31, 2021, all applications must be received by my office no later than March 19, 2021. In addition, as a condition of the grant, these funds must be spent by August 1, 2021, and a report back to the Fire Marshal will be required by September 1, 2021, to outline how the grant was utilized at the department level.

Completed agreements should be sent by email to the Office of the Fire Marshal at [ofm@ontario.ca](mailto:ofm@ontario.ca). If you have any questions about this grant, do not hesitate to reach out to your Fire Protection Adviser.

Yours truly,

Jon Pegg  
Ontario Fire Marshal



# Office of the Fire Marshal

## 2020/2021 Fire Safety Grant Application Form

### Instructions:

1. Please ensure that all fields are completed as part of this grant application form.
2. If you require more space, please adjust the text boxes as needed.
3. If you wish to split the grant between supporting training and supporting a virtual inspection program to enhance your existing in-person inspection program, please complete both sections below.
4. Please email completed application to [ofm@ontario.ca](mailto:ofm@ontario.ca)
5. **Applications must be received no later than 1700hrs on March 19, 2021.**
6. If you have any questions, please contact your Fire Protection Adviser.

<b>Name of Municipality</b>	Township of South Glengarry
<b>Name of Fire Department</b>	South Glengarry Fire Department
<b>Municipal Mailing Address</b>	P.O. Box 220, 6 Oak Street Lancaster, ON K0C 1N0
<b>Name of Fire Chief</b>	David Robertson
<b>Email Address for Fire Chief</b>	drobertson@southglengarry.com
<b>Fire Safety Grant Allocation Amount</b>	<b>\$7,800.00</b>

For those departments who wish to use the grant to support training, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the training being provided, mode of delivery (online, Regional Training Centre, Learning Contract, other) and estimated timelines for completion. Please refer to the Fire Marshal Memo issued on March 11<sup>th</sup>, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

***South Glengarry Fire Services intends to use the provided funding to purchase equipment to enhance and further enable on-line and virtual training opportunities for our 100+ Paid-on-Call firefighters. At times, a percentage of our volunteer staff encounter technological limitations to on-line learning.***

***10 laptops, projection equipment and accessories will be sourced to complete this project.***

***We foresee that the total value of this project will utilize the full funding allocation of \$7,800.00 with any additional requirements coming from our 2021 municipal budget.***

***This gracious funding announcement from the Province will assist our Department to enable our staff to continue with our required training program, even in times where traditional attendance to a Fire Station is limited due to COVID 19 or other medical emergencies.***



# Office of the Fire Marshal 2020/2021 Fire Safety Grant Application Form

For those departments who wish to use the grant to support a virtual inspection program to enhance your existing in-person inspection program, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the compliance activities and how it will be administered at the department level, including potential rollout. Please refer to Fire Marshal Memo issued on March 11<sup>th</sup>, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

*Will not be applying for this funding stream.*

<b>Name of Application Submitter</b>	
<b>Title</b>	
<b>Signature</b>	
<b>Date</b>	



**STAFF REPORT**

**S.R. No. 50-2021**

**PREPARED BY:** Joanne Haley, GM Planning, Building and En  
**PREPARED FOR:** Council of the Township of South Glengarry  
**COUNCIL DATE:** April 6, 2021  
**SUBJECT:** McCullough Zoning By-law Amendment

**BACKGROUND:**

**Site Location:**

1. Part of Lot 33, Concession 1, NRR, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry. The subject property is located approximately 1.5 kilometers east of the Rural Settlement area of Martintown.

**Owner/Applicant:**

2. Sarah McCullough and Edwin Ferguson/John Meek

**Description of Site and Surroundings:**

3. The subject property is located at 18803 County Road 18. It is bound by Beaver Brook Rd. to the north, County Rd. 18 to the south, a municipal unopened road allowance to the west, and a rural residential property to the east. A pipeline easement traverses the property between the residence and County Rd. 18. The surrounding land uses to the subject property consist of a licensed pit owned by Cornwall Gravel Company Ltd. to the west and the remaining properties are primarily rural residential with a mix of agricultural uses.

**Summary of Requested Zoning Proposal:**

4. On February 12, 2021, the Township accepted the Zoning Amendment application; the application was deemed complete on February 22, 2021. The purpose of this Amendment is to rezone the southern portion of the subject property from Rural (RU) to Rural- Exception Fifteen (RU-15) to permit the development of a private school that will be operated as an accessory use either within the existing single detached dwelling or within a detached structure.



## **ANALYSIS:**

### **Planning Rationale:**

#### **Provincial Policy Statement**

5. The Planning Act requires that all Township planning decisions be consistent with the Provincial Policy Statement (PPS), 2020, a document that provides further policies on matters of Provincial interest related to land use development. This recommended Zoning By-law amendment is considered to be consistent with the matters of Provincial interest as outlined in the Planning Act and is in keeping with the PPS, 2020 specifically section 1.0 Building Strong and Healthy Communities, subsection 1.1.4. Rural Areas in Municipalities. "Rural areas are important to the economic success of the Province and our quality of life. Rural areas are a system of lands that may include rural settlement areas, rural lands, prime agricultural areas, natural heritage features and areas, and other resource areas. Rural areas and urban areas are interdependent in terms of markets, resources, and amenities. It is important to leverage rural assets and amenities and protect the environment as a foundation for a sustainable economy".

Section 1.1.4.1. "Healthy, integrated and viable rural areas should be supported by:

- a) building upon rural character, and leveraging rural amenities and assets;
  - f) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources."
6. This amendment is also consistent with Policy 1.1.5 Rural Lands In Municipalities, subsection 1.1.5.4 "Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted" and subsection 1.1.5.5 "Development shall be appropriate to the infrastructure which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of this infrastructure."
  7. The proposed private school will build upon rural character, while creating employment opportunities. It will be compatible development with the rural landscape, it can be sustained by rural service levels and is appropriate for the available infrastructure.
  8. The private school is proposed on a property adjacent to a licensed pit and is located within the 300-meter influence area of the licensed pit; however, there are currently 9 existing single detached dwellings within this influence area. The definition of a Major Facility within the PPS includes aggregate resource uses. Section 1.2.6 Land Use Compatibility, subsection 1.2.6.6 states; "Where



avoidance is not possible in accordance with policy 1.2.6.1, planning authorities shall protect the long-term viability of existing or planned industrial, manufacturing or other uses that are vulnerable to encroachment by ensuring that the planning and development of proposed adjacent sensitive land uses are only permitted if the following are demonstrated in accordance with provincial guidelines, standards and procedures:

- a. there is an identified need for the proposed use;
  - b. alternative locations for the proposed use have been evaluated and there are no reasonable alternative locations;
  - c. adverse effects to the proposed sensitive land use are minimized and mitigated; and
  - d. potential impacts to industrial, manufacturing or other uses are minimized and mitigated.
9. The proposed private school can be permitted as there are no other private schools in South Glengarry therefore it can be determined that there is a need for this type of learning environment; this is an ideal location for the proposed private school as the applicant is a qualified teacher and intends to provide a unique learning opportunity using the natural environment on their residential property; and there are no further affects to the existing licensed pit due to the existing dwellings in the immediate surrounding area of the pit.

### **Official Plan Designation**

10. The subject property is designated Rural District. Section 3.4.6 of the Official Plan (OP) states; new institutional uses such as places of worship and schools should ideally be located within a Settlement Area but may be considered near a Settlement Area where Settlement Area land is insufficient or inappropriate. Also, Section 3.3 Rural Lands and Table 3.5.1- General Permitted Uses, of the (OP) permits institutional uses in all designations. The proposed private school is considered as an institutional use; therefore, the requested zoning amendment conforms to the Official Plan.

### **Zoning By-law:**

11. The subject property is currently zoned Rural in the Township's Zoning By-law 38-09. The proposed development conforms to Section 3- General Provisions section, Section 4- Parking and Part 10.2 as there is adequate lot area to meet all required setbacks.
12. The Township's Zoning By-law 38-09 conforms to the United Counties Official Plan and is consistent with the Provincial Policy Statement (PPS), 2020.



## Public Consultation:

13. The proposed Amendment was circulated to the neighbouring property owners within 120 metres of the proposed site. It was also advertised in the Glengarry News. A virtual public meeting was held on March 15, 2021. There was one member of the public in attendance at the public meeting; however, no oral comments were provided. No written comments were received throughout the public process.
14. The proposed Amendment was circulated to the United Counties of Stormont, Dundas and Glengarry (SDG). The United Counties of SDG has the following comments:

*Overall, the County has no objections to the proposed rezoning; however, there are concerns with this development's impact to the safe and efficient movement of traffic on County Road 18 as well as the safety of the traffic accessing/ egressing the site.*

*The County's comments are as follows:*

- 1) *Given the location of the existing residential driveway relative to the curve on SDG 18 (west) and conflicting uses (residential and institutional), the County prefers to see the construction of a separate entrance for the school, located east of the residential entrance. Additionally, with the potential volume of traffic which will be accessing the site twice daily, as part of the entrance application review, the County will be requiring the submission of a site plan which demonstrates that the site is appropriately configured to accommodate the expected traffic volume. A copy of the site plan and entrance permit will be forwarded to the Municipality before any approvals are given. It should be noted that the proponent has already applied for an entrance permit with SDG. The County's processing and approval of this new entrance permit is contingent on a successful rezoning.*
- 2) *A sign permit would be required from SDG if the proponent wishes to install a sign.*

15. The Ontario Planning Act requires all complete Zoning Amendment applications to be processed and a decision to be made within 90 days of receipt of a complete application. This process will be completed within the prescribed timeframe as a decision will be made on day 66.



16. This proposed Zoning By-law amendment is being recommended to be approved by Council as it is consistent with the PPS, 2020 and it conforms to the United Counties Official Plan.
17. Council also has the option to defer the application. Applications may be deferred if Council requires additional information, further staff review, or other reasons. Should Council wish to defer the applications, reasons for the deferral and direction to Staff will be required so that Staff can prepare an updated Staff Report for future consideration.
18. Council also has the option to refuse the applications. Should Council wish to refuse the applications, reasons for the refusal are required including a written explanation of the refusal. If the decision of Council is appealed, the Local Planning Appeal Tribunal (LPAT) must have consideration to the decision of Council.

**IMPACT ON 2021 BUDGET:** N/A

**ALIGNMENT WITH STRATEGIC PLAN:** N/A

**RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 50-2021 be received and that By-law 25-2021, being a by-law to amend by-law 38-09, the comprehensive Zoning By-law for the Township of South Glengarry for a portion of the property legally described as Part of Lot 33, Concession 1, NRR, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, also known as 18803 County Road 18, to rezone the southern portion of the subject property from Rural (RU) to Rural-Exception Fifteen (RU-15) to permit the development of a private school that will be operated as an accessory use either within the existing single detached dwelling or within a detached structure be read a first, second and third time, passed, signed and sealed in Open Council this 6th day of April, 2021. The Council of the Township of South Glengarry confirms that all comments received from the public were carefully and respectfully considered however they had no effect on the decision to approve this zoning amendment.

Recommended to Council for  
Consideration by:  
CAO – TIM MILLS

**SG-G-21**

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW 25-2021  
FOR THE YEAR 2021**

***BEING A BY-LAW TO AMEND BY-LAW 38-09, THE COMPREHENSIVE  
ZONING BY-LAW FOR THE TOWNSHIP OF SOUTH GLENGARRY***

**WHEREAS**, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

**AND WHEREAS** pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, Council of the Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon;

**AND WHEREAS** the Council of the Township of South Glengarry deems it advisable to amend by-law 38-09, a by-law that regulates the use of land and the use and erection of buildings and structures, as thereafter set forth;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the area affected by this by-law is legally described as Part of Lot 33, Concession 1, NRR, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, also known as 18803 County Road 18, as indicated on Schedule "A" attached hereto and forming part of this by-law;
2. **THAT** the property located at Part of Lot 33, Concession 1, NRR, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry be rezoned from Rural (RU) to Rural-Exception Fifteen (RU-15) to permit the development of a private school that will be operated as an accessory use either within the existing single detached dwelling or within a detached structure.
3. **THAT** all other applicable provisions of by-law 38-09, as amended, shall continue to apply.
4. **THAT** this by-law shall come into force and effect and take effect pursuant to the provisions of the *Planning Act*, R.S.O. 1990, as amended.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED  
IN OPEN COUNCIL THIS 6<sup>TH</sup> DAY OF APRIL, 2021.***

**MAYOR:**

**CLERK:**

**BY-LAW 25-2021**  
**EXPLANATORY NOTE**

This is an amendment to zoning By-law 38-09, which is the zoning by-law of the Township of South Glengarry. The purpose of this Amendment is to rezone the southern portion of the subject property from Rural (RU) to Rural- Exception Fifteen (RU-15) to permit the development of a private school that will be operated as an accessory use either within the existing single detached dwelling or within a detached structure.

