

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
AGENDA**

Monday, September 18, 2023, 7:00 PM
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown

	Pages
1. CALL TO ORDER	
2. O CANADA	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. APPROVAL OF AGENDA	
Additions, Deletions or Amendments	
All matters listed under Consent, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.	
5. APPROVAL OF MINUTES	
5.a Previous Meeting Minutes - September 5, 2023	3
5.b Public Meeting Minutes - September 5, 2023	8
6. PRESENTATIONS AND DELEGATIONS	
6.a Maintenance of Unopened Road Allowance - Richard Bleile	10
6.b OPP Update (Marc Hemmerick)	
6.c Water Rate Adjustment Request - Cornwall Golf and Country Club	11
7. ACTION REQUESTS	
7.a Grants and Donations Request – Lancaster Optimist Club (S. Jain)	21
7.b Hunting Request – Caber Road (S. Servage)	23
7.c Advance Tandem Purchase (S. McDonald)	25
8. BY-LAWS	
8.a Load Reduction – Kinloch Road (S. McDonald)	28
8.b IFS Logistics Zoning By-law Amendment (J. Haley)	31
8.c Acceptance of Road Widening – Orchard Rd. (K. Campeau)	43
9. ITEMS FOR CONSIDERATION	

10.	CONSENT AGENDA	
10.a	Departmental Update - Corporate Services (August 2023)	46
10.b	Departmental Update - Finance (August 2023)	48
10.c	Departmental Update - Building, Planning & Enforcement (July and August 2023)	49
10.d	Departmental Update - Parks, Recreation and Culture Department (July August 2023)	52
10.e	Departmental Update - Infrastructure (July-August 2023)	55
10.f	Departmental Update - Fire Services (August 2023)	61
10.g	MECP Ontario Climate Change Impact Assessment (Sept 2023)	62
10.h	Sidewalk Condition Assessment (2023)	65
10.i	Facility Generator Information	66
10.j	Disposal of Used Fire Vehicle - 1996 Freightliner Pumper	68
10.k	Letter - Increase Deadstock Capacity (Ministry of Agriculture, Food and Rural Affairs)	69
10.l	Request to Abandon Greenbelt Development (City of Hamilton)	71
11.	CLOSED SESSION	
	BE IT RESOLVED THAT Council convene to Closed Session to discuss the following items under Section 239(2) of the Municipal Act S.O. 2001;	
	(2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is;	
	(b) personal matters about an identifiable individual	
	Specifically: staffing matter	
	(c) Acquisition or disposition of land	
	Specifically: Potential Disposition	
	(i) information supplied in confidence by a third party	
	Specifically: proprietary information of third party	
12.	CONFIRMING BY-LAW	
12.a	Confirming By-law 66-2023	73
13.	ADJOURNMENT	

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES**

**September 5, 2023, 7:00 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang, Councillor Stephanie Jaworski, Councillor Sam McDonell and Councillor Trevor Bougie

STAFF
PRESENT: Acting CAO/Clerk Kelli Campeau, GM Finance/Treasurer Suday Jain, GM Planning, Building & Enforcement Joanne Haley, GM Infrastructure Services Sarah McDonald, GM Parks, Recreation & Culture Sherry-Lynn Servage, Fire Chief Dave Robertson, Community Planner Max Irwin, Deputy Clerk Kayce Dixon and EA/Communications Coordinator Michelle O'Shaughnessy.

1. CALL TO ORDER

Resolution No. 253-2023

Moved by Deputy Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT the regular council meeting of September 5th, 2023 be called to order at 7:03 pm.

CARRIED

2. O CANADA

3. DISCLOSURE OF PECUNIARY INTEREST

4. APPROVAL OF AGENDA

Addition to the agenda:

- Closed Session - Potential Sale of Land

Consent Items Pulled for Discussion:

- 10.a. Accelerated High-Speed Internet Program

- 10.b. Structure 30003 - Severe Defects Notice

- 10.d. Environment Committee Report - Garbage Receptacles

Resolution No. 254-2023

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

CARRIED

5. APPROVAL OF MINUTES

Resolution No. 255-2023

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT the minutes of the following meetings be adopted as circulated:

- Previous Meeting Minutes - August 8, 2023
- Special Council Meeting - July 24, 2023
- Special Council Meeting - July 28, 2023
- Public Meeting Minutes - August 8, 2023

CARRIED

6. PRESENTATIONS AND DELEGATIONS

6.1 Request for Hard Top Surface (Monica Grundmann)

6.2 Request to Hunt on Municipal Land (Martin Gendron)

Mr. Gendron was not present at the meeting and therefore there was no presentation on this item. Staff to follow up on the request.

6.3 Streetlight Upgrade Project - RTE Energy Solutions (Kerry Wilson)

7. ACTION REQUESTS

7.1 Streetlight Upgrade Project Funding (S. McDonald)

Resolution No. 256-2023

Moved by Councillor McDonell
Seconded by Deputy Lang

BE IT RESOLVED THAT Staff Report 107-2023 be received and that the Council of the Township of South Glengarry fund the Streetlight Upgrade Project from a streetlight account deficit; and furthermore, that the General Manager of Infrastructure Services be authorized to sign all appropriate documents.

CARRIED

7.2 RFQ 13-2023 - Supply of Stone Dust (S. McDonald)

Resolution No. 257-2023

Moved by Deputy Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 108-2023 be received and that the Council of the Township of South Glengarry award Procurement 13-2023 for the Supply of Stone Dust to Cornwall Gravel Company Limited in accordance with their submission in the amount of \$52,422.22 excluding HST for 3,500 tonnes of stone dust at the unit cost of \$14.98 per tonne;

and furthermore, that the Mayor and Clerk be authorized to sign all appropriate documents.

CARRIED

- 7.3 RFP 14-2023 - Glengarry, Nor’Westers and Loyalist Museum Kitchen Renovation (S. Servage)

Resolution No. 258-2023

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 109-2023 be received and that RFP 14-2023 for the Glengarry, Nor’Westers and Loyalist Museum Kitchen Renovation be awarded to John Gordon Construction as per their submission of \$46,727 plus HST and furthermore that the Mayor and Clerk be authorized to sign all applicable documents.

CARRIED

- 8. BY-LAWS
- 8.1 Zoning By-law Amendment - Beraha (J. Haley)

Resolution No. 259-2023

Moved by Councillor McDonell
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 110-2023 be received and that By-law 61-2023, being a by-law to amend By-law 38-09 to rezone the property legally described as Part of Lot 33 Concession 1 in the geographic township of Lancaster, now in the Township of South glengarry in the County of Glengarry, located at 20621 Old Highway 2 from Agriculture (AG) to Agriculture – Exception Thirty-Five (AG-35) to permit adventure games as an on-farm diversified use of the subject property, be read a first, second and third time, passed, signed and sealed in open council this 5th day of September 2023. The Council of the Township of South Glengarry confirms that no comments from the public were received on this application therefore there was no effect on the decision.

CARRIED

- 9. ITEMS FOR CONSIDERATION
- 9.1 Accelerated High-Speed Internet Program (S. McDonald)
- 9.2 Structure 30003 - Severe Defects Notice (S. McDonald)
- 9.3 Environment Committee Report- Garbage Receptacles
- 10. CONSENT AGENDA

Resolution No. 260-2023

Moved by Councillor Bougie
Seconded by Councillor McDonell

BE IT RESOLVED THAT Council accepts the items listed on the Consent Agenda.

CARRIED

- 10.1 Accelerated High-Speed Internet Program (S. McDonald)
- 10.2 Structure 30003 - Severe Defects Notice (S. McDonald)
- 10.3 Regional Waste Management Working Group Update (September 2023)
- 10.4 Environment Committee Report- Garbage Receptacles
- 10.5 Environment Committee Minutes - May 26, 2023
- 10.6 Cornwall Regional Airport Commission Minutes - May 30, 2023
- 10.7 Letter - Building Faster Fund (Ministry of Municipal Affairs and Housing)
- 10.8 Letter - Red Tape Reduction for Designated Broadband Projects (Ministry of Infrastructure)
- 10.9 Letter - Increasing Deadstock Capacity Initiative
- 10.10 Letter - The Algonquins of Ontario Consultation Office
- 10.11 Letter - Greenbelt Amendments (City of Hamilton)
- 10.12 Resolution - Provincial Planning Statement (Village of Merrickville-Wolford)
- 10.13 Resolution - Regulatory Framework for Digital Travel Platforms (Township of The Archipelago)
- 11. CLOSED SESSION

Resolution No. 261-2023

Moved by Councillor Bougie

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council convene to Closed Session at 8:31 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2) a meeting or part of a meeting may be closed to the public if the subject matter being discussed is:

(b) personal matters about an identifiable individual

Specifically: CAO Recruitment

(e) litigation or potential litigation

Specifically: litigation update

(c) potential disposition of land

CARRIED

Resolution No. 262-2023

Moved by Councillor Jaworski

Seconded by Deputy Lang

BE IT RESOLVED THAT Council rise and reconvene at 9:20 pm into open session without reporting.

CARRIED

12. CONFIRMING BY-LAW

12.1 Confirming By-law 62-2023

Resolution No. 263-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT By-law 62-2023, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 5th day of September, 2023.

CARRIED

13. ADJOURNMENT

Resolution No. 264-2023

Moved by Deputy Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:21 pm.

CARRIED

Mayor

Clerk

**TOWNSHIP OF SOUTH GLENGARRY
PUBLIC MEETING MINUTES**

**September 5, 2023, 6:30 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang, Councillor Stephanie Jaworski, Councillor Sam McDonell and Councillor Trevor Bougie.

STAFF
PRESENT: Acting CAO/Clerk Kelli Campeau, GM Planning, Building & Enforcement Joanne Haley, Community Planner Max Irwin, Deputy Clerk Kayce Dixon and EA/Communications Coordinator Michelle O'Shaughnessy.

1. CALL TO ORDER

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the 5th of September, 2023 Public Meeting of the Township of South Glengarry now be opened at 6:30pm.

CARRIED

2. APPROVAL OF AGENDA

Moved by Councillor McDonell
Seconded by Deputy Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as presented.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST

4. NEW BUSINESS

4.1 ZBLW-10-23 - 6313 Boundary Road

Part of Lots 15-18, Concession 2 Indian Lands, being Parts 1,2,4,5 of RP14R1730, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6313 Boundary Rd.

Purpose of the Amendment:

The purpose of this Amendment is to rezone the subject property from Highway Commercial (CH) and Rural (RU) to Light Industrial (ML).

All other applicable provisions of Zoning By-law 38-09, as amended, shall continue to apply.

The owner has established a non-conforming use, being a transportation terminal, on the subject property and to bring the property into compliance

with Zoning By-law 38-09 the applicant has applied to rezone the subject property to light industrial to permit the use.

The applicant has retained EVB Engineering to provide a site plan and planning rational. Currently no additional structures are proposed on the subject property however additional parking is proposed to the east of the existing building.

The subject property is currently designated Employment District in the County Official Plan and falls within the Urban Settlement Area of Glen Walter.

This proposed amendment conforms to the Official Plan and the PPS.

No written comments have been received to date from members of the public.

This Application has been circulated to the city of Cornwall and no comments have been received to date.

This zoning amendment application will be subject to a decision of Council.

A staff report including a recommendation will be brought to Council for a decision in the near future.

5. ADJOURNMENT

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 6:44 pm.

Mayor

Clerk

Request : South Glengarry Township

Richard Bleile, Patrick Mayer, Jean Viau, Scott Fourney

Re: Green Road on Concession 7 (running in easterly direction from First Line to beginning of Lot 28 - adjacent to the quarry). We request some road gravel to be able to level the surface to facilitate agriculture activities and accessibility for larger equipment such as service trucks. Fairly large depressions (pot holes) tend to fill with water.

The fields of concern here are land-locked on south side of the Beaudette river. I, myself, have 36 acres - 28 of which is tile-drained and can be accessed with farm equipment only from the 'green road'.

In 1983 I had to have the first part tiled next to the Beaudette because when the river was dredged in previous years and the mud was levelled on the banks forming a berm which prevented the field from draining properly. In 1999 I upgraded my private bridge crossing the Beaudette; this is suitable for cars and more regular road vehicles but does not have the width capacity for farm machinery. I now rent my fields to Patrick Mayer for agricultural use.

Perhaps I could meet the council on June 19, 2023

Thank you for considering this issue.

Richard Bleile 613 525-3806 20860 Concession 7 (East half of lot 29)

PS I have spoken with both Jean Viau and Scott Fourney (owners of the properties on the west side and the east side of me) who are supportive of this request. Patrick Mayer, who rents my fields, is also very supportive.



Mayor Lachlan McDonald
Township of South Glengarry
6 Oak Street, Box 220,
Lancaster, Ontario, K0C 1N0

August 15, 2023

Re: Water Rate Adjustment

Dear Mr. McDonald:

First of all, I would like to thank you and staff for meeting with Don Fairweather, Sylvain Lacelle and me on August 15, 2023, to follow up on the retroactive rebate that you had recommended to council for approval in your report on August 6, 2019 (see attached report). The following is the relevant excerpts from the report:
As this was not part of the 2016 review, I thought that Cornwall Golf and Country Club should be charged for 2 minimums to maintain fairness across the water systems.

Request 1 – Retroactive application of 2 minimum units vs. 7

In conversations with Mr. Eamon (President of the Board for the CGCC), the minimum units charged was discussed. Seven minimums were set in 2010 and without a directly comparable facility, a visit was undertaken to see if a comparable came to mind. The Flying J was an option because they are both large facilities, have commercial kitchens, and have several showering units. In reviewing the Glen Walter system, it was discovered that the following properties were treated differently than in Lancaster. Therefore, it is recommended that the following changes should also take place:

- Blue Anchor to 1 formerly 5 (Lancaster restaurants are charged 1)*
- Gilles Barber to 1 formerly 2 (Lancaster hairstylists are charged 1)*
- Fred Can (Stinson) to 1 formerly 2 (Lancaster gas stations are charged 1)*

*In addition to the request to review the minimum charge, I brought up retroactivity. I thought that the will of former Council was to treat both systems fairly in application of minimums. Therefore, I thought it fair to set this retroactively to the 2016 review.
The financial implications to this decision would be:*

- CGCC (\$5,573.63)*
- Blue Anchor (\$4,852.74)*
- Gilles Barber (\$384.10)*
- Fred Can (Stinson) (\$1,921.61)*

Mr. Eamon indicated that CGCC feels it more appropriate to go to January 2012, when the Flying J was established, and has attached a letter (further below) with this additional request.

