

CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

SCHEDULE “A” TO BY-LAW 26-2022

CLASSES OF PERMITS AND PERMIT FEES

(2025 Fees – 2.71% increase from 2024 fees based on CPI)

CLASS OF PERMIT		FEE
RESIDENTIAL		
1	Group “C” – Residential Single Family Dwelling, Semi-Detached, Duplex	\$ 250 Base Fee Per Unit + \$ 0.90/ft² +\$0.55/ ft² for additional floors
2	Group “C” Multi Residential (3 units or more)	\$ 250 Base Fee Per Unit + \$ 0.90/ft² +\$0.55/ ft² for additional floors
3	Group “C” Additions and Renovations (At the discretion of the CBO)	\$ 250 Base Fee + \$ 0.90/ft² +\$0.55/ ft² for additional floors and/or + \$ 15.64 per \$1,000 of Construction value
4	Group “C” – Porches, Decks (New Construction, repairs, and renovations)	\$ 250 Base Fee + \$ 0.55/ft²
5	Group “C” Garage, Carport, Accessory Building	\$ 250 Base Fee + \$ 0.90/ft² +\$0.55/ ft² for additional floors
NON-RESIDENTIAL (OTHER THAN FARM STRUCTURES), LARGER RESIDENTIAL (OTHER THAN CLASS 1-5)		
6	Group “A”, “B”, “C” (3), “D”, “E”	\$ 250 Base Fee + \$ 0.90/ft² +\$0.32/ ft² for additional floors
7	Group “A”, “B”, “D”, “E” Interior Alterations or Renovations	\$ 250 Base Fee \$ 15.64 per \$1,000 of Construction value
8	Group “F” – Industrial	\$ 250 Base Fee + \$ 0.90/ft² +\$0.32/ ft² for additional floors
9	Group “F” – Industrial Interior Alterations or Renovations	\$ 250 Base Fee \$ 15.64 per \$1,000 of Construction value
10	Signs – Regulated under the OBC	\$ 250 Flat Fee
11	Tents – Regulated under the OBC	\$ 150 Flat Fee
12	Public Pools and Public Spas – Regulated under the OBC	\$400 Flat Fee
FARM STRUCTURES		
13	Livestock Facilities and Barns (New Construction and Additions)	\$ 250 Base Fee + \$ 0.55/ft²
14	Renovations and Repairs	\$250 Base Fee + \$15.64 per \$1,000 of Construction value
15	Silos and Grain Bins (Foundation Only)	\$ 250 Base Fee + \$ 0.32/ft²
16	Machine Sheds and Storage Buildings	\$ 250 Base Fee + \$ 0.55/ft²
17	Manure Pit	\$200 Flat Fee
DEMOLITION		
18	Demolition Permit	\$ 150 Flat Fee
19	Demolition Permit (Non-Residential)	\$150 Flat Fee
SEWAGE SYSTEMS		
20	Class 2, 3 and 4 sewage systems, less than 10,000 L/day	\$825
21	Class 5 Sewage Systems, Septic Tank Replacement, Septic Bed Replacement	\$500
22	Re-inspections, Additional Inspections	\$175 / visit
23	Minor Repairs (CBO Discretion)	\$200

24	Sewage System Inspection for Consent	\$250
25	Sewage System Permit Revision (Design, Material Changes, etc.)	\$110
26	Sewage System File Search for Compliance Certificate and Related Drawings	\$100
27	Removal of Non-Compliance Notice Registered Against Property	\$500 + lawyer fees
ADMINISTRATIVE		
28	Building Permit where Construction started without a Building Permit being issued.	Two times the permit fee (Permit fee + \$ 5,000.00 Maximum)
29	Alternative Solution Application	\$ 75.00/Hr, \$ 300 Minimum Fee per application, + any third-party evaluation costs as may be required. Subject to Administrative Charges as per Schedule "A"
30	Conditional/Partial Permit Fee	25% surcharge - for each request / application (\$ 150.00 Minimum - \$ 3,000.00 Maximum)
31	Permit Applications pursuant to OBC Part 10 – Change of Use	\$250 Base Fee
32	Occupancy Permit Surcharge	\$ 500 Flat Fee
33	Re-Examination of Plans & Specs. (Design, Material Changes, etc.)	\$ 75 / Hr.
34	Dormant Application Renewal	\$ 150 Flat Fee
35	Permit Renewal (Section 4.33)	\$ 250 Flat Fee
36	Permit Transfer / Revocation Deferrals	\$ 100 Flat Fee
37	Agency Letter of Approval	\$ 100 Flat Fee (Includes 1 Inspection)
38	Third Party Costs and/or Peer Review (Engineering Fees, Studies, Reports, Plans, etc.)	At the Cost of the Applicants + 15% Administrative Charge
39	Administrative Charge	+15% as required
40	File Search/ Miscellaneous Charges	\$ 125 / Hr.
41	Limiting Distance Agreement	\$ 200 per agreement, + any third party costs as may be required. Subject to Administrative Charge as per Schedule "A"
42	Administrative Performance Deposit	As per Schedule "B"
43	Orders Issued pursuant to Section 12 or 13 of the Building Code Act (Order to Comply / Order not to Cover / Uncover)	\$ 100 Flat Fee / Order
44	Orders Issued pursuant to Section 14 of the Building Code Act (Stop Work Order)	\$ 300 Flat Fee / Order
45	Orders Issued pursuant to Section 15.9 of the Building Code Act (Unsafe Building)	\$ 500 Flat Fee / Order
46	Registration of Order on Title	\$250 + lawyer fees
47	Inspection Pertaining to a Confirmed Order	\$100 / Inspection
48	Township Undertakes to Complete the Work	Cost of the work performed + 15% Administrative Charge
49	Swimming Pool Enclosure (with or without deck)	\$150 Flat Fee + 0.55/ft ² of deck
50	Solid Fuel Burning Appliance	\$150 Flat Fee
51	Moving Permit	\$250 Flat Fee