# Schedule "A"



Lands to be zoned to Rural -  
Exception Fifteen (RU-15)

**This is Schedule "A" to By-law 25-2021  
Adopted this 6th day of April, 2021**

**Township of  
South Glengarry**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Clerk**



## **STAFF REPORT**

**S.R. No. 51-2021**

**PREPARED BY:** Joanne Haley, GM Planning, Building & Enforcement  
Chris Leblanc, Acting Director of Roads & Waste Management

**PREPARED FOR:** Council of the Township of South Glengarry

**COUNCIL DATE:** April 6, 2021

**SUBJECT:** XL Wood Products - Deferral of Site Plan Control and Exemption of Half Load Restrictions

### **BACKGROUND:**

1. XL Wood Products is a manufacturing business owned by Gelbig Industries Inc. located at 20473 Concession Road 8 just south and east of the Urban Settlement Area of Green Valley. XL Wood Products manufactures wooden pallets and reels. Unfortunately, the main building for this manufacturing establishment was destroyed by fire on November 21, 2020 which has resulted in most of the production being halted.
2. On Monday, March 1, 2021, a meeting was held at the XL Wood Products site with Mayor Prevost, CAO Tim Mills, Fire Chief Dave Robertson and CBO Gary Poupart. The purpose of this meeting was to discuss the options to assist XL Wood Products to obtain a building permit to allow reconstruction to occur as soon as possible which will permit the business to be fully operational. At this meeting, the restriction of half loads on Concession 8 was also discussed. The business owner, Mr. Paskesz, believed that there was an exemption previously issued for half loads for his business; however, this could not be found on file.
3. At the March 1, 2021 Council Meeting, Mr. Paskesz presented to Council and requested the restriction of half loads to be removed on Concession Road 8 from County Road 34 to the XL Wood Products location which is approximately 1 kilometer east of Green Valley as well as to permit the construction of a temporary building which will allow production to occur while the design, approvals and permits are being sought for a permanent structure.
4. The Site Plan Control By-Law 14-18 requires all development in the following zones to be subject to site plan control:



Residential Zones

- Residential 3-Medium Density..... R3
- Residential 4-High Density..... R4

Commercial Zones

- Core Commercial..... CC
- General Commercial ..... CG
- Hamlet Commercial..... C1
- Highway Commercial..... CH

Industrial Zones

- Light Industrial..... ML
- Heavy Industrial..... MH
- Rural Industrial..... MR
- Airport Industrial..... MA
- Salvage Yard ..... SY

Institutional Zone..... IN

Environmental Protection Zones

- Flood Plain FP.....FP

5. Development is defined as:

“Development” means the construction, erection placing or replacing of one or more buildings or structures on land or the making of an addition or alteration of a building or structure that has the effect of substantially increasing the size of usability thereof.

**ANALYSIS:**

- 6. Chief Building Official, Gary Poupart considered the request for a temporary structure and provided this approval by email; however, in order for a permit to be issued for this temporary structure, approval is required from Council to defer the Site Plan Control Process for this property.
- 7. Because we are in very unusual circumstances, Administration and Council feel it is prudent to assist our businesses as much as possible to ensure their viability through the COVID-19 pandemic.
- 8. Administration recommends that the Site Plan Control process be deferred at this time to permit the building permit to be issued to allow the above mentioned development proceed and to provide the property owners the time needed to prepare the Site Plan to address all the requirements outlined in the



Site Plan Control By-law. We recommend that the Site Plan be submitted and approved by May 1, 2022.

9. If council wishes to exempt half load restrictions on Concession Road 8 between County Road 34 and XL Wood Products located at 20473 Concession Road 8, it is recommended that Council consider the damages to the road that may occur. The Township can either absorb all costs for damages that may occur, or the Township can charge back all damages to Gelbig Industries Ltd. It is recommended that an agreement be entered into between Gelbig Industries Ltd. and the Township of South Glengarry to clearly state the permissions granted, the time frame and the responsibility of damages to the roads.
10. The section of Concession Road 8 described above, is not designed or built to accommodate full load truck traffic during the spring season. Council can direct Administration to consider the rehabilitation of this portion of Concession Road 8 in a future budget and incorporate it into the Roads Needs Study or the road can be repaired as needed.

#### **IMPACT ON 2021 BUDGET:**

11. There is no impact on the 2021 budget; however, there could be impact on future budgets depending if there are costs to rehabilitate or to repair the portion of Concession Road 8 between County Road 34 and 20473 Concession Road 8.

#### **ALIGNMENT WITH STRATEGIC PLAN:**

Goal 1: Enhance economic growth and prosperity

#### **RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 51-2021 be received and that the Council of the Township of South Glengarry permits the deferral of the Site Plan Control approval process for XL Wood Products located at 20473 Concession Road 8, Green Valley, due to a devastating fire and to permit the issuance of a building permit providing that the Site Plan Control process and agreement is approved by May 1, 2022;

AND FURTHERMORE THAT The Council of the Township of South Glengarry directs Administration to prepare a Half Load Exemption Agreement to exempt half load restrictions on Concession Road 8 between County Road 34 and 20473 Concession Road 8 to permit full load truck traffic to support the business known as XL Wood Products.



A handwritten signature in black ink, appearing to read "T. Mills", is written over a solid black horizontal line.

**Recommended to Council for  
Consideration by:  
CAO – TIM MILLS**



## STAFF REPORT

S.R. No. 52-2021

**PREPARED BY:** Joanne Haley, GM Planning, Building & Enforcement  
 Dave Robertson, Acting Director of Recreation

**PREPARED FOR:** Council of the Township of South Glengarry

**COUNCIL DATE:** April 6, 2021

**SUBJECT:** Peanut Line Master Plan

### **BACKGROUND:**

1. At the March 15, 2021 Regular Meeting, Council received Staff Report 41-2021, which requested Council's approval to prepare a Request for Proposals for the development of a Peanut Line Master Plan.
2. The report was deferred as Council indicated a desire to obtain additional information and to have a lengthier discussion about this matter.

### **ANALYSIS:**

3. A Special Council Meeting was held on March 30, 2021 where Council had the opportunity to discuss the proposed Peanut Line Master Plan and Administration provided a presentation with addition information and considerations.
4. Following this discussion, Council directed Administration to bring the deferred resolution back for Council's consideration at the April 6, 2021 Regular Meeting.

### **IMPACT ON 2021 BUDGET:**

5. It is estimated that the completion of a Peanut Line Master Plan will cost \$40,000 and it is recommended that this amount be transferred from general reserves to the Recreation and Facility budget.

### **ALIGNMENT WITH STRATEGIC PLAN:**

Goal 2: Invest in infrastructure and its sustainability  
 Goal 3: Strengthen the effectiveness and efficiency of our organization  
 Goal 4: Improve quality of life in our community  
 Goal 5: Improve internal and external communications



**RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 52-2021 be received and that Council directs Administration to prepare a Request for Proposals for the development of a Peanut Line Master Plan and furthermore that the Treasurer be directed to transfer \$40,000 from general reserves to the 2021 Recreation and Facilities budget.

A handwritten signature in black ink, appearing to read "Tim Mills", is written over a horizontal line.

Recommended to Council for  
Consideration by:  
CAO – TIM MILLS

## INFORMATION REPORT



**REPORT TO:** Council of the Township of South Glengarry

**MEETING DATE:** April 6, 2021

**SUBJECT:** Electronic Signature Platform

**PREPARED BY:** Kelli Campeau, Director of Corporate Services/Clerk & Crystal Lebrun, Executive Assistant

The need for the ability to utilize e-signatures was identified over the past year through the COVID-19 pandemic. With an overall increase in the ability to work from home, reliance on electronic communications and safe, physical distancing, the use of an electronic signature platform offers a simple, affordable, and efficient means of obtaining signatures in a timely fashion.

Administration reviewed three (3) e-signature platforms – ConsignO (Notarius), DocuSign and Adobe. Ultimately, ConsignO, a product offered through Notarius, was selected as they offered the following benefits:

- The most cost-efficient option.
- Over 20 years of experience in digital authentication and offering government grade signatures and PDF signing tools.
- Recognized and used by multiple government entities and municipalities, including the Association of Municipalities Ontario (AMO).
- The ability to sign electronically from a mobile device, tablet, or desktop computer.
- Documents produced by ConsignO offer enhanced legal reliability. Everything that is required to prove the origin and the integrity of the document is embedded in the document to ensure its authenticity and is admissible in court.

Security and traceability benefits include:

- The requirement of a second authentication factor ensuring anyone with access to the signer's e-mail account (ie. assistants, collaborators) cannot sign without the intended signer's knowledge.
- Document transfers are done over an encrypted connection and are stored only on servers located in Canada.
- A trusted timestamp functionality, ensuring the signature time is recorded and cannot be edited.
- An audit trail which includes a certified timestamp, IP address as well as original and signed PDF version of the document.

The cost of the platform is \$99.92/month for the first year, with an annual cost of \$1,599 after the first year. The cost in 2021 has been allocated through Municipal Modernization Funding and therefore will not impact the 2021 budget.

The implementation of an e-signature platform aligns with the following goals of the Township's Strategic Plan:

- Goal 3: Strengthen the effectiveness and efficiency of our organization
- Goal 5: Improve internal and external communication

Attached to this report is a draft Digital Signature Policy which establishes guidelines and parameters for the use of e-signatures. Should Council have any feedback on this policy, please submit comments to the Director of Corporate Services/Clerk by Monday, April 12, 2021. The policy will be presented to Council for final approval at an upcoming meeting.

<b>South Glengarry</b>				<b>POLICY</b>	
Policy Number:	02-2021	Review Frequency:	<b>4 Years</b>		
Approved By:	Council of the Township of South Glengarry	Date Approved:			
		Revision Date:			
Subject:	<b>Electronic Signature Policy (Schedule A to By-law XX-2021)</b>				

## 1. POLICY STATEMENT

1.1. The Township of South Glengarry is committed to excellence in the efficient delivery of municipal and customer service. This policy will identify types of documents for which electronic signatures will be acceptable and the manner in which an electronic signature must be provided.

## 2. SCOPE

2.1. This policy shall apply to all municipal departments in the Township of South Glengarry.

2.2. This policy does not apply to commissioned documents, any documents or forms submitted in accordance with the Municipal Elections Act, Township by-laws and meeting minutes or any document where there is a legislated requirement for the intended signer to attend in-person to sign a document.

2.3. All electronic submissions received are subject to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)

## 3. DEFINITIONS

3.1. **Council:** refers to the Council of the Township of South Glengarry.

3.2. **Electronic Signature:** refers to symbols or other data in digital form included with an electronic submission as verification of the sender's intent to sign.

3.3. **Electronic Submission:** refers to a document submitted through electronic means including but not limited to e-mail, web form, or external device (ie. USB flash drive).

3.4. **Management:** refers to the Chief Administrative Officer, General Managers and/or Director of each Township department or their designate.

#### 4. APPLICATION

- 4.1. No person shall be compelled or required to transact using an electronic signature. Where a traditional signature is requested, the Township shall fulfil the request.
- 4.2. Management may, at their sole discretion, accept the electronic submission of documents bearing electronic signatures.
- 4.3. The manner in which electronic signatures are received must be reliable for the purpose of identifying the person and shall be accepted or declined at the discretion of Management.
- 4.4. Where Management believes that a misrepresentation has occurred through the transmission of an electronic submission bearing an electronic signature, the submission shall not be accepted or processed.
- 4.5. It is the responsibility of the person transmitting an electronic submission to ensure that the submission has been received by the Township.
- 4.6. The assignment of records retention and disposition of electronic submissions shall be managed in accordance with the Township's Records Management and Retention policies at the discretion of the Director of Corporate Services/Clerk or their designate.

