

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
AGENDA**

Monday, June 5, 2023, 7:00 PM
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown

	Pages
1. CALL TO ORDER	
2. O CANADA	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. APPROVAL OF AGENDA	
Additions, Deletions or Amendments	
All matters listed under the Consent Agenda, are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.	
5. APPROVAL OF MINUTES	
5.a Public Meeting Minutes - May 15, 2023	4
5.b Previous Meeting Minutes - May 15, 2023	6
6. PRESENTATIONS AND DELEGATIONS	
6.a Alteration of Green Road (Gore/Spring Creek) - Jocelyne Lapierre	
6.b Township Grader Rentals - David Rawnsley	
7. ACTION REQUESTS	
7.a 2023 Pride Month (Kelli Campeau)	13
7.b Williamstown Fire Station Roof Options (Dave Robertson)	15
7.c Request for Alteration of Green Road (Sarah McDonald)	17
8. BY-LAWS	
8.a CIP Agreement with A.L. MacDonald Grocery Ltd. (Jennifer Treverton)	33
8.b Appointment – Deputy Chief Building Official (Chris Raabe)	40
8.c Appointment – Building Inspector (Chris Raabe)	44
8.d Filion Drain Engineer’s Report – Third and Final Reading (Kelli Campeau)	48

9.	ITEMS FOR CONSIDERATION	
10.	CONSENT AGENDA	
10.a	2022 South Glengarry Data Call (Recycling) Overview	52
10.b	Boil Water Advisory (May 2023)	54
10.c	Glen Walter Water Tower Public Information Centre Summary	59
10.d	RRCA Board Meeting Minutes - 2023-05-30	77
10.e	Environment Committee Minutes	78
10.f	Committee of Adjustments Minutes - 2023-05-15	
10.g	CIPAC Meeting Minutes - 2023-05-16	82
10.h	CIPAC Orientation Meeting Minutes - 2023-05-09	84
10.i	Cornwall Regional Airport Commission Minutes - 2023-04-25	85
10.j	Inventory of RRCA Programs and Services - South Glengarry Memo - May 2023	87
10.k	International Lake Ontario-St. Lawrence River Board - Media Release	92
10.l	Upper Canada District School Board - Ward 7 Trustee	111
10.m	Women of Ontario Say No	113
10.n	NCPS Municipality Introduction Letter	115
10.o	MNRF Rabies Control Operations	116
10.p	Seniors Month Factsheet	121
10.q	Minister of Municipal Affairs and Housing Letter - Resolution - Retain Surplus Proceeds from Tax Sales	123
10.r	2023 OSAA Call for Nominations	125
10.s	Resolution - Legislative Amendments (City of Cambridge)	127
10.t	Resolution - Highway Traffic Act Amendments (City of Cambridge)	129
10.u	Resolution - Insurance Costs (Municipality of Tweed)	131
10.v	Resolution - Pole Infrastructure (Municipality of Tweed)	132
10.w	Resolution - Use of Long Term Care Funding to Support Community Care Services (City of Stratford)	133
10.x	Resolution - Aerodrome (Township of Armour)	134
10.y	Resolution - Bill 5 Letter of Support (Municipality of Casselman)	136
10.z	Resolution - Bill 97 (SDG Counties)	137
10.aa	Resolution - Municipal Heritage Register (Town of Lincoln)	139
10.ab	Resolution - Proposed New PPS (Prince Edward County)	141

11. CLOSED SESSION

BE IT RESOLVED THAT Council convene to Closed Session to discuss the following item under Section 239 (2) of the Municipal Act S.O. 2001;

(2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual

Specifically: Committee Applicants

12. CONFIRMING BY-LAW

12.a Confirming By-law 39-2023

143

13. ADJOURNMENT

**TOWNSHIP OF SOUTH GLENGARRY
PUBLIC MEETING MINUTES**

**May 15, 2023, 6:30 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang,
Councillor Stephanie Jaworski, Councillor Sam McDonell, and
Councillor Trevor Bougie

STAFF Acting CAO/ Clerk Kelli Campeau, GM Planning, Building &
PRESENT: Enforcement Joanne Haley, Community Planner Max Irwin and
Deputy Clerk Kayce Dixon

1. CALL TO ORDER

Moved by Martin Lang

Seconded by Sam McDonell

THAT the meeting be called to order at 6:53 pm.

CARRIED

2. APPROVAL OF AGENDA

Moved by: Stephanie Jaworski

Seconded by: Trevor Bougie

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST

4. NEW BUSINESS

4.1 Zoning By-law Amendment - 1000408984 Enterprises Inc.

Moved by: Sam McDonell

Seconded by: Martin Lang

Purpose of the Amendment:

The purpose of this Amendment is to rezone the subject property from Residential Three (R3) to Residential Four - Exception Five (R4-5) to permit an apartment building and to reduce the minimum dwelling Floor Area for a Bachelor or Studio Apartment from 46 square meters to 38 square meters and for a 1 Bedroom Apartment from 56 square meters to 47 square meters.

All other applicable provisions of Zoning By-law 38-09, as amended, shall continue to apply.

The applicant is proposing to renovate the existing building to establish a 17-unit apartment building.

The current use of the existing structure is River Garden Retirement Residence containing 28 rooms.

The subject property is currently designated Residential District in the County Official Plan and falls within the Urban Settlement Area of Lancaster.

This proposed amendment conforms to the Official Plan and the PPS.

No written comments have been received to date from members of the public.

This zoning amendment application will be subject to a decision of Council.

A staff report including a recommendation will be brought to Council for a decision in the near future.

The applicant, Paramjit Singh, commented that their objective is of providing nice accommodations to address the housing shortage. They were appreciative of the cooperative attitude of the staff.

Councillor Jaworski commented that they were happy to see this coming forward.

Deputy Mayor Lang commented that they were happy to see it come forward, as it is much needed.

CARRIED

5. ADJOURNMENT

Moved by: Sam McDonell

Seconded by: Stephanie Jaworski

THAT the public meeting be adjourned at 7:02pm.

CARRIED

Mayor

Clerk

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES**

**May 15, 2023, 7:00 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang,
Councillor Stephanie Jaworski, Councillor Sam McDonell and
Councillor Trevor Bougie

STAFF Acting CAO/Clerk Kelli Campeau, GM Finance/Treasurer

PRESENT: Suday Jain, GM Planning, Building & Enforcement Joanne
Haley, GM Infrastructure Services Sarah McDonald, GM
Parks, Recreation and Culture Sherry-Lynn Servage, Fire
Chief Dave Robertson, Deputy Clerk Kayce Dixon and Deputy
Treasurer Kaylyn MacDonald.

1. CALL TO ORDER

Resolution No. Resolution 150-2023

Moved by Deputy Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the May 15, 2023 Council Meeting of the
Township of South Glengarry now be opened at 7:07 pm.

CARRIED

2. O CANADA

3. DISCLOSURE OF PECUNIARY INTEREST

3.1 Councillor McDonell - Glengarry Mental Health Initiative – Grants and
Donations Request (K. MacDonald)

Family member is a part of the organizing committee.

4. APPROVAL OF AGENDA

Added to the agenda:

-Items for Consideration - Proclamation for Public Hospital Appreciation
Week

Items pulled from the Consent Agenda

-10.d. Departmental Update - Finance Services

Resolution No. Resolution 151-2023

Moved by Councillor McDonell

Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry
approve the agenda as amended.

CARRIED

5. APPROVAL OF MINUTES

Resolution No. Resolution 152-2023

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT the minutes of the following meetings be adopted as amended:

- April 24, 2023 Special Meeting Minutes
- April 24, 2023 Public Meeting Minutes
- May 1, 2023 Previous Meeting Minutes

CARRIED

5.1 Special Meeting Minutes - April 24, 2023

5.2 Public Meeting Minutes - April 24, 2023

5.3 Previous Meeting Minutes - May 1, 2023

6. PRESENTATIONS AND DELEGATIONS

7. ACTION REQUESTS

7.1 Glengarry Mental Health Initiative – Grants and Donations Request (K. MacDonald)

Councillor McDonell declared a conflict on this item. (Family member is a part of the organizing committee.)

Resolution No. Resolution 153-2023

Moved by Deputy Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 67-2023 be received and that (choose one the Council of the Township of South Glengarry hereby allocates \$2,500 to the Glengarry Mental Health Initiative.

CARRIED

7.2 Generator Request – Lancaster Legion (S. Servage)

Resolution No. Resolution 154-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 68-2023 be received and that Council direct staff to move forward with researching generator options for the facility and return with a staff report regarding cost options.

CARRIED

7.3 Davenco Canada Official Plan Amendment (J. Haley)

Resolution No. Resolution 155-2023

Moved by Councillor McDonell
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 69-2023 be received and that the Council of the Township of South Glengarry recommends to the United Counties of Stormont, Dundas and Glengarry to approve the proposed Official Plan Amendment #17.

CARRIED

7.4 Request to Alter Green Road - Gore / Spring Creek (S. McDonald)

Resolution No. Resolution 156-2023

Moved by Councillor Bougie
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 70-2023 be received and that, with respect to the request to alter the Unopened Road Allowance at PIN 67124-0281 and PIN 67124-0083, the Council of the Township of South Glengarry direct Administration to authorize the alteration of the unopened road allowance identified as PIN 67124-0083 for a distance up to 200 metres in each direction from Spring Creek Road, with constraints on both the allowed width and the expectation for future maintenance; and to provide no authorization for alteration of the unopened road allowance identified as PIN 67124-0281.

CARRIED

7.5 Award of RFP 09-2023 - Reconstruction of Warren, Middle and Bethune Streets in Williamstown (S. McDonald)

Resolution No. Resolution 157-2023

Moved by Deputy Lang
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 71-2023 be received and that Tender #09-2023 for the Reconstruction of Warren Street, Middle Street, and Bethune Street be awarded to Clarence McDonald Exc. Ltd. per their submission of \$970,566.80, plus HST and furthermore that the Mayor and Clerk be authorized to sign any relevant documents.

CARRIED

8. BY-LAWS

8.1 Sapphire Estates Phase 5 – Dedication of 1-Foot Reserve (S. McDonald)

Resolution No. Resolution 158-2023

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT BE IT RESOLVED THAT Staff Report 72-2023 be received and that By-law 32-2023, being a by-law to remove the 1-foot reserves legally described as Parts 2, 3, and 4 of Block 14 on Plan 14M-5 in the Sapphire Estates Subdivision be read a first, second and third time, passed signed and sealed in open council this 15th day of May 2023.

CARRIED

8.2 Rayna Holding Group Ltd. Zoning By-law Amendment (J. Haley)

Resolution No. Resolution 159-2023

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 73-2023 be received and that By-law 33-2023, being by-law to amend By-law 38-09 to rezone the property described as Part of Lot 18, Concession 2 IL, being Part 1 of registered plan 14R-1697 and Part 1 of registered plan 14R-5302, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6227 Boundary Road from Highway Commercial (CH) to Highway Commercial (CH) Exception - Eight (CH-8) to permit a Retail Store as a permitted use on the subject property be read a first, second and third time, passed, signed and sealed in open Council this 15th day of May 2023. The Council of the Township of South Glengarry confirms that no comments from the public were received on this application therefore there was no effect on the decision.

CARRIED

8.3 Trottier Zoning By-law Amendment (J. Haley)

Resolution No. Resolution 160-2023

Moved by Deputy Lang

Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 74-2023 be received and that By-law 34-2023, being by-law to amend By-law 38-09 to rezone the property described as Part of Lot 26, Concession 1, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry, located at 6235 58th Avenue, Lancaster from Limited Service Residential (LSR) & Flood Plain Holding (FP-H) to Limited Services Residential Exception – Fourteen (LSR-14) and Flood Plain - Holding (FP-H) to permit a secondary dwelling unit on the property and to reduce the watercourse setback to the canal from 30 meters to 15 meters to the proposed secondary dwelling unit be read a first, second and third time, passed, signed and sealed in open council this 15th day of May 2023. The Council of the Township of South Glengarry confirms that no comments from the public were received on this application therefore there was no effect on the decision.

CARRIED

8.4 Appointment of Marriage Solemnization and Marriage Licence Services (K. Campeau)

Resolution No. Resolution 161-2023

Moved by Deputy Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 75-2023 be received and that By-law 35-2023, being a by-law to authorize the civil marriage solemnization and issuance of marriage licences in the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open council this 15th day of May 2023.

CARRIED

9. ITEMS FOR CONSIDERATION

- 9.1 Proclamation - Public Hospital Appreciation Week
- 9.2 Departmental Update - Finance Services (April 2023)

10. CONSENT AGENDA

Resolution No. Resolution 162-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council accepts the items listed on the Consent Agenda.

CARRIED

- 10.1 2022 Emergency Planning Annual Compliance (J. Haley)
 - 10.2 First Quarter 2023 Building Permit Activity (C. Raabe)
 - 10.3 Departmental Update - Corporate Services (April 2023)
 - 10.4 Departmental Update - Infrastructure Services (Feb-April 2023)
 - 10.5 Departmental Update - Planning, Building & Enforcement (March and April 2023)
 - 10.6 Departmental Update - Parks, Recreation and Culture (April 2023)
 - 10.7 Committee of Adjustment Minutes - April 24, 2023
 - 10.8 RRCA Board Meeting Highlights - April 20, 2023
 - 10.9 SDG County Council Draft Minutes - April 24, 2023
 - 10.10 Public Information Centre Notice - Glen Walter Water Tower
 - 10.11 Integrity Commissioner Annual Report - 2022
 - 10.12 MPAC 2022 Annual Report
 - 10.13 Letter - Enbridge - Locate Charges
 - 10.14 Support Resolution - Bonfield Township
 - 10.15 Support Resolution - Township of Armour
11. CLOSED SESSION

Resolution No. Resolution 163-2023

Moved by Councillor Jaworski
Seconded by Deputy Lang

BE IT RESOLVED THAT Council convene to Closed Session at 8:08 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001;

(d) labour relations or employee negotiations

Specifically: Information Report - Staffing Matter

(k) a position, plan, procedure, criteria, or instruction to be applied to any negotiations

Specifically: instructions to be applied to negotiations

CARRIED

Resolution No. Resolution 164-2023

Moved by Councillor Bougie

Seconded by Deputy Lang

BE IT RESOLVED THAT Council rise and reconvene at 9:36 pm without reporting.

CARRIED

Resolution No. Resolution 165-2023

Moved by Councillor McDonell

Seconded by Deputy Lang

BE IT RESOLVED THAT Administration be directed to carry out all actions as specified in the Closed Session minutes.

CARRIED

12. CONFIRMING BY-LAW

12.1 Confirming By-law 36-2023

Resolution No. Resolution 166-2023

Moved by Councillor McDonell

Seconded by Deputy Lang

BE IT RESOLVED THAT By-law 36-2023, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a

13. ADJOURNMENT

Resolution No. Resolution 167-2023

Moved by Deputy Lang

Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:39 pm.

Mayor

Clerk



STAFF REPORT

S.R. No. 76-2023

PREPARED BY: Kelli Campeau, Acting CAO/Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 5, 2023

SUBJECT: 2023 Pride Month

BACKGROUND:

1. June is recognized as Pride Month in Canada. Pride month is a month-long observance and celebration of lesbian, gay, bisexual, transgender, queer and 2-spirited (LGBTQ2+) people and the history, culture and contributions of the LGBTQ2+ communities.
2. In 2021, the Township of South Glengarry formally recognized Pride Month for the first time and raised the rainbow flag (pride flag) at the municipal office in Lancaster.
3. Throughout the year, Council recognizes organizations, individuals, and various events to highlight noteworthy public contributions and achievements. Recognition can take the form of resolutions, proclamations, certificates, letters and plaques. Council may also be asked to display specific flags to commemorate a cause or event.

ANALYSIS:

4. A resolution of Council that recognizes Pride Month supports the Township's commitment to diversity, equity and inclusion and increases awareness and acknowledgement of the LGBTQ2+ communities by celebrating equality, inclusion and empowerment.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 76-2023 be received and that the Council of the Township of South Glengarry hereby recognizes June 2023 as Pride Month throughout the Township of South Glengarry and acknowledges, supports and celebrates equality, inclusion and empowerment for all members of the LGBTQ2+ community and furthermore, that the pride flag be raised at the municipal office in Lancaster and the Char-Lan Recreation Centre for the month of June.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**



STAFF REPORT

S.R. No. 77-2023

PREPARED BY: Dave Robertson, Fire Chief

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 5, 2023

SUBJECT: Williamstown Fire Station Roof Options

BACKGROUND:

1. The roof on the new site of the Williamstown Fire Station has reached the end of its life span earlier than was anticipated.
2. A 2016 Roofing Evaluation showed the roof with zero square feet of wet insulation and with an R value of 10.39 so its condition was understood to be fair to good.
3. During the 2023 Capital Budget discussions and at various times in the past, Council has expressed interest in replacing flat asphalt roof systems with alternative designs with a longer life span and lower life cycle costs.
4. This Staff Report is seeking the Council's direction as to which roofing system to proceed with for the replacement of the roof at the Williamstown Fire Station.

ANALYSIS:

5. Options for replacement include:
 - A. Replacement of the existing flat, asphalt roof with similar roofing system.
 - i. 20 yr. warranty
 - ii. November 2022 contractor estimate of \$184,000 with an updated addition of approximately 10%.
 - B. Construct a wood truss roof with steel sheeting.
 - i. An engineer's report has been procured and they have provided guidance that this type of roofing system is acceptable to the existing building. This feasibility study was completed by EVB Engineering at a price of \$2,500.
 - ii. The engineer's report has provided a Class D estimate (including a 10% contingency) of the required scope of work with a price that is in range of the amount budgeted for this project.

- iii. The report also included an estimate for the required engineering and architectural design services with an amount of \$18,450.
- 6. Once Council selects which option to proceed with, Administration will issue an RFQ for the completion of the project.
- 7. Administration is supportive of replacing the existing roof system with that of a sloped wood truss design.

IMPACT ON 2023 BUDGET:

- 8. The 2023 budget includes \$250,000 to complete the project with funds to be taken from Fire Reserves.
- 9. Should Council proceed with Option B and the tenders received are over the 2023 budgeted amount for this project, the Fire Department will defer other 2023 Fire capital projects to ensure that 2023 capital actuals for the Department remain on budget.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 2: Invest in infrastructure and its sustainability.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 77-2023 be received and that the Council of the Township of South Glengarry direct Administration to (select one):

Option A: Proceed with a Request for Quotation (RFQ) for the roof system replacement with a flat, asphalt roof.

Option B: Procure the services of an Engineering firm to complete the engineering and architectural services for a new wood truss roof with steel sheeting and follow with tenders for construction.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

STAFF REPORT

S.R. No. 78-2023

PREPARED BY: Sarah McDonald, P. Eng., GM – Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 5, 2023

SUBJECT: Request for Alteration of Green Road

BACKGROUND:

1. Administration has received a request (attached) for alteration of an unopened road allowance that exceeds Administration's delegated authority to authorize under Policy 33-14, Schedule 'A', Item 4.3: *“No person shall perform any work, remove any trees, soil, or other material or erect upon or use any unopened Original road allowance without the specific approval from Council.”*
2. The unopened road allowances requested for alteration are shown in the attached image for the **future** purpose of providing public road frontage to the property currently identified as PIN 67137-0087 (Noted as 'A' on the attached map).
3. This property is currently landlocked.
4. The length of unopened road allowance for alteration is between 200m and 300m, depending on the frontage required for Planning and Building purposes.

ANALYSIS:

5. The Municipal Act, 2001 (as amended) provides in Section 31(2):
s. 31(2) land may only become a highway by virtue of a by-law establishing the highway and not by the activities of the municipality or any other person in relation to the land, including the spending of public money.
6. Proactively, the applicant is requesting confirmation from the municipality that it wishes to assume this section of roadway if it is constructed to municipal standards by the applicant.
7. The existing public road in this area, 5th Line Road, is a gravel road. Therefore, a gravel road built to municipal standards that can withstand the future land use would be appropriate.

8. Municipal standards are defined through the Appendix 'A' of By-law 07-2021 (Assumption of Private Roads Policy and Minimum Road Construction Standards) and the Municipal Standards document (2009).
9. Township Council has three options to consider:
 - a. Provide intent to assume the road in the future and authorize Administration to:
 - i. Enter into an agreement with the applicant.
 - ii. Work with the applicant to confirm the future road is built to municipal standards.
 - iii. Review and approve all reports, design, and construction required.
 - b. Notify the applicant that the Township does not intend to assume this unopened road allowance as a public road.
 - c. Request additional information from the applicant.
10. If Council approves the request and provides its intent to open this section of unopened road allowance as a public road, then Administration will work with the applicant and return to Council with a by-law to open the road once all construction has been completed to the satisfaction of the General Manager of Infrastructure.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 78-2023 be received and that the Council of the Township of South Glengarry, with respect to the request to alter the unopened road allowance identified as PIN 67137-0088 east from 5th Line Road (select one):

_____ Option A: intends to assume the unopened road allowance as a public road once it has been constructed, by the applicant, to municipal standards and furthermore directs the General Manager of Infrastructure Services to enter into an agreement for this alteration and authorizes the General Manager of Infrastructure Services to review and approve all reports, design, and construction required for the approved alteration.

_____ Option B: Does not intend to assume this unopened road allowance as a public road and directs Administration to not authorize the alteration as requested.

_____ Option C: Requests additional information from the applicant.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

May 12th 2023

Manbir Singh

7778 Rue Desaulnier
Lasalle QC H8N 1V5
Manbir_s@hotmail.com
(438) 830-3131

Subject: Request for Permission to Build Road Access to Lot 3 on Concession Rd 2 South Glengarry Municipality

To whom it may concern

I hope this letter finds you well. I am writing to formally request permission from the municipality to construct a road access to Lot 3 on Concession Rd 2. We are eager to begin the development of this land, which is currently landlocked, and after consulting with Sarah Mc donald, we were informed that there is a potential solution to connect our lot to Fifth Line Rd via a road approximately 200 yards in length.

Understanding the significance of proper road access for our property, we have taken the initiative to investigate the feasibility of creating a road that would connect our lot to Fifth Line Rd.

To ensure that our plans align with the municipality's guidelines and requirements, we have engaged the services of a professional civil engineering firm. They will be responsible for designing the road layout, conducting a thorough feasibility study, and ensuring compliance with all safety regulations and environmental considerations. We are committed to undertaking this project responsibly and minimizing any potential negative impact.

Furthermore, we understand that the costs associated with the road construction, including land acquisition, engineering design, materials, and labor, will be our responsibility. We are fully prepared to bear these expenses and will adhere to any necessary processes and requirements set forth by the municipality.

We kindly request your support and approval for this road construction project. We believe that with your assistance, we can navigate the necessary procedures and regulations to ensure a successful and mutually beneficial outcome. If there are any additional details or documentation required, please do not hesitate to contact me at (438) 830-3131 or via email at manbir_s@hotmail.com

Thank you for your time and consideration. We eagerly await your response and the opportunity to contribute to the development and progress of our community.

Sincerely,

Manbir Singh

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NO 33-14
FOR THE YEAR 2014**

**BEING A BY-LAW TO ESTABLISH POLICIES WITH RESPECT TO THE USE OF
UNOPENED MUNICIPAL ROAD ALLOWANCES**

WHEREAS the Municipality has a number of unopened Original road allowances which are owned by, and are under the jurisdiction of, this Municipality.

AND WHEREAS while the public has a right to travel these unopened road allowances, they do not have the authority to alter or change the existing topography without the consent of the Municipality.

AND WHEREAS from time to time the Municipality receives Applications from persons who wish to make use and make changes to an unopened road allowance.

AND WHEREAS such Applications are dealt with on "a case by case" basis having regard to the Policies set out as Schedule "A" attached.

AND WHEREAS the purpose of this By-law is to establish these Policies.

**BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF
SOUTH GLENGARRY AS FOLLOWS:**

1. Short Title

- 1.1 That this By-Law shall be known as the "Policy for Use/Alteration of Unopened Road Allowances"

2. That the use/alteration of unopened road allowances be subject to the requirements outlined in the Standards for the use of an unopened road allowance attached hereto as Schedule "A" and forming part of this By-Law

3. That any person contravening the requirements of this by-law shall be guilty of an offence and shall be liable to penalties as provided for in the, *Provincial Offenses Act*, R.S.O., 1990. c. P.33.

4. That this by-law shall come into full force and effect upon the final passing thereof.

READ A FIRST AND SECOND TIME IN OPEN COUNCIL DATED JUNE 9th, 2014


MAYOR


CLERK

SCHEDULE "A" TO BY-LAW 33-14

1. Policy

Schedule "A" is a policy setting out the criteria to be considered by the Municipality on receipt of an Application to use and make changes to an unopened original road allowance.

2. Definition

"Original road allowance" - means the following:

- 2.1 Those roads laid out in the original Township survey of South Glengarry
- 2.2 Colonization Roads
- 2.3 Roads created by Justices in Quarter Sessions (up to 1841)
- 2.4 Roads created by District Councils on and after 1841 to 1850

3. "Case by Case"

Each Application shall be considered on a "case by case" analysis based on the following criteria.

4. Criteria Re: Use of Unopened Road Allowances

4.1 Structure

No person shall erect a dock or any kind of structure on an unopened Original road allowance owned by the Municipality.

4.2 Storage

No person shall store any vehicle, boat, trailer, etc. on an unopened Original road allowance owned by the Municipality.

4.3 Permission from the Municipality

No person shall perform any work, remove any trees, soil, or other material or erect upon or use any unopened Original road allowance without the specific approval from Council.

4.4 Application

Applicants for permission to use or alter an opened road allowance shall be submitted in writing. The Applicant must state the intended use, the applicant's interest in the allowance, and be accompanied by an accurate location and description plan.

1. Criteria to be Considered:

If Council is in favour of permitting the use of the unopened road allowances, the following policies shall apply, as determined by the Municipality:

2. Survey

Surveys may be required to confirm that the proposed use will not encroach on adjacent privately owned lands.

All work to be done and approved by the Municipality shall be at the applicant's expense. A cost estimate of the work to be completed by the applicant shall be approved by the Municipality.

The applicant may be required to prepare an outline of the work proposed to see if it is within the terms approved by Council.

The applicant may be required to carry liability insurance with respect to their use of the road and the Municipality must be added as an insured on such policies. The insurance company shall give an undertaking to the Municipality that the policy will not be cancelled on less than 30 days notice in writing to the Clerk of the Municipality.

6. Letter of Credit

7. Inspection

8. Posting of Signs

"Road not assumed by the municipality, use at your own risk".

13. Farm Equipment

14. The Agreement

- i. Outline the work to be required
- ii. Set out the security required by the Municipality
- iii. Set out such additional measures that the Municipality may require

15. Breach of Agreement

Any breach of the Agreement to be signed between the Municipality and the applicant, will entitle the Municipality to cancel the contract and terminate the privileges extended in the Agreement.

THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 07-2021
FOR THE YEAR 2021

**BEING A BY-LAW TO ADOPT AN ASSUMPTION OF PRIVATE ROADS POLICY
AND MINIMUM ROAD CONSTRUCTION STANDARDS**

WHEREAS the *Municipal Act 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS Section 400 (d) of the *Municipal Act*, S.O. 2001, Chapter 25, as amended, provides the Minister to make regulations providing for matters with respect to fees or charges relating to a local improvement;

AND WHEREAS Ontario Regulation 586/06 entitled "Local Improvement Charges - Priority Lien Status" outlines the requirements for Local Improvement Charges;

AND WHEREAS Section 31(1) of the *Municipal Act*, S.O. 2001, Chapter 25, as amended, provides after January 1, 2003, land can only become a highway by virtue of a by-law establishing the highway;

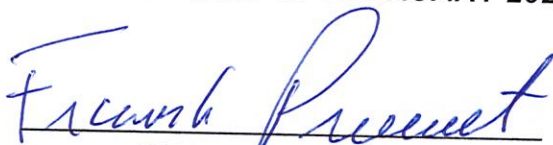
AND WHEREAS the Township of South Glengarry deems it advisable to adopt a Private Roads Policy and Minimum Construction Standards in order to establish the process to be followed and the minimum construction standards required for any private road, prior to Council's consideration of possibly assuming the road for public use and providing maintenance by Township resources;

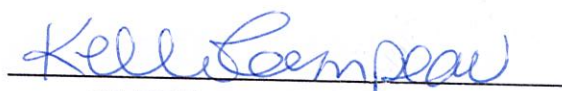
**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**


1. **THAT** the Council of the Township of South Glengarry does hereby adopt Policy 01-2021 for the "Assumption of Private Roads Policy and Minimum Road Construction Standards" attached hereto as Schedule "A"
2. **THAT** this By-law shall come into force and take effect on the date of its final passing.

READ A FIRST & SECOND TIME THIS 18TH DAY OF JANUARY 2021.

**READ A THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL
THIS 16TH DAY OF FEBRUARY 2021.**


MAYOR:


CLERK:

South Glengarry				POLICY
Policy Number:	01-2021	Review Frequency:	5 Years	
Approved By:	Council of the Township of South Glengarry	Date Approved:	February 16, 2021	
		Revision Date:		
Subject:	Assumption of Private Roads Policy and Minimum Road Construction Standards, Schedule “A” to By-law 03-2021			

1. RATIONALE

The Township of South Glengarry is a rural municipality with many private roads accessing waterfront properties. There is an increasing demand for waterfront and water view development. Many of the current roads are seasonal and/or private roads, and as development continues and land transfers occur, there will be a demand for the municipality to upgrade and/or assume some of these roads.

Private roads are the principal means of access for many waterfront property owners. Aside from setting the width of rights-of-ways and suggesting construction and maintenance standards, the Township has no jurisdiction over private roads.

The Assumption of Private Roads Policy and Minimum Road Construction Standards will establish how the Township will control road construction standards as well as determine who will be responsible for the costs associated with achieving these standards.

It is the intent of the Council of the Township of South Glengarry to protect the municipality and its residents from incurring tax increases to finance road construction and upgrades that are the responsibility of developers, and in some cases residents whose properties are abutting and/or accessed by seasonal and/or private roads

Unless it is clearly in the public interest and for the general benefit of the Township as determined by Council, it is not intended that private roads will be assumed by the Township and no responsibility for access, snow clearance, maintenance, repair, liability or other obligation is acknowledged for such unassumed road.

Council shall review each proposal on a case by case basis to determine if the assumption of that road would best serve the Township and the residents therein.

2. POLICY STATEMENT

The purpose of this policy is to establish the process to be followed and the minimum construction standards required for any private road, prior to Council's consideration of possibly assuming the road for public use and providing maintenance by Township resources.

It is in the public's interest that all roadways assumed by the municipality meet a minimum standard. To this end, the Township Council will, upon request only and as budget allows, consider assuming private roads which meets the Township's minimum road construction standards as specified in Appendix 'A' attached hereto. The costs associated with the works necessary to meet the minimum construction standards and administrative and legal costs associated with the assumption of the road shall be borne by the Proponents.

3. OFFICIAL PLAN (SDG)

The County Official Plan is an upper tier plan with detailed policies that reflect provincial, County and local interests. Local municipalities rely on the County Official Plan as a single tier Official Plan. The County Official Plan also contains guidance for more detailed policies for community development.

Section 4.3.6.4 of the Official Plan states the following:

Private roads are under private ownership serving multiple properties. New private road construction will be limited to minor extensions to existing private roads where public road frontage cannot be provided, or as part of a condominium or in a park, campground, mobile

home park or on the lands of a public authority. Where private roads are permitted, effective legal mechanisms should be used to achieve minimum road standards, permanent access, and long-term maintenance. This may include Plan of Condominium or private easements.

Local Municipalities are not obliged to assume a private road but may do so where the road is constructed or improved to municipal standards without an amendment to this Plan. Roads constructed as part of a condominium shall be constructed to municipal standards. No new lot creation will be permitted on a private road other than for a condominium development or mobile home park.

Local Municipalities or school boards are not obliged to provide services (e.g. emergency services, garbage collection, school bussing) on private roads which are impassable or sub-standard

4. ASSUMPTION OF PRIVATE ROADS

Council may assume a private road where the standards meet the design and construction requirements for township roads or are constructed to an alternative standard acceptable to Council, and where the road allowance is dedicated (transfer of title) to the municipality and is surveyed.

If it is physically impossible to widen an existing substandard private road, Council may, at its discretion, accept a lesser width.

Prior to deciding on the assumption of a private road, Council may require a cost-benefit analysis to determine if the operational costs of assuming and maintaining the road will be offset by property tax revenues. The costs for upgrading a private road to a Township standard will typically be borne by the adjacent property owners (e.g. survey, legal and construction costs).

5. POLICY PURPOSE

This policy establishes guidelines and minimum standards for the upgrading of existing private roads. The goal of this policy is:

- to ensure consistency in the upgrading of existing and construction of new municipal roads;
- to ensure adherence to the Official Plan;
- to ensure that Proponents build new municipal roads to a minimum municipal standard;
- to avoid passing any new development costs to ratepayers of the municipality; and
- to control the means by which the Township may assume private roads to provide fairness and consistency

6. DEFINITIONS

These definitions are included solely for the purpose of understanding this policy.

"Council" shall mean the municipal Council of The Corporation of the Township of South Glengarry

"Manager" shall mean the Director of Roads and Waste Management or his/her designates.

"Municipal Roads" - Roads and highways that have been assumed by the municipality and are maintained year-round by the municipality.

"Private Roads" - Roads and roads that have not been assumed by the municipality, which provide access by means of a registered right-of-way to private property; the use and maintenance of which is the responsibility of the abutting landowners.

"Proponents" - Developers, residents, or ratepayer or other associations who are building a new road or are upgrading or requesting the municipality to upgrade an existing private road to a municipal road for assumption and maintenance.

"Township" shall mean the Corporation of the Township of South Glengarry.

7. POLICY INTENT

It is the intent of the Township of South Glengarry:

- to provide minimum construction standards private roads within the Township.
- to provide standard guidelines for all private roads within the Township.
- to apply consistently the minimum standard to ensure the quality of new road construction and the upgrading of existing roads to municipal roads.
- to ensure that all Proponents are held to the same standard of quality.
- to not assume responsibility for or maintenance of any private road except as outlined below. Should Council ever deem it necessary to assume such a road, it must first be brought up to municipal standards as detailed in Appendix 'A'.
- to provide an equitable and fair process for undertaking any road improvements and collecting the cost of such improvements from the benefiting property owners through the provisions of the Municipal Act, 2001, Local Improvement Charges (O. Reg. 586/06) - Priority Lien Status regulations.

8. POLICY PROCEDURE, IMPLEMENTATION AND ROAD STANDARDS

When submitting a proposal to the Township, all documentation and information must satisfy Council that the assumption of the private road is in the public interest, and that the Proponent acknowledges and accepts that any and all costs associated with such assumption are to be borne by the Proponent, and the following procedures applied.

9. CRITERIA FOR COUNCIL

Without being necessarily limited to the following, Council should consider the following criteria in determining if it is in the public interest to assume a private road:

- Does the road serve, or will it serve, five (5) or more separate and distinct private parcels of land which are being used, or are capable of being used for the purposes permitted within that zone, on a year-round basis?
- Would the assumption of the road over-extend existing municipal roads maintenance programs, operations, and resources?
- Are there bridges or Culverts on the Private Road that will need to be inspected and evaluated for Structural Adequacy as per the Ontario Structures Inspection Manual.
- Was the road constructed to the standards as stated herein, thus avoiding costly future repairs?
- Will the assumption of the road promote further desired development?
- Would further development require the road to be extended?
- Would further development on this road over-extend existing municipal services?
- Would the road facilitate the safe and efficient movement of goods and people?
- Council must be satisfied that not less than two-thirds of all property owners who will receive direct benefit from the assumption of the road agree to the undertaking of the study and the assumption of the private road by the Township.
- Council must be satisfied that the Conservation Authority has been notified and regulations are followed where there could be any interference with wetlands or any alterations to shorelines and watercourses.
- Is there a reference plan prepared by an Ontario Land Surveyor documenting the lands affected by the proposed assumption?
- Has the Proponent provided original deeds and certification of title for the lands in question prepared by the Proponent's Solicitor?
- Has the Township received a legal opinion on the ownership status of the subject road and a risk assessment of assuming or not assuming the road?

10. IMPLEMENTATION

The Township shall only consider the assumption and maintenance private roads following receipt of a petition to Council in accordance with the Local Improvement Charges - Priority Lien Status regulations, and if the road is brought up to the standards of the Township as detailed in Appendix "A" to this policy.

The petition must contain the signatures of two-thirds (2/3) of the property owners having frontage on the road to be assumed and representing at least one-half (1/2) of the assessed value of the lots liable to be specially charged for the work.

Acknowledgement from the petitioners that if the Township undertakes a Local Improvement to bring the road up to Township standards the cost of the work shall be borne by the Proponents and the Township will impose special frontage charges on the lots that abut the work and other lots that will immediately benefit from the work.

Included in the special frontage charges under the Local Improvement regulations will be: property acquisition costs (if any), capital construction costs, engineering and legal expenses, surveying costs, reasonable administrative costs and interest on short and long-term borrowing.

Upon receipt of a petition requesting assumption of a roadway, Township staff will verify the sufficiency of the petition, i.e., petitions not supported by two-thirds of the property owners will not be considered, or assumption of portions of a road less than 500 meters will not be considered unless the road links existing maintained Township roads.

Township staff will prepare an Administrative Staff Report and if Council agrees "in principle" with the possible assumption of the road then the work will proceed following the Local Improvement Charges - Priority Lien Status regulations.

Prior to assuming the road section, the Township shall request an independent review of the subject road, including bridges and culverts, at the Proponent's expense. This review will include a report on the as-built condition of the existing infrastructure by a professional engineer and a cost-benefit analysis to determine the life cycle asset management costs, the operational costs of maintaining the infrastructure and the impact on Township resources. In addition, the consultant will prepare, as part of the engineering report, an estimate of all costs relating to the construction or reconstruction of the non-assumed road to the standards as stated herein. The cost of the independent engineering review and cost-benefit analysis will be borne by the Proponents.

Prior to the commencement of an engineering study the Proponent shall submit to the Township a refundable deposit of five thousand dollars (\$5,000.00) to provide Proponent with Engineer's estimate and additional deposit may be required prior to proceeding). This deposit will be used to cover the engineering review costs and the amount may be increased as needed if the review is more complex.

Any amount of the deposit not needed to cover the independent review will be returned to the Proponent.

Any formal requests and petitions for road assumption received after August 31st will not be considered until the following year to avoid unreasonable demands on the Township's winter control operations.

11. DEVELOPMENT AGREEMENT

Prior to the commencement of any construction or reconstruction the Township and the Proponent shall enter into a Development Agreement, which will address all matters pertaining to the road assumption, financial, and otherwise, and shall be registered on title for all applicable properties.

The Development Agreement in addition to addressing the technical and financial aspects of the road assumption shall require:

- The Proponent shall provide proof to the Township that the Contractor is qualified, experienced and has the equipment and personnel to successfully complete the work and provided WSIB Clearance Certificates and adequate liability insurance in accordance with the Township's Procurement By-law.
- The Proponent shall obtain all necessary permits and approvals as required. Construction or installation of services shall not take place until the Proponent has obtained all necessary permits and approvals and has complied with all requirements as outlined by the Director Roads and Waste Management.
- The Proponent to survey and convey to the Township, if non-municipally owned property, free and clear of all encumbrances, title to the land on which the road to be assumed is located, and the said lands shall be not less than 20 meters (66 feet) in width, together with any easements necessary for drainage and utilities.
- In the event the Proponent fails to proceed with the required construction or reconstruction as identified herein, there shall exist no obligation on the part of the Township: to continue with any construction or reconstruction as required, to reimburse the Proponent for any costs that he or she has incurred with the proposal, or to assume the road or any part thereof into the municipal road system, until such time as all construction or reconstruction as required is completed to the standards as identified herein.

12. TOWNSHIP ROAD STANDARDS

The Geometric Design of roads, including horizontal and vertical alignment, will be based upon the Geometric Design Standards for Canadian Roads, as published by the Transportation Association of Canada (TAC).

The Road Standards are to be consistent with the Road Standards and Typical Sections from the Townships Subdivision Development and Site Plan Design Guidelines.

Appendix 'A' to this policy provides specifics for the Minimum Road Construction Standards that must be met prior to the assumption of any private road.

Road improvements and work necessary to bring a road up to the standards listed in Appendix 'A' may include; property acquisition for road allowance widening, tree removal, utilities installation or relocation, road base and/or surface improvements, drainage improvements, horizontal and vertical alignment improvements, removal of encroachments and signage installation.

APPENDIX 'A'

TOWNSHIP OF SOUTH GLENGARRY MINIMUM ROAD CONSTRUCTION STANDARDS

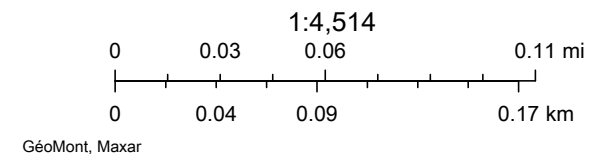
Road Construction Standards	Private Roads Guidelines
Right-of-Way	20 m (66')
Minimum Clearing Width	10 m (33')
Design Speed	40 km/hr.
Maximum Grade	8 %
Surface Width	7 m (23')
Shoulder Width	0.3 m Each Side
Turnarounds OPSD 500.01 Min. Type 'B'	10 m (33') Radius Including Shoulder
Asphalt Surface HL3 50 mm (2")	6m (20')
Surface Material Granular "A" Compacted Depth	150 mm (6")
Base Material or Cover over Bedrock Granular "B" Compacted Depth	300 mm (12") (Depending on Sub-Grade Material)
Ditches	0.5 m (1.5')
Culverts	300 mm (12") CSP or Approved Equivalent

Request for Green Road Alteration (June 2023)



2023-05-30, 3:07:47 p.m.

A = Property Identified as PIN 67137-0087





STAFF REPORT

S.R. No. 79-2023

PREPARED BY: Jennifer Treverton, Economic Development Officer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 5, 2023

SUBJECT: CIP Agreement with A.L. MacDonald Grocery Ltd.

BACKGROUND:

1. A CIP application was received from A.L. MacDonald Grocery Ltd. It was reviewed by Administration and forwarded to the CIP Advisory Committee (CIPAC) for consideration.
2. The CIPAC met on May 16th to review the application and to ensure the proposed project met the CIP program criteria.

ANALYSIS:

3. At the May 16th meeting, CIPAC members discussed the application and determined that the proposed project would improve the appearance of a highly visible main street building that sits at the intersection of two well-traveled County Roads. Further, the project will have a positive impact on the village's aesthetic appeal.
4. The CIPAC recommends the following application for a CIP Building Improvement Grant in the amount of \$2,325.00:

Name:	Betty MacDonald (A. L. MacDonald Grocery Ltd.)
Location:	19688 County Road 19, Williamstown, ON
Program:	Program 2 - Building Improvement
Funds Requested:	\$2,325.00
Project Description:	Remove the peeling paint from the building's roof and repaint the roof surfaces using the same colour.
Purpose:	To improve the aesthetic appeal of this building situated in a high-traffic area, improving its attractiveness and reflecting well on the community.

5. Following a review of the application by the CIPAC, a recommendation to the Council of the Township of South Glengarry is being made to approve the application.

IMPACT ON 2023 BUDGET:

6. The 2023 budget includes \$30,000 to fund CIP initiatives. To date, no funds have been allocated from this budget in 2023.
7. There are sufficient funds available to grant the funding request of \$2,325.00.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 1: Enhance economic growth and prosperity.
Goal 3: Improve the quality of life in our community.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 79-2023 be received and that By-law 36-2023, being a by-law to enter into a CIP Agreement with Betty Macdonald be read a first, second and third time, passed, signed and sealed in open council this 5th day of June 2023 and furthermore, that the Mayor and Clerk be authorized to sign all applicable documents.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

2023

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 40-2023
FOR THE YEAR 2021**

BEING A BY-LAW TO ENTER INTO A COMMUNITY IMPROVEMENT PLAN (CIP) AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY AND BETTY MACDONALD.

WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Planning Act, R.S.O. 1990*, Section 28 (7) states that the municipality may make grants or loans to registered owners, assessed owners and tenants of lands and buildings within the community improvement project area, and to any person to whom such an owner or tenant has assigned the right to receive a grant or loan, to pay for the whole or any part of the eligible costs of the community improvement plan;

AND WHEREAS Council of the Township of South Glengarry desires to enter into a CIP Agreement for the purpose of carrying out the provisions of the municipality's CIP.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** the Township of South Glengarry enter into a CIP Agreement for Program 2 – Building Improvement Grant with Betty MacDonald for the property located at 19688 County Road 19, Williamststown.
2. **THAT** the Mayor and Clerk are hereby authorized to execute the Agreement of which is attached hereto as Schedule “A” and is hereby declared to form part of this by-law.
3. **THAT** this by-law shall come into force and take effect on the date of its final passing.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED
IN OPEN COUNCIL THIS 5TH DAY OF JUNE 2023.***

MAYOR: **CLERK:**



COMMUNITY IMPROVEMENT PLAN AGREEMENT

made in Duplicate this

5th day of June, 2023

BETWEEN:

Betty MacDonald (A. L. MACDONALD LTD.)

**Hereinafter called the "RECIPIENT"
OF THE FIRST PART**

AND

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

**Hereinafter called the "TOWNSHIP"
OF THE SECOND PART**

WHEREAS:

The Recipient(s) is the registered owner of the property located at 19688 County Road 19, Williamstown.

The Recipient has applied for, and the Township has agreed to provide financial assistance for Program 2 – Building Improvement Grant of the Township's Community Improvement Plan (CIP);

NOW THEREFORE in consideration of the mutual covenants and agreements contained herein;

1. The Township will provide financial assistance to the Recipient(s) for the work(s) described in 'Schedule A' under the Building Improvement Grant as follows:
 - a) An amount of up to \$2,325.00 (Two Thousand Three Hundred and Twenty-Five Dollars) (such sum not to exceed 50% of the value of the receipts submitted), shall be paid to the Recipient(s) in the form of a Building Improvement Grant upon receipt of the paid invoice(s);
2. Community Improvement Grant funds are released once the work is completed. All work completed must be consistent with the approved application. Any deviation from the work must be discussed with the Township and approved in order for the funds to be released. The Applicant must present receipts as proof of payment of eligible costs for the work as well as before and after photos of the entire project prior to the payment of funds. Funds will be paid within 30 days of receipt of the required items listed above. Receipts for paid invoices are the only acceptable proof of payment that will be considered by the Township.
3. Works under the Community Improvement Plan shall be completed within eighteen months of the date of this Agreement or the Agreement shall become null and void.

IN WITNESS WHEREOF the said OWNER and THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY have hereunto affixed their Hand and Corporate Seal duly attested by the hands of their respective proper signing officers.

WITNESS

Betty MacDonald (A. L. MACDONALD GROCERY LTD.)

(I HAVE AUTHORITY TO BIND THE CORPORATION)

DATE _____

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY**

PER: _____

MAYOR LACHLAN MCDONALD

DATE _____

PER: _____

CLERK KELLI CAMPEAU

DATE _____

SCHEDULE "A"

DESCRIPTION OF THE WORKS

Program 2 – Building Improvement Grant

Total Cost of Works: The total cost of work is \$4,650.00 excluding HST to repaint the roof (based on the lowest quote provided in the application).

Grant Approved: = \$2,325.00

Proposed Works: To remove peeling paint and repaint the tin roof.

Repainting the roof will improve the building's aesthetic appeal and reflect positively on the surrounding homes and the main street in Williamstown.



STAFF REPORT

S.R. No. 80-2023

PREPARED BY: Chris Raabe, Director of Development and CBO

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 5, 2023

SUBJECT: Appointment – Deputy Chief Building Official

BACKGROUND:

1. The Planning, Building and Enforcement Department has recently hired a new Deputy Chief Building Official (DCBO) to fill the vacant position.
2. Subsection 3(2) of the Building Code Act states that the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of the act in the areas in which the municipality has jurisdiction.

ANALYSIS:

3. It is recommended that Michael Hodge be appointed as the new DCBO pursuant to subsection 3(2) of the Building Code Act (BCA).
4. Mr. Hodge was recently employed with the City of Cornwall as a Building Official. He spent 7 years with Cornwall in both the public works and building departments. His qualification list includes CBO Legal, House, Small Buildings, HVAC House, Building Structural, Plumbing All Buildings, Large Buildings, Complex Buildings, Building Services and Detection Lighting and Power. Mr. Hodge is also a Certified Engineering Technologist (CET).
5. The DCBO will perform the duties of the Chief Building Official in his/her absence and the duties of a building inspector.

IMPACT ON 2023 BUDGET:

6. There is no impact on the 2023 budget as this position is budgeted for.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization.
Goal 5: Improve internal and external communications.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 80-2023 be received and that By-law 37-2023, being a by-law to provide for the appointment of a Deputy Chief Building Official be read a first, second and third time, passed, signed and sealed in open council this 5th day of June 2023.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 37-2023
FOR THE YEAR 2023**

BEING A BY-LAW TO PROVIDE FOR THE APPOINTMENT OF A DEPUTY CHIEF BUILDING OFFICIAL, BUILDING INSPECTOR AND BY-LAW ENFORCEMENT OFFICER FOR THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY.

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS Section 3(2) of the *Building Code Act*, S.O. 1992, c.23, as amended, empowers municipal council to appoint a chief building official and such inspectors as are necessary for the enforcement of the *Building Code Act* in the areas in which the municipality has jurisdiction;

AND WHEREAS Section 227 of the *Municipal Act, 2001*, c.25 authorizes Councils to pass by-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation for carrying into effect the provisions of any by-law of the Council;

AND WHEREAS Section 15 of the *Police Services Act, R.S.O. 1990*, c. P. 15, authorizes Council of any municipality to appoint Municipal Law Enforcement Officers who shall be peace officers for the purposes of enforcing the by-laws of the municipality;

AND WHEREAS subsection 1(3) of the *Provincial Offences Act, R.S.O. 1990*, c. P. 33 as amended provides for the designation by a Minister of the Crown of any person or class of persons as a Provincial Offences Officer for the purposes of all or any class of offences;

AND WHEREAS the Council of the Corporation of the Township of South Glengarry wishes to appoint a by-law enforcement officer;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** Michael Hodge be appointed as the Deputy Chief Building Official and a building inspector for the purposes of administering and enforcing the *Building Code Act*, S.O. 1992, c.23, as amended.
2. **THAT** the Corporation of the Township of South Glengarry wishes to designate Michael Hodge as a Provincial Offences Officer and appoint Michael Hodge as a By-law Enforcement Officer.
3. **THAT** this appointment be for the term of employment in this position with the Corporation and will terminate upon release as an employee.
4. **THAT** by-law 20-2023 hereby be rescinded.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 5TH DAY OF JUNE 2023.

MAYOR: _____ **CLERK:** _____



STAFF REPORT

S.R. No. 81-2023

PREPARED BY: Chris Raabe, Director of Development and CBO

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 5, 2023

SUBJECT: Appointment – Building Inspector

BACKGROUND:

1. Subsection 3(2) of the Building Code Act states that the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of the act in the areas in which the municipality has jurisdiction.
2. Building Information Officer Erica-Rose Burgess has recently obtained two Ministry of Municipal Affairs and Housing (MMAH) qualifications - General Legal and HVAC House. These qualifications will allow Ms. Burgess to expand her knowledge of the Building Code Act and the Ontario Building Code while taking on additional duties and responsibilities.

ANALYSIS:

3. It is recommended that Erica-Rose Burgess be appointed as a building inspector pursuant to subsection 3(2) of the Building Code Act.
4. Enrollment within the OBOA's internship program will allow Ms. Burgess to continue to obtain qualifications while assisting the Chief Building Official and Deputy Chief Building Official with inspections and plans review when needed.

IMPACT ON 2023 BUDGET:

5. There is no impact on the 2023 budget.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization.
Goal 5: Improve internal and external communications.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 81-2023 be received and that By-law 38-2023, being a by-law to appoint a Building Inspector be read a first, second and third time, passed, signed and sealed in open council this 5th day of June 2023.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 38-2023
FOR THE YEAR 2023**

BEING A BY-LAW TO PROVIDE FOR THE APPOINTMENT OF A BUILDING INSPECTOR AND BY-LAW ENFORCEMENT OFFICER FOR THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY.

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS Section 3(2) of the *Building Code Act*, S.O. 1992, c.23, as amended, empowers municipal council to appoint a chief building official and such inspectors as are necessary for the enforcement of the *Building Code Act* in the areas in which the municipality has jurisdiction;

AND WHEREAS Section 227 of the *Municipal Act, 2001*, c.25 authorizes Councils to pass by-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation for carrying into effect the provisions of any by-law of the Council;

AND WHEREAS Section 15 of the *Police Services Act, R.S.O. 1990*, c. P. 15, authorizes Council of any municipality to appoint Municipal Law Enforcement Officers who shall be peace officers for the purposes of enforcing the by-laws of the municipality;

AND WHEREAS subsection 1(3) of the *Provincial Offences Act, R.S.O. 1990*, c. P. 33 as amended provides for the designation by a Minister of the Crown of any person or class of persons as a Provincial Offences Officer for the purposes of all or any class of offences;

AND WHEREAS the Council of the Corporation of the Township of South Glengarry wishes to appoint a by-law enforcement officer;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** Erica-Rose Burgess be appointed as a building inspector for the purposes of administering and enforcing the *Building Code Act*, S.O. 1992, c.23, as amended.
2. **THAT** the Corporation of the Township of South Glengarry wishes to designate Erica-Rose Burgess as a Provincial Offences Officer and appoint Erica-Rose Burgess as a By-law Enforcement Officer.
3. **THAT** this appointment be for the term of employment in this position with the Corporation and will terminate upon release as an employee

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 5TH DAY OF JUNE 2023.

