



**TOWNSHIP OF SOUTH GLENGARRY  
PUBLIC MEETING**

**Proposed Amendment to the Zoning By-law**

**Date: March 8, 2016**

**Time: 6:30 pm**

**Council Chambers, Municipal Office - Lancaster**

	<b>OPEN PUBLIC MEETING</b>	
	Proposed Re-Zoning Amendment known as the <u>Plouffe Re-Zoning</u>	
	<b>DECLARATION OF PECUNIARY INTEREST</b>	
	<b>PRESENTATION</b>	
	<b>COMMENTS</b>	
	<b>CLOSE PUBLIC MEETING</b>	
	<b>ADJOURNMENT</b>	





*Ontario's Celtic Heartland*

**Notice of Public Meeting  
Concerning a Proposed Amendment  
To the Zoning By-law of the  
Township of South Glengarry**

**TAKE NOTICE** the Corporation of the Township of South Glengarry will hold a public meeting on the 8th day of March, 2015 at 6:30 p.m. in the Council Chambers of the Municipal Building at 6 Oak Street, Lancaster to consider a proposed zoning amendment to the Municipality's Zoning By-law under Section 34 of the *Planning Act*, R.S.O. 1990, as amended to Part of Lots 8 & 9, Concession 1 Broken Front, I.L. being Part 2 on Registered Plan 14R-3507 in the former Township of Charlottenburgh, now in the Township of South Glengarry.

**EXPLANATORY NOTE**

This is an amendment to zoning By-law 38-09, which is the zoning by-law of the Township of South Glengarry. The purpose of this Amendment is to rezone the subject property from Residential One (R-1) and Flood Plain Holding (FP-H) to Open Space- Exception One (OS-1) and Flood Plain (FP) to permit a conservation use only and to reduce the minimum lot frontage from 30 meters (98.4ft.) to 12.2 meters (40 ft.).

**ANY PERSON** may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed Zoning By-law Amendment. If a person or public body that files an appeal of a decision of the Council of the Township of South Glengarry in respect to the proposed zoning by-law does not make oral submissions at a public meeting or make written submissions to the Municipality of the Township of South Glengarry before the proposed zoning by-law is adopted, the Ontario Municipal Board may dismiss all or part of the appeal.

**ADDITIONAL INFORMATION** relating to the proposed Zoning By-law amendment is available between 8:30 a.m. and 4:00 p.m. Monday to Friday at the Township offices.

**DATED AT THE TOWNSHIP OF SOUTH GLENGARRY  
THIS 16th day of February, 2016**

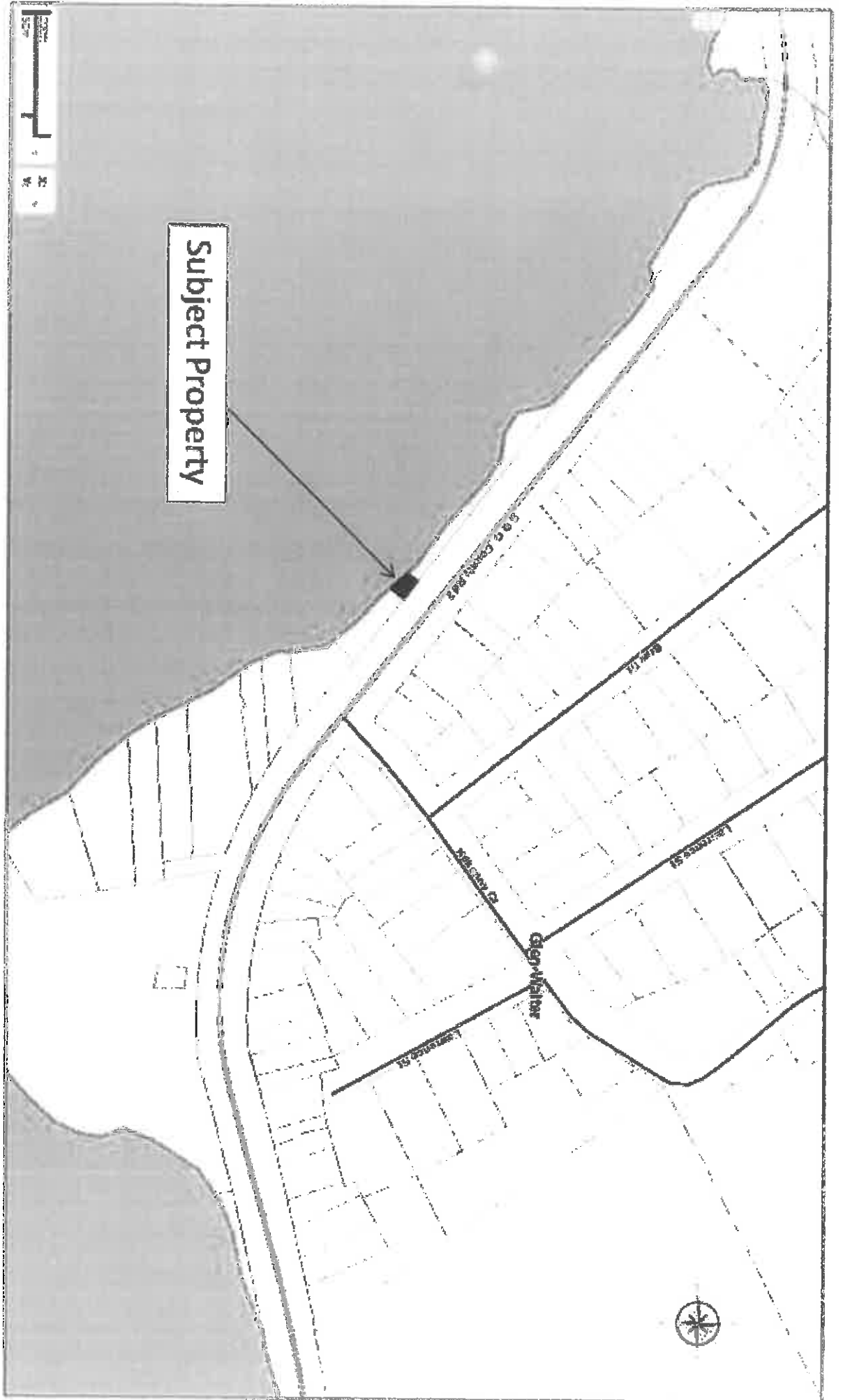
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**Joanne Haley**  
**General Manager – Community Services**  
**Township of South Glengarry**  
6 Oak Street, P.O. Box 220  
Lancaster, Ontario K0C-1N0  
Telephone: 613-347-1166 ext. 231  
Fax: 613-347-3411  
E-mail [jhaley@southglengarry.com](mailto:jhaley@southglengarry.com)  
[www.southglengarry.com](http://www.southglengarry.com)















**TOWNSHIP OF SOUTH GLENGARRY**  
**REGULAR MEETING OF COUNCIL**

Date: MARCH 8<sup>th</sup>, 2016

Time: 7:00 pm

Council Chambers, Municipal Office

**AGENDA**

**1. CALL TO ORDER**

**2. O CANADA**

**3. APPROVAL OF AGENDA**

**4. DECLARATION OF PECUNIARY INTEREST**

**5. APPROVAL OF MINUTES**

Minutes of Previous Meeting February 8, 2016

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**6. PRESENTATIONS AND DELEGATIONS**

a) Habitat for Humanity – Hank Blasiak Board of Directors Chairperson

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b) Royal Canadian Legion – Pierre Roy – Trillium Application

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**7. NEW BUSINESS**

- 1) Staff Report No. 28-16 – Lease Kichian Dentistry – Medical Centre
- 2) Staff Report No. 29-16 – Council Remuneration for 2015
- 3) Staff Report No. 31-16 – License Agreement – UCDSB – Char- Lan
- 4) Staff Report No. 32-16 – Road Dedication
- 5) Staff Report No. 33-16 – Loiselle/Laframboise Draft Plan Subdivision
- 6) Staff Report No. 34-16 – Site Plan Control Agreement
- 7) Staff Report No. 35-16 – Internet Services
- 8) Staff Report No. 36-16 – Cairnview Draft Plan Subdivision
- 9) Staff Report No. 37-16 – Glengarry Sports Palace
- 10) Staff Report No. 38-16 – Road Dedication – Victoria Street

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a) Committees of Council Reports

- \* **Glengarry Archives** – Minutes February 25/16  
Councillor Trevor Bougie
- \* **Ice Allocation Committee** – February 29/16  
Councillor Trevor Bougie
- \* **Glengarry Sports Palace** – Minutes January 19/16 –  
Mayor Ian McLeod
- \* **SD&G Counties** – Minutes January 25/16 – 2016 Budget  
and 2016 Budget Estimates - Mayor Ian McLeod and  
Deputy Mayor Frank Prevost
- \* **Nor'Westers Museum** – Newsletter

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b) Other Business

- \* Glengarry Sport Hall of Fame P109
- \* SDG Warden Bonspiel P111
- \* Cornwall Golf and Country Club P113
- \* Town of Carleton Place – Endorse Resolution P115
- \* Town of Amherstburg P117
- \* Celebrate Canada's 150<sup>th</sup> Anniversary P121
- \* Joyce Gravelle – Statement
- \* Mike Samson – Proposed Budget date

c) Information Only

- P125
- \* Statement of Revenue and Expenses – Lachlan McDonald P133
- \* Consent Applications- B-07-16, B-10-16 and B-11-16 P145
- \* Consent Decisions-B-112-15, B-114-15 and B-115-15 P153
- \* Consent Summary – 2015 and 2016

8. **UNFINISHED BUSINESS**

- \* Fairview Road Extension - E. MacDonald – *nothing to report*
- \* Docks on Township Property - B. Brown – *nothing to report*
- \* Performance Appraisals/Job Descriptions/Non-Union Policy (B. Brown)
- \* Promotion of Regional Economic Development - Mayor McLeod and/or Deputy Mayor Prevost- *nothing to update*
- \* Glen Walter Fire Hall -E. MacDonald – *verbal update*
- \* Waste Management Plan Update-E. MacDonald- *nothing to report*
- \* Cornwall Airport Opportunities Analysis-B. Brown – *verbal update*
- \* Environmental Assessment for Glen Walter Area – E. MacDonald – *nothing to report*
- \* Request for Access to Municipal Water from Cornwall- Mayor McLeod – *verbal up-date*

9. **CLOSED SESSION**

- \* Litigation/Potential Litigation s. 239 (2) (e) – Mr. Szabo – Verbal Update
- \* Personal matters about an identifiable individual s. 239 (2) (b) P159
- Staff Report No. 30-16 – Member Appointment – Cornwall Regional Airport Commission**

10. **CONFIRMING BY-LAW**

- \* By-law No. 23-16 P165

11. **ADJOURNMENT**







FEBRUARY 8<sup>TH</sup>, 2016

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON FEBRUARY 8<sup>TH</sup>, 2016.

THERE WERE PRESENT: Mayor Ian McLeod, Deputy-Mayor Frank Prevost  
Councillor Trevor Bougie and Councillor Lyle Warden

REGRETS: Councillor Joyce Gravelle

STAFF PRESENT: CAO Bryan Brown, Clerk Marilyn Lebrun, GM-Infrastructure Services Ewan MacDonald, GM Community Services Joanne Haley, GM Corporate Services Mike Samson, Intern Treasurer Lachlan McDonald, Communications Kelly Campeau and Human Resources Cyndi DeVries

**RESOLUTION NO. 35-16**

Moved by: Trevor Bougie  
Seconded by: Lyle Warden

BE IT RESOLVED THAT the Council Meeting of the Township of South Glengarry of February 8, 2016 now be opened.  
Carried.

**RESOLUTION NO. 36-16**

Moved by: Frank Prevost  
Seconded by: Lyle Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the Agenda Package for the Council Meeting of February 8, 2016 as circulated.  
Carried.

DECLARATION OF PECUNIARY INTEREST: Deputy Mayor Frank Prevost declared a pecuniary interest on Agenda item for the meeting of February 8, 2016: Consent Application No. B-122-15.

**RESOLUTION NO. 37-16**

Moved by: Frank Prevost  
Seconded by: Lyle Warden

BE IT RESOLVED THAT the minutes of the following Council Meeting be accepted as circulated:

- Regular Meeting – January 25, 2016  
Carried



**RESOLUTION NO. 38-16**

**Moved by: Trevor Bougie**  
**Seconded by: Frank Prevost**

**BE IT RESOLVED THAT** the Staff Report No. 16-16 be received and that By-law No. 10-16 being a by-law to **appoint a Drainage Superintendent – MacDonald Technical Services Inc.** for the Corporation of the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in Open Council the 8<sup>th</sup> day of February 2016.  
Carried.

**RESOLUTION NO. 39-16**

**Moved by: Lyle Warden**  
**Seconded by: Trevor Bougie**

**BE IT RESOLVED THAT** Staff Report No. 17-16 be received by the Council of South Glengarry and they **adopt Policy No. 17-16** for Rules of Procedure for Hearing appeals under the Animal Control By-law No. 17-11.  
Carried

**RESOLUTION NO. 40-16**

**Moved by: Trevor Bougie**  
**Seconded by: Lyle Warden**

**BE IT RESOLVED THAT** Staff Report No. 18-16 be received and the By-law No. 11-16, being a By-law **to authorize** the Treasurer to borrow a maximum of \$3,000,000 in 2016 as necessary to meet operating payable, be read a first, second and third time, passed, signed, and sealed in Open Council the 8<sup>th</sup> day of February 2016.  
Carried.

**RESOLUTION NO. 41-16**

**Moved by: Frank Prevost**  
**Seconded by: Trevor Bougie**

**BE IT RESOLVED THAT THAT** Staff Report No. 19-16 be received and that By-law 12-16, being a By-law **authorizing** the levying of interim taxes be read a first, second, and third time, passed, signed, and sealed in Open Council this 8<sup>th</sup> day of February, 2016.  
Carried.

**RESOLUTION NO. 42-16**

**Moved by: Frank Prevost**  
**Seconded by: Trevor Bougie**



**BE IT RESOLVED THAT** Staff Report No. 22-16 be received and that By-law No. 20-16 being a by-law to prohibit or regulate public nuisances within the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in Open Council this 8<sup>th</sup> day of February 2016.  
Carried.

**RESOLUTION NO. 43-16**

**Moved by: Frank Prevost**  
**Seconded by: Lyle Warden**

**BE IT RESOLVED THAT** Staff Report No. 23-16 be received and that the Council of the Township of South Glengarry approves By-law no. 13-16, as being a by-law to enter into a Site Plan Control Agreement for the property legally described as Part of Lot 8, Concession 1, in the former Township of Lancaster, now in the Township of South Glengarry also known as 6276 153<sup>rd</sup> Avenue, be read a first, second and third time, passed, signed and sealed in Open Council this 8<sup>th</sup> day of February 2016.  
Carried.

**RESOLUTION NO. 44-16**

**Moved by: Trevor Bougie**  
**Seconded by: Lyle Warden**

**BE IT RESOLVED THAT** Staff Report No. 24-16 be received and that the Council of the Township of South Glengarry approves By-law No. 14-16 being a by-law to enter into a Site Plan Control Agreement for the property legally described a Part of Lot 8, Concession 1, Broken Front, Part 1 on Reference Plan 14R 1619, less Part 1 on Reference Plan 14R -6215, in the former Township Charlottenburgh, now in the Township of South Glengarry, also known as 18308 County Road 2; be read a first, second and third time, passed, signed and sealed in Open Council this 8<sup>th</sup> day of February, 2016.  
Carried.

**RESOLUTION NO. 45-16**

**Moved by: Lyle Warden**  
**Seconded by: Trevor Bougie**

**BE IT RESOLVED THAT** Staff Report No. 25-16 be received and that the Township of South Glengarry supports and approves the request from the Glengarry Fencibles for the Special Bishop's House fundraiser on April 16, 2016 to donate the rental fee in the amount of \$197.75 for this occasion.  
Carried.

**RESOLUTION NO. 46-16**

**Moved by: Lyle Warden**  
**Seconded by: Trevor Bougie**



**BE IT RESOLVED THAT** Staff Report No. 26-16 be received and the By-law No. 15-16 being a by-law to transfer the sale of land to the abutting landowners on the Riverview Cul-de-Sac, Parts 1-5 on Registered Plan 14R6101, be read a first, second, and third time, passed, signed and sealed in Open Council this 8<sup>th</sup> day of February 2016.

Carried.

**RESOLUTION NO. 47-16**

**Moved by: Frank Prevost**

**Seconded by: Lyle Warden**

**BE IT RESOLVED THAT** the Council of the Township of South Glengarry supports the Resolution from the Council of the Corporation of the City of Cornwall and regarding Rural Health Care in an effort to retain and attract family physicians to our Ontario and reinstate incentives for physicians to practice in small cities and rural areas of Ontario.

Carried.

**RESOLUTION NO. 48-16**

**Moved by: Frank Prevost**

**Seconded by: Trevor Bougie**

**BE IT RESOLVED THAT** Staff Report No. 20-16 be received and that the Council of the Township of South Glengarry award Procurement #15-04 for the Rehabilitation of the Kraft Bridge Structure number 30022 be award to Willis Kerr Construction Ltd as per their submission of \$1,238,394.00 plus HST and furthermore that the Mayor and Clerk be authorized to sign the Agreement.

Carried.

**RESOLUTION NO. 49-16**

**Moved by: Frank Prevost**

**Seconded by: Trevor Bougie**

**BE IT RESOLVED THAT** the Council of the Township of South Glengarry moved into the Closed Session part of the meeting at 8:46 p.m. and the items to be discussed are as per the *Municipal Act* s.239:

**Acquisition or Disposition of Land – s.239 (2) (c):**

- \* Future Glengarry Sports Palace – B. Brown – *update*
- \* Former Edgewater Property – J. Haley – *verbal update*
- \* Staff Report No. 21-16 Lancaster Heights – Surplus Land

**Security of Property s.239 (2) (a)**

Insurance Claim – Military Road – verbal update

Carried.



**RESOLUTION NO. 50-16**

**Moved by: Trevor Bougie**  
**Seconded by: Lyle Warden**

**BE IT RESOLVED THAT** the Closed Session Council Meeting of the Corporation of the Township of South Glengarry of FEBRUARY 8<sup>th</sup>, 2016, be adjourned at 9:20 pm, and Council reconvene into Open Session.  
Carried.

**RESOLUTION NO. 51-16**

**Moved by: Lyle Warden**  
**Seconded by: Trevor Bougie**

**BE IT RESOLVED THAT** the Council of the Township of South Glengarry received Staff Report No. 21-16 and not accept the tender submission for Con 9 Pt Lot 4, RP14R3037 Part 41; area (ac): 33.6; in Lancaster Heights Lands.  
Carried.

**RESOLUTION NO. 52-16**

**Moved by: Lyle Warden**  
**Seconded by: Trevor Bougie**

**BE IT RESOLVED THAT** By-law 16-16 being a by-law governing the calling, place and proceedings of meetings of the Corporation of the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in Open Council this 8th day of February, 2016.  
Carried.

**RESOLUTION NO. 53-16**

**Moved by: Lyle Warden**  
**Seconded by: Trevor Bougie**

**BE IT RESOLVED THAT** the Council Meeting of the Corporation of the Township of South Glengarry of FEBRUARY 8<sup>th</sup>, 2016, be adjourned to the call of the chair at 9:38 pm.  
Carried.

**MAYOR:** \_\_\_\_\_

**CLERK:** \_\_\_\_\_









**Habitat  
for Humanity®**  
Seaway Valley

Building  
houses,  
building  
hope

January 7, 2016

Marilyn Lebrun  
Township of South Glengarry  
6 Oak Street, PO Box 220  
Lancaster, ON K0C 1N0

Dear Marilyn,

Habitat for Humanity Seaway Valley is pleased to announce that we have recently selected our 2016 Partner Family from Lancaster, Ontario. Manon Brousseau and her three young children are excited to benefit from our homeownership program as Manon looks forward to purchasing her first home later this year.


At the June 26, 2012 Council Meeting, the Council of the Township of South Glengarry declared the property on North Beech Street as surplus to Township's needs and donated the lot to Habitat for Humanity Seaway Valley for a future home build.

As we prepare to move forward with the build we have been made aware of some additional common costs associated with building on this lot, including a minor variance and the service connection charges. As a non-profit organization, we ask again for the Township of South Glengarry's support as we help provide a hand up to Manon and her young family. We would greatly appreciate South Glengarry Council consideration to waive the fees associated with these requirements.

We are very excited about our first ever Glengarry build and we have already secured commitments from some local organizations. In addition to the beautiful donated lot, we are pleased to once again be working with St. Lawrence College as their second year carpentry students use our build site as a class room, providing students hands on experience before entering the market while providing Habitat with free skilled labour. Once again, we are the proud recipient of the investment in Affordable Housing Program funding through the Cornwall and Area Social Housing Program which has committed \$25,000 in the form of down payment assistance for Manon once the build is complete. In addition to many national and local partnerships, we have siding donated from Louisiana-Pacific Corporation. With these and other relationships currently being explored, we are looking forward to this build and working with Manon and our friends at the Township of South Glengarry.

If necessary, we would appreciate an opportunity to present this request in person to Town Council at a meeting in the near future when time permits. Should you have any questions or if you require additional information, please do not hesitate to contact us.

Sincerely,

  
Mary-Lee Smith  
Build Supervisor  
(613) 551-0519

  
Hank Blasiak  
Board Chair  
(613) 933-1611

17335 Myers Rd.  
St. Andrews W., ON  
K0C 2A0  
Phone: 613 938-0413  
Fax: 613 938-0446

Charitable  
Registration No.  
89570 7818 RR0001

ReStore  
17335 Myers Rd.  
St. Andrews W., ON  
K0C 2A0  
Phone: 613 938-0413  
Fax: 613 938-0446

Charitable  
Registration No.  
89570 7818 RR0001



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1-1

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## **ROYAL CANADIAN LEGION & TOWNSHIP OF SOUTH GLENGARRY**

### **TRILLIUM FUND APPLICATION**

#### **SUGGESTIONS FOR APPROACH TO APPLICATION**

#### **INVESTMENT STREAM – CAPITAL**

This project meets the guidelines set out by Trillium for a capital project because it will:

- Enhance access to a community space, programs, activities and services
- Facilitate community members' full participation in the life of the community
- Promote energy efficiency and contributes to environmental outcomes by 'greening' community spaces
- Enhance a community space that supports an OTF Priority Outcome (reduced social isolation)

#### **AMOUNT TO BE REQUESTED - \$40,000**

- The dollars we are requesting fall within the permitted range outlined by OTF (\$5,000 - \$150,000)
- This project, if approved, will demonstrate a partnership between various levels of government:
  - Local - \$5,000 (still TBD, Legion will make request to Council in March)
  - Provincial - \$40,000 (if Trillium application is successful)
  - Federal - \$50,000 (Canada 150 grant already approved)
  - Final \$5000 will come from Legion

#### **TYPES OF COSTS FUNDED**

We are seeking funding for the following purposes, which align with OTF capital funding guidelines:

- Renovations or repairs to community spaces
  - Renovate existing bathroom and reconstruct washrooms and kitchen to improve accessibility and efficiency
  - Create a new barrier free entrance to access the hall
  - Renovations to existing hall

#### **ACTION AREA – CONNECTED PEOPLE**

- Our project will help to build strong, active and inclusive relationships between residents and private sector, public sector and civil society organizations
  - Partnership between the Legion and Township of South Glengarry
  - Project will enhance a public space that will bring diverse groups together
  - We will create a greater sense of belonging which will encourage members of the community to participate in the social activities taking place within this community space.



- Enhancing the accessibility of this space will greatly benefit the senior population, who are especially vulnerable to social isolation.
  - About 40% of South Glengarry's population is over the age of 55 – and that number is growing

#### **PRIORITY OUTCOME – REDUCED SOCIAL ISOLATION**

- Our project aligns with this outcome as the enhancements to this community space will provide opportunities for residents to engage with others
- This can assist socially vulnerable individuals to create a social support system
- These enhancements will encourage the participation of people who are isolated (ie. seniors)
- We will be creating a welcoming public place and a **space that is accessible**, where all can gather to enjoy what the community has to offer

#### **GRANT RESULT**

- People who are isolated have connection in their communities
- METRICS – How will we measure this grant result?
  - Reconstruction of Washroom with improved accessibility
    - Enlarged space (square footage)
  - Barrier free entrance to improve access to hall
    - Automatic wheelchair accessible door
    - Sidewalk/ramp
  - Renovations to existing hall
    - Installation of audio/visual equipment will improve technology in building
    - Improved lighting in main hall area
    - Improved services to support social/community activities i.e. kitchen upgrades, energy efficient building features.

#### **NEXT STEPS/DEADLINES:**

Action Item	Date
Royal Canadian Legion to request \$5,000 commitment from Township of SG	March 8, 2016
Register Organization with Trillium	March 9, 2016 deadline
Submit Application	April 6, 2016 deadline



**ROYAL CANADIAN LEGION & TOWNSHIP OF SOUTH GLENGARRY**

**TRILLIUM FUND APPLICATION**

**PHASE # 2 FUNDING PROJECT BRIEF & SCOPE OF WORK**

This project is the planned Phase # 2 of the Expansion and Renovation of the local Royal Canadian Legion Branch 544 located in Lancaster Ontario. This project is a joint partnership initiative between the Township of South Glengarry (the lessor) and the Royal Canadian Legion Branch 544 (the lessee) and was planned to be carried out in two separate phases:

- Phase # 1 of the project was required to expand the capacity of the building in order to better serve the Legion and the community and consisted of the construction of a 2,580 ft<sup>2</sup> addition to the existing Township owned building. Phase # 1 was substantially completed in November 2015 at a cost of \$300,000. This cost was shared by RCL Branch 544 (75%) and the Township (25%). As a consequence of this project the RCL Branch 544 and the Township signed a new twenty-year lease in January 2016, thus securing the future infrastructure viability of RCL Branch 544.
- Phase # 2 is required to renovate the existing 2,500 ft<sup>2</sup> building to improve accessibility and energy efficiency. Because Phase # 1 has consumed most of RCL Branch 544's infrastructure budget Phase # 2 is contingent on the partners securing additional assistance funding from Senior Levels of Government. Phase # 2 is expected to cost < > \$100,000. A contribution has already been secured from the FedDev 150 program in which the Township is the recipient.

The funding strategy for Phase # 2 is contained in the funding schedule section.

**SCOPE OF WORK FOR PHASE # 2**

1. Renovate existing washrooms as per the demolition plan (Architectural A2.1 and the demolition notes) and reconstruct washrooms and kitchen to Building Code of Canada standards to improve accessibility and efficiency.
  - Remove existing internal washroom walls and reconstruct to facilitate enlarging washrooms;
  - Replace ceiling tiles with new and upgrade integral lighting;
  - Replace internal drywall and upgrade insulation;
  - Construct new cabinetry and toilet separations;
  - Replace sinks and toilets/urinals with modern and flow efficient models.



2. Create new Barrier Free Entrance to access the renovated hall. This new entrance will be located where the existing mechanical room presently exists.
  - Remove existing NG furnace and associated mechanical/electrical (existing furnace will be reused in the new Phase # 1 mechanical room which has been configured for this purpose);
  - Demolish and reconstruct existing east wall between proposed new entrance and adjacent kitchen to provide enlarged space for the new entrance;
  - To enable the expansion into the kitchen the N/G kitchen range and associated ventilation and fire protection shall be relocated along the north wall of the kitchen;
  - Install new automatic wheelchair accessible door in the new entrance;
  - Provide new external lighting for new entrance;
  - Complete new exterior sidewalk and ramp (joins the new sidewalk created as part of Phase # 1 project);
  - Install new flooring in the kitchen (flooring purchased as part of Phase # 1 project);
3. Renovations to existing hall (internal and external).
  - Replace suspended ceiling panels and upgrade integral lighting to match new lighting provided for Phase # 1 project (recessed pot lights and 4' fluorescent fixtures);
  - Replace existing windows (3) and external door (1) (upgrade to more thermally efficient model);
  - Replace exterior vinyl siding on west and north wall (to match new siding of Phase # 1 project);
  - Replace exterior vinyl siding on south wall with non-combustible system with metal furring (to match Phase # 1 project siding on adjoining south wall);
  - Install audio/visual ceiling mounted projector and power screen (for community/businesses presentations and training seminars, etc.).

