

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
AGENDA**

Monday, October 2, 2023, 7:00 PM
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown

	Pages
1. CALL TO ORDER	
2. O CANADA	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. APPROVAL OF AGENDA	
Additions, Deletions or Amendments	
All matters listed under the Consent agenda are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.	
5. APPROVAL OF MINUTES	
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6. PRESENTATIONS AND DELEGATIONS	
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**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES**

**September 18, 2023, 7:00 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown**

PRESENT: Deputy Mayor Martin Lang, Councillor Stephanie Jaworski, Councillor Sam McDonell and Councillor Trevor Bougie

STAFF
PRESENT: Acting CAO/Clerk Kelli Campeau, GM Finance/Treasurer Suday Jain, GM Infrastructure Services Sarah McDonald, GM Planning, Building & Enforcement Joanne Haley, GM Parks, Recreation & Culture Sherry-Lynn Servage, Director of Water/Waste Water Dillen Seguin, Deputy Treasurer Kaylyn MacDonald, Deputy Clerk Kayce Dixon and EA/Communications Coordinator Michelle O'Shaughnessy.

1. CALL TO ORDER

Resolution No. 270-2023

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT the regular council meeting of September 18, 2023 be called to order at 7:00 pm

CARRIED

2. O CANADA

3. DISCLOSURE OF PECUNIARY INTEREST

4. APPROVAL OF AGENDA

Deleted from agenda:

-6.c. Water Rate Adjustment Request - Cornwall Golf and Country Club

Added to agenda:

-Closed Session Item - potential sale of land

Moved from Consent to Items for Consideration:

-10.h. Sidewalk Condition Assessment

-10.i. Facility Generator Information

Resolution No. 271-2023

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

CARRIED

5. APPROVAL OF MINUTES

Resolution No. 272-2023

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT the minutes of the following meetings be adopted as circulated:

- Previous Meeting Minutes - September 5th, 2023
- Public Meeting Minutes - September 5th, 2023

CARRIED

5.1 Previous Meeting Minutes - September 5, 2023

5.2 Public Meeting Minutes - September 5, 2023

6. PRESENTATIONS AND DELEGATIONS

6.1 Maintenance of Unopened Road Allowance - Richard Bleile

6.2 OPP Update (Marc Hemmerick)

6.3 Water Rate Adjustment Request - Cornwall Golf and Country Club

Postponed to a future meeting.

7. ACTION REQUESTS

7.1 Grants and Donations Request – Lancaster Optimist Club (S. Jain)

Resolution No. 273-2023

Moved by Councillor McDonell
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 111-2023 be received and that the Council of the Township of South Glengarry authorize a donation in the amount of \$500 to the Lancaster Optimist Club to be allocated from the Grants and Donations budget.

CARRIED

7.2 Hunting Request – Caber Road (S. Servage)

Resolution No. 274-2023

Moved by Councillor Bougie
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 112-2023 be received and that the Council of the Township of South Glengarry denies the hunting request received for the the Township-owned property located on Caber Road, Concession 7, Lots 20 and 21.

CARRIED

7.3 Advance Tandem Purchase (S. McDonald)

Resolution No. 275-2023

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 113-2023 be received and that the Council of the Township of South Glengarry approve the additional cost of \$110,000 for a replacement tandem to be funded from the Roads Equipment Reserve with a planned payback to the Roads Equipment Reserve in the 2024 budget for the same amount.

CARRIED

8. BY-LAWS

8.1 Load Reduction – Kinloch Road (S. McDonald)

Resolution No. 276-2023

Moved by Councillor McDonell

Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 114-2023 be received and that By-law 63-2023, being a by-law to enact reduced load restrictions on certain roads within the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open council this 18th day of September 2023.

CARRIED

8.2 IFS Logistics Zoning By-law Amendment (J. Haley)

Resolution No. 277-2023

Moved by Councillor Bougie

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 115-2023 be received and that By-law 65-2023, being a by-law to amend By-law 38-09 to rezone the property legally described as Part of Lots 15-18, Concession 2 Indian Lands, being Parts 1,2,4,5 of RP14R1730, in the Geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 6313 Boundary Rd. from Highway Commercial (CH) and Rural (RU) to Light Industrial, be read a first, second and third time, passed, signed and sealed in open council this 18th day of September 2023. The Council of the Township of South Glengarry confirms that no comments from the public were received on this application therefore there was no effect on the decision.

CARRIED

8.3 Acceptance of Road Widening – Orchard Rd. (K. Campeau)

Resolution No. 278-2023

Moved by Councillor Jaworski

Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 116-2023 be received and that By-law 64-2023, being a by-law to accept certain lands as road allowance within the Township and to dedicate same to the public use as public highway be read a first, second and third time, passed, signed and sealed in open council this 18th day of September 2023.

CARRIED

9. ITEMS FOR CONSIDERATION

9.1 Sidewalk Condition Assessment (2023)

9.2 Facility Generator Information

10. CONSENT AGENDA

Resolution No. 279-2023

Moved by Councillor Bougie

Seconded by Councillor McDonell

BE IT RESOLVED THAT Council accepts the items listed on the Consent Agenda.

CARRIED

10.1 Departmental Update - Corporate Services (August 2023)

10.2 Departmental Update - Finance (August 2023)

10.3 Departmental Update - Building, Planning & Enforcement (July and August 2023)

10.4 Departmental Update - Parks, Recreation and Culture Department (July August 2023)

10.5 Departmental Update - Infrastructure (July-August 2023)

10.6 Departmental Update - Fire Services (August 2023)

10.7 MECP Ontario Climate Change Impact Assessment (Sept 2023)

10.8 Sidewalk Condition Assessment (2023)

10.9 Facility Generator Information

10.10 Disposal of Used Fire Vehicle - 1996 Freightliner Pumper

10.11 Letter - Increase Deadstock Capacity (Ministry of Agriculture, Food and Rural Affairs)

10.12 Request to Abandon Greenbelt Development (City of Hamilton)

11. CLOSED SESSION

Resolution No. 280-2023

Moved by Councillor Bougie

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council convene to Closed Session at 8:18 to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001;

(2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is;

(b) personal matters about an identifiable individual

Specifically: staffing matter

(c) acquisition or disposition of land

Specifically: potential disposition

(i) information supplied in confidence by a third party

Specifically: proprietary information of third parties

CARRIED

Resolution No. 281-2023

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT Council rise and reconvene at 9:43 pm into open session without reporting.

CARRIED

12. CONFIRMING BY-LAW

Resolution No. 282-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT By-law 66-2023, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 18th day of September 2023.

CARRIED

13. ADJOURNMENT

Resolution No. 283-2023

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:44 pm.

CARRIED

Mayor

Clerk



June 2022-October 2023

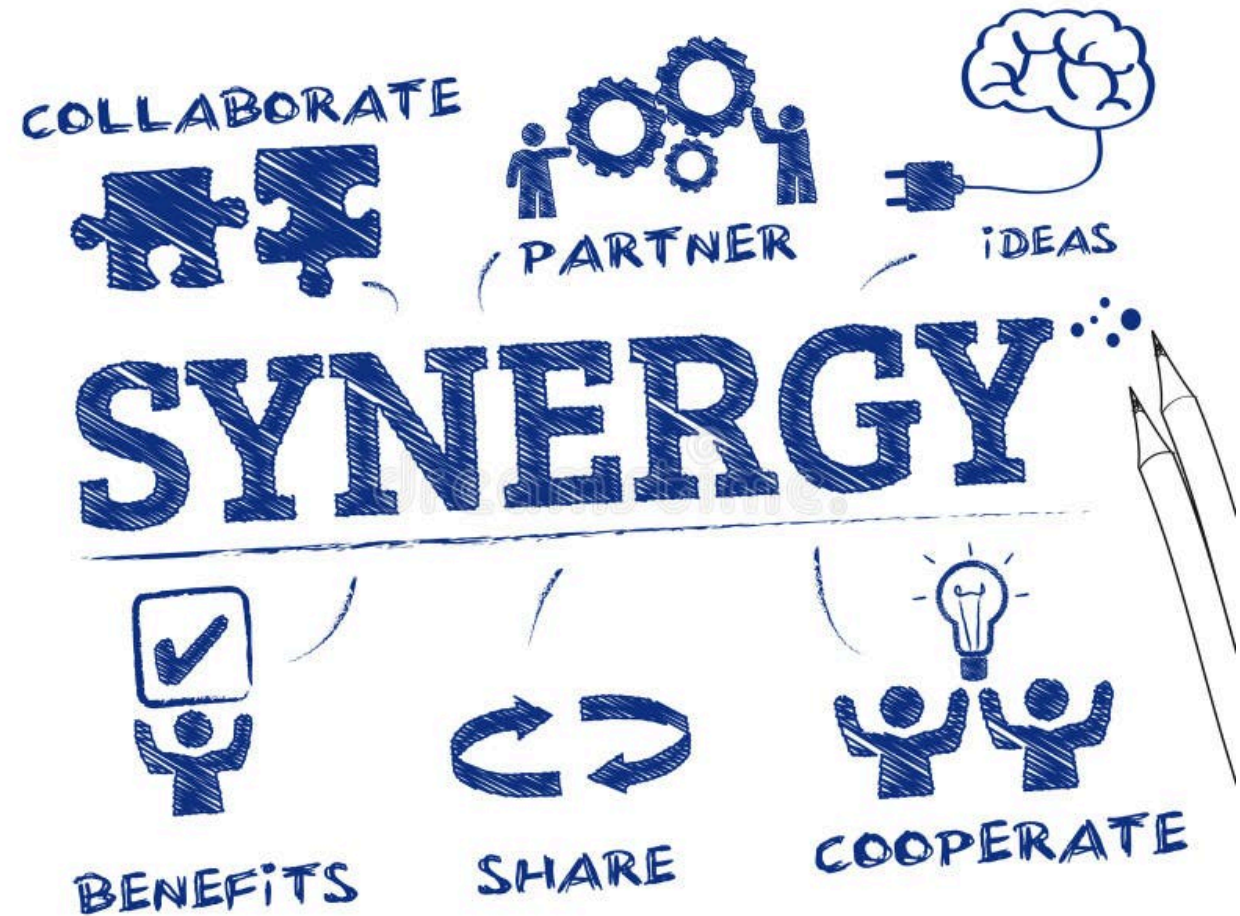
EDO Report

Prepared for the Township of South Glengarry Council

Why Communities Invest in Economic Development



Economic Development Synergy





Township Strategic Plan

Strategic Goals

1. Enhance economic growth and prosperity
2. Invest in infrastructure and its sustainability
3. Strengthen the effectiveness and efficiency of our organization
4. Improve quality of life in our community
5. Improve internal and external communication



