

**TOWNSHIP OF SOUTH GLENGARRY**  
**REGULAR MEETING MINUTES**

**November 21, 2022, 7:00 p.m.**  
**Tartan Hall - Char-Lan Recreation Centre**  
**19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang,  
Councillor Stephanie Jaworski, Councillor Sam McDonell and  
Councillor Trevor Bougie

STAFF      CAO Tim Mills, GM Corporate Services/Clerk Kelli Campeau,  
PRESENT: GM Planning, Building & Enforcement Joanne Haley, GM  
Infrastructure Services Sarah McDonald, GM Parks,  
Recreation and Culture Sherry-Lynn Servage, GM  
Finance/Treasurer Suday Jain, Fire Chief Dave Robertson,  
Director of Water & Wastewater Dillen Seguin, Deputy  
Treasurer Kaylyn MacDonald, Deputy Clerk Crystal LeBrun  
and Executive Assistant/Communications Coordinator Michelle  
O'Shaughnessy.

1.      CALL TO ORDER

**Resolution No. 359-2022**

Moved by Councillor Bougie  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the November 21, 2022, Council Meeting of the  
Township of South Glengarry now be opened at 7:00 pm

CARRIED

2.      O CANADA

3.      DISCLOSURE OF PECUNIARY INTEREST

4.      APPROVAL OF AGENDA

Agenda Addition: Consent - Bill 23 - More Homes Built Faster Act,

Item Moved from Consent to Items for Consideration:

10. B Departmental Update Corporate Services

**Resolution No. 360-2022**

Moved by Councillor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry  
approve the agenda as amended.

CARRIED

5.      APPROVAL OF MINUTES

5.1      Previous Meeting Minutes - November 7, 2022

**Resolution No. 361-2022**

Moved by Councillor McDonell  
Seconded by Deputy Lang

BE IT RESOLVED THAT the Minutes of the November 7, 2022 Regular Council Meeting, including the Closed Session minutes, be adopted as circulated.

CARRIED

5.2 Public Meeting Minutes - November 7, 2022

**Resolution No. 362-22**

Moved by Deputy Lang  
Seconded by Councillor Bougie

BE IT RESOLVED THAT the Minutes of the November 7, 2022 Public Meeting be adopted as amended.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

6.1 Williamstown Fair Board Thank You (Neil Dixon)

The St Lawrence Valley Agricultural Society presented a thank you certificate to Council for the monetary and in-kind support provided to the board.

6.2 Regional Waste Management - United Counties of SDG (Ben de Haan)

Ben De Haan, Director of Transportation from SD&G Counties presented an executive summary of the comprehensive Regional Waste Management Report completed by DFA.

7. ACTION REQUESTS

7.1 Regional Waste Management Working Group Commitment (S. McDonald)

**Resolution No. 363-2022**

Moved by Councillor Bougie  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 189-2022 be received and that the Council of the Township of South Glengarry endorse the actions identified in the Executive Summary of the *Regional Waste Management Executive Summary*; and furthermore that the General Manager of Infrastructure Services be directed to represent the Township of South Glengarry, by participating wholly, as part of the Regional Waste Management Working Group.

CARRIED

7.2 Solid Waste Management – 2023 Level of Service (S. McDonald)

**Resolution No. 364-2022**

Moved by Councillor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 177-2022 be received and that the Council of the Corporation of Township of South Glengarry approve the 2023 Service Levels for Solid Waste Management Services as outlined in the amended Appendix 1 of Staff Report 177-2022

CARRIED

- 7.3 Drinking Water Quality Management System (DWQMS) Internal and External Audits (S. McDonald/D. Seguin)

**Resolution No. 365-2022**

Moved by Councillor McDonell  
Seconded by Deputy Lang

BE IT RESOLVED THAT Staff Report 178-2022 be received and that the Council of the Township of South Glengarry receive the 2022 Internal and External Audit Summaries of the Drinking Water Quality Management System (DWQMS) and acknowledge the documented Audit Findings.

CARRIED

- 7.4 Pick-up Fleet Update and Direction Request (S. McDonald)

**Resolution No. 366-2022**

Moved by Deputy Lang  
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 179-2022 be received and that the Council of the Township of South Glengarry direct Administration to accept the increased pricing of \$47,000/unit to fulfill RFP 01-2021 and RFP 07-2021

CARRIED

- 7.5 Sapphire Hills Estate Phase 5 Preliminary Acceptance (S. McDonald)

**Resolution No. 367-2022**

Moved by Councillor Bougie  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 180-2022 be received and that the Council of the Township of South Glengarry acknowledge the Initial Acceptance of the Road Works and Preliminary Acceptance of the Site Works for Sapphire Estates Phase 5, excluding the Storm Water Management Pond, in accordance with the Subdivision Agreement dated October 17, 2016.

CARRIED

- 7.6 Lumley Vacant Land Condominium Draft Plan Approval (J. Haley)

**Resolution No. 368-2022**

Moved by Councillor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 181-2022 be received and that the Council of the Township of South Glengarry recommends to the United Counties of Stormont, Dundas and Glengarry Director of Planning Services to issue draft plan approval of the Lumley Vacant Land Condominium subject to the conditions as requested by the Township, for the property legally described as Part of Lots K and L, Concession 1 Front, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, known as 20310 County Road 2, Lancaster. The proposed draft plan conditions representing the requirements of the Township of South Glengarry can be found attached to this report. The Council of the Township of South Glengarry carefully considered the comments from the public however these comments did not negatively impact the decision of the Council to recommend approval.