MAYOR: _____ **CLERK:** _____



STAFF REPORT

S.R. No. 82-2023

PREPARED BY: Kelli Campeau, Acting CAO/Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: June 5, 2023

SUBJECT: Filion Drain Engineer's Report – Third and Final Reading

BACKGROUND:

1. On April 3, 2023 a Special Meeting of Council was held to consider the Filion Drain Engineer's Report. At this meeting, Council provisionally adopted the report with a first and second reading of By-law 24-2023.
2. Following the April 3rd meeting, a copy of the provisional by-law and a notice was sent to all affected property owners advising of the appeal process.
3. At the April 3rd regular council meeting, Council appointed a Court of Revision pursuant to the provisions of the *Drainage Act*. The role of the Court of Revision is to hear appeals from owners of land assessed for the drainage works as outlined in the Engineer's Report.

ANALYSIS:

4. The Court of Revision meeting for the Filion Drain Engineer's report was held on May 1, 2023.
5. One appeal from an assessed property owner had been received but was withdrawn prior to the Court of Revision sitting.
6. The appeal period has now passed and Council may proceed with the third and final reading of the by-law to adopt the report.
7. Construction may not start immediately following the passing of the by-law. Anyone may file a notice of "intention" to file an application to quash the by-law within 10 days of the third reading of the by-law. If this occurs, there is a three-month waiting period to see if the application will be filed.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 82-2023 be received and that By-law 24-2023, being a by-law to provide for updates to the Filion Drain pursuant to Section 78 of the Drainage Act be read a third and final time, passed, signed and sealed in open council this 5th day of June 2023.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 24-2023
FOR THE YEAR 2023**

BEING A BY-LAW TO PROVIDE FOR UPDATES TO THE FILION DRAIN PURSUANT TO SECTION 78 OF THE DRAINAGE ACT, R.S.O. 1990, C.D.17.

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Drainage Act*, R.S.O. 1990, c.D.17 S. 78 provides that if drainage works have been constructed under a by-law passed under the Act and the council considers it appropriate to undertake one or more of the major improvement projects listed in subsection 1.1 the municipality may undertake and complete the project in accordance with the report of an engineer appointed by it;

AND WHEREAS the Council of the Corporation of the Township of South Glengarry has directed, under section and 78 of the *Drainage Act*, that an Engineer's Report shall be prepared by McIntosh Perry Consulting Engineers for the drain known as the Filion Drain;

AND WHEREAS the appointed engineer has prepared an Engineer's Report dated March 21, 2023 and attached hereto as Schedule "A";

AND WHEREAS the Council of the Township of South Glengarry has considered the Engineer's Report in accordance with Section 42 of the *Drainage Act* and is desirous of adopting the report.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** the Engineer's Report prepared under Section 78 of the Drainage Act for the Filion Drain, attached hereto as Schedule "A" is hereby adopted and the drainage works and assessment schedule as therein indicated and set forth is hereby authorized and shall be completed accordingly.
2. **THAT** this by-law shall come into force and effect upon its final passing.

**READ A FIRST, SECOND TIME AND PROVISIONALLY ADOPTED
THIS 3RD DAY OF APRIL 2023.**

MAYOR: _____ CLERK: _____

**READ A THIRD AND FINAL TIME, PASSED, SIGNED AND SEALED IN
OPEN COUNCIL THIS 5TH DAY OF JUNE 2023.**

MAYOR: _____ CLERK: _____

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: June 5, 2023

SUBJECT: South Glengarry Data Call (Recycling)
Overview

PREPARED BY: Belinda Dixon, Infrastructure Coordinator

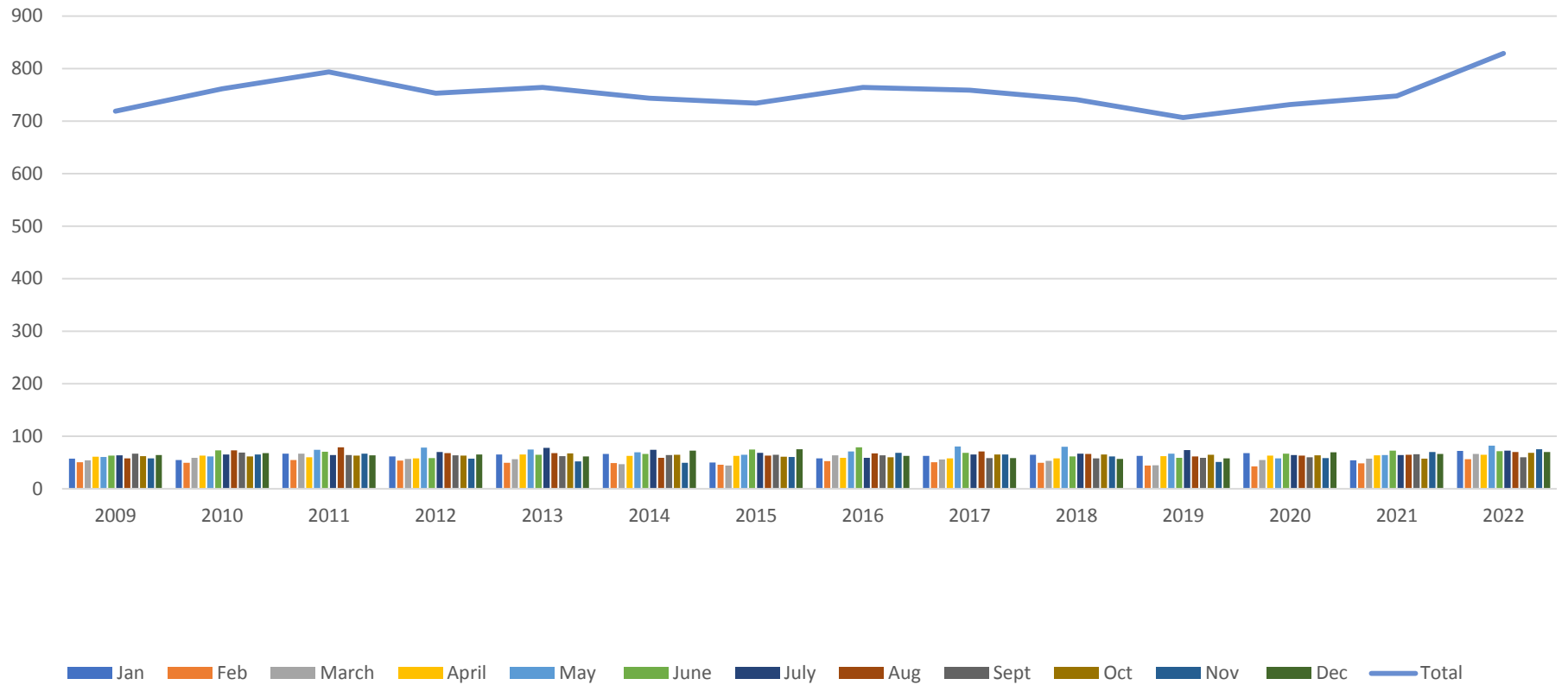
Datacall Reporting is required to be completed yearly through *Resource Productivity and Recovery Authority* (RPRA) who represent Environmental Conservation & Ecological Organizations. Completing the reports allows the Township to be eligible for Blue Box funding. RPRA also use the Datacall information provided to determine residential waste diversion rates by program and the province overall.

Administration completed the report and submitted in advance of the deadline of April 28th, 2022. Part of the reporting includes calculating variances between our 2021 and 2022 reporting numbers. The detailed variances, as reported for 2022, are as follows:

Variance Description	2021	2022	Variance %
Total Collected (Tonnes)	744.26	828.92	11 % (+ 85 Tonnes)
Total Costs	\$ 528,372.12	\$ 864,460.02	64% (+ \$337,000)
Total Revenue	\$ 136,878.49	\$ 266,846.10	95% (+ \$130,000)
Total Collection Costs	\$ 282,057.63	\$ 580,029.62	106%
Total Processing Costs	\$ 226,337.63	\$ 255,938.85	13%
Total Blue Box P&E Costs	\$ 4,500.00	\$ 3,250.00	-28%

The following graph provides a visual of the Recycling tonnage collected in the Township of South Glengarry from 2009 through 2022.

Recycling Tonnage 2009-2022



INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: June 5, 2023

SUBJECT: Glen Walter Precautionary Boil Water Advisory

PREPARED BY: Dillen Seguin, Director of Water/Wastewater

Background Information – Adverse Water Quality

Examples of Adverse Water Quality Incidents that require a Township response:

- Unsatisfactory bacteriological test results (e.g. presence of E. Coli)
- Inadequate disinfection (e.g. insufficient contact time, low level of chlorine)
- Maintenance or repair of water distribution system (e.g. main break)
- Compromised integrity of water supply system due to disaster
- Outbreak of waterborne disease in the community

Based on the severity of the incident, a water use restriction (**drinking water advisory**) may be issued to affected customers. A drinking water advisory can be issued by either of the following authorities:

- Owner or operating authority of the drinking water system (municipal or non-municipal)
- Eastern Ontario Health Unit (EOHU)

However, it is the responsibility of the Owner of the drinking water system to notify all users, including other communities that receive water from the affected drinking water system. **Regardless of the entity making the decision to issue an advisory, it can only be lifted by the Eastern Ontario Health Unit, or with its approval.**

There are three types of drinking water advisories. Depending on the problem affecting the water supply, one of the following water advisories may be issued:

- Boil water advisory/Pre-cautionary Boil water
- Do not drink water advisory
- Do not use water advisory

May 2023 - Glen Walter Precautionary Boil Water

On May 18th, 2023, the Glen Walter Water Supply System was put on a precautionary boil water advisory by the EOHU. As the Glen Walter Water Treatment plant has only one supply to provide the public with pressure, a large brown out dropping one phase supplying the facility caused the pumps to fault. Operators were able to respond in a timely matter and resolve the issue.

With one phase dropping in and out for a short period of time, the generator did not start before the power supply came back to its full capacity.

Due to the timing of the low pressure observed throughout the system, the operating authority of the drinking water system, reached out to the EOHU for “direction” and was Advised to place the Glen Walter Water Supply system on a precautionary boil water advisory.

As the township of south glengarry has a new alert system, users were notified immediately once the decision was made by the EOHU. As a follow up notification provided on “Voyant Alert” it was also posted on social media, township website, and radio to reach all consumers on the system.

Steps to Lift the Boil Water

A Minimum of two consecutive samples collected at a minimum of 24-hours apart must be sampled up and down stream of the issue.

Issue Occurred: May 18th 2023 at approximately 5:15pm.

First Set of Samples: May 19th 2023 (9am)

Second Set of Samples: May 20th (9am)

Once the samples are tested a minimum of 24-hours are needed for microbiological colonies to grow for results. **Due to the timing of the testing, results could only be sent back on Tuesday May 23, 2023.**

Once sample results for both the 19th and 20th were received the results with paperwork for actions taken could be sent and reviewed by the EOHU. The Precautionary Boil Water Advisory was lifted on May 23rd, 2023, at 12:08pm by the EOHU.

All users were notified immediately once confirmation was received by the EOHU.

Attachments

- **Voyent Alert** Notifications (240+ instant notifications!)
- Precautionary Boil Water Advisory – Rescinded Notice (EOHU)



Zone - Glen Walter

Issued **May 18 2023 7:18pm EDT** by **Township of South Glengarry**

Ended **May 23 2023 12:15pm EDT**

Total Active Time **4 days, 16 hours and 57 minutes**

Description

The Township of South Glengarry Issues a Precautionary **BOIL WATER ADVISORY** for Glen Walter.

The Township of South Glengarry is advising all people in Glen Walter Area to boil their tap water before drinking it, after recent test results detected low water pressure in the drinking water system serving the area. The **BOIL WATER ADVISORY** is in effect until further notice.

Instructions

To avoid possible illness, you must bring the water to a rolling boil for at least one minute before drinking it. Let the water cool down before using or drinking. Boiling the water will kill the harmful microorganisms in the water.

Until further notice, use boiled water or an alternate source of safe drinking water (such as bottled water) for:

- drinking
- making ice cubes, juices or other mixes
- preparing baby food or infant formula
- preparing food, including washing fruits and vegetables
- gargling or brushing teeth or dentures

Hand Washing

- Wash hands with bottled water, or boiled then cooled water.
- If using non-boiled tap water, wash hands with liquid soap and dry thoroughly. Then rinse/sanitize using one of two solutions:
 - Alcohol-based hand disinfectant containing more than 70% alcohol, or
 - Mild bleach solution (see below for instructions).

Bathing

- Toddlers and young children should not take baths or showers as they are likely to ingest water. Give sponge baths instead.
- Adults, teens and older children can safely take showers.

Washing and Cleaning

- Dishes, cutting boards and countertops can be washed with soap and water and then disinfected with a strong bleach solution (see below for instructions).
- Laundry can be done as usual.

Contact your doctor if you experience ongoing symptoms of nausea, cramps, diarrhea, jaundice, headache or severe fatigue. To date, no cases of illnesses are being investigated to determine if they are linked to the community's drinking water.

The Township of South Glengarry continues to work closely with the Eastern Ontario Health Unit to determine the source of the problem and to fix it.

Additional Information

www.southglengarry.com and www.facebook.com/southglengarry.com



Zone - Zone

Issued **May 23 2023 12:27pm EDT** by **Township of South Glengarry**
Total Active Time **7 days, 3 hours and 43 minutes**

Description

Please be advised that the precautionary boil water for your [Home](#) location has been lifted.

Additional Information

All communications will be shared through the Voyant Alert, Township's Facebook Page and Website.

**LIFTING OF THE
PRECAUTIONARY
BOIL WATER ADVISORY**

DATE: May 23, 2023

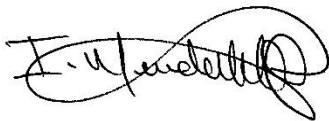
SUBJECT: Glen Walter Water Supply

Sir/Madam:

This is to advise you that the precautionary boil water advisory (PBWA) issued on May 18, 2023, has been lifted. The most recent water samples indicate that the water is potable and safe to drink.

Should you have any questions, please contact the undersigned at 613-933-1375 or our Health Line at 1-800 267-7120.

Sincerely,



Idalia Milan BChE, MEng, MEM
Environmental Health Analyst/ Educator

**LEVÉE DE L'AVIS PRÉVENTIF
D'ÉBULLITION DE L'EAU**

DATE: Le 23 mai 2023

**OBJET: Approvisionnement d'eau de
Glen Walter**

Madame/Monsieur,

La présente est pour vous informer que l'avis préventif d'ébullition de l'eau (APEE) émis le 18 mai 2023 est levé. Les plus récents résultats d'analyse de l'eau démontrent que celle-ci est potable et sécuritaire à boire.

Si vous avez des questions à ce sujet, veuillez communiquer avec la soussignée au 613 933-1375 ou avec notre service Appel-santé au 1 800 267-7120.

Veuillez agréer nos salutations distinguées.

Idalia Milan, B.Ch.E., M.Eng., M.E.M
Analyste-éducatrice, santé environnementale



CORNWALL • ALEXANDRIA • CASSELMAN • HAWKESBURY • ROCKLAND • WINCHESTER

www.EOHU.ca • 1 800 267-7120 • www.BSEO.ca

If you require this information in an alternate format, please call 1-800-267-7120 and press 0.

Si les renseignements sont requis dans un autre format, veuillez appeler au 1 800 267-7120 et faire le 0.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry

MEETING DATE: June 5, 2023

SUBJECT: Water Tower Project – PIC #1 Summary

PREPARED BY: Sarah McDonald, P. Eng. – GM Infrastructure



A Public Information Centre (PIC) was held on Tuesday May 16, 2023, for the Glen Walter Water Tower & Watermain Replacement / Extension Project. The PIC was located at the Glen Walter Fire Hall with two sessions for the public to attend: an afternoon session (2:00pm – 4:00pm) and an evening session (5:30pm – 7:30pm).

The PIC was advertised a number of different ways:

- The Glengarry News
- Seaway News
- [Township Website](#)
- Township Facebook
- **Voyent Alert** (May 8 and May 16)

The **Voyent Alert** notification was sent to 195 residents directly:

- 98 Voyent Alert Mobile Application
- 41 SMS Text Message
- 48 E-mail
- 8 Phone

The PIC was well attended with approximately 30 members of the public attending, all members of Council, and various Township staff. The engineering consultant, Ainley Group, had three members in attendance to review the project with residents; this included Guy St. Croix, Mike Ainley, and Norman Sandberg. Also available from the Township project team were Sarah McDonald, Dillen Seguin, and Belinda Dixon.

The presentation boards on display at the Public Information Centre are attached to this Report to Council and are available on as part of the [Infrastructure and Construction Project](#) listing on the Township website.



Zone - Event Location

Issued May 08 2023 4:04pm EDT by Township of South Glengarry

Description

The Township is hosting a Public Information Centre (PIC) on Tuesday May 16, 2023 to present and obtain public input on the **Glen Walter Water Tower and Watermain Replacement** project. All those interested in the project are invited to attend.

Date: Tuesday May 16, 2023

Time: 2:00pm - 4:00pm AND 5:30pm - 7:30pm

Location: Glen Walter Fire Station

Address: 6650 Bray Street, Glen Walter, K6H 5R5

Instructions

If you are unable to attend the PIC on Tuesday May 16, 2023 and have questions, please contact the study team: Sarah McDonald (smcdonald@southglengarry.com) AND Mike Ainley (mike.ainley@ainleygroup.com)

Additional Information

<https://www.southglengarry.com/en/news/resources/122083-Glen-Walter-Water-Tower-PIC-Newspaper-Ad-FINAL1.pdf>



Glen Walter Water Tower & Watermain Replacement/Extension

Public Information Centre

WELCOME

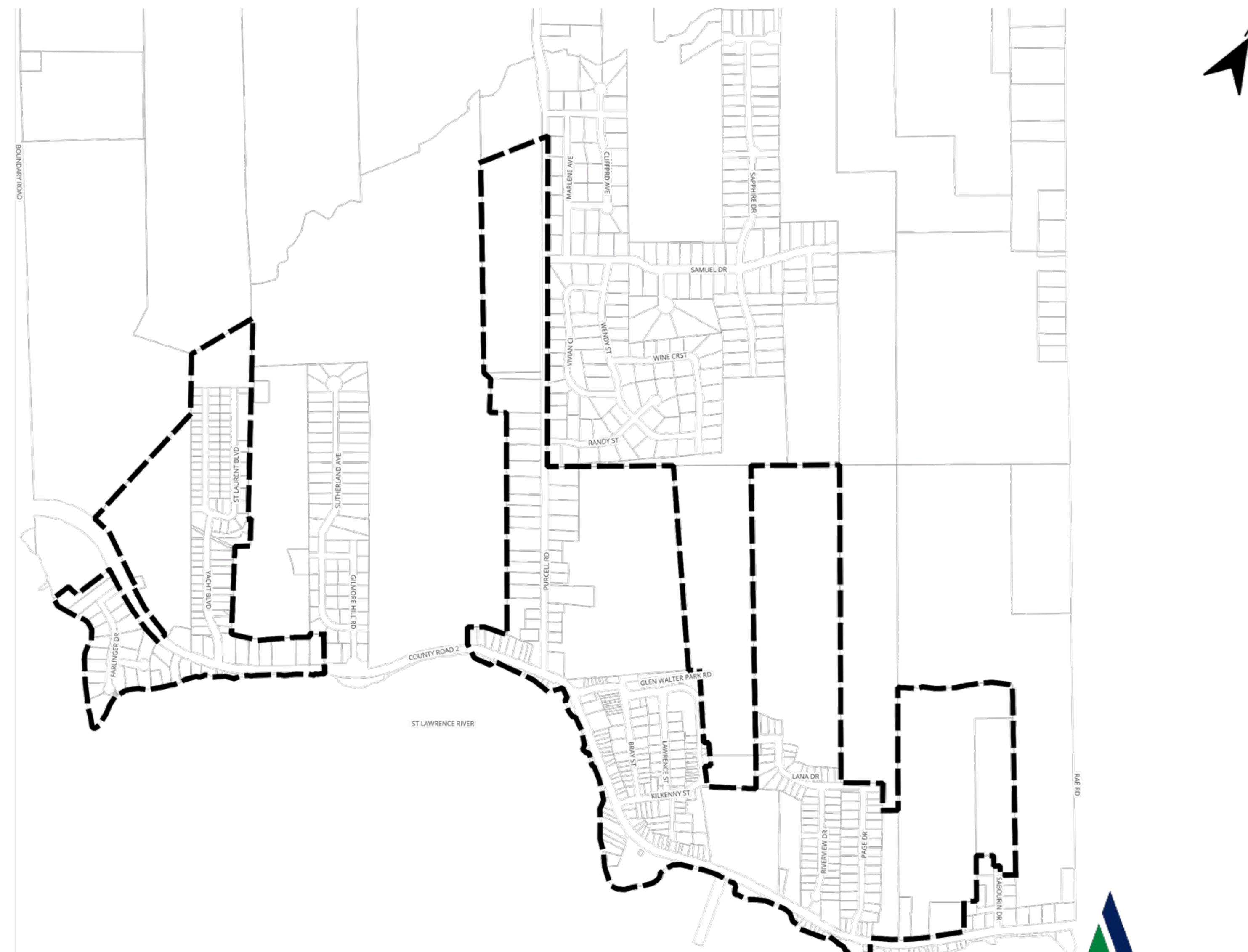
Purpose of Today's PIC

To build on the information and recommendations presented in the Water and Wastewater Servicing Master Plan for the Glen Walter Area with respect to water storage and distribution by:

- Providing rightsholders, residents and other agency stakeholders with detailed information related to the location and design aspects of a new elevated water tower & watermain replacement/extension in the community of Glen Walter
- Receiving feedback on the evaluation of alternatives and recommended solution
- Outlining the project's next steps and proposed schedule

Project History

The Township of South Glengarry (Township) completed a Water and Wastewater Servicing Master Plan (Masterplan) for the Glen Walter Area to serve the projected population growth by Year 2051 (EVB, January 2022), identified as Option 2B in the Masterplan.



Project History (continued)

- For water servicing, the Masterplan recommended the following key projects:
 - Expansion of the Glen Walter Water Treatment Plant (WTP) from 995 m³/d to 2,300 m³/d.
 - Construction of a 1,500 m³ elevated water storage tower.
 - Replacement of some areas of the water distribution system to ensure that peak flows and fire flows can be conveyed through the system.
- In addition, the Masterplan identified the general location of the new water tower on Glen Walter Park Road.
- The Township received funding up to \$1,988,800 (Federal) plus \$1,657,168 (Ontario) in May 2022 under the Green Stream of the Investing in Canada Infrastructure Program to support implementation of the storage, watermain replacement/extension and WTP reservoir rehabilitation components of the water servicing.

Project History (continued)

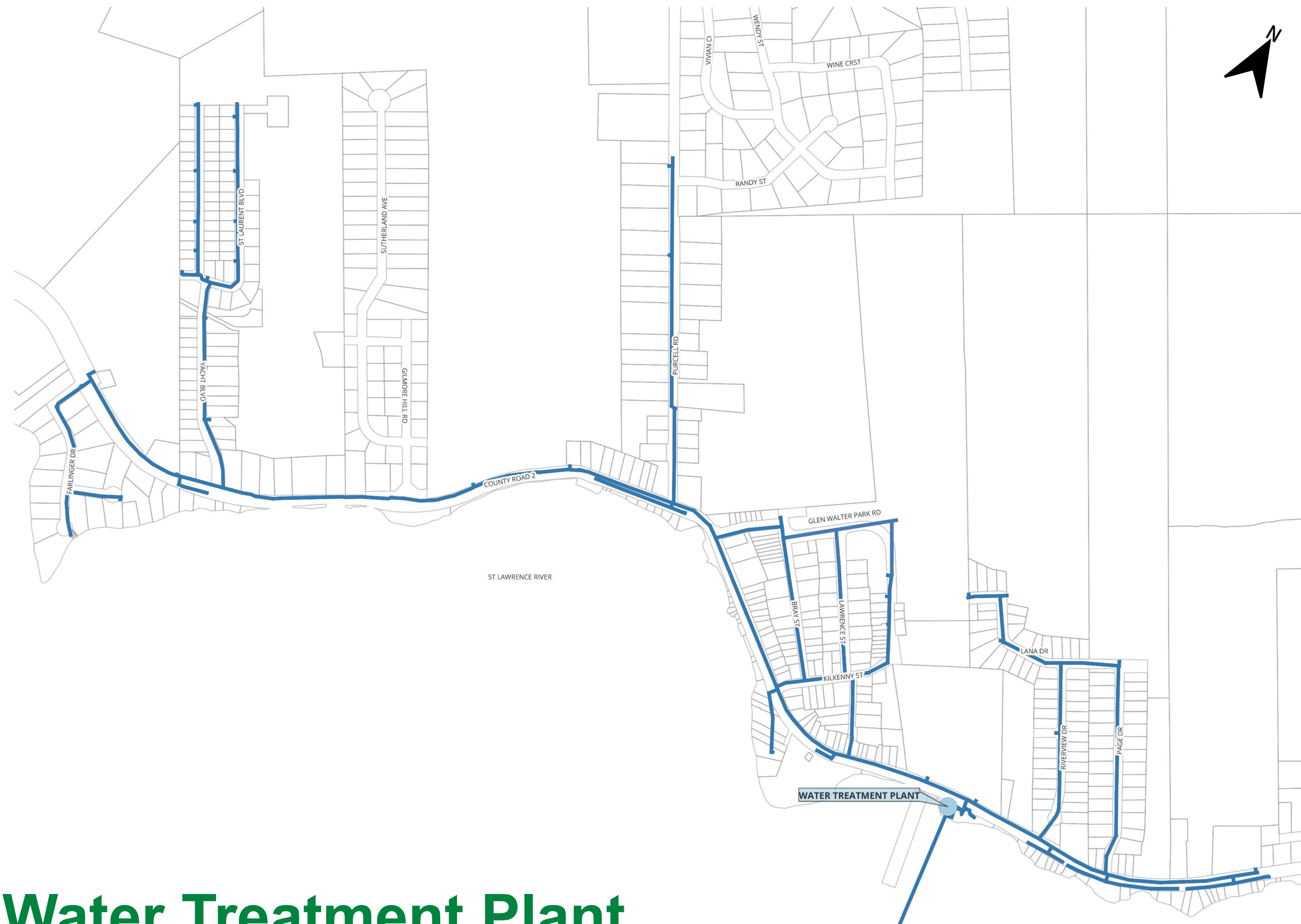
- A funding condition requires completion by October 31, 2026.
- The components receiving funding are Schedule B activities under the Municipal Class Environmental Assessment (Class EA) process.
 - A Schedule B project requires completion of Phases 1 & 2 of the Class EA process.
 - Schedule B projects have potential for some adverse environmental effects and require mandatory contact with public and review agencies
- The Masterplan satisfied most of the requirements of a Schedule B Class EA under the Class EA process; however:
 - The height of the new elevated tank, type of tank and more specific site information were not provided.
 - It was determined the extra level of detail should be presented to stakeholders prior to detailed design.

