

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES**

**February 6, 2023, 7:00 p.m.
Tartan Hall - Char-Lan Recreation Centre
19740 John Street, Williamstown**

PRESENT: Mayor Lachlan McDonald, Deputy Mayor Martin Lang,
Councillor Stephanie Jaworski, Councillor Sam McDonell and
Councillor Trevor Bougie

STAFF CAO Tim Mills, General Manager Corporate Services/Clerk
PRESENT: Kelli Campeau, GM Finance/Treasurer Suday Jain, GM
Planning, Building & Enforcement Joanne Haley, GM Parks,
Recreation & Culture Sherry-Lynn Servage, GM Infrastructure
Services Sarah McDonald, Fire Chief Dave Robertson,
Director of Water/Wastewater Dillen Seguin, Manager
Municipal Law Veronique Brunet, Deputy Clerk Crystal LeBrun
And Exec Assistant/Communications Coordinator Michelle
O'Shaughnessy.

1. CALL TO ORDER

Resolution No. 32-2023

Moved by Councillor Bougie
Seconded by Deputy Lang

BE IT RESOLVED THAT the February 6, 2023 Council Meeting of the
Township of South Glengarry now be opened at 7:02 pm

CARRIED

2. O CANADA

3. DISCLOSURE OF PECUNIARY INTEREST

4. APPROVAL OF AGENDA

Items pulled from the Consent agenda:

-10.c. Animal Control Year End 2022

-10.h. Letter - Lancaster and District Non-Profit Housing

-10.k. Resolution - Violence Against Women

Resolution No. 33-2023

Moved by Deputy Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry
approve the agenda as amended.

CARRIED

5. APPROVAL OF MINUTES

Resolution No. 34-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Minutes of the following meetings, including any Closed Session minutes, be adopted as circulated:

- January 11, 2023 Special Council Meeting
- January 16, 2023 Committee of the Whole
- January 16, 2023 Regular Council Meeting

CARRIED

- 5.1 Special Meeting Minutes - January 11, 2023
- 5.2 Committee of the Whole Minutes - January 16, 2023
- 5.3 Previous Meeting Minutes - January 16, 2023
- 6. PRESENTATIONS AND DELEGATIONS
- 6.1 Boys and Girls Club Camp Update (Deborah Locke)
- 7. ACTION REQUESTS
- 7.1 2022 Annual Reports – Water and Wastewater (D. Seguin)

Resolution No. 35-2023

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 15-2023 be received and that Council receive the 2022 reports for the Glen Walter, Lancaster and Redwood Estates Water Treatment Plants and the Glen Walter, Lancaster and Green Valley Sewage Treatment Plants for information purposes.

CARRIED

- 7.2 2023 Capacity Allocation - Water & Wastewater (D. Seguin)

Resolution No. 36-2023

Moved by Councillor Bougie
Seconded by Deputy Lang

BE IT RESOLVED THAT Staff Report 16-2023 be received and that the Council of the Township of South Glengarry acknowledge receipt of the 2023 Allocation Report, being a report, which details available 2023 capacity for allocation at the Redwood Estates, Lancaster as amended and Glen Walter Water Treatment Plants as amended and the Lancaster, Green Valley and Glen Walter Sewage Treatment Plants .

CARRIED

- 7.3 Award of Dust Suppressant Tender (S. McDonald)

Resolution No. 37-2023

Moved by Deputy Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 17-2023 be received that the Council of the Township of South Glengarry award the supply and application of liquid dust suppressant to Pollard Products Inc. as per their submission of \$510.00 per tonne and furthermore that the Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

7.4 2023 Council Per Diem and Mileage (S. Jain)

Resolution No. 38-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 18-2023 be received and that the Township of South Glengarry’s Per Diem for Council Members Policy (Policy 95-14) be amended as follows to provide consistency and to align with the Council approved changes to the non-union wage increases policy:

“The per diem rates paid to members of Council shall be adjusted annually based on a 1% minimum and 3% maximum increase. The adjustment will be effective January 1st of each year and based on the Consumer Price Index (CPI) for the year immediately preceding the year of the increase. In the event of a negative CPI average, the per diem rates will remain unchanged for the ensuing year. Additionally, the amount will be rounded up or down to the nearest half dollar.”

