

**TOWNSHIP OF SOUTH GLENGARRY  
REGULAR MEETING OF COUNCIL  
Council Chambers, Municipal Office  
Monday, October 3, 2016 7:00 PM**

Page

<b>1. CALL TO ORDER</b>	
<b>2. O CANADA</b>	
<b>3. APPROVAL OF AGENDA</b>	
a) Additions, Deletions or Amendments All matters listed under For Information Only, are considered to be routine. Should a Council member wish an alternative action, the Council member shall request that this matter be moved to the appropriate section at this time.	
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## **DECLARATION OF PECUNIARY INTEREST**

I, \_\_\_\_\_, declare a  
pecuniary interest on Agenda Item(s) for the meeting of  
\_\_\_\_\_:

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**Signature**

**SEPTEMBER 19, 2016**

**THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON SEPTEMBER 19<sup>TH</sup>, 2016.**

**PRESENT:** Mayor Ian McLeod, Deputy-Mayor Frank Prevost, Councillor Trevor Bougie, Councillor Lyle Warden, and Councillor Bill McKenzie

**STAFF PRESENT:** CAO Bryan Brown, GM-Ewen MacDonald, Deputy Treasurer Lachlan McDonald, Clerk Marilyn LeBrun, Communications Kelli Campeau and Acting Fire Chief Dave Robertson

**RESOLUTION NO. 250-16**

**Moved by: Trevor Bougie**  
**Seconded by: Frank Prevost**

**BE IT RESOLVED THAT THAT** the Council Meeting of the Township of South Glengarry of September 19<sup>th</sup>, 2016 now be **opened** at **7:01 pm.**  
Carried.

**RESOLUTION NO. 251-16**

**Moved by: Lyle Warden**  
**Seconded by: Bill McKenzie**

**BE IT RESOLVED THAT** Council of the Township of South Glengarry approve the Agenda Package for the Meeting of September 19<sup>th</sup>, 2016 as **amended.**  
Carried.

**RESOLUTION NO. 252-16**

**Moved by: Lyle Warden**  
**Seconded by: Frank Prevost**

**BE IT RESOLVED THAT** the minutes of the following Council meeting be accepted as circulated:

- Special Meeting of Council – 2016 State of the Infrastructure-Road Reports
- Regular Meeting – September 6<sup>th</sup>, 2016

Carried.

Mayor McLeod declared a pecuniary interest on September 19, 2016 Meeting re: Sapphire Estates Phase 5.

**Presentations:**

- Sgt. Norm Lamontagne – OPP

**RESOLUTION NO. 2253-16**

**Moved by: Frank Prevost**  
**Seconded by: Lyle Warden**

**BE IT RESOLVED THAT** Staff Report No.109-16 be received and that the Council of the Township of South Glengarry **approves** By-law No. 70=16, being a by-law to **enter** into a Site Plan Control Agreement for the property legally described as Part of Lot 23, Concession 1, Front Part 1 on Reference Plan 14R-3531, in the former Township of Charlottenburgh, now in the

Township of South Glengarry, be read a first, second and third time, passed, signed and sealed in Open Council this 19<sup>th</sup> day of September 2016.  
Carried.

**RESOLUTION NO. 254-16**

**Moved by: Trevor Bougie**  
**Seconded by: Lyle Warden**

**BE IT RESOLVED THAT** Staff Report No.106-16 be received and that the council of the Township of South Glengarry **approves** the \$14,000 for the Glengarry County Archivist to provide digitizing the back issues of the Glengarry News form 1892-1960

**RESOLUTION NO. 255-16**

**Moved by: Lyle Warden**  
**Seconded by: Bill McKenzie**

**BE IT RESOLVED THAT** Staff Report No. 107-16 be received and that the Council of the Township of South Glengarry **recommends** to the Manager of Planning for the United Counties of SD&G to issue final approval of the Plan of **Subdivision for Sapphire Estates Phase 5** and authorizes Administration to clear the Township of South Glengarry conditions.  
Carried.

**RESOLUTION NO. 256-16**

**Moved by: Frank Prevost**  
**Seconded by: Trevor Bougie**

**BE IT RESOLVED THAT** Staff Report No.107-16 be received and that the Township of South Glengarry pass By-law No.68-16, being a by-law to **enter** into a Subdivision Agreement between the Township of South Glengarry and **Seaway Prestige Homes Ltd.** be read a first, second and third time, passed, signed and sealed in Open Council this 19<sup>th</sup> day of September 2016.  
Carried.

**RESOLUTION NO. 257-16**

**Moved by: Bill McKenzie**  
**Seconded by: Trevor Bougie**

**BE IT RESOLVED THAT** Staff Report No.107-16, be received and that the Township of South Glengarry pass By-law No.69-16, being a by-law to **enter** into a **Development Agreement** between the Township of South Glengarry and Nada Chaouni be read a first, second and third time, passed, signed and sealed in Open Council this 19<sup>th</sup> day of September 2016.  
Carried.

**RESOLUTION NO. 258-16**

**Moved by: Lyle Warden**  
**Seconded by: Bill McKenzie**

**BE IT RESOLVED THAT** Staff Report No.108-16 be received and the Township of South Glengarry direct administration to issue a Household Waste Collection Tender for a 2-year period from December 1, 2016 to November 30, 2018 with a (2) two bag limit.  
**DEFEATED.**

**RESOLUTION NO. 259-16**

**Moved by: Bill McKenzie**  
**Seconded by: Frank Prevost**

**BE IT RESOLVED THAT** Staff Report No.110-16 be received and that the Township of South Glengarry hereby accept the proposal for Fire Dispatch Services from the City of Cornwall for a 5 year term (2017 – 2022) as per their attached proposal (\$235,961.00).  
Carried.

**RESOLUTION NO. 260-16**

**Moved by: Trevor Bougie**  
**Seconded by: Lyle Warden**

**BE IT RESOLVED THAT** Staff Report No.111-16 be received and that the Council of the Township of South Glengarry hereby **rescind By-law 36-01** to control noise within the Township be read a first, second and third time, passed, signed and sealed in Open Council this 19<sup>th</sup> day of September 2016.  
Carried.

**RESOLUTION NO. 261-16**

**Moved by: Bill McKenzie**  
**Seconded by: Lyle Warden**

**BE IT RESOLVED THAT** the Council of the Township of South Glengarry now be convened to **CLOSED SESSION** at 9:13pm and the items to be discussed below as per the Municipal Act are:

- 2 (a) the security of the property of the municipality or local board;
- Sports Palace
  - Richmond Road Boathouse

Carried.

**RESOLUTION NO. 262-16**

**Moved by: Trevor Bougie**  
**Seconded by: Lyle Warden**

**BE IT RESOLVED THAT** the **Closed Session** portion of the Council Meeting of the Township of South Glengarry of September 19th, 2016 now be **Closed** at **9:40 pm** and be reconvened into **Open Session**.  
Carried.

**RESOLUTION NO. 263-16**

**Moved by: Bill McKenzie**  
**Seconded by: Frank Prevost**

**BE IT RESOLVED THAT** the Council of the Township of South Glengarry pass **By-law 71-16**, being a by-law to **adopt, confirm and ratify matters** dealt with by resolution at the Council Meeting of September 19, 2016 be read a first, second and third time, be passed, signed and sealed in Open Council this 19<sup>th</sup> day of September, 2016.  
Carried.

**RESOLUTION NO.264-16**

**Moved by: Lyle Warden**  
**Seconded by: Bill McKenzie**

**BE IT RESOLVED THAT** the **Council Meeting** of September 19th, 2016 be **adjourned** to the call of the chair at **9:42 pm**.  
Carried.

**MAYOR:** \_\_\_\_\_ **CLERK:** \_\_\_\_\_

## MINUTES

A meeting of the Council of the Corporation of the United Counties of Stormont, Dundas and Glengarry was held in Council Chambers at 9:00 a.m., September 19, 2016 with Warden MacDonald in the Chair.

Present: Warden: MacDonald

Councillors: Bancroft, Boyce, Delegarde, Duncan, Fife, Hart, Locke  
McDonell, McGimpsey, McLeod, Prevost

CAO: Simpson

Clerk: Thomson

1. Call Meeting to Order by Resolution  
Resolution No. 2016-161

Moved by Councillor Bancroft  
Seconded by Councillor McLeod

THAT the meeting of the Council of the United Counties of Stormont, Dundas and Glengarry be hereby called to order.  
CARRIED

2. Adoption of Agenda  
Resolution No. 2016-162

Moved by Councillor McLeod  
Seconded by Councillor McGimpsey

THAT Council approve the agenda as amended.  
CARRIED

Resolution from the Township of Champlain concerning an extensive review of the Green Energy Act was removed from the Consent Item portion of the agenda to Miscellaneous Business.

Correspondence together with resolution from the Township of Champlain was removed from the Consent agenda and placed under Miscellaneous Business.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Adoption of Minutes  
Resolution No. 2016-163

Moved by Councillor McDonell  
Seconded by Councillor Fife

THAT the minutes of the meeting, including the In Camera minutes, of the Council of the United Counties of Stormont, Dundas and Glengarry, held August 22, 2016 be adopted as circulated.  
CARRIED

5. Delegations

Lori Greer, Executive Director, and Bill Makinson, Campaign Chair, United Way, were present to receive donation of \$1,500.00, representing proceeds from the Warden's Golf Tournament.

Chelsea McIntyre and Cholly Boland, of the Winchester District Memorial Hospital presented information on Automatic Dispensing Cabinets with a request for a donation towards purchasing.

