

**TOWNSHIP OF SOUTH GLENGARRY  
REGULAR MEETING MINUTES**

**June 6, 2022, 7:00 p.m.  
Tartan Hall - Char-Lan Recreation Centre  
19740 John Street, Williamstown**

PRESENT: Mayor Lyle Warden, Deputy Mayor Stephanie Jaworski,  
Councillor Martin Lang, Councillor Sam McDonell and  
Councillor Rebecca Luck.

STAFF      CAO Tim Mills, GM Corporate Services/Clerk Kelli Campeau,  
PRESENT: GM Infrastructure Services Sarah McDonald, GM Planning,  
Building and Enforcement Joanne Haley, GM  
Finance/Treasurer Michael Hudson, GM Parks, Recreation and  
Culture Sherry-Lynn Servage, Fire Chief Dave Robertson,  
Director Water and Waste Water Dillen Seguin, Director of  
Development/CBO Chris Raabe, Manager of Municipal Law  
Veronique Brunet, Deputy Clerk Crystal LeBrun and Executive  
Assistant/Communications Coordinator Michelle  
O'Shaughnessy.

1.      CALL TO ORDER

**Resolution No. 162-2022**

Moved by Deputy Mayor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT the June 6, 2022 Council Meeting of the  
Township of South Glengarry now be opened at 7:00 pm

CARRIED

2.      O CANADA

3.      APPROVAL OF AGENDA

**Resolution No. 163-2022**

Moved by Councillor McDonell  
Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry  
approve the agenda as amended.

CARRIED

4.      DECLARATION OF PECUNIARY INTEREST

4.1      Councillor Luck - Char-Lan Recreation Centre – Workshop Columns (S.  
Servage)

Employed by EVB Engineering.

4.2      Councillor Luck - Glen Walter Water Wastewater Plant Expansion –  
Environmental Assessment Award (S. McDonald)

Employed by EVB Engineering.

5. APPROVAL OF MINUTES

5.1 Previous Meeting Minutes - May 16, 2022

**Resolution No. 164-2022**

Moved by Councillor Lang

Seconded by Councillor Luck

BE IT RESOLVED THAT the Minutes of the May 16, 2022 Council Meeting, including the Closed Session Minutes, be adopted as circulated.

CARRIED

5.2 Public Meeting Minutes - May 16, 2022

**Resolution No. 165-2022**

Moved by Councillor Luck

Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT the Minutes of the May 16, 2022 Public Meeting be adopted as circulated.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

7. NEW BUSINESS

7.1 Staff Reports

7.1.a Building By-law 26-2022 (C. Raabe)

**Resolution No. 166-2022**

Moved by Deputy Mayor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 68-2022 be received and that By-law 26-2022, being a by-law regulating construction, demolition, change of use permits and related matters be read a third and final time, passed, signed and sealed in open council this 6<sup>th</sup> day of June 2022.

CARRIED

7.1.b Delegation of Authority – Nuisance By-law (V. Brunet)

**Resolution No. 167-2022**

Moved by Councillor McDonell

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 69-2022 be received and that By-law 35-2022, being a by-law to delegate authority to the Manager of Municipal Law Enforcement to approve, modify, or refuse applications for a Temporary Nuisance Exemption Permit be read a first, second and third time, passed, signed and sealed in open council this 6<sup>th</sup> day of June 2022.

CARRIED

7.1.c Request to Refund a Minor Variance Application (J. Haley)

**Resolution No. 168-2022**

Moved by Councillor Lang  
Seconded by Councillor Luck

BE IT RESOLVED THAT Staff Report 71-2022 be received and that the Council of the Township of South Glengarry authorizes that Joanne and Mark Williams be refunded the \$400.00 minor variance application fee due to a typographical error in the Zoning By-law.