I feel that June 2016 is fair because it reflects a point in time when South Glengarry decided to treat multi-units the same in Glen Walter and Lancaster. Before this date, the systems had legacy difference deriving from 'old Charlottenburgh' and 'old Lancaster'.

The cost of going back to January 2012 would be:

- *CGCC (\$13,686.05)*
- *Blue Anchor (\$11,073.32)*
- *Gilles Barber (\$384.10)*
- *Fred Can (Stinson) (\$4,950.35)*

As we discussed at our meeting, the Township changed the water billings from seven to two minimum units effective March 2019; however, it the CGCC has not received the retroactive payment of \$5,573.63 based on Mr. McDonald's August 6, 2019, recommendation. Although we appreciate this recommendation, it remains our opinion that the rebate should be based on the date that the township effectively applied the change in policy to the Flying J Service Center (January 2012) rather than the date that the Township formalized this change in policy within the township (June 2016). The CGCC should not have been paying a disproportionate rate for water after January 2012 once the Township changed its policy determination for the minimum number of strata units for the Flying J Service Center.

It would be appreciated if you would present this request to Council for its review and consideration. As suggested at our meeting we would also be pleased to make a presentation to council concerning our request at the September 18, 2023, council meeting.

Sincerely,

Rick Eamon
Past President, CGCC

✓ Cc Kelli Campeau, Acting CAO
Suday Jain, General Manager of Financial Services/ Treasurer

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry
MEETING DATE: August 6, 2019
SUBJECT: Consideration - Cornwall Golf and Country Club
PREPARED BY: Lachlan McDonald, GM Corporate Services

There are a few outstanding items from conversations with the Cornwall Golf and Country Club (CGCC).

They are:

- Retroactive application of 2 minimum units vs. 7
- Interest in fixed assessment for the golf course (per Assessment Act)

Request 1 – Retroactive application of 2 minimum units vs. 7

In conversations with Mr. Eamon (President of the Board for the CGCC), the minimum units charged was discussed. Seven minimums were set in 2010 and without a directly comparable facility, a visit was undertaken to see if a comparable came to mind. The Flying J was an option because they are both large facilities, have commercial kitchens, and have several showering units.

As this was not part of the 2016 review, I thought that Cornwall Golf and Country Club should be charged for 2 minimums to maintain fairness across the water systems.

In reviewing the Glen Walter system, it was discovered that the following properties were treated differently than in Lancaster.

Therefore, it is recommended that the following changes should also take place:

- Blue Anchor to 1 formerly 5 (Lancaster restaurants are charged 1)
- Gilles Barber to 1 formerly 2 (Lancaster hairstylists are charged 1)
- Fred Can (Stinson) to 1 formerly 2 (Lancaster gas stations are charged 1)

In addition to the request to review the minimum charge, I brought up retroactivity. I thought that the will of former Council was to treat both systems fairly in application of minimums. Therefore, I thought it fair to set this retroactively to the 2016 review.

The financial implications to this decision would be:

- CGCC (\$5,573.63)
- Blue Anchor (\$4,852.74)
- Gilles Barber (\$384.10)
- Fred Can (Stinson) (\$1,921.61)

Mr. Eamon indicated that CGCC feels it more appropriate to go to January 2012, when the Flying J was established, and has attached a letter (further below) with this additional request.

I feel that June 2016 is fair because it reflects a point in time when South Glengarry decided to treat multi-units the same in Glen Walter and Lancaster. Before this date, the systems had legacy difference deriving from 'old Charlottenburgh' and 'old Lancaster'.

The cost of going back to January 2012 would be:

- CGCC (\$13,686.05)
- Blue Anchor (\$11,073.32)
- Gilles Barber (\$384.10)
- Fred Can (Stinson) (\$4,950.35)

Request 2 – Fixed assessment for the golf course (per Assessment Act)

Mr. Eamon contacted MPAC to determine the possibility of a more favourable tax situation and discovered that the municipality can set a fixed assessment.

The following literature was provided by MPAC and comes from the Assessment Act under Fixed Assessment (Sec 23):

Agreement for fixed assessment for golf course

23 (1) Any local municipality may enter into an agreement with the owner of a golf course for providing a fixed assessment for the land occupied as a golf course, but not including the part of the land actually occupied by any building or structure or the building or structure, to apply to taxation for general, school and special purposes, but not to apply to taxation for local improvements. R.S.O. 1990, c. A.31, s. 23 (1).

Duties of municipal officials:

(2) Where a golf course has a fixed assessment under an agreement under subsection (1),

assessment

(a) the golf course shall be assessed each year as if it did not have a fixed assessment;

taxes

(b) the treasurer shall calculate each year what the taxes would have been on the golf course if it did not have a fixed assessment;

record

(c) the treasurer shall keep a record of the difference between the taxes paid each year and the taxes that would have been paid if the golf course did not have a fixed assessment and shall debit the golf course with this amount each year during the term of the agreement and shall add to the debit on the 1st day of January in each year the interest that may be agreed upon on the aggregate amount of the debit on that date; and

distribution of taxes

(d) the taxes paid on the fixed assessment shall be distributed among the bodies for which the municipality is required to levy in the proportion that the levy for each body bears to the total levy. R.S.O. 1990, c. A.31, s. 23 (2).

Agreement to be registered

(3) Every agreement shall be registered in the proper land registry office for the registry division or land titles division in which the golf course or any part of the golf course is located. 2002, c. 17, Sched. F, Table.

Termination of agreement, as to all of lands

(4) When an agreement is for any reason terminated as to the whole of the lands in respect of which the fixed assessment is given, the owner shall,

(a) pay to the municipality the amount debited against the golf course, including the amounts of interest debited in accordance with clause (2) (c); or

(b) require the municipality to purchase the golf course for an amount equal to the fixed assessment. R.S.O. 1990, c. A.31, s. 23 (4).

as to part of lands

(5) When an agreement is for any reason terminated as to a part of the land in respect of which the fixed assessment is given, the owner shall,

(a) pay to the municipality that portion of the amount debited against the golf course, including the amounts of interest debited in accordance with clause (2) (c), that is attributable to the portion of the golf course in respect of which the agreement is terminated; or

(b) require the municipality to purchase the part of the golf course in respect of which the agreement is terminated for an amount equal to the fixed assessment that is attributable to the part. R.S.O. 1990, c. A.31, s. 23 (5).

Agreement terminated when land ceases to be used as golf course

(6) Where a golf course has a fixed assessment under an agreement under subsection (1), the agreement shall terminate as to the whole or any part of the land in respect of which the fixed assessment is given when the whole or any such part thereof ceases to be occupied for the purposes of a golf course. R.S.O. 1990, c. A.31, s. 23 (6).

Termination of agreement

(7) Any agreement may be terminated on the 31st day of December in any year upon the owner of the golf course giving six months notice of the termination in writing to the municipality. R.S.O. 1990, c. A.31, s. 23 (7).

Dispute

(8) Any dispute between the municipality and the owner of the golf course in relation to an agreement or this section shall be settled by the Ontario Municipal Board, and the decision of the Board is final. R.S.O. 1990, c. A.31, s. 23 (8).

Update of old fixed assessment

(9) A fixed assessment is changed each year after the year with respect to which it first applies in accordance with the following:

$$\begin{array}{ccccc} \text{Fixed Assessment} & = & \text{Previous year's taxes} & \times & \text{Tax Charge} \\ \text{(current year)} & & \text{Current year's tax rate} & & \text{(class)} \end{array}$$

where,

“Previous year’s taxes” means the taxes levied for municipal and school purposes in the previous year on the land to which the fixed assessment relates;

“Current year’s tax rate” means the total tax rate, for municipal and school purposes for the current year, for property in the residential property class in the local municipality;

“Tax change (class)” means an amount determined in accordance with the following:

1. Determine the total taxes levied for municipal and school purposes in the previous year on the property described in paragraph 4.
2. Determine the total taxes levied for municipal and school purposes in the current year on the property described in paragraph 4.
3. The Tax change (class) is the amount determined under paragraph 2 divided by the amount determined under paragraph 1.
4. The property referred to in paragraphs 1 and 2 is the property in the local municipality that, for both the previous year and the current year, is in the residential property class. For 1998, the property referred to in paragraphs 1 and 2 is the property in the local municipality that, for 1998, is in the residential property class.

1998, c. 3, s. 4; 2002, c. 22, s. 5.

Application of subsection (9)

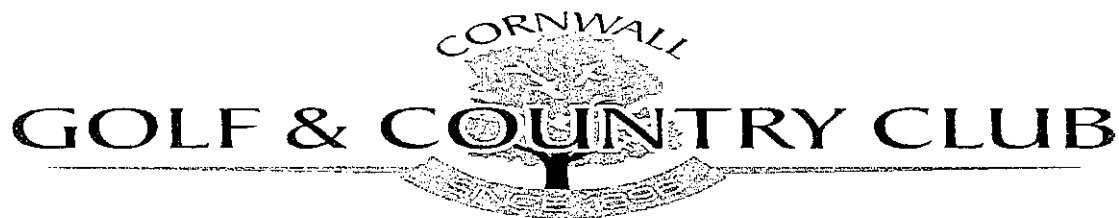
(10) For greater certainty,

(a) subsection (9) applies with respect to an agreement entered into before or after subsection (9) came into force; and

(b) subsection (9) applies with respect to 1998 and subsequent years but not with respect to years before 1998. 1998, c. 3, s. 4.

Ultimately, Council can enter into this arrangement and staff will implement it should it be the will of Council. From a Corporate perspective, it is not recommended to enter into this agreement because it seems we are acting as a bank - forfeiting current taxation for interest revenue.

If Council would like to support either option, Administration can proceed with preparing a Staff Report for Council's consideration.



Mr. Lachlan McDonald
GM of Corporate Services/Treasurer
Township of South Glengarry
6 Oak Street, Box 220,
Lancaster, Ontario, K0C 1N0

June 18, 2019

Re: Water Rate Adjustment

Dear Mr. McDonald:


First of all I would like to thank you for your review of the water rate for the Cornwall Golf & Country Club and for your generous assistance in reviewing partnership opportunities between the Township and the CGCC.

It is greatly appreciated that your review of the water rates has determined that, based on like facilities, the Cornwall Golf and Country Club (CGCC) should have 2 strata units (minimums) vs. the current 7. Furthermore, we appreciate that you have acknowledged that the water rate at the CGCC should have been based on two (2) strata units effective to the date of the township's change in the policy that determined the number of strata units (June 2016). The rebate to the CGCC associated with this change is \$5,572.32.

As we discussed at our recent meeting, it is our opinion that the rebate should be based on the date that the township effectively applied the change in policy to the Flying J Service Center (January 2012) rather than the date that the Township formalized this change in policy within the township (June 2016). The CGCC should not have been paying a disproportionate rate for water after January 2012 once the Township changed its policy determination for the minimum number of strata units for the Flying J Service Center.

It would be appreciated if you would present this request to Council for its review and consideration.

Sincerely,


Rick Eamon
President, CGCC

Min Bill (1 + 2)	Event	Flat Rate (1)	Minimum Consumption (2)	Water	Sewer	Stratas		Previous Read	Current Read	Usage	Year	Date	At 2 Strat Units	Actual Charge	
179.5	-	95.33	84.17	2.49	1.87	2		26,784.96	26,883.07	98.11	2019	May	618.46	617.94	
179.5	2 STRATA	95.33	84.17	2.49	1.87	2		26,628.79	26,784.96	156.17	2019	March	871.61	870.82	← STRATA switched to 2
179.5	-	95.33	84.17	2.49	1.87	2		26,305.36	26,628.79	323.43	2019	January	1,600.86	2,075.59	
179.5	-	95.33	84.17	2.49	1.87	2		25,373.46	26,305.36	931.90	2018	November	4,253.79	4,730.83	
179.5	CHANGE	95.33	84.17	2.49	1.87	2		23,935.70	25,373.46	1,437.76	2018	September	6,459.34	6,936.99	← Change in water rates
133.96	-	68.48	65.48	1.94	1.45	2		23,436.09	23,935.70	499.61	2018	July	1,830.74	2,174.36	
133.96	-	68.48	65.48	1.94	1.45	2		23,303.96	23,436.09	132.13	2018	May	584.99	937.37	
133.96	-	68.48	65.48	1.94	1.45	2		23,104.76	23,303.96	199.20	2018	March	812.35	1,153.97	
133.96	-	68.48	65.48	1.94	1.45	2		22,881.23	23,104.76	223.53	2018	January	894.83	1,238.72	
133.96	-	68.48	65.48	1.94	1.45	2		22,259.13	22,881.23	622.10	2017	November	2,245.99	2,587.94	
133.96	-	68.48	65.48	1.94	1.45	2		21,565.99	22,259.13	693.14	2017	September	2,486.81	2,828.63	
133.96	-	68.48	65.48	1.94	1.45	2		21,139.42	21,565.99	426.57	2017	July	1,583.14	1,926.89	
133.96	-	68.48	65.48	1.94	1.45	2		20,926.71	21,139.42	212.71	2017	May	858.15	1,201.43	
133.96	-	68.48	65.48	1.94	1.45	2		20,743.24	20,926.71	183.47	2017	March	759.03	1,099.73	
133.96	-	68.48	65.48	1.94	1.45	2		20,352.95	20,743.24	390.29	2017	January	1,460.15	1,801.46	
133.96	-	68.48	65.48	1.94	1.45	2		19,644.29	20,352.95	708.66	2016	November	2,539.42	2,882.87	
133.96	-	68.48	65.48	1.94	1.45	2		18,767.49	19,644.29	876.80	2016	September	3,109.42	3,452.39	
133.96	CHANGE	68.48	65.48	1.94	1.45	2		18,185.42	18,767.49	582.07	2016	July	2,110.28	2,133.75	← Change in water rates; also change in philosophy
116.49	NOT INCLUDED	59.55	56.94	1.69	1.26	2		17,983.68	18,185.42	201.74	2016	May	714.24	1,012.75	
116.49	NOT INCLUDED	59.55	56.94	1.69	1.26	2		17,779.28	17,983.68	204.40	2016	March	722.09	1,018.65	
116.49	NOT INCLUDED	59.55	56.94	1.69	1.26	2		17,476.55	17,779.28	302.73	2016	January	1,012.16	1,310.70	
													35,079.36	40,651.68	5,572.32
															↑ REBATE



STAFF REPORT

S.R. No. 111-2023

PREPARED BY: Suday Jain, GM of Finance & Treasurer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: September 18th, 2023

SUBJECT: Grants and Donations Request – Lancaster Optimist Club

BACKGROUND:

1. The Lancaster Optimist Club has reached out to the Township of South Glengarry to provide financial assistance with their annual Hallowe'en Drive-Thru Event scheduled for October 28th, 2023 from 7pm to 10pm.
2. The Lancaster Optimist Club is expecting heavy attendance for this year's event and would like financial assistance to be able to secure OPP presence on site to aid in traffic control measures.
3. The Lancaster Optimist Club has reached out to the local OPP office who have advised them of the hourly rate of \$76.61 per officer for OPP presence. They would like the Township to cover the cost of 2 to 4 OPP officers.