Murray Hamilton and Van Rankin presented information on behalf of the Martintown Spike Committee requesting Council to consider the reconstruction of County Road 18 in the Village of Martintown.

6. Action Requests

a) Corporate Services

Resolution No. 2016-164

Moved by Councillor McGimpsey

Seconded by Councillor McLeod

THAT the Council of the United Counties of Stormont, Dundas and Glengarry receive the letter from the St. Lawrence River Institute dated August 19th, 2016;

AND THAT the Donor Agreement between the County and the St. Lawrence River Institute dated July 20th, 2009, be and is hereby terminated by mutual consent of the parties effectively immediately;

THAT the St. Lawrence River Institute may, at the discretion of its Board of Directors, determine for what purpose any funds previously donated to it by the County are used; and

THAT the Chief Administrative Officer be directed to communicate the same to the St. Lawrence River Institute and seek confirmation that their Board of Directors has also terminated the Agreement by mutual consent.

CARRIED

Resolution No. 2016-165

Moved by Councillor McLeod

Seconded by Councillor Boyce

That the Council of the United Counties of Stormont, Dundas and Glengarry:

1. Approve the merger of the Financial Services and Court Services Departments effective January 1st, 2017;
2. Name the new Department 'Financial Services';
3. Eliminate the position "Director of Court Services" effective January 1st, 2017;
4. Authorize the Director of Financial Services to assume overall responsibility for the merged Department effective January 1st, 2017;

5. Approve the attached Job Description (Director of Financial Services) and placement on the Salary Grid at Job Class 10;
  6. Approve the attached Job Description (Manager of Court Services) and placement on the Salary Grid at Job Class 7;
  7. Authorize the Chief Administrative Officer to amend pertinent documents to reflect this change, including organizational charts, Schedule "A" to By-law No. 5038 (Salary Grid), and any other documents as deemed necessary.
- CARRIED

Resolution No. 2016-166

Moved by Councillor Bancroft

Seconded by Councillor Fife

THAT Council ratify and confirm the appointment of Mr. Colin Munro to the SDG Library Board for the remainder of the term.

CARRIED

b) Financial Services

c) Transportation and Planning

Resolution No. 2016-167

Moved by Councillor McLeod

Seconded by Councillor Bancroft

THAT Council of the United Counties of Stormont Dundas and Glengarry authorize the Director of Transportation and Planning Services to approve payment on a time-and-material basis to Cruickshank Construction Ltd. for shoulder repairs at a value of approximately \$550,000.

CARRIED

Resolution No. 2016-168

Moved by Councillor McLeod

Seconded by Councillor Prevost

THAT Council of the United Counties of Stormont, Dundas and Glengarry complete the project on County Road No. 2 between Lancaster and County Road No. 23 and authorize cost to be taken from reserves.

CARRIED

d) Planning

e) Court Services

f) County Library

7. Tenders and Quotations

Resolution No. 2016-169

Moved by Councillor McDonell  
Seconded by Councillor McLeod

THAT Council of the United Counties of Stormont, Dundas and Glengarry authorize the addition of 30 GPS units to its existing subscription plan with Webtech Wireless for Automatic Vehicle Locator (AVL) services;

AND THAT the Director of Transportation and Planning Services be authorized to sign all necessary documents to give effect to subscription plan;

AND THAT the purchase and installation of the AVL units be approved at a cost of \$8,590.00;

AND THAT funds be included in future operations budgets to allow for the ongoing cost of the subscriptions (\$9,131.40 annually) for a 3-year term.

CARRIED

Resolution No. 2016-170

Moved by Councillor Fife  
Seconded by Councillor Duncan

THAT Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from Lischer Construction Inc. for Bridge Barrier Installations on SDG 34 at their unit prices totaling \$223,662.83 plus H.S.T.,

AND THAT the Director of Transportation and Planning Services be authorized to sign all necessary documents to give effect to the contract.

CARRIED

Resolution No. 2016-171

Moved by Councillor Bancroft  
Seconded by Councillor McLeod

THAT Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from Echelon Environmental Inc. for the supply of Oil Grit Separators at the total price of \$53,300.00 plus H.S.T. and authorize the Director of Transportation and Planning Services to sign all documents to give effect to the contract.

CARRIED

8. By-laws

Resolution No. 2016-172

Moved by Councillor McDonell  
Seconded by Councillor Duncan

THAT By-law No. 5072, a by-law to adopt a Comprehensive Asset Management Plan for the United Counties of Stormont, Dundas and Glengarry, be read and passed in Open Council, signed and sealed.

CARRIED

Resolution No. 2016-173

Moved by Councillor McLeod

Seconded by Councillor McGimpsey

THAT By-law No. 5073, a By-law to regulate signage, be read and passed in Open Council, signed and sealed.

CARRIED

Resolution No. 2016-174

Moved by Councillor McDonell

Seconded by Councillor Bancroft

THAT By-law No. 5074, a By-law to regulate setbacks, be read and passed in Open Council, signed and sealed.

CARRIED

9. Consent Agenda

Resolution No. 2016-175

Moved by Councillor Duncan

Seconded by Councillor Boyce

THAT all items listed under the Consent Agenda section of the Agenda be approved as recommended.

CARRIED

10. Boards and Committees

Several members of Council provided updates on Committee activities.

11. Key Information

CAO Simpson provided update on EOWC activities during the 2016 AMO Conference.

Director of Transportation and Planning provided information on anti-icing trial and patrol supervisor preliminary review.

12. Motions and Notices of Motions

13. Petitions

Resolution No. 2016-176

Moved by Councillor Bancroft

Seconded by Councillor Boyce

THAT Council of the United Counties of Stormont, Dundas and Glengarry receive petition concerning County Road 18, Martintown, and refer to staff for report.

CARRIED

14. Miscellaneous Business

Resolution No. 2016-177

Moved by Councillor McLeod

Seconded by Councillor Prevost

THAT Council of the United Counties of Stormont, Dundas and Glengarry suspend the rules of Procedural By-law No. 4913 as it relates to Section 2.1 a) that states "A

Member of Council wishing to be nominated for the position of Warden must have been a Member of County Council within the previous two terms".

CARRIED

Councillor Jim Bancroft expressed interest in the position of Warden for 2017.

Resolution No. 2016-178

Moved by Councillor Hart

Seconded by Councillor Bancroft

THAT Council support resolution from the Township of Champlain concerning an extensive review of the Green Energy Act to provide affordable electricity to our citizens.

CARRIED

15. Unfinished Business Summary

16. Closed Session

17. Ratification By-law

Resolution No. 2016-179

Moved by Councillor McDonell

Seconded by Councillor Fife

THAT By-law No. 5075 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed.

CARRIED

18. Adjournment by Resolution

Resolution No. 2016-180

Moved by Councillor Boyce

Seconded by Councillor McDonell

THAT Council adjourn to the call of the chair.

CARRIED

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Warden

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Clerk



## CHILD ABUSE PREVENTION MONTH PROCLAMATION

Whereas, the Children's Aid Society of the United Counties of Stormont, Dundas & Glengarry is mandated to protect children from abuse and neglect, the Society invites all citizens to join in a collective effort to protect our children; and

Whereas, child abuse is a community problem and finding solutions depends on involvement among people throughout the community; and

Whereas, the effects of child abuse are felt by whole communities, and need to be addressed by the entire community; and

Whereas, effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community; and

Whereas, all citizens should become more aware of the negative effects of child abuse and its prevention within the community, and become involved in supporting parents to raise their children in a safe, nurturing environment; and

Now, Therefore, Be It Resolved That, I, Mayor Ian McLeod do hereby proclaim October 2016 as "*Child Abuse Prevention Month*" in the Township of South Glengarry and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to prevent child abuse, thereby strengthening the community in which we live.

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Mayor Ian McLeod

Township Of South Glengarry  
6 Oak St  
Lancaster, ON  
K0C1N0



Attention:

Mr. Gary Poupart,

We are writing this letter to bring to your attention something that we believe is unfair and requires your attention.

We are petitioning the township of South Glengarry to remove all the recent "No Parking" signs on Richmond Rd and Richmond Court in Summerstown.

To our knowledge we were never informed, sent a notice or invited to a meeting to discuss the need for these signs. We did not know of a problem until the signs went up.

We realize that one household decided for the entire two streets. We also had right to park on our streets and now this has been taken away from us.

The residents on these two streets should not lose this privilege and should have been included in this decision before these signs went up.

We ask that you please revoke this decision.

Thank You,

The Residents of Richmond Rd,  
Richmond Court,  
Summerstown, ON

cc *Juan Bryan*

We the undersigned petition the Township of South Algonguin as follows:

Removal of all parking signs on Richmond Road Richmond Court

Date	Name	Address	Signature
	We have 31 people for the petition		

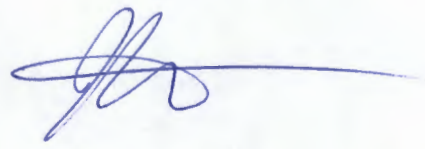

We the undersigned petition the Township of South Glengarry as follows  
 Removal of all parking signs on Richmond Road & Richmond Court  
 Celine Lalonde and Collette Roy - Parking on Richmond Road and Richmond Court

Date	Name	Address	Signature
Aug 9	Kevin Blair ①	6902 Richmond Rd.	Kevin Blair
Aug 9	Lorina Blair ①	6902 Richmond Rd.	Lorina Blair
Aug 9	Jessica Blair ①	6902 Richmond Rd.	Jessica Blair
Aug 9	Douglas Searle ①	6886 Richmond Rd.	Douglas Searle
	Nanet Searle ①	19237 Richmond Ct.	Nanet Searle
	Ben Mann ①	19237 Richmond Ct.	Ben Mann
	Lina Bissonnette ①	19242 Richmond Ct.	Lina Bissonnette

We the undersigned petition the Township of South Glengarry as follows:

Celine Lalonde and Collette Roy - Parking on Richmond Road and Richmond Court

Removal of all parking signs on Richmond Rd. and Richmond Court.