Project History (continued)



- In August 2022 the Township approved proceeding with design for the water tower, watermain replacement/ extension/looping and WTP reservoir rehabilitation, including satisfying any additional Class EA requirements.
- A separate Schedule C Municipal Class EA is concurrently underway to determine the preferred solution for expanding the water treatment plant (WTP).
 - Council Resolution 383-2022 was passed in December 2022 to include municipal servicing of Fairview Estates, Sapphire Estates and Bayview Estates within the growth component.
- The Glen Walter Water Tower and Watermain Replacement/ Extension will take into account the impacts of including these areas, with respect to sizing of the water tower.

Existing Water System



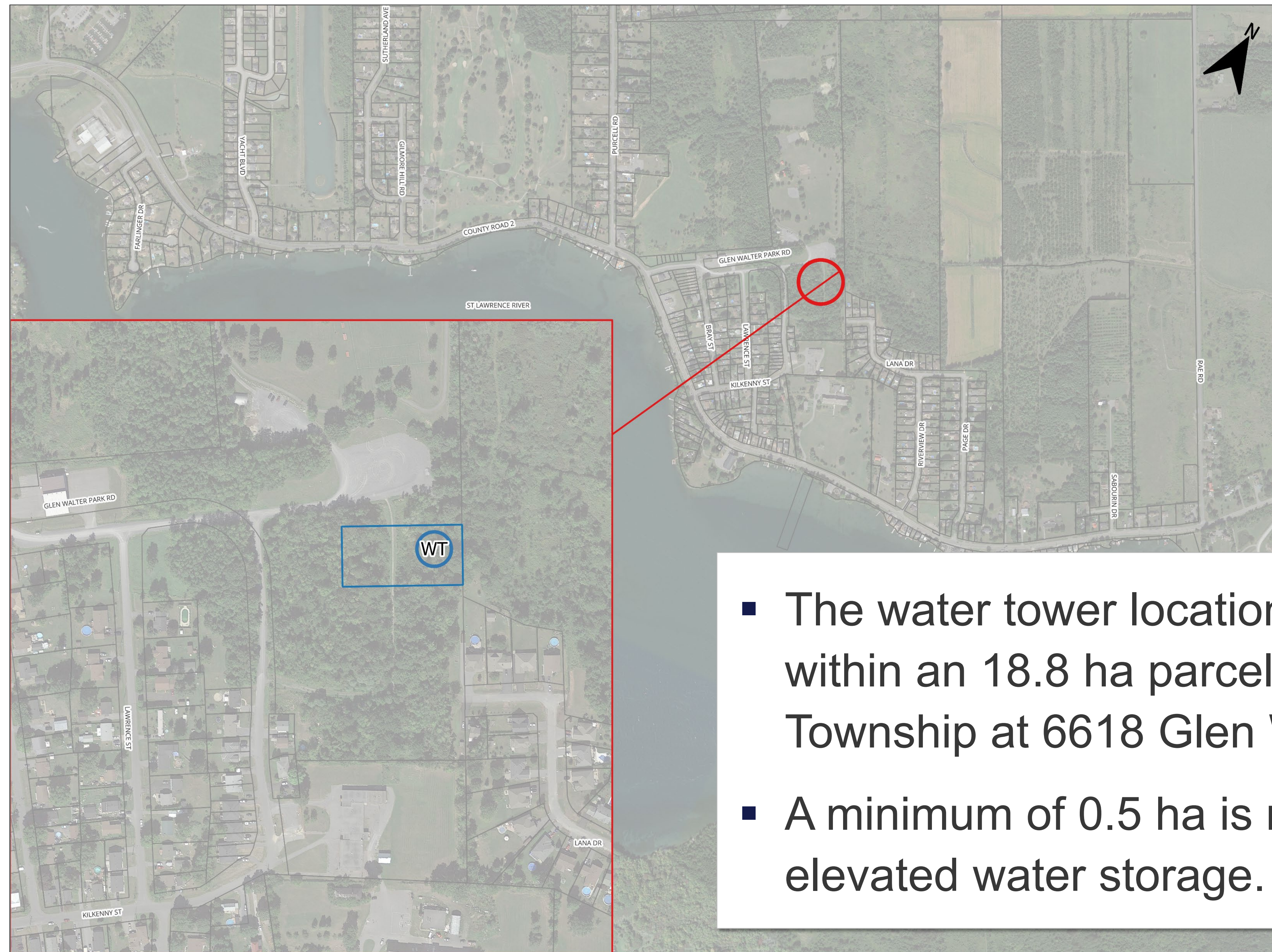
Distribution System

- Treated water from the Glen WTP is pumped directly into the distribution system, providing potable water to the Glen Walter population within the serviced area.
- There are no additional booster stations or storage tanks within the existing distribution system.
- The pipes that make up the distribution network are primarily PVC with a small number of HDPE pipes. Pipe diameters range from 50mm to 300mm.

Water Treatment Plant

- The Glen Walter WTP is located at 18352 County Road 2, Glen Walter.
- The WTP is a direct filtration plant with a rated capacity of 995 m³/d.

New Water Tower Details





- The water tower location is a 75m x 75m site within an 18.8 ha parcel of land owned by the Township at 6618 Glen Walter Park Road
- A minimum of 0.5 ha is required to accommodate elevated water storage.

New Water Tower Details (continued)





- Height of tower ~ 48 m
- Capacity of tower = 1,500 – 1,700 m³ (takes into account existing municipal properties that are currently un-serviced).
- A dedicated transmission main from the WTP is not required to fill the tower.
- Long-list of water tower type alternatives:
 - Spheroid
 - Multi-column
 - Composite
 - Composite glass-lined

Long-List of Water Tower Alternatives

	ADVANTAGES	DISADVANTAGES	RECOMMENDATION
<div>SPHEROID</div> <div>  </div>	<ul style="list-style-type: none"> Small base allows for a reduced surface area for site selection 	<ul style="list-style-type: none"> Small base does not allow for interior access Safety issues (with exterior access) Costly recoating compared with alternatives with concrete support columns Currently no Ontario supplier 	Do not carry forward as a short-listed option.
<div>MULTI-COLUMN</div> <div>  </div>	<ul style="list-style-type: none"> Well-established design history (100 years+) 	<ul style="list-style-type: none"> No interior access Safety issues (with exterior access) Aesthetically less pleasing Costly recoating compared with alternatives with concrete support columns 	Do not carry forward as a short-listed option

Long-List of Water Tower Alternatives (continued)



	ADVANTAGES	DISADVANTAGES	RECOMMENDATION
COMPOSITE 	<ul style="list-style-type: none"> Most common current design Established history (70+ years) Interior access Column can house piping to tank, re-chlorination pumps, instruments, etc. Competitive capital cost Low maintenance cost Highest life expectancy (80 years) 	<ul style="list-style-type: none"> Requires repainting inside and out every 20 years Requires full coating removal and repainting every 40 years 	<p>Carry forward as a short-listed option.</p>
COMPOSITE GLASS-LINED 	<ul style="list-style-type: none"> Lowest maintenance costs (never requires repainting) Column can house piping to tank, re-chlorination pumps, instruments, etc. Competitive capital cost Individual panels can be replaced in case of damage Reduced construction time (no field welding required) 	<ul style="list-style-type: none"> New technology (few installations and standards) Safety issues (with exterior access) Shorter life expectancy than composite (<60 years) More susceptible to wind, ice and seismic activity Wide tank base requires larger support column 	<p>Carry forward as a short-listed option</p>

Representations of Short-Listed Alternative Solutions

Alternative 1

Composite



Alternative 2

Composite Glass-Lined



Evaluation & Preliminary Recommended Solution



- To assess the short-listed alternatives, a criteria assessment table was developed.
- A rating system assigned numeric values to each of the identified criteria; 1 = Worst; 2 = Moderate; 3 = Best.
- The criteria incorporated the advantages and disadvantages of each type of elevated storage.
- Water quality, access to storage and capital cost criteria were weighted double values as these were considered of higher importance.
- Estimated capital costs for both alternatives are statistically the same – the August, 2022 tender price for a composite water tower in Lucknow, Ontario was \$6,000,000.
- Even taking into account a shorter life expectancy, major maintenance costs for the glass-lined option are about two-thirds those of the composite option.
- Routine O&M costs for both alternatives are statistically the same.

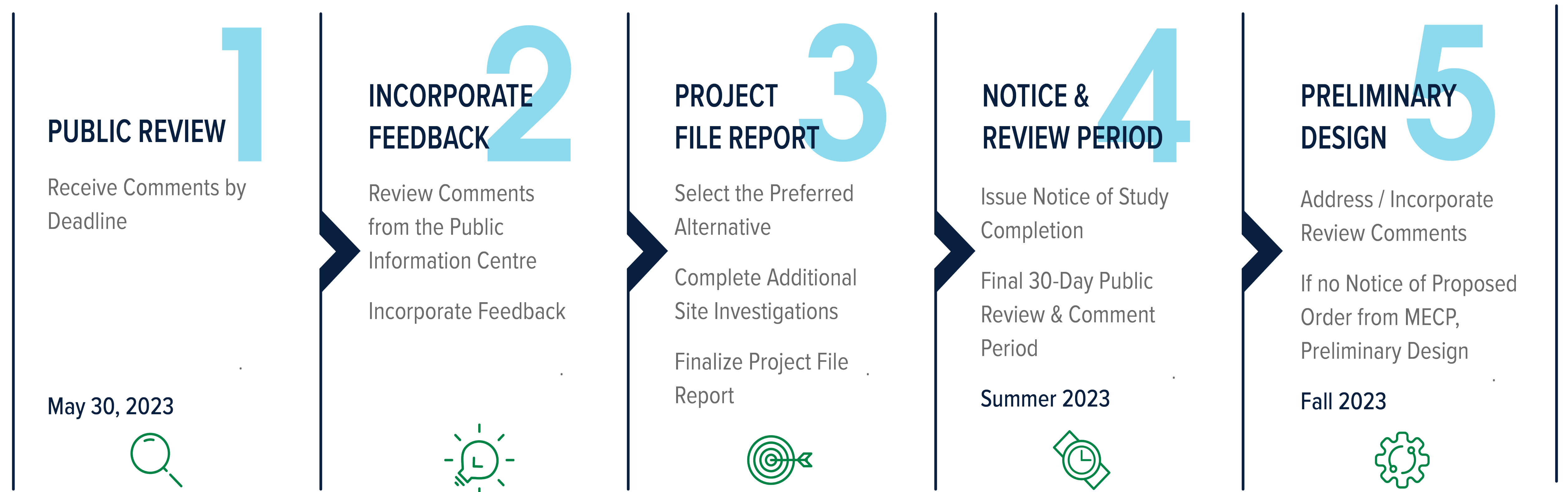
Evaluation & Preliminary Recommended Solution (continued)

- From the cost comparison and evaluation completed, Alternative 1 (composite water tower) is the best alternative with the highest score of 39.

Criteria	Alternative 1 Composite	Alternative 2 Composite Glass-lined
Land Requirement	3	3
Construction Time	2	3
Maintenance	2	3
Aesthetics	3	2
Opportunity to Create Landmark	3	2
Security of Supply	3	3
Water Quality ¹	6	6
Access to Storage ¹	6	2
Capital Cost ¹	6	6
Long Term O&M/Lifecycle Cost	2	3
Normal O&M Cost	3	3
TOTAL	39	36

1. Double weighting is applied because these criteria are considered of higher importance resulting in ratings of:
Worst = 2, Moderate = 4 and Best = 6

Next Steps & Proposed Schedule



Your Comments are Important



- Public input is encouraged and will be given consideration during the design of this project.
- Questions can be directed to members of the study team.
- Comments may be provided on the comment form (available at the entrance to today's PIC) or sent to the study team by email or regular mail.

Sarah McDonald, P.Eng.

General Manager, Infrastructure
Township of South Glengarry
6 Oak Street, Box 220
Lancaster, ON
K0C 1N0

Email: smcdonald@southglengarry.com

Mike Ainley, P.Eng., PMP

Project Manager
Ainley Group
280 Pretty River Parkway
Collingwood, ON
L9Y 4J5

mike.ainley@ainleygroup.com

The deadline for submitting comments is May 30, 2023

Thank You

for visiting the Public Information Centre.
We appreciate your participation & comments



MEMORANDUM

To: Township of South Glengarry Council, CAO, and Clerk
From: Lisa Van De Ligt, Team Lead, Communications and Stewardship
Date: May 30, 2023
Subject: RRCA Board of Directors meeting highlights (May 18, 2023)

The Raisin Region Conservation Authority (RRCA) Board of Directors consists of 8 representatives from the RRCA's 5 member municipalities: City of Cornwall and Townships of North Glengarry, South Glengarry, South Stormont and North Stormont.

Following every Board meeting, councils, CAOs and clerks of the RRCA's 5 member municipalities are sent meeting highlights and the date of the next meeting. The RRCA Board meets monthly (except for July, August, and December).

May 18, 2023 RRCA Board of Directors Meeting Highlights:

- Approved minutes from the April 20, 2023 Board of Directors meetings can be found at <http://www.rrca.on.ca/page.php?id=15>.
- Board held a Source Protection Authority meeting where the Board appointed a new Raisin-South Nation Source Protection Committee member.
- Board received an update on the RRCA Programs and Services Inventory as per Ontario Regulation 687/21 under the *Conservation Authorities Act*.
- Board approved updated flood plain mapping along the St. Lawrence River and Raisin River and approved the updated mapping as the official flood plain mapping for RRCA regulatory purposes for the St. Lawrence River south of County Road 2 and the Raisin River.
- Board approved awarding the contract for an ALUS grassland restoration project.
- Board approved the submission of one funding application.

Next RRCA Board meeting date: June 15, 2023

Meeting Notes

Date	Tuesday March 28, 2023	
Subject	Environmental Committee	
Attendees	Sarah McDonald, P. Eng.	Staff Resource
	Belinda Dixon	Staff Resource
	Angela Parker	Committee Member
	Aodin MacDonell	Committee Member
	Michael Madden	Committee Member
	Micheal Seguin	Committee Member
	Rebecca Luck	Committee Member
	Shelley MacPherson	Committee Member
	Martin Lang	Council Member
	Stephanie Jaworski	Council Member
	Jennifer Brown-Hawn	Staff Resource

Agenda Item	Action
<p>1. Welcome</p> <p>_Sarah McDonald_ opened the meeting at 5:00pm and welcomed committee members.</p> <ul style="list-style-type: none"> Member Introductions 	
<p>2. Approval of agenda</p> <p>Moved to approve the agenda as circulated.</p> <p>It was:</p> <p>MOVED BY: _Aodin MacDonell_</p> <p>SECONDED BY: _Micheal Madden_</p> <p>Carried</p>	

<p>3. Approval of minutes October 22, 2022</p> <p>Moved to approve the October 22nd 2022, minutes as presented and the minutes as circulated.</p> <p>It was: MOVED BY: <u>Micheal Madden</u></p> <p>SECONDED BY: <u>Aodin MacDonell</u></p> <p>Carried</p>	
<p>4. Confirmation 2023 Chair and Vice Chair</p> <ul style="list-style-type: none"> • Martin Lang nominated Stephanie Jaworski for Chair and Michael Seguin seconded. • Stephanie Jaworski accepted the position as Chair. • Michael Madden nominated Angela Parker for Vice-Chair and Stephanie Jaworski seconded. • Angela Parker accepted Vice-Chair position. <p>Carried</p>	
<p>5. Review Committee Mandate (BY-LAW 69-2020) and Code of Conduct (Policy # 03-18)</p> <ul style="list-style-type: none"> • All members confirmed mandate and by-law were reviewed. • Chair introduced and discussed regulatory details for landfill and Staff resource provided explanation for environmental compliance approvals which outlines the requirements for cover, monitoring approvals and reporting frequencies. • Chair inquired if the committee and public have access to view landfill reports. • Michael Madden advised mandate states committee needs to meet a minimum of two times a year. • Staff resource briefly discussed new group at the County level where the 6 Townships (SD&G) reformed as the Regional Waste Management Working Group. • Michael Seguin inquired if the meetings are open to the public and Chair advised that they are, and when the meetings are virtual the expectation is to livestream. 	
<p>6. Identify 2023 Focus</p> <p>Chair reminded the committee of the 4-year commitment to the committee.</p>	

As a group the following were identified as our 2023 focus:

1. Producer Responsibility

- Michael Seguin believes this will be one of our biggest challenges with changes to come and how we will communicate with the public. Staff resource confirmed the Township would begin with a press release followed by broader communication materials.
- Martin Lang: then explained what opt-out means and the committee was wondering the impact to farms and commercial waste and the concern that opting out may increase the risk for garbage to increase. Staff resource explained commercial pick up is limited based on quantity and that institutions (i.e.: schools) will continue. To sum it up staff resource advised the Township does not pick up dumpster, but blue box would be picked up.
- Rebecca Luck requested the end date of our contract with our current waste management agreement and Martin Lang advised end of 2024 and would require a very limited extension due to the January 2025 change to Circular Materials
- Staff resource discussed the transition for areas that are already in process.
- Everyone agreed many unknowns at this time of what's to come (example: potential different garbage and recycle pick up days).
- The main take away for this focus is to stay on top of opt out information so Township of South Glengarry can transition as successfully as possible.

Michael Seguin asked the group if any focuses from last year the committee would like to see continue.

2. Angie response was leaf and yard waste alternative to keep it out of our landfill (i.e.: composter availability, mulching). Chair agreed and that organics in general to keep as a focus.

- Martin Lang was wondering if it could be used as a cover, but Staff resource advised we also need room to store, and certain approvals would be needed, and it would depend on what is approved in ECA.
- Staff resource briefly explained financial impact waiting until landfill at capacity and it would be better to do in intervals as it's a big process and materials required. Therefore, best not to wait until landfill at final compacity.
- Martin Lang would like to further review the cost of closing both landfills so we have the numbers to see what kind of reserve the Township would need and if any options to stretch the life span of the landfills which are currently as follows: Beaverbrook 2040 and North Lancaster 2028 as per Staff resource.

3. Chair recommended landfill management to be another focus.

- Staff resource discussed landfill staffing changes to come and advised that staff are taking a course in the near future to gain landfill knowledge which will contribute to improvements and our landfills.

<ul style="list-style-type: none"> ▪ Chair discussed during our review of item 7. ▪ Staff resource advised Beaverbrook site in under review for reorganizing. ▪ Chair questioned if the Township is participating in the Pitch In program this year. Staff resource advised it has been launched and that details will be emailed to the committee and can also be found on our website and social media pages. <p>Martin Lang asked the team if we had anything else to add and Chair brought up No Mow May. Vice-Chair advised to expect feedback from the community about ticks, pollen and that other campaigns are under review to delay Spring clean up and that she will share with the committee information and reports of previous surveys and complaints.</p> <p>Michael Seguin then inquired about the Adopt a Street program, but the Township currently does not have this program but that several residents do volunteer to pick up roadside garbage year-round.</p>	<p>Staff Resource</p> <p>Angela Parker</p>
<p>7. Set 2023 Meeting Schedule</p> <ul style="list-style-type: none"> ▪ Chair recommended every 2 months to have a scheduled meeting. ▪ Rebecca Luck confirmed with the group that Tuesdays at 5pm worked for everyone for our future meetings. ▪ The meeting will be a mix of in person or virtual. ▪ We agreed our next meeting will be May 26th in person as we will already be together for our landfill tour which will be scheduled that afternoon. ▪ Our next meeting will be scheduled in July and the balance of the year meetings invites will be sent out by Staff resource. 	<p>Staff Resource</p>
<p>8. Additions</p> <ul style="list-style-type: none"> • Interest in touring GFL <p>9. Adjournment <u>6:16</u> pm</p> <p>It was:</p> <p>MOVED BY: <u>Angela Parker</u></p> <p>SECONDED BY: <u>Martin Lang</u></p> <p>Carried</p>	<p>Staff Resource</p>



Township of South Glengarry
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CIPAC MEETING MINUTES

May 16, 2023

A meeting of the Community Improvement Plan Advisory Committee (CIPAC) was held at 5:00pm May 16, 2023, via Zoom.

Committee Members present: Ron Brennan, Trevor Bougie, Eden Lewis-Cushing, Jennifer Evans, and Staff Resource/Secretary – Joanne Haley and Jennifer Treverton

Absent: Sam McDonell and Joseph Pelletier

The CIPAC meeting was called to order at 5:02 pm.

Approval of Agenda

NOMINATED BY: Jennifer Evans

SECONDED BY: Eden Lewis-Cushing

CARRIED

Approval of the Minutes

NOMINATED BY: Trevor Bougie

SECONDED BY: Eden Lewis-Cushing

CARRIED

Declaration of Pecuniary Interest

None

CIP Application

Jennifer Treverton introduced a CIP Application received from A. L. MacDonald Store in Williamstown, requesting a building improvement grant for up to 50% of the costs to repaint their tin roof. The amount of the grant request is \$2,325.00.

MOVED BY: Trevor Bougie

SECONDED BY: Jennifer Evans

That the CIP application submitted by A.L MacDonald Grocery store be recommended to be approved by the Council of the Township of South Glengarry.

CARRIED



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Adjournment

MOVED BY: Trevor Bougie

SECONDED BY: Jennifer Evans

Meeting was adjourned at the call of the Chair at 5:14 pm.



CIPAC MINUTES

May 9, 2023

A meeting of the Community Improvement Plan Advisory Committee (CIPAC) was held at 5:00pm May 9, 2023, at Glen Walter Fire Station, located at 6650 Bray Street, Glen Walter.

Committee Members present: Ron Brennan, Trevor Bougie, Eden Lewis-Cushing, Jennifer Evans, and Staff Resource/Secretary – Joanne Haley and Jennifer Treverton

Regrets: Sam McDonell and Joseph Pelletier

The CIPAC meeting of May 9, 2023, was called to order at 5:10 pm.

1. Welcome

Joanne Haley and Jennifer Treverton welcomed the committee members.

2. Orientation & Terms of Reference

Joanne Haley provided the legislative background of the CIP program, when it was approved by Council and the direction received from Council to create and implement the program.

Jennifer Treverton explained the CIP program, described all grant options available, and explained how the program works. She walked the committee through a typical application process from beginning to end.

Community Improvement Plan (CIP) Activity Report

Jennifer Treverton presented a summary of all individual businesses who inquired about the CIP program in the past year. She informed the committee of a recently received application.

3. Election of Committee Chair

NOMINATED BY: Jennifer Evans

SECONDED BY: Trevor Bougie

BE IT RESOLVED THAT Ron Brennan is appointed Chair of CIPAC.

CARRIED

Meetings will be held either in person or virtually depending on the number and the nature of the applicants. The goal will be to schedule meetings on Tuesday's at 5:00 pm when possible.

4. Next Meeting Date

The next meeting of the Community Improvement Plan Advisory Committee (CIPAC) will be held at 5:00pm May 16, 2023, virtually via ZOOM.

The meeting was adjourned at the call of the Chair at 6:20pm.

CORNWALL REGIONAL AIRPORT COMMISSION
4:00 PM – April 25, 2023
Zoom Meeting
Minutes

1) Welcome

Present: **Martin Lang (Chair)**
 Sam McDonell
 Trevor Bougie
 Syd Gardner
 Dean Hollingsworth
 Suday Jain (TOSG)
 Kelli Campeau (TOSG)
 Tracey Bailey (Cornwall)
 Bob Peters (Cornwall)
 Steve Small

Regrets: **Denis Sabourin**

The meeting was opened at: 4:00 pm

2) Approval of Agenda

It was:
MOVED BY: Dean Hollingsworth
SECONDED BY: Sam McDonell

That the Agenda be accepted as circulated.

CARRIED

3) Approval of Minutes from March 21, 2023 Meeting

It was:
MOVED BY: Trevor Bougie
SECONDED BY: Dean Hollingsworth

That the minutes be adopted as circulated.

CARRIED

4) Business Arising from the Minutes

- None

5) Airport Manager Update

- **Steve Small**

CORNWALL REGIONAL AIRPORT COMMISSION
4:00 PM – April 25, 2023
Zoom Meeting
Minutes

6) New Business

- 2022 Financials
- RATI

7) Correspondence

8) Closed Session

It was:

MOVED BY: Sam McDonell

SECONDED BY: Syd Gardiner

That the Commission convene to Closed Session pursuant to section 239(2)(k) of the Municipal Act to discuss a position, plan, procedure, or instruction to be applied to negotiations.

CARRIED

It was:

MOVED BY: Dean Hollingsworth

SECONDED BY: Sam McDonell

That the Commission rise and reconvene into open session without reporting.

CARRIED

9) Next Meeting – May 30, 2023 at 4:00 pm via Zoom

10) Adjournment

It was:

MOVED BY: Sam McDonell

SECONDED BY: Trevor Bougie

That the meeting be adjourned at

CARRIED



MEMORANDUM

To: Township of South Glengarry Council, CAO, and Clerk
From: Richard Pilon, General Manager
Date: May 29, 2023
Subject: RRCA Inventory of Program and Services Update

Further to our correspondence of December 15, 2021 (Raisin Region Conservation Authority Transition Plan) and February 23, 2022 (RRCA Inventory of Programs and Services), the purpose of this memorandum is to update member municipalities on the status of RRCA's Inventory of Programs and Services and potential cost-apportioning agreements for select initiatives.

Background:

As mentioned in previous correspondence, on October 7, 2021, the Ministry of the Environment, Conservation and Parks (MECP) announced the following new regulations under an amended *Conservation Authorities Act*.

Ontario Regulation 686/21: Mandatory Programs and Services. This regulation prescribes the mandatory programs and services conservation authorities are required to provide. Included are programs and services related to:

- Managing the risk of natural hazards
- Conservation and management of lands owned or controlled by the authority
- The authority's duties, functions and responsibilities as a source protection authority under the *Clean Water Act, 2006*
- Implementation of the provincial groundwater monitoring program and the provincial stream monitoring program

Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services. This regulation requires each authority to have a transition plan outlining the steps to be taken to develop an inventory of programs and services and to enter into agreements with participating municipalities to fund non-mandatory programs and services through a municipal levy. The RRCA Transition Plan was completed and approved by the RRCA Board of Directors in November 2021, and distributed to RRCA's member municipalities and MECP.