ANALYSIS:

4. The Lancaster Optimist Club was previously approved for the maximum Grants & Donations funding amount of \$4,000 to help cover operating expenses for Canada Day celebrations.
5. The Township's Grants and Donations Policy states the following eligibility criteria:
 - a. "Only one request per organization shall be considered per calendar year"
 - b. "The maximum yearly request up to \$4,000 per calendar year"
6. The Township currently has \$952.38 remaining in the 2023 Grants and Donations budget of \$62,500.
7. Administration is recommending that additional funding of \$500 be provided to the Lancaster Optimist Club to be able to cover the costs of 2 OPP officers for the duration of the 3-hour event to aid in traffic control measures.

IMPACT ON 2023 BUDGET:

8. Administration's recommendation is within the 2023 Grants and Donations budget, with some minor funds remaining for future discretionary requests.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 111-2023 be received and that the Council of the Township of South Glengarry authorize a donation in the amount of \$500 to the Lancaster Optimist Club to be allocated from the Grants and Donations budget.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**



STAFF REPORT

S.R. No. 112-2023

PREPARED BY: Sherry-Lynn Servage, GM of Parks, Recreation and Culture

PREPARED FOR Council of the Township of South Glengarry

COUNCIL DATE: September 18, 2023

SUBJECT: Hunting Request – Caber Road

BACKGROUND:

1. A request to hunt on municipal land was brought forward at the September 5, 2023 Council meeting. The property is located on Caber Road, Concession 7, lots 20 and 21.
2. A portion of the property was formerly a mountain bike trail, that is no longer maintained as a recreation trail. Proper signage has been installed to notify residents that it is no longer maintained, however, it is currently known to be used for passive recreation such as walking and may be difficult to manage with hunting.
3. Additionally, the South side of this property is the Beaver Brook Landfill.
4. Administration reached out to neighbouring municipalities regarding their potential hunting by-laws in order to reference for best practices moving forward.

ANALYSIS:

5. The Township does not currently have a hunting by-law or procedure in place to formally allow this on Township property.
6. The Township does not currently have hunting included in their liability insurance coverage.
7. Neighbouring municipalities that were contacted don't have hunting by-laws or procedures established. A neighbouring municipality has confirmed they do not allow hunting on Township property for various reasons such as liability, safety and resources required to administer.
8. However, the SDG Counties allows hunting on certain parcels of property but they do not have a by-law or procedure in place. Through a staff report in 2016, they

restricted hunting at Summerstown Trails during their peak winter season between December 15 and March 15 for safety purposes.

9. At this time, Administration is recommending that Council does not allow for hunting on Township property due to safety, liability, lack of information/resources to reference, and the level of service required to administer.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 112-2023 be received and that the Council of the Township of South Glengarry denies the hunting request received for the the Township-owned property located on Caber Road, Concession 7, Lots 20 and 21.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**



STAFF REPORT

S.R. No. 113-2023

PREPARED BY: Sarah McDonald, GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: September 18, 2023

SUBJECT: Advance Tandem Purchase (Update)

BACKGROUND:

1. Council approved the advance purchase of a Tandem and Plow through [Staff Report #60-2022](#). At that time, the estimated cost of this fleet purchase was \$275,000, to be funded through the Roads Equipment Reserve. This amount was included in the reserve planning presented to Council as part of the 2023 budget process.
2. This purchase will replace the 2004 International Tandem that is at end of life.
3. All municipalities have experienced challenges in procuring this type of equipment – with a larger demand than supply – and many tenders receiving no responses.
4. SDG Counties was able to secure a “spot” for South Glengarry on their tandem purchase that is anticipated to arrive in spring / summer 2024.

ANALYSIS:

5. The cost of the new cab, chassis, and plow will be \$110,000 in excess of the pre-approved budget (this includes HST).
6. It is highly unlikely that South Glengarry could secure a plow at a lower cost on our own.
7. The unofficial fleet replacement schedule (updated Winter 2022) is attached for Council's reference, as a reminder of the upcoming fleet needs to maintain the current level of service.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 113-2023 be received and that the Council of the Township of South Glengarry approve the additional cost of \$110,000 for a replacement tandem to be funded from the Roads Equipment Reserve with a planned payback to the Roads Equipment Reserve in the 2024 budget for the same amount.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

DRAFT DRAFT 10-Year NON-FIRE Fleet Plan DRAFT DRAFT

DRAFT TO November 15, 2022

Asset ID	Equipment	Dept.	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
REPLACEMENT FLEET													
1	2010 Caterpillar Grader	R											
2	1994 Champion Grader	R		\$500,000									
3	2009 Dodge 3500 1-ton	R		\$80,000									
4	2003 Freightliner Tandem (waiting for replacement)	R											
5	2006 GMC 1-ton (replaced 2022, unit 18)	R											
6	2022 John Deere Tractor (LEASE)	R											
8	2016 International Tandem	R											
10	2014 Mack Tandem	R										\$300,000	
11	2008 Ford Tandem	R				\$300,000							
13	2004 International Tandem	R	\$275,000										
14	2012 International Tandem	R								\$300,000			
15	2010 International Tandem	R						\$300,000					
16	2013 GMC Sierra 1-ton	P						\$100,000					
17	2018 Chev Silverado 1/2 ton	R								\$100,000			
18	2022 GMC 2500 1-ton	R											
19	2021 Chev Silverado 1/2 ton	R											\$100,000
20	2009 GMC Sierra 1/2 ton	R	\$70,000										
22	2007 Chev Silverado 1/2 ton	R	\$70,000										
23	2021 Freightliner Tandem	R											
24	2002 Caterpillar Backhoe	R	\$200,000										
27	2021 Freightliner Single Axle Tandem	R											
29	2009 GMC Sierra 1/2 ton	B	\$70,000										
32	1996 Caterpillar Packer	SW					\$250,000						
33	2019 International Tandem	R											
34	2011 John Deere Loader	R											
35	2016 Trackless	R			\$200,000								
AA	2021 Chev Silverado 1/2 ton	P											\$100,000
BB	2021 Chev Silverado 1/2 ton	P											\$100,000
W1	2018 Chev Silverado 1/2 ton	WWW							\$100,000				
W2	2018 Chev Silverado 1/2 ton	WWW								\$100,000			
W3	2018 Chev Colorado 1/2 ton	WWW									\$100,000		
XX	Mowers	R											
	Replacement Total		\$685,000	\$580,000	\$200,000	\$300,000	\$250,000	\$400,000	\$100,000	\$500,000	\$100,000	\$300,000	\$300,000



STAFF REPORT

S.R. No. 114-2023

PREPARED BY: Sarah McDonald, GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: September 18, 2023

SUBJECT: Load Reduction – Kinloch Road

BACKGROUND:

1. On September 5, 2023, Administration notified Council of severe defects on the Lauzon Bridge (SN300003) located on Kinloch Road carrying the South Branch of the Raisin River.
2. A formal bridge load rating study has not been undertaken. However, as a bridge approaches the end of its service life, load restrictions are typically put in place to extend its life span to the degree possible.
3. The load restriction proposed is to enact half loads – the same as during the spring half load season.
4. In this instance, Administration is proposing enacting reduced loads on Kinloch Road between County Road 19 and Street Road effective immediately as a hold-strategy to help prolong the asset's service life.

ANALYSIS:

5. Kinloch Road is a low volume rural road providing local access between County Road 19 and Street Road.
6. During 2023, Kinloch Road carried an average of 75 trips per day which were generally classified as 90% passenger vehicles and 10% heavy vehicles. The directional split suggests that approximately 85% of the traffic is commuter driven (one vehicle = one northbound trip and one southbound trip).
7. The “detour” that full load vehicles would take (CR19) to travel from one end of Kinloch Road to the other is approximately four (4) kilometres.
8. The Township would be relying largely on driver compliance for enforcement.
9. Administration continues to monitor the condition of the site bi-weekly.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 114-2023 be received and that By-law 63-2023, being a by-law to enact reduced load restrictions on certain roads within the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open council this 18th day of September 2023.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 63-2023
FOR THE YEAR 2023**

BEING A BY-LAW TO ENACT REDUCED LOAD RESTRICTIONS ON CERTAIN ROADS WITHIN THE TOWNSHIP OF SOUTH GLENGARRY.

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Highway Traffic Act*, R.S.O. 1990, c.H.8. S. 122 (7) provides that a municipality or other authority having jurisdiction over a highway may by by-law designate the date on which a reduced load period shall start or end and the highway or portion thereof under its jurisdiction to which the designation applies.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

- 1) **THAT** reduced load restrictions shall apply to the following roads starting on September 19, 2023 and ending on December 31, 2024:
 - a) Kinloch Road, located between County Road 19 and Street Road.
- 2) **THAT** this by-law shall come into effect on the date of its passing.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 18TH DAY OF SEPTEMBER 2023.

MAYOR: _____ ***CLERK:*** _____

STAFF REPORT

S.R. No. 115-2023

PREPARED BY: Joanne Haley - GM, Planning, Building and Enforcement

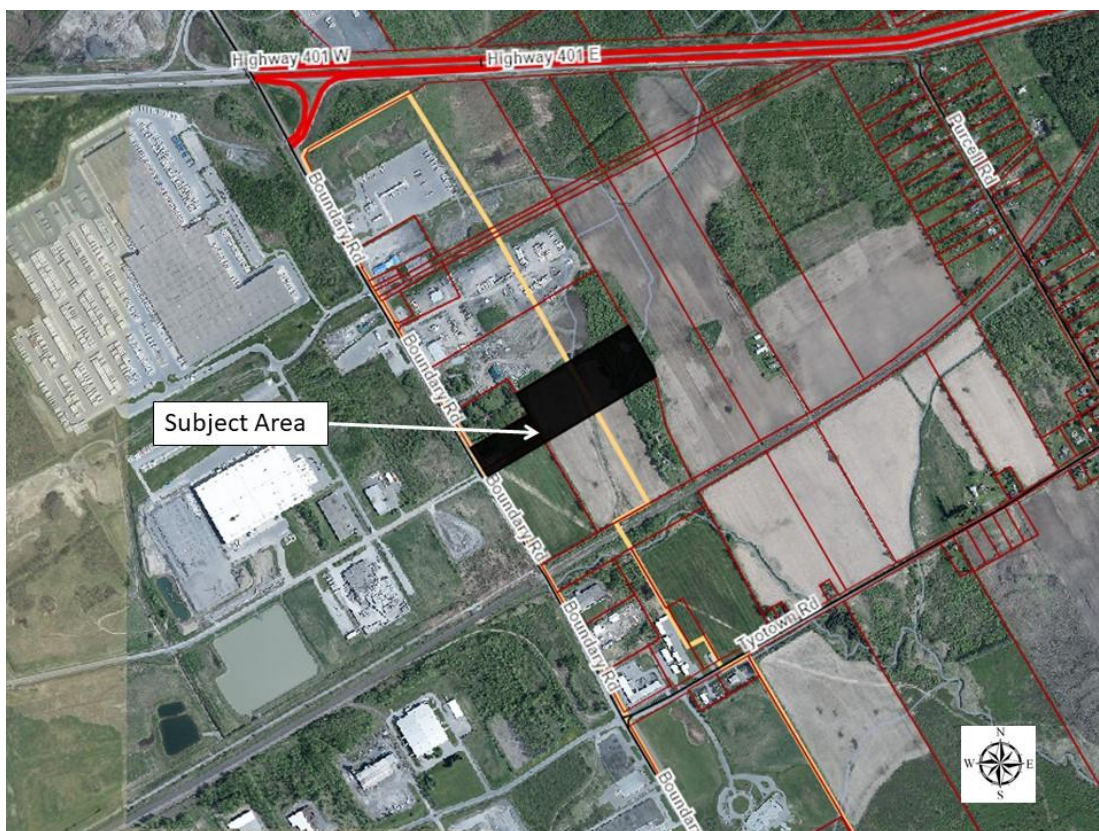
PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: September 18, 2023

SUBJECT: IFS Logistics Zoning By-law Amendment

BACKGROUND:

1. Part of Lots 15-18, Concession 2 Indian Lands, being Parts 1,2,4,5 of RP14R1730, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6313 Boundary Rd.