#### 5. MONITORING/CONTRAVENTIONS

- 5.1. The Director of Corporate Services/Clerk shall undertake periodic reviews of the Electronic Signatures Policy and make minor administrative amendments as deemed necessary.
- 5.2. Management is responsible for ensuring compliance with the Electronic Signature Policy. Contraventions of this policy shall be investigated by the Chief Administrative Officer.
- 5.3. The policy shall be reviewed by Council a minimum of one time per term of office (every 4 years).
- 5.4. The policy shall become effective immediately upon approval of Council.



March 15th, 2021

**MINUTES OF  
COMMITTEE OF ADJUSTMENT**

**Township of South Glengarry**

A meeting of the Committee of Adjustment was held at 5:00 pm on March 15th, 2021 via a public zoom webinar with phone access.

**Committee Members present were:** Mayor Frank Prevost, Deputy Mayor Lyle Warden (Chairperson), Councillor Sam McDonell, Councillor Martin Lang, Councillor Stephanie Jaworski, Kelli Campeau Clerk, and Secretary-Treasurer Joanne Haley

**MOVED BY:** Sam McDonell

**SECONDED BY:** Stephanie Jaworski

**BE IT RESOLVED THAT** the Committee of Adjustment meeting of March 15th, 2021 is hereby called to order.

**CARRIED**

**Meeting was called to order at 5:00 pm**

**Approval of Agenda**

**MOVED BY:** Frank Prevost

**SECONDED BY:** Sam McDonell

**BE IT RESOLVED THAT** the Agenda be approved as presented.

**CARRIED**

**Approval of Minutes**

**MOVED BY:** Frank Prevost

**SECONDED BY:** Martin Lang

**BE IT RESOLVED THAT** the Minutes of the January 18th, 2021 meeting be approved as presented.

**CARRIED**



## **Declaration of Pecuniary Interest**

None

**Members of the public that participated in this meeting via zoom or by phone were as follows:**

- Garry Senecal – Applicant for A-02-21
- Martin Cameron – Agent for A-03-21
- Monique Levesque and Reginald Orange – Neighbour to A-03-21
- John Latreille – Applicant for A-04-21
- Christine Lapensee – Neighbour to A-04-21

## **Review of Application:**

### **1. Application A-02-21- SENECA**

Joanne Haley provided to the Committee the following information:

- **Subject Property:**  
Part of Lot 35 and Part of Lot 36, Concession 1 in the Geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry also known as 20500 Old Montreal Rd.
- **Proposed Minor Variance:**  
The applicant proposes to construct a pool house, the following relief from the Zoning By-Law 38-09 is requested:
  - Part 3.39 (7) (c)– to reduce the watercourse setback from 30 meters to 12.41 meters to the south west corner of the proposed pool house. Part 3.39 (7) (c)– to reduce the watercourse setback from 30 meters to 14.01 meters to the south east corner of the proposed pool house.
- **Planning:**  
The property is designated Residential District in the County Official Plan and is located in the Urban Settlement Area of South Lancaster. This application conforms to the general intent of the Official Plan. The property is zoned Residential Two and Floodplain and conforms to the general intent of the Zoning By-law.
- **Consultation:**  
This application was circulated to applicable municipal staff; Building Department has no concerns with this application. Planning staff typically does not support



development within 15 meters of the watercourse setback as per the policies however, because this property was previously developed and also had a pool closer to the water Planning staff has no concerns with this application.

A very small portion of the proposed structure is proposed to be in the floodplain, Section 5.2 of the zoning by-law allows for the construction of new accessory buildings within the floodplain that do not exceed 25% of the floor area of the existing building. The RRCA was circulated on this application, they do not support the application due to the setbacks being less than 15 meters and the proximity of the proposed structure to the floodplain. They interpret this proposed development to not conform to the PPS and the OP. The RRCA did not support the reduced setback on the east side of the newly constructed however they did issue an O.Reg, 176/06 permit for the construction. I have received no public comments to date.

- **Recommendation:**

Planning and Building have no concerns with this application.

**Discussion:**

Garry Senecal (owner) worked with partners at the Township and contractors for the last year and thought the former pool was 5m from front wall, he got rid of a temporary petroleum holding tank that was located on the east wall of the property. When seeing the feed back from the RRCA, it is possible that the RRCA thought they were going to build a house beside the pool, this is why he shared the drawings. It is serving two issues, to provide shade, a 14'x10' shelter and to protect the pool equipment from the elements and help with the sound of the equipment. No intent to build any type of dwelling or loft in this structure.

Member Prevost indicated that he has cleaned up the site and improved the site even moving buildings back further from the shoreline. Does not think the proposed building will interfere with the water side. No problem supporting this application.

Member McDonell has no issues with the application. As far as he is concerned, he is building two structures that we would have regularly allowed but just put together. Only one structure in his opinion. No issues with it.

Member Jaworski commented, when the application for the house came before the committee, I had concerns with the front part of the house that went past that 15m setback from the water. I do fully acknowledge that they are doing lots of good and that they are improving the site and has less of a negative impact on the waters edge. And see that the RRCA's comments seem to say that this structure could be something that could have plumbing, and washrooms and change rooms, sounds like its much more, bigger, than what was shown to us in the picture. What she would like to understand, is where is the pool cabana versus previous structures that were there.



Garry Senecal explained that the former pool was 2-3 meters closer to the south waters edge. He does not have the exact dimensions. The proposed pool house is closer than the previous dwelling but significantly set back from the previous pool. Has reviewed the plan with the west neighbour and they were supportive.

Member Jaworski asked Mrs. Haley if the process for putting a pool in would follow a similar process.

Joanne Haley explained that the Township regulates the location of pools, but we allow pools to be located within the water course setback and so does the RRCA. The difference here, the RRCA comments they talk about no site alteration or development in a flood plain, site alteration and development already occurred in a flood plain because of the previous location of the existing inground pool. In this case they are improving that situation from where it was located in the original property. As Mr. Senecal indicated the proposed structure is going closer but its not a structure that is a house or it's liveable space. The RRCA was provided with the dimensions of the structure, as a 286sqft structure its not overly large to add a bathroom or plumbing fixtures. We had discussed 1 year ago with the RRCA when the house was being built, a lot of time has passed, perhaps they forgot those detail. At that time, Mr. Senecal did not include that information on the plans regarding the pool house because he wanted the construction to occur to make sure it was going to go in the location it was supposed to go in. This is why this minor variance application came forward at a later date.

**MOVED BY:** Martin Lang  
**SECONDED BY:** Frank Prevost

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

**CARRIED**

**2. Application A-03-21- POMMIER**

Joanne Haley provided to the Committee the following information:

- **Subject Property:**  
Part of Lot 10, Concession 1 Broken Front. Indian Lands, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 18240 County Road 2. The subject property is developed containing a small tired cottage that is currently not being used/lived in.



- **Proposed Minor Variance:**

The applicant proposes to demolish the existing single detached structure and to construct a new single detached structure on the established footprint with the exception to extend the south main wall to the west while following the established building line and the addition of a front entrance stairs and landing to be located within the United Counties road allowance, the following relief from the Zoning By-Law 38-09 is requested:

- Part 3.39 (7) (c)– to reduce the watercourse setback from 30 meters to 4.85 meters to the south west corner of the proposed single detached structure
- Part 6.1– to reduce the front yard setback from 6 meters to 0 meters to the proposed steps to access the proposed single detached structure.

- **Planning:**

The property is designated Residential District in the County Official Plan and is located within the Glen Walter Urban Settlement Area. This application conforms to the general intent of the Official Plan. The property is zoned Residential One and conforms to the general intent of the Zoning By-law.

- **Consultation:**

These applications were circulated to applicable municipal staff; Planning and Building have no concerns with this application as the proposed construction is proposed on the existing footprint and is following established building lines. The United Counties of SDG was circulated on this application; they have the following comments: A setback permit from SDG would be required if the new secondary dwelling is located less than 45m from the centerline of SDG 2. The RRCA was circulated on this application; they support this application and require the applicant to apply for an O. Reg. 175/06 Development Permit. I have received no formal public comments to date, received one phone call requesting information on grading and drainage.

- **Recommendation:**

Planning and Building have no concerns with this application.

## **Discussion:**

Chair Lyle Warden indicated he was happy the Counties has taken a more pro-active approach to these type of grandfathered properties. Good to see that the land is being sold to the homeowners.

Member Jaworski asked Mrs. Haley the following, the stairs are outside of what the owner owns, its on the County road allowance, how does that work? Was there special consideration that the front stairs are not on their land.

Joanne Haley responded yes, the United Counties participated in a pre-consultation meeting and they put in writing that they had no concerns with steps being located within their County



road allowance. This is the reason for the reduction in the front yard setback to 0m to accommodate the steps.

Chair Lyle Warden stated that he believes sometimes the County enters into encroachment agreements where they work with the property owner.

Martin Cameron (agent) indicated he wanted to address two points. 1. Front steps are mainly landscaping more so than steps attached to the structure. 2. The drainage, which is being looked at presently will not change that dramatically from what is existing right now.

Monique Levesque located at 18242 County Rd, located to the west of the property, just wanted to make sure about the drainage. She used to live in Bainsville and had neighbours build up considerably higher than her property and wanted to be reassured that this is not going to happen here.

Joanne Haley explained that we now have a by-law called a site plan control by-law. It has been in effect since 2010. It requires all new development and re-development to go through a site plan control process where we primarily look at the existing grades, the proposed grades and we require the site to be designed ensure that it doesn't negatively impact the abutting property owners. There are a couple of positive things about this location in comparison to the location you described. First of all, this property is on municipal water and sewer so that tends to not result in a lot of grade changes because we are not installing septic systems that have to be at a different elevation or more fill brought in. Secondly, the property is very small, building on the existing footprint means not a lot of grade change is required. So, it won't result in a big difference and will require swales to be located on the east and west property lines that will result in the drainage probably being directed to the river for the south half and sometimes for the northern portion along the County road would go along the County road or the County road catch basins. If this application is approved, then the next step would be for Mr. Cameron to apply for site plan control. That site plan is then designed, it's circulated to the RRCA, the United Counties, and staff. Once that site plan meets the Township's by-law then its approved. Then we prepare an agreement to bring to Council for approval. The site plan control agreement is then registered on title to ensure that the current property owner as well as all future property owners are aware of the approved site plan and what design was approved.

Reginald Orange, neighbour, wanted to explain a little bit about where they are, there is water that collects in the front and there was a drainage issue. They put in a drain going down towards the river to carry away the water that was in the front.

Monique Levesque asked if this is going to happen next door?

Joanne Haley responded that the site plan is going to be required to show how it is going to drain, as to exactly which method at this point, I cannot speak to that.



Reginal Orange, questioned if the house, is a two storey, normal kind of house, brick or is this decided later when you get the house plans?

Martin Cameron responded that it's going to look like a traditional old farmhouse, it's two storeys from the front and its three storeys from the back. It won't be any higher than the neighbour to the east it will be a little higher than your property to the west but that is mainly just the roof structure. On the east side, it will almost match the height of the existing house. To address the grading issue, the house is still going to be at least 12 feet away from your property line, will be covered under site plan control, from what I have seen so far, it is a natural swale and it certainly won't impact your property whatsoever.

**MOVED BY:** Sam McDonell

**SECONDED BY:** Stephanie Jaworski

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.

**CARRIED**

### 3. Application A-04-21- BLUE ANCHOR (LATREILLE)

Joanne Haley provided to the Committee the following information:

- **Subject Property:**  
Part of Lot 4, Concession 1, Broken Front. Indian Lands, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 18392 County Road 2 also known as the Blue Anchor Restaurant.
- **Proposed Minor Variance:**  
The applicant has constructed an addition (12' by 56.5') to an existing deck that is located on the south side and attached to the commercial establishment known as the Blue Anchor Restaurant, the following relief from the Zoning By-Law 38-09 is requested:
  - Part 3.39 (7) (c)– to reduce the watercourse setback from 30 meters to 6 meters to the newly constructed deck. Part 4.1– to reduce the required parking from 49 spaces to 37 spaces. The Township is aware that the owners of the Blue Anchor own a property across the road that is used for excess parking. Parking is also permitted on Page Drive.