Date	Name	Address	Signature
Aug 9 2016	Collette Roy Collette Roy ①	6907 Richmond Rd. Summerstown On. KOC 2EO	Collette Roy
Aug 9 2016	Judy Malton ①	6903 Richmond Rd SUMMERSTOWN ON. KOC 2EO	
Aug 9/ 2016	Celine Lalonde ①	6895 Richmond Summerstown.	Celine Lalonde
aug 9/ 2016	Eric Calvé-Lafleche ①	6895 Richmond RD SUMMERSTOWN	e fleche
Aug 9 2016	AURELE LAFLECHE ①	6895 Richmond Rd Summerstown	
Aug 9 2016	Steve Mallet Ann ①	6895 Richmond Rd. Summerstown	smallet
Aug. 9	Anne Mallet ①	6895 Richmond Rd. Summerstown	amallet

"We the undersigned petition the Township of South Alengarry as follows":

Removal of all parking signs at Richmond Road Richmond Court

Date	Name	Address	Signature
Aug 9, 2016	DANIEL SEARLE (1)	19237 RICHMOND CRT	Daniel
Aug 9 2016	Fred DUQUETTE DANIELLE DUQUETTE (2)	6880 RICHMOND RD	Fred & Dan
Aug 09 2016	Joni L Hamilton (1)	6882 Richmond Rd.	Joni L. Hamilton.
Aug 09 2016	Kenny Hamilton (1)	6888 Richmond Rd	Kenny L Hamilton
Aug 9/16	STEVE EMBERG (1)	6898 RICHMOND RD	Steve E.
	Jane Flaw (1)	6892 Richmond Rd.	Jane Flaw
	Chris K. Kiehn (1)	6892 Richmond Rd.	Chris K. Kiehn

'We the undersigned petition the Township of South Algonguin as follows':

Removal of all parking signs on Richmond Road Richmond Court

Date	Name	Address	Signature
9 <sup>th</sup> August	Edgar Goulet ①	19238 Richmond Court Summerstown	Edgar Goulet
August 9	Sylvie Goulet ①	19238 Richmond Ct Summerstown	Sylvie Goulet
Aug 9 2016	Carlos Pereira ①	19240 Richmond Ct Summerstown Dr	Carlos Pereira
Aug 9 2016	Nicole Pereira ①	19240 Richmond Court Summerstown, ON	Nicole Pereira
	Kathryn & Jean-Guy Lauzon ②	19241 Richmond Ct Summerstown on KOC280	Kathy & Jean-Guy Lauzon
Aug 9 2016	Miranda + Steph Sauvé ②	19239 Richmond Court Summerstown	Miranda Sauvé

We the undersigned petition the Township of  
South Glengarry as follows:

Celine Lalonde and Collette Roy - Parking on Richmond Road and Richmond Court

Removal of all parking signs on Richmond Road & Richmond Court

Date	Name	Address	Signature
	Peter Leroux ①	19242 Richmond Cst	Peter Leroux

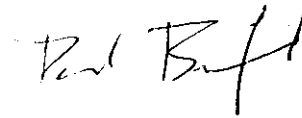
September 26, 2016

Mr. Poupart and Mr. Brown:

Please accept my request to ask permission to have a dock in front of our property at 6912 Richmond Road. Please advise us as to the correct procedure in order to attain that permission by the Township.

We have enjoyed many years with the dock in its present place and never tried to contravene any laws or agreements with the Township. Please consider our request and as Summerstown residents it would allow us to keep our boat there and enjoy the waterfront.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Paul Bellefeuille". The signature is stylized with a large, looped "P" and "B".

Paul Bellefeuille



## **STAFF REPORT**

**S.R. No. 112-16**

**PREPARED BY:** L. McDonald, Deputy Treasurer

**PREPARED FOR:** Council of South Glengarry

**COUNCIL DATE:** October 3, 2016

**SUBJECT:** 2016 - PSAB Excluded Expenses

### **BACKGROUND:**

1. Ontario Regulation 284/09 permits a municipality to exclude three specific expenses from their annual budget. If expenses are excluded, the municipality shall prepare a report on the impact and adopt the report by resolution. The three expenses that may be excluded are: amortization expenses, post-employment benefits and solid waste landfill closure/post-closure expenses.
2. Effective January 1, 2009, under section 3150 of the Public Sector Accounting Board Handbook (PSAB), municipalities are required to record the cost of tangible capital assets and related amortization expenses on their annual financial statements. The new accounting standards do not require that budgets be prepared on the same basis, therefore most municipalities continue to prepare budgets on a cash basis. The property tax rate is determined on a cash basis without costs for non-cash transactions such as amortization.
3. Therefore, in order to comply with the Regulation, we must pass the attached resolution and accept the attached PSAB Excluded Expenses Report for 2016.

### **ANALYSIS:**

4. The Excluded Expenses Report has no direct financial impact on the Township since it is simply providing information on non-cash transactions. The Township's budget is cash based and non-cash transactions, such as amortization, have not been included. The Excluded Expenses Report reconciles the two reporting methods and this information is included in the Township's 2016 audited financial statements.

### **ALIGNMENT WITH STRATEGIC PLAN:**

5. Nil

**IMPACT ON 2016 BUDGET:**

6. Nil

**RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report No.112-16 be received and that Council of the Township of South Glengarry hereby adopts the attached PSAB Excluded Expenses for 2016.

A handwritten signature in dark ink, appearing to read 'Bryan Brown', is written over a horizontal line.

**Recommended to Council for  
Consideration by:  
BRYAN BROWN, CAO**

Township of South Glengarry  
Excluded Expenses Report 2016  
per Ontario Regulation 284/09

	2016 Budgeted	2015 per FIR (Actual)
Opening Balance of Cost	\$ 98,886,618	\$ 95,405,518
Acquisition of Capital Assets (per Budget)	3,050,500	2,413,799
Additions in Work in Process		1,085,944
Estimated Disposals & Deletions	(100,000)	(18,643)
Balance at Year End	<u>\$ 101,837,118</u>	<u>\$ 98,886,618</u>

Opening Balance of Accumulated Amortization	\$ 50,074,034	\$ 47,799,535
Estimated Amortization during the Year	2,430,850	2,293,142
Estimated Amortization on Disposals	(75,000)	(18,643)
Balance at Year End	<u>\$ 52,429,884</u>	<u>\$ 50,074,034</u>

Notes:

Estimated Acquisition of Capital Assets (per Budget) includes:

Admin - Legion Addition	\$ 5,000
Fire Department	\$ 150,000
Roads	\$ 2,805,500
Landfill Sites	\$ -
Sewer & Water Scada	\$ -
Medical Centre	\$ -
Recreation - Glen Walter	\$ 90,000
	<u>\$ 3,050,500</u>

Estimated Amortization Expense includes:

		Actual 2015
General Government	\$ 30,000	\$ 27,631
Airport	\$ 450	\$ 449
Protection Services - Fire	\$ 175,000	\$ 160,288
Landfills	\$ 800	\$ 792
Medical Centre	\$ 4,600	\$ 4,519
Recreation	\$ 120,000	\$ 119,003
Transportation Services - Roads	\$ 1,500,000	\$ 1,397,534
Sewer & Water	\$ 600,000	\$ 582,925
	<u>\$ 2,430,850</u>	<u>\$ 2,293,142</u>



## **STAFF REPORT**

**S.R. No. 113-16**

**PREPARED BY:** Ewen MacDonald – GM- Infrastructure Services

**PREPARED FOR:** Council of South Glengarry

**COUNCIL DATE:** October 3, 2016

**SUBJECT:** Legion Renovations Procurement # 16-11

### **BACKGROUND:**

1. A Tender for the renovations to the Legion Hall in Lancaster was issued on September 1<sup>st</sup>, 2016.
2. The Scope of Work for the project was itemized into three areas; carpentry, electrical and plumbing.
3. Bidders were invited to bid on each item separately and advised that the Township would award the contract(s) to the lowest qualified bid for each item.
4. The Tender closed on September 20<sup>th</sup>, 2016.
5. There were two submissions received. One of the submissions was deemed non compliant as there was no bid deposit provided as required.

<b>Contractor</b>	<b>Carpentry (Item 1)</b>	<b>Electrical (Item 2)</b>	<b>Plumbing (Item 3)</b>
Dale Coleman Construction Ltd.	\$64,000.00 + HST	\$6,968.00 + HST	\$13,000.00 + HST

### **ANALYSIS:**

6. The total bid from Dale Coleman Construction is \$83,968.00 and is within the \$100,000.00 budget for this project.
7. Dale Coleman Construction has the ability and experience to complete the work.
8. The project is being funded through the Canada 150 Community Infrastructure Grant Program. The Township will receive 50% of the cost of the project to a maximum of \$50,000.00.