NOTES TO SCOPE OF WORK:

- Design and Engineering for Phase # 2 was done as part of Phase # 1 drawing package;
- All minor works (minor repairs, relocation of bar, shelving, etc.) and interior painting shall be done by Legion volunteers.



FUNDING SCHEDULE (Phase # 2 project estimate \$100,000)

FedDev 150 contribution - \$50,000 (approved as FedDev 150 project 807783)  
becomes effective in April 2016.

Royal Canadian Legion – Branch 544 Lancaster ON contribution - \$5,000

Township of South Glengarry contribution - \$5,000

Contribution funding request from Trillium Grant \$40,000









## **STAFF REPORT**

**S.R. No. 28-16**

**PREPARED BY:** Michel J. Samson, Treasurer

**PREPARED FOR:** Council of South Glengarry

**COUNCIL DATE:** March 8, 2016

**SUBJECT:** Lease with Levon Kichian Dentistry Professional Corporation (Dentist)

### **BACKGROUND:**

1. The current lease with Dr. Brent Brooks expired on March 31, 2015 and Dr. Levon Kichian, the new tenant, has requested that a new lease be entered into.
2. Dr. Kichian also requested that additional space be made available to them in the Lan-Char Medical Centre and he agreed that this be done at his cost to be apportioned over the term of the new lease.
3. A connecting hallway between their current space and the space formerly occupied by a medical doctor has been constructed and the overall space is shown on the sketch attached hereto and showing with an arrow the new hallway.

### **ANALYSIS:**

4. A costing was done in order to establish a reasonable monthly rent and a copy is attached hereto.
5. An average annual operating cost was established by using 4 previous years of data. Annual operating costs include electricity, water & sewer, heat, air conditioning, snow removal and other minor maintenance and repairs. Relevant property taxes and an inflationary percentage were added and are payable by Dr. Kichian.
6. The estimated cost of constructing the connecting hallway was apportioned over 10 years and is also added to the rent payable.
7. The required construction has now been completed.



**ALIGNMENT WITH STRATEGIC PLAN:**

8. Goal 2: Invest in infrastructure and its sustainability
- 2.2 Pursue funding sources and partnerships to maintain our infrastructure.
9. Goal 4: Improve quality of life in our community.

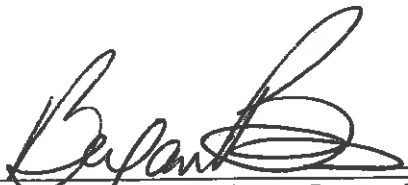
**IMPACT ON 2016 BUDGET:**

10. Original lease (before renovations) was \$ 1,469.21/month.
- Additional income of \$ 146.90 /month (to cover for inflation).
  - Additional income of \$ 167.00 /month (to cover for additional space).
  - Net gain of \$ 313.90 /month.

**RECOMMENDATION:**

**MOVED BY:** Joyce Gravelle  
**SECONDED BY:** Lyle Warden

**BE IT RESOLVED THAT** Staff Report No. 28-16 be received and that By-law No. 18-16 being a by-law to enter into the proposed rental agreement between the Corporation of the Township of South Glengarry and Levon Kichian Dentistry Professional Corporation be read a first, second and third time, passed, signed and sealed in Open Council this 8th day of March 2016.

  
**Recommended to Council for  
Consideration by:  
BRYAN BROWN, CAO**

**DATE:** Feb. 19/16



**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW 18-16  
FOR THE YEAR 2016**

***BEING A BY-LAW TO ENTER INTO A LEASE AGREEMENT  
BETWEEN THE CORPORATION OF THE TOWNSHIP OF SOUTH  
GLENGARRY AND LEVON KICHIAN DENTISTRY  
PROFESSIONAL CORPORATION.***

**WHEREAS** the Council of the Corporation of the Township of South Glengarry deems it necessary and in the public interest to enter into a Lease Agreement with Levon Kichian Dentistry Professional Corporation and the Township of South Glengarry being the owner of the land described as Part of Block B, Plan 26, in the former Village of Lancaster, now in the Township of South Glengarry also known as 13-17 Pine Street, Lancaster, Ontario

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF  
THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS  
FOLLOWS:**

1. **THAT** the Mayor and Clerk are hereby authorized to sign a Lease Agreement between the Township of South Glengarry and Levon Kichian Dentistry Professional Corporation and attached hereto as Schedule "A", and is hereby declared to form part of this by-law.
2. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED  
AND SEALED IN OPEN COUNCIL THIS 8<sup>th</sup> DAY OF MARCH, 2016.***

**MAYOR:**

**CLERK:**







NORTH →

LAUNCHING OF CENTRAL  
LAUNCHER OUT.

EXISTING 8" SANITARY SEWER @ 1.1%

PINE ST.

EXISTING 6' MAIN

EXISTING SIDEWALK  
TO REMAIN

CONNECTING  
HALLWAY

Dr. Brooks

Dr. Theodor

GLENGARRY OUTRAGE

DELIVER

### 5.5 THE PARKING

LEADERSHIP: SPOCK WITH  
TO REACH

NEW 8" GALVANIZED CULVERT  
UNDER NEW DRIVEWAY

EXISTING F WATERMAIN

EXISTING 3" SANITARY SEWER @ .36%

VICTORIA STREET



Dr Levon Kichian - Proposed rent including new space

Medical Centre - Maintenance & Operations

Year	Total	Less Property Taxes	Net		Average per year excluding Taxes
2011	37,056.85	3,963.19	33,093.66		
2012	37,236.50	3,795.85	33,440.65		
2013	33,021.00	3,505.70	29,515.30		
2014	35,834.36	3,451.81	32,382.55		
			<u>128,432.16</u>	/ by 4	<u>32,108.04</u>

Monthly share @ 45% of space on \$32,108.04 / 12

Monthly  
1,204.05

2015 Property taxes (incl new space) \$3,182 / 12

265.16  
1,469.21

10% on \$1,469 per year for inflation, tax increase & reserve / 12

146.90

Cost of addition for access to new space estimated at @20,000  
over a ten (10) year period

167.00

1,783.11

NB - Monthly rent amount may require a revision if the cost of  
the addition varies substantially from \$20,000.

NB - All taxes (CT) apply only to dentist office. Outreach is exempt due to County inv



In pursuance of the Short Forms of Leases Act, R.S.O. 1990, c. S.11,

**BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY**  
(the "Lessor")

and

**LEVON KICHIAN DENTISTRY PROFESSIONAL CORPORATION**  
(the "Lessee")

**WHEREAS:**

1. The Lessor is the owner of the Part of Block B, Plan 26, Village of Lancaster, Township of South Glengarry, County of Glengarry, known for municipal purposes as 13-17 Pine Street, Lancaster, Ontario, together with all buildings and structures erected thereon (hereinafter referred to as the "Medical Clinic");
2. The Lessor has agreed to lease a portion of Medical Clinic located on the lands hereinbefore described, on the terms and conditions hereinafter set out;

IN CONSIDERATION of the rents, covenants and agreements reserved and contained on the part of the Lessee to be paid, observed and performed, the Lessor and the Lessee agree as follows:

**1. PREMISES**

- a) The Lessor doth demise and lease unto the Lessee and the Lessee doth lease and take from the Lessor, for the purpose of operating a dental office, for the term mentioned, and upon the terms and conditions set out in this indenture, all those certain premises, in the Village of Lancaster, being a portion of the Medical Clinic containing 2,285 square feet more or less together with a common parking area located on the lands hereinbefore described. The leased premises are shown in bold outline on a floor plan sketch of the Medical Clinic premises attached hereto as Schedule "A" ("Demised Premises")
- b) To have and to hold the demised premises for a term of 10 years commencing on March 1, 2016 and terminating on February 28, 2025.



**2. RENTS**

- a) Yielding and paying each year of the term unto the Lessor the sum of \$21,396.00 per annum in equal monthly installments of \$1,783.00 per month, including the property taxes, in advance on the first day of each month. Any taxes (i.e. HST) payable or imposed on rents shall be in addition to the rent payable and shall be paid monthly with the monthly installments.
- b) Included in the rent shall be electricity, water and sewer, gas, heat, air conditioning, snow removal, pest control, exterior painting and decorating and maintenance and repairs of the parking lot for the term (hereinafter collectively referred to as "Common Expenses").

**3. OVERHOLDING OF LESSEES**

In the event that the Lessor shall permit the Lessee to remain in occupation of the premises without objection by the Lessor and after the expiration of the term and any extension or extensions thereof, the Lessee shall be deemed to be a tenant from month to month at a monthly rental equal to one-twelfth of the annual rental calculated in accordance with clause 2 and any additional rent, and otherwise upon and subject to all covenants and agreements of this lease applicable to a monthly tenancy.

**4. PARKING**

The Lessee shall be entitled to the use of the common parking area on the lands upon which the demised premises are constructed. The Lessor reserves the right to assign the number and location of parking spaces if required.

**5. PAYMENT OF RENT**

The Lessee covenants with the Lessor to pay the rent.

**6. QUIET ENJOYMENT**

The Lessor covenants with the Lessee for quiet enjoyment.

**7. TAXES**

In the event that the demised premises are liable for municipal taxes, the Lessee shall pay any and all municipal taxes, including local improvements assessed against the demised premises at any time during the term. The taxes are included in the calculation of the monthly rent.



**8. ASSIGNMENT**

The Lessor and the Lessee covenant and agree that the Lessee shall not at any time assign this lease or sublet any part or parts of the premises without the written consent of the Lessor, which consent shall not be unreasonably withheld, and in the event of any such assignment or subletting, the Lessee agrees that it will provide the Lessor with a true copy of the instrument of assignment or subletting.

**9. LIABILITY AND INDEMNITY OF LANDLORD**

- a) The Lessor and Lessee covenant and agree that the Lessor shall not be liable or responsible in any way for personal or consequential injury of any kind whatsoever that may be suffered or sustained by the Lessee, or any employee, agent or invitee of the Lessee, or any other persons who may be upon the lands and premises or for any loss, theft, damage or injury to any property upon the lands and premises however caused.
- b) With the exception of claims arising as a result of the Lessor's negligence or arising as a result of the Lessor's failure to fulfil its obligations set out in this agreement, the Lessee covenants to indemnify the Lessor against all claims including construction lien claims by any person arising from any want of maintenance thereof or anything done or admitted on or in the vicinity of the demised lands and premises or any other thing whatsoever, whether arising from any breach or default or from any negligence by the Lessee, its agents, contractors, employees, invitees or licensees, or from any accident, injury or damage or any other cause whatsoever, and such indemnity shall extend to all costs, counsel fees, expenses and liabilities which the Lessor may incur with respect to any such claim.

**10. INSURANCE**

- a) The Lessor shall insure the building against insurable risks.
- b) The Lessee shall be responsible for placing insurance upon the contents of the demised premises.
- c) The Lessee agrees to provide by way of self-insurance comprehensive public liability insurance pertaining to the demised premises in the amount of \$2,000,000.00 with the Lessor as an additional name insured and a provision for cross liability under the insurance policy, and to furnish the Lessor with an updated certificate of insurance throughout the term.



## 11. REPAIRS

The Lessee covenants with the Lessor:

- a) to repair (reasonable wear and tear, and damage by fire, lightning and tempest only excepted);
- b) that the Lessor may enter and view the state of repair on reasonable written notice and during business hours;
- c) that the Lessee will repair according to notice in writing (reasonable wear and tear and damage by fire, lightning and tempest only excepted), and
- d) that the Lessee will leave the premises in good repair (reasonable wear and tear and damage by fire, lightning and tempest only excepted).

The Lessor shall repair the exterior of the demised premises and any common internal areas.

## 12. MAINTENANCE

- a) The Lessor shall maintain the grounds.
- b) The Lessor agrees to provide, throughout the term of this Lease, such utilities as the Lessee may reasonably require including water, gas, electric power or energy, steam or hot water; but the Lessor shall not be liable for the failure to provide such utilities when such failure is beyond the Lessor's control.

## 13. ALTERATIONS, PARTITIONS, IMPROVEMENTS

- a) If the Lessee shall during the term desires to affix or erect partitions, counters or fixtures in any part of the walls, floors or ceilings of the demised premises, it may do so at its own expense at any time and from time to time provided that the Lessee's rights to make such alterations to the demised premises shall be subject to the conditions contained herein.
- b) Before undertaking any such alterations, the Lessee shall submit to the Lessor a plan showing the proposed alterations and shall obtain the approval and consent of the Lessor to the same.
- c) All such alterations shall conform to all building regulations then in force affecting the demised premises.
- d) Such alterations will not be of such kind or extent as to in any manner weaken



the structure of the building after the alterations are completed or reduce the value of the building.

- e) Except as herein provided, the Lessee will not erect or remove or change the location or style of any partitions or fixtures without the written consent of the Lessor being first had and obtained.
- f) At the expiration of the term hereby granted or any renewal thereof, the Lessee shall have the right to remove its fixtures (but not the leasehold or structure improvements which shall remain the property of the Lessor) provided the Lessee makes good all damage occasioned to the demised premises by the taking down or removal thereof.
- g) It is understood and agreed that, notwithstanding the other provisions of this lease, if the building is damaged or destroyed by fire, lightning or tempest or by other casualty against which the Lessor is insured, so as to render the demised premises unfit for the purpose of the Lessee or incapable of access, the rent hereby reserved or a proportionate part thereof, according to the nature of the damage to the demised premises, shall abate until the demised premises are rebuilt. The Lessor agrees that it will with reasonable diligence repair the demised premises and make the same capable of access, unless the Lessee is obliged to repair under the terms hereof or unless this lease is terminated as hereinafter provided. If the demised premises are damaged or destroyed by any cause whatsoever such that in the opinion of the architects of the Lessor the demised premises cannot be rebuilt or made fit for the purposes of the Lessee within 90 days of the damage or destruction, the Lessor instead of making the demised premises fit for the Lessee may at its option determine this lease by giving to the Lessee within 30 days after such damage or destruction, notice of termination and thereupon rent and any other payment for which the Lessee is liable under this Lease shall be apportioned and paid to the date of such damage and the Lessee shall immediately deliver up possession of the demised premises to the Lessor. Irrespective of whether the demised premises are damaged or destroyed, in the event that 50% or more of the area in the building is damaged or destroyed by any cause whatsoever such that in the opinion of the architects of the Lessor the same cannot be rebuilt or made fit for the purposes of the Lessee within 90 days of the damage or destruction, the Lessor may at its option determine this lease by giving to the Lessee within 90 days after such damage, notice of termination requiring vacant possession of the demised premises 60 days after delivery of the notice of termination. Rent and any other payments for which the Lessee is liable under this lease shall be apportioned and paid to the date on which the demised premises were damaged or destroyed and the Lessee shall deliver up possession of the demised premises to the Lessor in



accordance with such notice of termination.

**14. TERMINATION**

It is mutually agreed that if the Lessee shall default in any payment of rent when due, or if the Lessee shall be in default in performing any of the terms, covenants or provisions of this lease, the Lessor may forward notice in writing of such default to the Lessee, and failure of the Lessee to cure such default to the satisfaction of the Lessor within 30 days after the date of receipt as defined herein of such notice shall, at the option of the Lessor, work as a forfeiture of the lease and shall give the Lessor the right, at its option, to treat this lease as cancelled and terminated, and the term and estate vested in the Lessee, as well as all other rights of the Lessee hereunder, shall immediately cease and expire as fully and with like effect as if the entire term herein provided for had expired, and the Lessor may enter the demised premises, with or without process of law, and take possession together with any and all improvements which may have been erected thereon, the Lessee waiving any demand for possession thereof; and all improvements made upon the premises shall be forfeited and become the property of the Lessor as liquidated damages without compensation therefore to the Lessee.

**15. NOTICE**

Any notice to be given pursuant to this lease shall be sufficiently given if served personally upon the party or an officer of the party for whom it is intended, or mailed, prepaid and registered; in the case of the Lessor addressed to the Clerk, the Corporation of the Township of South Glengarry, and, in the case of the Lessee, care of Dr. Brent Brooks at the leased premises, or such other address as the parties may designate by notice in writing. The date of receipt of any such notice shall be deemed to be the date of delivery, if such notice is served personally or, if mailed, 24 hours after such mailing.

**16. PAYMENTS**

All payments hereunder shall be made to the Lessor, the Corporation of the Township of South Glengarry, to the attention of the Treasurer, 6 Oak Street, P.O. Box 220, Lancaster, Ontario K0C 1N0.

**17. TIME OF ESSENCE**

Time shall be of the essence of this lease, save as herein otherwise provided.

**IN WITNESS WHEREOF** the parties have affixed their respective corporate seals attested by the hands of their respective officers duly authorized in that behalf and Dr. Brent Brooks has attested by his hand and seal.



SIGNED SEALED AND DELIVERED this \_\_\_\_ day of \_\_\_\_\_, 2016.

THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
CORPORATION

\_\_\_\_\_  
Ian McLeod, Mayor

\_\_\_\_\_  
Marilyn Lebrun, Clerk

LEVON KICHIAN DENTISTRY  
PROFFESIONAL

\_\_\_\_\_

\_\_\_\_\_









## **STAFF REPORT**

**S.R. No. 29-16**

**PREPARED BY:** Mike Samson, Treasurer  
Lachlan McDonald, Treasury Intern

**PREPARED FOR:** The Council of the Township of South Glengarry

**COUNCIL DATE:** March 8, 2016

**SUBJECT:** Council Remuneration and Expenses for 2015

### **BACKGROUND:**

1. The Municipal Act requires that the Treasurer, in each year before March 31<sup>st</sup>, provide to Council an itemized statement of remuneration and expenses paid in the previous year.
2. The subject statement is attached hereto.

### **ANALYSIS:**

3. This comes as a Staff Report as opposed to an information report because the auditors prefer a resolution acknowledging receipt.

### **ALIGNMENT WITH STRATEGIC PLAN:**

4. Improve internal and external communications.

### **IMPACT ON 2016 BUDGET:**

5. N/A – is an overview of last fiscal year.

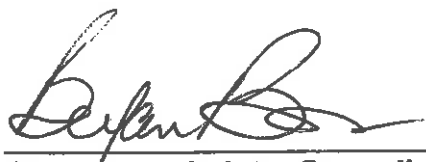
### **RECOMMENDATION:**

6. That Council receive the Statement of Remuneration for 2015.

**MOVED BY:** Joyce Gravelle  
**SECONDED BY:** Lyle Warden

**BE IT RESOLVED THAT** Staff Report No. 29-16 be received and that the presentation of the Statement of Remuneration for 2015 be hereby acknowledged and received.





**Recommended to Council for  
Consideration by:  
BRYAN BROWN, CAO**

**DATE:** Feb. 25/16



Statement of Remuneration and Expenses Paid to Council Members in 2015  
as required by Section 284(1) of the Municipal Act, 2001

Ian McLeod - Mayor

Remuneration	26,314.56
Mileage - Township	999.96
Remuneration - RRCA	652.80
Mileage & Exp. - RRCA	-
Communication & Supplies	972.50
Conferences	293.70
Per Diem	
	<u>29,233.52</u>

Frank Prevost - Deputy Mayor

Remuneration	21,048.96
Mileage - Township	999.96
Remuneration - RRCA	734.40
Mileage & Exp. - RRCA	-
Communication & Supplies	900.00
Conferences	315.06
Per Diem	
	<u>23,998.38</u>

Trevor Bougie - Councillor

Remuneration	17,104.92
Mileage - Township	1,502.46
Communication & Supplies	980.90
Conferences	3,512.26
Per Diem	1,325.00
	<u>24,425.54</u>

Joyce Gravelle - Councillor

Remuneration	17,104.92
Mileage - Township	1,481.52
Communication & Supplies	900.00
Conferences	3,326.81
Per Diem	800.00
	<u>23,613.25</u>

Lyle Warden - Councillor

Remuneration	17,104.92
Mileage - Township	999.96
Communication & Supplies	980.90
Conferences	3,907.65
Per Diem	1,325.00
	<u>24,318.43</u>

Total Remuneration & Expenses: **125,589.12**

The foregoing was paid under the authority of resolution 108-01, as adjusted in 2015, by the annual inflation factor per the Bank of Canada, and pursuant to the provisions of Section 283 and 284 of the Municipal Act, S.O. 2001.

M.J. Samson, Treasurer  
Township of South Glengarry

Total Remuneration	98,678.28	1-5-1110-1030
Total Mileage	5,983.86	1-5-1110-2220
Total Comm. & Supplies	4,734.30	1-5-1110-2152
Conferences	11,355.48	1-5-1110-2010
Per Diem	3,450.00	1-5-1110-2014
Subtotal	<u>120,751.92</u>	
Paid by RRCA	1,387.20	
Total	<b>125,589.12</b>	









## **STAFF REPORT**

**S.R. No. 31-16**

**PREPARED BY:** Ewen MacDonald -- General Manager Infrastructure Services

**PREPARED FOR:** Council of South Glengarry

**COUNCIL DATE:** March 8, 2016

**SUBJECT:** Licence Agreement

### **BACKGROUND:**

1. The Township of South Glengarry has accessed the Paul Rozon Park property through a gate located on the Char-Lan High School property for a number of years.
2. The Upper Canada District School Board recently replaced the fence and would only replace the gate if the Township entered into a Licence Agreement.
3. A copy of the Agreement is appended to this report.

### **ANALYSIS:**

4. The access to the Paul Rozon Park through the gate on the Char-Lan High School property avoids having to cross and potentially damage the ball field for maintenance of the park property.
5. The Agreement is for a 5 year term that automatically renews unless either party provides notification to terminate the Agreement.

### **ALIGNMENT WITH STRATEGIC PLAN:**

6. N/A

### **IMPACT ON 2016 BUDGET:**

7. The Township will pay for the cost of the gate and any future maintenance costs.



**RECOMMENDATION:**

**MOVED BY:** Trevor Bougie  
**SECONDED BY:** Frank Prevost

**BE IT RESOLVED THAT Staff Report No. 31-16 be received and that By-law No. 19-16 being a by-law to enter into a Licence Agreement with the Upper Canada District School Board for the non-exclusive use of the gate on the Char-Lan High School Property and to access the Paul Rozon Park property be read a first, second and third time, passed, signed and sealed in Open Council this 8th day of March 2016.**



**Recommended to Council for  
Consideration by:  
BRYAN BROWN, CAO**

**DATE:**

Mar. 1, 2016



**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW 19-16  
FOR THE YEAR 2016**

***BEING A BY-LAW TO ENTER INTO AN AGREEMENT BETWEEN THE  
CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY AND THE  
UPPER CANADA DISTRICT SCHOOL BOARD.***

**WHEREAS** the *Municipal Act, 2001*, c. 25 S. 5 (1) provides that the powers of a Municipal Corporation are to be exercised by its Council;

**AND WHEREAS** the *Municipal Act, 2001*, c. 25 S. 5 (3) provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** the Township of South Glengarry is desirous of entering into an Agreement with the Upper Canada District School Board, Char-Lan High School.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** That the Corporation of the Township of South Glengarry enter into an Agreement with the Upper Canada District School Board, Char-Lan District High School for the installation of a Gate on the School Site as shown in Schedule "A" hereto; and permit the Township, its employees, servants and agents to use the Gate referred to in Clause 2.3.1 and to pass on the School site to access the Municipal Property solely for the purposes set out in Clause 3 hereof.
2. **THAT** the Mayor and Clerk of the Municipality are hereby authorized and directed on behalf of the Township of South Glengarry to execute the Agreement attached hereto as Schedule "A", and forming part of this by-law.

***READ A FIRST, SECOND, AND THIRD TIME, PASSED, SIGNED, AND  
SEALED IN OPEN COUNCIL THIS 8<sup>th</sup> DAY OF MARCH 2016.***

**MAYOR:**

**CLERK:**



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# Bell Baker LLP

Barristers & Solicitors / Avocats & Notaires

116 LISGAR STREET, SUITE 700, OTTAWA, ONTARIO K2P 0C2  
Phone 613-237-3444  
Fax 613-237-1413

James R. McIninch  
613-237-3448 ext. 331  
jmcininch@bellbaker.com

www.bellbaker.com

January 27, 2016

**Via Courier**

**Township of South Glengarry**  
6 Oak Street  
P.O. Box 220  
Lancaster, Ontario  
K0C 1N0



**Attention: Ewen MacDonald, CRSS, RRFM**

Dear Mr. MacDonald:

**RE:           Licence Agreement - Upper Canada District School Board  
              And The Corporation of The Township of South Glengarry**  
**AND RE:    Char-Lan District High School**  
**Our File: 1505-4992**

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We are solicitors for the Upper Canada District School Board (the "Board") in the above-noted matter. In accordance with instructions received from Mr. Brad Notman I am enclosing four (4) signing copies of the Licence Agreement between the Board and The Corporation of the Township of South Glengarry (the "Township"). If satisfactory, please arrange to have all four copies of the Licence Agreement signed on behalf of the Township and then forward all four copies of the Licence Agreement to the Board at the following address:

Upper Canada District School Board  
225 Central Avenue West  
Brockville, ON  
K6V 5X1  
Attention: Brad Notman, CSCMP  
              Manager of Purchasing  
              And Admin. Services

James R. McIninch  
Roger R. Mills  
Wade L. Smith  
James F. Leal  
Matthew D. Frye

Geoffrey A. Howard  
Helmut R. Brodmann  
James D. Wilson  
Mélanie H. Levesque

Martin D. Owens  
Cheryl L. Hess  
John E. Summers  
Katie L. Laframboise

*Counsel:* Paul A. Webber, Q.C., John C. Clarke, Q.C., David C. Thompson, Q.C.



Upon receipt of the four copies of the Licence Agreement, Mr. Notman will arrange to have the Licence Agreement signed on behalf of the Board and will return two (2) complete signed copies of the Licence Agreement to you for your records.

I trust you will find this satisfactory.

Yours very truly,  
**Bell Baker LLP**



James R. McNinch  
JRMCMC:ev

Encl.



THIS LICENCE AGREEMENT made effective the 1<sup>ST</sup> day of November 2015.

**BETWEEN:**

**UPPER CANADA DISTRICT SCHOOL BOARD**

**Hereinafter called the "Board"  
OF THE FIRST PART**

**AND:**

**THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY**

**Hereinafter called the "Township"  
OF THE SECOND PART**

THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants and promises contained in this agreement and for other good and valuable consideration, (the receipt and sufficiency of which are hereby mutually acknowledged) the Board and the Township covenant and agree as follows:

**1. DEFINITIONS AND SCHEDULES**

**1.1. Definitions:** Whenever used in this Agreement, including the Recitals, this Clause and any Schedule to this Agreement, the following words and terms shall be defined as follows, unless there is something in the context inconsistent therewith:

1.1.1. "Agreement" means this Agreement including the Schedules hereto;

1.1.2. "*Arbitration Act*" means the *Arbitration Act, 1991*, S.O. 1991, c. 17 as amended;

1.1.3. "Effective Date" means November 1, 2015;

1.1.4. "Extended Term" means the time period or periods described in Clause 8 hereof;

1.1.5. "Dispute" means any dispute between the parties arising from this Agreement, including but not limited to disputes relating to the interpretation, breach or enforceability of this Agreement;

1.1.6. "Force Majeure" means acts of God, strikes, lock-outs, or other labour disturbances, interruptions by governments, Court Orders, orders of any regulatory body having jurisdiction, acts of the public enemy, earthquakes, fire, storm, flood, washout or explosion and any other event or occurrence beyond the reasonable control of the Board or the



Township, as the case may be, whether or not of the nature of those hereinbefore mentioned;

1.1.7. "Gate" means the gate referred to in Clause 2.3 hereof and depicted on Schedule "A" hereto;

1.1.8. "Municipal Property" means the lands more particularly described in Schedule "B" hereto;

1.1.9. "School Site" means the lands more particularly described in Schedule "C" hereto;

1.1.10. "Term" means the time period set out in Clause 7.1 hereof.

1.2. Schedules: The Schedules to and forming part of this Agreement consist of:

Schedule "A" – Gate Location

Schedule "B" – Description of Municipal Property

Schedule "C" – Description of School Site

## **2. RECITALS**

2.1 The Board is the owner of the School Site.

2.2 The Township is the owner of the Municipal Property.

2.3 The Township has requested that the Board:

2.3.1 install the Gate on the School Site as shown on Schedule "A" hereto; and

2.3.2 permit the Township, its employees, servants and agents to use the Gate referred to in Clause 2.3.1 above and to pass on the School Site to access the Municipal Property solely for the purposes set out in Clause 3 hereof.