- **Planning:**

The property is designated Commercial District in the County Official Plan and is located in the Urban Settlement Area of Glen Walter. This application conforms to the general intent of the Official Plan. The property is zoned Core Commercial and conforms to the general intent of the Zoning By-law.

- **Consultation:**

These applications were circulated to applicable municipal staff; Planning is concerned with the reduced setback to 6 meters. Building Department requires a permit for the deck. The RRCA was circulated on this application; they support this application and require the applicant to apply for an O. Reg. 175/06 Development Permit to bring the deck into compliance with the Conservation Authorities Act. I have received several verbal comments from the public to date in regards to parking issues along County Road 2 but have not received formal comments. The County can confirm that we have dealt with a number of parking related issues on County Road 2 in this area – specifically as it relates to on-shoulder parking. Currently, there are a number of no parking signs in the vicinity of this restaurant. The County will be reviewing the location and installation of these signs to ensure that they comply with the requirements of the Highway Traffic Act. Please note, that this no-parking is enforced by the OPP. The County has no objections to the proposed minor variance and encourages the owners to ensure that their guests are parking in a legal and safe manner or face enforcement through the Highway Traffic Act.

- **Recommendation:**

- Planning and Building have no concerns with this application.

### **Discussion:**

Chair Lyle Warden- I am happy the Conservation Authority is supporting this as it basically has already been developed for many years.

John Latreille- we've increased the deck by 12 feet to provide a safe environment for our staff and clientele. We didn't want to put tables and chairs in the parking lot. There has been concerns with parking, this happens during summer months especially during the vacation periods. We do have a parking lot across the road and were going to advertise on Facebook and put signage up at the parking lot so our customers would realize there is parking across the road instead of parking on Page Drive to alleviate any problems with congestion during the summer months.

Member Prevost likes the idea of putting up signs across the street especially for people that don't come in from the area would not realize that the extra parking is for the Blue Anchor. Mr. Prevost questioned if there were previously 49 parking spots, and reducing to 37, wondering



where the 12 spots are coming as the addition to the deck does not take away parking spots on the south end of the Blue Anchor.

Chair Lyle Warden explained that the size of the of the deck changes the number of parking spaces required.

John Latreille explained we have not increased the capacity. If anything, they would like to reduce our capacity. There was not parking aloud on the south side of the deck. It didn't change as far as parking requirements.

Joanne Haley stated, in our zoning by-law we have a calculation for required parking for all different types of uses, in this case, it is based on square footage of the serving area. When you do the calculation of the square footage of the serving area in terms of the inside space as well as the outside space, then you come up with a number of required parking space. With the information that was provided to us they require 49 spaces. Its probably the case that there was insufficient parking to begin with in advance of increasing the deck space and then adding that deck space would increase the need parking based on the calculation. We know there is parking across the road, but it could not be included. Anytime there is new space added either interior or exterior, we calculate the parking, we determine if the applicant can provide it, if they can that's great if they can't they always have the opportunity to apply for a variance to reduce the required number of parking spaces. To be clear, there are no spaces that are being removed, the deck is not impacting the parking lot, it is all based on the calculation of the by-law for the serving area.

Christine Lapensee neighbour, of the Blue Anchor at 18407 County Rd 2, informed the committee that she has over 200 feet of waterfront on the south side. The parking has always been an issue, but I understand that this deck was actually expanded last year its not something that they are going to be doing now. There is only one existing sign for no parking which is located closer to the Blue Anchor. It doesn't show the amount of area, you are no supposed to park. I understand there used to be another sign, but it has disappeared or knocked down. My concern or question(s) is there some type of marking that can be put on the actual pavement because it is a bike path that is there. It is very disheartening to sit on the front porch and have my entire view blocked by vehicles, trucks, boats that are parked right along the highway. There are absolutely no by-law officers that are on duty on the weekends, so if you are going to raise any complaints you will have to call the OPP. You don't want to have to walk to the Blue Anchor 5-6 times per day saying "do you know your customers are parking along the highway". My concern is ongoing because the deck has already been expanded what can we look forward to for help for existing parking now.

Member Prevost responded to Ms. Lapensee- between Chair Lyle Warden and I at the County Council level, we could have that discussion with Mr. DeHaan to make sure that the proper signage is put up along County Rd 2 and there are no parking signs are put up where they are supposed to be. Like Mr. Latreille has stated, he will put up signs on his property across the



street identifying that is additional parking, there is probably a lot of people that park along the road that don't realize that extra parking across the road belongs to the Blue Anchor. With Mr. Latreille's comments, I think that will rectify a lot of it, but I will make sure that through the County Roads Department, that they will rectify some more signage along County Road 2 and we'll talk about seeing if we can put anything on the bike path, no vehicle traffic parked along County Road 2.

Christine Lapensee questioned since the deck has already been completed but we are just getting this application for a minor variance now? The permit has been passed out, its done?

Chair Lyle Warden responded to Ms. Lapensee, I am sure you could respect the situation that a lot of businesses were in last year with the Covid situation and our Municipality tried our best to work with those businesses to allow them to adapt to the Covid environment and this is basically putting that situation into conformity.

Member Prevost also added, the Province of Ontario allowed these additions to be added without going through that complete process with Mr. Latreille is applying for now because of Covid-19 that he was allowed to do what he did back last spring maybe mid summer, I can't remember exactly when that occurred but, it was allowed by the Province and we worked with Mr. Latreille through the Municipality to try and help him out to provide access for his deck and allow his customers to enjoy the summer months at the Blue Anchor and his business survived, the Province allowed that and so we just worked with him and we continued to work with him to make sure that he followed this process and that is why he is here.

Christine Lapensee questioned if it is South Glengarry who can approve signage or markings going up, or do you have to go to another department because it's a highway?

Member Prevost explained that the road is owned by the County, Ben DeHaan which is the Roads Super Intendent for the Counties would have to approve those but Deputy Mayor Warden and myself do sit on the County Council so we will make sure that we bring that up to Mr. DeHaan.

Member Jaworski commented that it's good that the Blue Anchor was able to make some adjustments to deal with Covid and being able to enable more social distancing by expanding their seating area but by the same token they do have parking challenges and now that the deck is larger, once things go back to normal they will have more seating area and likely the parking challenges will be worse than what they were before and so my question is more for Ms. Haley, its great that if we can get the Counties to do more signage, I guess I'm looking at this from the stand point of is there something in this process that can have the Blue Anchor also be part of that solution in terms of them having to put up signage of their own, to ensure that they are directing people also to that overflow parking? And have part officially part of the solution here? Or is that not possible?



Joanne Haley responded, we can work with the Blue Anchor to encourage their patrons to park, as Mr. Latreille has mentioned, in their parking lot across the road. Currently there is not large signage that would identify that space. I know last summer when we were working with the temporary patio extension rules, we did speak with the Latreille's as well as with the United Counties, the United Counties encouraged computer printed signage inside the restaurant reminding people not to park on the bike path or to use their other space, these are things that we can certainly talk to the applicant about to see if we can make a difference in moving forward.

Member Jaworski certainly there are things that the County can do, the municipality can do, but think we all need to be equal partners in this as well to try and solve this situation. I was hoping that there was something that could be formally part of it, but it sounds like no. What you are suggesting is things we can do are only encouragement.

Joanne Haley responded, because this application is also subject to site plan control, I could incorporate those requirements into the agreement and we can work with the Latreille's and the United Counties to ensure that the wording we are putting in the agreement is not only achievable but effective so that its not just empty promises or a passive approach.

Member Jaworski indicated that she would be supportive of that, something that we can put in the site plan that would ensure that this is an expectation that stays going forward.

Joanne Haley committed to look into formal wording in the site plan as the Latreille's were willing to cooperate when we had that discussion last summer.

Member McDonell commented, he agreed with councillor Jaworski to an extent, at the same time you can lead a horse to water you can't force him to drink. You can put up as many signs as you want people are going to park wherever they feel they are safe parking. I think the easiest way to those parking issues that were brought to our attention is to, as Ms. Lapensee said, some no parking painted on the pavement and maybe its an empty promise on it that says \$250 fine or towing etc. If Mr. Latreille puts up signs advertising his parking across the street, I think that is as much as you can really expect from a business owner to do. At the same time, it's the same as somebody having a yard sale over the weekends or in the towns, people are parking on the street, it does mess up traffic. I think it is more on the Counties than the business owner, they don't own that right of way in front of her house, it's the Counties' job.

**MOVED BY:** Frank Prevost  
**SECONDED BY:** Martin Lang

This application has been **Approved** as the variance is considered minor in nature and desirable for the use of the land. No public comments were received regarding this application that resulted in the need to refuse the application; therefore, the committee **approves** the application.



**CARRIED**

Next Meeting date: April 6, 2021

**Adjournment BE IT RESOLVED THAT** the meeting of March 15, 2021 be adjourned to the call of the Chair @ 5:50 p.m.

DRAFT

## MINUTES

A virtual meeting of the Council of the Corporation of the United Counties of Stormont, Dundas and Glengarry was held at 9:00 a.m., March 15, 2021 with Warden Prevost in the Chair.

Present: Warden Prevost

Councillors: Armstrong, Byvelde, Fraser, Gardner, Landry,  
MacDonald, McGillis, Smith, Warden, Wert, Williams

CAO: Simpson

Clerk: Casselman

1. Call Meeting to Order by Resolution  
Resolution No. 2021-38

Moved by Councillor Smith  
Seconded by Councillor Wert

THAT the meeting of the Council of the United Counties of Stormont, Dundas and Glengarry be hereby called to order.

CARRIED

Roll call was taken with all members of Council present.

2. Adoption of Agenda  
Resolution No. 2021-39

Moved by Councillor Byvelde  
Seconded by Councillor MacDonald

THAT Council approve the agenda as amended.

CARRIED

The agenda was amended by adding an item to Miscellaneous Business regarding a traffic study at the A&W development located in Winchester.

3. Disclosure of Pecuniary Interest and General Nature Thereof
4. Adoption of Minutes

Resolution No. 2021-40

Moved by Councillor Fraser  
Seconded by Councillor Warden

THAT the minutes of the meeting, including the In-Camera minutes, of the Council of the United Counties of Stormont, Dundas and Glengarry, held February 16, 2021, and the budget meeting held February 16 & 17, 2021, be adopted as circulated.

CARRIED

## 5. Delegations

Breckyn Caers, Habitat for Humanity Cornwall & The Counties, presented information on the organization's services. Ms. Caers requested that the County donate a suitable lot or provide a monetary donation. Staff was asked to report back on this request.

Steve Taylor, BT Engineering, presented information on the environmental assessment for improvements to County Road 34 (Main Street) and Mill Square in Alexandria. Mr. Taylor also spoke to the recommended plan moving forward and the project schedule and next steps.

## 6. Action Requests

### a) Corporate Services

Resolution No. 2021-41

Moved by Councillor Gardner

Seconded by Councillor Landry

THAT the Council of the United Counties of Stormont, Dundas and Glengarry authorize Horizon Educational Consulting to develop a report to improve rural education opportunities for students within SDG.

CARRIED

Resolution No. 2021-42

Moved by Councillor McGillis

Seconded by Councillor Smith

THAT the Council of the United Counties of Stormont, Dundas and Glengarry authorize the following donations for 2021:

St. Lawrence River Institute:	\$10,000
County Fairs:	\$9,000
Dundas Manor:	\$500,000
Maxville Manor:	\$500,000
OPP RN Position:	\$120,000
Eastern Ontario Agri-Food Network:	\$25,000
Chesterville & District Historical Society:	\$1,000
Royal Canadian Legion:	\$940
Miscellaneous:	\$1,000
Police Services Board Community Initiatives:	\$5,000

AND THAT Councillor Carma Williams be appointed to the EOAN Board of Directors for the duration of this term of Council.

CARRIED

### b) Financial Services

- c) Transportation  
Resolution No. 2021-43

Moved by Councillor Warden  
Seconded by Councillor Williams

THAT the Council of the United Counties of Stormont, Dundas, and Glengarry commit to participating in a traffic study which will review and recommend safety improvements to the existing/proposed entrances serving Civic No's. 18770 – 18781 County Road 2;

AND THAT Transportation Services is authorized to work with Grant-Marion Construction Ltd. and their consultant (EVB Services) to complete the aforementioned traffic study;

AND THAT Transportation Services' contribution to the study will be half of the final cost of the review to an upset limit of \$5,000.