O. Reg. 687/21 also outlines the requirement for conservation authorities to develop and deliver an inventory of programs and services to municipalities under its jurisdiction and to MECP. The programs and services were to be categorized as mandatory or non-mandatory as outlined in O. Reg. 686/21 "Mandatory Programs and Services".

Definitions for the inventory are as follows:

Category 1 – mandatory service funded by municipal levy.

Category 2 – non-mandated service delivered to a municipality as requested through an agreement or Memorandum of Understanding.

Category 3 – service that is either not receiving any municipal funding or service that is cost-apportioned with a municipality – other than a Category 1 or 2 service.

The programs and services inventory was approved by the RRCA Board of Directors and distributed to RRCA's member municipalities and to MECP in February 2022.

Discussion:

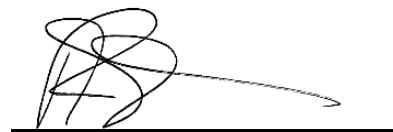
The RRCA is currently reviewing its Programs and Services Inventory to determine if cost apportioning agreements are required for 2024. As per O. Reg. 687/21, a cost apportioning agreement is required if a Category 3 program or service is financed, in whole or in part, through municipal levies collected from member municipalities.

Attached is an updated Programs and Services Inventory based on the 2023 approved budget. The only Program or Service that may require a cost apportioning agreement in 2024 is the Forestry Program. The goal for this program is to attain full cost recovery moving forward. Staff are confident that this can be achieved in 2024. If this is the case, a cost apportioning agreement for this service would not be required.

Next Steps:

RRCA staff will continue reviewing RRCA's Inventory of Programs and Services over the next few months and keep member municipalities informed of any required agreements for 2024.

Should you have any questions, do not hesitate to contact me at richard.pilon@rrca.on.ca

A handwritten signature in black ink, appearing to be 'R. Pilon', written over a horizontal line.

Richard Pilon,
General Manager

RAISIN REGION CONSERVATION AUTHORITY - PROGRAMS AND SERVICES INVENTORY - May 2023								
Programs and Services	Category	Total Cost based on 2023 Budget	REVENUE					Cost Apportioning Agreement Required as per O.Reg. 687/21
	1 - Mandatory		Provincial	Federal	Authority Generated	Partners	Municipal	
	2 - Municipal							
	3 - Other							
Watershed Monitoring								
Flood Forecasting & Low Water Response	Mandatory	68,215	23.7%				76.3%	
Surface Water Quality Monitoring	Mandatory	4,204					100.0%	
Groundwater Quality Monitoring	Mandatory	7,269					100.0%	
		79,688						
Watershed Management								
Fly Creek System	Mandatory	263,849	9.7%				90.3%	
Garry River System	Mandatory	68,470	13.7%				86.3%	
Long Sault Water Diversion	Mandatory	8,885				9.0%	91.0%	
St. Andrews Dyke	Mandatory	3,683	2.7%				97.3%	
		344,887						
Watershed Planning & Regulations								
Plan Input & Review - Natural Hazards	Mandatory	197,613	1.1%		45.5%		53.4%	
Plan Input & Review - Risk Management	Municipal							
CA Regulations	Mandatory	228,529	3.4%	42.7%	30.6%	10.9%	12.4%	
Source Water Protection	Mandatory	323,947	100.0%					
		750,089						
Watershed Stewardship								
Forestry Programs	Other	105,547			31.9%	47.4%	20.8%	Yes
ALUS Program	Other	343,433				100.0%		
St. Lawrence River Remedial Action Plan	Other	395,648	31.1%	68.9%				
Contracted Services	Other	4,781			20.4%	79.6%		
Special Projects	Other	50,000	100.0%					
		899,409						
Conservation & Recreation								
Cooper Marsh Conservation Area	Mandatory	260,222				93.1%	6.9%	
Gray's Creek Conservation Area	Mandatory	67,741			0.7%	11.8%	83.0%	
Gray's Creek Marina	Other	153,299		9.1%	90.9%			
Charlottenburgh Park	Other	575,144		6.1%	93.9%			
Conservation Lands	Mandatory	80,576			3.6%	71.6%	24.8%	
		1,136,982						
Corporate Services								
Administration and Finance	Mandatory	377,568	15.5%		13.7%	3.3%	63.5%	
Communications	Mandatory	98,466			10.2%	13.6%	76.2%	
Information Management	Mandatory	43,467	12.0%				88.0%	
Vehicle & Equipment	Mandatory	63,000					100.0%	
		582,501						
		3,793,556	16.4%	11.1%	27.8%	20.0%	24.3%	

Raisin Region Conservation Authority Programs and Services Description - May 2023	
Watershed Monitoring	
Flood Forecasting & Low Water Response	Daily data collection and monitoring of weather forecasts, provincial and local water level forecasts, watershed conditions, snow course, flood event forecasting, flood warning, communications and response and equipment maintenance. Conditions monitoring and analysis. Technical and administrative support to the Water Response Team representing major water users and decision makers, who recommend drought response actions.
Surface Water Quality Monitoring	A long-standing (since 1976) RRCA/MECP partnership for stream water quality monitoring at 9 sites. RRCA staff take monthly water samples and MECP does lab analysis and data management. Information is used for watershed report cards and stewardship project prioritization.
Groundwater Quality Monitoring	A long-standing (since 1999) RRCA/MECP partnership for groundwater level and quality monitoring at 9 stations. Costs include equipment, data collection, analysis, data management and reporting. MECP funded network installation and continues to fund equipment replacements. Data collected supports flood forecast and warning, low water response, and water quality monitoring.
Watershed Management	
Fly Creek System	The Fly Creek flood reduction system is a \$20 Million infrastructure investment within the City of Cornwall to combat annual flood damages due to high rains and spring runoff. This special project was initiated in the 1980s and expanded in the 1990s. It is estimated to save annual flood damages of \$500,000 to \$3 Million. Approximately 25% of the City of Cornwall drains through this system. The system consists of a large box-culvert, a large detention pond, a pumping station, and an outlet channel.
Garry River System	The Garry River system is a unique 3-lake watershed within the Township of North Glengarry. Loch Garry, Middle Lake and Mill Pond are all controlled by dams. The water levels and dams are adjusted regularly by the RRCA to ensure a proper water balance within the system (flood control, low water augmentation, water supply, recreation).
Long Sault Water Diversion	The Long Sault Water Diversion is operated by the RRCA under special agreement with the International Joint Commission on Boundary Waters, and Ontario Power Generation. The diversion is operated during the drier summer months for low flow augmentation. There is an inlet near the Long Sault marina that diverts a small amount of water from the St. Lawrence River into the South Branch of the Raisin River.
St. Andrews Dyke	In 1982 an earthen berm (dyke) was built along the Raisin River behind several houses on Fraser Street in St. Andrews. The berm was built to protect homes in that area from flooding due to frequent inundation from the Raisin River during the spring freshet. The RRCA has easement agreements with the property owners and regularly check the functionality of the berm to ensure it continues to perform as designed.
Watershed Planning & Regulations	
Plan Input & Review - Natural Hazards	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Consents, Minor Variances). Input to municipal land-use planning documents (OP, Comprehensive ZB) related to natural hazards, on behalf of Ministry of Northern Development, Mines, Natural Resources and Forestry (MNDMNR) and delegated to CAs in 1983. Input to the review, approval processes under other applicable law, with comments related to natural hazards, wetlands, watercourses, and Sec. 28 permit requirements.
Plan Input & Review - Risk Management	Carrying out Part IV duties of the Clean Water Act on behalf of member municipalities through service agreements.
CA Regulations	Under Section 28 of the Conservation Authorities Act, the RRCA administers O. Reg. 175/06 Development, Interference with Wetlands & Alterations to Shorelines & Watercourses within its jurisdiction. RRCA staff do site inspections and review permit applications, associated technical reports, communication with applicants, agents, and consultants. RRCA is also responsible for enforcement of Part VI Section 28 permits.
Source Water Protection	Coordination of the Raisin-South Nation Source Protection Region. Governance support of the Source Protection Committee including administration and technical support. Activities required by the Clean Water Act including Section 34, 35 and 51 amendments and Section 36 reviews of the Source Protection Plans and Assessment Reports.

Raisin Region Conservation Authority Programs and Services Description - May 2023	
Watershed Stewardship	
Forestry Programs	The RRCA offers a variety of Forestry Services for projects of all sizes in the RRCA Watershed to enhance forest cover in Eastern Ontario. This includes providing services to private and public landowners, and community groups to engage in tree planting activities.
ALUS Program	RRCA coordinates the Alternative Land Use Services (ALUS) Program in Eastern Ontario. This community-developed and farmer-delivered program produces, enhances and maintains ecosystem services on agricultural lands. Projects such as retirement of marginal land, wetland restoration and enhancement, riparian buffers, and afforestation provide cleaner water and air, habitat enhancement, carbon sequestration and climate resiliency.
St. Lawrence River Remedial Action Plan	The St. Lawrence River at Cornwall was designated an Area of Concern (AOC) in 1987 by the International Joint Commission. A Remedial Action Plan (RAP) was created to restore the ecological impairments that resulted from historic human activity. With the support from the provincial and federal government, the RRCA addresses the environmental challenges described in the Plan through monitoring, development review (i.e. Cornwall Sediment Strategy), land stewardship, and habitat restoration.
Contracted Services	The RRCA's land stewardship team consisted of trained specialists in tree planting and butternut health assessments. The RRCA offers tree planting services, butternut health assessments, and butternut compensation services. The RRCA is compensated for these services as per fee schedules approved by the RRCA Board of Directors.
Special Projects	To improve watershed health conditions, the RRCA is consistently seeking funding to offer additional stewardship programs and outreach initiatives. Special projects may consist of community tree planting events, land stewardship subsidies, agriculture best management practice outreach, etc.
Conservation & Recreation	
Cooper Marsh Conservation Area	This cherished wetland is part of the larger Charlottenburgh Marsh, one of the most significant wetlands in all of Ontario. The RRCA actively maintains, protects, enhances and restores this natural area. The RRCA also develops and maintain a nature trail network.
Gray's Creek Conservation Area	Gray's Creek Conservation Area is located east of Cornwall, in the Township of South Glengarry. It offers over 43 hectares of natural landscape for the enjoyment of both residents and visitors. This diverse area is protected, enhanced and restored by the RRCA. Gray's Creek includes 6.4 km of meandering trails that are open year round, allowing users to enjoy nature in all its seasonal settings.
Gray's Creek Marina	The RRCA owns and operates the the Gray's Creek Marina which includes 128 slips. The Marina offers short-term and seasonal docking, daily and seasonal boat launch, and the sale of fuel and other sundries.
Charlottenburgh Park	The RRCA re-opened Charlottenburgh Park in 2003 after many years of closure. The St. Lawrence Parks Commission own the park and entered into a 20-year lease with the RRCA to operate and maintain the local campground which include 207 transient and seasonal sites, 1 cabin, public beach and nature trails. The park is open from the May long weekend to Thanksgiving weekend.
Conservation Lands	The RRCA owns and manages 25 conservation land properties.
Corporate Services	
Administration and Finance	Administrative, human resources, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of the RRCA. Includes overseeing programs and policies, annual budget preparation and monitoring, accounts payable and receivable, payroll, financial analysis, financial audit, administration of reserves and investments, financial reports for funding agencies, preparing and submitting reports to CRA, benefits program administration. Office buildings and workshop used to support staff, programs, and services. Includes utilities, maintenance and property taxes. Governance and administrative policy development, support for RRCA Board of Directors.
Communications	Public awareness and delivery of products through communication platforms for natural hazards, flood forecasting and warning, permitting requirements, natural hazard identification and mitigation, and conservation lands. Municipal and public relations and engagement, website creation and maintenance.
Information Management	Data management and records retention. Development and use of systems to collect and store data and to provide spatial geographical representations of data.
Vehicle & Equipment	Vehicles and equipment to support the work of the RRCA, including, fuel, licenses, repairs, and maintenance. Programs and projects are charged for the use of the vehicles and equipment.



Water Levels to Decline Throughout the Lake Ontario-St. Lawrence River System with Dry Forecast

Lake Ontario [water levels](#) are approaching the seasonal peak. [Outflow](#) into the St. Lawrence River is gradually increasing, as [Ottawa River](#) flows gradually decrease. Water levels on Lake Ontario increased the first few days of May due to decreased flows related to rising downstream water levels and a slow-moving wet weather system. [Lake St. Louis](#) water levels have likely peaked and should begin to decline in the next week or two. Further downstream, after reaching their peaks on May 4, the water levels at the [Port of Montreal](#) and [Lake St. Pierre](#) have been consistently decreasing as the flows from the Ottawa River and other tributaries to the St. Lawrence River decline. Flooding occurred around Lake St. Pierre last week and some low-lying properties and roads continue to be affected.

Water levels in Lake Ontario and the St. Lawrence River rose quickly and steadily due to the widespread rain throughout the region from April 27 through May 3, combined with [outflow](#) reductions in response. Approximately a month's worth of rain, 90 mm or 3.5 inches, fell in a matter of days in the heaviest areas.

The gates at [Iroquois Dam](#) had been lowered in April by Ontario Power Generation (OPG) to suppress the high-water levels of Lake St. Lawrence (immediately upstream of the Moses-Saunders Dam) while the Lake Ontario outflows were reduced due to the rain event. Now that Lake Ontario outflows are being increased, OPG began raising the gates of Iroquois Dam on May 9.

From May 9 through 11, the Lake Ontario level has remained relatively stable at 75.40 metres (247.4 feet). As of May 11, the level was 39 centimetres (15.4 inches) above average for this time of May, but 41 cm (16.1 in.) below the record high observed on this date in 2017. The level at Lake St. Louis remains near 22.33 m (73.26 ft.) which is 68 cm (26.8 in.) above average for this time of May, but 17 cm (6.7 in.) below the record high observed on this date in 2017. Water levels of Lake Ontario and the St. Lawrence River are expected to remain above long-term average but below the record-highs observed in 2017 and 2019.

The International Lake Ontario-St. Lawrence River Board continues to closely monitor the situation, maintain communications with State and Provincial leaders, and update the Board webpages and Facebook page regularly.

Please continue to monitor conditions in your local area, emergency response is typically provided through your local municipality.

For more information on:

- Lake Ontario Outflow Changes: <https://ijc.org/en/loslr/watershed/outflow-changes>
- Water Levels: <https://ijc.org/en/loslr/watershed/water-levels>
- Water Level Forecast: <https://ijc.org/en/loslr/watershed/forecasts>
- Plan 2014 F Limit: <https://ijc.org/en/loslr/watershed/faq/4#4-8-2>
- Ottawa River Outflows: <https://ottawariver.ca/>



International Lake Ontario -
St. Lawrence River Board
Conseil international du lac Ontario
et du fleuve Saint-Laurent

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Facebook: <https://www.facebook.com/InternationalLakeOntarioStLawrenceRiverBoard>

The International Lake Ontario-St. Lawrence River Board ensures that outflows from Lake Ontario meet the requirements of the International Joint Commission's Orders of Approval. Under any regulation plan, the ability to regulate the outflow from Lake Ontario does not mean that full control of lake levels is possible. This is because the major factors affecting water supply to the Great Lakes, precipitation, evaporation, and runoff cannot be controlled, and are difficult to accurately predict.

International Lake Ontario – St. Lawrence River Board

May 2023 Current and Forecast Conditions



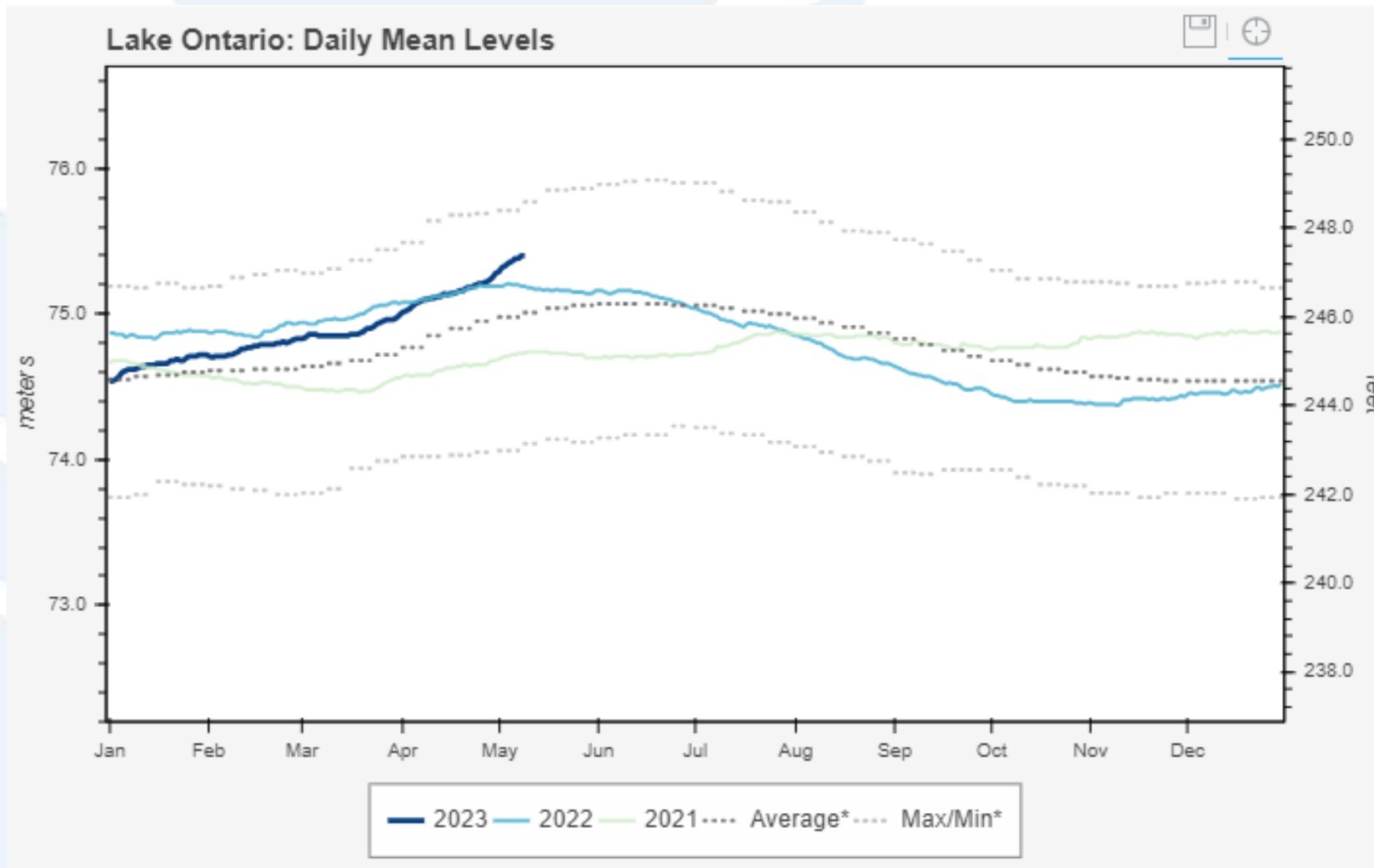
International Lake Ontario -
St. Lawrence River Board

Conseil international du lac Ontario
et du fleuve Saint-Laurent

Basin Overview



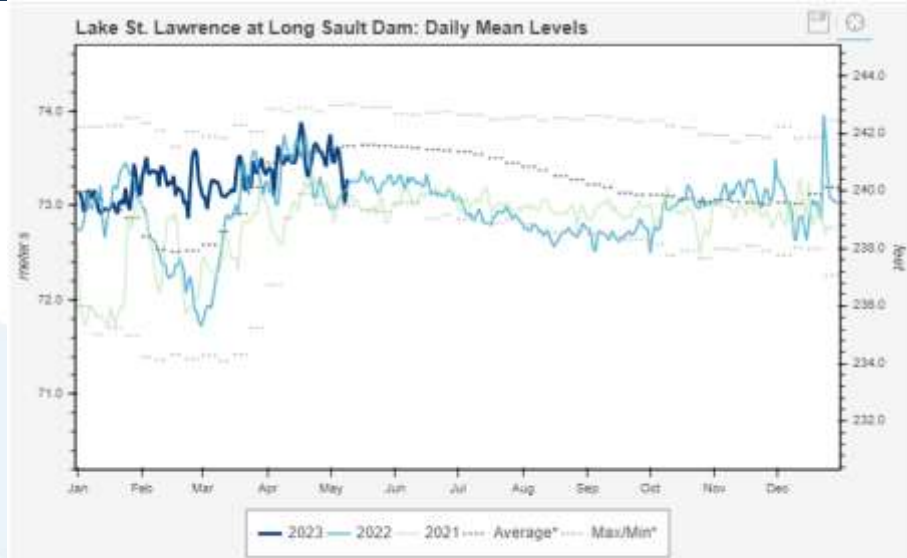
Current Conditions on Lake Ontario – May 9th



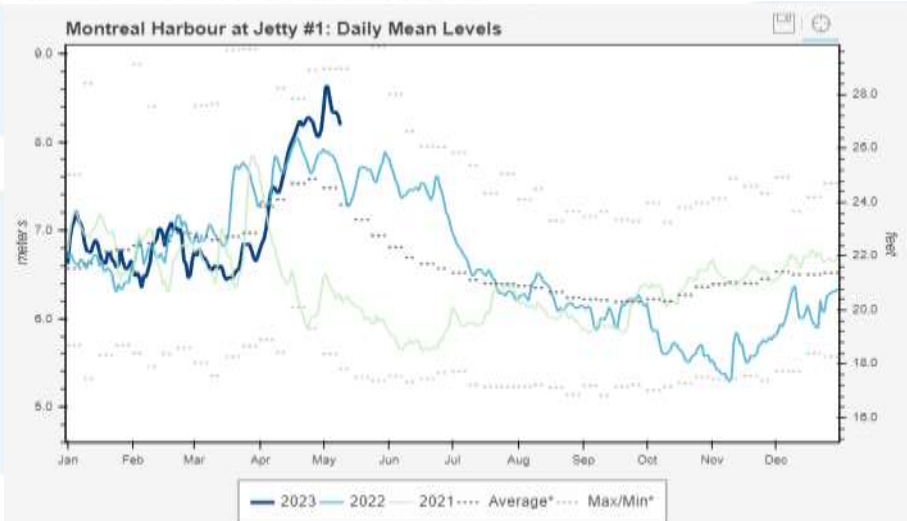
- Current Lake Ontario Level = 247.4 ft (75.40 m)
- Current Outflow 282,500 ft³/s (8,000 m³/s)
- Outflow on 5 May 203,100 ft³/s (5,750 m³/s)

* Historical statistics based on available period of record for each dataset: Lake Ontario (1918-2021); Lake St. Lawrence (1960-2021); Lake St. Louis (1960-2021); Montreal Harbour (1967-2021).

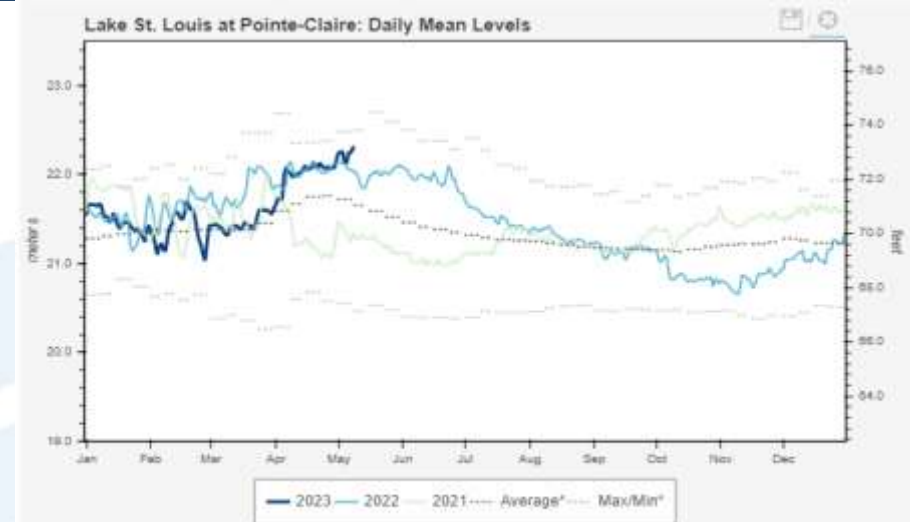
Current Water Level Conditions throughout the System



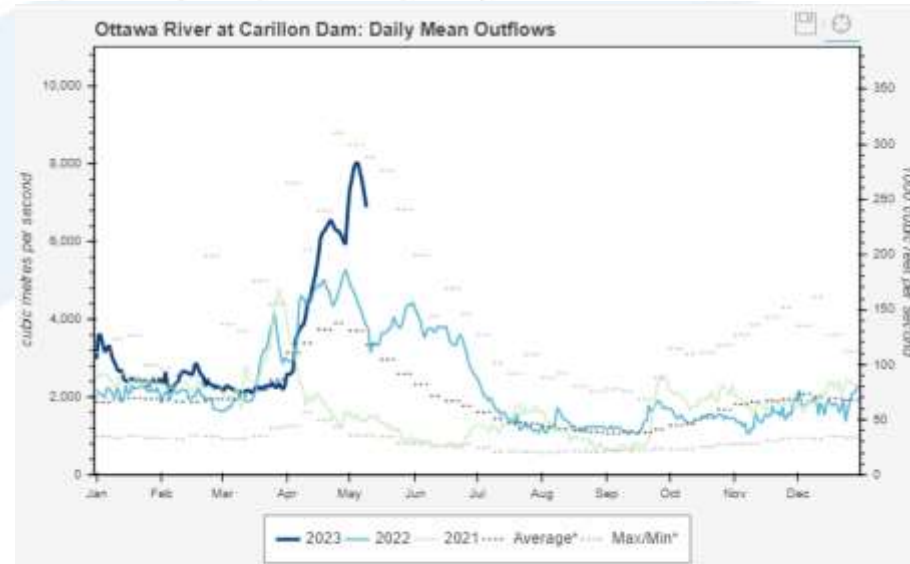
* Historical statistics based on available period of record for each dataset: Lake Ontario (1918-2021); Lake St. Lawrence (1960-2021); Lake St. Louis (1960-2021); Montreal Harbour (1967-2021).