Owner/Applicant:

2. Interstate Freight System (IFS) / EVB Engineering (Anthony Vincelli)

Description of Site and Surroundings:

3. The subject area consists of one parcel and a portion of another proposed to be merged as part of consent application B-54-2023 and is located on the east side of Boundary Road, south of Highway 401 and approximately 800 meters north of Tyotown Road. It is approximately 17.8 acres fronting onto Boundary Rd.
4. The subject property is currently used as a Transportation Terminal and has been recognized as a non-conforming use by staff who have been working with the property owner to bring the established use into compliance. Previously the property was used as a liquidation center (TST Liquidation) and a Gymnastics Facility (Cornwall Gymnastics Club)
5. The subject property currently contains an existing mixed use structure containing office space and warehousing. A large portion of the existing property has been used to accommodate parking for the Transportation Terminal
6. The surrounding lands are characterized as residential and light industrial to the north containing a single detached dwelling and charger logistics, vacant farmland to the east and south, and light industrial and commercial to the west containing offices (Aevitas Inc), Transportation Terminal (Matrix Logistics), warehousing (Gensteel Doors), and food processing (Olymel)

Summary of Requested Zoning Proposal:

7. On August 14th, 2023, the Township accepted the zoning amendment application; said application was deemed complete on the same day. The purpose of this Amendment is to rezone the subject property from Highway Commercial (CH) and Rural (RU) to Light Industrial (ML). All other applicable provisions of Zoning By-law 38-09, as amended, shall continue to apply.

ANALYSIS:

Planning Rationale:

Planning Policy Framework:

8. This application is subject to the following policy framework:
 - a. The Provincial Policy Statement (PPS) 2020
 - b. MOECP D-Series Guidelines
 - c. The United Counties of Stormont, Dundas and Glengarry Official Plan (OP)
 - d. The Township of South Glengarry's Zoning By-Law

Provincial Policy Statement

9. The Provincial Policy Statement (PPS) 2020 provides policy direction on matters of provincial interest relating to land use planning and development. This policy provides for appropriate development, while protecting resources of provincial interest, public health and safety and the quality of the natural and built environment. All land use planning decisions must be consistent with the PPS. The PPS policies that apply to this proposed zoning amendment are as follows:

PPS 2020 Section	Compliance ✓ or X	Rationale for adherence
1.1.1	✓	<p>The proposed amendment will promote efficient development by accommodating an appropriate employment use to sustain the financial well being of the province and municipality while meeting long term needs.</p> <p>The proposed amendment affects an area that will allow for future development and uses to avoid causing environmental or public health and safety concerns while not imposing challenges in allowing the settlement area boundaries to expand. There are no natural heritage features adjacent to the subject land and any sensitive land use nearby can reasonably meet required setbacks from Class 1 industrial uses. There is a municipal drain to the east that feeds into the Farlinger Branch Municipal Drain however it is intermittent and DFO lists is a Class F drain which does not qualify as fish habitat.</p> <p>New uses will be required to be privately serviced for the foreseeable future and the subject property has adequate space to service uses permitted under the new Light Industrial (ML) zone.</p> <p>The proposed amendment does not offer significant contributions to improving accessibility for persons with disabilities or older persons, conserving biodiversity, or preparing for regional and local impacts of a changing climate.</p>
1.1.3	✓	<p>The proposed amendment contributes to focusing growth and development within a settlement area while following existing land use patterns to efficiently use lands and resources with adequate infrastructure in a freight supportive area.</p>

		<p>The proposed amendment does not offer significant contributions to minimize negative impacts to air quality or climate change, or to support energy efficiency, preparation for the impacts of a changing climate, or active transportation.</p> <p>The subject lands already contain an adequate structure that has been redeveloped to service the established light industrial use and future expansion or significant changes in the use will be subject to the appropriate setbacks/zoning standards to avoid potential public health and safety risks.</p>
1.1.4	✓	<p>The proposed amendment will support a healthy, integrated, and viable rural area by leveraging rural amenities and efficiently using rural infrastructure and public service while promoting a diversified economic base with a range of employment opportunities.</p> <p>The proposed amendment does not offer significant contributions to redeveloping brownfields, accommodating, conserving, or redeveloping rural housing stock in rural lands or rural settlement areas, providing opportunities for sustainable and diversified tourism, conserving biodiversity, and does not fall within a prime agricultural area.</p>
1.1.5	✓	<p>The subject land is partially within Rural Lands. When considering specific policy language as per Part III of the PPS 2020 since access from a public highway to the rural lands is only available through the land within the Urban Settlement Area the uses permitted in the Urban Settlement Area are proposed to expand into the rural lands within the bounds of the subject property.</p> <p>The proposed amendment will permit uses that are generally compatible with the surrounding rural landscape and that can be sustained by the existing rural service levels while promoting economic opportunities in an area that will minimize constraints on agricultural and other resource-related uses in the surrounding area.</p>
1.2.6	✓	<p>The proposed amendment will permit uses that will require setbacks from sensitive land uses and the subject land is in an area where recommended Class 1 Industrial Use setbacks can be met to existing sensitive land uses.</p>
1.3.1	✓	<p>The proposed amendment will permit uses that will promote economic development and competitiveness by</p>

		<p>providing opportunities for an appropriate mix of employment uses to build a diversified economic base and removing a barrier to investment while accounting for limitations of existing infrastructure.</p> <p>The proposed amendment does not offer significant contributions to encouraging compact, mixed use development.</p>
1.3.2	✓	The proposed amendment will contribute to the protection and preservation of the employment area in proximity to a major hoods movement corridor, that being Highway 401, for current and future uses.
1.7.1	✓	The proposed amendment will contribute to supporting long term economic prosperity by promoting opportunities for economic development.
1.8.1	✓	<p>The proposed amendment will in part support energy conservation and efficiency, improved air quality, reduced GHG emissions, and preparing for the impacts of changing climate by promoting employment uses in an area well serviced by major highways, being Highway 401 and promoting a structure of nodes and corridors while also encouraging intensification in an area that offers shorter commutes and decreases transportation congestion.</p> <p>The proposed amendment will in part not support energy conservation and efficiency, improved air quality, reduced GHG emissions, and preparing for the impacts of changing climate by not promoting use of active transportation or transit, not considering the mitigating effects of vegetation and green infrastructure, or maximizing vegetation within settlement areas where feasible.</p>

MECP D-Series Guidelines

10. The MECP D-Series Guideline identifies the direct interest of the Ministry in recommending separation distances and other control measures for land use planning proposals to prevent or minimize adverse effects from the encroachment of incompatible land uses where a facility either exists or is proposed. This guideline sets the context for all existing and new guidelines relating to land use compatibility. The D-Series guidelines that apply to this zoning amendment are as follows:

D-Series Guideline	Compliance ✓ or X	Rationale for adherence
D-6 2.0	✓	The proposed use appears to meet the definition of a Class 1 Industrial Facility
D-6 4.1.1	✓	An existing sensitive land use (single detached dwelling) exists to the north within the influence area of the existing structure that has been used to support a Class 1 Industrial Facility as a non-conforming use.
D-6 4.1.2	✓	Due to the nature of the proposed use being established as part of this amendment no technical studies were deemed necessary at this time and the potential influence area of section 4.1.1 is deemed appropriate. Should future development propose expansion of existing uses or new uses this will be reassessed as per the relevant guidelines at the time of application.
D-6-3	✓	A 20 meter minimum separation distance between a class 1 industrial use and a sensitive land use is recommended by the Ministry. The existing structure being used for a light industrial use is over 20 meters away from the existing sensitive land use (single detached dwelling).

Official Plan Designation

11. The United Counties of Stormont, Dundas and Glengarry Official Plan (SDG OP) sets out goals and objectives for development in the County for the next 20 years (2017-2037) including regard for the social, economic, and natural environment of the County. This Plan establishes a policy-driven framework for land use planning for the County and its six municipalities. All land use planning decisions must be consistent with the SDG OP. The SDG OP policies that apply to this proposed zoning amendment are as follows:

1.8.5

SDG OP Designation: Employment District within an Urban Settlement Area & Rural District		
SDG OP Section	Compliance ✓ or X	Rationale for adherence
3.4.3	✓	The proposed amendment will affect land that partially falls within an Urban Settlement Area within an Employment District which permits industrial uses.
3.4.6	✓	The proposed amendment will affect land that partially falls within the rural district which does not permit industrial uses As per section 1.8.5 uses that are not listed as permitted may be permitted where they are in conformity with the general intent and policies of the land use designations of this plan.

		<p>Since access from a public highway to the portion of the subject land within the Rural District is only available through the land within the Employment District the uses permitted in the Employment District are proposed to expand into the Rural District within the bounds of the subject property to maintain the general intent of the Official Plan while allowing for future expansion of the proposed light industrial uses.</p>
3.5	✓	<p>Within the Employment District industrial uses are permitted.</p> <p>While the Rural District does not permit industrial uses due to the nature of the subject property the uses are proposed to expand into the Rural District within the bounds of the subject property.</p>
3.5.1	✓	<p>The subject land proposed to be rezoned as part of this amendment is of an appropriate size as it is in the process of being expanded as part of consent B-54-23. The existing and any proposed future development will be required to be privately serviced and the land consists of adequate space to service the existing and potentially also service expansion depending on the scale of the proposed expansion.</p> <p>The property currently fronts on and is accessible through a commercial entrance off of Boundary Road.</p> <p>Any future development of intensification of the use will be subject to further review and will need to meet the appropriate setbacks, landscaping, buffering, and screening from sensitive/incompatible land uses as per Zoning By-Law 38-09.</p> <p>Any future development or site alteration will be subject to site plan control as per the Township of South Glengarry's Site Plan Control By-Law.</p> <p>No environmental Approvals (ECAs) appear to be required for the proposed use as no significant air, noise, or vibration emissions, no transportation, management, or disposal of applicable types of waste, and no sewage works are proposed at the time of application.</p> <p>The proposed amendment will serve to supporting a wider range of employment uses that will contribute to a more complete community.</p>
3.5.2	✓	<p>While bordering the Rural District the and section 3.5.2.1 suggesting not to approve development on the fringe of a</p>

		<p>settlement area to avoid premature extension of piped services or the need to adjust settlement area boundaries the proposed amendment will not require extension of the settlement area and may only require minor, primarily technical boundary adjustment to incorporate the affected land within the Rural District.</p> <p>The proposed amendment affects an area that consists of a mix of Highway Commercial and Light Industrial uses which has clustered highway orientated commercial uses into an appropriate location with access to Highway 401 and concentrates Light Industrial uses in an appropriate area that provides adequate space for private services with adequate infrastructure and largely maintains separation from sensitive land uses in the Municipality. Permitting additional Light Industrial uses takes advantage of existing infrastructure in proximity to a major goods movement corridor without introducing significant concerns regarding proximity to natural sensitive land uses or natural heritage features.</p>
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Zoning By-Law:

12. The subject property is currently zoned Highway Commercial (CH) and Rural (RU) in the Township's Zoning By-Law 38-09.
13. The Township's Zoning By-Law 38-09 conforms to the United Counties Official Plan and is consistent with the Provincial Policy Statement (PPS), 2020.

Public Consultation:

14. The proposed Amendment was circulated to the neighbouring property owners within 120 metres of the proposed site; it was also advertised in the Glengarry News. A public meeting was held on September 5th, 2023. The applicant and their agent were present and there were no other members of the public in attendance at the public meeting and no written or verbal comments were received from the public.
15. The proposed Amendment was also circulated to the City of Cornwall for comment and no comments have been at the time of writing.
16. The Ontario Planning Act requires all complete zoning Amendment applications to be processed and a decision to be made within 90 days of receipt of a complete application. This process will be completed within the prescribed timeframe as a decision will be made on day 49.
17. If approved, the subject property will be rezoned from Highway Commercial (CH) and Rural (RU) to Light Industrial (ML).

18. This proposed Zoning By-Law amendment is being recommended to be approved by Council as it is consistent with the PPS, 2020 and it conforms to the United Counties Official Plan.
19. Council also has the option to defer the application. Applications may be deferred if Council requires additional information, further staff review, or other reasons. Should Council wish to defer the applications, reasons for the deferral and direction to Staff will be required so that Staff can prepare an updated Staff Report for future consideration.
20. Council also has the option to refuse the applications. Should Council wish to refuse the applications, reasons for the refusal are required including a written explanation of the refusal.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 115-2023 be received and that By-law 65-2023, being a by-law to amend By-law 38-09 to rezone the property legally described as Part of Lots 15-18, Concession 2 Indian Lands, being Parts 1,2,4,5 of RP14R1730, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6313 Boundary Rd. from Highway Commercial (CH) and Rural (RU) to Light Industrial, be read a first, second and third time, passed, signed and sealed in open council this 18th day of September 2023. The Council of the Township of South Glengarry confirms that no comments from the public were received on this application therefore there was no effect on the decision.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 65-2023
FOR THE YEAR 2023**

***BEING A BY-LAW TO AMEND BY-LAW 38-09, THE COMPREHENSIVE
ZONING BY-LAW FOR THE TOWNSHIP OF SOUTH GLENGARRY***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS pursuant to the provisions of Section 34 of the *Planning Act*, R.S.O. 1990, as amended, Council of the Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon;

AND WHEREAS the Council of the Township of South Glengarry deems it advisable to amend by-law 38-09, a by-law that regulates the use of land and the use and erection of buildings and structures, as thereafter set forth;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the area affected by this by-law is legally described as Part of Lots 15-18, Concession 2 Indian Lands, being Parts 1,2,4,5 of RP14R1730, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6313 Boundary Rd as indicated on Schedule "A" attached hereto and forming part of this by-law.
2. **THAT** the property located at Part of Lots 15-18, Concession 2 Indian Lands, being Parts 1,2,4,5 of RP14R1730, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6313 Boundary Rd. (PIN # 671270548) be rezoned from Highway Commercial (CH) and Rural (RU) to Light Industrial (ML).
3. **THAT** all other applicable provisions of by-law 38-09, as amended, shall continue to apply.
4. **THAT** this by-law shall come into force and effect and take effect pursuant to the provisions of the *Planning Act*, R.S.O. 1990, as amended.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 18TH DAY OF SEPTEMBER, 2023.***