CARRIED

- d) Planning
- e) Court Services
- f) County Library
- g) IT Services

Resolution No. 2021-44

Moved by Councillor MacDonald  
Seconded by Councillor Fraser

THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve the attached job description and salary classification (Job Class) for the position of 'IT Support Technician';

AND THAT Council approve the attached job description and salary classification (Job Class) for the position of 'Business Systems Coordinator';

AND THAT Council authorize the commencement of the recruitment process for individuals to assume these positions;

AND THAT Council authorize the elimination of the Business Systems Analyst position effective immediately;

AND FURTHER THAT the County Organizational Chart, Schedule A to By-law No. 5038 (a By-law to set remuneration for non-union staff), and any other relevant documents are hereby amended to reflect the above changes.

CARRIED

7. Tenders and Quotations

Resolution No. 2021-45

Moved by Councillor Williams  
Seconded by Councillor Byvelds

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the joint tender from Green Stream Lawn and Vegetation Management Inc. for treatment on municipal roadsides at their price of \$34,020, plus chemicals and H.S.T.,

The joint tender includes the following:

- United Counties (\$13,155.00 plus chemicals – includes provisional guiderail spraying)
- North Dundas (\$3,250.00 plus chemicals)
- South Dundas (\$3,770.00 plus chemicals)
- North Stormont (\$4,160.00 plus chemicals)
- South Stormont (\$3,315.00 plus chemicals)
- North Glengarry (\$4,030.00 plus chemicals)
- South Glengarry (\$2,340.00 plus chemicals)

AND THAT the Director of Transportation and Planning be authorized to sign all necessary documents to give effect to the contract.

CARRIED

Resolution No. 2021-46

Moved by Councillor Armstrong  
Seconded by Councillor Smith

THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve the proposal for Professional Engineering Services from Keystone Bridge Management Corp. to complete the 2021 Biennial Bridge Inspections for an upset limit of \$55,660.00 plus HST and authorize the Director of Transportation and Planning Services to sign all necessary documents to give effect to the contract.

CARRIED

Resolution No. 2021-47

Moved by Councillor Landry  
Seconded by Councillor Gardner

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from Anchor Concrete Products Limited for the purchase of a 3000mm x 1800mm precast concrete structure for the Moriarty Municipal Drain at the total price of \$53,882.75 plus H.S.T. and authorize the Director of Transportation and Planning Services to sign all necessary documents to give effect to the contract.

CARRIED

Resolution No. 2021-48

Moved by Councillor Wert

Seconded by Councillor Warden

THAT the Council of the United Counties of Stormont, Dundas and Glengarry direct the Director of Transportation and Planning Services to issue a revised tender for micro surfacing work that excludes the patrol yards;

AND THAT the previous tender that included patrol yards not be awarded.

CARRIED

Resolution No. 2021-49

Moved by Councillor Warden

Seconded by Councillor McGillis

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the joint tender from R.W. Tomlinson Ltd. for hot mix paving and other related works at their unit prices totaling \$6,996,400.00 plus H.S.T.,

The joint tender includes the following:

- United Counties (\$6,034,180.00)
- South Glengarry (\$614,060.00)
- South Stormont (\$348,160.00)

AND THAT the Director of Transportation and Planning Services be authorized to sign all necessary documents to give effect to the contract.

CARRIED

Resolution No. 2021-50

Moved by Councillor Gardner

Seconded by Councillor Fraser

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the joint tender from Roto Mill Inc. for the Cold in Place Recycling with Expanded Asphalt and other related works on various County roads at their unit prices totaling \$3,681,883.88 plus H.S.T.

The joint tender includes the following:

- United Counties (\$3,294,497.88)
- South Glengarry (\$387,386)

AND THAT the Director of Transportation and Planning Services be authorized to sign all necessary documents to give effect to the contract.

CARRIED

Resolution No. 2021-51

Moved by Councillor Byvelds

Seconded by Councillor Wert

THAT the Council of the United Counties of Stormont, Dundas and Glengarry accept the joint tender from Peninsula Construction Inc. for guiderail replacement at their unit prices totaling \$238,073.50 plus H.S.T.,

AND THAT the Director of Transportation and Planning Services be authorized to sign all necessary documents to give effect to the contract.

CARRIED

8. By-laws

Resolution No. 2021-52

Moved by Councillor MacDonald

Seconded by Councillor Warden

THAT By-Law No. 5283, being a by-law to authorize an agreement between the United Counties of Stormont, Dundas and Glengarry and eSCRIBE Software Ltd. for the provision of meeting and agenda management software, be read and passed in Open Council, signed and sealed.

CARRIED

Resolution No. 2021-53

Moved by Councillor Landry

Seconded by Councillor Armstrong

THAT By-law No. 5284, being a by-law to establish property tax ratios for the County and municipal purposes for the year 2021, be read and passed in Open Council, signed, and sealed.

CARRIED

Resolution No. 2021-54

Moved by Councillor Williams

Seconded by Councillor Smith

THAT By-law No. 5285, being a by-law for the purpose of adopting and raising the General Upper-tier levy for the year 2021, be read and passed in Open Council, signed and sealed.

CARRIED

Resolution No. 2021-55

Moved by Councillor Byvelds

Seconded by Councillor Gardner

THAT By-law 5286, being a By-law to adopt Policy 2-15, "Surplus Transportation Funds" Policy, be read and passed in Open Council, signed, and sealed.

CARRIED

9. Consent Agenda  
Resolution No. 2021-56

Moved by Councillor McGillis  
Seconded by Councillor Warden

THAT all items listed under the Consent Agenda section of the Agenda be approved as recommended.

CARRIED

10. Boards and Committees

Various members of Council provided updates on Committee meetings and activities.

11. Key Information

Director de Haan spoke to the Special County Council meeting, scheduled for March 25, 2021, to present information on the Regional Waste Management Study.

Director de Haan spoke to the Public Meeting for the Official Plan Housekeeping Amendment scheduled for March 29, 2021.

Director de Haan provided information on the contracted staff member that was hired for enhanced cleaning at the County Administration building.

Director de Haan provided an update on salt usage. Council asked that staff report back on this matter with additional information.

12. Motions and Notices of Motions

13. Petitions

14. Miscellaneous Business

- a) Allocations Committee Appointment - United Way / Centreaide of Stormont, Dundas and Glengarry

Resolution No. 2021-57

Moved by Councillor MacDonald  
Seconded by Councillor Gardner

THAT the Council of the United Counties of Stormont, Dundas and Glengarry appoint Councillor Carma Williams to the Allocations Committee for the United Way / Centreaide of Stormont, Dundas and Glengarry.

CARRIED

b) Traffic Study, A&W Development in Winchester

Councillor Fraser spoke to the A&W development in Winchester. The following motion was put forward and then withdrawn:

Moved by Councillor Fraser  
Seconded by Councillor Armstrong

THAT Council direct staff to provide a summary of the findings of the impending Traffic Study being prepared by the developer in support of the proposed A&W location in Winchester; and further

THAT after review of said Traffic Study, Council determine what, if any, improvements to County Road 3 shall be included with the Site Plan Control Agreement, including when improvements will be made and cost-apportionment; and further

THAT in accordance with Section 21.2 of the Procedural By-law, Council dispenses with the requirement to provide advance notice of the foregoing.

WITHDRAWN

Council took a brief recess at 11:50 a.m. The meeting resumed at 12:20 p.m.

Resolution No. 2021-58

Moved by Councillor Fraser  
Seconded by Councillor Armstrong

THAT notwithstanding the conclusions of the traffic study related to the development of the A&W site in Winchester, that staff be directed to provide no comment with respect to improvements on County Road 3;

AND THAT in accordance with Section 21.2 of the Procedural By-Law, Council dispenses with the requirement to provide advance notice of the foregoing.

CARRIED

15. Unfinished Business Summary

16. Closed Session

17. Ratification By-law

Resolution No. 2021-59

Moved by Councillor McGillis  
Seconded by Councillor Williams

THAT By-Law No.5287, being a by-law to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed.

CARRIED

18. Adjournment by Resolution  
Resolution No. 2021-60

Moved by Councillor Gardner  
Seconded by Councillor Armstrong

THAT Council adjourn to the call of the chair.  
CARRIED

\_\_\_\_\_  
Warden

\_\_\_\_\_  
Clerk

DRAFT



## Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2      Tel: 613-938-3611      Fax: 613-938-3221      [www.rrca.on.ca](http://www.rrca.on.ca)

### MEMORANDUM

**To:** Township of South Glengarry Council, CAO, and Clerk  
**From:** Lisa Van De Ligt, Communications Specialist  
**Date:** March 22, 2021  
**Subject:** RRCA Board of Directors meeting highlights (March 18, 2021)

The Raisin Region Conservation Authority (RRCA) Board of Directors consists of 8 representatives from the RRCA's 5 member municipalities: City of Cornwall and Townships of North Glengarry, South Glengarry, South Stormont and North Stormont.

Following every Board meeting, councils, CAOs and clerks of the RRCA's 5 member municipalities are sent meeting highlights and the date of the next meeting. The RRCA Board meets monthly (except for July, August, and December).

#### March 18, 2021 RRCA Board of Directors Meeting Highlights

- Approved minutes from February 18, 2021 Board of Directors meeting can be found at <http://www.rrca.on.ca/page.php?id=15>.
- Board re-elected for a second term Bryan McGillis, Mayor of the Township of South Stormont, as Chair and re-elected Martin Lang, Councillor for the Township of South Glengarry, as Vice-Chair.
- Board approved committee appointments to: Source Protection Committee, Source Protection Management Committee, Conservation Ontario Council, St. Lawrence River Restoration Council, and City of Cornwall Environment & Climate Change Committee.
- Board approved 1 grant submission to support RRCA Conservation Area enhancements.
- Board approved a student compensation schedule and awarded a grass cutting tender.

**Next RRCA Board meeting date: April 15, 2021**

## INFORMATION REPORT

**REPORT TO:** Council of the Township of South Glengarry



**MEETING DATE:** April 6, 2021

**SUBJECT:** Update - MPAC Assessment Postponed

**PREPARED BY:** Lachlan McDonald, GM Finance/Treasurer

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The Ministry of Finance has, once again, decided to postpone a province-wide property assessment update due to the pandemic.

This means that the 2022 property assessments will be the same as 2020 and 2021.

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### **BACKGROUND**

MPAC runs on a four-year assessment cycle.

Example:

2012 – \$150,000 | MPAC reviews and determines the market value is \$200,000

2013 - \$162,500

2014 - \$175,000

2015 - \$187,500

2016 - \$200,000

2016 - \$200,000 | MPAC reviews and determines the market value is \$210,000

2017 – \$202,500

2018 – \$205,000

2019 - \$207,500

2020 - \$210,000

2020 - \$210,000 | MPAC halts the review due to COVID-19

2021 - \$210,000 | MPAC halts the review due to COVID-19

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### **How does this impact municipalities?**

- Property assessment values could increase more rapidly once MPAC reviews for market value because they missed two years of value growth

## How does this impact property owners?

Usual cycle would be:

2020 - \$210,000 | MPAC reviews and determines market value is \$310,000

2021 - \$235,000

2022 - \$260,000

2023 - \$285,000

2024 - \$310,000

Disrupted cycle may result in:

2020 - \$210,000 | MPAC halts review, likewise 2021

2022 - \$210,000 | MPAC reviews and determines market value is \$350,000

2023 - \$245,000

2024 - \$280,000

2025 - \$315,000

2026 - \$350,000

- Tax rates may go up to compensate the stagnant assessment

Basically, the municipality cannot hide behind assessment growth when delivering budgets. A tax rate decrease can still increase the tax burden to residents.

Example:

2021 - \$235,000 (assessment) x 1.24% (tax rate) = \$2,914 (taxes)

With Assessment Growth:

2022 - \$260,000 (assessment) x 1.23% (tax rate) = \$3,198 (taxes)

→ The tax rate went down but taxes went up

Without Assessment Growth:

2022 - \$235,000 (assessment) x 1.30 (tax rate) = \$3,055 (taxes)

→ The tax rate went up and taxes went up

Fortunately, our budget focus on net levy requirement avoids the pitfalls of narrowly talking about tax rates as the success or failure of our budget discussions

Unfortunately, in the example above 'without assessment growth', the title writes itself, 'Tax Rate Increase of 6%', even though residents would save more money vs the scenario with assessment growth and a tax rate decrease.