**ALIGNMENT WITH STRATEGIC PLAN:**

9. The renovations of the existing building align with the following Strategic Goals;

**Goal 2** Invest in infrastructure and its sustainability

**Goal 4** Improve quality of life in our community

**IMPACT ON 2016 BUDGET:**

10. Staff Report No. 81-16 was received by the Council of the Township of South Glengarry at the June 27th Council Meeting. Council approved the additional funding of \$50,000.00 for Phase 2 the renovations to the existing building.

**RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report No. 113-16 be received and that the Council of the Township of South Glengarry award Procurement #16-11 for the Renovations to the Legion Hall to Dale Coleman Construction Ltd as per their submission of \$83,968.00 + HST; and furthermore, that the Mayor and Clerk be authorized to sign all appropriate documents.

A handwritten signature in dark ink, appearing to read 'Bryan Brown', is written over a horizontal line.

**Recommended to Council for  
Consideration by:  
BRYAN BROWN, CAO**



## **STAFF REPORT**

**S.R. No.114-16**

**PREPARED BY:** L. McDonald, Deputy Treasurer  
**PREPARED FOR:** Council of the Township of South Glengarry  
**COUNCIL DATE:** October 3, 2016  
**SUBJECT:** Water – Multi-Dwelling Unit (MDU) – Billing Proposal

### **BACKGROUND:**

- 1) On June 27, 2016, Council adopted Staff Report 87-16, which recommended that the Township's current practise of charging MDU owners a single flat fee of \$68.48 for delivering municipal water to their property plus a single minimum billing charge of \$ 65.48 for all consumption of water up to 19.3 cubic meters per billing period (every two months) be amended such that every living unit is charged one single flat fee and one single billing charge. Any consumption of municipal water that is greater than 19.3 cubic meters per billing period is subject to additional charges based on \$ 3.39 per additional cubic meter.

(Example: Currently, a MDU that consists of 8 individual living units is charged one single flat fee for the delivery of municipal water to the property and one minimum consumption fee. The recommended changes would mean that each of the 8 individual living units would be charged flat fees and minimum billing fees).

- 2) MDU owners made a presentation to Council on August 8, 2016 and highlighted their desire that an equitable distribution of costs be determined.
- 3) On August 8, 2016, Council rejected Staff Report 100-16, which recommended charging each living unit a single flat fee and single minimum billing and phasing this methodology in over 3 years.
- 4) As of September 25, 2016, I have not had further discussions with the MDU owners.
- 5) Other local area municipalities calculate their water use fees as follows;
  - i. Using pipe size to determine minimum fees = North Dundas
  - ii. One unit = one minimum fee = South Dundas (10% increase in August)
  - iii. One unit = 2/3 of a single minimum fee = South Stormont

**ANALYSIS:**

- 6) Given direction whereby Council's previous desire to have each living unit be charged 1 flat fee and 1 minimum billing charge, it would be prudent to have every MDU at 1 for 1, without exceptions.
- 7) Should Council wish to implement this philosophy immediately, the analysis demonstrates that each unit would increase in a range anywhere from \$0.54 to \$70.24 per month, with the majority being between \$20 to \$50 per month.
- 8) However, with respect to the MDU owners and the tenants they represent, this may be a very challenging financial pill to swallow and Council may wish to work with the MDU owners and their tenants and implement a modified approach.
- 9) Should Council wish to phase this philosophy in, the following methodology could be considered, thereby allowing both the MDU owners and subsequently their tenants, time to absorb such increases. In 2017, the Township could charge 1 full minimum for one of the units and 40% minimum for the other units. This would result in an increase of roughly \$5.50 to \$8.00 per month with three outliers at \$14.20, \$17.69, and \$20.27.
- 10) Following 2017, the Township would increase the subsequent units by 10% per year for six years to eventually reach the Council desired 1 for 1 commitment by 2023. The annual increases per unit/per month would range from \$3.00 to \$8.00. It should be recognized and acknowledged by all parties involved in such an option that it would be completely up to the MDU owner to determine and/or select which tenants would be initially charged the full water charge and the others that will be phased in.

(Example: a MDU with **8** livable units where the first unit is charged a single flat fee and a single minimum billing charge and subsequent units are charged a percentage of said fees, starting at 40% in 2017 and increasing to 100% by 2023 would result in a total amount of said fees being applied to the MDU as a whole.)

Year	1 <sup>st</sup> Unit <b>(A)</b>	Subsequent Units <b>(B)</b>	Total fees charged <b>(A) + (B)</b>
2017	<b>1</b>	7 @ 40% = <b>2.8</b>	1 + 2.8 = <b>3.8</b>
2018	<b>1</b>	7 @ 50% = <b>3.5</b>	1 + 3.5 = <b>4.5</b>
2019	<b>1</b>	7 @ 60% = <b>4.2</b>	1 + 4.2 = <b>5.2</b>
2020	<b>1</b>	7 @ 70% = <b>4.9</b>	1 + 4.9 = <b>5.9</b>
2021	<b>1</b>	7 @ 80% = <b>5.6</b>	1 + 5.6 = <b>6.6</b>
2022	<b>1</b>	7 @ 90% = <b>6.3</b>	1 + 6.3 = <b>7.3</b>
2023	<b>1</b>	7 @ 100% = <b>7.0</b>	1 + 7.0 = <b>8.0</b> (which = 1 for 1)



- 11) If new MDU owners are discovered in the future, they will enter into the previous methodology at the year in which they are discovered (i.e. in year 2018 they would come in at 50% per subsequent unit).
- 12) Units that are presently at 1 for 1 will remain as such.
- 13) The MDU owners touched on corporate accounts, many of which use more water than a tap based minimum would have any effect on.
- 14) Others are not directly comparable to a household and have been intentionally omitted.

**ALIGNMENT WITH STRATEGIC PLAN:**

- 15) Goal 2: Invest in infrastructure and its sustainability
  - i. 2.3 – Develop an internal financing strategy to support infrastructure sustainability

**IMPACT ON 2016 BUDGET:**

- 16) Water is a self sustaining unit so nil to the budget but it will have an impact on the water budget in that it will increase revenues.

**RECOMMENDATION:**

BE IT RESOLVED THAT Staff Report 114-16 be received and that Council direct staff to amend By-law 38-10 to include schedule F which will include the schedule outlined in item 11 above introducing the methodology for MDU to be charged a single flat fee and a single billing charge for the first livable unit and subsequent livable units have their aforementioned fees be phased in over the next several years, starting at 40% per subsequent livable unit and increasing to 100% by 2023.

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**Recommended to Council for  
Consideration by:  
BRYAN BROWN, CAO**



## **STAFF REPORT**

**S.R. No.115-16**

**PREPARED BY:** Ewen MacDonald – GM – Infrastructure Services

**PREPARED FOR:** Council of the Township of South Glengarry

**COUNCIL DATE:** October 3, 2016

**SUBJECT:** Street “A” Renaming

### **BACKGROUND:**

1. A draft Registered Plan has been completed to create a public road allowance on what historically has been referred to as Street A.
2. Street A was extended to intersect with SDG 2 as the main point of ingress/egress for the new Glen Walter Fire Hall and also as the main entrance road leading to the Glen Walter Regional Park.
3. The Township posted on our website and Facebook page to seek public input and suggestions for a new name for Street A.
4. Senior Staff and Council were also asked to provide preferred names from the list of names suggested.

### **ANALYSIS:**

5. A number of names were suggested with no real consensus reached from the public’s input. The list of suggested names is appended to this report.
6. The next step would be for Council to select a name for the street so that the plan can be Registered and then to pass a By-Law to dedicate the road as a Public Highway.

### **ALIGNMENT WITH STRATEGIC PLAN:**

N/A

### **IMPACT ON 2016 BUDGET:**

N/A

**RECOMMENDATION:**

BE IT RESOLVED THAT the Council of the Township of South Glengarry select  
\_\_\_\_\_ as the new name for Street A.

A handwritten signature in black ink, appearing to read "Bryan Brown", is written over a horizontal line.

**Recommended to Council for  
Consideration by:  
BRYAN BROWN, CAO**

## Street A Proposed Names

Name	Comments	Nominator
Vivens Ignis Way	Latin for Fire Truck	Julie
Fire Park Drive		Nicolle Bissonnette
Katelyn St	After Glen Walter native Katelyn Bianca Sauve who passed from SIDS at 4 months old in 1998. Sauve family and friends honoured her memory for years by hosting FREE family fun days in the Glen Walter park to raise awareness for SIDS.	Meagan Wheeler Supported on Facebook by – Ryan Flaro, Laurie Save and Kim Bogart
Valor Street Heroes Way Ladder Lane Engine Road		Jenifer Leroux
Fire Lane Water Way		Chris Elliot
Heroes Lane		Stephanie Levac
Spark Street		Sue DeRochie
Glen Walter Park Road		Susan Latreille
Park Street		Geraldine Fitzpatrick Borland Sayed Hafizi (Glen News)
Pipers Lane		Heather McLeod
Gabriel Drive	After the retiring fire chief(?) who did so much work to get the new fire hall into town (which is also a protecting angel)	Lucille Burgess
Parkview Street		Tammy Pilon Sylvain Pilon (Glen News)
Firehall Road		Bill Currier (Glengarry News) Carmen Laframboise (Glengarry News)
Gadbois Street	After Adrien Gadbois, donated land to Glen Walter including the park	Chris Bourgon (Glengarry News)

## Street A Proposed Names

Parkway Avenue		Roger McMillan (Glen News)
Cariboo Cameron	In honour of the best known pioneer hero of that quarter.	Ewen Angus Katie David Anderson

Recommendations from Station 1/DC Brian Poirier:

- Something to do with Adrian Gadbois
- Fire Lane/Road/Street/Drive
- Rescue One Lane/Road/Street/Drive
- Firehouse Lane/Road/Street/Drive
- Bunker Lane/Road/Street/Drive

## MINUTES

A meeting of the Council of the Corporation of the United Counties of Stormont, Dundas and Glengarry was held in Council Chambers at 9:00 a.m., September 19, 2016 with Warden MacDonald in the Chair.