Economic Development Officer Activities

1. Business Retention & Expansion (BR&E)
2. Business Support & Advocacy
3. Investment Attraction
4. Marketing & Promotion

Business Retention & Expansion Program



Structured Business Surveys



Building a Business Database



Maintain Community Improvement Plans



Business Owner Engagement

Business Survey: 2019 Strategic BR&E Triage Action Plan

Emerging Themes

1. Improve Communication
2. Clarify and Streamline Development and Permit Processes
3. Access to High-Speed Internet & Natural Gas

Top Recommendation

1. Implement a CRM software platform (A key BR&E tool)

High-Speed Internet & Natural Gas

- Supportive of Telecommunication Companies Seeking Approvals for New Communication Towers.
- Government of Ontario Infrastructure Project: High-speed internet across the Province by 2025
- Working with Multiple Businesses Seeking Natural Gas Services

BR&E Triage Action Plan Implementation

1. Contacted 23 Businesses with Red or Green Flags
2. Applied for RED Grant: Project Value = \$46,565.50. Awarded Grant for = \$9,887.50
3. Updated Business Directory
4. Updated Business & Development Webpages (in progress)
5. Increased Communication with Businesses

Community Improvement Plans

37 CIP Contacts, 2 Applications, Grants Awarded: \$7,100
(Business investment = \$16,826.62)



Before



After



After

SDG's Regional Incentives Program

16 Contacts, 6 Applications, 5 Grants Awarded: \$82,720.33
(Business investment = \$434,195.00)



Business Support & Advocacy



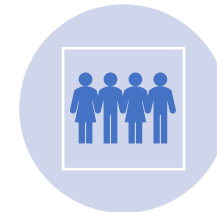
Working with
Entrepreneurs



Promoting New
Businesses



Supporting Existing
Businesses



Referring
Businesses to
Community Partners



Networking

New Business Openings

- Artizen Yoga and Art Studio
- Fraser Creek Pizza Farm
- Dish Wish Catering & Comfort Food
- Lise Bourbonnais Acupuncture
- Playbow Animal Rehabilitation Clinic
- Ferme Butte & Bine Farm
- Perch and Paddle Pub
- Bray Heights
- No Boundary Flooring
- South Glengarry Recycling



Support Existing Businesses

- Provide Resources
- Consult with Professionals
- Spotlight Innovation
- Increase Communication
- Promote Local
- Community Development



Passive House Certified build in Glen Walter

Increased Communication



Business Bite

Agriculture & Agri-Food Funding

Enhanced Agri-Food Workplace Protection Program to help farmers and agri-food businesses take measures to guard the health & Safety of agri-food workers (COVID-19 Prevention).

Program Intake (applications) for funding starts Nov. 10th. Register for OMAFRA's webinar for details by clicking the link below.

[LEARN MORE](#)

Economic Development Officer
Jennifer Treverton
613-347-1166 ext. 2106
jtreverton@southglengarry.com





Business News

[From your Economic Development Department]



INTRODUCING OUR NEWEST
Business

Please join us in welcoming **Perch and Paddle Pub** to South Glengarry, pictured above with our MP, MPP & Council at the grand opening on June 23rd.

[Read The Story](#)



BUSINESS *Updates*

Regional Opportunities
Investment **Tax Credit** for commercial or industrial business investments over \$50K in a tax year. Qualifying businesses can get a 10%-20% refundable tax credit.

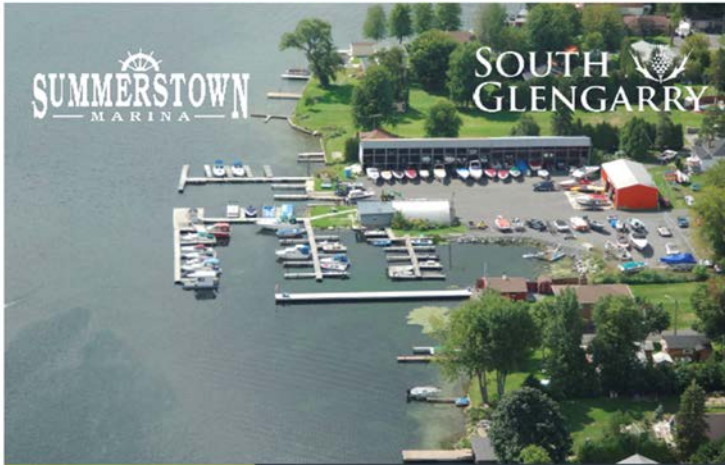


SCAN HERE TO LEARN MORE

Contact Jennifer:
613-347-1166 x 2106
jtreverton@southglengarry.com



Promote Local



SUMMERSTOWN MARINA

Discover Summerstown Marina, conveniently located at 19044 County Road 2 in beautiful Summerstown, Ontario. Summerstown Marina features the only deep-water marina in the area, making it easily accessible for larger watercraft docking at their facility on the St. Lawrence River.

Proud owner and operator Brian Scobie purchased the marina in April 2001, which has a rich history extending back some 70 years.

Brian and his team made extensive repairs to docks, buildings and the waterfront to ensure customer safety. They also paved the entire yard increasing visual appeal.

Brian later brought a Mercury and a Volvo boat dealership on-site so that local customers would have the ability to purchase their high-end products.

Summerstown Marina focuses on providing outstanding customer service and the marina is currently operating at full-capacity. Brian works diligently to keep the marina as safe as possible for all customers and to ensure they are satisfied with the products and services they offer.

Customers of Summerstown Marina enjoy many conveniences, including the sale of boats, boat parts, and boat trailers on site. For performance enthusiasts, the marina offers custom work, completed to the highest standards of quality and reliability to propel boats to peak performance levels.

Their services extend to boat repairs and servicing, as well as boat storage. The marina features a heavy-duty fork-lift to easily maneuver boats through the lots for storage, with an 80,000 pound capacity and maximum lift of 40 feet.

The company promotes their business via their website and through word-of-mouth recommendation. The marina has been operating at full-capacity for a little over 15 years now and they continue to provide customers with the products and services they want, which has been selling, repairing and storing boats.

If you are looking to buy that new boat or need some repair work done, feel free to reach out, as Brian and his team would be happy to assist with your boating desires.

19044 Highway 2, Cornwall, Ontario • Tel: (613) 931-1611 • www.summerstownmarina.com

Meet our Marinas



Beach & Waterfront

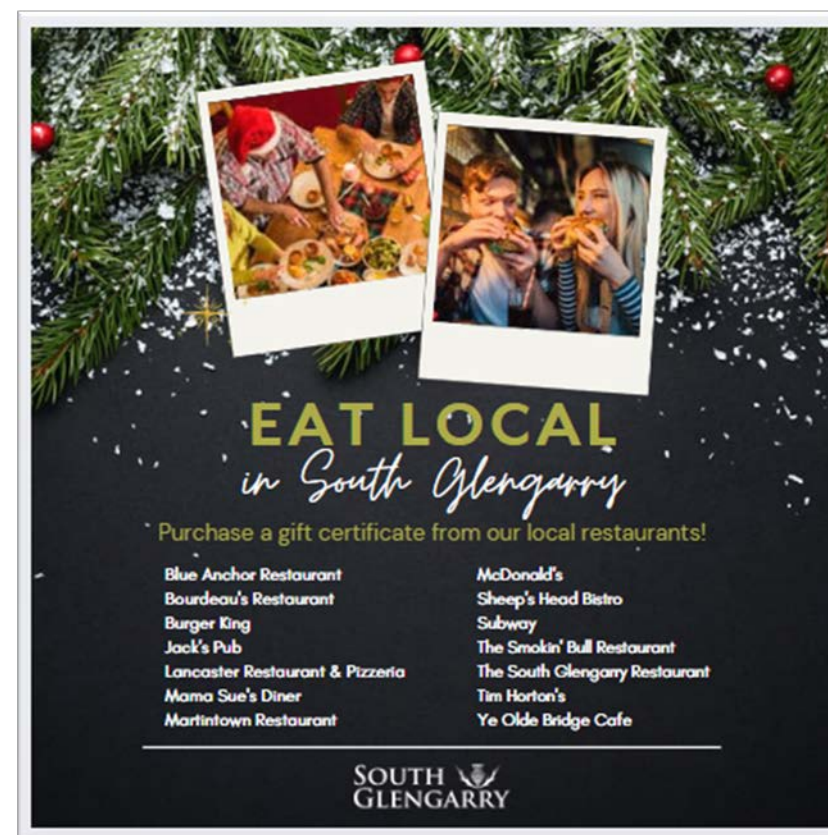
GLENGARRY
Campground

[LEARN MORE](#)