**INFORMATION REPORT****REPORT TO:** Council of the Township of South Glengarry**MEETING DATE:** April 6, 2021**SUBJECT:** Emergency Management 2020 Program  
Compliance**PREPARED BY:** Joanne Haley, GM Planning, Building &  
Enforcement

Emergency Management Ontario (EMO) requires all municipalities to complete annual requirements to at least an essential level of preparedness.

These requirements include:

1. Appoint an Community Emergency Management Coordinator (CEMC) and an Alternate (Joanne Haley & Shauna Baggs).
2. CEMC and Alternate must complete required training, CEMC must have annual training.
3. Community Emergency Management Program Committee must be in place and must meet annually.
4. A current by-law must be in place adopting the Emergency Management Program.
5. The Community Risk profile must be reviewed annually and must be current.
6. Emergency Plan must be reviewed and submitted to EMO.
7. Must have a designated Emergency Operations Centre.
8. The Emergency Operation Centre must have an appropriate Communications system.
9. The Critical Infrastructure must be reviewed annually and must be current.
10. The Municipality must conduct annual training for the Community Control Group and staff.
11. The Municipality must conduct an annual exercise for the Community Control Group. The Province exempted this requirement for 2020.

12. A Municipal employee must be designated as the Emergency Information Officer (Kelli Campeau).
13. The Municipality must complete a public education program - this is completed annually during Emergency Preparedness week.
14. The Emergency Management Committee must conduct an annual review of the Emergency Management Program.

In conclusion, the Township of South Glengarry has met the requirements for 2020. Please see the attached compliance letter issued by the Office of the Fire Marshall and Emergency Management Ontario.

**Ministry of the Solicitor General**

Office of the Fire Marshal and  
Emergency Management

25 Morton Shulman Avenue  
Toronto ON M3M 0B1  
Tel: 647-329-1100  
Fax: 647-329-1143

**Ministère du Solliciteur général**

Bureau du commissaire des incendies  
et de la gestion des situations  
d'urgence

25 Morton Shulman Avenue  
Toronto ON M3M 0B1  
Tél. : 647-329-1100  
Télééc. : 647-329-1143



March 30, 2021

Your Worship Frank Prevost  
Township of South Glengarry  
P.O. Box 220, 6 Oak Street  
Lancaster, ON K0C1N0

Dear Mayor:

As the Chief of Emergency Management for Ontario, it is incumbent on me to monitor, coordinate and assist municipalities with their respective municipal emergency management programs in accordance with the Emergency Management and Civil Protection Act (EMCPA). To confirm municipalities are in compliance with the EMCPA, every municipality in Ontario submits a compliance package to Emergency Management Ontario on a yearly basis.

Emergency Management Ontario (EMO) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and have determined that your municipality was compliant with the EMCPA in 2020.

The safety of all our citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. We congratulate you on your municipality's efforts in achieving compliance in 2020. I look forward to continuing to work with you to support your continued compliance on an ongoing basis.

If you have any questions or concerns about this letter, please contact our Emergency Management Field Officer assigned to your Sector; their contact information is below.

Name: MaiaFoster

Email: Maia.Foster@ontario.ca

Phone: 437-219-1713

Sincerely,

Teepu Khawja  
Assistant Deputy Minister and Chief, Emergency Management

cc: Joanne Haley - CEMC  
Maia Foster - Field Officer - Capital Sector



March 29, 2021

Honourable Laurie Scott  
Minister of Infrastructure  
5<sup>th</sup> Floor  
777 Bay Street  
Toronto, Ontario  
M7A 2J3

Dear Minister:

On behalf the board of directors of the Eastern Ontario Wardens' Caucus (EOWC) and the Eastern Ontario Regional Network (EORN) we want to congratulate you on the announcement of the additional 2.8 billion dollars to be dedicated to expanding broadband access across the province. This was a truly significant moment for rural citizens and businesses here in our region and across Ontario.

While the budget contained the announcement, it did not address how the government intends to roll out funding for broadband infrastructure projects and as you know we have provided you with an EORN led proposal to complete a regional Gigabyte project. Every mayor and warden who is a member of the EOWC and the Eastern Ontario Mayors' Caucus fully supports the EORN Gig Project. Local municipalities share that same desire to proceed. They know, given the funding from the province and the federal government, EORN can deliver a project that will connect not just the 'easy to reach' homes and businesses but ensure that those citizens and business owners in the more difficult to serve areas of our region get to enjoy the benefits of a Gig project as well.

Our members continue to ask us when the Gig project is going to move forward because their citizens and businesses are anxious to get connected to better broadband services especially as they make plans in a post pandemic world. Minister, we are ready to roll up our sleeves to get this essential project underway and would be pleased to meet with you at your convenience to get started.

Congratulations again on securing this incredible commitment to broadband funding and we look forward to hearing from you.

Yours truly,

A handwritten signature in black ink that reads 'Debbie Robinson'.

---

Debbie Robinson,  
EOWC Chair

A handwritten signature in black ink that reads 'J. Murray Jones'.

---

J. Murray Jones,  
EORN Chair



Dear Kelli Campeau, Township of South Glengarry

On behalf of Cathy Seguin, President of the Ontario Recreation Facilities Association (ORFA), I would respectfully request consideration for the following “Open Letter” to be added as correspondence to the next Mayor and Council agenda for awareness.

As we are all aware, the COVID-19 pandemic has created unprecedented challenges for all communities and has required a flexible and responsive approach. Over the past year, we have witnessed the vital role that recreation facility professionals, and recreation infrastructure (indoor and outdoor), play in our communities. While following public health guidance, providing even limited access to recreation has allowed our community residents to stay connected, support their physical and mental health, and hopefully encourages them to view a more positive, post-pandemic future.

Thank you for your consideration of this request.

Best wishes,

A handwritten signature in black ink, appearing to read 'John Milton', with a long horizontal flourish extending to the right.

John Milton

Chief Administrative Officer

---

## **OPEN Letter to ORFA Members and Industry Employers**

*Dear Colleagues,*

*As we are aware, the pandemic has created unprecedented challenges for all communities and has required a flexible and responsive approach. Over the past year, we have witnessed the vital role that recreation facility professionals, and recreation infrastructure (indoor and outdoor), play in our communities. While following public health guidance, providing even limited access to recreation has allowed our*

*community residents to stay connected, support their physical and mental health, and hopefully encourages them to view a more positive, post-pandemic future.*

*You, and your team members, are the reason why great community recreation exists. I hope you will join me in recognizing the recreation facility professionals within your organization and thank them for their commitment and resilience to ensuring safe and enjoyable recreational activities and spaces.*

*As a member of the Ontario Recreation Facilities Association (ORFA), we continue to support you in your operation and management of your community assets. Since last summer, ORFA has provided its members with timely, current and relevant pandemic-related information. In addition to ORFA's weekly e- news sent to all members, we encourage you to visit [www.orfa.com](http://www.orfa.com) to access other membership benefits, including:*

- o COVID-19 Updates and Toolbox including Recreation Facility COVID-19 Re-entering and Reopening Guiding Principles and Best Practices*
- o Events: online self-study and virtual*
- o Professional designations*
- o Facility Forum magazine (print and digital)*
- o Resource Centre (podcasts, webinars, best practice guidelines, discussion board)*
- o Careers (job postings)*

*Recreation facility professionals, through education, workplace-specific training, and professional certification, have the requisite skills, enhanced knowledge and empowered attitude to better operate and manage infrastructure in support of safe facilities. Your ORFA membership allows you to invest in yourself, your staff, and your profession.*

*I wish to close by thanking our 7,000-plus members for providing critically important frontline and management services to our communities and for their support of corporate, municipal, provincial and federal directives that align in keeping your communities as safe as possible.*

*The ORFA is here to help. Please reach out to us at anytime!*

*Sincerely,*

A handwritten signature in black ink that reads "Cathy Seguin". The script is fluid and cursive, with the first letters of each word being capitalized and prominent.

*Cathy Seguin, President  
Ontario Recreation Facilities Association Inc.*



Sac postal / P.O. Bag 129, Mattice, Ont. P0L 1T0  
(705) 364-6511 – Fax: (705) 364-6431

**RESOLUTION NO. 21-71**

Moved by: Marc Dupuis  
Seconded by: Richard Lemay

BE IT RESOLVED THAT Council for the Municipality of Mattice – Val Côté hereby supports Resolution no. 75-2021 made by the Township of South Glengarry, urging Premier Doug Ford and the Province of Ontario to procure approved COVID-19 vaccines to be distributed to the residents of the Province of Ontario, to increase the Province's vaccination rate to keep pace with the doses that have been received and to accelerate the launch of its COVID-19 vaccine booking system, and;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Township of South Glengarry and to our federal and provincial government representatives, Carol Hughes and Guy Bourgouin.

**- CARRIED -**

I, Guylaine Coulombe, CAO/Clerk of the Municipality of Mattice – Val Côté, do hereby certify this to be a true and complete copy of Resolution 21-71, passed by the Council of the Municipality of Mattice – Val Côté at its meeting held the 22nd day of March 2021.

DATED at Mattice, Ontario  
This 25th day of March 2021

  
Guylaine Coulombe

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

RESOLUTION

MOVED BY Councillor Thompson

RESOLUTION NO 26

SECONDED BY Deputy Mayor Armstrong

DATE March 9, 2021

THAT the Council of the Township of North Dundas support the Township of South Glengarry Resolution No. 75-2021, that requests the Province of Ontario to procure approved COVID-19 vaccines to be distributed to the residents of the Province of Ontario, increase the Province's vaccination rate to keep pace with the doses that have been received and accelerate the launch of its COVID-19 vaccine booking system.

CARRIED

DEFEATED

DEFERRED

  
MAYOR

Recorded Vote:	Yea	Nay
Mayor Fraser	___	___
Deputy Mayor Armstrong	___	___
Councillor Annable	___	___
Councillor Hoy	___	___
Councillor Thompson	___	___

I, Jo-Anne McCaslin, Clerk of the Township of North Dundas, in the County of Dundas, hereby certify this to be a true copy, this 15 day of March, 2021 (Year)





# TOWNSHIP OF O'CONNOR

330 Highway 595, R.R. #1, Kakabeka Falls, Ontario P0T 1W0  
Tel. (807) 476-1451 Fax (807) 473-0891  
E-Mail - [twpoconn@fbaytel.net](mailto:twpoconn@fbaytel.net) [www.oconnortownship.ca](http://www.oconnortownship.ca)

Mayor  
Jim Vezina

Clerk-Treasurer  
Lorna Buob

Councillors  
Alexander Crane  
Wendy Handy  
Jerry Loan  
Bishop Racicot

March 24, 2021

Honourable Doug Ford  
Premier of Ontario  
Room 281  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1  
Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford:

Council, at their meeting held on March 22, 2021, endorsed the resolution from the Township of South Glengarry urging yourself and the Province of Ontario to procure approved COVID-19 vaccines to be distributed to the residents of the Province of Ontario, and to increase the Province's vaccination rate to keep pace with the doses that have been received and accelerate the launch of its COVID-19 vaccine booking system.

For your information I have enclosed a copy of the resolution and I trust that you will give it your consideration and support.

Yours truly,

Lorna Buob  
Clerk-Treasurer

Encl.