CARRIED

7.5 Award for RFP 30-2021 – Supply of External Audit Services (S. Jain)

Resolution No. 39-2023

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT the Staff Report 19-2023 be received and that the Council of the Township of South Glengarry award the contract for External Audit Services to KPMG LLP. for fiscal years 2022-2024, with options for one-year renewals for fiscal years 2025 & 2026 and furthermore that the Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

8. BY-LAWS

8.1 To Amend Schedules for By-law 105-2021 (K. MacDonald)

Resolution No. 40-2023

Moved by Councillor Bougie
Seconded by Deputy Lang

BE IT RESOLVED THAT Staff Report 20-2023 be received and that By-law 12-2023 being a by-law to amend Schedules A and B of By-law 105-2021 be read a first, second and third time passed signed and sealed in open Council this 6th day of February 2023.

CARRIED

8.2 Stop Up and Close Road Allowance (S. McDonald)

Resolution No. 41-2023

Moved by Deputy Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 21-2023 be received and that By-law 13-2023, being a by-law to stop up and close the road allowance legally described as Part 14 on 14R-1373 between Lots 13 and 14, Concession 2 Front being PIN 37131-0053 be read a first, second and third time, passed, signed and sealed in Open Council this 6th day of February, 2023.

CARRIED

8.3 MacDonell/Colliver Zoning By-law Amendment (J. Haley)

Resolution No. 42-2023

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 22-2023 be received and that By-law 14-2023, being by-law to amend By-law 38-09, to rezone the property legally described as Part of Lot 13, Concession 2 SSRR, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry from Agricultural (AG) to Agricultural – Exception Thirty-Three (AG-33) to reduce the Minimum Lot Area from 20 hectares to 8.5 hectares and to prohibit residential construction on the subject property, be read a first, second and third time, passed, signed and sealed in open council this 6th day of February 2023. The Council of the Township of South Glengarry confirms that no comments from the public were received on this application therefore there was no effect on the decision.

CARRIED

8.4 Delegation of Authority By-law- Land Use Planning (J. Haley)

Resolution No. 43-2023

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report 23-2023 be received and that By-law 05-2023, being a by-law to delegate authority for land use planning processes, be read a first, second and third time, passed, signed and sealed in open Council this 6th day of February 2023.

CARRIED

8.5 Delegation of Authority By-law (K. Campeau)

Resolution No. 44-2023

Moved by Councillor Bougie

Seconded by Deputy Lang

BE IT RESOLVED THAT Staff Report 24-2023 be received and that By-law 11-2023, being a by-law to delegate certain powers and duties to officers and employees of the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open council this 6th day of February 2023.

CARRIED

9. ITEMS FOR CONSIDERATION

9.1 South Glengarry Fire Services - Station 4 (Lancaster) Station Chief Retirement (D. Robertson)

9.2 South Glengarry Fire Services - Station 4 (Lancaster) Station Chief Appointment (D. Robertson)

9.3 Discussion - Special Meetings Availability and Location(s)

9.4 Animal Control Year End 2022 (V. Brunet)

9.5 Letter - Lancaster and District Non-Profit Housing

9.6 Resolution - Violence Against Women (Lanark Highlands)

10. CONSENT AGENDA

Resolution No. 45-2023

Moved by Deputy Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry accepts the Consent Agenda.

CARRIED

10.1 Annual Accessibility Multi-Year Plan Update - 2022 (K. Campeau)

10.2 Disposal of Fleet Asset (S. McDonald)

10.3 SDG Counties Council Draft Minutes - January 16, 2023

10.4 RRCA Memo - January 19, 2023 Meeting Highlights

10.5 RRCA Memo - Events and Tree Giveaway Update

10.6 Letter - Ontario Provincial Police

10.7 2023 Farmland Forum

10.8 Resolution - School Board Elections (Town of Petrolia)

11. CLOSED SESSION

Resolution No. 46-2023

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council convene to Closed Session at 8:53 pm to discuss the following items under Section 239 (2) of the Municipal Act S.O. 2001;

(2) a meeting or part of a meeting may be closed to the public if the subject matter being discussed is:

(c) acquisition or disposition of land

Specifically: Potential Acquisition

(f) advice subject to solicitor-client privilege

Specifically: Legal Advice

CARRIED

Resolution No. 47-2023

Moved by Councillor Jaworski
Seconded by Councillor Bougie

BE IT RESOLVED THAT Council rise and reconvene into Open Session at 10:23 pm without reporting.

CARRIED

- 12. CONFIRMING BY-LAW
- 12.1 Confirming By-law 15-2023

Resolution No. 48-2023

Moved by Councillor Bougie
Seconded by Deputy Lang

BE IT RESOLVED THAT By-law 15-2023, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 6th day of February 2023.

CARRIED

- 13. ADJOURNMENT

Resolution No. 49-2023

Moved by Deputy Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 10:24 pm.

CARRIED

Mayor

Clerk