2.4 The Board has agreed to the Township's requests, as set out in Clause 2.3 hereof, subject to the terms and conditions of this Agreement.



### **LICENCE TO USE**

- 2.5 The Board hereby grants to the Township a non-exclusive and bare licence to use the Gate and to cross the School Site during the Term and any Extended Term on the terms and conditions of this Agreement.

### **3. TOWNSHIP'S COVENANTS**

- 3.1 The Township covenants and agrees that the licence granted to the Township by this Agreement shall be used and enjoyed solely for the purpose of accessing the Municipal Property.
- 3.2 The Township covenants and agrees that the licence granted to the Township by this Agreement shall include the right to move vehicles and equipment across the School Site to the Municipal Property, subject to the conditions of this Agreement.
- 3.3 The Township covenants and agrees to pay to the Board within thirty (30) days of receipt from the Board of an invoice for:
- 3.3.1 the cost of installation of the Gate (including HST, if applicable); and
  - 3.3.2 the cost of repair of the Gate (including HST, if applicable) in the event that the Board incurs an expense to repair the Gate during the Term and any Extended Term.
- 3.4 The Township covenants and agrees to keep the Gate locked during the Term and any Extended Term.
- 3.5 The Township further acknowledges, covenants and agrees that the Township's use and enjoyment of the licence granted by this Agreement shall be at the sole risk and expense of the Township.

### **4. GATE REPAIR AND MAINTENANCE**

- 4.1 Subject to Clause 3.3 hereof, the Board shall be solely responsible for the performance of any and all repair and maintenance of the Gate during the Term and any Extended Term.
- 4.2 The Township covenants and agrees that the Township shall not undertake any repair or maintenance of the Gate or of the School Site.

### **5. NO LICENCE FEE**

- 5.1 The Board acknowledges and agrees that the Township shall not be required to pay to the Board a fee for the licence granted to the Township by this Agreement.



## **6. INDEMNITY**

- 6.1 The Township hereby agrees to indemnify and hold harmless the Board, its Trustees, officers, agents, and employees ("Indemnified Parties") from and against all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings (collectively, "Claims"), by whomever made, sustained, incurred, brought or prosecuted, including for third party bodily injury (including death), personal injury and property damage, arising out of any negligent act or omission of the Township or another person for whose negligence the Township is responsible in law with respect to this Agreement. The obligations contained in this Clause 6.1 will survive the expiry or termination of this Agreement.
- 6.2 The Board hereby agrees to indemnify and hold harmless the Township, its Mayor, Councillors, officers, agents, and employees ("Indemnified Parties") from and against all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings (collectively, "Claims"), by whomever made, sustained, incurred, brought or prosecuted, including for third party bodily injury (including death), personal injury and property damage, arising out of any negligent act or omission of the Board or another person for whose negligence the Board is responsible in law with respect to this Agreement. The obligations contained in this Clause 6.2 will survive the expiry or termination of this Agreement

## **7. TERM**

- 7.1 The Term of this Agreement shall be five (5) years commencing on the Effective Date and terminating at 12:01 a.m. on the fifth (5) anniversary of the Effective Date, unless terminated earlier pursuant to the provisions of this Agreement.
- 7.2 The Term of this Agreement shall be automatically extended for further five (5) year periods (hereinafter an "Extended Term") unless either the Board or the Township shall give written notice to the other at least one hundred and eighty (180) days and not more than three hundred and sixty-five (365) days prior to the expiry of the Term or prior to the expiry of an Extended Term, as the case may be, that the Agreement shall be terminated.

## **8. TERMINATION**

- 8.1 Notwithstanding Clause 7 hereof, either party to this Agreement may terminate this Agreement during the Term or any Extended Term without cause upon providing at least one hundred and eighty (180) days' written notice to the other party in accordance with Clause 10 hereof.
- 8.2 Either party to this Agreement may terminate this Agreement without notice if the other party is in default of any term, condition or obligation hereunder and fails to remedy such default within thirty (30) days of receipt of written notice to remedy the same given by the non-defaulting party.



- 8.3 The rights of a party to terminate under this Agreement shall be in addition to and without prejudice to any other rights of the party arising pursuant to this Agreement, at law or in equity.

9. **DISPUTE RESOLUTION**

- 9.1 In the event of a Dispute between the parties with respect to the interpretation of this Agreement or their obligations thereunder, the parties shall make good faith efforts to resolve the Dispute by negotiation.
- 9.2 In the event that negotiations do not lead to a resolution of the Dispute, the parties agree that alternative dispute resolution processes such as mediation, appointment of a neutral third party evaluator or arbitration are preferable to litigation as a way to resolve Disputes that may arise under this Agreement and they agree to give good faith consideration to having resort to an alternative dispute resolution process before initiating legal proceedings to deal with any such Disputes.
- 9.3 Either party may, at any time, give written notice of a Dispute to the other.
- 9.4 No later than ten (10) days after the delivery of a notice of a Dispute, the parties shall meet and attempt, in good faith, to resolve the Dispute.
- 9.5 If the Dispute is not resolved within thirty (30) days of the delivery of a notice of a Dispute any party may, by giving written notice to the other party, require that the Dispute be submitted to mediation or arbitration and the parties agree that notice requiring arbitration may be given whether or not a mediation is ongoing. If notice requiring arbitration is given while mediation is ongoing, the parties shall cease all mediation activities and proceed with arbitration.
- 9.6 Mediation of a Dispute shall be subject to the following terms and conditions:
- 9.6.1 the party giving a notice of mediation shall include the names of two (2) individuals to act as mediator in the notice. After receiving the notice of mediation, the other party shall within five (5) business days submit the names of two (2) individuals to act as mediator. If the party fails to submit names within five (5) business days that party shall be deemed to accept as a mediator, the persons selected by the other party. Individuals submitted to act as mediator shall be qualified and experienced professional mediators whose mediation practice is based in Eastern Ontario.
- 9.6.2 a single individual shall be unanimously chosen by the parties from the names submitted, provided however that if the parties are unable to reach agreement on the selection of a mediator within five (5) days after



the last party has provided the names of its proposed mediators, the mediator shall be selected at random by draw from among the mediators proposed by the parties;

- 9.6.3 not more than ten (10) days after the date of the appointment of the mediator, each party shall submit to the mediator and to the other party a without prejudice written mediation brief of not more than ten (10) pages in length setting out the party's position concerning the matters involved in the Dispute;
- 9.6.4 the mediation shall be attended by the representatives of the parties with full authority to settle the Dispute. A party may be accompanied to the mediation by its lawyer provided that it gives the other party written notice at least three (3) business days in advance of its intention to do so;
- 9.6.5 any party or the mediator shall be entitled to withdraw from the mediation at any time;
- 9.6.6 the mediation shall end on the earlier of (a) the date that the parties enter into a binding settlement agreement with respect to the Dispute (b) the date that any party or the mediator withdraws from the mediation, or (c) at 5:00 p.m. (Eastern time) on the day that is the 30<sup>th</sup> day after the notice of mediation was received in accordance with the terms of this Agreement; and
- 9.6.7 the fees and expenses of the mediation shall be borne as specified in a settlement, if a settlement is obtained. If no settlement is obtained, the mediator's fees and expenses shall be as specified in the notice issued by the mediator stating that the mediation has failed. Each party shall bear its own expenses of the mediation whether or not it is successful.

9.7 Arbitration of a Dispute shall be subject to the following terms and conditions:

- 9.7.1 The Dispute shall be determined by the provisions of the *Arbitrations Act* by a sole arbitrator agreed upon by the parties, or failing agreement, appointed by a judge of the Ontario Superior Court of Justice upon the application of either of the parties; and
- 9.7.2 any determination by arbitration shall include a determination as to payment of the costs of the arbitration and shall be binding upon the parties, who shall not have any right of appeal from such determination.



- 9.8 The negotiations and other settlement efforts of the parties shall, in all respects, be kept confidential and shall be strictly without prejudice. All information provided, documents disclosed or statements made in the course of those negotiations and settlement efforts, including without limitation, any admission, view, suggestion, notice, response, discussion, position or settlement proposal, shall be held in strict confidence by the parties and, unless there is a legal requirement that such information be revealed, it shall not be subject to disclosure through discovery or any other process or relied upon by any party and shall not be admissible into evidence for any purpose, including impeaching credibility, in any subsequent proceedings except as required by law.

**10. NOTICE**

- 10.1 Any demand or notice to be given pursuant to this Agreement shall be properly made and given if made in writing and either delivered to the party for whom it is intended to the address as set out below or sent by prepaid registered mail addressed to such party as follows:

- 10.1.1 where the Board is the intended recipient:

Upper Canada District School Board  
225 Central Avenue West  
Brockville, Ontario  
K6V 5X1

Attention: Superintendent of Business

- 10.1.2 where the Township is the intended recipient:

6 Oak Street  
P.O. Box 220  
Lancaster, Ontario  
K0C 1N0

Attention: Chief Administrative Officer

Or such other addresses as the parties may from time to time notify in writing, and any demand or notice so made or given shall be deemed to have been properly made or given and received on the day on which it shall have been so delivered or, if mailed, then, in the absence of any interruption in postal service affecting the delivery or handling thereof, on the day following five business days following the date of mailing.



## **11. FURTHER ASSURANCES**

- 11.1 Each party shall execute and deliver such further documents and do such other things as reasonably may be required from time to time to give effect to this Agreement.

## **12. WAIVER**

- 12.1 The failure of any party to this Agreement to enforce any provision or any rights in respect thereof or to insist upon strict compliance or adherence to any term of this Agreement shall not be considered a waiver of such provision, right, term, covenant or obligation or in any way affect the validity of this Agreement or deprive the applicable party of the right to insist upon strict compliance or adherence to that provision, right term, covenant or obligation.
- 12.2 The exercise of any right under this Agreement shall not preclude or prejudice any party from exercising any other right it may have under this Agreement, irrespective of any previous action or proceeding taken by it hereunder.
- 12.3 Any waiver by any party of the performance of any provision, right, term, covenant or obligation in this Agreement shall be effective only if it is in writing and notice is provided in accordance with Clause 10 hereof.

## **13. NON-REGISTRATION**

- 13.1 The Township covenants and agrees that neither this Agreement nor notice of this Agreement may be registered by the Township on title to the School Site.
- 13.2 The Board covenants and agrees that neither this Agreement nor notice of this Agreement may be registered by the Board on title to the Municipal Property.

## **14. NON-ASSIGNMENT**

- 14.1 The Township shall not assign or transfer its interest or obligations in this Agreement without the prior written consent of the Board, which consent may be unreasonably withheld.

## **15. NO JOINT VENTURE OR PARTNERSHIP**

- 15.1 Nothing contained herein shall create or be deemed to create a joint venture or partnership between the parties hereto.



**16. SEVERABILITY**

- 16.1 If any provision of this Agreement is illegal or unenforceable, such provision shall be deemed to be severable from the remaining provisions of this Agreement and shall not invalidate or render unenforceable the remainder of this Agreement.

**17. AMENDMENTS, MODIFICATION BY WRITTEN AGREEMENT**

- 17.1 No amendment, supplement, waiver or consent provided for by the provisions of this Agreement shall be effective unless in writing and signed by the party against whom enforcement of the amendment, supplement, waiver or consent is sought.

**18. TIME OF ESSENCE**

- 18.1 Time shall be of the essence of this Agreement.

**19. GOVERNING LAW**

- 19.1 This Agreement shall be construed under the laws of the Province of Ontario.

**20. ENTIRE AGREEMENT**

- 20.1 The parties acknowledge and agree that this Agreement constitutes the entire agreement between the parties hereto and there are no representations or warranties, oral or otherwise, except as are herein contained.

**21. SUCCESSORS AND ASSIGNS**

- 21.1 This Agreement shall bind and benefit the parties hereto and their respective successors and permitted assigns.
- 21.2 Despite any permitted assignment of this Agreement by the Township, the Township shall remain liable under this Agreement unless released in writing by the Board.

**22. CAPTIONS**

- 22.1 The captions and headings of this Agreement are for convenience and reference only and shall not affect the interpretation of this Agreement.



## 23. INTERPRETATION

- 23.1 In this Agreement, unless the context requires otherwise, words imputing the singular include the plural, any reference to the Township includes the servants, employees, agents, officers, members and invitees of the Township and all others over whom the Township might reasonably be expected to exercise control; any reference to the Board includes the servants, employees, agents, officers and invitees of the Board and all others over whom the Board might reasonably be expected to exercise control; person includes any individual, firm or corporation; hereof, herein, hereunder and similar expressions used in any Clause relate to the whole of this Agreement and not that Clause only.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement.

Dated at Brockville, Ontario this       day of       , 2016.

### UPPER CANADA DISTRICT SCHOOL BOARD

Per: \_\_\_\_\_  
 Name: Stephen Sliwa  
 Title: Director of Education

Per: \_\_\_\_\_  
 Name: Nancy McCaslin-Barlkey  
 Title: Superintendent of Business

I have authority to bind the Board

Dated at Lancaster, Ontario, this       day of       , 2016.

### THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

Per: \_\_\_\_\_  
 Name: Ian McLeod  
 Title: Mayor

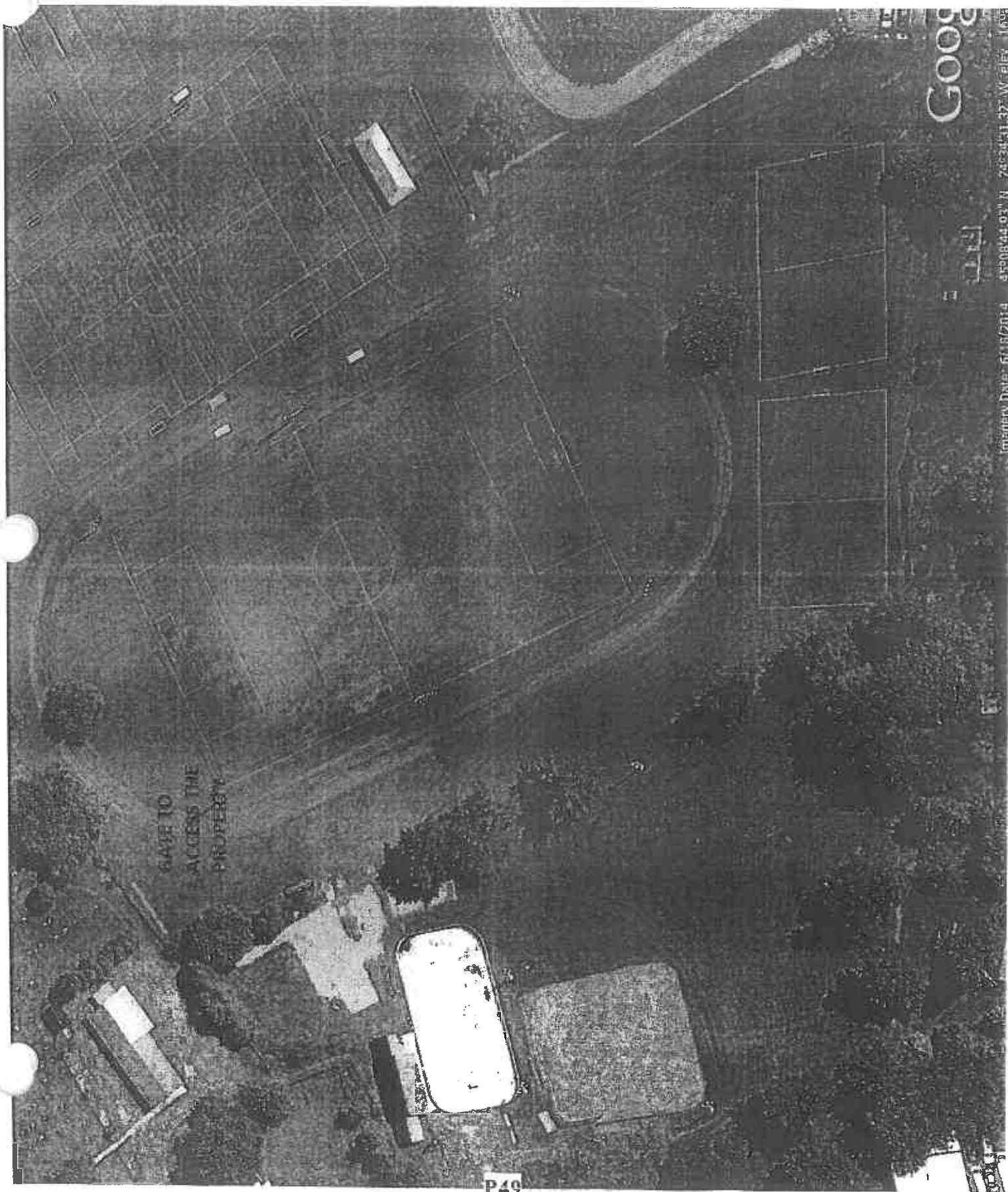
Per: \_\_\_\_\_  
 Name: Marilyn Lebrun  
 Title: Clerk

We have authority to bind the Township



## SCHEDULE "A"

## GATE LOCATION





**SCHEDULE "B"****MUNICIPAL PROPERTY**

**PT LT 49, CON 1 NORTH SIDE RAISIN RIVER  
CHARLOTTENBURGH; PT W 1/2 LT 50 CON 1 NORTH SIDE  
RAISIN RIVER CHARLOTTENBURGH; PT LT 5 E/S JOHN ST  
PL 19 PT 1 14R739; SOUTH GLENGARRY**

**PIN: 67123-0568 (LT)**



**SCHEDULE "C"****SCHOOL SITE**

**Char-Lan District High School  
#19743 County Road 17  
Williamstown, ON  
K0C 2J0**

**PT E ½ LT 50 CON 1 NORTHSIDE RAISIN RIVER  
CHARLOTTENBURGH; PT W ½ LT 50 CON 1 NORTH SIDE  
RAISIN RIVER CHARLOTTENBURGH PT 1, 14R286 AS IN  
TCH 16020 & TCH 16019 EXCEPT AR24548 THIRDLY;  
SOUTH GLENGARRY**

**PIN: 67123-0563 (LT)**



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## STAFF REPORT

S.R. No. 32-16

**PREPARED BY:** Ewen MacDonald –GM – Infrastructure Services

**PREPARED FOR:** Council of South Glengarry

**COUNCIL DATE:** March 8, 2016

**SUBJECT:** Road Dedication

### **BACKGROUND:**

1. The parcel of land in PIN # 67112-0105 LT was conveyed to the Township of South Glengarry for road widening purposes as a condition of Consent on B-15-15 and B-16-15.
2. The owners' solicitor has subsequently on July 21, 2015 registered a deed transferring the land to the Township of South Glengarry. They have now requested that we dedicate the land as public highway. Upon passing the By-law will be forwarded to the owners' solicitor for registration.

### **ALIGNMENT WITH STRATEGIC PLAN:**

3. Accountability - Goal 3 - Strengthen the effectiveness and efficiency of our organization

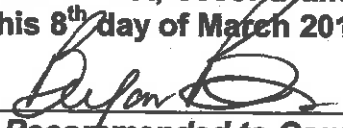
### **IMPACT ON 2016 BUDGET:**

4. N/A

### **RECOMMENDATION:**

**MOVED BY:** Lyle Warden  
**SECONDED BY:** Trevor Bougie

**BE IT RESOLVED THAT** Staff Report No. 32-16 be received and that By-law No. 21-16, being a by-law to accept (67112-0105 LT) Pt Lot 2, Concession 9 Indian Lands Charlottenburgh and Part Lot 37 Concession 8 Part 3 & 4 on 14R-6220, be read a first, second and third time, passed, signed and sealed in Open Council this 8<sup>th</sup> day of March 2016.

  
Recommended to Council for  
Consideration by:  
**BRYAN BROWN, CAO**

**DATE:**

  
Mar 1, 2016



**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW 17-16  
FOR THE YEAR 2016**

***BEING A BY-LAW TO ACCEPT CERTAIN LANDS AS ROAD ALLOWANCES  
WITHIN THE TOWNSHIP AND TO DEDICATE SAME TO THE PUBLIC USE  
AS PUBLIC HIGHWAY.***

**WHEREAS** the Corporation of the Township of Charlottenburgh, the Corporation of the Township of Lancaster, and the Corporation of the Village of Lancaster amalgamated to form the Corporation of the Township of South Glengarry;

**THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Corporation of the Township of South Glengarry accepts the conveyances listed on Schedule "A" attached hereto and forming part of this by-law:
2. **THAT** the conveyances referred to on Schedule "A" attached hereto are hereby accepted as road allowances and dedicated to the public use as Public Highway.

***READ A FIRST, SECOND, AND THIRD TIME, PASSED, SIGNED, AND  
SEALED IN OPEN COUNCIL THIS 8<sup>th</sup> DAY OF MARCH 2016.***

**MAYOR:** \_\_\_\_\_

**CLERK:** \_\_\_\_\_



### **Schedule "A" to By-law 17-16**

Description of lands accepted by the Township of South Glengarry  
as Open Road Allowances:

Lot #	Concession	Part(s)	Reference Plan	PIN #	Registry Date
Pt Lot 37	Conc. 8		14R-6220	67112-	July 21, 2015
Pt Lot 2	Conc. 9			0105 (LT)	
	Indian Lands				

- C = Former Township of Charlottenburgh
- L = Former Township of Lancaster



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## **STAFF REPORT**

**S.R. No. 33-16**

**PREPARED BY:** Joanne Haley, GM-CS  
**PREPARED FOR:** Council  
**COUNCIL DATE:** March 8, 2016  
**SUBJECT:** Loiselle/Laframboise Subdivision Draft Plan Approval  
Extension Request

### **BACKGROUND:**

1. The United Counties of S.D. & G received a request from the developer of Loiselle/Laframboise Subdivision located east of Curry Hill on the South Side of County Road 2 to extend the draft plan approval for this subdivision. This subdivision is legally described as Part of Lot 7, Concession 1, former Township of Lancaster, now in the Township of South Glengarry.

### **ANALYSIS:**

2. The United Counties issued draft plan approval on the subdivision on April 28, 2010. The Ontario Planning Act permits draft plan approval to be issued for a period of three years, therefore the approval expired on April 28, 2013. The Planning Act also allows for draft plan approval extensions to be granted annually subject to the support of the municipality and approval from the approval authority. (United Counties). In March, 2015, Council recommended to the United Counties to approve a draft plan approval extension for one year, therefore this approval expires in April 2016.
3. On February 25, 2016, the agent for the developer requested South Glengarry to recommend to the United Counties to approve a one year extension. Administration supports this request. (See the attached letter)

### **ALIGNMENT WITH STRATEGIC PLAN:**

N/A

### **IMPACT ON 2016 BUDGET:**

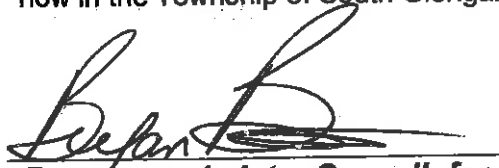
N/A

### **RECOMMENDATION:**

**MOVED BY:** Joyce Gravelle  
**SECONDED BY:** Trevor Bougle



BE IT RESOLVED THAT Staff Report No. 33-16 be received and that the Council of the Township of South Glengarry recommends to the United Counties Manager of Planning to approve the request to extend draft plan approval for the Subdivision known as the Loiselle/Laframboise Subdivision, legally described as part of Lot 7, Concession 1, former Township of Lancaster now in the Township of South Glengarry.

  
**Recommended to Council for  
Consideration by:  
BRYAN BROWN, CAO**

DATE: May 1/16





Corporation of the Township of South Glengarry  
6 Oak Street, P.O. Box 220  
Lancaster ON K0C1N0

February 25, 2016

Attn: Joanne Haley.  
General Manager – Community Services

Re: Draft Plan Approval  
Township of South Glengarry (Former Township of Lancaster)  
Part of Lot 7, Concession 1  
S,D&G File No. 01-SG-S/2009

Dear Mrs. Haley:


In response to the Draft Plan Approval for the above noted file, we understand that the draft approval lapses on April 28, 2016. Mr. Loiselle, owner of the property, intends on applying to the Counties and pay the extension fee to secure the draft plan approval for another year; as such, we request support from the Township for this 1 year extension.

As we had discussed in the previous year, Mr. Laframboise has sold the subject property to M. Loiselle, a developer from the Montreal area whom owns the adjacent property to the east. M. Loiselle intended on developing the two properties together; however, based on discussions with the RRCA it appears that this may not be an option. M. Loiselle has made his last effort to determine if a development on the eastern property is at all possible which it is not. M. Loiselle has commented that his intent is to proceed with the subdivision design for the former Laframboise property during 2016.

If you require additional information or have any questions or comments on this project please let me know, we would gratefully present this request to council at the earliest convenience.

Sincerely,

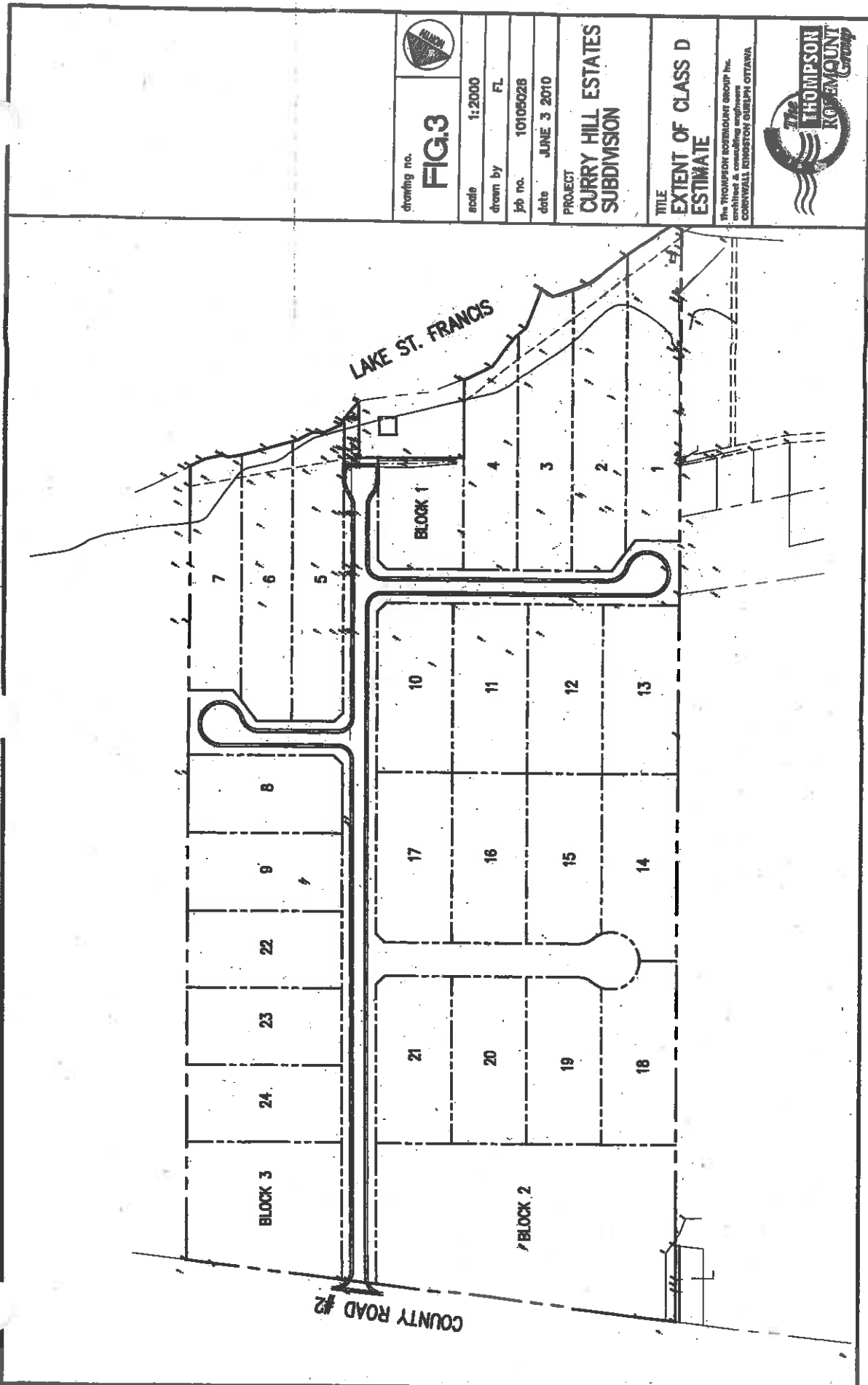
WSP Canada Inc.