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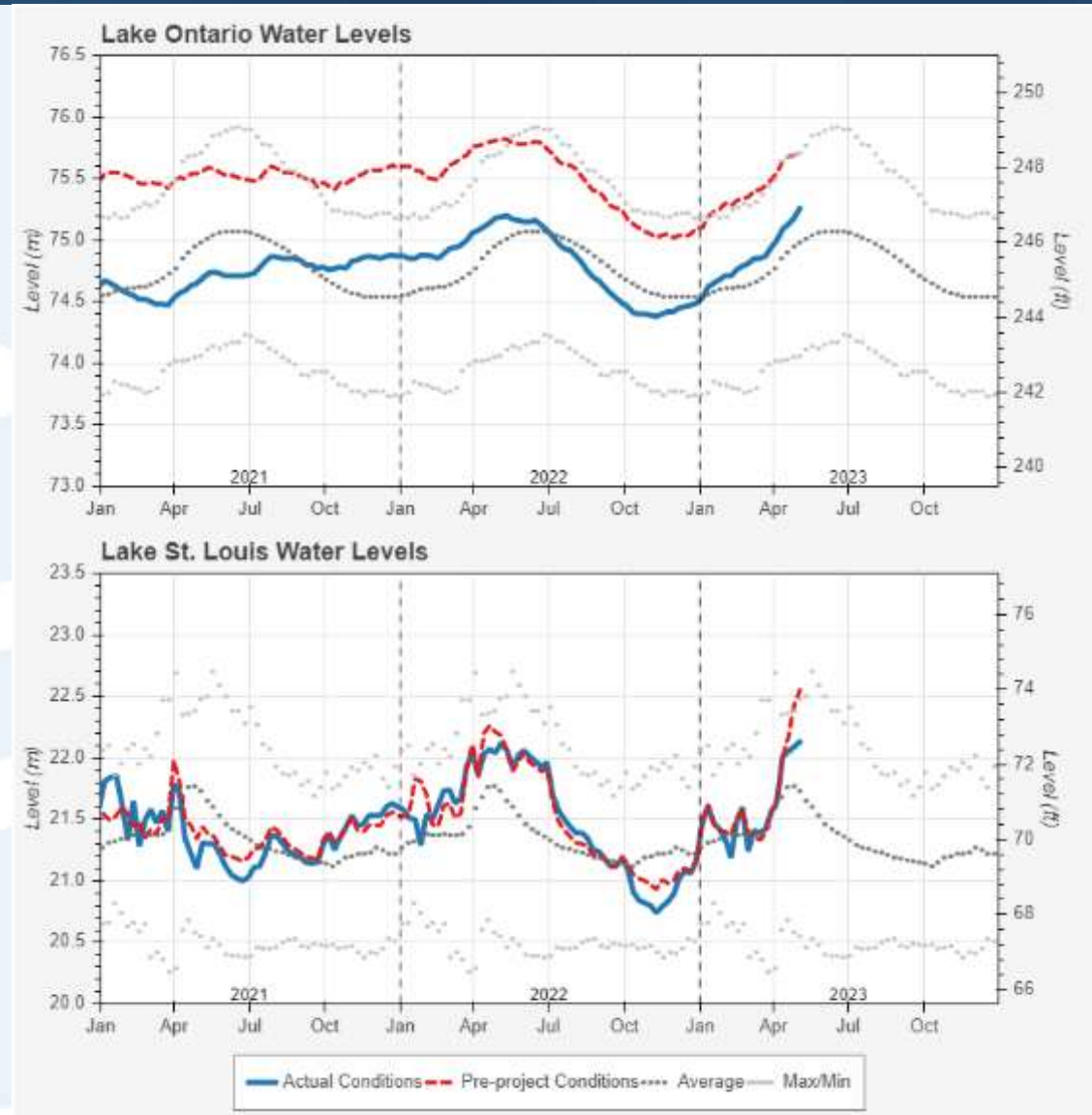


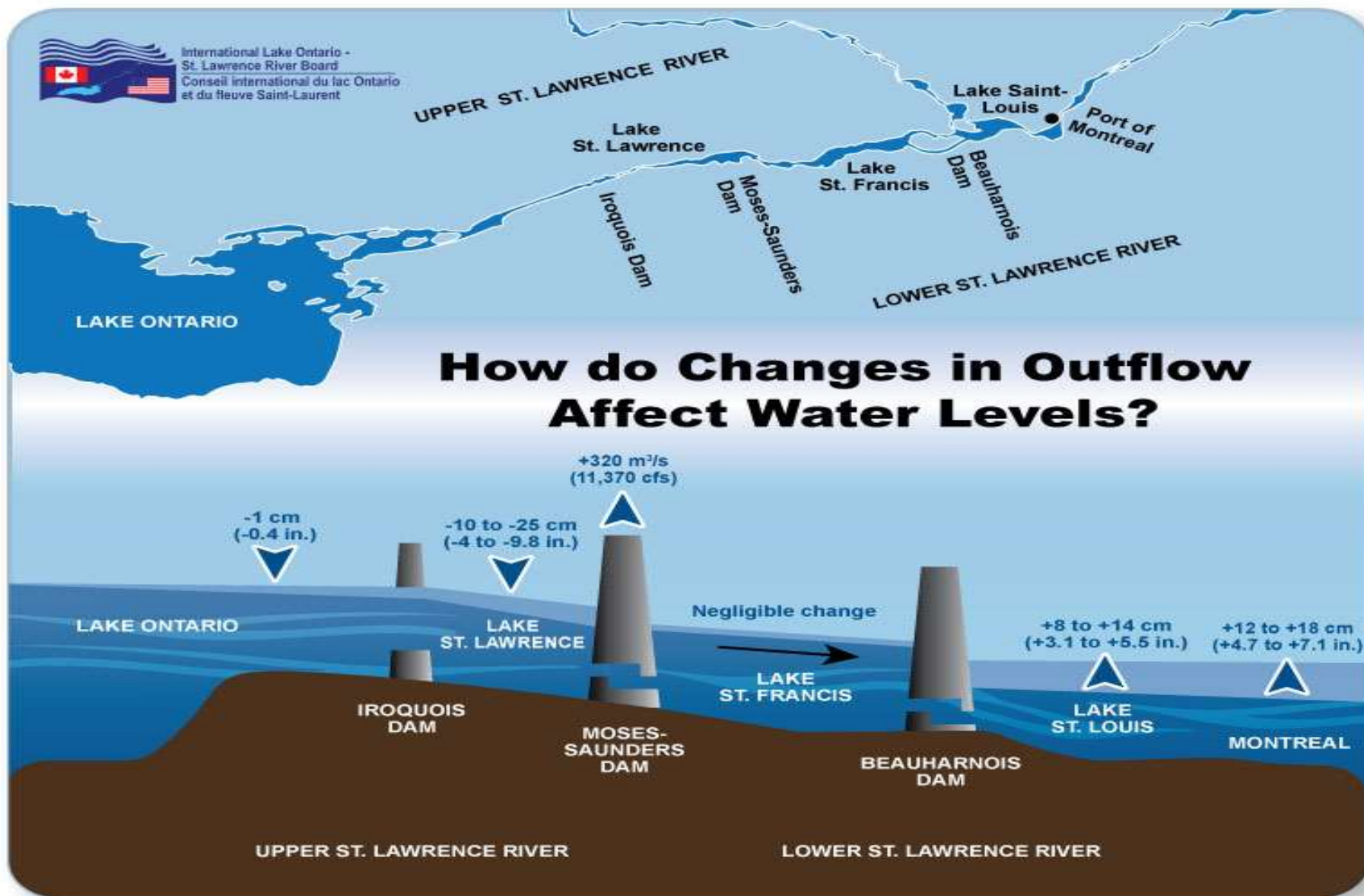
* Historical statistics based on available period of record for each dataset: Lake Ontario Outflows (1900-2021); Lake Erie Outflows (1900-2021); Net Total Supplies (Inflows) (1900-2021); Ottawa River Outflows (1963-2021).

Impacts on Lake St. Pierre – May 8th



Where would we be without the Moses-Saunders Dam?

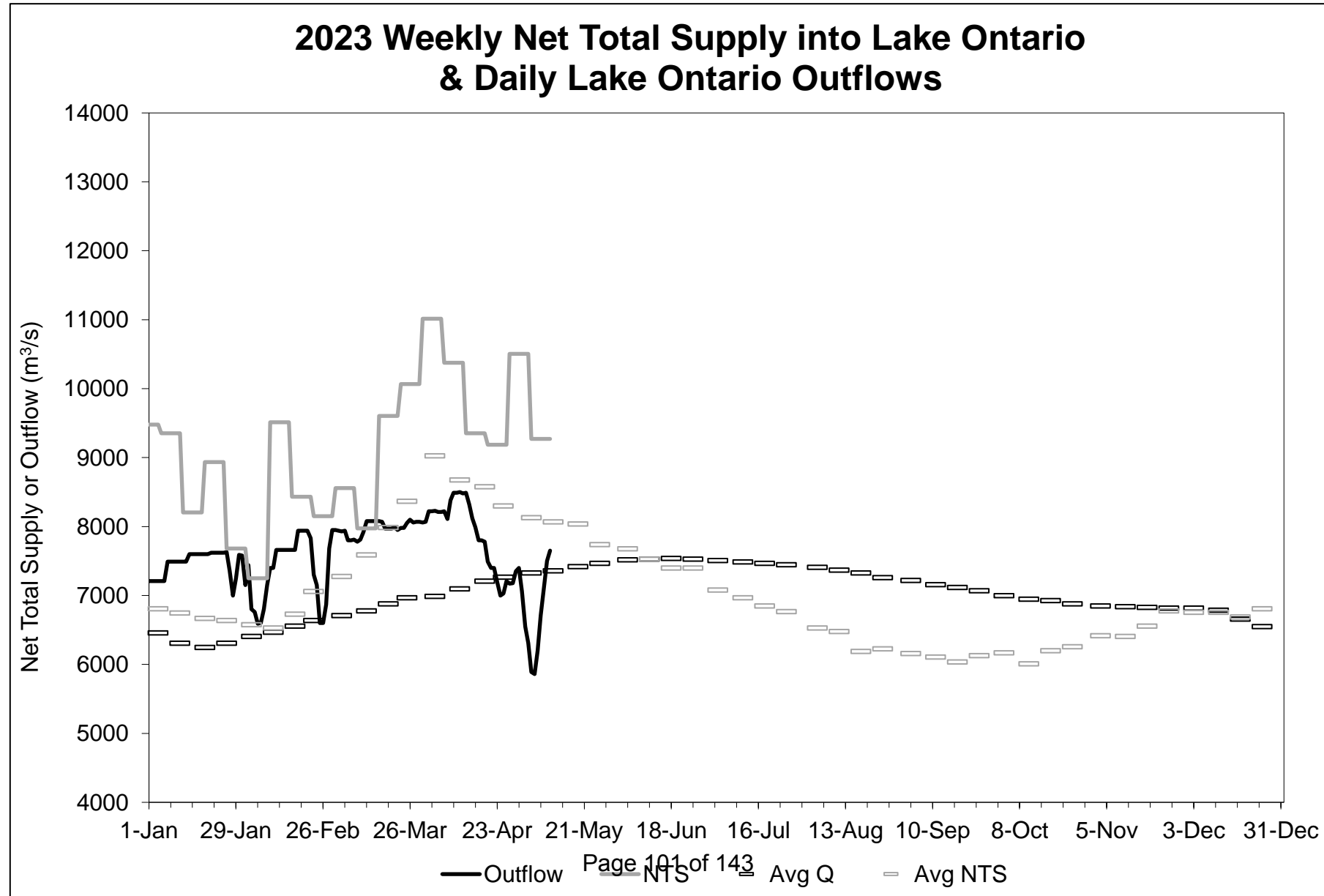




Lake levels are influenced by the balance of both inflows and outflows. To reduce Lake Ontario water levels by 1 cm (0.4 in.), Lake Ontario outflow at the Moses Saunders Dam* must be increased by approximately 320 m³/s (11,370 cfs) for one week. This outflow increase results in an increase of water levels downstream of the dam by 8 to 18 cm (3.1 to 7.1 in.), a tenfold increase at various points along the lower St. Lawrence River.

* In some cases the Moses-Saunders Dam flow may remain the same, and the change in flow may occur at Long Sault Dam. However, the flow at Long Sault Dam is a very small historical fraction compared to flow at the Moses-Saunders Dam.

Why did Lake Ontario rise so quickly?



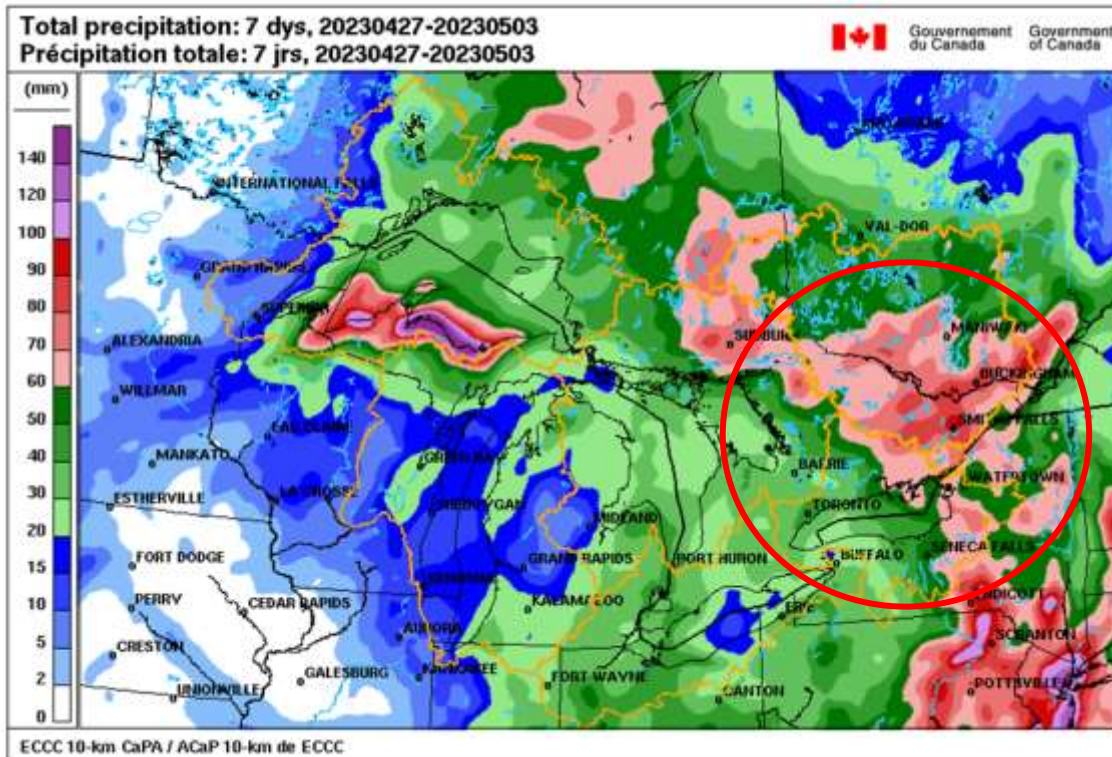
Why did Lake Ontario rise so quickly?

F Limit levels this spring →

Lake Ontario level (m, IGLD 1985)	Lake St. Louis level at Pointe Claire (m, IGLD 1985)	Estimated Probability / Date of Occurrence
< 75.30	22.10	Since early April, now surpassed
≥ 75.30 and < 75.37	22.20	Reached May 2
≥ 75.37 and < 75.50	22.33	Reached May 7
≥ 75.50 and < 75.60	22.40	~5% chance, as early as May 20
≥ 75.60	22.48	~2% chance in early June

- 75.3 m = 247.1 ft
- 75.37 m = 247.3 ft
- 75.5 m = 247.7 ft
- 75.6 m = 248.0 ft

Why did Lake Ontario rise so quickly?

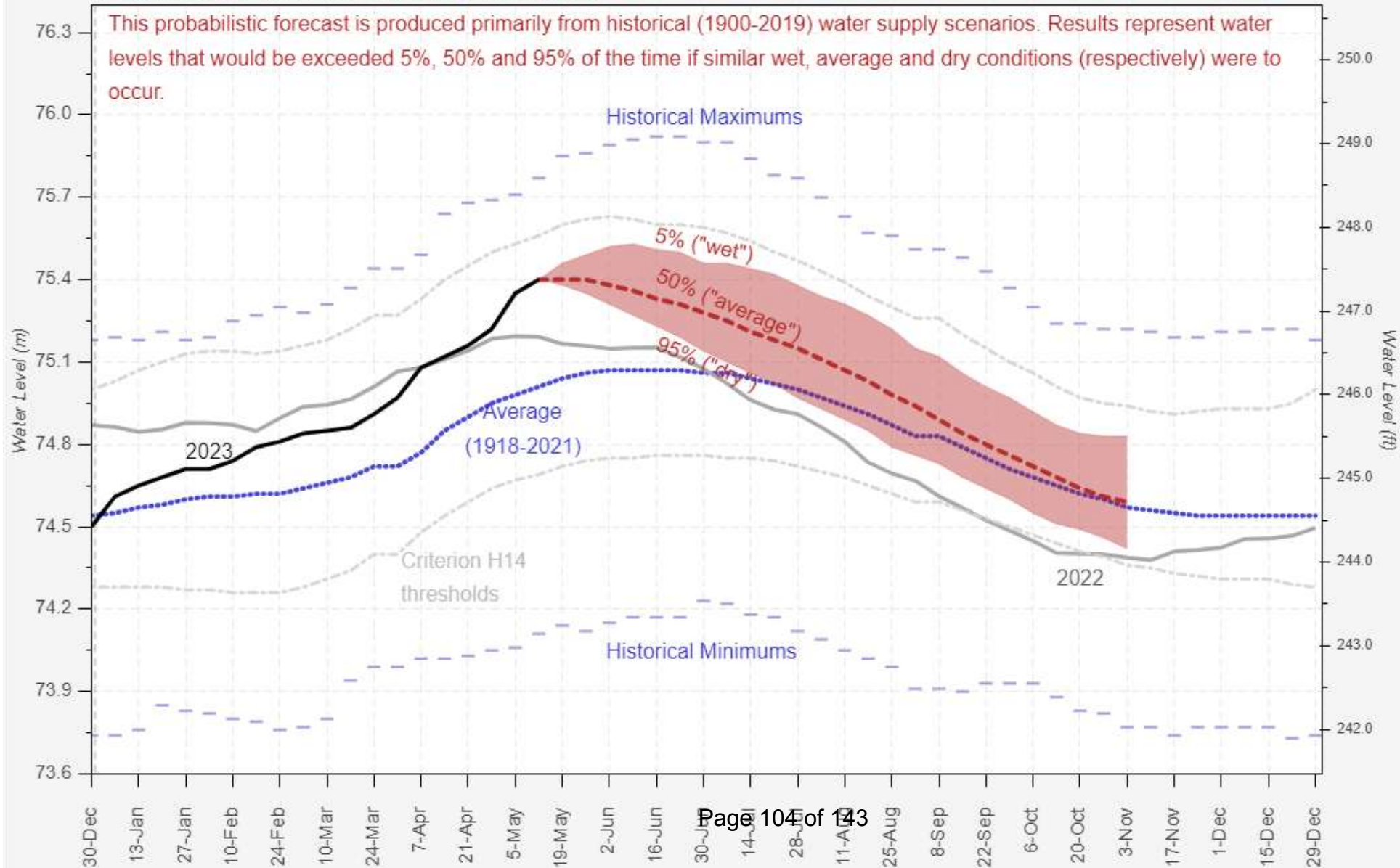


- 7 day accumulated rainfall
- April 27th to May 3rd
- Widespread heavy rain across Lake Ontario and the entire St. Lawrence River occurred
- Approximately 90 mm or 3.5 inches of rain in the heaviest area spread over the Ottawa River

Lake Ontario Forecast

Lake Ontario Water Level Forecast

19 May through 3 November 2023 (issued on 11 May)

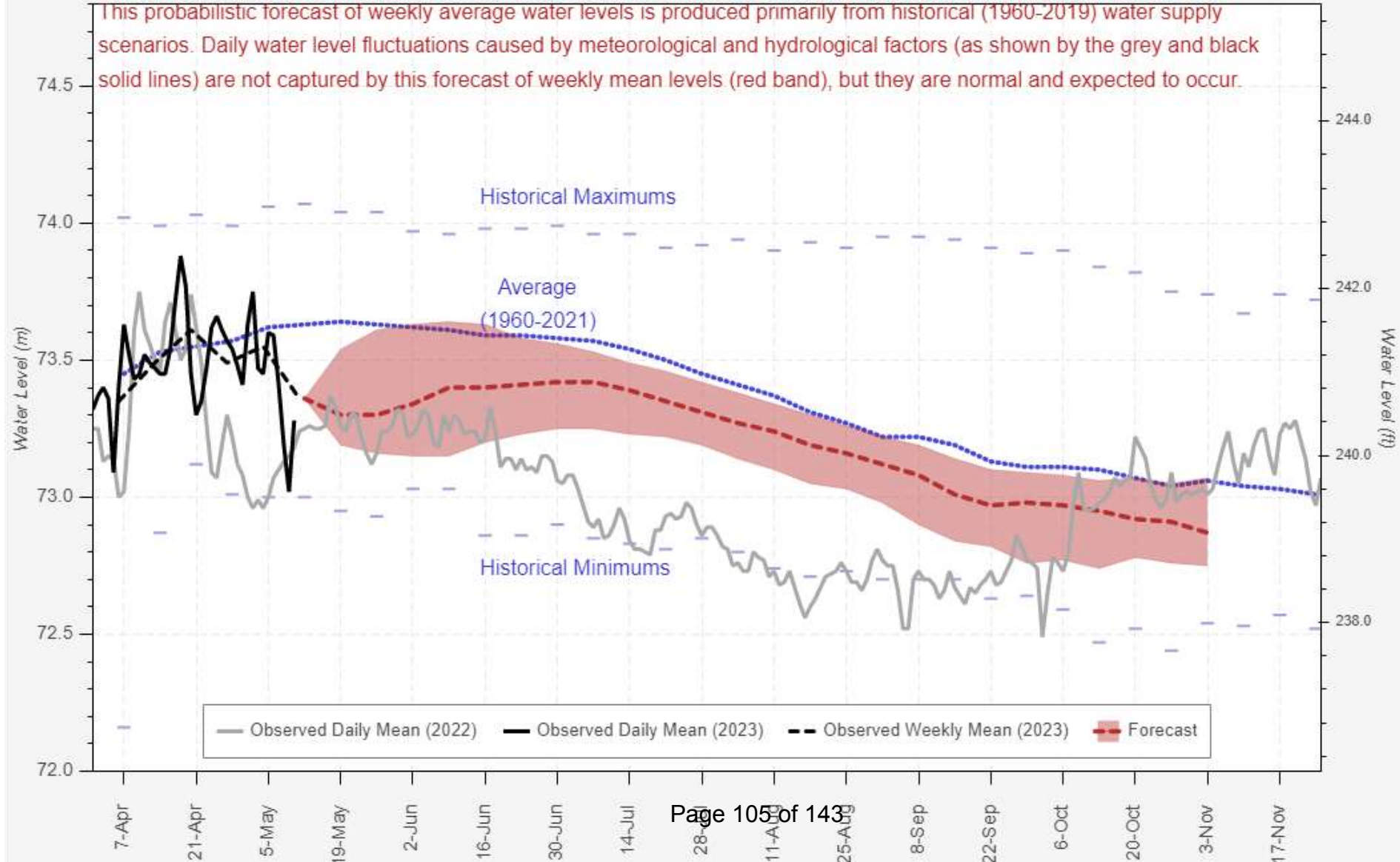


Lake St. Lawrence Forecast

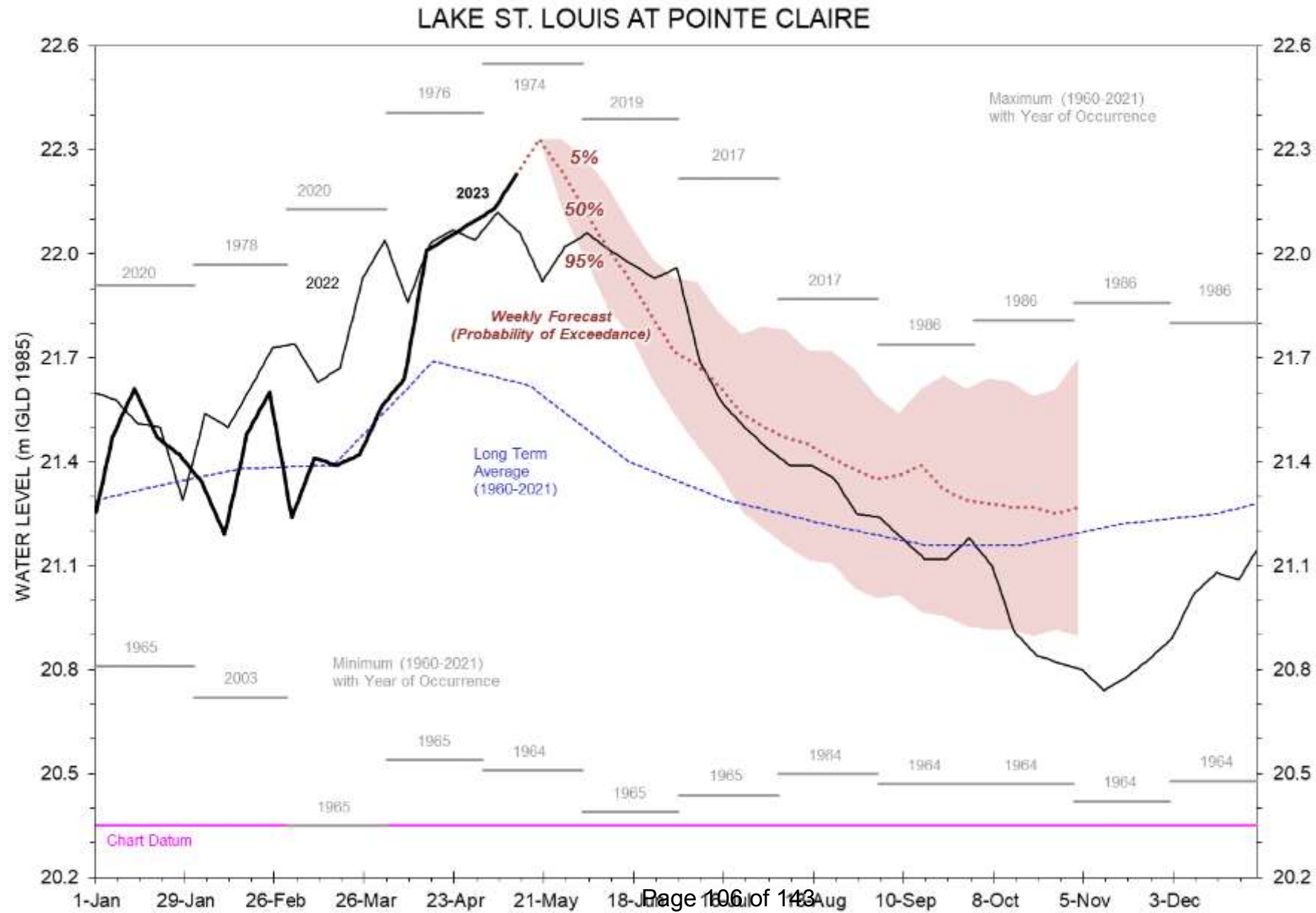
Lake St. Lawrence at Long Sault Dam Water Level Forecast