CARRIED

7.7 Donation Request – Lancaster Santa Claus Parade (K. MacDonald)

**Resolution No. 369-2022**

Moved by Councillor McDonell  
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 186-2022 be received and that the Council provide a donation of \$1,500 to the Lancaster Firefighter’s Association for the 2022 Lancaster Santa Claus Parade.

CARRIED

8. BY-LAWS

8.1 Lachance-MacKey Zoning By-law Amendment (J. Haley)

**Resolution No. 370-2022**

Moved by Councillor Bougie  
Seconded by Deputy Lang

BE IT RESOLVED THAT Staff Report 182-2022 be received and that By-law 77-2022, being a by-law to amend By-law 38-09, the Comprehensive Zoning By-law for the Township of South Glengarry to rezone the property legally described as the Part of Lots 8 and 9, Concession 1, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 6258 151st Ave., PIN 671370380, from Limited Services Residential (LSR) to Limited Services Residential Special Exception- Ten (LSR-10) to permit an existing residential garage to be the main permitted use on the subject property, be read a first, second and third time, passed, signed and sealed in open Council this 21<sup>st</sup> day of November 2022. The Council of the Township of South Glengarry confirms that were no comments received from the public that resulted in the need to deny this application therefore there was no effect on the decision.

CARRIED

8.2 MacLean Zoning By-law Amendment (J. Haley)

**Resolution No. 371-2022**

Moved by Deputy Lang  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 183-2022 be received and that By-law 78-2022, being by-law to amend By-law 38-09, the Comprehensive Zoning By-law for the Township of South Glengarry, to rezone the property legally described as East Part Lot 19, Concession 1 Front, in the geographic Township of Charlottenburgh now in the Township of South Glengarry, County of Glengarry, located at 18883 County Road 2 from Rural (RU) to Rural Special Exception - Nineteen (RU-19) to permit three existing single detached dwelling units and accessory residential structures, be read a first, second and third time, passed, signed and sealed in open Council this 21<sup>st</sup> day of November 2022. The Council of the Township of South Glengarry confirms that no comments from the public were received on this application therefore there was no effect on the decision.

CARRIED

- 8.3 Site Plan Approval Designation and Delegation of Authority By-law (J. Haley)

**Resolution No. 372-2022**

Moved by Councillor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 184-2022 be received and that By-law 79-2022, being a by-law to designate and delegate site plan control approval authority under Section 41 (4.0.1) of the Planning Act, R.S.O. 1990, C.P.13, as amended, be read a first, second and third time passed, signed and sealed in open council this 21st day of November 2022.

CARRIED

- 8.4 To Sell and Transfer Township Owned Land (J. Haley)

**Resolution No. 373-2022**

Moved by Councillor McDonell  
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 185-22 be received and that By-law 80-2022, being a by-law to authorize the sale of lands in accordance with the terms of By-law 21-2021 for the land described as Lot 33 and Part of South Branch Road, north side of William Street, Registered Plan 19, Williamstown, being comprised of PIN 671210479 to Todd and Wendy Rozon for the value of \$10,000.00 plus HST and that all costs associated to the sale of the land be paid by the purchaser.

CARRIED

9. ITEMS FOR CONSIDERATION

- 9.1 Information Report – Bill 23

- 9.2 Departmental Update – Corporate Services (October 2022)

10. CONSENT AGENDA

**Resolution No. 374-2022**

Moved by Councillor Bougie

Seconded by Deputy Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry accept the Consent Agenda.

CARRIED

10.1 Departmental Update-Infrastructure Services (October 2022)

10.3 Departmental Update - Finance Services - October 2022

10.4 Departmental Update - Parks, Recreation and Culture (October 2022)

10.5 Departmental Update- Planning, Building and Enforcement (October, 2022)

10.6 Committee of Adjustment Minutes - November 7 2022

10.7 Committee of Adjustment Minutes - October 17, 2022

10.8 Memo - New Tribunals Ontario and ARB KPIs

10.9 Resolution - CN Railway Contribution Requirements - Township of Warwick

10.10 Resolution - More Homes Built Faster Act - Prince Edward County

11. CLOSED SESSION

**Resolution No. 375-2022**

Moved by Deputy Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council convene to Closed Session at 9:44 pm to discuss the following items under Section 239 (2) of the Municipal Act S.O. 2001;

(2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is;

(c) a proposed or pending acquisition or disposition of land

Specifically: Staff Report 188-2022

(d) labour relations or employee negotiations

Specifically: Staff Report 188-2022

(e) litigation or potential litigation

Specifically: Ongoing litigation matter

(k) negotiations

Specifically: Information Report - Ongoing Negotiations

CARRIED

Moved by Councillor Bougie

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry extend the meeting curfew of 11:00 pm.

CARRIED

**Resolution No. 376-2022**

Moved by Councillor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT Council rise and reconvene at 11:17 pm into open session without reporting.

CARRIED

**Resolution No. 377-222**

Moved by Councillor McDonell  
Seconded by Councillor Bougie

BE IT RESOLVED THAT council direct Administration to carry out all actions as specified in the closed session minutes.

CARRIED

- 12. CONFIRMING BY-LAW
- 12.1 Confirming By-law 81-2022

**Resolution No. 378-2022**

Moved by Councillor Bougie  
Seconded by Deputy Lang

BE IT RESOLVED THAT By-law 81-2022, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 21st day of November 2022.

CARRIED

- 13. ADJOURNMENT

**Resolution No. 379-2022**

Moved by Deputy Lang  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 11:20 pm.

CARRIED

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Mayor

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Clerk