MAYOR:

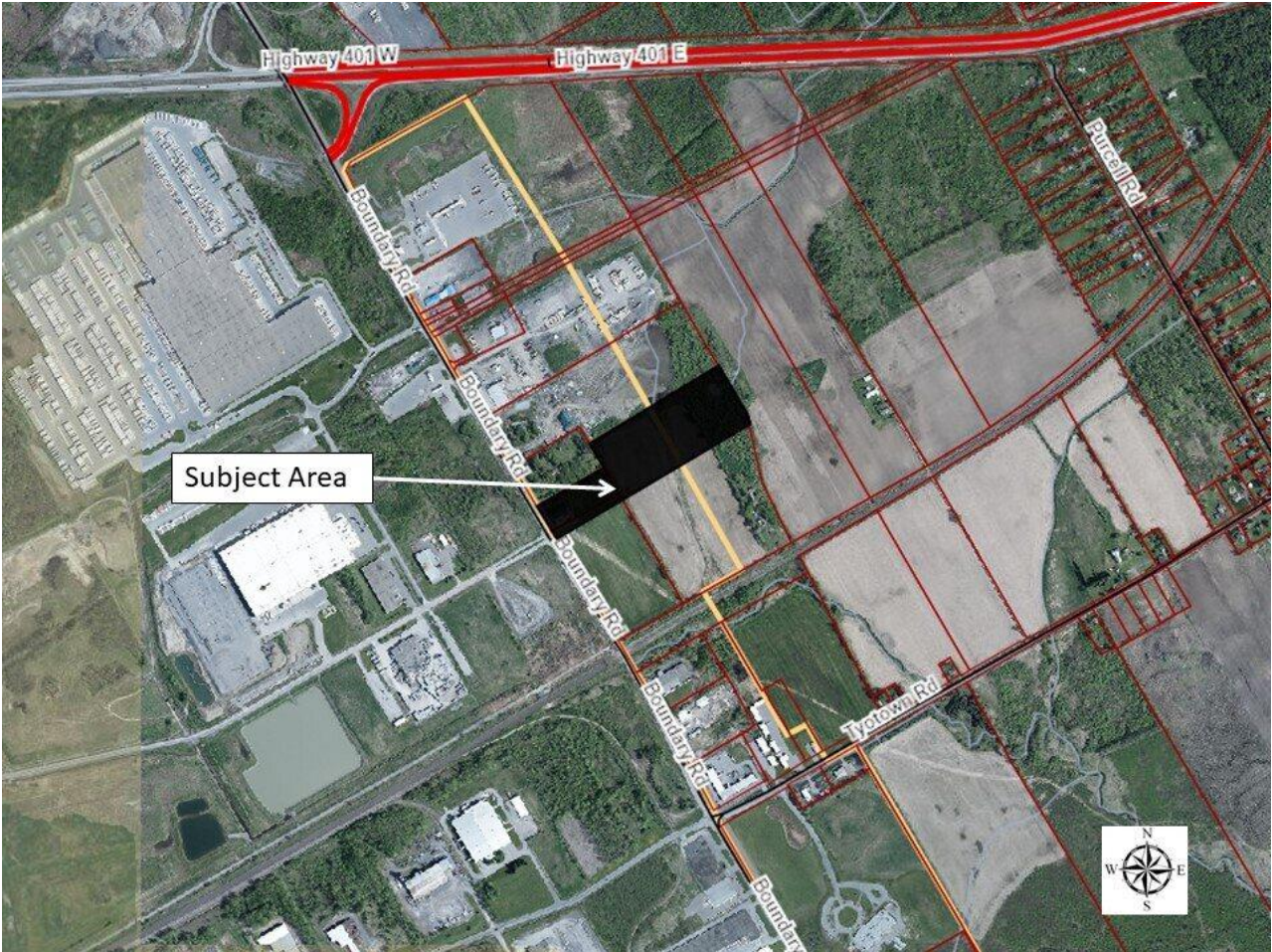
CLERK:

BY-LAW 65-2023

EXPLANATORY NOTE

This is an amendment to zoning By-law 38-09, which is the zoning by-law of the Township of South Glengarry. The purpose of this Amendment is to rezone the subject property from Highway Commercial (CH) and Rural (RU) to Light Industrial (ML). All other applicable provisions of Zoning By-law 38-09, as amended, shall continue to apply.

Schedule “A”



Lands to be zoned to
Light Industrial (ML)

**This is Schedule “A” to By-law 65-2023
Adopted this 18th day of September, 2023**

**Township of
South Glengarry**

Mayor

Clerk

STAFF REPORT

S.R. No. 116-2023

PREPARED BY: Kelli Campeau, GM Corporate Services/Clerk

PREPARED FOR: Council of the Township of South Glengarry

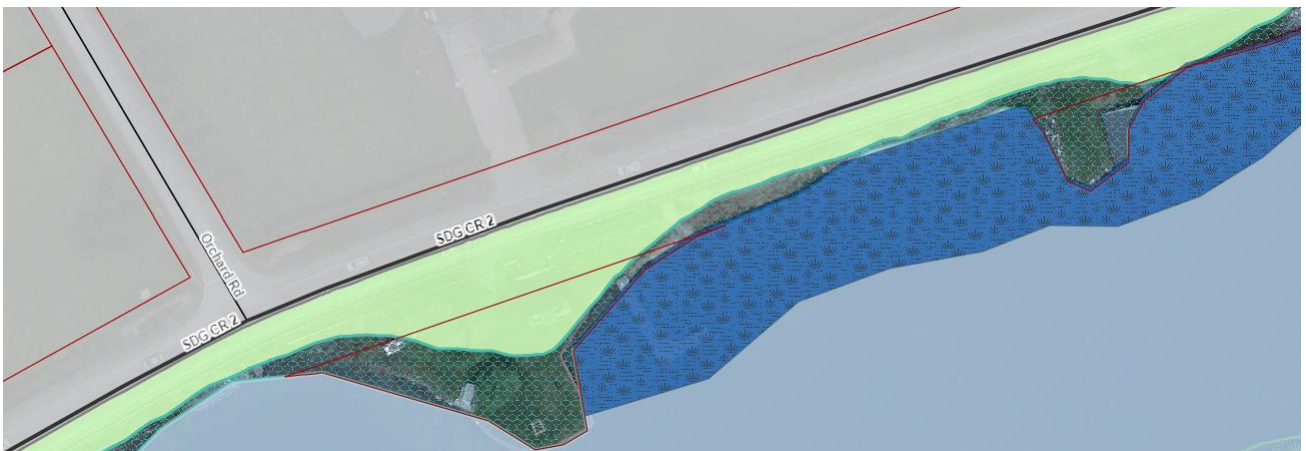
COUNCIL DATE: September 18, 2023

SUBJECT: Acceptance of Road Widening – Orchard Rd.

BACKGROUND:

1. Pursuant to the conditions of the Notices of Decision for severance applications B-137-22 and B-138-22:

“Road Widening must be deeded to the Township for both the severed and retained lands fronting on Orchard Road. The Township of South Glengarry will clear the condition with the Administrative Assistant – Planning.



ANALYSIS:

2. The Township has received confirmation that the road widening has been deeded to the Township and as such, a by-law to accept and dedicate same as a public highway should be adopted.
3. A by-law for Council's approval is attached hereto.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 116-2023 be received and that By-law 64-2023, being a by-law to accept certain lands as road allowance within the Township and to dedicate same to the public use as public highway be read a first, second and third time, passed, signed and sealed in open council this 18th day of September 2023.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 64-2023
FOR THE YEAR 2023**

***BEING A BY-LAW TO ACCEPT CERTAIN LANDS AS ROAD ALLOWANCE
WITHIN THE TOWNSHIP AND TO DEDICATE SAME TO THE PUBLIC USE
AS PUBLIC HIGHWAY.***

WHEREAS, the *Municipal Act*, 2001, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act*, 2001, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS the *Municipal Act*, 2001, c. 25 S. 31(4) provides that a municipality may by by-law assume a road allowance, highway, street or lane shown on a registered plan of subdivision.

**THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH
GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the conveyance of the property identified as PT W1/2 LT 19 CON 1 FRONT CHARLOTTENBURGH PT 1 14R6690, PIN 67130-0205 is hereby accepted as road allowance and dedicated to the public use as Public Highway.

***READ A FIRST, SECOND, AND THIRD TIME, PASSED, SIGNED, AND
SEALED IN OPEN COUNCIL THIS 18TH DAY OF SEPTEMBER 2023.***

MAYOR: _____ **CLERK:** _____

—

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: September 18, 2023

SUBJECT: Departmental Update – Corporate Services (August 2023)

PREPARED BY: Kelli Campeau, Acting CAO / GM Corporate Services / Clerk



ADMINISTRATION:

- Organized and attended Summer Student Appreciation BBQ (August 9th).
- Prepared agendas, minutes and facilitated various Council and Committee meetings.
 - August 8th – Committee of Adjustment, Public Meeting, Regular Council Meeting
 - August 29th – Cornwall Regional Airport Commission
- Continued implementation of StoneShare Electronic Digital Records Management System.
 - August 8-11 – onboarding of Planning, Building & By-law Enforcement
 - August 23-25 – onboarding of Infrastructure
 - August 30 – Sept 1 – onboarding of Fire, HR and Economic Development
 - SharePoint, document naming and TOMRMS training for onboarded staff.
- Continued work on various legal files.
- Assisted Finance Dept. with insurance files and transfer of insurance provider.
- Assisted Finance Dept. with accounts payable.
- Initiated and update and compilation of a Township Heritage Register.
- Continued progress on digitization of physical files.
- Met with Counties IT to review Council Chambers tech and livestreaming.
- Assisted staff and various departments with the implementation of two-factor authorization on Township devices.
- Finalized content for Fall/Winter Community Guide.
- Issuance of marriage licences and solemnization of marriage ceremonies (on site and weekend ceremonies).
- Daily preparation, review and management of website and social media content.

TRAINING AND EVENTS:

- Attended Association of Municipalities of Ontario annual conference:
 - August 22nd – Delegation with Minister of Transportation to discuss several developments along the Highway 401 corridor and red tape because of MTO regulations.

- Organized and staffed Township information booth at the Williamstown Fair (Friday – Sunday).

COMMUNICATIONS STATS:

- YouTube Stats:
 - +5 Subscribers (202 total)
 - 338 video views
 - Most watched videos:
 - August 8th Regular Meeting (86 views)
 - August 8th Committee of Adjustment (43 views)
 - August 1st Environment Committee Meeting (39 views)
 - August 15th RFP 14-2023 Opening (30 views)
 - August 8th Public Meeting (26 views)
- Website – Most Popular Searches:
 - Tenders (15)
 - Marriages (7)
 - Garbage and recycling (3)
 - Tent permit (2)
 - Tax certificate (2)
- Facebook Stats – Posts with Highest Reach
 - Westley Creek Culvert Replacement (24.9K)
 - Garbage & Recycling Placement Reminder (9.8K)
 - Williamstown Fair Booth (3.8K)
 - Job Posting – By-law Officer (3.8K)
 - Job Posting – Rink Attendant (3.8K)

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: September 18th, 2023

SUBJECT: Departmental Update – Finance (August 2023)

PREPARED BY: Suday Jain, GM of Finance & Treasurer



Treasury Activities

- Continued finalization of Airport RATI grant outstanding documents
- Continued finalization of 2022 Airport Financial Statements
 - Finalization of Welch Notice to Reader Compilation files
 - Finalization of KPMG audit queries
- Continued finalization of 2022 Township Financial Statements
 - Review and finalization of audit questionnaires
 - Met with KPMG and approved audit plan
- Completed CRV Data Collection template issued by Ministry of Infrastructure
- Continued work on arrears files and with Real Tax on properties being registered for tax sale
- All AR duties covered by Deputy Treasurer during August
- Continued finalization of 2023-2024 insurance application documents and policies
- Discussion with Fire Chief regarding smoke alarm fee options
- On-boarding of County's AP personnel to assist with Township's accounts payable
- Conducted interviews for Finance Clerk positions and on-boarded 2 Finance Clerks to assist with AP, AR, and Treasury activities
- Met with Township insurance examiner to review outstanding claims and approve next steps
- Met with high volume AP vendor to discuss unusual treatment of invoices and credit memos
- Met with insurance provider's risk management team to discuss and review options for the Charlottenburg Forest Mountain Biking Trail
- Met with Cornwall Golf & County Club (CGCC) to discuss retroactive reimbursement options for water/wastewater accounts (to be presented to Council on September 18th by CGCC)
- Attended Cornwall Regional Airport Commission meeting

AP Activities

- Kept vendors current with timely payment of invoices
- Continue to digitize invoices to attach in accounting system

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: September 18, 2023

SUBJECT: Planning, Building and Enforcement July and August Departmental Update

PREPARED BY: Joanne Haley, GM, Planning, Building and Enforcement

Planning

- Received, processed and reviewed consent, minor variance and zoning amendment applications
- Prepared staff reports and information reports for Council meetings
- Conducted pre-consultation meetings with members of the public for planning inquiries
- Reviewed draft staff/info reports
- Prepared staff reports and info reports
- Conducted site visits
- Attended and organized public meetings
- Attended Committee of Adjustment Meetings
- Attended Council meetings
- Worked on land acquisition and disposition
- Finalized SPC Agreement and approval for LTC Home
- Worked on site plan control circulations and agreements
- Worked on a subdivision agreement
- Worked on a vacant land condominium file
- Assisted with awards gala preparation
- Attended StoneShare training for implementation

Building

- Received and processed building permit applications
- Conducted pre-consultation sessions with members of the public for building permit inquiries
- Attended various walk-in appointments with the public
- Conducted building inspections
- Completed Site Plan Control reviews
- Prepared work order reports for lawyers
- Conducted septic system file searches