  
Jamie Baker, P.Eng.  
Project Engineer









drawing no. **FIG.3**

scale 1:2000

drawn by FL

job no. 10105028

date JUNE 3 2010

PROJECT

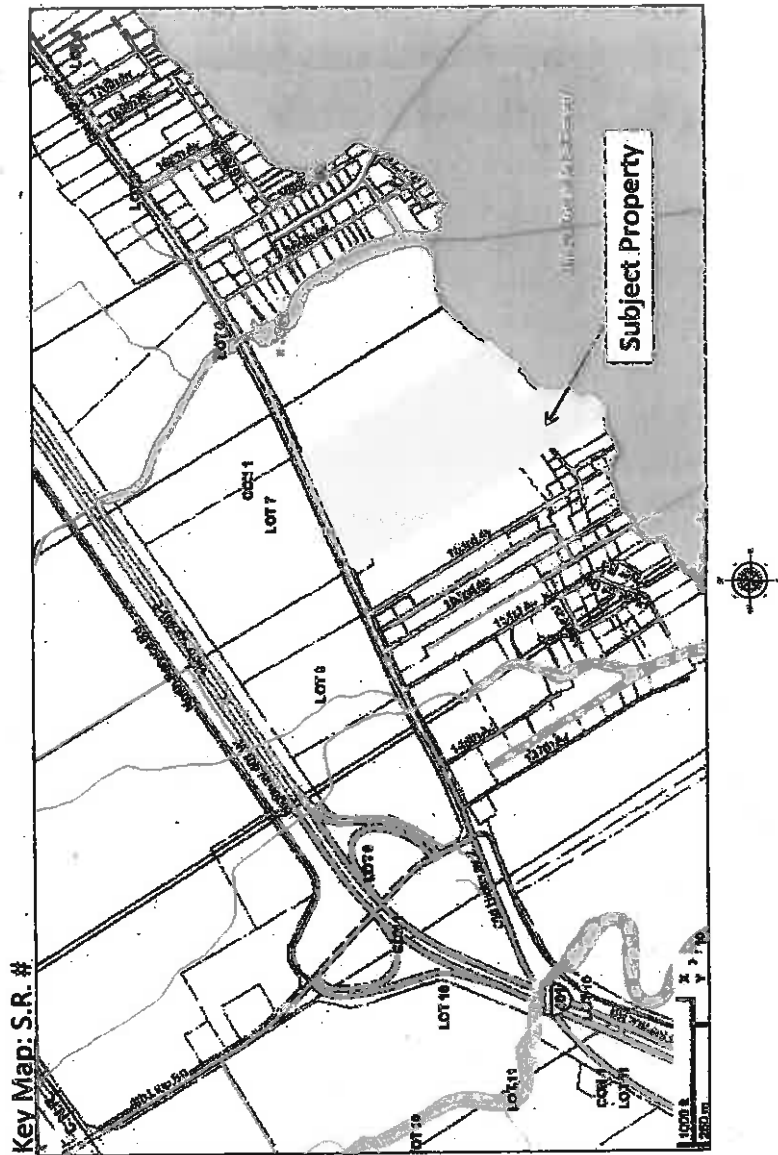
**CURRY HILL ESTATES  
SUBDIVISION**

TITLE  
**EXTENT OF CLASS D  
ESTIMATE**

the THOMPSON  
KOROMQUANT GROUP Inc.  
architect & consulting engineers  
CORNWALL KENNESICOT QUEBEC OTTAWA











## **STAFF REPORT**

**S.R. No. 34-16**

**PREPARED BY:** Joanne Haley, GM-CS

**PREPARED FOR:** Council

**COUNCIL DATE:** March 8, 2016

**SUBJECT:** Site Plan Control Agreement between Trevor Schuyler & Tessa Humphries and the Township of South Glengarry

### **BACKGROUND:**

1. The subject property is currently developed and contains a single detached dwelling. The Applicant proposes to construct an addition to the existing single detached dwelling that is approximately 75.9 square meters in size. As per our Site Plan Control By-Law 17-10, all development located along the south side of the South Service Road and County Road 2 is subject to Site Plan Control.
2. In the Fall of 2015 the property owners began working with the Township in order to obtain the necessary approvals to erect the addition. On February 3, 2016, the property owner formally filed the application for Site Plan Control.

### **ANALYSIS:**

3. The subject property is located at 19016 County Road 2. The subject property is 865.8 sq. meters (0.21 acres) in size.
4. This application was circulated to the adjacent property owners within 60 meters of the subject property. No comments were received as of the date of authoring this staff report. This application was also circulated to the RRCA and the United Counties Transportation Department; no comments were received from these agencies as of the date of authoring this staff report.
5. The subject property is zoned Residential One (R-1) and Flood Plain- Holding (FP-H) in the Township of South Glengarry Zoning By-Law and is designated Rural in the United Counties Official Plan. This proposed use conforms to both the Zoning By-Law and the Official Plan.
6. The attached Site Plan Control Agreement contains the typical clauses to ensure that the development proceeds as per the approved plan. The proposed Site Plan can be found in Schedule B as attached. The Site Plan was prepared by K.L. Stidwill Surveying. This site plan was reviewed by our Chief Building Official (CBO) to ensure that the site plan conforms to our Site Plan Control By-Law.



7. The Site Plan Control Agreement and the Site Plan will be registered on title following the execution of the agreement.
8. A building permit may be issued following the execution of the Site Plan Control Agreement.

**ALIGNMENT WITH STRATEGIC PLAN:** N/A

**IMPACT ON 2016 BUDGET:** N/A

**RECOMMENDATION:**

**MOVED BY:** Trevor Bougie  
**SECONDED BY:** Frank Prevost

**BE IT RESOLVED THAT** Staff Report No. 34-16 be received and that the Council for the Township of South Glengarry approves By-Law No. 22-16 being a by-law to enter into a Site Plan Control Agreement for the property legally described as Part of Lot 16, Concession 1, Front, in the former Township of Charlottenburgh, now in the Township of South Glengarry, also known as **18308 County Road 2**; be read a first, second and third time, passed, signed and sealed in Open Council this 8<sup>th</sup> day of March 2016.



**DATE:** Feb 29, 2016

**Recommended to Council for  
Consideration by:  
BRYAN BROWN, CAO**



**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW 22-16  
FOR THE YEAR 2016**

**BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER  
INTO A SITE PLAN AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH  
GLENGARRY AND TREVOR SCHUYLER & TESSA HUMPHRIES**

**WHEREAS** the Council of the Township of South Glengarry deems it necessary and in the public interest to enter into a Site Plan Agreement with Trevor Schuyler & Tessa Humphries being the owner of the land described as Part of Lot 16, Concession 1, Front in the former Township of Charlottenburgh, now in the Township of South Glengarry also known as 19016 County Road 2.

**AND WHEREAS** the Council of the Township of South Glengarry passed By-law No. 17-10, being a by-law to establish a Site Plan Control Area pursuant to Section 41 of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, on the aforementioned subject property;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Mayor and Clerk are hereby authorized to sign a Site Plan Agreement with Trevor Schuyler & Tessa Humphries, a copy of which is attached hereto as Schedule "A", and is hereby declared to form part of this by-law.
2. **THAT** this by-law shall come into force and take effect on the date of its final passing.

**READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED  
IN OPEN COUNCIL THIS 8<sup>TH</sup> DAY OF MARCH, 2016.**

**MAYOR:** \_\_\_\_\_

**CLERK:** \_\_\_\_\_







**THIS AGREEMENT made in quadruplicate this  
8th day of March, 2016**

**BETWEEN:**

**TREVOR SCHUYLER & TESSA HUMPHRIES**

**Hereinafter called the "OWNER"  
OF THE FIRST PART**

**AND:**

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
Hereinafter called the "TOWNSHIP"  
OF THE SECOND PART**

**WHEREAS** the Owner has applied to the Township for approval of a site plan for the Owner's lands, which site plan is annexed hereto as Schedule "B" and the Township has approved the said site plan subject to the Owner entering into this Agreement with the Township.

**NOW THEREFORE** this Agreement witnesseth that in consideration of the approval by the Township of the site plan for the development on the Owner's lands and the implementation of the conditions in the said approval, the Owner and the Township agree as follows:

**1. IN THIS AGREEMENT:**

<b>"TOWNSHIP"</b>	means the Corporation of the Township of South Glengarry, and its appointees;
<b>"OWNER"</b>	Trevor Schuler and Tessa Humphries
<b>"LANDSCAPING"</b>	means any rock, brick, poured concrete or treated wood retaining walls intended to withhold soils or rock at a higher grade or elevation, trees, hedges, shrubs or other similar vegetation.
<b>"RRCA"</b>	means the Raison Region Conservation Authority



**"SDG"**

means the United Counties of Stormont, Dundas and  
Glengarry

**LANDS**

2. The Owner hereby agrees and acknowledges that the lands affected by this Agreement are the lands described in Schedule "A" attached hereto and forming part of this Agreement.

**PERMITS**

3. (a) The Township agrees that upon execution of this Agreement by all parties and upon submission and approval of the plans and specifications in accordance with Township by-laws and regulations, a building permit or permits for the development of the lands as contemplated by this Agreement shall be issued.
- (b) The owner agrees that placement of structures and site services on the property shall be in accordance with the site plan attached to this agreement.
- (c) The owner ensures sufficient clearance between the existing on-site sewage system and the proposed construction:
- minimum 1.5 meters from septic tank to structure
  - minimum 3 meters from septic tank to property line
  - minimum 5 meters from distribution piping to structure
  - minimum 3 meters from distribution piping to structure
- (d) The owner agrees that upon execution of this Agreement that required studies, if necessary, will be provided to the Municipality that will reflect the various mitigation techniques that will be used to satisfy any land incompatibility issues such as but not limited to traffic, rail, industrial noise, air quality assurance.
- (e) An RRCA Ontario Regulation 175/06 permit may be required.

**GRADING**

4. The Owner shall provide to the Township of South Glengarry a Site Plan containing grading and drainage information that includes the location of the proposed addition to the single detached dwelling. The Site Plan is included in "Schedule "B" -Approved Site Plan" attached to this document.

**LICENSE TO ENTER LAND**

5. (a) The Owner hereby grants to the Township, its servants, agents and contractors, the license to enter the Owner's lands for the purpose of inspection of the works and to perform such work as may be required as a result of a default.
- (b) The Owner hereby grants to the Township, its servants, agents and contractors, the license to enter the Owner's lands for access into the mechanical room and to the water meters indefinitely, for maintenance purposes.



#### DEFAULT

6. (a) In the event of a default by the Owner or it's successors or assignees in the provision and maintenance of all matters and things required to be done by it pursuant to this Agreement, and after thirty (30) days written notice to the Owner, the Township may, at the expense of the Owner, enter upon the Owner's lands and do all such matters and things as are in default. "Cost" and "Expense of the Owner" in this clause shall be the actual cost incurred by the Township plus 25% of such cost as a charge for overhead. Any costs incurred by the Township pursuant to this Agreement shall be paid by the Owner to the Township within thirty (30) days of the mailing of an invoice by the Township addressed to the Owner and costs referred to in this clause may be recovered by the Township in like manner as municipal taxes pursuant to the provisions of the *Municipal Act*, as amended.
- (b) The Owner further agrees that the entry and performance of works or procedures by the Township as herein provided shall not constitute a trespass.

#### AGREEMENT BINDING ON SUCCESSOR ON TITLE

7. (a) The Owner covenants and agrees that each and every covenant herein contained shall be binding upon the Owner of the Owner's lands and upon each and every successor on title.
- (b) The Owner covenants and agrees with the Township that if it subsequently sells or conveys the Owner's lands or any part thereof, each transfer or grant shall contain a covenant on the part of the grantee therein binding it, its successors and assigns, to the terms of this Agreement, and any further amendments thereto, and a further covenant on the part of the grantee or its successors and assigns to include a similar covenant in all subsequent transfers or grants of the Owner's lands, until the duties and obligations of the Owner under this Agreement have been fully performed. This Agreement does not relieve the Owner from complying with any other building and/or zoning requirements under the provisions of the *Ontario Building Code Act* and *Planning Act*.

#### SCHEDULES

8. The following Schedules are attached hereto and form part of this Agreement:

SCHEDULE "A"	Legal Description of the Owner's Property;
SCHEDULE "B"	Approved Site Plan



IN WITNESS WHEREOF the said OWNER and THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY have hereunto affixed their Hand and Corporate  
Seal duly attested by the hands of their respective proper signing officers.

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
TREVOR SCHUYLER

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
TESSA HUMPHRIES

THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY

PER: \_\_\_\_\_

MAYOR

DATE

PER: \_\_\_\_\_

CLERK

DATE



## **SCHEDULE "A"**

### **LEGAL DESCRIPTION** **OF THE OWNER'S LANDS**

THOSE LANDS AND PREMISES located in the Township of South Glengarry, in the County of Glengarry and Province of Ontario AND BEING COMPRISED OF: Part of Lot 16, Concession 1 Front, in the former Township of Charlottenburgh, now in the Township of South Glengarry also known as 19016 County Road 2.



## **SCHEDULE "B"**

### **APPROVED SITE PLAN**

The said Site Plan dated February 2, 2016 prepared by K.L. Stidwell O.L.S., identifies the location of the proposed residential addition to be constructed on the subject lands.



BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO THE SOUTH LEFT OF COUNTY ROAD No.2 MARKING A BEARING OF N 87°31'30"E AS SHOWN ON PLAN 148-4-300

COSTING SHELLING FOOTPRINT AREA (S&P) 1.637  
 PROPOSED BUILDING ADDITION & GARAGE 1.816  
 LOT AREA (S&P) 8.220  
 FUTURE 1.516  
 TOTAL 4.969  
 PERCENT COVERED BY DEVELOPMENT 60%  
 NEAR SETBACKS (S) 8.7' WEST SIDE AND 16.5' & 30.9' TO DRAINAGE  
 NEAR SETBACKS TO (R&R) 26.5' WEST SETBACK  
 SIDE SETBACKS (S) 6.6' & 2.5' WEST  
 SIDE SETBACKS (R) 32' & 8.7' EAST  
 1 IN 100 YEARS FLOOD PLAIN IS 10.5'  
 WELL DRAINAGE SUPPLIED  
 STORM SEWER DRAINAGE BY OPEN ROAD DITCH AND ST. LAWRENCE ROAD  
 HAS SEPTIC SYSTEM TO BE INSTALLED  
 MINOR EROSION ELIMINATION  
 FINISHED GRADE OF TOP SURFACE 170.00  
 DRAINAGE DIRECTION OF FLOW  
 HP DRAINAGE PHOTO POLE  
 UNDER SURFACE  
 S/C REMOVES COMBUSTION SMOKE EXHAUST  
 T/C DRAINAGE TOP OF GUTTER  
 T/C DRAINAGE BOTTOM OF GUTTER











## **STAFF REPORT**

**S.R. No. 35-16**

**PREPARED BY:** Mike Samson, Treasurer  
Lachlan McDonald, Treasury Intern

**PREPARED FOR:** The Council of South Glengarry

**COUNCIL DATE:** March 8, 2016

**SUBJECT:** Internet Service – Fibre – Upgrade 100/100 Mbps

### **BACKGROUND:**

1. EORN RFP-01-2015 – Provision of High Speed Connectivity to Municipal Locations was issued by EORN on July 23, 2015 and was advertised on the EORN website as well as posted on Biddingo. In addition, the document was sent directly to providers:

- Bell Canada
- Cogeco Cable
- Nexicom Inc.
- Maresco Telecom
- Storm Internet Services
- XCI
- Kingston Utilities

2. There were 34 providers that downloaded the bid document from Biddingo.

3. The RFP closed on October 9<sup>th</sup>, with proposal submissions received from:

- Bell Canada
- Cogeco Cable
- Nexicom Inc.
- Maresco Telecom
- Kingston Utilities

4. The EORN team completed a review of the submissions and compiled questions to the proponents. Meetings were held with Bell Canada, Nexicom Inc., Kingston Utilities and Cogeco Cable to further clarify submissions and EORN requirements.

### **ANALYSIS:**

5. EORN/EOWC has negotiated and entered into Master Business Internet Agreements (MBIA) with Bell Canada and Nexicom Inc. for the provision of high speed internet services for municipalities.



6. All EOWC members, lower tiers, separated cities and First Nations communities are identified in the MBIA as participants. Participants can avail themselves of the EORN RFP pricing at any point in the 10 year agreement between EORN and the providers. The agreement also allows those in present agreements (as we are with Nexicom) to upgrade to the new agreement with no penalty.
7. The opportunity specific to the Township of South Glengarry will enable access to high speed fiber connectivity (100 Mbps) at our Municipal Office at a heavily discounted, rate to market price, but at much higher speeds.

	Current	Proposed
Speed (Mbps)	10/5	100/100
Costs	\$105	\$475

8. The cost is higher but we are looking at Voice over Internet Protocol (VoIP) phone services. This may help us realize significant savings in phone lines and cell phones – cancelling out the increased cost of the internet.
9. The Township of North Glengarry has reported 50% savings over 5 years (to the tune of ~ \$25,000 per year).
10. We regularly experience network latency (computer slowdowns) because of our current download and upload speeds - resulting in lost productivity.
11. Furthermore, the move towards high speed fiber connectivity allows us to prepare for the proliferation of 'cloud based' programs – such as Microsoft Office 365.

#### **ALIGNMENT WITH STRATEGIC PLAN:**

12. Goal 2 : Invest in infrastructure and its sustainability
  - Specifically, 2.4 Review and assess levels of services provided through municipal infrastructure (roads, fire, parks, facilities, etc.) because in a connected world quality internet is becoming increasingly important to produce quantity and quality of work output.
13. Goal 3: Strengthen the effectiveness and efficiency of our organization.

#### **IMPACT ON 2016 BUDGET:**

14. Directly, we would be spending \$4,440 more per year on internet services (~4.5x more than the amount) to gain +10x the service at a heavily discounted rate.
15. Indirectly, we would be able to transition to VoIP smoothly (which results in significant savings – North Glengarry realized \$25,000 / 50% savings per year).



**RECOMMENDATION:**

**MOVED BY:** Frank Prevost  
**SECONDED BY:** Lyle Warden

**BE IT RESOLVED THAT** Staff Report No. 35-16 be received and that the Township of South Glengarry enter into a Master Communication Agreement with Bell Canada in relation to EORN RFP P-01-2015 – for the provision of high speed internet services to County locations; and **FURTHERMORE** that a By-law be passed to authorize the Mayor and Clerk to enter into a Master Communication Agreement with Bell Canada; and the Township of South Glengarry choose the 10 year fibre option to maximize savings.



**Recommended to Council for  
Consideration by:  
BRYAN BROWN, CAO**

**DATE:** Mar 11/16







**TOWNSHIP NORTH GLENGARRY**  
**Provisional Budget Report**

Account Code : 1-4-7777-2050  
 To : 1-4-7777-2050  
 Fiscal Year : 2016

L5220 Page : 1  
 Date : Feb 22, 2018 Time : 8:53 am



Account Code	Account Description	2011 ACTUAL VALUES	2012 ACTUAL VALUES	2013 ACTUAL VALUES	2014 ACTUAL VALUES	2015 ACTUAL VALUES
1	GENERAL FUND					
	Expense					
	GENERAL ADMINISTRATION					
1-4-1200-2050	ADM - TELEPHONE	6,960	7,633	9,918	4,276	4,647
	Total GENERAL ADMINISTRATION	6,960	7,633	9,918	4,276	4,647
	COMMUNITY DEVELOPMENT					
1-4-1900-2050	COMM. DEV - TELEPHONE	379	0	1,061	667	442
	Total COMMUNITY DEVELOPMENT	379	0	1,061	667	442
	ECONOMIC DEVELOPMENT					
1-4-1950-2050	ECON DEV - TELEPHONE	0	0	0	0	480
	Total ECONOMIC DEVELOPMENT	0	0	0	0	480
	PROTECTION TO PERSON & PROPERTY					
1-4-2000-2050	FIRE - TELEPHONE	14,100	12,718	9,260	6,321	6,259
	Total PROTECTION TO PERSON & P	14,100	12,718	9,260	6,321	6,259
	COMMUNITY EMERGENCY MEASURES					
1-4-2900-2050	CEMC - TELEPHONE	890	1,112	105	368	810
	Total COMMUNITY EMERGENCY MEAS	890	1,112	105	368	810
	PUBLIC WORKS BUILDING - 63 KENYON ST. W.					
1-4-3065-2050	PWB - TELEPHONE	0	0	116	614	810
	Total PUBLIC WORKS BUILDING -	0	0	116	614	810
	OVERHEAD - ROADS					
1-4-3101-2050	TELEPHONE	3,897	4,154	2,792	1,145	810
	Total OVERHEAD - ROADS	3,897	4,154	2,792	1,145	810
	RECYCLING (RARE)					
1-4-4030-2050	RARE - TELEPHONE	4,894	4,243	2,971	1,160	889
	Total RECYCLING (RARE)	4,894	4,243	2,971	1,160	889
	MAXVILLE COMPLEX EXPENSES					
1-4-7100-2050	ARENA - TELEPHONE	5,278	3,655	3,775	4,725	830
	Total MAXVILLE COMPLEX EXPENSE	5,278	3,655	3,775	4,725	830
	ISLAND PARK					
1-4-7200-2050	PARKS - TELEPHONE	4,364	2,907	1,570	867	597



# TOWNSHIP OF NORTH GLENGARRY Provisional Budget Report

GL6220 Page : 2  
Date : Feb 22, 2016 Time : 8:53 am



Account Code : 1-4-7777-2050  
To 1-4-7777-2050  
Fiscal Year : 2016

Account Code	Account Description	2011 ACTUAL VALUES	2012 ACTUAL VALUES	2013 ACTUAL VALUES	2014 ACTUAL VALUES	2015 ACTUAL VALUES
	Total ISLAND PARK	4,364	2,907	1,570	667	597
	DOME - GLENGARRY INDOOR COMPLEX					
1-4-7300-2050	DOME - TELEPHONE	1,330	1,467	769	677	905
	Total DOME - GLENGARRY INDOOR	1,330	1,467	769	677	905
	NORTH GLENGARRY WATER DISTRIBUTION SERV					
1-4-9200-2050	NGWD-TELEPHONE	4,697	4,770	2,437	2,755	2,827
	Total NORTH GLENGARRY WATER DI	4,697	4,770	2,437	2,755	2,827
	NORTH GLENGARRY WATER TREATMENT SERVICES					
1-4-9300-2050	NGWT-TELEPHONE	1,113	1,372	947	640	810
	Total NORTH GLENGARRY WATER TR	1,113	1,372	947	640	810
	NORTH GLENGARRY SEWER SERVICES					
1-4-9400-2050	NGS-TELEPHONE	2,721	2,836	3,135	3,424	3,724
	Total NORTH GLENGARRY SEWER SE	2,721	2,836	3,135	3,424	3,724
	Total Expense	80,223	46,867	38,856	27,439	24,640
	Total GENERAL FUND	80,223	46,867	38,856	27,439	24,640





## **STAFF REPORT**

**S.R. No. 36-16**

**PREPARED BY:** Joanne Haley, GM-CS  
**PREPARED FOR:** Council of the Township of South Glengarry  
**COUNCIL DATE:** March 8, 2016  
**SUBJECT:** Cairnview Estates Subdivision Draft Plan Approval Extension Request

### **BACKGROUND:**

1. The United Counties of SDG and the Township of South Glengarry received a request from the agent of the developer of Cairnview Estates to extend draft plan approval on the remaining unregistered phases of the subdivision.

### **ANALYSIS:**

2. The United Counties issued draft plan approval on the unregistered phases in Cairnview Estates in June 2007. The Ontario Planning Act permits draft plan approval to be issued for a period of three years, therefore the approval expired on June, 2010. The Planning Act also allows for draft plan approval extensions to be granted annually subject to the support of the municipality and approval from the approval authority. (United Counties). Last year this approval was granted.
3. The property owner and the Township were informed by the United Counties that the draft plan approval would expire again on June 25, 2016. This subdivision was purchased on January 23, 2014 by Ripple Investments Ltd. The agent for the property owner has communicated with the General Manager of Community Services to request support from the Township to extend the draft plan approval.

**ALIGNMENT WITH STRATEGIC PLAN:** N/A

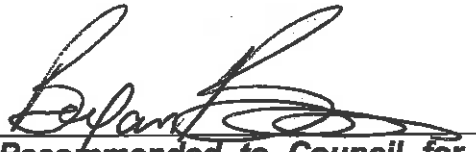
**IMPACT ON 2016 BUDGET:** N/A

### **RECOMMENDATION:**

**MOVED BY:** Joyce Gravelle  
**SECONDED BY:** Lyle Warden



**BE IT RESOLVED THAT** Staff Report No. 36 -16 be received and that the Council of the Township of South Glengarry recommends to the United Counties Planner to approve the request to extend draft plan approval for **Cairnview Estates Subdivision**, South Lancaster, in the Township of South Glengarry.



**Recommended to Council for  
Consideration by:  
BRYAN BROWN, CAO**

**DATE:** May 2, 2016



**From:** Jill - Office of Andre Poirier [<mailto:jlutz@cogeco.net>]  
**Sent:** February-29-16 10:28 AM  
**To:** Joanne Haley  
**Subject:** Cairnview Estates - Draft Plan Approval - Extension Request

Good morning Joanne

We are requesting a further extension of the draft plan approval by Ripple Investments Ltd. for Cairnview Estates. It would be appreciated if you could proceed with obtaining the required Township resolution in support and provide details as to when this might be approved/obtained.

Thanks  
Jill  
Assistant for Andre Poirier

Andre G. Poirier  
132 Second Street West  
Cornwall, Ontario  
K6J 1G5  
T: 613-938-2224 ext. 24  
F: 613-938-8005

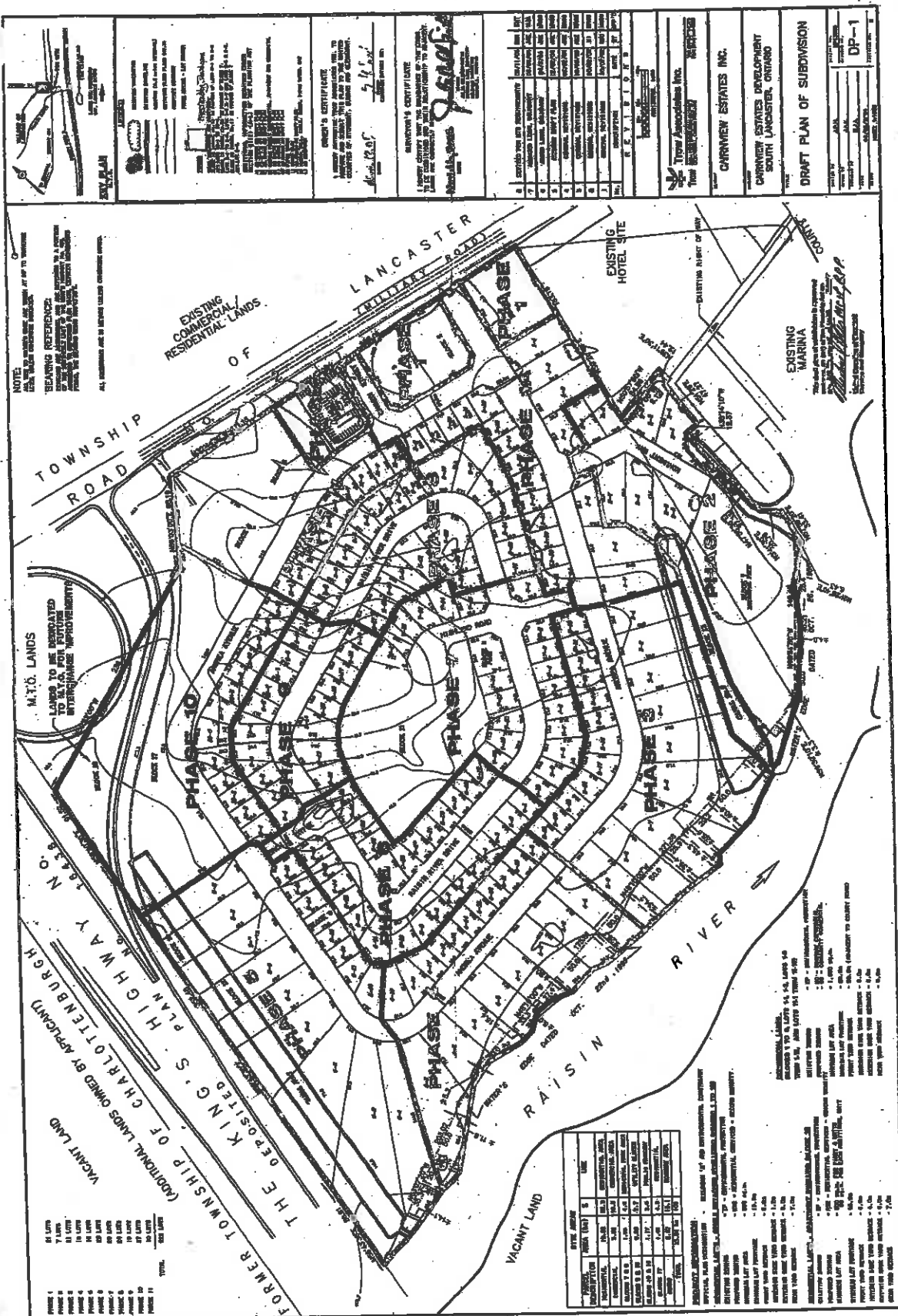


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## **STAFF REPORT**

**S.R. No. 37-16**

**PREPARED BY:** Marilyn Lebrun - Clerk

**PREPARED FOR:** Council of South Glengarry

**COUNCIL DATE:** March 8, 2016

**SUBJECT:** Glengarry Sports Palace

### **BACKGROUND:**

1. During the January 19, 2016 budget discussions with the Glengarry Sports Palace Management Board and it was brought forward that there was a surplus of funds from the 2015 operating year.
2. The Glengarry Sports Palace have requested from the Township of South Glengarry to authorize the surplus for 2015 to be retained for 2016 Capital purchases.
3. Currently the surplus is estimated at approximately \$44,000.00.
4. The Sports Palace 2016 Capital budget request are as follows:
  1. Compressor
  2. Floor Cleaner
  3. Dehumidifier
  4. Structural Engineering Report
  5. Hall upgrades

### **ALIGNMENT WITH STRATEGIC PLAN:**

N/A

### **IMPACT ON 2016 BUDGET:**

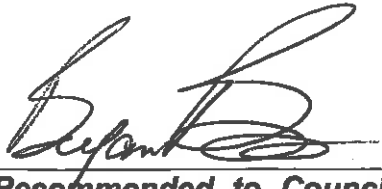
N/A

### **RECOMMENDATION:**

**MOVED BY:**  
**SECONDED BY:**

**BE IT RESOLVED THAT** the Township of South Glengarry supports and approves the request from the Glengarry Sports Palace to use the surplus funds from the 2015 year for the 2016 Capital purchases.