Present: Warden: MacDonald

Councillors: Bancroft, Boyce, Delegarde, Duncan, Fife, Hart, Locke  
McDonnell, McGimpsey, McLeod, Prevost

CAO: Simpson

Clerk: Thomson

1. Call Meeting to Order by Resolution  
Resolution No. 2016-161

Moved by Councillor Bancroft  
Seconded by Councillor McLeod

THAT the meeting of the Council of the United Counties of Stormont, Dundas and Glengarry be hereby called to order.  
CARRIED

2. Adoption of Agenda  
Resolution No. 2016-162

Moved by Councillor McLeod  
Seconded by Councillor McGimpsey

THAT Council approve the agenda as amended.  
CARRIED

Resolution from the Township of Champlain concerning an extensive review of the Green Energy Act was removed from the Consent Item portion of the agenda to Miscellaneous Business.

Correspondence together with resolution from the Township of Champlain was removed from the Consent agenda and placed under Miscellaneous Business.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Adoption of Minutes  
Resolution No. 2016-163

Moved by Councillor McDonnell  
Seconded by Councillor Fife

THAT the minutes of the meeting, including the In Camera minutes, of the Council of the United Counties of Stormont, Dundas and Glengarry, held August 22, 2016 be adopted as circulated.  
CARRIED

5. Delegations

Lori Greer, Executive Director, and Bill Makinson, Campaign Chair, United Way, were present to receive donation of \$1,500.00, representing proceeds from the Warden's Golf Tournament.

Chelsea McIntyre and Cholly Boland, of the Winchester District Memorial Hospital presented information on Automatic Dispensing Cabinets with a request for a donation towards purchasing.

Murray Hamilton and Van Rankin presented information on behalf of the Martintown Spike Committee requesting Council to consider the reconstruction of County Road 18 in the Village of Martintown.

6. Action Requests

a) Corporate Services

Resolution No. 2016-164

Moved by Councillor McGimpsey

Seconded by Councillor McLeod

THAT the Council of the United Counties of Stormont, Dundas and Glengarry receive the letter from the St. Lawrence River Institute dated August 19th, 2016;

AND THAT the Donor Agreement between the County and the St. Lawrence River Institute dated July 20th, 2009, be and is hereby terminated by mutual consent of the parties effectively immediately;

THAT the St. Lawrence River Institute may, at the discretion of its Board of Directors, determine for what purpose any funds previously donated to it by the County are used; and

THAT the Chief Administrative Officer be directed to communicate the same to the St. Lawrence River Institute and seek confirmation that their Board of Directors has also terminated the Agreement by mutual consent.

CARRIED

Resolution No. 2016-165

Moved by Councillor McLeod

Seconded by Councillor Boyce

That the Council of the United Counties of Stormont, Dundas and Glengarry:

1. Approve the merger of the Financial Services and Court Services Departments effective January 1st, 2017;
2. Name the new Department 'Financial Services';
3. Eliminate the position "Director of Court Services" effective January 1st, 2017;
4. Authorize the Director of Financial Services to assume overall responsibility for the merged Department effective January 1st, 2017;

5. Approve the attached Job Description (Director of Financial Services) and placement on the Salary Grid at Job Class 10;
  6. Approve the attached Job Description (Manager of Court Services) and placement on the Salary Grid at Job Class 7;
  7. Authorize the Chief Administrative Officer to amend pertinent documents to reflect this change, including organizational charts, Schedule "A" to By-law No. 5038 (Salary Grid), and any other documents as deemed necessary.
- CARRIED

Resolution No. 2016-166

Moved by Councillor Bancroft  
Seconded by Councillor Fife

THAT Council ratify and confirm the appointment of Mr. Colin Munro to the SDG Library Board for the remainder of the term.

CARRIED

b) Financial Services

c) Transportation and Planning

Resolution No. 2016-167

Moved by Councillor McLeod  
Seconded by Councillor Bancroft

THAT Council of the United Counties of Stormont Dundas and Glengarry authorize the Director of Transportation and Planning Services to approve payment on a time-and-material basis to Cruickshank Construction Ltd. for shoulder repairs at a value of approximately \$550,000.

CARRIED

Resolution No. 2016-168

Moved by Councillor McLeod  
Seconded by Councillor Prevost

THAT Council of the United Counties of Stormont, Dundas and Glengarry complete the project on County Road No. 2 between Lancaster and County Road No. 23 and authorize cost to be taken from reserves.

CARRIED

d) Planning

e) Court Services

f) County Library

7. Tenders and Quotations

Resolution No. 2016-169

Moved by Councillor McDonell  
Seconded by Councillor McLeod

THAT Council of the United Counties of Stormont, Dundas and Glengarry authorize the addition of 30 GPS units to its existing subscription plan with Webtech Wireless for Automatic Vehicle Locator (AVL) services;

AND THAT the Director of Transportation and Planning Services be authorized to sign all necessary documents to give effect to subscription plan;

AND THAT the purchase and installation of the AVL units be approved at a cost of \$8,590.00;

AND THAT funds be included in future operations budgets to allow for the ongoing cost of the subscriptions (\$9,131.40 annually) for a 3-year term.

CARRIED

Resolution No. 2016-170

Moved by Councillor Fife  
Seconded by Councillor Duncan

THAT Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from Lischer Construction Inc. for Bridge Barrier Installations on SDG 34 at their unit prices totaling \$223,662.83 plus H.S.T.,

AND THAT the Director of Transportation and Planning Services be authorized to sign all necessary documents to give effect to the contract.

CARRIED

Resolution No. 2016-171

Moved by Councillor Bancroft  
Seconded by Councillor McLeod

THAT Council of the United Counties of Stormont, Dundas and Glengarry accept the tender from Echelon Environmental Inc. for the supply of Oil Grit Separators at the total price of \$53,300.00 plus H.S.T. and authorize the Director of Transportation and Planning Services to sign all documents to give effect to the contract.

CARRIED

8. By-laws

Resolution No. 2016-172

Moved by Councillor McDonell  
Seconded by Councillor Duncan

THAT By-law No. 5072, a by-law to adopt a Comprehensive Asset Management Plan for the United Counties of Stormont, Dundas and Glengarry, be read and passed in Open Council, signed and sealed.

CARRIED

Resolution No. 2016-173

Moved by Councillor McLeod

Seconded by Councillor McGimpsey

THAT By-law No. 5073, a By-law to regulate signage, be read and passed in Open Council, signed and sealed.

CARRIED

Resolution No. 2016-174

Moved by Councillor McDonell

Seconded by Councillor Bancroft

THAT By-law No. 5074, a By-law to regulate setbacks, be read and passed in Open Council, signed and sealed.

CARRIED

9. Consent Agenda

Resolution No. 2016-175

Moved by Councillor Duncan

Seconded by Councillor Boyce

THAT all items listed under the Consent Agenda section of the Agenda be approved as recommended.

CARRIED

10. Boards and Committees

Several members of Council provided updates on Committee activities.

11. Key Information

CAO Simpson provided update on EOWC activities during the 2016 AMO Conference.

Director of Transportation and Planning provided information on anti-icing trial and patrol supervisor preliminary review.

12. Motions and Notices of Motions

13. Petitions

Resolution No. 2016-176

Moved by Councillor Bancroft

Seconded by Councillor Boyce

THAT Council of the United Counties of Stormont, Dundas and Glengarry receive petition concerning County Road 18, Martintown, and refer to staff for report.

CARRIED

14. Miscellaneous Business

Resolution No. 2016-177

Moved by Councillor McLeod

Seconded by Councillor Prevost

THAT Council of the United Counties of Stormont, Dundas and Glengarry suspend the rules of Procedural By-law No. 4913 as it relates to Section 2.1 a) that states "A

Member of Council wishing to be nominated for the position of Warden must have been a Member of County Council within the previous two terms".

CARRIED

Councillor Jim Bancroft expressed interest in the position of Warden for 2017.

Resolution No. 2016-178

Moved by Councillor Hart

Seconded by Councillor Bancroft

THAT Council support resolution from the Township of Champlain concerning an extensive review of the Green Energy Act to provide affordable electricity to our citizens.

CARRIED

15. Unfinished Business Summary

16. Closed Session

17. Ratification By-law

Resolution No. 2016-179

Moved by Councillor McDonell

Seconded by Councillor Fife

THAT By-law No. 5075 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed.

CARRIED

18. Adjournment by Resolution

Resolution No. 2016-180

Moved by Councillor Boyce

Seconded by Councillor McDonell

THAT Council adjourn to the call of the chair.