CARRIED

7.1.d Cairnview Estates Draft Plan Approval Extension (J. Haley)

**Resolution No. 169-2022**

Moved by Councillor McDonell  
Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT Staff Report 72-2022 be received and that the Council of the Township of South Glengarry recommends to the United Counties of SDG Director of Planning Services to approve the request to extend draft plan approval to June 25, 2024 for Cairnview Estates Subdivision, South Lancaster, legally described as Part of Lots K & L, Concession 1 Front, former Township of Charlottenburgh, Township of South Glengarry, County of Glengarry.

CARRIED

7.1.e Temporary Use Zoning By-law Amendment - Happy Bay Holding Inc. (J. Haley)

**Resolution No. 170-2022**

Moved by Councillor Luck  
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 73-2022 be received and that By-law 37-2022, being a by-law to amend By-law 38-09, the Comprehensive Zoning By-law for the Township of South Glengarry for the property legally described as Block 82, Registered Plan 142, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry, located at 18299 County Road 2, Glen Walter, also known as Sheep's Head Restaurant, to amend the zoning of the subject lands from Core Commercial - Exception Two (CC-2) to Temporary - Core Commercial - Exception Two (T-CC-2) to permit the placement of an outdoor commercial patio that is 13 feet by 23 feet in size, to be located at the front of the restaurant be read a first, second and third time, passed, signed and sealed this 6th day of June, 2022. This Temporary Use By-law will expire on June 6, 2025. The Council of the Township of South Glengarry confirms that no public comments were received on this application therefore there was no effect on the decision.

CARRIED

7.1.f Housekeeping Amendment to Zoning By-law 38-09 (J. Haley)

**Resolution No. 171-2022**

Moved by Deputy Mayor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 74-2022 be received and By-law 39-2022, being a by-law to amend By-law 38-09, the Comprehensive Zoning By-law for the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open council this 6<sup>th</sup> day of June 2022.

CARRIED

7.1.g Mutual Assistance Agreement By-law (K. Campeau)

**Resolution No. 172-2022**

Moved by Councillor Lang

Seconded by Councillor Luck

BE IT RESOLVED THAT Staff Report 75-2022 be received and that By-law 36-2022, being a by-law to enter into a Mutual Assistance Agreement be read a first, second and third time, passed, signed, and sealed in open Council this 6<sup>th</sup> day of June 2022.

CARRIED

7.1.h Procedural By-law – Third and Final Reading (K. Campeau)

**Resolution No. 173-2022**

Moved by Councillor Luck

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 76-2022 be received and that By-law 33-2022, being a by-law to govern the calling, place and proceedings of meetings be read a third and final time, passed, signed and sealed in open council this 6<sup>th</sup> day of June, 2022.

CARRIED

7.1.i Pride Month and Raising of the Pride Flag (T. Mills)

**Resolution No. 174-2022**

Moved by Councillor McDonell

Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT the Township of South Glengarry hereby recognizes June 2022 as Pride Month throughout the Township of South Glengarry and acknowledges, supports and celebrates equality, inclusion and empowerment for all members of the LGBTQ2+ community and furthermore, that the rainbow flag be raised at the Municipal office in Lancaster and at the Char-Lan Recreation Centre for the month of June.

CARRIED

7.1.j Right to Disconnect Policy (T. Mills)

**Resolution No. 175-2022**

Moved by Deputy Mayor Jaworski  
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 78-2022 be received and that By-law 38-2022, being a by-law to adopt a Right to Disconnect Policy be read a first, second and third time, passed, signed and sealed in open council this 6<sup>th</sup> day of June 2022.

CARRIED

7.1.k Char-Lan Recreation Centre – Workshop Columns (S. Servage)

Councillor Luck declared a conflict on this item. (Employed by EVB Engineering.)

**Resolution No. 176-2022**

Moved by Councillor Lang  
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 79-2022 be received and that Council authorize Administration to move forward with procuring the contract work to complete the column repairs at the Char-Lan Recreation Centre and furthermore that the Mayor and Clerk be authorized to sign all applicable documents.