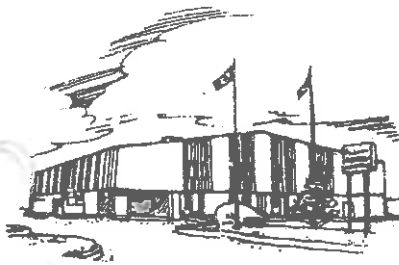


**Recommended to Council for  
Consideration by:  
BRYAN BROWN, CAO**

**DATE:**

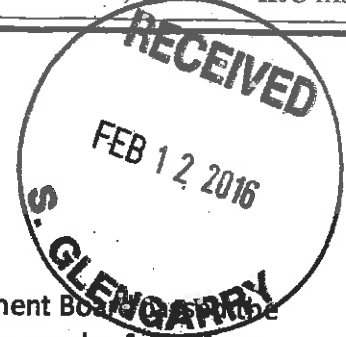
May. 2, 2016





# Palais des Sports - Glengarry - Sports Palace

170 MACDONALD BLVD. • ALEXANDRIA, ON • K0C 1A0



South Glengarry Mayor and Council,

At a meeting on January 19, 2016 the Glengarry Sports Palace Management Board adopted the attached resolution requesting that each municipal Council authorize the surplus funds from the 2015 fiscal year be retained for 2016 capital purchases. A similar request was accommodated last year for the 2014 surplus.

Currently, the surplus is estimated at approx. \$44,000 (subject to the year-end audit yet to be conducted).

Yours Truly,

Jacques Massie  
Chair  
Glengarry Sports Palace



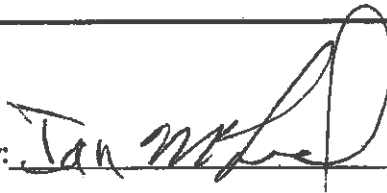
# PALAIS DES SPORTS GLENGARRY SPORTS PALACE

Resolution No: 4

Meeting of: January 19, 2016

Be it resolved the a. letter be sent to  
both councils requesting that the 2015  
surplus be retained by the CoSP for  
2016 Capital Projects

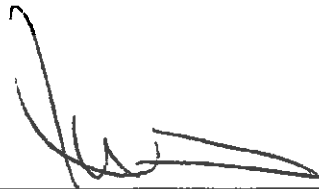
Moved By:



Seconded By:



Carried:







## STAFF REPORT

S.R. No. 38-16

PREPARED BY: Ewen MacDonald –GM – Infrastructure Services

PREPARED FOR: Council of South Glengarry

COUNCIL DATE: March 8, 2016

SUBJECT: Road Dedication

### BACKGROUND:

1. The parcel of land in PIN # 67123-0167 LT was conveyed to the Township of South Glengarry for road widening purposes.
2. The Township's solicitor has subsequently requested that Lot 7 RCP, 145 being, Victoria Street, and lying North of Monk Street; in South Glengarry be dedicated as a Public Road. Upon passing the By-law, it will be forwarded to the Township's solicitor for registration.

### ALIGNMENT WITH STRATEGIC PLAN:

3. Accountability - Goal 3 - Strengthen the effectiveness and efficiency of our organization

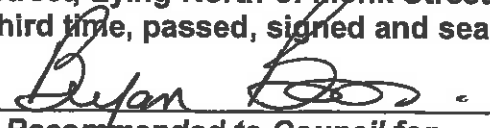
### IMPACT ON 2016 BUDGET:

4. N/A

### RECOMMENDATION:

**MOVED BY:** Lyle Warden  
**SECONDED BY:** Trevor Bougie

BE IT RESOLVED THAT Staff Report No. 38-16 be received and that By-law No. 24-16, being a by-law to accept (67123-0167 LT) Lot 7, RCP 145 Being, Victoria Street, Lying North of Monk Street as public highway, be read a first, second and third time, passed, signed and sealed in Open Council this 8<sup>th</sup> day of March 2016.

  
Recommended to Council for  
Consideration by:  
BRYAN BROWN, CAO

DATE: Mar. 2, 2016



**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW 24-16  
FOR THE YEAR 2016**

***BEING A BY-LAW TO ACCEPT CERTAIN LANDS AS ROAD ALLOWANCES  
WITHIN THE TOWNSHIP AND TO DEDICATE SAME TO THE PUBLIC USE  
AS PUBLIC HIGHWAY.***

**WHEREAS** the Corporation of the Township of Charlottenburgh, the Corporation of the Township of Lancaster, and the Corporation of the Village of Lancaster amalgamated to form the Corporation of the Township of South Glengarry;

**THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

- 1. THAT** the Corporation of the Township of South Glengarry accepts the conveyances listed on Schedule "A" attached hereto and forming part of this by-law:
- 2. THAT** the conveyances referred to on Schedule "A" attached hereto are hereby accepted as road allowances and dedicated to the public use as Public Highway.

***READ A FIRST, SECOND, AND THIRD TIME, PASSED, SIGNED, AND  
SEALED IN OPEN COUNCIL THIS 8<sup>th</sup> DAY OF MARCH 2016.***

**MAYOR:**

**CLERK:**



## **Schedule "A" to By-law 24-16**

Description of lands accepted by the Township of South Glengarry  
as Open Road Allowances:

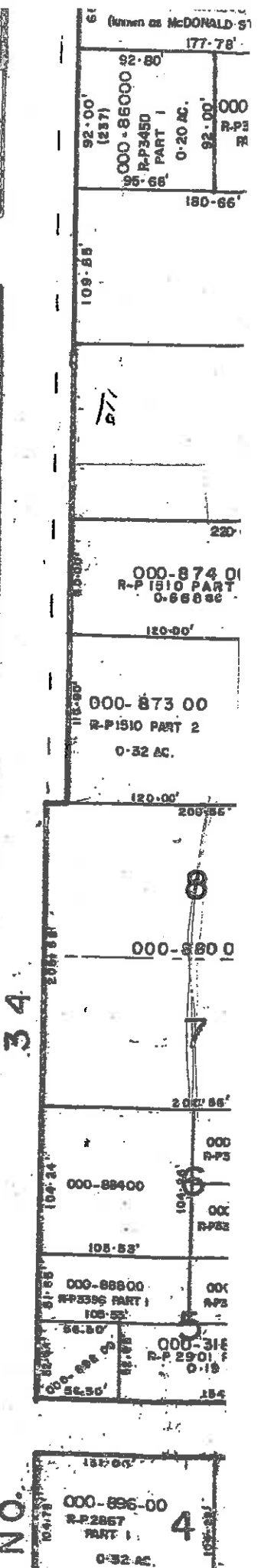
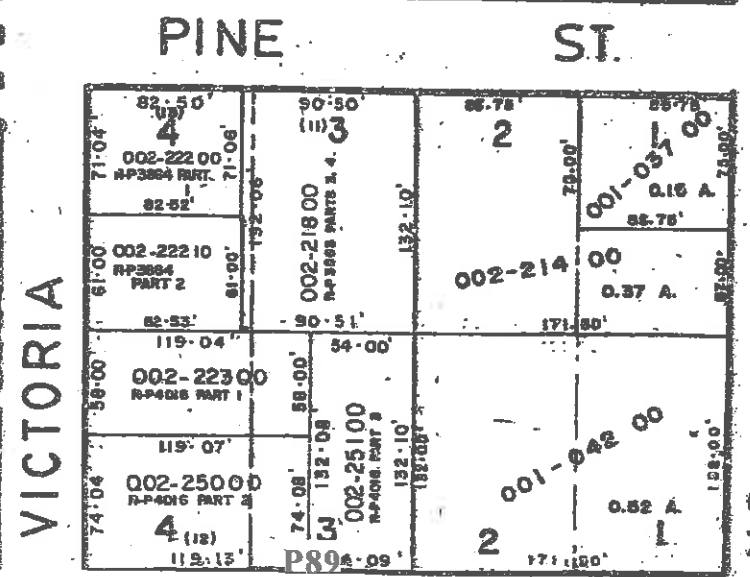
<b>Lot #</b>	<b>Concession</b>	<b>Part(s)</b>	<b>Reference Plan</b>	<b>PIN #</b>	<b>Registry Date</b>
Lot 7	Victoria Street lying North of Monk St		RCP 145	67123- 0167 (LT)	February 22, 2016

- C = Former Township of Charlottenburgh
- L = Former Township of Lancaster















# **Glengarry County Archives Minutes**

## **Meeting of the Board of Directors**

**February 25<sup>th</sup>, 2016, GCA, Alexandria**

**Present:** Allan MacDonald, Jamie MacDonald, Jacques Massie, Donaldson MacLeod, Robin Flockton,  
**Regrets:** Trevor Bougie, Lyle Warden, Bruce Munro.

**Agenda:** Robin Flockton requested that "Recognition of Glengarry Historians" be added to the Agenda. Motion by Jamie MacDonald, seconded by Donaldson MacLeod, that the Agenda be accepted. .... Motion carried.

**Minutes:** Motion by Jamie MacDonald, seconded by Jacques Massie, that the Minutes of the November 26<sup>th</sup>, 2015 Board meeting be accepted ... carried.

**Business Arising:** None.

**Financial:** Approval of the 2015 Financial Statements. Motion by Jamie MacDonald, seconded by Jacques Massie, by that the GCA Financial Statements for 2015 be accepted ..... carried.  
Robin Flockton advised that the current bank balance to be \$650.97.

**Governance:** Motion by Robin Flockton, seconded by Jamie MacDonald, that Marilyn LeBrun be invited to fill the vacant position on the GCA Board ... carried.

**2016 Budget:** Allan MacDonald provide an overview of the 2016 GCA Budget. Motion by Jamie MacDonald, seconded by Donaldson MacLeod that the 2016 GCA Budget be approved.

**Acquisitions:** Allan MacDonald spoke of the donations have been received by the GCA since the last meeting of the Board. These included a \$500 donation from John Hope.

**Access to Holdings:** Allan MacDonald unveiled [www.glengarrycountyarchives.ca](http://www.glengarrycountyarchives.ca) He also highlighted the Glengarry News.

**Other Business:** Robin Flockton outlined a sesquicentennial plan by the Glengarry Historical Society to establish a "Wall of Recognition" for Glengarry Historians since 1962. The GHS, entirely at its expense, would like to establish this feature in the GCA.



Motion by Jamie MacDonald, seconded by Jacques Massie, to confirm that the GCA will house the "Wall" ... carried.

**Next Meeting:** A convenient date will be found in May 2016.

**Adjournment:** On a Motion by Donaldson MacLeod, the meeting was adjourned.

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**President**

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**Secretary**

**February 26, 2016**



# **TOWNSHIP OF SOUTH GLENGARRY ICE ALLOCATION COMMITTEE MEETING February 29, 2016**

An Ice Allocation Committee Meeting was held at the Township office in Lancaster in the evening of February 29, 2016 at 7:00pm.

**In Attendance:** Bruce McRae-CLMHA, Helen MacKenzie-CLMHA, Tom Pasco-Men's League & Junior B, Collette Lemire- Ladies Broomball, Susan Snape- CLSC, Cindy Cornus- CLSC , Councillor Trevor Bougie, Anne Ward and Joanne Haley

**Absent:** Andrew Cattanach- Men's League & George Lang- Junior B

Meeting called to order at 7:07 pm

**MOVED BY:** Bruce McRae  
**SECONDED BY:** Susan Snape

**BE IT RESOLVED THAT** the meeting be called to order.

**Carried**

**Councillor Bougie Chaired the Meeting**

Councillor Bougie and J Haley thanked everyone for coming to the meeting and reminded the committee members that the purpose of the meeting was to review the current policy to ensure that the policy is working for all users of the facility. The policy states that it must be reviewed annually prior to March 31<sup>st</sup>.

The Chair requested all representatives' present, report back on the current ice allocation policy and on future needs if required:

- Minor Hockey was allocated 35 hours and is currently using 33.5. These hours are meeting their current needs and are working well. Minor Hockey will do their best to schedule tournaments on Sundays as opposed to Saturdays in order to reduce the impact to other users of the facility and public skating. Minor Hockey asked if it was possible to amend the ice allocation policy to allow for cancellations for inclement weather and not require the contract holder to pay. J Haley committed to review this request and compare the policy to other municipalities. An amendment to this policy may be brought to Council for their consideration.
- Char Lan Skating Club reported that they have been allocated 8 hours and are currently using 6.5 hours. They would like to use the ice from 5 pm to 7 pm on



Thursdays as opposed to 5 pm to 6:30 pm. Minor Hockey is not in a position to agree to this at this time but committed to consider this in the fall when completing their ice schedule. CLSC may be able to use additional ice time in March; they will request this time if required.

- The Junior B Rebels are allocated 4.5 hours which they currently use. The Canadian Junior Hockey League requires them to have 2 practices per week. If ice time were to become available at a reasonable hour the Junior B's would consider using this time. Anne Ward asked them to consider morning practices also. It is possible that they may share their second practice with the Cornwall Colts. The Junior B's have committed to doing their tryouts in Char Lan for the 2016/2017 season.
- Ladies Broomball is satisfied with their current ice time. They have approximately 50 to 55 ladies participating in their program. They do not require any changes.
- Men's Leagues appear to be satisfied with their ice times. Anne has received no negative feedback from these groups nor does she foresee any changes.
- Anne informed the group that the last week of March is much underutilized. Anne has requested all users to let her know as soon as possible when they may be releasing their ice as it may be possible to remove the ice earlier this year to accommodate planned renovations at the arena.

#### **Proposed Policy Changes:**

Change post season to be from the middle of February to March 31<sup>st</sup> due to when playoffs occur for minor hockey and the Junior B's and the ice is removed from the facility at the end of March.

To consider allowing cancelations with no financial penalties due to inclement weather.

#### **Ice Rates:**

Ice rates will be reviewed this year with an updated by-law presented to Council. Minor Hockey requested to be informed of the proposed rates prior to Council's approval. J Haley offered to bring the proposed by-law to Council for first and second reading only which will give the ice contract holders time to review the proposed rates and to speak to Council if necessary.

#### **Ice Season:**

If the community wanted to have ice to be installed earlier in the season, i.e. middle of August, this request must be filed in writing. Administration would do a review and cost benefit analysis to determine if this is feasible.

**Next meeting date:** to be scheduled prior to March 31, 2017.

Meeting adjourned at 8:10 pm



## **GLENGARRY SPORTS PALACE BOARD OF DIRECTOR MEETING**

**Tuesday, January 19, 2016**

The meeting of the Board of Directors of Tuesday, January 19, 2016 was called to order at 7:00 p.m. at the Glengarry Sports Palace.

**PRESENT:**      **Chairman – Councillor at Large - Jacques Massie**  
                 **Vice Chairman – Mayor of SG - Ian McLeod**  
                 **Mayor of NG – Chris McDonell**  
                 **Appointee of SG – Charlie Sangster**  
                 **Councillor of NG – Mike Depratto**  
                 **CAO/Clerk of NG – Daniel Gagnon**  
                 **CAO/Clerk of SG – Bryan Brown**  
                 **Director of Recreation – Terry Gilmer**  
                 **Administrative Assistant – Chloe Crack**

### **16.1.1            CALL MEETING TO ORDER**

Motion to call the meeting to order at 7:05 pm.

**Resolution No.: 1            Moved by: Michel Depratto            Seconded by: Ian McLeod**

**CARRIED**

### **116.1.2            APPROVAL OF THE AGENDA**

Be it resolved that the agenda be approved as circulated.

**Resolution No.: 2            Moved by: Charlie Sangster            Seconded by: Michel Depratto**

**CARRIED**

### **16.1.3            ADOPTION OF PREVIOUS MINUTES**

Be it resolved that the minutes of December 15, 2015, be accepted as presented.

**Resolution No.: 3            Moved by: Michel Depratto            Seconded by: Ian McLeod**

**CARRIED**

### **16.1.4            DECLARATIONS OF CONFLICT OF INTEREST**

No conflicts were noted.



**a. 2015 Financial Reports/Budget vs. actual + Bank Statement**

The Recreation Director presented the budget to the board members. Members of the Board would like to see the Visa statement attached to the Bank Statement. Cheque images are not needed, moving forward, just a description of who the cheques were paid out to. The GSP is projecting a surplus of \$44 000.00. A resolution was put in motion, be it resolved that a letter be sent to both North Glengarry and South Glengarry Councils requesting that the 2015 surplus be retained by the GSP for 2016 Capital Projects.

**Resolution No.: 4****Moved by: Ian McLeod****Seconded by: Chris McDonell****CARRIED**

Be it resolved that the financial statement and accounts be approved as circulated.

**Resolution No.: 5****Moved by: Charlie Sangster****Seconded by: Michel Depratto****CARRIED****b. Draft Budget 2016 / Capital**

The Recreation Director presented the Draft Budget and the Capital projects for 2016. Members of the board request to remove \$9 000.00 from capital and move it to building maintenance for the floor scrubber purchase. The Administrative Assistant will add \$500.00 to the telephone and cell phone category. The purchase of the dehumidifier will be completed once the auditors confirm the official surplus amount.

**Resolution No.: 6****Moved by: Michel Depratto****Seconded by: Ian McLeod****CARRIED****c. Elections**

Members of the board motioned that the Chairman, Vice-Chairman and the Secretary remain in their current position for the year 2016.

**Resolution No.: 7****Moved by: Michel Depratto****Seconded by: Chris McDonell****CARRIED****d. HST**

The Recreation Director informed the board that a letter was sent from CKDM, North Glengarry's auditors, advising that effective immediately we must charge HST to all Minor Sports Associations. A letter from North Glengarry's Treasurer was attached to support this information.



**e. Rates 2016**

The Recreation Director presented to tentative rates for 2016 adding a Yearly Shiny Pass, an Adult Tournament Rate and including the rates before HST. The Rates will be approved by North Glengarry Council in February 2016 and will be included in their Fees & Charges By-Law.

**f. Floor Scrubber**

The Recreation Director presented two quotes regarding the purchase of a floor scrubber. A resolution was put in motion, be it resolved that the Recreation Director move forward with the purchase of the Tennant Floor Scrubber quotes at \$7 823.90.

**Resolution No.: 8      Moved by: Chris McDonell      Seconded by: Michel Depratto**

**CARRIED**

**g. Family Day**

The Recreation Director presented the schedule for Family Day, which will be held on Monday February 15<sup>th</sup>, 2016.

Motion to move into camera at 8:30pm

**Resolution No.: 9      Moved by: Michel Depratto      Seconded by: Ian McLeod**

**CARRIED**

Motion to move out of camera at 8:48pm

**Resolution No.: 10      Moved by: Ian McLeod      Seconded by: Michel Depratto**

**CARRIED**

**16.1.7      ADDITIONS TO THE AGENDA**

No additions were noted.

**16.1.8      BUSINESS ARISING FROM THE MINUTES**

a) Pierre Brunet was to present a proposal to obtain a SOP to serve alcohol during Jr.B glens games. At the present time, he has not put forward a proposal.

b) The boiler was serviced and stickered.



**16.1.9 NEXT MEETING**

The next scheduled meeting will be held on February 16, 2016 at 7:00 p.m. at the Glengarry Sports Palace.

**16.1. 10 ADJOURNMENT**

Be it resolved that the meeting be adjourned to the call of the Chair at 8:50 pm.

**Resolution No.: 11      Moved by: Charlie Sangster      Seconded by: Michel Depratto**

**CARRIED**

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**Chairman of the Board**

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**Date**



## **MINUTES**

A Special Public meeting of the Council of the Corporation of the United Counties of Stormont, Dundas and Glengarry was held in Council Chambers at 9:00 a.m., January 25, 2016 with Warden MacDonald in the Chair. The purpose of the meeting was to determine the need to initiate a review of the County Official Plan.

**Present: Warden: MacDonald**

**Councillors: Bancroft, Boyce, Delegarde, Duncan, Hart, Locke  
McGimpsey, McLeod, Prevost**

**CAO: Simpson**

**Clerk: Thomson**

**Director of Transportation and Planning: deHaan**

**Manager of Planning: McDonald**

1. **Call Meeting to Order by Resolution**  
**Resolution No. 2016-01**

**Moved by Councillor Boyce**

**Seconded by Councillor McLeod**

**THAT the Special Public Meeting of the Council of the United Counties of Stormont, Dundas and Glengarry be hereby called to order and the agenda approved.**

**CARRIED**

2. **Disclosure of Pecuniary Interest and General Nature Thereof**

3. **Key Information Report**

**The Director of Transportation and Planning provided an overview of the purpose of the meeting and the requirements under The Planning Act.**

4. **Question Period**

**Warden MacDonald set out the general procedural rules for the public meeting and invited members of the public to speak. No members of the public came forward to offer comments.**



5. Adjournment by Resolution  
Resolution No. 2016-02

Moved by Councillor McLeod  
Seconded by Councillor Bancroft

That Council adjourn the Special Public Meeting of Council.  
CARRIED

The meeting adjourned at 9:08 a.m.

---

WARDEN

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CLERK



## KEY INFORMATION REPORT

### TRANSPORTATION AND PLANNING

January 25, 2016

#### **SUBJECT: Special Public Meeting – Five Year Review**

#### **BACKGROUND:**

Pursuant to the requirements of the *Planning Act*, Council must determine, during a special public meeting, the need to review the United Counties of Stormont, Dundas and Glengarry Official Plan. The meeting is required in order to comply with the *Planning Act*. Following the presentation of this report, the public has an opportunity to comment on the need for this review. Although there is an opportunity for the public to speak, it should be noted that the suitable venue for comments with respect to specific Official Plan policies and intentions is during the open houses hosted by the County. These open houses will be scheduled within the next several months.

The Ministry of Municipal Affairs and Housing is the approval authority for the United Counties of Stormont, Dundas and Glengarry Official Plan revision.

#### **Legal Requirements:**

*Section 26 of the Planning Act prescribes the following:*

1. *Updating official plan - If an official plan is in effect in a municipality, the council of the municipality that adopted the official plan shall, not less frequently than every five years after the plan comes into effect as an official plan or after that part of a plan comes into effect as a part of an official plan, if the only outstanding appeals relate to those parts of the plan that propose to specifically designate land uses,*
  - a. *revise the official plan as required to ensure that it,*
    - i. *conforms with provincial plans or does not conflict with them, as the case may be,*
    - ii. *has regard to the matters of provincial interest listed in section 2, and*
    - iii. *is consistent with policy statements issued under subsection 3 (1); and*
  - b. *revise the official plan, if it contains policies dealing with areas of employment, including, without limitation, the designation of areas of employment in the official plan and policies dealing with the removal of land from areas of employment, to ensure that those policies are confirmed or amended. 2006, c. 23, s. 13."*
3. *Consultation and special meeting - Before revising the official plan under subsection (1), the council shall,*



- a. *consult with the approval authority and with the prescribed public bodies with respect to the revisions that may be required; and*
- b. *hold a special meeting of council, open to the public, to discuss the revisions that may be required. 2006, c. 23, s. 13.*

#### **COMMENTS/OBSERVATIONS:**

The County's Official Plan was adopted on July 18, 2005 and approved with revisions on August 14, 2006 in compliance with the Planning Act and the 2005 Provincial Policy Statement.

There have been a number of changes to planning legislation since 2006 including a new Provincial Policy Statement in 2014 and the recently approved Bill 73 which amends the Planning Act and Development Charges Act. The Clean Water Act was also approved in 2006, amended in 2012, which affects decisions under the Planning Act and requires updates to the Official Plan. Other notable local studies such as the forest cover update and agricultural lands review have Official Plan policy and designation implications. The Official Plan also contains employment land policies which require review under legislation.

Given the legislative changes and requirements noted above, staff recommend that the United Counties of Stormont, Dundas and Glengarry Official Plan be revised to conform to the requirements of the Planning Act and other associated legislation.

Council's formal approval to proceed with the Official Plan review will be considered as part of the regular meeting.



For Immediate Release  
February 17<sup>th</sup>, 2016

## **2016 Budget Deliberations Completed**

The Council of the United Counties of Stormont, Dundas and Glengarry completed its review of the draft 2016 budget estimates after two days of budget deliberations on February 16<sup>th</sup> and 17<sup>th</sup>. The annual budget is the key policy document of the County, approving all operational items and capital projects for 2016.

County Directors have been working on the draft document since the fall of last year. The comprehensive budget also includes the estimated cost of services the County shares with the City of Cornwall as well as estimates for services provided by external agencies, including policing, Cornwall and the Counties Tourism, and the Eastern Ontario Health Unit.

In 2016, several factors had a positive influence on the budget. These included:

- Finishing the year 2015 in a strong surplus position;
- A large decrease (>\$1M) in OPP policing costs as the result of the implementation by the province of a new billing model in 2014;
- Significant new assessment and reassessment growth;

However, offsetting some of these positive influences, the County lost \$327K in provincial funding through the Ontario Municipal Partnership Fund (OMPF).

The County plans a very robust capital program in 2016, as outlined in the attached summary.

Overall, the 2016 budget will generate \$42M tax dollars, representing an increase of 1.2% or \$14 on a typical residential property in SDG.

### **Quick Facts**

- The County will spend about \$13.44M on road and bridge capital projects in 2016, an increase of \$1.03M over 2015, when \$12.41M was spent.
- The County will increase its total reserves to over \$13.6M
- Policing costs have decreased by about \$1.1M in 2016, with no decrease in service.
- Strong assessment growth in SDG has resulted in \$487K in new tax revenue.



**Quote**

"County Council is very pleased with our 2016 budget, said SDG Warden Jamie MacDonald. Due to a number of positive factors we were able to approve a document that places great emphasis on upgrading and maintaining our vital road and bridge infrastructure, while at the same time respecting our taxpayers by holding the increase to the rate of inflation. I am particularly proud of the very robust capital program the County will be completing in 2016, where we plan on spending \$13.44M on roads and bridges. The County is also very well positioned to access federal and provincial infrastructure dollars when they become available later this year, with a variety of priority 'shovel ready' projects available".