- Prepared statistical reports for Tarion, MPAC, CMHC, and Statistics Canada
- Received applications for and assigned civic addresses
- Ordered and distributed civic address signs and posts
- Applied, reviewed, and issued building permits via Cloudpermit
- Assigned civic addresses to new residential dwellings
- Inspected open legacy building permits as a result of work order requests
- Trained Building Official One on inspections and plans review
- Attended Dealing with Difficult Customer & Conflict Resolution Training
- Participated in Stoneshare Content Reorganization Workshops
- Attended information session about Transnomis software via Zoom

GIS & Planning

- Performed duties as Building Information Officer (BIO)
- Prepared minor variance mailout, minutes, decisions, and meeting agenda
- Prepared zoning amendment mail out
- Prepared maps for staff as required (Building, Planning)
- Commissioned documents as required
- Coded and uploaded department invoices
- Attended staff meeting
- Completed DRAPE 2024 contract for next delivery
- Assisted in HP Plotter repair/maintenance
- Exported building permit data out of Vadim as legacy data
- Attended troubleshoot meeting with Cansel for GPS antenna unit setup
- Attended virtual ESRI user conference
- Attended “Dealing with Difficult Customers” training
- Attended meeting with RRCA to discuss LiDar data
- Assisted with Filion drain mapping for Drain Superintendent
- Digitized unopened road allowances
- Prepared the Curbside Garbage map for Infrastructure department
- Attended meeting for TOMRMS and StoneShare preparation
- Performed duties as Health and Safety representative
- Attended StoneShare training for implementation

By- Law Enforcement

- Responded and investigated By-law complaints
- Arranged and attended meetings with the public
- Responded to inquiries from the public
- Addressed reports of Building without a permit
- Attended Dealing with Difficult Customers & Conflict Resolution Training
- Attended Stoneshare Meetings
- Worked with MNRF and CMHA

- Obtained and installed Minor Variance Signs
- Conducted Kennel Inspections and issued Kennel Licences
- Investigated Animal Attack Reports
- Issued and inspected Pool Permits

Economic Development

- Prepared Staff Reports for Council
- Organized, promoted, and attended three new business grand opening events
- Issued two RIP grant payouts to local businesses (project wind-up)
- Visited local businesses
- Solicited sponsors (\$8,300), solicited and managed nominations, and established online ticket sales for the awards gala
- Planned, promoted, and advertised the awards gala
- Attended staff training event (1-day)
- Attended monthly SDG Counties Economic Development Officer Working Group meetings
- Completed training and EDO file migration to new cloud-based file share solution
- Presented a new CIP grant application to CIPAC and to Council for review/recommendation/approval
- Responded to general property inquiries
- Attended virtual and onsite developer meetings
- Communicated new funding and industry updates to local businesses
- Responded to general inquiries from entrepreneurs and existing businesses
- Issued press advisories and media releases related to EDO events

Emergency Planning

- Monitored all EMO situation reports and updates
- Updated Emergency Plan

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: September 5, 2023

SUBJECT: Departmental Update – Parks, Recreation and Culture (July/Aug 2023)

PREPARED BY: Sherry-Lynn Servage, GM of Parks, Recreation and Culture



ADMINISTRATION:

- Minor Sport Programming
 - End of season wrap-up
 - Super Soccer Sunday
- Facility bookings and coordination
- Grant Funding Reporting – ongoing
- Peanut Line Options Analysis Project – in progress
 - Interim Report Review
 - Consultations took place on July 20, 2023
 - Ongoing meetings
- Peanut Line CR19 Bridge Project
 - Follow up site visit took place on July 18, 2023
 - Minor items completed to finalize project
 - Press release issued September 6, 2023
- Building Condition Assessment RFP
 - Review of submissions and awarded Aug 8, 2023
 - Initial project kick off – August 22, 2023
- Nor'Westers Museum Kitchen Renovation RFP
 - Issued July 25, closed August 15, 2023.
 - Site visit August 2, 2023
- Snowflake project from 2022 – Hydro Connections Completed – ready for 2023/2024 season install
- Glen Walter Tennis Court Project – completed
- CLRC – Condenser Installation – completed
- Township facility generator report/research
- CLRC – Refrigeration Plant water treatment – researching for 2024.
- Hiring Process – Recreation Facility Operator

- Char-Lan Recreation Centre Drainage Project – ongoing
- Review of contract snow removal locations/procurement
- Parks Canada and Mohawk Council of Akwesasne – Cairn Future Interpretation Site – Meeting July 17, 2023. Project ongoing.
- Boys and Girls Club Camp – Mid – Season Review/Check In – August 9, 2023
- Site Meeting with South Lancaster Wharf residents regarding maintenance and usage – August 17, 2023
- Heritage Advisory Committee and SDG Counties – Historical Plaque Project – August 23, 2023
- Training
 - GM and Facilitator - Dealing with Difficult Customers and Conflict Resolution Training

OPERATIONS:

- Assist with Canada Day clean up.
- North Lancaster Optimist Hall – deck restoration complete
- Security Cameras installed at
 - Martintown Community Centre
 - Paul Rozon Park Building
- Portable spotlight panel installed
- Coordination and installation of new CLRC advertisements
- Martintown Community Park – skateboard equipment inspection (passed)
- Tree management – ongoing
- Sport Field maintenance and operations
- Tennis/pickleball courts – ongoing maintenance
- Splash Pad operations
- Recreation indoor/outdoor facility prep, cleaning and maintenance
- Schedules – Facility Operators and students
- Implementing items from accessibility plan – ongoing
- Ongoing maintenance requests
 - Lancaster library
 - Lan-Char Medical Centre/Dentist
 - Loyalist and Nor'Westers Museum
- Park and Playground Inspections - ongoing
- Peanut Line inspections and brushing maintenance
- Martintown Community Centre – Assisting horticultural society with upper flower beds
- Martintown Community Centre – mulch installed at all flowerbeds – project completed.

- CLRC Refrigeration Plant start up and maintenance. Preparation for upcoming ice season.

HEALTH AND SAFETY

- Building and site inspections continue
- CLRC Canteen - EOHU and Fire Safety Inspection



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: September 18, 2023

SUBJECT: Departmental Update – Infrastructure Services
(July and August 2023)

PREPARED BY: Sarah McDonald, GM Infrastructure Services

Department Highlights

Welcome to **Brendan MacMaster** who joined our Water Division AND achieved his Operator-In-Training designations!

Congratulations to **Joshua Villeneuve** who achieved his Level II in Water Treatment!



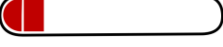

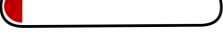
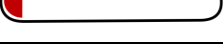
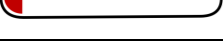
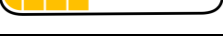

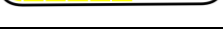
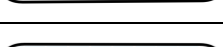


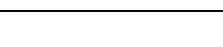
Shout out to **James Levac** and **Steve Bell** who participated in the 2023 Eastern Ontario Truck Roadeo on August 18, 2023!



Infrastructure Capital Work

The status of Infrastructure Services Capital Projects, as of August 31, 2023, is summarized in the following table. Generally, road capital projects are on-schedule

Division	Project	Progress	Notes
Bridges	30011, Major Rehabilitation Design	<div><div></div></div>	Engineering Deferred August 8, 2023
	30018, Concrete Repairs	<div><div></div></div>	Engineering Complete Construction Deferred August 8, 2023
	30044, Expansion Joint Replacement	<div><div></div></div>	Engineering Complete Construction Deferred August 8, 2023
	30050, Renewal Options Analysis	<div><div></div></div>	Presented to Council August 8, 2023

Division	Project	Progress	Notes
Roads	Warren Reconstruction		Second lift of asphalt installed
	Sabourin / Anderson Resurfacing		Asphalt installed
	MacDonald Road Extension		401 grindings stock-piled
	Westley Creek @ Concession 2		Completed Under budget
Planning & Engineering	Summerstown Wharf Options		Not Started
	Active Transportation Plan		RFP In Development
	Building Condition Assessments		Project Initiated Led by Recreation
	Road Rationalization Study		On Hold For Summer
	Filion Drain Engineers Report		Complete
Water	GW Expansion EA		On Hold
	GW Water Tower Design and Construction		In-Progress
	Lancaster Lagoon Dredging		Dredging Complete
Fleet	Backhoe Replacement		Purchased March 2023
	Valve Trailer		Purchased March 2023
Waste Mngmnt	-	-	-

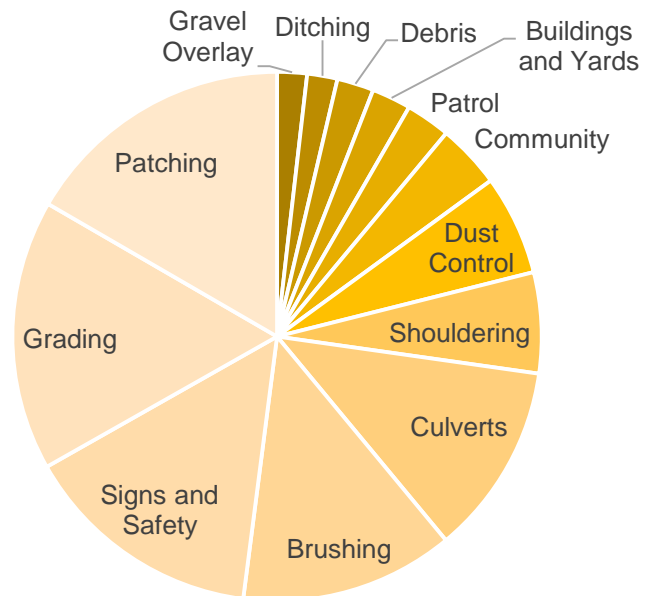
Infrastructure Operations

Road Operations

During July and August, Road Operations were primarily focused on routine summer maintenance, with a focus on:

- Hardtop Patching
- Loosetop Grading
- Signs
- Roadside Brushing
- Culvert Replacements

Summer is also prime vacation season for the Roads Division which isn't shown in the operations summary chart to the right.



Major in-house projects undertaken by the Roads Division during the reporting period include:

- Replacement of the Westley Creek Culvert at Concession 2
- Replacement of the McDonell Creek Culvert at Concession 4
- Preparation of Sabourin and Anderson for paving
- Ditching and Culvert Replacement on Connortown Road

Water Operations

General Operations

- MOE Inspections (Glen Walter, Lancaster, Redwood)
- Chemical Deliveries: Alum and Hypo
- Sewer and Pump Station Cleaning – received reports and inputted condition into GIS
- Remote Control and Resets Programmed and Tested (IECBL/Excel Pro)
- Summer Yard Maintenance (Summer Student – Quinn Mulhearn)
- Martintown - Hypo Line Replacement

Glen Walter

- Bypass Glen Walter WWTP Stations on July 2nd, 2023 (Heavy Rainstorm) – Glen Walter Plant and Bray Street Pump Station
- Sludge Hauling
- Wasting Valve Failed, Replaced with Identical ¼ Turn Valve

Lancaster

- Dredging of Lancaster Lagoon
- Alum Tank Cleaned (Steamed/Pressure Washed)
- Turbidity SC200 Screen Failure – Diagnosis/ Parts Ordered

Green Valley

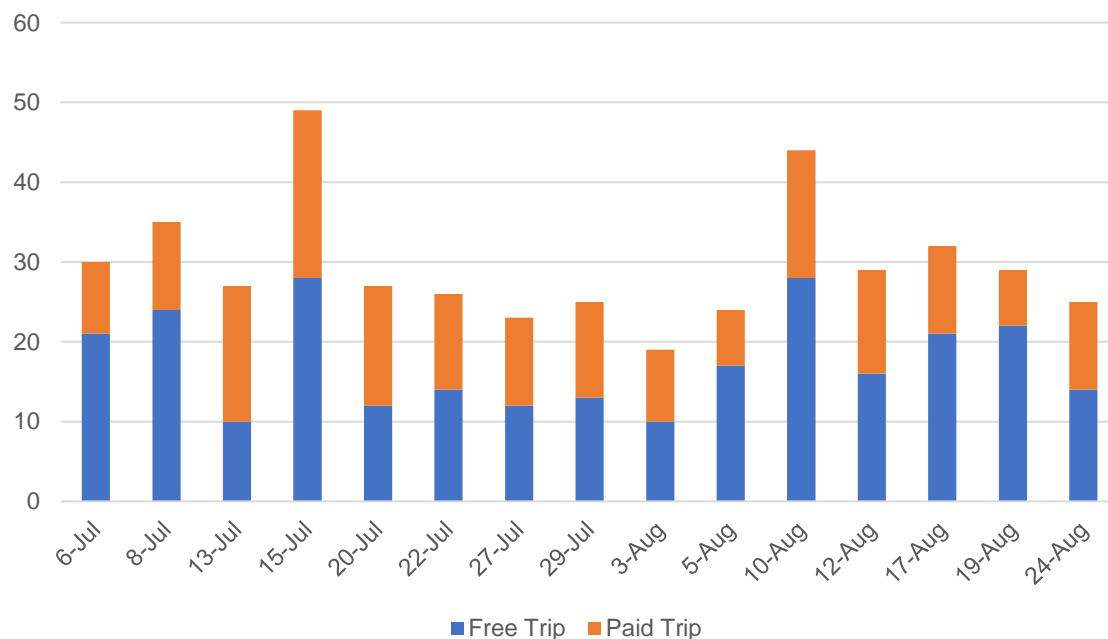
- Mowed and Sampled (Roads Department)

Redwood

- One Service Dig
- Cleaned Stainless Raw Water Pipe

Waste Management Operations**Landfill Operating During Reporting Period: North Lancaster**

The number of trips to the landfill during the reporting period are summarized in the chart below. The free trips are residents using one of their households two free annual landfill trips that replaced the “free dump days” historically held in May / June.