20800 South Service Rd, Lancaster, ON K0C 1N0 1-800-437-2233
www.parks.on.ca

Campgrounds Promotion

Shop & Eat Local



Celebrate Successes

2022 Business & Community Awards Gala

30 Sponsors

Revenue=\$19,410.70

Expense=\$20,990.47

2023 Business & Community Awards Gala

25 sponsors

Revenue=\$11,212.03

Expense=\$14,987.08



Winners of the 2023 Business and Community Awards

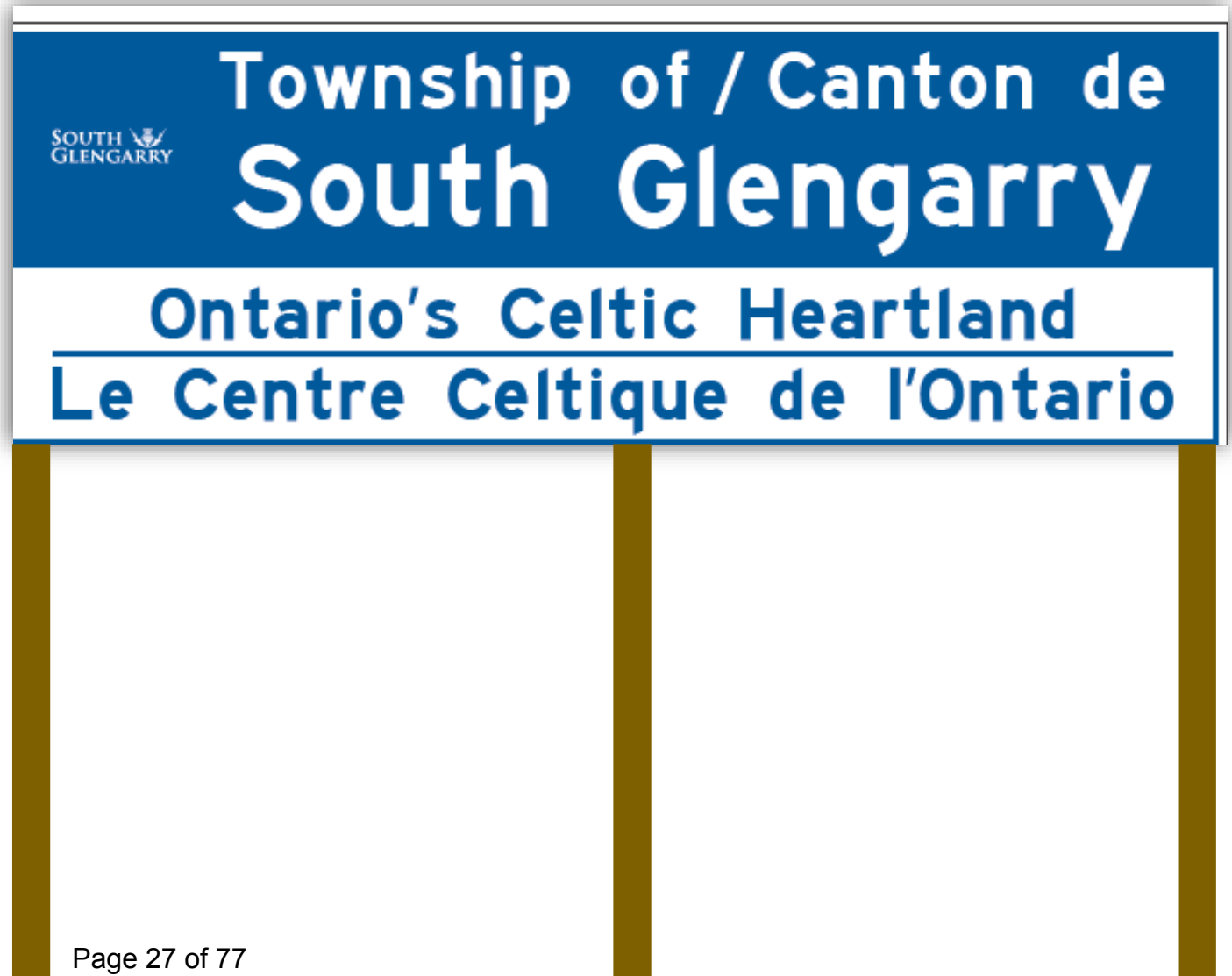
Investment Attraction



1. Worked with 40 Investor Leads
2. Implement an Inquiries Tracking Tool
3. Concierge Planning Services
4. Soliciting Developers to Encourage Development
5. Enhanced Boundary Signage

Enhanced Boundary Signs

To better mark our Township
boundary for east and
westbound traffic on Highway
401.



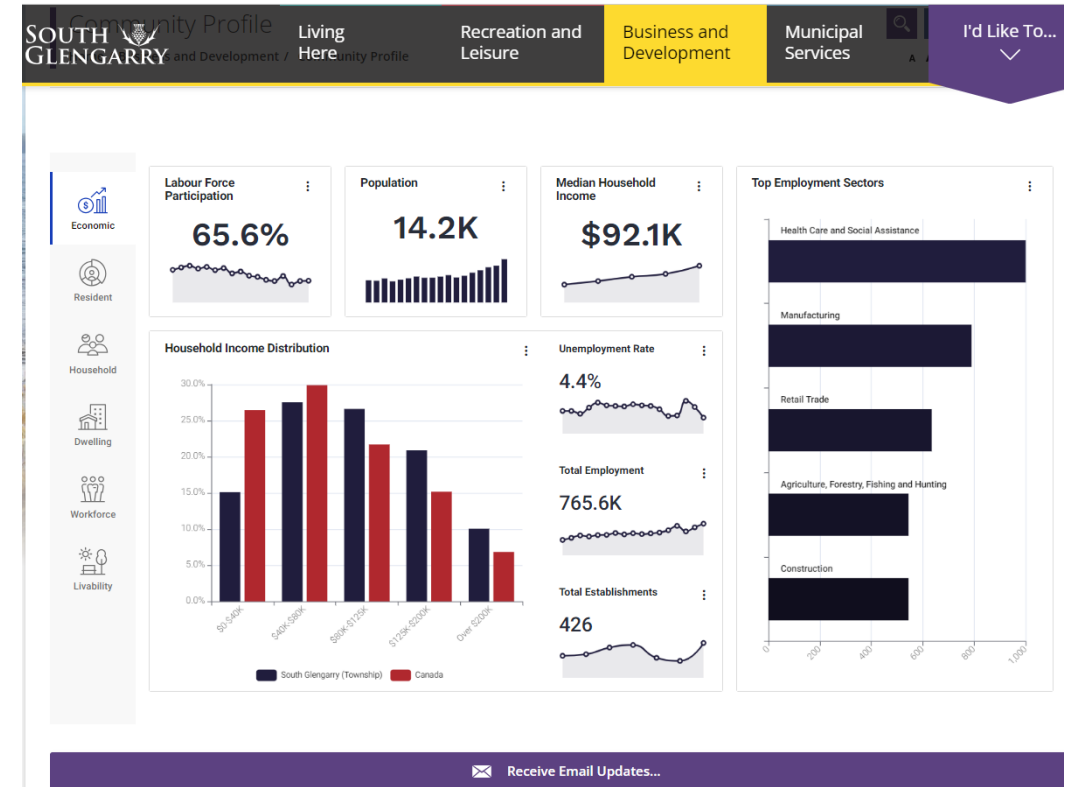
Marketing and Promotion

1. South Glengarry Community Profile
2. Lancaster Economic Profile
3. 2 Promotional Videos
4. South Glengarry Promo Digital Handout
5. Advertising

Community Profile- Demographics

An interactive community profile created by
LocalIntel.

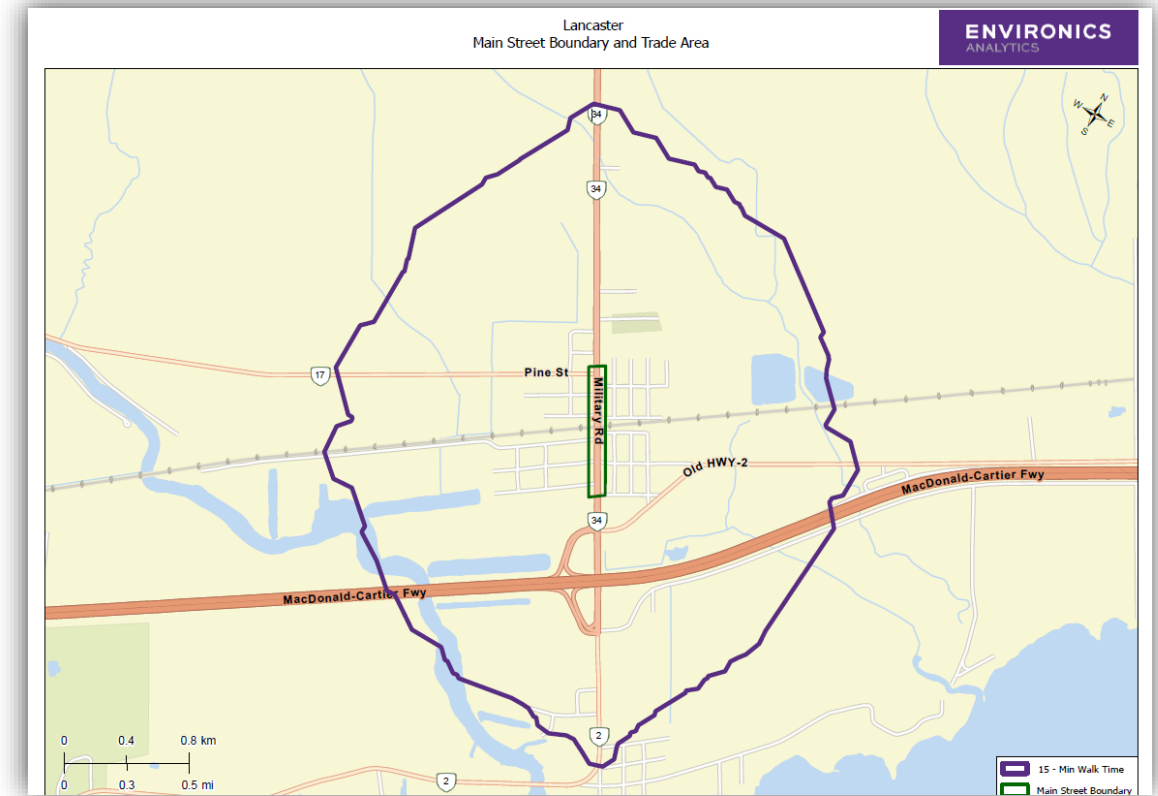
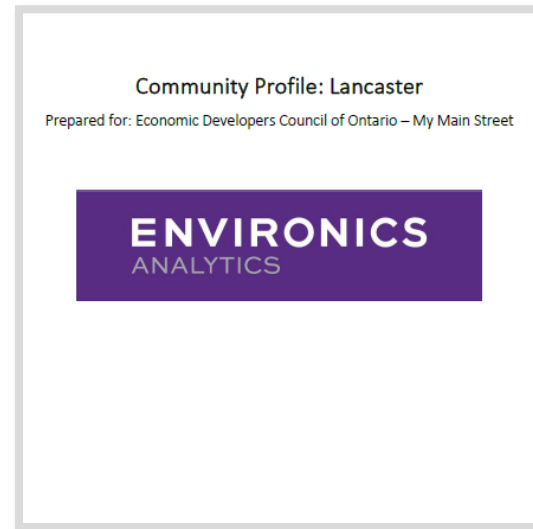
This is available 24/7 on our website.



My Main Street Community Profile

An interactive community profile created by LocalIntel.

This is available 24/7 on our website.