**Attachments**

Summary of Planned 2016 SDG Road Work

- 30 -

**Media contacts:**

Jamie MacDonald, SDG Warden – [jamiemacdonald@northglengarry.ca](mailto:jamiemacdonald@northglengarry.ca)

T.J. Simpson, Chief Administrative Officer – [tsimpson@sdgcounties.ca](mailto:tsimpson@sdgcounties.ca)

Vanessa Metcalfe, County Treasurer – [vbennett@sdgcounties.ca](mailto:vbennett@sdgcounties.ca)

What does the Counties do for you? SDG provides library services, regional economic development, court services, land use planning, and vital transportation infrastructure – including the largest county road network in Ontario. SDG administers county-wide policing. SDG collaborates with community partners in providing emergency services, child care, public health, long-term care, and social assistance.



## **2016 Major County Roads Projects**

### **Listing by Municipality**

#### **North Dundas**

Intersection improvements, County Road 43 and County Road 7 (\$10,000)

County Road 7, Chesterville (\$510,000)

County Road 32 from County Road 13 to the Prescott Russell Boundary (\$714,000) – Note: this is a boundary road between North Dundas and North Stormont

#### **South Dundas**

County Road 1 from County Road 18 to Hulbert Road (\$1,004,000)

Detailed Design for County Road 2, Iroquois roundabout at intersection of County Road 2 and County Road 1 (\$71,000)

County Road 7 from County Road 31 to west limits of Elma (\$544,000)

County Road 11 from Mary's Road to Grantley Road (\$1,230,000) - Note: a majority of this road is a boundary road between South Stormont and South Dundas

County Road 18 from Whittaker Road to County Road 8 (\$1,150,000)

Flagg Creek Culvert Replacement (\$316,000)

Haines Municipal Culvert (\$364,000)

Upper Canada Road (\$200,000 put in reserve for potential transfer of road)

#### **North Stormont**

County Road 12 from Prevost St. to Prescott-Russell Boundary (\$256,000)

County Road 15 from the Railroad Tracks (Avonmore) to Elm Rd. (\$453,000)

County Road 32 from County Road 13 to the Prescott Russell Boundary (\$714,000) – Note: this is a boundary road between North Dundas and North Stormont



### **South Stormont**

Detailed Design for County Road 2, Long Sault Roundabout and road improvements (\$70,000)

County Road 14, Newington Reconstruction (\$720,000)

County Road 11 from County Road 18 to Bush Glen Road (\$850,000)

County Road 11 from Mary's Road to Grantley Road (\$1,230,000) - Note: a majority of this road is a boundary road between South Stormont and South Dundas

South Branch of the Raisin River Culvert (\$372,000)

### **North Glengarry**

County Road 21 from County Road 34 to the east side of Old Military Road (\$1,120,000)

County Road 21 from Lorne School Road to the west limit of Glen Sandfield (\$958,000)

County Road 46 from MacDonald Blvd. to County Road 34 (\$374,000)

Campbell Municipal Drain Culvert (\$296,000)

Each Scotch River Bridge (\$520,000)

### **South Glengarry**

County Road 17 Culvert Lining (\$70,000)

Woods Creek Culvert (\$342,000)

County Road 2 from Lancaster to County Road 23 identified as a priority project for Federal and Provincial funding programs (project estimate is \$2,800,000)

### **Other**

Traffic Signal Capital Upgrades at various locations (\$80,000)



# THE GLENGARRY, NOR'WESTERS AND LOYALIST EXPRESS

GNLM NEWSLETTER FEBRUARY 2016

## CAN YOU CANOE?

Canoe Raffle at the GNLM

The Glengarry, Nor'Westers and Loyalist Museum will be raffling off a brand new 16' custom built Kevlar canoe in the upcoming spring and summer season. Built by the Swift Canoe and Kayak Company, this canoe is durable yet ultra-light, making it perfect for spending days on the river or lake paddling and portaging. With these

canoe you  
can enjoy  
outdoor  
excursions  
just like our  
fur trading

explorers of history but without the same heavy load to carry when it's time to pack up. Tickets will be available for sale at the museum, from museum Board of Directors members, and at various community events. We will be displaying the canoe in various locations so that people can take a

WIN A 16' KEVLAR CANOE  
TICKETS ON SALE  
1 FOR \$5 OR 3 FOR \$10

peek at it with our first stop being the Raisin River Canoe Races (how appropriate we thought). The canoe will be raffled off with two paddles, so you won't be caught up the creek without them, but the winner also has the option of claiming a \$2000 cash prize rather than the canoe itself which is valued at over \$3000. Tickets are 1 for \$5 and 3 for \$10.

The canoe will be raffled off on the last day of the Williamstown Fair,

Sunday August  
7<sup>th</sup>, 2016 so  
look out for us  
there if you'd  
like a last  
minute ticket.

Big thanks to Tim MacDougall who conceptualized and initiated this exciting fundraising opportunity for the museum!

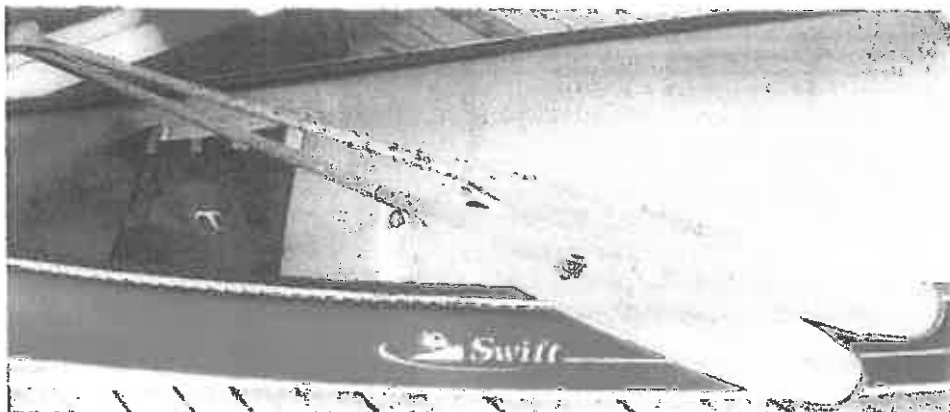
Pictured below is the canoe and two paddles up for raffle!

THANK YOU  
FOR A GREAT  
2015! CHEERS  
TO AN EVEN  
BETTER 2016!

The Glengarry, Nor'Westers and Loyalist Museum would like to extend a big thank you to all who supported us over the past year and made 2015 a success!

Our New Year's Eve Hogmanay celebrations went over quite well, drawing an even larger crowd than last year with plenty of faces, old and new. The weather certainly cooperated and made the wagon rides and bonfire more enjoyable for all.

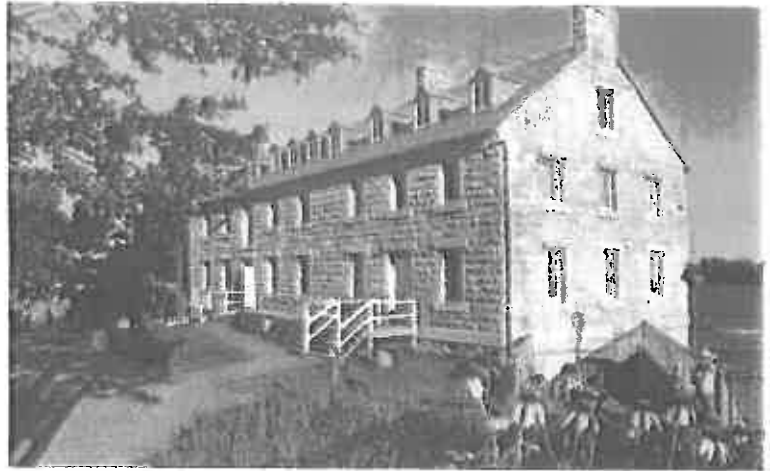
We would also like to welcome two new community members to our GNLM Board of Directors, Mary Regan and Pam Lamarche. Mary joined us last autumn and has since become an integral part of our museum family. Pam has joined us recently and shows much promise towards the betterment of the museum. We look forward to a great 2016 season working with you ladies! Thank You!





## GOING, GOING...GONE

It looks like our spring trip to Grosse Ile and Terrebonne is a hit! We have sold all seats with the last two having been claimed recently! We would like to thank everyone who has expressed interest and signed up. We are excited to be sharing this fun and educational experience with all members who have joined. It is definitely something to look forward to in this last bit of winter as we eagerly await spring.



## EMAIL ERRORS

Reach us at [gnlmuseum@gmail.com](mailto:gnlmuseum@gmail.com)

We have been experiencing some technical difficulties at the museum in the past months with our email address; [info@norwestersandloyalistmuseum.ca](mailto:info@norwestersandloyalistmuseum.ca). It appears that this email often sends out error reports that tell people that their message has not been received by the museum when in actuality it has. It also does not seem to send out our newsletters and messages successfully to everyone, often only sending to a few addresses on the list rather than all. That said, we are presently relying on our alternate gmail account; [gnlmuseum@gmail.com](mailto:gnlmuseum@gmail.com) to get us through! Our apologies for the confusion and inconvenience.



**Nor'Westers and Loyalist  
MUSEUM**

### UPCOMING 2016 FOCUS:

#### A SALUTE TO FARMING

In our upcoming season we at the museum will be focusing on farming in South Glengarry, its history, importance, and evolution over the past centuries. It is a hugely significant topic for this area, as whether you're out and about doing chores at the crack of dawn or are simply held up on your way to the office by a tractor going down the road, farming is an integral part of this community's fabric. We look forward to sharing our findings with you and welcome any input from farming families in the community.

19651 John St. Williamstown, ON K0C 2J0 P.O. Box #69

[norwestersandloyalistmuseum.ca](http://norwestersandloyalistmuseum.ca)

Email: [gnlmuseum@gmail.com](mailto:gnlmuseum@gmail.com)





## **Glengarry Sports Hall of Fame**

Box 282, Maxville, Ont. K0C 1T0 - (613) 527-1044  
ANGUS H. McDONELL, Founding Chairman



To: Township of South Glengarry Municipal Council  
Lancaster, Ontario K0C 1N0

Bridge End Ontario  
February 16<sup>th</sup>, 2016

Dear council,

I am writing to you on behalf of the Board of Directors of the Glengarry Sports Hall of Fame with a request for funding.

The GSHF is a non-profit organization that seeks to preserve this county's sporting history and to honour its many past athletes. Our collection of sports memorabilia and historical treasures is unique to this county and unmatched east of Toronto. Our induction dinner consistently draws over 400 people, making it one of the largest annual banquets in Glengarry.

This year, we are undertaking some very significant renovations to our heating and ventilation systems. By doing so, we hope to lower our operating costs while ensuring excellent air quality in our display areas.

The GSHF is an institution that survives on its own fundraising abilities. Our lawn tractor raffle, golf tournament, and Polar Dip cover most of our annual operating costs; as well, we receive donations from a variety of sources throughout the county.

We understand how tight municipal budgets have become and we appreciate all the support we receive from our local councils. That being said, we sincerely believe the Glengarry Sports Hall of Fame is an important part of the social fabric of Glengarry. Your contribution of \$1500-2500 will allow us to complete our renovations on time and on budget.

Your kind attention to this request is deeply appreciated. If you need any further information, please do not hesitate to contact me at (613) 347-7760.

Sincerely,

Leighton McDonell  
Chairman

### **HONORARY FOUNDING DIRECTORS**

William Campbell - Cameron McDonald - Donald E. MacMaster - Walter Blaney - Garry Smith - W. James Hill  
Archibald MacDonell - Murray MacQueen - Angus H. McDonell



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SDG Warden Jamie MacDonald

# BONSPIEL

25-26 March 2016

Alexandria Curling Club  
Alexandria, ON

\$35.00 per curler - \$140.00 per team  
Includes - Curling - Prizes - Supper

2 Games - 1 six end game & 1 four end game

**Deadline for Entries - March 21, 2016**

For more information contact: George Currier at 613-527-2581 or Helen Thomson at 613-932-1515 x203

For more information contact:  
George Currier  
5 Marlborough Street  
Maxville, ON K0C 1T0  
P: 613-527-2581

Helen Thomson  
P: 613-932-1515 x203  
E: hthomson@sdgcounties.ca

All Cheques payable to:  
Jamie MacDonald

Team Name: \_\_\_\_\_

Team Contact: \_\_\_\_\_

Team Members: Skip \_\_\_\_\_

1st \_\_\_\_\_

2nd \_\_\_\_\_

3rd \_\_\_\_\_

Dinner Only: \$25.00 \_\_\_\_\_





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## *Cornwall Golf and Country Club Limited*

Mayor McLeod and Council  
Township of South Glengarry  
6 Oak St, P.O. Box 220,  
Lancaster, On K0C 1N0

February 17, 2016



### Request to Support the Cornwall Golf & Country Club

Dear Mayor McLeod & Council:

I am writing on behalf of the Cornwall Golf & Country Club (CGCC) to respectfully request your support through a unique sponsorship opportunity. I have included with this correspondence a copy of the CGCC Sponsorship brochure which outlines the sponsorship packages that are available as well as a listing of the sponsors who are currently supporting the CGCC. Our request to the Township of South Glengarry is a special and unique sponsorship that will see the townships name prominently displayed on the back of the 18<sup>th</sup> green in front of the clubhouse using an arrangement of plants and flowers to spell out "Township of South Glengarry".

The Cornwall Golf & Country Club is incorporated as a not-for-profit corporation. Established in 1896, it is celebrating its 120 year anniversary in 2016 and there are many activities planned throughout the year to celebrate this special occasion. The CGCC is renowned as an exceptional golf venue within the community of South Glengarry and throughout Eastern Canada and Northern United States. Every year, over twenty-five thousand people including members, golfing visitors and club house guests access our well-appointed facilities.

Whether it's a challenging game of golf, entertaining guests with fine dining or enjoying a stunning view of the St. Lawrence River, the Cornwall Golf and Country Club is the perfect setting for both business and pleasure. The Club is also a much sought-after venue providing a memorable setting each year for scores of weddings and celebrations.

The Cornwall Golf and Country Club and its members are also active supporters of the community and annually partner with local charities to support and host successful fundraising tournaments. As well, the Club is also very proud of its reputable junior program which gives hundreds of local youths an opportunity to learn the game and develop the discipline and skills that go with playing a sport. This long-standing program exists thanks to our dedicated volunteer senior golfers.

The Cornwall Golf and Country Club also offers opportunities for local businesses and corporations to benefit as recognized partners of the Club. A variety of sponsorship packages provide effective ways to advertise your business profile throughout the course and the clubhouse.

**So why are we asking for your support?** Well like many other clubs throughout Canada and the world we are seeing the demand for golf in our area diminish. To put this in perspective in 2007 the CGCC had 400 full-time members. In 2015, the club had only 200 full-time members. Our volunteer Board of Directors have had to explore new ways to manage the club in order to preserve this magnificent facility for our community. We have created more membership categories for part time players, expanded our junior program to encourage more youth participation, we are hosting more community golf tournaments to increase our exposure and

P.O. Box 7226, 6740 Sutherland, Cornwall, Ontario K6H 7J3  
Tel: 613-931-1122 • [www.cornwallgolf.com](http://www.cornwallgolf.com) • Fax: 613-931-3327



revenue, we are operating year round now with two new golf simulators installed to encourage business during the winter months and we host entertainment, weddings and special events that attract new clientele and revenue throughout the year. As a result of the tremendous efforts of our volunteers, the CGCC has been able to turn the club's financials around from a low in 2011 when we had a debt of \$1.3M to the current LTD position of \$0.86M. This improvement has been achieved despite the downturn in the golfing industry.

Despite this turn around our facilities, particularly our building has significant capital needs. We recently conducted a building condition survey that identified many building deficiencies. We have initiated a capital building fund to address these deficiencies. The Sponsorship Program that was referred to at the beginning of this letter is one of these initiatives and during 2016 we have planned a number of other fund raising initiatives in an effort to raise \$120,000 for our capital building fund. As you can see our members are continuing to put in countless volunteer efforts to sustain this magnificent community recreational facility. But we need your help to succeed!

As many of you probably realize there are many examples of municipally run golf courses that are costing the taxpayers in those communities' considerable dollars to keep these golf courses running and available to the community as recreational facilities. A golf course is not unlike an arena, park, curling centre, etc. in this regard. It is a recreational facility that provides the community with the benefits that go along with it. As mentioned earlier our facility is open to the public and we provide a youth educational program to over 150 youth in our community between the ages of 8 to 18. Our golf facility is a magnificent recreational facility located in the Township of South Glengarry that unlike similar golf courses in other communities, and other community based recreational facilities in the township has cost the Township of South Glengarry and its taxpayers nothing to construct or to operate and maintain. This is because of the many volunteer hours that the members of the CGCC have donated to operate this golf course.

**So what level of support are we asking for?** As the enclosed documents outline we are asking the Township of South Glengarry to donate \$5,000 annually for five (5) years. The township and its residents will benefit by helping to sustain a magnificent recreational facility in its community that has been constructed and operated by a not-for-profit organization at no cost to date to the township and its residents. As stated earlier in this letter the township will receive for this donation a prominently displayed unique plant and flower signage displaying the name of the Township of South Glengarry. This signage will also be displayed on the CGCC website.

Thank you for considering our request. We look forward to your decision.

Sincerely,

*Rick Eamon*

VP – Board of Directors  
CGCC



# Corporation of the Town of Carleton Place

175 Bridge Street, Carleton Place, ON K7C 2V8 Phone: (613) 257-6200 Fax: (613) 257-8170



February 10<sup>th</sup>, 2016

Hon. Jeff Leal  
Minister of Agriculture, Food and Rural Affairs  
11<sup>th</sup> Floor  
77 Grenville Street  
Toronto, ON  
M7A 1B3

We were very disappointed with the rejection of our two recent applications for infrastructure funding and, as you can see from the attached motion, our Council is asking that use of the current scoring indicators be discontinued.

Municipalities that have significant debt and few reserves have not planned to maintain their infrastructure. Awarding a high score to a municipality with a low net financial asset per household just encourages continued poor planning.

Also, we note that the scoring indicators for a municipality are not likely to change anytime soon meaning that the same municipalities will continue to score well and qualify repeatedly for funding.

By copy of this letter, we ask other municipalities and groups to support our request that all future infrastructure funding be distributed to all municipalities utilizing a fair and equitable formula.

Yours truly

Louis Antonakos, Mayor  
613-257-6206  
[lantonakos@sympatico.ca](mailto:lantonakos@sympatico.ca)  
[info@carletonplace.ca](mailto:info@carletonplace.ca)



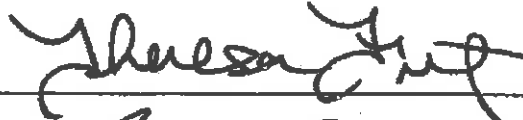


**TOWN OF CARLETON PLACE  
127<sup>th</sup> COUNCIL**

Motion No. 5-127-05

Communication 127026

Moved by



Seconded by



---

**WHEREAS** the Province of Ontario recently scored applications for two major infrastructure programs, the Small Communities Fund (SCF) and the Ontario Community Infrastructure Fund (OCIF) and ranked municipalities based on their economic conditions and fiscal situations;

**AND WHEREAS** some of the indicators used to score municipalities actually penalize a municipality that has planned for future infrastructure needs by establishing financial reserves;

**AND WHEREAS** municipalities have little ability to alter their circumstances and improve their score or ranking;

**NOW THEREFORE BE IT RESOLVED** that the Town of Carleton Place hereby calls upon Minister Jeff Leal to discontinue the use of the current evaluation criteria that penalizes municipalities that plan to maintain their infrastructure and instead distribute all future infrastructure grants to all municipalities utilizing a fair and equitable formula.

---

Carried February 9<sup>th</sup>, 2016

  
Louis Antonakos, Mayor





# The Corporation of The Town of Amherstburg

March 2, 2016

VIA EMAIL

The Honourable Kathleen O. Wynne  
Premier of Ontario  
Queen's Park, Rm. 281  
Main Legislative Building  
Toronto, ON M7A 1A1

Dear Premier Wynne,

Please be advised that the Council for the Town of Amherstburg, at its meeting held on February 22, 2016, passed the following motion:

**Resolution # 20160222-77** - *That Council **DIRECT** Administration to send a letter in support of the Township of Wainfleet's resolution regarding the Request for Ontario to Cancel RFP for Added Wind Power Generation and copy all other Ontario Municipalities.*

Regards,

A handwritten signature in cursive script, likely belonging to Tammy Fowkes, is positioned below the "Regards," text.

Tammy Fowkes  
Deputy Clerk

cc: Honourable Bob Chiarelli, Minister of Energy  
Patrick Brown, Leader of the Ontario Progressive Conservative Party  
Andrea Horvath, Leader of the Ontario NDP  
Tracey Ramsey, NDP, MP for Essex  
Ontario Municipalities

Encl.: Township of Wainfleet – Resolution Requesting that Ontario Cancel RFP for Added Wind Power Generation.





# Township of Wainfleet

*"Wainfleet - find your country side!"*

February 4<sup>th</sup>, 2016

VIA EMAIL

Honourable Kathleen Wynne  
Premier and Minister of Agriculture and Food  
111 Wellesley Street West Room 281  
Toronto ON M7A 1A1

**RE: Resolution Requesting that Ontario Cancel RFP for Added Wind Power Generation**

Dear Premier Wynne,

Please be advised that the Council for the Township of Wainfleet, at its meeting held on January 26<sup>th</sup>, 2016, passed the following resolution:

**WHEREAS** the Independent Electrical System Operator, under Ministerial Directive, issued an RFP for additional renewable energy generation including 300 MW of wind generation and is considering issuing further RFPs for 2016;

**AND WHEREAS** the December 2015 Auditor General's report confirmed that Ontario is generating surplus electricity with capacity increasing by 19% in the last 8 years while demand fell by 7.5% in the same period. Additional capacity is not required at this time;

**AND WHEREAS** the Auditor General also reported that the existing Feed In Tariff (FIT) contracts mean that Ontario power consumers will pay a premium of \$9.2 billion for renewable power with wind power pricing that is double the prices paid in other jurisdictions;

**AND WHEREAS** the Ontario Chamber of Commerce reports that the escalating price of electricity is undermining their members' capacity to grow, hire new workers, and attract investment, and that Ontario's electricity costs are among the highest in North America, making the province uncompetitive for business growth;

**AND WHEREAS** adding wind to Ontario's grid drives CO<sub>2</sub> emissions higher. The Ontario Society of Professional Engineers estimated that wind with natural gas backup produces base-load electricity at about 200 grams of CO<sub>2</sub> emissions/kWh compared with the current system average level of 40 grams CO<sub>2</sub> emissions/kWh;

**AND WHEREAS** Nature Canada reports that wind power facilities have a substantial negative impact on endangered species including migrating bats and birds as well as destroying habitat for species at risk;

**AND WHEREAS** wind power is an intermittent source of electricity generation meaning that it cannot be used to replace dependable generating capacity without natural gas as a back-up;



**Resolution Requesting that Ontario Cancel RFP for Added Wind Power Generation**

**2016 02 03**

**Page 2**

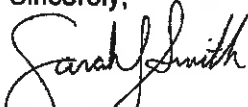
**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Township of Wainfleet requests:

1. That the Province of Ontario exercise its rights in Section 4.13 (12) of the current LRP I RFP to 'cancel the process at any stage and for any reason' and not issue any new wind generation contracts;
2. That the Province of Ontario hold off any further renewable procurement process until the capacity is actually required and focus on sources that will actually reduce carbon emissions;
3. That the IESO review the outstanding FIT contracts that have not achieved 'Commercial Operation', and vigorously enforce the terms of the FIT contract with a view to eliminating further expensive wind generation capacity being added to the grid.

Council has requested that a copy of this resolution be forwarded to all 444 municipalities in Ontario for their endorsement and support, as well as to local MPP's, the Progressive Conservative Party of Ontario and the Ontario NDP.

On behalf of Council, thank you for your consideration of this request.

Sincerely,



Sarah Smith  
Acting Clerk

cc: Honourable Bob Chiarelli, Minister of Energy  
Patrick Brown, Leader of the Ontario Progressive Conservative Party  
Andrea Horwath, Leader of the Ontario NDP  
Tim Hudak, MPP Niagara West – Glanbrook  
Cindy Forster, MPP Welland  
Ontario Municipalities







Enhancing Green Spaces  
in Communities



Mise en valeur des espaces  
verts au sein des collectivités



# Celebrate

Canada's 150<sup>th</sup> Anniversary

Showcase your Community  
by participating in the  
Communities in Bloom Program  
and prepare for 2017



CANADA 150  
1867-2017

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[www.cibontario.ca](http://www.cibontario.ca)



Enhancing Green Spaces  
in Communities



Mise en valeur des espaces  
verts au sein des collectivités

February 2016

Dear Community:

This letter is an invitation to participate in the 2016 Edition of Communities in Bloom Ontario, a program that will showcase, involve and benefit your community.

Communities in Bloom is a Canadian non-profit organization committed to fostering civic pride, environmental responsibility and beautification through community involvement and the challenge of a national program.

In a 2015 Survey on the quality of the judging evaluations, over 95% of communities indicated that the evaluation reports were practical and applicable. Comments received:

- *Provides input into the direction we need to go to improve our community overall.*
- *We have used recommendations to direct management, operational and staffing decisions.*
- *We use the information to create our strategic plan at the community association level.*

Communities have also recognized economic, social and environmental benefits from their participation: increased civic pride and community involvement, valuable information and feedback from the judges, positive benefits for tourism and improved quality of life.

The registration form (to be returned by April 30<sup>th</sup>, 2016) can be completed directly on-line at: [www.communitiesinbloom.ca/cib2016](http://www.communitiesinbloom.ca/cib2016) : registration fees, based on population, vary from \$375 to \$875 for evaluated categories and is \$235 for non-evaluated category (to be part of the network).

Hopefully, our invitation will be of interest to your community.

Sincerely,

Martin Quinn, Chair  
Communities in Bloom Ontario

For more information about the Ontario Provincial Edition  
go to [www.cibontario.ca](http://www.cibontario.ca) or call us at 1-888-991-939





# How to Participate in Communities in Bloom Ontario

[www.communitiesinbloom.ca](http://www.communitiesinbloom.ca)

People, Plants and Pride... Growing Together

## THE PROGRAM

**Communities in Bloom** is a Canadian non-profit organization committed to fostering civic pride, environmental responsibility and beautification through community participation and the challenge of a national program, with focus on enhancing green spaces in communities. National beautification programs have flourished in Europe – including Great Britain, France and Ireland – for decades, and were the inspiration for Communities in Bloom.

The program began in 1995 with 29 Canadian communities and has grown to improve the quality of life in hundreds of participating communities in the provincial, national and international editions.

All communities are invited to participate within their population category.

Trained volunteer judges travel across Canada during the summer to evaluate communities and the overall contributions of municipality, businesses & institutions and residents, including volunteer efforts in regards to the following criteria:

**Tidiness.** Includes an overall tidiness effort. Elements for evaluation are green spaces (parks, etc.), medians, boulevards, sidewalks, streets; municipal, commercial, institutional and residential properties; ditches, road shoulders, vacant lots and buildings; weed control, litter clean-up (including cigarette butts and gum), graffiti and vandalism programs.



**Greater Napanee & Capreol - Tidiness Award Winners, Sponsored by Osum**

**Environmental Action.** Includes efforts and achievement with respect to: policies, by-laws, programs and best practices, 3-R initiatives (reduce/reuse/recycle), waste reduction, composting sites, hazardous waste collections, water conservation, naturalization, and environmental stewardship activities under the guiding principles of sustainable development pertaining to green spaces.



**Orangeville & Leamington - Environmental Action Award Winners- Sponsored by Master's Turf Supply**

**Heritage Conservation.** The criteria includes efforts to preserve heritage within their community. Priority in evaluation is given to natural heritage, as well as the integration of landscape and streetscapes as it pertains to the built heritage of a community. Also consists of preservation of cultural heritage which includes monuments, memorials, artefacts, museums and history, archives, traditions, customs, festivals and celebrations.



**Prescott & Southwold - Heritage Conservation Award Winners, Sponsored by Trystan Site Furnishings**

**Urban Forestry.** Includes the effort regarding written policies, by-laws, standards for tree management, selection, planting and maintenance, long and short term management plans, tree replacement policies, tree inventory, Integrated Pest Management (IPM), habitat, memorial and commemorative trees.