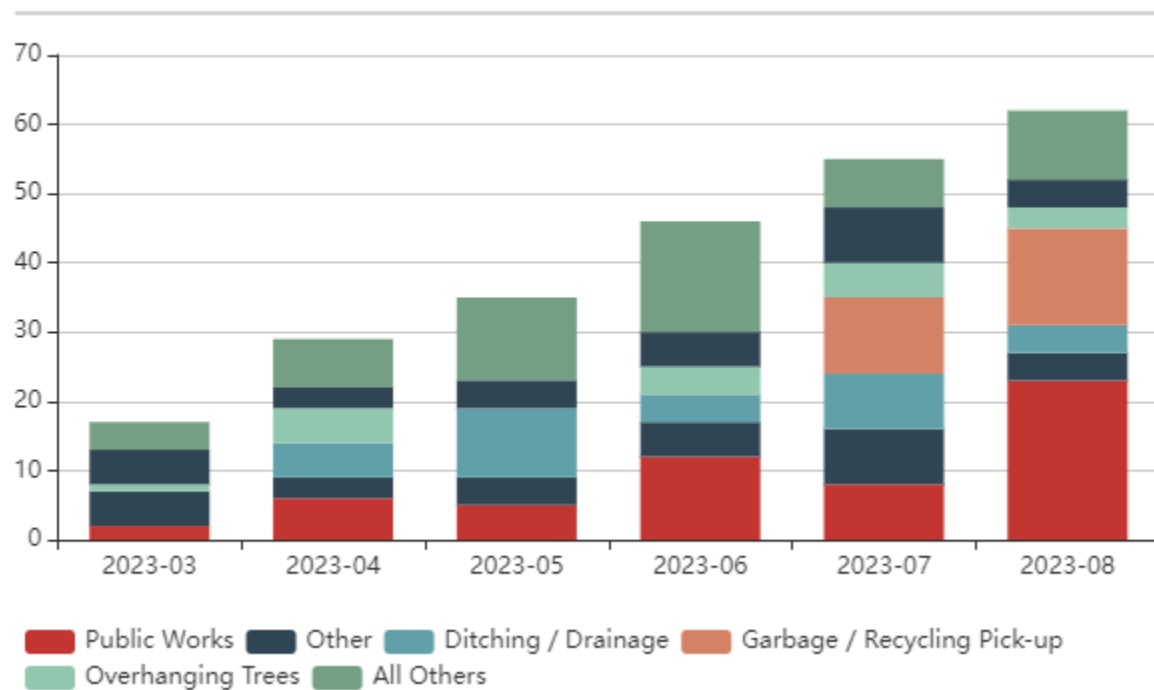


Infrastructure Administration

Customer Service

Infrastructure Services logs all written complaints (and many verbal complaints) through the Access E11 platform, with over 280 “cases” opened between January 1, 2023 and August 31, 2023. The *Public Works* category is a catch-all which the public often uses when submitting through the online platform (<https://form.foreaction.cloud/submit/south-glengarry>). The *All Others* category includes low volume complaints which currently include missing signage, potholes, streetlights, and snow removal.

Case Volume by Category (Open/Closed)



Special Projects

Special projects are activities that took multiple days of administrative staff time during the reporting period.

- Spring Creek Road – Butternut Assessment (completed by Applicant)
- Place St. Laurent Storm Water Management Pond (ongoing - request for transfer)
- Blue Box Transition Report (submitted to RPRA)
- Riverview Subdivision – Drainage (ongoing)
- Disposal of Biosolids (ongoing)

- North Lancaster Landfill – Dump Area (ongoing)
- Accelerated High Speed Internet Program (ongoing)
- Concession 2 Unopened Road Allowance – Tree Management (ongoing)
- Lauzon Bridge – Condition (ongoing)
- Facility Snow Removal RFP (ongoing)
- Minor Culvert Mapping (ongoing)
- Peanut Line Structures Mapping (complete)
- Traffic Counts (ongoing)
- Solid Waste Management By-law (ongoing)
- Traffic & Parking By-law (ongoing)
- Transition to StoneShare (complete?)

Highlights

Health, Safety, Environment	Committees	Training
Health and Safety Committee Meeting was held mid-August.	<p>Environment Committee Meeting was held early August.</p> <p>Regional Waste Management Working Group meeting was held early August.</p>	<p>Water Division</p> <ul style="list-style-type: none"> • Fire Hydrants <p>Students</p> <ul style="list-style-type: none"> • ArcGIS Online Training

Requests from Council

ID	Reference	Item	Status
2021-01	Council Mtg Oct 4, 2021	Traffic Calming Policy	In Progress
2022-01	Council Mtg Jun 6, 2022	Berish Purcell Agreement Drain	On Hold
2023-01	Council Mtg Jun 5, 2023	Public Equipment on Private Road	In Progress
2023-02	Council Mtg Aug 8, 2023	30050, Low-level crossing consideration	In Progress

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: Sept 18, 2023

SUBJECT: Departmental Update – Fire Services (August 2023)

PREPARED BY: Dave Robertson, Fire Chief

OPERATIONS AND RESPONSES:

- Motor Vehicle Collisions: 3
- Alarms:1. Medical:0
- Burn Complaint / Unauthorized Burns: 0
- Fire – Structural:1, Brush / Grass:0, Vehicle:3, Other: 1
- False:2, Public Hazard:2
- Rescue: 0
- Incidents of note. None

TRAINING:

- Station Training topics
 - Search and Rescue
 - Interior fire operations at Airport Training grounds.
- NFPA 1001 Firefighter 2 (2nd course of 2023) began.
- NFPA 1041 Fire Instructor (1st of 2023) completed.

FIRE PREVENTION:

- Williamstown Fair
 - Fire Prevention supplied through the South Glengarry booth.
 - Department provided 1st Aid services for the event.

HEALTH AND SAFETY:

- Building inspections continue.

ADMINISTRATION:

- Chief and Station Chief Lang assisted with vehicles and logistics in support of the Rolling Barrage cross Canada tour. This group of motorcyclists are raising awareness of mental health initiatives for emergency services and the military.
- A BBQ was held at the Lancaster Station for Township student employees to cap off their summer employment in appreciation of their efforts.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: September 18, 2023

SUBJECT: Ontario Provincial Climate Change Impact Assessment (2023)

PREPARED BY: Sarah McDonald, GM Infrastructure Services

Ontario's climate is changing, with more frequent and extreme events such as severe rain, ice and windstorms, prolonged heat waves and milder winters. To help address this challenge, Ontario has released its first-ever [Provincial Climate Change Impact Assessment](#).

The climate change impact assessment evaluates impacts across the province on a regional scale. It considers the unique geographies, economies, municipalities and communities of each region, focusing on key themes, including:

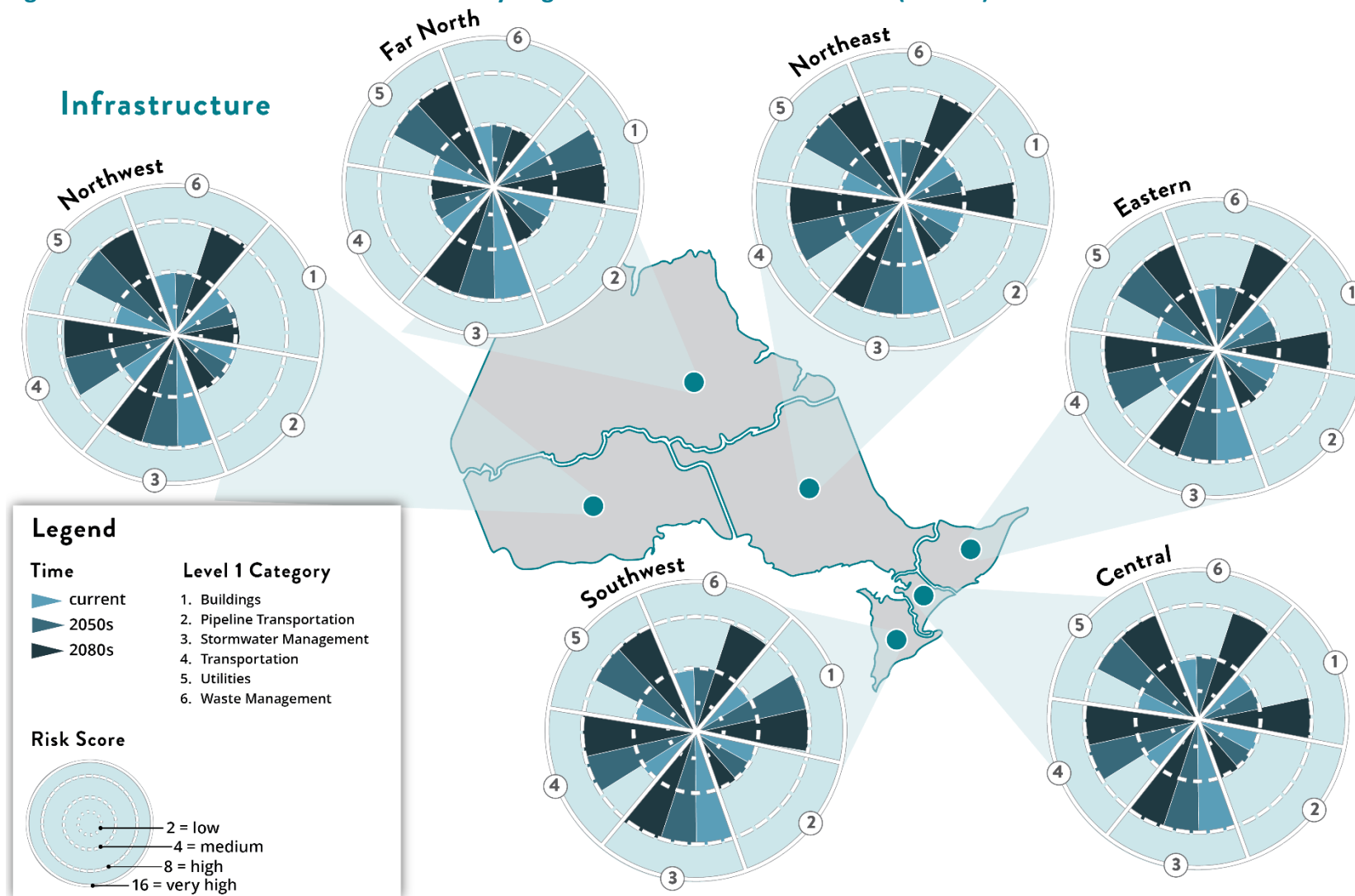
- Infrastructure
- Food and agriculture
- People and communities
- Natural resources, ecosystems and the environment
- Business and the economy

This assessment will help our government, Indigenous communities, municipalities and businesses make more informed decisions to better address the regional and sector-specific impacts of climate change.

The document is comprehensive. Summary graphics from the report for Eastern Ontario and Infrastructure are attached for Council's general and broad knowledge.

- Figure 6.2, Current and Future Risk Profiles BY Region Assessed FOR Infrastructure
- Table 11.5 – Provincial Climate Change Impact Assessment (PCCIA) Adaptive Capacity Rating for Eastern Region

Figure 6.2: Current and Future Risk Profiles by Region Assessed for Infrastructure (RCP8.5)¹²



¹² Appendix 13 provides an alternative visual format of the presented risk results by Level 1 category and region for this Area of Focus.

Eastern Region

Table 11.5: PCCIA Adaptive Capacity Rating for Eastern Region

Adaptive Capacity Category	Technology	Resource Availability	Sector Complexity
Qualitative Analysis	<p>Key sectors in this region include education, agriculture, advanced manufacturing and materials technologies. Eastern Ontario’s advanced technology companies support a wide range of industries from traditional to new; including aerospace, automotive, medical devices, telecommunications, industrials, energy, and mining to emerging technologies. Eastern Ontario is within proximity to key resources where companies tend to cluster in close geographic proximity, whether to profit from local knowledge flows, access to skilled workers or tap regional supplier networks. All of these translate to greater access to talent and greater availability of R&D expertise from within and neighbouring regions. This region is also an important business hub. It has excellent transportation linkages by road, rail and seaway between Canada and the U.S., including Canada’s fifth busiest, U.S. border crossing: the Lansdowne/Alexandria (Thousand Islands Bridge), which connects to Interstate 81 and significant distribution centres.</p> <p>Eastern Ontario also possesses a key role in provincial and national energy generation. The region has access to substantial clean energy related resources - Co-operatives such as Ottawa Renewable Energy Co-operative; Companies such as iSolara Solar Power; Facilities such as the Wolfe Island Wind Facility. Eastern Ontario’s green economy is broad based but has particular expertise in solar energy, wastewater treatment, smart grid, environmental services and green construction. There is a growing cluster of green economy companies such as Stratchcona Energy, Fabrack Solar, and EnviraMet. Moreover, as with many other regions in Ontario, funding programs; such as EcoAction Community Funding Program and the Ontario Community Environment Fund, are available to support local, municipal, and provincial action.</p> <p>These findings point towards high adaptive capacity with respect to technology and advancements for the major communities in the region.</p>	<p>Eastern Ontario is within proximity to key resources where companies tend to cluster in close geographic proximity, whether to profit from local knowledge flows, access to skilled workers or tap regional supplier networks. This is exemplified by the region's high accessibility to the GTHA via existing transportation networks. Key sectors in this region include education (6 universities and 7 community colleges), agriculture, and advanced manufacturing and materials technologies. All of these translate to greater access to talent and greater availability of R&D expertise from neighbouring regions. Additionally, as with many other regions in Ontario, funding programs; such as EcoAction Community Funding Program and the Ontario Community Environment Fund, are available to support local, municipal, and provincial action. Most recently in June 21, 2021, it was announced that an investment of \$223,750 through the Federation of Canadian Municipalities' (FCM's) Green Municipal Fund (GMF) would be put towards helping reduce greenhouse gas (GHG) emissions and improve the quality of water and energy efficiency in cities and communities in Eastern Ontario.</p>	<p>Eastern Ontario is composed of 99 municipalities ranging from villages and townships of less than 1000 residents to larger cities. This region has the smallest number of census divisions in southern Ontario, suggesting a medium complexity.</p>
Adaptive Capacity Rating	High (16)	High (16)	Medium (4)
Overall Level 1 Adaptive Capacity Ranking	High (16)		

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: September 18, 2023

SUBJECT: 2023 Sidewalk Condition Assessment Results

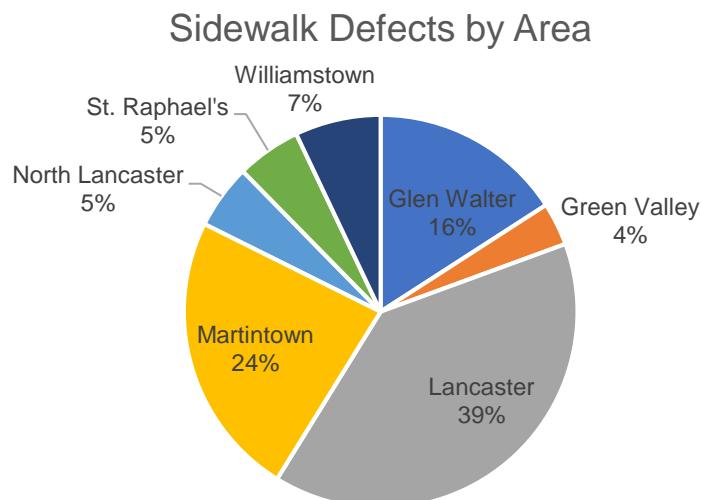
PREPARED BY: Sarah McDonald, P. Eng., GM Infrastructure

The Township of South Glengarry undertakes an annual Sidewalk Condition Assessment (SCA) to monitor the condition of the sidewalk assets over time and to meet the requirements of O. Reg. 239/02: Minimum Maintenance Standards for Municipal Highways.