South Glengarry Digital Handout





SOUTH GLENGARRY

Christmas

VIP SHOPPING EVENT FOR LOCALS

NOVEMBER 19TH
ONE DAY | FOURTEEN SHOPS | EXCLUSIVE SAVINGS

ABERDEEN DIFT SHOP
ALPACA HABIT BOUTIQUE
ARTIZEN YOGA STUDIO & GALLERY
BOB-T TACK SHOP
DECO STOP OUTDOOR CENTRE
GLENGARRY FINE CHEESE
THE JEWELLERY FACTORY
WARISDLE MARKET
MARLIN ORCHARD'S AND GARDEN CENTRE
WILEE WOMEN'S COMPANY
PIRATES, POTS AND PEARLS
BOB MCINTOSH
TRADING POST STUDIO
VIVID LADIESWEAR

Win: GIFT CERTIFICATES
\$600 VISA GIFT CARD
7' CHRISTMAS TREE
CHRISTMAS PHOTO SHOOT

SOUTH GLENGARRY

Glengarry's Great Outdoors

Embrace The Season

Explore our Trails

www.summertimeontrails.com

20 kms x-country ski trail
20 kms snow shoeing trail
10 kms fat biking trail

Explore our Trails

www.glengarrytrails.com

15 kms of trail for
x-country skiing, snow
shoeing & fat biking

Motorized Trails

www.glendirtv.com

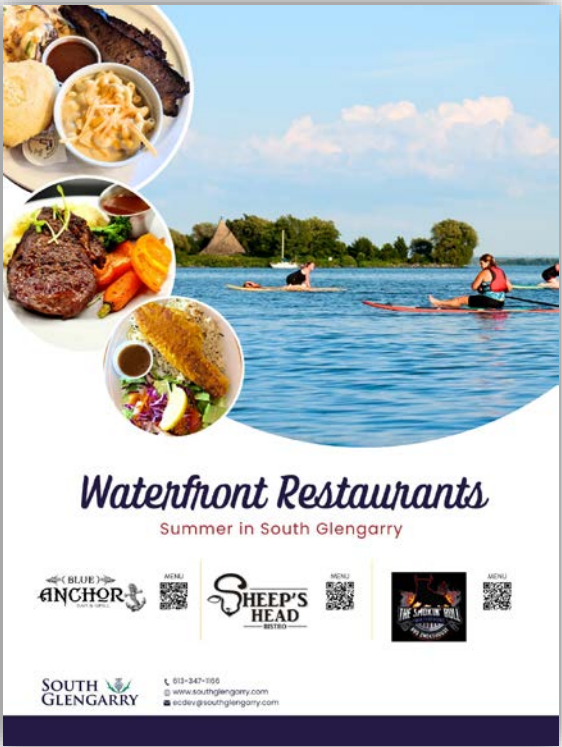
Snowmobiling, ATV & UTV
200 kms of trail
Mid-Dec to Mid-March

www.southglengarry.com
613-525-1110







GLENGARRY
Ontario's Capital of Outdoors
Ontario's Capital of Outdoors


www.southglengarry.com
613-347-1166

2023 Advertising



Waterfront Restaurants
Summer in South Glengarry


ANCHOR  MENU  SHEEP'S HEAD  MENU  THE LAKESHORE  MENU 

SOUTH GLENGARRY  613-347-1955
www.southglengarry.com
ecdev@southglengarry.com



Waterfront Adventures
Summer in South Glengarry

45 km Cycling trail
7 Marinas
6 Campgrounds
3 Parks & Conservation areas
3 Restaurants
2 Golf courses

SOUTH GLENGARRY 
613-347-1866
www.southglengarry.com
ecdev@southglengarry.com



WELCOME TO GLENGARRY

BEAT CABIN FEVER

CROSS COUNTRY SKIING | SNOWMOBILING
SNOWSHOEING | ICE SKATING | FAT BIKING

GLENGARRY
Ontario's Celtic Heartland
Centre culturel de l'Ontario

www.southglengarry.com
www.northglengarry.com

www.summerstowntrails.com
www.glengarrytrails.com
www.glendaleatv.com

Questions?



STAFF REPORT

S.R. No. 119-2023

PREPARED BY: Sarah McDonald, P. Eng. – GM Infrastructure

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: October 3, 2023

SUBJECT: Proclamation – Circular Economy Month

BACKGROUND:

1. The Circular Innovation Council is asking communities, businesses, schools, and individuals from across Canada to renew their commitment and celebrate sustainability by proclaiming Oct. 1 – 31, 2023 as Circular Economy Month.
2. Circular economy aims to reduce waste and maximize resources by moving away from the linear take-make-and-dispose approach to a more circular system that focuses on product longevity, renewability, reuse and repair as well as resource recovery. Instead of taking from the planet, a circular economy approach challenges us to be a part of it by:
 - a. taking less
 - b. using better
 - c. making sure our economies and our choices support the natural environment we rely on.
3. The Circular Economy Month in Canada program is structured into four weekly themes. The weekly themes center around a different pillar of the circular economy that will educate and encourage sustainable action across Canada.



WEEK 1: INTRODUCING THE CIRCULAR ECONOMY

Circular economy is a new way of looking at how we use—and ultimately reuse—materials and resources. While the 3Rs (reduce, reuse, recycle) have become everyday terms and are the foundation to environmental education, moving to a circular economy shifts our focus to prioritize environmental protection from the start.



WEEK 2: ENVIRONMENTAL BENEFITS

A circular economy benefits the environment – and by extension, humans and biodiversity – in several ways. Learn about how a

circular economy lowers greenhouse gas emissions, conserves natural resources, expands the definition of the economy.



WEEK 3: WASTE REDUCTION WEEK

Waste Reduction Week continues its 22-year legacy during the third week of October! Explore a different theme each day to celebrate themes including innovation, plastics, food waste, and more.



WEEK 4: SOCIAL AND ECONOMIC BENEFITS

Can a circular economy save you money on groceries, benefit your mental health, and more? Yes, it can! In the final week of Circular Economy Month, explore the social and economic benefits that come with circularity.

ANALYSIS:

4. Circular economy is a big idea. Taking action towards a circular economy is an even larger undertaking. While not currently supported by the Township's Strategic Plan, supporting / taking action towards transitioning to a circular economy would play a key role in building a resilient, inclusive, green, and prosperous future for South Glengarry residents and businesses.
5. Proclaiming October as Circular Economy Month would be another step forward for the community in raising awareness and showing the Township's support and leadership.
6. The Circular Innovation Council is providing materials for municipal and community use which can be adapted by the Township's Communication Coordinator for a once-a-week post to social media.
7. All communities and municipalities who proclaim October to be Circular Economy Month will be listed on the Circular Innovation Council's [website](#).
8. This proclamation is supported by the Township's Environment Committee.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

Goal 4: Improve quality of life in our community.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 119-2023 be received and that the Council of the Township of South Glengarry proclaim the month of October 2023, as “Circular Economy Month” in the Township of South Glengarry.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

Township of South Glengarry

hereby declares

CIRCULAR ECONOMY MONTH

October 1-31, 2023

We commit to waste reduction, resource conservation, and community education for sustainable living. We recognize that losing waste to disposal and as litter are local and global threats to the environment. We will take action to reduce our waste and support the circular economy.

Lachlan McDonald, Mayor

Name, Title

Signed

Date





STAFF REPORT

S.R. No. 120-2023

PREPARED BY: Sarah McDonald, P. Eng., GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: October 2, 2023

SUBJECT: Solid Waste Management – 2024 Level of Service

BACKGROUND:

1. Service levels reflect discrete outputs that highlight the contractual levels of services being provided between staff, Council and the public. Service levels ideally express two key pieces of information:
 - a. What is to be achieved.
 - b. How often it is to be achieved.
2. The 2023 service levels (attached as **Appendix 1**) were approved by Council on [November 21, 2022](#).
3. The proposed 2024 Level of Service for South Glengarry's Solid Waste Management is presented in the same format as the SDG Regional 'Base' Level of Service for easy comparison by Council, staff, and the public. The proposed 2024 service levels are attached as **Appendix 2**.

ANALYSIS:

4. Proposed changes from the 2023 level of service include:
 - a. Bulky Waste / Major Appliances: Transition from a Township-wide curbside collection to an enhanced service that is monthly on-demand on a cost recovery basis.
 - b. Beaver Brook Landfill: Transition from Tuesday service to Thursday service implemented October 2023.
5. The proposed changes will not have a significant impact on the 2024 budget. Large collection week has a cost of \$17,000, plus HST, fuel surcharges, and advertising. The proposed on-demand service should have a corresponding budget reduction since some costs would be recovered and the program would not require an

increase in administrative staff. However, a pilot year would be required to confirm the budget reduction.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

Goal 3: Strengthen the effectiveness and efficiency of our organization.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 120-2023 be received and that the Council of the Corporation of Township of South Glengarry approve the 2024 Service Levels for Solid Waste Management Services as outlined in Appendix 2 of Staff Report 120-2023.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

Appendix 1. Solid Waste Management: 2023 Service Level

Amended by Council, November 21, 2022

Summary

Service levels reflect discrete outputs that highlight the contractual levels of services being provided between staff, Council and the public. Service levels ideally express two key pieces of information:

- What is to be achieved
- How often it is to be achieved.

Service levels have historically been presented as Budget Notes for approval by Township Council. The proposed 2023 service levels for Solid Waste Management are provided in the following table.