CARRIED

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Warden

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Clerk

## Marilyn LeBrun

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**From:** Kelli Campeau  
**Sent:** September-27-16 3:38 PM  
**To:** Mayor McLeod; Councillor Prevost; Councillor Bougie; Lyle Warden; Bill McKenzie  
**Cc:** Bryan Brown; Marilyn LeBrun  
**Subject:** FW: UCDSB Building for the Future Initial Staff Report and Pupil Accommodation Review

FYI

**From:** UCDSB Community Planning and Partnerships [<mailto:cpp@ucdsb.on.ca>]  
**Sent:** September-27-16 3:32 PM  
**To:** Kelli Campeau  
**Subject:** UCDSB Building for the Future Initial Staff Report and Pupil Accommodation Review

On Behalf of Jeff McMillan, Chair, Upper Canada District School Board

***Note: Please share this message with your elected officials***

Dear Kelli Shaver, Clerk:  
South Glengarry, [ecdev@southglengarry.com](mailto:ecdev@southglengarry.com)

I am reaching out to inform you of an agenda item for the Upper Canada District School Board of Wednesday Evening, September 28, 2016 entitled "Initial Staff Report, Building for the Future Pupil Accommodation Review".

This report, available in advance of Wednesday's Board meeting through the UCDSB website at [www.ucdsb.on.ca](http://www.ucdsb.on.ca), consists of scenarios for school closures and the consolidation of school space by re-directing students from certain schools to other schools in the surrounding vicinity.

Additionally, the report provides a vision for refreshing school facilities by projecting future capital planning projects that would enhance remaining school facilities or lead to proposals for the rebuilding of schools.

It is important for you to understand that the Board meeting on Wednesday night is ***not*** about deciding which schools to close in response to a large amount of surplus space in schools. The Board meeting on Wednesday night ***is about where to engage in accommodation review discussions in our District*** and discussing the Initial Staff Report, which contains ***draft*** recommendations for school closures.

If the Initial Staff Report is approved by the Board on Wednesday, 28 September, staff would commence a community dialogue across different parts of the District later this Fall about school closures, pupil consolidations, rebuilds and renovations. This process would be assisted by Accommodation Review Committees that would collect information and insight from community members and parents about the draft scenarios prepared in the Initial Staff Report.

The "Background Information" document attached to this e-mail provides more details of the rationale for the proposed accommodation review.

Thank you for providing this opportunity to clarify the purpose and scope of the information that will be reviewed by the Board on Wednesday.

Should the Board decide to proceed with the Building for the Future Pupil Accommodation Review, you will be receiving additional notifications of upcoming public meetings and a specific meeting that will take place with municipalities and community partners to discuss the draft recommendations in the Initial Staff Report.

Sincerely

Jeff McMillan

Chair, Upper Canada District School Board

**INFORMATION REPORT**

**REPORT TO:** Council of South Glengarry

**MEETING DATE:** October 3, 2016

**SUBJECT:** Household Hazardous Waste Day  
September 17, 2016

**PREPARED BY:** Ewen MacDonald/Marilyn LeBrun



For the benefit of Council, Staff and Residents of the Township of South Glengarry, we are pleased to report on the Household Hazardous Waste Collection Day that has been diverted from our landfill sites.

We had a total of 392 cars and 400 households that participated in the Hazardous Waste/Electronics Day held on September 17<sup>th</sup>, 2016.

Area	2015	2016
Williamstown	89	82
Bainville/Curry Hill	47	50
Green Valley	39	39
Martintown/Apple Hill	36	30
Summerstown/Glen Walter	78	78
Lancaster/South Lancaster	75	71
North Lancaster/Glen Nevis	56	50
<b>TOTALS</b>	<b>420</b>	<b>400</b>

The following table is a comparison between 2015 and 2016 of the Household Hazardous materials diverted from the landfill sites in our municipality on September 17, 2016. We would like to thank the Roads Department, Ewen MacDonald, Marilyn Lebrun, Marc Giroux, Deputy Chief Dave Robertson and the Volunteer Firefighters for helping make this day go smoothly.

Material	2015	2016
<b>Litres</b> of Waste Oil	2950	5420
<b>Litres</b> of Waste Paint	16,700	19,000
<b>Litres</b> of Aerosols	800	1,400
<b>Litres</b> of Waste Flammable Liquids	7900	8,300
<b>Litres</b> of Glycol	400	410
<b>Kilogram</b> of Oxidizing Solids (Nitrates)	500	100
<b>Kilograms</b> Biomedical	150	200
<b>Litres</b> of Corrosive Liquid toxic	600	600
<b>Kilograms</b> Pharmaceuticals	200	200
<b>Litres</b> Pesticides	800	700
<b>Litres</b> sulfuric acid	300	300
<b>Litres</b> Propane	500	400
<b>Litres</b> Gasoline		410
<b>Kilograms</b> Batteries	200	200
<b>Kilograms</b> Fluorescent tubes	200	200

Area Participation	2008	2009	2010	2011	2012	2013	2014	2015	2016
Williamstown	78	85	105	101	59	77	82	89	82
Bainsville/Curry Hill	48	56	71	63	35	44	68	57	50
Green Valley	47	45	38	50	37	47	51	39	39
Martintown Apple Hill	42	38	39	32	28	48	37	26	30
Summerstown/Glen Walter	60	93	50	68	60	63	70	78	78
Lancaster/South Lancaster	85	86	84	88	48	83	87	75	71
North Lancaster/Glen Nevis	45	44	48	33	40	36	38	56	50
<b>TOTALS</b>	<b>405</b>	<b>447</b>	<b>435</b>	<b>435</b>	<b>307</b>	<b>398</b>	<b>433</b>	<b>420</b>	<b>400</b>

**Respectfully submitted by:**

Ewen MacDonald GM- Infrastructure

**Date:**

September 17, 2016

**TITLE:**

## INFORMATION REPORT



<b>REPORT TO:</b>	<b>Council of South Glengarry</b>
<b>MEETING DATE:</b>	October 3, 2016
<b>SUBJECT:</b>	Consent Application B-87-16
<b>PREPARED BY:</b>	<b>Joanne Haley, GM- Community Services</b>

**RE: B-87-16**  
**Part Lot 50, Concession 1L**  
**Former Township of Charlottenburgh**  
**MacDougall**

**Type of Consent: Lot Addition**

**Subject:**

The subject property is located on Part of Lot 50 on the south side of Maple Road. The purpose of this application is to sever a strip of land that is approximately 40 feet by 314 feet that contains a garage, which will merge with the abutting property to the east.

**Official Plan Designations:** The subject property is designated Rural in the County Official Plan. This proposed consent conforms to the Official Plan.

**Zoning By-law:** The subject property is zoned Rural in the Township of South Glengarry Zoning By-law. This proposed consent conforms to all of the provisions of this Zoning By-law.

**Proposed Recommendation:**

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Official Plan and PPS. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. That Road widening be granted to the Township on both the severed and retained parcels.

3. The Township of South Glengarry will complete a site visit of the severed and retained lands to confirm that there are no issues with the existing septic systems. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and a file a fee of \$170.00.

**Respectfully submitted by: Joanne Haley**

**Date: September 23, 2016**

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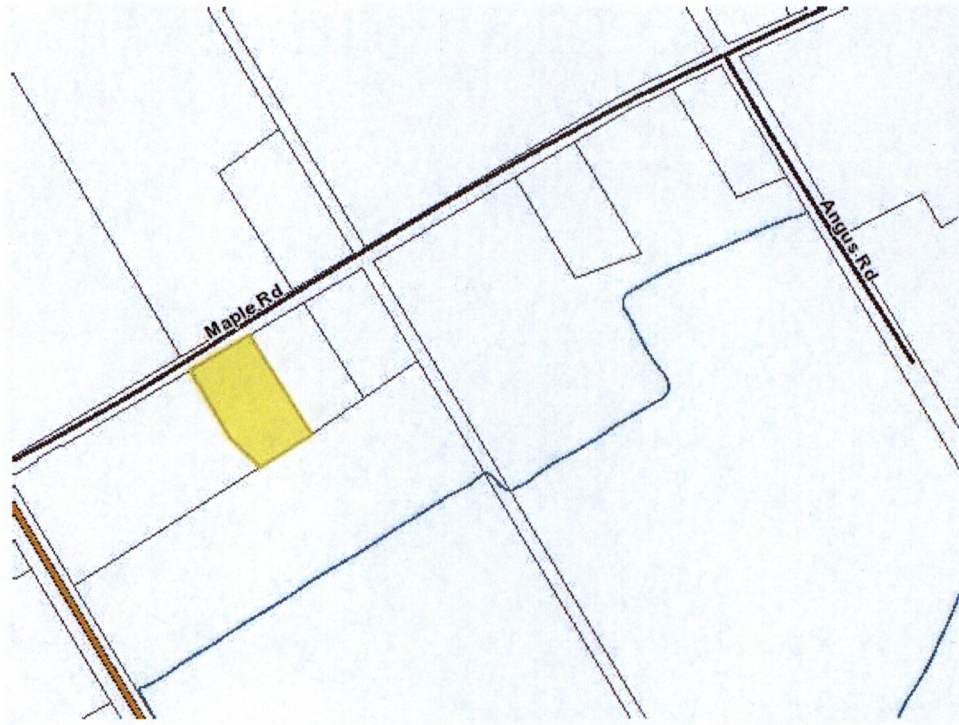
**TITLE:**