Cc: Honourable Christine Elliot, Minister of Health  
Honourable Peter Bethlenfalvy, Minister of Finance  
Judith Monteith-Farrell, MPP, Thunder Bay - Atikokan  
Michael Gravelle, MPP, Thunder Bay – Superior North  
AMO  
Township of South Glengarry



# COUNCIL RESOLUTION



**Res: 2021.06. 07**

Wednesday, March 24, 2021

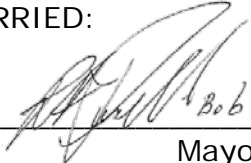
Moved by:     Loveland    

Seconded by:     Corneil    

**THAT** the Council of the Municipality of Dutton Dunwich supports the resolution of the Township of South Glengarry urging Premier Doug Ford and the Province of Ontario to procure approved COVID-19 vaccines to be distributed to the residents of the Province of Ontario, increase the Province’s vaccination rate to keep pace with the doses that have been received and accelerate the launch of its COVID-19 vaccine booking system; and

**THAT** a copy of this resolution be forwarded to Jeff Yurek, MPP, Karen Vecchio, MP and the Township of South Glengarry.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
P. Corneil	<u>  x  </u>	<u>    </u>
A. Drouillard	<u>  x  </u>	<u>    </u>
K. Loveland	<u>  x  </u>	<u>    </u>
M. Hentz	<u>  x  </u>	<u>    </u>
B. Purcell – Mayor	<u>  x  </u>	<u>    </u>

CARRIED:  
  
\_\_\_\_\_  
Mayor

DEFEATED:  
\_\_\_\_\_  
Mayor

**TOWN OF ENGLEHART**  
61 Fifth Avenue , Englehart , Ontario , P0J 1H0  
Tel: 1-705-544-2244  
<https://www.engehart.ca/>

March 24, 2021

**RESOLUTION**

**Resolution # COU1-21-03-05**

**Agenda Item # 6.3 Township of South GlenGarry**

**Moved By : Jerry Mikovitch**

**Seconded By : Twyla Wilson**

**Now therefore be it resolved that the Council of the Town of Englehart support the attached resolution from South Glengarry.**

**Carried**

  
\_\_\_\_\_  
**Mayor**  
**Town of Englehart**



**CORPORATION DE LA MUNICIPALITÉ DE LA NATION  
CORPORATION OF THE NATION MUNICIPALITY**

Type: Ordinaire / Regular

Date: 8 mars / March 8, 2021

Résolution No.: 187-2021

Proposée par/Moved by: Marie-Noëlle Lanthier  Alain Mainville  Danik Forgues  Francis Brière

Appuyée par/Seconded by: Marie-Noëlle Lanthier  Alain Mainville  Danik Forgues  Francis Brière

RÉSOLUTION D'APPUI – CANTON DE  
GLENGARRY SUD

Qu'il soit résolu que le Conseil appuie la résolution adopté par le canton de South Glengarry portant sur l'utilisation de l'application automatique de la vitesse (radars de vitesse) par les municipalités.

SUPPORT RESOLUTION –  
TOWNSHIP OF SOUTH GLENGARRY

Be it resolved that Council supports the resolution adopted by the Township of South Glengarry regarding the use of Automatic Speed Enforcement (speed radars) by municipalities.

Recorded Vote/Vote Enregistré

Marie-Noëlle Lanthier  
Alain Mainville  
Danik Forgues  
Francis Brière  
Francois St. Amour

<u>Yea</u>	<u>Nay</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Cette resolution est:  
This resolution is:  
Adoptée/Carried   
Rejetée/Defeated:   
Modifiée/Amended:

**DÉCLARATION D'INTÉRÊT / DISCLOSURE OF INTEREST**

Nom / Name: \_\_\_\_\_ a (ont) déclaré ses (leur) intérêts,  laissé son (leur) siège(s) et  quitté la salle du Conseil./Disclosed his (her, their) interest,  vacated his (her, their) seat(s) and  left Council chambers.

Greffière  
Clerk



March 12, 2021

The Corporation of the Township of South Glengarry  
6 Oak Street, P.O. Box 220  
Lancaster, Ontario K0C 1N0

**RE: Automatic speed enforcement (photo radar)**

At its regular meeting of March 1, 2021, our Municipal Council passed the following resolution:

21-079      Moved by: Councillor L. Lévesque  
                  Seconded by: Councillor G. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to support the attached resolution dated February 16, 2021 from the Corporation of the Township of South Glengarry with regards to a request for support concerning the use of automatic speed enforcement (photo radar), as presented.

Carried

Sincerely,

Brigitte Tremblay  
Office Clerk

Enclosure      Resolution No. 21-079



**COUNCIL RESOLUTION**

Moved By: Luc  
 Seconded By: Gerard

DATE: March 1, 2021  
 Resolution No. 21-079

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to support the attached resolution dated February 16, 2021 from the Corporation of the Township of South Glengarry with regards to a request for support concerning the use of automatic speed enforcement (photo radar), as presented.

✓

<b>Carried</b>	<b>Defeated</b>	<b>Deferred</b>
----------------	-----------------	-----------------

RECORDED VOTE:	YES	NO
<b>Councillor</b> Chantal Croft	_____	_____
<b>Councillor</b> Hélène Perth	_____	_____
<b>Councillor</b> Luc Lévesque	_____	_____
<b>Councillor</b> Gérard Lévesque	_____	_____
<b>Mayor</b> Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**SENT VIA EMAIL**

March 25, 2021

The Right Honourable Justin Trudeau, MP  
Prime Minister of Canada  
Langevin Block  
Ottawa, Ontario K1A 0A2

Prime Minister:

**RE: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms)**

At its Regular Meeting held on March 8, 2021 Council of the Town of Kingsville passed the following Resolution:

**"205-2021**

**Moved By** Councillor Thomas Neufeld, **Seconded By** Councillor Larry Patterson

A Resolution concerning Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms), specifically Amendment 26, Section (58.01 (1-8), Conditions-by-law.

WHEREAS municipalities have never been responsible for gun control laws in Canada;

AND WHEREAS law abiding Kingsville residents who own legal handguns have already been thoroughly vetted through the CFSC, PAL and ATT applications;

AND WHEREAS illegal gun owners and smugglers do not respect postal codes;

AND WHEREAS if one municipality enacts a ban and not a neighbouring municipality, this will create a patchwork of by-laws;

AND WHEREAS a municipal ban would be difficult to enforce and easy to get around.

NOW THEREFORE BE IT RESOLVED that The Corporation of the Town of Kingsville is OPPOSED to the adoption of any by-laws restricting the possession, storage and transportation of legally obtained handguns;

AND BE IT FURTHER RESOLVED that this resolution be forwarded to the following public officials: MP Chris Lewis-Essex, MPP Taras Natyshak-Essex, Premier of Ontario The Honourable Doug Ford, Leader of the Official Opposition Andrea Horwath, Prime Minister of Canada The Honourable Justin Trudeau, and Leader of Official Opposition The Honourable Erin O'Toole."

..2/

If you require any further information, please contact the undersigned.

Yours very truly,



Sandra Kitchen  
Deputy Clerk-Council Services  
Legislative Services Department  
skitchen@kingsville.ca

cc: Hon. Doug Ford, Premier  
cc: Hon. Andrea Horwath, Official Leader of the Opposition  
cc: Hon. Erin O'Toole, Official Leader of the Opposition  
cc: MP Chris Lewis- Essex  
cc: MPP Taras Natyshak-Essex  
cc: Hon. Bill Blair, Minister of Public Safety and Emergency Preparedness  
cc: MP Shannon Stubbs  
cc: Mayor Aldo DiCarlo, Town of Amherstburg  
cc: Mayor Larry Snively, Town of Essex  
cc: Mayor Tom Bain, Town of Lakeshore  
cc: Mayor Marc Bondy, Town of LaSalle  
cc: Mayor Hilda MacDonald, Municipality of Leamington  
cc: Mayor Gary McNamara, Town of Tecumseh  
cc: all Municipalities in Ontario

[premier@ontario.ca](mailto:premier@ontario.ca)  
[horwatha-qp@ndp.on.ca](mailto:horwatha-qp@ndp.on.ca)  
[erin.otoole@parl.gc.ca](mailto:erin.otoole@parl.gc.ca)



The Honourable Jonathan Wilkinson  
Minister of Environment and Climate Change  
House of Commons  
Ottawa, ON K1A 0A6  
Jonathan.Wilkinson@parl.gc.ca

The Honourable Marie-Claude Bibeau  
Minister of Agriculture and Agri-Food  
House of Commons  
Ottawa, ON K1A 0A6  
Marie-Claude.Bibeau@parl.gc.ca

March 19<sup>th</sup> 2021

Sent via e-mail

**Re: Carbon Tax**

Please be advised that on March 10<sup>th</sup> 2021 the Town of Plympton-Wyoming Council passed the following motion to support the Norfolk County Agricultural Advisory Boards letter regarding the application of the carbon tax on primary agriculture producers. It is the recommendation of Norfolk County Council that the Federal Government consider the concerns of the agricultural community and move to exempt all primary agriculture producers from current and future carbon taxes.

***Motion #13*** – Moved by Netty McEwen, Seconded by Tim Wilkins that Council support item “q)” from Norfolk County regarding Carbon Tax on Agriculture Producers.

***Motion Carried.***

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at [ekwarciak@plympton-wyoming.ca](mailto:ekwarciak@plympton-wyoming.ca).

Sincerely,

Erin Kwarciak  
Clerk  
Town of Plympton-Wyoming

cc. Association of Municipalities of Ontario  
Federation of Canadian Municipalities  
Ontario Municipalities

---

**The Corporation of the Town of Plympton-Wyoming**

P.O Box 250, 546 Niagara Street, Wyoming Ontario N0N 1T0

Tel: 519-845-3939 Ontario Toll Free: 1-877-313-3939



Norfolk County  
Officer of the Mayor  
Governor Simcoe Square  
50 Colborne St., S.  
Simcoe, Ontario N3Y 4H3  
519-426-5870  
Fax: 519-426-7633  
norfolkcounty.ca

February 23, 2021

The Honourable Jonathan Wilkinson  
Minister of Environment and Climate Change  
House of Commons  
Ottawa, ON K1A 0A6

The Honourable Marie-Claude Bibeau  
Minister of Agriculture and Agri-Food  
House of Commons  
Ottawa, ON K1A 0A6

Dear Ministers,

I am writing to advise that Norfolk County Council supports the attached Norfolk County Agricultural Advisory Board's letter regarding the application of the carbon tax on primary agriculture producers. It is the recommendation of Norfolk County Council that the Federal Government consider the concerns of the agricultural community and move to exempt all primary agriculture producers from current and future carbon taxes. Please find attached the full recommendation.

Thank you for your attention,

Yours truly,

A handwritten signature in black ink that reads "Kristal Chopp".

Kristal Chopp  
Mayor, Norfolk County

P.c. Norfolk County Council  
Association of Municipalities of Ontario  
Federation of Canadian Municipalities  
Ontario Municipalities

Dec 7, 2020

The Honourable Marie-Claude Bibeau, MP  
Minister of Agriculture and Agri-Food House of Commons  
Ottawa, Ontario  
K1A 0A6

Dear Minister Bibeau

Our agricultural advisory board (AAB) who represents the agricultural sector in Norfolk County, Ontario is very concerned about the federal government's current carbon pricing policies. It is our hope that you consider our concerns and move to exempt all primary agriculture producers from current and future carbon taxes.

Carbon tax remains as a major cost of production for producers in Norfolk County. Although some farm fuel purchases are exempt, it is selective and does not meet the needs of the entire agriculture industry. Currently crop drying, heating/cooling of livestock barns and cooling of perishable commodities are still subject to full carbon taxes.

Currently there are no replacements for fossil fuels in agricultural production. As a result, carbon tax policies are not appropriate for the agricultural sector and only decrease farm margins.

Norfolk County which is known as Ontario's garden is home to one of the country's largest diversity of crop production. In addition to the extensive vegetable, fruit and grain production it boasts some of the highest ecological diverse natural habitats, plants and animals in Canada. There is approximately 25% tree cover in the county which is the highest percentage of forested land in Southwestern Ontario. Norfolk County It is also home to over 10,000 acres of woodlots and wetlands protected under Long Point Conservation Authority. In addition to the natural woodlots and wetlands there is also extensive fruit production with 2000 acres of apples and 1000 acres of sour cherries. A mature orchard can fix upwards of 18 mt of CO<sub>2</sub> annually.

The adoption of production practices to protect the soil and environment are advanced in Norfolk County. There has been a wide implementation of cover cropping, planting green and reduced tillage practices all of which sequester carbon. Additional farming practices of 4R nutrient management coupled with precision technology ensure that appropriate nutrients are applied at the right time, place and rate. In many cases sensitive water sources around ponds and wetlands are planted with buffer strips and soil erosion control measures of grassed waterways and windbreaks are also common practices. ALUS (alternative land use) programs have been embraced across the county, taking unproductive land out of production, and returning it to natural native grass plantings, trees and constructed wetlands. Currently there are 1148 active projects with 189 producers covering 1573 acres in Norfolk County managed under the ALUS program.