19 May through 3 November 2023 (issued on 11 May)

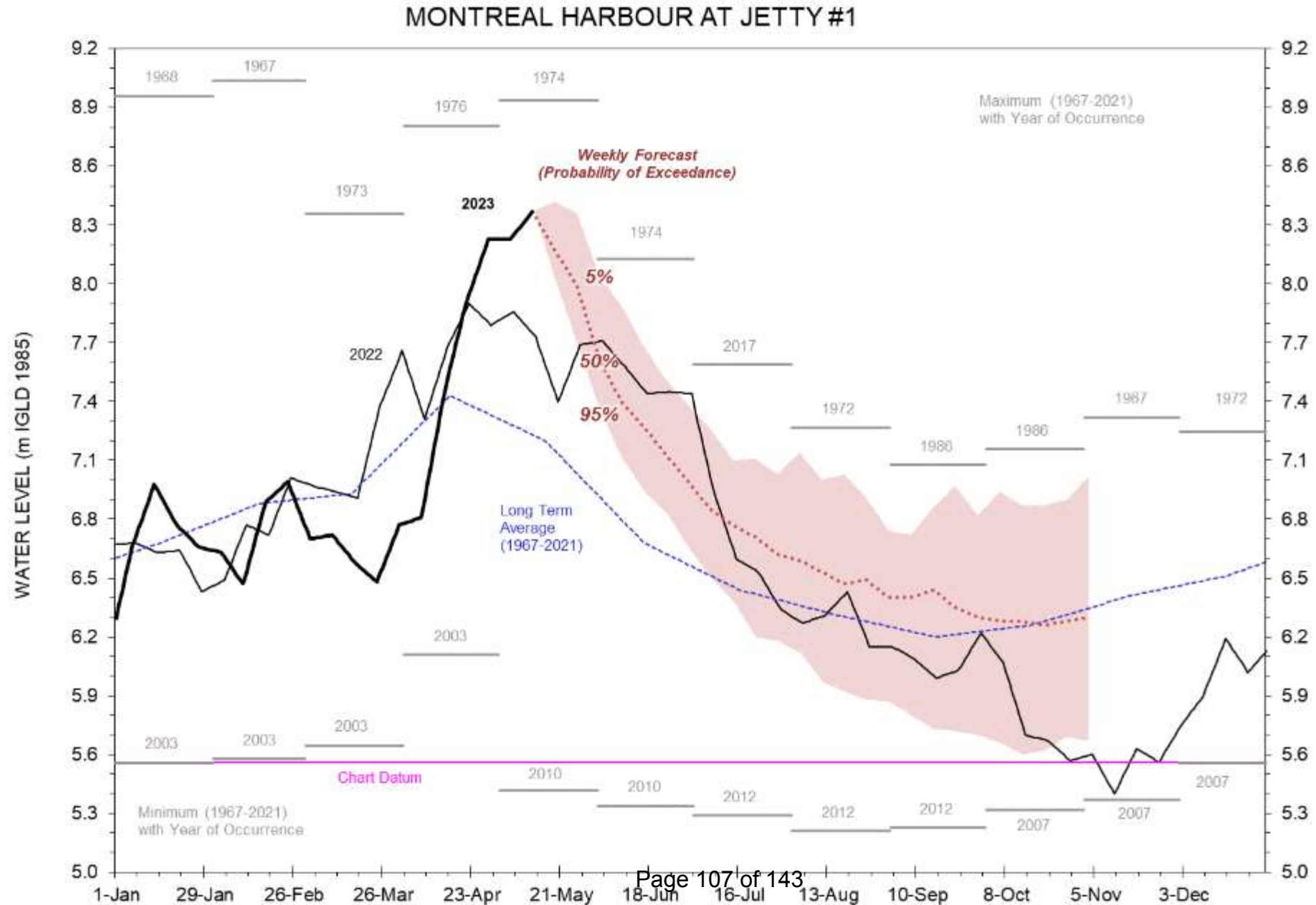
This probabilistic forecast of weekly average water levels is produced primarily from historical (1960-2019) water supply scenarios. Daily water level fluctuations caused by meteorological and hydrological factors (as shown by the grey and black solid lines) are not captured by this forecast of weekly mean levels (red band), but they are normal and expected to occur.



Lake St. Louis Forecast



Montreal Harbor Forecast



Community Concerns

- Do you have any specific impacts currently?
- Do you know what water level you begin to see impacts?
- Have you heard from your community members about impacts?
- Do you have any concerns about preparedness if water levels rise much higher?

Open Discussion



International Lake Ontario -
St. Lawrence River Board

Conseil international du lac Ontario
et du fleuve Saint-Laurent

Board Outreach and Engagement

- Is everyone on the press release distribution that wants to be?
- Do we have the right email contacts for your community?
- Is email an appropriate method of outreach?
- Is everyone receiving the weekly brief that wants to be?

From: [Workman, Lisa](#)
To: smacdonald@brockville.com; mouellet@clarence-rockland.com; mlevesque@cornwall.ca; jralph@lanarkcounty.ca; jharfield@mississippimills.ca; hbabcock-cormier@northgrenville.on.ca; ldrynan@southdundas.com; clerk@tayvalleytwp.ca; jbrizard@nationmun.ca; sblair@carletonplace.ca; sfournier@gananoque.ca; ddussault@hawkesbury.ca; cao@perth.ca; marmstrong@prescott.ca; kcostello@smithsfalls.ca; mpotvin@alfred-plantagenet.com; athens@myhighspeed.ca; asimonian@augusta.ca; cmcgregor@twp.beckwith.on.ca; alison.collard@champlain.ca; cryder@dnetworktownship.ca; llalonde@easthawkesbury.ca; rwilliams@twpec.ca; cnewcombe@twpec.ca; yrobert@ektwp.ca; jault@frontofyonge.com; lhclerk@lanarkhighlands.ca; clerk@townshipleeds.on.ca; admin@township.montague.on.ca; njohnston@northdundas.com; liselavigne@northglengarry.ca; ccalder@northstormont.ca; mtruelove@rideaulakes.ca; richardgodin@russell.ca; Kelli_Campeau@loriann@southstormont.ca; Lesley.todd@uclg.on.ca; mcadie@prescott-russell.on.ca; kcasselman@sdcgcounties.ca; sdion@casselman.ca; cao@merrickville-wolford.ca; cao@villageofwestport.ca
Cc: [Ferguson, Ron](#); [Workman, Lisa](#); [McNish, Rhonda](#)
Subject: Now Accepting Applications for Ward 7 Trustee - Upper Canada District School Board (ucdsb.on.ca)
Date: May 25, 2023 4:13:44 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

We would kindly ask you to share with your Council and communities.

[Now Accepting Applications for Ward 7 Trustee - Upper Canada District School Board \(ucdsb.on.ca\)](#)

Public Notice: UCDSB Now Accepting Applications for Vacant Trustee Position

May 25, 2023 - Due to the recent resignation of the incumbent Trustee there is now a vacancy for the position of Trustee for Ward 7 – North Dundas and South Dundas for the Upper Canada District School Board.

In accordance with the Municipal Elections Act, 1996, the Board of Trustees will receive applications from eligible individuals for this position until **4:00 p.m. on Tuesday, June 6, 2023**.

If you are interested in serving as a member of the Upper Canada District School Board, apply to Ron Ferguson, Director of Education and Secretary to the Board at ron.ferguson@ucdsb.on.ca.

When applying please provide the following information:

- a resumé or summary, including past accomplishments and community involvement and related experience;
- a letter of intent outlining the reasons why you wish to serve on the Board and how you feel you can contribute to its overall effectiveness. The applications will be available for review by the public, if requested; and
- three references from the community.

Applicants will be screened, and a short-list of candidates will be created. Finalists will be

interviewed in public session during the Board of Trustees meeting on Wednesday, June 21, 2023.

The successful applicant will be sworn in at the Wednesday, June 21 Board Meeting and will serve until the end of the current term, which is November 14, 2026.

For further information please contact the Upper Canada District School Board at 613-342-0371 or 1-800-267-7131.

Respectfully,

Lisa M. Workman, Trustee Liaison Officer

Pronouns I use: she, her, hers

Upper Canada District School Board

225 Central Ave W – Brockville, ON – K6V 5X1

613-342-0371 ext.1279 ; mobile 613-340-6930

“The only person you are destined to become is the person you decide to be”



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#THEWOMENOFONTARIOSAYNO

An Overview for Bill 5*: The Stopping Harassment and Abuse by Local Leaders Act

The Issue at Hand

Municipally elected leaders do not have an appropriate accountability structure when it comes to perpetrating violence and harassment in the workplace. In fact, if a claim of egregious (the most severe) harassment is substantiated; the maximum penalty that can be imposed is three months without pay. But the councillor can retain their position, return to the workplace and seek re-election.

This differs from any other workplace in the province, where not only are workplaces mandated to have violence and harassment in the workplace policies (Bill 168), these policies outline consequences for egregious violation which includes termination.

Why this Bill is so important

The Bill was introduced as a private members bill, as a response to a sitting councillor in Ottawa who was able to seek re-election, even with outstanding claims of egregious sexual harassment (investigation by the Integrity Commissioner was underway). Other instances of councillors perpetrating harassment include Brampton, Barrie and Mississauga. Since this advocacy effort has started, there are further instances cited in many other municipalities across the province of Ontario.

What will the Bill do?

The Bill has three primary components:

1. Require councillors to comply with the workplace violence and harassment policies of the municipality they represent.
2. Permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat for failing to comply with the municipality's workplace violence and harassment policies.
3. Restrict councillors—whose seat has been vacated—from seeking immediate subsequent re-election.

The Consequences of Doing Nothing

When councillors are able to perpetrate harassment without being held to account, a toxic message is sent to the community. It means that as an elected official:

1. You are immune to the communal standards of treatment we have come to expect from the population at large, and;
2. You can abuse your power, unchecked, and continue to have the privilege of serving the population that elected you.

A fundamental, underlying principle of broadening diversity, equity and inclusion in politics rests on the assumption that the workplace is SAFE. This is currently not the case. As such, despite the most recent municipal elections in October, 2022, councillors currently can perpetrate the most egregious acts of harassment and keep their jobs.

This has an immeasurably negative impact on communities.

1. Community members and/or municipal staff may not feel safe meeting with their local ward councillor.
2. If a person is harassed, they may not see the point of filing a complaint with the Integrity Commissioner—if suitable action cannot be taken.
3. There is no deterrent for councillors when it comes to perpetrating harassment when they know they can still keep their job.
4. It stifles diversity of voice at the local decision making table—when personal safety is at risk, quality people may be deterred from seeking election.
5. When councillors who have perpetrated harassment to staff or fellow councillors can retain their position, no matter how serious, it creates and protects toxic workplaces, which in turn has an adverse effect on mental health in the workplace and throughout the community.

To learn more check out:
thewomenofontariosayno.com



* In reference to Bill 5, once passed, it will be applicable to ALL municipalities in Ontario at the same time.

6. Lack of accountability supports current systems of privilege and immunity of a certain segment of the population, which is not optimal for healthy communities.
7. It sends the message that if you have power, you are different, and superior to the average citizen.

History of the Bill

Private Members' Bills do not often get passed. They usually deal with an issue of public interest. In this instance, the Bill has received all party support. It was introduced as Bill 260, then the legislature was prorogued when the Federal Election was called. It was then reintroduced as Bill 10, but died when the provincial election was called. It has since been introduced as Bill 5 and it is slated for its second reading in May, 2023. This Bill needs support from every avenue to become law.

The Bill will amend:

1. *Municipal Act, 2001*
2. *The City of Toronto Act, 2006*

How you can help:

1. **Share, Like and Follow** on Social Media: @womenofontariosayno.
2. **Deliver a presentation** to a municipal council in Ontario requesting support (materials provided). This is a unique approach to advocacy, but is appropriate to approach local councils, as it is their workplace.
3. **Provide social media content**- send us a video as to why you or your organization/business supports Bill 5. Better yet—capture the reaction of those who are unaware of this gap in legislation and see if they are comfortable providing their reaction on a video or a quote. It is hard to believe we need to advocate for this.
4. **Showcase your organization or community groups' logo** on our website to add credibility and legitimacy to the advocacy effort.
5. **Meet, write, or call your local MPP** and express that this legislation matters to you, your organization, and their constituents in the community.

6. **Share information** with your networks.
7. **Email the Ontario Human Rights Commission** and request a public inquiry into the issue:

legal@ohrc.on.ca

8. Make a financial contribution to ensure **this never happens to another person in any community in Ontario ever again**. Check out the gofundme page to help support a full-time advocate to speak with all MPPs in the province.

www.gofundme.com/f/basic-human-rights-in-ontario

9. Feel empowered to have the hard conversations. So much of grassroots change occurs at our dinner table, speaking with a neighbour, or your local councillor. Start talking about the issue. Express the change you want to see and never feel ashamed to advocate for basic human rights. We often feel we have to be experts in legislation to advocate for it. We are all experts in how we want to be treated. Let this be your guide.

Be part of the change

Make sure your municipality is in support! Below is a growing list of municipalities since September 2022 that have formally endorsed and communicated public support for Bill 5:

- | | |
|----------------------------|-------------------------------------|
| • Town of Collingwood | • City of Ottawa |
| • Town of Adjala-Tosoronto | • Town of Wasaga Beach |
| • Township of Ramara | • Township of Tiny |
| • Town of Midland | • Town of Bradford West Gwillimbury |
| • Township of Oro-Medonte | • Town of Penetanguishene |
| • City of Woodstock | • Township of the Archipelago |
| • Town of New Tecumseth | • City of Orillia |
| • Essa Township | • Town of Midland |
| • Township of Clearview | • City of London |
| • City of Barrie | • Municipality of Kincardine |
| • Township of Springwater | • City of Kenora |

To learn more check out:
thewomenofontariosayno.com



* In reference to Bill 5, once passed, it will be applicable to ALL municipalities in Ontario at the same time.



May 2023

Your Worship,

Whether you live in a large, cosmopolitan city or a small hamlet, you have been faced with the opioid crisis facing Canadians.

The National Chronic Pain Society is asking for your assistance to help patients suffering from chronic pain from becoming addicted to opioids.

Recently, the Ontario College of Physicians and Surgeons has made a decision that will lead more people who suffer from chronic pain to turn to opioids to alleviate their pain. The College is targeting community pain clinics by requiring the use of ultrasound technology in the administration of nerve block injections by licensed physicians. They are not mandating this requirement for physicians in any other capacity, such as epidurals in hospitals. This requirement will increase the time it takes to administer the nerve block and, therefore, reduce the number of patients a physician can see in a day.

Also, the Ontario Health Insurance Plan (OHIP) is proposing to reduce coverage for several vital healthcare services, including a drastic reduction in the number and frequency of nerve block injections a patient can receive. These changes have been proposed without any consultation with pain management medical professionals or with their patients. This cut will force chronic pain clinics to shut down, putting a greater strain on family physicians and emergency rooms.

With the reduction in the number of nerve blocks being administered, many patients, looking for pain relief, will turn to overcrowded emergency rooms, opioid prescriptions from doctors or opioid street drugs.

We are asking that your Council pass a motion requesting that the Government of Ontario maintain OHIP coverage for chronic pain treatments and continue to provide much-needed care for the people of Ontario.

Further if you can please communicate that motion to the Premier, Minister of Health, Associate Minister of Mental Health and Addictions and your local MPP(s),

Thank you for your kind consideration of this matter. If you have any question, please do not hesitate to contact me at 1-800-252-1837, or by email at info@nationalchronicpainsociety.org. You may also contact me through Elias Diamantopoulos of GTA Strategies at (416) 499-4588 ext. 6, or at elias@gtastrategies.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Leeann Corbeil", is written over a light blue horizontal line.

Leeann Corbeil, Executive Director
National Chronic Pain Society

Ministry of Natural Resources and Forestry

Wildlife Research and Monitoring Section
2140 East Bank Drive
DNA Building, c/o Trent University
Peterborough, ON K9L 1Z8

Ministère du des Richesses naturelles et des Forêts

Phone: 1-888-574-6656
Fax: 705-755-1559
Email: rabies@ontario.ca

May 12, 2023

In 2023, the Ministry of Natural Resources and Forestry (MNRF) will once again be conducting Oral Rabies Vaccine (ORV) bait distribution and trap-vaccinate-release (TVR) programs in Ontario. Baiting and TVR operations will begin June 19 and continue until the end of October. TVR operations in St. Catharines will begin May 1.

Please find attached:

- 1) Map of planned baiting area for 2023
- 2) Rabies Vaccine Bait Information Sheet

Per the attached map, rabies vaccine bait distribution will be conducted in rural areas with MNRF aircraft and by hand in urban areas by MNRF wildlife technicians. These are the details of bait distribution work in 2023 (dates are subject to change depending on weather conditions):

- Grey shaded areas will be completed with a combination of Twin Otter airplane and Eurocopter EC130 helicopter in mid-late August.
- Urban hand baiting, including the use of temporary bait stations, will occur in the brown shaded areas starting June 19 and continue through to the end of October.
- Live trapping and vaccinating wildlife (trap-vaccinate-release) will occur in the areas surrounding Hamilton, Niagara, St. Catharines and Welland shaded in yellow starting June 19 and will continue through to the end of October. TVR operations in St. Catharines will begin May 1.
- Preventative baiting of the purple shaded area in eastern Ontario will take place in mid August by Twin Otter airplane and will take one day to complete and hand baiting in the dark purple shaded area of the city of Cornwall will be completed in early August.

In addition to the activities mentioned above, MNRF may conduct localized rapid response baiting and trap-vaccinate-release measures, which would take place in the event of a raccoon or fox strain rabies case outside of the planned baiting area.

The ministry is committed to the research, surveillance, control and elimination of the outbreak of rabies in southwestern Ontario to prevent the disease from spreading. Since the start of the rabies outbreak in 2015, the first of its kind in over a decade, MNRF has taken quick action to protect communities, distributing over 8.2 million vaccine baits by air and ground. Rabies cases have decreased by 90% since 2016.

In keeping with current World Health Organization guidelines, the 2023 rabies control zone has been reduced as some areas have had no reported cases in over two years. The control zone encompasses an area within approximately 50 km of positive cases that are less than two years old (positive cases since July 1, 2021).

Any warm-blooded mammal can contract rabies. If a human contracts rabies and does not receive treatment, the disease is fatal.

The khaki-green coloured bait being distributed by hand and by aircraft is made of wax-fat with an attractant flavour (vanilla-sugar). A label with a toll-free telephone number (1-888-574-6656) and the message "Do not eat" is located on the exterior of the bait, and a plastic package containing the liquid rabies vaccine is embedded in the centre. If found, the bait should not be touched, but left for raccoons, skunks and foxes to consume. (See attached bait identification hand out for detailed description.)

Ontario's rabies vaccine baits have been tested to ensure they are safe for wildlife, people, and pets. However, eating a vaccine bait does not replace the regular rabies vaccination provided by a veterinarian for pets. If a pet has eaten a bait and the owner is concerned, they should contact their vet as a precaution.

Ontario's rabies control program is a joint effort that receives important input and contributions from a variety of partners across the province. Partnerships with provincial ministries, federal agencies, regional health units, municipalities, wildlife rehabilitators, licensed trappers, wildlife control agents and Indigenous communities are all key to the continued success of Ontario's rabies control program.

For further information about rabies in Ontario, please visit [Ontario.ca/rabies](https://ontario.ca/rabies) or contact the ministry's rabies information line at 1-888-574-6656.

Should you have any questions or concerns about the information provided, please contact me at 705-313-2043 or by email at Larissa.Nituch@ontario.ca.

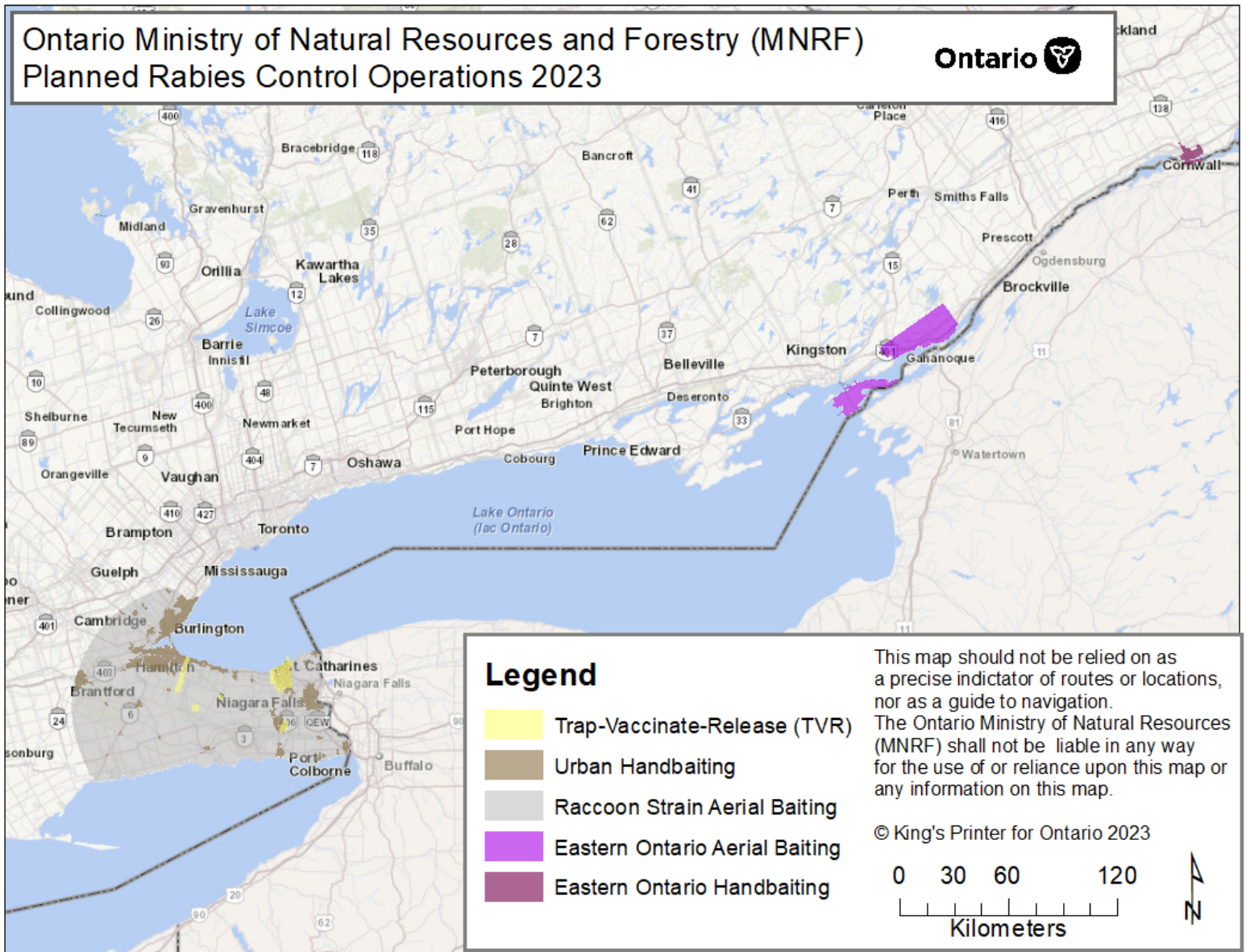
Larissa Nituch

Rabies Science Operations Supervisor

705-313-2043 (cell)

Larissa.Nituch@ontario.ca

Ontario Ministry of Natural Resources and Forestry (MNRF) Planned Rabies Control Operations 2023



Rabies vaccine bait identification

June 2022

The ONRAB® Ultralite Bait is used in Ontario for both fox strain and raccoon strain rabies control. Exposure to the bait is not harmful to people or pets; however, in the unlikely event that people or pets come in contact with the vaccine contained in the bait, contacting a doctor or veterinarian as a precaution is recommended.

Bait Ingredients

The bait formula coats the blister pack containing the vaccine. This formula consists of vegetable based fats, wax, icing sugar, vegetable oil, artificial marshmallow flavour and dark-green food grade fat-soluble dye.

Ultra-lite blister-pack (Vaccine Carrier)

This is a polyvinyl chloride (PVC) blister pack (40 mm x 22 mm x 10 mm) which weighs approximately 4.3 grams. The blister pack is a white/clear polyester flocked container with a heat-sealed laminated polyester lidding. The body of the blister pack is embedded in the bait matrix but the green lidding is exposed and has a black warning label printed on it.



Inside Baits: ONRAB® oral rabies vaccine

Description: a recombinant live virus liquid vaccine

Volume/bait: 1.8 ±0.1 ml in the blister pack

Other inclusions: vaccine stabilizers

Colour: clear

Target species: skunk, fox, and raccoon

Contact: Wildlife Research and Monitoring Section

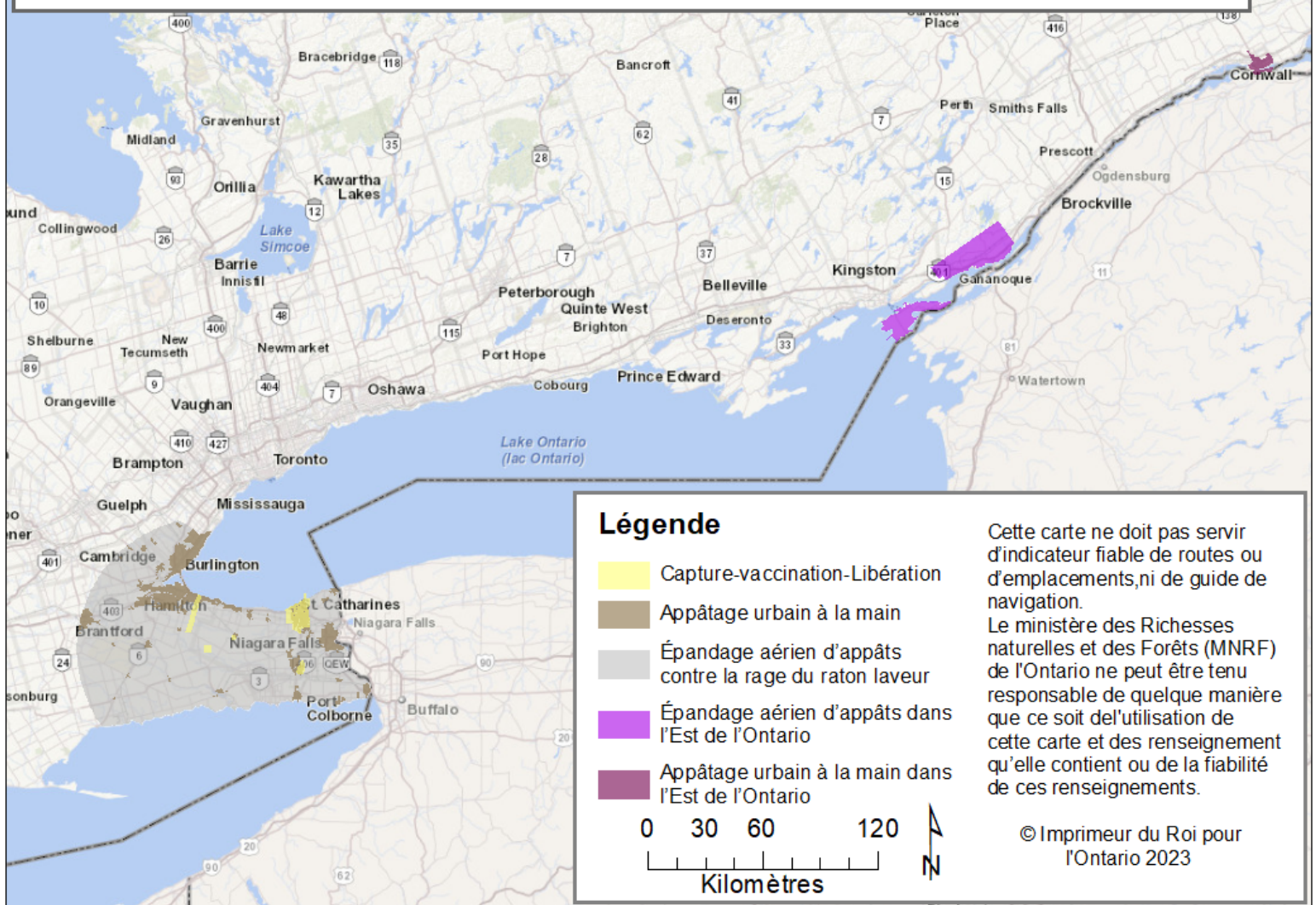
rabies@ontario.ca

1-888-574-6656

Ontario.ca/rabies

Disponible en français

Ministère des Richesses naturelles et des Forêts Opérations de lutte la rage prévues en 2023 (carte en anglaise seulement)



June is Seniors Month

Working for Seniors

Information for Seniors in Ontario

The [Ministry for Seniors and Accessibility](#) works with community organizations to offer supports and services to help seniors stay active, well, safe and socially connected through a range of programs and services. This year, the theme for Seniors Month is Working for Seniors.