B-87-16

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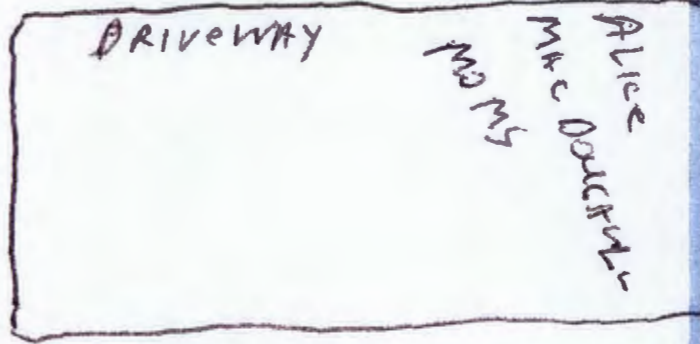
Fence Line Pump House  
Well

314.05

147.49

Garage

PART 1



House

Retained

Severed

GARAGE ~~SEVERED~~ TO BE

40'

PREVIOUSLY  
SEVERED

House

PART 2



SEPTIC  
TANK

MAPLE ROAD SOUTH GLENVIEW

199'

OWNER LARRY MCDONOUGH  
19782 MAPLE RD

SEPTIC  
TANK

316.370

Well

14R 3247

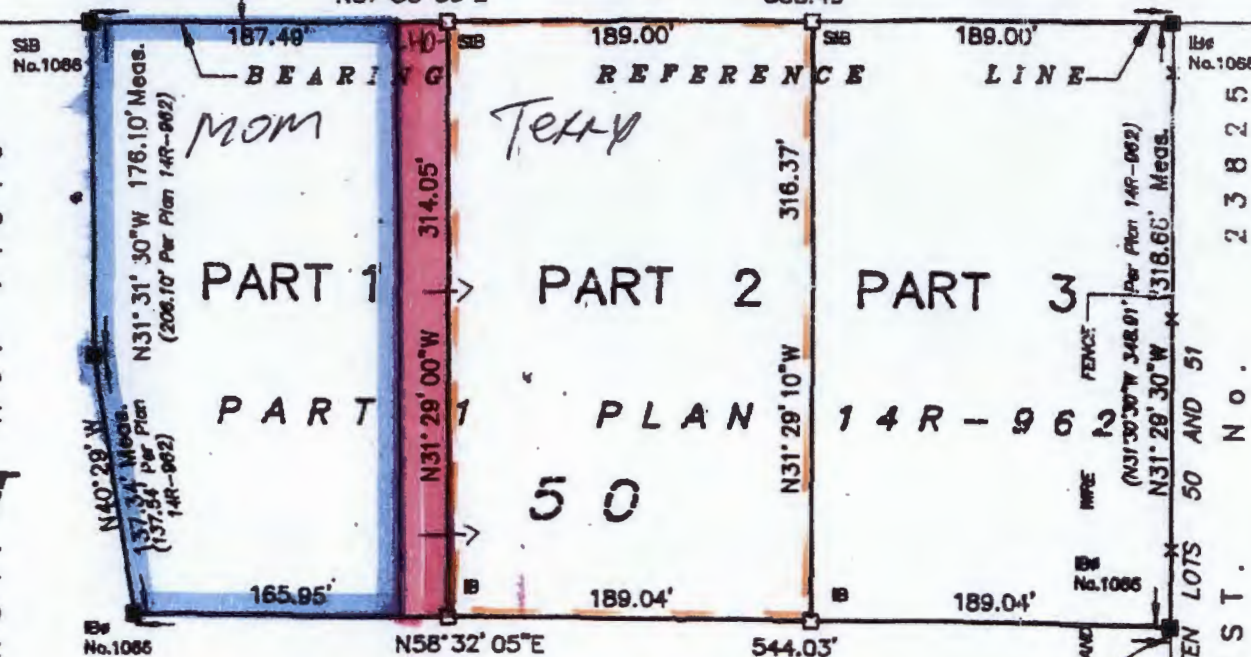
6 SOUTH OF 7TH OR 4 N.S.R.R.	58113	1. 1. 1.
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PROPERTY OF LAND  
REGISTRY OFFICE

# TRAVELLED ROAD THROUGH CONCESSION 4 N.S.

LOT  
INST. No. 71819



INST. No. 71819

CONCESSION

Per Plan 14R-962

4

N. S.

## SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH "THE SURVEY ACT" AND "THE REGISTRY ACT" AND REGULATIONS MADE THEREUNDER.
2. THE SURVEY WAS COMPLETED ON THE 17TH DAY OF JULY 1909

July 17<sup>th</sup> 1909, Hazen B. Meldrum

DATED

HAZEN B. MELDRUM  
ONTARIO LAND SURVEY  
CORNWALL, ONTARIO

## INFORMATION REPORT



<b>REPORT TO:</b>	<b>Council of South Glengarry</b>
<b>MEETING DATE:</b>	October 3, 2016
<b>SUBJECT:</b>	Consent Application B-99-16
<b>PREPARED BY:</b>	<b>Joanne Haley, GM- Community Services</b>

**RE: B-99-16**  
**Part Lots 5 & 6, Concession 1L**  
**Former Township of Charlottenburgh**  
**Gaudet**

**Type of Consent: To create a separate parcel of land to be used for Maple Syrup Production**

**Subject:**

The subject property is located on part of lots 5 & 6, between Richer and Pine Ridge Roads. The purpose of this application is to sever approximately 51 acres of vacant land that is primarily a maple bush and to retain 51 acres of land that is used for agriculture and residential purposes.

**Official Plan Designations:** The subject property is designated Rural in the County Official Plan. Section 8.14.13.3. D. I of the County Official Plan indicates that “up to two consents for residential purposes may be granted for a legally conveyable lot, excluding the retained lot where the approval authority is satisfied that a plan of subdivision of the land is not necessary for the proper and orderly development of the land; where the lot existed as of January 1, 1980 and where the land is located in the Rural District as shown on the Land Use Plan Schedules. This proposed consent conforms to the Official Plan.

**Zoning By-law:** The subject property is zoned Rural in the Township of South Glengarry Zoning By-law. This proposed consent conforms to all of the provisions of this Zoning By-law.

**Proposed Recommendation:**

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Official Plan and PPS. This consent will be subject to the following conditions:

1. A review fee of \$200.00 must be paid to the Township.
2. A \$1,000.00 Parkland Fee must be paid to the Township.
3. That Road widening be granted to the Township on both the severed and retained parcels.
4. A final building inspection is required to be completed and issued prior to final consent for building permit file 08B048.
5. The Township of South Glengarry will complete a site visit of the severed and retained lands to confirm that there are no issues with the existing septic systems. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and a file a fee of \$170.00.

**Respectfully submitted by: Joanne Haley**

**Date: September 23, 2016**

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**TITLE:**



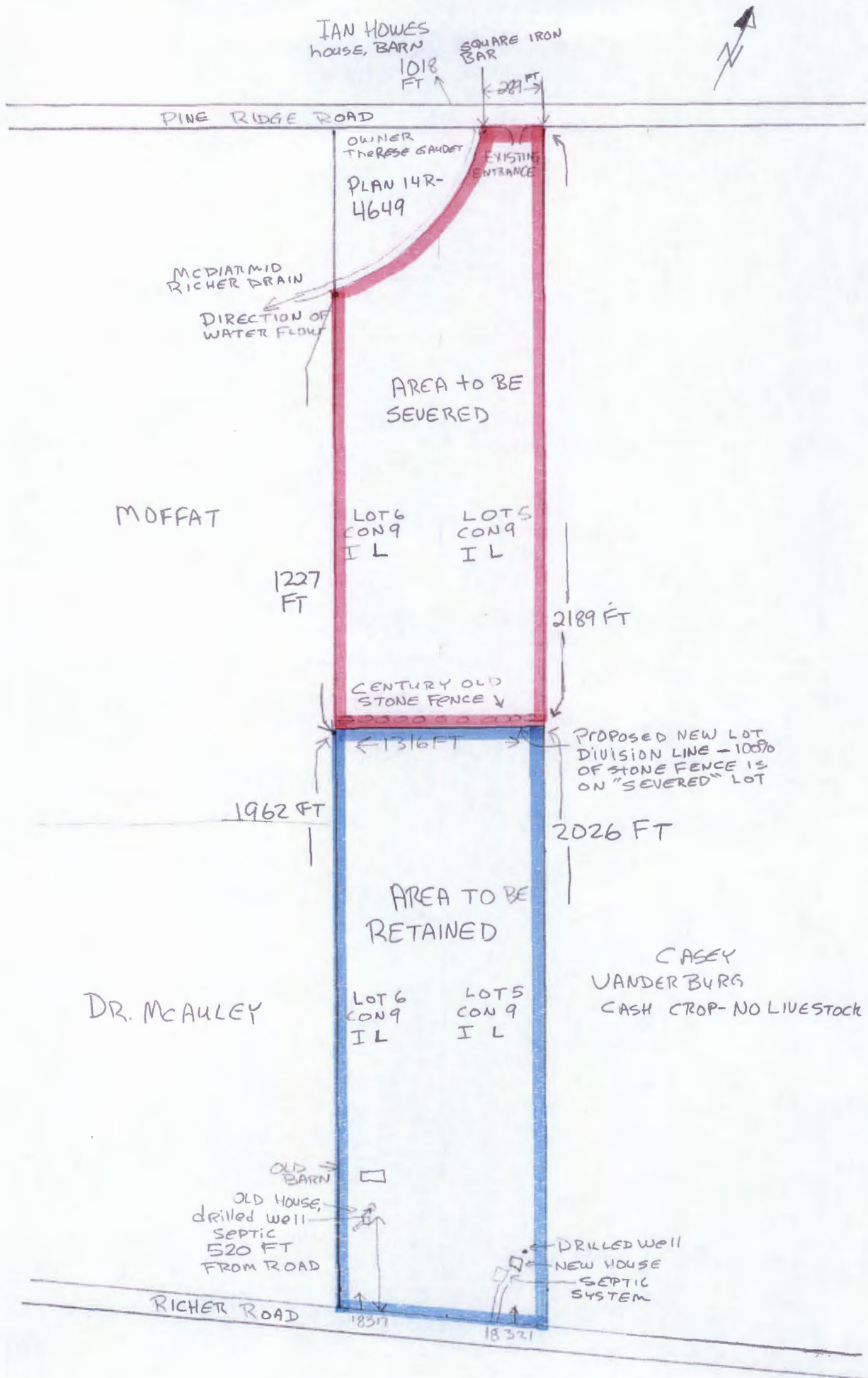


B-99-16

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**INFORMATION REPORT**

**REPORT TO:** Council of South Glengarry

**MEETING DATE:** October 3, 2016

**SUBJECT:** Consent Decisions

**PREPARED BY:** Joanne Haley, GM- Community Services

**RE: Notice of Decision**

Please find attached Four (4) "Notice of Decision" letters from the United Counties of Stormont, Dundas, and Glengarry.