Note: Items amended by Council for approval on November 21, 2022 are shown in red

Service	Regional Base	Proposed Level of Service	Change from 2022
Curbside Waste Collection			
Frequency	Weekly	Weekly	-
Set-out Time	7am & no earlier than 7pm the day prior	7am & no earlier than 7pm the day prior	-
Container Limits	Residential – 2 Commercial – 2 Maximum weight of 23kg	Residential – 2 bags / week Maximum weight of 22kg	Reduction in bag limits
Bag Tag Fees	Tags required for extra bags/ containers Fee - \$2.00	Tags required for extra bags/ containers 1 tag = \$2.50 \$2.00 , 5 tags = \$10, 10 tags = \$20	Reduction in fee for single tag
Exceptions	N/A	Medical Exemption to Bag Limits (Medical sign-off required) Agricultural Relief to Bag Limits (FBRN required, +2 bags / week) Holiday Relief to Bag Limits (All residents, week following Dec 25)	NEW - Holiday Relief
Recycling			
Frequency	Transition to producer responsibility and recommendation to not participate means local	Weekly	-
Set-out Time		7am & no earlier than 7pm the day prior	-
Container Limits		Residential – no limit	-

Appendix 1. Solid Waste Management: 2023 Service Level
Amended by Council, November 21, 2022

Service	Regional Base	Proposed Level of Service	Change from 2022
Transition to producer responsibility	municipalities will no longer be involved in recycling (collection and processing). Maintain current levels of service until transition is complete.	Non-active role	-
Bulky Waste/ White Goods			
Curbside Collection	Allow drop off at landfill for all residents Municipalities can implement a tag system or roadside collection as an enhanced service (cost-recovery)	Monthly on-demand (enhanced service) on a cost-recovery basis Single week during the month of May for curbside large item pickup.	2022 included a single week in May for curbside large item pickup.
Leaf and Yard Waste			
Curbside Collection	Two roadside collections per year (spring and fall) Municipalities can implement more frequent collection as an enhanced service	Throughout the year in paper bags or loose in bins (not separated) Christmas Tree Collection – third week of new year	2022 included a week in May for curbside leaf and yard waste collection. Paper bags were accepted most weeks during the fall.
Separated Organics			
Curbside Collection	None recommended pending Provincial direction	None	-
Backyard Composter	Available for sale (common price) at local municipalities	Pursue (re)implementation of backyard composter program for spring 2023	REVIVE – backyard composter program
In-kitchen composter	Provide common subsidy for <i>Food Cycler</i> if local trials confirm cost-benefit of this program	None	-
Residential Drop Off			
Location/ Operating Hours	At open landfill sites 8am-4pm on weekdays and Saturday Closed Sunday and Holidays	Beaver Brook Landfill, October 1 through May 31 Tuesday and Saturdays, 9am – 5pm North Lancaster Landfill, June 1 through September 30 Thursday and Saturdays, 9am – 5pm	-

Appendix 1. Solid Waste Management: 2023 Service Level**Amended by Council, November 21, 2022**

Service	Regional Base	Proposed Level of Service	Change from 2022
Complimentary Disposal Days	2 free disposals per year (max 500kg. or 'vehicle equivalent') after which tipping fees apply	Two free disposals per year (max 500kg. or 'vehicle equivalent') after which tipping fees apply	Three open dump days each year.
Household Hazardous Waste and E-Waste			
Household Hazardous	Year round drop off at open landfills during operating hours	Year round drop off at open landfills during operating hours Minimum once a year drive-thru day (community event).	-
E-Waste			REVIVE – e-waste at HHW day

Appendix 2. Solid Waste Management: 2024 Service Level

Summary

Service levels reflect discrete outputs that highlight the contractual levels of services being provided between staff, Council and the public. Service levels ideally express two key pieces of information:

- What is to be achieved
- How often it is to be achieved.

The proposed 2024 service levels for Solid Waste Management are provided in the following table.

Service	Regional Base	Proposed Level of Service	Change from 2023
Curbside Waste Collection			
Frequency	Weekly	Weekly	-
Set-out Time	7am & no earlier than 7pm the day prior	7am & no earlier than 7pm the day prior	-
Container Limits	Residential – 2 Commercial – 2 Maximum weight of 23kg	Residential – 2 bags / week Maximum weight of 22kg	-
Bag Tag Fees	Tags required for extra bags/ containers Fee - \$2.00	Tags required for extra bags/ containers 1 tag = \$2.00, 5 tags = \$10, 10 tags = \$20	-
Exceptions	N/A	Medical Exemption to Bag Limits (Medical sign-off required) Agricultural Relief to Bag Limits (FBRN required, +2 bags / week) Holiday Relief to Bag Limits (All residents, week following Dec 25)	-
Recycling			
Frequency	Transition to producer responsibility and recommendation to not participate means local municipalities will no longer be involved in recycling (collection and processing). Maintain	Weekly	-
Set-out Time		7am & no earlier than 7pm the day prior	-
Container Limits		Residential – no limit	-
Transition to producer responsibility		Non-active role	-

Appendix 2. Solid Waste Management: 2024 Service Level

Service	Regional Base	Proposed Level of Service	Change from 2023
	current levels of service until transition is complete.		
Bulky Waste/ White Goods			
Curbside Collection	Allow drop off at landfill for all residents Municipalities can implement a tag system or roadside collection as an enhanced service (cost-recovery)	Monthly on-demand (enhanced service) on a cost-recovery basis	2023 included a single week in May for curbside large item pickup.
Leaf and Yard Waste			
Curbside Collection	Two roadside collections per year (spring and fall) Municipalities can implement more frequent collection as an enhanced service	Throughout the year in paper bags or loose in bins (not separated) Christmas Tree Collection in January	-
Separated Organics			
Curbside Collection	None recommended pending Provincial direction	None	-
Backyard Composter	Available for sale (common price) at local municipalities	Backyard composters (limited) at a subsidized cost of \$60 plus HST	-
In-kitchen composter	Provide common subsidy for <i>Food Cycler</i> if local trials confirm cost-benefit of this program	None	-
Residential Drop Off			
Location/ Operating Hours	At open landfill sites 8am-4pm on weekdays and Saturday Closed Sunday and Holidays	Thursday and Saturdays, 9am – 5pm Beaver Brook Landfill, October 1 through May 31 North Lancaster Landfill, June 1	Beaver Brook has transitioned from Tuesday / Saturday to Thursday / Saturday.
Complimentary Disposal Days	2 free disposals per year (max 500kg. or 'vehicle equivalent') after which tipping fees apply	Two free disposals per year (max 500kg. or 'vehicle equivalent') after which tipping fees apply	-

Appendix 2. Solid Waste Management: 2024 Service Level

Service	Regional Base	Proposed Level of Service	Change from 2023
Household Hazardous Waste and E-Waste			
Household Hazardous	Year round drop off at open landfills during operating hours	Year round drop off at open landfills during operating hours	-
E-Waste		Minimum once a year drive-thru day (community event).	-



STAFF REPORT

S.R. No. 121-2023

PREPARED BY: Sarah McDonald – GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: October 2, 2023

SUBJECT: RFP 15-2023 - Facility Snow Clearing

BACKGROUND:

1. The Township contracts the winter snow clearing of its facilities and parking lots in:
 - a. Zone 1 - Glen Walter, 5 locations
 - b. Zone 2 - Lancaster, 11 locations
 - c. Zone 3 - Green Valley, 3 locations
 - d. Zone 4 - Williamstown, 10 locations
 - e. Zone 5 - Bainsville, 4 locations
2. In the past, the Township has also contracted out facility snow clearing in North Lancaster and Martintown. As insurance requirements increase, there are limited snow clearing contractors willing or able to provide services to the municipality, meaning securing services has been challenging. North Lancaster was transitioned to in-house clearing in 2021 when the Township received no bids for the work. Martintown is being transitioned in-house following a recent cost-benefit analysis.
3. RFP 15-2023 for facility snow clearing for Zones 1 through 5 closed Friday September 22, 2023. The RFP is to provide services for the 2023-2024 and 2024-2025 winter seasons.
4. Bids were received for Zones 2, 3, 4, and 5 that met the submission criteria and deadlines. No complete bid was received for Zone 1 and Administration negotiated with the former service provider.
5. Bidders were encouraged to provide bids for complete zones, but partial zones were allowed in the interest of receiving bids.

6. The bid results per snow clearing and / or ice melt event, exclusive of HST, were:

Zone	Lauzon*	Jack Pine	Viau
1 – Glen Walter	\$3,500 1/5 locations	-	\$500 3 / 5 locations
2 – Lancaster	-	\$2,020 11 / 11 locations	-
3 – Green Valley	-	\$280 2 / 3 locations	-
4 - Williamstown	\$27,275 10 / 10 locations	\$3,690 10 / 10 locations	-
5 - Bainsville	-	\$395 4 / 4 locations	-

** Lauzon provide a per season bid instead of per event bid.*

ANALYSIS:

7. Given the number of locations, nature of the RFP, and submissions received, evaluating the bids was challenging. Administration believes that the following awards will provide the Township with excellent service from high-quality local contractors, while satisfying the procurement terms and being mindful of the individual facility budgets:
- a. Zone 1 – Glen Walter – Viau (3/5 locations) and Lauzon (1/5 locations)
 - b. Zone 2 - Lancaster, Jack Pine (11/11 locations)
 - c. Zone 3 - Green Valley, Jack Pine (2/3 locations) and in-house (1/3 locations)
 - d. Zone 4 - Williamstown, Lauzon (10/10 locations)
 - e. Zone 5 - Bainsville, Jack Pine, (4/4 locations)
8. The pricing quoted reflects the 2023-2024 winter season and the Contract includes a 3% increase for the 2024-2025 winter season.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 121-2023 be received and that the Council of the Township of South Glengarry award RFP 15-2023 as follows:

- Zone 1 – Glen Walter to Viau's (4/5 locations) and Lauzon Trucking (1/5 locations)
- Zone 2 – Lancaster to Jack Pine Equipment Ltd. (11/11 locations)
- Zone 3 – Green Valley to Jack Pine Equipment Ltd. (2/3 locations)
- Zone 4 – Williamstown to Lauzon Trucking (10/10 locations)
- Zone 5 – Bainsville to Jack Pine Equipment Ltd. (4/4 locations)

And furthermore, that the General Manager of Infrastructure Services be authorized to sign all relevant documents.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**



STAFF REPORT

S.R. No. 122-2023

PREPARED BY: Sarah McDonald, P. Eng. – GM Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: October 2, 2023

SUBJECT: Request to Alter Unopened Road Allowance (Kenyon Concession 1)

BACKGROUND:

1. Administration received a request to alter the unopened road allowance located along the border of South Glengarry and North Glengarry, just west of the bend in Kenyon Concession 1.
2. This request is in accordance with By-law 33-14, Schedule 'A', Item 4.3: "*No person shall perform any work, remove any trees, soil, or other material or erect upon or use any unopened Original road allowance without the specific approval from Council.*"
3. The unopened road allowance is identified as PIN 671140074.
4. South Glengarry had previously authorized the alteration of ~150m of this unopened road allowance.
5. The current request is for the alteration of an additional 200 – 250m of unopened road allowance.
6. A general note about unopened road allowances. Per the *Municipal Act, 2001*, S.O. 2001 c 25, the public has a right to travel unopened road allowances, but they do not have the authority to alter or change the existing topography without the consent of the Municipality. Furthermore, the Municipality has no obligation to open or "assume" unopened road allowances nor to make passage over them easier for the public.