**Mississauga - Urban Forestry Award Winner, Sponsored by CPA**

**Landscape.** This section of the evaluation supports all efforts to create an environment showcasing the overall surroundings. The overall plan and design must be suitable for the intended use and location on a year-round basis. Elements for evaluation include native and introduced materials, balance of plants, materials and construction elements, and the integration of hard surfaces and soft landscaping of turf and groundcover.



**Windsor on the Lake - Landscape Award Winner, Sponsored by Landscaping Ontario**

**Floral Displays.** Evaluates efforts to design, plan, execute, and maintain floral displays. Evaluation includes the design and arrangements of flowers and plants (annuals, perennials, bulbs, ornamental grasses) in the context of originality, distribution, location, diversity and balance, colour and harmony. It pertains to flowerbeds, container planting, planters, baskets and window boxes.



**Amherstburg - Floral Displays Award Winner, Sponsored by Home Hardware**



## PROGRAM STRUCTURE

*Communities in Bloom is designed to be a continuous community improvement program. It is divided into three phases: Provincial, National and International.*

### Provincial Editions

Communities participate with other communities in their population category within their province. Provincial judges evaluate the communities on the criteria previously listed and award a certificate with a rating of 1 to 5 blooms (5 being the highest ranking) at a provincial awards ceremony in the fall. Any community is allowed to participate in a non-competitive category either to learn about the program or, if they are past participants, to maintain their initiatives, program and committees.

The provincial editions may also include a non-competitive Mentoring category, where an experienced community guides a new community through the process of their first participation. Each provincial organization also offers special programs and categories specific to provincial context and objectives.

### PROGRAM COMMITMENT

#### *The participating communities:*

- Involve the entire community to participate (with the support of municipal council)
- Prepare for the judging during the summer
- Provide lodging for 1 or 2 nights for 2 judges.
- Provide transportation for the judges to and from the nearest airport/train station
- Attend the Provincial and/or National awards ceremonies.
- Pay a registration fee, based on population categories and level of competition.

### THE JUDGES' VISIT – USEFUL TIPS

- Prepare information that addresses all criteria in the evaluation form.
- Make good use of the time spent by the judges in your community, to benefit from their expertise.
- The judges' itinerary should include all of the criteria.
- Provide the judges with the opportunity to interact with key individuals and network in your community.
- Let them see that you are proud of your achievements.



*Coniston -  
Community  
Involvement  
Award Winner,  
Sponsored by  
OPA*

## PROGRAM BENEFITS

- Communities have recognized numerous benefits from participating in the program:
- Increased civic pride and community involvement
  - Environmental stewardship through the enhancement of green spaces
  - Mobilization of citizens, groups, organizations, businesses and the municipality
  - Best practices and information exchange
  - Valuable information and feedback from the judges
  - Economic development and increased property values
  - Marketing and promotional opportunities
  - Positive benefits for the tourism, hospitality and retail industries
  - Improved quality of life
  - Participation from all ages and walks of life of the community

## OUTSTANDING ACHIEVEMENT AWARDS

Awards are also part of the provincial and national editions and recognize exemplary achievement in each criteria, plus other special initiatives.



*Kingsville - Youth  
Involvement Award  
Winner, Sponsored  
by Master's Turf  
Supply*

## PROCESS FOR PARTICIPATION

### Registration

Helpful Information on the program and the evaluation form are available at:

[www.cibontario.ca](http://www.cibontario.ca) and  
[www.communitiesinbloom.ca](http://www.communitiesinbloom.ca)

You can register online at:  
[www.communitiesinbloom.ca/cib2016](http://www.communitiesinbloom.ca/cib2016)

Please contact us at:  
1-888-991-9319 or [bloom@cib-cef.com](mailto:bloom@cib-cef.com)

### Your Local Committee

The committee is usually composed of local citizens, including one member of council and members of associations, businesses and organizations interested in horticulture, heritage and improving community life.

The committee's objectives are:

- To involve the community by means of local contests, which increase awareness about the program, its benefits and opportunities.
- To act as a liaison with the municipal authorities and Communities in Bloom.

### Budget

While participation in the program does not require considerable financial resources, obtaining funds to promote the program, involve the community, honour participants and volunteers, attend the award ceremonies, etc. is recommended.

It is suggested for the community to prepare an estimated budget and to find sources of funding, such as fundraising programs, community events, etc.

Communities in Bloom can provide fundraising ideas and examples from other communities.

## Bloom Ratings

Communities are rated from 1 - 5 blooms

- Up to 55 points: 1 bloom
- 56-63 points: 2 blooms
- 64-72 points: 3 blooms
- 73-81 points: 4 blooms
- 82 points and up: 5 blooms

## 2016 AWARDS CEREMONIES

The 2016 Provincial Awards Ceremonies will be held in **Stratford** on **September 17** and will include presentations and awards to all participants along with judges' feedback.



*Central Huron -  
Community of  
Gardeners Award  
Winner, Sponsored  
by Scotts Canada*

112 Terry Fox  
Kirkland QC H9H 4M3  
Tel.: 1-888-991-9319  
[bloom@cib-cef.com](mailto:bloom@cib-cef.com)  
[www.cibontario.ca](http://www.cibontario.ca)  
[www.communitiesinbloom.ca](http://www.communitiesinbloom.ca)



### National Sponsors



### Provincial Sponsors

Landscape Ontario  
Association of Municipalities of Ontario  
Ontario Small Urban Municipalities  
Trystan Site Furnishings



Township of South Glengarry  
Statement of Revenue and Expenditures  
as of 02/03/2016

	2015 Budget	Year 2015 To Date	Original Budget to Actual	2016 Budget	Year 2016 To Date
<b>REVENUES</b>					
<b>Taxation - Regular Roll</b>					
Interim Billing Clearing Account					10,921,928
Township	7,483,025	7,483,025	(0)		-
Tax Cap Reduction (Twsp & County)	(1,000)	-	1,000		-
County	9,078,062	9,078,062	0		-
Schools	4,134,491	4,134,491	0		-
Other Charges, St. Lts, W/S, etc.	367,575	364,411	(3,164)		53,822
<b>SUB TOTAL</b>	<b>21,062,153</b>	<b>21,059,989</b>			<b>10,975,750</b>
<b>Supplementary Taxation</b>					
Township (SHARED)		117,231	117,231		-
County & Schools		202,718	202,718		-
<b>SUB TOTAL</b>	<b>-</b>	<b>319,949</b>	<b>319,949</b>		<b>-</b>
<b>Municipal Fees &amp; User Charges</b>					
Administration	531,400	828,884	297,484		126,270
Building Permit Fees incl. Permits, etc	214,300	257,992	43,692		17,179
Dog Tags & Kennel Fees	13,500	19,055	5,555		7,250
Fire Services	10,000	21,497	11,497		1,603
Road Services (including sale of equipment)	10,000	36,476	26,476		-
Garbage, Recycling & Landfill services	226,371	189,259	(37,112)		8,308
Glen Walter Sewer & Water	347,500	363,829	16,329		61,586
Lancaster Sewer & Water	488,500	495,335	6,835		75,325
Medical Centre Leases	22,000	21,900	(100)		3,650
Ambulance Bay Lease	16,000	16,800	800		1,400
Recreation & C. C. (0721 - 0741)	290,200	408,592	118,392		17,016
Planning Services	30,000	32,710	2,710		3,700
Economic Development Misc. Fees	10,000	10,160	160		3,350
Agricultural Services - TD Paid-Off	-	100	100		-
<b>SUB TOTAL</b>	<b>2,209,771</b>	<b>2,702,589</b>			<b>326,617</b>
<b>Payments in Lieu of Taxes</b>					
Fed., Ont., Hydro, Railway, etc (SHARED)	142,070	143,945	1,875		-
<b>SUB TOTAL</b>	<b>142,070</b>	<b>143,945</b>			<b>-</b>



Township of South Glengarry  
Statement of Revenue and Expenditures  
as of 02/03/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
<b>REVENUES</b>					
<b>Ontario Grants</b>					
Ontario Municipal Partnership Fund (OMPF)	968,000	968,000			243,725
Ontario Livestock Damage Reimbursement	4,000	5,965			-
M.T.O. 401 Fires	20,000	46,535			-
Quarries Grant	20,000	11,241			-
Recycling Grant	100,000	92,557			-
Drainage Super Grant	12,000	11,833			-
Tile Drainage Loans		25,600			-
Ontario Community Infrastructure Fund (OCIF)	81,992	81,992			-
Broadband Project Grant	-	-			-
Small Waterworks Assist. Program		-			-
Ontario Trillium Funding		-			-
Kraft Bridge Funding		-			-
Misc. Grants (Federal & provincial) (Trails)	68,616	78,022			-
<b>SUB TOTAL</b>	<b>1,274,608</b>	<b>1,321,744</b>			<b>243,725</b>
<b>Federal Grants</b>					
Summer Career Placement Prog.	8,200	6,221			-
Gas Tax Funding		-			-
<b>SUB TOTAL</b>	<b>8,200</b>	<b>6,221</b>			<b>-</b>
<b>Transfers from Reserves</b>					
Transfer from General Reserve		-			-
Transfer from Election Reserve		-			-
Transfer from Fire Reserve	1,450,000	1,377,983			-
Transfer from Fire Training Reserve		-			-
Transfer from Airport Reserve	17,250	-			-
Transfer from Roads Buildings Reserve		-			-
Transfer from Peanut Line Reserve		-			-
Transfer from Roads Equipment Reserve	230,000	230,612			-
Transfer from Gas Tax Reserve Fund	391,000	391,000			-
Transfer from Waste Management Res		-			-
Transfer from Bridge Reserve	1,100,000	-			-
Transfer from P Rozon Park Reserve		-			-
Transfer from Charlottenburgh Park Reserve		-			-
Transfer from Museum Reserve	11,000	-			-
Transfer from Parkland Reserve	25,000	25,000			-
Transfer from Planning Reserve		-			-
Misc Transfer from Reserve		-			-
<b>SUB TOTAL</b>	<b>3,224,250</b>	<b>2,024,595</b>			<b>-</b>
Transfer from WIP Reserve - PSAB					
<b>TOTAL REVENUES</b>	<b>27,921,052</b>	<b>27,579,032.53</b>	<b>(342,019)</b>		<b>11,546,092.38</b>



Township of South Glengarry  
Statement of Revenue and Expenditures  
as of 02/03/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
<b>EXPENDITURES</b>					
<b>General Government</b>					
Legislative	148,950	149,304	354		25,780
Administration & Office Bldg	1,034,660	981,198	(53,462)		143,908
Transfer to Reserve at Year End		-	-		-
Smithfield Hall (Legion)	94,850	321,848	226,998		3,133
Williamstown (old offices)	3,300	10,195	6,895		1,255
Lancaster Library	10,100	8,899	(1,201)		1,593
Tref to Sumerstown Trail Reserve		160	160		-
LACAC, Special Projects	4,500	110	(4,390)		-
Abandoned Cemetary Maintenance		-	-		-
Transfer to Gas Tax Reserve		-	-		-
Transfer to Election Reserve/Election Expense	15,000	15,000			50
Grants & Donations	58,350	45,226	(13,124)		-
Glengarry Archives	18,420	18,287	(133)		5,812
Tax Write-Off & Adj. - Township	33,750	54,566	20,816		3,198
Tax Write-Off charge to Others		102,587	102,587		10,362
<b>SUBTOTAL</b>	<b>1,421,880</b>	<b>1,707,380</b>			<b>195,092</b>
<b>Protection to Persons &amp; Property</b>					
Protective Inspection & Control (Building Dept)	357,800	329,646	(28,154)		35,959
Conservation Authority	166,887	152,679	(14,208)		-
Animal Control	35,300	32,502	(2,798)		802
Line Fence Act Expenses		3	3		-
Emergency Management Co-ordinator	12,350	10,689	(1,661)		1,120
Fire Departments - General Operations	303,700	295,984	(7,716)		38,633
- Fire Departments - Transfer to Reserve	300,000	300,200	200		-
Glen Walter Fire Station	117,400	150,278	32,878		25,298
- Glen Walter Station - Capital	1,120,000	1,020,058	(99,942)		118,899
Lancaster Fire Station	133,880	139,645	5,765		4,875
- Lancaster Station - Capital		-	-		-
Martintown Fire Station	100,180	109,183	9,003		6,469
- Martintown Station - Capital	350,000	277,983	(72,017)		-
North Lancaster Fire Station	114,480	128,288	13,808		5,734
Williamstown Fire Station	118,640	99,908	(18,732)		9,877
<b>SUBTOTAL</b>	<b>3,230,617</b>	<b>3,047,047</b>			<b>247,668</b>



Township of South Glengarry  
Statement of Revenue and Expenditures  
as of 02/03/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
<b>EXPENDITURES</b>					
<b>Transportation Services</b>					
Street Lighting	175,000	181,084			22,027
Comwall Regional Airport	29,250	12,092			-
Road Administration	703,500	785,102			68,184
Road Buildings & Yard	223,325	147,576			17,279
<b>Roads Maintenance</b>					
Road Patrol	21,000	21,354			6,333
Mowing	66,420	75,836			-
Ditching	28,720	53,084			5,903
Brushing	22,400	66,076			3,894
Debris & Litter	21,160	15,982			3,367
Culvert Maint. & Replacement	74,440	82,217			-
Hardtop Patching	70,600	62,706			3,226
Hardtop Sweeping	17,730	17,309			-
Hardtop Shouldering	41,040	8,307			-
Hardtop Crack Sealing	20,000	11,930			-
Hardtop Line Painting	15,000	20,440			-
Sidewalk Maintenance	-	14,478			-
Loosetop Grading	122,700	116,079			2,004
Loosetop Dust Control	143,000	170,068			-
Loosetop Resurfacing	437,280	447,919			-
Signs & Safety Devices	37,780	50,691			2,039
Guiderails	15,000	8,639			-
Railway Crossings	31,000	31,641			2,484
Rds & Rec Community Services	4,560	3,047			1,567
Sundry & Miscellaneous	2,000	2,075			1,631
Winter Plowing & Sanding	675,800	566,706			205,173
Winter Ice Blading	18,420	16,341			15,172
Winter Sidewalks - Snow Removal	52,900	38,744			22,656
Winter Flood Control	9,000	1,356			-



Township of South Glengarry  
Statement of Revenue and Expenditures  
as of 02/03/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
<b>EXPENDITURES</b>					
<b>Roads Construction &amp; Equipment</b>					
1st Line Culvert		-	-		
Bridge & Culvert Improvements		848	848		-
Resurface - Glen Road		-	-		-
Kraft Bridge Reconstruction	1,200,000	3,732	(1,196,268)		-
Little 5th Culvert		12,678	12,678		-
Vivian Street - Pulverize & Pave		-	-		-
Fallowfield Road - Surface Treatment		-	-		-
Kinloch Road - Surface Treatment		-	-		-
Lancaster Heights - Surface Treatment		-	-		-
Martintown Sidewalks		4,854	4,854		-
Pilon's Point Rd - Pulverize & Pave	40,000	96,207	56,207		-
Glen Roy Rd	470,000	369,078	(100,922)		-
3rd Line Rd - Pad & Pave	400,000	526,025	126,025		-
Beaverbrook Rd - Surface Treatment	222,000	221,400	(600)		-
Little 5th Road - Surface Treatment	17,000	14,155	(2,845)		-
Glen Roy Bridge - Structural Evaluation & Repairs	120,000	14,718	(105,282)		-
Williamstown Sidewalks	70,000	1,786	(68,214)		-
Butternut Lane Bridge - Structural Evaluation	20,000	20,250	250		-
Misc. Const., Rd All. Costs	3,900	5,421	1,521		-
Equipment Purchase	246,000	261,904	15,904		-
Transfer to Equipment Reserve	230,000	230,000	-		-
Water Reserve Upgrade - Boundary Rd ?????		-	-		-
<b>Fleet Maintenance &amp; Rental</b>					
Road Fleet Maintenance	547,900	555,107	7,207		66,992
Twsp Equip. Rental (Internal)	(566,586)	(362,145)	204,441		(78,318)
<b>SUBTOTAL</b>	<b>6,099,239</b>	<b>5,004,897</b>			<b>371,610</b>



Township of South Glengarry  
Statement of Revenue and Expenditures  
as of 02/03/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
<b>EXPENDITURES</b>					
<b>Environmental Services</b>					
Garbage Collection	492,000	482,476	(9,524)		38,954
Landfill Sites General & Waste Man. Plan	183,221	249,332	66,111		1,908
Beaverbrook Landfill Site	147,550	130,297	(17,253)		20,496
North Lancaster Landfill Site	135,000	93,152	(41,848)		90
Recycling, Etc.	299,000	289,499	(9,501)		2,381
Cty Rd 27 - Closed Site	3,250	2,063	(1,187)		-
Environmental Cleanups	-	-	-		-
Pumping Stations	4,600	16,062	11,462		701
Sewer/Water Oper. (SHAREABLE)	-	-	-		52,319
Glen Walter Water & Sewage	347,500	403,719	56,219		14,896
Lancaster Water & Sewage	522,000	446,969	(75,031)		13,916
Green Valley Sewage	76,000	73,569	(2,431)		1,139
Kennedy Water Plant	26,700	22,673	(4,027)		963
Regional Water Project	-	-	-		-
<b>SUBTOTAL</b>	<b>2,236,821</b>	<b>2,209,811</b>			<b>147,764</b>
<b>Health Services</b>					
Lan-Char Medical Centre	43,925	66,596	22,671		24,751
Ambulance Lease Transfer to Reserve	16,000	16,000	-		-
Nursery School (Pay Equity settlement)	-	-	-		-
<b>SUBTOTAL</b>	<b>59,925</b>	<b>82,596</b>			<b>24,751</b>
<b>Recreation &amp; Cultural Services</b>					
Administration	287,320	295,489	8,169		33,799
Recreation Administration - Management	40,400	38,611	(1,789)		2,988
G.S.P. Levy	84,132	84,135	3		34,366
Programs	65,220	51,694	(13,526)		64
Char-Lan Community Centre	427,050	521,426	94,376		47,525
Martintown Community Centre	27,720	90,294	62,574		4,694
Green Valley Comm Centre	13,000	15,457	2,457		663
North Lancaster Optimist Comm Centre	9,300	16,360	7,060		724
N'or Westers Museum	30,525	31,281	756		497
Parks Maintenance & Capital	285,150	433,733	148,583		24,412
Charlottenburgh Park	-	-	-		-
Wharf Maint - South Lancaster	1,000	15,482	14,482		-
Peanut Line Trail	48,750	45,158	(3,592)		-
Calmview Park	15,000	15,000	-		-
<b>SUBTOTAL</b>	<b>1,334,567</b>	<b>1,654,121</b>			<b>149,731</b>



Township of South Glengarry  
Statement of Revenue and Expenditures  
as of 02/03/2016

	2015 Budget	Year 2015 To Date	Difference Budget to Actual	2016 Budget	Year 2016 To Date
<b>Planning &amp; Development</b>					
Planning & Zoning	112,350	114,506	2,156		18,724
Economic Development	137,700	133,170	(4,530)		15,613
Municipal Drains	24,000	27,147	3,147		-
Tile Drainage	51,400	76,972	25,572		4,823
<b>SUBTOTAL</b>	<b>325,450</b>	<b>351,795</b>			<b>39,160</b>
<b>TOTAL EXPENDITURE</b>	<b>14,708,499</b>	<b>14,057,647</b>	<b>(650,852)</b>		<b>1,175,776.16</b>
<b>Requisitions</b>					
County (Tax levy portion only)	9,078,062	9,152,304	74,242		
School Boards (Tax levy portion only)	4,134,491	4,162,777	28,286		
<b>SUBTOTAL</b>	<b>13,212,553</b>	<b>13,315,081</b>	<b>102,528</b>		
<b>TOTAL EXPENDITURE</b>	<b>27,921,052</b>	<b>27,372,728</b>	<b>(548,324)</b>		<b>1,175,776</b>
(Surplus)/Deficit	-	(206,304.74)	(206,304.74)		(10,370,316.22)
<b>PSAB Transactions</b>					
Acquisition of Capital Assets	4,549,000				
Additions in Work In Process					
Disposals & Deletions	(100,000)				
Amortization Expense	2,465,250				







## INFORMATION REPORT

REPORT TO: Council



MEETING DATE: March 8, 2016

SUBJECT: Consent Application B- 07-16

PREPARED BY: Joanne Haley

RE: B-07-16  
Part Lot 11, Concession 6  
Township of Lancaster  
McLeod

**Type of Consent:** To dispose of a surplus dwelling to a farming operation.

**Subject:**

The subject property is located on part of lot 11, north side of Concession 6. The purpose of this application is to sever approximately 2.89 acres of developed land that is surplus to the farm land and retain approximately 22 acres of agricultural land.

**Official Plan Designations:** The subject property is designated Agriculture in the County Official Plan. In Section 8.14.13 II of the County Official Plan there are strict policies for consents in an Agricultural Designation. Section 8.14.13.II.1.2 indicates that "a consent may be granted on lands designated as Agricultural Resource Land as shown on the Land Use Plan Schedules for a residence surplus to a farming operation". This proposed consent conforms to the Official Plan. Section 8.14.13.II.7 indicates that "where a consent is granted for a residence surplus to a farming operation, a local Municipality shall through a Zoning By-law or other municipal approach prohibit further dwellings on the vacant retained lands created by the subject consent."

**Zoning By-law:** The subject property is zoned Agriculture in the Township of South Glengarry Zoning By-law. This proposed consent does not conform to the minimum lot area provision of this Zoning By-law therefore a zoning amendment is required.

**Proposed Recommendation:**

That the United Counties of SDG Manager of Planning approves this application for consent as it conforms to the Official Plan and PPS. This consent will be subject to the following conditions:



1. A review fee of \$200.00 must be paid to the Township.
2. A zoning amendment must be applied for to reduce the minimum lot area of the retained land and to prohibit residential construction as per the PPS.
3. The Township of South Glengarry will complete a site visit of the severed lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and a file a fee of \$170.00.
4. Road widening must be deeded to the Township on both the severed and retained portions.
5. Building Permit file 13B05 must be completed and closed.

Respectfully submitted by: Joanne Haley

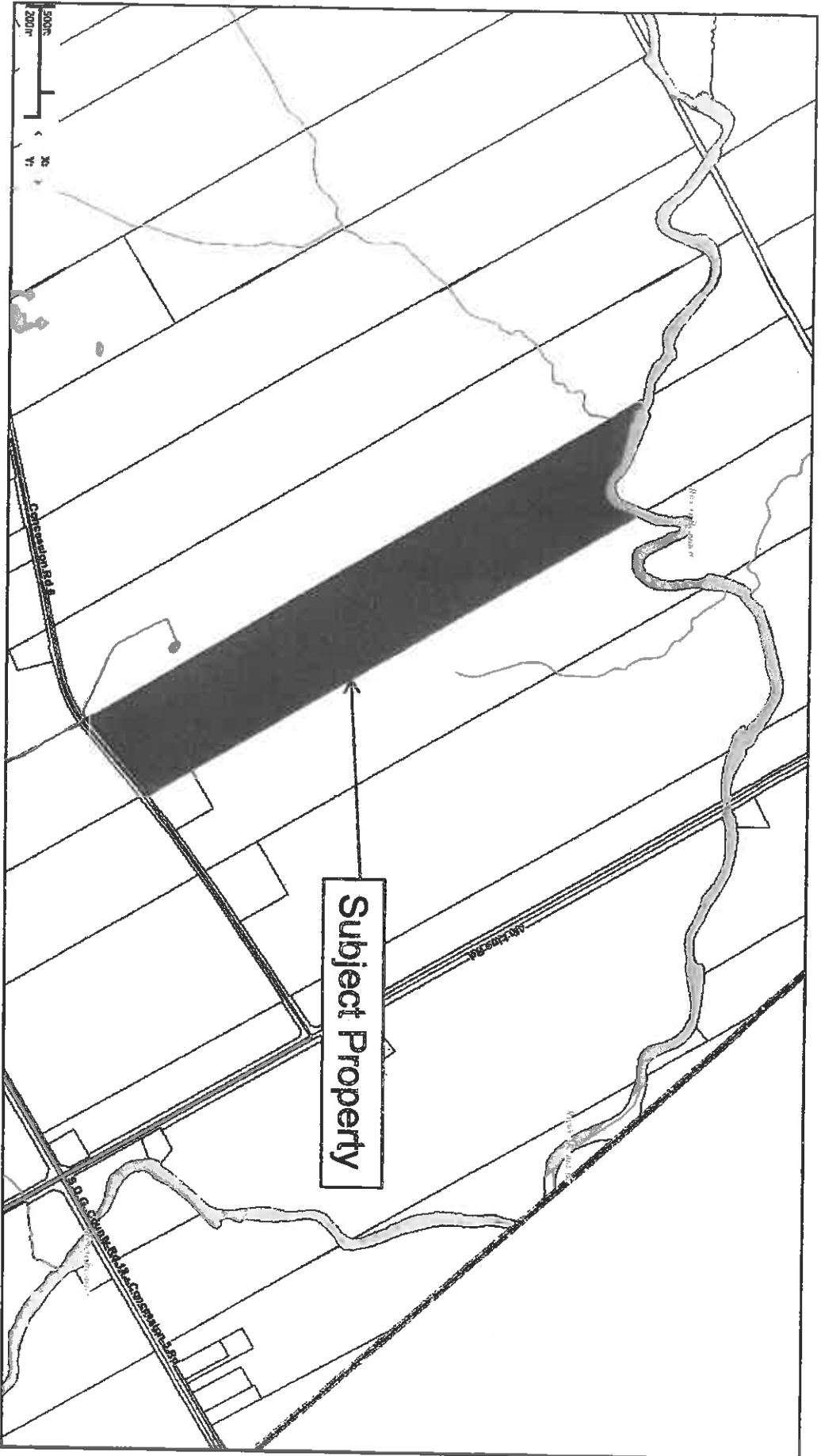
Date: March 1, 2016

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**TITLE:**



# Key Map B-7/16



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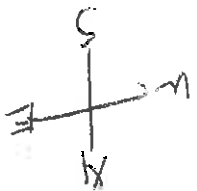


CONCESSION 5 ROAD - County Rd 18

4th Line Rd  
County Rd 18

residential  
lot to be rezoned  
concession Rd 6

W 1/2 lot  
South property





Lot to be severed

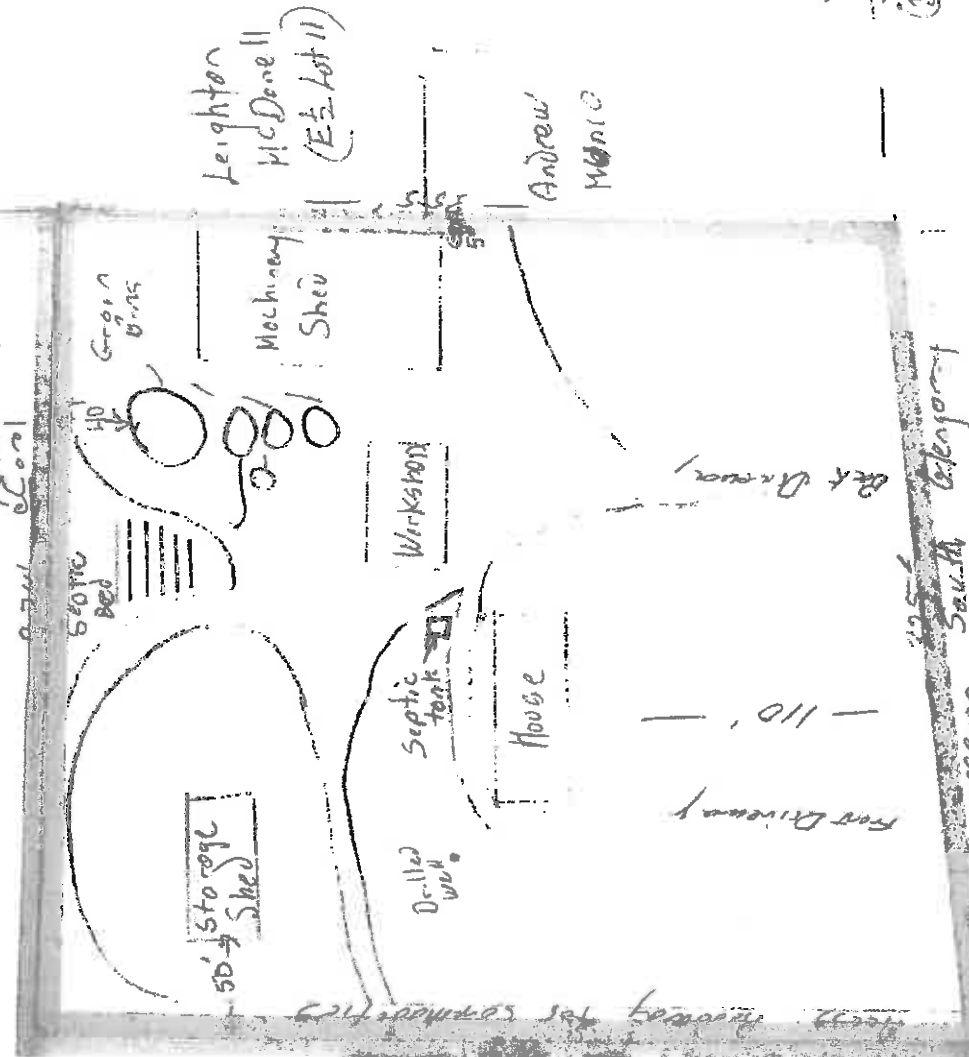
on W<sup>1</sup>/<sub>2</sub> Lot 11 conc. 6<sup>th</sup> South Glenagory

Owner  
Peter & Carol McLeod  
4765 4<sup>th</sup> Line Rd.  
North Lancaster, Ont.  
K0C 1Z0  
613-349-7437

Sheldon McLeod  
(E<sup>1</sup>/<sub>2</sub> Lot 12)

crop land

distance  
N  
W  
E  
S



County B  
23  
(E 1/2 Lot 11)

↓ Peter & Carol  
McLeod

Born  
(Storage only)

crop land



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## INFORMATION REPORT

REPORT TO: Council



MEETING DATE: March 8, 2016

SUBJECT: Consent Application B- 10 & 11-16

PREPARED BY: Joanne Haley

**RE: B-10 & 11-16  
Part Lot 23, Concession 1  
Township of Lancaster  
Menard's & Menard- Killoran**

**Type of Consent: Lot Additions**

**Subject:**

The subject properties are located at 6326 & 6332 78<sup>th</sup> Avenue and are currently developed. The purposes of these applications are to add additional lands to increase the land holdings. If these applications are approved, the property located at 6332 78<sup>th</sup> Avenue will now be able to meet the interior side yard setbacks as per the Township of South Glengarry's zoning by-law. The Property located at 6326 78<sup>th</sup> avenue is currently an undersized lot; if approved, the lot addition will increase the land holdings bringing the subject property closer to compliance (See comments below under Zoning By-law) with the Township's zoning by-law in terms of minimum lot area and will now be able to meet the interior side yard setback requirement.