The recommendations and conditions requested have been included.

If you have any questions regarding the attached please do not hesitate to contact me at your convenience.

**Respectfully submitted by: Joanne Haley**

**Date: September 23, 2016**

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**TITLE:**





**UNITED COUNTIES OF  
STORMONT, DUNDAS AND GLENGARRY  
*DECISION***

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry, did on **Wednesday, August 31, 2016**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

**APPLICATION NO. B-62/16**

**OWNER: Murray & Carol MacDonald**

**MUNICIPALITY: South Glengarry**

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. That the applicant pay the review fee of \$200.00 to the Township. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. That the applicant pay the Parkland Fee of \$1,000.00 to the Township. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
3. The Township of South Glengarry will complete a site visit on the severed and retained lands to confirm that there are no issues with the existing septic system and a proposed septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to contact the Township office to request the site visit and a fee of \$170.00 must be paid prior to the site visit being completed. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
4. Road widening must be deeded to the Township on both the severed and retained lots. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
5. Permit 15B020 has been issued, a final building inspection is required to be completed and issued prior to final consent. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
6. The subject property is within the watershed of Cote-Latreille-Ferguson Municipal Drain and an assessment split will be required between the severed and retained portions. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
7. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$210.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF, TIF or DWG format must also be submitted.

**OFFICIAL RENDERING THE ABOVE DECISION:**

Page 57 of 65

*Alison McDonald*  
Alison McDonald, MSc  
Manager of Planning



**UNITED COUNTIES OF  
STORMONT, DUNDAS AND GLENGARRY  
*DECISION***

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry, did on **Wednesday, August 31, 2016**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

**APPLICATION NO. B-63/16**

**OWNER: Kenneth O'Shea**

**MUNICIPALITY: South Glengarry**

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. That the applicant pay the review fee of \$200.00 to the Township. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. An agreement must be entered into with the Township of South Glengarry to prohibit residential construction on the retained lands. This restriction will be included in a housekeeping amendment of the Township's Zoning By-law at a future date. The cost to enter into the agreement is \$1,000.00. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once a site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and a file a fee of \$170.00. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
4. Road widening must be deeded to the Township on both the severed and retained portions. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
5. The subject property is within the watershed of the Lundie Municipal Drain and an assessment split will be required between the severed and retained portions. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
6. The landowner shall provide a written acknowledgement that no new and/or additional entrances will be permitted on the retained property accessing County Road 25. Any future access will be via 2<sup>nd</sup> Line Road. The County Engineer will clear the condition with the Administrative Assistant-Planning.
7. That the Administrative Assistant- Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$210.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF, TIF or DWG format must also be submitted.

**OFFICIAL RENDERING THE ABOVE DECISION:**

Page 58 of 65

*Alison McDonald*  
Alison McDonald, MSc  
Manager of Planning



**UNITED COUNTIES OF  
STORMONT, DUNDAS AND GLENGARRY  
*DECISION***

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry, did on **Wednesday, August 31, 2016**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

**APPLICATION NO. B-64/16**

**OWNER: Donald & Barbara Kannon**

**MUNICIPALITY: South Glengarry**

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. That the applicant pay the review fee of \$200.00 to the Township. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. A zoning amendment must be applied for to reduce the minimum lot area of the retained land as per the Zoning By-law and to prohibit residential construction as per the PPS. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and a file a fee of \$170.00. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
4. Road widening must be deeded to the Township of both the severed and retained portions. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
5. The subject property is within the watershed of the Cooper Municipal Drain and an assessment split will be required between the severed and retained portions. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
6. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$210.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF, TIF or DWG format must also be submitted.

**OFFICIAL RENDERING THE ABOVE DECISION:**

*Alison McDonald*  
Alison McDonald, MSc  
Manager of Planning



**UNITED COUNTIES OF  
STORMONT, DUNDAS AND GLENGARRY  
*DECISION***

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry, did on **Wednesday, August 31, 2016**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

**APPLICATION NO. B-66/16**

**OWNER: Alan Petrie**

**MUNICIPALITY: South Glengarry**

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. That the applicant pay the review fee of \$200.00 to the Township. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. The Township of South Glengarry will complete a site visit of the retained lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and a file a fee of \$170.00. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
3. Road widening must be deeded to the Township for the land fronting on Concession 3. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
4. A final building inspection is required to be completed and issued prior to final consent for building permit files 00-180, 01V137, 02B159. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
5. That the land being severed by this consent shall be conveyed as an addition to abutting property and shall be held in identical ownership as said abutting property and the Administrative Assistant-Planning shall be provided with a copy of the abutting property owner's deed for verification. The provisions of Subsections 3 or 5 of Section 50 of the Planning Act, R.S.O., 1990, as amended, shall apply to any subsequent conveyance relating to the said lot.
6. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$210.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF, TIF or DWG format must also be submitted.

**OFFICIAL RENDERING THE ABOVE DECISION:**

*Alison McDonald*  
 \_\_\_\_\_  
 Alison McDonald, MSc  
 Manager of Planning

**INFORMATION REPORT**

**REPORT TO:** Council of South Glengarry

**MEETING DATE:** October 3, 2016

**SUBJECT:** Consent Summary

**PREPARED BY:** Joanne Haley- GM- Community Services

**CONSENT APPLICATIONS SUMMARY- 2015**

<b>Application #</b>	<b>Recommendation</b>	<b>Decision</b>
B-104-15	To be Denied	
B-105-15	To be Denied	
B-106-15	To be Denied	
B-113-15	On Hold- Waiting on Information	
B-121-15	Recommended	

**CONSENT APPLICATIONS SUMMARY- 2016**

	<b>Application #</b>	<b>Recommendation</b>	<b>Decision</b>
1	B-07-17	Recommended	Approved
2	B-10-16	Recommended	Approved
3	B-11-16	Recommended	Approved
4	B-14-16	Recommended	Approved
5	B-15-16	Recommended	Approved
6	B-16-16	Recommended	Approved
7	B-19-16	Recommended	Approved
8	B-21-16	Recommended	Approved
9	B-28-16	Recommended	Approved
10	B-29-16	Recommended	Approved
11	B-34-16	Recommended	Approved
12	B-40-17	Recommended	Approved
13	B-47-16	Recommended	Approved
14	B-53-16	Recommended	Approved
15	B-62-16	Recommended	
16	B-63-16	Recommended	
17	B-64-16	Recommended	
18	B-66-16	Recommended	
22	B-69-16	Recommended	
23	B-71-16		
24	B-72-16		
25	B-75-16		

26	B-78-16		
27	B-87-16		
28	B-99-16		

**UNFINISHED BUSINESS REPORT****September 19, 2016**

Number	Title	Department	Date	Outcome
1.	Fairview Rd Extension	Infrastructure	January 2016	<i>Fall 2016</i>
2.	Docks on Township Property	CAO	January 2016	<i>July 2016</i>
3.	Performance Appraisal/Job Descriptions	CAO	January 2016	<i>July 2016</i>
4.	Old Glen Walter Fire Hall	Infrastructure	September Another RFP	<i>Nothing to Report</i>
5.	Cornwall Airport Opportunity Analysis	CAO	January, 2016	<i>-CFDC Agreement at June 13<sup>th</sup> Meeting -September 2016</i>
6.	Environmental Assessment for Glen Walter Area	Infrastructure	January, 2016	<i>Nothing to Report</i>
7.	Fire Protection Ponds	Infrastructure Services	March 2016	<i>Aug 8/16 meeting</i>
8.	To Name Street "A"	Infrastructure Services	March 2016	<i>October 3, 2016</i>
9.	Water and Sewage Rating By-law 30-10	Lachlan McDonald	Amend by-law 1 <sup>st</sup> /2 <sup>nd</sup> reading	<i>Final By-law October 17/16</i>
10.	Garbage Contract - Tender	Infrastructure Services	January 2016	<i>November Council Meeting</i>

**SG-M-16**

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW No. 72-16  
FOR THE YEAR 2016**

***BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS  
DEALT WITH BY RESOLUTION.***

**WHEREAS** s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

**WHEREAS** it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Corporation of the Township of South Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of October 3, 2016 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND  
SEALED IN OPEN COUNCIL THIS 3<sup>rd</sup> DAY OF OCTOBER 2016.***

**MAYOR:** **CLERK:**