ANALYSIS:

7. By-law 33-14 sets out the conditions for Use / Alteration of an Unopened Road Allowance. The applicant will be required to meet specific conditions as follows:
 - a. That a legal survey must be completed on the sections of the road allowance that would be cleared

- b. All work must be completed at the applicant's expense
- c. The applicant must provide proof of insurance
- d. All work must be inspected by the Township

8. The Applicant has indicated that the Agreement attached is acceptable.

IMPACT ON 2023 BUDGET:

N/A

ALIGNMENT WITH STRATEGIC PLAN:

N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 122-2023 be received and By-law 67-2023, being a by-law to enter into an agreement with David Archambault to establish the conditions for the use and alteration of the unopened road allowance legally described as Concession 9, Lot 18 in the former Township of Charlottenburgh, now in the Township of South Glengarry, identified as PIN 67114-0074 be read a first, second and third time, passed, signed and sealed in open council this 2nd day of October 2023.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 67-2023
FOR THE YEAR 2023**

BEING A BY-LAW TO ENTER INTO AN AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY AND DAVID ARCHAMBAULT.

WHEREAS, the *Municipal Act*, 2001, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act*, 2001, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS the Council of the Township of South Glengarry deems it necessary and in the public interest to enter into an agreement with David Archambault on the unopened road allowance approximately 150 metres on the centre (3 metres) legally described as Concession 9, Lot 18 in the former Township of Charlottenburgh, now in the Township of South Glengarry and identified as PIN 67114-0074.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** the Council of the Township of South Glengarry enter into an agreement with David Archambault, attached hereto as Schedule A, to establish the conditions for the use/alteration of an unopened road allowance as set out in the agreement.
2. **THAT** the Mayor and Clerk be authorized to enter into the agreement attached hereto as 'Schedule A'.
3. **THAT** this by-law shall come into force and take effect on the date of its final passing.

READ A FIRST, SECOND, AND THIRD TIME, PASSED, SIGNED, AND SEALED IN OPEN COUNCIL THIS 2ND DAY OF OCTOBER 2023.

MAYOR: _____ **CLERK:**

AGREEMENT
MADE THIS **DATE** DAY OF **MONTH**, **YEAR**
BETWEEN
THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY
(hereinafter called "the Municipality")
AND
DAVID ARCHAMBAULT
(hereinafter called "the Applicant")

WHEREAS, the Applicant has requested permission to alter approximately 150 metres on the centre (3 metres) of the Concession 9, Lot 18 unopened road allowance, identified as part of PIN 67114-0074.

AND WHEREAS By-Law 33-14 Being a By-Law to Establish Policies for the Use/ Alteration of Unopened Road Allowances that sets out the criteria and conditions to be considered.

AND WHEREAS the Applicant has received Council's approval to clear a trail of approximately 3 metres in width generally centered on the 15-metre unopened road allowance.

THEREFORE, the Municipality and the Applicant agree to the following conditions:

1. The clearing of brush and trees is limited to the brush and trees that would need to be cleared to establish the 3-metre-wide access generally centered on the unopened road allowance. Furthermore, there will be no trees cut that are in excess of 8 inches in diameter.
2. That a survey must be completed by the Applicant on the sections of the road allowance that would be cleared. The survey must be completed by a recognized Ontario Land Surveyor (OLS) Firm and must clearly stake/flag the limits of the unopened road allowance with no more than a 200-metre distance between intervals.
3. All work would be completed at the applicant's expense including all costs associated with the proposed alterations as well as any costs for approvals from other agencies, legal costs, survey costs etc.
4. The Applicant must notify the Township's Infrastructure Services Department at least 48 hours prior to the commencement of any work. All work will be inspected by the Township to ensure compliance with the conditions and approved scope of work.
5. The Applicant agrees that they will not sell any of the wood that is generated from the clearing of the trail. The wood and brush should be neatly piled on the allowance.

6. Further to the conditions as per By-Law 33-14 the following additional conditions to address environmental concerns form part of this agreement.
 - a. That an RRCA O. Reg 175/06 permit approval (Development, Interference with Wetland and Alterations to Shorelines and Watercourses) must be obtained for any in-water work or water crossings.
 - b. That the applicant must contact the MNR and the RRCA, and conduct and environmental screening for compliance with the Endangered Species Act (i.e. butternut trees).
7. The Applicant understands this agreement does not provide for exclusive use of unopened road allowances.
8. The Applicant understands that the Municipality has not and does not intend to assume this unopened road allowance for maintenance purposes. The unopened road allowance will continue to be “use at own risk”.
9. Where continued offences/problems/disputes occur, the Municipality reserves the unconditional right to rescind the approval for the clearing of the trail and all work will be stopped.

Signed on behalf of the Applicant:

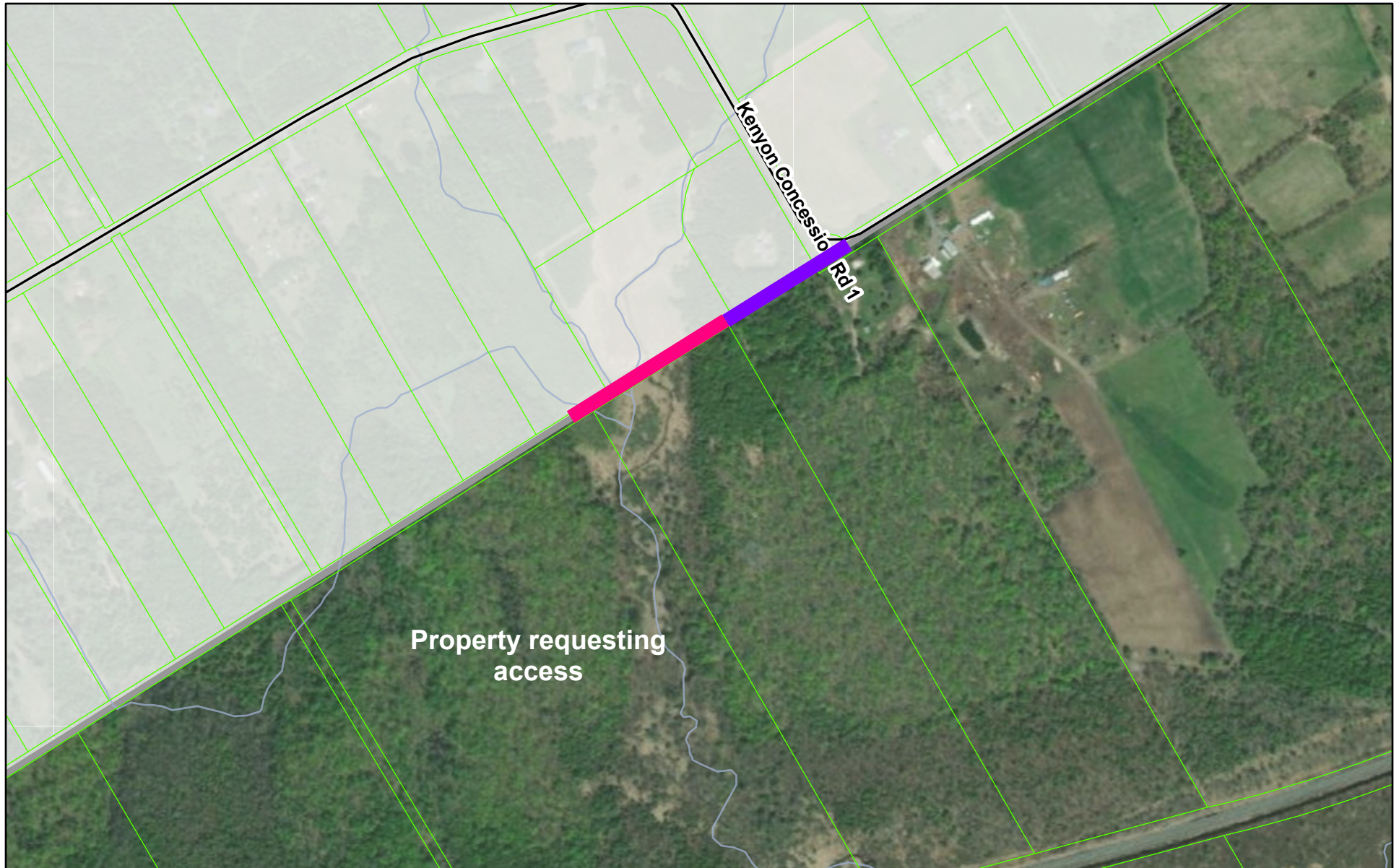
Signed on behalf of the Municipality

David Archambault

Mayor

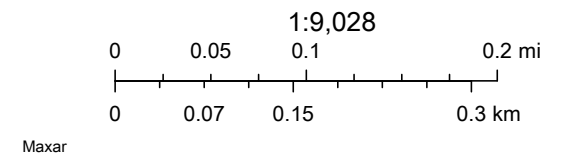
Clerk

Key Map - PIN 671140074



2023-09-18, 9:58:14 a.m.

- Previously authorized alteration of unopened road allowance
- Current request for alteration of unopened road allowance



From: David Archambault <darchambault.jmd@gmail.com>

Sent: Saturday, July 8, 2023 12:21 PM

To: Kelli Campeau <kcampeau@southglengarry.com>

Subject: road allowance to access lot #671140118

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

july 8 2023

good morning kelly

My name is David Archambault

On approximately july 14,i will be the new owner of lot 671140118 from mrs petzak.

That being said I met with Joanne Mcdonald concerning access to this lot by the road allowance that begins at Kenyon 1.I would like to continue the improvement that Mr. Lachance was allowed with your consent to access his property.I wish to do approximately the same distance to reach my lot.

I will be improving the lot by harvesting dead fall trees,tapping maple trees and enjoying nature.

Joanne told me to make the application for use and improvement of the road allowance so that you could present my request to the council on Tuesday the 11 of juillet if it's possible,I would be really happy .

Also I wanted to mention that no tree cutting is involved.