Age-friendly communities

Age-Friendly Communities are inclusive, accessible environments with programs and services that help seniors stay connected. These communities can include:

- outdoor spaces and buildings that are accessible for seniors
- accessible communication and information about services and programs
- improved transportation services and housing for seniors
- more social and civic participation opportunities.

Learn more at ontario.ca/agefriendly.

Seniors Active Living Centre programs

Seniors Active Living Centre programs help local seniors stay active, become more involved in their community, and meet new friends in person or online. These programs include:

- unique social activities
- learning and educational opportunities
- recreational programming
- the Seniors Centre Without Walls virtual program
- online video sessions.

There are almost 300 programs across the province that serve 115,000 seniors annually.

To find a Seniors Active Living Centre program, please:

- visit the [Seniors Active Living Centre locator map](#)
- contact your municipality
- call 2-1-1.

June is Seniors Month

Working for Seniors

Seniors Community Grants

This program funds local not-for-profit community groups and organizations to deliver projects, supports and resources for seniors that provide opportunities for greater social inclusion, volunteerism and community engagement.

Find information about the [program online](#) or send an email to seniorscommunitygrant@ontario.ca.

Health811

Health811 is a free, secure and confidential service Ontarians can call or access online 24 hours a day, 7 days a week to receive health advice from qualified health professionals, such as a registered nurse, locate local health services and find trusted health information.

This service is available in both English and French, with translation support offered in other languages.

- Call: 811
- Toll-free TTY: 1-866-797-0007
- Chat live online
- Visit ontario.ca/Health811

Seniors Safety Line

Seniors Safety Line is a 24/7, confidential and free resource. It provides counselling, information, safety planning and referrals in 240 languages for seniors in Ontario who are experiencing, or are at risk of, any type of abuse or neglect.

Call Toll-free: 1-866-299-1011.

More information

Learn more about:

- Seniors Month at ontario.ca/SeniorsMonth.
- ministry programs and services at ontario.ca/msaa.
- resources for seniors with the updated [Guide to Programs and Services for Seniors in Ontario](#).
- for other programs and services available in your area visit: 211ontario.ca.
- Seniors' INFOline
Call: 416-326-7076
Toll-free: 1-888-910-1999
TTY: 1-800-387-5559

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May 8, 2023

The Honourable Steve Clark,
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3
Sent via email: minister.mah@ontario.ca

Dear Hon. Steve Clark:

RE: Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales

The Council of the Corporation of Tay Valley Township at its Council meeting on April 25th, 2023, adopted the following resolution:

RESOLUTION #C-2023-04-32

"WHEREAS, prior to being repealed by the Modernizing Ontario's Municipal Legislation Act, 2017, Section 380(6) of the Municipal Act, 2001 allowed for a municipality to retain surplus proceeds from tax sales within their jurisdiction;

AND WHEREAS, the Public Tax Sale process is burdensome to a municipality who invest a considerable amount of time and money recovering these proceeds for the potential sole benefit of the Crown in Right of Ontario;

NOW THEREFORE BE IT RESOLVED THAT, a letter be sent to all relevant taxation bodies, including the Ministry of Municipal Affairs and Housing, the Ministry of Finance, John Jordan, MPP, the Association of the Municipalities of Ontario and all other municipalities in Ontario urging them to re-instate previous legislation that permitted a Municipality to apply for and retain the surplus proceeds from a tax sale in their jurisdiction."

ADOPTED

If you require any further information, please do not hesitate to contact the undersigned at (613) 267-5353 ext. 123 or cao@tayvalleytwop.ca.

Sincerely,



Amanda Mabo, CAO/Clerk

cc: Honourable Peter Bethlenfalvy, Minister of Finance
John Jordan, MPP Lanark-Frontenac-Kingston
Association of Municipalities of Ontario (AMO)
All Municipalities in Ontario

**Ministry for Seniors
and Accessibility**

Minister

College Park
777 Bay Street
5th Floor
Toronto ON M7A 1S5

**Ministère des Services aux
aînés et de l'Accessibilité**

Ministre

College Park
777, rue Bay
5e étage
Toronto (Ontario) M7A 1S5



May 2023

Dear Friends,

It is my pleasure to invite you to submit a nomination for the 2023 [Ontario Senior Achievement Award](#).

Each year, the program recognizes extraordinary seniors who, **after the age of 65**, have made significant contributions to their community and/or province.

The deadline for nominations is **June 15, 2023**. For more information about the program, please visit the [Ontario Senior Achievement Award webpage](#).

To submit a nomination online, please [register for the Ontario Honours and Awards Portal](#).

If you have questions about the Ontario Senior Achievement Award or how to submit a nomination online, please contact the Ontario Honours and Awards Secretariat at OntarioHonoursAndAwards@ontario.ca.

Thank you in advance for taking the time to consider putting forward the name of a special senior in your community.

Sincerely,

Raymond Cho
Minister for Seniors and Accessibility

**Ministry for Seniors
and Accessibility**

Minister

College Park
777 Bay Street
5th Floor
Toronto ON M7A 1S5

**Ministère des Services aux
aînés et de l'Accessibilité**

Ministre

College Park
777, rue Bay
5e étage
Toronto (Ontario) M7A 1S5



Mai 2023

Madame, Monsieur,

J'ai le plaisir de vous inviter à proposer une candidature au [Prix d'excellence de l'Ontario pour les personnes âgées](#) de 2023.

Chaque année, le programme rend hommage aux aînés extraordinaires qui, **après l'âge de 65 ans**, ont apporté une contribution exceptionnelle à leur communauté et/ou à la province.

La date limite pour proposer une candidature est **le 15 juin 2023**. Pour plus de renseignements sur le programme, veuillez consulter la [page Web du Prix d'excellence de l'Ontario pour les personnes âgées](#).

Pour soumettre une candidature en ligne, veuillez-vous [inscrire au Portail des distinctions et prix de l'Ontario](#).

Si vous avez des questions au sujet du Prix d'excellence de l'Ontario pour les personnes âgées, veuillez contacter le Secrétariat des distinctions et prix de l'Ontario à OntarioHonoursAndAwards@ontario.ca.

Je vous remercie d'avance de prendre le temps de songer à proposer le nom d'une personne âgée exceptionnelle de votre collectivité.

Veuillez agréer, Madame, Monsieur, l'expression de mes sentiments les meilleurs.

Sincèrement,

A handwritten signature in black ink that reads 'Raymond Cho'.

Raymond Cho
Ministre des Services aux aînés et de l'Accessibilité

The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
mantond@cambridge.ca

May 10, 2023

Re: Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

Dear Mr. Trudeau

At its Council Meeting of May 9, 2023, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS, Ontario's Big City Mayors (OBCM) have passed a motion that supports the call of the Association of Municipalities of Ontario for the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments or in the alternative, OBCM has supported the province ordering Bill 5 for second reading to expedite the matter;

AND WHEREAS the legislation encompasses the Association of Municipalities of Ontario's recommendations for:

- a. Updating municipal Codes of Conduct to account for workplace safety and harassment;
- b. Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario;
- c. Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province;
- d. Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner; and
- e. Prohibiting a member so removed from sitting for election in the term of removal and the subsequent term of office.

AND WHEREAS OBCM's motion requests that municipalities and their respective Integrity Commissioners be consulted on the development of any regulations related to the proposed legislation;

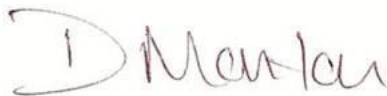
AND WHEREAS OBCM believes that municipal elected officials should be held to account in in this way, it also believes that federal and provincial elected officials should take similar actions to hold themselves to account.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the City of Cambridge supports the Ontario Big City Mayor's motion on legislative amendments to improve municipal Codes of Conduct and enforcement.

AND THAT this motion be circulated to Right Honourable Justin Trudeau, Prime Minister of Canada, the Honourable Doug Ford, Premier of Ontario, the Honourable David Lametti, Minister of Justice, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing, Scott Pearce, Federation of Canadian Municipalities Acting President, Colin Best, President of the Association of Municipalities of Ontario, and all Ontario municipalities.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton
City Clerk

Cc: (via email)

Hon. Justin Trudeau, Prime Minister of Canada

Hon. Doug Ford, Premier of Ontario

Hon. David Lametti, Minister of Justice

Hon. Steve Clark, Minister of Municipal Affairs and Housing

Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing

Scott Pearce, Federation of Canadian Municipalities Acting President

Colin Best, President of the Association of Municipalities of Ontario

All Ontario Municipalities

The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
mantond@cambridge.ca

May 10, 2023

Re: Highway Traffic Act Amendments

Dear Ms. Mulroney,

At the Council Meeting of May 9, 2023, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS speeding on our roads is a major concern in our community,

AND WHEREAS speeding can occur in all areas of our community,

AND WHEREAS barriers and delays to enforcement pose a danger to our community,

AND WHEREAS our municipality has limited resources to implement speed mitigation road design and re-design,

AND WHEREAS our local police service has limited resources to undertake speed enforcement,

AND WHEREAS s.205.1 of the Highway Traffic Act (HTA) provides that Automated Speed Enforcement systems (ASE) may only be placed in designated community safety zones and school safety zones,

THEREFORE BE IT RESOLVED THAT, the City of Cambridge request that the Ontario Government amend s.205.1 of the HTA to permit municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities and not be restricted to only community safety zones and school safety zones;

AND THAT a copy of this resolution be forwarded to the Ontario Minister of Transportation, the Ontario Minister of Municipal Affairs and Housing, local area MPPs, the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton
City Clerk

Cc: (via email)
Steve Clark, Ontario Minister of Municipal Affairs and Housing
Local Area MPPs
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

**Municipality of Tweed Council Meeting
Council Meeting**



Resolution No.

329.

Title:

Proposed Resolution Re: Reducing Municipal Insurance Costs

Date:

Tuesday, May 9, 2023

Moved by

J. DeMarsh

Seconded by

J. Palmateer

WHEREAS escalating insurance costs are one of the Municipality of Tweed's priorities;
AND WHEREAS the Municipality of Tweed's annual insurance premiums have increased from \$161,441.84 (4.21% of taxes) to \$482,027.08 (10.42% of taxes) from 2017 to 2023, representing an accumulated increase of 298.58% over this period;
AND WHEREAS the annual increases to the Municipality of Tweed's insurance premiums have been one of the most significant constraints in limiting yearly tax levy increases over the past seven years;
AND WHEREAS Ontario Municipalities are experiencing higher insurance rates at each renewal with limited access to insurance companies willing to quote on municipal insurance needs;
NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Tweed calls upon the Province to take action to reduce municipal insurance costs;
AND FURTHER, that this Resolution be forwarded to the Association of Municipalities of Ontario (AMO), the Minister of Finance, the Minister of Municipal Affairs and Housing, MPP Ric Bresee, and all Ontario Municipalities for support.

Carried

Municipality of Tweed Council Meeting
Council Meeting



Resolution No.

328.

Title:

Proposed Resolution Re: Bell-Hydro Infrastructure

Date:

Tuesday, May 9, 2023

Moved by

J. Palmateer

Seconded by

J. DeMarsh

WHEREAS poles are essential for deployment of telecommunication and hydro networks across the Province of Ontario;

AND WHEREAS the coordination of pole infrastructure between stakeholders is necessary to limit duplication of servicing infrastructure;

AND WHEREAS the Canadian Radio-Television and Telecommunications Commission recently set expedited timelines for large telephone companies to provide competitors with access to poles to roll out networks more efficiently leading to more competition across Canada;

AND WHEREAS provincial and territorial government are being encouraged to coordinate with service providers and other stakeholders to facilitate sound network deployment;

NOW THEREFORE BE IT RESOLVED that the Municipality of Tweed calls on the Province of Ontario to facilitate, coordinate, and regulate pole deployment measures across the Province of Ontario to prevent unnecessary duplication of pole infrastructure;

AND FURTHER, that the Province of Ontario encourage Bell Canada and Hydro One to work together to provide access for poles to better service the infrastructure needs of Ontarians;

AND FURTHER, that this motion be circulated to the Premier of Ontario, the Association of Municipalities of Ontario (AMO), MPP Ric Bresee, all Ontario Municipalities for support, Bell Canada, Hydro One.

Carried



City of Stratford
Corporate Services Department
Clerk's Office
City Hall, P. O. Box 818
Stratford, Ontario N5A 6W1
Tel: 519-271-0250, extension 5237
Email: clerks@stratford.ca
Website: www.stratford.ca

April 17, 2023

Via email: ltcminister@ontario.ca

Ministry of Long-Term Care
6th Floor, 400 University Avenue
Toronto, ON M5G 1S5

Dear Hon. Paul Calandra:

Re: Resolution – Use of Long-Term Care Funding to Support Community Care Services

At their April 11, 2023 Regular Council meeting, Stratford City Council adopted the following resolution requesting the provincial government to support community driven home care services through the redirect of ministry beds in abeyance funding:

THAT staff be requested to send a letter to the provincial government to endorse the redirect of current ministry beds in abeyance funding towards the support of community care services.

We kindly request your support and endorsement.

Sincerely,

Chris Bantock

Chris Bantock
Deputy Clerk

cc: Premier Doug Ford
Matthew Rae, MPP
Association of Municipalities of Ontario
All Ontario municipalities



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: May 9, 2023

Motion # 132

WHEREAS some proponents of water aerodromes claim federal jurisdiction to bypass provincial and municipal authorities and build massive docks and boathouses under the guise of the Aeronautics Act;

AND WHEREAS Transport Canada does not require proponents of water aerodromes to follow the same registration and certification procedures as land aerodromes;

AND WHEREAS Transport Canada's current regulations for water aerodromes fail to state that mixed-use docks and structures are not permitted;

AND WHEREAS Transport Canada does not require a proponent to be transparent with local authorities about their intentions or submit a building permit and final construction plans;

AND WHEREAS Transport Canada does not require a proponent to provide the municipality with a copy of the water aerodrome registration or certification documents;

AND WHEREAS Registration and certification of water aerodromes are done without environmental impact assessments from provincial and municipal authorities;

AND WHEREAS Registration and certification of water aerodromes are done without safety assessments from local authorities;

AND WHEREAS Transport Canada's loopholes in the regulations lead to lengthy court battles paid by provincial and municipal jurisdictions.

NOW THEREFORE, be it resolved that the Council of the Township of Armour supports efforts to raise awareness about the loopholes in current regulations regarding water aerodromes that allow proponents to build massive docks and boathouses without municipal consultation, approval, or adherence to bylaws and regulations.

AND FURTHERMORE, The Council of the Township of Armour endorses the letter from the Three Mile Lake Community Club Inc. and calls on Transport Canada to:

- Amend current legislation regarding water aerodromes to require mandatory consultation and transparency with provincial and municipal authorities prior to construction.
- State that 'mixed-use' docks and structures will not be permitted.

AND FURTHERMORE, the Council of the Township of Armour urges all mentioned in this resolution to **support petition e-4364** to the Minister of Transport, Omar Alghabra.

Petition e-4364 - Petitions (ourcommons.ca)

AND FURTHERMORE, be it resolved that this resolution be forwarded to neighbouring municipalities, the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM). Federation of Northern Ontario Municipalities (FONOM), Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), MP Scott Aitchison, MP Marcus Powlowski (Haliburton-Kawartha Lakes-Brock, Ontario), Graydon Smith MPP.

Moved by:

Blakelock, Rod ☒
 Brandt, Jerry ☐
 Haggart-Davis, Dorothy ☐
 Ward, Rod ☐
 Whitwell, Wendy ☐

Seconded by:

Blakelock, Rod ☒
 Brandt, Jerry ☐
 Haggart-Davis, Dorothy ☐
 Ward, Rod ☐
 Whitwell, Wendy ☐

Carried / Defeated 

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod
 Brandt, Jerry
 Haggart-Davis, Dorothy
 Ward, Rod
 Whitwell, Wendy

For

☐
☐
☐
☐
☐

Opposed

☐
☐
☐
☐
☐



MUNICIPALITÉ DE
CASSELMAN
MUNICIPALITY

May 10th, 2023

Jocelyn Hay

Via email – jocelyn@jocelynhay.com

RE: Jocelyn Hay – Stopping Harassment and Abuse by Local Leaders Act – request for a letter of support

Please be advised that Bill 5 – Stopping Harassment and Abuse by Local Leaders Act, 2022 was considered by the Council of the municipality of Casselman at its regular meeting, held on May 9th, 2023, and that Council adopt a resolution to support the Bill which require the code of conduct for municipal Councillors and members of local boards to include requirement to comply with workplace violence and harassment policies. Furthermore, the Bill allows municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat if the Commissioner's inquiry determines that the member has contravened this requirement.

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at 613-764-3139 Ext 204.

Sincerely,

Genevieve Lajoie
Mayor

Cc: via e-mail

Doug Ford, Premier of Ontario – premier@ontario.ca

Steve Clark, minister of Municipal Affairs and Housing – steve.clark@pc.ola.org

Stephen Blais,



United Counties of
Stormont, Dundas & Glengarry

RESOLUTION

MOVED BY Councillor Williams

RESOLUTION NO 2023- 98

SECONDED BY Councillor Lang

DATE May 15, 2023

WHEREAS the goal of increasing housing supply and reducing barriers in planning processes as set out in the recent legislative, regulatory and policy changes, including new provisions from Bill 23, More Homes Built Faster Act, 2022 is welcomed; and

WHEREAS the proposed PPS (sections 2.6 and 4.3) would dramatically remove municipal power and renders aspects of the County's Official Plan, and other official plans throughout Ontario inoperative, terminating some local planning autonomy, and directly interfering with municipalities' ability to meet local variation and unique community needs; and

WHEREAS the proposed PPS changes that would allow proliferation of lots with protection restricted to specialty crop areas only diminishes the purpose, uses, and integrity of rural and agricultural lands, thereby removing protection and restricting future uses of those lands; and

WHEREAS the proposed PPS changes encourage sprawl and rural roadway strip development, rather than more fiscally and environmentally sustainable practices like intensification in established settlement areas; and

WHEREAS the province has announced changes will be proposed to natural heritage (section 4.1) that have yet to be published.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the United Counties of Stormont, Dundas, and Glengarry urges the province to:

- pause proposed changes to the PPS, particularly regarding natural heritage (section 4.1) and agricultural lands (sections 2.6 and 4.3)
- reinvest trust in the local planning authority of all 444 municipalities, recognizing that each Ontario municipality has unique landscapes, different housing needs and differing visions for local planning matters

AND THAT our fellow municipalities be urged to voice their concerns regarding the proposed undermining of local planning authority;

AND FURTHER THAT a copy of this resolution be sent to all 444 municipalities, The Hon. Doug Ford, Premier of Ontario, The Hon. Steve Clark, Minister of Municipal Affairs

and Housing; The Hon. Lisa Thompson, Ministry of Agriculture, Food and Rural Affairs, The Hon. David Piccini, Minister of Environment, Conservation and Parks, Stormont-Dundas-South Glengarry MPP Nolan Quinn, Glengarry-Prescott-Russell MPP Stéphane Sarrazin , the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, the Federation of Canadian Municipalities, and the Eastern Ontario Wardens Caucus.

☒ CARRIED

☐ DEFEATED

☐ DEFERRED



WARDEN



4800 SOUTH SERVICE RD.,
BEAMSVILLE, ON L3J 1L3
905-563-2799

May 10, 2023

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

Dear Honourable Doug Ford:

RE: Town of Lincoln Council Resolution – Municipal Heritage Register

Please be advised that Council of the Corporation of the Town of Lincoln at its Council Meeting held on May 8, 2023, passed the following motion:

Resolution Number: RC-2023-58

Moved by: Councillor Lynn Timmers; Seconded by Councillor JD Pachereva

WHEREAS the Municipal Heritage Register is an important tool for the recognition, preservation and protection of cultural heritage properties within the Town of Lincoln and throughout the Province of Ontario;

AND WHEREAS the Municipal Heritage Register allows municipalities to regulate demolition on properties protected under section 27 of the Ontario Heritage Act, to allow for evaluation of potential heritage value or significance, thereby ensuring that their potential cultural heritage value is preserved for future generations;

AND WHEREAS listing a property on the Municipal Heritage Register recognizes a property's potential cultural heritage value, and is generally less complex, time-consuming, and economically burdensome to local municipalities than pursuing the designation of a property as outlined within the existing process, which requires extensive research and documentation;

AND WHEREAS the new legislative requirements of the Ontario Heritage Act associated with Bill 23 mandate assessment of all properties on the

Municipal Heritage Register within two years, resulting in need for an unreasonable amount of resources and major budget implications for a local municipality within the short 2-year timeline;

AND WHEREAS the Town of Lincoln has 247 listed properties on the Municipal Heritage Register; and

AND WHEREAS the new requirement to remove the listed property after 2 years leaves resources exposed, and unprotected for up to 5 years;

THEREFORE, BE IT RESOLVED that the Council of the Town of Lincoln addresses this resolution to the government of the Province of Ontario, affirming the importance of the Municipal Heritage Register and its role in preserving the cultural heritage of municipalities throughout the Province;

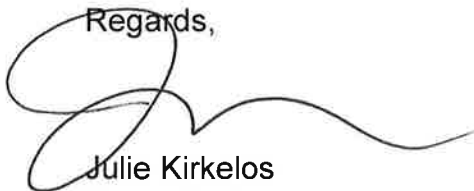
BE IT FURTHER RESOLVED that this Council of the Town of Lincoln encourages the government of the Province of Ontario to maintain the previous provisions of Section 27 of Ontario Heritage Act which promote the retention and expansion of the Municipal Heritage Register, keeping listed properties on the registry indefinitely, rather than for a maximum of 2 years in order to provide adequate time for the municipality to consider the heritage value of properties and, if necessary, initiate the designation process, before they may be demolished, and allowing properties to be re-listed within an unlimited timeframe; and

BE IT FURTHER RESOLVED that this Council of the Town of Lincoln circulate this resolution to the municipalities of Ontario for endorsement and circulation to the Province.

CARRIED

If you have any questions, please do not hesitate to contact the undersigned.

Regards,



Julie Kirkelos
Town Clerk
jkirkelos@lincoln.ca

JK/dp

c.c. All Municipalities of Ontario

May 10, 2023

Please be advised that during the Regular Council meeting of May 9, 2023 the following resolution regarding the proposed new Provincial Planning Statement (PPS) was carried:

RESOLUTION NO. 2023-293

DATE: May 9, 2023

MOVED BY: Councillor Hirsch

SECONDED BY: Councillor MacNaughton

WHEREAS the goal of increasing housing supply and reducing barriers in planning processes as set out in the recent legislative, regulatory and policy changes, including new provisions from Bill 23, More Homes Built Faster Act, 2022 is welcomed;

WHEREAS the proposed PPS (sections 2.6 and 4.3) would dramatically remove municipal power and renders aspects of the County's Official Plan, and other official plans throughout Ontario inoperative, terminating some local planning autonomy, and directly interfering with municipalities' ability to meet local variation and unique community needs;

WHEREAS the proposed PPS changes that would allow proliferation of lots with protection restricted to specialty crop areas only diminishes the purpose, uses, and integrity of rural and agricultural lands, thereby removing protection and restricting future uses of those lands;

WHEREAS the proposed PPS changes encourage sprawl and rural roadway strip development, rather than more fiscally and environmentally sustainable practices like intensification in established settlement areas; and

WHEREAS the province has announced changes will be proposed to natural heritage (section 4.1) that have yet to be published;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the County of Prince Edward urges the province to:

- pause proposed changes to the PPS, particularly regarding natural heritage (section 4.1) and agricultural lands (sections 2.6 and 4.3)

- reinvest trust in the local planning authority of all 444 municipalities, recognizing that each Ontario municipality has unique landscapes, different housing needs and differing visions for local planning matters;

THAT our fellow municipalities be urged to voice their concerns regarding the proposed undermining of local planning authority;

AND FURTHER THAT a copy of this resolution be sent to all 444 municipalities, The Hon. Doug Ford, Premier of Ontario, The Hon. Steve Clark, Minister of Municipal Affairs and Housing; The Hon. Lisa Thompson, Ministry of Agriculture, Food and Rural Affairs, The Hon. David Piccini, Minister of Environment, Conservation and Parks, Bay of Quinte MPP, Todd Smith, the Association of Municipalities of Ontario, the Federation of Canadian Municipalities, and the Eastern Ontario Wardens Caucus.

CARRIED

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Ferguson, Councillor Hirsch, Councillor MacNaughton & Marcia Wallace, CAO

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 39-2023
FOR THE YEAR 2023**

***BEING A BY-LAW A BY-LAW TO ADOPT, CONFIRM AND RATIFY
MATTERS DEALT WITH BY RESOLUTION.***

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

AND WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the action of the Council at its regular meeting of June 5, 2023 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 5TH DAY OF JUNE 2023.***

MAYOR: _____ **CLERK:** _____