**Official Plan Designations:** The subject properties are designated Residential District and Provincially Significant Wetland in the County Official Plan. Lot additions are permitted therefore these applications conform to the Official Plan.

**Zoning By-law:** The subject properties are zoned Residential One, Floodplain- Holding and Provincially Significant Wetland in the Township of South Glengarry's Zoning By-law. Application B-11-16 does not conform to the minimum lot area provision of this Zoning By-law therefore a minor variance is required.

**Proposed Recommendation:**

That the United Counties of SDG Manager of Planning approves these applications for consent as it conforms to the Official Plan and PPS. This consent will be subject to the following conditions:



**B-10-16**

1. A review fee of \$200.00 must be paid to the Township.
2. The Township of South Glengarry will complete a site visit of the severed and retained lands to confirm that there are no issues with the existing septic system. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and a file a fee of \$170.00.

**B-11-16**

1. A review fee of \$200.00 must be paid to the Township.
2. The Township of South Glengarry will complete a site visit of the retained lands to confirm that there are no issues with the existing septic system and that the location of the septic system is in compliance with the Ontario Building Code. Further information may be required from the applicant once the site visit is completed. The applicant will be required to attend to the Township office to apply for a site visit and a file a fee of \$170.00.
3. A Minor Variance must be applied for and approved prior to final consent.

Respectfully submitted by: Joanne Haley

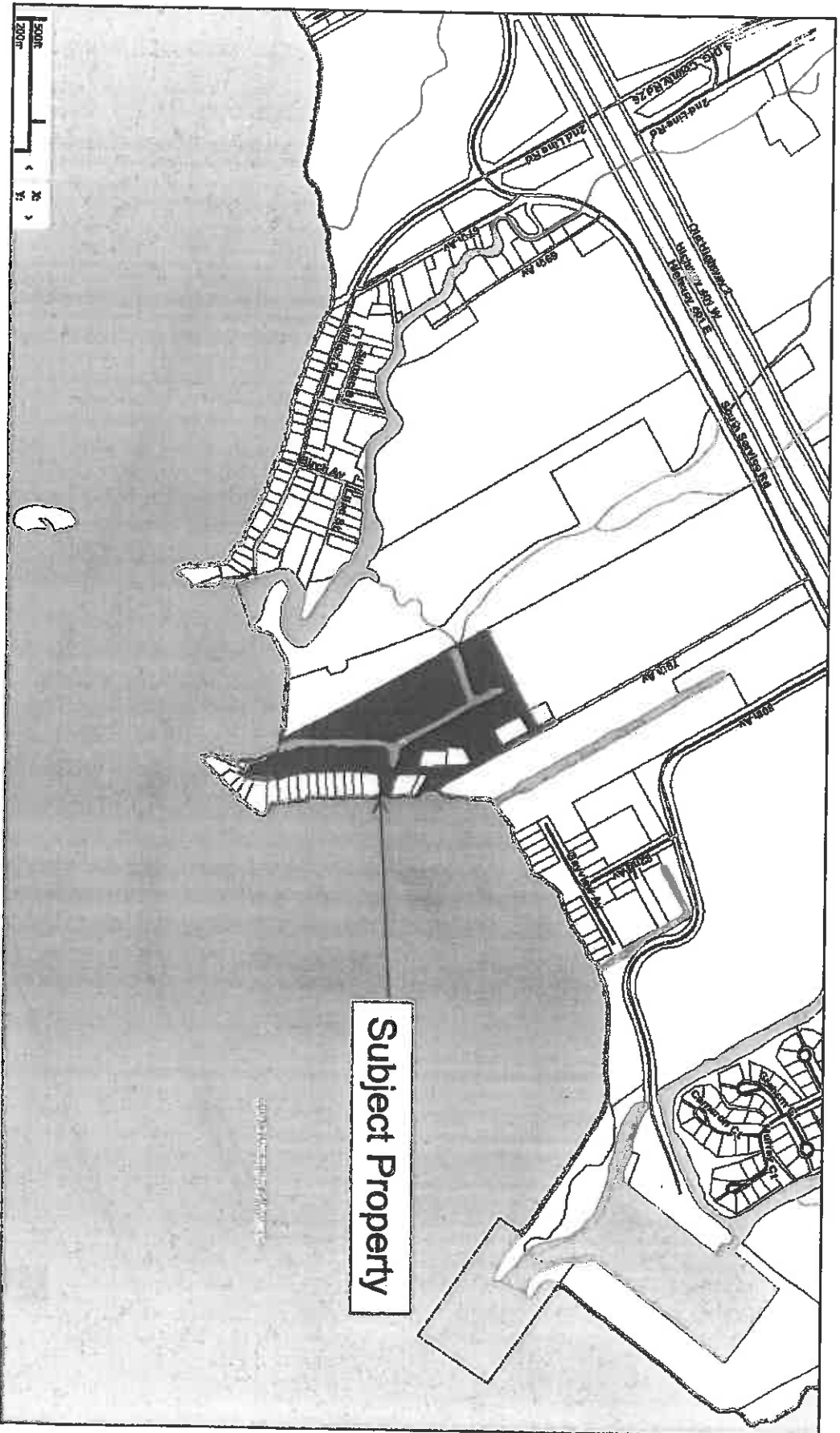
Date: March 1, 2016

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**TITLE:**



# Key Map B-10/16 and B-11/16

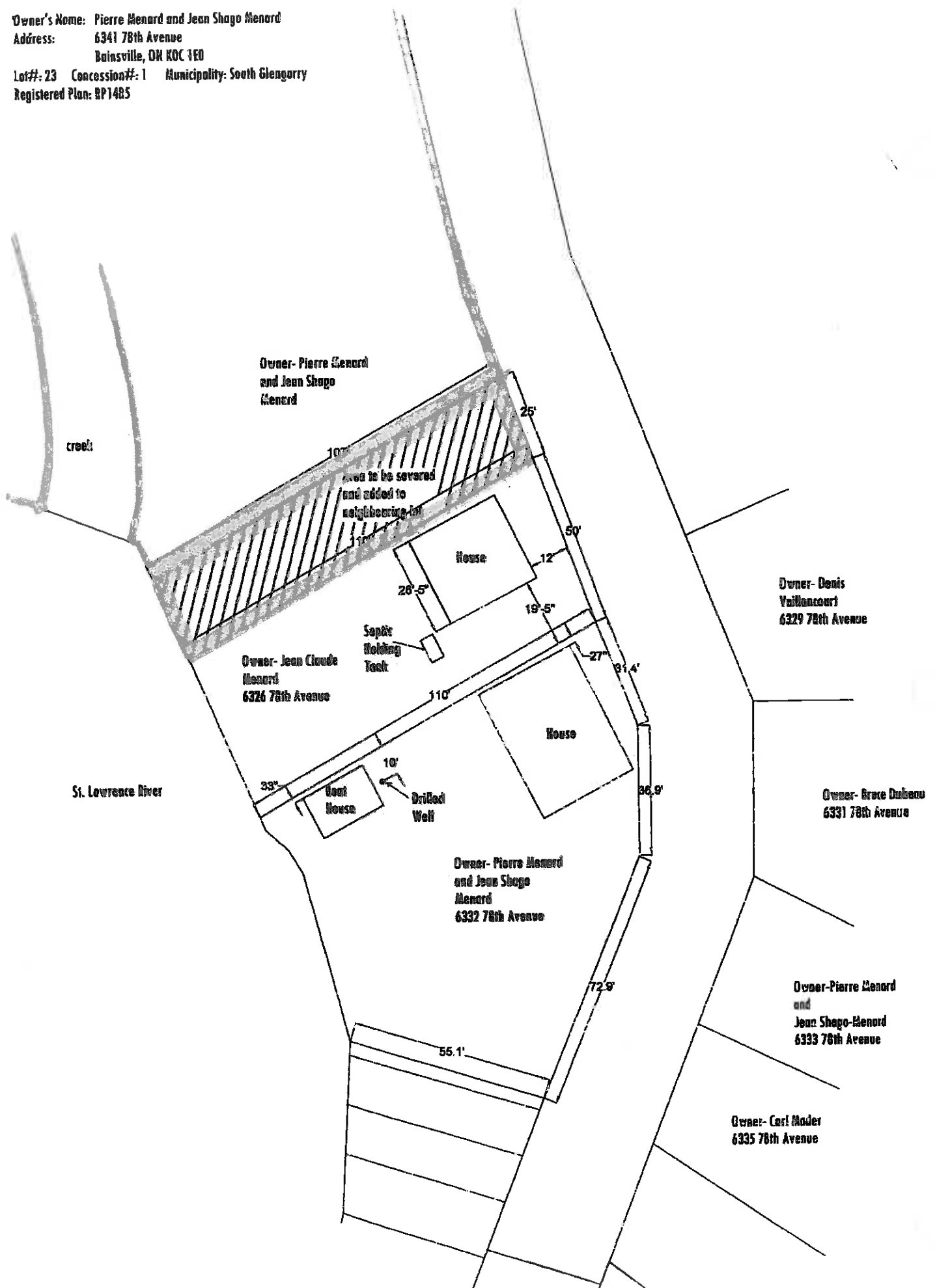


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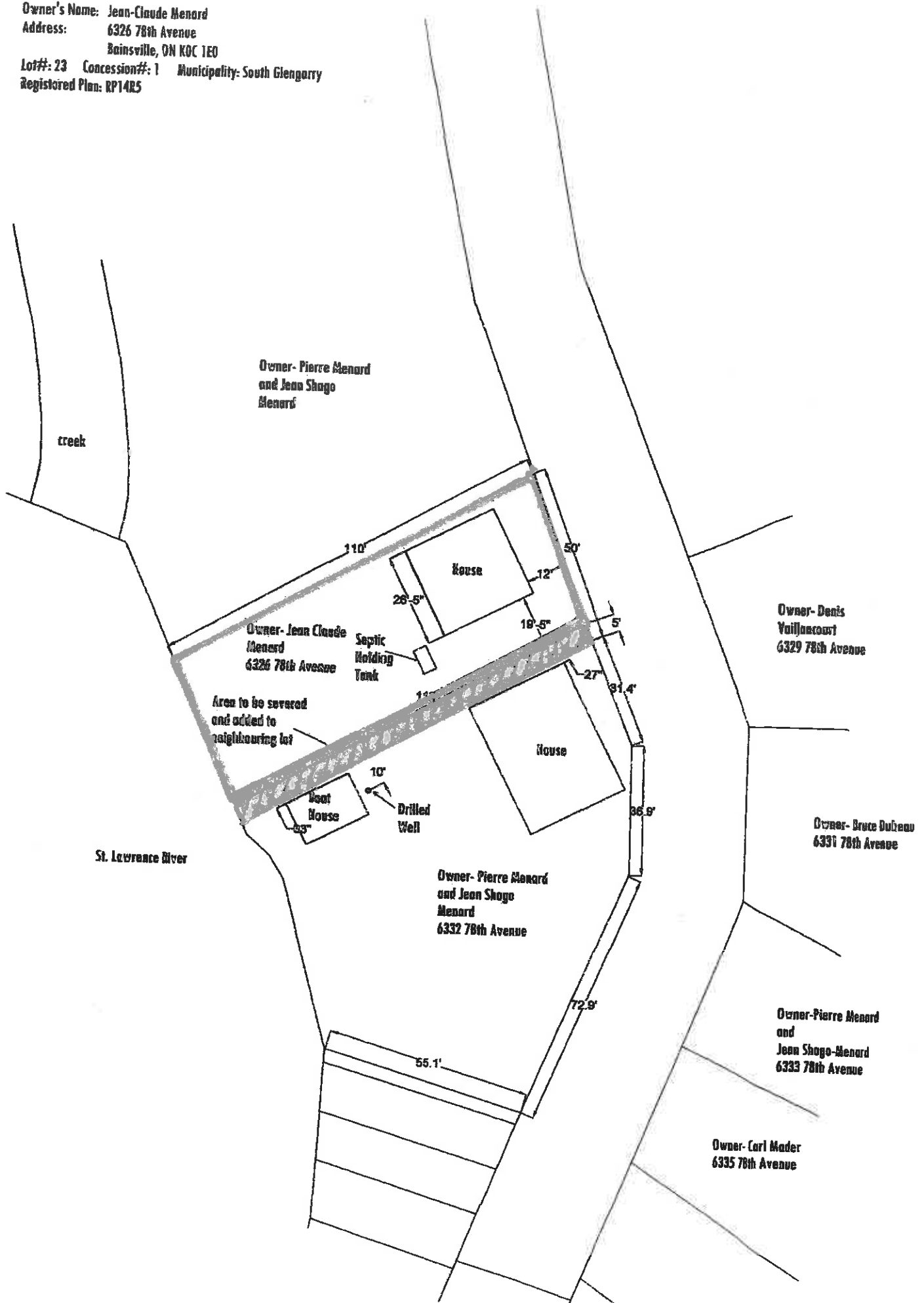


Owner's Name: Pierre Menard and Jean Shago Menard  
Address: 6341 78th Avenue  
Bainsville, ON K0C 1E0  
Lot#: 23 Concession#: 1 Municipality: South Glengarry  
Registered Plan: BP1485





Owner's Name: Jean-Claude Menard  
Address: 6326 78th Avenue  
Bainsville, ON K0C 1E0  
Lot#: 23 Concession#: 1 Municipality: South Glengarry  
Registered Plan: RP14R5









## INFORMATION REPORT

REPORT TO: Council

MEETING DATE: March 8, 2016

SUBJECT: Notice of Decisions for Consents

PREPARED BY: Joanne Haley

**SOUTH  
GLENGARRY**



**RE: Notice of Decision**

Please find attached three "Notice of Decision" letters from the United Counties of Stormont, Dundas, and Glengarry.

The recommendations and conditions requested have been included.

If you have any questions regarding the attached please do not hesitate to contact me at your convenience.

Respectfully submitted by: Joanne Haley

Date: February 29, 2016

**TITLE:** \_\_\_\_\_



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The Approval Authority for the United Counties of Stormont, Dundas and Glengarry, did on **Wednesday, February 3, 2016**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

APPLICATION NO. **B-112/15**

OWNER: **Michel Morin & Roxanne Morin**

MUNICIPALITY: **South Glengarry**

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. That the applicant pay the municipal review fee of \$200.00 to the Township prior to final approval. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$205.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF, TIF or DWG format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:

Alison McDonald  
Alison McDonald, MSc  
Manager of Planning

I, Megan Boudens, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the Decision of the Approval Authority with respect to the application recorded herein.

Megan Boudens  
Megan Boudens, Administrative Assistant

**NOTE:** The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Secretary **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED**

February 03, 2017

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: **FEBRUARY 23, 2016**





TRANSPORTATION & PLANNING DEPARTMENT  
26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2  
Tel: 613-932-1515 • Fax: 613-936-2913 • Email [info@sdgcounties.ca](mailto:info@sdgcounties.ca)

RECEIVED

FEB 09 2016

[www.sdgcounties.ca](http://www.sdgcounties.ca)

GLENGARRY

## NOTICE OF DECISION

### APPLICATION NO. B-112/15

NAME: Michel Morin & Roxanne Morin

MUNICIPALITY: Township of South Glengarry (Geographic Twp. of Charlottenburgh)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Ontario Municipal Board against:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Ontario Municipal Board must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of **\$125.00** for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant - Planning, United Counties of S. D. & G. who will forward all documents to the Ontario Municipal Board.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 218**.

LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS: February 23<sup>rd</sup>, 2016

Date of giving of this notice is: February 3<sup>rd</sup>, 2016

Megan Boudens  
Administrative Assistant - Planning  
Email: [mboudens@sdgcounties.ca](mailto:mboudens@sdgcounties.ca)





**TRANSPORTATION & PLANNING DEPARTMENT**

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## NOTICE OF DECISION

### APPLICATION NO. B-114/15

**NAME:** Catherine Lelievre

**MUNICIPALITY:** Township of South Glengarry (Geographic Twp. of Charlottenburgh)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Ontario Municipal Board against:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Ontario Municipal Board must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of **\$125.00** for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant - Planning, United Counties of S. D. & G. who will forward all documents to the Ontario Municipal Board.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 218**.

**LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS:** February 23<sup>rd</sup>, 2016

**Date of giving of this notice is:** February 3<sup>rd</sup>, 2016

Megan Boudens  
Administrative Assistant - Planning  
Email: [mboudens@sdgcounties.ca](mailto:mboudens@sdgcounties.ca)



UNITED COUNTIES OF  
STORMONT, DUNDAS AND GLENGARRY  
**DECISION**

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry, did on **Wednesday, February 3, 2016**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

**APPLICATION NO. B-114/15**

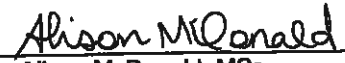
**OWNER: Catherine Lelievre**

**MUNICIPALITY: South Glengarry**

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. That the applicant pay the municipal review fee of \$200.00 to the Township prior to final approval. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. That the Administrative Assistant- Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$205.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF, TIF or DWG format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:

  
Alison McDonald, MSc  
Manager of Planning

I, Megan Boudens, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.

  
Megan Boudens, Administrative Assistant

**NOTE:** The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Secretary **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED**

**February 03, 2017**

**THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: FEBRUARY 23, 2016**





**TRANSPORTATION & PLANNING DEPARTMENT**

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

Tel: 613-932-1515 • Fax: 613-936-2913 • Email: [info@sdgcounties.ca](mailto:info@sdgcounties.ca) • [www.sdgcounties.ca](http://www.sdgcounties.ca)

## NOTICE OF DECISION

### APPLICATION NO. B-115/15

**NAME:** Catherine Lelievre

**MUNICIPALITY:** Township of South Glengarry (Geographic Twp. of Charlottenburgh)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Ontario Municipal Board against:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Ontario Municipal Board must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of **\$125.00** for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant - Planning, United Counties of S. D. & G. who will forward all documents to the Ontario Municipal Board.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 218**.

**LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS:** February 23<sup>rd</sup>, 2016

**Date of giving of this notice is:** February 3<sup>rd</sup>, 2016

Megan Boudens  
Administrative Assistant - Planning  
Email: [mboudens@sdgcounties.ca](mailto:mboudens@sdgcounties.ca)



The Approval Authority for the United Counties of Stormont, Dundas and Glengarry, did on **Wednesday, February 3, 2016**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

APPLICATION NO. **B-115/15**

OWNER: **Catherine Lelievre**

MUNICIPALITY: **South Glengarry**

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. That the applicant pay the municipal review fee of \$200.00 to the Township prior to final approval. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. That the Administrative Assistant- Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$205.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF, TIF or DWG format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:

Alison McDonald, MSc  
Manager of Planning

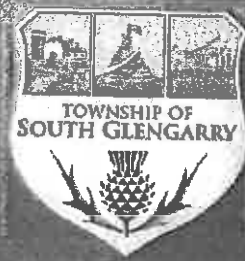
I, Megan Boudens, Administrative Assistant-Planning, do hereby certify that the above is a true copy of the **Decision** of the Approval Authority with respect to the application recorded herein.

Megan Boudens, Administrative Assistant

**NOTE:** The Planning Act provides that where conditions are imposed and the applicant(s) has/have not fulfilled the conditions to the satisfaction of the Secretary **WITHIN ONE YEAR** after notice was given, the application for consent shall thereupon be deemed to be refused. **THE LAST DAY TO SUBMIT DOCUMENTS TO THE ADMINISTRATIVE ASSISTANT-PLANNING TO SHOW THAT THE CONDITIONS HAVE BEEN FULFILLED**  
February 03, 2017

THE LAST DAY TO SUBMIT AN APPEAL AGAINST THIS DECISION IS: **FEBRUARY 23, 2016**





## **CONSENT APPLICATIONS SUMMARY- 2015**

B-98-15	Recommended	Approved
B-100-15	On Hold- Waiting on Information	
B-104-15	On Hold- Waiting on Information	
B-105-15	On Hold- Waiting on Information	
B-106-15	On Hold- Waiting on Information	
B-112-15	Recommended	Approved
B-113-15		
B-114-15	Recommended	Approved
B-115-15	Recommended	Approved
B-121-15	Recommended	
B-128-15		

<b>Application Number</b>	B-100-15
<b>Date Received</b>	October 13, 2015
<b>Name</b>	St. Andrew's Presbyterian Church
<b>Legal</b>	Part Lot 38, Concession 1
<b>To Council</b>	<b>Incomplete- to be amended</b>
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	

<b>Application Number</b>	B-104-15
<b>Date Received</b>	October 20, 2015
<b>Name</b>	Heron Bay Corp
<b>Legal</b>	Part Lot 35, Concession 1
<b>To Council</b>	<b>On Hold- Waiting for Information</b>
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	





<b>Application Number</b>	B-105-15
<b>Date Received</b>	October 20, 2015
<b>Name</b>	Heron Bay Corp
<b>Legal</b>	Part Lot 35, Concession 1
<b>To Council</b>	<b>On Hold- Waiting for Information</b>
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	

<b>Application Number</b>	B-106-15
<b>Date Received</b>	October 20, 2015
<b>Name</b>	Heron Bay Corp
<b>Legal</b>	Part Lot 35, Concession 1
<b>To Council</b>	<b>On Hold- Waiting for Information</b>
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	

<b>Application Number</b>	B-112-15
<b>Date Received</b>	November 16, 2015
<b>Name</b>	Michel & Roxanne Morin
<b>Legal</b>	Part Lot 24, Concession 1
<b>To Council</b>	January 11, 2016
<b>To Counties</b>	January 12, 2016
<b>Recommendation</b>	Recommended
<b>Decision</b>	Approved
<b>Date of Decision</b>	February 3, 2016

<b>Application Number</b>	B-113-15
<b>Date Received</b>	November 13, 2015
<b>Name</b>	Catherine Lelievre
<b>Legal</b>	Part Lot 24, Concession 1
<b>To Council</b>	January 11, 2016
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	





<b>Application Number</b>	B-114-15
<b>Date Received</b>	November 16, 2015
<b>Name</b>	Catherine Lelievre
<b>Legal</b>	Part Lot 24, Concession 1
<b>To Council</b>	January 11, 2016
<b>To Counties</b>	January 12, 2016
<b>Recommendation</b>	Recommended
<b>Decision</b>	Approved
<b>Date of Decision</b>	February 3, 2016

<b>Application Number</b>	B-115-15
<b>Date Received</b>	November 16, 2015
<b>Name</b>	Catherine Lelievre
<b>Legal</b>	Part Lot 24, Concession 1
<b>To Council</b>	January 11, 2016
<b>To Counties</b>	January 12, 2016
<b>Recommendation</b>	Recommended
<b>Decision</b>	Approved
<b>Date of Decision</b>	February 3, 2016

<b>Application Number</b>	B-121-15
<b>Date Received</b>	November 26, 2015
<b>Name</b>	Casgrain
<b>Legal</b>	Part lot 14, Concession 1 Front
<b>To Council</b>	January 25, 2016
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	

<b>Application Number</b>	B-128-15
<b>Date Received</b>	December 8, 2015
<b>Name</b>	Trustees of St. Andrew's Presbyterian Church
<b>Legal</b>	Plan 15, Part Lots 32 & 39
<b>To Council</b>	February 1, 2016
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	





## **CONSENT APPLICATIONS SUMMARY- 2016**

B-07-17	Recommended	
B-10-16		
B-11-16		
B-14-16		
B-15-16		
B-16-16	On Hold- Waiting on Information	
B-19-16		

<b>Application Number</b>	B-07-16
<b>Date Received</b>	January 21, 2016
<b>Name</b>	Peter & Carol McLeod
<b>Legal</b>	Part Lot 11, Concession 6
<b>To Council</b>	March 8, 2016
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	

<b>Application Number</b>	B-10-16
<b>Date Received</b>	February 16, 2016
<b>Name</b>	Pierre & Jean Menard
<b>Legal</b>	Part Lot 23, Concession 1
<b>To Council</b>	March 8, 2016
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	

<b>Application Number</b>	B-11-16
<b>Date Received</b>	February 16, 2016
<b>Name</b>	G. Menard, G Menard- Killoran and J.C. Menard
<b>Legal</b>	Part Lot 23, Concession 1
<b>To Council</b>	March 8, 2016
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	





<b>Application Number</b>	B-14-16
<b>Date Received</b>	February 23, 2016
<b>Name</b>	Michel & Paulette Lalonde
<b>Legal</b>	Part Lot 36, Concession 1 NRR
<b>To Council</b>	
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	

<b>Application Number</b>	B-15-16
<b>Date Received</b>	February 23, 2016
<b>Name</b>	Michel & Paulette Lalonde
<b>Legal</b>	Part Lot 36, Concession 1 NRR
<b>To Council</b>	
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	

<b>Application Number</b>	B-16-16
<b>Date Received</b>	February 23, 2016
<b>Name</b>	Don Mac Lachlan & Paul Syrduk
<b>Legal</b>	Lot 28, Registered Plan # 26
<b>To Council</b>	On Hold
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	

<b>Application Number</b>	B-19-16
<b>Date Received</b>	March 01, 2016
<b>Name</b>	Michel & Paulette Lalonde
<b>Legal</b>	Part Lot 36, Concession 1 NRR
<b>To Council</b>	
<b>To Counties</b>	
<b>Recommendation</b>	
<b>Decision</b>	
<b>Date of Decision</b>	







**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH GLENGARRY  
BY-LAW No. 23-16  
FOR THE YEAR 2016**

***BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT  
WITH BY RESOLUTION.***

**WHEREAS** s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

**WHEREAS** it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Corporation of the Township of South Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of March 8, 2016 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND  
SEALED IN OPEN COUNCIL THIS 8<sup>th</sup> DAY OF MARCH 2016.***

**MAYOR:**

**CLERK:**