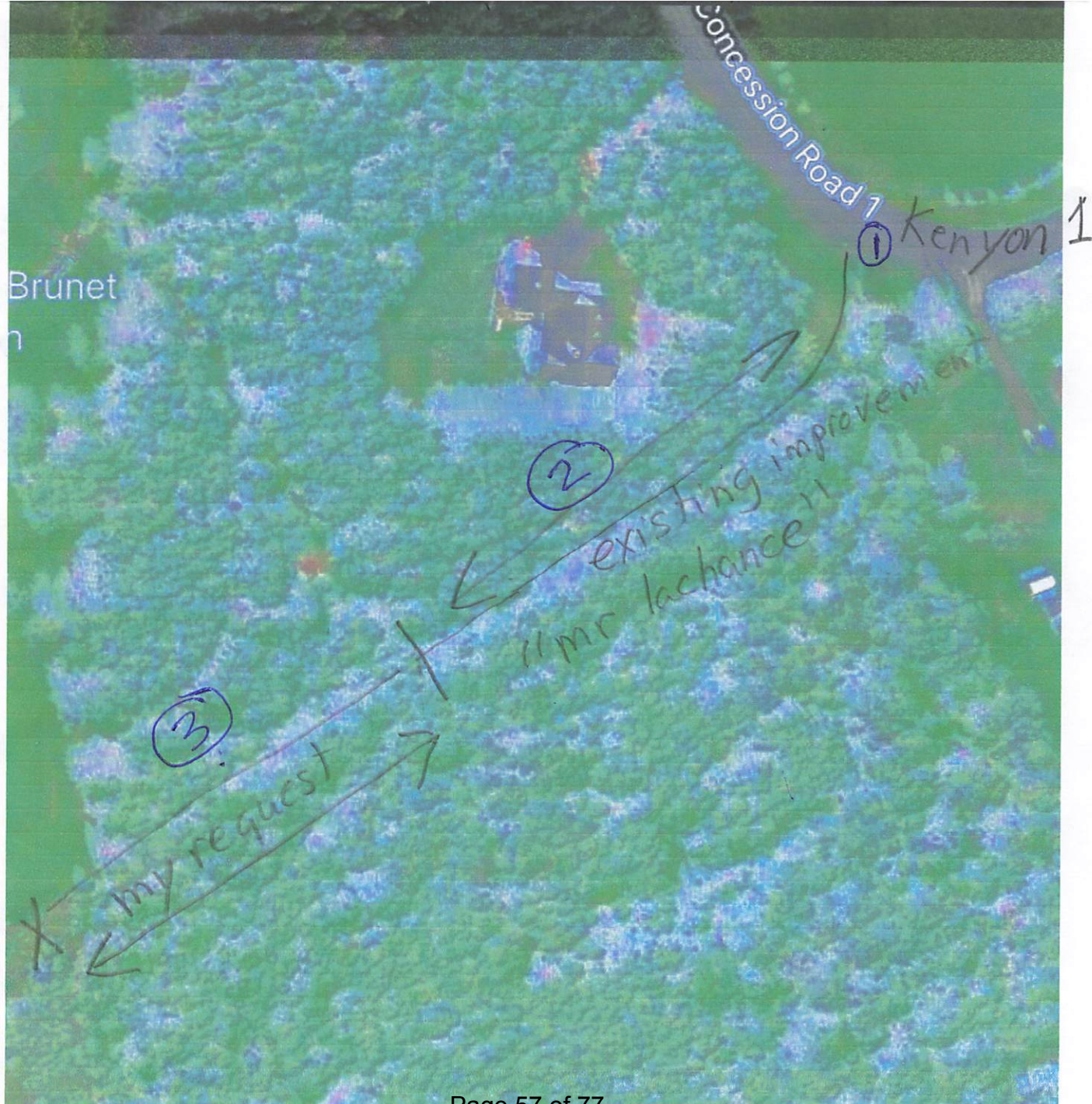
I will be attaching pictures from google maps with a little drawing to show you the existing improvement of Mr Lachance and what I would like to improve to reach the lot with a vehicle and picture of the site this morning.

Thank you for your consideration.

if you have any questions please call me at 514-444-7744

Have a nice day !

David Archambault



①



Picture from Kenyon 1

②



Adjacent to Mr. Lachance's property

③



Proposed location

STAFF REPORT

S.R. No.123-2023

PREPARED BY: Joanne Haley, GM Planning, Building and Enforcement

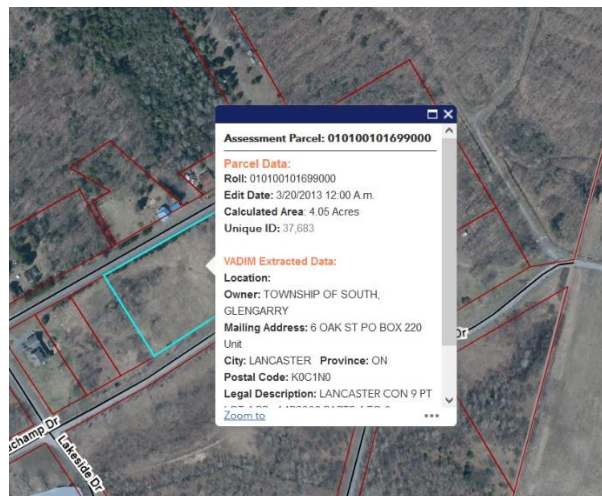
PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: October 2, 2023

SUBJECT: Sale of Township Owned Land - Lot 3 Lakeside Drive, Lancaster Heights

BACKGROUND:

1. On March 20, 2023, the Council of the Township of South Glengarry awarded Procurement 04-2023 for the supply of realtor services to Real Estate Agent Lyle Warden, Re/Max Affiliates Marquis.
2. On June 29th, 2023, six building lots that were previously declared surplus by Council were listed for sale; 4 of them are located side by side on Lakeside Drive - see below:



ANALYSIS:

4. On September 21, 2023, the Township received an offer for the remaining building lot that was for sale being:

	Property	Purchaser	Sale Price	Closing Date
1	Lot 3 Lakeside Drive	1180644 Ontario Inc.	\$57,600	December 15, 2023

5. Administration recommends to Council to accept the offer listed above, including the proposed closing date. The offer is subject to paying HST over and above the purchase price as well as all the Township's legal costs to transfer the lands.
6. Attached is a by-law for Council's approval to authorize the sale of the lot as described above.

IMPACT ON 2023 BUDGET:

7. Administration budgeted \$330,000 in revenue for the sale of Township owned lands that have been directed to be sold by Council. The sale of this lot, in addition to the 5 lots previously sold, will generate revenue of \$353,400.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 1: Enhance economic growth and prosperity.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report 123-2023 be received and By-law 68-2023, being a by-law to authorize the sale of the property legally described as Part of Lot 4, Concession 9, being Part 3 on Reference Plan 14R 6658 and Part of PIN 671530492 to 1180644 Ontario Inc. be read a first, second and third time, passed signed and sealed in open council this 2nd day of October 2023 and furthermore that the Mayor and Clerk be authorized to sign all applicable documents.

**Recommended to Council for
Consideration by:
ACTING CAO – KELLI CAMPEAU**

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 68-2023
FOR THE YEAR 2023**

***BEING A BY-LAW TO AUTHORIZE THE SALE OF LANDS IN
ACCORDANCE WITH THE TERMS OF BY-LAW 21-2021, BEING THE SALE
AND PURCHASE OF PROPERTY BY-LAW FOR THE CORPORATION OF
THE TOWNSHIP OF SOUTH GLENGARRY.***

WHEREAS, the *Municipal Act, 2001*, c.25 S 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, c. 25 S. 5(3) provides that the powers of every council are to be exercised by by-law.

AND WHEREAS the Council of the Township of South Glengarry passed a resolution declaring the subject property as surplus to the Township's needs and authorized the sale of the lands.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the lands legally described as Part of Lot 4, Concession 9, being Part 3 on Reference Plan 14R 6658 and Part of PIN 671530492 be sold and transferred to 1180644 Ontario Inc.
2. **THAT** the Mayor and Clerk be authorized to execute such documents as may be necessary therefore, and to attach the Corporate seal thereto.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 2ND DAY OF OCTOBER, 2023.***

MAYOR: _____ **CLERK:** _____

INFORMATION REPORT



REPORT TO: Council of the Township of South Glengarry

MEETING DATE: October 2, 2023

SUBJECT: Butternut Lane Bridge Update (Oct 2023)

PREPARED BY: Sarah McDonald, P. Eng., GM Infrastructure Services

Background

1. The approved 2023 capital structure work on unopened road allowances included a Planning Study for the Butternut Lane Bridge (SN30050); specifically, a Renewal Options and Financial Analysis Report.
2. The structure is located on the Township's unopened road allowance at the western end of Butternut Lane and over the Beaudette River, west of Glen Nevis.
3. The Planning Study was warranted, given the structure's deteriorating condition which has been well documented through regular Ontario Structural Inspection Manual (OSIM) reports, a 2015 Structural Evaluation, and increasing safety concerns being voiced by the community.
4. The Butternut Lane Bridge was [closed](#) to all traffic effective March 14, 2023.
5. Morrison Hershfield was retained to complete the Planning Study and presented the [Study Results](#) at the August 8, 2023 Council Meeting.
6. The [Renewal Options](#) presented included:
 - a. Rehabilitation of the Superstructure (not feasible)
 - b. Replacement In-Kind (\$770,000)
 - c. Prefabricated Truss (\$608,000)

Council Request

7. Council requested that the possibility of replacement with a low-level crossing be investigated.
8. The feasibility of a low-level crossing was included in the Final Report provided by Morrison Hershfield.

9. The Report notes that the low-level crossing option is unlikely to garner approval from Raisin Region Conservation Authority (RRCA) and Transport Canada (TC), as it directly conflicts with both Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourse (R.S.O. 1990, x.27) and Canadian Navigable Waters Act (R.S.C. 1985, c. N-22).
10. The Report notes that, if the Township would like to proceed with further review of this option, the next steps would be:
 - a. Detailed hydraulic evaluation of the channel
 - b. Consultation with RRCA / TC.
11. Cost information cannot be provided until these steps have been completed.

Administrative Next Steps

12. Administration will provide four options to Council for consideration during the 2023 Budget Discussions:
 - a. Status-Quo, including bi-annual monitoring (\$5,000 - \$10,000)
 - b. Proceed with further review of the low-level crossing (~\$15,000 - \$25,000)
 - c. Remove the existing crossing (\$50,000 - \$65,000)
 - d. Replacement with a Prefabricated Truss (\$608,000)
13. Please note that the above estimates are for advance consideration only. They will be refined for the 2024 Budget Discussions.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: October 2, 2023

SUBJECT: Household Hazardous Waste Day 2023

PREPARED BY: Sarah McDonald, P. Eng., GM Infrastructure

The Township held another successful household hazardous waste day on Saturday September 23, 2023, in partnership with the Household Hazardous Waste division of GFL. The household hazardous waste day was attended by **approximately 340 households**. This is an increase from the 2022 attendance (~300 households)



Thank You for a Great Day!

The Hazardous and Special Products Regulation (O. Reg. 449/21) under the Resource Recovery and Circular Economy Act, 2016 designates automotive materials (oil filters, oil containers and antifreeze), solvents, paints and coatings, pesticides, fertilizers, mercury-containing devices (barometers, thermometers and thermostats) and pressurized containers (non-refillable pressurized containers, refillable pressurized containers, refillable propane containers), under Ontario's individual producer responsibility (IPR) regulatory framework.