The agriculture industry has made great strides to protect the environment and will continue to improve production practices that reduces the carbon footprint in food production.

The AAB board believes that all on farm fuels used in agricultural production should be exempt from carbon tax. This should include natural gas, propane, gas, and diesel. We strongly urge the government to be consistent with a sector wide exemption to current carbon tax policies.

Sincerely,

Dustin Zamecnik  
Chair of Norfolk County Agriculture Advisory Board

**THE TOWN OF COCHRANE**  
171 Fourth Avenue  
Cochrane, Ontario, Canada, P0L 1C0  
T: 705-272-4361 | F: 705-272-6068  
E: townhall@cochraneontario.com



"Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

March 29, 2021

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON  
M7A 1A1

Dear Premier Ford:

**Re: MeeQuam Youth Residence Closure**

This will serve to advise you that Council, at its regular meeting held Tuesday, March 23<sup>rd</sup>, 2021, passed the following resolution:

**"Resolution No. 83-2021**

**Moved By: Todd Calaezzi**

**Seconded By: Robert Hutchinson**

**WHEREAS** the Ontario Government announced the closure of 26 youth justice facilities; and

**WHEREAS** the MeeQuam Youth Residence in Cochrane is one of the facilities that will be closing effective April 30; and

**WHEREAS** children aged 12 to 17 from the northeastern communities will be impacted by this closure. These are children who have increased needs yet limited access to much needed set of services and support that assist them with their transition to productive and flourishing adulthood; and

**WHEREAS** with the closure of the MeeQuam Youth Residence, these vulnerable children will find themselves in a facility hundreds and thousands of kilometers away from their community and their families; and



---

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Town of Cochrane requests that the Province of Ontario reverse their decision to close the youth justice facility in Cochrane, known as MeeQuam Youth Residence, as these vulnerable children need to be as close as possible to their families and communities.

**BE IT FURTHER RESOLVED THAT** this Resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Todd Smith, Minister of Children, Community and Social Services; Honourable Sylvia Jones, Minister of Indigenous Affairs; and all municipalities within the Province of Ontario.

**Carried"**

Your attention to this matter is greatly appreciated!

Yours Truly,

**THE CORPORATION OF THE TOWN OF COCHRANE**



Alice Mercier  
Clerk

/am

c.c.: Hon. Todd Smith, Minister of Children, Community and Social Services  
Hon. Sylvia Jones, Minister of Indigenous Affairs  
All Municipalities within the Province of Ontario  
Charlie Angus, MP, Timmins – James Bay  
John Vanthof, MPP, Timiskaming – Cochrane



**CHRISTINE TARLING**  
Director of Legislated Services & City Clerk  
Corporate Services Department  
Kitchener City Hall, 2<sup>nd</sup> Floor  
200 King Street West, P.O. Box 1118  
Kitchener, ON N2G 4G7  
Phone: 519.741.2200 x 7809 Fax: 519.741.2705  
[christine.tarling@kitchener.ca](mailto:christine.tarling@kitchener.ca)  
TTY: 519-741-2385

March 31, 2021

Honourable Steve Clark  
Minister of Municipal Affairs and Housing  
17<sup>th</sup> Floor, 777 Bay Street  
Toronto ON M5G 2E5

Dear Mr. Clark:

This is to advise that City Council, at a meeting held on March 22, 2021, passed the following resolution regarding Planning Act Timelines:

“WHEREAS the City of Kitchener, like many Ontario municipalities, is experiencing significant growth; and,

WHEREAS the City of Kitchener has conducted extensive work through its Development Services Review to remove red tape and improve public engagement; and,

WHEREAS the Province of Ontario's Planning Act provides a legislative framework for processing development applications including established timeframes which permit applicants to appeal to the Local Planning Appeal Tribunal if a Council fails to make a decision within a prescribed timeline; and,

WHEREAS the passing of Bill 108 in 2019 reduced the timelines for processing development applications before they can be appealed to the Local Planning Appeals Tribunal (LPAT) for a non-decision from those outlined in Bill 139, the Building Better Communities and Conserving Watersheds Act, 2017 as follows:

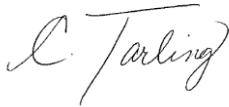
- from seven months (210 days) to four months (120 days) for Official Plan amendments;
- from five months (150 days) to three months (90 days) for Zoning By-law amendments; and
- from six months (180 days) to four months (120 days) for Plans of Subdivision; and

WHEREAS the shortened timeframes create unreasonable pressures on municipalities, even outside the context of navigating city business in a global pandemic, and result in reduced opportunities for meaningful public engagement and limited time for the public to provide written submissions on a development application;

THEREFORE BE IT RESOLVED that Kitchener City Council urge the Province of Ontario to review and reconsider the current timelines established for review of Planning Act applications before an appeal is permitted to the Local Planning Appeals Tribunal and to return to the timelines that were in effect under Bill 139, the Building Better Communities and Conserving Watersheds Act, 2017;

THEREFORE BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Ontario Minister of Municipal Affairs and Housing, to the local MP's and MPP's, to the Federation of Canadian Municipalities, to the Association of Municipalities Ontario, and all other municipalities in Ontario."

Yours truly,



C. Tarling  
Director of Legislated Services  
& City Clerk

- c: Honourable Tim Louis, M.P.
- Honourable Raj Saini, M.P.
- Honourable Marwan Tabbara, M. P.
- Honourable Bardish Chagger, M.P.
- Honourable Bryan May, M.P.
- Honourable Amy Fee, M.P.P.
- Honourable Catherine Fife, M.P.P.
- Honourable Belinda Karahalios, M.P.P.
- Honourable Mike Harris, M.P.P.
- Honourable Laura Mae Lindo, M.P.P.
- Bill Karsten, President, Federation of Canadian Municipalities
- Monika Turner, Association of Municipalities of Ontario
- Rosa Bustamante, Director, Planning, City of Kitchener
- Ontario Municipalities

**MUNICIPALITY OF TWEED**

255 Metcalf St., Postal Bag 729  
 Tweed, ON K0K 3J0  
 Tel.: (613) 478-2535  
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Email: info@tweed.ca  
 Website: www.tweed.ca  
 facebook.com/tweedontario

March 10, 2021

Hon. Doug Ford  
 Premier of Ontario  
 Legislative Building  
 Queen's Park  
 Toronto, ON  
 M7A 1A1

Re: Advocacy for Reform of Joint and Several Liability

Dear Hon. Doug Ford,

During our budget deliberations and the review of the pricing for insurance for the 2021 year, Council is requesting that reform of the Joint and Several Liability system be undertaken. For the Municipality of Tweed, a small municipality within the County of Hastings, with population of 6,044 and total households of 3,023, as at the last census in 2016, we are experiencing significant increasing costs of insurance.

Over the last 5 years, we have experienced increase in our insurance premiums due to Joint and Several Liability. Our last 5 years of insurance premiums have been:

2017	\$161,441.84
2018	\$164,497.28
2019	\$171,649.20
2020	\$213,466.36
2021	\$265,170.24

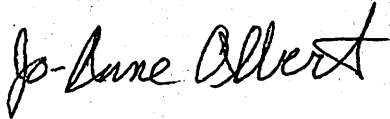
Over the last 5 years, the annual premium has increased by \$103,728.40. That is 64.25%. For the Municipality of Tweed, the 2021 increase of \$51,703.88 results in a tax levy increase of 1.25%. Therefore, when Council wishes to keep the levy no higher than a 2% increase, especially under the financial times that residents have experienced due to the COVID-19 pandemic, more than half of this increase is allocated to insurance premiums. For a population of only 6,044, the annual cost of insurance per household is \$87.72 in 2021, compared to only \$53.41 in 2017.

This phenomenon is not unique to the Municipality of Tweed, nor is this a new concern. In 2010, the Association of Municipalities of Ontario (AMO) submitted *The Case for Joint and Several Liability Reform in Ontario* on April 1, 2010 (copy can be found at <https://www.amo.on.ca/sites/default/files/assets/DOCUMENTS/Reports/2010/TheCaseforJointandSeveralLiabilityReforminOntario20100401.pdf>).

Because many view municipalities as having "deep pockets", they are often funding a larger portion of awards from court than what the fault percentage is. However, these "deep pockets" are at the cost of every taxpayer within the Municipality.

The Municipality of Tweed is advocating for reform and reconsideration of the *Negligence Act, R.S.O. 1990, c N. 1* to provide for alternatives. Many alternatives were provided in the 2010 AMO report previously referenced, including, but not limited to, Joint and Severable Liability at a set percentage of fault or Joint and Severable Liability based on type of damage.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jo-Anne Albert". The signature is written in a cursive, flowing style.

Jo-Anne Albert  
Mayor

cc. Hon. Steve Clark, Minister of Municipal Affairs and Housing  
All 444 Ontario Municipalities  
Association of Municipalities of Ontario

CORPORATION OF THE MUNICIPALITY OF CALVIN

**Resolution**

DATE March 9, 2021

NO. 2021-052

MOVED BY Sandy Cross

SECONDED BY Heather Olmstead

“WHEREAS workers in Ontario without paid sick leave often feel forced to work when unwell so they can feed and support their families and are at risk of losing a paycheque or even their jobs if they stay home, and;

WHEREAS the Canada Recovery Sickness Benefit is temporary, not accessible to all and not usable for the crucial first few days of an illness, and;

WHEREAS had legislated paid sick leave been in place before the global pandemic, lives would have been saved because infection rates would have been reduced, and;

WHEREAS the lack of paid sick days has especially hurt Black, Indigenous, workers of colour, women and migrant workers who are over-represented in low-paying frontline jobs with few benefits and a reduced ability to work from home, and;

WHEREAS the Ontario Medical Association, 11 GTHA Mayors and Chairs representing Ontario’s largest municipalities, the editorial board of the Toronto Star, the Toronto Board of Health, the Decent Work and Health Network, the Ontario Nurses Association, and several other professional associations representing thousands of healthcare workers have all called on the provincial government to legislate paid sick days;

THEREFORE BE IT RESOLVED that the Municipality of Calvin endorses legislated sick leave and calls on the government of Ontario to permanently legislate universal paid sick days for all workers in Ontario during the pandemic and beyond, regardless of workplace size, type of work or immigration status, and;

BE IT FURTHER RESOLVED that this motion be forwarded to the Premier of Ontario, Minister of Labour, all Regional MPPs, and all Ontario Municipalities.”

CARRIED 

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	<u>X</u>	<u>      </u>
<u>Coun Maxwell</u>	<u>      </u>	<u>      </u>
<u>Coun Olmstead</u>	<u>X</u>	<u>      </u>
<u>Coun Grant</u>	<u>      </u>	<u>      </u>
<u>Mayor Pennell</u>	<u>X</u>	<u>      </u>

**UNFINISHED BUSINESS REPORT**  
**Presented to Council April 6, 2021**

<b>CORPORATE SERVICES</b>					
<b>No.</b>	<b>Item</b>	<b>Date Added</b>	<b>Expected Completion</b>	<b>Status</b>	<b>Update</b>
1.	Docks on Township Property	JAN 2016	2021	Ongoing	CAO Mills to provide a verbal update
2.	Municipal Servicing from City of Cornwall	MAY 2016	2021	Ongoing	CAO Mills to provide a verbal update
<b>COMMUNITY SERVICES</b>					
<b>FINANCE SERVICES</b>					
3.	Water Rates	OCT 2019	FEB 2021	Ongoing	Report on Agenda
4.	Water Bill Design	OCT 2019	FEB 2021	Ongoing	With Vadim development team
5.	LED Streetlights (Glen Walter)	MAR 2019	2021	Ongoing	Letter sent March 24, 2021
<b>FIRE SERVICES</b>					
6.	Fire Protection Ponds	MAY 2016	2021	Ongoing	No update

**SG-M-21**

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW NUMBER 26-2021  
FOR THE YEAR 2021**

***BEING A BY-LAW A BY-LAW TO ADOPT, CONFIRM AND RATIFY  
MATTERS DEALT WITH BY RESOLUTION.***

**WHEREAS** s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

**AND WHEREAS** it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the action of the Council at its regular meeting of April 6, 2021 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND  
SEALED IN OPEN COUNCIL THIS 6<sup>TH</sup> DAY OF APRIL, 2021.***

**MAYOR:** \_\_\_\_\_

**CLERK:** \_\_\_\_\_