CARRIED

7.1.l Water and Wastewater Service Delivery Review (S. McDonald)

**Resolution No. 177-2022**

Moved by Councillor McDonell  
Seconded by Councillor Luck

BE IT RESOLVED THAT Staff Report 80-2022 be received and that the Council of the Township of South Glengarry enter into an agreement with Aureus for the completion of a Water and Wastewater Service Delivery Review and furthermore, that the Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

7.1.m Glen Walter Water Wastewater Plant Expansion – Environmental Assessment Award (S. McDonald)

Councillor Luck declared a conflict on this item. (Employed by EVB Engineering.)

**Resolution No. 178-2022**

Moved by Councillor Lang  
Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT Staff Report 81-2022 be received and that Council award RFP 10-2022 for Professional Services for the Glen Walter Treatment Plant Environmental Assessment to EVB Engineering as per their submission of \$88,639 plus HST and furthermore, that the Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

7.1.n Radio Repeater Hosting Agreement (D. Robertson)

**Resolution No. 179-2022**

Moved by Councillor Luck  
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 82-2022 be received and that the Township of South Glengarry enter into a Radio Repeater Hosting Agreement with the Seaway Valley Amateur Radio Club and furthermore that the Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

7.2 Other Business

7.2.a Berish-Purcell Mutual Agreement Drain (S. McDonald)

Council directed Administration to investigate a feasibility study to convert the drain into a municipal drain.

7.2.b Glen Walter Waterfront Park - Concept Plan (S. Servage)

7.2.c Decorative Snowflakes - Green Valley and Bainsville (S. Servage)

7.2.d Community Schools Alliance AGM Notice

7.2.e Resolution Request - Community Schools Alliance

Deputy Mayor Jaworski requested a support resolution.

7.2.f Resolution - Former Mohawk Institute Residential School (City of Brantford)

Deputy Mayor Jaworski requested a support resolution.

**Resolution No. 180-2022**

Moved by Councillor Lang  
Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry accepts the items presented on the agenda as Committee Reports and For Information Only.

CARRIED

7.3 Committee Reports

7.3.a Committee of Adjustment Minutes - May 16, 2022

7.3.b SDG County Council Draft Minutes - May 16, 2022

- 7.4 For Information Only
- 7.4.a First Line Road Culvert (S. McDonald)
- 7.4.b Resolution Request - Community Schools Alliance
- 7.4.c Resolution - Community Schools Alliance Action Plan (Municipality of Shuniah)
- 7.4.d Resolution - Energy Performance Tiers (City of Kitchener)
- 7.4.e Resolution - Former Mohawk Institute Residential School (City of Brantford)
- 7.4.f Resolution - Mandatory Firefighter Certification (Town of Newmarket)

8. CLOSED SESSION

**Resolution No. 181-2022**

Moved by Deputy Mayor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT Council convene to Closed Session at 8:51 pm to discuss the following items under Section 239 (2) of the Municipal Act S.O. 2001;

(2) a meeting or part of a meeting may be closed to the public if the subject matter being discussed is;

(d) labour relations or employee negotiations

Specifically: collective bargaining and HR matter

(k) a position, plan, procedure, criteria or instruction to be applied to negotiations

Specifically: instruction for negotiations

CARRIED

**Resolution No. 182-2022**

Moved by Councillor McDonell  
Seconded by Councillor Luck

BE IT RESOLVED THAT Council rise and reconvene at 9:55 pm into open session without reporting.

CARRIED

**Resolution No. 183-2022**

Moved by Councillor Luck  
Seconded by Councillor Lang

BE IT RESOLVED THAT Council direct Administration to carry out all actions as specified in the Closed Session Minutes.

CARRIED

9. CONFIRMING BY-LAW

9.1 Confirming By-law 40-2022

**Resolution No. 184-2022**

Moved by Councillor Lang  
Seconded by Deputy Mayor Jaworski

BE IT RESOLVED THAT By-law 40-2022, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 6<sup>th</sup> day of June 2022.

CARRIED

10. ADJOURNMENT

**Resolution No. 185-2022**

Moved by Deputy Mayor Jaworski  
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:56 pm.

CARRIED

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Mayor

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Clerk