IPR makes producers accountable for their products and packaging once consumers are finished with them; sets mandatory and enforceable requirements for resource recovery; and gives producers choices for resource recovery services in a competitive market.

As of October 1, 2021, following the wind up of the Municipal Hazardous or Special Waste (MHSW) Program operated by Stewardship Ontario on September 30, 2021, HSP producers are individually accountable and financially responsible for requirements set out under the HSP Regulation.

An *unofficial* summary of the HHW collected is provided in the table below.

Type of Hazardous Waste	2022 Quantity	2023 Quantity	Increase / Decrease
Batteries	750 kg	450 kg	▼
Paint	10,300 L	11,880 L	▲
Fluorescent Tubes	210 kg	140 kg	▼
Propane	1,600 L	2,700 L	▲
Oil	3,000 L	5,905 L	▲
Empty Plastic Containers	350 kg	190 kg	▼
Sharps	20 kg	5 kg	▼
Oil Filters	200 kg	200 kg	-
Fire Extinguishers	100 L	100 kg	-
Corrosive Liquids	700 L	800 L	▲
Aerosols	900 L	1000 L	▲
Oxidizing Solids	400 kg	200 kg	▼
Medicine	200 kg	100 kg	▼
Glycol	410 L	410 L	-
Nitrates	200 kg	100 kg	▼
Flammable Liquid	4,000 L	6,410 L	▲
Gasoline	410 L	140 L	▼
Pesticide	600 L	800 L	▲

The Township also independently **collected an estimated 2 tonnes of electronic waste** at this event for future disposal through our partner the Electronic Products Recycling Association (EPRA). Electronic waste was *not* collected at the 2022 event.

INFORMATION REPORT

REPORT TO: Council of the Township of South Glengarry



MEETING DATE: October 2, 2023

SUBJECT: Q3 Update on Tax Arrears

PREPARED BY: Kaylyn MacDonald, Deputy Treasurer

Please find below the most recent update on the Finance department's efforts to bring tax arrears down.

Since last reporting to Council, most properties that were sent Farm Debt notices as part of the tax registration process have acted to begin making significant payments on their arrears. However, sixteen properties that received Farm Debt Notices have not contacted the Finance department to make payment arrangements and/or have declined to make payment arrangements. These properties are in the process of being registered by our contractor, Real Tax.

Date	Past Due	Current Taxes	1 Year Arrears	2 Year Arrears	3+ Year Arrears
December 8th, 2022	3,156,884.45	1,558,541.45	555,021.97	347,619.49	695,701.54
January 5th, 2023	2,822,328.65		1,296,264.03	529,100.23	996,964.39
June 27th, 2023	1,840,508.35		737,041.82	359,731.42	743,735.11
September 25, 2023	1,399,979.42		581,780.26	274,334.68	543,864.48



234-2023-4597

September 15, 2023

Dear Head of Council,

**Subject: Responding to the Housing Affordability Task Force's
Recommendations**

As you know, in February 2022, the Housing Affordability Task Force delivered [its final report](#) with recommendations to help Ontario tackle the housing supply crisis and build at least 1.5 million homes by 2031. Including sub-items and appendices, the Task Force made 74 unique recommendations, some of which apply to all communities in Ontario, with others more specific to large and urban municipalities. While Ontario has made progress in acting on these recommendations — with 23 implemented to date helping to achieve the highest level of housing starts in over three decades — as the province grows at incredible speed, all levels of government need to do more.

To bring the dream of home ownership into reach for more people, I have asked my ministry to renew its efforts to review and, where possible, implement the Task Force's remaining recommendations with minimal delay. As part of that review, I am asking for you, as head of council, to prioritize your top five recommendations for future consideration. For these top five priorities, this could include your advice to revisit the way a recommendation has been implemented up to this point, as well as how some of the recommendations could or should be implemented with amendments.

Accompanying this letter, you will find a chart with space to rank the top five Task Force recommendations. While I know that some of the recommendations may not be applicable to all small, rural, and Northern communities, I ask that you rank those recommendations that you feel would be, or have been, the most useful in increasing housing supply in your community.

As we look to do more to solve the housing supply and affordability crisis together, it's important for the province to have a full understanding of our municipal partners' positions on these recommendations as quickly as possible. I ask that you **please return the completed chart to housingsupply@ontario.ca no later than October 16, 2023.**

.../2

I look forward to continuing our work together to ensure that more people can afford a place to call home.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Paul Calandra', with a large, stylized initial 'P'.

The Hon. Paul Calandra
Minister of Municipal Affairs and Housing

c: Hon. Rob Flack, Associate Minister of Housing
Kirstin Jensen, Interim Chief of Staff, Minister's Office
Martha Greenberg, Deputy Minister
Joshua Paul, Assistant Deputy Minister, Market Housing Division
Sean Fraser, Assistant Deputy Minister, Planning and Growth Division
Caspar Hall, Assistant Deputy Minister, Local Government Division

Attachment:

Top Five Housing Affordability Task Force (HATF) Recommendations for Response

Attachment: Top Five Housing Affordability Task Force (HATF) Recommendations for Response

Please identify the top 5 HATF recommendations that you support, and rationale / comments	
1.	
2.	
3.	
4.	
5.	



**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

Email: bdunk@grimsby.ca

September 8, 2023

SENT VIA E-MAIL

Office of the Prime Minister
80 Wellington St.
Ottawa, ON, K1A

Attention: The Right Honourable Justin Trudeau

RE: Establishing a Guaranteed Livable Income

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on September 5, 2023 passed the following resolution:

Moved by: Councillor Korstanje

Seconded by: Councillor Freake

Whereas the Canadian livable wage for Niagara Region, two years ago was determined to be \$19.80. This was \$6000 below the annual income of a minimum wage employee; and

Whereas our residents on programs such as Ontario Works, receive targeted fixed monthly incomes of \$733, and ODSP recipients receive \$1376; and

Whereas at the current Ontario minimum wage rate, a person working 37.5 hours per week will earn approximately \$2,500 monthly (before tax); and

Whereas the median rent for one bedroom in Grimsby as of August 2023 is now \$2000 a month; and

Whereas rent is considered affordable, when it is less than 30% of income. In Niagara west, rent is approximately 272% of Ontario Works, 145% of Ontario Disability Support Services, 75% of minimum wage full-time, and 150% of minimum wage part time; and

Whereas an annual 2.5% allowable rent increase can be combined with an additional 3-6.5% capital investment increase, raising the cost of rental housing another minimum of \$110 monthly; and

Whereas there are no housing units under Niagara Regional Housing for single adults or families with dependents, including 2,3,4 or five bedrooms in our community; and

Whereas the Grimsby Benevolent Fund reported that in 2022:

- 70+ households received monthly rental supplement totaling \$237,744
- \$79,500 was invested into one time emergency housing support as of June 7, 2023
- 78 households are receiving monthly financial benefits to make rental housing more affordable; and

Whereas food inflation was 8.3% and groceries rose by 9.1%; and

Whereas the Grimsby Food Bank numbers from June 2023 reported:

- 19 new households
- 447 served households
- 1055 served individuals
- 7 emergency visits; and

Whereas the Grimsby Economic Strategic Plan identified the general high cost of living and housing affordability as primary obstacles in our workforce attraction.

Therefore be it resolved that The Corporation of the Town of Grimsby circulate correspondence to Ontario municipalities encouraging them not only to collect data of their housing and poverty statistics, but also to examine their pending economic vulnerability as a result.

Be it further resolved that The Corporation of the Town of Grimsby encourage these same municipalities to join us in advocating on behalf of our communities with this data, and by writing a letter to the Prime Minister, Premier, and local politicians calling for a united effort in establishing a Guaranteed Livable Income program.

Be it further resolved the Town of Grimsby Clerks Department circulates this resolution to Niagara West MP Dean Allison and Niagara West MPP Sam Oosterhoff, requesting a response on this matter within 30 days of receipt.

Be it further resolved that The Corporation of the Town of Grimsby, through its Finance and Human Resources departments, undertake a comprehensive assessment to explore the feasibility and implementation of a living wage policy for all Town of Grimsby employees, with the aim of ensuring that all municipal workers receive fair compensation that aligns with the principles of a living wage and that staff be directed to explore becoming a living wage employer.

If you require any additional information, please let me know.

Regards,

A handwritten signature in dark ink, appearing to read 'Bonnie Nistico-Dunk', written in a cursive style.

Bonnie Nistico-Dunk
Town Clerk

cc. Hon. Doug Ford, Premier of Ontario
Ontario Municipalities
Dean Allison, MP Niagara West
Sam Oosterhoff, MPP Niagara West

THE CORPORATION OF THE
TOWN OF MIDLAND

575 Dominion Avenue
Midland, ON L4R 1R2
Phone: 705-526-4275
Fax: 705-526-9971
info@midland.ca



September 8, 2023

The Senate of Canada
Ottawa, ON
K1A 0A4

Via Email: sencom@sen.parl.gc.ca

Premier Doug Ford
Legislative Building
Queen's Park
Toronto ON
M7A 1A1

Via Email: premier@ontario.ca

Dear Premier Ford:

Re: "Catch and Release" Justice is Ontario

At its September 6, 2023, Regular Council Meeting with Closed Session the Council for the Town of Midland passed the following Resolution:

That the Town of Midland send a letter to the Federal and Provincial Governments requesting meaningful improvements to the current state of "catch and release" justice in the Ontario legal system. Police Services across Ontario are exhausting precious time and resources having to manage the repeated arrests of the same offenders, which in turn, is impacting their morale, and ultimately law-abiding citizens who are paying the often significant financial and emotional toll of this broken system; and

That this resolution be sent to other Municipalities throughout Ontario for their endorsement consideration.

Thank you.

Yours very
truly,

THE CORPORATION OF THE TOWN OF MIDLAND

Sherri Edgar

Sherri Edgar, AMCT
Municipal Clerk
Ext. 2210

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW NUMBER 69-2023
FOR THE YEAR 2023**

***BEING A BY-LAW A BY-LAW TO ADOPT, CONFIRM AND RATIFY
MATTERS DEALT WITH BY RESOLUTION.***

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

AND WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the action of the Council at its regular meeting of October 2nd, 2023 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

***READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND
SEALED IN OPEN COUNCIL THIS 2ND DAY OF OCTOBER 2023.***

MAYOR: _____ **CLERK:** _____