The 2023 SCA reflects the sidewalk maintenance work completed in late 2022 and the removal of the Warren Street sidewalk through the Warren / Middle / Bethune Street reconstruction project. The total defects identified (table below) reduced from 420 (2022) to 166 (2023), which decreases the estimated required maintenance costs by more than 50%.

	2022	2023
Total Defects Identified	420	166
Repairable Cost	\$28,650	\$13,700
Replacement Cost	\$195,500	\$81,500

In terms of the condition of the Township's sidewalk systems, the percentage of defects by area is provided in the below chart.



INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: September 18, 2023

SUBJECT: Facility Generator Information

PREPARED BY: Sherry-Lynn Servage, GM of Parks, Recreation and Culture

As a result of the weather events over the last year, it has become evident that some Township facilities should have a generator available for operational purposes and facility management. Having a power source during an outage will allow departments to continue operating efficiently and effectively. Additionally, this can help mitigate facility damage due to flooding, heat loss, etc.

Administration was directed to create a strategic plan for Township facility generators to financially plan for the equipment. The chart attached to this report outlines the Township facilities and indicates whether it has a generator, and if it does not, if one is recommended for operational purposes.

When identifying facilities that require a generator, Administration focused on operational purposes and facility management if a multi-day power outage event should occur. Additional facilities may be considered in the future; however, these are the facilities that were identified as a priority to allow operations to continue and to protect facilities and equipment such as furnaces and hot water tanks.

In the notes section of the chart, when referring to a UPS for the water system, this is a battery back up/surge protector for the water treatment system in the facility. This will help to avoid the water treatment system from locking out when there is a power outage for a short period of time.

Unless indicated in the notes section of the chart, the recommended sites are referring to a generator that is tied into the facility and has an automatic switch over enabled.

Administration would like to move forward with planning for the 2024 budget which will include obtaining quotes for the facilities indicated. Administration will also investigate funding opportunities.

	Name	Location	Generator Currently? Y/N	If yes - is it full or partial powering?	If No, is a Generator Priority? Y/N	Notes
Admin	TOSG – Township Hall	6 Oak St, Lancaster, ON K0C 1N0	YES	YES		
	Airport Main Hanger	19403 Airport Rd, Summerstown, ON K0C 2E0	NO		NO	
Rec	Williamstown Office (Celtic Music Hall of Fame)	19687 William St, Williamstown K0C2J0	NO		NO	UPS for water system
	Green Valley Community Centre	4159 MacKinnon Rd, Green Valley, K0C1L0	NO		NO	UPS for water system
	Green Valley Skate Rink Storage Building	4159 MacKinnon Rd, Green Valley, K0C1L0	NO		NO	
	Martintown Skate Rink Storage Building	5116 Nine Mile Rd, Martintown, ON K0C 1S0	NO		NO	
	Bainsville Community Centre	6095 Florence St, Bainsville, ON K0C 1E0	NO		NO	
	Bainsville Skate Rink Change House	6095 Florence St, Bainsville, ON K0C 1E0	NO		NO	
	Glen Walter Park	6618 Glen Walter Park Road, Glen Walter	NO		NO	UPS for water system
	Char-Lan Recreation Centre (Arena)	County Rd 17, Williamstown, ON K0C2J0	NO		YES	Hall, main floor, water treatment system, (refrigeration plant not required)
	Paul Rozon Park C.C.	19715 John, Williamstown ON K0C2J0	NO		NO	UPS for water system
	Nor-Westers Museum	19651 County Rd 17, Williamstown, ON K0C 2J0	NO		YES	Currently battery backup for sump pump, should have auto switch generator for atleast partial
	Glendale Park – Empey Poirier Park	6086 Vine St, Williamstown, ON K0C 2J0	NO		NO	
	Legion at Smithfield Park	119 Military Road, Lancaster K0C1N0	NO		NO	Has been requested by tenants and would be partially funded by tenants.
	Lancaster Library	195 S Rd Military, Lancaster, ON K0C 1N0	NO		YES	Currently battery backup for sump pump, should have auto switch generator for atleast partial
	Lan-Char Medical Centre	20 Victoria St, Lancaster, ON K0C 1N0	NO		YES	Need atleast partial power generator for basement.
	Smithfield Park Building	119 Military Road, Lancaster K0C1N0	NO		NO	
Roads	North Lancaster Public Works (Incl. Optimist Building)	4841 2 nd Line Rd.				UPS for water system - hall side. Garage generator is Storm Internet Services and may not always be available.
			YES	Currently Garage Only		
	Airport Road Public Works Garage	19403 Airport Rd, Summerstown, ON K0C 2E0	YES	Partial - Fuel Pump Only	YES	Generator required for full building/service.
	Airport Road Salt Dome	19403 Airport Rd, Summerstown, ON K0C 2E0	NO		NO	
	North Lancaster Landfill		NO		YES	portable would suffice
Water	Beaver Brook Landfill	19281 Beaver Brook Road	NO		YES	portable would suffice
	Glen Walter Water Treatment Plant	18352 County Road 2				
	Glen Walter Wastewater Treatment Plant	18352 County Road 2	YES	Partial		Only Runs Half of the Equipment (Diesel)
	Glen Walter Pump Station	18352 County Road 2				
	Glen Walter Water Garage	18352 County Road 2	NO		NO	
	Glen Walter – Bray Street Pump Station	6649 Glen Walter Park Road	YES	YES		(Diesel)
	Glen Walter – Yacht Boulevard Pump Station	Yacht Boulevard	NO		YES	portable would suffice
	Green Valley – Pump Station #1	Property south of 4008 COUNTY RD 34	NO		YES	Has Disconnect for Portable Generator
	Green Valley – Pump Station #2	Property west of 20404 CONCESSION 8 RD	NO		YES	Has Disconnect for Portable Generator
	Redwood Estates – Water Treatment Plant	6211 Shannon Lane	YES	YES		(Diesel)
	Lancaster – Water Treatment Plant	20521 Old Montreal Road	YES	YES		(Diesel)
	Lancaster – Old Montreal Road Pump Station	20419 Old Montreal Road	YES	YES		(Natural Gas)
	Lancaster – South Beech Pump Station	Property South of 18 Oak Street	YES	YES		(Diesel)
	Lancaster – Water Tower (small heated area)	2 Victoria Street.	NO		NO	
	Lancaster – Old Water Treatment Plant	28 Duncan Street	NO		NO	
Fire	Glen Walter Fire Hall	6650 Bray St, Cornwall, ON K6H 5R5	YES	YES		
	Midway Pump House Summerstown Station		NO		NO	not a priority at this time - to be reviewed.
	Williamstown Fire Hall	19686 William Street, Williamstown, K0C2J0	NO		YES	recently condemned, it requires replacement
	Old Williamstown Fire Hall	19652 John St., Williamstown, K0C 2J0	YES	NO		15 years old - can be used for another site.
	Lancaster Fire Hall	221 Military Rd N, Lancaster, ON K0C 1N0	YES	YES		
	Martintown FH & CC	4850 County Rd 20, Martintown ON K0C1S0	YES	YES		
	North Lancaster Fire Hall	221 Military Rd N, Lancaster, ON, K0C1N0	YES	YES		

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: September 18, 2023

SUBJECT: Disposal of Used Fire Vehicle – 1996
Freightliner Pumper

PREPARED BY: Dave Robertson, Fire Chief

The South Glengarry Fire Service has removed the following fire apparatus from service:

- One (1) 1996 Freightliner Pumper

This vehicle was approved to be replaced with a 2022 Freightliner Pumper.

The purchase of a new 2022 Freightliner Pumper (P2) was authorized in the 2022 budget and the apparatus is now in service at Station 2 (Martintown).

The vehicle was a direct sale to Battleshiel Industries, Vars, with a sale value of \$12,000.

Current and historic sales of similar vehicles on the GovDeals platform have shown pricing in the \$7,500 to \$15,000 range. These were for Diesel engine models with similar age and condition.

The sale follows the provisions of Bylaw 36-07, Disposition of Assets. Funds from the sale of the vehicle will result in revenue for Fire Service reserves.



Ontario

August 28, 2023

Kelli Campeau
Interim CAO
Township of South Glengarry
kcampeau@southglengarry.com

Dear Ms. Campeau:

We are pleased to announce that the governments of Canada and Ontario are investing up to \$1.5 million over two years to help improve the removal, handling, and disposal of deadstock across the province. The Increasing Deadstock Capacity Initiative application intake will be open from September 21, 2023, to February 1, 2024. All approved projects must be completed by February 1, 2025. You can find additional information, including how to apply, on the Agricultural Adaptation Council Website at info@adaptcouncil.org.

This program is being offered through the Sustainable Canadian Agricultural Partnership (Sustainable CAP). The cost-share funding initiative will help address some of the gaps identified in a Livestock Research Innovation Corporation (LRIC) report released this year and will provide opportunities for the deadstock industry to streamline operations and improve accessibility by increasing capacities and establishing new service standards.

Please note that expenses, where applicable, must meet regulatory requirements, including [Ontario Regulation 105/09](#) under the Food Safety and Quality Act, 2001 (FSQA), and [Ontario Regulation 106/09](#) under the Nutrient Management Act, 2002 (NMA), (or any applicable requirements under the Safe Food for Canadians Act for federally registered plants), and be suitable for use. The undertaking of these activities for cost-share funding may still be subject to regulatory approvals.

Our governments are committed to supporting the agri-food sector and rural communities in Ontario.

.../2

We encourage you to take advantage of this funding opportunity and submit an application. Together, we can ensure that Ontario's agricultural communities can continue to operate sustainably and without interruption.

Sincerely,



Lawrence MacAulay
Minister of Agriculture
and Agri-Food



Lisa M. Thompson
Minister of Agriculture, Food
and Rural Affairs



OFFICE OF THE MAYOR
CITY OF HAMILTON

VIA: Mail

The Honourable Paul Calandra
Ministry of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3

September 11, 2023

Dear Minister Calandra:

On August 18, 2023, Hamilton City Council approved Item 7.5 which reads as follows:

7.5 City of Hamilton – Request to Abandon Greenbelt Development

WHEREAS, the City of Hamilton is committed to reducing the cost of housing and has pledged to facilitate the construction of 47,000 housing units by 2031;

WHEREAS, City of Hamilton staff have concluded that residential housing development within the former Greenbelt lands is unnecessary to facilitate construction of the pledged housing units;

WHEREAS, on February 8, 2023, Hamilton City Council declared "The Minister's decision to remove 795 hectares of land from the Greenbelt Plan is unnecessary and is not supported by the City of Hamilton";

WHEREAS, the Auditor General for the Province of Ontario has confirmed Hamilton's conclusion that "Greenbelt land was not needed to meet the current housing targets assigned to them by the Housing Ministry";

WHEREAS, development of the Greenbelt would be a significant financial liability to Hamilton taxpayers;

WHEREAS, the Auditor General for the Province of Ontario stated: "Land sites removed from the Greenbelt in December 2022 were largely not serviced, were not in their servicing plans, and that many of the sites would be challenging to prioritize and service in the near future..." and "Some of these sites would require considerable infrastructure to prepare them for housing development"; and

WHEREAS, the Greenbelt should be protected as a vital element of Hamilton's environmental and agricultural resources.

THEREFORE, BE IT RESOLVED:

- (a) That the City of Hamilton requests the Province of Ontario abandon its plan to develop the Greenbelt and that all lands within the City of Hamilton removed from the Greenbelt be reinstated; and
- (b) That this resolution be circulated to all Ontario municipalities where Greenbelt lands were slated for development for support and a similar declaration to the Province of Ontario.

Your consideration of Council's request is appreciated. We would ask that you reference File #C23-015 when responding to this correspondence.

Sincerely,



Mayor Andrea Horwath

File #C23-015

c.c. Association of Municipalities Ontario (AMO)
Federation of Canadian Municipalities
Rural Ontario Municipal Association
All Ontario Municipalities (by email)

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 66-2023
FOR THE YEAR 2023**

***BEING A BY-LAW A BY-LAW TO ADOPT, CONFIRM AND RATIFY
MATTERS DEALT WITH BY RESOLUTION.***

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

AND WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the action of the Council at its regular meeting of September 18, 2023 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 18TH DAY OF SEPTEMBER 2023.***

MAYOR: _____ **CLERK:** _____